Date : 5/7/2019 4:22:40 PM
From : "Vickie Brock" vbrock@huntersville.org
To : "Eric Rowell (ericwrowell@gmail.com)" ericwrowell@gmail.com
Cc : "Janet Pierson" jpierson@huntersville.org
Subject : 4-19 Records Request Chief Bence Hoyle-Major Graham
Attachment : Rowell 4-19 Records Request Chief Bence Hoyle-Major Graham Final5-7-2019.docx;

Good afternoon Eric. Attached are the responses to your public records requests. I apologize for the delay and appreciate your grace during my brother's illness.

Thanks,

Vickie

Vickie Brock
Human Resources Director
Town of Huntersville
704-875-6541

Date : 6/10/2019 2:12:32 PM
From : "Janet Pierson" jpierson@huntersville.org
Subject : 4-Town Dinner

A joint four-town dinner with Huntersville, Cornelius, Davidson and Mooresville elected officials will be held on Thursday, June 13, 2019 at 6:00 p.m. The dinner will be held at the Novanta, 120 Langtree Village Drive #102, Mooresville, NC. Although this is a social occasion, it is possible town business may be discussed during the joint dinner.

Janet Pierson, NCCMC
Town Clerk
PH: 704.766.2202

Date : 3/20/2019 11:26:38 AM
From : "Janet Pierson" jpierson@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Subject : 10-19-15 Minutes
Attachment : 101915Regular.pdf;

I have attached the minutes you requested. I did not intentionally leave them off the webpage. Sometimes I just forget and that happens to be one I forgot. I looked at minutes posted during that year and I also forgot to upload 8-7-15 and 2-16-15 minutes, but I do have those minutes.

If you have any questions or need additional information, please let me know.

Thanks,
Janet

Mr. Simoneau said in your agenda packet you can see the Building Inspections Department started this thing in 2010 saying we've got a problem and didn't follow through. Then in 2012 again ordering the house to be fixed, it was not done. In 2015 again we got complaints and then we asked the Building Inspections Department to carry this through this time, not just to send letters and then forget about it, but to send a letter and then let's follow through and have the hearing. As Mr. Sailers has indicated this has been going on for years now and the fact of the matter is the property owner hasn't been responsive.

Commissioner Phillips said so since 2010 and all the notifications, they have never responded.

Mr. Simoneau said they have not done the repair work.

Commissioner McAulay said I think the problem has existed for longer than the last 5-6 years, well over 10 or even longer. This is located in Westminister Park which is one of the older well-kept large lot subdivisions in Huntersville in the Long Creek area in case people don't know. And many residents in the area as well as the adjoining area have complained about this. My guess is that it took at least a number of years for an inspector to actually get out there. I know from comments that neighbors have tried to do work on it and there's always a little dabbing in making improvement. I would assume that this house does not have electricity, water, sewer or it might be on septic tank.

Commissioner Phillips made a motion to adopt ordinance ordering the vacating and closing of a dwelling located at 9512 Pembroke Road pursuant to the Town of Huntersville Minimum Housing Code and Article 19, Part 6, Chapter 160A of the North Carolina General Statutes.

Commissioner Neely seconded motion.

Commissioner Julian said is it closed, vacated and torn down.

Mr. Simoneau said it's not necessarily to tear it down, just to close and vacate. We've heard reports that there are people in there.

Commissioner Julian said are you going to put a lien on the property.

Mr. Simoneau said yes, if we spend the money.

Mayor Swain called for the vote.

Motion carried unanimously.

HFFA Management Extension. Commissioner McAulay made a motion to approve Management Services Agreement with Health Works, Inc. to provide management services to the Huntersville Family Fitness & Aquatics Center.

Commissioner Julian seconded motion.

Commissioner Julian said I just wanted to at least thank Dee and HSW. I've been a commissioner for 8 years. When I first became a commissioner there was a trend of a few board members who thought we should sell that asset. Asset it is. It's just like a park. It's something that the residents of Huntersville

can use and enjoy and it enhances the quality of life. I heard quite a few words up here that really made me glow with enthusiasm about Dee and the management of that facility is the way it enhances the kids' lives and the lives of every adult who uses that facility. It's a world class facility and asset. It's part of the quality of life here in Huntersville that we are used to and the Town can provide in a very cost effective manner. HSW strives to bring in as much income and I know this because my first years on the board, the board really hammered HSW……make it pay for itself. Well there's no way a park or a recreation facility is going to pay for itself, but she has worked and made the aquatic center/HFFA a great place for our residents. I wholeheartedly support it. I think a vote for HSW is a vote for our kids, our residents and all the people that use it. This last summer probably about June I got a call from one of my neighbors who said we are not allowed to bring coolers into the swimming pool area and so the first thing I did, I called Dee and I found out why we weren't allowing that. Come to find out it was because we have a snack bar and one of the charges that the Board has for Dee is to bring in as much revenue as you can. Well HSW studied that, talked with the mothers and they came up with a solution without coming to the Board and all this uproar. These mothers are all now happy. They can bring their little cooler for their kids. It was a big item that Dee and HSW was able to handle at a very local level. With all that I'm going to support this contract. I've seen what other companies have proposed and I heard someone say we did not put it out for RFP. During my 8 years, yes we did. There was one time we did put out an RFP and nobody came forward with a proposal for it. I'm going to support this and I appreciate what she has done at HFFA.

Commissioner McAulay said I do support the motion. I compliment the fulfilling of the contract and the work and programs that have been applied there. I also as you know appreciate those for the senior citizens and compliment you on that. I also want to say that whoever throws an ethics rock at someone should take a good selfie of himself and look at it as his low point.

Commissioner Neely said I'm going to go ahead and support this tonight. I can tell we are in the middle of a political year. On the years that I have been on the Board I haven't heard words like cronyism, special treatment, make it right, do it our way, you have fiduciary responsibilities. If there is anyone who is making those accusations that has any proof that any of that exists, I suggest you see the Town Attorney because I haven't seen it, I don't believe it exists. I don't believe that if we weren't in a political year with someone trying to make points that we'd even be hearing about it. As it relates to HFFA, one of the reasons I moved to this community was the fact that we had that facility. The Executive Director of that facility in my opinion does an outstanding job. She has something that's rare. She has strategic vision. She's moved this facility continually forward. She's seen the pitfalls. She's made allowances for the pitfalls. She's came to this Board of Commissioners and asked for the necessary funds and changes in the management of their company to make it the success it is and for those reasons I'm going to support this contract.

Commissioner Phillips said there's no bigger fan here than me of Dee Jetton. But I also think we have a responsibility to the citizens of Huntersville. The physical fitness world is changing daily. Dee made a comment herself in the pre-meeting about even some of the programs changing for the aquatic center and so I think just being fair we ought to put out an RFP or RFQ. Like I said, I think we need as a Board to look at every option out there to do what is best for our citizens and they may be……..HSW so far I don't have a complaint, but I just think in all fairness we need to look at all options.

Commissioner Kidwell said a lot has been said and I think every Board member up here has said something positive about HSW. That being said, I have a substitute motion that we postpone this until the 2016 Huntersville Board Retreat where the new board can review the contract and then make the decision whether to stick with this or send it out for RFP. The current management group is doing a

bang up job. Three more months is not going to impact the running of the facility. It will allow in that time for staff and the new board to review it, make a decision, and then move forward without any controversy.

Commissioner Phillips seconded motion.

Commissioner Bales said I'm sitting here listening to everyone banter back and forth and frankly in my personal opinion it doesn't matter whether November 3 is coming around or not, we need to do what's right by HFFA. So my question to Mr. Ferguson is how long would an RFP take to do.

Greg Ferguson, Town Manager, said to construct one that would actually cover all the different lines of business that are in that facility would take months.

Commissioner Bales said how much would it cost.

Mr. Ferguson said it would depend on whether you would go out and get the contract for someone to do that or if you allocated internal staff to it. It would take Janet Stoner, Gerry Vincent and myself quite a bit of our time because we are the three people who currently manage that contract. Janet's been involved in that process since the very beginning. She's been hands on with me in managing that agreement for 15 years. Gerry has been with the town now about 8 years, so Gerry has been involved. Gerry currently is the project manager for any project that occurs at the facility so any type of expansion, HVAC, he works with HSW and HFFA to see that delivered.

I think the misunderstanding might be that an RFP is easy to construct. An RFP would have to cover any line of business so as the speakers tonight said there are lines of business that are in place today that were not in place 15 years ago. For example, the preschool program that was referenced was not in place the day that the facility opened. That was a community room. Commissioner McAulay recalls that was the bridge room for a group of seniors. And so over time as the facility has matured, the facility's role in the community has changed greatly and so there are lines of business like synchro that were not there 15 years ago. Those are opportunities where you have a lot of water and you have a lot of hours and you want to fill the water 24 hours a day if possible because the water is your most costly feature for the facility.

The facility's fitness facility has been managed by Presby or by HSW since the beginning of the facility in 2001. The relationship with Presby is very important to maintain because they have been there for 15 years, so the partnership that we have in place right now, while it might seem strange, has worked so successfully that as we mentioned in the pre-meeting if there were a good reason to try to go out and rebid this contract if it were not local, if it were not cost effective, if the taxpayers were actually having to pay for the facility versus the members and hotel/motel taxes in the form of debt service payment, there would be more of a reason to go out and rebid it or put it out for RFP. But general fund tax dollars generally are not used to support the facility. It's an enterprise fund. By that very definition enterprise fund means it's a business. So we try to run it like a business and we try to recover 90 percent or more of the revenues from the member fees and other non-due fees that members pay. Daily guests can also pay and then that can also provide services like preschool, afterschool and those revenues are all used to fund the facility. If it were a trash service, absolutely we bid that out about every 5 years. If it were a fleet of cars, those are easy to bid out every 5 years. We had this same discussion 5 years ago and the Board at that time said it really wouldn't be smart to go looking for companies…..are you going to award it on the low cost or are you going to award it on the best service bid. Or are you going to award it on some other seven different opinions about what that should be. This is a service contract. It does not

have to be bid per state law. So it's different than the HOA industry which as those HOA boards change every 2 to 3 years, absolutely they need to put that contract out and they need to determine if the contract at their local pool is still working for them because as Mr. Sheehan said pools change. Some pools add slides for instance. And one of the pools that his company manages I believe has added a slide lately, so those things change over time, too, but the HOA pool industry and what we are providing with HSW really is an apples and oranges difference.

Staff absolutely will take direction from the Board. If you want us to write an RFP we can do that but the reality is by the time an RFP gets written we are well into the budgeting process. We are well into that six month window and the number of employees that are employed locally I think we heard was 75 and it ranges up to 110, so those are people whose jobs potentially could be displaced. And while other vendors can provide that and they might say they will hire locally, the problem is the relationships that have been built over 15 years with the seniors, with the dive teams, with the patrons that go in and they see the same trainer every 3 days. It's not a quick and easy let's just go bid this out because we can find another car dealer or oil change or even a solid waste provider. This is one of the most complicated things that we do because we have interaction with over 10,000 members each month. The number of visits this year I think I quoted earlier this past year was around 240,000 and that's projected to go even higher this year. Those are a lot of individual touches that this company performs on your behalf each and every day and their responsibilities range from the kids who are 3 and 4 years old up to the seniors who are on the other end of the spectrum. It's a very important function that they provide on your behalf so if we are going to change horses as we said earlier we want to know why we are doing that – is there a financial problem, is the service too expensive, do you not like the structure of the contract. The contract was actually structured 15 years ago so that there's a performance fee at risk. And that $50,000 is what you set up as the four parameters at the back of the contract that you as a Board can set as goals and those four goals drive whether that $50,000 is awarded each year. At one time we had 35 or 36 goals. Five years ago as a Board you reduced that to five goals and tonight we are looking at four goals, the biggest of which would be financial responsibility and that's weighted at 60 percent.

Janet Stoner could probably speak to this but one of the things that we take very seriously is that fiduciary responsibility to our residents and this is not a burden on our general fund. It's not a burden on our property tax. Janet is managing this contract very closely in daily and weekly reporting from Dee and Ansle and so this facility is well run. That's the bottom-line. And when you are having success you like to continue having success and we cannot tell you if you change to another management company that you would have success. This is 15 years of going down a path and now we are in a pretty good place with people who have a lot of institutional knowledge and that institutional knowledge can't easily be reduced to an RFP.

Our recommendation as staff is that you continue on the path. If there are things that you identify that you want to tweak to make better, I'd be happy to sit down with anybody who has those ideas. If there's a way to contribute to the overall health of the facility, we are open to those. We have not only a member suggestion box, we have an employee suggestion box. Those are reviewed. Janet Stoner for many years went down to the facility and made copies of those. That feedback is very important to continue that pathway forward through their partners like Novant but with other partners whether they are the swim teams that practice there. We have some that we host. We have some programs that we own outright. And we have some programs that HSW owns. And so those are all contributing to the success of the facility but it's not very easy that you can just say duplicate that.

Mayor Swain said can you quickly talk about any non-compete clauses if the contract is to be changed. Like if there is a non-compete what goes.

Mr. Ferguson said I would defer to them on that. There have been non-compete clauses in the contract in the past when the contract was in its infancy.

Mayor Swain said if they are employees with HSW and the contract changes do they have a non-compete clause.

Dee Jetton, HFFA Executive Director, said in years past as a part of our contract there was a non-compete agreement that extended across all of our employees. We in our contract before last did not renew that component with you however if Health and Sport Works did not hold this contract there are other places for me to go. We hold wellness contracts with Wells Fargo in their corporate locations and have services for wellness programs inside corporations across North and South Carolina as well as with other hospitals and insurance companies and so I along with probably the top 15 employees of the company who are your predominantly full-time staff members would be displaced into other facilities.

Commissioner Kidwell said my motion stated let the next board look at this contract because there are things in this contract in the financial section of reimbursement for premiums, reimbursement for portions of increased premiums for liability insurance, contract janitorial/custodial services, things like that. This is not about what Dee has done. This is not about what HSW has done. It's clear they do a great job there. I take my little girl there. I go there on occasion, not on a regular basis. During the summer my little girl likes the little swimming pool, she can walk right in and she's got her little wings on, it's fun. But this does go back to looking at the contract to make sure that we are doing the right thing. There might be some tweaks and if we approve this tonight those tweaks are not going to be able to happen for five more years without any type of re-doing. When I talk about let's hold off, let's really review this, it's not an attack on the function of HSW. It's not an attack on the people working there. It's not trying to displace anybody. It's making sure that we are doing the right thing fiscally…..the right thing for the town.

Ms. Jetton said what I was going to say is while the contract would be in place for a 5 year period, each year I along with you decide the budget for HFFA. So the only item there that you see is the set management fee and everything else in order for us to achieve our profit which is in that at risk performance fee, we are incented to negotiate to the best of our ability the best insurance rates, the best opportunities for ourselves to keep those figures that don't go into our pockets as low as possible so that both you on a budgetary basis and we on a budgetary basis are successful, so I would contend that you have the opportunity to alter the budget for HFFA every single year.

Commissioner Kidwell said you are correct. But the specific line items within this contract we do not, if it's signed.

Ms. Jetton said except they are still all a part of the budget process and if you read it from the back in order for us to achieve those components then we have to present a budget that is balanced and meets your needs as well as ours. There's no incentive for us to spend money unnecessarily on those items that you are referring to which are minor in the contract.

Commissioner Kidwell said I'm not saying unnecessarily by any means. I don't think you would do that. As I said you do run a well-run facility. But it's been my experience that when I contract somebody out I say okay you go do this. They are responsible for all of that, not just specific portions, and then we come back in. That's what I'm referring to on the contract. That's why I would like to wait and let the

new board……..and we're not guaranteed to be on that board so there is a risk to review and move forward.

Commissioner Phillips said why is it so imperative that we do this tonight. The contract doesn't expire until June 30, 2016. So is there some imperative reason we've got to do this just this moment.

Ms. Jetton said I begin the budgeting process in the middle part of November for the development of programs, the long range planning for space planning, for equipment purchases and then I generally wrap that up sometime in February so that I can begin early conversations with Janet looking at what hotel/motel/prepared food tax dollars may be so that we can go through that process. Knowing who is going to operate the center over the course of the next 5 years……in this year in particular it's critical on our side for some of the things that we are looking at in terms of our relationship with Novant and the development of those extended programs that Mike Lippard referred to and that we are looking at with the hospital……the global hospital, not just locally with that program but with Novant in general to look at how we can prepare ourselves to provide those services for the orthopedic groups for a rehab for those sorts of things and I don't want to speak on their behalf but generally my experience has been it requires a special set of skills for a hospital to entrust their patients in a facility and I think we may be challenged to find that locally and I would say particularly after just coming back from a conference in Chicago that the industry as a whole is stating that our industry is not prepared to receive those services. But we've spent the last 25 years, almost 30, I started this in 1989 and I sold out long before my oldest son who is now almost 18 years old – just for clarification I own none of Health and Sport Works and I have no ownership in any program or service that is provided at Huntersville Family Fitness & Aquatics Center. And furthermore I've had breakfast with you, Mr. Anarella, but I have never had breakfast, lunch or dinner with Jill and so while I do meet with her in terms of services and how we can work together and how we can cooperate together, I would say my relationship with her is no different than anybody else I would extend to the board. I don't want that to be part of any decision making process that there's a relationship there.

Commissioner McAulay said I call the question on the substitute motion.

Mayor Swain called for the vote to postpone the discussion until retreat which generally is the end of January.

Motion failed 2 to 4 – Commissioners Kidwell and Phillips in favor; Commissioners Bales, Julian, McAulay and Neely opposed.

Mayor Swain called for vote on the original motion to approve the agreement.

Motion carried 4 to 2 – Commissioners Bales, Julian, McAulay and Neely in favor; Commissioners Kidwell and Phillips opposed. *Agreement attached hereto as Attachment No. 2.*

Personnel Policy. Commissioner McAulay made a motion to adopt the updated personnel policy to be effective November 1, 2015.

Commissioner Phillips seconded motion.

Commissioner Kidwell said just so the audience knows this is the first time we have updated the policy completely since 1998. There's been a lot of good things brought into this new policy. There's some things that I hope the new board will look at and review starting next year in terms of sworn officers. I

Date : 1/10/2019 12:04:11 PM
From : "Vickie Brock" vbrock@huntersville.org
To : "Eric Rowell (ericwrowell@gmail.com)" ericwrowell@gmail.com
Cc : "Anthony Roberts" aroberts@huntersville.org, "Janet Pierson" jpierson@huntersville.org
Subject : 2015 Personnel Policy
Attachment : 2015 Personnel Policy 101915.pdf;

Good afternoon Eric! I hope you are doing well. I have attached our current Personnel Policy.

Thanks,
Vickie

Vickie Brock
Human Resources Director
Town of Huntersville
704-875-6541

Town of Huntersville

Personnel Policy

ABOUT THIS POLICY

The purpose of this Policy is to establish a personnel system for the Town of Huntersville that will promote a fair and effective means of employee recruitment and selection, develop and maintain an effective and responsible work force, and provide the means for removal of unsatisfactory employees. This Policy is adopted and established under the authority of NCGS Chapter 160A Article 7.

This Policy is provided as a guide and is not nor should it be considered to be an agreement, bargain or contract of employment, express or implied, or a promise of treatment in any particular manner in any given situation. All employment with the Town is "at will." Employees are free to leave the Town at any time, with or without a reason and with or without notice. The Town also has the right to end an employee's employment at any time, with or without a reason and with or without notice. Although the Town may choose to end an employee's employment for a cause, cause is not required.

Further, the Town has the right to manage its work force and direct its employees. This includes the right to hire, transfer, promote, demote, reclassify, lay off, terminate, or change any term or condition of employment at any time, with or without a reason and with or without notice unless otherwise required by law.

The Town may, at any time, in its sole discretion, modify or vary anything stated in this Policy—except as required by law, and except for the rights of the parties to terminate employment at will, which may only be modified, on an individual by an express written agreement authorized by the Town Board and signed by the duly authorized representatives designated by the Town Board.

This Policy supersedes all prior employee handbooks or personnel policies issued by the Town. Any violation of the policies and/or procedures set forth herein may result in disciplinary action, up to and including termination.

This Policy shall cover all employees of the Town except as specifically exempted. This Policy shall not apply to elected officials, members of advisory boards and councils, the Town Manager or the Town Attorney except for the general employment principles located in Article II.

TABLE OF CONTENTS

ARTICLE I. GENERAL PROVISIONS 4

SECTION 1. AUTHORITY OF TOWN BOARD 4
SECTION 2. AUTHORITY OF TOWN MANAGER 4
SECTION 3. DEPARTMENTAL RULES AND REGULATIONS 4
SECTION 4. CONTROLLING LAW 4
SECTION 5. AUTHORITY TO MODIFY 4
SECTION 6. CONSEQUENCES FOR VIOLATIONS 4

ARTICLE II. GENERAL EMPLOYMENT PRINCIPLES 5

SECTION 1. MERIT PRINCIPAL AND EQUAL EMPLOYMENT OPPORTUNITY 5
SECTION 2. NO HARASSMENT/NO DISCRIMINATION 5
SECTION 3. REASONABLE ACCOMMODATION OF INDIVIDUALS WITH DISABILITIES 7
SECTION 4. REASONABLE ACCOMMODATION OF INDIVIDUALS' RELIGIOUS BELIEFS AND PRACTICES 7
SECTION 5. SUBSTANCE ABUSE 7
SECTION 6. WORKPLACE VIOLENCE PREVENTION 8
SECTION 7. NO ABUSE 9
SECTION 8. NO RETALIATION 9
SECTION 9. OPEN DOOR POLICY FOR QUESTIONS, SUGGESTIONS, AND CONCERNS 10

ARTICLE III. COMPENSATION AND CLASSIFICATION PLANS 11

POSITION CLASSIFICATION PLAN 11
SECTION 1. ADOPTED 11
SECTION 2. ALLOCATION, ADMINISTRATION AND AMENDMENT 11
SECTION 3. EMPLOYEE CLASSIFICATIONS 11
COMPENSATION PLAN 12
SECTION 1. ADOPTED 12
SECTION 2. ADMINISTRATION AND MAINTENANCE 12
SECTION 3. PAY GRADES AND SALARY RANGES 12
SECTION 4. PROMOTION, DEMOTION, RECLASSIFICATION AND COMPLETION OF PROBATIONARY PERIOD 13
SECTION 5. MERIT PAY/MERIT BONUS 13
SECTION 6. PERFORMANCE EVALUATIONS 14
SECTION 7. WORK PERIOD 14
SECTION 8. OVERTIME 14
SECTION 9. STANDBY/ON-CALL AND CALL BACK PAY 15
SECTION 10. TIMEKEEPING AND SAFE HARBOR POLICY 15

ARTICLE IV. WORK EXPECTATIONS 17

SECTION 1. REST BREAKS AND MEAL PERIODS 17
SECTION 2. LACTATION ACCOMMODATION 17
SECTION 3. ATTENDANCE 17
SECTION 4. PERSONAL APPEARANCE 18
SECTION 5. TOBACCO AND OTHER PRODUCTS 18
SECTION 6. PERSONAL VISITS, TELEPHONE CALLS, AND MAIL 18
SECTION 7. ELECTRONIC COMMUNICATIONS POLICY 18
SECTION 8. SOCIAL NETWORKING POLICY 19
SECTION 9. USE OF TOWN OWNED EQUIPMENT 20
SECTION 10. SEARCHES OF TOWN AND EMPLOYEE PROPERTY 20
SECTION 11. CONFIDENTIAL INFORMATION 20
SECTION 12. CONFLICTS OF INTEREST, GIFTS, FAVORS AND ETHICS 20
SECTION 13. EMPLOYMENT OF RELATIVES 21
SECTION 14. INCLEMENT WEATHER 21

SECTION 15. OUTSIDE EMPLOYMENT 22
SECTION 16. VOLUNTEER SERVICE 22
SECTION 17. POLITICAL ACTIVITY 22
SECTION 18. SEPARATION OF EMPLOYMENT 23
SECTION 19. TRAVEL AND EXPENSE REIMBURSEMENT 23
SECTION 20. LAW ENFORCEMENT SPECIAL SEPARATION ALLOWANCE 24

ARTICLE V. SAFETY/SECURITY 25

SECTION 1. SAFETY 25
SECTION 2. ACCIDENTS ON TOWN PROPERTY 26
SECTION 3. PERSONAL BELONGINGS 26
SECTION 4. VISITORS 26
SECTION 5. DRIVING SAFETY 26
SECTION 6. WEAPONS PROHIBITED ON TOWN PROPERTY 27

ARTICLE VI. EMPLOYEE BENEFITS 28

ARTICLE VII. LEAVE POLICIES 29

SECTION 1. HOLIDAYS 29
SECTION 2. VACATIONS 29
SECTION 3. PAID SICK DAYS 30
SECTION 4. PERSONAL LEAVE OF ABSENCE 31
SECTION 5. FAMILY AND MEDICAL LEAVE 32
SECTION 6. MEDICAL LEAVE OF ABSENCE OTHER THAN FAMILY AND MEDICAL LEAVE 32
SECTION 7. BEREAVEMENT LEAVE 33
SECTION 8. CIVIC DUTY LEAVE 33
SECTION 9. EDUCATION LEAVE 33
SECTION 10. MILITARY LEAVE 34
SECTION 11. PARENTAL INVOLVEMENT LEAVE 34
SECTION 12. DOMESTIC VIOLENCE VICTIM'S LEAVE 34
SECTION 13. DISASTER RESPONSE LEAVE 34
SECTION 14. SHARED LEAVE 35

ARTICLE VIII. WORKPLACE STANDARDS AND DISCIPLINARY ACTIONS 36

SECTION 1. GENERAL RULES OF CONDUCT 36
SECTION 2. GRIEVANCE PROCEDURE 37

ARTICLE IX. PERSONNEL RECORDS 39

EMPLOYEE ACKNOWLEDGEMENT 40

ACKNOWLEDGMENT OF RECEIPT OF THE TOWN OF HUNTERSVILLE EEO POLICY, NO HARASSMENT/NO DISCRIMINATION POLICY, REASONABLE ACCOMODATION POLICY, WORKPLACE VIOLENCE POLICY, NO ABUSE POLICY AND NO RETALIATION POLICY 41

ADDENDUM A 42

ARTICLE I. GENERAL PROVISIONS

SECTION 1. AUTHORITY OF TOWN BOARD

The Town Board will adopt and approve personnel policies that promote the hiring and retention of capable, diligent, and honest employees under the authority of NCGS Chapter 160A-164, including the classification and pay plan.

SECTION 2. AUTHORITY OF TOWN MANAGER

The Town Manager is responsible for administering the personnel policies adopted by the Town Board and directing the activities of all employees. The Town Manager shall have all authority granted to him/her under NCGS 160A-148 and such additional authority as is granted to him/her by the Town Board from time to time, including the authority to delegate any or all of these duties and responsibilities to the appropriate staff member.

SECTION 3. DEPARTMENTAL RULES AND REGULATIONS

Due to particular personnel and operational requirements, certain departments of the Town may establish supplemental rules and regulations applicable only to operating policies and procedures for those departments. All such rules and regulations shall be subject to the approval of the Town Manager and shall not, in any way, conflict with this Policy, but shall be deemed to be supplemental thereto. To the extent any Departmental Rules and Regulations are in conflict with this Policy, this Policy will control.

SECTION 4. CONTROLLING LAW

To the extent any of this Policy or any Departmental Rules and Regulations are in conflict with federal, state or local laws, the Town will abide by the applicable federal, state or local law and such policy, rule or regulation will be abrogated.

SECTION 5. AUTHORITY TO MODIFY

The Town may, at any time, in its sole discretion, modify or vary anything stated in this Policy—except as required by law, and except for the rights of the parties to terminate employment at will, which may only be modified on an individual basis by an express written agreement authorized by the Town Board and signed by the duly authorized representatives designated by the Town Board.

SECTION 6. CONSEQUENCES FOR VIOLATIONS

Any violation of the policies and/or procedures set forth herein may result in disciplinary action, up to and including termination.

ARTICLE II. GENERAL EMPLOYMENT PRINCIPLES

SECTION 1. MERIT PRINCIPAL AND EQUAL EMPLOYMENT OPPORTUNITY

The Town is an equal opportunity employer. The Town believes all employees of the Town should be treated fairly and consistently. The Town will make employment decisions without regard to race, religious creed, color, age, sex, gender, sexual orientation, sexual expression, national origin, ancestry, citizenship status, religion, marital status, disability, military service or veteran status, genetic information, or any other classification protected by applicable federal, state, and local laws and ordinances.

The Town is dedicated to ensuring the fulfillment of this Policy with respect to hiring, placement, promotion, transfer, demotion, layoff, termination, recruitment advertising, pay, and other forms of compensation, training, and general treatment during employment. All such decisions shall be made solely on the basis of merit. Employees shall receive equitable and adequate pay and benefits and eligible employees shall receive merit pay increases based upon their performance, subject to the availability of funds.

Any violation of this Policy will not be tolerated and will result in appropriate disciplinary action, up to and including termination. If an employee believes someone has violated this Policy or otherwise has questions regarding this Policy, the employee may bring the matter to the attention of their supervisor, Department Director or Human Resources. The Town will promptly investigate the facts and circumstances of any claim this Policy has been violated and take appropriate corrective measures.

No employee will be subject to, and the Town prohibits, any form of discipline or retaliation for reporting perceived violations of this Policy, pursuing any such claim, or cooperating in any way in the investigation of such claims.

SECTION 2. NO HARASSMENT/NO DISCRIMINATION

The Town will not tolerate any form of harassment or discrimination. The Town prohibits harassment, discrimination, and/or intimidation of others based on race, religious creed, color, age, sex, gender, sexual orientation, sexual expression, national origin, ancestry, citizenship status, religion, marital status, disability, military service or veteran status, genetic information, or any other classification protected by applicable federal, state, or local laws or for any other reason.

Harassment Defined Harassment as defined in this Policy is unwelcome verbal, visual or physical conduct, based on an individual's protected characteristic, creating an intimidating, offensive, or hostile work environment that interferes with work performance. Harassment includes, but is not limited to remarks, jokes, written materials, symbols, paraphernalia, clothing or other verbal or physical conduct which may intimidate, ridicule, demean or belittle a person because of their age, sex, color, race, creed, religion, national origin, ethnicity, disability, marital status, military/veteran status, or status in any other group protected by federal, state, or local law. Harassment can be verbal (including slurs, jokes, insults, epithets, gestures or teasing), graphic (including offensive posters, symbols, cartoons, drawings, computer displays, or e-mails) or physical conduct (including physically threatening another, blocking someone's way, etc.) that

denigrates or shows hostility or aversion towards an individual because of any protected characteristic.

Sexual Harassment Defined Sexual harassment can include all of the above actions, as well as other unwelcome conduct, such as unwelcome or unsolicited sexual advances, requests for sexual favors, conversations regarding sexual activities and other verbal or physical conduct of a sexual nature. Sexual harassment also includes unwelcome behavior, remarks, jokes, or innuendos that intimidate, ridicule, demean, or belittle a person on the basis of their gender (regardless of whether the remarks are sexually provocative or suggestive of sexual acts).

Harassment occurs when:

- Submission to and/or tolerance of the unwelcome conduct is explicitly or implicitly made a term or condition of a person's employment;
- Submission to, tolerance of, and /or rejection of the unwelcome conduct is a basis for employment decisions;
- The unwelcome conduct substantially interferes with a person's work performance and creates an intimidating, hostile, or offensive work environment.

Because it is difficult to define unlawful harassment, employees are expected to behave at all times in a professional and respectful manner. Even if conduct is not offensive to those participating in the conduct, it may be offensive to others. Such conduct may be in violation of this Policy, even if it is not unlawful. Harassment is unacceptable in the workplace and in any work-related settings such as business trips and business-related social functions, regardless of whether the conduct is engaged in by a supervisor, co-worker, vendor, service provider or other third party.

Employees are responsible for bringing any form of harassment or discrimination to the Town's attention so that harassment and discrimination in the workplace are avoided. The Town cannot remedy claimed harassment or retaliation unless an employee brings these claims to the attention of management. Failure to report claims of harassment and/or retaliation prevents the Town from taking steps to remedy the problem and may be grounds for disciplinary action, up to, and including termination. If an employee experiences any problem of this sort, becomes aware of any other employee experiencing a problem of this sort, or has knowledge of any form of harassment or discrimination, sexual or otherwise, they must immediately report it to their supervisor. If an employee believes that it would be inappropriate to discuss the matter with their supervisor, or they are uncomfortable discussing the matter with their supervisor, they may elect to bypass the supervisor and report the matter directly to Human Resources.

The Town will investigate thoroughly and promptly, all claims of harassment or discrimination. Employees are required to cooperate with any investigation involving harassment and/or discrimination.

SECTION 3. REASONABLE ACCOMMODATION OF INDIVIDUALS WITH DISABILITIES

The Town recognizes and supports its obligation to endeavor to reasonably accommodate job applicants and employees with known physical or mental disabilities who are able to perform the essential functions of the position, with or without reasonable accommodation. The Town will endeavor to provide reasonable accommodation to otherwise qualified job applicants and employees with known physical or mental disabilities, unless doing so would impose an undue hardship on the Town or pose a direct threat of substantial harm to the employee or others.

An applicant or employee who believes he or she needs a reasonable accommodation of a disability should discuss the need for possible accommodation with Human Resources.

SECTION 4. REASONABLE ACCOMMODATION OF INDIVIDUALS' RELIGIOUS BELIEFS AND PRACTICES

The Town recognizes and supports its obligation to endeavor to reasonably accommodate job applicants and employees with sincere religious beliefs or practices who are able to perform the essential functions of the position, with or without reasonable accommodation. The Town will endeavor to provide reasonable accommodation to otherwise qualified job applicants and employees, unless doing so would impose an undue hardship on the Town.

An applicant or employee who believes he or she needs a reasonable accommodation of a sincere religious belief or practice should discuss the need for a possible accommodation with Human Resources.

SECTION 5. SUBSTANCE ABUSE

The Town desires to provide a safe and healthy work environment for employees as well as to provide the best service possible to the public. To achieve these goals, the Town has the following rules about the use, possession, and sale of drugs and alcohol by its employees. ***NOTE – BECAUSE OF THE NATURE OF THEIR POSITION, CERTAIN EMPLOYEES MAY BE SUBJECTED TO ADDITIONAL REQUIREMENTS UNDER STATE AND/OR FEDERAL REGULATIONS***.

The illegal or unauthorized use, being under the influence of, sale, distribution, or possession of narcotics, drugs, alcohol or controlled substances while on the job (on or off Town property) or on Town property (whether or not an employee is "on the clock") will result in immediate disciplinary action, up to and including termination. The unauthorized use of alcohol during working hours or reporting to work under the influence of alcohol or illegal/unauthorized drugs is strictly prohibited.

The use of controlled substances prescribed to an employee by a licensed physician or which are available over the counter is not prohibited by this Policy. However, if any such medication requires any accommodation or poses safety concerns, employees should notify their supervisor or Human Resources to discuss what accommodations are necessary.

The Town will administer pre-employment drug testing after a conditional offer of employment has been issued. In addition to pre-employment screening, the Town may conduct for cause drug and alcohol testing if there is reasonable suspicion that an employee is in violation of this Policy. The Town may also conduct for cause drug and alcohol testing following an accident or other workplace incident including situations involving damage to Town property or personal injury. Employees in safety sensitive positions may be subject to random drug tests in accordance with the Random Testing Procedures which are then in effect.

NOTE – BECAUSE OF THE NATURE OF THEIR POSITION, CERTAIN EMPLOYEES MAY BE SUBJECTED TO ADDITIONAL REQUIREMENTS UNDER STATE AND/OR FEDERAL REGULATIONS.

All such testing will follow the procedures set forth in the North Carolina Controlled Substance Examination Act and implementing regulations and will otherwise be conducted in compliance with Federal and State laws as well as such administrative procedures as may be established by the Town.

Refusal to submit to screening and/or a positive test may be grounds for withdrawal of the conditional offer of employment and/or termination of employment. Violation of this Policy will result in disciplinary action, up to and including termination. The Town maintains a policy of non-discrimination and will endeavor to make reasonable accommodations to assist individuals recovering from substance and alcohol dependencies, and those who have a medical history which reflects treatment for substance abuse conditions. However, employees may not request an accommodation to avoid discipline for a policy violation.

SECTION 6. WORKPLACE VIOLENCE PREVENTION

The Town is strongly committed to providing a safe workplace for all its employees. The purpose of this Policy is to minimize the risk of personal injury to employees and damage to Town property. Threats, threatening language, or any other acts of aggression or violence made toward or by any Town employee will not be tolerated. For purposes of this Policy, a threat may include any verbal or physical harassment or abuse, attempts to intimidate or to instill fear in others, menacing gestures, bringing weapons to the workplace, stalking, or any other hostile, aggressive, injurious and/or destructive actions undertaken for the purpose of domination or intimidation.

The Town specifically discourages employees from engaging in any physical confrontation with a violent or potentially violent individual; however, employees are expected and encouraged to exercise reasonable judgment in identifying potentially dangerous situations and informing management accordingly.

All potentially dangerous situations including threats by co-workers should be reported immediately to a Supervisor, Department Director, Human Resources or to any other member of management with whom you feel comfortable. Reports of threats may be made anonymously. All threats will be promptly investigated. No employee will be subject to retaliation, intimidation, or discipline as a result of reporting a threat under this policy.

If an investigation confirms that threat of a violent act or violence itself has occurred, the Town will take appropriate corrective action. Anyone, regardless of position or title, whom the Town determines has engaged in conduct that violates this Policy, including retaliation, will be subject to discipline, up to and including termination.

The Town reserves the right to seek a civil "no-contact" order in accordance with the provisions of the North Carolina General Statutes on behalf of any employee who has been the victim or target of workplace violence or other unlawful conduct in the workplace in violation of this Policy.

SECTION 7. NO ABUSE

The Town will not tolerate any form of sexual abuse, physical abuse or other abuse of any kind of persons in Town programs. This applies to all Town programs, but is especially important in the case of Town programs serving potentially more vulnerable populations such as children, youth, seniors, etc. In order to avoid the potential for actual or perceived instances of sexual or other abuse in Town programs, an employee who works with or around children, youth or other citizens participating in Town programs:

- Should not put him/herself in a one-on-one situation involving a child/youth who is not their own;
- Should not put him/herself in a one-on-one situation with an adult participant who is not an immediate family member;
- Should not provide unwarranted gifts, trips, attention and affection to individual children/youth/adult participants who are not members of their immediate family.

EMPLOYEES HAVE THE RESPONSIBILITY TO BRING ANY FORM OF ABUSE TO THE TOWN'S ATTENTION. If an employee witnesses or becomes aware of any such situation, they must immediately report it to their supervisor. If an employee believes that it would be inappropriate to discuss the matter with their supervisor, or they are uncomfortable discussing the matter with their supervisor, they may elect to bypass the supervisor and report the matter directly to Human Resources. The Town will investigate thoroughly and promptly, all claims of violation of this Policy. Employees are required to cooperate with any investigation under this Policy. The Town will endeavor to keep complaints, investigations and resolutions confidential to the extent possible; however the Town cannot compromise its obligation to investigate complaints or any obligation to report instances of sexual or other abuse to the appropriate enforcement authorities.

SECTION 8. NO RETALIATION

No employee will be subject to, and the Town prohibits, any form of discipline or retaliation for reporting perceived violations of these policies in good faith, pursuing any such claim, or cooperating in any way in the investigation of such claims in good faith. If an employee believes someone has violated this no-retaliation policy, the employee should bring the matter to the immediate attention of Human Resources. Anyone, regardless of position or title, whom the Town determines has engaged in conduct that violates this Policy against retaliation will be subject to discipline, up to and including termination.

SECTION 9. OPEN DOOR POLICY FOR QUESTIONS, SUGGESTIONS, AND CONCERNS

Employees should bring questions, suggestions, and concerns to the Town's attention so it can understand and work with each other better. If an employee has a question, suggestion or concern, it may be discussed with their supervisor. Most concerns can be addressed and resolved at that level. However, if an employee otherwise feels uncomfortable speaking with their supervisor or has not received a satisfactory response they, may proceed to the next step in the chain of command or to Human Resources.

ARTICLE III. COMPENSATION AND CLASSIFICATION PLANS

POSITION CLASSIFICATION PLAN

SECTION 1. ADOPTED

The Position Classification Plan, as amended from time to time is hereby adopted as the Position Classification Plan for the Town.

SECTION 2. ALLOCATION, ADMINISTRATION AND AMENDMENT

The Town Manager shall be responsible for:

- The administration and maintenance of the position classification plan so that it will accurately reflect the duties performed by employees in the classes to which their positions are allocated.

- The allocation of each position covered by the Position Classification Plan to its appropriate class/pay grade in the Plan.

- The addition and deletion of positions from the Position Classification Plan.

SECTION 3. EMPLOYEE CLASSIFICATIONS

A number of different types of employees are employed by the Town.

- Probationary: All employees, upon initial appointment and/or promotion, will serve a probationary period of six (6) months in their position. Police officers shall serve a probationary period of twelve (12) months or such other time period as is required by Training and Standards. The probationary period for any employee may be extended for a maximum of an additional six (6) months with approval of the Town Manager.

- Regular Full-Time Employees: Employees who are regularly scheduled to work the number of hours which is designated as full-time for their position. Regular full-time employees are eligible for all Town benefits, subject to the terms and conditions of the applicable plans and the law.

- Regular Part-Time Employees: Employees who are regularly scheduled to work fewer than the number of hours which is designated as full-time for their position. Eligibility for Town benefits is subject to the terms and conditions of the applicable plans and the law. Part-Time employees do not accrue vacation, sick leave or holiday pay except as specifically designated by the Town Manager.

- Temporary Employees: Employees who are hired for a specific task or project, usually involving fewer than 180 days. While they do receive all statutory benefits, temporary employees are not eligible for Town benefits.

In addition to the above classifications, employees are categorized as either "**exempt**" or "**non-exempt**."

- Non-Exempt Employees: Employees who are eligible for overtime under the federal Fair Labor Standards Act and/or applicable state wage/hour laws. Non-exempt employees are entitled to an overtime premium for overtime work in accordance with state and federal law.

- Exempt Employees: Salaried employees whose work duties exempt them from the overtime provisions of the federal Fair Labor Standards Act and any applicable state wage/hour laws. Employees classified as exempt receive a salary which is intended to cover all hours worked.

Employees will be informed of their initial employment classification and status as exempt or non-exempt upon commencing employment. An employee may change classifications only upon written notification by the Town. There are no automatic conversions from one classification to another. Employees should speak to Human Resources regarding any concerns or questions about an employee's classification.

COMPENSATION PLAN

SECTION 1. ADOPTED

The Compensation Plan for Sworn and Non-Sworn personnel, including the schedule of salary ranges and class titles assigned to salary ranges as amended from time to time is hereby adopted as the Compensation Plan for the Town.

SECTION 2. ADMINISTRATION AND MAINTENANCE

The Town Manager shall be responsible for:

- The administration and maintenance of the Compensation Plan so they will provide equitable compensation for all positions, reflecting differences in duties and responsibilities, the rates of pay for comparable positions in private and public employment in the area, changes in the cost of living, the financial conditions of the Town and such other factors as may be deemed necessary by the Town Manager.

- Making recommendations to the Board for such changes in salary ranges including market adjustments as appear to be warranted.

SECTION 3. PAY GRADES AND SALARY RANGES

Pay grades and salary ranges are intended to furnish administrative flexibility in recognizing individual performance among employees holding positions in the same grade by rewarding employees for meritorious service, exceptional qualifications, experience etc. All employees should be paid at a rate within the salary range for the applicable pay grade except for employees who are in a trainee status or employees whose current salaries are above the established maximum rate following transition to a new pay plan. While the minimum rate established for the pay grade is the normal hiring rate, applicants with qualifications exceeding the stated minimum for the position,

may be hired at any salary within the pay grade, with a recommendation of the Department Director, Human Resources and approval of the Town Manager. Employees who reach the maximum level of salary in their pay grade are not eligible for further pay increases except upon recommendation of the Department Director, Human Resources and express approval of the Town Manager.

SECTION 4. PROMOTION, DEMOTION, RECLASSIFICATION AND COMPLETION OF PROBATIONARY PERIOD

When an employee is promoted, demoted or reclassified, the rate of pay for the new position will be established in accordance with the following guidelines, subject to the discretion of the Town Manager:

Promotion An employee who is promoted should receive a 5% pay increase in base salary or an increase to the minimum of the new pay grade, whichever is higher.

Demotion The amount of reduction in salary of an employee who is demoted and such employee's eligibility for future pay increases shall be determined at the discretion of the Town Manager.

Probationary An employee who successfully completes the probationary period should receive a 5% pay increase in base salary.

Reclassification In the case of a reclassification, an employee whose position is reclassified to a higher pay grade should receive a 5% pay increase in base salary or an increase to the minimum of the new pay grade, whichever is higher. If the position is reclassified to a lower pay grade, no adjustment will be made. There will not be a new probationary period associated with a position reclassification and; therefore, no probationary increase in salary.

SECTION 5. MERIT PAY/MERIT BONUS

When the quality of an employee's performance meets applicable criteria, the employee may be eligible for a merit increase upon recommendation of the Department Director. Merit increases are not automatic, but should be based on performance. Merit increases may also be denied based on productivity, behavior, attendance or poor work quality. The amount of and availability of merit increases are subject to approval of and funding by the Town Board and approval of the Town Manager.

Any employee who is in the final quarter of an annual evaluation period (90 days or less) at the time of their promotion to a new position, will be eligible for evaluation to receive a merit increase at the same time as they receive their 5% promotional increase. Employees who are not yet in the final quarter of an annual evaluation period (91 days or more) at the time of their promotion will not be eligible for a merit increase until the completion of their probationary period and next annual evaluation period.

Upon the recommendation of the Department Director, Human Resources and with approval of the Town Manager, employees who have reached the maximum salary for their position may be granted a discretionary lump sum merit bonus. Merit bonus payments should be based on performance as reflected in the employee's performance evaluation.

SECTION 6. PERFORMANCE EVALUATIONS

The Town endeavors to conduct regular performance evaluations to give employees an opportunity to discuss work performance with their supervisor. In addition, supervisors may frequently provide regular input regarding employee performance.

An employee's annual review period will commence at the conclusion of their probationary period. Employees who are promoted will commence a new annual review period at the conclusion of their promotional probationary period and establish their new review date.

Formal performance reviews should consider the following issues, among others, as applicable: attendance, initiative and effort, and quality and quantity of work performed. The performance evaluation is designed to identify employee strengths, inform employees of areas where improvement may be required. Performance evaluations should also provide an opportunity to set performance goals and targets.

SECTION 7. WORK PERIOD

For payroll purposes, the work period is defined as seven consecutive days running from Monday at 12:00 AM to Sunday at 11:59 PM. Public Safety employees have a work period of 28 days. Specific work schedules may vary depending on position and department. From time-to-time, it may be necessary to change employee work schedules to meet the needs of the Town. Employee cooperation with any such changes is both expected and appreciated. The Town will give employees as much advance notice as possible of any changes in work schedule.

SECTION 8. OVERTIME

The nature of Town business sometimes requires employees to work beyond regularly scheduled working hours. Supervisors will notify employees when they are required to work overtime. The Town will try to provide advance notice of any overtime that will be required; however, overtime is not always predictable. Overtime should be unusual. Please remember employees are not allowed to work overtime unless it has been authorized in advance by their Supervisor.

Whenever possible, departments will schedule time off on an hour for hour basis within the applicable work period for non-exempt employees so that they are not required to work more than the hours allowed by federal overtime requirements. When time off within the work period cannot be granted, non-exempt employees will be paid overtime at one and one-half times (1½) their regular rate of pay or compensatory time will be granted at one and one-half times (1½) the overtime hours worked. (Currently all hours worked over: 40 hours per week for regular employees; 212 per work period for fire; or 171 per work period for law enforcement, are considered overtime.) Please note that sick leave, vacation leave, holiday leave or other ***non-worked*** time does not count as hours worked for purposes of overtime calculations.

Exempt employees are not entitled to be paid overtime; however, the Town allows exempt employees to track compensatory time for purposes of taking time off in the discretion of the Department Director. Exempt employees are not entitled to be paid out for accrued compensatory time under any circumstances.

SECTION 9. STANDBY/ON-CALL AND CALL BACK PAY

The nature of several jobs performed by Town employees requires that those employees be on standby duty or on-call – i.e. be available and ready to work in the case of an emergency. Standby/on-call duty is an integral part of the routine duties and responsibilities of some jobs. As such, compensation for standby duty is included in the base salary. In the event that non-exempt employees are called back to perform assigned duties outside of normal working hours, they will be guaranteed a minimum payment of two hours of wages for being called back to work or be paid for their actual hours worked, whichever is greater. Hours actually worked while on-call are calculated beginning when the employee reports to the work site and are added to the regular total of hours worked for the work period. Those employees who are on standby/on-call duty and cannot be located to perform their duties in the event of being called back, will be subject to disciplinary action. Only hours actually worked when called back count toward hours worked for overtime purposes. Additional incentive pay/leave may be granted at the discretion of the Department Director.

SECTION 10. TIMEKEEPING AND SAFE HARBOR POLICY

It is the Town's policy and practice to accurately compensate employees and to do so in compliance with all applicable state and federal laws. To ensure employees are paid properly and no improper deductions are made, they must review their earnings statements promptly to identify and to report all errors. If they believe a mistake has occurred or if there are any questions, please use the reporting procedure outlined below.

Deductions The Town is required by law to make certain deductions from employee earnings. Earnings statements itemize the deductions made from gross earnings. Federal and state laws require that the Town make deductions for social security, federal income tax, state income tax and any other legally-mandated taxes or deductions. In addition, employees may authorize deductions for additional items, such as contributions for medical insurance, retirement savings plans, etc.

Non-exempt Employees If an employee is classified as a non-exempt employee, they must record their daily starting, meal and ending times as well as anytime away from their work station for non-business reasons other than normal break times. Non-Exempt employees must show an accurate record of the hours worked because their pay will be based on this attendance record. Non-exempt employees should accurately record when they begin work, but under no circumstances should any employee begin work more than five (5) minutes prior to the employee's scheduled starting time or continue to work five (5) minutes or more after the employee's scheduled quitting time unless specifically authorized by their supervisor. Non-exempt employees may never work off the clock. In the event any employee fails to record starting or quitting time or there is an error on a timesheet, the supervisor should be notified. All attendance records must be approved by the supervisor. Employees may only record their own time. Recording time for other employees may lead to discipline, up to and including termination.

Exempt Employees If an employee is classified as an exempt salaried employee, they will receive a salary which is intended to compensate for all hours worked for the Town. This salary will be established at the time of hire or when the employee becomes classified as an exempt

employee. While legally authorized deductions such as those specified above will be made, an exempt employee's salary will be a predetermined amount that will not be subject to deductions for variations in the quantity or quality of the work performed except for certain reasons expressly permitted by law. Exempt employees will receive their full salary for any workweek in which work is performed. Please note that exempt employees will be required to use accrued vacation, sick, or other forms of paid time off for full or partial day absences for personal reasons, sickness or disability.

Whether an employee is an exempt or non-exempt employee, any questions about earnings or the deductions made may be addressed to Human Resources. If an employee believes they have been subject to any improper deductions in pay, it should immediately be reported to their supervisor. If the supervisor is unavailable or if the employee believes it would be inappropriate to contact that person, they should immediately contact Human Resources.

Every report will be fully investigated and corrective action will be taken where appropriate. In the event of unauthorized or inappropriate deductions, the employee will be reimbursed immediately. In addition, the Town will not allow any form of retaliation against individuals who report alleged violations of this policy or who cooperate in the Town's investigation of such reports. Violations of this policy or any form of retaliation in violation of this policy will result in disciplinary action, up to and including termination.

ARTICLE IV. WORK EXPECTATIONS

SECTION 1. REST BREAKS AND MEAL PERIODS

Employees will be provided with rest breaks and/or meal periods to the extent required and in accordance with applicable law and departmental practice.

SECTION 2. LACTATION ACCOMMODATION

The Town will provide a reasonable amount of break time to accommodate an employee desiring to express breast milk for the employee's infant child, to the extent required and in accordance with applicable law. The break time, if possible, must run concurrently with rest and meal periods already provided to the employee. If the break time cannot run concurrently with rest and meal periods already provided to the employee, the employee may use sick or vacation leave at the employee's discretion otherwise the break time will be unpaid. Scheduling outside of normal lunch and break periods is subject to the approval of the supervisor, to the extent permitted by applicable law. The Town will endeavor to, but may not be able to provide additional break time if doing so would seriously disrupt operations.

The Town will make reasonable efforts to provide employees with the use of a room or location other than a toilet stall for the employee to express milk in private. This location may be the employee's private office, if applicable. Please speak to Human Resources if there are questions regarding this policy.

SECTION 3. ATTENDANCE

Attendance and punctuality are extremely important. Employees should be at their work place and ready to work at the designated starting time. The Town recognizes there may be times when absences or tardiness cannot be avoided. In that event, employees must notify their supervisor as early as possible but at least 2 hours before their scheduled shift. An employee must speak with their supervisor or another management employee personally and ***may not*** simply leave a voicemail message, a text or an e-mail. Unless other arrangements have been made with their supervisor, employees must call their supervisor each day of absence.

Failure to give their supervisor notice of an employee's absence may result in disciplinary action. If an employee is absent due to a personal illness or the illness of a family member for more than three (3) consecutive work days or have a pattern of absence, the Town may require the employee to produce a certification from their healthcare provider. If an employee fails to notify their supervisor of their absence for three (3) consecutive work days, the employee may be considered to have voluntarily terminated their employment.

A pattern of excessive or unexcused absences or tardiness may result in disciplinary action, up to and including termination.

SECTION 4. PERSONAL APPEARANCE

Because of the Town's relations with the public, neatness and cleanliness are absolutely necessary at all times. Employees should dress conservatively, in good taste, and according to the requirements of their position. Some employees may have specific safety and/or uniform requirements specific to their position. If an employee fails to dress appropriately, the employee may be asked to leave for the day or to return home, change into suitable clothing, and report back to work. If an employee has any questions about the proper attire for their work area, the employee should ask their supervisor.

SECTION 5. TOBACCO AND OTHER PRODUCTS

The Town regulates the use of tobacco products and electronic cigarettes on the premises for health and safety reasons and in accordance with applicable law. The use of tobacco products and electronic cigarettes is prohibited in all indoor locations on Town property, including private offices as well as Town owned vehicles. The Town also follows the Mecklenburg County Ordinances and State Law which regulate smoking and tobacco use in certain public places.

SECTION 6. PERSONAL VISITS, TELEPHONE CALLS, AND MAIL

Personal visits and personal telephone calls during your work hours are discouraged. Personal mail and e-mail should be directed to the employee's home and not to their Town address.

SECTION 7. ELECTRONIC COMMUNICATIONS POLICY

The Town's electronic communications systems including, but not limited to, computers, internet systems, telephone, voice mail and e-mail systems are provided to employees by the Town and are intended primarily for business use. Information transmitted on these systems may also be public records. As such, employees have no legitimate expectation of privacy in regard to system usage.

The Town may access its electronic communications systems and obtain the communications within the systems, without notice to users of the system, in the ordinary course of business when the Town deems it appropriate to do so. The Town also has the right to and may inspect or monitor without advance notice any devices employees use to access the Town's electronic communications systems, including but not limited to computers, laptops, notebooks, tablet computers or mobile devices.

The reasons for which the Town may obtain such access include, but are not limited to: maintaining the system, preventing or investigating allegations of system abuse or misuse, assuring compliance with software copyright laws, complying with legal and regulatory requests for information, protecting proprietary information, and insuring that the Town's operations continue appropriately during an employee's absence. The Town may also store electronic communications on magnetic media for a period of time after the communication is created and may delete such communications in accordance with record retention requirements.

The Town's policy prohibiting all types of harassment applies to the use of the Town's electronic communications systems, including Internet access. No one may use electronic

communications in a manner that may be construed by others as harassment based on race, national origin, sex, sexual orientation, age, disability, religious beliefs or any other characteristic protected by applicable federal, state or local law. No jokes on these bases should be transmitted over the Town's electronic communications systems.

All employees, upon request, must inform management of any private access codes or passwords. Personal use of the Town's electronic communications systems must be limited to employees' non-work time and otherwise be in compliance with the general restrictions on the use of Town Owned Equipment.

Employees may not access, or attempt to obtain access, to another individual's electronic communications without appropriate authorization. Employees may not install or remove software and/or downloads on the Town's computer systems without prior management approval. Personal computers and other electronic devices (cell phones, tablets, etc.) may not be connected directly to the Town's computer systems without prior management approval.

Violators of this Electronics Communications Policy may be subject to discipline, up to and including termination.

SECTION 8. SOCIAL NETWORKING POLICY

The Town recognizes that Social Networking sites are used by many Town employees. The Town respects the right of employees to maintain a blog or post a comment on social networking sites; however, to protect the Town's interests and ensure employees focus on their job duties, employees must adhere to the following rules:

- Employees may not post on a blog or social networking site during their working time, except in the conduct of Town business and in accordance with departmental policies.

- If an employee mentions the Town on any social networking site and also expresses either a political opinion or an opinion regarding the Town's actions, the communication should include a disclaimer that the views expressed are those of the author and do not necessarily reflect the views of the Town.

- All rules regarding confidential information (including confidential personnel information) apply in full to blogs and social networking sites.

- Any conduct which is impermissible under the law if expressed in any other form or forum is impermissible if expressed through a social networking site. For example, posted material which violated the Town's policies prohibiting discrimination, retaliation, and/or harassment based on any **protected category** as well as the Town's Workplace Violence and No Abuse policies apply equally to employee comments on social networking sites.

- Any employee who violates this policy may be subject to disciplinary action, up to and including termination. The Town reserves the right to monitor all public blogs and social networking forums for the purpose of protecting its interests and maintaining compliance with this Policy.

Nothing in this Policy is designed to interfere with, restrain, or prevent employee communications regarding wages, hours, or other terms and conditions of employment or an employee's Constitutional Rights to free speech or otherwise.

SECTION 9. USE OF TOWN OWNED EQUIPMENT

The personal use of Town owned equipment, materials, tools and supplies is not permitted unless authorized by the Town Manager. Town owned equipment, materials, tools and supplies shall not be removed from Town property except in the conduct of official Town business or upon authorization of the Town Manager. Any authorization granted will be limited to the use specified in the authorization.

Vehicles owned by the Town shall be cared for by an employee in the same responsible way that they would care for their own. Town owned vehicles are to be used exclusively for official Town business. Town owned vehicles may only be taken home in compliance with the Town's take home policy or as specifically approved by the Town Manager. Employees shall not permit non employees to operate or ride in Town vehicles except for the conduct of official Town business or upon specific authorization of the Town Manager.

SECTION 10. SEARCHES OF TOWN AND EMPLOYEE PROPERTY

To protect employees and the Town from theft, and to aid in the enforcement of the Town's policies including substance abuse and workplace violence, the Town reserves the right to conduct searches of Town facilities and property, including Town property in the possession of the employee (e.g., Town owned vehicles, desks, file cabinets, employee lockers, etc.). The Town may also search employees and their personal property (e.g., vehicles, clothing, packages, purses, brief cases, lunch boxes, or other containers brought onto Town premises) when there is reason to believe Town policy is being violated. Employees are expected to cooperate in the conduct of such searches.

SECTION 11. CONFIDENTIAL INFORMATION

No employee shall disclose confidential information concerning the property, government, or affairs of the Town, including but not limited to personnel information or other information which is made confidential by applicable law.

SECTION 12. CONFLICTS OF INTEREST, GIFTS, FAVORS AND ETHICS

Employees of the Town are expected to discharge their duties conscientiously and to conduct themselves in a manner, both on and off the job, which will reflect favorably upon Town government. To that end, employees should:

- Refrain from any use of their official position, or confidential information to advance the financial or other private interest of themselves or others.

- Conduct themselves in such a manner that there is no suggestion of extracting of private advantage from their Town employment.

- Refrain from any action which might result in or give the appearance of preferential treatment to any person or entity.

- Exercise care in their personal financial activities to avoid any legal liabilities which would reflect unfavorably upon the Town.

- Refrain from other activities which are prohibited by law in the conduct of Town service.

- Refrain from accepting any gift, whether in the form of service, loan, thing of value or promise from any person who to the employee's knowledge is interested directly or indirectly in any manner whatsoever in business dealings with the Town;

- Refrain from accepting any gift, favor or thing of value that may tend to influence the employee in the discharge of their duties;

- Refrain from granting in the discharge of their duties any improper favor, service, or thing of value.

SECTION 13. EMPLOYMENT OF RELATIVES

Employment of relatives in the same administrative department at the same time is prohibited. No relatives of current employees will be hired by the Town if such hiring would create a supervisory relationship between a current employee and that relative or otherwise pose an actual or potential conflict of interest. For purposes of this policy, "relative" means spouse, mother, father, guardian, children, sisters, brothers, grandparents, grandchildren, plus the various combination of half, step, in-law and adopted relationships that can be derived from those names, or anyone living as a part of the same household.

This policy shall not be retroactive. Current employees who become related, for example, by virtue of marriage, to another current employee will be permitted to continue employment; however, the Town reserves the right to transfer one or both of the employees if a supervisory relationship exists between the employees to avoid an actual or potential conflict of interest.

Public Safety Exemption: For any public safety department of the Town employing at least 50 full-time employees, the Department Director, with approval of the Town Manager, may waive this policy. However, employees in the same department under this exception cannot be in a supervisory relationship. The Town may reassign either employee within the department to comply with this directive. By accepting employment with the Town, related employees under this exemption acknowledge that their promotional opportunities with the department may be limited due to this relationship.

SECTION 14. INCLEMENT WEATHER

Town offices will not close unless a severe inclement weather situation requires this to occur at the discretion of the Town Manager. Regardless of whether Town offices are open or closed, in the case of inclement weather each employee must make a personal decision regarding safety traveling to and from the workplace.

Employees unable to report to work for the day, not able to arrive at the normal scheduled start time, or needing to leave work early due to inclement weather when there is no Town closing or delayed opening must notify their supervisor and use normal department call-in and advance approval procedures. Employees may use vacation leave for time not worked.

When Town offices are closed or hours shortened due to severe inclement weather, all employees with the exception of essential personnel (to be determined by the department, by event) will be excused from work and will be paid their regular rate. Essential and shift employees required to work during a 24-hour period between 12:00 AM and 12:00 midnight when Town offices have been closed, will have vacation leave hours credited to their leave balance based on the number of hours Town offices were closed proportionate to the balance of their normal work shift during the time period of the severe weather event as determined by the Town Manager and the Department Director. (e.g. if Town offices are closed for 4 hours, employees working an 8-hour shift would receive 4 hours credit, employees working a 12 hour shift would receive 8 hours credit). If there is a delayed opening or early closing, essential and shift employees must work their entire regularly scheduled shift to be eligible for this vacation leave credit. If Town offices are closed the entire day, essential and shift employees must work a minimum of ¾ of their regularly scheduled shift to be eligible for this vacation leave credit (not to exceed the number of hours worked). Departments are responsible for providing a list of eligible employees with hours of vacation leave credit to payroll with timesheet submission.

SECTION 15. OUTSIDE EMPLOYMENT

The work of the Town will take precedence over other occupational interests of employees. All outside employment whether for salaries, wages, other compensation or uncompensated work including all self-employment must be reported to and approved, in writing, by the employee's Department Director and Town Manager. Outside employment, whether for pay or not, causing or perceived as a conflict of interest will be disapproved. The Town Manager shall be responsible for final interpretation of this policy. Conflicting outside employment or other violation of this policy will be grounds for disciplinary action, up to and including termination.

SECTION 16. VOLUNTEER SERVICE

The Town encourages and shall permit employees to participate as members of a volunteer emergency service or other volunteer opportunities with the Town, to the extent that such volunteer activities do not interfere with the employee's responsibilities as an employee of the Town. However, no employee will be required or allowed to volunteer their time to the Town to perform the same or similar work performed as a regular employee.

SECTION 17. POLITICAL ACTIVITY

Each employee has a civic responsibility to support good government by every available means and in every appropriate manner. Each employee may join or affiliate with civic organizations of a partisan or political nature, may attend political meetings, may advocate and support the principles or policies of civic or political organizations in accordance with the Constitution and laws of the United States of America. However, no employee shall:

- Engage in political activity while on duty, through phone calls, e-mails, letters, meetings, or otherwise;

- Use official authority or influence for the purpose of interfering with or affecting the result of an election or nomination for office;

- Be required to contribute funds or support for political or partisan purposes as a condition of employment, pay raise, promotion or tenure of office;

- Coerce, solicit or compel contributions for political or partisan purposes by another employee of the Town;

- Use Town owned supplies, equipment or facilities to display political slogans, posters or stickers or for any other political purpose;

- Be a candidate for the Town Board or partisan election. However; if the employee is a candidate for non-partisan election (except the Town Board), the employee must take a leave of absence, without pay, 30 days prior to the primary election. If successful in any primary election, the leave without pay must be extended until the day after the general election. If successful, the NC General Statutes concerning dual office holding shall apply.

Any violation of this section shall subject such employee to disciplinary action up to and including dismissal.

SECTION 18. SEPARATION OF EMPLOYMENT

Any employee voluntarily leaving the Town is asked to give two weeks' notice in writing to their supervisor. Unauthorized leave from work for a period of three (3) consecutive days shall be considered as a resignation.

All Town property including, but not limited to, keys, fobs, credit cards, security cards, passwords, computers and computer equipment, town files and electronic files on external devices, cellular phones, radios, tablets, tools, and manuals must be returned on the last day of employment or as otherwise requested by the Town.

SECTION 19. TRAVEL AND EXPENSE REIMBURSEMENT

Employees will from time to time be involved in out-of-town travel to attend schools, business meetings, conferences, etc. All expenses submitted to the Town for reimbursement and/or charged to a Town credit card should be limited to reasonable and necessary expenses. Employees attending meetings, conferences, etc., where lodging is offered and available at the institution, shall be required to use such accommodations if possible. Meal expenses charged to the Town should be guided by reasonableness and should ordinarily be charged only when incurred on out-of-town travel or when the meal itself is the occasion of a business meeting. To the extent not charged to a Town credit card, all reasonable expenses (e.g. meals, lodging, etc.) shall be reimbursed at actual costs. Travel in a personal vehicle will be reimbursed at a mileage rate

consistent with prevailing IRS limits for non-taxable reimbursement authorized by the Town Board.

All charges to Town Credit cards and/or requests for reimbursement must be timely submitted and supported by detailed documentation in the form prescribed by the Town Manager. The Town Manager may deny reimbursement or approval of any questionable, unsupported, or excessive expense claims submitted by employees. Any violation of the provisions in this section may subject the employee to disciplinary action.

SECTION 20. LAW ENFORCEMENT SPECIAL SEPARATION ALLOWANCE

The Town provides a special separation allowance for law enforcement officers who meet all of the eligibility requirements of N.C.G.S. 143-166.42 upon approval of the Town Manager. The payments will be made on the Town's regular payroll schedule, will begin with the first payroll falling in the month of retirement and will end with the last payroll falling within the month in which eligibility ceases under NCGS 143-166.42 (c). Retirees may be requested to recertify their eligibility periodically upon request of the Town. Any Separation Allowance Payments accepted after eligibility ceases are unauthorized and subject to repayment.

ARTICLE V. SAFETY/SECURITY

SECTION 1. SAFETY

Employee safety is one of the Town's greatest concerns. With an alert safety attitude, employees can help eliminate painful and costly accidents. Employees are responsible for:

- Developing and maintaining safe work habits;
- Keeping work areas clean and clear;
- Reporting hazards or unsafe conditions to their supervisor;
- Assisting in investigation of accidents;
- Taking proper care of safety equipment;
- Wearing proper clothing and avoiding loose sleeves, cuffs, rings, bracelets and long hair around moving machinery;
- Knowing the location and use of fire extinguishers, the location of fire exits and the best method for reporting a fire;
- Reporting all injuries, however minor, to their supervisor immediately;
- Walking and not running in all buildings;
- Keeping aisles clear;
- Never performing a job that an employee feels is unsafe. Employees should report such situations to their supervisor immediately.

Supervisors will inform employees of any additional safety rules that apply to their particular job or work location. Supervisors are responsible for:

- Implementing safety policies and programs applicable to particular jobs or work locations;
- Training employees in safe work habits;
- Enforcing safe work procedures and environments;
- Detecting and correcting unsafe practice and conditions;
- Investigating accidents and preparing accident reports;
- Encouraging employees to report unsafe conditions and to submit safety suggestions.

In addition, various departments may have detailed safety related procedures and responsibilities. Employees shall be expected to comply with those requirements as applicable.

SECTION 2. ACCIDENTS ON TOWN PROPERTY

Any accident that occurs on Town property should be reported immediately to their supervisor. For employee safety and the safety of others, please do not attempt to give medical aid unless trained to do so. Employees should seek the assistance of a supervisor and call 911 if warranted.

If an employee is injured on the job, they may be entitled to worker's compensation benefits. If an employee is injured while working, please report it immediately to their supervisor, no matter how minor the injury may be. Failure to timely report work place injuries or illnesses may result in a denial of worker's compensation benefits.

SECTION 3. PERSONAL BELONGINGS

The Town cannot be responsible or liable for any personal property of an individual that is lost, stolen, or damaged. The responsibility for safeguarding, replacing, or repairing personal property lost, stolen, or damaged while on Town premises or in a Town-owned vehicle is that of the employee. Consequently, the Town encourages employees not to bring personal property to work.

SECTION 4. VISITORS

For reasons such as the safety and security of Town facilities and Town employees, visitors are not permitted to enter certain areas of Town facilities without authorization. If an employee sees a person who may not have proper authorization to enter the restricted areas of Town buildings, please notify a supervisor. Should friends or family members want to visit for some essential reason, they should wait in the public area until the employee's supervisor has been notified and authorization obtained.

SECTION 5. DRIVING SAFETY

The Town is committed to ensuring employees who have driving responsibilities do not place the Town, other employees, or members of the general public at risk. In keeping with this policy, the Town requires employees with driving responsibilities to maintain a valid and current driver's license as well as a safe driving record as a condition of employment and continued employment. Employees who fail to maintain any required license or safe driving records may become unsuitable for their positions. In such cases, the Town reserves the right to discipline or terminate employees with driving responsibilities whose driving records become unsatisfactory. If an employee's job has driving responsibilities they must immediately notify their supervisor if their license is suspended or revoked.

To verify an individual's driving status, the Town may require employees or job applicants to furnish all or portions of their driving record from the Department of Motor Vehicles or may ask them to sign any necessary authorizations to request records directly from the Department of Motor Vehicles. Employees with driving responsibilities may also be required to provide proof of insurance and/or a Certificate of Liability. Subject to any limitations imposed by state and federal

law, individuals must cooperate fully with any request for records or request for an authorization to seek such records from an appropriate agency or entity.

In the case of employees who are not required to operate Town owned vehicles, for their own safety and the safety of others, are asked to drive on Town business, the Town requires that they have a valid and current driver's license and carry legally-mandated automobile insurance. Prior to beginning any business-related travel, an employee must notify their supervisor if they do not have a valid and current driver's license or automobile insurance so that their supervisor can make other travel arrangements. This policy does not apply to the regular commute to work.

Use of cellular phones and hand-held radios while operating a vehicle are prohibited.

The Town is committed to promoting roadway safety and to minimizing risk to the well-being of Town employees by encouraging the safe use of cellular telephones by Town employees while they are on Town business. While there often is a business need to use cellular phones, safety must be a priority.

Employees must use a "hands free" device when using a cell phone while operating a motor vehicle for work. Even when using "hands free" technology, an employee who needs to make or receive a cell phone call while driving, should if practicable, find a proper parking space or designated "pull off" area first. Stopping on the shoulder of the road is not acceptable except in the case of a genuine unexpected emergency. If stopping and pulling off the road is not practicable, the employee must exercise caution and care when using the cell phone. The employee is prohibited from any other activity, such as reading and/or writing, while participating in a cell phone conversation and while driving a vehicle. Texting or email while driving is prohibited at all times. Public Safety exemptions may apply based on departmental policy.

Employees who violate applicable laws may be subject to disciplinary action.

SECTION 6. WEAPONS PROHIBITED ON TOWN PROPERTY

Except as provided below, employees are prohibited from possessing weapons as defined in General Statutes Section 14-269 in Town owned buildings or property. This prohibition shall not apply to the following persons while on duty:

- Officers and enlisted personnel of the armed forces of the United States when in discharge of their official duties as such and acting under orders requiring them to carry arms and weapons;
- Civil officers of the United States while in the discharge of their official duties;
- Officers and soldiers of the militia and the National Guard when called into active service;
- Sworn law enforcement officers;
- Pursuant to a validly issued concealed carry permit.

ARTICLE VI. EMPLOYEE BENEFITS

The Town offers a number of benefits to its eligible employees. Most benefits will be described in a benefits orientation meeting at commencement of employment and/or during open enrollment. This Policy briefly describes some of those benefits.

Eligible employees of the Town may participate in a variety of insurance and retirement programs including the NC Local Governmental Employees' Retirement System, 401K and other programs. These programs are explained fully in information that is provided by Human Resources. The specific benefit plans that apply to each employee may vary. Therefore, please refer to the benefits information provided at the time of enrollment in any benefit plans for further information. Human Resources also is available to answer any questions regarding eligibility and coverage.

The provisions of the plans, including eligibility and benefits provisions, are summarized in the summary plan descriptions ("SPDs") (which may be revised from time to time) for the plans. Additionally, the official plan documents are available for review upon request from management. In the determination of benefits or other matters under each plan, the terms of the official plan documents shall govern over the language of any descriptions of the plans, including the SPDs.

Further, the Town (including the officers and administrators who are responsible for administering the plans) retains full discretionary authority to interpret the terms of the plans, as well as full discretionary authority with regard to administrative matters arising in connection with the plans and all issues concerning benefit eligibility and entitlement.

Other benefits which are available to eligible employees are required by law such as Worker's Compensation and Unemployment Compensation.

The Town currently offers Retiree Health Insurance benefits and Longevity Pay as follows:

Retiree Health Coverage The Town provides employees of the Town who retire with 25 years of creditable service with the Town with retiree health coverage, until the earlier of the time the retiree is eligible for Medicare or other similar group or health coverage. Provided that retiree coverage is available under the Town's group health policy, the Town will pay for the costs of the retiree only coverage up to the same amount the Town pays for health coverage for a then current employee of the Town. Retirees electing such coverage will be responsible for any difference.

Longevity Pay Subject to the approval of funds by the Town Board in the annual budgeting process, the Town may provide longevity pay on such terms and conditions and in such amounts as are funded by the Board.

While the Town intends to maintain these employee benefits and retiree health benefits, all benefits except those expressly required by law are contingent on available funds, and subject to approval/change/termination by the Town Board in the discretion of the Town at any time, with or without notice. No current or former employee has any contractual or vested rights to any benefits except as expressly required by applicable law, and the Town reserves the absolute right to modify, amend or terminate these benefits at any time and for any reason.

For any questions regarding benefits, please contact Human Resources.

ARTICLE VII. LEAVE POLICIES

SECTION 1. HOLIDAYS

The Town currently recognizes the following paid holidays for full-time regular employees:

New Year's Day
Martin Luther King Day
Good Friday
Memorial Day
Independence Day
Labor Day
Veterans' Day
Thanksgiving
Day After Thanksgiving
Christmas (3 workdays)

The Town will follow the holiday schedule of the Office of State Personnel with regard to the date on which each holiday which falls on a Saturday or Sunday will be observed. When holidays fall or are recognized on a regular workday, all regular, full-time employees will receive compensation at their regular rate of pay for each of these holidays. Employees working a 40-hour work week will receive compensation for 8 hours, Public Safety personnel will receive 12 hours or pay in proportion to their normal hours worked. Employees on unpaid leaves of absence are not eligible for holiday pay unless they are on qualified FMLA leave. Regular holidays which occur during a vacation, sick or other leave period shall not be considered as vacation, sick or other leave.

Non-exempt employees who are requested to work on one of the holidays specified above will receive an additional day's pay at their regular rate.

SECTION 2. VACATIONS

Vacation Eligibility Paid vacation leave is available to full-time regular employees. New hires will earn vacation and sick leave for the month if their hire date is from the 1st to the 15th. If their hire date is on the 16th through the end of the month, their accrual will begin the following month.

Vacation Accrual Full-time employees accrue paid vacation time at the rate of 6.67 hours per month. Public Safety personnel working 12 hour shifts accrue vacation pay at the rate of 7 hours per month. Public Safety personnel who do not work 12 hour shifts accrue vacation pay in proportion to their hours worked. In addition, each employee shall accrue an additional 4 hours of vacation per year worked on their anniversary date each year. Employees on unpaid leaves of absence are not eligible to accrue vacation unless they are on qualified FMLA leave**.**

Employees may accrue vacation time pro-rata as they work up to 240 hours. In the event any employee has a vacation accrual in excess of 240 hours as of December 31 of a calendar year, the employee shall only be allowed to carry forward 240 hours to the next calendar year and any excess vacation accrual shall be transferred to sick leave.

Vacation Scheduling Employees may not take vacation leave until they have been with the Town for six (6) months. Vacations may be taken in minimum increments of one-half (1/2) hour. As long as vacation absences do not interfere with the efficient operation of the Town, employees may schedule vacation for any time by mutual agreement with their supervisor. Employees are cautioned not to retain excess accumulation of vacation until late in the calendar year. If an employee has excess leave accumulation during the latter part of the year and is unable to take leave because of staffing demands, the employee shall receive no special consideration either in having vacation scheduled or in receiving any exception to the maximum accumulation rules.

Vacation Payout Vacation is paid at the employee's regular rate of pay at the time of absence for the number of hours the employee otherwise would have worked on that day. Employees who separate from service shall be paid accrued vacation, up to 240 hours; however, employees who do not give proper notice (2 weeks for most employees) will not be paid for their accrued vacation. The designated Beneficiary of an employee who dies while employed by the Town shall be entitled to payment for all of the accumulated vacation leave credited to the employee's account, not to exceed a maximum of 240 hours.

Vacation and Holidays If a Town-recognized holiday falls during a scheduled vacation, the holiday time off will not be charged against the employee's accrued vacation time.

Checking Voicemail and E-Mail The Town strongly believes employees should devote their vacation time to rest and relaxation. Doing so allows employees the time to recharge and generally makes for a more productive workforce. Accordingly, non-exempt employees who are on vacation are not expected to check their voice mail or e-mail when away from the workplace.

SECTION 3. PAID SICK DAYS

All full-time regular employees will be eligible for paid sick days. Full-time employees accrue sick leave at the rate of 8 hours per month. Public Safety personnel working 12 hour shifts accrue sick leave at the rate of 8.4 hours per month. Public Safety personnel who do not work 12 hour shifts accrue sick leave in proportion to their hours worked. Employees on unpaid leaves of absence are not eligible to accrue sick leave unless they are on qualified FMLA leave.

Sick leave is a privilege granted for the benefit of an employee. Sick leave may be used for the employee's own illness, medical or dental examinations or treatment, to attend to the illness of or medical or dental appointments of your spouse, child, parent, or for any other reason allowed by this policy or required by applicable law. Sick leave may also be used during the period of temporary disability in the case of an illness or injury covered by Worker's Compensation or any other Disability Leave Policy.

Notification of the desire to take sick leave should be submitted to the employee's supervisor prior to the leave, when possible, or not later than two (2) hours after the beginning of a scheduled work day. Eligible employees will receive payment for sick time at their normal base rate of pay.

An employee may be required to present a certificate from their medical practitioner stating the time off was necessitated by illness, injury, appointment etc. and (if applicable) releasing the

employee to return to work, and setting forth any restrictions or limitations on their ability to perform their job, to the extent permitted by applicable law. If employees use sick days to attend to the illness or appointments of their spouse, child, or parent, they may be required to present a certificate from that person's medical practitioner stating leave was necessitated by their child, parent, or spouse's illness/appointment, to the extent permitted by applicable law.

There is no maximum accrual of sick leave. Sick leave may be used as credit for service under the NCLGERS to the extent allowed by NCLGERS; however, no sick leave will be paid out upon separation of employment.

Transferred sick leave The Town will allow an employee who has previously been employed by a State or Local Government entity within the state of North Carolina to transfer accrued sick leave to the Town.

Returning Employees Employees whose employment with the Town was separated, and who return to employment with the Town within one (1) year from their date of separation, may reactivate their accumulated, unused sick leave balance at the time of their original separation from the Town, provided that such sick leave balance was not transferred to another employer.

SECTION 4. PERSONAL LEAVE OF ABSENCE

A personal leave of absence without pay of up to one (1) year may be granted to employees who have completed at least eighteen (18) months of continuous service with the Town. A personal leave of absence may be considered when the employee has a need for a leave that is not covered by other leaves of absence provided by the Town. Personal leaves may not be taken to extend the length of any other leave of absence granted by the Town. Any personal leave will run concurrently with other leaves to which an employee is entitled under the law, to the extent permitted by applicable law.

A written request for a personal leave of absence must be presented to the Town Manager at least 3 weeks before the leave is to begin, stating the reason and the length of time for the leave of absence request. Requests will be considered on the basis of the compelling nature of the reason given, the length of time requested, the Town's business requirements, length of service and performance record.

Extensions may be considered on a case by case basis if a written request is submitted and approved in writing by the Town Manager.

Employees are obligated to return to duty within, or at the end of, the time determined appropriate by the Town Manager. Upon returning to duty after being on leave without pay, the employee shall be entitled to return to the same position held at the time leave was granted or to one of like classification, seniority and pay to the extent such position is available. Employees should notify the Town immediately if they will not return to work. Failure to report to work at the expiration of a leave of absence shall be considered a resignation.

Insurance and Benefits An employee may retain all unused vacation and sick leave while on leave without pay; however the employee ceases to earn or accrue vacation and sick leave credits on the date leave without pay begins. Availability for continued eligibility for benefits under the Town's benefits programs are contingent on the terms of those benefit plans.

Holidays If a holiday falls within the period an employee is on unpaid personal leave, the employee will not receive holiday pay.

Other Work If an employee has been granted a personal leave of absence, they may not accept other work during such leave without prior written approval of the Town Manager.

SECTION 5. FAMILY AND MEDICAL LEAVE

The Town's Family and Medical Leave Policy is attached as Addendum A. A current copy of the FMLA policy may also be obtained by contacting Human Resources. ***Please note that FMLA eligible leave runs concurrent with all other applicable leave under this Policy except as specifically prohibited by law. This includes paid leaves such as worker's compensation leave, sick leave, short term disability etc.***

SECTION 6. MEDICAL LEAVE OF ABSENCE OTHER THAN FAMILY AND MEDICAL LEAVE

Employees who are not eligible for Family and Medical Leave or have exhausted their Family and Medical Leave entitlement, or as otherwise required by law, may request an unpaid medical leave of absence due to illness or injury.

Any employee who is unable to work due to illness or injury, should give written notice to Human Resources as soon as possible. Requests for leaves for elective surgery should be submitted at least 3 weeks in advance. Leave requests must include a certification from your healthcare provider stating the date on which the condition began, the probable duration of the leave, a statement you are unable to work at all or are unable to perform one or more of the essential functions of your position with or without reasonable accommodation, and the expected date of return to work. The employee also must submit a medical certification from their healthcare provider establishing their continuing need for leave to Human Resources every 30 days during their leave.

An employee must use any accrued paid time off, including vacation and sick time, during a leave under this policy. The substitution of paid leave for unpaid leave will not extend the maximum duration of your leave. Under the law, eligibility for employer paid health and dental insurance benefits cease during a leave under this policy. Accordingly, the employee must pay their portion of the medical and dental premiums during a leave of absence granted under this policy if they choose to receive such benefits during the leave. The employee will receive notice of their right to continue their benefits.

The length of any leaves of absence under this policy will be considered on a case by case basis, but will not be indefinite. Requests by an employee who is disabled by a medical condition will be evaluated on a case-by-case basis as a possible reasonable accommodation, consistent with applicable law. If an employee requests an extension of their leave, they must submit a certification

from their healthcare provider of continued need for medical leave for each extension request. In some cases, the Town may ask that the employee provide medical information to the Town or a medical professional of its choosing supporting the request for further leave.

When the employee is able to return to work, they must give the Town at least one (1) weeks' notice of their intent to return by contacting Human Resources and providing a certification from their healthcare provider stating the employee is physically able to return to their duties with or without accommodation. This notice is important so the return to work is properly scheduled.

Unless otherwise required by law, the Town will make reasonable efforts to return the employee to the same or similar job and at the same rate of pay held prior to the leave of absence, subject to operational requirements that may exist. If the employee does not return from work on the originally-scheduled return date or request in advance an extension of the agreed upon leave with appropriate medical documentation, they may be deemed to have voluntarily terminated employment. In addition, failure to notify the Town of the employee's availability for work when it occurs, failure to return to work when called by the Town, or continued absence from work because the employee's leave must extend beyond the maximum time allowed, may be deemed a voluntary termination of employment.

SECTION 7. BEREAVEMENT LEAVE

An employee may have up to three (3) days leave at full pay in proportion to their normal work week granted when attending the funeral of an immediate family member. For purposes of this policy, immediate family member is defined as an employee's spouse, child, parent, sister, brother, grandparents, mother-in-law, father-in-law, step-parents, step-child, aunt, uncle and any other relation required by applicable law. Additional time to settle affairs or to attend funerals of other than immediate family may be taken with approval of the Department Director and should be charged to vacation or sick leave. The Town may require verification of death and relation to the deceased.

SECTION 8. CIVIC DUTY LEAVE

All employees will be allowed time off with pay for jury duty or as a court witness for the federal or state governments or subdivision thereof. Employees are expected to provide the Town with proper notice of the request to perform jury duty/serve as a witness and with verification of service. Employees are expected to keep management informed of the expected length of service and to report to work for the major portion of the day if excused by the court. If the required absence presents a serious conflict for management, an employee may be asked to try to postpone their jury duty. Any court fees paid to the employee are allowed to be retained by the employee. While on civic leave, benefits and leave shall accrue as though on regular duty.

SECTION 9. EDUCATION LEAVE

A leave of absence with pay during regular working hours will be granted to an employee to take courses required by the Town as a condition of employment. The Town shall reimburse the employee for tuition, fees and books for the course, provided the employee submits a receipt for such

expenses and proof of successful completion. An employee on educational leave with pay shall continue to earn leave credits and any other benefits to which Town employees are entitled.

SECTION 10. MILITARY LEAVE

Employees who are called to active military duty or who enlist in the uniformed services, are eligible for unpaid military leave of absence in accordance with state and federal law. Employees should present Human Resources with a copy of their service papers as soon as they receive them. To be eligible for military leave, employees must provide the Town with advance notice of their service obligations unless they are prevented from providing such notice by military necessity or it is otherwise impossible or unreasonable to provide such notice.

During a military leave of absence, an employee's length of service accumulates, and benefits will continue as required by applicable law. Provided an employee's absence does not exceed applicable statutory limitations, employees on military leave will retain reemployment rights and accrue seniority and benefits in accordance with applicable federal and state laws.

Employees who are required to attend yearly Reserves or National Guard duty may apply for an unpaid temporary military leave of absence not to exceed the number of days allowed by law (including travel). Employees may also elect to use accrued vacation time for this purpose. Employees should provide as much advance notice as possible so the Town can ensure proper coverage.

Please see Human Resources for further information about eligibility for Military Leave.

SECTION 11. PARENTAL INVOLVEMENT LEAVE

Employees are granted four (4) hours per year of unpaid leave, in accordance with applicable state law, to any employee who is a parent or guardian of a school-aged child so that the employee may attend or otherwise be involved in that child's school. Employees are required to schedule this time off in advance, and provide a written request to take the leave at least 48 hours before the time of the leave. Employees may use vacation leave for such absences at the employee's discretion.

SECTION 12. DOMESTIC VIOLENCE VICTIM'S LEAVE

Employees are permitted a reasonable time off from work to obtain or attempt to obtain assistance as a victim of domestic violence. An employee must follow the Town's usual procedures and policies regarding time off except in cases of an emergency. The Town may request documentation regarding such an emergency. Employees may use vacation or sick leave for such absences at the employee's discretion.

SECTION 13. DISASTER RESPONSE LEAVE

Employees who are members of volunteer fire departments, rescue squads, the North Carolina National Guard, or emergency medical services agencies called into service after the Governor or the General Assembly has proclaimed a state of disaster may take leave without pay to provide emergency services. Employees may, but are not required to, use vacation or other

accrued leave. An employee should provide the Town with a letter requesting the services of the employee from the director of the Division of Emergency Management or by the head of a local emergency management agency. If the Town needs the services of the employee to address the Town's on-going emergency or disaster relief activities, the employee may be exempted from the leave.

SECTION 14. SHARED LEAVE

On occasions when employees have exhausted all sick and vacation leave and have an event that requires an employee to be placed on leave without pay where the unpaid sick leave status places the employee in a hardship, the shared leave policy allows one employee to assist another in these cases. To qualify to receive transferred leave, an employee must have been employed with the Town for at least six months, have exhausted all paid leave and be on leave without pay for five days in a 30-day period, or 10 days in a sixty day period.

A request to receive transferred leave can be made to Human Resources. The Town utilizes a "Blind" Shared Leave Policy. After review by Human Resources and approval by the Town Manager, Human Resources will notify other employees that there has been a request for shared leave. Employees desiring to contribute to shared leave may transfer vacation leave in two (2) hour increments. Shared leave will be applied weekly to the affected employees' payroll as needed and available.

ARTICLE VIII. WORKPLACE STANDARDS AND DISCIPLINARY ACTIONS

SECTION 1. GENERAL RULES OF CONDUCT

Certain specific rules of conduct are observed by the Town and violations of these rules may lead to disciplinary action, up to and including termination. Examples of intolerable misconduct include, but are not limited to:

- Theft or embezzlement;
- Falsification of documents;
- Engaging in or provoking any act of violence or damaging Town property or the property of another;
- Violation of the Town's Substance Abuse policy;
- Possession of weapons of any kind at work, in Town vehicles, or on Town premises unless allowed by this policy or such prohibition is restricted by applicable law or pursuant to a validly issued concealed carry permit;
- Misuse of Town resources;
- Poor performance;
- Other violations of Town Policy;
- Conduct violating the Town's No Harassment/No Discrimination, Workplace Violence, No Abuse, No Retaliation or Equal Employment Opportunity policies.

The Town will address violations of these rules of conduct and any other violations of Town Policy on an individual basis. Disciplinary action may include, but is not limited to, oral or written warnings, suspension, demotion, or involuntary termination. The Town will ordinarily impose discipline of an increasingly progressive nature for each successive instance of employee misconduct. However, each instance of misconduct differs in some respect, the Town has the right to treat each occurrence individually without setting a precedent for future cases and to skip steps in what would ordinarily be the progressive discipline process when circumstances dictate.

When an employee is suspended, demoted or recommended for dismissal, the Department Director will provide the employee with written notice of the charges against him or her, the action taken, effective date of action and the grievance options available. Prior to a recommendation to terminate employment, the employee will have the opportunity to discuss the dismissal recommendation and the reasons for the recommendation with the Department Director recommending the termination. Nothing in this Policy should be construed as a promise of specific treatment in a given situation.

SECTION 2. GRIEVANCE PROCEDURE

It is the policy of the Town to provide a means whereby employees may freely discuss problems with supervisors and to provide a procedure for the presentation of points of disagreement that arise between employees and their supervisors. Listed below are three (3) successive levels at which employees may voice concerns. ***Nothing in this grievance procedure is intended to create an express or implied agreement that alters the employment at-will relationship.***

Employees and applicants who use this Grievance Procedure shall be free from discrimination, coercion, restraint, reprisal or retaliation. The number of days indicated at each step of the grievance procedure should be considered as the maximum number of working days allowed for presentation of and response to the grievance at that level; however when necessary, the time limits given below may be extended by those concerned.

The followings steps are provided to all employees for the settlement of a grievance:

Step 1: Discuss your grievance or concern with your immediate supervisor, assuming you feel comfortable doing so. If no resolution to the grievance is reached informally, the employee should present the grievance to his or her immediate supervisor in writing within ten (10) working days of the employee's recognition of the qualifying incident. The supervisor should respond in writing, within five (5) working days after receipt.

Step 2: Present your grievance or concern, in writing, to the Department Director. This should ordinarily occur within three (3) working days after receipt of response in Step One. The Department Director should complete his/her investigation and make a written determination within five (5) working days after receipt of the appeal.

Step 3: You may file a formal written grievance with the Town Manager within ten (10) working days after receipt of the response in Step Two. The grievance should specify the relief requested. At the Step Three level, the employee should submit a detailed statement of the nature of his/her grievance and any supporting documentation, including any materials submitted to and recommendation of an advisory board, if applicable. The Department Director should also submit to the Town Manager a written response to the employee's grievance, including any documentation in support of the disciplinary action taken. The Department Director's response to the employee's grievance will be submitted to the Town Manager within five (5) working days from the date that the Department Director is notified that the employee has submitted such an appeal in writing to the Town Manager.

The Town Manager or his/her designee shall review the information and render a decision in writing within fifteen (15) working days after receipt. Either the employee or the Town Manager may request an in-person hearing before the Town Manager or his/her designee. The decision of the Town Manager shall be final and not subject to further appeal.

Special Grievance Processes. If the subject of the grievance is a Recommendation of Dismissal or claim involving perceived violations of the Town's No Harassment/No Discrimination, Workplace Violence, No Abuse, No Retaliation, Reasonable

Accommodation or Equal Employment Opportunity policies, then the grievance should be reported immediately to Human Resources and to the Town Manager as a Step 3 grievance.

Optional. If an employee has received a Recommendation of Dismissal from the Department Director, the employee has the option to request the Town Manager to appoint an advisory board to hear the Employee's case prior to proceeding to Step 3. This option must be elected within ten (10) working days after receipt of the Recommendation of Dismissal. The employee must specifically acknowledge and consent to a limited waiver of the employee's personnel privacy rights under NCGS 160A-168 or otherwise with regard to any issues presented to the advisory board in order to utilize this provision. The recommendation of the advisory board shall be included in the information presented to the Town Manager at Step 3.

An employee serving a probationary period following initial appointment has no right of appeal under Town Policies if they are dismissed during the probationary period except in the case of an allegation of a violation of the Town's No Harassment/No Discrimination, EEO, Workplace Violence, No Abuse, Reasonable Accommodations, or No Retaliation Policies.

ARTICLE IX. PERSONNEL RECORDS

The Town follows the provisions of North Carolina General Statute 160A-168 and other applicable statutes, with regard to employee and public access to employee personnel information.

EMPLOYEE ACKNOWLEDGEMENT

I understand that my employment with the Town of Huntersville is for an unspecified term and may be terminated at the will of either the Town or myself, with or without reason or cause, and with or without notice. No words or actions of the Town will be deemed to create an express or implied contract of employment or require the Town to have good cause for terminating my employment.

I acknowledge I have received a copy of the Town of Huntersville Personnel Policy. I understand I am responsible for reading and understanding the contents of the Personnel Policy and that I have read the Personnel Policy in its entirety in accordance with this responsibility.

I understand that any rules, policies, and benefits described in the Personnel Policy may be modified or varied from by the Town at any time—except as required by law and except for the rights of the parties to terminate employment at will.

_____ _____

Date Employee Name

_____

Employee Signature

ACKNOWLEDGMENT OF RECEIPT OF THE TOWN OF HUNTERSVILLE EEO POLICY, NO HARASSMENT/NO DISCRIMINATION POLICY, REASONABLE ACCOMODATION POLICY, WORKPLACE VIOLENCE POLICY, NO ABUSE POLICY AND NO RETALIATION POLICY

I specifically acknowledge I have received a copy of The Town of Huntersville's EEO Policy, No Harassment/No Discrimination Policy, Reasonable Accommodation Policy, Workplace Violence Policy, No Abuse Policy and No Retaliation Policy. I have read these policies, understand them and agree to follow them. I understand any employee who engages in conduct prohibited by these policies will be subject to disciplinary action, up to and including termination.

I understand it is my obligation to refrain from engaging in conduct in violation of this Policy and also to report conduct which I believe violates the Policy to enable the Town to take action as appropriate.

_____ _____

Date Employee Name

_____

Employee Signature

ADDENDUM A

FAMILY AND MEDICAL LEAVE ("FMLA") POLICY

THE TOWN OF HUNTERSVILLE NORTH CAROLINA

This policy provides basic information concerning FMLA entitlements and obligations for Town employees. For questions concerning FMLA leave, employees should contact the Human Resources Director.

I. Employees Eligible for FMLA Leave

FMLA leave is available to "eligible employees." To be eligible, an employee must: (1) have been employed by the Town for at least 12 months (which need not be consecutive); (2) have worked for the Town for at least 1,250 hours of service during the 12-month period immediately preceding the commencement of the leave; and (3) be employed at a worksite where 50 or more employees are located within 75 miles of the worksite.

II. Employee Entitlements for FMLA Leave

As described below, the FMLA provides eligible employees with a right to leave, health insurance benefits and, with some limited exceptions, job restoration for certain family and medical reasons.

A. Basic FMLA Leave Entitlement

The FMLA provides eligible employees up to 12 workweeks of unpaid leave for certain family and medical reasons during a 12-month period. The 12-month period is determined on rolling 12-month basis measured from the date the employee uses FMLA leave. Leave may be taken for any one, or for a combination, of the following reasons:

- To care for the employee's child after birth, or placement for adoption or foster care;
- To care for the employee's spouse, son, daughter or parent (but not in-law) who has a serious health condition;
- For the employee's own serious health condition (including any period of incapacity due to pregnancy, prenatal medical care or childbirth) that makes the employee unable to perform one or more of the essential functions of the employee's job; and/or
- Because of any qualifying exigency arising out of the fact that an employee's spouse, son, daughter or parent is a military member on covered active duty or call to covered active duty status (or has been notified of an impending call or order to covered active duty) in (a) the Reserve component of the Armed Forces for deployment to a foreign country in support of a contingency operation, or (b) the Regular Armed Forces for deployment to a foreign country.

Entitlement to FMLA leave for the birth of an employee's child expires at the end of the 12-month period beginning on the date of the birth.

When spouses are both employed by the Town and eligible for FMLA leave, they will be limited to a combined total of 12 weeks of leave during any 12-month period if the leave is taken for the birth of the employee's child or to care for the child after birth, for the placement of a child with the employee for adoption of foster care or to care for the child after placement, or to care for the employee's parent with a serious health condition.

A **"serious health condition"** is an illness, injury, impairment, or physical or mental condition that involves either an overnight stay in a medical care facility, or continuing treatment by a health care provider for a condition that either prevents the employee from performing the functions of the employee's job, or prevents the qualified family member from participating in school or other daily activities. Subject to certain conditions, the continuing treatment requirement may be met by a period of incapacity of more than 3 consecutive calendar days combined with at least two visits to a health care provider or one visit and a regimen of continuing treatment, or incapacity due to pregnancy, or incapacity due to a chronic condition. Other conditions may meet the definition of continuing treatment.

Qualifying exigencies may include attending certain military events, arranging for alternative childcare, addressing certain financial and legal arrangements, attending certain counseling sessions, caring for the parents of the military member on covered active duty and attending post-deployment reintegration briefings.

B. Additional Military Family Leave Entitlement (Injured Servicemember Leave)

In addition to the basic FMLA leave entitlement discussed above, an eligible employee who is the spouse, son, daughter, parent or next of kin of a **covered servicemember** is entitled to take up to 26 weeks of leave during a single 12-month period to care for the servicemember with a serious injury or illness. Leave to care for a servicemember is available only during a single-12-month period and, when combined with other FMLA-qualifying leave, may not exceed 26 weeks during the single 12-month period. The single 12-month period begins on the first day an eligible employee takes leave to care for the injured servicemember.

A **"covered servicemember"** is a current member of the Armed Forces, including a member of the National Guard or Reserves, who is undergoing medical treatment, recuperation, or therapy, is otherwise in outpatient status, or is on the temporary retired list, for a serious injury or illness. These individuals are referred to in this policy as "current members of the Armed Forces." A **covered servicemember** also includes a veteran who was discharged or released from military service under conditions other than dishonorable at any time during the five (5) year period prior to the first date the eligible employee takes FMLA leave to care for the covered veteran, and who is undergoing medical treatment, recuperation or therapy for a serious injury or illness. These individuals are referred to in this policy as "covered veterans."

Note: The FMLA definitions of "serious injury or illness" applicable to current members of the Armed Forces and covered veterans are distinct from the FMLA definition of "serious health condition" applicable to FMLA leave to care for a covered family member.

C. Intermittent Leave and Reduced Leave Schedules

FMLA leave is usually taken for a period of consecutive days, weeks or months. However, employees also are entitled to take FMLA leave intermittently or on a reduced leave schedule when medically necessary due to a serious health condition of the employee or covered family member or the serious injury or illness of a covered servicemember. Qualifying exigency leave also may be taken on an intermittent basis.

D. Protection of Group Health Insurance Benefits

During FMLA leave, eligible employees are entitled to maintain group health plan coverage on the same terms and conditions as if they had continued to work.

E. Restoration of Employment and Benefits

At the end of FMLA leave, subject to some exceptions, including situations where job restoration of "key employees" will cause the Town substantial and grievous economic injury, employees have a right to return to the same or equivalent position with equivalent pay, benefits and other employment terms. The Town will notify employees if they qualify as "key employees" and advise them of their rights if it intends to deny reinstatement.

Use of FMLA leave will not result in the loss of any employment benefit that accrued prior to the start of an eligible employee's FMLA leave.

F. Notice of Eligibility for, and Designation of, FMLA Leave

Employees requesting FMLA leave are entitled to receive written notice from the Town telling them whether they are eligible for FMLA leave and, if not eligible, the reasons why they are not eligible. When eligible, employees are entitled to receive written notice of: 1) their rights and responsibilities in connection with such leave; 2) the Town's designation of leave as FMLA-qualifying or non-qualifying and, if not FMLA-qualifying, the reasons why; and 3) the amount of leave, if known, that will be counted against the employee's leave entitlement.

The Town may retroactively designate leave as FMLA leave with appropriate written notice to employees provided the Town's failure to designate leave as FMLA-qualifying at an earlier date did not cause harm or injury to the employee. In all cases where leaves qualify for FMLA protection, the Town and employee can mutually agree that leave be retroactively designated as FMLA leave.

III. Employee FMLA Leave Obligations

A. Provide Notice of the Need for Leave

Employees must timely notify the Town of their need for FMLA leave, as described below.

1. Content of Employee Notice

To trigger FMLA leave protections, employees must inform the Town by notifying Human Resources of the need for leave and the anticipated timing and duration of the leave, if known. Employees may do this by either requesting FMLA leave specifically, or explaining the reasons for leave so as to allow the Town to determine that the leave is FMLA-qualifying. For example, employees might explain that:

- a medical condition renders them unable to perform the functions of their job;
- they are pregnant or have been hospitalized overnight;
- they or a covered family member are under the continuing care of a health care provider;
- the leave is due to a qualifying exigency caused by a military member being on covered active duty or called to covered active duty status to a foreign country; or
- if the leave is for a family member, that the condition renders the family member unable to perform daily activities or that the family member is a covered servicemember with a serious injury or illness.

Calling in "sick," without providing the reasons for the needed leave, is not sufficient notice under this policy. Employees must respond to the Town's questions to determine if absences are potentially FMLA-qualifying.

If employees fail to explain the reasons for FMLA leave or to provide necessary paperwork in a timely fashion, the leave may be denied. When employees seek leave due to FMLA-qualifying reasons for which the Town has previously provided FMLA-protected leave, they must specifically reference the qualifying reason for the leave or the need for FMLA leave.

2. Timing of Employee Notice

Employees must provide 30 days' advance notice of the need to take FMLA leave when the need is foreseeable. When 30 days' notice is not possible, or the approximate timing of the need for leave is not foreseeable, employees must provide the Town notice of the need for leave as soon as practicable under the circumstances. Employees who fail to give 30 days' notice for foreseeable leave without a reasonable excuse for the delay, or otherwise fail to satisfy FMLA notice obligations, may have FMLA leave delayed or denied.

B. Cooperate in the Scheduling of Planned Medical Treatment (Including Accepting Transfers to Alternative Positions) and Intermittent Leave or Reduced Leave Schedules

When planning medical treatment, employees must consult with the Town and make a reasonable effort to schedule treatment so as not to unduly disrupt the Town's operations. Employees must consult with the Town prior to the scheduling of treatment to work out a treatment schedule which best suits the needs of both the Town and the employees. If employees providing notice of the need to take FMLA leave on an intermittent basis for planned medical treatment neglect to fulfill this obligation, the Town may require employees to attempt to make such

arrangements. All such treatment schedules and arrangements are subject to the approval of the employee's health care provider.

When employees take intermittent or reduced work schedule leave for foreseeable planned medical treatment for the employee or a covered family member, including during a period of recovery from a serious health condition or to care for a covered servicemember, the Town may temporarily transfer employees, during the period that the intermittent or reduced leave schedules are required, to alternative positions with equivalent pay and benefits for which the employees are qualified and which better accommodate recurring periods of leave.

When employees seek intermittent leave or a reduced leave schedule for reasons unrelated to the planning of medical treatment, upon request, employees must advise the Town of the reason why such leave is medically necessary. In such instances, the Town and employee shall attempt to work out a leave schedule that meets the employee's needs without unduly disrupting the Town's operations, subject to the approval of the employee's health care provider.

C. Submit Medical Certifications Supporting Need for FMLA Leave (Unrelated to Requests for Military Family Leave)

Depending on the nature of FMLA leave sought, employees may be required to submit medical certifications supporting their need for FMLA-qualifying leave. There are three general types of FMLA medical certifications: an **initial certification**, a **recertification**, and a **return to work/fitness for duty certification**.

It is the employee's responsibility to provide the Town with timely, complete and sufficient medical certifications. Employees must provide medical certifications within 15 calendar days after the Town requests certification, unless it is not practicable to do so despite an employee's diligent, good-faith efforts. The Town will inform employees if submitted medical certifications are incomplete or insufficient and provide employees at least seven calendar days to cure deficiencies. The Town may deny FMLA leave to employees who fail to timely cure deficiencies or otherwise fail to timely submit requested medical certifications.

With the employee's permission, the Town (through individuals other than an employee's direct supervisor) may contact the employee's health care provider to authenticate or clarify completed and sufficient medical certifications. If employees choose not to authorize the Town to clarify or authenticate certifications with health care providers, the Town may deny FMLA leave if certifications are unclear.

Whenever the Town deems it appropriate to do so, it may waive its right to receive timely, complete and/or sufficient FMLA medical certifications.

1. Initial Medical Certifications

Employees requesting leave because of their own, or a covered family member's, serious health condition, or to care for a covered servicemember, must supply medical certification supporting the need for such leave from their health care provider or, if applicable, the health care provider of the covered family member or servicemember. If employees provide at least 30 days' notice of medical leave, they should submit the medical certification before leave begins. A new

initial medical certification will be required on an annual basis for serious medical conditions lasting beyond a single leave year.

If the Town has reason to doubt an initial medical certification, it may require the employee to obtain a second opinion at the Town's expense. If the opinions of the initial and second health care providers differ, the Town may, at its expense, require the employee to obtain a third, final and binding certification from a health care provider designated or approved jointly by the Town and the employee.

2. Medical Recertifications

Depending on the circumstances and duration of FMLA leave, the Town may require employees to provide recertification of medical conditions giving rise to the need for leave. The Town will notify employees if recertification is required and will give employees at least 15 calendar days to provide medical recertification.

3. Return to Work/Fitness for Duty Medical Certifications

Unless notified otherwise, employees returning to work from FMLA leave taken because their own serious health conditions made them unable to perform their jobs must provide the Town medical certification confirming they are able to return to work and to perform the essential functions of their positions, with or without reasonable accommodation. The Town may delay and/or deny job restoration until employees provide return to work/fitness for duty certifications.

D. Submit Certifications Supporting Need for Military Family Leave

Upon request, the first time employees seek leave due to qualifying exigencies arising out of the covered active duty or call to covered active duty status of a military member, the Town may require employees to provide: (1) a copy of the military member's active duty orders or other documentation issued by the military indicating the military member is on covered active duty or call to active duty status and the dates of the military member's covered active duty service; and (2) a certification from the employee setting forth information concerning the nature of the qualifying exigency for which leave is requested. The Town may also require employees to provide copies of new active duty orders or other documentation issued by the military for leaves due to qualifying exigencies arising out of a different covered active duty or call to covered active duty status of the same or a different military member.

When leave is taken to care for a covered servicemember with a serious injury or illness, the Town may require employees to obtain certifications completed by an authorized health care provider of the covered servicemember. In addition, the Town may request that employees submit certifications setting forth additional information provided by the employee and/or the covered servicemember confirming entitlement to such leave.

E. Use of Paid Leave, Concurrent Running of Paid and other Leave with FMLA Leave

Employees must use any accrued paid leave time (sick days, personal days and vacation days) while taking FMLA leave. Sick Leave, Vacation and Holidays will continue to accrue during

the entire FMLA qualified period. The substitution of paid time for unpaid FMLA leave time ***does not*** extend the length of FMLA leave, and the paid time will run concurrently with an employee's FMLA entitlement. Once all accrued paid leave is exhausted, the remainder of the FMLA leave time will be unpaid.

Leaves of absence taken in connection with a disability leave plan or workers' compensation injury/illness shall run concurrently with any FMLA leave entitlement. Upon written request, the Town will allow employees to use accrued paid time to supplement any paid disability benefits.

F. Pay Employee's Share of Health Insurance Premiums

During FMLA leave, employees are entitled to continue group health plan coverage under the same conditions as if they had continued to work. The Town will continue to make contributions for the employee's group health plan coverage including any dependent coverage, provided that the employee continues to pay his or her portion of the premiums. Unless the Town notifies employees of other arrangements, whenever employees are receiving pay from the Town during FMLA leave, the Town will deduct the employee portion of the group health plan premium from the employee's paycheck in the same manner as if the employee was actively working. If FMLA leave is unpaid, employees must pay their portion of the group health premium by remitting their portion of the premium on a monthly basis to the Town.

The Town's obligation to maintain health care coverage ceases if an employee's premium payment is more than 30 days late. If an employee's payment is more than 15 days late, the Town will notify the employee that coverage will be dropped on a specified date unless the co-payment is received before that date. If employees do not return to work within 30 calendar days at the end of the leave period (unless employees cannot return to work because of a serious health condition or other circumstances beyond their control) they will be required to reimburse the Town for the cost of the premiums the Town paid for maintaining coverage during their unpaid FMLA leave.

IV. Coordination of FMLA Leave with Other Leave Policies

The FMLA does not affect any federal, state or local law prohibiting discrimination, or supersede any state or local law which provides greater family or medical leave rights. For additional information concerning leave entitlements and obligations that might arise when FMLA leave is either not available or exhausted, please consult the Town's other leave policies in the Personnel Policy, or contact Human Resources.

V. Questions and/or Complaints about FMLA Leave

If you have questions regarding this FMLA policy, please contact Human Resources. The Town is committed to complying with the FMLA and, whenever necessary, shall interpret and apply this policy in a manner consistent with the FMLA.

The FMLA makes it unlawful for employers to: 1) interfere with, restrain, or deny the exercise of any right provided under FMLA; or 2) discharge or discriminate against any person for opposing any practice made unlawful by FMLA or involvement in any proceeding under or

relating to FMLA. If employees believe their FMLA rights have been violated, they should contact the Human Resources immediately. The Town will investigate any FMLA complaints and take prompt and appropriate remedial action to address and/or remedy any FMLA violation. Employees also may file FMLA complaints with the United States Department of Labor or may bring private lawsuits alleging FMLA violations

Date : 11/15/2019 2:46:28 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Jack Simoneau" jsimoneau@huntersville.org
Cc : "Michael Jaycocks" mjaycocks@huntersville.org
Subject : 2020 Master Plan

Jack,

Is our planning or parks staff in contact with or working with the county master plan team on the county parks 2020 master plan? Their website is below, similar to what we have set up for the Huntersville 2040 plan. At minimum, do we anticipate a 2020 master plan public meeting taking place in Huntersville?

http://meckplaybook.com/

Thanks,

Eric Rowell

Date : 10/9/2019 11:12:38 AM
From : "john carbonell" johnjcarbonell@hotmail.com
To : "Dave Hill" dhill@huntersville.org, "Chris Edwards" MYT59T@GMAIL.COM, "DanMurphy" dan@themurphyfamily.online, "Eric Rowell" ericwrowell@gmail.com, "Erin Gillespie" erin.gillespie@gmail.com, "George Solomon" wallst71@gmail.com, "John Forehand" forehandjt@gmail.com, "Joshua Helm" mrhelm33@gmail.com, "Kaitlyn Sisson" kait.sisson@gmail.com, "Kim Aichele" kdaichele@me.com, "Kristen Ingram" Ingram.Kristen@yahoo.com, "Randy Brawley" Randy.Brawley@WiseOakConsulting.com, "Ross Boner" rboner@gmail.com, "ScottHarrington" scottharrington1808@gmail.com, "Tim Bender" Tbender@edificeinc.com
Cc : "Jack Simoneau" jsimoneau@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "Bobby Williams" bwilliams@huntersville.org, "Jake Petrosky (jpetrosky@stewartinc.com)" jpetrosky@stewartinc.com, "CindySzwarckop (cszwarckop@stewartinc.com)" cszwarckop@stewartinc.com
Subject : 2030/2040 Plan Discussed At Huntersville Candidate Forum

Last night was the Huntersville Candidate Forum. Questions from the audience were submitted to the monitor. One of the questions to the 9 people running for town commisioiner was "What 2 areas of the 2030/2040 plan to you beleive need the most focus". Below are the comments. This is not a prioritized list it is just the order in which people answered the question. Rather than repeat comments, some answers are consollidated.

Figure it will give us food for thought.

- Focus on economic / business development
- Keep our rural areas safe (preserve hardwood trees), tree canopies
- Explore 55+ communities
- Reduce density
- Expand green spaces
- Incorporate community involvement
- Identify the next business areas (next Birkdale or business park)
- Where will the next growth areas be
- Improve infrastructure, get ahead of the game (where is next high-density area)
- Build on the 2030 plan
- Think outside the box
- More affordable housing options
- Focus on a holistic approach
- Preserve Huntersville heritage make sure Huntersville is Huntersville
- Keep the town caricature
- Improve the downtown area / experience

Looking forward to seeing everybody at the end of the month.

John J Carbonell
770-335-6153
johnjcarbonell@hotmail.com
www.linkedin.com/in/johnjcarbonell

Date : 4/25/2019 9:50:15 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Brian Hines" bhines@huntersville.org
Subject : Ada Jenkins

Commissioner Hines:

$50K grant to Ada Jenkins today announced on their fb page, $500K donation last year from Lowe's. Seems like the fundraising team at Ada is doing just fine without Huntersville taxpayers being forced to contribute to this charity for yet another year.

Regards,

Eric Rowell
Huntersville

Date : 4/29/2019 9:04:34 AM
From : "Janet Pierson" jpierson@huntersville.org
To : "HEOSC" HEOSC@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "Angela Beeker" abeeker@huntersville.org
Subject : Agenda
Attachment : 042919HEOSCAgendaPacket.pdf;

Attached is the agenda for tonight's meeting.

Janet

AGENDA
Huntersville Educational Options Study Commission
April 29, 2019 - 6:00 PM

TOWN HALL (**101 Huntersville-Concord Road**)

1. **Welcome and Call to Order**

2. **Identification of a Quorum**

3. **Review and Approval of Minutes**

   3.A. Consider approving the minutes of the April 8, 2019 Huntersville Educational Options Study Commission Meeting.

   3.B. Consider approving the minutes of the April 22, 2019 Huntersville Educational Options Study Commission Meeting.

4. **Presentation of Preliminary Report**

5. **Public Input** - *Limited to 3 minutes per speaker.*

6. **Closing Comments**

7. **Adjourn**

Town of Huntersville
Huntersville Educational Options Study Commission
April 29, 2019

To: Huntersville Educational Options Study Commission

From: Janet Pierson, Administration

Date: 4/29/19

Subject: Approval of Minutes - April 8

EXPLAIN REQUEST:
Consider approving the minutes of the April 8, 2019 Huntersville Educational Options Study Commission.

ACTION RECOMMENDED:
Consider approving the minutes of the April 8, 2019 Huntersville Educational Options Study Commission Meeting.

FINANCIAL IMPLICATIONS:

ATTACHMENTS:
- Draft Minutes

HUNTERSVILLE EDUCATIONAL OPTIONS STUDY COMMISSION
MEETING MINTUES

April 8, 2019
6:30 p.m. – Huntersville Town Hall

The Huntersville Educational Options Study Commission held a meeting at Huntersville Town Hall at 6:30 p.m. on April 8, 2019.

WELCOME AND CALL TO ORDER

Chair Karen Bentley called the meeting to order.

IDENTIFICATION OF A QUORUM

Chair Bentley noted a quorum was present.

Commission Members Present: Karen Bentley (Chair), Al Desciscio, William Farber, Amie Hutchison, Derek Partee, Jim Puckett, Eric Rowell (Co-chair), Michael Sass and Carrie Warren.

Commission Members Not Present: Bobbie Shields.

REVIEW AND APPROVAL OF MINUTES

Approval of Minutes – February 11. Rowell made a motion to approve the minutes of the February 11, 2019 Huntersville Educational Options Study Commission meeting. Partee seconded motion. Motion carried unanimously.

Approval of Minutes – March 11. Rowell made a motion to approve the minutes of the March 11, 2019 Huntersville Educational Options Study Commission meeting. Partee seconded motion. Motion carried unanimously.

Approval of Minutes – March 25. Rowell made a motion to approve the minutes of the March 25, 2019 Huntersville Educational Options Study Commission meeting. Partee seconded motion. Motion carried unanimously.

PUBLIC INPUT

None

SUBCOMMITTEE REPORTS

Chair Bentley prepared a SWOT analysis for each of the options based off of information from the subcommittees. *Refer to Exhibit No. 1.*

The Commission spent time going through the options and revising the SWOT analysis document. D*ocument with changes made during meeting attached hereto as Exhibit No. 2.*

DRAFT

Bentley requested volunteers to serve on a Drafting Subcommittee to prepare the final document. Amie Hutchison, Eric Rowell, Karen Bentley, Jim Puckett and Carrie Warren will serve on the Drafting Subcommittee.

NEW BUSINESS

None

OLD BUSINESS

Public Input Format. The Commission discussed the logistics of the public input meeting scheduled for April 29. The meeting will begin at 6 p.m. The Commission will present the priorities and then take public comments. The public comment period will not be a Q&A session, it will be for the purpose of receiving comments.

Warren noted the charge of the Commission stated "At the conclusion of its prioritization of the options studied, and before making its final report to the Town Board of Commissioners, the Study Commission shall design and implement a process to educate and receive feedback from the Huntersville community and the key stakeholders identified by the Commission as to the Commission's prioritization of the five (5) options studied." It was suggested key stakeholders could include parents, teachers and school staff.

Notification to the public was discussed. Joseph Shook, Public Information Coordinator, suggested social media (Facebook and Twitter) and the Town's website could be used to notify public of the meeting. Shook also suggested Nextdoor. The Commission requested Shook go ahead and post the meeting.

It was suggested that the Commission ask the Town Board to amend their charge to just a presentation of the current facts, because if you are going to present the recommendation then why are you listening to anybody.

Rowell made a motion to request the Town Board revise Paragraph 8 of the Resolution creating the Huntersville Educational Options Study Commission to remove the language "conclusion of the prioritization" and have it just read "Before making its final report to the Town Board of Commissioners, the Study Commission shall design……."

Warren seconded motion.

Motion carried unanimously.

The Commission reviewed the calendar of upcoming meetings. April 29 will be public input, May 13 to review final presentation, May 20 presentation to the Town Board.

CLOSING COMMENTS

It was noted that the Huntersville website includes a list of HEOSC members with the term expiration date of April 2019. Since the final report will not be presented until May, the Commission should request the Town Board to extend the terms.

DRAFT

Rowell made a motion to request the Town Board amend Paragraph 10 of the Resolution to read that the Commission shall terminate on June 1, 2019 or upon presentation of its final report to the Town Board, whichever occurs first.

Sass seconded motion.

Motion carried unanimously.

There being no further business the meeting was adjourned.

DRAFT

Town of Huntersville
Huntersville Educational Options Study Commission
April 29, 2019

To: Huntersville Educational Options Study Commission

From: Janet Pierson, Administration

Date: 4/29/19

Subject: Approval of Minutes - April 22

EXPLAIN REQUEST:
Consider approving the minutes of the April 22, 2019 Huntersville Educational Options Study Commission Meeting.

ACTION RECOMMENDED:
Consider approving the minutes of the April 22, 2019 Huntersville Educational Options Study Commission Meeting.

FINANCIAL IMPLICATIONS:

ATTACHMENTS:
- Draft Minutes

HUNTERSVILLE EDUCATIONAL OPTIONS STUDY COMMISSION
MEETING MINTUES

April 22, 2019
6:30 p.m. – Huntersville Town Hall

The Huntersville Educational Options Study Commission held a meeting at Huntersville Town Hall at 6:30 p.m. on April 22, 2019.

WELCOME AND CALL TO ORDER

Chair Karen Bentley called the meeting to order.

IDENTIFICATION OF A QUORUM

Chair Bentley noted a quorum was present.

Commission Members Present: Karen Bentley (Chair), William Farber, Amie Hutchison, Derek Partee, Eric Rowell (Vice Chair), Michael Sass, Bobbie Shields and Carrie Warren.

Commission Members Not Present: Al Desciscio and Jim Puckett.

PUBLIC INPUT

None

NEW BUSINESS

None

SUBCOMMITTEE REPORTS

Chair Bentley noted that members of the Drafting Subcommittee met with Trisha Sisson from Cornelius and went slide by slide through Cornelius's presentation, fusing in the work HEOSC has done. The consensus of the subcommittee was how do we take a regional look from a North Mecklenburg perspective at the capacity question and how does that drive ultimately how we look at our work now and potentially what we would recommend to our boards.

NEW BUSINESS

None

OLD BUSINESS

SWOT/Public Input Session. The Commission reviewed the plans for the public input session on April 29. The meeting will begin at 6 p.m. The Commission will present the preliminary report and then receive public comments.

DRAFT

The Commission went slide by slide through the draft Report to the Huntersville Town Board on the findings of HEOSC and revised the presentation based on consensus of the Commission. *Presentation attached hereto as Exhibit No. 1.*

CLOSING COMMENTS

None

There being no further business the meeting was adjourned.

DRAFT

Date : 2/22/2019 5:13:21 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "HEOSC" HEOSC@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "Angela Beeker" abeeker@huntersville.org
Subject : Agenda

The agenda for Monday is available on iLegislate. I will forward you the PDF later this evening.

Sent from my iPhone

Date : 3/17/2019 12:50:20 PM
From : "Michael Sass" msass@huntersville.org
To : "Eric Rowell" erowell@huntersville.org, "Jim Puckett" jpuckett@huntersville.org
Cc : "Janet Pierson" jpierson@huntersville.org, "Karen Bentley" kbentley@huntersville.org, "Anthony Roberts" aroberts@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org
Subject : Agenda for the March 20 Meeting
Attachment : Agenda 3.20.19 LEA Review.docx;

Dear Eric and Jim,

Attached is a copy of the agenda for our meeting on Wednesday March 20, 2019 at 11:00 a.m. at the Huntersville Town Hall.

Mike

AGENDA

Huntersville Educational Options Study Commission

LEA Review Subcommittee

March 20, 2019 – 11:00 AM

TOWN HALL (101 Huntersville-Concord Road)

1. Welcome and Call to Order

2. Identification of a Quorum

3. Public Input - *Limited to 3 minutes per speaker, or 30 minutes total*

4. New Business

A. Review what our Commission was asked to do by the Town Council..."due diligence to gather facts and information for each option."

B. Review the fact that our Commission was asked to "prioritize the options" considering the following:
   1) Financial and legal feasibility
   2) Effectiveness to reduce overcrowding of schools in Huntersville
   3) Efficiency
   4) Ease of implementation

C. Weighing the pros and cons of this option

D. Identify the additional information needed to conclude our due diligence in studying this option

5. Old Business

6. Setting our Next Meeting Date/Time/Location

7. Closing Comments

8. Adjourn

Date : 5/13/2019 8:44:48 AM
From : "Janet Pierson" jpierson@huntersville.org
To : "HEOSC" HEOSC@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "Angela Beeker" abeeker@huntersville.org
Subject : Agenda
Attachment : 051319AgendaPacket.pdf;

Attached is agenda for tonight's HEOSC meeting.

If you have any questions, please let me know.

Thanks,
Janet

AGENDA
Huntersville Educational Options Study Commission
May 13, 2019 - 6:30 PM

TOWN HALL (**101 Huntersville-Concord Road**)

1. **Welcome and Call to Order**

2. **Identification of a Quorum**

3. **Public Input** - *Limited to 3 minutes per speaker.*

4. **Review and Approval of Minutes**

   4.A. Consider approving the minutes of the April 29, 2019 Huntersville Educational Options Study Commission Meeting.

5. **Finalize Report to Town Board**

6. **Closing Comments**

7. **Adjourn**

HUNTERSVILLE EDUCATIONAL OPTIONS STUDY COMMISSION
MEETING MINTUES

April 29, 2019
6:00 p.m. – Huntersville Town Hall

The Huntersville Educational Options Study Commission held a meeting at Huntersville Town Hall at 6:00 p.m. on April 29, 2019.

WELCOME AND CALL TO ORDER

Chair Karen Bentley called the meeting to order.

IDENTIFICATION OF A QUORUM

Chair Bentley noted a quorum was present.

Commission Members Present: Karen Bentley (Chair), Amie Hutchison, Derek Partee, Jim Puckett, Michael Sass, Bobbie Shields and Carrie Warren.

Commission Members Not Present: Al Desciscio, William Farber and Eric Rowell.

REVIEW AND APPROVAL OF MINUTES

Puckett made a motion to approve the minutes of the April 8, 2019 Huntersville Educational Options Study Commission Meeting. Sass seconded motion. Motion carried unanimously.

Puckett made a motion to approve the minutes of the April 22, 2019 Huntersville Educational Options Study Commission Meeting. Sass seconded motion. Motion carried unanimously.

PRESENTATION OF PRELIMINARY REPORT

Chair Bentley presented the Huntersville Educational Options Study Commission Preliminary Report. *Refer to PowerPoint attached hereto as Exhibit No. 1.*

PUBLIC INPUT

Leslie Cosentine, Huntersville Resident, said I'm a 6th grade science teacher at J. M. Alexander Middle. I've been at this job for three years. I left the world of IT consulting after many years and worked 7 days a week, 10 to 12 hour days. This job is harder. I had the choice of where I wanted to work and I specifically chose J. M. Alexander for the IB program and for the diversity and for the need. Though it's not a Title 1 school, we're charged with educating every child and we are educating those children that don't have a very good parent advocate and so my point is whatever option that we choose as a community, we need to remember those children who are left out by parent choice. If we create a school that's competing with the schools where the children that have no parent choice go to and we cannibalize that school system, it could have disastrous consequences for our growth long term. I chose this profession because it's the single fastest way I think to even out inequities in our society and I don't want to be a party to it from Huntersville. I was pleasantly surprised by your presentation of Option 5.

As a CMS teacher I found that to be probably the best option. I would just charge you with remembering the many children, especially those that are right at our southern border and remembering that we need to find an option for them. I think many of our children are going to be fine no matter what we do, because there are parents that care. It's those kids that don't.

Pamela Schmitz, Huntersville Resident, said I have a child that's graduated from a CMS school and one graduating in a month. I do recognize that whether I have children in the school or not, children going through school is important to me as a resident of Huntersville, as a resident of Mecklenburg County. I want to build on her comments about the importance of public schools serving the entire community and building for the community and I really want our Town Board to focus on that, because I do feel that the public schools are important for serving everyone. I have concerns about charter schools with people going into their little bubbles wanting to be around people that are like them and however they define that, whereas public schools you have to rub up against other people that aren't just like you and that's important and I see that especially in our country now, something we need to learn. I do want to say there was a little bit of rottenness at the base of the whole set up. When the Town Board first agreed to join in the HB whatever the number is of the town, the charter schools, you know there were things said at the Board meeting that were not factual and I didn't ever hear those pulled back after it was pointed out those weren't factual. There's very much a lean towards Lake Norman Charter represented in your board. I think you would have to acknowledge that. Lake Norman Charter performs very well, partly because of who they serve. They are built to pull a population that is going to perform well no matter where they went to school, they would perform well. I kept hearing how our town couldn't communicate with the CMS board and when I heard that I was like……..whenever I contacted my board member she responded right away. I didn't always like what she said, but she was open about it and we could talk. I had that experience with another board member that responded right away. I know that Ms. Powell, I had an email with her and she said as far as…she's new in the position since Mr. Puckett was retired in November, but so far my understanding is she's fine with the communication in her short-term to be better. I kind of feel like the whole cash cow idea of North Meck has been oversold. My understanding the only money that's really got some lean to it is the county money. The state, the federal has to go to specific places in education. It's only the county money and the overall budget. I don't think that we are the cash cow for the district. Maybe a tiny bit and I'm kind of okay with that because I think it's for the community. I would like to emphasize let's do what's best for the entire community, whether you see that as Huntersville, as Huntersville/Cornelius, as CMS.

Angela Markou, Huntersville resident, said I'm originally from New Jersey but I've been in Huntersville now the last 11 years. I'm a big proponent for education because I see what education did for me. My father was an immigrant. My mother was a single mother with my sister and I was lucky to find companies to help me pay for my Master's Degree. Education helps bring people out of poverty. I tell my daughter all the time this is your No. 1 and No. 2 priority is education. She goes to Barnette Elementary. She's slated to start Bradley in the fall. I think doing nothing is not an option. To me I love this town. I love living here. I'm not willing to give up on the public schools. I don't understand what this charter stuff means. I hear parents oh Bradley stinks, this school stinks, go to a charter. It's still public. And it's what you make of it. I back up the teachers. I support them going to Raleigh on Wednesday and the school closing because and I tell my daughter I don't care what rules the teacher gives you, whether you like it or not you are going to follow them because I'm not teaching her……she can't go to her boss one day and say well my mom told me I couldn't do it this way. She is going to get fired. I think CMS has gotten too big. I'm a little upset, my stepson goes to Hopewell. Somebody came in with a gun, we never got informed of it. School safety is a big concern and with modular units going up that makes school safety even more of a challenge. Huntersville is a big town but it's got a small town feel to it. I want my daughter to have diversity in school. She's blonde hair, blue eyes. I don't

DRAFT

want everybody looking like her. I want her to see diversity between lower income and higher. It teaches her empathy and it teaches her not everybody is like her. So diversity is a key for me. My stepson is headed to CPCC in the fall. He knew for a long time he wanted to do automotive and nobody's addressed this for him. There's no vo-tech. Not everybody is college bound and we've made these kids think that they are stupid because they are not college bound. I would like to see vo-tech come back into the schools. I'd also like to see debate come back because there are little social warriors now and people can't hear difference of opinions and be respectful. I'm a little upset that there's not more parents here. I want to be involved. I back up the teachers, I back up the town, I want to see what's best because again education for me it was freedom and I see it for other women when you're not as likely to be in an abusive relationship or whatever. You are not likely to commit crime if you have access to a good education and that's whatever decision the people in the town agree to it you know I'm happy to listen to it. I'm leaning to Option 5 because it's still going to be a big district. CMS is too big. They can't control it and the needs are different across all these schools with these different kids and I think that the lack of communication through CMS has been impacted because it's just too big. I'm leaning towards Option 5 because I don't understand what a charter school really is and I'm not giving up on the public schools.

Christy Cowan, Huntersville Resident, said I've been here over 20 years. I have two children that have gone through and are currently going through CMS schools. I have also used the options that CMS has given us in the terms of my child has gone through the IB program. She spent a brief little hot minute at School of the Arts down in Charlotte. I like the options that CMS gives us. I am a huge proponent of public schools. I was not a fan of this bill. One of the reasons being because of the schools that I have chosen to put my children in, I like diversity. And this town and this area is looking very less diverse and I can't stand it because it's not real world and people have got to figure that out. I know you guys are just the messenger so I'm glad that you guys are here to hear people speak because I feel like we are directing emotion at you guys and I know you are just the messenger. I understand this isn't a question and answer session but I have questions so I'm just to lay them out. I'm not looking for answers. It was just things I came up with that I didn't understand. One of the things that you kind of touched on was what happens if we open a municipal charter but the bill gets repealed, will the charter school be grandfathered in. I have no idea what MEAC is (Chair Bentley noted it is the Municipal Education Advisory Committee). I guess this is under the No. 3 option which is the one I have a lot of concern about. I know that there are charter school companies out there and my question would be for the board if you were to open a municipal charter and you were to go through a charter company, I know that those charter companies are only in it for their profit and their gain and there are many charter schools that get opened under these companies that ultimately end up failing because they weren't created with the right purpose. That would be a big concern for me as a resident of this town. You talked about partnering with charters in the area but if you are talking about Huntersville I think there's only one.

Chair Bentley noted the commission will meet again to finalize the presentation, then present it to the Town Board on May 20.

CLOSING COMMENTS

Commission members expressed appreciation to the public that attended to hear the presentation and encouraged others to contact the commission with any feedback they may have.

There being no further business the meeting was adjourned.

Approved this the _____ day of _____, 2019.

DRAFT

Date : 4/26/2019 4:24:26 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "HEOSC" HEOSC@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "Angela Beeker" abeeker@huntersville.org
Subject : April 29 Agenda
Attachment : 042919HEOSCAgendaPacket.pdf;

Attached is the agenda for the April 29 meeting.

If you have any questions, please let me know.

Thanks,
Janet

AGENDA
Huntersville Educational Options Study Commission
April 29, 2019 - 6:30 PM
TOWN HALL (101 Huntersville-Concord Road)

1. **Welcome and Call to Order**

2. **Identification of a Quorum**

3. **Review and Approval of Minutes**

   3.A. Consider approving the minutes of the April 8, 2019 Huntersville Educational Options Study Commission Meeting.

   3.B. Consider approving the minutes of the April 22, 2019 Huntersville Educational Options Study Commission Meeting.

4. **Presentation of Preliminary Report**

5. **Public Input** - *Limited to 3 minutes per speaker.*

6. **Closing Comments**

7. **Adjourn**

Town of Huntersville
Huntersville Educational Options Study Commission
April 29, 2019

To: Huntersville Educational Options Study Commission

From: Janet Pierson, Administration

Date: 4/29/19

Subject: Approval of Minutes - April 8

EXPLAIN REQUEST:
Consider approving the minutes of the April 8, 2019 Huntersville Educational Options Study Commission.

ACTION RECOMMENDED:
Consider approving the minutes of the April 8, 2019 Huntersville Educational Options Study Commission Meeting.

FINANCIAL IMPLICATIONS:

ATTACHMENTS:
- Draft Minutes

HUNTERSVILLE EDUCATIONAL OPTIONS STUDY COMMISSION
MEETING MINTUES

April 8, 2019
6:30 p.m. – Huntersville Town Hall

The Huntersville Educational Options Study Commission held a meeting at Huntersville Town Hall at 6:30 p.m. on April 8, 2019.

WELCOME AND CALL TO ORDER

Chair Karen Bentley called the meeting to order.

IDENTIFICATION OF A QUORUM

Chair Bentley noted a quorum was present.

Commission Members Present: Karen Bentley (Chair), Al Desciscio, William Farber, Amie Hutchison, Derek Partee, Jim Puckett, Eric Rowell (Co-chair), Michael Sass and Carrie Warren.

Commission Members Not Present: Bobbie Shields.

REVIEW AND APPROVAL OF MINUTES

Approval of Minutes – February 11. Rowell made a motion to approve the minutes of the February 11, 2019 Huntersville Educational Options Study Commission meeting. Partee seconded motion. Motion carried unanimously.

Approval of Minutes – March 11. Rowell made a motion to approve the minutes of the March 11, 2019 Huntersville Educational Options Study Commission meeting. Partee seconded motion. Motion carried unanimously.

Approval of Minutes – March 25. Rowell made a motion to approve the minutes of the March 25, 2019 Huntersville Educational Options Study Commission meeting. Partee seconded motion. Motion carried unanimously.

PUBLIC INPUT

None

SUBCOMMITTEE REPORTS

Chair Bentley prepared a SWOT analysis for each of the options based off of information from the subcommittees. *Refer to Exhibit No. 1.*

The Commission spent time going through the options and revising the SWOT analysis document. D*ocument with changes made during meeting attached hereto as Exhibit No. 2.*

DRAFT

Bentley requested volunteers to serve on a Drafting Subcommittee to prepare the final document. Amie Hutchison, Eric Rowell, Karen Bentley, Jim Puckett and Carrie Warren will serve on the Drafting Subcommittee.

NEW BUSINESS

None

OLD BUSINESS

Public Input Format. The Commission discussed the logistics of the public input meeting scheduled for April 29. The meeting will begin at 6 p.m. The Commission will present the priorities and then take public comments. The public comment period will not be a Q&A session, it will be for the purpose of receiving comments.

Warren noted the charge of the Commission stated "At the conclusion of its prioritization of the options studied, and before making its final report to the Town Board of Commissioners, the Study Commission shall design and implement a process to educate and receive feedback from the Huntersville community and the key stakeholders identified by the Commission as to the Commission's prioritization of the five (5) options studied." It was suggested key stakeholders could include parents, teachers and school staff.

Notification to the public was discussed. Joseph Shook, Public Information Coordinator, suggested social media (Facebook and Twitter) and the Town's website could be used to notify public of the meeting. Shook also suggested Nextdoor. The Commission requested Shook go ahead and post the meeting.

It was suggested that the Commission ask the Town Board to amend their charge to just a presentation of the current facts, because if you are going to present the recommendation then why are you listening to anybody.

Rowell made a motion to request the Town Board revise Paragraph 8 of the Resolution creating the Huntersville Educational Options Study Commission to remove the language "conclusion of the prioritization" and have it just read "Before making its final report to the Town Board of Commissioners, the Study Commission shall design……."

Warren seconded motion.

Motion carried unanimously.

The Commission reviewed the calendar of upcoming meetings. April 29 will be public input, May 13 to review final presentation, May 20 presentation to the Town Board.

CLOSING COMMENTS

It was noted that the Huntersville website includes a list of HEOSC members with the term expiration date of April 2019. Since the final report will not be presented until May, the Commission should request the Town Board to extend the terms.

DRAFT

Rowell made a motion to request the Town Board amend Paragraph 10 of the Resolution to read that the Commission shall terminate on June 1, 2019 or upon presentation of its final report to the Town Board, whichever occurs first.

Sass seconded motion.

Motion carried unanimously.

There being no further business the meeting was adjourned.

DRAFT

Town of Huntersville
Huntersville Educational Options Study Commission
April 29, 2019

To: Huntersville Educational Options Study Commission

From: Janet Pierson, Administration

Date: 4/29/19

Subject: Approval of Minutes - April 22

EXPLAIN REQUEST:
Consider approving the minutes of the April 22, 2019 Huntersville Educational Options Study Commission Meeting.

ACTION RECOMMENDED:
Consider approving the minutes of the April 22, 2019 Huntersville Educational Options Study Commission Meeting.

FINANCIAL IMPLICATIONS:

ATTACHMENTS:
- Draft Minutes

HUNTERSVILLE EDUCATIONAL OPTIONS STUDY COMMISSION
MEETING MINTUES

April 22, 2019
6:30 p.m. – Huntersville Town Hall

The Huntersville Educational Options Study Commission held a meeting at Huntersville Town Hall at 6:30 p.m. on April 22, 2019.

WELCOME AND CALL TO ORDER

Chair Karen Bentley called the meeting to order.

IDENTIFICATION OF A QUORUM

Chair Bentley noted a quorum was present.

Commission Members Present: Karen Bentley (Chair), William Farber, Amie Hutchison, Derek Partee, Eric Rowell (Vice Chair), Michael Sass, Bobbie Shields and Carrie Warren.

Commission Members Not Present: Al Desciscio and Jim Puckett.

PUBLIC INPUT

None

NEW BUSINESS

None

SUBCOMMITTEE REPORTS

Chair Bentley noted that members of the Drafting Subcommittee met with Trisha Sisson from Cornelius and went slide by slide through Cornelius's presentation, fusing in the work HEOSC has done. The consensus of the subcommittee was how do we take a regional look from a North Mecklenburg perspective at the capacity question and how does that drive ultimately how we look at our work now and potentially what we would recommend to our boards.

NEW BUSINESS

None

OLD BUSINESS

SWOT/Public Input Session. The Commission reviewed the plans for the public input session on April 29. The meeting will begin at 6 p.m. The Commission will present the preliminary report and then receive public comments.

DRAFT

The Commission went slide by slide through the draft Report to the Huntersville Town Board on the findings of HEOSC and revised the presentation based on consensus of the Commission. *Presentation attached hereto as Exhibit No. 1.*

CLOSING COMMENTS

None

There being no further business the meeting was adjourned.

DRAFT

Date : 8/1/2019 8:25:46 AM
From : "Janet Pierson" jpierson@huntersville.org
Subject : August 5 Town Board Agenda

The agenda for the August 5 Regular Town Board Meeting is available online at: Agenda

The full agenda packet is available online at: Agenda Packet

If you have any questions, please contact me.

Janet Pierson, NCCMC
Town Clerk
Post Office Box 664
Huntersville, NC 28070
PH: 704.875.6541

Date : 8/15/2019 8:46:32 AM
From : "Janet Pierson" jpierson@huntersville.org
Subject : August 19 Huntersville Town Board Agenda

The agenda for the August 19 Regular Town Board Meeting is available online at: Agenda

The full agenda packet is available online at: Agenda Packet

If you have any questions, please contact me.

Janet Pierson, NCCMC
Town Clerk
Post Office Box 664
Huntersville, NC 28070
PH: 704.875.6541

Date : 11/15/2019 2:46:29 PM
From : "Jack Simoneau" jsimoneau@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Subject : Automatic reply: 2020 Master Plan

I will be out of the office until Monday, November 18, 2019 and will reply to your message upon my return. Thank you. Jack Simoneau

Date : 8/31/2019 6:54:46 AM
From : "Jack Simoneau" jsimoneau@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Subject : Automatic reply: Signs

I will be out of the office until Monday September 2, 2019 and will reply to your message upon my return. Thank you. Jack Simoneau

Date : 2/6/2019 3:23:27 PM
From : "Joseph Shook" jshook@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Subject : Black History Month Celebration
Attachment : TOH Media Release - Black History Month Celebration 2.6.19.pdf;

Joseph B. Shook, MPA
Public Information Coordinator
Town of Huntersville, NC
704-766-2207 (O)
704-439-6535 (C)

Parks & Recreation
Post Office Box 664
Huntersville, North Carolina 28070

FOR IMMEDIATE RELEASE

February 6, 2019

Contact: Alison Ahrens, Downtown Events & Facility Coordinator, 704-766-2253, aahrens@huntersville.org

BLACK HISTORY MONTH CELEBRATION

HUNTERSVILLE, NC – Join the Town of Huntersville on Monday, February 18 from 10 a.m. – 12 p.m. in celebration of Black History Month. The event will take place in the center room of the Robert B. Blythe Building (102 Gilead Road) and is FREE to the public. All ages are welcome to join.

The celebration schedule is listed below:

10 a.m. – Chris Thompson Group - Watch and be amazed as Chris & Co. take us back to a simpler time. For more information visit: www.chrisdrumdanz.com.

10:30 a.m. – Sylvia Casey a.k.a. "Mama" Casey – Discover and learn as Sylvia "Mama" Casey excites us with her folktales.

11 a.m. – Presentation by: Community Leader, Bee Jay Caldwell.

For more information, call 704-766-2220 or email to events@huntersville.org.

-end-

Date : 5/20/2019 7:24:47 AM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Anthony Roberts" aroberts@huntersville.org
Cc : "John Aneralla" janeralla@huntersville.org, "Dan Boone" dboone@huntersville.org, "Melinda Bales" mbales@huntersville.org, "Brian Hines" bhines@huntersville.org, "Mark Gibbons" mgibbons@huntersville.org, "dphillips" dphillips@huntersville.org, "Nick Walsh" nwalsh@huntersville.org
Subject : Budget comments

Mr. Roberts & Board,

Unfortunately, I will be unable to attend tonight's public hearing on the budget and HEOSC presentation due to a change over the weekend to the tournament schedule for my youth baseball team that now has us playing tonight at 6:30. Please consider this an overview of the comments I would have made tonight about the recommended budget.

- I support the effort by a majority of the town board to hold our tax rate revenue neutral, especially now in light of Charlotte's plan to hold their tax rate revenue neutral as well. Plenty of taxpayers in Huntersville will still pay higher property taxes next year due to the reval even with a revenue neutral rate - property taxes, that annual reminder that you never actually own your home. A threat of a tax increase in 2021 if a rate higher than tax revenue neutral is not adopted is speculative and unfounded if revenue projections are too conservative and if the town board would ever actually consider cutting spending.
- Kudos to town staff for saving what appears to be over $100K in insurance premiums over last year by bidding out the town's insurance business and switching carriers. We could save even more money if we also cut off dues to the organization we had been buying insurance from for all those years since it appears we have been overpaying them for insurance for quite some time (I know, tough to compare insurance over time because of number of claims, etc.). Not to mention this organization is now more of an advocacy group for expanding the role of government than advocating for any specific issues that would benefit Huntersville.
- It is unacceptable that $1,587,330 in unspecified "Contract Services" is included in this budget without requiring the individual departments to break out this spending by individual line items. If HFFA can break out their contract services by individual line items every other department can too. Staff should do this without even being asked - if they can tally the total for contract services they should just break out the expenses by individual line items in the budget to allow for the greatest amount of transparency. If the town board approves this budget without requiring Contract Services to be broken out by line item they will be admitting they have no interest in real accountability or real transparency.
- Just stop with the spending on Forced Charity - especially for Ada Jenkins. Ada has raised AT LEAST $657,500 in private donations over the past year according to press releases on their own fb page. Huntersville taxpayers do not need to keep funding this organization by force, but anyone on the town board or any resident is obviously free to give as much of their own money to this organization (or any other local charity) as they see fit.
- Finally, if you can't find a single thing to cut out of this budget, you're not trying hard enough. Remember, the easiest thing in the world is spending other people's money.

Thank you,

Eric Rowell
Huntersville

Date : 3/12/2019 8:08:43 AM
From : "Janet Pierson" jpierson@huntersville.org
To : "Eric Rowell" erowell@huntersville.org
Cc : "Eric Rowell" ericwrowell@gmail.com
Subject : Call for Meeting
Attachment : 031419PartnerWithCharter.doc;

Attached is the call for the subcommittee meeting. If you would sign, then forward to Mr. Farber to sign and then return to me.

If you have any questions, let me know.

Thanks,
Janet

CALL FOR SPECIAL MEETING

We, Eric Rowell and Bill Farber, members of the Huntersville Educational Options Study Commission Subcommittee to study establishing a municipal sponsored charter school by partnering with a new or existing charter school, do hereby call a special meeting of the Subcommittee for Thursday, March 14, 2019 at 12:00 noon at Steele Creek Branch Library, 13620 Steele Creek Road, Charlotte, NC. The purpose of this meeting is to discuss the option of establishing a municipal sponsored charter school by partnering with a new or existing charter school.

Eric Rowell, Subcommittee Member

Bill Farber, Subcommittee Member

Date

Date

101 Huntersville-Concord Rd • PO Box 664 • Huntersville, NC 28070
Phone (704) 875-6541 • *Fax* (704) 948-6020 • *Website* www.huntersville.org

Date : 3/5/2019 12:57:52 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "Michael Sass" msass@huntersville.org, "Eric Rowell" erowell@huntersville.org, "Jim Puckett" jpuckett@huntersville.org
Cc : "'Mike Sass'" doctorsass@gmail.com, "Eric Rowell" ericwrowell@gmail.com, "Jim Puckett" jhpucket@bellsouth.net
Subject : Call for Special Meeting - Subcommittee
Attachment : 032019LEASubcommitteeCall.doc;

I have attached a call for a special meeting that needs to be signed. One can sign, e-mail it to the other and then forward me the signed one. If I need to change one of the names on the call to Jim Puckett, just let me know.

Once the call is signed, I will send all subcommittee members a signed one. This just has to be done per the open meetings law.

If you have any questions, let me know.

Thanks,
Janet

CALL FOR SPECIAL MEETING

We, Michael Sass and Eric Rowell, members of the Huntersville Educational Options Study Commission LEA Subcommittee, do hereby call a special meeting of the Subcommittee for Wednesday, March 20, 2019 at 11:00 a.m. at Huntersville Town Hall, 101 Huntersville-Concord Road. The purpose of this meeting is to discuss the feasibility of dividing the Charlotte-Mecklenburg LEA into smaller LEA's.

Michael Sass, Subcommittee Member

Jim Puckett, Subcommittee Member

Date

Date

101 Huntersville-Concord Rd • PO Box 664 • Huntersville, NC 28070
Phone (704) 875-6541 • *Fax* (704) 948-6020 • *Website* www.huntersville.org

Date : 9/27/2019 7:31:13 AM
From : "Janet Pierson" jpierson@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Subject : Call

If you have time sometime today or early next week, please give me a call to discuss the retention log. My direct number is 704-766-2202.

Thanks,
Janet

Date : 2/5/2019 6:05:48 AM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Anthony Roberts" aroberts@huntersville.org
Cc : "Janet Pierson" jpierson@huntersville.org
Subject : Camera work

Mr. Roberts,

Going forward, can we have whoever is operating the camera make every effort to pan out to the wide shot of the dais when votes are taken? Either that or have the mayor begin restating the vote breakdown. The rezoning vote last night couldn't be seen bc the camera stayed on the mayor - you saw Commissioners Boone and Walsh vote but no one else. It was obvious how this vote went due to their statements on the issue, but not all votes are preceded by lengthy commissioner statements.

Thank you,

Eric Rowell

Date : 2/19/2019 9:37:23 AM
From : "Karen Bentley" kbentley@huntersville.org
To : "HEOSC" HEOSC@huntersville.org, "Albert Desciscio" adesciscio@huntersville.org, "todd_porter@bellsouth.net" todd_porter@bellsouth.net
Cc : "Anthony Roberts" aroberts@huntersville.org, "John Aneralla" janeralla@huntersville.org, "Melinda Bales" mbales@huntersville.org
Subject : CMS presentation - March 11

Good morning, HEOSC colleagues.
I just spoke with Anthony and he has confirmed the attendance of Supt. Wilcox, Chair McCray, and D1 rep Rhonda Cheek for our March 11th meeting.

To that end, I wanted to reach out to you all to inquire about what specific topic(s) you would like them to cover/address during their time with us. Understanding and acknowledging that historical context is important to this discussion, my request is that we would keep the discussion future-focused, non-combative, and specific to the mission of our Commission - to inform the group on (for this option) what it would look like to a) partner with CMS or, b) "do nothing".

That being said, please forward to me by Friday, February 22nd the data requests/topics you would like them to present.

Thanks,
Karen

Date : 7/16/2019 4:58:49 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Angela Beeker" abeeker@huntersville.org
Subject : COA opinion

Mrs. Beeker,

In case you haven't seen today's opinions yet, see the link below for a relevant opinion you may want to provide to town board and BofA members regarding bias and conditional use permit issues. I thought it was a good primer/review on those issues.

https://appellate.nccourts.org/opinions/?c=2&pdf=38073

Thanks,

Eric Rowell

Date : 9/4/2019 2:57:26 PM
From : "Dave Hill" dhill@huntersville.org
To : "Chris Edwards" MYT59T@GMAIL.COM, "Dan Murphy" dan@themurphyfamily.online, "Eric Rowell" ericwrowell@gmail.com, "Erin Gillespie" erin.gillespie@gmail.com, "George Solomon" wallst71@gmail.com, "JohnCarbonell" johnjcarbonell@hotmail.com, "John Forehand" forehandjt@gmail.com, "Joshua Helm" mrhelm33@gmail.com, "Kaitlyn Sisson" kait.sisson@gmail.com, "Kim Aichele" kdaichele@me.com, "Kristen Ingram" Ingram.Kristen@yahoo.com, "Randy Brawley" Randy.Brawley@WiseOakConsulting.com, "Ross Boner" rboner@gmail.com, "Scott Harrington" scottharrington1808@gmail.com, "Tim Bender" Tbender@edificeinc.com
Cc : "Jack Simoneau" jsimoneau@huntersville.org, "Jake Petrosky(jpetrosky@stewartinc.com)" jpetrosky@stewartinc.com
Subject : Community Plan Update Scope of Work
Attachment : Scope of Work - Approved 09032019.pdf;Steering Committee Resolution - Unofficial 09032019.pdf;

Dear Steering Committee Members –

Thanks very much for volunteering to serve on the Community Plan Update Steering Committee. Your appointment was confirmed at last night's Town Board meeting, as per the attached resolution. Please note that the resolution also describes some of the ways in which the Committee will function. On behalf of Town staff and the consultant team that will be working with you, we want you to feel that you have made a significant contribution to Huntersville by the time the Plan Update is completed, and that the Plan embodies the appropriate strategy for our community's future. We also want to do our best to make the time you spend on the project as effective as possible.

The scope of work for the project is attached. Please don't worry about printing it unless you really want to – we'll have paper copies available at our first meeting. We are also planning to have an orientation session before the project starts to familiarize Committee members with the current plan and past plans. We also plan to have other materials available for you to look at if interested.

I look forward to meeting and working with you. In the near future, we'll start asking about future meeting dates and times to see if we can accommodate as many member's schedules as possible. If you don't mind, please reply confirming receipt of this e-mail. If you have any questions, please contact me.

Thanks for your time –
Dave

Dave Hill
Senior Planner
Town of Huntersville, NC
PO Box 664
Huntersville, NC 28070

(704) 766-2213
dhill@huntersville.org

Town of Huntersville, North Carolina
Community Plan Update
Scope of Work
Date of Approval: September 3, 2019

INTRODUCTION

STEWART is the lead firm selected to prepare the Huntersville Community Plan Update, with Nealon Planning and Kimley-Horn serving as subcontractors to Stewart. The lead firm and subcontractors are referred to collectively in the scope of work as the CONSULTANT.

This scope of work outlines the work program for the development of the Huntersville Community Plan Update. It has been developed based upon a detailed proposal, conversations with Town staff, and prior experience creating similar plans. The work program is organized into the following phases:

- Phase 1: Project Initiation
- Phase 2: Analysis & Visioning
- Phase 3: Plan Development
- Phase 4: Implementation & Adoption

The CONSULTANT will work together with Huntersville Planning staff and other Town departments in all facets of the plan development process, including work with the Steering Committee appointed by the Huntersville Town Board of Commissioners, data analysis and mapping, public engagement, and the creation of policies and actionable implementation strategies.

SCOPE OF WORK

PHASE 1: PROJECT INITIATION

Prior to beginning the planning process, the CONSULTANT will meet with Town staff to refine the work plan, public engagement process, schedule, communication methods, and other items related to project execution.

1.1 Existing Plan and Document Review/Data Gathering

The CONSULTANT will work with Town staff to identify and assemble relevant background documents for review. Spatial data and adopted plans will be collected from the Town, state, and federal agencies as well as private organizations. At a minimum the following will be reviewed:

- GIS Files
- Neighboring Jurisdiction and Regional Plans
- Zoning Ordinance
- Subdivision Ordinance
- 2030 Community Plan
- 2014 Strategic Economic Development Plan
- Small Area Plans
- Land Use Corridor Plans
- Downtown Master Plan
- Neighborhood Plans
- Redevelopment Plans
- Comprehensive & Metropolitan Transportation Plans
- NCTIP/Town CIP Projects

An Assessment of the adopted Community Plan is vital to understanding the challenges, opportunities, and successes stemming from the existing guidance document and implementation measures. The CONSULTANT will work with Town staff to produce an assessment of the existing plan focusing on policy, results of implementation strategies, and consistency with small area plans and other Town studies. As part of this the CONSULTANT will summarize progress and outstanding issues related to the Six Focus Areas established in the existing Community Plan:

1. Housing
2. Environment
3. Transportation
4. Economic & Commercial Development
5. Downtown
6. Public Systems, Facilities & Services

1.2 Tour and Initiation Meetings

To initiate the planning process, the CONSULTANT will conduct an initial round of meetings with staff, the Steering Committee, elected/appointed officials, and stakeholders to help identify key issues to be addressed in the Community Plan Update and to understand expectations. The meetings will include the following:

- *Kickoff Meeting with Staff* – Key CONSULTANT team members will attend a kickoff meeting with Town staff. The meeting will take place the same day as the tour.
- *Community Tour* – CONSULTANT will conduct tour(s) with Town staff to document, inventory, and view key area and features such as Town-owned land and buildings, protected and unprotected natural resource areas, housing, recently approved developments (or areas proposed/being considered for development), and utilities/infrastructure. This tour will help the CONSULTANT understand how the land area is currently organized, used, and supported by public facilities.
- *Stakeholder Interviews* – The CONSULTANT will conduct a series of stakeholder interviews (6 meetings) taking place over the course of one day. The CONSULTANT will work with Town staff to identify these interests (business owners, community and neighborhood groups, economic development and tourism officials, representatives from the environmental community, etc.). The purpose of the meetings is to listen and understand concerns and identify plan opportunities and constraints.
- *Steering Committee Meeting* – The first meeting with the Steering Committee will occur during this phase of the project where we will discuss the project scope, schedule, stakeholder feedback, and identify issues. At least one member of the CONSULTANT team will attend all Steering Committee meetings unless specified in the scope or agreed upon through communications with Town staff.

1.3 Public Engagement Materials

Website and Public Engagement materials – The CONSULTANT will create a standalone website and public engagement materials including a Frequently Asked Questions (FAQ) document or brochure for education purposes. A brief, introductory power point presentation will be created to assist with community outreach. The website will be set up early in the process to allow for people to register for updates during the planning process. Contact information provided via the website will be provided to the town staff to allow for periodic communication. It is also anticipated

that the town's existing email distribution list (Constant Contact) will also be leveraged to announce key opportunities for public involvement. The website will also be used to link to surveys, provide notices of upcoming meetings and events and serve as a repository for project documents and resources.

Phase 1 Meetings:

- Project Initiation Meeting with Staff
- Community Tour
- Stakeholder Interviews (6)
- Steering Committee Meeting #1 – Project Initiation
- Monthly coordination calls with Town Staff

Phase 1 Deliverables:

- Plan Review – A summary of previous planning efforts and adopted policy will be prepared and highlights will be presented to the Steering Committee. Highlights of the plan reviews will also be included in the final plan document. Town staff to provide the following:
  - Text or power-point based summary of progress since current Community Plan adoption related to the six focus areas, including policies and implementation recommendations.
  - Summary of progress made and key ideas within adopted small area plans that are relevant to the Community Plan Update.
- Stakeholder Interview Schedule and Invitation Template – The CONSULTANT will develop a schedule and an email invitation template for staff to use to invite stakeholders to participate in the plan update.
- Meeting Materials – The CONSULTANT will be responsible for producing materials and summaries for the Stakeholder Interviews, Steering Committee Meeting, and other meetings.
- Public Engagement Plan – The CONSULTANT will produce document that lists planned public outreach efforts including meetings and major touchpoints for social media, workshops, and Board and elected official presentations.
- Public Engagement and Branding Materials – FAQ or brochure and standalone website. Introduction power point. Branding including project name, color palette and font set.

PHASE 2: ANALYSIS & VISIONING

2.1 Mapping and Community Profile

The CONSULTANT will prepare a Community Profile (CP). The CP will include the Town history, a Town profile, and associated indicators (population, employment, income, socioeconomic data, housing, education, health, aging, development projects, etc.). Data from the Census Bureau, State of North Carolina, and other available sources will be used. Materials from Huntersville 101 will be integrated into the CP as appropriate.

The information collected and analyzed in the Community Profile will be used to inform the Community Plan Update and provide key facts and figures that can be integrated into presentations and documents in a highly graphic and easily understandable format. This data will be presented at a Steering Committee meeting, a community meeting in Phase 3, and provide educational materials for public engagement efforts, guide the team's work in future phases, and will ultimately be incorporated into the final plan.

This task will include developing maps that will be used throughout the process. Using data collected as part of Phase 1, the CONSULTANT will analyze existing land use patterns to determine development trends and establish character areas which will be useful for determining future land use recommendations. A land supply inventory will also be created that factors in utilized land (built lands not likely to redevelop or accommodate new development), underutilized land (determined by querying certain types of land uses based on a structure value to land value ratio), and vacant or available land. Environmental constraints will also be mapped. An inventory and summary of available, buildable land will be created to help identify areas of potential change.

2.2 Community Profile Deliverable

Key maps, statistics and takeaways will be included in a standalone power point document to be available on the website and included as an appendix in the final plan.

2.3 Community Survey Phase 1

The CONSULTANT will work closely with Town staff to develop a Community Survey to gather feedback from the public regarding plan development preferences and key issues to be addressed by plan policies, future regulatory efforts, and investment decisions. The survey will include a visual preference survey, utilizing local and regional precedents to the extent possible, which will allow participants to express preference for a variety of design options including streets, neighborhood design, open space, and architectural types. It is anticipated that the Community Survey will be available on-line, in print form, and as the focus of the public meetings during Phase 3. It is also important to note that questions/answers from the 2011 survey will be reviewed and utilized in the current survey as appropriate to explore changes in preferences, etc.

The CONSULTANT will work with a third-party provider (i.e. MetroQuest, PublicInput.com or other provider) to create an interactive survey that could include a community forum and/or map-based activities that allow participants to spatially locate priorities and/or identify land use preferences.

2.4 Visioning Workshop

Following the analysis phase, the CONSULTANT will coordinate with Town staff to schedule and conduct a workshop over the course of 3.5 days with open studio times and a variety of formal and informal meetings. A concentrated effort focused on community betterment will build excitement and create momentum for the plan. The first day will focus on issues, opportunities, and visioning. The second day will include a meeting to convey themes of input received on the first day. The third day will focus on developing recommendations, concepts, and action items. An informal public meeting or event and a Steering Committee meeting will also be scheduled during the workshop. During this phase the CONSULTANT will prepare an activity meant to guide children through an interactive planning exercise. This activity could be used during the workshop or at a separate meeting facilitated by Town staff.

Planners and designers will present workshop results at a Steering Committee meeting, and two public open house/workshop sessions will be scheduled to gather input on the plan. As part of the workshop the CONSULTANT may also schedule a work session with staff and key stakeholders and/or an informal meeting.

Phase 2 Meetings:

- Steering Committee Meeting #2 - Analysis
- 3.5 Days of Public Meetings
- Steering Committee Meeting #3
- Monthly coordination calls with Town Staff

Phase 2 Deliverables:

- *Mapping Deliverables (provided in ArcGIS v10.5 Map Package (.mpk) format):*
  - Existing Land Use
  - Land Use Supply (Vacant, Developed, and Underdeveloped Lands)
  - Parcel Size Map
  - Environmental Constraints Map (Floodplains, Wetlands, Slope, Topography, Vegetation, and other Sensitive Resources)
  - Multi-Modal Transportation Maps
  - Infrastructure and Services (Water, Sewer, Storm, Schools, Police, Fire, EMS)
  - Parks, Recreation and Open Space (including Agricultural Lands)
  - Cultural and Historic Resources
- Community Survey (Phase 1)
- Community Profile Deliverable
- Workshop Materials
- Preliminary Vision, Goals, and Recommendations
- Meeting Materials and Summaries

PHASE 3: PLAN DEVELOPMENT

3.1 Plan and Policy Framework

Building on the draft vision, goals, and public input the CONSULTANT will prepare a detailed outline or framework of the proposed plan. Upon direction from Town staff, the framework could incorporate the previous plan's six focus areas as well as any other elements identified in the visioning process.

3.2 Land Use Suitability

The CONSULTANT will conduct a Land Use Suitability Analysis that will determine areas most suitable for different types of development based on economic development and environmental inputs. It is anticipated that suitability maps will be created for residential, nonresidential (commercial, industrial, etc.), and conservation/open space. Exact land use types and inputs will be determined based on consultation with Town staff. Typical inputs include proximity to existing and proposed roadways and utility infrastructure, proximity to schools, parks and commercial areas, adjacent land uses, and environmental constraints.

The suitability analysis will be combined with input from public meetings to determine land use preferences including land use-mix, scale, and design character. Deliverables for this task will be utilized to formulate land use recommendations.

3.3 Build-Out Summary

The CONSULTANT will coordinate with town staff to gather data on residential build-out estimates produced by town staff. A student generation rate will be applied to dwelling unit projections. Build-out estimates from staff will be compared to estimates in the Regional CONNECT Our Future model. This information will be summarized for use in the Community Plan Update process.

3.4 Future Land Use and Housing

Following the Land Use Suitability Analysis, and processing of feedback from the workshop and Steering Committee meeting, the CONSULTANT will work to create a Future Land Use Map to accommodate growth and development through the next five to ten years.

The CONSULTANT will conduct detailed analyses of issues and opportunities in various portions of the Town. Residential growth areas, redevelopment opportunities, economic development opportunities and conservation priorities will be studied.

The map will be supplemented with descriptions of land use categories that will be brought to life using precedent imagery. The descriptions will specify intended use mix, scale, density, and other design features (i.e. – street standards, open space form, and footprint).

As part of this task the CONSULTANT will work with Town staff to provide guidance on the federal Fair Housing Act. Housing recommendations in the Community Plan Update will provide policy guidance on the Town's housing stock and future location and mix of housing within Huntersville. The CONSULTANT will strive to emphasize the importance of providing a range of housing types for all segments of Huntersville's population.

3.5 Transportation

Inventory.

The CONSULTANT will inventory projects recommended in local, regional, and statewide transportation plans. The inventory will consider all modes, including roadway, bicycle, pedestrian, and transit. Funded transportation projects from the Charlotte Regional Transportation Planning Organization (CRTPO) 2045 Metropolitan Transportation Plan (MTP), North Carolina Surface Transportation Improvement Program (NC STIP), the Town's Capital Improvements Program (CIP), and unfunded projects from the CRTPO Comprehensive Transportation Plan and the Town's mode-specific plans will be inventoried. Projects from neighboring jurisdictions considered to have an impact on the Town will also be considered. The inventory of projects will document project source, funding status, and implementation timeframe. No additional traffic analysis or modeling will be conducted.

Diagnostic.

Once the community plan goals are finalized and a draft land use plan is available, the inventory of projects will be revisited to determine how well the projects address the community vision. The diagnostic will consider the proposed design (if

available) of the transportation projects and will recommend strategies that seek to limit community disruptions due to the number and magnitude of concurrent projects under construction.

Transit Assessment.
The CONSULTANT will consider the long-term goal of commuter rail transit while acknowledging the land use benefits of different types of transit (e.g., commuter rail, light rail). The transit assessment will consider the recently completed North Corridor reassessment and parallel and perpendicular connections between the I-77 Express Lanes and the Norfolk-Southern "O" line commuter rail. Ridership forecasting or detailed transit analysis will not be conducted.

Transportation Policies and Action Items.
Using the Huntersville 2030 Community Plan (Part 3, Section 15.0) as a model, the CONSULTANT will recommend transportation policies and programs that support the Plan Update's other topical areas. Recommended policies and programs will include ways to integrate transportation design decisions into other Town decision-making processes.

3.6 Public Systems and Facilities Services

Analyses and recommendations will address capacity and constraints as it relates to potential growth within Huntersville. A framework for public and privately funded utility infrastructure improvements needs to be updated regularly to ensure that it is in line with the type of growth that is envisioned as part of the land use element of the plan. Recommendations and priorities for public utility extensions will be included in this element.

3.7 Economic Development and Placemaking

The Community Profile (population, households, building permits, employment, trends, incomes, and other key variables) will be utilized for this analysis. A comprehensive baseline of where the Town is today will be established. This will be compared with the surrounding markets and/or peer communities. Economic development is critical to the future success of the Town of Huntersville. To help understand and address this issue, the CONSULTANT will consult with the Charlotte Regional Business Alliance, Lake Norman Economic Development, the Lake Norman

Chamber, the Huntersville Chamber, and other agencies to gather information on existing policies, plans, and incentives.

Leveraging the Community Assessment, as well as other published data sources, the CONSULTANT will prepare a market review for Huntersville. This effort will focus on the market potential for housing, retail, job-producing, and entertainment-based sectors. This review will consider baseline and historical conditions; the location, direction, and outcomes of investment decisions; and the use of real estate by various sectors of the local economy. These factors will be synthesized to assess strengths, weaknesses, opportunities, and threats (SWOT) to better understand the development potential of the Town. Ultimately, the CONSULTANT will develop an inventory of potential catalyst sites and available and/or potentially developable land in Huntersville.

Economic development strategies and recommendations will be identified, including new and existing activities and policies. Strategies will be organized around the plan's goals and placed into a matrix that designates between short- and intermediate-term opportunities and longer-term strategic investments.

3.8 Environment and Open Space

This element will incorporate and build off the Town's rural base and environmental resources. Protection and management strategies will be evaluated to ensure that future land use decision-making incorporates appropriate concerns and protection of priority areas such as the Critical Area of the Lake Norman Watershed. The Mecklenburg County Soil and Water Conservation District and the North Carolina Wildlife Resources Commission will be consulted for more input into this section of the Plan.

Open space and recreation resources are important not only to residents and visitors, but also the business community. This element of the plan will focus on meeting the current and future open space, parks, and recreation needs of the Town, and how the Town can use its existing and future open space resources as an opportunity to promote recreational opportunities that could facilitate economic development and promote recreational tourism. The Community Plan Update will include GIS mapping of existing facilities and ongoing open space protection efforts, and will highlight

priority park improvements/investments, greenway corridors, regional park locations and interconnection opportunities, and strategic open space priorities.

3.9 Community Survey Phase 2

The CONSULTANT will work closely with Town staff to develop a second Community Survey to gather feedback from the public regarding draft recommendations and priority implementation steps.

3.10 Plan Development

The CONSULTANT, in collaboration with Town staff, will prepare and submit a draft 2030 Community Plan Update (to be delivered in batches of chapters for ease of review) to Town staff and the Steering Committee for review. Following this review, the draft document will be posted on the Town website for public comment. Town staff and the CONSULTANT will also conduct a community open house to reveal the full plan. An online comment form will be created in order to capture public comments. All comments received from staff, the Steering Committee, and the public will be catalogued, and responses made. This careful tracking of comments will allow the CONSULTANT to identify common themes in feedback/ comments for discussion with staff and elected/appointed officials during the review and public hearing process. The draft document will be revised and amended as appropriate.

Phase 3 Meetings:

- Steering Committee Meeting #4 – Framework and Vision
- Steering Committee Meeting #5 – Draft Plan
- Community Meetings/Open House – Draft Plan
- Monthly coordination calls with Town Staff

Phase 3 Deliverables:

- Future Land Use Map and Policies
- Character Area Descriptions
- Community Survey (Phase 2)
- Draft Community Plan Update
- Summary of Comments on Draft Plan (pdf format)
- Meeting and Public Workshop materials

PHASE 4: IMPLEMENTATION & ADOPTION

4.1 Implementation

After the plan is in draft format the CONSULTANT will conduct a work session with planning staff and other Town departments to discuss implementation steps. Topics that will be discussed include potential amendments to the zoning ordinance, ways to address adequate public facilities, traffic impact analyses, tree preservation, affordable housing/inclusionary zoning and other design standards recommended during the Plan update process.

4.2 Plan Adoption

Plan adoption will be a collaborative process between Town staff and the CONSULTANT. The final 2030 Community Plan Update will be presented to the public at a Community Meeting/Open House and to the Planning Board and Town Board of Commissioners during the review and public hearing process. Following the public hearing process, a final set of plan documents in printed and electronic format will be provided to the Town.

Optionally, the CONSULTANT will assist the town by conducting additional neighborhood meetings and/or attending existing meetings of civic groups to gather feedback on proposed recommendations.

Phase 4 Meetings:

- Steering Committee #6 – Implementation
- Up to 2 Adoption Meetings (Planning Board and/or Town Board of Commissioners)
- Monthly coordination calls with Town staff

Phase 4 Deliverables:

- Implementation Recommendations
- Final Adopted Plan
- Meeting Summaries

Training and Continuing Service

The CONSULTANT will conduct a half-day training session for Town staff, Planning Board, and/or Board of Commissioners. As part of a Continuing Service promise, the CONSULTANT will be available by phone or email for a period of six months following plan adoption to assist staff with questions. This continuing service is included in the base fee and is not an additional cost to the Town.

TOWN RESPONSIBILITIES

It shall be the responsibility of the Town staff to provide the following items:

1. Provide any available electronic information on the study area to be used in the preparation of plans.
2. Provide reasonable advanced notice of scheduled meetings.
3. Provide decisions on critical issues as necessary in a timely manner.
4. Payment of all invoices per Conditions of the Agreement.

COMPENSATION / BUDGET

The CONSULTANT agrees to provide professional services as outlined above in the Scope of Services on a lump sum basis. The total project budget is $124,960, which includes expenses for travel, basic food and supplies for meetings, and printing and deliverables specified in the scope of services. Optional services will be completed based upon a revised contract agreement.

Phase	Description	Cost
1	Project Initiation	$15,045
2	Analysis & Visioning	$52,090
3	Plan Development	$42,310
4	Implementation & Adoption	$12,360
	Expenses	$3,155
	Total	$124,960

ADDITIONAL/OPTIONAL SERVICES

Any item not contained in the scope of services above will be deemed as an Additional Service. Additional services will be provided if requested by the Client for a negotiated lump sum fee or at our Standard Hourly Billing Rates. Potential optional services and deliverables include the following:

Table 1: Optional Tasks

Optional Task	***Description***	***Cost***
Concept Designs [A Concept Design was approved for the Downtown on 9/3/2019]	Optionally conceptual designs will be created for one or more areas that illustrate placemaking opportunities key infrastructure and public realm improvements, building scale, orientation, and other features. Downtown Huntersville would be a prime candidate for a conceptual design that illustrates potential public and private investment and the impact of form-based design policies. The Hambright Road area and/or an undeveloped activity center on the east side of Town would also be candidate locations.	$7,500 per area
Economic and Fiscal Health Analysis [The Lake Norman EDC will pay for analyses for Huntersville & Cornelius]	Kimley-Horn will prepare a cost to serve analysis by land use type (residential, retail, office, industrial, hospitality) for the towns of Huntersville, Cornelius, and Davidson. This analysis will leverage, but update, the structure and findings of the CONNECT Our Future Cost to Serve analysis that was prepared in 2013. Cost to serve measures will focus municipal-provided services like emergency services, utilities, parks and recreation, and transportation. The cost of schools, which are a function of Mecklenburg County, will be excluded from the analysis. A high-level indication of potential tax revenue by land use type will also be included.	$18,000* **The cost above represents analyses for the towns of Huntersville, Cornelius, and Davidson.*

	The findings of the Economic and Fiscal Health Analysis task will be useful in comparing the impacts of growth alternatives for future land uses. They can also be used in future land use decisions to be made by staff and appointed/elected officials. The deliverable for this task will be a technical memorandum and an editable spreadsheet of findings for future use by each jurisdiction.	
Return on Investment Analysis	As directed by the Town of Huntersville, the CONSULTANT will prepare benefit-cost analyses for key infrastructure investments. This effort could be leveraged to support the prioritization process, particularly for those investments that are not currently funded or those that are controversial. Key metrics to be reviewed as part of analyses of return on investment include safety, economic competitiveness, environmental sustainability, quality of life, and state of good repair.	$7,500 per analysis
Detailed Real Estate Analysis	Detailed real estate demand analyses can be prepared to support the development of specific small area plans or unique catalyst sites. These analyses would draw from the overarching market review prepared for the base planning effort but increase the level of detail based on a site's access, visibility, and surrounding land uses. This enhancement would be most beneficial for unique areas/sites and could be added, as needed, when beginning small area planning efforts or as key sites are identified.	$5,000 per analysis
Financial Feasibility Analysis	As directed, test pro formas for detailed small area plans or catalyst projects could be prepared in order to test the marketability of attracting a	$7,500 per pro forma

	private developer to the project based on target return levels. Information provided in this analysis could be used to market key catalyst projects to the development community. This enhancement would be most beneficial for unique areas/sites and could be added, as needed, when beginning small area planning efforts or as key sites are identified.	
Transportation Programming / Prioritization	Programming. The CONSULTANT will work with the Town to create a process to prioritize future transportation projects. This process will consider factors such as investment categories (e.g. mode, partnerships, congestion relief, development facilitation, small area plan), financial targets by category, and long-term value compared to short-term capital costs. Once the prioritization process is approved by the Town, the CONSULTANT will evaluate inventoried projects to identify no more than five additional major transportation projects to pursue over the next ten years.	$5,000
Design Evaluation	As an optional service, the CONSULTANT will work with the Town to identify locations (e.g. intersections, short corridors, or project areas) for which a transportation project or other initiative is likely to affect travel modes and patterns. Upon request for the Design Evaluation Optional Service, the CONSULTANT will work with the Town to define the location(s) and determine the appropriate level of coordination with Town representatives and external stakeholders (e.g. CRTPO, NCDOT, CATS, etc.). For each location, the CONSULTANT will evaluate current design plans and identify potential design changes or improvements so the project better reflects Town interests such as land use	Cost dependent on scope

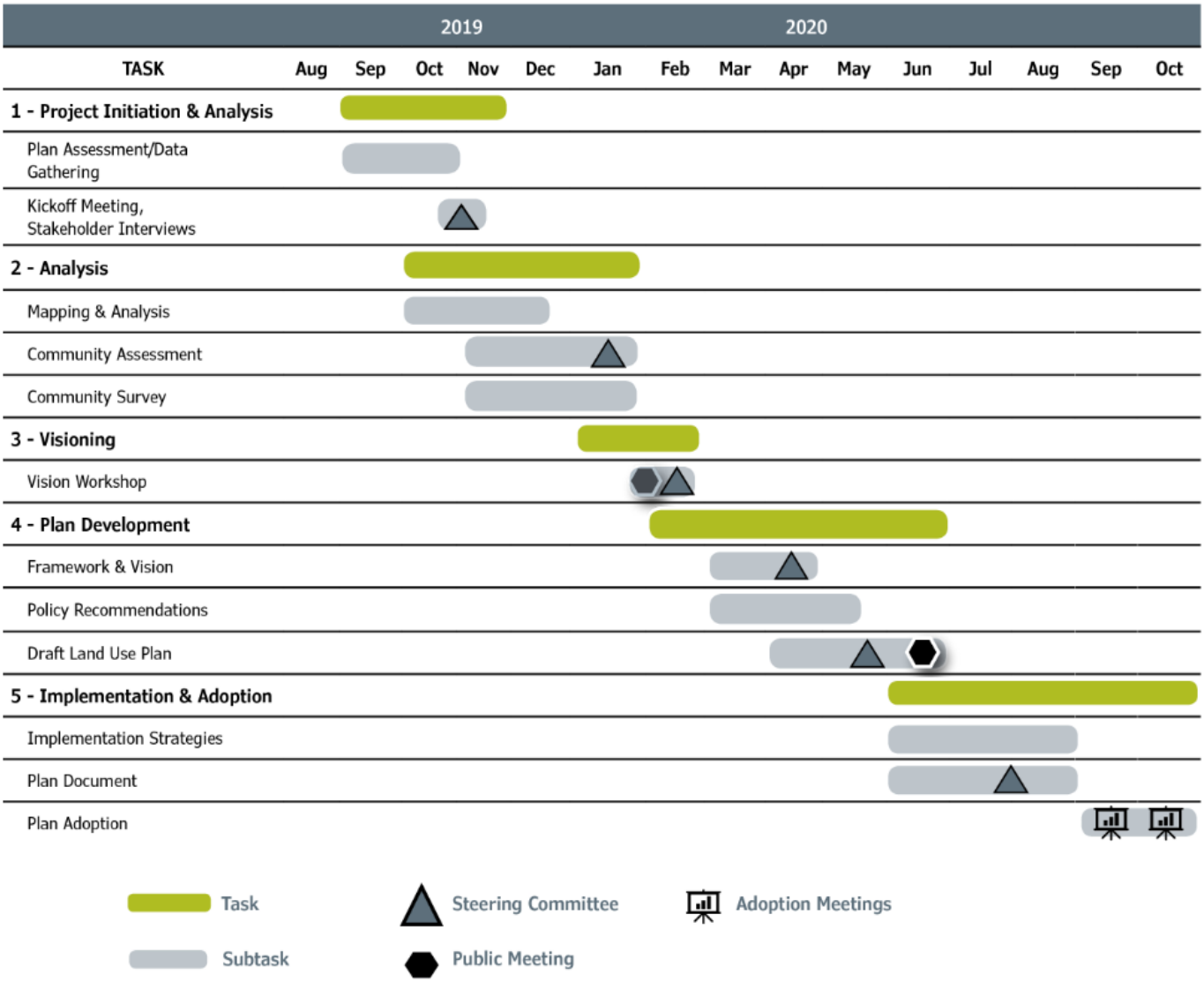
	context (existing and/or planned) or bicycle and pedestrian needs.	
Hot Spot Analysis	The CONSULTANT will conduct a Town-wide review of crash data compiled by NCDOT. This data will be supplemented with feedback from stakeholders and the public. The CONSULTANT will create a process to select the highest priority intersections using a combination of severity, frequency, geographic distribution, and/or relationship to other plans. The CONSULTANT will collaborate with the Town to select 5 locations for more detailed evaluation, including field review to document contributing factors to the crashes and create a list of potential countermeasures. Opinion of probable cost to be included.	$7,500
Additional Meetings	• Adoption Meetings (in addition to the 2 meetings included in scope) • Focus Group Meetings	$1,200 per meeting per Stewart, Kimley Horn or Nealon Planning staff member

PROJECT SCHEDULE

The CONSULTANT agrees to provide services to the Town in the most expeditious manner as is practical and will adhere to the project schedule as appropriate and realistic. It is anticipated that the project will be completed within 12 months from the Notice to Proceed. Note, the adoption process may extend beyond this period.

PROJECT SCHEDULE

The following is a draft schedule for the Huntersville 2030 Community Plan Update:



RESOLUTION TO CREATE THE HUNTERSVILLE COMMUNITY PLAN STEERING COMMITTEE

WHEREAS, the Huntersville 2030 Community Plan was adopted in 2011, and the Town of Huntersville Board of Commissioners has determined that the Plan should be updated, and

WHEREAS, the Town of Huntersville Board of Commissioners has decided to create a Community Plan Update Steering Committee to serve as an advisory board to the Town of Huntersville Planning Board and Board of Commissioners, and

WHEREAS, during the months of July and August 2019, residents of the Town of Huntersville were notified of the opportunity to volunteer and were recruited to complete an application to be appointed and serve on the Steering Committee, and

WHEREAS, upon appointment to the Steering Committee, members will be asked to work with Town staff and professional consultants during the development of the Community Plan Update, including efforts to encourage public participation and engagement during the project;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN OF HUNTERSVILLE BOARD OF COMMISSIONERS AS FOLLOWS:

1. There is hereby created the Huntersville Community Plan Update Steering Committee.

2. The purpose of creating the Huntersville Community Plan Update Steering Committee is to serve as an advisory board to the Town of Huntersville Planning Board and Board of Commissioners until such time as the Plan Update is adopted by the Board of Commissioners.

3. The Steering Committee consists of fifteen (15) members, who are residents of the Town of Huntersville and appointed by the Town of Huntersville Board of Commissioners. The appointees have been selected from the pool of volunteer applicants interested in serving on the Committee, and include the following members:

Unofficial Copy

1) Kim Aichele
2) Time Bender
3) Ross Boner
4) Randy Brawley
5) John Carbonell
6) Chris Edwards
7) John Forehand
8) Erin Gillespie
9) Scott Harrington
10) Joshua Helm
11) Kristen Ingram
12) Dan Murphy
13) Eric Rowell
14) Kaitlyn Sisson
15) George Solomon

4. The Steering Committee will meet at least eight (8) times during the project, with an anticipated timeframe extending from September 2019 through September 2020, subject to change. The Planning Director shall have the authority to call the meetings of the Committee, which will be called and advertised as a special-called meeting, and to set the agenda for each meeting as part of the special-called meeting notice. Only items of business specified in the special-called meeting notice may be conducted at each meeting.

5. The Steering Committee will elect a Chairperson from its membership. The Chairperson will lead meetings, manage discussion in a civil and orderly fashion, and coordinate the making of decisions by the Committee, whether by consensus or by a motion made, seconded and approved by majority vote.

6. In order for the Committee to carry out its responsibilities, it is necessary for members to attend the meetings. If a member is absent for two (2) meetings, the Committee may request that the member be replaced by the Town Board of Commissioners.

Unofficial Copy

7. Meetings will be advertised and conducted in accordance with the North Carolina Open Meetings Law. Minutes shall be kept for each meeting.
8. Upon adoption of the Community Plan Update, the Huntersville Community Plan Update Steering Committee may be dissolved by the Board of Commissioners.
9. The Huntersville Town Board of Commissioners is deeply appreciative of the spirit of volunteerism and community interest shown by the Steering Committee Members, and of all the residents who applied to serve on the Committee.

Adopted this the 3rd day of September, 2019.

ATTEST:

_____ _____

Janet Pierson, Town Clerk John Aneralla, Mayor

Approved as to form:

_____

Angela Beeker, Town Attorney

Unofficial Copy

Date : 2/26/2019 5:57:04 AM
From : "Michael Sass" msass@huntersville.org
To : "Jackie Huffman" jhuffman@huntersville.org
Cc : "Albert Desciscio" adesciscio@huntersville.org, "Carrie Warren" cwarren@huntersville.org, "Eric Rowell" erowell@huntersville.org, "KarenBentley" kbentley@huntersville.org
Subject : Contact Information

Dear Jackie,

Can you send me the contact information (Cell phone number) for Albert, Carrie, and Eric. I wanted to be able to reach out to them to start the process of scheduling our HEOSC subcommittee meetings.

Thank you for all of your hard work to provide our Commission such great information over the past four months. We all recognize how much time you all have put in to give our group the best information possible.

Thanks !

Mike Sass

Get Outlook for iOS

Date : 5/20/2019 2:18:59 PM
From : "Mark Gibbons" mgibbons@huntersville.org
To : "ericwrowell@gmail.com" ericwrowell@gmail.com
Subject : Contract services
Attachment : Con Svc Budget 2019.pdf;ATT00001.htm;
Have you seen this?

Mark

Sent from my iPad

Begin forwarded message:

> **From:** Jackie Huffman <jhuffman@huntersville.org>
> **Date:** March 8, 2019 at 4:54:05 PM EST
> **To:** Mark Gibbons <mgibbons@huntersville.org>, Board Members <BoardMembers@huntersville.org>
> **Cc:** Anthony Roberts <aroberts@huntersville.org>, Pattie Ellis <pellis@huntersville.org>
> **Subject: RE: Contract services**
>
> Good afternoon.
>
> Please find attached a copy of what departments requested in their contract services line items for the FY 2019 budget. This represents the general fund, but not enterprise funds. If you would like additional data, please don't hesitate to reach out.
>
> Enjoy the weekend.
>
> Jackie Huffman
> Assistant Town Manager
> Town of Huntersville
>
> > -----Original Message-----
> >
> > From: Mark Gibbons
> >
> > Sent: Wednesday, February 20, 2019 9:54 AM
> >
> > To: Anthony Roberts <aroberts@huntersville.org>
> >
> > Cc: Jackie Huffman <jhuffman@huntersville.org>; Board Members <BoardMembers@huntersville.org>
> >
> > Subject: Contract services
> >
> > Anthony,
> >
> > One of the things I have questioned since getting on the board is the amount of money budgeted every year to contract services. If I am not mistaken, improving contract administration was one of our board goals. It is definitely mine.
> >
> > 2018 budget was about $1,727,769 among all departments for contract services, and 2019 went up $223,484 to $1,951,253.
> >
> > I am sure your department heads are already preparing their budget requests and I would like to see these services broken out by contract in each department. This would lend itself to more transparency and make it easier to see if we possibly have overlapping services being contracted, if all contracts are current and have been reviewed by Ms. Beeker, and if we can combine contracts across the whole town for things like HVAC service, landscaping service, cleaning services, and recurring building maintenance.

Almost $2M that I cannot tell a constituent exactly what it is for, is too much. Even if my fellow board members may feel differently than I do about a particular contract, I would hope we all could agree to be more transparent on how and where these funds are being spent.

Thank you for your time and consideration.

Respectfully,

Mark Gibbons

Sent from my iPad

Town of Huntersville
NORTH CAROLINA

FISCAL YEAR 2018/2019 BUDGET
BY DEPARTMENT AND EXPENSE

DESCRIPTION	ADOPTED BUDGET PY	2018-2019 RECOMMENDED BUDGET							
		TOTAL	GOV BODY	FIN/ADMIN	PLANNING	POLICE	PARKS & REC	PW/ENG	OTHER
PERSONNEL:									
SALARIES	$ 10,465,845	$ 11,605,250	$ 62,500	$ 1,043,321	$ 808,145	$ 6,733,457	$ 1,323,104	$ 1,119,935	$ 514,788
FICA	802,323	890,371	4,782	79,814	61,825	517,675	101,217	85,675	39,383
RETIREMENT	821,878	930,577	-	80,857	62,631	572,344	94,354	85,580	34,811
GROUP INS	1,498,101	1,635,181	-	108,472	94,981	991,478	227,108	184,226	28,916
401-K	510,807	570,099	-	52,165	40,407	336,372	60,873	55,215	25,067
WORKERS COMP	403,967	414,512	300	7,420	6,170	292,285	41,718	55,000	11,619
OTHER CONTRIB(FITNESS)	30,518	30,802	1,872	2,184	2,184	17,500	4,000	2,750	312
SPECIAL SEP ALLOW	21,940	33,545	-	-		33,545	-	-	-
SUB-TOTAL	14,555,379	16,110,337	69,454	1,374,233	1,076,343	9,494,656	1,852,374	1,588,381	654,896
OPERATIONS:									
AUDIT	16,210	17,020		17,020				-	
FILING FEES	600	600						-	600
PRINTING	14,100	18,600		1,600	1,500	3,500	12,000	-	-
TELEPHONE	194,489	205,999	4,200	10,000	9,000	134,324	23,900	13,265	11,310
POSTAGE	8,650	7,650		3,500	1,600	1,000	1,200	250	100
ELECTRICITY	317,140	431,420		12,600	22,000	54,000	276,000	16,820	50,000
NATURAL GAS	15,595	20,820		480	210	1,140	18,500	250	240
WATER	148,101	160,741		4,200	4,400	3,900	133,241	5,000	10,000
TRAVEL & TRAINING	144,963	150,343	7,500	18,350	11,500	93,293	8,100	9,900	1,700
MAINT BLDS & GDS	333,807	350,752		19,980	6,070	91,962	181,200	30,100	21,440
MAINT TO EQUIPMENT	125,624	96,145		10,000	11,285	24,830	24,215	15,230	10,585
RENTALS	8,000	8,000		-			8,000	-	-
ADVERTISING	12,000	15,000		4,000	2,500		6,000	2,500	-
VEHICLE-MOTOR FUELS	323,898	392,748		2,000	900	316,248	24,000	49,600	-
VEHICLE-TIRES & TUBES	34,020	36,420		900	-	28,800	2,200	4,520	-
VEHICLE-PARTS	97,575	98,300		500	-	80,200	12,000	5,600	-
VEHICLE-OTHER	98,143	135,914		8,100	400	110,614	6,500	10,300	-
DEPARTMENT SUPPLIES	91,800	98,700		18,100	4,200	20,000	36,500	12,400	7,500
SIGN SHOP SUPPLIES	9,000	9,000						9,000	-
SAFETY EQUIPMENT	9,150	9,650					1,500	8,150	-
UNIFORMS	147,551	196,583				180,503	8,000	8,080	-
NON-CAPITAL EQMT	236,265	334,936		6,910	2,400	274,276	36,800	13,550	1,000
CONTRACT SERVICES	1,459,222	1,600,364	3,980	273,060	37,755	828,465	321,288	107,936	27,880
SURVEYS AND STUDIES	100,000	35,000			35,000			-	-
CONTRACT SERVICES LEGAL	33,070	38,070						-	38,070
CONT SVC-WASTE	1,821,733	1,908,804	Waste Connections					1,908,804	-
CONT SVC-LANDFILL/DEBRIS	3,198	3,198						3,198	-

Town of Huntersville
NORTH CAROLINA

FISCAL YEAR 2018/2019 BUDGET
BY DEPARTMENT AND EXPENSE

DESCRIPTION	ADOPTED BUDGET PY	2018-2019 RECOMMENDED BUDGET							
		TOTAL	GOV BODY	FIN/ADMIN	PLANNING	POLICE	PARKS & REC	PW/ENG	OTHER
CONT SVC-RECYCLE	492,001	512,132						512,132	-
CONT SVC-YD WASTE	915,299	962,676						962,676	-
CONT SVC - FUEL SURCHARGE	39,000	97,500						97,500	-
DUES & SUBSCRPT	91,209	96,120	48,075	15,380	21,600	4,865	1,500	1,900	2,800
CRIMINAL INVEST	12,000	12,000				12,000			-
SPECIAL FUNDS	10,000	10,000				10,000			-
K-9 SERVICES	8,240	11,500				11,500			-
ANIMAL SERVICES OP	1,350	1,350				1,350			-
CRIME PREVENTION	45,300	44,000				44,000			-
SUMMER YOUTH PROGRAMS	44,370	13,500				13,500			-
MISCELLANEOUS	27,000	29,200	6,200	13,100	750	7,000	1,100	1,000	50
BANK CHARGES	24,000	28,000		10,000			18,000		-
INS-PRO & GLIAB & VEH	213,250	232,430		46,250	3,300	123,050	31,680	21,500	6,650
UNEMPLOYMENT INS	37,190	37,190		2,615	2,406	21,259	7,000	3,250	660
SIDEWALKS	50,000	50,000						50,000	-
STREET LIGHTS	427,057	439,839						439,839	-
LEASE OF EQUIPMENT	519,760	211,739		6,120	11,470	191,309	1,400	1,020	420
POLICE DISPATCH	275,000	300,000				300,000			
ASEP/KOFD	8,162	10,400					10,400		
SUMMER CAMP	59,485	94,240					94,240		
YOUTH PROGRAMS	55,835	70,020					70,020		
ADULT PROGRAMS	36,130	48,940					48,940		
DOWNTOWN FESTIVALS	27,600	113,433							113,433
TRANSIT-MAINT OF EFFORT	18,567	18,567			18,567				
FIRE & SAFETY	3,455,464	3,942,145							3,942,145
STORM WATER	950,000	1,052,650							1,052,650
POWELL BILL	1,930,400	1,790,000							1,790,000
SUB-TOTAL	15,577,573	16,610,348	69,955	504,765	208,813	2,986,888	1,425,424	4,325,270	7,089,233

TOWN OF HUNTERSVILLE
Governing Body
BUDGET PROPOSAL
2018-2019

ACCOUNT NUMBER: **104100.0314**

ACCOUNT NAME: **CONTRACT SERVICES**

AMOUNT REQUESTED: **$ 3,980**
*** should tie to the Total below**

DESCRIPTION OF ITEM(S) REQUESTED AND/OR REASON FOR REQUEST:	*AMOUNT REQUESTED*
Southeastern Technology	1,000
Grancius (split btw Park/Recr and Planning)	2,650
Recording/Storage of Board meetings - Ustream ($20*12)	240
Stalwart (FY 18 - $84)	90
TOTAL:	3,980

TOWN OF HUNTERSVILLE
FINANCE/ADMIN
BUDGET PROPOSAL
2018-2019

ACCOUNT NUMBER: 104200.0314

ACCOUNT NAME: CONTRACT SERVICES

AMOUNT REQUESTED:
*** should tie to the Total below**

DESCRIPTION OF ITEM(S) REQUESTED AND/OR REASON FOR REQUEST:	*AMOUNT REQUESTED*
Adobe Photoshop	130
Agility Recovery (Disaster recovery) ($495 per mth)	6,000
Analog Digital	1,560
Barracuda Message Archiver (email search) - Annual maintenance fee (Scott H)	6,800
Bingham - Bond Arbitrage	7,000
Carpet cleaning	600
Cavanaugh MacDonald (includes OPEB and Police separation)	1,000
Centralina Council (Drug testing - $875 per qtr)	3,500
Civic Plus Annual Maintenance	4,100
Constant Contact	800
Mint Condition - Lawn care - $450*12	5,400
Flores and Associates ($60 per mth)	720
MCLAUGHLIN YOUNG EMP	**3,500**
Mecklenburg County (Tax bills) ($2*25,000 + 1.5% vehicles ($62,465)	116,120
Municpal Code Corporation ($450 annual + $35*4 ordinances)	600
One Source Document (Laser Fiche annual support)	1,800
Safety related consulting - online	2,000
SHI (Microsoft Enterprise program) - $5,296 FY 18	6,670
Shred it ($72 per mth) plus some 1 time shreds	1,500
Sonitrol Security ($300 per qtr)	1,200
Southeastern Technology - projected hours?	***70,000***
FY 2017 - $82,587, YTD FY 2018 - $24,741 (much lower)	
Technocom (HP printer maintenance)	1,500
Triune (ACA reporting to IRS)	2,100
Tyler Technology (Maintenance) - $17k FY 2018 - plus $4,016	25,000
Tyler Technology (Maintenance for HR & Employee Self Serve	3,460
Variance from 2017-2018 budget: (29,830)	
Barracuda Message Archiver 6,800	
Civics Plus (net) (37,900)	
Tyler Tech maintenance 8,460	
Safety (6,900)	
Photography (2,500)	
Difference ***(32,040)***	
	273,060

TOWN OF HUNTERSVILLE
PLANNING DEPARTMENT
BUDGET PROPOSAL
2018-2019

ACCOUNT NUMBER: **104800.0314**

ACCOUNT NAME: **CONTRACT SERVICES**

AMOUNT REQUESTED: **37,515**

*** should tie to the Total below**

DESCRIPTION OF ITEM(S) REQUESTED AND/OR REASON FOR REQUEST:	*AMOUNT REQUESTED*
Southeastern Tech	12,000
Flex Acct. Admin @ $55/month	660
Granicus (Board meeting software)	2,800
Mint Conditional cleaning Town Center @$460/month	5,520
Bluebeam software renewal for plan review	720
Analog Digital Analog Solution FTR recording recording for minutes	780
ESRI Arcview software maintenance	1,800
Community Viz software maintenance	875
Nisance mitigation	3,500
Comcate update to tie code enforcement software into county tax system	2,205
Comcate code enforcement software maintenance	1,890
NC 73 Council Of Planning (Centralina COG fee)	575
Microsoft Enterprise Program Town Center (SHI)	4,210
Renkotil Pest Solutions @ $55 per quarter	220
TOTAL:	37,755

Contract Services ✔

Account Number: 10-5100-0314

Amount Requested	**$828,465.00**
Adopted Budget (2018-2019)	
***Difference**	**$94,589.00**
Approved Budget (2017 - 2018)	**$733,876.00**

Assigned to: Burnette, James

Item Description	Qty	Price / Unit	Total Amount
Lexis Nexis monthly contracted fee for crime analyst	12	$6,562.50	$78,750.00
Lexis Nexis Annual maintenance fee (Bair analytics software)	1	$4,250.00	$4,250.00
Big Hand: Transcription Software Maintenance	1	$2,500.00	$2,500.00
CALEA: Annual Fee	1	$5,500.00	$5,500.00
CI Technologies: IA Pro & Blue Team software. Used for employee complaints or internal investigations.	1	$1,900.00	$1,900.00
City of Charlotte Radio Service: Access & Maintenance fees; $495.82 x 230 radios (2 yrs. remaining on contract)	225	$476.28	$107,163.00
City of Charlotte Animal Control Agreement:	12	$2,000.00	$24,000.00
Crime Labs - City of Charlotte & NMS Labs	12	$6,500.00	$78,000.00
CJIN - DCI: user services fees (TIDS for mobiles) billed semiannually 106 users x $76 x 6 mos	106	$148.00	$15,688.00
Casper Connect (Sure Tec) : surveillance equipment - annual fee (5) devices	1	$4,613.00	$4,613.00
Covert Track Group - Basic Tracking Svs Annual Maint	1	$900.00	$900.00
Crown Pointe - Skills Manager software used in tracking employee training.	1	$1,000.00	$1,000.00
Crown Pointe - **PTO** software used in training new officers.	1	$2,600.00	$2,600.00
Data Works Live Scan Annual Maintenance Fee	1	$1,953.00	$1,953.00
Direct TV: cable subscription @ HPD	12	$132.00	$1,584.00
ESRI: ArcView Annual maintenance for PD through agreement w/ Planning dept.	1	$1,000.00	$1,000.00
Everbridge: reverse 911 (replaces Blackboard connect)	1	$12,000.00	$12,000.00
Flores & Assoc: flex card, admin fees	12	$550.00	$6,600.00
Guardian Tracking: software used for employee performance.	1	$1,175.00	$1,175.00
I.T. Services: Southeastern Technology, amount based on 32 hours @ $90 / hr. x 52 weeks.	12	$11,520.00	$138,240.00
Interpreter Services	1	$1,500.00	$1,500.00
Juvenile Diversion Program (10/1/17 - 09/30/18)	1	$2,000.00	$2,000.00
Keyper Systems (vehicle key system) Annual fee	1	$550.00	$550.00

Item Description	Qty	Price / Unit	Total Amount
KRONOS payroll software	12	$555.00	$6,660.00
Leads On Line - online Investigation system for law enforcement. (yearly fee)	1	$5,600.00	$5,600.00
Lexis Nexis (police report us) website access for citizens to obtain police reports	1	$2,000.00	$2,000.00
Microsoft Enterprise SHI	1	$41,000.00	$41,000.00
National Power - 2 generators	2	$750.00	$1,500.00
NEO Gov - Applicant Software	1	$3,924.00	$3,924.00
NDI - LPR Trailers Annual Maintenance	1	$3,840.00	$3,840.00
Polygraphs for investigative purposes.	2	$500.00	$1,000.00
Power DMS Test & Survey Maintenance: electronic software for policies, procedures, surveys.	1	$2,700.00	$2,700.00
Power Details - Off Duty Software	1	$3,600.00	$3,600.00
Pre Employment Screenings: (Forensic Polygraphs, FMRT Group, LESI, Innovative Credit Solutions)	12	$1,700.00	$20,400.00
Pre Employment Background Investigations: (U.S. Investigative Security Services)	15	$900.00	$13,500.00
Promotional Testing Assessment	1	$3,000.00	$3,000.00
RENTAL CAR LEASE - UNDERCOVER SURVEILLANCE	12	$2,100.00	$25,200.00
Shred it: document shredding	12	$60.00	$720.00
AXON (Taser International) - Storage, Maintenance and License Fees - Body Cameras / Tasers(yr 3 of 5 yr agreement)	1	$94,334.00	$94,334.00
AXON (Taser International) - Storage, Maintenance and License Fees - In Car Cameras. (yr 2 of 5 yr agreement)	1	$37,310.00	$37,310.00
Vaccinations: Hepatitis vaccinations for new officers, and testing for exposure.	1	$2,000.00	$2,000.00
Porter Lee Property & Evidence Software Maintenance Fee	1	$1,000.00	$1,000.00
Victim's Advocate Agreement: (subject to Board Approval).	1	$15,000.00	$15,000.00
APTEAN- ReportBeam Traffic Accident Software Maintenance Agreement	1	$4,855.00	$4,855.00
ETJ - YEAR 1 = 12 Officers - Cost increase due to pre-employment, new licensing across various software vendors, radio access fees, ms enterprise (new user as well as device).	8	$5,732.00	$45,856.00
	SUB TOTAL		$782,609.00
	ETJ TOTAL		$45,856.00
	GRAND TOTAL		**$828,465.00**

TOWN OF HUNTERSVILLE
PARKS AND RECREATION
BUDGET PROPOSAL
2018-2019

ACCOUNT NUMBER: 106200.0314

ACCOUNT NAME: CONTRACT SERVICES

AMOUNT REQUESTED: 321,288
*** should tie to the Total below**

DESCRIPTION OF ITEM(S) REQUESTED AND/OR REASON FOR REQUEST:		*AMOUNT REQUESTED*
Mowing		90,000
Cleaning- TC		4,000
Cleaning- Recreation Center		6,000
Recreation Center Floor resurfacing and maintenance		5,000
Plumbing repairs		6,500
Electrical- includes athletic field light replacements		25,000
Window and Glass repairs		5,000
Fencing		2,300
Drug Screening/Background Checks		2,000
PO BOX rental		262
Gym Custodial Fees- Alexander Middle School		20,000
Gym Custodial Fees- Barnette		32,000
Gym Custodial Fees- Torrence Creek		18,000
Pest Control		4,800
Benny		1,500
Southeastern Technologies		8,500
Sonitrol and Spectrum- Blythe & Recreation Center		8,000
Large Tree Removals		3,000
Misc.		4,000
HVAC Preventative Maintenance- Recreation Center		6,300
Preventative Maintenance- HVAC		6,000
Music Licenses	0.00 *	3,000
Microsoft Enterprice - SHI		**4,700**
Grancuis	273,462.00 +	2,800
SaniCan Rentals	37,100.00 +	4,800
	2,410.00 +	
	8,316.00 +	
	321,288.00 *	
TOTAL:		273,462

TOWN OF HUNTERSVILLE
PARKS AND RECREATION
BUDGET PROPOSAL
2018-2019

ACCOUNT NUMBER: 106200.0314.08001

ACCOUNT NAME: CONTRACT SERVICES - BRADFORD

AMOUNT REQUESTED: 37,100

*** should tie to the Total below**

DESCRIPTION OF ITEM(S) REQUESTED AND/OR REASON FOR REQUEST:	*AMOUNT REQUESTED*
Mowing	29,000
Electrical-	1,500
Plumbing- includes backflow testing	2,000
Pest Control	600
Stallings- Ice Machine	1,000
Misc.	3,000
TOTAL:	37,100

TOWN OF HUNTERSVILLE
PARKS AND RECREATION
BUDGET PROPOSAL
2018-2019

ACCOUNT NUMBER: **106200.0314.11011**

ACCOUNT NAME: **CONTRACT SERVICES - SEIGLE**

AMOUNT REQUESTED: **2,410**

*** should tie to the Total below**

DESCRIPTION OF ITEM(S) REQUESTED AND/OR REASON FOR REQUEST:	*AMOUNT REQUESTED*
Cleaning Services	1,600
Misc.	810
TOTAL:	2,410

TOWN OF HUNTERSVILLE
PARKS AND RECREATION
BUDGET PROPOSAL
2018-2019

ACCOUNT NUMBER: 106200.0314.15003

ACCOUNT NAME: CONTRACT SERVICES - Blythe

AMOUNT REQUESTED: 8,316

*** should tie to the Total below**

DESCRIPTION OF ITEM(S) REQUESTED AND/OR REASON FOR REQUEST:	*AMOUNT REQUESTED*
Cleaning Services- Mint Condition	7,080
Sonitrol	1,236
TOTAL:	8,316

TOWN OF HUNTERSVILLE
PUBLIC WORKS/ENGINEERING
BUDGET PROPOSAL
2018-2019

ACCOUNT NUMBER: **105700.0314**

ACCOUNT NAME: **CONTRACT SERVICES**

AMOUNT REQUESTED: **$ 107,936**

*** should tie to the Total below**

DESCRIPTION OF ITEM(S) REQUESTED AND/OR REASON FOR REQUEST:		*AMOUNT REQUESTED*
I-77 Interchange (16 mows at $505)		8,080
Various location mowing (16 mows at $1805)		28,880
NC 73 Landscape Maintenance (12 months at $2060)		24,720
On call Surveying Various Location (40 hours at $150 per hour)		6,000
PubWorks Software Annual License Renewal		2,800
Arcview Software Annual License Renewal		300
Bluebeam Revu Software License		500
Janitorial - Seagle ($200.00 @ 12 months)		2,400
Janitorial - Town Center ($160.00 @ 12 months)		1,920
Annual Intersection Turning Movement Counts		13,000
UASI User Fee (Radios)		9,200
Fire Extinguisher Service		1,250
Verhoeff/Commerce Station (16 mows $760) **(Code as Commerce Station)**	**$12,160**	
Flores ((17*$5)=$85 *12 mths)		1,020
MicroSoft Enterprise		2,866
Southeastern		5,000
Lutron		$300
NTA		$480
SHI		$3,000
TOTAL:		107,936

TOWN OF HUNTERSVILLE
TOWN CENTER OPS/PARKING DECK
BUDGET PROPOSAL
2018-2019

ACCOUNT NUMBER: 104500.0314.10007

ACCOUNT NAME: CONTRACT SERVICES - TOWN CTR OPS

AMOUNT REQUESTED:
*** should tie to the Total below**

DESCRIPTION OF ITEM(S) REQUESTED AND/OR REASON FOR REQUEST:	*AMOUNT REQUESTED*
Plumbing issues	1,200
Lighting Control - Lutron	1,440
Other misc	360
Additional	
Commerce Station	22,160 ✓
LNREDC	120 ✓
~~Governing~~	~~3,980~~
TOTAL:	$ 3,000

2/20/2019

TOWN OF HUNTERSVILLE
LEGAL DEPARTMENT
BUDGET PROPOSAL
2018-2019

ACCOUNT NUMBER: **105900.0314**

ACCOUNT NAME: **CONTRACT SERVICES**

AMOUNT REQUESTED: **2,390**
*** should tie to the Total below**

DESCRIPTION OF ITEM(S) REQUESTED AND/OR REASON FOR REQUEST:	*AMOUNT REQUESTED*
Southeastern (YTD March 2108 - $1,310)	1,000
Microsoft Enterprise Program (SHI) - OPEN	300
Mint Condition ($70*12)	840
Pest Control Services ($10 a qtr)	40
Misc. Town Center Expenses	300
Flex Acct. Admin @ $10/month	120
Request based on prior amounts charged to this department, but none of the expenses are ones which the department can control, and are proportional shared expenses.	
TOTAL:	$ 2,600

TOWN OF HUNTERSVILLE
LEGAL DEPARTMENT
BUDGET PROPOSAL
2018-2019

ACCOUNT NUMBER: **105900.0314.11012**

ACCOUNT NAME: **CONTRACT SERVICES - LEGAL**

AMOUNT REQUESTED: **38,070**
*** should tie to the Total below**

DESCRIPTION OF ITEM(S) REQUESTED AND/OR REASON FOR REQUEST:	*AMOUNT REQUESTED*
Smith Rogers (HPD Annual Retainer)	18,070
Jackson Lewis (Employment)	10,000
Undetermined outside counsel fees	9,000
Legal Research Software	1,000
TOTAL:	38,070

Date : 4/9/2019 7:15:59 PM
From : "Karen Bentley" kbentley@huntersville.org
To : "HEOSC" HEOSC@huntersville.org, "Albert Desciscio" adesciscio@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "John Aneralla" janeralla@huntersville.org, "Melinda Bales" mbales@huntersville.org
Subject : Cornelius Educational Options Study Commission report
Attachment : CEOSC_Report to Town Board 4_1_19.pdf;

Good evening, all.
Attached you will find the report developed by our colleagues in Cornelius, presented to their Town Board on April 1st. It is well done and very robust - format/content that we should emulate for our presentation to the Huntersville Town Board.

Tricia Sisson has offered to attend our meeting on the 22nd to review the report with us. Let me know if this is of interest to you and I will get her scheduled.

Take care,
Karen

CEOSC Report to Cornelius Town Board

Cornelius Education Options Study Commission

April 1, 2019

Cornelius Education Options Study Commission

- Purpose
- Needs State
- Option Evaluations

Purpose of the CEOSC

- Project the current and future facilities needs of the Cornelius and North Mecklenburg student population
- Evaluate the following 5 Options:
  1. Do Nothing
  2. Partner with CMS
  3. Open and Operate Municipal Charter School(s)
  4. Partner with an Existing Charter School
  5. Create a New LEA

Projected Enrollment

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Cornelius Population	34,248			37,124			40,000			40,000		
Elementary School	1,554	95	5	1,684	225	11	1,815	356	18	1,815	356	18
Middle School	907	55	3	984	132	7	1,060	208	10	1,060	208	10
High School	1,312	80	4	1,422	190	10	1,533	301	15	1,533	301	15
Cornelius School Pop Total	3,773	230	12	4,090	547	27	4,407	864	43	4,407	864	43
Davidson Population	14,491			17,066			19,641			25,000		
Elementary School	743	44	2	875	176	9	1,007	308	15	1,282	583	29
Middle School	375	22	1	442	89	4	508	155	8	647	294	15
High School	495	29	1	583	117	6	671	205	10	854	388	19
Davidson School Pop Total	1,613	95	5	1,900	382	19	2,186	668	33	2,783	1,265	63
Huntersville Population	65,780			78,860			91,939			110,000		
Elementary School	3,689	239	12	4,422	972	49	5,156	1,706	85	6,169	2,719	136
Middle School	1,487	96	5	1,783	392	20	2,079	688	34	2,487	1,096	55
High School	2,018	131	7	2,419	532	27	2,820	933	47	3,374	1,487	74
Huntersville School Pop Total	7,194	466	23	8,624	1,896	95	10,055	3,327	166	12,030	5,302	265
Total LKN Towns	114,519			133,050			151,580			175,000		
Elementary School	5,986	378	19	6,982	1,374	69	7,978	2,370	118	9,265	3,657	183
Middle School	2,770	174	9	3,208	612	31	3,647	1,051	53	4,194	1,598	80
High School	3,825	240	12	4,424	839	42	5,024	1,439	72	5,761	2,176	109
LKN Towns Pop Total	12,581	792	40	14,615	2,826	141	16,648	4,859	243	19,220	7,431	372
CLT School Pop (N. Meck)												
Elementary School	1,487	68	3	1,671	252	13	1,877	458	23	2,127	708	35
Middle School	1,153	53	3	1,295	195	10	1,455	355	18	1,649	549	27
High School	3,222	147	7	3,620	545	27	4,068	993	50	4,609	1,534	77
Charlotte Student Pop	5,861	267	13	6,586	992	50	7,401	1,807	90	8,385	2,791	140

Total North Meck Students												
Elementary School	7,472	445	22	8,652	1,625	81	9,855	2,828	141	11,392	4,365	218
Middle School	3,922	226	11	4,504	808	40	5,102	1,406	70	5,843	2,147	107
High School	7,047	387	19	8,045	1,385	69	9,092	2,432	122	10,370	3,710	185
Total North Meck Students	18,442	1,059	53	21,201	3,818	191	24,049	6,666	333	27,605	10,222	511

10,222 new students will be added to the capacity needs of the N. Meck schools by 2035

- (1) North Charlotte population within Hopewell & North Meck districts.
- North Charlotte population buildout based on 2045 Charlotte population of 1,322,813
- (Estimated an average population of North Charlotte to Charlotte population to be 6.25%. Applied 6.25% to 2045 Charlotte population (1,322,813 * 6.25% = 82,676.))

Source: Cornelius Town Planner Projections Feb 2019

Classroom Needs Based on Growth Projections

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Cornelius Population	34,248			37,124			40,000			40,000		
Elementary School	1,554	95	5	1,684	225	11	1,815	356	18	1,815	356	18
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Charlotte Student Pop	18,442	1,059	53	21,201	3,818	191	24,049	6,666	333	27,605	10,222	511

Note: no adjustment made for current enrollment over/under planned enrollment in existing N. Meck Schools

Option 1: Do Nothing

- Continue with the status quo allowing CMS to solve for overcrowding as they see fit

Option 1: Do Nothing

Objective: Continue with the status quo allowing CMS to solve the issue as they see fit

PROS

- No pushback either legislatively or legally
- Appeases those satisfied with current school status
- No monetary cost to the town
- No required effort from town officials

CONS

- No real, long-term solution for overcrowding, especially with the forecasted population growth
  - 500+ students by 2025
  - 800+ students by 2030
- No new classroom buildings in our region for at least 15 years
- No equitable distribution of resources for Lake Norman schools
- Continued strain in the relationship between Lake Norman region and CMS
- No control over where CMS draws lines for student assignment. This can negatively impact property values and business development

Option 2: Partner with CMS

- Create a collaborative educational partnership between the Town of Cornelius and CMS

Option 2: Partner with CMS

Current/Previous Partnering Agreements:

- 2003 Bailey Middle JUA
- 2004 Reallocation of Land Bond Dollars JUA for Hough
- 2005 Westmoreland Road Elementary(JV Washam) JUA
- 2015 Cornelius Elementary JUA

Option 2: Partner with CMS

Objective: Create a partnership between the Town of Cornelius and CMS that promotes a quality and efficient educational experience for Cornelius students in school buildings that meet capacity needs.

- Through this partnership, devise a plan to address present and future population growth in the Lake Norman area and provide an equitable distribution of funding and resources.

PROS

- No legislative requirement at state or county level
- Potentially more cost effective than other options
- Utilizes resources already in place with CMS – transportation, staff, food service, specialists, etc.
- Less divisive – public entities working together toward a common goal of positive educational outcomes

CONS

- Possibility of no improvements in our area
- Long timeline to solutions or results.
- If a deal is reached, no guarantee that a newly elected board would continue to honor that deal
- Cornelius pays 4.3% of total property taxes and makes up 2.7% of the county population
- Our area only has 1/9 representation on CMS board
- Differing opinions and perspectives will still be present between Cornelius and CMS

Option 2: Partner with CMS

Objective: Create a partnership between the Town of Cornelius and CMS that promotes a quality and efficient educational experience for Cornelius students in school buildings that meet capacity needs.

- Through this partnership, devise a plan to address present and future population growth in the Lake Norman area and provide an equitable distribution of funding and resources.

PROS

CONS (continued)

- Potential loss of magnet school options under MEAC reassignment suggestion
- No control over where CMS draws lines for student assignment. This can negatively impact property values and business development.
- We do not agree with the CMS definition for capacity as we do not consider modular classrooms a good solution.

Option 2: Partner with CMS

Sources of Leverage:

- Land – current town-owned land is limited with no viable locations, possible developer incentives with future developments (i.e., trade land to build a school for revised density requirements).
- Financial incentives to partner in building new facilities as the town has with previous JUAs. Town can offer to pay for athletic fields, playgrounds, gyms, theaters, etc., for new buildings in our town.
- Town of Cornelius can agree to opt out of HB 514 as requested by CMS.
- Any group of concerned citizens can follow the traditional charter school route outside of HB 514.
- Campaign to rally the court of public opinion.

Option 2: Partner with CMS

Potential Outcomes:

- Form a CMS advisory board with representation from Cornelius, Davidson and Huntersville. Consideration can also be given to creating a larger board with representation from Pineville and Matthews.

- Build relationship with the CMS school board to be a stronger advocate for the needs of our area.

- According to the Municipal Concerns Act Article III Report, a consideration for relief for Cornelius at the high school level would be to reassign 750 students to Huntersville schools. Strengthening our relationship with CMS could help accomplish this relief. Based on a planned 2000 students at Hough, it is currently at 127% capacity. This relief would bring Hough to 90% capacity, leaving room for student population growth.

- Once current overcrowding is addressed, work with CMS to create a plan to build future buildings or improve current facilities, possibly funded through COPS.

Option 2: Partner with CMS

Next Steps:

- Set up meeting with representatives from CMS, including Superintendent Dr. Wilcox.
- Work with planning board to develop list of potential sites for new schools.
- Review past and current partnerships with CMS to define parameters of future partnerships with CMS.
- Work with CMS on redrawing boundaries and district lines to better accommodate LKN municipalities. Develop a plan to communicate changes to property owners.
- Explore options to expand current buildings at Bailey and Hough to accommodate more students without modulars. Possibilities may include more classrooms, expand cafeterias or add enclosed outdoor seating, and add a new building for eight and ninth grades between Bailey and Hough.

Option 3: Municipal Charter School

- Using Current CMS North Mecklenburg boundaries

Background on House Bill 514

- Governance Structure
  - Municipality's governing body can serve as ex officio board or appoint one to govern its municipal charter school
  - NC Office of Charter Schools provides technical assistance, guidance and training to municipal charter schools, as part of its duties
- Municipal charters can prioritize enrollment to students in the municipality
- Employment requirements
  - Municipal charters can employ teachers provided
    - at least 50% hold teaching licenses
    - All teachers of core subjects (science, math, social studies, language arts) are college graduates
  - Municipal charters can employ/discharge others to perform non-teaching duties
  - Municipal charters' employees can participate in the state retirement and health system for teachers and state employees

Sources:
https://www.ncleg.gov/Sessions/2017/Bills/House/PDF/H514v7.pdf
https://content.govdelivery.com/accounts/NCSBE/bulletins/224f427

Option 3: Municipal Charter School

- Estimated Timing
  - 1 year approval process after application submitted
  - 1-3 years after approval received to id/ready/retrofit location, hire/train staff, order supplies, advertise for students, etc.
  - Total timetable 2-4 years minimum to open school
  - Therefore, earliest opening likely Fall 2022

Sources:
https://www.ncleg.gov/Sessions/2017/Bills/House/PDF/H514v7.pdf
https://content.govdelivery.com/accounts/NCSBE/bulletins/224f427

Option 3: Municipal Charter School Cornelius Operating Budget Assumptions

- Municipal charter school of 1,500 students with 3 year ramp up
- EC students 13% of student population
- Approximately 1-2% annual increase in $/ADM
- Approximately 1-2% annual increase in expenses
- Rent expense based on $12/sq ft, 100,000 sq ft building

Cornelius Operating Budget

MUNICIPAL CHARTER SCHOOL **Base**

FYE 6/30

ADM (student population)	750	1,125	1,500	1,500	1,500	1,500	1,500
INCOME STATEMENT (000s)	**YEAR 1**	**YEAR 2**	**YEAR 3**	**YEAR 4**	**YEAR 5**	**YEAR 10**	**YEAR 15**
Total Revenues	6,660	9,172	12,289	12,468	12,650	13,600	14,625
% chg	*0.0%*	*37.7%*	*34.0%*	*1.5%*	*1.5%*	*1.5%*	*1.5%*
Salaries/Benefits	5,418	6,461	7,665	7,789	7,916	8,583	9,308
% of Revenues	*81.4%*	*70.4%*	*62.4%*	*62.5%*	*62.6%*	*63.1%*	*63.6%*
Rent	1,080	1,102	1,124	1,146	1,169	1,291	1,425
Other Operational Expenses	1,381	1,580	1,824	1,848	1,872	1,999	2,135
Total Expenses	7,879	9,142	10,612	10,783	10,957	11,876	12,877
% chg	*0.0%*	*16.0%*	*16.1%*	*1.6%*	*1.6%*	*1.6%*	*1.6%*
Operating Income	**(1,220)**	29	1,677	1,685	1,692	1,724	1,748
Operating Income Margin	-18.3%	0.3%	13.6%	13.5%	13.4%	12.7%	12.0%

Key Takeaways:

- Need $1MM+ to open municipal charter & fund its initial operations plus liquidity needs
- Once fully operational, school can operate at better than breakeven
- Outside of salaries/benefits, rent biggest single projected expense

Potential Diversity Statistics using LNC

	Total Population	Asian	African-American	Hispanic	2+ Races	Caucaisan
Elementary School	399	10%	14%	6%	7%	64%
Middle School	799	9%	12%	7%	7%	66%
High School	805	5%	15%	4%	4%	71%
Total LNC	2,003	8%	13%	6%	6%	68%

Key Takeaways:

- Diversity of Municipal Charter School should mirror the demographics of the Lake Norman area
- Used Lake Norman Charter demographics from 2017-2018 as a proxy to estimate potential demographics of Cornelius Municipal Charter School

Option 3: Municipal Charter School Implications

PROS

- Promotes local control and increases parental choice
- Ensures town representation
- Prioritizes enrollment for town children
- Reduces bureaucracy, increases efficiency, and lowers administrative costs
- Provides potential for higher standard/more flexible curriculum and enhanced instructional practices
- Alleviates overcrowding issue
- Reinforces the concept of neighborhood school

CONS

- Potentially higher costs for service delivery
- Risk alienating local LEA
- Law may be changed/repealed to be less favorable
- Legal challenges may occur
- How does Town fund initial school start up/Double Taxation
- High initial liquidity needs
- Profitability impacted by rental expense before ramp up completed

Option 3: Municipal Charter School

Sources of Leverage:

- Town bond rating may assist Municipal Charter School with capital/liquidity funding
- Local developers may find trade of land for school in return for higher density an attractive proposition
- May generate positive parental response resulting in high demand for seats in the school

Option 3: Municipal Charter School

Potential Outcomes:

- Could be elongated start-up timetable, but once fully operational, longer term solution to alleviate overcrowding issue for the Town
- Creative financial solutions will be needed to address significant initial liquidity needs and upfront costs
- Can learn from local charter schools as demonstrated models of excellence
- May strain relationship with local LEA

Option 3: Municipal Charter School

Next Steps:

- Determine viability of financing/sources of capital
- Determine availability and upfit of existing leasable space
- Consider partnering with Huntersville (and Davidson) to share resources
- Determine additional legal and political challenges
- Solicit citizen feedback

Option 4: Partner with an Existing Charter School

- Enter into a management agreement with an existing, established, local charter school to establish and maintain operations of an independent municipal-owned charter school

Option 4: Partner with an Existing Charter School

Partnering Criteria:

- Located in the North Mecklenburg area
- Local operations management (no outsourcing of primary business oversight)
- No less than 5-years of operations with consistent enrollment exhibiting high parental demand (i.e. wait lists that consistently exceed enrollment), and acceptable performance metrics (EOG Scores) demonstrating consistent educational success
- Acceptable learning curriculum
- Demonstrated positive operational cash flow for at least three of the most current years of operations
- Active and engaging instructional practices
- Must exhibit low/acceptable staff turnover, with Academic Director in place for at least 3-years, and instructors at or above state requirement of at least 50% teachers certified and licensed

Option 4: Partner with an Existing Charter School

PROS

- Financial economies of scale from shared resources of operating expenses, such as administration, employment, and transportation
- Knowledge and experience of application and establishment process
- Benefitting from established, successful educational curriculum
- Local brand recognition based on reputation of partnering school

CONS

- Loss of total control over municipal sponsored Charter School
- May not receive interest from preferred partner schools

Option 4: Partner with an Existing Charter School

Sources of Leverage:

- Town's ability to assist Charter School with capital funding sources
- Town's ability to assist and prioritize Charter School with additional field space
- Ability for Charter School to expand and offer seats to wait listed students

Option 4: Partner with Existing Charter School

Potential Outcomes:

- Faster Start-Up
- Higher quality staffing
- Leverage proven Managing Director and curriculum

Option 4: Partner with an Existing Charter School

Next Steps:

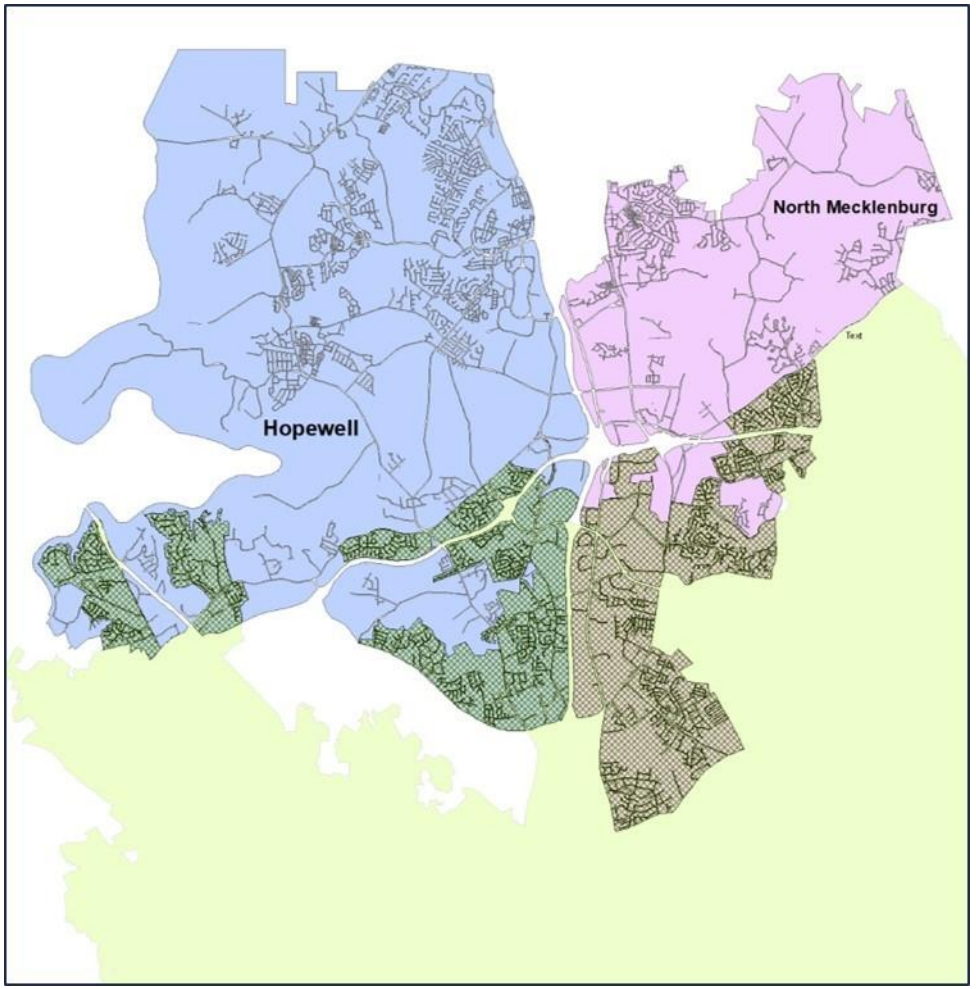
- Analyze sub-option of operating a charter satellite campus
- Determine viability of financing/sources of capital
- Determine availability and upfit of existing leasable space
- Possibly partner with Huntersville (and Davidson) to share resources
- Determine additional legal and political challenges
- Solicit and review interest from local Charter School operators that meet or exceed the aforementioned requirements

Option 5: New LEA

- Using Current CMS North Mecklenburg boundaries

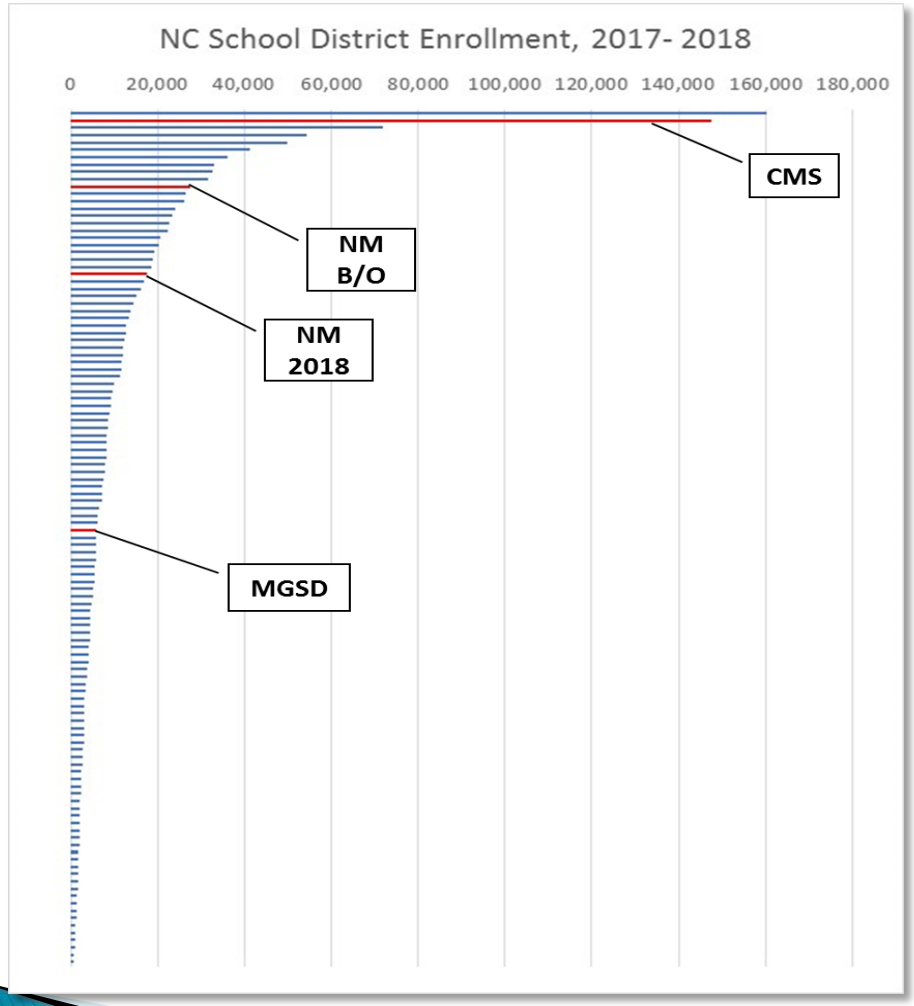
Definition & Assumptions

- Create a new school district separate from CMS
- Current CMS school assignment borders unchanged
  - Minimal disruption
  - Preserves diversity
  - Engages Charlotte positively



Source: CMS

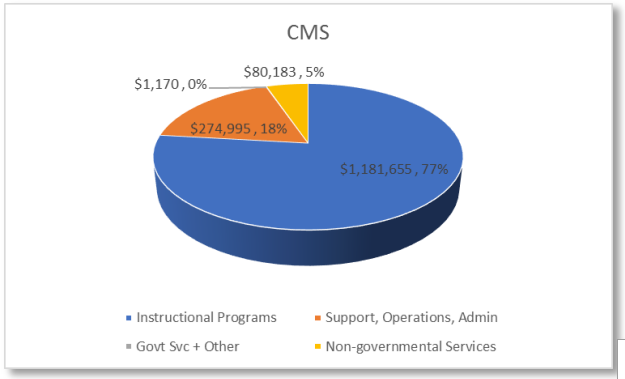
Comparison to Existing LEAs



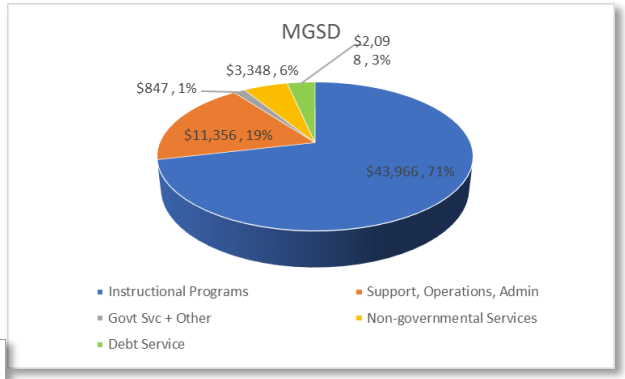
- At current enrollment a North Meck LEA would be the 23rd largest school district in NC
- At buildout a North Meck LEA would be the 11th largest school district in NC

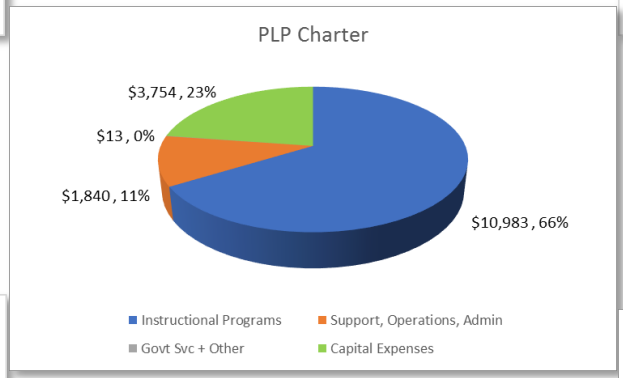
Source: "Size of Local School Districts", Joint Legislative Study

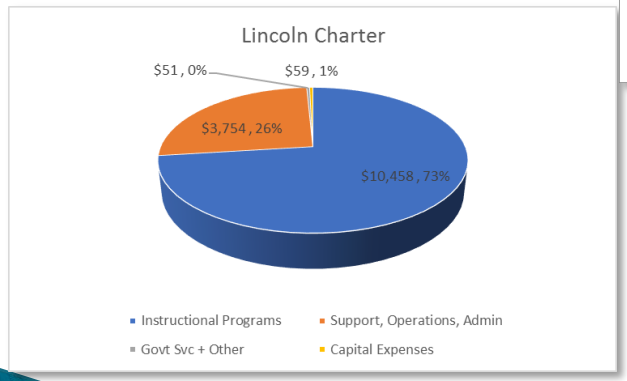
Various Cost Structures



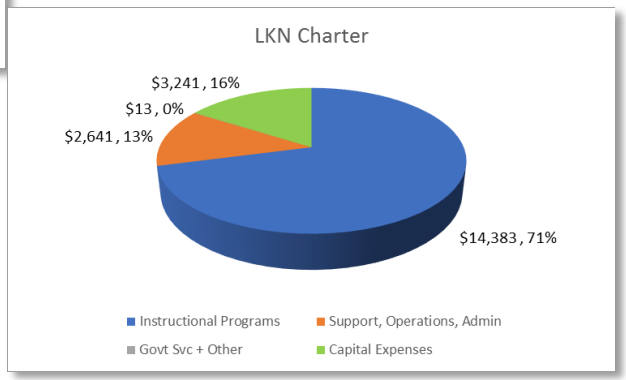
Economies of scale not evident between MGSD & CMS







Operating strategies differ between charter schools



(1) CMS 2017 Annual Rerport
(2) MGSD Financial Report, 2017, p. 8 (Does not include D & A)
(3) Lincoln Chart Financial Audit, 2018
(4) PLP Financial Audit
(5) Capital expenses for charter schools are reported as operating expenditures net of depreciation
(6) LKN Charter Financial Audit, 2018
(7) Does not include GASB 75 restatement

Operating Budget– CMS model

	CMS	North Meck LEA				
Governmental Activities	**2017**	**2017**	**2020**	**2025**	**2030**	**Bld Out**
Per Pupil (1)	$ 9,959	$ 9,043	$ 9,043	$ 9,043	$ 9,043	$ 9,043
Enrollment	146,394	17,383	18,549	21,818	25,665	27,605
Budget (Governmental)	$ 1,457,938	$ 157,188	$ 167,731	$ 197,292	$ 232,079	$ 249,622
Instructional Programs						
Regular	51%	$ 79,803	$ 85,156	$ 100,164	$ 117,825	$ 126,731
Special	16%	$ 24,704	$ 26,361	$ 31,007	$ 36,475	$ 39,232
School Leadership	5%	$ 8,078	$ 8,620	$ 10,139	$ 11,927	$ 12,828
Co-Curricular	1%	$ 1,362	$ 1,454	$ 1,710	$ 2,011	$ 2,163
School-Based Support	4%	$ 6,820	$ 7,278	$ 8,560	$ 10,070	$ 10,831
Subtotal, Instructional Support	77%	$ 120,768	$ 128,869	$ 151,580	$ 178,307	$ 191,786
Supporting Services, Operations, Administration						
Support and Development	0.6%	$ 869	$ 928	$ 1,091	$ 1,283	$ 1,380
Special Population Support	0.5%	$ 805	$ 859	$ 1,011	$ 1,189	$ 1,279
Technology Support	1.0%	$ 1,566	$ 1,671	$ 1,965	$ 2,312	$ 2,486
Financial & Human Resources	2.0%	$ 3,181	$ 3,394	$ 3,993	$ 4,696	$ 5,052
Accountability Services	0.3%	$ 413	$ 440	$ 518	$ 609	$ 655
System-Wide Pupil Support	0.3%	$ 421	$ 450	$ 529	$ 622	$ 669
Operational Support	12%	$ 19,134	$ 20,418	$ 24,016	$ 28,251	$ 30,386
Policy, Leadership & Pub Relations	1%	$ 1,715	$ 1,830	$ 2,153	$ 2,533	$ 2,724
Support, Operations, Admin	18%	$ 28,105	$ 29,990	$ 35,276	$ 41,496	$ 44,632
Community Service	0.0%	$ -	$ -	$ -	$ -	$ -
Other	0.0%	$ -	$ -	$ -	$ -	$ -
Subtotal, Governmental Services	**94.8%**	$ 148,993	$ 158,987	$ 187,006	$ 219,979	$ 236,608
Business-type Activities (2) (3)	$ 80,183	$ 9,521	$ 10,160	$ 11,950	$ 14,057	$ 15,120
After School Enrichment	0.9%	$ 83	$ 89	$ 105	$ 123	$ 132
Child Nutrition	4.3%	$ 413	$ 441	$ 518	$ 610	$ 656
Subtotal, Non-governmental Services	**5.2%**					
Total (%)	**100.0%**					
Total ($)	$ 1,538,121	$ 166,709	$ 177,891	$ 209,242	$ 246,136	$ 264,742

(1) Per pupil expend[illegible] in 2018 $
(2) Pro rated based on enrollm[illegible]
(3) CMS number from 2017 CMS Annual R[illegible]

Operating budget– MGSD model

	MGSD	North Meck LEA				
Governmental Activities	**2017**	**2017**	**2020**	**2025**	**2030**	**Bld Out**
Per Pupil (1)	$ 9,382	$ 8,519	$ 8,519	$ 8,519	$ 8,519	$ 8,519
Enrollment	5,987	17,383	18,549	21,818	25,665	27,605
Budget (Governmental)	$ 56,170	$ 148,081	$ 158,014	$ 185,862	$ 218,633	$ 235,160
Instructional Programs						
Regular	46%	$ 67,475	$ 72,002	$ 84,691	$ 99,624	$ 107,154
Special	10%	$ 15,410	$ 16,444	$ 19,342	$ 22,752	$ 24,472
School Leadership	5%	$ 7,238	$ 7,724	$ 9,085	$ 10,687	$ 11,495
Co-Curricular	4%	$ 6,316	$ 6,740	$ 7,927	$ 9,325	$ 10,030
School-Based Support	1%	$ 1,451	$ 1,548	$ 1,821	$ 2,142	$ 2,304
Subtotal, Instructional Support	71%	$ 105,664	$ 112,751	$ 132,622	$ 156,006	$ 167,799
Supporting Services, Operations, Administration						
Support and Development	1.0%	$ 1,413	$ 1,507	$ 1,773	$ 2,086	$ 2,243
Special Population Support	0.0%	$ -	$ -	$ -	$ -	$ -
Technology Support	1.9%	$ 2,813	$ 3,001	$ 3,530	$ 4,153	$ 4,467
Financial & Human Resources	0.0%	$ 14	$ 15	$ 18	$ 21	$ 23
Accountability Services	0.0%	$ 4	$ 4	$ 5	$ 6	$ 6
System-Wide Pupil Support	0.8%	$ 1,173	$ 1,251	$ 1,472	$ 1,731	$ 1,862
Operational Support	12%	$ 18,065	$ 19,276	$ 22,674	$ 26,671	$ 28,688
Policy, Leadership & Pub Relations	3%	$ 3,812	$ 4,067	$ 4,784	$ 5,627	$ 6,053
Support, Operations, Admin	18%	$ 27,293	$ 29,123	$ 34,256	$ 40,296	$ 43,342
Community Service	0.0%	$ -	$ -	$ -	$ -	$ -
Other	0.0%	$ -	$ -	$ -	$ -	$ -
Subtotal, Governmental Services	**91.2%**	$ 134,993	$ 144,048	$ 169,435	$ 199,310	$ 214,376
Business-type Activities (2) (3)	$ 3,348	$ 9,720	$ 10,372	$ 12,201	$ 14,352	$ 15,437
After School Enrichment	0.9%	$ 92	$ 98	$ 115	$ 135	$ 146
Child Nutrition	4.5%	$ 436	$ 466	$ 548	$ 644	$ 693
Subtotal, Non-governmental Services	**5.4%**					
Total (%)	**100.0%**					
Total Operating ($)	$ 59,518	$ 157,802	$ 168,386	$ 198,062	$ 232,985	$ 250,597

(1) Per pupil expenditures in 2018 $
(2) Pro rated based on enrollment
(3) Budget data from MGSD 2017 Audited Report
(4) Does not include debt service or depreciation

N. Meck Capital Needs Assessment – LEA Option

	Avg School Capacity	2020	2025	2030	2035
Cornelius Population					
Elementary School	776	0.1	0.3	0.5	0.5
Middle School	1093	0.1	0.1	0.2	0.2
High School	2053	0.0	0.1	0.1	0.1
Davidson Population					
Elementary School	776	0.1	0.2	0.4	0.8
Middle School	1093	0.0	0.1	0.1	0.3
High School	2053	0.0	0.1	0.1	0.2
Huntersville Population					
Elementary School	776	0.3	1.3	2.2	3.5
Middle School	1093	0.1	0.4	0.6	1.0
High School	2053	0.1	0.3	0.5	0.7
Total LKN Towns					
Elementary School	776	0.5	1.8	3.1	4.7
Middle School	1093	0.2	0.6	1.0	1.5
High School	2053	0.1	0.4	0.7	1.1
Charlotte School Pop In N. Meck Schools					
Elementary School	776	0.1	0.3	0.6	0.9
Middle School	1093	0.0	0.2	0.3	0.5
High School	2053	0.1	0.3	0.5	0.7

	Optimal School Size	2020	2025	2030	2035
Cornelius Population					
Elementary School	700	0.1	0.3	0.5	0.5
Middle School	1100	0.1	0.1	0.2	0.2
High School	1500	0.1	0.1	0.2	0.2
Davidson Population					
Elementary School	700	0.1	0.3	0.4	0.8
Middle School	1100	0.0	0.1	0.1	0.3
High School	1500	0.0	0.1	0.1	0.3
Huntersville Population					
Elementary School	700	0.3	1.4	2.4	3.9
Middle School	1100	0.1	0.4	0.6	1.0
High School	1500	0.1	0.4	0.6	1.0
Total LKN Towns					
Elementary School	700	0.5	2.0	3.4	5.2
Middle School	1100	0.2	0.6	1.0	1.5
High School	1500	0.2	0.6	1.0	1.5
Charlotte School Pop In N. Meck Schools					
Elementary School	700	0.1	0.4	0.7	1.0
Middle School	1100	0.0	0.2	0.3	0.5
High School	1500	0.1	0.4	0.7	1.0

Total North Meck School Pop	Avg School Capacity	2020	2025	2030	2035
Elementary School	776	0.3	1.8	3.4	5.4
Middle School	1093	0.6	1.1	1.7	2.3
High School	2053	0.4	0.9	1.4	2.1
Estimated Construction Cost	in millions	$35	$155	$215	$335

Total North Meck School Pop	Optimal School Size	2020	2025	2030	2035
Elementary School	700	0.4	2.0	3.8	6.0
Middle School	1100	0.6	1.1	1.7	2.3
High School	1500	0.6	1.3	2.0	2.8
Estimated Construction Cost	in millions	$105	$155	$410	$430

*Optimal School size based on NC Public Schools report "School Size and its Relationship to Achievement and Behavior" April 2000

* Estimated Construction Cost per building source: MGSD Dec 2018 – rounded to whole buidling

Analysis assumes correction of current over utilization vs. planned enrollment in existing N. Meck Schools

Current Over/Under Utilization	+ kids	# classrooms
N. Meck Elementary Schools	-193	-10
N. Meck Middle Schools	416	21
N. Meck High Schools	500	25

Cornelius Capital Needs Assessment – LEA Option

1. Adding in the over-utilization of the Cornelius schools does make a material difference in the school needs for Cornelius students
2. Cornelius school age children will need additional schools by 2035, likely 1 elementary, 1 middle and 1 high school

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Cornelius Population	34,248			37,124			40,000			40,000		
Elementary School	1,554	302	15	1,684	432	22	1,815	563	28	1,815	563	28
Middle School	907	617	31	984	694	35	1,060	770	38	1,060	770	38
High School	1,312	624	31	1,422	734	37	1,533	845	42	1,533	845	42
Cornelius School Pop Total	3,773	230	77	4,090	547	93	4,407	864	109	4,407	864	109

Current Over/Under Utilization	2018	+ kids	# classrooms
Cornelius Elementary Schools		207	10
Cornelius Middle Schools		562	28
Cornelius High School		544	27

	Avg School Capacity	2020	2025	2030	2035
Cornelius Population					
Elementary School	776	0.4	0.6	0.7	0.7
Middle School	1093	0.6	0.6	0.7	0.7
High School	2053	0.3	0.4	0.4	0.4
Estimated Construction Cost	in millions	$35	$60	$60	$60

	Optimal School Size	2020	2025	2030	2035
Cornelius Population					
Elementary School	700	0.4	0.6	0.8	0.8
Middle School	1100	0.6	0.6	0.7	0.7
High School	1500	0.4	0.5	0.6	0.6
Estimated Construction Cost	in millions	$35	$60	$130	$130

Est Construction Cost:
Source MGSD Dec 2018
Rounded to whole buildings

Option 5: New LEA

PROS

- Local control
  - Capital budget
  - Student assignment
  - Taxation
  - Board representation
- Fewer bureaucratic layers
- Tailored solutions
- Greater sense of community

CONS

- Politically difficult
- Potential loss of programming breadth

Option 5: New LEA

Sources of Leverage:

- Citizen involvement

Option 5: New LEA

Potential Outcomes:

- North Meck LEA
- LKN LEA

Option 5: New LEA

Next Steps:

- Determine legal process
- Perform revenue analysis
- Engage the community with round table meetings
  - Teachers
  - Parents
- Continue to study feasibility

Summary and Next Steps

- Based on the projection of the current and future facilities needs of the Cornelius and North Mecklenburg student population, and feedback received during this meeting, the CEOSC will finalize their findings of the 5 Options available to the Town of Cornelius to address future educational needs.
  1. Do Nothing
  2. Partner with CMS
  3. Open and Operate Municipal Charter School(s)
  4. Partner with an Existing Charter School
  5. Create a New LEA

- Final report date TBD, anticipated to be May 2019

Appendix

Option 3: Municipal Charter School Capital Needs Assessment

For the Municipal Charter School Option:

1. Assessing Cornelius growth only, no complete ***new schools*** are needed by 2035 using either avg school capacity or optimal school size assumptions.
2. Cornelius school age children will need ***additional classrooms by 2020***, and capacity will be constrained without significant re-assignment into Huntersville schools or by adding the equivalent of a small to mid-sized Charter school in Cornelius

	AVG School Capacity	2020	2025	2030	2035
Cornelius Population					
Elementary School	776	0.1	0.3	0.5	0.5
Middle School	1093	0.1	0.1	0.2	0.2
High School	2053	0.0	0.1	0.1	0.1

	Optimal School Size	2020	2025	2030	2035
Cornelius Population					
Elementary School	700	0.1	0.3	0.5	0.5
Middle School	1100	0.1	0.1	0.2	0.2
High School	1500	0.1	0.1	0.2	0.2

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Cornelius Population	34,248			37,124			40,000			40,000		
Elementary School	1,554	95	5	1,684	225	11	1,815	356	18	1,815	356	18
Middle School	907	55	3	984	132	7	1,060	208	10	1,060	208	10
High School	1,312	80	4	1,422	190	10	1,533	301	15	1,533	301	15
Cornelius School Pop Total	3,773	230	12	4,090	547	27	4,407	864	43	4,407	864	43

Est Construction Cost:
Source MGSD Dec 2018
Partial building cost applied

*Assessment of capital needs based on optimal school size

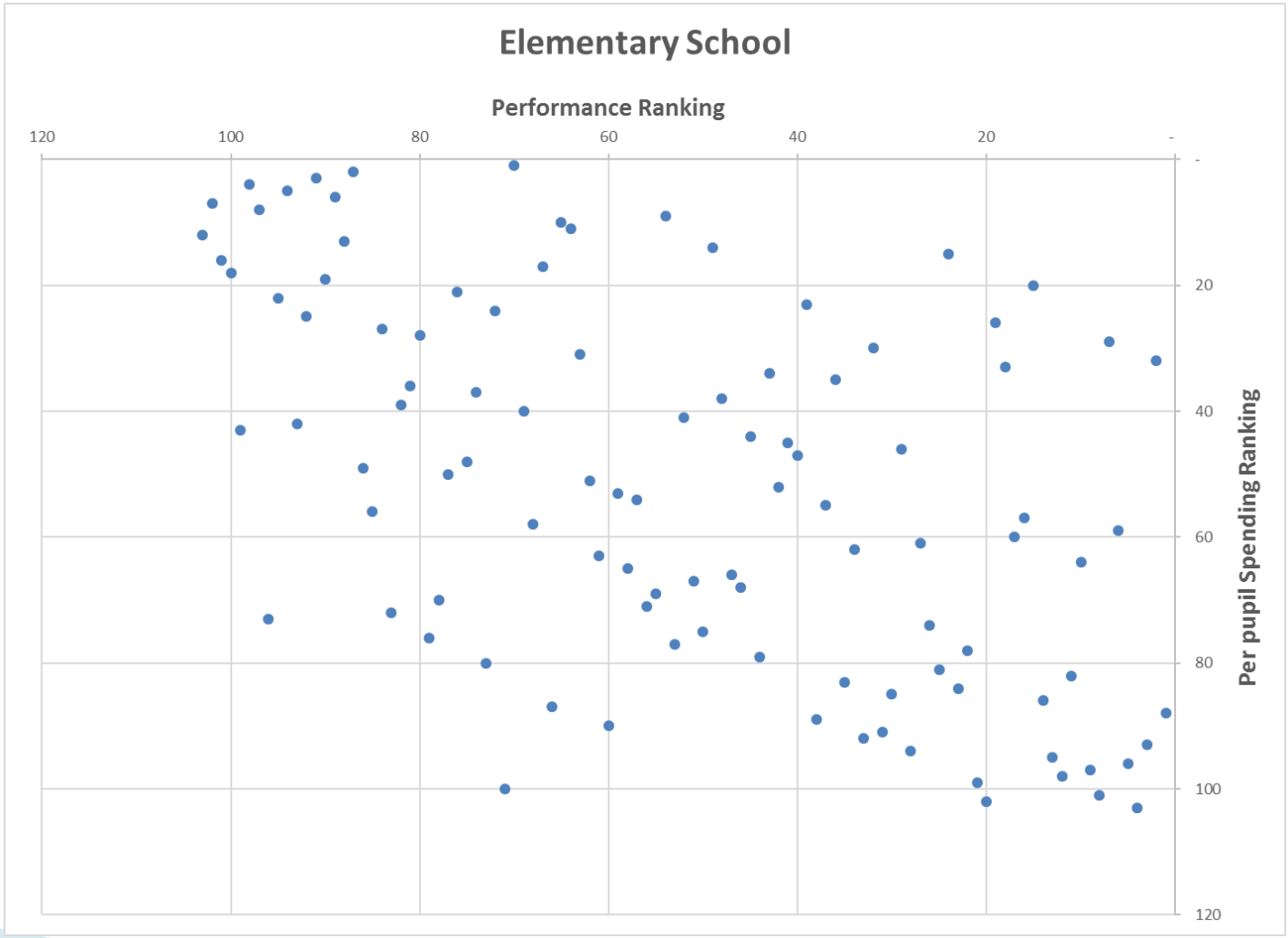
LED Option Analysis Assumptions

1. Uses current total N. Meck boundaries for CMS schools
2. All schools located in Davidson/Cornelius/ Huntersville would be assigned to the new LEA
3. All schools will use "planned enrollment" at 20 students/classroom as the student population

						Students Enrolled From:									
School	School Type	Municipality	Planned Enrollment	Over/ Under Plan	Total Enrollment	Cornelius		Huntersville		Davidson		Charlotte		Out of County	
Cornelius Elementary	Elementary	Cornelius	780	-132	648	634	97.8%	4	0.6%	1	0.2%	7	1.1%	2	0.3%
JV Washam Elementary	Elementary	Cornelius	780	339	1119	796	71.1%	272	24.3%	32	2.9%	12	1.1%	7	0.6%
Bailey Middle School	Middle	Cornelius	1140	562	1702	845	49.6%	509	29.9%	343	20.2%	4	0.2%	1	0.1%
Hough High School	High	Cornelius	2000	544	2544	1185	46.6%	898	35.3%	430	16.9%	26	1.0%	5	0.2%
Davidson Elementary	Elementary	Davidson	640	50	690	11	1.6%	7	1.0%	658	95.4%	6	0.9%	8	1.2%
Barnette Elementary School	Elementary	Huntersville	780	-18	762	4	0.5%	719	94.4%	2	0.3%	26	3.4%	11	1.4%
Blythe Elementary	Elementary	Huntersville	1000	10	1010	1	0.1%	356	35.2%	0	0.0%	650	64.4%	3	0.3%
Grand Oak Elementary	Elementary	Huntersville	780	-206	574	3	0.5%	543	94.6%	0	0.0%	24	4.2%	4	0.7%
Huntersville Elementary	Elementary	Huntersville	740	54	794	2	0.3%	756	95.2%	4	0.5%	27	3.4%	5	0.6%
Long Creek Elementary	Elementary	Huntersville	780	-276	504	0	0.0%	20	4.0%	0	0.0%	483	95.8%	1	0.2%
Torrence Creek Elementary	Elementary	Huntersville	700	72	772	3	0.4%	726	94.0%	1	0.1%	38	4.9%	4	0.5%
Trillium Springs Montessori	Elementary	Huntersville	240	-86	154	5	3.2%	47	30.5%	1	0.6%	100	64.9%	1	0.6%
Francis Bradley Middle	Middle	Huntersville	1060	14	1074	3	0.3%	734	68.3%	2	0.2%	331	30.8%	4	0.4%
JM Alexander Middle School	Middle	Huntersville	1080	-160	920	4	0.4%	148	16.1%	8	0.9%	755	82.1%	5	0.5%
Hopewell High School	High	Huntersville	2000	-287	1713	3	0.2%	709	41.4%	0	0.0%	996	58.1%	5	0.3%
North Mecklenburg High	High	Huntersville	2160	68	2228	18	0.8%	223	10.0%	28	1.3%	1957	87.8%	2	0.1%
Merancas Middle College High	High	Huntersville			175	26	14.9%	57	32.6%	8	4.6%	83	47.4%	1	0.6%
N. Meck Schools Total	Elementary		7220	-193	7027	1459		3450		699		1373		46	
N. Meck Schools Total	Middle		3280	416	3696	852		1391		353		1090		10	
N. Meck Schools Total	High		6160	325	6485	1206		1830		458		2979		12	
Total Enrollment North Mecklenburg Schools			**16660**		**17208**	**3517**		**6671**		**1510**		**5442**		**68**	

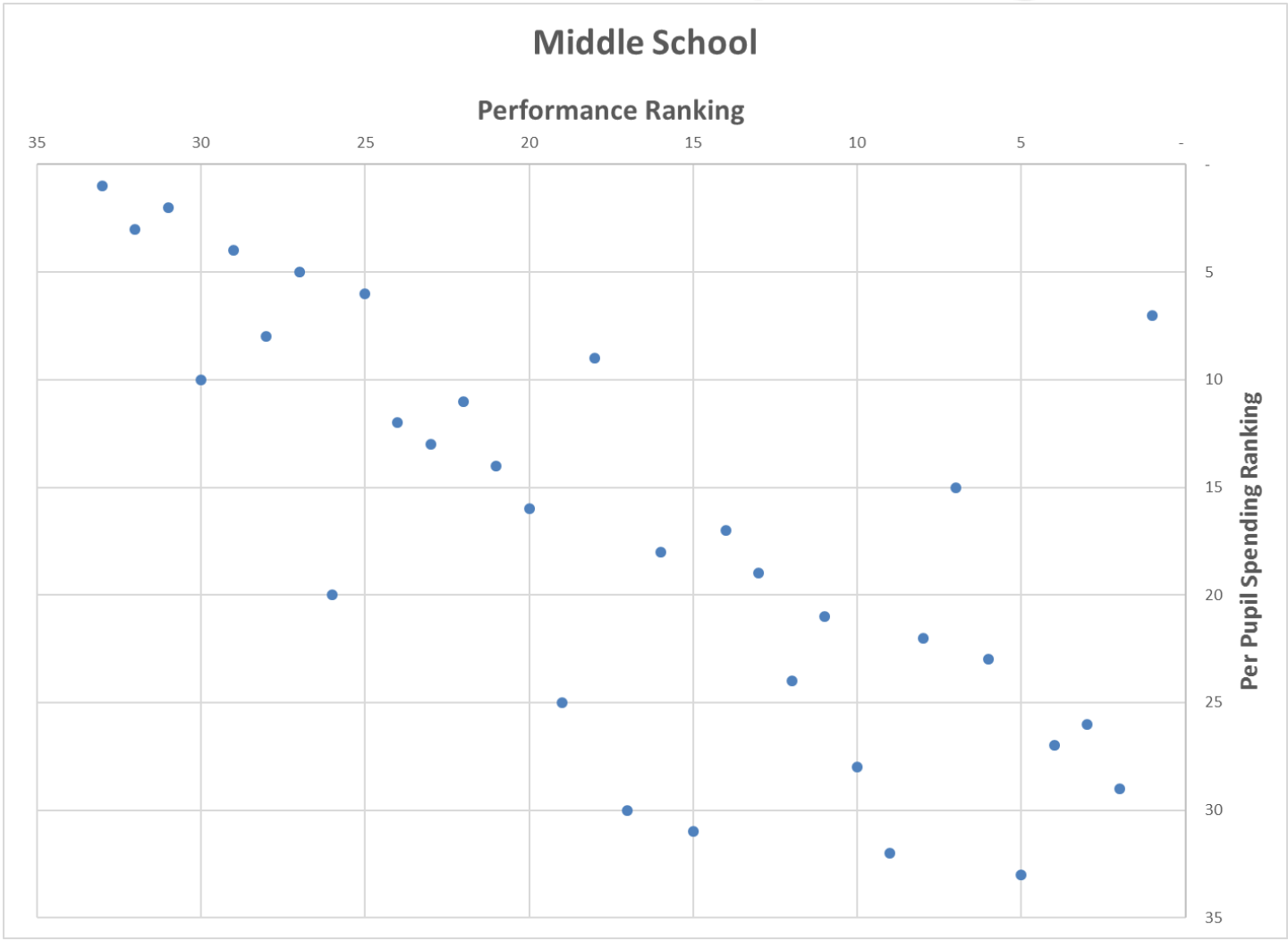
Source: School Enrollment by Municipality (FINAL 110718).pdf

Student Achievement v Spending– Elem



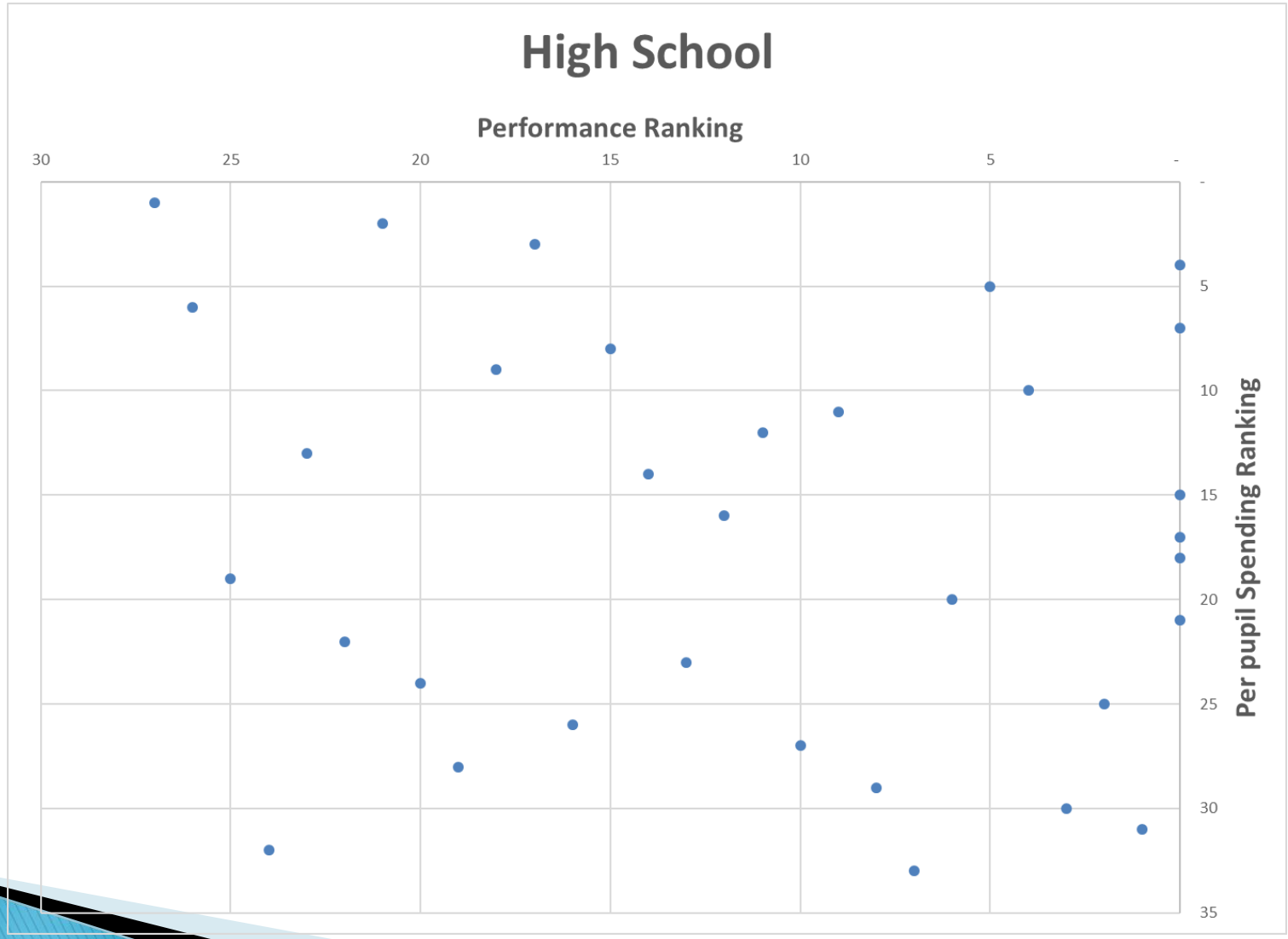
Source: Per pupil expenditure report, CMS, Oct 2011

Student Achievement v Spending– MS



Source: Per pupil expenditure report, CMS, Oct 2011

Student Achievement v Spending– HS



Source: Per pupil expenditure report, CMS, Oct 2011

Date : 4/30/2019 4:41:34 PM
From : "Eric Rowell" erowell@huntersville.org
To : "HEOSC" HEOSC@huntersville.org
Subject : Current charter projects in Huntersville

All,

As a point of information and possible addition to the town board report, please see below from Jack Simoneau a list of current charter schools in development in Huntersville.

