

From: EJackson@ashevillenc.gov <EJackson@ashevillenc.gov>
Sent: 2/21/2017 10:09:10 AM
To: jesse@prcapps.com
Cc:
Subject: RE: Fwd: 03.04 | Civic Volunteer Lunch Pickup

Sorry â€” drop the question re: procedure â€” didnâ€™t read carefully. Iâ€™ll get with Scott on it.

From: Eric Jackson
Sent: Tuesday, February 21, 2017 9:09 AM
To: 'Jesse Michel' <jesse@prcapps.com>
Subject: RE: Fwd: 03.04 | Civic Volunteer Lunch Pickup

One question â€” was the 20 sandwiches vs 30 of salads and cookies deliberate?

How do they want paid â€” do we use card online or day of or what?

Eric

From: Jesse Michel [<mailto:jesse@prcapps.com>]
Sent: Monday, February 20, 2017 2:42 PM
To: Eric Jackson <EJackson@ashevillenc.gov>
Subject: Fwd: Fwd: 03.04 | Civic Volunteer Lunch Pickup

Hi Eric,

We have arranged for Comer Kitchen to cater. Please review these invoices and let me know if these look good.

Thanks!

Jesse Michel
PRC Application
jesse@prcapps.com

On Mon, 20 Feb at 2:39 PM , Lauren Showfety <laurenschowfety@mac.com> wrote:
There are two things here:

- One is the invoice itself which I have requested be changed to say â€œCity of Asheville / Code for Asheville Open Data Dayâ€ , and they are going to send me the corrected invoice.
- The second attachment is the detailed menu of what is being served.

Please determine what card to put on file, and have Eric or whoever our contact is get in touch with Dylan with the info ASAP. Doesnâ€™t have to be paid upfront, but do need a credit card on file.

Begin forwarded message:

From: Comer Kitchen Catering <comerkitchencatering@gmail.com>
Subject: 03.04 | Civic Volunteer Lunch Pickup
Date: February 20, 2017 at 2:20:01 PM EST
To: laurenschowfety@mac.com

Hi Lauren,

Thanks for taking a few minutes to talk with me about your request for lunch catered on Saturday, March 4. Please see attached for the event order and corresponding invoice based on what we discussed. If everything checks out, please let me know as soon as you are able the preferred method of payment and I will get the event confirmed on our calendar. Thanks so much and I look forward to hearing from you soon.

Best,

Dylan

—

~ **Stuart & Dylan**

Office Hours

Monday-Friday 8:30 AM - 5:00 PM

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Corner Kitchen Catering

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