From: Debbie Ivester < divester@ashevillenc.gov>
Sent: Wednesday, November 08, 2017 9:52 AM

To: Kirk Lingafelter
Cc: Amy Patterson

**Subject:** Park Maintenance 3 Hunt Hill Place security monitoring service

Attachments: City of Asheville Parks and Recreation Department Emergency Contact.docx

# Good morning Kirk

Thanks for speaking with me earlier this morning regarding updating the contact persons for Asheville Security monitoring service for the park maintenance headquarters at 3 Hunt Hill Place. Amy Patterson is still the contact from when purchasing was located there.

General Services is consolidating security systems operations so that GS is the contact for monitoring services. Please see the attached Parks and Recreation list so GS knows who to contact in the event you get a monitoring call. Park Maintenance is highlighted in yellow.

Thanks and let me know if you should need more info. Debbie

--

Debbie Ivester City of Asheville Parks and Recreation Department PO Box 7148 Asheville, NC 28802

Office: 828-259=5804 Cell: 828-280-6387 divester@ashevillenc.gov ashevillenc.gov/parks facebook.com/aprca

**From:** mhalstead@ashevillenc.gov

**Sent:** Wednesday, July 05, 2017 11:56 AM

To: HDillashaw@ashevillenc.gov; WEar@ashevillenc.gov; ATraynum-Carson@ashevillenc.gov

Cc: Nreid@ashevillenc.gov; PWall@ashevillenc.gov

Subject: RE: Hunt Hill Place Construction and Information

I will make contact with Ms. Broderick and the East End Association from the Parks side. We will be able to keep the neighborhood informed on the Parks Maintenance Facility at Hunt Hill as well as the project plans for Memorial Stadium and Mountainside Park. As we work toward developing the projects for those locations, we will reach out the Association to be included as a stakeholder.

Mark Halstead Program Supervisor Asheville Parks and Recreation <u>mhalstead@ashevillenc.gov</u> 828-251-4024

From: Heather Dillashaw

Sent: Thursday, June 29, 2017 3:37 PM

To: Walter Ear <WEar@ashevillenc.gov>; Ashley Traynum-Carson <ATraynum-Carson@ashevillenc.gov>

Cc: Nikki Reid <Nreid@ashevillenc.gov>; Mark Halstead <mhalstead@ashevillenc.gov>; Pete Wall

<PWall@ashevillenc.gov>

Subject: RE: Hunt Hill Place Construction and Information

I agree with Walter. Beyond the Parks and Rec work in the park/stadium and Parks and Rec maintenance being there for a couple of years, we don't have a planning process for that site yet.

Heather Dillashaw, Community Development Director Community & Economic Development City of Asheville P. O. Box 7148
Asheville NC 28802
<a href="mailto:hdillashaw@ashevillenc.gov">hdillashaw@ashevillenc.gov</a>
828/259-5851 (office)

From: Walter Ear

828/575-4579 (cell)

Sent: Thursday, June 29, 2017 2:24 PM

To: Ashley Traynum-Carson < ATraynum-Carson@ashevillenc.gov >

Cc: Nikki Reid <Nreid@ashevillenc.gov>; Mark Halstead <mhalstead@ashevillenc.gov>; Pete Wall

<<u>PWall@ashevillenc.gov</u>>; Heather Dillashaw <<u>HDillashaw@ashevillenc.gov</u>>

Subject: RE: Hunt Hill Place Construction and Information

Ashley,

Do you know what the community would like to discuss?

If it's a construction update that is relatively simple... we'll be done with sitework very soon (possibly construction fences coming down this week, or early next).

But from previous meetings, it seems they're more concerned about mid to long-term future plans. That's more in Park's wheelhouse, and possibly CED.

Thanks, Walter

.....

Walter Ear, P.E.
Program Manager
General Services Department
City of Asheville | 70 Court Plaza | Asheville, NC 28802 (828) 251-4053

From: Ashley Traynum-Carson

Sent: Wednesday, June 21, 2017 9:04 AM

To: Walter Ear <WEar@ashevillenc.gov>; Bryan Fish <BFish@ashevillenc.gov>

Subject: FW: Hunt Hill Place Construction and Information

Good morning fellas-Do you have any updates on Hunt Hill?

From: Mandy Broderick [mailto:mandy.broderick177@gmail.com]

Sent: Wednesday, June 21, 2017 8:21 AM

To: Ashley Traynum-Carson <ATraynum-Carson@ashevillenc.gov>

Subject: Re: Hunt Hill Place Construction and Information

Good morning Ashley,

Just following up to see if you had any of the answers to my questions I sent several weeks back. The Hunt Hill residents would like to schedule a follow up meeting with P&R staff. Can you help make that happen?

Thanks, Mandy

On Mon, Jun 12, 2017 at 3:24 PM, Ashley Traynum-Carson <<u>ATraynum-Carson@ashevillenc.gov</u>> wrote:

Mandy,

I apologize for not responding, I did put your meeting in July on my schedule and plan on attending.

I will reach out to Parks and Recs today in regards to your question.

### **Ashley**

**From:** Mandy Broderick [mailto:mandy.broderick177@gmail.com]

**Sent:** Monday, June 12, 2017 3:19 PM

To: Ashley Traynum-Carson < ATraynum-Carson@ashevillenc.gov >; Renee White < reneew1107@yahoo.com >

Subject: Re: Hunt Hill Place Construction and Information

Hi Ashley,

I am emailing again because I did not hear back from you after the email I sent on May 29th.