Bonnie Cone plans to open Fall 2019.
Aspire Phase 1 plans to open Fall 2019 (The Halton School for Asperger's/Autism)
Aspire Phase 2 plans to open Fall 2020 (trade school 9th-12 grades)

Thanks,

Eric Rowell

Date : 11/27/2018 6:45:39 PM
From : "Eric Rowell" erowell@huntersville.org
To : "Karen Bentley" kbentley@huntersville.org
Cc : "HEOSC" HEOSC@huntersville.org
Subject : Dec. 10 Agenda - opening/closing remarks & survey

All,

One agenda recommendation going forward if the group agrees, an opportunity for committee members to either make opening or closing remarks related to any general items of interest that may not fit with other items on the agenda. Opening remarks would probably be preferable since we don't want to extend the meetings any longer than necessary after planned speakers/presentations.

Also if the group agrees, I would recommend including a follow-up survey discussion as an agenda item for the December 10 meeting. If we are going to commission a survey we probably need to come to an agreement on the specifics no later than the January 14 meeting due to time constraints.

Thoughts?

Thanks,

Eric Rowell

Date : 11/27/2019 7:08:00 AM
From : "Janet Pierson" jpierson@huntersville.org
Subject : December 2 Agenda

The agenda for the December 2 Regular Town Board Meeting is available online at: Agenda

The full agenda packet is available online at: Agenda Packet

If you have any questions, please contact me.

Janet Pierson, NCCMC
Town Clerk
Post Office Box 664
Huntersville, NC 28070
PH: 704.875.6541

Date : 12/8/2018 9:34:58 PM
From : "Karen Bentley" kbentley@huntersville.org
To : "Albert Desciscio" adesciscio@huntersville.org, "Carrie Warren" cwarren@huntersville.org, "Derek Partee" dpartee@huntersville.org, "EricRowell" erowell@huntersville.org, "Jim Puckett" jpuckett@huntersville.org, "Michael Sass" msass@huntersville.org, "Todd Porter" tporter@huntersville.org, "Al" adesciscio@huntersville.og, "Amie Hutchison" ahutchison@huntersville.org, "William Farber" wfarber@huntersville.org, "Bobbie Shields" bshields@huntersville.org
Cc : "Angela Beeker" abeeker@huntersville.org, "Anthony Roberts" aroberts@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "Melinda Bales" mbales@huntersville.org
Subject : December 10 meeting

Hello all,
Touching base about our Monday meeting....we are a wait and see at this point. Look for an email from me Monday early afternoon with a go/no go message.

Enjoy the remainder of your weekend and stay warm,
Karen

Date : 5/8/2019 3:52:39 PM
From : "Karen Bentley" kbentley@huntersville.org
To : "HEOSC" HEOSC@huntersville.org, "Albert Desciscio" adesciscio@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org
Subject : Decision matrix for Monday's meeting
Attachment : HEOSC Decision Matrix (1).xlsx;

Hello all,
I have attached a tool that we will use to facilitate our discussion at Monday's HEOSC meeting. Please complete the matrix based on your perspective and come prepared to present/defend your scores. After each of us presents our scores, we will total the collective scoring and come to a ranking which will serve as the basis for our recommendations to the Board.

Please let me know if you have questions.

Thanks,
Karen

	Financial and legal feasibility
Options	
1 - Do Nothing	
2 - Partner with CMS	
3 - Open and Operate a Municipal Charter School	
4 - Partner with an Existing Charter School	
5 - Create a New LEA	

Instructions: rate each consideration for each option on a scale of 0-10. Zero = lowest, 10=highest. For example, how would you rate "Do Nothing" on financial and legal feasibility, effectiveness to reduce overcrowding of schools in Huntersville, etc. on a scale of 0-10?

HEOSC Option Analysis

Decision Matix

Considerations		
Effectiveness to reduce overcrowding of schools in Huntersville	Efficiency (i.e. high performance, low cost)	Ease of Implementation

Total Score
0
0
0
0
0

rows will automatically total

Date : 5/19/2019 5:54:25 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Jackie Huffman" jhuffman@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org
Subject : Depository bank

Jackie,

Which bank(s) is the Town currently using as its depository bank?

Thanks,

Eric Rowell

Date : 12/13/2018 9:41:56 AM
From : "Janet Pierson" jpierson@huntersville.org
To : "HEOSC" HEOSC@huntersville.org
Subject : Doodle Poll - HEOSC Meeting

Below are the results of the Doodle Poll so far for rescheduling the HEOSC meeting. If you have not participated in the poll yet, please click Here and select which dates you are available.

Thanks!
Janet

			December 2018	January 2019	
			Wed 19	Thu 3	Tue 8
			6:30 PM – 8:00 PM	6:30 PM – 8:00 PM	6:30 PM – 8:00 PM
		Bill Farber	OK		
		Eric Rowell	OK		
		Mike Sass	OK	OK	OK
		Karen Bentley	OK		OK
		Amie Hutchison	OK	OK	OK
Count	5		2	3	

Date : 4/8/2019 9:53:54 PM
From : "Eric Rowell" erowell@huntersville.org
To : "Karen Bentley" kbentley@huntersville.org
Cc : "Carrie Warren" cwarren@huntersville.org, "Jim Puckett" jpuckett@huntersville.org, "Amie Hutchison" ahutchison@huntersville.org
Subject : Drafting subcommitte meeting date

All,

Sorry, but I just checked my home calendar and was reminded I will be out of town the weekend of April 20. I could be available via phone for a conference call if the group still decides the morning of April 20 works best. My calendar is fairly open between now and our next meeting on April 22 if we want to circulate other dates/times.

Thanks,

Eric Rowell

Date : 4/11/2019 8:33:41 AM
From : "Karen Bentley" kbentley@huntersville.org
To : "Carrie Warren" cwarren@huntersville.org, "Eric Rowell" erowell@huntersville.org, "Jim Puckett" jpuckett@huntersville.org, "jhpuckett@bellsouth.net" jhpuckett@bellsouth.net, "Amie Hutchison" ahutchison@huntersville.org, "Michael Sass" msass@huntersville.org
Subject : Drafting sub-committee meeting

Good morning, all.
The Doodle Poll results show that Wednesday, April 17th at 6pm is preferred by the majority of us. Let's plan on meeting at Defined Coffee in Huntersville at 6pm. I will send a calendar request with the details.

From my perspective, the goal of the meeting is to synthesize the various SWOT analyses produced by each sub-committee, and also to begin pulling together (formalizing) our supporting data for the final recommendation (i.e. growth numbers, capacity needs, financial options, etc. - refer to the Cornelius PPT I sent yesterday for further clarity).

See you all soon,
Karen

Date : 1/10/2019 11:51:52 AM
From : "E Rowell" ericwrowell@gmail.com
To : "Vickie Brock" vbrock@huntersville.org
Cc : "A Roberts" aroberts@huntersville.org
Subject : Employee handbook

Vickie,

Does the town have an employee handbook? If so, is it in a format that can be emailed to me?

Thanks,

Eric Rowell

This message approved by my very smartphone.

Date : 1/15/2019 8:39:13 AM
From : "E Rowell" ericwrowell@gmail.com
To : "A Roberts" aroberts@huntersville.org
Subject : Employers Association

Mr. Roberts,

fyi - a link below to the HR group in Charlotte I mentioned last night. Might be worth looking into.

https://www.employersassoc.com/

Thanks,

Eric Rowell

This message approved by my very smartphone.

Date : 3/5/2019 5:19:01 PM
From : "Michael Sass" msass@huntersville.org
To : "Janet Pierson" jpierson@huntersville.org
Cc : "Eric Rowell" erowell@huntersville.org, "Jim Puckett" jpuckett@huntersville.org
Subject : Executed "Call for a Special Meeting" Document
Attachment : Call for Special Meeting.pdf;

Janet,

Attached is the executed document. Let me know if you need anything else from us.

Thanks!
Mike Sass

Town of Huntersville
NORTH CAROLINA

CALL FOR SPECIAL MEETING

We, Michael Sass and Eric Rowell, members of the Huntersville Educational Options Study Commission LEA Subcommittee, do hereby call a special meeting of the Subcommittee for Wednesday, March 20, 2019 at 11:00 a.m. at Huntersville Town Hall, 101 Huntersville-Concord Road. The purpose of this meeting is to discuss the feasibility of dividing the Charlotte-Mecklenburg LEA into smaller LEA's.

Michael Sass, Subcommittee Member

Jim Puckett, Subcommittee Member

3/5/19
Date

3/5/2019
Date

101 Huntersville-Concord Rd • PO Box 664 • Huntersville, NC 28070
Phone (704) 875-6541 • *Fax* (704) 948-6020 • *Website* www.huntersville.org

Date : 2/23/2019 10:46:28 AM
From : "Derek Partee" dpartee@huntersville.org
To : "Karen Bentley" kbentley@huntersville.org, "Eric Rowell" erowell@huntersville.org
Subject : Family funeral

Good Morning Karen and Eric,
I will be attending a family funeral this Monday, in Roanoke Rapids, and can not attend the meeting. Thank you. Derek

Date : 2/9/2019 9:49:32 AM
From : "Janet Pierson" jpierson@huntersville.org
To : "HEOSC" HEOSC@huntersville.org
Subject : February 11 Agenda
Attachment : 021118HEOSCAgenda.docx;

Attached is the agenda for the February 11 meeting. Please note the meeting will be at the Cornelius Town Hall.

HEOSC Members – if you will not be attending this meeting, please let me know.

Thanks,
Janet

AGENDA
Huntersville Educational Options Study Commission
February 11, 2019 - 6:30 PM
CORNELIUS TOWN HALL – 21445 CATAWBA AVENUE, ROOM 204

1. Welcome and Call to Order

2. Identification of a Quorum

3. New Business

3.A. Joint discussion on various topics with Cornelius Educational Study Committee.

4. Adjourn

Date : 2/3/2019 9:01:41 AM
From : "Janet Pierson" jpierson@huntersville.org
To : "HEOSC" HEOSC@huntersville.org
Subject : February 11 HEOSC Meeting

The February 11 HEOSC meeting will be a joint meeting with Cornelius. The meeting will be held at Cornelius Town Hall, Room 204, at 6:30 p.m. The agenda will be sent to you this week.

If you have any questions, please let me know.

Janet Pierson, NCCMC
Town Clerk
Post Office Box 664
Huntersville, NC 28070
PH: 704.766.2202

Date : 2/14/2019 12:12:13 PM
From : "Janet Pierson" jpierson@huntersville.org
Subject : February 18 Town Board Agenda

The agenda for the February 18 Regular Town Board Meeting is available online at: Agenda

The full agenda packet is available online at: Agenda Packet

If you have any questions, please contact me.

Janet Pierson, NCCMC
Town Clerk
Post Office Box 664
Huntersville, NC 28070
PH: 704.875.6541

Date : 4/28/2019 11:48:23 AM
From : "Michael Sass" msass@huntersville.org
To : "Karen Bentley" kbentley@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "Albert Desciscio" adesciscio@huntersville.org, "William Farber" wfarber@huntersville.org, "Amie Hutchison" ahutchison@huntersville.org, "Derek Partee" dpartee@huntersville.org, "JimPuckett" jpuckett@huntersville.org, "Eric Rowell" erowell@huntersville.org, "Bobbie Shields" bshields@huntersville.org, "Carrie Warren" cwarren@huntersville.org, "Janet Pierson" jpierson@huntersville.org
Subject : FEEDBACK ON HEOSC PLANNING

1. APRIL 29 PUBLIC INPUT NIGHT

We are considering the April 29, 2019 evening as an opportunity for the public to learn more about the work of the Huntersville Educational Options Study Commission (HEOSC). The hope is that by being provided a "preliminary report" from HEOSC, community members will be able to provide our group more meaningful feedback and input PRIOR to our final report including prioritized recommendations for the Huntersville Town Commissioners.

We are being very open and transparent providing such a detailed and comprehensive PRELIMINARY REPORT to the public three weeks before our final presentation on May 20. However, by doing so, we may be putting ourselves a bit at risk for potential errors in the report that we have not fully identified to date.

As a result, I would want us to stress very clearly this report is only a very PRELIMINARY DRAFT. By having this document being available to a wide variety of people, we may get embarrassed by some oversight in the preliminary report, but may also benefit from "more eyes" on the report and a community member may identify an issue for us PRIOR to the most important matter---providing a thorough comprehensive report to the Town of Huntersville on May 20, 2019.

2. PREPARATION FOR OUR FINAL REPORT ON MAY 20, 2019

As we prepare our final report AFTER the April 29, 2019 Public Input Session, I would suggest we consider the following additions to our report:

A. A slide to highlight the key factors the Town Commissioners asked us to consider when prioritizing the five options in our final report. We may consider saying the following:

"Our Huntersville Educational Options Study Commission for approximately the past six months has diligently studied the project we were asked to address. We were asked to prioritize the five options to relieve overcrowding of schools in our community. These options were prioritized after much study and deliberation. We utilized the following criteria provided us by the Town of Huntersville Commissioners:

- The Study Commission shall use the information gathered, and, through a deliberative process, prioritize the options studied, taking into account financial and legal feasibility, effectiveness to reduce overcrowding of schools in Huntersville, efficiency, and ease of implementation.

B. Consider a section in the final report located AFTER the final prioritized options, but PRIOR to the appendix that would provide some "SUGGESTIONS" to the Town Commissioners that would include topics that may assist the Town that we discovered in our lengthy due diligence process. The section may include ideas such as the following:

* As the Town moves forward reviewing the HEOSC final report, we would suggest collaborating with the Town of Cornelius. As a HEOSC, our group coordinated our study with the CEOSC over the past six months. We discovered we were identifying many of the same challenges with CMS as well as the same potential opportunities for solutions. While the needs of the town of Huntersville do not perfectly align with the needs of Cornelius, they are close enough to warrant a partnership going forward.

* While developing a new LEA for Huntersville/Lake Norman /North Mecklenburg region was one of the lowest priorities recommended by the HEOSC, we believe it is ultimately the best option to improve the overall quality of education for the students in our community. We would suggest the Town continue to look for opportunities to advocate for this type of solution.

*We would like to suggest the Town of Huntersville work to become an even stronger supporter of charter school development the in the area. Perhaps the Town could put together a plan to identify ways to make the ability to develop a charter school in the Town as smooth and barrier free as possible. Being an "incubator" for charter schools in the area will assist in relieving overcrowding an create opportunities to improve the quality of education for our children of the community.

* We would suggest the Town of Huntersville continue to work diligently with CMS to change what many believe is the primary reason adequate classroom space is NOT being provided the students in North Meckenburg County. The "rubric" CMS utilizes for school and classroom space planning does not appropriately consider the usual and customary measures school planning professionals utilize throughout the nation for planning the needs for classroom space in a community. CMS uses a "certificate of occupancy" for determining a need versus a method that utilizes factors such as town "planned housing developments" and a factor as to how many students would be attending school per house. A second key factor in CMS poor planning is the continued use of portable classrooms. Portable classrooms should be only TEMPORARY solutions to overcrowding. CMS appears to plan as if these units are long term solutions to relieve overcrowding.

3. FEEDBACK ON THE APRIL 29. 2019 PRELIMINARY REPORT POWERPOINT

A. PAGE 14: The reference to the Town of Huntersville contributing 1.7 M???Over what period of time???

B. PAGE 15: We reference a "rubric" in the PROS...should we say something like a "school construction planning rubric"

C. PAGE 19 : I want to confirm the statement of the "Municipality's governing body composition"

D. PAGE 20: "Operational expenses fully funded....."??? Perhaps it should say---Operational expenses should be able to be meet the ongoing needs from local, state, and federal payments.

E. PAGE 22: "2-4 years to open"??? Stating the Fall 2022 is the earliest we could open a school even with "all planets aligning"

F. PAGE 32: When we reference a potential new LEA and the tax base...I believe there is a relatively simple calculation for determining the "wealth" of a "local unit of government" or "taxing body". Why would we not perform a calculation of the "ASSESSED VALUE per Property Tax Payer" in Huntersville versus a similar statistic for all of CMS.
In comparing school districts and their relative wealth in providing services to students in Illinois we had a calculation that identified each school district's "EQUALIZED ASSESSED VALUE OF PROPERTY PER PUPIL". It provided one a quick estimate of a school district's "ability to pay" and assisted in determining to what degree a community "effort" tax wise could go into providing services.

G. PAGES 34 and 35: While I think the information is good and helpful, these pages offer "Opportunities" and "Threats"...not consistent with the format of the other sections. I am not suggesting we drop these pages...just confirming this is what we want.

H. APPENDIX: I am not so sure how wise it is to include the Appendix in our presentation to the community on April 29. I would want more time for our HEOSC and Huntersville Town staff to review the accuracy of these documents. I understand having a comprehensive appendix will be helpful with our final report to preserve a great amount of detailed work performed by our group.

I. MUNICIPAL CONCERNS ACT OF 2018 approved by Resolution by the CMS Board on October 30, 2018: Should we consider some slide either for April 29 or for sure for the May 20 report that highlights the ACT. But most importantly, as we make our recommended priorities to the Town of Huntersville that the "weighty calculus" of this ACT could have on Huntersville is a high priority for the Town officials...over our "pay grade"

as a Commission.

These are a few thoughts as you prepare the report for us on Monday.

Mike Sass

Date : 5/17/2019 5:40:03 PM
From : "Karen Bentley" kbentley@huntersville.org
To : "HEOSC" HEOSC@huntersville.org, "Albert Desciscio" adesciscio@huntersville.org
Subject : Final report
Attachment : HEOSC_Report for Town Board 5-20-19.pptx;

HEOSC colleagues,
Attached is the final report for your review. Take special note of the "Recommendations" slide to make sure I have captured the essence of our conversation from last Monday. Also, note that I still have to add the information from the decision matrix. Also, Eric, I need your Incubator slide...

I would welcome any of you that are available to attend the meeting Monday night to do so.

Thanks,
Karen

Huntersville Educational Options Study Commission

Final Report and Recommendations

May 20, 2019

Huntersville
NORTH CAROLINA

Huntersville Educational Options Study Commission (HEOSC)

- Members
- Purpose and Process
- Background
- Projected Enrollment
- Option Evaluations
- Recommendations
- Appendix

HEOSC Members

Karen Bentley - Chair
Al Desciscio
Bill Farber
Amie Hutchison
Derek Partee
Jim Puckett
Eric Rowell
Mike Sass
Bobbie Shields
Carrie Warren

Purpose & Process

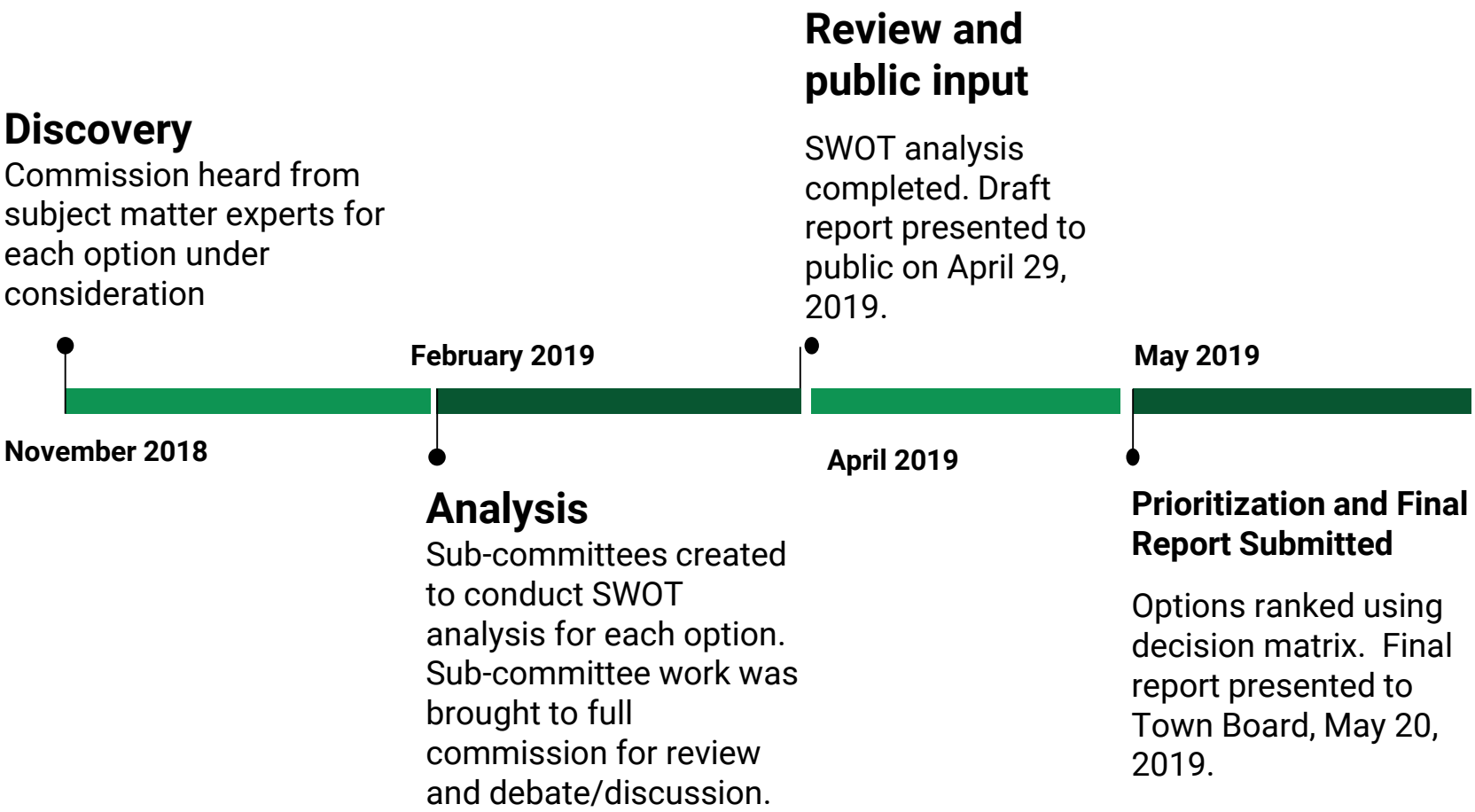
Purpose of the HEOSC

On October 15, 2018, Huntersville Commissioners established the Huntersville Educational Options Study Commission.

The Commission was established to evaluate options available to the Town of Huntersville to reduce overcrowding within the public school system in Huntersville. Those options are:

1. Do Nothing
2. Partner with CMS
3. Open and Operate Municipal Charter School(s)
4. Partner with an Existing Charter School
5. Dividing the Charlotte Mecklenburg LEA into smaller LEAs

Process


November 2018
Discovery
Commission heard from subject matter experts for each option under consideration
February 2019
Analysis
Sub-committees created to conduct SWOT analysis for each option. Sub-committee work was brought to full commission for review and debate/discussion.
April 2019
Review and public input
SWOT analysis completed. Draft report presented to public on April 29, 2019.
May 2019
Prioritization and Final Report Submitted
Options ranked using decision matrix. Final report presented to Town Board, May 20, 2019.

Background

House Bill 514

AN ACT TO PERMIT CERTAIN TOWNS TO OPERATE CHARTER SCHOOLS

Governance Structure

- Municipality's governing body can serve as ex officio board or appoint one to govern its municipal charter school
- NC Office of Charter Schools provides technical assistance, guidance and training to municipal charter schools, as part of its duties

Municipal charters can prioritize enrollment to students in the municipality

Employment requirements

- Municipal charters can employ teachers provided
  - at least 50% hold teaching licenses
  - All teachers of core subjects (science, math, social studies, language arts) are college graduates
- Municipal charters can employ/discharge others to perform non-teaching duties
- Municipal charters' employees can participate in the state retirement and health system for teachers and state employees

Sources: https://www.ncleg.gov/Sessions/2017/Bills/House/PDF/H514v7.pdf
https://content.govdelivery.com/accounts/NCSBE/bulletins/224f427

The Municipal Concerns Act of 2018

A RESOLUTION TO ADDRESS THE CONCERNS ABOUT PUBLIC EDUCATION IN MECKLENBURG COUNTY AS ENUMERATED BY THE MUNICIPALITIES LOCATED WITHIN MECKLENBURG COUNTY TO THE CHARLOTTE-MECKLENBURG BOARD OF EDUCATION ("Resolution") - approved by CMS BOE 10/30/18

Article II – Priority of Capital Spending in Certain Municipalities

- To ensure the Board upholds its fiduciary responsibility to the taxpayers of Mecklenburg County, the Board instructs the Superintendent to prioritize all future capital funding to projects that are located within the municipal limits of Charlotte, Davidson, and Pineville, none of which were included in North Carolina General Assembly Session Law 2018-3 ("SL 2018-3"), and are therefore are unable to create and operate their own municipal charter schools.
- Article II shall not apply to any projects already included as part of the 2017 bond package or from a bond package approved prior to 2017 that is not already completed.
- Article II does not apply to any capital needed for repairs or maintenance at any existing school located in any of the Municipalities.
- Municipalities included under SL 2018-3 may be included in this section for priority spending upon the passage of a binding resolution by their elected Board of Commissioners guaranteeing a 15-year moratorium on enacting any section of SL 2018-3.
- Any municipality that is added to the list outlined in Article II Section 1 above by taking action prescribed in Section 4 above, shall immediately be removed from consideration under this Article should it take any action that can be construed to undo any binding resolution as described in Section 4.

Population Statistics & Projected Enrollment

The Need for Additional Capacity
Huntersville Population Estimates

34% increase in population

**Average growth of 1,805/2010-2017

Town of Huntersville, NC
Population Estimates & Projections
2010 - 2030

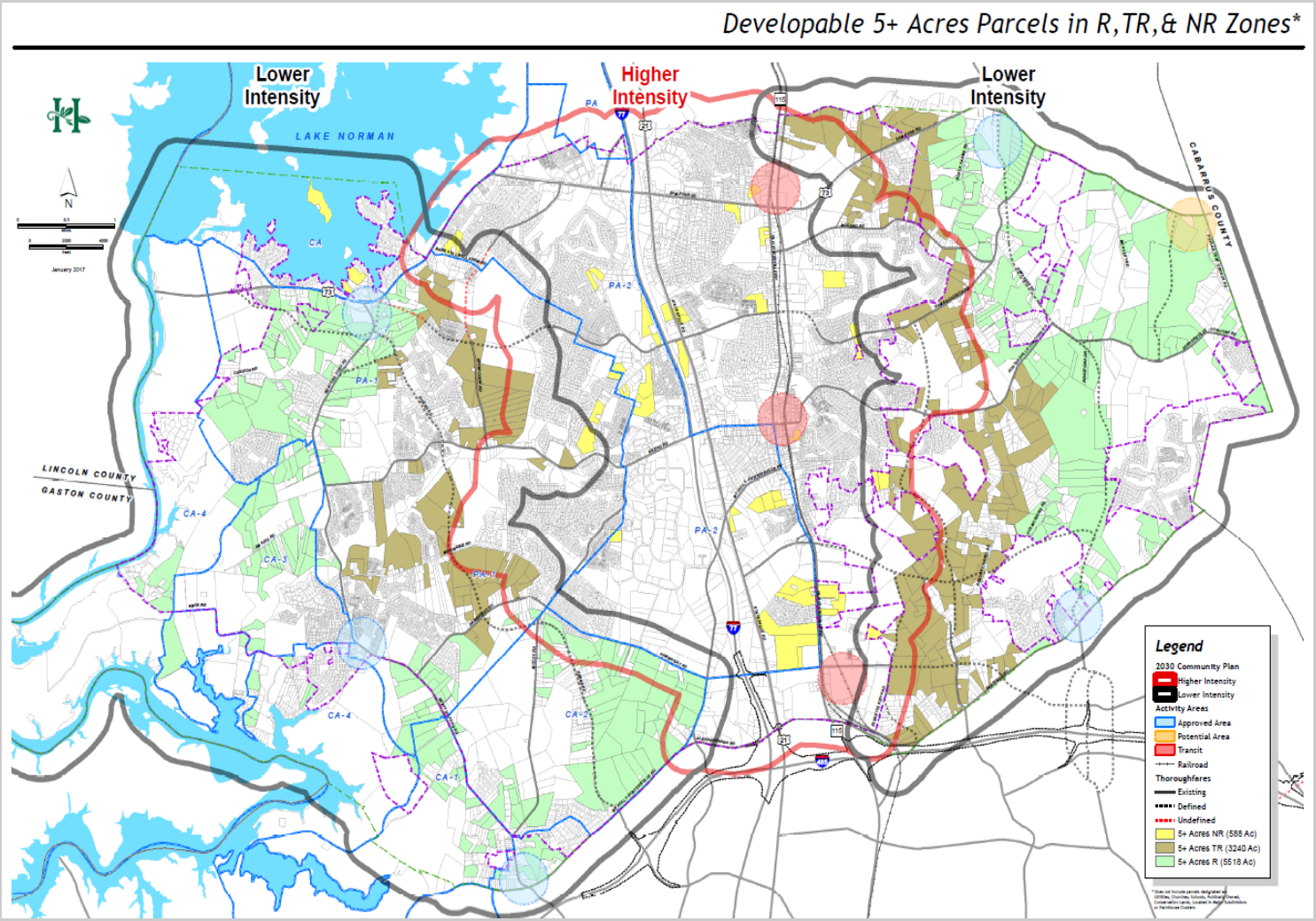
Updated 11/26/2018

	Actual Population Estimates/ NC Official Estimates								*Population Estimates / ToH Planning Department*		
	2010 Census	2011[1]	2012[1]	2013[1]	2014[1]	2015[1]	2016[1]	2017[1]	2018[2]	2020[3]	2030[3]
Annual Growth Rate (Town + ETJ)		3.4%	3.3%	4.0%	2.8%	2.6%	3.2%	3.9%	2.9%		
Town Limits	46,773	48,463	50,141	52,278	53,821	55,279	57,145	59,494	61,299	64,909	82,959
Annual Pop. Increase (town limits)		*1,690*	*1,678*	*2,137*	*1,543*	*1,458*	*1,866*	*2,349*	*1,805*	-	-
ETJ[4]	2,994	2,997	3,005	3,013	3,024	3,043	3,064	3,078	3,092	3,120	3,260
Annual Pop. Increase (ETJ)		*3*	*8*	*8*	*11*	*19*	*21*	*14*	*14*	-	-
TOTAL	49,767	51,460	53,146	55,291	56,845	58,322	60,209	62,572	64,391	68,029	86,219

1. 2011-2017 estimates (town limits) from NC State Demographer Office
2. 2018 estimates based on Building Permits and SF/MF Occupancy Rates adjusted to 5% vacancy
3. 2019-2030 estimates based on average annual growth (1,805 people) between 2010-2017 in town limits
4. 2010-2017 ETJ estimates based on SF buiding permits issued adjusted to 5% vacancy, avg. grow 14 people/year

2030: 86,219 Total Population 18,106 Students (@21%)

The Need for Additional Capacity
Huntersville Population Estimates



110,000+/- Population At Build-Out

23,100 Students (@21%)

Projected Enrollment for N. Mecklenburg Communities

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Cornelius Population	34,248			37,124			40,000			40,000		
Elementary School	1,554	95	5	1,684	225	11	1,815	356	18	1,815	356	18
Middle School	907	55	3	984	132	7	1,060	208	10	1,060	208	10
High School	1,312	80	4	1,422	190	10	1,533	301	15	1,533	301	15
Cornelius School Pop Total	3,773	230	12	4,090	547	27	4,407	864	43	4,407	864	43
Davidson Population	14,491			17,066			19,641			25,000		
Elementary School	743	44	2	875	176	9	1,007	308	15	1,282	583	29
Middle School	375	22	1	442	89	4	508	155	8	647	294	15
High School	495	29	1	583	117	6	671	205	10	854	388	19
Davidson School Pop Total	1,613	95	5	1,900	382	19	2,186	668	33	2,783	1,265	63
Huntersville Population	65,780			78,860			91,939			110,000		
Elementary School	3,689	239	12	4,422	972	49	5,156	1,706	85	6,169	2,719	136
Middle School	1,487	96	5	1,783	392	20	2,079	688	34	2,487	1,096	55
High School	2,018	131	7	2,419	532	27	2,820	933	47	3,374	1,487	74
Huntersville School Pop Total	7,194	466	23	8,624	1,896	95	10,055	3,327	166	12,030	5,302	265
Total LKN Towns	114,519			133,050			151,580			175,000		
Elementary School	5,986	378	19	6,982	1,374	69	7,978	2,370	118	9,265	3,657	183
Middle School	2,770	174	9	3,208	612	31	3,647	1,051	53	4,194	1,598	80
High School	3,825	240	12	4,424	839	42	5,024	1,439	72	5,761	2,176	109
LKN Towns Pop Total	12,581	792	40	14,615	2,826	141	16,648	4,859	243	19,220	7,431	372
CLT School Pop (N. Meck)												
Elementary School	1,487	68	3	1,671	252	13	1,877	458	23	2,127	708	35
Middle School	1,153	53	3	1,295	195	10	1,455	355	18	1,649	549	27
High School	3,222	147	7	3,620	545	27	4,068	993	50	4,609	1,534	77
Charlotte Student Pop	5,861	267	13	6,586	992	50	7,401	1,807	90	8,385	2,791	140

Total North Meck Students												
Elementary School	7,472	445	22	8,652	1,625	81	9,855	2,828	141	11,392	4,365	218
Middle School	3,922	226	11	4,504	808	40	5,102	1,406	70	5,843	2,147	107
High School	7,047	387	19	8,045	1,385	69	9,092	2,432	122	10,370	3,710	185
Total North Meck Students	18,442	1,059	53	21,201	3,818	191	24,049	6,666	333	27,605	10,222	511

10,222 new students will be added to the capacity needs of the N. Meck schools by 2035

- (1) North Charlotte population within Hopewell & North Meck districts.
- North Charlotte population buildout based on 2045 Charlotte population of 1,322,813
- (Estimated an average population of North Charlotte to Charlotte population to be 6.25%. Applied 6.25% to 2045 Charlotte population (1,322,813 * 6.25% = 82,676.))

Source: Cornelius Town Planner Projections Feb

Classroom Needs Based on Growth Projections

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Cornelius Population	34,248			37,124			40,000			40,000		
Elementary School	1,554	95	5	1,684	225	11	1,815	356	18	1,815	356	18
Middle School	907	55	3	984	132	7	1,060	208	10	1,060	208	10
High School	1,312	80	4	1,422	190	10	1,533	301	15	1,533	301	15
Cornelius School Pop Total	3,773	230	12	4,090	547	27	4,407	864	43	4,407	864	43
Davidson Population	14,491			17,066			19,641			25,000		
Elementary School	743	44	2	875	176	9	1,007	308	15	1,282	583	29
Middle School	375	22	1	442	89	4	508	155	8	647	294	15
High School	495	29	1	583	117	6	671	205	10	854	388	19
Davidson School Pop Total	1,613	95	5	1,900	382	19	2,186	668	33	2,783	1,265	63
Huntersville Population	65,780			78,860			91,939			110,000		
Elementary School	3,689	239	12	4,422	972	49	5,156	1,706	85	6,169	2,719	136
Middle School	1,487	96	5	1,783	392	20	2,079	688	34	2,487	1,096	55
High School	2,018	131	7	2,419	532	27	2,820	933	47	3,374	1,487	74
Huntersville School Pop Total	7,194	466	23	8,624	1,896	95	10,055	3,327	166	12,030	5,302	265
Total LKN Towns	114,519			133,050			151,580			175,000		
Elementary School	5,986	378	19	6,982	1,374	69	7,978	2,370	118	9,265	3,657	183
Middle School	2,770	174	9	3,208	612	31	3,647	1,051	53	4,194	1,598	80
High School	3,825	240	12	4,424	839	42	5,024	1,439	72	5,761	2,176	109
LKN Towns Pop Total	12,581	792	40	14,615	2,826	141	16,648	4,859	243	19,220	7,431	372
Charlotte School Pop In N. Meck Schools												
Elementary School	1,487	68	3	1,671	252	13	1,877	458	23	2,127	708	35
Middle School	1,153	53	3	1,295	195	10	1,455	355	18	1,649	549	27
High School	3,222	147	7	3,620	545	27	4,068	993	50	4,609	1,534	77
Charlotte Student Pop	5,861	267	13	6,586	992	50	7,401	1,807	90	8,385	2,791	140
Total North Meck Students												
Elementary School	7,472	445	22	8,652	1,625	81	9,855	2,828	141	11,392	4,365	218
Middle School	3,922	226	11	4,504	808	40	5,102	1,406	70	5,843	2,147	107
High School	7,047	387	19	8,045	1,385	69	9,092	2,432	122	10,370	3,710	185
Charlotte Student Pop	18,442	1,059	53	21,201	3,818	191	24,049	6,666	333	27,605	10,222	511

Note: no adjustment made for current enrollment over/under planned enrollment in existing N. Meck Schools

Capital Needs Assessment Summary - Huntersville

1. Assessing Huntersville growth only, one elementary school will be needed by 2025, two elementary schools by 2030, one middle school and one high school by 2035.
2. Huntersville school age children will need ***23 additional classrooms by 2020***, and capacity will be constrained without significant re-assignment of Charlotte students out of Huntersville schools or the equivalent of a mid-sized Charter school in Huntersville.

	Avg School Capacity	2020	2025	2030	2035
Huntersville Population					
Elementary School	776	0.3	1.3	2.2	3.5
Middle School	1093	0.1	0.4	0.6	1.0
High School	2053	0.1	0.3	0.5	0.7

	Optimal School Size	2020	2025	2030	2035
Huntersville Population					
Elementary School	700	0.3	1.4	2.4	3.9
Middle School	1100	0.1	0.4	0.6	1.0
High School	1500	0.1	0.4	0.6	1.0

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Huntersville Population	65,780			78,860			91,939			110,000		
Elementary School	3,689	-211	-11	4,422	522	26	5,156	1,256	63	6,169	2,269	113
Middle School	1,487	-50	-2	1,783	246	12	2,079	542	27	2,487	950	48
High School	2,018	-88	-4	2,419	313	16	2,820	714	36	3,374	1,268	63
Huntersville School Pop Total	7,194	-349	-17	8,624	1,081	54	10,055	2,512	126	12,030	4,487	224

Adding the under-utilization in Huntersville schools to the analysis enables Huntersville to stem the urgent need for more schools a bit longer.

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Huntersville Population	65,780			78,860			91,939			110,000		
Elementary School	3,689	239	12	4,422	972	49	5,156	1,706	85	6,169	2,719	136
Middle School	1,487	96	5	1,783	392	20	2,079	688	34	2,487	1,096	55
High School	2,018	131	7	2,419	532	27	2,820	933	47	3,374	1,487	74
Huntersville School Pop Total	7,194	466	23	8,624	1,896	95	10,055	3,327	166	12,030	5,302	265

Current Under Utilization	2018	+ kids	# classrooms
Huntersville Elementary Schools		-450	-23
Huntersville Middle Schools		-146	-7
Huntersville High School		-219	-11

	Optimal School Size	2020	2025	2030	2035
Huntersville Population					
Elementary School	700	-0.3	0.7	1.8	3.2
Middle School	1100	0.0	0.2	0.5	0.9
High School	1500	-0.1	0.2	0.5	0.8
Estimated Construction Cost	in millions	$0	$25	$155	$180

Option 1: Do Nothing

- Continue with the status quo allowing CMS to solve for overcrowding as they see fit

Option 1: Do Nothing

Objective: Continuing with the status quo where CMS addresses overcrowding and capital needs on their terms and timeframes

PROS

- No pushback either legislatively or legally
- No monetary cost to the town
- No required effort from town officials

CONS

- No real, long-term solution for overcrowding, especially with the forecasted population growth
  - **1896 students by 2025**
  - **3327 students by 2030**
  - **5302 students by 2035**
- No new classroom buildings in our region for at least 15 years
- No equitable distribution of resources for North Mecklenburg schools
- Continued strain in the relationship between North Mecklenburg and CMS

Option 1: Do Nothing

Objective: Continuing with the status quo where CMS addresses overcrowding and capital needs on their terms and timeframes

PROS

CONS

- Ongoing concerns about overcrowding can deter economic development and expansion in the region
- Continue to fund the capital needs of CMS outside of the Lake Norman area
- No control over where CMS draws lines for student assignment. This can negatively impact property values.

Option 2: Partner with CMS

- Create a collaborative educational partnership between the Town of Huntersville and CMS

Option 2: Partner with CMS

Current Partnering Agreements (Joint Use Agreements)

- Alexander Middle School- 12010 Hambright Road
- Barnette Elementary School Gym- 13659 Beatties Ford Road
- Bradley Middle School- 13345 Beatties Ford Road
- Huntersville Elementary School- 200 Gilead Road
- Torrence Creek Elementary School- 14550 Ranson Road

Represents a total investment by the Town of Huntersville of $1,170,159

Option 2: Partner with CMS

Objective: Create a partnership between the Town of Huntersville and CMS that promotes a quality and efficient educational experience for Huntersville students in school buildings that meet current and future capacity needs.

PROS

- No legislative requirement at state or county level
- Potentially more cost effective than other options
- Utilizes resources already in place with CMS – transportation, staff, food service, specialists, etc.
- Less divisive – public entities working together toward a common goal of positive educational outcomes
- Potential ability to influence rubric going forward

CONS

- Uncertainty of future improvements in our area
- Long timeline to solutions or results.
- No guarantee that any future elected political entities honor any prior negotiated deals
- Differing opinions and perspectives will still be present between Huntersville and CMS
- Continued lack of local control over education

Option 2: Partner with CMS

Objective: Create a partnership between the Town of Huntersville and CMS that promotes a quality and efficient educational experience for Huntersville students in school buildings that meet current and future capacity needs.

PROS

CONS (continued)

- Lack of firm foundation on which to build a successful partnership
- We do not agree with the CMS definition for capacity as we do not consider modular classrooms a good solution.
- Uncertainty of site selection and bond assignments based on current rubric and definitions of overcrowding
- Differing opinions on many issues make partnership challenging (e.g. capacity definition, site selection, capital project rubric, mobile classroom use).

Option 2: Partner with CMS

Sources of Leverage:

- Land – current town-owned land is limited with no viable locations, possible developer incentives with future developments (i.e., trade land to build a school for revised density requirements).
- Financial incentives to partner in building new facilities as the town has with previous JUAs. Town can offer to pay for athletic fields, playgrounds, gyms, theaters, etc., for new buildings in our town.
- Town of Huntersville can agree to enact a binding resolution guaranteeing a 15 year moratorium on enacting any section of SL2018-3 as outlined in the CMS Municipal Concerns Act.
- Any group of citizens can follow the traditional charter school route outside of HB 514.

Option 3: Operate a stand-alone Municipal Charter School

Option 3: Operate a stand-alone Municipal Charter School

PROS

- Promotes local control and increases parental choice
- Operational expenses should be able to be meet the ongoing needs from local, state, and federal payments.
- Local decisions made by local leaders; better planning and cooperation with Town of Huntersville
- Prioritizes enrollment for town children
- Reduces bureaucracy, increases efficiency, and lowers administrative costs

CONS

- Risk alienating local LEA
- Law may be changed/repealed to be less favorable; (e.g. charter cap)
- Legal challenges may occur
- Uncertainty over funding and perception of double taxation
- High initial liquidity needs and upfront expenses
- Siting/land issues, inability to fund land purchases without legislative change.

Option 3: Operate a stand-alone Municipal Charter School

PROS

- Provides potential for higher standard/more flexible curriculum and enhanced instructional practices
- Potential to relieve overcrowded schools
- Large pool of diverse potential charter school board members in North Mecklenburg coming from various educational/workforce backgrounds

CONS

- No guarantee for Charter approval
- Estimated time frame of 3-4 years for Charter school to open
- Potential loss of magnet school options under MEAC reassignment suggestion

Option 3: Operate a stand-alone Municipal Charter School

Sources of Leverage:

- Town's financial condition and bond rating may assist Municipal Charter School with capital/liquidity funding
- Local developers may find trade of land for school in return for higher density an attractive proposition
- May generate positive parental response resulting in high demand for seats in the school

Option 3: Operate a stand-alone Municipal Charter School

Town Board Considerations:

- Determine viability of financing/sources of capital
- Determine availability and upfit of existing leasable space
- Consider partnering with Cornelius (and Davidson) to share resources
- Determine additional legal and political challenges

Option 3: Operate a stand-alone Municipal Charter School

Estimated Timing

- 1 year approval process after application submitted
- 1-3 years after approval received to id/ready/retrofit location, hire/train staff, order supplies, advertise for students, etc.
- Total timetable 2-4 years minimum to open school
- Therefore, earliest opening likely Fall 2022

Sources:
https://www.ncleg.gov/Sessions/2017/Bills/House/PDF/H514v7.pdf
https://content.govdelivery.com/accounts/NCSBE/bulletins/224f427

Option 3: Operate a stand-alone Municipal Charter School

Town Board considerations:

- Could be elongated start-up timetable, but once fully operational, becomes longer term solution to alleviate overcrowding issue for the Town
- Creative financial solutions will be needed to address significant initial liquidity needs and upfront costs
- Can learn from local charter schools as demonstrated models of excellence
- Demonstrating best practices in options for alternatives in public education
- Could lead to increased ability to be an incubator for other charter school startups in the Lake Norman Region
- May strain relationship with local LEA

Option 4: Partner with an Existing Charter School

Option 4: Partner with an Existing Charter School

PROS

- Financial economies of scale from shared resources of operating expenses, such as administration, employment, and transportation
- Knowledge and experience of application and establishment process
- Benefitting from established, successful educational curriculum
- Local brand recognition based on reputation of partnering school
- Avoid learning curve associated with start-up process for school

CONS

- Loss of total control over municipal sponsored charter school
- May not receive interest from preferred partner charter schools

Option 4: Partner with an Existing Charter School

Town Board considerations

Sources of Leverage:

- Town's ability to assist Charter School with capital funding sources
- Town's ability to assist and prioritize Charter School with additional field space
- Ability for Charter School to expand and offer seats to wait listed students

Potential Outcomes:

- Faster Start-Up
- Higher quality staffing
- Leverage proven Managing Director and curriculum

Option 5: Dividing the Charlotte Mecklenburg LEA into smaller LEAs

Option 5: Dividing Charlotte Mecklenburg LEA into smaller LEAs

PROS

- likely less expensive and more cost effective to operate than CMS
- property tax dollars used for education would stay local and benefit local students
- maximize money spent on education/learning instead of on educational bureaucracy
- greater parental choice, greater educational options in North Mecklenburg
- overcrowding/capacity problem relieved sooner than waiting on a solution from CMS
- greater flexibility with curriculum and addressing concerns of parents than with CMS

CONS

- even at 30-35k students, still far above the national average school district size
- cost - (both strength and weakness) far higher than a single municipal charter, but likely still more cost-efficient than CMS
- commercial tax base less without contributions from commercial property in Charlotte, potential greater burden on North Mecklenburg homeowners
- uncertainty over costs/taxes/curriculum etc resulting in more difficulty in making the case to the public and elected officials to pursue this option

Option 5: Dividing Charlotte Mecklenburg LEA into a smaller LEAs

PROS

- More actual (not just perceived) local control of education
- More input for all stakeholders (parents, teachers, and staff)
- Studies and testimony presented support smaller districts as more efficient, while a possible North Meck LEA could still be large enough to take advantage of economies of scale
- easier access to school leadership
- more accountability of school leadership/teachers
- more permanent nature of a smaller LEA as opposed to just a single municipal charter, a smaller LEA would be a better long-term solution

CONS

- "regional" approach to education does not currently include Davidson
- potential zoning issues based on multi-jurisdictional district
- capital funding and land acquisition - still too many unanswered questions about what the town can/cannot do, plus dealing with the practical problem of finding suitable land

Option 5: Dividing Charlotte Mecklenburg LEA into a smaller LEAs

Town Board Considerations

- Not a short term solution to overcrowding
- Will need to muster the political will to pursue
- Convincing teachers of a better teaching environment in a smaller district
- Political makeup of a new school board - more receptive / responsive to voters in North Mecklenburg
- More/better focused growth and data projections, working closer with the Town planning staff on demographics / growth trends etc
- Regional approach to education would benefit not just education, also planning efforts
- Start the dialogue statewide over what the right size of a school district size even if this option not pursued by the town (s)
- Help set the template for how this option could be replicated in other areas of the state with similar concerns

Option 5: Dividing Charlotte Mecklenburg LEA into a smaller LEA

Town Board Considerations

- Any agreement to deconsolidate must come from NCGA, which is unlikely at this time
- Education policy continues to become more partisan, not less, so any large-scale solution is unlikely
- The sheer logistics / dynamics alone for such a change to the status quo how to unwind CMS, what to do with CMS assets in North Mecklenburg, would a constitutional amendment be necessary, etc?
- Political instability - locally and in Raleigh
- Potential lawsuits - who would bear the costs?
- CMS - unlikely to cease opposition efforts to change the status quo

Decision Matrix and Recommendations

Decision Matrix

insert decision matrix

1. Do Nothing
2. Partner with CMS
3. Open and Operate Municipal Charter School(s)
4. Partner with an Existing Charter School
5. Create a New LEA

Recommendations

Focusing on our charge as a Commission to bring recommendations based on addressing current and future capacity needs, and in consideration of input received during the April 29, 2019 Public Input meeting, the HEOSC is proposing the following:

1. Pursue the creation of a Lake Norman/North Mecklenburg LEA. This option provides the greatest opportunity for addressing the long term capacity needs of our growing community.
2. In tandem with pursuing recommendation #1, the HEOSC recommends the Town of Huntersville pursue both:
   - ➔ Opening a Municipal Charter School(s), and
   - ➔ Partnering with an Existing Charter School

The need for additional capacity is not only a long term need, but also a need in the near term. Pursuing a partnership with an existing Charter School could provide the most near term solution to capacity needs, while opening a municipal-run Charter school will provide additional capacity, but will likely take 3-4 years to open.

Appendix

Option 3: Municipal Charter School Huntersville Operating Budget Assumptions

- Municipal charter school of 1,500 students with 3 year ramp up
- EC students 13% of student population
- Approximately 1-2% annual increase in $/ADM
- Approximately 1-2% annual increase in expenses
- Rent expense based on $12/sq ft, 100,000 sq ft building

Potential Diversity Statistics using LNC

	Total Population	Asian	African-American	Hispanic	2+ Races	Caucaisan
Elementary School	399	10%	14%	6%	7%	64%
Middle School	799	9%	12%	7%	7%	66%
High School	805	5%	15%	4%	4%	71%
Total LNC	2,003	8%	13%	6%	6%	68%

Key Takeaways:

- Diversity of Municipal Charter School should mirror the demographics of the Lake Norman area
- Used Lake Norman Charter demographics from 2017-2018 as a proxy to estimate potential demographics of Cornelius Municipal Charter School

Huntersville Operating Budget

MUNICIPAL CHARTER SCHOOL							Base
FYE 6/30							
ADM (student population)	750	1,125	1,500	1,500	1,500	1,500	1,500
INCOME STATEMENT (000s)	**YEAR 1**	**YEAR 2**	**YEAR 3**	**YEAR 4**	**YEAR 5**	**YEAR 10**	**YEAR 15**
Total Revenues	6,660	9,172	12,289	12,468	12,650	13,600	14,625
% chg	*0.0%*	*37.7%*	*34.0%*	*1.5%*	*1.5%*	*1.5%*	*1.5%*
Salaries/Benefits	5,418	6,461	7,665	7,789	7,916	8,583	9,308
% of Revenues	*81.4%*	*70.4%*	*62.4%*	*62.5%*	*62.6%*	*63.1%*	*63.6%*
Rent	1,080	1,102	1,124	1,146	1,169	1,291	1,425
Other Operational Expenses	1,381	1,580	1,824	1,848	1,872	1,999	2,135
Total Expenses	7,879	9,142	10,612	10,783	10,957	11,876	12,877
% chg	*0.0%*	*16.0%*	*16.1%*	*1.6%*	*1.6%*	*1.6%*	*1.6%*
Operating Income	(1,220)	29	1,677	1,685	1,692	1,724	1,748
Operating Income Margin	-18.3%	0.3%	13.6%	13.5%	13.4%	12.7%	12.0%

Key Takeaways:

- Need **$1MM+** to open municipal charter & fund its initial operations plus liquidity needs
- Once fully operational, school can operate at better than breakeven
- Outside of salaries/benefits, rent biggest single projected expense

Option 3: Municipal Charter School Capital Needs Assessment

For the Municipal Charter School Option:

1. Assessing Cornelius growth only, no complete ***new schools*** are needed by 2035 using either avg school capacity or optimal school size assumptions.
2. Cornelius school age children will need ***additional classrooms by 2020***, and capacity will be constrained without significant re-assignment into Huntersville schools or by adding the equivalent of a small to mid-sized Charter school in Cornelius

	AVG School Capacity	2020	2025	2030	2035
Cornelius Population					
Elementary School	776	0.1	0.3	0.5	0.5
Middle School	1093	0.1	0.1	0.2	0.2
High School	2053	0.0	0.1	0.1	0.1

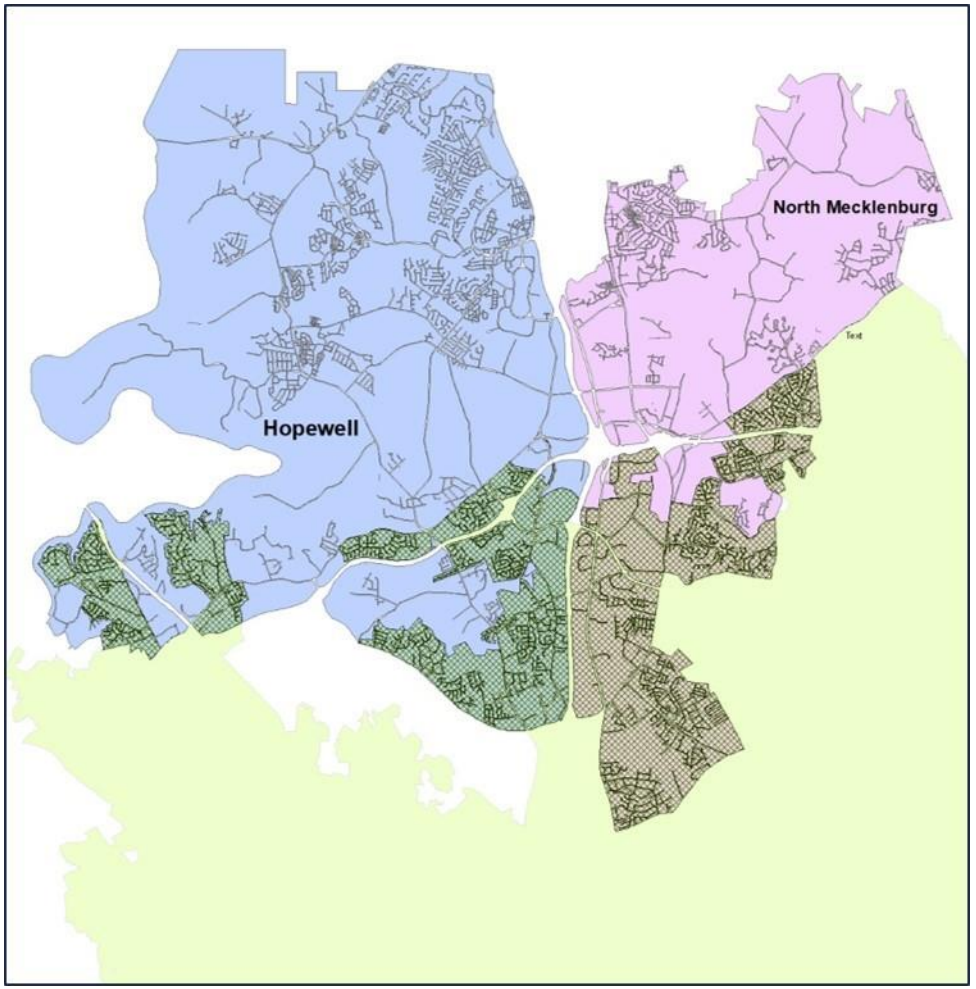
	Optimal School Size	2020	2025	2030	2035
Cornelius Population					
Elementary School	700	0.1	0.3	0.5	0.5
Middle School	1100	0.1	0.1	0.2	0.2
High School	1500	0.1	0.1	0.2	0.2

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Cornelius Population	34,248			37,124			40,000			40,000		
Elementary School	1,554	95	5	1,684	225	11	1,815	356	18	1,815	356	18
Middle School	907	55	3	984	132	7	1,060	208	10	1,060	208	10
High School	1,312	80	4	1,422	190	10	1,533	301	15	1,533	301	15
Cornelius School Pop Total	3,773	230	12	4,090	547	27	4,407	864	43	4,407	864	43

*Assessment of capital needs based on optimal school size

Definition & Assumptions

- Create a new school district separate from CMS
- Current CMS school assignment borders unchanged
  - Minimal disruption
  - Preserves diversity
  - Engages Charlotte positively



Source: CMS

N. Meck Capital Needs Assessment - LEA Option

	Avg School Capacity	2020	2025	2030	2035
Cornelius Population					
Elementary School	776	0.1	0.3	0.5	0.5
Middle School	1093	0.1	0.1	0.2	0.2
High School	2053	0.0	0.1	0.1	0.1
Davidson Population					
Elementary School	776	0.1	0.2	0.4	0.8
Middle School	1093	0.0	0.1	0.1	0.3
High School	2053	0.0	0.1	0.1	0.2
Huntersville Population					
Elementary School	776	0.3	1.3	2.2	3.5
Middle School	1093	0.1	0.4	0.6	1.0
High School	2053	0.1	0.3	0.5	0.7
Total LKN Towns					
Elementary School	776	0.5	1.8	3.1	4.7
Middle School	1093	0.2	0.6	1.0	1.5
High School	2053	0.1	0.4	0.7	1.1
Charlotte School Pop In N. Meck Schools					
Elementary School	776	0.1	0.3	0.6	0.9
Middle School	1093	0.0	0.2	0.3	0.5
High School	2053	0.1	0.3	0.5	0.7

	Optimal School Size	2020	2025	2030	2035
Cornelius Population					
Elementary School	700	0.1	0.3	0.5	0.5
Middle School	1100	0.1	0.1	0.2	0.2
High School	1500	0.1	0.1	0.2	0.2
Davidson Population					
Elementary School	700	0.1	0.3	0.4	0.8
Middle School	1100	0.0	0.1	0.1	0.3
High School	1500	0.0	0.1	0.1	0.3
Huntersville Population					
Elementary School	700	0.3	1.4	2.4	3.9
Middle School	1100	0.1	0.4	0.6	1.0
High School	1500	0.1	0.4	0.6	1.0
Total LKN Towns					
Elementary School	700	0.5	2.0	3.4	5.2
Middle School	1100	0.2	0.6	1.0	1.5
High School	1500	0.2	0.6	1.0	1.5
Charlotte School Pop In N. Meck Schools					
Elementary School	700	0.1	0.4	0.7	1.0
Middle School	1100	0.0	0.2	0.3	0.5
High School	1500	0.1	0.4	0.7	1.0

Total North Meck School Pop	Avg School Capacity	2020	2025	2030	2035
Elementary School	776	0.3	1.8	3.4	5.4
Middle School	1093	0.6	1.1	1.7	2.3
High School	2053	0.4	0.9	1.4	2.1
Estimated Construction Cost	in millions	$35	$155	$215	$335

Total North Meck School Pop	Optimal School Size	2020	2025	2030	2035
Elementary School	700	0.4	2.0	3.8	6.0
Middle School	1100	0.6	1.1	1.7	2.3
High School	1500	0.6	1.3	2.0	2.8
Estimated Construction Cost	in millions	$105	$155	$410	$430

*Optimal School size based on NC Public Schools report "School Size and its Relationship to Achievement and Behavior" April 2000

* Estimated Construction Cost per building source: MGSD Dec 2018 - rounded to whole building

Analysis assumes correction of current over utilization vs. planned enrollment in existing N. Meck Schools

Current Over/Under Utilization	+ kids	# classrooms
N. Meck Elementary Schools	-193	-10
N. Meck Middle Schools	416	21
N. Meck High Schools	500	25

Huntersville Capital Needs Assessment – LEA Option

1. Adding in the over/under-utilization of the Huntersville schools does make a material difference in the school needs for Huntersville students
2. Huntersville school age children will need one additional elementary school by 2025, 3 elementary schools, 1 middle school and 1 high school by 2035.

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Huntersville Population	65,780			78,860			91,939			110,000		
Elementary School	3,689	-211	-11	4,422	522	26	5,156	1,256	63	6,169	2,269	113
Middle School	1,487	-50	-2	1,783	246	12	2,079	542	27	2,487	950	48
High School	2,018	-88	-4	2,419	313	16	2,820	714	36	3,374	1,268	63
Huntersville School Pop Total	7,194	-349	-17	8,624	1,081	54	10,055	2,512	126	12,030	4,487	224

Current Under Utilization	2018	+ kids	# classrooms
Huntersville Elementary Schools		-450	-23
Huntersville Middle Schools		-146	-7
Huntersville High Schools		-219	-11

	Avg School Capacity	2020	2025	2030	2035
Huntersville Population					
Elementary School	776	-0.3	0.7	1.6	2.9
Middle School	1093	0.0	0.2	0.5	0.9
High School	2053	0.0	0.2	0.3	0.6
Estimated Construction Cost	in millions	$0	$25	$85	$180

	Optimal School Size	2020	2025	2030	2035
Huntersville Population					
Elementary School	700	-0.3	0.7	1.8	3.2
Middle School	1100	0.0	0.2	0.5	0.9
High School	1500	-0.1	0.2	0.5	0.8
Estimated Construction Cost	in millions	$0	$25	$155	$180

Operating Budget- CMS model

	CMS	North Meck LEA				
Governmental Activities	**2017**	**2017**	**2020**	**2025**	**2030**	**Bld Out**
Per Pupil (1)	$ 9,959	$ 9,043	$ 9,043	$ 9,043	$ 9,043	$ 9,043
Enrollment	146,394	17,383	18,549	21,818	25,665	27,605
Budget (Governmental)	$ 1,457,938	$ 157,188	$ 167,731	$ 197,292	$ 232,079	$ 249,622
Instructional Programs						
Regular	51%	$ 79,803	$ 85,156	$ 100,164	$ 117,825	$ 126,731
Special	16%	$ 24,704	$ 26,361	$ 31,007	$ 36,475	$ 39,232
School Leadership	5%	$ 8,078	$ 8,620	$ 10,139	$ 11,927	$ 12,828
Co-Curricular	1%	$ 1,362	$ 1,454	$ 1,710	$ 2,011	$ 2,163
School-Based Support	4%	$ 6,820	$ 7,278	$ 8,560	$ 10,070	$ 10,831
Subtotal, Instructional Support	77%	$ 120,768	$ 128,869	$ 151,580	$ 178,307	$ 191,786
Supporting Services, Operations, Administration						
Support and Development	0.6%	$ 869	$ 928	$ 1,091	$ 1,283	$ 1,380
Special Population Support	0.5%	$ 805	$ 859	$ 1,011	$ 1,189	$ 1,279
Technology Support	1.0%	$ 1,566	$ 1,671	$ 1,965	$ 2,312	$ 2,486
Financial & Human Resources	2.0%	$ 3,181	$ 3,394	$ 3,993	$ 4,696	$ 5,052
Accountability Services	0.3%	$ 413	$ 440	$ 518	$ 609	$ 655
System-Wide Pupil Support	0.3%	$ 421	$ 450	$ 529	$ 622	$ 669
Operational Support	12%	$ 19,134	$ 20,418	$ 24,016	$ 28,251	$ 30,386
Policy, Leadership & Pub Relations	1%	$ 1,715	$ 1,830	$ 2,153	$ 2,533	$ 2,724
Support, Operations, Admin	18%	$ 28,105	$ 29,990	$ 35,276	$ 41,496	$ 44,632
Community Service	0.0%	$ -	$ -	$ -	$ -	$ -
Other	0.0%	$ -	$ -	$ -	$ -	$ -
Subtotal, Governmental Services	**94.8%**	$ 148,993	$ 158,987	$ 187,006	$ 219,979	$ 236,608
Business-type Activities (2) (3)	$ 80,183	$ 9,521	$ 10,160	$ 11,950	$ 14,057	$ 15,120
After School Enrichment	0.9%	$ 83	$ 89	$ 105	$ 123	$ 132
Child Nutrition	4.3%	$ 413	$ 441	$ 518	$ 610	$ 656
Subtotal, Non-governmental Services	**5.2%**					
Total (%)	**100.0%**					
Total ($)	**$ 1,538,121**	**$ 166,709**	**$ 177,891**	**$ 209,242**	**$ 246,136**	**$ 264,742**

(1) Per pupil expenditures in 2018 $
(2) Pro rated based on enrollment
(3) CMS number from 2017 CMS Annual Report, p. 7

Operating budget- MGSD model

	MGSD	North Meck LEA				
Governmental Activities	**2017**	**2017**	**2020**	**2025**	**2030**	**Bld Out**
Per Pupil (1)	$ 9,382	$ 8,519	$ 8,519	$ 8,519	$ 8,519	$ 8,519
Enrollment	5,987	17,383	18,549	21,818	25,665	27,605
Budget (Governmental)	$ 56,170	$ 148,081	$ 158,014	$ 185,862	$ 218,633	$ 235,160
Instructional Programs						
Regular	46%	$ 67,475	$ 72,002	$ 84,691	$ 99,624	$ 107,154
Special	10%	$ 15,410	$ 16,444	$ 19,342	$ 22,752	$ 24,472
School Leadership	5%	$ 7,238	$ 7,724	$ 9,085	$ 10,687	$ 11,495
Co-Curricular	4%	$ 6,316	$ 6,740	$ 7,927	$ 9,325	$ 10,030
School-Based Support	1%	$ 1,451	$ 1,548	$ 1,821	$ 2,142	$ 2,304
Subtotal, Instructional Support	71%	$ 105,664	$ 112,751	$ 132,622	$ 156,006	$ 167,799
Supporting Services, Operations, Administration						
Support and Development	1.0%	$ 1,413	$ 1,507	$ 1,773	$ 2,086	$ 2,243
Special Population Support	0.0%	$ -	$ -	$ -	$ -	$ -
Technology Support	1.9%	$ 2,813	$ 3,001	$ 3,530	$ 4,153	$ 4,467
Financial & Human Resources	0.0%	$ 14	$ 15	$ 18	$ 21	$ 23
Accountability Services	0.0%	$ 4	$ 4	$ 5	$ 6	$ 6
System-Wide Pupil Support	0.8%	$ 1,173	$ 1,251	$ 1,472	$ 1,731	$ 1,862
Operational Support	12%	$ 18,065	$ 19,276	$ 22,674	$ 26,671	$ 28,688
Policy, Leadership & Pub Relations	3%	$ 3,812	$ 4,067	$ 4,784	$ 5,627	$ 6,053
Support, Operations, Admin	18%	$ 27,293	$ 29,123	$ 34,256	$ 40,296	$ 43,342
Community Service	0.0%	$ -	$ -	$ -	$ -	$ -
Other	0.0%	$ -	$ -	$ -	$ -	$ -
Subtotal, Governmental Services	**91.2%**	$ 134,993	$ 144,048	$ 169,435	$ 199,310	$ 214,376
Business-type Activities (2) (3)	$ 3,348	$ 9,720	$ 10,372	$ 12,201	$ 14,352	$ 15,437
After School Enrichment	0.9%	$ 92	$ 98	$ 115	$ 135	$ 146
Child Nutrition	4.5%	$ 436	$ 466	$ 548	$ 644	$ 693
Subtotal, Non-governmental Services	**5.4%**					
Total (%)	**100.0%**					
Total Operating ($)	$ 59,518	$ 157,802	$ 168,386	$ 198,062	$ 232,985	$ 250,597

(1) Per pupil expenditures in 2018 $
(2) Pro rated based on enrollment
(3) Budget data from MGSD 2017 Audited Report
(4) Does not include debt service or depreciation

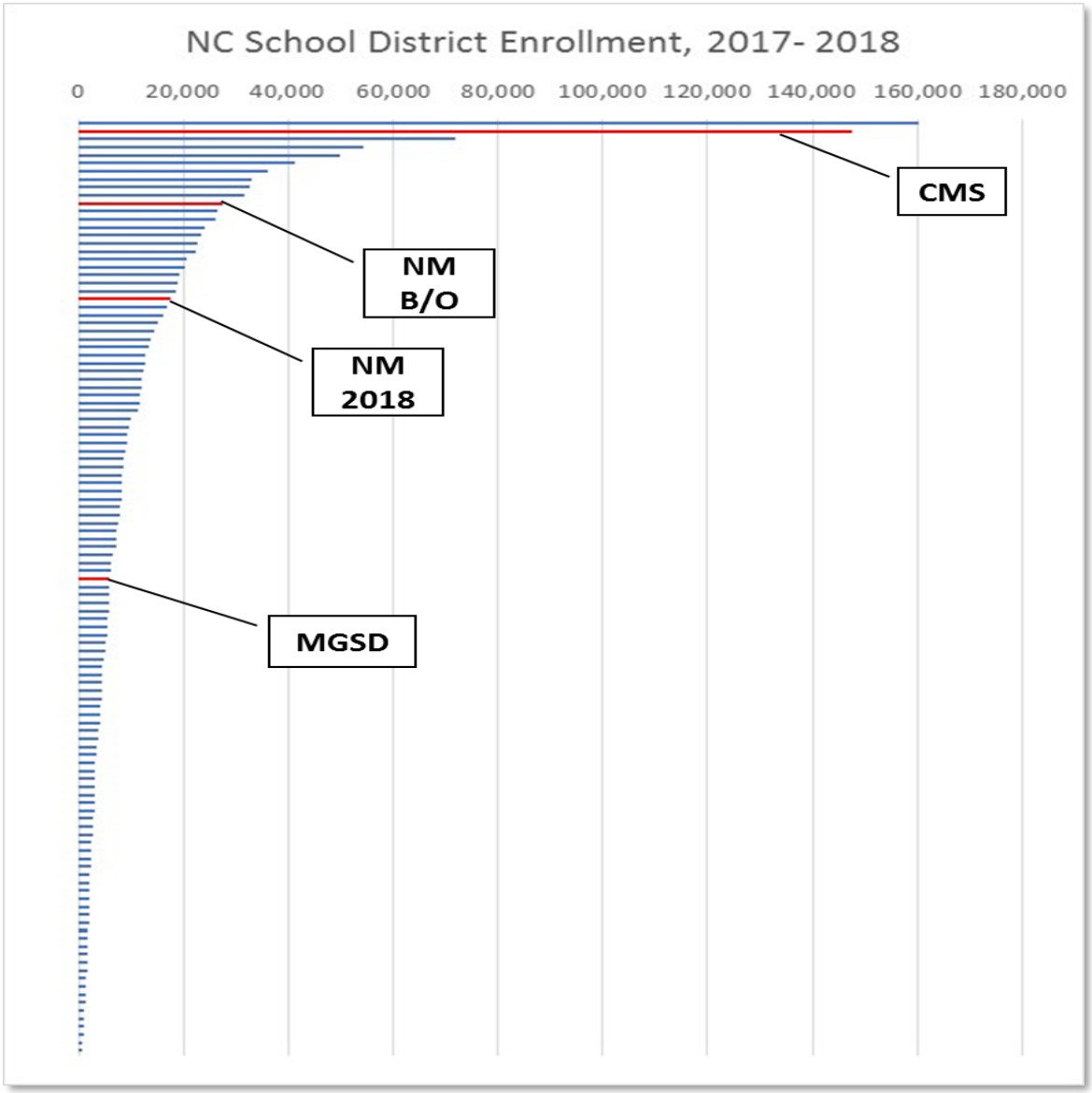
LEA Option Analysis Assumptions

1. Uses current total N. Meck boundaries for CMS schools
2. All schools located in Davidson/Cornelius/ Huntersville would be assigned to the new LEA
3. All schools will use "planned enrollment" at 20 students/classroom as the student population

						Students Enrolled From:									
School	School Type	Municipality	Planned Enrollment	Over/ Under Plan	Total Enrollment	Cornelius		Huntersville		Davidson		Charlotte		Out of County	
Cornelius Elementary	Elementary	Cornelius	780	-132	648	634	97.8%	4	0.6%	1	0.2%	7	1.1%	2	0.3%
JV Washam Elementary	Elementary	Cornelius	780	339	1119	796	71.1%	272	24.3%	32	2.9%	12	1.1%	7	0.6%
Bailey Middle School	Middle	Cornelius	1140	562	1702	845	49.6%	509	29.9%	343	20.2%	4	0.2%	1	0.1%
Hough High School	High	Cornelius	2000	544	2544	1185	46.6%	898	35.3%	430	16.9%	26	1.0%	5	0.2%
Davidson Elementary	Elementary	Davidson	640	50	690	11	1.6%	7	1.0%	658	95.4%	6	0.9%	8	1.2%
Barnette Elementary School	Elementary	Huntersville	780	-18	762	4	0.5%	719	94.4%	2	0.3%	26	3.4%	11	1.4%
Blythe Elementary	Elementary	Huntersville	1000	10	1010	1	0.1%	356	35.2%	0	0.0%	650	64.4%	3	0.3%
Grand Oak Elementary	Elementary	Huntersville	780	-206	574	3	0.5%	543	94.6%	0	0.0%	24	4.2%	4	0.7%
Huntersville Elementary	Elementary	Huntersville	740	54	794	2	0.3%	756	95.2%	4	0.5%	27	3.4%	5	0.6%
Long Creek Elementary	Elementary	Huntersville	780	-276	504	0	0.0%	20	4.0%	0	0.0%	483	95.8%	1	0.2%
Torrence Creek Elementary	Elementary	Huntersville	700	72	772	3	0.4%	726	94.0%	1	0.1%	38	4.9%	4	0.5%
Trillium Springs Montessori	Elementary	Huntersville	240	-86	154	5	3.2%	47	30.5%	1	0.6%	100	64.9%	1	0.6%
Francis Bradley Middle	Middle	Huntersville	1060	14	1074	3	0.3%	734	68.3%	2	0.2%	331	30.8%	4	0.4%
JM Alexander Middle School	Middle	Huntersville	1080	-160	920	4	0.4%	148	16.1%	8	0.9%	755	82.1%	5	0.5%
Hopewell High School	High	Huntersville	2000	-287	1713	3	0.2%	709	41.4%	0	0.0%	996	58.1%	5	0.3%
North Mecklenburg High	High	Huntersville	2160	68	2228	18	0.8%	223	10.0%	28	1.3%	1957	87.8%	2	0.1%
Merancas Middle College High	High	Huntersville			175	26	14.9%	57	32.6%	8	4.6%	83	47.4%	1	0.6%
N. Meck Schools Total	Elementary		7220	-193	7027	1459		3450		699		1373		46	
N. Meck Schools Total	Middle		3280	416	3696	852		1391		353		1090		10	
N. Meck Schools Total	High		6160	325	6485	1206		1830		458		2979		12	
Total Enrollment North Mecklenburg Schools			**16660**		**17208**	**3517**		**6671**		**1510**		**5442**		**68**	

Source: School Enrollment by Municipality (FINAL

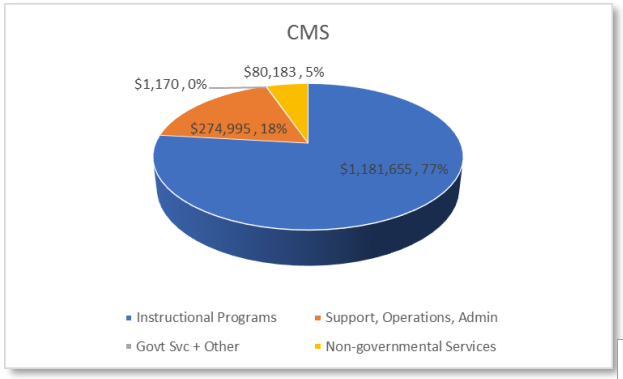
Comparison to Existing LEAs



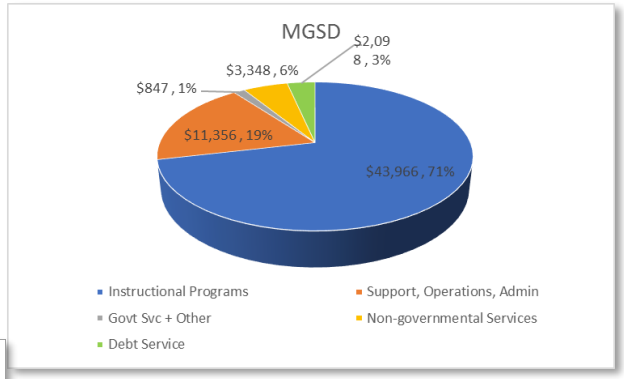
- At current enrollment a North Meck LEA would be the 23rd largest school district in NC
- At buildout a North Meck LEA would be the 11th largest school district in NC

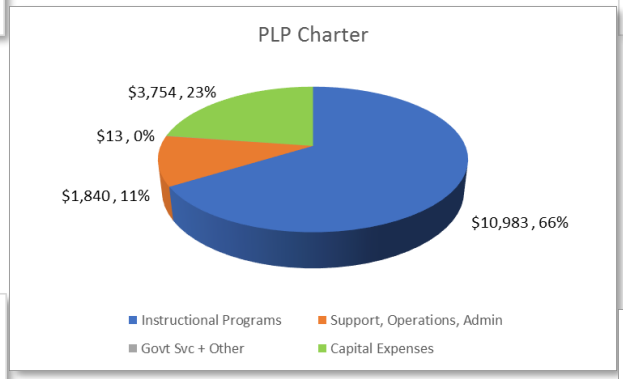
Source: "Size of Local School Districts", Joint Legislative Study

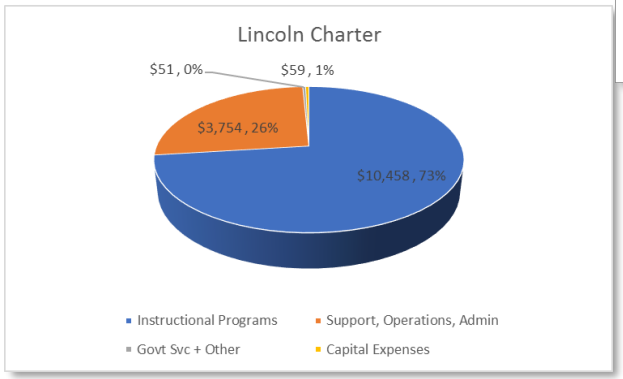
Various Cost Structures



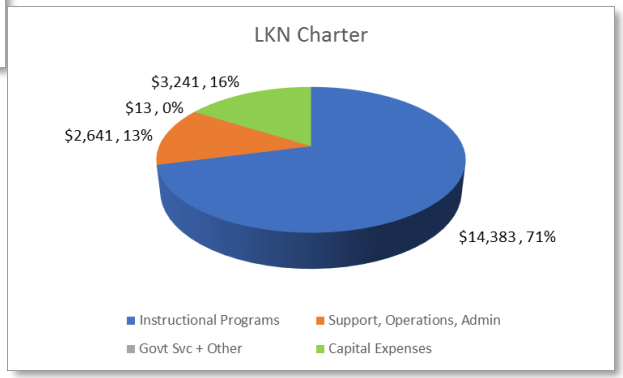
Economies of scale not evident between MGSD & CMS





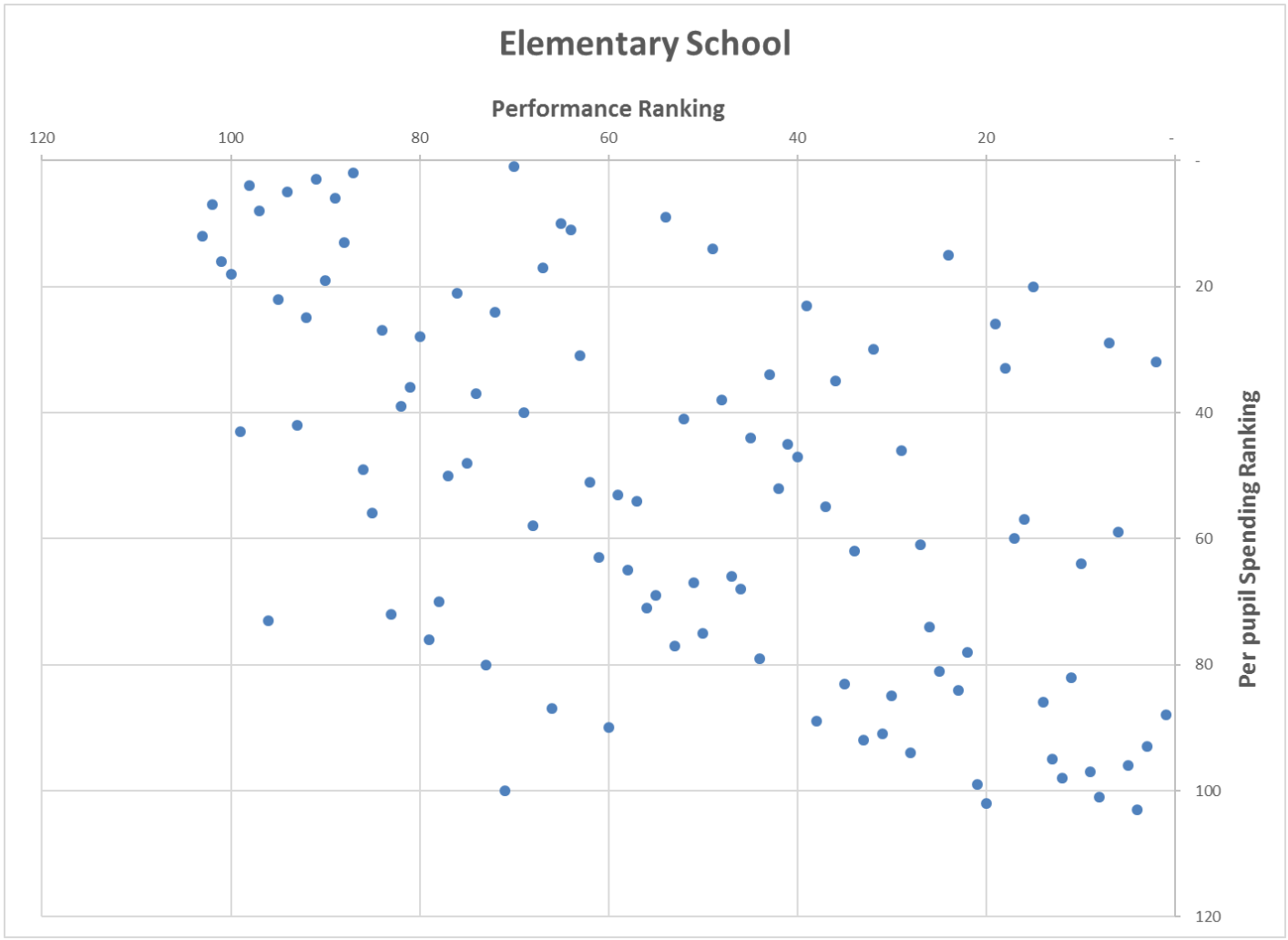


Operating strategies differ between charter schools



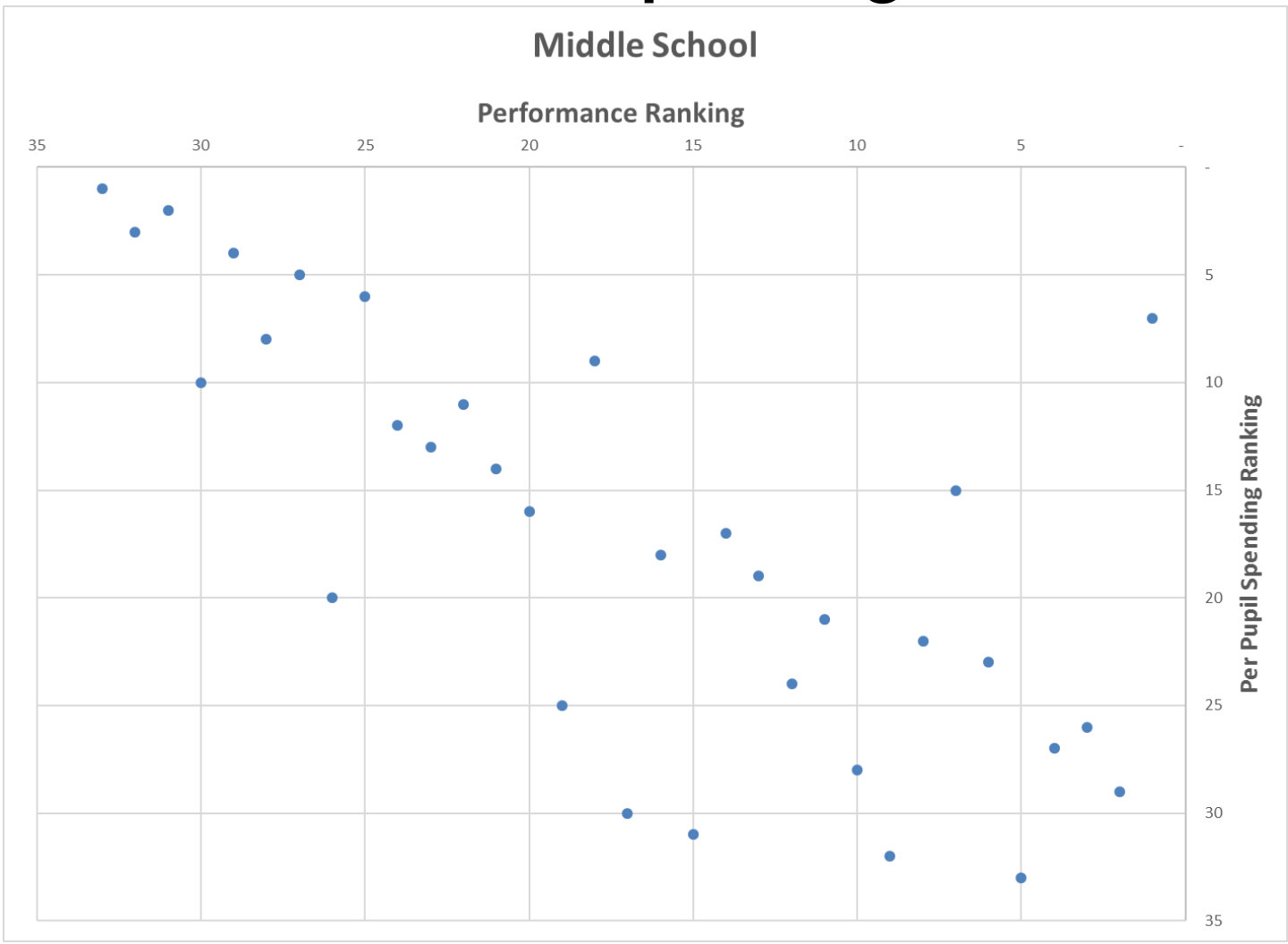
(1) CMS 2017 Annual Rerport
(2) MGSD Financial Report, 2017, p. 8 (Does not include D & A)
(3) Lincoln Chart Financial Audit, 2018
(4) PLP Financial Audit
(5) Capital expenses for charter schools are reported as operating expenditures net of depreciation
(6) LKN Charter Financial Audit, 2018
(7) Does not include GASB 75 restatement

Student Achievement v Spending- Elem



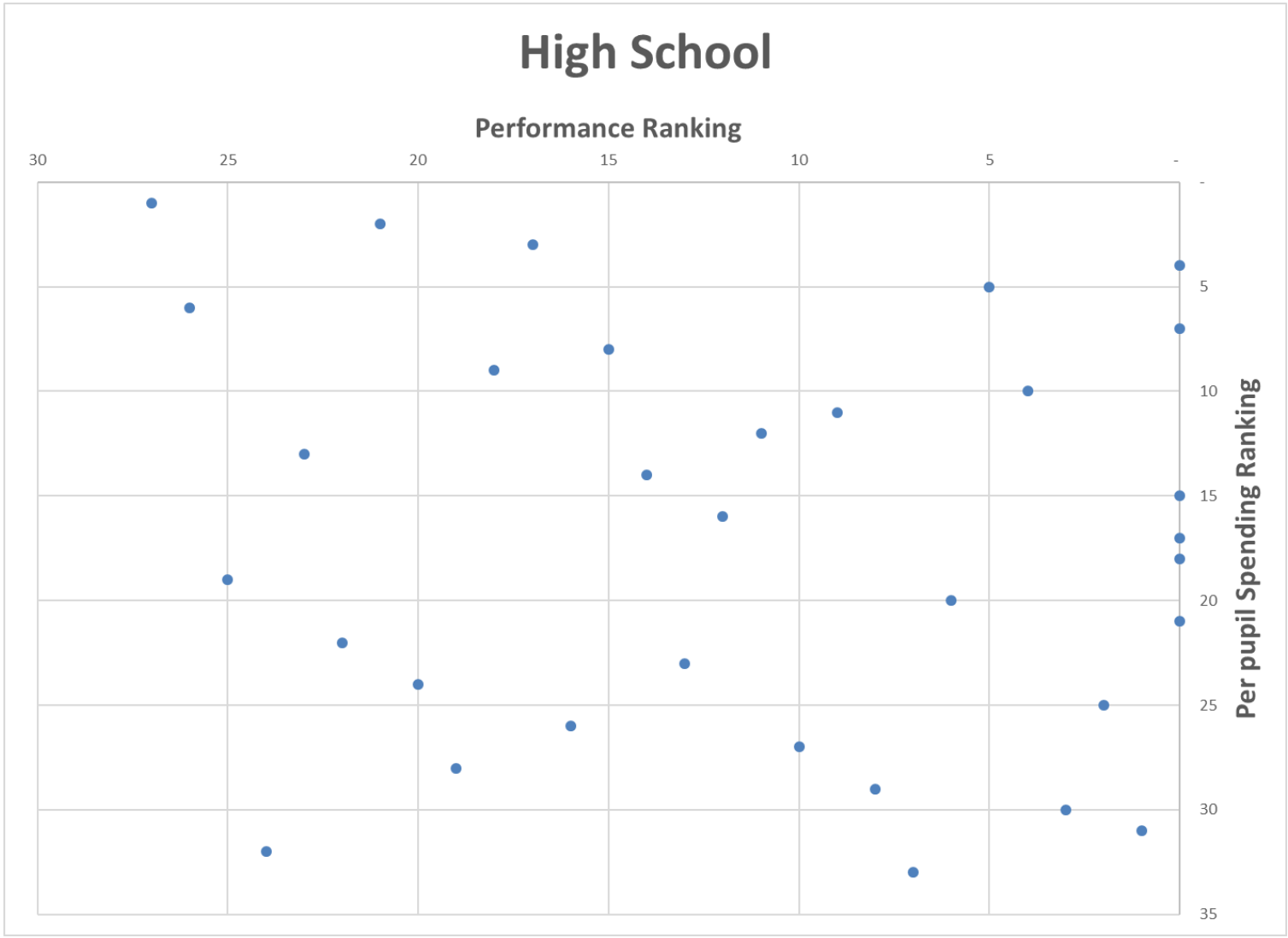
Source: Per pupil expenditure report, CMS, Oct 2011

Student Achievement v Spending- MS



Source: Per pupil expenditure report, CMS, Oct 2011

Student Achievement v Spending- HS



Source: Per pupil expenditure report, CMS, Oct 2011

Date : 12/4/2018 5:21:09 PM
From : "Eric Rowell" erowell@huntersville.org
To : "Albert Desciscio" adesciscio@huntersville.org, "Amie Hutchison" ahutchison@huntersville.org, "Angela Beeker" abeeker@huntersville.org, "Bobbie Shields" bshields@huntersville.org, "Carrie Warren" cwarren@huntersville.org, "Derek Partee" dpartee@huntersville.org, "EricRowell" erowell@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "Jim Puckett" jpuckett@huntersville.org, "KarenBentley" kbentley@huntersville.org, "Michael Sass" msass@huntersville.org, "Todd Porter" tporter@huntersville.org, "William Farber" wfarber@huntersville.org
Subject : First MEAC meeting
Attachment : 2018-12-04 CMS growth presentation.pdf;

All,

FYI - in case you have a chance to review prior to Monday night's meeting. Thanks to our Chair and Mr. Sass for attending today. Below is a link to the FB live video of the meeting (at the CMS Board of Education page if the link below doesn't work) and I've attached the CMS slideshow.

https://www.facebook.com/529676790832620/videos/2060846930872949/?__xts__[0]=68.ARBx22y54zEdtngAaVquzhzUsFd_eg8P8bz_s1GttPMDmly7a2Yv9YV6B1LIQAXL9G-sRlbXrRNKvh97uJPYo_WzSpChkq5uBOojzeWGSkioVDipda8vdmerW9W9QM4j5oixu6fyVeVnglplY5PW9eKnEaHraARQ6yC_VJceDa95jJlt_wd0B9Hf-D91BdbmtpFfZlqiYahCOU4nGpNUPLJ-2Fwp0FgFJaRWDpElwsHOJLEU-rFfwQhm2sKRHMGe0gVY8SriT88p_qUHDidIWqyird9s1-1K9cuFeuJNI5lg81APX7baRvB6gWWgl7ooxRUKD2WeMp8atV34yBhwEm0Fi0ASJW6_DKk&__tn__=-R

Thanks,

Eric Rowell

Growth Trends in Mecklenburg County

MEAC Meeting – December 4, 2018

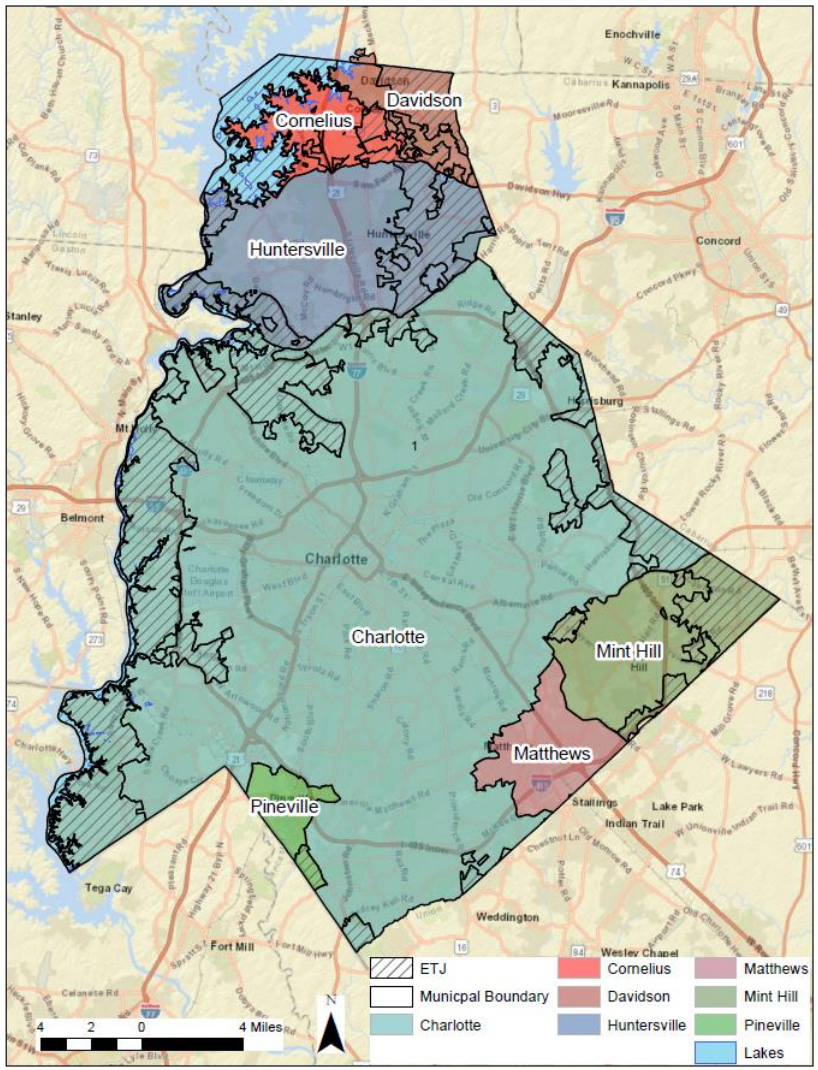
Sources & Notes

- Historic population estimates retrieved from the U.S. Census, 2010 and 2017
  - Census Bureau's Population Estimates Program – updated annually
  - Utilizes data on births, deaths, and migration to calculate population change since the most recent decennial census

- Population projections, 2015 to 2045
  - County-level population projections developed by UNC-Chapel Hill for the Metrolina Region under the auspices of the Charlotte Department of Transportation for the Metrolina Region Travel Demand Model – updated every 5 years
  - County-level population projections allocated to Traffic Analysis Zones (TAZ) by City Explained, Inc. through the Metrolina CommunityViz Model for the Charlotte Department of Transportation – updated every 5 years
  - TAZ-level population projections aggregated to municipal Spheres of Influence by Charlotte-Mecklenburg Planning Department

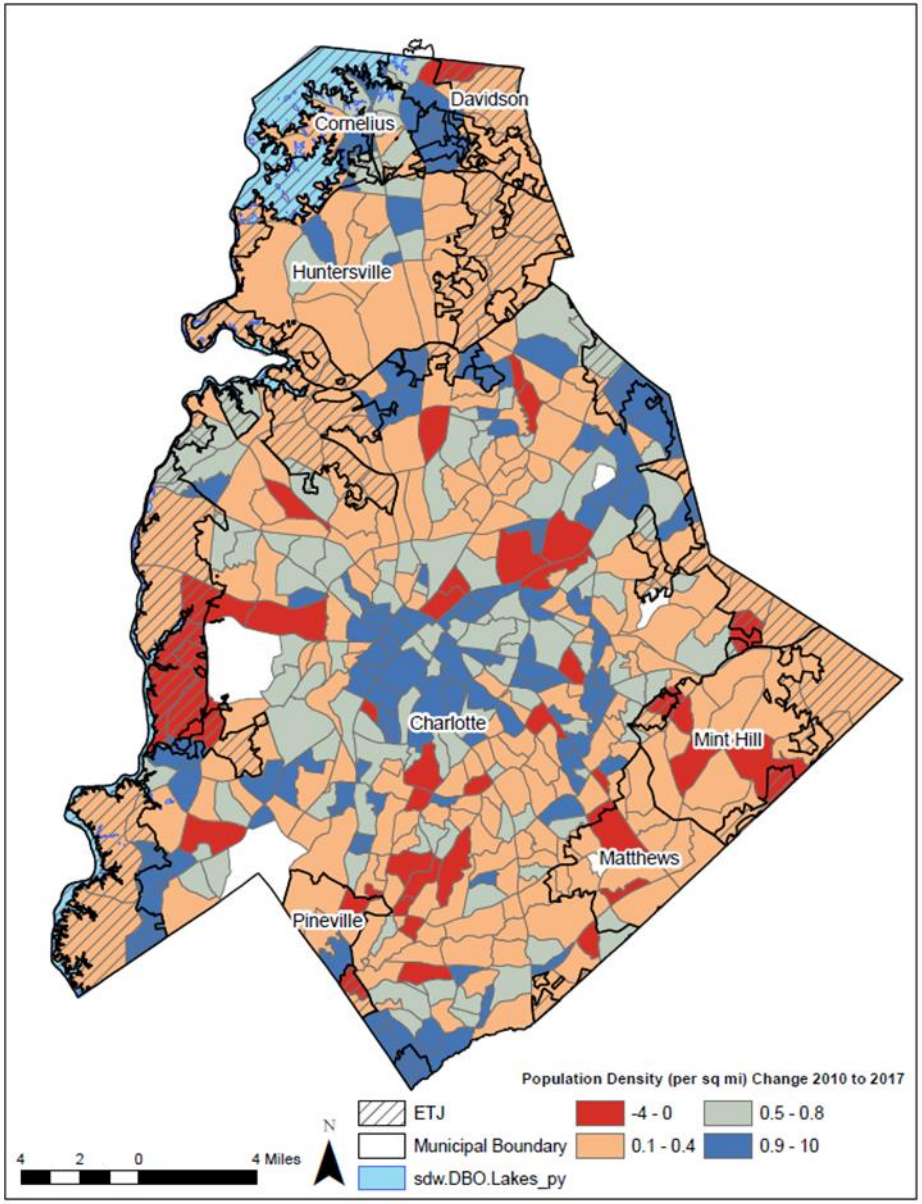
- School-age Youth / Student Enrollment
  - CommunityViz model contains build-out potential analysis for Student Enrollment – projections are for schools located within each jurisdiction
  - This analysis uses projections for total school-age youth population (ages 5 to 17, per Census age categories) by jurisdiction, regardless of school location
  - MEAC opens opportunity for increased collaboration in growth modeling

Mecklenburg County Population & Area, 2017



Jurisdiction	Land Area (sq mi)	Population 2017	% of County Total
Charlotte	307.9	859,035	79.8%
Huntersville	40.4	56,212	5.2%
Matthews	17.2	32,117	3.0%
Cornelius	12.2	29,191	2.7%
Mint Hill	24.2	26,748	2.5%
Davidson	6.2	12,684	1.2%
Pineville	6.7	8,746	0.8%
ETJ	111.8	52,104	4.8%
Mecklenburg Co	526.6	1,076,837	

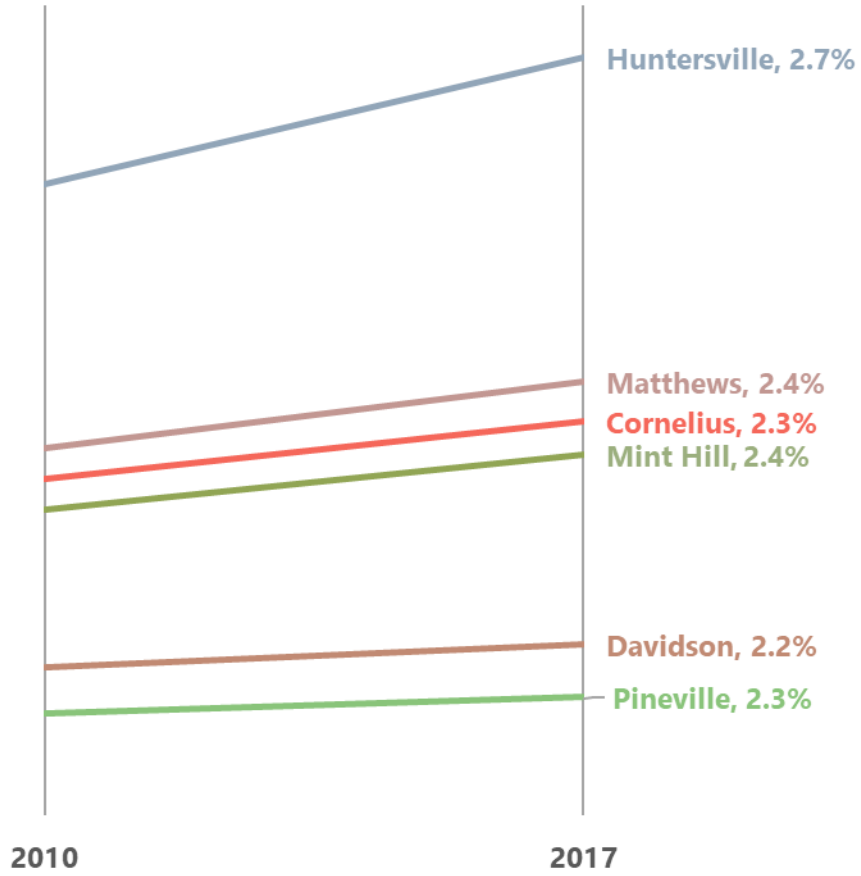
Change in Population Density, 2010 to 2017



Historic Growth by Jurisdiction, 2010 to 2017

From 2010 to 2017, the Mecklenburg County population increased by **~157,000 people** (annual growth rate of 2.3%). The annual growth rate varied slightly by municipality, from a low of **2.2% in Davidson** to a high of **2.7% in Huntersville**.

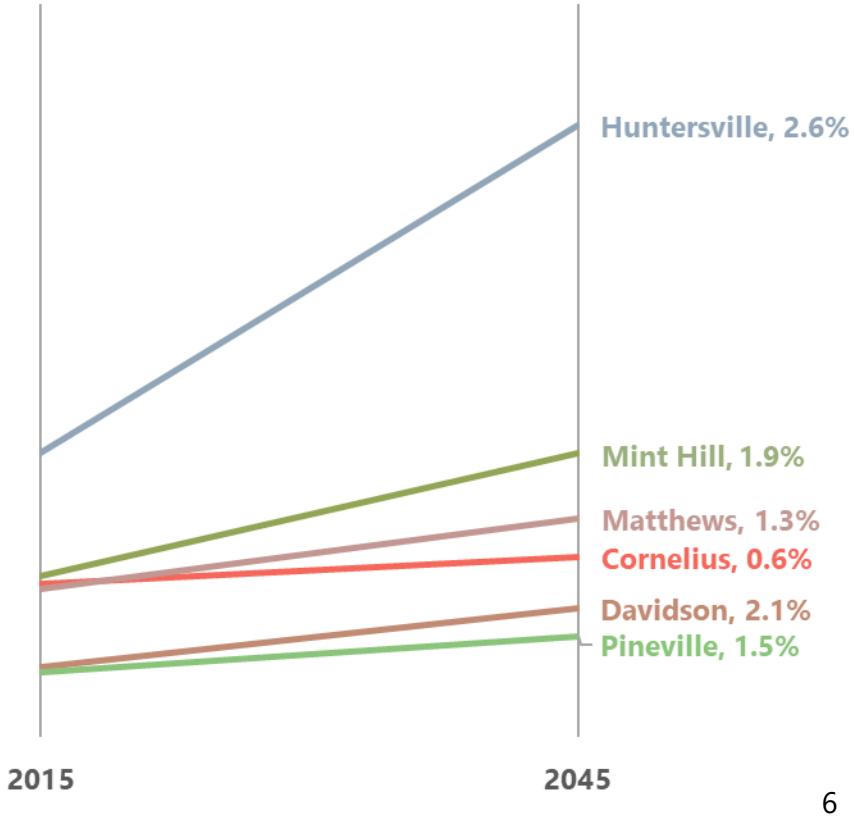
Jurisdiction	Population 2010	Population 2017	Population Change
Huntersville	46,763	56,212	9,449
Matthews	27,183	32,117	4,934
Cornelius	24,869	29,191	4,322
Mint Hill	22,655	26,748	4,093
Davidson	10,908	12,684	1,776
Pineville	7,479	8,746	1,267
Charlotte	735,688	859,035	123,347
Mecklenburg Co	919,650	1,076,837	157,187



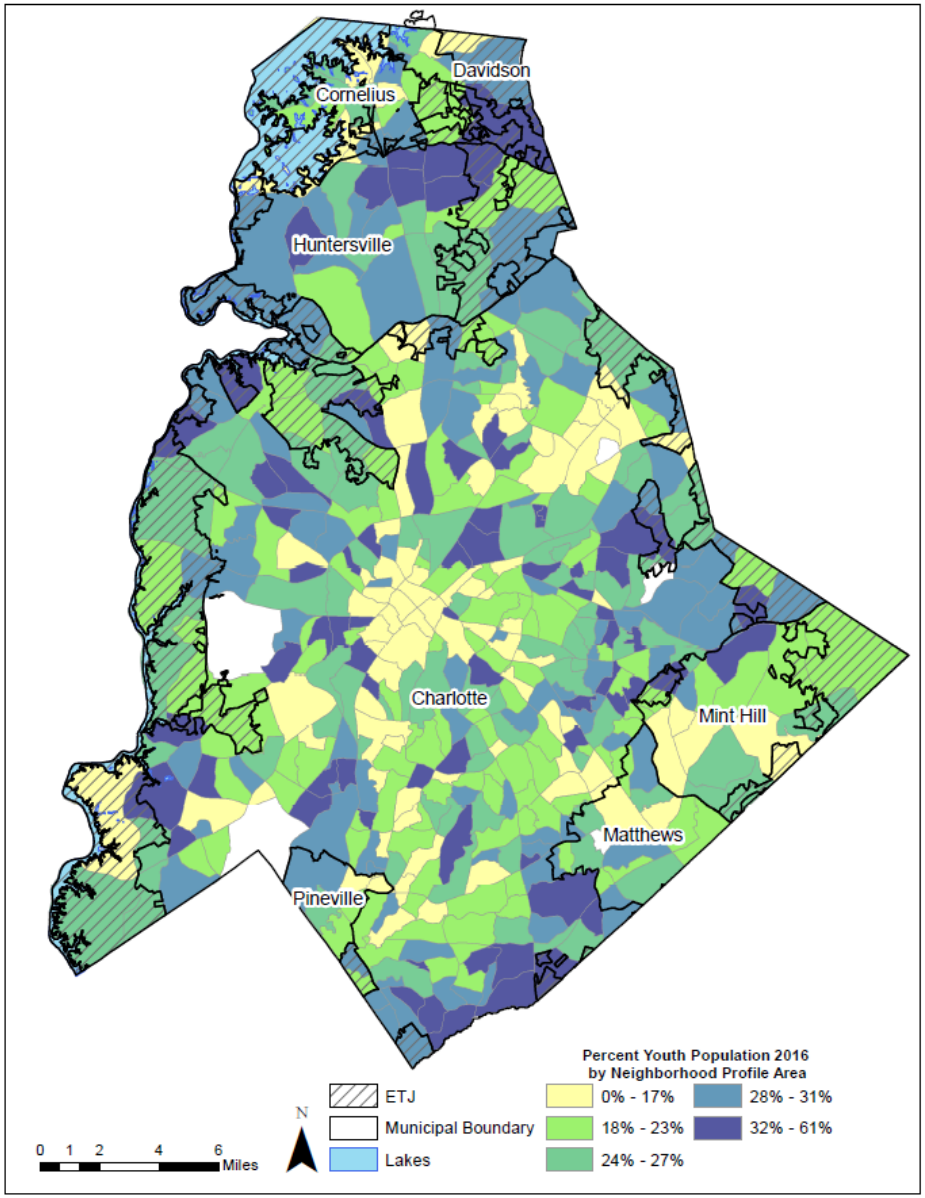
Projected Growth by Jurisdiction, 2015 to 2045

Between 2015 and 2045, the Mecklenburg County population is projected to increase by **~610,000 people** (annual growth rate of 1.6%).The annual growth rate is projected to vary by municipality, from a low of **0.6% in Cornelius** to a high of **2.6% in Huntersville**.

Jurisdiction	2015	2025	2035	2045
Huntersville	54,297	74,373	94,270	116,909
Mint Hill	30,591	38,684	46,496	54,072
Cornelius	29,150	31,403	32,979	34,406
Matthews	28,207	33,647	38,064	41,668
Davidson	13,314	17,372	20,967	24,681
Pineville	12,441	15,241	17,551	19,223
Charlotte	835,575	1,007,823	1,165,475	1,322,813
Mecklenburg Co	1,003,575	1,218,543	1,415,802	1,613,772

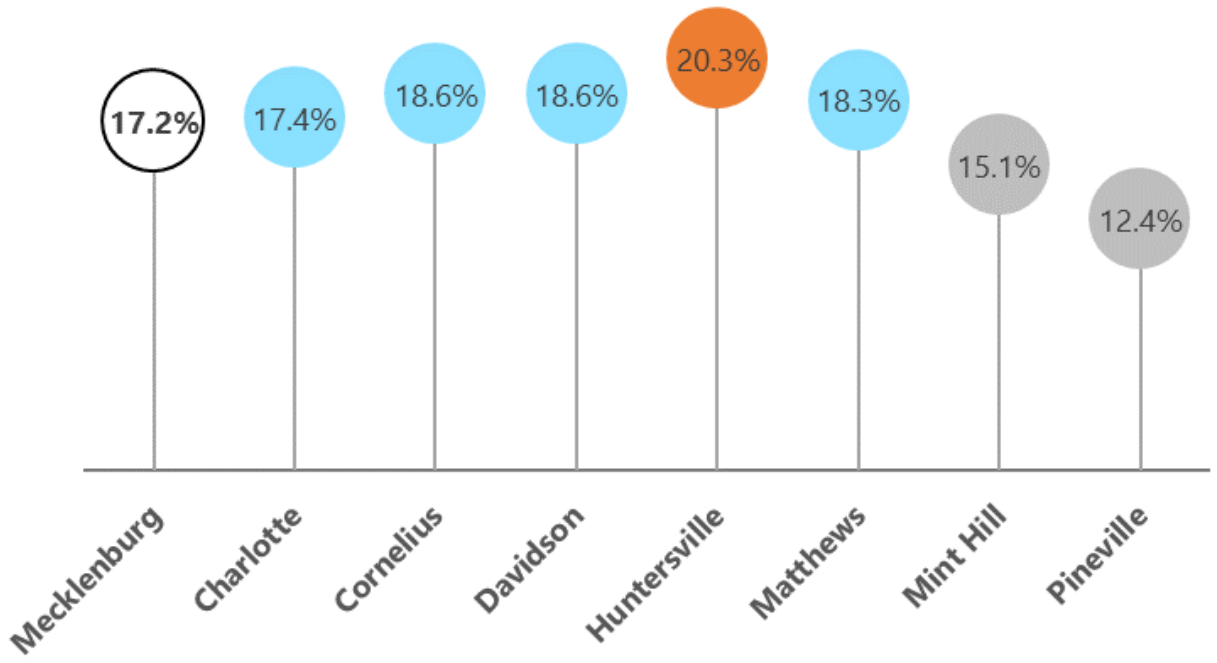


Percent Children by NPA, 2016



School-Age Youth Percentage by Jurisdiction, 2017

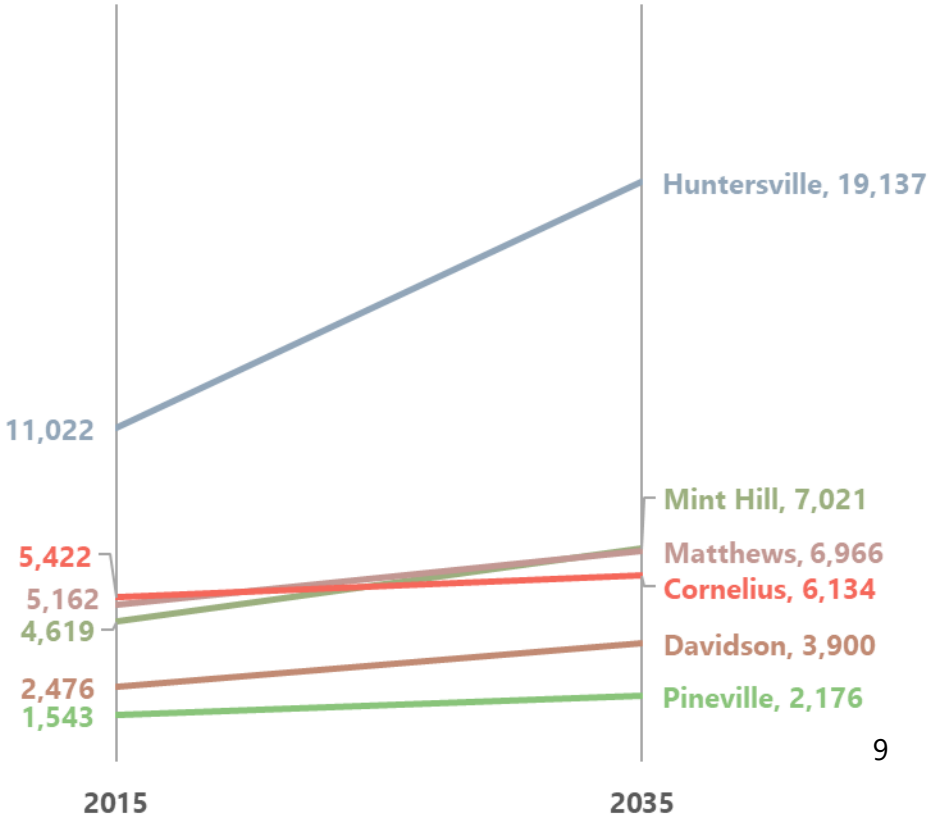
Overall in **Mecklenburg County, 17.2%** of the population are school-age youth (ages 5 to 17). Population composition varies by municipality: **Huntersville (20.3%)** has the highest percentage of school-age youth, while **Mint Hill (15.1%)** and **Pineville (12.4%)** are lower than average.



School-Age Youth Projected Growth, 2015 to 2035

Between 2015 and 2035, the total Mecklenburg County population is projected to increase by ~412,000 people. Assuming constant composition, the school-age population would grow by **~70,900** to a total of ~243,000 school-age youth. Consistent with total population, most of that growth would occur in **Charlotte (~81%)**. Growth in school-age population would range from a low of **~630 in Pineville** to a high of **~8,100 in Huntersville**.

Jurisdiction	2015	2035	Growth
Charlotte	145,390	202,793	57,403
Huntersville	11,022	19,137	8,115
Mint Hill	4,619	7,021	2,402
Matthews	5,162	6,966	1,804
Davidson	2,476	3,900	1,423
Cornelius	5,422	6,134	712
Pineville	1,543	2,176	634
Mecklenburg Co	172,615	243,518	70,903



Limitations & Opportunities

- School-age youth / student enrollment data
- Population projections – update period
- Opportunity for increased collaboration in growth modeling and coordination in capital planning

Thank You!

Rebecca Andersen Hefner

City of Charlotte

Office of Data & Analytics

rhefner@charlottenc.gov

Source Credits:

- Matt Noonkester, City Explained, Inc. for Charlotte Department of Transportation (2016)
- Stephen J. Appold & Paul R. Voss, UNC Chapel Hill for Charlotte Department of Transportation (2016)
- Charlotte-Mecklenburg Quality of Life Explorer (2016 and 2017)
- U. S. Census, Population Estimates Program (2010 and 2017)

Date : 4/29/2019 9:04:04 AM
From : "Jim Puckett" jpuckett@huntersville.org
To : "elaine.powell@mecklenburgcountync.gov" elaine.powell@mecklenburgcountync.gov
Cc : "Karen Bentley" kbentley@huntersville.org, "Eric Rowell" erowell@huntersville.org, "Anthony Roberts" aroberts@huntersville.org
Subject : Follow up to your reply re: HB 514 and 229

Elaine, thanks and I am hoping you will take the time to learn about HB 229 and if you disagree please publicly let those pushing the legislation know of your request they withdraw it from committee and any further consideration on behalf of those you represent (they are like yourself Democrats so more likely to give your opinion serious consideration than say mine). You maintain the bully pulpit and are the voice for those you represent. While you are of course free to form your opinion based on principle and study of the issues you do not have the right to remain silent on the issue when you office requires you to "speak" for those you represent. Your position becomes part of the process and those who are engaged in acting as part of the process have the right to know where you stand as well. The BOCC controls nearly 1/3 or CMS's operating budget and all of their capital investment. It is that leverage, that you control on behalf of your constituents, that allows the towns and those in public education to make decisions, but only to the extent that you honor your duty and be transparent in the process.

Former Commissioner Karen Bentley and myself both spoke on behalf of the citizens of Huntersville and Cornelius when the issue of HB 514 came up and encouraged the towns to participate. We have also since then felt that the issue of education and the actions of CMS are of such importance that we continue to actively work towards change. Part of our work on behalf of the Town of Huntersville is to actively participate in the actions taken in Raleigh that impact education in our area and NOTHING has a greater potential for a positive impact than the opportunities afford by HB 514 and likewise the threat of HB 229. It is important that the town and the citizens understand where those who represent them stand so we can know how to best engage those elected in the process. So while I appreciate your rather generic support of education I would hope you would take the responsibility of leadership and let us know your personal and political opinions on these two pieces of legislation so we can be prepared with that knowledge as action in the future becomes needed. You speak of listening and transparency, both admirable in a leader, but action and resolve are what are required of those holding elected office.

It is important that those trying to set a course for the future (in this case the Huntersville and Cornelius Town Boards) know all they can about the environment in which they will make decisions and one of the most important facts toward that end is where those elected to office stand on the issues of the day. Our committee is in part gathering the facts and options available and part of that is knowing the position of those in position of impacting future slated legislation or opposition to current legislation. The chairwoman of the BOE and the Superintendent Wilcox were kind enough to meet with us and let us know their position on HB 514 and their support for HB 299, I hope you will offer us the same respect.

Date : 2/14/2019 2:14:49 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Subject : FW: Accurint Crime Analysis Up Date
Attachment : Accurint Crime Analysis Up Date;

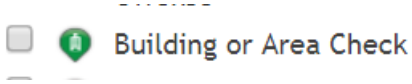
-----Original Message-----
From: jpierson@huntersville.org <jpierson@huntersville.org>
Sent: Thursday, February 14, 2019 1:32 PM
To: Janet Pierson <jpierson@huntersville.org>
Subject: Fwd: Accurint Crime Analysis Up Date

The forwarded message from your Barracuda Message Archiver barracuda450.huntersville.org [10.5.30.150] is attached to this email

Date : 8/28/2017 4:24:11 PM
From : "Ryan Danehy"
To : "HPD Sworn"
Subject : Accurint Crime Analysis Up Date
Attachment : image001.png;

All,

When looking for Zone Check Information (Labeled HPD) you can now simply click the icon under the CAD/CFS tab labeled Building or Area Check.



This selection has been updated to now show HPD zone check information. If you have any questions please let me know.

Thank you,

Ryan Danehy
Pattern Analyst
Embedded at Huntersville Police Department
LexisNexis Risk Solutions
704.464.5381 Direct
Ryan.Danehy@lexisnexisrisk.com
rdanehy@huntersville.org

https://www.linkedin.com/in/ryan-danehy-55289a61

Date : 1/18/2019 3:37:09 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "HEOSC" HEOSC@huntersville.org
Subject : FW: Article about NC district size

From: Anthony Roberts <aroberts@huntersville.org>
Sent: Friday, January 18, 2019 3:07 PM
To: Janet Pierson <jpierson@huntersville.org>
Subject: FW: Article about NC district size

Send to HEOSC

From: Shannon Stein <sstein@lncharter.org>
Sent: Thursday, January 17, 2019 10:19 AM
To: Anthony Roberts <aroberts@huntersville.org>
Subject: Article about NC district size

> https://www.ednc.org/2019/01/17/should-north-carolina-break-up-its-large-school-districts-heres-what-the-research-says/?utm_source=EdNC+Subscribers&utm_campaign=f21886ba14-Daily_Digest&utm_medium=email&utm_term=0_2696365d99-f21886ba14-274998805

Good morning Anthony,

Given the committee's work, I thought you might find this article interesting because of the history it provided, the research done, and some of the sentiment that the Board will have to consider as they make potential changes.

Date : 1/17/2019 12:46:13 PM
From : "Karen Bentley" kbentley@huntersville.org
To : "HEOSC" HEOSC@huntersville.org, "Albert Desciscio" adesciscio@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "Angela Beeker" abeeker@huntersville.org
Subject : Fw: CMS - Public Records request - status
Attachment : image001.gif;

Just received this. Have not had the opportunity to review the information provided, but wanted to get this out to you all asap.

Karen

From: Evans, Sidney D. <sidneyd.evans@cms.k12.nc.us>
Sent: Thursday, January 17, 2019 12:25 PM
To: Karen Bentley
Subject: CMS - Public Records request - status

Ms. Bentley,

Please accept the following for files/information relevant to your Nov. 28, 2018 Public Records request. Do note the following:

Response to items #1 and #3:

http://www.cms.k12.nc.us/boe/Pages/viewAgenda_v2.aspx?meetingDate=February+23%2c+2016

View Agenda
www.cms.k12.nc.us

- See "IV REPORTS/INFORMATION ITEMS" section B. "Report on Facilities and Capital Needs Assessment" along the "Supporting Files"

Response to items #2 and #4:

BOE Presentations:

http://www.cms.k12.nc.us/sites/agenda/Lists/Agenda%20Items/Attachments/2798/1%20-%20Facilities%20and%20Capital%20Needs%20Assessment.pdf

http://www.cms.k12.nc.us/sites/agenda/Lists/Agenda%20Items/Attachments/3068/Quarterly%20Report%20on%20Facilities%20and%20CNA%206%209%2015%20FINAL%20(4).pdf

http://www.cms.k12.nc.us/sites/agenda/Lists/Agenda%20Items/Attachments/3213/Quarterly%20Report%20on%20Facilities%20and%20CNA%20(Final)%209%2022%2015.pdf

http://www.cms.k12.nc.us/sites/agenda/Lists/Agenda%20Items/Attachments/3400/Quarterly%20Facility%20Management%20Update.pdf

http://www.cms.k12.nc.us/sites/agenda/Lists/Agenda%20Items/Attachments/3585/Quarterly%20Facility%20Management%20Update%202%2023%2016_final.pdf

http://www.cms.k12.nc.us/sites/agenda/Lists/Agenda%20Items/Attachments/3616/Capital%20Needs%20and%20Facilities%203_22_16%20(AU).pdf

http://www.cms.k12.nc.us/sites/agenda/Lists/Agenda%20Items/Attachments/3213/Quarterly%20Report%20on%20Facilities%20and%20CNA%20(Final)%209%2022%2015.pdf

http://www.cms.k12.nc.us/sites/agenda/Lists/Agenda%20Items/Attachments/3696/Facility%20and%20Capital%20Needs%20Assessment%20April%2026%202016%20BOE%20Meeting%20FINAL.pdf

Monthly Bond Report:

http://www.cms.k12.nc.us/cmsdepartments/construction/Documents/Capital%20Improvement%20Program%20Bond%20Report.pdf

Additional response for item #4:

- CMS Communications Services is processing the first half of item 4 (related to emails/communications of board members). This is a more in-depth process. I will provide information as it become available.

Response for item #5: No knowledge of any staff reports

Response for Item #6: Specific link with this information has been provided

Response to item #7: No records exist to the district's knowledge

Thank you for your interest in CMS,
Sidney

Sidney D. Evans

Internal Communications Specialist
Charlotte-Mecklenburg Schools Education Center
Elizabeth Schmoke Randolph Building
4421 Stuart Andrew Blvd, Suite 102
Charlotte, NC 28217
Courier 835A
www.cms.k12.nc.us

Direct: 980-343-1140
Cell: 704-280-3652
Main: 980-343-7450
Fax: 980-343-7135

Date : 12/20/2018 7:53:17 AM
From : "Eric Rowell" erowell@huntersville.org
To : "Karen Bentley" kbentley@huntersville.org
Subject : Fw: CMS Info

fyi - since it appears you didn't receive.

From: Rhonda Lennon <rhonda.lennon@cms.k12.nc.us>
Sent: Thursday, November 29, 2018 1:03 PM
To: Clayton M. Wilcox; Bobbie Shields; Michael Sass; Carrie Warren; Amie Hutchison; Albert Desciscio; Jim Puckett; Eric Rowell; William Farber; Derek Partee; Todd Porter; Angela Beeker; Anthony Roberts; Jackie Huffman; John Aneralla; Melinda Bales; Brian Hines; Nick Walsh; Mark Gibbons; Dan Boone; dphillips
Cc: Jeter, Charles R.; George E. Battle; Dashew, Elyse C.
Subject: Fwd: CMS Info

Good afternoon committee members, board,and staff

The school board was informed of the public records request sent by Mrs Bentley. I know staff will be providing you with a response and timeline this week.
But I also wanted to share this email thread to provide clarity because I heard it mentioned that a request had been sent to Mr Jeter and not responded to. That in fact was a false narrative. Actually the Huntersville staff person that was asked to request the info realized at 10:22pm on Monday, November 25th that she had never sent the request and it was them sent to Mr Jeter. He began working on it Tuesday and then was made aware of the request by Karen Bentley.
Please know that open and accurate communication is essential in building a strong collaborative partnership between the town and CMS. I look forward to working in that direction in the coming months

Please don't hesitate to contact me with any needs.

I hope that many of you will join us next week for the MEAC meeting December 4th at 11am in the Government Center.

Rhonda Cheek
Vice Chair, CMS Board of Education
District 1 Representative
Cell: 980-231-1465

Sent from my mobile device, so I apologize for any typos

Begin forwarded message:

> **From:** "Jeter, Charles R." <charlesr.jeter@cms.k12.nc.us>
> **Date:** November 29, 2018 at 12:02:11 PM EST
> **To:** Rhonda Lennon <rhonda.lennon@cms.k12.nc.us>
> **Subject: FW: CMS Info**
>
> Sincerely,
> **Charles Jeter**
> Government Relations Coordinator
> & Policy Administrator
> Charlotte-Mecklenburg Schools
> 704-400-8031 (cell)
> 980-344-7508 (office)
> www.cms.k12.nc.us
>
> ---
>
> **From:** Jeter, Charles R.
> **Sent:** Wednesday, November 28, 2018 9:02 PM
> **To:** Janet Pierson
> **Subject:** Re: CMS Info
>
> Anything for you. If I get it to me first, I'll send it on to you.

Let me know if you need anything else.

Sincerely,
Charles Jeter
Government Relations Coordinator
Charlotte-Mecklenburg Schools
704-400-8031 (cell)
www.cms.k12.nc.us

From: Janet Pierson <jpierson@huntersville.org>
Sent: Wednesday, November 28, 2018 21:00
To: Jeter, Charles R.
Subject: Re: CMS Info

CAUTION: This email originated from outside the CMS organization. Do not click links, give sensitive information, or open attachments unless verified. Forward all suspicious email to spam@cms.k12.nc.us.

Thanks anyway!

Sent from my iPhone

On Nov 28, 2018, at 5:58 PM, Jeter, Charles R. <charlesr.jeter@cms.k12.nc.us> wrote:

> I was working on this but Karen Bentley went ahead and did an official public records request instead.
>
> Sincerely,
> Charles Jeter
> Government Relations Coordinator
> Charlotte-Mecklenburg Schools
> 704-400-8031 (cell)
> www.cms.k12.nc.us
>
> ---
>
> **From:** Jeter, Charles R. <charlesr.jeter@cms.k12.nc.us>
> **Sent:** Monday, November 26, 2018 23:17
> **To:** Janet Pierson
> **Subject:** Re: CMS Info
>
> Happy to help.
>
> I'll find out who would have this information. Let me know if you need anything else.
>
> Sincerely,
> Charles Jeter
> Government Relations Coordinator
> Charlotte-Mecklenburg Schools
> 704-400-8031 (cell)
> www.cms.k12.nc.us
>
> ---
>
> **From:** Janet Pierson <jpierson@huntersville.org>
> **Sent:** Monday, November 26, 2018 22:20
> **To:** Jeter, Charles R.
> **Subject:** CMS Info
>
> **CAUTION: This email originated from outside the CMS organization. Do not click links, give sensitive information, or open attachments unless verified. Forward all suspicious email to spam@cms.k12.nc.us.**
>
> I thought I had sent this before……who would be the best person to get the information below from?
>
> Can you request from cms the following:
> Current rubric for determining school construction new and replacement All data related to the 2017 bond package that was used for creating the list of schools The current replacement/ expansion score for each school in the system All staff reports related to the 2017 bond package All current staff reports related to any new construction or replacement projects since the 2017 bond package was passed.
>
> Thank you!!!
> Janet

Date : 12/27/2018 11:45:53 AM
From : "Karen Bentley" kbentley@huntersville.org
To : "HEOSC" HEOSC@huntersville.org, "Albert Desciscio" adesciscio@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Angela Beeker" abeeker@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "JohnAneralla" janeralla@huntersville.org, "Melinda Bales" mbales@huntersville.org
Subject : Fw: CMS Public Records request - update
Attachment : image001.gif;

From: Evans, Sidney D. <sidneyd.evans@cms.k12.nc.us>
Sent: Friday, December 21, 2018 4:10 PM
To: Karen Bentley
Subject: CMS Public Records request - update

Ms. Bentley,

Please accept this link for information relevant to item 6 of your request:

https://www.boarddocs.com/nc/cmsnc/Board.nsf/Public#

BoardDocs® Plus

www.boarddocs.com

Board of Education - Meeting Agendas and Minutes

Once this page loads:

- Click **Meetings** at the top right
- Click the + sign next to 2018 on the left side
- Select **Nov 7** Regular Board meeting
- Click the **View Agenda** icon in middle of page
- Scroll to **Section 5**
- Select Item C: Municipal Concerns Act Report

The district does not have a 10-year growth projection.

The district continues to process the request overall. Our office will provide items as they become available.

Thank you for your interest in CMS,
Sidney

Sidney D. Evans
Internal Communications Specialist
Charlotte-Mecklenburg Schools Education Center
Elizabeth Schmoke Randolph Building
4421 Stuart Andrew Blvd, Suite 102
Charlotte, NC 28217
Courier 835A
www.cms.k12.nc.us

Direct: 980-343-1140
Cell: 704-280-3652
Main: 980-343-7450
Fax: 980-343-7135

cms®
Charlotte-Mecklenburg Schools

Date : 3/14/2019 3:49:23 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "HEOSC" HEOSC@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "Angela Beeker" abeeker@huntersville.org
Subject : FW: Contact Information for Subcommittees

I apologize for the delay in getting this information to you. Below is the contact information requested.

Reeves McGlohon
reevesmcglohon@gmail.com
PH: 704.366.3812

Dave Machado
dave.machado@dpi.nc.gov
PH: 919.807.3490

Eric Houck
eahouck@email.unc.edu
PH: 919.249.8430

Bill Brawley
bill_brawley@yahoo.com
PH: 704.574.0894

I did check on when the next MEAC meeting date is. I couldn't find a schedule online, so I checked with Charlie Jeter. According to him, they currently do not have any dates scheduled for future meetings.

If you have any questions, please let me know.

Thanks,
Janet

From: Anthony Roberts <aroberts@huntersville.org>
Sent: Wednesday, March 13, 2019 5:53 PM
To: Michael Sass <msass@huntersville.org>; Janet Pierson <jpierson@huntersville.org>
Cc: Jackie Huffman <jhuffman@huntersville.org>; Karen Bentley <kbentley@huntersville.org>
Subject: RE: Contact Information for Subcommittees

Janet:

Please provide Mike the information below. Thanks!

Anthony Roberts,
Town Manager

From: Michael Sass <msass@huntersville.org>
Sent: Wednesday, March 13, 2019 8:43 AM
To: Anthony Roberts <aroberts@huntersville.org>
Cc: Jackie Huffman <jhuffman@huntersville.org>; Karen Bentley <kbentley@huntersville.org>
Subject: Contact Information for Subcommittees

Dear Anthony,

As our subcommittees begin their work this week with planning meetings, is it possible for somebody on your team to provide me (or the entire HEOSC Commission) contact information for some of the consultants you have scheduled these past few months to support our study. I am certain there will be some follow up questions many commission members may have.

Here is the group we may contact:

1. Mr. L. Reeves McGlohan
2. Mr. Dave Machado
3. Mr. Erick Houck
4.Mr. Bill Brawley

Also, will you please let me know when the next MEAC meeting will take place and the location. I would like to attend.

Thank you and your staff for the great support you all have provided!

Mike Sass

Date : 3/1/2019 4:06:08 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "HEOSC" HEOSC@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "Angela Beeker" abeeker@huntersville.org
Subject : FW: Contact Information
Attachment : HEOSC Members.xlsx;

Attached fyi is a listing of HEOSC members with their contact info.

If you have any questions, please let me know.

Thanks,
Janet

From: Jackie Huffman <jhuffman@huntersville.org>
Sent: Thursday, February 28, 2019 2:49 PM
To: Angela Beeker <abeeker@huntersville.org>; Janet Pierson <jpierson@huntersville.org>
Cc: Anthony Roberts <aroberts@huntersville.org>
Subject: Fwd: Contact Information

Good afternoon, all.

Janet, did we ask cell numbers on the HEOSC application?

Angie, ok to release cell numbers per Dr Sass's request below?

If so, Janet, will you provide Dr. Sass the remaining cell numbers?

Thanks to all

Jackie Huffman

Begin forwarded message:

> **From:** Eric Rowell <erowell@huntersville.org>
> **Date:** February 26, 2019 at 6:08:20 AM EST
> **To:** Michael Sass <msass@huntersville.org>
> **Cc:** Jackie Huffman <jhuffman@huntersville.org>
> **Subject: Re: Contact Information**
>
> Mike - you can reach me today at 704 522 2907. I should be available during regular business hours.
>
> Thanks,
>
> Eric
>
> ---
>
> **From:** Michael Sass
> **Sent:** Tuesday, February 26, 2019 5:57:04 AM
> **To:** Jackie Huffman
> **Cc:** Albert Desciscio; Carrie Warren; Eric Rowell; Karen Bentley
> **Subject:** Contact Information
>
> Dear Jackie,
>
> Can you send me the contact information (Cell phone number) for Albert, Carrie, and Eric. I wanted to be able to reach out to them to start the process of scheduling our HEOSC subcommittee meetings.
>
> Thank you for all of your hard work to provide our Commission such great information over the past four months. We all recognize how much time you all have put in to give our group the best information possible.
>
> Thanks !
>
> Mike Sass

HUNTERSVILLE EDUCATIONAL STUDY OPTIONS COMMISSION

Name	Address	Phone	E-mail
Bentley, Karen	16036 Wynfield Creek Parkway, Huntersville	704-609-7538	karen@kbentleyconsultinggroup.com
Desciscio, Albert	15712 Framingham Lane, Huntersville	980-867-3999	al.desciscio@gmail.com
Farber, William Jr.	14830 Middlethorpe Lane, Huntersville	704-907-4892	farberjr@bellsouth.net
Hutchison, Amie	15820 Hollingbourne Road, Huntersville	980-253-0788	aohutchison@impact-plastics.com
Partee, Derek	11228 Canoe Cove Lane, Huntersville	516-850-5099	dpartee755@gmail.com
Porter, Todd	12467 Preservation Point Drive, Charlotte	704-650-8818	todd_porter@bellsouth.net
Puckett, Jim	216 Greenway Street, Huntersville	704-363-1379	jhpucket@bellsouth.net
Rowell, Eric	7847 Horseshoe Creek Drive, Huntersville	919-618-5792	ericwrowell@gmail.com
Sass, Michael	8813 Keller Court, Huntersville	815-791-7911	doctorsass@gmail.com
Shields, Bobbie	1945 J. N. Pease Place Ste 201, Charlotte	704-564-3309	bobbieshields1@gmail.com
Warren, Carrie	14619 Hillmoor Lane, Huntersville	704-402-2828	carrie.warren@zoho.com

Date : 12/27/2018 6:08:17 PM
From : "Karen Bentley" kbentley@huntersville.org
To : "HEOSC" HEOSC@huntersville.org, "Albert Desciscio" adesciscio@huntersville.org
Cc : "John Aneralla" janeralla@huntersville.org, "Melinda Bales" mbales@huntersville.org
Subject : Fw: Cooper thinks charter schools promote segregation

Informative article about the Governor's perspective on HB514 and his veto of the most recent legislation as discussed at our last meeting.

KB

From: Karen Bentley <kwbmontana@msn.com>
Sent: Thursday, December 27, 2018 5:58:36 PM
To: kwbmontana@msn.com
Subject: Cooper thinks charter schools promote segregation

https://www.nccivitas.org/civitas-review/cooper-thinks-charter-schools-promote-segregation/

Karen Bentley

Sent from my Verizon Wireless 4G LTE smartphone

Date : 4/17/2019 7:11:17 AM
From : "Eric Rowell" erowell@huntersville.org
To : "ericwrowell@gmail.com" ericwrowell@gmail.com
Subject : Fw: Cornelius Educational Options Study Commission report
Attachment : CEOSC_Report to Town Board 4_1_19.pdf;

From: Karen Bentley
Sent: Tuesday, April 9, 2019 7:15 PM
To: HEOSC; Albert Desciscio
Cc: Anthony Roberts; John Aneralla; Melinda Bales
Subject: Cornelius Educational Options Study Commission report

Good evening, all.
Attached you will find the report developed by our colleagues in Cornelius, presented to their Town Board on April 1st. It is well done and very robust - format/content that we should emulate for our presentation to the Huntersville Town Board.

Tricia Sisson has offered to attend our meeting on the 22nd to review the report with us. Let me know if this is of interest to you and I will get her scheduled.

Take care,
Karen

CEOSC Report to Cornelius Town Board

Cornelius Education Options Study Commission

April 1, 2019

Cornelius Education Options Study Commission

- Purpose
- Needs State
- Option Evaluations

Purpose of the CEOSC

- Project the current and future facilities needs of the Cornelius and North Mecklenburg student population
- Evaluate the following 5 Options:
  1. Do Nothing
  2. Partner with CMS
  3. Open and Operate Municipal Charter School(s)
  4. Partner with an Existing Charter School
  5. Create a New LEA

Projected Enrollment

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Cornelius Population	34,248			37,124			40,000			40,000		
Elementary School	1,554	95	5	1,684	225	11	1,815	356	18	1,815	356	18
Middle School	907	55	3	984	132	7	1,060	208	10	1,060	208	10
High School	1,312	80	4	1,422	190	10	1,533	301	15	1,533	301	15
Cornelius School Pop Total	3,773	230	12	4,090	547	27	4,407	864	43	4,407	864	43
Davidson Population	14,491			17,066			19,641			25,000		
Elementary School	743	44	2	875	176	9	1,007	308	15	1,282	583	29
Middle School	375	22	1	442	89	4	508	155	8	647	294	15
High School	495	29	1	583	117	6	671	205	10	854	388	19
Davidson School Pop Total	1,613	95	5	1,900	382	19	2,186	668	33	2,783	1,265	63
Huntersville Population	65,780			78,860			91,939			110,000		
Elementary School	3,689	239	12	4,422	972	49	5,156	1,706	85	6,169	2,719	136
Middle School	1,487	96	5	1,783	392	20	2,079	688	34	2,487	1,096	55
High School	2,018	131	7	2,419	532	27	2,820	933	47	3,374	1,487	74
Huntersville School Pop Total	7,194	466	23	8,624	1,896	95	10,055	3,327	166	12,030	5,302	265
Total LKN Towns	114,519			133,050			151,580			175,000		
Elementary School	5,986	378	19	6,982	1,374	69	7,978	2,370	118	9,265	3,657	183
Middle School	2,770	174	9	3,208	612	31	3,647	1,051	53	4,194	1,598	80
High School	3,825	240	12	4,424	839	42	5,024	1,439	72	5,761	2,176	109
LKN Towns Pop Total	12,581	792	40	14,615	2,826	141	16,648	4,859	243	19,220	7,431	372
CLT School Pop (N. Meck)												
Elementary School	1,487	68	3	1,671	252	13	1,877	458	23	2,127	708	35
Middle School	1,153	53	3	1,295	195	10	1,455	355	18	1,649	549	27
High School	3,222	147	7	3,620	545	27	4,068	993	50	4,609	1,534	77
Charlotte Student Pop	5,861	267	13	6,586	992	50	7,401	1,807	90	8,385	2,791	140

Total North Meck Students												
Elementary School	7,472	445	22	8,652	1,625	81	9,855	2,828	141	11,392	4,365	218
Middle School	3,922	226	11	4,504	808	40	5,102	1,406	70	5,843	2,147	107
High School	7,047	387	19	8,045	1,385	69	9,092	2,432	122	10,370	3,710	185
Total North Meck Students	18,442	1,059	53	21,201	3,818	191	24,049	6,666	333	27,605	10,222	511

10,222 new students will be added to the capacity needs of the N. Meck schools by 2035

- (1) North Charlotte population within Hopewell & North Meck districts.
- North Charlotte population buildout based on 2045 Charlotte population of 1,322,813
- (Estimated an average population of North Charlotte to Charlotte population to be 6.25%. Applied 6.25% to 2045 Charlotte population (1,322,813 * 6.25% = 82,676.))

Source: Cornelius Town Planner Projections Feb 2019

Classroom Needs Based on Growth Projections

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Cornelius Population	34,248			37,124			40,000			40,000		
Elementary School	1,554	95	5	1,684	225	11	1,815	356	18	1,815	356	18
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Charlotte Student Pop	18,442	1,059	53	21,201	3,818	191	24,049	6,666	333	27,605	10,222	511

Note: no adjustment made for current enrollment over/under planned enrollment in existing N. Meck Schools

Option 1: Do Nothing

- Continue with the status quo allowing CMS to solve for overcrowding as they see fit

Option 1: Do Nothing

Objective: Continue with the status quo allowing CMS to solve the issue as they see fit

PROS

- No pushback either legislatively or legally
- Appeases those satisfied with current school status
- No monetary cost to the town
- No required effort from town officials

CONS

- No real, long-term solution for overcrowding, especially with the forecasted population growth
  - 500+ students by 2025
  - 800+ students by 2030
- No new classroom buildings in our region for at least 15 years
- No equitable distribution of resources for Lake Norman schools
- Continued strain in the relationship between Lake Norman region and CMS
- No control over where CMS draws lines for student assignment. This can negatively impact property values and business development

Option 2: Partner with CMS

- Create a collaborative educational partnership between the Town of Cornelius and CMS

Option 2: Partner with CMS

Current/Previous Partnering Agreements:

- 2003 Bailey Middle JUA
- 2004 Reallocation of Land Bond Dollars JUA for Hough
- 2005 Westmoreland Road Elementary(JV Washam) JUA
- 2015 Cornelius Elementary JUA

Option 2: Partner with CMS

Objective: Create a partnership between the Town of Cornelius and CMS that promotes a quality and efficient educational experience for Cornelius students in school buildings that meet capacity needs.

- Through this partnership, devise a plan to address present and future population growth in the Lake Norman area and provide an equitable distribution of funding and resources.

PROS

- No legislative requirement at state or county level
- Potentially more cost effective than other options
- Utilizes resources already in place with CMS – transportation, staff, food service, specialists, etc.
- Less divisive – public entities working together toward a common goal of positive educational outcomes

CONS

- Possibility of no improvements in our area
- Long timeline to solutions or results.
- If a deal is reached, no guarantee that a newly elected board would continue to honor that deal
- Cornelius pays 4.3% of total property taxes and makes up 2.7% of the county population
- Our area only has 1/9 representation on CMS board
- Differing opinions and perspectives will still be present between Cornelius and CMS

Option 2: Partner with CMS

Objective: Create a partnership between the Town of Cornelius and CMS that promotes a quality and efficient educational experience for Cornelius students in school buildings that meet capacity needs.

- Through this partnership, devise a plan to address present and future population growth in the Lake Norman area and provide an equitable distribution of funding and resources.

PROS

CONS (continued)

- Potential loss of magnet school options under MEAC reassignment suggestion
- No control over where CMS draws lines for student assignment. This can negatively impact property values and business development.
- We do not agree with the CMS definition for capacity as we do not consider modular classrooms a good solution.

Option 2: Partner with CMS

Sources of Leverage:

- Land – current town-owned land is limited with no viable locations, possible developer incentives with future developments (i.e., trade land to build a school for revised density requirements).
- Financial incentives to partner in building new facilities as the town has with previous JUAs. Town can offer to pay for athletic fields, playgrounds, gyms, theaters, etc., for new buildings in our town.
- Town of Cornelius can agree to opt out of HB 514 as requested by CMS.
- Any group of concerned citizens can follow the traditional charter school route outside of HB 514.
- Campaign to rally the court of public opinion.

Option 2: Partner with CMS

Potential Outcomes:

- Form a CMS advisory board with representation from Cornelius, Davidson and Huntersville. Consideration can also be given to creating a larger board with representation from Pineville and Matthews.

- Build relationship with the CMS school board to be a stronger advocate for the needs of our area.

- According to the Municipal Concerns Act Article III Report, a consideration for relief for Cornelius at the high school level would be to reassign 750 students to Huntersville schools. Strengthening our relationship with CMS could help accomplish this relief. Based on a planned 2000 students at Hough, it is currently at 127% capacity. This relief would bring Hough to 90% capacity, leaving room for student population growth.

- Once current overcrowding is addressed, work with CMS to create a plan to build future buildings or improve current facilities, possibly funded through COPS.

Option 2: Partner with CMS

Next Steps:

- Set up meeting with representatives from CMS, including Superintendent Dr. Wilcox.
- Work with planning board to develop list of potential sites for new schools.
- Review past and current partnerships with CMS to define parameters of future partnerships with CMS.
- Work with CMS on redrawing boundaries and district lines to better accommodate LKN municipalities. Develop a plan to communicate changes to property owners.
- Explore options to expand current buildings at Bailey and Hough to accommodate more students without modulars. Possibilities may include more classrooms, expand cafeterias or add enclosed outdoor seating, and add a new building for eight and ninth grades between Bailey and Hough.

Option 3: Municipal Charter School

- Using Current CMS North Mecklenburg boundaries

Background on House Bill 514

- Governance Structure
  - Municipality's governing body can serve as ex officio board or appoint one to govern its municipal charter school
  - NC Office of Charter Schools provides technical assistance, guidance and training to municipal charter schools, as part of its duties
- Municipal charters can prioritize enrollment to students in the municipality
- Employment requirements
  - Municipal charters can employ teachers provided
    - at least 50% hold teaching licenses
    - All teachers of core subjects (science, math, social studies, language arts) are college graduates
  - Municipal charters can employ/discharge others to perform non-teaching duties
  - Municipal charters' employees can participate in the state retirement and health system for teachers and state employees

Sources:
https://www.ncleg.gov/Sessions/2017/Bills/House/PDF/H514v7.pdf
https://content.govdelivery.com/accounts/NCSBE/bulletins/224f427

Option 3: Municipal Charter School

- Estimated Timing
  - 1 year approval process after application submitted
  - 1-3 years after approval received to id/ready/retrofit location, hire/train staff, order supplies, advertise for students, etc.
  - Total timetable 2-4 years minimum to open school
  - Therefore, earliest opening likely Fall 2022

Sources:
https://www.ncleg.gov/Sessions/2017/Bills/House/PDF/H514v7.pdf
https://content.govdelivery.com/accounts/NCSBE/bulletins/224f427

Option 3: Municipal Charter School Cornelius Operating Budget Assumptions

- Municipal charter school of 1,500 students with 3 year ramp up
- EC students 13% of student population
- Approximately 1-2% annual increase in $/ADM
- Approximately 1-2% annual increase in expenses
- Rent expense based on $12/sq ft, 100,000 sq ft building

Cornelius Operating Budget

MUNICIPAL CHARTER SCHOOL **Base**

FYE 6/30

ADM (student population)	750	1,125	1,500	1,500	1,500	1,500	1,500
INCOME STATEMENT (000s)	**YEAR 1**	**YEAR 2**	**YEAR 3**	**YEAR 4**	**YEAR 5**	**YEAR 10**	**YEAR 15**
Total Revenues	6,660	9,172	12,289	12,468	12,650	13,600	14,625
% chg	*0.0%*	*37.7%*	*34.0%*	*1.5%*	*1.5%*	*1.5%*	*1.5%*
Salaries/Benefits	5,418	6,461	7,665	7,789	7,916	8,583	9,308
% of Revenues	*81.4%*	*70.4%*	*62.4%*	*62.5%*	*62.6%*	*63.1%*	*63.6%*
Rent	1,080	1,102	1,124	1,146	1,169	1,291	1,425
Other Operational Expenses	1,381	1,580	1,824	1,848	1,872	1,999	2,135
Total Expenses	7,879	9,142	10,612	10,783	10,957	11,876	12,877
% chg	*0.0%*	*16.0%*	*16.1%*	*1.6%*	*1.6%*	*1.6%*	*1.6%*
Operating Income	**(1,220)**	29	1,677	1,685	1,692	1,724	1,748
Operating Income Margin	-18.3%	0.3%	13.6%	13.5%	13.4%	12.7%	12.0%

Key Takeaways:

- Need $1MM+ to open municipal charter & fund its initial operations plus liquidity needs
- Once fully operational, school can operate at better than breakeven
- Outside of salaries/benefits, rent biggest single projected expense

Potential Diversity Statistics using LNC

	Total Population	Asian	African-American	Hispanic	2+ Races	Caucaisan
Elementary School	399	10%	14%	6%	7%	64%
Middle School	799	9%	12%	7%	7%	66%
High School	805	5%	15%	4%	4%	71%
Total LNC	2,003	8%	13%	6%	6%	68%

Key Takeaways:

- Diversity of Municipal Charter School should mirror the demographics of the Lake Norman area
- Used Lake Norman Charter demographics from 2017-2018 as a proxy to estimate potential demographics of Cornelius Municipal Charter School

Option 3: Municipal Charter School Implications

PROS

- Promotes local control and increases parental choice
- Ensures town representation
- Prioritizes enrollment for town children
- Reduces bureaucracy, increases efficiency, and lowers administrative costs
- Provides potential for higher standard/more flexible curriculum and enhanced instructional practices
- Alleviates overcrowding issue
- Reinforces the concept of neighborhood school

CONS

- Potentially higher costs for service delivery
- Risk alienating local LEA
- Law may be changed/repealed to be less favorable
- Legal challenges may occur
- How does Town fund initial school start up/Double Taxation
- High initial liquidity needs
- Profitability impacted by rental expense before ramp up completed

Option 3: Municipal Charter School

Sources of Leverage:

- Town bond rating may assist Municipal Charter School with capital/liquidity funding
- Local developers may find trade of land for school in return for higher density an attractive proposition
- May generate positive parental response resulting in high demand for seats in the school

Option 3: Municipal Charter School

Potential Outcomes:

- Could be elongated start-up timetable, but once fully operational, longer term solution to alleviate overcrowding issue for the Town
- Creative financial solutions will be needed to address significant initial liquidity needs and upfront costs
- Can learn from local charter schools as demonstrated models of excellence
- May strain relationship with local LEA

Option 3: Municipal Charter School

Next Steps:

- Determine viability of financing/sources of capital
- Determine availability and upfit of existing leasable space
- Consider partnering with Huntersville (and Davidson) to share resources
- Determine additional legal and political challenges
- Solicit citizen feedback

Option 4: Partner with an Existing Charter School

- Enter into a management agreement with an existing, established, local charter school to establish and maintain operations of an independent municipal-owned charter school

Option 4: Partner with an Existing Charter School

Partnering Criteria:

- Located in the North Mecklenburg area
- Local operations management (no outsourcing of primary business oversight)
- No less than 5-years of operations with consistent enrollment exhibiting high parental demand (i.e. wait lists that consistently exceed enrollment), and acceptable performance metrics (EOG Scores) demonstrating consistent educational success
- Acceptable learning curriculum
- Demonstrated positive operational cash flow for at least three of the most current years of operations
- Active and engaging instructional practices
- Must exhibit low/acceptable staff turnover, with Academic Director in place for at least 3-years, and instructors at or above state requirement of at least 50% teachers certified and licensed

Option 4: Partner with an Existing Charter School

PROS

- Financial economies of scale from shared resources of operating expenses, such as administration, employment, and transportation
- Knowledge and experience of application and establishment process
- Benefitting from established, successful educational curriculum
- Local brand recognition based on reputation of partnering school

CONS

- Loss of total control over municipal sponsored Charter School
- May not receive interest from preferred partner schools

Option 4: Partner with an Existing Charter School

Sources of Leverage:

- Town's ability to assist Charter School with capital funding sources
- Town's ability to assist and prioritize Charter School with additional field space
- Ability for Charter School to expand and offer seats to wait listed students

Option 4: Partner with Existing Charter School

Potential Outcomes:

- Faster Start-Up
- Higher quality staffing
- Leverage proven Managing Director and curriculum

Option 4: Partner with an Existing Charter School

Next Steps:

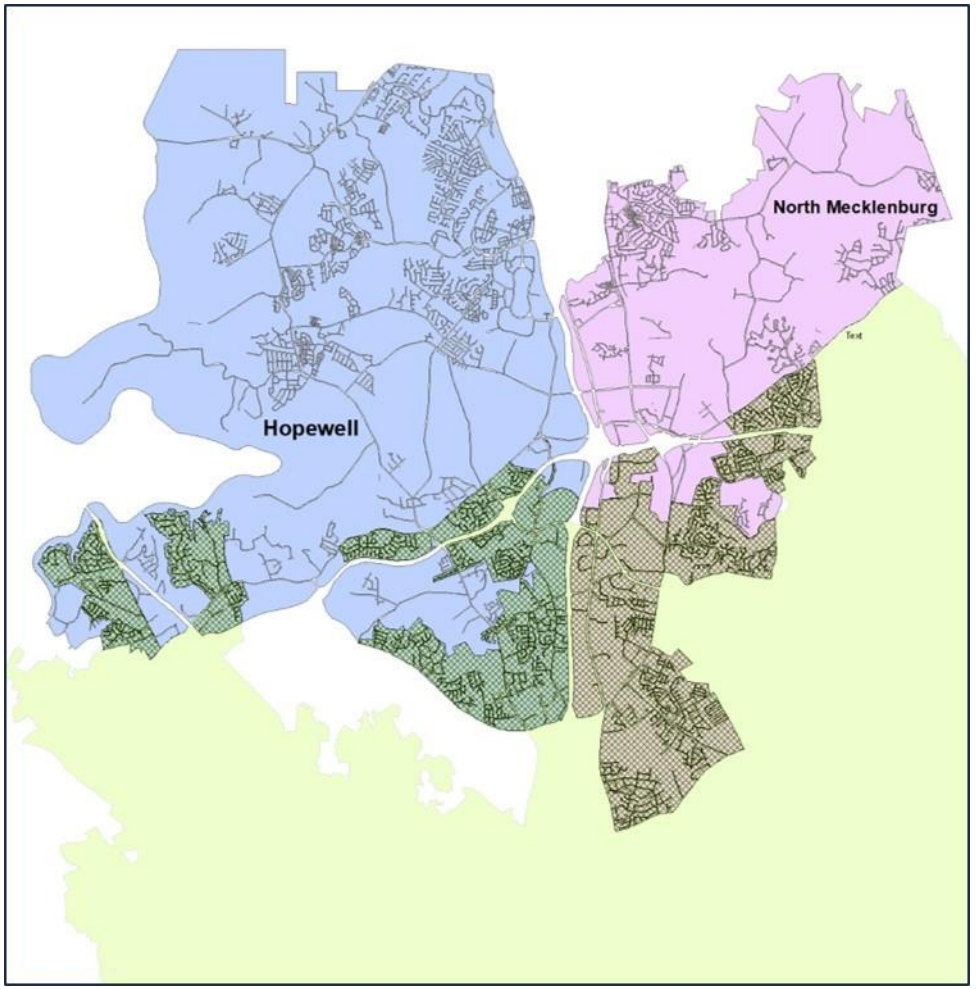
- Analyze sub-option of operating a charter satellite campus
- Determine viability of financing/sources of capital
- Determine availability and upfit of existing leasable space
- Possibly partner with Huntersville (and Davidson) to share resources
- Determine additional legal and political challenges
- Solicit and review interest from local Charter School operators that meet or exceed the aforementioned requirements

Option 5: New LEA

- Using Current CMS North Mecklenburg boundaries

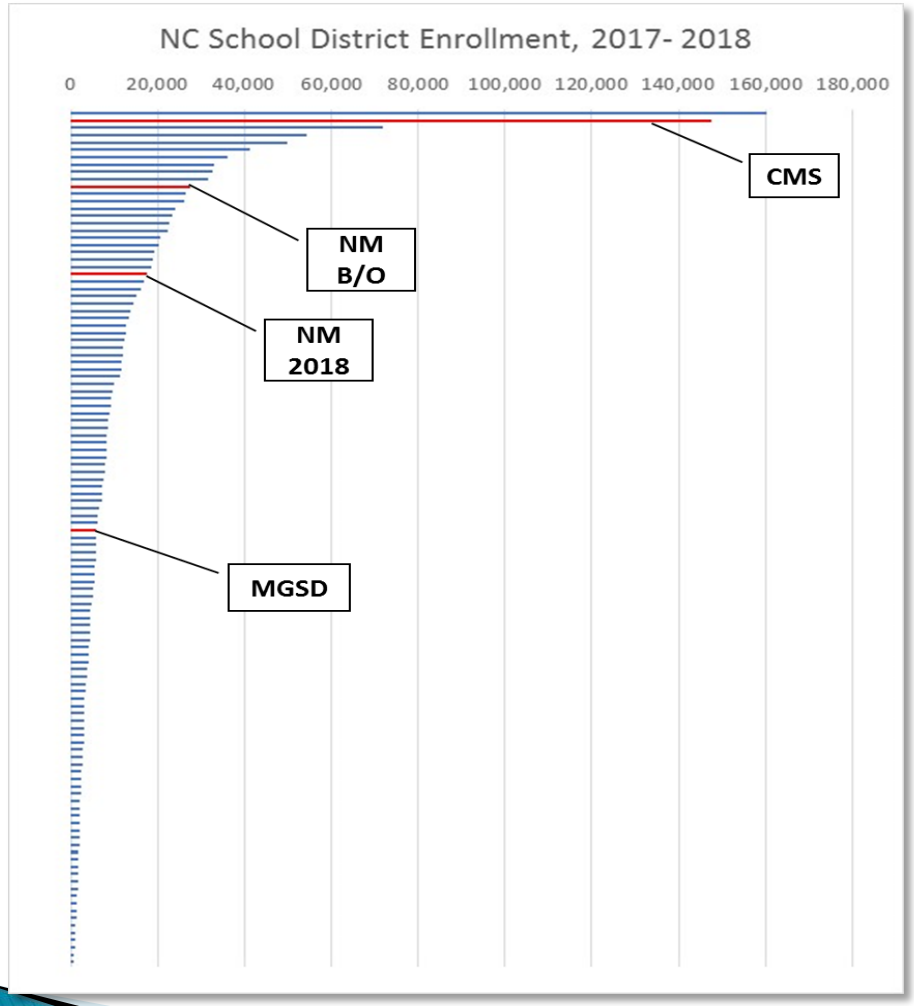
Definition & Assumptions

- Create a new school district separate from CMS
- Current CMS school assignment borders unchanged
  - Minimal disruption
  - Preserves diversity
  - Engages Charlotte positively



Source: CMS

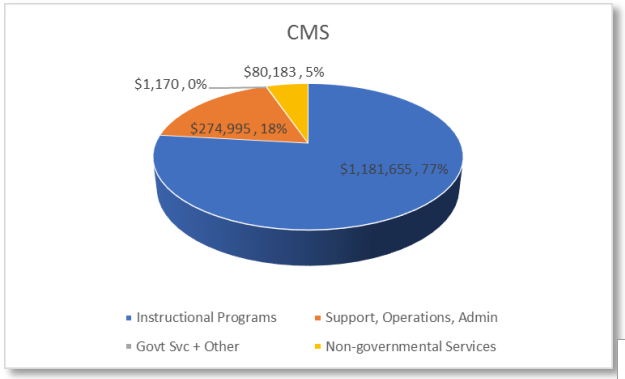
Comparison to Existing LEAs



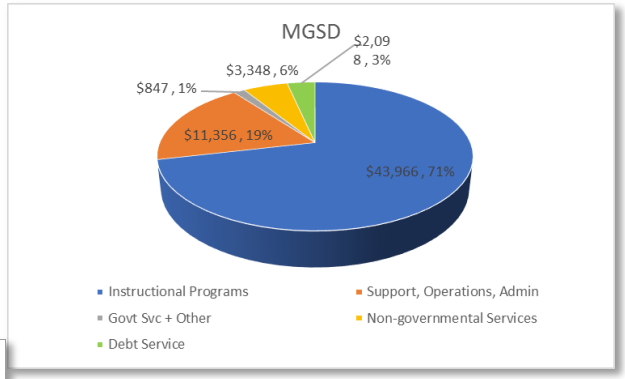
- At current enrollment a North Meck LEA would be the 23rd largest school district in NC
- At buildout a North Meck LEA would be the 11th largest school district in NC

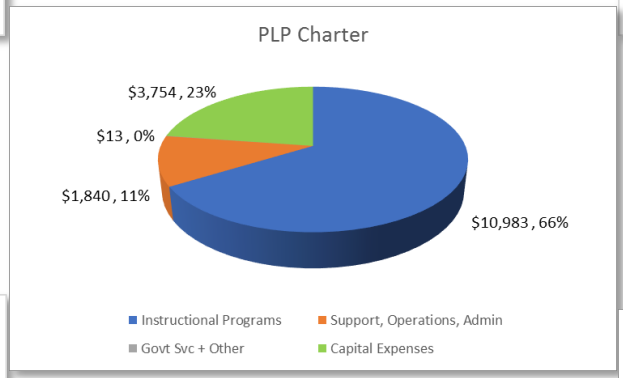
Source: "Size of Local School Districts", Joint Legislative Study

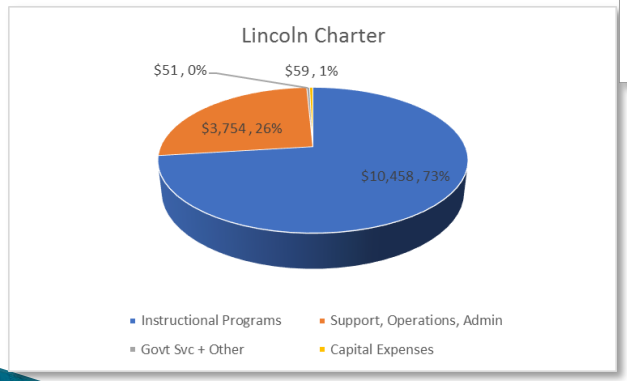
Various Cost Structures



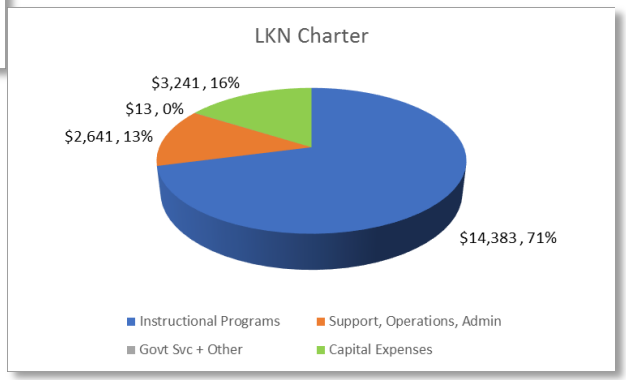
Economies of scale not evident between MGSD & CMS







Operating strategies differ between charter schools



(1) CMS 2017 Annual Rerport
(2) MGSD Financial Report, 2017, p. 8 (Does not include D & A)
(3) Lincoln Chart Financial Audit, 2018
(4) PLP Financial Audit
(5) Capital expenses for charter schools are reported as operating expenditures net of depreciation
(6) LKN Charter Financial Audit, 2018
(7) Does not include GASB 75 restatement

Operating Budget– CMS model

	CMS	North Meck LEA				
Governmental Activities	**2017**	**2017**	**2020**	**2025**	**2030**	**Bld Out**
Per Pupil (1)	$ 9,959	$ 9,043	$ 9,043	$ 9,043	$ 9,043	$ 9,043
Enrollment	146,394	17,383	18,549	21,818	25,665	27,605
Budget (Governmental)	$ 1,457,938	$ 157,188	$ 167,731	$ 197,292	$ 232,079	$ 249,622
Instructional Programs						
Regular	51%	$ 79,803	$ 85,156	$ 100,164	$ 117,825	$ 126,731
Special	16%	$ 24,704	$ 26,361	$ 31,007	$ 36,475	$ 39,232
School Leadership	5%	$ 8,078	$ 8,620	$ 10,139	$ 11,927	$ 12,828
Co-Curricular	1%	$ 1,362	$ 1,454	$ 1,710	$ 2,011	$ 2,163
School-Based Support	4%	$ 6,820	$ 7,278	$ 8,560	$ 10,070	$ 10,831
Subtotal, Instructional Support	77%	$ 120,768	$ 128,869	$ 151,580	$ 178,307	$ 191,786
Supporting Services, Operations, Administration						
Support and Development	0.6%	$ 869	$ 928	$ 1,091	$ 1,283	$ 1,380
Special Population Support	0.5%	$ 805	$ 859	$ 1,011	$ 1,189	$ 1,279
Technology Support	1.0%	$ 1,566	$ 1,671	$ 1,965	$ 2,312	$ 2,486
Financial & Human Resources	2.0%	$ 3,181	$ 3,394	$ 3,993	$ 4,696	$ 5,052
Accountability Services	0.3%	$ 413	$ 440	$ 518	$ 609	$ 655
System-Wide Pupil Support	0.3%	$ 421	$ 450	$ 529	$ 622	$ 669
Operational Support	12%	$ 19,134	$ 20,418	$ 24,016	$ 28,251	$ 30,386
Policy, Leadership & Pub Relations	1%	$ 1,715	$ 1,830	$ 2,153	$ 2,533	$ 2,724
Support, Operations, Admin	18%	$ 28,105	$ 29,990	$ 35,276	$ 41,496	$ 44,632
Community Service	0.0%	$ -	$ -	$ -	$ -	$ -
Other	0.0%	$ -	$ -	$ -	$ -	$ -
Subtotal, Governmental Services	**94.8%**	$ 148,993	$ 158,987	$ 187,006	$ 219,979	$ 236,608
Business-type Activities (2) (3)	$ 80,183	$ 9,521	$ 10,160	$ 11,950	$ 14,057	$ 15,120
After School Enrichment	0.9%	$ 83	$ 89	$ 105	$ 123	$ 132
Child Nutrition	4.3%	$ 413	$ 441	$ 518	$ 610	$ 656
Subtotal, Non-governmental Services	**5.2%**					
Total (%)	**100.0%**					
Total ($)	$ 1,538,121	$ 166,709	$ 177,891	$ 209,242	$ 246,136	$ 264,742

(1) Per pupil expend[illegible] in 2018 $
(2) Pro rated based on enrollm[illegible]
(3) CMS number from 2017 CMS Annual R[illegible]

Operating budget– MGSD model

	MGSD	North Meck LEA				
Governmental Activities	**2017**	**2017**	**2020**	**2025**	**2030**	**Bld Out**
Per Pupil (1)	$ 9,382	$ 8,519	$ 8,519	$ 8,519	$ 8,519	$ 8,519
Enrollment	5,987	17,383	18,549	21,818	25,665	27,605
Budget (Governmental)	$ 56,170	$ 148,081	$ 158,014	$ 185,862	$ 218,633	$ 235,160
Instructional Programs						
Regular	46%	$ 67,475	$ 72,002	$ 84,691	$ 99,624	$ 107,154
Special	10%	$ 15,410	$ 16,444	$ 19,342	$ 22,752	$ 24,472
School Leadership	5%	$ 7,238	$ 7,724	$ 9,085	$ 10,687	$ 11,495
Co-Curricular	4%	$ 6,316	$ 6,740	$ 7,927	$ 9,325	$ 10,030
School-Based Support	1%	$ 1,451	$ 1,548	$ 1,821	$ 2,142	$ 2,304
Subtotal, Instructional Support	71%	$ 105,664	$ 112,751	$ 132,622	$ 156,006	$ 167,799
Supporting Services, Operations, Administration						
Support and Development	1.0%	$ 1,413	$ 1,507	$ 1,773	$ 2,086	$ 2,243
Special Population Support	0.0%	$ -	$ -	$ -	$ -	$ -
Technology Support	1.9%	$ 2,813	$ 3,001	$ 3,530	$ 4,153	$ 4,467
Financial & Human Resources	0.0%	$ 14	$ 15	$ 18	$ 21	$ 23
Accountability Services	0.0%	$ 4	$ 4	$ 5	$ 6	$ 6
System-Wide Pupil Support	0.8%	$ 1,173	$ 1,251	$ 1,472	$ 1,731	$ 1,862
Operational Support	12%	$ 18,065	$ 19,276	$ 22,674	$ 26,671	$ 28,688
Policy, Leadership & Pub Relations	3%	$ 3,812	$ 4,067	$ 4,784	$ 5,627	$ 6,053
Support, Operations, Admin	18%	$ 27,293	$ 29,123	$ 34,256	$ 40,296	$ 43,342
Community Service	0.0%	$ -	$ -	$ -	$ -	$ -
Other	0.0%	$ -	$ -	$ -	$ -	$ -
Subtotal, Governmental Services	**91.2%**	$ 134,993	$ 144,048	$ 169,435	$ 199,310	$ 214,376
Business-type Activities (2) (3)	$ 3,348	$ 9,720	$ 10,372	$ 12,201	$ 14,352	$ 15,437
After School Enrichment	0.9%	$ 92	$ 98	$ 115	$ 135	$ 146
Child Nutrition	4.5%	$ 436	$ 466	$ 548	$ 644	$ 693
Subtotal, Non-governmental Services	**5.4%**					
Total (%)	**100.0%**					
Total Operating ($)	$ 59,518	$ 157,802	$ 168,386	$ 198,062	$ 232,985	$ 250,597

(1) Per pupil expenditures in 2018 $
(2) Pro rated based on enrollment
(3) Budget data from MGSD 2017 Audited Report
(4) Does not include debt service or depreciation

N. Meck Capital Needs Assessment – LEA Option

	Avg School Capacity	2020	2025	2030	2035
Cornelius Population					
Elementary School	776	0.1	0.3	0.5	0.5
Middle School	1093	0.1	0.1	0.2	0.2
High School	2053	0.0	0.1	0.1	0.1
Davidson Population					
Elementary School	776	0.1	0.2	0.4	0.8
Middle School	1093	0.0	0.1	0.1	0.3
High School	2053	0.0	0.1	0.1	0.2
Huntersville Population					
Elementary School	776	0.3	1.3	2.2	3.5
Middle School	1093	0.1	0.4	0.6	1.0
High School	2053	0.1	0.3	0.5	0.7
Total LKN Towns					
Elementary School	776	0.5	1.8	3.1	4.7
Middle School	1093	0.2	0.6	1.0	1.5
High School	2053	0.1	0.4	0.7	1.1
Charlotte School Pop In N. Meck Schools					
Elementary School	776	0.1	0.3	0.6	0.9
Middle School	1093	0.0	0.2	0.3	0.5
High School	2053	0.1	0.3	0.5	0.7

	Optimal School Size	2020	2025	2030	2035
Cornelius Population					
Elementary School	700	0.1	0.3	0.5	0.5
Middle School	1100	0.1	0.1	0.2	0.2
High School	1500	0.1	0.1	0.2	0.2
Davidson Population					
Elementary School	700	0.1	0.3	0.4	0.8
Middle School	1100	0.0	0.1	0.1	0.3
High School	1500	0.0	0.1	0.1	0.3
Huntersville Population					
Elementary School	700	0.3	1.4	2.4	3.9
Middle School	1100	0.1	0.4	0.6	1.0
High School	1500	0.1	0.4	0.6	1.0
Total LKN Towns					
Elementary School	700	0.5	2.0	3.4	5.2
Middle School	1100	0.2	0.6	1.0	1.5
High School	1500	0.2	0.6	1.0	1.5
Charlotte School Pop In N. Meck Schools					
Elementary School	700	0.1	0.4	0.7	1.0
Middle School	1100	0.0	0.2	0.3	0.5
High School	1500	0.1	0.4	0.7	1.0

Total North Meck School Pop	Avg School Capacity	2020	2025	2030	2035
Elementary School	776	0.3	1.8	3.4	5.4
Middle School	1093	0.6	1.1	1.7	2.3
High School	2053	0.4	0.9	1.4	2.1
Estimated Construction Cost	in millions	$35	$155	$215	$335

Total North Meck School Pop	Optimal School Size	2020	2025	2030	2035
Elementary School	700	0.4	2.0	3.8	6.0
Middle School	1100	0.6	1.1	1.7	2.3
High School	1500	0.6	1.3	2.0	2.8
Estimated Construction Cost	in millions	$105	$155	$410	$430

*Optimal School size based on NC Public Schools report "School Size and its Relationship to Achievement and Behavior" April 2000

* Estimated Construction Cost per building source: MGSD Dec 2018 – rounded to whole buidling

Analysis assumes correction of current over utilization vs. planned enrollment in existing N. Meck Schools

Current Over/Under Utilization	+ kids	# classrooms
N. Meck Elementary Schools	-193	-10
N. Meck Middle Schools	416	21
N. Meck High Schools	500	25

Cornelius Capital Needs Assessment – LEA Option

1. Adding in the over-utilization of the Cornelius schools does make a material difference in the school needs for Cornelius students
2. Cornelius school age children will need additional schools by 2035, likely 1 elementary, 1 middle and 1 high school

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Cornelius Population	34,248			37,124			40,000			40,000		
Elementary School	1,554	302	15	1,684	432	22	1,815	563	28	1,815	563	28
Middle School	907	617	31	984	694	35	1,060	770	38	1,060	770	38
High School	1,312	624	31	1,422	734	37	1,533	845	42	1,533	845	42
Cornelius School Pop Total	3,773	230	77	4,090	547	93	4,407	864	109	4,407	864	109

Current Over/Under Utilization	2018	+ kids	# classrooms
Cornelius Elementary Schools		207	10
Cornelius Middle Schools		562	28
Cornelius High School		544	27

	Avg School Capacity	2020	2025	2030	2035
Cornelius Population					
Elementary School	776	0.4	0.6	0.7	0.7
Middle School	1093	0.6	0.6	0.7	0.7
High School	2053	0.3	0.4	0.4	0.4
Estimated Construction Cost	in millions	$35	$60	$60	$60

	Optimal School Size	2020	2025	2030	2035
Cornelius Population					
Elementary School	700	0.4	0.6	0.8	0.8
Middle School	1100	0.6	0.6	0.7	0.7
High School	1500	0.4	0.5	0.6	0.6
Estimated Construction Cost	in millions	$35	$60	$130	$130

Est Construction Cost:
Source MGSD Dec 2018
Rounded to whole buildings

Option 5: New LEA

PROS

- Local control
  - Capital budget
  - Student assignment
  - Taxation
  - Board representation
- Fewer bureaucratic layers
- Tailored solutions
- Greater sense of community

CONS

- Politically difficult
- Potential loss of programming breadth

Option 5: New LEA

Sources of Leverage:

- Citizen involvement

Option 5: New LEA

Potential Outcomes:

- North Meck LEA
- LKN LEA

Option 5: New LEA

Next Steps:

- Determine legal process
- Perform revenue analysis
- Engage the community with round table meetings
  - Teachers
  - Parents
- Continue to study feasibility

Summary and Next Steps

- Based on the projection of the current and future facilities needs of the Cornelius and North Mecklenburg student population, and feedback received during this meeting, the CEOSC will finalize their findings of the 5 Options available to the Town of Cornelius to address future educational needs.
  1. Do Nothing
  2. Partner with CMS
  3. Open and Operate Municipal Charter School(s)
  4. Partner with an Existing Charter School
  5. Create a New LEA

- Final report date TBD, anticipated to be May 2019

Appendix

Option 3: Municipal Charter School Capital Needs Assessment

For the Municipal Charter School Option:

1. Assessing Cornelius growth only, no complete ***new schools*** are needed by 2035 using either avg school capacity or optimal school size assumptions.
2. Cornelius school age children will need ***additional classrooms by 2020***, and capacity will be constrained without significant re-assignment into Huntersville schools or by adding the equivalent of a small to mid-sized Charter school in Cornelius

	AVG School Capacity	2020	2025	2030	2035
Cornelius Population					
Elementary School	776	0.1	0.3	0.5	0.5
Middle School	1093	0.1	0.1	0.2	0.2
High School	2053	0.0	0.1	0.1	0.1

	Optimal School Size	2020	2025	2030	2035
Cornelius Population					
Elementary School	700	0.1	0.3	0.5	0.5
Middle School	1100	0.1	0.1	0.2	0.2
High School	1500	0.1	0.1	0.2	0.2

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Cornelius Population	34,248			37,124			40,000			40,000		
Elementary School	1,554	95	5	1,684	225	11	1,815	356	18	1,815	356	18
Middle School	907	55	3	984	132	7	1,060	208	10	1,060	208	10
High School	1,312	80	4	1,422	190	10	1,533	301	15	1,533	301	15
Cornelius School Pop Total	3,773	230	12	4,090	547	27	4,407	864	43	4,407	864	43

Est Construction Cost:
Source MGSD Dec 2018
Partial building cost applied

*Assessment of capital needs based on optimal school size

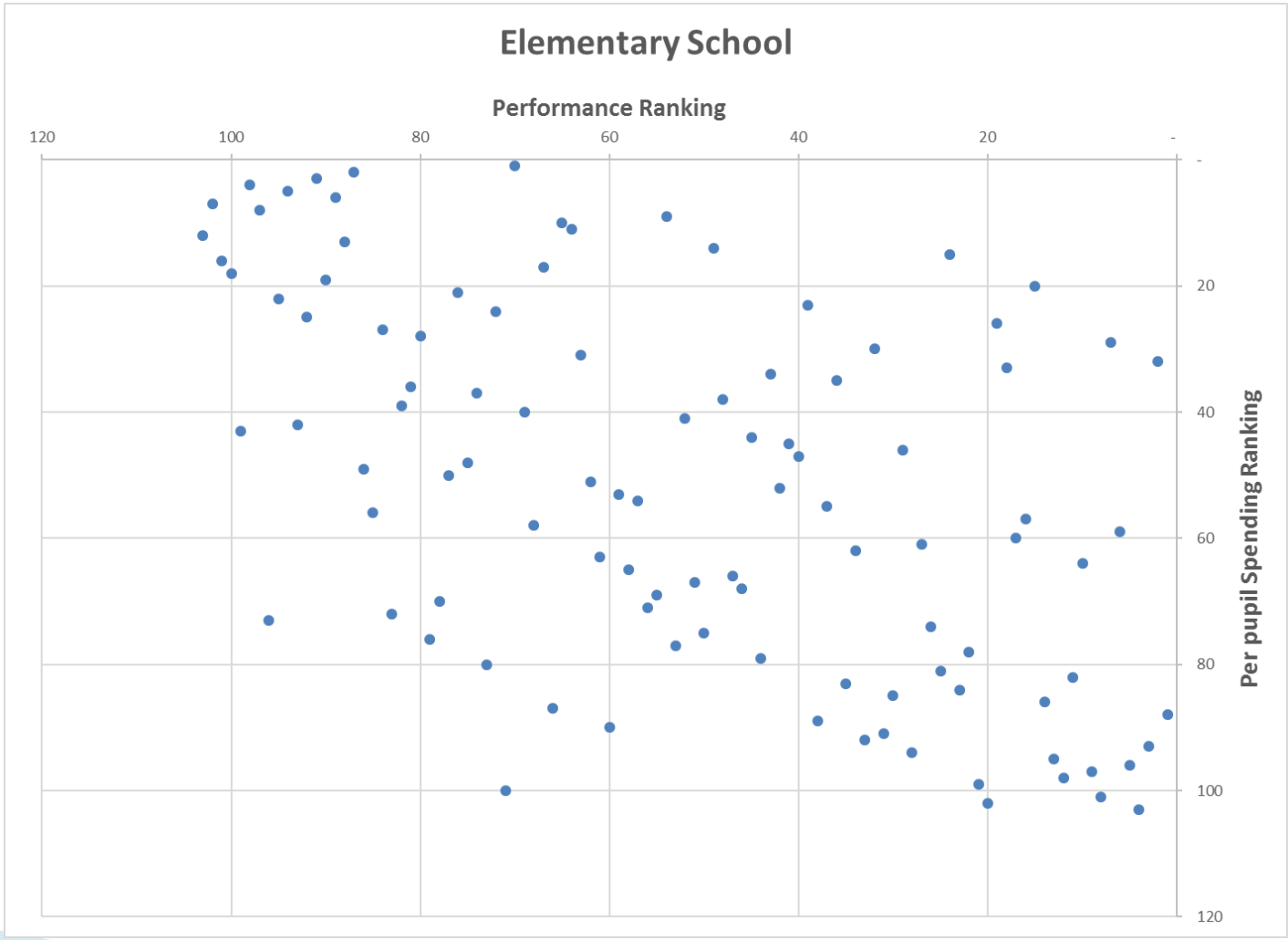
LED Option Analysis Assumptions

1. Uses current total N. Meck boundaries for CMS schools
2. All schools located in Davidson/Cornelius/ Huntersville would be assigned to the new LEA
3. All schools will use "planned enrollment" at 20 students/classroom as the student population

						Students Enrolled From:									
School	School Type	Municipality	Planned Enrollment	Over/ Under Plan	Total Enrollment	Cornelius		Huntersville		Davidson		Charlotte		Out of County	
Cornelius Elementary	Elementary	Cornelius	780	-132	648	634	97.8%	4	0.6%	1	0.2%	7	1.1%	2	0.3%
JV Washam Elementary	Elementary	Cornelius	780	339	1119	796	71.1%	272	24.3%	32	2.9%	12	1.1%	7	0.6%
Bailey Middle School	Middle	Cornelius	1140	562	1702	845	49.6%	509	29.9%	343	20.2%	4	0.2%	1	0.1%
Hough High School	High	Cornelius	2000	544	2544	1185	46.6%	898	35.3%	430	16.9%	26	1.0%	5	0.2%
Davidson Elementary	Elementary	Davidson	640	50	690	11	1.6%	7	1.0%	658	95.4%	6	0.9%	8	1.2%
Barnette Elementary School	Elementary	Huntersville	780	-18	762	4	0.5%	719	94.4%	2	0.3%	26	3.4%	11	1.4%
Blythe Elementary	Elementary	Huntersville	1000	10	1010	1	0.1%	356	35.2%	0	0.0%	650	64.4%	3	0.3%
Grand Oak Elementary	Elementary	Huntersville	780	-206	574	3	0.5%	543	94.6%	0	0.0%	24	4.2%	4	0.7%
Huntersville Elementary	Elementary	Huntersville	740	54	794	2	0.3%	756	95.2%	4	0.5%	27	3.4%	5	0.6%
Long Creek Elementary	Elementary	Huntersville	780	-276	504	0	0.0%	20	4.0%	0	0.0%	483	95.8%	1	0.2%
Torrence Creek Elementary	Elementary	Huntersville	700	72	772	3	0.4%	726	94.0%	1	0.1%	38	4.9%	4	0.5%
Trillium Springs Montessori	Elementary	Huntersville	240	-86	154	5	3.2%	47	30.5%	1	0.6%	100	64.9%	1	0.6%
Francis Bradley Middle	Middle	Huntersville	1060	14	1074	3	0.3%	734	68.3%	2	0.2%	331	30.8%	4	0.4%
JM Alexander Middle School	Middle	Huntersville	1080	-160	920	4	0.4%	148	16.1%	8	0.9%	755	82.1%	5	0.5%
Hopewell High School	High	Huntersville	2000	-287	1713	3	0.2%	709	41.4%	0	0.0%	996	58.1%	5	0.3%
North Mecklenburg High	High	Huntersville	2160	68	2228	18	0.8%	223	10.0%	28	1.3%	1957	87.8%	2	0.1%
Merancas Middle College High	High	Huntersville			175	26	14.9%	57	32.6%	8	4.6%	83	47.4%	1	0.6%
N. Meck Schools Total	Elementary		7220	-193	7027	1459		3450		699		1373		46	
N. Meck Schools Total	Middle		3280	416	3696	852		1391		353		1090		10	
N. Meck Schools Total	High		6160	325	6485	1206		1830		458		2979		12	
Total Enrollment North Mecklenburg Schools			**16660**		**17208**	**3517**		**6671**		**1510**		**5442**		**68**	

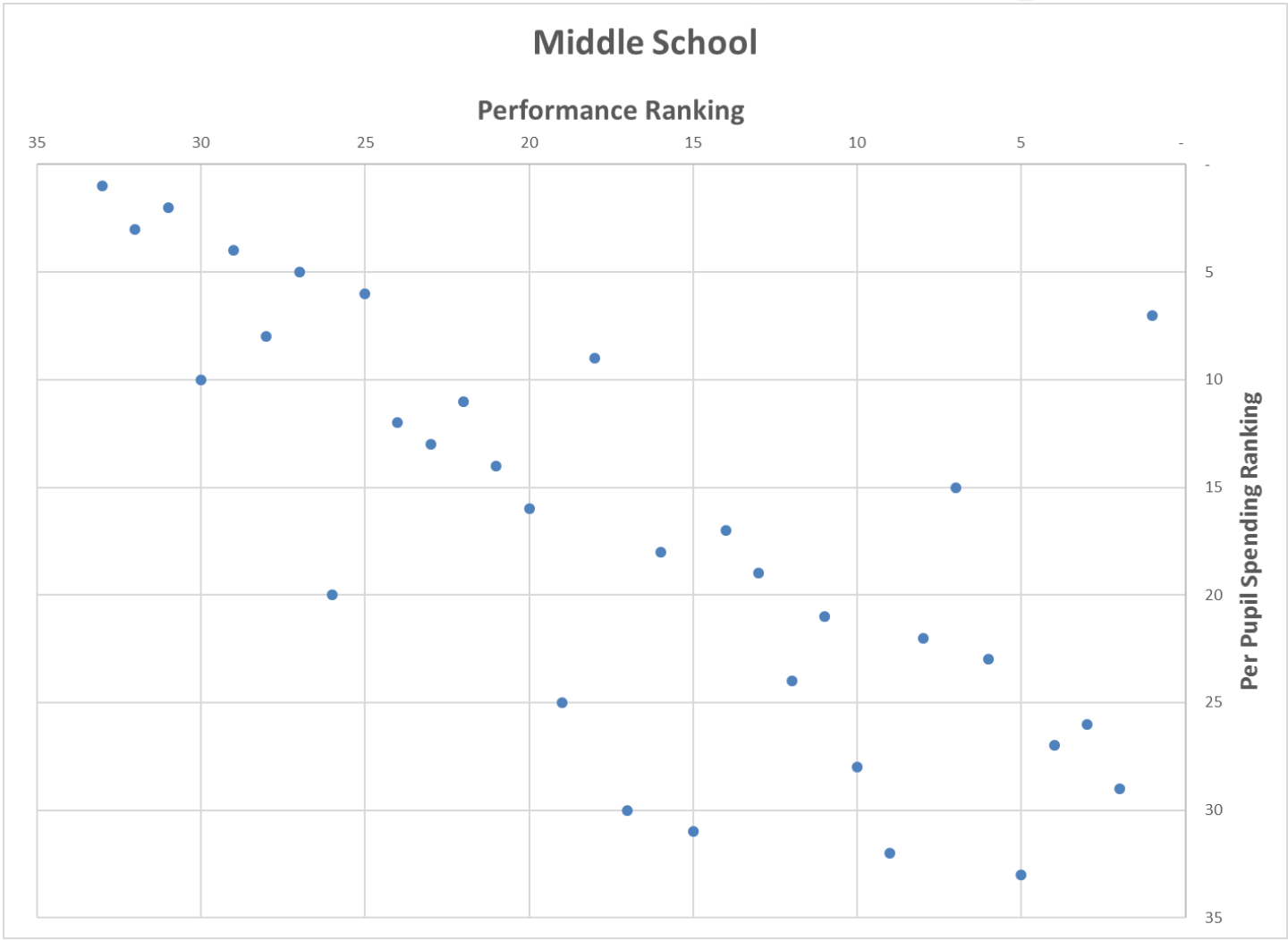
Source: School Enrollment by Municipality (FINAL 110718).pdf

Student Achievement v Spending– Elem



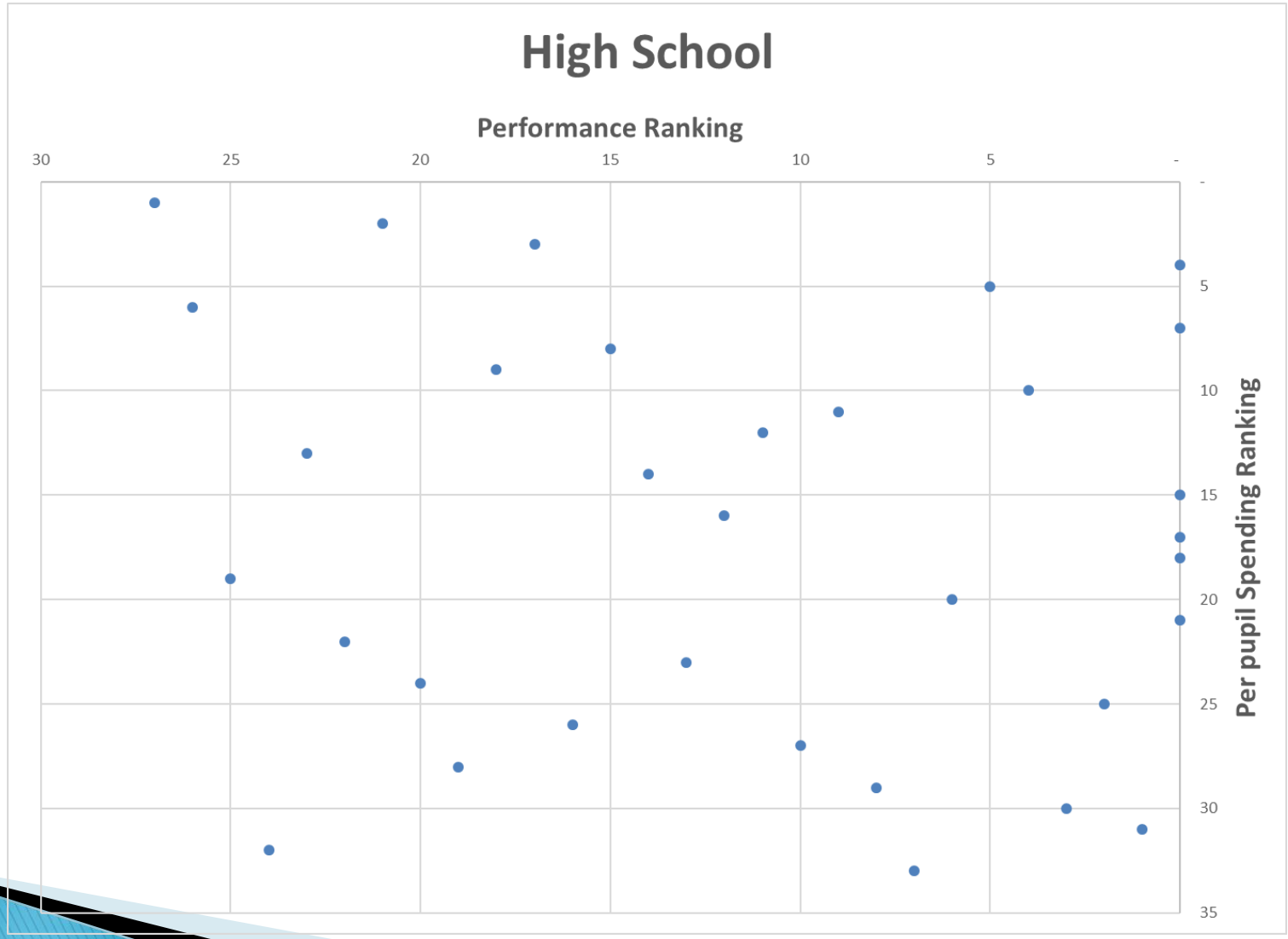
Source: Per pupil expenditure report, CMS, Oct 2011

Student Achievement v Spending– MS



Source: Per pupil expenditure report, CMS, Oct 2011

Student Achievement v Spending– HS



Source: Per pupil expenditure report, CMS, Oct 2011

Date : 2/20/2019 11:33:43 AM
From : "Janet Pierson" jpierson@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Subject : FW: DNA Program

From: Bence Hoyle <bhoyle@huntersville.org>
Sent: Tuesday, February 19, 2019 4:32 PM
To: Board Members <BoardMembers@huntersville.org>
Cc: Anthony Roberts <aroberts@huntersville.org>; Jackie Huffman <jhuffman@huntersville.org>
Subject: Re: DNA Program

Anthony/Jackie:

I sent this earlier but apparently my contact list is still using a Cornelius address when i type your name instead of the email address. I will edit my contacts. Sorry. Thx.

On Feb 19, 2019, at 16:09, Bence Hoyle <bhoyle@huntersville.org> wrote:

> Greetings all:
>
> I have received a lot of questions lately about our DNA practices and more specifically the costs. I wanted to give you some information about what we are doing because there are really not 'answers' about what we are doing right or wrong but rather why are we doing what we are doing. Most of the questions you get I believe originate from the fact some officers resent doing as many DNA swabs as we do, but there is a difference between DNA swabs and testing when it comes to costs. I will explain both.
>
> Larceny From Autos is our nemesis like most places. We take the extra step to require officers to swab areas where a suspect likely touched. For example, a smudge on a broken window, blood near a broken windows, the latch on a console where items were stolen, etc. It takes a few minutes but the cost is minimal to collect DNA "swabs". It is basically a cotton swab with distilled water and an evidence container. When we test DNA for a match it is about $110 so we do not automatically test anything. We do strategic testing.
>
> There are many of examples about how this would work. Let's say we found some stolen property for sale on craigslist or at a local pawn shop. We would identify the person involved and interview them and request a DNA swab (assuming their DNA is not already on file for a felony conviction). We would look at when the property was stolen and if that person is our suspect in the theft, we would test his DNA against one or two of the break-ins we had in that same area and time frame. If there is a match he would be charged will break ins that occurred during that time at that location. So instead of solving 1 case we may solve 20.
>
> Another example is if we found out through our regional detectives meetings that Agency A arrested suspects in a string of break-ins on a certain date, we would test them against our swabs on the same date after narrowing it down as much as possible to insure it is cost effective.
>
> I have sat in on the DNA training myself and it is impressive and innovative, but it is not costly or wasteful in my opinion. There is nothing we are doing that is controversial unless you feel DNA testing itself is controversial. We are certainly making the most of that technology. The only complaints I have heard is that officers do not like doing the swabs but that is a policy call and I see no reason to change it. The cheaper DNA testing gets the smarter the more effective this strategy will get.
>
> Thanks,
>
> Hope this answers some questions you may get.
>
> Bence

Date : 2/6/2019 9:44:01 AM
From : "Janet Pierson" jpierson@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Subject : FW: Draft Minutes - January
Attachment : January 29 Minutes.docx;

From: Michelle Haines <mhaines@huntersville.org>
Sent: Monday, February 04, 2019 9:13 AM
To: Planning Board <PlanningBoard@huntersville.org>
Cc: Board Members <BoardMembers@huntersville.org>; Angela Beeker <abeeker@huntersville.org>; Anthony Roberts <aroberts@huntersville.org>; Jack Simoneau <jsimoneau@huntersville.org>; Planning Dept <PlanningDept@huntersville.org>; Janet Pierson <jpierson@huntersville.org>
Subject: Draft Minutes - January

Dear Planning Board Members:

The draft Minutes for the January 29, 2019 Regular Meeting are attached. Please review, and let me know at your earliest convenience if you should have any questions or concerns.

Thank you,

Michelle V. Haines
Town of Huntersville
105 Gilead Road – 3rd Floor
Post Office Box 664
Huntersville, NC 28070

704-766-2215 – telephone
704-992-5528 – facsimile
mhaines@huntersville.org

Planning Board
Regular Planning Board Meeting Minutes
January 29, 2019 - 5:30 PM

Town Hall

A. Call to Order/Roll Call

The Chairman determined quorum, and opened the meeting.
Members Present: Jennifer Davis, Chairman, Stephen Swanick, Vice Chairman (late), Hal Bankirer, Catherine Graffy, Frank Gammon, Scott Hensley, and Joe Sailers.
Absent: Susan Thomas

B. Other Business

B.1. Work session with Town Attorney

Angela Beeker, Town Attorney, held a work session to review the Planning Board's basic role, and conflicts of interest. Discussion for the basic objectives was understanding a members' legal role under the NC General Statutes and the Town's Ordinances. The Board is an appointed public body subject to laws governing public bodies, and serves as an advisory board to the Town Board of Commissioners. The Zoning Ordinance section for members was reviewed for recommendations and consistency statements. The conflicts of interest objectives were outlined for public role vs. private role. Hypothetical examples were given and discussed with the members. It was noted how to handle conflicts, and/or perceived conflicts. The legislative decisions (i.e. Conditional Zoning, Text Amendment, Zoning Map amendment), and quasi-judicial decisions (i.e. Special Use Permit, Major Subdivision Sketch Plans) by the Town Board and heard by this Planning Board were defined. The Planning Board speaks to the Town Board through its recommendations (Motions), and the recommendations need to be complete. Member opinions and expert opinions were clarified, including voting rules and disclosures. The Town Attorney provided the members a copy of her presentation, which is attached hereto as Exhibit A, and incorporated herein by reference.

The Chairman called for a ten (10) minutes recess at the end of the work session. S. Swanick entered the meeting before the recess ended. The Chairman re-opened the meeting at 6:31 p.m., and the following comments were added prior to Approval to Minutes:

- The Chairman recognized JoAnne Miller in the audience, and thanked her for the years of service to the Planning Board.
- The Chairman noted the recent resignation of Ron Smith creating a vacant seat.
- The Chairman introduced the new ETJ member, Scott Hensley.

C. Approval of Minutes

C.1. Consider approval of the December 18, 2018 Regular Meeting Minutes

Frank Gammon made a Motion to Approve, and Joe Sailers seconded the Motion. The Motion carried unanimously (7-0).

D. Public Comments

The public comment period was opened at 6:33 p.m., and closed. There were no individuals signed up to address the Board on non-agenda items. The public comment period was reopened at 7:12 p.m. and ended at 7:40 p.m. (see Item E.5.).

E. Action Agenda

E.1. R18-12: NC-73 Driving Range - Deferral Request

Bradley Priest, Senior Planner, advised of the deferral request for Petition R18-12, a request by the property owner of 16715 and 16401 Davidson-Concord Road to rezone the property from Rural ("R") to Special Purpose Conditional District (SP-CD) to allow the development of a golf driving range on the property. Staff explained the applicant's request for a two (2) month deferral to March 26, 2019, while processing a text amendment with a Special Use Permit. The Staff Report is attached hereto has Exhibit B, and incorporated herein by reference.

J. Sailers made a Motion to Approve the deferral, as requested, to the March 26, 2019 Regular Meeting, and S. Swanick seconded the Motion. The Motion carried unanimously (7-0).

E.2. R18-10 Oak Grove Hill - Deferral Request

Joe Sailers excused himself from participation due to a conflict of interest. H. Bankirer made a Motion to excuse, and C. Graffy seconded the Motion, which carried unanimously.

Meredith Nesbitt, Senior Planner, entered the Staff Report into the record, a copy of which is attached hereto as Exhibit C, and incorporated herein by reference. Staff advised of the deferral request for R18-10, Oak Grove Hill, until March 26, 2019, at the request of the applicants, Bowman Development Group. The question about another public hearing was asked, and staff advised that additional property is being considered for direct access to Mt. Holly-Huntersville Road, and if added to the plan it will require a new public hearing.

H. Bankirer made a Motion to Approve the deferral to the March 26, 2019 Regular Meeting, and F. Gammon seconded the Motion. The Motion carried unanimously (6-0).

E.3. Oak Grove Hill Tree Save Mitigation - Deferral Request

Meredith Nesbitt, Senior Planner, advised of the deferral request until March 26, 2019.

C. Graffy made a Motion to Approve the deferral to the March 26, 2019 Regular Meeting, and S. Swanick seconded the Motion. The Motion carried unanimously (6-0).

S. Swanick made a Motion for Joe Sailers to return to the dais, and C. Graffy seconded the Motion, which was unanimous.

E.4. Tree Mitigation - Kurz Corporate Headquarters

Bradley Priest, Senior Planner, presented a request by Kurz Corporate Headquarters, to preserve less than the required amount of specimen trees at 11836 Patterson Road, and to mitigate the shortage per Article 7.4 of the Huntersville Zoning Ordinance. The Staff Report was entered into the record, and is attached hereto as Exhibit D and incorporated herein by reference. Staff explained specimen trees; 1) large trim tree 24" in caliper, and above, or 2) smaller trim tree and 12" in caliper and above. The applicant provided a tree survey that shows all trees and preservation areas. The widening of Patterson Road (a Town project) makes it questionable whether or not the trees near the future right of way can be saved. Most of the trees located in the center of the site, and to the east will have to be removed. Staff showed the calculations, and as mentioned in the Staff Report the surveyor was not able to identify the species of multiple trees, but did identify the caliper. All trees were counted as specimen trees; therefore, the numbers proposed for mitigation are worst case scenario. An arborist will go to identify the trees for an accurate number, and recalculations can be made. Staff's opinion is that the percentage to be removed will go up because the total number of specimen trees will go down. The applicant is required to save 34 trees, and they are saving 15, and will mitigate 19 specimen trees which equates to 55 replacement trees at 2.5" in caliper. The mitigation plan is to plant trees along the building, adjacent to Phase 2, and in an open area of the parking lot and west of a pond. Staff recommends approval, with conditions: shift spacing of trees away from structures, large maturing deciduous trees, no evergreen, and no American Hornbeams.

Members of the Board expressed concerns with the parking area size and capacity, and once the expansion areas were built out, including Phase 2, how the planted trees would be affected. Shaun Tooley with Land Designs explained the accommodations being planned for all infrastructure, grading, and future construction, and tree plantings. The existing and mitigated trees will be protected during construction. There was a discussion about evergreen trees and staff explained the condition for no evergreen trees due to the lack of its spread. The intention of the mitigation ordinance is to replace the canopy that is being removed, and most of what is being removed are large maturing canopy trees such as oaks. Frank Wenz with Kurz advised the members that construction will begin shortly, and Phase 2 will be in 5-8 years depending on business. A discussion of a surveyor and tree survey was made. Staff clarified that a qualified professional is acceptable for a tree survey, and a sealed plan by a NC certified surveyor is acceptable. Mr. Tooley reiterated that the tree survey has been made and the caliper of the trees have been identified. An arborist will only identify the trees, and the applicant is not expecting more mitigation to be required. It is expected to be closer to saving 25% of the 30% requirement. The plan will remain similar to what is currently presented. A question was made as to staff following the ordinance, and staff read the ordinance, and clarified that all staff needs is the type of tree from the arborist to identify if the tree is a large or small specimen tree, or not.

J. Sailers made a Motion to Approve the mitigation plan as recommended by staff with conditions: shift spacing of trees away from structures, large maturing deciduous trees, and no evergreen, and no American Hornbeams.

H. Bankirer expressed his concerns with the action, and suggested to amend the Motion to no change from 55 trees. S. Swanick clarified that the total numbers of trees will not change, and C. Graffy suggested to hold the applicant to 55 trees, regardless if they are mitigation trees, or not. Staff noted that what is shown on the tree plan is what the applicant will plant. Other members expressed their concerns for mitigation being open-ended. Joe Sailers Amended Motion to Approve to include that there will be no fewer than 55 mitigation trees planted on the site, and S. Swanick seconded the Amended Motion. The Amended Motion carried unanimously (7-0).

E.5. R18-15: Northbrook Rezoning Request by Lennar Carolinas, LLC

Scott Hensley excused himself from participation due to a potentially perceived conflict of interest. H. Bankirer made a Motion to excuse, and F. Gammon seconded the Motion, which carried unanimously.

Prior to staff presentation of Item E.5., and in accordance with the Rules of Procedure, the Chairman called the following individuals for public comments:

1. Adam Brotherton, 12321 McCord Road, in favor. Mr. Brotherton expressed his support for the development. The houses have been reduced and commercial zoning is still along NC73 where it belongs. He felt infrastructure will be made to support the development by putting in a road from McCord to NC73, and felt it will boost the commercial by having access to the residential homes. The development will provide commercial services and employment opportunities, and offer pedestrian and bicycle options with a walking path by the creek. The 2030 Plan is a guide, and the Small Area Plan suggests a transition area between TR and commercial along 73. There is ample supply of land for office, industrial, and retail development in Huntersville.

2. Robyn Hahn, 11930 Sam Furr Road, in favor. Mrs. Hahn spoke of being a long time resident. When they purchased their home it was built for retirement with a small farm, gardening, and orchard. She expressed that Lennar has gone the extra mile to incorporate into the existing community something that flows and transitions. There is still the business part at the beginning of their property with neighbors on the other end, which is their preference.

3. Faye McConnell, 11920 Sam Furr Road, in favor. She is an adjacent property owner, and noted the residences on McCord Road and Ramah Church Road. She did not think commercial business should be in her neighborhood.

4. Rebecca Landman, 12118 Olsten Lane, opposed. She felt that continuing to add residences is wrong. Her concern was with school overcrowding. There is not a large number of schools to choose from. Charters are on a lottery, and parents are responsible for transportation, which is not an option for her family. Private schools are sometime unattainable for many families, which leaves public

schools. The continuous development of Huntersville is not a responsible choice. It adds strain on the schools, and roads.

5. Nancy Cecil, Cobbleview Lane, opposed. She expressed her concerns of opposition with the following reasons. The parcel are zoned CB, which is now not in the plan. CB is in the long term plan and should remain, and not change unless the community re-drafts a new plan. Serious consequences are being experienced already with road congestion, school overcrowding, higher density residential development, overcasting the infrastructure, and disregard for the environment. Clearing trees and paying mitigation fees is disrespectful to the environment and impacts the quality of life. The need for maintaining commercial business is important to the Town's economy. The small number of people who attended the public hearing and supported the zoning change to residential did not speak to these community concerns mentioned. They don't want warehouses, and neither does she. There is much more appropriate business that would bring employment to Huntersville as CB. The opposed brings important reasons; traffic congestion and quality of life as well as a number of other items. The NC73 meeting delayed the improvements for one year for a start date. No one is in favor of more road congestion, and the present congestion we already have. She requested that a vote be considered carefully, and that it will bring benefits to the residents and respects the long term plan, the strategic economic development plan, and the concern for school overcrowding. She added to follow the Planning staff recommendations.

6. Stacey Cachat, 15912 Lavenham Road, opposed. She works for a Walmart developer, and wanted to make sure the Town isn't being short-changed by the developer. The land that she works with is highly regulated for use. She explained the process and length of time (up to 24 months), and traffic study submissions. She is worried about the traffic studies submitted to the Town, and if they are incorporating all of the approved development. She encouraged the members to have a full understanding of what is already approved, what is in the pipeline, and this is just an addition. She expressed her concerns for traffic issues in the area, and does not want to add to it but be strategic. Schools have a major problem with overcrowding. She encouraged to members to have all the information and use the best and highest use for the Town and the people that live here.

7. Gay Stevens-Fragale, 15814 Hollingbourne Road, opposed. She expressed her opposition and stated it was reckless and irresponsible development that has taken place in Huntersville. The hope is that the recommendation be made consistent with the 30 year Plan and in the best interests of all owners, not just one land owner in the market to sell. The development was described as pushing a square peg into a round hole. There is no benefit. She felt it was unacceptable that Town Officials vote against Planning Board recommendations, staff recommendations, and that the impact of overdevelopment is being ignored when it comes to roads, schools, hospitals and first responders. It is unacceptable for elected Officials to resort to scare tactics to garner irresponsible votes as far as rezoning, and to dismiss the 30 year Plan as just a guide. Right decisions are not

being made when it comes to the growth of Huntersville. Infrastructure is important and behind.

8. Andrew Liberacki, 12311 Braeloch Court, opposed. He has not seen a lot of reasoning as to why this will be a good benefit to the Town, and neighbors to the property don't want warehouses in their backyard. In the 2030 Plan, and other staff recommendations, it doesn't seem like a good investment in the Town's long term future to make the rezoning now. There are not a lot of positives.

9. Kevin Short, 12100 McCord Road, opposed. When moved here it was known that across the street was commercial. It was rural and farm-like. The streets are overwhelmed, and he expressed his concern for the first responders. He is all for the property staying commercial, and will serve the Town best in the long term. He expressed his concern for Lennar putting a road in front of his house. Lennar did not invite him to meetings and he is across the street from the site. He received a phone call after the fact. He felt there were deceitful things going on as far as how Lennar was approaching things. He want to leave the property commercial, and serve the Town's best interest long term. The things that people moved here for are being destroyed by building too much, and without infrastructure.

10. Ken Chelcun, 12010 McCord Road, opposed. He stated he placed his trust in the Planning staff and Board to reject the request. He expressed his opinion about property revenues and taxes versus expenditures incurred for Police, Fire, and Parks & Rec to support the properties. Huntersville needs a higher revenue in jobs in CB to offset the out of control commuter housing tax burdens. There are a handful of neighbors that have been scared into lovely warehouses and trucking on McCord Road. He has spoken with 28 neighbors that do not want more housing sprawl. His property is highly impacted by the rezoning and development. He currently sees the Huntersville Hardwood buildings and hears the kiln blowers all night, but knew that when purchased his house. There is no new CB development that can be worse than what is already there. He believes there are great CB occupants that will provide jobs, essential services, and support the tax base that will greatly benefit the surrounding communities. He requested to vote no on the request.

11. Ed Cecil, Cobbleview Lane, opposed. He said that TR is better than NR; however, he does not accept the request from CB to TR. There is a necessity and importance of CB for the Town. The 2030 Plan and the Strategic Economic Plan are both important and should be followed, and neither can be ignored just for the benefit of developers. Schools are overcrowded. Roads are congested. Delays in NC73 construction. No commuter train. Lack of infrastructure, adequate police, and fire, as well as 6,700 homes already approved. CB brings good paying jobs and higher tax base compared to residential. This is not about Lennar and a project, it is about Huntersville and its people. Government exists to protect its citizens, not to do whatever any developer wants done. A zone change will have a clear negative impact on the Town, its citizens, and all future matters coming for residential building. The Board and Commissioners have the right and power to deny zoning changes to halt rampant development. The original character of

Huntersville must be maintained. Mr. Cecil felt that taking zoning away from CB is not in the public interest, and the Planning department has recommended denial. He read an email letter from Don Shue, owner of Soil Supply, concerning his opposition to the rezoning.

Meredith Nesbitt, Senior Planner, presented the request to rezone +/- 81.69 acres north of McCord Road (east of the Huntersville Hardwoods, Inc. site) from Corporate Business (CB) to Transitional Residential – Conditional District (TR-CD). There is a portion of the project that will remain CB (21.84 acres). The Staff Report was entered into the record, and is attached hereto as Exhibit E, and incorporated herein by reference. There are 122 single family lots being proposed, which makes the density 1.49 and is in keeping with the TR zone. The block length, Urban Open Space, tree preservation, buffers, lots sizes and widths, are being met, which is referenced in the Staff Report. The applicant has proposed a mini-round-a-bout on the connector from NC73 to McCord, and have addressed the curve radius. The turn arounds have been changed to hammerhead designs. There are stubs included to facilitate future connectivity, and a proposed connection on McCord Road and NC73. NCDOT has posted a public workshop for the future widening of NC73 (a State funded project), and staff is concerned with the controlled access planned by NCDOT. Staff requests that the Planning Board and applicant consider a deferral for discussions with NCDOT for alternative solutions, if needed. If access is not granted on NC73, the TIA may need to be revised. NCDOT is not opposed to access, but where the access would be may affect the site plan. Staff recommends denial, because it is not consistent with Policies ED-1 and ED-2 of the Huntersville 2030 Community Plan, the Strategic Economic Development Plan, and because of the negative impact on public facilities (school capacity). Additionally, staff would recommend a continuation so that the access on NC73 can be discussed.

The applicant was asked if a deferral was agreeable. Susan Irvin, Attorney at Law, representing Lennar, the applicant, stated that numerous conversations had been made that day with staff, and NCDOT. An email was received by NCDOT, a copy of which is attached hereto as Exhibit F, and incorporated herein by reference. The plans presented by NCDOT last night were the first conceptual plans for widening, and are very preliminary and will change. The applicant is willing to agree to a condition on the plan to coordinate with NCDOT on any location and design for the connection. As a practical matter, that is what happens during construction drawings, and after the conceptual zoning plan is approved. A one or two month delay will not accomplish anything. The timeline on this plan has evolved. It started in 2017 with 300 homes, and have met with the community. There was a show of hands at the last meeting from a bulk of people present that will support the TR. The applicant wants to proceed with the plan, and will not agree to defer.

Jack Simoneau, Planning Director, addressed a member's question about the NC73 project by explaining acquisitions and construction start dates (2023). Other questions and concerns were made for the NC73 connection, and staff explained how this can affect the layout of the site plan, and there is no guarantee that NCDOT will allow the applicant a connection; however, NCDOT is not

opposed, but a driveway permit has not been issued. Staff wants more discussion with the applicant and NCDOT to have a better feel of the flexibility of the current plan and where the access point will be. Jack Simoneau indicated that this issue will not be resolved within the next few months, and pointed out the U-turns on the NC73 plans, which cannot accommodate an access in its proximity. Either the U-turn or the access will need to be moved. Mr. Simoneau described the process of a rezoning plan, a subdivision sketch plan, and construction drawings.

Members of the Planning Board raised concerns of the APF (Adequate Public Facility). Staff informed the members that every subdivision is cumulative, and Fire vehicles and stations, Police vehicles and stations, and Park and Rec facilities are being tracked. It was further noted that within the past 2-3 years an APF has not required additional resources. Staff responded that the Town Board is using the numbers from the APFO in adding vehicles and/or officers and fire personnel. It was suggested that the Board consider a Motion to request the Town Board to charge Planning Staff to review the ordinance for APF.

J. Sailers made a Motion to Deny. In considering the proposed rezoning request Petition R18-15, Northbrook, the Planning Board finds that the rezoning request is not consistent with the Town's 2030 Community Plan, and applicable long range plans. It is recommend to deny because the proposed rezoning is not in keeping with Policy ED-1 and ED-2 of the 2030 Plan, and the Management of Real Estate Assets Object #1 of the Economic Development Plan, and that is adversely effects the schools relative to Article 11.4.7(e). S. Swanick seconded the Motion. Members expressed their individual opinions on the rezoning, concerns with school overcrowding, adequate public facilities, the current commercial zoning, and supporting the denial. The Motion carried unanimously (6-0).

S. Swanick made a Motion for Scott Hensley to return to the dais, and Jennifer Davis seconded the Motion, which was unanimous.

H. Bankirer made a separate Motion to request that the Town Board of Commissioners charge the Planning staff, with Planning Board members included, to examine the calculations, methodology and requirements for the Adequate Public Facility Ordinance, to recognize the increasing density and demands upon the Town. J. Sailers seconded the Motion, and added the two (2) Planning Board volunteers (Bankirer and Hensley), if created. The vote was unanimous (7-0).

F. Adjourn

Approved this 26th day of February 2019.

_____

Chairman or Vice Chairman

_____

Board Secretary

Date : 3/7/2019 10:35:43 AM
From : "Janet Pierson" jpierson@huntersville.org
To : "Michael Sass" msass@huntersville.org, "Eric Rowell" erowell@huntersville.org, "Jim Puckett" jpuckett@huntersville.org
Subject : FW: Executed "Call for a Special Meeting" Document
Attachment : Call for Special Meeting.pdf;

Attached is the signed call for a special meeting. I do not need any action from you - this is just one of the technicalities that I have to do. Notice of the meeting will be posted and sent out today.

If you have any questions, let me know.

Thanks,
Janet

From: Michael Sass <msass@huntersville.org>
Sent: Tuesday, March 05, 2019 5:19 PM
To: Janet Pierson <jpierson@huntersville.org>
Cc: Eric Rowell <erowell@huntersville.org>; Jim Puckett <jpuckett@huntersville.org>
Subject: Executed "Call for a Special Meeting" Document

Janet,

Attached is the executed document. Let me know if you need anything else from us.

Thanks!
Mike Sass

Town of Huntersville
NORTH CAROLINA

CALL FOR SPECIAL MEETING

We, Michael Sass and Eric Rowell, members of the Huntersville Educational Options Study Commission LEA Subcommittee, do hereby call a special meeting of the Subcommittee for Wednesday, March 20, 2019 at 11:00 a.m. at Huntersville Town Hall, 101 Huntersville-Concord Road. The purpose of this meeting is to discuss the feasibility of dividing the Charlotte-Mecklenburg LEA into smaller LEA's.

Michael Sass, Subcommittee Member

Jim Puckett, Subcommittee Member

3/5/19
Date

3/5/2019
Date

101 Huntersville-Concord Rd • PO Box 664 • Huntersville, NC 28070
Phone (704) 875-6541 • *Fax* (704) 948-6020 • *Website* www.huntersville.org

Date : 2/6/2019 5:06:25 PM
From : "Eric Rowell" erowell@huntersville.org
To : "Karen Bentley" kbentley@huntersville.org
Cc : "knaas@cornelius.org" knaas@cornelius.org
Subject : Fw: February 11 HEOSC Meeting

It's my understanding Room 2014 in Cornelius doesn't have A/V capabilities. Do we have a streaming option planned for Monday night's meeting? If not, I can request Anthony Roberts bring the iPad the town used to stream meetings prior to our new A/V system being set up.

Thanks,

Eric Rowell

From: Janet Pierson
Sent: Sunday, February 3, 2019 9:01 AM
To: HEOSC
Subject: February 11 HEOSC Meeting

The February 11 HEOSC meeting will be a joint meeting with Cornelius. The meeting will be held at Cornelius Town Hall, Room 204, at 6:30 p.m. The agenda will be sent to you this week.

If you have any questions, please let me know.

Janet Pierson, NCCMC
Town Clerk
Post Office Box 664
Huntersville, NC 28070
PH: 704.766.2202

Date : 2/14/2019 2:14:40 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Subject : FW: FW: Huntersville PD Zone Checks
Attachment : FW Huntersville PD Zone Checks;

-----Original Message-----
From: jpierson@huntersville.org <jpierson@huntersville.org>
Sent: Thursday, February 14, 2019 1:39 PM
To: Janet Pierson <jpierson@huntersville.org>
Subject: Fwd: FW: Huntersville PD Zone Checks

The forwarded message from your Barracuda Message Archiver barracuda450.huntersville.org [10.5.30.150] is attached to this email

Date : 4/10/2017 3:48:27 PM
From : "Cleveland Spruill"
To : "Diorio, Dena R."
Cc : "Gerry Vincent" , "Barry Graham"
Subject : FW: Huntersville PD Zone Checks

I hope this email finds you well and that yours was an enjoyable weekend. I wanted to follow up on our discussion from Friday regarding the dispatch contract as it relates to the ETJ. While, I maintain the position that the ETJ and dispatch contracts should not be connected, I wanted to make you aware of our efforts to resolve the dispatch contract numbers. My department has been reaching out to CMPD reference the need to renegotiate the dispatch contract since August 2016. We have a series of emails and voicemails relating to this issue that I can provide if you would like. Just like in the ETJ situation, CMPD has been very slow to respond and they did not give an initial proposed cost until February 2017 (well after the December 31 deadline required by contract).

The proposed new dispatch contract cost was based on calculations that included more than 30,000 zone checks as calls for service. These zone checks were self-initiated by HPD officers, were not logged or monitored by and required no work by CMPD call takers or dispatchers. HPD disagreed with CMPD's calculations and asked that they consider backing the zone checks out. On March 2, my Major sent CMPD Deputy Chief Graue the below email and, with the exception of acknowledging that she received the email, we have not received a response.

The cost for dispatch services under the existing contract which we have paid for the last five years is $276,000 annually. The cost under the proposed contact is $689,000 annually which represents a 150% increase. If $689,000 is their final proposal, CMPD should indicate this and I will take it to my Board for further guidance and direction. It is unlikely that my Board will accept this proposal knowing that more than 30,000 zone checks are included in the calculation. We are currently considering other options for contract dispatch services, some of which include Cornelius, Concord and Mooresville.

I hope that the above information is helpful as we work through the very important issue. Please don't hesitate to contact me if you need additional information or if I can be of further assistance.

Chief Cleveland L. Spruill
Huntersville Police Department
9630 Julian Clark Avenue
Huntersville, NC 28078
(704) 464-5400

From: Barry Graham
Sent: Monday, April 10, 2017 10:26 AM
To: Cleveland Spruill <cspruill@huntersville.org>
Subject: Fwd: Huntersville PD Zone Checks

Major B. Graham
Huntersville Police Department
704-464-5400
704-947-9200 fax
www.huntersvillepd.org

Sent from iPhone

Begin forwarded message:

> **From:** "Graue, Katrina" <kgraue@cmpd.org>
> **Date:** March 2, 2017 at 2:49:18 PM EST
> **To:** Barry Graham <bgraham@huntersville.org>
> **Cc:** "Goelz, Lisa" <lgoelz@cmpd.org>
> **Subject: RE: Huntersville PD Zone Checks**
>
> Major Graham-
> I appreciate you sending this additional information. As I mentioned in our meeting, we are willing to look at zone checks and willing to consider the impact the number of self-initiated zone checks by HPD had on the overall call for service number and therefore percent of CMPD workload.
>
> Katrina
>
> Deputy Chief Katrina Graue
> Administrative Services Group
> Charlotte-Mecklenburg Police Department
> 601 E. Trade Street
> Charlotte, NC 28202
> 704.432.0429
> kgraue@cmpd.org

From: Barry Graham [mailto:bgraham@huntersville.org]
Sent: Thursday, March 02, 2017 8:47 AM
To: Graue, Katrina
Subject: Huntersville PD Zone Checks

> On Monday, February 27th, I presented the Chief with the draft contract for dispatch services and discussed the details of our meeting. While we were anticipating some increase, he too was taken aback by the size of the increase. While we are still evaluating the proposed agreement, the Chief has indicated that it is very unlikely that we would be able to move forward with a new contract at the cost projections given in your first proposal.
>
> Chief Spruill has asked that you consider eliminating Zone Checks from the total number of calls for service generated by Huntersville Police Department. Our review of CAD data shows that CMPD Dispatch was only involved in the processing of 34,632 of Huntersville's 2016 calls for service.

The remaining 33,839 calls for service involved Zone Checks that were self-initiated and handled solely by Huntersville officers via their mobile data terminal. These calls for service were not routed through or processed by CMPD dispatch. Since the zone checks did not involve CMPD dispatchers and created no additional workload for them, Huntersville requests that they be subtracted from the total number of calls for service used to calculate the new cost for contract dispatch services.

Examples of Zone Checks that did not involve CMPD dispatch are listed in the email below.

Huntersville 2016 Calls For Service
HPD Zone Check: 33,839

Examples:
CMPD Dispatch Created Call:
cid:image001.jpg@01D29364.2B4A54B0

HPD Zone Check:
cid:image002.jpg@01D29364.2B4A54B0

Major Difference:
When looking at the call the CMPD created call shows a CADPD for the Terminal as well as Calltaker ID.
When looking at the call the HPD Zone Check created call shows 92 for the Terminal as well as the Calltaker ID.

With Out HPD Zone Checks.
If you remove the HPD created calls which did not use the CMPD Dispatch from the raw I-Net total, CMPD Dispatch created roughly 34,632 Calls For Service.

Thank you
Major B. Graham
Huntersville Police Department
704-464-5400
704-947-9200 fax
www.huntersvillepd.org

Date : 10/16/2019 11:53:47 AM
From : "Jim Puckett" jhpucket@bellsouth.net
To : "'Jake Palillo'" jpalillo@aol.com, "'John Aneralla'" janeralla@huntersville.org, "'Brian Sisson'" bsisson@therangeatlakenorman.com, "tricia@triciasisson.com" tricia@triciasisson.com, "'Dave Gilroy'" dgilroy@cornelius.org, "bhines@huntersville.org" bhines@huntersville.org, "'Karen Bentley'" karen@kbentleyconsultinggroup.com, "'Eric Rowell'" ericwrowell@gmail.com, "'Mike Sass'" doctorsass@gmail.com, "'Bill Russell'" Russell@lakenormanchamber.org
Subject : FW: FYI
Attachment : image005.jpg;image006.jpg;image007.jpg;image008.jpg;

Any realtor you know should be worried. Ask anyone who was around trying to peddle homes in the late 90's for what you are going to see in the future. Any home in Huntersville now assigned to Hough just lost about 10% in value just on the speculation and once the reassignments start will see more like 30%. If I was a business looking to relocate you couldn't pay me enough to come to north Mecklenburg

JIM PUCKETT
PRESIDENT (trí ghrásta Dé)
ELECTRO PAINTERS
Long Creek Industrial Services Inc.
704-588-7080 office
704-363-1379 cell
www.electropainters.com

-

ELECTRO PAINTERS
We Know The Electrostatic Refinishing Business. We Invented It.

Mecklenburg County Commissioner (Ret.)

COUNTY COMMISSION
JIM
PUCKETT
DISTRICT 1

From: Jim Puckett [mailto:jhpucket@bellsouth.net]
Sent: Wednesday, October 16, 2019 11:36 AM
To: 'Dave Yochum' <nebiztoday@gmail.com>
Subject: FYI

My general thoughts on the action from Cornelius, in the end this gives away all leverage North Mecklenburg has with CMS. Best news for Iredell county in decades. I would expect CMS to push hard to get HB514 repealed since the towns took no action and we go back to being part of the big socio economic mid-point school plan CMS has had for years. Might be good in the short run for Cornelius but bad for area in the end. Screws Huntersville. What you end up with is that what is happening along Harris Blvd moves up into Huntersville proper and soon Cornelius finds crime and a lowering of the economic demographic now just south of them. In 30 years all of N. Meck with perhaps Davidson just enveloped by Charlotte. The new River District being planned by Charlotte between river and airport will move what has traditionally been "west Charlotte" north and the issues that come with that movement starts to bleed into the northern communities. As for those who hate charter schools likely to see more and more for profit schools in our area and that is not the best option. Oh well.

JIM PUCKETT
PRESIDENT (trí ghrásta Dé)
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ELECTRO PAINTERS
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Mecklenburg County Commissioner (Ret.)

From: jhpuckett@bellsouth.net [mailto:jhpuckett@bellsouth.net]
Sent: Wednesday, October 16, 2019 10:45 AM
To: Jim Puckett <jhpucket@bellsouth.net>
Subject:

In the end the towns have decided that the CMS board of education which chose NOT to provide funding for schools in the last bond package and then directed staff to NOT plan for schools are the best people to provide for the future. For you parents happy today I hope you are happy tomorrow. If you have children in elementary school and you realize that as they grow older they will be joined by 10,500 MORE kids over the next 15 years with NO new schools in the pipeline I hope you are comfortable, when the people who live in Huntersville realize that all new construction is slated for SOUTH of Huntersville. In the near future current residents will realize that as people seek to move here and google schools they will find that there are none coming, and will seek neighborhoods that have schools (like Iredell, Gaston, Lincoln counties) and the values of current neighborhoods will be suppressed as those areas see values rise, as the continued growth of apartments grows from the plans made years ago to gain populations along the railway for the train that will NEVER come (the next one is going to Belmont) you will find your property values stunted. Congratulations the towns have decided to leave thier futures in the hands of CMS. Those who foolishly make decisions based on the circumstances of today are destined to pay the price for lack of planning based on future projections. Leadership is about being AHEAD of the issues not kowtowing to a vocal minority who are only concerned about today. Samuel Adams said it best regarding those who didn't want to rock the boat or upset those in charge during the revolution, "If ye love wealth better than liberty, the tranquility of servitude better than the animating contest of freedom, go home from us in peace. We ask not your counsels or arms. Crouch down and lick the hands which feed you. May your chains set lightly upon you, and may posterity forget that ye were our countrymen". Just like the transit tax we pay for a train that will never come, just like the congestion due to density of apartments needed for the train that will never come, just like the toll road rather than the general purpose lanes we paid for with gas taxes for 30 years sleep comfortable in the knowledge that CMS and those answering to the powers that be in downtown Charlotte will take care of you in the future and no need for local leadership to plan ahead.

| ***JIM PUCKETT***
| ***ELECTRO PAINTERS***

| ***PRESIDENT*** ***Ad maiorem Dei gloriam***

| ***A division of Long Creek Industrial Services Inc.***

| ***704-588-7080 office***

| ***704-363-1379 cell***

| ***MECKLENBURG COUNTY COMMISSIONER*** ***(ret)***

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Date : 12/8/2018 10:43:55 AM
From : "Eric Rowell" erowell@huntersville.org
To : "jhpucket@bellsouth.net" jhpucket@bellsouth.net
Subject : Fw: HEOSC Agenda

fyi.

From: Janet Pierson
Sent: Thursday, December 6, 2018 3:12 PM
To: HEOSC
Subject: HEOSC Agenda

The agenda for the December 10 meeting is available at Agenda and the agenda packet is available at Agenda Packet - or you can view the agenda in iLegislate.

If you have any questions, please let me know.

Thanks,
Janet Pierson, NCCMC
Town Clerk
PH: 704.766.2202

Date : 4/17/2019 8:56:58 PM
From : "Eric Rowell" erowell@huntersville.org
To : "Tricia Sisson" tricia@triciasisson.com
Cc : "Janet Pierson" jpierson@huntersville.org
Subject : Fw: HEOSC presentation
Attachment : Draft2_submitted.docx;

Tricia,

Thanks again for your help tonight with the draft report. Please see attached the email and draft article from Dr. Houck. I am still in the process of reviewing, but wanted to share with the Cornelius group as well in case his article can be of assistance in preparing your final report. Please respect Dr. Houck's wishes and don't discuss the article publicly since it is still a draft.

Regards,

Eric Rowell

From: Houck, Eric A. <eahouck@email.unc.edu>
Sent: Tuesday, April 16, 2019 9:02 AM
To: Eric Rowell
Cc: Anthony Roberts; Murray, Brittany
Subject: Re: HEOSC presentation

Hi Eric:

Thank you for reaching out. Sorry for the delayed response. I regret not being able to present and speak with the group.

My article in the PJE is still "in press" - due out this fall. I'm happy to share a draft with you (attached) and answer questions about it; however, I'd appreciate it if the committee would refrain from discussing the article in media interviews, etc. to the extent possible.

In general, we find, using a national dataset, that districts that remove themselves from larger districts gain a financial advantage: they see increases in local revenue that more than compensate for decreases in federal revenue. In general, state revenue also increases. They are also more racially homogeneous. My coauthor and I do not necessarily see this as a good thing from the perspective of the remaining districts which are consequently more segregated and less well funded.

Again, this is a national study and I'd be happy to talk about/ conjecture what a separation would look like from the perspective of the NC funding mechanism.

Hope this helps! The committee is undertaking hard work and I appreciate y'all's time and effort in doing this research.

-Eric

-Eric

> On Apr 10, 2019, at 9:02 PM, Eric Rowell <erowell@huntersville.org> wrote:
>
> Dr. Houck:
>
> I am a member of the Huntersville Education Options Study Commission. Since, unfortunately, you were unable to present the slideshow linked below in person due to illness, I wanted to reach out to determine if there had been any recent updates on this issue that the HEOSC should be aware of. In particular, has the article you were planning for the Peabody Journal of Education been published yet? If so, would you be able to provide me a copy of the article or a link?
>
> I would be happy to speak to you in more detail over the phone if you have time. Any assistance would be appreciated.
>
> https://www.huntersville.org/DocumentCenter/View/3871/LEA-Presentation-Huntersville-2-25-19
>
> Regards,
>
> Eric Rowell
> Huntersville

Left Behind: District secession and the re-segregation of American schools.

Eric A. Houck, PhD – University of North Carolina at Chapel Hill[1]
Brittany C. Murray – University of North Carolina at Chapel Hill

Abstract

Sixty-five years after the Brown v. Board decision, American schools are re-segregated and re-segregating (Boger & Orfield, 2005; Orfield & Frankenberg, 2014; Orfield, Frankenberg, & Lee, 2003). The mechanisms of this re-segregation are legal action, voluntary moves towards unitary status, unintended consequences of integration-oriented strategies, and an increasing trend towards the fracturing, or splintering of school districts. Both economic and political theory would indicate that splintering districts would work to pull racial and economic advantage out of the remaining district and into their own. To test this, we created a dataset that captures the fiscal and demographic status of US school districts between 2000 and 2014 and analyze the effect of district separation on the remaining districts in terms of student body composition, overall integration and local, state and federal resources. Our findings indicate that separating districts are less diverse than the districts left behind. We further find that separating districts gain resources from local revenue and that remaining districts gain federal revenue in insufficient amounts to account for the loss of local funds. We find that these relative disadvantages for left behind districts and relative advantages for seceding districts persist when compared to the general population of school districts.

