

**TOWN OF SYLVA BOARD OF COMMISSIONERS
PROPOSED AGENDA**

REGULAR BOARD MEETING OF THURSDAY, AUGUST 8, 2019

83 Allen Street
Sylva, North Carolina
5:30 P.M.

CALL TO ORDER

APPROVAL OF AGENDA

- *All items listed and adopted are for discussion or possible action.*

APPROVAL OF CONSENT AGENDA

PUBLIC COMMENTS

REPORTS

Mayor's Report
Commissioner's Report
Manager's Report
Main Street Report
Fire Department Report

NEW BUSINESS

1. Resolution to Investigate Petition for Annexation
2. Resolution of Appreciation

ADJOURNMENT

Town of Sylva
CONSENT AGENDA
August 8, 2019

1- APPROVE MINUTES: July 11, 2019, **Regular Board Meeting;** July 25, 2019, **Regular Board Meeting;** July 25, 2019, **Board of Adjustment**

2- BUDGET AMENDMENT:

#5 10-367-0300 State Grant Revenue	\$ 1,279.28 C
10-510-7100 PD Grant Expense	1,279.28 D

REF: To appropriate the balance on the 2017 (2017-PROJ012468) Governor's Grant into the budget.

#6 10-660-0600 Contingency	\$ 1,975.00 C
10-660-0800 Parking Lot Rental	1,975.00 D

REF: Under budgeting of the Cogdill Parking Lot rental.

3- REPORTS:

- 1- Business Registration as of July 31, 2019
- 2- Vehicle Tax Report as of June 30, 2019
- 3- Ad Valorem Tax Reports as of June 30, 2019
- 4- Statement of Revenues, Expenditures, Changes in Fund Balance as of June 30, 2019
- 5- Quarterly Finance Report as of June 30, 2019
- 6- Quarterly Special Revenue as of June 30, 2019

4- TAX SETTLEMENTS:

- 1- 2018 Ad Valorem Tax Settlement
- 2- 2018 Delinquent Tax Settlement – (2008-2017)
- 3- 2018 Prepaid Ad Valorem Tax Settlement
- 4- \$5.00 or Less Settlement
- 5- \$1.00 or Less Over/ Under Settlement
- 6- 2008 Ad Valorem Tax Release
- 7- Insolvent Tax Settlement
- 8- Delinquent County Vehicle Tax Settlement
- 9- 2018 County Vehicle Tax Settlement – Summary Attached
- 10- 2018 Combined Town and County Tax Settlement

5- OTHER:

- *Based on G.S. 105-373(a)(1)b the insolvent list will be advertised in **The Sylva Herald** on **August 29, 2019.***
- *Lynn Allen Bryant – Deputy Tax Collector – Board authorization to collect taxes (see attachment) bonded under Tax Collector.*
- *Amanda Murajda - Tax Collector – Board authorization to bill and collect taxes (see attachment) bonded for **\$400,000.***

Business Registration Permit Application
July 2019

<u>Date Submitted</u>	<u>Business Name</u>	<u>Business Location</u>	<u>Owner</u>
7/11/2019	Signature Hair Studio	33B Dillsboro Rd.	Christina Sutton
7/17/2019	Sassy Frass (New Owner)	581 W. Main St.	Violetta Ohliger
7/29/2019	The Farmhouse	582 W. Main St.	Tammy Fuller

SYLVA COLLECTIONS

JUNE 2019

YEAR	TAX	INTEREST	TOTAL
2013	7.50	3.98	11.48
2011	-	43.52	43.52
2009	-	5.61	5.61
RENTAL VEHICLE TAX	2,210.27	-	2,210.27
TOTAL	2,217.77	53.11	2,270.88

**Tax Summary
as of June 30, 2019**

(10-301-XX)	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008	Total	Current Year	TOTALS
Starting Balances	6070.97	11459.41	2098.86	3625.5	5,432.37	2,237.35	2,955.45	1,016.81	3,186.59	683.52	75,235.07	\$1,742,632.52	10,231,000.00
July	-3252.87	-168.16									-3,421.03		-3,421.03
August	-1205.63	-116.03									-1,321.66		-1,321.66
September	-1280.32	-228.01	-87.51	-87.51	-87.51	-87.51	-76.77				-1,935.14	-112,633.54	-114,568.68
October	-2579.02	-323.46							-28.57		-2,931.05	-152,981.38	-155,912.43
November	-2650.61	-959.57							-28.17		-3,638.35	-217,954.83	-221,593.18
December	-286.29	-198.13							-28.38		-512.80	-943,988.04	-944,500.84
January	-260.47										-260.47	-202,190.45	-202,450.92
February	-1293.65	-385.4	-170.4					-21.99			-1,871.44	-36,783.45	-38,654.89
March	-2910.32								-35.77		-2,946.09	-16,137.86	-19,083.95
April	-1331.91	-462.11	-560.31	-943.13	-916.29	-448.89	-448.89	-448.89			-5,560.42	-12,134.93	-17,695.35
May	-294.09	-255.99									-587.80	-5,038.90	-5,626.70
June	-1073.27										-1,073.27	-5,222.72	-6,295.99
July - June Totals	-18418.45	-3096.86	-818.22	-1030.64	-1003.6	-536.4	-525.66	-470.86	-158.61	0	-26,059.52	-1,705,066.10	-1,731,125.62
Releases	-470.35										-470.35	-1,082.31	-1,552.66
Add to Original Levy											0.00	4,622.87	4,622.87
Under Appeal	-2673.45										-2,673.45	-2,342.26	-5,015.71
Bankruptcy											0.00		0.00
Refund/Adj											0.00		0.00
Subtotals	-21,562.25	-3,096.86	-818.22	-1,030.64	-1,003.80	-536.40	-525.66	-470.88	-158.61	0.00	-29,203.32	-1,703,867.80	-1,733,071.12
EOY Adjustment													
(10-110-XX) Balance	\$15,138.72	\$8,365.05	\$4,275.63	\$2,594.86	\$4,259.57	\$1,700.96	\$2,442.53	\$4,435.93	\$3,027.98	\$838.52	\$47,079.75	\$38,815.72	\$85,895.47
	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008	Total		
July	232.37	8.09									240.46		240.46
August	210.56	80.97							34.67	25.33	351.53		351.53
September	41.87	28.15	22.87	30.79	38.71	46.63	47.94		40.00		296.96		296.96
October	179.19	11.75							11.43		202.37		202.37
November	168.70	177.60							1.83		348.13		348.13
December	27.54	1.87							1.62		31.03		31.03
January	10.25										10.25	1,222.88	1,233.13
February	208.04	63.36	15.36					5.06	50.00		341.82	1,026.31	1,368.13
March	267.58								4.23		271.81	616.27	888.08
April	182.55	93.31	175.39	390.66	369.88	261.75	302.19	342.63			2,118.36	464.29	2,582.65
May	3.90	63.12							2.28		69.30	245.31	314.61
June	72.70										72.70	444.33	517.03
Interest Collected	\$1,605.25	\$528.22	\$213.62	\$421.45	\$408.59	\$308.38	\$350.13	\$347.69	\$146.06	\$25.33	\$4,354.72	\$4,019.39	\$8,374.11
Submitted by: Amanda Murada, Tax Collector												Collection Rate	97.7785%