The East End Valley Street Neighborhood would like to invite you to our July 13th meeting! We are very interested in improving up on our communication with the city and would like to have a chance to get to know you. Roderick Simmons is scheduled to attend as well and we would be interested in hearing more about the status of the construction in Mountainside Park and plans for the Parks and Rec Dept. The meeting is July 13th at 6:30pm at St. James AME Church, 44 Hildebrand St, Asheville

Can you also address the questions that I sent in my earlier email regarding the Hunt Hill site? My neighbors are interested in getting some answers and setting up a follow up meeting with the P&R staff. Is there someone else I should contact to get more information?

Thank you for your time; we look forward to getting to know you!

Mandy

On Mon, May 29, 2017 at 8:32 AM, Mandy Broderick < mandy.broderick177@gmail.com> wrote:

Hi Ashley,

My name is Mandy Broderick and I am a member of the East End Valley Street Neighborhood. I'm no longer on the Executive Committee for the Association, but am involved in issues and initiatives within the neighborhood. I live on Hunt Hill Place which has had a lot of changes and transition lately and will continue to over the next several years. Can you please put me on a list for notifications for anything related to the Hunt Hill area - Parks & Rec building and parking lot, Mountainside Park, McCormick Field, and Memorial Stadium, etc?

Marsha had said that she would make a note to her successor to keep us in the loop but I have not heard anything. I did receive some information about the construction of the parking lot for the new Hunt Hill P&R location from a neighbor in the Oakhurst neighborhood, but I would be interested in receiving this info directly from the city. As well as anything else that relates to our area.

Can you tell me if P&R is fully moved and operational? My neighbors were interested in setting up a follow up meeting at some point when the transition was complete.

We also would like to be on top of the future plans for the area - bond referendum park planning, P&R timeline, next steps, etc. an you tell me if there are plans to do a visioning process for the bond improvements for the Mountainside Park / Memorial Stadium?

I look forward to working with you and appreciate any information you can give me. Have a wonderful Memorial Day!

Mandy

From:

Sent: To:	Monday, July 03, 2017 10:30 AM Ashley Traynum-Carson	
Subject:	Re: FW: Hunt Hill Place Construction and Information	
are completely in the building	ate you finding those answers. We do hope to set up a meeting with P&R g and settled. Should we contact them directly for that?  Inding the East End Valley Street community meeting next Thursday, July	
We really look forward to med	eeting you and working together.	
Enjoy your 4th of July! Mandy		
On Fri, Jun 30, 2017 at 10:30	AM, Ashley Traynum-Carson < <u>ATraynum-Carson@ashevillenc.gov</u> > w	rote:
Mandy,		
Good morning. The answers	s to your questions are below.	
1. Can you tell me if P&R is	is fully moved and operational	
<ul> <li>we'll be done or early next).</li> </ul>	e with site work very soon (possibly construction fences coming down th	nis week,
	a - bond referendum park planning, P&R timeline, next steps, etc. an yo sioning process for the bond improvements for the Mountainside Park /	
•	Parks and Rec work in the park/stadium and Parks and Rec maintenance e of years, we don't have a planning process for that site yet.	being
Have a great weekend.		
Ashley		

Mandy Broderick <mandy.broderick177@gmail.com>

From: Mandy Broderick [mailto:mandy.broderick177@gmail.com] Sent: Wednesday, June 21, 2017 5:20 PM
To: Ashley Traynum-Carson < ATraynum-Carson@ashevillenc.gov >
Subject: Re: FW: Hunt Hill Place Construction and Information
Hi Ashley,
Did you send them my specific questions? Is there someone that I can communicate with directly? We would like to set up a meeting with the P&R Dept. at some point in July.
nke to set up a meeting with the reck Dept. at some point in sury.
Thanks,
Mandy
On Wed, Jun 21, 2017 at 4:14 PM, Ashley Traynum-Carson < <u>ATraynum-Carson@ashevillenc.gov</u> > wrote:
Mandy,
There are no new updates.
Ashley
From: Bryan Fish
<b>Sent:</b> Wednesday, June 21, 2017 9:24 AM <b>To:</b> Ashley Traynum-Carson < <u>ATraynum-Carson@ashevillenc.gov</u> >; Walter Ear < <u>WEar@ashevillenc.gov</u> >
Subject: RE: Hunt Hill Place Construction and Information
I am sorry Ashley, but I have nothing.
Tam sorry risincy, but i have nothing.
From: Ashley Traynum-Carson
Sent: Wednesday, June 21, 2017 9:04 AM  To: Walter Ear; Bryan Fish

**Subject:** FW: Hunt Hill Place Construction and Information

Good morning fellas-Do you have any updates on Hunt Hill?
From: Mandy Broderick [mailto:mandy.broderick177@gmail.com]  Sent: Wednesday, June 21, 2017 8:21 AM  To: Ashley Traynum-Carson < ATraynum-Carson@ashevillenc.gov>
Subject: Re: Hunt Hill Place Construction and Information
Good morning Ashley,
Just following up to see if you had any of the answers to my questions I sent several weeks back. The Hunt Hill residents would like to schedule a follow up meeting with P&R staff. Can you help make that happen?
Thanks,
Mandy
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I apologize for not responding, I did put your meeting in July on my schedule and plan on attending.
I will reach out to Parks and Recs today in regards to your question.
Ashley

