(1) all applications (with resumes and other supporting documents) for vacancies on the Downtown Commission and the Riverfront Redevelopment Commission within the past three years,

Attached are the applications held on file within the past three years. Note: the Clerk's office maintains applications for current members, and applications for vacancies for **one year** after the date submitted per the records retention manual.

(2) the names of all applicants who were recommended for those seats to Council by those commissions, with any relevant memos or reports, and the dates of those recommendations.

Board and Commission Committee minutes attached.

(3) the text of the vacancy announcements related to those commission seats,

Note: terms for Downtown Commission and the Riverfront Redevelopment Commission are 3 years. The last vacancy announcement flyers for each are attached (January 2015 and January 2016).

(4) a list of the places, media, or groups (electronic or traditional) where those vacancies were advertised.

Vacancy flyers are:

* Posted on city website (boards and commissions page)
* Sent to Clerk’s Office Sunshine List (local media outlets and interested parties list)
* Sent to all department directors
* Sent to all City Council
* Sent to interested parties list (anyone who has reached out expressing interest in board vacancies)
* Sent to the City Manager’s Development Forum Contacts
* Sent to Parks and Rec staff to post on community centers
* Sent to Asheville City Schools for posting
* Sent to Chamber of Commerce for posting
* Posted on City maintained social media