Top 10 Delinquent Accounts (2018 & prior)	
Name	Balance 6/30/2019
Dewayne Ward	\$ 6,475.35
Aaron Rents Inc	\$ 5,582.35 Under Appeal
Smoky Mtn Restaurants LLC	\$ 4,061.63
Melton Riddle Funeral Home	\$ 3,175.60 Out of business
Robert Shephard	\$ 2,821.98
Michelle D. Franklin	\$ 2,716.95
Joe Wilson	\$ 2,632.50
Modoz LLC	\$ 2,575.15 Out of business
Reginald B Holland	\$ 2,415.93
Martin Andrew Galik	\$ 2,047.66

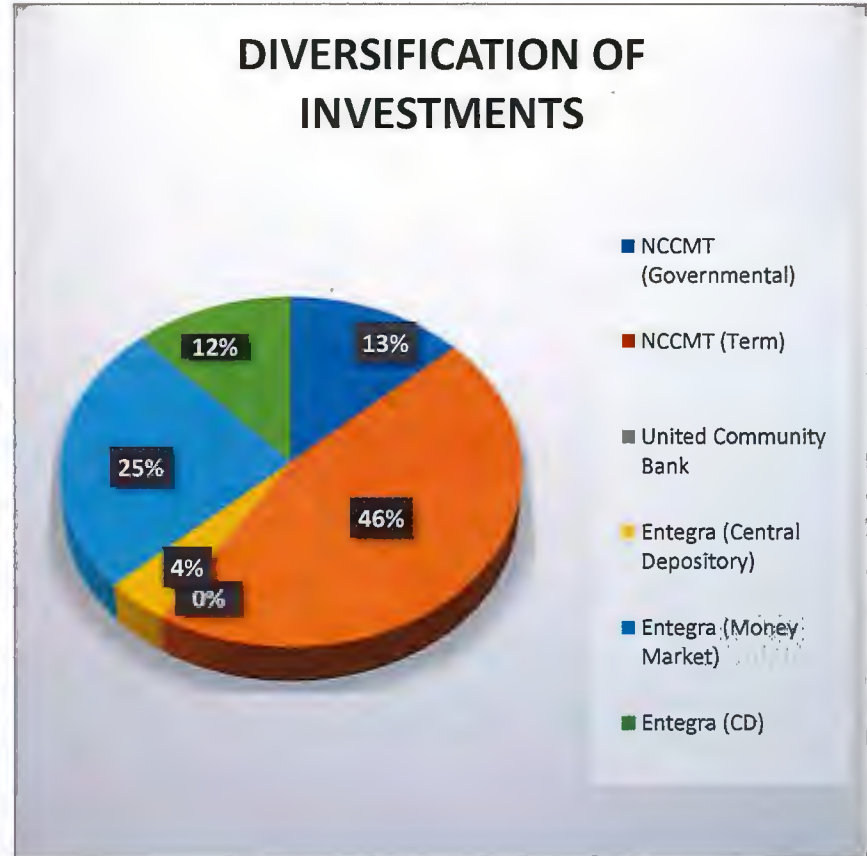
General Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances
6/30/2019

		General Fund				Actual to	Statement		
		2018-2019	Previously	2018-2019	Current	2018-2019	Percent	Period	Variance
		Budgeted	Reported	YTD Actual	Month	Budget Balance			
Revenues:									
Ad valorem taxes		\$ 1,790,209.00	\$ 1,831,219.14	\$ 1,849,861.47	\$ 18,642.33	\$ (59,652.47)	103.33%	100.00%	3.33%
Other taxes and licenses		6,500.00	6,454.95	6,649.95	\$ 195.00	\$ (149.95)	102.31%	100.00%	2.31%
Unrestricted intergovernmental		1,556,561.00	1,348,618.68	1,703,416.80	\$ 354,798.12	\$ (146,855.80)	109.43%	100.00%	9.43%
Permits and Fees		18,000.00	18,110.85	19,837.15	\$ 1,726.30	\$ (1,837.15)	110.21%	100.00%	10.21%
Restricted intergovernmental		246,681.00	145,606.78	179,292.50	\$ 33,685.72	\$ 67,388.50	72.68%	100.00%	-27.32% *
Investment earnings		32,040.00	70,591.82	77,551.08	\$ 6,918.25	\$ (45,511.08)	242.04%	100.00%	142.04%
Other revenues		26,255.00	49,241.84	51,129.62	\$ 1,887.78	\$ (24,874.62)	194.74%	100.00%	94.74%
Total revenues		3,676,246.00	3,469,844.06	3,887,738.57	417,853.50	\$ (211,492.57)	105.75%	100.00%	5.75%
Expenditures:									
General Government		731,071.00	856,000.63	606,132.25	50,058.21	124,938.75	82.91%	100.00%	17.09%
Salaries & Benefits		253,600.00	233,161.07	252,897.02	19,735.86				
Capital outlay		-	23,873.94	23,873.94	3,416.01				
All other expenditures		477,471.00	299,025.52	329,361.29	30,322.35				
Public Safety		1,995,886.00	1,637,421.73	1,759,185.70	183,743.41	236,700.30	88.14%	100.00%	11.86%
Salaries & Benefits		761,050.00	640,766.61	768,911.65	81,597.66				
Capital outlay		149,551.00	128,593.32	129,086.32	493.00				
All other expenditures		1,085,285.00	868,061.80	861,187.73	101,652.75				
Culture and Recreation		136,900.00	148,386.63	78,267.87	3,428.93	58,632.43	57.17%	100.00%	42.83%
Salaries & Benefits		24,050.00	19,805.09	21,027.92	1,222.83				
Capital outlay		62,500.00	13,708.65	13,708.65	-				
All other expenditures		50,350.00	41,324.90	43,531.00	2,206.10				
Transportation		758,048.00	687,378.32	692,236.27	39,657.95	65,811.73	91.32%	100.00%	8.68%
Salaries & Benefits		270,469.25	302,566.68	321,727.18	19,160.50				
Capital outlay		149,657.00	134,963.16	134,963.16	-				
All other expenditures		337,921.75	215,048.48	235,545.93	20,497.45				
Economic and Physical Development		21,775.00	11,712.87	19,212.87	7,500.00	2,562.13	88.23%	100.00%	11.77%
Salaries & Benefits		-	-	-	-				
Capital outlay		-	-	-	-				
All other expenditures		21,775.00	11,712.87	19,212.87	7,500.00				
Environmental Protection		144,400.00	118,777.91	137,214.61	18,641.92	7,185.17	95.02%	100.00%	4.98%
Salaries & Benefits		51,600.00	46,051.69	49,930.57	3,878.88				
Capital outlay		-	-	-	-				
All other expenditures		92,800.00	72,521.22	87,284.26	14,763.04				
Total expenditures		3,788,080.00	3,051,185.00	3,292,249.49	303,030.42	495,830.51	86.91%	100.00%	13.09%
Revenues over expenditures		(111,834.00)	418,659.06	595,489.08	114,823.08	(707,323.08)	-18.67%		
Other financing sources (uses):									
Transfers in		428,467.00	410,372.00	428,467.00	-	-			
Appropriated fund balance		243,050.00	-	-	-	-			
Contributed Capital		-	-	-	-	-			
Sale of Assets		5,500.00	14,629.23	19,155.23	-	-			
Loan Proceeds		-	-	-	-	-			
Transfers to other funds:		677,017.00	425,001.23	447,622.23	-	-			
Transfers out		565,183.00	609,872.00	565,183.08	-	-			
Transfer to Capital Reserve		-	-	-	-	-			
Total other financing sources (uses)		111,834.00	(184,870.77)	(117,560.85)	-	-			
Revenues and other sources over expenditures and other uses		-	233,788.29	477,928.23	114,823.08	(707,323.08)			