Sent: Monday, June 12, 2017 3:19 PM  To: Ashley Traynum-Carson <a href="mailto:mandy.broderick177@gmail.com">ATraynum-Carson@ashevillenc.gov</a> ; Renee White <a href="mailto:mandy.broderick177@gmail.com">reneew1107@yahoo.com</a> Subject: Re: Hunt Hill Place Construction and Information
Hi Ashley,
I am emailing again because I did not hear back from you after the email I sent on May 29th.
The East End Valley Street Neighborhood would like to invite you to our July 13th meeting! We are very interested in improving up on our communication with the city and would like to have a chance to get to know you. Roderick Simmons is scheduled to attend as well and we would be interested in hearing more about the status of the construction in Mountainside Park and plans for the Parks and Rec Dept. The meeting is July 13th at 6:30pm at St. James AME Church, 44 Hildebrand St, Asheville
Can you also address the questions that I sent in my earlier email regarding the Hunt Hill site? My neighbors are interested in getting some answers and setting up a follow up meeting with the P&R staff. Is there someone else I should contact to get more information?
Thank you for your time; we look forward to getting to know you!  Mandy
On Mon, May 29, 2017 at 8:32 AM, Mandy Broderick < mandy.broderick177@gmail.com > wrote:  Hi Ashley,
My name is Mandy Broderick and I am a member of the East End Valley Street Neighborhood. I'm no longer on the Executive Committee for the Association, but am involved in issues and initiatives within the neighborhood. I live on Hunt Hill Place which has had a lot of changes and transition lately and will continue to over the next several years. Can you please put me on a list for notifications for anything related to the Hunt Hill area - Parks & Rec building and parking lot, Mountainside Park, McCormick Field, and Memorial Stadium, etc?

Marsha had said that she would make a note to her successor to keep us in the loop but I have not heard anything. I did receive some information about the construction of the parking lot for the new Hunt Hill P&R location from a neighbor in the Oakhurst neighborhood, but I would be interested in receiving this info directly from the city. As well as anything else that relates to our area.

Can you tell me if P&R is fully moved and operational? My neighbors were interested in setting up a follow up meeting at some point when the transition was complete.

We also would like to be on top of the future plans for the area - bond referendum park planning, P&R timeline, next steps, etc. an you tell me if there are plans to do a visioning process for the bond improvements for the Mountainside Park / Memorial Stadium?

I look forward to working with you and appreciate any information you can give me. Have a wonderful Memorial Day!

Mandy

From:ATraynum-Carson@ashevillenc.govSent:Wednesday, June 21, 2017 9:05 AMTo:mandy.broderick177@gmail.com

**Subject:** FW: Hunt Hill Site Work Construction - Parking

Attachments: HUNT HILL Site Work Notification- Parking after May 23rd 2017.pdf

This was the initial communication sent to neighbors. I haven't received any updates since then. I just emailed them this morning to see if anything has changed.

From: Ashley Traynum-Carson

Sent: Friday, May 19, 2017 11:45 AM

To: kristendaniels <kristen@kamibashi.com>; 'msengineer1977@yahoo.com' <msengineer1977@yahoo.com>

Subject: FW: Hunt Hill Site Work Construction - Parking

Hi Neighbors,

Please share with your neighbor closet to the stadium, please be aware construction will begin next week. (See email below)

Have a great weekend.

Ashley Traynum-Carson
Interim Neighborhood Coordinator
Communication and Public Engagement Division
City of Asheville
PO Box 7148
Asheville, NC 28801
828.259.5506
Atraynum-Carson@ashevillenc.gov

From: Walter Ear

Sent: Friday, May 19, 2017 11:36 AM

**To:** Ashley Traynum-Carson < <u>ATraynum-Carson@ashevillenc.gov</u>>; Bryan Fish < <u>BFish@ashevillenc.gov</u>>

**Cc:** James Ball < <u>JBall@ashevillenc.gov</u>>; Andrew White < <u>AWhite@ashevillenc.gov</u>>; James Ayers

<JAyers2@ashevillenc.gov>; Dewayne Riddle <DRiddle@ashevillenc.gov>; John Gavin <JGavin@ashevillenc.gov>; Christy

Bass < CBass@ashevillenc.gov >

Subject: Hunt Hill Site Work Construction - Parking

Hi Ashley and Bryan,

Wanted to give you a heads up that residents and recreation participants will begin seeing construction next week.

# **NO PARKING**

- The "Big Thing" that we need to get out is that they need to stay out of the "No Parking Area" shown in the attached.
- We did not tow the first time, but we definitely will this time.
- We will post flyers on cars on Monday.

#### **SCHEDULE NEXT WEEK**

Weather permitting, the following is a preliminary schedule of work.

- Monday Surveyors stake out
- Tuesday Equipment staging
- Wed/Thurs Start work (weather permitting)
  - o Cars will be towed at 7am if they are parked in the off limits areas.

#### **ACCESS**

Thanks

- While work is on going, access will be maintained throughout the project.
- From time to time, there may be temporary closures, but we'll be able to reroute through the parking lot.

Please call me if you have any questions.

Walter			

.....

Walter Ear, P.E.
Program Manager
General Services Department
City of Asheville | 70 Court Plaza | Asheville, NC 28802 (828) 251-4053

From: JBall@ashevillenc.gov

**Sent:** Thursday, April 27, 2017 2:55 PM

**To:** JGavin@ashevillenc.gov; WEar@ashevillenc.gov

**Cc:** DRiddle@ashevillenc.gov

**Subject:** Time clock next week-- Relocation to Hunt Hill-- PM Move

John, I think the fence guys will be really close by Friday—exception being the gate leading from playground side and fence being moved 5 feet to allow more access to the way we were planning to enter and exit private vehicles around thru Memorial Stadium. Should we wait to see if this gate is put in next week proceed with asking IT to move time clock Monday—Worse case we would exit down edge hill until gate installed—You guys let me know your thoughts?