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Introduction

Sixty-five years after the Brown v. Board decision, American schools are re-segregated and re-segregating (Boger & Orfield, 2005; Orfield & Frankenberg, 2014; Orfield et al., 2003). After Brown and Brown II, whites deployed multiple strategies to prevent the thoughtful and comprehensive integration of American public schools. These strategies included: delayed and ineffective implementation of integration-oriented policies; the abandonment of the public system in favor of all-white or predominantly-white independent schools; the closing of public systems to all students (Gordy, 2009; McUsic, 2003); a redoubled commitment to neighborhood-based student assignment policies that reinforced residential segregation patterns (Ayscue, Siegel-Hawley, Kucsera, & Woodward, 2018; Clotfelter, 2004, 2011; Orfield & Eaton, 1997; Rothstein, 2017; Williams & Houck, 2013); and the development of policies to ensure within-school segregation such as tracking or magnet school models (Mickelson, 2001; Oakes, 1995; West, 1994). Each of these policies built upon preexisting legal frameworks and policies with varying degrees of success. Overall, however, the weight of these combined efforts contributed to the weakening of a national commitment to providing equal educational opportunities for all students. Each of these strategies have policy analogues in current federal, state, and local policy systems, some of which retain the valence of white supremacy present at their inception and others which have been adapted or disguised to uphold the values and interests of racial and ethnic minority communities. We identify these multiple and overlapping strategies, engaging a variety of policymakers and stakeholders, as a *taxonomy of white resistance* to integrated public education. These efforts to resist integrationist policies resulted in the creation of a line of arguments that culminated in the 2007 Supreme Court case of Parents involved in Community Schools (PICS) ("Parents Involved in Community Schools v. Seattle School District No. 1,"

2007), where the use of race as a factor in student assignment was significantly curtailed. The result of these combined efforts is a public school system that is increasingly re-segregated and in which poor and racial and ethnic minority students are increasingly isolated from their wealthier, whiter peers.

This paper analyzes an additional strategy within this taxonomy: the creation of smaller catchment areas out of large unified districts. Supported by court rulings and enabled by the complex and multi-layered system for financing public schools, school district secession is the act of creating new school systems to allow communities to exert control over the composition and financing of school systems themselves rather than fighting for preferred policies within larger, usually more politically and racially diverse systems. While acknowledging the weighty historical valance of the term *secession*, we seek to better understand and describe the complicated intersections of race, class, and school finance that allow and encourage this phenomenon (EdBuild, 2017). We further seek to describe the result of these secessions on levels of student integration and financing of public schools. Specifically, we seek to understand:

- How many school district secessions have occurred during the recent wave of school re-segregation and where they have occurred;
- The demographic profile of both seceding districts and original districts compared both to each other and to the wider population of school districts in terms of racial and socio-economic integration and exposure; and,
- The finance profile of both seceding districts and original districts compared both to each other and to the wider population of school districts in terms of both overall funding levels and the proportion of that funding from federal, state, and local sources.

In the sections that follow we discuss the legal and policy contexts for recent school district secessions, review the systems and mechanisms for distributing per pupil revenue at the federal, state and local levels, present and analyze data on the racial and financial results of successful school district secessions for both the new and the original districts and discuss the implications of these findings for developing policies to support integrated school districts in a post-Brown, post-PICS world.

Legal and Policy Context

The history of resistance to integrating schools described in the introduction has not gone unnoticed or un-scrutinized. From the original Brown ruling (1954) and through the "all deliberate speed" language of Brown II (1955), court challenges and rulings have served to limit the scope and efficaciousness of integration-oriented school policies. State laws around school district secession vary considerably. A recent report (EdBuild, 2017) notes that 30 states have mechanisms for school district secession written into state code. Of these 30, only 23 require voter action, and only 4 states have provisions for citizens in the remaining districts to have voice via a vote in the process.

In some cases, communities are taking advantage of state level laws. Recently, the 11th Circuit Court of Appeals ruled that a petition to form a new school system in the city of Gardendale, Alabama acted with discriminatory purpose in its bid to separate from the wider Jefferson County school system. Lost in the debate over this decision was the fact that the Gardendale secession was the 11th attempt by a locality to remove itself from the county system, and the first

one to be blocked by a court (Jones, n.d.; Faulk, 2018). The Tennessee legislature has recently eliminated barriers to school district secession, resulting in the creation of several new districts around Memphis, and leading other counties to consider separation as well (Frankenberg, Siegel-Hawley, & Diem, 2017). These districts are leveraging or changing state law governing public systems to create their ability to separate. In other cases, however, localities are trying to declare themselves independent without specific state law (Strauss, 2018). Several communities surrounding Charlotte, NC - Huntersville, Matthews, and Mint Hill - have recently petitioned to become charter districts, thereby leveraging the state's charter school legislation to create separate districts that will remove them from the more comprehensive and unified Charlotte-Mecklenburg school system. ("Controversial NC charter bill approved. Now, these four towns could open schools.," n.d., "NC town charter school bill stirs state and local ire | Charlotte Observer," n.d.).

While district separation is driven by state law and adherence to statue, the legal frameworks that allow districts to pursue this path exist as a result of two US Supreme Court cases that dramatically influenced the scope and tenor of educational policymaking in the US around questions of school-district integration and via student assignment: San Antonio v. Rodriguez (1972) and Milliken v. Bradley (1974). Each of these cases were brought in order to fill in questions left unaddressed by Brown. That is, while Brown crafted an eloquent aspiration for racial integration as a mechanism to provide equitable educational opportunities for students, it failed to anticipate the vitriol of white backlash or myriad of practical legal questions that would arise in the aftermath of the decision (see, for example: López & Burciaga, 2014; Patterson, Patterson, & Freehling, 2001). Two of these questions existed around the role of funding laws

and practices in securing educational opportunity and the role of district boundaries in balkanizing students in geographically distinct and racially identifiable school districts. The Rodriguez case isolated school financing decisions from comprehensive federal oversight, and Milliken exacerbated this neglect by immunizing school district boundaries from student assignment policies. While there is debate about the relative effect contrary decisions would have had for the future of school integration policies, there is consensus that the fate of integrationist policies is determined by these rulings (Wells, Fox, and Miles 2015; Siegel-Hawley 2015).

In San Antonio v. Rodriguez the Court held that education was not a fundamental right and that school funding mechanisms based on local property taxes did not therefore violate the equal protection clause of the US Constitution (Sutton, 2008). This ruling flew in the face of other state court decisions which had acknowledged the equal protection implications of school funding based on a foundation of variable local property wealth, such as California's Serrano v. Priest (1971). While framing Serrano arguments, scholars had articulated as school finance proposition number one: that the wealth supporting school funding for a child should not be based on wealth other than the wealth of the state as a whole (Coons, Clune, & Sugarman, 1969; J. W. Guthrie, Springer, Rolle, & Houck, 2006). Rodriguez reversed this notion, thereby allowing inter-district variation in community support for public education and reaffirming Tieboutian competition among districts; the implication being that wealthier districts could leverage their wealth to provide greater support for schools in terms of teacher salary supplements, numbers of teachers, quality of instructional materials, and other resources (Ogletree & Robinson, 2015; Tiebout, 2007).

In Milliken v. Bradley, the Court reinforced the legality of de facto segregation – segregation that does not exist as a result of specific legal frameworks – and disallowed desegregation plans from reaching across district boundaries (Amaker, 1974; Sedler, 1986). The result of this ruling allowed districts to maintain racial segregation if they met the burden of demonstrating that it occurred via other mechanisms than specific laws. More importantly for the purposes of this study, Milliken versus Bradley "landlocked" majority minority districts into their boundaries and into their property tax bases, thereby preventing educators and policymakers from applying broad, regional desegregation plans (Jones, 1992) or having access to local dollars necessary to support these broader plans.

Taken together, therefore, these two cases effectively set the conditions for desegregation policy throughout the 1980s and until the turn of the century. Districts, especially Southern districts were left to determine how best to meet their obligation to desegregate based on their specific student population. Given a history of both *de facto* and *de jure* segregation and a legacy of segregating neighborhoods in real estate markets, cases such as Milliken incentivize the creation of whiter school districts out of broader, more integrated communities. While this racial component is important, it is wedded to powerful fiscal and financial incentives as well.

School finance and school desegregation

Into this legal framework flows a school finance and resource allocation system that is itself dizzyingly complex. In addition to running two separate educational budgets - one for current expenditures and one for capital expenditures – US public school systems also intake funds from

three sources: federal, state, and local government (Ladd & Hansen, 1999; Thompson & Wood, 2012). Each of these funding steams has a separate and distinct basis for funding and a different level of sensitivity to economic and political changes in local and national contexts (J. Guthrie, Springer, Rolle, & Houck, 2007; J. W. Guthrie, 2006).

Federal funds comprise approximately 10-12 percent of education budgets and are most often allocated on the principal of positive vertical equity – the unequal treatment of differently situated groups. Funding for Title I services or impact aid are targeted to support specific subpopulations of students; therefore, federal revenues per pupil are often found at increased levels in districts with greater educational challenges. State funds are the largest source of revenue for most states, and are distributed to districts based on state funding mechanisms. While some of these mechanisms provide additional funding to address student need, others do not. In addition, states vary in the student, school, and district characteristics they provide with vertically equitable funding. While student and district needs, district sparsity, and academic disadvantage may all be address within state funding mechanisms, there is no consensus across states on which of these items would be differentially funding, or to what degree. Finally, individual states establish different mechanisms for yoking state and local revenue. A number of states, for example, utilize power equalizing or guaranteed tax base plans to subsidize property-poor districts and reward local taxation effort (Springer, Houck, Guthrie 2015). Local funds are derived from local property tax valuations and are often considered the largest driver of educational inequality from a funding and resource allocation perspective. Variations in local wealth exist at the center of the school finance litigation paradigm as plaintiffs seek to ameliorate

the deleterious consequences of local revenue that can exacerbate existing within-state inequities (Akin & YoungDay, 1976; Chakrabarti, Livingston, & Roy, 2014; Ladd, 1975).

The ability of localities to levy the wealth of their tax base to provide additional school funding provides another motivation for district separation. Smaller wealthier communities can spread their greater wealth over a targeted number of students and thereby gain a fiscal and competitive advantage over surrounding school districts. Some districts have used local funds to shore up policies that abandoned busing for diversity in favor of neighborhood-based school assignment policies (Gamoran & An, 2016; Goldring, Cohen-Vogel, Smrekar, & Taylor, 2006; Houck, 2010).

Finally, the governance of different funding sources has implications for district operations. While federal and state revenue sources come with a variety of regulatory and reporting requirements, local funds are considerably more fungible, thereby allowing districts more flexibility in addressing their capital needs and operational goals. In this construction, additional local funding can be a proxy for flexibility and reduced costs in terms of developing and maintaining a reporting and compliance infrastructure.

As demonstrated, many of the mechanisms that generate and distribute revenue by states are sensitive to the racial and socio-economic conditions within a district. By changing student composition through a reassignment policy or through a district secession, districts gain change the manner in which schools are resourced – both in terms of dollar amounts of revenue as well as the governance and accountability mechanisms tied to that revenue (Houck, 2011).

The legal framework bounded by the Rodriguez and Milliken decisions, combined with a complicated and manifold funding system for public education, provides district leaders opportunities to take advantage of the spaces within this system for their own advantage. We sought to determine what advantage, if any, could be found by seceding into a new school district, relative to a left behind district and relative to other districts in general. Table 1presents data on district secession by state, as well as an overview of funding model values and any relevant legislation controlling secession.

Table 1: Secessions by state, funding model type, and secession legislation, 2000-2015

State	No. of seceded districts since 2000	State Equity Model	Must consider impact on
Alabama	10	Horizontal	None
Colorado	4	Vertical	demographics
Idaho	3	Horizontal	None
Louisiana	3	Vertical	None
Maine	15	Vertical	None
Massachusetts	1	Vertical	None
Ohio	2	Vertical*	None
South Dakota	1	Vertical	funding
Tennessee	6	Vertical	None
Utah	1	Vertical	funding
Wisconsin	1	Vertical	Demographics and funding
Note: TN secessions are not included in this analysis given districts seceded after our study period.			
Source: EdBuild			

Data and Methods

For the analyses that follow, we assembled a rich panel of district resources and demographics paired with time-varying indicators for districts that secede and those that are left behind. We used school- and district-level administrative data from the National Center for Educational Statistics (NCES) over the years 2000-2014. We manually identified seceded and remaining districts using guidance from EdBuild (EdBuild, 2017) over the universe of public school districts nationwide. Additionally, we matched these districts to the Stanford Education Data Archive to analyze community context variables created from American Communities Survey (ACS) items aggregated to the district level. Items from this dataset span the years between 2009-2015. We exclude special education, vocational, and charter school districts from the analysis.

Dependent Variables

Key outcome variables include measures of district resources and segregation. We use total, federal, state, and local revenues from NCES' district finance surveys and divided by total enrollment to create per-pupil measures adjusted for inflation using the Consumer Price Index (CPI).

To measure levels of segregation, we use school-level demographic data to calculate a black-white dissimilarity index. The index of dissimilarity measures segregation between two groups and is generally interpreted as the percentage of one group that would need to relocate so that the balance of every unit reflects the balance of the overall whole. A low dissimilarity index is viewed as representing more even integration and a higher dissimilarity index (with one as an

upper bound) indicates greater segregation. A limitation of the dissimilarity index is that, if levels of the two groups are unequal, the index can also represent homogeneity of one group over another.

We also calculate an exposure index which takes into account the relative sizes of each subgroup and tells us the extent to which one group comes in contact with the other (Reardon & Firebaugh, 2002; Reardon & O'Sullivan, 2004). The exposure index addresses a key limitation of the dissimilarity index by measuring the degree to which one is likely to have interactions with a member of a different group. A low exposure index indicates more segregated or isolated environment, and a higher exposure index represents a greater likelihood of interaction with a member of a different group.

Finally, we estimate a measure of intra-district diversity calculated using a Blau Index. The Blau index is a school-level measure representing the probability that a student selected at random is from a single racial/ethnic subgroup (Harrison & Klein, 2007; Rushton, 2008). It is calculated using the proportion of students from each racial/ethnic group represented using the following equation:

$$\lambda = 1 - (Pr_{white}^2 + Pr_{black}^2 + Pr_{Hispanic}^2 + Pr_{other}^2) \qquad (1)$$

The Blau index goes by many names in the sociological literature, but generally is an indication of the probability that, were two group members selected at random from a larger group they would represent members of different subpopulations. Though not often used in segregation analyses, the Blau index has been profitably used in organizational studies, albeit with some caveats (Jacobs et al., 2013; Rushton, 2008). We also include the proportion of black, white,

Hispanic, and students receiving free- or reduced-priced lunch in a district. Table 2 lists descriptive statistics for key variables.

Table 2: Descriptive statistics for key variables by secession status, 2000-2014

	All Districts	Original districts pre-secession	Original districts post- secession	Seceded districts
Revenue				
Total revenue per pupil	10,641.11	9,284.79	10,591.89	11,514.29
Federal revenue per pupil	864.24	931.54	1,143.54	825.78
State revenue per pupil	4,875.95	4,281.51	5,126.95	4,931.25
Local revenue per pupil	4,900.92	4,071.73	4,321.39	5,757.25
Segregation				
Dissimilarity index	0.23	0.42	0.42	0.14
Exposure index	0.06	0.09	0.16	0.08
Blau index	0.25	0.18	0.25	0.19
Demographics				
Percent white	0.76	0.82	0.74	0.84
Percent black	0.07	0.12	0.19	0.08
Percent Hispanic	0.11	0.03	0.04	0.06
Percent Asian	0.02	0.01	0.01	0.01
Percent FRL	0.38	0.42	0.47	0.41
Size	3,422	15,264	20,111	1,668
Percent SPED	0.14	0.14	0.13	0.10
Percent ELL	0.04	0.03	0.02	0.03
Student-teacher ratio	14.72	13.38	15.79	17.65
Community				
Percent with BA or higher	0.24	0.26	0.26	0.24
Percent in poverty	0.15	0.16	0.15	0.14
Median income	62,349	57,264	59,437	57,181

Source: NCES, SEDA, US Census Bureau

Independent Variables

To understand district secession, new districts appearing in the dataset were assumed to have formed from within a pre-existing district in previous years. New districts were identified and paired with their parent district based on geographic variables such as FIPS and zip codes. The final dataset consisted of 189,702 district-year observations. Of 15,001 unique school districts, we observe 36 seceded districts and 26 original districts in the dataset. We refer to original districts as those remaining after a district(s) separated. In some cases, original districts dissolved upon secession. Given the longitudinal nature of our data, these phenomena resulted in 288 distinct seceded district-years and 280 original district-years, providing a final analytic sample of 568 district-year observations. Figure 1 presents the secession and remaining rate by year for districts in the dataset. A list of the 44 separated/seceded districts and their remaining district, state, and year of secession can be found in Appendix 1.

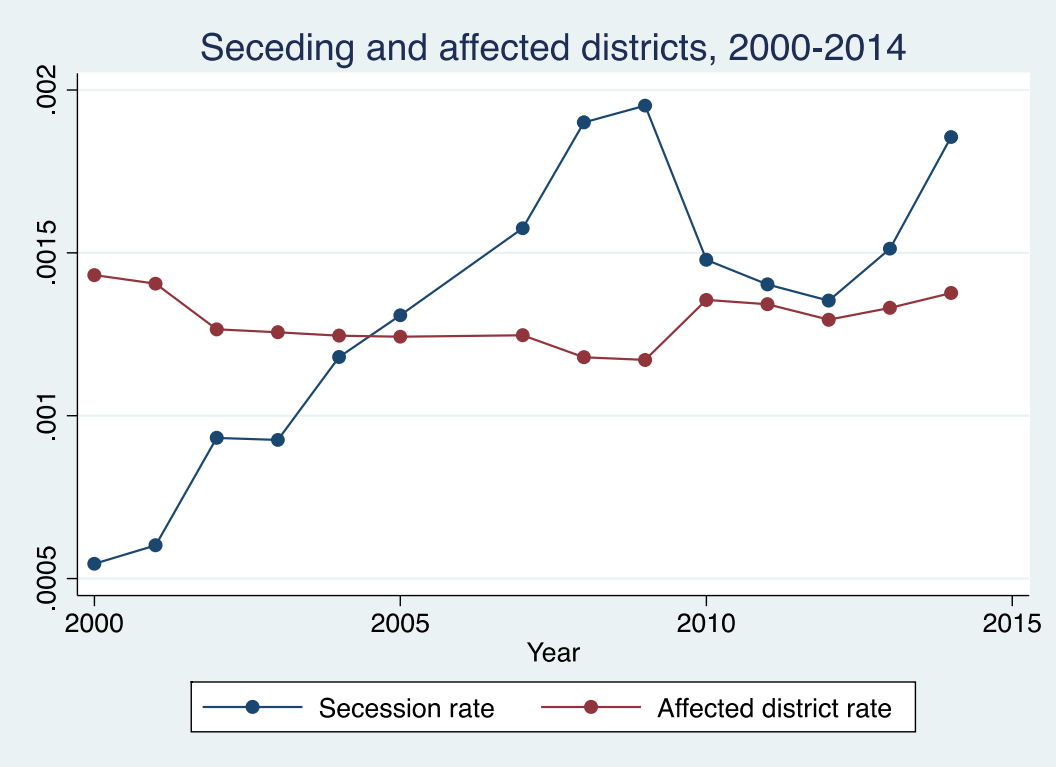

Figure 1: Secession rates by year

Analytic Strategy

Analysis was completed on 576 year-unit observations via univariate and multivariate analysis among both seceded and original districts. Descriptive analysis and t-tests were used to examine overall differences between seceded districts and their remaining districts for demographic variables, segregation indices, and funding levels. We use ordinary least-squares (OLS) regression models to estimate pooled differences between resources and demographics in original districts before and after district secession occurs. We run separate models for seceded districts, providing an estimate of the differences between resources and demographics for the original districts and newly formed districts. We also run a separate model for original districts after they have had smaller districts secede. These models include a vector of district and

community level controls. Given these models are heteroskedastic due to the nested nature of the data, we cluster at the district level to provide robust standard errors for interpretation.

These models take the form:

$$\gamma_d = \alpha + \beta_1 Sec_d + \beta_2 X_d + \sum \beta_3 Year_t + \sum \beta_4 Dist_d + \mu_d + \varepsilon_{dt} \quad (2)$$

Where γ_{dt} is the year to year variation in total, federal, state, and local revenue in addition to dissimilarity, exposure, and diversity indices; Sec_{dt} is a time-varying indicator for seceded districts and districts in the post-period of having a secession. We include a vector, X_{dt}, of time-varying district-level controls such as race, class, district, state, region, year and preexisting diversity of each district (community variables are omitted here given they are collinear with the district fixed effect). Finally, μ_d and ε_{dt} are between- and within-district error terms. We also wanted to examine how district resources and segregation levels varied at each additional year post-secession for both seceded and original districts. Therefore, we modified our predictor variable by capturing the number of years post secession to predict subsequent changes in the outcome variables. These models can be interpreted as change in revenue or segregation given an additional year of remaining as a seceded or original district post-secession.

Using these models, our analytic strategy was to examine the impact of secession on original and seceded districts relative to each other; that is to understand how resources and demographics changed

Results

Figure 2 and Table 3 present findings comparing revenue levels of seceded districts to remaining districts for all years of the study.

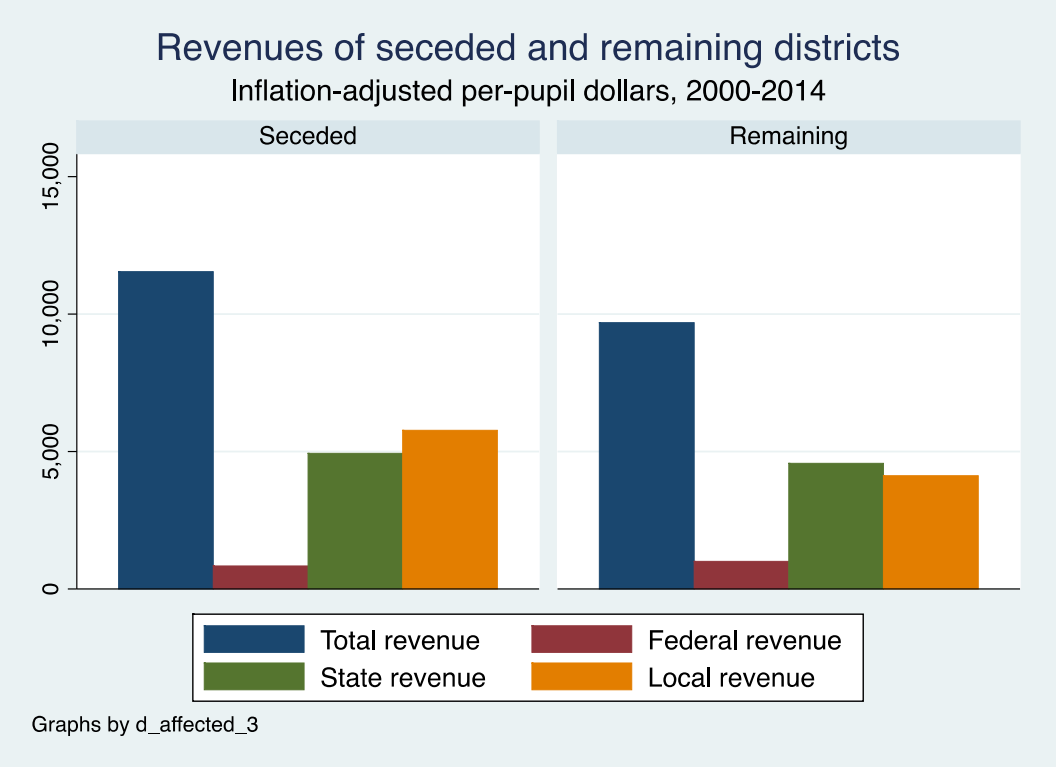

Figure 2: Inflation adjusted per pupil revenue, seceded versus remaining districts, 2000-2014

Table 3: Inflation adjusted revenues per pupil, 2000-2014

Measure	Seceded	Remaining		p
Total	11,514	9,678	***	p<.00
Federal	826	995	***	p<.00
State	4,931	4,536	-	p=.07
Local	5,772	4,117	***	p<.00
n=575				

Figure 2 demonstrates that seceded districts received $1,837 more overall funding , $395 more state funding, and substantially more local funding ($1,655) than remaining districts per pupil. Seceding districts did receive $169 less federal funding per pupil. Findings of reduced federal funding and increased local funding are expected, as federal funds are targeted to higher-needs populations that are presumably remaining in districts at higher rates than seceding districts. This increased federal funding, however, is not of a magnitude to make up for additional local revenue per pupil realized by the seceding districts. The finding that state revenue per pupil was

higher in seceding districts was surprising, as many states build vertically equitable levels into their funding mechanisms. The overall result is that it is fiscally beneficial for seceding districts and correspondingly fiscally detrimental to remaining districts for these separations to occur. T-tests of these differences shown in Table 3 indicate that all revenue differences are statistically significant, with state revenue per pupil only being significant at the $p<.10$ level with a p-value of .08.

Figure 3 and Table 4 present findings comparing the demographics of seceded districts to remaining districts for all years of the study.

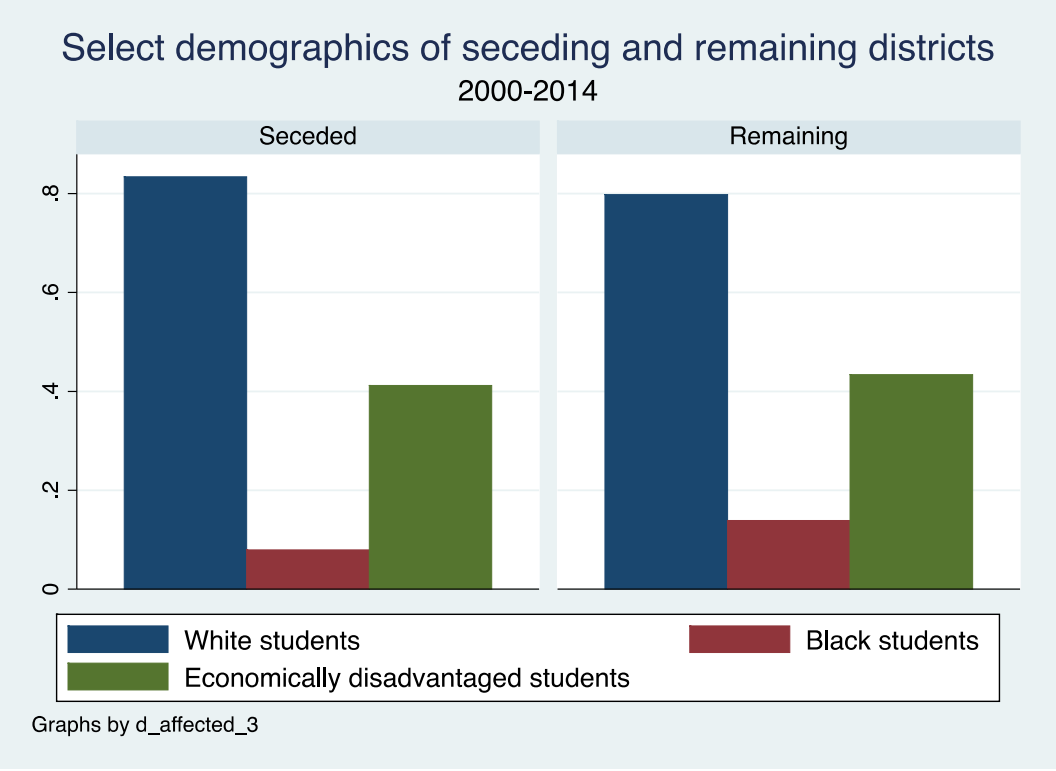

Figure 3: Demographics of seceded versus remaining districts, 2000-2014

Table 4: Demographics of seceded versus remaining districts, 2000-2014

Measure	Seceded	Remaining		p
White	.84	.80	*	p=.02
Black	.08	.14	***	p<.00
Hispanic	.06	.03	***	p<.00
FRL	.41	.43	-	p=.12
n=575				

The finding in figure 3 comport with the assumption that seceded districts would be less diverse: seceded districts are 3% whiter than remaining districts and have 6% fewer Black and 1% fewer economically disadvantaged students than remaining districts. T-tests of these differences shown in Table 3 indicate that all demographic differences are statistically significant except for differences in the economically disadvantaged population (p=.12).

Figure 4 and Table 5 present findings comparing segregation levels of seceded districts to remaining districts for all years of the study.

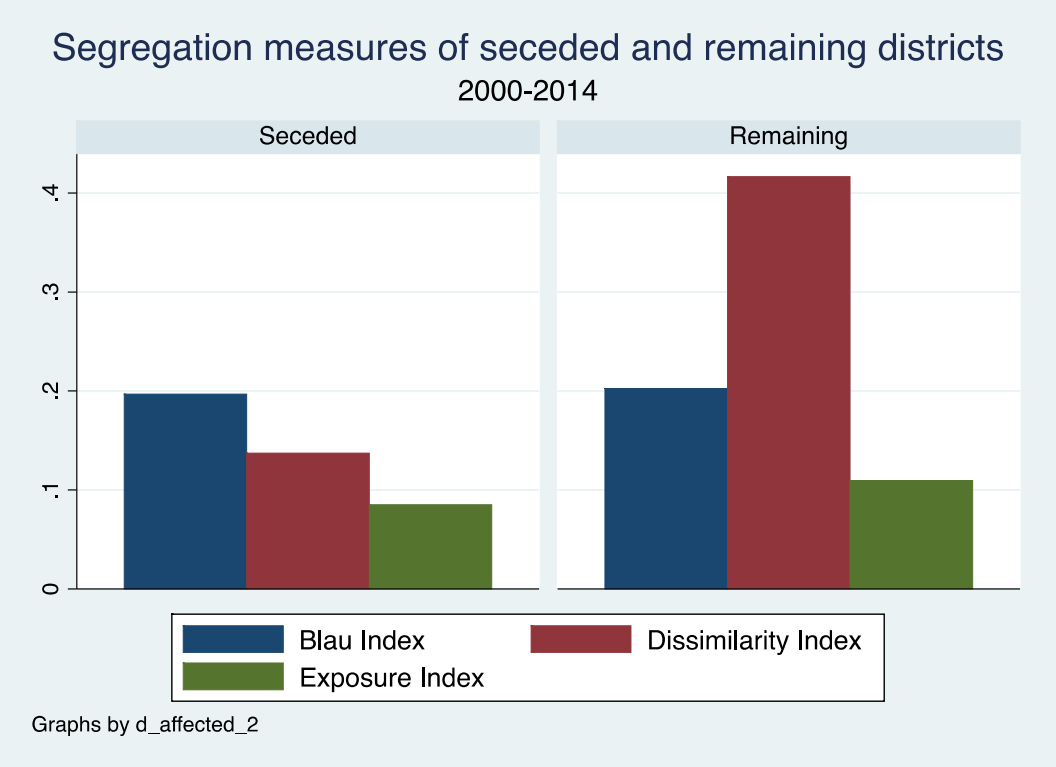

Figure 4: Segregation measures, seceded v. remaining, 2000-2014

Table 5: Demographics of seceded versus remaining districts, 2000-2014

Measure	Seceded	Remaining		p
Dissimilarity	.14	.42	***	p<.00
Exposure	.08	.11	-	P<.06
Blau	.19	.20	-	P<.12
n=575				

The findings from Figure 4 and Table 4 are mixed. The dissimilarity index in remaining districts is .42; 29 points higher than in seceding districts and indicating that remaining districts are more segregated than seceding ones. The exposure index, however, is lower in seceded districts than in remaining districts by 3 points, which indicates the probability of interacting with someone of a different race is higher in remaining districts than in seeded ones. The Blau index is the same in both categories of district. T-tests of these differences shown in Table 5 indicate that only the differences in dissimilarity and exposure are statistically significant, and that the differences in the exposure index are only significant at the p<.10 level with a p-value of .06.

Table 6. OLS Estimates of Resources and Demographics Post-Secession in Original Districts and Seceded Districts

	Original district after secession compared to non-splintered districts	Seceded districts compared to non-seceded districts
Revenue per pupil		
Total	-1,306**	2,999***
Federal	-99	-73
State	-503	760
Local	-703*	2,312**
Segregation		
Dissimilarity	0.03	-0.23***
Exposure	-0.03*	0.02
Blau	0.02	0.08

Descriptively, these findings demonstrate that new seceded districts are advantaging themselves relative to the districts that remain. Racial differences between seceded and remaining districts are almost entirely driven by the Black student population, a piece of evidence that may indicate a connection between seceding districts and white flight community impulses. Fiscally, seceding districts realize higher levels of funding per pupil, driven almost entirely by increases in local revenues that offset marginal changes in state revenues and decreases in more targeted federal revenues per pupil.

We next model these dynamics to understand the relative position of remaining and seceded districts in the wider population of school districts. Table 6 reports coefficients and significance of equation (2), and reports that remaining districts are disadvantaged relative to districts that have not been separated from. This fiscal disadvantage is 1,300 dollars per pupil and over half of that difference is driven by reductions in local per pupil revenue. Seceding districts see a

fiscal advantage compared to general districts of almost 3,000 dollars per pupil with 2,312 of that difference accounted for by increases in local revenue. In addition seceded districts see a significant reduction in segregation as measured by the dissimilarity index, presumably due to a increased heterogeneity of the student population provided by the descriptive statistics.

We can assume that this pattern will hold as districts separate themselves, but a finding of interest was that some districts were providing multiple secessions. That is, some districts were spawning multiple new districts. To understand this dynamic better, and to see if the patterns of resource and demographic distribution held steady we calculated a "years post separation" variable for 1st, 2nd, and 3rd separations These count variables were run in a model with controls for race, class, district, district size, state, region and year. These models are not comparing remaining districts to only seceded districts; rather they are comparing the effect of secession on the remaining district compared to itself. Results of the effect of the first separation on select revenue and segregation variables is presented in Table 7.

Table 7: Annualized effect of secession on remaining district (first secession)

Variable	Coefficient		p
Total revenue*	-393	*	p=.09
Federal revenue*	203	**	p<.00
State revenue*	-460	**	p<.00
Local revenue*	-136	*	p=.08
Dissimilarity	-.008	**	p<.00
Exposure	.004	**	p<.00
* - all dollar amounts are per-pupil, inflation adjusted			

The findings in Table 5 differ from the findings in the t-test comparison analysis. The total revenues for the remaining district are reduced at a rate of $393 per year, but in this model state revenue also declines annually, and at the highest rate of revenue from any source. Local revenue declines annually at a rate of only $136 per pupil and federal revenue increases by $203

per pupil. Looking at revenue amounts per year when a district has been left for the first time, it appears that – in addition to some expected loss of local revenue as property is taken out of the district – the remaining district is at some structural disadvantage vis-à-vis the state funding mechanism. Since state funding mechanisms vary widely across all 50 states, it is difficult to ascertain what that structural inequality might be, but the disadvantage is significant both statistically and substantively.

When examining the effect of a first district leaving on the remaining district in terms of segregation measures, the dissimilarity index shows a slight decline and the exposure index a slight uptick. These findings, both significant, indicate that remaining districts are slightly more integrated , possibly because the remaining student population has been rendered ore homogeneous by the loss of the seceding district's student body.

Findings from an analysis of the second secession on the remaining district are presented in Table 9.

Table 9: Annualized effect of secession on remaining district (second secession)

Variable	Coefficient		p
Total revenue*	343	-	--
Federal revenue*	-699	**	p<.00
State revenue*	754	**	p<.00
Local revenue*	289	**	p<.00
Dissimilarity	-.016	**	p<.00
Exposure	.010	**	p<.00
* - all dollar amounts are per-pupil, inflation-adjusted			

Findings in Table 9 indicate that the second secession from a district yields very different benefits than the first. The second seceding district sees no statistically significant change in

total revenue, but revenues sources shift to decreased federal revenue per pupil and increased state and local revenue per pupil per year. The segregation patterns for remaining districts remain the same as for the first secession; the dissimilarity decreases while the exposure index increases.

Taken together, these results demonstrate that seceded districts are overall wealthier, whiter and less Black than their remaining district peers. While the revenue findings from the t-tests generally conform to the coefficients reported from regression analysis, the segregation indices differ. It looks as if, in regards to remaining districts, these districts are more segregated initially, but seem to become marginally less segregated as a result of secessions out of their district.

Discussion

The growing movement towards separating or secession of districts has negative ramifications for the remaining districts. These ramifications are both demographic and fiscal. Demographically, districts remaining after a secession are descriptively less white and more Black that the districts formed from them. They are more segregated in terms of the distribution of population, but more diverse in terms of exposure to students of different backgrounds than districts that secede. Some of this dynamic may be an artifact of the relative homogeneity of the seceding district. Districts that are left behind via the creation of new school districts have fewer white students to integrate across schools, and more Black students to consider and are prevented – via Milliken – from seeking to integrate systems across school district boundaries.

Fiscally, remaining districts are poorer than the districts that secede. Although remaining districts gain in federal revenue per pupil, they have fewer resources in terms of both state and local revenues per pupil with which to operate. A district facing the secession of another district – especially if that district is the first to secede – faces a loss of almost $400 per pupil as well as additional challenges from slightly higher populations of economically disadvantaged students. While these resources seem to be recouped if a second district secedes, revenue streams are shifted. Remaining districts are also unable to make up for the lost property wealth a seceding district takes with it and therefore face a less even playing field within a post-Rodriguez environment. The funding shifts noted in our analysis imply shifts in governance as well, as local funds allow districts to more nimbly operate. It may be no surprise then that nimbler districts with fewer educational challenges to face might begin to outperform their peers, thereby perpetuating a failing schools narrative and thwarting efforts at comprehensive, equity-oriented reform. .

This cursory study raises additional questions in this description of districts remaining after secession. Yet to be examined is the relative wealth of seceded and remaining districts in terms of property wealth per pupil, as well as the relative tax effort put forth by seceded and remaining districts in terms of property tax rates, which will reveal the ease with which districts can raise funds to supplement state and federal revenue sources. Nevertheless, it is clear that the ability to secede and form new school districts exists at an intersection of Rodriguez and Milliken, in a space defined by and yet unaddressed by the court in Brown. District secession is another mechanism within a taxonomy of white resistance to integration that districts are beginning to use with increasing frequency and to the advantage of some. This ability to literally game the

system for fiscal and demographic advantage shows that the court in Brown was able to articulate a vision, but unable to define the mechanisms by which that vision would be realized, nor able to anticipate the myriad pathways school leaders would take to resist or defy accepting the burden of that vision.

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Appendix 1: List of seceded and remaining districts

District	State	Seceded from	Year
Leeds	AL	Jefferson	2003
Boaz City	AL	Marshall	2004
Trussville	AL	Jefferson	2005
Saraland City	AL	Mobile	2007
Chickasaw City	AL	Mobile	2011
Alabaster City	AL	Shelby	2012
Satsuma City	AL	Mobile	2012
Pelham City	AL	Shelby	2014
Yuma 1	CO	West Yuma	2001
Wray RD-2	CO	East Yuma	2001
Liberty J-4	CO	West Yuma	2001
Idalia RJ-3	CO	East Yuma	2001
Troy	ID	White Pine	2000
Mountain View	ID	District 241	2007
Salmon River Joint District	ID	District 242	2007
Zachary Community	LA	East Baton Rouge	2003
City of Baker	LA	East Baton Rouge	2003
Central Community	LA	East Baton Rouge	2007
Cutler Public Schools	ME	SAD 77 Cutler	2006

Machiasport Public Schools	ME	SAD 77 Cutler	2006
Whiting Public Schools	ME	SAD 77 Cutler	2006
Chebeague Island Public Schools	ME	RSU 51/MSAD 51	2007
Athens Public Schools	ME	RSU 59/MSAD 59	2013
Cherryfield Public Schools	ME	RSU 37/MSAD 37	2013
Eustis Public Schools	ME	RSU 58/MSAD 58	2013
Glenburn Public Schools	ME	RSU 26	2013
Veazie Public Schools	ME	RSU 26	2013
Dayton Public Schools	ME	RSU 23	2014
Ellsworth Public Schools	ME	RSU 24	2014
Hancock Public Schools	ME	RSU 88/MSAD 24	2014
Lamoine Public Schools	ME	RSU 24	2014
Saco Public Schools	ME	RSU 23	2014
Wiscasset Public Schools	ME	RSU 12	2014
Monroe Local	OH	Middleton City	2000
Manchester Local	OH	Adams County	2004
Tea Area School District	SD	Lennox	2003
Arlington	TN	Shelby County	2014
Bartlett	TN	Shelby County	2014
Collierville	TN	Shelby County	2014
Germantown	TN	Shelby County	2014
Lakeland	TN	Shelby County	2014
Millington	TN	Shelby County	2014
Canyons	UT	Jordan	2008
Gresham School District	WI	Shawano-Gresham	2007

Date : 4/17/2019 5:40:25 AM
From : "Eric Rowell" erowell@huntersville.org
To : "ericwrowell@gmail.com" ericwrowell@gmail.com
Subject : Fw: HEOSC presentation
Attachment : Draft2_submitted.docx;

From: Houck, Eric A. <eahouck@email.unc.edu>
Sent: Tuesday, April 16, 2019 9:02:26 AM
To: Eric Rowell
Cc: Anthony Roberts; Murray, Brittany
Subject: Re: HEOSC presentation

Hi Eric:

Thank you for reaching out. Sorry for the delayed response. I regret not being able to present and speak with the group.

My article in the PJE is still "in press" - due out this fall. I'm happy to share a draft with you (attached) and answer questions about it; however, I'd appreciate it if the committee would refrain from discussing the article in media interviews, etc. to the extent possible.

In general, we find, using a national dataset, that districts that remove themselves from larger districts gain a financial advantage: they see increases in local revenue that more than compensate for decreases in federal revenue. In general, state revenue also increases. They are also more racially homogeneous. My coauthor and I do not necessarily see this as a good thing from the perspective of the remaining districts which are consequently more segregated and less well funded.

Again, this is a national study and I'd be happy to talk about/ conjecture what a separation would look like from the perspective of the NC funding mechanism.

Hope this helps! The committee is undertaking hard work and I appreciate y'all's time and effort in doing this research.

-Eric

-Eric

> On Apr 10, 2019, at 9:02 PM, Eric Rowell <erowell@huntersville.org> wrote:
>
> Dr. Houck:
>
> I am a member of the Huntersville Education Options Study Commission. Since, unfortunately, you were unable to present the slideshow linked below in person due to illness, I wanted to reach out to determine if there had been any recent updates on this issue that the HEOSC should be aware of. In particular, has the article you were planning for the Peabody Journal of Education been published yet? If so, would you be able to provide me a copy of the article or a link?
>
> I would be happy to speak to you in more detail over the phone if you have time. Any assistance would be appreciated.
>
> https://www.huntersville.org/DocumentCenter/View/3871/LEA-Presentation-Huntersville-2-25-19
>
> Regards,
>
> Eric Rowell
> Huntersville

Left Behind: District secession and the re-segregation of American schools.

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Brittany C. Murray – University of North Carolina at Chapel Hill

Abstract

Sixty-five years after the Brown v. Board decision, American schools are re-segregated and re-segregating (Boger & Orfield, 2005; Orfield & Frankenberg, 2014; Orfield, Frankenberg, & Lee, 2003). The mechanisms of this re-segregation are legal action, voluntary moves towards unitary status, unintended consequences of integration-oriented strategies, and an increasing trend towards the fracturing, or splintering of school districts. Both economic and political theory would indicate that splintering districts would work to pull racial and economic advantage out of the remaining district and into their own. To test this, we created a dataset that captures the fiscal and demographic status of US school districts between 2000 and 2014 and analyze the effect of district separation on the remaining districts in terms of student body composition, overall integration and local, state and federal resources. Our findings indicate that separating districts are less diverse than the districts left behind. We further find that separating districts gain resources from local revenue and that remaining districts gain federal revenue in insufficient amounts to account for the loss of local funds. We find that these relative disadvantages for left behind districts and relative advantages for seceding districts persist when compared to the general population of school districts.

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Introduction

Sixty-five years after the Brown v. Board decision, American schools are re-segregated and re-segregating (Boger & Orfield, 2005; Orfield & Frankenberg, 2014; Orfield et al., 2003). After Brown and Brown II, whites deployed multiple strategies to prevent the thoughtful and comprehensive integration of American public schools. These strategies included: delayed and ineffective implementation of integration-oriented policies; the abandonment of the public system in favor of all-white or predominantly-white independent schools; the closing of public systems to all students (Gordy, 2009; McUsic, 2003); a redoubled commitment to neighborhood-based student assignment policies that reinforced residential segregation patterns (Ayscue, Siegel-Hawley, Kucsera, & Woodward, 2018; Clotfelter, 2004, 2011; Orfield & Eaton, 1997; Rothstein, 2017; Williams & Houck, 2013); and the development of policies to ensure within-school segregation such as tracking or magnet school models (Mickelson, 2001; Oakes, 1995; West, 1994). Each of these policies built upon preexisting legal frameworks and policies with varying degrees of success. Overall, however, the weight of these combined efforts contributed to the weakening of a national commitment to providing equal educational opportunities for all students. Each of these strategies have policy analogues in current federal, state, and local policy systems, some of which retain the valence of white supremacy present at their inception and others which have been adapted or disguised to uphold the values and interests of racial and ethnic minority communities. We identify these multiple and overlapping strategies, engaging a variety of policymakers and stakeholders, as a *taxonomy of white resistance* to integrated public education. These efforts to resist integrationist policies resulted in the creation of a line of arguments that culminated in the 2007 Supreme Court case of Parents involved in Community Schools (PICS) ("Parents Involved in Community Schools v. Seattle School District No. 1,"

2007), where the use of race as a factor in student assignment was significantly curtailed. The result of these combined efforts is a public school system that is increasingly re-segregated and in which poor and racial and ethnic minority students are increasingly isolated from their wealthier, whiter peers.

This paper analyzes an additional strategy within this taxonomy: the creation of smaller catchment areas out of large unified districts. Supported by court rulings and enabled by the complex and multi-layered system for financing public schools, school district secession is the act of creating new school systems to allow communities to exert control over the composition and financing of school systems themselves rather than fighting for preferred policies within larger, usually more politically and racially diverse systems. While acknowledging the weighty historical valance of the term *secession*, we seek to better understand and describe the complicated intersections of race, class, and school finance that allow and encourage this phenomenon (EdBuild, 2017). We further seek to describe the result of these secessions on levels of student integration and financing of public schools. Specifically, we seek to understand:

- How many school district secessions have occurred during the recent wave of school re-segregation and where they have occurred;
- The demographic profile of both seceding districts and original districts compared both to each other and to the wider population of school districts in terms of racial and socio-economic integration and exposure; and,
- The finance profile of both seceding districts and original districts compared both to each other and to the wider population of school districts in terms of both overall funding levels and the proportion of that funding from federal, state, and local sources.

In the sections that follow we discuss the legal and policy contexts for recent school district secessions, review the systems and mechanisms for distributing per pupil revenue at the federal, state and local levels, present and analyze data on the racial and financial results of successful school district secessions for both the new and the original districts and discuss the implications of these findings for developing policies to support integrated school districts in a post-Brown, post-PICS world.

Legal and Policy Context

The history of resistance to integrating schools described in the introduction has not gone unnoticed or un-scrutinized. From the original Brown ruling (1954) and through the "all deliberate speed" language of Brown II (1955), court challenges and rulings have served to limit the scope and efficaciousness of integration-oriented school policies. State laws around school district secession vary considerably. A recent report (EdBuild, 2017) notes that 30 states have mechanisms for school district secession written into state code. Of these 30, only 23 require voter action, and only 4 states have provisions for citizens in the remaining districts to have voice via a vote in the process.

In some cases, communities are taking advantage of state level laws. Recently, the 11th Circuit Court of Appeals ruled that a petition to form a new school system in the city of Gardendale, Alabama acted with discriminatory purpose in its bid to separate from the wider Jefferson County school system. Lost in the debate over this decision was the fact that the Gardendale secession was the 11th attempt by a locality to remove itself from the county system, and the first

one to be blocked by a court (Jones, n.d.; Faulk, 2018). The Tennessee legislature has recently eliminated barriers to school district secession, resulting in the creation of several new districts around Memphis, and leading other counties to consider separation as well (Frankenberg, Siegel-Hawley, & Diem, 2017). These districts are leveraging or changing state law governing public systems to create their ability to separate. In other cases, however, localities are trying to declare themselves independent without specific state law (Strauss, 2018). Several communities surrounding Charlotte, NC - Huntersville, Matthews, and Mint Hill - have recently petitioned to become charter districts, thereby leveraging the state's charter school legislation to create separate districts that will remove them from the more comprehensive and unified Charlotte-Mecklenburg school system. ("Controversial NC charter bill approved. Now, these four towns could open schools.," n.d., "NC town charter school bill stirs state and local ire | Charlotte Observer," n.d.).

While district separation is driven by state law and adherence to statue, the legal frameworks that allow districts to pursue this path exist as a result of two US Supreme Court cases that dramatically influenced the scope and tenor of educational policymaking in the US around questions of school-district integration and via student assignment: San Antonio v. Rodriguez (1972) and Milliken v. Bradley (1974). Each of these cases were brought in order to fill in questions left unaddressed by Brown. That is, while Brown crafted an eloquent aspiration for racial integration as a mechanism to provide equitable educational opportunities for students, it failed to anticipate the vitriol of white backlash or myriad of practical legal questions that would arise in the aftermath of the decision (see, for example: López & Burciaga, 2014; Patterson, Patterson, & Freehling, 2001). Two of these questions existed around the role of funding laws

and practices in securing educational opportunity and the role of district boundaries in balkanizing students in geographically distinct and racially identifiable school districts. The Rodriguez case isolated school financing decisions from comprehensive federal oversight, and Milliken exacerbated this neglect by immunizing school district boundaries from student assignment policies. While there is debate about the relative effect contrary decisions would have had for the future of school integration policies, there is consensus that the fate of integrationist policies is determined by these rulings (Wells, Fox, and Miles 2015; Siegel-Hawley 2015).

In San Antonio v. Rodriguez the Court held that education was not a fundamental right and that school funding mechanisms based on local property taxes did not therefore violate the equal protection clause of the US Constitution (Sutton, 2008). This ruling flew in the face of other state court decisions which had acknowledged the equal protection implications of school funding based on a foundation of variable local property wealth, such as California's Serrano v. Priest (1971). While framing Serrano arguments, scholars had articulated as school finance proposition number one: that the wealth supporting school funding for a child should not be based on wealth other than the wealth of the state as a whole (Coons, Clune, & Sugarman, 1969; J. W. Guthrie, Springer, Rolle, & Houck, 2006). Rodriguez reversed this notion, thereby allowing inter-district variation in community support for public education and reaffirming Tieboutian competition among districts; the implication being that wealthier districts could leverage their wealth to provide greater support for schools in terms of teacher salary supplements, numbers of teachers, quality of instructional materials, and other resources (Ogletree & Robinson, 2015; Tiebout, 2007).

In Milliken v. Bradley, the Court reinforced the legality of de facto segregation – segregation that does not exist as a result of specific legal frameworks – and disallowed desegregation plans from reaching across district boundaries (Amaker, 1974; Sedler, 1986). The result of this ruling allowed districts to maintain racial segregation if they met the burden of demonstrating that it occurred via other mechanisms than specific laws. More importantly for the purposes of this study, Milliken versus Bradley "landlocked" majority minority districts into their boundaries and into their property tax bases, thereby preventing educators and policymakers from applying broad, regional desegregation plans (Jones, 1992) or having access to local dollars necessary to support these broader plans.

Taken together, therefore, these two cases effectively set the conditions for desegregation policy throughout the 1980s and until the turn of the century. Districts, especially Southern districts were left to determine how best to meet their obligation to desegregate based on their specific student population. Given a history of both *de facto* and *de jure* segregation and a legacy of segregating neighborhoods in real estate markets, cases such as Milliken incentivize the creation of whiter school districts out of broader, more integrated communities. While this racial component is important, it is wedded to powerful fiscal and financial incentives as well.

School finance and school desegregation

Into this legal framework flows a school finance and resource allocation system that is itself dizzyingly complex. In addition to running two separate educational budgets - one for current expenditures and one for capital expenditures – US public school systems also intake funds from

three sources: federal, state, and local government (Ladd & Hansen, 1999; Thompson & Wood, 2012). Each of these funding steams has a separate and distinct basis for funding and a different level of sensitivity to economic and political changes in local and national contexts (J. Guthrie, Springer, Rolle, & Houck, 2007; J. W. Guthrie, 2006).

Federal funds comprise approximately 10-12 percent of education budgets and are most often allocated on the principal of positive vertical equity – the unequal treatment of differently situated groups. Funding for Title I services or impact aid are targeted to support specific subpopulations of students; therefore, federal revenues per pupil are often found at increased levels in districts with greater educational challenges. State funds are the largest source of revenue for most states, and are distributed to districts based on state funding mechanisms. While some of these mechanisms provide additional funding to address student need, others do not. In addition, states vary in the student, school, and district characteristics they provide with vertically equitable funding. While student and district needs, district sparsity, and academic disadvantage may all be address within state funding mechanisms, there is no consensus across states on which of these items would be differentially funding, or to what degree. Finally, individual states establish different mechanisms for yoking state and local revenue. A number of states, for example, utilize power equalizing or guaranteed tax base plans to subsidize property-poor districts and reward local taxation effort (Springer, Houck, Guthrie 2015). Local funds are derived from local property tax valuations and are often considered the largest driver of educational inequality from a funding and resource allocation perspective. Variations in local wealth exist at the center of the school finance litigation paradigm as plaintiffs seek to ameliorate

the deleterious consequences of local revenue that can exacerbate existing within-state inequities (Akin & YoungDay, 1976; Chakrabarti, Livingston, & Roy, 2014; Ladd, 1975).

The ability of localities to levy the wealth of their tax base to provide additional school funding provides another motivation for district separation. Smaller wealthier communities can spread their greater wealth over a targeted number of students and thereby gain a fiscal and competitive advantage over surrounding school districts. Some districts have used local funds to shore up policies that abandoned busing for diversity in favor of neighborhood-based school assignment policies (Gamoran & An, 2016; Goldring, Cohen-Vogel, Smrekar, & Taylor, 2006; Houck, 2010).

Finally, the governance of different funding sources has implications for district operations. While federal and state revenue sources come with a variety of regulatory and reporting requirements, local funds are considerably more fungible, thereby allowing districts more flexibility in addressing their capital needs and operational goals. In this construction, additional local funding can be a proxy for flexibility and reduced costs in terms of developing and maintaining a reporting and compliance infrastructure.

As demonstrated, many of the mechanisms that generate and distribute revenue by states are sensitive to the racial and socio-economic conditions within a district. By changing student composition through a reassignment policy or through a district secession, districts gain change the manner in which schools are resourced – both in terms of dollar amounts of revenue as well as the governance and accountability mechanisms tied to that revenue (Houck, 2011).

The legal framework bounded by the Rodriguez and Milliken decisions, combined with a complicated and manifold funding system for public education, provides district leaders opportunities to take advantage of the spaces within this system for their own advantage. We sought to determine what advantage, if any, could be found by seceding into a new school district, relative to a left behind district and relative to other districts in general. Table 1presents data on district secession by state, as well as an overview of funding model values and any relevant legislation controlling secession.

Table 1: Secessions by state, funding model type, and secession legislation, 2000-2015

State	No. of seceded districts since 2000	State Equity Model	Must consider impact on
Alabama	10	Horizontal	None
Colorado	4	Vertical	demographics
Idaho	3	Horizontal	None
Louisiana	3	Vertical	None
Maine	15	Vertical	None
Massachusetts	1	Vertical	None
Ohio	2	Vertical*	None
South Dakota	1	Vertical	funding
Tennessee	6	Vertical	None
Utah	1	Vertical	funding
Wisconsin	1	Vertical	Demographics and funding
Note: TN secessions are not included in this analysis given districts seceded after our study period.			
Source: EdBuild			

Data and Methods

For the analyses that follow, we assembled a rich panel of district resources and demographics paired with time-varying indicators for districts that secede and those that are left behind. We used school- and district-level administrative data from the National Center for Educational Statistics (NCES) over the years 2000-2014. We manually identified seceded and remaining districts using guidance from EdBuild (EdBuild, 2017) over the universe of public school districts nationwide. Additionally, we matched these districts to the Stanford Education Data Archive to analyze community context variables created from American Communities Survey (ACS) items aggregated to the district level. Items from this dataset span the years between 2009-2015. We exclude special education, vocational, and charter school districts from the analysis.

Dependent Variables

Key outcome variables include measures of district resources and segregation. We use total, federal, state, and local revenues from NCES' district finance surveys and divided by total enrollment to create per-pupil measures adjusted for inflation using the Consumer Price Index (CPI).

To measure levels of segregation, we use school-level demographic data to calculate a black-white dissimilarity index. The index of dissimilarity measures segregation between two groups and is generally interpreted as the percentage of one group that would need to relocate so that the balance of every unit reflects the balance of the overall whole. A low dissimilarity index is viewed as representing more even integration and a higher dissimilarity index (with one as an

upper bound) indicates greater segregation. A limitation of the dissimilarity index is that, if levels of the two groups are unequal, the index can also represent homogeneity of one group over another.

We also calculate an exposure index which takes into account the relative sizes of each subgroup and tells us the extent to which one group comes in contact with the other (Reardon & Firebaugh, 2002; Reardon & O'Sullivan, 2004). The exposure index addresses a key limitation of the dissimilarity index by measuring the degree to which one is likely to have interactions with a member of a different group. A low exposure index indicates more segregated or isolated environment, and a higher exposure index represents a greater likelihood of interaction with a member of a different group.

Finally, we estimate a measure of intra-district diversity calculated using a Blau Index. The Blau index is a school-level measure representing the probability that a student selected at random is from a single racial/ethnic subgroup (Harrison & Klein, 2007; Rushton, 2008). It is calculated using the proportion of students from each racial/ethnic group represented using the following equation:

$$\lambda = 1 - (Pr_{white}^2 + Pr_{black}^2 + Pr_{Hispanic}^2 + Pr_{other}^2) \qquad (1)$$

The Blau index goes by many names in the sociological literature, but generally is an indication of the probability that, were two group members selected at random from a larger group they would represent members of different subpopulations. Though not often used in segregation analyses, the Blau index has been profitably used in organizational studies, albeit with some caveats (Jacobs et al., 2013; Rushton, 2008). We also include the proportion of black, white,

Hispanic, and students receiving free- or reduced-priced lunch in a district. Table 2 lists descriptive statistics for key variables.

Table 2: Descriptive statistics for key variables by secession status, 2000-2014

	All Districts	Original districts pre-secession	Original districts post- secession	Seceded districts
Revenue				
Total revenue per pupil	10,641.11	9,284.79	10,591.89	11,514.29
Federal revenue per pupil	864.24	931.54	1,143.54	825.78
State revenue per pupil	4,875.95	4,281.51	5,126.95	4,931.25
Local revenue per pupil	4,900.92	4,071.73	4,321.39	5,757.25
Segregation				
Dissimilarity index	0.23	0.42	0.42	0.14
Exposure index	0.06	0.09	0.16	0.08
Blau index	0.25	0.18	0.25	0.19
Demographics				
Percent white	0.76	0.82	0.74	0.84
Percent black	0.07	0.12	0.19	0.08
Percent Hispanic	0.11	0.03	0.04	0.06
Percent Asian	0.02	0.01	0.01	0.01
Percent FRL	0.38	0.42	0.47	0.41
Size	3,422	15,264	20,111	1,668
Percent SPED	0.14	0.14	0.13	0.10
Percent ELL	0.04	0.03	0.02	0.03
Student-teacher ratio	14.72	13.38	15.79	17.65
Community				
Percent with BA or higher	0.24	0.26	0.26	0.24
Percent in poverty	0.15	0.16	0.15	0.14
Median income	62,349	57,264	59,437	57,181

Source: NCES, SEDA, US Census Bureau

Independent Variables

To understand district secession, new districts appearing in the dataset were assumed to have formed from within a pre-existing district in previous years. New districts were identified and paired with their parent district based on geographic variables such as FIPS and zip codes. The final dataset consisted of 189,702 district-year observations. Of 15,001 unique school districts, we observe 36 seceded districts and 26 original districts in the dataset. We refer to original districts as those remaining after a district(s) separated. In some cases, original districts dissolved upon secession. Given the longitudinal nature of our data, these phenomena resulted in 288 distinct seceded district-years and 280 original district-years, providing a final analytic sample of 568 district-year observations. Figure 1 presents the secession and remaining rate by year for districts in the dataset. A list of the 44 separated/seceded districts and their remaining district, state, and year of secession can be found in Appendix 1.

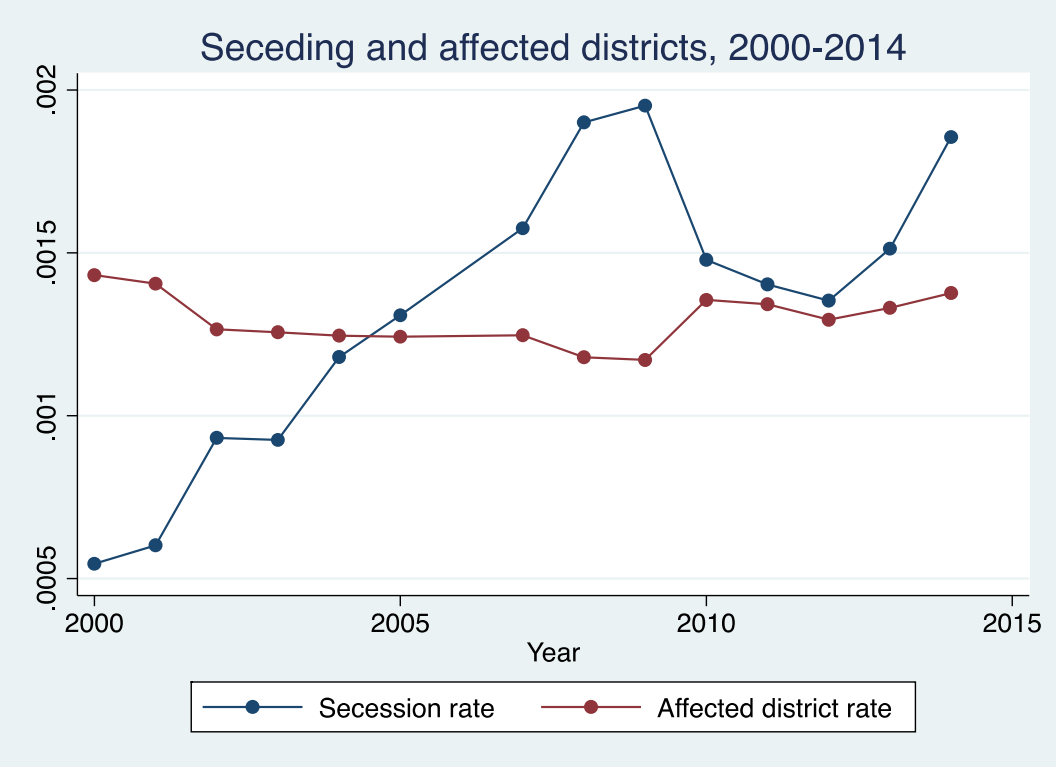

Figure 1: Secession rates by year

Analytic Strategy

Analysis was completed on 576 year-unit observations via univariate and multivariate analysis among both seceded and original districts. Descriptive analysis and t-tests were used to examine overall differences between seceded districts and their remaining districts for demographic variables, segregation indices, and funding levels. We use ordinary least-squares (OLS) regression models to estimate pooled differences between resources and demographics in original districts before and after district secession occurs. We run separate models for seceded districts, providing an estimate of the differences between resources and demographics for the original districts and newly formed districts. We also run a separate model for original districts after they have had smaller districts secede. These models include a vector of district and

community level controls. Given these models are heteroskedastic due to the nested nature of the data, we cluster at the district level to provide robust standard errors for interpretation.

These models take the form:

$$\gamma_d = \alpha + \beta_1 Sec_d + \beta_2 X_d + \sum \beta_3 Year_t + \sum \beta_4 Dist_d + \mu_d + \varepsilon_{dt} \quad (2)$$

Where γ_{dt} is the year to year variation in total, federal, state, and local revenue in addition to dissimilarity, exposure, and diversity indices; Sec_{dt} is a time-varying indicator for seceded districts and districts in the post-period of having a secession. We include a vector, X_{dt}, of time-varying district-level controls such as race, class, district, state, region, year and preexisting diversity of each district (community variables are omitted here given they are collinear with the district fixed effect). Finally, μ_d and ε_{dt} are between- and within-district error terms. We also wanted to examine how district resources and segregation levels varied at each additional year post-secession for both seceded and original districts. Therefore, we modified our predictor variable by capturing the number of years post secession to predict subsequent changes in the outcome variables. These models can be interpreted as change in revenue or segregation given an additional year of remaining as a seceded or original district post-secession.

Using these models, our analytic strategy was to examine the impact of secession on original and seceded districts relative to each other; that is to understand how resources and demographics changed

Results

Figure 2 and Table 3 present findings comparing revenue levels of seceded districts to remaining districts for all years of the study.

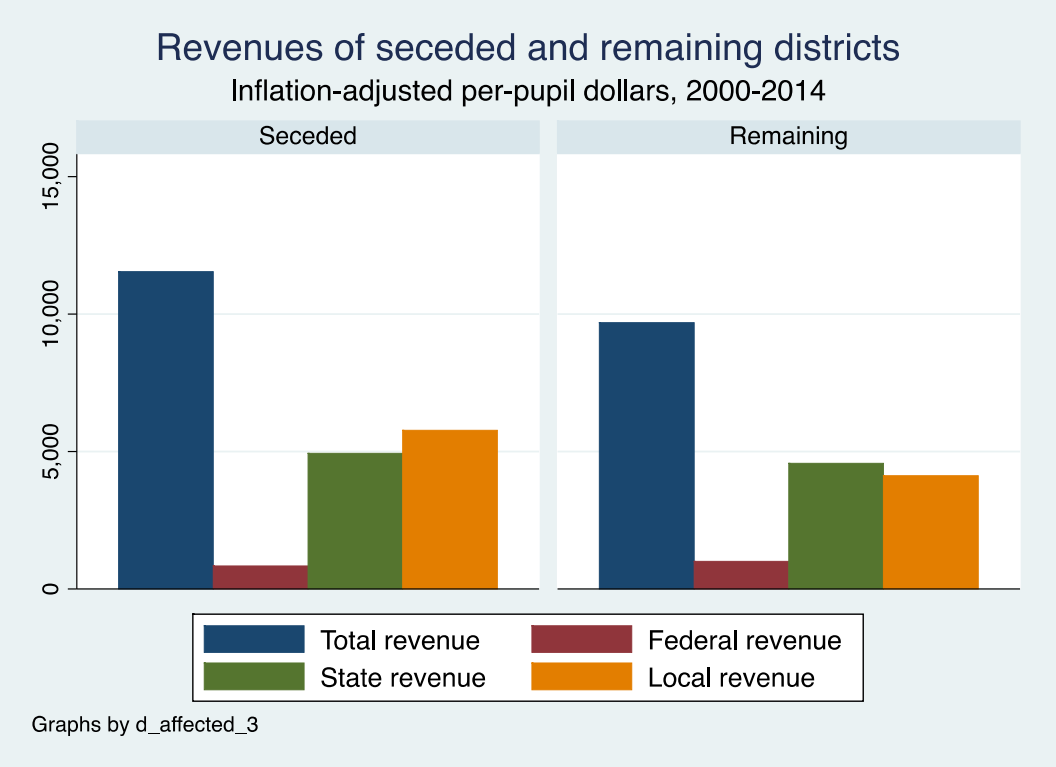

Figure 2: Inflation adjusted per pupil revenue, seceded versus remaining districts, 2000-2014

Table 3: Inflation adjusted revenues per pupil, 2000-2014

Measure	Seceded	Remaining		p
Total	11,514	9,678	***	p<.00
Federal	826	995	***	p<.00
State	4,931	4,536	-	p=.07
Local	5,772	4,117	***	p<.00
n=575				

Figure 2 demonstrates that seceded districts received $1,837 more overall funding , $395 more state funding, and substantially more local funding ($1,655) than remaining districts per pupil. Seceding districts did receive $169 less federal funding per pupil. Findings of reduced federal funding and increased local funding are expected, as federal funds are targeted to higher-needs populations that are presumably remaining in districts at higher rates than seceding districts. This increased federal funding, however, is not of a magnitude to make up for additional local revenue per pupil realized by the seceding districts. The finding that state revenue per pupil was

higher in seceding districts was surprising, as many states build vertically equitable levels into their funding mechanisms. The overall result is that it is fiscally beneficial for seceding districts and correspondingly fiscally detrimental to remaining districts for these separations to occur. T-tests of these differences shown in Table 3 indicate that all revenue differences are statistically significant, with state revenue per pupil only being significant at the $p<.10$ level with a p-value of .08.

Figure 3 and Table 4 present findings comparing the demographics of seceded districts to remaining districts for all years of the study.

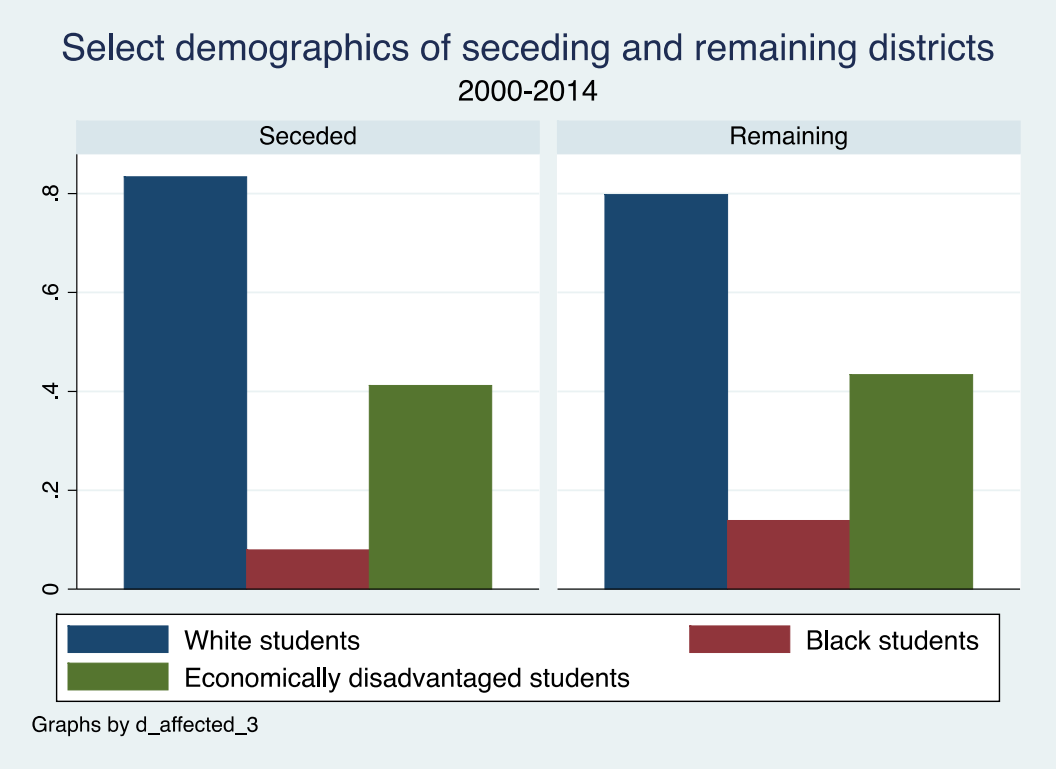

Figure 3: Demographics of seceded versus remaining districts, 2000-2014

Table 4: Demographics of seceded versus remaining districts, 2000-2014

Measure	Seceded	Remaining		p
White	.84	.80	*	p=.02
Black	.08	.14	***	p<.00
Hispanic	.06	.03	***	p<.00
FRL	.41	.43	-	p=.12
n=575				

The finding in figure 3 comport with the assumption that seceded districts would be less diverse: seceded districts are 3% whiter than remaining districts and have 6% fewer Black and 1% fewer economically disadvantaged students than remaining districts. T-tests of these differences shown in Table 3 indicate that all demographic differences are statistically significant except for differences in the economically disadvantaged population (p=.12).

Figure 4 and Table 5 present findings comparing segregation levels of seceded districts to remaining districts for all years of the study.

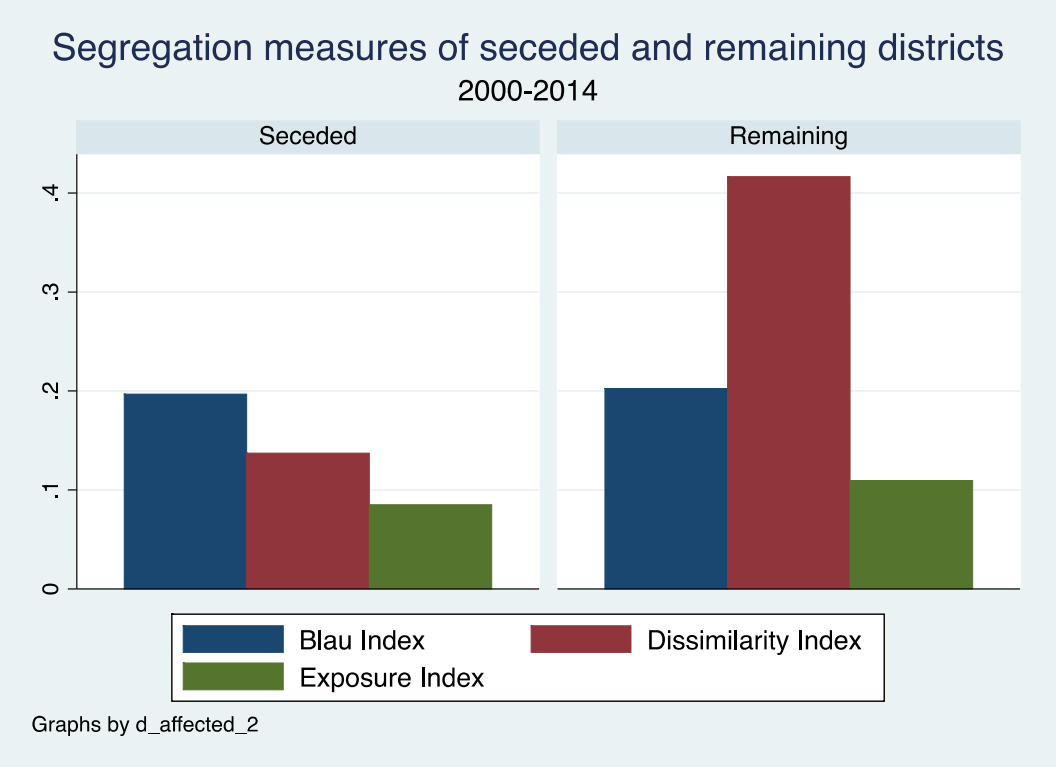

Figure 4: Segregation measures, seceded v. remaining, 2000-2014

Table 5: Demographics of seceded versus remaining districts, 2000-2014

Measure	Seceded	Remaining		p
Dissimilarity	.14	.42	***	p<.00
Exposure	.08	.11	-	P<.06
Blau	.19	.20	-	P<.12
n=575				

The findings from Figure 4 and Table 4 are mixed. The dissimilarity index in remaining districts is .42; 29 points higher than in seceding districts and indicating that remaining districts are more segregated than seceding ones. The exposure index, however, is lower in seceded districts than in remaining districts by 3 points, which indicates the probability of interacting with someone of a different race is higher in remaining districts than in seeded ones. The Blau index is the same in both categories of district. T-tests of these differences shown in Table 5 indicate that only the differences in dissimilarity and exposure are statistically significant, and that the differences in the exposure index are only significant at the p<.10 level with a p-value of .06.

Table 6. OLS Estimates of Resources and Demographics Post-Secession in Original Districts and Seceded Districts

	Original district after secession compared to non-splintered districts	Seceded districts compared to non-seceded districts
Revenue per pupil		
Total	-1,306**	2,999***
Federal	-99	-73
State	-503	760
Local	-703*	2,312**
Segregation		
Dissimilarity	0.03	-0.23***
Exposure	-0.03*	0.02
Blau	0.02	0.08

Descriptively, these findings demonstrate that new seceded districts are advantaging themselves relative to the districts that remain. Racial differences between seceded and remaining districts are almost entirely driven by the Black student population, a piece of evidence that may indicate a connection between seceding districts and white flight community impulses. Fiscally, seceding districts realize higher levels of funding per pupil, driven almost entirely by increases in local revenues that offset marginal changes in state revenues and decreases in more targeted federal revenues per pupil.

We next model these dynamics to understand the relative position of remaining and seceded districts in the wider population of school districts. Table 6 reports coefficients and significance of equation (2), and reports that remaining districts are disadvantaged relative to districts that have not been separated from. This fiscal disadvantage is 1,300 dollars per pupil and over half of that difference is driven by reductions in local per pupil revenue. Seceding districts see a

fiscal advantage compared to general districts of almost 3,000 dollars per pupil with 2,312 of that difference accounted for by increases in local revenue. In addition seceded districts see a significant reduction in segregation as measured by the dissimilarity index, presumably due to a increased heterogeneity of the student population provided by the descriptive statistics.

We can assume that this pattern will hold as districts separate themselves, but a finding of interest was that some districts were providing multiple secessions. That is, some districts were spawning multiple new districts. To understand this dynamic better, and to see if the patterns of resource and demographic distribution held steady we calculated a "years post separation" variable for 1st, 2nd, and 3rd separations These count variables were run in a model with controls for race, class, district, district size, state, region and year. These models are not comparing remaining districts to only seceded districts; rather they are comparing the effect of secession on the remaining district compared to itself. Results of the effect of the first separation on select revenue and segregation variables is presented in Table 7.

Table 7: Annualized effect of secession on remaining district (first secession)

Variable	Coefficient		p
Total revenue*	-393	*	p=.09
Federal revenue*	203	**	p<.00
State revenue*	-460	**	p<.00
Local revenue*	-136	*	p=.08
Dissimilarity	-.008	**	p<.00
Exposure	.004	**	p<.00
* - all dollar amounts are per-pupil, inflation adjusted			

The findings in Table 5 differ from the findings in the t-test comparison analysis. The total revenues for the remaining district are reduced at a rate of $393 per year, but in this model state revenue also declines annually, and at the highest rate of revenue from any source. Local revenue declines annually at a rate of only $136 per pupil and federal revenue increases by $203

per pupil. Looking at revenue amounts per year when a district has been left for the first time, it appears that – in addition to some expected loss of local revenue as property is taken out of the district – the remaining district is at some structural disadvantage vis-à-vis the state funding mechanism. Since state funding mechanisms vary widely across all 50 states, it is difficult to ascertain what that structural inequality might be, but the disadvantage is significant both statistically and substantively.

When examining the effect of a first district leaving on the remaining district in terms of segregation measures, the dissimilarity index shows a slight decline and the exposure index a slight uptick. These findings, both significant, indicate that remaining districts are slightly more integrated , possibly because the remaining student population has been rendered ore homogeneous by the loss of the seceding district's student body.

Findings from an analysis of the second secession on the remaining district are presented in Table 9.

Table 9: Annualized effect of secession on remaining district (second secession)

Variable	Coefficient		p
Total revenue*	343	-	--
Federal revenue*	-699	**	p<.00
State revenue*	754	**	p<.00
Local revenue*	289	**	p<.00
Dissimilarity	-.016	**	p<.00
Exposure	.010	**	p<.00
* - all dollar amounts are per-pupil, inflation-adjusted			

Findings in Table 9 indicate that the second secession from a district yields very different benefits than the first. The second seceding district sees no statistically significant change in

total revenue, but revenues sources shift to decreased federal revenue per pupil and increased state and local revenue per pupil per year. The segregation patterns for remaining districts remain the same as for the first secession; the dissimilarity decreases while the exposure index increases.

Taken together, these results demonstrate that seceded districts are overall wealthier, whiter and less Black than their remaining district peers. While the revenue findings from the t-tests generally conform to the coefficients reported from regression analysis, the segregation indices differ. It looks as if, in regards to remaining districts, these districts are more segregated initially, but seem to become marginally less segregated as a result of secessions out of their district.

Discussion

The growing movement towards separating or secession of districts has negative ramifications for the remaining districts. These ramifications are both demographic and fiscal. Demographically, districts remaining after a secession are descriptively less white and more Black that the districts formed from them. They are more segregated in terms of the distribution of population, but more diverse in terms of exposure to students of different backgrounds than districts that secede. Some of this dynamic may be an artifact of the relative homogeneity of the seceding district. Districts that are left behind via the creation of new school districts have fewer white students to integrate across schools, and more Black students to consider and are prevented – via Milliken – from seeking to integrate systems across school district boundaries.

Fiscally, remaining districts are poorer than the districts that secede. Although remaining districts gain in federal revenue per pupil, they have fewer resources in terms of both state and local revenues per pupil with which to operate. A district facing the secession of another district – especially if that district is the first to secede – faces a loss of almost $400 per pupil as well as additional challenges from slightly higher populations of economically disadvantaged students. While these resources seem to be recouped if a second district secedes, revenue streams are shifted. Remaining districts are also unable to make up for the lost property wealth a seceding district takes with it and therefore face a less even playing field within a post-Rodriguez environment. The funding shifts noted in our analysis imply shifts in governance as well, as local funds allow districts to more nimbly operate. It may be no surprise then that nimbler districts with fewer educational challenges to face might begin to outperform their peers, thereby perpetuating a failing schools narrative and thwarting efforts at comprehensive, equity-oriented reform. .

This cursory study raises additional questions in this description of districts remaining after secession. Yet to be examined is the relative wealth of seceded and remaining districts in terms of property wealth per pupil, as well as the relative tax effort put forth by seceded and remaining districts in terms of property tax rates, which will reveal the ease with which districts can raise funds to supplement state and federal revenue sources. Nevertheless, it is clear that the ability to secede and form new school districts exists at an intersection of Rodriguez and Milliken, in a space defined by and yet unaddressed by the court in Brown. District secession is another mechanism within a taxonomy of white resistance to integration that districts are beginning to use with increasing frequency and to the advantage of some. This ability to literally game the

system for fiscal and demographic advantage shows that the court in Brown was able to articulate a vision, but unable to define the mechanisms by which that vision would be realized, nor able to anticipate the myriad pathways school leaders would take to resist or defy accepting the burden of that vision.

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Appendix 1: List of seceded and remaining districts

District	State	Seceded from	Year
Leeds	AL	Jefferson	2003
Boaz City	AL	Marshall	2004
Trussville	AL	Jefferson	2005
Saraland City	AL	Mobile	2007
Chickasaw City	AL	Mobile	2011
Alabaster City	AL	Shelby	2012
Satsuma City	AL	Mobile	2012
Pelham City	AL	Shelby	2014
Yuma 1	CO	West Yuma	2001
Wray RD-2	CO	East Yuma	2001
Liberty J-4	CO	West Yuma	2001
Idalia RJ-3	CO	East Yuma	2001
Troy	ID	White Pine	2000
Mountain View	ID	District 241	2007
Salmon River Joint District	ID	District 242	2007
Zachary Community	LA	East Baton Rouge	2003
City of Baker	LA	East Baton Rouge	2003
Central Community	LA	East Baton Rouge	2007
Cutler Public Schools	ME	SAD 77 Cutler	2006

Machiasport Public Schools	ME	SAD 77 Cutler	2006
Whiting Public Schools	ME	SAD 77 Cutler	2006
Chebeague Island Public Schools	ME	RSU 51/MSAD 51	2007
Athens Public Schools	ME	RSU 59/MSAD 59	2013
Cherryfield Public Schools	ME	RSU 37/MSAD 37	2013
Eustis Public Schools	ME	RSU 58/MSAD 58	2013
Glenburn Public Schools	ME	RSU 26	2013
Veazie Public Schools	ME	RSU 26	2013
Dayton Public Schools	ME	RSU 23	2014
Ellsworth Public Schools	ME	RSU 24	2014
Hancock Public Schools	ME	RSU 88/MSAD 24	2014
Lamoine Public Schools	ME	RSU 24	2014
Saco Public Schools	ME	RSU 23	2014
Wiscasset Public Schools	ME	RSU 12	2014
Monroe Local	OH	Middleton City	2000
Manchester Local	OH	Adams County	2004
Tea Area School District	SD	Lennox	2003
Arlington	TN	Shelby County	2014
Bartlett	TN	Shelby County	2014
Collierville	TN	Shelby County	2014
Germantown	TN	Shelby County	2014
Lakeland	TN	Shelby County	2014
Millington	TN	Shelby County	2014
Canyons	UT	Jordan	2008
Gresham School District	WI	Shawano-Gresham	2007

Date : 4/22/2019 6:30:07 PM
From : "Eric Rowell" erowell@huntersville.org
To : "HEOSC" HEOSC@huntersville.org
Cc : "Janet Pierson" jpierson@huntersville.org
Subject : Fw: HEOSC presentation
Attachment : Draft2_submitted.docx;

All,

Sorry for not sending earlier. Please see the email below and attached draft article from Dr. Houck. I am still in the process of reviewing, but wanted to share in case any of you had any comments to pass along to Dr. Houck as well. Please respect Dr. Houck's wishes and don't discuss the article publicly since it is still a draft.

Regards,

Eric Rowell

From: Houck, Eric A. <eahouck@email.unc.edu>
Sent: Tuesday, April 16, 2019 9:02 AM
To: Eric Rowell
Cc: Anthony Roberts; Murray, Brittany
Subject: Re: HEOSC presentation

Hi Eric:

Thank you for reaching out. Sorry for the delayed response. I regret not being able to present and speak with the group.

My article in the PJE is still "in press" - due out this fall. I'm happy to share a draft with you (attached) and answer questions about it; however, I'd appreciate it if the committee would refrain from discussing the article in media interviews, etc. to the extent possible.

In general, we find, using a national dataset, that districts that remove themselves from larger districts gain a financial advantage: they see increases in local revenue that more than compensate for decreases in federal revenue. In general, state revenue also increases. They are also more racially homogeneous. My coauthor and I do not necessarily see this as a good thing from the perspective of the remaining districts which are consequently more segregated and less well funded.

Again, this is a national study and I'd be happy to talk about/ conjecture what a separation would look like from the perspective of the NC funding mechanism.

Hope this helps! The committee is undertaking hard work and I appreciate y'all's time and effort in doing this research.

-Eric

-Eric

> On Apr 10, 2019, at 9:02 PM, Eric Rowell <erowell@huntersville.org> wrote:
>
> Dr. Houck:
>
> I am a member of the Huntersville Education Options Study Commission. Since, unfortunately, you were unable to present the slideshow linked below in person due to illness, I wanted to reach out to determine if there had been any recent updates on this issue that the HEOSC should be aware of. In particular, has the article you were planning for the Peabody Journal of Education been published yet? If so, would you be able to provide me a copy of the article or a link?
>
> I would be happy to speak to you in more detail over the phone if you have time. Any assistance would be appreciated.
>
> https://www.huntersville.org/DocumentCenter/View/3871/LEA-Presentation-Huntersville-2-25-19
>
> Regards,
>
> Eric Rowell
> Huntersville

Left Behind: District secession and the re-segregation of American schools.

Eric A. Houck, PhD – University of North Carolina at Chapel Hill[1]
Brittany C. Murray – University of North Carolina at Chapel Hill

Abstract

Sixty-five years after the Brown v. Board decision, American schools are re-segregated and re-segregating (Boger & Orfield, 2005; Orfield & Frankenberg, 2014; Orfield, Frankenberg, & Lee, 2003). The mechanisms of this re-segregation are legal action, voluntary moves towards unitary status, unintended consequences of integration-oriented strategies, and an increasing trend towards the fracturing, or splintering of school districts. Both economic and political theory would indicate that splintering districts would work to pull racial and economic advantage out of the remaining district and into their own. To test this, we created a dataset that captures the fiscal and demographic status of US school districts between 2000 and 2014 and analyze the effect of district separation on the remaining districts in terms of student body composition, overall integration and local, state and federal resources. Our findings indicate that separating districts are less diverse than the districts left behind. We further find that separating districts gain resources from local revenue and that remaining districts gain federal revenue in insufficient amounts to account for the loss of local funds. We find that these relative disadvantages for left behind districts and relative advantages for seceding districts persist when compared to the general population of school districts.

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Introduction

Sixty-five years after the Brown v. Board decision, American schools are re-segregated and re-segregating (Boger & Orfield, 2005; Orfield & Frankenberg, 2014; Orfield et al., 2003). After Brown and Brown II, whites deployed multiple strategies to prevent the thoughtful and comprehensive integration of American public schools. These strategies included: delayed and ineffective implementation of integration-oriented policies; the abandonment of the public system in favor of all-white or predominantly-white independent schools; the closing of public systems to all students (Gordy, 2009; McUsic, 2003); a redoubled commitment to neighborhood-based student assignment policies that reinforced residential segregation patterns (Ayscue, Siegel-Hawley, Kucsera, & Woodward, 2018; Clotfelter, 2004, 2011; Orfield & Eaton, 1997; Rothstein, 2017; Williams & Houck, 2013); and the development of policies to ensure within-school segregation such as tracking or magnet school models (Mickelson, 2001; Oakes, 1995; West, 1994). Each of these policies built upon preexisting legal frameworks and policies with varying degrees of success. Overall, however, the weight of these combined efforts contributed to the weakening of a national commitment to providing equal educational opportunities for all students. Each of these strategies have policy analogues in current federal, state, and local policy systems, some of which retain the valence of white supremacy present at their inception and others which have been adapted or disguised to uphold the values and interests of racial and ethnic minority communities. We identify these multiple and overlapping strategies, engaging a variety of policymakers and stakeholders, as a *taxonomy of white resistance* to integrated public education. These efforts to resist integrationist policies resulted in the creation of a line of arguments that culminated in the 2007 Supreme Court case of Parents involved in Community Schools (PICS) ("Parents Involved in Community Schools v. Seattle School District No. 1,"

2007), where the use of race as a factor in student assignment was significantly curtailed. The result of these combined efforts is a public school system that is increasingly re-segregated and in which poor and racial and ethnic minority students are increasingly isolated from their wealthier, whiter peers.

This paper analyzes an additional strategy within this taxonomy: the creation of smaller catchment areas out of large unified districts. Supported by court rulings and enabled by the complex and multi-layered system for financing public schools, school district secession is the act of creating new school systems to allow communities to exert control over the composition and financing of school systems themselves rather than fighting for preferred policies within larger, usually more politically and racially diverse systems. While acknowledging the weighty historical valance of the term *secession*, we seek to better understand and describe the complicated intersections of race, class, and school finance that allow and encourage this phenomenon (EdBuild, 2017). We further seek to describe the result of these secessions on levels of student integration and financing of public schools. Specifically, we seek to understand:

- How many school district secessions have occurred during the recent wave of school re-segregation and where they have occurred;
- The demographic profile of both seceding districts and original districts compared both to each other and to the wider population of school districts in terms of racial and socio-economic integration and exposure; and,
- The finance profile of both seceding districts and original districts compared both to each other and to the wider population of school districts in terms of both overall funding levels and the proportion of that funding from federal, state, and local sources.

In the sections that follow we discuss the legal and policy contexts for recent school district secessions, review the systems and mechanisms for distributing per pupil revenue at the federal, state and local levels, present and analyze data on the racial and financial results of successful school district secessions for both the new and the original districts and discuss the implications of these findings for developing policies to support integrated school districts in a post-Brown, post-PICS world.

Legal and Policy Context

The history of resistance to integrating schools described in the introduction has not gone unnoticed or un-scrutinized. From the original Brown ruling (1954) and through the "all deliberate speed" language of Brown II (1955), court challenges and rulings have served to limit the scope and efficaciousness of integration-oriented school policies. State laws around school district secession vary considerably. A recent report (EdBuild, 2017) notes that 30 states have mechanisms for school district secession written into state code. Of these 30, only 23 require voter action, and only 4 states have provisions for citizens in the remaining districts to have voice via a vote in the process.

In some cases, communities are taking advantage of state level laws. Recently, the 11th Circuit Court of Appeals ruled that a petition to form a new school system in the city of Gardendale, Alabama acted with discriminatory purpose in its bid to separate from the wider Jefferson County school system. Lost in the debate over this decision was the fact that the Gardendale secession was the 11th attempt by a locality to remove itself from the county system, and the first

one to be blocked by a court (Jones, n.d.; Faulk, 2018). The Tennessee legislature has recently eliminated barriers to school district secession, resulting in the creation of several new districts around Memphis, and leading other counties to consider separation as well (Frankenberg, Siegel-Hawley, & Diem, 2017). These districts are leveraging or changing state law governing public systems to create their ability to separate. In other cases, however, localities are trying to declare themselves independent without specific state law (Strauss, 2018). Several communities surrounding Charlotte, NC - Huntersville, Matthews, and Mint Hill - have recently petitioned to become charter districts, thereby leveraging the state's charter school legislation to create separate districts that will remove them from the more comprehensive and unified Charlotte-Mecklenburg school system. ("Controversial NC charter bill approved. Now, these four towns could open schools.," n.d., "NC town charter school bill stirs state and local ire | Charlotte Observer," n.d.).

While district separation is driven by state law and adherence to statue, the legal frameworks that allow districts to pursue this path exist as a result of two US Supreme Court cases that dramatically influenced the scope and tenor of educational policymaking in the US around questions of school-district integration and via student assignment: San Antonio v. Rodriguez (1972) and Milliken v. Bradley (1974). Each of these cases were brought in order to fill in questions left unaddressed by Brown. That is, while Brown crafted an eloquent aspiration for racial integration as a mechanism to provide equitable educational opportunities for students, it failed to anticipate the vitriol of white backlash or myriad of practical legal questions that would arise in the aftermath of the decision (see, for example: López & Burciaga, 2014; Patterson, Patterson, & Freehling, 2001). Two of these questions existed around the role of funding laws

and practices in securing educational opportunity and the role of district boundaries in balkanizing students in geographically distinct and racially identifiable school districts. The Rodriguez case isolated school financing decisions from comprehensive federal oversight, and Milliken exacerbated this neglect by immunizing school district boundaries from student assignment policies. While there is debate about the relative effect contrary decisions would have had for the future of school integration policies, there is consensus that the fate of integrationist policies is determined by these rulings (Wells, Fox, and Miles 2015; Siegel-Hawley 2015).

In San Antonio v. Rodriguez the Court held that education was not a fundamental right and that school funding mechanisms based on local property taxes did not therefore violate the equal protection clause of the US Constitution (Sutton, 2008). This ruling flew in the face of other state court decisions which had acknowledged the equal protection implications of school funding based on a foundation of variable local property wealth, such as California's Serrano v. Priest (1971). While framing Serrano arguments, scholars had articulated as school finance proposition number one: that the wealth supporting school funding for a child should not be based on wealth other than the wealth of the state as a whole (Coons, Clune, & Sugarman, 1969; J. W. Guthrie, Springer, Rolle, & Houck, 2006). Rodriguez reversed this notion, thereby allowing inter-district variation in community support for public education and reaffirming Tieboutian competition among districts; the implication being that wealthier districts could leverage their wealth to provide greater support for schools in terms of teacher salary supplements, numbers of teachers, quality of instructional materials, and other resources (Ogletree & Robinson, 2015; Tiebout, 2007).

In Milliken v. Bradley, the Court reinforced the legality of de facto segregation – segregation that does not exist as a result of specific legal frameworks – and disallowed desegregation plans from reaching across district boundaries (Amaker, 1974; Sedler, 1986). The result of this ruling allowed districts to maintain racial segregation if they met the burden of demonstrating that it occurred via other mechanisms than specific laws. More importantly for the purposes of this study, Milliken versus Bradley "landlocked" majority minority districts into their boundaries and into their property tax bases, thereby preventing educators and policymakers from applying broad, regional desegregation plans (Jones, 1992) or having access to local dollars necessary to support these broader plans.

Taken together, therefore, these two cases effectively set the conditions for desegregation policy throughout the 1980s and until the turn of the century. Districts, especially Southern districts were left to determine how best to meet their obligation to desegregate based on their specific student population. Given a history of both *de facto* and *de jure* segregation and a legacy of segregating neighborhoods in real estate markets, cases such as Milliken incentivize the creation of whiter school districts out of broader, more integrated communities. While this racial component is important, it is wedded to powerful fiscal and financial incentives as well.

School finance and school desegregation

Into this legal framework flows a school finance and resource allocation system that is itself dizzyingly complex. In addition to running two separate educational budgets - one for current expenditures and one for capital expenditures – US public school systems also intake funds from

three sources: federal, state, and local government (Ladd & Hansen, 1999; Thompson & Wood, 2012). Each of these funding steams has a separate and distinct basis for funding and a different level of sensitivity to economic and political changes in local and national contexts (J. Guthrie, Springer, Rolle, & Houck, 2007; J. W. Guthrie, 2006).

Federal funds comprise approximately 10-12 percent of education budgets and are most often allocated on the principal of positive vertical equity – the unequal treatment of differently situated groups. Funding for Title I services or impact aid are targeted to support specific subpopulations of students; therefore, federal revenues per pupil are often found at increased levels in districts with greater educational challenges. State funds are the largest source of revenue for most states, and are distributed to districts based on state funding mechanisms. While some of these mechanisms provide additional funding to address student need, others do not. In addition, states vary in the student, school, and district characteristics they provide with vertically equitable funding. While student and district needs, district sparsity, and academic disadvantage may all be address within state funding mechanisms, there is no consensus across states on which of these items would be differentially funding, or to what degree. Finally, individual states establish different mechanisms for yoking state and local revenue. A number of states, for example, utilize power equalizing or guaranteed tax base plans to subsidize property-poor districts and reward local taxation effort (Springer, Houck, Guthrie 2015). Local funds are derived from local property tax valuations and are often considered the largest driver of educational inequality from a funding and resource allocation perspective. Variations in local wealth exist at the center of the school finance litigation paradigm as plaintiffs seek to ameliorate

the deleterious consequences of local revenue that can exacerbate existing within-state inequities (Akin & YoungDay, 1976; Chakrabarti, Livingston, & Roy, 2014; Ladd, 1975).

The ability of localities to levy the wealth of their tax base to provide additional school funding provides another motivation for district separation. Smaller wealthier communities can spread their greater wealth over a targeted number of students and thereby gain a fiscal and competitive advantage over surrounding school districts. Some districts have used local funds to shore up policies that abandoned busing for diversity in favor of neighborhood-based school assignment policies (Gamoran & An, 2016; Goldring, Cohen-Vogel, Smrekar, & Taylor, 2006; Houck, 2010).

Finally, the governance of different funding sources has implications for district operations. While federal and state revenue sources come with a variety of regulatory and reporting requirements, local funds are considerably more fungible, thereby allowing districts more flexibility in addressing their capital needs and operational goals. In this construction, additional local funding can be a proxy for flexibility and reduced costs in terms of developing and maintaining a reporting and compliance infrastructure.

As demonstrated, many of the mechanisms that generate and distribute revenue by states are sensitive to the racial and socio-economic conditions within a district. By changing student composition through a reassignment policy or through a district secession, districts gain change the manner in which schools are resourced – both in terms of dollar amounts of revenue as well as the governance and accountability mechanisms tied to that revenue (Houck, 2011).

The legal framework bounded by the Rodriguez and Milliken decisions, combined with a complicated and manifold funding system for public education, provides district leaders opportunities to take advantage of the spaces within this system for their own advantage. We sought to determine what advantage, if any, could be found by seceding into a new school district, relative to a left behind district and relative to other districts in general. Table 1presents data on district secession by state, as well as an overview of funding model values and any relevant legislation controlling secession.

Table 1: Secessions by state, funding model type, and secession legislation, 2000-2015

State	No. of seceded districts since 2000	State Equity Model	Must consider impact on
Alabama	10	Horizontal	None
Colorado	4	Vertical	demographics
Idaho	3	Horizontal	None
Louisiana	3	Vertical	None
Maine	15	Vertical	None
Massachusetts	1	Vertical	None
Ohio	2	Vertical*	None
South Dakota	1	Vertical	funding
Tennessee	6	Vertical	None
Utah	1	Vertical	funding
Wisconsin	1	Vertical	Demographics and funding
Note: TN secessions are not included in this analysis given districts seceded after our study period.			
Source: EdBuild			

Data and Methods

For the analyses that follow, we assembled a rich panel of district resources and demographics paired with time-varying indicators for districts that secede and those that are left behind. We used school- and district-level administrative data from the National Center for Educational Statistics (NCES) over the years 2000-2014. We manually identified seceded and remaining districts using guidance from EdBuild (EdBuild, 2017) over the universe of public school districts nationwide. Additionally, we matched these districts to the Stanford Education Data Archive to analyze community context variables created from American Communities Survey (ACS) items aggregated to the district level. Items from this dataset span the years between 2009-2015. We exclude special education, vocational, and charter school districts from the analysis.

Dependent Variables

Key outcome variables include measures of district resources and segregation. We use total, federal, state, and local revenues from NCES' district finance surveys and divided by total enrollment to create per-pupil measures adjusted for inflation using the Consumer Price Index (CPI).

To measure levels of segregation, we use school-level demographic data to calculate a black-white dissimilarity index. The index of dissimilarity measures segregation between two groups and is generally interpreted as the percentage of one group that would need to relocate so that the balance of every unit reflects the balance of the overall whole. A low dissimilarity index is viewed as representing more even integration and a higher dissimilarity index (with one as an

upper bound) indicates greater segregation. A limitation of the dissimilarity index is that, if levels of the two groups are unequal, the index can also represent homogeneity of one group over another.

We also calculate an exposure index which takes into account the relative sizes of each subgroup and tells us the extent to which one group comes in contact with the other (Reardon & Firebaugh, 2002; Reardon & O'Sullivan, 2004). The exposure index addresses a key limitation of the dissimilarity index by measuring the degree to which one is likely to have interactions with a member of a different group. A low exposure index indicates more segregated or isolated environment, and a higher exposure index represents a greater likelihood of interaction with a member of a different group.

Finally, we estimate a measure of intra-district diversity calculated using a Blau Index. The Blau index is a school-level measure representing the probability that a student selected at random is from a single racial/ethnic subgroup (Harrison & Klein, 2007; Rushton, 2008). It is calculated using the proportion of students from each racial/ethnic group represented using the following equation:

$$\lambda = 1 - (Pr_{white}^2 + Pr_{black}^2 + Pr_{Hispanic}^2 + Pr_{other}^2) \qquad (1)$$

The Blau index goes by many names in the sociological literature, but generally is an indication of the probability that, were two group members selected at random from a larger group they would represent members of different subpopulations. Though not often used in segregation analyses, the Blau index has been profitably used in organizational studies, albeit with some caveats (Jacobs et al., 2013; Rushton, 2008). We also include the proportion of black, white,

Hispanic, and students receiving free- or reduced-priced lunch in a district. Table 2 lists descriptive statistics for key variables.

Table 2: Descriptive statistics for key variables by secession status, 2000-2014

	All Districts	Original districts pre-secession	Original districts post- secession	Seceded districts
Revenue				
Total revenue per pupil	10,641.11	9,284.79	10,591.89	11,514.29
Federal revenue per pupil	864.24	931.54	1,143.54	825.78
State revenue per pupil	4,875.95	4,281.51	5,126.95	4,931.25
Local revenue per pupil	4,900.92	4,071.73	4,321.39	5,757.25
Segregation				
Dissimilarity index	0.23	0.42	0.42	0.14
Exposure index	0.06	0.09	0.16	0.08
Blau index	0.25	0.18	0.25	0.19
Demographics				
Percent white	0.76	0.82	0.74	0.84
Percent black	0.07	0.12	0.19	0.08
Percent Hispanic	0.11	0.03	0.04	0.06
Percent Asian	0.02	0.01	0.01	0.01
Percent FRL	0.38	0.42	0.47	0.41
Size	3,422	15,264	20,111	1,668
Percent SPED	0.14	0.14	0.13	0.10
Percent ELL	0.04	0.03	0.02	0.03
Student-teacher ratio	14.72	13.38	15.79	17.65
Community				
Percent with BA or higher	0.24	0.26	0.26	0.24
Percent in poverty	0.15	0.16	0.15	0.14
Median income	62,349	57,264	59,437	57,181

Source: NCES, SEDA, US Census Bureau

Independent Variables

To understand district secession, new districts appearing in the dataset were assumed to have formed from within a pre-existing district in previous years. New districts were identified and paired with their parent district based on geographic variables such as FIPS and zip codes. The final dataset consisted of 189,702 district-year observations. Of 15,001 unique school districts, we observe 36 seceded districts and 26 original districts in the dataset. We refer to original districts as those remaining after a district(s) separated. In some cases, original districts dissolved upon secession. Given the longitudinal nature of our data, these phenomena resulted in 288 distinct seceded district-years and 280 original district-years, providing a final analytic sample of 568 district-year observations. Figure 1 presents the secession and remaining rate by year for districts in the dataset. A list of the 44 separated/seceded districts and their remaining district, state, and year of secession can be found in Appendix 1.

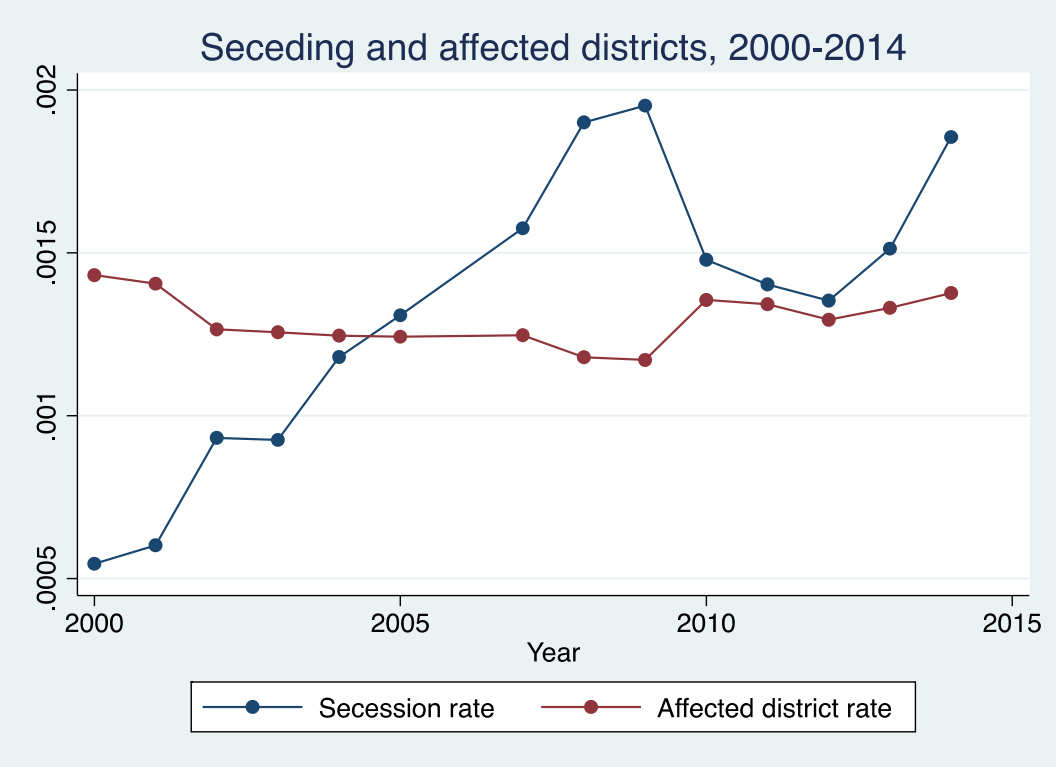

Figure 1: Secession rates by year

Analytic Strategy

Analysis was completed on 576 year-unit observations via univariate and multivariate analysis among both seceded and original districts. Descriptive analysis and t-tests were used to examine overall differences between seceded districts and their remaining districts for demographic variables, segregation indices, and funding levels. We use ordinary least-squares (OLS) regression models to estimate pooled differences between resources and demographics in original districts before and after district secession occurs. We run separate models for seceded districts, providing an estimate of the differences between resources and demographics for the original districts and newly formed districts. We also run a separate model for original districts after they have had smaller districts secede. These models include a vector of district and

community level controls. Given these models are heteroskedastic due to the nested nature of the data, we cluster at the district level to provide robust standard errors for interpretation.

These models take the form:

$$\gamma_d = \alpha + \beta_1 Sec_d + \beta_2 X_d + \sum \beta_3 Year_t + \sum \beta_4 Dist_d + \mu_d + \varepsilon_{dt} \quad (2)$$

Where γ_{dt} is the year to year variation in total, federal, state, and local revenue in addition to dissimilarity, exposure, and diversity indices; Sec_{dt} is a time-varying indicator for seceded districts and districts in the post-period of having a secession. We include a vector, X_{dt}, of time-varying district-level controls such as race, class, district, state, region, year and preexisting diversity of each district (community variables are omitted here given they are collinear with the district fixed effect). Finally, μ_d and ε_{dt} are between- and within-district error terms. We also wanted to examine how district resources and segregation levels varied at each additional year post-secession for both seceded and original districts. Therefore, we modified our predictor variable by capturing the number of years post secession to predict subsequent changes in the outcome variables. These models can be interpreted as change in revenue or segregation given an additional year of remaining as a seceded or original district post-secession.

Using these models, our analytic strategy was to examine the impact of secession on original and seceded districts relative to each other; that is to understand how resources and demographics changed

Results

Figure 2 and Table 3 present findings comparing revenue levels of seceded districts to remaining districts for all years of the study.

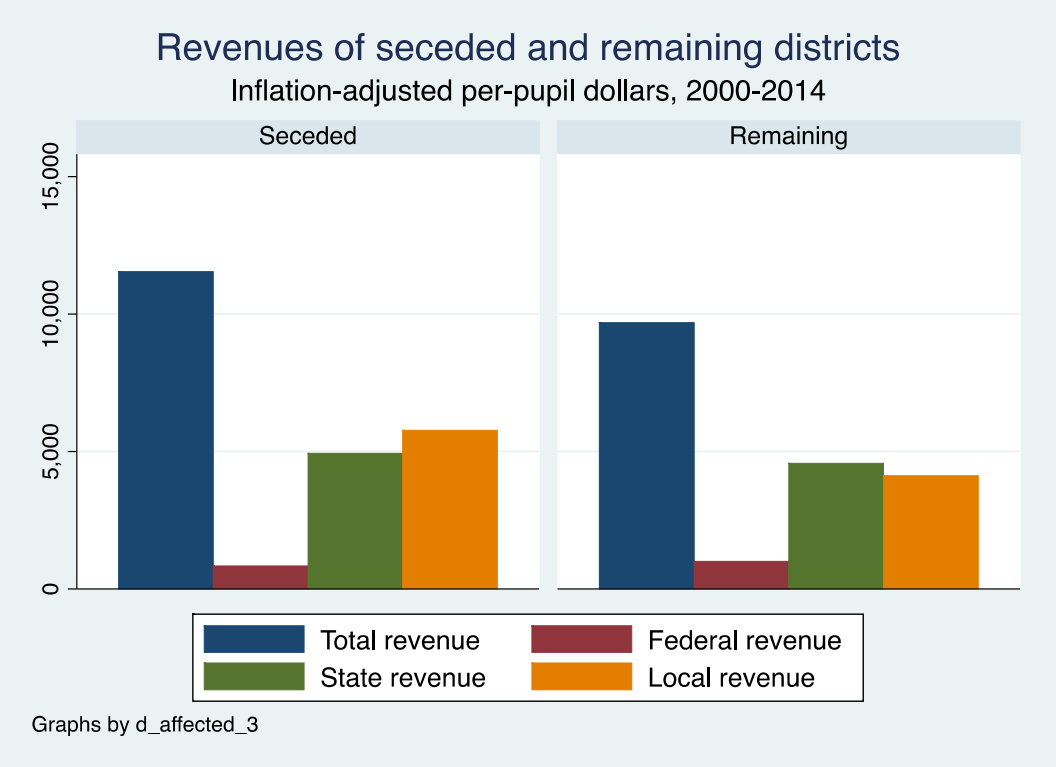

Figure 2: Inflation adjusted per pupil revenue, seceded versus remaining districts, 2000-2014

Table 3: Inflation adjusted revenues per pupil, 2000-2014

Measure	Seceded	Remaining		p
Total	11,514	9,678	***	p<.00
Federal	826	995	***	p<.00
State	4,931	4,536	-	p=.07
Local	5,772	4,117	***	p<.00
n=575				

Figure 2 demonstrates that seceded districts received $1,837 more overall funding , $395 more state funding, and substantially more local funding ($1,655) than remaining districts per pupil. Seceding districts did receive $169 less federal funding per pupil. Findings of reduced federal funding and increased local funding are expected, as federal funds are targeted to higher-needs populations that are presumably remaining in districts at higher rates than seceding districts. This increased federal funding, however, is not of a magnitude to make up for additional local revenue per pupil realized by the seceding districts. The finding that state revenue per pupil was

higher in seceding districts was surprising, as many states build vertically equitable levels into their funding mechanisms. The overall result is that it is fiscally beneficial for seceding districts and correspondingly fiscally detrimental to remaining districts for these separations to occur. T-tests of these differences shown in Table 3 indicate that all revenue differences are statistically significant, with state revenue per pupil only being significant at the $p<.10$ level with a p-value of .08.

Figure 3 and Table 4 present findings comparing the demographics of seceded districts to remaining districts for all years of the study.

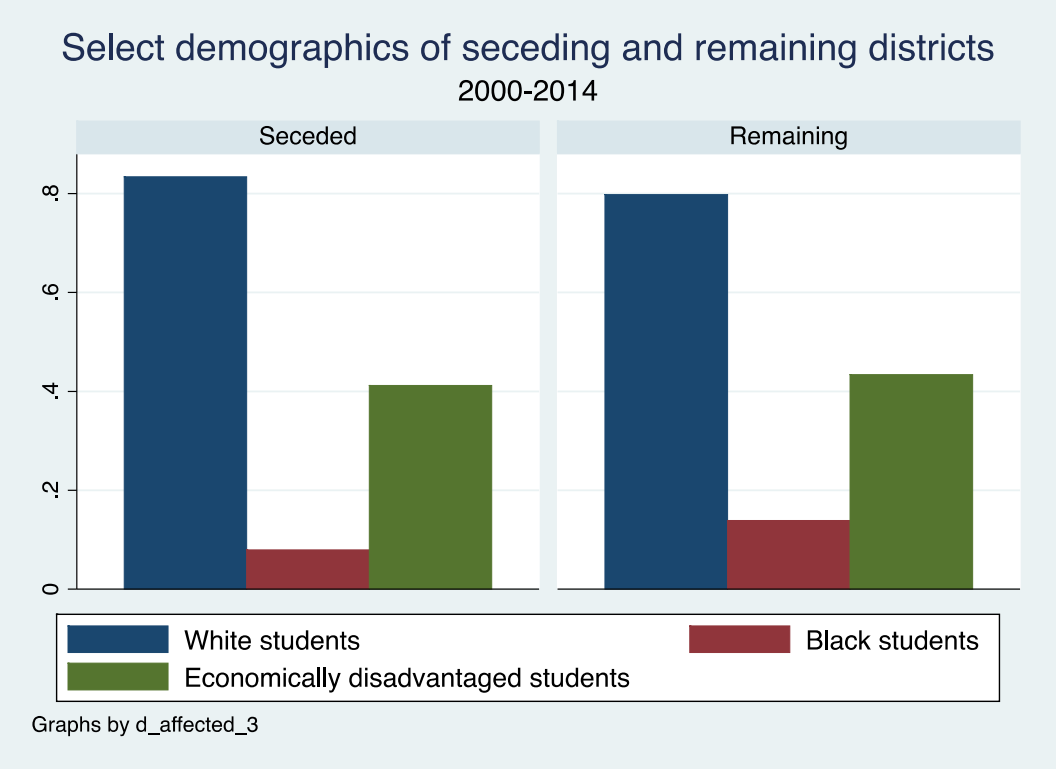

Figure 3: Demographics of seceded versus remaining districts, 2000-2014

Table 4: Demographics of seceded versus remaining districts, 2000-2014

Measure	Seceded	Remaining		p
White	.84	.80	*	p=.02
Black	.08	.14	***	p<.00
Hispanic	.06	.03	***	p<.00
FRL	.41	.43	-	p=.12
n=575				

The finding in figure 3 comport with the assumption that seceded districts would be less diverse: seceded districts are 3% whiter than remaining districts and have 6% fewer Black and 1% fewer economically disadvantaged students than remaining districts. T-tests of these differences shown in Table 3 indicate that all demographic differences are statistically significant except for differences in the economically disadvantaged population (p=.12).

Figure 4 and Table 5 present findings comparing segregation levels of seceded districts to remaining districts for all years of the study.

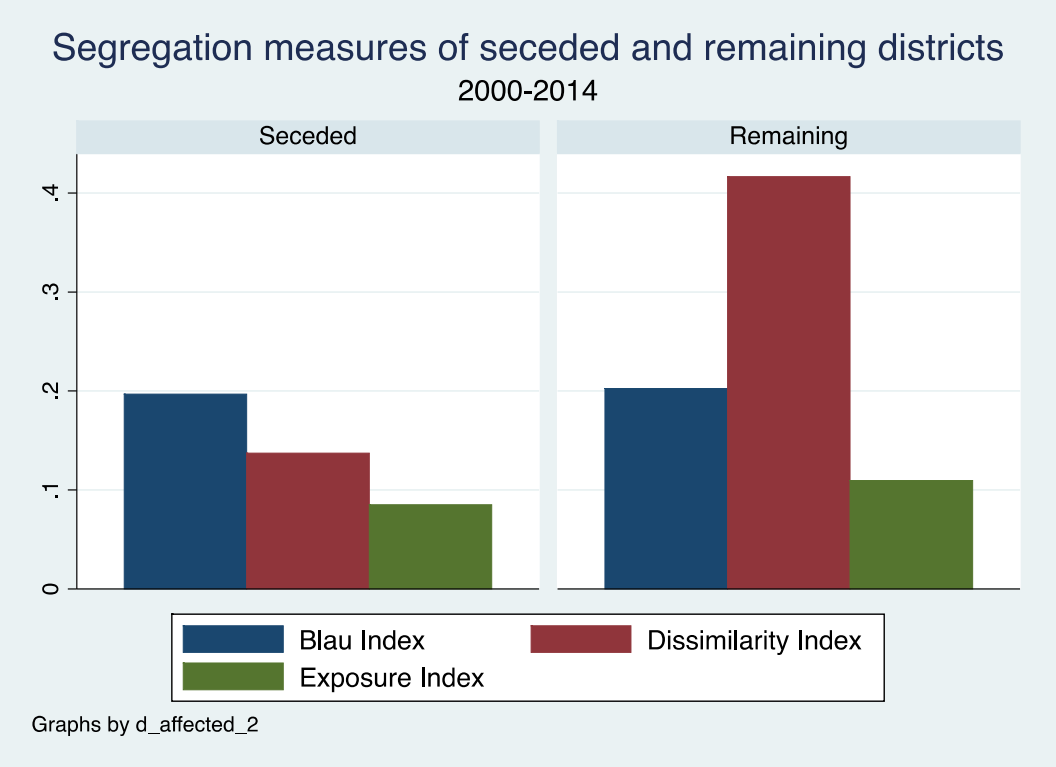

Figure 4: Segregation measures, seceded v. remaining, 2000-2014

Table 5: Demographics of seceded versus remaining districts, 2000-2014

Measure	Seceded	Remaining		p
Dissimilarity	.14	.42	***	p<.00
Exposure	.08	.11	-	P<.06
Blau	.19	.20	-	P<.12
n=575				

The findings from Figure 4 and Table 4 are mixed. The dissimilarity index in remaining districts is .42; 29 points higher than in seceding districts and indicating that remaining districts are more segregated than seceding ones. The exposure index, however, is lower in seceded districts than in remaining districts by 3 points, which indicates the probability of interacting with someone of a different race is higher in remaining districts than in seeded ones. The Blau index is the same in both categories of district. T-tests of these differences shown in Table 5 indicate that only the differences in dissimilarity and exposure are statistically significant, and that the differences in the exposure index are only significant at the p<.10 level with a p-value of .06.

Table 6. OLS Estimates of Resources and Demographics Post-Secession in Original Districts and Seceded Districts

	Original district after secession compared to non-splintered districts	Seceded districts compared to non-seceded districts
Revenue per pupil		
Total	-1,306**	2,999***
Federal	-99	-73
State	-503	760
Local	-703*	2,312**
Segregation		
Dissimilarity	0.03	-0.23***
Exposure	-0.03*	0.02
Blau	0.02	0.08

Descriptively, these findings demonstrate that new seceded districts are advantaging themselves relative to the districts that remain. Racial differences between seceded and remaining districts are almost entirely driven by the Black student population, a piece of evidence that may indicate a connection between seceding districts and white flight community impulses. Fiscally, seceding districts realize higher levels of funding per pupil, driven almost entirely by increases in local revenues that offset marginal changes in state revenues and decreases in more targeted federal revenues per pupil.

We next model these dynamics to understand the relative position of remaining and seceded districts in the wider population of school districts. Table 6 reports coefficients and significance of equation (2), and reports that remaining districts are disadvantaged relative to districts that have not been separated from. This fiscal disadvantage is 1,300 dollars per pupil and over half of that difference is driven by reductions in local per pupil revenue. Seceding districts see a

fiscal advantage compared to general districts of almost 3,000 dollars per pupil with 2,312 of that difference accounted for by increases in local revenue. In addition seceded districts see a significant reduction in segregation as measured by the dissimilarity index, presumably due to a increased heterogeneity of the student population provided by the descriptive statistics.

We can assume that this pattern will hold as districts separate themselves, but a finding of interest was that some districts were providing multiple secessions. That is, some districts were spawning multiple new districts. To understand this dynamic better, and to see if the patterns of resource and demographic distribution held steady we calculated a "years post separation" variable for 1st, 2nd, and 3rd separations These count variables were run in a model with controls for race, class, district, district size, state, region and year. These models are not comparing remaining districts to only seceded districts; rather they are comparing the effect of secession on the remaining district compared to itself. Results of the effect of the first separation on select revenue and segregation variables is presented in Table 7.

Table 7: Annualized effect of secession on remaining district (first secession)

Variable	Coefficient		p
Total revenue*	-393	*	p=.09
Federal revenue*	203	**	p<.00
State revenue*	-460	**	p<.00
Local revenue*	-136	*	p=.08
Dissimilarity	-.008	**	p<.00
Exposure	.004	**	p<.00
* - all dollar amounts are per-pupil, inflation adjusted			

The findings in Table 5 differ from the findings in the t-test comparison analysis. The total revenues for the remaining district are reduced at a rate of $393 per year, but in this model state revenue also declines annually, and at the highest rate of revenue from any source. Local revenue declines annually at a rate of only $136 per pupil and federal revenue increases by $203

per pupil. Looking at revenue amounts per year when a district has been left for the first time, it appears that – in addition to some expected loss of local revenue as property is taken out of the district – the remaining district is at some structural disadvantage vis-à-vis the state funding mechanism. Since state funding mechanisms vary widely across all 50 states, it is difficult to ascertain what that structural inequality might be, but the disadvantage is significant both statistically and substantively.

When examining the effect of a first district leaving on the remaining district in terms of segregation measures, the dissimilarity index shows a slight decline and the exposure index a slight uptick. These findings, both significant, indicate that remaining districts are slightly more integrated , possibly because the remaining student population has been rendered ore homogeneous by the loss of the seceding district's student body.

Findings from an analysis of the second secession on the remaining district are presented in Table 9.

Table 9: Annualized effect of secession on remaining district (second secession)

Variable	Coefficient		p
Total revenue*	343	-	--
Federal revenue*	-699	**	p<.00
State revenue*	754	**	p<.00
Local revenue*	289	**	p<.00
Dissimilarity	-.016	**	p<.00
Exposure	.010	**	p<.00
* - all dollar amounts are per-pupil, inflation-adjusted			

Findings in Table 9 indicate that the second secession from a district yields very different benefits than the first. The second seceding district sees no statistically significant change in

total revenue, but revenues sources shift to decreased federal revenue per pupil and increased state and local revenue per pupil per year. The segregation patterns for remaining districts remain the same as for the first secession; the dissimilarity decreases while the exposure index increases.

Taken together, these results demonstrate that seceded districts are overall wealthier, whiter and less Black than their remaining district peers. While the revenue findings from the t-tests generally conform to the coefficients reported from regression analysis, the segregation indices differ. It looks as if, in regards to remaining districts, these districts are more segregated initially, but seem to become marginally less segregated as a result of secessions out of their district.

Discussion

The growing movement towards separating or secession of districts has negative ramifications for the remaining districts. These ramifications are both demographic and fiscal. Demographically, districts remaining after a secession are descriptively less white and more Black that the districts formed from them. They are more segregated in terms of the distribution of population, but more diverse in terms of exposure to students of different backgrounds than districts that secede. Some of this dynamic may be an artifact of the relative homogeneity of the seceding district. Districts that are left behind via the creation of new school districts have fewer white students to integrate across schools, and more Black students to consider and are prevented – via Milliken – from seeking to integrate systems across school district boundaries.

Fiscally, remaining districts are poorer than the districts that secede. Although remaining districts gain in federal revenue per pupil, they have fewer resources in terms of both state and local revenues per pupil with which to operate. A district facing the secession of another district – especially if that district is the first to secede – faces a loss of almost $400 per pupil as well as additional challenges from slightly higher populations of economically disadvantaged students. While these resources seem to be recouped if a second district secedes, revenue streams are shifted. Remaining districts are also unable to make up for the lost property wealth a seceding district takes with it and therefore face a less even playing field within a post-Rodriguez environment. The funding shifts noted in our analysis imply shifts in governance as well, as local funds allow districts to more nimbly operate. It may be no surprise then that nimbler districts with fewer educational challenges to face might begin to outperform their peers, thereby perpetuating a failing schools narrative and thwarting efforts at comprehensive, equity-oriented reform. .

This cursory study raises additional questions in this description of districts remaining after secession. Yet to be examined is the relative wealth of seceded and remaining districts in terms of property wealth per pupil, as well as the relative tax effort put forth by seceded and remaining districts in terms of property tax rates, which will reveal the ease with which districts can raise funds to supplement state and federal revenue sources. Nevertheless, it is clear that the ability to secede and form new school districts exists at an intersection of Rodriguez and Milliken, in a space defined by and yet unaddressed by the court in Brown. District secession is another mechanism within a taxonomy of white resistance to integration that districts are beginning to use with increasing frequency and to the advantage of some. This ability to literally game the

system for fiscal and demographic advantage shows that the court in Brown was able to articulate a vision, but unable to define the mechanisms by which that vision would be realized, nor able to anticipate the myriad pathways school leaders would take to resist or defy accepting the burden of that vision.

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Appendix 1: List of seceded and remaining districts

District	State	Seceded from	Year
Leeds	AL	Jefferson	2003
Boaz City	AL	Marshall	2004
Trussville	AL	Jefferson	2005
Saraland City	AL	Mobile	2007
Chickasaw City	AL	Mobile	2011
Alabaster City	AL	Shelby	2012
Satsuma City	AL	Mobile	2012
Pelham City	AL	Shelby	2014
Yuma 1	CO	West Yuma	2001
Wray RD-2	CO	East Yuma	2001
Liberty J-4	CO	West Yuma	2001
Idalia RJ-3	CO	East Yuma	2001
Troy	ID	White Pine	2000
Mountain View	ID	District 241	2007
Salmon River Joint District	ID	District 242	2007
Zachary Community	LA	East Baton Rouge	2003
City of Baker	LA	East Baton Rouge	2003
Central Community	LA	East Baton Rouge	2007
Cutler Public Schools	ME	SAD 77 Cutler	2006

Machiasport Public Schools	ME	SAD 77 Cutler	2006
Whiting Public Schools	ME	SAD 77 Cutler	2006
Chebeague Island Public Schools	ME	RSU 51/MSAD 51	2007
Athens Public Schools	ME	RSU 59/MSAD 59	2013
Cherryfield Public Schools	ME	RSU 37/MSAD 37	2013
Eustis Public Schools	ME	RSU 58/MSAD 58	2013
Glenburn Public Schools	ME	RSU 26	2013
Veazie Public Schools	ME	RSU 26	2013
Dayton Public Schools	ME	RSU 23	2014
Ellsworth Public Schools	ME	RSU 24	2014
Hancock Public Schools	ME	RSU 88/MSAD 24	2014
Lamoine Public Schools	ME	RSU 24	2014
Saco Public Schools	ME	RSU 23	2014
Wiscasset Public Schools	ME	RSU 12	2014
Monroe Local	OH	Middleton City	2000
Manchester Local	OH	Adams County	2004
Tea Area School District	SD	Lennox	2003
Arlington	TN	Shelby County	2014
Bartlett	TN	Shelby County	2014
Collierville	TN	Shelby County	2014
Germantown	TN	Shelby County	2014
Lakeland	TN	Shelby County	2014
Millington	TN	Shelby County	2014
Canyons	UT	Jordan	2008
Gresham School District	WI	Shawano-Gresham	2007

Date : 4/17/2019 7:15:18 PM
From : "Eric Rowell" erowell@huntersville.org
To : "Tricia Sisson" tricia@triciasisson.com
Cc : "Janet Pierson" jpierson@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org
Subject : Fw: HEOSC Questions of CMS

From: Dashew, Elyse C. <elysec.dashew@cms.k12.nc.us>
Sent: Friday, April 12, 2019 2:43 PM
To: Amie Hutchison; tporter@huntersville.org; Bobbie Shields
Cc: Karen Bentley; Eric Rowell; Albert Desciscio; William Farber; Derek Partee; Jim Puckett; Michael Sass; Carrie Warren; Mary T. McCray; Rhonda Lennon; Ericka Ellis-Stewart; Strain, Sean C.; Clayton M. Wilcox; Jeter, Charles R.
Subject: HEOSC Questions of CMS

Members of the Huntersville Education Options Study Commission,

Please see CMS's response to the questions poised to us by the subcommittee on Partnering with CMS:

1. **Please provide an interpretation to The Municipal Concerns Act of 2018, Article II – Priority of Capital Spending in Certain Municipalities?**

As covered at the Dec. 4th, 2018 MEAC meeting (**link**), Article II of the MCA instructs the Superintendent to provide "priority points" to the municipalities of Charlotte, Davidson, and Pineville for future (post-2017 bond) capital spending. It does ***NOT*** create a moratorium for capital spending in any of the seven municipalities within Mecklenburg County.

At the April 9th Board Meeting, CMS approved a new contract for our Capital Program Management (CPM) Vendor after a 6-month RFQ process. The CPM vendor will be tasked with recommending updates and improvements to the capital needs assessment tool that CMS has used for the past 10+ years. This would include accounting for the new "prioritization points" for Charlotte, Davidson, and Pineville. Further, should the HEOSC and the Huntersville Town Board opt not to pursue a municipal charter school, the town would immediately receive said bonus points. Now that the CPM contract is finalized, we are moving forward immediately with the review of the capital needs assessment tool. We look forward to sharing more details as the work progresses.

2. **What type of scenarios would CMS propose in a partnership with the Town of Huntersville to address future capital needs for our students?**

As discussed at the Dec. 4th, 2018 MEAC meeting **(link)**, with the passage of **SL 2018-5** (SB 99 from the 2017-2018 NCGA session), North Carolina municipalities are now authorized to utilize taxing authority to pay for all items relating to schools. This new ability opens opportunities for CMS to partner with municipalities in new and innovative ways. For example, Huntersville could donate land to CMS for the construction of new schools, or Huntersville could pay for the construction of schools on property owned by CMS (e.g. the Grand Oak Elementary site). We are pleased to explore these and other exciting new ways to partner with the Town of Huntersville to address future capital needs for our students.

3. **Please provide insight into how CMS uses student assignment policy to determine where new schools are built. The goal of this question is to understand the link between student assignment policies and school site selection.**

CMS's Student Assignment Policy is defined by **Policy JCA** and its accompanying regulations (**JCA-R**) and exhibits (**JCA-E1** & **JCA-E2**). Under the Guiding Principles for Student Assignment section of Policy JCA the Board states, "*the Board will consider several factors when determining and adjusting assignment patterns. These include but are not limited to current and future population growth and potential demographic shifts, overcrowding and underutilization of facilities. Additionally, the Board will consider undertaking a comprehensive district-wide review of the Student Assignment Plan every six years, while recognizing it may be necessary to make more frequent localized changes to the assignment plan based on the aforementioned factors.*" Further, that policy code defines five unranked Student Assignment Goals:

- Provide choice and promote equitable access to varied and viable programmatic options for all children
- Maximize efficiency in the use of school facilities, transportation and other capital and operational resources to reduce overcrowding
- Reduce the number of schools with high concentrations of poor and high-needs children
- Provide school assignment options to students assigned to schools that are not meeting performance standards established by the state
- Preserve and expand schools and programs in which students are successfully achieving the mission and vision of the Board

4. **Does CMS have any existing partnerships (municipal or otherwise) that address overcrowding/capacity? If so, please tell us about it.**

As mentioned in question #2 above, the newly authorized ability for municipalities to partner in school capital funding is new to North Carolina. As such, we do not have any current partnerships in place, but are excited about the possibilities of working with our municipal partners.

5. **Would CMS be willing to work on a Student Assignment Plan in collaboration with the Town of Huntersville that would meet the future capacity needs for our students?**

While **NCGS 115C-47 (3)** tasks local school boards with the exclusive right and duty to create attendance zones within their jurisdiction, CMS always welcomes engagement from our municipal partners and constituents when we assess proposed changes. In particular, we

plan to solicit feedback as we work to update our capital needs assessment tool. For more detail, please view the Feb. 5th, 2019 MEAC meeting (**link**).

6. **How does CMS determine the construction/building cost of a new school? What is the total construction/building costs of a new school:**

(Current cost per square foot) x (Programmed building square footage) x (1.33%*) + (Land and/or Demolition) = Initial projected budget without escalation

(*- Includes Furniture, Fixtures and Equipment/Curriculum and Instruction (FF&E), Design Fees, Consultants, Permitting, Contingency, Survey, Borings, Geotechnical/Special Inspection Services, Water Taps, Moving Cost.)

We look forward to continuing to partner with this committee and all of Huntersville over the years to come.

Elyse Dashew
Vice Chair, At-Large Representative
Charlotte-Mecklenburg Board of Education
Chair, Municipal Education Advisory Committee

Date : 12/2/2019 1:57:15 PM
From : "Jackie Huffman" jhuffman@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Cc : "Janet Pierson" jpierson@huntersville.org, "Anthony Roberts" aroberts@huntersville.org
Subject : FW: Huntersville Fire Dept Financial Statements
Attachment : Fire Fin Stats 2019.pdf;

Good afternoon, Eric. Here's a copy of the Fire Department audit you requested.

Thank you

Jackie Huffman
Assistant Town Manager

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Tuesday, November 5, 2019 5:44 AM
To: Jackie Huffman <jhuffman@huntersville.org>
Subject: Re: Huntersville Fire Dept Financial Statements

Thanks, please do. I thought this was around the time of year when we would have a copy already.

On Mon, Nov 4, 2019 at 2:39 PM Jackie Huffman <jhuffman@huntersville.org> wrote:

> Good afternoon, Eric.
>
> I don't have a copy of the FY 19 Fire department financial statements. I'll be happy to forward them once I receive them.
>
> Thanks
>
> Jackie Huffman
> Assistant Town Manager
>
> **From:** Eric Rowell <ericwrowell@gmail.com>
> **Sent:** Saturday, November 2, 2019 5:01 AM
> **To:** Jackie Huffman <jhuffman@huntersville.org>
> **Subject:** Re: Huntersville Fire Dept Financial Statements
>
> Jackie,
>
> Can you please provide me a copy of the most recent HFD, Inc. audit for FY 18/19?
>
> Thank you,
>
> Eric Rowell

HUNTERSVILLE FIRE DEPARTMENT, INC.

Audited Financial Statements

June 30, 2019 and 2018

HUNTERSVILLE FIRE DEPARTMENT, INC.

Huntersville, North Carolina

Audited

Financial Statements

At

June 30, 2019 and 2018

And For The Years Then Ended

* * * * * * * *

CONTENTS

Independent Auditors' Report ..... Page 2-3

Financial Statements

Statements of Assets, Liabilities and Net Assets – Modified Cash Basis 4

Statements of Revenues, Expenses and Changes in Net Assets – Modified Cash Basis 5-6

Statements of Functional Expenses – Modified Cash Basis 7-8

Notes to Financial Statements..... 9-13

POTTER&COMPANY
CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITORS' REPORT

To the Board of Directors of
Huntersville Fire Department, Inc.
Huntersville, North Carolina

We have audited the accompanying financial statements of **Huntersville Fire Department, Inc.** (a nonprofit organization), which comprise the statements of assets, liabilities, and net assets – modified cash basis as of June 30, 2019 and 2018, and the related statements of revenue, expenses and changes in net assets – modified cash basis, and functional expenses – modified cash basis for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the modified cash basis of accounting as described in Note 2; this includes determining that the modified cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the assets, liabilities, and net assets of **Huntersville Fire Department, Inc.** as of June 30, 2019 and 2018, and its revenue, expenses, and changes in net assets for the years then ended in accordance with the modified cash basis of accounting as described in Note 2.

Basis of Accounting

We draw attention to Note 2 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to that matter.

Potter & Company, P.A.

November 4, 2019
Concord, North Carolina

HUNTERSVILLE FIRE DEPARTMENT, INC.
STATEMENTS OF ASSETS, LIABILITIES AND NET ASSETS - MODIFIED CASH BASIS
June 30, 2019 and 2018

ASSETS

	2019	2018
CURRENT ASSETS		
Cash - unrestricted	$ 2,014,714	$ 1,485,348
Firemen's Relief Fund	250,608	333,493
Total Current Assets	2,265,322	1,818,841
LONG-TERM ASSETS		
Property and Equipment		
Buildings	170,674	170,674
Leasehold improvements	63,194	44,874
Fire trucks & equipment	6,406,500	6,854,035
Furniture & equipment	127,900	126,489
Construction in progress	140,514	-
	6,908,782	7,196,072
Less: Accumulated depreciation	(4,025,139)	(3,977,248)
Property and Equipment, net	2,883,643	3,218,824
Deposits	485,000	-
Total Long-Term Assets	2,883,643	3,218,824
TOTAL ASSETS	$ 5,633,965	$ 5,037,665
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES		
Current portion of long-term debt	$ 232,930	$ 227,262
LONG TERM LIABILITIES		
Long-term debt, less current portion	639,768	872,698
TOTAL LIABILITIES	872,698	1,099,960
NET ASSETS		
Net assets without donor restrictions	4,510,659	3,604,212
Net assets with donor restrictions	250,608	333,493
Total Net Assets	4,761,267	3,937,705
TOTAL LIABILITIES AND NET ASSETS	$ 5,633,965	$ 5,037,665

The Accompanying Notes Are An Integral Part Of This Statement.

HUNTERSVILLE FIRE DEPARTMENT, INC.
STATEMENT OF REVENUES, EXPENSES AND CHANGES
IN NET ASSETS - MODIFIED CASH BASIS
For the Year Ended June 30, 2019

	Without Donor Restrictions	With Donor Restrictions	Total
REVENUE			
Town of Huntersville support	$ 3,768,411	$ -	$ 3,768,411
County support	205,998	-	205,998
State of North Carolina	-	2,703	2,703
Fundraising	49,302	-	49,302
Contributions	10,536	-	10,536
Interest income	29,823	3,312	33,135
Gain on sale of assets	150,000	-	150,000
Miscellaneous income	3,482	-	3,482
Total Revenue	4,217,552	6,015	4,223,567
Net assets released from restriction	88,900	(88,900)	-
Total Revenue and Reclassifications	4,306,452	(82,885)	4,223,567
EXPENSES			
Program	3,060,006	-	3,060,006
Management and general	339,999	-	339,999
Total Expenses	3,400,005	-	3,400,005
Increase (decrease) in Net Assets	906,447	(82,885)	823,562
Net Assets at Beginning of Period	3,604,212	333,493	3,937,705
Net Assets at End of Period	$ 4,510,659	$ 250,608	$ 4,761,267

The Accompanying Notes Are An Integral Part Of This Statement.

HUNTERSVILLE FIRE DEPARTMENT, INC.
STATEMENT OF REVENUES, EXPENSES AND CHANGES
IN NET ASSETS - MODIFIED CASH BASIS
For the Year Ended June 30, 2018

	Without Donor Restrictions	With Donor Restrictions	Total
REVENUE			
Town of Huntersville support	$ 3,395,125	$ -	$ 3,395,125
County support	194,379	-	194,379
State of North Carolina	-	52,985	52,985
Fundraising	48,391	-	48,391
Contributions	10,619	-	10,619
Interest income	10,721	1,681	12,402
Miscellaneous income	14,992	-	14,992
Total Revenue	3,674,227	54,666	3,728,893
Net assets released from restriction	-	-	-
Total Revenue and Reclassifications	3,674,227	54,666	3,728,893
EXPENSES			
Program	2,632,203	-	2,632,203
Management and general	292,467	-	292,467
Total Expenses	2,924,670	-	2,924,670
Increase in Net Assets	749,557	54,666	804,223
Net Assets at Beginning of Period	2,854,655	278,827	3,133,482
Net Assets at End of Period	$ 3,604,212	$ 333,493	$ 3,937,705

The Accompanying Notes Are An Integral Part Of This Statement.

HUNTERSVILLE FIRE DEPARTMENT, INC.
STATEMENT OF FUNCTIONAL EXPENSES - MODIFIED CASH BASIS
For The Year Ended June 30, 2019

	Program Services	Management & General	Total
Bank service charges	$ 224	$ 25	$ 249
Computer software	615	68	683
Contract services	24,674	2,741	27,415
Depreciation	451,035	50,115	501,150
Dues and subscriptions	12,656	1,406	14,062
Facilities and equipment	60,471	6,719	67,190
General supplies	24,593	2,732	27,325
Insurance	136,766	15,196	151,962
Interest expense	23,976	2,664	26,640
Medical supplies	9,363	1,040	10,403
Meetings, seminars and training	7,326	814	8,140
Miscellaneous	15,605	1,735	17,340
Office supplies	2,490	277	2,767
Payroll	1,816,141	201,793	2,017,934
Payroll taxes	139,707	15,523	155,230
Pension fund	1,170	130	1,300
Postage	16,687	1,854	18,541
Repairs and maintenance	64,204	7,134	71,338
Shipping and delivery	2,185	243	2,428
Telephone and telecommunications	1,400	155	1,555
Truck expenses	141,977	15,775	157,752
Uniforms	40,694	4,522	45,216
Utilities	66,047	7,338	73,385
Total Expenses	$ 3,060,006	$ 339,999	$ 3,400,005

The Accompanying Notes Are An Integral Part Of This Statement.

HUNTERSVILLE FIRE DEPARTMENT, INC.
STATEMENT OF FUNCTIONAL EXPENSES - MODIFIED CASH BASIS
For The Year Ended June 30, 2018

	Program Services	Management & General	Total
Bank service charges	$ 292	$ 32	$ 324
Computer software	5,590	620	6,210
Contract services	22,869	2,541	25,410
Depreciation	388,030	43,115	431,145
Dues and subscriptions	5,614	624	6,238
Facilities and equipment	97,841	10,871	108,712
General supplies	22,357	2,484	24,841
Insurance	163,750	18,194	181,944
Interest expense	21,861	2,429	24,290
Medical supplies	12,705	1,412	14,117
Meetings, seminars and training	11,297	1,255	12,552
Miscellaneous	5,824	647	6,471
Office supplies	5,146	572	5,718
Payroll	1,445,257	160,584	1,605,841
Payroll taxes	112,716	12,524	125,240
Pension fund	1,117	124	1,241
Postage	5,397	600	5,997
Repairs and maintenance	51,243	5,694	56,937
Shipping and delivery	3,148	350	3,498
Telephone and telecommunications	8,594	955	9,549
Truck expenses	160,287	17,810	178,097
Uniforms	29,854	3,317	33,171
Utilities	51,414	5,713	57,127
Total Expenses	$ 2,632,203	$ 292,467	$ 2,924,670

The Accompanying Notes Are An Integral Part Of This Statement.

NOTE 1 - NATURE OF ACTIVITIES

Huntersville Fire Department, Inc. (the "Department") is a North Carolina non-profit organization formed for the purpose of fighting fires. The Department operates in the Town of Huntersville in Mecklenburg County, North Carolina. The majority of the Department's revenues are provided by a supplemental fire district tax administered by the Town of Huntersville and Mecklenburg County, North Carolina.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Presentation

The financial statements of Huntersville Fire Department, Inc. have been prepared on the modified cash basis of accounting; consequently, revenues and related assets are recognized when received rather than when earned and expenses are recognized when paid rather than when the obligation is incurred. The Department is required to report information regarding its financial position and activities according to two classes of net assets depending on the existence and/or nature of any donor restrictions as follows: net assets without donor restrictions and net assets with donor restrictions.

Donated Materials and Services

The Department records the value of donated goods or services when there is an objective basis available to measure their value. Donated materials and equipment are reflected as contributions in the accompanying statements at their estimated fair market values at date of receipt. No amounts have been reflected in the statements for donated services as no objective basis is available to measure the value of such services. Services donated to the Department include fighting fires, management, fund-raising, and other administrative services necessary for Department operations.

Restricted and Unrestricted Support

Contributions received are recorded as support with donor restrictions or without donor restrictions depending on the existence or nature of any donor restrictions.

All contributions are considered to be available for unrestricted use unless specifically restricted by the donor. Amounts received that are designated for future period or restricted by the donor for specific purposes are reported as support with donor restrictions and thus increases that net asset class. However, if a restriction is fulfilled in the same period in which the contribution is received, the Department reports the contribution as support without donor restrictions.

Property and Equipment

Property and equipment purchased by the Department are stated at cost. Donations of property and equipment are recorded as support at their estimated fair value as established by the donor. Such donations are reported as support without donor restrictions unless the donor has restricted the donated asset to a specific purpose.

- Continued -

NOTE 2 - **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** - Continued

Expenditures for maintenance, repairs and minor renewals are charged to expense as incurred. Major renewals and betterments are capitalized. Depreciation is calculated on the straight-line and accelerated methods over the following estimated useful lives:

Building	20 years
Leasehold improvements	15 – 40 years
Fire trucks and equipment	5 – 10 years
Furniture and fixtures	5 – 10 years

Deposits

The Department made a deposit in the amount of $485,000 for a new fire truck that will be acquired during the following fiscal year.

Income Tax Status

The Department is exempt from Federal income taxes under Section 501(c)(3) of the Internal Revenue code. In addition, the Department has been classified as an organization that is not a private foundation under the Internal Revenue Code and qualifies for the 50% charitable contribution deduction for individual donors. There was no unrelated business income for the years ended June 30, 2019 and 2018.

The Department has adopted ASC 740-10 as it relates to uncertain tax positions for the years ended June 30, 2019 and 2018 and has evaluated its tax positions for all open tax years. The Department is not currently under audit nor has the Department been contacted by the Internal Revenue Service.

Based on the evaluation of the Department's tax positions, management believes all positions taken would be upheld under an examination. Therefore, no provision for the effects of uncertain tax positions has been recorded for the years ended June 30, 2019 and 2018.

Expense Allocation

The cost of providing the Department's various programs and activities have been summarized on a functional basis in the statement of activities. Expenses incurred to support the overall operations of the Department have been allocated to programs and supporting services – general management based on management's estimates of time and effort devoted to each component.

Estimates

Management uses estimates and assumptions in preparing financial statements. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosures of contingent assets and liabilities, and the reported revenues and expenses. Management believes its estimates are reasonable.

Subsequent Events

Management has evaluated subsequent events through November 4, 2019, the date the financial statements were available to be issued.

- Continued -

NOTE 3 - CHANGE IN ACCOUNTING PRINCIPLE

On August 18, 2016, the FASB issued ASU 2016-14, *Not-for-Profit Entities (Topic 958) – Presentation of Financial Statements for Not-for-Profit Entities.* The Department has adjusted the presentation of its financial statements accordingly, applying the changes retrospectively to the comparative period presented. The new standards change the following aspects of the Department's financial statements:

- Temporarily and permanently restricted net asset classes have been combined into a single net asset class called net assets with donor restrictions.
- The unrestricted net asset class has been renamed net assets without donor restrictions.
- The financial statements include a new disclosure about liquidity and availability of resources (NOTE 10).

NOTE 4 - CASH AND INVESTMENTS

The Department places its cash and cash equivalents on deposit with financial institutions in the United States. The Federal Deposit Insurance Corporation (FDIC) covers $250,000 for substantially all depository accounts.

During the year, the Department from time to time may have had amounts on deposit in excess of the insured limit. As of June 30, 2019, the Department had $1,592,641 which exceeds these insured amounts.

NOTE 5 - FIXED ASSETS

Composition of fixed assets is as follows:

	Fixed Assets July 1, 2018	Additions	Disposals	Fixed Assets June 30, 2019
Buildings	$ 170,674	$ -	$ -	$ 170,674
Leasehold improvements	44,874	18,320	-	63,194
Fire trucks and equipment	6,854,035	5,725	(453,260)	6,406,500
Furniture and fixtures	126,489	1,411	-	127,900
Construction in progress	-	140,514	-	140,514
	$ 7,196,072	$ 165,970	$ (453,260)	$ 6,908,782

Depreciation expense for the years ended June 30, 2019 and 2018 was $501,150 and $431,145, respectively.

NOTE 6 - CONCENTRATIONS

Sources of Revenue

The Department obtains a considerable portion of its unrestricted funding from the Town of Huntersville. The Town of Huntersville revenue accounted for approximately 91% of total Departmental support and revenue for each of the years ended June 30, 2019 and June 30, 2018.

- Continued -

NOTE 7 - RELATED PARTY TRANSACTIONS

All of the members of the Board of Directors are also paid volunteer fire fighters for the Department. The Department paid the members of the Board of Directors a total of $281,829 and $247,710 during the years ended June 30, 2019 and 2018, respectively, for their services as fire fighters.

A member of the Board of Directors is the owner of Irwin's Body Shop. The Department contracted with Irwin's Body Shop for repairs to fire trucks. The Department paid Irwin's Body Shop a total of $1,686 and $991 during the years ended June 30, 2019 and 2018, respectively, for fire truck repairs.

NOTE 8 - DONOR RESTRICTED NET ASSETS

Firemen's Relief Fund

Amounts held by the Department have been restricted for the Firemen's Relief Fund, which is administered by the North Carolina Firemen's Association. This fund is used to support injured fire fighters in times of need. The balance in these accounts at June 30, 2019 and 2018 totaled $250,608 and $333,493, respectively.

NOTE 9 - LONG-TERM DEBT

	2019	2018
Note payable with First Community Bank in monthly installments of $4,733, including interest at 2.55%, through June 2023. The note is secured by fire trucks and equipment.	$ 214,733	$ 265,355
Note payable with Local Government Federal Credit Union in monthly installments of $7,634, including interest at 2.750%, through October 2024. The note is secured by fire trucks and equipment.	453,888	531,842
Note payable with Local Government Federal Credit Union in annual installments of $105,498, including interest at 2.250%, through November 2020. The note is secured by equipment.	204,077	302,763
	872,698	1,099,960
Less: Current Portion	(232,930)	(227,262)
Long-Term Debt	$ 639,768	$ 872,698

- Continued -

NOTE 9 - **LONG-TERM DEBT** - Continued

Required principal payments on long-term debt are as follows:

Year Ending		Amount
2020	$	232,930
2021		238,793
2022		139,292
2023		141,898
2024		89,424
Thereafter		30,361
Total	$	872,698

Interest expense for the years ended June 30, 2019 and 2018 was $26,640 and $24,290, respectively.

NOTE 10 - **LIQUIDITY AND AVAILABILITY**

		2019		2018
Total financial assets	$	2,265,322	$	1,818,841
Donor imposed restrictions		(250,608)		(333,493)
Financial assets available to meet cash needs for general expenditures within one year	$	2,014,714	$	1,485,348

The Department receives the majority of its funding from the Town of Huntersville on a quarterly basis, so income is consistent and reliable. This ensures that necessary funds, such as payroll and other monthly obligations, will be available when due. The Department manages its liquidity and reserves following these guiding principles: operating within a prudent range of financial soundness and stability and maintaining adequate liquid assets to fund near-term operating needs. The Department forecasts its future cash flows and monitors its liquidity on an ongoing basis.

NOTE 11 - **RECLASSIFICATIONS**

Certain accounts have been reclassified to conform with the current year financial statement presentation. See NOTE 3.

Date : 1/28/2019 6:59:28 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "HEOSC" HEOSC@huntersville.org
Subject : FW: Huntersville Presentation PowerPoint
Attachment : Charter School Overview.ppt;image001.png;

Attached is Mr. Machado's PowerPoint from the January 28 meeting.

From: Anthony Roberts
Sent: Monday, January 28, 2019 11:53 AM
To: Angela Beeker <abeeker@huntersville.org>; Jackie Huffman <jhuffman@huntersville.org>; Joseph Shook <jshook@huntersville.org>; Janet Pierson <jpierson@huntersville.org>
Subject: FW: Huntersville Presentation PowerPoint

This is for tonight. Load it on agenda for tonight and place on website. Thanks.

Ant

From: Dave Machado <Dave.Machado@dpi.nc.gov>
Sent: Monday, January 28, 2019 9:45 AM
To: Anthony Roberts <aroberts@huntersville.org>
Subject: FW: Huntersville Presentation PowerPoint

Power point for tonight. Let me know if there are other topics you think I should discuss. Thx

Dave Machado
Director of Office of Charter Schools
6303 Mail Service Center
Raleigh, NC 27699-6303
dave.machado@dpi.nc.gov
(P) 919-807-3490
(F) 919-807-3496

Visit us on the web at www.ncpublicschools.org. All e-mail correspondence to and from this address is subject to the North Carolina Public Records Law, which may result in monitoring and disclosure to third parties, including law enforcement.

Visit us on the web at www.ncpublicschools.org. All e-mail correspondence to and from this address is subject to the North Carolina Public Records Law, which may result in monitoring and disclosure to third parties, including law enforcement.

Date : 6/3/2019 6:37:57 AM
From : "Karen Bentley" kbentley@huntersville.org
To : "John Aneralla" janeralla@huntersville.org, "HEOSC" HEOSC@huntersville.org, "Albert Desciscio" adesciscio@huntersville.org
Subject : Fw: LEA Legislation
Attachment : image003.png;image004.jpg;image005.jpg;Outlook-Image resu.png;

fyi...

From: Kurt Naas <knaas@cornelius.org>
Sent: Wednesday, May 29, 2019 7:36 PM
To: joaniebaker.bvm; bush18910@gmail.com; Pappas, Richard; Tricia Sisson; Dave Mancuso; jhiggins119@gmail.com
Cc: Andrew Grant; Jim Puckett; Wayne Herron; Karen Bentley
Subject: Fw: LEA Legislation

Team- very informative legal brief from Sen Marcus' office re: new LEA.

Kurt Naas
Town Commissioner
Cornelius, N.C.

Email correspondence to and from this sender is subject to the NC Public Records Law and may be disclosed to third parties.

From: Sen. Natasha Marcus <Natasha.Marcus@ncleg.net>
Sent: Wednesday, May 29, 2019 12:51 PM
To: Kurt Naas
Cc: Sen. Vickie Sawyer; Woody T. Washam; Andrew Grant
Subject: RE: LEA Legislation

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello again,

I got a reply from legislative staff. It's long and will likely lead to needing more research, but it's a start. Here are his answers (included after he restates each of Commissioner Naas's questions):

You asked the Legislative Analysis Division to provide you with information about how to create a new school district (LEA). I have provided responses to the specific questions below. Additionally, I have attached the final report from the Joint Legislative Study Committee on the Division of Local School Administrative Units (2018), which provides additional information on this issue.

Is there existing legislation that addresses forming a new LEA?

There is a statutory process for merging LEAs, but there is not currently a statutory process for creating new LEAs. In order to create a new LEA, new legislation would have to be enacted. However, while it would not technically be a new LEA, S.L. 2018-3 allows certain municipalities in North Carolina (including Cornelius) to create and operate their own charter schools. The law allows the city to give enrollment priority to residents of the city--which is different from other charter schools--and therefore would be analogous to creating a new district.

Is there (relatively) recent legal precedent?

There are relatively recent examples of districts merging (such as the merger of Cleveland County, Shelby City, and Kings Mountain in 2004), but there are no recent examples of the creation of new LEAs. The last city system to be authorized was in 1957 (the Madison-Mayodan City Administrative Unit, in Rockingham County), though it later merged back into the county system.

In terms of legal precedent outside of North Carolina, the primary legal issue that has come up relates to racial discrimination. Most recently, the 11th Circuit Court of Appeals prohibited the formation of a new city system in Gardendale, Alabama. In that case, the district had been under a desegregation order, and the court found that (i) the new district was being created for a racially discriminatory purpose and (ii) Gardendale failed to show that the new district would not impede the implementation of the existing desegregation order. While this decision is not binding in North Carolina, which is in the 4th Circuit, the decision relied on several Supreme Court decisions that do bind actions in this State. The 11th Circuit relied heavily (though not exclusively) on the fact that Jefferson County is still under a desegregation order (which Charlotte-Mecklenburg Schools are not), so that could also impact a decision made in North Carolina. For more information, see

Stout v. Jefferson County Board of Education (2018).

I presume new legislation would be needed to address specifics. If the new LEA were all within one county, would this be a local bill or statewide?

State funds are used to operate local school administrative units, including a special central office allotment for each LEA's central office. Because the creation of a new LEA would require additional State funds to implement the bill, the act would likely need to be filed as a public, rather than local act.

What would this legislation entail?

The legislation would need to at least address the following questions:

- Should a referendum be required? If so, who would get to vote on the question?
- How should the new district be governed?
- Who would create and approve the transition plan?
- Should there be an interim board?
- Who should be on the interim board?
- What happens to the interim board on the official date of the new system?
- What authority should the interim board be given?
- How should the permanent board be constituted?
- How much time is needed to transition?

I've heard breaking off a new LEA involves dissolution of the existing one and reconstituting the two separate entities. Is this correct?

Not necessarily--this dissolution and reconstitution usually takes place with mergers, but it is not necessary with the creation of a new LEA out of a portion of an existing LEA. Boundaries could be redrawn and property could be transferred without dissolving the existing district. Depending on the structure of the existing board, however, individual board members may no longer be qualified to serve if they live outside the boundaries of the electoral district.

Politics aside, what legal barriers or issues should the Commission be aware of?

Other that what has been referenced above, at least the following issues should be considered:

- Should all functions be separated, or should some functions be shared (i.e., administrative offices, building/vehicle maintenance shops, and motor fleet parking)?
- Which LEA gets which facility?
- Centralized or decentralized transportation services?
- How to handle existing lawsuits?
- How should specialty schools such as magnet schools and cooperative innovative high schools be handled?
- Multiple insurance contracts within each school district to cover property and liability exposures could lead to higher insurance costs
- There may be potential inefficiencies in school nutrition program
- Ensuring cyber security during and after the transition
- Employee contracts that extend beyond the transition

Sen. Natasha Marcus

From: Kurt Naas <knaas@cornelius.org>
Sent: Tuesday, May 07, 2019 5:15 PM
To: Sen. Natasha Marcus <Natasha.Marcus@ncleg.net>
Cc: Sen. Vickie Sawyer <Vickie.Sawyer@ncleg.net>; Woody T. Washam <wtwasham@cornelius.org>; Andrew Grant <Agrant@cornelius.org>; jhiggins119@gmail.com
Subject: Re: LEA Legislation

Thank you, Sen Marcus!

Kurt Naas
Town Commissioner
Cornelius, N.C.

Email correspondence to and from this sender is subject to the NC Public Records Law and may be disclosed to third parties.

From: Sen. Natasha Marcus <Natasha.Marcus@ncleg.net>
Sent: Tuesday, May 7, 2019 10:10 AM
To: Kurt Naas
Cc: Sen. Vickie Sawyer; Woody T. Washam; Andrew Grant; jhiggins119@gmail.com
Subject: RE: LEA Legislation

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Kurt,
I just copied you on an email to legislative staff, requesting research help.
I expect they will reply to us soon.
Thank you.

Senator Natasha Marcus
NC Senate District 41
300 N. Salisbury Street, Rm. 519
Raleigh, NC 27603-5925
Natasha.Marcus@ncleg.net
Office: (919) 715 -3050
Sign up for our newsletter: https://bit.ly/2RWjJEx

From: Kurt Naas <knaas@cornelius.org>
Sent: Tuesday, May 07, 2019 9:15 AM
To: Sen. Natasha Marcus <Natasha.Marcus@ncleg.net>
Cc: Sen. Vickie Sawyer <Vickie.Sawyer@ncleg.net>; Woody T. Washam <wtwasham@cornelius.org>; Andrew Grant <Agrant@cornelius.org>; jhiggins119@gmail.com
Subject: LEA Legislation

Hello Natasha-

I serve on the Cornelius Educational Options Commission (CEOSC) and have the action item of determining the legal/legislative steps required to form a new LEA. The Commission has several questions and I am wondering if your legislative staff might be able to help. Specifically:

> Is there existing legislation that addresses forming a new LEA?

> Is there (relatively) recent legal precedent?

> I presume new legislation would be needed to address specifics. If the new LEA were all within one county, would this be a local bill or statewide?

> What would this legislation entail? I've heard breaking off a new LEA involves dissolution of the existing one and reconstituting the two separate entities. Is this correct?

> Politics aside, what legal barriers or issues should the Commission be aware of?

Please let me know if you are able to help, and don't hesitate to contact me with any further questions.

Regards,

Kurt Naas
Town Commissioner
Cornelius, N.C.

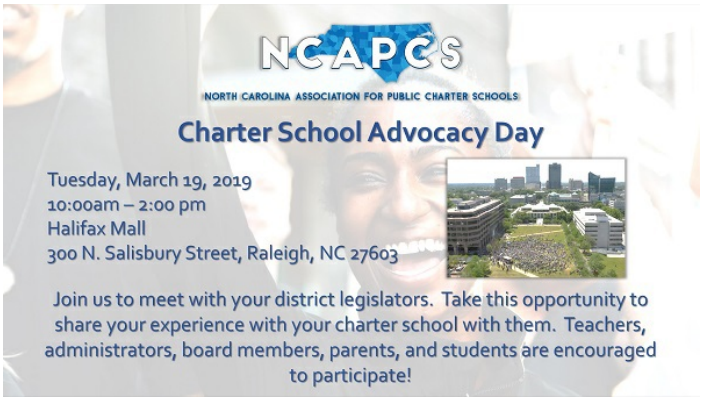
Date : 2/20/2019 7:28:27 AM
From : "Karen Bentley" kbentley@huntersville.org
To : "HEOSC" HEOSC@huntersville.org, "Albert Desciscio" adesciscio@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "John Aneralla" janeralla@huntersville.org, "Melinda Bales" mbales@huntersville.org
Subject : Fw: Legislative Update 02.15

I will continue to forward these emails to you all so that we can remain abreast of legislation that may impact our analysis of the Charter school option we are assessing.

From: Rhonda Dillingham <rhonda@ncpubliccharters.org>
Sent: Friday, February 15, 2019 4:50:45 PM
To: kwbmontana@msn.com
Subject: Legislative Update 02.15

NCAPCS

NORTH CAROLINA ASSOCIATION FOR PUBLIC CHARTER SCHOOLS

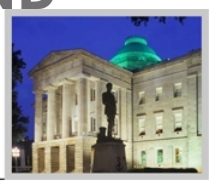


We invite charter school teachers, administrators, board members, parents, and students to help us create a more purposeful voice against reinstating the charter school cap in our state.

Charter School Advocacy Day

KILPATRICK TOWNSEND

NORTH CAROLINA
General Assembly Update



Legislature Still Ramping Up

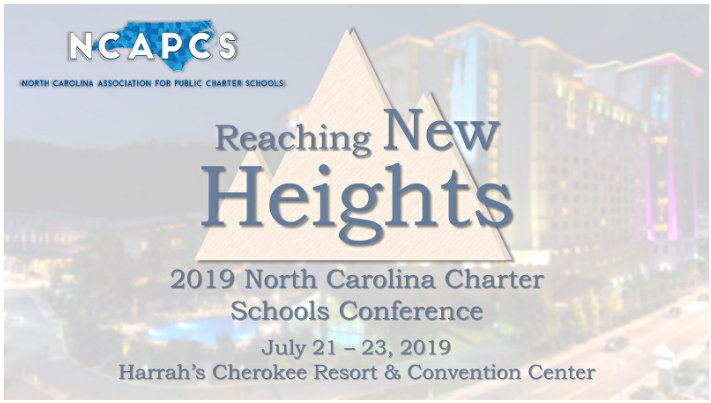
It was another fairly quiet week at the General Assembly in terms of committee work and floor votes. Several committees met, but most of the bills considered were non-controversial local bills. The House took a final vote on Wednesday inviting

Governor Cooper to deliver his “State of the State” address. The address will be given in a joint legislative session on Monday, February 25, at 7:00 p.m. The number of bill filings continue to grow and as of Thursday afternoon, 88 bills had been filed in the House and 73 had been filed in the Senate. We expect the pace of session to pick up over the coming weeks with more committee meetings and floor work as more bills are filed. Appropriations sub-committees will also be meeting over the next couple of weeks to go over the budget process and hear presentations from respective agencies prior to the release of the Governor’s budget.

Read More

Relevant Education Bills

- **School Construction**
  - § S5 (Passed through Senate Appropriations Committee, will be heard in Senate Rules next week)
- **School Safety (Bills filed this week; all will be included in the budget)**
  - § H74 – 2019 School Safety Grants Program
    - · We are aware that charters were not included in initial filing under school safety equipment as they just used the same language from last year. This is okay – this is just place holder bill and we will continue to work to ensure budget language includes charters. Have already talked to Rep. Torbett and he is on board with including charters.
  - § H75 – School Mental Health Screening Study
  - § H76 – School Safety Omnibus
- **New term for public schools defined in statute (Filed this week)**
  - § H57 – Create Term for Public Schools & Codify NCVPS
    - · This is intended to be positive legislation to ensure that Charters do not fall through the cracks on good legislation



Attendee registration is now available for our 2019 conference! Click the link below to see this year's special offers.

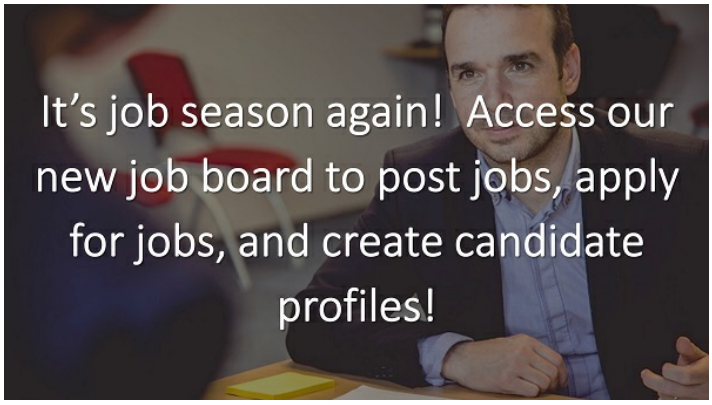
2019 NCAPCS Conference Attendees

There's still two weeks left to submit your proposal!Presentation proposals are due March 1.

2019 NCAPCS Conference Presenters

Sponsors, more than half our tables have been taken for the conferenece! We normally reach this level of occupancy in April. Get your table soon before they run out!

2019 NCAPCS Conference Sponsors



NCAPCS Job Board

Thank you for supporting North Carolina's charter schools.

Unsubscribe

This message was sent to **kwbmontana@msn.com** from **rhonda@ncpubliccharters.org**

Rhonda Dillingham
North Carolina Association for Public Charter Schools
P.O. Box 4877
Asheboro, NC 27204

iContact
TRY IT FOR FREE

Date : 3/20/2019 12:46:24 PM
From : "Karen Bentley" kbentley@huntersville.org
To : "HEOSC" HEOSC@huntersville.org, "Albert Desciscio" adesciscio@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "John Aneralla" janeralla@huntersville.org, "Melinda Bales" mbales@huntersville.org
Subject : Fw: Legislative Update 03.16

Thought you all might like to see this legislative update from NCAPCS.

Here is the status of the bill filed to reverse H514: It has been referred to the House Rules Committee, which means it likely will go nowhere.

Bill: HB229 Sponsors: Alexander, K. (D107); Autry (D100); Martin (D34); Hawkins (D31)
Title: REPEAL MUNICIPAL CHARTER SCHOOLS
Summary: An Act to Repeal Legislation Permitting Municipalities to Operate Charter Schools.
Status: 03/04/2019 – House Committee On Rules, Calendar, and Operations of the House
History: 02/27/2019—H Filed in the House. 03/04/2019—H Passed 1st Reading. 03/04/2019—H Referred To House Committee On Rules, Calendar, and Operations of the House

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NCAPCS

NORTH CAROLINA ASSOCIATION FOR PUBLIC CHARTER SCHOOLS

KILPATRICK TOWNSEND

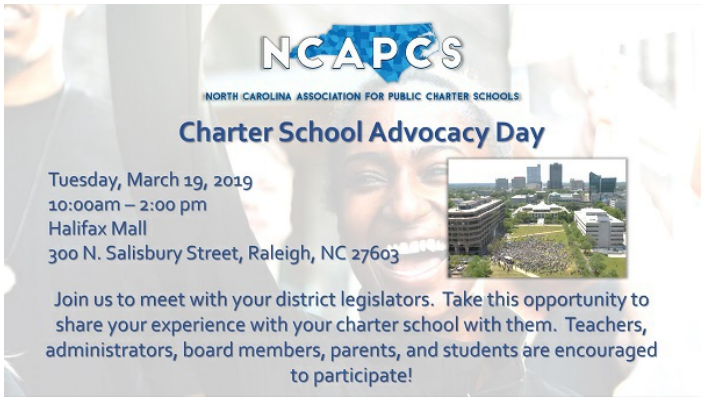
NORTH CAROLINA
General Assembly Update

The Long Road to Becoming a Law

As of Thursday afternoon, 370 bills have been filed in the House and 289 have been filed in the Senate. Those numbers will continue to grow up until the bill filing deadlines in April. However, the majority of those bills will never make it past introduction. This op-ed does a good job at explaining the legislative process in North Carolina and what bills have enough muster to make it across the finish line.

See the full update

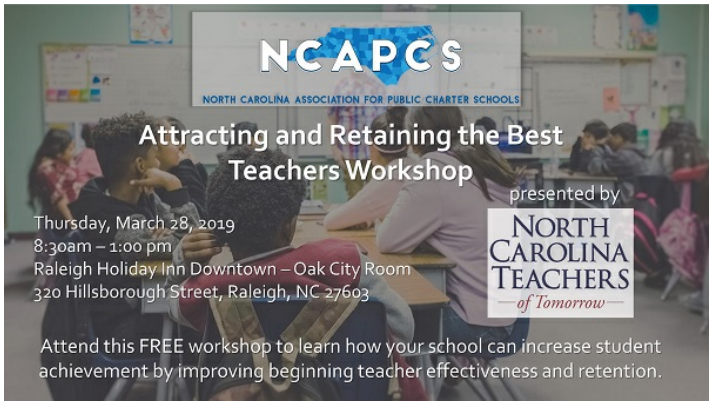
Relevant Bills



We invite charter school teachers, administrators, board members, parents, and students to help us create a more purposeful voice against reinstating the charter school cap in our state.

Charter School Advocacy Day

See list of upcoming events!



The Attracting and Retaining the Best Teachers Workshop, presented by North Carolina Teachers of Tomorrow, will inform your school's administrators and board members on how they can implement teacher licensing and early career support at their school. This FREE workshop will take place **Thursday, March 28, 8:30am-1:00pm at The Holiday Inn Downtown Raleigh**. Attendees will receive a 25% off discount code for our conference.

Attracting and Retaining the Best Teachers Workshop

Attendee registration is now available for our 2019 conference!

Click the link below to see this year's special offers. Early Bird registration ends **April 30**

2019 NCAPCS Conference Attendees

Sponsors, 75% our sponsorships have been taken for the conferenece! We normally reach this level of occupancy in May. Get your table before they run out!

2019 NCAPCS Conference Sponsors

Thank you for supporting North Carolina's charter schools.

Unsubscribe

This message was sent to **kwbmontana@msn.com** from **rhonda@ncpubliccharters.org**

Rhonda Dillingham
North Carolina Association for Public Charter Schools
P.O. Box 4877
Asheboro, NC 27204

iContact
TRY IT FOR FREE

Date : 1/30/2019 7:51:00 AM
From : "Janet Pierson" jpierson@huntersville.org
To : "HEOSC" HEOSC@huntersville.org
Subject : FW: MEAC 1.15.19 Materials
Attachment : Utilization by School (FINAL 110718).pdf;ATT00001.htm;LW NCSBA MEAC.pptx;ATT00002.htm;Municipal Concerns Act Report (FINAL Nov 08 18).pdf;ATT00003.htm;School Enrollment by Municipality (FINAL 110718).pdf;ATT00004.htm;

From: Anthony Roberts <aroberts@huntersville.org>
Sent: Tuesday, January 29, 2019 8:38 PM
To: Janet Pierson <jpierson@huntersville.org>
Subject: Fwd: MEAC 1.15.19 Materials

Send to HEOSC please.

Anthony Roberts,
Town Manager

Begin forwarded message:

> **From:** "Melinda Bales" <mbales@huntersville.org>
> **To:** "Karen Bentley" <kbentley@huntersville.org>
> **Cc:** "Angela Beeker" <abeeker@huntersville.org>, "Anthony Roberts" <aroberts@huntersville.org>, "Jackie Huffman" <jhuffman@huntersville.org>
> **Subject: FW: MEAC 1.15.19 Materials**
>
> Karen-
>
> I wanted to forward to you the information from the last MEAC meeting.
>
> If you have any questions, please let me know.
> Melinda
>
> ---
>
> **From:** "Jeter, Charles R." <charlesr.jeter@cms.k12.nc.us>
> **Date:** Tuesday, January 15, 2019 at 1:20 PM
> **To:** "lmayfield@charlottenc.gov" <lmayfield@charlottenc.gov>, 'Mike Miltich' <mmiltich@cornelius.org>, "amichael@townofdavidson.org" <amichael@townofdavidson.org>, Melinda Bales <mbales@huntersville.org>, "susan.rodriguez-mcdowell@mecklenburgcountync.gov" <susan.rodriguez-mcdowell@mecklenburgcountync.gov>, 'Jeff Miller' <jmiller@matthewsnc.gov>, "jmaxim@pinevillenc.gov" <jmaxim@pinevillenc.gov>, "mhmickey1936@gmail.com" <mhmickey1936@gmail.com>
> **Cc:** "Dashew, Elyse C." <elysec.dashew@cms.k12.nc.us>, Ericka Ellis-Stewart <ericka.ellis-stewart@cms.k12.nc.us>, "Strain, Sean C." <seanc.strain@cms.k12.nc.us>, "Blakeney, Andrea S." <andreas.blakeney@cms.k12.nc.us>, "Laura L. Francisco" <laural.francisco@cms.k12.nc.us>, "Tracy O. Russ" <tracyo.russ@cms.k12.nc.us>, "Craven-Howell, Akeshia E." <ae.craven-howell@cms.k12.nc.us>, "Rorie, Dennis" <dennis1.rorie@cms.k12.nc.us>
> **Subject:** MEAC 1.15.19 Materials
>
> Members of the MEAC,
>
> Attached and/or hyperlinked are the following documents that we're presented / discussed at today's meeting:
>
> - Leanne Winner's presentation on Education Funding in NC (*LW NCSBA MEAC*)
> - MCA Report (*Municipal Concerns Act Report Final Nov 8 18*)
> - MCA Report Supporting Documentation:
>   - School Enrollment by Municipality
>   - Utilization by School
> - CMS Policies on Student Assignment:
>   - **JCA** (link here)
>   - **JCA – E** (link here)
>   - **JCA – E2** (link here)
>   - **JCA – R** (link here)
>
> As always, should you have any questions or need any additional ifnormation, please do not hesitate to contact Yvette Blakeney or myself. We look forward to seeing all of you on **Feb. 5th** from **10:00 – 12:00pm** at **Matthews Town Hall**.
>
> Sincerely,

Charles Jeter
Government Relations Coordinator
& Policy Administrator
Charlotte-Mecklenburg Schools
704-400-8031 (cell)
980-344-7508 (office)
www.cms.k12.nc.us

Schools	School Level	School Location by Municipality	2018-19 20th Day Enrollment	Planned Enrollment (20 students per bldg classroom)	20th Day Enrollment to Planned Enrollment Ratio	Classroom Teachers	Building Classrooms (not including mobile units and accessory buildings)	Building Classrooms (including in-service mobile units and accessory buildings)	Classroom Utilization (Classroom Teachers/Bldg Classrooms)	Classroom Utilization (Classroom Teachers/Bldg Classrooms + Mobile Units + Accessory Buildings)	Cafeteria Square Footage per Student (cafeteria square feet * 3 turns / students enrolled)	Delta between Cafeteria Square Feet per Student and DPI Guidance (12 ft^2 / student)
Elementary Schools												
Albemarle Road	ES	Charlotte	885	840	1.05	49	42	78	1.17	0.63	8.41	(3.59)
Allenbrook	ES	Charlotte	282	420	0.67	19	21	32	0.90	0.59	48.30	36.30
Bain	ES	Mint Hill	940	780	1.21	48	39	59	1.23	0.81	18.88	6.88
Ballantyne	ES	Charlotte	879	780	1.13	42	39	44	1.08	0.95	13.33	1.33
Barnette	ES	Huntersville	762	780	0.98	40	39	45	1.03	0.89	12.49	0.49
Barringer	ES	Charlotte	510	720	0.71	35.5	36	40	0.99	0.89	23.76	11.76
Berewick	ES	Charlotte	831	780	1.07	45	39	41	1.15	1.10	10.66	(1.34)
Beverly Woods	ES	Charlotte	819	760	1.08	42	38	44	1.11	0.95	12.45	0.45
Billingsville / Costwold (Billingsville Campus)	ES	Charlotte	463	700	0.66	32	35	37	0.91	0.86	25.48	13.48
Blythe	ES	Huntersville	1010	1000	1.01	58	50	63	1.16	0.92	16.11	4.11
Briarwood	ES	Charlotte	719	560	1.28	44.5	28	48	1.59	0.93	16.27	4.27
Bruns Avenue Academy	ES	Charlotte	345	780	0.44	28	39	53	0.72	0.53	38.85	26.85
Chantilly K-6	ES	Charlotte	301	360	0.84	19	18	28	1.06	0.68	15.97	3.97
Clear Creek	ES	Charlotte	515	600	0.86	26.5	30	39	0.88	0.68	21.20	9.20
Cornelius	ES	Cornelius	648	780	0.83	32	39	41	0.82	0.78	21.76	9.76
Billingsville / Costwold (Cotswold Campus)	ES	Charlotte	491	640	0.77	28	32	39	0.88	0.72	18.62	6.62
Croft Community	ES	Charlotte	508	780	0.65	33.5	39	39	0.86	0.86	22.91	10.91
Crown Point	ES	Matthews	579	740	0.78	30	37	39	0.81	0.77	10.98	(1.02)
David Cox	ES	Charlotte	660	740	0.89	38.5	37	47	1.04	0.82	11.45	(0.55)
Davidson	ES	Davidson	690	640	1.08	35.3	32	36	1.10	0.98	16.97	4.97
Devonshire	ES	Charlotte	631	640	0.99	39	32	40	1.22	0.98	20.38	8.38
Dilworth (Latta Campus 3-5)	ES	Charlotte	367	560	0.66	22	28	30	0.79	0.73	26.47	14.47
Dilworth (Sedgefield Campus K-2)	ES	Charlotte	311	720	0.43	26.55	36	42	0.74	0.63	25.85	13.85
Dorothy Vaughan Academy of Tech	ES	Charlotte	425	480	0.89	26	24	24	1.08	1.08	28.92	16.92
Eastover	ES	Charlotte	444	520	0.85	23.5	26	26	0.90	0.90	12.26	0.26
Elizabeth Lane	ES	Matthews	1076	700	1.54	53.8	35	50	1.54	1.08	9.68	(2.32)
Elizabeth Traditional	ES	Charlotte	507	520	0.98	27.5	26	26	1.06	1.06	13.49	1.49
Elon Park	ES	Charlotte	1085	780	1.39	53.5	39	54	1.37	0.99	6.83	(5.17)
Endhaven	ES	Charlotte	716	700	1.02	40	35	38	1.14	1.05	11.02	(0.98)
First Ward	ES	Charlotte	650	760	0.86	40.05	38	40	1.05	1.00	18.48	6.48

Schools	School Level	School Location by Municipality	2018-19 20th Day Enrollment	Planned Enrollment (20 students per bldg classroom)	20th Day Enrollment to Planned Enrollment Ratio	Classroom Teachers	Building Classrooms (not including mobile units and accessory buildings)	Building Classrooms (including in-service mobile units and accessory buildings)	Classroom Utilization (Classroom Teachers/Bldg Classrooms)	Classroom Utilization (Classroom Teachers/Bldg Classrooms + Mobile Units + Accessory Buildings)	Cafeteria Square Footage per Student (cafeteria square feet * 3 turns / students enrolled)	Delta between Cafeteria Square Feet per Student and DPI Guidance (12 ft^2 / student)
Governor's Village STEM (K-4)	ES	Charlotte	1072	1060	1.01	67.5	53	63	1.27	1.07	15.41	3.41
Grand Oak	ES	Huntersville	574	780	0.74	31	39	39	0.79	0.79	14.63	2.63
Greenway Park	ES	Charlotte	545	740	0.74	35	37	40	0.95	0.88	16.31	4.31
Hawk Ridge	ES	Charlotte	874	680	1.29	45	34	45	1.32	1.00	15.38	3.38
Hickory Grove	ES	Charlotte	554	720	0.77	42	36	62	1.17	0.68	20.74	8.74
Hidden Valley	ES	Charlotte	873	780	1.12	51.5	39	66	1.32	0.78	14.78	2.78
Highland Creek	ES	Charlotte	596	780	0.76	32	39	39	0.82	0.82	20.93	8.93
Highland Mill K-6	ES	Charlotte	251	300	0.84	17.5	15	25	1.17	0.70	23.24	11.24
Highland Renaissance	ES	Charlotte	394	720	0.55	29	36	36	0.81	0.81	30.83	18.83
Hornets Nest	ES	Charlotte	623	720	0.87	38	36	39	1.06	0.97	8.00	(4.00)
Huntersville	ES	Huntersville	794	740	1.07	44	37	47	1.19	0.94	12.85	0.85
Huntingtowne Farms	ES	Charlotte	784	740	1.06	45	37	55	1.22	0.82	6.59	(5.41)
Idlewild	ES	Charlotte	977	780	1.25	60	39	62	1.54	0.97	8.51	(3.49)
Irwin Avenue	ES	Charlotte	379	740	0.51	22	37	37	0.59	0.59	26.35	14.35
J. H. Gunn	ES	Charlotte	731	700	1.04	42	35	47	1.20	0.89	12.72	0.72
J.V. Washam	ES	Cornelius	1119	780	1.43	54	39	53	1.38	1.02	11.15	(0.85)
Joseph W. Grier	ES	Charlotte	795	700	1.14	50	35	52	1.43	0.96	13.30	1.30
Lake Wylie	ES	Charlotte	626	780	0.80	41	39	45	1.05	0.91	10.52	(1.48)
Lansdowne	ES	Charlotte	560	640	0.88	33	32	36	1.03	0.92	19.22	7.22
Lawrence Orr	ES	Charlotte	696	1100	0.63	54.5	55	55	0.99	0.99	18.38	6.38
Lebanon Road	ES	Mint Hill	711	720	0.99	45	36	50	1.25	0.90	11.82	(0.18)
Long Creek	ES	Huntersville	504	780	0.65	32.5	39	39	0.83	0.83	17.35	5.35
Mallard Creek	ES	Charlotte	611	800	0.76	33	40	43	0.83	0.77	18.15	6.15
Matthews	ES	Matthews	1017	800	1.27	53.5	40	52	1.34	1.03	12.39	0.39
McAlpine	ES	Charlotte	516	700	0.74	32	35	35	0.91	0.91	29.08	17.08
McKee Road	ES	Charlotte	554	620	0.89	29	31	31	0.94	0.94	12.38	0.38
Merry Oaks	ES	Charlotte	521	840	0.62	37	42	54	0.88	0.69	22.11	10.11
Montclaire	ES	Charlotte	441	480	0.92	29.5	24	38	1.23	0.78	19.31	7.31
Myers Park Traditional	ES	Charlotte	660	740	0.89	35	37	37	0.95	0.95	17.73	5.73
Nations Ford	ES	Charlotte	776	780	0.99	47.5	39	47	1.22	1.01	13.24	1.24
Newell	ES	Charlotte	774	780	0.99	45	39	49	1.15	0.92	13.17	1.17

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Oakdale	ES	Charlotte	597	700	0.85	33.5	35	40	0.96	0.84	16.59	4.59
Oakhurst STEAM	ES	Charlotte	640	740	0.86	38	37	37	1.03	1.03	19.19	7.19
Olde Providence	ES	Charlotte	744	640	1.16	37	32	39	1.16	0.95	8.34	(3.66)
Palisades Park	ES	Charlotte	770	780	0.99	40	39	39	1.03	1.03	10.39	(1.61)
Park Road K-6	ES	Charlotte	446	400	1.12	26	20	40	1.30	0.65	14.75	2.75
Parkside	ES	Charlotte	349	780	0.45	21	39	39	0.54	0.54	22.92	10.92
Paw Creek	ES	Charlotte	639	740	0.86	42	37	44	1.14	0.95	15.12	3.12
Pineville	ES	Pineville	771	780	0.99	41	39	47	1.05	0.87	13.05	1.05
Pinewood	ES	Charlotte	444	700	0.63	33.5	35	35	0.96	0.96	26.66	14.66
Piney Grove	ES	Charlotte	784	760	1.03	53	38	56	1.39	0.95	14.90	2.90
Polo Ridge	ES	Charlotte	976	780	1.25	50	39	49	1.28	1.02	7.92	(4.08)
Providence Spring	ES	Charlotte	981	720	1.36	50	36	44	1.39	1.14	11.51	(0.49)
Rama Road	ES	Charlotte	537	780	0.69	39	39	46	1.00	0.85	18.20	6.20
Reedy Creek	ES	Charlotte	787	800	0.98	46	40	49	1.15	0.94	17.01	5.01
Reid Park	ES	Charlotte	418	700	0.60	29	35	46	0.83	0.63	16.74	4.74
River Gate	ES	Charlotte	769	780	0.99	37.5	39	39	0.96	0.96	10.76	(1.24)
River Oaks Academy	ES	Charlotte	540	780	0.69	36	39	39	0.92	0.92	21.82	9.82
Selwyn	ES	Charlotte	814	500	1.63	42	25	43	1.68	0.98	13.51	1.51
Shamrock Gardens	ES	Charlotte	487	600	0.81	29	30	30	0.97	0.97	30.10	18.10
Sharon	ES	Charlotte	898	560	1.60	45	28	40	1.61	1.13	6.64	(5.36)
Smithfield	ES	Charlotte	636	720	0.88	37	36	38	1.03	0.97	13.98	1.98
Starmount Academy of Excellence	ES	Charlotte	445	600	0.74	28.5	30	32	0.95	0.89	13.67	1.67
Statesville Road	ES	Charlotte	586	780	0.75	33	39	39	0.85	0.85	17.81	5.81
Steele Creek	ES	Charlotte	712	660	1.08	39.5	33	44	1.20	0.90	7.06	(4.94)
Sterling	ES	Charlotte	630	720	0.88	40	36	44	1.11	0.91	16.55	4.55
Stoney Creek	ES	Charlotte	729	780	0.93	43	39	46	1.10	0.93	16.18	4.18
Torrence Creek	ES	Huntersville	772	700	1.10	45	35	45	1.29	1.00	12.38	0.38
Trillium Springs Montessori PK-6	ES	Huntersville	154	240	0.64	11.5	12	12	0.96	0.96	76.11	64.11
Tuckaseegee	ES	Charlotte	673	700	0.96	40	35	47	1.14	0.85	16.84	4.84
University Meadows	ES	Charlotte	626	740	0.85	42	37	54	1.14	0.78	10.02	(1.98)
University Park	ES	Charlotte	433	680	0.64	31	34	34	0.91	0.91	22.42	10.42

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Villa Heights	ES	Charlotte	100	240	0.42	6	12	12	0.50	0.50	62.70	50.70
Westerly Hills	ES	Charlotte	506	620	0.82	30.5	31	42	0.98	0.73	10.53	(1.47)
Whitewater Academy	ES	Charlotte	775	780	0.99	48	39	46	1.23	1.04	9.61	(2.39)
Winding Springs	ES	Charlotte	772	720	1.07	47.7	36	54	1.33	0.88	18.91	6.91
Windsor Park	ES	Charlotte	605	700	0.86	41.5	35	51	1.19	0.81	16.98	4.98
Winget Park	ES	Charlotte	663	780	0.85	40.5	39	39	1.04	1.04	18.82	6.82
Winterfield	ES	Charlotte	622	680	0.91	41.5	34	48	1.22	0.86	21.85	9.85
Middle and K-8 Schools												
Albemarle Road	MS	Charlotte	1154	1020	1.13	63.5	51	59	1.25	1.08	9.28	(2.72)
Alexander Graham	MS	Charlotte	1420	1300	1.09	74	65	65	1.14	1.14	8.29	(3.71)
Ashley Park Pre-K-8	K-8	Charlotte	528	560	0.94	35.5	28	38	1.27	0.93	14.03	2.03
Bailey	MS	Cornelius	1702	1140	1.49	81.5	57	71	1.43	1.15	7.30	(4.70)
Berryhill Pre-K-8	K-8	Charlotte	506	560	0.90	37.6	28	42	1.34	0.90	14.45	2.45
Bradley	MS	Huntersville	1074	1060	1.01	56.5	53	53	1.07	1.07	13.54	1.54
Carmel	MS	Charlotte	1148	1080	1.06	63.5	54	54	1.18	1.18	10.67	(1.33)
Charlotte East Language	K-8	Charlotte	365	1080	0.34	28	54	54	0.52	0.52	29.22	17.22
Collinswood K-8	K-8	Charlotte	800	460	1.74	44	23	47	1.91	0.94	9.08	(2.92)
Community House	MS	Charlotte	1903	1160	1.64	90	58	76	1.55	1.18	7.84	(4.16)
Coulwood	MS	Charlotte	711	940	0.76	43.5	47	50	0.93	0.87	15.59	3.59
Crestdale	MS	Matthews	898	1060	0.85	45	53	53	0.85	0.85	13.77	1.77
Druid Hills Pre-K-8	K-8	Charlotte	402	700	0.57	33	35	35	0.94	0.94	27.18	15.18
E. E. Waddell K-8	K-8	Charlotte	1378	1420	0.97	77.5	71	71	1.09	1.09	13.04	1.04
Eastway	MS	Charlotte	874	1020	0.86	55	51	51	1.08	1.08	23.86	11.86
Governor's Village STEM Academy (K-8)	MS	Charlotte	797	1060	0.75	34	53	56	0.64	0.61	15.41	3.41
J.M. Alexander	MS	Huntersville	920	1080	0.85	48.5	54	54	0.90	0.90	19.97	7.97
James Martin	MS	Charlotte	863	1300	0.66	51	65	65	0.78	0.78	20.86	8.86
Jay M. Robinson	MS	Charlotte	1225	1060	1.16	63	53	53	1.19	1.19	12.59	0.59
Kennedy	MS	Charlotte	1041	900	1.16	57.5	45	49	1.28	1.17	11.67	(0.33)
Marie G. Davis K-8	K-8	Charlotte	572	700	0.82	40	35	51	1.14	0.78	19.80	7.80
Martin Luther King, Jr.	MS	Charlotte	927	1160	0.80	55.5	58	58	0.96	0.96	17.63	5.63
McClintock	MS	Charlotte	1150	1080	1.06	63	54	59	1.17	1.07	15.97	3.97

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Mint Hill	MS	Mint Hill	1243	1000	1.24	64	50	61	1.28	1.05	13.67	1.67
Mountain Island Pre-K-8	K-8	Charlotte	787	700	1.12	52	35	59	1.49	0.88	14.80	2.80
Northeast	MS	Charlotte	615	1080	0.57	42.7	54	54	0.79	0.79	24.21	12.21
Northridge	MS	Charlotte	894	800	1.12	50	40	40	1.25	1.25	19.70	7.70
Oaklawn K-8	K-8	Charlotte	586	520	1.13	38.5	26	36	1.48	1.07	19.51	7.51
Piedmont	MS	Charlotte	1088	840	1.30	49.1	42	42	1.17	1.17	10.64	(1.36)
Quail Hollow	MS	Charlotte	1152	1140	1.01	59.5	57	59	1.04	1.01	17.10	5.10
Randolph	MS	Charlotte	1179	1040	1.13	64.8	52	62	1.25	1.05	12.89	0.89
Ranson	MS	Charlotte	1111	1040	1.07	56.5	52	58	1.09	0.97	17.77	5.77
Renaissance West	ES	Charlotte	562	1080	0.52	40	54	54	0.74	0.74	17.33	5.33
Ridge Road	MS	Charlotte	1281	1120	1.14	66	56	64	1.18	1.03	14.21	2.21
Sedgefield	MS	Charlotte	518	900	0.58	39	45	45	0.87	0.87	30.86	18.86
South Charlotte	MS	Charlotte	977	800	1.22	48	40	40	1.20	1.20	17.82	5.82
Southwest	MS	Charlotte	1421	1120	1.27	75	56	67	1.34	1.12	10.46	(1.54)
Thomasboro K-8	K-8	Charlotte	556	640	0.87	39.5	32	47	1.23	0.84	19.79	7.79
Walter G. Byers Pre-K-8	K-8	Charlotte	285	720	0.40	33.6	36	36	0.93	0.93	42.99	30.99
Whitewater	MS	Charlotte	743	1120	0.66	46	56	56	0.82	0.82	24.50	12.50
Wilson	MS	Charlotte	498	780	0.64	28.7	39	39	0.74	0.74	32.56	20.56
High Schools (including 6-12 and 7-12)												
Ardrey Kell	HS	Charlotte	3315	1920	1.73	153.5	96	118	1.60	1.30	7.87	(4.13)
Butler	HS	Matthews	2102	1960	1.07	107.5	98	98	1.10	1.10	9.10	(2.90)
Cochrane Collegiate Acad	6-12	Charlotte	869	980	0.89	52.5	49	49	1.07	1.07	13.75	1.75
East Mecklenburg	HS	Charlotte	2068	1800	1.15	120.0	90	113	1.33	1.06	8.90	(3.10)
Garinger	HS	Charlotte	1775	1780	1.00	104.5	89	116	1.17	0.90	11.23	(0.77)
Harding	HS	Charlotte	1594	1560	1.02	104.5	78	95	1.34	1.10	11.81	(0.19)
Hawthorne Academy	HS	Charlotte	453	740	0.61	33.5	37	38	0.91	0.88	27.89	15.89
Hopewell	HS	Huntersville	1713	2000	0.86	88.5	100	101	0.89	0.88	10.78	(1.22)
Hough	HS	Cornelius	2544	2000	1.27	123.5	100	111	1.24	1.11	6.57	(5.43)
Independence	HS	Charlotte	2242	2000	1.12	125.5	100	117	1.26	1.07	12.64	0.64
JT Williams Montessori 7-11	7-11	Charlotte	214	740	0.29	15.7	37	37	0.42	0.42	61.91	49.91
Mallard Creek	HS	Charlotte	2432	1960	1.24	118.5	98	107	1.21	1.11	10.12	(1.88)

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Myers Park	HS	Charlotte	3385	2800	1.21	166.5	140	159	1.19	1.05	6.42	(5.58)
North Mecklenburg	HS	Huntersville	2228	2160	1.03	124.5	108	120	1.15	1.04	15.85	3.85
Northwest 6-12	6-12	Charlotte	1121	1000	1.12	63.7	50	54	1.27	1.18	14.99	2.99
Olympic	HS	Charlotte	2601	2120	1.23	139.5	106	127	1.32	1.10	9.10	(2.90)
Performance Learning Center	HS	Charlotte	145	140	1.04	13.3	7	9	1.90	1.48	53.17	41.17
Phillip O. Berry Academy of Technology	HS	Charlotte	1707	1740	0.98	96.5	87	87	1.11	1.11	11.32	(0.68)
Providence	HS	Charlotte	1952	1760	1.11	98.5	88	95	1.12	1.04	9.43	(2.57)
Rocky River	HS	Mint Hill	1478	2000	0.74	85.5	100	100	0.86	0.86	11.19	(0.81)
South Mecklenburg	HS	Charlotte	3125	2500	1.25	158.0	125	134	1.26	1.18	9.72	(2.28)
Vance	HS	Charlotte	1973	1820	1.08	108.5	91	91	1.19	1.19	12.22	0.22
West Charlotte	HS	Charlotte	1332	1920	0.69	82.0	96	112	0.85	0.73	22.44	10.44
West Mecklenburg	HS	Charlotte	1305	2040	0.64	84.5	102	114	0.83	0.74	16.28	4.28
Specialty Schools												
Lincoln Heights (K-12)	HS	Charlotte	227	800	0.28	41.5	40	40	1.04	1.04	38.85	26.85
Metro School (K-12)	HS	Charlotte	80	780	0.10	23.5	39	39	0.60	0.60	166.13	154.13

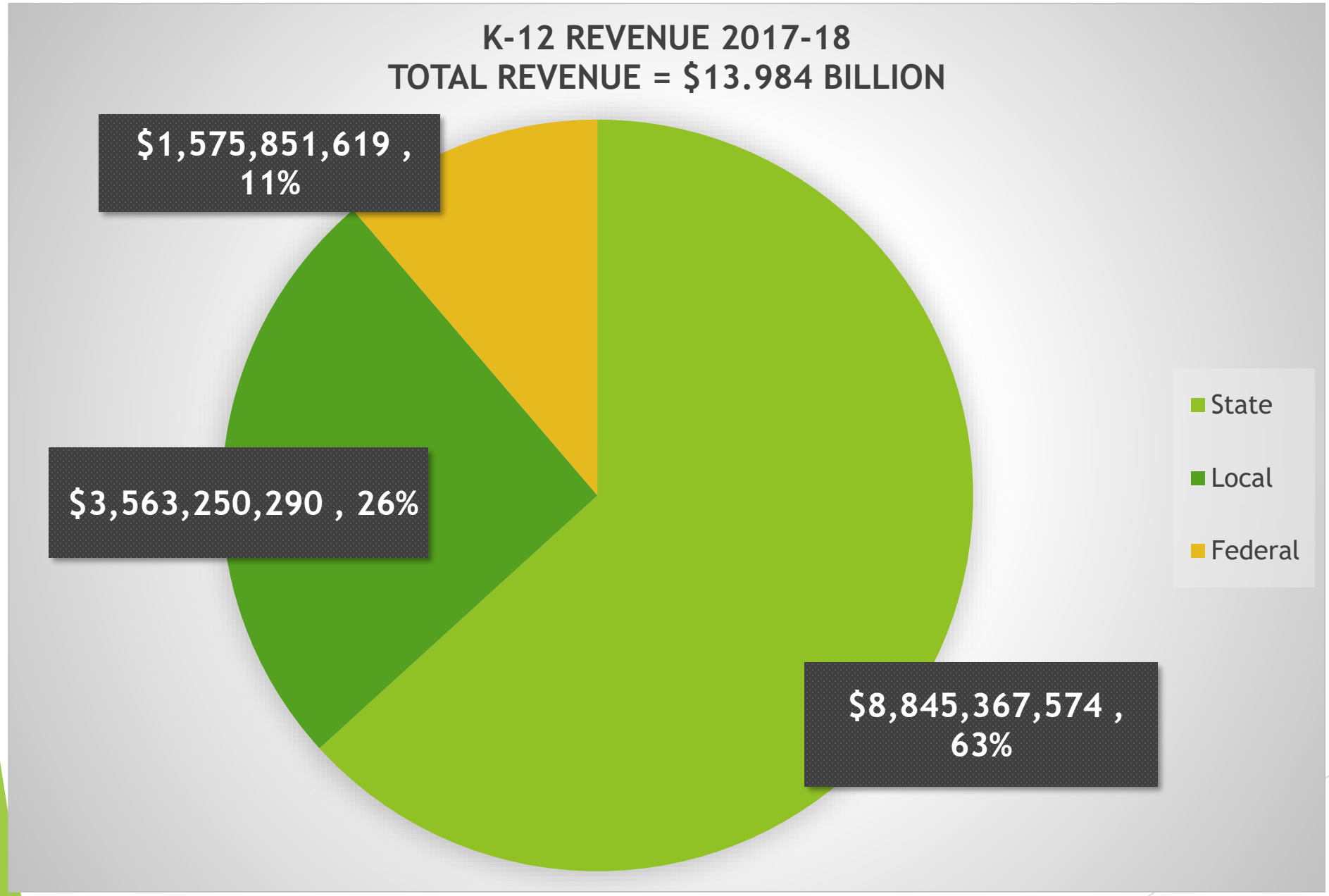
Show Me The Money

How Public Schools Get Their Funds

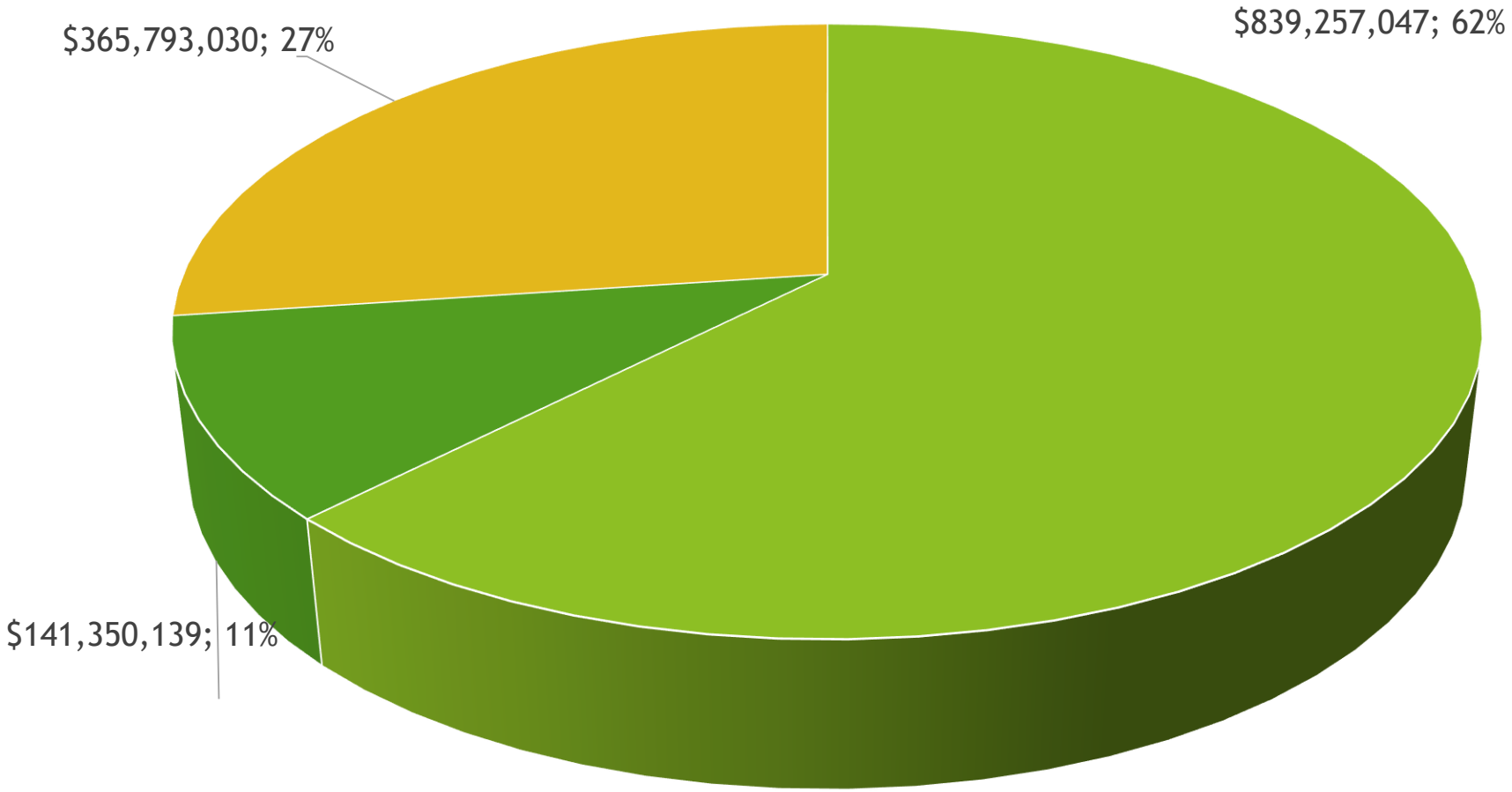
Leanne E. Winner

Director of Governmental Relations

NC School Boards Association


K-12 REVENUE 2017-18
TOTAL REVENUE = $13.984 BILLION
$1,575,851,619 , 11%
$3,563,250,290 , 26%
$8,845,367,574 , 63%
State
Local
Federal

CMS Current Expense 2017-18
$1,346,400,216



2017-18	Federal	State	Local
State	11%	63%	26%
CMS	11%	62%	27%

	State	State	Federal	Federal	Local	Local	Total	Total
	PPE	Rank	PPE	Rank	PPE	Rank	PPE	Rank
Charlotte-Mecklenburg County Schools	$5,721.18	109	$ 963.58	84	$2,493.60	26	$9,178.36	90

Federal Funding

Federal K-12 Funding Laws

- Child Nutrition (School Lunch and Breakfast Programs)
- Elementary & Secondary Education Act (ESEA) – No Child Left Behind (NCLB)- Every Student Succeed Act (ESSA)
- Individuals with Disabilities Education Act (IDEA)
- Carl Perkins Career Technical Education (CTE)

Federal K-12 Revenue Major Categories

- Title I
  - Main source of federal funding for public schools
  - Various **formula & application-based grants** to support schools w/ **high concentrations of low income students (50%+)**

- Title II
  - Application-based grants to prepare/train/recruit high quality teachers

Federal K-12 Revenue Major Categories

- Individuals with Disabilities Education Act (IDEA)
  - Formula grant to support special ed programs for children w/ disabilities
  - Shared Fed/State funding responsibilities
    - Feds initially promised to cover 40% of cost
    - Current level of Fed support is 16% of cost
- Child Nutrition
  - Funding for mandatory school lunch & breakfast programs

School Based Child Nutrition Programs

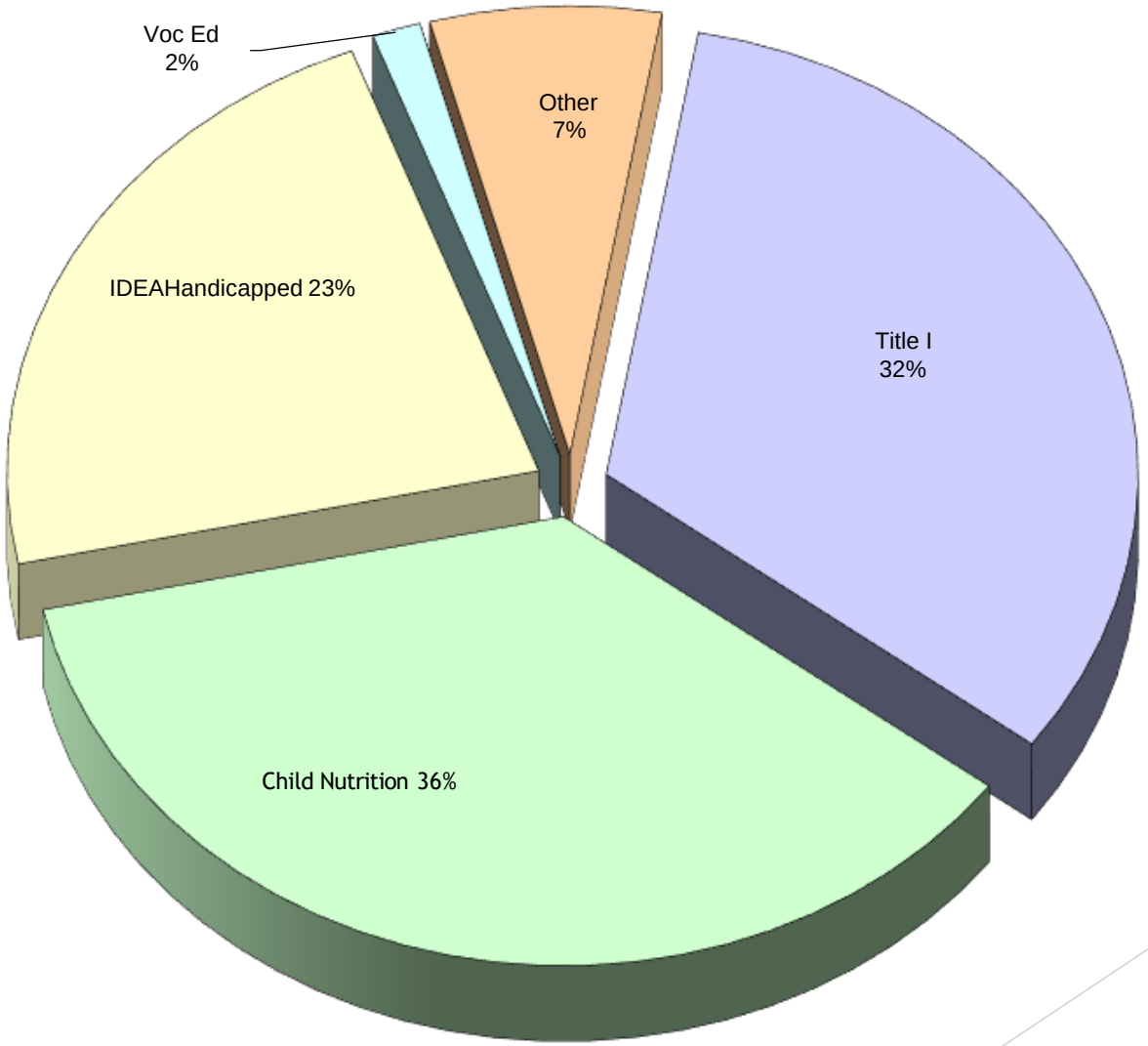
- All programs are administered by the US Department of Agriculture.
- National School Lunch Program (NCLP)
  - Provides nutritionally balanced, low-cost or free lunches to children each school day
  - After School Snacks
  - School districts are reimbursed for their costs.
- School Breakfast Program (SBP)
- Farm to School Program
  - helps child nutrition program operators incorporate local foods in the National School Lunch Program and its associated programs
- Seamless Summer Option and Summer Food Service Program
- Child Nutrition $518.6M for 2017-18

ESSA – Every Student Succeeds Act

Every Student Succeeds Act Title I College- and Career- Ready Students	$ 407,320,176.00
Title I College- and Career- Ready Students -- School Improvement	$ 16,292,807.00
School Improvement	$ 11,634,233.00
ESEA Title I -- Migrant	$ 4,625,622.00
ESEA Title I -- Neglected and Delinquent	$ 717,858.00
State Grants for Improving Teacher Quality	$ 45,363,611.00
Mathematics and Science Partnerships	$ 4,595,387.00
21st Century Community Learning Centers	$ 31,266,484.00
Rural and Low-Income Schools Program	$ 5,745,440.00
English Learner Education	$ 14,014,228.00
Education for Homeless Children and Youth	$ 1,493,540.00
TOTAL	$ 543,069,386.00

Individuals With Disabilities Education Act	
Special Education - Grants to States	304,489,118
Special Education -- State Program Improvement Grant	1,035,000
Special Education - Preschool Grants	9,180,299
	314,704,417
Perkins IV Career and Technical Education	
Basic	20,209,644

Federal K-12 Revenue Major Sources for NC 2017-18 (incl Charters)



State Funding

State v. Local Role in Public School Funding

G.S. 115C-408(b)

*…..it is the policy of the State of North Carolina to provide from **State** revenue sources the **instructional expenses for current operations** of the public school system as defined in the standard course of study.*

*It is the policy of the State of North Carolina that the **facilities requirements** for a public education system will be met by **county governments**.*

Local K-12Revenue Notable Data 2017-18

- Statewide
  - Avg $2,306.31 per-pupil local revenue
- Highest local funding per-pupil:
  - Chapel-Hill/Carrboro ($6,234.92)
- CMS
  - $2,493.60
- Lowest local funding per-pupil:
  - Robeson ($959.32)

State Funding Key Points

- Most State funding comes to LEAs through **Allotments**
- Allotments distributed based on **funding formulas** that typically utilize **ADM** and other targeted factors
- 44 State allotments
- **Position - Dollar** – **Categorical** Allotments

State Funding Allotments

Position Allotments

- LEAs allotted **guaranteed positions** for specific personnel
  - Months of employment
  - 1 Position = **dollar equivalent** of salary + benefits
  - Based on ratios of 1: # ADM
- State pays salary/benefits of employee regardless of placement on salary schedule
- Each LEA has different avg salary based on personnel's experience & education in that district

A Deeper Dive Into the Classroom Teacher Allotment

- Grades Kindergarten 1 per 18 in ADM.
- Grade 1 1 per 16 in ADM.
- Grades 2 - 3 1 per 17 in ADM.
- Grades 4 - 6 1 per 24 in ADM.
- Grades 7 - 8 1 per 23 in ADM.
- Grade 9 1 per 26.5 in ADM.
- Grades 10 - 12 1 per 29 in ADM.

State Funding
Position Allotments

- Position Allotment Examples:
  - Classroom Teachers
  - School Administrators
  - Instructional Support Personnel

State Funding Allotments

Dollar Allotments

- LEA receives set amount of dollars (typically $/ADM) to be used for allowable purposes
- Formula set by legislature
- Example
  - Classroom Materials: $30.12 per student

State Funding Allotments

- Some Dollar Allotment Categories:
  - Textbooks
  - Instructional Supplies

State Funding Allotments

Categorical Allotments

- Funding to purchase services necessary to address the needs of a specific population or service
- Different formulas to calculate amount received

State Funding Allotments

- Categorical Allotment Examples:
  - At-Risk Student Services
  - Transportation
  - Disadvantaged Student Supplemental Funding
  - Low-Wealth

State Funding Allotments

Position Allotment $$

Dollar Allotment $$

Categorical Allotment $$

Charlotte-Mecklenburg Schools

State Funding

- Allotments complicate the issue of how we look at State funding

- **We don't fund students**.....we fund positions and services

LEA and Charter School Funding

- Charter schools receive funding based upon and from the LEA from which the student otherwise would be assigned!

- State Funding:
  - LEAs receive money through allotments and funding formulas
  - Charter schools receive money in a per-pupil block grant
    - A proportionate share of all allotments are rolled up except for Limited English Proficiency and Special Education
    - This means that charters are receiving a portion of allotments for programs or grade spans that they do not serve i.e. teacher assistants; CTE

- LEAs must send local $ to charter school for each domiciled student enrolled in the charter school

Resources

- Department of Public Instruction Allotment Manual
  - http://www.dpi.state.nc.us/docs/fbs/allotments/general/2017-18policymanual.pdf
- Highlights of NC's Public School Budget
  - http://www.dpi.state.nc.us/docs/fbs/resources/data/highlights/2018highlights.pdf

Charlotte-Mecklenburg Schools

Every Child. Every Day. For a Better Tomorrow.

Municipal Concerns Act Article III Report

November 7, 2018

Municipal Concerns Act, Article III

Section 1 – Identification of areas of overcrowding and overcrowding relief

Section 2 – Reinforcement of preference for municipal assignment zones

Section 3 – Identification of capital construction partnerships with municipalities in Mecklenburg County

Section 1 – Overcrowding and Overcrowding Relief

What is school capacity?

Multiple lenses through which to assess capacity. Each is valid, though no single one alone is sufficient

- NC Department of Public Instruction provides guidance
- CMS allocates teachers and resources aligned to student needs (e.g., student weighted staffing), school-specific programming (e.g., magnet and CTE programs) and other factors which also inform how a facility is used
- Building codes offer an additional lens

Section 1 – Overcrowding and Overcrowding Relief

- Classroom utilization
  - comparison of the number of classroom teachers to classrooms in the core facility (with and without learning cottages)

- Student enrollment
  - comparison of actual enrollment to design baseline
  - design baseline enrollment is based on an average number of students per classroom and is used during facility design
  - the design baseline does not indicate preferences for class size

- Common area utilization
  - among common areas, the cafeteria is the one most commonly utilized by each student daily
  - square footage per student in the cafeteria dining area compared to NC DPI guideline (12 ft^2/student, 3 lunch periods/day)

Section 1 – Overcrowding and Overcrowding Relief

Utilization analysis excludes the following schools:

Early and Middle Colleges

- Charlotte Engineering Early College
- Charlotte Teachers Early College
- Cato Middle College
- Harper Middle College
- Merancas Middle College
- Levine Middle College

Specialty Programs

- Charlotte-Mecklenburg Virtual High School
- Turning Point Academy

Section 1 – Overcrowding and Overcrowding Relief

Sample Schools	Number of Classroom Teachers	Number of Classrooms (mobiles not included)	Number of Classrooms (mobiles included)	Ratio Teachers to Classrooms (mobiles not included)	Ratio of Teachers to Classrooms (mobiles included)	2018-19 20th Day Enrollment	Ratio Enrollment to Design Baseline	Square Footage per Student (Cafeteria)	Delta Cafeteria Square Footage/Student to DPI Guidance (12 ft²/student)
North Meck HS	124.5	108	120	1.15	1.04	2,228	1.03	15.85	3.85
Crestdale MS	45	53	53	0.85	0.85	898	0.85	13.77	1.77
Bain ES	48	39	59	1.23	0.81	940	1.21	18.88	6.88

Section 1 – Overcrowding and Overcrowding Relief

Charlotte (141 schools)

	Ratio of Teachers to Classrooms				Design Baseline		Square Footage per Student (Cafeteria)	
	# schools with more teachers than classrooms (excluding mobiles)	# schools with fewer teachers than classrooms (excluding mobiles)	# schools with more teachers than classrooms (including mobiles)	# schools with fewer teachers than classrooms (including mobiles)	# schools enrollment > design baseline	# schools enrollment < design baseline	# schools with more square feet per student than DPI guidance	# schools with fewer square feet per student than DPI guidance
Elementary	51	33	14	70	24	60	64	20
K-8 and Middle	24	12	17	19	18	18	28	8
High	16	5	15	6	12	9	11	10

Section 1 – Overcrowding and Overcrowding Relief

Cornelius (4 schools)

	Ratio of Teachers to Classrooms				Design Baseline		Square Footage per Student (Cafeteria)	
	# schools with more teachers than classrooms (excluding mobiles)	# schools with fewer teachers than classrooms (excluding mobiles)	# schools with more teachers than classrooms (including mobiles)	# schools with fewer teachers than classrooms (including mobiles)	# schools enrollment > design baseline	# schools enrollment < design baseline	# schools with more square feet per student than DPI guidance	# schools with fewer square feet per student than DPI guidance
Elementary	1	1	1	1	1	1	1	1
K-8 and Middle	1	0	1	0	1	0	0	1
High	1	0	1	0	1	0	0	1

Cornelius – Considerations for Relief

Sample school: Hough High School

- Approximately 47% of Hough's students reside in Cornelius. An additional 17% reside in Davidson; there is not currently a CMS high school located in Davidson.
- Assess ability to assign approximately 750 Huntersville students to Huntersville high schools, either Hopewell and North Mecklenburg.
- Given current utilization at Hopewell and North Mecklenburg, assigning additional students to either would require reassigning a portion of their current students to other CMS high schools.
- Recall, a 2018-19 assignment change saw a portion of Hough's Huntersville population assigned to Hopewell; 11th and 12th graders were grandfathered.

Section 1 – Overcrowding and Overcrowding Relief

Davidson (1 school)

	Ratio of Teachers to Classrooms				Design Baseline		Square Footage per Student (Cafeteria)	
	# schools with more teachers than classrooms (excluding mobiles)	# schools with fewer teachers than classrooms (excluding mobiles)	# schools with more teachers than classrooms (including mobiles)	# schools with fewer teachers than classrooms (including mobiles)	# schools enrollment > design baseline	# schools enrollment < design baseline	# schools with more square feet per student than DPI guidance	# schools with fewer square feet per student than DPI guidance
Elementary	1	0	0	1	1	0	1	0
K-8 and Middle	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
High	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Section 1 – Overcrowding and Overcrowding Relief

Huntersville (11 schools)

	Ratio of Teachers to Classrooms				Design Baseline		Square Footage per Student (Cafeteria)	
	# schools with more teachers than classrooms (excluding mobiles)	# schools with fewer teachers than classrooms (excluding mobiles)	# schools with more teachers than classrooms (including mobiles)	# schools with fewer teachers than classrooms (including mobiles)	# schools enrollment > design baseline	# schools enrollment < design baseline	# schools with more square feet per student than DPI guidance	# schools with fewer square feet per student than DPI guidance
Elementary	4	3	0	7	3	4	7	0
K-8 and Middle	1	1	1	1	1	1	2	0
High	1	1	1	1	1	1	1	1

Huntersville – Considerations for Relief

Sample Schools: North Mecklenburg High School, Hopewell High School

- Approximately 10% of North Mecklenburg's students reside in Huntersville; at Hopewell, it's 41%

- A large portion, approximately 45%, of North Mecklenburg's enrollment are students taking advantage of the International Baccalaureate, World Language and Career & Technical Education magnet programs. Eliminating the programs could provide relief, but significantly reduce access to choice programs in the north.

- Assess the capacity of Hopewell and North Mecklenburg high schools against the number of high school students residing in Huntersville

Section 1 – Overcrowding and Overcrowding Relief

Matthews (5 schools)

	Ratio of Teachers to Classrooms				Design Baseline		Square Footage per Student (Cafeteria)	
	# schools with more teachers than classrooms (excluding mobiles)	# schools with fewer teachers than classrooms (excluding mobiles)	# schools with more teachers than classrooms (including mobiles)	# schools with fewer teachers than classrooms (including mobiles)	# schools enrollment > design baseline	# schools enrollment < design baseline	# schools with more square feet per student than DPI guidance	# schools with fewer square feet per student than DPI guidance
Elementary	2	1	2	1	2	1	1	2
K-8 and Middle	0	1	0	1	1	0	1	0
High	1	0	1	0	1	0	0	1

Matthews – Considerations for Relief

Sample School: Elizabeth Lane Elementary

- Approximately 26% of current students reside in Matthews; assess ability to assign a portion of Charlotte students to surrounding elementary schools
- Consider surrounding elementary schools: Greenway Park is slightly underutilized while Olde Providence and Providence Spring are over-utilized
- Recall, a 2017 bond project will increase the number of classrooms at Lansdowne Elementary and provide relief to Elizabeth Lane
- Consider Matthews Elementary (94% of students reside in Matthews and the school is over-utilized based on 3 of 4 metrics) and Crown Point Elementary (92% of students reside in Matthews and the school is underutilized)
- Middle and high school continuation is a factor. For example, Elizabeth Lane continues to Providence HS (located in Charlotte) while Matthews and Crown Point continue to Butler HS (located in Matthews)

Section 1 – Overcrowding and Overcrowding Relief

Mint Hill (4 schools)

	Ratio of Teachers to Classrooms				Design Baseline		Square Footage per Student (Cafeteria)	
	# schools with more teachers than classrooms (excluding mobiles)	# schools with fewer teachers than classrooms (excluding mobiles)	# schools with more teachers than classrooms (including mobiles)	# schools with fewer teachers than classrooms (including mobiles)	# schools enrollment > design baseline	# schools enrollment < design baseline	# schools with more square feet per student than DPI guidance	# schools with fewer square feet per student than DPI guidance
Elementary	2	0	0	2	1	1	1	1
K-8 and Middle	1	0	1	0	1	0	1	0
High	0	1	0	1	0	1	0	1

Mint Hill – Considerations for Relief

Sample School: Rocky River High School

- No students residing in Mint Hill are assigned to Rocky River as their home high school; instead, high school students residing in Mint Hill are primarily assigned to Independence High School
- Rocky River, based on three of four metrics used to assess utilization, is under-utilized.
- With limited changes for students currently attending Rocky River, the school could accommodate all high school aged students currently residing in Mint Hill

Section 1 – Overcrowding and Overcrowding Relief

Pineville (1 school)

	Ratio of Teachers to Classrooms				Design Baseline		Square Footage per Student (Cafeteria)	
	# schools with more teachers than classrooms (excluding mobiles)	# schools with fewer teachers than classrooms (excluding mobiles)	# schools with more teachers than classrooms (including mobiles)	# schools with fewer teachers than classrooms (including mobiles)	# schools enrollment > design baseline	# schools enrollment < design baseline	# schools with more square feet per student than DPI guidance	# schools with fewer square feet per student than DPI guidance
Elementary	1	0	0	1	0	1	1	0
K-8 and Middle	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
High	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Section 2 – Municipal Assignment / Attendance Areas

Board Policy JCA and associated exhibits JCA-E and JCA-E2 govern CMS' approach to developing school attendance boundaries and feeder patterns.

Among other things, the policy and associated exhibits direct staff to consider the following when developing school attendance boundaries:

- average home to school distance
- keeping entire elementary schools intact as part of middle and high school feeder patterns
- socioeconomic diversity of the student population
- utilization of the school compared to building capacity
- keeping entire neighborhoods assigned to the same school
- projections for population growth and demographic shifts

Section 2 – Municipal Assignment / Attendance Areas

CMS 2018-19 20th Day Enrollment: 147,352

Student Enrollment by Municipality

Municipality	Total Number of Schools*	Total CMS Students Residing** in the Municipality		Total CMS Students Attending a CMS School Located** in the Municipality	
Charlotte	147	126,200	85.6%	118,918	80.7%
Cornelius	4	3,637	2.5%	6,013	4.1%
Davidson	1	1,547	1.0%	690	0.5%
Huntersville	12	7,030	4.8%	10,680	7.2%
Matthews	6	6,253	4.2%	5,908	4.0%
Mint Hill	4	640	0.4%	4,372	3.0%
Pineville	1	1,620	1.1%	771	0.5%
Out of County	N/A	425	0.3%	N/A	
Total	175	147,352		147,352	

*Includes the 8 schools excluded in the section 1 analyses

**Student residence and school location based on US Postal address

Section 2 – Municipal Assignment / Attendance Areas

North Mecklenburg High School (Huntersville)				
Municipality	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Students Enrolled	Percent of North Mecklenburg's Total Enrollment
Charlotte	912	1,059	1,971	88%
Cornelius	0	18	18	1%
Davidson	0	28	28	1%
Huntersville	101	128	229	10%
Matthews	0	0	0	0
Mint Hill	0	0	0	0
Pineville	0	0	0	0
Out of County	0	1	1	0

Section 2 – Municipal Assignment / Attendance Areas
Charlotte Area Schools Enrollment Distribution

	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Students Enrolled	Percent of Charlotte's Total Enrollment
Charlotte	91,033	24,455	115,488	97.1%
Cornelius	14	78	92	0.1%
Davidson	2	27	29	0.0%
Huntersville	15	287	302	0.3%
Matthews	1,017	472	1,489	1.3%
Mint Hill	144	54	198	0.2%
Pineville	758	262	1,020	0.9%
Out of County	138	162	300	0.3%
Total	93,121	25,797	118,918	

Section 2 – Municipal Assignment / Attendance Areas
Cornelius Area Schools Enrollment Distribution

	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Students Enrolled	Percent of Cornelius' Total Enrollment
Charlotte	15	34	49	0.8%
Cornelius	3,446	14	3,460	57.5%
Davidson	801	5	806	13.4%
Huntersville	1,512	171	1,683	28.0%
Matthews	0	0	0	0.0%
Mint Hill	0	0	0	0.0%
Pineville	0	0	0	0.0%
Out of County	7	8	0	0.0%
Total	5,781	232	6,013	

Section 2 – Municipal Assignment / Attendance Areas
Davidson Area Schools Enrollment Distribution

	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Students Enrolled	Percent of Davidson's Total Enrollment
Charlotte	1	5	6	0.9%
Cornelius	4	7	11	1.6%
Davidson	652	6	658	95.4%
Huntersville	3	4	7	1.0%
Matthews	0	0	-	0.0%
Mint Hill	0	0	-	0.0%
Pineville	0	0	-	0.0%
Out of County	1	7	8	1.2%
Total	661	29	690	

Section 2 – Municipal Assignment / Attendance Areas
Huntersville Area Schools Enrollment Distribution

	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Students Enrolled	Percent of Huntersville's Total Enrollment
Charlotte	3,509	1,961	5,470	51.2%
Cornelius	8	64	72	0.7%
Davidson	4	50	54	0.5%
Huntersville	4,684	354	5,038	47.2%
Matthews	0	0	-	0%
Mint Hill	0	0	-	0%
Pineville	0	0	-	0%
Out of County	31	15	46	0.4%
Total	8,236	2,444	10,680	

Section 2 – Municipal Assignment / Attendance Areas
Matthews Area Schools Enrollment Distribution

	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Students Enrolled	Percent of Matthews' Total Enrollment
Charlotte	1,591	429	2,020	34.2%
Cornelius	0	2	2	0.0%
Davidson	0	0	0	0.0%
Huntersville	0	0	0	0.0%
Matthews	3,739	100	3,839	65.0%
Mint Hill	3	13	16	0.3%
Pineville	0	3	3	0.1%
Out of County	4	24	28	0.5%
Total	5,337	571	5,908	

Section 2 – Municipal Assignment / Attendance Areas
Mint Hill Area Schools Enrollment Distribution

	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Students Enrolled	Percent of Mint Hill's Total Enrollment
Charlotte	2,800	201	3,001	68.6%
Cornelius	0	0	0	0.0%
Davidson	0	0	0	0.0%
Huntersville	0	0	0	0.0%
Matthews	910	12	922	21.1%
Mint Hill	418	8	426	9.7%
Pineville	1	0	1	0.0%
Out of County	14	8	22	0.5%
Total	4,143	229	4,372	

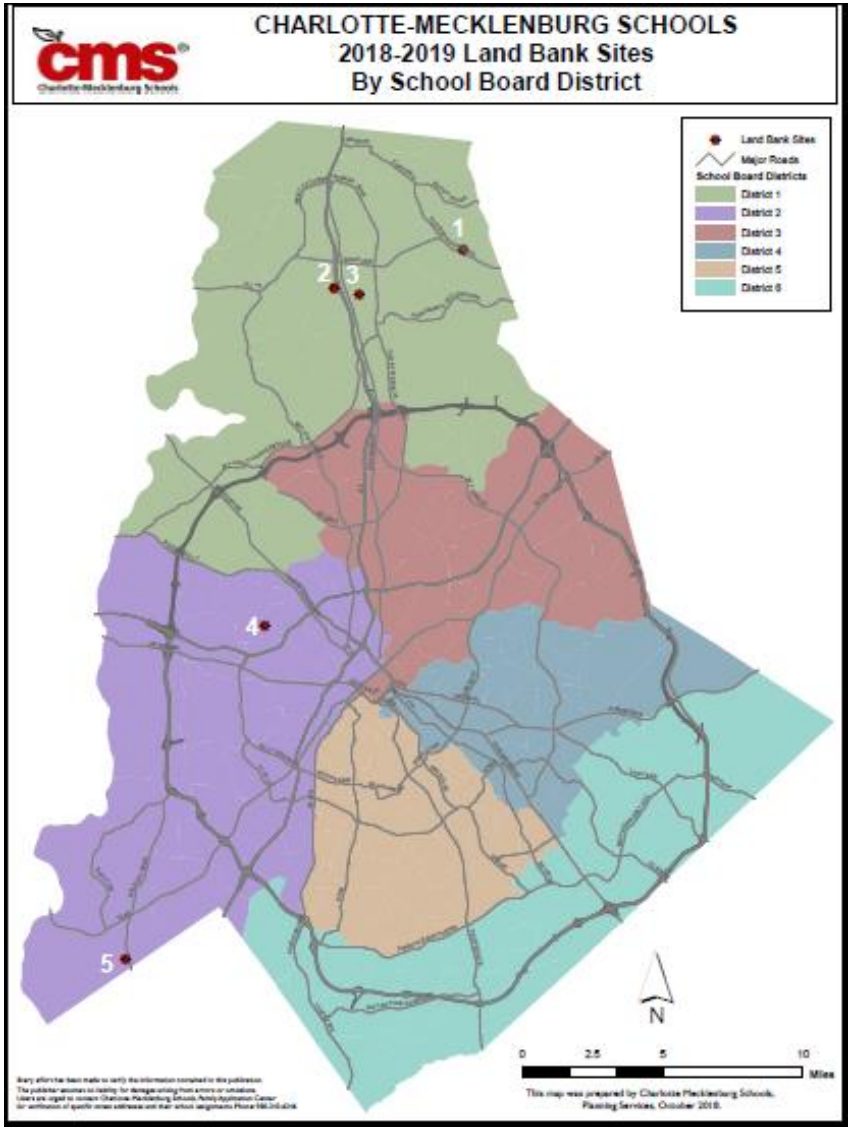
Section 2 – Municipal Assignment / Attendance Areas
Pineville Area Schools Enrollment Distribution

	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Students Enrolled	Percent of Pineville's Total Enrollment
Charlotte	139	27	166	21.5%
Cornelius	0	0	0	0.0%
Davidson	0	0	0	0.0%
Huntersville	0	0	0	0.0%
Matthews	1	2	3	0.4%
Mint Hill	0	0	0	0.0%
Pineville	593	3	596	77.3%
Out of County	5	1	6	0.8%
Total	738	33	771	

Section 3 – Capital Construction Partnerships

The CMS Board of Education owns limited parcels of land that are not *currently* planned to be used in any school construction project for which funds have been identified

Section 3 – Capital Construction Partnerships



SITE #	PROPERTY ADDRESS	CITY	LAND AREA (AC.)
1	16912 DAVIDSON-CONCORD RD	DAVIDSON	11.840
2	15444 STUMPTOWN RD	HUNTERSVILLE	57
3	13832 STUMPTOWN RD	HUNTERSVILLE	34.596
4	FREEDOM DRIVE	CHARLOTTE	51.960
5	16100 STEELE CREEK RD	CHARLOTTE	30.512
TOTAL			**185.908**

Appendix

A. Calculations and assumptions
   i. classroom utilization
   ii. common area utilization
   iii. student enrollment utilization

B. Schools by municipality

C. Bond Projects
   i. remaining projects on 2013 bond list with anticipated delivery dates
   ii. 2017 bond list with anticipated delivery dates

Appendix A – Calculations and Assumptions

Student residence and school location based on US mailing address with the exception of four CMS schools with a mailing address that differs greatly from their location on a map. For these schools, we used their map location in all analyses.

School	Postal Address	Map Location	Location Used for Analysis
Bain ES	Charlotte	Mint Hill	Mint Hill
Lebanon Road ES	Charlotte	Mint Hill	Mint Hill
Sterling ES	Pineville	Charlotte	Charlotte
Mint Hill MS	Matthews	Matthews / Mint Hill border	Mint Hill

Appendix A – Calculations and Assumptions

- **classroom utilization**

  # classroom teachers / total number of classrooms in the core facility

  # classroom teachers / (total number classrooms in core + total number in service mobile* units)

- **common area utilization – cafeteria**

  (cafeteria square footage * 3 lunch periods daily) / total enrollment

- **student enrollment utilization**

  total enrollment / (# classrooms in the core facility * 20)

*a small number of schools have classrooms in use which are part of the building which were later replaced. When such classrooms are still in use, they are included in the mobile unit count.