Analysis:

Grants Budgeted/Not Received

INVESTMENT PORTFOLIO:		
BANK	INVESTMENTS	INTEREST
NCCMT (Governmental)	\$1,133,773	2.27%
NCCMT (Term)	\$3,957,780	2.37%
United Community Bank	\$4,338	0.10%
Entegra (Central Depository)	\$355,443	0.50%
Entegra (Money Market)	\$2,168,246	2.02%
Entegra (CD)	\$1,020,086	2.00%
	\$8,638,667	



STATE REVENUE ANALYSIS		% Collected
Telecommunication	\$44,887	95.50%
Natural Gas	\$8,392	167.84%
Video Programming	\$14,525	96.84%
Franchise on Power	\$306,001	111.27%
Total 2nd QTR (Avg should be 50%)	\$373,805	
Article 40	\$171,489	115.87%
Article 42	\$154,678	110.48%
Article 39	\$310,626	115.05%
Hold Harmless	\$165,190	116.33%
Total 4 Months (Avg should be 33.32%)	\$801,933	

FUND BALANCE ANALYSIS:			
Unassigned - 6/30/18	\$3,085,211	What does 1 cent =	\$40,961
Subsequent Year Appropriation	-\$213,600	# GF Approp. after 7/1	1 \$2,450
Appropriated after 7/1/18	-\$2,450	# Contingency Approp.	3 \$8,600
FB Appropriation to CRF			
Available Fund Balance	\$2,869,161	Goal	
	67.36%	76.65%	

Note: Board policy states that Fund Balance will not drop below 40% . The goal is to have the average balance of other municipalities Sylva's size.

CAPITAL RESERVE FUNDS:			
General Fund		Fire Department	
GF Res. 6/30/2018	\$266,008	FD Res. 6/30/18	\$118,229
Appropriations	-\$68,595	Appropriations	\$0
Reimbursement CT Roof	\$12,230	DOI Earmarked	\$6,794
Other	-\$293	Interest	\$1,775
Interest	\$3,858	Other	-\$76
GF Available Funds	\$213,208	FD Available Funds	\$126,722

REVOLVING LOAN FUND:	
RLF Balance 6/30/18	\$71,836
Interest	\$310
Investment in Real Estate	-\$52,435
Subsequent Year Approp.	-\$6,000
Transfer out -sidewalks	\$0
A/R JC Balsam West	\$6,667
Balsam West Credit	\$3,333
RLF Available Funds	\$23,711

FISHER CREEK ANALYSIS:					FC Funds Available
Bank Investments	Current Invested	FY Interest as of 6/30/2019	Rate	Total Interest as of 10/2007	
NCCMT (Term)	\$1,086,370	\$24,878	2.24%-2.29%	\$100,542	3,247,385
Entegra	\$2,189,983	\$36,711	2.00%-2.02%	\$52,492	-6,275
UICB	\$0			\$71,236	61,589
HomeTrust	\$0			\$55,723	-250,000
Wachovia	\$0			\$66,937	
1st Citizen	\$0			\$13,844	
	\$3,276,353	\$61,589		\$360,774	\$3,052,699

* Black Rock Expansion

Note: \$3,500,000 received from Clean Water Management Trust Grant 10/2007. The grant requires that \$1,400,000 (40%) be spent on water quality. Currently \$151,547 has been expended towards this purpose leaving \$1,248,453 remaining.

PROPERTY TAX ANALYSIS	
Budgeted	\$1,674,355
Billed	\$1,747,306
Est. 97.89% Collection	\$1,710,438
Collection/Releases	\$1,703,867
Discovery/Penalties	\$4,074
Appeals	\$2,342
% Collected	97.78%
% Collected (same time last year)	98.08%

OUTSTANDING LOANS			
Loan	P/I	Loan Payoff Year	Annual Debt
Pumper Truck - FD	\$140,991	23-24	\$30,084
Ladder Truck - FD	\$113,952	21-22	\$40,355
Building Renovations - FD*	\$668,750	23-24	\$161,379
Garbage Truck/Backhoe - SD	\$75,059	20-21	\$38,406
	\$998,752		\$270,224

* Paid by Jackson County

Submitted by: Lynn Bryant, Finance Officer

Town of Sylva
Special Revenue Funds Quarterly Report
June 30, 2019

Public Art Fund (Fund 23):

Original Ordinance (2017-01)	0
Revenue - Donations/ Interest	504
Expenditures	0
Balance to Date	\$504

Sidewalk SRF (Fund 27):

Original Ordinance (2017-02)	Note: Amended from RLF	103,713
Transfer In from GF		100,000
Revenue/Interest		2,274
Expenditures		-17,200
Balance to Date		\$188,787

2018 Tax Settlement
July 1, 2018 - June 30, 2019

CHARGES:

Original Levy	1,717,826.40
Additional Levy	4,622.87
Refunds	0.00
Interest	4,019.39
Discoveries	1,867.09
Discovery Penalties	300.77
Late Listing	20,626.60
Late Listing Penalties	2,062.66
Total Charges	<u>1,751,325.78</u>

CREDITS:

Deposits	1,709,085.49
Releases	1,082.31
Refunds	0.00
Insolvencies - Personal	1,688.73
Bankruptcy	0.00
Under Appeal	2,342.26
Uncollected - Real	37,126.99
Total Credits	<u>1,751,325.78</u>

Amanda W. Murajda, Tax Collector

**2018 Tax Settlement
Delinquent Taxes
July 1, 2018 - June 30, 2019**

CHARGES:

Levy	76,283.07
Refunds	0.00
Interest	4,354.72
2008 Statutory Write-Off	-838.52
Levy Adj. Correction	0.00
Total Charges	<u>79,799.27</u>

CREDITS:

Deposits	30,414.24
Releases	470.35
Refunds	0.00
Appeals	2,673.45
Bankruptcy	0.00
Taxes Remaining	46,241.23
Total Credits	<u>79,799.27</u>

Amanda W Murajda, Tax Collector

2018-2019

PREPAID AD VALOREM TAX SETTLEMENT

10-241-00 TAXES COLLECTED IN ADVANCE:

<u>NAME</u>	<u>PIN#</u> <u>ACCT#</u>	(Bal Forward) <u>AMOUNT</u>	<u>DATE PAID</u>	<u>YEAR</u> <u>APPLIED</u>	<u>Amount</u> <u>Applied to 2018</u>	<u>Remaining</u> <u>Balance</u>
Olympus Corp	A# 3203	38.79	12/29/2014	2017	23.46	15.33
Mary Bryson-Bankruptcy	A#381/P# 7631-84-9929	610.19	12/15/2017	2018	477.18	133.01
Pole Yard Properties	A#1593/personal	397.56	1/5/2018	2018	131.86	265.70
David Gates	7641-46-2575	253.90	1/5/2018	2018		
Tonemaster/Falco (Ridenour)	A# 1668-Personal	91.46	3/9/2018	2018		
Potter/Emily Pryor	A#2743 & 1582 R&P	2,375.58	7/2/2018	2018	2,299.59	75.99
Monica Frizzell	P# 7631-95-1875	189.03	11/13/2018	2019		
Jane Nichols	A#1856 P# 7641-47-9964	32.19	11/19/2018	2019		
CT Auto	A# 3494	11.00	12/10/2018	2019		
Joshua Thompson (Entegra)	P# 7631-96-1469	463.68	12/17/2018	2019		
Reed Oil	A#1667/personal	215.25	12/27/2018			
Matthew Ellsworth	7641-36-5183	16.41	1/2/2019			
Morrison Mgt	A# 3377	40.49	12/31/2018			
Compass Group	A# 1965	2.72	12/31/2018			
Goodfella's Pizza	A#4016	463.68	1/7/2019			
Metalwood Recycling	A#2938	175.53	1/25/2019			
JGT Global Solutions	A# 4054	303.91	1/29/2019			
James Jackson	P#7631-96-4665	65.48	2/4/2019			
Scott Taylor	P#7641-03-6979	4.27	2/11/2019			
Asha Howard	A# 3638	1,719.09	2/25/2019			
Brigham Law/Fortner to Rojas	P# 7641-45-3912	281.69	3/8/2019			
Brigham Law/ Hewitt	P# 7631-98-3746	662.49	3/29/2019			
Brigham Law/	P# 7642-40-1148	862.20	4/12/2019			
Brigham Law/Marcus Jones	P# 7642-40-2534	375.02	4/12/2019			
Kathy Hall	P# 7641-18-1993	2.57	4/12/2019			
L. Dunn	A# 3785	2.34	5/6/2019			
TWSA/Jackson Paper	P# 7641-38-0861	29.97	5/6/2019			
Paragon Acquisitions		251.96	5/6/2019			
					2,932.09	15.33
Exempt						
Applied to Back Taxes						
2018 Pre-pay taxes		7,006.36				
		7,006.36				

2018 Tax Settlement
Less Than \$5.00

Name	Amount	Value	R/P/U	
1ST BILLING				
2685 ARSENAL ARTIFACTS	3.05	717	P	
3617 ASHLEY CONSTRUCTION	2.13	500	R	
4040 BAXLEY'S CHOCOLATES INC.	4.68	1,100	P	
3359 B&B GIFTS AND INTERIORS LLC	1.81	425	P	
3621 BERMONDSEY LLC	4.80	1,130	R	
3621 BERMONDSEY LLC	3.83	900	R	
3621 BERMONDSEY LLC	3.74	880	R	
3621 BERMONDSEY LLC	3.74	880	R	
3621 BERMONDSEY LLC	3.61	850	R	
3718 BETTY PAINTER	2.24	526	P	
3485 BISSELL RENTAL LLC	3.23	761	P	
1732 BRUCE GREEN	1.06	250	P	\$0.11 LL
2508 BUDGET TRUCK RENTAL	3.10	730	P	
2248 CAROLYN COLTON	4.25	1,000	P	
3655 CENTERING YOGA	0.17	41	P	\$0.02 LL
3915 DLP HARRIS REGIONAL HOSPITAL	4.25	1,000	R	
2680 E PLUS GROUP INC	0.80	189	P	
4049 ELECTRO RENT CORPORATON	0.43	101	P	
2520 EMPLOYEE ASSISTANCE NETWORK	2.99	703	P	
1698 FRANK RAY LEWIS	4.25	1,000	P	
3188 GARY'S USED CARS INC	2.23	525	P	
1372 GERENA PARKER	3.44	810	P	
3283 GUNNELS ROBIN	3.45	811	P	\$0.35 LL
4341 HIZEYZ LLC	0.21	50	P	\$0.02 LL
4117 HOYLE LISA B ETAL	4.59	1,080	R	
2222 IBM CREDIT LLC	0.09	21	P	
4342 JJT WNC LLC	1.28	300	P	
3194 J M BROWN AMUSEMENT CO INC	1.24	292	P	
4273 JACKSON COUNTY REALTY INC	0.38	90	P	
4056 JONES COUNTRY STORE	0.08	19	P	
3370 JONES JEFFREY SCOTT	2.99	703	P	
4274 K12 MANAGEMENT INC	1.82	428	P	
3748 KEYBANK NATIONAL ASSOCIATION	0.24	56	P	
3888 KONICA MINOLTA BUSINESS SOLUTIONS	3.69	868	P	
4365 KPR US LLC	0.03	8	P	
1456 LEASECOMM CORP	0.94	222	P	
4055 MARY JOHNSON	2.48	583	P	
1521 MARVITA QUEEN MCMAHAN	4.25	1,000	P	
4298 MCI COMMUNICATION SERVICES INC	4.64	1,092	U	
318 MESSER BESSIE	4.25	1,000	P	\$0.43 LL
1378 MICHAEL E DILLARD	2.18	512	P	
3956 OWNER UNKNOWN	2.04	480	R	
2384 PERRY JANE N	3.86	909	P	
4349 PRAXAIR DISTRIBUTION	2.67	628	P	\$0.27 LL