James Ball

From: Sent: To: Cc: Subject:	Chad Cook <chad@ashevillefence.com> Friday, April 14, 2017 10:17 AM Dewayne Riddle Walter Ear Re: Hunt Hill Park gate proposal</chad@ashevillefence.com>
	20 amp circuit run to the location of the gate operator locations. We will have perator locations with 3/4" conduit stub outs for the electricians unless specified
On Thu, Apr 13, 2017 at 9:51	AM, Dewayne Riddle < <u>DRiddle@ashevillenc.gov</u> > wrote:
Chad,	
Could you send the requirement do I need to plan for something	nts that will need to be supplied for the gate power? 110 or 220, I assume a stub up or gelse?
- We will call the gate at Me	emorial stadium on the McCormick field entrance gate 1.
- We will call the gate at Me	morial stadium to Hunt Hill gate 2.
From: Chad Cook [mailto:chad@Sent: Tuesday, April 11, 2017 9 To: Walter Ear < WEar@ashevill Subject: Hunt Hill Park gate pro	:11 AM <u>enc.gov</u> >; Dewayne Riddle < <u>DRiddle@ashevillenc.gov</u> >
Walter,	
Attached is the proposal to in	estall the two gate operators at Hunt Hill Park that we met about last week.
Please let me know if you ha	ve any further questions.

Thank you,

\_\_

# **Chad Cook**

Gate Operator Sales & Svc.

Asheville Contracting Co, . Inc

DBA - ASHEVILLE FENCE

Ph: 828-665-8900

Mobile: 828-713-3815

Fax: 828-665-8902

Email: Chad@ashevillefence.com

www.ashevillefence.com

--

# **Chad Cook**

Gate Operator Sales & Svc. Asheville Contracting Co, . Inc DBA - ASHEVILLE FENCE

Ph: 828-665-8900 Mobile: 828-713-3815 Fax: 828-665-8902

Email: Chad@ashevillefence.com

www.ashevillefence.com

From: Chip Kassinger <chipk@kassingerdevelopment.com>

Sent: Monday, February 27, 2017 6:08 PM

To: Marsha Stickford

**Cc:** Chip Kassinger; Dewayne Riddle

**Subject:** Re: follow up on the meeting about Hunt Hill Place and the Park Maintenance Move

Thank you for your kind message. I wish the best for you in your retirement. You'll definitely be missed.

Chip

Sent from my iPhone

On Feb 27, 2017, at 5:49 PM, Marsha Stickford < MStickford@ashevillenc.gov> wrote:

Hi Chip - I meant to copy you on this email,

Sorry. Tomorrow is my last day at work. I know city folks value your approach to development and see you as a partner. Stay in touch with Dewayne. I have also copied him on this email so you have his information. He can help you be involved in the next steps.

Thanks, Marsha

Marsha Stickford
Neighborhood Coordinator
Volunteer Coordinator
Communication and Public Engagement Division
City of Asheville
PO Box 7148
Asheville, NC 28801
828.259.5506
mstickford@ashevillenc.gov

From: Marsha Stickford

Sent: Sunday, February 26, 2017 1:55 PM

To: 'Mandy Broderick' <mandy.broderick177@gmail.com>

**Cc:** Dewayne Riddle < <u>DRiddle@ashevillenc.gov</u>>; Walter Ear < <u>WEar@ashevillenc.gov</u>>; James Ayers

<JAyers2@ashevillenc.gov>

Subject: RE: follow up on the meeting about Hunt Hill Place and the Park Maintenance Move

Hi Mandy,

Please see the update below. Sorry this has taken so long. I needed to pass it by city staff and also to hear back from Chip Kassinger. The update below is a combination of information we shared with you at the meeting and updates from those communications.

As you know, I am retiring. Tuesday is my last day. I will be sending out information about the interim for the position most likely on Monday or Tuesday. Dewayne is your best source of information in the meantime.

Thanks for working with us – I know it is hard to live in an area in transition. City staff will continue to do their best to minimize the impact on you all. It has been a pleasure to work with you and your neighborhood. I am so glad you got organized and are moving forward!

Marsha

Marsha Stickford
Neighborhood Coordinator
Volunteer Coordinator
Communication and Public Engagement Division
City of Asheville
PO Box 7148
Asheville, NC 28801
828.259.5506
mstickford@ashevillenc.gov

#### **HUNT HILL UPDATE:**

Notes from January 17, 2017 meeting and an update on 2/26/2017 Hunt Hill/Edgehill Residents regarding move of Parks Maintenance Facility to Hunt Hill Place

Residents: Jaime Bailey, Nevada McCoy, Mandy Broderick, Hunter Allen, Virginia Harrison City staff: James Ayers, Walter Ear, Dewayne Riddle, Marsha Stickford

Update on items from previous meetings (Marsha):

- Park signage and gate are installed
- Dog stations should be installed and be maintained by Hunt Hill Resort folks
- Stop signs at bottom of apartments are installed

#### Status of items:

From follow up with Chip Kassinger

- Management continue to communicate with their tenants about being good neighbors, including traffic issues.
- The speed bumps are installed
- The dog stations have been installed and Hunt Hill staff are maintaining them. They will continue to speak to their folks about how to improve the use of the park related to dogs. Chip reports that it is not just Hunt Hill residents that walk their dogs in that area.
- They are going to submit a plan for increasing parking for City Staff will need to approve.
- Chip requested that if the city has meetings with neighbors, they would like to always be included since they are a neighbor with a vested interest in the East End. He and his folks feel like they can really contribute to the entire area.