Appendix B – Schools Located in Charlotte, NC

Schools * - magnet school with a partial home school attendance boundary ** - magnet school with no home school attendance boundary	School Level	School Location by Municipality	2018-19 20th Day Enrollment
Elementary Schools			
Albemarle Road	ES	Charlotte	885
Allenbrook	ES	Charlotte	282
Ballantyne	ES	Charlotte	879
Barringer*	ES	Charlotte	510
Berewick	ES	Charlotte	831
Beverly Woods	ES	Charlotte	819
Billingsville / Cotswold (Billingsville Campus)*	ES	Charlotte	463
Briarwood	ES	Charlotte	719
Bruns Avenue Academy*	ES	Charlotte	345
Chantilly K-6**	ES	Charlotte	301
Clear Creek	ES	Charlotte	515
Billingsville / Cotswold (Cotswold Campus)*	ES	Charlotte	491
Croft Community	ES	Charlotte	508
David Cox	ES	Charlotte	660
Devonshire	ES	Charlotte	631
Dilworth (Latta Campus 3-5)	ES	Charlotte	367
Dilworth (Sedgefield Campus K-2)	ES	Charlotte	311
Dorothy Vaughan Academy of Technology**	ES	Charlotte	425
Eastover	ES	Charlotte	444
Elizabeth Traditional **	ES	Charlotte	507
Elon Park	ES	Charlotte	1085
Endhaven	ES	Charlotte	716
First Ward*	ES	Charlotte	650
Governor's Village STEM (K-4)*	ES	Charlotte	1072
Greenway Park	ES	Charlotte	545
Hawk Ridge	ES	Charlotte	874
Hickory Grove	ES	Charlotte	554
Hidden Valley	ES	Charlotte	873
Highland Creek	ES	Charlotte	596
Highland Mill PK-6**	ES	Charlotte	251

Appendix B – Schools Located in Charlotte, NC

Schools * - magnet school with a partial home school attendance boundary ** - magnet school with no home school attendance boundary	School Level	School Location by Municipality	2018-19 20th Day Enrollment
Highland Renaissance	ES	Charlotte	394
Hornets Nest	ES	Charlotte	623
Huntingtowne Farms*	ES	Charlotte	784
Idlewild *	ES	Charlotte	977
Irwin Avenue**	ES	Charlotte	379
J. H. Gunn	ES	Charlotte	731
Joseph W. Grier	ES	Charlotte	795
Lake Wylie	ES	Charlotte	626
Lansdowne*	ES	Charlotte	560
Lawrence Orr	ES	Charlotte	696
Mallard Creek	ES	Charlotte	611
McAlpine	ES	Charlotte	516
McKee Road	ES	Charlotte	554
Merry Oaks	ES	Charlotte	521
Montclaire	ES	Charlotte	441
Myers Park Traditional**	ES	Charlotte	660
Nations Ford	ES	Charlotte	776
Newell	ES	Charlotte	774
Oakdale	ES	Charlotte	597
Oakhurst STEAM*	ES	Charlotte	640
Olde Providence	ES	Charlotte	744
Palisades Park	ES	Charlotte	770
Park Road PK-6**	ES	Charlotte	446
Parkside	ES	Charlotte	349
Paw Creek*	ES	Charlotte	639
Pinewood	ES	Charlotte	444
Piney Grove	ES	Charlotte	784
Polo Ridge	ES	Charlotte	976
Providence Spring	ES	Charlotte	981
Rama Road	ES	Charlotte	537
Reedy Creek	ES	Charlotte	787
Reid Park	ES	Charlotte	418
River Gate	ES	Charlotte	769
River Oaks Academy	ES	Charlotte	540

Appendix B – Schools Located in Charlotte, NC

Schools * - magnet school with a partial home school attendance boundary ** - magnet school with no home school attendance boundary	School Level	School Location by Municipality	2018-19 20th Day Enrollment
Selwyn	ES	Charlotte	814
Shamrock Gardens*	ES	Charlotte	487
Sharon	ES	Charlotte	898
Smithfield	ES	Charlotte	636
Starmount Academy of Excellence	ES	Charlotte	445
Statesville Road*	ES	Charlotte	586
Steele Creek	ES	Charlotte	712
Sterling	ES	Charlotte	630
Stoney Creek	ES	Charlotte	729
Tuckaseegee*	ES	Charlotte	673
University Meadows	ES	Charlotte	626
University Park*	ES	Charlotte	433
Villa Heights	ES	Charlotte	100
Westerly Hills	ES	Charlotte	506
Whitewater Academy	ES	Charlotte	775
Winding Springs	ES	Charlotte	772
Windsor Park	ES	Charlotte	605
Winget Park*	ES	Charlotte	663
Winterfield	ES	Charlotte	622
Middle and K-8 Schools			
Albemarle Road*	MS	Charlotte	1154
Alexander Graham	MS	Charlotte	1420
Ashley Park Pre-K-8	K-8	Charlotte	528
Berryhill Pre-K-8	K-8	Charlotte	506
Carmel	MS	Charlotte	1148
Charlotte East Language*	K-8	Charlotte	365
Collinswood K-8**	K-8	Charlotte	800
Community House	MS	Charlotte	1903
Coulwood*	MS	Charlotte	711
Druid Hills Pre-K-8	K-8	Charlotte	402
E. E. Waddell K-8**	K-8	Charlotte	1378
Eastway	MS	Charlotte	874
Governor's Village STEM Academy (K-8)*	MS	Charlotte	797
James Martin	MS	Charlotte	863
Jay M. Robinson	MS	Charlotte	1225

Appendix B – Schools Located in Charlotte, NC

Schools * - magnet school with a partial home school attendance boundary ** - magnet school with no home school attendance boundary	School Level	School Location by Municipality	2018-19 20th Day Enrollment
Kennedy*	MS	Charlotte	1041
Marie G. Davis K-8*	K-8	Charlotte	572
Martin Luther King, Jr.	MS	Charlotte	927
McClintock*	MS	Charlotte	1150
Mountain Island Pre-K-8	K-8	Charlotte	787
Northeast*	MS	Charlotte	615
Northridge*	MS	Charlotte	894
Oaklawn K-8**	K-8	Charlotte	586
Piedmont**	MS	Charlotte	1088
Quail Hollow*	MS	Charlotte	1152
Randolph**	MS	Charlotte	1179
Ranson*	MS	Charlotte	1111
Renaissance West	ES	Charlotte	562
Ridge Road	MS	Charlotte	1281
Sedgefield	MS	Charlotte	518
South Charlotte	MS	Charlotte	977
Southwest	MS	Charlotte	1421
Thomasboro K-8	K-8	Charlotte	556
Walter G. Byers Pre-K-8*	K-8	Charlotte	285
Whitewater*	MS	Charlotte	743
Wilson*	MS	Charlotte	498
High Schools (including 6-12 and 7-12)			
Ardrey Kell	HS	Charlotte	3315
Cochrane Collegiate Academy*	6-12	Charlotte	869

Appendix B – Schools Located in Charlotte, NC

Schools * - magnet school with a partial home school attendance boundary ** - magnet school with no home school attendance boundary	School Level	School Location by Municipality	2018-19 20th Day Enrollment
East Mecklenburg*	HS	Charlotte	2068
Garinger	HS	Charlotte	1775
Harding*	HS	Charlotte	1594
Hawthorne Academy**	HS	Charlotte	453
Independence	HS	Charlotte	2242
JT Williams Montessori 7-11**	7-11	Charlotte	214
Mallard Creek	HS	Charlotte	2432
Myers Park	HS	Charlotte	3385
Northwest 6-12**	6-12	Charlotte	1121
Olympic	HS	Charlotte	2601
Performance Learning Center **	HS	Charlotte	145
Phillip O. Berry Academy of Technology**	HS	Charlotte	1707
Providence	HS	Charlotte	1952
South Mecklenburg *	HS	Charlotte	3125
Vance	HS	Charlotte	1973
West Charlotte*	HS	Charlotte	1332
West Mecklenburg	HS	Charlotte	1305
Specialty Schools			
Lincoln Heights (K-12)	HS	Charlotte	227
Metro School (K-12)	HS	Charlotte	80

Appendix B – Schools Located in Cornelius, NC

Schools	School Level	School Location by Municipality	2018-19 20th Day Enrollment
Cornelius	ES	Cornelius	648
J.V. Washam	ES	Cornelius	1,119
Bailey	MS	Cornelius	1,702
Hough	HS	Cornelius	2,544

* - magnet school with a partial home school attendance boundary
** - magnet school with no home school attendance boundary

Appendix B – Schools Located in Davidson, NC

Schools	School Level	School Location by Municipality	2018-19 20th Day Enrollment
Davidson	ES	Davidson	690

* - magnet school with a partial home school attendance boundary
** - magnet school with no home school attendance boundary

Appendix B – Schools Located in Huntersville, NC

School	Grade Level	2018-19 Enrollment
Barnette	ES	762
Blythe*	ES	1010
Grand Oak	ES	574
Huntersville	ES	794
Long Creek*	ES	504
Torrence Creek	ES	772
Trillium Springs Montessori PK-6**	ES	154
Bradley	MS	1074
J.M. Alexander*	MS	920
Hopewell	HS	1713
North Mecklenburg*	HS	2228

* - magnet school with a partial home school attendance boundary
** - magnet school with no home school attendance boundary

Appendix B – Schools Located in Matthews, NC

School	Grade Level	2018-19 Enrollment
Crown Point	ES	579
Elizabeth Lane	ES	1,076
Matthews	ES	1,017
Crestdale*	MS	898
Butler	HS	2,102

* - magnet school with a partial home school attendance boundary

Appendix B – Schools Located in Mint Hill, NC

School	Grade Level	2018-19 Enrollment
Rocky River	HS	1,478
Mint Hill	MS	940
Bain	ES	711
Lebanon Road	ES	1,243

Appendix B – Schools Located in Pineville, NC

School	Grade Level	2018-19 Enrollment
Pineville Elementary	ES	771

Appendix C

A. Bond Projects

   i. remaining projects on 2013 bond list with anticipated delivery dates

   ii. 2017 bond list with anticipated delivery dates

Appendix C – Remaining 2013 Bond Projects

Project Purpose	Project	Project Scope	Anticipated Opening Date
Davidson K-8 Conversion	Addition/ Renovation	This project includes a new 20 classroom building for conversion to K-8	**Aug-19**
Selwyn Elementary	Renovation	This project includes renovation of the original 16-classroom building currently in use.	**Aug-19**
Pre K-8 Phase II (Ashley Park)	Addition/ Renovations	This project includes a cafeteria expansion; new gymnasium; technology, arts, and/or exploratory classrooms.	**Aug-19**
Pre K-8 Phase II (Druid Hills)	Addition/ Renovations	This project includes a gymnasium, technology, arts, and/or exploratory classrooms.	**Aug-19**

Appendix C – Remaining 2013 Bond Projects

Project Purpose	Project	Project Scope	Anticipated Opening Date
Career/Tech Ed. Upgrades (Garinger HS)	Modification	This project includes CTE modifications for culinary arts and a greenhouse.	**Jan-19**
Career/Tech Ed. Upgrades (West Mecklenburg HS)	Modification	This project includes CTE modifications for culinary and carpentry.	**Jan-19**
Career/Tech Ed. Upgrades (Independence HS)	Modification	This project includes CTE modifications for automotive and carpentry.	**Jan-19**
Career/Tech Ed. Upgrades (North Mecklenburg HS)	Modification	This CTE project includes a new automotive building.	**Aug-19**
New STEAM K8 (Rea Farms)	New School	New 54-classroom K-8 facility to provide relief for Ballantyne, Elon, Hawk Ridge, Polo Ridge, Community House and J.M. Robinson.	**Aug-20**

Appendix C – 2017 Bond Projects

Project Purpose	Project	Project Scope	Anticipated Opening Date
Collinswood Language Academy	New School	New 63 classroom school; relieves crowding and replace old school built in 1959	**Aug-20**
New Elementary School	New School	New 45 classroom school; relieves overcrowding at Windsor Park, Winterfield, Idlewild	**Aug-23**
Harding HS	Renovation/Addition	Renovate/replace cafeteria and gym	**Jan-21**
New High School	New School	New 125 classroom school; relieves crowding at South Mecklenburg, Ardrey Kell, Myers Park, Olympic HS	**Aug-23**
Montclaire ES	New School	New 45 classroom replacement school; replaces school built in 1958	**Aug-20**
West Mecklenburg HS	Renovation/ Addition	Renovate/replace gym built in 1954	**Aug-21**
New Language Immersion	New School	New 63 classroom school; K-8 Language Immersion Magnet (South)	**Aug-21**
New Elementary School	New School	New 45 classroom school; relieves crowding at Bain, Lebanon Rd., Piney Grove	**Aug-22**
Sharon ES	Renovation/ Addition	Provide additional classroom capacity needed for anticipated growth	**Aug-21**
E.E. Waddell	Renovation	Renovate current E.E. Waddell	**Aug-22**
New Elementary School	New School	New 45 classroom school; relieves overcrowding at Hidden Valley, J.W. Grier, Newell	**Aug-23**

Appendix C – 2017 Bond Projects

Project Purpose	Project	Project Scope	Anticipated Opening Date
West Charlotte HS	New School	New 125 classroom school; to replace current facility built in 1954	**Aug-22**
Shamrock Gardens ES	New School	New 45 classroom school; replace old facility built in 1954	**Jan-23**
Briarwood ES	New School	New 45 classroom school; replaces old facility built in 1956	**Aug-21**
South Mecklenburg HS	Renovation/ Addition	Renovate/replace two classroom buildings built in 1958 to upgrade learning conditions	**Jan-25**
New Language Immersion School	New School	New 63 classroom school; K-8 Immersion Magnet (North)	**Aug-21**
Specialty EC Program	New School	New facility for CMS Exceptional Children specialty program	**Aug-19**
New High School	New School	New 125 classroom school; relieves crowding at Olympic HS	**Aug-22**
New Elementary School	New School	New 45 classroom school; relieves crowding at Elon Park, Hawk Ridge, Polo Ridge ES	**Aug-23**
John Taylor Williams	Renovation	Create new Montessori HS magnet on J.T. Williams site	**Aug-24**
Career/Tech Ed. Upgrades	Renovation	Phase I upgrades at Olympic, Harding, Garinger and South Mecklenburg	**Jan-23**
Lansdowne ES	New School	New 45 classroom school; replaces old school built in 1959 and relieve crowding at Elizabeth Lane ES	**Aug-21**

Appendix C – 2017 Bond Projects

Project Purpose	Project	Project Scope	Anticipated Opening Date
Northwest School of the Arts	Renovation/ Addition	Replace classroom building built in 1952 and build classroom addition that support program	**Aug-24**
East Mecklenburg HS	Renovation/ Addition	Renovate/replace 3 classroom buildings built in 1949 to upgrade facility conditions	**Aug-22**
New Elementary School	New School	New 45 classroom school; relieves crowding at Nations Ford, Sterling and Steele Creek ES	**Aug-21**
Mountain Island Lake Academy	Renovation/ Addition	K-8 Phase 2 – New gym and specialty classrooms	**Aug-23**
Garinger HS	Renovation/ Addition	Add new classrooms and replace older areas of school	**Jan-23**
Lincoln Heights ES	Renovation	Renovate and reopen as magnet school	**Aug-19**
Bruns Academy	New School	New 45 classroom elementary school (K-5); replaces old school built in 1969	**Aug-24**

School	Municipality	Municipality of Student's Home Address	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Enrollment	Percent of School's Total Enrollment
Albemarle Road Elementary	**Charlotte**	**Total Enrollment**	812	73	885	
		Charlotte	808	73	881	99.5%
		Cornelius	1	0	1	0.1%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	1	0	1	0.1%
		Mint Hill	0	0	0	0.0%
		Out of County	2	0	2	0.2%
		Pineville	0	0	0	0.0%
Albemarle Road Middle	**Charlotte**	**Total Enrollment**	987	167	1154	
		Charlotte	984	164	1148	99.5%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	1	1	0.1%
		Mint Hill	2	0	2	0.2%
		Out of County	1	2	3	0.3%
		Pineville	0	0	0	0.0%
Alexander Graham Middle	**Charlotte**	**Total Enrollment**	1310	110	1420	
		Charlotte	1307	108	1415	99.6%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	1	1	2	0.1%
		Mint Hill	0	1	1	0.1%
		Out of County	2	0	2	0.1%
		Pineville	0	0	0	0.0%
Allenbrook Elementary	**Charlotte**	**Total Enrollment**	251	31	282	
		Charlotte	251	31	282	100.0%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%
Ardrey Kell High School	**Charlotte**	**Total Enrollment**	3266	49	3315	
		Charlotte	3250	32	3282	99.0%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	1	1	2	0.1%
		Mint Hill	0	0	0	0.0%
		Out of County	1	12	13	0.4%
		Pineville	14	4	18	0.5%
Ashley Park (K-8)	**Charlotte**	**Total Enrollment**	423	105	528	
		Charlotte	423	104	527	99.8%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	1	1	0.2%
		Pineville	0	0	0	0.0%

School	Municipality	Municipality of Student's Home Address	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Enrollment	Percent of School's Total Enrollment
Bailey Middle School	**Cornelius**	**Total Enrollment**	1684	18	1702	
		Charlotte	0	4	4	0.2%
		Cornelius	845	0	845	49.6%
		Davidson	342	1	343	20.2%
		Huntersville	497	12	509	29.9%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	1	1	0.1%
		Pineville	0	0	0	0.0%
Bain Elementary School	**Mint Hill**	**Total Enrollment**	887	53	940	
		Charlotte	399	43	442	47.0%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	219	4	223	23.7%
		Mint Hill	267	4	271	28.8%
		Out of County	2	2	4	0.4%
		Pineville	0	0	0	0.0%
Ballantyne Elementary	**Charlotte**	**Total Enrollment**	857	22	879	
		Charlotte	849	16	865	98.4%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	1	1	0.1%
		Matthews	1	0	1	0.1%
		Mint Hill	0	0	0	0.0%
		Out of County	2	2	4	0.5%
		Pineville	5	3	8	0.9%
Barnette Elementary School	**Huntersville**	**Total Enrollment**	728	34	762	
		Charlotte	2	24	26	3.4%
		Cornelius	0	4	4	0.5%
		Davidson	0	2	2	0.3%
		Huntersville	715	4	719	94.4%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	11	0	11	1.4%
		Pineville	0	0	0	0.0%
Barringer Elementary School	**Charlotte**	**Total Enrollment**	219	291	510	
		Charlotte	219	282	501	98.2%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	1	1	0.2%
		Matthews	0	4	4	0.8%
		Mint Hill	0	0	0	0.0%
		Out of County	0	3	3	0.6%
		Pineville	0	1	1	0.2%
Berewick Elementary	**Charlotte**	**Total Enrollment**	807	24	831	
		Charlotte	805	24	829	99.8%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	2	0	2	0.2%
		Pineville	0	0	0	0.0%

School	Municipality	Municipality of Student's Home Address	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Enrollment	Percent of School's Total Enrollment
Berryhill Academy (K-8)	**Charlotte**	**Total Enrollment**	470	36	506	
		Charlotte	466	35	501	99.0%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	4	1	5	1.0%
		Pineville	0	0	0	0.0%
Beverly Woods Elementary	**Charlotte**	**Total Enrollment**	766	53	819	
		Charlotte	764	48	812	99.1%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	2	0	2	0.2%
		Mint Hill	0	0	0	0.0%
		Out of County	0	5	5	0.6%
		Pineville	0	0	0	0.0%
Billingsville Elementary School (K-2)	**Charlotte**	**Total Enrollment**	400	63	463	
		Charlotte	398	60	458	98.9%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	1	1	2	0.4%
		Mint Hill	0	0	0	0.0%
		Out of County	1	1	2	0.4%
		Pineville	0	1	1	0.2%
Blythe Elementary	**Huntersville**	**Total Enrollment**	685	325	1010	
		Charlotte	398	252	650	64.4%
		Cornelius	0	1	1	0.1%
		Davidson	0	0	0	0.0%
		Huntersville	287	69	356	35.2%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	3	3	0.3%
		Pineville	0	0	0	0.0%
Briarwood Academy (K-5)	**Charlotte**	**Total Enrollment**	698	21	719	
		Charlotte	698	21	719	100.0%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%
Bruns Avenue Elementary	**Charlotte**	**Total Enrollment**	317	28	345	
		Charlotte	317	25	342	99.1%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	3	3	0.9%
		Pineville	0	0	0	0.0%

School	Municipality	Municipality of Student's Home Address	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Enrollment	Percent of School's Total Enrollment
Butler High School	**Matthews**	**Total Enrollment**	2022	80	2102	
		Charlotte	509	59	568	27.0%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	1509	6	1515	72.1%
		Mint Hill	3	9	12	0.6%
		Out of County	1	6	7	0.3%
		Pineville	0	0	0	0.0%
Carmel Middle School	**Charlotte**	**Total Enrollment**	1080	68	1148	
		Charlotte	1077	64	1141	99.4%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	1	1	0.1%
		Matthews	3	1	4	0.3%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	2	2	0.2%
Cato Middle College	**Charlotte**	**Total Enrollment**	0	238	238	
		Charlotte	0	230	230	96.6%
		Cornelius	0	1	1	0.4%
		Davidson	0	0	0	0.0%
		Huntersville	0	2	2	0.8%
		Matthews	0	3	3	1.3%
		Mint Hill	0	0	0	0.0%
		Out of County	0	1	1	0.4%
		Out of County	0	2	1	0.4%
		Pineville	0	0	0	0.0%
Chantilly Montessori (PK-6)	**Charlotte**	**Total Enrollment**	0	301	301	
		Charlotte	0	268	268	89.0%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	4	4	1.3%
		Matthews	0	22	22	7.3%
		Mint Hill	0	7	7	2.3%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%
Charlotte East Language Academy (K-8)	**Charlotte**	**Total Enrollment**	256	109	365	
		Charlotte	256	108	364	99.7%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	1	1	0.3%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%
Charlotte Engineering Early College	**Charlotte**	**Total Enrollment**	7	342	349	
		Charlotte	7	315	322	92.3%
		Cornelius	0	5	5	1.4%
		Davidson	0	0	0	0.0%
		Huntersville	0	11	11	3.2%
		Matthews	0	8	8	2.3%
		Mint Hill	0	1	1	0.3%
		Out of County	0	0	0	0.0%
		Pineville	0	2	2	0.6%
Charlotte Mecklenburg Virtual High	**Charlotte**	**Total Enrollment**	0	285	285	

School	Municipality	Municipality of Student's Home Address	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Enrollment	Percent of School's Total Enrollment
		Charlotte	0	213	213	74.7%
		Cornelius	0	22	22	7.7%
		Davidson	0	7	7	2.5%
		Huntersville	0	26	26	9.1%
		Matthews	0	13	13	4.6%
		Mint Hill	0	1	1	0.4%
		Out of County	0	1	1	0.4%
		Pineville	0	2	2	0.7%
Charlotte Teachers Early College	Charlotte	Total Enrollment	0	100	100	
		Charlotte	0	94	94	94.0%
		Cornelius	0	2	2	2.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	2	2	2.0%
		Matthews	0	1	1	1.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	1	1	1.0%
Clear Creek Elementary School	Charlotte	Total Enrollment	488	27	515	
		Charlotte	472	24	496	96.3%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	1	1	0.2%
		Mint Hill	8	0	8	1.6%
		Out of County	8	0	8	1.6%
		Out of County	0	2	2	0.4%
		Pineville	0	0	0	0.0%
Cochrane Collegiate Academy (6-12)	Charlotte	Total Enrollment	538	331	869	
		Charlotte	537	329	866	99.7%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	2	2	0.2%
		Mint Hill	0	0	0	0.0%
		Out of County	1	0	1	0.1%
		Pineville	0	0	0	0.0%
Collinswood Language Academy (K-8)	Charlotte	Total Enrollment	0	800	800	
		Charlotte	0	769	769	96.1%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	13	13	1.6%
		Mint Hill	0	4	4	0.5%
		Out of County	0	0	0	0.0%
		Pineville	0	14	14	1.8%
Community House Middle School	Charlotte	Total Enrollment	1811	92	1903	
		Charlotte	1802	12	1814	95.3%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	2	2	0.1%
		Mint Hill	0	0	0	0.0%
		Out of County	4	3	7	0.4%
		Pineville	5	75	80	4.2%
Cornelius Elementary School	Cornelius	Total Enrollment	634	14	648	

School	Municipality	Municipality of Student's Home Address	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Enrollment	Percent of School's Total Enrollment
		Charlotte	2	5	7	1.1%
		Cornelius	631	3	634	97.8%
		Davidson	0	1	1	0.2%
		Huntersville	0	4	4	0.6%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	1	1	2	0.3%
		Pineville	0	0	0	0.0%
Cotswold Elementary School (3-5)	Cotswold	Total Enrollment	412	79	491	
		Charlotte	412	72	484	98.6%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	2	2	0.4%
		Mint Hill	0	0	0	0.0%
		Out of County	0	1	1	0.2%
		Pineville	0	4	4	0.8%
Coulwood STEM Academy (6-8)	Charlotte	Total Enrollment	484	227	711	
		Charlotte	484	225	709	99.7%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	1	1	0.1%
		Mint Hill	0	0	0	0.0%
		Out of County	0	1	1	0.1%
		Pineville	0	0	0	0.0%
Crestdale Middle	Matthews	Total Enrollment	775	123	898	
		Charlotte	278	109	387	43.1%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	497	9	506	56.3%
		Mint Hill	0	0	0	0.0%
		Out of County	0	1	1	0.1%
		Out of County	0	4	4	0.4%
		Pineville	0	0	0	0.0%
Croft Community School (K-5)	Charlotte	Total Enrollment	471	37	508	
		Charlotte	471	34	505	99.4%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	3	3	0.6%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%
Crown Point Elementary	Matthews	Total Enrollment	519	60	579	
		Charlotte	5	41	46	7.9%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	513	17	530	91.5%
		Mint Hill	0	2	2	0.3%
		Out of County	1	0	1	0.2%
		Pineville	0	0	0	0.0%

School	Municipality	Municipality of Student's Home Address	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Enrollment	Percent of School's Total Enrollment
David Cox Road Elementary	Charlotte	Total Enrollment	623	37	660	
		Charlotte	623	37	660	100.0%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%
Davidson Elementary	Davidson	Total Enrollment	661	29	690	
		Charlotte	1	5	6	0.9%
		Cornelius	4	7	11	1.6%
		Davidson	652	6	658	95.4%
		Huntersville	3	4	7	1.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	1	7	8	1.2%
		Pineville	0	0	0	0.0%
Devonshire Elementary	Charlotte	Total Enrollment	599	32	631	
		Charlotte	598	32	630	99.8%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	1	0	1	0.2%
		Pineville	0	0	0	0.0%
Dilworth Elementary, Latta Campus (3-5)	Charlotte	Total Enrollment	339	28	367	
		Charlotte	339	28	367	100.0%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%
Dilworth Elementary, Sedgefield Campus (K-2)	Charlotte	Total Enrollment	305	6	311	
		Charlotte	305	6	311	100.0%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%
Dorothy J. Vaughn Academy of Technology (K-5)	Charlotte	Total Enrollment	0	425	425	
		Charlotte	0	424	424	99.8%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	1	1	0.2%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%

School	Municipality	Municipality of Student's Home Address	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Enrollment	Percent of School's Total Enrollment
Druid Hills (PK-8)	**Charlotte**	**Total Enrollment**	362	40	402	
		Charlotte	362	39	401	99.8%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	1	1	0.2%
		Pineville	0	0	0	0.0%
E.E. Waddell Language Academy (K-8)	**Charlotte**	**Total Enrollment**	0	1378	1378	
		Charlotte	0	1284	1284	93.2%
		Cornelius	0	14	14	1.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	19	19	1.4%
		Matthews	0	26	26	1.9%
		Mint Hill	0	1	1	0.1%
		Out of County	0	1	1	0.1%
		Pineville	0	33	33	2.4%
East Mecklenburg High	**Charlotte**	**Total Enrollment**	1143	925	2068	
		Charlotte	1134	865	1999	96.7%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	9	50	59	2.9%
		Mint Hill	0	4	4	0.2%
		Out of County	0	2	2	0.1%
		Pineville	0	4	4	0.2%
Eastover Elementary	**Charlotte**	**Total Enrollment**	416	28	444	
		Charlotte	414	23	437	98.4%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	2	5	7	1.6%
		Pineville	0	0	0	0.0%
Eastway Middle	**Charlotte**	**Total Enrollment**	800	74	874	
		Charlotte	800	72	872	99.8%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	1	1	0.1%
		Mint Hill	0	0	0	0.0%
		Out of County	0	1	1	0.1%
		Pineville	0	0	0	0.0%
Elizabeth Lane Elementary	**Matthews**	**Total Enrollment**	1039	37	1076	
		Charlotte	761	22	783	72.8%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	276	7	283	26.3%
		Mint Hill	0	0	0	0.0%
		Out of County	2	6	8	0.7%
		Pineville	0	2	2	0.2%
Elizabeth Traditional Elementary	**Charlotte**	**Total Enrollment**	0	507	507	

School	Municipality	Municipality of Student's Home Address	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Enrollment	Percent of School's Total Enrollment
		Charlotte	0	487	487	96.1%
		Cornelius	0	1	1	0.2%
		Davidson	0	0	0	0.0%
		Huntersville	0	3	3	0.6%
		Matthews	0	13	13	2.6%
		Mint Hill	0	3	3	0.6%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%
Elon Park Elementary	Charlotte	Total Enrollment	1056	29	1085	
		Charlotte	1056	14	1070	98.6%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	3	3	0.3%
		Mint Hill	0	0	0	0.0%
		Out of County	0	6	6	0.6%
		Pineville	0	6	6	0.6%
Endhaven Elementary	Charlotte	Total Enrollment	683	33	716	
		Charlotte	681	29	710	99.2%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	1	1	0.1%
		Mint Hill	0	0	0	0.0%
		Out of County	0	1	1	0.1%
		Pineville	2	2	4	0.6%
First Ward Creative Arts Elementary	Charlotte	Total Enrollment	151	499	650	
		Charlotte	151	477	628	96.6%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	1	1	0.2%
		Matthews	0	14	14	2.2%
		Mint Hill	0	3	3	0.5%
		Out of County	0	1	1	0.2%
		Pineville	0	3	3	0.5%
Francis Bradley Middle	Huntersville	Total Enrollment	1019	55	1074	
		Charlotte	281	50	331	30.8%
		Cornelius	3	0	3	0.3%
		Davidson	2	0	2	0.2%
		Huntersville	730	4	734	68.3%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	3	1	4	0.4%
		Pineville	0	0	0	0.0%
Garinger High School	Charlotte	Total Enrollment	1719	56	1775	
		Charlotte	1718	56	1774	99.9%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	1	0	1	0.1%
		Pineville	0	0	0	0.0%
Governors Village STEM (Lower Campus)	Charlotte	Total Enrollment	651	421	1072	

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		Charlotte	651	416	1067	99.5%
		Cornelius	0	1	1	0.1%
		Davidson	0	0	0	0.0%
		Huntersville	0	2	2	0.2%
		Matthews	0	1	1	0.1%
		Mint Hill	0	0	0	0.0%
		Out of County	0	1	1	0.1%
		Pineville	0	0	0	0.0%
Governors Village STEM (Upper Campus)	Charlotte	Total Enrollment	344	453	797	
		Charlotte	343	450	793	99.5%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	3	3	0.4%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	1	0	1	0.1%
		Pineville	0	0	0	0.0%
Grand Oak Elementary	Huntersville	Total Enrollment	539	35	574	
		Charlotte	9	15	24	4.2%
		Cornelius	2	1	3	0.5%
		Davidson	0	0	0	0.0%
		Huntersville	524	19	543	94.6%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	4	0	4	0.7%
		Pineville	0	0	0	0.0%
Greenway Park Elementary	Charlotte	Total Enrollment	488	57	545	
		Charlotte	479	51	530	97.2%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	7	6	13	2.4%
		Mint Hill	0	0	0	0.0%
		Out of County	2	0	2	0.4%
		Pineville	0	0	0	0.0%
Harding University High	Charlotte	Total Enrollment	1131	463	1594	
		Charlotte	1128	459	1587	99.6%
		Cornelius	0	1	1	0.1%
		Davidson	0	0	0	0.0%
		Huntersville	0	1	1	0.1%
		Matthews	1	0	1	0.1%
		Mint Hill	0	0	0	0.0%
		Out of County	1	0	1	0.1%
		Pineville	1	2	3	0.2%
Harper Middle College (11-13)	Charlotte	Total Enrollment	0	190	190	
		Charlotte	0	177	177	93.2%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	3	3	1.6%
		Matthews	0	3	3	1.6%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	7	7	3.7%
Hawk Ridge Elementary	Charlotte	Total Enrollment	842	32	874	

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		Charlotte	842	22	864	98.9%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	1	1	0.1%
		Mint Hill	0	0	0	0.0%
		Out of County	0	4	4	0.5%
		Pineville	0	5	5	0.6%
Hawthorne Academy of Health Sciences (9-12)	Charlotte	Total Enrollment	0	255	255	
		Charlotte	0	245	245	96.1%
		Cornelius	0	1	1	0.4%
		Davidson	0	0	0	0.0%
		Huntersville	0	5	5	2.0%
		Matthews	0	3	3	1.2%
		Mint Hill	0	0	0	0.0%
		Out of County	0	1	1	0.4%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%
Hickory Grove Elementary	Charlotte	Total Enrollment	526	28	554	
		Charlotte	524	27	551	99.5%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	1	1	0.2%
		Out of County	2	0	2	0.4%
		Pineville	0	0	0	0.0%
Hidden Valley Elementary	Charlotte	Total Enrollment	802	71	873	
		Charlotte	801	64	865	99.1%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	2	2	0.2%
		Mint Hill	0	2	2	0.2%
		Out of County	1	3	4	0.5%
		Pineville	0	0	0	0.0%
Highland Creek Elementary	Charlotte	Total Enrollment	527	69	596	
		Charlotte	520	64	584	98.0%
		Cornelius	3	0	3	0.5%
		Davidson	0	0	0	0.0%
		Huntersville	3	5	8	1.3%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	1	0	1	0.2%
		Pineville	0	0	0	0.0%
Highland Mill Montessori (PK-6)	Charlotte	Total Enrollment	0	251	251	
		Charlotte	0	244	244	97.2%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	3	3	1.2%
		Matthews	0	3	3	1.2%
		Mint Hill	0	0	0	0.0%
		Out of County	0	1	1	0.4%
		Pineville	0	0	0	0.0%

School	Municipality	Municipality of Student's Home Address	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Enrollment	Percent of School's Total Enrollment
Highland Renaissance Academcy (K-5)	**Charlotte**	**Total Enrollment**	349	45	394	
		Charlotte	349	44	393	99.7%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	1	1	0.3%
		Pineville	0	0	0	0.0%
Hopewell High	**Huntersville**	**Total Enrollment**	1632	81	1713	
		Charlotte	924	72	996	58.1%
		Cornelius	0	3	3	0.2%
		Davidson	0	0	0	0.0%
		Huntersville	706	3	709	41.4%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	2	3	5	0.3%
		Pineville	0	0	0	0.0%
Hornets Nest Elementary	**Charlotte**	**Total Enrollment**	595	28	623	
		Charlotte	592	28	620	99.5%
		Cornelius	1	0	1	0.2%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	2	0	2	0.3%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%
Hough High School	**Cornelius**	**Total Enrollment**	2379	165	2544	
		Charlotte	10	16	26	1.0%
		Cornelius	1184	1	1185	46.6%
		Davidson	430	0	430	16.9%
		Huntersville	752	146	898	35.3%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	3	2	5	0.2%
		Pineville	0	0	0	0.0%
Huntersville Elementary	**Huntersville**	**Total Enrollment**	743	51	794	
		Charlotte	14	13	27	3.4%
		Cornelius	2	0	2	0.3%
		Davidson	1	3	4	0.5%
		Huntersville	721	35	756	95.2%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	5	0	5	0.6%
		Pineville	0	0	0	0.0%
Huntingtowne Farms Elementary	**Charlotte**	**Total Enrollment**	474	310	784	
		Charlotte	474	294	768	98.0%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	16	16	2.0%
Idlewild Elementary	**Charlotte**	**Total Enrollment**	730	247	977	

School	Municipality	Municipality of Student's Home Address	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Enrollment	Percent of School's Total Enrollment
		Charlotte	726	199	925	94.7%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	2	38	40	4.1%
		Mint Hill	1	8	9	0.9%
		Out of County	1	2	3	0.3%
		Pineville	0	0	0	0.0%
Independence High	Charlotte	Total Enrollment	2169	73	2242	
		Charlotte	2032	66	2098	93.6%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	1	1	0.0%
		Matthews	35	3	38	1.7%
		Mint Hill	88	0	88	3.9%
		Out of County	10	0	10	0.4%
		Out of County	4	3	7	0.3%
		Pineville	0	0	0	0.0%
Irwin Academic Center (K-5)	Charlotte	Total Enrollment	0	379	379	
		Charlotte	0	334	334	88.1%
		Cornelius	0	2	2	0.5%
		Davidson	0	7	7	1.8%
		Huntersville	0	24	24	6.3%
		Matthews	0	5	5	1.3%
		Mint Hill	0	1	1	0.3%
		Out of County	0	4	4	1.1%
		Pineville	0	2	2	0.5%
J.H. Gunn Elementary	Charlotte	Total Enrollment	707	24	731	
		Charlotte	693	21	714	97.7%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	1	0	1	0.1%
		Mint Hill	12	0	12	1.6%
		Out of County	1	3	4	0.5%
		Pineville	0	0	0	0.0%
J.M. Alexander Middle School	Huntersville	Total Enrollment	521	399	920	
		Charlotte	390	365	755	82.1%
		Cornelius	0	4	4	0.4%
		Davidson	0	8	8	0.9%
		Huntersville	126	22	148	16.1%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	5	0	5	0.5%
		Pineville	0	0	0	0.0%
J.V. Washam Elementary	Cornelius	Total Enrollment	1084	35	1119	
		Charlotte	3	9	12	1.1%
		Cornelius	786	10	796	71.1%
		Davidson	29	3	32	2.9%
		Huntersville	263	9	272	24.3%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	3	4	7	0.6%
		Pineville	0	0	0	0.0%

School	Municipality	Municipality of Student's Home Address	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Enrollment	Percent of School's Total Enrollment
James Martin Middle	**Charlotte**	**Total Enrollment**	695	168	863	
		Charlotte	694	167	861	99.8%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	1	1	2	0.2%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%
Jay M. Robinson Middle	**Charlotte**	**Total Enrollment**	1174	51	1225	
		Charlotte	1068	34	1102	90.0%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	103	11	114	9.3%
		Mint Hill	0	0	0	0.0%
		Out of County	3	4	7	0.6%
		Pineville	0	2	2	0.2%
John Taylor Williams Secondary Montessori (7-12)	**Charlotte**	**Total Enrollment**	0	214	214	
		Charlotte	0	202	202	94.4%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	5	5	2.3%
		Matthews	0	2	2	0.9%
		Mint Hill	0	1	1	0.5%
		Out of County	0	1	1	0.5%
		Pineville	0	3	3	1.4%
Joseph W. Grier Elementary	**Charlotte**	**Total Enrollment**	768	27	795	
		Charlotte	767	27	794	99.9%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	1	0	1	0.1%
		Pineville	0	0	0	0.0%
Kennedy Middle School	**Charlotte**	**Total Enrollment**	851	190	1041	
		Charlotte	850	178	1028	98.8%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	1	1	0.1%
		Pineville	1	11	12	1.2%
Lake Wylie Elementary	**Charlotte**	**Total Enrollment**	597	29	626	
		Charlotte	595	28	623	99.5%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	1	0	1	0.2%
		Pineville	1	1	2	0.3%
Lansdowne Elementary	**Charlotte**	**Total Enrollment**	329	231	560	

School	Municipality	Municipality of Student's Home Address	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Enrollment	Percent of School's Total Enrollment
		Charlotte	326	207	533	95.2%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	3	22	25	4.5%
		Mint Hill	0	1	1	0.2%
		Out of County	0	1	1	0.2%
		Pineville	0	0	0	0.0%
Lawrence Orr Elementary	Charlotte	Total Enrollment	645	51	696	
		Charlotte	638	51	689	99.0%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	7	0	7	1.0%
		Pineville	0	0	0	0.0%
Lebanon Road Elementary	Mint Hill	Total Enrollment	650	61	711	
		Charlotte	548	55	603	84.8%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	14	3	17	2.4%
		Mint Hill	82	3	85	12.0%
		Out of County	6	0	6	0.8%
		Pineville	0	0	0	0.0%
Levine Middle College High (11-13)	Matthews	Total Enrollment	0	236	236	
		Charlotte	0	180	180	76.3%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	52	52	22.0%
		Mint Hill	0	2	2	0.8%
		Out of County	0	1	1	0.4%
		Out of County	0	0	0	0.0%
		Pineville	0	1	1	0.4%
Lincoln Heights Academy (K-12)	Charlotte	Total Enrollment	80	0	80	
		Charlotte	74	0	74	92.5%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	2	0	2	2.5%
		Matthews	2	0	2	2.5%
		Mint Hill	1	0	1	1.3%
		Out of County	0	0	0	0.0%
		Pineville	1	0	1	1.3%
Long Creek Elementary	Huntersville	Total Enrollment	402	102	504	
		Charlotte	390	93	483	95.8%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	12	8	20	4.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	1	1	0.2%
		Pineville	0	0	0	0.0%
Mallard Creek Elementary	Charlotte	Total Enrollment	435	176	611	

School	Municipality	Municipality of Student's Home Address	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Enrollment	Percent of School's Total Enrollment
		Charlotte	435	172	607	99.3%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	4	4	0.7%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%
Mallard Creek High	Charlotte	Total Enrollment	2233	199	2432	
		Charlotte	2229	185	2414	99.3%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	1	6	7	0.3%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	3	8	11	0.5%
		Pineville	0	0	0	0.0%
Marie G. Davis K-8	Charlotte	Total Enrollment	183	389	572	
		Charlotte	183	384	567	99.1%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	1	1	0.2%
		Pineville	0	4	4	0.7%
Martin Luther King Middle	Charlotte	Total Enrollment	917	10	927	
		Charlotte	917	10	927	100.0%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%
Matthews Elementary	Matthews	Total Enrollment	982	35	1017	
		Charlotte	38	18	56	5.5%
		Cornelius	0	2	2	0.2%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	944	9	953	93.7%
		Mint Hill	0	0	0	0.0%
		Out of County	0	2	2	0.2%
		Out of County	0	4	4	0.4%
		Pineville	0	0	0	0.0%
McAlpine Elementary	Charlotte	Total Enrollment	499	17	516	
		Charlotte	495	15	510	98.8%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	3	0	3	0.6%
		Mint Hill	0	0	0	0.0%
		Out of County	1	1	2	0.4%
		Pineville	0	1	1	0.2%
McClintock Middle	Charlotte	Total Enrollment	843	307	1150	

School	Municipality	Municipality of Student's Home Address	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Enrollment	Percent of School's Total Enrollment
		Charlotte	841	290	1131	98.3%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	2	15	17	1.5%
		Mint Hill	0	1	1	0.1%
		Out of County	0	1	1	0.1%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%
McKee Road Elementary	Charlotte	Total Enrollment	513	41	554	
		Charlotte	373	20	393	70.9%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	139	16	155	28.0%
		Mint Hill	0	0	0	0.0%
		Out of County	1	2	3	0.5%
		Pineville	0	3	3	0.5%
Merancas Middle College High (11-13)	Huntersville	Total Enrollment	0	175	175	
		Charlotte	0	83	83	47.4%
		Cornelius	0	26	26	14.9%
		Davidson	0	8	8	4.6%
		Huntersville	0	57	57	32.6%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	1	1	0.6%
		Pineville	0	0	0	0.0%
Merry Oaks International Academy (K-5)	Charlotte	Total Enrollment	504	17	521	
		Charlotte	504	15	519	99.6%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	1	1	0.2%
		Matthews	0	1	1	0.2%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%
Metro School (K-12)	Charlotte	Total Enrollment	227	0	227	
		Charlotte	208	0	208	91.6%
		Cornelius	3	0	3	1.3%
		Davidson	0	0	0	0.0%
		Huntersville	5	0	5	2.2%
		Matthews	4	0	4	1.8%
		Mint Hill	2	0	2	0.9%
		Out of County	0	0	0	0.0%
		Pineville	5	0	5	2.2%
Military and Global Leadership Academy and Hawthorne (9-12)	Charlotte	Total Enrollment	0	198	198	
		Charlotte	0	195	195	98.5%
		Cornelius	0	1	1	0.5%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	1	1	0.5%
		Mint Hill	0	1	1	0.5%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%

School	Municipality	Municipality of Student's Home Address	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Enrollment	Percent of School's Total Enrollment
Mint Hill Middle	**Mint Hill**	**Total Enrollment**	1162	81	1243	
		Charlotte	414	72	486	39.1%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	676	3	679	54.6%
		Mint Hill	69	1	70	5.6%
		Out of County	3	5	8	0.6%
		Pineville	0	0	0	0.0%
Montclaire Elementary	**Charlotte**	**Total Enrollment**	432	9	441	
		Charlotte	432	8	440	99.8%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	1	1	0.2%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%
Mountain Island Lake Academy (K-8)	**Charlotte**	**Total Enrollment**	688	99	787	
		Charlotte	678	97	775	98.5%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	2	2	0.3%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	10	0	10	1.3%
		Pineville	0	0	0	0.0%
Myers Park High	**Charlotte**	**Total Enrollment**	3188	197	3385	
		Charlotte	3184	191	3375	99.7%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	1	2	3	0.1%
		Matthews	2	1	3	0.1%
		Mint Hill	0	0	0	0.0%
		Out of County	1	3	4	0.1%
		Pineville	0	0	0	0.0%
Myers Park Traditional Elementary	**Charlotte**	**Total Enrollment**	0	660	660	
		Charlotte	0	649	649	98.3%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	4	4	0.6%
		Mint Hill	0	0	0	0.0%
		Out of County	0	1	1	0.2%
		Pineville	0	6	6	0.9%
Nations Ford Elementary	**Charlotte**	**Total Enrollment**	743	33	776	
		Charlotte	743	32	775	99.9%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	1	1	0.1%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%
Newell Elementary	**Charlotte**	**Total Enrollment**	742	32	774	

School	Municipality	Municipality of Student's Home Address	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Enrollment	Percent of School's Total Enrollment
		Charlotte	739	30	769	99.4%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	3	2	5	0.6%
		Pineville	0	0	0	0.0%
North Mecklenburg High	Huntersville	Total Enrollment	1234	994	2228	
		Charlotte	1082	875	1957	87.8%
		Cornelius	0	18	18	0.8%
		Davidson	0	28	28	1.3%
		Huntersville	151	72	223	10.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	1	1	2	0.1%
		Pineville	0	0	0	0.0%
Northeast Middle	Charlotte	Total Enrollment	568	47	615	
		Charlotte	520	45	565	91.9%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	11	2	13	2.1%
		Mint Hill	30	0	30	4.9%
		Out of County	6	0	6	1.0%
		Out of County	1	0	1	0.2%
		Pineville	0	0	0	0.0%
Northridge Middle	Charlotte	Total Enrollment	765	129	894	
		Charlotte	763	128	891	99.7%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	1	0	1	0.1%
		Mint Hill	0	0	0	0.0%
		Out of County	1	1	2	0.2%
		Pineville	0	0	0	0.0%
Northwest School of the Arts (6-12)	Charlotte	Total Enrollment	0	1121	1121	
		Charlotte	0	1010	1010	90.1%
		Cornelius	0	15	15	1.3%
		Davidson	0	12	12	1.1%
		Huntersville	0	55	55	4.9%
		Matthews	0	20	20	1.8%
		Mint Hill	0	2	2	0.2%
		Out of County	0	2	2	0.2%
		Pineville	0	5	5	0.4%
Oakdale Elementary	Charlotte	Total Enrollment	588	9	597	
		Charlotte	588	9	597	100.0%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%

School	Municipality	Municipality of Student's Home Address	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Enrollment	Percent of School's Total Enrollment
Oakhurst STEAM Academy (K-5)	**Charlotte**	**Total Enrollment**	426	214	640	
		Charlotte	425	193	618	96.6%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	1	1	0.2%
		Matthews	0	20	20	3.1%
		Mint Hill	0	0	0	0.0%
		Out of County	1	0	1	0.2%
		Pineville	0	0	0	0.0%
Oaklawn Language Academy (K-8)	**Charlotte**	**Total Enrollment**	0	586	586	
		Charlotte	0	569	569	97.1%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	15	15	2.6%
		Matthews	0	2	2	0.3%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%
Olde Providence Elementary	**Charlotte**	**Total Enrollment**	722	22	744	
		Charlotte	721	19	740	99.5%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	3	3	0.4%
		Mint Hill	0	0	0	0.0%
		Out of County	1	0	1	0.1%
		Pineville	0	0	0	0.0%
Olympic High	**Charlotte**	**Total Enrollment**	2572	29	2601	
		Charlotte	2566	27	2593	99.7%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	4	2	6	0.2%
		Pineville	2	0	2	0.1%
Palisades Park Elementary	**Charlotte**	**Total Enrollment**	748	22	770	
		Charlotte	748	20	768	99.7%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	2	2	0.3%
Park Road Montessori (PK-6)	**Charlotte**	**Total Enrollment**	0	446	446	
		Charlotte	0	424	424	95.1%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	1	1	0.2%
		Matthews	0	7	7	1.6%
		Mint Hill	0	0	0	0.0%
		Out of County	0	1	1	0.2%
		Pineville	0	13	13	2.9%

School	Municipality	Municipality of Student's Home Address	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Enrollment	Percent of School's Total Enrollment
Parkside Elementary	**Charlotte**	**Total Enrollment**	290	59	349	
		Charlotte	288	55	343	98.3%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	1	4	5	1.4%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	1	0	1	0.3%
		Pineville	0	0	0	0.0%
Paw Creek Elementary	**Charlotte**	**Total Enrollment**	520	119	639	
		Charlotte	519	117	636	99.5%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	1	2	3	0.5%
		Pineville	0	0	0	0.0%
Performance Learning Center (9-12)	**Charlotte**	**Total Enrollment**	0	145	145	
		Charlotte	0	141	141	97.2%
		Cornelius	0	1	1	0.7%
		Davidson	0	0	0	0.0%
		Huntersville	0	3	3	2.1%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%
Phillip O. Berry Academy of Technology (9-12)	**Charlotte**	**Total Enrollment**	25	1682	1707	
		Charlotte	25	1661	1686	98.8%
		Cornelius	0	1	1	0.1%
		Davidson	0	0	0	0.0%
		Huntersville	0	10	10	0.6%
		Matthews	0	3	3	0.2%
		Mint Hill	0	2	2	0.1%
		Out of County	0	4	4	0.2%
		Pineville	0	1	1	0.1%
Piedmont Middle	**Charlotte**	**Total Enrollment**	0	1088	1088	
		Charlotte	0	1032	1032	94.9%
		Cornelius	0	9	9	0.8%
		Davidson	0	1	1	0.1%
		Huntersville	0	40	40	3.7%
		Matthews	0	2	2	0.2%
		Mint Hill	0	0	0	0.0%
		Out of County	0	2	2	0.2%
		Pineville	0	2	2	0.2%
Pineville Elementary	**Pineville**	**Total Enrollment**	738	33	771	
		Charlotte	139	27	166	21.5%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	1	2	3	0.4%
		Mint Hill	0	0	0	0.0%
		Out of County	5	1	6	0.8%
		Pineville	593	3	596	77.3%

School	Municipality	Municipality of Student's Home Address	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Enrollment	Percent of School's Total Enrollment
Pinewood Elementary	**Charlotte**	**Total Enrollment**	410	34	444	
		Charlotte	407	34	441	99.3%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	1	0	1	0.2%
		Mint Hill	0	0	0	0.0%
		Out of County	2	0	2	0.5%
		Pineville	0	0	0	0.0%
Piney Grove Elementary	**Charlotte**	**Total Enrollment**	750	34	784	
		Charlotte	626	29	655	83.5%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	122	5	127	16.2%
		Mint Hill	0	0	0	0.0%
		Out of County	2	0	2	0.3%
		Pineville	0	0	0	0.0%
Polo Ridge Elementary	**Charlotte**	**Total Enrollment**	970	6	976	
		Charlotte	969	4	973	99.7%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	1	1	0.1%
		Mint Hill	0	0	0	0.0%
		Out of County	0	1	1	0.1%
		Pineville	1	0	1	0.1%
Providence High	**Charlotte**	**Total Enrollment**	1907	45	1952	
		Charlotte	1526	32	1558	79.8%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	380	9	389	19.9%
		Mint Hill	0	0	0	0.0%
		Out of County	0	4	4	0.2%
		Pineville	1	0	1	0.1%
Providence Spring Elementary	**Charlotte**	**Total Enrollment**	967	14	981	
		Charlotte	965	6	971	99.0%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	1	7	8	0.8%
		Mint Hill	0	0	0	0.0%
		Out of County	1	1	2	0.2%
		Pineville	0	0	0	0.0%
Quail Hollow Middle	**Charlotte**	**Total Enrollment**	1024	128	1152	
		Charlotte	781	128	909	78.9%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	243	0	243	21.1%

School	Municipality	Municipality of Student's Home Address	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Enrollment	Percent of School's Total Enrollment
Rama Road Elementary	**Charlotte**	**Total Enrollment**	501	36	537	
		Charlotte	493	32	525	97.8%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	1	1	0.2%
		Matthews	8	3	11	2.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%
Randolph Middle School	**Charlotte**	**Total Enrollment**	14	1165	1179	
		Charlotte	14	1125	1139	96.6%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	2	2	0.2%
		Matthews	0	24	24	2.0%
		Mint Hill	0	4	4	0.3%
		Out of County	0	1	1	0.1%
		Pineville	0	9	9	0.8%
Ranson Middle School	**Charlotte**	**Total Enrollment**	930	181	1111	
		Charlotte	927	179	1106	99.5%
		Cornelius	0	0	0	0.0%
		Davidson	2	0	2	0.2%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	1	2	3	0.3%
		Pineville	0	0	0	0.0%
Reedy Creek Elementary	**Charlotte**	**Total Enrollment**	740	47	787	
		Charlotte	739	45	784	99.6%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	1	0	1	0.1%
		Mint Hill	0	0	0	0.0%
		Out of County	0	2	2	0.3%
		Pineville	0	0	0	0.0%
Reid Park Academy (K-5)	**Charlotte**	**Total Enrollment**	378	40	418	
		Charlotte	377	39	416	99.5%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	1	1	0.2%
		Mint Hill	0	0	0	0.0%
		Out of County	1	0	1	0.2%
		Pineville	0	0	0	0.0%
Renaissance West STEAM Academy (K-8)	**Charlotte**	**Total Enrollment**	482	80	562	
		Charlotte	479	79	558	99.3%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	3	1	4	0.7%
		Pineville	0	0	0	0.0%

School	Municipality	Municipality of Student's Home Address	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Enrollment	Percent of School's Total Enrollment
Ridge Road Middle	**Charlotte**	**Total Enrollment**	1201	80	1281	
		Charlotte	1201	76	1277	99.7%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	2	2	0.2%
		Matthews	0	0	0	0.0%
		Mint Hill	0	1	1	0.1%
		Out of County	0	1	1	0.1%
		Pineville	0	0	0	0.0%
River Gate Elementary	**Charlotte**	**Total Enrollment**	751	18	769	
		Charlotte	749	18	767	99.7%
		Cornelius	1	0	1	0.1%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	1	0	1	0.1%
		Pineville	0	0	0	0.0%
River Oaks Elementary	**Charlotte**	**Total Enrollment**	499	41	540	
		Charlotte	497	39	536	99.3%
		Cornelius	1	0	1	0.2%
		Davidson	0	0	0	0.0%
		Huntersville	1	0	1	0.2%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	2	2	0.4%
		Pineville	0	0	0	0.0%
Rocky River High	**Mint Hill**	**Total Enrollment**	1444	34	1478	
		Charlotte	1439	31	1470	99.5%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	1	2	3	0.2%
		Mint Hill	0	0	0	0.0%
		Out of County	3	1	4	0.3%
		Pineville	1	0	1	0.1%
Sedgefield Middle	**Charlotte**	**Total Enrollment**	431	87	518	
		Charlotte	431	87	518	100.0%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%
Selwyn Elementary	**Charlotte**	**Total Enrollment**	722	92	814	
		Charlotte	721	88	809	99.4%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	1	1	0.1%
		Matthews	0	1	1	0.1%
		Mint Hill	0	0	0	0.0%
		Out of County	1	2	3	0.4%
		Pineville	0	0	0	0.0%

School	Municipality	Municipality of Student's Home Address	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Enrollment	Percent of School's Total Enrollment
Shamrock Gardens Elementary	**Charlotte**	**Total Enrollment**	337	150	487	
		Charlotte	337	143	480	98.6%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	5	5	1.0%
		Mint Hill	0	2	2	0.4%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%
Sharon Elementary	**Charlotte**	**Total Enrollment**	872	26	898	
		Charlotte	870	23	893	99.4%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	2	2	0.2%
		Mint Hill	0	0	0	0.0%
		Out of County	2	1	3	0.3%
		Pineville	0	0	0	0.0%
Smithfield Elementary	**Charlotte**	**Total Enrollment**	607	29	636	
		Charlotte	606	26	632	99.4%
		Cornelius	1	0	1	0.2%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	1	1	0.2%
		Pineville	0	2	2	0.3%
South Charlotte Middle	**Charlotte**	**Total Enrollment**	919	58	977	
		Charlotte	755	51	806	82.5%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	164	6	170	17.4%
		Mint Hill	0	0	0	0.0%
		Out of County	0	1	1	0.1%
		Pineville	0	0	0	0.0%
South Mecklenburg High	**Charlotte**	**Total Enrollment**	2549	576	3125	
		Charlotte	2107	559	2666	85.3%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	1	1	0.0%
		Matthews	0	11	11	0.4%
		Mint Hill	0	1	1	0.0%
		Out of County	1	3	4	0.1%
		Pineville	441	1	442	14.1%
Southwest Middle	**Charlotte**	**Total Enrollment**	1405	16	1421	
		Charlotte	1401	15	1416	99.6%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	1	1	0.1%
		Mint Hill	0	0	0	0.0%
		Out of County	4	0	4	0.3%
		Pineville	0	0	0	0.0%

School	Municipality	Municipality of Student's Home Address	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Enrollment	Percent of School's Total Enrollment
Starmount Academy of Excellence (K-5)	**Charlotte**	**Total Enrollment**	424	21	445	
		Charlotte	423	21	444	99.8%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	1	0	1	0.2%
		Pineville	0	0	0	0.0%
Statesville Road Elementary	**Charlotte**	**Total Enrollment**	441	145	586	
		Charlotte	441	145	586	100.0%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%
Steele Creek Elementary	**Charlotte**	**Total Enrollment**	681	31	712	
		Charlotte	679	30	709	99.6%
		Cornelius	1	0	1	0.1%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	1	0	1	0.1%
		Mint Hill	0	0	0	0.0%
		Out of County	0	1	1	0.1%
		Pineville	0	0	0	0.0%
Sterling Elementary	**Charlotte**	**Total Enrollment**	618	12	630	
		Charlotte	585	11	596	94.6%
		Cornelius	1	0	1	0.2%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	1	0	1	0.2%
		Pineville	31	1	32	5.1%
Stoney Creek Elementary	**Charlotte**	**Total Enrollment**	707	22	729	
		Charlotte	700	21	721	98.9%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	1	0	1	0.1%
		Mint Hill	0	0	0	0.0%
		Out of County	6	1	7	1.0%
		Pineville	0	0	0	0.0%
Thomasboro Academy (K-8)	**Charlotte**	**Total Enrollment**	479	77	556	
		Charlotte	479	73	552	99.3%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	2	2	0.4%
		Matthews	0	1	1	0.2%
		Mint Hill	0	0	0	0.0%
		Out of County	0	1	1	0.2%
		Pineville	0	0	0	0.0%

School	Municipality	Municipality of Student's Home Address	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Enrollment	Percent of School's Total Enrollment
Torrence Creek Elementary	**Huntersville**	**Total Enrollment**	733	39	772	
		Charlotte	19	19	38	4.9%
		Cornelius	1	2	3	0.4%
		Davidson	1	0	1	0.1%
		Huntersville	712	14	726	94.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	4	4	0.5%
		Pineville	0	0	0	0.0%
Trillium Springs Montessori (PK-6)	**Huntersville**	**Total Enrollment**	0	154	154	
		Charlotte	0	100	100	64.9%
		Cornelius	0	5	5	3.2%
		Davidson	0	1	1	0.6%
		Huntersville	0	47	47	30.5%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	1	1	0.6%
		Pineville	0	0	0	0.0%
Tuckaseegee Elementary	**Charlotte**	**Total Enrollment**	570	103	673	
		Charlotte	570	102	672	99.9%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	1	1	0.1%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%
Turning Point Academy	**Charlotte**	**Total Enrollment**	0	164	164	
		Charlotte	0	155	155	94.5%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	2	2	1.2%
		Matthews	0	3	3	1.8%
		Mint Hill	0	0	0	0.0%
		Out of County	0	3	3	1.8%
		Pineville	0	1	1	0.6%
University Meadows Elementary	**Charlotte**	**Total Enrollment**	579	47	626	
		Charlotte	578	47	625	99.8%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	1	0	1	0.2%
		Pineville	0	0	0	0.0%
University Park Creative Arts Elementary	**Charlotte**	**Total Enrollment**	43	390	433	
		Charlotte	43	387	430	99.3%
		Cornelius	0	1	1	0.2%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	1	1	0.2%
		Mint Hill	0	1	1	0.2%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%

School	Municipality	Municipality of Student's Home Address	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Enrollment	Percent of School's Total Enrollment
Vance High	**Charlotte**	**Total Enrollment**	1869	104	1973	
		Charlotte	1868	96	1964	99.5%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	2	2	0.1%
		Mint Hill	0	0	0	0.0%
		Out of County	1	6	7	0.4%
		Pineville	0	0	0	0.0%
Villa Heights Elementary	**Charlotte**	**Total Enrollment**	99	1	100	
		Charlotte	98	1	99	99.0%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	1	0	1	1.0%
		Pineville	0	0	0	0.0%
Walter G. Byers (K-8)	**Charlotte**	**Total Enrollment**	157	128	285	
		Charlotte	156	127	283	99.3%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	1	1	0.4%
		Mint Hill	0	0	0	0.0%
		Out of County	1	0	1	0.4%
		Pineville	0	0	0	0.0%
West Charlotte High	**Charlotte**	**Total Enrollment**	1159	173	1332	
		Charlotte	1156	170	1326	99.5%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	1	1	2	0.2%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	2	2	4	0.3%
		Pineville	0	0	0	0.0%
West Mecklenburg High	**Charlotte**	**Total Enrollment**	1134	171	1305	
		Charlotte	1134	170	1304	99.9%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	1	1	0.1%
		Pineville	0	0	0	0.0%
Westerly Hills Academy (K-5)	**Charlotte**	**Total Enrollment**	488	18	506	
		Charlotte	487	17	504	99.6%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	1	1	0.2%
		Mint Hill	0	0	0	0.0%
		Out of County	1	0	1	0.2%
		Pineville	0	0	0	0.0%

School	Municipality	Municipality of Student's Home Address	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Enrollment	Percent of School's Total Enrollment
Whitewater Academy (K-5)	**Charlotte**	**Total Enrollment**	754	21	775	
		Charlotte	754	19	773	99.7%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	1	1	0.1%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	1	1	0.1%
		Pineville	0	0	0	0.0%
Whitewater Middle School	**Charlotte**	**Total Enrollment**	585	158	743	
		Charlotte	585	157	742	99.9%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	1	1	0.1%
		Pineville	0	0	0	0.0%
Wilson STEM Academy (6-8)	**Charlotte**	**Total Enrollment**	444	54	498	
		Charlotte	444	53	497	99.8%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	1	1	0.2%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%
Winding Springs Elementary	**Charlotte**	**Total Enrollment**	721	51	772	
		Charlotte	718	51	769	99.6%
		Cornelius	1	0	1	0.1%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	1	0	1	0.1%
		Pineville	1	0	1	0.1%
Windsor Park Elementary	**Charlotte**	**Total Enrollment**	550	55	605	
		Charlotte	550	54	604	99.8%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	1	1	0.2%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%

School	Municipality	Municipality of Student's Home Address	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Enrollment	Percent of School's Total Enrollment
Winget Park Elementary	**Charlotte**	**Total Enrollment**	467	196	663	
		Charlotte	464	190	654	98.6%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	1	1	0.2%
		Pineville	3	5	8	1.2%
Winterfield Elementary	**Charlotte**	**Total Enrollment**	615	7	622	
		Charlotte	615	6	621	99.8%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	1	1	0.2%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%
Grand Total			118017	29335	147352	

Date : 2/22/2019 7:35:12 AM
From : "Janet Pierson" jpierson@huntersville.org
To : "HEOSC" HEOSC@huntersville.org
Subject : FW: MEAC

From: Anthony Roberts <aroberts@huntersville.org>
Sent: Thursday, February 21, 2019 6:04 PM
To: Joseph Shook <jshook@huntersville.org>; Janet Pierson <jpierson@huntersville.org>
Cc: Jackie Huffman <jhuffman@huntersville.org>
Subject: FW: MEAC

Joseph, put info on web under MEAC. Janet send to HEOSC.

From: Jeter, Charles R. <charlesr.jeter@cms.k12.nc.us>
Sent: Thursday, February 21, 2019 11:12 AM
To: susan.rodriguez-mcdowell@mecklenburgcountync.gov; lmayfield@charlottenc.gov; Melinda Bales <mbales@huntersville.org>; Mike Miltich <mmiltich@cornelius.org>; amichael@townofdavidson.org; jmiller@matthewsnc.gov; jmaxim@pinevillenc.gov; mhmickey1936@gmail.com; Brian Welch <bwelch@admin.minthill.com>; Anthony Roberts <aroberts@huntersville.org>; Andrew Grant <Agrant@cornelius.org>; hblodgett@matthewsnc.gov
Cc: Dashew, Elyse C. <elysec.dashew@cms.k12.nc.us>; Ericka Ellis-Stewart <ericka.ellis-stewart@cms.k12.nc.us>; Strain, Sean C. <seanc.strain@cms.k12.nc.us>; Blakeney, Andrea S. <andreas.blakeney@cms.k12.nc.us>
Subject: RE: MEAC

Per my email yesterday, please see the 2017 bond ranking list at the following link:

http://www.cms.k12.nc.us/sites/agenda/Lists/Agenda%20Items/Attachments/3585/Tab%204%20-%20Capital%20Needs%20Assessment.pdf

Sincerely,
Charles Jeter
Government Relations Coordinator
& Policy Administrator
Charlotte-Mecklenburg Schools
704-400-8031 (cell)
980-344-7508 (office)
www.cms.k12.nc.us

From: Jeter, Charles R.
Sent: Wednesday, February 20, 2019 10:40 AM
To: susan.rodriguez-mcdowell@mecklenburgcountync.gov; lmayfield@charlottenc.gov; mbales@huntersville.org; Mike Miltich; amichael@townofdavidson.org; jmiller@matthewsnc.gov; jmaxim@pinevillenc.gov; mhmickey1936@gmail.com
Cc: Dashew, Elyse C.; Ericka Ellis-Stewart; Strain, Sean C.; Blakeney, Andrea S.
Subject: MEAC

Members of the MEAC,

As a reminder, we do **NOT** have a meeting today as most of the towns are in Raleigh for Town Hall Day at the NCGA.

A couple of housecleaning issues…

- From Leanne Winner's presentation, here is the link to the entire per pupil spending data per county so if there are other districts folks are interested in you can find them. http://apps.schools.nc.gov/ords/f?p=145:34:::NO:::
- I am working on getting the bond scoring list to you as requested during Dennis Rorie's presentation on Feb. 5th

Sincerely,
Charles Jeter
Government Relations Coordinator
& Policy Administrator
Charlotte-Mecklenburg Schools
704-400-8031 (cell)
980-344-7508 (office)
www.cms.k12.nc.us

Date : 3/12/2019 10:05:05 AM
From : "Janet Pierson" jpierson@huntersville.org
To : "Eric Rowell" erowell@huntersville.org, "William Farber" wfarber@huntersville.org, "Derek Partee" dpartee@huntersville.org
Cc : ""huntersvilletownclerk@gmail.com"" huntersvilletownclerk@gmail.com
Subject : FW: Meeting Call
Attachment : Scanned from a COS-EID_48724MFP.pdf;

Attached is the signed call for meeting. There's nothing you need to do – just the process says I have to deliver it to you.

Eric, I know you can't receive my attachments for some reason so I will forward to you from another email address.

Janet

From: william farber <farberjr@bellsouth.net>
Sent: Tuesday, March 12, 2019 10:01 AM
To: Janet Pierson <jpierson@huntersville.org>
Subject: Re: Meeting Call

See attached doc.

Bill

On Tuesday, March 12, 2019, 9:41:36 AM EDT, Janet Pierson <jpierson@huntersville.org> wrote:

Would you please sign the attached and return to me.

Thanks,
Janet

Town of Huntersville
NORTH CAROLINA

CALL FOR SPECIAL MEETING

We, Eric Rowell and Bill Farber, members of the Huntersville Educational Options Study Commission Subcommittee to study establishing a municipal sponsored charter school by partnering with a new or existing charter school, do hereby call a special meeting of the Subcommittee for Thursday, March 14, 2019 at 12:00 noon at Steele Creek Branch Library, 13620 Steele Creek Road, Charlotte, NC. The purpose of this meeting is to discuss the option of establishing a municipal sponsored charter school by partnering with a new or existing charter school.

Eric Rowell, Subcommittee Member

3-12-19
Date

Bill Farber, Subcommittee Member

3-12-19
Date

101 Huntersville-Concord Rd • PO Box 664 • Huntersville, NC 28070
Phone (704) 875-6541 • Fax (704) 948-6020 • Website www.huntersville.org

Date : 10/22/2019 4:25:30 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Subject : FW: More information for Eric Rowell

From: Angela Beeker <abeeker@huntersville.org>
Sent: Tuesday, October 22, 2019 3:56 PM
To: Janet Pierson <jpierson@huntersville.org>
Subject: More information for Eric Rowell

20180216-0210-00
Drug/Narcotic violation (no charges)
Brindis, Marvin Rene Jr (male) (age 25)
15600 Carrington Ridge Drive
Huntersville., NC 28078

Angela S. Beeker

Town Attorney
Town of Huntersville
Post Office Box 664
101 Huntersville-Concord Road
Huntersville, NC 28070
(704) 875-6541
(704) 948-6020 (fax)
abeeker@huntersville.org
<image001.jpg>
PRIVILEGE and CONFIDENTIALITY NOTICE: This electronic mail transmission has been sent by a lawyer. It may contain information that is confidential, privileged, proprietary, or otherwise requires protection under federal or state law. The information contained in this email message is intended only for the confidential use of the recipient(s) named above. If you are not the intended recipient(s), you are hereby notified that you have received this message in error and that you are not authorized to read, print, retain, copy or disseminate this message, any part of it, or any attachments. If you have received this message in error, please delete the message and any attachments/copies from your system without reading the content and notify the sender immediately by email of the inadvertent transmission. There is no intent on the part of the sender to waive any privilege, including without limitation, the attorney-client and legal work product privileges that may attach to this communication. Please note that email sent to and from this address is also subject to the North Carolina Public Records Act and therefore may be disclosed to third parties.

Date : 5/25/2019 7:06:15 AM
From : "Karen Bentley" kbentley@huntersville.org
To : "HEOSC" HEOSC@huntersville.org, "Albert Desciscio" adesciscio@huntersville.org, "Anthony Roberts" aroberts@huntersville.org, "John Aneralla" janeralla@huntersville.org, "Melinda Bales" mbales@huntersville.org
Subject : Fw: New York Post: Case closed: Charter schools deliver more education 'bang' for the buck

I thought you'd be interested in this story from the New York Post.

Case closed: Charter schools deliver more education 'bang' for the buck
https://nypost.com/2019/04/09/case-closed-charter-schools-deliver-more-education-bang-for-the-buck/?utm_source=email_sitebuttons&utm_medium=site%20buttons&utm_campaign=site%20buttons

Case closed: Charter schools deliver more education 'bang' for the buck - nypost.com

nypost.com

Polls show that most Americans think our public schools deserve more funding. Meanwhile, each year, states and school districts make choices about how to spend the education funds that they have ...

For more on the New York Post and to download our apps, visit https://nypost.com

Date : 10/22/2019 4:32:47 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Subject : FW: Omitted Information

The previous e-mail I just sent must be the one incident report she referred to below.

From: Angela Beeker <abeeker@huntersville.org>
Sent: Tuesday, October 22, 2019 3:42 PM
To: Janet Pierson <jpierson@huntersville.org>
Subject: Omitted Information

Janet, below is omitted information for Eric Rowell. Please note, there is still one incident report that I provided no supplement information for that I am waiting for from HPD. Thanks.

20181009-0036-00
Zitnik, Michael Andrew
16126 Covington Point Ln
Huntersville, NC 28078

20181221-2120-00
Almaguer-Valcarcel, Pedro Enrique
5018 Rosena Dr
Charlotte, NC 28227

Angela S. Beeker

Town Attorney
Town of Huntersville
Post Office Box 664
101 Huntersville-Concord Road
Huntersville, NC 28070
(704) 875-6541
(704) 948-6020 (fax)
abeeker@huntersville.org

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Date : 4/17/2019 6:59:20 PM
From : "Karen Bentley" kbentley@huntersville.org
To : "Eric Rowell" erowell@huntersville.org
Subject : Fw: Option 3 SWOT
Attachment : HEOSC Option 3 analysis SWOT.xlsx;

From: Amie Hutchison
Sent: Tuesday, April 16, 2019 10:44 PM
To: Karen Bentley
Subject: Re: Option 3 SWOT

Hi Karen,
Please find attached Option 3 SWOT. Sorry, it has taken me awhile to get this to you. I did not hear back from Bobbie so the information is from only me. Guess, I should have let the group help at the last meeting.

Best,
Amie

From: Karen Bentley
Sent: Thursday, April 11, 2019 6:41:37 AM
To: Amie Hutchison
Subject: Re: Option 3 SWOT

Thanks, Amie.

From: Amie Hutchison
Sent: Wednesday, April 10, 2019 12:17:38 AM
To: Karen Bentley
Subject: Option 3 SWOT

Hi Karen,
I have been working on option 3 SWOT since Monday night. I should have something to you by late Wednesday night.

Best,
Amie

Option 3 - Partner with Charlotte-Mecklenb

	STRENGTHS (+)
1	Working together for stronger education
2	Resources already in place
3	This has been done before - Review the previous partnership
4	No legislative action
5	Majority of the schools in Huntersville are academically strong
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	OPPORTUNITIES (+)
1	To have the opportunity to partner with CMS for better student projection numbers and to be able to adquately plan for growth

2	To have the opportunity to partner with CMS during the Siting Process within the Town of Huntersville
3	Furture growth
4	Town of Huntersville to opt out of HB 514. With the opting out of HB 514 Huntersville Schools would be placed back in line for “priority spending” by CMS.
5	Passage of SL 2018-5 (SB 99 from the 2017-2018 NCGA session), North Carolina municipalities are now authorized to utilize taxing authority to pay for all items relating to schools. This new ability opens opportunities for CMS to partner with municipalities.
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Questions:

Please provide an interpretation in regards to The Municipal Concerns Act of 2

What type of scenarios would CMS propose in a partnership with The Town of

Please provide insight into how CMS uses student assignment policy to determ

Does CMS have any existing partnerships (municipal or otherwise) that addres
Would CMS be willing to work on a Student Assignment Plan in collaboration v

How does CMS determine the construction/building cost of a new school? Wh

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2018, Article II - Priority of Capital Sp

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ss overcrowding/capacity? If so, plea
with the Town of Huntersville that wo

at is the total construction/building c

ew school or expansion of an existing school

WEAKNESSES (–)	IMPORTANCE
Nothing changes	
CMS current process on determining school capacity.	
CMS current process of determining growth in an area.	
Current/Future approved CMS Bonds do not have funding to address the overcrowding, capacity and/or future growth relief (new construction) for the Town of Huntersville Schools	

THREATS (–)	IMPORTANCE
The possibility of losing magnet school options in District 1 with the reassignment of students.	

Student reassignment within District 1 has the potential of negative impact on the Town of Huntersville's economy (property values / business development).	
Repeal of SL 2018-5 SB 99 from the 2017-2018 NCGA sessions	
The possibility of CMS reassigning students in over capacity school to under capacity school in District 1 and believe that this will "fix" our problem of overcrowded schools. This would not be a long term solution this is only kicking the can down the road.	

pending in Certain Municipalities.

city needs for our students?

he goal with this question is to understand the link between student assignment policies

ase tell us about it.
ould meet the future capacity needs for our students?

ost of a new school?

Date : 4/17/2019 7:14:24 PM
From : "Karen Bentley" kbentley@huntersville.org
To : "HEOSC" HEOSC@huntersville.org, "Albert Desciscio" adesciscio@huntersville.org
Subject : Fw: Option 3 SWOT
Attachment : HEOSC Option 3 analysis SWOT.xlsx;

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ost of a new school?

Date : 4/8/2019 8:11:43 PM
From : "Eric Rowell" erowell@huntersville.org
To : "Jackie Huffman" jhuffman@huntersville.org
Subject : Fw: Option 4 meeting minutes
Attachment : 2019-03-20 meeting minutes.docx;

From: Eric Rowell
Sent: Monday, April 8, 2019 5:05 PM
To: Karen Bentley
Cc: Janet Pierson; Michael Sass; Jim Puckett
Subject: Option 4 meeting minutes

Madame Chair,

Please see attached draft minutes and Option 4 SWOT outline. Let me know if you have any questions in case any of my shorthand doesn't make sense.

Thanks,

Eric Rowell

- March 20, 2019 Option 4 Subcommittee Meeting

- 11:13am – 12:07pm / Town Hall – Huntersville
- Eric Rowell, Mike Sass, Jim Puckett present
- No members of the public attended (one media cameraman attended)

- Agenda:
1.A. – Discuss pros/cons of Option 4: The feasibility of dividing the Charlotte-Mecklenburg LEA into smaller LEA's.

- Minutes: Subcommittee members discussed the various pros/cons associated with Option 4, and considered what additional information/questions the subcommittee members would need/have in order to conclude their due diligence in studying this option.

- SWOT outline [**DRAFT** – subject to revision]

1. STRENGTHS
- more actual (not just perceived) local control of education
- more input for all stakeholders (parents, teachers, and staff)
- studies and testimony presented support smaller districts as more efficient, while a possible North Mecklenburg LEA could still be large enough to take advantage of economies of scale
- any change that results in a reduction in current overcrowding is a strength
- easier access to school leadership
- more accountability of school leadership/teachers
- more permanent nature of a smaller LEA as opposed to just a single municipal charter, a smaller LEA would be a better long-term solution
- cost – likely far less expensive and more cost-effective to operate than CMS
- property tax dollars used for education would stay local and benefit local students
- maximize money spent on education/learning instead of on education bureaucracy
- greater parental choice, greater educational options in North Mecklenburg
- overcrowding/capacity problem relieved sooner than waiting on a solution from CMS
- greater flexibility with curriculum and addressing concerns of parents than with CMS

2. WEAKNESSES
- even at 30-35K students, still far above the national average school district size
- cost – (both strength and weakness) far higher than a single municipal charter, but likely still more cost-efficient than CMS
- commercial tax base less without contributions from commercial property in Charlotte, potential greater burden on North Mecklenburg homeowners
- uncertainty over costs/taxes/curriculum, etc. resulting in more difficulty in making the case to the public and elected officials to pursue this option
- "regional" approach to education does not currently include Davidson
- potential zoning issues based on multi-jurisdiction district
- capital funding and land acquisition – still too many unanswered questions about what the town can/cannot do, plus dealing with the practical problem of finding suitable land

3. OPPORTUNITIES
- convincing teachers of a better teaching environment in a smaller district
- political makeup of a new school board – more receptive/responsive to voters in North Mecklenburg
- ability to determine best makeup of the charter school board – elected board members, appointed board members, some hybrid model, etc.
- more/better focused growth and data projections, working closer with town planning staff on demographics/growth trends, etc.
- regional approach to education would benefit not just education, also all planning efforts
- start the dialogue statewide over what the right size of a school district in NC should be
- continue the work of earlier legislative study committees on school district size even if this option not pursued by the town(s)
- help set the template for how this option could be replicated in other areas of the state with similar concerns
- cost savings for new construction – ability to build school buildings more efficiently/less expensive than CMS schools

4. THREATS
- any agreement to deconsolidate must come from the NCGA, which is unlikely at this time
- education policy continues to become more partisan, not less, so any large-scale solution is unlikely
- the sheer logistics/dynamics alone for such a change to the status quo – how to unwind CMS, what to do with CMS assets in North Mecklenburg, would a constitutional amendment be necessary, etc.?
- political instability – locally and in Raleigh
- potential lawsuits – who would bear the costs?
- CMS – unlikely to cease opposition efforts to a change to the status quo

5. QUESTIONS/ADDITIONAL INFORMATION
- how would the deconsolidation process take place?
- decision makers would need to f/u with prior participants in this debate, prior study committee contributors to see what the next study or legislation would look like
- what is the state of research currently on school district size and economic impact of LEA's? (Dr. Houck, et al, provided information to the legislative study committee over a year ago)
- what are the other three (3) towns included in HB514 – Mint Hill, Cornelius, and Matthews – doing related to new LEA's or deconsolidation
- potential for additional NCGA legislation if HEOSC identifies gaps/problems in current HB514 and related legislation, e.g., clearer funding options if a municipality opted to open a municipal charter school

---

- RECOMMENDATION TO BOARD IN THIS OPTION? - cont. to investigate option 4 – but currently better path is the municipal charter, which would confirm some assumptions and help us realize some of the unknowns as they currently stand – which would lead down path to new LEA

Date : 3/14/2019 8:13:34 AM
From : "Janet Pierson" jpierson@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Subject : FW: Overdue and Due Soon Town of Huntersville records requests and tasks
Attachment : image001.jpg;

19-2 is the request you had on the DNA and zone checks. Did you get everything you need on that or do I still owe you something? I know you had questions about some documents provided, then I think I provided some additional information. If I still owe you something, just let me know what it is. And if not, I'll close out the request.

Thanks,
Janet

From: Town of Huntersville Public Records <support@nextrequest.com>
Sent: Thursday, March 14, 2019 8:12 AM
To: Janet Pierson <jpierson@huntersville.org>
Subject: Overdue and Due Soon Town of Huntersville records requests and tasks

Town of Huntersville Public Records

Overdue Requests

#19-2 (Due: February 1, 2019)

Technical support: See the account help pages or email us at support@nextrequest.com

Powered by NextRequest

Date : 4/11/2019 10:03:41 AM
From : "Janet Pierson" jpierson@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Subject : FW: Police accident
Attachment : image1.jpeg;

From: Anthony Roberts <aroberts@huntersville.org>
Sent: Wednesday, April 10, 2019 11:00 AM
To: Board Members <BoardMembers@huntersville.org>
Cc: Jackie Huffman <jhuffman@huntersville.org>; Bence Hoyle <bhoyle@huntersville.org>; Barry Graham <bgraham@huntersville.org>
Subject: Police accident

Mayor and Board:

Just for your information, Sgt Ryan Smith was involved in a traffic crash this morning. He is fine, but his vehicle is probably totaled.

Someone pulled out in front of him.

Anthony Roberts,
Town Manager

Date : 11/30/2018 1:34:12 PM
From : "Karen Bentley" kbentley@huntersville.org
To : "Anthony Roberts" aroberts@huntersville.org, "Angela Beeker" abeeker@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "Carrie Warren" cwarren@huntersville.org, "Derek Partee" dpartee@huntersville.org, "Eric Rowell" erowell@huntersville.org, "JimPuckett" jpuckett@huntersville.org, "Michael Sass" msass@huntersville.org, "Todd Porter" tporter@huntersville.org, "Al" adesciscio@huntersville.og, "Amie Hutchison" ahutchison@huntersville.org, "William Farber" wfarber@huntersville.org, "Bobbie Shields" bshields@huntersville.org
Subject : Fw: Public Records Request

FYI...

From: Evans, Sidney D. <sidneyd.evans@cms.k12.nc.us>
Sent: Friday, November 30, 2018 12:10 PM
To: Karen Bentley
Subject: RE: Public Records Request

Ms. Bentley,

This email acknowledges receipt of your Public Records request. CMS Communications Services will manage the request on your behalf. We will begin the process of researching and obtaining relevant files.

Our office will provide updates as applicable.

Thank you for your interest in CMS,
Sidney

From: Karen Bentley [mailto:kbentley@huntersville.org]
Sent: Wednesday, November 28, 2018 5:26 PM
To: Evans, Sidney D.
Cc: Clayton M. Wilcox; Bobbie Shields; Michael Sass; Carrie Warren; Amie Hutchison; Albert Desciscio; Jim Puckett; Eric Rowell; William Farber; Derek Partee; Todd Porter; Angela Beeker; Anthony Roberts; Jackie Huffman; John Aneralla
Subject: Public Records Request

CAUTION: This email originated from outside the CMS organization. Do not click links, give sensitive information, or open attachments unless verified. Forward all suspicious email to spam@cms.k12.nc.us.

Please see attached public records request. Your prompt attention to this request is appreciated.

Sincerely,
Karen Bentley
Chair
Huntersville Educational Options Study Commission
704-609-7538

Date : 12/1/2018 6:36:51 AM
From : "Eric Rowell" erowell@huntersville.org
To : "Albert Desciscio" adesciscio@huntersville.org
Subject : Fw: Public Records Request
Attachment : image001.png;

fyi - again your email was wrong on this chain.

Eric Rowell

From: Karen Bentley
Sent: Saturday, December 1, 2018 6:32 AM
To: Tracy O. Russ
Cc: Evans, Sidney D.; Albert Desciscio; Anthony Roberts; Angela Beeker; Jackie Huffman; John Aneralla; Carrie Warren; Derek Partee; Eric Rowell; Jim Puckett; Michael Sass; Todd Porter; Al; Amie Hutchison; William Farber; Bobbie Shields
Subject: Re: Public Records Request

Tracy,
Thank you for your timely follow up email. We will look forward to receiving the initial batch of information within two weeks.

Warm regards,
Karen Bentley

From: Tracy O. Russ <tracyo.russ@cms.k12.nc.us>
Sent: Friday, November 30, 2018 4:49:33 PM
To: Karen Bentley
Cc: Evans, Sidney D.
Subject: Re: Public Records Request

Ms. Bentley,

To follow up from Mr. Evans' response, we will prioritize those portions of information most readily available based on recent use and specifically described documents, including requested rubrics. Portions of requested information that may require pull-downs of email records and other more extensive searches may require a longer period of time. We will endeavor to provide the first batch of information within two weeks.

Thank you,

Tracy Russ
Chief Communications Officer
980-214-8900 cell
980-344-0009 office

From: "Evans, Sidney D." <sidneyd.evans@cms.k12.nc.us>
Date: Friday, November 30, 2018 at 12:10 PM
To: Karen Bentley <kbentley@huntersville.org>
Subject: RE: Public Records Request

Ms. Bentley,

This email acknowledges receipt of your Public Records request. CMS Communications Services will manage the request on your behalf. We will begin the process of researching and obtaining relevant files.

Our office will provide updates as applicable.

Thank you for your interest in CMS,
Sidney

From: Karen Bentley [mailto:kbentley@huntersville.org]
Sent: Wednesday, November 28, 2018 5:26 PM
To: Evans, Sidney D.
Cc: Clayton M. Wilcox; Bobbie Shields; Michael Sass; Carrie Warren; Amie Hutchison; Albert Desciscio; Jim Puckett; Eric Rowell; William Farber; Derek Partee; Todd Porter; Angela Beeker; Anthony Roberts; Jackie Huffman; John Aneralla
Subject: Public Records Request

CAUTION: This email originated from outside the CMS organization. Do not click links, give sensitive information, or open attachments unless verified.

Forward all suspicious email to spam@cms.k12.nc.us.

Please see attached public records request. Your prompt attention to this request is appreciated.

Sincerely,
Karen Bentley
Chair
Huntersville Educational Options Study Commission
704-609-7538

Date : 4/30/2019 12:35:21 PM
From : "Anthony Roberts" aroberts@huntersville.org
To : "'E Rowell'" ericwrowell@gmail.com
Subject : FW: Question from HEOSC

From: Jack Simoneau <jsimoneau@huntersville.org>
Sent: Monday, April 29, 2019 3:24 PM
To: Anthony Roberts <aroberts@huntersville.org>
Cc: Bradley Priest <bpriest@huntersville.org>; Brian Richards <BrianR@huntersville.org>
Subject: RE: Question from HEOSC

Bonnie Cone plans to open Fall 2019.
Aspire Phase 1 plans to open Fall 2019 (The Halton School for Asperger's/Autism)
Aspire Phase 2 plans to open Fall 2020 (trade school 9th-12 grades)

From: Anthony Roberts <aroberts@huntersville.org>
Sent: Monday, April 29, 2019 3:01 PM
To: Jack Simoneau <jsimoneau@huntersville.org>
Subject: Question from HEOSC

Jack:

HEOSC members wanted to know of all charter schools that are under construction or scheduled to be open in Huntersville? Bonnie Cone and Aspire? Are there others?

Ant

Date : 10/7/2019 12:54:17 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Subject : FW: Question

Below is FYI.....

From: Angela Beeker <abeeker@huntersville.org>
Sent: Monday, October 07, 2019 12:44 PM
To: Janet Pierson <jpierson@huntersville.org>
Subject: Re: Question

I actually brought it with me to work on while I am here. Apologize for me. I will try to get it done while I'm here. Otherwise I'll make sure to get it out next week.

Sent from my iPhone

On Oct 7, 2019, at 12:39 PM, Janet Pierson <jpierson@huntersville.org> wrote:

> Sorry to bother you while you are at conference. Eric Rowell is asking for the timeframe when he will have the information from the incident reports. If you recall, he wanted the full public copy, not public release. We discovered the public release copy didn't contain all the information it should. I think Barry brought by the full copies. Do you have any thoughts on when I can tell him to expect the information he requested?
>
> Thanks,
> Janet

Date : 2/14/2019 2:14:31 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Subject : FW: Re: Huntersville calls for service in 2016
Attachment : Re Huntersville calls for service in 2016;

-----Original Message-----
From: jpierson@huntersville.org <jpierson@huntersville.org>
Sent: Thursday, February 14, 2019 1:40 PM
To: Janet Pierson <jpierson@huntersville.org>
Subject: Fwd: Re: Huntersville calls for service in 2016

The forwarded message from your Barracuda Message Archiver barracuda450.huntersville.org [10.5.30.150] is attached to this email

Date : **3/1/2017 10:58:37 PM**
From : **"Bence Hoyle"**
To : **"Cleveland Spruill"**
Cc : **"Amelia Burnette" , "Barry Graham"**
Subject : **Re: Huntersville calls for service in 2016**

I am enjoying but working on some numbers too. This will help. We do zone checks the same way so I get that. Will try to have you something this week.

On Wed, Mar 1, 2017 at 5:38 PM -0500, "Cleveland Spruill" <cspruill@huntersville.org> wrote:

> Bence, here is the data reference our annual calls for service. Huntersville Police generated 34,632 calls for service that were processed by dispatch in 2016. We generated an additional 33,839 calls that were Zone Checks that did not go through, get processed by or involve dispatchers. The Zone Checks involve the officers logging out checking businesses, construction sites, other areas where we are seeing crime trends, homes while residents are away, etc. The officers use the computer to log in and out on Zone Checks and there is no involvement of work involved for the dispatcher. I can explain the Zone Check further if necessary. Let me know if you need anything else.
>
> P.S., I hope you are enjoying your time off. When I grow up I want to be just like you. You are the MAN!!
>
> Chief Cleveland L. Spruill
> Huntersville Police Department
> 9630 Julian Clark Avenue
> Huntersville, NC 28078
> (704) 464-5400

Date : 2/14/2019 2:14:09 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Subject : FW: RE: I-Mobile Update
Attachment : RE I-Mobile Update;

I'll be forwarding you a few e-mails that have an e-mail attached to them dealing with zone checks.

-----Original Message-----
From: jpierson@huntersville.org <jpierson@huntersville.org>
Sent: Thursday, February 14, 2019 1:56 PM
To: Janet Pierson <jpierson@huntersville.org>
Subject: Fwd: RE: I-Mobile Update

The forwarded message from your Barracuda Message Archiver barracuda450.huntersville.org [10.5.30.150] is attached to this email

Date : 9/2/2015 1:44:58 PM
From : "Bryan Latza"
To : "Amelia Burnette"
Subject : RE: I-Mobile Update

I will get up with him this week. I will see what happens when I restart the computer as well.

Respectfully,
Lieutenant Bryan S. Latza

-------- Original message --------
From: Amelia Burnette <aburnette@huntersville.org>
Date: 09/01/2015 15:55 (GMT-05:00)
To: Bryan Latza <blatza@huntersville.org>
Subject: RE: I-Mobile Update

Event type: **HPD**—Huntersville PD
Event subtypes: Business patrol
Event subtypes: Foot patrol
Event subtypes: Problem Oriented Policing
Event subtypes: School patrol

All of this should be listed under "HPD" in the list of event types. If you can't update, please see Zach ASAP because he will not be here tomorrow.

Lt. A. R. Burnette, Chief's Aide
Huntersville Police Department
9630 Julian Clark Ave
Huntersville, NC 28078
Main: 704-464-5400 Direct: 704-309-9080
ABurnette@huntersville.org
Pursuant to North Carolina General Statute, Chapter 132, Public Records:
This electronic message, any attachment(s) and any electronic response; may be considered public records and subject to request/review by anyone at anytime.

From: Bryan Latza
Sent: Tuesday, September 01, 2015 3:50 PM
To: Amelia Burnette <aburnette@huntersville.org>
Subject: RE: I-Mobile Update

Everything goes according to plan, right up until the message More Updates Needed, Execute Check For Updates Again. Once I do that, there is nothing else that happens. When I restart the application I get a message that there are 6 updates and I hit OK to install and then get the error message about Checking for more updates and nothing goes forward. I can still see Zone Checks and the new wording is not there.what is the short codes for these new events? Zone Check now is ZONE-CHK

Respectfully,
Lieutenant Bryan S. Latza

-------- Original message --------
From: Amelia Burnette <aburnette@huntersville.org>
Date: 09/01/2015 10:15 (GMT-05:00)
To: HPD All Employees <HPDAllEmployees@huntersville.org>
Subject: I-Mobile Update

As of today, CAD event type Zone Check will be removed and replaced with an out-of-service code for CMPD **ONLY**. This will remove the option of Zone Checks for us as well. We have created new CAD event types specifically for HPD. After you update your I-mobile the following types will appear:

HPD—Huntersville PD
- Business patrol
- Foot patrol
- Problem Oriented Policing
- School patrol

These new event types will replace zone checks for HPD. Please do not check out of service – zone check as there is no way for us to count these in our stats.

Instructions from updating I-Mobile ----Each officer will have to update I-mobile to see these event types. While signed into I-Mobile, click on "VerMgmt" on the menu bar of I-Mobile. Select and click on "Check update". A few moments later you will receive a message with the number of files that need to be updated. Click "OK" to download and install the updates. You will receive a message if the more files need to be installed. Just click on "VerMgmt" and click "check update" again until you receive a message that "All files are up to date".

Lt. A. R. Burnette, Chief's Aide
Huntersville Police Department
9630 Julian Clark Ave
Huntersville, NC 28078
Main: 704-464-5400 Direct: 704-309-9080
ABurnette@huntersville.org
Pursuant to North Carolina General Statute, Chapter 132, Public Records:
This electronic message, any attachment(s) and any electronic response; may be considered public records and subject to request/review by anyone at anytime.

Date : 2/14/2019 2:14:17 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Subject : FW: Re: New Zone Check Info
Attachment : Re New Zone Check Info;

-----Original Message-----
From: jpierson@huntersville.org <jpierson@huntersville.org>
Sent: Thursday, February 14, 2019 1:55 PM
To: Janet Pierson <jpierson@huntersville.org>
Subject: Fwd: Re: New Zone Check Info

The forwarded message from your Barracuda Message Archiver barracuda450.huntersville.org [10.5.30.150] is attached to this email

Date : 9/2/2015 1:50:31 PM
From : "Nick Bruining"
To : "Bryan Latza"
Subject : Re: New Zone Check Info

What would be the preferred event type for neighborhood patrols?

Sergeant Nick Bruining
Huntersville Police Department
704-464-5400

On Sep 2, 2015, at 9:48 AM, Bryan Latza <blatza@huntersville.org> wrote:

> I had an issue with my updates and my computer would not accept the new updates. Lt. Burnette sent me what we should see when the update is complete.
>
> Event type: **HPD**—Huntersville PD
>
> Event subtypes: Business patrol
>
> Event subtypes: Foot patrol
>
> Event subtypes: Problem Oriented Policing
>
> Event subtypes: School patrol
>
> Respectfully,
> Lieutenant Bryan S. Latza

Date : 7/17/2019 4:01:23 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Subject : FW: Records request - HPD - Request 19-58

Oops.....I think I had already sent that to you. ☺

From: Janet Pierson
Sent: Wednesday, July 17, 2019 3:55 PM
To: 'Eric Rowell' <ericwrowell@gmail.com>
Subject: RE: Records request - HPD - Request 19-58

Per your request, please find updated list of PAC assignments.

If you have any questions, please let me know.

Janet Pierson, NCCMC
Town Clerk
Direct Line: 704.766.2202

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Tuesday, June 25, 2019 5:41 AM
To: Janet Pierson <jpierson@huntersville.org>
Cc: Anthony Roberts <aroberts@huntersville.org>; Bence Hoyle <bhoyle@huntersville.org>
Subject: Re: Records request - HPD - Request 19-58

Mrs. Pierson,

An updated request. Please provide me a copy of: Pursuant to Directive 1.43, the most current list of all PAC assignments maintained by the Personnel, Training and Fleet Division Commander per subsection 5. under Section C. - Personally Assigned Cruiser Program.

Thank you,

Eric Rowell
Huntersville

On Tue, Jul 17, 2018 at 12:06 PM Eric Rowell <ericwrowell@gmail.com> wrote:

> Thanks, Chief Spruill.
>
> Mrs. Pierson - upon review of Directive 1.43 provided by the chief, please see additional records requests below.
>
> One request for information - is HPD covered under the town's liability policy or does HPD have liability insurance separate and apart from the town - including any policies covering auto?
>
> 1. Pursuant to Directive 1.43, a list of any and all HPD sworn personnel approved for PAC use "greater than listed above" per subsection 2.(a)(5) under Section C. - Personally Assigned Cruiser Program;
> 2. Pursuant to Directive 1.43, the most current list of all PAC assignments maintained by the Personnel, Training and Fleet Division Commander per subsection 5. under Section C. - Personally Assigned Cruiser Program;
> 3. Pursuant to Directive 1.43, the approved and signed Take Home Vehicle Request Form for HPD Officer Ryan Smith
>
> Let me know if there are any questions.
>
> Eric Rowell
>
> On Tue, Jul 17, 2018 at 10:17 AM, Cleveland Spruill <cspruill@huntersville.org> wrote:
>
> > Mr. Rowell, in response to your July 17 Records Request, attached you will find HPD Police Directive 1.43 which establishes department policy on use of HPD vehicles and our take-home vehicle policy.
> >
> > Chief Cleveland L. Spruill
> > Huntersville Police Department
> > 9630 Julian Clark Avenue
> > Huntersville, NC 28078
> > (704) 464-5400

From: Eric Rowell [mailto:ericwrowell@gmail.com]
Sent: Tuesday, July 17, 2018 8:37 AM
To: Janet Pierson <jpierson@huntersville.org>
Cc: Cleveland Spruill <cspruill@huntersville.org>; Anthony Roberts <aroberts@huntersville.org>
Subject: Records request - HPD

Mrs. Pierson:

Please provide me a copy of any and all policies, procedures, memorandums, emails, or any other document outlining Huntersville Police Department's take home vehicle policy, i.e., any policy outlining how and when HPD employees/officers are permitted to use HPD vehicles for travel to/from work or while off-duty. Let me know if there are any questions about this request.

Thank you,

Eric Rowell
Huntersville

Date : 6/18/2019 10:18:13 AM
From : "Karen Bentley" kbentley@huntersville.org
To : "HEOSC" HEOSC@huntersville.org, "Albert Desciscio" adesciscio@huntersville.org, "John Aneralla" janeralla@huntersville.org
Subject : Fw: School choice opponents want people to only listen – not think

FYI...

https://www.nccivitas.org/2019/school-choice-opponents-want-people-listen-not-think/

Date : 9/3/2019 10:32:51 AM
From : "Brian Richards" BrianR@huntersville.org
To : "ericwrowell@gmail.com" ericwrowell@gmail.com
Cc : "Jack Simoneau" jsimoneau@huntersville.org
Subject : FW: Signs

Hi Eric,

I am reaching out to the candidate this morning and will investigate.

Thank You

Brian Richards
Principal Planner / GIS
Huntersville Planning Dept.
105 Gilead Rd 3rd Floor
Huntersville, NC 28078

Mailing address
PO BOX 664
Huntersville, NC 28070
Ph 704 766 2218
Fx 704 992 5528
brichards@huntersville.org

From: Jack Simoneau <jsimoneau@huntersville.org>
Sent: Tuesday, September 3, 2019 8:24 AM
To: Brian Richards <BrianR@huntersville.org>; Au'Darius Blackwood <ablackwood@huntersville.org>
Subject: FW: Signs
Importance: High

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Saturday, August 31, 2019 11:46 AM
To: Jack Simoneau <jsimoneau@huntersville.org>
Cc: Claudia Schruhl <CSchruhl@huntersville.org>
Subject: Re: Signs

Ms. Schruhl:

There are two town board candidate campaign signs up on the west side of town in violation of 10.10.9 - one at corner of Stephens/Beatties Ford, and one on Bud Henderson about a half-mile after you turn off of Beatties Ford.

Thanks,

Eric Rowell
Huntersville

On Sat, Aug 31, 2019 at 10:54 AM Jack Simoneau <jsimoneau@huntersville.org> wrote:

> Eric,
> The first day of early voting in the general election is October 16 and 30 days prior is September 16.That is the date when political signs can be posted on any property, public or private.
> We will address any violations.
>
> Take care,
> Jack Simoneau
>
> On Aug 31, 2019, at 6:54 AM, Eric Rowell <ericwrowell@gmail.com> wrote:
>
> > Mr. Simoneau,
> >
> > Campaign sings are already appearing. If someone already sent you this question, please feel free to fwd me your response. But - a) does town zoning ordinance 10.10.9 re signs apply to private property (i.e., can people put up campaign signs whenever they want as long as it's in the middle of their private yard)?, and b) our election doesn't have a primary, so is there any impact on our prohibition of signs until 30 days before early voting (i.e., some are claiming bc of state and Charlotte races ongoing where voting is already taking place, Huntersville rules don't apply and signs can already go up)?

Any assistance/clarification would be appreciated because I don't want to have to see these signs one day longer than absolutely necessary.

Regards,

Eric Rowell
Huntersville

Date : 10/22/2019 12:02:38 PM
From : "Dave Hill" dhill@huntersville.org
To : "Chris Edwards" MYT59T@GMAIL.COM, "Dan Murphy" dan@themurphyfamily.online, "Eric Rowell" ericwrowell@gmail.com, "Erin Gillespie" erin.gillespie@gmail.com, "George Solomon" wallst71@gmail.com, "JohnCarbonell" johnjcarbonell@hotmail.com, "John Forehand" forehandjt@gmail.com, "Joshua Helm" mrhelm33@gmail.com, "Kaitlyn Sisson" kait.sisson@gmail.com, "Kim Aichele" kdaichele@me.com, "Kristen Ingram" Ingram.Kristen@yahoo.com, "Randy Brawley" Randy.Brawley@WiseOakConsulting.com, "Ross Boner" rboner@gmail.com, "Scott Harrington" scottharrington1808@gmail.com, "Tim Bender" Tbender@edificeinc.com
Cc : "Jack Simoneau" jsimoneau@huntersville.org
Subject : FW: Steering Committee Chairperson Election

Hello –
I sent the e-mail below to see if any Steering Committee members wanted to express interest in serving as the chairperson. I've received no replies so far. If no one is interested, staff and the consultant team will leave it to the Committee to figure it out a week from tomorrow.

Regards,
Dave

From: Dave Hill
Sent: Tuesday, October 15, 2019 4:54 PM
To: Chris Edwards <MYT59T@GMAIL.COM>; Dan Murphy <dan@themurphyfamily.online>; Eric Rowell <ericwrowell@gmail.com>; Erin Gillespie <erin.gillespie@gmail.com>; George Solomon <wallst71@gmail.com>; John Carbonell <johnjcarbonell@hotmail.com>; John Forehand <forehandjt@gmail.com>; Joshua Helm <mrhelm33@gmail.com>; Kaitlyn Sisson <kait.sisson@gmail.com>; Kim Aichele <kdaichele@me.com>; Kristen Ingram <Ingram.Kristen@yahoo.com>; Randy Brawley <Randy.Brawley@WiseOakConsulting.com>; Ross Boner <rboner@gmail.com>; Scott Harrington <scottharrington1808@gmail.com>; Tim Bender <Tbender@edificeinc.com>
Cc: Jack Simoneau (jsimoneau@huntersville.org) <jsimoneau@huntersville.org>; Jake Petrosky (jpetrosky@stewartinc.com) <jpetrosky@stewartinc.com>
Subject: Steering Committee Chairperson Election

Good afternoon –

As discussed on October 1st, the Steering Committee agenda for October 30th will include the election of a chairperson. The chairperson has 3 major functions: (1) preside over meetings and maintain efficient meeting progress, (2) coordinate future agendas with staff and the consultant team, and (3) conduct Committee voting for approval of meeting minutes and during the hopefully rare occasion when a substantive Committee vote is warranted (remember we want to reach consensus wherever possible). It would be helpful if the Chairperson has had previous experience working with or leading group working meetings.

Scott Harrington came up with a good idea (thanks) to prepare for the Chairperson election:

"Just a suggestion for your consideration regarding the informed selection of a Steering Committee chairperson. Consider sending an email to our committee members soliciting the names and biographical sketches of the persons who would be open to serving as the "Chair" of the Steering Committee early next week. Collect the names and bios of the willing and send them out to the committee in advance of our 10/30 meeting. The benefit of this tact is to give our members an opportunity to consider our candidate choice(s) privately. A second plus is that the voting process on 10/30 should go swiftly."

This idea is worth pursuing. If you are interested in serving as the Chair, please send me a 1-page biographical sketch no later than Wednesday, October 23rd (EOB). I will then send out the bios of all interested candidates to the entire Committee on October 24th. I would ask that you do not contact other Committee members to discuss the Chairperson election. All discussion and deliberations should occur on October 30th.

If you have any questions or comments, please let me know.

Thanks,
Dave

Senior Planner
Town of Huntersville, NC
PO Box 664
Huntersville, NC 28070

(704) 766-2213
dhill@huntersville.org

Date : 10/15/2019 3:41:37 PM
From : "Dave Hill" dhill@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Subject : FW: Steering Committee Meeting Materials - October 1st Orientation Session
Attachment : Steering Committee Mtg Agenda 10012019.pdf;Steering Committee Mtg Minutes 10012019.pdf;PPT - 2019 Steering Committee Orientation 10012019.pdf;Scope of Work - Steering Committee Copy 10012019.pdf;Steering Committee Contact Info 09172019.pdf;

Hi Eric –
I sent this out 12 days ago. Hope you got it. Please confirm receipt of this e-mail. If I don't hear from you, I'll give you a call.

The first working meeting of the Steering Committee will be on Oct 30th (see below).

Dave

From: Dave Hill
Sent: Thursday, October 03, 2019 11:47 AM
To: Chris Edwards <MYT59T@GMAIL.COM>; Dan Murphy <dan@themurphyfamily.online>; Eric Rowell <ericwrowell@gmail.com>; Erin Gillespie <erin.gillespie@gmail.com>; George Solomon <wallst71@gmail.com>; John Carbonell <johnjcarbonell@hotmail.com>; John Forehand <forehandjt@gmail.com>; Joshua Helm <mrhelm33@gmail.com>; Kaitlyn Sisson <kait.sisson@gmail.com>; Kim Aichele <kdaichele@me.com>; Kristen Ingram <Ingram.Kristen@yahoo.com>; Randy Brawley <Randy.Brawley@WiseOakConsulting.com>; Ross Boner <rboner@gmail.com>; Scott Harrington <scottharrington1808@gmail.com>; Tim Bender <Tbender@edificeinc.com>
Cc: Jack Simoneau (jsimoneau@huntersville.org) <jsimoneau@huntersville.org>; Jackie Huffman (jhuffman@huntersville.org) <jhuffman@huntersville.org>; Bobby Williams <bwilliams@huntersville.org>; Jake Petrosky (jpetrosky@stewartinc.com) <jpetrosky@stewartinc.com>; Cindy Szwarckop (cszwarckop@stewartinc.com) <cszwarckop@stewartinc.com>
Subject: Steering Committee Meeting Materials - October 1st Orientation Session

Good Morning –

Thanks to all of you who were able to attend the October 1st Orientation session. Meeting materials are attached for your review. If any of the members who couldn't attend, I'd be happy to set up a time to meet and answer any questions you might have. I have also attached draft meeting minutes – please let me know if any revisions need to be made.

Please note that our next meeting is set for **Wednesday, October 30, 2019, at 6:30 PM at the Huntersville Town Hall**.

Between now and October 30th, I will provide more information as it becomes available. In the near future, I'm hoping we'll be able to post Committee information on the project website, but for the time being, e-mails will be used.

Again, thanks for your time. Please let me know if you have any questions or comments.

Dave

Dave Hill
Senior Planner
Town of Huntersville, NC
PO Box 664
Huntersville, NC 28070

(704) 766-2213
dhill@huntersville.org

Huntersville Community Plan Update

Steering Committee Orientation Meeting

Tuesday, October 1, 2019
6:00 – 8:00 PM
Huntersville Town Hall
101 Huntersville-Concord Rd.
Huntersville, NC 28078

AGENDA

1. Welcome & Introductions

2. Comprehensive Planning Presentation
    a. Planning in North Carolina
    b. Huntersville Plans
    c. Timeline of Development
    d. The Current Plan

3. Steering Committee Background
    a. Functions
    b. Scope of Work & Schedule
    c. Suggested Governance
    d. Discussion Items

4. Committee Discussion

5. Adjourn

Huntersville Community Plan Update

Steering Committee Orientation Meeting

Tuesday, October 1, 2019
6:00 – 8:00 PM
Huntersville Town Hall
101 Huntersville-Concord Rd.
Huntersville, NC 28078

Meeting Minutes

A. Call to Order

Steering Committee Members in Attendance: Kim Aichele, Tim Bender, Ross Boner, John Carbonell, Chris Edwards, John Forehand, Scott Harrington, Joshua Helm, Kristen Ingram, Dan Murphy, George Solomon
Steering Committee Members Absent: Randy Brawley, Erin Gillespie, Eric Rowell, Kaitlyn Sisson
Staff Members in Attendance: Jack Simoneau, Dave Hill, Anthony Roberts, Jackie Huffman, Bill Coxe
Meeting Hand-Out Materials (Attached): Meeting Agenda, Resolution R-2019-18 (Creation of and appointments to the Steering Committee), Steering Committee Contact Information List, 10/01/2019 Steering Committee PowerPoint presentation, and Community Plan Scope of Work.

B. Welcome & Introductions

The meeting started at 6:00 PM. Dave Hill, Sr. Planner and Project Manager, opened the meeting and welcomed the Steering Committee Members to the orientation session. Each of the Members introduced themselves, provided a brief description of their background, and stated the reason(s) they wanted to serve on the Steering Committee.

C. Comprehensive Planning Presentation

Jack Simoneau, Planning Director, provided a PowerPoint presentation about comprehensive planning – state legislation that enables municipalities to adopt plans and implement zoning, the history of Huntersville's plans, the impact the Town's plans and related zoning regulations have had on development over the years, and a summary of the major elements of the current 2030 Community Plan.

D. Steering Committee Background

Dave Hill resumed the PowerPoint presentation by highlighting the Steering Committee. He summarized work on the Plan Update that started in early 2019, including the January 2019 Town Board retreat where discussion on the Plan began. He outlined the Committee's functions, said that the election of a Committee chairperson would be placed on the Committee' next meeting agenda, briefly mentioned the scope of work and schedule for the project, provided some governance suggestions, and closed with some discussion items to open Committee discussion.

E. Committee Discussion

One the first items discussed was the Committee's preferences regarding meeting times and dates. The following decisions were made by Committee consensus:

DRAFT

1. The Committee was informed that the first visit by the consultant team would likely be October 29th and 30th. The Committee agreed that it would prefer to meet on Wednesday, October 30th, at 6:30 – 8:30 PM. This would allow the consultant to report out on progress during their visit.

2. The Committee agreed that future meeting guidelines would be as follows: Meet only on Tuesdays, Wednesdays, or Thursdays, with meetings to be during evening hours (most of the Members in attendance indicated that they work during daytime hours). Meeting location was not discussed extensively, but most of the Members present were satisfied that Town Hall was a reasonable place.

Other Committee Discussion Items

1. Committee Members asked for a project contact list that would include both Town Staff and consultant information. Dave Hill is the Project Manager and should be the first point of contact for Committee Members. A contact list for all staff and consultant project participants will be provided to the Committee in the near future.

2. Committee members were asked to start thinking about electing a chairperson during the meeting on October 30th. The functions of the chairperson were discussed (see PowerPoint presentation).

3. Staff mentioned that a project website will be created, with a link to the Town's main website page. The project website will build slowly, with the intent to include: an announcement that the Plan Update is about to begin, a place for people to register to receive notifications of meetings, events, and review documents, an archive library for older documents such as past Community Plans adopted by the Town, a place to share comments, and a placeholder for future citizen surveys. More traditional media, such as fliers and newsletters, were also mentioned as a way to communicate with those without internet connectivity.

4. The Committee was asked to think about ways to encourage public participation during the development of the Plan Update. One thought was to print business cards with the project logo, website address, and other primary information. Committee members can then hand the cards out to anyone interested. This idea will be pursued by staff. Another idea was to buy magnets with project information (Like refrigerator magnets). Another idea was to prepare a table exhibit that could be set up at community events to introduce the project and provide contact information. Staff asked that any additional ideas be e-mailed to Dave Hill as the consultants prepare a public engagement plan (which will be presented to the Committee in the future).

5. Dave Hill offered to attend neighborhood, HOA, civic group, business association, or other meetings to provide information about the plan Update and how to get involved.

6. The Committee discussed several topics that might emerge as major issues during the Plan Update, and identified some issues of interest to them individually.

F. Adjourn

The meeting adjourned at 7:45 PM.

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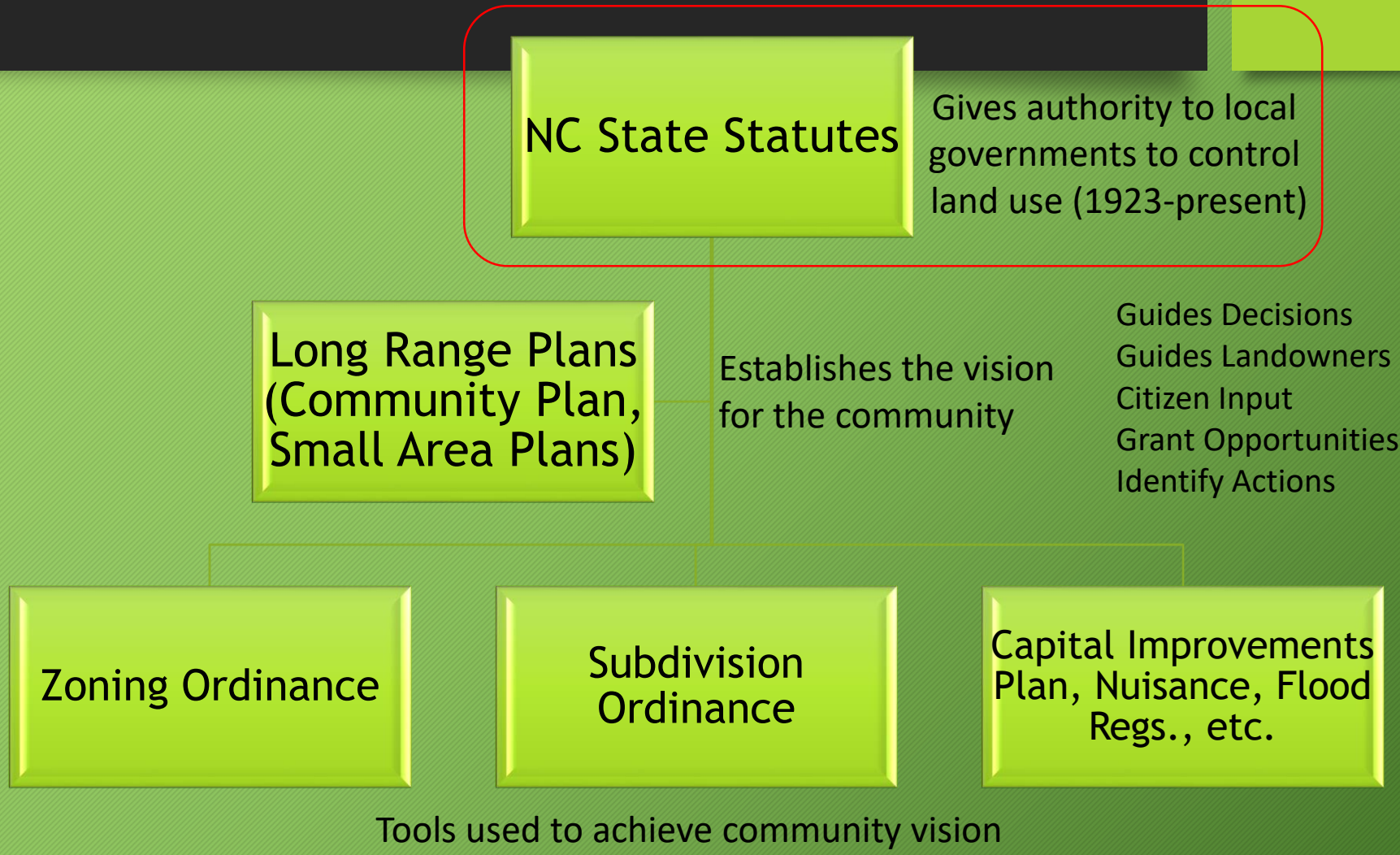
Town of Huntersville
Community Plan Update

Huntersville Community Plan
HP 2040
THINKING BACK
LOOKING FORWARD

Steering Committee Orientation Meeting

October 1, 2019

Planning in North Carolina



NC General Statutes: Current Law

§ 160A-381. Grant of power. (a) For the purpose of promoting health, safety, morals, or the general welfare of the community, any city may adopt zoning and development regulation ordinances. These ordinances may be adopted as part of a unified development ordinance or as a separate ordinance. A zoning ordinance may regulate and restrict the height, number of stories and size of buildings and other structures, the percentage of lots that may be occupied, the size of yards, courts and other open spaces, the density of population, the location and use of buildings, structures and land. The ordinance shall provide density credits or severable development rights for dedicated rights-of-way pursuant to G.S. 136-66.10 or G.S. 136-66.11.

§ 160A-383. Purposes in view.

(a) Zoning regulations shall be made in accordance with a comprehensive plan.

(b) Prior to adopting or rejecting any zoning amendment, the governing board shall adopt one of the following statements which shall not be subject to judicial review:

(1) A statement approving the zoning amendment and describing its consistency with an adopted comprehensive plan and explaining why the action taken is reasonable and in the public interest.

(2) A statement rejecting the zoning amendment and describing its inconsistency with an adopted comprehensive plan and explaining why the action taken is reasonable and in the public interest.

(3) A statement approving the zoning amendment and containing at least all of the following:

a. A declaration that the approval is also deemed an amendment to the comprehensive plan. The governing board shall not require any additional request or application for amendment to the comprehensive plan.

b. An explanation of the change in conditions the governing board took into account in amending the zoning ordinance to meet the development needs of the community.

c. Why the action was reasonable and in the public interest.

NC General Statutes: Effective 01/01/2021

"§ 160D-5-1. Plans.

(a) Preparation of Plans and Studies. – As a condition of adopting and applying zoning regulations under this Chapter, a local government shall adopt and reasonably maintain a comprehensive plan that sets forth goals, policies, and programs intended to guide the present and future physical, social, and economic development of the jurisdiction.

A comprehensive plan is intended to guide coordinated, efficient, and orderly development within the planning and development regulation jurisdiction based on an analysis of present and future needs. Planning analysis may address inventories of existing conditions and assess future trends regarding demographics and economic, environmental, and cultural factors. The planning process shall include opportunities for citizen engagement in plan preparation and adoption. In addition to a comprehensive plan, a local government may prepare and adopt such other plans as deemed appropriate. This may include, but is not limited to, land-use plans, small area plans, neighborhood plans, hazard mitigation plans, transportation plans, housing plans, and recreation and open space plans. If adopted pursuant to the process set forth in this section, such plans shall be considered in review of proposed zoning amendments.

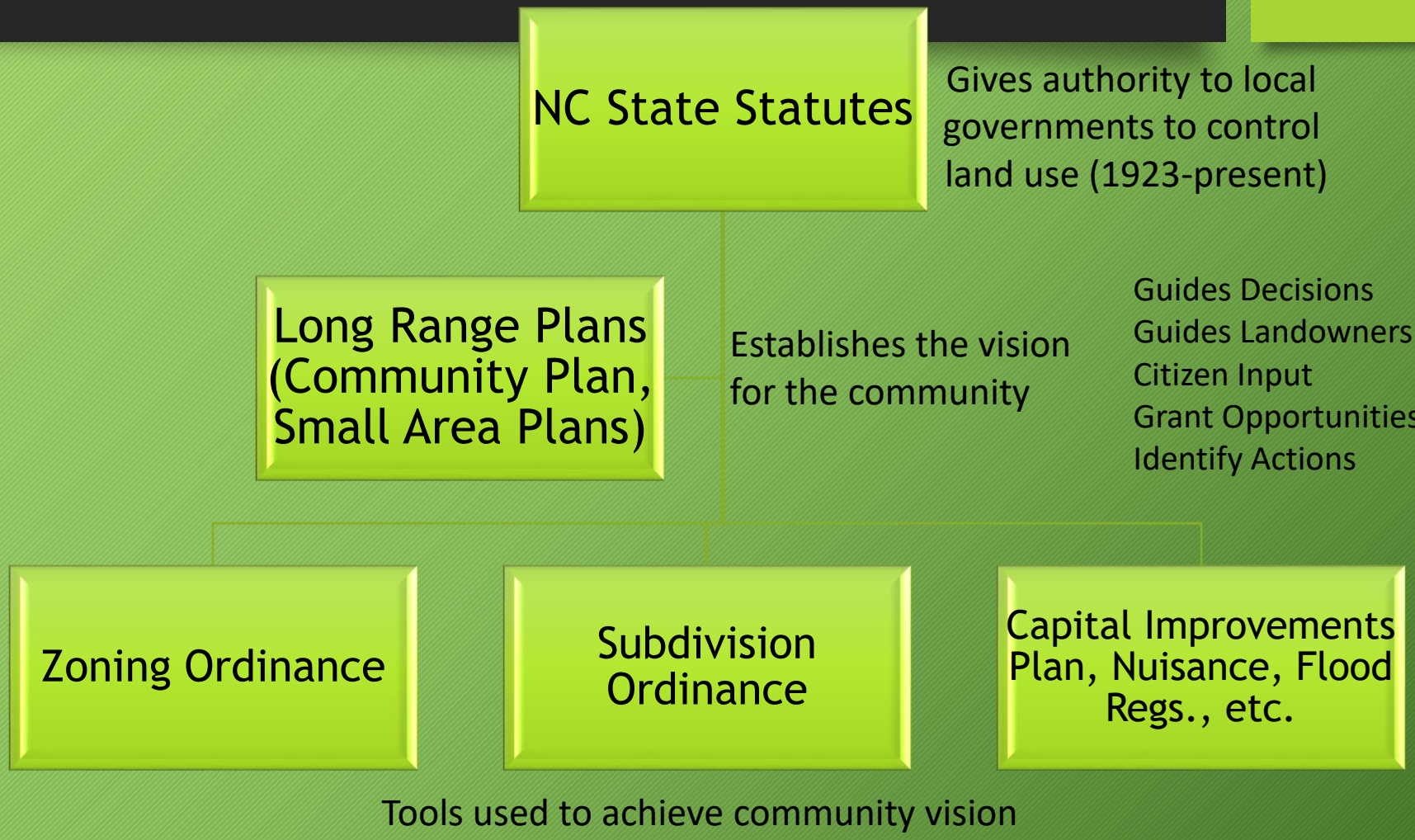
NC General Statutes: Effective 01/01/2021 *(con.)*

(b) **Contents.** – A comprehensive plan may, among other topics, address any of the following as determined by the local government:

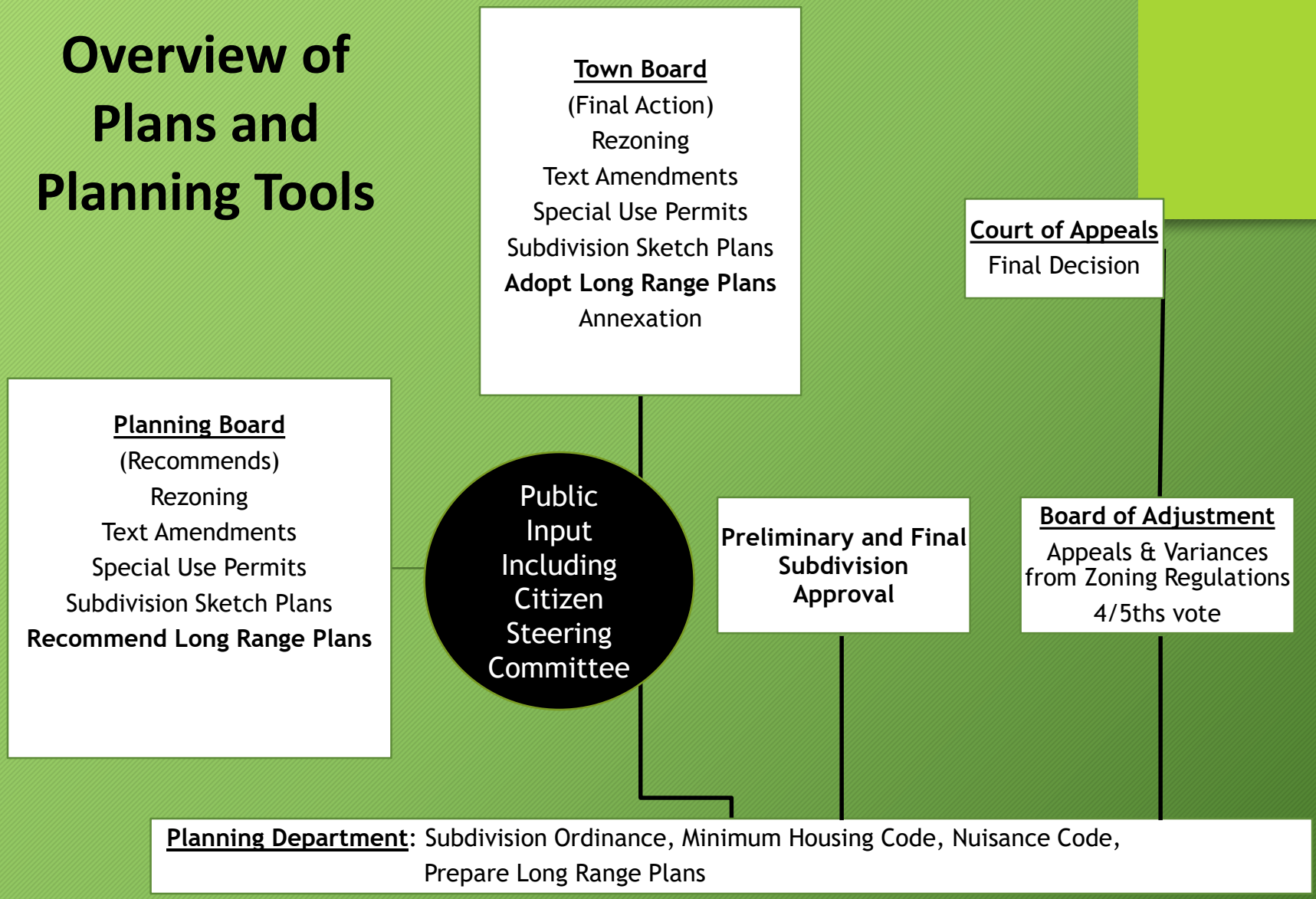
(1) Issues and opportunities facing the local government, including consideration of trends, values expressed by citizens, community vision, and guiding principles for growth and development.
(2) The pattern of desired growth and development and civic design, including the location, distribution, and characteristics of future land uses, urban form, utilities, and transportation networks.
(3) Employment opportunities, economic development, and community development.
(4) Acceptable levels of public services and infrastructure to support development, including water, waste disposal, utilities, emergency services, transportation, education, recreation, community facilities, and other public services, including plans and policies for provision of and financing for public infrastructure.
(5) Housing with a range of types and affordability to accommodate persons and households of all types and income levels.
(6) Recreation and open spaces.
(7) Mitigation of natural hazards such as flooding, winds, wildfires, and unstable lands.
(8) Protection of the environment and natural resources, including agricultural resources, mineral resources, and water and air quality.
(9) Protection of significant architectural, scenic, cultural, historical, or archaeological resources.
(10) Analysis and evaluation of implementation measures, including regulations, public investments, and educational programs.

(c) Adoption and Effect of Plans. – Plans shall be adopted by the governing board with the advice and consultation of the planning board. Adoption and amendment of a comprehensive plan is a legislative decision and shall follow the process mandated for zoning text amendments set by G.S. 160D-6-1. Plans adopted under this Chapter may be undertaken and adopted as part of or in conjunction with plans required under other statutes, including, but not limited to, the plans required by G.S. 113A-110. Plans adopted under this Chapter shall be advisory in nature without independent regulatory effect. Plans adopted under this Chapter do not expand, diminish, or alter the scope of authority for development regulations adopted under this Chapter. Plans adopted under this Chapter shall be considered by the planning board and governing board when considering proposed amendments to zoning regulations as required by G.S. 160D-6-4 and G.S. 160D-6-5.

Planning in North Carolina



Overview of Plans and Planning Tools



Proper Planning Requires Meaningful Citizen Input

Huntersville Plans

Huntersville has been remarkably consistent in updating its Community Plans every 7-9 years.

1981 Huntersville Land Development Plan
(Centralina Council of Governments)

1989 Original Huntersville Town Community Plan

1992 Charlotte-Mecklenburg County North District Plan

1995 Huntersville Community Plan

2003 Huntersville Community Plan Update

2011 Huntersville Community Plan Update

2019 Huntersville Community Plan Update

Timeline of Development in Huntersville: 1990 -96

- **1990 POPULATION 3,014 people**
- Small zoning jurisdiction boundaries; conventional zoning
- 1995 Huntersville Community Plan
- 1996 Revised Huntersville Zoning Ordinance – form-based code (buildings front street or open space, connected streets; sidewalks both sides of streets, mixed uses)

Town's Long Range Vision

HUNTERSVILLE COMMUNITY PLAN RECOMMENDATIONS

HUNTERSVILLE BOARD OF COMMISSIONERS ADOPTED SEPTEMBER 5, 1995

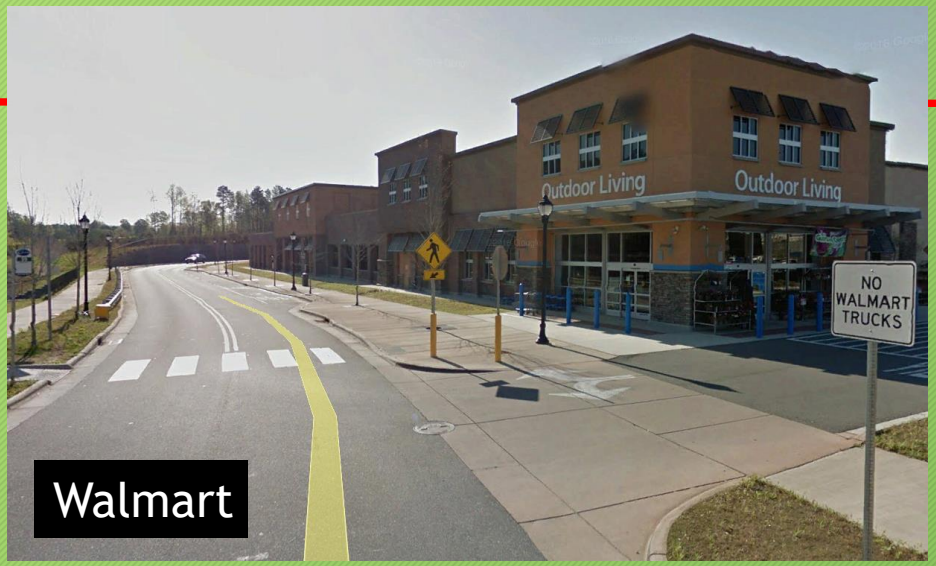
- Buildings Should Front Street; street is public realm and should be aesthetically attractive; parking on side and rear
- Connected Streets
- Mixture of Land Uses
- Intense Development Between I-77 and NC 115 Corridor & lower intensity east & west
- Redevelop downtown as walkable mixed use center
- Multimodal streets (vehicles, bicycles, pedestrians, transit)

Conventional Zoning Pre-1996

- Separation of Land Uses
- Buildings Front Parking Lots
- Streets Do Not Interconnect

Huntersville Form Based Code

- Mixture of Land Uses
- Buildings Front Streets;
- On-Street Parking
- Streets Interconnect With Adjoining Lots



Walmart

Harris Teeter

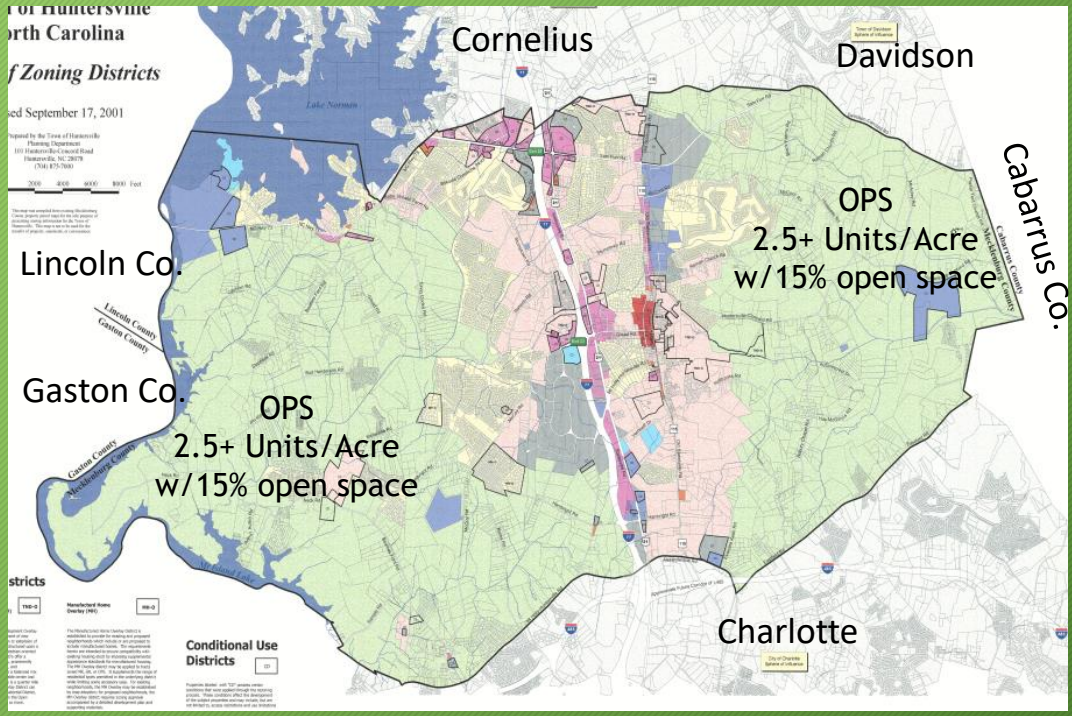
AAA Auto

NC DMV

Birkdale Village: Form Based Zoning Code

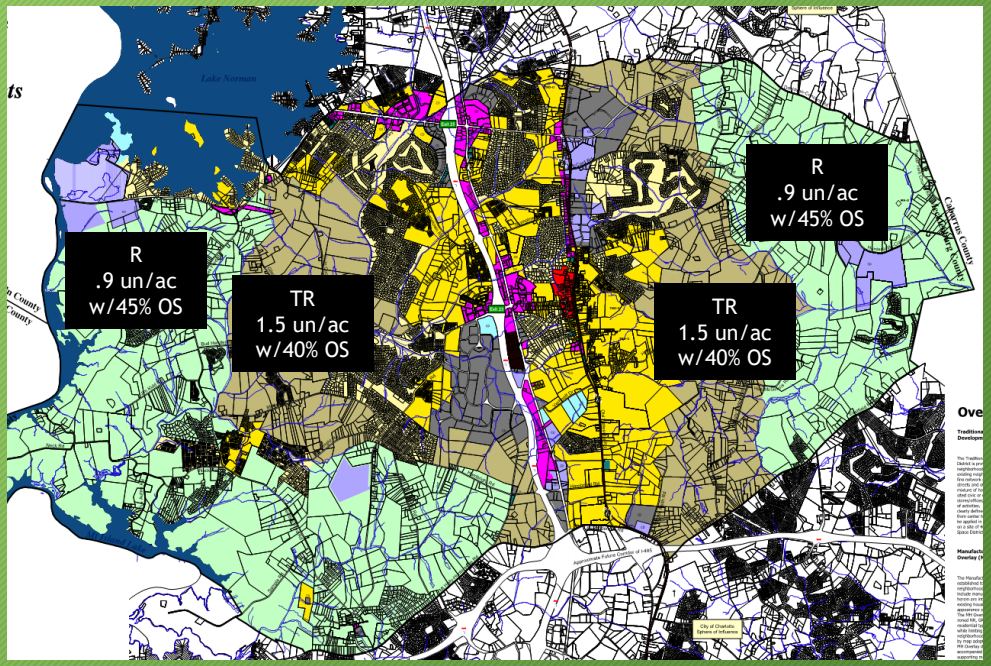
Timeline of Development in Huntersville: 1990-2000

- **1990 POPULATION 3,014 people**
- Small zoning jurisdiction boundaries; conventional zoning
- 1995 Huntersville Community Plan
- 1996 Revised Huntersville Zoning Ordinance – form-based code (buildings front street or open space, connected streets; sidewalks both sides of streets, mixed uses)
- 1997 Huntersville expands zoning jurisdiction to sphere of influence (63 sq. mi.)
- **2000 POPULATION 24,960**



Timeline of Development in Huntersville: 1990 - 2003

- **1990 POPULATION 3,014 people**
- Small zoning jurisdiction boundaries; conventional zoning
- 1995 Huntersville Community Plan
- 1996 Revised Huntersville Zoning Ordinance – form-based code (buildings front street or open space, connected streets; sidewalks both sides of streets, mixed uses)
- 1997 Huntersville expands zoning jurisdiction to sphere of influence (63 sq. mi.)
- **2000 POPULATION 24,960**
- 2002-2003: Huntersville updates the Community Plan keeping the same vision for development along I-77 NC 115 but lower intensity in OPS (change to Rural & Transitional); amend Zoning and Subdivision Ordinance



- Lighting Standards
- Tree Preservation Standards
- Water Quality

Timeline of Development in Huntersville: 1990 - 2011

- **1990 POPULATION 3,014 people**
- Small zoning jurisdiction boundaries; conventional zoning
- 1995 Huntersville Community Plan
- 1996 Revised Huntersville Zoning Ordinance – form-based code (buildings front street or open space, connected streets; sidewalks both sides of streets, mixed uses)
- 1997 Huntersville expands zoning jurisdiction to sphere of influence (63 sq. mi.)
- **2000 POPULATION 24,960**
- 2002-2003: Huntersville updates the Community Plan keeping the same vision for development along I-77 NC 115 but lower intensity in OPS (change to Rural & Transitional); amend Zoning and Subdivision Ordinance
- **2010 POPULATION: 46,773 (2,994 ETJ)**
- **2011 Huntersville Updates the Community Plan**

Town of Huntersville, NC
Population Estimates & Projections

Updated 1/28/2019

2010 - 2030

NC State Demographer Official Estimates | *Population Estimates / ToH Planning Department*

	2010 Census	2011[1]	2012[1]	2013[1]	2014[1]	2015[1]	2016[1]	2017[1]	2018[2]	2019[3]	2020[4]	2030[5]
Annual Growth Rate (Town + ETJ)		3.4%	3.3%	4.0%	2.8%	2.6%	3.2%	3.9%	3.5%	1.9%	2.8%	
Town Limits	46,773	48,463	50,141	52,278	53,821	55,279	57,145	59,494	61,657	62,836	64,665	82,555
Annual Pop. Increase (town limits)		*1,690*	*1,678*	*2,137*	*1,543*	*1,458*	*1,866*	*2,349*	*2,163*	*1,179*	*1,829*	-
ETJ[6]	2,994	2,997	3,005	3,013	3,024	3,043	3,064	3,078	3,105	3,125	3,147	3,297
Annual Pop. Increase (ETJ)		*3*	*8*	*8*	*11*	*19*	*21*	*14*	*27*	*20*	*22*	-
TOTAL	49,767	51,460	53,146	55,291	56,845	58,322	60,209	62,572	64,762	65,961	67,812	85,852

Long Range Planning for Entire Jurisdiction

Town of Huntersville

2030 Community Plan

Adopted by
Town Board of Commissioners on
June 20, 2011

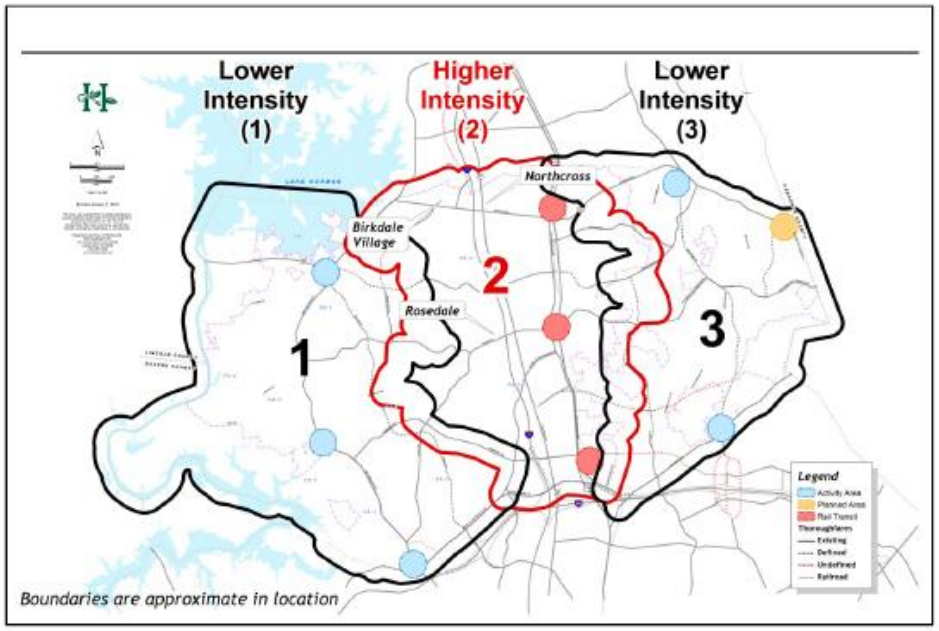
Town Limits & ETJ

Town of Huntersville Vision Statement

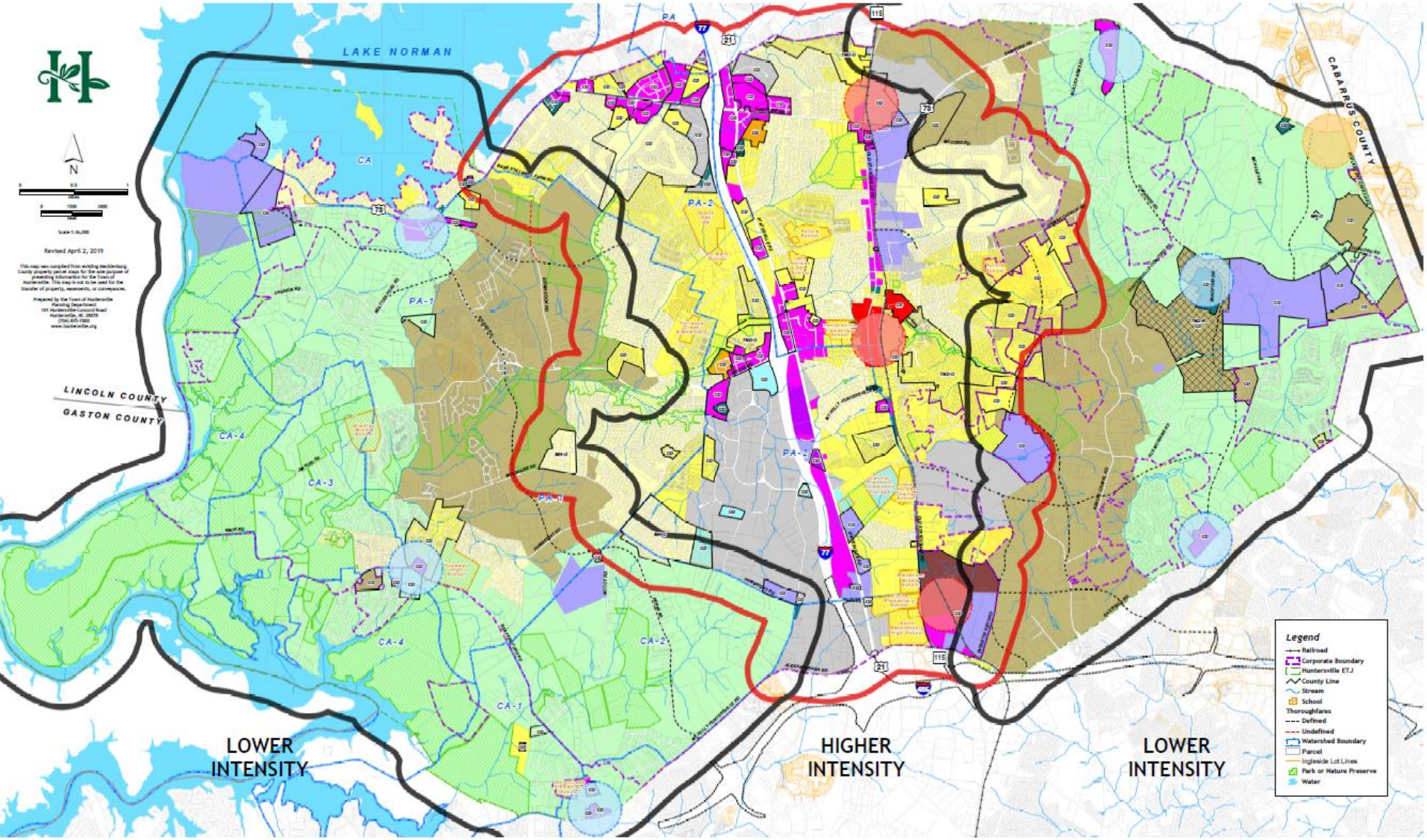
In 2030, Huntersville will be a vibrant and visually attractive community defined by high quality growth and development that:

- preserves natural, scenic and historical assets;
- offers a variety of housing and employment options;
- creates opportunities for recreation, art and culture; and
- is served by a multi-modal interconnected transportation system.

Land use and transportation planning practices will be responsive to a world that is changing, will be fiscally responsible, and reflect an appropriate balance of economic, environmental and social factors. Higher intensity development and redevelopment will generally be focused within two miles of the I-77/NC-115 corridor (area 2), with lower intensity development located east and west of this corridor (areas 1 and 3) and in mixed-use village centers at important crossroads.



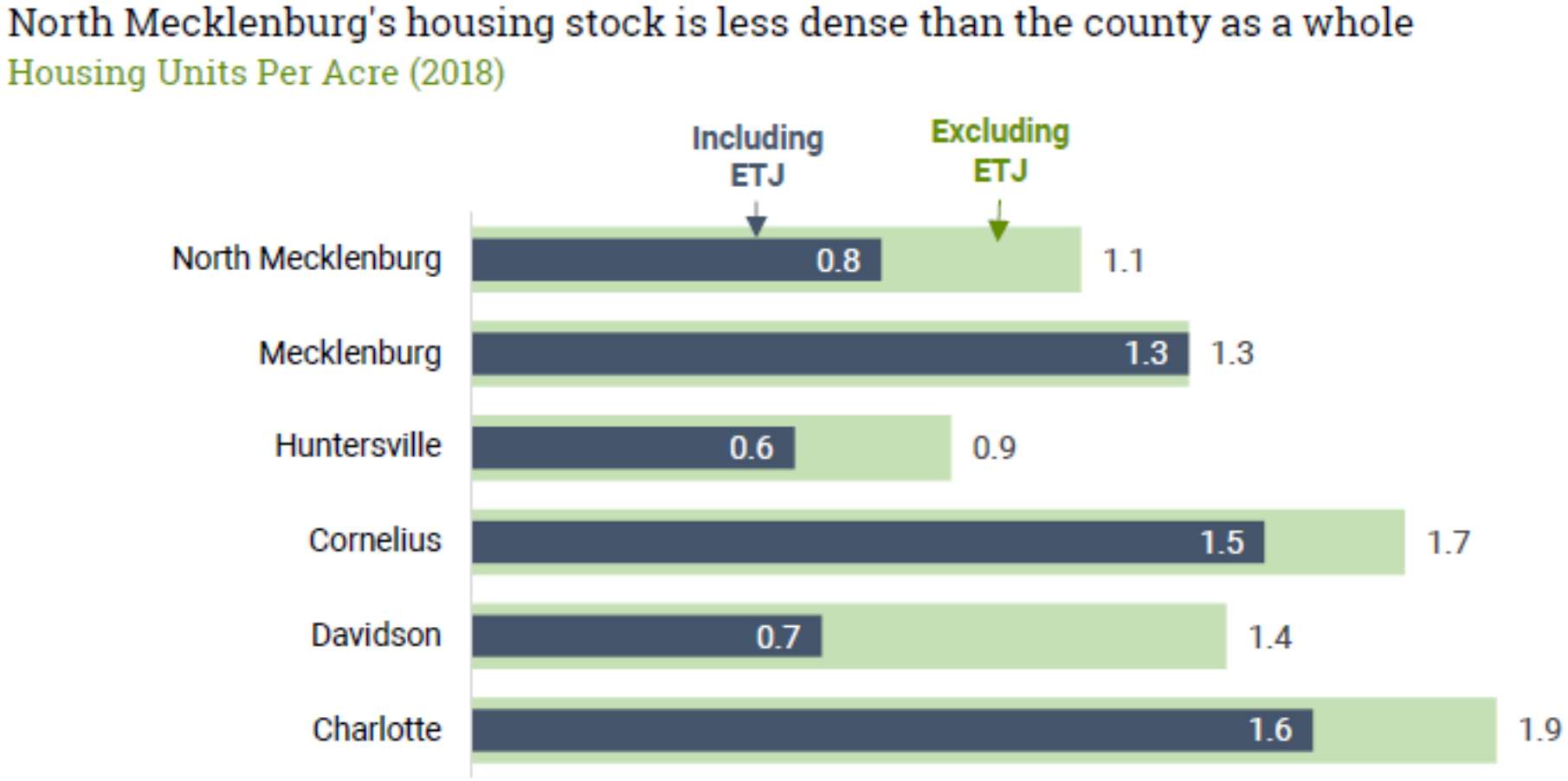
2019 Map of Zoning Districts with 2030 Community Plan Intensity Zones



Major Projects and Issues

- Update of 2011 Huntersville Community Plan
- Huntersville Bikeway Plan just started (Huntersville Parks & Recreation)
- NCTIP Road Improvements: $484 Million
- Traffic Impact Analysis Ordinance Review
- Strategic Economic Development Plan Implementation
- I-77 HOV Lane Expansion
- Streamlining Permit Process
- Downtown Redevelopment
- Town Center Development
- Current Projects: www.huntersville.org

2018 North Mecklenburg Demographic and Housing Assessment



Data source: Mecklenburg County Tax Parcel Data, 2018

The 2040 Plan

Previous Work

Release of Request For Proposals **April 2019**

Intended Budget $100,000; Additional Work Considered

Consultant Proposals & Interviews **June 2019**

Town Staff Evaluation Panel (Unanimous Selection)

Selection of Consultant Team **June 2019**

Stewart – Lead Firm
Kimley Horn & Associates
Nealon Planning

Town Board Contract Approval **Sept 2019**

Steering Committee Appointments **Sept 2019**

Consultant Notice to Proceed **Sept 10th, 2019**

Huntersville Town Board Resolution No. R-2019-18 *(Excerpts)*

- The purpose of creating the Huntersville Community Plan Update Steering Committee is to serve as an advisory board to the Town of Huntersville Planning Board and Board of Commissioners until such time as the Plan Update is adopted by the Board of Commissioners.
- The Steering Committee will meet at least eight (8) times during the project, with an anticipated timeframe extending from September 2019 through September 2020, subject to change. The Planning Director shall have the authority to call the meetings of the Committee, which will be called and advertised as a special-called meeting, and to set the agenda for each meeting as part of the special-called meeting notice. Only items of business specified in the special-called meeting notice may be conducted at each meeting.
- The Steering Committee will elect a Chairperson from its membership. The Chairperson will lead meetings, manage discussion in a civil and orderly fashion, and coordinate the making of decisions by the Committee, whether by consensus or by a motion made, seconded and approved by majority vote.
- In order for the Committee to carry out its responsibilities, it is necessary for members to attend the meetings. If a member is absent for two (2) meetings, the Committee may request that the member be replaced by the Town Board of Commissioners.
- Meetings will be advertised and conducted in accordance with the North Carolina Open Meetings Law. Minutes shall be kept for each meeting.
- Upon adoption of the Community Plan Update, the Huntersville Community Plan Update Steering Committee may be dissolved by the Board of Commissioners.

Membership Functions……

- Attend 6-8 Steering Committee Meetings
- Listen & Evaluate
- Share Ideas and Opinions
- Use Your Knowledge of Huntersville
- Get People Involved and Be an Ambassador!

PROJECT SCHEDULE

The following is a draft schedule for the Huntersville 2030 Community Plan Update:

Suggested Committee Governance:

- Chairperson keeps agenda on track
- Civil discourse at all times
- Equal opportunities to provide viewpoints
- Make decisions by consensus (avoid formal voting)
- Abide by the scope of work and schedule
- Major changes in scope, budget, or schedule have to be approved by the Town Board

For Committee Consideration:

- Next Meeting: October 29th / 30th (Tentative)
- Election of Committee Chairperson
- Meeting Preferences
  - Location, Day of the Week, Time of Day
- Public Engagement / Citizen Involvement

Town of Huntersville, North Carolina
Community Plan Update
Scope of Work
Date of Approval: September 3, 2019

INTRODUCTION

STEWART is the lead firm selected to prepare the Huntersville Community Plan Update, with Nealon Planning and Kimley-Horn serving as subcontractors to Stewart. The lead firm and subcontractors are referred to collectively in the scope of work as the CONSULTANT.

This scope of work outlines the work program for the development of the Huntersville Community Plan Update. It has been developed based upon a detailed proposal, conversations with Town staff, and prior experience creating similar plans. The work program is organized into the following phases:

- Phase 1: Project Initiation
- Phase 2: Analysis & Visioning
- Phase 3: Plan Development
- Phase 4: Implementation & Adoption

The CONSULTANT will work together with Huntersville Planning staff and other Town departments in all facets of the plan development process, including work with the Steering Committee appointed by the Huntersville Town Board of Commissioners, data analysis and mapping, public engagement, and the creation of policies and actionable implementation strategies.

SCOPE OF WORK

PHASE 1: PROJECT INITIATION

Prior to beginning the planning process, the CONSULTANT will meet with Town staff to refine the work plan, public engagement process, schedule, communication methods, and other items related to project execution.

1.1 Existing Plan and Document Review/Data Gathering

The CONSULTANT will work with Town staff to identify and assemble relevant background documents for review. Spatial data and adopted plans will be collected from the Town, state, and federal agencies as well as private organizations. At a minimum the following will be reviewed:

- GIS Files
- Neighboring Jurisdiction and Regional Plans
- Zoning Ordinance
- Subdivision Ordinance
- 2030 Community Plan
- 2014 Strategic Economic Development Plan
- Small Area Plans
- Land Use Corridor Plans
- Downtown Master Plan
- Neighborhood Plans
- Redevelopment Plans
- Comprehensive & Metropolitan Transportation Plans
- NCTIP/Town CIP Projects

An Assessment of the adopted Community Plan is vital to understanding the challenges, opportunities, and successes stemming from the existing guidance document and implementation measures. The CONSULTANT will work with Town staff to produce an assessment of the existing plan focusing on policy, results of implementation strategies, and consistency with small area plans and other Town studies. As part of this the CONSULTANT will summarize progress and outstanding issues related to the Six Focus Areas established in the existing Community Plan:

1. Housing
2. Environment
3. Transportation
4. Economic & Commercial Development
5. Downtown
6. Public Systems, Facilities & Services

1.2 Tour and Initiation Meetings

To initiate the planning process, the CONSULTANT will conduct an initial round of meetings with staff, the Steering Committee, elected/appointed officials, and stakeholders to help identify key issues to be addressed in the Community Plan Update and to understand expectations. The meetings will include the following:

- *Kickoff Meeting with Staff* – Key CONSULTANT team members will attend a kickoff meeting with Town staff. The meeting will take place the same day as the tour.
- *Community Tour* – CONSULTANT will conduct tour(s) with Town staff to document, inventory, and view key area and features such as Town-owned land and buildings, protected and unprotected natural resource areas, housing, recently approved developments (or areas proposed/being considered for development), and utilities/infrastructure. This tour will help the CONSULTANT understand how the land area is currently organized, used, and supported by public facilities.
- *Stakeholder Interviews* – The CONSULTANT will conduct a series of stakeholder interviews (6 meetings) taking place over the course of one day. The CONSULTANT will work with Town staff to identify these interests (business owners, community and neighborhood groups, economic development and tourism officials, representatives from the environmental community, etc.). The purpose of the meetings is to listen and understand concerns and identify plan opportunities and constraints.
- *Steering Committee Meeting* – The first meeting with the Steering Committee will occur during this phase of the project where we will discuss the project scope, schedule, stakeholder feedback, and identify issues. At least one member of the CONSULTANT team will attend all Steering Committee meetings unless specified in the scope or agreed upon through communications with Town staff.

1.3 Public Engagement Materials

Website and Public Engagement materials – The CONSULTANT will create a standalone website and public engagement materials including a Frequently Asked Questions (FAQ) document or brochure for education purposes. A brief, introductory power point presentation will be created to assist with community outreach. The website will be set up early in the process to allow for people to register for updates during the planning process. Contact information provided via the website will be provided to the town staff to allow for periodic communication. It is also anticipated

that the town's existing email distribution list (Constant Contact) will also be leveraged to announce key opportunities for public involvement. The website will also be used to link to surveys, provide notices of upcoming meetings and events and serve as a repository for project documents and resources.

Phase 1 Meetings:

- Project Initiation Meeting with Staff
- Community Tour
- Stakeholder Interviews (6)
- Steering Committee Meeting #1 – Project Initiation
- Monthly coordination calls with Town Staff

Phase 1 Deliverables:

- Plan Review – A summary of previous planning efforts and adopted policy will be prepared and highlights will be presented to the Steering Committee. Highlights of the plan reviews will also be included in the final plan document. Town staff to provide the following:
  - Text or power-point based summary of progress since current Community Plan adoption related to the six focus areas, including policies and implementation recommendations.
  - Summary of progress made and key ideas within adopted small area plans that are relevant to the Community Plan Update.
- Stakeholder Interview Schedule and Invitation Template – The CONSULTANT will develop a schedule and an email invitation template for staff to use to invite stakeholders to participate in the plan update.
- Meeting Materials – The CONSULTANT will be responsible for producing materials and summaries for the Stakeholder Interviews, Steering Committee Meeting, and other meetings.
- Public Engagement Plan – The CONSULTANT will produce document that lists planned public outreach efforts including meetings and major touchpoints for social media, workshops, and Board and elected official presentations.
- Public Engagement and Branding Materials – FAQ or brochure and standalone website. Introduction power point. Branding including project name, color palette and font set.

PHASE 2: ANALYSIS & VISIONING

2.1 Mapping and Community Profile

The CONSULTANT will prepare a Community Profile (CP). The CP will include the Town history, a Town profile, and associated indicators (population, employment, income, socioeconomic data, housing, education, health, aging, development projects, etc.). Data from the Census Bureau, State of North Carolina, and other available sources will be used. Materials from Huntersville 101 will be integrated into the CP as appropriate.

The information collected and analyzed in the Community Profile will be used to inform the Community Plan Update and provide key facts and figures that can be integrated into presentations and documents in a highly graphic and easily understandable format. This data will be presented at a Steering Committee meeting, a community meeting in Phase 3, and provide educational materials for public engagement efforts, guide the team's work in future phases, and will ultimately be incorporated into the final plan.

This task will include developing maps that will be used throughout the process. Using data collected as part of Phase 1, the CONSULTANT will analyze existing land use patterns to determine development trends and establish character areas which will be useful for determining future land use recommendations. A land supply inventory will also be created that factors in utilized land (built lands not likely to redevelop or accommodate new development), underutilized land (determined by querying certain types of land uses based on a structure value to land value ratio), and vacant or available land. Environmental constraints will also be mapped. An inventory and summary of available, buildable land will be created to help identify areas of potential change.

2.2 Community Survey Phase 1

The CONSULTANT will work closely with Town staff to develop a Community Survey to gather feedback from the public regarding plan development preferences and key issues to be addressed by plan policies, future regulatory efforts, and investment decisions. The survey will include a visual preference survey, utilizing local and regional precedents to the extent possible, which will allow participants to express

preference for a variety of design options including streets, neighborhood design, open space, and architectural types. It is anticipated that the Community Survey will be available on-line, in print form, and as the focus of the public meetings during Phase 3. It is also important to note that questions/answers from the 2011 survey will be reviewed and utilized in the current survey as appropriate to explore changes in preferences, etc.

The CONSULTANT will work with a third-party provider (i.e. MetroQuest, PublicInput.com or other provider) to create an interactive survey that could include a community forum and/or map-based activities that allow participants to spatially locate priorities and/or identify land use preferences.

2.3 Visioning Workshop

Following the analysis phase, the CONSULTANT will coordinate with Town staff to schedule and conduct a workshop over the course of 3.5 days with open studio times and a variety of formal and informal meetings. A concentrated effort focused on community betterment will build excitement and create momentum for the plan. The first day will focus on issues, opportunities, and visioning. The second day will include a meeting to convey themes of input received on the first day. The third day will focus on developing recommendations, concepts, and action items. An informal public meeting or event and a Steering Committee meeting will also be scheduled during the workshop. During this phase the CONSULTANT will prepare an activity meant to guide children through an interactive planning exercise. This activity could be used during the workshop or at a separate meeting facilitated by Town staff.

Planners and designers will present workshop results at a Steering Committee meeting, and two public open house/workshop sessions will be scheduled to gather input on the plan. As part of the workshop the CONSULTANT may also schedule a work session with staff and key stakeholders and/or an informal meeting.

Phase 2 Meetings:

- Steering Committee Meeting #2 - Analysis
- 3.5 Days of Public Meetings
- Steering Committee Meeting #3
- Monthly coordination calls with Town Staff

Phase 2 Deliverables:

- *Mapping Deliverables (provided in ArcGIS v10.5 Map Package (.mpk) format):*
  - Existing Land Use
  - Land Use Supply (Vacant, Developed, and Underdeveloped Lands)
  - Parcel Size Map
  - Environmental Constraints Map (Floodplains, Wetlands, Slope, Topography, Vegetation, and other Sensitive Resources)
  - Multi-Modal Transportation Maps
  - Infrastructure and Services (Water, Sewer, Storm, Schools, Police, Fire, EMS)
  - Parks, Recreation and Open Space (including Agricultural Lands)
  - Cultural and Historic Resources
- Community Survey (Phase 1)
- Community Profile Deliverable
- Workshop Materials
- Preliminary Vision, Goals, and Recommendations
- Meeting Materials and Summaries

PHASE 3: PLAN DEVELOPMENT

3.1 Plan and Policy Framework

Building on the draft vision, goals, and public input the CONSULTANT will prepare a detailed outline or framework of the proposed plan. Upon direction from Town staff, the framework could incorporate the previous plan's six focus areas as well as any other elements identified in the visioning process.

3.2 Land Use Suitability

The CONSULTANT will conduct a Land Use Suitability Analysis that will determine areas most suitable for different types of development based on economic development and environmental inputs. It is anticipated that suitability maps will be created for residential, nonresidential (commercial, industrial, etc.), and conservation/open space. Exact land use types and inputs will be determined based on consultation with Town staff. Typical inputs include proximity to existing and proposed roadways and utility infrastructure, proximity to schools, parks and commercial areas, adjacent land uses, and environmental constraints.

The suitability analysis will be combined with input from public meetings to determine land use preferences including land use-mix, scale, and design character. Deliverables for this task will be utilized to formulate land use recommendations.

3.3 Build-Out Summary

The CONSULTANT will coordinate with town staff to gather data on residential build-out estimates produced by town staff. A student generation rate will be applied to dwelling unit projections. Build-out estimates from staff will be compared to estimates in the Regional CONNECT Our Future model. This information will be summarized for use in the Community Plan Update process.

3.4 Future Land Use and Housing

Following the Land Use Suitability Analysis, and processing of feedback from the workshop and Steering Committee meeting, the CONSULTANT will work to create a Future Land Use Map to accommodate growth and development through the next five to ten years.

The CONSULTANT will conduct detailed analyses of issues and opportunities in various portions of the Town. Residential growth areas, redevelopment opportunities, economic development opportunities and conservation priorities will be studied.

The map will be supplemented with descriptions of land use categories that will be brought to life using precedent imagery. The descriptions will specify intended use mix, scale, density, and other design features (i.e. – street standards, open space form, and footprint).

As part of this task the CONSULTANT will work with Town staff to provide guidance on the federal Fair Housing Act. Housing recommendations in the Community Plan Update will provide policy guidance on the Town's housing stock and future location and mix of housing within Huntersville. The CONSULTANT will strive to emphasize the importance of providing a range of housing types for all segments of Huntersville's population.

3.5 Transportation

Inventory.

The CONSULTANT will inventory projects recommended in local, regional, and statewide transportation plans. The inventory will consider all modes, including roadway, bicycle, pedestrian, and transit. Funded transportation projects from the Charlotte Regional Transportation Planning Organization (CRTPO) 2045 Metropolitan Transportation Plan (MTP), North Carolina Surface Transportation Improvement Program (NC STIP), the Town's Capital Improvements Program (CIP), and unfunded projects from the CRTPO Comprehensive Transportation Plan and the Town's mode-specific plans will be inventoried. Projects from neighboring jurisdictions considered to have an impact on the Town will also be considered. The inventory of projects will document project source, funding status, and implementation timeframe. No additional traffic analysis or modeling will be conducted.

Diagnostic.

Once the community plan goals are finalized and a draft land use plan is available, the inventory of projects will be revisited to determine how well the projects address the community vision. The diagnostic will consider the proposed design (if

available) of the transportation projects and will recommend strategies that seek to limit community disruptions due to the number and magnitude of concurrent projects under construction.

Transit Assessment.
The CONSULTANT will consider the long-term goal of commuter rail transit while acknowledging the land use benefits of different types of transit (e.g., commuter rail, light rail). The transit assessment will consider the recently completed North Corridor reassessment and parallel and perpendicular connections between the I-77 Express Lanes and the Norfolk-Southern "O" line commuter rail. Ridership forecasting or detailed transit analysis will not be conducted.

Transportation Policies and Action Items.
Using the Huntersville 2030 Community Plan (Part 3, Section 15.0) as a model, the CONSULTANT will recommend transportation policies and programs that support the Plan Update's other topical areas. Recommended policies and programs will include ways to integrate transportation design decisions into other Town decision-making processes.

3.6 Public Systems and Facilities Services

Analyses and recommendations will address capacity and constraints as it relates to potential growth within Huntersville. A framework for public and privately funded utility infrastructure improvements needs to be updated regularly to ensure that it is in line with the type of growth that is envisioned as part of the land use element of the plan. Recommendations and priorities for public utility extensions will be included in this element.

3.7 Economic Development and Placemaking

The Community Profile (population, households, building permits, employment, trends, incomes, and other key variables) will be utilized for this analysis. A comprehensive baseline of where the Town is today will be established. This will be compared with the surrounding markets and/or peer communities. Economic development is critical to the future success of the Town of Huntersville. To help understand and address this issue, the CONSULTANT will consult with the Charlotte Regional Business Alliance, Lake Norman Economic Development, the Lake Norman

Chamber, the Huntersville Chamber, and other agencies to gather information on existing policies, plans, and incentives.

Leveraging the Community Assessment, as well as other published data sources, the CONSULTANT will prepare a market review for Huntersville. This effort will focus on the market potential for housing, retail, job-producing, and entertainment-based sectors. This review will consider baseline and historical conditions; the location, direction, and outcomes of investment decisions; and the use of real estate by various sectors of the local economy. These factors will be synthesized to assess strengths, weaknesses, opportunities, and threats (SWOT) to better understand the development potential of the Town. Ultimately, the CONSULTANT will develop an inventory of potential catalyst sites and available and/or potentially developable land in Huntersville.

Economic development strategies and recommendations will be identified, including new and existing activities and policies. Strategies will be organized around the plan's goals and placed into a matrix that designates between short- and intermediate-term opportunities and longer-term strategic investments.

Economic and Fiscal Health Analysis

Kimley-Horn will prepare a cost to serve analysis by land use type (residential, retail, office, industrial, hospitality) for the towns of Huntersville and Cornelius. This analysis will leverage, but update, the structure and findings of the CONNECT Our Future Cost to Serve analysis that was prepared in 2013. Cost to serve measures will focus municipal-provided services like emergency services, utilities, parks and recreation, and transportation. The cost of schools, which are a function of Mecklenburg County, will be excluded from the analysis. A high-level indication of potential tax revenue by land use type will also be included.

The findings of the Economic and Fiscal Health Analysis task will be useful in comparing the impacts of growth alternatives for future land uses. They can also be used in future land use decisions to be made by staff and appointed/elected officials. The deliverable for this task will be a technical memorandum and an editable spreadsheet of findings for future use by both jurisdictions.

[Authorized by the Huntersville Town Board; contracted by the Lake Norman Economic Development Corporation]

3.8 Environment and Open Space

This element will incorporate and build off the Town's rural base and environmental resources. Protection and management strategies will be evaluated to ensure that future land use decision-making incorporates appropriate concerns and protection of priority areas such as the Critical Area of the Lake Norman Watershed. The Mecklenburg County Soil and Water Conservation District and the North Carolina Wildlife Resources Commission will be consulted for more input into this section of the Plan.

Open space and recreation resources are important not only to residents and visitors, but also the business community. This element of the plan will focus on meeting the current and future open space, parks, and recreation needs of the Town, and how the Town can use its existing and future open space resources as an opportunity to promote recreational opportunities that could facilitate economic development and promote recreational tourism. The Community Plan Update will include GIS mapping of existing facilities and ongoing open space protection efforts, and will highlight priority park improvements/investments, greenway corridors, regional park locations and interconnection opportunities, and strategic open space priorities.

3.9 Community Survey Phase 2

The CONSULTANT will work closely with Town staff to develop a second Community Survey to gather feedback from the public regarding draft recommendations and priority implementation steps.

3.10 Plan Development

The CONSULTANT, in collaboration with Town staff, will prepare and submit a draft 2030 Community Plan Update (to be delivered in batches of chapters for ease of review) to Town staff and the Steering Committee for review. Following this review, the draft document will be posted on the Town website for public comment. Town staff and the CONSULTANT will also conduct a community open house to reveal the full plan. An online comment form will be created in order to capture public comments. All comments received from staff, the Steering Committee, and the public will be catalogued, and responses made. This careful tracking of comments will allow the CONSULTANT to identify common themes in feedback/ comments for

discussion with staff and elected/appointed officials during the review and public hearing process. The draft document will be revised and amended as appropriate.

Phase 3 Meetings:

- Steering Committee Meeting #4 – Framework and Vision
- Steering Committee Meeting #5 – Draft Plan
- Community Meetings/Open House – Draft Plan
- Monthly coordination calls with Town Staff

Phase 3 Deliverables:

- Future Land Use Map and Policies
- Character Area Descriptions
- Community Survey (Phase 2)
- Draft Community Plan Update
- Summary of Comments on Draft Plan (pdf format)
- Meeting and Public Workshop materials

PHASE 4: IMPLEMENTATION & ADOPTION

4.1 Implementation

After the plan is in draft format the CONSULTANT will conduct a work session with planning staff and other Town departments to discuss implementation steps. Topics that will be discussed include potential amendments to the zoning ordinance, ways to address adequate public facilities, traffic impact analyses, tree preservation, affordable housing/inclusionary zoning and other design standards recommended during the Plan update process.

4.2 Plan Adoption

Plan adoption will be a collaborative process between Town staff and the CONSULTANT. The final 2030 Community Plan Update will be presented to the public at a Community Meeting/Open House and to the Planning Board and Town Board of Commissioners during the review and public hearing process. Following the public hearing process, a final set of plan documents in printed and electronic format will be provided to the Town.

Optionally, the CONSULTANT will assist the town by conducting additional neighborhood meetings and/or attending existing meetings of civic groups to gather feedback on proposed recommendations.

Phase 4 Meetings:

- Steering Committee #6 – Implementation
- Up to 2 Adoption Meetings (Planning Board and/or Town Board of Commissioners)
- Monthly coordination calls with Town staff

Phase 4 Deliverables:

- Implementation Recommendations
- Final Adopted Plan
- Meeting Summaries

Training and Continuing Service

The CONSULTANT will conduct a half-day training session for Town staff, Planning Board, and/or Board of Commissioners. As part of a Continuing Service promise, the CONSULTANT will be available by phone or email for a period of six months following plan adoption to assist staff with questions. This continuing service is included in the base fee and is not an additional cost to the Town.

TOWN RESPONSIBILITIES

It shall be the responsibility of the Town staff to provide the following items:

1. Provide any available electronic information on the study area to be used in the preparation of plans.
2. Provide reasonable advanced notice of scheduled meetings.
3. Provide decisions on critical issues as necessary in a timely manner.
4. Payment of all invoices per Conditions of the Agreement.

COMPENSATION / BUDGET

The CONSULTANT agrees to provide professional services as outlined above in the Scope of Services on a lump sum basis. The total project budget is $124,960, which includes expenses for travel, basic food and supplies for meetings, and printing and deliverables specified in the scope of services. Optional services will be completed based upon a revised contract agreement.

Phase	Description	Cost
1	Project Initiation	$15,045
2	Analysis & Visioning	$52,090
3	Plan Development	$42,310
4	Implementation & Adoption	$12,360
	Expenses	$3,155
	Total	$124,960

ADDITIONAL/OPTIONAL SERVICES

Any item not contained in the scope of services above will be deemed as an Additional Service. Additional services will be provided if requested by the Client for a negotiated lump sum fee or at our Standard Hourly Billing Rates. Potential optional services and deliverables include the following:

Table 1: Optional Tasks

Optional Task	***Description***	***Cost***
Concept Designs [A Concept Design was approved for the Downtown on 9/3/2019]	Optionally conceptual designs will be created for one or more areas that illustrate placemaking opportunities key infrastructure and public realm improvements, building scale, orientation, and other features. Downtown Huntersville would be a prime candidate for a conceptual design that illustrates potential public and private investment and the impact of form-based design policies. The Hambright Road area and/or an undeveloped activity center on the east side of Town would also be candidate locations.	$7,500 per area
Economic and Fiscal Health Analysis [Authorized by Huntersville Town Board provided the Lake Norman EDC pays for the analyses.]	Kimley-Horn will prepare a cost to serve analysis by land use type (residential, retail, office, industrial, hospitality) for the towns of Huntersville, Cornelius, and Davidson. This analysis will leverage, but update, the structure and findings of the CONNECT Our Future Cost to Serve analysis that was prepared in 2013. Cost to serve measures will focus municipal-provided services like emergency services, utilities, parks and recreation, and transportation. The cost of schools, which are a function of Mecklenburg County, will be excluded from the analysis. A high-level indication of potential tax revenue by land use type will also be included.	$18,000* **The cost above represents analyses for the towns of Huntersville, Cornelius, and Davidson.*

	The findings of the Economic and Fiscal Health Analysis task will be useful in comparing the impacts of growth alternatives for future land uses. They can also be used in future land use decisions to be made by staff and appointed/elected officials. The deliverable for this task will be a technical memorandum and an editable spreadsheet of findings for future use by each jurisdiction.	
Return on Investment Analysis	As directed by the Town of Huntersville, the CONSULTANT will prepare benefit-cost analyses for key infrastructure investments. This effort could be leveraged to support the prioritization process, particularly for those investments that are not currently funded or those that are controversial. Key metrics to be reviewed as part of analyses of return on investment include safety, economic competitiveness, environmental sustainability, quality of life, and state of good repair.	$7,500 per analysis
Detailed Real Estate Analysis	Detailed real estate demand analyses can be prepared to support the development of specific small area plans or unique catalyst sites. These analyses would draw from the overarching market review prepared for the base planning effort but increase the level of detail based on a site's access, visibility, and surrounding land uses. This enhancement would be most beneficial for unique areas/sites and could be added, as needed, when beginning small area planning efforts or as key sites are identified.	$5,000 per analysis
Financial Feasibility Analysis	As directed, test pro formas for detailed small area plans or catalyst projects could be prepared in order to test the marketability of attracting a	$7,500 per pro forma

	private developer to the project based on target return levels. Information provided in this analysis could be used to market key catalyst projects to the development community. This enhancement would be most beneficial for unique areas/sites and could be added, as needed, when beginning small area planning efforts or as key sites are identified.	
Transportation Programming / Prioritization	Programming. The CONSULTANT will work with the Town to create a process to prioritize future transportation projects. This process will consider factors such as investment categories (e.g. mode, partnerships, congestion relief, development facilitation, small area plan), financial targets by category, and long-term value compared to short-term capital costs. Once the prioritization process is approved by the Town, the CONSULTANT will evaluate inventoried projects to identify no more than five additional major transportation projects to pursue over the next ten years.	$5,000
Design Evaluation	As an optional service, the CONSULTANT will work with the Town to identify locations (e.g. intersections, short corridors, or project areas) for which a transportation project or other initiative is likely to affect travel modes and patterns. Upon request for the Design Evaluation Optional Service, the CONSULTANT will work with the Town to define the location(s) and determine the appropriate level of coordination with Town representatives and external stakeholders (e.g. CRTPO, NCDOT, CATS, etc.). For each location, the CONSULTANT will evaluate current design plans and identify potential design changes or improvements so the project better reflects Town interests such as land use	Cost dependent on scope

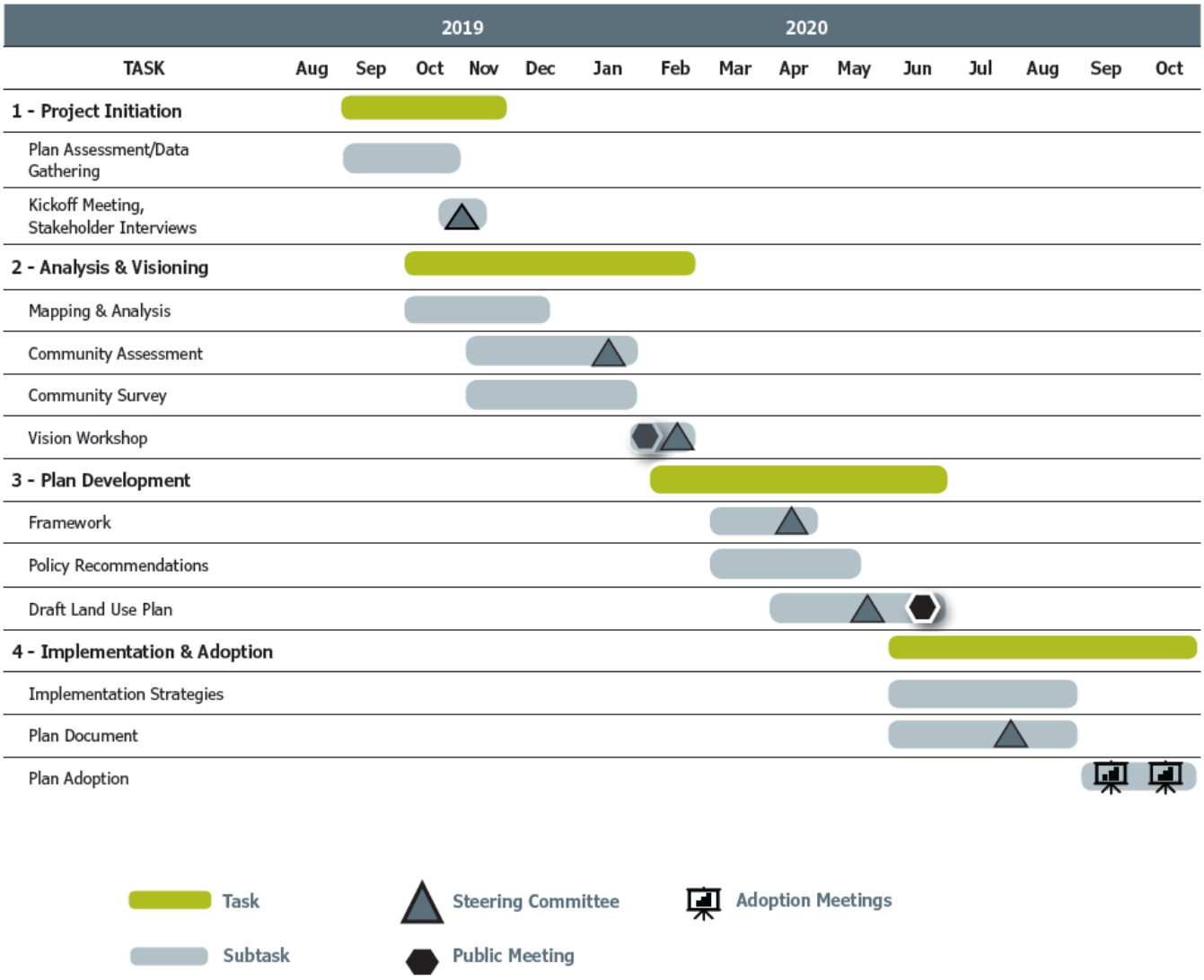
	context (existing and/or planned) or bicycle and pedestrian needs.	
Hot Spot Analysis	The CONSULTANT will conduct a Town-wide review of crash data compiled by NCDOT. This data will be supplemented with feedback from stakeholders and the public. The CONSULTANT will create a process to select the highest priority intersections using a combination of severity, frequency, geographic distribution, and/or relationship to other plans. The CONSULTANT will collaborate with the Town to select 5 locations for more detailed evaluation, including field review to document contributing factors to the crashes and create a list of potential countermeasures. Opinion of probable cost to be included.	$7,500
Additional Meetings	• Adoption Meetings (in addition to the 2 meetings included in scope) • Focus Group Meetings	$1,200 per meeting per Stewart, Kimley Horn or Nealon Planning staff member

PROJECT SCHEDULE

The CONSULTANT agrees to provide services to the Town in the most expeditious manner as is practical and will adhere to the project schedule as appropriate and realistic. It is anticipated that the project will be completed within 12 months from the Notice to Proceed. Note, the adoption process may extend beyond this period.

PROJECT SCHEDULE

The following is a draft schedule for the Huntersville 2030 Community Plan Update:



Town of Huntersville 2019 Community Plan Update

Steering Committee Contact Information

Appointed by the Huntersville Board of Commissioners on 09/03/2019

Last Name	First Name	Home Address	Cell Phone	E-Mail
Aichele	**Kim**	9511 Cennetta Court	704.453.6328	kdaichele@me.com
Bender	**Tim**	5135 Ingleburn Lane	704.502.5668	Tbender@edificeinc.com
Boner	**Ross**	13006 Windy Lea Lane	704.323.9971	rboner@gmail.com
Brawley	**Randy**	8208 Ballymore Court	704.572.7333	Randy.Brawley@WiseOakConsulting.com
Carbonell	**John**	17107 Hugh Torrance Pkwy	770.335.6153	johnjcarbonell@hotmail.com
Edwards	**Chris**	14605 Greenpoint Lane	908.403.8891	MYT59T@GMAIL.COM
Forehand	**John**	15279 Michael Andrew Rd	252.373.1389	forehandjt@gmail.com
Gillespie	**Erin**	14039 Bankside Dr	910.690.3551	erin.gillespie@gmail.com
Harrington	**Scott**	13314 Union Square Dr	917.445.5137	scottharrington1808@gmail.com
Helm	**Joshua**	12938 Union Square Dr	614.570.7442	mrhelm33@gmail.com
Ingram	**Kristen**	16230 Loch Raven Rd	910.297.4577	Ingram.Kristen@yahoo.com
Murphy	**Dan**	14785 Holbrooks Rd	312.391.8955	dan@themurphyfamily.online
Rowell	**Eric**	7847 Horseshoe Creek Dr	919.618.5792 (H)	ericwrowell@gmail.com
Sisson	**Kaitlyn**	12421 Walden Lea Dr	704.877.2319	kait.sisson@gmail.com
Solomon	**George**	13600 Toka Court	516.380.6001	wallst71@gmail.com

The purpose of creating the Huntersville Community Plan Update Steering Committee is to serve as an advisory board to the Town of Huntersville Planning Board and Board of Commissioners until such time as the Plan Update is adopted by the Board of Commissioners.

The Steering Committee consists of fifteen (15) members, who are residents of the Town of Huntersville and appointed by the Town of Huntersville Board of Commissioners. The appointees have been selected from the pool of volunteer applicants interested in serving on the Committee.

The Steering Committee will meet at least eight (8) times during the project, with an anticipated timeframe extending from September 2019 through September 2020, subject to change. The Planning Director shall have the authority to call the meetings of the Committee, which will be called and advertised as a special-called meeting, and to set the agenda for each meeting as part of the special-called meeting notice. Only items of business specified in the special-called meeting notice may be conducted at each meeting.

The Steering Committee will elect a Chairperson from its membership. The Chairperson will lead meetings, manage discussion in a civil and orderly fashion, and coordinate the making of decisions by the Committee, whether by consensus or by a motion made, seconded and approved by majority vote.

In order for the Committee to carry out its responsibilities, it is necessary for members to attend the meetings. If a member is absent for two (2) meetings, the Committee may request that the member be replaced by the Town Board of Commissioners.

Meetings will be advertised and conducted in accordance with the North Carolina Open Meetings Law. Minutes shall be kept for each meeting.

Upon adoption of the Community Plan Update, the Huntersville Community Plan Update Steering Committee may be dissolved by the Board of Commissioners.

Date : 2/15/2019 8:06:25 AM
From : "Janet Pierson" jpierson@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Subject : FW: Thank you and moving forward

From: Bence Hoyle <bhoyle@huntersville.org>
Sent: Tuesday, January 08, 2019 1:17 PM
To: HPD All Employees <HPDAllEmployees@huntersville.org>
Subject: Thank you and moving forward

First I want to thank all of your for your warm welcome and allowing me to be a part of your team. I am proud to be back and extremely impressed with everyone I have had a chance to meet. As we move forward there are a few things I want us all to recognize:

1. We are an outstanding police department and this is a great place to work
2. We are not perfect and we have some things to work on that affect people, processes and outcomes.
3. We will all contribute to fix things that need to be fixed in continuing HPDs great tradition

With these things in mind I wanted to thank those of you who have shared your thoughts on issues and concerns. I realize I have not spoken to all of you and I will, but I already have a good understanding of things thanks to those of you who have spoken to me in person and as a group. As we move forward, I want to be clear my philosophy centers around the victims of crime externally (not politics) and internal on the individual patrol unit. Patrol is where it starts and all other services, from SWAT to volunteers to support to investigations, is in support of our response to incidents on patrol. The most important element in our organization is the person responding to 911 calls for service (victim orientation). Having said that, all positions are critical in some way and I think we all recognize that.

Supervisors, especially above the rank of Sergeant, are ALL supporting roles in the department – including patrol supervisors and the entire command staff. Our job is to keep line officers and support staff productive, well trained, well directed, and well equipped. To that end we must communicate. My goal here is to encourage you to communicate with your peers, subordinates and supervisors honestly about issues. For example, I know there is a feeling of disconnect between command staff and subordinates. This is not an uncommon problem and I'm not surprised to hear that. However, I will tell you there is no scanner or detection mechanism that will isolate that problem into actionable tasks to fix it either. The only way to fix that is to communicate specifically to your supervisors what you want to see or don't want to see. What is hindering you or even hurting your ability to do your job. These are legitimate questions but you have to be blunt and specific. if you are being mistreated that I can fix it, but if you FEEL your supervisors are not listening to you, for example, you have to demonstrate you are communicating as well. I have asked the Captains and Major to meet with you as a group or individually to start fostering better communication on what you are seeing the contributes to this problem. Please do so. Do not fear retaliation or black balling or anything like that for expressing your opinion about issues in the proper setting because I will not tolerate that. I do expect everybody up and down the chain to be respectful to each other in sharing your feelings, but you don't have to be soft or careful about what you are thinking. Most of you will not I'm sure and I appreciate that.

To be sure, not all issues you have will get fixed. Sometimes we will say well it has to be that way and you are going to have to live with it. I think most of you can at least grudgingly accept that but it has to be communicated to you and not left in limbo. I will do that.

I also want to address rumors and gossip. These are not specific things I have seen but something every organization suffers from and it is destructive. Again, we will provide avenues for you to find out information. You deserve that and I promise you if you want to know something ask me. However, I don't want anyone talking just to try to stir up controversy (we will have enough of that anyway!). Let me be clear, if you talking with a co-worker about what might happen and what could happen that is not bad gossip to me. We all want to know things and I encourage one of you discussing it to call and ask me or somebody 'Hey, what are you going to do going to do…" with this or that. You deserve answers.

However, if you start talking to someone about someone else, like "I heard so and so is doing this or that", I will track that down to its source and if that information is false, or if it was outside proper channels even if true, I will discipline for that. Remember you could be the VICTIM of such gossip as well. Also, if someone tells you something and you repeat it you own it just as if you had started it. Be prepared if you repeat malicious gossip to be compelled to answer who told you, and if you tell somebody something improperly don't hold it against them if they tell it to me. It is so disruptive that I will trace it to its source because that is just how I feel about respecting each other.

Finally on that topic, I realize some people are talking outside the department about things in the interest of changing things they feel they cannot otherwise fix (and some just like seeing the world burn). I encourage you to work with us and not try to burn down the house to fix something you don't like. While it is a violation of policy to do such a thing and I will discipline anyone that falsely makes statements to incite division whether internal or external, I will not spend any time hunting those that want to speak outside the department. I am interested in those of you (98%) that want to have a drama free environment to work and provide the best possible service to this community. I am committing to all of you while I am here to be open, honest and work in the best interest of this Town. All I ask is that you do the same.

In closing, I want to say that I will be making some decisions eventually that some of you will not like. We have some unit cohesion issues related to scheduling. We have some structure issues related to assignments and utilization of positions. And we have some communication issues that are brought about by some or all of these conditions. And we will identify and address other issues you have shared with me. However, changes we make will not be haphazard nor will they be without thought. I ask you to give me a chance to put in place some fixes to some very specific problems you have shared with me, and to understand that there are parts of this job that is difficult and we have to suck it up and share in the misery sometimes. In return, I promise to keep informed and get your participation as much as possible. Together we will improve and already outstanding police department.

Thank you again for all you do, for your welcome of me, and for you future participation in our continuous improvement.

Sincerely,

Chief

Date : 11/20/2018 6:16:27 AM
From : "Eric Rowell" erowell@huntersville.org
To : "Angela Beeker" abeeker@huntersville.org
Subject : Fw: Thank you and request
Attachment : Re Thank you and request;

fyi - this is the second bounceback I've received from Mr. Desciscio's email account.

Thanks,

Eric

From: Mail Delivery System <MAILER-DAEMON@IronPort.huntersville.org>
Sent: Tuesday, November 20, 2018 6:14 AM
To: adesciscio@huntersville.og
Subject: Undeliverable: Thank you and request

Delivery has failed to these recipients or groups:
adesciscio@huntersville.og
A problem occurred while delivering your message to this email address. Try sending your message again. If the problem continues, please contact your email admin.

Diagnostic information for administrators:
Generating server: IronPort.huntersville.org
adesciscio@huntersville.og
Remote Server returned '554 5.0.0 < #5.0.0 smtp; 5.1.2 - Bad destination host 'DNS Hard Error looking up huntersville.og (MX): NXDomain' (delivery attempts: 0)>'
Original message headers:

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Received: from TOHEXCHPD01.MANA.LOCAL (10.1.1.127) by TOHEXCHPD01.MANA.LOCAL
 (10.1.1.127) with Microsoft SMTP Server (version=TLS1_2,
 cipher=TLS_ECDHE_RSA_WITH_AES_256_GCM_SHA384) id 15.1.845.34; Tue, 20 Nov
 2018 06:14:29 -0500
Received: from TOHEXCHPD01.MANA.LOCAL ([fe80::9cb9:8ace:f975:f327]) by
 TOHEXCHPD01.MANA.LOCAL ([fe80::9cb9:8ace:f975:f327%7]) with mapi id
 15.01.0845.039; Tue, 20 Nov 2018 06:14:29 -0500
From: Eric Rowell <erowell@huntersville.org>
To: Karen Bentley <kbentley@huntersville.org>, Carrie Warren
 <cwarren@huntersville.org>, Derek Partee <dpartee@huntersville.org>, "Jim
 Puckett" <jpuckett@huntersville.org>, Michael Sass <msass@huntersville.org>,
 Todd Porter <tporter@huntersville.org>, Al <adesciscio@huntersville.og>,
 "Amie Hutchison" <ahutchison@huntersville.org>, William Farber
 <wfarber@huntersville.org>, Bobbie Shields <bshields@huntersville.org>
Subject: Re: Thank you and request
Thread-Topic: Thank you and request
Thread-Index: AQHUfGzQ8Dy4POKjHECLrq7/D4HQFqVQuuvTgADdHWKABvKT8Q==
Date: Tue, 20 Nov 2018 11:14:28 +0000
Message-ID: <125e3defd4c141c28d293ec2439c463b@huntersville.org>
References: <46fdaf2fb1704b9db71729ff1f618672@huntersville.org>,<4e30285e882646999b37fe97be43a31b@huntersville.org>,<c1b076fd448c4264b3809cb6e475283b@huntersville.org>
In-Reply-To: <c1b076fd448c4264b3809cb6e475283b@huntersville.org>
Accept-Language: en-US
Content-Language: en-US
X-MS-Has-Attach:
X-MS-TNEF-Correlator:
x-originating-ip: [75.190.199.71]
Content-Type: multipart/alternative;
 boundary="_000_125e3defd4c141c28d293ec2439c463bhuntersvilleorg_"
MIME-Version: 1.0
```

Date : 11/20/2018 11:14:28 AM
From : "Eric Rowell"
To : "Karen Bentley" , "Carrie Warren" , "Derek Partee" , "JimPuckett" , "Michael Sass" , "Todd Porter" , "Al" , "Amie Hutchison" , "William Farber" , "Bobbie Shields"
Subject : Re: Thank you and request

All,

fyi - the town board agreed last night to both recommendations from the HEOSC: extending the time for a survey and making conflict disclosures more proactive. They also allowed for a change to the procedural rules that would let us meet somewhere other than Town Hall in the event that planned A/V changes/construction in Town Hall conflict with one of our planned meetings.

Thanks,

Eric Rowell

From: Karen Bentley
Sent: Thursday, November 15, 2018 8:08:54 PM
To: Eric Rowell; Carrie Warren; Derek Partee; Jim Puckett; Michael Sass; Todd Porter; Al; Amie Hutchison; William Farber; Bobbie Shields
Subject: Re: Thank you and request

Hi Eric,
Thank you for the clarifying email. I was referring to this Thursday (today). However, given the tight turnaround for this request, if there are agenda requests for the 11/26 meeting, please have those to me (with a cc to Angie and Jackie) by next Tuesday, 11/20.

Also, if anyone would like to join us for tomorrow's meeting (2:30 at Town Hall), feel free to join us - as long as we don't have a majority of the Commission join.

Thanks,
Karen

From: Eric Rowell
Sent: Thursday, November 15, 2018 6:57 AM
To: Karen Bentley; Carrie Warren; Derek Partee; Jim Puckett; Michael Sass; Todd Porter; Al; Amie Hutchison; William Farber; Bobbie Shields
Subject: Re: Thank you and request

Mrs. Bentley,

Our next meeting is the 26th. Would you like potential agenda item requests to be sent to your attention by tonight, or by next Thursday evening the 22nd?

Thanks,

Eric Rowell

From: Karen Bentley
Sent: Wednesday, November 14, 2018 6:00:28 PM
To: Carrie Warren; Derek Partee; Eric Rowell; Jim Puckett; Michael Sass; Todd Porter; Al; Amie Hutchison; William Farber; Bobbie Shields
Subject: Thank you and request

Good evening,
It was my pleasure to be with you all Monday evening. Thank you for your support in electing me Chair of the HEOSC.

I have had the pleasure of working with a few of you over the years, and I am excited about the opportunity to work with such a high caliber group of involved citizens.

I will be meeting with Town staff Friday morning to discuss future meeting agenda topics. I would request that if you have specific requests, beyond those discussed at our meeting Monday, to please forward those to me by Thursday evening.

Again, I look forward to working with you in this important work.

Warm regards,
Karen
704-609-7538

Date : 11/20/2018 4:48:10 PM
From : "Eric Rowell" erowell@huntersville.org
To : "Albert Desciscio" adesciscio@huntersville.org
Subject : Fw: Thank you and request

Mr. Desciscio,

fyi - please see below since it appears you were inadvertently left off the earlier email chain due to someone mistyping your email address.

Thanks,

Eric Rowell

From: Eric Rowell
Sent: Tuesday, November 20, 2018 6:14 AM
To: Karen Bentley; Carrie Warren; Derek Partee; Jim Puckett; Michael Sass; Todd Porter; Al; Amie Hutchison; William Farber; Bobbie Shields
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Warm regards,
Karen
704-609-7538

Date : 2/14/2019 1:18:43 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Subject : FW: Town of Huntersville records request #19-2
Attachment : image001.jpg;image001.jpg;

When I first did a quick glance at e-mails I wasn't sure any pertained to your request (concerning DNA). I have pulled some that may be related to what you are looking for. There were e-mails pertaining to specific cases, which I did not include. You can find the .pst file for those e-mails at: https://www.dropbox.com/s/3mi6wuz3nm80nea/DNA.pst?dl=0

Concerning the redactions, the response I received from Major Graham is "The redacted items are just purchases or lab fees not related to DNA supplies or tests. For example they could be fingerprint exams or testing of seized drugs. Several of these lines also had names of victims or suspects attached to the invoice. "

I think also case numbers were redacted. I'm clarifying with the state whether they can be redacted. My go-to person there is conducting classes this week, so it may be Monday before I get a response. I'll let you know as soon as I receive that.

Concerning zone checks, I'm going to check into that and will let you know.

Also, in your message you mentioned documents that are incomplete or missing altogether. If you will let me know what you think is incomplete or missing, I will see what I can find out.

Thanks,
Janet

From: Town of Huntersville Public Records <support@nextrequest.com>
Sent: Tuesday, February 12, 2019 8:39 PM
To: Janet Pierson <jpierson@huntersville.org>
Subject: [External Message Added] Town of Huntersville records request #19-2

– Reply ABOVE THIS LINE to post an EXTERNAL message that will be sent to both the requester & staff. Attach a non-image file to have it uploaded to the request as a staff-only document. –

Town of Huntersville Public Records

Hi there

A message was added to record request #19-2:

Mrs. Pierson - relating to HPD's responsive documents for 1. DNA, multiple documents provided were redacted and other documents appear to be incomplete or missing altogether. Please have HPD specify any applicable exemption(s) under N.C.G.S. Chapter 132 for any redactions and if any responsive records are being withheld or denied.

Thanks

View Request 19-2

http://townofhuntersville.nextrequest.com/requests/19-2

Date : 4/17/2019 7:10:59 AM
From : "Eric Rowell" erowell@huntersville.org
To : "ericwrowell@gmail.com" ericwrowell@gmail.com
Subject : Fw: Updated SWOT analysis
Attachment : Updated HEOSC Option analysis_SWOT.xlsx;

From: Jackie Huffman
Sent: Tuesday, April 9, 2019 8:33 AM
To: HEOSC
Cc: Anthony Roberts; Angela Beeker; Janet Pierson
Subject: Updated SWOT analysis

Good morning, HEOSC members.

Please find attached an updated version, including Option 4 details as follow up from last night's meeting.

Additionally, I have made Anthony, Angie and Janet aware of your two action items from last night, including revising paragraph 8 of the Town Board creating resolution regarding drawing a conclusion prior to hearing public comment and the expiration of your term in April 2019. Karen, Anthony will follow up with you regarding attendance at the April 15 Town Board meeting (I would expect staff will explain the changes and your presence will not be required, but will follow up).

Thank you all for your continued dedication to this committee and its outcomes.

Jackie Huffman
Assistant Town Manager
Town of Huntersville

Option 1 - Operate a stand-alone municipal charter school

	STRENGTHS (+)	IMPORTANCE
1	Control our destiny - local decisions made by local leaders. Better planning/cooperation/responsiveness with the Town	
2	Clearly defined process w/ lots of support	
3	Focus on unique challenges and opportunities within Huntersville	
4	Local money stays local	
5	HB514, helped to create a more dynamic education environment in the state	
6	Identify both local and statewide best practices and options for creating a municipal charter school	
7	Potential to relieve over-crowded schools	
	Large pool of diverse potential charter board members in Huntersville from various educational, workforce backgrounds	
1	Solid financial foundation and favorable financing options via Town	
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	WEAKNESSES (–)	IMPORTANCE
1	Siting and funding land and facilities	
2	Lengthy process - heavy lift	
3	Upfront expenses - who pays that? (Superintendent expenses, training expenses, etc.)	
4	Limited ability to solve issue of overcrowding quickly - multiple schools needed	
5	Local opposition e.g.) municipal concerns act	
6	Taxes – uncertainty over future costs a concern for residents, concerns over paying for two "districts" even if you have no children attending CMS or town charter school	
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	OPPORTUNITIES (+)	IMPORTANCE
1	Mixed performance among CMS Schools presents and opportunity to create more high quality options for public school students	
2	State and local leadership demonstrating a commitment to serve the needs of families and students.	

	THREATS (–)	IMPORTANCE
1	514 repeal	
2	Charter cap coming back	

3	Attract a talent pipeline for teachers	
4	Independent partners to provide technical assistance that the school might likely need.	
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3	Facilities, without improved policies, dedicated funding, or other solutions, municipal charter schools may need to devote significant time and leadership attention to facilities.	
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Additional questions
Funding from the town
Incoming charters

Option 2 - Establishing a municipal sponsor

	STRENGTHS (+)
1	ability to weight admission in favor of Huntersville residents
2	more space/sq. footage available for schools equates to better security/safety for students by moving students out of trailers and into enclosed buildings
3	greater parental choice, greater educational options in North Mecklenburg
4	overcrowding/capacity problem relieved sooner than waiting on a solution from CMS
5	greater flexibility with curriculum and addressing concerns of parents than with CMS
6	fixed, upfront costs only instead of the possibility of ongoing/annual contributions from the general fund for a town-run municipal charter school
7	independent, separate charter board – not run/influenced directly by the town board and vagaries of town board politics
8	Avoid the learning curve associated with start-up process
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	OPPORTUNITIES (+)
1	municipal charter school has never been done in NC, opportunity to demonstrate a new model for education statewide
2	cost savings for new construction – ability to build school buildings more efficiently/less expensive than CMS schools
3	ability to determine best makeup of the charter school board – elected board members, appointed board members, some hybrid model, etc.
4	large pool of diverse potential charter board members in North Mecklenburg region from various educational, workforce backgrounds
5	ALSO, large pool of diverse charter schools – new or existing – to potentially partner with, not limited to existing charter schools locally (LKN Charter, Pine Lake Prep, CSD, etc.)
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Additional questions/information needed

1. as much information as possible regarding ability of town to acquire
2. request opinion of town attorney related to: current and proposed
3. what are the other three (3) towns included in HB514 – Mint Hill,
4. potential for additional NCGA legislation if HEOSC identifies
5. How would partnership affect a school's existing charter?

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y partnering with a new or existing charter schoo

WEAKNESSES (–)	IMPORTANCE
potential zoning issues based on unknown location of potential school	
difficulty in deciding where to start – which grade level?	
weighted in favor of Huntersville students and then having a large number of Huntersville students possibly not being admitted	
safety issues – a new charter school unlikely to have a building large enough at the outset to avoid housing some students in trailers	
capital funding and land acquisition – still too many unanswered questions about what the town can/cannot do, plus dealing with the practical problem of finding suitable land	
taxes – uncertainty over future costs a concern for residents, concerns over paying for two "districts" even if you have no children attending CMS or town charter school	
cost of upfitting/retrofitting existing building for a charter school (cost would be mitigated by use of warehouse-style space)	

THREATS (–)	IMPORTANCE
uncertain/unknown demand – possibility of student applications less than anticipated, risk of "new" school stigma causing parents to avoid sending their child for the first few years; unknown impact on exisiting charter schools	
political instability – locally and in Raleigh	
potential lawsuits – who would bear the costs?	
CMS – unlikely to cease opposition efforts to charters in general and municipal charter schools	
no actual vested interests yet – with no municipal charter school even in the application phase, easier to stop the effort before a municipal charter is open and accepting students	
potential for current charter school cap to be lowered/decreased	
timeline/length of charter school application process being altered/derailed by political instability, plus the length/in-depth nature of the application process itself – NC charter board may scrutinize the first municipal charter applications more heavily than non-municipal charters	

Option 3 - Partner with Charlotte-Mecklenb

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Questions:

Please provide an interpretation in regards to The Municipal Concerns Act of 2

What type of scenarios would CMS propose in a partnership with The Town of

Please provide insight into how CMS uses student assignment policy to determ

Does CMS have any existing partnerships (municipal or otherwise) that addres

Would CMS be willing to work on a Student Assignment Plan in collaboration w

How does CMS determine the construction/building cost of a new school? Wh

burg Schools for a ne

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2018, Article II - Priority of Capital Sp

f Huntersville to address future capa

nine where new schools are built. Th

ss overcrowding/capacity? If so, plea

with the Town of Huntersville that wo

at is the total construction/building c

ew school or expansion of an existing school

WEAKNESSES (–)	IMPORTANCE

THREATS (–)	IMPORTANCE

pending in Certain Municipalities.

acity needs for our students?

he goal with this question is to understand the link between student assignment policies

ase tell us about it.

ould meet the future capacity needs for our students?

cost of a new school?

and school siting.

Option 4 - The feasibility of dividing the Charlotte Mecklenburg LEA into smaller LEAs

	STRENGTHS (+)	IMPORTANCE
1	More actual (not just perceived) local control of education	
2	More input for all stakeholders (parents, teachers, and staff)	
3	Studies and testimony presented support smaller districts as more efficient, while a possible North Meck LEA could still be large enough to take advantage of economies of scale	
4	easier access to school leadership	
5	more accountability of school leadership/teachers	
6	more permanent nature of a smaller LEA as opposed to just a single municipal charter, a smaller LEA would be a better long-term solution	
7	cost - likely far less expensive and more cost effective to operate than CMS	
8	property tax dollars used for education would stay local and benefit local students	
9	maximize money spent on education/learning instead of on educational bureaucracy	
10	greater parental choice, greater educational options in North Mecklenburg	
11	overcrowding/capacity problem relieved sooner than waiting on a solution from CMS	
12	greater flexibility with curriculum and addressing concerns of parents than with CMS	
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	WEAKNESSES (–)	IMPORTANCE
1	even at 30-35k students, still far above the national average school district size	
2	cost - (both strength and weakness) far higher than a single municipal charter, but likely still more cost-efficient than CMS	
3	commercial tax base less without contributions from commercial property in Charlotte, potential greater burden on North Mecklenburg homeowners	
4	uncertainty over costs/taxes/curriculum etc resulting in more difficulty in making the case to the public and elected officials to pursue this option	
5	"regional" approach to education does not currently include Davidson	
6	potential zoning issues based on multi-jurisdictional district	
7	capital funding and land acquisition - still too many unanswered questions about what the town can/cannot do, plus dealing with the practical problem of finding suitable land	
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	OPPORTUNITIES (+)	IMPORTANCE
1	convincing teachers of a better teaching environment in a smaller district	
2	political makeup of a new school board - more receptive / responsive to voters in North Mecklenburg	
3	ability to determine best makeup of the charter school board - elected board members, appointed board members, some hybrid model, etc	
4	more / better focused growth and data projections, working closer with the Town planning staff on demographics / growth trends etc	
5	regional approach to education would benefit not just education, also planning efforts	
6	start the dialogue statewide over what the right size of a school district size even if this option not pursued by the town (s)	
7	help set the template for how this option could be replicated in other areas of the state with similar concerns	
8	cost savings for new construction - ability to build school buildings more efficiently / less expensive than CMS schools	
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	THREATS (–)	IMPORTANCE
1	any agreement to deconsolidate must come from NCGA, which is unlikely at this time	
2	education policy continues to become more partisan, not less, so any large-scale solution is unlikely	
3	the sheer logistics / dynamics alone for such a change to the status quo how to unwind CMS, what to do with CMS assets in North Mecklenburg, would a constitutional amendment be necessary, etc?	
4	political instability - locally and in Raleigh	
5	potential lawsuits - who would bear the costs?	
6	CMS - unlikely to cease opposition efforts to change the status quo	
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QUESTIONS / ADDITIONAL INFORMATION:

how would the deconsolidation process take place?

decision makers would need to follow up with prior participants in this debate, prior study committee contributors to see what the next study or legislation would look like

what is the state of research currently on school district size and economic impact of LEA's? (Dr. Houck, et al, provided information to the legislative study committee over a year ago)

what are the other three (3) towns included in HB514 – Mint Hill, Cornelius, and Matthews – doing related to new LEA's or deconsolidation

potential for additional NCGA legislation if HEOSC identifies gaps/problems in current HB514 and related legislation, e.g., clearer funding options if a municipality opted to open a municipal charter school

RECOMMENDATION TO BOARD IN THIS OPTION? - cont. to investigate option 4 – but currently better path is the municipal charter, which would confirm some assumptions and help us realize some of the unknowns as they currently stand – which would lead down path to new LEA

Option 5 - Do nothing

	STRENGTHS (+)
1	business as usual
2	no expense for Town
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	OPPORTUNITIES (+)
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WEAKNESSES (–)	IMPORTANCE
no new schools for 15 years	
will lead to significant overcrowding in Huntersville/Lake Norman area schools	
Could deter econominic development/expansion due to continued concerns over local schools issues	

THREATS (–)	IMPORTANCE

Funding from the town

Date : 2/14/2019 2:14:24 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Subject : FW: Zone Checks
Attachment : Zone Checks;

-----Original Message-----
From: jpierson@huntersville.org <jpierson@huntersville.org>
Sent: Thursday, February 14, 2019 1:51 PM
To: Janet Pierson <jpierson@huntersville.org>
Subject: Fwd: Zone Checks

The forwarded message from your Barracuda Message Archiver barracuda450.huntersville.org [10.5.30.150] is attached to this email

Date : 4/2/2016 5:25:57 PM
From : "Jason Cousar"
To : "Sector 9211"
Subject : Zone Checks
Attachment : image001.png;

Make sure that when you conduct zone checks you are adding notes to the call documenting what you did while on the zone check. Even if it is as simple as you sat at the entrance of the neighborhood while you worked on a report.

Thanks!

Sergeant Jason Cousar
Huntersville Police Department
Phone: 704-464-5400
Fax: 704-947-9200
www.huntersville.org/police

Date : 11/29/2018 1:03:19 PM
From : "Rhonda Lennon" rhonda.lennon@cms.k12.nc.us
To : "Clayton M. Wilcox" claytonm.wilcox@cms.k12.nc.us, "Bobbie Shields" bshields@huntersville.org, "Michael Sass" msass@huntersville.org, "CarrieWarren" cwarren@huntersville.org, "Amie Hutchison" ahutchison@huntersville.org, "Albert Desciscio" adesciscio@huntersville.org, "Jim Puckett" jpuckett@huntersville.org, "EricRowell" erowell@huntersville.org, "William Farber" wfarber@huntersville.org, "Derek Partee" dpartee@huntersville.org, "Todd Porter" tporter@huntersville.org, "Angela Beeker" abeeker@huntersville.org, "Anthony Roberts" aroberts@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "John Aneralla" janeralla@huntersville.org, "mbales@huntersville.org" mbales@huntersville.org, "bhines@huntersville.org" bhines@huntersville.org, "nwalsh@huntersville.org" nwalsh@huntersville.org, "mgibbons@huntersville.org" mgibbons@huntersville.org, "dboone@huntersville.org" dboone@huntersville.org, "dphillips@huntersville.org" dphillips@huntersville.org
Cc : "Jeter, Charles R." charlesr.jeter@cms.k12.nc.us, "George E. Battle" georgee.battle@cms.k12.nc.us, "Dashew, Elyse C." elysec.dashew@cms.k12.nc.us
Subject : Fwd: CMS Info

Good afternoon committee members, board,and staff

The school board was informed of the public records request sent by Mrs Bentley. I know staff will be providing you with a response and timeline this week.
But I also wanted to share this email thread to provide clarity because I heard it mentioned that a request had been sent to Mr Jeter and not responded to. That in fact was a false narrative. Actually the Huntersville staff person that was asked to request the info realized at 10:22pm on Monday, November 25th that she had never sent the request and it was them sent to Mr Jeter. He began working on it Tuesday and then was made aware of the request by Karen Bentley.
Please know that open and accurate communication is essential in building a strong collaborative partnership between the town and CMS. I look forward to working in that direction in the coming months

Please don't hesitate to contact me with any needs.

I hope that many of you will join us next week for the MEAC meeting December 4th at 11am in the Government Center.

Rhonda Cheek
Vice Chair, CMS Board of Education
District 1 Representative
Cell: 980-231-1465

Sent from my mobile device, so I apologize for any typos

Begin forwarded message:

> **From:** "Jeter, Charles R." <charlesr.jeter@cms.k12.nc.us>
> **Date:** November 29, 2018 at 12:02:11 PM EST
> **To:** Rhonda Lennon <rhonda.lennon@cms.k12.nc.us>
> **Subject: FW: CMS Info**
>
> Sincerely,
> **Charles Jeter**
> Government Relations Coordinator
> & Policy Administrator
> Charlotte-Mecklenburg Schools
> 704-400-8031 (cell)
> 980-344-7508 (office)
> www.cms.k12.nc.us
>
> ---
>
> **From:** Jeter, Charles R.
> **Sent:** Wednesday, November 28, 2018 9:02 PM
> **To:** Janet Pierson
> **Subject:** Re: CMS Info
>
> Anything for you. If I get it to me first, I'll send it on to you.
>
> Let me know if you need anything else.

Sincerely,
Charles Jeter
Government Relations Coordinator
Charlotte-Mecklenburg Schools
704-400-8031 (cell)
www.cms.k12.nc.us

From: Janet Pierson <jpierson@huntersville.org>
Sent: Wednesday, November 28, 2018 21:00
To: Jeter, Charles R.
Subject: Re: CMS Info

CAUTION: This email originated from outside the CMS organization. Do not click links, give sensitive information, or open attachments unless verified. Forward all suspicious email to spam@cms.k12.nc.us.

Thanks anyway!

Sent from my iPhone

On Nov 28, 2018, at 5:58 PM, Jeter, Charles R. <charlesr.jeter@cms.k12.nc.us> wrote:

> I was working on this but Karen Bentley went ahead and did an official public records request instead.
>
> Sincerely,
> Charles Jeter
> Government Relations Coordinator
> Charlotte-Mecklenburg Schools
> 704-400-8031 (cell)
> www.cms.k12.nc.us
>
> ---
>
> **From:** Jeter, Charles R. <charlesr.jeter@cms.k12.nc.us>
> **Sent:** Monday, November 26, 2018 23:17
> **To:** Janet Pierson
> **Subject:** Re: CMS Info
>
> Happy to help.
>
> I'll find out who would have this information. Let me know if you need anything else.
>
> Sincerely,
> Charles Jeter
> Government Relations Coordinator
> Charlotte-Mecklenburg Schools
> 704-400-8031 (cell)
> www.cms.k12.nc.us
>
> ---
>
> **From:** Janet Pierson <jpierson@huntersville.org>
> **Sent:** Monday, November 26, 2018 22:20
> **To:** Jeter, Charles R.
> **Subject:** CMS Info
>
> **CAUTION: This email originated from outside the CMS organization. Do not click links, give sensitive information, or open attachments unless verified. Forward all suspicious email to spam@cms.k12.nc.us.**
>
> I thought I had sent this before.....who would be the best person to get the information below from?
>
> Can you request from cms the following:
> Current rubric for determining school construction new and replacement All data related to the 2017 bond package that was used for creating the list of schools The current replacement/ expansion score for each school in the system All staff reports related to the 2017 bond package All current staff reports related to any new construction or replacement projects since the 2017 bond package was passed.
>
> Thank you!!!
> Janet

Date : 3/12/2019 10:08:36 AM
From : "Janet Pierson" huntersvilletownclerk@gmail.com
To : "erowell@huntersville.org" erowell@huntersville.org
Cc : "Eric Rowell" ericwrowell@gmail.com
Subject : Fwd: FW: Meeting Call
Attachment : Scanned from a COS-EID_48724MFP.pdf;

---------- Forwarded message ---------
From: **Janet Pierson** <jpierson@huntersville.org>
Date: Tue, Mar 12, 2019 at 10:05 AM
Subject: FW: Meeting Call
To: Eric Rowell <erowell@huntersville.org>, William Farber <wfarber@huntersville.org>, Derek Partee <dpartee@huntersville.org>
Cc: huntersvilletownclerk@gmail.com <huntersvilletownclerk@gmail.com>

Attached is the signed call for meeting. There's nothing you need to do – just the process says I have to deliver it to you.

Eric, I know you can't receive my attachments for some reason so I will forward to you from another email address.

Janet

From: william farber <farberjr@bellsouth.net>
Sent: Tuesday, March 12, 2019 10:01 AM
To: Janet Pierson <jpierson@huntersville.org>
Subject: Re: Meeting Call

See attached doc.

Bill

On Tuesday, March 12, 2019, 9:41:36 AM EDT, Janet Pierson <jpierson@huntersville.org> wrote:

Would you please sign the attached and return to me.

Thanks,

Janet

Town of Huntersville
NORTH CAROLINA

CALL FOR SPECIAL MEETING

We, Eric Rowell and Bill Farber, members of the Huntersville Educational Options Study Commission Subcommittee to study establishing a municipal sponsored charter school by partnering with a new or existing charter school, do hereby call a special meeting of the Subcommittee for Thursday, March 14, 2019 at 12:00 noon at Steele Creek Branch Library, 13620 Steele Creek Road, Charlotte, NC. The purpose of this meeting is to discuss the option of establishing a municipal sponsored charter school by partnering with a new or existing charter school.

Eric Rowell, Subcommittee Member

3-12-19
Date

Bill Farber, Subcommittee Member

3-12-19
Date

101 Huntersville-Concord Rd • PO Box 664 • Huntersville, NC 28070
Phone (704) 875-6541 • Fax (704) 948-6020 • Website www.huntersville.org

Date : 4/6/2019 2:26:38 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "HEOSC" HEOSC@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "Angela Beeker" abeeker@huntersville.org
Subject : Fwd: HEOSC Agenda
Attachment : 040819AgendaPacket.pdf;ATT00001.htm;
Attached is the agenda for Monday's meeting.

Please let me know if you have any questions.

Ianet

Sent from my iPhone

Begin forwarded message:

AGENDA
Huntersville Educational Options Study Commission
April 8, 2019 - 6:30 PM
TOWN HALL (101 Huntersville-Concord Road)

1. **Welcome and Call to Order**
2. **Identification of a Quorum**
3. **Review and Approval of Minutes**
   - 3.A. Consider approving the minutes of the February 11, 2019 HEOSC Meeting.
   - 3.B. Consider approving the minutes of the March 11, 2019 HEOSC Meeting.
   - 3.C. Consider approving the minutes of the March 25, 2019 HEOSC Meeting.
4. **Public Input** - *Limited to 3 minutes per speaker, or 30 minutes total*
5. **Subcommittee Reports**
6. **New Business**
7. **Old Business**
   - 7.A. Discuss public input format.
   - 7.B. Update on legislation.
8. **Closing Comments**
9. **Adjourn**

Town of Huntersville
Huntersville Educational Options Study Commission
April 8, 2019

To: Huntersville Educational Options Study Commission

From: Janet Pierson, Administration

Date: 4/8/19

Subject: Approval of Minutes - February 11

EXPLAIN REQUEST:
Consider approving the minutes of the February 11, 2019 HEOSC Meeting.

ACTION RECOMMENDED:
Consider approving the minutes of the February 11, 2019 HEOSC Meeting.

FINANCIAL IMPLICATIONS:

ATTACHMENTS:
- Draft Minutes

HUNTERSVILLE EDUCATIONAL OPTIONS STUDY COMMISSION
MEETING MINUTES

February 11, 2019
6:00 p.m. – Cornelius Town Hall
21445 Catawba Avenue, Room 204

The Huntersville Educational Options Study Commission (HEOSC) held a joint meeting with the Cornelius Educational Options Study Commission (CEOSC) at Cornelius Town Hall at 6:00 p.m. on February 11, 2019.

WELCOME AND CALL TO ORDER

Chair Karen Bentley called the meeting to order.

IDENTIFICATION OF A QUORUM

Chair Bentley noted a quorum was present.

HEOSC members present: Karen Bentley (Chair), Al Desciscio, William Farber, Amie Hutchison, Derek Partee, Todd Porter, Eric Rowell (Vice Chair), Mike Sass, Bobbie Shields and Carrie Warren.

HEOSC members not present: Jim Puckett.

CEOSC members present: Joanie Baker, Cynthia Bush, Dave Mancuso, Kurt Naas, Richard Pappas, Ivonne Reed and Tricia Sisson. Dave Mancuso entered meeting late.

NEW BUSINESS

Wayne Herron, Cornelius Deputy Town Manager, presented information that CEOSC prepared on regional projected population and student population growth. *PowerPoint Presentation attached hereto as Exhibit No. 1.*

Growth trends for the northern suburbs relative to Charlotte were discussed. This information was presented at the first MEAC meeting. *PowerPoint Presentation attached hereto as Exhibit No. 2.* The source for the data was the City of Charlotte demographer. Mr. Naas noted Cornelius worked with various Planning Departments in preparing growth projections for the region that looked at what's planned on the land use and not just what has happened in the past.

Mr. Mancuso reviewed enrollment information for Lake Norman area schools. *Refer to Exhibit No. 3.*

Mr. Naas reviewed capacity information by municipality for Lake Norman area schools. *Refer to Exhibit No. 4.* This information was based on classrooms as originally built (no mobiles) and approximately 20 students per classroom. CMS does not calculate capacity the same way, therefore the CMS capacity chart for the same schools would look very different.

Chair Bentley reviewed the five options that the Town Board directed HEOSC to study, which are the same five options CEOSC was tasked to study.

1. Operate a stand-alone municipal charter school.
2. Establishing a municipal sponsored charter by partnering with a new or existing charter school.
3. Partner with Charlotte-Mecklenburg Schools for a new school or expansion of an existing school.
4. The feasibility of dividing the Charlotte-Mecklenburg LEA into smaller LEAs.
5. Do nothing.

Ms. Sisson reviewed the LKN Schools Capital Needs Assessment prepared by CEOSC, dated February 6, 2019. *Refer to PowerPoint attached hereto as Exhibit No. 5.*

Mr. Naas reviewed information received from Mooresville Graded School District related to funding a school district of that size.

Mr. Naas noted that CEOSC has created subcommittees to look at each of the options they were tasked to study.

Following the discussion with CEOSC, Chair Bentley asked what additional information HEOSC members needed specific to the charter school option. Members would like to have the finance piece and will need time to study information presented this evening.

Chair Bentley noted that the state is looking at capping charter schools because of the growth.

Mr. Shields suggested getting feedback from CMS. Chair Bentley confirmed that representatives from CMS will be attending a future HEOSC meeting.

Mr. Rowell noted WBTV had a story on the news that CMS was still reviewing options for repealing/revisiting HB514.

Huntersville Commissioner Melinda Bales noted that the North Carolina League of Municipalities has put HB514 on their legislative agenda for this session to ask that it be repealed.

Ms. Warren stated she would like to see data as to what is the best for the students – what will serve them best.

Chair Bentley requested a legislative update be included on the next agenda for HEOSC. Erick Houck with UNC School of Education will be the speaker at a future meeting to provide information on creating LEA.

Mr. Naas noted that CEOSC has been looking at the LEA option and what legislative asks would be needed, for instance CMS transferring schools to the new LEA. Since taxpayers have paid for the schools, the new LEA should not have to buy them back.

Mr. Shields noted that Mecklenburg County had conversations in the past with CMS about ownership of schools and it is the opinion of CMS that they have the constitutional right to own the schools.

DRAFT

Mr. Rowell recommended creating subcommittees and requested the Chair prepare how that could be set up to discuss at next meeting.

There being no further business, the meeting was adjourned.

DRAFT

Town of Huntersville
Huntersville Educational Options Study Commission
April 8, 2019

To: Huntersville Educational Options Study Commission

From: Janet Pierson, Administration

Date: 4/8/19

Subject: Approval of Minutes - March 11

EXPLAIN REQUEST:
Consider approving the minutes of the March 11, 2019 HEOSC Meeting.

ACTION RECOMMENDED:
Consider approving the minutes of the March 11, 2019 HEOSC Meeting.

FINANCIAL IMPLICATIONS:

ATTACHMENTS:
- Draft Minutes

HUNTERSVILLE EDUCATIONAL OPTIONS STUDY COMMISSION
MEETING MINUTES

March 11, 2019
6:30 p.m. – Huntersville Town Hall

The Huntersville Educational Options Study Commission held a meeting at Huntersville Town Hall at 6:30 p.m. on March 11, 2019.

WELCOME AND CALL TO ORDER

Chair Karen Bentley called the meeting to order.

IDENTIFICATION OF A QUORUM

Chair Bentley noted a quorum was present.

Commission Members Present: Karen Bentley (Chair), Al Desciscio, William Farber, Amie Hutchison, Derek Partee, Todd Porter, Jim Puckett, Eric Rowell (Vice Chair), Michael Sass, Bobbie Shields and Carrie Warren.

PUBLIC INPUT

None.

NEW BUSINESS

Chair Bentley welcomed Charlotte-Mecklenburg Schools Superintendent Dr. Clayton Wilcox, CMS Board Chair Mary McCray and CMS Board District 1 Representative Rhonda Cheek.

Chair Bentley reviewed what the charge of the commission is and the options the commission was tasked to study. Prior to the meeting the commission submitted the following four questions they would like to hear about relative to CMS.

1. Provide a historical, current and future build-out plan for schools in Mecklenburg County The request was to tie this to the past and future bonds so this Commission can see how many schools Huntersville and the North Mecklenburg area were recipients of.
2. Why did the CMS Board of Education propose the bond package they did with a specific request to explain the matrix and confirm how CMS developed the most recent bond package.
3. Clarification on the reason for CMS policy as it relates to the suburbs specifically.
4. Explain the CMS rubric in detail and how long has CMS been using it, has it changed over time, is it time to relook at it.

Chair McCray stated she believes the collaboration and the conversation is what we need in order to get a better understanding of some of the obstacles and some of the things that we do face in CMS when it comes to build-out plans and everything that we encounter. The things that HEOSC is talking about are the very things that we discuss as a school board.

Dr. Wilcox indicated he would like to listen to the concerns then go back and discuss next steps with senior leadership to address some of the challenges that you've identified.

Ms. Cheek noted she met with some Town Board members and the Mayor last summer about some of the issues such as overcrowding, what kind of kids are in our schools, etc.

Chair McCray reviewed information related to bond projects from 2000 to 2017. *Refer to Exhibit No. 1.*

Ms. Cheek reviewed projects in the northern part of the county. The total spent on schools in the north Mecklenburg area from 2000 to 2017 is $420 million. *Refer to Exhibit No. 2.*

Mr. Puckett requested the breakout of projects completed in the north Mecklenburg area from 1985 to 2000.

Chair McCray noted they would put a request in for that to be researched.

Chair Bentley asked for clarification on what specifically was on the 2017 bond.

Ms. Cheek noted that it included the K-8 language immersion magnet school that will be located on the site where Alexander used to be.

Dr. Wilcox noted that CMS has not determined what the attendance will be at that school. There are no schools in that area that would be eligible for transfer in. Dr. Wilcox reviewed sustainment dollars that are used to repair schools. The county contributes approximately $18 million to that fund.

Chair McCray noted it is the intent of the county to extend the bond out to 7 years and do not anticipate any new bonds unless the county decided to do an emergent funding mechanism using Certificate of Participation.

Chair Bentley noted the according to the Municipal Concerns Act if we were to choose to open a school then a moratorium would be enacted and we would not be eligible for funding from that bond package.

Chair McCray reviewed the matrix used by CMS. Projects are presented to the CMS Board in the Capital Needs Assessment. We review 100 projects that staff has ranked in order according to the matrix that our management construction group put together.

Ms. Cheek reviewed the Capital Needs Assessment Scoring Rubric. *Refer to Exhibit No. 3.* Capacity is included on rubric.

Dr. Wilcox indicated Construction Management Services has been asked to review the rubric.

Ms. Cheek explained that in looking at numbers for schools in north Mecklenburg area, schools were not overcrowded according to how they calculate capacity which is based on certificates of occupancy.

Mr. Puckett pointed out it takes decades to build schools so overcrowding becomes an issue if CMS is basing capacity on certificates of occupancy. Suggested CMS needs to look at what has been approved but not yet built.

Anthony Roberts, Town Manager, suggested that building permits could be looked at.

Dr. Wilcox reviewed funding per student and explained that after the 20th day of school, if a student enters the CMS system, they don't get the funding for that student. Dr. Wilcox also reviewed funding for exceptional children.

Dr. Wilcox indicated that they want CMS to continue to be in the north Mecklenburg area and thinks CMS and the Town can work together for a positive outcome.

Areas the Town and CMS could look at partnering include joint funding, land banking.

Mayor Aneralla proposed a potential partnership could be that CMS give the Town property it owns in Centennial and the Town could partner with a charter school to build a school in advance of 10 years.

Questions for HEOSC to research include how could joint funding work, what is allowed legally in regards to land, clarification on moratorium and rubric, options for capacity issues.

OLD BUSINESS

Mr. Rowell noted upcoming meeting dates for subcommittees.

CLOSING COMMENTS

None.

There being no further business, the meeting was adjourned.

DRAFT

Town of Huntersville
Huntersville Educational Options Study Commission
April 8, 2019

To: Huntersville Educational Options Study Commission

From: Janet Pierson, Administration

Date: 4/8/19

Subject: Approval of Minutes - March 25

EXPLAIN REQUEST:
Consider approving the minutes of the March 25, 2019 HEOSC Meeting.

ACTION RECOMMENDED:
Consider approving the minutes of the March 25, 2019 HEOSC Meeting.

FINANCIAL IMPLICATIONS:

ATTACHMENTS:
- Draft Minutes

HUNTERSVILLE EDUCATIONAL OPTIONS STUDY COMMISSION
MEETING MINUTES

March 25, 2019
6:30 p.m. – Huntersville Town Hall

The Huntersville Educational Options Study Commission held a meeting at Huntersville Town Hall at 6:30 p.m. on March 25, 2019.

WELCOME AND CALL TO ORDER

Chair Karen Bentley called the meeting to order.

IDENTIFICATION OF A QUORUM

Chair Bentley noted a quorum was present.

Commission Members Present: Karen Bentley (Chair), William Farber, Amie Hutchison, Derek Partee, Jim Puckett, Eric Rowell (Vice Chair), Michael Sass, Bobbie Shields and Carrie Warren.

Commission Members Not Present: Al Desciscio.

REVIEW AND APPROVAL OF MINUTES

Derek Partee made a motion to approve the minutes of the February 25, 2019 minutes with the amendment that Jim Puckett be noted as not present at the meeting. Mr. Puckett seconded motion. Motion carried unanimously.

SUBCOMMITTEE REPORTS

Ms. Warren gave report on Subcommittee for Stand Alone option.

- Reviewed bylaws.
- Put together SWAT analysis.
- Weaknesses identified: finding funding, upfront expenses, doesn't address overcrowding short term, continued threats that HB514 will be overruled, possible cap on charter schools.
- Need to meet again.

Mr. Rowell gave report for Subcommittee on establishing a municipal sponsored charter by partnering with a new or existing charter school.

- Discussed pros and cons partnering with existing charter.
- Prepared SWAT analysis.
- Strengths include more space available, greater flexibility curriculum, fixed upfront costs.
- Weaknesses include zoning issues, difficulty deciding where to start, safety issues, finding suitable land, future cost, cost of upfitting existing building for charter school.

- Opportunities include municipal charter never done in NC, large pool of diverse potential charter board members.
- Threats include uncertainty, political instability, potential law suits, unknown demand, potential cap is decreased, length of charter process.
- No immediate plans to meet again.

Ms. Hutchison gave report on Subcommittee for partnering with Charlotte-Mecklenburg Schools for a new school or expansion of an existing school.

- Provided copies of e-mail from Town Attorney with interpretation of Municipal Concerns Act. *Refer to Exhibit No. 1.*
- If go through with creating school, schools within Town of Huntersville would not be a priority for funding.
- Board of Commissioners would have to do moratorium that they will not create schools so they can be more of a priority.
- Weaknesses include last in line for funding, Town of Huntersville not taking advantage of a law that is provided to them.
- Questions sent to Dr. Wilcox have not been responded to.

Mr. Rowell gave report on Subcommittee for the feasibility of dividing the Charlotte-Mecklenburg LEA into smaller LEAs.

- Ranked lower on prioritization list.
- Don't know what Option 3 looks like.
- Strengths include more actual control, more input, studies support smaller districts are more efficient, large enough to take advantage of economies of scale, easy access to leadership, more accountability, cost more efficient than CMS, property tax dollars stay here, maximize dollars spent on education.
- Weaknesses include above national average in size, cost can be weakness, independent school burden on homeowners.
- Threats include agreement must come from General Assembly, education is becoming more partisan, logistics and dynamics of starting to break up CMS, don't know what that would look like, constitutional amendments would be needed.

The Subcommittee for the Do Nothing option has not met.

A request was made for the subcommittees to send their SWAT analyses to the Chair.

NEW BUSINESS

Community Education and Feedback Process Discussion. The Commission discussed options for receiving community input on the options. Suggestions included survey, social media, run full page ad in Herald with the options, meeting that reviews different options. Timeframe for receiving public input was discussed. Chair Bentley suggested having work sessions on April 8 and 22, public forum on April 29, work session with benefit of public input on May 6, finalize report to Town Board on May 13, present to Town Board either May 20 or June 3. The Commission will discuss options for public input again on April 8.

Legislative Update. Anthony Roberts, Town Manager, noted that multiple bills have been filed in the House and Senate against municipal charter schools. Those bills are in the Rules Committee where they typically die or freeze up. The North Carolina League of Municipalities is also putting together a bill against municipal charter schools.

MEAC Update. Commissioner Melinda Bales noted that MEAC has not had a meeting since February and they do not have one currently scheduled.

OLD BUSINESS

None.

CLOSING COMMENTS

Chair Bentley announced that Todd Porter has officially resigned from the Commission.

There being no further business, the meeting was adjourned.

DRAFT

Date : 9/27/2019 11:15:30 AM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Eric Rowell" ericwrowell@gmail.com
BCc : "brian@electbrianhines.com" brian@electbrianhines.com
Subject : Fwd: Huntersville Politics questionnaire
Attachment : Huntersville Politics 2019 questionnaire.docx;

All,

Just a reminder that questionnaires are due today if you would like to share your views with Huntersville voters in the Huntersville Politics group on fb and at my website. Let me know if there are any questions.

Thanks,

Eric Rowell
Huntersville

---------- Forwarded message ---------
From: **Eric Rowell** <ericwrowell@gmail.com>
Date: Sat, Aug 24, 2019 at 7:54 AM
Subject: Huntersville Politics questionnaire
To: Eric Rowell <ericwrowell@gmail.com>

All,

Please see the attached questionnaire. If you would like to share your views with Huntersville voters in the Huntersville Politics group on fb and at my website, please return to me via email no later than 27 September 2019.

Let me know if there are any questions or if you have any trouble with the attachment.

Thanks,

Eric Rowell
Huntersville

Huntersville Town Board Candidate Questionnaire

ericwrowell.com / Huntersville Politics

With so few opportunities for voters to hear directly from the candidates prior to election day, I am hoping this questionnaire will provide the community with more insight into your candidacy. There is no word limit – write as much or as little as necessary to answer each question. You can use the space below so I can easily copy and paste your responses.

Please return to me no later than **27 September 2019** and I will begin posting completed questionnaires at my website and simultaneously at the Huntersville Politics facebook group page beginning the week of September 30th. The questionnaires posted during the 2017 campaign were very popular and were some of the most viewed content ever at my site.

Thank you,

Eric Rowell

- A specific agenda item you want to work on if elected:

- For challengers – one specific vote over the last two years you disagreed with and why:

- For incumbents – any vote over the last two years you would change and why – or, if none, any item you wish you the board would have accomplished and why:

- What is the proper role of town government and do you think there is any limit to what town government can use taxpayer dollars for:

- If you are running on an anti-growth platform, how do you intend to legally halt or slow down growth in Huntersville? Be specific.:

- If not running on an anti-growth platform, how do you plan to deal with growth challenges if elected?:

- Should town government select winners and losers in business by providing tax incentives/tax rebates to certain companies over others:

- Are you hoping to benefit yourself personally if elected? If yes, explain. If no, one example of prioritizing Huntersville over your own self-interests:

- If elected, is it more important to you to vote the will of the people (however that is determined) or to vote your conscience (except when the board is acting as a quasi-judicial body):

- Does the town need to do more to ensure transparency and accountability in its departments, including the use of independent, professional audits?:

- Do you support the public education status quo in Huntersville?:

- Cats or Dogs (or Chickens)?:

- Best place to get pizza in or around Huntersville:

- Your favorite 19th century French political economist:

- Person/group most responsible for influencing your political views?:

- How can readers find out more about your campaign? (social media, website)?:

Date : 7/1/2019 10:54:59 AM
From : "Janet Pierson" jpierson@huntersville.org
To : "ericwrowell@gmail.com" ericwrowell@gmail.com
Subject : Fwd: Record request
Attachment : Rowell Public Records.pdf;ATT00001.htm;

Attached is the additional ISS invoices/checks you requested.

062713

Town of Huntersville
NORTH CAROLINA

PO BOX 664
HUNTERSVILLE, NC 28070

Wells Fargo

Vendor Number	Check Date	11-24 1210
5272	05/18/2018	

VOID 90 DAYS FROM DATE OF ISSUE

This disbursement has been approved as required by the Local Government Budget and Fiscal Control Act

$2,100.00

Pay Two Thousand One Hundred Dollars and 00 cents ******

To The Order Of
US ISS AGENCY LLC
13801 REESE BLVD WEST, STE 180
HUNTERSVILLE, NC 28078

Jackie Huffman MP

Patti Allen MP

⑈062713⑈ ⑆121000248⑆ 2025637490 24⑈

062713

Town of Huntersville, NC 28070 05/18/18

Invoice Date	Invoice Number	G/L Account Number	Description	Invoice Amount
04/30/2018	HPD0418	105100-0314	DUE DILIGENCE INVESTIGATIONS	$2,100.00

Vendor No	Vendor Name	Check No	Check Date	Total Amount
5272	US ISS AGENCY LLC	00062713	05/18/2018	$2,100.00

US ISS Agency, LLC
13801 Reese Blvd. West
Suite 180
Huntersville, NC 28078-6342

Invoice

Date	Invoice #
4/30/2018	HPD0418

Bill To
Huntersville Police Department 9630 Julian Clark Avenue Huntersville, NC 28078

5272

Reference	Due Date
20-1215867	5/30/2018

Date	Item	Description	Qty	Amount
	Due Diligence Inv...	Due Diligence Investigation o[redacted]		700.00
	Due Diligence Inv...	Due Diligence Investigation o[redacted]		700.00
	Due Diligence Inv...	Due Diligence Investigation o[redacted]		700.00

10-5100-0314
CONTRACT SVS

RECEIVED
MAY 0 8 2018
BY:

RECEIVED
MAY 15 2018
Accounts Payable

Total	$2,100.00
Payments/Credits	$0.00
Balance Due	$2,100.00

064352

Town of Huntersville
NORTH CAROLINA

PO BOX 664
HUNTERSVILLE, NC 28070

Wells Fargo

11-24
1210

This disbursement has been approved as required by the Local Government Budget and Fiscal Control Act

Vendor Number	Check Date
5272	09/28/2018

VOID 90 DAYS FROM DATE OF ISSUE

$700.00

Pay Seven Hundred Dollars and 00 cents ******

To The Order Of
US ISS AGENCY LLC
13801 REESE BLVD WEST, STE 180
HUNTERSVILLE, NC 28078

Patricia Allen MP

Jackie Huffman MP

⑈064352⑈ ⑆112000248⑆ 2075637149024⑈

Town of Huntersville, NC 28070

064352

09/28/18

Invoice Date	Invoice Number	GL Account Number	Invoice Description	Invoice Amount
03/19/2018	HPD0218	105100-0314	DUE DILIGENCE INVESTIGATION	$700.00

Vendor No	Vendor Name	Check No	Check Date
5272	US ISS AGENCY LLC	00064352	09/28/2018

U.S. ISS Agency, LLC

13801 Reese Blvd W, Suite 180
Huntersville, NC 28078-6342

5272

Invoice

Date	Invoice #
3/19/2018	HPD0218

Bill To
Huntersville Police Department 9630 Julian Clark Avenue Huntersville, NC 28078

Phone #
704-525-5221

Reference	Due Date
20-1215867	4/19/2018

Date	Item	Description	Qty	Amount
	Due Diligence Inv...	Due Diligence Investigation on [redacted]		700.00

Attached is a past due invoice. This may have been an error on our part with mailing. Please call if you have any questions.
Lanisha

RECEIVED
SEP 24 2018
BY:

10-5100-0314
CONTRACT SVS.

Total	$700.00
Payments/Credits	$0.00
Balance Due	$700.00

Not Paid as of 9/25/18 MP

064927

Town of Huntersville
NORTH CAROLINA

PO BOX 664
HUNTERSVILLE, NC 28070

Wells Fargo

Vendor Number	Check Date	11-24 1210
5272	11/16/2018	

VOID 90 DAYS FROM DATE OF ISSUE

This disbursment has been approved as required by the Local Government Budget and Fiscal Control Act

$700.00

Pay Seven Hundred Dollars and 00 cents ******

To The Order Of

US ISS AGENCY LLC
13801 REESE BLVD WEST, STE 180
HUNTERSVILLE, NC 28078

MP

MP

⑈064927⑈ ⑆121000248⑆ 2075637 1490 24⑈

Town of Huntersville, NC 28070

11/16/18

064927

Invoice Date	Invoice Number	GL Account Number	Description	Invoice Amount
11/01/2018	HRD1018	105100-0314-	DUE DILIGENCE –INVESTIGATION – [redacted]	$700.00

Vendor No.	Vendor Name	Check No.	Check Date	Check Amount
5272	US ISS AGENCY LLC	00064927	11/16/2018	$700.00

U.S. ISS Agency, LLC

13801 Reese Blvd W, Suite 180
Huntersville, NC 28078-6342

Invoice

Date	Invoice #
11/1/2018	HPD1018

Bill To
Huntersville Police Department 9630 Julian Clark Avenue Huntersville, NC 28078

Phone #
704-525-5221

5 272

Reference	Due Date
20-1215867	11/30/2018

Date	Item	Description	Qty	Amount
	Due Diligence Inv...	Due Diligence Investigation on [redacted]		700.00

RECEIVED
NOV - 9 2018
BY:

RECEIVED
NOV 1[illegible] 2018
Payable

10-5100-0314
CONTRACT SVS

Total	$700.00
Payments/Credits	$0.00
Balance Due	$700.00

Date : 1/9/2019 4:53:52 PM
From : "Anthony Roberts" aroberts@huntersville.org
To : "'Eric Rowell'" ericwrowell@gmail.com
Cc : "Janet Pierson" jpierson@huntersville.org
Subject : Greetings all

Eric:

Here you go.

From: Bence Hoyle <bhoyle@huntersville.org>
Sent: Tuesday, January 8, 2019 12:10 PM

Some of you have asked about the statistic that went out about rape cases. During 2018 we received 13 reports of Rape. This included 10 reports of forcible rape, one fondling, one sodomy and one case of statutory rape.

In all of these cases the victim and suspect were known to each other. There were no random acts of violence that would indicate a predator or danger to the general public. These relationships included persons that were married, in a dating relationship, acquaintances and/or family members.

Further:

- Four of the thirteen cases were closed by arrest of the suspect.
- Four cases were closed when the victim refused to prosecute the suspect (common in relationship assaults) or the District Attorney would not accept the case for prosecution.
- Four cases are still open. These cases are still awaiting results from a lab, evidence from an electronic device OR they are lacking any evidence to make a legal decision regarding prosecution.
- One case is unfounded. The victim in this case changed their statement after taking the initial report.

Three of the cases were reported between six months and one year after the assault occurred. Unfortunately there are also some false reports that we often cannot determine one way or the other.

I'm going to review how we are reporting these because a case that is "Unfounded' should not be reported at all. Unfounded means "did not happen" and in all reporting systems nationwide those are not counted. Also, some of these cases such as 'fondling' is a sex assault and not a rape. I need to take a dive into that.

For sure we can say those types of cases are up but we do not see a trend that would lead us to some kind of intervention action. We will continue to monitor it and hopefully this is a one-off year.

Bence

Date : 4/9/2019 3:51:24 PM
From : "Joseph Shook" jshook@huntersville.org
To : "Albert Desciscio" adesciscio@huntersville.org, "Amie Hutchison" ahutchison@huntersville.org, "Bobbie Shields" bshields@huntersville.org, "Carrie Warren" cwarren@huntersville.org, "Derek Partee" dpartee@huntersville.org, "Eric Rowell" erowell@huntersville.org, "JimPuckett" jpuckett@huntersville.org, "Karen Bentley" kbentley@huntersville.org, "Michael Sass" msass@huntersville.org, "WilliamFarber" wfarber@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org
Subject : Happy National Volunteer Week
Attachment : Volunteer info sheet updated.pdf;Volunteer Brochure wApplication updated.pdf;

Happy National Volunteer Week!
Thank you for your time – we appreciate everything you do for us and the Huntersville community!

As a volunteer we want to make you aware of an awesome benefit you get:

You can join Local Government Federal Credit Union
LGFCU, as they're commonly known, is a not-for-profit, full-service financial cooperative. They offer Checking, Share and Money Market accounts; auto, home and personal loans; Individual Retirement Accounts (IRAs); credit cards, insurance and more. They are the only statewide credit union exclusively serving municipal and county employees, elected/appointed officials, volunteers and their families.

Attached you will find more info on the LGFCU – if you have any questions please reach out to them directly *(visit lgfcu.org/locations or call 888.732.8562)*
You must apply for membership within the year you volunteer

Joseph B. Shook, MPA
Public Information Coordinator
Town of Huntersville, NC
704-766-2207 (O)
704-439-6535 (C)

Local Government Volunteers

You can join Local Government Federal Credit Union

LGFCU, as we're commonly known, is a not-for-profit, full-service financial cooperative. We offer Checking, Share and Money Market accounts; auto, home and personal loans; Individual Retirement Accounts (IRAs); credit cards, insurance and more. We are the only statewide credit union exclusively serving municipal and county employees, elected/appointed officials, volunteers and their families.

One of the largest networks of branches and ATMs in NC

While LGFCU and State Employees' Credit Union are two separate credit unions, we've partnered so LGFCU members enjoy full service at SECU's more than 250 branches and nearly 1,100 CashPoints® ATMs.

Along with convenient access to your accounts, members benefit from low interest rates on loans and higher returns on deposits—you even earn dividends on your Checking Account! And, once you've joined, your family, including your grandparents and siblings, is also eligible for membership.

Joining is easy!

Open a Share Account with as little as $25 when you visit a local branch. Once you're a member, you can access all the services offered by LGFCU. We look forward to having you and your family as members!

Exclusively serving local government and its volunteers

LGFCU recognizes your efforts and your role in building and supporting communities from within. As a volunteer, you do your part.

Whether staffing a hospital gift shop, coaching Little League, reshelving books at a public library or putting out fires, volunteers provide valuable services at all levels of municipal and county government in North Carolina. Now let LGFCU do its part by extending membership into the only credit union exclusively serving North Carolina local government employees and volunteers.

Visit **www.lgfcu.org**, call **888.732.8562** (your calls may be recorded for quality assurance) or find an ATM or local branch near you using the locator on our website.

LGFCU®
LOCAL GOVERNMENT
FEDERAL CREDIT UNION

Join the Credit Union that supports you

What is a credit union?

A credit union is a not-for-profit financial cooperative organized to provide affordable credit and promote financial responsibility to its members. Credit unions are member-owned and controlled through a volunteer board of directors elected by the membership. This results in a safe, convenient place to save and borrow money at reasonable rates from an institution that exists solely to benefit its membership.

Is a credit union different from a bank?

Historically, credit unions extended credit to people of ordinary means, a population overlooked by banks. As not-for-profit cooperatives, credit unions do not have paid board members or stockholders. Instead, earnings are returned to the membership through lower rates on loans, higher dividends on savings and fewer fees. Part of credit unions' mission is to educate members about their finances. In a credit union, all members are equal.

When was LGFCU founded?

In 1983, the National Credit Union Administration granted a federal charter for N.C. Local Government Employees Federal Credit Union (LGFCU). Although we share a network of branches and ATMs with State Employees' Credit Union, LGFCU remains a separate financial institution.

Who may join LGFCU?

To be eligible for membership, you must be a volunteer associated with a local government in North Carolina, or be a family member of a current LGFCU member.

To be eligible you must volunteer for a:

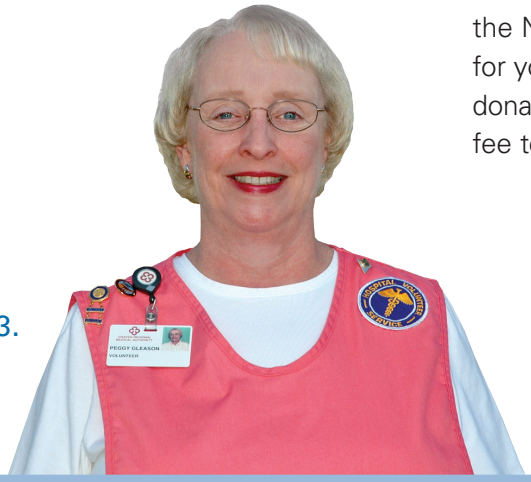
- North Carolina Municipality or County
- Municipal/County Board
- Member Hospital
- Fire/Rescue Station
- Law Enforcement Agency
- Library
- Parks and Recreation Department
- Board of Election
- Council of Governments

Where do I go for services?

Recognizing the benefit to members and an opportunity for efficiency, LGFCU contracts with SECU to deliver services to its members. When you call in, visit a branch or use a CashPoints® ATM, you're working through SECU's services. Members can also use Member Connect for 24-hour online or mobile account access.

Why join?

Volunteers with NCRPA have the privilege of using the NCRPA Visa® Check Card. You can earn money for your organization with every purchase. LGFCU will donate 50 percent of its share of the net merchant fee to the association.



Peggy of New Bern joined LGFCU in 2003.

REV 12.16

Federally insured by NCUA

EQUAL HOUSING OPPORTUNITY

888.732.8562

lgfcu.org/locations

Membership Application

DEPARTMENT CODE (for branch use only)

29997
Volunteers

FOR INDIVIDUAL ACCOUNTS ONLY

Complete this application for Local Government Federal Credit Union membership and to open a Share Account. By signing this application, I verify that all information given is true to the best of my knowledge.

(Please print or type)

Name

Residence Address

City, State, Zip Code

Primary Phone

Email Address

Signature Date

Organization

Volunteer Supervisor Signature

Bring this completed application and the items listed on the reverse side to your nearest branch. For branch locations, visit lgfcu.org/locations or call 888.732.8562.

Calls may be recorded for quality assurance.

* IMPORTANT INFORMATION ABOUT PROCEDURES FOR OPENING A NEW ACCOUNT. To help the government fight the funding of terrorism and money laundering activities, federal law requires all financial institutions to obtain, verify and record information that identifies each person who opens an account. What this means for you: When you open an account, we will ask for your name, address, date of birth and other information that will allow us to identify you. We may also ask to see your driver's license or other identifying documents.

LGFCU®
LOCAL GOVERNMENT
FEDERAL CREDIT UNION

REV 05.18

Join the credit union supporting **Volunteers**

LGFCU®
LOCAL GOVERNMENT
FEDERAL CREDIT UNION

We're all about you

Whether you help at the library, give your time at the hospital, coach a kids' community sports team or even help with the Board of Elections, your time and efforts actively make our community a better place. And because you volunteer for a local government organization, you're eligible to join your Local Government Federal Credit Union.

LGFCU is the only statewide credit union exclusively serving local government employees and volunteers, elected and appointed officials and their families. We offer Checking, Share and Money Market accounts; auto, home and personal loans; credit cards, insurance and much more, with competitive rates and dividends.

We support North Carolina communities through scholarships, financial education and more. Join the only Credit Union as dedicated to giving back as you are!

EQUAL HOUSING OPPORTUNITY

Federally insured by NCUA

Join LGFCU

You can join LGFCU by opening a Share Account. It's a dividend-earning savings account that's the foundation of every membership, and represents your ownership in the Credit Union.

To open a Share Account, fill out the application (on reverse side) and bring the following with you to your nearest branch:

- ☐ Current driver's license or photo ID
- ☐ Proof of qualifying status*
- ☐ Minimum deposit of $25

If you are joining as a family or household member of a current LGFCU member, please also bring their account number or proof of LGFCU membership.

Learn more at **lgfcu.org/join**.

Calls may be recorded for quality assurance.

* Proof may include a signed form or voucher from your volunteer manager.

888.732.8562

lgfcu.org/locations

Date : 3/5/2019 8:02:25 AM
From : "Janet Pierson" jpierson@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Subject : Heard you are on vacation

Charles told me you are at Disney with your family. I thought the e-mails had been quiet the past couple of days. LOL

Just wanted to tell you to have a great time and cherish the time with your family. We took my granddaughter there in November for her 6th birthday and it truly is a magical place. It just warmed my heart seeing her so happy. But……it will wear you out! I couldn't believe how exhausted we were at the end of the day.

Enjoy your vacation and the town will be here when you get back! ☺

Janet

Date : 1/25/2019 1:14:16 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "HEOSC" HEOSC@huntersville.org
Subject : HEOSC Agenda

The agenda packet for the January 28 meeting is available at HEOSC Agenda, or you can view the agenda in iLegislate.

If you do not plan to attend the January 28 meeting, please let me know.

Thanks,
Janet

Date : 12/6/2018 3:12:55 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "HEOSC" HEOSC@huntersville.org
Subject : HEOSC Agenda

The agenda for the December 10 meeting is available at Agenda and the agenda packet is available at Agenda Packet - or you can view the agenda in iLegislate.

If you have any questions, please let me know.

Thanks,
Janet Pierson, NCCMC
Town Clerk
PH: 704.766.2202

Date : 2/22/2019 7:56:22 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "HEOSC" HEOSC@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "Angela Beeker" abeeker@huntersville.org
Subject : HEOSC Agenda
Attachment : 022519AgendaPacket.pdf;

Attached is the agenda packet for the February 25 HEOSC meeting.

If you have any questions, please let me know.

Thanks,
Janet

AGENDA
Huntersville Educational Options Study Commission
February 25, 2019 - 6:30 PM
TOWN HALL (101 Huntersville-Concord Road)

1. **Welcome and Call to Order**

2. **Identification of a Quorum**

3. **Review and Approval of Minutes**

   3.A. Consider approving the minutes of the January 28, 2019 Huntersville Educational Options Study Commission Meeting.

4. **Public Input** - *Limited to 3 minutes per speaker, or 30 minutes total*

5. **New Business**

   5.A. Discussion of LEA's. (Eric Houck, UNC Associate Professor of Educational Leadership and Policy and Representative Bill Brawley)

   5.B. Discuss subcommittees. (Chair Bentley)

   5.C. Legislative update. (Commissioner Melinda Bales)

6. **Old Business**

7. **Closing Comments**

8. **Adjourn**

Town of Huntersville
Huntersville Educational Options Study Commission
February 25, 2019

To: Huntersville Educational Options Study Commission

From: Janet Pierson, Administration

Date: 2/25/19

Subject: Approval of Minutes

EXPLAIN REQUEST:
Approval of Minutes

ACTION RECOMMENDED:
Consider approving the minutes of the January 28, 2019 Huntersville Educational Options Study Commission Meeting.

FINANCIAL IMPLICATIONS:

ATTACHMENTS:

- 012819DraftMinutes.docx

HUNTERSVILLE EDUCATIONAL OPTIONS STUDY COMMISSION
MEETING MINTUES

January 28, 2019
6:30 p.m. – Huntersville Town Hall

The Huntersville Educational Options Study Commission held a meeting at Huntersville Town Hall at 6:30 p.m. on January 28, 2019.

WELCOME AND CALL TO ORDER

Chair Karen Bentley called the meeting to order.

IDENTIFICATION OF A QUORUM

Chair Bentley noted a quorum was present.

Commission Members Present: Karen Bentley (Chair), William Farber Jr., Amie Hutchison, Derek Partee, Todd Porter, Jim Puckett, Eric Rowell (Vice Chair), Michael Sass. Bobbie Shields and Carrie Warren entered the meeting late.

Commission Members Not Present: Albert Desciscio and Todd Porter

Review and Approval of Minutes

Approval of Minutes – December 19. Puckett made a motion to approve the minutes of the December 19, 2018 Huntersville Educational Options Study Commission Meeting. Partee seconded motion. Motion carried unanimously.

Approval of Minutes – January 14. Partee made a motion to approve the minutes of the January 14, 2019 Huntersville Educational Options Study Commission Meeting. Puckett seconded motion. Motion carried unanimously.

PUBLIC INPUT

None

NEW BUSINESS

Dave Machado Presentation. Dave Machado, Director of North Carolina Office of Charter Schools, presented PowerPoint presentation on charter school application timeline/process, funding sources/breakdown/disbursements, operational constraints/statutory mandates, instructional requirements, operational flexibility, governance flexibility, facilities, accountability, and ensuring diversity.

PowerPoint presentation attached hereto as Exhibit No. 1.

DRAFT

Joy Warner Presentation. Joy Warner, Executive Director and Founder of Community School of Davidson, reviewed the history and operations of CSD.

- Reviewed mission and vision of CSD.
- CSD opened in 2001, obtained charter in 2003 as K-3 charter school. CSD expanded and now serves grades K-12.
- Grades K-5 have a full-time teacher and full-time assistant, with about 20-24 students per class. Classes that have kids with significant special needs may have a third adult. Grades 6-7 have two licensed teachers co-teaching groups of 24 students in the core classes. Average class size of grades 8-12 is 16-20 students.
- Most important job is to find the best educators. CSD teachers have a lot of power and authority in the classroom within CSD's philosophy and mission.
- Have weighted lottery based on socioeconomics.
- Approached two CMS superintendents about operating a school, but never did work anything out.
- Kids learn differently so there needs to be accommodations to meet their educational needs.
- Transportation plan – CSD operates four buses and do cluster pick-ups and drops.
- Offer free and reduced lunch to families who qualify, which are covered through the regular budget.
- Teacher pay is comparable to the state, except for beginning teachers. Beginning teachers are not comparable right now because of the increase legislators gave the low end and CSD could not do that. There is differentiated pay that is associated with responsibilities.
- Things the Town should be most concerned about are finance and budget, special education and leadership.

OLD BUSINESS

Update on Records Request. Mr. Roberts noted that CMS has responded to all seven items. There is only a portion of Item 4 that they still owe us.

The commission reviewed the proposed Work Plan and discussed future speakers. *Updated Proposed Work Plan attached hereto as Exhibit No. 2.*

The commission will have a joint workshop with the Cornelius Educational Options Study Commission on February 11 in Cornelius.

CLOSING COMMENTS

None

There being no further business the meeting was adjourned.

DRAFT

Date : 12/12/2018 1:08:29 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "HEOSC" HEOSC@huntersville.org
Subject : HEOSC Meeting - Doodle Poll

I have set up a doodle poll (link below) for rescheduling the HEOSC meeting. The guest speaker has confirmed he can attend any of the three dates. Please select which dates you are available.

https://doodle.com/poll/qpmxw2znym5fvt78

If you have any questions, please let me know.

Thanks,

Janet Pierson, NCCMC
Town Clerk
Post Office Box 664
Huntersville, NC 28070
PH: 704.766.2202

Date : 12/10/2018 10:41:26 AM
From : "Anthony Roberts" aroberts@huntersville.org
To : "HEOSC" HEOSC@huntersville.org
Cc : "Board Members" BoardMembers@huntersville.org, "Angela Beeker" abeeker@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "Anthony Roberts" aroberts@huntersville.org, "Joseph Shook" jshook@huntersville.org, "Janet Pierson" jpierson@huntersville.org
Subject : HEOSC Meeting

To all:

I spoke to HEOSC Chair Bentley earlier and she has decided to cancel the meeting for tonight. I chatted with our primary speaker and he may have trouble getting to the meeting and some of the side streets are still problematic. She will be in touch about rescheduling a meeting in the near future. Thanks!

Anthony Roberts,
Town Manager

Date : 2/11/2019 11:02:36 AM
From : "Janet Pierson" jpierson@huntersville.org
To : "HEOSC" HEOSC@huntersville.org
Subject : HEOSC Meeting Tonight - Time Change

The HEOSC meeting tonight will begin **at 6 p.m.** at Cornelius Town Hall, Room 204. They will have sandwiches available.

Date : 2/11/2019 12:42:23 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "'al.desciscio@gmail.com'" al.desciscio@gmail.com, "'william farber'" farberjr@bellsouth.net, "'Amie Hutchison'" AOHutchison@impact-plastics.com, "'dpartee755@gmail.com'" dpartee755@gmail.com, "Jim Puckett" jhpucket@bellsouth.net, "Eric Rowell" ericwrowell@gmail.com, "'doctorsass@gmail.com'" doctorsass@gmail.com, "Bobbie Shields" bshields@huntersville.org, "'Carrie Warren'" carrie.warren@zoho.com
Subject : HEOSC Meeting Tonight

In case you didn't receive the information via your huntersville.org e-mail account, the meeting tonight will begin at 6 p.m. at Cornelius Town Hall, Room 204.

If you have any questions, please let me know.

Thanks,
Janet

Date : 3/22/2019 2:07:49 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "HEOSC" HEOSC@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "Angela Beeker" abeeker@huntersville.org, "Joseph Shook" jshook@huntersville.org
Subject : HEOSC Meeting

Here is a link to the March 25 HEOSC Agenda: HEOSC Agenda.

You can also view the agenda in iLegislate.

If you have any questions, please let me know.

Thanks,
Janet

Date : 4/10/2019 9:02:21 PM
From : "Eric Rowell" erowell@huntersville.org
To : "eahouck@unc.edu" eahouck@unc.edu
Subject : HEOSC presentation

Dr. Houck:

I am a member of the Huntersville Education Options Study Commission. Since, unfortunately, you were unable to present the slideshow linked below in person due to illness, I wanted to reach out to determine if there had been any recent updates on this issue that the HEOSC should be aware of. In particular, has the article you were planning for the Peabody Journal of Education been published yet? If so, would you be able to provide me a copy of the article or a link?

I would be happy to speak to you in more detail over the phone if you have time. Any assistance would be appreciated.

https://www.huntersville.org/DocumentCenter/View/3871/LEA-Presentation-Huntersville-2-25-19

Regards,

Eric Rowell
Huntersville

Date : 4/12/2019 2:43:38 PM
From : "Dashew, Elyse C." elysec.dashew@cms.k12.nc.us
To : "ahutchison@huntersville.org" ahutchison@huntersville.org, "tporter@huntersville.org" tporter@huntersville.org, "bshields@huntersville.org" bshields@huntersville.org
Cc : "kbentley@huntersville.org" kbentley@huntersville.org, "erowell@huntersville.org" erowell@huntersville.org, "adesciscio@huntersville.org" adesciscio@huntersville.org, "wfarber@huntersville.org" wfarber@huntersville.org, "dpartee@huntersville.org" dpartee@huntersville.org, "jpuckett@huntersville.org" jpuckett@huntersville.org, "msass@huntersville.org" msass@huntersville.org, "cwarren@huntersville.org" cwarren@huntersville.org, "Mary T. McCray" maryt.mccray@cms.k12.nc.us, "Rhonda Lennon" rhonda.lennon@cms.k12.nc.us, "Ericka Ellis-Stewart" ericka.ellis-stewart@cms.k12.nc.us, "Strain, Sean C." seanc.strain@cms.k12.nc.us, "Clayton M. Wilcox" claytonm.wilcox@cms.k12.nc.us, "Jeter, Charles R." charlesr.jeter@cms.k12.nc.us
Subject : HEOSC Questions of CMS

Members of the Huntersville Education Options Study Commission,

Please see CMS's response to the questions poised to us by the subcommittee on Partnering with CMS:

1. **Please provide an interpretation to The Municipal Concerns Act of 2018, Article II – Priority of Capital Spending in Certain Municipalities?**

   As covered at the Dec. 4th, 2018 MEAC meeting (**link**), Article II of the MCA instructs the Superintendent to provide "priority points" to the municipalities of Charlotte, Davidson, and Pineville for future (post-2017 bond) capital spending. It does ***NOT*** create a moratorium for capital spending in any of the seven municipalities within Mecklenburg County.

   At the April 9th Board Meeting, CMS approved a new contract for our Capital Program Management (CPM) Vendor after a 6-month RFQ process. The CPM vendor will be tasked with recommending updates and improvements to the capital needs assessment tool that CMS has used for the past 10+ years. This would include accounting for the new "prioritization points" for Charlotte, Davidson, and Pineville. Further, should the HEOSC and the Huntersville Town Board opt not to pursue a municipal charter school, the town would immediately receive said bonus points. Now that the CPM contract is finalized, we are moving forward immediately with the review of the capital needs assessment tool. We look forward to sharing more details as the work progresses.

2. **What type of scenarios would CMS propose in a partnership with the Town of Huntersville to address future capital needs for our students?**

   As discussed at the Dec. 4th, 2018 MEAC meeting **(link)**, with the passage of **SL 2018-5** (SB 99 from the 2017-2018 NCGA session), North Carolina municipalities are now authorized to utilize taxing authority to pay for all items relating to schools. This new ability opens opportunities for CMS to partner with municipalities in new and innovative ways. For example, Huntersville could donate land to CMS for the construction of new schools, or Huntersville could pay for the construction of schools on property owned by CMS (e.g. the Grand Oak Elementary site). We are pleased to explore these and other exciting new ways to partner with the Town of Huntersville to address future capital needs for our students.

3. **Please provide insight into how CMS uses student assignment policy to determine where new schools are built. The goal of this question is to understand the link between student assignment policies and school site selection.**

   CMS's Student Assignment Policy is defined by **Policy JCA** and its accompanying regulations (**JCA-R**) and exhibits (**JCA-E1** & **JCA-E2**). Under the Guiding Principles for Student Assignment section of Policy JCA the Board states, "*the Board will consider several factors when determining and adjusting assignment patterns. These include but are not limited to current and future population growth and potential demographic shifts, overcrowding and underutilization of facilities. Additionally, the Board will consider undertaking a comprehensive district-wide review of the Student Assignment Plan every six years, while recognizing it may be necessary to make more frequent localized changes to the assignment plan based on the aforementioned factors."* Further, that policy code defines five unranked Student Assignment Goals:
   - Provide choice and promote equitable access to varied and viable programmatic options for all children
   - Maximize efficiency in the use of school facilities, transportation and other capital and operational resources to reduce overcrowding
   - Reduce the number of schools with high concentrations of poor and high-needs children
   - Provide school assignment options to students assigned to schools that are not meeting performance standards established by the state
   - Preserve and expand schools and programs in which students are successfully achieving the mission and vision of the Board

4. **Does CMS have any existing partnerships (municipal or otherwise) that address overcrowding/capacity? If so, please tell us about it.**

   As mentioned in question #2 above, the newly authorized ability for municipalities to partner in school capital funding is new to North Carolina. As such, we do not have any current partnerships in place, but are excited about the possibilities of working with our municipal partners.

5. **Would CMS be willing to work on a Student Assignment Plan in collaboration with the Town of Huntersville that would meet the future capacity needs for our students?**

While **NCGS 115C-47 (3)** tasks local school boards with the exclusive right and duty to create attendance zones within their jurisdiction, CMS always welcomes engagement from our municipal partners and constituents when we assess proposed changes. In particular, we plan to solicit feedback as we work to update our capital needs assessment tool. For more detail, please view the Feb. 5th, 2019 MEAC meeting **(link)**.

6. **How does CMS determine the construction/building cost of a new school? What is the total construction/building costs of a new school:**

   (Current cost per square foot) x (Programmed building square footage) x (1.33%*) + (Land and/or Demolition) = Initial projected budget without escalation

   (*- Includes Furniture, Fixtures and Equipment/Curriculum and Instruction (FF&E), Design Fees, Consultants, Permitting, Contingency, Survey, Borings, Geotechnical/Special Inspection Services, Water Taps, Moving Cost.)

We look forward to continuing to partner with this committee and all of Huntersville over the years to come.

Elyse Dashew
Vice Chair, At-Large Representative
Charlotte-Mecklenburg Board of Education
Chair, Municipal Education Advisory Committee

Date : 5/13/2019 6:27:52 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : HEOSC slide
Attachment : HEOSC_Report for HEOSC 4-22(a).pptx;

See attached.

HEOSC Report to Huntersville Town Board
May 20, 2019 - DRAFT

Huntersville Educational Options Study Commission

- Purpose
- Members
- Projected Enrollment
- Option Evaluations

HEOSC Members

Karen Bentley - Chair
Al Desciscio
Bill Farber
Amie Hutchison
Derek Partee
Jim Puckett
Eric Rowell
Mike Sass
Bobbie Shields
Carrie Warren

Purpose of the HEOSC

On October 15, 2018, Huntersville Commissioners established the Huntersville Educational Options Study Commission.

The Commission was established to evaluate options available to the Town of Huntersville to reduce overcrowding within the public school system in Huntersville. Those options are:

1. Do Nothing
2. Partner with CMS
3. Open and Operate Municipal Charter School(s)
4. Partner with an Existing Charter School
5. Dividing the Charlotte Mecklenburg LEA into smaller LEAs

Projected Enrollment

	2020	+kids	# classrooms	2025	+kids	# classrooms	2030	+kids	# classrooms	2035	+kids	# classrooms
Cornelius Population	34,248			37,124			40,000			40,000		
Elementary School	1,554	95	5	1,684	225	11	1,815	356	18	1,815	356	18
Middle School	907	55	3	984	132	7	1,060	208	10	1,060	208	10
High School	1,312	80	4	1,422	190	10	1,533	301	15	1,533	301	15
Cornelius School Pop Total	3,773	230	12	4,090	547	27	4,407	864	43	4,407	864	43
Davidson Population	14,491			17,066			19,641			25,000		
Elementary School	743	44	2	875	176	9	1,007	308	15	1,282	583	29
Middle School	375	22	1	442	89	4	508	155	8	647	294	15
High School	495	29	1	583	117	6	671	205	10	854	388	19
Davidson School Pop Total	1,613	95	5	1,900	382	19	2,186	668	33	2,783	1,265	63
Huntersville Population	65,780			78,860			91,939			110,000		
Elementary School	3,689	239	12	4,422	972	49	5,156	1,706	85	6,169	2,719	136
Middle School	1,487	96	5	1,783	392	20	2,079	688	34	2,487	1,096	55
High School	2,018	131	7	2,419	532	27	2,820	933	47	3,374	1,487	74
Huntersville School Pop Total	7,194	466	23	8,624	1,896	95	10,055	3,327	166	12,030	5,302	265
Total LKN Towns	114,519			133,050			151,580			175,000		
Elementary School	5,986	378	19	6,982	1,374	69	7,978	2,370	118	9,265	3,657	183
Middle School	2,770	174	9	3,208	612	31	3,647	1,051	53	4,194	1,598	80
High School	3,825	240	12	4,424	839	42	5,024	1,439	72	5,761	2,176	109
LKN Towns Pop Total	12,581	792	40	14,615	2,826	141	16,648	4,859	243	19,220	7,431	372
CLT School Pop (N. Meck)												
Elementary School	1,487	68	3	1,671	252	13	1,877	458	23	2,127	708	35
Middle School	1,153	53	3	1,295	195	10	1,455	355	18	1,649	549	27
High School	3,222	147	7	3,620	545	27	4,068	993	50	4,609	1,534	77
Charlotte Student Pop	5,861	267	13	6,586	992	50	7,401	1,807	90	8,385	2,791	140

Total North Meck Students												
Elementary School	7,472	445	22	8,652	1,625	81	9,855	2,828	141	11,392	4,365	218
Middle School	3,922	226	11	4,504	808	40	5,102	1,406	70	5,843	2,147	107
High School	7,047	387	19	8,045	1,385	69	9,092	2,432	122	10,370	3,710	185
Total North Meck Students	18,442	1,059	53	21,201	3,818	191	24,049	6,666	333	27,605	10,222	511

10,222 new students will be added to the capacity needs of the N. Meck schools by 2035

- (1) North Charlotte population within Hopewell & North Meck districts.
- North Charlotte population buildout based on 2045 Charlotte population of 1,322,813
- (Estimated an average population of North Charlotte to Charlotte population to be 6.25%. Applied 6.25% to 2045 Charlotte population (1,322,813 * 6.25% = 82,676.))

Source: Cornelius Town Planner Projections Feb

Classroom Needs Based on Growth Projections

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Cornelius Population	34,248			37,124			40,000			40,000		
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Charlotte Student Pop	18,442	1,059	53	21,201	3,818	191	24,049	6,666	333	27,605	10,222	511

Note: no adjustment made for current enrollment over/under planned enrollment in existing N. Meck Schools

Option 1: Do Nothing

- Continue with the status quo allowing CMS to solve for overcrowding as they see fit

Option 1: Do Nothing

Objective: Continuing with the status quo where CMS addresses overcrowding and capital needs on their terms and timeframes

PROS

- No pushback either legislatively or legally
- No monetary cost to the town
- No required effort from town officials

CONS

- No real, long-term solution for overcrowding, especially with the forecasted population growth
  - **1896 students by 2025**
  - **3327 students by 2030**
  - **5302 students by 2035**
- No new classroom buildings in our region for at least 15 years
- No equitable distribution of resources for North Mecklenburg schools
- Continued strain in the relationship between North Mecklenburg and CMS
- Ongoing concerns about overcrowding can deter economic development/expansion in the region

Option 2: Partner with CMS

- Create a collaborative educational partnership between the Town of Huntersville and CMS

Option 2: Partner with CMS

Current/Previous Partnering Agreements:

- 2003 Bailey Middle JUA
- 2004 Reallocation of Land Bond Dollars JUA for Hough
- 2005 Westmoreland Road Elementary(JV Washam) JUA
- 2015 Cornelius Elementary JUA

To Do:

- Add Huntersville's JUA's
- Add land already provided to CMS (between Hough and Bailey?

Option 2: Partner with CMS

Objective: Create a partnership between the Town of Huntersville and CMS that promotes a quality and efficient educational experience for Huntersville students in school buildings that meet current and future capacity needs.

PROS

- No legislative requirement at state or county level
- Potentially more cost effective than other options
- Utilizes resources already in place with CMS – transportation, staff, food service, specialists, etc.

CONS

- Uncertainty of future improvements in our area
- Long timeline to solutions or results.
- No guarantee that any future elected political entities honor any prior negotiated deals

Option 2: Partner with CMS

Objective: Create a partnership between the Town of Huntersville and CMS that promotes a quality and efficient educational experience for Huntersville students in school buildings that meet current and future capacity needs.

PROS

- Less divisive – public entities working together toward a common goal of positive educational outcomes
- Potential ability to influence rubric going forward

CONS (continued)

- Differing opinions and perspectives will still be present between Huntersville and CMS
- Potential loss of magnet school options under MEAC reassignment suggestion
- No control over where CMS draws lines for student assignment. This can negatively impact property values and business development.
- Lack of firm foundation on which to build a successful partnership

Option 2: Partner with CMS

Objective: Create a partnership between the Town of Huntersville and CMS that promotes a quality and efficient educational experience for Huntersville students in school buildings that meet capacity needs.

PROS

CONS (continued)

- Continued lack of local control over education
- We do not agree with the CMS definition for capacity as we do not consider modular classrooms a good solution.
- Uncertainty of site selection and bond assignments based on current rubric and definitions of overcrowding

Option 2: Partner with CMS

Sources of Leverage:

- Land – current town-owned land is limited with no viable locations, possible developer incentives with future developments (i.e., trade land to build a school for revised density requirements).

- Financial incentives to partner in building new facilities as the town has with previous JUAs. Town can offer to pay for athletic fields, playgrounds, gyms, theaters, etc., for new buildings in our town.

- Town of Huntersville can agree to [INSERT LANGUAGE IN MUNICIPAL CONCERNS ACT] opt out of HB 514 as requested by CMS.

- Any group of concerned citizens can follow the traditional charter school route outside of HB 514.

Option 3: Operate a stand-alone Municipal Charter School

Background on House Bill 514

- Governance Structure
  - Municipality's governing body can serve as ex officio board or appoint one to govern its municipal charter school
  - NC Office of Charter Schools provides technical assistance, guidance and training to municipal charter schools, as part of its duties

- Municipal charters can prioritize enrollment to students in the municipality

- Employment requirements
  - Municipal charters can employ teachers provided
    - at least 50% hold teaching licenses
    - All teachers of core subjects (science, math, social studies, language arts) are college graduates

  - Municipal charters can employ/discharge others to perform non-teaching duties

  - Municipal charters' employees can participate in the state retirement and health system for teachers and state employees

Sources: https://www.ncleg.gov/Sessions/2017/Bills/House/PDF/H514v7.pdf
https://content.govdelivery.com/accounts/NCSBE/bulletins/224f427

Option 3: Operate a stand-alone Municipal Charter School

- Estimated Timing
  - 1 year approval process after application submitted
  - 1-3 years after approval received to id/ready/retrofit location, hire/train staff, order supplies, advertise for students, etc.
  - Total timetable 2-4 years minimum to open school
  - Therefore, earliest opening likely Fall 2022

Sources:
https://www.ncleg.gov/Sessions/2017/Bills/House/PDF/H514v7.pdf
https://content.govdelivery.com/accounts/NCSBE/bulletins/224f427

Option 3: Municipal Charter School Huntersville Operating Budget Assumptions

- Municipal charter school of 1,500 students with 3 year ramp up
- EC students 13% of student population
- Approximately 1-2% annual increase in $/ADM
- Approximately 1-2% annual increase in expenses
- Rent expense based on $12/sq ft, 100,000 sq ft building

Huntersville Operating Budget

MUNICIPAL CHARTER SCHOOL							Base
FYE 6/30							
ADM (student population)	750	1,125	1,500	1,500	1,500	1,500	1,500
INCOME STATEMENT (000s)	**YEAR 1**	**YEAR 2**	**YEAR 3**	**YEAR 4**	**YEAR 5**	**YEAR 10**	**YEAR 15**
Total Revenues	6,660	9,172	12,289	12,468	12,650	13,600	14,625
% chg	*0.0%*	*37.7%*	*34.0%*	*1.5%*	*1.5%*	*1.5%*	*1.5%*
Salaries/Benefits	5,418	6,461	7,665	7,789	7,916	8,583	9,308
% of Revenues	*81.4%*	*70.4%*	*62.4%*	*62.5%*	*62.6%*	*63.1%*	*63.6%*
Rent	1,080	1,102	1,124	1,146	1,169	1,291	1,425
Other Operational Expenses	1,381	1,580	1,824	1,848	1,872	1,999	2,135
Total Expenses	7,879	9,142	10,612	10,783	10,957	11,876	12,877
% chg	*0.0%*	*16.0%*	*16.1%*	*1.6%*	*1.6%*	*1.6%*	*1.6%*
Operating Income	(1,220)	29	1,677	1,685	1,692	1,724	1,748
Operating Income Margin	-18.3%	0.3%	13.6%	13.5%	13.4%	12.7%	12.0%

Key Takeaways:

- Need **$1MM+** to open municipal charter & fund its initial operations plus liquidity needs
- Once fully operational, school can operate at better than breakeven
- Outside of salaries/benefits, rent biggest single projected expense

Potential Diversity Statistics using LNC

	Total Population	Asian	African-American	Hispanic	2+ Races	Caucaisan
Elementary School	399	10%	14%	6%	7%	64%
Middle School	799	9%	12%	7%	7%	66%
High School	805	5%	15%	4%	4%	71%
Total LNC	2,003	8%	13%	6%	6%	68%

Key Takeaways:

- Diversity of Municipal Charter School should mirror the demographics of the Lake Norman area
- Used Lake Norman Charter demographics from 2017-2018 as a proxy to estimate potential demographics of Cornelius Municipal Charter School

Option 3: Operate a stand-alone Municipal Charter School

PROS

- Promotes local control and increases parental choice
- Operational expenses fully funded through existing revenues
- Local decisions made by local leaders; better planning/cooperation with Town of Huntersville
- Prioritizes enrollment for town children
- Reduces bureaucracy increases efficiency, and lowers administrative costs

CONS

- Risk alienating local LEA
- Law may be changed/repealed to be less favorable; (e.g. charter cap)
- Legal challenges may occur
- Uncertainty over funding and perception of double taxation
- High initial liquidity needs and upfront expenses
- Siting/land issues, inability to fund land purchases without legislative changes

Option 3: Operate a stand-alone Municipal Charter School

PROS

- Provides potential for higher standard/more flexible curriculum and enhanced instructional practices
- Potential to relieve overcrowded schools
- Large pool of diverse potential charter school board members in North Mecklenburg from various educational/workforce backgrounds

CONS

Option 3: Operate a stand-alone Municipal Charter School

Sources of Leverage:

- Town's financial condition and bond rating may assist Municipal Charter School with capital/liquidity funding
- Local developers may find trade of land for school in return for higher density an attractive proposition
- May generate positive parental response resulting in high demand for seats in the school

Option 3: Operate a stand-alone Municipal Charter School

Potential Outcomes:

- Could be elongated start-up timetable, but once fully operational, becomes longer term solution to alleviate overcrowding issue for the Town
- Creative financial solutions will be needed to address significant initial liquidity needs and upfront costs
- Can learn from local charter schools as demonstrated models of excellence
- Demonstrating best practices in options for alternatives in public education
- Could lead to increased ability to be an incubator for other charter school startups in the Lake Norman Region
- May strain relationship with local LEA

Option 3: Operate a stand-alone Municipal Charter School

Next Steps:

- Determine viability of financing/sources of capital
- Determine availability and upfit of existing leasable space
- Consider partnering with Cornelius (and Davidson) to share resources
- Determine additional legal and political challenges
- Solicit citizen feedback

Option 4: Partner with an Existing Charter School

Option 4: Partner with an Existing Charter School

PROS

- Financial economies of scale from shared resources of operating expenses, such as administration, employment, and transportation
- Knowledge and experience of application and establishment process
- Benefitting from established, successful educational curriculum
- Local brand recognition based on reputation of partnering school
- Avoid learning curve associated with start-up process for school

CONS

- Loss of total control over municipal sponsored charter school
- May not receive interest from preferred partner charter schools

Option 4: Partner with an Existing Charter School

Sources of Leverage:

- Town's ability to assist Charter School with capital funding sources
- Town's ability to assist and prioritize Charter School with additional field space
- Ability for Charter School to expand and offer seats to wait listed students

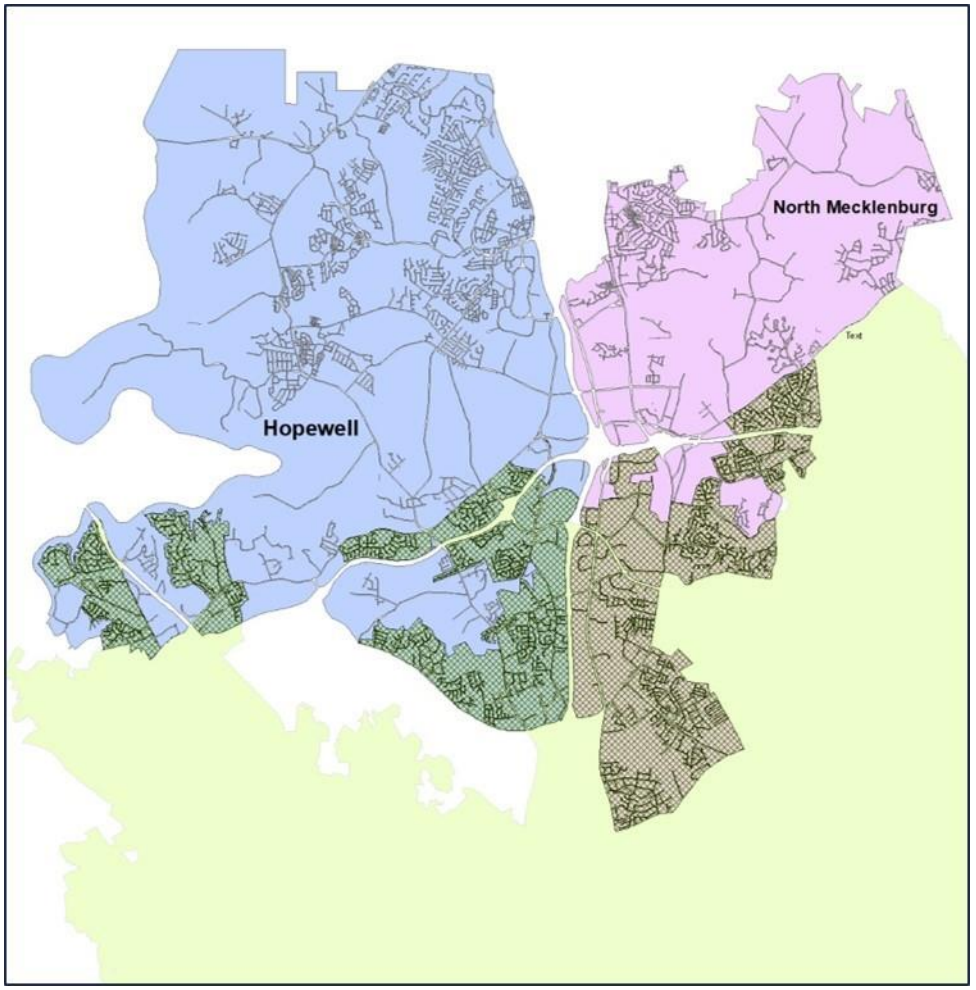
Potential Outcomes:

- Faster Start-Up
- Higher quality staffing
- Leverage proven Managing Director and curriculum

Option 5: Dividing the Charlotte Mecklenburg LEA into smaller LEAs

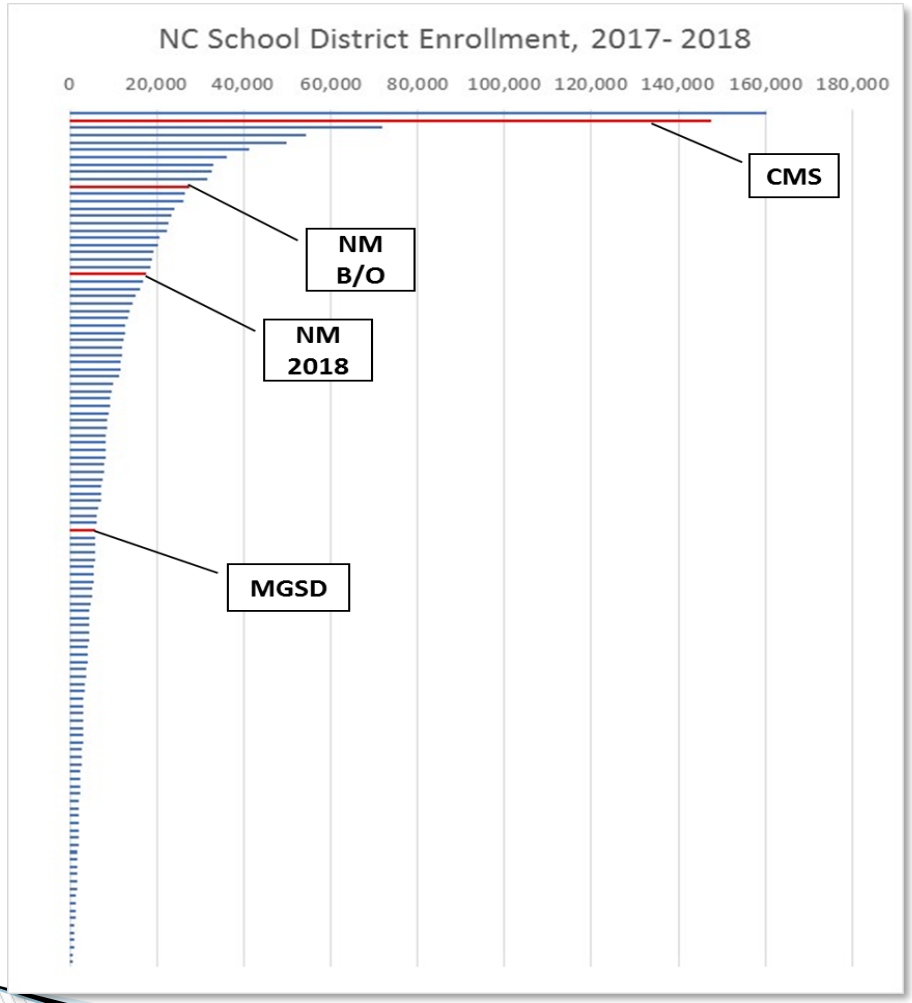
Definition & Assumptions

- Create a new school district separate from CMS
- Current CMS school assignment borders unchanged
  - Minimal disruption
  - Preserves diversity
  - Engages Charlotte positively



Source: CMS

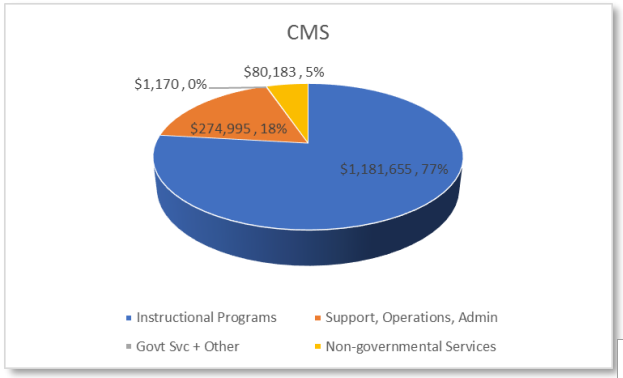
Comparison to Existing LEAs



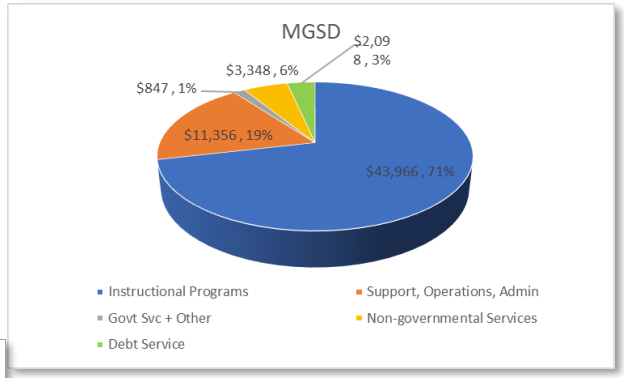
- **At current enrollment a North Meck LEA would be the 23rd largest school district in NC**
- **At buildout a North Meck LEA would be the 11th largest school district in NC**

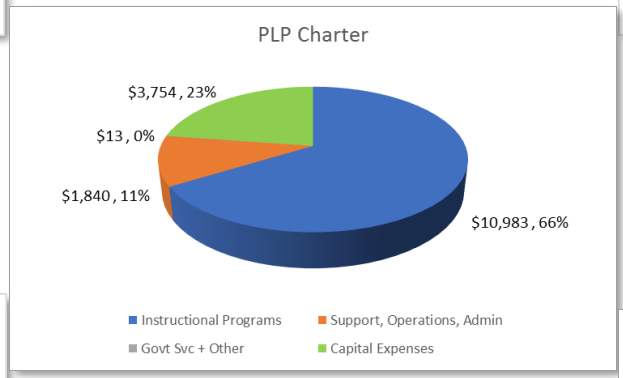
Source: "Size of Local School Districts", Joint Legislative Study

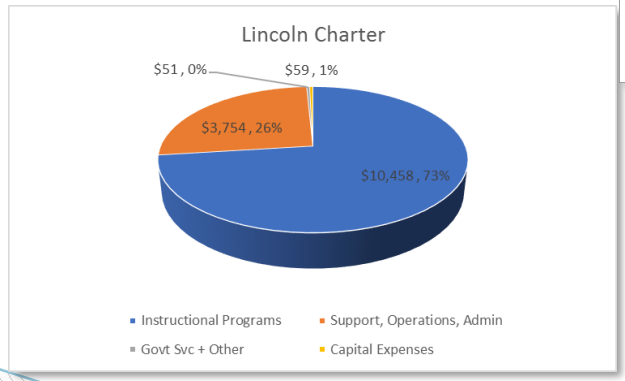
Various Cost Structures



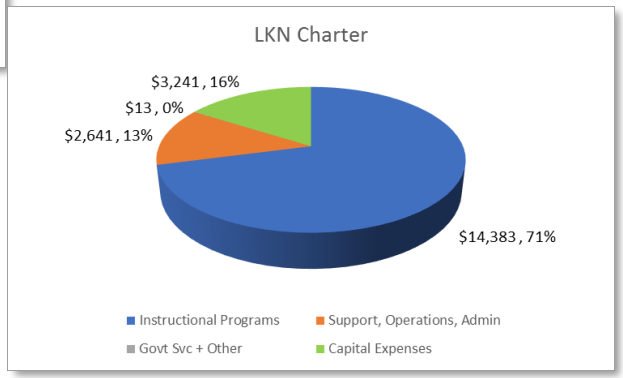
Economies of scale not evident between MGSD & CMS







Operating strategies differ between charter schools



(1) CMS 2017 Annual Rerport
(2) MGSD Financial Report, 2017, p. 8 (Does not include D & A)
(3) Lincoln Chart Financial Audit, 2018
(4) PLP Financial Audit
(5) Capital expenses for charter schools are reported as operating expenditures net of depreciation
(6) LKN Charter Financial Audit, 2018
(7) Does not include GASB 75 restatement

Operating Budget- CMS model

	CMS	North Meck LEA				
Governmental Activities	**2017**	**2017**	**2020**	**2025**	**2030**	**Bld Out**
Per Pupil (1)	$ 9,959	$ 9,043	$ 9,043	$ 9,043	$ 9,043	$ 9,043
Enrollment	146,394	17,383	18,549	21,818	25,665	27,605
Budget (Governmental)	$ 1,457,938	$ 157,188	$ 167,731	$ 197,292	$ 232,079	$ 249,622
Instructional Programs						
Regular	51%	$ 79,803	$ 85,156	$ 100,164	$ 117,825	$ 126,731
Special	16%	$ 24,704	$ 26,361	$ 31,007	$ 36,475	$ 39,232
School Leadership	5%	$ 8,078	$ 8,620	$ 10,139	$ 11,927	$ 12,828
Co-Curricular	1%	$ 1,362	$ 1,454	$ 1,710	$ 2,011	$ 2,163
School-Based Support	4%	$ 6,820	$ 7,278	$ 8,560	$ 10,070	$ 10,831
Subtotal, Instructional Support	77%	$ 120,768	$ 128,869	$ 151,580	$ 178,307	$ 191,786
Supporting Services, Operations, Administration						
Support and Development	0.6%	$ 869	$ 928	$ 1,091	$ 1,283	$ 1,380
Special Population Support	0.5%	$ 805	$ 859	$ 1,011	$ 1,189	$ 1,279
Technology Support	1.0%	$ 1,566	$ 1,671	$ 1,965	$ 2,312	$ 2,486
Financial & Human Resources	2.0%	$ 3,181	$ 3,394	$ 3,993	$ 4,696	$ 5,052
Accountability Services	0.3%	$ 413	$ 440	$ 518	$ 609	$ 655
System-Wide Pupil Support	0.3%	$ 421	$ 450	$ 529	$ 622	$ 669
Operational Support	12%	$ 19,134	$ 20,418	$ 24,016	$ 28,251	$ 30,386
Policy, Leadership & Pub Relations	1%	$ 1,715	$ 1,830	$ 2,153	$ 2,533	$ 2,724
Support, Operations, Admin	18%	$ 28,105	$ 29,990	$ 35,276	$ 41,496	$ 44,632
Community Service	0.0%	$ -	$ -	$ -	$ -	$ -
Other	0.0%	$ -	$ -	$ -	$ -	$ -
Subtotal, Governmental Services	**94.8%**	$ 148,993	$ 158,987	$ 187,006	$ 219,979	$ 236,608
Business-type Activities (2) (3)	$ 80,183	$ 9,521	$ 10,160	$ 11,950	$ 14,057	$ 15,120
After School Enrichment	0.9%	$ 83	$ 89	$ 105	$ 123	$ 132
Child Nutrition	4.3%	$ 413	$ 441	$ 518	$ 610	$ 656
Subtotal, Non-governmental Services	**5.2%**					
Total (%)	**100.0%**					
Total ($)	$ 1,538,121	$ 166,709	$ 177,891	$ 209,242	$ 246,136	$ 264,742

(1) Per pupil expend[illegible] in 2018 $
(2) Pro rated based on enrollme[illegible]
(3) CMS number from 2017 CMS Annual Re[illegible]

Operating budget- MGSD model

	MGSD	North Meck LEA				
Governmental Activities	**2017**	**2017**	**2020**	**2025**	**2030**	**Bld Out**
Per Pupil (1)	$ 9,382	$ 8,519	$ 8,519	$ 8,519	$ 8,519	$ 8,519
Enrollment	5,987	17,383	18,549	21,818	25,665	27,605
Budget (Governmental)	$ 56,170	$ 148,081	$ 158,014	$ 185,862	$ 218,633	$ 235,160
Instructional Programs						
Regular	46%	$ 67,475	$ 72,002	$ 84,691	$ 99,624	$ 107,154
Special	10%	$ 15,410	$ 16,444	$ 19,342	$ 22,752	$ 24,472
School Leadership	5%	$ 7,238	$ 7,724	$ 9,085	$ 10,687	$ 11,495
Co-Curricular	4%	$ 6,316	$ 6,740	$ 7,927	$ 9,325	$ 10,030
School-Based Support	1%	$ 1,451	$ 1,548	$ 1,821	$ 2,142	$ 2,304
Subtotal, Instructional Support	71%	$ 105,664	$ 112,751	$ 132,622	$ 156,006	$ 167,799
Supporting Services, Operations, Administration						
Support and Development	1.0%	$ 1,413	$ 1,507	$ 1,773	$ 2,086	$ 2,243
Special Population Support	0.0%	$ -	$ -	$ -	$ -	$ -
Technology Support	1.9%	$ 2,813	$ 3,001	$ 3,530	$ 4,153	$ 4,467
Financial & Human Resources	0.0%	$ 14	$ 15	$ 18	$ 21	$ 23
Accountability Services	0.0%	$ 4	$ 4	$ 5	$ 6	$ 6
System-Wide Pupil Support	0.8%	$ 1,173	$ 1,251	$ 1,472	$ 1,731	$ 1,862
Operational Support	12%	$ 18,065	$ 19,276	$ 22,674	$ 26,671	$ 28,688
Policy, Leadership & Pub Relations	3%	$ 3,812	$ 4,067	$ 4,784	$ 5,627	$ 6,053
Support, Operations, Admin	18%	$ 27,293	$ 29,123	$ 34,256	$ 40,296	$ 43,342
Community Service	0.0%	$ -	$ -	$ -	$ -	$ -
Other	0.0%	$ -	$ -	$ -	$ -	$ -
Subtotal, Governmental Services	**91.2%**	$ 134,993	$ 144,048	$ 169,435	$ 199,310	$ 214,376
Business-type Activities (2) (3)	$ 3,348	$ 9,720	$ 10,372	$ 12,201	$ 14,352	$ 15,437
After School Enrichment	0.9%	$ 92	$ 98	$ 115	$ 135	$ 146
Child Nutrition	4.5%	$ 436	$ 466	$ 548	$ 644	$ 693
Subtotal, Non-governmental Services	**5.4%**					
Total (%)	**100.0%**					
Total Operating ($)	$ 59,518	$ 157,802	$ 168,386	$ 198,062	$ 232,985	$ 250,597

(1) Per pupil expenditures in 2018 $
(2) Pro rated based on [illegible] enrollment
(3) Budget data from MGSD 20[illegible] Audited Report
(4) Does not include debt service or depreci[illegible]

N. Meck Capital Needs Assessment - LEA Option

	Avg School Capacity	2020	2025	2030	2035
Cornelius Population					
Elementary School	776	0.1	0.3	0.5	0.5
Middle School	1093	0.1	0.1	0.2	0.2
High School	2053	0.0	0.1	0.1	0.1
Davidson Population					
Elementary School	776	0.1	0.2	0.4	0.8
Middle School	1093	0.0	0.1	0.1	0.3
High School	2053	0.0	0.1	0.1	0.2
Huntersville Population					
Elementary School	776	0.3	1.3	2.2	3.5
Middle School	1093	0.1	0.4	0.6	1.0
High School	2053	0.1	0.3	0.5	0.7
Total LKN Towns					
Elementary School	776	0.5	1.8	3.1	4.7
Middle School	1093	0.2	0.6	1.0	1.5
High School	2053	0.1	0.4	0.7	1.1
Charlotte School Pop In N. Meck Schools					
Elementary School	776	0.1	0.3	0.6	0.9
Middle School	1093	0.0	0.2	0.3	0.5
High School	2053	0.1	0.3	0.5	0.7

	Optimal School Size	2020	2025	2030	2035
Cornelius Population					
Elementary School	700	0.1	0.3	0.5	0.5
Middle School	1100	0.1	0.1	0.2	0.2
High School	1500	0.1	0.1	0.2	0.2
Davidson Population					
Elementary School	700	0.1	0.3	0.4	0.8
Middle School	1100	0.0	0.1	0.1	0.3
High School	1500	0.0	0.1	0.1	0.3
Huntersville Population					
Elementary School	700	0.3	1.4	2.4	3.9
Middle School	1100	0.1	0.4	0.6	1.0
High School	1500	0.1	0.4	0.6	1.0
Total LKN Towns					
Elementary School	700	0.5	2.0	3.4	5.2
Middle School	1100	0.2	0.6	1.0	1.5
High School	1500	0.2	0.6	1.0	1.5
Charlotte School Pop In N. Meck Schools					
Elementary School	700	0.1	0.4	0.7	1.0
Middle School	1100	0.0	0.2	0.3	0.5
High School	1500	0.1	0.4	0.7	1.0

Total North Meck School Pop	Avg School Capacity	2020	2025	2030	2035
Elementary School	776	0.3	1.8	3.4	5.4
Middle School	1093	0.6	1.1	1.7	2.3
High School	2053	0.4	0.9	1.4	2.1
Estimated Construction Cost	in millions	$35	$155	$215	$335

Total North Meck School Pop	Optimal School Size	2020	2025	2030	2035
Elementary School	700	0.4	2.0	3.8	6.0
Middle School	1100	0.6	1.1	1.7	2.3
High School	1500	0.6	1.3	2.0	2.8
Estimated Construction Cost	in millions	$105	$155	$410	$430

*Optimal School size based on NC Public Schools report "School Size and its Relationship to Achievement and Behavior" April 2000

* Estimated Construction Cost per building source: MGSD Dec 2018 - rounded to whole buidling

Analysis assumes correction of current over utilization vs. planned enrollment in existing N.

Current Over/Under Utilization	+ kids	# classrooms
N. Meck Elementary Schools	-193	-10
N. Meck Middle Schools	416	21
N. Meck High Schools	500	25

Huntersville Capital Needs Assessment – LEA Option

1. Adding in the over/under-utilization of the Huntersville schools does make a material difference in the school needs for Huntersville students
2. Huntersville school age children will need an additional elementary school by 2025, 3 elemtary schools, 1 middle school and 1 high school by 2035.

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Huntersville Population	65,780			78,860			91,939			110,000		
Elementary School	3,689	-211	-11	4,422	522	26	5,156	1,256	63	6,169	2,269	113
Middle School	1,487	-50	-2	1,783	246	12	2,079	542	27	2,487	950	48
High School	2,018	-88	-4	2,419	313	16	2,820	714	36	3,374	1,268	63
Huntersville School Pop Total	7,194	-349	-17	8,624	1,081	54	10,055	2,512	126	12,030	4,487	224

Current Under Utilization	2018	+ kids	# classrooms
Huntersville Elementary Schools		-450	-23
Huntersville Middle Schools		-146	-7
Huntersville High Schools		-219	-11

	Avg School Capacity	2020	2025	2030	2035
Huntersville Population					
Elementary School	776	-0.3	0.7	1.6	2.9
Middle School	1093	0.0	0.2	0.5	0.9
High School	2053	0.0	0.2	0.3	0.6
Estimated Construction Cost	in millions	$0	$25	$85	$180

	Optimal School Size	2020	2025	2030	2035
Huntersville Population					
Elementary School	700	-0.3	0.7	1.8	3.2
Middle School	1100	0.0	0.2	0.5	0.9
High School	1500	-0.1	0.2	0.5	0.8
Estimated Construction Cost	in millions	$0	$25	$155	$180

Option 5: New LEA

PROS

- Local control
  - Capital budget
  - Student assignment
  - Taxation
  - Board representation
- Fewer bureaucratic layers
- Tailored solutions
- Greater sense of community

CONS

- Politically difficult
- Potential loss of programming breadth

Summary and Next Steps

Based on the projection of the current and future facilities needs of the Huntersville and North Mecklenburg student population, and feedback received during the April 29, 2019 Public Input meeting, the HEOSC will finalize their findings of the 5 Options available to the Town of Huntersville to address future educational needs.

1. Do Nothing
2. Partner with CMS
3. Open and Operate Municipal Charter School(s)
4. Partner with an Existing Charter School
5. Create a New LEA

Final report date May 20, 2019

Option 6: Charter School Incubator

- - Make Huntersville the most attractive place in the state for new/expansion charter schools
- - Even if Town Board moves forward with a municipal charter or partners with an existing charter, opening could be years away
- - In the interim, publicize Huntersville's need to reduce overcrowding and issue a Request for Proposals to charters statewide
- - Have Planning Dept. work with interested charter schools to identify impediments to building a new or expansion charter school in Huntersville (e.g., easing zoning restrictions, identifying potential school parcels, expediting requests)
- - Cont. to add to the educational diversity in Huntersville

Appendix

Capital Needs Assessment Summary - Huntersville

1. Assessing Huntersville growth only, an elementary school will be needed by 2025, two elementary schools by 2030, and a middle school and high school by 2035.
2. Huntersville school age children will need ***23 additional classrooms by 2020***, and capacity will be constrained without significant re-assignment of Charlotte students out of Huntersville schools or the equivalent of a mid-sized Charter school in Huntersville.

	Avg School Capacity	2020	2025	2030	2035
Huntersville Population					
Elementary School	776	0.3	1.3	2.2	3.5
Middle School	1093	0.1	0.4	0.6	1.0
High School	2053	0.1	0.3	0.5	0.7

	Optimal School Size	2020	2025	2030	2035
Huntersville Population					
Elementary School	700	0.3	1.4	2.4	3.9
Middle School	1100	0.1	0.4	0.6	1.0
High School	1500	0.1	0.4	0.6	1.0

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Huntersville Population	65,780			78,860			91,939			110,000		
Elementary School	3,689	239	12	4,422	972	49	5,156	1,706	85	6,169	2,719	136
Middle School	1,487	96	5	1,783	392	20	2,079	688	34	2,487	1,096	55
High School	2,018	131	7	2,419	532	27	2,820	933	47	3,374	1,487	74
Huntersville School Pop Total	7,194	466	23	8,624	1,896	95	10,055	3,327	166	12,030	5,302	265

1. Adding the under-utilization in Huntersville schools to the analysis enables Huntersville to stem the urgent need for more schools a bit longer.

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Huntersville Population	65,780			78,860			91,939			110,000		
Elementary School	3,689	-211	-11	4,422	522	26	5,156	1,256	63	6,169	2,269	113
Middle School	1,487	-50	-2	1,783	246	12	2,079	542	27	2,487	950	48
High School	2,018	-88	-4	2,419	313	16	2,820	714	36	3,374	1,268	63
Huntersville School Pop Total	7,194	-349	-17	8,624	1,081	54	10,055	2,512	126	12,030	4,487	224

Current Under Utilization	2018	+ kids	# classrooms
Huntersville Elementary Schools		-450	-23
Huntersville Middle Schools		-146	-7
Huntersville High School		-219	-11

	Optimal School Size	2020	2025	2030	2035
Huntersville Population					
Elementary School	700	-0.3	0.7	1.8	3.2
Middle School	1100	0.0	0.2	0.5	0.9
High School	1500	-0.1	0.2	0.5	0.8
Estimated Construction Cost	in millions	$0	$25	$155	$180

Option 3: Municipal Charter School Capital Needs Assessment

For the Municipal Charter School Option:

1. Assessing Cornelius growth only, no complete ***new schools*** are needed by 2035 using either avg school capacity or optimal school size assumptions.
2. Cornelius school age children will need ***additional classrooms by 2020***, and capacity will be constrained without significant re-assignment into Huntersville schools or by adding the equivalent of a small to mid-sized Charter school in Cornelius

	AVG School Capacity	2020	2025	2030	2035
Cornelius Population					
Elementary School	776	0.1	0.3	0.5	0.5
Middle School	1093	0.1	0.1	0.2	0.2
High School	2053	0.0	0.1	0.1	0.1

	Optimal School Size	2020	2025	2030	2035
Cornelius Population					
Elementary School	700	0.1	0.3	0.5	0.5
Middle School	1100	0.1	0.1	0.2	0.2
High School	1500	0.1	0.1	0.2	0.2

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Cornelius Population	34,248			37,124			40,000			40,000		
Elementary School	1,554	95	5	1,684	225	11	1,815	356	18	1,815	356	18
Middle School	907	55	3	984	132	7	1,060	208	10	1,060	208	10
High School	1,312	80	4	1,422	190	10	1,533	301	15	1,533	301	15
Cornelius School Pop Total	3,773	230	12	4,090	547	27	4,407	864	43	4,407	864	43

*Assessment of capital needs based on optimal school size

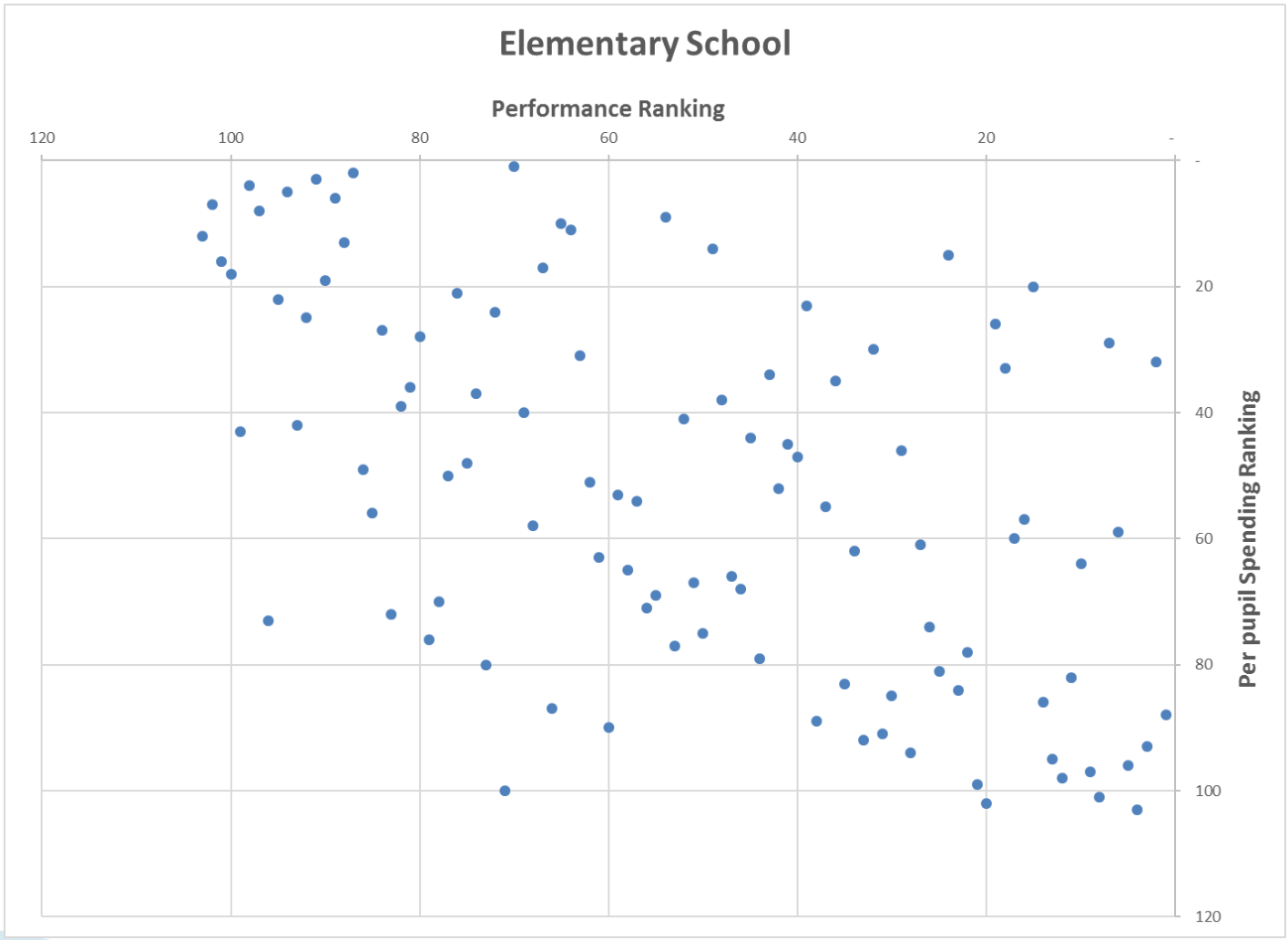
LED Option Analysis Assumptions

1. Uses current total N. Meck boundaries for CMS schools
2. All schools located in Davidson/Cornelius/ Huntersville would be assigned to the new LEA
3. All schools will use "planned enrollment" at 20 students/classroom as the student population

						Students Enrolled From:									
School	School Type	Municipality	Planned Enrollment	Over/ Under Plan	Total Enrollment	Cornelius		Huntersville		Davidson		Charlotte		Out of County	
Cornelius Elementary	Elementary	Cornelius	780	-132	648	634	97.8%	4	0.6%	1	0.2%	7	1.1%	2	0.3%
JV Washam Elementary	Elementary	Cornelius	780	339	1119	796	71.1%	272	24.3%	32	2.9%	12	1.1%	7	0.6%
Bailey Middle School	Middle	Cornelius	1140	562	1702	845	49.6%	509	29.9%	343	20.2%	4	0.2%	1	0.1%
Hough High School	High	Cornelius	2000	544	2544	1185	46.6%	898	35.3%	430	16.9%	26	1.0%	5	0.2%
Davidson Elementary	Elementary	Davidson	640	50	690	11	1.6%	7	1.0%	658	95.4%	6	0.9%	8	1.2%
Barnette Elementary School	Elementary	Huntersville	780	-18	762	4	0.5%	719	94.4%	2	0.3%	26	3.4%	11	1.4%
Blythe Elementary	Elementary	Huntersville	1000	10	1010	1	0.1%	356	35.2%	0	0.0%	650	64.4%	3	0.3%
Grand Oak Elementary	Elementary	Huntersville	780	-206	574	3	0.5%	543	94.6%	0	0.0%	24	4.2%	4	0.7%
Huntersville Elementary	Elementary	Huntersville	740	54	794	2	0.3%	756	95.2%	4	0.5%	27	3.4%	5	0.6%
Long Creek Elementary	Elementary	Huntersville	780	-276	504	0	0.0%	20	4.0%	0	0.0%	483	95.8%	1	0.2%
Torrence Creek Elementary	Elementary	Huntersville	700	72	772	3	0.4%	726	94.0%	1	0.1%	38	4.9%	4	0.5%
Trillium Springs Montessori	Elementary	Huntersville	240	-86	154	5	3.2%	47	30.5%	1	0.6%	100	64.9%	1	0.6%
Francis Bradley Middle	Middle	Huntersville	1060	14	1074	3	0.3%	734	68.3%	2	0.2%	331	30.8%	4	0.4%
JM Alexander Middle School	Middle	Huntersville	1080	-160	920	4	0.4%	148	16.1%	8	0.9%	755	82.1%	5	0.5%
Hopewell High School	High	Huntersville	2000	-287	1713	3	0.2%	709	41.4%	0	0.0%	996	58.1%	5	0.3%
North Mecklenburg High	High	Huntersville	2160	68	2228	18	0.8%	223	10.0%	28	1.3%	1957	87.8%	2	0.1%
Merancas Middle College High	High	Huntersville			175	26	14.9%	57	32.6%	8	4.6%	83	47.4%	1	0.6%
N. Meck Schools Total	Elementary		7220	-193	7027	1459		3450		699		1373		46	
N. Meck Schools Total	Middle		3280	416	3696	852		1391		353		1090		10	
N. Meck Schools Total	High		6160	325	6485	1206		1830		458		2979		12	
Total Enrollment North Mecklenburg Schools			**16660**		**17208**	**3517**		**6671**		**1510**		**5442**		**68**	

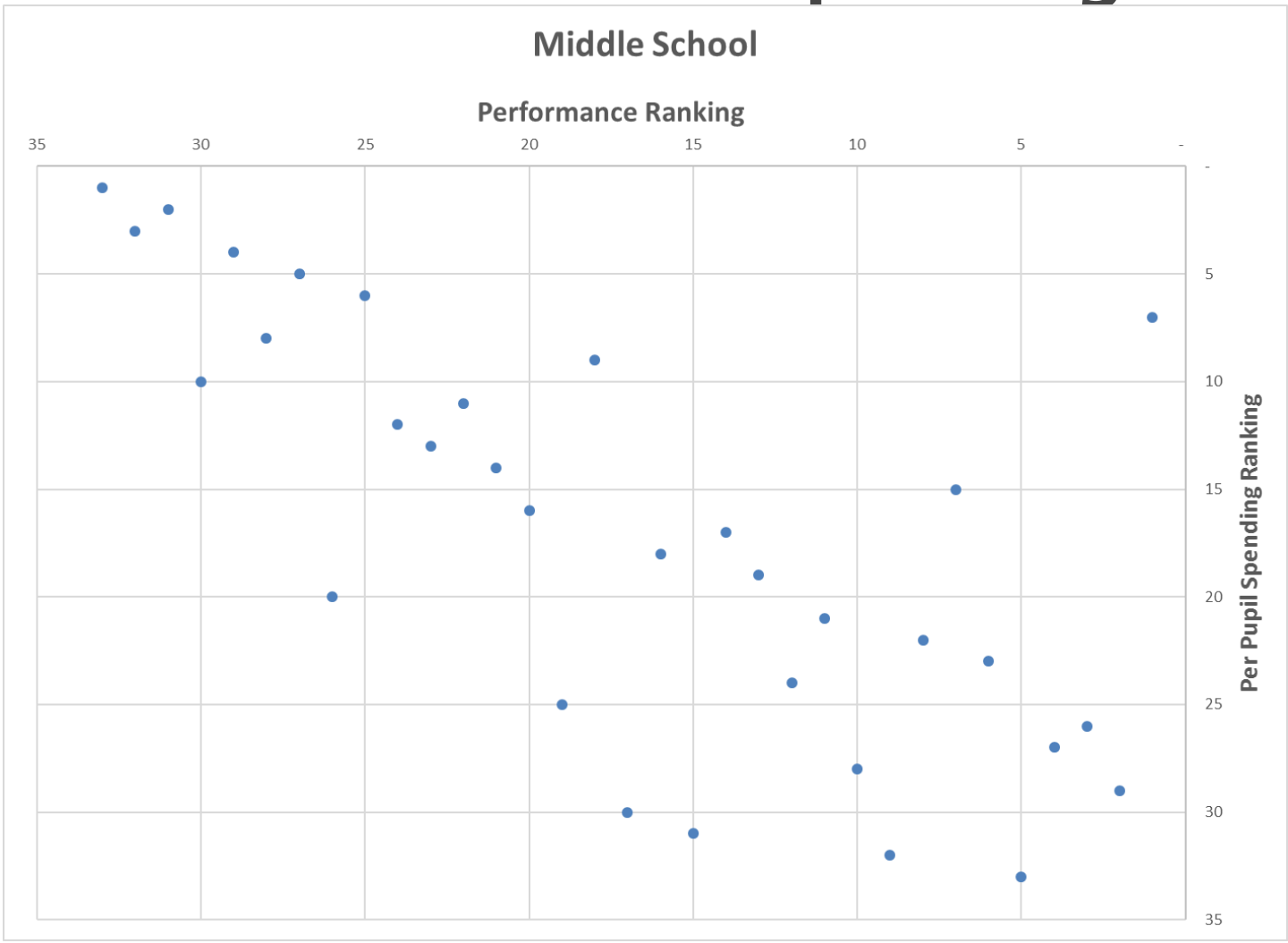
Source: School Enrollment by Municipality (FINAL

Student Achievement v Spending-Elem



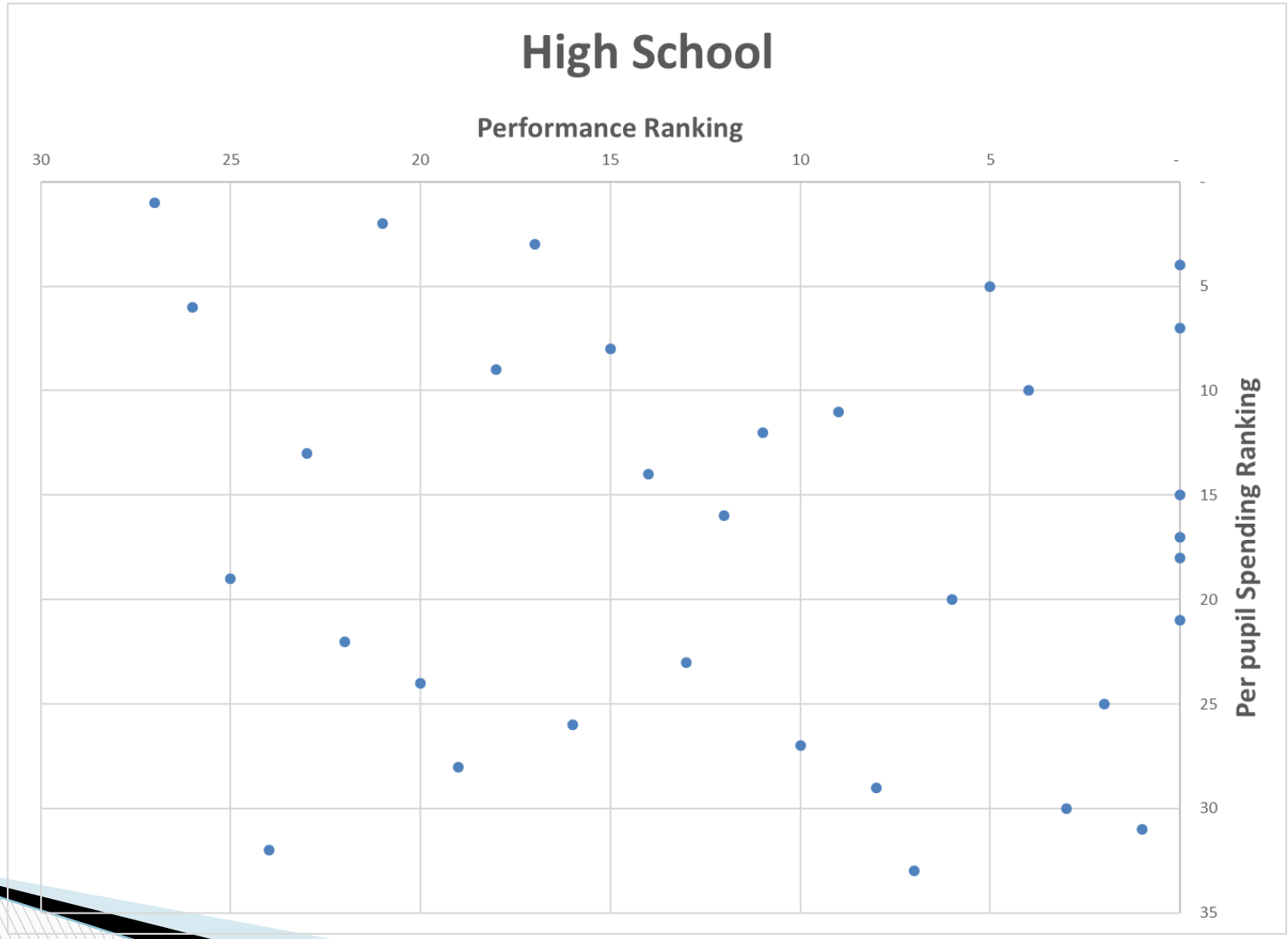
Source: Per pupil expenditure report, CMS, Oct 2011

Student Achievement v Spending- MS



Source: Per pupil expenditure report, CMS, Oct 2011

Student Achievement v Spending- HS



Source: Per pupil expenditure report, CMS, Oct 2011

Date : 2/26/2019 7:26:35 AM
From : "Janet Pierson" jpierson@huntersville.org
To : "HEOSC" HEOSC@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "Angela Beeker" abeeker@huntersville.org
Subject : HEOSC Subcommittee Assignments
Attachment : HEOSC Subcommittee Assignments.docx;

Attached is the updated list of subcommittee assignments.

If you have any questions, please let me know.

Thanks,
Janet

HEOSC sub-committee assignments

The function of each sub-committee is to vet all information received from speakers and other sources relevant to the option being reviewed, and to provide a thorough pro/con assessment of the option for use by the larger committee as we work to develop at recommendation to the Huntersville Town Board.

1) Operate a stand-alone municipal charter school – Al Desciscio, Carrie Warren, Mike Sass

2) Establish a municipal sponsored charter by partnering with a new or existing charter school – Bill Farber, Derek Partee, Eric Rowell

3) Partner with Charlotte-Mecklenburg Schools for a new school or expansion of an existing school – Amie Hutchison, Bobbie Shields, Todd Porter

4) The feasibility of dividing the Charlotte Mecklenburg LEA into smaller LEAs – Mike Sass, Eric Rowell, Jim Puckett

5) Do nothing – Jim Puckett, Todd Porter

Date : 4/18/2019 10:39:52 AM
From : "Janet Pierson" jpierson@huntersville.org
To : "HEOSC" HEOSC@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "Angela Beeker" abeeker@huntersville.org
Subject : HEOSC
Attachment : 042219HEOSCAgenda.pdf;Updated HEOSC Option analysis_SWOT.xlsx;

Attached is the agenda for Monday's meeting. Also attached is the updated SWOT analysis.

If you have any questions, please let me know.

Thanks,
Janet

AGENDA
Huntersville Educational Options Study Commission
April 22, 2019 - 6:30 PM

TOWN HALL (**101 Huntersville-Concord Road**)

1. **Welcome and Call to Order**
2. **Identification of a Quorum**
3. **Public Input** - *Limited to 3 minutes per speaker, or 30 minutes total*
4. **New Business**
5. **Subcommittee Reports**
6. **Old Business**
   - 6.A. Continue discussion on SWOT Analysis.
   - 6.B. Continue discussion on public input session.
7. **Closing Comments**
8. **Adjourn**

Option 1 - Operate a stand-alone municipal charter school

	STRENGTHS (+)	IMPORTANCE
1	Control our destiny - local decisions made by local leaders. Better planning/cooperation/responsiveness with the Town	
2	Clearly defined process w/ lots of support	
3	Focus on unique challenges and opportunities within Huntersville	
4	Local money stays local	
5	HB514, helped to create a more dynamic education environment in the state	
6	Identify both local and statewide best practices and options for creating a municipal charter school	
7	Potential to relieve over-crowded schools	
	Large pool of diverse potential charter board members in Huntersville from various educational, workforce backgrounds	
1	Solid financial foundation and favorable financing options via Town	
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	WEAKNESSES (–)	IMPORTANCE
1	Siting and funding land and facilities	
2	Lengthy process - heavy lift	
3	Upfront expenses - who pays that? (Superintendent expenses, training expenses, etc.)	
4	Limited ability to solve issue of overcrowding quickly - multiple schools needed	
5	Local opposition e.g.) municipal concerns act	
6	Taxes – uncertainty over future costs a concern for residents, concerns over paying for two "districts" even if you have no children attending CMS or town charter school	
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	OPPORTUNITIES (+)	IMPORTANCE
1	Mixed performance among CMS Schools presents and opportunity to create more high quality options for public school students	
2	State and local leadership demonstrating a commitment to serve the needs of families and students.	

	THREATS (–)	IMPORTANCE
1	514 repeal	
2	Charter cap coming back	

3	Attract a talent pipeline for teachers	
4	Independent partners to provide technical assistance that the school might likely need.	
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3	Facilities, without improved policies, dedicated funding, or other solutions, municipal charter schools may need to devote significant time and leadership attention to facilities.	
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Additional questions
Funding from the town
Incoming charters

Option 2 - Establishing a municipal sponsor

	STRENGTHS (+)
1	ability to weight admission in favor of Huntersville residents
2	more space/sq. footage available for schools equates to better security/safety for students by moving students out of trailers and into enclosed buildings
3	greater parental choice, greater educational options in North Mecklenburg
4	overcrowding/capacity problem relieved sooner than waiting on a solution from CMS
5	greater flexibility with curriculum and addressing concerns of parents than with CMS
6	fixed, upfront costs only instead of the possibility of ongoing/annual contributions from the general fund for a town-run municipal charter school
7	independent, separate charter board – not run/influenced directly by the town board and vagaries of town board politics
8	Avoid the learning curve associated with start-up process
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	OPPORTUNITIES (+)
1	municipal charter school has never been done in NC, opportunity to demonstrate a new model for education statewide
2	cost savings for new construction – ability to build school buildings more efficiently/less expensive than CMS schools
3	ability to determine best makeup of the charter school board – elected board members, appointed board members, some hybrid model, etc.
4	large pool of diverse potential charter board members in North Mecklenburg region from various educational, workforce backgrounds
5	ALSO, large pool of diverse charter schools – new or existing – to potentially partner with, not limited to existing charter schools locally (LKN Charter, Pine Lake Prep, CSD, etc.)
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Additional questions/information needed

1. as much information as possible regarding ability of town to acquire
2. request opinion of town attorney related to: current and proposed
3. what are the other three (3) towns included in HB514 – Mint Hill,
4. potential for additional NCGA legislation if HEOSC identifies
5. How would partnership affect a school's existing charter?

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y partnering with a new or existing charter schoo

WEAKNESSES (–)	IMPORTANCE
potential zoning issues based on unknown location of potential school	
difficulty in deciding where to start – which grade level?	
weighted in favor of Huntersville students and then having a large number of Huntersville students possibly not being admitted	
safety issues – a new charter school unlikely to have a building large enough at the outset to avoid housing some students in trailers	
capital funding and land acquisition – still too many unanswered questions about what the town can/cannot do, plus dealing with the practical problem of finding suitable land	
taxes – uncertainty over future costs a concern for residents, concerns over paying for two "districts" even if you have no children attending CMS or town charter school	
cost of upfitting/retrofitting existing building for a charter school (cost would be mitigated by use of warehouse-style space)	

THREATS (–)	IMPORTANCE
uncertain/unknown demand – possibility of student applications less than anticipated, risk of "new" school stigma causing parents to avoid sending their child for the first few years; unknown impact on exisiting charter schools	
political instability – locally and in Raleigh	
potential lawsuits – who would bear the costs?	
CMS – unlikely to cease opposition efforts to charters in general and municipal charter schools	
no actual vested interests yet – with no municipal charter school even in the application phase, easier to stop the effort before a municipal charter is open and accepting students	
potential for current charter school cap to be lowered/decreased	
timeline/length of charter school application process being altered/derailed by political instability, plus the length/in-depth nature of the application process itself – NC charter board may scrutinize the first municipal charter applications more heavily than non-municipal charters	

Option 3 - Partner with Charlotte-Mecklenb

	STRENGTHS (+)
1	Working together for stronger education
2	Resources already in place
3	This has been done before - Review the previous partnership
4	No legislative action
5	Majority of the schools in Huntersville are academically strong
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	OPPORTUNITIES (+)
1	To have the opportunity to partner with CMS for better student projection numbers and to be able to adquately plan for growth
2	To have the opportunity to partner with CMS during the Siting Process within the Town of Huntersville

3	Furture growth
4	Town of Huntersville to opt out of HB 514. With the opting out of HB 514 Huntersville Schools would be placed back in line for "priority spending" by CMS.
5	Passage of SL 2018-5 (SB 99 from the 2017-2018 NCGA session), North Carolina municipalities are now authorized to utilize taxing authority to pay for all items relating to schools. This new ability opens opportunities for CMS to partner with municipalities.
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Questions:

Please provide an interpretation in regards to The Municipal Concerns Act of 2

What type of scenarios would CMS propose in a partnership with The Town of

Please provide insight into how CMS uses student assignment policy to deterr
Does CMS have any existing partnerships (municipal or otherwise) that addres
Would CMS be willing to work on a Student Assignment Plan in collaboration v

How does CMS determine the construction/building cost of a new school? Wh

burg Schools for a ne

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2018, Article II - Priority of Capital Sp

f Huntersville to address future capa

nine where new schools are built. Th
ss overcrowding/capacity? If so, plea
with the Town of Huntersville that wo

at is the total construction/building c

ew school or expansion of an existing school

WEAKNESSES (–)	IMPORTANCE
Nothing changes	
CMS current process on determining school capacity.	
CMS current process of determining growth in an area.	
Current/Future approved CMS Bonds do not have funding to address the overcrowding, capacity and/or future growth relief (new construction) for the Town of Huntersville Schools	

THREATS (–)	IMPORTANCE
The possibility of losing magnet school options in District 1 with the reassignment of students.	
Student reassignment within District 1 has the potential of negative impact on the Town of Huntersville's economy (property values / business development).	

Repeal of SL 2018-5 SB 99 from the 2017-2018 NCGA sessions	
The possibility of CMS reassigning students in over capacity school to under capacity school in District 1 and believe that this will "fix" our problem of overcrowded schools. This would not be a long term solution this is only kicking the can down the road.	

pending in Certain Municipalities.

city needs for our students?

he goal with this question is to understand the link between student assignment policies
ase tell us about it.
ould meet the future capacity needs for our students?

ost of a new school?

and school siting.

Option 4 - The feasibility of dividing the Charlotte Mecklenburg LEA into smaller LEAs

	STRENGTHS (+)	IMPORTANCE
1	More actual (not just perceived) local control of education	
2	More input for all stakeholders (parents, teachers, and staff)	
3	Studies and testimony presented support smaller districts as more efficient, while a possible North Meck LEA could still be large enough to take advantage of economies of scale	
4	easier access to school leadership	
5	more accountability of school leadership/teachers	
6	more permanent nature of a smaller LEA as opposed to just a single municipal charter, a smaller LEA would be a better long-term solution	
7	cost - likely far less expensive and more cost effective to operate than CMS	
8	property tax dollars used for education would stay local and benefit local students	
9	maximize money spent on education/learning instead of on educational bureaucracy	
10	greater parental choice, greater educational options in North Mecklenburg	
11	overcrowding/capacity problem relieved sooner than waiting on a solution from CMS	
12	greater flexibility with curriculum and addressing concerns of parents than with CMS	
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	WEAKNESSES (–)	IMPORTANCE
1	even at 30-35k students, still far above the national average school district size	
2	cost - (both strength and weakness) far higher than a single municipal charter, but likely still more cost-efficient than CMS	
3	commercial tax base less without contributions from commercial property in Charlotte, potential greater burden on North Mecklenburg homeowners	
4	uncertainty over costs/taxes/curriculum etc resulting in more difficulty in making the case to the public and elected officials to pursue this option	
5	"regional" approach to education does not currently include Davidson	
6	potential zoning issues based on multi-jurisdictional district	
7	capital funding and land acquisition - still too many unanswered questions about what the town can/cannot do, plus dealing with the practical problem of finding suitable land	
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	OPPORTUNITIES (+)	IMPORTANCE
1	convincing teachers of a better teaching environment in a smaller district	
2	political makeup of a new school board - more receptive / responsive to voters in North Mecklenburg	
3	ability to determine best makeup of the charter school board - elected board members, appointed board members, some hybrid model, etc	
4	more / better focused growth and data projections, working closer with the Town planning staff on demographics / growth trends etc	
5	regional approach to education would benefit not just education, also planning efforts	
6	start the dialogue statewide over what the right size of a school district size even if this option not pursued by the town (s)	
7	help set the template for how this option could be replicated in other areas of the state with similar concerns	
8	cost savings for new construction - ability to build school buildings more efficiently / less expensive than CMS schools	
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	THREATS (–)	IMPORTANCE
1	any agreement to deconsolidate must come from NCGA, which is unlikely at this time	
2	education policy continues to become more partisan, not less, so any large-scale solution is unlikely	
3	the sheer logistics / dynamics alone for such a change to the status quo how to unwind CMS, what to do with CMS assets in North Mecklenburg, would a constitutional amendment be necessary, etc?	
4	political instability - locally and in Raleigh	
5	potential lawsuits - who would bear the costs?	
6	CMS - unlikely to cease opposition efforts to change the status quo	
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QUESTIONS / ADDITIONAL INFORMATION:

how would the deconsolidation process take place?

decision makers would need to follow up with prior participants in this debate, prior study committee contributors to see what the next study or legislation would look like

what is the state of research currently on school district size and economic impact of LEA's? (Dr. Houck, et al, provided information to the legislative study committee over a year ago)

what are the other three (3) towns included in HB514 – Mint Hill, Cornelius, and Matthews – doing related to new LEA's or deconsolidation

potential for additional NCGA legislation if HEOSC identifies gaps/problems in current HB514 and related legislation, e.g., clearer funding options if a municipality opted to open a municipal charter school

RECOMMENDATION TO BOARD IN THIS OPTION? - cont. to investigate option 4 – but currently better path is the municipal charter, which would confirm some assumptions and help us realize some of the unknowns as they currently stand – which would lead down path to new LEA

Option 5 - Do nothing

	STRENGTHS (+)
1	business as usual
2	no expense for Town
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	OPPORTUNITIES (+)
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WEAKNESSES (–)	IMPORTANCE
no new schools for 15 years	
will lead to significant overcrowding in Huntersville/Lake Norman area schools	
Could deter econominic development/expansion due to continued concerns over local schools issues	

THREATS (–)	IMPORTANCE

Funding from the town

Date : 10/28/2019 12:30:02 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Anthony Roberts" aroberts@huntersville.org
Cc : "Jackie Huffman" jhuffman@huntersville.org
Subject : HFD, Inc. question

Mr. Roberts:

A question about your favorite topic - social media. HFD, Inc. posted the following statement on their fb page this weekend to promote their public safety day, "From the fire station to the brand new Tower Ladder 1 (Seagrave Aerialscope) everything on display is Tax Payer owned and funded."

It's my understanding based on the town's contract with HFD, Inc. that all vehicles and equipment are titled in the name of HFD, Inc. and would have to be purchased back by the town upon any cancellation/termination of the contract. My question - do taxpayers actually OWN the new Tower Ladder 1 truck (or any other HFD, Inc. vehicles or equipment)?

Thank you,

Eric Rowell
Huntersville

Date : 2/5/2019 6:30:28 AM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : HFFA contract

Mrs. Pierson,

I'm sure I have this somewhere but can't locate. Can you please send me a copy of the current, executed HFFA management contract between the town and Swim Club Management? Let me know if there are any questions.

Thank you,

Eric Rowell

Date : 2/5/2019 7:31:06 AM
From : "Janet Pierson" jpierson@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Subject : HFFA Contract
Attachment : Swim Club - Revised and Supplement.pdf;

Per your request, attached is the contract with Swim Club Management.

If you have any questions, let me know.

Thanks,
Janet

REVISED CONTRACT FOR SERVICES

This Contract for Services ("Contract") is made and entered into to be effective **September 5, 2017** between the **Town of Huntersville**, North Carolina, a municipal corporation organized under the laws of the State of North Carolina (the "Town") and **Swim Club Management Group of Charlotte, Inc.** ("Contractor") (Town and Contractor each sometimes referred to herein as a "Party" to this Contract and collectively referred to herein as the "Parties").

For and in consideration of the mutual promises set forth in this Contract, the parties do mutually agree as follows:

1. Obligations of Contractor - The Contractor agrees to fully, timely and properly provide full and complete management of Huntersville Family Fitness and Aquatic Center ("HFFA") including programming; staffing; marketing; scheduling; billing; collecting; daily financial reporting in accordance with applicable legal requirements and instructions of Town CFO; managing ongoing maintenance and repairs of the HFFA facilities; and long-range planning and other services necessary for the management of HFFA. Without limiting the generality of the foregoing, Contractor shall provide all services as more particularly described in the Scope of Work document attached hereto and incorporated herein by reference as Attachment A (all such services provided referred to herein as the "Services").

   The term of this Contract shall be **from September 5, 2017 through June 30, 2022 (the "Term"), unless otherwise terminated under the terms of this Contract** ("Year 1" means September 5, 2017 – June 30, 2018; "Year 2" means July 1, 2018- June 30, 2019; "Year 3" means July 1, 2019 –June 30, 2020; "Year 4" means July 1, 2020 – June 30, 2021; "Year 5" means July 1, 2021 –June 30, 2022).

   This Contract does not grant the Contractor the right or the exclusive right to provide specified services to Town, but does allow for Contractor to exclusively provide the management services described herein at HFFA. Similar services may be obtained from sources other than the Contractor (or not at all) at the discretion of the Town.

   The Contractor shall begin work immediately upon issuance of a written notice to proceed. The Contractor agrees to perform the Services in a timely, complete, and professional manner and in accordance with the terms and conditions of this Contract. Furthermore, the Contractor represents and warrants that (i) it is duly qualified and, if required by law, licensed to provide the Services; (ii) it will provide the Services in a manner consistent with the level of care and skill ordinarily exercised by contractors providing similar Services under similar conditions; (iii) it possesses sufficient experience, personnel, and resources to provide the Services; (iv) it shall provide the Services in compliance with applicable laws, statutes, ordinances, codes, orders, rules and regulations; and (v) its reports, if any, shall be complete, accurate, and unambiguous.

2. Obligations of Town. The Town hereby agrees to pay to the Contractor for the faithful performance of this Contract as follows:

   a. Management Fees. Management fees are as follows and shall be payable to Contractor in equal monthly installments:

(i)	Management Fee – Year 1 (September 5, 2017-June 30, 2018) (pro rata share $58,500/year management fee)	$	48,082.00
(ii)	Management Fee Year 2 (July 1, 2018 –June 30, 2019) (3% increase)	$	60,255.00
(iii)	Management Fee Year 3 (July 1, 2019 –June 30, 2020) (3% increase)	$	62,062.65
(iv)	Management Fee – Year 4 (July 1, 2020 -June 30, 2021) (pro rata share $58,500/year management fee)	$	63,924.52
(v)	Management Fee Year 5 (July 1, 2021 –June 30, 2022) (3% increase)	$	65,842.26

b. Reimbursable Expenses. Additionally, the Town shall reimburse Contractor for: (a) the cost of all Contractor employees that staff HFFA Staffing costs, including payroll taxes, payroll processing fees, and employee health insurance and (b) any other actual, out-of-pocket expense incurred by Contractor in connection with providing the Services ("Reimbursable Expenses"); provided any and all Reimbursable Expenses must be approved in advance by Town and be in accordance with an Approved Budget, as defined below.

c. Additionally, Town and Contractor agree that Contractor shall receive additional yearly compensation based on the following formula:

i. Reduce $530,000 less the dollar amount of Hotel/Motel/Tourism Tax transferred to HFFA in the fiscal year (excluding amounts transferred for capital expenditures and expenditures outside the ordinary course of business). This resulting difference shall be multiplied by fifty percent (50%) and the resulting number is the bonus to be paid to Contractor. In Year 1 the bonus calculation period will be the six-month period ending June 30, 2018 (January 1 to June 30, 2018).

For example, if zero dollars ($0.00) of Hotel/Motel/Tourism Tax was transferred to HFFA in a given year the resulting difference would be $530,000, which would be multiplied by 50% to create a bonus due to Contractor of $265,000.

ii. Beginning in the 2020/2021 fiscal year, this Contractor bonus will be calculated by adding capital expenditures to the difference.

For example, if zero dollars ($0.00) of Hotel/Motel/Tourism Tax is used in the given fiscal year, but the capital expenses were $250,000, the bonus would be calculated as follows: $530,000 less $250,000 equals $280,000. This difference

($280,000) multiplied by fifty percent (50%) equals $140,000, which would be the bonus due to Contractor.

Any bonus earned by Contractor as detailed above shall be paid to Contractor within one hundred and eighty (180) days of the fiscal year end.

3. Project Coordinator. Town Manager, or designee, is designated as the Project Coordinator for Town. The Project Coordinator shall be Town's representative in connection with the Contractor's performance under this Contract. Town has complete discretion in replacing the Project Coordinator with another person of its choosing.

4. Contractor Supervisor. **Brian Sheehan** is designated as the Contractor Supervisor for the Contractor. The Contractor Supervisor is fully authorized to act on behalf of the Contractor in connection with this Contract.

5. Terms and Methods of Payment. The Town will make payment after invoices are approved on a net 30-day basis, excluding payroll reimbursements which shall be payable net five (5) business days. The Town will not pay for services or materials in advance without the prior approval of the Town's Finance Officer. Contractor shall invoice Town monthly for management fees (to be paid in equal monthly installments, pro-rated for any partial month), staff costs, and reimbursable expenses; provided however, the staffing/employment costs, including payroll taxes, payroll processing fees, and employee health insurance, will be billed to the Town bi-weekly based on the actual payroll costs from the preceding pay period and shall be paid by the Town within five (5) business days of receipt.

6. Standard Terms and Conditions: Contractor agrees to the Standard Terms and Conditions set forth as Exhibit 1, attached hereto and incorporated herein by reference.

7. Additional Provisions: the parties agree to the following additional provisions.

   a. Facility Management and Staffing

   Contractor will provide complete facility management for the hours of operation of the facility. The hours of operation will be established by the Contractor after consultation and in consideration of the recommendations of the Town and a management team to be established by Contractor and Town.

   Contractor staff may honor the following holidays: Christmas Day, New Year's Day, and Thanksgiving Day. If staffing is to be required on such holidays, such affected staff shall be paid, and Town will be billed at regular staffing rates.

   Except as otherwise provided, all full-time and part-time staff will be employees of the Contractor and will be comprised of degree or degree candidate instructors and/or instructors nationally certified to appropriate professional organizations in their respective areas. At their discretion, and from time to time, Contractor may substitute criteria of experience and demonstrated knowledge in providing acceptable staff after consultation and in consideration of the recommendations of the Town. The staff may include, but not be limited to, health educators, dietitians, group exercise instructors, massage therapists, exercise specialists, lifeguards, swim

instructors, aquatic leaders, child care providers, business office specialists, and other service specialists.

b. Budgeting; Procurement. Contractor will prepare and submit a proposed operating budget for HFFA prior to Town's annual budget process and assist Town staff as reasonably requested in connection with the Town's annual budget process. Town will have overall and final determination of the budget to be established pursuant to its budgetary requirements under State law (an "Approved Budget"). Any deviations from the adopted budgets will require approval by the Town Board. The Approved Budget will also identify expenses that are paid for directly by the Town and what expenses are Reimbursable Expenses paid for by Contractor but reimbursed by the Town.

   Procurement of goods and services for HFFA shall be in accordance with all North Carolina General Statutes applicable to purchases by North Carolina municipalities and shall also be in accordance with all applicable Town's purchasing rules and regulations, specifically including the provision that all purchases exceeding One Thousand Dollars ($1,000) shall be submitted to Town for a purchase order. For clarity, all purchases, whether by Contractor or by Town, shall at all times be subject to applicable North Carolina purchasing and bid laws.

c. Daily financial management. Contractor shall review, approve, and prepare cash disbursement documents for payment of HFFA invoices in accordance with Town's financial procedures. Cash receipt reports, along with the cash, shall be prepared and brought to Town's finance department on a daily basis. Contractor will work with Town's financial staff in preparing year-end financial information needed for the annual audit.

d. Employees. All salaried employees of Contractor who are engaged exclusively in the performance of this Contract to manage HFFA, shall work forty (40) hour weeks on behalf of HFFA (subject to normal vacation, sick leave, etc.). A reconciliation report of employee's gross wages and salaries, health care insurance fees, employer payroll taxes, and other applicable payroll costs will be provided. Town shall pay for non-employee expenses associated with service operations that fall within the budgetary guidelines without requiring prior approval as long as single expenses do not exceed the amounts defined in the section entitled Operational Management. Any expenses that are outside of the budget will not be purchased until the Town has consented thereto and adjusted the budget accordingly. Contractor agrees to provide payroll reports to the Town with breakdowns according to budgetary line items. In addition, Contractor will provide reports specific to employee payroll information should this be needed for audit purposes. Contractor reserves the right to identify administrative and departmental leadership employees by payroll number, without employee names provided.

   It is acknowledged and agreed that the Contractor will invest substantial resources to train and convey information concerning operational techniques and management procedures to its employees at the Town's facility and Town acknowledges that such information and investment is a valuable asset of the Contractor's business. Town agrees that no employee or former employee of Contractor in a position of Administration or Departmental Leadership, shall be hired by the Town to work for a period of one (1) year following the expiration or termination of this Contract without the prior written approval of Contractor.

e. Operational Agreements

1. Contractor will, at all times, manage the facility in such a manner that aligns with the Town's core values, and will take no action that would be deemed discriminatory or not afford equal opportunities for full participation according to the policies established by the Town.

2. The Town has entered into certain contracts for the usage of the facility and such contracts, as well as any other usage contracts that the Town may enter into, will be honored by Contractor in planning and managing the facility. However, any Town decision affecting the operation of the facility will involve consultation with the Contractor to determine the impact of such decision on this Contract. Should the Town enter into an agreement during the term of this Contract that Contractor deems to prohibit Contractor's ability to achieve profitability, and where such agreement is entered into by the Town in spite of Contractor's direct request against such agreement, Contractor may, at its sole option terminate the Contract, so long as Contractor is not otherwise in default under this Contract.

3. It is understood that Town, at all times, retains the right of final decision on the use of the facility. Contractor shall not have the right to enter into a binding obligation on behalf of the Town or HFFA unless the associated expense is already allowed for in the approved HFFA budget, or as otherwise allowed or delegated to do so by the Town. Contracts must be pre-audited prior to signature as required by law.

4. All fees and rates charged to members of HFFA shall be approved by the Town. The currently agreed upon fee schedule is attached hereto as Exhibit 2.

5. All sponsorship agreement shall be approved by the Town. A list of current sponsorship agreements is attached hereto as Exhibit 3.

f. Annual review and evaluation. The Parties intend to meet at least annually to review HFFA operations, Contractor's performance and any other matters of interest to the Parties and the operation of HFFA ("Performance Review"). As of the date of this Contract, the Town has established an "Oversight Committee" (consisting of members of the Town's Board) and this Oversight Committee and key Town staff will endeavor to meet with Contractor staff as part of this Performance Review process.

g. Miscellaneous

1. Town agrees to allow Contractor to display a sign at premises in a conspicuous place designating the responsibility to the Contractor for the quality of the overall operation.

2. The Contractor shall not be liable for pool damages caused by hydrostatic lifting.

h. Notice. All notices or other communications required by or permitted under this Contract (each such notice or other communication, a "Notice") shall be in writing and shall be deemed effective when physically delivered, sent by United States Postal Service, certified mail, return receipt

requested, or sent via designated delivery service as described in 26 U.S.C. § 7502(f)(2) addressed as follows:

If to the Contractor:

Brian C. Sheehan
President/CEO of Swim Club Management Group, Inc.
9801 Kincey Avenue, Suite 165
Huntersville, NC 28078
Telephone: (704) 766-2726

With a copy to:

Elena F. Mitchell
Moore & Van Allen, PLLC
100 North Tryon Street, Suite 4700
Charlotte, NC 28202

If to the Town:

Town of Huntersville
Attention: Town Manager
P.O. Box 664
Huntersville, NC 28070
Telephone 704-766-2201

Any of the above addresses may be changed by giving Notice of such change in the manner described above.

8. Counterpart Execution. This Contract may be executed and recorded in two or more counterparts, each of which shall be deemed an original and all of which, when taken together, shall constitute one and the same instrument. Each party shall be entitled to rely upon executed copies of this Contract transmitted by facsimile or electronic "PDF" to the same and full extent as the originals.

[THE REST OF THIS PAGE HAS BEEN LEFT BLANK INTENTIONALLY]
[SIGNATURES ON NEXT PAGE]

IN WITNESS WHEREOF, the Town and the Contractor have executed this Contract on the day and year first written above.

SWIM CLUB MANAGEMENT GROUP OF CHARLOTTE, INC.
Contractor Name

Signature of Authorized Representative 10/31/17 Date

Contractor's Federal Identification #
[if Contract is with Organization or Social Security Number if individual]

Town of Huntersville

Gerald D. Vincent 9.12.17
Town Manager Date

This instrument has been preaudited
in the manner required by the Local Government Budget and Fiscal Control Act.

Jackie Huffman 10.19.17
Finance Officer Date

APPROVED AS TO FORM:

10-31-17
Town Attorney Date

REVIEWED BY:

Division of Insurance and Risk Management

Exhibit 1

Standard Terms and Conditions

1. Invoices. Applicable North Carolina sales tax shall be invoiced as a separate item. Invoices shall be sent to Town's accounts payable department with a copy to the Town Project Coordinator.

2. Payment Terms. Except for payroll reimbursements which shall be paid within five (5) business days as set forth above, payment terms are Net 30 days after receipt of correct invoice.

3. Compliance with All Laws. Contractor warrants that all performance hereunder shall be in accordance with all applicable federal, state and local laws, regulations and orders.

4. If Contractor, any of Contractor's employees, or any of Contractor's subcontractors or employees of subcontractors will have any direct interaction with minors, then Contractor or the subcontractor must (i) on an annual basis conduct a check of the N.C. Sex Offender and Public Protection Registration Program, the N.C. Sexually Violent Predator Registration Program and the National Sex Offender Registry for all such employees; and (ii) prohibit individuals listed on such registries from being on Town property.

5. Nondiscrimination. During the performance of the Contract, Contractor shall not discriminate against or deny the Contract's benefits to any person on the basis of sexual orientation, national origin, race, ethnic background, color, religion, gender, age or disability.

6. Conflict of Interest. Contractor represents and warrants that no member of Town or any of its employees or officers who may obtain a direct benefit, personal gain or advantage for themselves or a relative or associate as a result of the Contract, subcontract or other agreement related to the Contract is in a position to influence or has attempted to influence the making of the Contract, has been involved in making the Contract, or will be involved in administering the Contract. Contractor shall cause this paragraph to be included in all Contracts, subcontracts and other agreements related to the Contract.

7. Gratuities to Town. The right of Contractor to proceed may be terminated by written notice if Town determines that Contractor, its agent or another representative offered or gave a gratuity to an official or employee of Town in violation of policies of Town.

8. Kickbacks to Contractor. Contractor shall not permit any kickbacks or gratuities to be provided, directly or indirectly, to itself, its employees, subcontractors or subcontractor employees for the purpose of improperly obtaining or rewarding favorable treatment in connection with a Town Contract or in connection with a subcontract relating to a Town Contract. When Contractor has grounds to believe that a violation of this clause may have occurred, Contractor shall promptly report to Town in writing the possible violation.

9. Iran Divestment Act. Contractor certifies that, as of the date listed below, it is not on the Final Divestment List, as created by the State Treasurer pursuant to N.C.G.S. § 143-6A-4, in violation of the Iran Divestment Act. In compliance with the requirements of the Iran Divestment Act and N.C.G.S. § 143C-6A-5(b), Contractor shall not utilize in the performance of the contract any subcontractor that is identified on the Final Divestment List. The Final Divestment List can be found on the State Treasurer's website at the address www.nctreasurer.com/Iran and should be updated every 180 days.

10. E-Verification. Contractor shall comply with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes.

11. Indemnification. Contractor shall indemnify and hold harmless Town, its officers, agents, employees and assigns from and against all claims, losses, costs, damages, expenses, attorneys' fees and liability that any of them may sustain (a) arising out of Contractor's failure to comply with any applicable law, ordinance,

regulation, or industry standard or (b) arising directly or indirectly out of Contractor's performance or lack of performance of the terms and conditions of the Contract including injuries or damages to persons or property that shall happen or occur in connection with Services. Contractor assumes no liability for damage or injury to persons or property arising from or caused by acts of God or mechanical failure of equipment, other than those that are proximately caused by the negligence, gross negligence or intentional misconduct of the Contractor.

12. Insurance. Unless such insurance requirements are waived or modified by Town or risk management ("DIRM"), Contractor certifies that it currently has and agrees to purchase and maintain during its performance under the Contract the following insurance from one or more insurance companies acceptable to Town and authorized to do business in the State of North Carolina: Automobile - Contractor shall maintain bodily injury and property damage liability insurance covering all owned, non-owned and hired automobiles. The policy limits of such insurance shall not be less than $1,000,000 combined single limit each person/each occurrence. Commercial General Liability - Contractor shall maintain commercial general liability insurance that shall protect Contractor from claims of bodily injury or property damage which arise from performance under the Contract. This insurance shall include coverage for contractual liability. The policy limits of such insurance shall not be less than $10,000,000 combined single limit each occurrence/annual aggregate. Professional Liability Insurance – Contractor certifies that it currently has and agrees to purchase and maintain during its performance under the Contract the following insurance from one or more insurance companies acceptable to the Town and authorized to do business in the State of North Carolina: Professional liability insurance in the amount of $10,000,000 combined single limit each occurrence/annual aggregate. Worker's Compensation and Employers' Liability Insurance - If applicable to Contractor, Contractor shall meet the statutory requirements of the State of North Carolina for worker's compensation coverage and employers' liability insurance. Contractor shall also provide any other insurance or bonding specifically recommended in writing by the DIRM or required by applicable law. Certificates of such insurance shall be furnished by Contractor to Town and shall contain the provision that Town be given 30 days' written notice of any intent to amend or terminate by either Contractor or the insuring Contractor. Failure to furnish insurance certificates or to maintain such insurance shall be a default under the Contract and shall be grounds for immediate termination of the Contract.

13. Termination for Default. The Town and Contractor shall have the right to cancel this Contract based on either party's non-performance of duties and responsibilities as follows:

    (a)The other party shall notify the defaulting party by certified mail of any problem regarding contractual non-performance as detailed in this Agreement. Defaulting party shall have sixty (60) days following notification to remedy stated violation of contract.

    (b) If defaulting party fails to remedy violation and continues to not perform as detailed in this Agreement, the other party may terminate Agreement by providing thirty (30) days written notice to defaulting party by certified mail.

14. Accounting Procedures. Contractor shall comply with any accounting and fiscal management procedures prescribed by Town to apply to the Contract and shall assure such fiscal control and accounting procedures as may be necessary for proper disbursement of and accounting for all project funds.

15. Improper Payments. Contractor shall assume all risks attendant to any improper expenditure of funds under the Contract. Contractor shall refund to Town any payment made pursuant to the Contract if it is subsequently determined by audit that such payment was improper under any applicable law, regulation or procedure. Contractor shall make such refunds within 30 days after Town notifies Contractor in writing that a payment has been determined to be improper.

16. Contract Transfer. Contractor shall not assign, subcontract or otherwise transfer any interest in the Contract without the prior written approval of Town. Town shall not assign, subcontract or otherwise transfer any interest in the Contract without the prior written approval of Contractor.

17. Contract Personnel. Contractor agrees that it has, or will secure at its own expense, all personnel required to provide the Services set forth in the Contract.

18. Contract Modifications. The Contract may be amended only by written amendment duly executed by both Town and Contractor.

19. Relationship of Parties. Contractor is an independent contractor and not an employee of Town. The conduct and control of the work will lie solely with Contractor. The Contract shall not be construed as establishing a joint venture, partnership or any principal-agent relationship for any purpose between Contractor and Town. Employees of Contractor shall remain subject to the exclusive control and supervision of Contractor, which is solely responsible for their compensation.

20. Advertisement. The Contract will not be used in connection with any advertising by Contractor without prior written approval by Town.

21. Monitoring and Evaluation. Contractor shall cooperate with Town, or with any other person or agency as directed by Town, in monitoring, inspecting, auditing or investigating activities related to the Contract. Contractor shall permit Town to evaluate all activities conducted under the Contract. Town has the right at its sole discretion to require that Contractor remove any employee of Contractor from Town Property and from providing Services under the Contract following provision of notice to Contractor of the reasons for Town's dissatisfaction with the Services of Contractor's employee.

22. Financial Responsibility. Contractor is financially solvent and able to perform under the Contract. Should the Town believe the Contractors financial solvency is impaired, Town shall have the right to request, on a yearly basis, that Contractor make available for inspection the Contractor's most recent yearly financial statements. The abovementioned documents will be available at the Contractors office for viewing at an agreed upon time. The documents shall be marked proprietary trade information and confidential, may not be copied, and shall only be used for the purpose of validating the financial solvency of the Contractor. In the event of any proceedings, voluntary or involuntary, in bankruptcy or insolvency by or against Contractor, the inability of Contractor to meet its debts as they become due or in the event of the appointment, with or without Contractor's consent, of an assignee for the benefit of creditors or of a receiver, then Town shall be entitled, at its sole option, to cancel any unfilled part of the Contract without any liability whatsoever for the unfulfilled Goods or Services.

23. Governmental Restrictions. In the event any governmental restrictions are imposed which necessitate alteration of the material, quality, workmanship or performance of the items offered prior to their delivery, it shall be the responsibility of the Contractor to notify, in writing, the issuing purchasing office at once, indicating the specific regulation which required such alterations. Town reserves the right to accept any such alterations, including any price adjustments occasioned thereby, or to cancel the Contract.

24. Inspection at Contractor's Site. Town reserves the right to inspect, at a reasonable time, the equipment/item, plant or other facilities of a prospective contractor prior to Contract award, and during the Contract term as necessary for Town determination that such equipment/item, plant or other facilities conform with the specifications/requirements and are adequate and suitable for the proper and effective performance of the Contract.

25. Confidential Information. Employee Personnel Information: If, during the course of Contractor's performance of the Contract, Contractor should obtain any information pertaining to employees of Town's personnel records, Contractor agrees to keep any such information confidential and to not disclose or permit it to be disclosed, directly or indirectly, to any person or entity. Other Confidential Information: (a) Contractor agrees that it will at all times hold in confidence for Town all designs, know-how, techniques, devices, drawings, specifications, patterns, technical information, documents, business plans, item requirements, forecasts and similar data, oral, written or otherwise, conveyed by Town to Contractor in connection herewith or procured,

developed, produced, manufactured or fabricated by Contractor in connection herewith or procured, developed, produced, manufactured or fabricated by Contractor in connection with Contractor's performance hereunder (collectively, "Information"). Contractor shall exercise the same degree of care to prevent disclosure of any Information to others as it takes to preserve and safeguard its own proprietary information, but in any event, no less than a reasonable degree of care. Contractor shall not, without the prior written consent of Town, reproduce any Information; nor disclose Information to any party; nor use any Information for any purpose other than performance for the benefit of Contractor hereunder. (b) Any technical knowledge or information of Contractor which Contractor shall have disclosed or may hereafter disclose to Town in connection with the Services or other performance covered by the Contract shall not, unless otherwise specifically agreed upon in writing by Town, be deemed to be confidential or proprietary information and shall be acquired by Town free from any restrictions as part of the consideration of the Contract.

26. Intellectual Property. Contractor agrees, at its own expense, to indemnify, defend and save Town harmless from all liability, loss or expense, including costs of settlement and attorney's fees, resulting from any claim that Town's use, possession or sale of the Services infringes any copyright, patent or trademark or is a misappropriation of any trade secret.

27. No Pre-Judgment or Post-Judgment Interest. In the event of any action by Contractor for breach of contract in connection with the Contract, any amount awarded shall not bear interest either before or after any judgment, and Contractor specifically waives any claim for interest.

28. Background Checks. At the request of Town's Project Coordinator, Contractor (if an individual) or any individual employees of Contractor shall submit to Town criminal background check and drug testing procedures.

29. Mediation. If a dispute arises out of or relates to the Contract, or the breach of the Contract, and if the dispute cannot be settled through negotiation, the parties agree to try in good faith to settle the dispute by mediation administered by the American Arbitration Association under its Commercial Mediation Rules before resorting to litigation.

30. No Third Party Benefits. The Contract shall not be considered by Contractor to create any benefits on behalf of any third party. Contractor shall include in all contracts, subcontracts or other agreements relating to the Contract an acknowledgment by the contracting parties that the Contract creates no third party benefits.

31. Force Majeure. If Town is unable to perform its obligations or to accept the Services because of Force Majeure (as hereinafter defined), the time for such performance by Town or acceptance of Services will be equitably adjusted by allowing additional time for performance or acceptance of Services equal to any periods of Force Majeure. "Force Majeure" shall mean any delays caused by acts of God, riot, war, terrorism, inclement weather, labor strikes, material shortages and other causes beyond the reasonable control of Town or Contractor. If Contractor is unable to perform its obligations or provide the Services because of Force Majeure, the time for such performance by Contractor for providing Services will be equitably adjusted by allowing additional time for performance or acceptance of Services equal to any periods of Force Majeure.

32. Ownership of Documents. All documents created pursuant to the Contract shall, unless expressly provided otherwise in writing, be owned by Town. Upon the termination or expiration of the Contract, any and all finished or unfinished documents and other materials produced by Contractor pursuant to the Contract shall, at the request of Town, be turned over to Town. Any technical knowledge or information of Contractor which Contractor shall have disclosed or may hereafter disclose to Town shall not, unless otherwise specifically agreed upon in writing by Town, be deemed to be confidential or proprietary information and shall be acquired by Town free from any restrictions as part of the consideration of the Contract.

33. Strict Compliance. Town may at any time insist upon strict compliance with these terms and conditions notwithstanding any previous course of dealing or course of performance between the parties to the contrary.

34. General Provisions. Town's remedies as set forth herein are not exclusive. Any delay or omission in exercising any right hereunder, or any waiver of any single breach or default hereunder, shall not be deemed to be a waiver of such right or of any other right, breach, or default. If action be instituted by Contractor hereunder, Town shall be entitled to recover costs and reasonable attorney's fees. Contractor may not assign, pledge, or in any manner encumber Contractor's rights under this Contract or applicable Purchase Order, or delegate the performance of any of its obligations hereunder, without Town's prior, express written consent.

35. Contract Situs. All matters, whether sounding in contract or tort relating to the validity, construction, interpretation and enforcement of the Contract, will be determined in Mecklenburg County, North Carolina. North Carolina law will govern the interpretation and construction of the Contract.

Attachment A

Scope of Services
Company shall provide complete facility management to include but not be limited to the following:

- To work with Town's Park and Recreation Department to design programing and events that are mutually beneficial and create synergy for both organizations
- Cooperative budgeting for HFFA with the Town following the Town' s schedule and process for approval
- Manage the budget according the Town guidelines and compliance orders
- Manage HFFA in a manner that is fiscally responsible and creates financial sustainability for HFFA
- Hire, employ and manage all aspects of all staff member' s employment with the exception of the Town' s provision of a business office manager, should Town desire to employ their own
- Participate in the management of and review of Town' s appointed business office manager, should this position be needed
- Manage all tenant, vendor and service contracts for the building, keeping Town staff apprised of any major changes to these relationships
- Supervise the maintenance of the building and grounds to mutually agreed upon standards as determined by periodic mutual inspection processes
- Develop and implement the internal and external marketing and sales processes for the center
- Develop and implement: membership plans and programs, fitness, aquatic and children's services programs and services that keep HFFA competitive in the marketplace and increase non-dues revenue
- Survey and collect feedback from members and service users on a periodic and as needed basis to assist with continuous quality improvement
- Comply with Town' s requirements and requests related to financial recording
- Build and maintain cooperative and mutually beneficial community partnerships for the purpose of improving the health and well-being of the general community, visitors and guests
- Maintain financial data, membership data and program utilization for the purpose of reporting and business analysis
- Attend Town staff and board meetings as needed and requested

Exhibit 2

Membership Fees

Joining Fees	
Individual	$79
Parent/Child	$89
Family	$99
Student	$19
Senior/Youth (Child under age 18)	$19
Huntersville Residnet pays no joining fee	
Senior Couple	$19
Huntersville Residnet pays no joining fee	

Monthly Resident Dues	
Individual	$57.95
Parent/Child	$82.95
Family	$89.95
College Student	$49.95
Senior or Individual Youth	$49.95
Senior Couple (2 Adults Only)	$69.95

Non-Resident Dues	
Individual	$67.95
Parent/Child	$92.95
Family	$99.95
College Student	$59.95
Senior or Individual Youth	$49.95
Senior Couple (2 Adults Only)	$69.95

Exhibit 3

Sponsorship Agreements

Novant Health Huntersville Medical Center
Dick's Sporting Goods, Inc.
Ballas Chiropractic
Thunderbird Leadership Academy
Pratt Miller
Fleet Feet Sports

SUPPLEMENT TO CONTRACT – PERFORMANCE BOND

THIS SUPPLEMENT to that Revised Contract for Services by and between the **Town of Huntersville** (the "Town") and **Swim Club Management Group of Charlotte, Inc.** ("Contractor") dated as of September 5, 2017 ("Contract"), is given by Contractor and accepted by Town as of the 3 day of November, 2017.

WHEREAS, Paragraph 22 of the Standard Terms and Conditions of the Contract, attached thereto as Exhibit 1, entitled Financial Responsibility, affirms that Contractor is financially solvent and able to perform under the Contract, but further provides for the right of Town to request financial records from Contractor should Town believe that such solvency is impaired; and

WHEREAS, rather than requiring production of such records Contractor proposes to provide Town with a performance bond assuring Town of Contractor's performance of the Contract; and

WHEREAS, Town agrees that the production and maintenance of such performance bond would satisfy the production of records requirements of Paragraph 22 of the Standard Terms and Conditions of the Contract; and

WHEREAS, Contractor has provided to Town such Performance Bond, a copy of which is attached as Exhibit A.

NOW, THEREFORE, Contractor agrees to provide, maintain, and keep in effect throughout the entire term of the Contract, and any renewals and extensions thereof, a Performance Bond to assure the performance of the Contract by the Contractor, substantially in the form of the existing bond, a copy of which is attached hereto as Exhibit A, and issued by a nationally rated Surety qualified to do business and issue bonds in the State of North Carolina. Town acknowledges that so long as such bond or successor or replacement bonds are in effect, Contractor shall not be required to furnish or provide financial records as described in the aforesaid Paragraph 22.

Executed as of the day and year set forth above.

SWIM CLUB MANAGEMENT GROUP OF CHARLOTTE, INC.

By: _____
Brian C. Sheehan, President

Accepted by Town of Huntersville as of the 3 day of November, 2017.

TOWN OF HUNTERSVILLE

By Gerald D. Vincent
Gerald D. Vincent, Town Manager

Date : 3/5/2019 9:40:26 AM
From : "Angela Beeker" abeeker@huntersville.org
To : "Board Members" BoardMembers@huntersville.org, "HEOSC" HEOSC@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org
Subject : House Bill 229 An Act To Repeal Municipal Charter Schools.pdf
Attachment : House Bill 229 An Act To Repeal Municipal Charter Schools.pdf;image001.jpg;

Attached please find a bill that was introduced yesterday to repeal all authority related to municipal charter schools, including HB 514, the authority of Towns to fund public education, and the ability for municipal charter employees to participate in TSERS.

Angela S. Beeker

Town Attorney
Town of Huntersville
Post Office Box 664
101 Huntersville-Concord Road
Huntersville, NC 28070
(704) 875-6541
(704) 948-6020 (fax)
abeeker@huntersville.org

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HOUSE BILL 229

Short Title:	Repeal Municipal Charter Schools.	(Public)
Sponsors:	Representatives Alexander, Autry, Martin, and Hawkins (Primary Sponsors). *For a complete list of sponsors, refer to the North Carolina General Assembly web site.*	
Referred to:	Rules, Calendar, and Operations of the House	

March 4, 2019

A BILL TO BE ENTITLED

AN ACT TO REPEAL LEGISLATION PERMITTING MUNICIPALITIES TO OPERATE CHARTER SCHOOLS.

The General Assembly of North Carolina enacts:

SECTION 1. The following session laws are repealed:

(1) S.L. 2018-3.

(2) Section 38.8 of S.L. 2018-5.

(3) Section 11.1 of S.L. 2018-97.

(4) Section 20 of S.L. 2018-145.

SECTION 2. This act is effective when it becomes law. Upon the effective date of this act, the State Board of Education shall terminate the charter of any charter school operated by a municipality.

Date : 1/31/2019 5:56:26 AM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Ryan McDaniels" mcdaniels@lnedc.com
Cc : "Janet Pierson" jpierson@huntersville.org
Subject : Housing study

Mr. McDaniels,

I read a story this morning at WFAE about an affordable housing study commissioned by the LNEDC and presented to the three towns yesterday. If this study was done by your group, please provide me a copy of the study and any other materials that were presented to the towns. I am planning to attend the morning session of the Huntersville board retreat this morning if it's easier to provide me a hard copy in person.

Thank you,

Eric Rowell
Huntersville

Date : 8/17/2019 7:36:53 AM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Anthony Roberts" aroberts@huntersville.org
Cc : "John Aneralla" janeralla@huntersville.org, "Brian Hines" bhines@huntersville.org, "Dan Boone" dboone@huntersville.org, "Melinda Bales" mbales@huntersville.org, "Mark Gibbons" mgibbons@huntersville.org, "Nick Walsh" nwalsh@huntersville.org, "dphillips" dphillips@huntersville.org, "Bence Hoyle" bhoyle@huntersville.org
Subject : HPD

Mr. Roberts:

HPD is using town resources yet again to promote a private business even after your email to all town employees requesting this practice stop as a result of HPD's last attempt to promote two local private businesses: a local gym and local CPA. Who authorized the promotion of this "Knox Company" on the town's website and social media and is HPD receiving any benefit from this promotion?

"If you decide to proceed with this program, we suggest the following two locks (3261 for commercial use, 1658 or 1659 for residential use)..."

https://www.huntersville.org/1212/Civilian-Response-to-Active-Shooter-Even

#AuditHPD

Thanks,

Eric Rowell
Huntersville

Date : 1/14/2019 3:39:57 PM
From : "Vickie Brock" vbrock@huntersville.org
To : "Eric Rowell (ericwrowell@gmail.com)" ericwrowell@gmail.com
Cc : "Anthony Roberts" aroberts@huntersville.org, "Janet Pierson" jpierson@huntersville.org
Subject : HPD Hires - October 29, 2018 - January 14, 2019

Eric,

Please see below a list of sworn personnel hired between October 29, 2018 through today.

Hire Date	
12/17/2018	Thomas Seifert – Lateral
12/17/2018	Zachary Duncan - BLET
01/04/2019	Benson Hoyle - Lateral

Thanks,
Vickie

Vickie Brock
Human Resources Director
Town of Huntersville
704-875-6541

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Tuesday, January 08, 2019 4:44 PM
To: Vickie Brock <vbrock@huntersville.org>
Cc: Anthony Roberts <aroberts@huntersville.org>
Subject: HPD hires

Vickie,

Could you please provide me a listing of the names of all sworn personnel hired by HPD since October 29, 2018 through the present? Also, could you confirm who on that list would have been a lateral hire and who would be a new hire straight from BLET?

Let me know if there are any questions.

Thank you,

Eric Rowell
Huntersville

Date : 1/8/2019 4:43:47 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Vickie Brock" vbrock@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org
Subject : HPD hires

Vickie,

Could you please provide me a listing of the names of all sworn personnel hired by HPD since October 29, 2018 through the present? Also, could you confirm who on that list would have been a lateral hire and who would be a new hire straight from BLET?

Let me know if there are any questions.

Thank you,

Eric Rowell
Huntersville

Date : 1/10/2019 12:05:37 PM
From : "Vickie Brock" vbrock@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Cc : "Anthony Roberts" aroberts@huntersville.org, "Janet Pierson" jpierson@huntersville.org
Subject : HPD hires

Eric,

I will have the requested information to you by the first of next week.

Thanks,
Vickie

Vickie Brock
Human Resources Director
Town of Huntersville
704-875-6541

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Tuesday, January 08, 2019 4:44 PM
To: Vickie Brock <vbrock@huntersville.org>
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Let me know if there are any questions.

Thank you,

Eric Rowell
Huntersville

Date : 8/20/2019 6:49:46 PM
From : "Anthony Roberts" aroberts@huntersville.org
To : "'Eric Rowell'" ericwrowell@gmail.com
Cc : "John Aneralla" janeralla@huntersville.org, "Brian Hines" bhines@huntersville.org, "Dan Boone" dboone@huntersville.org, "Melinda Bales" mbales@huntersville.org, "Mark Gibbons" mgibbons@huntersville.org, "NickWalsh" nwalsh@huntersville.org, "dphillips" dphillips@huntersville.org, "Bence Hoyle" bhoyle@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "Anthony Roberts" aroberts@huntersville.org
Subject : HPD

Eric:

Thanks for your email. The Managers Directive I sent out on June 10th was meant to let employees know not to "independently" promote or share offers from any vendor or business (including their own) using the town's email or the town's social media sites. Chief Hoyle authorized the recommendation of Knox Box to our Town residents as a way to provide the same opportunity to the public for emergency service delivery as is currently in place for CMS facilities and a majority of businesses in this area. To my knowledge, there is no monetary benefit to the Town or to any employee.

We are continually seeking ways for improvement, including review of Town policies and procedures. We will review the June 10th Managers Directive and other town policies to clarify how partnerships with town vendors should be communicated to the public on our website and social media sites. Thanks.

Anthony Roberts,
Town Manager

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Saturday, August 17, 2019 7:37 AM
To: Anthony Roberts <aroberts@huntersville.org>
Cc: John Aneralla <janeralla@huntersville.org>; Brian Hines <bhines@huntersville.org>; Dan Boone <dboone@huntersville.org>; Melinda Bales <mbales@huntersville.org>; Mark Gibbons <mgibbons@huntersville.org>; Nick Walsh <nwalsh@huntersville.org>; dphillips <dphillips@huntersville.org>; Bence Hoyle <bhoyle@huntersville.org>
Subject: HPD

Mr. Roberts:

HPD is using town resources yet again to promote a private business even after your email to all town employees requesting this practice stop as a result of HPD's last attempt to promote two local private businesses: a local gym and local CPA. Who authorized the promotion of this "Knox Company" on the town's website and social media and is HPD receiving any benefit from this promotion?

"If you decide to proceed with this program, we suggest the following two locks (3261 for commercial use, 1658 or 1659 for residential use)..."

https://www.huntersville.org/1212/Civilian-Response-to-Active-Shooter-Even

#AuditHPD

Thanks,

Eric Rowell
Huntersville

Date : 5/6/2019 8:43:10 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Anthony Roberts" aroberts@huntersville.org
Cc : "Janet Pierson" jpierson@huntersville.org
Subject : Huntersville Chamber

Mr. Roberts,

Please advise the member of town staff who, according to the speaker tonight, submitted or made a request on behalf of the Huntersville Chamber that the town begin paying annual dues to the organization.

Thank you,

Eric Rowell

Date : 8/20/2019 1:57:44 PM
From : "Dave Hill" dhill@huntersville.org
To : "Amy Munger" Amymmunger@gmail.com, "Andrew Coppola" avcoppola1@gmail.com, "Andrew Stout" stoutae@mac.com, "Andy Yates" andyyates04@icloud.com, "Arthur T. Rouse" artrouselkn@gmail.com, "Barry Carter" bkcarter@fairpoint.net, "Chris Edwards" MYT59T@GMAIL.COM, "Chrissy Levine" Chrissy.john@gmail.com, "Christian Rowlands" christian.rowlands@gmail.com, "Cynthia Martin" clenoremartin@gmail.com, "Dan Murphy" dan@themurphyfamily.online, "Debi Thomas" debithomasdesigns@yahoo.com, "Dionne Stephens" dionnestephens@live.com, "Elisabeth Richardson" elis.richardson@gmail.com, "Emily Santillo" ewsantillo@gmail.com, "EmmettDonelson" ewdonelson@yahoo.com, "Eric Rowell" ericwrowell@gmail.com, "ErinGillespie" erin.gillespie@gmail.com, "Gale Wactor" gale.wactor@gmail.com, "George Solomon" wallst71@gmail.com, "Holt Hathaway" holthathaway@att.net, "Ioulia Link" ioulia-link@ncsecu.org, "James Chandless" JIMCHANDLESS@GMAIL.COM, "Jessica Paulo" JessicaMariePaulo@gmail.com, "Joanna Shook" joannashook@gmail.com, "Jocelyn Negron-Rios" mariposalatina24@hotmail.com, "John Carbonell" johncarbonell@hotmail.com, "John Forehand" forehandjt@gmail.com, "Joshua Gross" joshgross7@yahoo.com, "Joshua Helm" mrhelm33@gmail.com, "Kacy Suther" Kacy.Suther@gmail.com, "Kaitlyn Sisson" kait.sisson@gmail.com, "Kim Aichele" kdaichele@me.com, "Kristen Ingram" Ingram.Kristen@yahoo.com, "Marianne Thomas" MMTHOMAS0502@gmail.com, "Mary Lou Webb" marylou.webb@nestrealty.com, "Michael J Quinlan" mquinlan@twc.com, "Randi Bergey" rjbergey4@gmail.com, "Randy Brawley" Randy.Brawley@WiseOakConsulting.com, "Ross Boner" rboner@gmail.com, "Scott Harrington" scottharrington1808@gmail.com, "ScottMumma" Scott_Mumma@yahoo.com, "Scott Sittler" SCOTTSITTLER@GMAIL.COM, "Scott Thomas" scottthomas@global.t-bird.edu, "Susan Allee" Allee.sj@gmail.com, "Terra Mills" agentterra@gmail.com, "Tim Bender" Tbender@edificeinc.com, "Victoria Jankoski" cebule@hotmail.com
Subject : Huntersville Community Plan Update - Steering Committee Appointments

Good afternoon –

Thanks to all of you who applied to serve on the Plan Update Steering Committee. As some of you know, the Steering Committee appointments were on the Town Board of Commissioners' agenda at last night's (Aug 19th) meeting. The Commissioners decided to defer making any appointments until the next regular meeting, which will be held on Tuesday, September 3 (the normal Monday Sept 2nd meeting date falls on Labor Day weekend). There were 51 applicants, and I got the sense that the Board was impressed by the level of interest and wanted more time to review all candidates.

Two items worth mentioning – the Commissioners did decide that 15 members will be appointed, and they wanted to make every effort to encourage those not selected to participate in the process.

Thanks for your time, and when the appointments are made I'll send another e-mail update.

Dave

Dave Hill
Senior Planner
Town of Huntersville, NC
PO Box 664
Huntersville, NC 28070

(704) 766-2213
dhill@huntersville.org

Date : 4/23/2019 12:42:14 PM
From : "Jim Puckett" jpuckett@huntersville.org
To : "elaine.powell@mecklenburgcountync.gov" elaine.powell@mecklenburgcountync.gov
Cc : "Karen Bentley" kbentley@huntersville.org, "Eric Rowell" erowell@huntersville.org, "Anthony Roberts" aroberts@huntersville.org
Subject : Huntersville Education Options Study Commission

Commissioner Powell, I chair a subcommittee on the Huntersville Educational Options Study Commission and we are conducting SWOT analysis regarding different options. One of the issues we have on our radar is HB 229 (bill to repeal HB 514 municiple charter schools). As the former county commissioner for District One I was actively involved with HB 514. Could you as our representatives please let me/us know you personal position on HB 514 as well as your position on HB 229 pending legislation to repeal 514 and what you are actively doing in regards to it being passed or defeated. As we are reaching the end of our preliminary discover period a prompt answer would be greatly appreciated.

Date : 11/20/2018 1:01:56 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "HEOSC" HEOSC@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org
Subject : Huntersville Educational Options Study Commission Agenda

The agenda for the November 26 Huntersville Educational Options Study Commission Meeting is available online at: Agenda

The full agenda packet is available online at: Agenda Packet

The agenda is also available in iLegislate.

If you have any questions, please contact me.

Janet Pierson, NCCMC
Town Clerk
PH: 704.766.2202

Date : 5/7/2019 2:48:53 PM
From : "Joseph Shook" jshook@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Subject : Huntersville Growers' Market
Attachment : TOH Media Release - Huntersville Growers Market 5.7.19.pdf;

Joseph B. Shook, MPA
Public Information Coordinator
Town of Huntersville, NC
704-766-2207 (O)
704-439-6535 (C)

Parks & Recreation
Post Office Box 664
Huntersville, North Carolina 28070

FOR IMMEDIATE RELEASE

May 7, 2019

Contact: Tyler Lowe, Events Assistant, 704-766-2255,
tlowe@huntersville.org

HUNTERSVILLE GROWERS' MARKET

HUNTERSVILLE, NC – Join the Huntersville Growers' Market for the 2019 season at Veterans Park (201 Huntersville-Concord Rd.) every Saturday from May 11 – August 24, 8 a.m. until 12 p.m.

2019 Lineup: Chef Matt (cooking demos & sampling), Burton Farms (produce), Evans Family Farm (fresh meats), Sherrill's Produce (produce), Nash Farms (produce), A-Wow The Plant, Gal LLC (plants), Green Thumb Gardens (produce), Lili's Summer Blooms (fresh flowers), Katie's Konfections (bakery), and Nature Stones (jewelry).

May 11 – Welcome to the Market! Come meet our vendors and sponsor (Novant Health) on opening day at Veterans Park! Enjoy breakfast with Chef Matt in honor of National Egg Month. Enjoy face painting & balloon twisters.

May 18 – Strawberries Day & Live Music: #PickStrawberriesDay – Join Chef Matt and try his strawberry recipes. Live music by Charlotte Folk Society.

May 25 – Physical Fitness & Salad: Join Chef Matt in honor of National Salad Month! Try some samples and learn how to make homemade dressings and utilize different vegetables for tasty salads. Live music by Charlotte Folk Society.

Keep up-to-date on the market at www.huntersville.org or by finding Huntersville Growers' Market on Facebook. Admission, activities, & parking are FREE!

Thank you to our "Friend of the Market" Sponsors: All American Gutter Protection, Camp Gladiator, & Renewal by Andersen.

Special thanks to the 2019 Title Sponsor: Novant Health Huntersville Medical Center.

For more information, contact Tyler Lowe, Events Assistant, at tlowe@huntersville.org or 704-766-2255.

Date : 1/23/2019 5:16:56 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Jackie Huffman" jhuffman@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org
Subject : Huntersville hotel/motel info

Mrs. Huffman,

Can you advise the local act that authorized Huntersville and/or Mecklenburg County's occupancy tax? I would like to review the limitations on how Huntersville can spend occupancy (and prepared food beverage?) tax revenue. Also, a breakdown of the amount/percentage of the tax revenue that comes to Huntersville directly versus what goes to Visit LKN, Charlotte, etc. If this information is already provided in the town audit or at the town's website, please feel free to just forward me a link to the necessary information.

Let me know if there are any questions about this request.

Thanks,

Eric Rowell
Huntersville

Date : 8/24/2019 7:54:20 AM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Eric Rowell" ericwrowell@gmail.com
BCc : "brian@electbrianhines.com" brian@electbrianhines.com
Subject : Huntersville Politics questionnaire
Attachment : Huntersville Politics 2019 questionnaire.docx;

All,

Please see the attached questionnaire. If you would like to share your views with Huntersville voters in the Huntersville Politics group on fb and at my website, please return to me via email no later than 27 September 2019.

Let me know if there are any questions or if you have any trouble with the attachment.

Thanks,

Eric Rowell
Huntersville

Huntersville Town Board Candidate Questionnaire

ericwrowell.com / Huntersville Politics

With so few opportunities for voters to hear directly from the candidates prior to election day, I am hoping this questionnaire will provide the community with more insight into your candidacy. There is no word limit – write as much or as little as necessary to answer each question. You can use the space below so I can easily copy and paste your responses.

Please return to me no later than **27 September 2019** and I will begin posting completed questionnaires at my website and simultaneously at the Huntersville Politics facebook group page beginning the week of September 30th. The questionnaires posted during the 2017 campaign were very popular and were some of the most viewed content ever at my site.

Thank you,

Eric Rowell

- A specific agenda item you want to work on if elected:

- For challengers – one specific vote over the last two years you disagreed with and why:

- For incumbents – any vote over the last two years you would change and why – or, if none, any item you wish you the board would have accomplished and why:

- What is the proper role of town government and do you think there is any limit to what town government can use taxpayer dollars for:

- If you are running on an anti-growth platform, how do you intend to legally halt or slow down growth in Huntersville? Be specific.:

- If not running on an anti-growth platform, how do you plan to deal with growth challenges if elected?:

- Should town government select winners and losers in business by providing tax incentives/tax rebates to certain companies over others:

- Are you hoping to benefit yourself personally if elected? If yes, explain. If no, one example of prioritizing Huntersville over your own self-interests:

- If elected, is it more important to you to vote the will of the people (however that is determined) or to vote your conscience (except when the board is acting as a quasi-judicial body):

- Does the town need to do more to ensure transparency and accountability in its departments, including the use of independent, professional audits?:

- Do you support the public education status quo in Huntersville?:

- Cats or Dogs (or Chickens)?:

- Best place to get pizza in or around Huntersville:

- Your favorite 19th century French political economist:

- Person/group most responsible for influencing your political views?:

- How can readers find out more about your campaign? (social media, website)?:

Date : 9/17/2019 9:34:40 AM
From : "Dave Hill" dhill@huntersville.org
To : "Chris Edwards" MYT59T@GMAIL.COM, "Dan Murphy" dan@themurphyfamily.online, "Eric Rowell" ericwrowell@gmail.com, "Erin Gillespie" erin.gillespie@gmail.com, "George Solomon" wallst71@gmail.com, "JohnCarbonell" johnjcarbonell@hotmail.com, "John Forehand" forehandjt@gmail.com, "Joshua Helm" mrhelm33@gmail.com, "Kaitlyn Sisson" kait.sisson@gmail.com, "Kim Aichele" kdaichele@me.com, "Kristen Ingram" Ingram.Kristen@yahoo.com, "Randy Brawley" Randy.Brawley@WiseOakConsulting.com, "Ross Boner" rboner@gmail.com, "Scott Harrington" scottharrington1808@gmail.com, "Tim Bender" Tbender@edificeinc.com
Cc : "Jack Simoneau" jsimoneau@huntersville.org
Subject : Huntersville Steering Committee Meeting Poll

Good Morning –
As we prepare to start the Huntersville Community Plan Update, the Planning staff is offering an orientation meeting before we start working on the plan itself. Please click on the Doodle Poll link below and let us know which date (Sept 25th or 26th) works best for you. I apologize that we don't have more options – facility availability has caused some challenges. Once we know which date works best, you'll be notified of the meeting location.

https://doodle.com/poll/4tqtfg2ueps7u2f6

There are also some documents that will be stored in a dropbox so you can review them. The current 2030 Community Plan will be provided, along with some of the older plans that were adopted years ago.

Thanks for your time. Please let me know if you have any questions or concerns.

Dave Hill
Senior Planner
Town of Huntersville, NC
PO Box 664
Huntersville, NC 28070

(704) 766-2213
dhill@huntersville.org

Date : 12/5/2019 8:57:32 AM
From : "Janet Pierson" jpierson@huntersville.org
Subject : Huntersville Town Board - Notice of Special Meeting

The Huntersville Board of Commissioners will hold a special meeting on Tuesday, December 10, 2019 at 9:45 a.m. at Huntersville Town Hall, 101 Huntersville-Concord Road. The purpose of this meeting is to participate in the UNC School of Government Ethics for Elected Officials Webinar.

If you have any questions, please contact me.

Janet Pierson, NCCMC
Town Clerk
Post Office Box 664
Huntersville, NC 28070
Phone: (704) 875-6541

Date : 12/6/2019 3:31:31 PM
From : "Janet Pierson" jpierson@huntersville.org
Subject : Huntersville Town Board - Notice of Special Meeting

The Huntersville Board of Commissioners will hold a special meeting on Friday, December 13, 2019 at 1:30 p.m. at Huntersville Town Hall, 101 Huntersville-Concord Road. The purpose of this meeting is to discuss the following items:

1. Rules of Procedure/Code of Ethics/Town Charter
2. Ordinances Advisory Board – Participation by Town Board Members
3. NC 73 Letter to NCDOT/NCDOT Response
4. Zoning Public Hearings – Update Process
5. Quasi-judicial Process – Pros/Cons
6. Board Goals/Future Retreat/Pre-meeting Topics

If you have any questions, please contact me.

Janet Pierson, NCCMC
Town Clerk
Phone: 704.875.6541

Date : 10/4/2019 3:32:03 PM
From : "Janet Pierson" jpierson@huntersville.org
Subject : Huntersville Town Board - October 17, 2019 Agenda

A revised agenda was sent out to you earlier (removed an item from Other Business that was listed on the first agenda sent out). I just noticed the time was not listed for the Pre-meeting. The Pre-meeting will begin at 5:30 p.m.

If you have any questions, please let me know.

Janet Pierson, NCCMC
Town Clerk
Post Office Box 664
Huntersville, NC 28070
Phone: (704) 875-6541

Date : 3/28/2019 4:09:21 PM
From : "Janet Pierson" jpierson@huntersville.org
Subject : Huntersville Town Board Agenda - April 1

The agenda for the April 1 Regular Town Board Meeting is available online at: Agenda

The full agenda packet is available online at: Agenda Packet

If you have any questions, please contact me.

Janet Pierson, NCCMC
Town Clerk
Post Office Box 664
Huntersville, NC 28070
PH: 704.875.6541

Date : 4/11/2019 10:12:21 AM
From : "Janet Pierson" jpierson@huntersville.org
Subject : Huntersville Town Board Agenda - April 15, 2019

The agenda for the April 15 Regular Town Board Meeting is available online at: Agenda

The full agenda packet is available online at: Agenda Packet

If you have any questions, please contact me.

Janet Pierson, NCCMC
Town Clerk
Post Office Box 664
Huntersville, NC 28070
PH: 704.875.6541

Date : 12/12/2019 9:06:16 AM
From : "Janet Pierson" jpierson@huntersville.org
Subject : Huntersville Town Board Agenda - December 16, 2019

The agenda for the December 16 Regular Town Board Meeting is available online at: Agenda

The full agenda packet is available online at: Agenda Packet

If you have any questions, please contact me.

Janet Pierson, NCCMC
Town Clerk
Post Office Box 664
Huntersville, NC 28070
PH: 704.875.6541

Date : 10/31/2019 9:17:38 AM
From : "Janet Pierson" jpierson@huntersville.org
Subject : Huntersville Town Board Agenda - November 4, 2019

The agenda for the November 4, 2019 Regular Town Board Meeting is available online at: Agenda

The full agenda packet is available online at: Agenda Packet

If you have any questions, please contact me.

Janet Pierson, NCCMC
Town Clerk
Post Office Box 664
Huntersville, NC 28070
PH: 704.875.6541

Date : 9/12/2019 8:24:14 AM
From : "Janet Pierson" jpierson@huntersville.org
Subject : Huntersville Town Board Agenda - September 16

The agenda for the September 16 Regular Town Board Meeting is available online at: Agenda

The full agenda packet is available online at: Agenda Packet

If you have any questions, please contact me.

Janet Pierson, NCCMC
Town Clerk
Post Office Box 664
Huntersville, NC 28070
PH: 704.875.6541

Date : 8/29/2019 7:44:49 AM
From : "Janet Pierson" jpierson@huntersville.org
Subject : Huntersville Town Board Agenda

The agenda for the September 3 Regular Town Board Meeting is available online at: Agenda

The full agenda packet is available online at: Agenda Packet

Please note that the meeting is on Tuesday due to the Labor Day holiday.

If you have any questions, please contact me.

Janet Pierson, NCCMC
Town Clerk
Post Office Box 664
Huntersville, NC 28070
PH: 704.875.6541

Date : 4/5/2019 12:51:56 PM
From : "Janet Pierson" jpierson@huntersville.org
Subject : Huntersville Town Board Special Meeting Notice

MEETING NOTICE

April 5, 2019

The Huntersville Board of Commissioners will hold a work session on Friday, April 12, 2019 from 8:30 a.m. until 3:30 p.m. The work session will be held at Huntersville Town Hall, 101 Huntersville-Concord Road, Huntersville, North Carolina. The purpose of the work session is to discuss the upcoming 2019-2020 budget and strategic planning for the Town of Huntersville. Topics may include, but would not be limited to, improvements to public streets, Capital Improvement Program and Comprehensive Plan. During the work session, the Board of Commissioners may have a closed session for personnel and a closed session for property acquisition. Action may be taken by the Board at this meeting.

If you have any questions, please contact me.

Janet Pierson, NCCMC
Town Clerk
PH: 704.766.2202

Date : 5/19/2019 9:32:31 AM
From : "Janet Pierson" jpierson@huntersville.org
Subject : Huntersville Town Board Special Meeting Notice

The Huntersville Board of Commissioners will hold a Special Meeting on Wednesday, May 22, 2019 at 4:00 p.m. at Huntersville Town Hall, 101 Huntersville-Concord Road. The purpose of the Special Meeting is to conduct a budget work session on the proposed budget for fiscal year 2019-2020.

If you have any questions, please contact me.

Janet Pierson, NCCMC
Town Clerk
Post Office Box 664
Huntersville, NC 28070
PH: 704.766.2202

Date : 11/13/2018 9:14:56 PM
From : "Jackie Huffman" jhuffman@huntersville.org
To : "HEOSC" HEOSC@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "todd_porter@bellsouth.net" todd_porter@bellsouth.net, "Janet Pierson" jpierson@huntersville.org
Subject : Ilegislate instructions
Attachment : HEOSC iLegislate.pdf;

Good evening, HEOSC members.

As promised last night, please find attached instructions for accessing future Board packets. Janet Pierson, the Town Clerk is our resident expert on this tool. If you have questions or issues using it, please reach out to me or Janet or Anthony.

We appreciate your involvement last night, and look forward to working with you.

Thanks again

Jackie Huffman
Assistant Town Manager
Town of Huntersville

Date : 4/18/2019 10:21:23 AM
From : "Jim Puckett" jpuckett@huntersville.org
To : "HEOSC" HEOSC@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org
Subject : Info from CMS

Anthony, at our subcommittee meeting last night I came up that we STILL haven't received the bond monies spend in North Mecklenburg for the period of 1985 to 2000. We asked the superintendent and board members for it again in person when they met with us. Could you please follow up and get that information. Thanks

Date : 10/22/2019 1:42:26 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Subject : Information from Attorney
Attachment : Additional Information.pdf;

Attached is the additional information from the attorney you had requested.

Please note the boxes highlighted in yellow require more information that she is checking to see if we have.

If you have any questions, please let me know.

Janet Pierson, NCCMC
Town Clerk
Direct Line: 704.766.2202

-----Original Message-----
From: Angela Beeker <abeeker@huntersville.org>
Sent: Tuesday, October 22, 2019 1:33 PM
To: Janet Pierson <jpierson@huntersville.org>
Subject: Emailing: Additional Information

Report Number	Person Arrested	Classification	Address of Person Arrested	Age	Sex	Employment	Alleged Violation of Law
20190129-0216-00	Roseboro, Calvin Lee	Citation	3104 Morson St Charlotte NC 28208	37	M	Unk	Ndl-revoked; Imp Regis-expired
20190222-0216-00	Henry, William Lloyd	Citation	1201 Hull St. Richmond VA 23224	56	M	Unk	Possess Open Container in Vehicle, No Liab Insurance, Impaired driving DWI
20180928-2116-01	Foster, Myran Alexander	Citation	5812 Hunting Ridge Ln - F Charlotte NC 28212	19	M	Unk	Possession of Marijuana, Drugs-equipment/paraphernalia - Possession, Failure to Reduce Speed, Reckless Driving to Endanger, Fail to Report Accident, Hit/Run Fail Stop Prop Damage
20190130-0029-01	Grier, Larry Eugene	Citation	633 Tilden Rd Charlotte NC 28214	49	M	Unk	Ndl-revoked
20190119-1915-04	Mack, Isiah Rakwone	Citation	2541 Marlowe Ave Charlotte NC 28208	20	M	Unk	Provisional Licensee, Imp Regis-expired, Possession Marijuana, Drugs-equipment/paraphernalia - Possession
20180731-2305-04	Johnson, Marcus	Citation	8511 Ridgeline Ln Charlotte NC 28269	26	M	Unk	Possession of Marijuana, Drugs-equipment/paraphernalia - Possession, Fail Heed Lights/siren, Nld-oper or Chauff
	Leatherwood, Kiyah Denae	Citation	98 poplar St SW Concord NC 28027	17	F	Unk	Drugs-equipment/paraphernalia - possession
20190330-2132-04	Arnette, Justin Alexander	Citation	3234 Banbury Dr Charlotte NC 28216	21	M	Unk	Possession of Marijuana, Drugs-equipment/paraphernalia - Possession
	Sanders, Xavier Lafiette	Citation	2030 Vinton St. Charlotte, NC 28216	22	M	Unk	Weapon Violations - all Other
20190212-2108-01	Goodman, Kristen Nicole	Citation	3374 Farm Lake Dr. SW Concord NC 28027	26	F	Unk	Possession of Marijuana, Drug-equipment/paraphernalia - Possession
20181004-1854-02	Oliver, Rodarrius Leeunte	Citation	529 W Iredell Ave Mooresville, NC 28215	24	M	Unk	Possession of Marijuana, Drug-equipment/paraphernalia - Possession
20181212-2020-02	Bukaweski, Alec James	Arrested by Mooresville					
20181128-2344-04	Carrington, Maliek	Citation	9708 Bella Marche Dr Charlotte NC 28227	20	M	Unk	Possession of Marijuana, Drug-equipment/paraphernalia - Possession
20190204-0306-00	Johnson, Xavier Demetrius	Citation	6120 Purbeck Way Charlotte NC 28215	30	M	Unk	Possession of Marijuana, Drug-equipment/paraphernalia - Possession
20180717-1050-00	Lawal, Abdul Quadril	Citation	1701 Smith St-101 North Providence RI 02911	31	M	Unk	Possession of Marijuana, Imp Regis-fictitious

Report Number	Person Arrested	Classification	Address of Person Arrested	Age	Sex	Employment	Alleged Violation of Law
20180809-0120-02	Chambers, Michael Jacorey	Arrest	7977 Shady Oak Trail Apt 89 Charlotte NC 28210	29	M	Unk	Possession Marijuana up to 1/2 oz, possession Marij paraphernalia x2, Poss CS Prison/Jail Premises, Felon Possession of Cocaine
	Wallace, Bernard Montres	Arrest	625 Echo Cove Lane Charlotte NC 28273	37	M	Unk	Possession Drug Paraphernalia, Possession Marij paraphernalia, Felon Possession of Cocaine, Possess Marijuana up to 1/2 oz
	Watson, Marco	Verbal Warning	1803 Brooksvale Street Charlotte NC 28208	39	M	Unk	N/A
20181206-2113-00	Tucker, Neco Quarmine	Citation	10502 Wilson Glen Dr Charlotte NC 28214	29	M	Unk	Possession of Marijuana, Drug-equipment/paraphernalia - Possession
20190302-2246-00	Andujar, Dominic Manuel	Citation	8007 Ivy Hollow Dr Charlotte NC 28227	21	M	Unk	Possession of Marijuana, Drug-equipment/paraphernalia - Possession
20190129-2356-00	Kimble, Lequwan Victor	Citation	2212 Sloan Dr. Charlotte, NC 28208	19	M	Unk	Possession of Marijuana, Drug-equipment/paraphernalia - Possession
20190216-0114-01	Daniels, David Douglas	Citation	1290 Mayo Rd Cowpens, SC 29330	31	M	Unk	Possession of Marijuana, Drug-equipment/paraphernalia - Possession
20181120-2256-04	Ruttkamp, MacKenzie John	Citation	12313 Hortulan Ct Huntersville NC 28078	25	M	Meatballs, Cornelius	Possession of Marijuana, Drug-equipment/paraphernalia - Possession
20190211-2325-01	Weaver, Courtney Star	Arrest	Charlotte NC 28269	42	F	Unk	Possess Heroin, Possess Drug Paraphernalia
20190330-2252-00	Jaimes, Eric Jose	Arrest	7843 E. Lane Drive Charlotte NC 28212	20	M	Unk	PWISD Marijuana, C/S-SCH VI - Possess Marijuana - Felony, Possess Maru Paraphernalia, Carrying Concealed Weapon, Maintn Veh/Dwell/Place CS (F), Felony Possession Sch I CS, Possess Drug Paraphernalia
	Jaimes-Villagomez, Pedro Antonia	Arrest	7843 E. Lane Drive Charlotte NC 28212	18	M	Unk	Carrying Concealed Gun, Possess Drug Paraphernalia, Felony Possession SCH I CS, Possess Marij Paraphernalia, PWISD Marijuana, Felony Possession Marijuana
	Cynthia Gonzalez	Arrest	11124 Park Road Charlotte NC 28226	21	F	Unk	Felony Possession Marijuana, PWISD Marijuana, Possess Drug Paraphernalia, Carrying Concealed Gun, Possess Marij Paraphernalia, Felony Possession SCH I CS
20180720-2354-02	Pazos, Armando Rafael	Citation	16130 Graham Circle Huntersville NC 28078	20	M	Unk	Drugs-equipment/paraphernalia - Possession, Possession of Controlled Substance in Jail Facility, Speeding -Posted
20181009-0036-00	Zitnik, Michael Andrew	Arrest	Huntersville, NC 28078	27	M	Unk	Felony Possession of Cocaine, Possess Drug Paraphernalia, Possess Maru Paraphernalia

Report Number	Person Arrested	Classification	Address of Person Arrested	Age	Sex	Employment	Alleged Violation of Law
20181103-2140-00	White, Gerrard Raajan	Citation	1704 Meadlowlark Landing Dr Charlotte NC 28216	22	M	Unk	Ndl-oper or Chauff
20181221-2120-00	Almaguer-Valcarcel, Pedro Enrique	Arrest	Charlotte NC 28227	26	M	Unk	Possession Drug Paraphernalia, Possess Marij Paraphernalia, Felony Possession Marijuana, PWISD Marijuana, Felony Possession of Cocaine, Maintn Veh/Dwell/Place CS (F)
20190201-2248-01	Barnes, Connors, Jr.	Citation	16825 Caldwell Creek Dr Huntersville NC 28078	57	M	Unk	Possession of Marijuana, Drug-equipment/paraphernalia - Possession
20180206-2143-00	Rivadeneira, Jose Entrique	Citation	6740 Sweetfield Dr Charlotte NC 28269	60	M	Lake Norman Auto Mall	Possession of Schedule 6
20190130-2024-01	Gregg, Timothy Brian	Citation	6131 McIntyre Ridge Dr Charlotte NC 28216	28	M	Hopewell High School	Possession of Marijuana
20180108-2308-01	Manning, Chancellor Lurell	Citation	2609 Rozzelles Landing Dr. Charlotte NC 28214	26	M	Unk	Possession of Marijuana, Drugs-equipemtn/paraphernalia - Possession
20181020-2041-05	Lee, Aaron Donnell	Citation	10051 Permitere Station Dr. Charlotte, NC 28262	25	M	Unk	Possession of Marijuana
20190214-0031-04	Little Gerry Ethan, Jr.	Citation	1930 Mount Vernon Rd Wadesboro, NC 28170	25	M	Unk	Possession of Marijuana
20180216-0210-00							
20180211-1913-01	Mitchell, Tyler Bernard	Citation	111 Gracyn Olivia Dr - 208 Charlotte NC 28262	27	M	Unk	Possession of Marijuana, Drugs-equipemtn/paraphernalia - Possession
20181025-2225-03	Anthony, Michael Jerome	Arrest	Huntersville, NC 28078	23	M	Unk	Possess Drug Paraphernalia
20170616-2001-05	Flowe, Arnold Eugene, Jr.	Citation	2905 Morson St Charlotte NC 28208	26	M	Unk	Possession of Marijuana
20180215-0055-00	Benge, Daniel Seth	Warning	8915 Legacy Park Dr. Charlotte NC	24	M	Unk	N/A
20181228-2046-00	Cummings, Dakota Leilani	Citation	717 Rain Place Ct. kannapolis, NC 28081	23	F	Unk	Possession of Marijuana, Ndl-oper or Chauff
20171030-2129-03	Neil, Ronald Gregory	Warning					N/A
20171031-2306-00	Feely, Lamar Marquise D	Citation	4704 Morrowood Lane Charlotte NC 28216	21	M	Unk	Drugs-equipment/paraphernalia - Possession, Imp Regis-expired

Report Number	Person Arrested	Classification	Address of Person Arrested	Age	Sex	Employment	Alleged Violation of Law
	Brown, Colby Douglas	Citation	10125 Reindeer Way Ln Charlotte NC 28216	16	M	Unk	Possession of Marijuana
20170428-0156-03	Miller, David William	Citation	1415 Onyx St. Charlotte NC 28216	21	M	Unk	Possession of Schedule 6
20171022-1908-01	Curry, Jared Robert	Citation	11718 Bradford Park Dr Davidson NC 28036	17	M	Unk	Possession of Marijuana
20180226-0107-00	Hardiman, Desean Jamal	No Charge					N/A
20190126-1948-02	Hancock, Markedra Quante	Citation	2116 maple Tree Ct. Charlotte NC 28214	20	F	Unk	Possession of Marijuana
20181207-0121-00	Washington, Jajuan Cornelius	Citation	2213 Gooseberry Rd Charlotte, NC 28208	24	M	Unk	Possession of Marijuana, Drugs-equipemtn/paraphernalia - Possession
20170106-0155-00	Little, Michael	Arrest	14523 Lyon Hill Ln Huntersville NC 28078	16	M	Unk	Possess Markjuana up to 1/2 Oz, Possess Maru Paraphernalia, No operator's License, Attempt Break/Enter Motor Veh, Breaking and or Entering (F), Larceny of Motor Vehicle (Felony), Remove/Destroy Elec. Mon Device - Misd
20170106-0155-00	Little, Michael	Citation	14523 Lyon Hill Ln Huntersville NC 28078	16	M	Unk	Ndl-oper Or Chauff
20170120-0039-00	Alexander, Troy Clayton III	Citation	3749 Dashiel Dr. Charlotte NC 28262	21	M	Unk	Possession of Marijuana
20180621-0148-01	Johnson, Anthony Bernard Jr.	Warning	17110 Kenton Dr. Cornelius NC 28031	25	M	Unk	N/A
20180715-1922-01	Shuford, Cameron Bronshea	Citation	108 Sweetwater Dr Statesville NC 28625	26	M	Unk	Weapon Violations - all other
	Gray, Keith Alexander	Citation	1418 Woodruff St Statesville NC 28677	26	M	Unk	Possession of Marijuana, Ndl-revoked
20181005-1825-01	Bailey, Cheldon Leon	Citation	1525 Northbrook Dr Charlotte NC 28216	34	M	Unk	Drugs-equipment/paraphernalia - Possession
20181105-0140-00	Roseboro, Calvin Lee	Citation	3104 Morson St Charlotte NC 282808	37	M	Unk	Possession of Marijuana
20180811-0218-01	Chiaramonte, Alexander Peter	Citation	8922 Pristine Ct. Huntersville NC 28078	21	M	Unk	Possession of Schedule 4, Drugs-equipemtn/paraphernalia - Possession

Report Number	Person Arrested	Classification	Address of Person Arrested	Age	Sex	Employment	Alleged Violation of Law
	Mullen, Liam Joseph	Citation	4849 Mountain View Ln Maiden, NC 28650	22	M	Unk	Possession of Marijuana
20180908-2128-05	Stackhouse, Ryan Lamar	Citation	2503 Old Steine Rd Charlotte NC 28269	30	M	Unk	Possession of Marijuana
20181220-0114-01	Rogers, Jordan Austin	Citation	6225 Robert St. Huntersville NC 28078	23	M	Hopewell HS	Imp Regis - expired
20180225-1940-01	Ghant, David Harrison	Citation	14412 Lyon Hill Lane Huntersville NC 28078	19	M	Unk	Possession of Marijuana
20180617-0138-01	Taylor, Ja'quez Nasce	Citation	7738 Abbotsinch Ct Charlotte NC 28269	18	M	Unk	Possession of Marijuana
20170115-2043-03	Moise, Darius Macaire	Citation	7018 Chuch Wood Ln Huntersville, NC 28078	26	M	Unk	Possession of Marijuana
20180607-0146-00	Munsch, Austin Kenneth	Citation	9425 Titus Ln Huntersville, NC 28078	23	M	Hough High School	Possession of Marijuana
20171006-2150-00	Johnson, Imani Victoria	Citation	4003 Laurel Berry Lane Huntersville, NC 28078	20	F	Student	Possession of Schedule 6, Drugs-equipemtn/paraphernalia - Possession

Date : 12/17/2019 9:04:30 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "John Aneralla" janeralla@huntersville.org, "Dan Boone" dboone@huntersville.org, "Melinda Bales" mbales@huntersville.org, "Stacy Phillips" sphillips@huntersville.org, "Nick Walsh" nwalsh@huntersville.org, "Brian Hines" bhines@huntersville.org
Subject : Information/Records request - HPD

Mrs. Pierson:

Pursuant to NCGS 160A-168 please provide me the following information and/or records related to HPD Officer Zach Duncan:

- His age;
- Date of his original employment;
- His current position;
- His current title;
- His current salary;
- The date and type of each promotion, demotion, transfer, suspension, separation, or other change in position classification with Huntersville/HPD; and
- The date and type of each dismissal, suspension, or demotion for disciplinary reasons taken by Huntersville/HPD.

I am requesting this information and/or records be provided to me electronically if possible. If electronic production is not possible, please notify me if there will be any fees related to producing this information and/or records and, if so, whether the cost will exceed $25.00. Please specify any applicable exemption(s) under NCGS Chapter 132, Chapter 160A, or otherwise if any or all of this request is denied.

Please provide your response within fifteen (15) business days or as promptly as possible. Don't hesitate to contact me with any questions regarding this request.

Thank you,

Eric Rowell

Huntersville

Date : 11/14/2018 10:52:33 AM
From : "Angela Beeker" abeeker@huntersville.org
To : "HEOSC" HEOSC@huntersville.org, "Board Members" BoardMembers@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org
Subject : Information Requested
Attachment : CMS teachers' testimony pdf.pdf;Municipal Concerns Act Report (FINAL Nov 07 18).pdf;School Enrollment by Municipality (FINAL 110718).pdf;Utilization by School (FINAL 110718).pdf;image002.jpg;

Members of HEOSC:

Attached please find the report and other information of the Municipal Education Advisory Committee, the study committee formed by CMS, as requested. I have also attached a document entitled "CMS teachers' testimony pdf.pdf" that the Town received. It is addressed to the Town of Cornelius, but was also submitted for consideration by the HEOSC.

Thanks.

Angie

Angela S. Beeker

Town Attorney
Town of Huntersville
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Town of Huntersville
NORTH CAROLINA

October 5, 2018 World Teachers' Day

To: Mayor Woody Washam

From: Twelve CMS Middle School Teachers

This testimony reflects twelve CMS Middle School Teachers. It explains why Cornelius and the community should be working to support and improve CMS and not weaken or undermine CMS via charter expansion.

As teachers, some of us national as well as state certified, have seen these issues for many years:

Charter Schools are not held to the same standards as the public schools and because of this they are not required to follow all of the same rules that we have to follow:

- Not all charter school students have to take End of Grade and End of Course tests and final exams
- Not all charter schools require teachers to be state certified
- Exceptional Children (special ed.) services are not equal or required at the same level of support
- Not all charter schools follow the NC academic curriculum and standards thus creating a major problem for students who go back and forth between the public and charter schools. Basically, these students are not getting the same material. For example, a student that goes from one CMS school to another can walk into a class and can feel comfortable that the material they will be presented is nearly identical to the place in the curriculum from the CMS school from which they transferred. This advantage generates far less burden on the student.

Funding for public schools is decided within the first month of school, and that is based on our number of students. Parents will typically enroll their student in a charter school and then decide between Thanksgiving and Xmas that the charter school is not working out, but more often the charter school declines to continue to accept their enrollment, because these students are highly challenging cases and the charter school is unable to meet their educational needs.

Since charter schools are not required to educate all students regardless of the disability or discipline issues, these students return mid-year to the public school. Two unfortunate things happen:

1) CMS will not receive money for the student(s) and when there are multiple enrollments -- and our experience is “there always are multiple charter students at mid-year” --that lost dollar amount is substantial.

2) Though CMS did not receive the money for each of these students, we are still required to accept them into already full classrooms, therefore, creating even larger classes than is reasonable.

As challenging as these points sound, it is important to emphasize that many of these EC (special ed.) students come with a 504 plan or an IEP, meaning they require a special level of supervision (i.e. medical supports and separate testing locations). This increases the financial burden on the CMS school.

Also problematic is the fact that these transferred charter students are behind academically, and this is especially evident in math class. Each of the math teachers participating in this summary has yet to have a student from a charter school who was ahead of, or even working at, the same level as CMS.

Teachers in other disciplines have reported that charter students frequently arrive at CMS instructed in different topics. For example, 8th grade CMS students are on US History, but the transferred charter student is coming from having just studied World History.

By standards, charter students generally express the greatest disparity in academic excellence.

This obviously puts an added burden on the charter student, as well as the CMS classmates and teacher.

A side issue worth considering: Many charters do not offer similar opportunities, whether it be athletic programs with gyms or libraries. Tragically, some charter schools do not offer free breakfasts like CMS provides their students, nor do some charters offer free and reduced lunch.

Increasing the number of charter schools will potentially exacerbate the clear divide that we already experience in our community: the more affluent students separated from those in less financially secure households.

Charlotte-Mecklenburg Schools

Every Child. Every Day. For a Better Tomorrow.

Municipal Concerns Act Article III Report

November 7, 2018

Municipal Concerns Act, Article III

Section 1 – Identification of areas of overcrowding and overcrowding relief

Section 2 – Reinforcement of preference for municipal assignment zones

Section 3 – Identification of capital construction partnerships with municipalities in Mecklenburg County

Section 1 – Overcrowding and Overcrowding Relief

What is school capacity?

Multiple lenses through which to assess capacity. Each is valid, though no single one alone is sufficient

- NC Department of Public Instruction provides guidance
- CMS allocates teachers and resources aligned to student needs (e.g., student weighted staffing), school-specific programming (e.g., magnet and CTE programs) and other factors which also inform how a facility is used
- Building codes offer an additional lens

Section 1 – Overcrowding and Overcrowding Relief

- Classroom utilization
  - comparison of the number of classroom teachers to classrooms in the core facility (with and without learning cottages)

- Student enrollment
  - comparison of actual enrollment to design baseline
  - design baseline enrollment is based on an average number of students per classroom and is used during facility design
  - the design baseline does not indicate preferences for class size

- Common area utilization
  - among common areas, the cafeteria is the one most commonly utilized by each student daily
  - square footage per student in the cafeteria dining area compared to NC DPI guideline (12 ft^2/student, 3 lunch periods/day)

Section 1 – Overcrowding and Overcrowding Relief

Utilization analysis excludes the following schools:

Early and Middle Colleges

- Charlotte Engineering Early College
- Charlotte Teachers Early College
- Cato Middle College
- Harper Middle College
- Merancas Middle College
- Levine Middle College

Specialty Programs

- Charlotte-Mecklenburg Virtual High School
- Turning Point Academy

Section 1 – Overcrowding and Overcrowding Relief

Sample Schools	Number of Classroom Teachers	Number of Classrooms (mobiles not included)	Number of Classrooms (mobiles included)	Ratio Teachers to Classrooms (mobiles not included)	Ratio of Teachers to Classrooms (mobiles included)	2018-19 20th Day Enrollment	Ratio Enrollment to Design Baseline	Square Footage per Student (Cafeteria)	Delta Cafeteria Square Footage/Student to DPI Guidance (12 ft²/student)
North Meck HS	124.5	108	120	1.15	1.04	2,228	1.03	15.85	3.85
Crestdale MS	45	53	53	0.85	0.85	898	0.85	13.77	1.77
Bain ES	48	39	59	1.23	0.81	940	1.21	18.88	6.88

Section 1 – Overcrowding and Overcrowding Relief

Charlotte (141 schools)

	Ratio of Teachers to Classrooms				Design Baseline		Square Footage per Student (Cafeteria)	
	# schools with more teachers than classrooms (excluding mobiles)	# schools with fewer teachers than classrooms (excluding mobiles)	# schools with more teachers than classrooms (including mobiles)	# schools with fewer teachers than classrooms (including mobiles)	# schools enrollment > design baseline	# schools enrollment < design baseline	# schools with more square feet per student than DPI guidance	# schools with fewer square feet per student than DPI guidance
Elementary	51	33	14	70	24	60	64	20
K-8 and Middle	24	12	17	19	18	18	28	8
High	16	5	15	6	12	9	11	10

Section 1 – Overcrowding and Overcrowding Relief

Cornelius (4 schools)

	Ratio of Teachers to Classrooms				Design Baseline		Square Footage per Student (Cafeteria)	
	# schools with more teachers than classrooms (excluding mobiles)	# schools with fewer teachers than classrooms (excluding mobiles)	# schools with more teachers than classrooms (including mobiles)	# schools with fewer teachers than classrooms (including mobiles)	# schools enrollment > design baseline	# schools enrollment < design baseline	# schools with more square feet per student than DPI guidance	# schools with fewer square feet per student than DPI guidance
Elementary	1	1	1	1	1	1	1	1
K-8 and Middle	1	0	1	0	1	0	0	1
High	1	0	1	0	1	0	0	1

Cornelius – Considerations for Relief

Sample school: Hough High School

- Approximately 47% of Hough's students reside in Cornelius. An additional 17% reside in Davidson; there is not currently a CMS high school located in Davidson.
- Assess ability to assign approximately 750 Huntersville students to Huntersville high schools, either Hopewell and North Mecklenburg.
- Given current utilization at Hopewell and North Mecklenburg, assigning additional students to either would require reassigning a portion of their current students to other CMS high schools.
- Recall, a 2018-19 assignment change saw a portion of Hough's Huntersville population assigned to Hopewell; 11th and 12th graders were grandfathered.

Section 1 – Overcrowding and Overcrowding Relief

Davidson (1 school)

	Ratio of Teachers to Classrooms				Design Baseline		Square Footage per Student (Cafeteria)	
	# schools with more teachers than classrooms (excluding mobiles)	# schools with fewer teachers than classrooms (excluding mobiles)	# schools with more teachers than classrooms (including mobiles)	# schools with fewer teachers than classrooms (including mobiles)	# schools enrollment > design baseline	# schools enrollment < design baseline	# schools with more square feet per student than DPI guidance	# schools with fewer square feet per student than DPI guidance
Elementary	1	0	0	1	1	0	1	0
K-8 and Middle	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
High	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Section 1 – Overcrowding and Overcrowding Relief

Huntersville (11 schools)

	Ratio of Teachers to Classrooms				Design Baseline		Square Footage per Student (Cafeteria)	
	# schools with more teachers than classrooms (excluding mobiles)	# schools with fewer teachers than classrooms (excluding mobiles)	# schools with more teachers than classrooms (including mobiles)	# schools with fewer teachers than classrooms (including mobiles)	# schools enrollment > design baseline	# schools enrollment < design baseline	# schools with more square feet per student than DPI guidance	# schools with fewer square feet per student than DPI guidance
Elementary	4	3	0	7	3	4	7	0
K-8 and Middle	1	1	1	1	1	1	2	0
High	1	1	1	1	1	1	1	1

Huntersville – Considerations for Relief

Sample Schools: North Mecklenburg High School, Hopewell High School

- Approximately 10% of North Mecklenburg's students reside in Huntersville; at Hopewell, it's 41%

- A large portion, approximately 45%, of North Mecklenburg's enrollment are students taking advantage of the International Baccalaureate, World Language and Career & Technical Education magnet programs. Eliminating the programs could provide relief, but significantly reduce access to choice programs in the north.

- Assess the capacity of Hopewell and North Mecklenburg high schools against the number of high school students residing in Huntersville

Section 1 – Overcrowding and Overcrowding Relief

Matthews (5 schools)

	Ratio of Teachers to Classrooms				Design Baseline		Square Footage per Student (Cafeteria)	
	# schools with more teachers than classrooms (excluding mobiles)	# schools with fewer teachers than classrooms (excluding mobiles)	# schools with more teachers than classrooms (including mobiles)	# schools with fewer teachers than classrooms (including mobiles)	# schools enrollment > design baseline	# schools enrollment < design baseline	# schools with more square feet per student than DPI guidance	# schools with fewer square feet per student than DPI guidance
Elementary	2	1	2	1	2	1	1	2
K-8 and Middle	0	1	0	1	1	0	1	0
High	1	0	1	0	1	0	0	1

Matthews – Considerations for Relief

Sample School: Elizabeth Lane Elementary

- Approximately 26% of current students reside in Matthews; assess ability to assign a portion of Charlotte students to surrounding elementary schools
- Consider surrounding elementary schools: Greenway Park is slightly underutilized while Olde Providence and Providence Spring are over-utilized
- Recall, a 2017 bond project will increase the number of classrooms at Lansdowne Elementary and provide relief to Elizabeth Lane
- Consider Matthews Elementary (94% of students reside in Matthews and the school is over-utilized based on 3 of 4 metrics) and Crown Point Elementary (92% of students reside in Matthews and the school is underutilized)
- Middle and high school continuation is a factor. For example, Elizabeth Lane continues to Providence HS (located in Charlotte) while Matthews and Crown Point continue to Butler HS (located in Matthews)

Section 1 – Overcrowding and Overcrowding Relief

Mint Hill (4 schools)

	Ratio of Teachers to Classrooms				Design Baseline		Square Footage per Student (Cafeteria)	
	# schools with more teachers than classrooms (excluding mobiles)	# schools with fewer teachers than classrooms (excluding mobiles)	# schools with more teachers than classrooms (including mobiles)	# schools with fewer teachers than classrooms (including mobiles)	# schools enrollment > design baseline	# schools enrollment < design baseline	# schools with more square feet per student than DPI guidance	# schools with fewer square feet per student than DPI guidance
Elementary	2	0	0	2	1	1	1	1
K-8 and Middle	1	0	1	0	1	0	1	0
High	0	1	0	1	0	1	0	1

Mint Hill – Considerations for Relief

Sample School: Rocky River High School

- No students residing in Mint Hill are assigned to Rocky River as their home high school; instead, high school students residing in Mint Hill are primarily assigned to Independence High School
- Rocky River, based on three of four metrics used to assess utilization, is under-utilized.
- With limited changes for students currently attending Rocky River, the school could accommodate all high school aged students currently residing in Mint Hill

Section 1 – Overcrowding and Overcrowding Relief

Pineville (1 school)

	Ratio of Teachers to Classrooms				Design Baseline		Square Footage per Student (Cafeteria)	
	# schools with more teachers than classrooms (excluding mobiles)	# schools with fewer teachers than classrooms (excluding mobiles)	# schools with more teachers than classrooms (including mobiles)	# schools with fewer teachers than classrooms (including mobiles)	# schools enrollment > design baseline	# schools enrollment < design baseline	# schools with more square feet per student than DPI guidance	# schools with fewer square feet per student than DPI guidance
Elementary	1	0	0	1	0	1	1	0
K-8 and Middle	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
High	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Section 2 – Municipal Assignment / Attendance Areas

Board Policy JCA and associated exhibits JCA-E and JCA-E2 govern CMS' approach to developing school attendance boundaries and feeder patterns.

Among other things, the policy and associated exhibits direct staff to consider the following when developing school attendance boundaries:

- average home to school distance
- keeping entire elementary schools intact as part of middle and high school feeder patterns
- socioeconomic diversity of the student population
- utilization of the school compared to building capacity
- keeping entire neighborhoods assigned to the same school
- projections for population growth and demographic shifts

Section 2 – Municipal Assignment / Attendance Areas

CMS 2018-19 20th Day Enrollment: 147,352

Student Enrollment by Municipality

Municipality	Total Number of Schools*	Total CMS Students Residing** in the Municipality		Total CMS Students Attending a CMS School Located** in the Municipality	
Charlotte	147	126,200	85.6%	118,918	80.7%
Cornelius	4	3,637	2.5%	6,013	4.1%
Davidson	1	1,547	1.0%	690	0.5%
Huntersville	12	7,030	4.8%	10,680	7.2%
Matthews	6	6,253	4.2%	5,908	4.0%
Mint Hill	4	640	0.4%	4,372	3.0%
Pineville	1	1,620	1.1%	771	0.5%
Out of County	N/A	425	0.3%	N/A	
Total	175	147,352		147,352	

*Includes the 8 schools excluded in the section 1 analyses

**Student residence and school location based on US Postal address

Section 2 – Municipal Assignment / Attendance Areas

North Mecklenburg High School (Huntersville)				
Municipality	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Students Enrolled	Percent of North Mecklenburg's Total Enrollment
Charlotte	912	1,059	1,971	88%
Cornelius	0	18	18	1%
Davidson	0	28	28	1%
Huntersville	101	128	229	10%
Matthews	0	0	0	0
Mint Hill	0	0	0	0
Pineville	0	0	0	0
Out of County	0	1	1	0

Section 2 – Municipal Assignment / Attendance Areas
Charlotte Area Schools Enrollment Distribution

	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Students Enrolled	Percent of Charlotte's Total Enrollment
Charlotte	91,033	24,455	115,488	97.1%
Cornelius	14	78	92	0.1%
Davidson	2	27	29	0.0%
Huntersville	15	287	302	0.3%
Matthews	1,017	472	1,489	1.3%
Mint Hill	144	54	198	0.2%
Pineville	758	262	1,020	0.9%
Out of County	138	162	300	0.3%
Total	93,121	25,797	118,918	

Section 2 – Municipal Assignment / Attendance Areas
Cornelius Area Schools Enrollment Distribution

	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Students Enrolled	Percent of Cornelius' Total Enrollment
Charlotte	15	34	49	0.8%
Cornelius	3,446	14	3,460	57.5%
Davidson	801	5	806	13.4%
Huntersville	1,512	171	1,683	28.0%
Matthews	0	0	0	0.0%
Mint Hill	0	0	0	0.0%
Pineville	0	0	0	0.0%
Out of County	7	8	0	0.0%
Total	5,781	232	6,013	

Section 2 – Municipal Assignment / Attendance Areas
Davidson Area Schools Enrollment Distribution

	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Students Enrolled	Percent of Davidson's Total Enrollment
Charlotte	1	5	6	0.9%
Cornelius	4	7	11	1.6%
Davidson	652	6	658	95.4%
Huntersville	3	4	7	1.0%
Matthews	0	0	-	0.0%
Mint Hill	0	0	-	0.0%
Pineville	0	0	-	0.0%
Out of County	1	7	8	1.2%
Total	661	29	690	

Section 2 – Municipal Assignment / Attendance Areas
Huntersville Area Schools Enrollment Distribution

	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Students Enrolled	Percent of Huntersville's Total Enrollment
Charlotte	3,509	1,961	5,470	51.2%
Cornelius	8	64	72	0.7%
Davidson	4	50	54	0.5%
Huntersville	4,684	354	5,038	47.2%
Matthews	0	0	-	0%
Mint Hill	0	0	-	0%
Pineville	0	0	-	0%
Out of County	31	15	46	0.4%
Total	8,236	2,444	10,680	

Section 2 – Municipal Assignment / Attendance Areas
Matthews Area Schools Enrollment Distribution

	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Students Enrolled	Percent of Matthews' Total Enrollment
Charlotte	1,591	429	2,020	34.2%
Cornelius	0	2	2	0.0%
Davidson	0	0	0	0.0%
Huntersville	0	0	0	0.0%
Matthews	3,739	100	3,839	65.0%
Mint Hill	3	13	16	0.3%
Pineville	0	3	3	0.1%
Out of County	4	24	28	0.5%
Total	5,337	571	5,908	

Section 2 – Municipal Assignment / Attendance Areas
Mint Hill Area Schools Enrollment Distribution

	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Students Enrolled	Percent of Mint Hill's Total Enrollment
Charlotte	2,800	201	3,001	68.6%
Cornelius	0	0	0	0.0%
Davidson	0	0	0	0.0%
Huntersville	0	0	0	0.0%
Matthews	910	12	922	21.1%
Mint Hill	418	8	426	9.7%
Pineville	1	0	1	0.0%
Out of County	14	8	22	0.5%
Total	4,143	229	4,372	

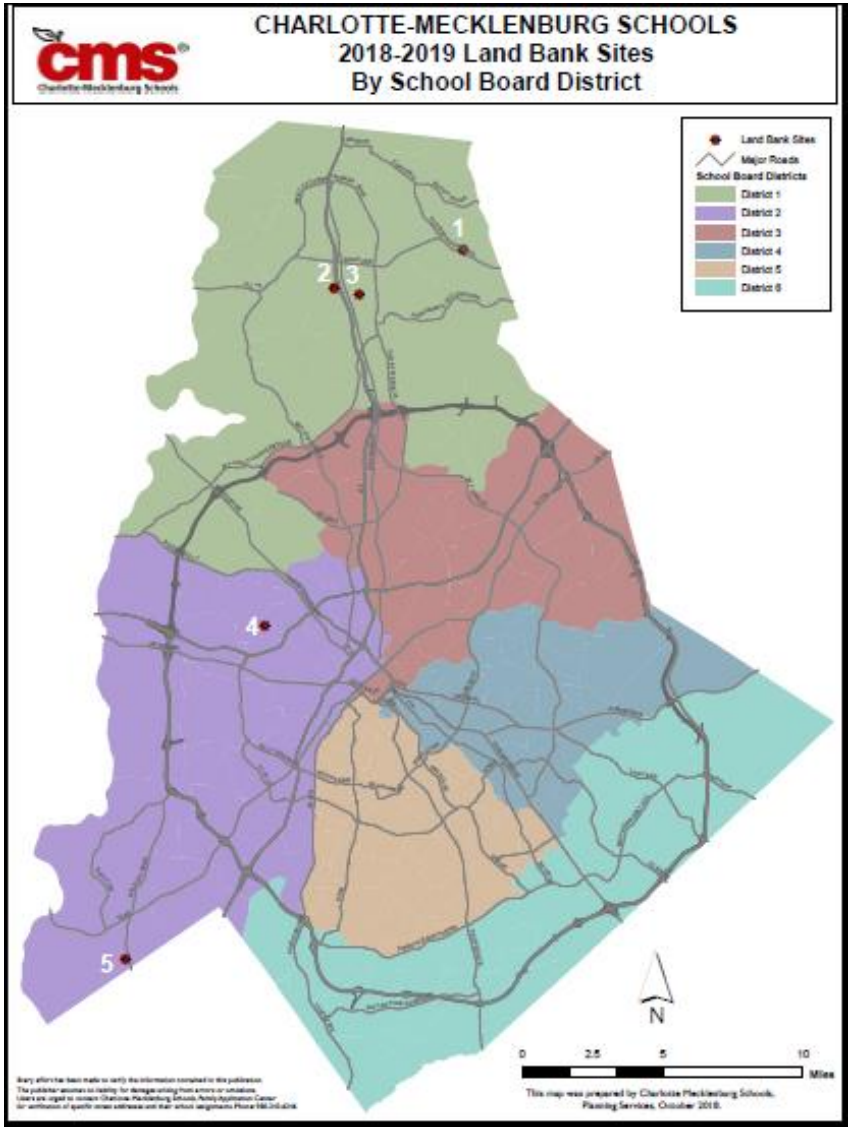
Section 2 – Municipal Assignment / Attendance Areas
Pineville Area Schools Enrollment Distribution

	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Students Enrolled	Percent of Pineville's Total Enrollment
Charlotte	139	27	166	21.5%
Cornelius	0	0	0	0.0%
Davidson	0	0	0	0.0%
Huntersville	0	0	0	0.0%
Matthews	1	2	3	0.4%
Mint Hill	0	0	0	0.0%
Pineville	593	3	596	77.3%
Out of County	5	1	6	0.8%
Total	738	33	771	

Section 3 – Capital Construction Partnerships

The CMS Board of Education owns limited parcels of land that are not *currently* planned to be used in any school construction project for which funds have been identified

Section 3 – Capital Construction Partnerships



SITE #	PROPERTY ADDRESS	CITY	LAND AREA (AC.)
1	16912 DAVIDSON-CONCORD RD	DAVIDSON	11.840
2	15444 STUMPTOWN RD	HUNTERSVILLE	57
3	13832 STUMPTOWN RD	HUNTERSVILLE	34.596
4	FREEDOM DRIVE	CHARLOTTE	51.960
5	16100 STEELE CREEK RD	CHARLOTTE	30.512
TOTAL			**185.908**

Appendix

A. Calculations and assumptions
   i. classroom utilization
   ii. common area utilization
   iii. student enrollment utilization