2018 Tax Settlement
Less Than \$5.00

4351 PROJECT PAINT	0.93	218	P	\$0.09 LL
2467 ROBERT POTTS ETAL	1.70	400	P	
4300 RODERICK COLTON	2.13	500	P	
2127 SAFETY KLEEN SYSTEMS INC	4.87	1,146	P	
3734 SASSY FRASS INC	2.93	689	P	
4284 SLEEP USA MATTRESS	3.34	785	P	\$0.33 LL
3426 STACK PHILIP	0.64	150	P	
1020 STANFORD DELIA	2.85	670	R	
1057 STONEHOUSE ASSOC	0.85	200	P	
3736 STUDIO 27	2.48	583	P	
1635 T HART GOODSON	2.13	500	P	
4068 TRANSACTION NETWORK SERVICES	0.91	213	P	\$0.09 LL
1528 UHAUL CO KNOXVILLE INC	2.11	496	P	
1506 WATSON ALIGNMENT INC	2.13	502	P	
2011 WESTERN CAROLINA COUNSELING	4.61	1,085	P	
3753 WILLIAM POWELL JR	4.25	1,000	P	

2ND BILLING

3281 BLANTONS TAX SERVICE INC	2.81	661	P	\$0.28 LL
1831 MIDDLETON PAWN SHOP	2.69	634	P	\$0.27 LL
4288 SYLVA YOGA	0.77	180	P	\$0.08 LL

156.36 34,465.00

Late Listing Personal	\$	2.34
Mobile Homes		-
Utilities		4.64
Principle Personal		116.14
Principle Real		<u>35.58</u>
Total:	\$	158.70

**2018 Tax Settlement
Less Than \$1.00
as of June 30, 2019**

Name	Account	Principal Amount	Interest Amount	Over/Under Payments	<u>Release Date</u>
2018 Taxes:					
475 E MAIN STREET LLC	4373		0.62	Under	4/17/2019
MICHAEL BLAKE FOX	3187		0.59	Under	4/17/2019
POLYMER ARMORY INC	3422	0.41		Under	4/17/2019
FIRST DATA MERCHANT SERVIC	4050	0.37	0.01	Under	4/17/2019
WILLIAM SMITH AUTO SALES LL	4296	0.33		Under	4/17/2019
WONDERWORKS MUSIC STUDIC	4072		0.20	Under	4/17/2019
ANDREA FORD	1993		0.17	Under	4/17/2019
DELL EQUIPMENT FUNDING LP	4336		0.15	Under	4/17/2019
BH GRANING EQUIPMENT	4299		0.09	Under	4/17/2019

1.11 1.83

Tax Overage

ANGELA GEORGE	4463	0.05
JOHN CALPINI	3304	0.04
MISC		0.43
ROCKY SIMMONS	637	0.06

\$ 0.58 10-317-0500

**2008
AD VALOREM TAX RELEASE**

Based on G.S. 105-378 the following taxes plus interest will be written off for the tax year of 2008 due to the statute of limitations.

<u>Acct#</u>	<u>Name</u>	<u>Tax Principal</u>	<u>Tax Interest</u>	<u>Advertising</u>	<u>6/30/2018</u> <u>Total</u>	<u>July/Aug</u> <u>Int</u>	<u>Total</u>
1012	Bryson, Mary	9.36	8.94	3.00	21.30	0.14	21.44
67	Cagle, Ida	68.40	65.13	3.00	136.53	1.02	137.55
115	Mrs JR Chastain	115.32	109.82	3.00	228.14	1.72	229.86
485	Dorsey, Charles	78.00	75.31	3.00	156.31	1.18	157.49
1062	Dorsey, Rose Anne	104.28	99.60	3.00	206.88	1.56	208.44
1725	Goodys Family Clothing	53.52	50.00		103.52	0.8	104.32
733	Howell, Harvey	25.98	24.28	3.00	53.26	0.38	53.64
554	Jordan, Kenneth Heirs	37.44	35.75	3.00	76.19	0.56	76.75
421	Lay Will Heirs	92.85	89.36	3.00	185.21	1.4	186.61
2382	Leigh, William	48.58	45.98	3.00	97.56	0.72	98.28
2383	Jacobo Mandelblum	17.42	16.60	3.00	37.02	0.26	37.28
2853	Noone, Martin Gary	5.45	5.10		10.55	0.08	10.63
1073	Thomas, Hoy	43.68	42.12	3.00	88.80	0.66	89.46
420	Wilson, Grant	115.35	111.06	3.00	229.41	1.74	231.15
763	Wilson, Nelson	22.89	21.71	3.00	47.60	0.34	47.94
		838.52	800.76	39.00	1678.28	12.56	1690.84

Amanda W. Murajda, Tax Collector

Under and by virtue of the authority vested in me by section 105-373 (a)(1) of the North Carolina General Statutes, I am hereby declaring the below listed taxes as insolvent for personal property that is not secured by liens against real property. By declaring these taxes insolvent, the taxing unit does not compromise its authority to collect these taxes in the future.

Name	Principal	Late List Penalty
Blackrock Outdoor Company LLC	24.57	
Catalina Marketing Corp	7.57	
Ecoatm Inc	38.25	
El Patron Mexican Restaurant	2.32	
Fire Mountain Restaurant	806.27	80.63
Helen Dehart	136.17	
Nublu Medical Esthetics	10.35	1.03
Smoky Mountain Restaurants	297.49	
SW & JC Enterprises Inc	136.12	13.61
Dewayne Ward	98.03	9.80
Raymond Welch, ETAL	26.52	
Total Insolvency	\$ 1,583.66	\$ 105.07

Total	\$	1,688.73
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I certify that the above information is true to the best of my knowledge.

Amanda W. Murajda, Tax Collector

I, _____, a Notary Public for Jackson County, North Carolina, certify that Amanda W. Murajda personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

Witness my hand and official seal this the _____ day of August, 2019.