#### To be followed up by City:

- The Transportation Department will install a stop bar at the stop sign on the city street. They will look at ways to improve the safety at Edgehill.
- The meter hole will be filled during the renovation for the move
- We are working on a solution to keep folks from parking on the field. This may involve setting a
  deadline for starting to lock the gate and putting folks (both in the apartments and in general) on
  notice. It may result in some folks getting locked in hopefully prior notification will mean that does
  not happen
- Park staff have been asked to do regular checks on the areas where camps frequently get set up
- If and when the city creates a residential permitted parking program, the neighborhood will be notified
- The city has relayed the neighborhood's request for a traffic signal at MLK and S Charlotte Street to NCDOT several times with no success. The Neighborhood Association might want to contact NC DOT directly to make that request.

New information about the use of the site:

- Some city staff will begin arriving at 6 am. A road from the Memorial Field parking lot to the employee
  parking lot will be installed and staff will use this to enter. They will leave via Hunt Hill Pl and
  Edgehill. Most employees will be leaving by 3:30 or 4 in the afternoon so the impact will be less
- Employees will not be parking on street
- The chain link fence around the parking lot will be repaired and screening replaced
- There will be a split rail fence around the temporary gravel parking lot near the playground that will be installed when staff move in and all construction is completed around the parking area
- No landscaping other than a split rail fence will be added around the parking area.
- The work on the outside began in mid-February and is still on schedule to be completed by mid-March.
- Dewayne Riddle is the current contact for the project and can be reached at 828-232-4595 or <u>driddle@ashevillenc.gov</u>. Parks Maintenance will designate a contact for the neighborhood when their staff move in.
- The city does not currently have plans to do any improvements to the field since it will be part of the construction during the bond project for Memorial Stadium.

From: WEar@ashevillenc.gov

Sent: Friday, February 10, 2017 2:43 PM

**To:** PWall@ashevillenc.gov

**Subject:** Re: "Alternate Access" to Hunt Hill

Can do. I'll talk with John about it.

**Thanks** 

From: Pete Wall

Sent: Feb 10, 2017 2:42 PM

To: Walter Ear

Subject: RE: "Alternate Access" to Hunt Hill

Walter – I would reach out to Gavin on this one as he is our point person on this project. Thanks for reaching out to us!

From: Walter Ear

**Sent:** Wednesday, February 08, 2017 4:29 PM **To:** Pete Wall <PWall@ashevillenc.gov> **Subject:** "Alternate Access" to Hunt Hill

Hi Pete,

I heard through the grapevine that AI may not be too happy about the "Alternate Access" we're making through Memorial Stadium to get to Hunt Hill/Interim Parks Maintenance. Wanted to see if I could chat with you or him about that, and make sure we're addressing any concerns.

I emailed you because it looks like he's out for a little while.

Thanks,

Walter Ear, PE Program Manager General Services Department City of Asheville

From: DHitch@ashevillenc.gov

Sent: Wednesday, December 14, 2016 10:46 AM

**To:** WEar@ashevillenc.gov

**Cc:** ACarmichael@ashevillenc.gov; RSimmons@ashevillenc.gov;

HDillashaw@ashevillenc.gov; Nreid@ashevillenc.gov; MStickford@ashevillenc.gov

**Subject:** RE: Notes from 10-27 meeting with Hunt Hill neighbors and city staff

Thanks again everybody. A draft of the communication plan will be ready for today's meeting.

For your 9 a.m. meeting, I asked Cathy to share that I dropped the ball last week. We discussed me connecting with Marsha on the day we last met (Dec. 9) so that she could reach out to the neighborhood. I wasn't able to catch her with my schedule and that to-do slipped through the cracks. My apologies to the team.

Moving forward, I do want to minimize the chances of that happening in the future. It is really helpful when we have project plans a minimum of 2-weeks before communications need to take place. When that is the case, I'm certain we can minimize missing communication milestones. In this case, we received a project scope (Nov. 29) and attempted to turn around a communication plan in a week. We agreed on key communication elements last week (Dec. 7) and had hoped to communicate out to the neighborhood that day. Those were ambitious deadlines for this type of project and we didn't make it. I know we've talked about a minimum 2-week turnaround in the past, but I thought this miss on my end was a practical example of why a little lead time is important to us and worth mentioning.

We'll get this right. We've got some amazingly busy times ahead of us. Thanks for being such a great team.

Best, Dawa

### **Dawa Hitch**

City of Asheville Director of Communication & Public Engagement 828.259.5981 www.ashevillenc.gov







From: Walter Ear

Sent: Tuesday, December 13, 2016 4:48 PM

To: Dawa Hitch

Cc: Alex Carmichael; Roderick Simmons; Heather Dillashaw; Nikki Reid

Subject: RE: Notes from 10-27 meeting with Hunt Hill neighbors and city staff

Hi Team,

I misunderstood Nikki's email when I initially read it. I'm attaching some information that may be helpful, but that hasn't changed much since our first working group meeting.

Hi Dawa,

I'm happy to reach out to Mandy, but don't want to overstep. During the working group we discussed CAPE running lead on external communications, and possibly reaching out to the East End Neighborhood/Hunt Hill Subcommittee to organize a follow up/response.

The majority of this information could be communicated in a phone call, or in person in an informal meeting. I'm happy to go with Marsha, or to contact Mandy directly if that would be helpful.