B. Schools by municipality

C. Bond Projects
   i. remaining projects on 2013 bond list with anticipated delivery dates
   ii. 2017 bond list with anticipated delivery dates

Appendix A – Calculations and Assumptions

Student residence and school location based on US mailing address with the exception of four CMS schools with a mailing address that differs greatly from their location on a map. For these schools, we used their map location in all analyses.

School	Postal Address	Map Location	Location Used for Analysis
Bain ES	Charlotte	Mint Hill	Mint Hill
Lebanon Road ES	Charlotte	Mint Hill	Mint Hill
Sterling ES	Pineville	Charlotte	Charlotte
Mint Hill MS	Matthews	Matthews / Mint Hill border	Mint Hill

Appendix A – Calculations and Assumptions

- **classroom utilization**

  # classroom teachers / total number of classrooms in the core facility

  # classroom teachers / (total number classrooms in core + total number in service mobile* units)

- **common area utilization – cafeteria**

  (cafeteria square footage * 3 lunch periods daily) / total enrollment

- **student enrollment utilization**

  total enrollment / (# classrooms in the core facility * 20)

*a small number of schools have classrooms in use which are part of the building which were later replaced. When such classrooms are still in use, they are included in the mobile unit count.

Appendix B – Schools Located in Charlotte, NC

Schools * - magnet school with a partial home school attendance boundary ** - magnet school with no home school attendance boundary	School Level	School Location by Municipality	2018-19 20th Day Enrollment
Elementary Schools			
Albemarle Road	ES	Charlotte	885
Allenbrook	ES	Charlotte	282
Ballantyne	ES	Charlotte	879
Barringer*	ES	Charlotte	510
Berewick	ES	Charlotte	831
Beverly Woods	ES	Charlotte	819
Billingsville / Cotswold (Billingsville Campus)*	ES	Charlotte	463
Briarwood	ES	Charlotte	719
Bruns Avenue Academy*	ES	Charlotte	345
Chantilly K-6**	ES	Charlotte	301
Clear Creek	ES	Charlotte	515
Billingsville / Cotswold (Cotswold Campus)*	ES	Charlotte	491
Croft Community	ES	Charlotte	508
David Cox	ES	Charlotte	660
Devonshire	ES	Charlotte	631
Dilworth (Latta Campus 3-5)	ES	Charlotte	367
Dilworth (Sedgefield Campus K-2)	ES	Charlotte	311
Dorothy Vaughan Academy of Technology**	ES	Charlotte	425
Eastover	ES	Charlotte	444
Elizabeth Traditional **	ES	Charlotte	507
Elon Park	ES	Charlotte	1085
Endhaven	ES	Charlotte	716
First Ward*	ES	Charlotte	650
Governor's Village STEM (K-4)*	ES	Charlotte	1072
Greenway Park	ES	Charlotte	545
Hawk Ridge	ES	Charlotte	874
Hickory Grove	ES	Charlotte	554
Hidden Valley	ES	Charlotte	873
Highland Creek	ES	Charlotte	596
Highland Mill PK-6**	ES	Charlotte	251

Appendix B – Schools Located in Charlotte, NC

Schools * - magnet school with a partial home school attendance boundary ** - magnet school with no home school attendance boundary	School Level	School Location by Municipality	2018-19 20th Day Enrollment
Highland Renaissance	ES	Charlotte	394
Hornets Nest	ES	Charlotte	623
Huntingtowne Farms*	ES	Charlotte	784
Idlewild *	ES	Charlotte	977
Irwin Avenue**	ES	Charlotte	379
J. H. Gunn	ES	Charlotte	731
Joseph W. Grier	ES	Charlotte	795
Lake Wylie	ES	Charlotte	626
Lansdowne*	ES	Charlotte	560
Lawrence Orr	ES	Charlotte	696
Mallard Creek	ES	Charlotte	611
McAlpine	ES	Charlotte	516
McKee Road	ES	Charlotte	554
Merry Oaks	ES	Charlotte	521
Montclaire	ES	Charlotte	441
Myers Park Traditional**	ES	Charlotte	660
Nations Ford	ES	Charlotte	776
Newell	ES	Charlotte	774
Oakdale	ES	Charlotte	597
Oakhurst STEAM*	ES	Charlotte	640
Olde Providence	ES	Charlotte	744
Palisades Park	ES	Charlotte	770
Park Road PK-6**	ES	Charlotte	446
Parkside	ES	Charlotte	349
Paw Creek*	ES	Charlotte	639
Pinewood	ES	Charlotte	444
Piney Grove	ES	Charlotte	784
Polo Ridge	ES	Charlotte	976
Providence Spring	ES	Charlotte	981
Rama Road	ES	Charlotte	537
Reedy Creek	ES	Charlotte	787
Reid Park	ES	Charlotte	418
River Gate	ES	Charlotte	769
River Oaks Academy	ES	Charlotte	540

Appendix B – Schools Located in Charlotte, NC

Schools * - magnet school with a partial home school attendance boundary ** - magnet school with no home school attendance boundary	School Level	School Location by Municipality	2018-19 20th Day Enrollment
Selwyn	ES	Charlotte	814
Shamrock Gardens*	ES	Charlotte	487
Sharon	ES	Charlotte	898
Smithfield	ES	Charlotte	636
Starmount Academy of Excellence	ES	Charlotte	445
Statesville Road*	ES	Charlotte	586
Steele Creek	ES	Charlotte	712
Sterling	ES	Charlotte	630
Stoney Creek	ES	Charlotte	729
Tuckaseegee*	ES	Charlotte	673
University Meadows	ES	Charlotte	626
University Park*	ES	Charlotte	433
Villa Heights	ES	Charlotte	100
Westerly Hills	ES	Charlotte	506
Whitewater Academy	ES	Charlotte	775
Winding Springs	ES	Charlotte	772
Windsor Park	ES	Charlotte	605
Winget Park*	ES	Charlotte	663
Winterfield	ES	Charlotte	622
Middle and K-8 Schools			
Albemarle Road*	MS	Charlotte	1154
Alexander Graham	MS	Charlotte	1420
Ashley Park Pre-K-8	K-8	Charlotte	528
Berryhill Pre-K-8	K-8	Charlotte	506
Carmel	MS	Charlotte	1148
Charlotte East Language*	K-8	Charlotte	365
Collinswood K-8**	K-8	Charlotte	800
Community House	MS	Charlotte	1903
Coulwood*	MS	Charlotte	711
Druid Hills Pre-K-8	K-8	Charlotte	402
E. E. Waddell K-8**	K-8	Charlotte	1378
Eastway	MS	Charlotte	874
Governor's Village STEM Academy (K-8)*	MS	Charlotte	797
James Martin	MS	Charlotte	863
Jay M. Robinson	MS	Charlotte	1225

Appendix B – Schools Located in Charlotte, NC

Schools * - magnet school with a partial home school attendance boundary ** - magnet school with no home school attendance boundary	School Level	School Location by Municipality	2018-19 20th Day Enrollment
Kennedy*	MS	Charlotte	1041
Marie G. Davis K-8*	K-8	Charlotte	572
Martin Luther King, Jr.	MS	Charlotte	927
McClintock*	MS	Charlotte	1150
Mountain Island Pre-K-8	K-8	Charlotte	787
Northeast*	MS	Charlotte	615
Northridge*	MS	Charlotte	894
Oaklawn K-8**	K-8	Charlotte	586
Piedmont**	MS	Charlotte	1088
Quail Hollow*	MS	Charlotte	1152
Randolph**	MS	Charlotte	1179
Ranson*	MS	Charlotte	1111
Renaissance West	ES	Charlotte	562
Ridge Road	MS	Charlotte	1281
Sedgefield	MS	Charlotte	518
South Charlotte	MS	Charlotte	977
Southwest	MS	Charlotte	1421
Thomasboro K-8	K-8	Charlotte	556
Walter G. Byers Pre-K-8*	K-8	Charlotte	285
Whitewater*	MS	Charlotte	743
Wilson*	MS	Charlotte	498
High Schools (including 6-12 and 7-12)			
Ardrey Kell	HS	Charlotte	3315
Cochrane Collegiate Academy*	6-12	Charlotte	869

Appendix B – Schools Located in Charlotte, NC

Schools * - magnet school with a partial home school attendance boundary ** - magnet school with no home school attendance boundary	School Level	School Location by Municipality	2018-19 20th Day Enrollment
East Mecklenburg*	HS	Charlotte	2068
Garinger	HS	Charlotte	1775
Harding*	HS	Charlotte	1594
Hawthorne Academy**	HS	Charlotte	453
Independence	HS	Charlotte	2242
JT Williams Montessori 7-11**	7-11	Charlotte	214
Mallard Creek	HS	Charlotte	2432
Myers Park	HS	Charlotte	3385
Northwest 6-12**	6-12	Charlotte	1121
Olympic	HS	Charlotte	2601
Performance Learning Center **	HS	Charlotte	145
Phillip O. Berry Academy of Technology**	HS	Charlotte	1707
Providence	HS	Charlotte	1952
South Mecklenburg *	HS	Charlotte	3125
Vance	HS	Charlotte	1973
West Charlotte*	HS	Charlotte	1332
West Mecklenburg	HS	Charlotte	1305
Specialty Schools			
Lincoln Heights (K-12)	HS	Charlotte	227
Metro School (K-12)	HS	Charlotte	80

Appendix B – Schools Located in Huntersville, NC

School	Grade Level	2018-19 Enrollment
Barnette	ES	762
Blythe*	ES	1010
Grand Oak	ES	574
Huntersville	ES	794
Long Creek*	ES	504
Torrence Creek	ES	772
Trillium Springs Montessori PK-6**	ES	154
Bradley	MS	1074
J.M. Alexander*	MS	920
Hopewell	HS	1713
North Mecklenburg*	HS	2228

* - magnet school with a partial home school attendance boundary
** - magnet school with no home school attendance boundary

Appendix B – Schools Located in Matthews, NC

School	Grade Level	2018-19 Enrollment
Crown Point	ES	579
Elizabeth Lane	ES	1076
Matthews	ES	1017
Crestdale*	MS	898
Butler	HS	2102

* - magnet school with a partial home school attendance boundary

Appendix B – Schools Located in Mint Hill, NC

School	Grade Level	2018-19 Enrollment
Rocky River	HS	1,478
Mint Hill	MS	940
Bain	ES	711
Lebanon Road	ES	1,243

Appendix B – Schools Located in Pineville, NC

School	Grade Level	2018-19 Enrollment
Pineville Elementary	ES	771

Appendix C

A. Bond Projects

   i. remaining projects on 2013 bond list with anticipated delivery dates

   ii. 2017 bond list with anticipated delivery dates

Appendix C – Remaining 2013 Bond Projects

Project Purpose	Project	Project Scope	Anticipated Opening Date
Davidson K-8 Conversion	Addition/ Renovation	This project includes a new 20 classroom building for conversion to K-8	**Aug-19**
Selwyn Elementary	Renovation	This project includes renovation of the original 16-classroom building currently in use.	**Aug-19**
Pre K-8 Phase II (Ashley Park)	Addition/ Renovations	This project includes a cafeteria expansion; new gymnasium; technology, arts, and/or exploratory classrooms.	**Aug-19**
Pre K-8 Phase II (Druid Hills)	Addition/ Renovations	This project includes a gymnasium, technology, arts, and/or exploratory classrooms.	**Aug-19**

Appendix C – Remaining 2013 Bond Projects

Project Purpose	Project	Project Scope	Anticipated Opening Date
Career/Tech Ed. Upgrades (Garinger HS)	Modification	This project includes CTE modifications for culinary arts and a greenhouse.	**Jan-19**
Career/Tech Ed. Upgrades (West Mecklenburg HS)	Modification	This project includes CTE modifications for culinary and carpentry.	**Jan-19**
Career/Tech Ed. Upgrades (Independence HS)	Modification	This project includes CTE modifications for automotive and carpentry.	**Jan-19**
Career/Tech Ed. Upgrades (North Mecklenburg HS)	Modification	This CTE project includes a new automotive building.	**Aug-19**
New STEAM K8 (Rea Farms)	New School	New 54-classroom K-8 facility to provide relief for Ballantyne, Elon, Hawk Ridge, Polo Ridge, Community House and J.M. Robinson.	**Aug-20**

Appendix C – 2017 Bond Projects

Project Purpose	Project	Project Scope	Anticipated Opening Date
Collinswood Language Academy	New School	New 63 classroom school; relieves crowding and replace old school built in 1959	**Aug-20**
New Elementary School	New School	New 45 classroom school; relieves overcrowding at Windsor Park, Winterfield, Idlewild	**Aug-23**
Harding HS	Renovation/Addition	Renovate/replace cafeteria and gym	**Jan-21**
New High School	New School	New 125 classroom school; relieves crowding at South Mecklenburg, Ardrey Kell, Myers Park, Olympic HS	**Aug-23**
Montclaire ES	New School	New 45 classroom replacement school; replaces school built in 1958	**Aug-20**
West Mecklenburg HS	Renovation/ Addition	Renovate/replace gym built in 1954	**Aug-21**
New Language Immersion	New School	New 63 classroom school; K-8 Language Immersion Magnet (South)	**Aug-21**
New Elementary School	New School	New 45 classroom school; relieves crowding at Bain, Lebanon Rd., Piney Grove	**Aug-22**
Sharon ES	Renovation/ Addition	Provide additional classroom capacity needed for anticipated growth	**Aug-21**
E.E. Waddell	Renovation	Renovate current E.E. Waddell	**Aug-22**
New Elementary School	New School	New 45 classroom school; relieves overcrowding at Hidden Valley, J.W. Grier, Newell	**Aug-23**

Appendix C – 2017 Bond Projects

Project Purpose	Project	Project Scope	Anticipated Opening Date
West Charlotte HS	New School	New 125 classroom school; to replace current facility built in 1954	**Aug-22**
Shamrock Gardens ES	New School	New 45 classroom school; replace old facility built in 1954	**Jan-23**
Briarwood ES	New School	New 45 classroom school; replaces old facility built in 1956	**Aug-21**
South Mecklenburg HS	Renovation/ Addition	Renovate/replace two classroom buildings built in 1958 to upgrade learning conditions	**Jan-25**
New Language Immersion School	New School	New 63 classroom school; K-8 Immersion Magnet (North)	**Aug-21**
Specialty EC Program	New School	New facility for CMS Exceptional Children specialty program	**Aug-19**
New High School	New School	New 125 classroom school; relieves crowding at Olympic HS	**Aug-22**
New Elementary School	New School	New 45 classroom school; relieves crowding at Elon Park, Hawk Ridge, Polo Ridge ES	**Aug-23**
John Taylor Williams	Renovation	Create new Montessori HS magnet on J.T. Williams site	**Aug-24**
Career/Tech Ed. Upgrades	Renovation	Phase I upgrades at Olympic, Harding, Garinger and South Mecklenburg	**Jan-23**
Lansdowne ES	New School	New 45 classroom school; replaces old school built in 1959 and relieve crowding at Elizabeth Lane ES	**Aug-21**

Appendix C – 2017 Bond Projects

Project Purpose	Project	Project Scope	Anticipated Opening Date
Northwest School of the Arts	Renovation/ Addition	Replace classroom building built in 1952 and build classroom addition that support program	**Aug-24**
East Mecklenburg HS	Renovation/ Addition	Renovate/replace 3 classroom buildings built in 1949 to upgrade facility conditions	**Aug-22**
New Elementary School	New School	New 45 classroom school; relieves crowding at Nations Ford, Sterling and Steele Creek ES	**Aug-21**
Mountain Island Lake Academy	Renovation/ Addition	K-8 Phase 2 – New gym and specialty classrooms	**Aug-23**
Garinger HS	Renovation/ Addition	Add new classrooms and replace older areas of school	**Jan-23**
Lincoln Heights ES	Renovation	Renovate and reopen as magnet school	**Aug-19**
Bruns Academy	New School	New 45 classroom elementary school (K-5); replaces old school built in 1969	**Aug-24**

School	Municipality	Municipality of Student's Home Address	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Enrollment	Percent of School's Total Enrollment
Albemarle Road Elementary	**Charlotte**	**Total Enrollment**	812	73	885	
		Charlotte	808	73	881	99.5%
		Cornelius	1	0	1	0.1%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	1	0	1	0.1%
		Mint Hill	0	0	0	0.0%
		Out of County	2	0	2	0.2%
		Pineville	0	0	0	0.0%
Albemarle Road Middle	**Charlotte**	**Total Enrollment**	987	167	1154	
		Charlotte	984	164	1148	99.5%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	1	1	0.1%
		Mint Hill	2	0	2	0.2%
		Out of County	1	2	3	0.3%
		Pineville	0	0	0	0.0%
Alexander Graham Middle	**Charlotte**	**Total Enrollment**	1310	110	1420	
		Charlotte	1307	108	1415	99.6%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	1	1	2	0.1%
		Mint Hill	0	1	1	0.1%
		Out of County	2	0	2	0.1%
		Pineville	0	0	0	0.0%
Allenbrook Elementary	**Charlotte**	**Total Enrollment**	251	31	282	
		Charlotte	251	31	282	100.0%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%
Ardrey Kell High School	**Charlotte**	**Total Enrollment**	3266	49	3315	
		Charlotte	3250	32	3282	99.0%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	1	1	2	0.1%
		Mint Hill	0	0	0	0.0%
		Out of County	1	12	13	0.4%
		Pineville	14	4	18	0.5%
Ashley Park (K-8)	**Charlotte**	**Total Enrollment**	423	105	528	
		Charlotte	423	104	527	99.8%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	1	1	0.2%
		Pineville	0	0	0	0.0%

School	Municipality	Municipality of Student's Home Address	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Enrollment	Percent of School's Total Enrollment
Bailey Middle School	**Cornelius**	**Total Enrollment**	1684	18	1702	
		Charlotte	0	4	4	0.2%
		Cornelius	845	0	845	49.6%
		Davidson	342	1	343	20.2%
		Huntersville	497	12	509	29.9%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	1	1	0.1%
		Pineville	0	0	0	0.0%
Bain Elementary School	**Mint Hill**	**Total Enrollment**	887	53	940	
		Charlotte	399	43	442	47.0%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	219	4	223	23.7%
		Mint Hill	267	4	271	28.8%
		Out of County	2	2	4	0.4%
		Pineville	0	0	0	0.0%
Ballantyne Elementary	**Charlotte**	**Total Enrollment**	857	22	879	
		Charlotte	849	16	865	98.4%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	1	1	0.1%
		Matthews	1	0	1	0.1%
		Mint Hill	0	0	0	0.0%
		Out of County	2	2	4	0.5%
		Pineville	5	3	8	0.9%
Barnette Elementary School	**Huntersville**	**Total Enrollment**	728	34	762	
		Charlotte	2	24	26	3.4%
		Cornelius	0	4	4	0.5%
		Davidson	0	2	2	0.3%
		Huntersville	715	4	719	94.4%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	11	0	11	1.4%
		Pineville	0	0	0	0.0%
Barringer Elementary School	**Charlotte**	**Total Enrollment**	219	291	510	
		Charlotte	219	282	501	98.2%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	1	1	0.2%
		Matthews	0	4	4	0.8%
		Mint Hill	0	0	0	0.0%
		Out of County	0	3	3	0.6%
		Pineville	0	1	1	0.2%
Berewick Elementary	**Charlotte**	**Total Enrollment**	807	24	831	
		Charlotte	805	24	829	99.8%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	2	0	2	0.2%
		Pineville	0	0	0	0.0%

School	Municipality	Municipality of Student's Home Address	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Enrollment	Percent of School's Total Enrollment
Berryhill Academy (K-8)	**Charlotte**	**Total Enrollment**	470	36	506	
		Charlotte	466	35	501	99.0%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	4	1	5	1.0%
		Pineville	0	0	0	0.0%
Beverly Woods Elementary	**Charlotte**	**Total Enrollment**	766	53	819	
		Charlotte	764	48	812	99.1%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	2	0	2	0.2%
		Mint Hill	0	0	0	0.0%
		Out of County	0	5	5	0.6%
		Pineville	0	0	0	0.0%
Billingsville Elementary School (K-2)	**Charlotte**	**Total Enrollment**	400	63	463	
		Charlotte	398	60	458	98.9%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	1	1	2	0.4%
		Mint Hill	0	0	0	0.0%
		Out of County	1	1	2	0.4%
		Pineville	0	1	1	0.2%
Blythe Elementary	**Huntersville**	**Total Enrollment**	685	325	1010	
		Charlotte	398	252	650	64.4%
		Cornelius	0	1	1	0.1%
		Davidson	0	0	0	0.0%
		Huntersville	287	69	356	35.2%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	3	3	0.3%
		Pineville	0	0	0	0.0%
Briarwood Academy (K-5)	**Charlotte**	**Total Enrollment**	698	21	719	
		Charlotte	698	21	719	100.0%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%
Bruns Avenue Elementary	**Charlotte**	**Total Enrollment**	317	28	345	
		Charlotte	317	25	342	99.1%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	3	3	0.9%
		Pineville	0	0	0	0.0%

School	Municipality	Municipality of Student's Home Address	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Enrollment	Percent of School's Total Enrollment
Butler High School	**Matthews**	**Total Enrollment**	2022	80	2102	
		Charlotte	509	59	568	27.0%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	1509	6	1515	72.1%
		Mint Hill	3	9	12	0.6%
		Out of County	1	6	7	0.3%
		Pineville	0	0	0	0.0%
Carmel Middle School	**Charlotte**	**Total Enrollment**	1080	68	1148	
		Charlotte	1077	64	1141	99.4%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	1	1	0.1%
		Matthews	3	1	4	0.3%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	2	2	0.2%
Cato Middle College	**Charlotte**	**Total Enrollment**	0	238	238	
		Charlotte	0	230	230	96.6%
		Cornelius	0	1	1	0.4%
		Davidson	0	0	0	0.0%
		Huntersville	0	2	2	0.8%
		Matthews	0	3	3	1.3%
		Mint Hill	0	0	0	0.0%
		Out of County	0	1	1	0.4%
		Out of County	0	2	1	0.4%
		Pineville	0	0	0	0.0%
Chantilly Montessori (PK-6)	**Charlotte**	**Total Enrollment**	0	301	301	
		Charlotte	0	268	268	89.0%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	4	4	1.3%
		Matthews	0	22	22	7.3%
		Mint Hill	0	7	7	2.3%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%
Charlotte East Language Academy (K-8)	**Charlotte**	**Total Enrollment**	256	109	365	
		Charlotte	256	108	364	99.7%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	1	1	0.3%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%
Charlotte Engineering Early College	**Charlotte**	**Total Enrollment**	7	342	349	
		Charlotte	7	315	322	92.3%
		Cornelius	0	5	5	1.4%
		Davidson	0	0	0	0.0%
		Huntersville	0	11	11	3.2%
		Matthews	0	8	8	2.3%
		Mint Hill	0	1	1	0.3%
		Out of County	0	0	0	0.0%
		Pineville	0	2	2	0.6%
Charlotte Mecklenburg Virtual High	**Charlotte**	**Total Enrollment**	0	285	285	

School	Municipality	Municipality of Student's Home Address	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Enrollment	Percent of School's Total Enrollment
		Charlotte	0	213	213	74.7%
		Cornelius	0	22	22	7.7%
		Davidson	0	7	7	2.5%
		Huntersville	0	26	26	9.1%
		Matthews	0	13	13	4.6%
		Mint Hill	0	1	1	0.4%
		Out of County	0	1	1	0.4%
		Pineville	0	2	2	0.7%
Charlotte Teachers Early College	Charlotte	Total Enrollment	0	100	100	
		Charlotte	0	94	94	94.0%
		Cornelius	0	2	2	2.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	2	2	2.0%
		Matthews	0	1	1	1.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	1	1	1.0%
Clear Creek Elementary School	Charlotte	Total Enrollment	488	27	515	
		Charlotte	472	24	496	96.3%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	1	1	0.2%
		Mint Hill	8	0	8	1.6%
		Out of County	8	0	8	1.6%
		Out of County	0	2	2	0.4%
		Pineville	0	0	0	0.0%
Cochrane Collegiate Academy (6-12)	Charlotte	Total Enrollment	538	331	869	
		Charlotte	537	329	866	99.7%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	2	2	0.2%
		Mint Hill	0	0	0	0.0%
		Out of County	1	0	1	0.1%
		Pineville	0	0	0	0.0%
Collinswood Language Academy (K-8)	Charlotte	Total Enrollment	0	800	800	
		Charlotte	0	769	769	96.1%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	13	13	1.6%
		Mint Hill	0	4	4	0.5%
		Out of County	0	0	0	0.0%
		Pineville	0	14	14	1.8%
Community House Middle School	Charlotte	Total Enrollment	1811	92	1903	
		Charlotte	1802	12	1814	95.3%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	2	2	0.1%
		Mint Hill	0	0	0	0.0%
		Out of County	4	3	7	0.4%
		Pineville	5	75	80	4.2%
Cornelius Elementary School	Cornelius	Total Enrollment	634	14	648	

School	Municipality	Municipality of Student's Home Address	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Enrollment	Percent of School's Total Enrollment
		Charlotte	2	5	7	1.1%
		Cornelius	631	3	634	97.8%
		Davidson	0	1	1	0.2%
		Huntersville	0	4	4	0.6%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	1	1	2	0.3%
		Pineville	0	0	0	0.0%
Cotswold Elementary School (3-5)	Cotswold	Total Enrollment	412	79	491	
		Charlotte	412	72	484	98.6%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	2	2	0.4%
		Mint Hill	0	0	0	0.0%
		Out of County	0	1	1	0.2%
		Pineville	0	4	4	0.8%
Coulwood STEM Academy (6-8)	Charlotte	Total Enrollment	484	227	711	
		Charlotte	484	225	709	99.7%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	1	1	0.1%
		Mint Hill	0	0	0	0.0%
		Out of County	0	1	1	0.1%
		Pineville	0	0	0	0.0%
Crestdale Middle	Matthews	Total Enrollment	775	123	898	
		Charlotte	278	109	387	43.1%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	497	9	506	56.3%
		Mint Hill	0	0	0	0.0%
		Out of County	0	1	1	0.1%
		Out of County	0	4	4	0.4%
		Pineville	0	0	0	0.0%
Croft Community School (K-5)	Charlotte	Total Enrollment	471	37	508	
		Charlotte	471	34	505	99.4%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	3	3	0.6%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%
Crown Point Elementary	Matthews	Total Enrollment	519	60	579	
		Charlotte	5	41	46	7.9%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	513	17	530	91.5%
		Mint Hill	0	2	2	0.3%
		Out of County	1	0	1	0.2%
		Pineville	0	0	0	0.0%

School	Municipality	Municipality of Student's Home Address	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Enrollment	Percent of School's Total Enrollment
David Cox Road Elementary	Charlotte	Total Enrollment	623	37	660	
		Charlotte	623	37	660	100.0%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%
Davidson Elementary	Davidson	Total Enrollment	661	29	690	
		Charlotte	1	5	6	0.9%
		Cornelius	4	7	11	1.6%
		Davidson	652	6	658	95.4%
		Huntersville	3	4	7	1.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	1	7	8	1.2%
		Pineville	0	0	0	0.0%
Devonshire Elementary	Charlotte	Total Enrollment	599	32	631	
		Charlotte	598	32	630	99.8%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	1	0	1	0.2%
		Pineville	0	0	0	0.0%
Dilworth Elementary, Latta Campus (3-5)	Charlotte	Total Enrollment	339	28	367	
		Charlotte	339	28	367	100.0%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%
Dilworth Elementary, Sedgefield Campus (K-2)	Charlotte	Total Enrollment	305	6	311	
		Charlotte	305	6	311	100.0%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%
Dorothy J. Vaughn Academy of Technology (K-5)	Charlotte	Total Enrollment	0	425	425	
		Charlotte	0	424	424	99.8%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	1	1	0.2%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%

School	Municipality	Municipality of Student's Home Address	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Enrollment	Percent of School's Total Enrollment
Druid Hills (PK-8)	**Charlotte**	**Total Enrollment**	362	40	402	
		Charlotte	362	39	401	99.8%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	1	1	0.2%
		Pineville	0	0	0	0.0%
E.E. Waddell Language Academy (K-8)	**Charlotte**	**Total Enrollment**	0	1378	1378	
		Charlotte	0	1284	1284	93.2%
		Cornelius	0	14	14	1.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	19	19	1.4%
		Matthews	0	26	26	1.9%
		Mint Hill	0	1	1	0.1%
		Out of County	0	1	1	0.1%
		Pineville	0	33	33	2.4%
East Mecklenburg High	**Charlotte**	**Total Enrollment**	1143	925	2068	
		Charlotte	1134	865	1999	96.7%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	9	50	59	2.9%
		Mint Hill	0	4	4	0.2%
		Out of County	0	2	2	0.1%
		Pineville	0	4	4	0.2%
Eastover Elementary	**Charlotte**	**Total Enrollment**	416	28	444	
		Charlotte	414	23	437	98.4%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	2	5	7	1.6%
		Pineville	0	0	0	0.0%
Eastway Middle	**Charlotte**	**Total Enrollment**	800	74	874	
		Charlotte	800	72	872	99.8%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	1	1	0.1%
		Mint Hill	0	0	0	0.0%
		Out of County	0	1	1	0.1%
		Pineville	0	0	0	0.0%
Elizabeth Lane Elementary	**Matthews**	**Total Enrollment**	1039	37	1076	
		Charlotte	761	22	783	72.8%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	276	7	283	26.3%
		Mint Hill	0	0	0	0.0%
		Out of County	2	6	8	0.7%
		Pineville	0	2	2	0.2%
Elizabeth Traditional Elementary	**Charlotte**	**Total Enrollment**	0	507	507	

School	Municipality	Municipality of Student's Home Address	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Enrollment	Percent of School's Total Enrollment
		Charlotte	0	487	487	96.1%
		Cornelius	0	1	1	0.2%
		Davidson	0	0	0	0.0%
		Huntersville	0	3	3	0.6%
		Matthews	0	13	13	2.6%
		Mint Hill	0	3	3	0.6%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%
Elon Park Elementary	Charlotte	Total Enrollment	1056	29	1085	
		Charlotte	1056	14	1070	98.6%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	3	3	0.3%
		Mint Hill	0	0	0	0.0%
		Out of County	0	6	6	0.6%
		Pineville	0	6	6	0.6%
Endhaven Elementary	Charlotte	Total Enrollment	683	33	716	
		Charlotte	681	29	710	99.2%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	1	1	0.1%
		Mint Hill	0	0	0	0.0%
		Out of County	0	1	1	0.1%
		Pineville	2	2	4	0.6%
First Ward Creative Arts Elementary	Charlotte	Total Enrollment	151	499	650	
		Charlotte	151	477	628	96.6%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	1	1	0.2%
		Matthews	0	14	14	2.2%
		Mint Hill	0	3	3	0.5%
		Out of County	0	1	1	0.2%
		Pineville	0	3	3	0.5%
Francis Bradley Middle	Huntersville	Total Enrollment	1019	55	1074	
		Charlotte	281	50	331	30.8%
		Cornelius	3	0	3	0.3%
		Davidson	2	0	2	0.2%
		Huntersville	730	4	734	68.3%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	3	1	4	0.4%
		Pineville	0	0	0	0.0%
Garinger High School	Charlotte	Total Enrollment	1719	56	1775	
		Charlotte	1718	56	1774	99.9%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	1	0	1	0.1%
		Pineville	0	0	0	0.0%
Governors Village STEM (Lower Campus)	Charlotte	Total Enrollment	651	421	1072	

School	Municipality	Municipality of Student's Home Address	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Enrollment	Percent of School's Total Enrollment
		Charlotte	651	416	1067	99.5%
		Cornelius	0	1	1	0.1%
		Davidson	0	0	0	0.0%
		Huntersville	0	2	2	0.2%
		Matthews	0	1	1	0.1%
		Mint Hill	0	0	0	0.0%
		Out of County	0	1	1	0.1%
		Pineville	0	0	0	0.0%
Governors Village STEM (Upper Campus)	Charlotte	Total Enrollment	344	453	797	
		Charlotte	343	450	793	99.5%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	3	3	0.4%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	1	0	1	0.1%
		Pineville	0	0	0	0.0%
Grand Oak Elementary	Huntersville	Total Enrollment	539	35	574	
		Charlotte	9	15	24	4.2%
		Cornelius	2	1	3	0.5%
		Davidson	0	0	0	0.0%
		Huntersville	524	19	543	94.6%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	4	0	4	0.7%
		Pineville	0	0	0	0.0%
Greenway Park Elementary	Charlotte	Total Enrollment	488	57	545	
		Charlotte	479	51	530	97.2%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	7	6	13	2.4%
		Mint Hill	0	0	0	0.0%
		Out of County	2	0	2	0.4%
		Pineville	0	0	0	0.0%
Harding University High	Charlotte	Total Enrollment	1131	463	1594	
		Charlotte	1128	459	1587	99.6%
		Cornelius	0	1	1	0.1%
		Davidson	0	0	0	0.0%
		Huntersville	0	1	1	0.1%
		Matthews	1	0	1	0.1%
		Mint Hill	0	0	0	0.0%
		Out of County	1	0	1	0.1%
		Pineville	1	2	3	0.2%
Harper Middle College (11-13)	Charlotte	Total Enrollment	0	190	190	
		Charlotte	0	177	177	93.2%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	3	3	1.6%
		Matthews	0	3	3	1.6%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	7	7	3.7%
Hawk Ridge Elementary	Charlotte	Total Enrollment	842	32	874	

School	Municipality	Municipality of Student's Home Address	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Enrollment	Percent of School's Total Enrollment
		Charlotte	842	22	864	98.9%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	1	1	0.1%
		Mint Hill	0	0	0	0.0%
		Out of County	0	4	4	0.5%
		Pineville	0	5	5	0.6%
Hawthorne Academy of Health Sciences (9-12)	Charlotte	Total Enrollment	0	255	255	
		Charlotte	0	245	245	96.1%
		Cornelius	0	1	1	0.4%
		Davidson	0	0	0	0.0%
		Huntersville	0	5	5	2.0%
		Matthews	0	3	3	1.2%
		Mint Hill	0	0	0	0.0%
		Out of County	0	1	1	0.4%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%
Hickory Grove Elementary	Charlotte	Total Enrollment	526	28	554	
		Charlotte	524	27	551	99.5%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	1	1	0.2%
		Out of County	2	0	2	0.4%
		Pineville	0	0	0	0.0%
Hidden Valley Elementary	Charlotte	Total Enrollment	802	71	873	
		Charlotte	801	64	865	99.1%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	2	2	0.2%
		Mint Hill	0	2	2	0.2%
		Out of County	1	3	4	0.5%
		Pineville	0	0	0	0.0%
Highland Creek Elementary	Charlotte	Total Enrollment	527	69	596	
		Charlotte	520	64	584	98.0%
		Cornelius	3	0	3	0.5%
		Davidson	0	0	0	0.0%
		Huntersville	3	5	8	1.3%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	1	0	1	0.2%
		Pineville	0	0	0	0.0%
Highland Mill Montessori (PK-6)	Charlotte	Total Enrollment	0	251	251	
		Charlotte	0	244	244	97.2%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	3	3	1.2%
		Matthews	0	3	3	1.2%
		Mint Hill	0	0	0	0.0%
		Out of County	0	1	1	0.4%
		Pineville	0	0	0	0.0%

School	Municipality	Municipality of Student's Home Address	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Enrollment	Percent of School's Total Enrollment
Highland Renaissance Academcy (K-5)	**Charlotte**	**Total Enrollment**	349	45	394	
		Charlotte	349	44	393	99.7%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	1	1	0.3%
		Pineville	0	0	0	0.0%
Hopewell High	**Huntersville**	**Total Enrollment**	1632	81	1713	
		Charlotte	924	72	996	58.1%
		Cornelius	0	3	3	0.2%
		Davidson	0	0	0	0.0%
		Huntersville	706	3	709	41.4%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	2	3	5	0.3%
		Pineville	0	0	0	0.0%
Hornets Nest Elementary	**Charlotte**	**Total Enrollment**	595	28	623	
		Charlotte	592	28	620	99.5%
		Cornelius	1	0	1	0.2%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	2	0	2	0.3%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%
Hough High School	**Cornelius**	**Total Enrollment**	2379	165	2544	
		Charlotte	10	16	26	1.0%
		Cornelius	1184	1	1185	46.6%
		Davidson	430	0	430	16.9%
		Huntersville	752	146	898	35.3%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	3	2	5	0.2%
		Pineville	0	0	0	0.0%
Huntersville Elementary	**Huntersville**	**Total Enrollment**	743	51	794	
		Charlotte	14	13	27	3.4%
		Cornelius	2	0	2	0.3%
		Davidson	1	3	4	0.5%
		Huntersville	721	35	756	95.2%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	5	0	5	0.6%
		Pineville	0	0	0	0.0%
Huntingtowne Farms Elementary	**Charlotte**	**Total Enrollment**	474	310	784	
		Charlotte	474	294	768	98.0%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	16	16	2.0%
Idlewild Elementary	**Charlotte**	**Total Enrollment**	730	247	977	

School	Municipality	Municipality of Student's Home Address	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Enrollment	Percent of School's Total Enrollment
		Charlotte	726	199	925	94.7%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	2	38	40	4.1%
		Mint Hill	1	8	9	0.9%
		Out of County	1	2	3	0.3%
		Pineville	0	0	0	0.0%
Independence High	Charlotte	Total Enrollment	2169	73	2242	
		Charlotte	2032	66	2098	93.6%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	1	1	0.0%
		Matthews	35	3	38	1.7%
		Mint Hill	88	0	88	3.9%
		Out of County	10	0	10	0.4%
		Out of County	4	3	7	0.3%
		Pineville	0	0	0	0.0%
Irwin Academic Center (K-5)	Charlotte	Total Enrollment	0	379	379	
		Charlotte	0	334	334	88.1%
		Cornelius	0	2	2	0.5%
		Davidson	0	7	7	1.8%
		Huntersville	0	24	24	6.3%
		Matthews	0	5	5	1.3%
		Mint Hill	0	1	1	0.3%
		Out of County	0	4	4	1.1%
		Pineville	0	2	2	0.5%
J.H. Gunn Elementary	Charlotte	Total Enrollment	707	24	731	
		Charlotte	693	21	714	97.7%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	1	0	1	0.1%
		Mint Hill	12	0	12	1.6%
		Out of County	1	3	4	0.5%
		Pineville	0	0	0	0.0%
J.M. Alexander Middle School	Huntersville	Total Enrollment	521	399	920	
		Charlotte	390	365	755	82.1%
		Cornelius	0	4	4	0.4%
		Davidson	0	8	8	0.9%
		Huntersville	126	22	148	16.1%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	5	0	5	0.5%
		Pineville	0	0	0	0.0%
J.V. Washam Elementary	Cornelius	Total Enrollment	1084	35	1119	
		Charlotte	3	9	12	1.1%
		Cornelius	786	10	796	71.1%
		Davidson	29	3	32	2.9%
		Huntersville	263	9	272	24.3%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	3	4	7	0.6%
		Pineville	0	0	0	0.0%

School	Municipality	Municipality of Student's Home Address	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Enrollment	Percent of School's Total Enrollment
James Martin Middle	**Charlotte**	**Total Enrollment**	695	168	863	
		Charlotte	694	167	861	99.8%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	1	1	2	0.2%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%
Jay M. Robinson Middle	**Charlotte**	**Total Enrollment**	1174	51	1225	
		Charlotte	1068	34	1102	90.0%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	103	11	114	9.3%
		Mint Hill	0	0	0	0.0%
		Out of County	3	4	7	0.6%
		Pineville	0	2	2	0.2%
John Taylor Williams Secondary Montessori (7-12)	**Charlotte**	**Total Enrollment**	0	214	214	
		Charlotte	0	202	202	94.4%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	5	5	2.3%
		Matthews	0	2	2	0.9%
		Mint Hill	0	1	1	0.5%
		Out of County	0	1	1	0.5%
		Pineville	0	3	3	1.4%
Joseph W. Grier Elementary	**Charlotte**	**Total Enrollment**	768	27	795	
		Charlotte	767	27	794	99.9%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	1	0	1	0.1%
		Pineville	0	0	0	0.0%
Kennedy Middle School	**Charlotte**	**Total Enrollment**	851	190	1041	
		Charlotte	850	178	1028	98.8%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	1	1	0.1%
		Pineville	1	11	12	1.2%
Lake Wylie Elementary	**Charlotte**	**Total Enrollment**	597	29	626	
		Charlotte	595	28	623	99.5%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	1	0	1	0.2%
		Pineville	1	1	2	0.3%
Lansdowne Elementary	**Charlotte**	**Total Enrollment**	329	231	560	

School	Municipality	Municipality of Student's Home Address	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Enrollment	Percent of School's Total Enrollment
		Charlotte	326	207	533	95.2%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	3	22	25	4.5%
		Mint Hill	0	1	1	0.2%
		Out of County	0	1	1	0.2%
		Pineville	0	0	0	0.0%
Lawrence Orr Elementary	Charlotte	Total Enrollment	645	51	696	
		Charlotte	638	51	689	99.0%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	7	0	7	1.0%
		Pineville	0	0	0	0.0%
Lebanon Road Elementary	Mint Hill	Total Enrollment	650	61	711	
		Charlotte	548	55	603	84.8%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	14	3	17	2.4%
		Mint Hill	82	3	85	12.0%
		Out of County	6	0	6	0.8%
		Pineville	0	0	0	0.0%
Levine Middle College High (11-13)	Matthews	Total Enrollment	0	236	236	
		Charlotte	0	180	180	76.3%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	52	52	22.0%
		Mint Hill	0	2	2	0.8%
		Out of County	0	1	1	0.4%
		Out of County	0	0	0	0.0%
		Pineville	0	1	1	0.4%
Lincoln Heights Academy (K-12)	Charlotte	Total Enrollment	80	0	80	
		Charlotte	74	0	74	92.5%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	2	0	2	2.5%
		Matthews	2	0	2	2.5%
		Mint Hill	1	0	1	1.3%
		Out of County	0	0	0	0.0%
		Pineville	1	0	1	1.3%
Long Creek Elementary	Huntersville	Total Enrollment	402	102	504	
		Charlotte	390	93	483	95.8%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	12	8	20	4.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	1	1	0.2%
		Pineville	0	0	0	0.0%
Mallard Creek Elementary	Charlotte	Total Enrollment	435	176	611	

School	Municipality	Municipality of Student's Home Address	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Enrollment	Percent of School's Total Enrollment
		Charlotte	435	172	607	99.3%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	4	4	0.7%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%
Mallard Creek High	Charlotte	Total Enrollment	2233	199	2432	
		Charlotte	2229	185	2414	99.3%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	1	6	7	0.3%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	3	8	11	0.5%
		Pineville	0	0	0	0.0%
Marie G. Davis K-8	Charlotte	Total Enrollment	183	389	572	
		Charlotte	183	384	567	99.1%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	1	1	0.2%
		Pineville	0	4	4	0.7%
Martin Luther King Middle	Charlotte	Total Enrollment	917	10	927	
		Charlotte	917	10	927	100.0%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%
Matthews Elementary	Matthews	Total Enrollment	982	35	1017	
		Charlotte	38	18	56	5.5%
		Cornelius	0	2	2	0.2%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	944	9	953	93.7%
		Mint Hill	0	0	0	0.0%
		Out of County	0	2	2	0.2%
		Out of County	0	4	4	0.4%
		Pineville	0	0	0	0.0%
McAlpine Elementary	Charlotte	Total Enrollment	499	17	516	
		Charlotte	495	15	510	98.8%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	3	0	3	0.6%
		Mint Hill	0	0	0	0.0%
		Out of County	1	1	2	0.4%
		Pineville	0	1	1	0.2%
McClintock Middle	Charlotte	Total Enrollment	843	307	1150	

School	Municipality	Municipality of Student's Home Address	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Enrollment	Percent of School's Total Enrollment
		Charlotte	841	290	1131	98.3%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	2	15	17	1.5%
		Mint Hill	0	1	1	0.1%
		Out of County	0	1	1	0.1%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%
McKee Road Elementary	Charlotte	Total Enrollment	513	41	554	
		Charlotte	373	20	393	70.9%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	139	16	155	28.0%
		Mint Hill	0	0	0	0.0%
		Out of County	1	2	3	0.5%
		Pineville	0	3	3	0.5%
Merancas Middle College High (11-13)	Huntersville	Total Enrollment	0	175	175	
		Charlotte	0	83	83	47.4%
		Cornelius	0	26	26	14.9%
		Davidson	0	8	8	4.6%
		Huntersville	0	57	57	32.6%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	1	1	0.6%
		Pineville	0	0	0	0.0%
Merry Oaks International Academy (K-5)	Charlotte	Total Enrollment	504	17	521	
		Charlotte	504	15	519	99.6%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	1	1	0.2%
		Matthews	0	1	1	0.2%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%
Metro School (K-12)	Charlotte	Total Enrollment	227	0	227	
		Charlotte	208	0	208	91.6%
		Cornelius	3	0	3	1.3%
		Davidson	0	0	0	0.0%
		Huntersville	5	0	5	2.2%
		Matthews	4	0	4	1.8%
		Mint Hill	2	0	2	0.9%
		Out of County	0	0	0	0.0%
		Pineville	5	0	5	2.2%
Military and Global Leadership Academy and Hawthorne (9-12)	Charlotte	Total Enrollment	0	198	198	
		Charlotte	0	195	195	98.5%
		Cornelius	0	1	1	0.5%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	1	1	0.5%
		Mint Hill	0	1	1	0.5%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%

School	Municipality	Municipality of Student's Home Address	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Enrollment	Percent of School's Total Enrollment
Mint Hill Middle	**Mint Hill**	**Total Enrollment**	1162	81	1243	
		Charlotte	414	72	486	39.1%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	676	3	679	54.6%
		Mint Hill	69	1	70	5.6%
		Out of County	3	5	8	0.6%
		Pineville	0	0	0	0.0%
Montclaire Elementary	**Charlotte**	**Total Enrollment**	432	9	441	
		Charlotte	432	8	440	99.8%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	1	1	0.2%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%
Mountain Island Lake Academy (K-8)	**Charlotte**	**Total Enrollment**	688	99	787	
		Charlotte	678	97	775	98.5%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	2	2	0.3%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	10	0	10	1.3%
		Pineville	0	0	0	0.0%
Myers Park High	**Charlotte**	**Total Enrollment**	3188	197	3385	
		Charlotte	3184	191	3375	99.7%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	1	2	3	0.1%
		Matthews	2	1	3	0.1%
		Mint Hill	0	0	0	0.0%
		Out of County	1	3	4	0.1%
		Pineville	0	0	0	0.0%
Myers Park Traditional Elementary	**Charlotte**	**Total Enrollment**	0	660	660	
		Charlotte	0	649	649	98.3%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	4	4	0.6%
		Mint Hill	0	0	0	0.0%
		Out of County	0	1	1	0.2%
		Pineville	0	6	6	0.9%
Nations Ford Elementary	**Charlotte**	**Total Enrollment**	743	33	776	
		Charlotte	743	32	775	99.9%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	1	1	0.1%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%
Newell Elementary	**Charlotte**	**Total Enrollment**	742	32	774	

School	Municipality	Municipality of Student's Home Address	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Enrollment	Percent of School's Total Enrollment
		Charlotte	739	30	769	99.4%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	3	2	5	0.6%
		Pineville	0	0	0	0.0%
North Mecklenburg High	Huntersville	Total Enrollment	1234	994	2228	
		Charlotte	1082	875	1957	87.8%
		Cornelius	0	18	18	0.8%
		Davidson	0	28	28	1.3%
		Huntersville	151	72	223	10.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	1	1	2	0.1%
		Pineville	0	0	0	0.0%
Northeast Middle	Charlotte	Total Enrollment	568	47	615	
		Charlotte	520	45	565	91.9%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	11	2	13	2.1%
		Mint Hill	30	0	30	4.9%
		Out of County	6	0	6	1.0%
		Out of County	1	0	1	0.2%
		Pineville	0	0	0	0.0%
Northridge Middle	Charlotte	Total Enrollment	765	129	894	
		Charlotte	763	128	891	99.7%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	1	0	1	0.1%
		Mint Hill	0	0	0	0.0%
		Out of County	1	1	2	0.2%
		Pineville	0	0	0	0.0%
Northwest School of the Arts (6-12)	Charlotte	Total Enrollment	0	1121	1121	
		Charlotte	0	1010	1010	90.1%
		Cornelius	0	15	15	1.3%
		Davidson	0	12	12	1.1%
		Huntersville	0	55	55	4.9%
		Matthews	0	20	20	1.8%
		Mint Hill	0	2	2	0.2%
		Out of County	0	2	2	0.2%
		Pineville	0	5	5	0.4%
Oakdale Elementary	Charlotte	Total Enrollment	588	9	597	
		Charlotte	588	9	597	100.0%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%

School	Municipality	Municipality of Student's Home Address	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Enrollment	Percent of School's Total Enrollment
Oakhurst STEAM Academy (K-5)	**Charlotte**	**Total Enrollment**	426	214	640	
		Charlotte	425	193	618	96.6%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	1	1	0.2%
		Matthews	0	20	20	3.1%
		Mint Hill	0	0	0	0.0%
		Out of County	1	0	1	0.2%
		Pineville	0	0	0	0.0%
Oaklawn Language Academy (K-8)	**Charlotte**	**Total Enrollment**	0	586	586	
		Charlotte	0	569	569	97.1%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	15	15	2.6%
		Matthews	0	2	2	0.3%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%
Olde Providence Elementary	**Charlotte**	**Total Enrollment**	722	22	744	
		Charlotte	721	19	740	99.5%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	3	3	0.4%
		Mint Hill	0	0	0	0.0%
		Out of County	1	0	1	0.1%
		Pineville	0	0	0	0.0%
Olympic High	**Charlotte**	**Total Enrollment**	2572	29	2601	
		Charlotte	2566	27	2593	99.7%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	4	2	6	0.2%
		Pineville	2	0	2	0.1%
Palisades Park Elementary	**Charlotte**	**Total Enrollment**	748	22	770	
		Charlotte	748	20	768	99.7%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	2	2	0.3%
Park Road Montessori (PK-6)	**Charlotte**	**Total Enrollment**	0	446	446	
		Charlotte	0	424	424	95.1%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	1	1	0.2%
		Matthews	0	7	7	1.6%
		Mint Hill	0	0	0	0.0%
		Out of County	0	1	1	0.2%
		Pineville	0	13	13	2.9%

School	Municipality	Municipality of Student's Home Address	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Enrollment	Percent of School's Total Enrollment
Parkside Elementary	**Charlotte**	**Total Enrollment**	290	59	349	
		Charlotte	288	55	343	98.3%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	1	4	5	1.4%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	1	0	1	0.3%
		Pineville	0	0	0	0.0%
Paw Creek Elementary	**Charlotte**	**Total Enrollment**	520	119	639	
		Charlotte	519	117	636	99.5%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	1	2	3	0.5%
		Pineville	0	0	0	0.0%
Performance Learning Center (9-12)	**Charlotte**	**Total Enrollment**	0	145	145	
		Charlotte	0	141	141	97.2%
		Cornelius	0	1	1	0.7%
		Davidson	0	0	0	0.0%
		Huntersville	0	3	3	2.1%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%
Phillip O. Berry Academy of Technology (9-12)	**Charlotte**	**Total Enrollment**	25	1682	1707	
		Charlotte	25	1661	1686	98.8%
		Cornelius	0	1	1	0.1%
		Davidson	0	0	0	0.0%
		Huntersville	0	10	10	0.6%
		Matthews	0	3	3	0.2%
		Mint Hill	0	2	2	0.1%
		Out of County	0	4	4	0.2%
		Pineville	0	1	1	0.1%
Piedmont Middle	**Charlotte**	**Total Enrollment**	0	1088	1088	
		Charlotte	0	1032	1032	94.9%
		Cornelius	0	9	9	0.8%
		Davidson	0	1	1	0.1%
		Huntersville	0	40	40	3.7%
		Matthews	0	2	2	0.2%
		Mint Hill	0	0	0	0.0%
		Out of County	0	2	2	0.2%
		Pineville	0	2	2	0.2%
Pineville Elementary	**Pineville**	**Total Enrollment**	738	33	771	
		Charlotte	139	27	166	21.5%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	1	2	3	0.4%
		Mint Hill	0	0	0	0.0%
		Out of County	5	1	6	0.8%
		Pineville	593	3	596	77.3%

School	Municipality	Municipality of Student's Home Address	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Enrollment	Percent of School's Total Enrollment
Pinewood Elementary	**Charlotte**	**Total Enrollment**	410	34	444	
		Charlotte	407	34	441	99.3%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	1	0	1	0.2%
		Mint Hill	0	0	0	0.0%
		Out of County	2	0	2	0.5%
		Pineville	0	0	0	0.0%
Piney Grove Elementary	**Charlotte**	**Total Enrollment**	750	34	784	
		Charlotte	626	29	655	83.5%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	122	5	127	16.2%
		Mint Hill	0	0	0	0.0%
		Out of County	2	0	2	0.3%
		Pineville	0	0	0	0.0%
Polo Ridge Elementary	**Charlotte**	**Total Enrollment**	970	6	976	
		Charlotte	969	4	973	99.7%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	1	1	0.1%
		Mint Hill	0	0	0	0.0%
		Out of County	0	1	1	0.1%
		Pineville	1	0	1	0.1%
Providence High	**Charlotte**	**Total Enrollment**	1907	45	1952	
		Charlotte	1526	32	1558	79.8%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	380	9	389	19.9%
		Mint Hill	0	0	0	0.0%
		Out of County	0	4	4	0.2%
		Pineville	1	0	1	0.1%
Providence Spring Elementary	**Charlotte**	**Total Enrollment**	967	14	981	
		Charlotte	965	6	971	99.0%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	1	7	8	0.8%
		Mint Hill	0	0	0	0.0%
		Out of County	1	1	2	0.2%
		Pineville	0	0	0	0.0%
Quail Hollow Middle	**Charlotte**	**Total Enrollment**	1024	128	1152	
		Charlotte	781	128	909	78.9%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	243	0	243	21.1%

School	Municipality	Municipality of Student's Home Address	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Enrollment	Percent of School's Total Enrollment
Rama Road Elementary	**Charlotte**	**Total Enrollment**	501	36	537	
		Charlotte	493	32	525	97.8%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	1	1	0.2%
		Matthews	8	3	11	2.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%
Randolph Middle School	**Charlotte**	**Total Enrollment**	14	1165	1179	
		Charlotte	14	1125	1139	96.6%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	2	2	0.2%
		Matthews	0	24	24	2.0%
		Mint Hill	0	4	4	0.3%
		Out of County	0	1	1	0.1%
		Pineville	0	9	9	0.8%
Ranson Middle School	**Charlotte**	**Total Enrollment**	930	181	1111	
		Charlotte	927	179	1106	99.5%
		Cornelius	0	0	0	0.0%
		Davidson	2	0	2	0.2%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	1	2	3	0.3%
		Pineville	0	0	0	0.0%
Reedy Creek Elementary	**Charlotte**	**Total Enrollment**	740	47	787	
		Charlotte	739	45	784	99.6%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	1	0	1	0.1%
		Mint Hill	0	0	0	0.0%
		Out of County	0	2	2	0.3%
		Pineville	0	0	0	0.0%
Reid Park Academy (K-5)	**Charlotte**	**Total Enrollment**	378	40	418	
		Charlotte	377	39	416	99.5%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	1	1	0.2%
		Mint Hill	0	0	0	0.0%
		Out of County	1	0	1	0.2%
		Pineville	0	0	0	0.0%
Renaissance West STEAM Academy (K-8)	**Charlotte**	**Total Enrollment**	482	80	562	
		Charlotte	479	79	558	99.3%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	3	1	4	0.7%
		Pineville	0	0	0	0.0%

School	Municipality	Municipality of Student's Home Address	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Enrollment	Percent of School's Total Enrollment
Ridge Road Middle	**Charlotte**	**Total Enrollment**	1201	80	1281	
		Charlotte	1201	76	1277	99.7%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	2	2	0.2%
		Matthews	0	0	0	0.0%
		Mint Hill	0	1	1	0.1%
		Out of County	0	1	1	0.1%
		Pineville	0	0	0	0.0%
River Gate Elementary	**Charlotte**	**Total Enrollment**	751	18	769	
		Charlotte	749	18	767	99.7%
		Cornelius	1	0	1	0.1%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	1	0	1	0.1%
		Pineville	0	0	0	0.0%
River Oaks Elementary	**Charlotte**	**Total Enrollment**	499	41	540	
		Charlotte	497	39	536	99.3%
		Cornelius	1	0	1	0.2%
		Davidson	0	0	0	0.0%
		Huntersville	1	0	1	0.2%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	2	2	0.4%
		Pineville	0	0	0	0.0%
Rocky River High	**Mint Hill**	**Total Enrollment**	1444	34	1478	
		Charlotte	1439	31	1470	99.5%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	1	2	3	0.2%
		Mint Hill	0	0	0	0.0%
		Out of County	3	1	4	0.3%
		Pineville	1	0	1	0.1%
Sedgefield Middle	**Charlotte**	**Total Enrollment**	431	87	518	
		Charlotte	431	87	518	100.0%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%
Selwyn Elementary	**Charlotte**	**Total Enrollment**	722	92	814	
		Charlotte	721	88	809	99.4%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	1	1	0.1%
		Matthews	0	1	1	0.1%
		Mint Hill	0	0	0	0.0%
		Out of County	1	2	3	0.4%
		Pineville	0	0	0	0.0%

School	Municipality	Municipality of Student's Home Address	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Enrollment	Percent of School's Total Enrollment
Shamrock Gardens Elementary	**Charlotte**	**Total Enrollment**	337	150	487	
		Charlotte	337	143	480	98.6%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	5	5	1.0%
		Mint Hill	0	2	2	0.4%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%
Sharon Elementary	**Charlotte**	**Total Enrollment**	872	26	898	
		Charlotte	870	23	893	99.4%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	2	2	0.2%
		Mint Hill	0	0	0	0.0%
		Out of County	2	1	3	0.3%
		Pineville	0	0	0	0.0%
Smithfield Elementary	**Charlotte**	**Total Enrollment**	607	29	636	
		Charlotte	606	26	632	99.4%
		Cornelius	1	0	1	0.2%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	1	1	0.2%
		Pineville	0	2	2	0.3%
South Charlotte Middle	**Charlotte**	**Total Enrollment**	919	58	977	
		Charlotte	755	51	806	82.5%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	164	6	170	17.4%
		Mint Hill	0	0	0	0.0%
		Out of County	0	1	1	0.1%
		Pineville	0	0	0	0.0%
South Mecklenburg High	**Charlotte**	**Total Enrollment**	2549	576	3125	
		Charlotte	2107	559	2666	85.3%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	1	1	0.0%
		Matthews	0	11	11	0.4%
		Mint Hill	0	1	1	0.0%
		Out of County	1	3	4	0.1%
		Pineville	441	1	442	14.1%
Southwest Middle	**Charlotte**	**Total Enrollment**	1405	16	1421	
		Charlotte	1401	15	1416	99.6%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	1	1	0.1%
		Mint Hill	0	0	0	0.0%
		Out of County	4	0	4	0.3%
		Pineville	0	0	0	0.0%

School	Municipality	Municipality of Student's Home Address	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Enrollment	Percent of School's Total Enrollment
Starmount Academy of Excellence (K-5)	**Charlotte**	**Total Enrollment**	424	21	445	
		Charlotte	423	21	444	99.8%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	1	0	1	0.2%
		Pineville	0	0	0	0.0%
Statesville Road Elementary	**Charlotte**	**Total Enrollment**	441	145	586	
		Charlotte	441	145	586	100.0%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%
Steele Creek Elementary	**Charlotte**	**Total Enrollment**	681	31	712	
		Charlotte	679	30	709	99.6%
		Cornelius	1	0	1	0.1%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	1	0	1	0.1%
		Mint Hill	0	0	0	0.0%
		Out of County	0	1	1	0.1%
		Pineville	0	0	0	0.0%
Sterling Elementary	**Charlotte**	**Total Enrollment**	618	12	630	
		Charlotte	585	11	596	94.6%
		Cornelius	1	0	1	0.2%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	1	0	1	0.2%
		Pineville	31	1	32	5.1%
Stoney Creek Elementary	**Charlotte**	**Total Enrollment**	707	22	729	
		Charlotte	700	21	721	98.9%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	1	0	1	0.1%
		Mint Hill	0	0	0	0.0%
		Out of County	6	1	7	1.0%
		Pineville	0	0	0	0.0%
Thomasboro Academy (K-8)	**Charlotte**	**Total Enrollment**	479	77	556	
		Charlotte	479	73	552	99.3%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	2	2	0.4%
		Matthews	0	1	1	0.2%
		Mint Hill	0	0	0	0.0%
		Out of County	0	1	1	0.2%
		Pineville	0	0	0	0.0%

School	Municipality	Municipality of Student's Home Address	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Enrollment	Percent of School's Total Enrollment
Torrence Creek Elementary	**Huntersville**	**Total Enrollment**	733	39	772	
		Charlotte	19	19	38	4.9%
		Cornelius	1	2	3	0.4%
		Davidson	1	0	1	0.1%
		Huntersville	712	14	726	94.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	4	4	0.5%
		Pineville	0	0	0	0.0%
Trillium Springs Montessori (PK-6)	**Huntersville**	**Total Enrollment**	0	154	154	
		Charlotte	0	100	100	64.9%
		Cornelius	0	5	5	3.2%
		Davidson	0	1	1	0.6%
		Huntersville	0	47	47	30.5%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	1	1	0.6%
		Pineville	0	0	0	0.0%
Tuckaseegee Elementary	**Charlotte**	**Total Enrollment**	570	103	673	
		Charlotte	570	102	672	99.9%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	1	1	0.1%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%
Turning Point Academy	**Charlotte**	**Total Enrollment**	0	164	164	
		Charlotte	0	155	155	94.5%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	2	2	1.2%
		Matthews	0	3	3	1.8%
		Mint Hill	0	0	0	0.0%
		Out of County	0	3	3	1.8%
		Pineville	0	1	1	0.6%
University Meadows Elementary	**Charlotte**	**Total Enrollment**	579	47	626	
		Charlotte	578	47	625	99.8%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	1	0	1	0.2%
		Pineville	0	0	0	0.0%
University Park Creative Arts Elementary	**Charlotte**	**Total Enrollment**	43	390	433	
		Charlotte	43	387	430	99.3%
		Cornelius	0	1	1	0.2%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	1	1	0.2%
		Mint Hill	0	1	1	0.2%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%

School	Municipality	Municipality of Student's Home Address	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Enrollment	Percent of School's Total Enrollment
Vance High	**Charlotte**	**Total Enrollment**	1869	104	1973	
		Charlotte	1868	96	1964	99.5%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	2	2	0.1%
		Mint Hill	0	0	0	0.0%
		Out of County	1	6	7	0.4%
		Pineville	0	0	0	0.0%
Villa Heights Elementary	**Charlotte**	**Total Enrollment**	99	1	100	
		Charlotte	98	1	99	99.0%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	1	0	1	1.0%
		Pineville	0	0	0	0.0%
Walter G. Byers (K-8)	**Charlotte**	**Total Enrollment**	157	128	285	
		Charlotte	156	127	283	99.3%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	1	1	0.4%
		Mint Hill	0	0	0	0.0%
		Out of County	1	0	1	0.4%
		Pineville	0	0	0	0.0%
West Charlotte High	**Charlotte**	**Total Enrollment**	1159	173	1332	
		Charlotte	1156	170	1326	99.5%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	1	1	2	0.2%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	2	2	4	0.3%
		Pineville	0	0	0	0.0%
West Mecklenburg High	**Charlotte**	**Total Enrollment**	1134	171	1305	
		Charlotte	1134	170	1304	99.9%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	1	1	0.1%
		Pineville	0	0	0	0.0%
Westerly Hills Academy (K-5)	**Charlotte**	**Total Enrollment**	488	18	506	
		Charlotte	487	17	504	99.6%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	1	1	0.2%
		Mint Hill	0	0	0	0.0%
		Out of County	1	0	1	0.2%
		Pineville	0	0	0	0.0%

School	Municipality	Municipality of Student's Home Address	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Enrollment	Percent of School's Total Enrollment
Whitewater Academy (K-5)	**Charlotte**	**Total Enrollment**	754	21	775	
		Charlotte	754	19	773	99.7%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	1	1	0.1%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	1	1	0.1%
		Pineville	0	0	0	0.0%
Whitewater Middle School	**Charlotte**	**Total Enrollment**	585	158	743	
		Charlotte	585	157	742	99.9%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	1	1	0.1%
		Pineville	0	0	0	0.0%
Wilson STEM Academy (6-8)	**Charlotte**	**Total Enrollment**	444	54	498	
		Charlotte	444	53	497	99.8%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	1	1	0.2%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%
Winding Springs Elementary	**Charlotte**	**Total Enrollment**	721	51	772	
		Charlotte	718	51	769	99.6%
		Cornelius	1	0	1	0.1%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	1	0	1	0.1%
		Pineville	1	0	1	0.1%
Windsor Park Elementary	**Charlotte**	**Total Enrollment**	550	55	605	
		Charlotte	550	54	604	99.8%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	1	1	0.2%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%

School	Municipality	Municipality of Student's Home Address	Number Students Enrolled (Home School Assignment)	Number of Students Enrolled (Choice School Assignment)	Total Enrollment	Percent of School's Total Enrollment
Winget Park Elementary	**Charlotte**	**Total Enrollment**	467	196	663	
		Charlotte	464	190	654	98.6%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	0	0	0.0%
		Mint Hill	0	0	0	0.0%
		Out of County	0	1	1	0.2%
		Pineville	3	5	8	1.2%
Winterfield Elementary	**Charlotte**	**Total Enrollment**	615	7	622	
		Charlotte	615	6	621	99.8%
		Cornelius	0	0	0	0.0%
		Davidson	0	0	0	0.0%
		Huntersville	0	0	0	0.0%
		Matthews	0	1	1	0.2%
		Mint Hill	0	0	0	0.0%
		Out of County	0	0	0	0.0%
		Pineville	0	0	0	0.0%
Grand Total			118017	29335	147352	

Schools	School Level	School Location by Municipality	2018-19 20th Day Enrollment	Planned Enrollment (20 students per bldg classroom)	20th Day Enrollment to Planned Enrollment Ratio	Classroom Teachers	Building Classrooms (not including mobile units and accessory buildings)	Building Classrooms (including in-service mobile units and accessory buildings)	Classroom Utilization (Classroom Teachers/Bldg Classrooms)	Classroom Utilization (Classroom Teachers/Bldg Classrooms + Mobile Units + Accessory Buildings)	Cafeteria Square Footage per Student (cafeteria square feet * 3 turns / students enrolled)	Delta between Cafeteria Square Feet per Student and DPI Guidance (12 ft^2 / student)
Elementary Schools												
Albemarle Road	ES	Charlotte	885	840	1.05	49	42	78	1.17	0.63	8.41	(3.59)
Allenbrook	ES	Charlotte	282	420	0.67	19	21	32	0.90	0.59	48.30	36.30
Bain	ES	Mint Hill	940	780	1.21	48	39	59	1.23	0.81	18.88	6.88
Ballantyne	ES	Charlotte	879	780	1.13	42	39	44	1.08	0.95	13.33	1.33
Barnette	ES	Huntersville	762	780	0.98	40	39	45	1.03	0.89	12.49	0.49
Barringer	ES	Charlotte	510	720	0.71	35.5	36	40	0.99	0.89	23.76	11.76
Berewick	ES	Charlotte	831	780	1.07	45	39	41	1.15	1.10	10.66	(1.34)
Beverly Woods	ES	Charlotte	819	760	1.08	42	38	44	1.11	0.95	12.45	0.45
Billingsville / Costwold (Billingsville Campus)	ES	Charlotte	463	700	0.66	32	35	37	0.91	0.86	25.48	13.48
Blythe	ES	Huntersville	1010	1000	1.01	58	50	63	1.16	0.92	16.11	4.11
Briarwood	ES	Charlotte	719	560	1.28	44.5	28	48	1.59	0.93	16.27	4.27
Bruns Avenue Academy	ES	Charlotte	345	780	0.44	28	39	53	0.72	0.53	38.85	26.85
Chantilly K-6	ES	Charlotte	301	360	0.84	19	18	28	1.06	0.68	15.97	3.97
Clear Creek	ES	Charlotte	515	600	0.86	26.5	30	39	0.88	0.68	21.20	9.20
Cornelius	ES	Cornelius	648	780	0.83	32	39	41	0.82	0.78	21.76	9.76
Billingsville / Costwold (Cotswold Campus)	ES	Charlotte	491	640	0.77	28	32	39	0.88	0.72	18.62	6.62
Croft Community	ES	Charlotte	508	780	0.65	33.5	39	39	0.86	0.86	22.91	10.91
Crown Point	ES	Matthews	579	740	0.78	30	37	39	0.81	0.77	10.98	(1.02)
David Cox	ES	Charlotte	660	740	0.89	38.5	37	47	1.04	0.82	11.45	(0.55)
Davidson	ES	Davidson	690	640	1.08	35.3	32	36	1.10	0.98	16.97	4.97
Devonshire	ES	Charlotte	631	640	0.99	39	32	40	1.22	0.98	20.38	8.38
Dilworth (Latta Campus 3-5)	ES	Charlotte	367	560	0.66	22	28	30	0.79	0.73	26.47	14.47
Dilworth (Sedgefield Campus K-2)	ES	Charlotte	311	720	0.43	26.55	36	42	0.74	0.63	25.85	13.85
Dorothy Vaughan Academy of Tech	ES	Charlotte	425	480	0.89	26	24	24	1.08	1.08	28.92	16.92
Eastover	ES	Charlotte	444	520	0.85	23.5	26	26	0.90	0.90	12.26	0.26
Elizabeth Lane	ES	Matthews	1076	700	1.54	53.8	35	50	1.54	1.08	9.68	(2.32)
Elizabeth Traditional	ES	Charlotte	507	520	0.98	27.5	26	26	1.06	1.06	13.49	1.49
Elon Park	ES	Charlotte	1085	780	1.39	53.5	39	54	1.37	0.99	6.83	(5.17)
Endhaven	ES	Charlotte	716	700	1.02	40	35	38	1.14	1.05	11.02	(0.98)
First Ward	ES	Charlotte	650	760	0.86	40.05	38	40	1.05	1.00	18.48	6.48

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Governor's Village STEM (K-4)	ES	Charlotte	1072	1060	1.01	67.5	53	63	1.27	1.07	15.41	3.41
Grand Oak	ES	Huntersville	574	780	0.74	31	39	39	0.79	0.79	14.63	2.63
Greenway Park	ES	Charlotte	545	740	0.74	35	37	40	0.95	0.88	16.31	4.31
Hawk Ridge	ES	Charlotte	874	680	1.29	45	34	45	1.32	1.00	15.38	3.38
Hickory Grove	ES	Charlotte	554	720	0.77	42	36	62	1.17	0.68	20.74	8.74
Hidden Valley	ES	Charlotte	873	780	1.12	51.5	39	66	1.32	0.78	14.78	2.78
Highland Creek	ES	Charlotte	596	780	0.76	32	39	39	0.82	0.82	20.93	8.93
Highland Mill K-6	ES	Charlotte	251	300	0.84	17.5	15	25	1.17	0.70	23.24	11.24
Highland Renaissance	ES	Charlotte	394	720	0.55	29	36	36	0.81	0.81	30.83	18.83
Hornets Nest	ES	Charlotte	623	720	0.87	38	36	39	1.06	0.97	8.00	(4.00)
Huntersville	ES	Huntersville	794	740	1.07	44	37	47	1.19	0.94	12.85	0.85
Huntingtowne Farms	ES	Charlotte	784	740	1.06	45	37	55	1.22	0.82	6.59	(5.41)
Idlewild	ES	Charlotte	977	780	1.25	60	39	62	1.54	0.97	8.51	(3.49)
Irwin Avenue	ES	Charlotte	379	740	0.51	22	37	37	0.59	0.59	26.35	14.35
J. H. Gunn	ES	Charlotte	731	700	1.04	42	35	47	1.20	0.89	12.72	0.72
J.V. Washam	ES	Cornelius	1119	780	1.43	54	39	53	1.38	1.02	11.15	(0.85)
Joseph W. Grier	ES	Charlotte	795	700	1.14	50	35	52	1.43	0.96	13.30	1.30
Lake Wylie	ES	Charlotte	626	780	0.80	41	39	45	1.05	0.91	10.52	(1.48)
Lansdowne	ES	Charlotte	560	640	0.88	33	32	36	1.03	0.92	19.22	7.22
Lawrence Orr	ES	Charlotte	696	1100	0.63	54.5	55	55	0.99	0.99	18.38	6.38
Lebanon Road	ES	Mint Hill	711	720	0.99	45	36	50	1.25	0.90	11.82	(0.18)
Long Creek	ES	Huntersville	504	780	0.65	32.5	39	39	0.83	0.83	17.35	5.35
Mallard Creek	ES	Charlotte	611	800	0.76	33	40	43	0.83	0.77	18.15	6.15
Matthews	ES	Matthews	1017	800	1.27	53.5	40	52	1.34	1.03	12.39	0.39
McAlpine	ES	Charlotte	516	700	0.74	32	35	35	0.91	0.91	29.08	17.08
McKee Road	ES	Charlotte	554	620	0.89	29	31	31	0.94	0.94	12.38	0.38
Merry Oaks	ES	Charlotte	521	840	0.62	37	42	54	0.88	0.69	22.11	10.11
Montclaire	ES	Charlotte	441	480	0.92	29.5	24	38	1.23	0.78	19.31	7.31
Myers Park Traditional	ES	Charlotte	660	740	0.89	35	37	37	0.95	0.95	17.73	5.73
Nations Ford	ES	Charlotte	776	780	0.99	47.5	39	47	1.22	1.01	13.24	1.24
Newell	ES	Charlotte	774	780	0.99	45	39	49	1.15	0.92	13.17	1.17

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Oakdale	ES	Charlotte	597	700	0.85	33.5	35	40	0.96	0.84	16.59	4.59
Oakhurst STEAM	ES	Charlotte	640	740	0.86	38	37	37	1.03	1.03	19.19	7.19
Olde Providence	ES	Charlotte	744	640	1.16	37	32	39	1.16	0.95	8.34	(3.66)
Palisades Park	ES	Charlotte	770	780	0.99	40	39	39	1.03	1.03	10.39	(1.61)
Park Road K-6	ES	Charlotte	446	400	1.12	26	20	40	1.30	0.65	14.75	2.75
Parkside	ES	Charlotte	349	780	0.45	21	39	39	0.54	0.54	22.92	10.92
Paw Creek	ES	Charlotte	639	740	0.86	42	37	44	1.14	0.95	15.12	3.12
Pineville	ES	Pineville	771	780	0.99	41	39	47	1.05	0.87	13.05	1.05
Pinewood	ES	Charlotte	444	700	0.63	33.5	35	35	0.96	0.96	26.66	14.66
Piney Grove	ES	Charlotte	784	760	1.03	53	38	56	1.39	0.95	14.90	2.90
Polo Ridge	ES	Charlotte	976	780	1.25	50	39	49	1.28	1.02	7.92	(4.08)
Providence Spring	ES	Charlotte	981	720	1.36	50	36	44	1.39	1.14	11.51	(0.49)
Rama Road	ES	Charlotte	537	780	0.69	39	39	46	1.00	0.85	18.20	6.20
Reedy Creek	ES	Charlotte	787	800	0.98	46	40	49	1.15	0.94	17.01	5.01
Reid Park	ES	Charlotte	418	700	0.60	29	35	46	0.83	0.63	16.74	4.74
River Gate	ES	Charlotte	769	780	0.99	37.5	39	39	0.96	0.96	10.76	(1.24)
River Oaks Academy	ES	Charlotte	540	780	0.69	36	39	39	0.92	0.92	21.82	9.82
Selwyn	ES	Charlotte	814	500	1.63	42	25	43	1.68	0.98	13.51	1.51
Shamrock Gardens	ES	Charlotte	487	600	0.81	29	30	30	0.97	0.97	30.10	18.10
Sharon	ES	Charlotte	898	560	1.60	45	28	40	1.61	1.13	6.64	(5.36)
Smithfield	ES	Charlotte	636	720	0.88	37	36	38	1.03	0.97	13.98	1.98
Starmount Academy of Excellence	ES	Charlotte	445	600	0.74	28.5	30	32	0.95	0.89	13.67	1.67
Statesville Road	ES	Charlotte	586	780	0.75	33	39	39	0.85	0.85	17.81	5.81
Steele Creek	ES	Charlotte	712	660	1.08	39.5	33	44	1.20	0.90	7.06	(4.94)
Sterling	ES	Charlotte	630	720	0.88	40	36	44	1.11	0.91	16.55	4.55
Stoney Creek	ES	Charlotte	729	780	0.93	43	39	46	1.10	0.93	16.18	4.18
Torrence Creek	ES	Huntersville	772	700	1.10	45	35	45	1.29	1.00	12.38	0.38
Trillium Springs Montessori PK-6	ES	Huntersville	154	240	0.64	11.5	12	12	0.96	0.96	76.11	64.11
Tuckaseegee	ES	Charlotte	673	700	0.96	40	35	47	1.14	0.85	16.84	4.84
University Meadows	ES	Charlotte	626	740	0.85	42	37	54	1.14	0.78	10.02	(1.98)
University Park	ES	Charlotte	433	680	0.64	31	34	34	0.91	0.91	22.42	10.42

Schools	School Level	School Location by Municipality	2018-19 20th Day Enrollment	Planned Enrollment (20 students per bldg classroom)	20th Day Enrollment to Planned Enrollment Ratio	Classroom Teachers	Building Classrooms (not including mobile units and accessory buildings)	Building Classrooms (including in-service mobile units and accessory buildings)	Classroom Utilization (Classroom Teachers/Bldg Classrooms)	Classroom Utilization (Classroom Teachers/Bldg Classrooms + Mobile Units + Accessory Buildings)	Cafeteria Square Footage per Student (cafeteria square feet * 3 turns / students enrolled)	Delta between Cafeteria Square Feet per Student and DPI Guidance (12 ft^2 / student)
Villa Heights	ES	Charlotte	100	240	0.42	6	12	12	0.50	0.50	62.70	50.70
Westerly Hills	ES	Charlotte	506	620	0.82	30.5	31	42	0.98	0.73	10.53	(1.47)
Whitewater Academy	ES	Charlotte	775	780	0.99	48	39	46	1.23	1.04	9.61	(2.39)
Winding Springs	ES	Charlotte	772	720	1.07	47.7	36	54	1.33	0.88	18.91	6.91
Windsor Park	ES	Charlotte	605	700	0.86	41.5	35	51	1.19	0.81	16.98	4.98
Winget Park	ES	Charlotte	663	780	0.85	40.5	39	39	1.04	1.04	18.82	6.82
Winterfield	ES	Charlotte	622	680	0.91	41.5	34	48	1.22	0.86	21.85	9.85
Middle and K-8 Schools												
Albemarle Road	MS	Charlotte	1154	1020	1.13	63.5	51	59	1.25	1.08	9.28	(2.72)
Alexander Graham	MS	Charlotte	1420	1300	1.09	74	65	65	1.14	1.14	8.29	(3.71)
Ashley Park Pre-K-8	K-8	Charlotte	528	560	0.94	35.5	28	38	1.27	0.93	14.03	2.03
Bailey	MS	Cornelius	1702	1140	1.49	81.5	57	71	1.43	1.15	7.30	(4.70)
Berryhill Pre-K-8	K-8	Charlotte	506	560	0.90	37.6	28	42	1.34	0.90	14.45	2.45
Bradley	MS	Huntersville	1074	1060	1.01	56.5	53	53	1.07	1.07	13.54	1.54
Carmel	MS	Charlotte	1148	1080	1.06	63.5	54	54	1.18	1.18	10.67	(1.33)
Charlotte East Language	K-8	Charlotte	365	1080	0.34	28	54	54	0.52	0.52	29.22	17.22
Collinswood K-8	K-8	Charlotte	800	460	1.74	44	23	47	1.91	0.94	9.08	(2.92)
Community House	MS	Charlotte	1903	1160	1.64	90	58	76	1.55	1.18	7.84	(4.16)
Coulwood	MS	Charlotte	711	940	0.76	43.5	47	50	0.93	0.87	15.59	3.59
Crestdale	MS	Matthews	898	1060	0.85	45	53	53	0.85	0.85	13.77	1.77
Druid Hills Pre-K-8	K-8	Charlotte	402	700	0.57	33	35	35	0.94	0.94	27.18	15.18
E. E. Waddell K-8	K-8	Charlotte	1378	1420	0.97	77.5	71	71	1.09	1.09	13.04	1.04
Eastway	MS	Charlotte	874	1020	0.86	55	51	51	1.08	1.08	23.86	11.86
Governor's Village STEM Academy (K-8)	MS	Charlotte	797	1060	0.75	34	53	56	0.64	0.61	15.41	3.41
J.M. Alexander	MS	Huntersville	920	1080	0.85	48.5	54	54	0.90	0.90	19.97	7.97
James Martin	MS	Charlotte	863	1300	0.66	51	65	65	0.78	0.78	20.86	8.86
Jay M. Robinson	MS	Charlotte	1225	1060	1.16	63	53	53	1.19	1.19	12.59	0.59
Kennedy	MS	Charlotte	1041	900	1.16	57.5	45	49	1.28	1.17	11.67	(0.33)
Marie G. Davis K-8	K-8	Charlotte	572	700	0.82	40	35	51	1.14	0.78	19.80	7.80
Martin Luther King, Jr.	MS	Charlotte	927	1160	0.80	55.5	58	58	0.96	0.96	17.63	5.63
McClintock	MS	Charlotte	1150	1080	1.06	63	54	59	1.17	1.07	15.97	3.97

Schools	School Level	School Location by Municipality	2018-19 20th Day Enrollment	Planned Enrollment (20 students per bldg classroom)	20th Day Enrollment to Planned Enrollment Ratio	Classroom Teachers	Building Classrooms (not including mobile units and accessory buildings)	Building Classrooms (including in-service mobile units and accessory buildings)	Classroom Utilization (Classroom Teachers/Bldg Classrooms)	Classroom Utilization (Classroom Teachers/Bldg Classrooms + Mobile Units + Accessory Buildings)	Cafeteria Square Footage per Student (cafeteria square feet * 3 turns / students enrolled)	Delta between Cafeteria Square Feet per Student and DPI Guidance (12 ft^2 / student)
Mint Hill	MS	Mint Hill	1243	1000	1.24	64	50	61	1.28	1.05	13.67	1.67
Mountain Island Pre-K-8	K-8	Charlotte	787	700	1.12	52	35	59	1.49	0.88	14.80	2.80
Northeast	MS	Charlotte	615	1080	0.57	42.7	54	54	0.79	0.79	24.21	12.21
Northridge	MS	Charlotte	894	800	1.12	50	40	40	1.25	1.25	19.70	7.70
Oaklawn K-8	K-8	Charlotte	586	520	1.13	38.5	26	36	1.48	1.07	19.51	7.51
Piedmont	MS	Charlotte	1088	840	1.30	49.1	42	42	1.17	1.17	10.64	(1.36)
Quail Hollow	MS	Charlotte	1152	1140	1.01	59.5	57	59	1.04	1.01	17.10	5.10
Randolph	MS	Charlotte	1179	1040	1.13	64.8	52	62	1.25	1.05	12.89	0.89
Ranson	MS	Charlotte	1111	1040	1.07	56.5	52	58	1.09	0.97	17.77	5.77
Renaissance West	ES	Charlotte	562	1080	0.52	40	54	54	0.74	0.74	17.33	5.33
Ridge Road	MS	Charlotte	1281	1120	1.14	66	56	64	1.18	1.03	14.21	2.21
Sedgefield	MS	Charlotte	518	900	0.58	39	45	45	0.87	0.87	30.86	18.86
South Charlotte	MS	Charlotte	977	800	1.22	48	40	40	1.20	1.20	17.82	5.82
Southwest	MS	Charlotte	1421	1120	1.27	75	56	67	1.34	1.12	10.46	(1.54)
Thomasboro K-8	K-8	Charlotte	556	640	0.87	39.5	32	47	1.23	0.84	19.79	7.79
Walter G. Byers Pre-K-8	K-8	Charlotte	285	720	0.40	33.6	36	36	0.93	0.93	42.99	30.99
Whitewater	MS	Charlotte	743	1120	0.66	46	56	56	0.82	0.82	24.50	12.50
Wilson	MS	Charlotte	498	780	0.64	28.7	39	39	0.74	0.74	32.56	20.56
High Schools (including 6-12 and 7-12)												
Ardrey Kell	HS	Charlotte	3315	1920	1.73	153.5	96	118	1.60	1.30	7.87	(4.13)
Butler	HS	Matthews	2102	1960	1.07	107.5	98	98	1.10	1.10	9.10	(2.90)
Cochrane Collegiate Acad	6-12	Charlotte	869	980	0.89	52.5	49	49	1.07	1.07	13.75	1.75
East Mecklenburg	HS	Charlotte	2068	1800	1.15	120.0	90	113	1.33	1.06	8.90	(3.10)
Garinger	HS	Charlotte	1775	1780	1.00	104.5	89	116	1.17	0.90	11.23	(0.77)
Harding	HS	Charlotte	1594	1560	1.02	104.5	78	95	1.34	1.10	11.81	(0.19)
Hawthorne Academy	HS	Charlotte	453	740	0.61	33.5	37	38	0.91	0.88	27.89	15.89
Hopewell	HS	Huntersville	1713	2000	0.86	88.5	100	101	0.89	0.88	10.78	(1.22)
Hough	HS	Cornelius	2544	2000	1.27	123.5	100	111	1.24	1.11	6.57	(5.43)
Independence	HS	Charlotte	2242	2000	1.12	125.5	100	117	1.26	1.07	12.64	0.64
JT Williams Montessori 7-11	7-11	Charlotte	214	740	0.29	15.7	37	37	0.42	0.42	61.91	49.91
Mallard Creek	HS	Charlotte	2432	1960	1.24	118.5	98	107	1.21	1.11	10.12	(1.88)

Schools	School Level	School Location by Municipality	2018-19 20th Day Enrollment	Planned Enrollment (20 students per bldg classroom)	20th Day Enrollment to Planned Enrollment Ratio	Classroom Teachers	Building Classrooms (not including mobile units and accessory buildings)	Building Classrooms (including in-service mobile units and accessory buildings)	Classroom Utilization (Classroom Teachers/Bldg Classrooms)	Classroom Utilization (Classroom Teachers/Bldg Classrooms + Mobile Units + Accessory Buildings)	Cafeteria Square Footage per Student (cafeteria square feet * 3 turns / students enrolled)	Delta between Cafeteria Square Feet per Student and DPI Guidance (12 ft^2 / student)
Myers Park	HS	Charlotte	3385	2800	1.21	166.5	140	159	1.19	1.05	6.42	(5.58)
North Mecklenburg	HS	Huntersville	2228	2160	1.03	124.5	108	120	1.15	1.04	15.85	3.85
Northwest 6-12	6-12	Charlotte	1121	1000	1.12	63.7	50	54	1.27	1.18	14.99	2.99
Olympic	HS	Charlotte	2601	2120	1.23	139.5	106	127	1.32	1.10	9.10	(2.90)
Performance Learning Center	HS	Charlotte	145	140	1.04	13.3	7	9	1.90	1.48	53.17	41.17
Phillip O. Berry Academy of Technology	HS	Charlotte	1707	1740	0.98	96.5	87	87	1.11	1.11	11.32	(0.68)
Providence	HS	Charlotte	1952	1760	1.11	98.5	88	95	1.12	1.04	9.43	(2.57)
Rocky River	HS	Mint Hill	1478	2000	0.74	85.5	100	100	0.86	0.86	11.19	(0.81)
South Mecklenburg	HS	Charlotte	3125	2500	1.25	158.0	125	134	1.26	1.18	9.72	(2.28)
Vance	HS	Charlotte	1973	1820	1.08	108.5	91	91	1.19	1.19	12.22	0.22
West Charlotte	HS	Charlotte	1332	1920	0.69	82.0	96	112	0.85	0.73	22.44	10.44
West Mecklenburg	HS	Charlotte	1305	2040	0.64	84.5	102	114	0.83	0.74	16.28	4.28
Specialty Schools												
Lincoln Heights (K-12)	HS	Charlotte	227	800	0.28	41.5	40	40	1.04	1.04	38.85	26.85
Metro School (K-12)	HS	Charlotte	80	780	0.10	23.5	39	39	0.60	0.60	166.13	154.13

Date : 11/25/2019 5:56:17 AM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Inspection Request - ISS Report

Mrs. Pierson:

I am requesting to inspect the ISS report and any and all attachments at town hall. Please let me know a reasonable time for the inspection to occur. Let me know if there are any questions about this request.

Thank you,

Eric Rowell
Huntersville

Date : 5/21/2019 9:24:43 AM
From : "E Rowell" ericwrowell@gmail.com
To : "A Roberts" aroberts@huntersville.org
Cc : "Angela Beeker" abeeker@huntersville.org
Subject : Insurance tender - Bautista

Mr. Roberts,

Please advise the date notice or tender of any claim related to HPD Officer Bautista was provided to the insurance carrier for the town. Let me know if there are any questions.

Thank you,

Eric Rowell

This message approved by my very smartphone.

Date : 1/15/2019 4:24:03 PM
From : "Jim Puckett" jpuckett@huntersville.org
To : "Albert Desciscio" adesciscio@huntersville.org, "Amie Hutchison" ahutchison@huntersville.org, "Angela Beeker" abeeker@huntersville.org, "Bobbie Shields" bshields@huntersville.org, "Carrie Warren" cwarren@huntersville.org, "Derek Partee" dpartee@huntersville.org, "EricRowell" erowell@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "Jim Puckett" jpuckett@huntersville.org, "KarenBentley" kbentley@huntersville.org, "Michael Sass" msass@huntersville.org, "Todd Porter" tporter@huntersville.org, "Tricia Sisson" tricia@triciasisson.com, "William Farber" wfarber@huntersville.org
Subject : Invitation to CMS

Regarding our meeting with someone from CMS it occurred to me we are asking the wrong people to attend. As I see it our goal is to understand CMS's position as relates to facility planing for Huntersville and the remainder of North Mecklenburg. The reason for the very formation of this committee was the fact that CMS did not provide a single "neighborhood" seat in the last bond campaign. This was done without any conversations with the towns or planning staffs. The Board of County Commissioners (BOCC) and the Board of Education (BOE) met, if my memory is correct, three times over a nearly two year period to discuss in detail the bond proposal. The BOCC in fact delayed placing a bond on the ballot in 2016 since CMS was discussing what their student assignment philosophy would be and until that was somewhat codified the BOCC wanted to wait. That said, there was a list of schools prioritized by CMS using whatever matrix etc. they employed. At every occasion I commented that I would NOT support the list since there wasn't any capacity for the north and that there was millions slated for magnet schools that no one could define the rational nor prioritize how the schools would accept students, who would go there and the rational for where they would be built

At our final joint meeting where the list was presented I confirmed I would not support when it came to us on our agenda and there was NO attempt to compromise or make accommodation for my concerns. AFTER that meeting according due to pressure from a member of the BOCC, West Charlotte and another elementary school that I can't recall the name, was moved up onto the bond package LEAP-FROGGING North Meck and Huntersville Elementary. The BOCC was then presented with the new list for our official vote and I was the lone NO.

So it is my belief that the nature of having CMS come to speak to us is to offer an opportunity to explain why/how the original list (that was used for two years) was developed, why it was changed with NO debate after the final joint meeting, and why the BOE then felt it was prudent to adopt as policy a framework to ignore our area going forward.

That said, Dr. Wilcox wasn't the superintendent during the meetings surrounding the bond project list (he did attend as a spectator I believe for he final joint meeting) and to the best of my memory Rhonda Cheek wasn't at any of the joint meetings where the list was discussed. With that in mind it isn't really fair nor prudent to have them speak to why the actions were taken in as much as they weren't there It is my understanding from the press Rhonda has stated she had no knowledge about the new "policy" yet Charles Jeter has stated she did. I will defer to Rhonda's version but that means she has no standing as to the rationale used for the policy. Therefore I believe the person who should be asked to speak to the actions taken is the board chair, Mary McCray. She can also speak to her vision going forward. Dr. Wilcox and Rhonda should be invited to attend if they wish.

Date : 3/1/2019 10:19:06 AM
From : "Janet Pierson" jpierson@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Subject : Invoices
Attachment : Scan-20190301-101613-001.pdf;

Attached are the additional invoices that Finance provided to me concerning DNA testing.

To my knowledge we have given you all the invoices we have.

If you have any questions, please let me know.

Thanks,
Janet

Charlotte-Mecklenburg Police Department Crime Laboratory

INVOICE

Date: 4/1/2016

INV# 112016-3312016

BY: CMPD Crime Laboratory

Bill to: Huntersville Police Department
Chief Cleveland Spruill, Sr.
9630 Julian Clark Avenue
Huntersville, NC 28078

CMPD
601 E. Trade Street
Charlotte, NC 28202
Attn: Greg Crystal, Business Mgr.

Billing Dates: 1/1/2016 - 3/31/2016

Tele: (704) 353-0088

Complaint Number	Hours Worked @ $173.00	Amount
[redacted] Biology	8	$1,384.00
[redacted] BAC	2	$346.00
[redacted] BAC	2	$346.00
[redacted] BAC	2	$346.00
[redacted] BAC	2	$346.00
[redacted] BAC	2	$346.00
[redacted] BAC	2	$346.00
[redacted] BAC	2	$346.00
[redacted] BAC	2	$346.00
[redacted] Drugs	0.75	$129.75
[redacted] Drugs	1.75	$302.75
[redacted] Drugs	1	$173.00
[redacted] Latent Prints	3	$519.00
[redacted] Latent Prints	1	$173.00
[redacted] Questioned Documents	4	$692.00

RECEIVED
APR 11 2016
BY:

10-5100-0314
CONTRACT SVS.

RECEIVED
Accounts Payable

Special Message:	Total:	$6,141.50
Questions? Matthew Mathis, Lab Director - 704/353-1100		

Charlotte-Mecklenburg Police Department Crime Laboratory

INVOICE

Date: 7/1/2015

INV 4TH QTR YR 2015 ✓

461-4

BY: CMPD Crime Laboratory

Bill to: Huntersville Police Department

Chief Cleveland Spruill, Sr.

9630 Julian Clark Avenue

Huntersville, NC 28078

CMPD

601 E. Trade Street

Charlotte, NC 28202

Attn: Greg Crystal, Business Mgr.

Billing Dates: 4/1/2015 - 6/30/2015

Tele: (704) 353-0088

Complaint Number	Hours Worked @ $173.00	Amount
[redacted] - Biology	8	$1,384.00
[redacted] - Biology	8	$1,384.00
[redacted] Biology	8	$1,384.00
[redacted] - Biology	8	$1,384.00
[redacted] - Biology	8	$1,384.00
[redacted] - Biology	8	$1,384.00
[redacted] - Biology	8	$1,384.00
[redacted] - Biology	8	$1,384.00
[redacted] - Biology	8	$1,384.00
[redacted] - Biology	8	$1,384.00
[redacted] - Biology	8	$1,384.00
[redacted] - Biology	8	$1,384.00
[redacted] - BAC	2	$346.00
[redacted] - BAC	2	$346.00
[redacted] - BAC	2	$346.00
[redacted] - BAC	2	$346.00
[redacted] - BAC	2	$346.00
[redacted] - BAC	2	$346.00
[redacted] - BAC	2	$346.00
[redacted] - Drugs	4	$692.00
[redacted] - Drugs	2	$346.00
[redacted] - Drugs	1	$173.00
[redacted] - Latent Prints	1	$173.00
[redacted] - Latent Prints	1	$173.00

Special Message:	**Total:**	**$20,587.00**
Questions? Matthew Mathis, Lab Director - 704/353-1100		

RECEIVED
JUL 20 2015
BY

10-5100-0314
CONTRACT SVS.

Date: 7/5/2016

INVOICE

INV# 04012016063020l6

BY: CMPD Crime Laboratory

Bill to: Huntersville Police Department
Chief Cleveland Spruill, Sr.
9630 Julian Clark Avenue
Huntersville, NC 28078

CMPD
601 E. Trade Street
Charlotte, NC 28202
Attn: Greg Crystal, Business Mgr.

Billing Dates: 4/1/16 - 6/30/16

Tele: (704) 353-0088

Complaint Number	Hours Worked @ $173.00	Amount
[redacted] Biology	8	$1,384.00
[redacted] BAC	2	$346.00
[redacted] BAC	2	$346.00
[redacted] BAC	2	$346.00
[redacted] BAC	2	$346.00
[redacted] BAC	2	$346.00
[redacted] Controlled Substances	1.5	$259.50
[redacted] Controlled Substances	1	$173.00
[redacted] Controlled Substances	1.5	$259.50
[redacted] Controlled Substances	1.5	$259.50
[redacted] Controlled Substances	1.25	$216.25
[redacted] Controlled Substances	1	$173.00
[redacted] Controlled Substances	1.25	$216.25
[redacted] Controllled Substances	1.25	$216.25
[redacted] Controlled Substances	2	$346.00
[redacted] Controlled Substances	1.25	$216.25
[redacted] Controlled Substances	1.25	$216.25
[redacted] Controlled Substances	1	$173.00
[redacted] Controlled Substances	0.75	$129.75
[redacted] Latent Prints	1	$173.00
Special Message:	**Total:**	**$6,141.50**

RECEIVED JUL 25 2016 Accounts Payable

correct amt. JH

Questions? Matthew Mathis, Lab Director - 704/353-1100

RECEIVED JUL 2016 BY:

10-5100-0314
CONTRACT SVS.

YR. 2016

Date : 11/19/2019 11:17:19 AM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Anthony Roberts" aroberts@huntersville.org
Cc : "Angela Beeker" abeeker@huntersville.org, "John Aneralla" janeralla@huntersville.org, "Melinda Bales" mbales@huntersville.org, "Dan Boone" dboone@huntersville.org, "Nick Walsh" nwalsh@huntersville.org, "Brian Hines" bhines@huntersville.org, "dphillips" dphillips@huntersville.org, "Mark Gibbons" mgibbons@huntersville.org
Subject : ISS report

Mr. Roberts:

How many total pages is the ISS report regarding HPD?

Thank you,

Eric Rowell
Huntersville

Date : 1/9/2019 4:19:50 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "HEOSC" HEOSC@huntersville.org
Subject : January 14 Agenda

Below is link to the January 14 agenda (there are no attachments).

January 14 Agenda

If you have any questions, please let me know.

Thanks,
Janet Pierson
Town Clerk
PH: 704.766.2202

Date : 11/4/2019 3:04:04 PM
From : "Dave Hill" dhill@huntersville.org
To : "Chris Edwards" MYT59T@GMAIL.COM, "Dan Murphy" dan@themurphyfamily.online, "Eric Rowell" ericwrowell@gmail.com, "Erin Gillespie" erin.gillespie@gmail.com, "George Solomon" wallst71@gmail.com, "JohnCarbonell" johnjcarbonell@hotmail.com, "John Forehand" forehandjt@gmail.com, "Joshua Helm" mrhelm33@gmail.com, "Kaitlyn Sisson" kait.sisson@gmail.com, "Kim Aichele" kdaichele@me.com, "Kristen Ingram" Ingram.Kristen@yahoo.com, "Randy Brawley" Randy.Brawley@WiseOakConsulting.com, "Ross Boner" rboner@gmail.com, "Scott Harrington" scottharrington1808@gmail.com, "Tim Bender" Tbender@edificeinc.com
Cc : "Jack Simoneau" jsimoneau@huntersville.org, "Jake Petrosky(jpetrosky@stewartinc.com)" jpetrosky@stewartinc.com
Subject : January 2020 Steering Committee Meeting - Doodle Poll
Attachment : image001.png;

Good Afternoon –
Please go this link: https://doodle.com/poll/buig4r7bd3v28itk to indicate your availability for the January 2020 Steering Committee meeting. Town Hall is available on January 15th and the 22nd (both days are Wednesdays) from 6:30 to 8:30 PM.

Thanks for your help,
Dave

Dave Hill
Senior Planner
Project Manager, Huntersville 2040
Town of Huntersville, NC
PO Box 664
Huntersville, NC 28070

(704) 766-2213
dhill@huntersville.org

Huntersville Community Plan
H2040
LOOKING FORWARD
THINKING BACK
Huntersville2040.com

Date : 7/1/2019 9:53:39 AM
From : "Janet Pierson" jpierson@huntersville.org
To : "ericwrowell@gmail.com" ericwrowell@gmail.com
Subject : July 1 Town Board Meeting Canceled

Just a reminder that the Town Board will not meet on July 1.

Janet Pierson
Town Clerk

Sent from my iPhone

Date : 6/3/2019 10:39:23 AM
From : "Janet Pierson" jpierson@huntersville.org
Subject : June 3 Town Board Meeting

Please note there is no pre-meeting tonight. The regular meeting will begin at 6:00 p.m.

Janet Pierson, NCCMC
Town Clerk
Post Office Box 664
Huntersville, NC 28070
PH: 704.875.6541

Date : 6/13/2019 6:39:25 AM
From : "Janet Pierson" jpierson@huntersville.org
Subject : June 17, 2019 Town Board Agenda

The agenda is available at Agenda and the agenda packet is available at Agenda Packet.

If you have any questions, please let me know.

Janet Pierson, NCCMC
Town Clerk
PH: 704-875-6541

Date : 6/18/2019 11:05:44 PM
From : "Jackie Huffman" jhuffman@huntersville.org
To : "HEOSC" HEOSC@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Janet Pierson" jpierson@huntersville.org
Subject : June 24 and email

Good evening, HEOSC members

First of all, the Town is very thankful for your dedication, hard work, and commitment on the Huntersville Education Options Study Commission. We are continuing our evaluation process, which includes a Town Hall meeting June 24 at 7 pm at Town Hall. The Town plans to host a Q and A session, not necessarily formal presentation and invite the you and the community to attend.

Finally, as your service on the HEOSC has completed, we wanted to let you know that your Town email accounts will be deactivated in one week, on Tuesday, June 25.

If you have any questions, you are welcome to reach out to me or the Town Manager Anthony Roberts (copied on this email).

Thank you again for all you have done and continue to do to support the Town of Huntersville.

Jackie Huffman
Assistant Town Manager
Town of Huntersville

Date : 3/15/2019 12:33:57 PM
From : "Gillis, Elsa (CMG-Charlotte)" elsa.gillis@wsoc-tv.com
To : "erowell@huntersville.org" erowell@huntersville.org, "kbentley@huntersville.org" kbentley@huntersville.org
Subject : last night's meeting
Attachment : image001.jpg;image002.jpg;image003.jpg;

Hello Eric and Karen,

I'm a reporter with WSOC – and cover education in our area. I was not able to be at the Huntersville Educational Options Study Commission sub-committee meeting last night, but understand you spoke about the option of developing a stand-alone charter school.

Did anything concrete come out of the meeting? Any conclusions? Just want to make sure we stay up to date!

Thank you!

Elsa Gillis, Reporter

WSOC-TV TV64 wsoctv.com
Cox Media Group | 1901 N. Tryon St. | Charlotte, NC 28206
Cell: (704) 614-1152 | Email: elsa.gillis@wsoc-tv.com

Date : 11/16/2018 4:46:12 PM
From : "Angela Beeker" abeeker@huntersville.org
To : "HEOSC" HEOSC@huntersville.org
Cc : "Board Members" BoardMembers@huntersville.org, "Anthony Roberts" aroberts@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org
Subject : Link to You Tube video; Bartley Danielson of NCSU
Attachment : image003.jpg;

Below is a link to a YouTube video that Chairman Bentley asked that I circulate to the HEOSC. It is a video of Bartley Danielson of North Carolina State University that talks about the impact educational decisions can have on a community.

https://www.youtube.com/watch?v=VHDQTNY9oAg

Angela S. Beeker

Town Attorney
Town of Huntersville
Post Office Box 664
101 Huntersville-Concord Road
Huntersville, NC 28070
(704) 875-6541
(704) 948-6020 (fax)
abeeker@huntersville.org

Date : 5/7/2019 11:55:40 AM
From : "Janet Pierson" jpierson@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Subject : Manager's Recommended Budget

The Manager's Recommended Budget is posted on the website. Right now it is sideways when you bring it up, but I have fixed the file and Joseph should be uploading the new file soon.

Janet

Date : 3/7/2019 12:58:31 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "HEOSC" HEOSC@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "Angela Beeker" abeeker@huntersville.org
Subject : March 11 HEOSC Agenda
Attachment : 031119HEOSCAgenda.pdf;

Attached is the agenda for the March 11 HEOSC meeting. Just a reminder that the meeting will start at 5:30 p.m.

If you have any questions, please let me know.

Thanks,
Janet

AGENDA
Huntersville Educational Options Study Commission
March 11, 2019 - 5:30 PM
TOWN HALL (101 Huntersville-Concord Road)

1. **Welcome and Call to Order**

2. **Identification of a Quorum**

3. **Public Input** - *Limited to 3 minutes per speaker, or 30 minutes total*

4. **New Business**

   4.A. Discuss partnering with Charlotte-Mecklenburg Schools. (Superintendent Clayton Wilcox, CMS Board Chair Mary McCray, CMS Board District 1 Representative Rhonda Cheek)

5. **Old Business**

6. **Closing Comments**

7. **Adjourn**

Date : 2/28/2019 7:46:13 AM
From : "Janet Pierson" jpierson@huntersville.org
To : "HEOSC" HEOSC@huntersville.org
Cc : "'Karen Bentley'" kwbmontana@msn.com, "'al.desciscio@gmail.com'" al.desciscio@gmail.com, "'william farber'" farberjr@bellsouth.net, "'AmieHutchison'" AOHutchison@impact-plastics.com, "'dpartee755@gmail.com'" dpartee755@gmail.com, "'todd_porter@bellsouth.net'" todd_porter@bellsouth.net, "Jim Puckett" jhpucket@bellsouth.net, "EricRowell" ericwrowell@gmail.com, "'doctorsass@gmail.com'" doctorsass@gmail.com, "'B Shields'" bobbieshields1@gmail.com, "'CarrieWarren'" carrie.warren@zoho.com
Subject : March 11 Meeting

CMS folks have their board meeting the night after our March 11 meeting, so we would like to try to get them out a little early. Please let me know by **Tuesday, March 5 at noon** if you would be able to make the March 11 meeting at **5:30 p.m.** instead of 6:30 p.m.

Thanks!
Janet

Date : 3/5/2019 12:37:51 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "HEOSC" HEOSC@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "Angela Beeker" abeeker@huntersville.org
Subject : March 11 Meeting
Attachment : 031119HEOSCSpecialMeeting.pdf;

Since the March 11 meeting is going to start at 5:30 p.m. (not at the regular time of 6:30 p.m.), there are certain procedures of the open meetings law that we have to follow.

I have attached a Call for a Special Meeting for HEOSC for March 11 at 5:30 p.m. signed by Chair Bentley. According to procedures, since the time is different than the regular schedule, the chair must sign a call for a special meeting noting the date, time, location and purpose of the meeting. That signed call must then be delivered to all members of the commission (which is the reason for this e-mail). A notice of the special meeting is then posted on our bulletin board and website, and emailed to anyone that has requested to receive notice.

If you have any questions, please let me know.

Thanks,
Janet

CALL FOR SPECIAL MEETING

I, Karen Bentley, Chair of the Huntersville Educational Options Study Commission, do hereby call a special meeting of the Commission for Monday, March 11, 2019 at 5:30 p.m. at Huntersville Town Hall, 101 Huntersville-Concord Road. The purpose of this meeting is to discuss partnering with Charlotte-Mecklenburg Schools.

Karen Bentley

Karen Bentley, Chair

3/5/2019

Date

101 Huntersville-Concord Rd · PO Box 664 · Huntersville, NC 28070
Phone (704) 875-6541 · *Fax* (704) 948-6020 · *Website* www.huntersville.org

Date : 5/4/2019 6:52:40 AM
From : "Eric Rowell" erowell@huntersville.org
To : "Karen Bentley" kbentley@huntersville.org
Subject : May 6 meeting

Karen,

We're supposed to have our final meeting prior to presentation to the board this Monday, right? Or am I getting my dates wrong and our final meeting is set for May 13? There's a town board meeting May 6 so we obviously can't use town hall to meet.

Thanks,

Eric

Date : 1/17/2019 7:00:53 AM
From : "Eric Rowell" erowell@huntersville.org
To : "Karen Bentley" kbentley@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Angela Beeker" abeeker@huntersville.org, "Janet Pierson" jpierson@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org
Subject : MEAC f/u

Do we know if any documents were produced at the MEAC meeting this week? If no documents, any other relevant discussion about the items we have previously requested? If no to both, we can work to revise the records request language today and have Karen send out tomorrow.

Thanks,

Eric Rowell

Date : 11/20/2018 3:07:38 PM
From : "Jeter, Charles R." charlesr.jeter@cms.k12.nc.us
To : "HEOSC@huntersville.org" HEOSC@huntersville.org
Cc : "Janet Pierson" jpierson@huntersville.org
Subject : MEAC Meeting Dec. 4th at 11:00am

Members of the Huntersville Educational Options Study Committee,

On behalf of Elyse Dashew, Rhonda Cheek and Ericka Ellis Stewart (CMS Members of the Municipal Education Advisory Committee - MEAC), I would like to invite you to be our guest for the inaugural MEAC Meeting.

The meeting will be held on Dec. 4th from 11:00am – 2:00pm at the Char-Meck Govt Center in Room 267. This meeting will focus on providing baseline data from outside experts on population growth and taxes as well as an overview of CMS capital spending.

We hope to see you all in two weeks.

Sincerely,
Charles Jeter
Government Relations Coordinator
& Policy Administrator
Charlotte-Mecklenburg Schools
704-400-8031 (cell)
980-344-7508 (office)
www.cms.k12.nc.us

Date : 5/21/2019 3:24:43 PM
From : "Joseph Shook" jshook@huntersville.org
To : "Albert Desciscio" adesciscio@huntersville.org, "Amie Hutchison" ahutchison@huntersville.org, "Bobbie Shields" bshields@huntersville.org, "Carrie Warren" cwarren@huntersville.org, "Derek Partee" dpartee@huntersville.org, "Eric Rowell" erowell@huntersville.org, "JimPuckett" jpuckett@huntersville.org, "Karen Bentley" kbentley@huntersville.org, "Michael Sass" msass@huntersville.org, "TriciaSisson" tricia@triciasisson.com, "William Farber" wfarber@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org
Subject : Media Coverage - HEOSC Recommendation

https://www.wbtv.com/video/2019/05/21/group-suggests-forming-new-educational-authority-pushing-ahead-with-new-charter-school-huntersville/

https://www.wsoctv.com/news/local/special-commission-recommends-huntersville-pull-away-from-cms/950926679

Joseph B. Shook, MPA
Public Information Coordinator
Town of Huntersville, NC
704-766-2207 (O)
704-439-6535 (C)

Date : 3/20/2019 10:07:07 AM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Minutes - 10-19-15

Minutes from 10-19-15 town board meeting are not at the minutes link at the town's website, appears minutes from 10-5-15 meeting are linked there instead. Please provide me minutes from 10-19-15 meeting and correct at the town's website. Let me know if there are questions.

Thanks,

Eric Rowell

Date : 1/23/2019 11:18:22 AM
From : "Jim Puckett" jpuckett@huntersville.org
To : "Albert Desciscio" adesciscio@huntersville.org, "Amie Hutchison" ahutchison@huntersville.org, "Angela Beeker" abeeker@huntersville.org, "Bobbie Shields" bshields@huntersville.org, "Carrie Warren" cwarren@huntersville.org, "Derek Partee" dpartee@huntersville.org, "EricRowell" erowell@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "Jim Puckett" jpuckett@huntersville.org, "KarenBentley" kbentley@huntersville.org, "Michael Sass" msass@huntersville.org, "Todd Porter" tporter@huntersville.org, "Tricia Sisson" tricia@triciasisson.com, "William Farber" wfarber@huntersville.org, "Anthony Roberts" aroberts@huntersville.org, "jhpucket@bellsouth.net" jhpucket@bellsouth.net
Subject : Must read

The link below is one of the best 5 minutes you will spend regarding the CMS claims of how charter schools etc. are damaging. I can tell you from over a decade of experience this is DEAD ON. CMS repeatedly makes emotional arguments for why choice is bad for them except when THEY provide choice then all arguments are off the table.

https://twitter.com/ChoiceMediatv?cn=ZmxleGlibGVfcmVjc18y&refsrc=email

Date : 4/22/2019 7:57:19 PM
From : "Jackie Huffman" jhuffman@huntersville.org
To : "HEOSC" HEOSC@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Janet Pierson" jpierson@huntersville.org
Subject : NC DOR website

MECKLENBURG (AD VALOREM)	1,074,596	51.38424%	$ 1,057,818,256.00	66.39553%
CHARLOTTE	845,235	40.41682%	$ 468,025,681.00	29.37633%
CORNELIUS	31,158	1.48989%	$ 13,794,134.00	0.86581%
DAVIDSON *	12,876	0.61570%	$ 6,615,401.00	0.41523%
HUNTERSVILLE	59,494	2.84484%	$ 21,036,667.00	1.32040%
MATTHEWS	31,028	1.48367%	$ 12,248,157.00	0.76877%
MINT HILL *	27,177	1.29953%	$ 7,004,526.00	0.43965%
PINEVILLE	9,200	0.43992%	$ 6,587,957.00	0.41350%
STALLINGS *	524	0.02506%	$ 76,147.00	0.00478%
WEDDINGTON *	7	0.00033%	$ -	0.00000%
TOTAL	2,091,295	100.00000%	$ 1,593,206,926.00	100.00000%

Copied and pasted from the Dept of Revenue's website that is the basis of distribution for sales tax receipts in FY 2019. This spreadsheet is calculating a percentage of population and property taxes. The property tax column is impacted by the rates of each local unit. This table is not about calculating what percentage of the County population is in Huntersville. It's about determining a percent share distribution for sales tax revenue. This data would indicate Huntersville makes up 5.5% (59,494/1,074,596) of the County's population; but 2.84% per share of distribution – giving each local unit a proportionate share of revenue based on their number of residents.

In case you are looking for this data, per the assessor's office, the estimated total county tax value for FY 2019 is: $129,895,099,659. Huntersville's estimated assessed value in FY 2019 is: $7,144,155,812; therefore, Huntersville is 5.5% of the total County tax value. The most recent estimate after the revaluation indicates Huntersville will be 5.1% of the total county valuation.

Please let me know how I can be helpful.

Jackie Huffman
Assistant Town Manager
Town of Huntersville

Date : 12/24/2018 8:14:23 AM
From : "Eric Rowell" erowell@huntersville.org
To : "Albert Desciscio" adesciscio@huntersville.org, "Amie Hutchison" ahutchison@huntersville.org, "Angela Beeker" abeeker@huntersville.org, "Bobbie Shields" bshields@huntersville.org, "Carrie Warren" cwarren@huntersville.org, "Derek Partee" dpartee@huntersville.org, "JackieHuffman" jhuffman@huntersville.org, "Jim Puckett" jpuckett@huntersville.org, "Karen Bentley" kbentley@huntersville.org, "Michael Sass" msass@huntersville.org, "Todd Porter" tporter@huntersville.org, "William Farber" wfarber@huntersville.org
Subject : New Education Opinion - Silver v. Halifax Cty. Bd. of Commissioners

All,

A recent NC Supreme Court that may be of interest to this group. The Court was deciding whether a local board of county commissioners may be held legally responsible for providing a sound basic education for students in the county; this was before the Court on appeal from a trial court's grant of defendant's Rule 12(b)(6) motion to dismiss.

The Court ruled in this case a county board of commissioners is not obliged, separate from the state, to provide children the opportunity to receive a sound basic education.

The case has a lot of good background on many issues that we discussed at our last meeting and I thought it may be of interest to the committee members.

https://appellate.nccourts.org/opinions/?c=1&pdf=37755

Thanks,

Eric Rowell

Date : 5/5/2019 9:03:33 AM
From : "Eric Rowell" erowell@huntersville.org
To : "HEOSC" HEOSC@huntersville.org
Subject : Next meeting date

All,

If our final meeting before presentation to the board scheduled for tomorrow night or May 13? The town board has a regular meeting tomorrow night, but for some reason I thought our committee also was meeting tomorrow night.

Thanks,

Eric

Date : 11/14/2019 8:14:01 AM
From : "Janet Pierson" jpierson@huntersville.org
Subject : November 18 Town Board Agenda

The agenda for the November 18 Regular Town Board Meeting is available online at: Agenda

The full agenda packet is available online at: Agenda Packet

If you have any questions, please contact me.

Janet Pierson, NCCMC
Town Clerk
Post Office Box 664
Huntersville, NC 28070
PH: 704.766.2202

Date : 10/25/2019 11:57:25 AM
From : "Dave Hill" dhill@huntersville.org
To : "Chris Edwards" MYT59T@GMAIL.COM, "Dan Murphy" dan@themurphyfamily.online, "Eric Rowell" ericwrowell@gmail.com, "Erin Gillespie" erin.gillespie@gmail.com, "George Solomon" wallst71@gmail.com, "JohnCarbonell" johnjcarbonell@hotmail.com, "John Forehand" forehandjt@gmail.com, "Joshua Helm" mrhelm33@gmail.com, "Kaitlyn Sisson" kait.sisson@gmail.com, "Kim Aichele" kdaichele@me.com, "Kristen Ingram" Ingram.Kristen@yahoo.com, "Randy Brawley" Randy.Brawley@WiseOakConsulting.com, "Ross Boner" rboner@gmail.com, "Scott Harrington" scottharrington1808@gmail.com, "Tim Bender" Tbender@edificeinc.com
Cc : "Jack Simoneau" jsimoneau@huntersville.org, "Jake Petrosky(jpetrosky@stewartinc.com)" jpetrosky@stewartinc.com
Subject : Oct 30th Steering Committee Meeting Agenda
Attachment : Steering Committee Agenda - Mtg #1 10302019.docx;image003.png;

Dear Steering Committee Members –
Attached please find the agenda for next Wednesday's meeting. Please note that there are discussion topics at the end of the meeting that you might want to think about in advance.

Regards,
Dave

Dave Hill
Senior Planner
Town of Huntersville, NC
PO Box 664
Huntersville, NC 28070

(704) 766-2213
dhill@huntersville.org

Huntersville Community Plan
HP 2040
LOOKING FORWARD
THINKING BACK

Project Manager, Huntersville 2040

Huntersville Community Plan

LOOKING FORWARD
THINKING BACK

Steering Committee Meeting #1

Agenda

- **Meeting Information**

  Date: → Wednesday, October 30th, 2019
  Time: → 6:30-8:00 PM
  Location: → Huntersville Town Hall, Town Board Chamber
  101 Huntersville Concord Road, Huntersville, NC 28070

- **Agenda Items**

  - **Introduction**
    - Welcome / Introductions
    - Steering Committee Role
    - Election of Chairperson
    - Discussion of Future Meeting Dates/Times

  - **Schedule and Process**
    - Project Purpose & Schedule
    - Steering Committee Meetings and Topics
    - Public Involvement

  - **Project Initiation Results**
    - Plan Review / Accomplishments
    - Tour and Stakeholder Interviews
    - Issues and Assets

  - **Discussion / Exercise**
    - What are the biggest issues and opportunities facing the Town of Huntersville over the next 5 to 10 years?
    - What should this Plan accomplish?

STEWART

Date : 9/24/2019 9:39:39 AM
From : "Dave Hill" dhill@huntersville.org
To : "Chris Edwards" MYT59T@GMAIL.COM, "Dan Murphy" dan@themurphyfamily.online, "Eric Rowell" ericwrowell@gmail.com, "Erin Gillespie" erin.gillespie@gmail.com, "George Solomon" wallst71@gmail.com, "JohnCarbonell" johnjcarbonell@hotmail.com, "John Forehand" forehandjt@gmail.com, "Joshua Helm" mrhelm33@gmail.com, "Kaitlyn Sisson" kait.sisson@gmail.com, "Kim Aichele" kdaichele@me.com, "Kristen Ingram" Ingram.Kristen@yahoo.com, "Randy Brawley" Randy.Brawley@WiseOakConsulting.com, "Ross Boner" rboner@gmail.com, "Scott Harrington" scottharrington1808@gmail.com, "Tim Bender" Tbender@edificeinc.com
Cc : "Jack Simoneau" jsimoneau@huntersville.org, "Tracy Barron" tbarron@huntersville.org
Subject : October 1st Steering Committee Orientation Meeting

Dear Steering Committee Members –
Please pardon the delay in trying to set up our first meeting. We have several members with scheduling conflicts for all of the dates suggested, but we need to move forward.

The first Steering Committee meeting, held for orientation purposes, will be on:

Tuesday, October 1st
6:00 – 8:00 PM
Huntersville Town Hall

- 101 Huntersville-Concord Rd. (Intersection of Gilead and Old Statesville Rd.)
- Parking is available at Town Hall or in the Town Center parking garage
- All Steering Committee meetings will be advertised as public meetings with proper advance notice

For those unable to attend, staff will provide meeting materials for you to review.

Prior to October 1st, you may want to review the current Huntersville 2030 Community Plan, found at https://www.huntersville.org/646/Huntersville-2030-Community-Plan. This plan will be the starting point for all of the update work that will be conducted.

Finally, for planning purposes, the first working meeting with the consultant team will likely be during October 29th and 30th. Please check your schedules and be prepared to discuss when and where that meeting should be held.

If you have any questions, please let me know.

Thanks for your time,
Dave

Dave Hill
Senior Planner
Town of Huntersville, NC
PO Box 664
Huntersville, NC 28070

(704) 766-2213
dhill@huntersville.org

Date : 4/11/2019 8:27:28 AM
From : "Angela Beeker" abeeker@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Subject : O'Hara Lots - Appeal
Attachment : image001.jpg;

Good morning. Just thought you'd like to know how court went yesterday. The judge ruled that having to tear down three houses for a surveyor's error would be an undue hardship so he ruled against the Town.

Angela S. Beeker

Town Attorney
Town of Huntersville
Post Office Box 664
101 Huntersville-Concord Road
Huntersville, NC 28070
(704) 875-6541
(704) 948-6020 (fax)
abeeker@huntersville.org

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Date : 3/26/2019 9:07:25 PM
From : "Eric Rowell" erowell@huntersville.org
To : "Karen Bentley" kbentley@huntersville.org
Cc : "Janet Pierson" jpierson@huntersville.org, "William Farber" wfarber@huntersville.org, "Derek Partee" dpartee@huntersville.org
Subject : Option 2 meeting minutes
Attachment : 2019-03-14 meeting minutes.docx;

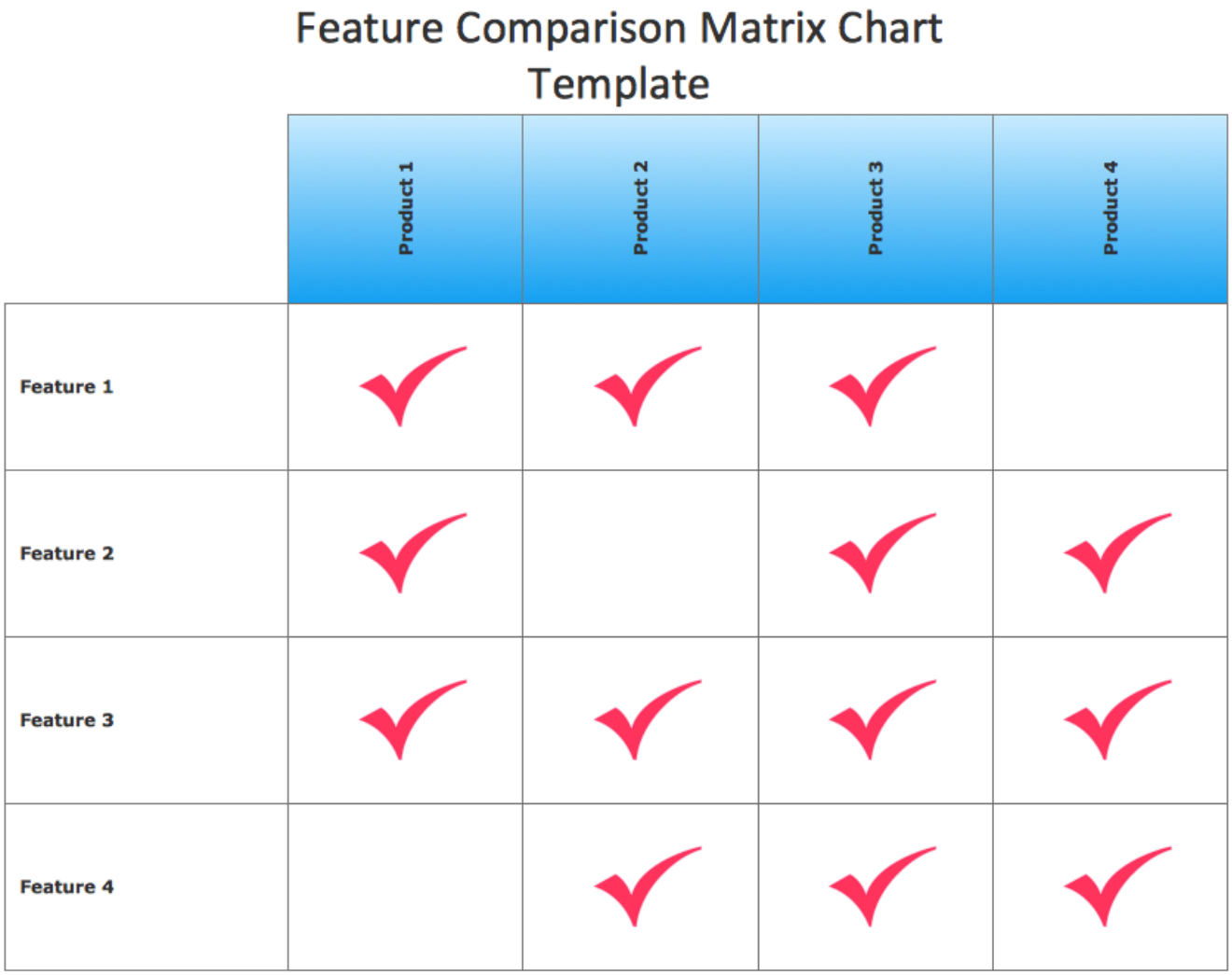
Madame Chair,

Please see attached draft minutes and Option 2 SWOT outline. Let me know if you have any questions in case any of my shorthand doesn't make sense.

One possible option to rate/compare each option for prioritization could be a comparison matrix (see example image below). This might make sense if we find multiple overlapping points for each option, might provide the town board with a helpful visual.

Thanks,

Eric Rowell



- March 14, 2019 Option 2 Subcommittee Meeting

- 12:00pm – 1:10pm / Steele Creek Library Branch – Charlotte, NC
- Eric Rowell, Derek Partee, Bill Farber present
- No members of the public attended

- Agenda:
1.A. – Discuss pros/cons of Option 2: Establishing a municipal sponsored charter school by partnering with a new or existing charter school.

- Minutes: Subcommittee members discussed the various pros/cons associated with Option 2, and considered what additional information/questions the subcommittee members would need/have in order to conclude their due diligence in studying this option.

- SWOT outline [**DRAFT** – subject to revision]

1. STRENGTHS
- ability to weight admission in favor of Huntersville residents
- more space/sq. footage available for schools equates to better security/safety for students by moving students out of trailers and into enclosed buildings
- greater parental choice, greater educational options in North Mecklenburg
- overcrowding/capacity problem relieved sooner than waiting on a solution from CMS
- greater flexibility with curriculum and addressing concerns of parents than with CMS
- fixed, upfront costs only instead of the possibility of ongoing/annual contributions from the general fund for a town-run municipal charter school
    - potential better rates for bonds/loans than a new non-municipal backed charter
- independent, separate charter board – not run/influenced directly by the town board and vagaries of town board politics

2. WEAKNESSES
- potential zoning issues based on unknown location of potential school
- difficulty in deciding where to start – which grade level?
- how to address possibility of starting a municipal charter school weighted in favor of Huntersville students and then having a large number of Huntersville students possibly not being admitted
- safety issues – a new charter school unlikely to have a building large enough at the outset to avoid housing some students in trailers
- capital funding and land acquisition – still too many unanswered questions about what the town can/cannot do, plus dealing with the practical problem of finding suitable land
- taxes – uncertainty over future costs a concern for residents, concerns over paying for two "districts" even if you have no children attending CMS or town charter school
- cost of upfitting/retrofitting existing building for a charter school (cost would be mitigated by use of warehouse-style space)

3. OPPORTUNITIES
- municipal charter school has never been done in NC, opportunity to demonstrate a new model for education statewide

- cost savings for new construction – ability to build school buildings more efficiently/less expensive than CMS schools
- ability to determine best makeup of the charter school board – elected board members, appointed board members, some hybrid model, etc.
- large pool of diverse potential charter board members in Huntersville from various educational, workforce backgrounds
- ALSO, large pool of diverse charter schools – new or existing – to potentially partner with, not limited to existing charter schools locally (LKN Charter, Pine Lake Prep, CSD, etc.)

4. THREATS
- uncertain/unknown demand – possibility of student applications less than anticipated, risk of "new" school stigma causing parents to avoid sending their child for the first few years
- political instability – locally and in Raleigh
- potential lawsuits – who would bear the costs?
- CMS – unlikely to cease opposition efforts to charters in general and municipal charter schools
- no actual vested interests yet – with no municipal charter school even in the application phase, easier to stop the effort before a municipal charter is open and accepting students
- potential for current charter school cap to be lowered/decreased
- timeline/length of charter school application process being altered/derailed by political instability, plus the length/in-depth nature of the application process itself – NC charter board may scrutinize the first municipal charter applications more heavily than non-municipal charters

5. QUESTIONS/ADDITIONAL INFORMATION
- as much information as possible regarding ability of town to acquire land for a charter school and capital funding options
- request opinion of town attorney related to: current and proposed relevant legislation; ability of town to buy land for a charter; ability of town to own a building housing a charter; ability of town to lease an existing town-owned building for a charter
- what are the other three (3) towns included in HB514 – Mint Hill, Cornelius, and Matthews – doing related to municipal charter schools
- potential for additional NCGA legislation if HEOSC identifies gaps/problems in current HB514 and related legislation, e.g., clearer funding options if a municipality opted to open a municipal charter school

Date : 4/8/2019 5:05:36 PM
From : "Eric Rowell" erowell@huntersville.org
To : "Karen Bentley" kbentley@huntersville.org
Cc : "Janet Pierson" jpierson@huntersville.org, "Michael Sass" msass@huntersville.org, "Jim Puckett" jpuckett@huntersville.org
Subject : Option 4 meeting minutes
Attachment : 2019-03-20 meeting minutes.docx;

Madame Chair,

Please see attached draft minutes and Option 4 SWOT outline. Let me know if you have any questions in case any of my shorthand doesn't make sense.

Thanks,

Eric Rowell

- March 20, 2019 Option 4 Subcommittee Meeting

- 11:13am – 12:07pm / Town Hall – Huntersville
- Eric Rowell, Mike Sass, Jim Puckett present
- No members of the public attended (one media cameraman attended)

- Agenda:
1.A. – Discuss pros/cons of Option 4: The feasibility of dividing the Charlotte-Mecklenburg LEA into smaller LEA's.

- Minutes: Subcommittee members discussed the various pros/cons associated with Option 4, and considered what additional information/questions the subcommittee members would need/have in order to conclude their due diligence in studying this option.

- SWOT outline [**DRAFT** – subject to revision]

1. STRENGTHS
- more actual (not just perceived) local control of education
- more input for all stakeholders (parents, teachers, and staff)
- studies and testimony presented support smaller districts as more efficient, while a possible North Mecklenburg LEA could still be large enough to take advantage of economies of scale
- any change that results in a reduction in current overcrowding is a strength
- easier access to school leadership
- more accountability of school leadership/teachers
- more permanent nature of a smaller LEA as opposed to just a single municipal charter, a smaller LEA would be a better long-term solution
- cost – likely far less expensive and more cost-effective to operate than CMS
- property tax dollars used for education would stay local and benefit local students
- maximize money spent on education/learning instead of on education bureaucracy
- greater parental choice, greater educational options in North Mecklenburg
- overcrowding/capacity problem relieved sooner than waiting on a solution from CMS
- greater flexibility with curriculum and addressing concerns of parents than with CMS

2. WEAKNESSES
- even at 30-35K students, still far above the national average school district size
- cost – (both strength and weakness) far higher than a single municipal charter, but likely still more cost-efficient than CMS
- commercial tax base less without contributions from commercial property in Charlotte, potential greater burden on North Mecklenburg homeowners
- uncertainty over costs/taxes/curriculum, etc. resulting in more difficulty in making the case to the public and elected officials to pursue this option
- "regional" approach to education does not currently include Davidson
- potential zoning issues based on multi-jurisdiction district
- capital funding and land acquisition – still too many unanswered questions about what the town can/cannot do, plus dealing with the practical problem of finding suitable land

3. OPPORTUNITIES
- convincing teachers of a better teaching environment in a smaller district
- political makeup of a new school board – more receptive/responsive to voters in North Mecklenburg
- ability to determine best makeup of the charter school board – elected board members, appointed board members, some hybrid model, etc.
- more/better focused growth and data projections, working closer with town planning staff on demographics/growth trends, etc.
- regional approach to education would benefit not just education, also all planning efforts
- start the dialogue statewide over what the right size of a school district in NC should be
- continue the work of earlier legislative study committees on school district size even if this option not pursued by the town(s)
- help set the template for how this option could be replicated in other areas of the state with similar concerns
- cost savings for new construction – ability to build school buildings more efficiently/less expensive than CMS schools

4. THREATS
- any agreement to deconsolidate must come from the NCGA, which is unlikely at this time
- education policy continues to become more partisan, not less, so any large-scale solution is unlikely
- the sheer logistics/dynamics alone for such a change to the status quo – how to unwind CMS, what to do with CMS assets in North Mecklenburg, would a constitutional amendment be necessary, etc.?
- political instability – locally and in Raleigh
- potential lawsuits – who would bear the costs?
- CMS – unlikely to cease opposition efforts to a change to the status quo

5. QUESTIONS/ADDITIONAL INFORMATION
- how would the deconsolidation process take place?
- decision makers would need to f/u with prior participants in this debate, prior study committee contributors to see what the next study or legislation would look like
- what is the state of research currently on school district size and economic impact of LEA's? (Dr. Houck, et al, provided information to the legislative study committee over a year ago)
- what are the other three (3) towns included in HB514 – Mint Hill, Cornelius, and Matthews – doing related to new LEA's or deconsolidation
- potential for additional NCGA legislation if HEOSC identifies gaps/problems in current HB514 and related legislation, e.g., clearer funding options if a municipality opted to open a municipal charter school

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- RECOMMENDATION TO BOARD IN THIS OPTION? - cont. to investigate option 4 – but currently better path is the municipal charter, which would confirm some assumptions and help us realize some of the unknowns as they currently stand – which would lead down path to new LEA

Date : 6/19/2019 11:36:16 AM
From : "Dan Boone" dboone@huntersville.org
To : "ericwrowell@gmail.com" ericwrowell@gmail.com
Subject : Phone call

Eric when is a good time to call you? Give me a couple of times and dates to work with.
Dan

Sent from my iPad

Date : 11/27/2018 6:59:34 AM
From : "Eric Rowell" erowell@huntersville.org
To : "Michael Sass" msass@huntersville.org
Subject : Planning

fyi - town's planning website below and contact information for Chief Planner Jack Simoneau.

https://www.huntersville.org/228/Planning-Department

jsimoneau@huntersville.org

Regards,

Eric Rowell

Date : 10/11/2019 4:57:12 PM
From : "Brian Richards" brichards@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Cc : "Jack Simoneau" jsimoneau@huntersville.org, "Anthony Roberts" aroberts@huntersville.org, "Angela Beeker" abeeker@huntersville.org
Subject : Political Sign
Attachment : senate bill 315.pdf;

Hi Eric,

I was able to go out at take a look at the signs. To the best of my knowledge they are all located in NCDOT right of way. I've attached a copy of Senate Bill 315. SB315 explains where signs may be located along the State highway system. Sub section (e) states that Unlawful removal of a sign is a Class 3 misdemeanor. The Towns Sign Ordinance was amended to reflect the Senate Bill. Town Staff will enforce its ordinance on Town maintained streets and will forward your concerns onto NCDOT for potential violations in state right of way.

Thank You,

Brian Richards
Principal Planner / GIS
Huntersville Planning Dept.
105 Gilead Rd 3rd Floor
Huntersville, NC 28078

Mailing address
PO BOX 664
Huntersville, NC 28070
Ph 704 766 2218
Fx 704 992 5528
brichards@huntersville.org

GENERAL ASSEMBLY OF NORTH CAROLINA
SESSION 2011

SESSION LAW 2011-408
SENATE BILL 315

AN ACT TO PERMIT CAMPAIGN SIGNS IN HIGHWAY RIGHTS-OF-WAY WITH REASONABLE TIME, PLACE, AND MANNER RESTRICTIONS.

The General Assembly of North Carolina enacts:

SECTION 1. G.S. 136-32 reads as rewritten:

"**§ 136-32. ~~Other than official signs prohibited.~~Regulation of signs.**

(a) Commercial Signs. – No unauthorized person shall erect or maintain upon any highway any warning or direction sign, marker, signal or light or imitation of any official sign, marker, signal or light erected under the provisions of G.S. 136-30, except in cases of emergency. No person shall erect or maintain upon any highway any traffic or highway sign or signal bearing thereon any commercial ~~advertising:~~ or political advertising, except as provided in subsections (b) through (e) of this section: Provided, nothing in this section shall be construed to prohibit the erection or maintenance of signs, markers, or signals bearing thereon the name of an organization authorized to erect the same by the Department of Transportation or by any local authority referred to in G.S. 136-31. Any person who shall violate any of the provisions of this section shall be guilty of a Class 1 misdemeanor. The Department of Transportation may remove any signs erected without ~~authority.~~ authority or allowed to remain beyond the deadline established in subsection (b) of this section.

(b) Compliant Political Signs Permitted. – During the period beginning on the 30th day before the beginning date of "one-stop" early voting under G.S. 163-227.2 and ending on the 10th day after the primary or election day, persons may place political signs in the right-of-way of the State highway system as provided in this section. Signs must be placed in compliance with subsection (d) of this section and must be removed by the end of the period prescribed in this subsection.

(c) Definition. – For purposes of this section, "political sign" means any sign that advocates for political action. The term does not include a commercial sign.

(d) Sign Placement. – The permittee must obtain the permission of any property owner of a residence, business, or religious institution fronting the right-of-way where a sign would be erected. Signs must be placed in accordance with the following:

(1) No sign shall be permitted in the right-of-way of a fully controlled access highway.
(2) No sign shall be closer than three feet from the edge of the pavement of the road.
(3) No sign shall obscure motorist visibility at an intersection.
(4) No sign shall be higher than 42 inches above the edge of the pavement of the road.
(5) No sign shall be larger than 864 square inches.
(6) No sign shall obscure or replace another sign.

(e) Penalties for Unlawful Removal of Signs. – It is a Class 3 misdemeanor for a person to steal, deface, vandalize, or unlawfully remove a political sign that is lawfully placed under this section.

(f) Application Within Municipalities. – Pursuant to Article 8 of Chapter 160A of the General Statutes, a city may by ordinance prohibit or regulate the placement of political signs on rights-of-way of streets located within the corporate limits of a municipality and maintained by the municipality. In the absence of an ordinance prohibiting or regulating the placement of political signs on the rights-of-way of streets located within a municipality and maintained by the municipality, the provisions of subsections (b) through (e) of this section shall apply."

SECTION 2. This act becomes effective October 1, 2011, and applies to any primary or election held on or after that date.

In the General Assembly read three times and ratified this the 28th day of July, 2011.

s/ Walter H. Dalton
President of the Senate

s/ Thom Tillis
Speaker of the House of Representatives

s/ Beverly E. Perdue
Governor

Approved 10:00 a.m. this 4th day of August, 2011

Date : 4/23/2019 12:33:07 PM
From : "Jim Puckett" jpuckett@huntersville.org
To : "Natasha.Marcus@ncleg.net" Natasha.Marcus@ncleg.net, "Christy.Clark@ncleg.net" Christy.Clark@ncleg.net
Cc : "Karen Bentley" kbentley@huntersville.org, "Eric Rowell" erowell@huntersville.org, "Anthony Roberts" aroberts@huntersville.org, "John Aneralla" janeralla@huntersville.org
Subject : Postition on HB 229

Senator Marcus and Representative Clark, I chair a subcommittee on the Huntersville Educational Options Study Commission and we are conducting SWOT analysis regarding different options. One of the issues we have on our radar is HB 229. Could each of you as our representatives please let me/us know you personal position on this pending legislation and what you are actively doing in regards to it being passed or defeated. As we are reaching the end of our preliminary discover period a prompt answer would be greatly appreciated.

Date : 10/11/2019 6:41:39 AM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Anthony Roberts" aroberts@huntersville.org
Subject : Potential 10.10.09 violation

Mr. Roberts:

I would like to report potential sign violations that need to be investigated. One - at the top of Stephens Rd. and Beatties Ford Rd., a candidate sign that appears to be in violation of subsection c). And another on both the north and south sides of Bud Henderson Rd. where it meets Beatties Ford, there are clusters of candidate signs fronting property that they probably didn't get permission from in violation of subsection d).

I will continue to report any other possible violations I see around town.

Thank you,

Eric Rowell
Huntersville

Date : 5/9/2019 4:44:29 PM
From : "Jackie Huffman" jhuffman@huntersville.org
To : "HEOSC" HEOSC@huntersville.org
Cc : "Pattie Ellis" pellis@huntersville.org, "John Aneralla" janeralla@huntersville.org, "Anthony Roberts" aroberts@huntersville.org, "Angela Beeker" abeeker@huntersville.org, "Leo, Scott E." scottleo@parkerpoe.com, "Brigulio, Mitch" mbrigulio@investdavenport.com
Subject : potential financing option
Attachment : Municipal Charter School Financing Discussion Materials 5.7.19 (onepage....pdf;

Good afternoon HEOSC members,

Mayor Aneralla requested that we have the Town financial advisor and bond counsel offer what we hope is some clarity regarding potential funding options related to municipal charter schools. That effort resulted in the addition of this slide to your previous handout.

If you have questions, please let me or Anthony know.

Again, thank you for your service on this committee.

Regards,

Jackie Huffman
Assistant Town Manager
Town of Huntersville

Potential Alternative Financing Option – 5/7/19 UPDATE

- After further due diligence, the Town's Bond Counsel (Parker Poe), Davenport and Town staff have discussed a potential Alternative Financing Option that may be available, should the Town decide to assist in the debt financing of Charter School facilities. This approach would be subject to further legal review and discussion with the Local Government Commission.

- An overview of the potential legal structure of the financing (prepared by Bond Counsel) is outlined below:
  - Session Law 2018-5 (as amended by Session Law 2018-97) gives the Town the authority to appropriate certain funds for public education.
  - For schools in the Town, the Town may appropriate for capital and operating expenses. Appropriated funds may be used to enter into operational and financing leases for use as school property, but may not be used to obtain any other interest in real property (i.e. cannot be used to buy property outright).
  - If an entity were formed (like a nonprofit corporation) under state law to acquire and build a school facility, the Town/charter school could enter into a lease with the entity to use the facility for the charter school.
  - The entity formed to acquire and build the facility could presumably pursue financing for the acquisition and construction based on the strength of the lease with the Town/charter school (subject to the bank/capital markets and terms they might require to lend money on that basis).

- This financing approach through a "conduit borrower" like a nonprofit described above, while not typically used in North Carolina governmental financings, is not uncommon for governmental financings in other states and has been used to fund traditional Charter Schools in North Carolina and elsewhere.
  - For example, a similar financing structure (Lease Revenue Bonds) is commonly used in Virginia governmental financing. Under this structure, debt is issued by a separate entity (e.g. Industrial Development Authority) and the local governments enter into a Lease Arrangement with the separate entity with lease payments equal to the annual debt service. The local government's obligation to pay under the lease structure is subject to annual appropriation.
  - In addition to the lease, the lender / bondholder receives a Lease Hold interest in the collateral property for a term that typically extends beyond the stated final maturity of the debt instrument in order to provide an opportunity to recoup potential losses from a non-appropriation event.
  - The Lease Revenue Bond credit rating level is driven by the local government's credit quality and the value / essentiality of the lease-hold collateral.
  - This Lease Revenue Bond structure has been well received by both the Banks and the Capital Markets and is treated similar to a North Carolina Installment Financing approach from a credit perspective.

Municipal Advisor Disclosure

The enclosed information relates to an existing or potential municipal advisor engagement.

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Date : 4/22/2019 2:28:41 PM
From : "Karen Bentley" kbentley@huntersville.org
To : "HEOSC" HEOSC@huntersville.org, "Albert Desciscio" adesciscio@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Janet Pierson" jpierson@huntersville.org
Subject : preliminary PPT for discussion at tonight's HEOSC meeting
Attachment : HEOSC_Report for HEOSC 4-22.pptx;

Hello all,
Attached is the modified/updated PPT discussed last week at the Drafting sub-committee meeting. A huge shout out to Tricia Sisson for attending our meeting and also to her colleagues on the CEOSC for their work in pulling this format (and much of the background content) together - also for their willingness to let us piggyback on their great work.

We will use this slide deck as the basis for our SWOT discussion tonight.

Thanks,
Karen

HEOSC Report to Huntersville Town Board
May 20, 2019 - DRAFT

Huntersville Educational Options Study Commission

- Purpose
- Members
- Needs State
- Option Evaluations

Purpose of the HEOSC

On October 15, 2018, Huntersville Commissioners established the Huntersville Educational Options Study Commission.

The Commission was established to evaluate options available to the Town of Huntersville to reduce overcrowding within the public school system in Huntersville. Those options are:

1. Do Nothing
2. Partner with CMS
3. Open and Operate Municipal Charter School(s)
4. Partner with an Existing Charter School
5. Dividing the Charlotte Mecklenburg LEA into smaller LEAs

HEOSC Members

Karen Bentley - Chair
Al Desciscio
Bill Farber
Amie Hutchison
Derek Partee
Jim Puckett
Eric Rowell
Mike Sass
Bobbie Shields
Carrie Warren

Projected Enrollment

	2020	+kids	# classrooms	2025	+kids	# classrooms	2030	+kids	# classrooms	2035	+kids	# classrooms
Cornelius Population	34,248			37,124			40,000			40,000		
Elementary School	1,554	95	5	1,684	225	11	1,815	356	18	1,815	356	18
Middle School	907	55	3	984	132	7	1,060	208	10	1,060	208	10
High School	1,312	80	4	1,422	190	10	1,533	301	15	1,533	301	15
Cornelius School Pop Total	3,773	230	12	4,090	547	27	4,407	864	43	4,407	864	43
Davidson Population	14,491			17,066			19,641			25,000		
Elementary School	743	44	2	875	176	9	1,007	308	15	1,282	583	29
Middle School	375	22	1	442	89	4	508	155	8	647	294	15
High School	495	29	1	583	117	6	671	205	10	854	388	19
Davidson School Pop Total	1,613	95	5	1,900	382	19	2,186	668	33	2,783	1,265	63
Huntersville Population	65,780			78,860			91,939			110,000		
Elementary School	3,689	239	12	4,422	972	49	5,156	1,706	85	6,169	2,719	136
Middle School	1,487	96	5	1,783	392	20	2,079	688	34	2,487	1,096	55
High School	2,018	131	7	2,419	532	27	2,820	933	47	3,374	1,487	74
Huntersville School Pop Total	7,194	466	23	8,624	1,896	95	10,055	3,327	166	12,030	5,302	265
Total LKN Towns	114,519			133,050			151,580			175,000		
Elementary School	5,986	378	19	6,982	1,374	69	7,978	2,370	118	9,265	3,657	183
Middle School	2,770	174	9	3,208	612	31	3,647	1,051	53	4,194	1,598	80
High School	3,825	240	12	4,424	839	42	5,024	1,439	72	5,761	2,176	109
LKN Towns Pop Total	12,581	792	40	14,615	2,826	141	16,648	4,859	243	19,220	7,431	372
CLT School Pop (N. Meck)												
Elementary School	1,487	68	3	1,671	252	13	1,877	458	23	2,127	708	35
Middle School	1,153	53	3	1,295	195	10	1,455	355	18	1,649	549	27
High School	3,222	147	7	3,620	545	27	4,068	993	50	4,609	1,534	77
Charlotte Student Pop	5,861	267	13	6,586	992	50	7,401	1,807	90	8,385	2,791	140

Total North Meck Students												
Elementary School	7,472	445	22	8,652	1,625	81	9,855	2,828	141	11,392	4,365	218
Middle School	3,922	226	11	4,504	808	40	5,102	1,406	70	5,843	2,147	107
High School	7,047	387	19	8,045	1,385	69	9,092	2,432	122	10,370	3,710	185
Total North Meck Students	18,442	1,059	53	21,201	3,818	191	24,049	6,666	333	27,605	10,222	511

10,222 new students will be added to the capacity needs of the N. Meck schools by 2035

- (1) North Charlotte population within Hopewell & North Meck districts.
- North Charlotte population buildout based on 2045 Charlotte population of 1,322,813
- (Estimated an average population of North Charlotte to Charlotte population to be 6.25%. Applied 6.25% to 2045 Charlotte population (1,322,813 * 6.25% = 82,676.))

Source: Cornelius Town Planner Projections Feb

Classroom Needs Based on Growth Projections

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Cornelius Population	34,248			37,124			40,000			40,000		
Elementary School	1,554	95	5	1,684	225	11	1,815	356	18	1,815	356	18
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Middle School	2,770	174	9	3,208	612	31	3,647	1,051	53	4,194	1,598	80
High School	3,825	240	12	4,424	839	42	5,024	1,439	72	5,761	2,176	109
LKN Towns Pop Total	12,581	792	40	14,615	2,826	141	16,648	4,859	243	19,220	7,431	372
Charlotte School Pop In N. Meck Schools												
Elementary School	1,487	68	3	1,671	252	13	1,877	458	23	2,127	708	35
Middle School	1,153	53	3	1,295	195	10	1,455	355	18	1,649	549	27
High School	3,222	147	7	3,620	545	27	4,068	993	50	4,609	1,534	77
Charlotte Student Pop	5,861	267	13	6,586	992	50	7,401	1,807	90	8,385	2,791	140
Total North Meck Students												
Elementary School	7,472	445	22	8,652	1,625	81	9,855	2,828	141	11,392	4,365	218
Middle School	3,922	226	11	4,504	808	40	5,102	1,406	70	5,843	2,147	107
High School	7,047	387	19	8,045	1,385	69	9,092	2,432	122	10,370	3,710	185
Charlotte Student Pop	18,442	1,059	53	21,201	3,818	191	24,049	6,666	333	27,605	10,222	511

Note: no adjustment made for current enrollment over/under planned enrollment in existing N. Meck Schools

Option 1: Do Nothing

- Continue with the status quo allowing CMS to solve for overcrowding as they see fit

Option 1: Do Nothing

Objective: Continuing with the status quo where CMS addresses overcrowding and capital needs on their terms and timeframes

PROS

- No pushback either legislatively or legally
- Appeases those satisfied with current school status
- No monetary cost to the town
- No required effort from town officials

CONS

- No real, long-term solution for overcrowding, especially with the forecasted population growth
  - **1896 students by 2025**
  - **3327 students by 2030**
  - **5302 students by 2035**
- No new classroom buildings in our region for at least 15 years
- No equitable distribution of resources for Lake Norman schools
- Continued strain in the relationship between Lake Norman region and CMS
- No control over where CMS draws lines for student assignment. This can deter economic development/expansion over concerns about school capacity.

Option 2: Partner with CMS

- Create a collaborative educational partnership between the Town of Huntersville and CMS

Option 2: Partner with CMS

Current/Previous Partnering Agreements:

- 2003 Bailey Middle JUA
- 2004 Reallocation of Land Bond Dollars JUA for Hough
- 2005 Westmoreland Road Elementary(JV Washam) JUA
- 2015 Cornelius Elementary JUA

To Do:

- Add Huntersville's JUA's
- Add land already provided to CMS (between Hough and Bailey?

Option 2: Partner with CMS

Objective: Create a partnership between the Towns of Cornelius and Huntersville and CMS that promotes a quality and efficient educational experience for N. Meck students in school buildings that meet capacity needs.

- Through this partnership, devise a plan to address present and future population growth in the Lake Norman area and provide an equitable distribution of funding and resources.

PROS

- No legislative requirement at state or county level
- Potentially more cost effective than other options
- Utilizes resources already in place with CMS – transportation, staff, food service, specialists, etc.

CONS

- Possibility of no improvements in our area
- Long timeline to solutions or results.
- If a deal is reached, no guarantee that a newly elected board would continue to honor that deal
- Cornelius pays 4.3% of total property taxes and makes up 2.7% of the county population – add huntersville tax/pop

Option 2: Partner with CMS

Objective: Create a partnership between the Town of Cornelius and CMS that promotes a quality and efficient educational experience for Cornelius students in school buildings that meet capacity needs.

- Through this partnership, devise a plan to address present and future population growth in the Lake Norman area and provide an equitable distribution of funding and resources.

PROS

- Less divisive – public entities working together toward a common goal of positive educational outcomes
- Potential ability to influence rubric going forward

CONS (continued)

- Differing opinions and perspectives will still be present between N. Meck towns and CMS
- Potential loss of magnet school options under MEAC reassignment suggestion
- No control over where CMS draws lines for student assignment. This can negatively impact property values and business development.
- Perception of a lack of advocacy of N. Meck representation on CMS school board

Option 2: Partner with CMS

Objective: Create a partnership between the Town of Cornelius and CMS that promotes a quality and efficient educational experience for Cornelius students in school buildings that meet capacity needs.

- Through this partnership, devise a plan to address present and future population growth in the Lake Norman area and provide an equitable distribution of funding and resources.

PROS

CONS (continued)

- Continued lack of local control over education
- We do not agree with the CMS definition for capacity as we do not consider modular classrooms a good solution.
- Uncertainty of site selection and bond assignments based on current rubric and definitions of overcrowding
- Historically partnerships with CMS have proven to be less than beneficial for this area

Option 2: Partner with CMS

Sources of Leverage:

- Land – current town-owned land is limited with no viable locations, possible developer incentives with future developments (i.e., trade land to build a school for revised density requirements).
- Financial incentives to partner in building new facilities as the town has with previous JUAs. Town can offer to pay for athletic fields, playgrounds, gyms, theaters, etc., for new buildings in our town.
- Town of Huntersville can agree to opt out of HB 514 as requested by CMS.
- Any group of concerned citizens can follow the traditional charter school route outside of HB 514.
- Campaign to rally the court of public opinion.

Option 2: Partner with CMS

Potential Outcomes:

- Form a CMS advisory board with representation from Cornelius, Davidson and Huntersville. Consideration can also be given to creating a larger board with representation from Pineville and Matthews.

- Build relationship with the CMS school board to be a stronger advocate for the needs of our area.

- According to the Municipal Concerns Act Article III Report, a consideration for relief for Cornelius at the high school level would be to reassign 750 students to Huntersville schools. Based on a planned 2000 students at Hough, it is currently at 127% capacity. This relief would *temporarily* bring Hough to 90% capacity, leaving room for student population growth. This is only a short term solution as HS overcrowding is a real issue in 2025.

- Once current overcrowding is addressed, work with CMS to create a plan to build future buildings or improve current facilities.

Option 2: Partner with CMS

Next Steps:

- Set up meeting with representatives from CMS, including Superintendent Dr. Wilcox.
- Work with planning board to develop list of potential sites for new schools.
- Review past and current partnerships with CMS to define parameters of future partnerships with CMS.
- Work with CMS on redrawing boundaries and district lines to better accommodate LKN municipalities. Develop a plan to communicate changes to property owners.
- Explore options to expand current buildings at Bailey and Hough to accommodate more students without modulars. Possibilities may include more classrooms, expand cafeterias or add enclosed outdoor seating, and add a new building for eight and ninth grades between Bailey and Hough.

Option 3: Operate a stand-alone Municipal Charter School

- Using Current CMS North Mecklenburg boundaries

Background on House Bill 514

- Governance Structure
  - Municipality's governing body can serve as ex officio board or appoint one to govern its municipal charter school
  - NC Office of Charter Schools provides technical assistance, guidance and training to municipal charter schools, as part of its duties

- Municipal charters can prioritize enrollment to students in the municipality

- Employment requirements
  - Municipal charters can employ teachers provided
    - at least 50% hold teaching licenses
    - All teachers of core subjects (science, math, social studies, language arts) are college graduates

  - Municipal charters can employ/discharge others to perform non-teaching duties

  - Municipal charters' employees can participate in the state retirement and health system for teachers and state employees

Sources: https://www.ncleg.gov/Sessions/2017/Bills/House/PDF/H514v7.pdf
https://content.govdelivery.com/accounts/NCSBE/bulletins/224f427

Option 3: Operate a stand-alone Municipal Charter School

- Estimated Timing
  - 1 year approval process after application submitted
  - 1-3 years after approval received to id/ready/retrofit location, hire/train staff, order supplies, advertise for students, etc.
  - Total timetable 2-4 years minimum to open school
  - Therefore, earliest opening likely Fall 2022

Sources:
https://www.ncleg.gov/Sessions/2017/Bills/House/PDF/H514v7.pdf
https://content.govdelivery.com/accounts/NCSBE/bulletins/224f427

Option 3: Municipal Charter School Huntersville Operating Budget Assumptions

- Municipal charter school of 1,500 students with 3 year ramp up
- EC students 13% of student population
- Approximately 1-2% annual increase in $/ADM
- Approximately 1-2% annual increase in expenses
- Rent expense based on $12/sq ft, 100,000 sq ft building

Huntersville Operating Budget

MUNICIPAL CHARTER SCHOOL							Base
FYE 6/30							
ADM (student population)	750	1,125	1,500	1,500	1,500	1,500	1,500
INCOME STATEMENT (000s)	**YEAR 1**	**YEAR 2**	**YEAR 3**	**YEAR 4**	**YEAR 5**	**YEAR 10**	**YEAR 15**
Total Revenues	6,660	9,172	12,289	12,468	12,650	13,600	14,625
% chg	*0.0%*	*37.7%*	*34.0%*	*1.5%*	*1.5%*	*1.5%*	*1.5%*
Salaries/Benefits	5,418	6,461	7,665	7,789	7,916	8,583	9,308
% of Revenues	*81.4%*	*70.4%*	*62.4%*	*62.5%*	*62.6%*	*63.1%*	*63.6%*
Rent	1,080	1,102	1,124	1,146	1,169	1,291	1,425
Other Operational Expenses	1,381	1,580	1,824	1,848	1,872	1,999	2,135
Total Expenses	7,879	9,142	10,612	10,783	10,957	11,876	12,877
% chg	*0.0%*	*16.0%*	*16.1%*	*1.6%*	*1.6%*	*1.6%*	*1.6%*
Operating Income	(1,220)	29	1,677	1,685	1,692	1,724	1,748
Operating Income Margin	-18.3%	0.3%	13.6%	13.5%	13.4%	12.7%	12.0%

Key Takeaways:

- Need **$1MM+** to open municipal charter & fund its initial operations plus liquidity needs
- Once fully operational, school can operate at better than breakeven
- Outside of salaries/benefits, rent biggest single projected expense

Potential Diversity Statistics using LNC

	Total Population	Asian	African-American	Hispanic	2+ Races	Caucaisan
Elementary School	399	10%	14%	6%	7%	64%
Middle School	799	9%	12%	7%	7%	66%
High School	805	5%	15%	4%	4%	71%
Total LNC	2,003	8%	13%	6%	6%	68%

Key Takeaways:

- Diversity of Municipal Charter School should mirror the demographics of the Lake Norman area
- Used Lake Norman Charter demographics from 2017-2018 as a proxy to estimate potential demographics of Cornelius Municipal Charter School

Option 3: Operate a stand-along Municipal Charter School

PROS

- Promotes local control and increases parental choice
- Likely breakeven budgeting resulting in no new taxes
- Ensures town representation
- Prioritizes enrollment for town children
- Reduces bureaucracy, increases efficiency, and lowers administrative costs

CONS

- Potentially higher costs for service delivery elaborate
- Risk alienating local LEA
- Law may be changed/repealed to be less favorable; (e.g. charter cap)
- Legal challenges may occur
- Uncertainty over funding and perception of Double Taxation
  - Need to educate citizens on funding sources
- High initial liquidity needs
- Profitability impacted by rental expense before ramp up completed

Option 3: Operate a stand-along Municipal Charter School

PROS

- Provides potential for higher standard/more flexible curriculum and enhanced instructional practices
- Alleviates overcrowding issue
- Reinforces the concept of neighborhood school
- Large pool of diverse potential charter school board members in N. Mecklenburg from various educational/workforce backgrounds

CONS

Option 3: Operate a stand-alone Municipal Charter School

Sources of Leverage:

- Town bond rating may assist Municipal Charter School with capital/liquidity funding
- Local developers may find trade of land for school in return for higher density an attractive proposition
- May generate positive parental response resulting in high demand for seats in the school

Option 3: Operate a stand-alone Municipal Charter School

Potential Outcomes:

- Could be elongated start-up timetable, but once fully operational, becomes longer term solution to alleviate overcrowding issue for the Town
- Creative financial solutions will be needed to address significant initial liquidity needs and upfront costs
- Can learn from local charter schools as demonstrated models of excellence
- Demonstrating best practices in options for alternatives in public education
- Could lead to increased ability to be an incubator for other charter school startups in the Lake Norman Region
- May strain relationship with local LEA

Option 3: Operate a stand-alone Municipal Charter School

Next Steps:

- Determine viability of financing/sources of capital
- Determine availability and upfit of existing leasable space
- Consider partnering with Cornelius (and Davidson) to share resources
- Determine additional legal and political challenges
- Solicit citizen feedback

Option 4: Partner with an Existing Charter School

- Enter into a management agreement with an existing, established, local charter school to establish and maintain operations of an independent municipal-owned charter school

Option 4: Partner with an Existing Charter School

Partnering Criteria:

- Located in the North Mecklenburg area
- Local operations management (no outsourcing of primary business oversight)
- No less than 5-years of operations with consistent enrollment exhibiting high parental demand (i.e. wait lists that consistently exceed enrollment), and acceptable performance metrics (EOG Scores) demonstrating consistent educational success
- Acceptable learning curriculum
- Demonstrated positive operating cash flow for at least three of the most current years of operations
- Active and engaging instructional practices
- Must exhibit low/acceptable staff turnover, with Academic Director in place for at least 3-years, and instructors at or above state requirement of at least 50% teachers certified and licensed

Option 4: Partner with an Existing Charter School

PROS

- Financial economies of scale from shared resources of operating expenses, such as administration, employment, and transportation
- Knowledge and experience of application and establishment process
- Benefitting from established, successful educational curriculum
- Local brand recognition based on reputation of partnering school

CONS

- Loss of total control over municipal sponsored Charter School
- May not receive interest from preferred partner schools

Option 4: Partner with an Existing Charter School

Sources of Leverage:

- Town's ability to assist Charter School with capital funding sources
- Town's ability to assist and prioritize Charter School with additional field space
- Ability for Charter School to expand and offer seats to wait listed students

Potential Outcomes:

- Faster Start-Up
- Higher quality staffing
- Leverage proven Managing Director and curriculum

Option 4: Partner with an Existing Charter School

Next Steps:

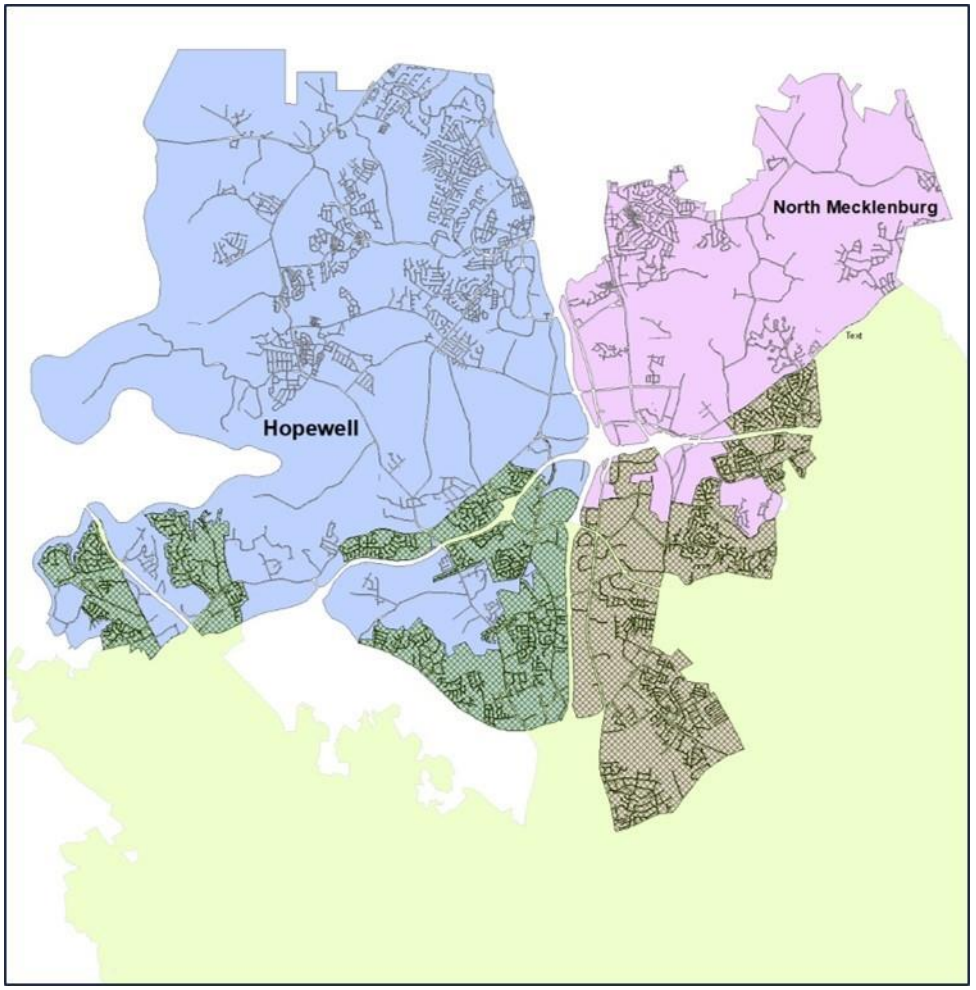
- Analyze sub-option of operating a charter satellite campus
- Determine viability of financing/sources of capital
- Determine availability and upfit of existing leasable space
- Possibly partner with Cornelius (and Davidson) to share resources
- Determine additional legal and political challenges
- Solicit and review interest from local Charter School operators that meet or exceed the aforementioned requirements

Option 5: Dividing the Charlotte Mecklenburg LEA into smaller LEAs

- Using Current CMS North Mecklenburg boundaries

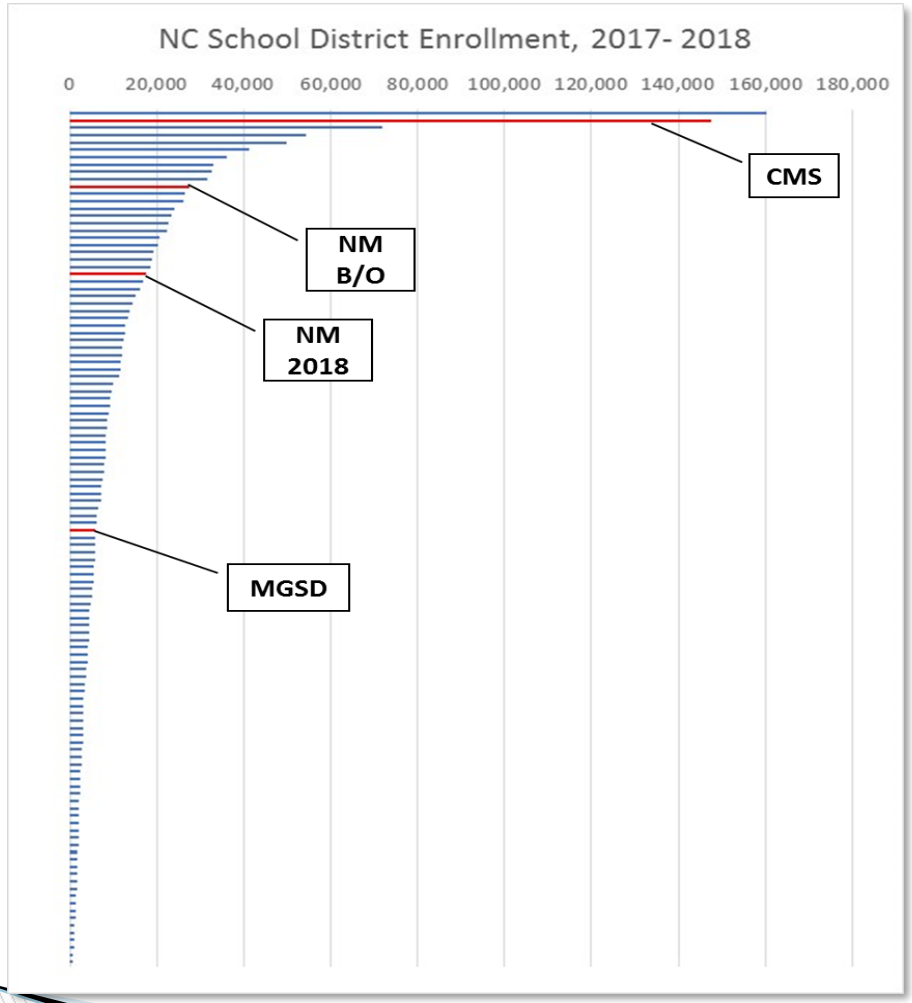
Definition & Assumptions

- Create a new school district separate from CMS
- Current CMS school assignment borders unchanged
  - Minimal disruption
  - Preserves diversity
  - Engages Charlotte positively



Source: CMS

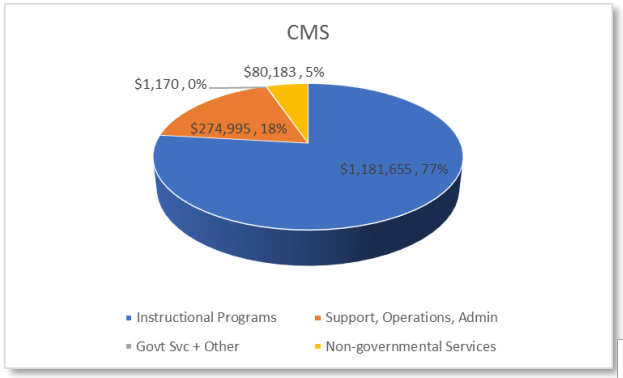
Comparison to Existing LEAs



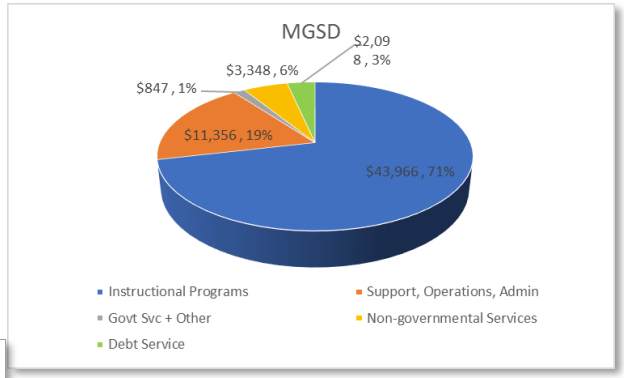
- **At current enrollment a North Meck LEA would be the 23rd largest school district in NC**
- **At buildout a North Meck LEA would be the 11th largest school district in NC**

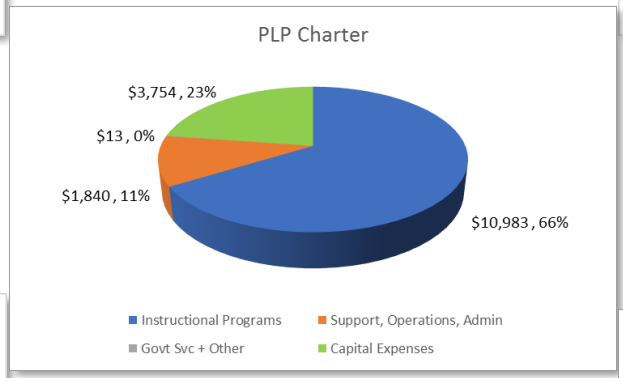
Source: "Size of Local School Districts", Joint Legislative Study

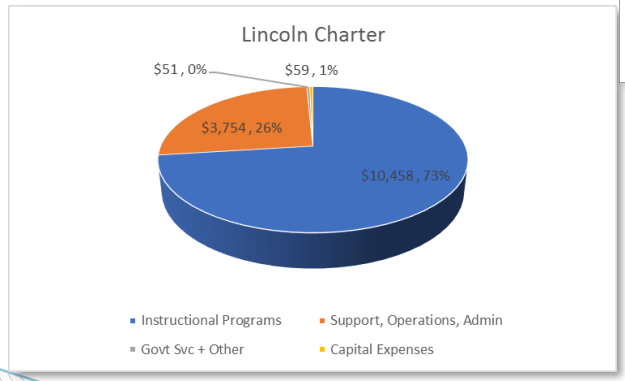
Various Cost Structures



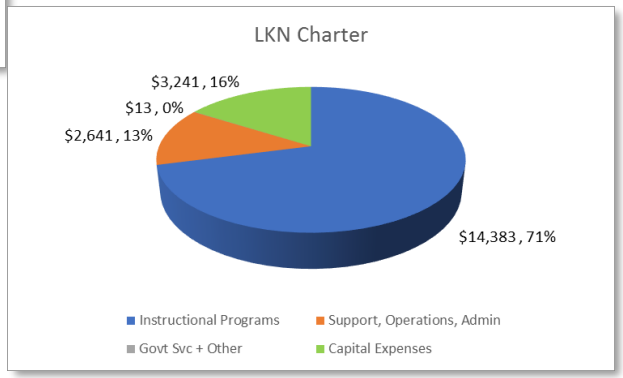
Economies of scale not evident between MGSD & CMS







Operating strategies differ between charter schools



(1) CMS 2017 Annual Rerport
(2) MGSD Financial Report, 2017, p. 8 (Does not include D & A)
(3) Lincoln Chart Financial Audit, 2018
(4) PLP Financial Audit
(5) Capital expenses for charter schools are reported as operating expenditures net of depreciation
(6) LKN Charter Financial Audit, 2018
(7) Does not include GASB 75 restatement

Operating Budget- CMS model

	CMS	North Meck LEA				
Governmental Activities	**2017**	**2017**	**2020**	**2025**	**2030**	**Bld Out**
Per Pupil (1)	$ 9,959	$ 9,043	$ 9,043	$ 9,043	$ 9,043	$ 9,043
Enrollment	146,394	17,383	18,549	21,818	25,665	27,605
Budget (Governmental)	$ 1,457,938	$ 157,188	$ 167,731	$ 197,292	$ 232,079	$ 249,622
Instructional Programs						
Regular	51%	$ 79,803	$ 85,156	$ 100,164	$ 117,825	$ 126,731
Special	16%	$ 24,704	$ 26,361	$ 31,007	$ 36,475	$ 39,232
School Leadership	5%	$ 8,078	$ 8,620	$ 10,139	$ 11,927	$ 12,828
Co-Curricular	1%	$ 1,362	$ 1,454	$ 1,710	$ 2,011	$ 2,163
School-Based Support	4%	$ 6,820	$ 7,278	$ 8,560	$ 10,070	$ 10,831
Subtotal, Instructional Support	77%	$ 120,768	$ 128,869	$ 151,580	$ 178,307	$ 191,786
Supporting Services, Operations, Administration						
Support and Development	0.6%	$ 869	$ 928	$ 1,091	$ 1,283	$ 1,380
Special Population Support	0.5%	$ 805	$ 859	$ 1,011	$ 1,189	$ 1,279
Technology Support	1.0%	$ 1,566	$ 1,671	$ 1,965	$ 2,312	$ 2,486
Financial & Human Resources	2.0%	$ 3,181	$ 3,394	$ 3,993	$ 4,696	$ 5,052
Accountability Services	0.3%	$ 413	$ 440	$ 518	$ 609	$ 655
System-Wide Pupil Support	0.3%	$ 421	$ 450	$ 529	$ 622	$ 669
Operational Support	12%	$ 19,134	$ 20,418	$ 24,016	$ 28,251	$ 30,386
Policy, Leadership & Pub Relations	1%	$ 1,715	$ 1,830	$ 2,153	$ 2,533	$ 2,724
Support, Operations, Admin	18%	$ 28,105	$ 29,990	$ 35,276	$ 41,496	$ 44,632
Community Service	0.0%	$ -	$ -	$ -	$ -	$ -
Other	0.0%	$ -	$ -	$ -	$ -	$ -
Subtotal, Governmental Services	**94.8%**	$ 148,993	$ 158,987	$ 187,006	$ 219,979	$ 236,608
Business-type Activities (2) (3)	$ 80,183	$ 9,521	$ 10,160	$ 11,950	$ 14,057	$ 15,120
After School Enrichment	0.9%	$ 83	$ 89	$ 105	$ 123	$ 132
Child Nutrition	4.3%	$ 413	$ 441	$ 518	$ 610	$ 656
Subtotal, Non-governmental Services	**5.2%**					
Total (%)	**100.0%**					
Total ($)	$ 1,538,121	$ 166,709	$ 177,891	$ 209,242	$ 246,136	$ 264,742

(1) Per pupil expend[illegible] in 2018 $
(2) Pro rated based on enrollme[illegible]
(3) CMS number from 2017 CMS Annual R[illegible]

Operating budget- MGSD model

	MGSD	North Meck LEA				
Governmental Activities	**2017**	**2017**	**2020**	**2025**	**2030**	**Bld Out**
Per Pupil (1)	$ 9,382	$ 8,519	$ 8,519	$ 8,519	$ 8,519	$ 8,519
Enrollment	5,987	17,383	18,549	21,818	25,665	27,605
Budget (Governmental)	$ 56,170	$ 148,081	$ 158,014	$ 185,862	$ 218,633	$ 235,160
Instructional Programs						
Regular	46%	$ 67,475	$ 72,002	$ 84,691	$ 99,624	$ 107,154
Special	10%	$ 15,410	$ 16,444	$ 19,342	$ 22,752	$ 24,472
School Leadership	5%	$ 7,238	$ 7,724	$ 9,085	$ 10,687	$ 11,495
Co-Curricular	4%	$ 6,316	$ 6,740	$ 7,927	$ 9,325	$ 10,030
School-Based Support	1%	$ 1,451	$ 1,548	$ 1,821	$ 2,142	$ 2,304
Subtotal, Instructional Support	71%	$ 105,664	$ 112,751	$ 132,622	$ 156,006	$ 167,799
Supporting Services, Operations, Administration						
Support and Development	1.0%	$ 1,413	$ 1,507	$ 1,773	$ 2,086	$ 2,243
Special Population Support	0.0%	$ -	$ -	$ -	$ -	$ -
Technology Support	1.9%	$ 2,813	$ 3,001	$ 3,530	$ 4,153	$ 4,467
Financial & Human Resources	0.0%	$ 14	$ 15	$ 18	$ 21	$ 23
Accountability Services	0.0%	$ 4	$ 4	$ 5	$ 6	$ 6
System-Wide Pupil Support	0.8%	$ 1,173	$ 1,251	$ 1,472	$ 1,731	$ 1,862
Operational Support	12%	$ 18,065	$ 19,276	$ 22,674	$ 26,671	$ 28,688
Policy, Leadership & Pub Relations	3%	$ 3,812	$ 4,067	$ 4,784	$ 5,627	$ 6,053
Support, Operations, Admin	18%	$ 27,293	$ 29,123	$ 34,256	$ 40,296	$ 43,342
Community Service	0.0%	$ -	$ -	$ -	$ -	$ -
Other	0.0%	$ -	$ -	$ -	$ -	$ -
Subtotal, Governmental Services	**91.2%**	$ 134,993	$ 144,048	$ 169,435	$ 199,310	$ 214,376
Business-type Activities (2) (3)	$ 3,348	$ 9,720	$ 10,372	$ 12,201	$ 14,352	$ 15,437
After School Enrichment	0.9%	$ 92	$ 98	$ 115	$ 135	$ 146
Child Nutrition	4.5%	$ 436	$ 466	$ 548	$ 644	$ 693
Subtotal, Non-governmental Services	**5.4%**					
Total (%)	**100.0%**					
Total Operating ($)	$ 59,518	$ 157,802	$ 168,386	$ 198,062	$ 232,985	$ 250,597

(1) Per pupil expenditures in 2018 $
(2) Pro rated based on [illegible] enrollment
(3) Budget data from MGSD 20[illegible] Report
(4) Does not include debt service or depreci[illegible]

N. Meck Capital Needs Assessment - LEA Option

	Avg School Capacity	2020	2025	2030	2035
Cornelius Population					
Elementary School	776	0.1	0.3	0.5	0.5
Middle School	1093	0.1	0.1	0.2	0.2
High School	2053	0.0	0.1	0.1	0.1
Davidson Population					
Elementary School	776	0.1	0.2	0.4	0.8
Middle School	1093	0.0	0.1	0.1	0.3
High School	2053	0.0	0.1	0.1	0.2
Huntersville Population					
Elementary School	776	0.3	1.3	2.2	3.5
Middle School	1093	0.1	0.4	0.6	1.0
High School	2053	0.1	0.3	0.5	0.7
Total LKN Towns					
Elementary School	776	0.5	1.8	3.1	4.7
Middle School	1093	0.2	0.6	1.0	1.5
High School	2053	0.1	0.4	0.7	1.1
Charlotte School Pop In N. Meck Schools					
Elementary School	776	0.1	0.3	0.6	0.9
Middle School	1093	0.0	0.2	0.3	0.5
High School	2053	0.1	0.3	0.5	0.7

	Optimal School Size	2020	2025	2030	2035
Cornelius Population					
Elementary School	700	0.1	0.3	0.5	0.5
Middle School	1100	0.1	0.1	0.2	0.2
High School	1500	0.1	0.1	0.2	0.2
Davidson Population					
Elementary School	700	0.1	0.3	0.4	0.8
Middle School	1100	0.0	0.1	0.1	0.3
High School	1500	0.0	0.1	0.1	0.3
Huntersville Population					
Elementary School	700	0.3	1.4	2.4	3.9
Middle School	1100	0.1	0.4	0.6	1.0
High School	1500	0.1	0.4	0.6	1.0
Total LKN Towns					
Elementary School	700	0.5	2.0	3.4	5.2
Middle School	1100	0.2	0.6	1.0	1.5
High School	1500	0.2	0.6	1.0	1.5
Charlotte School Pop In N. Meck Schools					
Elementary School	700	0.1	0.4	0.7	1.0
Middle School	1100	0.0	0.2	0.3	0.5
High School	1500	0.1	0.4	0.7	1.0

Total North Meck School Pop	Avg School Capacity	2020	2025	2030	2035
Elementary School	776	0.3	1.8	3.4	5.4
Middle School	1093	0.6	1.1	1.7	2.3
High School	2053	0.4	0.9	1.4	2.1
Estimated Construction Cost	in millions	$35	$155	$215	$335

Total North Meck School Pop	Optimal School Size	2020	2025	2030	2035
Elementary School	700	0.4	2.0	3.8	6.0
Middle School	1100	0.6	1.1	1.7	2.3
High School	1500	0.6	1.3	2.0	2.8
Estimated Construction Cost	in millions	$105	$155	$410	$430

*Optimal School size based on NC Public Schools report "School Size and its Relationship to Achievement and Behavior" April 2000

* Estimated Construction Cost per building source: MGSD Dec 2018 - rounded to whole buidling

Analysis assumes correction of current over utilization vs. planned enrollment in existing N.

Current Over/Under Utilization	+ kids	# classrooms
N. Meck Elementary Schools	-193	-10
N. Meck Middle Schools	416	21
N. Meck High Schools	500	25

Cornelius Capital Needs Assessment – LEA Option

1. Adding in the over-utilization of the Cornelius schools does make a material difference in the school needs for Cornelius students
2. Cornelius school age children will need additional schools by 2035, likely 1 elementary, 1 middle and 1 high school

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Cornelius Population	34,248			37,124			40,000			40,000		
Elementary School	1,554	302	15	1,684	432	22	1,815	563	28	1,815	563	28
Middle School	907	617	31	984	694	35	1,060	770	38	1,060	770	38
High School	1,312	624	31	1,422	734	37	1,533	845	42	1,533	845	42
Cornelius School Pop Total	3,773	230	77	4,090	547	93	4,407	864	109	4,407	864	109

Current Over/Under Utilization	2018	+ kids	# classrooms
Cornelius Elementary Schools		207	10
Cornelius Middle Schools		562	28
Cornelius High School		544	27

	Avg School Capacity	2020	2025	2030	2035
Cornelius Population					
Elementary School	776	0.4	0.6	0.7	0.7
Middle School	1093	0.6	0.6	0.7	0.7
High School	2053	0.3	0.4	0.4	0.4
Estimated Construction Cost	in millions	$35	$60	$60	$60

	Optimal School Size	2020	2025	2030	2035
Cornelius Population					
Elementary School	700	0.4	0.6	0.8	0.8
Middle School	1100	0.6	0.6	0.7	0.7
High School	1500	0.4	0.5	0.6	0.6
Estimated Construction Cost	in millions	$35	$60	$130	$130

Huntersville Capital Needs Assessment – LEA Option

1. Adding in the over/under-utilization of the Huntersville schools does make a material difference in the school needs for Huntersville students
2. Huntersville school age children will need an additional elementary school by 2025, 3 elemtary schools, 1 middle school and 1 high school by 2035.

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Huntersville Population	65,780			78,860			91,939			110,000		
Elementary School	3,689	-211	-11	4,422	522	26	5,156	1,256	63	6,169	2,269	113
Middle School	1,487	-50	-2	1,783	246	12	2,079	542	27	2,487	950	48
High School	2,018	-88	-4	2,419	313	16	2,820	714	36	3,374	1,268	63
Huntersville School Pop Total	7,194	-349	-17	8,624	1,081	54	10,055	2,512	126	12,030	4,487	224

Current Under Utilization	2018	+ kids	# classrooms
Huntersville Elementary Schools		-450	-23
Huntersville Middle Schools		-146	-7
Huntersville High Schools		-219	-11

	Avg School Capacity	2020	2025	2030	2035
Huntersville Population					
Elementary School	776	-0.3	0.7	1.6	2.9
Middle School	1093	0.0	0.2	0.5	0.9
High School	2053	0.0	0.2	0.3	0.6
Estimated Construction Cost	in millions	$0	$25	$85	$180

	Optimal School Size	2020	2025	2030	2035
Huntersville Population					
Elementary School	700	-0.3	0.7	1.8	3.2
Middle School	1100	0.0	0.2	0.5	0.9
High School	1500	-0.1	0.2	0.5	0.8
Estimated Construction Cost	in millions	$0	$25	$155	$180

Option 5: New LEA

PROS

- Local control
  - Capital budget
  - Student assignment
  - Taxation
  - Board representation
- Fewer bureaucratic layers
- Tailored solutions
- Greater sense of community

CONS

- Politically difficult
- Potential loss of programming breadth

Option 5: New LEA

Sources of Leverage:

- Citizen involvement

Potential Outcomes:

- North Meck LEA
- LKN LEA

Next Steps:

- Determine legal process
- Perform revenue analysis
- Engage the community with round table meetings
  - Teachers
  - Parents
- Continue to study feasibility

Summary and Next Steps

Based on the projection of the current and future facilities needs of the Huntersville and North Mecklenburg student population, and feedback received during the April 29, 2019 Public Input meeting, the HEOSC will finalize their findings of the 5 Options available to the Town of Huntersville to address future educational needs.

1. Do Nothing
2. Partner with CMS
3. Open and Operate Municipal Charter School(s)
4. Partner with an Existing Charter School
5. Create a New LEA

Final report date May 20, 2019

Appendix

Capital Needs Assessment Summary - Huntersville

1. Assessing Huntersville growth only, an elementary school will be needed by 2025, two elementary schools by 2030, and a middle school and high school by 2035.
2. Huntersville school age children will need ***23 additional classrooms by 2020***, and capacity will be constrained without significant re-assignment of Charlotte students out of Huntersville schools or the equivalent of a mid-sized Charter school in Huntersville.

	Avg School Capacity	2020	2025	2030	2035
Huntersville Population					
Elementary School	776	0.3	1.3	2.2	3.5
Middle School	1093	0.1	0.4	0.6	1.0
High School	2053	0.1	0.3	0.5	0.7

	Optimal School Size	2020	2025	2030	2035
Huntersville Population					
Elementary School	700	0.3	1.4	2.4	3.9
Middle School	1100	0.1	0.4	0.6	1.0
High School	1500	0.1	0.4	0.6	1.0

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Huntersville Population	65,780			78,860			91,939			110,000		
Elementary School	3,689	239	12	4,422	972	49	5,156	1,706	85	6,169	2,719	136
Middle School	1,487	96	5	1,783	392	20	2,079	688	34	2,487	1,096	55
High School	2,018	131	7	2,419	532	27	2,820	933	47	3,374	1,487	74
Huntersville School Pop Total	7,194	466	23	8,624	1,896	95	10,055	3,327	166	12,030	5,302	265

1. Adding the under-utilization in Huntersville schools to the analysis enables Huntersville to stem the urgent need for more schools a bit longer.

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Huntersville Population	65,780			78,860			91,939			110,000		
Elementary School	3,689	-211	-11	4,422	522	26	5,156	1,256	63	6,169	2,269	113
Middle School	1,487	-50	-2	1,783	246	12	2,079	542	27	2,487	950	48
High School	2,018	-88	-4	2,419	313	16	2,820	714	36	3,374	1,268	63
Huntersville School Pop Total	7,194	-349	-17	8,624	1,081	54	10,055	2,512	126	12,030	4,487	224

Current Under Utilization	2018	+ kids	# classrooms
Huntersville Elementary Schools		-450	-23
Huntersville Middle Schools		-146	-7
Huntersville High School		-219	-11

	Optimal School Size	2020	2025	2030	2035
Huntersville Population					
Elementary School	700	-0.3	0.7	1.8	3.2
Middle School	1100	0.0	0.2	0.5	0.9
High School	1500	-0.1	0.2	0.5	0.8
Estimated Construction Cost	in millions	$0	$25	$155	$180

Option 3: Municipal Charter School Capital Needs Assessment

For the Municipal Charter School Option:

1. Assessing Cornelius growth only, no complete ***new schools*** are needed by 2035 using either avg school capacity or optimal school size assumptions.
2. Cornelius school age children will need ***additional classrooms by 2020***, and capacity will be constrained without significant re-assignment into Huntersville schools or by adding the equivalent of a small to mid-sized Charter school in Cornelius

	AVG School Capacity	2020	2025	2030	2035
Cornelius Population					
Elementary School	776	0.1	0.3	0.5	0.5
Middle School	1093	0.1	0.1	0.2	0.2
High School	2053	0.0	0.1	0.1	0.1

	Optimal School Size	2020	2025	2030	2035
Cornelius Population					
Elementary School	700	0.1	0.3	0.5	0.5
Middle School	1100	0.1	0.1	0.2	0.2
High School	1500	0.1	0.1	0.2	0.2

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Cornelius Population	34,248			37,124			40,000			40,000		
Elementary School	1,554	95	5	1,684	225	11	1,815	356	18	1,815	356	18
Middle School	907	55	3	984	132	7	1,060	208	10	1,060	208	10
High School	1,312	80	4	1,422	190	10	1,533	301	15	1,533	301	15
Cornelius School Pop Total	3,773	230	12	4,090	547	27	4,407	864	43	4,407	864	43

*Assessment of capital needs based on optimal school size

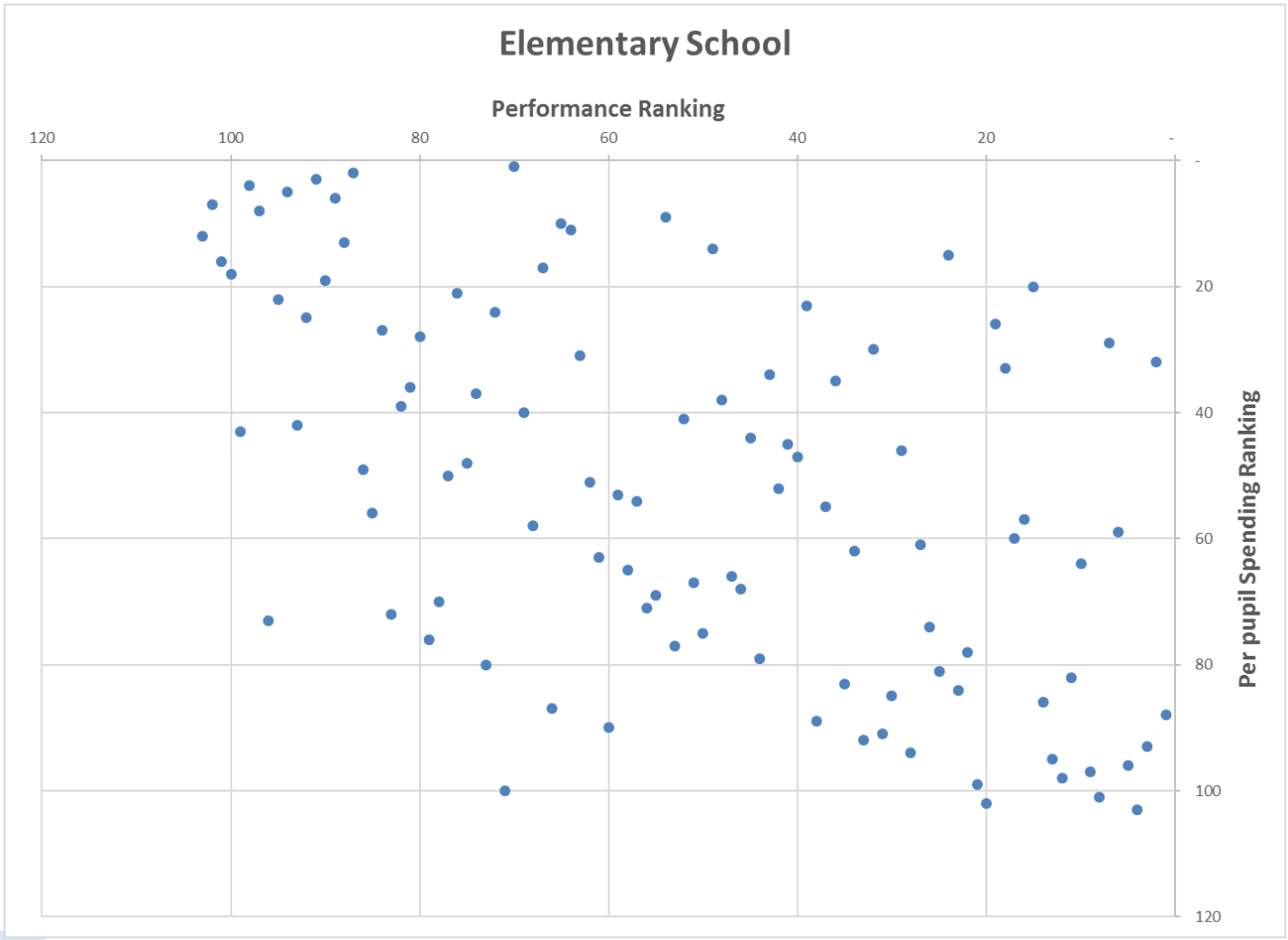
LED Option Analysis Assumptions

1. Uses current total N. Meck boundaries for CMS schools
2. All schools located in Davidson/Cornelius/ Huntersville would be assigned to the new LEA
3. All schools will use "planned enrollment" at 20 students/classroom as the student population

						Students Enrolled From:									
School	School Type	Municipality	Planned Enrollment	Over/ Under Plan	Total Enrollment	Cornelius		Huntersville		Davidson		Charlotte		Out of County	
Cornelius Elementary	Elementary	Cornelius	780	-132	648	634	97.8%	4	0.6%	1	0.2%	7	1.1%	2	0.3%
JV Washam Elementary	Elementary	Cornelius	780	339	1119	796	71.1%	272	24.3%	32	2.9%	12	1.1%	7	0.6%
Bailey Middle School	Middle	Cornelius	1140	562	1702	845	49.6%	509	29.9%	343	20.2%	4	0.2%	1	0.1%
Hough High School	High	Cornelius	2000	544	2544	1185	46.6%	898	35.3%	430	16.9%	26	1.0%	5	0.2%
Davidson Elementary	Elementary	Davidson	640	50	690	11	1.6%	7	1.0%	658	95.4%	6	0.9%	8	1.2%
Barnette Elementary School	Elementary	Huntersville	780	-18	762	4	0.5%	719	94.4%	2	0.3%	26	3.4%	11	1.4%
Blythe Elementary	Elementary	Huntersville	1000	10	1010	1	0.1%	356	35.2%	0	0.0%	650	64.4%	3	0.3%
Grand Oak Elementary	Elementary	Huntersville	780	-206	574	3	0.5%	543	94.6%	0	0.0%	24	4.2%	4	0.7%
Huntersville Elementary	Elementary	Huntersville	740	54	794	2	0.3%	756	95.2%	4	0.5%	27	3.4%	5	0.6%
Long Creek Elementary	Elementary	Huntersville	780	-276	504	0	0.0%	20	4.0%	0	0.0%	483	95.8%	1	0.2%
Torrence Creek Elementary	Elementary	Huntersville	700	72	772	3	0.4%	726	94.0%	1	0.1%	38	4.9%	4	0.5%
Trillium Springs Montessori	Elementary	Huntersville	240	-86	154	5	3.2%	47	30.5%	1	0.6%	100	64.9%	1	0.6%
Francis Bradley Middle	Middle	Huntersville	1060	14	1074	3	0.3%	734	68.3%	2	0.2%	331	30.8%	4	0.4%
JM Alexander Middle School	Middle	Huntersville	1080	-160	920	4	0.4%	148	16.1%	8	0.9%	755	82.1%	5	0.5%
Hopewell High School	High	Huntersville	2000	-287	1713	3	0.2%	709	41.4%	0	0.0%	996	58.1%	5	0.3%
North Mecklenburg High	High	Huntersville	2160	68	2228	18	0.8%	223	10.0%	28	1.3%	1957	87.8%	2	0.1%
Merancas Middle College High	High	Huntersville			175	26	14.9%	57	32.6%	8	4.6%	83	47.4%	1	0.6%
N. Meck Schools Total	Elementary		7220	-193	7027	1459		3450		699		1373		46	
N. Meck Schools Total	Middle		3280	416	3696	852		1391		353		1090		10	
N. Meck Schools Total	High		6160	325	6485	1206		1830		458		2979		12	
Total Enrollment North Mecklenburg Schools			**16660**		**17208**	**3517**		**6671**		**1510**		**5442**		**68**	

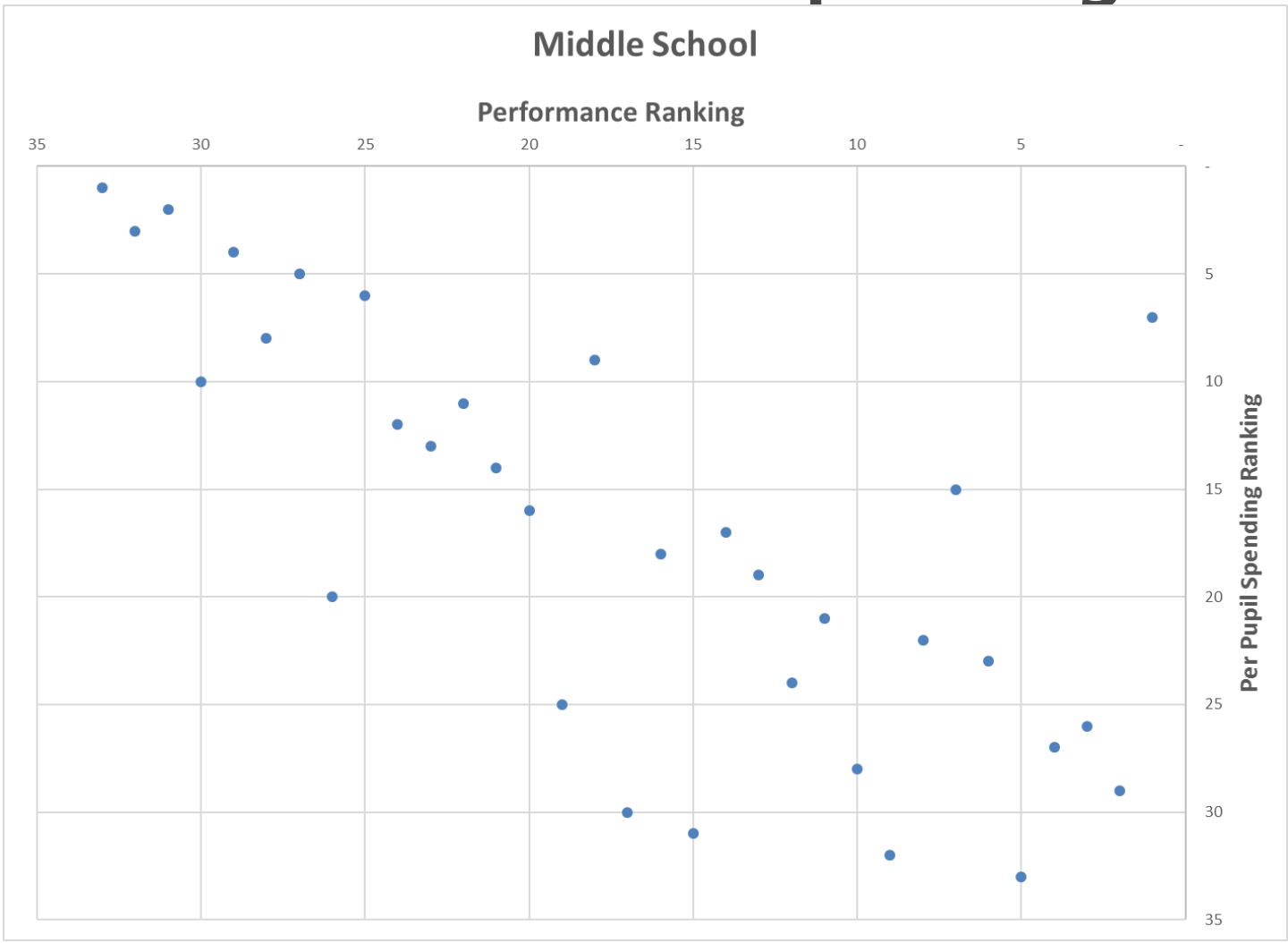
Source: School Enrollment by Municipality (FINAL

Student Achievement v Spending- Elem



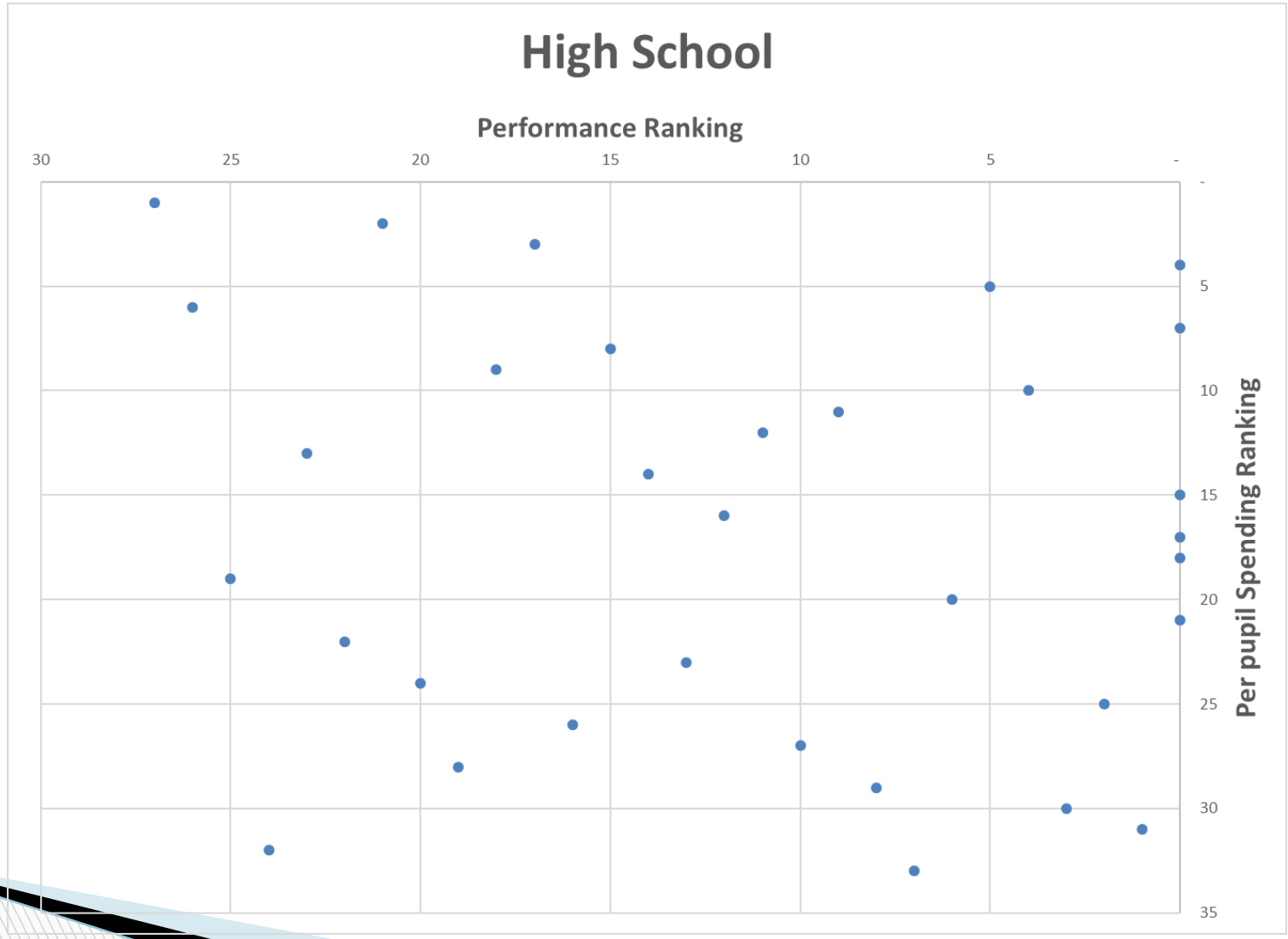
Source: Per pupil expenditure report, CMS, Oct 2011

Student Achievement v Spending- MS



Source: Per pupil expenditure report, CMS, Oct 2011

Student Achievement v Spending- HS



Source: Per pupil expenditure report, CMS, Oct 2011

Date : 3/13/2019 6:13:57 AM
From : "Eric Rowell" erowell@huntersville.org
To : "HEOSC" HEOSC@huntersville.org
Subject : Public input

Madame Chair,

Leading up to our next meeting, could you elaborate on the "public input" part of our charge from the town board so we can be prepared to discuss ideas on how best to complete this task.

Thanks,

Eric Rowell

Date : 11/27/2018 12:55:17 PM
From : "Angela Beeker" abeeker@huntersville.org
To : "Eric Rowell" erowell@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org
Subject : Public Records Request
Attachment : Public Records Request.docx;image001.jpg;

Hi Eric. As you know, the HEOSC designated you to make sure that a public records request was made to CMS. I have therefore prepared the attached public records request and would like for you to review it before I send it. Jackie, Anthony and I reviewed it, and we expanded it beyond just what the Mayor had originally requested in anticipation of gathering data that may be useful to the HEOSC.

Thank you.

Angie

Angela S. Beeker

Town Attorney
Town of Huntersville
Post Office Box 664
101 Huntersville-Concord Road
Huntersville, NC 28070
(704) 875-6541
(704) 948-6020 (fax)
abeeker@huntersville.org

By E-mail Transmission Only

November 27, 2018

To: Sidney D. Evans, sidneyd.evans@cms.k12.nc.us

On behalf of the Town of Huntersville, I request the following public records from the Charlotte Mecklenburg School system, including but not limited to records of school system staff and records of the Mecklenburg County Board of Public Education, if different:

1. Any and all documents relating to the current rubric for determining school construction, both new and replacement.

2. Any and all records, paper or electronic, containing data related to the 2017 bond package that was used for creating the list of schools to be included as part of the bond package, and for determining the list of schools that would be excluded from the 2017 bond package.

3. Any and all records related to, containing, or explaining the current replacement/ expansion score for each school in the system.

4. All staff reports related to the 2017 bond package.

5. All current staff reports related to any new construction or replacement projects since the 2017 bond package was passed.

6. Any and all documents containing demographic information compiled by or on behalf of the Charlotte Mecklenburg School System, related to the population of school aged children for the 2018-2019 school year in Mecklenburg County, and in the Town of Huntersville specifically, broken out by grade and/or age group, and indicating growth projections for each population for the next ten years. Please include all documents relied upon in compiling such demographic information, whether prepared by Charlotte Mecklenburg School system, or another person or entity.

7. Any and all documents showing the status of any authorized but unissued bonds approved by the voters for any school purposes, including but not limited to the 2017 bond issue. Please also provide any and all documents containing information about the planned use of such authorized but unissued bonds (or nonuse if applicable) including the specific purpose(s) for such planned use, and the timing of such planned use. If such bonds are planned not to be used, please provide any and all documentation which reflects the reasons for such nonuse.

As used herein, the words “documents”, “reports”, “records” or data shall be deemed to include all such information whether maintained in paper format, electronic format, or any other format or medium upon which information can be maintained.

If you do not maintain or have access to these records or information, please provide me the name and address of the proper custodian.

I am requesting this information be provided to me electronically if possible. If electronic production is not possible, please notify me if there will be any fees related to producing these records or information and, if so, whether the cost will exceed $25.00. Please specify any applicable exemption(s) under N.C.G.S. Chapter 132 if any or all of this records request is denied.

Please provide your response within fifteen (15) business days or as promptly as possible. Don't hesitate to contact me with any questions regarding this request.

Thank you.

Angela Beeker

Date : 2/8/2019 2:56:16 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Subject : Public Records Request Question
Attachment : Request 19-2.pdf;

I have attached your Request 19-2 for your reference. It does not specify a timeframe. Do you want everything from as far back as they have it, or can you give them a timeframe.

If you have any questions, please let me know.

Thanks,
Janet

Town of Huntersville Public Record Requests

Request #19-2

OPEN

As of January 10, 2019, 7:56am
Request Visibility: Staff

Details

Mrs. Pierson:

Please provide me a copy of any and all policies, procedures, memorandums, emails, or any other document, including purchase orders or invoices, outlining or describing:

1. The use of DNA detectors and/or DNA testing kits by any HPD employee, sworn or non-sworn, for any purpose, investigative or otherwise; and

2. Zone checks, i.e., the practice of (most commonly) HPD patrol officers using software to check into various locations while on patrol.

Don't hesitate to contact me with any questions about this request.

Thanks,

Eric Rowell

Received

January 9, 2019 via web

Due

February 1, 2019

Departments

Police Department

Town of Huntersville Public Record Requests

Requester

Eric Rowell

ericwrowell@gmail.com
Huntersville, NC

Documents

Public (pending)

(none)

Requester

(none)

Staff Only

(none)

Staff

Point of Contact

jpierson@huntersville.org

Support

Tasks

Timeline

Town of Huntersville Public Record Requests

External Message Requester + Staff

A response to information requested will be provided within fifteen (15) business days.

January 9, 2019, 5:30pm

Department Assignment Public
Police Department
January 9, 2019, 5:30pm (auto-assigned)

Request Visibility Staff Only
All Staff
January 9, 2019, 5:30pm (auto-assigned)

Request Opened Public
Request received via web
January 9, 2019, 5:30pm by Eric Rowell

Date : 11/28/2018 5:25:40 PM
From : "Karen Bentley" kbentley@huntersville.org
To : "sidneyd.evans@cms.k12.nc.us" sidneyd.evans@cms.k12.nc.us
Cc : "claytonm.wilcox@cms.k12.nc.us" claytonm.wilcox@cms.k12.nc.us, "BobbieShields" bshields@huntersville.org, "Michael Sass" msass@huntersville.org, "Carrie Warren" cwarren@huntersville.org, "Amie Hutchison" ahutchison@huntersville.org, "Albert Desciscio" adesciscio@huntersville.org, "Jim Puckett" jpuckett@huntersville.org, "EricRowell" erowell@huntersville.org, "William Farber" wfarber@huntersville.org, "Derek Partee" dpartee@huntersville.org, "Todd Porter" tporter@huntersville.org, "Angela Beeker" abeeker@huntersville.org, "Anthony Roberts" aroberts@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "John Aneralla" janeralla@huntersville.org
Subject : Public Records Request
Attachment : Public Records Request from HEOSC to CMS.pdf;

Please see attached public records request. Your prompt attention to this request is appreciated.

Sincerely,
Karen Bentley
Chair
Huntersville Educational Options Study Commission
704-609-7538

Date : 11/3/2019 7:42:57 AM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Jack Simoneau" jsimoneau@huntersville.org
Subject : Rainwater collection - subdivision ordinance

Jack,

Ran into a neighbor this weekend who mentioned plans to build a deck and that lead into his desire to build some type of rainwater collection system, but was prevented by doing so because of our subdivision ordinance. I'm not very familiar with the subdivision ordinance so is there something in ours that does specifically prevent rainwater collection?

Thanks,

Eric Rowell

Date : 2/15/2019 5:02:13 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: [Document Released to Requester] Town of Huntersville public records request #19-2

Thanks. Will review these over the weekend and let you know if I have questions.

Eric

On Fri, Feb 15, 2019 at 12:24 PM Town of Huntersville Public Records <support@nextrequest.com> wrote:

– Attach a non-image file and/or reply ABOVE THIS LINE with a message, and it will be sent to staff on this request. –

Town of Huntersville Public Records

Hi there

A document has been released for record request #19-2 along with the following message:

I added the document NMSInvoices. I pulled these myself and I don't believe there are any missing pages. Was there anything missing from the CMPD invoices? I don't have as easy access to those, but could get them.

Thanks,
Janet

- NMSInvoices.pdf

View Request 19-2

http://townofhuntersville.nextrequest.com/requests/19-2

Document links are valid for one month. After March 15, you will need to sign in to view the document(s).

POWERED BY NEXTREQUEST
The All in One Records Requests Platform

Questions about your request? Reply to this email or sign in to contact staff at Town of Huntersville.

Technical support: See our help page

Date : 4/26/2019 10:24:05 AM
From : "Jim Puckett" jpuckett@huntersville.org
To : "Powell, Elaine M" Elaine.Powell@mecklenburgcountync.gov
Cc : "Karen Bentley" kbentley@huntersville.org, "Eric Rowell" erowell@huntersville.org, "dboraks@wfae.org" dboraks@wfae.org, "elyportillo@charlotteobserver.com" elyportillo@charlotteobserver.com, "Huntersville Herald" news@huntersvilleherald.com
Subject : Re: [External]Huntersville Education Options Study Commission
Attachment : image001.jpg;

Elaine, thanks and I am hoping you will take the time to learn about HB 229 and if you disagree please publicly let those pushing the legislation know of your request they withdraw it from committee and any further consideration on behalf of those you represent (they are like yourself Democrats so more likely to give your opinion serious consideration than say mine). You maintain the bully pulpit and are the voice for those you represent. While you are of course free to form your opinion based on principle and study of the issues you do not have the right to remain silent on the issue when you office requires you to "speak" for those you represent. Your position becomes part of the process and those who are engaged in acting as part of the process have the right to know where you stand as well. The BOCC controls nearly 1/3 or CMS's operating budget and all of their capital investment. It is that leverage, that you control on behalf of your constituents, that allows the towns and those in public education to make decisions, but only to the extent that you honor your duty and be transparent in the process.

Former Commissioner Karen Bentley and myself both spoke on behalf of the citizens of Huntersville and Cornelius when the issue of HB 514 came up and encouraged the towns to participate. We have also since then felt that the issue of education and the actions of CMS are of such importance that we continue to actively work towards change. Part of our work on behalf of the Town of Huntersville is to actively participate in the actions taken in Raleigh that impact education in our area and NOTHING has a greater potential for a positive impact than the opportunities afford by HB 514 and likewise the threat of HB 229. It is important that the town and the citizens understand where those who represent them stand so we can know how to best engage those elected in the process. So while I appreciate your rather generic support of education I would hope you would take the responsibility of leadership and let us know your personal and political opinions on these two pieces of legislation so we can be prepared with that knowledge as action in the future becomes needed. You speak of listening and transparency, both admirable in a leader, but action and resolve are what are required of those holding elected office.

It is important that those trying to set a course for the future (in this case the Huntersville and Cornelius Town Boards) know all they can about the environment in which they will make decisions and one of the most important facts toward that end is where those elected to office stand on the issues of the day. Our committee is in part gathering the facts and options available and part of that is knowing the position of those in position of impacting future slated legislation or opposition to current legislation. The chairwoman of the BOE and the Superintendent Wilcox were kind enough to meet with us and let us know their position on HB 514 and their support for HB 299, I hope you will offer us the same respect.

From: Powell, Elaine M <Elaine.Powell@mecklenburgcountync.gov>
Sent: Thursday, April 25, 2019 2:26:05 PM
To: Jim Puckett
Cc: Karen Bentley; Eric Rowell; Anthony Roberts; Bobbie Shields
Subject: RE: [External]Huntersville Education Options Study Commission

Dear Jim,
It's nice to hear from you.
Since the day I was sworn in, the BOCC has not taken an official position on HB 514. This is the first mention I've seen of HB 229.
Mecklenburg County will continue to monitor possible impact on the County as it relates to County budget funding for CMS, tax assessments and collections.
I will share one personal position and deeply held belief. I believe in engaging and listening to all stakeholders. I believe this is the core of our democracy.
You heard me give this speech to the BOCC in the attached 2016 video. I meant every word.
http://www.electelainepowell.com/media.html

Elaine POWELL for County Commission

Media

www.electelainepowell.com

Elaine Powell Mecklenburg County Commission District 1

Sincerely,
Elaine

Elaine M. Powell

Vice Chair
Mecklenburg County Commission
District 1
Mecklenburg County Government
600 East 4th Street, 11th Floor
Charlotte, NC 28202
Office: 980-314-2876 | Elaine.Powell@MeckNC.gov

From: Jim Puckett <jpuckett@huntersville.org>
Sent: Tuesday, April 23, 2019 12:42 PM
To: Powell, Elaine M <Elaine.Powell@mecklenburgcountync.gov>
Cc: Karen Bentley <kbentley@huntersville.org>; Eric Rowell <erowell@huntersville.org>; Anthony Roberts <aroberts@huntersville.org>
Subject: [External]Huntersville Education Options Study Commission

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Commissioner Powell, I chair a subcommittee on the Huntersville Educational Options Study Commission and we are conducting SWOT analysis regarding different options. One of the issues we have on our radar is HB 229 (bill to repeal HB 514 municiple charter schools). As the former county commissioner for District One I was actively involved with HB 514. Could you as our representatives please let me/us know you personal position on HB 514 as well as your position on HB 229 pending legislation to repeal 514 and what you are actively doing in regards to it being passed or defeated. As we are reaching the end of our preliminary discover period a prompt answer would be greatly appreciated.

Date : 4/25/2019 2:26:10 PM
From : "Powell, Elaine M" Elaine.Powell@mecklenburgcountync.gov
To : "Jim Puckett" jpuckett@huntersville.org
Cc : "Karen Bentley" kbentley@huntersville.org, "Eric Rowell" erowell@huntersville.org, "Anthony Roberts" aroberts@huntersville.org, "Bobbie Shields (bshields@huntersville.org)" bshields@huntersville.org
Subject : RE: [External]Huntersville Education Options Study Commission
Attachment : image001.jpg;

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Date : 4/29/2019 9:02:05 AM
From : "Jim Puckett" jpuckett@huntersville.org
To : "Powell, Elaine M" Elaine.Powell@mecklenburgcountync.gov
Cc : "Karen Bentley" kbentley@huntersville.org, "Eric Rowell" erowell@huntersville.org, "Anthony Roberts" aroberts@huntersville.org, "Bobbie Shields" bshields@huntersville.org
Subject : Re: [External]Huntersville Education Options Study Commission
Attachment : image001.jpg;

Elaine, thanks and I am hoping you will take the time to learn about HB 229 and if you disagree please publicly let those pushing the legislation(they are like yourself Democrats so more likely to give your opinion serious consideration than say mine). You maintain the bully pulpit and are the voice for those you represent. While you are of course free to form your opinion based on principle and study of the issue you do not have the right to remain silent on the issue when you office requires you to "speak" for those you represent. Your position becomes part of the process and those who are engaged in acting as part of the process have the right to know where you stand as well. The BOCC control nearly 1/3 or CMS's operating budget and all of their capital investment. It is that leverage, that you control on behalf of your constituents, that allows the towns and those in public education to make decisions, but only to the extent that you honor your duty and be transparent in the process.

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Media
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Elaine Powell Mecklenburg County Commission District 1

Sincerely,
Elaine

Elaine M. Powell
Vice Chair
Mecklenburg County Commission
District 1
Mecklenburg County Government

600 East 4th Street, 11th Floor
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Office: 980-314-2876 | Elaine.Powell@MeckNC.gov

From: Jim Puckett <jpuckett@huntersville.org>
Sent: Tuesday, April 23, 2019 12:42 PM
To: Powell, Elaine M <Elaine.Powell@mecklenburgcountync.gov>
Cc: Karen Bentley <kbentley@huntersville.org>; Eric Rowell <erowell@huntersville.org>; Anthony Roberts <aroberts@huntersville.org>
Subject: [External]Huntersville Education Options Study Commission

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Date : 2/8/2019 8:11:14 AM
From : "E Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: [External Message Added] Town of Huntersville public records request #19-2

No problem, thanks.

This message approved by my very smartphone.

On Feb 8, 2019, at 08:00, Janet Pierson <jpierson@huntersville.org> wrote:

> I reminded them again yesterday, so hopefully it will be soon. I apologize for the delay. All I can do is keep reminding them.
>
> Janet
>
> ---
>
> **From:** E Rowell <ericwrowell@gmail.com>
> **Sent:** Friday, February 08, 2019 7:23 AM
> **To:** Janet Pierson <jpierson@huntersville.org>
> **Subject:** Re: [External Message Added] Town of Huntersville public records request #19-2
>
> Any updates on this request?
>
> Thanks,
>
> Eric
>
> This message approved by my very smartphone.
>
> On Jan 24, 2019, at 07:24, Town of Huntersville Public Records <support@nextrequest.com> wrote:
>
> – Attach a non-image file and/or reply ABOVE THIS LINE with a message, and it will be sent to staff on this request. –
>
> Town of Huntersville Public Records
>
> **Hi there**
> A message was sent to you regarding record request #19-2:
>
> My automatic response when I receive a request is "within 15 business days." The request was received January 9 and my program calculates 15 business days as being February 1.....which I think it may actually be January 31.
>
> I have searched e-mails and have found nothing pertaining to your request. I will follow-up with Chief Hoyle on getting any other information.
>
> Janet
>
> **View Request 19-2**
>
> http://townofhuntersville.nextrequest.com/requests/19-2

Date : 2/8/2019 8:00:55 AM
From : "Janet Pierson" jpierson@huntersville.org
To : "'E Rowell'" ericwrowell@gmail.com
Subject : RE: [External Message Added] Town of Huntersville public records request #19-2
Attachment : image001.jpg;image001.jpg;

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Sent: Friday, February 08, 2019 7:23 AM
To: Janet Pierson <jpierson@huntersville.org>
Subject: Re: [External Message Added] Town of Huntersville public records request #19-2

Any updates on this request?

Thanks,

Eric

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Janet

View Request 19-2

http://townofhuntersville.nextrequest.com/requests/19-2

Date : 2/8/2019 7:23:25 AM
From : "E Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: [External Message Added] Town of Huntersville public records request #19-2

Any updates on this request?

Thanks,

Eric

This message approved by my very smartphone.

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View Request 19-2

http://townofhuntersville.nextrequest.com/requests/19-2

POWERED BY NEXTREQUEST
The All in One Records Requests Platform

Questions about your request? Reply to this email or sign in to contact staff at Town of Huntersville.

Technical support: See our help page

Date : 2/8/2019 8:17:05 AM
From : "Janet Pierson" jpierson@huntersville.org
To : "'E Rowell'" ericwrowell@gmail.com
Subject : RE: [External Message Added] Town of Huntersville public records request #19-2

I had done a quick search when the request first came in of e-mails. I don't think there are any that fall within your request, but I just want to clarify on the request concerning zone checks.....are you just wanting just e-mails that have to do with the policy, procedure, etc. for zone checks?

Thanks,
Janet

From: E Rowell <ericwrowell@gmail.com>
Sent: Friday, February 08, 2019 8:11 AM
To: Janet Pierson <jpierson@huntersville.org>
Subject: Re: [External Message Added] Town of Huntersville public records request #19-2

No problem, thanks.

This message approved by my very smartphone.

On Feb 8, 2019, at 08:00, Janet Pierson <jpierson@huntersville.org> wrote:

> I reminded them again yesterday, so hopefully it will be soon. I apologize for the delay. All I can do is keep reminding them.
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> Janet
>
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>
> **From:** E Rowell <ericwrowell@gmail.com>
> **Sent:** Friday, February 08, 2019 7:23 AM
> **To:** Janet Pierson <jpierson@huntersville.org>
> **Subject:** Re: [External Message Added] Town of Huntersville public records request #19-2
>
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>
> Thanks,
>
> Eric
>
> This message approved by my very smartphone.
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>
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Date : 5/16/2019 4:56:24 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "townofhuntersville_19-39-requester-notes@inbound.nextrequest.com" townofhuntersville_19-39-requester-notes@inbound.nextrequest.com
Cc : "Janet Pierson" jpierson@huntersville.org, "Anthony Roberts" aroberts@huntersville.org
Subject : Re: [External Message Added] Town of Huntersville public records request #19-39

Mrs. Pierson,

Per our conversation, please confirm whether this request is complete since HPD previously indicated there were 940 responsive reports and I have only received 684 reports so far.

Thank you,

Eric Rowell

On Thu, Apr 4, 2019 at 5:17 PM Town of Huntersville Public Records <support@nextrequest.com> wrote:

– Attach a non-image file and/or reply ABOVE THIS LINE with a message, and it will be sent to staff on this request. –

Town of Huntersville Public Records

Hi there

A message was sent to you regarding record request #19-39:

Major Graham has indicated that there 940 incident reports. He said some of them may be as simple as they stopped a car for a traffic violation and found a little bit of marijuana. Do you want all those incident reports or do you want to narrow the request down any.

Thanks

Janet

View Request 19-39

http://townofhuntersville.nextrequest.com/requests/19-39

POWERED BY NEXTREQUEST
The All in One Records Requests Platform

Questions about your request? Reply to this email or sign in to contact staff at Town of Huntersville.

Technical support: See our help page

Date : 5/20/2019 9:25:54 AM
From : "Janet Pierson" jpierson@huntersville.org
To : "'Eric Rowell'" ericwrowell@gmail.com
Subject : RE: [External Message Added] Town of Huntersville public records request #19-39
Attachment : image001.jpg;image001.jpg;

I asked Major Graham about the discrepancy. He indicated that as they reviewed in detail the initial 940 found, that the crime analyst removed some crimes that did not fall into the category requested.

Janet Pierson, NCCMC
Town Clerk
PH: 704.766.2202

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Thursday, May 16, 2019 4:56 PM
To: townofhuntersville_19-39-requester-notes@inbound.nextrequest.com
Cc: Janet Pierson <jpierson@huntersville.org>; Anthony Roberts <aroberts@huntersville.org>
Subject: Re: [External Message Added] Town of Huntersville public records request #19-39

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Thanks

Janet

View Request 19-39

http://townofhuntersville.nextrequest.com/requests/19-39

Date : 5/7/2019 4:37:16 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Vickie Brock" vbrock@huntersville.org
Subject : Re: 4-19 Records Request Chief Bence Hoyle-Major Graham

Thanks.

On Tue, May 7, 2019 at 4:22 PM Vickie Brock <vbrock@huntersville.org> wrote:

> Good afternoon Eric. Attached are the responses to your public records requests. I apologize for the delay and appreciate your grace during my brother's illness.
>
> Thanks,
>
> Vickie
>
> *Vickie Brock*
>
> *Human Resources Director*
>
> *Town of Huntersville*
>
> *704-875-6541*

Date : 3/20/2019 12:04:11 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: 10-19-15 Minutes

Perfect, thanks.

On Wed, Mar 20, 2019 at 11:26 AM Janet Pierson <jpierson@huntersville.org> wrote:

> I have attached the minutes you requested. I did not intentionally leave them off the webpage. Sometimes I just forget and that happens to be one I forgot. I looked at minutes posted during that year and I also forgot to upload 8-7-15 and 2-16-15 minutes, but I do have those minutes.
>
> If you have any questions or need additional information, please let me know.
>
> Thanks,
> Janet

Date : 4/23/2019 9:42:53 AM
From : "Vickie Brock" vbrock@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Cc : "Janet Pierson" jpierson@huntersville.org
Subject : RE: 2015 Personnel Policy

Eric,

I apologize for the delay in my response. My brother has been in ICU in Rock Hill for 2.5 weeks. This is my first day back in the office. We are in the process of the update and reviewing the final draft collectively. We would anticipate presenting to the Board with in the next few months. Also, we will pull the other information that you requested. Thank you sir!

Vickie

Vickie Brock
Human Resources Director
Town of Huntersville
704-875-6541

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Wednesday, April 17, 2019 5:58 AM
To: Vickie Brock <vbrock@huntersville.org>
Subject: Re: 2015 Personnel Policy

Vickie,

Has the town adopted a new version of the town's personnel policy yet since your presentation at the town board retreat earlier this year?

Thanks,

Eric Rowell

On Mon, Jan 14, 2019 at 10:17 AM Vickie Brock <vbrock@huntersville.org> wrote:

> Absolutely! I will give it to Janet and she will have it for you tonight.
>
> Thanks,
> Vickie
>
> *Vickie Brock*
> *Human Resources Director*
> *Town of Huntersville*
> *704-875-6541*
>
> ---
>
> **From:** E Rowell <ericwrowell@gmail.com>
> **Sent:** Monday, January 14, 2019 10:15 AM
> **To:** Vickie Brock <vbrock@huntersville.org>
> **Cc:** Anthony Roberts <aroberts@huntersville.org>; Janet Pierson <jpierson@huntersville.org>
> **Subject:** Re: 2015 Personnel Policy
>
> Thanks, Vickie. I will be at town hall tonight for our education committee meeting. Is there any way I can pick up the copy tonight?
>
> Eric Rowell
>
> This message approved by my very smartphone.
>
> On Jan 14, 2019, at 09:51, Vickie Brock <vbrock@huntersville.org> wrote:
>
> > Good morning Eric! A copy of our previous Personnel Policy is ready for pickup.
> >
> > Thanks,
> > Vickie
> >
> > *Vickie Brock*
> > *Human Resources Director*

Town of Huntersville
704-875-6541

From: Eric Rowell <ericwrowell@gmail.com>
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To: Vickie Brock <vbrock@huntersville.org>
Cc: Anthony Roberts <aroberts@huntersville.org>; Janet Pierson <jpierson@huntersville.org>
Subject: Re: 2015 Personnel Policy

Vickie,

Do you have possession of the version of the town's personnel policy immediately preceding this Nov. 2015 version you provided? If so, are you able to provide me a copy of that policy?

Thanks,

Eric Rowell

On Thu, Jan 10, 2019 at 12:04 PM Vickie Brock <vbrock@huntersville.org> wrote:

> Good afternoon Eric! I hope you are doing well. I have attached our current Personnel Policy.
>
> Thanks,
> Vickie
>
> ***Vickie Brock***
> ***Human Resources Director***
> ***Town of Huntersville***
> ***704-875-6541***

Date : 4/17/2019 5:57:51 AM
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To : "Vickie Brock" vbrock@huntersville.org
Subject : Re: 2015 Personnel Policy

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> *Town of Huntersville*
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> *704-875-6541*
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From: Eric Rowell <ericwrowell@gmail.com>
Sent: Thursday, January 10, 2019 5:17 PM
To: Vickie Brock <vbrock@huntersville.org>
Cc: Anthony Roberts <aroberts@huntersville.org>; Janet Pierson <jpierson@huntersville.org>
Subject: Re: 2015 Personnel Policy

Vickie,

Do you have possession of the version of the town's personnel policy immediately preceding this Nov. 2015 version you provided? If so, are you able to provide me a copy of that policy?

Thanks,

Eric Rowell

On Thu, Jan 10, 2019 at 12:04 PM Vickie Brock <vbrock@huntersville.org> wrote:

> Good afternoon Eric! I hope you are doing well. I have attached our current Personnel Policy.
>
> Thanks,
>
> Vickie
>
> ***Vickie Brock***
>
> ***Human Resources Director***
>
> ***Town of Huntersville***
>
> ***704-875-6541***

Date : 1/14/2019 10:17:35 AM
From : "Vickie Brock" vbrock@huntersville.org
To : "E Rowell" ericwrowell@gmail.com
Cc : "Anthony Roberts" aroberts@huntersville.org, "Janet Pierson" jpierson@huntersville.org
Subject : RE: 2015 Personnel Policy

Absolutely! I will give it to Janet and she will have it for you tonight.

Thanks,
Vickie

Vickie Brock
Human Resources Director
Town of Huntersville
704-875-6541

From: E Rowell <ericwrowell@gmail.com>
Sent: Monday, January 14, 2019 10:15 AM
To: Vickie Brock <vbrock@huntersville.org>
Cc: Anthony Roberts <aroberts@huntersville.org>; Janet Pierson <jpierson@huntersville.org>
Subject: Re: 2015 Personnel Policy

Thanks, Vickie. I will be at town hall tonight for our education committee meeting. Is there any way I can pick up the copy tonight?

Eric Rowell

This message approved by my very smartphone.

On Jan 14, 2019, at 09:51, Vickie Brock <vbrock@huntersville.org> wrote:

> Good morning Eric! A copy of our previous Personnel Policy is ready for pickup.
>
> Thanks,
> Vickie
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> *Vickie Brock*
> *Human Resources Director*
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> >
> > *Vickie Brock*
> > *Human Resources Director*
> > *Town of Huntersville*

Date : 1/14/2019 10:15:24 AM
From : "E Rowell" ericwrowell@gmail.com
To : "Vickie Brock" vbrock@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Janet Pierson" jpierson@huntersville.org
Subject : Re: 2015 Personnel Policy

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> **Sent:** Thursday, January 10, 2019 5:17 PM
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> > *Vickie Brock*
> > *Human Resources Director*
> > *Town of Huntersville*
> > *704-875-6541*

Date : 1/14/2019 9:51:08 AM
From : "Vickie Brock" vbrock@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Cc : "Anthony Roberts" aroberts@huntersville.org, "Janet Pierson" jpierson@huntersville.org
Subject : RE: 2015 Personnel Policy

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Human Resources Director
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704-875-6541

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Sent: Thursday, January 10, 2019 5:17 PM
To: Vickie Brock <vbrock@huntersville.org>
Cc: Anthony Roberts <aroberts@huntersville.org>; Janet Pierson <jpierson@huntersville.org>
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> *Vickie Brock*
> *Human Resources Director*
> *Town of Huntersville*
> *704-875-6541*

Date : 1/11/2019 10:16:05 AM
From : "Vickie Brock" vbrock@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Cc : "Anthony Roberts" aroberts@huntersville.org, "Janet Pierson" jpierson@huntersville.org
Subject : RE: 2015 Personnel Policy

Yes sir. I will email you when it is ready.

Thanks,
Vickie

Vickie Brock
Human Resources Director
Town of Huntersville
704-875-6541

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Thursday, January 10, 2019 5:17 PM
To: Vickie Brock <vbrock@huntersville.org>
Cc: Anthony Roberts <aroberts@huntersville.org>; Janet Pierson <jpierson@huntersville.org>
Subject: Re: 2015 Personnel Policy

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> *Human Resources Director*
> *Town of Huntersville*
> *704-875-6541*

Date : 1/10/2019 5:16:58 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Vickie Brock" vbrock@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Janet Pierson" jpierson@huntersville.org
Subject : Re: 2015 Personnel Policy

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> *Human Resources Director*
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> *Town of Huntersville*
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> *704-875-6541*

Date : 1/10/2019 12:07:49 PM
From : "E Rowell" ericwrowell@gmail.com
To : "Vickie Brock" vbrock@huntersville.org
Subject : Re: 2015 Personnel Policy

Thanks.

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On Jan 10, 2019, at 12:04, Vickie Brock <vbrock@huntersville.org> wrote:

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>
> *Vickie Brock*
> *Human Resources Director*
> *Town of Huntersville*
> *704-875-6541*
>
> <2015 Personnel Policy 101915.pdf>

Date : 4/23/2019 11:27:12 AM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Vickie Brock" vbrock@huntersville.org
Subject : Re: 2015 Personnel Policy

No apology needed. Sorry to hear about your brother and hope he's recovering. Thanks for the update on the personnel policy.

Eric Rowell

On Tue, Apr 23, 2019 at 9:42 AM Vickie Brock <vbrock@huntersville.org> wrote:

> Eric,
>
> I apologize for the delay in my response. My brother has been in ICU in Rock Hill for 2.5 weeks. This is my first day back in the office. We are in the process of the update and reviewing the final draft collectively. We would anticipate presenting to the Board with in the next few months. Also, we will pull the other information that you requested. Thank you sir!
>
> Vickie
>
> *Vickie Brock*
>
> *Human Resources Director*
>
> *Town of Huntersville*
>
> *704-875-6541*
>
> **From:** Eric Rowell <ericwrowell@gmail.com>
> **Sent:** Wednesday, April 17, 2019 5:58 AM
> **To:** Vickie Brock <vbrock@huntersville.org>
> **Subject:** Re: 2015 Personnel Policy
>
> Vickie,
>
> Has the town adopted a new version of the town's personnel policy yet since your presentation at the town board retreat earlier this year?
>
> Thanks,
>
> Eric Rowell
>
> On Mon, Jan 14, 2019 at 10:17 AM Vickie Brock <vbrock@huntersville.org> wrote:
>
> > Absolutely! I will give it to Janet and she will have it for you tonight.
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> > Thanks,
> >
> > Vickie
> >
> > *Vickie Brock*

Human Resources Director

Town of Huntersville

704-875-6541

From: E Rowell <ericwrowell@gmail.com>
Sent: Monday, January 14, 2019 10:15 AM
To: Vickie Brock <vbrock@huntersville.org>
Cc: Anthony Roberts <aroberts@huntersville.org>; Janet Pierson <jpierson@huntersville.org>
Subject: Re: 2015 Personnel Policy

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> *Vickie Brock*
>
> *Human Resources Director*
>
> *Town of Huntersville*
>
> *704-875-6541*

Date : 11/15/2019 3:00:33 PM
From : "Michael Jaycocks" mjaycocks@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com, "Jack Simoneau" jsimoneau@huntersville.org
Subject : RE: 2020 Master Plan

Mr. Rowell,
We have talked to the County and they said that they plan on having three rounds of three meetings for their public input and that they are planning meetings in Huntersville in the next round of meetings.

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Friday, November 15, 2019 2:46 PM
To: Jack Simoneau <jsimoneau@huntersville.org>
Cc: Michael Jaycocks <mjaycocks@huntersville.org>
Subject: 2020 Master Plan

Jack,

Is our planning or parks staff in contact with or working with the county master plan team on the county parks 2020 master plan? Their website is below, similar to what we have set up for the Huntersville 2040 plan. At minimum, do we anticipate a 2020 master plan public meeting taking place in Huntersville?

http://meckplaybook.com/

Thanks,

Eric Rowell

Date : 11/15/2019 3:25:11 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Michael Jaycocks" mjaycocks@huntersville.org
Cc : "Jack Simoneau" jsimoneau@huntersville.org
Subject : Re: 2020 Master Plan

Good to hear, thanks.

On Fri, Nov 15, 2019 at 3:00 PM Michael Jaycocks <mjaycocks@huntersville.org> wrote:

> Mr. Rowell,
>
> We have talked to the County and they said that they plan on having three rounds of three meetings for their public input and that they are planning meetings in Huntersville in the next round of meetings.
>
> **From:** Eric Rowell <ericwrowell@gmail.com>
> **Sent:** Friday, November 15, 2019 2:46 PM
> **To:** Jack Simoneau <jsimoneau@huntersville.org>
> **Cc:** Michael Jaycocks <mjaycocks@huntersville.org>
> **Subject:** 2020 Master Plan
>
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>
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>
> http://meckplaybook.com/
>
> Thanks,
>
> Eric Rowell

Date : 10/14/2019 3:23:58 PM
From : "john carbonell" johnjcarbonell@hotmail.com
To : "Jake Petrosky" jpetrosky@stewartinc.com, "Dave Hill" dhill@huntersville.org, "Chris Edwards" MYT59T@GMAIL.COM, "Dan Murphy" dan@themurphyfamily.online, "Eric Rowell" ericwrowell@gmail.com, "ErinGillespie" erin.gillespie@gmail.com, "George Solomon" wallst71@gmail.com, "John Forehand" forehandjt@gmail.com, "Joshua Helm" mrhelm33@gmail.com, "Kaitlyn Sisson" kait.sisson@gmail.com, "Kim Aichele" kdaichele@me.com, "Kristen Ingram" Ingram.Kristen@yahoo.com, "Randy Brawley" Randy.Brawley@WiseOakConsulting.com, "Ross Boner" rboner@gmail.com, "ScottHarrington" scottharrington1808@gmail.com, "Tim Bender" Tbender@edificeinc.com
Cc : "Jack Simoneau" jsimoneau@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "Bobby Williams" bwilliams@huntersville.org, "Cindy Szwarckop" CSzwarckop@stewartinc.com
Subject : Re: 2030/2040 Plan Discussed At Huntersville Candidate Forum
Attachment : image001.jpg;

Jake,
Thanks. It is a typo that cleared spell check.

John J Carbonell
770-335-6153
johnjcarbonell@hotmail.com
www.linkedin.com/in/johnjcarbonell

From: Jake Petrosky <jpetrosky@stewartinc.com>
Sent: Monday, October 14, 2019 2:04 PM
To: john carbonell <johnjcarbonell@hotmail.com>; Dave Hill <dhill@huntersville.org>; Chris Edwards <MYT59T@GMAIL.COM>; Dan Murphy <dan@themurphyfamily.online>; Eric Rowell <ericwrowell@gmail.com>; Erin Gillespie <erin.gillespie@gmail.com>; George Solomon <wallst71@gmail.com>; John Forehand <forehandjt@gmail.com>; Joshua Helm <mrhelm33@gmail.com>; Kaitlyn Sisson <kait.sisson@gmail.com>; Kim Aichele <kdaichele@me.com>; Kristen Ingram <Ingram.Kristen@yahoo.com>; Randy Brawley <Randy.Brawley@WiseOakConsulting.com>; Ross Boner <rboner@gmail.com>; Scott Harrington <scottharrington1808@gmail.com>; Tim Bender <Tbender@edificeinc.com>
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Subject: RE: 2030/2040 Plan Discussed At Huntersville Candidate Forum

Thanks for this John. One clarification—the bullet for “Keep the town caricature” was that a typo? Should it say Keep the town character? Or is there a caricature of Huntersville that we need to preserve?

Jake Petrosky, AICP
Planning Manager, Municipal Planning & Mobility

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Office 919.380.8750
Mobile 919.624.9346

223 S. West Street, Suite 1100, Raleigh, NC 27603

Visit us at www.stewartinc.com

From: john carbonell <johnjcarbonell@hotmail.com>
Sent: Wednesday, October 09, 2019 11:13 AM
To: Dave Hill <dhill@huntersville.org>; Chris Edwards <MYT59T@GMAIL.COM>; Dan Murphy <dan@themurphyfamily.online>; Eric Rowell <ericwrowell@gmail.com>; Erin Gillespie <erin.gillespie@gmail.com>; George Solomon <wallst71@gmail.com>; John Forehand <forehandjt@gmail.com>; Joshua Helm <mrhelm33@gmail.com>; Kaitlyn Sisson <kait.sisson@gmail.com>; Kim Aichele <kdaichele@me.com>; Kristen Ingram <Ingram.Kristen@yahoo.com>; Randy Brawley <Randy.Brawley@WiseOakConsulting.com>; Ross Boner <rboner@gmail.com>; Scott Harrington <scottharrington1808@gmail.com>; Tim Bender <Tbender@edificeinc.com>
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Subject: 2030/2040 Plan Discussed At Huntersville Candidate Forum

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- Build on the 2030 plan
- Think outside the box
- More affordable housing options
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- Preserve Huntersville heritage make sure Huntersville is Huntersville
- Keep the town caricature
- Improve the downtown area / experience

Looking forward to seeing everybody at the end of the month.

John J Carbonell
770-335-6153
johnjcarbonell@hotmail.com
www.linkedin.com/in/johnjcarbonell

2019

BPtW

BEST PLACES TO WORK

Date : 10/14/2019 3:13:16 PM
From : "Jack Simoneau" jsimoneau@huntersville.org
To : "Jake Petrosky" jpetrosky@stewartinc.com, "john carbonell" johnjcarbonell@hotmail.com, "Dave Hill" dhill@huntersville.org, "ChrisEdwards" MYT59T@GMAIL.COM, "Dan Murphy" dan@themurphyfamily.online, "EricRowell" ericwrowell@gmail.com, "Erin Gillespie" erin.gillespie@gmail.com, "George Solomon" wallst71@gmail.com, "John Forehand" forehandjt@gmail.com, "Joshua Helm" mrhelm33@gmail.com, "Kaitlyn Sisson" kait.sisson@gmail.com, "Kim Aichele" kdaichele@me.com, "Kristen Ingram" Ingram.Kristen@yahoo.com, "Randy Brawley" Randy.Brawley@WiseOakConsulting.com, "Ross Boner" rboner@gmail.com, "Scott Harrington" scottharrington1808@gmail.com, "Tim Bender" Tbender@edificeinc.com
Cc : "Jackie Huffman" jhuffman@huntersville.org, "Bobby Williams" bwilliams@huntersville.org, "Cindy Szwarckop" CSzwarckop@stewartinc.com
Subject : RE: 2030/2040 Plan Discussed At Huntersville Candidate Forum
Attachment : image001.jpg;

It is keep the town character Jake.

Jack Simoneau

From: Jake Petrosky <jpetrosky@stewartinc.com>
Sent: Monday, October 14, 2019 2:05 PM
To: john carbonell <johnjcarbonell@hotmail.com>; Dave Hill <dhill@huntersville.org>; Chris Edwards <MYT59T@GMAIL.COM>; Dan Murphy <dan@themurphyfamily.online>; Eric Rowell <ericwrowell@gmail.com>; Erin Gillespie <erin.gillespie@gmail.com>; George Solomon <wallst71@gmail.com>; John Forehand <forehandjt@gmail.com>; Joshua Helm <mrhelm33@gmail.com>; Kaitlyn Sisson <kait.sisson@gmail.com>; Kim Aichele <kdaichele@me.com>; Kristen Ingram <Ingram.Kristen@yahoo.com>; Randy Brawley <Randy.Brawley@WiseOakConsulting.com>; Ross Boner <rboner@gmail.com>; Scott Harrington <scottharrington1808@gmail.com>; Tim Bender <Tbender@edificeinc.com>
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From : "Jake Petrosky" jpetrosky@stewartinc.com
To : "john carbonell" johnjcarbonell@hotmail.com, "Dave Hill" dhill@huntersville.org, "Chris Edwards" MYT59T@GMAIL.COM, "Dan Murphy" dan@themurphyfamily.online, "Eric Rowell" ericwrowell@gmail.com, "ErinGillespie" erin.gillespie@gmail.com, "George Solomon" wallst71@gmail.com, "John Forehand" forehandjt@gmail.com, "Joshua Helm" mrhelm33@gmail.com, "Kaitlyn Sisson" kait.sisson@gmail.com, "Kim Aichele" kdaichele@me.com, "Kristen Ingram" Ingram.Kristen@yahoo.com, "Randy Brawley" Randy.Brawley@WiseOakConsulting.com, "Ross Boner" rboner@gmail.com, "ScottHarrington" scottharrington1808@gmail.com, "Tim Bender" Tbender@edificeinc.com
Cc : "Jack Simoneau" jsimoneau@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "Bobby Williams" bwilliams@huntersville.org, "Cindy Szwarckop" CSzwarckop@stewartinc.com
Subject : RE: 2030/2040 Plan Discussed At Huntersville Candidate Forum
Attachment : image001.jpg;

Thanks for this John. One clarification—the bullet for "Keep the town caricature" was that a typo? Should it say Keep the town character? Or is there a caricature of Huntersville that we need to preserve?

Jake Petrosky, AICP
Planning Manager, Municipal Planning & Mobility

STEWART
STRONGER BY DESIGN

Direct 919.866.4812
Office 919.380.8750
Mobile 919.624.9346

223 S. West Street, Suite 1100, Raleigh, NC 27603

Visit us at www.stewartinc.com

From: john carbonell <johnjcarbonell@hotmail.com>
Sent: Wednesday, October 09, 2019 11:13 AM
To: Dave Hill <dhill@huntersville.org>; Chris Edwards <MYT59T@GMAIL.COM>; Dan Murphy <dan@themurphyfamily.online>; Eric Rowell <ericwrowell@gmail.com>; Erin Gillespie <erin.gillespie@gmail.com>; George Solomon <wallst71@gmail.com>; John Forehand <forehandjt@gmail.com>; Joshua Helm <mrhelm33@gmail.com>; Kaitlyn Sisson <kait.sisson@gmail.com>; Kim Aichele <kdaichele@me.com>; Kristen Ingram <Ingram.Kristen@yahoo.com>; Randy Brawley <Randy.Brawley@WiseOakConsulting.com>; Ross Boner <rboner@gmail.com>; Scott Harrington <scottharrington1808@gmail.com>; Tim Bender <Tbender@edificeinc.com>
Cc: Jack Simoneau <jsimoneau@huntersville.org>; Jackie Huffman <jhuffman@huntersville.org>; Bobby Williams <bwilliams@huntersville.org>; Jake Petrosky <jpetrosky@stewartinc.com>; Cindy Szwarckop <CSzwarckop@stewartinc.com>
Subject: 2030/2040 Plan Discussed At Huntersville Candidate Forum

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- Think outside the box
- More affordable housing options
- Focus on a holistic approach
- Preserve Huntersville heritage make sure Huntersville is Huntersville
- Keep the town caricature
- Improve the downtown area / experience

Looking forward to seeing everybody at the end of the month.

John J Carbonell

770-335-6153

johnjcarbonell@hotmail.com

www.linkedin.com/in/johnjcarbonell

Date : 10/9/2019 12:10:15 PM
From : "Dan Murphy" dan@themurphyfamily.online
To : "john carbonell" johnjcarbonell@hotmail.com, "Dave Hill" dhill@huntersville.org, "Chris Edwards" myt59t@gmail.com, "Eric Rowell" ericwrowell@gmail.com, "Erin Gillespie" erin.gillespie@gmail.com, "George Solomon" wallst71@gmail.com, "John Forehand" forehandjt@gmail.com, "Joshua Helm" mrhelm33@gmail.com, "Kaitlyn Sisson" kait.sisson@gmail.com, "Kim Aichele" kdaichele@me.com, "Kristen Ingram" ingram.kristen@yahoo.com, "Randy Brawley" randy.brawley@wiseoakconsulting.com, "Ross Boner" rboner@gmail.com, "Scott Harrington" scottharrington1808@gmail.com, "Tim Bender" tbender@edificeinc.com
Cc : "Jack Simoneau" jsimoneau@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "Bobby Williams" bwilliams@huntersville.org, "Jake Petrosky (jpetrosky@stewartinc.com)" jpetrosky@stewartinc.com, "CindySzwarckop (cszwarckop@stewartinc.com)" cszwarckop@stewartinc.com
Subject : Re: 2030/2040 Plan Discussed At Huntersville Candidate Forum

Good stuff

Looking forward to our next meeting

Regards,

Dan Murphy

On Wed, Oct 9, 2019 at 11:12 AM -0400, "john carbonell" <johnjcarbonell@hotmail.com> wrote:

> Last night was the Huntersville Candidate Forum. Questions from the audience were submitted to the monitor. One of the questions to the 9 people running for town commisioiner was "What 2 areas of the 2030/2040 plan to you beleive need the most focus". Below are the comments. This is not a prioritized list it is just the order in which people answered the question. Rather than repeat comments, some answers are consollidated.
>
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> - Improve the downtown area / experience
>
> Looking forward to seeing everybody at the end of the month.
>
> John J Carbonell
> 770-335-6153
> johnjcarbonell@hotmail.com
> www.linkedin.com/in/johnjcarbonell
>
> ---

Date : 10/9/2019 12:04:27 PM
From : "wallst71" wallst71@gmail.com
To : "john carbonell" johnjcarbonell@hotmail.com, "Dave Hill" dhill@huntersville.org, "Chris Edwards" MYT59T@GMAIL.COM, "Dan Murphy" dan@themurphyfamily.online, "Eric Rowell" ericwrowell@gmail.com, "ErinGillespie" erin.gillespie@gmail.com, "John Forehand" forehandjt@gmail.com, "Joshua Helm" mrhelm33@gmail.com, "Kaitlyn Sisson" kait.sisson@gmail.com, "Kim Aichele" kdaichele@me.com, "Kristen Ingram" Ingram.Kristen@yahoo.com, "Randy Brawley" Randy.Brawley@WiseOakConsulting.com, "Ross Boner" rboner@gmail.com, "Scott Harrington" scottharrington1808@gmail.com, "Tim Bender" Tbender@edificeinc.com
Cc : "Jack Simoneau" jsimoneau@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "Bobby Williams" bwilliams@huntersville.org, "Jake Petrosky (jpetrosky@stewartinc.com)" jpetrosky@stewartinc.com, "CindySzwarckop (cszwarckop@stewartinc.com)" cszwarckop@stewartinc.com
Subject : Re: 2030/2040 Plan Discussed At Huntersville Candidate Forum

Thank you John

Sent from my Verizon, Samsung Galaxy smartphone

-------- Original message --------
From: john carbonell <johnjcarbonell@hotmail.com>
Date: 10/9/19 11:12 AM (GMT-05:00)
To: Dave Hill <dhill@huntersville.org>, Chris Edwards <MYT59T@GMAIL.COM>, Dan Murphy <dan@themurphyfamily.online>, Eric Rowell <ericwrowell@gmail.com>, Erin Gillespie <erin.gillespie@gmail.com>, George Solomon <wallst71@gmail.com>, John Forehand <forehandjt@gmail.com>, Joshua Helm <mrhelm33@gmail.com>, Kaitlyn Sisson <kait.sisson@gmail.com>, Kim Aichele <kdaichele@me.com>, Kristen Ingram <Ingram.Kristen@yahoo.com>, Randy Brawley <Randy.Brawley@WiseOakConsulting.com>, Ross Boner <rboner@gmail.com>, Scott Harrington <scottharrington1808@gmail.com>, Tim Bender <Tbender@edificeinc.com>
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Subject: 2030/2040 Plan Discussed At Huntersville Candidate Forum

Last night was the Huntersville Candidate Forum. Questions from the audience were submitted to the monitor. One of the questions to the 9 people running for town commisioiner was "What 2 areas of the 2030/2040 plan to you beleive need the most focus". Below are the comments. This is not a prioritized list it is just the order in which people answered the question. Rather than repeat comments, some answers are consollidated.

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- Preserve Huntersville heritage make sure Huntersville is Huntersville
- Keep the town caricature
- Improve the downtown area / experience

Looking forward to seeing everybody at the end of the month.

John J Carbonell
770-335-6153
johnjcarbonell@hotmail.com
www.linkedin.com/in/johnjcarbonell

Date : 10/14/2019 3:36:53 PM
From : "Jake Petrosky" jpetrosky@stewartinc.com
To : "john carbonell" johnjcarbonell@hotmail.com, "Dave Hill" dhill@huntersville.org, "Chris Edwards" MYT59T@GMAIL.COM, "Dan Murphy" dan@themurphyfamily.online, "Eric Rowell" ericwrowell@gmail.com, "ErinGillespie" erin.gillespie@gmail.com, "George Solomon" wallst71@gmail.com, "John Forehand" forehandjt@gmail.com, "Joshua Helm" mrhelm33@gmail.com, "Kaitlyn Sisson" kait.sisson@gmail.com, "Kim Aichele" kdaichele@me.com, "Kristen Ingram" Ingram.Kristen@yahoo.com, "Randy Brawley" Randy.Brawley@WiseOakConsulting.com, "Ross Boner" rboner@gmail.com, "ScottHarrington" scottharrington1808@gmail.com, "Tim Bender" Tbender@edificeinc.com
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Subject : RE: 2030/2040 Plan Discussed At Huntersville Candidate Forum
Attachment : image003.jpg;

Thanks guys. That what I figured.

It brings up a thought though. I'd like everyone to think about the character of Huntersville. What is it today? What do we need to preserve or reinforce? Talk with your families, friends and your neighbors about it. A way to approach it is to think about a place in town that you love or a place (even if its not in town) that exemplifies what certain places in town could be, feel or look like. This will help when we get into talking about our vision and goals. If you think about it, jot your thoughts down or take a picture of something. We will have time for steering committee members to discuss this at an upcoming meeting, likely the January meeting.

Jake Petrosky, AICP
Planning Manager, Municipal Planning & Mobility

Direct 919.866.4812
Mobile 919.624.9346
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STRONGER BY DESIGN

From: john carbonell <johnjcarbonell@hotmail.com>
Sent: Monday, October 14, 2019 3:24 PM
To: Jake Petrosky <jpetrosky@stewartinc.com>; Dave Hill <dhill@huntersville.org>; Chris Edwards <MYT59T@GMAIL.COM>; Dan Murphy <dan@themurphyfamily.online>; Eric Rowell <ericwrowell@gmail.com>; Erin Gillespie <erin.gillespie@gmail.com>; George Solomon <wallst71@gmail.com>; John Forehand <forehandjt@gmail.com>; Joshua Helm <mrhelm33@gmail.com>; Kaitlyn Sisson <kait.sisson@gmail.com>; Kim Aichele <kdaichele@me.com>; Kristen Ingram <Ingram.Kristen@yahoo.com>; Randy Brawley <Randy.Brawley@WiseOakConsulting.com>; Ross Boner <rboner@gmail.com>; Scott Harrington <scottharrington1808@gmail.com>; Tim Bender <Tbender@edificeinc.com>
Cc: Jack Simoneau <jsimoneau@huntersville.org>; Jackie Huffman <jhuffman@huntersville.org>; Bobby Williams <bwilliams@huntersville.org>; Cindy Szwarckop <CSzwarckop@stewartinc.com>
Subject: Re: 2030/2040 Plan Discussed At Huntersville Candidate Forum

Jake,
Thanks. It is a typo that cleared spell check.

John J Carbonell

770-335-6153

johnjcarbonell@hotmail.com

www.linkedin.com/in/johnjcarbonell

From: Jake Petrosky <jpetrosky@stewartinc.com>
Sent: Monday, October 14, 2019 2:04 PM
To: john carbonell <johnjcarbonell@hotmail.com>; Dave Hill <dhill@huntersville.org>; Chris Edwards <MYT59T@GMAIL.COM>; Dan Murphy <dan@themurphyfamily.online>; Eric Rowell <ericwrowell@gmail.com>; Erin Gillespie <erin.gillespie@gmail.com>; George Solomon <wallst71@gmail.com>; John Forehand <forehandjt@gmail.com>; Joshua Helm <mrhelm33@gmail.com>; Kaitlyn Sisson <kait.sisson@gmail.com>; Kim Aichele <kdaichele@me.com>; Kristen Ingram <Ingram.Kristen@yahoo.com>; Randy Brawley <Randy.Brawley@WiseOakConsulting.com>; Ross Boner <rboner@gmail.com>; Scott Harrington <scottharrington1808@gmail.com>; Tim Bender <Tbender@edificeinc.com>
Cc: Jack Simoneau <jsimoneau@huntersville.org>; Jackie Huffman <jhuffman@huntersville.org>; Bobby Williams <bwilliams@huntersville.org>; Cindy Szwarckop <CSzwarckop@stewartinc.com>
Subject: RE: 2030/2040 Plan Discussed At Huntersville Candidate Forum

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Jake Petrosky, AICP
Planning Manager, Municipal Planning & Mobility

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223 S. West Street, Suite 1100, Raleigh, NC 27603

Visit us at www.stewartinc.com

From: john carbonell <johnjcarbonell@hotmail.com>
Sent: Wednesday, October 09, 2019 11:13 AM
To: Dave Hill <dhill@huntersville.org>; Chris Edwards <MYT59T@GMAIL.COM>; Dan Murphy <dan@themurphyfamily.online>; Eric Rowell <ericwrowell@gmail.com>; Erin Gillespie <erin.gillespie@gmail.com>; George Solomon <wallst71@gmail.com>; John Forehand <forehandjt@gmail.com>; Joshua Helm <mrhelm33@gmail.com>; Kaitlyn Sisson <kait.sisson@gmail.com>; Kim Aichele <kdaichele@me.com>; Kristen Ingram <Ingram.Kristen@yahoo.com>; Randy Brawley <Randy.Brawley@WiseOakConsulting.com>; Ross Boner <rboner@gmail.com>; Scott Harrington <scottharrington1808@gmail.com>; Tim Bender <Tbender@edificeinc.com>
Cc: Jack Simoneau <jsimoneau@huntersville.org>; Jackie Huffman <jhuffman@huntersville.org>; Bobby Williams <bwilliams@huntersville.org>; Jake Petrosky <jpetrosky@stewartinc.com>; Cindy Szwarckop <CSzwarckop@stewartinc.com>
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- Improve the downtown area / experience

Looking forward to seeing everybody at the end of the month.

John J Carbonell

770-335-6153

johnjcarbonell@hotmail.com

www.linkedin.com/in/johnjcarbonell

Date : 5/8/2019 9:50:49 AM
From : "E Rowell" ericwrowell@gmail.com
To : "Brian Hines" bhines@huntersville.org
Subject : Re: Ada Jenkins

Add another $7,500 to that total after an announcement today of a contribution from the North Meck Women's Club.

Regards,

Eric Rowell

This message approved by my very smartphone.

> On Apr 30, 2019, at 10:36, E Rowell <ericwrowell@gmail.com> wrote:
>
> Add another $40K to that total after the grant announcement today from the Merancas Foundation.
>
> Regards,
>
> Eric Rowell
>
> This message approved by my very smartphone.
>
>> On Apr 26, 2019, at 08:10, Brian Hines <bhines@huntersville.org> wrote:
>>
>> Thanks
>>
>> Brian Hines, CCIM
>> 704-507-4877
>>
>>
>>
>>> On Apr 25, 2019, at 9:50 PM, Eric Rowell <ericwrowell@gmail.com> wrote:
>>>
>>> Commissioner Hines:
>>>
>>> $50K grant to Ada Jenkins today announced on their fb page, $500K donation last year from Lowe's. Seems like the fundraising team at Ada is doing just fine without Huntersville taxpayers being forced to contribute to this charity for yet another year.
>>>
>>> Regards,
>>>
>>> Eric Rowell
>>> Huntersville

Date : 4/30/2019 10:36:24 AM
From : "E Rowell" ericwrowell@gmail.com
To : "Brian Hines" bhines@huntersville.org
Subject : Re: Ada Jenkins

Add another $40K to that total after the grant announcement today from the Merancas Foundation.

Regards,

Eric Rowell

This message approved by my very smartphone.

> On Apr 26, 2019, at 08:10, Brian Hines <bhines@huntersville.org> wrote:
>
> Thanks
>
> Brian Hines, CCIM
> 704-507-4877
>
>
>
>> On Apr 25, 2019, at 9:50 PM, Eric Rowell <ericwrowell@gmail.com> wrote:
>>
>> Commissioner Hines:
>>
>> $50K grant to Ada Jenkins today announced on their fb page, $500K donation last year from Lowe's. Seems like the fundraising team at Ada is doing just fine without Huntersville taxpayers being forced to contribute to this charity for yet another year.
>>
>> Regards,
>>
>> Eric Rowell
>> Huntersville

Date : 4/26/2019 8:10:47 AM
From : "Brian Hines" bhines@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Subject : Re: Ada Jenkins

Thanks

Brian Hines, CCIM
704-507-4877

> On Apr 25, 2019, at 9:50 PM, Eric Rowell <ericwrowell@gmail.com> wrote:
>
> Commissioner Hines:
>
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>
> Regards,
>
> Eric Rowell
> Huntersville

Date : 5/15/2019 11:55:10 AM
From : "E Rowell" ericwrowell@gmail.com
To : "Brian Hines" bhines@huntersville.org
Subject : Re: Ada Jenkins

Add another $60K to that total from Accenture per a fb announcement today. Thanks,

Eric Rowell

This message approved by my very smartphone.

> On Apr 26, 2019, at 08:10, Brian Hines <bhines@huntersville.org> wrote:
>
> Thanks
>
> Brian Hines, CCIM
> 704-507-4877
>
>
>
>> On Apr 25, 2019, at 9:50 PM, Eric Rowell <ericwrowell@gmail.com> wrote:
>>
>> Commissioner Hines:
>>
>> $50K grant to Ada Jenkins today announced on their fb page, $500K donation last year from Lowe's. Seems like the fundraising team at Ada is doing just fine without Huntersville taxpayers being forced to contribute to this charity for yet another year.
>>
>> Regards,
>>
>> Eric Rowell
>> Huntersville

Date : 2/25/2020 6:29:07 AM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Dave Hill" dhill@huntersville.org
Cc : "Jay McLeod (jmcleod@stewartinc.com)" jmcleod@stewartinc.com, "JakePetrosky (jpetrosky@stewartinc.com)" jpetrosky@stewartinc.com, "john carbonell" johnjcarbonell@hotmail.com
Subject : Re: All, Please Note Different Location For Wednesday Meeting
Attachment : image002.png;image003.png;

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dave,

Do you know if the information/posters and other interactive items from last night will be available for us to view at the water plant during our steering committee meeting tomorrow? I was unable to attend, but would be interested in seeing some of the public input in addition to what I saw posted online, and would like the Stewart team to explain to us how this public input will be used by them.

Thanks,

Eric Rowell

On Mon, Feb 24, 2020 at 8:18 AM Dave Hill <dhill@huntersville.org> wrote:

> Please be advised that dinner will be provided in between the Steering Committee meeting and the Public Review meeting.
>
> Dave Hill
>
> Senior Planner
>
> Project Manager, Huntersville 2040
>
> Town of Huntersville, NC
>
> PO Box 664
>
> Huntersville, NC 28070
>
> (704) 766-2213
>
> dhill@huntersville.org
>
> Huntersville Community Plan
> H2040
> LOOKING FORWARD
> THINKING BACK
>
> **Huntersville2040.com**

From: john carbonell <johnjcarbonell@hotmail.com>
Sent: Sunday, February 23, 2020 7:37 PM
To: Dave Hill <dhill@huntersville.org>; Chris Edwards <MYT59T@GMAIL.COM>; Dan Murphy <dan@themurphyfamily.online>; Eric Rowell <ericwrowell@gmail.com>; Erin Gillespie <erin.gillespie@gmail.com>; George Solomon <wallst71@gmail.com>; John Forehand <forehandjt@gmail.com>; Joshua Helm <mrhelm33@gmail.com>; Kaitlyn Sisson <kait.sisson@gmail.com>; Kim Aichele <kdaichele@me.com>; Kristen Ingram <Ingram.Kristen@yahoo.com>; Randy Brawley <Randy.Brawley@WiseOakConsulting.com>; Ross Boner

<rboner@gmail.com>; Scott Harrington <scottharrington1808@gmail.com>; Tim Bender <Tbender@edificeinc.com>
Cc: Jack Simoneau <jsimoneau@huntersville.org>; Jake Petrosky (jpetrosky@stewartinc.com) <jpetrosky@stewartinc.com>; Jay McLeod (jmcleod@stewartinc.com) <jmcleod@stewartinc.com>; Tracy Barron <tbarron@huntersville.org>; Jackie Huffman <jhuffman@huntersville.org>; Bobby Williams <bwilliams@huntersville.org>
Subject: All, Please Note Different Location For Wednesday Meeting

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Please note, Wednesdays meeting is **not** at Town Hall. It is being held at Duke's Water and Treatment Plant:

Address: 7980 Babe Stillwell Farm Rd, Huntersville, NC 28078

Thanks to everyone for freeing up your schedule to meet at 3:30 and hopefully attending the Public Review Meeting which runs from 6 - 8 PM at the same location.

Let me know if you have any questions.

John J Carbonell

770-335-6153

johnjcarbonell@hotmail.com

www.linkedin.com/in/johnjcarbonell

From: Dave Hill <dhill@huntersville.org>
Sent: Friday, February 21, 2020 2:14 PM
To: Chris Edwards <MYT59T@GMAIL.COM>; Dan Murphy <dan@themurphyfamily.online>; Eric Rowell <ericwrowell@gmail.com>; Erin Gillespie <erin.gillespie@gmail.com>; George Solomon <wallst71@gmail.com>; John Carbonell <johnjcarbonell@hotmail.com>; John Forehand <forehandjt@gmail.com>; Joshua Helm <mrhelm33@gmail.com>; Kaitlyn Sisson <kait.sisson@gmail.com>; Kim Aichele <kdaichele@me.com>; Kristen Ingram <Ingram.Kristen@yahoo.com>; Randy Brawley <Randy.Brawley@WiseOakConsulting.com>; Ross Boner <rboner@gmail.com>; Scott Harrington <scottharrington1808@gmail.com>; Tim Bender <Tbender@edificeinc.com>
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Subject: Steering Committee Meeting #3 - Advance Materials

Committee Members -

Attached are three documents in advance of your meeting next week on Feb 26th. More information will provided as it becomes available. Please note that three additions were made to the Stakeholder Meeting Summary. We are trying to keep all meeting summaries in one document for ease of access.

Also, Eric Rowell is the only Committee member to express interest in the Vice-Chair position.

Thanks for your time. If you have any questions, please contact me.

Dave

Dave Hill

Senior Planner

Project Manager, Huntersville 2040

Town of Huntersville, NC

PO Box 664

Huntersville, NC 28070

(704) 766-2213

dhill@huntersville.org

Huntersville Community Plan

LOOKING FORWARD
THINKING BACK

Huntersville2040.com

Date : 2/25/2020 8:14:19 AM
From : "Dave Hill" dhill@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Cc : "Jay McLeod (jmcleod@stewartinc.com)" jmcleod@stewartinc.com, "JakePetrosky (jpetrosky@stewartinc.com)" jpetrosky@stewartinc.com, "johncarbonell" johnjcarbonell@hotmail.com
Subject : RE: All, Please Note Different Location For Wednesday Meeting
Attachment : image002.png;image003.png;

Hi Eric –
Agenda Item #8 for tomorrow is the place where discussion will involve a description of what happened at the Visioning Session at the Water Plant. All of the information boards will be posted on the website (as soon as I can get them there), and will also be on display again during the Wednesday meetings.

Dave

Dave Hill
Senior Planner
Project Manager, Huntersville 2040
Town of Huntersville, NC
PO Box 664
Huntersville, NC 28070

(704) 766-2213
dhill@huntersville.org

Huntersville Community Plan
H2040
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THINKING BACK
Huntersville2040.com

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Tuesday, February 25, 2020 6:29 AM
To: Dave Hill <dhill@huntersville.org>
Cc: Jay McLeod (jmcleod@stewartinc.com) <jmcleod@stewartinc.com>; Jake Petrosky (jpetrosky@stewartinc.com) <jpetrosky@stewartinc.com>; john carbonell <johnjcarbonell@hotmail.com>
Subject: Re: All, Please Note Different Location For Wednesday Meeting

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.
Dave,

Do you know if the information/posters and other interactive items from last night will be available for us to view at the water plant during our steering committee meeting tomorrow? I was unable to attend, but would be interested in seeing some of the public input in addition to what I saw posted online, and would like the Stewart team to explain to us how this public input will be used by them.

Thanks,

Eric Rowell

On Mon, Feb 24, 2020 at 8:18 AM Dave Hill <dhill@huntersville.org> wrote:

> Please be advised that dinner will be provided in between the Steering Committee meeting and the Public Review meeting.
>
> Dave Hill
> Senior Planner
> Project Manager, Huntersville 2040
> Town of Huntersville, NC
> PO Box 664
> Huntersville, NC 28070

(704) 766-2213
dhill@huntersville.org

Huntersville Community Plan
H 2040
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Huntersville2040.com

From: john carbonell <johnjcarbonell@hotmail.com>
Sent: Sunday, February 23, 2020 7:37 PM
To: Dave Hill <dhill@huntersville.org>; Chris Edwards <MYT59T@GMAIL.COM>; Dan Murphy <dan@themurphyfamily.online>; Eric Rowell <ericwrowell@gmail.com>; Erin Gillespie <erin.gillespie@gmail.com>; George Solomon <wallst71@gmail.com>; John Forehand <forehandjt@gmail.com>; Joshua Helm <mrhelm33@gmail.com>; Kaitlyn Sisson <kait.sisson@gmail.com>; Kim Aichele <kdaichele@me.com>; Kristen Ingram <Ingram.Kristen@yahoo.com>; Randy Brawley <Randy.Brawley@WiseOakConsulting.com>; Ross Boner <rboner@gmail.com>; Scott Harrington <scottharrington1808@gmail.com>; Tim Bender <Tbender@edificeinc.com>
Cc: Jack Simoneau <jsimoneau@huntersville.org>; Jake Petrosky (jpetrosky@stewartinc.com) <jpetrosky@stewartinc.com>; Jay McLeod (jmcleod@stewartinc.com) <jmcleod@stewartinc.com>; Tracy Barron <tbarron@huntersville.org>; Jackie Huffman <jhuffman@huntersville.org>; Bobby Williams <bwilliams@huntersville.org>
Subject: All, Please Note Different Location For Wednesday Meeting

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.
Please note, Wednesdays meeting is **not** at Town Hall. It is being held at Duke's Water and Treatment Plant:

Address: 7980 Babe Stillwell Farm Rd, Huntersville, NC 28078

Thanks to everyone for freeing up your schedule to meet at 3:30 and hopefully attending the Public Review Meeting which runs from 6 - 8 PM at the same location.

Let me know if you have any questions.

John J Carbonell

770-335-6153

johnjcarbonell@hotmail.com

www.linkedin.com/in/johnjcarbonell

From: Dave Hill <dhill@huntersville.org>
Sent: Friday, February 21, 2020 2:14 PM
To: Chris Edwards <MYT59T@GMAIL.COM>; Dan Murphy <dan@themurphyfamily.online>; Eric Rowell <ericwrowell@gmail.com>; Erin Gillespie <erin.gillespie@gmail.com>; George Solomon <wallst71@gmail.com>; John Carbonell <johnjcarbonell@hotmail.com>; John Forehand <forehandjt@gmail.com>; Joshua Helm <mrhelm33@gmail.com>; Kaitlyn Sisson <kait.sisson@gmail.com>; Kim Aichele <kdaichele@me.com>; Kristen Ingram <Ingram.Kristen@yahoo.com>; Randy Brawley <Randy.Brawley@WiseOakConsulting.com>; Ross Boner <rboner@gmail.com>; Scott Harrington <scottharrington1808@gmail.com>; Tim Bender <Tbender@edificeinc.com>
Cc: Jack Simoneau <jsimoneau@huntersville.org>; Jake Petrosky (jpetrosky@stewartinc.com) <jpetrosky@stewartinc.com>; Jay McLeod (jmcleod@stewartinc.com) <jmcleod@stewartinc.com>; Tracy Barron <tbarron@huntersville.org>; Jackie Huffman <jhuffman@huntersville.org>; Bobby Williams <bwilliams@huntersville.org>
Subject: Steering Committee Meeting #3 - Advance Materials

Committee Members -

Attached are three documents in advance of your meeting next week on Feb 26th. More information will provided as it becomes available. Please note that three additions were made to the Stakeholder Meeting Summary. We are trying to keep all meeting summaries in one document for ease of access.

Also, Eric Rowell is the only Committee member to express interest in the Vice-Chair position.

Thanks for your time. If you have any questions, please contact me.