Notary Public

**TOWN OF SYLVA
2018 DELINQUENT TAX SETTLEMENT**

JULY 1, 2018 THROUGH JUNE 30, 2019

YEAR	BALANCE DUE	ADDED	ADJ TO	COLLECTIONS		RELEASES	WRITE-OFF	MISC.	MISC.	REFUNDS	BALANCE
	July 1, 2018	LEVY	LEVY	TAX	INTEREST			DEBIT	CREDITS		JUNE 30, 2019
2013	1,366.31	-	-	69.15	37.12	-	-	-	-	-	1,297.16
2012	1,220.03	-	-	7.35	4.50	-	-	-	-	-	1,212.68
2011	1,005.95	-	-	85.02	104.52	-	-	-	-	-	920.93
2010	787.80	-	-	8.69	31.87	-	-	-	-	-	779.11
2009	994.27	-	-	3.12	8.34	-	-	-	-	-	991.15
2008	1,290.89	-	-	3.15	2.71	-	1,287.74	-	-	-	-
2007	2,458.29	-	-	10.08	10.28	-	2,448.21	-	-	-	-
TOTAL	9,123.54	-	-	186.56	199.34	-	3,735.95	-	-	-	5,201.03

CHARGES: LEVY \$ 9,123.54
INTEREST 199.34
REFUNDS -

\$ 9,322.88

CREDITS: DEPOSITED \$ 385.90
WRITE-OFFS 3,735.95
UNCOLLECTED 5,201.03

\$ 9,322.88

Brandi Henson

BRANDI HENSON
JACKSON COUNTY TAX COLLECTOR

**SYLVA RENTAL MOTOR VEHICLES
2018 TAX SETTLEMENT**

JULY 1, 2018 THROUGH JUNE 30, 2019

SYLVA CITY

MONTH	AMOUNT COLLECTED
Jul-18	\$ 2,221.28
Aug-18	\$ 2,368.96
Sep-18	\$ 2,928.54
Oct-18	\$ 2,143.24
Nov-18	\$ 2,206.61
Dec-18	\$ 2,154.38
Jan-19	\$ 2,040.60
Feb-19	\$ 1,902.22
Mar-19	\$ 1,400.41
Apr-19	\$ 1,795.64
May-19	\$ 1,806.24
Jun-19	\$ 2,210.27
TOTAL DEPOSITED	\$ 25,178.39


BRANDI HENSON
JACKSON COUNTY TAX COLLECTOR

**Combined
2018 Tax Settlement
Delinquent Taxes
July 1, 2018 - June 30, 2019**

CHARGES:

Levy	82,948.32
2008 Statutory Write-Off	-2,126.26
Refunds	0.00
Interest	4,543.78
Levy Adj. Correction	2,458.29
Total Charges	<u>87,824.13</u>

CREDITS:

Deposits	30,779.78
Levy Adj. Write-Off	2,458.29
Releases	470.35
Refunds	0.00
Appeals	2,673.45
Bankruptcy	0.00
Taxes Remaining	51,442.26
Total Credits	<u>87,824.13</u>

Amanda W. Murajda, Tax Collector

**State of North Carolina
Town of Sylva**

Lynn Allen Bryant, Deputy Tax Collector of the Town of Sylva:

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of Sylva Municipal Hall and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon all real property of the respective taxpayers in the Town of Sylva, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell any real or personal property of such taxpayers, for and on account thereof, in accordance with law.

Witness my hand and official seal, this the **8th day of August, 2019.**

Lynda Sossamon, Mayor

Attest:

Amanda Murajda, Town Clerk

**State of North Carolina
Town of Sylva**

Amanda Murajda, Tax Collector of the Town of Sylva:

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of Sylva Municipal Hall and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon all real property of the respective taxpayers in the Town of Sylva, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell any real or personal property of such taxpayers, for and on account thereof, in accordance with law.

Witness my hand and official seal, this the **8th day of August, 2019.**

Lynda Sossamon, Mayor

Attest:

Amanda Murajda, Town Clerk

REGULAR BOARD MEETING
Town of Sylva Board of Commissioners
July 11, 2019

The Town of Sylva Board of Commissioners held a regular meeting on July 11, 2019 at 5:30 p.m. in the Board Room of Municipal Hall, 83 Allen Street, Sylva, N.C.

PRESENT: Lynda Sossamon, Mayor
Barbara Hamilton, Vice-Mayor
Harold Hensley, Commissioner
Mary Gelbaugh, Commissioner
Greg McPherson Commissioner
David Nestler, Commissioner

Amanda Murajda, Town Clerk
Paige Dowling, Town Manager
Eric Ridenour, Town Attorney

ABSENT:

Mayor Sossamon called the meeting to order at 5:30 p.m.

STAFF PRESENT: Lynn Bryant (Finance Officer), Jake Scott (Public Works Director) and the Sylva Police Department.

VISITORS: Pat Purdy, Jan Fitzgerald, Ann Washabaugh, Amy Willis, Robin Bailey, Aaron Littlefield, Jeannie Kelley, Betty Dishman, Pam Krauss, Eric Myers, Holly Kays, Ben Guiney, Quintin Ellison, Kim Gallardo, JP Gallardo, Cheyanne Gallardo, Bailey Hooper, Brady Hooper, Kim Hooper, Wilma Nations, Joe Bill Mathews, Belinda Bryson, Mike Poston, Ann Cooper, Steve Cooper, TJ Peoples, Lisa McBride, Joe Hamilton, Chris Joyell, Rose Bauguess, Livingston Kelley, Tiffany Shuler and Amanda Seay.

AGENDA: *Commissioner Gelbaugh made a motion to approve the amended agenda. The motion carries with a unanimous vote.*

CONSENT AGENDA: *Commissioner Hamilton made a motion to approve the consent agenda. The motion carries with a unanimous vote.*

PUBLIC COMMENTS: Pat Purdy addressed the board and asked how many businesses would be affected and lose their livelihood because of the Highway 107 construction project. Mayor Sossamon replied that the true effect would be known when the later design plans were released. Ben Guiney asked the board how multi-modal means of transportation would fit in the project. Again, once future plans are finalized the impact will be available. Robin Bailey, from Sundog Properties, addressed the board and requested on behalf of the owners of Sundog signs for “10-minute” parking installed in front of their business on Main Street. Mayor Sossamon deferred this to the Public Works department. Aaron Littlefield addressed the board and presented a petition for voluntary annexation for his property located in the Dillardtown community.

MAYOR’S REPORT: Mayor Sossamon thanked the board for their support during the death of her mother.

COMMISSIONER’S REPORT: Commissioner McPherson expressed his excitement over the new businesses in Sylva. Commissioner Hamilton commented that attendees to the July 4th festivities had positive things to say about Sylva. She also thanked the Public Works department for their work.