Best, Walter

Walter Ear, PE Capital Projects Manager City of Asheville 828.259.5853

From: Nikki Reid

Sent: Tuesday, December 13, 2016 10:18 AM

**To:** Dawa Hitch < <u>DHitch@ashevillenc.gov</u>>; Walter Ear < <u>WEar@ashevillenc.gov</u>>; Alex Carmichael < <u>ACarmichael@ashevillenc.gov</u>>; Roderick Simmons < <u>RSimmons@ashevillenc.gov</u>>; Heather Dillashaw < <u>HDillashaw@ashevillenc.gov</u>>

Subject: FW: Notes from 10-27 meeting with Hunt Hill neighbors and city staff

Importance: High

FYI team – please see the email below.

How do we need to respond here? At our meeting last Wednesday, I believe Dawa & Marsha were going to coordinate an email to this group with the intent to set up a meeting to address these questions and report out on what has been accomplished. I am not sure if Marsha was able to attend the neighborhood meeting or put that communication together yet. Please let us know how we can support you in getting this information ready to share.

We have the oversight meeting for this project with Cathy and Paul on Wednesday at 9AM. Once we have a response, the team (via PM Walter) can share the next steps with Cathy and Paul who were also cc'd on the email below. That being the case, I think we should aim to reply back to Mandy by COB today, if that is reasonable. This puts some time pressure on Dawa's team, so please let me know how I can assist. My cell is 712-3071 if Marsha needs to reach out.

Thanks,

Nikki

From: Mandy Broderick [mailto:mandy.broderick177@gmail.com]

Sent: Tuesday, December 13, 2016 9:49 AM

To: Heather Dillashaw

**Cc:** Jamie Bailey; Melissa VanSickle; Paul Fetherston; <u>virgharrison@gmail.com</u>; <u>123hba@gmail.com</u>; <u>crahanam@gmail.com</u>; <u>nevadamccoy@bellsouth.net</u>; <u>amandafmeade@gmail.com</u>; <u>keatingkc@gmail.com</u>;

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Heather Dillashaw, Community Development Manager

Community & Economic Development

City of Asheville

P. O. Box 7148

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hdillashaw@ashevillenc.gov

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From: Mandy Broderick [mailto:mandy.broderick177@gmail.com]

Sent: Monday, November 14, 2016 10:12 AM

To: Heather Dillashaw < HDillashaw@ashevillenc.gov >

Cc: Jamie Bailey <gabbettville@yahoo.com>; Melissa VanSickle <<u>MVanSickle@ashevillenc.gov</u>>; Paul Fetherston <<u>PFetherston@ashevillenc.gov</u>>; <u>virgharrison@gmail.com</u>; <u>123hba@gmail.com</u>; <u>crahanam@gmail.com</u>; <u>nevadamccoy@bellsouth.net</u>; <u>amandafmeade@gmail.com</u>; <u>keatingkc@gmail.com</u>; <u>reneew1107@yahoo.com</u>; Cathy Ball <<u>cball@ashevillenc.gov</u>>; Sam Powers <<u>SPowers@ashevillenc.gov</u>>; Nikki Reid <<u>Nreid@ashevillenc.gov</u>>; Roderick Simmons@ashevillenc.gov>

Subject: Re: Notes from 10-27 meeting with Hunt Hill neighbors and city staff

Hi all,

I am following up on the notes from the meeting on the 27th. I had emailed a list of specific questions about the impact of Parks & Rec moving into the Hunt Hill property. Some of the questions were answered in the notes, others were not. Roderick, can you provide specific answers to these highlighted questions?

How many people will be working there everyday? 29 FT and 15+ seasonal employees = 45

How many cars will be parked during the day & where will they park? 30-40 personal vehicles

When and how many trucks will be going in and out everyday? 6:30/7am - 5pm

Where will the "71 pieces of equipment" go?

What types of improvements will happen to the property (trees, landscaping, exterior work on the building, fencing, etc)?

How will P&R help to integrate into our neighborhood and be good neighbors?

I appreciate your time. We look forward to working closely with you while Parks & Rec is on Hunt Hill and in the community planning process for the future of the site. Can we get a meeting scheduled to begin that conversation?
Thank you,
Mandy
On Fri, Nov 4, 2016 at 2:52 PM, Heather Dillashaw < <a href="https://example.com/HDillashaw@ashevillenc.gov">HDillashaw@ashevillenc.gov</a> > wrote:
Jamie,
Roderick can answer your question more fully – he is copied on this email. Part of what we want to do with the neighborhood is engage in discussion and planning for the long-term use of that area.
Heather
Heather Dillashaw, Community Development Manager
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<u>828/575-4579</u> (cell)
From: Jamie Bailey [mailto:gabbettville@yahoo.com] Sent: Friday, November 04, 2016 2:48 PM
To: Heather Dillashaw < <a href="mailto:HDillashaw@ashevillenc.gov">HDillashaw@ashevillenc.gov"&gt;HDillashaw@ashevillenc.gov</a> ; Mandy Broderick <a href="mailto:MVanSickle@ashevillenc.gov">HOISTAN (MVanSickle@ashevillenc.gov"&gt;HOISTAN (MVanSickle@ashevillenc.gov"&gt;HOISTAN (MVanSickle@ashevillenc.gov"&gt;HOISTAN (MVanSickle@ashevillenc.gov</a> ; Paul Fetherston <a href="mailto:PFetherston@ashevillenc.gov">PFetherston@ashevillenc.gov</a> ; Paul Fetherston <a href="mailto:Qreatherston@ashevillenc.gov">Qreatherston@ashevillenc.gov</a> ; Paul Fetherston <a href="mailto:Qreatherstongase">Qreatherstongase</a> ; Paul