Dave

Dave Hill

Senior Planner

Project Manager, Huntersville 2040

Town of Huntersville, NC

PO Box 664

Huntersville, NC 28070

(704) 766-2213

dhill@huntersville.org

Huntersville Community Plan

H2040

LOOKING FORWARD

THINKING BACK

Huntersville2040.com

Date : 3/20/2019 8:01:47 AM
From : "Angela Beeker" abeeker@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Subject : RE: Appeal docs
Attachment : image002.jpg;

Yes, I saw those opinions yesterday. The Midlands case is definitely helpful. The hearing has been set for April 10 at 2:30 p.m. Sorry – I had meant to let you know that. Glad you followed up. The appellants have ordered a transcript, which I think will help us as well.

Angela S. Beeker

Town Attorney
Town of Huntersville
Post Office Box 664
101 Huntersville-Concord Road
Huntersville, NC 28070
(704) 875-6541
(704) 948-6020 (fax)
abeeker@huntersville.org

PRIVILEGE and CONFIDENTIALITY NOTICE: This electronic mail transmission has been sent by a lawyer. It may contain information that is confidential, privileged, proprietary, or otherwise requires protection under federal or state law. The information contained in this email message is intended only for the confidential use of the recipient(s) named above. If you are not the intended recipient(s), you are hereby notified that you have received this message in error and that you are not authorized to read, print, retain, copy or disseminate this message, any part of it, or any attachments. If you have received this message in error, please delete the message and any attachments/copies from your system without reading the content and notify the sender immediately by email of the inadvertent transmission. There is no intent on the part of the sender to waive any privilege, including without limitation, the attorney-client and legal work product privileges that may attach to this communication. Please note that email sent to and from this address is also subject to the North Carolina Public Records Act and therefore may be disclosed to third parties.

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Wednesday, March 20, 2019 6:35 AM
To: Angela Beeker <abeeker@huntersville.org>
Subject: Re: Appeal docs

Any updates on the appeal yet? Has a hearing been set in Superior Court?

I was reminded to inquire after reading a BOA case that came out in the most recent unpublished COA opinions this week. See opinion below. Mirrors some of the same issues raised on appeal of our case.

https://appellate.nccourts.org/opinions/?c=2&pdf=37797

Thanks,

Eric Rowell

On Mon, Jan 7, 2019 at 11:16 PM Angela Beeker <abeeker@huntersville.org> wrote:

> You are welcome to attend it but you don't have to. The only thing to be discussed will be the approval of the minutes. I can't send up the record until they have been approved. I've arranged thru Michelle to have all of the same people attend that are still on the ZBA that heard the matter. The chair is the only one that didn't attend and she will recuse herself.
>
> Sent from my iPad
>
> On Jan 7, 2019, at 9:55 PM, Eric Rowell <ericwrowell@gmail.com> wrote:
>
> > Do we need to discuss status of appeal tomorrow? Do I need to plan to attend tomorrow night's meeting?
> >
> > Thanks,
> >
> > Eric Rowell
> >
> > On Fri, Nov 30, 2018 at 1:02 PM Angela Beeker <abeeker@huntersville.org> wrote:
> >
> > > *Angela S. Beeker*

Town Attorney
Town of Huntersville
Post Office Box 664
101 Huntersville-Concord Road
Huntersville, NC 28070
(704) 875-6541
(704) 948-6020 (fax)
abeeker@huntersville.org

Date : 3/20/2019 6:35:43 AM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Angela Beeker" abeeker@huntersville.org
Subject : Re: Appeal docs

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I was reminded to inquire after reading a BOA case that came out in the most recent unpublished COA opinions this week. See opinion below. Mirrors some of the same issues raised on appeal of our case.

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Thanks,

Eric Rowell

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> > Do we need to discuss status of appeal tomorrow? Do I need to plan to attend tomorrow night's meeting?
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> > On Fri, Nov 30, 2018 at 1:02 PM Angela Beeker <abeeker@huntersville.org> wrote:
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> > > *Angela S. Beeker*
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> > > Town Attorney
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> > >
> > > (704) 948-6020 (fax)
> > >
> > > abeeker@huntersville.org
> > >
> > > *<image001.jpg>*

Date : 1/7/2019 11:16:08 PM
From : "Angela Beeker" abeeker@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Subject : Re: Appeal docs
Attachment : image001.jpg;

You are welcome to attend it but you don't have to. The only thing to be discussed will be the approval of the minutes. I can't send up the record until they have been approved. I've arranged thru Michelle to have all of the same people attend that are still on the ZBA that heard the matter. The chair is the only one that didn't attend and she will recuse herself.

Sent from my iPad

On Jan 7, 2019, at 9:55 PM, Eric Rowell <ericwrowell@gmail.com> wrote:

> Do we need to discuss status of appeal tomorrow? Do I need to plan to attend tomorrow night's meeting?
>
> Thanks,
>
> Eric Rowell
>
> On Fri, Nov 30, 2018 at 1:02 PM Angela Beeker <abeeker@huntersville.org> wrote:
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> > abeeker@huntersville.org
> >
> > *<image001.jpg>*

Date : 1/7/2019 9:55:26 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Angela Beeker" abeeker@huntersville.org
Subject : Re: Appeal docs
Attachment : image001.jpg;

Do we need to discuss status of appeal tomorrow? Do I need to plan to attend tomorrow night's meeting?

Thanks,

Eric Rowell

On Fri, Nov 30, 2018 at 1:02 PM Angela Beeker <abeeker@huntersville.org> wrote:

> *Angela S. Beeker*
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> Town Attorney
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> (704) 948-6020 (fax)
>
> abeeker@huntersville.org
>
> Town of Huntersville NORTH CAROLINA

Date : 3/20/2019 8:07:32 AM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Angela Beeker" abeeker@huntersville.org
Subject : Re: Appeal docs
Attachment : image002.jpg;

Good to hear, thanks for the update. Tell Mr. Roberts I expect the hearing on April 10 to be livestreamed on the town's FB page!

On Wed, Mar 20, 2019 at 8:01 AM Angela Beeker <abeeker@huntersville.org> wrote:

> Yes, I saw those opinions yesterday. The Midlands case is definitely helpful. The hearing has been set for April 10 at 2:30 p.m. Sorry – I had meant to let you know that. Glad you followed up. The appellants have ordered a transcript, which I think will help us as well.
>
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> Town Attorney
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> abeeker@huntersville.org
>
> Town of Huntersville NORTH CAROLINA
>
> **PRIVILEGE and CONFIDENTIALITY NOTICE: This electronic mail transmission has been sent by a lawyer. It may contain information that is confidential, privileged, proprietary, or otherwise requires protection under federal or state law. The information contained in this email message is intended only for the confidential use of the recipient(s) named above. If you are not the intended recipient(s), you are hereby notified that you have received this message in error and that you are not authorized to read, print, retain, copy or disseminate this message, any part of it, or any attachments. If you have received this message in error, please delete the message and any attachments/copies from your system without reading the content and notify the sender immediately by email of the inadvertent transmission. There is no intent on the part of the sender to waive any privilege, including without limitation, the attorney-client and legal work product privileges that may attach to this communication. Please note that email sent to and from this address is also subject to the North Carolina Public Records Act and therefore may be disclosed to third parties.**
>
> **From:** Eric Rowell <ericwrowell@gmail.com>
> **Sent:** Wednesday, March 20, 2019 6:35 AM
> **To:** Angela Beeker <abeeker@huntersville.org>
> **Subject:** Re: Appeal docs
>
> Any updates on the appeal yet? Has a hearing been set in Superior Court?
>
> I was reminded to inquire after reading a BOA case that came out in the most recent unpublished COA opinions this week. See opinion below. Mirrors some of the same issues raised on appeal of our case.
>
> https://appellate.nccourts.org/opinions/?c=2&pdf=37797

Thanks,

Eric Rowell

On Mon, Jan 7, 2019 at 11:16 PM Angela Beeker <abeeker@huntersville.org> wrote:

> You are welcome to attend it but you don't have to. The only thing to be discussed will be the approval of the minutes. I can't send up the record until they have been approved. I've arranged thru Michelle to have all of the same people attend that are still on the ZBA that heard the matter. The chair is the only one that didn't attend and she will recuse herself.
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> > >
> > > abeeker@huntersville.org
> > >
> > > *<image001.jpg>*

Date : 4/26/2019 6:09:09 PM
From : "Michael Sass" msass@huntersville.org
To : "Janet Pierson" jpierson@huntersville.org, "HEOSC" HEOSC@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "Angela Beeker" abeeker@huntersville.org
Subject : Re: April 29 Agenda

I thought we were beginning the meeting at 6:00 p.m.???

Mike

From: Janet Pierson
Sent: Friday, April 26, 2019 4:24:26 PM
To: HEOSC
Cc: Anthony Roberts; Jackie Huffman; Angela Beeker
Subject: April 29 Agenda

Attached is the agenda for the April 29 meeting.

If you have any questions, please let me know.

Thanks,
Janet

Date : 4/26/2019 6:13:00 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "Michael Sass" msass@huntersville.org
Cc : "HEOSC" HEOSC@huntersville.org, "Anthony Roberts" aroberts@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "Angela Beeker" abeeker@huntersville.org
Subject : Re: April 29 Agenda

That is correct. It was automated for 6:30 and I just forgot to change it. I'll make that change and resend and repost to website.

Sent from my iPhone

On Apr 26, 2019, at 6:09 PM, Michael Sass <msass@huntersville.org> wrote:

I thought we were beginning the meeting at 6:00 p.m.???

Mike

From: Janet Pierson
Sent: Friday, April 26, 2019 4:24:26 PM
To: HEOSC
Cc: Anthony Roberts; Jackie Huffman; Angela Beeker
Subject: April 29 Agenda

Attached is the agenda for the April 29 meeting.

If you have any questions, please let me know.

Thanks,
Janet

Date : 2/28/2019 3:58:41 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "'E Rowell'" ericwrowell@gmail.com
Subject : RE: Art Committee - minutes - Request 19-25
Attachment : 021319DraftArtsCommMinutes.pdf;

Per your request, I have attached the draft minutes of the February 13, 2019 Public Arts Committee meeting.

If you have any questions, please let me know.

Thanks,
Janet

From: E Rowell <ericwrowell@gmail.com>
Sent: Tuesday, February 26, 2019 8:06 AM
To: Janet Pierson <jpierson@huntersville.org>
Subject: Re: Art Committee - minutes - Request 19-25

Janet,

Can you please provide me a copy of the draft art committee minutes from their Feb. 13, 2019 meeting?

Thanks,

Eric Rowell

This message approved by my very smartphone.

On Jan 16, 2019, at 10:33, Janet Pierson <jpierson@huntersville.org> wrote:

> Mrs. Pierson:
>
> Can you please provide me a copy of the draft art committee minutes from their Jan. 9, 2019 meeting?
>
> Thanks,

MEETING MINUTES

Public Art Commission

Wednesday, February 13, 2019

Members Present: Scott Mumma – C, Melissa Jackson, April Dunn, Ingrid Hooks, Nancy Neely, Margo Pemmaraju

Members Absent: John Foster - VC

CALL TO ORDER

The meeting was called to order by Chair Scott Mumma at 6:30pm with a quorum present.

APPROVAL OF MEETING MINUTES

Minutes from 1/09/19 motion: 1st by Melissa / 2nd Nancy and all present approved.

PUBLIC COMMENTS

No public comments

ART INSTALLATION WITH ATRIUM

Meg-Art withdrew their proposal for the Atrium project due to feeling she could provide the design and idea. However, did not feel she could complete the entire project with construction and install. Left with one proposal by Grace Scott.

What can we do with the activation going on currently at events with the tiles? Do we want to do another call to artists? Can we return to Atrium and see if we can raise the stipend? Feel the stipend needs to be higher since the piece with the tiles will take a bit more time with design, construction & install. We can blast the call to the universities in the state with art degrees. It might bring more interest.

Can we go back to the proposal left and ask the artist if she has another idea to make it different and kinetic with the current proposal submitted? Make it look less like a logo and more fun. Something that is kinetic and interactive. Going to go back to Grace and see if we can make it kinetic. An idea is to add a mirror to the piece to make it interactive. Like to see how we can blend it in to the scheme outside already present in that area.

Three options: Commission to request another call to artists. Talk to Atrium about increasing stipend. Talk to current artists to refine the piece.

Commission to discuss with Atrium. Go back to the artists, if Atrium agrees, to resubmit another idea that follows guidelines.

BUDGET 2019-2020

Budget was not received well when presented. Still looking at how to enhance the Arts and Cultural Building. Murals seem to be a popular item people are looking for.

Have a mascot (root vine) using the "H". Vine represents the farming community. Make a character out of the vine. Survey can be done to vote for the mascot and let the community submit ideas. We don't want to make the mascot a goal currently (this is a big long time branding project). Something we can keep bringing up and take the time to create right.

We need to look at creating a sponsorship packet/letter to local businesses. Start with an official letter and make a sponsorship packet to hand out to the businesses. This will be a 2019 goal of the commission.

Some of the places the commission would like to focus on is the art center, sculpture art garden, & fundraising.

Jail – has its own identity and the town has other property that we can create into a sculpture garden. Cornelius used a public park to get a sculpture garden. There is a lot of space in this town that we can work with.

2019 Goals:

1. Work with Town Manager for guidance and getting a foundation/vision
2. Sponsorships & packet
3. Network / contacts together
4. Projects (benches and murals)

Review and recommend the projects in the town is our main focus. But we can concentrate on sponsorships to help push ideas we want to see implemented.

UPDATES/COMMENTS

Found foundations we can utilize and is similar to partners for parks. Donations go to them and they provide the tax receipts.

1. St Johns Cultural Council: available to 501c3 only, expensive, we pay 5% of gross deposit as the management fees, located in Florida. Good place to process funds.
2. Fractured Atlas: $10 a month for corporate membership or $20 per month for premium membership. More bang for the buck with resources provided instead of just being a deposit account. In the long run this could connect us to opportunities. Need a valid email. We need to have a tax ID to utilize.

Start small and go up to the next foundation. ASC reach out to them for foundations in the area but have not had any luck. NC Council for the Arts we can reach out to them to ask about a local foundation. News article out today about ASC is having a hard time getting funding and is looking to the county for funding.

HELLO HUNTERSVILLE / UPDATES

Commission requested to change dates of March & April meeting. New meetings dates will be Tuesday, March 12 and Tuesday, April 9 due to staff liaison absence on Wednesday's original scheduled dates/times. Will post updated times to all communication channels.

Looking to follow up on Primal Brewery and possible connection to a wood worker.

Hambright Rd and new language school. Art is being proposed for the intersection in the plan. Looking to see if CMS will fund that project and commission would be more than happy to pass along some ideas for art in that area.

Details on mural proposal on Guinard property with local artists will be passed along as they are worked out between the artist and property owner since it is private property and not town owned.

Have an example of a kinetic bicycle that could be a potential donation for the greenway coming to the 115/downtown area.

Sunday, May 5 from 2-6pm – asking the commission to mark their calendars to be present. Will have a tent next to Atrium for information to the public and to be next to the tile activation.

Parking deck was given a rough estimate from a local artist (Nick – Napoletano Art). Looking around $20,000-$40,000 to complete the side with a mural. This would be great for sponsorships and potentially multiple ones to accomplish this project.

Looking to do a call to artists for mosaic benches at the bus stops on the north bound / south bound side of 115. These benches would be pieced together by the public at Hello Huntersville, taken back by the artists to seal and brought back to be grouted and installed at the location. South bound side can be installed right on sidewalk. North bound side would need a concrete pad and retaining wall for the cost of approximately $500.00 and would be a 2'x7'x2' section. Benches will need to be ordered for approximately $500 per bench and will not be included in the artist's responsibilities. Timeline for the call is two weeks with commission approval on Tuesday, March 12 of the artist and selection then sent to the board for Monday, March 18 approval. Funding from ASC for grant received is $5,000. Looking at a potential sponsors for another $5,000. Total project budget is the current amount of the secured $5,000. This will fund one bench. If another sponsor is gained we will look at funding both benches off sponsorships received.

Vote to form call to artists for benches at downtown bus stops: April: 1st, Ingrid: 2nd and unanimously all 6 voted yes.

There being no other business to discuss – motion to adjourn… April: 1st, Melissa: 2nd and unanimously the meeting was adjourned at 8:16pm.

The next meeting will be on Tuesday, March 12 at 6:30 p.m.

Date : 1/16/2019 11:05:53 AM
From : "E Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Art Committee - minutes

Thanks.

This message approved by my very smartphone.

On Jan 16, 2019, at 10:33, Janet Pierson <jpierson@huntersville.org> wrote:

> I have attached the DRAFT minutes of the January 9, 2019 Public Art Commission meeting.
>
> If you have any questions or need additional information, please let me know.
>
> Thanks,
> Janet
>
> **From:** Eric Rowell <ericwrowell@gmail.com>
> **Sent:** Sunday, January 13, 2019 3:59 PM
> **To:** Janet Pierson <jpierson@huntersville.org>
> **Subject:** Re: Art Committee - minutes
>
> Mrs. Pierson:
>
> Can you please provide me a copy of the draft art committee minutes from their Jan. 9, 2019 meeting?
>
> Thanks,
>
> Eric Rowell
>
> On Mon, Sep 10, 2018 at 3:40 PM E Rowell <ericwrowell@gmail.com> wrote:
>
> > Thanks.
> >
> > This message approved by my very smartphone.
> >
> > On Sep 10, 2018, at 10:44, Janet Pierson <jpierson@huntersville.org> wrote:
> >
> > > I have attached the draft minutes of the August Public Arts Commission meeting.
> > >
> > > Janet
> > >
> > > **From:** Eric Rowell <ericwrowell@gmail.com>
> > > **Sent:** Monday, August 20, 2018 8:34 PM
> > > **To:** Janet Pierson <jpierson@huntersville.org>
> > > **Subject:** Re: Art Committee - minutes
> > >
> > > Mrs. Pierson:
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> > > Can you please provide me a copy of the draft art committee minutes from their August meeting whenever they're available.
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> > > Thanks,
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> > > Eric Rowell
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> > > On Tue, Aug 7, 2018 at 7:31 AM, Eric Rowell <ericwrowell@gmail.com> wrote:
> > >
> > > > Mrs. Pierson:
> > > >
> > > > Can you please provide me a copy of the draft art committee minutes from their July meeting?
> > > >
> > > > Thanks,

Eric Rowell

<DraftMinutes_8_08_2018.pdf>

<DraftMinutes_1_09_2019.pdf>

Date : 1/16/2019 10:33:07 AM
From : "Janet Pierson" jpierson@huntersville.org
To : "'Eric Rowell'" ericwrowell@gmail.com
Subject : RE: Art Committee - minutes
Attachment : DraftMinutes_1_09_2019.pdf;

I have attached the DRAFT minutes of the January 9, 2019 Public Art Commission meeting.

If you have any questions or need additional information, please let me know.

Thanks,
Janet

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Sunday, January 13, 2019 3:59 PM
To: Janet Pierson <jpierson@huntersville.org>
Subject: Re: Art Committee - minutes

Mrs. Pierson:

Can you please provide me a copy of the draft art committee minutes from their Jan. 9, 2019 meeting?

Thanks,

Eric Rowell

On Mon, Sep 10, 2018 at 3:40 PM E Rowell <ericwrowell@gmail.com> wrote:

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> > <DraftMinutes_8_08_2018.pdf>

MEETING MINUTES

Public Art Commission

Wednesday, January 9, 2019

Members Present: Scott Mumma – C, John Foster – VC, Melissa Jackson, April Dunn, Ingrid Hooks, Nancy Neely, Margo Pemmaraju

Members Absent:

CALL TO ORDER

The meeting was called to order by Chair Scott Mumma at 6:30pm with a quorum present.

APPROVAL OF MEETING MINUTES

Minutes from 12/12/18 motion: 1st by April / 2nd Melissa and all present approved.

PUBLIC COMMENTS

Mayor: Thank you for what you're doing and you are breaking ground for how you are helping the town. Try to engage anyone who didn't get on the committee to do what you want to accomplish. Consider setting some goals and would love to have an iconic mascot for downtown as we look to develop it further.

Commission said their goal is to get in the budget. Answer was help would be given to find sponsors and introduce the commission to people to get money to push the art scene. Get grants and businesses engaged. Greenway has fundraisers to get what they need. Look for sponsorships. Talk to the town manager and get involved with him from his track record with the arts in Cornelius.

ART INSTALLATION WITH ATRIUM

Two submissions for the Atrium piece. Both look good. Both are local. Concerned about expertise. Meg Art has a lot of expertise with knowledge on tiles. Interactive element of both piece that were submitted. Flowers will be put in the metal to spin like pinwheels. Con that was seen was depending on someone else to help finish the flowers. The other artist has more experience. Meg Art is envisioning using the entire field. We wouldn't be able to do that due to zoning. We could make it different heights and place on the concrete ribbon. Meg Art will require more discussion to finalize details. Need more details from both artists. Chair is going to follow up.

Atrium got 100 tiles from Huntersville Christmas. Looking at different event dates we can have them at every date through 2019. Suggesting is to do the collection over 8 – 9 months. Let's take some time to walk through it. It gives the artists time to rework some of the details to make a decision. Atrium does not feel crunched for time. Would like the reveal for the Christmas event. Let's stretch out the

activations and take on the other year events to get the tiles. If we can select the artist by Hello Huntersville they can be more engaged in the project and the collections at that event.

Will Benny and Meg Art share the same vision?

Flowers: more specific plot design (drawing of everything, sizes, more specifics, kinetic). Ask about Benny and who else is involved. General materials and what that cost would be. Let them know we don't have the green space and would be restricted to the concrete ribbon. Sides of the tiles for safety concerns (would they be rounded?).

Pyramid: how is moves, height, dimensions, material, and vision around adding her tiles? Looks like mixed media in the tiles of the samples of other work provided. There is dimension to the tiles and are not completely flat. Her work and experience is a lot. How the logo is represented and are there stops to help the piece line up and not continue to move is another question that needs to be asked.

The deadline for the piece has passed so we will move forward with gaining more details on the pieces from the two submissions. Let's look at the Easter event and Hello Huntersville for activations and reevaluate where we are after that. We can use the fall events to tell about the reveal.

BUDGET 2019-2020

Scott will lead budget pre meeting on January 22 from 6pm – 6:15p. 6:30pm is when Rich will be recognized for his donation of 2019 and the piece from 2018.

Commission will be requesting $10,000 from the Travel and Tourism line of the budget to match grants and pay for Call to Artist sites.

Event idea for the commission: In-kind donations working with artists and local businesses to hold a silent auction. HPAC host own event. Artists, music, silent auction. Art posted on the town website. Artists get a ton of requests but we can get enough artists to make it successful. PAC receives the fundraise money. Maybe connect it to another event with food and live music.

UPDATES/COMMENTS

Talked about looking at improvements to the Arts and Cultural Building and the amount of funds to be requested in the 2019-2020 budget year.

Areas of the HACC were the outside landscaping, signage, outside lighting, outdoor murals, indoor murals and removal of paint on interior windows to increase light into the facility.

Would like to request $10,000 of which $5,000 would be earmarked for a matching grant (ElectriCities) and $5,000 for membership costs (American for the Arts, CAFÉ).

Primal Brewery looking for connections with the arts. Wood working with Primal and if David would like to sponsor the first wooden piece for Huntersville.

Look to the chambers and see if we can connect with their list of corporate places to be involved with the arts.

Arts and Science Council update: 1/26 Connect with Culture Day (Raptor Center), dance, art in the Charlotte region. Gaps of what is not happening in arts and science for all ages let know our feedback.

HELLO HUNTERSVILLE (TABLE UNTIL NEXT MEETING)

There being no other business to discuss – motion to adjourn… April: 1st, Melissa: 2nd and unanimously the meeting was adjourned at 8:00pm.

The next meeting will be on Wednesday, February 13 at 6:30 p.m.

Date : 1/13/2019 3:58:49 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Art Committee - minutes

Mrs. Pierson:

Can you please provide me a copy of the draft art committee minutes from their Jan. 9, 2019 meeting?

Thanks,

Eric Rowell

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<DraftMinutes_8_08_2018.pdf>

Date : 2/26/2019 8:09:21 AM
From : "E Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Art Committee - minutes

Janet,

Can you please provide me a copy of the draft art committee minutes from their Feb. 13, 2019 meeting?

Thanks,

Eric Rowell

This message approved by my very smartphone.

On Jan 16, 2019, at 10:33, Janet Pierson <jpierson@huntersville.org> wrote:

> Mrs. Pierson:
>
> Can you please provide me a copy of the draft art committee minutes from their Jan. 9, 2019 meeting?
>
> Thanks,

Date : 1/11/2019 8:22:56 AM
From : "Janet Pierson" jpierson@huntersville.org
To : "'Eric Rowell'" ericwrowell@gmail.com
Subject : RE: Asset forfeiture funds
Attachment : EquitableSharing.pdf;

Sorry for the delay. Attached is the Equitable Sharing Agreement and Certification.

If you have any questions or need additional information, please let me know.

Thanks,
Janet

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Thursday, December 27, 2018 7:24 AM
To: Janet Pierson <jpierson@huntersville.org>
Subject: Fwd: Asset forfeiture funds

Mrs. Pierson,

Now that the town is back open - let me formally request a copy of the most current Equitable Sharing Agreement and Certification form from HPD, a form I've been provided multiple times now. Let me know if there are any questions.

Thank you,

Eric Rowell

---------- Forwarded message ---------
From: **Eric Rowell** <ericwrowell@gmail.com>
Date: Sun, Dec 23, 2018 at 8:34 AM
Subject: Re: Asset forfeiture funds
To: Jackie Huffman <jhuffman@huntersville.org>
Cc: Anthony Roberts <aroberts@huntersville.org>, <bhoyle@huntersville.org>, Janet Pierson <jpierson@huntersville.org>

A few follow-up questions. No rush. The answers can wait until Interim Chief Hoyle is more certain so he doesn't have to speculate.

1) Is it yes, generally always, or usually? Please confirm - a guilty plea is not necessary before assets/property can be seized and profits split with HPD, correct?

2) List any and all federal law enforcement and/or federal administrative agencies HPD is currently partnering or working with.

3) Please provide any and all agreements/contracts between HPD and any federal agency HPD is currently partnering or working with.

4) How many HPD officers, sworn or non-sworn, are currently assigned to any type of joint task force or are involved with a federal agency in any manner?

5) If the answer to Number 4 above was 1 or more, are those officers, sworn or non-sworn, being paid for their time by Huntersville or by the joint task force/federal agency, or some combination of both?

6) Please provide me a copy of the most current Equitable Sharing Agreement and Certification form.

Thank you,

Eric Rowell
Huntersville

On Thu, Dec 20, 2018 at 7:26 PM Jackie Huffman <jhuffman@huntersville.org> wrote:

> Good evening.
>
> Please see the email strand below asking Bence Hoyle about asset forfeiture funds. If there are additional follow up questions for the Town, I will happily pursue.
>
> Best of the season to you all.

Begin forwarded message:

From: Bence Hoyle <bhoyle@huntersville.org>
Date: December 19, 2018 at 8:15:20 PM EST
To: Jackie Huffman <jhuffman@huntersville.org>
Cc: Anthony Roberts <aroberts@huntersville.org>
Subject: Re: Asset forfeiture funds
Reply-To: Bence Hoyle <bhoyle@huntersville.org>

All those are questions for the federal agency that makes those decisions. We do not get specific case information (Cornelius don't anyway). I will give you some speculation below:

------ Original Message ------
From: "Jackie Huffman" <jhuffman@huntersville.org>
To: "Bence Hoyle" <bhoyle@huntersville.org>
Cc: "Anthony Roberts" <aroberts@huntersville.org>
Sent: 12/19/2018 7:32:33 PM
Subject: Asset forfeiture funds

Good evening, Chief.

We have $734k in asset forfeiture funds on our books. We have a citizen making a public records request asking where the money came from, in general questions like:

1) is the case that generated the money finished in the court system?

Yes. Generally always. A judge orders the forfeiture at the time judgment usually

2) did the funds come from a Huntersville resident?

It could have but probably a low percentage. Officers are assigned a Federal task force with Federal jurisdiction, so they work the suppliers that bring the drugs to town, not usually the local seller. So most likely not.

3) did the case occur in Huntersville?

Same as 2

4) what citizens did the property come from? List of individuals, businesses etc

Fed question. These are federal forfeitures.

5) was the property cash, vehicle, etc?

Almost always cash. Vehicles are generally sold and agencies participating get a cut of that. Usually 5-15% depending on involvement.

Is this information disclosable as a matter of public record? Could you send me a reference on what governs whether this data is public?

The case probably is disclosable but again it is a Federal case so they would have to request that from the US Attorney. The reason we have to be careful is because some of these forfeitures could have come from suspect turned witnesses who may be protected by the court. We just don't know all that. We usually get a check and thats it unless we call them and asked them to work something local - then we get the whole task force.

Welcome to Huntersville

OMB Number 1123-0011
Expires: November 30, 2021

Equitable Sharing Agreement and Certification

NCIC/ORI/Tracking Number: NC0600600
Agency Name: Huntersville Town Police Department **Type:** Police Department
Mailing Address: PO Box 664
Huntersville, NC 28078

Agency Finance Contact
Name:
Phone: **Email:**

Jurisdiction Finance Contact
Name: Ellis, Pattie
Phone: 704-875-6541 **Email:** pellis@huntersville.org

ESAC Preparer
Name: Leonard, Leslie
Phone: 704-875-6541 **Email:** lleonard@huntersville.org

FY End Date: 06/30/2018 **Agency FY 2019 Budget:** $12,806,292.00

Annual Certification Report

	Summary of Equitable Sharing Activity	Justice Funds [1]	Treasury Funds [2]
1	Begining Equitable Sharing Fund Balance	$203,110.91	$166,471.01
2	Equitable Sharing Funds Received	$111,926.04	$212,407.69
3	Equitable Sharing Funds Received from Other Law Enforcement Agencies and Task Force	$0.00	$0.00
4	Other Income	$0.00	$0.00
5	Interest Income	$129.10	$126.70
6	Total Equitable Sharing Funds Received (total of lines 1-5)	$315,166.05	$379,005.40
7	Equitable Sharing Funds Spent (total of lines a - n)	$0.00	$0.00
8	Ending Equitable Sharing Funds Balance (difference between line 7 and line 6)	$315,166.05	$379,005.40

[1]Department of Justice Asset Forfeiture Program participants are: FBI, DEA, ATF, USPIS, USDA, DCIS, DSS, and FDA
[2]Department of the Treasury Asset Forfeiture Program participants are: IRS, ICE, CBP and USSS.

	Summary of Shared Funds Spent	Justice Funds	Treasury Funds
a	Law Enforcement Operations and Investigations	$0.00	$0.00
b	Training and Education	$0.00	$0.00
c	Law Enforcement, Public Safety, and Detention Facilities	$0.00	$0.00
d	Law Enforcement Equipment	$0.00	$0.00
e	Joint Law Enforcement/Public Safety Equipment and Operations	$0.00	$0.00
f	Contracts for Services	$0.00	$0.00
g	Law Enforcement Travel and Per Diem	$0.00	$0.00
h	Law Enforcement Awards and Memorials	$0.00	$0.00
i	Drug, Gang, and Other Education or Awareness Programs	$0.00	$0.00
j	Matching Grants	$0.00	$0.00
k	Transfers to Other Participating Law Enforcement Agencies	$0.00	$0.00
l	Support of Community-Based Programs	$0.00	
m	Non-Categorized Expenditures	$0.00	$0.00
n	Salaries	$0.00	$0.00
	Total	$0.00	$0.00

Equitable Sharing Funds Received From Other Agencies

Transferring Agency Name	Justice Funds	Treasury Funds

Other Income

Other Income Type	Justice Funds	Treasury Funds

Matching Grants

Matching Grant Name	Justice Funds	Treasury Funds

Transfers to Other Participating Law Enforcement Agencies

Receiving Agency Name	Justice Funds	Treasury Funds

Support of Community-Based Programs

Recipient	Justice Funds	

Non-Categorized Expenditures

Description	Justice Funds	Treasury Funds

Salaries

Salary Type	Justice Funds	Treasury Funds

Paperwork Reduction Act Notice

Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a valid OMB control number. We try to create accurate and easily understood forms that impose the least possible burden on you to complete. The estimated average time to complete this form is 30 minutes. If you have comments regarding the accuracy of this estimate, or suggestions for making this form simpler, please write to the Asset Forfeiture and Money Laundering Section at 1400 New York Avenue, N.W., Washington, DC 20005.

Privacy Act Notice

The Department of Justice is collecting this information for the purpose of reviewing your equitable sharing expenditures. Providing this information is voluntary; however, the information is necessary for your agency to maintain Program compliance. Information collected is covered by Department of Justice System of Records Notice, 71 Fed. Reg. 29170 (May 19, 2006), JMD-022 Department of Justice Consolidated Asset Tracking System (CATS). This information may be disclosed to contractors when necessary to accomplish an agency function, to law enforcement when there is a violation or potential violation of law, or in accordance with other published routine uses. For a complete list of routine uses, see the System of Records Notice as amended by subsequent publications.

Single Audit Information

Independent Auditor

Name:
Company:
Phone: **Email:**

Were equitable sharing expenditures included on your jurisdiction's prior fiscal year's Schedule of Expenditures of Federal Awards (SEFA)?

YES ☐ NO ☐

Prior year Single Audit Number Assigned by Harvester Database:

Affidavit

Under penalty of perjury, the undersigned officials certify that they have read and understand their obligations under the *Guide to Equitable Sharing for State, Local, and Tribal Law Enforcement Agencies (Guide)* and all subsequent updates, this Equitable Sharing Agreement, and the applicable sections of the Code of Federal Regulations. The undersigned officials certify that the information submitted on the Equitable Sharing Agreement and Certification form (ESAC) is an accurate accounting of funds received and spent by the Agency.

The undersigned certify that the Agency is in compliance with the applicable nondiscrimination requirements of the following laws and their Department of Justice implementing regulations: Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 *et seq.*), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794), and the Age Discrimination Act of 1975 (42 U.S.C. § 6101 *et seq.*), which prohibit discrimination on the basis of race, color, national origin, disability, or age in any federally assisted program or activity, or on the basis of sex in any federally assisted education program or activity. The Agency agrees that it will comply with all federal statutes and regulations permitting federal investigators access to records and any other sources of information as may be necessary to determine compliance with civil rights and other applicable statutes and regulations.

Equitable Sharing Agreement

This Federal Equitable Sharing Agreement, entered into among (1) the Federal Government, (2) the Agency, and (3) the Agency's governing body, sets forth the requirements for participation in the federal Equitable Sharing Program and the restrictions upon the use of federally forfeited funds, property, and any interest earned thereon, which are equitably shared with participating law enforcement agencies. By submitting this form, the Agency agrees that it will be bound by the *Guide* and all subsequent updates, this Equitable Sharing Agreement, and the applicable sections of the Code of Federal Regulations. Submission of the ESAC is a prerequisite to receiving any funds or property through the Equitable Sharing Program.

1. Submission. The ESAC must be signed and electronically submitted within 60 days of the end of the Agency's fiscal year. Electronic submission constitutes submission to the Department of Justice and the Department of the Treasury.

2. Signatories. The ESAC must be signed by the head of the Agency and the head of the governing body. Examples of Agency heads include police chief, sheriff, director, commissioner, superintendent, administrator, county attorney, district attorney, prosecuting attorney, state attorney, commonwealth attorney, and attorney general. The governing body head is the head of the agency that appropriates funding to the Agency. Examples of governing body heads include city manager, mayor, city council chairperson, county executive, county council chairperson, administrator, commissioner, and governor. The governing body head cannot be an official or employee of the Agency and must be from a separate entity.

3. Uses. Shared assets must be used for law enforcement purposes in accordance with the *Guide* and all subsequent updates, this Equitable Sharing Agreement, and the applicable sections of the Code of Federal Regulations.

4. Transfers. Before the Agency transfers funds to other state or local law enforcement agencies, it must obtain written approval from the Department of Justice or Department of the Treasury. Transfers of tangible property are not permitted. Agencies that transfer or receive equitable sharing funds must perform sub-recipient monitoring in accordance with the Code of Federal Regulations.

5. Internal Controls. The Agency agrees to account separately for federal equitable sharing funds received from the Department of Justice and the Department of the Treasury, funds from state and local forfeitures, joint law enforcement operations funds, and any other sources must not be commingled with federal equitable sharing funds.

The Agency certifies that equitable sharing funds are maintained by the entity that maintains the Agency's appropriated or general funds and agrees that the funds will be subject to the standard accounting requirements and practices employed by the Agency's jurisdiction in accordance with the requirements set forth in the *Guide*, any subsequent updates, and the Code of Federal Regulations, including the requirement to maintain relevant documents and records for five years.

The misuse or misapplication of equitably shared funds or assets or supplantation of existing resources with shared funds or assets is prohibited. The Agency must follow its jurisdiction's procurement policies when expending equitably shared funds. Failure to comply with any provision of the *Guide*, any subsequent updates, and the Code of Federal Regulations may subject the Agency to sanctions.

6. Single Audit Report and Other Reviews. Audits shall be conducted as provided by the Single Audit Act Amendments of 1996 and OMB Uniform Administrative Requirements, Costs Principles, and Audit Requirements for Federal Awards. The Agency must report its equitable sharing expenditures on the Schedule of Expenditures of Federal Awards (SEFA) under Catalog of Federal Domestic Assistance number 16.922 for Department of Justice and 21.016 for Department of the Treasury. The Department of Justice and the Department of the Treasury reserve the right to conduct audits or reviews.

7. Freedom of Information Act (FOIA). Information provided in this Document is subject to the FOIA requirements of the Department of Justice and the Department of the Treasury. Agencies must follow local release of information policies.

8. Waste, Fraud, or Abuse. An Agency or governing body is required to immediately notify the Money Laundering and Asset Recovery Section of the Department of Justice and the Executive Office for Asset Forfeiture of the Department of the Treasury of any allegations or theft, fraud, waste, or abuse involving federal equitable sharing funds.

Civil Rights Cases

During the past fiscal year: (1) has any court or administrative agency issued any finding, judgment, or determination that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above; or (2) has the Agency entered into any settlement agreement with respect to any complaint filed with a court or administrative agency alleging that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above?

☐ **Yes** ☒ **No**

Agency Head

Name: Spruill, Cleveland L.
Title: Chief
Email: cspruill@huntersville.org

Signature: Submitted Electronically Date: 08/24/2018

To the best of my knowledge and belief, the information provided on this ESAC is true and accurate and has been reviewed and authorized by the Law Enforcement Agency Head whose name appears above. Entry of the Agency Head name above indicates his/her agreement to abide by the Guide, any subsequent updates, and the Code of Federal Regulations, including ensuring permissibility of expenditures and following all required procurement policies and procedures.

Governing Body Head

Name: Roberts, Anthony
Title: Town Manager
Email: aroberts@huntersville.org

Signature: Submitted Electronically Date: 08/23/2018

To the best of my knowledge and belief, the Agency's current fiscal year budget reported on this ESAC is true and accurate and the Governing Body Head whose name appears above certifies that the agency's budget has not been supplanted as a result of receiving equitable sharing funds. Entry of the Governing Body Head name above indicates his/her agreement to abide by the policies and procedures set forth in the Guide, any subsequent updates, and the Code of Federal Regulations.

☒ I certify that I have obtained approval from and I am authorized to submit this form on behalf of the Agency Head and the Governing Body Head.

Submitted Electronically on 08/28/2018

Date : 1/2/2019 1:26:20 PM
From : "E Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Asset forfeiture funds

Thanks.

This message approved by my very smartphone.

On Jan 2, 2019, at 13:08, Janet Pierson <jpierson@huntersville.org> wrote:

> Your request was forwarded to Major Graham. I'll send you the form as soon as I receive it.
>
> Janet
>
> **From:** Eric Rowell <ericwrowell@gmail.com>
> **Sent:** Thursday, December 27, 2018 7:24 AM
> **To:** Janet Pierson <jpierson@huntersville.org>
> **Subject:** Fwd: Asset forfeiture funds
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> Huntersville
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Subject: Re: Asset forfeiture funds
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From: "Jackie Huffman" <jhuffman@huntersville.org>
To: "Bence Hoyle" <bhoyle@huntersville.org>
Cc: "Anthony Roberts" <aroberts@huntersville.org>
Sent: 12/19/2018 7:32:33 PM
Subject: Asset forfeiture funds

Good evening, Chief.

We have $734k in asset forfeiture funds on our books. We have a citizen making a public records request asking where the money came from, in general questions like:

1) is the case that generated the money finished in the court system?

Yes. Generally always. A judge orders the forfeiture at the time judgment usually

2) did the funds come from a Huntersville resident?

It could have but probably a low percentage. Officers are assigned a Federal task force with Federal jurisdiction, so they work the suppliers that bring the drugs to town, not usually the local seller. So most likely not.

3) did the case occur in Huntersville?

Same as 2

4) what citizens did the property come from? List of individuals, businesses etc

Fed question. These are federal forfeitures.

5) was the property cash, vehicle, etc?

Almost always cash. Vehicles are generally sold and agencies participating get a cut of that. Usually 5-15% depending on involvement.

Is this information disclosable as a matter of public record? Could you send me a reference on what governs whether this data is public?

The case probably is disclosable but again it is a Federal case so they would have to request that from the US Attorney. The reason we have to be careful is because some of these forfeitures could have come from suspect turned witnesses who may be protected by the court. We just don't know all that. We usually get a check and thats it unless we call them and asked them to work something local - then we get the whole task force.

Welcome to Huntersville

Jackie Huffman

Date : 1/2/2019 1:08:51 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "'Eric Rowell'" ericwrowell@gmail.com
Subject : RE: Asset forfeiture funds

Your request was forwarded to Major Graham. I'll send you the form as soon as I receive it.

Janet

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Thursday, December 27, 2018 7:24 AM
To: Janet Pierson <jpierson@huntersville.org>
Subject: Fwd: Asset forfeiture funds

Mrs. Pierson,

Now that the town is back open - let me formally request a copy of the most current Equitable Sharing Agreement and Certification form from HPD, a form I've been provided multiple times now. Let me know if there are any questions.

Thank you,

Eric Rowell

---------- Forwarded message ---------
From: **Eric Rowell** <ericwrowell@gmail.com>
Date: Sun, Dec 23, 2018 at 8:34 AM
Subject: Re: Asset forfeiture funds
To: Jackie Huffman <jhuffman@huntersville.org>
Cc: Anthony Roberts <aroberts@huntersville.org>, <bhoyle@huntersville.org>, Janet Pierson <jpierson@huntersville.org>

A few follow-up questions. No rush. The answers can wait until Interim Chief Hoyle is more certain so he doesn't have to speculate.

1) Is it yes, generally always, or usually? Please confirm - a guilty plea is not necessary before assets/property can be seized and profits split with HPD, correct?

2) List any and all federal law enforcement and/or federal administrative agencies HPD is currently partnering or working with.

3) Please provide any and all agreements/contracts between HPD and any federal agency HPD is currently partnering or working with.

4) How many HPD officers, sworn or non-sworn, are currently assigned to any type of joint task force or are involved with a federal agency in any manner?

5) If the answer to Number 4 above was 1 or more, are those officers, sworn or non-sworn, being paid for their time by Huntersville or by the joint task force/federal agency, or some combination of both?

6) Please provide me a copy of the most current Equitable Sharing Agreement and Certification form.

Thank you,

Eric Rowell
Huntersville

On Thu, Dec 20, 2018 at 7:26 PM Jackie Huffman <jhuffman@huntersville.org> wrote:

> Good evening.
>
> Please see the email strand below asking Bence Hoyle about asset forfeiture funds. If there are additional follow up questions for the Town, I will happily pursue.
>
> Best of the season to you all.
>
> Begin forwarded message:

From: Bence Hoyle <bhoyle@huntersville.org>
Date: December 19, 2018 at 8:15:20 PM EST
To: Jackie Huffman <jhuffman@huntersville.org>
Cc: Anthony Roberts <aroberts@huntersville.org>
Subject: Re: Asset forfeiture funds
Reply-To: Bence Hoyle <bhoyle@huntersville.org>

All those are questions for the federal agency that makes those decisions. We do not get specific case information (Cornelius don't anyway). I will give you some speculation below:

------ Original Message ------
From: "Jackie Huffman" <jhuffman@huntersville.org>
To: "Bence Hoyle" <bhoyle@huntersville.org>
Cc: "Anthony Roberts" <aroberts@huntersville.org>
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> Welcome to Huntersville
>
> Jackie Huffman

Date : 1/11/2019 8:53:53 AM
From : "E Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Asset forfeiture funds

Thanks.

This message approved by my very smartphone.

On Jan 11, 2019, at 08:22, Janet Pierson <jpierson@huntersville.org> wrote:

> Sorry for the delay. Attached is the Equitable Sharing Agreement and Certification.
>
> If you have any questions or need additional information, please let me know.
>
> Thanks,
> Janet
>
> **From:** Eric Rowell <ericwrowell@gmail.com>
> **Sent:** Thursday, December 27, 2018 7:24 AM
> **To:** Janet Pierson <jpierson@huntersville.org>
> **Subject:** Fwd: Asset forfeiture funds
>
> Mrs. Pierson,
>
> Now that the town is back open - let me formally request a copy of the most current Equitable Sharing Agreement and Certification form from HPD, a form I've been provided multiple times now. Let me know if there are any questions.
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>
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>
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> Cc: Anthony Roberts <aroberts@huntersville.org>, <bhoyle@huntersville.org>, Janet Pierson <jpierson@huntersville.org>
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> Eric Rowell
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Sent: 12/19/2018 7:32:33 PM
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check and thats it unless we call them and asked them to work something local - then we get the whole task force.

Welcome to Huntersville

Jackie Huffman

<EquitableSharing.pdf>

Date : 3/12/2019 9:06:51 AM
From : "E Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Call for Meeting

Unable to open. Please fax and I will sign and fax back. f - 704 522 3300

Thanks

This message approved by my very smartphone.

> On Mar 12, 2019, at 08:08, Janet Pierson <jpierson@huntersville.org> wrote:
>
> Attached is the call for the subcommittee meeting. If you would sign, then forward to Mr. Farber to sign and then return to me.
>
> If you have any questions, let me know.
>
> Thanks,
> Janet
> <winmail.dat>

Date : 3/12/2019 9:11:00 AM
From : "Janet Pierson" jpierson@huntersville.org
To : "'E Rowell'" ericwrowell@gmail.com
Subject : RE: Call for Meeting

oh.....I forgot about that. I will try to fax it.

-----Original Message-----
From: E Rowell <ericwrowell@gmail.com>
Sent: Tuesday, March 12, 2019 9:07 AM
To: Janet Pierson <jpierson@huntersville.org>
Subject: Re: Call for Meeting

Unable to open. Please fax and I will sign and fax back. f - 704 522 3300

Thanks

This message approved by my very smartphone.

> On Mar 12, 2019, at 08:08, Janet Pierson <jpierson@huntersville.org> wrote:
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> Attached is the call for the subcommittee meeting. If you would sign, then forward to Mr. Farber to sign and then return to me.
>
> If you have any questions, let me know.
>
> Thanks,
> Janet
> <winmail.dat>

Date : 3/5/2019 2:19:48 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "'Jim Puckett'" jhpucket@bellsouth.net, "Michael Sass" msass@huntersville.org, "Eric Rowell" erowell@huntersville.org, "Jim Puckett" jpuckett@huntersville.org
Cc : "'Mike Sass'" doctorsass@gmail.com, "'Eric Rowell'" ericwrowell@gmail.com
Subject : RE: Call for Special Meeting - Subcommittee

If it is called or announced in a meeting, it is not necessary. But since dates/times for the subcommittee meetings were not announced in the HEOSC meeting and then also for the HEOSC meeting Monday night, since it's starting early and it wasn't announced at the last meeting, this is just the steps we have to follow. I think it's a little crazy as long as you publicize it and post it, but if we are ever questioned on it, I want to be able to prove we followed the proper procedure.

Janet

-----Original Message-----
From: Jim Puckett <jhpucket@bellsouth.net>
Sent: Tuesday, March 05, 2019 1:45 PM
To: Janet Pierson <jpierson@huntersville.org>; Michael Sass <msass@huntersville.org>; Eric Rowell <erowell@huntersville.org>; Jim Puckett <jpuckett@huntersville.org>
Cc: 'Mike Sass' <doctorsass@gmail.com>; 'Eric Rowell' <ericwrowell@gmail.com>
Subject: RE: Call for Special Meeting - Subcommittee

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JIM PUCKETT
PRESIDENT (trí ghrásta Dé)
ELECTRO PAINTERS
Long Creek Industrial Services Inc.
704-588-7080 office
704-363-1379 cell

www.electropainters.com

-----Original Message-----
From: Janet Pierson [mailto:jpierson@huntersville.org]
Sent: Tuesday, March 05, 2019 12:58 PM
To: Michael Sass <msass@huntersville.org>; Eric Rowell <erowell@huntersville.org>; Jim Puckett <jpuckett@huntersville.org>
Cc: 'Mike Sass' <doctorsass@gmail.com>; Eric Rowell <ericwrowell@gmail.com>; Jim Puckett <jhpucket@bellsouth.net>
Subject: Call for Special Meeting - Subcommittee

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Once the call is signed, I will send all subcommittee members a signed one.
This just has to be done per the open meetings law.

If you have any questions, let me know.

Thanks,
Janet

Date : 3/5/2019 1:44:13 PM
From : "Jim Puckett" jhpucket@bellsouth.net
To : "'Janet Pierson'" jpierson@huntersville.org, "'Michael Sass'" msass@huntersville.org, "'Eric Rowell'" erowell@huntersville.org, "'Jim Puckett'" jpuckett@huntersville.org
Cc : "'Mike Sass'" doctorsass@gmail.com, "'Eric Rowell'" ericwrowell@gmail.com
Subject : RE: Call for Special Meeting - Subcommittee
Attachment : Scan com meeting.jpg;

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Thanks,
Janet

Town of Huntersville
NORTH CAROLINA

CALL FOR SPECIAL MEETING

We, Michael Sass and Eric Rowell, members of the Huntersville Educational Options Study Commission LEA Subcommittee, do hereby call a special meeting of the Subcommittee for Wednesday, March 20, 2019 at 11:00 a.m. at Huntersville Town Hall, 101 Huntersville-Concord Road. The purpose of this meeting is to discuss the feasibility of dividing the Charlotte-Mecklenburg LEA into smaller LEA's.

Michael Sass, Subcommittee Member

Jim Puckett, Subcommittee Member

Date

Date 3/5/2019

101 Huntersville-Concord Rd • PO Box 664 • Huntersville, NC 28070
Phone (704) 875-6541 • *Fax* (704) 948-6020 • *Website* www.huntersville.org

Date : 3/5/2019 2:19:48 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "'Jim Puckett'" jhpucket@bellsouth.net, "Michael Sass" msass@huntersville.org, "Eric Rowell" erowell@huntersville.org, "Jim Puckett" jpuckett@huntersville.org
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Date

Date 3/5/2019

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From : "Jim Puckett" jhpucket@bellsouth.net
To : "'Janet Pierson'" jpierson@huntersville.org, "'Michael Sass'" msass@huntersville.org, "'Eric Rowell'" erowell@huntersville.org, "'Jim Puckett'" jpuckett@huntersville.org
Cc : "'Mike Sass'" doctorsass@gmail.com, "'Eric Rowell'" ericwrowell@gmail.com
Subject : RE: Call for Special Meeting - Subcommittee

Got it, and always good to err or the side of too much rather than too little. Perhaps the county and CMS have a more aggressive publication policy that covers the need to have members sign off individually or perhaps I was just lucky and over the course of 22 years was able to avoid having to sign anything because someone else did. Thanks for the explanation and keeping us legal.

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Thanks,
Janet

Date : 2/9/2019 9:56:08 PM
From : "Joseph Shook" jshook@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Cc : "Anthony Roberts" aroberts@huntersville.org, "Janet Pierson" jpierson@huntersville.org
Subject : Re: Camera work

Beginning in March the meetings will be available on Mecklenburg County's TV channel. As of now, those meetings will be shown every Sunday evening at 6:00 p.m.

Sent from my iPhone

On Feb 9, 2019, at 6:57 PM, Eric Rowell <ericwrowell@gmail.com> wrote:

> One other question about streaming of town board meetings. What are the plans to make the videos available again at the town's website or somewhere other than on the town's facebook page?
>
> Thanks,
>
> Eric Rowell
>
> On Tue, Feb 5, 2019 at 7:19 AM Anthony Roberts <aroberts@huntersville.org> wrote:
>> Ok
>>
>> Anthony Roberts,
>> Town Manager
>>
>> > On Feb 5, 2019, at 6:05 AM, Eric Rowell <ericwrowell@gmail.com> wrote:
>> >
>> > Mr. Roberts,
>> >
>> > Going forward, can we have whoever is operating the camera make every effort to pan out to the wide shot of the dais when votes are taken? Either that or have the mayor begin restating the vote breakdown. The rezoning vote last night couldn't be seen bc the camera stayed on the mayor - you saw Commissioners Boone and Walsh vote but no one else. It was obvious how this vote went due to their statements on the issue, but not all votes are preceded by lengthy commissioner statements.
>> >
>> > Thank you,
>> >
>> > Eric Rowell

Date : 2/9/2019 6:57:15 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Anthony Roberts" aroberts@huntersville.org
Cc : "Janet Pierson" jpierson@huntersville.org, "Joseph Shook" jshook@huntersville.org
Subject : Re: Camera work

One other question about streaming of town board meetings. What are the plans to make the videos available again at the town's website or somewhere other than on the town's facebook page?

Thanks,

Eric Rowell

On Tue, Feb 5, 2019 at 7:19 AM Anthony Roberts <aroberts@huntersville.org> wrote:

> Ok
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> Town Manager
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> >
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> >
> > Eric Rowell

Date : 2/5/2019 7:19:53 AM
From : "Anthony Roberts" aroberts@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Cc : "Janet Pierson" jpierson@huntersville.org, "Joseph Shook" jshook@huntersville.org
Subject : Re: Camera work

Ok

Anthony Roberts,
Town Manager

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>
> Thank you,
>
> Eric Rowell

Date : 2/10/2019 11:55:09 AM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Joseph Shook" jshook@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Janet Pierson" jpierson@huntersville.org
Subject : Re: Camera work

Thanks, but what about making available again at the town's website as well? I don't think the Mecklenburg County tv channel is available on hulu or netflix - i.e., how many residents even have access to this tv channel? Not everyone is on facebook so I just want to ensure as many people as possible can view the meetings, especially now that we have the new A/V up and working.

Eric Rowell

On Sat, Feb 9, 2019 at 9:56 PM Joseph Shook <jshook@huntersville.org> wrote:

> Beginning in March the meetings will be available on Mecklenburg County's TV channel. As of now, those meetings will be shown every Sunday evening at 6:00 p.m.
>
> Sent from my iPhone
>
> On Feb 9, 2019, at 6:57 PM, Eric Rowell <ericwrowell@gmail.com> wrote:
>
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> > > >
> > > > Thank you,
> > > >
> > > > Eric Rowell

Date : 11/30/2018 1:40:28 PM
From : "Jackie Huffman" jhuffman@huntersville.org
To : "Rhonda Lennon" rhonda.lennon@cms.k12.nc.us, "Karen Bentley" kbentley@huntersville.org
Cc : "Clayton M. Wilcox" claytonm.wilcox@cms.k12.nc.us, "Bobbie Shields" bshields@huntersville.org, "Michael Sass" msass@huntersville.org, "CarrieWarren" cwarren@huntersville.org, "Amie Hutchison" ahutchison@huntersville.org, "Albert Desciscio" adesciscio@huntersville.org, "Jim Puckett" jpuckett@huntersville.org, "EricRowell" erowell@huntersville.org, "William Farber" wfarber@huntersville.org, "Derek Partee" dpartee@huntersville.org, "Todd Porter" tporter@huntersville.org, "Angela Beeker" abeeker@huntersville.org, "Anthony Roberts" aroberts@huntersville.org, "John Aneralla" janeralla@huntersville.org, "Melinda Bales" mbales@huntersville.org, "BrianHines" bhines@huntersville.org, "Nick Walsh" nwalsh@huntersville.org, "MarkGibbons" mgibbons@huntersville.org, "Dan Boone" dboone@huntersville.org, "dphillips" dphillips@huntersville.org, "Jeter, Charles R." charlesr.jeter@cms.k12.nc.us, "George E. Battle" georgee.battle@cms.k12.nc.us, "Dashew, Elyse C." elysec.dashew@cms.k12.nc.us
Subject : Re: CMS Info
Please be advised this is to add Huntersville Education Options Study Commission Chair Karen Bentley to this email strand.

Thank you

Jackie Huffman
Assistant Town Manager
Town Manager

On Nov 29, 2018, at 1:03 PM, Rhonda Lennon <rhonda.lennon@cms.k12.nc.us> wrote:

> Good afternoon committee members, board,and staff
>
> The school board was informed of the public records request sent by Mrs Bentley. I know staff will be providing you with a response and timeline this week.
> But I also wanted to share this email thread to provide clarity because I heard it mentioned that a request had been sent to Mr Jeter and not responded to. That in fact was a false narrative. Actually the Huntersville staff person that was asked to request the info realized at 10:22pm on Monday, November 25th that she had never sent the request and it was them sent to Mr Jeter. He began working on it Tuesday and then was made aware of the request by Karen Bentley.
> Please know that open and accurate communication is essential in building a strong collaborative partnership between the town and CMS. I look forward to working in that direction in the coming months
>
> Please don't hesitate to contact me with any needs.
>
> I hope that many of you will join us next week for the MEAC meeting December 4th at 11am in the Government Center.
>
> Rhonda Cheek
> Vice Chair, CMS Board of Education
> District 1 Representative
> Cell: 980-231-1465
>
> Sent from my mobile device, so I apologize for any typos
>
> Begin forwarded message:
>
> **From:** "Jeter, Charles R." <charlesr.jeter@cms.k12.nc.us>
> **Date:** November 29, 2018 at 12:02:11 PM EST
> **To:** Rhonda Lennon <rhonda.lennon@cms.k12.nc.us>
> **Subject: FW: CMS Info**
>
> Sincerely,
> **Charles Jeter**
> Government Relations Coordinator

& Policy Administrator
Charlotte-Mecklenburg Schools
704-400-8031 (cell)
980-344-7508 (office)
www.cms.k12.nc.us

From: Jeter, Charles R.
Sent: Wednesday, November 28, 2018 9:02 PM
To: Janet Pierson
Subject: Re: CMS Info

Anything for you. If I get it to me first, I'll send it on to you.

Let me know if you need anything else.

Sincerely,
Charles Jeter
Government Relations Coordinator
Charlotte-Mecklenburg Schools
704-400-8031 (cell)
www.cms.k12.nc.us

From: Janet Pierson <jpierson@huntersville.org>
Sent: Wednesday, November 28, 2018 21:00
To: Jeter, Charles R.
Subject: Re: CMS Info

CAUTION: This email originated from outside the CMS organization. Do not click links, give sensitive information, or open attachments unless verified. Forward all suspicious email to spam@cms.k12.nc.us.

Thanks anyway!

Sent from my iPhone

On Nov 28, 2018, at 5:58 PM, Jeter, Charles R. <charlesr.jeter@cms.k12.nc.us> wrote:

> I was working on this but Karen Bentley went ahead and did an official public records request instead.
>
> Sincerely,
> Charles Jeter
> Government Relations Coordinator
> Charlotte-Mecklenburg Schools
> 704-400-8031 (cell)
> www.cms.k12.nc.us
>
> ---
>
> **From:** Jeter, Charles R. <charlesr.jeter@cms.k12.nc.us>
> **Sent:** Monday, November 26, 2018 23:17
> **To:** Janet Pierson
> **Subject:** Re: CMS Info
>
> Happy to help.
>
> I'll find out who would have this information. Let me know if you need anything else.
>
> Sincerely,
> Charles Jeter
> Government Relations Coordinator
> Charlotte-Mecklenburg Schools
> 704-400-8031 (cell)
> www.cms.k12.nc.us
>
> ---
>
> **From:** Janet Pierson <jpierson@huntersville.org>
> **Sent:** Monday, November 26, 2018 22:20
> **To:** Jeter, Charles R.
> **Subject:** CMS Info
>
> **CAUTION: This email originated from outside the CMS organization. Do not click links, give sensitive information, or open attachments unless verified. Forward all suspicious email to spam@cms.k12.nc.us.**
>
> I thought I had sent this before.....who would be the best person to get the information below from?

Can you request from cms the following:
Current rubric for determining school construction new and replacement All data related to the 2017 bond package that was used for creating the list of schools The current replacement/ expansion score for each school in the system All staff reports related to the 2017 bond package All current staff reports related to any new construction or replacement projects since the 2017 bond package was passed.

Thank you!!!
Janet

Date : 2/20/2019 10:03:15 AM
From : "Karen Bentley" kbentley@huntersville.org
To : "Albert Desciscio" adesciscio@huntersville.org, "HEOSC" HEOSC@huntersville.org, "todd_porter@bellsouth.net" todd_porter@bellsouth.net
Cc : "Anthony Roberts" aroberts@huntersville.org, "John Aneralla" janeralla@huntersville.org, "Melinda Bales" mbales@huntersville.org
Subject : Re: CMS presentation - March 11

Yes, thanks.

Anthony will convey this request to CMS.

From: Albert Desciscio
Sent: Wednesday, February 20, 2019 9:38:27 AM
To: Karen Bentley; HEOSC; todd_porter@bellsouth.net
Cc: Anthony Roberts; John Aneralla; Melinda Bales
Subject: Re: CMS presentation - March 11

Karen,

Can they provide a historical, current and future build plan of schools in Mecklenburg? Can they tie this to past and future bonds so that we can see how many schools Huntersville and North Mecklenburg were recipients of. I thought we discussed this at the last meeting.

Thank you,

Al

Get Outlook for iOS

On Tue, Feb 19, 2019 at 9:37 AM -0500, "Karen Bentley" <kbentley@huntersville.org> wrote:

> Good morning, HEOSC colleagues.
> I just spoke with Anthony and he has confirmed the attendance of Supt. Wilcox, Chair McCray, and D1 rep Rhonda Cheek for our March 11th meeting.
>
> To that end, I wanted to reach out to you all to inquire about what specific topic(s) you would like them to cover/address during their time with us. Understanding and acknowledging that historical context is important to this discussion, my request is that we would keep the discussion future-focused, non-combative, and specific to the mission of our Commission - to inform the group on (for this option) what it would look like to a) partner with CMS or, b) "do nothing".
>
> That being said, please forward to me by Friday, February 22nd the data requests/topics you would like them to present.
>
> Thanks,
> Karen

Date : 2/20/2019 9:38:27 AM
From : "Albert Desciscio" adesciscio@huntersville.org
To : "Karen Bentley" kbentley@huntersville.org, "HEOSC" HEOSC@huntersville.org, "todd_porter@bellsouth.net" todd_porter@bellsouth.net
Cc : "Anthony Roberts" aroberts@huntersville.org, "John Aneralla" janeralla@huntersville.org, "Melinda Bales" mbales@huntersville.org
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>
> Thanks,
> Karen

Date : 2/26/2019 2:47:12 PM
From : "Jim Puckett" jpuckett@huntersville.org
To : "Karen Bentley" kbentley@huntersville.org, "Albert Desciscio" adesciscio@huntersville.org, "HEOSC" HEOSC@huntersville.org, "todd_porter@bellsouth.net" todd_porter@bellsouth.net
Cc : "Anthony Roberts" aroberts@huntersville.org, "John Aneralla" janeralla@huntersville.org, "Melinda Bales" mbales@huntersville.org
Subject : Re: CMS presentation - March 11

While considering the future is important I believe we need to have a solid understanding of what got us to the table, namely an explanation of the last bond package and how the final list was developed and how north Mecklenburg's needs were considered (ignored) and the rational for the current direction of the board to the superintendent as relates to the freeze on facilities in north Mecklenburg. I will be honest I do not know how we would come to place any trust on the future without some explanation for the past, especially since none has ever been presented.

From: Karen Bentley
Sent: Wednesday, February 20, 2019 10:03 AM
To: Albert Desciscio; HEOSC; todd_porter@bellsouth.net
Cc: Anthony Roberts; John Aneralla; Melinda Bales
Subject: Re: CMS presentation - March 11

Yes, thanks.

Anthony will convey this request to CMS.

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Sent: Wednesday, February 20, 2019 9:38:27 AM
To: Karen Bentley; HEOSC; todd_porter@bellsouth.net
Cc: Anthony Roberts; John Aneralla; Melinda Bales
Subject: Re: CMS presentation - March 11

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>
> Thanks,
> Karen

Date : 7/16/2019 5:13:38 PM
From : "Angela Beeker" abeeker@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Subject : RE: COA opinion
Attachment : image002.jpg;

Yes, I did see it and agree that it does provide a great overview.

Thanks for sharing it with me though. I don't always get a chance to review the opinions as soon as they come out.

Have a great evening.

Angie Beeker

Angela S. Beeker

Town Attorney
Town of Huntersville
Post Office Box 664
101 Huntersville-Concord Road
Huntersville, NC 28070
(704) 875-6541
(704) 948-6020 (fax)
abeeker@huntersville.org

PRIVILEGE and CONFIDENTIALITY NOTICE: This electronic mail transmission has been sent by a lawyer. It may contain information that is confidential, privileged, proprietary, or otherwise requires protection under federal or state law. The information contained in this email message is intended only for the confidential use of the recipient(s) named above. If you are not the intended recipient(s), you are hereby notified that you have received this message in error and that you are not authorized to read, print, retain, copy or disseminate this message, any part of it, or any attachments. If you have received this message in error, please delete the message and any attachments/copies from your system without reading the content and notify the sender immediately by email of the inadvertent transmission. There is no intent on the part of the sender to waive any privilege, including without limitation, the attorney-client and legal work product privileges that may attach to this communication. Please note that email sent to and from this address is also subject to the North Carolina Public Records Act and therefore may be disclosed to third parties.

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Tuesday, July 16, 2019 4:59 PM
To: Angela Beeker <abeeker@huntersville.org>
Subject: COA opinion

Mrs. Beeker,

In case you haven't seen today's opinions yet, see the link below for a relevant opinion you may want to provide to town board and BofA members regarding bias and conditional use permit issues. I thought it was a good primer/review on those issues.

https://appellate.nccourts.org/opinions/?c=2&pdf=38073

Thanks,

Eric Rowell

Date : 9/4/2019 4:14:27 PM
From : "john carbonell" johnjcarbonell@hotmail.com
To : "George Solomon" wallst71@gmail.com
Cc : "Dave Hill" dhill@huntersville.org, "Chris Edwards" MYT59T@gmail.com, "DanMurphy" dan@themurphyfamily.online, "Eric Rowell" ericwrowell@gmail.com, "Erin Gillespie" erin.gillespie@gmail.com, "John Forehand" forehandjt@gmail.com, "Joshua Helm" mrhelm33@gmail.com, "Kaitlyn Sisson" kait.sisson@gmail.com, "Kim Aichele" kdaichele@me.com, "Kristen Ingram" Ingram.Kristen@yahoo.com, "Randy Brawley" Randy.Brawley@wiseoakconsulting.com, "Ross Boner" rboner@gmail.com, "ScottHarrington" scottharrington1808@gmail.com, "Tim Bender" Tbender@edificeinc.com, "Jack Simoneau" jsimoneau@huntersville.org, "JakePetrosky (jpetrosky@stewartinc.com)" jpetrosky@stewartinc.com
Subject : Re: Community Plan Update Scope of Work

Confirmed. Looking forward to meeting and working with everyone.

Sent from my iPad

On Sep 4, 2019, at 3:55 PM, George Solomon <wallst71@gmail.com> wrote:

> Received, thank you. Let me know when the first meeting is.
>
> George
>
> On Wed, Sep 4, 2019, 2:57 PM Dave Hill <dhill@huntersville.org> wrote:
>
> > Dear Steering Committee Members –
> >
> > Thanks very much for volunteering to serve on the Community Plan Update Steering Committee. Your appointment was confirmed at last night's Town Board meeting, as per the attached resolution. Please note that the resolution also describes some of the ways in which the Committee will function. On behalf of Town staff and the consultant team that will be working with you, we want you to feel that you have made a significant contribution to Huntersville by the time the Plan Update is completed, and that the Plan embodies the appropriate strategy for our community's future. We also want to do our best to make the time you spend on the project as effective as possible.
> >
> > The scope of work for the project is attached. Please don't worry about printing it unless you really want to – we'll have paper copies available at our first meeting. We are also planning to have an orientation session before the project starts to familiarize Committee members with the current plan and past plans. We also plan to have other materials available for you to look at if interested.
> >
> > I look forward to meeting and working with you. In the near future, we'll start asking about future meeting dates and times to see if we can accommodate as many member's schedules as possible. If you don't mind, please reply confirming receipt of this e-mail. If you have any questions, please contact me.
> >
> > Thanks for your time –
> >
> > Dave
> >
> > Dave Hill
> >
> > Senior Planner
> >
> > Town of Huntersville, NC
> >
> > PO Box 664
> >
> > Huntersville, NC 28070

(704) 766-2213

dhill@huntersville.org

Date : 9/4/2019 3:55:39 PM
From : "George Solomon" wallst71@gmail.com
To : "Dave Hill" dhill@huntersville.org
Cc : "Chris Edwards" MYT59T@gmail.com, "Dan Murphy" dan@themurphyfamily.online, "Eric Rowell" ericwrowell@gmail.com, "Erin Gillespie" erin.gillespie@gmail.com, "John Carbonell" johnjcarbonell@hotmail.com, "John Forehand" forehandjt@gmail.com, "Joshua Helm" mrhelm33@gmail.com, "Kaitlyn Sisson" kait.sisson@gmail.com, "Kim Aichele" kdaichele@me.com, "Kristen Ingram" Ingram.Kristen@yahoo.com, "Randy Brawley" Randy.Brawley@wiseoakconsulting.com, "Ross Boner" rboner@gmail.com, "Scott Harrington" scottharrington1808@gmail.com, "Tim Bender" Tbender@edificeinc.com, "Jack Simoneau" jsimoneau@huntersville.org, "JakePetrosky (jpetrosky@stewartinc.com)" jpetrosky@stewartinc.com
Subject : Re: Community Plan Update Scope of Work

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> Thanks for your time –
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> Dave Hill
>
> Senior Planner
>
> Town of Huntersville, NC
>
> PO Box 664
>
> Huntersville, NC 28070
>
> (704) 766-2213
>
> dhill@huntersville.org

Date : 9/4/2019 4:40:54 PM
From : "E Rowell" ericwrowell@gmail.com
To : "Dave Hill" dhill@huntersville.org
Subject : Re: Community Plan Update Scope of Work

Received.

Also, I'd recommend a Doodle poll for the group to identify best days/times to meet.

https://doodle.com/make-a-poll

Thanks,

Eric Rowell

This message approved by my very smartphone.

On Sep 4, 2019, at 14:57, Dave Hill <dhill@huntersville.org> wrote:

> Dear Steering Committee Members –
>
> Thanks very much for volunteering to serve on the Community Plan Update Steering Committee. Your appointment was confirmed at last night's Town Board meeting, as per the attached resolution. Please note that the resolution also describes some of the ways in which the Committee will function. On behalf of Town staff and the consultant team that will be working with you, we want you to feel that you have made a significant contribution to Huntersville by the time the Plan Update is completed, and that the Plan embodies the appropriate strategy for our community's future. We also want to do our best to make the time you spend on the project as effective as possible.
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> Dave Hill
> Senior Planner
> Town of Huntersville, NC
> PO Box 664
> Huntersville, NC 28070
>
> (704) 766-2213
> dhill@huntersville.org
>
> <Scope of Work - Approved 09032019.pdf>
>
> <Steering Committee Resolution - Unofficial 09032019.pdf>

Date : 2/26/2019 6:08:20 AM
From : "Eric Rowell" erowell@huntersville.org
To : "Michael Sass" msass@huntersville.org
Cc : "Jackie Huffman" jhuffman@huntersville.org
Subject : Re: Contact Information

Mike - you can reach me today at 704 522 2907. I should be available during regular business hours.

Thanks,

Eric

From: Michael Sass
Sent: Tuesday, February 26, 2019 5:57:04 AM
To: Jackie Huffman
Cc: Albert Desciscio; Carrie Warren; Eric Rowell; Karen Bentley
Subject: Contact Information

Dear Jackie,

Can you send me the contact information (Cell phone number) for Albert, Carrie, and Eric. I wanted to be able to reach out to them to start the process of scheduling our HEOSC subcommittee meetings.

Thank you for all of your hard work to provide our Commission such great information over the past four months. We all recognize how much time you all have put in to give our group the best information possible.

Thanks !

Mike Sass

Get Outlook for iOS

Date : 3/2/2019 9:54:52 AM
From : "Albert Desciscio" adesciscio@huntersville.org
To : "Janet Pierson" jpierson@huntersville.org, "HEOSC" HEOSC@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "Angela Beeker" abeeker@huntersville.org
Subject : Re: Contact Information

980-867-3999

Get Outlook for iOS

On Fri, Mar 1, 2019 at 4:06 PM -0500, "Janet Pierson" <jpierson@huntersville.org> wrote:

> Attached fyi is a listing of HEOSC members with their contact info.
>
> If you have any questions, please let me know.
>
> Thanks,
> Janet
>
> ---
>
> **From:** Jackie Huffman <jhuffman@huntersville.org>
> **Sent:** Thursday, February 28, 2019 2:49 PM
> **To:** Angela Beeker <abeeker@huntersville.org>; Janet Pierson <jpierson@huntersville.org>
> **Cc:** Anthony Roberts <aroberts@huntersville.org>
> **Subject:** Fwd: Contact Information
>
> Good afternoon, all.
>
> Janet, did we ask cell numbers on the HEOSC application?
>
> Angie, ok to release cell numbers per Dr Sass's request below?
>
> If so, Janet, will you provide Dr. Sass the remaining cell numbers?
>
> Thanks to all
>
> Jackie Huffman
>
> Begin forwarded message:
>
> > **From:** Eric Rowell <erowell@huntersville.org>
> > **Date:** February 26, 2019 at 6:08:20 AM EST
> > **To:** Michael Sass <msass@huntersville.org>
> > **Cc:** Jackie Huffman <jhuffman@huntersville.org>
> > **Subject: Re: Contact Information**
> >
> > Mike - you can reach me today at 704 522 2907. I should be available during regular business hours.
> >
> > Thanks,
> >
> > Eric
> >
> > ---
> >
> > **From:** Michael Sass
> > **Sent:** Tuesday, February 26, 2019 5:57:04 AM
> > **To:** Jackie Huffman
> > **Cc:** Albert Desciscio; Carrie Warren; Eric Rowell; Karen Bentley
> > **Subject:** Contact Information
> >
> > Dear Jackie,
> >
> > Can you send me the contact information (Cell phone number) for Albert, Carrie, and Eric. I wanted to be able to reach out to them to start the process of scheduling our HEOSC subcommittee meetings.

Thank you for all of your hard work to provide our Commission such great information over the past four months. We all recognize how much time you all have put in to give our group the best information possible.

Thanks !

Mike Sass

Get Outlook for iOS

Date : 12/9/2018 5:32:04 PM
From : "Eric Rowell" erowell@huntersville.org
To : "Karen Bentley" kbentley@huntersville.org, "Albert Desciscio" adesciscio@huntersville.org, "Carrie Warren" cwarren@huntersville.org, "Derek Partee" dpartee@huntersville.org, "Jim Puckett" jpuckett@huntersville.org, "Michael Sass" msass@huntersville.org, "ToddPorter" tporter@huntersville.org, "Amie Hutchison" ahutchison@huntersville.org, "William Farber" wfarber@huntersville.org, "Bobbie Shields" bshields@huntersville.org
Cc : "Angela Beeker" abeeker@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org
Subject : Re: December 10 meeting

The town has announced town offices and facilities will be opening on a two hour delay tomorrow. Hopefully the roads will be clear enough by tomorrow afternoon/evening for us to meet.

Eric Rowell

From: Karen Bentley
Sent: Saturday, December 8, 2018 9:34:58 PM
To: Albert Desciscio; Carrie Warren; Derek Partee; Eric Rowell; Jim Puckett; Michael Sass; Todd Porter; Al; Amie Hutchison; William Farber; Bobbie Shields
Cc: Angela Beeker; Anthony Roberts; Jackie Huffman; Melinda Bales
Subject: December 10 meeting

Hello all,
Touching base about our Monday meeting....we are a wait and see at this point. Look for an email from me Monday early afternoon with a go/no go message.

Enjoy the remainder of your weekend and stay warm,
Karen

Date : 12/10/2018 10:27:32 AM
From : "Eric Rowell" erowell@huntersville.org
To : "Karen Bentley" kbentley@huntersville.org, "Albert Desciscio" adesciscio@huntersville.org, "Carrie Warren" cwarren@huntersville.org, "Derek Partee" dpartee@huntersville.org, "Jim Puckett" jpuckett@huntersville.org, "Michael Sass" msass@huntersville.org, "ToddPorter" tporter@huntersville.org, "Amie Hutchison" ahutchison@huntersville.org, "William Farber" wfarber@huntersville.org, "Bobbie Shields" bshields@huntersville.org
Cc : "Angela Beeker" abeeker@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org
Subject : Re: December 10 meeting

The town has now closed facilities for the day because of the additional winter weather this morning. We only have one meeting scheduled for December already due to the next regularly scheduled meeting falling on Christmas Eve. Should those of us able to make it to town hall try to meet if we can ensure a quorum since we've already invited speakers? Thoughts?

Thanks,

Eric Rowell

From: Eric Rowell
Sent: Sunday, December 9, 2018 5:32:04 PM
To: Karen Bentley; Albert Desciscio; Carrie Warren; Derek Partee; Jim Puckett; Michael Sass; Todd Porter; Amie Hutchison; William Farber; Bobbie Shields
Cc: Angela Beeker; Jackie Huffman
Subject: Re: December 10 meeting

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Subject: December 10 meeting

Hello all,
Touching base about our Monday meeting....we are a wait and see at this point. Look for an email from me Monday early afternoon with a go/no go message.

Enjoy the remainder of your weekend and stay warm,
Karen

Date : 5/19/2019 6:20:41 PM
From : "Jackie Huffman" jhuffman@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Cc : "Anthony Roberts" aroberts@huntersville.org
Subject : Re: Depository bank

Wells Fargo

Jackie Huffman

> On May 19, 2019, at 5:54 PM, Eric Rowell <ericwrowell@gmail.com> wrote:
>
> Jackie,
>
> Which bank(s) is the Town currently using as its depository bank?
>
> Thanks,
>
> Eric Rowell

Date : 4/11/2019 11:18:47 AM
From : "Jim Puckett" jpuckett@huntersville.org
To : "Karen Bentley" kbentley@huntersville.org, "Eric Rowell" erowell@huntersville.org
Cc : "Carrie Warren" cwarren@huntersville.org, "Amie Hutchison" ahutchison@huntersville.org
Subject : Re: Drafting subcommitte meeting date

Also don't think I got the poll but Wed works for me

From: Karen Bentley
Sent: Tuesday, April 9, 2019 9:25:23 PM
To: Eric Rowell
Cc: Carrie Warren; Jim Puckett; Amie Hutchison
Subject: Re: Drafting subcommitte meeting date

Try this...

https://doodle.com/poll/mbbxa9pewqesmt3c

From: Eric Rowell
Sent: Tuesday, April 9, 2019 9:05:05 PM
To: Karen Bentley
Cc: Carrie Warren; Jim Puckett; Amie Hutchison
Subject: Re: Drafting subcommitte meeting date

Not sure I received the poll.

Eric

From: Karen Bentley
Sent: Tuesday, April 9, 2019 7:12:25 PM
To: Eric Rowell
Cc: Carrie Warren; Jim Puckett; Amie Hutchison
Subject: Re: Drafting subcommitte meeting date

Hi all,
I just sent a Doodle poll for y'all to complete so we can get this meeting scheduled.

Also, attached is the preliminary report from our colleagues in Cornelius. They have done a very thorough job of pulling supporting data into their presentation - something I think we should do also.

KB

From: Eric Rowell
Sent: Monday, April 8, 2019 9:53:54 PM
To: Karen Bentley
Cc: Carrie Warren; Jim Puckett; Amie Hutchison
Subject: Drafting subcommitte meeting date

All,

Sorry, but I just checked my home calendar and was reminded I will be out of town the weekend of April 20. I could be available via phone for a conference call if the group still decides the morning of April 20 works best. My calendar is fairly open between now and our next meeting on April 22 if we want to circulate other dates/times.

Thanks,

Eric Rowell

Date : 4/9/2019 9:25:24 PM
From : "Karen Bentley" kbentley@huntersville.org
To : "Eric Rowell" erowell@huntersville.org
Cc : "Carrie Warren" cwarren@huntersville.org, "Jim Puckett" jpuckett@huntersville.org, "Amie Hutchison" ahutchison@huntersville.org
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Eric Rowell

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Subject: Drafting subcommitte meeting date

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Thanks,

Eric Rowell

Date : 4/9/2019 7:12:26 PM
From : "Karen Bentley" kbentley@huntersville.org
To : "Eric Rowell" erowell@huntersville.org
Cc : "Carrie Warren" cwarren@huntersville.org, "Jim Puckett" jpuckett@huntersville.org, "Amie Hutchison" ahutchison@huntersville.org
Subject : Re: Drafting subcommitte meeting date
Attachment : CEOSC_Report to Town Board 4_1_19.pdf;

Hi all,
I just sent a Doodle poll for y'all to complete so we can get this meeting scheduled.

Also, attached is the preliminary report from our colleagues in Cornelius. They have done a very thorough job of pulling supporting data into their presentation - something I think we should do also.

KB

From: Eric Rowell
Sent: Monday, April 8, 2019 9:53:54 PM
To: Karen Bentley
Cc: Carrie Warren; Jim Puckett; Amie Hutchison
Subject: Drafting subcommitte meeting date

All,

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Thanks,

Eric Rowell

CEOSC Report to Cornelius Town Board

Cornelius Education Options Study Commission

April 1, 2019

Cornelius Education Options Study Commission

- Purpose
- Needs State
- Option Evaluations

Purpose of the CEOSC

- Project the current and future facilities needs of the Cornelius and North Mecklenburg student population
- Evaluate the following 5 Options:
  1. Do Nothing
  2. Partner with CMS
  3. Open and Operate Municipal Charter School(s)
  4. Partner with an Existing Charter School
  5. Create a New LEA

Projected Enrollment

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Cornelius Population	34,248			37,124			40,000			40,000		
Elementary School	1,554	95	5	1,684	225	11	1,815	356	18	1,815	356	18
Middle School	907	55	3	984	132	7	1,060	208	10	1,060	208	10
High School	1,312	80	4	1,422	190	10	1,533	301	15	1,533	301	15
Cornelius School Pop Total	3,773	230	12	4,090	547	27	4,407	864	43	4,407	864	43
Davidson Population	14,491			17,066			19,641			25,000		
Elementary School	743	44	2	875	176	9	1,007	308	15	1,282	583	29
Middle School	375	22	1	442	89	4	508	155	8	647	294	15
High School	495	29	1	583	117	6	671	205	10	854	388	19
Davidson School Pop Total	1,613	95	5	1,900	382	19	2,186	668	33	2,783	1,265	63
Huntersville Population	65,780			78,860			91,939			110,000		
Elementary School	3,689	239	12	4,422	972	49	5,156	1,706	85	6,169	2,719	136
Middle School	1,487	96	5	1,783	392	20	2,079	688	34	2,487	1,096	55
High School	2,018	131	7	2,419	532	27	2,820	933	47	3,374	1,487	74
Huntersville School Pop Total	7,194	466	23	8,624	1,896	95	10,055	3,327	166	12,030	5,302	265
Total LKN Towns	114,519			133,050			151,580			175,000		
Elementary School	5,986	378	19	6,982	1,374	69	7,978	2,370	118	9,265	3,657	183
Middle School	2,770	174	9	3,208	612	31	3,647	1,051	53	4,194	1,598	80
High School	3,825	240	12	4,424	839	42	5,024	1,439	72	5,761	2,176	109
LKN Towns Pop Total	12,581	792	40	14,615	2,826	141	16,648	4,859	243	19,220	7,431	372
CLT School Pop (N. Meck)												
Elementary School	1,487	68	3	1,671	252	13	1,877	458	23	2,127	708	35
Middle School	1,153	53	3	1,295	195	10	1,455	355	18	1,649	549	27
High School	3,222	147	7	3,620	545	27	4,068	993	50	4,609	1,534	77
Charlotte Student Pop	5,861	267	13	6,586	992	50	7,401	1,807	90	8,385	2,791	140

Total North Meck Students												
Elementary School	7,472	445	22	8,652	1,625	81	9,855	2,828	141	11,392	4,365	218
Middle School	3,922	226	11	4,504	808	40	5,102	1,406	70	5,843	2,147	107
High School	7,047	387	19	8,045	1,385	69	9,092	2,432	122	10,370	3,710	185
Total North Meck Students	18,442	1,059	53	21,201	3,818	191	24,049	6,666	333	27,605	10,222	511

10,222 new students will be added to the capacity needs of the N. Meck schools by 2035

- (1) North Charlotte population within Hopewell & North Meck districts.
- North Charlotte population buildout based on 2045 Charlotte population of 1,322,813
- (Estimated an average population of North Charlotte to Charlotte population to be 6.25%. Applied 6.25% to 2045 Charlotte population (1,322,813 * 6.25% = 82,676.))

Source: Cornelius Town Planner Projections Feb 2019

Classroom Needs Based on Growth Projections

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Cornelius Population	34,248			37,124			40,000			40,000		
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Charlotte Student Pop	18,442	1,059	53	21,201	3,818	191	24,049	6,666	333	27,605	10,222	511

Note: no adjustment made for current enrollment over/under planned enrollment in existing N. Meck Schools

Option 1: Do Nothing

- Continue with the status quo allowing CMS to solve for overcrowding as they see fit

Option 1: Do Nothing

Objective: Continue with the status quo allowing CMS to solve the issue as they see fit

PROS

- No pushback either legislatively or legally
- Appeases those satisfied with current school status
- No monetary cost to the town
- No required effort from town officials

CONS

- No real, long-term solution for overcrowding, especially with the forecasted population growth
  - 500+ students by 2025
  - 800+ students by 2030
- No new classroom buildings in our region for at least 15 years
- No equitable distribution of resources for Lake Norman schools
- Continued strain in the relationship between Lake Norman region and CMS
- No control over where CMS draws lines for student assignment. This can negatively impact property values and business development

Option 2: Partner with CMS

- Create a collaborative educational partnership between the Town of Cornelius and CMS

Option 2: Partner with CMS

Current/Previous Partnering Agreements:

- 2003 Bailey Middle JUA
- 2004 Reallocation of Land Bond Dollars JUA for Hough
- 2005 Westmoreland Road Elementary(JV Washam) JUA
- 2015 Cornelius Elementary JUA

Option 2: Partner with CMS

Objective: Create a partnership between the Town of Cornelius and CMS that promotes a quality and efficient educational experience for Cornelius students in school buildings that meet capacity needs.

- Through this partnership, devise a plan to address present and future population growth in the Lake Norman area and provide an equitable distribution of funding and resources.

PROS

- No legislative requirement at state or county level
- Potentially more cost effective than other options
- Utilizes resources already in place with CMS – transportation, staff, food service, specialists, etc.
- Less divisive – public entities working together toward a common goal of positive educational outcomes

CONS

- Possibility of no improvements in our area
- Long timeline to solutions or results.
- If a deal is reached, no guarantee that a newly elected board would continue to honor that deal
- Cornelius pays 4.3% of total property taxes and makes up 2.7% of the county population
- Our area only has 1/9 representation on CMS board
- Differing opinions and perspectives will still be present between Cornelius and CMS

Option 2: Partner with CMS

Objective: Create a partnership between the Town of Cornelius and CMS that promotes a quality and efficient educational experience for Cornelius students in school buildings that meet capacity needs.

- Through this partnership, devise a plan to address present and future population growth in the Lake Norman area and provide an equitable distribution of funding and resources.

PROS

CONS (continued)

- Potential loss of magnet school options under MEAC reassignment suggestion
- No control over where CMS draws lines for student assignment. This can negatively impact property values and business development.
- We do not agree with the CMS definition for capacity as we do not consider modular classrooms a good solution.

Option 2: Partner with CMS

Sources of Leverage:

- Land – current town-owned land is limited with no viable locations, possible developer incentives with future developments (i.e., trade land to build a school for revised density requirements).
- Financial incentives to partner in building new facilities as the town has with previous JUAs. Town can offer to pay for athletic fields, playgrounds, gyms, theaters, etc., for new buildings in our town.
- Town of Cornelius can agree to opt out of HB 514 as requested by CMS.
- Any group of concerned citizens can follow the traditional charter school route outside of HB 514.
- Campaign to rally the court of public opinion.

Option 2: Partner with CMS

Potential Outcomes:

- Form a CMS advisory board with representation from Cornelius, Davidson and Huntersville. Consideration can also be given to creating a larger board with representation from Pineville and Matthews.

- Build relationship with the CMS school board to be a stronger advocate for the needs of our area.

- According to the Municipal Concerns Act Article III Report, a consideration for relief for Cornelius at the high school level would be to reassign 750 students to Huntersville schools. Strengthening our relationship with CMS could help accomplish this relief. Based on a planned 2000 students at Hough, it is currently at 127% capacity. This relief would bring Hough to 90% capacity, leaving room for student population growth.

- Once current overcrowding is addressed, work with CMS to create a plan to build future buildings or improve current facilities, possibly funded through COPS.

Option 2: Partner with CMS

Next Steps:

- Set up meeting with representatives from CMS, including Superintendent Dr. Wilcox.
- Work with planning board to develop list of potential sites for new schools.
- Review past and current partnerships with CMS to define parameters of future partnerships with CMS.
- Work with CMS on redrawing boundaries and district lines to better accommodate LKN municipalities. Develop a plan to communicate changes to property owners.
- Explore options to expand current buildings at Bailey and Hough to accommodate more students without modulars. Possibilities may include more classrooms, expand cafeterias or add enclosed outdoor seating, and add a new building for eight and ninth grades between Bailey and Hough.

Option 3: Municipal Charter School

- Using Current CMS North Mecklenburg boundaries

Background on House Bill 514

- Governance Structure
  - Municipality's governing body can serve as ex officio board or appoint one to govern its municipal charter school
  - NC Office of Charter Schools provides technical assistance, guidance and training to municipal charter schools, as part of its duties
- Municipal charters can prioritize enrollment to students in the municipality
- Employment requirements
  - Municipal charters can employ teachers provided
    - at least 50% hold teaching licenses
    - All teachers of core subjects (science, math, social studies, language arts) are college graduates
  - Municipal charters can employ/discharge others to perform non-teaching duties
  - Municipal charters' employees can participate in the state retirement and health system for teachers and state employees

Sources:
https://www.ncleg.gov/Sessions/2017/Bills/House/PDF/H514v7.pdf
https://content.govdelivery.com/accounts/NCSBE/bulletins/224f427

Option 3: Municipal Charter School

- Estimated Timing
  - 1 year approval process after application submitted
  - 1-3 years after approval received to id/ready/retrofit location, hire/train staff, order supplies, advertise for students, etc.
  - Total timetable 2-4 years minimum to open school
  - Therefore, earliest opening likely Fall 2022

Sources:
https://www.ncleg.gov/Sessions/2017/Bills/House/PDF/H514v7.pdf
https://content.govdelivery.com/accounts/NCSBE/bulletins/224f427

Option 3: Municipal Charter School Cornelius Operating Budget Assumptions

- Municipal charter school of 1,500 students with 3 year ramp up
- EC students 13% of student population
- Approximately 1-2% annual increase in $/ADM
- Approximately 1-2% annual increase in expenses
- Rent expense based on $12/sq ft, 100,000 sq ft building

Cornelius Operating Budget

MUNICIPAL CHARTER SCHOOL **Base**

FYE 6/30

ADM (student population)	750	1,125	1,500	1,500	1,500	1,500	1,500
INCOME STATEMENT (000s)	**YEAR 1**	**YEAR 2**	**YEAR 3**	**YEAR 4**	**YEAR 5**	**YEAR 10**	**YEAR 15**
Total Revenues	6,660	9,172	12,289	12,468	12,650	13,600	14,625
% chg	*0.0%*	*37.7%*	*34.0%*	*1.5%*	*1.5%*	*1.5%*	*1.5%*
Salaries/Benefits	5,418	6,461	7,665	7,789	7,916	8,583	9,308
% of Revenues	*81.4%*	*70.4%*	*62.4%*	*62.5%*	*62.6%*	*63.1%*	*63.6%*
Rent	1,080	1,102	1,124	1,146	1,169	1,291	1,425
Other Operational Expenses	1,381	1,580	1,824	1,848	1,872	1,999	2,135
Total Expenses	7,879	9,142	10,612	10,783	10,957	11,876	12,877
% chg	*0.0%*	*16.0%*	*16.1%*	*1.6%*	*1.6%*	*1.6%*	*1.6%*
Operating Income	**(1,220)**	29	1,677	1,685	1,692	1,724	1,748
Operating Income Margin	-18.3%	0.3%	13.6%	13.5%	13.4%	12.7%	12.0%

Key Takeaways:

- Need $1MM+ to open municipal charter & fund its initial operations plus liquidity needs
- Once fully operational, school can operate at better than breakeven
- Outside of salaries/benefits, rent biggest single projected expense

Potential Diversity Statistics using LNC

	Total Population	Asian	African-American	Hispanic	2+ Races	Caucaisan
Elementary School	399	10%	14%	6%	7%	64%
Middle School	799	9%	12%	7%	7%	66%
High School	805	5%	15%	4%	4%	71%
Total LNC	2,003	8%	13%	6%	6%	68%

Key Takeaways:

- Diversity of Municipal Charter School should mirror the demographics of the Lake Norman area
- Used Lake Norman Charter demographics from 2017-2018 as a proxy to estimate potential demographics of Cornelius Municipal Charter School

Option 3: Municipal Charter School Implications

PROS

- Promotes local control and increases parental choice
- Ensures town representation
- Prioritizes enrollment for town children
- Reduces bureaucracy, increases efficiency, and lowers administrative costs
- Provides potential for higher standard/more flexible curriculum and enhanced instructional practices
- Alleviates overcrowding issue
- Reinforces the concept of neighborhood school

CONS

- Potentially higher costs for service delivery
- Risk alienating local LEA
- Law may be changed/repealed to be less favorable
- Legal challenges may occur
- How does Town fund initial school start up/Double Taxation
- High initial liquidity needs
- Profitability impacted by rental expense before ramp up completed

Option 3: Municipal Charter School

Sources of Leverage:

- Town bond rating may assist Municipal Charter School with capital/liquidity funding
- Local developers may find trade of land for school in return for higher density an attractive proposition
- May generate positive parental response resulting in high demand for seats in the school

Option 3: Municipal Charter School

Potential Outcomes:

- Could be elongated start-up timetable, but once fully operational, longer term solution to alleviate overcrowding issue for the Town
- Creative financial solutions will be needed to address significant initial liquidity needs and upfront costs
- Can learn from local charter schools as demonstrated models of excellence
- May strain relationship with local LEA

Option 3: Municipal Charter School

Next Steps:

- Determine viability of financing/sources of capital
- Determine availability and upfit of existing leasable space
- Consider partnering with Huntersville (and Davidson) to share resources
- Determine additional legal and political challenges
- Solicit citizen feedback

Option 4: Partner with an Existing Charter School

- Enter into a management agreement with an existing, established, local charter school to establish and maintain operations of an independent municipal-owned charter school

Option 4: Partner with an Existing Charter School

Partnering Criteria:

- Located in the North Mecklenburg area
- Local operations management (no outsourcing of primary business oversight)
- No less than 5-years of operations with consistent enrollment exhibiting high parental demand (i.e. wait lists that consistently exceed enrollment), and acceptable performance metrics (EOG Scores) demonstrating consistent educational success
- Acceptable learning curriculum
- Demonstrated positive operational cash flow for at least three of the most current years of operations
- Active and engaging instructional practices
- Must exhibit low/acceptable staff turnover, with Academic Director in place for at least 3-years, and instructors at or above state requirement of at least 50% teachers certified and licensed

Option 4: Partner with an Existing Charter School

PROS

- Financial economies of scale from shared resources of operating expenses, such as administration, employment, and transportation
- Knowledge and experience of application and establishment process
- Benefitting from established, successful educational curriculum
- Local brand recognition based on reputation of partnering school

CONS

- Loss of total control over municipal sponsored Charter School
- May not receive interest from preferred partner schools

Option 4: Partner with an Existing Charter School

Sources of Leverage:

- Town's ability to assist Charter School with capital funding sources
- Town's ability to assist and prioritize Charter School with additional field space
- Ability for Charter School to expand and offer seats to wait listed students

Option 4: Partner with Existing Charter School

Potential Outcomes:

- Faster Start-Up
- Higher quality staffing
- Leverage proven Managing Director and curriculum

Option 4: Partner with an Existing Charter School

Next Steps:

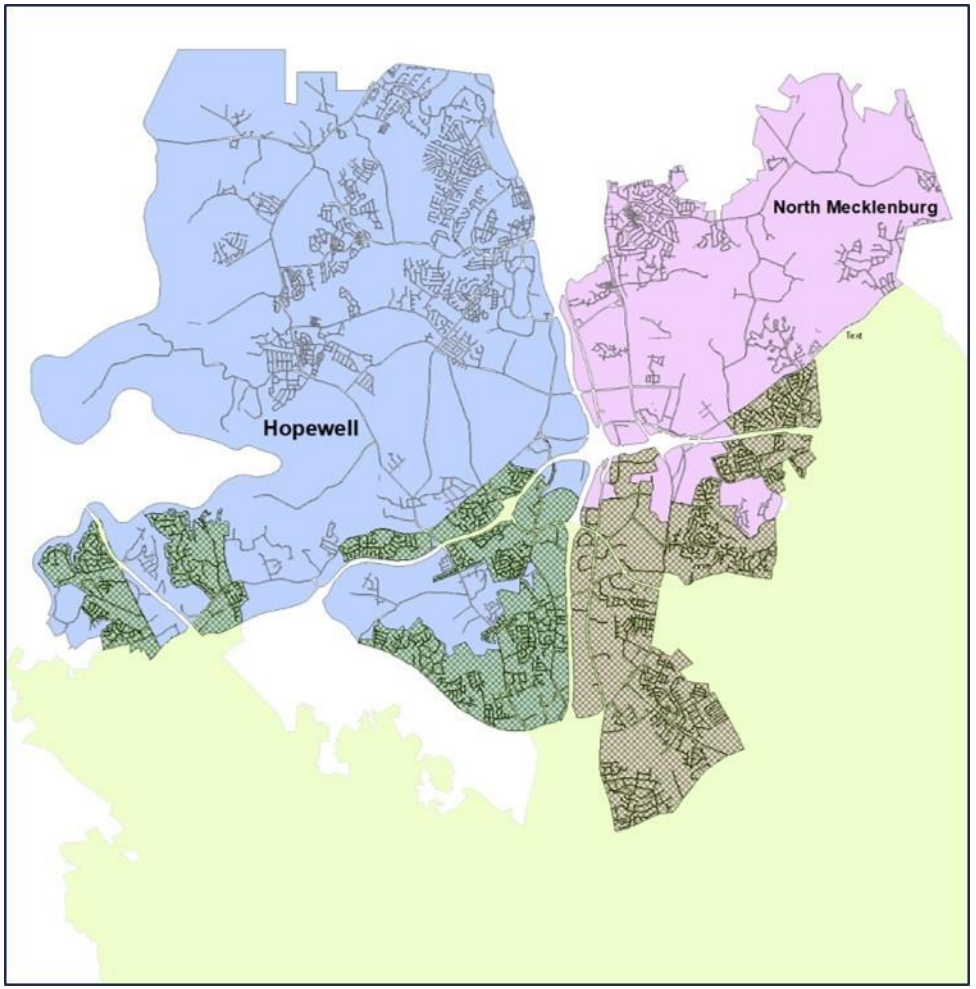
- Analyze sub-option of operating a charter satellite campus
- Determine viability of financing/sources of capital
- Determine availability and upfit of existing leasable space
- Possibly partner with Huntersville (and Davidson) to share resources
- Determine additional legal and political challenges
- Solicit and review interest from local Charter School operators that meet or exceed the aforementioned requirements

Option 5: New LEA

- Using Current CMS North Mecklenburg boundaries

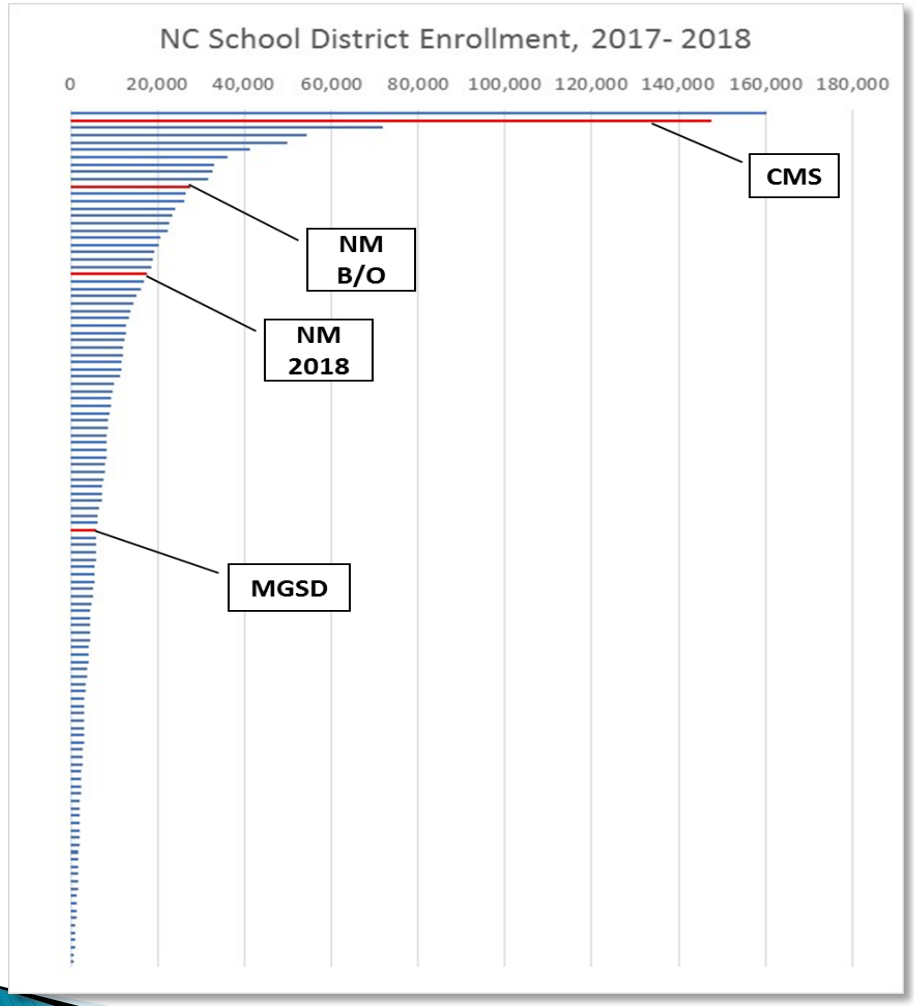
Definition & Assumptions

- Create a new school district separate from CMS
- Current CMS school assignment borders unchanged
  - Minimal disruption
  - Preserves diversity
  - Engages Charlotte positively



Source: CMS

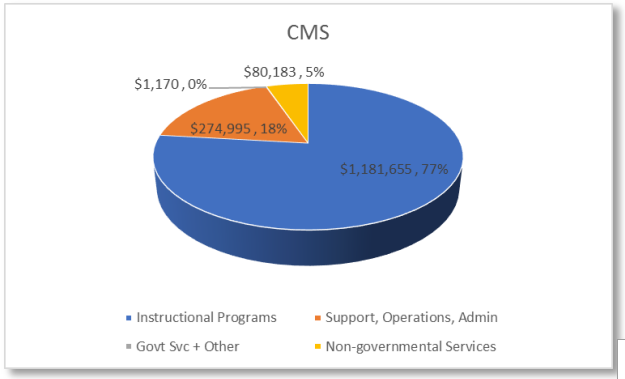
Comparison to Existing LEAs



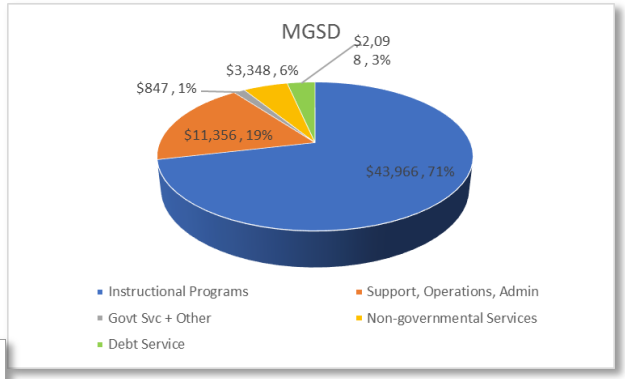
- At current enrollment a North Meck LEA would be the 23rd largest school district in NC
- At buildout a North Meck LEA would be the 11th largest school district in NC

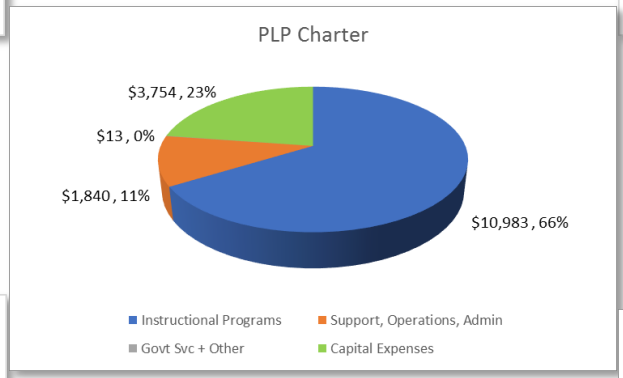
Source: "Size of Local School Districts", Joint Legislative Study

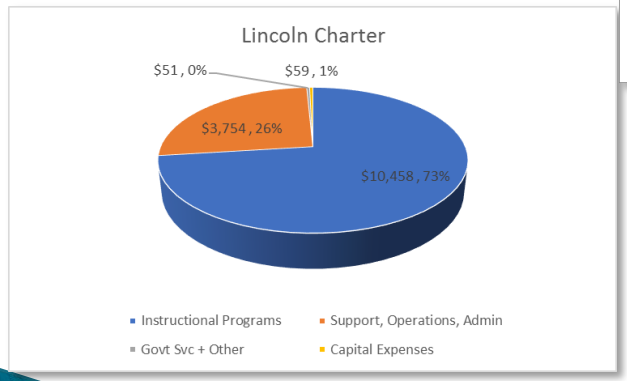
Various Cost Structures



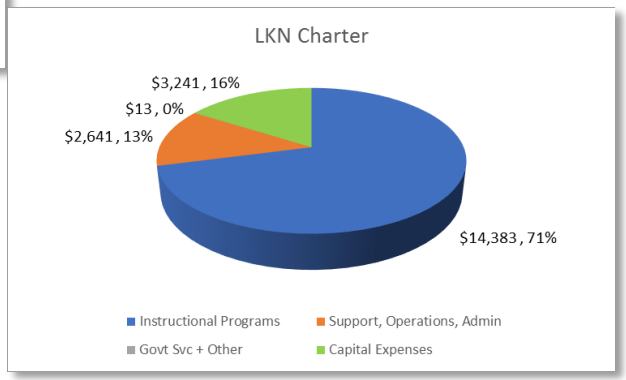
Economies of scale not evident between MGSD & CMS







Operating strategies differ between charter schools



(1) CMS 2017 Annual Rerport
(2) MGSD Financial Report, 2017, p. 8 (Does not include D & A)
(3) Lincoln Chart Financial Audit, 2018
(4) PLP Financial Audit
(5) Capital expenses for charter schools are reported as operating expenditures net of depreciation
(6) LKN Charter Financial Audit, 2018
(7) Does not include GASB 75 restatement

Operating Budget– CMS model

	CMS	North Meck LEA				
Governmental Activities	**2017**	**2017**	**2020**	**2025**	**2030**	**Bld Out**
Per Pupil (1)	$ 9,959	$ 9,043	$ 9,043	$ 9,043	$ 9,043	$ 9,043
Enrollment	146,394	17,383	18,549	21,818	25,665	27,605
Budget (Governmental)	$ 1,457,938	$ 157,188	$ 167,731	$ 197,292	$ 232,079	$ 249,622
Instructional Programs						
Regular	51%	$ 79,803	$ 85,156	$ 100,164	$ 117,825	$ 126,731
Special	16%	$ 24,704	$ 26,361	$ 31,007	$ 36,475	$ 39,232
School Leadership	5%	$ 8,078	$ 8,620	$ 10,139	$ 11,927	$ 12,828
Co-Curricular	1%	$ 1,362	$ 1,454	$ 1,710	$ 2,011	$ 2,163
School-Based Support	4%	$ 6,820	$ 7,278	$ 8,560	$ 10,070	$ 10,831
Subtotal, Instructional Support	77%	$ 120,768	$ 128,869	$ 151,580	$ 178,307	$ 191,786
Supporting Services, Operations, Administration						
Support and Development	0.6%	$ 869	$ 928	$ 1,091	$ 1,283	$ 1,380
Special Population Support	0.5%	$ 805	$ 859	$ 1,011	$ 1,189	$ 1,279
Technology Support	1.0%	$ 1,566	$ 1,671	$ 1,965	$ 2,312	$ 2,486
Financial & Human Resources	2.0%	$ 3,181	$ 3,394	$ 3,993	$ 4,696	$ 5,052
Accountability Services	0.3%	$ 413	$ 440	$ 518	$ 609	$ 655
System-Wide Pupil Support	0.3%	$ 421	$ 450	$ 529	$ 622	$ 669
Operational Support	12%	$ 19,134	$ 20,418	$ 24,016	$ 28,251	$ 30,386
Policy, Leadership & Pub Relations	1%	$ 1,715	$ 1,830	$ 2,153	$ 2,533	$ 2,724
Support, Operations, Admin	18%	$ 28,105	$ 29,990	$ 35,276	$ 41,496	$ 44,632
Community Service	0.0%	$ -	$ -	$ -	$ -	$ -
Other	0.0%	$ -	$ -	$ -	$ -	$ -
Subtotal, Governmental Services	**94.8%**	$ 148,993	$ 158,987	$ 187,006	$ 219,979	$ 236,608
Business-type Activities (2) (3)	$ 80,183	$ 9,521	$ 10,160	$ 11,950	$ 14,057	$ 15,120
After School Enrichment	0.9%	$ 83	$ 89	$ 105	$ 123	$ 132
Child Nutrition	4.3%	$ 413	$ 441	$ 518	$ 610	$ 656
Subtotal, Non-governmental Services	**5.2%**					
Total (%)	**100.0%**					
Total ($)	$ 1,538,121	$ 166,709	$ 177,891	$ 209,242	$ 246,136	$ 264,742

(1) Per pupil expend[illegible] in 2018 $
(2) Pro rated based on enrollm[illegible]
(3) CMS number from 2017 CMS Annual R[illegible]

Operating budget– MGSD model

	MGSD	North Meck LEA				
Governmental Activities	**2017**	**2017**	**2020**	**2025**	**2030**	**Bld Out**
Per Pupil (1)	$ 9,382	$ 8,519	$ 8,519	$ 8,519	$ 8,519	$ 8,519
Enrollment	5,987	17,383	18,549	21,818	25,665	27,605
Budget (Governmental)	$ 56,170	$ 148,081	$ 158,014	$ 185,862	$ 218,633	$ 235,160
Instructional Programs						
Regular	46%	$ 67,475	$ 72,002	$ 84,691	$ 99,624	$ 107,154
Special	10%	$ 15,410	$ 16,444	$ 19,342	$ 22,752	$ 24,472
School Leadership	5%	$ 7,238	$ 7,724	$ 9,085	$ 10,687	$ 11,495
Co-Curricular	4%	$ 6,316	$ 6,740	$ 7,927	$ 9,325	$ 10,030
School-Based Support	1%	$ 1,451	$ 1,548	$ 1,821	$ 2,142	$ 2,304
Subtotal, Instructional Support	71%	$ 105,664	$ 112,751	$ 132,622	$ 156,006	$ 167,799
Supporting Services, Operations, Administration						
Support and Development	1.0%	$ 1,413	$ 1,507	$ 1,773	$ 2,086	$ 2,243
Special Population Support	0.0%	$ -	$ -	$ -	$ -	$ -
Technology Support	1.9%	$ 2,813	$ 3,001	$ 3,530	$ 4,153	$ 4,467
Financial & Human Resources	0.0%	$ 14	$ 15	$ 18	$ 21	$ 23
Accountability Services	0.0%	$ 4	$ 4	$ 5	$ 6	$ 6
System-Wide Pupil Support	0.8%	$ 1,173	$ 1,251	$ 1,472	$ 1,731	$ 1,862
Operational Support	12%	$ 18,065	$ 19,276	$ 22,674	$ 26,671	$ 28,688
Policy, Leadership & Pub Relations	3%	$ 3,812	$ 4,067	$ 4,784	$ 5,627	$ 6,053
Support, Operations, Admin	18%	$ 27,293	$ 29,123	$ 34,256	$ 40,296	$ 43,342
Community Service	0.0%	$ -	$ -	$ -	$ -	$ -
Other	0.0%	$ -	$ -	$ -	$ -	$ -
Subtotal, Governmental Services	**91.2%**	$ 134,993	$ 144,048	$ 169,435	$ 199,310	$ 214,376
Business-type Activities (2) (3)	$ 3,348	$ 9,720	$ 10,372	$ 12,201	$ 14,352	$ 15,437
After School Enrichment	0.9%	$ 92	$ 98	$ 115	$ 135	$ 146
Child Nutrition	4.5%	$ 436	$ 466	$ 548	$ 644	$ 693
Subtotal, Non-governmental Services	**5.4%**					
Total (%)	**100.0%**					
Total Operating ($)	$ 59,518	$ 157,802	$ 168,386	$ 198,062	$ 232,985	$ 250,597

(1) Per pupil expenditures in 2018 $
(2) Pro rated based on enrollment
(3) Budget data from MGSD 2017 Audited Report
(4) Does not include debt service or depreciation

N. Meck Capital Needs Assessment – LEA Option

	Avg School Capacity	2020	2025	2030	2035
Cornelius Population					
Elementary School	776	0.1	0.3	0.5	0.5
Middle School	1093	0.1	0.1	0.2	0.2
High School	2053	0.0	0.1	0.1	0.1
Davidson Population					
Elementary School	776	0.1	0.2	0.4	0.8
Middle School	1093	0.0	0.1	0.1	0.3
High School	2053	0.0	0.1	0.1	0.2
Huntersville Population					
Elementary School	776	0.3	1.3	2.2	3.5
Middle School	1093	0.1	0.4	0.6	1.0
High School	2053	0.1	0.3	0.5	0.7
Total LKN Towns					
Elementary School	776	0.5	1.8	3.1	4.7
Middle School	1093	0.2	0.6	1.0	1.5
High School	2053	0.1	0.4	0.7	1.1
Charlotte School Pop In N. Meck Schools					
Elementary School	776	0.1	0.3	0.6	0.9
Middle School	1093	0.0	0.2	0.3	0.5
High School	2053	0.1	0.3	0.5	0.7

	Optimal School Size	2020	2025	2030	2035
Cornelius Population					
Elementary School	700	0.1	0.3	0.5	0.5
Middle School	1100	0.1	0.1	0.2	0.2
High School	1500	0.1	0.1	0.2	0.2
Davidson Population					
Elementary School	700	0.1	0.3	0.4	0.8
Middle School	1100	0.0	0.1	0.1	0.3
High School	1500	0.0	0.1	0.1	0.3
Huntersville Population					
Elementary School	700	0.3	1.4	2.4	3.9
Middle School	1100	0.1	0.4	0.6	1.0
High School	1500	0.1	0.4	0.6	1.0
Total LKN Towns					
Elementary School	700	0.5	2.0	3.4	5.2
Middle School	1100	0.2	0.6	1.0	1.5
High School	1500	0.2	0.6	1.0	1.5
Charlotte School Pop In N. Meck Schools					
Elementary School	700	0.1	0.4	0.7	1.0
Middle School	1100	0.0	0.2	0.3	0.5
High School	1500	0.1	0.4	0.7	1.0

Total North Meck School Pop	Avg School Capacity	2020	2025	2030	2035
Elementary School	776	0.3	1.8	3.4	5.4
Middle School	1093	0.6	1.1	1.7	2.3
High School	2053	0.4	0.9	1.4	2.1
Estimated Construction Cost	in millions	$35	$155	$215	$335

Total North Meck School Pop	Optimal School Size	2020	2025	2030	2035
Elementary School	700	0.4	2.0	3.8	6.0
Middle School	1100	0.6	1.1	1.7	2.3
High School	1500	0.6	1.3	2.0	2.8
Estimated Construction Cost	in millions	$105	$155	$410	$430

*Optimal School size based on NC Public Schools report "School Size and its Relationship to Achievement and Behavior" April 2000

* Estimated Construction Cost per building source: MGSD Dec 2018 – rounded to whole buidling

Analysis assumes correction of current over utilization vs. planned enrollment in existing N. Meck Schools

Current Over/Under Utilization	+ kids	# classrooms
N. Meck Elementary Schools	-193	-10
N. Meck Middle Schools	416	21
N. Meck High Schools	500	25

Cornelius Capital Needs Assessment – LEA Option

1. Adding in the over-utilization of the Cornelius schools does make a material difference in the school needs for Cornelius students
2. Cornelius school age children will need additional schools by 2035, likely 1 elementary, 1 middle and 1 high school

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Cornelius Population	34,248			37,124			40,000			40,000		
Elementary School	1,554	302	15	1,684	432	22	1,815	563	28	1,815	563	28
Middle School	907	617	31	984	694	35	1,060	770	38	1,060	770	38
High School	1,312	624	31	1,422	734	37	1,533	845	42	1,533	845	42
Cornelius School Pop Total	3,773	230	77	4,090	547	93	4,407	864	109	4,407	864	109

Current Over/Under Utilization	2018	+ kids	# classrooms
Cornelius Elementary Schools		207	10
Cornelius Middle Schools		562	28
Cornelius High School		544	27

	Avg School Capacity	2020	2025	2030	2035
Cornelius Population					
Elementary School	776	0.4	0.6	0.7	0.7
Middle School	1093	0.6	0.6	0.7	0.7
High School	2053	0.3	0.4	0.4	0.4
Estimated Construction Cost	in millions	$35	$60	$60	$60

	Optimal School Size	2020	2025	2030	2035
Cornelius Population					
Elementary School	700	0.4	0.6	0.8	0.8
Middle School	1100	0.6	0.6	0.7	0.7
High School	1500	0.4	0.5	0.6	0.6
Estimated Construction Cost	in millions	$35	$60	$130	$130

Est Construction Cost:
Source MGSD Dec 2018
Rounded to whole buildings

Option 5: New LEA

PROS

- Local control
  - Capital budget
  - Student assignment
  - Taxation
  - Board representation
- Fewer bureaucratic layers
- Tailored solutions
- Greater sense of community

CONS

- Politically difficult
- Potential loss of programming breadth

Option 5: New LEA

Sources of Leverage:

- Citizen involvement

Option 5: New LEA

Potential Outcomes:

- North Meck LEA
- LKN LEA

Option 5: New LEA

Next Steps:

- Determine legal process
- Perform revenue analysis
- Engage the community with round table meetings
  - Teachers
  - Parents
- Continue to study feasibility

Summary and Next Steps

- Based on the projection of the current and future facilities needs of the Cornelius and North Mecklenburg student population, and feedback received during this meeting, the CEOSC will finalize their findings of the 5 Options available to the Town of Cornelius to address future educational needs.
  1. Do Nothing
  2. Partner with CMS
  3. Open and Operate Municipal Charter School(s)
  4. Partner with an Existing Charter School
  5. Create a New LEA

- Final report date TBD, anticipated to be May 2019

Appendix

Option 3: Municipal Charter School Capital Needs Assessment

For the Municipal Charter School Option:

1. Assessing Cornelius growth only, no complete ***new schools*** are needed by 2035 using either avg school capacity or optimal school size assumptions.
2. Cornelius school age children will need ***additional classrooms by 2020***, and capacity will be constrained without significant re-assignment into Huntersville schools or by adding the equivalent of a small to mid-sized Charter school in Cornelius

	AVG School Capacity	2020	2025	2030	2035
Cornelius Population					
Elementary School	776	0.1	0.3	0.5	0.5
Middle School	1093	0.1	0.1	0.2	0.2
High School	2053	0.0	0.1	0.1	0.1

	Optimal School Size	2020	2025	2030	2035
Cornelius Population					
Elementary School	700	0.1	0.3	0.5	0.5
Middle School	1100	0.1	0.1	0.2	0.2
High School	1500	0.1	0.1	0.2	0.2

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Cornelius Population	34,248			37,124			40,000			40,000		
Elementary School	1,554	95	5	1,684	225	11	1,815	356	18	1,815	356	18
Middle School	907	55	3	984	132	7	1,060	208	10	1,060	208	10
High School	1,312	80	4	1,422	190	10	1,533	301	15	1,533	301	15
Cornelius School Pop Total	3,773	230	12	4,090	547	27	4,407	864	43	4,407	864	43

Est Construction Cost:
Source MGSD Dec 2018
Partial building cost applied

*Assessment of capital needs based on optimal school size

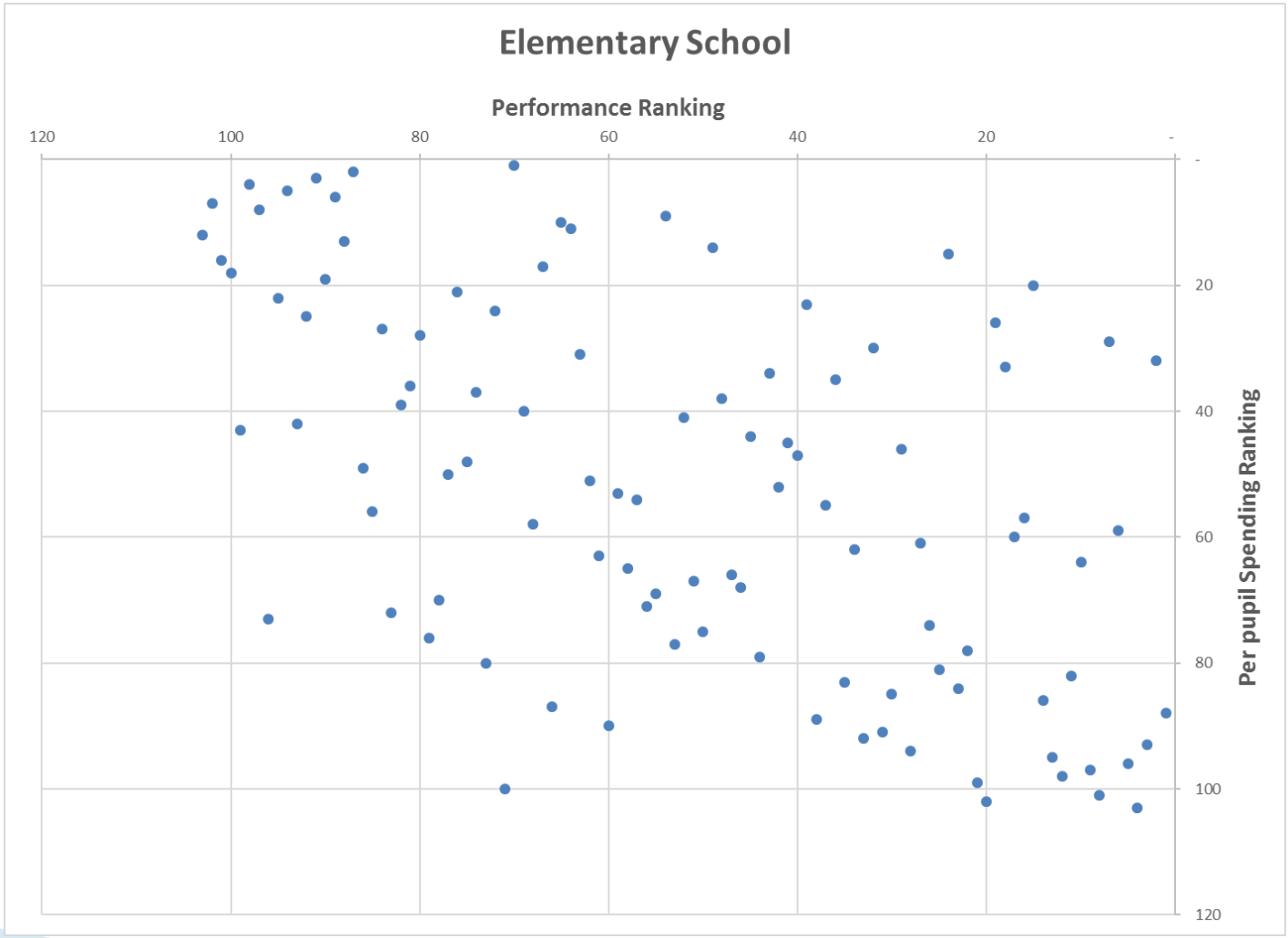
LED Option Analysis Assumptions

1. Uses current total N. Meck boundaries for CMS schools
2. All schools located in Davidson/Cornelius/ Huntersville would be assigned to the new LEA
3. All schools will use "planned enrollment" at 20 students/classroom as the student population

						Students Enrolled From:									
School	School Type	Municipality	Planned Enrollment	Over/ Under Plan	Total Enrollment	Cornelius		Huntersville		Davidson		Charlotte		Out of County	
Cornelius Elementary	Elementary	Cornelius	780	-132	648	634	97.8%	4	0.6%	1	0.2%	7	1.1%	2	0.3%
JV Washam Elementary	Elementary	Cornelius	780	339	1119	796	71.1%	272	24.3%	32	2.9%	12	1.1%	7	0.6%
Bailey Middle School	Middle	Cornelius	1140	562	1702	845	49.6%	509	29.9%	343	20.2%	4	0.2%	1	0.1%
Hough High School	High	Cornelius	2000	544	2544	1185	46.6%	898	35.3%	430	16.9%	26	1.0%	5	0.2%
Davidson Elementary	Elementary	Davidson	640	50	690	11	1.6%	7	1.0%	658	95.4%	6	0.9%	8	1.2%
Barnette Elementary School	Elementary	Huntersville	780	-18	762	4	0.5%	719	94.4%	2	0.3%	26	3.4%	11	1.4%
Blythe Elementary	Elementary	Huntersville	1000	10	1010	1	0.1%	356	35.2%	0	0.0%	650	64.4%	3	0.3%
Grand Oak Elementary	Elementary	Huntersville	780	-206	574	3	0.5%	543	94.6%	0	0.0%	24	4.2%	4	0.7%
Huntersville Elementary	Elementary	Huntersville	740	54	794	2	0.3%	756	95.2%	4	0.5%	27	3.4%	5	0.6%
Long Creek Elementary	Elementary	Huntersville	780	-276	504	0	0.0%	20	4.0%	0	0.0%	483	95.8%	1	0.2%
Torrence Creek Elementary	Elementary	Huntersville	700	72	772	3	0.4%	726	94.0%	1	0.1%	38	4.9%	4	0.5%
Trillium Springs Montessori	Elementary	Huntersville	240	-86	154	5	3.2%	47	30.5%	1	0.6%	100	64.9%	1	0.6%
Francis Bradley Middle	Middle	Huntersville	1060	14	1074	3	0.3%	734	68.3%	2	0.2%	331	30.8%	4	0.4%
JM Alexander Middle School	Middle	Huntersville	1080	-160	920	4	0.4%	148	16.1%	8	0.9%	755	82.1%	5	0.5%
Hopewell High School	High	Huntersville	2000	-287	1713	3	0.2%	709	41.4%	0	0.0%	996	58.1%	5	0.3%
North Mecklenburg High	High	Huntersville	2160	68	2228	18	0.8%	223	10.0%	28	1.3%	1957	87.8%	2	0.1%
Merancas Middle College High	High	Huntersville			175	26	14.9%	57	32.6%	8	4.6%	83	47.4%	1	0.6%
N. Meck Schools Total	Elementary		7220	-193	7027	1459		3450		699		1373		46	
N. Meck Schools Total	Middle		3280	416	3696	852		1391		353		1090		10	
N. Meck Schools Total	High		6160	325	6485	1206		1830		458		2979		12	
Total Enrollment North Mecklenburg Schools			**16660**		**17208**	**3517**		**6671**		**1510**		**5442**		**68**	

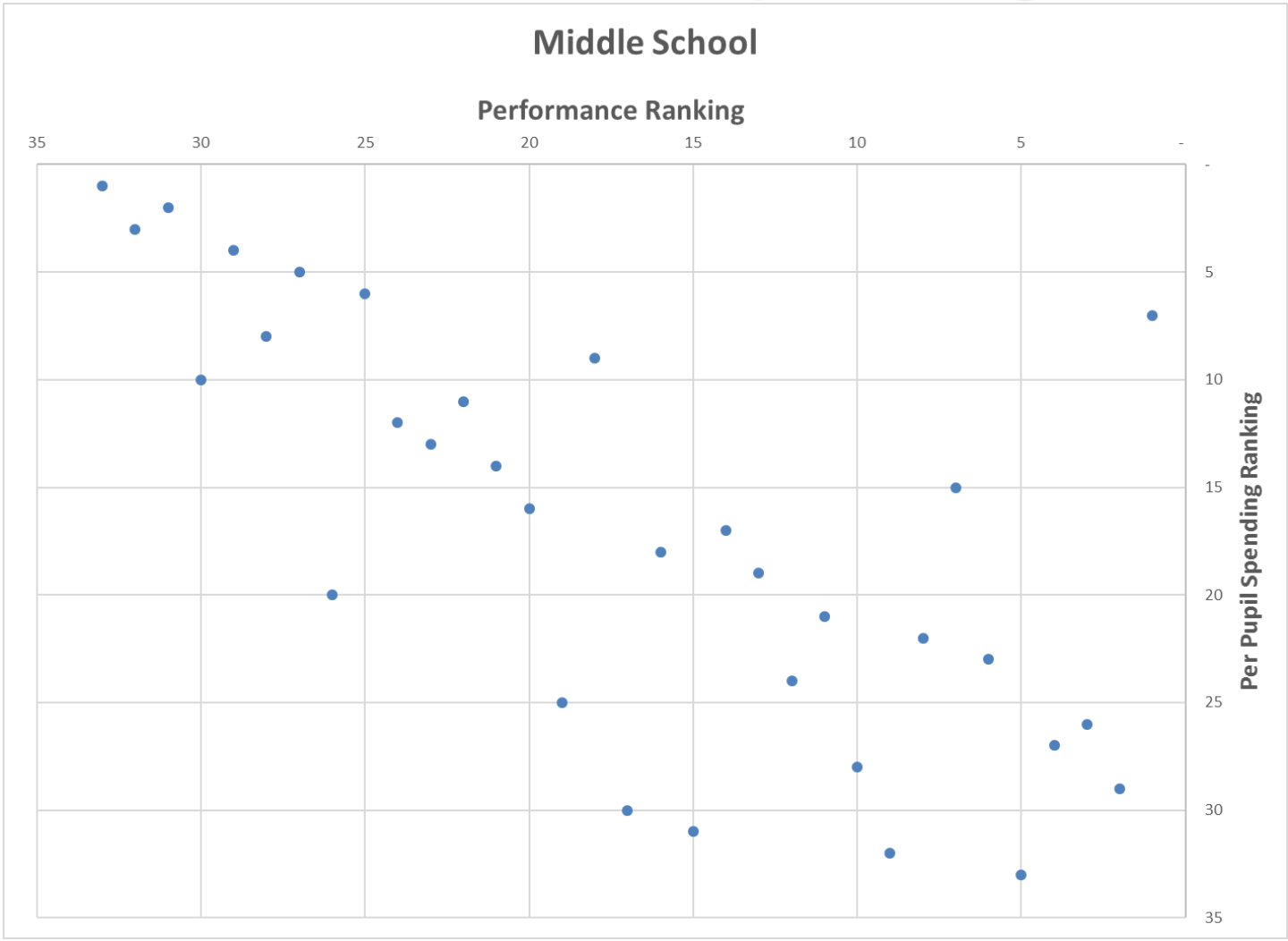
Source: School Enrollment by Municipality (FINAL 110718).pdf

Student Achievement v Spending– Elem



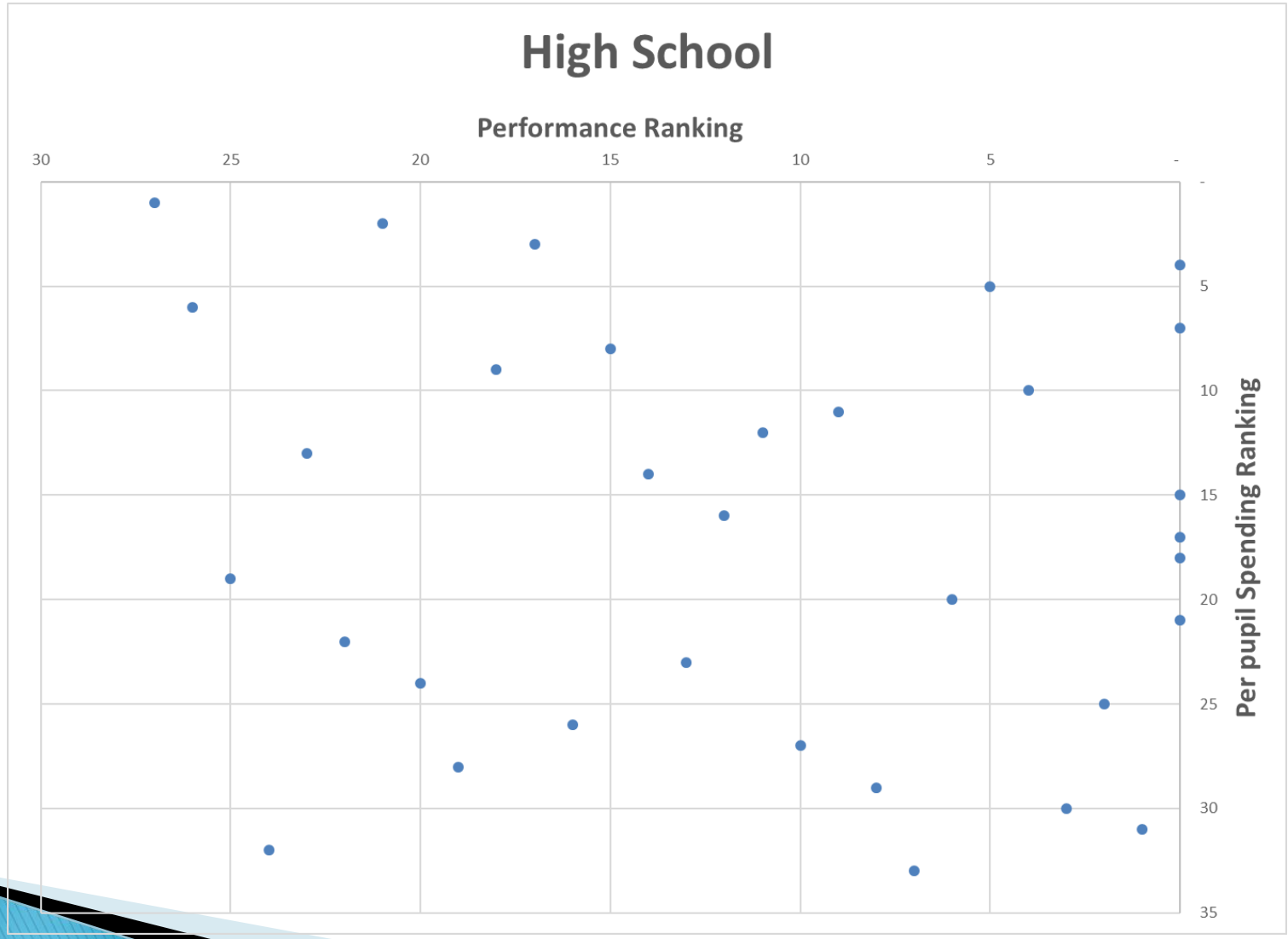
Source: Per pupil expenditure report, CMS, Oct 2011

Student Achievement v Spending– MS



Source: Per pupil expenditure report, CMS, Oct 2011

Student Achievement v Spending– HS



Source: Per pupil expenditure report, CMS, Oct 2011

Date : 4/11/2019 3:40:36 PM
From : "Karen Bentley" kbentley@huntersville.org
To : "Jim Puckett" jpuckett@huntersville.org, "Eric Rowell" erowell@huntersville.org
Cc : "Carrie Warren" cwarren@huntersville.org, "Amie Hutchison" ahutchison@huntersville.org
Subject : Re: Drafting subcommitte meeting date

I sent it (the link) to your Huntersville.org email address.

From: Jim Puckett
Sent: Thursday, April 11, 2019 11:18:46 AM
To: Karen Bentley; Eric Rowell
Cc: Carrie Warren; Amie Hutchison
Subject: Re: Drafting subcommitte meeting date

Also don't think I got the poll but Wed works for me

From: Karen Bentley
Sent: Tuesday, April 9, 2019 9:25:23 PM
To: Eric Rowell
Cc: Carrie Warren; Jim Puckett; Amie Hutchison
Subject: Re: Drafting subcommitte meeting date

Try this...

https://doodle.com/poll/mbbxa9pewqesmt3c

From: Eric Rowell
Sent: Tuesday, April 9, 2019 9:05:05 PM
To: Karen Bentley
Cc: Carrie Warren; Jim Puckett; Amie Hutchison
Subject: Re: Drafting subcommitte meeting date

Not sure I received the poll.

Eric

From: Karen Bentley
Sent: Tuesday, April 9, 2019 7:12:25 PM
To: Eric Rowell
Cc: Carrie Warren; Jim Puckett; Amie Hutchison
Subject: Re: Drafting subcommitte meeting date

Hi all,
I just sent a Doodle poll for y'all to complete so we can get this meeting scheduled.

Also, attached is the preliminary report from our colleagues in Cornelius. They have done a very thorough job of pulling supporting data into their presentation - something I think we should do also.

KB

From: Eric Rowell
Sent: Monday, April 8, 2019 9:53:54 PM
To: Karen Bentley
Cc: Carrie Warren; Jim Puckett; Amie Hutchison
Subject: Drafting subcommitte meeting date

All,

Sorry, but I just checked my home calendar and was reminded I will be out of town the weekend of April 20. I could be available via phone for a conference call if the group still decides the morning of April 20 works best. My calendar is fairly open between now and our next meeting on April 22 if we want to circulate other dates/times.

Thanks,

Eric Rowell

Date : 1/15/2019 5:33:57 PM
From : "Anthony Roberts" aroberts@huntersville.org
To : "'E Rowell'" ericwrowell@gmail.com
Subject : RE: Employers Association

thx

From: E Rowell <ericwrowell@gmail.com>
Sent: Tuesday, January 15, 2019 8:39 AM
To: Anthony Roberts <aroberts@huntersville.org>
Subject: Employers Association

Mr. Roberts,

fyi - a link below to the HR group in Charlotte I mentioned last night. Might be worth looking into.

https://www.employersassoc.com/

Thanks,

Eric Rowell

This message approved by my very smartphone.

Date : 2/23/2019 9:20:02 PM
From : "Karen Bentley" kbentley@huntersville.org
To : "Derek Partee" dpartee@huntersville.org, "Eric Rowell" erowell@huntersville.org
Subject : Re: Family funeral

Thanks for letting us know, Derek. My condolences to you and your family.

Regards,
Karen

From: Derek Partee
Sent: Saturday, February 23, 2019 10:46:28 AM
To: Karen Bentley; Eric Rowell
Subject: Family funeral

Good Morning Karen and Eric,
I will be attending a family funeral this Monday, in Roanoke Rapids, and can not attend the meeting. Thank you. Derek

Date : 2/22/2019 5:17:58 PM
From : "Karen Bentley" kbentley@huntersville.org
To : "Eric Rowell" erowell@huntersville.org
Subject : Re: February 11 Agenda

Should be up on iLegislate now. Let me know if it is not and I will forward you the draft...

From: Eric Rowell
Sent: Friday, February 22, 2019 5:05 PM
To: Karen Bentley
Cc: Janet Pierson
Subject: Re: February 11 Agenda

Do we have an agenda yet for Monday night?

Thanks,

Eric

From: Karen Bentley
Sent: Monday, February 11, 2019 10:08:21 AM
To: Janet Pierson; HEOSC
Subject: Re: February 11 Agenda

Thanks, Janet.

Couple of things...1) do you have Todd Porter's personal email address?, and 2) can you arrange for a flip chart for tonight's meeting?

Take care,
Karen

From: Janet Pierson
Sent: Saturday, February 9, 2019 9:49:32 AM
To: HEOSC
Subject: February 11 Agenda

Attached is the agenda for the February 11 meeting. Please note the meeting will be at the Cornelius Town Hall.

HEOSC Members – if you will not be attending this meeting, please let me know.

Thanks,
Janet

Date : 2/22/2019 5:05:30 PM
From : "Eric Rowell" erowell@huntersville.org
To : "Karen Bentley" kbentley@huntersville.org
Cc : "Janet Pierson" jpierson@huntersville.org
Subject : Re: February 11 Agenda

Do we have an agenda yet for Monday night?

Thanks,

Eric

From: Karen Bentley
Sent: Monday, February 11, 2019 10:08:21 AM
To: Janet Pierson; HEOSC
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Janet

Date : 2/11/2019 10:08:21 AM
From : "Karen Bentley" kbentley@huntersville.org
To : "Janet Pierson" jpierson@huntersville.org, "HEOSC" HEOSC@huntersville.org
Subject : Re: February 11 Agenda

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Thanks,
Janet

Date : 2/22/2019 5:26:20 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "Eric Rowell" erowell@huntersville.org
Subject : Re: February 11 Agenda

I just sent an email you should have received that agenda is available on iLegislate and I will send PDF later this evening

Sent from my iPhone

On Feb 22, 2019, at 5:05 PM, Eric Rowell <erowell@huntersville.org> wrote:

> Do we have an agenda yet for Monday night?
>
> Thanks,
>
> Eric
>
> ---
>
> **From:** Karen Bentley
> **Sent:** Monday, February 11, 2019 10:08:21 AM
> **To:** Janet Pierson; HEOSC
> **Subject:** Re: February 11 Agenda
>
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>
> HEOSC Members – if you will not be attending this meeting, please let me know.
>
> Thanks,
> Janet

Date : 2/6/2019 5:23:31 PM
From : "Kurt Naas" knaas@cornelius.org
To : "Karen Bentley" kbentley@huntersville.org, "Eric Rowell" erowell@huntersville.org
Subject : Re: February 11 HEOSC Meeting

Rm 204 has a projector and screen.

Get Outlook for Android

From: Eric Rowell <erowell@huntersville.org>
Sent: Wednesday, February 6, 2019 5:06:25 PM
To: Karen Bentley
Cc: Kurt Naas
Subject: Fw: February 11 HEOSC Meeting

It's my understanding Room 2014 in Cornelius doesn't have A/V capabilities. Do we have a streaming option planned for Monday night's meeting? If not, I can request Anthony Roberts bring the iPad the town used to stream meetings prior to our new A/V system being set up.

Thanks,

Eric Rowell

From: Janet Pierson
Sent: Sunday, February 3, 2019 9:01 AM
To: HEOSC
Subject: February 11 HEOSC Meeting

The February 11 HEOSC meeting will be a joint meeting with Cornelius. The meeting will be held at Cornelius Town Hall, Room 204, at 6:30 p.m. The agenda will be sent to you this week.

If you have any questions, please let me know.

Janet Pierson, NCCMC
Town Clerk
Post Office Box 664
Huntersville, NC 28070
PH: 704.766.2202

Date : 2/6/2019 6:03:32 PM
From : "Eric Rowell" erowell@huntersville.org
To : "Kurt Naas" knaas@cornelius.org
Subject : Re: February 11 HEOSC Meeting

Ok, great. Thanks.

From: Kurt Naas <knaas@cornelius.org>
Sent: Wednesday, February 6, 2019 5:23:27 PM
To: Karen Bentley; Eric Rowell
Subject: Re: February 11 HEOSC Meeting

Rm 204 has a projector and screen.

Get Outlook for Android

From: Eric Rowell <erowell@huntersville.org>
Sent: Wednesday, February 6, 2019 5:06:25 PM
To: Karen Bentley
Cc: Kurt Naas
Subject: Fw: February 11 HEOSC Meeting

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If you have any questions, please let me know.

Janet Pierson, NCCMC
Town Clerk
Post Office Box 664
Huntersville, NC 28070
PH: 704.766.2202

Date : 4/29/2019 2:06:48 PM
From : "Karen Bentley" kbentley@huntersville.org
To : "Michael Sass" msass@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "Albert Desciscio" adesciscio@huntersville.org, "William Farber" wfarber@huntersville.org, "Amie Hutchison" ahutchison@huntersville.org, "Derek Partee" dpartee@huntersville.org, "JimPuckett" jpuckett@huntersville.org, "Eric Rowell" erowell@huntersville.org, "Bobbie Shields" bshields@huntersville.org, "Carrie Warren" cwarren@huntersville.org, "Janet Pierson" jpierson@huntersville.org
Subject : Re: FEEDBACK ON HEOSC PLANNING
Attachment : HEOSC_Report for HEOSC 4-29-19.pptx;

Thanks, Mike, for your thoughtful comments. I have inserted your recommended changes as appropriate for tonight's presentation; holding the others for the final presentation/report.

Thanks, also, Carrie and Amie for your recommendations - those have been added as well.

I have attached the slide deck for tonight's presentation. You will notice that I have moved the slide referencing HB 514 and the newly added Municipal Concerns Act slide to the front of the presentation. I felt like these two elected body actions are what set the stage for why the Town created the HEOSC. I will not be reviewing or referencing the Appendix - that will be for our dialogue at the next meeting in preparation for the final report to the Board.

KB

From: Michael Sass
Sent: Sunday, April 28, 2019 11:48:23 AM
To: Karen Bentley
Cc: Anthony Roberts; Jackie Huffman; Albert Desciscio; William Farber; Amie Hutchison; Derek Partee; Jim Puckett; Eric Rowell; Bobbie Shields; Carrie Warren; Janet Pierson
Subject: FEEDBACK ON HEOSC PLANNING

1. APRIL 29 PUBLIC INPUT NIGHT

We are considering the April 29, 2019 evening as an opportunity for the public to learn more about the work of the Huntersville Educational Options Study Commission (HEOSC). The hope is that by being provided a "preliminary report" from HEOSC, community members will be able to provide our group more meaningful feedback and input PRIOR to our final report including prioritized recommendations for the Huntersville Town Commissioners.

We are being very open and transparent providing such a detailed and comprehensive PRELIMINARY REPORT to the public three weeks before our final presentation on May 20. However, by doing so, we may be putting ourselves a bit at risk for potential errors in the report that we have not fully identified to date.

As a result, I would want us to stress very clearly this report is only a very PRELIMINARY DRAFT. By having this document being available to a wide variety of people, we may get embarrassed by some oversight in the preliminary report, but may also benefit from "more eyes" on the report and a community member may identify an issue for us PRIOR to the most important matter---providing a thorough comprehensive report to the Town of Huntersville on May 20, 2019.

2. PREPARATION FOR OUR FINAL REPORT ON MAY 20, 2019

As we prepare our final report AFTER the April 29, 2019 Public Input Session, I would suggest we consider the following additions to our report:

A. A slide to highlight the key factors the Town Commissioners asked us to consider when prioritizing the five options in our final report. We may consider saying the following:

"Our Huntersville Educational Options Study Commission for approximately the past six months has diligently studied the project we were asked to address. We were asked to prioritize the five options to relieve overcrowding of schools in our community. These options were prioritized after much study and deliberation. We utilized the following criteria provided us by the Town of Huntersville Commissioners:

- The Study Commission shall use the information gathered, and, through a deliberative process, prioritize the options studied, taking into account financial and legal feasibility, effectiveness to reduce overcrowding of schools in Huntersville, efficiency, and ease of implementation.

B. Consider a section in the final report located AFTER the final prioritized options, but PRIOR to the appendix that would provide some "SUGGESTIONS" to the Town Commissioners that would include topics that may assist the Town that we discovered in our lengthy due diligence process. The section may include ideas such as the following:

* As the Town moves forward reviewing the HEOSC final report, we would suggest collaborating with the Town of Cornelius. As a HEOSC, our group coordinated our study with the CEOSC over the past six months. We discovered we were identifying many of the same challenges with CMS as well as the same potential opportunities for solutions. While the needs of the town of Huntersville do not perfectly align with the needs of Cornelius, they are close enough to warrant a partnership going forward.

* While developing a new LEA for Huntersville/Lake Norman /North Mecklenburg region was one of the lowest priorities recommended by the HEOSC, we believe it is ultimately the best option to improve the overall quality of education for the students in our community. We would suggest the Town continue to look for opportunities to advocate for this type of solution.

*We would like to suggest the Town of Huntersville work to become an even stronger supporter of charter school development the in the area. Perhaps the Town could put together a plan to identify ways to make the ability to develop a charter school in the Town as smooth and barrier free as possible. Being an "incubator" for charter schools in the area will assist in relieving overcrowding an create opportunities to improve the quality of education for our children of the community.

* We would suggest the Town of Huntersville continue to work diligently with CMS to change what many believe is the primary reason adequate classroom space is NOT being provided the students in North Meckenburg County. The "rubric" CMS utilizes for school and classroom space planning does not appropriately consider the usual and customary measures school planning professionals utilize throughout the nation for planning the needs for classroom space in a community. CMS uses a "certificate of occupancy" for determining a need versus a method that utilizes factors such as town "planned housing developments" and a factor as to how many students would be attending school per house. A second key factor in CMS poor planning is the continued use of portable classrooms. Portable classrooms should be only TEMPORARY solutions to overcrowding. CMS appears to plan as if these units are long term solutions to relieve overcrowding.

3. FEEDBACK ON THE APRIL 29. 2019 PRELIMINARY REPORT POWERPOINT

A. PAGE 14: The reference to the Town of Huntersville contributing 1.7 M???Over what period of time???

B. PAGE 15: We reference a "rubric" in the PROS...should we say something like a "school construction planning rubric"

C. PAGE 19 : I want to confirm the statement of the "Municipality's governing body composition"

D. PAGE 20: "Operational expenses fully funded....."??? Perhaps it should say---Operational expenses should be able to be meet the ongoing needs from local, state, and federal payments.

E. PAGE 22: "2-4 years to open"??? Stating the Fall 2022 is the earliest we could open a school even with "all planets aligning"

F. PAGE 32: When we reference a potential new LEA and the tax base...I believe there is a relatively simple calculation for determining the "wealth" of a "local unit of government" or "taxing body". Why would we not perform a calculation of the "ASSESSED VALUE per Property Tax Payer" in Huntersville versus a similar statistic for all of CMS.
In comparing school districts and their relative wealth in providing services to students in Illinois we had a calculation that identified each school district's "EQUALIZED ASSESSED VALUE OF PROPERTY PER

PUPIL". It provided one a quick estimate of a school district's "ability to pay" and assisted in determining to what degree a community "effort" tax wise could go into providing services.

G. PAGES 34 and 35: While I think the information is good and helpful, these pages offer "Opportunities" and "Threats"...not consistent with the format of the other sections. I am not suggesting we drop these pages...just confirming this is what we want.

H. APPENDIX: I am not so sure how wise it is to include the Appendix in our presentation to the community on April 29. I would want more time for our HEOSC and Huntersville Town staff to review the accuracy of these documents. I understand having a comprehensive appendix will be helpful with our final report to preserve a great amount of detailed work performed by our group.

I. MUNICIPAL CONCERNS ACT OF 2018 approved by Resolution by the CMS Board on October 30, 2018: Should we consider some slide either for April 29 or for sure for the May 20 report that highlights the ACT. But most importantly, as we make our recommended priorities to the Town of Huntersville that the "weighty calculus" of this ACT could have on Huntersville is a high priority for the Town officials...over our "pay grade" as a Commission.

These are a few thoughts as you prepare the report for us on Monday.

Mike Sass

HEOSC Preliminary Report
April 29, 2019

Huntersville
NORTH CAROLINA

Huntersville Educational Options Study Commission (HEOSC)

- Purpose
- Members
- Projected Enrollment
- Option Evaluations
- Summary and Considerations
- Appendix

Purpose of the HEOSC

On October 15, 2018, Huntersville Commissioners established the Huntersville Educational Options Study Commission.

The Commission was established to evaluate options available to the Town of Huntersville to reduce overcrowding within the public school system in Huntersville. Those options, presented based on ease of implementation, are:

1. Do Nothing
2. Partner with CMS
3. Open and Operate Municipal Charter School(s)
4. Partner with an Existing Charter School
5. Dividing the Charlotte Mecklenburg LEA into smaller LEAs

HEOSC Members

Karen Bentley - Chair
Al Desciscio
Bill Farber
Amie Hutchison
Derek Partee
Jim Puckett
Eric Rowell
Mike Sass
Bobbie Shields
Carrie Warren

House Bill 514

AN ACT TO PERMIT CERTAIN TOWNS TO OPERATE CHARTER SCHOOLS

Governance Structure

- Municipality's governing body can serve as ex officio board or appoint one to govern its municipal charter school
- NC Office of Charter Schools provides technical assistance, guidance and training to municipal charter schools, as part of its duties

Municipal charters can prioritize enrollment to students in the municipality

Employment requirements

- Municipal charters can employ teachers provided
  - at least 50% hold teaching licenses
  - All teachers of core subjects (science, math, social studies, language arts) are college graduates
- Municipal charters can employ/discharge others to perform non-teaching duties
- Municipal charters' employees can participate in the state retirement and health system for teachers and state employees

Sources: https://www.ncleg.gov/Sessions/2017/Bills/House/PDF/H514v7.pdf
https://content.govdelivery.com/accounts/NCSBE/bulletins/224f427

The Municipal Concerns Act of 2018

A RESOLUTION TO ADDRESS THE CONCERNS ABOUT PUBLIC EDUCATION IN MECKLENBURG COUNTY AS ENUMERATED BY THE MUNICIPALITIES LOCATED WITHIN MECKLENBURG COUNTY TO THE CHARLOTTE-MECKLENBURG BOARD OF EDUCATION ("Resolution") - approved by CMS BOE 10/30/18

Article II – Priority of Capital Spending in Certain Municipalities

- To ensure the Board upholds its fiduciary responsibility to the taxpayers of Mecklenburg County, the Board instructs the Superintendent to prioritize all future capital funding to projects that are located within the municipal limits of Charlotte, Davidson, and Pineville, none of which were included in North Carolina General Assembly Session Law 2018-3 ("SL 2018-3"), and are therefore are unable to create and operate their own municipal charter schools.
- Article II shall not apply to any projects already included as part of the 2017 bond package or from a bond package approved prior to 2017 that is not already completed.
- Article II does not apply to any capital needed for repairs or maintenance at any existing school located in any of the Municipalities.
- Municipalities included under SL 2018-3 may be included in this section for priority spending upon the passage of a binding resolution by their elected Board of Commissioners guaranteeing a 15-year moratorium on enacting any section of SL 2018-3.
- Any municipality that is added to the list outlined in Article II Section 1 above by taking action prescribed in Section 4 above, shall immediately be removed from consideration under this Article should it take any action that can be construed to undo any binding resolution as described in Section 4.

The Need for Additional Capacity
Huntersville Population Estimates

34% increase in population

**Average growth of 1,805/2010-2017

Town of Huntersville, NC
Population Estimates & Projections
2010 - 2030

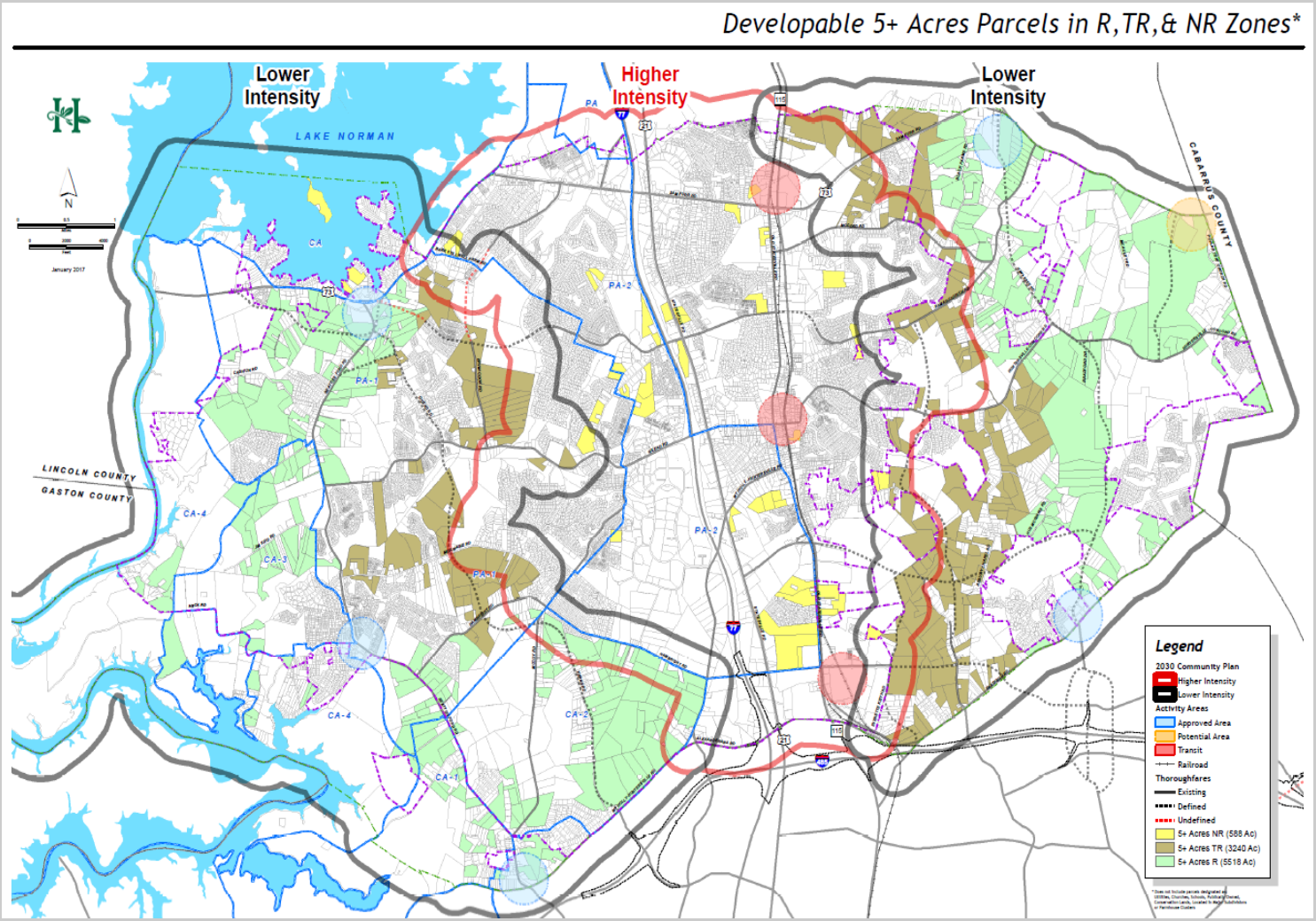
Updated 11/26/2018

	Actual Population Estimates/ NC Official Estimates								Population Estimates / ToH Planning Department		
	2010 Census	2011[1]	2012[1]	2013[1]	2014[1]	2015[1]	2016[1]	2017[1]	2018[2]	2020[3]	2030[3]
Annual Growth Rate (Town + ETJ)		3.4%	3.3%	4.0%	2.8%	2.6%	3.2%	3.9%	2.9%		
Town Limits	46,773	48,463	50,141	52,278	53,821	55,279	57,145	59,494	61,299	64,909	82,959
Annual Pop. Increase (town limits)		*1,690*	*1,678*	*2,137*	*1,543*	*1,458*	*1,866*	*2,349*	*1,805*	-	-
ETJ[4]	2,994	2,997	3,005	3,013	3,024	3,043	3,064	3,078	3,092	3,120	3,260
Annual Pop. Increase (ETJ)		*3*	*8*	*8*	*11*	*19*	*21*	*14*	*14*	-	-
TOTAL	49,767	51,460	53,146	55,291	56,845	58,322	60,209	62,572	64,391	68,029	86,219

1. 2011-2017 estimates (town limits) from NC State Demographer Office
2. 2018 estimates based on Building Permits and SF/MF Occupancy Rates adjusted to 5% vacancy
3. 2019-2030 estimates based on average annual growth (1,805 people) between 2010-2017 in town limits
4. 2010-2017 ETJ estimates based on SF buiding permits issued adjusted to 5% vacancy, avg. grow 14 people/year

2030: 86,219 Total Population 18,106 Students (@21%)

The Need for Additional Capacity
Huntersville Population Estimates



110,000+/- Population At Build-Out

23,100 Students (@21%)

Projected Enrollment for N. Mecklenburg Communities

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Cornelius Population	34,248			37,124			40,000			40,000		
Elementary School	1,554	95	5	1,684	225	11	1,815	356	18	1,815	356	18
Middle School	907	55	3	984	132	7	1,060	208	10	1,060	208	10
High School	1,312	80	4	1,422	190	10	1,533	301	15	1,533	301	15
Cornelius School Pop Total	3,773	230	12	4,090	547	27	4,407	864	43	4,407	864	43
Davidson Population	14,491			17,066			19,641			25,000		
Elementary School	743	44	2	875	176	9	1,007	308	15	1,282	583	29
Middle School	375	22	1	442	89	4	508	155	8	647	294	15
High School	495	29	1	583	117	6	671	205	10	854	388	19
Davidson School Pop Total	1,613	95	5	1,900	382	19	2,186	668	33	2,783	1,265	63
Huntersville Population	65,780			78,860			91,939			110,000		
Elementary School	3,689	239	12	4,422	972	49	5,156	1,706	85	6,169	2,719	136
Middle School	1,487	96	5	1,783	392	20	2,079	688	34	2,487	1,096	55
High School	2,018	131	7	2,419	532	27	2,820	933	47	3,374	1,487	74
Huntersville School Pop Total	7,194	466	23	8,624	1,896	95	10,055	3,327	166	12,030	5,302	265
Total LKN Towns	114,519			133,050			151,580			175,000		
Elementary School	5,986	378	19	6,982	1,374	69	7,978	2,370	118	9,265	3,657	183
Middle School	2,770	174	9	3,208	612	31	3,647	1,051	53	4,194	1,598	80
High School	3,825	240	12	4,424	839	42	5,024	1,439	72	5,761	2,176	109
LKN Towns Pop Total	12,581	792	40	14,615	2,826	141	16,648	4,859	243	19,220	7,431	372
CLT School Pop (N. Meck)												
Elementary School	1,487	68	3	1,671	252	13	1,877	458	23	2,127	708	35
Middle School	1,153	53	3	1,295	195	10	1,455	355	18	1,649	549	27
High School	3,222	147	7	3,620	545	27	4,068	993	50	4,609	1,534	77
Charlotte Student Pop	5,861	267	13	6,586	992	50	7,401	1,807	90	8,385	2,791	140

Total North Meck Students												
Elementary School	7,472	445	22	8,652	1,625	81	9,855	2,828	141	11,392	4,365	218
Middle School	3,922	226	11	4,504	808	40	5,102	1,406	70	5,843	2,147	107
High School	7,047	387	19	8,045	1,385	69	9,092	2,432	122	10,370	3,710	185
Total North Meck Students	18,442	1,059	53	21,201	3,818	191	24,049	6,666	333	27,605	10,222	511

10,222 new students will be added to the capacity needs of the N. Meck schools by 2035

- (1) North Charlotte population within Hopewell & North Meck districts.
- North Charlotte population buildout based on 2045 Charlotte population of 1,322,813
- (Estimated an average population of North Charlotte to Charlotte population to be 6.25%. Applied 6.25% to 2045 Charlotte population (1,322,813 * 6.25% = 82,676.))

Source: Cornelius Town Planner Projections Feb

Classroom Needs Based on Growth Projections

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Cornelius Population	34,248			37,124			40,000			40,000		
Elementary School	1,554	95	5	1,684	225	11	1,815	356	18	1,815	356	18
Middle School	907	55	3	984	132	7	1,060	208	10	1,060	208	10
High School	1,312	80	4	1,422	190	10	1,533	301	15	1,533	301	15
Cornelius School Pop Total	3,773	230	12	4,090	547	27	4,407	864	43	4,407	864	43
Davidson Population	14,491			17,066			19,641			25,000		
Elementary School	743	44	2	875	176	9	1,007	308	15	1,282	583	29
Middle School	375	22	1	442	89	4	508	155	8	647	294	15
High School	495	29	1	583	117	6	671	205	10	854	388	19
Davidson School Pop Total	1,613	95	5	1,900	382	19	2,186	668	33	2,783	1,265	63
Huntersville Population	65,780			78,860			91,939			110,000		
Elementary School	3,689	239	12	4,422	972	49	5,156	1,706	85	6,169	2,719	136
Middle School	1,487	96	5	1,783	392	20	2,079	688	34	2,487	1,096	55
High School	2,018	131	7	2,419	532	27	2,820	933	47	3,374	1,487	74
Huntersville School Pop Total	7,194	466	23	8,624	1,896	95	10,055	3,327	166	12,030	5,302	265
Total LKN Towns	114,519			133,050			151,580			175,000		
Elementary School	5,986	378	19	6,982	1,374	69	7,978	2,370	118	9,265	3,657	183
Middle School	2,770	174	9	3,208	612	31	3,647	1,051	53	4,194	1,598	80
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LKN Towns Pop Total	12,581	792	40	14,615	2,826	141	16,648	4,859	243	19,220	7,431	372
Charlotte School Pop In N. Meck Schools												
Elementary School	1,487	68	3	1,671	252	13	1,877	458	23	2,127	708	35
Middle School	1,153	53	3	1,295	195	10	1,455	355	18	1,649	549	27
High School	3,222	147	7	3,620	545	27	4,068	993	50	4,609	1,534	77
Charlotte Student Pop	5,861	267	13	6,586	992	50	7,401	1,807	90	8,385	2,791	140
Total North Meck Students												
Elementary School	7,472	445	22	8,652	1,625	81	9,855	2,828	141	11,392	4,365	218
Middle School	3,922	226	11	4,504	808	40	5,102	1,406	70	5,843	2,147	107
High School	7,047	387	19	8,045	1,385	69	9,092	2,432	122	10,370	3,710	185
Charlotte Student Pop	18,442	1,059	53	21,201	3,818	191	24,049	6,666	333	27,605	10,222	511

Note: no adjustment made for current enrollment over/under planned enrollment in existing N. Meck Schools

Capital Needs Assessment Summary - Huntersville

1. Assessing Huntersville growth only, one elementary school will be needed by 2025, two elementary schools by 2030, and a middle school and high school by 2035.
2. Huntersville school age children will need ***23 additional classrooms by 2020***, and capacity will be constrained without significant re-assignment of Charlotte students out of Huntersville schools or the equivalent of a mid-sized Charter school in Huntersville.

	Avg School Capacity	2020	2025	2030	2035
Huntersville Population					
Elementary School	776	0.3	1.3	2.2	3.5
Middle School	1093	0.1	0.4	0.6	1.0
High School	2053	0.1	0.3	0.5	0.7

	Optimal School Size	2020	2025	2030	2035
Huntersville Population					
Elementary School	700	0.3	1.4	2.4	3.9
Middle School	1100	0.1	0.4	0.6	1.0
High School	1500	0.1	0.4	0.6	1.0

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Huntersville Population	65,780			78,860			91,939			110,000		
Elementary School	3,689	-211	-11	4,422	522	26	5,156	1,256	63	6,169	2,269	113
Middle School	1,487	-50	-2	1,783	246	12	2,079	542	27	2,487	950	48
High School	2,018	-88	-4	2,419	313	16	2,820	714	36	3,374	1,268	63
Huntersville School Pop Total	7,194	-349	-17	8,624	1,081	54	10,055	2,512	126	12,030	4,487	224

Adding the under-utilization in Huntersville schools to the analysis enables Huntersville to stem the urgent need for more schools a bit longer.

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Huntersville Population	65,780			78,860			91,939			110,000		
Elementary School	3,689	239	12	4,422	972	49	5,156	1,706	85	6,169	2,719	136
Middle School	1,487	96	5	1,783	392	20	2,079	688	34	2,487	1,096	55
High School	2,018	131	7	2,419	532	27	2,820	933	47	3,374	1,487	74
Huntersville School Pop Total	7,194	466	23	8,624	1,896	95	10,055	3,327	166	12,030	5,302	265

Current Under Utilization	2018	+ kids	# classrooms
Huntersville Elementary Schools		-450	-23
Huntersville Middle Schools		-146	-7
Huntersville High School		-219	-11

	Optimal School Size	2020	2025	2030	2035
Huntersville Population					
Elementary School	700	-0.3	0.7	1.8	3.2
Middle School	1100	0.0	0.2	0.5	0.9
High School	1500	-0.1	0.2	0.5	0.8
Estimated Construction Cost	in millions	$0	$25	$155	$180

Option 1: Do Nothing

- Continue with the status quo allowing CMS to solve for overcrowding as they see fit

Option 1: Do Nothing

Objective: Continuing with the status quo where CMS addresses overcrowding and capital needs on their terms and timeframes

PROS

- No pushback either legislatively or legally
- No monetary cost to the town
- No required effort from town officials

CONS

- No real, long-term solution for overcrowding, especially with the forecasted population growth
  - **1896 students by 2025**
  - **3327 students by 2030**
  - **5302 students by 2035**
- No new classroom buildings in our region for at least 15 years
- No equitable distribution of resources for North Mecklenburg schools
- Continued strain in the relationship between North Mecklenburg and CMS

Option 1: Do Nothing

Objective: Continuing with the status quo where CMS addresses overcrowding and capital needs on their terms and timeframes

PROS

CONS

- Ongoing concerns about overcrowding can deter economic development and expansion in the region
- Continue to fund the capital needs of CMS outside of the Lake Norman area
- No control over where CMS draws lines for student assignment. This can negatively impact property values.

Option 2: Partner with CMS

- Create a collaborative educational partnership between the Town of Huntersville and CMS

Option 2: Partner with CMS

Current Partnering Agreements (Joint Use Agreements)

- Alexander Middle School- 12010 Hambright Road
- Barnette Elementary School Gym- 13659 Beatties Ford Road
- Bradley Middle School- 13345 Beatties Ford Road
- Huntersville Elementary School- 200 Gilead Road
- Torrence Creek Elementary School- 14550 Ranson Road

Represents a total investment by the Town of Huntersville of $1,170,159

Option 2: Partner with CMS

Objective: Create a partnership between the Town of Huntersville and CMS that promotes a quality and efficient educational experience for Huntersville students in school buildings that meet current and future capacity needs.

PROS

- No legislative requirement at state or county level
- Potentially more cost effective than other options
- Utilizes resources already in place with CMS – transportation, staff, food service, specialists, etc.
- Less divisive – public entities working together toward a common goal of positive educational outcomes
- Potential ability to influence rubric going forward

CONS

- Uncertainty of future improvements in our area
- Long timeline to solutions or results.
- No guarantee that any future elected political entities honor any prior negotiated deals
- Differing opinions and perspectives will still be present between Huntersville and CMS
- Continued lack of local control over education

Option 2: Partner with CMS

Objective: Create a partnership between the Town of Huntersville and CMS that promotes a quality and efficient educational experience for Huntersville students in school buildings that meet current and future capacity needs.

PROS

CONS (continued)

- Lack of firm foundation on which to build a successful partnership
- We do not agree with the CMS definition for capacity as we do not consider modular classrooms a good solution.
- Uncertainty of site selection and bond assignments based on current rubric and definitions of overcrowding
- Differing opinions on many issues make partnership challenging (e.g. capacity definition, site selection, capital project rubric, mobile classroom use).

Option 2: Partner with CMS

Sources of Leverage:

- Land – current town-owned land is limited with no viable locations, possible developer incentives with future developments (i.e., trade land to build a school for revised density requirements).
- Financial incentives to partner in building new facilities as the town has with previous JUAs. Town can offer to pay for athletic fields, playgrounds, gyms, theaters, etc., for new buildings in our town.
- Town of Huntersville can agree to enact a binding resolution guaranteeing a 15 year moratorium on enacting any section of SL2018-3 as outlined in the CMS Municipal Concerns Act.
- Any group of citizens can follow the traditional charter school route outside of HB 514.

Option 3: Operate a stand-alone Municipal Charter School

Option 3: Operate a stand-alone Municipal Charter School

Estimated Timing

- 1 year approval process after application submitted
- 1-3 years after approval received to id/ready/retrofit location, hire/train staff, order supplies, advertise for students, etc.
- Total timetable 2-4 years minimum to open school
- Therefore, earliest opening likely Fall 2022

Sources:
https://www.ncleg.gov/Sessions/2017/Bills/House/PDF/H514v7.pdf
https://content.govdelivery.com/accounts/NCSBE/bulletins/224f427

Option 3: Operate a stand-alone Municipal Charter School

PROS

- Promotes local control and increases parental choice
- Operational expenses should be able to be meet the ongoing needs from local, state, and federal payments.
- Local decisions made by local leaders; better planning and cooperation with Town of Huntersville
- Prioritizes enrollment for town children
- Reduces bureaucracy, increases efficiency, and lowers administrative costs

CONS

- Risk alienating local LEA
- Law may be changed/repealed to be less favorable; (e.g. charter cap)
- Legal challenges may occur
- Uncertainty over funding and perception of double taxation
- High initial liquidity needs and upfront expenses
- Siting/land issues, inability to fund land purchases without legislative change.

Option 3: Operate a stand-alone Municipal Charter School

PROS

- Provides potential for higher standard/more flexible curriculum and enhanced instructional practices
- Potential to relieve overcrowded schools
- Large pool of diverse potential charter school board members in North Mecklenburg coming from various educational/workforce backgrounds

CONS

- No guarantee for Charter approval
- Estimated time frame of 3-4 years for Charter school to open
- Potential loss of magnet school options under MEAC reassignment suggestion

Option 3: Operate a stand-alone Municipal Charter School

Sources of Leverage:

- Town's financial condition and bond rating may assist Municipal Charter School with capital/liquidity funding
- Local developers may find trade of land for school in return for higher density an attractive proposition
- May generate positive parental response resulting in high demand for seats in the school

Option 3: Operate a stand-alone Municipal Charter School

Town Board Considerations:

- Determine viability of financing/sources of capital
- Determine availability and upfit of existing leasable space
- Consider partnering with Cornelius (and Davidson) to share resources
- Determine additional legal and political challenges

Option 4: Partner with an Existing Charter School

Option 4: Partner with an Existing Charter School

PROS

- Financial economies of scale from shared resources of operating expenses, such as administration, employment, and transportation
- Knowledge and experience of application and establishment process
- Benefitting from established, successful educational curriculum
- Local brand recognition based on reputation of partnering school
- Avoid learning curve associated with start-up process for school

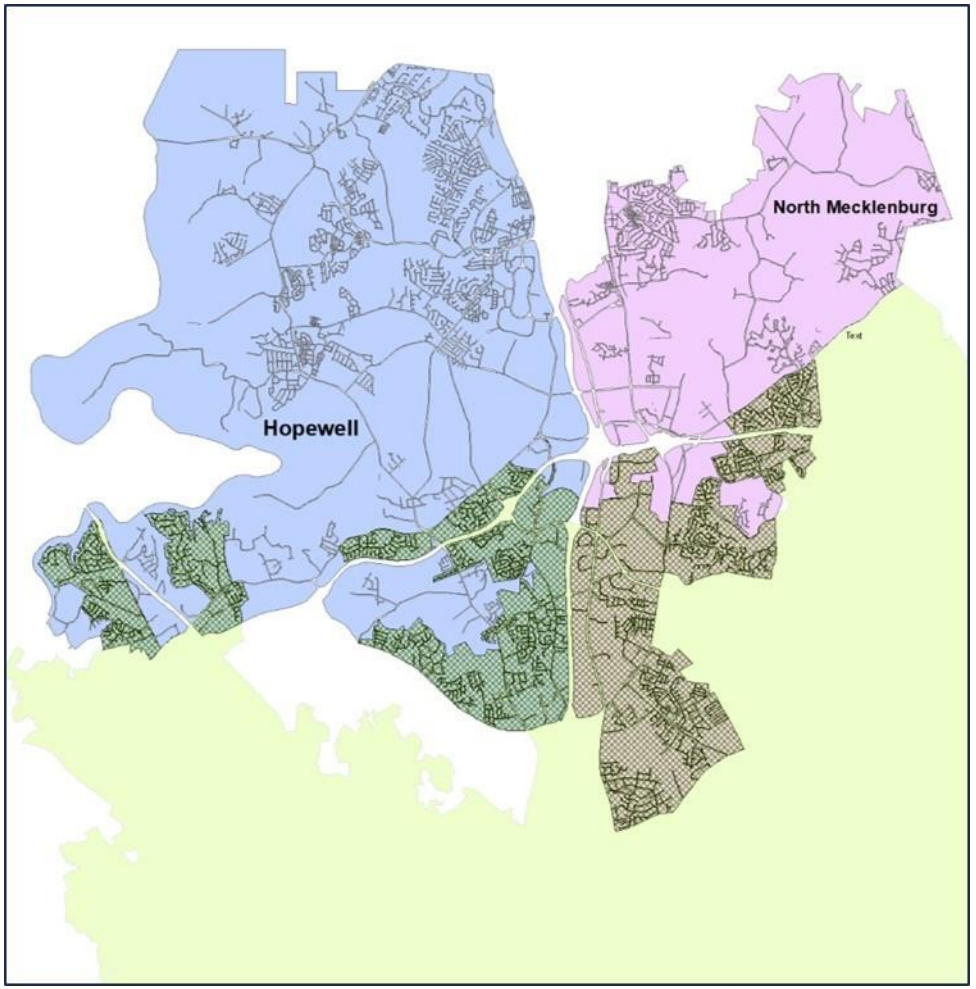
CONS

- Loss of total control over municipal sponsored charter school
- May not receive interest from preferred partner charter schools

Option 5: Dividing the Charlotte Mecklenburg LEA into smaller LEAs

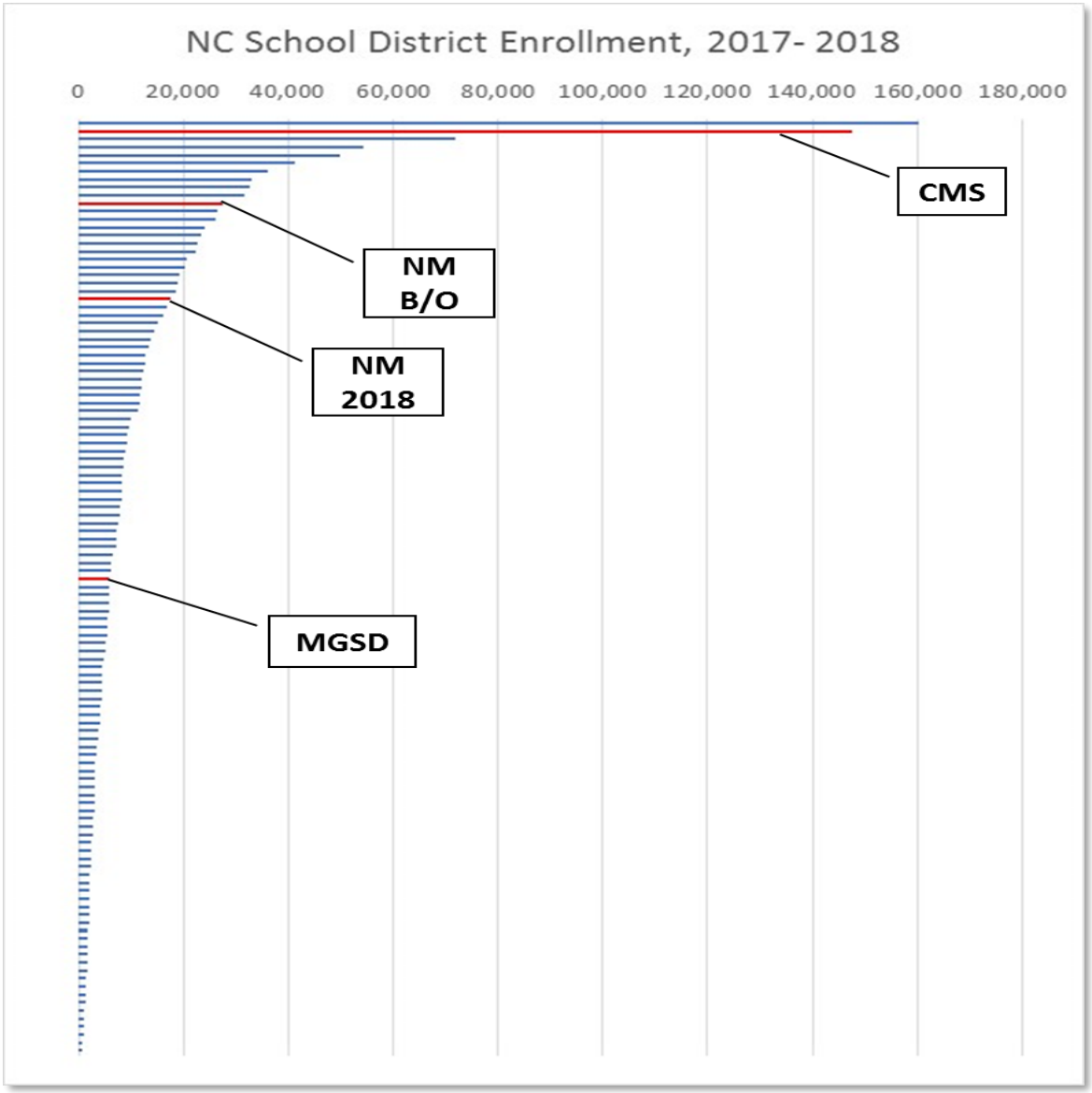
Definition & Assumptions

- Create a new school district separate from CMS
- Current CMS school assignment borders unchanged
  - Minimal disruption
  - Preserves diversity
  - Engages Charlotte positively



Source: CMS

Comparison to Existing LEAs



- At current enrollment a North Meck LEA would be the 23rd largest school district in NC
- At buildout a North Meck LEA would be the 11th largest school district in NC

Source: "Size of Local School Districts", Joint Legislative Study

Huntersville Capital Needs Assessment – LEA Option

1. Adding in the over/under-utilization of the Huntersville schools does make a material difference in the school needs for Huntersville students
2. Huntersville school age children will need one additional elementary school by 2025, 3 elementary schools, 1 middle school and 1 high school by 2035.

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Huntersville Population	65,780			78,860			91,939			110,000		
Elementary School	3,689	-211	-11	4,422	522	26	5,156	1,256	63	6,169	2,269	113
Middle School	1,487	-50	-2	1,783	246	12	2,079	542	27	2,487	950	48
High School	2,018	-88	-4	2,419	313	16	2,820	714	36	3,374	1,268	63
Huntersville School Pop Total	7,194	-349	-17	8,624	1,081	54	10,055	2,512	126	12,030	4,487	224

Current Under Utilization	2018	+ kids	# classrooms
Huntersville Elementary Schools		-450	-23
Huntersville Middle Schools		-146	-7
Huntersville High Schools		-219	-11

	Avg School Capacity	2020	2025	2030	2035
Huntersville Population					
Elementary School	776	-0.3	0.7	1.6	2.9
Middle School	1093	0.0	0.2	0.5	0.9
High School	2053	0.0	0.2	0.3	0.6
Estimated Construction Cost	in millions	$0	$25	$85	$180

	Optimal School Size	2020	2025	2030	2035
Huntersville Population					
Elementary School	700	-0.3	0.7	1.8	3.2
Middle School	1100	0.0	0.2	0.5	0.9
High School	1500	-0.1	0.2	0.5	0.8
Estimated Construction Cost	in millions	$0	$25	$155	$180

N. Meck Capital Needs Assessment - LEA Option

	Avg School Capacity	2020	2025	2030	2035
Cornelius Population					
Elementary School	776	0.1	0.3	0.5	0.5
Middle School	1093	0.1	0.1	0.2	0.2
High School	2053	0.0	0.1	0.1	0.1
Davidson Population					
Elementary School	776	0.1	0.2	0.4	0.8
Middle School	1093	0.0	0.1	0.1	0.3
High School	2053	0.0	0.1	0.1	0.2
Huntersville Population					
Elementary School	776	0.3	1.3	2.2	3.5
Middle School	1093	0.1	0.4	0.6	1.0
High School	2053	0.1	0.3	0.5	0.7
Total LKN Towns					
Elementary School	776	0.5	1.8	3.1	4.7
Middle School	1093	0.2	0.6	1.0	1.5
High School	2053	0.1	0.4	0.7	1.1
Charlotte School Pop In N. Meck Schools					
Elementary School	776	0.1	0.3	0.6	0.9
Middle School	1093	0.0	0.2	0.3	0.5
High School	2053	0.1	0.3	0.5	0.7

	Optimal School Size	2020	2025	2030	2035
Cornelius Population					
Elementary School	700	0.1	0.3	0.5	0.5
Middle School	1100	0.1	0.1	0.2	0.2
High School	1500	0.1	0.1	0.2	0.2
Davidson Population					
Elementary School	700	0.1	0.3	0.4	0.8
Middle School	1100	0.0	0.1	0.1	0.3
High School	1500	0.0	0.1	0.1	0.3
Huntersville Population					
Elementary School	700	0.3	1.4	2.4	3.9
Middle School	1100	0.1	0.4	0.6	1.0
High School	1500	0.1	0.4	0.6	1.0
Total LKN Towns					
Elementary School	700	0.5	2.0	3.4	5.2
Middle School	1100	0.2	0.6	1.0	1.5
High School	1500	0.2	0.6	1.0	1.5
Charlotte School Pop In N. Meck Schools					
Elementary School	700	0.1	0.4	0.7	1.0
Middle School	1100	0.0	0.2	0.3	0.5
High School	1500	0.1	0.4	0.7	1.0

Total North Meck School Pop	Avg School Capacity	2020	2025	2030	2035
Elementary School	776	0.3	1.8	3.4	5.4
Middle School	1093	0.6	1.1	1.7	2.3
High School	2053	0.4	0.9	1.4	2.1
Estimated Construction Cost	in millions	$35	$155	$215	$335

Total North Meck School Pop	Optimal School Size	2020	2025	2030	2035
Elementary School	700	0.4	2.0	3.8	6.0
Middle School	1100	0.6	1.1	1.7	2.3
High School	1500	0.6	1.3	2.0	2.8
Estimated Construction Cost	in millions	$105	$155	$410	$430

*Optimal School size based on NC Public Schools report "School Size and its Relationship to Achievement and Behavior" April 2000

* Estimated Construction Cost per building source: MGSD Dec 2018 - rounded to whole building

Analysis assumes correction of current over utilization vs. planned enrollment in existing N. Meck Schools

Current Over/Under Utilization	+ kids	# classrooms
N. Meck Elementary Schools	-193	-10
N. Meck Middle Schools	416	21
N. Meck High Schools	500	25

Option 5: Dividing Charlotte Mecklenburg LEA into smaller LEAs

PROS

- likely less expensive and more cost effective to operate than CMS
- property tax dollars used for education would stay local and benefit local students
- maximize money spent on education/learning instead of on educational bureaucracy
- greater parental choice, greater educational options in North Mecklenburg
- overcrowding/capacity problem relieved sooner than waiting on a solution from CMS
- greater flexibility with curriculum and addressing concerns of parents than with CMS

CONS

- even at 30-35k students, still far above the national average school district size
- cost - (both strength and weakness) far higher than a single municipal charter, but likely still more cost-efficient than CMS
- commercial tax base less without contributions from commercial property in Charlotte, potential greater burden on North Mecklenburg homeowners
- uncertainty over costs/taxes/curriculum etc resulting in more difficulty in making the case to the public and elected officials to pursue this option

Option 5: Dividing Charlotte Mecklenburg LEA into a smaller LEAs

PROS

- More actual (not just perceived) local control of education
- More input for all stakeholders (parents, teachers, and staff)
- Studies and testimony presented support smaller districts as more efficient, while a possible North Meck LEA could still be large enough to take advantage of economies of scale
- easier access to school leadership
- more accountability of school leadership/teachers
- more permanent nature of a smaller LEA as opposed to just a single municipal charter, a smaller LEA would be a better long-term solution

CONS

- "regional" approach to education does not currently include Davidson
- potential zoning issues based on multi-jurisdictional district
- capital funding and land acquisition - still too many unanswered questions about what the town can/cannot do, plus dealing with the practical problem of finding suitable land

Summary and Considerations

Summary and Next Steps

Based on the projection of the current and future facilities needs of the Huntersville and North Mecklenburg student population, and feedback received during the April 29, 2019 Public Input meeting, the HEOSC will finalize their findings of the 5 Options available to the Town of Huntersville to address future educational needs.

1. Do Nothing
2. Partner with CMS
3. Open and Operate Municipal Charter School(s)
4. Partner with an Existing Charter School
5. Create a New LEA

Final report date May 20, 2019

Appendix

Option 3: Operate a stand-alone Municipal Charter School

Potential Outcomes:

- Could be elongated start-up timetable, but once fully operational, becomes longer term solution to alleviate overcrowding issue for the Town
- Creative financial solutions will be needed to address significant initial liquidity needs and upfront costs
- Can learn from local charter schools as demonstrated models of excellence
- Demonstrating best practices in options for alternatives in public education
- Could lead to increased ability to be an incubator for other charter school startups in the Lake Norman Region
- May strain relationship with local LEA

Option 3: Municipal Charter School Huntersville Operating Budget Assumptions

- Municipal charter school of 1,500 students with 3 year ramp up
- EC students 13% of student population
- Approximately 1-2% annual increase in $/ADM
- Approximately 1-2% annual increase in expenses
- Rent expense based on $12/sq ft, 100,000 sq ft building

Potential Diversity Statistics using LNC

	Total Population	Asian	African-American	Hispanic	2+ Races	Caucaisan
Elementary School	399	10%	14%	6%	7%	64%
Middle School	799	9%	12%	7%	7%	66%
High School	805	5%	15%	4%	4%	71%
Total LNC	2,003	8%	13%	6%	6%	68%

Key Takeaways:

- Diversity of Municipal Charter School should mirror the demographics of the Lake Norman area
- Used Lake Norman Charter demographics from 2017-2018 as a proxy to estimate potential demographics of Cornelius Municipal Charter School

Huntersville Operating Budget

MUNICIPAL CHARTER SCHOOL							Base
FYE 6/30							
ADM (student population)	750	1,125	1,500	1,500	1,500	1,500	1,500
INCOME STATEMENT (000s)	**YEAR 1**	**YEAR 2**	**YEAR 3**	**YEAR 4**	**YEAR 5**	**YEAR 10**	**YEAR 15**
Total Revenues	6,660	9,172	12,289	12,468	12,650	13,600	14,625
% chg	*0.0%*	*37.7%*	*34.0%*	*1.5%*	*1.5%*	*1.5%*	*1.5%*
Salaries/Benefits	5,418	6,461	7,665	7,789	7,916	8,583	9,308
% of Revenues	*81.4%*	*70.4%*	*62.4%*	*62.5%*	*62.6%*	*63.1%*	*63.6%*
Rent	1,080	1,102	1,124	1,146	1,169	1,291	1,425
Other Operational Expenses	1,381	1,580	1,824	1,848	1,872	1,999	2,135
Total Expenses	7,879	9,142	10,612	10,783	10,957	11,876	12,877
% chg	*0.0%*	*16.0%*	*16.1%*	*1.6%*	*1.6%*	*1.6%*	*1.6%*
Operating Income	(1,220)	29	1,677	1,685	1,692	1,724	1,748
Operating Income Margin	-18.3%	0.3%	13.6%	13.5%	13.4%	12.7%	12.0%

Key Takeaways:

- Need **$1MM+** to open municipal charter & fund its initial operations plus liquidity needs
- Once fully operational, school can operate at better than breakeven
- Outside of salaries/benefits, rent biggest single projected expense

Option 3: Municipal Charter School Capital Needs Assessment

For the Municipal Charter School Option:

1. Assessing Cornelius growth only, no complete ***new schools*** are needed by 2035 using either avg school capacity or optimal school size assumptions.
2. Cornelius school age children will need ***additional classrooms by 2020***, and capacity will be constrained without significant re-assignment into Huntersville schools or by adding the equivalent of a small to mid-sized Charter school in Cornelius

	AVG School Capacity	2020	2025	2030	2035
Cornelius Population					
Elementary School	776	0.1	0.3	0.5	0.5
Middle School	1093	0.1	0.1	0.2	0.2
High School	2053	0.0	0.1	0.1	0.1

	Optimal School Size	2020	2025	2030	2035
Cornelius Population					
Elementary School	700	0.1	0.3	0.5	0.5
Middle School	1100	0.1	0.1	0.2	0.2
High School	1500	0.1	0.1	0.2	0.2

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Cornelius Population	34,248			37,124			40,000			40,000		
Elementary School	1,554	95	5	1,684	225	11	1,815	356	18	1,815	356	18
Middle School	907	55	3	984	132	7	1,060	208	10	1,060	208	10
High School	1,312	80	4	1,422	190	10	1,533	301	15	1,533	301	15
Cornelius School Pop Total	3,773	230	12	4,090	547	27	4,407	864	43	4,407	864	43

*Assessment of capital needs based on optimal school size

Option 4: Partner with an Existing Charter School

Sources of Leverage:

- Town's ability to assist Charter School with capital funding sources
- Town's ability to assist and prioritize Charter School with additional field space
- Ability for Charter School to expand and offer seats to wait listed students

Potential Outcomes:

- Faster Start-Up
- Higher quality staffing
- Leverage proven Managing Director and curriculum

Option 5: Dividing Charlotte Mecklenburg LEA into a smaller LEAs

Town Board Considerations

- Not a short term solution to overcrowding
- Will need to muster the political will to pursue
- Convincing teachers of a better teaching environment in a smaller district
- Political makeup of a new school board - more receptive / responsive to voters in North Mecklenburg
- More/better focused growth and data projections, working closer with the Town planning staff on demographics / growth trends etc
- Regional approach to education would benefit not just education, also planning efforts
- Start the dialogue statewide over what the right size of a school district size even if this option not pursued by the town (s)
- Help set the template for how this option could be replicated in other areas of the state with similar concerns

Option 5: Dividing Charlotte Mecklenburg LEA into a smaller LEA

Town Board Considerations

- Any agreement to deconsolidate must come from NCGA, which is unlikely at this time
- Education policy continues to become more partisan, not less, so any large-scale solution is unlikely
- The sheer logistics / dynamics alone for such a change to the status quo how to unwind CMS, what to do with CMS assets in North Mecklenburg, would a constitutional amendment be necessary, etc?
- Political instability - locally and in Raleigh
- Potential lawsuits - who would bear the costs?
- CMS - unlikely to cease opposition efforts to change the status quo

Operating Budget- CMS model

	CMS	North Meck LEA				
Governmental Activities	**2017**	**2017**	**2020**	**2025**	**2030**	**Bld Out**
Per Pupil (1)	$ 9,959	$ 9,043	$ 9,043	$ 9,043	$ 9,043	$ 9,043
Enrollment	146,394	17,383	18,549	21,818	25,665	27,605
Budget (Governmental)	$ 1,457,938	$ 157,188	$ 167,731	$ 197,292	$ 232,079	$ 249,622
Instructional Programs						
Regular	51%	$ 79,803	$ 85,156	$ 100,164	$ 117,825	$ 126,731
Special	16%	$ 24,704	$ 26,361	$ 31,007	$ 36,475	$ 39,232
School Leadership	5%	$ 8,078	$ 8,620	$ 10,139	$ 11,927	$ 12,828
Co-Curricular	1%	$ 1,362	$ 1,454	$ 1,710	$ 2,011	$ 2,163
School-Based Support	4%	$ 6,820	$ 7,278	$ 8,560	$ 10,070	$ 10,831
Subtotal, Instructional Support	77%	$ 120,768	$ 128,869	$ 151,580	$ 178,307	$ 191,786
Supporting Services, Operations, Administration						
Support and Development	0.6%	$ 869	$ 928	$ 1,091	$ 1,283	$ 1,380
Special Population Support	0.5%	$ 805	$ 859	$ 1,011	$ 1,189	$ 1,279
Technology Support	1.0%	$ 1,566	$ 1,671	$ 1,965	$ 2,312	$ 2,486
Financial & Human Resources	2.0%	$ 3,181	$ 3,394	$ 3,993	$ 4,696	$ 5,052
Accountability Services	0.3%	$ 413	$ 440	$ 518	$ 609	$ 655
System-Wide Pupil Support	0.3%	$ 421	$ 450	$ 529	$ 622	$ 669
Operational Support	12%	$ 19,134	$ 20,418	$ 24,016	$ 28,251	$ 30,386
Policy, Leadership & Pub Relations	1%	$ 1,715	$ 1,830	$ 2,153	$ 2,533	$ 2,724
Support, Operations, Admin	18%	$ 28,105	$ 29,990	$ 35,276	$ 41,496	$ 44,632
Community Service	0.0%	$ -	$ -	$ -	$ -	$ -
Other	0.0%	$ -	$ -	$ -	$ -	$ -
Subtotal, Governmental Services	**94.8%**	$ 148,993	$ 158,987	$ 187,006	$ 219,979	$ 236,608
Business-type Activities (2) (3)	$ 80,183	$ 9,521	$ 10,160	$ 11,950	$ 14,057	$ 15,120
After School Enrichment	0.9%	$ 83	$ 89	$ 105	$ 123	$ 132
Child Nutrition	4.3%	$ 413	$ 441	$ 518	$ 610	$ 656
Subtotal, Non-governmental Services	**5.2%**					
Total (%)	**100.0%**					
Total ($)	**$ 1,538,121**	**$ 166,709**	**$ 177,891**	**$ 209,242**	**$ 246,136**	**$ 264,742**

(1) Per pupil expenditures in 2018 $
(2) Pro rated based on enrollment
(3) CMS number from 2017 CMS Annual Report, p. 7

Operating budget- MGSD model

	MGSD	North Meck LEA				
Governmental Activities	**2017**	**2017**	**2020**	**2025**	**2030**	**Bld Out**
Per Pupil (1)	$ 9,382	$ 8,519	$ 8,519	$ 8,519	$ 8,519	$ 8,519
Enrollment	5,987	17,383	18,549	21,818	25,665	27,605
Budget (Governmental)	$ 56,170	$ 148,081	$ 158,014	$ 185,862	$ 218,633	$ 235,160
Instructional Programs						
Regular	46%	$ 67,475	$ 72,002	$ 84,691	$ 99,624	$ 107,154
Special	10%	$ 15,410	$ 16,444	$ 19,342	$ 22,752	$ 24,472
School Leadership	5%	$ 7,238	$ 7,724	$ 9,085	$ 10,687	$ 11,495
Co-Curricular	4%	$ 6,316	$ 6,740	$ 7,927	$ 9,325	$ 10,030
School-Based Support	1%	$ 1,451	$ 1,548	$ 1,821	$ 2,142	$ 2,304
Subtotal, Instructional Support	71%	$ 105,664	$ 112,751	$ 132,622	$ 156,006	$ 167,799
Supporting Services, Operations, Administration						
Support and Development	1.0%	$ 1,413	$ 1,507	$ 1,773	$ 2,086	$ 2,243
Special Population Support	0.0%	$ -	$ -	$ -	$ -	$ -
Technology Support	1.9%	$ 2,813	$ 3,001	$ 3,530	$ 4,153	$ 4,467
Financial & Human Resources	0.0%	$ 14	$ 15	$ 18	$ 21	$ 23
Accountability Services	0.0%	$ 4	$ 4	$ 5	$ 6	$ 6
System-Wide Pupil Support	0.8%	$ 1,173	$ 1,251	$ 1,472	$ 1,731	$ 1,862
Operational Support	12%	$ 18,065	$ 19,276	$ 22,674	$ 26,671	$ 28,688
Policy, Leadership & Pub Relations	3%	$ 3,812	$ 4,067	$ 4,784	$ 5,627	$ 6,053
Support, Operations, Admin	18%	$ 27,293	$ 29,123	$ 34,256	$ 40,296	$ 43,342
Community Service	0.0%	$ -	$ -	$ -	$ -	$ -
Other	0.0%	$ -	$ -	$ -	$ -	$ -
Subtotal, Governmental Services	**91.2%**	$ 134,993	$ 144,048	$ 169,435	$ 199,310	$ 214,376
Business-type Activities (2) (3)	$ 3,348	$ 9,720	$ 10,372	$ 12,201	$ 14,352	$ 15,437
After School Enrichment	0.9%	$ 92	$ 98	$ 115	$ 135	$ 146
Child Nutrition	4.5%	$ 436	$ 466	$ 548	$ 644	$ 693
Subtotal, Non-governmental Services	**5.4%**					
Total (%)	**100.0%**					
Total Operating ($)	$ 59,518	$ 157,802	$ 168,386	$ 198,062	$ 232,985	$ 250,597

(1) Per pupil expenditures in 2018 $
(2) Pro rated based on enrollment
(3) Budget data from MGSD 2017 Audited Report
(4) Does not include debt service or depreciation

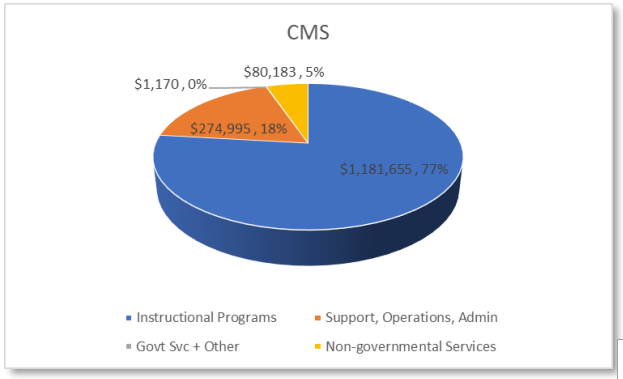
LEA Option Analysis Assumptions

1. Uses current total N. Meck boundaries for CMS schools
2. All schools located in Davidson/Cornelius/ Huntersville would be assigned to the new LEA
3. All schools will use "planned enrollment" at 20 students/classroom as the student population

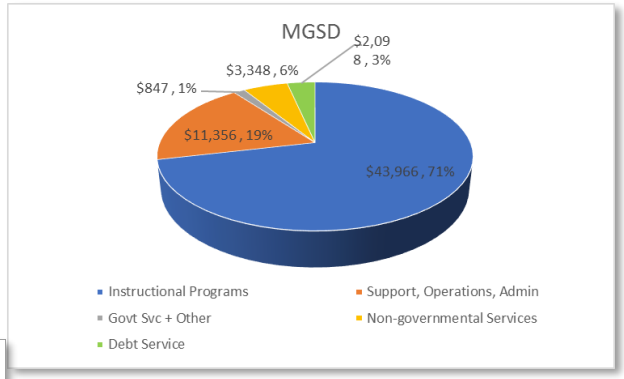
						Students Enrolled From:									
School	School Type	Municipality	Planned Enrollment	Over/ Under Plan	Total Enrollment	Cornelius		Huntersville		Davidson		Charlotte		Out of County	
Cornelius Elementary	Elementary	Cornelius	780	-132	648	634	97.8%	4	0.6%	1	0.2%	7	1.1%	2	0.3%
JV Washam Elementary	Elementary	Cornelius	780	339	1119	796	71.1%	272	24.3%	32	2.9%	12	1.1%	7	0.6%
Bailey Middle School	Middle	Cornelius	1140	562	1702	845	49.6%	509	29.9%	343	20.2%	4	0.2%	1	0.1%
Hough High School	High	Cornelius	2000	544	2544	1185	46.6%	898	35.3%	430	16.9%	26	1.0%	5	0.2%
Davidson Elementary	Elementary	Davidson	640	50	690	11	1.6%	7	1.0%	658	95.4%	6	0.9%	8	1.2%
Barnette Elementary School	Elementary	Huntersville	780	-18	762	4	0.5%	719	94.4%	2	0.3%	26	3.4%	11	1.4%
Blythe Elementary	Elementary	Huntersville	1000	10	1010	1	0.1%	356	35.2%	0	0.0%	650	64.4%	3	0.3%
Grand Oak Elementary	Elementary	Huntersville	780	-206	574	3	0.5%	543	94.6%	0	0.0%	24	4.2%	4	0.7%
Huntersville Elementary	Elementary	Huntersville	740	54	794	2	0.3%	756	95.2%	4	0.5%	27	3.4%	5	0.6%
Long Creek Elementary	Elementary	Huntersville	780	-276	504	0	0.0%	20	4.0%	0	0.0%	483	95.8%	1	0.2%
Torrence Creek Elementary	Elementary	Huntersville	700	72	772	3	0.4%	726	94.0%	1	0.1%	38	4.9%	4	0.5%
Trillium Springs Montessori	Elementary	Huntersville	240	-86	154	5	3.2%	47	30.5%	1	0.6%	100	64.9%	1	0.6%
Francis Bradley Middle	Middle	Huntersville	1060	14	1074	3	0.3%	734	68.3%	2	0.2%	331	30.8%	4	0.4%
JM Alexander Middle School	Middle	Huntersville	1080	-160	920	4	0.4%	148	16.1%	8	0.9%	755	82.1%	5	0.5%
Hopewell High School	High	Huntersville	2000	-287	1713	3	0.2%	709	41.4%	0	0.0%	996	58.1%	5	0.3%
North Mecklenburg High	High	Huntersville	2160	68	2228	18	0.8%	223	10.0%	28	1.3%	1957	87.8%	2	0.1%
Merancas Middle College High	High	Huntersville			175	26	14.9%	57	32.6%	8	4.6%	83	47.4%	1	0.6%
N. Meck Schools Total	Elementary		7220	-193	7027	1459		3450		699		1373		46	
N. Meck Schools Total	Middle		3280	416	3696	852		1391		353		1090		10	
N. Meck Schools Total	High		6160	325	6485	1206		1830		458		2979		12	
Total Enrollment North Mecklenburg Schools			**16660**		**17208**	**3517**		**6671**		**1510**		**5442**		**68**	

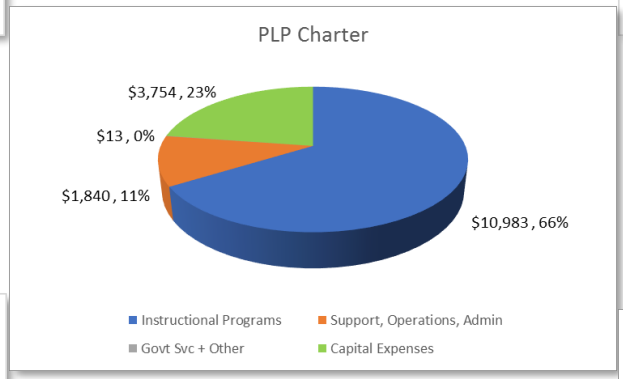
Source: School Enrollment by Municipality (FINAL

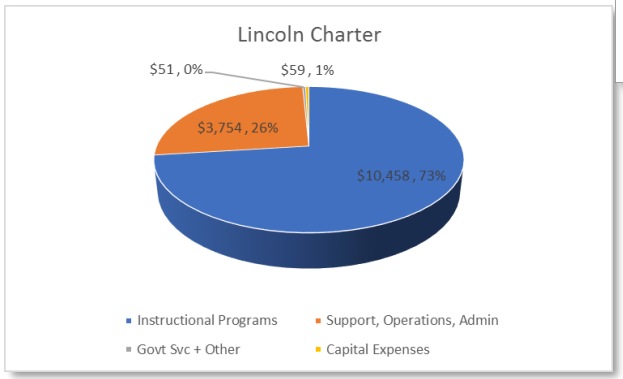
Various Cost Structures



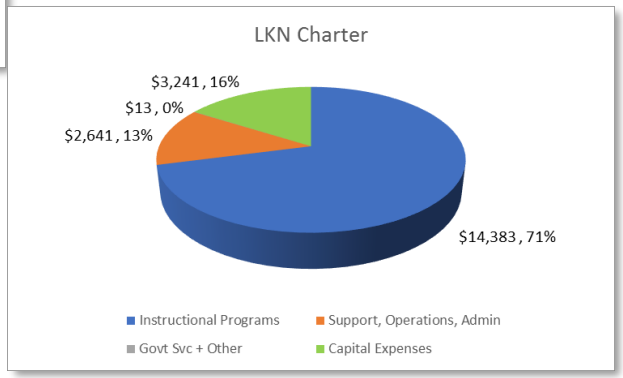
Economies of scale not evident between MGSD & CMS





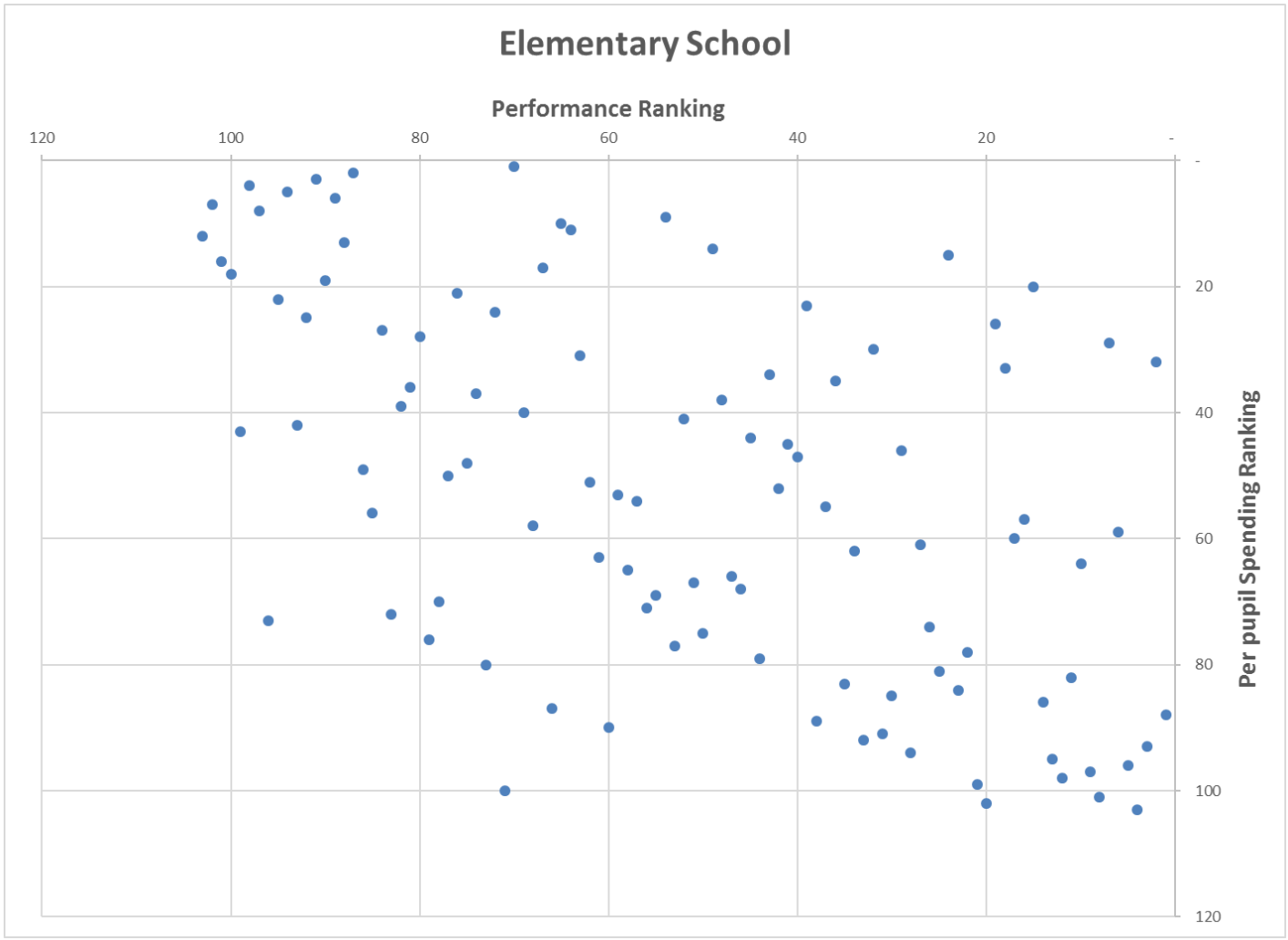


Operating strategies differ between charter schools



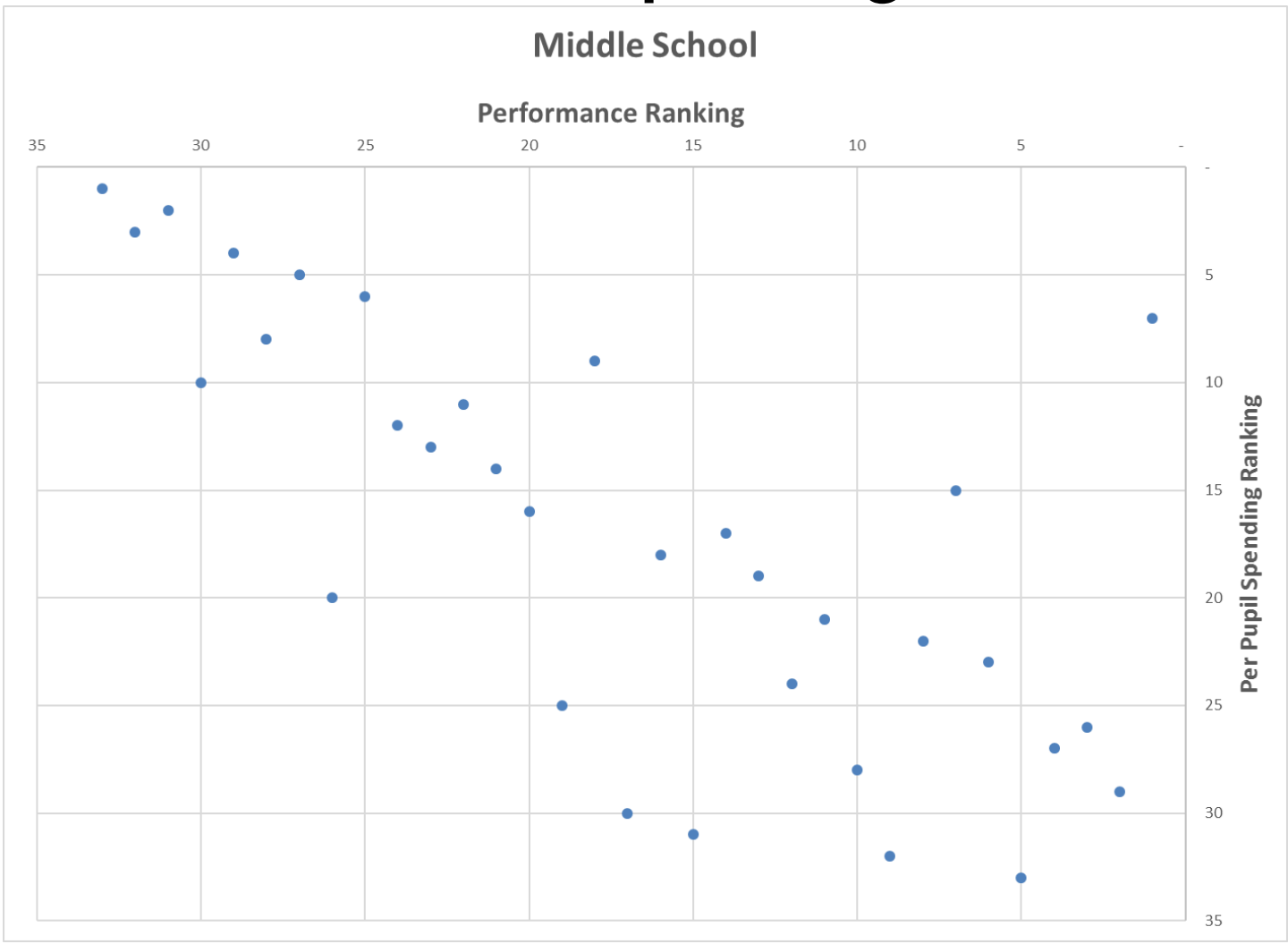
(1) CMS 2017 Annual Rerport
(2) MGSD Financial Report, 2017, p. 8 (Does not include D & A)
(3) Lincoln Chart Financial Audit, 2018
(4) PLP Financial Audit
(5) Capital expenses for charter schools are reported as operating expenditures net of depreciation
(6) LKN Charter Financial Audit, 2018
(7) Does not include GASB 75 restatement

Student Achievement v Spending- Elem



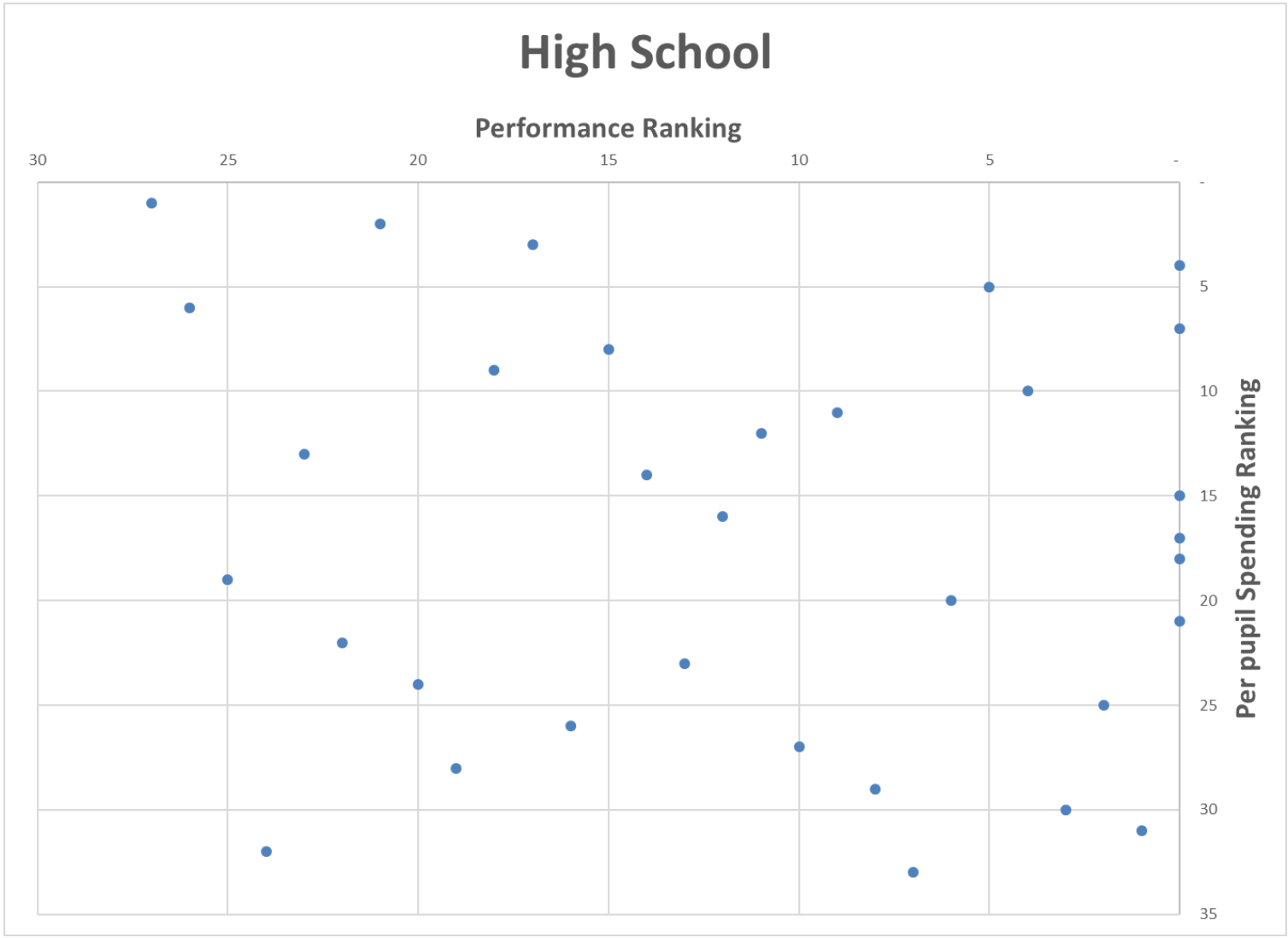
Source: Per pupil expenditure report, CMS, Oct 2011

Student Achievement v Spending- MS



Source: Per pupil expenditure report, CMS, Oct 2011

Student Achievement v Spending- HS



Source: Per pupil expenditure report, CMS, Oct 2011

Date : 4/29/2019 9:01:18 AM
From : "Jim Puckett" jpuckett@huntersville.org
To : "Carrie Warren" cwarren@huntersville.org, "Michael Sass" msass@huntersville.org, "Karen Bentley" kbentley@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "Albert Desciscio" adesciscio@huntersville.org, "William Farber" wfarber@huntersville.org, "Amie Hutchison" ahutchison@huntersville.org, "Derek Partee" dpartee@huntersville.org, "EricRowell" erowell@huntersville.org, "Bobbie Shields" bshields@huntersville.org, "Janet Pierson" jpierson@huntersville.org
Subject : Re: FEEDBACK ON HEOSC PLANNING

I agree, very nice Mr. Sass, not sure why I didn't get the original thanks for the response Carrie.

From: Carrie Warren
Sent: Sunday, April 28, 2019 9:51:23 PM
To: Michael Sass; Karen Bentley
Cc: Anthony Roberts; Jackie Huffman; Albert Desciscio; William Farber; Amie Hutchison; Derek Partee; Jim Puckett; Eric Rowell; Bobbie Shields; Janet Pierson
Subject: Re: FEEDBACK ON HEOSC PLANNING

This is awesome, Mike.

I very much agree with emphasizing that this is a preliminary report tomorrow and on not including the appendix until the final report.

I also like the idea of the suggestions section for the town board. At the meeting, we decided against giving them specific action items, but I like the more general ones you've outlined below. That would also be a great place the capture the spirit of what's on the Opportunities and Threats pages under the separate LEA option. I wasn't part of the decision to create those two slides, but my guess is that the point is to encourage our electeds to consider moving us toward a split as a long-term goal.

A slide on the municipal concerns act is another great idea. I'd like to see it right behind the slides explaining HB514. That way it gives the context for some of the cons.

See everyone tomorrow!
Carrie

From: Michael Sass
Sent: Sunday, April 28, 2019 11:48:23 AM
To: Karen Bentley
Cc: Anthony Roberts; Jackie Huffman; Albert Desciscio; William Farber; Amie Hutchison; Derek Partee; Jim Puckett; Eric Rowell; Bobbie Shields; Carrie Warren; Janet Pierson
Subject: FEEDBACK ON HEOSC PLANNING

1. APRIL 29 PUBLIC INPUT NIGHT

We are considering the April 29, 2019 evening as an opportunity for the public to learn more about the work of the Huntersville Educational Options Study Commission (HEOSC). The hope is that by being provided a "preliminary report" from HEOSC, community members will be able to provide our group more meaningful feedback and input PRIOR to our final report including prioritized recommendations for the Huntersville Town Commissioners.

We are being very open and transparent providing such a detailed and comprehensive PRELIMINARY REPORT to the public three weeks before our final presentation on May 20. However, by doing so, we may be putting ourselves a bit at risk for potential errors in the report that we have not fully identified to date.

As a result, I would want us to stress very clearly this report is only a very PRELIMINARY DRAFT. By having this document being available to a wide variety of people, we may get embarrassed by some oversight in the preliminary report, but may also benefit from "more eyes" on the report and a community member may identify an issue for us PRIOR to the most important matter---providing a thorough comprehensive report to the Town of Huntersville on May 20, 2019.

2. PREPARATION FOR OUR FINAL REPORT ON MAY 20, 2019

As we prepare our final report AFTER the April 29, 2019 Public Input Session, I would suggest we consider

the following additions to our report:

A. A slide to highlight the key factors the Town Commissioners asked us to consider when prioritizing the five options in our final report. We may consider saying the following:

"Our Huntersville Educational Options Study Commission for approximately the past six months has diligently studied the project we were asked to address. We were asked to prioritize the five options to relieve overcrowding of schools in our community. These options were prioritized after much study and deliberation. We utilized the following criteria provided us by the Town of Huntersville Commissioners:

- The Study Commission shall use the information gathered, and, through a deliberative process, prioritize the options studied, taking into account financial and legal feasibility, effectiveness to reduce overcrowding of schools in Huntersville, efficiency, and ease of implementation.

B. Consider a section in the final report located AFTER the final prioritized options, but PRIOR to the appendix that would provide some "SUGGESTIONS" to the Town Commissioners that would include topics that may assist the Town that we discovered in our lengthy due diligence process. The section may include ideas such as the following:

* As the Town moves forward reviewing the HEOSC final report, we would suggest collaborating with the Town of Cornelius. As a HEOSC, our group coordinated our study with the CEOSC over the past six months. We discovered we were identifying many of the same challenges with CMS as well as the same potential opportunities for solutions. While the needs of the town of Huntersville do not perfectly align with the needs of Cornelius, they are close enough to warrant a partnership going forward.

* While developing a new LEA for Huntersville/Lake Norman /North Mecklenburg region was one of the lowest priorities recommended by the HEOSC, we believe it is ultimately the best option to improve the overall quality of education for the students in our community. We would suggest the Town continue to look for opportunities to advocate for this type of solution.

*We would like to suggest the Town of Huntersville work to become an even stronger supporter of charter school development the in the area. Perhaps the Town could put together a plan to identify ways to make the ability to develop a charter school in the Town as smooth and barrier free as possible. Being an "incubator" for charter schools in the area will assist in relieving overcrowding an create opportunities to improve the quality of education for our children of the community.

* We would suggest the Town of Huntersville continue to work diligently with CMS to change what many believe is the primary reason adequate classroom space is NOT being provided the students in North Meckenburg County. The "rubric" CMS utilizes for school and classroom space planning does not appropriately consider the usual and customary measures school planning professionals utilize throughout the nation for planning the needs for classroom space in a community. CMS uses a "certificate of occupancy" for determining a need versus a method that utilizes factors such as town "planned housing developments" and a factor as to how many students would be attending school per house. A second key factor in CMS poor planning is the continued use of portable classrooms. Portable classrooms should be only TEMPORARY solutions to overcrowding. CMS appears to plan as if these units are long term solutions to relieve overcrowding.

3. FEEDBACK ON THE APRIL 29. 2019 PRELIMINARY REPORT POWERPOINT

A. PAGE 14: The reference to the Town of Huntersville contributing 1.7 M???Over what period of time???

B. PAGE 15: We reference a "rubric" in the PROS...should we say something like a "school construction planning rubric"

C. PAGE 19 : I want to confirm the statement of the "Municipality's governing body composition"

D. PAGE 20: "Operational expenses fully funded....."??? Perhaps it should say---Operational expenses should be able to be meet the ongoing needs from local, state, and federal payments.

E. PAGE 22: "2-4 years to open"??? Stating the Fall 2022 is the earliest we could open a school even with "all planets aligning"

F. PAGE 32: When we reference a potential new LEA and the tax base...I believe there is a relatively simple calculation for determining the "wealth" of a "local unit of government" or "taxing body". Why would we not perform a calculation of the "ASSESSED VALUE per Property Tax Payer" in Huntersville versus a similar statistic for all of CMS.
In comparing school districts and their relative wealth in providing services to students in Illinois we had a calculation that identified each school district's "EQUALIZED ASSESSED VALUE OF PROPERTY PER PUPIL". It provided one a quick estimate of a school district's "ability to pay" and assisted in determining to what degree a community "effort" tax wise could go into providing services.

G. PAGES 34 and 35: While I think the information is good and helpful, these pages offer "Opportunities" and "Threats"...not consistent with the format of the other sections. I am not suggesting we drop these pages...just confirming this is what we want.

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These are a few thoughts as you prepare the report for us on Monday.

Mike Sass

Date : 4/28/2019 9:51:23 PM
From : "Carrie Warren" cwarren@huntersville.org
To : "Michael Sass" msass@huntersville.org, "Karen Bentley" kbentley@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "Albert Desciscio" adesciscio@huntersville.org, "William Farber" wfarber@huntersville.org, "Amie Hutchison" ahutchison@huntersville.org, "Derek Partee" dpartee@huntersville.org, "JimPuckett" jpuckett@huntersville.org, "Eric Rowell" erowell@huntersville.org, "Bobbie Shields" bshields@huntersville.org, "Janet Pierson" jpierson@huntersville.org
Subject : Re: FEEDBACK ON HEOSC PLANNING

This is awesome, Mike.

I very much agree with emphasizing that this is a preliminary report tomorrow and on not including the appendix until the final report.

I also like the idea of the suggestions section for the town board. At the meeting, we decided against giving them specific action items, but I like the more general ones you've outlined below. That would also be a great place the capture the spirit of what's on the Opportunities and Threats pages under the separate LEA option. I wasn't part of the decision to create those two slides, but my guess is that the point is to encourage our electeds to consider moving us toward a split as a long-term goal.

A slide on the municipal concerns act is another great idea. I'd like to see it right behind the slides explaining HB514. That way it gives the context for some of the cons.

See everyone tomorrow!
Carrie

From: Michael Sass
Sent: Sunday, April 28, 2019 11:48:23 AM
To: Karen Bentley
Cc: Anthony Roberts; Jackie Huffman; Albert Desciscio; William Farber; Amie Hutchison; Derek Partee; Jim Puckett; Eric Rowell; Bobbie Shields; Carrie Warren; Janet Pierson
Subject: FEEDBACK ON HEOSC PLANNING

1. APRIL 29 PUBLIC INPUT NIGHT

We are considering the April 29, 2019 evening as an opportunity for the public to learn more about the work of the Huntersville Educational Options Study Commission (HEOSC). The hope is that by being provided a "preliminary report" from HEOSC, community members will be able to provide our group more meaningful feedback and input PRIOR to our final report including prioritized recommendations for the Huntersville Town Commissioners.

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2. PREPARATION FOR OUR FINAL REPORT ON MAY 20, 2019

As we prepare our final report AFTER the April 29, 2019 Public Input Session, I would suggest we consider the following additions to our report:

A. A slide to highlight the key factors the Town Commissioners asked us to consider when prioritizing the five options in our final report. We may consider saying the following:

"Our Huntersville Educational Options Study Commission for approximately the past six months has diligently studied the project we were asked to address. We were asked to prioritize the five options to relieve overcrowding of schools in our community. These options were prioritized after much study and deliberation.

We utilized the following criteria provided us by the Town of Huntersville Commissioners:

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B. Consider a section in the final report located AFTER the final prioritized options, but PRIOR to the appendix that would provide some "SUGGESTIONS" to the Town Commissioners that would include topics that may assist the Town that we discovered in our lengthy due diligence process. The section may include ideas such as the following:

* As the Town moves forward reviewing the HEOSC final report, we would suggest collaborating with the Town of Cornelius. As a HEOSC, our group coordinated our study with the CEOSC over the past six months. We discovered we were identifying many of the same challenges with CMS as well as the same potential opportunities for solutions. While the needs of the town of Huntersville do not perfectly align with the needs of Cornelius, they are close enough to warrant a partnership going forward.

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perform a calculation of the "ASSESSED VALUE per Property Tax Payer" in Huntersville versus a similar statistic for all of CMS.
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Mike Sass

Date : 4/29/2019 2:43:31 PM
From : "Bobbie Shields" bshields@huntersville.org
To : "Karen Bentley" kbentley@huntersville.org, "Michael Sass" msass@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "Albert Desciscio" adesciscio@huntersville.org, "William Farber" wfarber@huntersville.org, "Amie Hutchison" ahutchison@huntersville.org, "Derek Partee" dpartee@huntersville.org, "JimPuckett" jpuckett@huntersville.org, "Eric Rowell" erowell@huntersville.org, "Carrie Warren" cwarren@huntersville.org, "Janet Pierson" jpierson@huntersville.org
Subject : Re: FEEDBACK ON HEOSC PLANNING

Karen,

Slides 33 and 34 have strange formatting - that might have been corrected already. I suggest you ask that questions be held until the end of the presentation to allow time to get through the entire presentation.

Thanks Mike for the awesome review and comments!

Bobbie

From: Karen Bentley
Sent: Monday, April 29, 2019 2:06:47 PM
To: Michael Sass
Cc: Anthony Roberts; Jackie Huffman; Albert Desciscio; William Farber; Amie Hutchison; Derek Partee; Jim Puckett; Eric Rowell; Bobbie Shields; Carrie Warren; Janet Pierson
Subject: Re: FEEDBACK ON HEOSC PLANNING

Thanks, Mike, for your thoughtful comments. I have inserted your recommended changes as appropriate for tonight's presentation; holding the others for the final presentation/report.

Thanks, also, Carrie and Amie for your recommendations - those have been added as well.

I have attached the slide deck for tonight's presentation. You will notice that I have moved the slide referencing HB 514 and the newly added Municipal Concerns Act slide to the front of the presentation. I felt like these two elected body actions are what set the stage for why the Town created the HEOSC. I will not be reviewing or referencing the Appendix - that will be for our dialogue at the next meeting in preparation for the final report to the Board.

KB

From: Michael Sass
Sent: Sunday, April 28, 2019 11:48:23 AM
To: Karen Bentley
Cc: Anthony Roberts; Jackie Huffman; Albert Desciscio; William Farber; Amie Hutchison; Derek Partee; Jim Puckett; Eric Rowell; Bobbie Shields; Carrie Warren; Janet Pierson
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Mike Sass

Date : 5/20/2019 11:03:11 AM
From : "Karen Bentley" kbentley@huntersville.org
To : "Jim Puckett" jpuckett@huntersville.org, "Carrie Warren" cwarren@huntersville.org, "HEOSC" HEOSC@huntersville.org, "Albert Desciscio" adesciscio@huntersville.org
Subject : Re: Final report
Attachment : HEOSC_Report for Town Board 5-20-19 (1).pptx;

Updated, per Carrie's and Jim's input. I have included the Decision Matrix, but only as a visual so the Board can understand the tool that was used to facilitate our final decision making process/dialogue. On the same slide, I have also listed the options in priority order based on our discussions. The following slide reflects the motion that was voted on unanimously by the Commission, with the additional acknowledgement that partnering with CMS is a consideration only in the context of a continuation of existing JUAs.

Thanks for your input...

KB

From: Jim Puckett
Sent: Monday, May 20, 2019 10:28:39 AM
To: Carrie Warren; Karen Bentley; HEOSC; Albert Desciscio
Subject: Re: Final report

I don't see the decision matrix in this, what slide number, if it is there I agree we don't need to include as we stated there was not common basis for the ranking from member to member and was useful as a process tool not really a decision making tool.

As for the recommendation, we did conclude only the two options (with option two being a combination of two options with the choice to be determined by the town board after further review) I also believe Karen will speak to the lack of listing the last two options as being no option at all and therefore not recommended. The reason I say that is that for ME I would rank Do Nothing above Partner since CMS only offered up a willingness to take Huntersville taxes with no offer from them other than what they are currently doing. SO I would leave the ranking of those two to the board to decide if they want to get into funding education under some scenario other than a Municipal Charter since we do not deal in taxing issues.

From: Carrie Warren
Sent: Sunday, May 19, 2019 10:16:02 PM
To: Karen Bentley; HEOSC; Albert Desciscio
Subject: Re: Final report

Hi Karen,

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I was also under the impression that we were leaving the decision matrix out of the presentation. I recall that being the consensus based on the facts that we each approached the scoring differently and that we ultimately prioritized the options differently as well.

Thanks,
Carrie

From: Karen Bentley
Sent: Friday, May 17, 2019 5:40:02 PM
To: HEOSC; Albert Desciscio
Subject: Final report

HEOSC colleagues,
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I would welcome any of you that are available to attend the meeting Monday night to do so.

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Karen

Date : 5/19/2019 4:20:12 PM
From : "Karen Bentley" kbentley@huntersville.org
To : "Eric Rowell" erowell@huntersville.org
Subject : Re: Final report

No worries. Thanks.

I reformatted it to fit the flow, but left the content in tact. Will you be joining me tomorrow night?

KB

From: Eric Rowell
Sent: Sunday, May 19, 2019 7:21:25 AM
To: Karen Bentley
Subject: Re: Final report

Sorry - I thought Janet was typing and saving my slide from our last meeting. Please see attached Slide 39 - I don't know how to just send one slide. Let me know if any questions about the slide.

Eric

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Date : 5/19/2019 7:21:25 AM
From : "Eric Rowell" erowell@huntersville.org
To : "Karen Bentley" kbentley@huntersville.org
Subject : Re: Final report
Attachment : HEOSC_Report for HEOSC 4-22(a).pptx;

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HEOSC Report to Huntersville Town Board
May 20, 2019 - DRAFT

Huntersville Educational Options Study Commission

- Purpose
- Members
- Projected Enrollment
- Option Evaluations

HEOSC Members

Karen Bentley - Chair
Al Desciscio
Bill Farber
Amie Hutchison
Derek Partee
Jim Puckett
Eric Rowell
Mike Sass
Bobbie Shields
Carrie Warren

Purpose of the HEOSC

On October 15, 2018, Huntersville Commissioners established the Huntersville Educational Options Study Commission.

The Commission was established to evaluate options available to the Town of Huntersville to reduce overcrowding within the public school system in Huntersville. Those options are:

1. Do Nothing
2. Partner with CMS
3. Open and Operate Municipal Charter School(s)
4. Partner with an Existing Charter School
5. Dividing the Charlotte Mecklenburg LEA into smaller LEAs

Projected Enrollment

	2020	+kids	# classrooms	2025	+kids	# classrooms	2030	+kids	# classrooms	2035	+kids	# classrooms
Cornelius Population	34,248			37,124			40,000			40,000		
Elementary School	1,554	95	5	1,684	225	11	1,815	356	18	1,815	356	18
Middle School	907	55	3	984	132	7	1,060	208	10	1,060	208	10
High School	1,312	80	4	1,422	190	10	1,533	301	15	1,533	301	15
Cornelius School Pop Total	3,773	230	12	4,090	547	27	4,407	864	43	4,407	864	43
Davidson Population	14,491			17,066			19,641			25,000		
Elementary School	743	44	2	875	176	9	1,007	308	15	1,282	583	29
Middle School	375	22	1	442	89	4	508	155	8	647	294	15
High School	495	29	1	583	117	6	671	205	10	854	388	19
Davidson School Pop Total	1,613	95	5	1,900	382	19	2,186	668	33	2,783	1,265	63
Huntersville Population	65,780			78,860			91,939			110,000		
Elementary School	3,689	239	12	4,422	972	49	5,156	1,706	85	6,169	2,719	136
Middle School	1,487	96	5	1,783	392	20	2,079	688	34	2,487	1,096	55
High School	2,018	131	7	2,419	532	27	2,820	933	47	3,374	1,487	74
Huntersville School Pop Total	7,194	466	23	8,624	1,896	95	10,055	3,327	166	12,030	5,302	265
Total LKN Towns	114,519			133,050			151,580			175,000		
Elementary School	5,986	378	19	6,982	1,374	69	7,978	2,370	118	9,265	3,657	183
Middle School	2,770	174	9	3,208	612	31	3,647	1,051	53	4,194	1,598	80
High School	3,825	240	12	4,424	839	42	5,024	1,439	72	5,761	2,176	109
LKN Towns Pop Total	12,581	792	40	14,615	2,826	141	16,648	4,859	243	19,220	7,431	372
CLT School Pop (N. Meck)												
Elementary School	1,487	68	3	1,671	252	13	1,877	458	23	2,127	708	35
Middle School	1,153	53	3	1,295	195	10	1,455	355	18	1,649	549	27
High School	3,222	147	7	3,620	545	27	4,068	993	50	4,609	1,534	77
Charlotte Student Pop	5,861	267	13	6,586	992	50	7,401	1,807	90	8,385	2,791	140

Total North Meck Students												
Elementary School	7,472	445	22	8,652	1,625	81	9,855	2,828	141	11,392	4,365	218
Middle School	3,922	226	11	4,504	808	40	5,102	1,406	70	5,843	2,147	107
High School	7,047	387	19	8,045	1,385	69	9,092	2,432	122	10,370	3,710	185
Total North Meck Students	18,442	1,059	53	21,201	3,818	191	24,049	6,666	333	27,605	10,222	511

10,222 new students will be added to the capacity needs of the N. Meck schools by 2035

- (1) North Charlotte population within Hopewell & North Meck districts.
- North Charlotte population buildout based on 2045 Charlotte population of 1,322,813
- (Estimated an average population of North Charlotte to Charlotte population to be 6.25%. Applied 6.25% to 2045 Charlotte population (1,322,813 * 6.25% = 82,676.))

Source: Cornelius Town Planner Projections Feb

Classroom Needs Based on Growth Projections

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Cornelius Population	34,248			37,124			40,000			40,000		
Elementary School	1,554	95	5	1,684	225	11	1,815	356	18	1,815	356	18
Middle School	907	55	3	984	132	7	1,060	208	10	1,060	208	10
High School	1,312	80	4	1,422	190	10	1,533	301	15	1,533	301	15
Cornelius School Pop Total	3,773	230	12	4,090	547	27	4,407	864	43	4,407	864	43
Davidson Population	14,491			17,066			19,641			25,000		
Elementary School	743	44	2	875	176	9	1,007	308	15	1,282	583	29
Middle School	375	22	1	442	89	4	508	155	8	647	294	15
High School	495	29	1	583	117	6	671	205	10	854	388	19
Davidson School Pop Total	1,613	95	5	1,900	382	19	2,186	668	33	2,783	1,265	63
Huntersville Population	65,780			78,860			91,939			110,000		
Elementary School	3,689	239	12	4,422	972	49	5,156	1,706	85	6,169	2,719	136
Middle School	1,487	96	5	1,783	392	20	2,079	688	34	2,487	1,096	55
High School	2,018	131	7	2,419	532	27	2,820	933	47	3,374	1,487	74
Huntersville School Pop Total	7,194	466	23	8,624	1,896	95	10,055	3,327	166	12,030	5,302	265
Total LKN Towns	114,519			133,050			151,580			175,000		
Elementary School	5,986	378	19	6,982	1,374	69	7,978	2,370	118	9,265	3,657	183
Middle School	2,770	174	9	3,208	612	31	3,647	1,051	53	4,194	1,598	80
High School	3,825	240	12	4,424	839	42	5,024	1,439	72	5,761	2,176	109
LKN Towns Pop Total	12,581	792	40	14,615	2,826	141	16,648	4,859	243	19,220	7,431	372
Charlotte School Pop In N. Meck Schools												
Elementary School	1,487	68	3	1,671	252	13	1,877	458	23	2,127	708	35
Middle School	1,153	53	3	1,295	195	10	1,455	355	18	1,649	549	27
High School	3,222	147	7	3,620	545	27	4,068	993	50	4,609	1,534	77
Charlotte Student Pop	5,861	267	13	6,586	992	50	7,401	1,807	90	8,385	2,791	140
Total North Meck Students												
Elementary School	7,472	445	22	8,652	1,625	81	9,855	2,828	141	11,392	4,365	218
Middle School	3,922	226	11	4,504	808	40	5,102	1,406	70	5,843	2,147	107
High School	7,047	387	19	8,045	1,385	69	9,092	2,432	122	10,370	3,710	185
Charlotte Student Pop	18,442	1,059	53	21,201	3,818	191	24,049	6,666	333	27,605	10,222	511

Note: no adjustment made for current enrollment over/under planned enrollment in existing N. Meck Schools

Option 1: Do Nothing

- Continue with the status quo allowing CMS to solve for overcrowding as they see fit

Option 1: Do Nothing

Objective: Continuing with the status quo where CMS addresses overcrowding and capital needs on their terms and timeframes

PROS

- No pushback either legislatively or legally
- No monetary cost to the town
- No required effort from town officials

CONS

- No real, long-term solution for overcrowding, especially with the forecasted population growth
  - **1896 students by 2025**
  - **3327 students by 2030**
  - **5302 students by 2035**
- No new classroom buildings in our region for at least 15 years
- No equitable distribution of resources for North Mecklenburg schools
- Continued strain in the relationship between North Mecklenburg and CMS
- Ongoing concerns about overcrowding can deter economic development/expansion in the region

Option 2: Partner with CMS

- Create a collaborative educational partnership between the Town of Huntersville and CMS

Option 2: Partner with CMS

Current/Previous Partnering Agreements:

- 2003 Bailey Middle JUA
- 2004 Reallocation of Land Bond Dollars JUA for Hough
- 2005 Westmoreland Road Elementary(JV Washam) JUA
- 2015 Cornelius Elementary JUA

To Do:

- Add Huntersville's JUA's
- Add land already provided to CMS (between Hough and Bailey?

Option 2: Partner with CMS

Objective: Create a partnership between the Town of Huntersville and CMS that promotes a quality and efficient educational experience for Huntersville students in school buildings that meet current and future capacity needs.

PROS

- No legislative requirement at state or county level
- Potentially more cost effective than other options
- Utilizes resources already in place with CMS – transportation, staff, food service, specialists, etc.

CONS

- Uncertainty of future improvements in our area
- Long timeline to solutions or results.
- No guarantee that any future elected political entities honor any prior negotiated deals

Option 2: Partner with CMS

Objective: Create a partnership between the Town of Huntersville and CMS that promotes a quality and efficient educational experience for Huntersville students in school buildings that meet current and future capacity needs.

PROS

- Less divisive – public entities working together toward a common goal of positive educational outcomes
- Potential ability to influence rubric going forward

CONS (continued)

- Differing opinions and perspectives will still be present between Huntersville and CMS
- Potential loss of magnet school options under MEAC reassignment suggestion
- No control over where CMS draws lines for student assignment. This can negatively impact property values and business development.
- Lack of firm foundation on which to build a successful partnership

Option 2: Partner with CMS

Objective: Create a partnership between the Town of Huntersville and CMS that promotes a quality and efficient educational experience for Huntersville students in school buildings that meet capacity needs.

PROS

CONS (continued)

- Continued lack of local control over education
- We do not agree with the CMS definition for capacity as we do not consider modular classrooms a good solution.
- Uncertainty of site selection and bond assignments based on current rubric and definitions of overcrowding

Option 2: Partner with CMS

Sources of Leverage:

- Land – current town-owned land is limited with no viable locations, possible developer incentives with future developments (i.e., trade land to build a school for revised density requirements).

- Financial incentives to partner in building new facilities as the town has with previous JUAs. Town can offer to pay for athletic fields, playgrounds, gyms, theaters, etc., for new buildings in our town.

- Town of Huntersville can agree to [INSERT LANGUAGE IN MUNICIPAL CONCERNS ACT] opt out of HB 514 as requested by CMS.

- Any group of concerned citizens can follow the traditional charter school route outside of HB 514.

Option 3: Operate a stand-alone Municipal Charter School

Background on House Bill 514

- Governance Structure
  - Municipality's governing body can serve as ex officio board or appoint one to govern its municipal charter school
  - NC Office of Charter Schools provides technical assistance, guidance and training to municipal charter schools, as part of its duties

- Municipal charters can prioritize enrollment to students in the municipality

- Employment requirements
  - Municipal charters can employ teachers provided
    - at least 50% hold teaching licenses
    - All teachers of core subjects (science, math, social studies, language arts) are college graduates

  - Municipal charters can employ/discharge others to perform non-teaching duties

  - Municipal charters' employees can participate in the state retirement and health system for teachers and state employees

Sources: https://www.ncleg.gov/Sessions/2017/Bills/House/PDF/H514v7.pdf
https://content.govdelivery.com/accounts/NCSBE/bulletins/224f427

Option 3: Operate a stand-alone Municipal Charter School

- Estimated Timing
  - 1 year approval process after application submitted
  - 1-3 years after approval received to id/ready/retrofit location, hire/train staff, order supplies, advertise for students, etc.
  - Total timetable 2-4 years minimum to open school
  - Therefore, earliest opening likely Fall 2022

Sources:
https://www.ncleg.gov/Sessions/2017/Bills/House/PDF/H514v7.pdf
https://content.govdelivery.com/accounts/NCSBE/bulletins/224f427

Option 3: Municipal Charter School Huntersville Operating Budget Assumptions

- Municipal charter school of 1,500 students with 3 year ramp up
- EC students 13% of student population
- Approximately 1-2% annual increase in $/ADM
- Approximately 1-2% annual increase in expenses
- Rent expense based on $12/sq ft, 100,000 sq ft building

Huntersville Operating Budget

MUNICIPAL CHARTER SCHOOL							Base
FYE 6/30							
ADM (student population)	750	1,125	1,500	1,500	1,500	1,500	1,500
INCOME STATEMENT (000s)	**YEAR 1**	**YEAR 2**	**YEAR 3**	**YEAR 4**	**YEAR 5**	**YEAR 10**	**YEAR 15**
Total Revenues	6,660	9,172	12,289	12,468	12,650	13,600	14,625
% chg	*0.0%*	*37.7%*	*34.0%*	*1.5%*	*1.5%*	*1.5%*	*1.5%*
Salaries/Benefits	5,418	6,461	7,665	7,789	7,916	8,583	9,308
% of Revenues	*81.4%*	*70.4%*	*62.4%*	*62.5%*	*62.6%*	*63.1%*	*63.6%*
Rent	1,080	1,102	1,124	1,146	1,169	1,291	1,425
Other Operational Expenses	1,381	1,580	1,824	1,848	1,872	1,999	2,135
Total Expenses	7,879	9,142	10,612	10,783	10,957	11,876	12,877
% chg	*0.0%*	*16.0%*	*16.1%*	*1.6%*	*1.6%*	*1.6%*	*1.6%*
Operating Income	(1,220)	29	1,677	1,685	1,692	1,724	1,748
Operating Income Margin	-18.3%	0.3%	13.6%	13.5%	13.4%	12.7%	12.0%

Key Takeaways:

- Need **$1MM+** to open municipal charter & fund its initial operations plus liquidity needs
- Once fully operational, school can operate at better than breakeven
- Outside of salaries/benefits, rent biggest single projected expense

Potential Diversity Statistics using LNC

	Total Population	Asian	African-American	Hispanic	2+ Races	Caucaisan
Elementary School	399	10%	14%	6%	7%	64%
Middle School	799	9%	12%	7%	7%	66%
High School	805	5%	15%	4%	4%	71%
Total LNC	2,003	8%	13%	6%	6%	68%

Key Takeaways:

- Diversity of Municipal Charter School should mirror the demographics of the Lake Norman area
- Used Lake Norman Charter demographics from 2017-2018 as a proxy to estimate potential demographics of Cornelius Municipal Charter School

Option 3: Operate a stand-alone Municipal Charter School

PROS

- Promotes local control and increases parental choice
- Operational expenses fully funded through existing revenues
- Local decisions made by local leaders; better planning/cooperation with Town of Huntersville
- Prioritizes enrollment for town children
- Reduces bureaucracy increases efficiency, and lowers administrative costs

CONS

- Risk alienating local LEA
- Law may be changed/repealed to be less favorable; (e.g. charter cap)
- Legal challenges may occur
- Uncertainty over funding and perception of double taxation
- High initial liquidity needs and upfront expenses
- Siting/land issues, inability to fund land purchases without legislative changes

Option 3: Operate a stand-alone Municipal Charter School

PROS

- Provides potential for higher standard/more flexible curriculum and enhanced instructional practices
- Potential to relieve overcrowded schools
- Large pool of diverse potential charter school board members in North Mecklenburg from various educational/workforce backgrounds

CONS

Option 3: Operate a stand-alone Municipal Charter School

Sources of Leverage:

- Town's financial condition and bond rating may assist Municipal Charter School with capital/liquidity funding
- Local developers may find trade of land for school in return for higher density an attractive proposition
- May generate positive parental response resulting in high demand for seats in the school

Option 3: Operate a stand-alone Municipal Charter School

Potential Outcomes:

- Could be elongated start-up timetable, but once fully operational, becomes longer term solution to alleviate overcrowding issue for the Town
- Creative financial solutions will be needed to address significant initial liquidity needs and upfront costs
- Can learn from local charter schools as demonstrated models of excellence
- Demonstrating best practices in options for alternatives in public education
- Could lead to increased ability to be an incubator for other charter school startups in the Lake Norman Region
- May strain relationship with local LEA

Option 3: Operate a stand-alone Municipal Charter School

Next Steps:

- Determine viability of financing/sources of capital
- Determine availability and upfit of existing leasable space
- Consider partnering with Cornelius (and Davidson) to share resources
- Determine additional legal and political challenges
- Solicit citizen feedback

Option 4: Partner with an Existing Charter School

Option 4: Partner with an Existing Charter School

PROS

- Financial economies of scale from shared resources of operating expenses, such as administration, employment, and transportation
- Knowledge and experience of application and establishment process
- Benefitting from established, successful educational curriculum
- Local brand recognition based on reputation of partnering school
- Avoid learning curve associated with start-up process for school

CONS

- Loss of total control over municipal sponsored charter school
- May not receive interest from preferred partner charter schools

Option 4: Partner with an Existing Charter School

Sources of Leverage:

- Town's ability to assist Charter School with capital funding sources
- Town's ability to assist and prioritize Charter School with additional field space
- Ability for Charter School to expand and offer seats to wait listed students

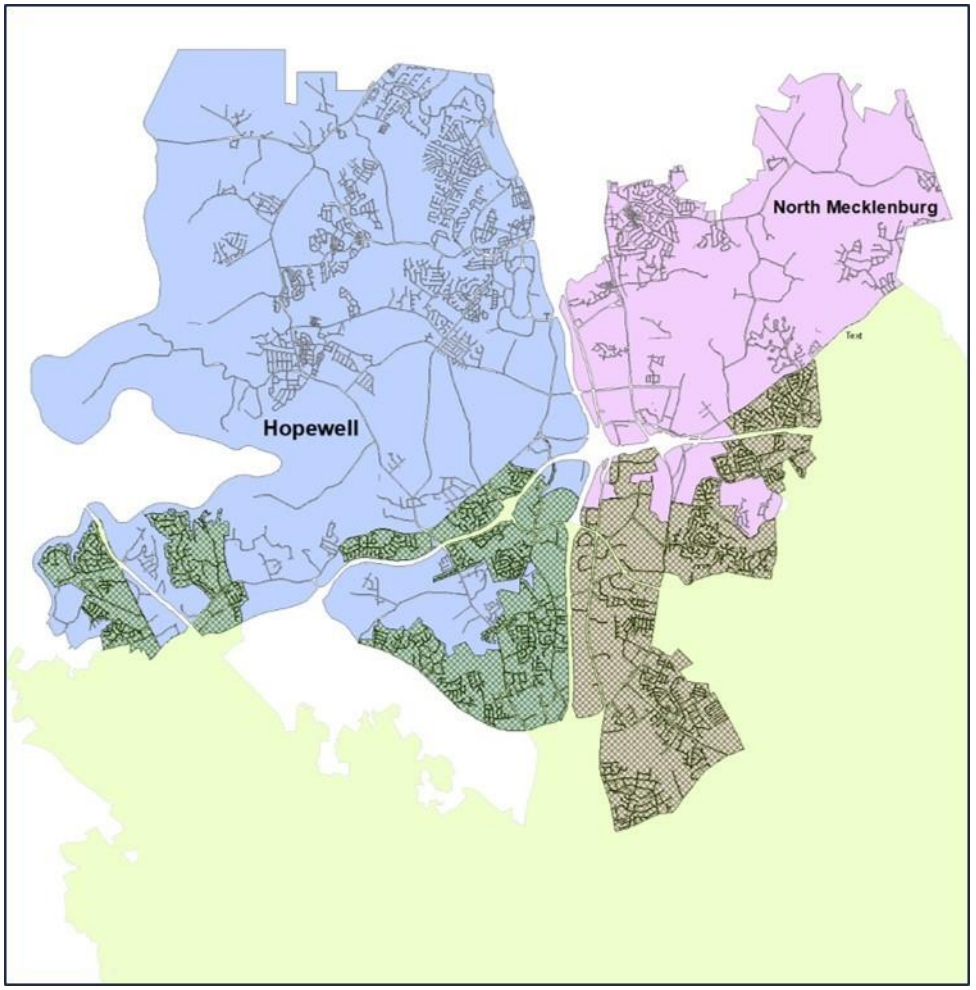
Potential Outcomes:

- Faster Start-Up
- Higher quality staffing
- Leverage proven Managing Director and curriculum

Option 5: Dividing the Charlotte Mecklenburg LEA into smaller LEAs

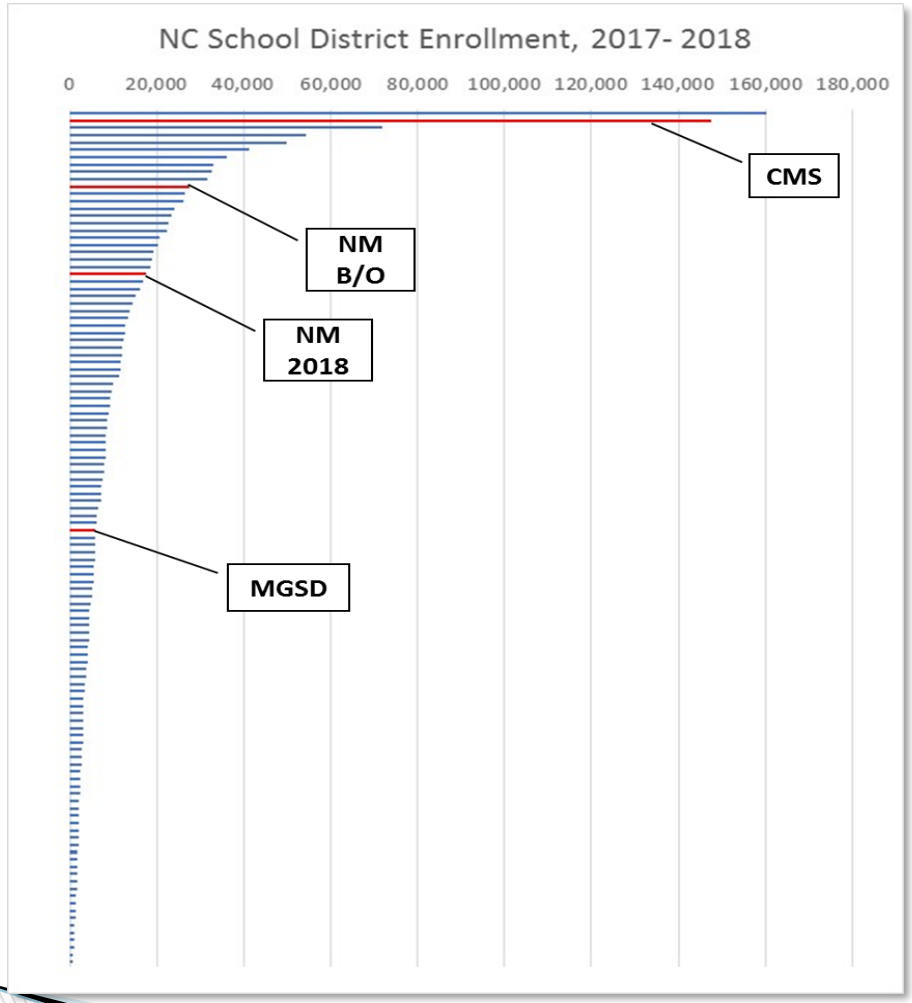
Definition & Assumptions

- Create a new school district separate from CMS
- Current CMS school assignment borders unchanged
  - Minimal disruption
  - Preserves diversity
  - Engages Charlotte positively



Source: CMS

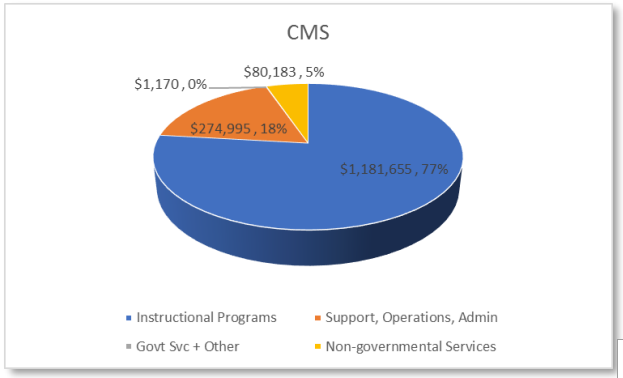
Comparison to Existing LEAs



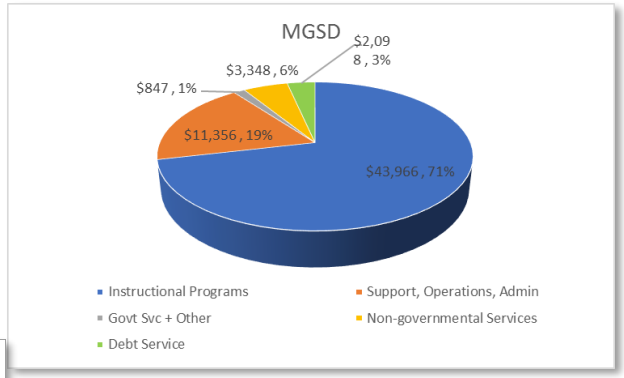
- **At current enrollment a North Meck LEA would be the 23rd largest school district in NC**
- **At buildout a North Meck LEA would be the 11th largest school district in NC**

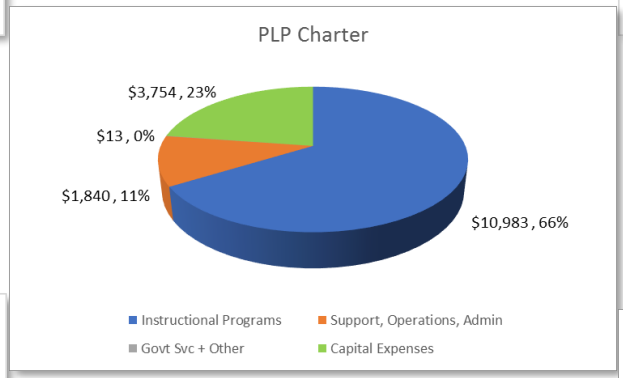
Source: "Size of Local School Districts", Joint Legislative Study

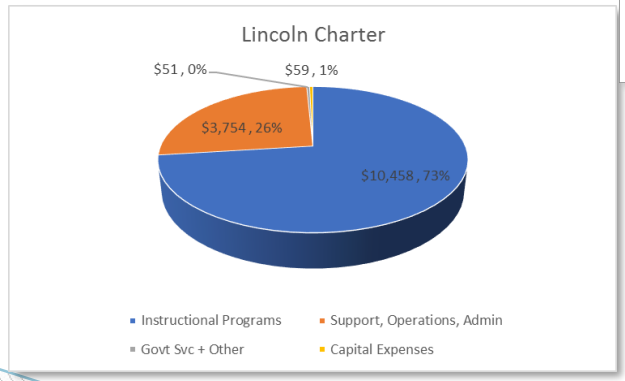
Various Cost Structures



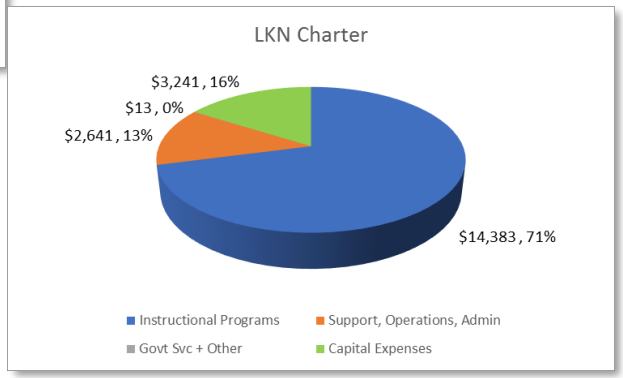
Economies of scale not evident between MGSD & CMS







Operating strategies differ between charter schools



(1) CMS 2017 Annual Rerport
(2) MGSD Financial Report, 2017, p. 8 (Does not include D & A)
(3) Lincoln Chart Financial Audit, 2018
(4) PLP Financial Audit
(5) Capital expenses for charter schools are reported as operating expenditures net of depreciation
(6) LKN Charter Financial Audit, 2018
(7) Does not include GASB 75 restatement

Operating Budget- CMS model

	CMS	North Meck LEA				
Governmental Activities	**2017**	**2017**	**2020**	**2025**	**2030**	**Bld Out**
Per Pupil (1)	$ 9,959	$ 9,043	$ 9,043	$ 9,043	$ 9,043	$ 9,043
Enrollment	146,394	17,383	18,549	21,818	25,665	27,605
Budget (Governmental)	$ 1,457,938	$ 157,188	$ 167,731	$ 197,292	$ 232,079	$ 249,622
Instructional Programs						
Regular	51%	$ 79,803	$ 85,156	$ 100,164	$ 117,825	$ 126,731
Special	16%	$ 24,704	$ 26,361	$ 31,007	$ 36,475	$ 39,232
School Leadership	5%	$ 8,078	$ 8,620	$ 10,139	$ 11,927	$ 12,828
Co-Curricular	1%	$ 1,362	$ 1,454	$ 1,710	$ 2,011	$ 2,163
School-Based Support	4%	$ 6,820	$ 7,278	$ 8,560	$ 10,070	$ 10,831
Subtotal, Instructional Support	77%	$ 120,768	$ 128,869	$ 151,580	$ 178,307	$ 191,786
Supporting Services, Operations, Administration						
Support and Development	0.6%	$ 869	$ 928	$ 1,091	$ 1,283	$ 1,380
Special Population Support	0.5%	$ 805	$ 859	$ 1,011	$ 1,189	$ 1,279
Technology Support	1.0%	$ 1,566	$ 1,671	$ 1,965	$ 2,312	$ 2,486
Financial & Human Resources	2.0%	$ 3,181	$ 3,394	$ 3,993	$ 4,696	$ 5,052
Accountability Services	0.3%	$ 413	$ 440	$ 518	$ 609	$ 655
System-Wide Pupil Support	0.3%	$ 421	$ 450	$ 529	$ 622	$ 669
Operational Support	12%	$ 19,134	$ 20,418	$ 24,016	$ 28,251	$ 30,386
Policy, Leadership & Pub Relations	1%	$ 1,715	$ 1,830	$ 2,153	$ 2,533	$ 2,724
Support, Operations, Admin	18%	$ 28,105	$ 29,990	$ 35,276	$ 41,496	$ 44,632
Community Service	0.0%	$ -	$ -	$ -	$ -	$ -
Other	0.0%	$ -	$ -	$ -	$ -	$ -
Subtotal, Governmental Services	**94.8%**	$ 148,993	$ 158,987	$ 187,006	$ 219,979	$ 236,608
Business-type Activities (2) (3)	$ 80,183	$ 9,521	$ 10,160	$ 11,950	$ 14,057	$ 15,120
After School Enrichment	0.9%	$ 83	$ 89	$ 105	$ 123	$ 132
Child Nutrition	4.3%	$ 413	$ 441	$ 518	$ 610	$ 656
Subtotal, Non-governmental Services	**5.2%**					
Total (%)	**100.0%**					
Total ($)	$ 1,538,121	$ 166,709	$ 177,891	$ 209,242	$ 246,136	$ 264,742

(1) Per pupil expend[illegible] in 2018 $
(2) Pro rated based on enrollme[illegible]
(3) CMS number from 2017 CMS Annual Re[illegible]

Operating budget- MGSD model

	MGSD	North Meck LEA				
Governmental Activities	**2017**	**2017**	**2020**	**2025**	**2030**	**Bld Out**
Per Pupil (1)	$ 9,382	$ 8,519	$ 8,519	$ 8,519	$ 8,519	$ 8,519
Enrollment	5,987	17,383	18,549	21,818	25,665	27,605
Budget (Governmental)	$ 56,170	$ 148,081	$ 158,014	$ 185,862	$ 218,633	$ 235,160
Instructional Programs						
Regular	46%	$ 67,475	$ 72,002	$ 84,691	$ 99,624	$ 107,154
Special	10%	$ 15,410	$ 16,444	$ 19,342	$ 22,752	$ 24,472
School Leadership	5%	$ 7,238	$ 7,724	$ 9,085	$ 10,687	$ 11,495
Co-Curricular	4%	$ 6,316	$ 6,740	$ 7,927	$ 9,325	$ 10,030
School-Based Support	1%	$ 1,451	$ 1,548	$ 1,821	$ 2,142	$ 2,304
Subtotal, Instructional Support	71%	$ 105,664	$ 112,751	$ 132,622	$ 156,006	$ 167,799
Supporting Services, Operations, Administration						
Support and Development	1.0%	$ 1,413	$ 1,507	$ 1,773	$ 2,086	$ 2,243
Special Population Support	0.0%	$ -	$ -	$ -	$ -	$ -
Technology Support	1.9%	$ 2,813	$ 3,001	$ 3,530	$ 4,153	$ 4,467
Financial & Human Resources	0.0%	$ 14	$ 15	$ 18	$ 21	$ 23
Accountability Services	0.0%	$ 4	$ 4	$ 5	$ 6	$ 6
System-Wide Pupil Support	0.8%	$ 1,173	$ 1,251	$ 1,472	$ 1,731	$ 1,862
Operational Support	12%	$ 18,065	$ 19,276	$ 22,674	$ 26,671	$ 28,688
Policy, Leadership & Pub Relations	3%	$ 3,812	$ 4,067	$ 4,784	$ 5,627	$ 6,053
Support, Operations, Admin	18%	$ 27,293	$ 29,123	$ 34,256	$ 40,296	$ 43,342
Community Service	0.0%	$ -	$ -	$ -	$ -	$ -
Other	0.0%	$ -	$ -	$ -	$ -	$ -
Subtotal, Governmental Services	**91.2%**	$ 134,993	$ 144,048	$ 169,435	$ 199,310	$ 214,376
Business-type Activities (2) (3)	$ 3,348	$ 9,720	$ 10,372	$ 12,201	$ 14,352	$ 15,437
After School Enrichment	0.9%	$ 92	$ 98	$ 115	$ 135	$ 146
Child Nutrition	4.5%	$ 436	$ 466	$ 548	$ 644	$ 693
Subtotal, Non-governmental Services	**5.4%**					
Total (%)	**100.0%**					
Total Operating ($)	$ 59,518	$ 157,802	$ 168,386	$ 198,062	$ 232,985	$ 250,597

(1) Per pupil expenditures in 2018 $
(2) Pro rated based on [illegible] enrollment
(3) Budget data from MGSD 20[illegible] Audited Report
(4) Does not include debt service or depreci[illegible]

N. Meck Capital Needs Assessment - LEA Option

	Avg School Capacity	2020	2025	2030	2035
Cornelius Population					
Elementary School	776	0.1	0.3	0.5	0.5
Middle School	1093	0.1	0.1	0.2	0.2
High School	2053	0.0	0.1	0.1	0.1
Davidson Population					
Elementary School	776	0.1	0.2	0.4	0.8
Middle School	1093	0.0	0.1	0.1	0.3
High School	2053	0.0	0.1	0.1	0.2
Huntersville Population					
Elementary School	776	0.3	1.3	2.2	3.5
Middle School	1093	0.1	0.4	0.6	1.0
High School	2053	0.1	0.3	0.5	0.7
Total LKN Towns					
Elementary School	776	0.5	1.8	3.1	4.7
Middle School	1093	0.2	0.6	1.0	1.5
High School	2053	0.1	0.4	0.7	1.1
Charlotte School Pop In N. Meck Schools					
Elementary School	776	0.1	0.3	0.6	0.9
Middle School	1093	0.0	0.2	0.3	0.5
High School	2053	0.1	0.3	0.5	0.7

	Optimal School Size	2020	2025	2030	2035
Cornelius Population					
Elementary School	700	0.1	0.3	0.5	0.5
Middle School	1100	0.1	0.1	0.2	0.2
High School	1500	0.1	0.1	0.2	0.2
Davidson Population					
Elementary School	700	0.1	0.3	0.4	0.8
Middle School	1100	0.0	0.1	0.1	0.3
High School	1500	0.0	0.1	0.1	0.3
Huntersville Population					
Elementary School	700	0.3	1.4	2.4	3.9
Middle School	1100	0.1	0.4	0.6	1.0
High School	1500	0.1	0.4	0.6	1.0
Total LKN Towns					
Elementary School	700	0.5	2.0	3.4	5.2
Middle School	1100	0.2	0.6	1.0	1.5
High School	1500	0.2	0.6	1.0	1.5
Charlotte School Pop In N. Meck Schools					
Elementary School	700	0.1	0.4	0.7	1.0
Middle School	1100	0.0	0.2	0.3	0.5
High School	1500	0.1	0.4	0.7	1.0

Total North Meck School Pop	Avg School Capacity	2020	2025	2030	2035
Elementary School	776	0.3	1.8	3.4	5.4
Middle School	1093	0.6	1.1	1.7	2.3
High School	2053	0.4	0.9	1.4	2.1
Estimated Construction Cost	in millions	$35	$155	$215	$335

Total North Meck School Pop	Optimal School Size	2020	2025	2030	2035
Elementary School	700	0.4	2.0	3.8	6.0
Middle School	1100	0.6	1.1	1.7	2.3
High School	1500	0.6	1.3	2.0	2.8
Estimated Construction Cost	in millions	$105	$155	$410	$430

*Optimal School size based on NC Public Schools report "School Size and its Relationship to Achievement and Behavior" April 2000

* Estimated Construction Cost per building source: MGSD Dec 2018 - rounded to whole buidling

Analysis assumes correction of current over utilization vs. planned enrollment in existing N.

Current Over/Under Utilization	+ kids	# classrooms
N. Meck Elementary Schools	-193	-10
N. Meck Middle Schools	416	21
N. Meck High Schools	500	25

Huntersville Capital Needs Assessment – LEA Option

1. Adding in the over/under-utilization of the Huntersville schools does make a material difference in the school needs for Huntersville students
2. Huntersville school age children will need an additional elementary school by 2025, 3 elemtary schools, 1 middle school and 1 high school by 2035.

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Huntersville Population	65,780			78,860			91,939			110,000		
Elementary School	3,689	-211	-11	4,422	522	26	5,156	1,256	63	6,169	2,269	113
Middle School	1,487	-50	-2	1,783	246	12	2,079	542	27	2,487	950	48
High School	2,018	-88	-4	2,419	313	16	2,820	714	36	3,374	1,268	63
Huntersville School Pop Total	7,194	-349	-17	8,624	1,081	54	10,055	2,512	126	12,030	4,487	224

Current Under Utilization	2018	+ kids	# classrooms
Huntersville Elementary Schools		-450	-23
Huntersville Middle Schools		-146	-7
Huntersville High Schools		-219	-11

	Avg School Capacity	2020	2025	2030	2035
Huntersville Population					
Elementary School	776	-0.3	0.7	1.6	2.9
Middle School	1093	0.0	0.2	0.5	0.9
High School	2053	0.0	0.2	0.3	0.6
Estimated Construction Cost	in millions	$0	$25	$85	$180

	Optimal School Size	2020	2025	2030	2035
Huntersville Population					
Elementary School	700	-0.3	0.7	1.8	3.2
Middle School	1100	0.0	0.2	0.5	0.9
High School	1500	-0.1	0.2	0.5	0.8
Estimated Construction Cost	in millions	$0	$25	$155	$180

Option 5: New LEA

PROS

- Local control
  - Capital budget
  - Student assignment
  - Taxation
  - Board representation
- Fewer bureaucratic layers
- Tailored solutions
- Greater sense of community

CONS

- Politically difficult
- Potential loss of programming breadth

Summary and Next Steps

Based on the projection of the current and future facilities needs of the Huntersville and North Mecklenburg student population, and feedback received during the April 29, 2019 Public Input meeting, the HEOSC will finalize their findings of the 5 Options available to the Town of Huntersville to address future educational needs.

1. Do Nothing
2. Partner with CMS
3. Open and Operate Municipal Charter School(s)
4. Partner with an Existing Charter School
5. Create a New LEA

Final report date May 20, 2019

Charter School Incubator Option

- - Make Huntersville the most attractive place in the state for new/expansion charter schools
- - Even if Town Board moves forward with a municipal charter or partners with an existing charter, opening could be years away
- - In the interim, publicize Huntersville's need to reduce overcrowding and address future capacity and issue a Request for Proposals to charters statewide
- - Have Planning Dept. work with interested charter schools to identify impediments to building a new or expansion charter school in Huntersville (e.g., easing zoning restrictions, identifying potential school parcels, expediting requests)
- - Cont. to add to the educational diversity in Huntersville

Appendix

Capital Needs Assessment Summary - Huntersville

1. Assessing Huntersville growth only, an elementary school will be needed by 2025, two elementary schools by 2030, and a middle school and high school by 2035.
2. Huntersville school age children will need ***23 additional classrooms by 2020***, and capacity will be constrained without significant re-assignment of Charlotte students out of Huntersville schools or the equivalent of a mid-sized Charter school in Huntersville.

	Avg School Capacity	2020	2025	2030	2035
Huntersville Population					
Elementary School	776	0.3	1.3	2.2	3.5
Middle School	1093	0.1	0.4	0.6	1.0
High School	2053	0.1	0.3	0.5	0.7

	Optimal School Size	2020	2025	2030	2035
Huntersville Population					
Elementary School	700	0.3	1.4	2.4	3.9
Middle School	1100	0.1	0.4	0.6	1.0
High School	1500	0.1	0.4	0.6	1.0

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Huntersville Population	65,780			78,860			91,939			110,000		
Elementary School	3,689	239	12	4,422	972	49	5,156	1,706	85	6,169	2,719	136
Middle School	1,487	96	5	1,783	392	20	2,079	688	34	2,487	1,096	55
High School	2,018	131	7	2,419	532	27	2,820	933	47	3,374	1,487	74
Huntersville School Pop Total	7,194	466	23	8,624	1,896	95	10,055	3,327	166	12,030	5,302	265

1. Adding the under-utilization in Huntersville schools to the analysis enables Huntersville to stem the urgent need for more schools a bit longer.

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Huntersville Population	65,780			78,860			91,939			110,000		
Elementary School	3,689	-211	-11	4,422	522	26	5,156	1,256	63	6,169	2,269	113
Middle School	1,487	-50	-2	1,783	246	12	2,079	542	27	2,487	950	48
High School	2,018	-88	-4	2,419	313	16	2,820	714	36	3,374	1,268	63
Huntersville School Pop Total	7,194	-349	-17	8,624	1,081	54	10,055	2,512	126	12,030	4,487	224

Current Under Utilization	2018	+ kids	# classrooms
Huntersville Elementary Schools		-450	-23
Huntersville Middle Schools		-146	-7
Huntersville High School		-219	-11

	Optimal School Size	2020	2025	2030	2035
Huntersville Population					
Elementary School	700	-0.3	0.7	1.8	3.2
Middle School	1100	0.0	0.2	0.5	0.9
High School	1500	-0.1	0.2	0.5	0.8
Estimated Construction Cost	in millions	$0	$25	$155	$180

Option 3: Municipal Charter School Capital Needs Assessment

For the Municipal Charter School Option:

1. Assessing Cornelius growth only, no complete ***new schools*** are needed by 2035 using either avg school capacity or optimal school size assumptions.
2. Cornelius school age children will need ***additional classrooms by 2020***, and capacity will be constrained without significant re-assignment into Huntersville schools or by adding the equivalent of a small to mid-sized Charter school in Cornelius

	AVG School Capacity	2020	2025	2030	2035
Cornelius Population					
Elementary School	776	0.1	0.3	0.5	0.5
Middle School	1093	0.1	0.1	0.2	0.2
High School	2053	0.0	0.1	0.1	0.1

	Optimal School Size	2020	2025	2030	2035
Cornelius Population					
Elementary School	700	0.1	0.3	0.5	0.5
Middle School	1100	0.1	0.1	0.2	0.2
High School	1500	0.1	0.1	0.2	0.2

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Cornelius Population	34,248			37,124			40,000			40,000		
Elementary School	1,554	95	5	1,684	225	11	1,815	356	18	1,815	356	18
Middle School	907	55	3	984	132	7	1,060	208	10	1,060	208	10
High School	1,312	80	4	1,422	190	10	1,533	301	15	1,533	301	15
Cornelius School Pop Total	3,773	230	12	4,090	547	27	4,407	864	43	4,407	864	43

*Assessment of capital needs based on optimal school size

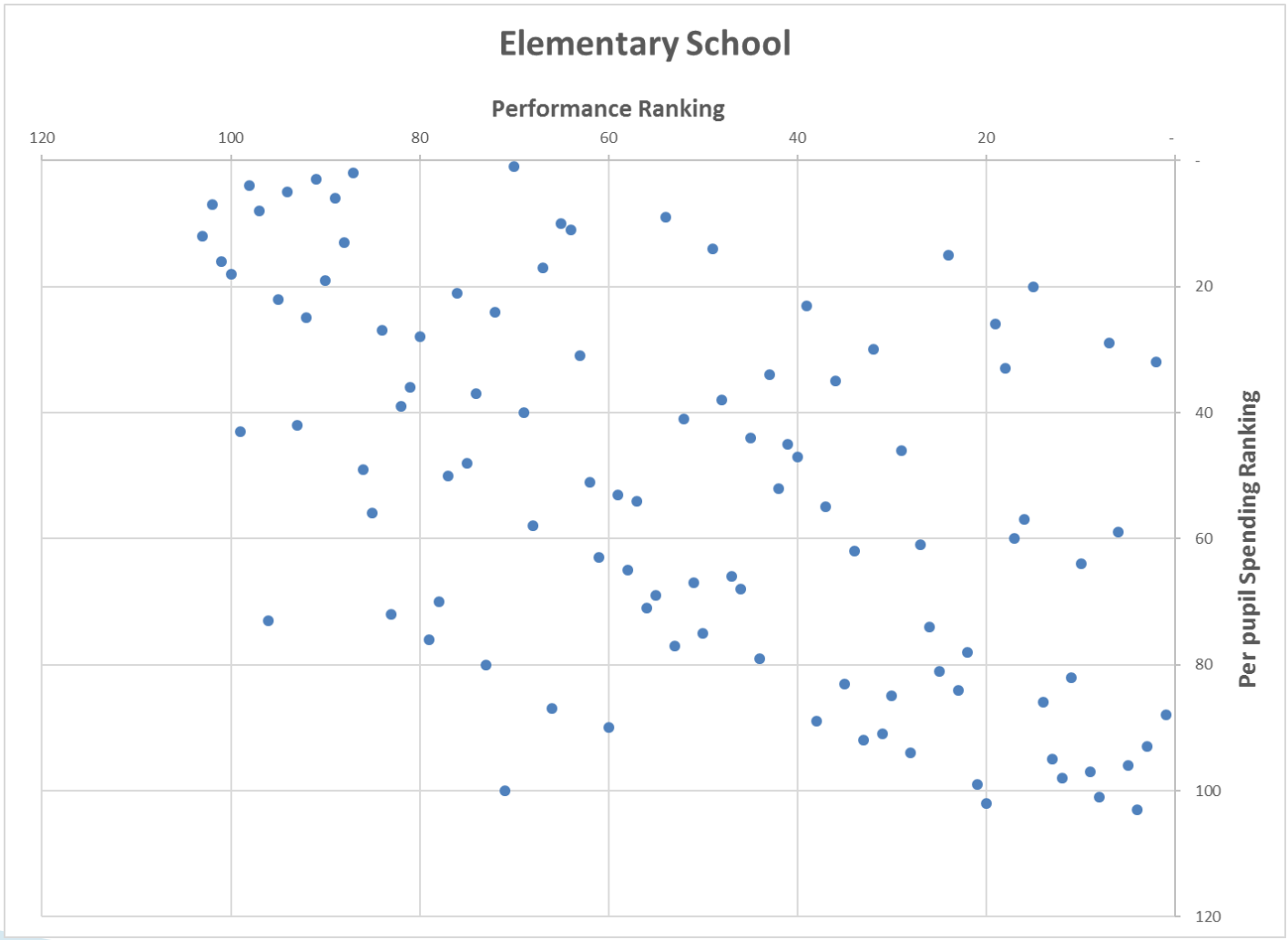
LED Option Analysis Assumptions

1. Uses current total N. Meck boundaries for CMS schools
2. All schools located in Davidson/Cornelius/ Huntersville would be assigned to the new LEA
3. All schools will use "planned enrollment" at 20 students/classroom as the student population

						Students Enrolled From:									
School	School Type	Municipality	Planned Enrollment	Over/ Under Plan	Total Enrollment	Cornelius		Huntersville		Davidson		Charlotte		Out of County	
Cornelius Elementary	Elementary	Cornelius	780	-132	648	634	97.8%	4	0.6%	1	0.2%	7	1.1%	2	0.3%
JV Washam Elementary	Elementary	Cornelius	780	339	1119	796	71.1%	272	24.3%	32	2.9%	12	1.1%	7	0.6%
Bailey Middle School	Middle	Cornelius	1140	562	1702	845	49.6%	509	29.9%	343	20.2%	4	0.2%	1	0.1%
Hough High School	High	Cornelius	2000	544	2544	1185	46.6%	898	35.3%	430	16.9%	26	1.0%	5	0.2%
Davidson Elementary	Elementary	Davidson	640	50	690	11	1.6%	7	1.0%	658	95.4%	6	0.9%	8	1.2%
Barnette Elementary School	Elementary	Huntersville	780	-18	762	4	0.5%	719	94.4%	2	0.3%	26	3.4%	11	1.4%
Blythe Elementary	Elementary	Huntersville	1000	10	1010	1	0.1%	356	35.2%	0	0.0%	650	64.4%	3	0.3%
Grand Oak Elementary	Elementary	Huntersville	780	-206	574	3	0.5%	543	94.6%	0	0.0%	24	4.2%	4	0.7%
Huntersville Elementary	Elementary	Huntersville	740	54	794	2	0.3%	756	95.2%	4	0.5%	27	3.4%	5	0.6%
Long Creek Elementary	Elementary	Huntersville	780	-276	504	0	0.0%	20	4.0%	0	0.0%	483	95.8%	1	0.2%
Torrence Creek Elementary	Elementary	Huntersville	700	72	772	3	0.4%	726	94.0%	1	0.1%	38	4.9%	4	0.5%
Trillium Springs Montessori	Elementary	Huntersville	240	-86	154	5	3.2%	47	30.5%	1	0.6%	100	64.9%	1	0.6%
Francis Bradley Middle	Middle	Huntersville	1060	14	1074	3	0.3%	734	68.3%	2	0.2%	331	30.8%	4	0.4%
JM Alexander Middle School	Middle	Huntersville	1080	-160	920	4	0.4%	148	16.1%	8	0.9%	755	82.1%	5	0.5%
Hopewell High School	High	Huntersville	2000	-287	1713	3	0.2%	709	41.4%	0	0.0%	996	58.1%	5	0.3%
North Mecklenburg High	High	Huntersville	2160	68	2228	18	0.8%	223	10.0%	28	1.3%	1957	87.8%	2	0.1%
Merancas Middle College High	High	Huntersville			175	26	14.9%	57	32.6%	8	4.6%	83	47.4%	1	0.6%
N. Meck Schools Total	Elementary		7220	-193	7027	1459		3450		699		1373		46	
N. Meck Schools Total	Middle		3280	416	3696	852		1391		353		1090		10	
N. Meck Schools Total	High		6160	325	6485	1206		1830		458		2979		12	
Total Enrollment North Mecklenburg Schools			**16660**		**17208**	**3517**		**6671**		**1510**		**5442**		**68**	

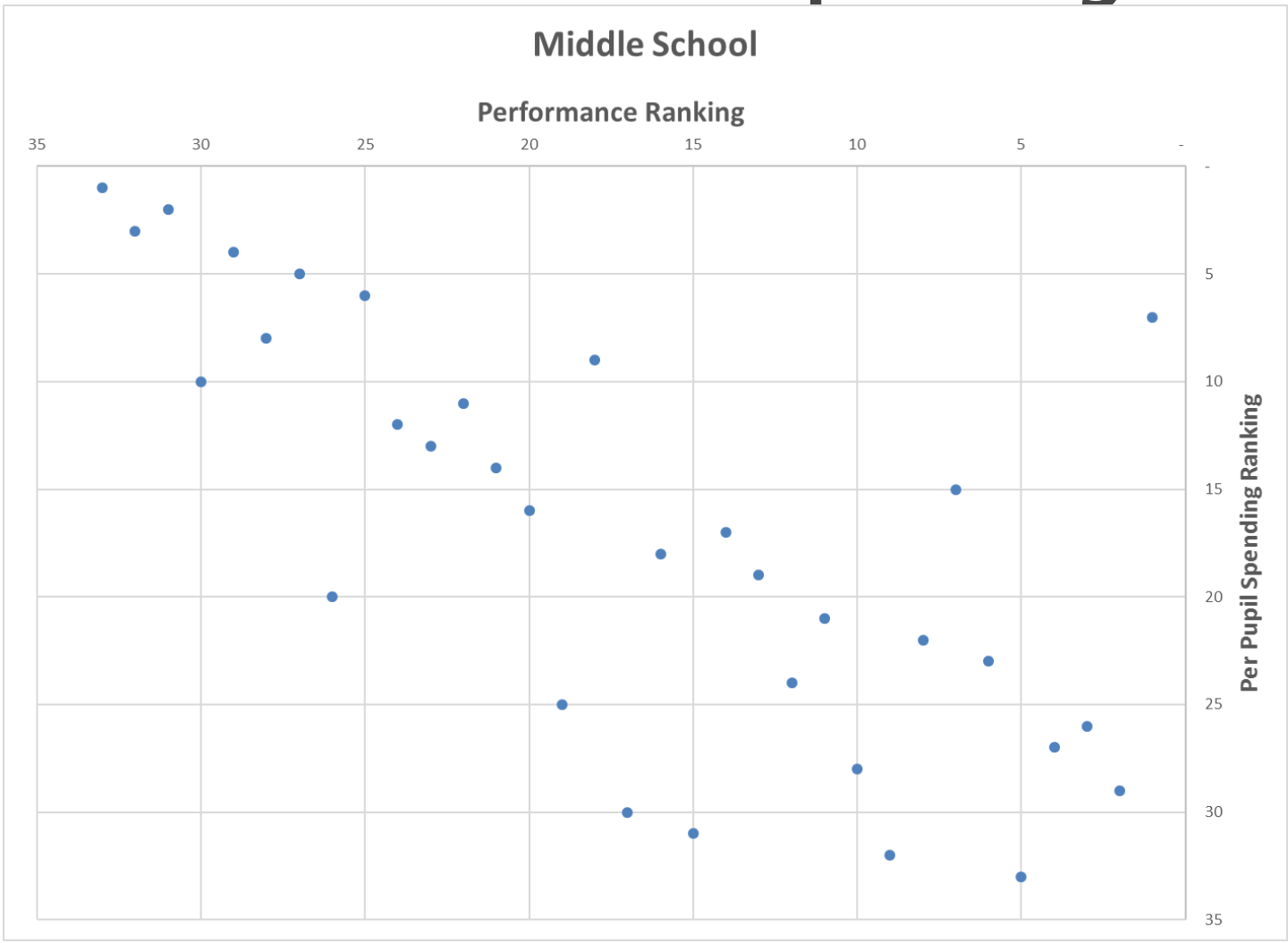
Source: School Enrollment by Municipality (FINAL

Student Achievement v Spending-Elem



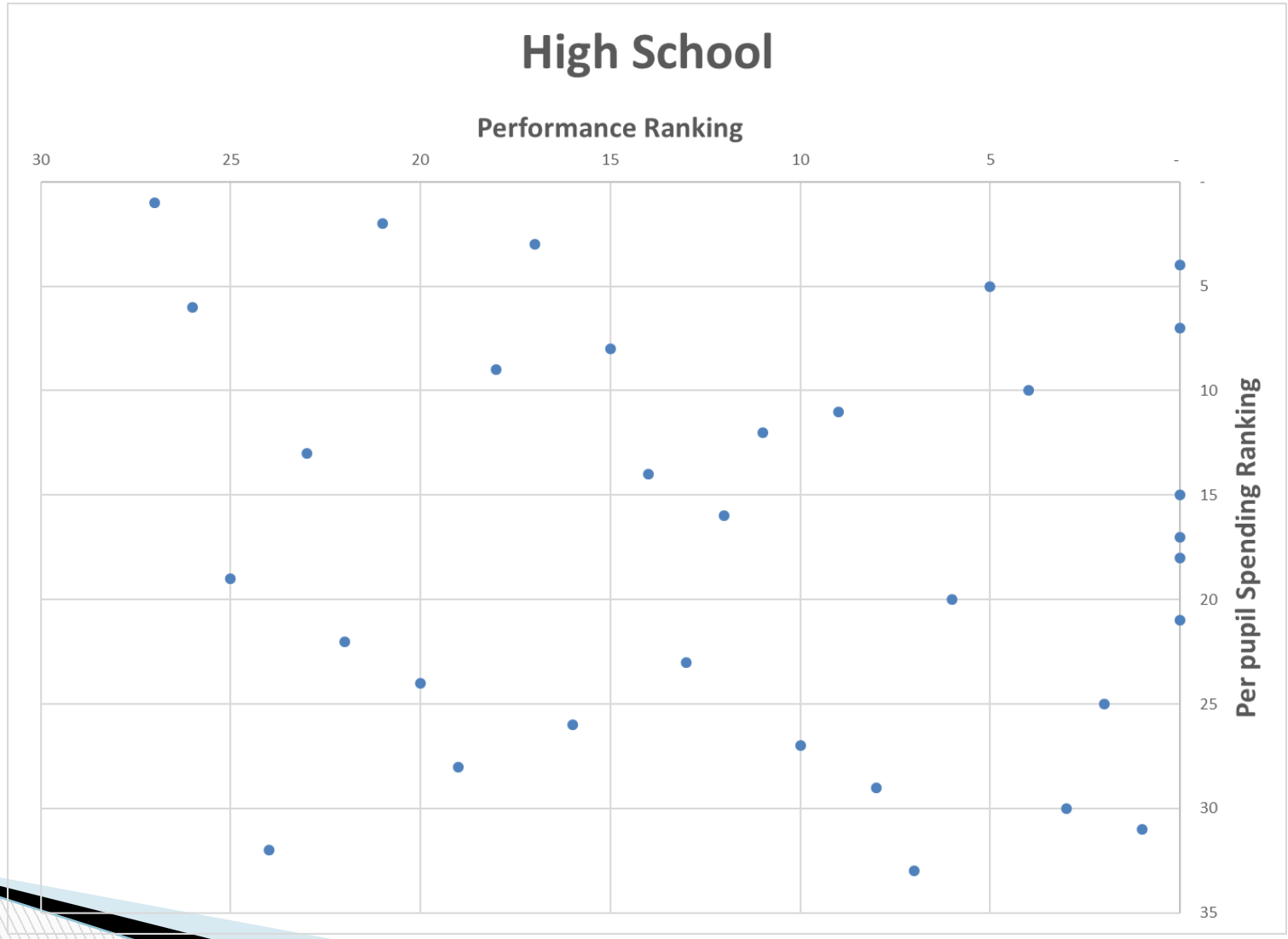
Source: Per pupil expenditure report, CMS, Oct 2011

Student Achievement v Spending- MS



Source: Per pupil expenditure report, CMS, Oct 2011

Student Achievement v Spending- HS



Source: Per pupil expenditure report, CMS, Oct 2011

Date : 5/20/2019 1:03:52 PM
From : "Eric Rowell" erowell@huntersville.org
To : "Karen Bentley" kbentley@huntersville.org, "Jim Puckett" jpuckett@huntersville.org, "Carrie Warren" cwarren@huntersville.org, "HEOSC" HEOSC@huntersville.org, "Albert Desciscio" adesciscio@huntersville.org
Subject : Re: Final report

Thanks for finalizing with additional input, Karen. The final report looks good to me.

Eric Rowell

From: Karen Bentley
Sent: Monday, May 20, 2019 11:03:11 AM
To: Jim Puckett; Carrie Warren; HEOSC; Albert Desciscio
Subject: Re: Final report

Updated, per Carrie's and Jim's input. I have included the Decision Matrix, but only as a visual so the Board can understand the tool that was used to facilitate our final decision making process/dialogue. On the same slide, I have also listed the options in priority order based on our discussions. The following slide reflects the motion that was voted on unanimously by the Commission, with the additional acknowledgement that partnering with CMS is a consideration only in the context of a continuation of existing JUAs.

Thanks for your input...

KB

From: Jim Puckett
Sent: Monday, May 20, 2019 10:28:39 AM
To: Carrie Warren; Karen Bentley; HEOSC; Albert Desciscio
Subject: Re: Final report

I don't see the decision matrix in this, what slide number, if it is there I agree we don't need to include as we stated there was not common basis for the ranking from member to member and was useful as a process tool not really a decision making tool.

As for the recommendation, we did conclude only the two options (with option two being a combination of two options with the choice to be determined by the town board after further review) I also believe Karen will speak to the lack of listing the last two options as being no option at all and therefore not recommended. The reason I say that is that for ME I would rank Do Nothing above Partner since CMS only offered up a willingness to take Huntersville taxes with no offer from them other than what they are currently doing. SO I would leave the ranking of those two to the board to decide if they want to get into funding education under some scenario other than a Municipal Charter since we do not deal in taxing issues.

From: Carrie Warren
Sent: Sunday, May 19, 2019 10:16:02 PM
To: Karen Bentley; HEOSC; Albert Desciscio
Subject: Re: Final report

Hi Karen,

Where is the prioritization of the five options? I'm only seeing three listed on the recommendations slide.

I was also under the impression that we were leaving the decision matrix out of the presentation. I recall that being the consensus based on the facts that we each approached the scoring differently and that we ultimately prioritized the options differently as well.

Thanks,
Carrie

From: Karen Bentley
Sent: Friday, May 17, 2019 5:40:02 PM
To: HEOSC; Albert Desciscio
Subject: Final report

HEOSC colleagues,
Attached is the final report for your review. Take special note of the "Recommendations" slide to make sure I have captured the essence of our conversation from last Monday. Also, note that I still have to add the information from the decision matrix. Also, Eric, I need your Incubator slide...

I would welcome any of you that are available to attend the meeting Monday night to do so.

Thanks,
Karen

Date : 5/1/2019 9:38:19 AM
From : "Jim Puckett" jpuckett@huntersville.org
To : "Rep. Christy Clark" Christy.Clark@ncleg.net, "elaine.powell@mecklenburgcountync.gov" elaine.powell@mecklenburgcountync.gov, "Sen. Natasha Marcus" Natasha.Marcus@ncleg.net, "jhpucket@bellsouth.net" jhpucket@bellsouth.net
Cc : "Karen Bentley" kbentley@huntersville.org, "Eric Rowell" erowell@huntersville.org, "Anthony Roberts" aroberts@huntersville.org, "John Aneralla" janeralla@huntersville.org
Subject : Re: Follow up to your reply re: HB 514 and 229

Thanks Christy for your reply and yes you have the request we have made multiple times including in person with Dr. Wilcox when he spoke before our committee. I hope Natasha and Elaine will respond as you have. I am reminded of a great quote I heard lately from Brene Brown, "Brave Leaders are never silent around hard things".

From: Rep. Christy Clark <Christy.Clark@ncleg.net>
Sent: Tuesday, April 30, 2019 3:56:25 PM
To: Jim Puckett; elaine.powell@mecklenburgcountync.gov; Sen. Natasha Marcus
Cc: Karen Bentley; Eric Rowell; Anthony Roberts; John Aneralla
Subject: RE: Follow up to your reply re: HB 514 and 229

Jim et al (Media removed):

Thank you so much for sending over the PowerPoint.

As I noted before, HB 229 was sent to Rules without a referral to Education. In effect, that means the bill is dead. Despite what media says about it, I would be shocked if Representative Lewis put the bill forward for a vote in committee. I am intentionally not a co-sponsor of the bill because I do not support it. I will speak to Rep. Alexander about HB 229, but again this bill is not going to move. Crossover day is May 9th, so this bill will be dead for the session at that time.

Again, I have already stated that I will support the municipal charter should it come to fruition in order to ensure its long term success. I think you would agree that everyone's main goal is to ensure that the children of North Mecklenburg have the best public education opportunities that are diverse and inclusive.

On the other subject -- I want to make sure I understand what you are requesting from CMS. You would like a breakdown of facilities spending in North Mecklenburg from years 1985 to present. Is that correct? If not, please let me know exactly what you are requesting.

Regards,
Representative Clark

Representative Christy Clark
NC House Distict 98
(919) 733-5828

From: Jim Puckett <jpuckett@huntersville.org>
Sent: Tuesday, April 30, 2019 3:00 PM
To: elaine.powell@mecklenburgcountync.gov; Sen. Natasha Marcus <Natasha.Marcus@ncleg.net>; Rep. Christy Clark <Christy.Clark@ncleg.net>
Cc: Karen Bentley <kbentley@huntersville.org>; Eric Rowell <erowell@huntersville.org>; Anthony Roberts <aroberts@huntersville.org>; joe.bruno@wsoc-tv.com; nebiztoday@gmail.com; mgarrison@wbt.com; news@wcnc.com; tina.terry@wsoc-tv.com; Huntersville Herald <news@huntersvilleherald.com>; John Aneralla <janeralla@huntersville.org>
Subject: Re: Follow up to your reply re: HB 514 and 229

Elaine, thanks for coming last night. Natasha and Christy what follows, in my opinion, is equally relevant to you and your positions.

Elaine, Ido not believe you have replied to the request below. I have attached the power point from last night in case you didn't have a copy. You will note on slide 23 one of the concerns we have is the uncertainty about future legislation regarding HB 514 (two media reports last night also noted the HB 299 legislation as a factor). I would be MOST helpful I believe to this committee as well as our sister committee in Cornelius as well as both town boards to have a firm understanding of where our elected representatives stand on this issue. It is extremely important in my opinion for transparency that the town boards know if our elected representatives, who fund CMS, are in support or in opposition to the present pending legislation. While I understand it is currently in committee (HB 299) it is usually the case that those who represent the communities in question make their position on the matter public. I would further ask that if you are in opposition to HB 299 (I assume you have now educated yourself on this issue) you will publicly ask the sponsors of the bill to remove it as it is aimed at YOUR constituents not theirs. At this time my notes only reflect that you are not familiar with this issue and that you have decided not to take any leadership towards it one way or the other. Knowing your interests in transparency and assuming you feel you have an obligation to engage in pubic education issues since nearly 1/2 of the county budget is spent there I feel we are owed some indication of support or opposition and your plans to those ends.