MANAGERS REPORT: Manager Dowling reported the following:

- Auditors began preliminary work.
- Zoning Ordinance Assessment & Future Land Use Map: Kristy Carter worked with the Planning Board at their July meeting on Character Area Map/Future Land Use Map. This map identifies specific geographical areas based on the existing districts. The Planning Board discussed infill potential, density, and ways to use the zoning districts to balance development with the natural environment. The code assessment is still in progress. Kristy explained to the Planning Board that we will likely need a revised zoning ordinance in the future and a small area plan for Skyland Drive.
- Blackrock Creek property: Dowling and Town Attorney Eric Ridenour have been working to review pre-closing documents with the Conservation Fund and Mainspring. CWMTF announced that once all the grant paperwork (surveys, environmental assessment, conservation easement, etc.) has been submitted, it should

take 2 months to review prior to authorizing us to close on the property. This means it will be around September before the property is transferred to the Town.

- The Jackson County joint municipality meeting is Tuesday, July 23rd at 6:00 p.m. at the Department on Aging.
- KJ Adams resigned to start his own landscaping business. His last shift was June 26th. Jaime Hyatt is taking over as the K-9 officer.

MAIN STREET REPORT: The Sylva Art and Design Committee will be having a pop-up art show at Black Balsam Outdoors on July 26, 2019 from 6:00 to 9:00 p.m. Ten percent of the proceeds will go to the art fund. The MSSA has approved the membership of Quintin Ellison.

FIRE DEPARTMENT REPORT: None.

NEW BUSINESS

ASHEVILLE DESIGN CENTER REPORT: Chris Joyell, from Asheville Design Center, presented the ADC's intersection recommendations. Their final report is not complete yet. He will forward that the Manager Dowling as soon as it is complete.

SKYLAND DRIVE SIDEWALK REPORT: The construction on Skyland Drive's sidewalk is expected to begin in January. The cost has increased substantially. The original estimated cost was \$518,567 with \$103,713 being paid by the Town in phases. Now that engineering and right of way have advanced further, NCDOT now estimates the total project cost to be \$1,392,000 so \$278,400 will be paid by the Town. This is \$174,687 more than budgeted for. The remaining balance will need to be appropriated from fund balance. *Commissioner Nestler made a motion to appropriate \$174,687 from fund balance to cover the additional cost of the sidewalk. The motion carries with a unanimous vote.*

APPROVAL OF FIRE DEPARTMENT OFFICERS: Mayor Sossamon reviewed the list of officers for the fiscal year 2019-2020, voted on by the department, as follows:

Chief	Mike Beck
1 st Assistant Chief	Chris Greene
2 nd Assistant Chief	Keith Buchanan
Captain	Brandon Sutton
Captain	Brian Wellmon
Lieutenant	Ben Clawson
Secretary	Sam Shuler
Safety Officer	Belinda Clawson
Chaplain	Mike Farmer

Commissioner Gelbaugh made a motion to approve the FY 2019-2020 Fire Department officers as presented. The motion carries with a unanimous vote.

RESOLUTION OF APPRECIATION: *Commissioner Gelbaugh made a motion to approve a resolution of appreciation for Tammy Hooper in regards to her retirement. The motion carries with a unanimous vote.*

ADJOURNMENT: *Commissioner Hensley made a motion to adjourn the meeting at 6:16 p.m. The motion carries with a unanimous vote. A reception honoring Tammy Hooper's retirement followed the meeting.*

Lynda Sossamon
Mayor

Amanda W. Murajda
Town Clerk

REGULAR BOARD MEETING
Town of Sylva Board of Commissioners
July 25, 2019

The Town of Sylva Board of Commissioners held a regular meeting on July 25, 2019 at 5:30 p.m. in the Board Room of Municipal Hall, 83 Allen Street, Sylva, N.C.

PRESENT: Lynda Sossamon, Mayor
Barbara Hamilton, Vice-Mayor
Harold Hensley, Commissioner
Mary Gelbaugh, Commissioner
Greg McPherson, Commissioner
David Nestler, Commissioner

Paige Dowling, Town Manager
Amanda Murajda, Town Clerk
Eric Ridenour, Town Attorney

ABSENT:

Mayor Sossamon called the meeting to order at 9:07 a.m.

STAFF PRESENT: Jake Scott

VISITORS: Dave Russell

AGENDA: *Commissioner Hamilton made a motion to add a closed session to the agenda pursuant to NCGS. 143-318-11(a)(5) & (6) in regards to contract negotiation and personnel. Commissioner Nestler made a motion to approve the amended agenda. The motion carries with a unanimous vote.*

PUBLIC COMMENTS: None.

MAYOR'S REPORT: Mayor Sossamon commented that the Town looks good with everything so green due to recent rain.

COMMISSIONER'S REPORT: Commissioner Nestler asked for an update on the crosswalk to be installed at the intersection of Grindstaff Cove Rd at Nantahala Brewing. Jake Scott will contact NCDOT for an update. Nestler also questioned a stop-work order placed on a driveway on Allen Street. Scott reported that the County has been working to contact the property owner. Nestler mentioned that he would like to see the Town work on a native plant ordinance in the future and move away from using pesticides. Commissioner McPherson referenced the crosswalk on Grindstaff Cove and asked if it could be made wider. Scott will ask the NCDOT. McPherson also questioned the orange cones currently on the bridge at Grindstaff Cove Road. Scott responded that the cones were to keep people from parking on the bridge. Commissioner Hamilton reported that the Promotions Committee had been planning fall and Christmas events. She reminded everyone of the pop-up art show at Black Balsam.

MANAGERS REPORT: Manager Dowling reported the following:

- The Town of Sylva is sponsoring Concerts on the Creek on August 2 and August 16.
- Dowling will be attending the Main Street Manager's meeting August 6-9 and will miss the August 8th meeting.
- The code assessment and future land use/character areas map are still in progress.
- Dowling and Attorney Ridenour attended a meeting on the Blackrock Creek and Shut-In Creek properties. These will hopefully close in September and transfer to the Town and EBCI. Mainspring and the Conservation Fund are working with all entities to submit the required pre-closing paperwork to CWMTF.
- Officer Mark Conner has submitted his resignation because he is going to the Highway Patrol.
- Preparation for the annual audit has begun.
- The Sylva Art and Design Committee's pop-up art show is Friday from 6-9:00 p.m. at Black Balsam Outdoor.