<u>amandafmeade@gmail.com</u>; <u>keatingkc@gmail.com</u>; <u>reneew1107@yahoo.com</u>; Cathy Ball <<u>cball@ashevillenc.gov</u>>; Sam Powers <<u>SPowers@ashevillenc.gov</u>>; Nikki Reid <<u>Nreid@ashevillenc.gov</u>>; Roderick Simmons <RSimmons@ashevillenc.gov>

Subject: Re: Notes from 10-27 meeting with Hunt Hill neighbors and city staff

This is the same plan we have already that shows the Purchasing Division building and parking area as green space. I was under the assumption that this was not the plan for this property.

On Friday, November 4, 2016 2:45 PM, Heather Dillashaw < <a href="mailto:HDillashaw@ashevillenc.gov">HDillashaw@ashevillenc.gov</a>> wrote:

All -

Here is the map you requested from Parks for the Mountainside Memorial Park Master Plan.

I apologize for the delay about the affordable units at the Retreat. I've been out sick for a couple of days, and am behind. I will get those to you Monday.

Hope it's a good weekend for all -

Heather

Heather Dillashaw, Community Development Manager

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hdillashaw@ashevillenc.gov

828/259-5851 (office)

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From: Heather Dillashaw

Sent: Tuesday, November 01, 2016 2:59 PM

To: 'gabbettville@yahoo.com' <gabbettville@yahoo.com'>; Mandy Broderick

<mandy.broderick177@gmail.com>; Melissa VanSickle <MVanSickle@ashevillenc.gov>; Paul Fetherston

<PFetherston@ashevillenc.gov>

Cc: <a href="mailto:virgharrison@gmail.com">virgharrison@gmail.com</a>; <a href="mailto:123hba@gmail.com">123hba@gmail.com</a>; <a href="mailto:crahanam@gmail.com">crahanam@gmail.com</a>; <a href="mailto:nevadamccoy@bellsouth.net">nevadamccoy@bellsouth.net</a>; <a href="mailto:amandafmeade@gmail.com">amandafmeade@gmail.com</a>; <a href="mailto:keatingkc@gmail.com">keatingkc@gmail.com</a>; <a href="mailto:renew1107@yahoo.com">reneew1107@yahoo.com</a>; <a href="mailto:Cathy Ball">Cathy Ball</a> <a href="mailto:com">cball@ashevillenc.gov</a>>; <a href="mailto:Spowers@ashevillenc.gov">Nikki Reid</a> <a href="mailto:Nreid@ashevillenc.gov">Nreid@ashevillenc.gov</a>>; <a href="mailto:Roid@ashevillenc.gov">Roid@ashevillenc.gov</a>); <a href="mailto:Nikki Reid">Nikki Reid</a> <a href="mailto:Nreid@ashevillenc.gov">Nreid@ashevillenc.gov</a>); <a href="mailto:Roid@ashevillenc.gov">Roid@ashevillenc.gov</a>); <a href="mailto:Roid@ashevillenc.gov">Roid@ashevillenc.gov</a>); <a href="mailto:Roid@ashevillenc.gov">Nikki Reid</a> <a href="mailto:Roid@ashevillenc.gov">Roid@ashevillenc.gov</a>); <a href="mailto:Roid@ashevillenc.gov">Roid@ashevillenc.gov</a>); <a href="mailto:Roid@ashevillenc.gov">Roid@ashevillenc.gov</a>); <a href="mailto:Roid@ashevillenc.gov">Roid@ashevillenc.gov</a>); <a href="mailto:Roid@ashevillenc.gov">Nikki Reid</a> <a href="mailto:Roid@ashevillenc.gov">Nikki Roid@ashevillenc.gov</a>); <a href="mailto:Roid@ashevillenc.gov">Roid@ashevillenc.gov</a>); <a href="mailto:Roid@ashevillenc.gov">Roid@ashevillenc.gov</a>); <a href="mailto:Roid@ashevillenc.gov">Roid@ashevillenc.gov</a>); <a href="mailto:Roid@ashevillenc.gov">Roid@ashevillenc.gov</a>); <a href="mailto:Roid@ashevillenc.gov">Roid@ashevillenc.gov</a>); <a href="mailto:Roid@ashevillenc.gov">Roid@ashevillenc.gov</a>); <a href="mailto:Roid@ashevillenc

Subject: RE: Notes from 10-27 meeting with Hunt Hill neighbors and city staff

Jamie – My apologies, should be able to get that to y'all tomorrow as well –

Thanks.

