11/08/2018 09:55 904cdunc

| HENDERSON COUNTY | DETAIL CHECK HISTORY

BY EMPLOYEE NAME 11/21/2014 to 11/21/2014

|P 1 |prhisrpt

ORG	ОВЈ	PROJ	LOC	JOB	CHECK	PAY TYPE	HOURS	AMOUNT	DED TYPE	EMPLOYEE	EMPLOYER
005082 міт	CHELL,	ЭОНИ								LOC: 549	1 ORG: 115491
CHECK DATE 115491 CHECK 11/2	53710	Ó			000263312 52.73	852 TRVL R	0.00 0.00	52.73 52.73		0.00	0.00
EMPLOYEE 0	05082	TOTALS:	NET:		52.73		0.00	52.73		0.00	0.00
GRAND TOTAL	.s:		NET:		52.73		0.00	52.73		0.00	0.00

<sup>\*\*</sup> END OF REPORT - Generated by CONNIE DUNCAN \*\*

## HENDERSON COUNTY

## TRAVEL AND BUSINESS EXPENSE REIMBURSEMENT REQUEST

Instructions for Completion:

This form is to be completed by all employees in the event the employee travels on behalf of Henderson County (even if the travel does not involve an overnight stay) or seeks reimbursement for personal funds expended on behalf of County business. For reimbursement requests, itemized receipts and/or supporting documentation should be included when this form is submitted. If the purchase was made using the County credit card, or a County gas card, itemized receipts must be submitted with the credit card statement and/or the department's monthly reconciliation for the gas purchases.

Employee Name:	John Mitchell		Employee #:		
Department:	Planning		Department Code:		
		TRA	VEL DETAIL		-
Date(s) of Travel:	Points o	f travel To	Purpose	Miles (Round Trip Mileage)	Expense Code
	710112			(House Hip Himaga)	537100
<del> </del>		······································			
	CHDI	DENIT IDS NAH ENGE	REIMBURSEMENT RATE:	ĆO ETE	
		\$0.555			
<del></del>			EMPLOYEE FOR TRAVEL: EALS (including Gratuitie		
Date of Purchase:	1		Dinner		Evenes Code
Date of Purchase:	Breakfast	Lunch	Dinner	Total Daily \$	Expense Code
				\$ - \$ -	
		·		\$ -	
				\$ -	
				\$ -	
				\$ -	
		•	<b>TOTAL: MEAL EXPENSES</b>	1	
			on Fees, Air Fare, Hotel, i	Parking & Gratuities)	
Date of Purchase:	<u> </u>	Description of Purc	Amount	Expense Code	
0/7/14	Cookies for Commission	\$ 52.73	145404 536000		
9/7/14	Cookies for Commissio	iller Shouzored Even	\$ 52.73 \$ -	115401-526000	
		<del></del>		\$ -	
				\$ -	
			\$ -	•	
		1	TOTAL: OTHER EXPENSES	\$ 52.73	
		•			
•	ECC EVOENCES DAID (	ICINIO HENDEROOS	TOTAL EXPENSES:	•	
i.			N COUNTY CREDIT CARD: SON COUNTY GAS CARD:		
		AYROLL ADVANCE		; - \$ -	
	^		E TO / FROM EMPLOYEE:	\$ 52.73	
			s relating to this Reimbursemen County policy regarding Purch	nt Request are a legitimate	
Lon	In M			1/04/4	
	Employee Signature			Date	
De	partment Head Signa	ture		Date	

636 SPARTANBURG HUY HENDERSONVILLE STORE # 03.79 -PHONE #828-693-6668
TF YOU ARE NOT COMPLETELY SATISFIED
WITH YOUR VISIT TODAY PLEASE CALL
STORE MANAGER: Jim Landolf
YOUR CASHIER Massle
CUSTOMER 40180925697 CUSTOMER 303 15 HEFTY CLEAP CUP
303 69 CHINET DESRI PL
202 99 V FAIR PRINT NA
205 99 MINI COOKIE
205 99 MINI COOKIE
\*\*\*\* 6 75\* NC SALES TAX
\*\*\*\* BALANCE BUF 9 45 1 11 07 1 5 98 1 1.1.98 P 11.98 P 1.79 \*\*\*\* BALANCE DUE VISA. \$\$\$\$\$\$\$52.73 VISA ACCOUNT # REF # 491446, EFT SEQ # 7187 CARD WAS SWIPED AT PINPAD CHANGE 00

9/07/14 3 01 PM 0379 04 0216 7019 HORRIS TEETER FRESH FOODS MARKET ALWAYS FRESH, ALWAYS DELICIOUS

TOTAL VIC SAVINGS THIS YEAR \$ 25.40