PUBLIC WORKS DEPARTMENT: Jake Scott reported that the department along with NCDOT had replaced collapsed pipe on Keener Street. Duke Energy will be installing new streetlights on Mill Street in the next few weeks. The department has also been clearing trail debris at Pinnacle Park.

POLICE DEPARTMENT: None.

PLANNING BOARD REPORT: The Planning Board met with Kristy Carter of Friction Shift on July 9th to finalize their recommendations on the code assessment project.

TWSA BOARD REPORT: Commissioner Nestler reported that TWSA would be discussing the Cullowhee Dam removal at their next meeting on August 13th as well as a policy on relocation requirement during the Highway 107 construction project.

NEW BUSINESS

MEMORANDUM OF TRANSPORTATION AGREEMENT: Manager Dowling explained that this agreement is from the county and pertains to how involuntary commitment transportation occurs with law enforcement agencies. A written document is now required that explains the transportation process. *Commissioner Hamilton made a motion to approve the memorandum of transportation agreement. The motion carries with a unanimous vote.*

CLOSED SESSION: *Commissioner Gelbaugh made a motion to enter closed session pursuant to NCGS. 143-318-11(a)(5) and (6) in regards to contract negotiation and personnel matters at 9:27 a.m. The motion carries with a unanimous vote.*

Commissioner Nestler made a motion to come out of closed session. The motion carries with a unanimous vote and the Board entered into regular session at 9:40 a.m. No action was taken during closed session.

ADJOURNMENT: *Commissioner Hensley made a motion to adjourn the meeting at 9:40 a.m. The motion carries with a unanimous vote.*

Lynda Sosamon
Mayor

Amanda W. Murajda
Town Clerk

BOARD OF ADJUSTMENTS MEETING
Town of Sylva Board of Commissioners
July 25, 2019

The Town of Sylva Board of Adjustments met in a Quasi-Judicial Hearing on July 25, 2019, 9:00 a.m., Municipal Hall Board Room, 83 Allen Street, Sylva, North Carolina.

Present: Lynda Sossamon, Mayor
Barbara Hamilton, Vice-Mayor
Mary Gelbaugh, Commissioner
Harold Hensley, Commissioner
Greg McPherson, Commissioner
David Nestler, Commissioner

Paige Dowling, Town Manager
Amanda Murajda, Town Clerk
Eric Ridenour, Town Attorney

Absent:

Mayor Sossamon called the meeting to order at 9:00 a.m.

VISITORS:

(1) GENERAL INFORMATION: Mayor Sossamon stated that the purpose of the meeting was to have a quasi-judicial meeting, where the Board of Adjustments would make a decision based solely on material and substantial evidence in the record. The record was all of the materials and input that were presented to the Board, including the application, exhibits, testimony and related materials. The record may include some insufficient evidence, but the Board may not base its decision on it.

(2) PURPOSE: Manager Dowling explained that the applicant, KRP Investments, LLC, was awarded a federal housing grant the second time they applied. A CUP will expire if a building permit is not issued in a year and they need more time to complete the planning and design phase of the housing project. Therefore, the request was for a one-year extension of the application approval.

(3) DECISION: During this Quasi-Judicial meeting, the Board must determine if the following tenants are found to be true and make findings with regard to each.

(a) Tenant 1: The use will not materially endanger the public health or safety if located where proposed and developed according to the plan as submitted and approved.

Affirmative: The Board unanimously determined this statement to be true.

Against:

(b) Tenant 2: The use meets all required conditions and specifications.

Affirmative: The Board unanimously determined this statement to be true.

Against:

(c) Tenant 3: The use will not substantially injure the value of the adjoining or abutting property or, in the alternative, the use is a public necessity.

Affirmative: The Board unanimously determined this statement to be true.

Against:

(d) Tenant 4: The location and character of the proposed use will be in harmony with the area in which it is to be located and in general conformity with the development of the Town and its environments.

Affirmative: The Board unanimously determined this statement to be true.

Against:

Board of Adjustment Meeting July 25, 2019

(e) Based on the affirmative voting of the aforementioned tenants, the extension of a conditional use permit application for KRP Investments, LLC is approved as presented.

(f) Motion: Commissioner Nestler made a motion to approve an extension of one year for the conditional use permit originally approved on April 7, 2016 for KRP Investments, LLC. The motion carries with a unanimous vote.

Mayor Sossamon stated the extension was approved and the meeting was concluded.

There being no further business, Commissioner Gelbaugh made a motion to adjourn the meeting at 9:07 a.m. The motion carries with a unanimous vote.

Lynda Sossamon
Mayor

Amanda W. Murajda
Town Clerk

**RESOLUTION DIRECTING THE CLERK TO INVESTIGATE
A PETITION RECEIVED UNDER G.S. 160A-58.1**

WHEREAS, a petition requesting annexation of an area described in said petition was received on July 11, 2019 by the Board of Commissioners; and

WHEREAS, G.S. 160A-58.2 provides that the sufficiency of the petition shall be investigated by the Town Clerk before further annexation proceedings may take place; and

WHEREAS, the Board of Commissioners of the Town of Sylva deems it advisable to proceed in response to this request for annexation;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of Sylva that:

The Town Clerk is hereby directed to investigate the sufficiency of the above described petition and to certify as soon as possible to the Board of Commissioners the result of her investigation.

Approved this the 8th day of August 2019.

Lynda Sossamon, Mayor

Amanda W. Murajda, Town Clerk

RESOLUTION OF APPRECIATION AND DECLARATION OF SURPLUS PROPERTY

Whereas, the Town of Sylva would like to recognize Douglas Farmer's service to the Town from December 7, 2010 till July 31, 2019; and

Whereas, Douglas Farmer has dedicated his life to protect and serve his community as a member of law enforcement for 17.5 years; and

Whereas, the Town of Sylva, its employees, and its citizens extend a sincere expression of appreciation to Douglas Farmer for his dedication to the safety of the community and leadership in the Sylva Police Department, and wish him the very best in his retirement; and

Whereas, in accordance with N.C.G.S 20-187.2, at the request of the Town of Sylva Board of Commissioners, Douglas Farmer receive his badge; and

Whereas, in accordance with N.C.G.S 20-187.2, at the request of the Town of Sylva Board of Commissioners, Douglas Farmer receive his service side arm, a Glock 19 Generation 5, Serial Number BGAW918; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of Sylva that this Resolution of Appreciation and Declaration of Surplus Property be presented to Douglas Farmer upon his retirement. The service side arm is hereby declared surplus to the Town of Sylva and the Town Manager is authorized to present said badge and service side arm to Douglas Farmer.

Approved this the 8th day of August, 2019.

Lynda Sossamon, Mayor

Amanda W. Murajda, Town Clerk