Heather Dillashaw, Community Development Manager

Community & Economic Development

City of Asheville

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hdillashaw@ashevillenc.gov

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From: Jamie Bailey [mailto:gabbettville@yahoo.com]

Sent: Tuesday, November 01, 2016 2:40 PM

**To:** Heather Dillashaw < <a href="mailto:HDIllashaw@ashevillenc.gov">HDIllashaw@ashevillenc.gov</a>>; Mandy Broderick < <a href="mailto:mandy.broderick177@gmail.com">mandy.broderick177@gmail.com</a>>; Melissa VanSickle < <a href="mailto:MVanSickle@ashevillenc.gov">MVanSickle@ashevillenc.gov</a>>; Paul Fetherston < <a href="mailto:PEtherston@ashevillenc.gov">PEtherston@ashevillenc.gov</a>> <a href="mailto:Cec:virgharrison@gmail.com">Cec:virgharrison@gmail.com</a>; <a href="mailto:123hba@gmail.com">123hba@gmail.com</a>; <a href="mailto:crahanam@gmail.com">crahanam@gmail.com</a>; <a href="mailto:nevadamccoy@bellsouth.net">nevadamccoy@bellsouth.net</a>;

amandafmeade@gmail.com; keatingkc@gmail.com; reneew1107@vahoo.com; Cathy Ball

<cball@ashevillenc.gov>; Sam Powers <SPowers@ashevillenc.gov>; Nikki Reid <Nreid@ashevillenc.gov>;

Roderick Simmons < RSimmons@ashevillenc.gov>

Subject: Re: Notes from 10-27 meeting with Hunt Hill neighbors and city staff

Thanks Heather. Any idea on when we can see map of proposed park development? Thanks again, Jamie

Sent from Yahoo Mail on Android

<HDillashaw@ashevillenc.gov> wrote: Hi, all, I've attached a memo with notes and follow-up from last week's meeting. I will send you the affordable unit mix at the Retreat sometime tomorrow. Thank you for your time and being in these conversations with us. We look forward to continued partnership with the East End/Valley St neighborhood through our shared work in Asheville. Heather Heather Dillashaw, Community Development Manager Community & Economic Development City of Asheville P. O. Box 7148 Asheville NC 28802 hdillashaw@ashevillenc.gov 828/259-5851 (office) 828/575-4579 (cell)

On Tue, Nov 1, 2016 at 2:35 PM, Heather Dillashaw

From: ACarmichael@ashevillenc.gov

Sent:Tuesday, December 13, 2016 9:50 PMTo:carmichaelja@gmail.com

To:carmichaelja@gmail.comSubject:Hunt Hill Timeline NotesAttachments:Hunt Hill Timeline Notes.docx

**From:** akopf@ashevillenc.gov

**Sent:** Saturday, July 16, 2016 10:09 AM

**To:** Nreid@ashevillenc.gov

**Subject:** FW: Hunt Hill

Attachments: Hunt Hill Process.docx; IMG\_5267.JPG; IMG\_5269.JPG; Park Maintenance - Spatial and

Program Needs.docx; Park Maintenance Relocation Preliminary Assessment.docx; Park

Maintenance Relocation Process 2015.docx

Hi Nikki,

I so hope you are chilling right now!!!

Nikki, thanks for being there in the meeting yesterday and we are so sorry you were placed in the messenger and awkward position again. Thanks for considering the topic of "temporary" for it would give more direction as to programming and expenditures. Also when I spoke to the narrow of window of time if Hunt Hill is being looked at subsequent to The Armory . . . there were a couple of couple of thoughts that I had. One I expressed which was the limited time to implement some possible needed uses (bathrooms, code items, etc.) . . . but one I simply alluded to and that pertained to the items at the site. I know it takes a long time to dispose of items via surplus or demolition and I thought that this will have to happen sooner or later . . . I thought that perhaps this process concurrent to The Armory process so as not to have a potential delay. I know the site might have some items removed by the Water Department but I believe there still might be other items that don't pertain to them outside and the warehouse store.

Just some thoughts, Nikki . . . I don't know who is in charge per se so don't feel it is your responsibility to act on them. I just don't know who else to share them with at this stage . . . it will all work out regardless, Nikki! Thanks and have a great weekend!

Αl

From: Al Kopf

**Sent:** Saturday, July 16, 2016 10:01 AM **To:** John Gavin (JGavin@ashevillenc.gov)

Cc: Roderick Simmons; Pete Wall; Nikki Reid; 'divester@ashevillenc.gov'

**Subject:** Hunt Hill

Hi John,

We spoke of this briefly yesterday and you said you could use some information gathered from the previous evaluation. I have attached the information/links for some relevant data pertaining to the possible relocation. Our charge and process was much less thorough (than say Mama T's) since that was the first phase of considering the site and then the concept of Park Maintenance moving there was curtained very shortly after the inception of the idea. We have some very rough sketches but most of the lite programming was done visually and communicated in writing. I realize that much of this may not pertain to our department but it gives us an idea of how we were initially conceiving the general layout. It includes:

- -Hunt Hill Process
- -Hunt Hill Building Layout
- -Facility and Site Photographs (M:\Park Rec\Park Maintenance Relocation\Hunt Hill\Photographs)
- -Spatial Program
- -Park Maintenance Relocation 2015 Preliminary Assessment of Hunt Hill
- -Park Maintenance Relocation 2014 Working Draft Document for Mama T's but REWRITE FOR HUNT HILL

From: divester@ashevillenc.gov
Sent: Tuesday, May 05, 2015 2:36 PM

**To:** akopf@ashevillenc.gov

Subject: Recreation Advisory Board agenda 5/11/15: Hunt Hill Impact on Mtside Park &

Memorial Stadium

#### Αl

This item is on the tentative agenda for the 5/11/15 RAB meeting. It's been on the list as part of the RAB endorsements. After checking with Pete, he referred me to you.

- 1. Is this an agenda item?
- 2. If yes are you making presentation?
- 3. What are we asking of RAB? An endorsement or is it just an update?

### Thanks Debbie

Debbie Ivester City of Asheville Parks & Recreation Department PO Box 7148 Asheville, NC 28801

Office: 828-259-5804 Cell: 828-280-6387

divester@ashevillenc.gov www.ashevillenc.gov/parks www.facebook.com/APRCA