On a related subject, our committee an the town of Huntersville have repeatedly asked CMS for a breakdown of facilities spending in north Mecklenburg for the period prior to the landmark federal busing case and the subsequent spending after. CMS has made a great

deal about the funds spent from 2000 to present but have told us for months they can't seem to discover the amount of funding spent (or more accurately not spent) in the 15 years prior to being forced to make up for under serving our community. Both the legislature and the BOCC are soon to be offering their budget to CMS. I would hope as representatives of the taxpayers of our area you would join the town in requesting what should be readily available data. I/we feel it is important that the public be provided a balanced offering of fact, not only those facts that benefit the agenda of one side.

From: Jim Puckett
Sent: Monday, April 29, 2019 9:04:03 AM
To: elaine.powell@mecklenburgcountync.gov
Cc: Karen Bentley; Eric Rowell; Anthony Roberts
Subject: Follow up to your reply re: HB 514 and 229

Elaine, thanks and I am hoping you will take the time to learn about HB 229 and if you disagree please publicly let those pushing the legislation know of your request they withdraw it from committee and any further consideration on behalf of those you represent (they are like yourself Democrats so more likely to give your opinion serious consideration than say mine). You maintain the bully pulpit and are the voice for those you represent. While you are of course free to form your opinion based on principle and study of the issues you do not have the right to remain silent on the issue when you office requires you to "speak" for those you represent. Your position becomes part of the process and those who are engaged in acting as part of the process have the right to know where you stand as well. The BOCC controls nearly 1/3 or CMS's operating budget and all of their capital investment. It is that leverage, that you control on behalf of your constituents, that allows the towns and those in public education to make decisions, but only to the extent that you honor your duty and be transparent in the process.

Former Commissioner Karen Bentley and myself both spoke on behalf of the citizens of Huntersville and Cornelius when the issue of HB 514 came up and encouraged the towns to participate. We have also since then felt that the issue of education and the actions of CMS are of such importance that we continue to actively work towards change. Part of our work on behalf of the Town of Huntersville is to actively participate in the actions taken in Raleigh that impact education in our area and NOTHING has a greater potential for a positive impact than the opportunities afford by HB 514 and likewise the threat of HB 229. It is important that the town and the citizens understand where those who represent them stand so we can know how to best engage those elected in the process. So while I appreciate your rather generic support of education I would hope you would take the responsibility of leadership and let us know your personal and political opinions on these two pieces of legislation so we can be prepared with that knowledge as action in the future becomes needed. You speak of listening and transparency, both admirable in a leader, but action and resolve are what are required of those holding elected office.

It is important that those trying to set a course for the future (in this case the Huntersville and Cornelius Town Boards) know all they can about the environment in which they will make decisions and one of the most important facts toward that end is where those elected to office stand on the issues of the day. Our committee is in part gathering the facts and options available and part of that is knowing the position of those in position of impacting future slated legislation or opposition to current legislation. The chairwoman of the BOE and the Superintendent Wilcox were kind enough to meet with us and let us know their position on HB 514 and their support for HB 299, I hope you will offer us the same respect.

Date : 4/30/2019 3:56:34 PM
From : "Rep. Christy Clark" Christy.Clark@ncleg.net
To : "Jim Puckett" jpuckett@huntersville.org, "elaine.powell@mecklenburgcountync.gov" elaine.powell@mecklenburgcountync.gov, "Sen. Natasha Marcus" Natasha.Marcus@ncleg.net
Cc : "Karen Bentley" kbentley@huntersville.org, "Eric Rowell" erowell@huntersville.org, "Anthony Roberts" aroberts@huntersville.org, "John Aneralla" janeralla@huntersville.org
Subject : RE: Follow up to your reply re: HB 514 and 229

Jim et al (Media removed):

Thank you so much for sending over the PowerPoint.

As I noted before, HB 229 was sent to Rules without a referral to Education. In effect, that means the bill is dead. Despite what media says about it, I would be shocked if Representative Lewis put the bill forward for a vote in committee. I am intentionally not a co-sponsor of the bill because I do not support it. I will speak to Rep. Alexander about HB 229, but again this bill is not going to move. Crossover day is May 9th, so this bill will be dead for the session at that time.

Again, I have already stated that I will support the municipal charter should it come to fruition in order to ensure its long term success. I think you would agree that everyone's main goal is to ensure that the children of North Mecklenburg have the best public education opportunities that are diverse and inclusive.

On the other subject -- I want to make sure I understand what you are requesting from CMS. You would like a breakdown of facilities spending in North Mecklenburg from years 1985 to present. Is that correct? If not, please let me know exactly what you are requesting.

Regards,
Representative Clark

Representative Christy Clark
NC House Distict 98
(919) 733-5828

From: Jim Puckett <jpuckett@huntersville.org>
Sent: Tuesday, April 30, 2019 3:00 PM
To: elaine.powell@mecklenburgcountync.gov; Sen. Natasha Marcus <Natasha.Marcus@ncleg.net>; Rep. Christy Clark <Christy.Clark@ncleg.net>
Cc: Karen Bentley <kbentley@huntersville.org>; Eric Rowell <erowell@huntersville.org>; Anthony Roberts <aroberts@huntersville.org>; joe.bruno@wsoc-tv.com; nebiztoday@gmail.com; mgarrison@wbt.com; news@wcnc.com; tina.terry@wsoc-tv.com; Huntersville Herald <news@huntersvilleherald.com>; John Aneralla <janeralla@huntersville.org>
Subject: Re: Follow up to your reply re: HB 514 and 229

Elaine, thanks for coming last night. Natasha and Christy what follows, in my opinion, is equally relevant to you and your positions.

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On a related subject, our committee an the town of Huntersville have repeatedly asked CMS for a breakdown of facilities spending in north Mecklenburg for the period prior to the landmark federal busing case and the subsequent spending after. CMS has made a great deal about the funds spent from 2000 to present but have told us for months they can't seem to discover the amount of funding spent (or more accurately not spent) in the 15 years prior to being forced to make up for under serving our community. Both the legislature and the BOCC are soon to be offering their budget to CMS. I would hope as representatives of the taxpayers of our area you would join the town in requesting what should be readily available data. I/we feel it is important that the public be provided a balanced offering of fact, not only those facts that benefit the agenda of one side.

From: Jim Puckett
Sent: Monday, April 29, 2019 9:04:03 AM
To: elaine.powell@mecklenburgcountync.gov
Cc: Karen Bentley; Eric Rowell; Anthony Roberts
Subject: Follow up to your reply re: HB 514 and 229

Elaine, thanks and I am hoping you will take the time to learn about HB 229 and if you disagree please publicly let those pushing the legislation know of your request they withdraw it from committee and any further consideration on behalf of those you represent (they are like yourself Democrats so more likely to give your opinion serious consideration than say mine). You maintain the bully pulpit and are the voice for those you represent. While you are of course free to form your opinion based on principle and study of the issues you do not have the right to remain silent on the issue when you office requires you to "speak" for those you represent. Your position becomes part of the process and those who are engaged in acting as part of the process have the right to know where you stand as well. The BOCC controls nearly 1/3 or CMS's operating budget and all of their capital investment. It is that leverage, that you control on behalf of your constituents, that allows the towns and those in public education to make decisions, but only to the extent that you honor your duty and be transparent in the process.

Former Commissioner Karen Bentley and myself both spoke on behalf of the citizens of Huntersville and Cornelius when the issue of HB 514 came up and encouraged the towns to participate. We have also since then felt that the issue of education and the actions of CMS are of such importance that we continue to actively work towards change. Part of our work on behalf of the Town of Huntersville is to actively participate in the actions taken in Raleigh that impact education in our area and NOTHING has a greater potential for a positive impact than the opportunities afford by HB 514 and likewise the threat of HB 229. It is important that the town and the citizens understand where those who represent them stand so we can know how to best engage those elected in the process. So while I appreciate your rather generic support of education I would hope you would take the responsibility of leadership and let us know your personal and political opinions on these two pieces of legislation so we can be prepared with that knowledge as action in the future becomes needed. You speak of listening and transparency, both admirable in a leader, but action and resolve are what are required of those holding elected office.

It is important that those trying to set a course for the future (in this case the Huntersville and Cornelius Town Boards) know all they can about the environment in which they will make decisions and one of the most important facts toward that end is where those elected to office stand on the issues of the day. Our committee is in part gathering the facts and options available and part of that is knowing the position of those in position of impacting future slated legislation or opposition to current legislation. The chairwoman of the BOE and the Superintendent Wilcox were kind enough to meet with us and let us know their position on HB 514 and their support for HB 299, I hope you will offer us the same respect.

Date : 4/30/2019 3:00:02 PM
From : "Jim Puckett" jpuckett@huntersville.org
To : "elaine.powell@mecklenburgcountync.gov" elaine.powell@mecklenburgcountync.gov, "Natasha.Marcus@ncleg.net" Natasha.Marcus@ncleg.net, "Christy.Clark@ncleg.net" Christy.Clark@ncleg.net
Cc : "Karen Bentley" kbentley@huntersville.org, "Eric Rowell" erowell@huntersville.org, "Anthony Roberts" aroberts@huntersville.org, "joe.bruno@wsoc-tv.com" joe.bruno@wsoc-tv.com, "nebiztoday@gmail.com" nebiztoday@gmail.com, "mgarrison@wbt.com" mgarrison@wbt.com, "news@wcnc.com" news@wcnc.com, "tina.terry@wsoc-tv.com" tina.terry@wsoc-tv.com, "Huntersville Herald" news@huntersvilleherald.com, "John Aneralla" janeralla@huntersville.org
Subject : Re: Follow up to your reply re: HB 514 and 229
Attachment : HEOSC_Report for HEOSC 4-22.pptx;

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HEOSC Report to Huntersville Town Board
May 20, 2019 - DRAFT

Huntersville Educational Options Study Commission

- Purpose
- Members
- Needs State
- Option Evaluations

Purpose of the HEOSC

On October 15, 2018, Huntersville Commissioners established the Huntersville Educational Options Study Commission.

The Commission was established to evaluate options available to the Town of Huntersville to reduce overcrowding within the public school system in Huntersville. Those options are:

1. Do Nothing
2. Partner with CMS
3. Open and Operate Municipal Charter School(s)
4. Partner with an Existing Charter School
5. Dividing the Charlotte Mecklenburg LEA into smaller LEAs

HEOSC Members

Karen Bentley - Chair
Al Desciscio
Bill Farber
Amie Hutchison
Derek Partee
Jim Puckett
Eric Rowell
Mike Sass
Bobbie Shields
Carrie Warren

Projected Enrollment

	2020	+kids	# classrooms	2025	+kids	# classrooms	2030	+kids	# classrooms	2035	+kids	# classrooms
Cornelius Population	34,248			37,124			40,000			40,000		
Elementary School	1,554	95	5	1,684	225	11	1,815	356	18	1,815	356	18
Middle School	907	55	3	984	132	7	1,060	208	10	1,060	208	10
High School	1,312	80	4	1,422	190	10	1,533	301	15	1,533	301	15
Cornelius School Pop Total	3,773	230	12	4,090	547	27	4,407	864	43	4,407	864	43
Davidson Population	14,491			17,066			19,641			25,000		
Elementary School	743	44	2	875	176	9	1,007	308	15	1,282	583	29
Middle School	375	22	1	442	89	4	508	155	8	647	294	15
High School	495	29	1	583	117	6	671	205	10	854	388	19
Davidson School Pop Total	1,613	95	5	1,900	382	19	2,186	668	33	2,783	1,265	63
Huntersville Population	65,780			78,860			91,939			110,000		
Elementary School	3,689	239	12	4,422	972	49	5,156	1,706	85	6,169	2,719	136
Middle School	1,487	96	5	1,783	392	20	2,079	688	34	2,487	1,096	55
High School	2,018	131	7	2,419	532	27	2,820	933	47	3,374	1,487	74
Huntersville School Pop Total	7,194	466	23	8,624	1,896	95	10,055	3,327	166	12,030	5,302	265
Total LKN Towns	114,519			133,050			151,580			175,000		
Elementary School	5,986	378	19	6,982	1,374	69	7,978	2,370	118	9,265	3,657	183
Middle School	2,770	174	9	3,208	612	31	3,647	1,051	53	4,194	1,598	80
High School	3,825	240	12	4,424	839	42	5,024	1,439	72	5,761	2,176	109
LKN Towns Pop Total	12,581	792	40	14,615	2,826	141	16,648	4,859	243	19,220	7,431	372
CLT School Pop (N. Meck)												
Elementary School	1,487	68	3	1,671	252	13	1,877	458	23	2,127	708	35
Middle School	1,153	53	3	1,295	195	10	1,455	355	18	1,649	549	27
High School	3,222	147	7	3,620	545	27	4,068	993	50	4,609	1,534	77
Charlotte Student Pop	5,861	267	13	6,586	992	50	7,401	1,807	90	8,385	2,791	140

Total North Meck Students												
Elementary School	7,472	445	22	8,652	1,625	81	9,855	2,828	141	11,392	4,365	218
Middle School	3,922	226	11	4,504	808	40	5,102	1,406	70	5,843	2,147	107
High School	7,047	387	19	8,045	1,385	69	9,092	2,432	122	10,370	3,710	185
Total North Meck Students	18,442	1,059	53	21,201	3,818	191	24,049	6,666	333	27,605	10,222	511

10,222 new students will be added to the capacity needs of the N. Meck schools by 2035

- (1) North Charlotte population within Hopewell & North Meck districts.
- North Charlotte population buildout based on 2045 Charlotte population of 1,322,813
- (Estimated an average population of North Charlotte to Charlotte population to be 6.25%. Applied 6.25% to 2045 Charlotte population (1,322,813 * 6.25% = 82,676.))

Source: Cornelius Town Planner Projections Feb

Classroom Needs Based on Growth Projections

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Cornelius Population	34,248			37,124			40,000			40,000		
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Note: no adjustment made for current enrollment over/under planned enrollment in existing N. Meck Schools

Option 1: Do Nothing

- Continue with the status quo allowing CMS to solve for overcrowding as they see fit

Option 1: Do Nothing

Objective: Continuing with the status quo where CMS addresses overcrowding and capital needs on their terms and timeframes

PROS

- No pushback either legislatively or legally
- Appeases those satisfied with current school status
- No monetary cost to the town
- No required effort from town officials

CONS

- No real, long-term solution for overcrowding, especially with the forecasted population growth
  - **1896 students by 2025**
  - **3327 students by 2030**
  - **5302 students by 2035**
- No new classroom buildings in our region for at least 15 years
- No equitable distribution of resources for Lake Norman schools
- Continued strain in the relationship between Lake Norman region and CMS
- No control over where CMS draws lines for student assignment. This can deter economic development/expansion over concerns about school capacity.

Option 2: Partner with CMS

- Create a collaborative educational partnership between the Town of Huntersville and CMS

Option 2: Partner with CMS

Current/Previous Partnering Agreements:

- 2003 Bailey Middle JUA
- 2004 Reallocation of Land Bond Dollars JUA for Hough
- 2005 Westmoreland Road Elementary(JV Washam) JUA
- 2015 Cornelius Elementary JUA

To Do:

- Add Huntersville's JUA's
- Add land already provided to CMS (between Hough and Bailey?

Option 2: Partner with CMS

Objective: Create a partnership between the Towns of Cornelius and Huntersville and CMS that promotes a quality and efficient educational experience for N. Meck students in school buildings that meet capacity needs.

- Through this partnership, devise a plan to address present and future population growth in the Lake Norman area and provide an equitable distribution of funding and resources.

PROS

- No legislative requirement at state or county level
- Potentially more cost effective than other options
- Utilizes resources already in place with CMS – transportation, staff, food service, specialists, etc.

CONS

- Possibility of no improvements in our area
- Long timeline to solutions or results.
- If a deal is reached, no guarantee that a newly elected board would continue to honor that deal
- Cornelius pays 4.3% of total property taxes and makes up 2.7% of the county population – add huntersville tax/pop

Option 2: Partner with CMS

Objective: Create a partnership between the Town of Cornelius and CMS that promotes a quality and efficient educational experience for Cornelius students in school buildings that meet capacity needs.

- Through this partnership, devise a plan to address present and future population growth in the Lake Norman area and provide an equitable distribution of funding and resources.

PROS

- Less divisive – public entities working together toward a common goal of positive educational outcomes
- Potential ability to influence rubric going forward

CONS (continued)

- Differing opinions and perspectives will still be present between N. Meck towns and CMS
- Potential loss of magnet school options under MEAC reassignment suggestion
- No control over where CMS draws lines for student assignment. This can negatively impact property values and business development.
- Perception of a lack of advocacy of N. Meck representation on CMS school board

Option 2: Partner with CMS

Objective: Create a partnership between the Town of Cornelius and CMS that promotes a quality and efficient educational experience for Cornelius students in school buildings that meet capacity needs.

- Through this partnership, devise a plan to address present and future population growth in the Lake Norman area and provide an equitable distribution of funding and resources.

PROS

CONS (continued)

- Continued lack of local control over education
- We do not agree with the CMS definition for capacity as we do not consider modular classrooms a good solution.
- Uncertainty of site selection and bond assignments based on current rubric and definitions of overcrowding
- Historically partnerships with CMS have proven to be less than beneficial for this area

Option 2: Partner with CMS

Sources of Leverage:

- Land – current town-owned land is limited with no viable locations, possible developer incentives with future developments (i.e., trade land to build a school for revised density requirements).
- Financial incentives to partner in building new facilities as the town has with previous JUAs. Town can offer to pay for athletic fields, playgrounds, gyms, theaters, etc., for new buildings in our town.
- Town of Huntersville can agree to opt out of HB 514 as requested by CMS.
- Any group of concerned citizens can follow the traditional charter school route outside of HB 514.
- Campaign to rally the court of public opinion.

Option 2: Partner with CMS

Potential Outcomes:

- Form a CMS advisory board with representation from Cornelius, Davidson and Huntersville. Consideration can also be given to creating a larger board with representation from Pineville and Matthews.

- Build relationship with the CMS school board to be a stronger advocate for the needs of our area.

- According to the Municipal Concerns Act Article III Report, a consideration for relief for Cornelius at the high school level would be to reassign 750 students to Huntersville schools. Based on a planned 2000 students at Hough, it is currently at 127% capacity. This relief would *temporarily* bring Hough to 90% capacity, leaving room for student population growth. This is only a short term solution as HS overcrowding is a real issue in 2025.

- Once current overcrowding is addressed, work with CMS to create a plan to build future buildings or improve current facilities.

Option 2: Partner with CMS

Next Steps:

- Set up meeting with representatives from CMS, including Superintendent Dr. Wilcox.
- Work with planning board to develop list of potential sites for new schools.
- Review past and current partnerships with CMS to define parameters of future partnerships with CMS.
- Work with CMS on redrawing boundaries and district lines to better accommodate LKN municipalities. Develop a plan to communicate changes to property owners.
- Explore options to expand current buildings at Bailey and Hough to accommodate more students without modulars. Possibilities may include more classrooms, expand cafeterias or add enclosed outdoor seating, and add a new building for eight and ninth grades between Bailey and Hough.

Option 3: Operate a stand-alone Municipal Charter School

- Using Current CMS North Mecklenburg boundaries

Background on House Bill 514

- Governance Structure
  - Municipality's governing body can serve as ex officio board or appoint one to govern its municipal charter school
  - NC Office of Charter Schools provides technical assistance, guidance and training to municipal charter schools, as part of its duties

- Municipal charters can prioritize enrollment to students in the municipality

- Employment requirements
  - Municipal charters can employ teachers provided
    - at least 50% hold teaching licenses
    - All teachers of core subjects (science, math, social studies, language arts) are college graduates

  - Municipal charters can employ/discharge others to perform non-teaching duties

  - Municipal charters' employees can participate in the state retirement and health system for teachers and state employees

Sources: https://www.ncleg.gov/Sessions/2017/Bills/House/PDF/H514v7.pdf
https://content.govdelivery.com/accounts/NCSBE/bulletins/224f427

Option 3: Operate a stand-alone Municipal Charter School

- Estimated Timing
  - 1 year approval process after application submitted
  - 1-3 years after approval received to id/ready/retrofit location, hire/train staff, order supplies, advertise for students, etc.
  - Total timetable 2-4 years minimum to open school
  - Therefore, earliest opening likely Fall 2022

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Option 3: Municipal Charter School Huntersville Operating Budget Assumptions

- Municipal charter school of 1,500 students with 3 year ramp up
- EC students 13% of student population
- Approximately 1-2% annual increase in $/ADM
- Approximately 1-2% annual increase in expenses
- Rent expense based on $12/sq ft, 100,000 sq ft building

Huntersville Operating Budget

MUNICIPAL CHARTER SCHOOL							Base
FYE 6/30							
ADM (student population)	750	1,125	1,500	1,500	1,500	1,500	1,500
INCOME STATEMENT (000s)	**YEAR 1**	**YEAR 2**	**YEAR 3**	**YEAR 4**	**YEAR 5**	**YEAR 10**	**YEAR 15**
Total Revenues	6,660	9,172	12,289	12,468	12,650	13,600	14,625
% chg	*0.0%*	*37.7%*	*34.0%*	*1.5%*	*1.5%*	*1.5%*	*1.5%*
Salaries/Benefits	5,418	6,461	7,665	7,789	7,916	8,583	9,308
% of Revenues	*81.4%*	*70.4%*	*62.4%*	*62.5%*	*62.6%*	*63.1%*	*63.6%*
Rent	1,080	1,102	1,124	1,146	1,169	1,291	1,425
Other Operational Expenses	1,381	1,580	1,824	1,848	1,872	1,999	2,135
Total Expenses	7,879	9,142	10,612	10,783	10,957	11,876	12,877
% chg	*0.0%*	*16.0%*	*16.1%*	*1.6%*	*1.6%*	*1.6%*	*1.6%*
Operating Income	(1,220)	29	1,677	1,685	1,692	1,724	1,748
Operating Income Margin	-18.3%	0.3%	13.6%	13.5%	13.4%	12.7%	12.0%

Key Takeaways:

- Need **$1MM+** to open municipal charter & fund its initial operations plus liquidity needs
- Once fully operational, school can operate at better than breakeven
- Outside of salaries/benefits, rent biggest single projected expense

Potential Diversity Statistics using LNC

	Total Population	Asian	African-American	Hispanic	2+ Races	Caucaisan
Elementary School	399	10%	14%	6%	7%	64%
Middle School	799	9%	12%	7%	7%	66%
High School	805	5%	15%	4%	4%	71%
Total LNC	2,003	8%	13%	6%	6%	68%

Key Takeaways:

- Diversity of Municipal Charter School should mirror the demographics of the Lake Norman area
- Used Lake Norman Charter demographics from 2017-2018 as a proxy to estimate potential demographics of Cornelius Municipal Charter School

Option 3: Operate a stand-along Municipal Charter School

PROS

- Promotes local control and increases parental choice
- Likely breakeven budgeting resulting in no new taxes
- Ensures town representation
- Prioritizes enrollment for town children
- Reduces bureaucracy, increases efficiency, and lowers administrative costs

CONS

- Potentially higher costs for service delivery elaborate
- Risk alienating local LEA
- Law may be changed/repealed to be less favorable; (e.g. charter cap)
- Legal challenges may occur
- Uncertainty over funding and perception of Double Taxation
  - Need to educate citizens on funding sources
- High initial liquidity needs
- Profitability impacted by rental expense before ramp up completed

Option 3: Operate a stand-along Municipal Charter School

PROS

- Provides potential for higher standard/more flexible curriculum and enhanced instructional practices
- Alleviates overcrowding issue
- Reinforces the concept of neighborhood school
- Large pool of diverse potential charter school board members in N. Mecklenburg from various educational/workforce backgrounds

CONS

Option 3: Operate a stand-alone Municipal Charter School

Sources of Leverage:

- Town bond rating may assist Municipal Charter School with capital/liquidity funding
- Local developers may find trade of land for school in return for higher density an attractive proposition
- May generate positive parental response resulting in high demand for seats in the school

Option 3: Operate a stand-alone Municipal Charter School

Potential Outcomes:

- Could be elongated start-up timetable, but once fully operational, becomes longer term solution to alleviate overcrowding issue for the Town
- Creative financial solutions will be needed to address significant initial liquidity needs and upfront costs
- Can learn from local charter schools as demonstrated models of excellence
- Demonstrating best practices in options for alternatives in public education
- Could lead to increased ability to be an incubator for other charter school startups in the Lake Norman Region
- May strain relationship with local LEA

Option 3: Operate a stand-alone Municipal Charter School

Next Steps:

- Determine viability of financing/sources of capital
- Determine availability and upfit of existing leasable space
- Consider partnering with Cornelius (and Davidson) to share resources
- Determine additional legal and political challenges
- Solicit citizen feedback

Option 4: Partner with an Existing Charter School

- Enter into a management agreement with an existing, established, local charter school to establish and maintain operations of an independent municipal-owned charter school

Option 4: Partner with an Existing Charter School

Partnering Criteria:

- Located in the North Mecklenburg area
- Local operations management (no outsourcing of primary business oversight)
- No less than 5-years of operations with consistent enrollment exhibiting high parental demand (i.e. wait lists that consistently exceed enrollment), and acceptable performance metrics (EOG Scores) demonstrating consistent educational success
- Acceptable learning curriculum
- Demonstrated positive operating cash flow for at least three of the most current years of operations
- Active and engaging instructional practices
- Must exhibit low/acceptable staff turnover, with Academic Director in place for at least 3-years, and instructors at or above state requirement of at least 50% teachers certified and licensed

Option 4: Partner with an Existing Charter School

PROS

- Financial economies of scale from shared resources of operating expenses, such as administration, employment, and transportation
- Knowledge and experience of application and establishment process
- Benefitting from established, successful educational curriculum
- Local brand recognition based on reputation of partnering school

CONS

- Loss of total control over municipal sponsored Charter School
- May not receive interest from preferred partner schools

Option 4: Partner with an Existing Charter School

Sources of Leverage:

- Town's ability to assist Charter School with capital funding sources
- Town's ability to assist and prioritize Charter School with additional field space
- Ability for Charter School to expand and offer seats to wait listed students

Potential Outcomes:

- Faster Start-Up
- Higher quality staffing
- Leverage proven Managing Director and curriculum

Option 4: Partner with an Existing Charter School

Next Steps:

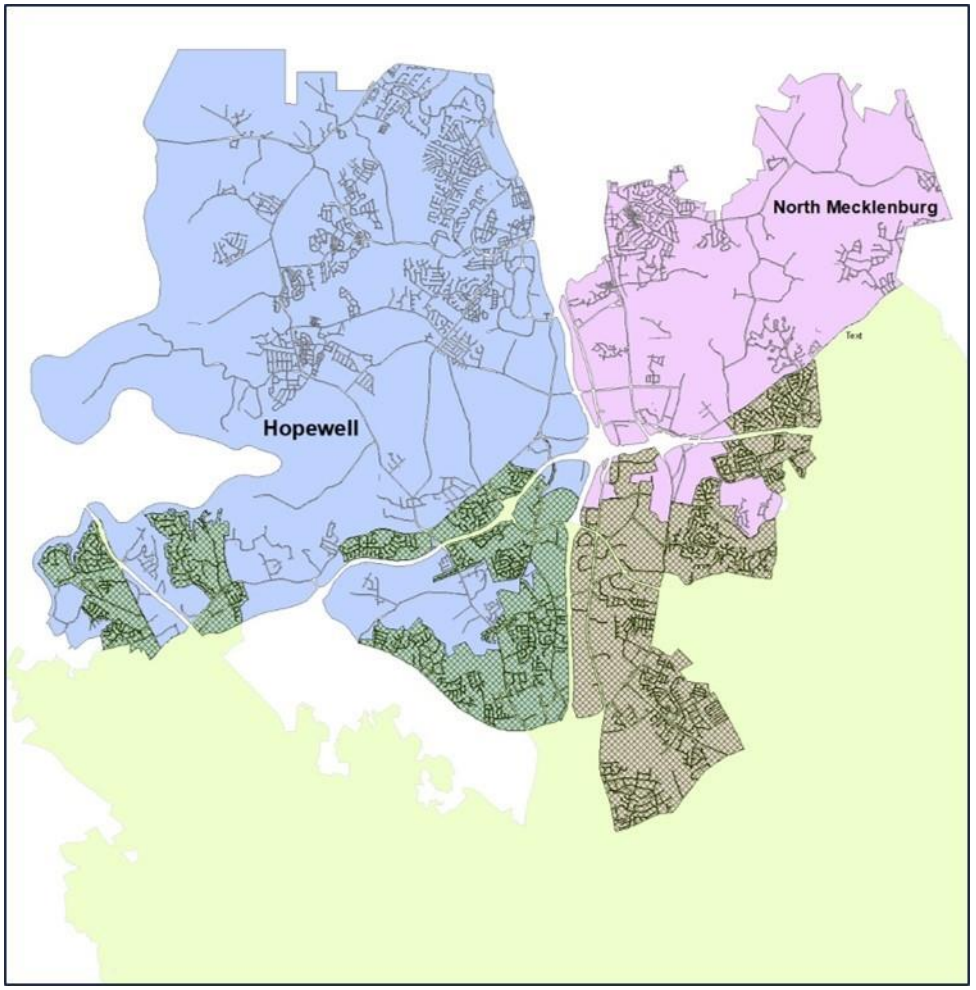
- Analyze sub-option of operating a charter satellite campus
- Determine viability of financing/sources of capital
- Determine availability and upfit of existing leasable space
- Possibly partner with Cornelius (and Davidson) to share resources
- Determine additional legal and political challenges
- Solicit and review interest from local Charter School operators that meet or exceed the aforementioned requirements

Option 5: Dividing the Charlotte Mecklenburg LEA into smaller LEAs

- Using Current CMS North Mecklenburg boundaries

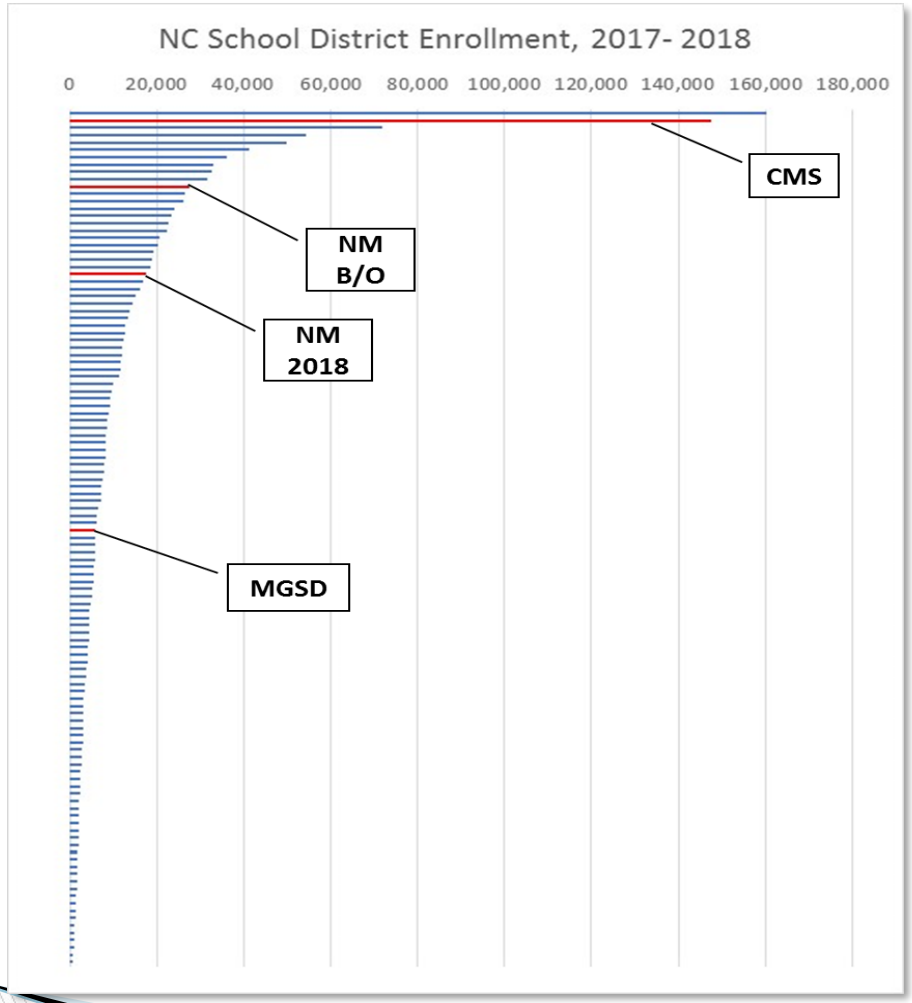
Definition & Assumptions

- Create a new school district separate from CMS
- Current CMS school assignment borders unchanged
  - Minimal disruption
  - Preserves diversity
  - Engages Charlotte positively



Source: CMS

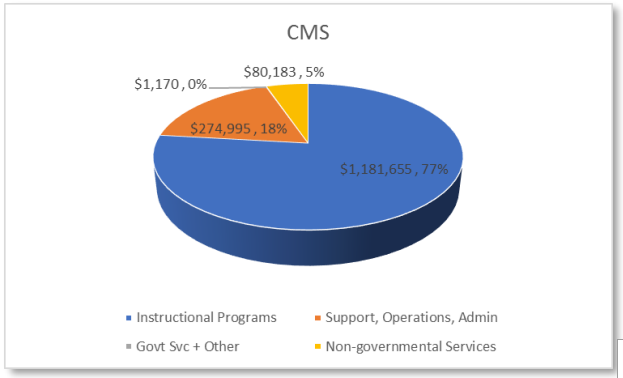
Comparison to Existing LEAs



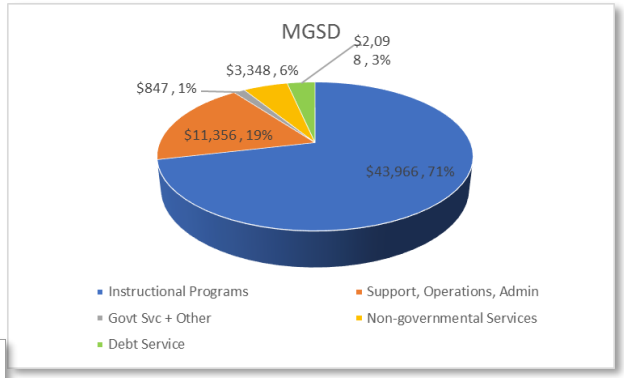
- **At current enrollment a North Meck LEA would be the 23rd largest school district in NC**
- **At buildout a North Meck LEA would be the 11th largest school district in NC**

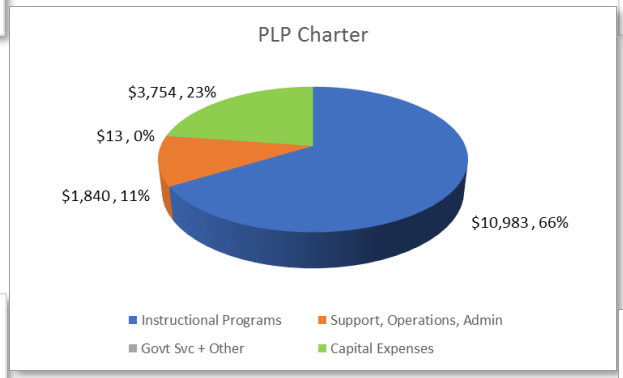
Source: "Size of Local School Districts", Joint Legislative Study

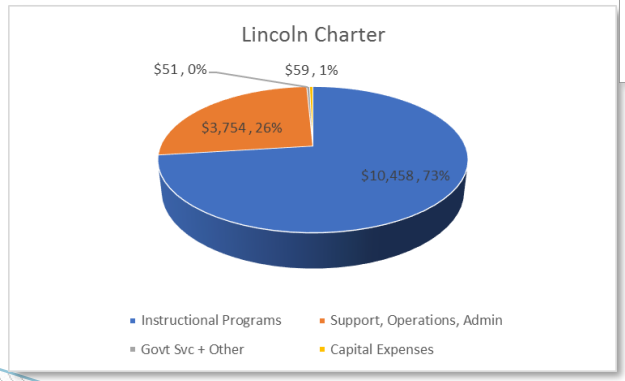
Various Cost Structures



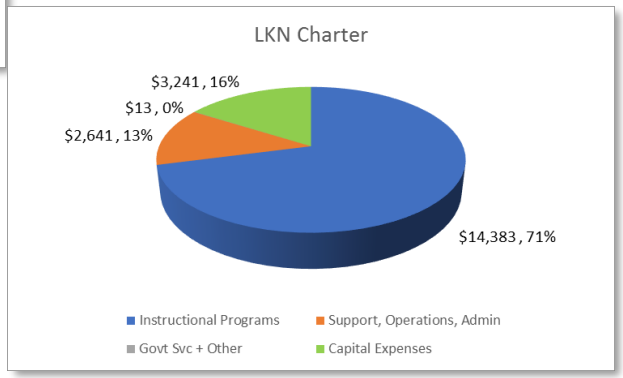
Economies of scale not evident between MGSD & CMS







Operating strategies differ between charter schools



(1) CMS 2017 Annual Rerport
(2) MGSD Financial Report, 2017, p. 8 (Does not include D & A)
(3) Lincoln Chart Financial Audit, 2018
(4) PLP Financial Audit
(5) Capital expenses for charter schools are reported as operating expenditures net of depreciation
(6) LKN Charter Financial Audit, 2018
(7) Does not include GASB 75 restatement

Operating Budget- CMS model

	CMS	North Meck LEA				
Governmental Activities	**2017**	**2017**	**2020**	**2025**	**2030**	**Bld Out**
Per Pupil (1)	$ 9,959	$ 9,043	$ 9,043	$ 9,043	$ 9,043	$ 9,043
Enrollment	146,394	17,383	18,549	21,818	25,665	27,605
Budget (Governmental)	$ 1,457,938	$ 157,188	$ 167,731	$ 197,292	$ 232,079	$ 249,622
Instructional Programs						
Regular	51%	$ 79,803	$ 85,156	$ 100,164	$ 117,825	$ 126,731
Special	16%	$ 24,704	$ 26,361	$ 31,007	$ 36,475	$ 39,232
School Leadership	5%	$ 8,078	$ 8,620	$ 10,139	$ 11,927	$ 12,828
Co-Curricular	1%	$ 1,362	$ 1,454	$ 1,710	$ 2,011	$ 2,163
School-Based Support	4%	$ 6,820	$ 7,278	$ 8,560	$ 10,070	$ 10,831
Subtotal, Instructional Support	77%	$ 120,768	$ 128,869	$ 151,580	$ 178,307	$ 191,786
Supporting Services, Operations, Administration						
Support and Development	0.6%	$ 869	$ 928	$ 1,091	$ 1,283	$ 1,380
Special Population Support	0.5%	$ 805	$ 859	$ 1,011	$ 1,189	$ 1,279
Technology Support	1.0%	$ 1,566	$ 1,671	$ 1,965	$ 2,312	$ 2,486
Financial & Human Resources	2.0%	$ 3,181	$ 3,394	$ 3,993	$ 4,696	$ 5,052
Accountability Services	0.3%	$ 413	$ 440	$ 518	$ 609	$ 655
System-Wide Pupil Support	0.3%	$ 421	$ 450	$ 529	$ 622	$ 669
Operational Support	12%	$ 19,134	$ 20,418	$ 24,016	$ 28,251	$ 30,386
Policy, Leadership & Pub Relations	1%	$ 1,715	$ 1,830	$ 2,153	$ 2,533	$ 2,724
Support, Operations, Admin	18%	$ 28,105	$ 29,990	$ 35,276	$ 41,496	$ 44,632
Community Service	0.0%	$ -	$ -	$ -	$ -	$ -
Other	0.0%	$ -	$ -	$ -	$ -	$ -
Subtotal, Governmental Services	**94.8%**	$ 148,993	$ 158,987	$ 187,006	$ 219,979	$ 236,608
Business-type Activities (2) (3)	$ 80,183	$ 9,521	$ 10,160	$ 11,950	$ 14,057	$ 15,120
After School Enrichment	0.9%	$ 83	$ 89	$ 105	$ 123	$ 132
Child Nutrition	4.3%	$ 413	$ 441	$ 518	$ 610	$ 656
Subtotal, Non-governmental Services	**5.2%**					
Total (%)	**100.0%**					
Total ($)	$ 1,538,121	$ 166,709	$ 177,891	$ 209,242	$ 246,136	$ 264,742

(1) Per pupil expend[illegible] in 2018 $
(2) Pro rated based on enrollme[illegible]
(3) CMS number from 2017 CMS Annual R[illegible]

Operating budget- MGSD model

	MGSD	North Meck LEA				
Governmental Activities	**2017**	**2017**	**2020**	**2025**	**2030**	**Bld Out**
Per Pupil (1)	$ 9,382	$ 8,519	$ 8,519	$ 8,519	$ 8,519	$ 8,519
Enrollment	5,987	17,383	18,549	21,818	25,665	27,605
Budget (Governmental)	$ 56,170	$ 148,081	$ 158,014	$ 185,862	$ 218,633	$ 235,160
Instructional Programs						
Regular	46%	$ 67,475	$ 72,002	$ 84,691	$ 99,624	$ 107,154
Special	10%	$ 15,410	$ 16,444	$ 19,342	$ 22,752	$ 24,472
School Leadership	5%	$ 7,238	$ 7,724	$ 9,085	$ 10,687	$ 11,495
Co-Curricular	4%	$ 6,316	$ 6,740	$ 7,927	$ 9,325	$ 10,030
School-Based Support	1%	$ 1,451	$ 1,548	$ 1,821	$ 2,142	$ 2,304
Subtotal, Instructional Support	71%	$ 105,664	$ 112,751	$ 132,622	$ 156,006	$ 167,799
Supporting Services, Operations, Administration						
Support and Development	1.0%	$ 1,413	$ 1,507	$ 1,773	$ 2,086	$ 2,243
Special Population Support	0.0%	$ -	$ -	$ -	$ -	$ -
Technology Support	1.9%	$ 2,813	$ 3,001	$ 3,530	$ 4,153	$ 4,467
Financial & Human Resources	0.0%	$ 14	$ 15	$ 18	$ 21	$ 23
Accountability Services	0.0%	$ 4	$ 4	$ 5	$ 6	$ 6
System-Wide Pupil Support	0.8%	$ 1,173	$ 1,251	$ 1,472	$ 1,731	$ 1,862
Operational Support	12%	$ 18,065	$ 19,276	$ 22,674	$ 26,671	$ 28,688
Policy, Leadership & Pub Relations	3%	$ 3,812	$ 4,067	$ 4,784	$ 5,627	$ 6,053
Support, Operations, Admin	18%	$ 27,293	$ 29,123	$ 34,256	$ 40,296	$ 43,342
Community Service	0.0%	$ -	$ -	$ -	$ -	$ -
Other	0.0%	$ -	$ -	$ -	$ -	$ -
Subtotal, Governmental Services	**91.2%**	$ 134,993	$ 144,048	$ 169,435	$ 199,310	$ 214,376
Business-type Activities (2) (3)	$ 3,348	$ 9,720	$ 10,372	$ 12,201	$ 14,352	$ 15,437
After School Enrichment	0.9%	$ 92	$ 98	$ 115	$ 135	$ 146
Child Nutrition	4.5%	$ 436	$ 466	$ 548	$ 644	$ 693
Subtotal, Non-governmental Services	**5.4%**					
Total (%)	**100.0%**					
Total Operating ($)	$ 59,518	$ 157,802	$ 168,386	$ 198,062	$ 232,985	$ 250,597

(1) Per pupil expenditures in 2018 $
(2) Pro rated based on [illegible] enrollment
(3) Budget data from MGSD 20[illegible] Report
(4) Does not include debt service or depreci[illegible]

N. Meck Capital Needs Assessment - LEA Option

	Avg School Capacity	2020	2025	2030	2035
Cornelius Population					
Elementary School	776	0.1	0.3	0.5	0.5
Middle School	1093	0.1	0.1	0.2	0.2
High School	2053	0.0	0.1	0.1	0.1
Davidson Population					
Elementary School	776	0.1	0.2	0.4	0.8
Middle School	1093	0.0	0.1	0.1	0.3
High School	2053	0.0	0.1	0.1	0.2
Huntersville Population					
Elementary School	776	0.3	1.3	2.2	3.5
Middle School	1093	0.1	0.4	0.6	1.0
High School	2053	0.1	0.3	0.5	0.7
Total LKN Towns					
Elementary School	776	0.5	1.8	3.1	4.7
Middle School	1093	0.2	0.6	1.0	1.5
High School	2053	0.1	0.4	0.7	1.1
Charlotte School Pop In N. Meck Schools					
Elementary School	776	0.1	0.3	0.6	0.9
Middle School	1093	0.0	0.2	0.3	0.5
High School	2053	0.1	0.3	0.5	0.7

	Optimal School Size	2020	2025	2030	2035
Cornelius Population					
Elementary School	700	0.1	0.3	0.5	0.5
Middle School	1100	0.1	0.1	0.2	0.2
High School	1500	0.1	0.1	0.2	0.2
Davidson Population					
Elementary School	700	0.1	0.3	0.4	0.8
Middle School	1100	0.0	0.1	0.1	0.3
High School	1500	0.0	0.1	0.1	0.3
Huntersville Population					
Elementary School	700	0.3	1.4	2.4	3.9
Middle School	1100	0.1	0.4	0.6	1.0
High School	1500	0.1	0.4	0.6	1.0
Total LKN Towns					
Elementary School	700	0.5	2.0	3.4	5.2
Middle School	1100	0.2	0.6	1.0	1.5
High School	1500	0.2	0.6	1.0	1.5
Charlotte School Pop In N. Meck Schools					
Elementary School	700	0.1	0.4	0.7	1.0
Middle School	1100	0.0	0.2	0.3	0.5
High School	1500	0.1	0.4	0.7	1.0

Total North Meck School Pop	Avg School Capacity	2020	2025	2030	2035
Elementary School	776	0.3	1.8	3.4	5.4
Middle School	1093	0.6	1.1	1.7	2.3
High School	2053	0.4	0.9	1.4	2.1
Estimated Construction Cost	in millions	$35	$155	$215	$335

Total North Meck School Pop	Optimal School Size	2020	2025	2030	2035
Elementary School	700	0.4	2.0	3.8	6.0
Middle School	1100	0.6	1.1	1.7	2.3
High School	1500	0.6	1.3	2.0	2.8
Estimated Construction Cost	in millions	$105	$155	$410	$430

*Optimal School size based on NC Public Schools report "School Size and its Relationship to Achievement and Behavior" April 2000

* Estimated Construction Cost per building source: MGSD Dec 2018 - rounded to whole buidling

Analysis assumes correction of current over utilization vs. planned enrollment in existing N.

Current Over/Under Utilization	+ kids	# classrooms
N. Meck Elementary Schools	-193	-10
N. Meck Middle Schools	416	21
N. Meck High Schools	500	25

Cornelius Capital Needs Assessment – LEA Option

1. Adding in the over-utilization of the Cornelius schools does make a material difference in the school needs for Cornelius students
2. Cornelius school age children will need additional schools by 2035, likely 1 elementary, 1 middle and 1 high school

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Cornelius Population	34,248			37,124			40,000			40,000		
Elementary School	1,554	302	15	1,684	432	22	1,815	563	28	1,815	563	28
Middle School	907	617	31	984	694	35	1,060	770	38	1,060	770	38
High School	1,312	624	31	1,422	734	37	1,533	845	42	1,533	845	42
Cornelius School Pop Total	3,773	230	77	4,090	547	93	4,407	864	109	4,407	864	109

Current Over/Under Utilization	2018	+ kids	# classrooms
Cornelius Elementary Schools		207	10
Cornelius Middle Schools		562	28
Cornelius High School		544	27

	Avg School Capacity	2020	2025	2030	2035
Cornelius Population					
Elementary School	776	0.4	0.6	0.7	0.7
Middle School	1093	0.6	0.6	0.7	0.7
High School	2053	0.3	0.4	0.4	0.4
Estimated Construction Cost	in millions	$35	$60	$60	$60

	Optimal School Size	2020	2025	2030	2035
Cornelius Population					
Elementary School	700	0.4	0.6	0.8	0.8
Middle School	1100	0.6	0.6	0.7	0.7
High School	1500	0.4	0.5	0.6	0.6
Estimated Construction Cost	in millions	$35	$60	$130	$130

Huntersville Capital Needs Assessment – LEA Option

1. Adding in the over/under-utilization of the Huntersville schools does make a material difference in the school needs for Huntersville students
2. Huntersville school age children will need an additional elementary school by 2025, 3 elemtary schools, 1 middle school and 1 high school by 2035.

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Huntersville Population	65,780			78,860			91,939			110,000		
Elementary School	3,689	-211	-11	4,422	522	26	5,156	1,256	63	6,169	2,269	113
Middle School	1,487	-50	-2	1,783	246	12	2,079	542	27	2,487	950	48
High School	2,018	-88	-4	2,419	313	16	2,820	714	36	3,374	1,268	63
Huntersville School Pop Total	7,194	-349	-17	8,624	1,081	54	10,055	2,512	126	12,030	4,487	224

Current Under Utilization	2018	+ kids	# classrooms
Huntersville Elementary Schools		-450	-23
Huntersville Middle Schools		-146	-7
Huntersville High Schools		-219	-11

	Avg School Capacity	2020	2025	2030	2035
Huntersville Population					
Elementary School	776	-0.3	0.7	1.6	2.9
Middle School	1093	0.0	0.2	0.5	0.9
High School	2053	0.0	0.2	0.3	0.6
Estimated Construction Cost	in millions	$0	$25	$85	$180

	Optimal School Size	2020	2025	2030	2035
Huntersville Population					
Elementary School	700	-0.3	0.7	1.8	3.2
Middle School	1100	0.0	0.2	0.5	0.9
High School	1500	-0.1	0.2	0.5	0.8
Estimated Construction Cost	in millions	$0	$25	$155	$180

Option 5: New LEA

PROS

- Local control
  - Capital budget
  - Student assignment
  - Taxation
  - Board representation
- Fewer bureaucratic layers
- Tailored solutions
- Greater sense of community

CONS

- Politically difficult
- Potential loss of programming breadth

Option 5: New LEA

Sources of Leverage:

- Citizen involvement

Potential Outcomes:

- North Meck LEA
- LKN LEA

Next Steps:

- Determine legal process
- Perform revenue analysis
- Engage the community with round table meetings
  - Teachers
  - Parents
- Continue to study feasibility

Summary and Next Steps

Based on the projection of the current and future facilities needs of the Huntersville and North Mecklenburg student population, and feedback received during the April 29, 2019 Public Input meeting, the HEOSC will finalize their findings of the 5 Options available to the Town of Huntersville to address future educational needs.

1. Do Nothing
2. Partner with CMS
3. Open and Operate Municipal Charter School(s)
4. Partner with an Existing Charter School
5. Create a New LEA

Final report date May 20, 2019

Appendix

Capital Needs Assessment Summary - Huntersville

1. Assessing Huntersville growth only, an elementary school will be needed by 2025, two elementary schools by 2030, and a middle school and high school by 2035.
2. Huntersville school age children will need ***23 additional classrooms by 2020***, and capacity will be constrained without significant re-assignment of Charlotte students out of Huntersville schools or the equivalent of a mid-sized Charter school in Huntersville.

	Avg School Capacity	2020	2025	2030	2035
Huntersville Population					
Elementary School	776	0.3	1.3	2.2	3.5
Middle School	1093	0.1	0.4	0.6	1.0
High School	2053	0.1	0.3	0.5	0.7

	Optimal School Size	2020	2025	2030	2035
Huntersville Population					
Elementary School	700	0.3	1.4	2.4	3.9
Middle School	1100	0.1	0.4	0.6	1.0
High School	1500	0.1	0.4	0.6	1.0

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Huntersville Population	65,780			78,860			91,939			110,000		
Elementary School	3,689	239	12	4,422	972	49	5,156	1,706	85	6,169	2,719	136
Middle School	1,487	96	5	1,783	392	20	2,079	688	34	2,487	1,096	55
High School	2,018	131	7	2,419	532	27	2,820	933	47	3,374	1,487	74
Huntersville School Pop Total	7,194	466	23	8,624	1,896	95	10,055	3,327	166	12,030	5,302	265

1. Adding the under-utilization in Huntersville schools to the analysis enables Huntersville to stem the urgent need for more schools a bit longer.

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Huntersville Population	65,780			78,860			91,939			110,000		
Elementary School	3,689	-211	-11	4,422	522	26	5,156	1,256	63	6,169	2,269	113
Middle School	1,487	-50	-2	1,783	246	12	2,079	542	27	2,487	950	48
High School	2,018	-88	-4	2,419	313	16	2,820	714	36	3,374	1,268	63
Huntersville School Pop Total	7,194	-349	-17	8,624	1,081	54	10,055	2,512	126	12,030	4,487	224

Current Under Utilization	2018	+ kids	# classrooms
Huntersville Elementary Schools		-450	-23
Huntersville Middle Schools		-146	-7
Huntersville High School		-219	-11

	Optimal School Size	2020	2025	2030	2035
Huntersville Population					
Elementary School	700	-0.3	0.7	1.8	3.2
Middle School	1100	0.0	0.2	0.5	0.9
High School	1500	-0.1	0.2	0.5	0.8
Estimated Construction Cost	in millions	$0	$25	$155	$180

Option 3: Municipal Charter School Capital Needs Assessment

For the Municipal Charter School Option:

1. Assessing Cornelius growth only, no complete ***new schools*** are needed by 2035 using either avg school capacity or optimal school size assumptions.
2. Cornelius school age children will need ***additional classrooms by 2020***, and capacity will be constrained without significant re-assignment into Huntersville schools or by adding the equivalent of a small to mid-sized Charter school in Cornelius

	AVG School Capacity	2020	2025	2030	2035
Cornelius Population					
Elementary School	776	0.1	0.3	0.5	0.5
Middle School	1093	0.1	0.1	0.2	0.2
High School	2053	0.0	0.1	0.1	0.1

	Optimal School Size	2020	2025	2030	2035
Cornelius Population					
Elementary School	700	0.1	0.3	0.5	0.5
Middle School	1100	0.1	0.1	0.2	0.2
High School	1500	0.1	0.1	0.2	0.2

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Cornelius Population	34,248			37,124			40,000			40,000		
Elementary School	1,554	95	5	1,684	225	11	1,815	356	18	1,815	356	18
Middle School	907	55	3	984	132	7	1,060	208	10	1,060	208	10
High School	1,312	80	4	1,422	190	10	1,533	301	15	1,533	301	15
Cornelius School Pop Total	3,773	230	12	4,090	547	27	4,407	864	43	4,407	864	43

*Assessment of capital needs based on optimal school size

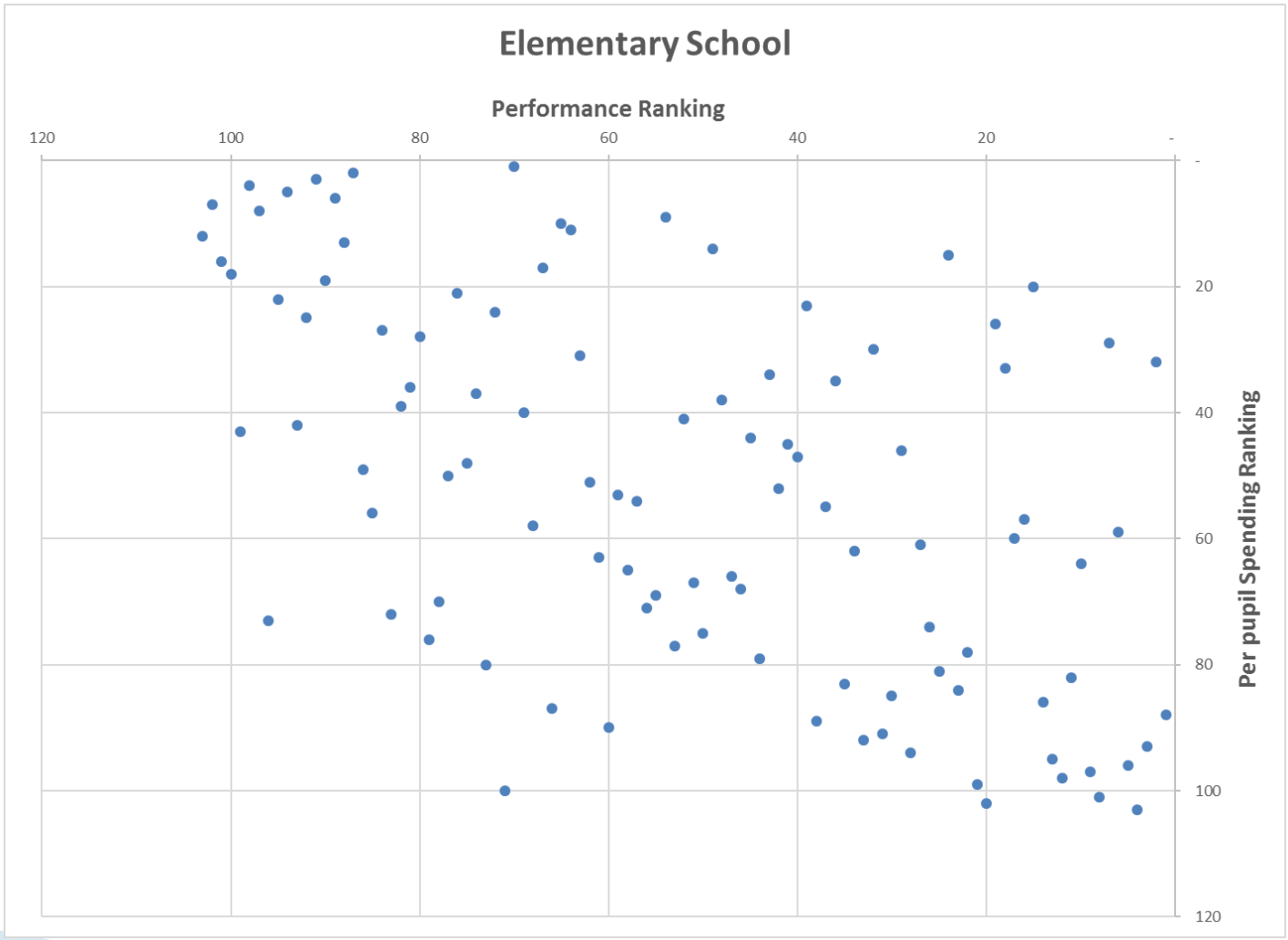
LED Option Analysis Assumptions

1. Uses current total N. Meck boundaries for CMS schools
2. All schools located in Davidson/Cornelius/ Huntersville would be assigned to the new LEA
3. All schools will use "planned enrollment" at 20 students/classroom as the student population

						Students Enrolled From:									
School	School Type	Municipality	Planned Enrollment	Over/ Under Plan	Total Enrollment	Cornelius		Huntersville		Davidson		Charlotte		Out of County	
Cornelius Elementary	Elementary	Cornelius	780	-132	648	634	97.8%	4	0.6%	1	0.2%	7	1.1%	2	0.3%
JV Washam Elementary	Elementary	Cornelius	780	339	1119	796	71.1%	272	24.3%	32	2.9%	12	1.1%	7	0.6%
Bailey Middle School	Middle	Cornelius	1140	562	1702	845	49.6%	509	29.9%	343	20.2%	4	0.2%	1	0.1%
Hough High School	High	Cornelius	2000	544	2544	1185	46.6%	898	35.3%	430	16.9%	26	1.0%	5	0.2%
Davidson Elementary	Elementary	Davidson	640	50	690	11	1.6%	7	1.0%	658	95.4%	6	0.9%	8	1.2%
Barnette Elementary School	Elementary	Huntersville	780	-18	762	4	0.5%	719	94.4%	2	0.3%	26	3.4%	11	1.4%
Blythe Elementary	Elementary	Huntersville	1000	10	1010	1	0.1%	356	35.2%	0	0.0%	650	64.4%	3	0.3%
Grand Oak Elementary	Elementary	Huntersville	780	-206	574	3	0.5%	543	94.6%	0	0.0%	24	4.2%	4	0.7%
Huntersville Elementary	Elementary	Huntersville	740	54	794	2	0.3%	756	95.2%	4	0.5%	27	3.4%	5	0.6%
Long Creek Elementary	Elementary	Huntersville	780	-276	504	0	0.0%	20	4.0%	0	0.0%	483	95.8%	1	0.2%
Torrence Creek Elementary	Elementary	Huntersville	700	72	772	3	0.4%	726	94.0%	1	0.1%	38	4.9%	4	0.5%
Trillium Springs Montessori	Elementary	Huntersville	240	-86	154	5	3.2%	47	30.5%	1	0.6%	100	64.9%	1	0.6%
Francis Bradley Middle	Middle	Huntersville	1060	14	1074	3	0.3%	734	68.3%	2	0.2%	331	30.8%	4	0.4%
JM Alexander Middle School	Middle	Huntersville	1080	-160	920	4	0.4%	148	16.1%	8	0.9%	755	82.1%	5	0.5%
Hopewell High School	High	Huntersville	2000	-287	1713	3	0.2%	709	41.4%	0	0.0%	996	58.1%	5	0.3%
North Mecklenburg High	High	Huntersville	2160	68	2228	18	0.8%	223	10.0%	28	1.3%	1957	87.8%	2	0.1%
Merancas Middle College High	High	Huntersville			175	26	14.9%	57	32.6%	8	4.6%	83	47.4%	1	0.6%
N. Meck Schools Total	Elementary		7220	-193	7027	1459		3450		699		1373		46	
N. Meck Schools Total	Middle		3280	416	3696	852		1391		353		1090		10	
N. Meck Schools Total	High		6160	325	6485	1206		1830		458		2979		12	
Total Enrollment North Mecklenburg Schools			**16660**		**17208**	**3517**		**6671**		**1510**		**5442**		**68**	

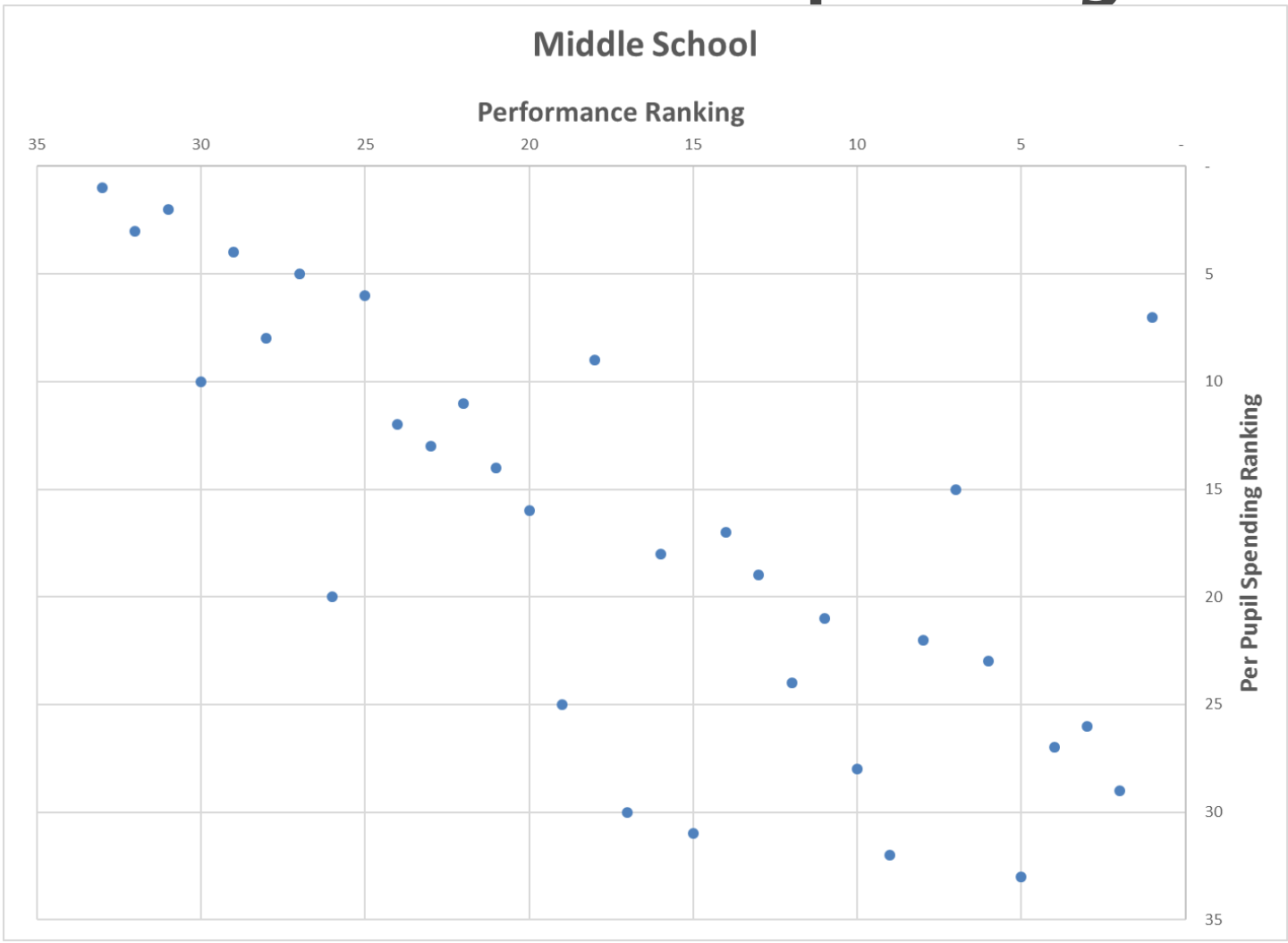
Source: School Enrollment by Municipality (FINAL

Student Achievement v Spending- Elem



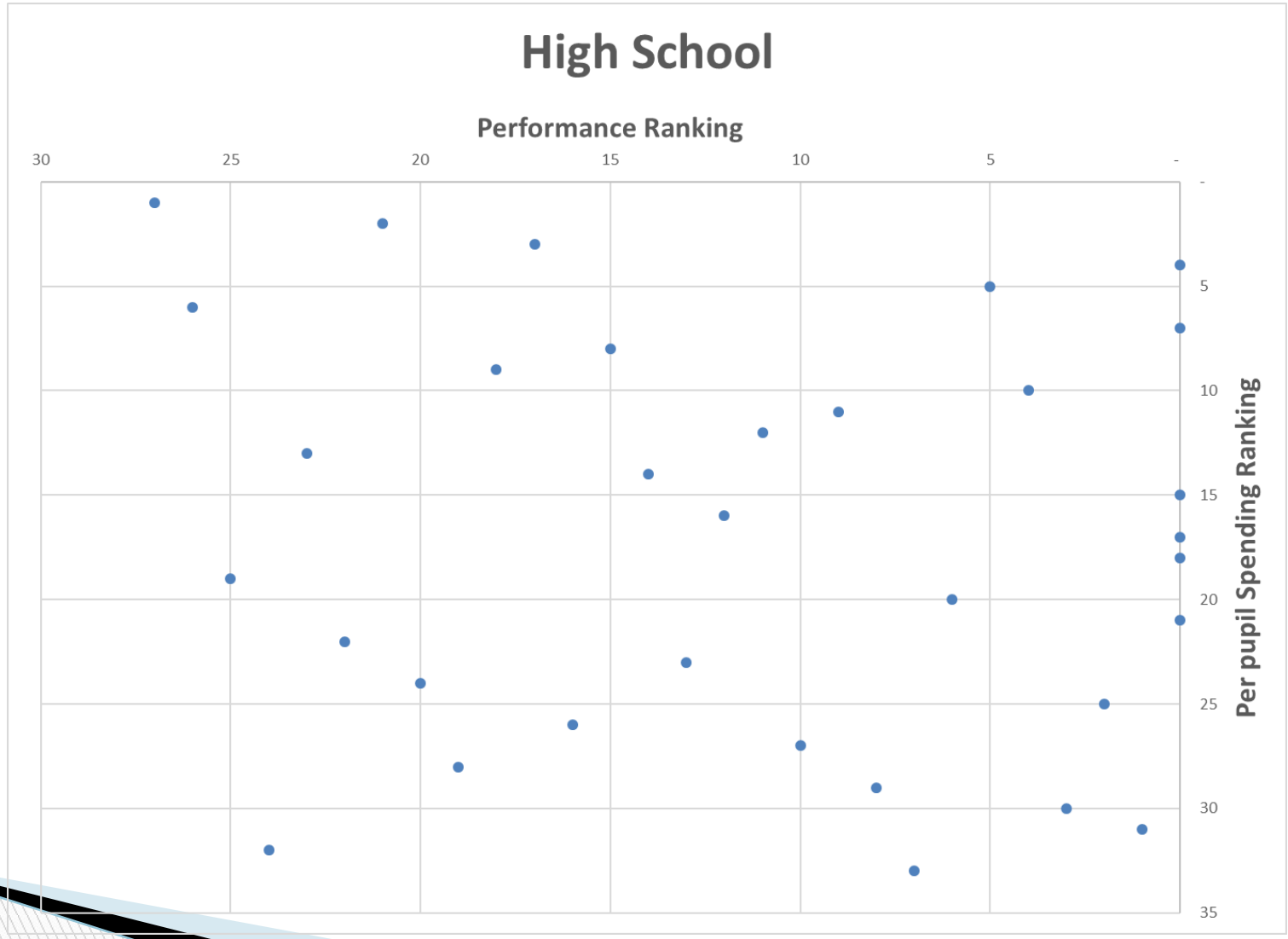
Source: Per pupil expenditure report, CMS, Oct 2011

Student Achievement v Spending- MS



Source: Per pupil expenditure report, CMS, Oct 2011

Student Achievement v Spending- HS



Source: Per pupil expenditure report, CMS, Oct 2011

Date : 5/2/2019 5:24:35 AM
From : "Karen Bentley" kbentley@huntersville.org
To : "Jim Puckett" jpuckett@huntersville.org, "Rep. Christy Clark" Christy.Clark@ncleg.net, "elaine.powell@mecklenburgcountync.gov" elaine.powell@mecklenburgcountync.gov, "Sen. Natasha Marcus" Natasha.Marcus@ncleg.net, "jhpucket@bellsouth.net" jhpucket@bellsouth.net
Cc : "Eric Rowell" erowell@huntersville.org, "Anthony Roberts" aroberts@huntersville.org, "John Aneralla" janeralla@huntersville.org
Subject : Re: Follow up to your reply re: HB 514 and 229

I echo Jim's thank you. I appreciate you engaging with us on this topic.

Best,
Karen

From: Jim Puckett
Sent: Wednesday, May 1, 2019 9:38:19 AM
To: Rep. Christy Clark; elaine.powell@mecklenburgcountync.gov; Sen. Natasha Marcus; jhpucket@bellsouth.net
Cc: Karen Bentley; Eric Rowell; Anthony Roberts; John Aneralla
Subject: Re: Follow up to your reply re: HB 514 and 229

Thanks Christy for your reply and yes you have the request we have made multiple times including in person with Dr. Wilcox when he spoke before our committee. I hope Natasha and Elaine will respond as you have. I am reminded of a great quote I heard lately from Brene Brown, "Brave Leaders are never silent around hard things".

From: Rep. Christy Clark <Christy.Clark@ncleg.net>
Sent: Tuesday, April 30, 2019 3:56:25 PM
To: Jim Puckett; elaine.powell@mecklenburgcountync.gov; Sen. Natasha Marcus
Cc: Karen Bentley; Eric Rowell; Anthony Roberts; John Aneralla
Subject: RE: Follow up to your reply re: HB 514 and 229

Jim et al (Media removed):

Thank you so much for sending over the PowerPoint.

As I noted before, HB 229 was sent to Rules without a referral to Education. In effect, that means the bill is dead. Despite what media says about it, I would be shocked if Representative Lewis put the bill forward for a vote in committee. I am intentionally not a co-sponsor of the bill because I do not support it. I will speak to Rep. Alexander about HB 229, but again this bill is not going to move. Crossover day is May 9th, so this bill will be dead for the session at that time.

Again, I have already stated that I will support the municipal charter should it come to fruition in order to ensure its long term success. I think you would agree that everyone's main goal is to ensure that the children of North Mecklenburg have the best public education opportunities that are diverse and inclusive.

On the other subject -- I want to make sure I understand what you are requesting from CMS. You would like a breakdown of facilities spending in North Mecklenburg from years 1985 to present. Is that correct? If not, please let me know exactly what you are requesting.

Regards,
Representative Clark

Representative Christy Clark
NC House Distict 98
(919) 733-5828

From: Jim Puckett <jpuckett@huntersville.org>
Sent: Tuesday, April 30, 2019 3:00 PM
To: elaine.powell@mecklenburgcountync.gov; Sen. Natasha Marcus <Natasha.Marcus@ncleg.net>; Rep. Christy Clark <Christy.Clark@ncleg.net>
Cc: Karen Bentley <kbentley@huntersville.org>; Eric Rowell <erowell@huntersville.org>; Anthony Roberts <aroberts@huntersville.org>; joe.bruno@wsoc-tv.com; nebiztoday@gmail.com; mgarrison@wbt.com; news@wcnc.com; tina.terry@wsoc-tv.com; Huntersville Herald <news@huntersvilleherald.com>; John Aneralla <janeralla@huntersville.org>
Subject: Re: Follow up to your reply re: HB 514 and 229

Elaine, thanks for coming last night. Natasha and Christy what follows, in my opinion, is equally relevant to you and your positions.

Elaine, Ido not believe you have replied to the request below. I have attached the power point from last night in case you didn't have a copy. You will note on slide 23 one of the concerns we have is the uncertainty about future legislation regarding HB 514 (two media reports last night also noted the HB 299 legislation as a factor). I would be MOST helpful I believe to this committee as well as our sister committee in Cornelius as well as both town boards to have a firm understanding of where our elected representatives stand on

this issue. It is extremely important in my opinion for transparency that the town boards know if our elected representatives, who fund CMS, are in support or in opposition to the present pending legislation. While I understand it is currently in committee (HB 299) it is usually the case that those who represent the communities in question make their position on the matter public. I would further ask that if you are in opposition to HB 299 (I assume you have now educated yourself on this issue) you will publicly ask the sponsors of the bill to remove it as it is aimed at YOUR constituents not theirs. At this time my notes only reflect that you are not familiar with this issue and that you have decided not to take any leadership towards it one way or the other. Knowing your interests in transparency and assuming you feel you have an obligation to engage in pubic education issues since nearly 1/2 of the county budget is spent there I feel we are owed some indication of support or opposition and your plans to those ends.

On a related subject, our committee an the town of Huntersville have repeatedly asked CMS for a breakdown of facilities spending in north Mecklenburg for the period prior to the landmark federal busing case and the subsequent spending after. CMS has made a great deal about the funds spent from 2000 to present but have told us for months they can't seem to discover the amount of funding spent (or more accurately not spent) in the 15 years prior to being forced to make up for under serving our community. Both the legislature and the BOCC are soon to be offering their budget to CMS. I would hope as representatives of the taxpayers of our area you would join the town in requesting what should be readily available data. I/we feel it is important that the public be provided a balanced offering of fact, not only those facts that benefit the agenda of one side.

From: Jim Puckett
Sent: Monday, April 29, 2019 9:04:03 AM
To: elaine.powell@mecklenburgcountync.gov
Cc: Karen Bentley; Eric Rowell; Anthony Roberts
Subject: Follow up to your reply re: HB 514 and 229

Elaine, thanks and I am hoping you will take the time to learn about HB 229 and if you disagree please publicly let those pushing the legislation know of your request they withdraw it from committee and any further consideration on behalf of those you represent (they are like yourself Democrats so more likely to give your opinion serious consideration than say mine). You maintain the bully pulpit and are the voice for those you represent. While you are of course free to form your opinion based on principle and study of the issues you do not have the right to remain silent on the issue when you office requires you to "speak" for those you represent. Your position becomes part of the process and those who are engaged in acting as part of the process have the right to know where you stand as well. The BOCC controls nearly 1/3 or CMS's operating budget and all of their capital investment. It is that leverage, that you control on behalf of your constituents, that allows the towns and those in public education to make decisions, but only to the extent that you honor your duty and be transparent in the process.

Former Commissioner Karen Bentley and myself both spoke on behalf of the citizens of Huntersville and Cornelius when the issue of HB 514 came up and encouraged the towns to participate. We have also since then felt that the issue of education and the actions of CMS are of such importance that we continue to actively work towards change. Part of our work on behalf of the Town of Huntersville is to actively participate in the actions taken in Raleigh that impact education in our area and NOTHING has a greater potential for a positive impact than the opportunities afford by HB 514 and likewise the threat of HB 229. It is important that the town and the citizens understand where those who represent them stand so we can know how to best engage those elected in the process. So while I appreciate your rather generic support of education I would hope you would take the responsibility of leadership and let us know your personal and political opinions on these two pieces of legislation so we can be prepared with that knowledge as action in the future becomes needed. You speak of listening and transparency, both admirable in a leader, but action and resolve are what are required of those holding elected office.

It is important that those trying to set a course for the future (in this case the Huntersville and Cornelius Town Boards) know all they can about the environment in which they will make decisions and one of the most important facts toward that end is where those elected to office stand on the issues of the day. Our committee is in part gathering the facts and options available and part of that is knowing the position of those in position of impacting future slated legislation or opposition to current legislation. The chairwoman of the BOE and the Superintendent Wilcox were kind enough to meet with us and let us know their position on HB 514 and their support for HB 299, I hope you will offer us the same respect.

Date : 2/14/2019 4:54:24 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: FW: Accurint Crime Analysis Up Date

All of these appear to have come in the winmail.dat formats.

Eric

On Thu, Feb 14, 2019 at 2:14 PM Janet Pierson <jpierson@huntersville.org> wrote:

> -----Original Message-----
> From: jpierson@huntersville.org <jpierson@huntersville.org>
> Sent: Thursday, February 14, 2019 1:32 PM
> To: Janet Pierson <jpierson@huntersville.org>
> Subject: Fwd: Accurint Crime Analysis Up Date
>
> The forwarded message from your Barracuda Message Archiver barracuda450.huntersville.org [10.5.30.150] is attached to this email

Date : 10/25/2019 8:23:50 AM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Dave Hill" dhill@huntersville.org
Subject : Re: FW: Steering Committee Meeting Materials - October 1st Orientation Session

Dave,

Regarding public participation ideas. Will the steering committee meetings be live streamed (assuming we keep meeting in town hall)? The HEOSC meetings were never well attended by the public, but the live stream of the meetings usually had a few hundred views.

Thanks,

Eric Rowell

On Tue, Oct 15, 2019 at 3:42 PM Dave Hill <dhill@huntersville.org> wrote:

> Hi Eric –
>
> I sent this out 12 days ago. Hope you got it. Please confirm receipt of this e-mail. If I don't hear from you, I'll give you a call.
>
> The first working meeting of the Steering Committee will be on Oct 30th (see below).
>
> Dave
>
> ---
>
> **From:** Dave Hill
> **Sent:** Thursday, October 03, 2019 11:47 AM
> **To:** Chris Edwards <MYT59T@GMAIL.COM>; Dan Murphy <dan@themurphyfamily.online>; Eric Rowell <ericwrowell@gmail.com>; Erin Gillespie <erin.gillespie@gmail.com>; George Solomon <wallst71@gmail.com>; John Carbonell <johnjcarbonell@hotmail.com>; John Forehand <forehandjt@gmail.com>; Joshua Helm <mrhelm33@gmail.com>; Kaitlyn Sisson <kait.sisson@gmail.com>; Kim Aichele <kdaichele@me.com>; Kristen Ingram <Ingram.Kristen@yahoo.com>; Randy Brawley <Randy.Brawley@WiseOakConsulting.com>; Ross Boner <rboner@gmail.com>; Scott Harrington <scottharrington1808@gmail.com>; Tim Bender <Tbender@edificeinc.com>
> **Cc:** Jack Simoneau (jsimoneau@huntersville.org) <jsimoneau@huntersville.org>; Jackie Huffman (jhuffman@huntersville.org) <jhuffman@huntersville.org>; Bobby Williams <bwilliams@huntersville.org>; Jake Petrosky (jpetrosky@stewartinc.com) <jpetrosky@stewartinc.com>; Cindy Szwarckop (cszwarckop@stewartinc.com) <cszwarckop@stewartinc.com>
> **Subject:** Steering Committee Meeting Materials - October 1st Orientation Session
>
> Good Morning –
>
> Thanks to all of you who were able to attend the October 1st Orientation session. Meeting materials are attached for your review. If any of the members who couldn't attend, I'd be happy to set up a time to meet and answer any questions you might have. I have also attached draft meeting minutes – please let me know if any revisions need to be made.
>
> Please note that our next meeting is set for **Wednesday, October 30, 2019, at 6:30 PM at the Huntersville Town Hall**.
>
> Between now and October 30th, I will provide more information as it becomes available. In the near future, I'm hoping we'll be able to post Committee information on the project website, but for the time being, e-mails will be used.

Again, thanks for your time. Please let me know if you have any questions or comments.

Dave

Dave Hill

Senior Planner

Town of Huntersville, NC

PO Box 664

Huntersville, NC 28070

(704) 766-2213

dhill@huntersville.org

Date : 2/16/2019 8:39:20 AM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: FW: Town of Huntersville records request #19-2

The additional 17 pages of NMS invoices were helpful - appear to at least have filled in the gaps of incomplete invoices provided previously. I have still not received any invoices for the period July 1 - Dec. 31, 2015, or for any months January-October 2016. Please provide any responsive documents for these periods.

Thanks,

Eric Rowell

On Thu, Feb 14, 2019 at 1:18 PM Janet Pierson <jpierson@huntersville.org> wrote:

> When I first did a quick glance at e-mails I wasn't sure any pertained to your request (concerning DNA). I have pulled some that may be related to what you are looking for. There were e-mails pertaining to specific cases, which I did not include. You can find the .pst file for those e-mails at: https://www.dropbox.com/s/3mi6wuz3nm80nea/DNA.pst?dl=0
>
> Concerning the redactions, the response I received from Major Graham is "The redacted items are just purchases or lab fees not related to DNA supplies or tests. For example they could be fingerprint exams or testing of seized drugs. Several of these lines also had names of victims or suspects attached to the invoice. "
>
> I think also case numbers were redacted. I'm clarifying with the state whether they can be redacted. My go-to person there is conducting classes this week, so it may be Monday before I get a response. I'll let you know as soon as I receive that.
>
> Concerning zone checks, I'm going to check into that and will let you know.
>
> Also, in your message you mentioned documents that are incomplete or missing altogether. If you will let me know what you think is incomplete or missing, I will see what I can find out.
>
> Thanks,
> Janet
>
> From: Town of Huntersville Public Records <support@nextrequest.com>
> Sent: Tuesday, February 12, 2019 8:39 PM
> To: Janet Pierson <jpierson@huntersville.org>
> Subject: [External Message Added] Town of Huntersville records request #19-2
>
> -- Reply ABOVE THIS LINE to post an EXTERNAL message that will be sent to both the requester & staff. Attach a non-image file to have it uploaded to the request as a staff-only document. --
>
> Town of Huntersville Public Records
>
> Hi there
> A message was added to record request #19-2:
>
> Mrs. Pierson - relating to HPD's responsive documents for 1. DNA, multiple documents provided were redacted and other documents appear to be incomplete or missing altogether. Please have HPD specify any applicable exemption(s) under N.C.G.S. Chapter 132 for any redactions and if any responsive records are being withheld or denied.
>
> Thanks
>
> View Request 19-2<https://click.pstmrk.it/2m/townofhuntersville.nextrequest.com/%2Frequests%2F19-2/U6rW6QI/DbEk/LlsUtlUISM/c3RhZmZfZXh0ZXJuYWxfbWVzc2FnZV9hZGRlZA>
> http://townofhuntersville.nextrequest.com/requests/19-2
>
> [Image removed by sender.]
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> POWERED BY
> NEXTREQUEST<https://click.pstmrk.it/2sm/www.nextrequest.com/VKrW6QI/DbEk/e4_roGM2BH/c3RhZmZfZXh0ZXJuYWxfbWVzc2FnZV9hZGRlZA>
>
> The All in One Records Requests Platform
>
> Help Pages<https://click.pstmrk.it/2sm/nextrequest.zendesk.com/%2Fhc%2Fen-

us/VarW6QI/DbEk/2B9qmkTXH0/c3RhZmZfZXh0ZXJuYWxfbWVzc2FnZV9hZGRlZA> | support@nextrequest.com<mailto:support@nextrequest.com>

Date : 1/9/2019 5:13:41 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Anthony Roberts" aroberts@huntersville.org
Cc : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Greetings all

Perfect, thanks.

On Wed, Jan 9, 2019 at 4:53 PM Anthony Roberts <aroberts@huntersville.org> wrote:

> Eric:
>
> Here you go.
>
> **From:** Bence Hoyle <bhoyle@huntersville.org>
> **Sent:** Tuesday, January 8, 2019 12:10 PM
>
> Some of you have asked about the statistic that went out about rape cases. During 2018 we received 13 reports of Rape. This included 10 reports of forcible rape, one fondling, one sodomy and one case of statutory rape.
>
> In all of these cases the victim and suspect were known to each other. There were no random acts of violence that would indicate a predator or danger to the general public. These relationships included persons that were married, in a dating relationship, acquaintances and/or family members.
>
> Further:
>
> • Four of the thirteen cases were closed by arrest of the suspect.
>
> • Four cases were closed when the victim refused to prosecute the suspect (common in relationship assaults) or the District Attorney would not accept the case for prosecution.
>
> • Four cases are still open. These cases are still awaiting results from a lab, evidence from an electronic device OR they are lacking any evidence to make a legal decision regarding prosecution.
>
> • One case is unfounded. The victim in this case changed their statement after taking the initial report.
>
> Three of the cases were reported between six months and one year after the assault occurred. Unfortunately there are also some false reports that we often cannot determine one way or the other.
>
> I'm going to review how we are reporting these because a case that is "Unfounded' should not be reported at all. Unfounded means "did not happen" and in all reporting systems nationwide those are not counted. Also, some of these cases such as 'fondling' is a sex assault and not a rape. I need to take a dive into that.
>
> For sure we can say those types of cases are up but we do not see a trend that would lead us to some kind of intervention action. We will continue to monitor it and hopefully this is a one-off year.
>
> Bence

Date : 3/5/2019 11:07:26 AM
From : "E Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Heard you are on vacation

Thanks. Waiting for vacation to start... lots to see and do, no rest for a week.

This message approved by my very smartphone.

> On Mar 5, 2019, at 08:02, Janet Pierson <jpierson@huntersville.org> wrote:>
> Charles told me you are at Disney with your family. I thought the e-mails had been quiet the past couple of days. LOL
>
> Just wanted to tell you to have a great time and cherish the time with your family. We took my granddaughter there in November for her 6th birthday and it truly is a magical place. It just warmed my heart seeing her so happy. But.....it will wear you out! I couldn't believe how exhausted we were at the end of the day.
>
> Enjoy your vacation and the town will be here when you get back! :)
>
>
> Janet
>
> <winmail.dat>

Date : 4/8/2019 5:18:18 PM
From : "Albert Desciscio" adesciscio@huntersville.org
To : "Karen Bentley" kbentley@huntersville.org, "Janet Pierson" jpierson@huntersville.org, "HEOSC" HEOSC@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "Angela Beeker" abeeker@huntersville.org
Subject : Re: HEOSC Agenda
Attachment : HEOSC Option analysis_SWOT (AD).xlsx;

Updated file with additional comments in RED on the "Option 1" tab.

Regards,

Al

From: Karen Bentley
Sent: Sunday, April 7, 2019 2:51:24 PM
To: Janet Pierson; HEOSC
Cc: Anthony Roberts; Jackie Huffman; Angela Beeker
Subject: Re: HEOSC Agenda

Thanks, Janet.

HEOSC colleagues - attached you will find a document that I created to house all of the SWOT analyses for each option. I have embedded the feedback/input provided to date. We will utilize this document during our Subcommittee Reports agenda time to facilitate our discussion around the pros and cons of each option.

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Thanks,
Karen

From: Janet Pierson
Sent: Saturday, April 6, 2019 2:26:38 PM
To: HEOSC
Cc: Anthony Roberts; Jackie Huffman; Angela Beeker
Subject: Fwd: HEOSC Agenda

Attached is the agenda for Monday's meeting.

Please let me know if you have any questions.

Ianet

Sent from my iPhone

Begin forwarded message:

Option 1 - Operate a stand-alone municipal charter school

	STRENGTHS (+)	IMPORTANCE
1	Control our destiny	
2	Clearly defined process w/ lots of support	
3	Focus on Huntersville	
4	Local money stays local	
5	HB514, helped to create a more dynamic education environment in the state.	
6	HEOC has moved rapidly to adopt best practices for creating a municipal charter school. E.g.) LNC	
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	WEAKNESSES (–)	IMPORTANCE
1	Citing and funding land and facilities	
2	Lengthy process - heavy lift	
3	Upfront expenses - who pays that? (Superintendent expenses, training expenses, etc.)	
4	Doesn't address overcrowding in the long or short term	
5	Local opposition e.g.) CMS	
6	The general dearth of philanthropic funding	
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	OPPORTUNITIES (+)	IMPORTANCE
1	Mixed performance among CMS Schools presents and opportunity to create more high quality options for public school students	
2	State and local leadership demonstrating a commitment to serve the needs of families and students in a substantially better way.	
3	Attract a talent pipeline for teachers	

	THREATS (–)	IMPORTANCE
1	514 repeal	
2	Charter cap coming back	
3	Municipal concerns act	

4	Independent partners to provide technical assistance that the school might likely need.	
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4	Facilities, without improved policies, dedicated funding, or other solutions, charter schools will continue to devote far too much funding and leadership attention to facilities.	
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Additional questions
Funding from the town
Incoming charters

Option 2 - Establishing a municipal sponsor

	STRENGTHS (+)
1	ability to weight admission in favor of Huntersville residents
2	more space/sq. footage available for schools equates to better security/safety for students by moving students out of trailers and into enclosed buildings
3	greater parental choice, greater educational options in North Mecklenburg
4	overcrowding/capacity problem relieved sooner than waiting on a solution from CMS
5	greater flexibility with curriculum and addressing concerns of parents than with CMS
6	fixed, upfront costs only instead of the possibility of ongoing/annual contributions from the general fund for a town-run municipal charter school
7	independent, separate charter board – not run/influenced directly by the town board and vagaries of town board politics
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	OPPORTUNITIES (+)
1	municipal charter school has never been done in NC, opportunity to demonstrate a new model for education statewide
2	cost savings for new construction – ability to build school buildings more efficiently/less expensive than CMS schools
3	ability to determine best makeup of the charter school board – elected board members, appointed board members, some hybrid model, etc.
4	large pool of diverse potential charter board members in Huntersville from various educational, workforce backgrounds
5	ALSO, large pool of diverse charter schools – new or existing – to potentially partner with, not limited to existing charter schools locally (LKN Charter, Pine Lake Prep, CSD, etc.)
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Additional questions/information needed

1. as much information as possible regarding ability of town to acquire
2. request opinion of town attorney related to: current and proposed
3. what are the other three (3) towns included in HB514 – Mint Hill,
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red charter school b

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y partnering with a new or existing charter schoo

WEAKNESSES (–)	IMPORTANCE
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difficulty in deciding where to start – which grade level?	
weighted in favor of Huntersville students and then having a large number of Huntersville students possibly not being admitted	
safety issues – a new charter school unlikely to have a building large enough at the outset to avoid housing some students in trailers	
capital funding and land acquisition – still too many unanswered questions about what the town can/cannot do, plus dealing with the practical problem of finding suitable land	
taxes – uncertainty over future costs a concern for residents, concerns over paying for two "districts" even if you have no children attending CMS or town charter school	
cost of upfitting/retrofitting existing building for a charter school (cost would be mitigated by use of warehouse-style space)	

THREATS (–)	IMPORTANCE
uncertain/unknown demand – possibility of student applications less than anticipated, risk of "new" school stigma causing parents to avoid sending their child for the first few years	
political instability – locally and in Raleigh	
potential lawsuits – who would bear the costs?	
CMS – unlikely to cease opposition efforts to charters in general and municipal charter schools	
no actual vested interests yet – with no municipal charter school even in the application phase, easier to stop the effort before a municipal charter is open and accepting students	
potential for current charter school cap to be lowered/decreased	
timeline/length of charter school application process being altered/derailed by political instability, plus the length/in-depth nature of the application process itself – NC charter board may scrutinize the first municipal charter applications more heavily than non-municipal charters	

Option 3 - Partner with Charlotte-Mecklenb

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2018, Article II - Priority of Capital Sp

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WEAKNESSES (–)	IMPORTANCE

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ı LEA into smaller LEAs

WEAKNESSES (–)	IMPORTANCE

THREATS (–)	IMPORTANCE

Option 5 - Do nothing

	STRENGTHS (+)
1	business as usual
2	no expense for Town
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THREATS (–)	IMPORTANCE

Funding from the town

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WEAKNESSES (–)	IMPORTANCE

THREATS (–)	IMPORTANCE

Option 5 - Do nothing

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THREATS (–)	IMPORTANCE

Funding from the town

Date : 12/7/2018 7:36:20 AM
From : "Janet Pierson" jpierson@huntersville.org
To : "Eric Rowell" erowell@huntersville.org, "HEOSC" HEOSC@huntersville.org
Subject : RE: HEOSC Agenda

The draft is not complete yet. They will be on the January 14 agenda for approval.

Janet

From: Eric Rowell <erowell@huntersville.org>
Sent: Friday, December 07, 2018 6:16 AM
To: Janet Pierson <jpierson@huntersville.org>; HEOSC <HEOSC@huntersville.org>
Subject: Re: HEOSC Agenda

Are the minutes from the prior meeting going to be included for review prior to Monday's meeting?

Thanks,

Eric Rowell

From: Janet Pierson
Sent: Thursday, December 6, 2018 3:12:55 PM
To: HEOSC
Subject: HEOSC Agenda

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If you have any questions, please let me know.

Thanks,
Janet Pierson, NCCMC
Town Clerk
PH: 704.766.2202

Date : 12/7/2018 6:15:43 AM
From : "Eric Rowell" erowell@huntersville.org
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Subject : Re: HEOSC Agenda

Karen,

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Best regards,

Bobbie Shields

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Sent: Monday, April 8, 2019 5:18:18 PM
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Subject: Re: HEOSC Agenda

Thanks, Janet.

HEOSC colleagues - attached you will find a document that I created to house all of the SWOT analyses for each option. I have embedded the feedback/input provided to date. We will utilize this document during our Subcommittee Reports agenda time to facilitate our discussion around the pros and cons of each option.

As your time permits, please take a look at the workbook and come prepared to provide additional input for each option. We are in the home stretch of our Commission's work and I appreciate the time you all have taken to perform this important due diligence in preparation for our formal proposal to the Town Board.

Thanks,
Karen

From: Janet Pierson
Sent: Saturday, April 6, 2019 2:26:38 PM
To: HEOSC
Cc: Anthony Roberts; Jackie Huffman; Angela Beeker
Subject: Fwd: HEOSC Agenda

Attached is the agenda for Monday's meeting.

Please let me know if you have any questions.

Janet

Sent from my iPhone

Begin forwarded message:

Date : 12/12/2018 1:59:26 PM
From : "Eric Rowell" erowell@huntersville.org
To : "Janet Pierson" jpierson@huntersville.org, "HEOSC" HEOSC@huntersville.org
Subject : Re: HEOSC Meeting - Doodle Poll

Thanks, Mrs. Pierson. Please keep us posted on the poll results.

Eric Rowell

From: Janet Pierson
Sent: Wednesday, December 12, 2018 1:08:28 PM
To: HEOSC
Subject: HEOSC Meeting - Doodle Poll

I have set up a doodle poll (link below) for rescheduling the HEOSC meeting. The guest speaker has confirmed he can attend any of the three dates. Please select which dates you are available.

https://doodle.com/poll/qpmxw2znym5fvt78

If you have any questions, please let me know.

Thanks,

Janet Pierson, NCCMC
Town Clerk
Post Office Box 664
Huntersville, NC 28070
PH: 704.766.2202

Date : 3/25/2019 3:14:22 PM
From : "Jim Puckett" jpuckett@huntersville.org
To : "Anthony Roberts" aroberts@huntersville.org, "Eric Rowell" erowell@huntersville.org
Cc : "Janet Pierson" jpierson@huntersville.org, "HEOSC" HEOSC@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "Angela Beeker" abeeker@huntersville.org
Subject : Re: HEOSC Meeting

Is there a reason we will not hear from Mr. Parsons and Mayor Myers?

From: Anthony Roberts
Sent: Monday, March 25, 2019 6:38 AM
To: Eric Rowell
Cc: Janet Pierson; HEOSC; Jackie Huffman; Angela Beeker
Subject: Re: HEOSC Meeting

No speaker.

Anthony Roberts,
Town Manager

On Mar 25, 2019, at 6:32 AM, Eric Rowell <erowell@huntersville.org> wrote:

> Are we still planning to have a speaker attend tonight?
>
> Thanks,
>
> Eric Rowell
>
> ---
>
> **From:** Janet Pierson
> **Sent:** Friday, March 22, 2019 2:07:49 PM
> **To:** HEOSC
> **Cc:** Anthony Roberts; Jackie Huffman; Angela Beeker; Joseph Shook
> **Subject:** HEOSC Meeting
>
> Here is a link to the March 25 HEOSC Agenda: HEOSC Agenda.
>
> You can also view the agenda in iLegislate.
>
> If you have any questions, please let me know.
>
> Thanks,
> Janet

Date : 3/25/2019 6:38:32 AM
From : "Anthony Roberts" aroberts@huntersville.org
To : "Eric Rowell" erowell@huntersville.org
Cc : "Janet Pierson" jpierson@huntersville.org, "HEOSC" HEOSC@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "Angela Beeker" abeeker@huntersville.org
Subject : Re: HEOSC Meeting

No speaker.

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Town Manager

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>
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>
> Thanks,
> Janet

Date : 3/25/2019 6:32:31 AM
From : "Eric Rowell" erowell@huntersville.org
To : "Janet Pierson" jpierson@huntersville.org, "HEOSC" HEOSC@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "Angela Beeker" abeeker@huntersville.org
Subject : Re: HEOSC Meeting

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Eric Rowell

From: Janet Pierson
Sent: Friday, March 22, 2019 2:07:49 PM
To: HEOSC
Cc: Anthony Roberts; Jackie Huffman; Angela Beeker; Joseph Shook
Subject: HEOSC Meeting

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You can also view the agenda in iLegislate.

If you have any questions, please let me know.

Thanks,
Janet

Date : 3/25/2019 6:00:09 PM
From : "Anthony Roberts" aroberts@huntersville.org
To : "Jim Puckett" jpuckett@huntersville.org, "Eric Rowell" erowell@huntersville.org
Cc : "Janet Pierson" jpierson@huntersville.org, "HEOSC" HEOSC@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "Angela Beeker" abeeker@huntersville.org
Subject : RE: HEOSC Meeting

Jim:

After speaking with Chair Bentley last week, it was decided to not have our potential speakers drive 1 hour here and 1 hour back to speak 30 minutes on past history of CMS especially if you were going to be absent and not be able to help lead the discussion. I contacted both speakers to let them know that someone from one of the HEOSC subcommittees may reach out to them for more knowledge. Thus, Chair Bentley wanted to spend more time on subcommittee updates and the community education process/discussion.

Anthony Roberts,
Town Manager

From: Jim Puckett <jpuckett@huntersville.org>
Sent: Monday, March 25, 2019 3:14 PM
To: Anthony Roberts <aroberts@huntersville.org>; Eric Rowell <erowell@huntersville.org>
Cc: Janet Pierson <jpierson@huntersville.org>; HEOSC <HEOSC@huntersville.org>; Jackie Huffman <jhuffman@huntersville.org>; Angela Beeker <abeeker@huntersville.org>
Subject: Re: HEOSC Meeting

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Sent: Monday, March 25, 2019 6:38 AM
To: Eric Rowell
Cc: Janet Pierson; HEOSC; Jackie Huffman; Angela Beeker
Subject: Re: HEOSC Meeting

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>
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>
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> Janet

Date : 4/16/2019 5:31:44 PM
From : "Eric Rowell" erowell@huntersville.org
To : "Houck, Eric A." eahouck@email.unc.edu
Cc : "Anthony Roberts" aroberts@huntersville.org, "Murray, Brittany" bcmurray@live.unc.edu
Subject : Re: HEOSC presentation

Dr. Houck:

Thank you for providing a draft of your article. We will gladly honor your request to avoid any discussion in media, etc. I will try to review and digest in the remaining time the Committee has and will share with the group at our next meeting. Only five pages in - but one possible revision, you should add Cornelius to the list of communities surrounding Charlotte since Cornelius was also included in the HB514 legislation, and it may be more accurate to describe what the four towns have been granted the ability to do through the legislation as creating municipal charter schools rather than charter districts - although that may be a distinction without a difference for the purposes of your article.

I'm sure I will have more questions after I have a chance to review in detail.

Regards,

Eric Rowell
Huntersville

From: Houck, Eric A. <eahouck@email.unc.edu>
Sent: Tuesday, April 16, 2019 9:02:26 AM
To: Eric Rowell
Cc: Anthony Roberts; Murray, Brittany
Subject: Re: HEOSC presentation

Hi Eric:

Thank you for reaching out. Sorry for the delayed response. I regret not being able to present and speak with the group.

My article in the PJE is still "in press" - due out this fall. I'm happy to share a draft with you (attached) and answer questions about it; however, I'd appreciate it if the committee would refrain from discussing the article in media interviews, etc. to the extent possible.

In general, we find, using a national dataset, that districts that remove themselves from larger districts gain a financial advantage: they see increases in local revenue that more than compensate for decreases in federal revenue. In general, state revenue also increases. They are also more racially homogeneous. My coauthor and I do not necessarily see this as a good thing from the perspective of the remaining districts which are consequently more segregated and less well funded.

Again, this is a national study and I'd be happy to talk about/ conjecture what a separation would look like from the perspective of the NC funding mechanism.

Hope this helps! The committee is undertaking hard work and I appreciate y'all's time and effort in doing this research.

-Eric

-Eric

> On Apr 10, 2019, at 9:02 PM, Eric Rowell <erowell@huntersville.org> wrote:
>
> Dr. Houck:
>
> I am a member of the Huntersville Education Options Study Commission. Since, unfortunately, you were unable to present the slideshow linked below in person due to illness, I wanted to reach out to determine if there had been any recent updates on this issue that the HEOSC should be aware of. In particular, has the article you were planning for the Peabody Journal of Education been published yet? If so, would you be able to provide me a copy of the article or a link?
>
> I would be happy to speak to you in more detail over the phone if you have time. Any assistance would be appreciated.
>
> https://www.huntersville.org/DocumentCenter/View/3871/LEA-Presentation-Huntersville-2-25-19
>
> Regards,

Eric Rowell
Huntersville

Date : 4/16/2019 9:02:38 AM
From : "Houck, Eric A." eahouck@email.unc.edu
To : "Eric Rowell" erowell@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Murray, Brittany" bcmurray@live.unc.edu
Subject : Re: HEOSC presentation
Attachment : Draft2_submitted.docx;

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> https://www.huntersville.org/DocumentCenter/View/3871/LEA-Presentation-Huntersville-2-25-19
>
> Regards,
>
> Eric Rowell
> Huntersville

Left Behind: District secession and the re-segregation of American schools.

Eric A. Houck, PhD – University of North Carolina at Chapel Hill[1]
Brittany C. Murray – University of North Carolina at Chapel Hill

Abstract

Sixty-five years after the Brown v. Board decision, American schools are re-segregated and re-segregating (Boger & Orfield, 2005; Orfield & Frankenberg, 2014; Orfield, Frankenberg, & Lee, 2003). The mechanisms of this re-segregation are legal action, voluntary moves towards unitary status, unintended consequences of integration-oriented strategies, and an increasing trend towards the fracturing, or splintering of school districts. Both economic and political theory would indicate that splintering districts would work to pull racial and economic advantage out of the remaining district and into their own. To test this, we created a dataset that captures the fiscal and demographic status of US school districts between 2000 and 2014 and analyze the effect of district separation on the remaining districts in terms of student body composition, overall integration and local, state and federal resources. Our findings indicate that separating districts are less diverse than the districts left behind. We further find that separating districts gain resources from local revenue and that remaining districts gain federal revenue in insufficient amounts to account for the loss of local funds. We find that these relative disadvantages for left behind districts and relative advantages for seceding districts persist when compared to the general population of school districts.

[1] Corresponding author: 121C Peabody Hall, CB#3500, Chapel Hill, NC 27599; eahouck@unc.edu

Introduction

Sixty-five years after the Brown v. Board decision, American schools are re-segregated and re-segregating (Boger & Orfield, 2005; Orfield & Frankenberg, 2014; Orfield et al., 2003). After Brown and Brown II, whites deployed multiple strategies to prevent the thoughtful and comprehensive integration of American public schools. These strategies included: delayed and ineffective implementation of integration-oriented policies; the abandonment of the public system in favor of all-white or predominantly-white independent schools; the closing of public systems to all students (Gordy, 2009; McUsic, 2003); a redoubled commitment to neighborhood-based student assignment policies that reinforced residential segregation patterns (Ayscue, Siegel-Hawley, Kucsera, & Woodward, 2018; Clotfelter, 2004, 2011; Orfield & Eaton, 1997; Rothstein, 2017; Williams & Houck, 2013); and the development of policies to ensure within-school segregation such as tracking or magnet school models (Mickelson, 2001; Oakes, 1995; West, 1994). Each of these policies built upon preexisting legal frameworks and policies with varying degrees of success. Overall, however, the weight of these combined efforts contributed to the weakening of a national commitment to providing equal educational opportunities for all students. Each of these strategies have policy analogues in current federal, state, and local policy systems, some of which retain the valence of white supremacy present at their inception and others which have been adapted or disguised to uphold the values and interests of racial and ethnic minority communities. We identify these multiple and overlapping strategies, engaging a variety of policymakers and stakeholders, as a *taxonomy of white resistance* to integrated public education. These efforts to resist integrationist policies resulted in the creation of a line of arguments that culminated in the 2007 Supreme Court case of Parents involved in Community Schools (PICS) ("Parents Involved in Community Schools v. Seattle School District No. 1,"

2007), where the use of race as a factor in student assignment was significantly curtailed. The result of these combined efforts is a public school system that is increasingly re-segregated and in which poor and racial and ethnic minority students are increasingly isolated from their wealthier, whiter peers.

This paper analyzes an additional strategy within this taxonomy: the creation of smaller catchment areas out of large unified districts. Supported by court rulings and enabled by the complex and multi-layered system for financing public schools, school district secession is the act of creating new school systems to allow communities to exert control over the composition and financing of school systems themselves rather than fighting for preferred policies within larger, usually more politically and racially diverse systems. While acknowledging the weighty historical valance of the term *secession*, we seek to better understand and describe the complicated intersections of race, class, and school finance that allow and encourage this phenomenon (EdBuild, 2017). We further seek to describe the result of these secessions on levels of student integration and financing of public schools. Specifically, we seek to understand:

- How many school district secessions have occurred during the recent wave of school re-segregation and where they have occurred;
- The demographic profile of both seceding districts and original districts compared both to each other and to the wider population of school districts in terms of racial and socio-economic integration and exposure; and,
- The finance profile of both seceding districts and original districts compared both to each other and to the wider population of school districts in terms of both overall funding levels and the proportion of that funding from federal, state, and local sources.

In the sections that follow we discuss the legal and policy contexts for recent school district secessions, review the systems and mechanisms for distributing per pupil revenue at the federal, state and local levels, present and analyze data on the racial and financial results of successful school district secessions for both the new and the original districts and discuss the implications of these findings for developing policies to support integrated school districts in a post-Brown, post-PICS world.

Legal and Policy Context

The history of resistance to integrating schools described in the introduction has not gone unnoticed or un-scrutinized. From the original Brown ruling (1954) and through the "all deliberate speed" language of Brown II (1955), court challenges and rulings have served to limit the scope and efficaciousness of integration-oriented school policies. State laws around school district secession vary considerably. A recent report (EdBuild, 2017) notes that 30 states have mechanisms for school district secession written into state code. Of these 30, only 23 require voter action, and only 4 states have provisions for citizens in the remaining districts to have voice via a vote in the process.

In some cases, communities are taking advantage of state level laws. Recently, the 11th Circuit Court of Appeals ruled that a petition to form a new school system in the city of Gardendale, Alabama acted with discriminatory purpose in its bid to separate from the wider Jefferson County school system. Lost in the debate over this decision was the fact that the Gardendale secession was the 11th attempt by a locality to remove itself from the county system, and the first

one to be blocked by a court (Jones, n.d.; Faulk, 2018). The Tennessee legislature has recently eliminated barriers to school district secession, resulting in the creation of several new districts around Memphis, and leading other counties to consider separation as well (Frankenberg, Siegel-Hawley, & Diem, 2017). These districts are leveraging or changing state law governing public systems to create their ability to separate. In other cases, however, localities are trying to declare themselves independent without specific state law (Strauss, 2018). Several communities surrounding Charlotte, NC - Huntersville, Matthews, and Mint Hill - have recently petitioned to become charter districts, thereby leveraging the state's charter school legislation to create separate districts that will remove them from the more comprehensive and unified Charlotte-Mecklenburg school system. ("Controversial NC charter bill approved. Now, these four towns could open schools.," n.d., "NC town charter school bill stirs state and local ire | Charlotte Observer," n.d.).

While district separation is driven by state law and adherence to statue, the legal frameworks that allow districts to pursue this path exist as a result of two US Supreme Court cases that dramatically influenced the scope and tenor of educational policymaking in the US around questions of school-district integration and via student assignment: San Antonio v. Rodriguez (1972) and Milliken v. Bradley (1974). Each of these cases were brought in order to fill in questions left unaddressed by Brown. That is, while Brown crafted an eloquent aspiration for racial integration as a mechanism to provide equitable educational opportunities for students, it failed to anticipate the vitriol of white backlash or myriad of practical legal questions that would arise in the aftermath of the decision (see, for example: López & Burciaga, 2014; Patterson, Patterson, & Freehling, 2001). Two of these questions existed around the role of funding laws

and practices in securing educational opportunity and the role of district boundaries in balkanizing students in geographically distinct and racially identifiable school districts. The Rodriguez case isolated school financing decisions from comprehensive federal oversight, and Milliken exacerbated this neglect by immunizing school district boundaries from student assignment policies. While there is debate about the relative effect contrary decisions would have had for the future of school integration policies, there is consensus that the fate of integrationist policies is determined by these rulings (Wells, Fox, and Miles 2015; Siegel-Hawley 2015).

In San Antonio v. Rodriguez the Court held that education was not a fundamental right and that school funding mechanisms based on local property taxes did not therefore violate the equal protection clause of the US Constitution (Sutton, 2008). This ruling flew in the face of other state court decisions which had acknowledged the equal protection implications of school funding based on a foundation of variable local property wealth, such as California's Serrano v. Priest (1971). While framing Serrano arguments, scholars had articulated as school finance proposition number one: that the wealth supporting school funding for a child should not be based on wealth other than the wealth of the state as a whole (Coons, Clune, & Sugarman, 1969; J. W. Guthrie, Springer, Rolle, & Houck, 2006). Rodriguez reversed this notion, thereby allowing inter-district variation in community support for public education and reaffirming Tieboutian competition among districts; the implication being that wealthier districts could leverage their wealth to provide greater support for schools in terms of teacher salary supplements, numbers of teachers, quality of instructional materials, and other resources (Ogletree & Robinson, 2015; Tiebout, 2007).

In Milliken v. Bradley, the Court reinforced the legality of de facto segregation – segregation that does not exist as a result of specific legal frameworks – and disallowed desegregation plans from reaching across district boundaries (Amaker, 1974; Sedler, 1986). The result of this ruling allowed districts to maintain racial segregation if they met the burden of demonstrating that it occurred via other mechanisms than specific laws. More importantly for the purposes of this study, Milliken versus Bradley "landlocked" majority minority districts into their boundaries and into their property tax bases, thereby preventing educators and policymakers from applying broad, regional desegregation plans (Jones, 1992) or having access to local dollars necessary to support these broader plans.

Taken together, therefore, these two cases effectively set the conditions for desegregation policy throughout the 1980s and until the turn of the century. Districts, especially Southern districts were left to determine how best to meet their obligation to desegregate based on their specific student population. Given a history of both *de facto* and *de jure* segregation and a legacy of segregating neighborhoods in real estate markets, cases such as Milliken incentivize the creation of whiter school districts out of broader, more integrated communities. While this racial component is important, it is wedded to powerful fiscal and financial incentives as well.

School finance and school desegregation

Into this legal framework flows a school finance and resource allocation system that is itself dizzyingly complex. In addition to running two separate educational budgets - one for current expenditures and one for capital expenditures – US public school systems also intake funds from

three sources: federal, state, and local government (Ladd & Hansen, 1999; Thompson & Wood, 2012). Each of these funding steams has a separate and distinct basis for funding and a different level of sensitivity to economic and political changes in local and national contexts (J. Guthrie, Springer, Rolle, & Houck, 2007; J. W. Guthrie, 2006).

Federal funds comprise approximately 10-12 percent of education budgets and are most often allocated on the principal of positive vertical equity – the unequal treatment of differently situated groups. Funding for Title I services or impact aid are targeted to support specific subpopulations of students; therefore, federal revenues per pupil are often found at increased levels in districts with greater educational challenges. State funds are the largest source of revenue for most states, and are distributed to districts based on state funding mechanisms. While some of these mechanisms provide additional funding to address student need, others do not. In addition, states vary in the student, school, and district characteristics they provide with vertically equitable funding. While student and district needs, district sparsity, and academic disadvantage may all be address within state funding mechanisms, there is no consensus across states on which of these items would be differentially funding, or to what degree. Finally, individual states establish different mechanisms for yoking state and local revenue. A number of states, for example, utilize power equalizing or guaranteed tax base plans to subsidize property-poor districts and reward local taxation effort (Springer, Houck, Guthrie 2015). Local funds are derived from local property tax valuations and are often considered the largest driver of educational inequality from a funding and resource allocation perspective. Variations in local wealth exist at the center of the school finance litigation paradigm as plaintiffs seek to ameliorate

the deleterious consequences of local revenue that can exacerbate existing within-state inequities (Akin & YoungDay, 1976; Chakrabarti, Livingston, & Roy, 2014; Ladd, 1975).

The ability of localities to levy the wealth of their tax base to provide additional school funding provides another motivation for district separation. Smaller wealthier communities can spread their greater wealth over a targeted number of students and thereby gain a fiscal and competitive advantage over surrounding school districts. Some districts have used local funds to shore up policies that abandoned busing for diversity in favor of neighborhood-based school assignment policies (Gamoran & An, 2016; Goldring, Cohen-Vogel, Smrekar, & Taylor, 2006; Houck, 2010).

Finally, the governance of different funding sources has implications for district operations. While federal and state revenue sources come with a variety of regulatory and reporting requirements, local funds are considerably more fungible, thereby allowing districts more flexibility in addressing their capital needs and operational goals. In this construction, additional local funding can be a proxy for flexibility and reduced costs in terms of developing and maintaining a reporting and compliance infrastructure.

As demonstrated, many of the mechanisms that generate and distribute revenue by states are sensitive to the racial and socio-economic conditions within a district. By changing student composition through a reassignment policy or through a district secession, districts gain change the manner in which schools are resourced – both in terms of dollar amounts of revenue as well as the governance and accountability mechanisms tied to that revenue (Houck, 2011).

The legal framework bounded by the Rodriguez and Milliken decisions, combined with a complicated and manifold funding system for public education, provides district leaders opportunities to take advantage of the spaces within this system for their own advantage. We sought to determine what advantage, if any, could be found by seceding into a new school district, relative to a left behind district and relative to other districts in general. Table 1presents data on district secession by state, as well as an overview of funding model values and any relevant legislation controlling secession.

Table 1: Secessions by state, funding model type, and secession legislation, 2000-2015

State	No. of seceded districts since 2000	State Equity Model	Must consider impact on
Alabama	10	Horizontal	None
Colorado	4	Vertical	demographics
Idaho	3	Horizontal	None
Louisiana	3	Vertical	None
Maine	15	Vertical	None
Massachusetts	1	Vertical	None
Ohio	2	Vertical*	None
South Dakota	1	Vertical	funding
Tennessee	6	Vertical	None
Utah	1	Vertical	funding
Wisconsin	1	Vertical	Demographics and funding
Note: TN secessions are not included in this analysis given districts seceded after our study period.			
Source: EdBuild			

Data and Methods

For the analyses that follow, we assembled a rich panel of district resources and demographics paired with time-varying indicators for districts that secede and those that are left behind. We used school- and district-level administrative data from the National Center for Educational Statistics (NCES) over the years 2000-2014. We manually identified seceded and remaining districts using guidance from EdBuild (EdBuild, 2017) over the universe of public school districts nationwide. Additionally, we matched these districts to the Stanford Education Data Archive to analyze community context variables created from American Communities Survey (ACS) items aggregated to the district level. Items from this dataset span the years between 2009-2015. We exclude special education, vocational, and charter school districts from the analysis.

Dependent Variables

Key outcome variables include measures of district resources and segregation. We use total, federal, state, and local revenues from NCES' district finance surveys and divided by total enrollment to create per-pupil measures adjusted for inflation using the Consumer Price Index (CPI).

To measure levels of segregation, we use school-level demographic data to calculate a black-white dissimilarity index. The index of dissimilarity measures segregation between two groups and is generally interpreted as the percentage of one group that would need to relocate so that the balance of every unit reflects the balance of the overall whole. A low dissimilarity index is viewed as representing more even integration and a higher dissimilarity index (with one as an

upper bound) indicates greater segregation. A limitation of the dissimilarity index is that, if levels of the two groups are unequal, the index can also represent homogeneity of one group over another.

We also calculate an exposure index which takes into account the relative sizes of each subgroup and tells us the extent to which one group comes in contact with the other (Reardon & Firebaugh, 2002; Reardon & O'Sullivan, 2004). The exposure index addresses a key limitation of the dissimilarity index by measuring the degree to which one is likely to have interactions with a member of a different group. A low exposure index indicates more segregated or isolated environment, and a higher exposure index represents a greater likelihood of interaction with a member of a different group.

Finally, we estimate a measure of intra-district diversity calculated using a Blau Index. The Blau index is a school-level measure representing the probability that a student selected at random is from a single racial/ethnic subgroup (Harrison & Klein, 2007; Rushton, 2008). It is calculated using the proportion of students from each racial/ethnic group represented using the following equation:

$$\lambda = 1 - (Pr_{white}^2 + Pr_{black}^2 + Pr_{Hispanic}^2 + Pr_{other}^2) \qquad (1)$$

The Blau index goes by many names in the sociological literature, but generally is an indication of the probability that, were two group members selected at random from a larger group they would represent members of different subpopulations. Though not often used in segregation analyses, the Blau index has been profitably used in organizational studies, albeit with some caveats (Jacobs et al., 2013; Rushton, 2008). We also include the proportion of black, white,

Hispanic, and students receiving free- or reduced-priced lunch in a district. Table 2 lists descriptive statistics for key variables.

Table 2: Descriptive statistics for key variables by secession status, 2000-2014

	All Districts	Original districts pre-secession	Original districts post- secession	Seceded districts
Revenue				
Total revenue per pupil	10,641.11	9,284.79	10,591.89	11,514.29
Federal revenue per pupil	864.24	931.54	1,143.54	825.78
State revenue per pupil	4,875.95	4,281.51	5,126.95	4,931.25
Local revenue per pupil	4,900.92	4,071.73	4,321.39	5,757.25
Segregation				
Dissimilarity index	0.23	0.42	0.42	0.14
Exposure index	0.06	0.09	0.16	0.08
Blau index	0.25	0.18	0.25	0.19
Demographics				
Percent white	0.76	0.82	0.74	0.84
Percent black	0.07	0.12	0.19	0.08
Percent Hispanic	0.11	0.03	0.04	0.06
Percent Asian	0.02	0.01	0.01	0.01
Percent FRL	0.38	0.42	0.47	0.41
Size	3,422	15,264	20,111	1,668
Percent SPED	0.14	0.14	0.13	0.10
Percent ELL	0.04	0.03	0.02	0.03
Student-teacher ratio	14.72	13.38	15.79	17.65
Community				
Percent with BA or higher	0.24	0.26	0.26	0.24
Percent in poverty	0.15	0.16	0.15	0.14
Median income	62,349	57,264	59,437	57,181

Source: NCES, SEDA, US Census Bureau

Independent Variables

To understand district secession, new districts appearing in the dataset were assumed to have formed from within a pre-existing district in previous years. New districts were identified and paired with their parent district based on geographic variables such as FIPS and zip codes. The final dataset consisted of 189,702 district-year observations. Of 15,001 unique school districts, we observe 36 seceded districts and 26 original districts in the dataset. We refer to original districts as those remaining after a district(s) separated. In some cases, original districts dissolved upon secession. Given the longitudinal nature of our data, these phenomena resulted in 288 distinct seceded district-years and 280 original district-years, providing a final analytic sample of 568 district-year observations. Figure 1 presents the secession and remaining rate by year for districts in the dataset. A list of the 44 separated/seceded districts and their remaining district, state, and year of secession can be found in Appendix 1.

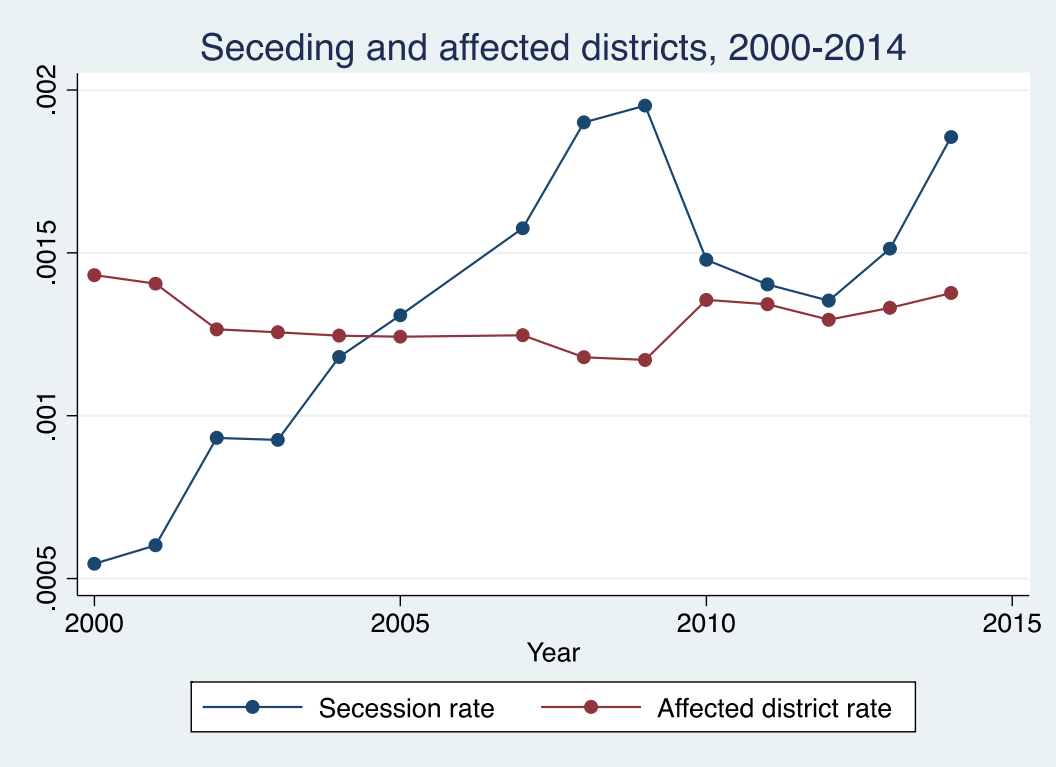

Figure 1: Secession rates by year

Analytic Strategy

Analysis was completed on 576 year-unit observations via univariate and multivariate analysis among both seceded and original districts. Descriptive analysis and t-tests were used to examine overall differences between seceded districts and their remaining districts for demographic variables, segregation indices, and funding levels. We use ordinary least-squares (OLS) regression models to estimate pooled differences between resources and demographics in original districts before and after district secession occurs. We run separate models for seceded districts, providing an estimate of the differences between resources and demographics for the original districts and newly formed districts. We also run a separate model for original districts after they have had smaller districts secede. These models include a vector of district and

community level controls. Given these models are heteroskedastic due to the nested nature of the data, we cluster at the district level to provide robust standard errors for interpretation.

These models take the form:

$$\gamma_d = \alpha + \beta_1 Sec_d + \beta_2 X_d + \sum \beta_3 Year_t + \sum \beta_4 Dist_d + \mu_d + \varepsilon_{dt} \quad (2)$$

Where γ_{dt} is the year to year variation in total, federal, state, and local revenue in addition to dissimilarity, exposure, and diversity indices; Sec_{dt} is a time-varying indicator for seceded districts and districts in the post-period of having a secession. We include a vector, X_{dt}, of time-varying district-level controls such as race, class, district, state, region, year and preexisting diversity of each district (community variables are omitted here given they are collinear with the district fixed effect). Finally, μ_d and ε_{dt} are between- and within-district error terms. We also wanted to examine how district resources and segregation levels varied at each additional year post-secession for both seceded and original districts. Therefore, we modified our predictor variable by capturing the number of years post secession to predict subsequent changes in the outcome variables. These models can be interpreted as change in revenue or segregation given an additional year of remaining as a seceded or original district post-secession.

Using these models, our analytic strategy was to examine the impact of secession on original and seceded districts relative to each other; that is to understand how resources and demographics changed

Results

Figure 2 and Table 3 present findings comparing revenue levels of seceded districts to remaining districts for all years of the study.

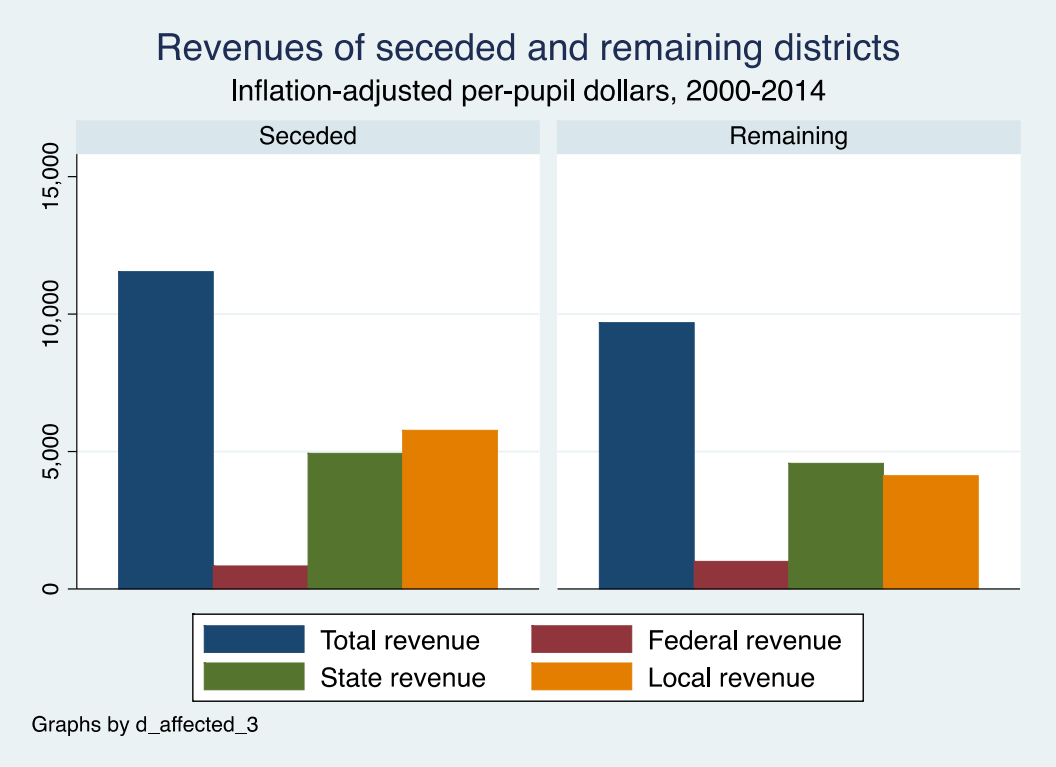

Figure 2: Inflation adjusted per pupil revenue, seceded versus remaining districts, 2000-2014

Table 3: Inflation adjusted revenues per pupil, 2000-2014

Measure	Seceded	Remaining		p
Total	11,514	9,678	***	p<.00
Federal	826	995	***	p<.00
State	4,931	4,536	-	p=.07
Local	5,772	4,117	***	p<.00
n=575				

Figure 2 demonstrates that seceded districts received $1,837 more overall funding , $395 more state funding, and substantially more local funding ($1,655) than remaining districts per pupil. Seceding districts did receive $169 less federal funding per pupil. Findings of reduced federal funding and increased local funding are expected, as federal funds are targeted to higher-needs populations that are presumably remaining in districts at higher rates than seceding districts. This increased federal funding, however, is not of a magnitude to make up for additional local revenue per pupil realized by the seceding districts. The finding that state revenue per pupil was

higher in seceding districts was surprising, as many states build vertically equitable levels into their funding mechanisms. The overall result is that it is fiscally beneficial for seceding districts and correspondingly fiscally detrimental to remaining districts for these separations to occur. T-tests of these differences shown in Table 3 indicate that all revenue differences are statistically significant, with state revenue per pupil only being significant at the $p<.10$ level with a p-value of .08.

Figure 3 and Table 4 present findings comparing the demographics of seceded districts to remaining districts for all years of the study.

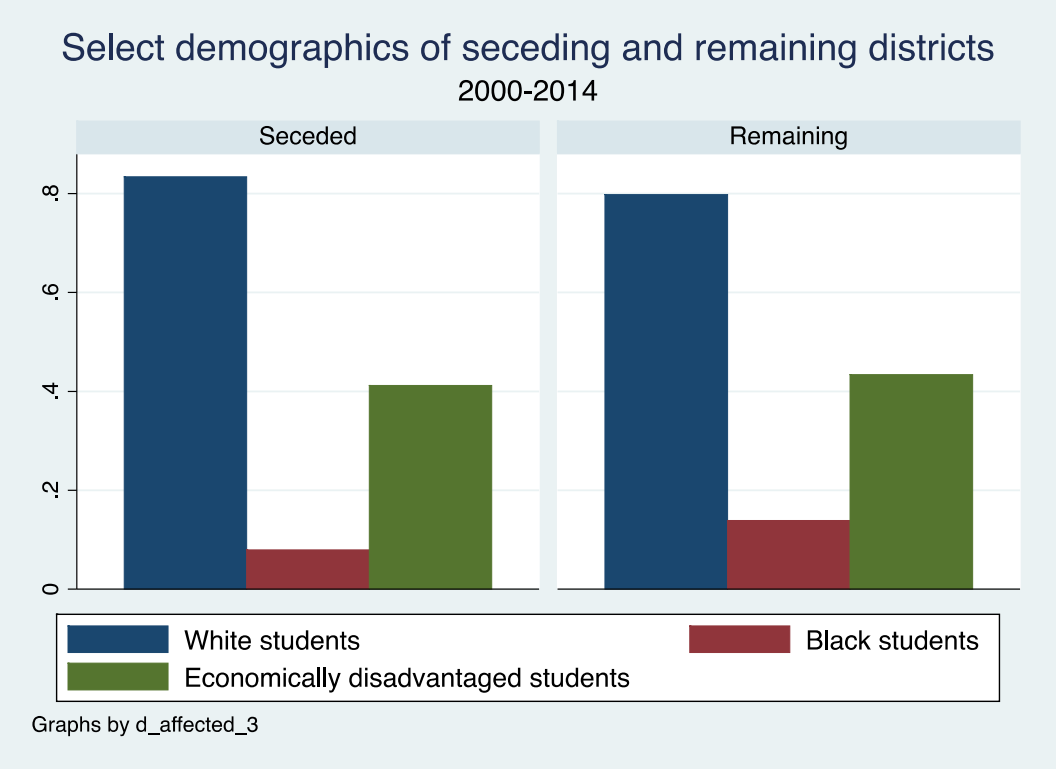

Figure 3: Demographics of seceded versus remaining districts, 2000-2014

Table 4: Demographics of seceded versus remaining districts, 2000-2014

Measure	Seceded	Remaining		p
White	.84	.80	*	p=.02
Black	.08	.14	***	p<.00
Hispanic	.06	.03	***	p<.00
FRL	.41	.43	-	p=.12
n=575				

The finding in figure 3 comport with the assumption that seceded districts would be less diverse: seceded districts are 3% whiter than remaining districts and have 6% fewer Black and 1% fewer economically disadvantaged students than remaining districts. T-tests of these differences shown in Table 3 indicate that all demographic differences are statistically significant except for differences in the economically disadvantaged population (p=.12).

Figure 4 and Table 5 present findings comparing segregation levels of seceded districts to remaining districts for all years of the study.

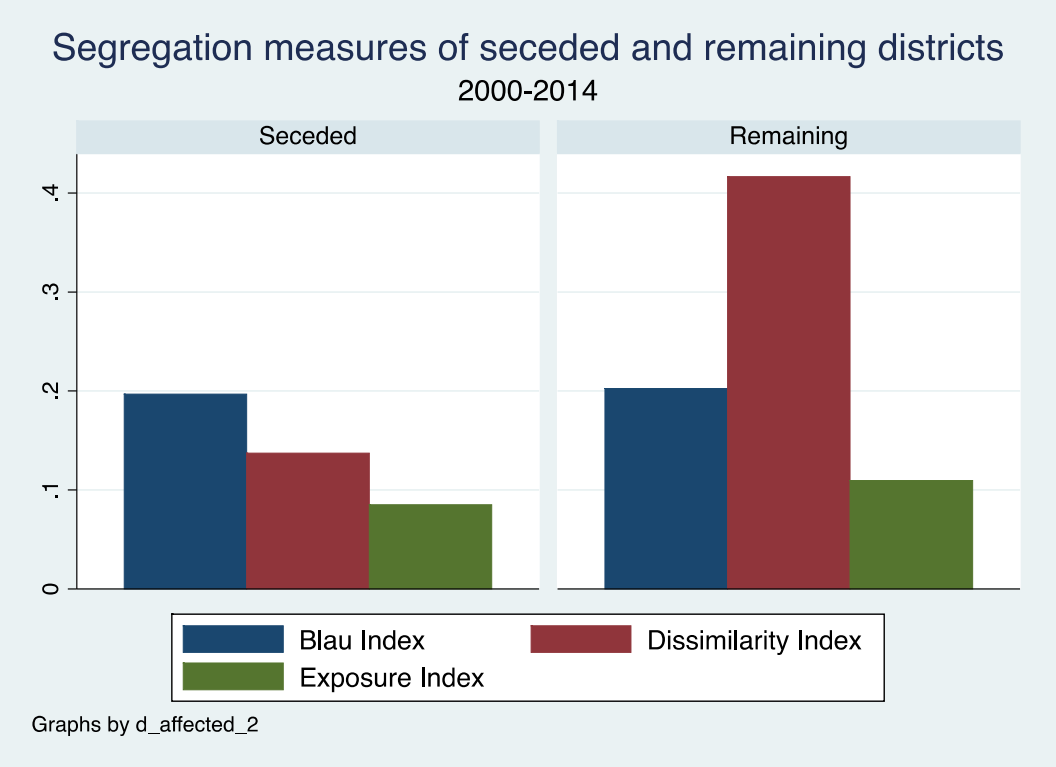

Figure 4: Segregation measures, seceded v. remaining, 2000-2014

Table 5: Demographics of seceded versus remaining districts, 2000-2014

Measure	Seceded	Remaining		p
Dissimilarity	.14	.42	***	p<.00
Exposure	.08	.11	-	P<.06
Blau	.19	.20	-	P<.12
n=575				

The findings from Figure 4 and Table 4 are mixed. The dissimilarity index in remaining districts is .42; 29 points higher than in seceding districts and indicating that remaining districts are more segregated than seceding ones. The exposure index, however, is lower in seceded districts than in remaining districts by 3 points, which indicates the probability of interacting with someone of a different race is higher in remaining districts than in seeded ones. The Blau index is the same in both categories of district. T-tests of these differences shown in Table 5 indicate that only the differences in dissimilarity and exposure are statistically significant, and that the differences in the exposure index are only significant at the p<.10 level with a p-value of .06.

Table 6. OLS Estimates of Resources and Demographics Post-Secession in Original Districts and Seceded Districts

	Original district after secession compared to non-splintered districts	Seceded districts compared to non-seceded districts
Revenue per pupil		
Total	-1,306**	2,999***
Federal	-99	-73
State	-503	760
Local	-703*	2,312**
Segregation		
Dissimilarity	0.03	-0.23***
Exposure	-0.03*	0.02
Blau	0.02	0.08

Descriptively, these findings demonstrate that new seceded districts are advantaging themselves relative to the districts that remain. Racial differences between seceded and remaining districts are almost entirely driven by the Black student population, a piece of evidence that may indicate a connection between seceding districts and white flight community impulses. Fiscally, seceding districts realize higher levels of funding per pupil, driven almost entirely by increases in local revenues that offset marginal changes in state revenues and decreases in more targeted federal revenues per pupil.

We next model these dynamics to understand the relative position of remaining and seceded districts in the wider population of school districts. Table 6 reports coefficients and significance of equation (2), and reports that remaining districts are disadvantaged relative to districts that have not been separated from. This fiscal disadvantage is 1,300 dollars per pupil and over half of that difference is driven by reductions in local per pupil revenue. Seceding districts see a

fiscal advantage compared to general districts of almost 3,000 dollars per pupil with 2,312 of that difference accounted for by increases in local revenue. In addition seceded districts see a significant reduction in segregation as measured by the dissimilarity index, presumably due to a increased heterogeneity of the student population provided by the descriptive statistics.

We can assume that this pattern will hold as districts separate themselves, but a finding of interest was that some districts were providing multiple secessions. That is, some districts were spawning multiple new districts. To understand this dynamic better, and to see if the patterns of resource and demographic distribution held steady we calculated a "years post separation" variable for 1st, 2nd, and 3rd separations These count variables were run in a model with controls for race, class, district, district size, state, region and year. These models are not comparing remaining districts to only seceded districts; rather they are comparing the effect of secession on the remaining district compared to itself. Results of the effect of the first separation on select revenue and segregation variables is presented in Table 7.

Table 7: Annualized effect of secession on remaining district (first secession)

Variable	Coefficient		p
Total revenue*	-393	*	p=.09
Federal revenue*	203	**	p<.00
State revenue*	-460	**	p<.00
Local revenue*	-136	*	p=.08
Dissimilarity	-.008	**	p<.00
Exposure	.004	**	p<.00
* - all dollar amounts are per-pupil, inflation adjusted			

The findings in Table 5 differ from the findings in the t-test comparison analysis. The total revenues for the remaining district are reduced at a rate of $393 per year, but in this model state revenue also declines annually, and at the highest rate of revenue from any source. Local revenue declines annually at a rate of only $136 per pupil and federal revenue increases by $203

per pupil. Looking at revenue amounts per year when a district has been left for the first time, it appears that – in addition to some expected loss of local revenue as property is taken out of the district – the remaining district is at some structural disadvantage vis-à-vis the state funding mechanism. Since state funding mechanisms vary widely across all 50 states, it is difficult to ascertain what that structural inequality might be, but the disadvantage is significant both statistically and substantively.

When examining the effect of a first district leaving on the remaining district in terms of segregation measures, the dissimilarity index shows a slight decline and the exposure index a slight uptick. These findings, both significant, indicate that remaining districts are slightly more integrated , possibly because the remaining student population has been rendered ore homogeneous by the loss of the seceding district's student body.

Findings from an analysis of the second secession on the remaining district are presented in Table 9.

Table 9: Annualized effect of secession on remaining district (second secession)

Variable	Coefficient		p
Total revenue*	343	-	--
Federal revenue*	-699	**	p<.00
State revenue*	754	**	p<.00
Local revenue*	289	**	p<.00
Dissimilarity	-.016	**	p<.00
Exposure	.010	**	p<.00
* - all dollar amounts are per-pupil, inflation-adjusted			

Findings in Table 9 indicate that the second secession from a district yields very different benefits than the first. The second seceding district sees no statistically significant change in

total revenue, but revenues sources shift to decreased federal revenue per pupil and increased state and local revenue per pupil per year. The segregation patterns for remaining districts remain the same as for the first secession; the dissimilarity decreases while the exposure index increases.

Taken together, these results demonstrate that seceded districts are overall wealthier, whiter and less Black than their remaining district peers. While the revenue findings from the t-tests generally conform to the coefficients reported from regression analysis, the segregation indices differ. It looks as if, in regards to remaining districts, these districts are more segregated initially, but seem to become marginally less segregated as a result of secessions out of their district.

Discussion

The growing movement towards separating or secession of districts has negative ramifications for the remaining districts. These ramifications are both demographic and fiscal. Demographically, districts remaining after a secession are descriptively less white and more Black that the districts formed from them. They are more segregated in terms of the distribution of population, but more diverse in terms of exposure to students of different backgrounds than districts that secede. Some of this dynamic may be an artifact of the relative homogeneity of the seceding district. Districts that are left behind via the creation of new school districts have fewer white students to integrate across schools, and more Black students to consider and are prevented – via Milliken – from seeking to integrate systems across school district boundaries.

Fiscally, remaining districts are poorer than the districts that secede. Although remaining districts gain in federal revenue per pupil, they have fewer resources in terms of both state and local revenues per pupil with which to operate. A district facing the secession of another district – especially if that district is the first to secede – faces a loss of almost $400 per pupil as well as additional challenges from slightly higher populations of economically disadvantaged students. While these resources seem to be recouped if a second district secedes, revenue streams are shifted. Remaining districts are also unable to make up for the lost property wealth a seceding district takes with it and therefore face a less even playing field within a post-Rodriguez environment. The funding shifts noted in our analysis imply shifts in governance as well, as local funds allow districts to more nimbly operate. It may be no surprise then that nimbler districts with fewer educational challenges to face might begin to outperform their peers, thereby perpetuating a failing schools narrative and thwarting efforts at comprehensive, equity-oriented reform. .

This cursory study raises additional questions in this description of districts remaining after secession. Yet to be examined is the relative wealth of seceded and remaining districts in terms of property wealth per pupil, as well as the relative tax effort put forth by seceded and remaining districts in terms of property tax rates, which will reveal the ease with which districts can raise funds to supplement state and federal revenue sources. Nevertheless, it is clear that the ability to secede and form new school districts exists at an intersection of Rodriguez and Milliken, in a space defined by and yet unaddressed by the court in Brown. District secession is another mechanism within a taxonomy of white resistance to integration that districts are beginning to use with increasing frequency and to the advantage of some. This ability to literally game the

system for fiscal and demographic advantage shows that the court in Brown was able to articulate a vision, but unable to define the mechanisms by which that vision would be realized, nor able to anticipate the myriad pathways school leaders would take to resist or defy accepting the burden of that vision.

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Appendix 1: List of seceded and remaining districts

District	State	Seceded from	Year
Leeds	AL	Jefferson	2003
Boaz City	AL	Marshall	2004
Trussville	AL	Jefferson	2005
Saraland City	AL	Mobile	2007
Chickasaw City	AL	Mobile	2011
Alabaster City	AL	Shelby	2012
Satsuma City	AL	Mobile	2012
Pelham City	AL	Shelby	2014
Yuma 1	CO	West Yuma	2001
Wray RD-2	CO	East Yuma	2001
Liberty J-4	CO	West Yuma	2001
Idalia RJ-3	CO	East Yuma	2001
Troy	ID	White Pine	2000
Mountain View	ID	District 241	2007
Salmon River Joint District	ID	District 242	2007
Zachary Community	LA	East Baton Rouge	2003
City of Baker	LA	East Baton Rouge	2003
Central Community	LA	East Baton Rouge	2007
Cutler Public Schools	ME	SAD 77 Cutler	2006

Machiasport Public Schools	ME	SAD 77 Cutler	2006
Whiting Public Schools	ME	SAD 77 Cutler	2006
Chebeague Island Public Schools	ME	RSU 51/MSAD 51	2007
Athens Public Schools	ME	RSU 59/MSAD 59	2013
Cherryfield Public Schools	ME	RSU 37/MSAD 37	2013
Eustis Public Schools	ME	RSU 58/MSAD 58	2013
Glenburn Public Schools	ME	RSU 26	2013
Veazie Public Schools	ME	RSU 26	2013
Dayton Public Schools	ME	RSU 23	2014
Ellsworth Public Schools	ME	RSU 24	2014
Hancock Public Schools	ME	RSU 88/MSAD 24	2014
Lamoine Public Schools	ME	RSU 24	2014
Saco Public Schools	ME	RSU 23	2014
Wiscasset Public Schools	ME	RSU 12	2014
Monroe Local	OH	Middleton City	2000
Manchester Local	OH	Adams County	2004
Tea Area School District	SD	Lennox	2003
Arlington	TN	Shelby County	2014
Bartlett	TN	Shelby County	2014
Collierville	TN	Shelby County	2014
Germantown	TN	Shelby County	2014
Lakeland	TN	Shelby County	2014
Millington	TN	Shelby County	2014
Canyons	UT	Jordan	2008
Gresham School District	WI	Shawano-Gresham	2007

Date : 4/17/2019 8:43:58 AM
From : "Houck, Eric A." eahouck@email.unc.edu
To : "Eric Rowell" erowell@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Murray, Brittany" bcmurray@live.unc.edu
Subject : Re: HEOSC presentation

Cornelius, yes! Good catch! We will make sure to make that change when the page edits come our way. I'm sure there are other items you may notice and I'd love to get your feedback on them, as well as answer any substantive questions you have that may have implications for your work with this committee.

Thanks,

-Eric

From: Eric Rowell <erowell@huntersville.org>
Date: Tuesday, April 16, 2019 at 5:31 PM
To: Eric Houck <eahouck@email.unc.edu>
Cc: Anthony Roberts <aroberts@huntersville.org>, "Murray, Brittany" <bcmurray@live.unc.edu>
Subject: Re: HEOSC presentation

Dr. Houck:

Thank you for providing a draft of your article. We will gladly honor your request to avoid any discussion in media, etc. I will try to review and digest in the remaining time the Committee has and will share with the group at our next meeting. Only five pages in - but one possible revision, you should add Cornelius to the list of communities surrounding Charlotte since Cornelius was also included in the HB514 legislation, and it may be more accurate to describe what the four towns have been granted the ability to do through the legislation as creating municipal charter schools rather than charter districts - although that may be a distinction without a difference for the purposes of your article.

I'm sure I will have more questions after I have a chance to review in detail.

Regards,

Eric Rowell

Huntersville

From: Houck, Eric A. <eahouck@email.unc.edu>
Sent: Tuesday, April 16, 2019 9:02:26 AM
To: Eric Rowell
Cc: Anthony Roberts; Murray, Brittany
Subject: Re: HEOSC presentation

Hi Eric:

Thank you for reaching out. Sorry for the delayed response. I regret not being able to present and speak with the group.

My article in the PJE is still "in press" - due out this fall. I'm happy to share a draft with you (attached)
and answer questions about it; however, I'd appreciate it if the committee would refrain from discussing the article in media interviews, etc. to the extent possible.

In general, we find, using a national dataset, that districts that remove themselves from larger districts gain a financial advantage: they see increases in local revenue that more than compensate for decreases in federal revenue. In general, state revenue also increases. They are also more racially homogeneous. My coauthor and I do not necessarily see this as a good thing from the perspective of the remaining districts which are consequently more segregated and less well funded.

Again, this is a national study and I'd be happy to talk about/ conjecture what a separation would look like from the perspective of the NC funding mechanism.

Hope this helps! The committee is undertaking hard work and I appreciate y'all's time and effort in doing this research.

-Eric

-Eric

On Apr 10, 2019, at 9:02 PM, Eric Rowell <erowell@huntersville.org> wrote:

Dr. Houck:

I am a member of the Huntersville Education Options Study Commission. Since, unfortunately, you were unable to present the slideshow linked below in person due to illness, I wanted to reach out to determine if there had been any recent updates on this issue that the HEOSC should be aware of. In particular, has the article you were planning for the Peabody Journal of Education been published yet? If so, would you be able to provide me a copy of the article or a link?

I would be happy to speak to you in more detail over the phone if you have time. Any assistance would be appreciated.

https://www.huntersville.org/DocumentCenter/View/3871/LEA-Presentation-Huntersville-2-25-19

Regards,

Eric Rowell
Huntersville

Date : 4/16/2019 10:44:15 AM
From : "Amie Hutchison" ahutchison@huntersville.org
To : "Dashew, Elyse C." elysec.dashew@cms.k12.nc.us, "tporter@huntersville.org" tporter@huntersville.org, "Bobbie Shields" bshields@huntersville.org
Cc : "Karen Bentley" kbentley@huntersville.org, "Eric Rowell" erowell@huntersville.org, "Albert Desciscio" adesciscio@huntersville.org, "William Farber" wfarber@huntersville.org, "Derek Partee" dpartee@huntersville.org, "Jim Puckett" jpuckett@huntersville.org, "MichaelSass" msass@huntersville.org, "Carrie Warren" cwarren@huntersville.org, "Mary T. McCray" maryt.mccray@cms.k12.nc.us, "Rhonda Lennon" rhonda.lennon@cms.k12.nc.us, "Ericka Ellis-Stewart" ericka.ellis-stewart@cms.k12.nc.us, "Strain, Sean C." seanc.strain@cms.k12.nc.us, "Clayton M. Wilcox" claytonm.wilcox@cms.k12.nc.us, "Jeter, Charles R." charlesr.jeter@cms.k12.nc.us
Subject : Re: HEOSC Questions of CMS

Hi Elyse,
Thank you for the information. Have a great week.

Best,
Amie Hutchison

From: Dashew, Elyse C. <elysec.dashew@cms.k12.nc.us>
Sent: Friday, April 12, 2019 2:43:31 PM
To: Amie Hutchison; tporter@huntersville.org; Bobbie Shields
Cc: Karen Bentley; Eric Rowell; Albert Desciscio; William Farber; Derek Partee; Jim Puckett; Michael Sass; Carrie Warren; Mary T. McCray; Rhonda Lennon; Ericka Ellis-Stewart; Strain, Sean C.; Clayton M. Wilcox; Jeter, Charles R.
Subject: HEOSC Questions of CMS

Members of the Huntersville Education Options Study Commission,

Please see CMS's response to the questions poised to us by the subcommittee on Partnering with CMS:

1. **Please provide an interpretation to The Municipal Concerns Act of 2018, Article II – Priority of Capital Spending in Certain Municipalities?**

   As covered at the Dec. 4th, 2018 MEAC meeting (**link**), Article II of the MCA instructs the Superintendent to provide "priority points" to the municipalities of Charlotte, Davidson, and Pineville for future (post-2017 bond) capital spending. It does ***NOT*** create a moratorium for capital spending in any of the seven municipalities within Mecklenburg County.

   At the April 9th Board Meeting, CMS approved a new contract for our Capital Program Management (CPM) Vendor after a 6-month RFQ process. The CPM vendor will be tasked with recommending updates and improvements to the capital needs assessment tool that CMS has used for the past 10+ years. This would include accounting for the new "prioritization points" for Charlotte, Davidson, and Pineville. Further, should the HEOSC and the Huntersville Town Board opt not to pursue a municipal charter school, the town would immediately receive said bonus points. Now that the CPM contract is finalized, we are moving forward immediately with the review of the capital needs assessment tool. We look forward to sharing more details as the work progresses.

2. **What type of scenarios would CMS propose in a partnership with the Town of Huntersville to address future capital needs for our students?**

   As discussed at the Dec. 4th, 2018 MEAC meeting **(link)**, with the passage of **SL 2018-5** (SB 99 from the 2017-2018 NCGA session), North Carolina municipalities are now authorized to utilize taxing authority to pay for all items relating to schools. This new ability opens opportunities for CMS to partner with municipalities in new and innovative ways. For example, Huntersville could donate land to CMS for the construction of new schools, or Huntersville could pay for the construction of schools on property owned by CMS (e.g. the Grand Oak Elementary site). We are pleased to explore these and other exciting new ways to partner with the Town of Huntersville to address future capital needs for our students.

3. **Please provide insight into how CMS uses student assignment policy to determine where new schools are built. The goal of this question is to understand the link between student assignment policies and school site selection.**

   CMS's Student Assignment Policy is defined by **Policy JCA** and its accompanying regulations (**JCA-R**) and exhibits (**JCA-E1** & **JCA-E2**). Under the Guiding Principles for Student Assignment section of Policy JCA the Board states, "*the Board will consider several factors when determining and adjusting assignment patterns. These include but are not limited to current and future population growth and potential demographic shifts, overcrowding and underutilization of facilities. Additionally, the Board will consider undertaking a comprehensive district-wide review of the Student Assignment Plan every six years, while recognizing it may be necessary to make more frequent localized changes to the assignment plan based on the aforementioned factors.*" Further, that policy code defines five unranked Student Assignment Goals:
   - Provide choice and promote equitable access to varied and viable programmatic options for all children
   - Maximize efficiency in the use of school facilities, transportation and other capital and operational resources to reduce overcrowding
   - Reduce the number of schools with high concentrations of poor and high-needs children
   - Provide school assignment options to students assigned to schools that are not meeting performance standards established by the state

- Preserve and expand schools and programs in which students are successfully achieving the mission and vision of the Board

4. **Does CMS have any existing partnerships (municipal or otherwise) that address overcrowding/capacity? If so, please tell us about it.**

   As mentioned in question #2 above, the newly authorized ability for municipalities to partner in school capital funding is new to North Carolina. As such, we do not have any current partnerships in place, but are excited about the possibilities of working with our municipal partners.

5. **Would CMS be willing to work on a Student Assignment Plan in collaboration with the Town of Huntersville that would meet the future capacity needs for our students?**

   While **NCGS 115C-47 (3)** tasks local school boards with the exclusive right and duty to create attendance zones within their jurisdiction, CMS always welcomes engagement from our municipal partners and constituents when we assess proposed changes. In particular, we plan to solicit feedback as we work to update our capital needs assessment tool. For more detail, please view the Feb. 5th, 2019 MEAC meeting **(link)**.

6. **How does CMS determine the construction/building cost of a new school? What is the total construction/building costs of a new school:**

   (Current cost per square foot) x (Programmed building square footage) x (1.33%*) + (Land and/or Demolition) = Initial projected budget without escalation

   (*- Includes Furniture, Fixtures and Equipment/Curriculum and Instruction (FF&E), Design Fees, Consultants, Permitting, Contingency, Survey, Borings, Geotechnical/Special Inspection Services, Water Taps, Moving Cost.)

We look forward to continuing to partner with this committee and all of Huntersville over the years to come.

Elyse Dashew
Vice Chair, At-Large Representative
Charlotte-Mecklenburg Board of Education
Chair, Municipal Education Advisory Committee

Date : 10/7/2019 12:17:00 PM
From : "Jim Puckett" jhpucket@bellsouth.net
To : "'Dan Boone'" dboone@huntersville.org, "Danny Phillips" phil3147@bellsouth.net, "bhines@huntersville.org" bhines@huntersville.org, "John Aneralla" janeralla@huntersville.org
Cc : "Eric Rowell" ericwrowell@gmail.com, "Mike Sass" doctorsass@gmail.com, "Karen Bentley" karen@kbentleyconsultinggroup.com, "Kurt Naas" naaskurt@gmail.com, "Mark Gibbons" navgibbo48@hotmail.com
Subject : RE: HEOSC
Attachment : image005.jpg;image006.jpg;image007.jpg;image008.jpg;

Sorry had meant to Cc Kurt and Mark not sure how I missed them. Hope Kurt and Mark emails correct

JIM PUCKETT
PRESIDENT (trí ghrásta Dé)
ELECTRO PAINTERS
Long Creek Industrial Services Inc.
704-588-7080 office
704-363-1379 cell
www.electropainters.com

Mecklenburg County Commissioner (Ret.)

From: Jim Puckett [mailto:jhpucket@bellsouth.net]
Sent: Monday, October 07, 2019 10:16 AM
To: 'Dan Boone' <dboone@huntersville.org>; Danny Phillips <phil3147@bellsouth.net>; 'bhines@huntersville.org' <bhines@huntersville.org>; John Aneralla (janeralla@huntersville.org) <janeralla@huntersville.org>
Cc: Eric Rowell <ericwrowell@gmail.com>; Mike Sass <doctorsass@gmail.com>; Karen Bentley <karen@kbentleyconsultinggroup.com>
Subject: HEOSC

Gentlemen, by pulling your agenda item you have lost the opportunity to publicly explain WHY it is important. Those who oppose have now defined the issue. According to social media and even some print media this is about increasing taxes and racism. Lost is the issue of 10,500 kids coming without any schools to go to. Lost is the issue of if a young couple or a company that hires young people googles Huntersville and sees that the school system isn't going to build schools and NO ONE seems to care, why would they move here. In fact I could not in good conscience tell a couple who planned to have children in the next 3-5 years to come since in the 8-10 years when their kids are ready for school I don't know where they will be. I will also tell you that the likely makeup of the new BOE will be even less motivated to come to our aid. The politics of at large elections in Mecklenburg don't work to our advantage.

As for the notion of double taxation, first, all projections show a charter school IF you go that way becomes cash positive in 2-3 years. But even if not then you should immediately propose shutting down Huntersville Park and Rec because the county handles that with property tax and may after this election with a sales tax. Charlotte has NO park and rec. so if double taxation is an issue why do I pay for Mecklenburg County parks, city of Charlotte parks AND Huntersville parks. I guess parks are more important than schools.

Right now those who oppose any change are against you AND for those who haven't been paying attention those who oppose control the message if they go looking to see what this is all about. YOU are silent, so the "facts" are whatever Charlie and Rhonda and company say they are.

Lastly the State of NC saw that this was serious enough to give you options and two separate well designed commissions gave you the facts and forecast dire consequences if nothing was done. Yet as we head into election day this appears to be exactly what is happening. Charlie Jeter has earned his money. He has thwarted any efforts for change and with the election of the next board (which seem to have the upper hand in the debate since only their "facts" are in the public) I suspect CMS will be going back to the legislature to kill HB514. This is just like I-77. The towns apparently don't think there is a problem so when the s**t hits the fan in 8-10 years and everyone wants to know how this happened it will

be because the people who were in charge when the crisis was identified, who got legislative approval to do something chose to stay the course with CMS. Raleigh CMS et al will simply say the towns didn't want change.

I know you may be looking to do something later, but today the opposition owns the issue and the election may well be won or lost on how they define it since we haven't heard how you guys define it.

JIM PUCKETT

PRESIDENT (trí ghrásta Dé)

ELECTRO PAINTERS

Long Creek Industrial Services Inc.

704-588-7080 office

704-363-1379 cell

www.electropainters.com

-

Mecklenburg County Commissioner (Ret.)

Date : 11/5/2019 5:44:36 AM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Jackie Huffman" jhuffman@huntersville.org
Subject : Re: HFD, Inc. question

Thanks, Jackie. Just to clarify, did you mean we insure the premises for stations 1, 3, and 4, not 2?

On Mon, Nov 4, 2019 at 3:16 PM Jackie Huffman <jhuffman@huntersville.org> wrote:

> Good afternoon again Eric
>
> The Town of Huntersville insures directly the premises at Fire Stations 1, 2 and 4; we are not named as an additional insured on the fire department's policy. I am confirming my understanding that we do not name the Fire department as an additional insured on our policy. I'll let you know when I have confirmation.
>
> Thanks
>
> Jackie Huffman
>
> Assistant Town Manager
>
> ---
>
> **From:** Anthony Roberts <aroberts@huntersville.org>
> **Sent:** Saturday, November 2, 2019 9:01 PM
> **To:** Eric Rowell <ericwrowell@gmail.com>
> **Cc:** Jackie Huffman <jhuffman@huntersville.org>
> **Subject:** Re: HFD, Inc. question
>
> Jackie or I will get HR to check Monday and respond.
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> Anthony Roberts,
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> Town Manager
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> > On Nov 2, 2019, at 7:15 AM, Eric Rowell <ericwrowell@gmail.com> wrote:
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> > Eric Rowell
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> > On Mon, Oct 28, 2019 at 2:18 PM E Rowell <ericwrowell@gmail.com> wrote:
> >
> > > Thanks for confirming terms of the contract. I'm sure it was an innocent mistake by HFD, Inc. and not an intentionally misleading statement to fool taxpayers.

Eric Rowell

This message approved by my very smartphone.

On Oct 28, 2019, at 13:50, Anthony Roberts <aroberts@huntersville.org> wrote:

> Tower Ladder 1 along with other vehicles are titled in HFD's name not the town. Station 1, 3, 4 are owned by the town.
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>
> Huntersville

Date : 11/4/2019 3:16:24 PM
From : "Jackie Huffman" jhuffman@huntersville.org
To : "Anthony Roberts" aroberts@huntersville.org, "Eric Rowell" ericwrowell@gmail.com
Cc : "Lara Cagle" lcagle@huntersville.org, "Janet Pierson" jpierson@huntersville.org
Subject : RE: HFD, Inc. question

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Assistant Town Manager

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Sent: Saturday, November 2, 2019 9:01 PM
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Eric Rowell
Huntersville

Date : 11/2/2019 9:00:38 PM
From : "Anthony Roberts" aroberts@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Cc : "Jackie Huffman" jhuffman@huntersville.org
Subject : Re: HFD, Inc. question

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Huntersville

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> Huntersville

Date : 10/28/2019 1:50:56 PM
From : "Anthony Roberts" aroberts@huntersville.org
To : "'Eric Rowell'" ericwrowell@gmail.com
Cc : "Jackie Huffman" jhuffman@huntersville.org
Subject : RE: HFD, Inc. question

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Date : 11/5/2019 8:11:12 AM
From : "Jackie Huffman" jhuffman@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Subject : Re: HFD, Inc. question

Of course, yes, thank you for the correction. 1, 3 and 4 excluding 2. Sorry for that.

Jackie Huffman

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> >
> > Anthony Roberts,
> >
> > Town Manager
> >
> > > On Nov 2, 2019, at 7:15 AM, Eric Rowell <ericwrowell@gmail.com> wrote:
> > >
> > > Mr. Roberts:
> > >
> > > Another HFD, Inc. question. Does any insurance policy of the town provide any coverage for HFD, Inc. - liability, professional liability, auto, property damage, etc., as a named insured or additional insured or otherwise?

Thank you,

Eric Rowell

On Mon, Oct 28, 2019 at 2:18 PM E Rowell <ericwrowell@gmail.com> wrote:

> Thanks for confirming terms of the contract. I'm sure it was an innocent mistake by HFD, Inc. and not an intentionally misleading statement to fool taxpayers.
>
> Eric Rowell
>
> This message approved by my very smartphone.
>
> On Oct 28, 2019, at 13:50, Anthony Roberts <aroberts@huntersville.org> wrote:
>
> > Tower Ladder 1 along with other vehicles are titled in HFD's name not the town. Station 1, 3, 4 are owned by the town.
> >
> > Anthony Roberts,
> >
> > Town Manager
> >
> > **From:** Eric Rowell <ericwrowell@gmail.com>
> > **Sent:** Monday, October 28, 2019 12:30 PM
> > **To:** Anthony Roberts <aroberts@huntersville.org>
> > **Cc:** Jackie Huffman <jhuffman@huntersville.org>
> > **Subject:** HFD, Inc. question
> >
> > Mr. Roberts:
> >
> > A question about your favorite topic - social media. HFD, Inc. posted the following statement on their fb page this weekend to promote their public safety day, "From the fire station to the brand new Tower Ladder 1 (Seagrave Aerialscope) everything on display is Tax Payer owned and funded."
> >
> > It's my understanding based on the town's contract with HFD, Inc. that all vehicles and equipment are titled in the name of HFD, Inc. and would have to be purchased back by the town upon any cancellation/termination of the contract. My question - do taxpayers actually OWN the new Tower Ladder 1 truck (or any other HFD, Inc. vehicles or equipment)?
> >
> > Thank you,
> >
> > Eric Rowell
> >
> > Huntersville

Date : 3/5/2019 1:37:54 PM
From : "Albert Desciscio" adesciscio@huntersville.org
To : "Angela Beeker" abeeker@huntersville.org, "Board Members" BoardMembers@huntersville.org, "HEOSC" HEOSC@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org
Subject : Re: House Bill 229 An Act To Repeal Municipal Charter Schools.pdf
Attachment : image001.jpg;

This bit of news should make the up coming meeting with CMS interesting.

Al Desciscio

Get Outlook for iOS

On Tue, Mar 5, 2019 at 9:40 AM -0500, "Angela Beeker" <abeeker@huntersville.org> wrote:

> Attached please find a bill that was introduced yesterday to repeal all authority related to municipal charter schools, including HB 514, the authority of Towns to fund public education, and the ability for municipal charter employees to participate in TSERS.
>
> *Angela S. Beeker*
>
> Town Attorney
> Town of Huntersville
> Post Office Box 664
> 101 Huntersville-Concord Road
> Huntersville, NC 28070
> (704) 875-6541
> (704) 948-6020 (fax)
> abeeker@huntersville.org
>
> Town of Huntersville NORTH CAROLINA
>
> PRIVILEGE and CONFIDENTIALITY NOTICE: This electronic mail transmission has been sent by a lawyer. It may contain information that is confidential, privileged, proprietary, or otherwise requires protection under federal or state law. The information contained in this email message is intended only for the confidential use of the recipient(s) named above. If you are not the intended recipient(s), you are hereby notified that you have received this message in error and that you are not authorized to read, print, retain, copy or disseminate this message, any part of it, or any attachments. If you have received this message in error, please delete the message and any attachments/copies from your system without reading the content and notify the sender immediately by email of the inadvertent transmission. There is no intent on the part of the sender to waive any privilege, including without limitation, the attorney-client and legal work product privileges that may attach to this communication. Please note that email sent to and from this address is also subject to the North Carolina Public Records Act and therefore may be disclosed to third parties.

Date : 1/31/2019 6:26:45 AM
From : "Ryan McDaniels" mcdaniels@lnedc.com
To : "Eric Rowell" ericwrowell@gmail.com
Cc : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Housing study

Eric,

Hope you are doing well. We will bring a hard copy to the retreat this morning. The urban institute should post a digital copy soon as well.

Ryan McDaniels, CEcD | Executive Director
Lake Norman Economic Development | phone 704.659.6587
8600 Sam Furr Road, Suite 100 | Huntersville, NC 28078
www.lnedc.com

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Thursday, January 31, 2019 5:56 AM
To: Ryan McDaniels
Cc: Janet Pierson
Subject: Housing study

Mr. McDaniels,

I read a story this morning at WFAE about an affordable housing study commissioned by the LNEDC and presented to the three towns yesterday. If this study was done by your group, please provide me a copy of the study and any other materials that were presented to the towns. I am planning to attend the morning session of the Huntersville board retreat this morning if it's easier to provide me a hard copy in person.

Thank you,

Eric Rowell
Huntersville

Date : 8/18/2019 1:14:36 AM
From : "Bence Hoyle" bhoyle@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Cc : "Anthony Roberts" aroberts@huntersville.org, "John Aneralla" janeralla@huntersville.org, "Brian Hines" bhines@huntersville.org, "DanBoone" dboone@huntersville.org, "Melinda Bales" mbales@huntersville.org, "Mark Gibbons" mgibbons@huntersville.org, "Nick Walsh" nwalsh@huntersville.org, "dphillips" dphillips@huntersville.org, "ScottSharp" ssharp@huntersville.org, "Barry Graham" bgraham@huntersville.org, "Kevin Johnston" kJohnston@huntersville.org
Subject : Re: HPD

I authorized it and have advised them to continue. It saves lives by allowing first responders to get into a dwelling faster. We have specific keys to those boxes and when we see those boxes we know how to get in without destroying things. CMPD, Huntersville Fire, and CMS use them as well.

We partner with many vendors to improve lives and yes it is profitable for some Im sure. But we cannot work without our partners and we will continue to do so. We have stopped promoting golf tournaments because you didnt like it even though they were NOT for profit, and we will jump through hoops for partners that may only benefit a few, but when it comes to saving lives we will partner without hesitation. Citizens have a choice to use them or not, but you cannot expect an public private partnership to be one sided. Sue us and let the courts decide but i think it legal, justified, and a good thing for the community.

On Aug 17, 2019, at 07:36, Eric Rowell <ericwrowell@gmail.com> wrote:

> Mr. Roberts:
>
> HPD is using town resources yet again to promote a private business even after your email to all town employees requesting this practice stop as a result of HPD's last attempt to promote two local private businesses: a local gym and local CPA. Who authorized the promotion of this "Knox Company" on the town's website and social media and is HPD receiving any benefit from this promotion?
>
> "If you decide to proceed with this program, we suggest the following two locks (3261 for commercial use, 1658 or 1659 for residential use)..."
>
> https://www.huntersville.org/1212/Civilian-Response-to-Active-Shooter-Even
>
> #AuditHPD
>
> Thanks,
>
> Eric Rowell
> Huntersville

Date : 8/17/2019 8:04:20 AM
From : "Anthony Roberts" aroberts@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Cc : "John Aneralla" janeralla@huntersville.org, "Brian Hines" bhines@huntersville.org, "Dan Boone" dboone@huntersville.org, "Melinda Bales" mbales@huntersville.org, "Mark Gibbons" mgibbons@huntersville.org, "NickWalsh" nwalsh@huntersville.org, "dphillips" dphillips@huntersville.org, "Bence Hoyle" bhoyle@huntersville.org, "Barry Graham" bgraham@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org
Subject : Re: HPD
Eric:

Let me look into this Monday.

Anthony Roberts,
Town Manager

On Aug 17, 2019, at 7:36 AM, Eric Rowell <ericwrowell@gmail.com> wrote:

> Mr. Roberts:
>
> HPD is using town resources yet again to promote a private business even after your email to all town employees requesting this practice stop as a result of HPD's last attempt to promote two local private businesses: a local gym and local CPA. Who authorized the promotion of this "Knox Company" on the town's website and social media and is HPD receiving any benefit from this promotion?
>
> "If you decide to proceed with this program, we suggest the following two locks (3261 for commercial use, 1658 or 1659 for residential use)..."
>
> https://www.huntersville.org/1212/Civilian-Response-to-Active-Shooter-Even
>
> #AuditHPD
>
> Thanks,
>
> Eric Rowell
> Huntersville

Date : 1/10/2019 12:08:12 PM
From : "E Rowell" ericwrowell@gmail.com
To : "Vickie Brock" vbrock@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Janet Pierson" jpierson@huntersville.org
Subject : Re: HPD hires

Great, thanks.

This message approved by my very smartphone.

On Jan 10, 2019, at 12:05, Vickie Brock <vbrock@huntersville.org> wrote:

> Eric,
>
> I will have the requested information to you by the first of next week.
>
> Thanks,
> Vickie
>
> *Vickie Brock*
> *Human Resources Director*
> *Town of Huntersville*
> *704-875-6541*
>
> **From:** Eric Rowell <ericwrowell@gmail.com>
> **Sent:** Tuesday, January 08, 2019 4:44 PM
> **To:** Vickie Brock <vbrock@huntersville.org>
> **Cc:** Anthony Roberts <aroberts@huntersville.org>
> **Subject:** HPD hires
>
> Vickie,
>
> Could you please provide me a listing of the names of all sworn personnel hired by HPD since October 29, 2018 through the present? Also, could you confirm who on that list would have been a lateral hire and who would be a new hire straight from BLET?
>
> Let me know if there are any questions.
>
> Thank you,
>
> Eric Rowell
> Huntersville

Date : 8/19/2019 4:33:50 PM
From : "Anthony Roberts" aroberts@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Cc : "John Aneralla" janeralla@huntersville.org, "Brian Hines" bhines@huntersville.org, "Dan Boone" dboone@huntersville.org, "Melinda Bales" mbales@huntersville.org, "Mark Gibbons" mgibbons@huntersville.org, "NickWalsh" nwalsh@huntersville.org, "dphillips" dphillips@huntersville.org, "Bence Hoyle" bhoyle@huntersville.org, "Barry Graham" bgraham@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org
Subject : RE: HPD

Eric:

I've been in meetings all day and will respond tomorrow. Thanks.

Ant

From: Anthony Roberts <aroberts@huntersville.org>
Sent: Saturday, August 17, 2019 8:04 AM
To: Eric Rowell <ericwrowell@gmail.com>
Cc: John Aneralla <janeralla@huntersville.org>; Brian Hines <bhines@huntersville.org>; Dan Boone <dboone@huntersville.org>; Melinda Bales <mbales@huntersville.org>; Mark Gibbons <mgibbons@huntersville.org>; Nick Walsh <nwalsh@huntersville.org>; dphillips <dphillips@huntersville.org>; Bence Hoyle <bhoyle@huntersville.org>; Barry Graham <bgraham@huntersville.org>; Jackie Huffman <jhuffman@huntersville.org>
Subject: Re: HPD

Eric:

Let me look into this Monday.

Anthony Roberts,
Town Manager

On Aug 17, 2019, at 7:36 AM, Eric Rowell <ericwrowell@gmail.com> wrote:

> Mr. Roberts:
>
> HPD is using town resources yet again to promote a private business even after your email to all town employees requesting this practice stop as a result of HPD's last attempt to promote two local private businesses: a local gym and local CPA. Who authorized the promotion of this "Knox Company" on the town's website and social media and is HPD receiving any benefit from this promotion?
>
> "If you decide to proceed with this program, we suggest the following two locks (3261 for commercial use, 1658 or 1659 for residential use)..."
>
> https://www.huntersville.org/1212/Civilian-Response-to-Active-Shooter-Even
>
> #AuditHPD
>
> Thanks,
>
> Eric Rowell
> Huntersville

Date : 10/31/2019 11:25:23 AM
From : "Dave Hill" dhill@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Subject : RE: Huntersville 2040 Community Plan - Project Website is Now Live
Attachment : image001.png;

We noticed that as well. Should be fixed soon.

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Wednesday, October 30, 2019 9:38 PM
To: Dave Hill <dhill@huntersville.org>
Subject: Re: Huntersville 2040 Community Plan - Project Website is Now Live

The "Library" links at the new website don't appear to be working, just redirect back to the main site page.

Thanks,

Eric Rowell

On Wed, Oct 30, 2019 at 2:19 PM Dave Hill <dhill@huntersville.org> wrote:

> Good Afternoon –
>
> The project website for the Huntersville Community Plan Update was launched today. The website is a work in progress, and is subject to change and will be populated with much more information as the project progresses. We are working to provide a link to Huntersville 2040 from the Town main page as well.
>
> The link to access the website is: www.huntersville2040.com
>
> If you have comments or suggestions to improve the website, please let me know.
>
> Thanks,
> Dave
>
> Dave Hill
> Senior Planner
> Project Manager, Huntersville 2040
> Town of Huntersville, NC
> PO Box 664
> Huntersville, NC 28070
>
> (704) 766-2213
> dhill@huntersville.org
>
> Huntersville Community Plan
> H 20 40
> LOOKING FORWARD
> THINKING BACK
> Huntersville2040.com

Date : 10/30/2019 9:38:45 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Dave Hill" dhill@huntersville.org
Subject : Re: Huntersville 2040 Community Plan - Project Website is Now Live
Attachment : image002.png;

The "Library" links at the new website don't appear to be working, just redirect back to the main site page.

Thanks,

Eric Rowell

On Wed, Oct 30, 2019 at 2:19 PM Dave Hill <dhill@huntersville.org> wrote:

> Good Afternoon –
>
> The project website for the Huntersville Community Plan Update was launched today. The website is a work in progress, and is subject to change and will be populated with much more information as the project progresses. We are working to provide a link to Huntersville 2040 from the Town main page as well.
>
> The link to access the website is: www.huntersville2040.com
>
> If you have comments or suggestions to improve the website, please let me know.
>
> Thanks,
>
> Dave
>
> Dave Hill
>
> Senior Planner
>
> Project Manager, Huntersville 2040
>
> Town of Huntersville, NC
>
> PO Box 664
>
> Huntersville, NC 28070
>
> (704) 766-2213
>
> dhill@huntersville.org
>
> Huntersville Community Plan
> H 20 40
> LOOKING FORWARD
> THINKING BACK

Date : 10/30/2019 4:46:20 PM
From : "E Rowell" ericwrowell@gmail.com
To : "Dave Hill" dhill@huntersville.org
Subject : Re: Huntersville 2040 Community Plan - Project Website is Now Live

Received your vm, thanks.

This message approved by my very smartphone.

On Oct 30, 2019, at 14:19, Dave Hill <dhill@huntersville.org> wrote:

> Good Afternoon –
>
> The project website for the Huntersville Community Plan Update was launched today. The website is a work in progress, and is subject to change and will be populated with much more information as the project progresses. We are working to provide a link to Huntersville 2040 from the Town main page as well.
>
> The link to access the website is: www.huntersville2040.com
>
> If you have comments or suggestions to improve the website, please let me know.
>
> Thanks,
> Dave
>
> Dave Hill
> Senior Planner
> Project Manager, Huntersville 2040
> Town of Huntersville, NC
> PO Box 664
> Huntersville, NC 28070
>
> (704) 766-2213
> dhill@huntersville.org
>
> <image002.png>
> **Huntersville2040.com**

Date : 11/1/2019 9:00:09 AM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Dave Hill" dhill@huntersville.org
Cc : "jpetrosky@stewartinc.com" jpetrosky@stewartinc.com
Subject : Re: Huntersville 2040 Community Plan - Project Website is Now Live
Attachment : image002.png;

Just a reminder to please email the steering committee with the list of stakeholders already interviewed, along with any upcoming planned interviews.

Thank you,

Eric Rowell

On Wed, Oct 30, 2019 at 2:19 PM Dave Hill <dhill@huntersville.org> wrote:

> Good Afternoon –
>
> The project website for the Huntersville Community Plan Update was launched today. The website is a work in progress, and is subject to change and will be populated with much more information as the project progresses. We are working to provide a link to Huntersville 2040 from the Town main page as well.
>
> The link to access the website is: www.huntersville2040.com
>
> If you have comments or suggestions to improve the website, please let me know.
>
> Thanks,
>
> Dave
>
> Dave Hill
>
> Senior Planner
>
> Project Manager, Huntersville 2040
>
> Town of Huntersville, NC
>
> PO Box 664
>
> Huntersville, NC 28070
>
> (704) 766-2213
>
> dhill@huntersville.org

Huntersville2040.com

Date : 5/7/2019 11:46:09 AM
From : "Anthony Roberts" aroberts@huntersville.org
To : "'Eric Rowell'" ericwrowell@gmail.com
Cc : "Janet Pierson" jpierson@huntersville.org
Subject : RE: Huntersville Chamber

I don't think anyone made a request to pay dues. However, Tracy Houk reached out to both the Huntersville Chamber and the Lake Norman Chamber to see how the Park Dept. may get involved to enhance sponsorship opportunities. Thus, an invoice came across my desk to the Park Dept. and I called time out for the Board to consider.

Ant

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Monday, May 6, 2019 8:43 PM
To: Anthony Roberts <aroberts@huntersville.org>
Cc: Janet Pierson <jpierson@huntersville.org>
Subject: Huntersville Chamber

Mr. Roberts,

Please advise the member of town staff who, according to the speaker tonight, submitted or made a request on behalf of the Huntersville Chamber that the town begin paying annual dues to the organization.

Thank you,

Eric Rowell

Date : 11/4/2019 2:39:50 PM
From : "Jackie Huffman" jhuffman@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Cc : "Anthony Roberts" aroberts@huntersville.org, "Janet Pierson" jpierson@huntersville.org
Subject : RE: Huntersville Fire Dept Financial Statements

Good afternoon, Eric.

I don't have a copy of the FY 19 Fire department financial statements. I'll be happy to forward them once I receive them.

Thanks

Jackie Huffman
Assistant Town Manager

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Saturday, November 2, 2019 5:01 AM
To: Jackie Huffman <jhuffman@huntersville.org>
Subject: Re: Huntersville Fire Dept Financial Statements

Jackie,

Can you please provide me a copy of the most recent HFD, Inc. audit for FY 18/19?

Thank you,

Eric Rowell

On Mon, May 6, 2019 at 6:59 AM Eric Rowell <ericwrowell@gmail.com> wrote:

> Thanks.
>
> On Sun, May 5, 2019 at 10:41 PM Jackie Huffman <jhuffman@huntersville.org> wrote:
>
> > Good evening, Eric.
> >
> > Please find attached the Huntersville Fire audit you requested.
> >
> > Jackie Huffman
> > Assistant Town Manager
> > Town of Huntersville
> >
> > **From:** Eric Rowell <ericwrowell@gmail.com>
> > **Sent:** Monday, April 29, 2019 5:47 PM
> > **To:** Janet Pierson <jpierson@huntersville.org>; Jackie Huffman <jhuffman@huntersville.org>
> > **Subject:** Re: Huntersville Fire Dept Financial Statements
> >
> > Please provide me the most recent HFD, Inc. audit - for FY 17/18.
> >
> > Thank you,
> >
> > Eric Rowell
> >
> > On Sun, Mar 25, 2018 at 11:37 AM Dotoli, Jim <jdotoli@huntersvillefd.com> wrote:
> >
> > > Attached is the most recent audit.
> > > HFD performs a annual audit and provides the Town of Huntersville with a copy yearly. I have added Janet and Jackie to this email to make them aware that you have received your request.
> > >
> > > As always thank you for your interest in Huntersville Fire Dept.
> > >
> > > On Sat, Mar 24, 2018 at 9:22 PM, Eric Rowell <ericwrowell@gmail.com> wrote:
> > >
> > > > Chief Dotoli:
> > > >
> > > > Please provide me the most recent HFD, Inc. annual audit for FY 16-17. Let me know if there are any questions.
> > > >
> > > > Thanks,
> > > >
> > > > Eric Rowell

Huntersville

On Thu, Aug 24, 2017 at 11:38 AM, Dotoli, Jim <jdotoli@huntersvillefd.com> wrote:

> Mr. Rowell,
>
> Attached you will find the past three years of financial statements. We perform annual audits and provide the Town of Huntersville with a copy yearly. I have attached Mrs. Huffman and Mrs. Pierson on this email to make them aware.
>
> Thank you for your interest in Huntersville Fire Department, Inc.
>
> --
> *Fire Chief*
> *Jim Dotoli Jr*
> *Huntersville Fire Department*
> *P.O Box 471*
> *Huntersville Nc 28070*
> *(704)875-3563*

--
Fire Chief
Jim Dotoli Jr
Huntersville Fire Department
P.O Box 471
Huntersville Nc 28070
(704)875-3563

Date : 11/2/2019 5:01:23 AM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Jackie Huffman" jhuffman@huntersville.org
Subject : Re: Huntersville Fire Dept Financial Statements

Jackie,

Can you please provide me a copy of the most recent HFD, Inc. audit for FY 18/19?

Thank you,

Eric Rowell

On Mon, May 6, 2019 at 6:59 AM Eric Rowell <ericwrowell@gmail.com> wrote:

> Thanks.
>
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> > Jackie Huffman
> >
> > Assistant Town Manager
> >
> > Town of Huntersville
> >
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> >
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> > > > Chief Dotoli:
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Eric Rowell

Huntersville

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>
> Thank you for your interest in Huntersville Fire Department, Inc.
>
> --
> *Fire Chief*
> *Jim Dotoli Jr*
> *Huntersville Fire Department*
> *P.O Box 471*
> *Huntersville Nc 28070*
> *(704)875-3563*

--

Fire Chief

Jim Dotoli Jr

Huntersville Fire Department

P.O Box 471

Huntersville Nc 28070

(704)875-3563

Date : 5/6/2019 6:59:40 AM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Jackie Huffman" jhuffman@huntersville.org
Subject : Re: Huntersville Fire Dept Financial Statements

Thanks.

On Sun, May 5, 2019 at 10:41 PM Jackie Huffman <jhuffman@huntersville.org> wrote:

> Good evening, Eric.
>
> Please find attached the Huntersville Fire audit you requested.
>
> Jackie Huffman
>
> Assistant Town Manager
>
> Town of Huntersville
>
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> **Sent:** Monday, April 29, 2019 5:47 PM
> **To:** Janet Pierson <jpierson@huntersville.org>; Jackie Huffman <jhuffman@huntersville.org>
> **Subject:** Re: Huntersville Fire Dept Financial Statements
>
> Please provide me the most recent HFD, Inc. audit - for FY 17/18.
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> > >
> > > Thanks,
> > >
> > > Eric Rowell
> > >
> > > Huntersville
> > >
> > > On Thu, Aug 24, 2017 at 11:38 AM, Dotoli, Jim <jdotoli@huntersvillefd.com> wrote:

Mr. Rowell,

Attached you will find the past three years of financial statements. We perform annual audits and provide the Town of Huntersville with a copy yearly. I have attached Mrs. Huffman and Mrs. Pierson on this email to make them aware.

Thank you for your interest in Huntersville Fire Department, Inc.

--

Fire Chief

Jim Dotoli Jr

Huntersville Fire Department

P.O Box 471

Huntersville Nc 28070

(704)875-3563

--

Fire Chief

Jim Dotoli Jr

Huntersville Fire Department

P.O Box 471

Huntersville Nc 28070

(704)875-3563

Date : 5/5/2019 10:41:07 PM
From : "Jackie Huffman" jhuffman@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com, "Janet Pierson" jpierson@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org
Subject : RE: Huntersville Fire Dept Financial Statements
Attachment : DOC050119.pdf;

Good evening, Eric.

Please find attached the Huntersville Fire audit you requested.

Jackie Huffman
Assistant Town Manager
Town of Huntersville

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Monday, April 29, 2019 5:47 PM
To: Janet Pierson <jpierson@huntersville.org>; Jackie Huffman <jhuffman@huntersville.org>
Subject: Re: Huntersville Fire Dept Financial Statements

Please provide me the most recent HFD, Inc. audit - for FY 17/18.

Thank you,

Eric Rowell

On Sun, Mar 25, 2018 at 11:37 AM Dotoli, Jim <jdotoli@huntersvillefd.com> wrote:

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> HFD performs a annual audit and provides the Town of Huntersville with a copy yearly. I have added Janet and Jackie to this email to make them aware that you have received your request.
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HUNTERSVILLE FIRE DEPARTMENT, INC.

Audited Financial Statements

June 30, 2018 and 2017

HUNTERSVILLE FIRE DEPARTMENT, INC.

Huntersville, North Carolina

Audited

Financial Statements

At

June 30, 2018 and 2017

And For Years Then Ended

* * * * * * * *

CONTENTS

Independent Auditors' Report ..... Page 2-3

Financial Statements

Statements of Assets, Liabilities and Net Assets – Modified Cash Basis 4

Statements of Revenues, Expenses and Changes in Net Assets – Modified Cash Basis 5-6

Statements of Functional Expenses – Modified Cash Basis 7-8

Notes to Financial Statements 9-12

POTTER&COMPANY
CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITORS' REPORT

To the Board of Directors of
Huntersville Fire Department, Inc.
Huntersville, North Carolina

We have audited the accompanying financial statements of **Huntersville Fire Department, Inc.** (a nonprofit organization), which comprise the statements of assets, liabilities, and net assets – modified cash basis as of June 30, 2018 and 2017, and the related statements of revenue, expenses and changes in net assets – modified cash basis, and functional expenses – modified cash basis for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the modified cash basis of accounting as described in Note 2; this includes determining that the modified cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion

HUNTERSVILLE FIRE DEPARTMENT, INC.
STATEMENTS OF ASSETS, LIABILITIES AND NET ASSETS - MODIFIED CASH BASIS
June 30, 2018 and 2017

ASSETS

	2018	2017
CURRENT ASSETS		
Cash - unrestricted	$ 1,485,348	$ 1,221,987
Firemen's Relief Fund	333,493	278,827
Total Current Assets	1,818,841	1,500,814
LONG-TERM ASSETS		
Property and Equipment		
Buildings	170,674	110,000
Leashold improvements	44,874	44,874
Fire trucks & equipment	6,854,035	5,824,094
Furniture & equipment	126,489	86,010
Construction in progress	-	36,181
	7,196,072	6,101,159
Less: Accumulated depreciation	(3,977,248)	(3,546,103)
Property and Equipment, net	3,218,824	2,555,056
Total Long-Term Assets	3,218,824	2,555,056
TOTAL ASSETS	$ 5,037,665	$ 4,055,870

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES		
Current portion of long-term debt	$ 227,262	$ 125,191
LONG TERM LIABILITIES		
Long-term debt	872,698	797,197
TOTAL LIABILITIES	1,099,960	922,388
NET ASSETS		
Unrestricted net assets	3,604,212	2,854,655
Temporarily restricted net assets	333,493	278,827
Total Net Assets	3,937,705	3,133,482
TOTAL LIABILITIES AND NET ASSETS	$ 5,037,665	$ 4,055,870

The Accompanying Notes Are An Integral Part Of This Statement.

HUNTERSVILLE FIRE DEPARTMENT, INC.
STATEMENT OF REVENUES, EXPENSES AND CHANGES
IN NET ASSETS - MODIFIED CASH BASIS
For the Year Ended June 30, 2018

	Unrestricted	Temporarily Restricted	Total
REVENUE			
Town of Huntersville support	$ 3,395,125	$ -	$ 3,395,125
County support	194,379	-	194,379
State of North Carolina	-	52,985	52,985
Fundraising	48,391	-	48,391
Contributions	10,619	-	10,619
Interest income	10,721	1,681	12,402
Miscellaneous income	14,992		14,992
Total Revenue	3,674,227	54,666	3,728,893
Net assets released from restriction	-	-	-
Total Revenue and Reclassifications	3,674,227	54,666	3,728,893
EXPENSES			
Program	2,632,203	-	2,632,203
Management and general	292,467	-	292,467
Total Expenses	2,924,670	-	2,924,670
Increase in Net Assets	749,557	54,666	804,223
Net Assets at Beginning of Period	2,854,655	278,827	3,133,482
Net Assets at End of Period	$ 3,604,212	$ 333,493	$ 3,937,705

The Accompanying Notes Are An Integral Part Of This Statement.

HUNTERSVILLE FIRE DEPARTMENT, INC.
STATEMENT OF REVENUES, EXPENSES AND CHANGES
IN NET ASSETS - MODIFIED CASH BASIS
For the Year Ended June 30, 2017

	Unrestricted	Temporarily Restricted	Total
REVENUE			
Town of Huntersville support	$ 2,282,269	$ -	$ 2,282,269
County support	142,107	-	142,107
State of North Carolina	1,143	51,435	52,578
Fundraising	48,932	-	48,932
Contributions	13,013	-	13,013
Interest income	2,733	560	3,293
Gain on sale of assets	27,716	-	27,716
Total Revenue	2,517,913	51,995	2,569,908
Net assets released from restriction	-	-	-
Total Revenue and Reclassifications	2,517,913	51,995	2,569,908
EXPENSES			
Program	2,222,226	-	2,222,226
Management and general	246,913	-	246,913
Total Expenses	2,469,139	-	2,469,139
Increase (Decrease) in Net Assets	48,774	51,995	100,769
Net Assets at Beginning of Period	2,805,881	226,832	3,032,713
Net Assets at End of Period	$ 2,854,655	$ 278,827	$ 3,133,482

The Accompanying Notes Are An Integral Part Of This Statement.

HUNTERSVILLE FIRE DEPARTMENT, INC.
STATEMENT OF FUNCTIONAL EXPENSES - MODIFIED CASH BASIS
For The Year Ended June 30, 2018

	Program Services	Management & General	Total
Bank service charges	$ 292	$ 32	$ 324
Computer software	5,590	620	6,210
Contract services	22,869	2,541	25,410
Depreciation	388,030	43,115	431,145
Dues and subscriptions	5,614	624	6,238
Facilities and equipment	97,841	10,871	108,712
General supplies	22,357	2,484	24,841
Insurance	163,750	18,194	181,944
Interest expense	21,861	2,429	24,290
Medical supplies	12,705	1,412	14,117
Meetings, seminars and training	11,297	1,255	12,552
Miscellaneous	5,824	647	6,471
Office supplies	5,146	572	5,718
Payroll	1,445,257	160,584	1,605,841
Payroll taxes	112,716	12,524	125,240
Pension fund	1,117	124	1,241
Postage	5,397	600	5,997
Repairs and maintenance	51,243	5,694	56,937
Shipping and delivery	3,148	350	3,498
Telephone and telecommunications	8,594	955	9,549
Truck expenses	160,287	17,810	178,097
Uniforms	29,854	3,317	33,171
Utilities	51,414	5,713	57,127
Total Expenses	$ 2,632,203	$ 292,467	$ 2,924,670

The Accompanying Notes Are An Integral Part Of This Statement.

HUNTERSVILLE FIRE DEPARTMENT, INC.
STATEMENT OF FUNCTIONAL EXPENSES - MODIFIED CASH BASIS
For The Year Ended June 30, 2017

	Program Services	Management & General	Total
Bank service charges	$ 145	$ 16	$ 161
Computer software	1,401	156	1,557
Contract services	19,711	2,190	21,901
Depreciation	342,671	38,074	380,745
Dues and subscriptions	4,619	513	5,132
Facilities and equipment	141,223	15,691	156,914
General supplies	46,300	5,144	51,444
Insurance	190,685	21,188	211,873
Interest expense	28,463	3,163	31,626
Medical supplies	4,781	531	5,312
Meetings, seminars and training	14,747	1,639	16,386
Miscellaneous	7,816	868	8,684
Payroll	1,106,426	122,936	1,229,362
Payroll taxes	90,158	10,017	100,175
Pension fund	1,296	144	1,440
Postage	16,725	1,858	18,583
Repairs and maintenance	27,566	3,063	30,629
Shipping and delivery	3,387	376	3,763
Telephone and telecommunications	6,836	760	7,596
Truck expenses	95,057	10,562	105,619
Uniforms	29,053	3,228	32,281
Utilities	43,160	4,796	47,956
Total Expenses	$ 2,222,226	$ 246,913	$ 2,469,139

he Accompanying Notes Are An Integral Part Of This Statement.

NOTE 1 - NATURE OF ACTIVITIES

Huntersville Fire Department, Inc. (the "Department") is a North Carolina non-profit organization formed for the purpose of fighting fires. The Department operates in the Town of Huntersville in Mecklenburg County, North Carolina. The majority of the Department's revenues are provided by a supplemental fire district tax administered by the Town of Huntersville and Mecklenburg County, North Carolina.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Presentation

The financial statements of Huntersville Fire Department, Inc. have been prepared on the modified cash basis of accounting, consequently revenues and related assets are recognized when received rather than when earned and expenses are recognized when paid rather than when the obligation is incurred. The Department is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

Donated Materials and Services

The Department records the value of donated goods or services when there is an objective basis available to measure their value. Donated materials and equipment are reflected as contributions in the accompanying statements at their estimated fair market values at date of receipt. No amounts have been reflected in the statements for donated services as no objective basis is available to measure the value of such services. Services donated to the Department include fighting fires, management, fund-raising, and other administrative services necessary for Department operations.

Restricted and Unrestricted Support

Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support depending on the existence or nature of any donor restrictions.

All contributions are considered to be available for unrestricted use unless specifically restricted by the donor. Amounts received that are designated for future period or restricted by the donor for specific purposes are reported as temporarily restricted or permanently restricted support that increases those net asset classes. However, if a restriction is fulfilled in the same period in which the contribution is received, the Department reports the support as unrestricted.

Property and Equipment

Property and equipment purchased by the Department are stated at cost. Donations of property and equipment are recorded as support at their estimated fair value as established by the donor. Such donations are reported as unrestricted support unless the donor has restricted the donated asset to a specific purpose.

NOTE 2 - **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** - Continued

Expenditures for maintenance, repairs and minor renewals are charged to expense as incurred. Major renewals and betterments are capitalized. Depreciation is calculated on the straight-line and accelerated methods over the following estimated useful lives:

Building	20 years
Leasehold improvements	15-40 years
Fire trucks and equipment	5–10 years
Furniture and fixtures	5-10 years

Income Tax Status

The Department is exempt from Federal income taxes under Section 501(c)(3) of the Internal Revenue code. In addition, the Department has been classified as an organization that is not a private foundation under the Internal Revenue Code and qualifies for the 50% charitable contribution deduction for individual donors. There was no unrelated business income for the years ended June 30, 2018 and 2017.

The Department has adopted ASC 740-10 as it relates to uncertain tax positions for the years ended June 30, 2018 and 2017 and has evaluated its tax positions for all open tax years. The Department is not currently under audit nor has the Department been contacted by the Internal Revenue Service.

Based on the evaluation of the Department's tax positions, management believes all positions taken would be upheld under an examination. Therefore, no provision for the effects of uncertain tax positions has been recorded for the years ended June 30, 2018 and 2017.

Estimates

Management uses estimates and assumptions in preparing financial statements. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosures of contingent assets and liabilities, and the reported revenues and expenses. Management believes its estimates are reasonable.

Subsequent Events

Management has evaluated subsequent events through December 7, 2018, the date the financial statements were available to be issued.

NOTE 3 - **CASH AND INVESTMENTS**

The Department places its cash and cash equivalents on deposit with financial institutions in the United States. The Federal Deposit Insurance Corporation (FDIC) covers $250,000 for substantially all depository accounts.

- Continued -

NOTE 3 - **CASH AND INVESTMENTS** - Continued

During the year, the Department from time to time may have had amounts on deposit in excess of the insured limit. As of June 30, 2018, the Department had $1,016,497 which exceeds these insured amounts.

NOTE 4 - **FIXED ASSETS**

Composition of fixed assets is as follows:

	Fixed Assets July 1, 2017	Additions	Transfer	Fixed Assets June 30, 2018
Buildings	$ 110,000	$ 60,674	$ -	$ 170,674
Leasehold improvements	44,874	-	-	44,874
Fire trucks and equipment	5,824,094	1,029,941	-	6,854,035
Furniture and fixtures	86,010	40,479	-	126,489
Construction in progress	36,181	-	(36,181)	-
	$ 6,101,159	$ 1,131,094	$ (36,181)	$ 7,196,072

Depreciation expense for the years ended June 30, 2018 and 2017 was $431,145 and $380,745, respectively.

NOTE 5 - **CONCENTRATIONS**

Sources of Revenue

The Department obtains a considerable portion of its unrestricted funding from the Town of Huntersville. The Town of Huntersville revenue accounted for approximately 91% and 89% of total Departmental support and revenue for the years ended June 30, 2018 and June 30, 2017, respectively.

NOTE 6 - **RELATED PARTY TRANSACTIONS**

All of the members of the Board of Directors are also paid volunteer fire fighters for the Department. The Department paid the members of the Board of Directors a total of $247,710 and $214,540 during the years ended June 30, 2018 and 2017, respectively, for their services as fire fighters.

A member of the Board of Directors is the owner of Irwin's Body Shop. The Department contracted with Irwin's Body Shop for repairs to fire trucks. The Department paid Irwin's Body Shop a total of $991 and $2,267 during the years ended June 30, 2018 and 2017, respectively, for fire truck repairs.

NOTE 7 - **FIREMEN'S RELIEF FUND**

Amounts held by the Department have been restricted for the Firemen's Relief Fund, which is administered by the North Carolina Firemen's Association. This fund is used to support injured fire fighters in times of need. The balance in these accounts at June 30, 2018 and 2017 totaled $333,493 and $278,827, respectively.

- Continued -

NOTE 8 - **LONG-TERM DEBT**

	2018	2017
Note payable with First Community Bank in monthly installments of $4,733, including interest at 2.55%, through June 2023. The note is secured by fire trucks and equipment.	$ 265,355	$ 314,705
Note payable with Local Government Federal Credit Union in monthly installments of $7,634, including interest at 2.750%, through October 2024. The note is secured by fire trucks and equipment.	531,842	607,683
Note payable with Local Government Federal Credit Union in annual installments of $105,498, including interest at 2.250%, through November 2020. The note is secured by equipment.	302,763	-
	1,099,960	922,388
Less: Current Portion	(227,262)	(125,191)
Long-Term Debt	$ 872,698	$ 797,197

Required principal payments on long-term debt are as follows:

Year Ending	Amount
2019	$ 227,262
2020	232,939
2021	238,793
2022	139,292
2023	141,898
Thereafter	119,776
Total	$ 1,099,960

Interest expense for the years ended June 30, 2018 and 2017 was $24,290 and $31,626, respectively.

Date : 4/29/2019 5:46:55 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org
Subject : Re: Huntersville Fire Dept Financial Statements

Please provide me the most recent HFD, Inc. audit - for FY 17/18.

Thank you,

Eric Rowell

On Sun, Mar 25, 2018 at 11:37 AM Dotoli, Jim <jdotoli@huntersvillefd.com> wrote:

> Attached is the most recent audit.
> HFD performs a annual audit and provides the Town of Huntersville with a copy yearly. I have added Janet and Jackie to this email to make them aware that you have received your request.
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> > Huntersville
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> > > *Huntersville Fire Department*
> > > *P.O Box 471*
> > > *Huntersville Nc 28070*
> > > *(704)875-3563*

--
Fire Chief
Jim Dotoli Jr
Huntersville Fire Department
P.O Box 471
Huntersville Nc 28070
(704)875-3563

Date : 11/5/2019 5:43:48 AM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Jackie Huffman" jhuffman@huntersville.org
Subject : Re: Huntersville Fire Dept Financial Statements

Thanks, please do. I thought this was around the time of year when we would have a copy already.

On Mon, Nov 4, 2019 at 2:39 PM Jackie Huffman <jhuffman@huntersville.org> wrote:

> Good afternoon, Eric.
>
> I don't have a copy of the FY 19 Fire department financial statements. I'll be happy to forward them once I receive them.
>
> Thanks
>
> Jackie Huffman
>
> Assistant Town Manager
>
> **From:** Eric Rowell <ericwrowell@gmail.com>
> **Sent:** Saturday, November 2, 2019 5:01 AM
> **To:** Jackie Huffman <jhuffman@huntersville.org>
> **Subject:** Re: Huntersville Fire Dept Financial Statements
>
> Jackie,
>
> Can you please provide me a copy of the most recent HFD, Inc. audit for FY 18/19?
>
> Thank you,
>
> Eric Rowell
>
> On Mon, May 6, 2019 at 6:59 AM Eric Rowell <ericwrowell@gmail.com> wrote:
>
> > Thanks.
> >
> > On Sun, May 5, 2019 at 10:41 PM Jackie Huffman <jhuffman@huntersville.org> wrote:
> >
> > > Good evening, Eric.
> > >
> > > Please find attached the Huntersville Fire audit you requested.
> > >
> > > Jackie Huffman
> > >
> > > Assistant Town Manager
> > >
> > > Town of Huntersville

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Monday, April 29, 2019 5:47 PM
To: Janet Pierson <jpierson@huntersville.org>; Jackie Huffman <jhuffman@huntersville.org>
Subject: Re: Huntersville Fire Dept Financial Statements

Please provide me the most recent HFD, Inc. audit - for FY 17/18.

Thank you,

Eric Rowell

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> > > *Jim Dotoli Jr*
> > > *Huntersville Fire Department*
> > > *P.O Box 471*

Huntersville Nc 28070

(704)875-3563

--

Fire Chief

Jim Dotoli Jr

Huntersville Fire Department

P.O Box 471

Huntersville Nc 28070

(704)875-3563

Date : 1/28/2019 4:40:17 PM
From : "Jackie Huffman" jhuffman@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Cc : "Angela Beeker" abeeker@huntersville.org, "Janet Pierson" jpierson@huntersville.org, "Anthony Roberts" aroberts@huntersville.org
Subject : RE: Huntersville hotel/motel info
Attachment : Occupancy Tax Overview 2018.pdf;

Good afternoon, Eric.

Thank you for your patience regarding this records request. Angie found this resource – I think you'll find links in it to the occupancy tax questions from below.

I am not aware of any funds going directly to Visit Lake Norman; my understanding is that their funding flows through the Towns to VLN. I expect the percentages to be in the same Interlocal agreement as the U Drive It Tax. I expect to forward the U Drive It Tax info by the end of business tomorrow.

See you at HEOSC shortly. Thank you

Jackie Huffman
Assistant Town Manager
Town of Huntersville

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Wednesday, January 23, 2019 5:17 PM
To: Jackie Huffman <jhuffman@huntersville.org>
Cc: Anthony Roberts <aroberts@huntersville.org>
Subject: Huntersville hotel/motel info

Mrs. Huffman,

Can you advise the local act that authorized Huntersville and/or Mecklenburg County's occupancy tax? I would like to review the limitations on how Huntersville can spend occupancy (and prepared food beverage?) tax revenue. Also, a breakdown of the amount/percentage of the tax revenue that comes to Huntersville directly versus what goes to Visit LKN, Charlotte, etc. If this information is already provided in the town audit or at the town's website, please feel free to just forward me a link to the necessary information.

Let me know if there are any questions about this request.

Thanks,

Eric Rowell
Huntersville

OCCUPANCY TAX OVERVIEW
Updated through the 2018 Regular Session

JURISDICTION & SESSION LAW	DATE LEGISLATIVELY ENACTED	AMOUNT OF TAX	HOW ALLOCATED	GOVERNING BODY	NOTES
Ahoskie, Town of SL 2006-164 SL 2008-45	7/26/06 7/03/08	Up to 3%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures in the area.	Town of Ahoskie TDA	Conforms to uniform guidelines. SL 2006-164: Up to 3% OT SL 2008-45: Clarifies that the Town may use OT proceeds to promote travel and tourism in the area.
Alamance County SL 1987-950 SL 2007-527, Sec. 21(y) SL 2013-414,[i] Sec. 60(o)	6/24/88 8/31/07 8/23/13	3%	**2/3 to the TDA** to further the development of travel, tourism, and conventions in the county through State, national, and international advertising and promotion. **1/3 to county** to be used only for acquiring, constructing, financing (including debt service), maintaining, and operating civic centers, arts centers, libraries, parks, museums, and recreational facilities and for visitor-related programs and activities including, but not limited to, museums and other art or cultural programs, events, and festivals.	Alamance Co TDA	SL 1987-950: Authorizes 3% OT SL 2007-527, Sec 21(y) Conforms due date for local occupancy taxes & returns to due date for sales and use tax

Albemarle, City of SL 1991-915 *Repealed* SL 2001-434, Part IV	7/10/92 10/11/01				Authority to levy tax repealed by SL 2001-434, Part IV
Alleghany County SL 1991-162 SL 2004-106 SL 2011-170, Part I SL 2013-414,[i] Sec. 60(q)	5/29/91 7/16/04 6/17/11 8/23/13	6%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures.	Alleghany Co Chamber of Commerce until levy of additional 3% OT, then TDA	Conforms to uniform guidelines. SL 1991-162: Authorizes 3% OT SL 2004-106: Modifies distribution and use of tax proceeds Conforms Alleghany Co OT to uniform statutory provisions in § 153A-155; exception: net proceeds of tax will be distributed to the Alleghany Co Chamber of Commerce, which will act as its TDA When annual net proceeds of OT exceed $100,000, County Commissioners must adopt a resolution creating a county TDA (current OT collection @ $28,000) SL 2011-170, Part I: Additional 3% OT Requires Alleghany Co to establish a TDA upon levy of tax
Anson County SL 2001-434, Part II. SL 2010-78	10/11/01 7/09/10	6%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures.	Anson TDA	Conforms to uniform guidelines. SL 2001-434, Part II:

					Up to 3% OT SL 2010-78: Additional up to 3%
Ashe County SL 1991-163 SL 2007-527, Sec. 21(dd)	5/29/91 8/31/07	3%	1/3 to Ashe County Chamber of Commerce only for travel and tourism 2/3 to Ashe County general fund for any public purpose.	Ashe County	SL 1991-163: Authorizes 3% OT SL 2007-527, s. 21 (dd) Conforms due date for occupancy taxes & returns to due date for sales and use tax
Averasboro Township (in Harnett County) SL 1987-142 SL 2001-439, Part XII SL 2014-83	5/05/87 10/15/01 7/25/14	6%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures	Averasboro Township TDA	SL 1987-142: Not to exceed 3% SL 2001-439, Part XII Additional 3% OT& requires Averasboro Township to establish a TDA upon levy of the additional 3% OT. SL 2014-83: Makes changes to the composition, meeting requirements, and authority of the Averasboro Township TDA (the Authority), bringing the TDA in line with the Occupancy Tax Guidelines. Applies to the distri-bution of the net proceeds of the OT on or after the earlier of October 1, 2014, or

					the date specified in a resolution adopted in accordance with this act.
Avery County SL 1993-472 *Repealed* SL 1997-410, Sec. 4 & 5 *Repealed* SL 2001-439, Part XVI.	7/23/93 8/19/97 10/15/01				SL 2001-439, Part XVI Avery Co authority to levy tax repealed
Bald Head Island, Village SL 1991-664 SL 1993-617 SL 1997-364	7/12/91 7/01/94 8/06/97	Not to exceed 6%	To promote tourism in the village and for tourism-related expenditures. Tourism-related expenditures include criminal justice system, fire protection, public ties & utilities, health facilities, solid waste & sewage treatment, control & repair of water-front erosion. The funds may not be used for services normally provided by the village on behalf of its citizens unless these services promote tourism and enlarge its economic benefits by enhancing the ability of the village to attract and provide for tourists.	Village Council	SL 1991-664: Up to 3% OT SL 1993-617: Additional up to 3% SL 1997-364: Conforms Bald Head Island OT to uniform statutory provisions in § 160A-215
Banner Elk, Town of SL 1989-318 SL 1993-428 SL 2000-103, Sec. 9 SL 2002-94, Sec. 3	6/14/89 7/22/93 7/11/00 8/28/02	6%	Effective 10/1/00 – 10/1/10: At least 1/3 to promote travel and tourism and 2/3 for tourism-related expenditures, which includes capital expenditures and expenditures required to make the downtown tourist area and nearby green areas more accessible, attractive, and usable to pedestrian tourists. Effective 10/1/10: 2/3 to promote travel and tourism, and 1/3 for tourism related expenditures and deletes capital expenditures and	Banner Elk TDA	SL 1989-318: Authorized 3% OT SL 1993-428: Modifies sections 2, 4, and 5 of SL 1989-318. SL 2000-103: Made most provisions uniform, including establishing TDA. SL 2002-94, Sec. 3:

			expenditures required to make the downtown tourist area and nearby green areas more accessible, attractive, and usable to pedestrian tourists from definition of "tourism-related expenditures"		Additional 3% OT
Beech Mountain, Town of SL 1987-376 SL 2001-434, Part V SL 2001-439, Part XV SL 2002-94. Sec. 2	6/16/87 10/11/01[1] 10/15/01 8/28/02	6%	**SL 2001-434**: The TDA must segregate the funds into 3 separate accounts: Watauga Proceeds Account Avery Proceeds Account District W Proceeds Account **Watauga County** Watauga Proceeds Account. For the 1st 7 years: The TDA must use 1/3 of the funds in this account to promote travel and tourism and the remainder for tourism-related expenditures. After 7 years: 2/3 shall be used to promote travel and tourism and 1/3 for tourism-related expenditures. **Avery County** Avery Proceeds Account The TDA shall use at least 2/3 of the funds in this account to promote travel and tourism in Beech Mountain and the remainder for tourism-related expenditures. **Beech Mountain District W**	Beech Mountain TDA	SL 1987-376: Authorizes the Town of Beech Mountain to levy a 3% room OT SL 2001-434: Changes the purposes for which Beech Mtn may use its OT and makes other admin changes to its authority. SL 2001-439: Authorizes the towns in Avery County to levy a 3% room OT. Conforms Beech Mtn OT to provisions in § 160A-215 SL 2002-94: Additional 3% OT for Town of Beech Mtn Beech Mtn may not levy the additional 3% authorized by SL 2002-94 if Beech Mtn District W is levying an occupancy tax.

[1] SL 2001-434 (HB 685): The Parts of the act regarding Beech Mountain and the new taxing district became effective the first day of the fourth month following October 11, 2001. The remainder of the act became effective October 11, 2001.

			District W Account		
Beech Mountain Dist W SL 2001-434, Part VII.	10/11/01[2]	Up to 3%	1st 7 years: At least 1/3 to promote travel and tourism in District W; remainder for tourism-related expenditures. After 7 years: At least 2/3 to promote travel and tourism in District W; remainder for tourism-related expenditures.	Beech Mountain TDA.	SL 2001-434, Part VII: Creates a new taxing district consisting of that part of the Town of Beech Mountain that is located in Watauga County.
Belmont, City of SL 2005-220	7/26/05	Up to 3%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures.	Belmont TDA	Conforms to uniform guidelines. SL 2005-220: Authorizes up to 3%
Benson, Town of SL 2006-120	7/17/06	Up to 2%	At least 2/3 to promote travel and tourism in Benson; remainder for tourism-related expenditures in Benson.	Johnston County TDA	Total amount levied in Benson would be 5% when combined with the Johnston County rate of 3%.
Bermuda Run, Town of SL 2010-78	7/09/10	Up to 3%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures.	Bermuda Run TDA	Conforms to uniform guidelines.
Blowing Rock, Town of SL 1987-171 SL 2003-281	5/11/87 6/30/03	6%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures.	Blowing Rock TDA	Conforms to uniform guidelines. SL 1987-171: Authorizes 3% OT SL 2003-281: Additional 3% OT

[2] SL 2001-434 (HB 685): The Parts of the act regarding Beech Mountain and the new taxing district became effective the first day of the fourth month following October 11, 2001. The remainder of the act became effective October 11, 2001.

Boiling Springs, Town of SL 2006-148	7/20/06	Up to 3%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures.	Boiling Springs TDA	Conforms to uniform guidelines.
Boone, Town of SL 1987-170 SL 1998-35 SL 2007-527, Sec. 21(o) SL 2009-291	5/11/87 7/13/98 8/31/07 7/13/09	6%	At least 2/3 to promote tourism; remainder for tourism-related expenditures recommended by the Boone Town Council and approved by the Authority	Boone TDA	Conforms to uniform guidelines, but includes additional language as recommended by Town Council. SL 1987-170: Authorizes 3% OT SL 1998-35: Modifies Boone TDA SL 2007-527, s. 21 (o) Conforms due date for local occupancy taxes & returns to due date for sales and use tax SL 2009-291: Additional 3% OT Admin changes
Brunswick County SL 1997-364	8/06/97	1%	Promote travel and tourism.	Brunswick TDA	SL 1997-364: Authorizes 1% OT TDA may use no more than 10% for administrative expenses, including salary & benefits

Buncombe County SL 1983-908, Part VI SL 1985-942 SL 2001-162 SL 2013-414,[i] Sec. 60(a) SL 2015-128	7/21/83 7/08/86 6/04/01 8/23/13 6/29/15	6%	¾ used only to further the development of travel, tourism, and conventions in the county through State, national, and international advertising and promotion ¼ remitted to Tourism Product Development Fund to provide financial assistance for major tourism projects in order to significantly increase patronage of lodging facilities in Buncombe County	Buncombe Co TDA	SL 1983-908: Authorizes 2% OT SL 1985-942: Additional 1% OT SL 2001-162: 2nd additional 1%OT Conforms Buncombe County OT provisions to uniform statutory provisions in § 153A-155 SL 2015-128: Additional 2% OT Modifies TDA Board
Burgaw, Town of SL 2006-167 SL 2013-38	7/17/06 5/01/13	Up to 3%	At least 2/3 to promote tourism; remainder for tourism-related expenditures.	Burgaw TDA	Conforms to uniform guidelines. SL 2013-38: Amends Sec. 2(a) of SL 2006-167 to require the Burgaw TDA be individuals who are affiliated with businesses that collect the tax in the town and at least ½ (was ¾) of the members must be individuals who are currently active in the promotion of travel and tourism in the town.
Burke County SL 1989-422	6/23/89	6%	First 3%: At least 2/3 must be	Burke Co TDA	SL 1989-422:

SL 1995-143 SL 2007-265	6/01/95 7/26/07		used to promote travel and tourism in Burke, and the remainder must be used for tourism-related expenditures in Burke County. Remainder: TDA must divide the remaining net proceeds into 3 separate amounts & accounts as follows: 45% to Morganton Account 30% to Burke Co Account 25% to Valdese Account		Authorizes 3% OT SL 1995-143 Specifies how OT proceeds shall be divided SL 2007-265: Additional 3% OT
Cabarrus County SL 1989-658 SL 2001-439, Part XVII. SL 2010-79	7/19/89 10/15/01 07/09/10	Not < 3%, nor > 6%	100% of net proceeds only to develop or promote tourism, tourist-related support services and facilities, tourist-related events, tourist-related activities, or tourist attractions.	Cabarrus County Tourism Authority	SL 1989-658: Authorizes tax of not less than 3% nor more than 5% SL 2001-439, XVII: Authorizes tax of not less than 3% nor more than 6% SL 2010-79: Expands membership of Cabarrus County Tourism Authority from 9 to 12. Also modifies membership by requiring the appt. of at least 4 hoteliers and at least 2 persons active in the promotion of tourism in the county. Also provides for the filling of vacancies in the membership of the Authority.

Caldwell County SL 1987-472 SL 2007-527, Sec. 21(s)	6/25/87 8/31/07	3%	**15% of funds:** For administrative expenses related to promoting tourism and industrial growth. **Remainder:** 50% to promote travel and tourism and sponsor tourist-oriented events; 50% to promote industrial and economic growth.	Caldwell County Chamber of Commerce	SL 1987-472: Tax does not apply to Caldwell Co portion of Blowing Rock. 3% merchant discount. SL 2007-527, s. 21(s) Conforms due date for occupancy taxes & returns to due date for sales and use tax
Camden County SL 2004-120	7/17/04	Up to 6%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures.	Camden TDA	SL 2004-120: Conforms to uniform guidelines. No lodging facilities in Camden County as of date of enactment.
Carolina Beach, Town of SL 2002-138	10/03/02	Up to 3%	50% to promote travel and tourism; 50% for tourism-related expenditures New Hanover Co collects & administers tax on behalf of tn	Cape Fear Coast Convention and Visitors Bureau (set up as a TDA)	SL 2002-138: Authorizes up to 3% OT
Carrboro, Town of SL 2001-439, Part XIV	10/15/01	Up to 3%	2/3 to promote travel and tourism; 1/3 for tourism-related expenditures.	Carrboro TDA	SL 2001-439, Part XIV: Authorizes up to 3% OT. Conforms to uniform guidelines
Carteret County SL 1987-375 *Repealed.* SL 1989-171 *Repealed.* SL 2001-381 SL 2005-120 SL 2005-435, Sec. 52	6/16/87 5/31/89 8/20/01 6/28/05 8/24/05	5%	Currently: 50% to the TDA and used to promote travel and tourism. 50% retained by county and used for beach nourishment.	Funds to promote travel & tourism administered by Carteret Co TDA Remaining funds	The county is authorized to levy additional. 1% tax, effective July 1, 2010, if: (1) a development plan for the construction of a convention center has

SL 2007-112 SL 2007-484, Sec. 40 SL 2013-223 SL 2013-414,[i] Sec. 60(f)	6/27/07 8/30/07 6/27/13 8/23/13	7/1/2010: Addl. 1%, if certain conditions are met (See *Notes*); otherwise, the rate remains 5%	Effective July 1, 2010: *If levying 6% (See Notes):* 50% to TDA to promote travel and tourism. 33% to county for beach nourishment 17% for convention center financing. *If levying 5% (*See *Notes):* 60% to TDA to promote travel and tourism 40% to county for beach nourishment.	administered by Board of Commissioners.	been approved by June 30, 2010, and (2) there is a signed contract for construction to begin no later than July 1, 2011. Additional 1% will be repealed when it generates $10 million or construction of the convention center has not begun by July 1, 2011. The TDA's administrative expenses are limited to 10% and may not include operating visitors' centers. The Board shall establish the Carteret County Beach Commission to advise them on strategies for beach nourishment. In 2003, the Bd of County Commissioners voted to rescind the occupancy tax. It was reinstated effective July 1, 2004. SL 2013-223: Modifies authority to levy an additional 1% OT and the distribution of the OT.
Cary, Town of SL 1989-874, *Repealed* SL 1991-594	7/09/90 7/08/91	3%	50% up to $100,000 for tourism promotion; balance to general fund for "visitor- related" programs and activities.	Town officials & new tourism commission	Annual budget approval & quarterly reports to Tn Council. 1% merchant discount. Authority repealed by SL 1991-594. See end notes.

Caswell Beach, Town of SL 1991-664 SL 1997-364	7/12/91 8/06/97	Not to exceed 5%	First 3% for tourism-related expenditures. Additional 2% only for beach nourishment and protection.	Town Council	Tourism-related expenditures include criminal justice system, fire protection, public facilities & utilities, health facilities, solid waste & sewage treat-ment control & repair of waterfront erosion.
Caswell County SL 2007-224	7/17/07	Up to 3%	At least 2/3of the net proceeds to promote travel and tourism related expenditures.	Caswell Co TDA	Conforms to uniform guidelines.
Chapel Hill, Town of SL 1987-460 SL 2007-527, Sec. 21(r)	6/23/87 8/31/07	No more than 3%	No less than 10% of revenues used to provide funding for visitor information services & support cultural events.	Town Council	SL 1987-460: Authorizes no more than 3% OT. **Does not conform to OT guidelines.** SL 2007-527, Sec 21(r) Conforms due date for local occupancy taxes & returns to due date for sales and use tax
Chatham County SL 1993-642 SL 2007-318	7/01/94 7/30/07	Up to 6%	At least 2/3 of the net proceeds to promote travel and tourism related expenditures.	Chatham County TDA	Conforms to uniform guidelines. SL 1993-642: Up to 3% OT SL 2007-318: Additional 3%

Cherokee County SL 1983-1055 SL 2007-527, Sec. 21(e) SL 2008-33 SL 2009-445, Sec. 28	7/02/84 8/31/07 6/30/08 8/07/09	Up to 6%	At least 2/3 of the net proceeds to promote travel and tourism related expenditures.	Cherokee County TDA	Conforms to uniform guidelines. SL 1983-1055: Authorizes 3% OT SL 2007-527, s. 21(e): Conforms due date for local occupancy taxes & returns to due date for sales and use tax SL 2008-33: Additional 3% OT Admin changes SL 2009-445, Sec. 28: Conforms Cherokee Co OT to provisions in § 153A-155
Chowan County SL 1989-174 SL 2006-129	5/31/89 7/19/06	5%	At least 2/3 to promote tourism; remainder for tourism-related expenditures.	Chowan Co TDA	Conforms to uniform guidelines.
Clay County SL 1985-969 SL 1987-118 SL 1987-195 SL 2006-120, Part VII	7/11/86 5/01/87 5/15/87 7/17/06	3%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures.	County Commissioners until net proceeds of the tax exceed $150,000, then the TDA	SL 1985-969: Authorizes 3% OT for certain counties: Graham Clay Jackson Durham Macon Polk Transylvania SL 1987-118: Authorizes TDA: Clay Graham Jackson

					Macon SL 1987-195: Amends SL 1985-969 to define net proceeds Clay Graham Jackson Macon SL 2006-120, Part VII: When OT annual net proceeds exceed $150,000, Co. Bd. of Commissioners must establish TDA to administer proceeds. Conforms Clay Co OT to uniform provisions in § 153A-155
Cleveland County SL 1989-173 SL 2007-527, Sec. 21(aa)	5/31/89 8/31/07	3%	Any public purpose.	County Commissioners	SL 1989-173: Authorizes 3% OT 3% merchant discount SL 2007-527, s. 21 (aa) Conforms due date for local occupancy taxes & returns to due date for sales and use tax

Columbus County SL 1995-530 SL 1995-540, PART I *Repealed* SL 2007-527, Sec. 21(nn)	7/29/95 *Repealed* 7/28/95 8/31/07	Up to 3%	Promote travel and tourism through advertising and promotional activities. Make expenditures that will facilitate and promote tourism such as building visitor center, coliseum or convention facility.	Columbus Co Tourism Board	SL 1995-530: Authorized 3% OT Merchant Discount: Equal to the discount the State allows for State sales & use tax. SL 1995-540, Part I: ***Repealed*** effective 7/28/95 due to enactment of SB 364 as SL 1995-530. SL 2007-527, s. 21(nn) Conforms due date for local occupancy taxes & returns to due date for sales and use tax
Columbus, Town of SL 1991-632	7/11/1991	Up to 3%	50% to travel and tourism 50% for any public purpose	Town Council of Columbus	SL 1991-632: Up to 3% OT
Conover, City of SL 1985-929, Sec. 1 SL 1987-172 SL 1987-319 SL 2007-527, Sec. 21(j), SL 2009-169, Sec. 3.(d) SL 2009-445, Sec. 29	7/8/86 5/11/87 6/08/87 8/31/07 6/25/09 8/07/09	Not < 3% nor > 6% Must be by joint resolution with City of Hickory	**Through 12/31/2019:** The Authority may use 2/3 for improving, leasing, constructing, financing, operating, or acquiring facilities and properties as needed to provide for a convention center facility, including parking facilities for the convention center; remainder to promote travel and tourism. **After December 31, 2019**: The Authority must use at least 2/3 to promote travel and tourism; remainder for	Hickory-Conover TDA	SL 2007-527, s.21 (j) Conforms due date for local occupancy taxes & returns to due date for sales and use tax SL 2009-169, Sec. 3.(d) Additional 1% OT Debt issued for these improvements, secured by OT proceeds, must mature on or before December 31, 2019

			tourism-related expenditures.		
Cooleemee, Town of SL 2010-78	7/09/2010	Up to 3%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures.	Cooleemee TDA	Conforms to uniform guidelines.
Cornelius, Town of					See Mecklenburg; SL 2001-402 Provides for additional distribution of the Mecklenburg OT among the following Mecklenburg County towns: Cornelius, Davidson, Huntersville, Matthews, Mint Hill, and Pineville
Cramerton, Town of SL 2009-429	8/06/09	Up to 3%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures.	Cramerton TDA	Conforms to uniform guidelines.
Craven County SL 1983-980 SL 1985-710 SL 1995-721 SL 1996-20 SL 1999-286 SL 2013-414,[i] Sec. 60(c)	6/24/84 7/11/85 6/21/96 8/03/96 7/13/99 8/23/13	6%	Promote travel and tourism. Salaries, benefits, and expenses of Visitor Information Center, other expenses that encourage travel & tourism. 35% of net proceeds in excess of $100,000 of first 3% and the additional 3% remitted to the Room Tax Trust Fund for construction of a convention facility in New Bern and a tourist center in Havelock.	Craven Co TDA	SL 1983-980: **Authorizes 3% OT** SL 1985-710: Changes membership of Craven Co TDA SL 1995-721: **Additional 3% OT** SL 1999-286: Made levy, admin and penalty provisions uniform.
Crossnore, Town of SL 2001-439, Part XVI. SL 2002-94	10/15/01 8/28/02	Up to 6%	2/3 to promote travel and tourism; 1/3 for tourism-related expenditures	Tourism Development Authority	Conforms to uniform guidelines.
Cumberland County SL 1983-983	6/26/84	After	The first 3%:	For funds used to	

SL 1991-27 SL 2001-484	4/01/91 12/6/01	1/1/02: 4% After 1/1/04: 5% After 1/1/05: 6%	50% for the benefit of the Cumberland Co Auditorium Commission to help finance major repairs, renovation, rehabilitation, or other capital improvements to its existing facilities and any new improvements. 50% for advertising the auditorium and promoting travel and tourism. Additional Tax: 50% remitted to the TDA to promote travel and tourism and for tourist-related expenditures 50% remitted to the Arts Council of Fayetteville/ Cumberland County for arts festivals and other arts events that will draw tourists. The TDA and the Arts Council are encouraged to give favorable consideration to tourism-related expenditures of the Seniors Call to Action Team (SCAT) and the MLK, Jr. Committee.	promote travel and tourism: TDA Remaining funds remitted directly to Auditorium Commission and the Arts Council.	
Currituck County SL 1987-209 SL 1991-155 SL 1999-155 SL 2004-95 SL 2008-54 SL 2013-414,[i] Sec. 60(s)	5/18/87 5/29/91 6/07/99 7/13/04 7/03/08 8/23/13	Up to 6%	**1st 3%**: 100% for tourism-related expenditures, including beach nourishment. **2nd 3%**: At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures.	Currituck Co TDA	SL 1987-209: Authorized 3% OT SL 1991-155: Additional 1% OT to be used for Currituck Wildlife Museum SL 1999-155: Conforms Currituck

					Co occupancy taxes to uniform provisions in § 153A-155 SL 2004-95: Authorizes increase in OT from 4% to 6% and use of 2/3 of the proceeds from the additional tax to promote tourism and 1/3 for tourism related expenditures. SL 2008-54 Increases membership of Currituck Co TDA from 6 to 8 members
Dallas, Town of SL 2007-317	7/30/07	Up to 3%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures.	Dallas TDA	Conforms to uniform guidelines.
Dare County SL 1985-449 SL 1985-826, Sec. 13 SL 1991-177 SL 1991-906 SL 2001-394 SL 2001-439, Part VII. SL 2010-78, Sec. 7 SL 2013-414,[i] Sec. 60(t)	6/24/85 6/30/85 5/30/91 7/09/92 8/29/01 10/15/01 7/09/10 8/23/13	6%	**First 3%** - 68% is distributed to the municipalities in proportion to the amount of property taxes levied for the preceding fiscal year. The remaining 1/3 is retained by the county. The revenue distributed to the cities and retained by the county may be used only for tourist-related purposes. **Additional 1%** - Distributed monthly to the Dare Co. Tourism Board. Of this amount, 75% may be used for administration cost and to promote tourism; 25% may be	City and county officials. Dare County Tourism Board	

			used for services and programs needed due to impact of tourism. **Additional 2%** - Retained by county for beach nourishment.		
Davidson, Town of					See Mecklenburg: SL 2001-402 Provides for additional distribution of the Mecklenburg OT among the following Mecklenburg County towns: Cornelius, Davidson, Huntersville, Matthews, Mint Hill, and Pineville
Davie County SL 1989-928 SL 1998-14	7/16/90 6/23/98	3%	At least 50% for travel promotion and capital projects related to tourism; balance to general fund.	County officials	3% merchant discount.
Dobson, Town of SL 2006-118	7/13/06	Up to 6%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures.	Dobson TDA	Conforms to uniform guidelines.
Duck, Town of SL 2001-394 Article IX, Sections 4, 5	8/29/01		Dare County shall distribute 35% of the net proceeds of the tax among the incorporated towns in proportion to the amount of ad valorem taxes levied by each town for the preceding fiscal year. The revenue distributed to the towns may only be used for capital expenditures.	Town officials	See also Dare County

Duplin County SL 1987-317 SL 2005-53	6/08/87 5/18/05	Up to 6%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures.	County officials, until net proceeds reach $200,000, then the TDA	No TDA required until net annual proceeds of the tax reach $200,000.
Durham County SL 1985-969, Sec. 2, 3 SL 1991-665 SL 2001-480, Part II SL 2002-36 SL 2005-233 SL 2006-98	7/11/86 7/13/91 12/05/01 7/24/02 7/28/05 7/11/06	6%	**First 3%** - Distributed between Durham County (57 ½%) & the City of Durham (42 ½%); used for any public purpose. **Add'l. 2%** - Remitted monthly to the Durham CVB and may be used only to promote travel and tourism. **Add'l 1%** - During the first 24 months, proceeds remitted to the TDA as follows: To Durham County, up to the first $200,000 to fund the development of a Cultural Arts Master Plan TDA will use the next $700,000 to promote travel, tourism, and conventions in the County. To City of Durham, the next $248,000 to fund the design and engineering costs associated with the construction of a Performing Arts Theater. To Durham Co, the next $400,000 for improvements to the Museum of Life and Science. To Durham Co, the next $500,000 to be credited to an Arts Reserve Fund and used to implement the Cultural Arts Master Plan. Any additional proceeds in excess of $2,048,000 to promote travel, tourism and conventions in Durham County. After the first 24 months, proceeds are remitted to the TDA and used as follows: To City of Durham, the first $1.4 million collected annually for design and engineering costs & to finance debt service associated with the construction of the Performing Arts Theater. No more than $2,752,000 of those proceeds may be used for design & engineering costs associated with construction of Theater. After 32 years, the first $1.4 million collected annually shall be used by the TDA to promote travel and tourism or for tourism related expenditures. To Durham County, the next $500,000 collected annually for improvements to the Museum of Life and Science. Any additional net proceeds to promote	Convention and Visitors Bureau (set up as a TDA)	SL 1985-969: Authorizes 3% OT for certain counties: Graham Clay Jackson Durham Macon Polk Transylvania SL 1991-665: Additional 2% OT SL 2001-480: Additional 1% OT Authority to levy additional 1% will be repealed if **either** (1) a financing plan for the Performing Arts Theater is not approved by the city and disapproved by the county within 64 months after the levy of the tax, **or** (2) if construction of Theater has not begun within 64 mo. after the tax levy. SL 2002-36 makes admin. changes only SL 2006-98 extended time for financing plan and construction start date

			travel, tourism & conventions in County.		from 54 to 64 months after tax levy.
Eden, City of SL 2005-233	7/28/05	Up to 2%	Based upon recommendations from and in consultation with the Eden City Council, the Authority shall use at least 2/3 for tourism promotion and the remainder for tourism-related expenditures.	Rockingham County TDA (must be deposited into a separate Eden Account)	None of the proceeds may be used to promote travel and tourism or for tourism-related expenditures in areas within Rockingham County that are outside the City of Eden.
Edgecombe County SL 2013-255	7/09/13	Up to 6%	At least 2/3 to promote travel and tourism and the remainder for tourism related expenses.	Edgecombe Co TDA	Conforms to uniform guidelines. Mandates that at least 1/3 of TDA members be affiliated with businesses that collect tax in the town and at least ½ must be currently active in the town's travel and tourism promotion.
Elizabeth City, City of SL 1987-175, Sec. 2 SL 2005-16, Sec. 2	5/11/87 4/26/05	Up to 6%	**1st 3¢:** 50% for tourism promotion 25% for tourism-related expenditures recommended by the Elizabeth City City Council & approved by TDA 25% for tourism-related expenditures recommended by the Pasquotank County Board of Commissioners and approved by the TDA **Remainder to the TDA:**	Elizabeth City-Pasquotank County TDA (Elizabeth City Area Convention and Visitors Bureau to be established as joint city and county TDA)	Subject to Pasquotank County as primary tax: Elizabeth City lies partly in Camden Co. partly in Pasquotank. SL 1987-175: Authorizes Elizabeth City City Council to levy OT at a rate that does not exceed 3% when combined with the Pasquotank Co. OT rate, if any. SL 2005-16:

			At least 2/3 for tourism promotion; remainder for tourism-related expenditures.		Additional 3% to Elizabeth City, providing the combined rate with Pasquotank County does not exceed 6%
Elk Park, Town of SL 2001-439, Part XVI. SL 2002-94	10/15/01 8/28/02	Up to 6%	2/3 to promote travel and tourism; 1/3 for tourism-related expenditures	Tourism Development Authority	Conforms to uniform guidelines
Elkin, Town of SL 2006-118	7/13/06	Up to 6%	At least 2/3 to promote tourism; remainder for tourism-related expenditures.	Elkin TDA	Conforms to uniform guidelines.
Fontana Dam, Town of SL 2012-107	6/28/12	Up to 3%	At least 2/3 to promote tourism (primarily marketing activity) in the city; remainder for tourism-related expenditures (may include tourism-related capital expenditures).	Fontana Dam TDA	Conforms to uniform guidelines.
Forsyth County SL 1983-908, Part VII SL 1985-33 SL 1985-924 SL 1989-870 SL 1997-408 SL 2007-527, Sec. 21 SL 2009-157 SL 2013-414,[i] Sec. 60(b)	7/21/83 3/28/85 7/07/86 7/09/90 8/19/97 8/31/07 6/23/09 8/23/13	6%	1) 5% is divided among the municipalities in Forsyth County, other than Winston-Salem, on a pro rata basis, to be used for economic development and cultural and recreational purposes. 2) 1/3 of the remaining proceeds to Forsyth TDA to further the development of travel, tourism and conventions. 3) 10% of the remaining proceeds divided among cities in county, other than Winston-Salem, in proportion to amount of tax proceeds collected in each city. Must use 2/3 to promote travel and tourism and 1/3 for travel expenses.	TDA; City officials; County officials.	**Does not conform to uniform guidelines.** SL 1983-908, Sec 24 **Authorizes 2% OT** SL 1985-33: Amends SL 1983-908, Sec 29(1), (2) Membership of TDA SL 1985-924: Amends SL 1985-908, Part VII, a/a/b SL 1983-33 **Additional 1% OT** in new Sec. 30.1 SL 1989-870: Amends SL 1985-908, Part VII, a/a/b

			4) Remainder divided between Winston-Salem and Forsyth County on a pro-rata basis, to be used for economic development and cultural and recreational purposes.		SL 1983-33, a/a/b SL 1985-924 **Additional 3% OT** in new Sec. 30.2 SL 1997-408: Modifies formula for distribution of OT proceeds SL 2007-527, Sec 21 Conforms due date for local occupancy taxes & returns to due date for sales and use tax SL 2009-157: Made administrative changes to the TDA, but did not change the rate or the manner in which the funds are distributed. Applies the uniform statutory administra-tive provisions found in § 153A-155 to the administration of the OT
Franklin County SL 2005-233	7/28/05	Up to 6%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures.	Franklin Co TDA	Conforms to uniform guidelines.
Franklin, Town of SL 2004-105	7/16/04	Up to 3%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures.	Franklin TDA	Conforms to uniform guidelines.
Garner, Town of SL 1989-660, *Repealed*	7/19/89	Does not	50% of first $100,000 to	Convention and	Subject to Wake County as primary tax.

SL 1991-594	7/08/91	exceed 3%	Convention & Visitors Bureau, remainder for visitor-related programs and activities.	Visitors Bureau; Town officials	1% merchant discount. Authority repealed by SL 1991-594. See end notes
Gaston County SL 1987-618 SL 1991-49 SL 1995-172 SL 2007-527, Sec. 21(w)	7/15/87 4/23/91 6/05/95 8/31/07	No more than 3%	Economic development to promote travel and tourism including administrative expenses of the county's Travel & Tourism office.	Economic Development Commission	3% merchant discount SL 2007-527, s. 21(w) Conforms due date for local occupancy taxes & returns to due date for sales and use tax
Gastonia, City of SL 2001-439, Part I.	10/15/01	Up to 3%	2/3 for tourism-related expenditures; 1/3 to promote travel and tourism	Gastonia TDA	Conforms to uniform guidelines
Goldsboro, City of SL 1991-555 SL 1997-447 SL 2013-414,[i] Sec. 60(l) *Original legislation repealed by SL 1991-555 only as to Goldsboro:* SL 1985-929, *Repealed* SL 1987-172, *Repealed* SL 1987-319, *Repealed*	7/04/91 8/28/97 8/23/13	Not < 3% nor >5%	20% to Tourism Council to "develop tourism, support services, and tourist-related events, and any other appropriate activities to provide tourism related facilities and attractions Remaining 80% used by city to study feasibility of the construction of a civic center in Goldsboro. If center feasible, then the remaining 80% of net proceeds used to provide tourism-related facilities and attractions. Remaining 80% used by city to study feasibility of the construction of a civic center in Goldsboro. If center feasible, then the remaining 80% of net proceeds used to construct it. If not feasible, at present, then	Goldsboro Tourism Council and City Council	SL 1991-555 Amends: SL 1985-929 SL 1987-172 SL 1987-319 By repealing all references to the City of Goldsboro Authorizes: Not less than 3% OT Nor more than 5% OT SL 1997-447 Amends: SL 1991-555 Rewrites ss. 2-9 Applies the uniform statutory administra-tive provisions found in § 160A-215 to the administration of the

			50% to tourism Council and 50% invested in a special interest bearing fund. If not feasible at all, then 100% of the net proceeds to Tourism Council.		OT
Graham County SL 1985-969 SL 1987-118 SL 1987-195 SL 2007-527, Sec. 21(k) SL 2015-128	7/11/86 5/01/87 5/15/87 8/31/07 6/29/15	Up to 3%	2/3 for travel and tourism; remainder for other tourism-related expenditures. Mandates that at least 1/3 of TDA members be affiliated with businesses that collect the tax in the county and at least ½ must be currently active in promoting the county's travel and tourism.	Graham Co TDA	SL 1985-969: Authorizes 3% OT for certain counties: **Graham** Clay Jackson Durham Macon Polk Transylvania SL 1987-118: Authorizes Travel & Tourism Authorities for certain counties: Clay **Graham** Jackson Macon SL 2007-527, Sec 21(k) Conforms due date for local occupancy taxes & returns to due date for sales and use tax

					SL 2015-128: Recodifies SL 1985-969, s. 1, only as it applies to Graham Co OT, as Sections 2 and 3 of this act. Authorizes up to 3% Conforms Graham County OT provisions to uniform statutory provisions in § 153A-155. Deletes Graham Co from the list of counties to which the provisions of the following Session Laws concerning occupancy taxes apply: SL 1985-969 SL 1987-118 SL 1987-195
Grandfather Village SL 2001-439, Part XVI. SL 2002-94	10/15/01 8/28/02	Up to 6%	2/3 to promote travel and tourism; 1/3 for tourism-related expenditures	City TDA	Conforms to uniform guidelines.
Granville County SL 1993-454 SL 2000-103 SL 2007-331 SL 2008-45	7/23/93 7/11/00 8/02/07 7/03/08	6%	**Effective 10/1/00 – 10/1/07:** At least 2/3 of net proceeds must be used for tourism-related expenditures, which may include: developing facilities for fishing tournaments, skiing tournaments, and boating events;	Granville County TDA	SL 1993-454: Authorized 5% Established maximum combined city/county rate at 6% SL 2000-103: Reduced maximum county OT rate from 5% to 3% ***for 7 years***.

			constructing facilities for festivals: constructing tournament grade multipurpose athletic facilities; and making other similar capital expenditures designed to attract tourist and business travelers. The remaining 1/3 of net proceeds must be used to promote travel and tourism in Granville County. **Effective 10/1/07:** ***The rate may return to 5%*** and the Authority must use 2/3 of net proceeds to promote travel and tourism and the remaining 1/3 for tourism-related expenditures in Granville County.		Provided for a variation in the use of the tax revenue ***for 7 years***. Established a Granville Co TDA. SL 2007-331: Additional 1% OT Extended sunset on current distribution formula for an additional 7 years. SL 2008-45: Amended TDA membership to provide representation for the Town of Butner.
Greensboro, City of SL 1991-22 SL 1995-380 SL 1999-302 SL 2013-414,[i] Sec. 60(p)	4/01/91 7/06/95 7/15/99 8/23/13	3%	**Until retirement of debt to finance expansion of the War Memorial Coliseum Arena:** 20% to Greensboro/Guilford County TDA to promote travel and tourism and for tourism-related expenditures. 80% to finance the Greensboro War Memorial Coliseum Arena, the renovation and expansion of the arena complex, and maintenance of the complex. **Upon retirement of Coliseum debt:** City of Greensboro must remit 25% of net proceeds to	City officials; Greensboro/ Guilford Co TDA	SL 1991-22: Authorizes 3% SL 1995-380: Authorizes City to use its share of OT proceeds for 2 add'l purposes: Financing the renovation and expansion of the Greensboro War Memorial Complex, and acquisition of property w/i the vicinity of the complex; and Maintenance of the complex. SL 1999-302: Modifies G'boro OT use

			TDA and the remainder (75%) only for activities and programs promoting and encouraging travel and tourism. SL 1999-302 allows, but does not require the City of Greensboro to remit up to $200,000 of the net proceeds of the OT to the TDA for a marketing fund that may be used only for coliseum rent subsidies to attract large groups that commit to fill at least 5,000 room nights.		by permitting the City to remit up to $200,000 to the city/county TDA for a marketing fund. Conforms G'boro OT to uniform provisions in § 160A-215. **Does not conform** Repeal of Tax provision with uniform repeal provision b/c current local act prohibits repeal of the tax until debt for renovation & expansion of Greensboro War Memorial Coliseum arena has been retired.
Grover, Town of SL 2011-170, Part III	6/17/11	Up to 3%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures	Grover TDA	Conforms to uniform guidelines. SL 2011-170, Part III: Authorizes up to 3% Requires Town of Grover to establish a TDA upon levy of the 3% occupancy tax.

Guilford County SL 1983-988 SL 1989-39 SL 1991-93 SL 1995-540 SL 2007-527, Sec. 21(d) SL 2013-414,[i] Sec. 60(d)	6/26/84 4/04/89 5/21/91 7/29/95 8/31/07 8/23/13	3%	**Guilford County:** 70% of the net proceeds to the Greensboro/ Guilford County TDA. Remaining 30% of the net proceeds to the City of High Point. **Greensboro/Guilford Co TDA:** 80% of its share of the net proceeds allocated for activities and programs promoting and encouraging travel and tourism. Of the remaining 20%, the TDA to allocate $170,000 each year for specific tourist-related events, including grant programs. The remaining portion of the 20% allocated to the City of Greensboro for convention and tourism capital events **City of High Point:** 85% of its share of the net proceeds allocated for activities and programs promoting travel and tourism. The remaining 15% of its share of the net proceeds allocated for specific tourist-related events or activities that enhance the development of tourism.	Greensboro/ Guilford Co TDA	SL 1983-988: Authorizes 3% OT, with sunset 07-01-89. SL 1989-39: Repealed the sunset of the Guilford Co OT Modified provisions regarding use of the proceeds of the tax, with a 70/30% split allocated between Greensboro/ Guilford Co TDA and the City of High Point Modified membership of TDA, from 9 to 13 SL 1991-93 Modified provisions regarding repeal of levy of OT, changing the effective date from at the end of the fiscal year to at the end of the 2nd succeeding fiscal year in which the repeal resolution was adopted. SL 1995-540: Modified appointment of G'boro/High Point Tourism Dev. Officers SL 2007-527, Sec 21(d) Conforms due date for occupancy taxes & returns to due date for sales and use tax
Halifax County SL 1987-377 SL 1998-109 SL 2005-46, Part I SL 2006-164	6/16/87 8/19/98 5/17/05 7/26/06	5%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures.	Halifax County TDA	Conforms to uniform guidelines. SL 1987-377: Authorized 3% OT

					SL 1998-109: Provides for election of TDA chair by majority vote of TDA members SL 2005-46, Part I: Additional 2% OT for Halifax County Authorized 1% OT for City of Roanoke Rapids Conformed the Authority to uniform guidelines SL 2006-164: Makes changes to the make-up of the TDA and to the reporting requirements. Also modernizes the language of the County's current authority.
Harnett County District H SL 2017-202, Part V (All of county exclusive of Averasboro Township)	8/3/17	Up to 6%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures.	Harnett County District H TDA	• Conforms to guidelines • See also *Averasboro Township*
Haywood County SL 1983-908, Part V SL 1985-942, Sec. 2 SL 1987-48 SL 1995-540, Part II SL 2007-337	7/21/83 7/08/86 4/06/87 7/29/95 8/02/07	4%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures.	Haywood County TDA	SL 1983-908, Part V: **Authorized 2% OT** SL 1985-942, Sec. 2: **Additional 1% OT** SL 1987-48: Limits to 15% the amount of OT revenue

					in Haywood Co that may be used for administrative expenses. SL 1995-540, Part II: Modifies the method of appointment of members of the Haywood Co TDA. SL 2007-337: **Additional 1% OT** and makes other admin changes.
Henderson County SL 1985-962, *Repealed* SL 1987-172 SL 1991-55 SL 2007-527, Sec. 21(p) SL 2012-144 SL 2013-61	7/10/86 5/11/87 4/25/91 8/31/07 7/03/12 6/04/13	6%	At least 2/3 of the net proceeds to promote travel and tourism in Henderson Co; remainder for tourism-related expenditures. SL 2012-144: First 5%: Remitted to TDA, with 2/3 for promoting travel & tourism and the remainder for tourism-related expenditures. Additional 1%: To be used for the maintenance, operation, renovation, and promotion of The Vagabond School of the Drama, Inc., including the Mainstage and the Playhouse Downtown locations. SL 2013-61: Provides that the total net OT proceeds (6%) would be distributed in accordance with OT guidelines: at least 2/3 for promotion of travel & tourism & the remainder for tourism-	Henderson Co TDA	SL 1985-962: Authorized 1% OT Repealed by SL 1987-172, Section 4. SL 1987-172 **Authorized OT of no < 3% nor > 5%** SL 1991-55: Increased penalties for violation of OT laws SL 2007-527, Sec 21(p) Conforms due date for local occupancy taxes & returns to due date for sales and use tax SL 2012-144: **Additional 1% OT** Conforms existing authority to uniform provisions in § 153A-155

			related expenditures.		Creates Henderson TDA (was Henderson Travel and Tourism Committee.) Limits members to serve no more than five (5) consecutive years on the TDA SL 2013-61: Repeals requirement that the additional 1% OT be remitted to the Vagabond School of the Drama, Inc. Requires distribution of total net proceeds (6%) in accordance with OT guidelines: at least 2/3 for promotion of travel/tourism; remainder for tourism related expenditures. Makes a technical correction to Section 2(b) of SL 2012-144, correcting the name from Henderson TDA to Henderson County TDA.
Hendersonville, City of SL 1985-929, *Repealed* SL 1987-172	7/08/86 5/11/87				
Hertford County SL 1987-979 SL 2007-527, Sec. 21(z)	6/27/88 8/31/07	Up to 3%	Any lawful purpose	Hertford County	SL 1987-979: Authorizes up to 3% 3% merchant discount

					SL 2007-527, Sec 21(z) Conforms due date for local occupancy taxes & returns to due date for sales and use tax
Hickory, City of SL 1985-929, Sec. 1 SL 1987-319 SL 2007-527, Sec. 21(j), SL 2009-169, Sec. 1.(d) SL 2009-445, Sec. 29	7/08/86 6/08/87 8/31/07 6/25/09 8/07/09	Not < 3% nor > 6% Must be by joint resolution with City of Conover	**Through 12/31/2019:** The Authority may use 2/3 for improving, leasing, constructing, financing, operating, or acquiring facilities and properties as needed to provide for a convention center facility, including parking facilities for the convention center. The remainder must be used to promote travel and tourism. **After December 31, 2019**: The Authority must use at least 2/3 to promote travel and tourism; remainder for tourism-related expenditures.	Hickory-Conover TDA	SL 2007-527, Sec 21(j) Conforms due date for local occupancy taxes & returns to due date for sales and use tax SL 2009-169, Sec. 1.(d) Additional 1% OT Debt issued for these improvements, secured by occupancy tax proceeds, must mature on or before December 31, 2019.
High Point, City of SL 2001-11 *(See also Guilford Co)*	4/03/01	Up to 3%, plus 30% of OT proceeds levied by Guilford County	**The 3% OT:** only for furniture market promotion and visitor assistance as defined in the act **The 30% received from Guilford County:** 85% may be used to promote travel and tourism The remaining 15% may be used for specific tourist-related events and activities.	High Point City Council	SL 2001-11: Up to 3% OT Conforms to uniform statutory provisions in § 160A-215 Authorizes a furniture showroom privilege license tax to become effective no earlier than July 1 following its levy.
Hillsborough, Town of SL 2011-69	5/11/11	3%	At least 2/3 to promote travel and tourism; remainder for	Hillsborough TDA	Conforms to uniform guidelines.

			tourism-related expenses.		
Holden Beach, Town of SL 1987-963 SL 1997-364, Sec. 9	6/24/88 8/06/97	Not > 5%	**First 3%:** only for tourism- related expenditures as defined in the act: criminal justice system, fire protection, health facilities, waste & sewage treatment, control & repair of waterfront erosion. **Additional 2%:** only for beach renourishment and protection.	Holden Beach Town Council	SL 1987-963: Authorized not > 3% SL 1997-364, Sec. 9: Add'l OT up to 2%
Huntersville, Town of					See Mecklenburg; SL 2001-402 Provides for additional distribution of the Mecklenburg OT among the following Mecklenburg County towns: Cornelius, Davidson, Huntersville, Matthews, Mint Hill, and Pineville
Hyde County SL 1991-230 SL 1991-806 SL 2007-527, Sec. 21(ee)	6/05/91 7/01/92 8/31/07	3%	Any public purpose. Hyde County shall spend 90% of the proceeds collected on the mainland only for the direct benefit of the mainland. Hyde County shall spend 90% of the proceeds collected on Ocracoke only for the direct benefit of the island.	Hyde County Board of Commissioners	SL 1991-230: Authorizes 3% OT for any public purpose SL 1991-806: Modifies the provisions governing expenditure of the Hyde County OT SL 2007-527, s. 21(ee) Conforms due date for local occupancy taxes & returns to due date

					for sales and use tax
Iredell County SL 1985-570, Part IV SL 2007-527, Sec. 21(f)	7/03/85 8/02/07	Not to exceed 3%	Allocated to a special fund and used only for operation and maintenance of a civic center, for payment of interest or retiring principal on debt related to a civic center or for promotion of travel and tourism.	Iredell County Board of Commissioners	SL 1985-570, Part IV: Authorizes OT not to exceed 3% after Iredell Co Board of Commissioners adopts a resolution of intent to proceed with a county civic center SL 2007-527, Sec 21(f) Conforms due date for local occupancy taxes & returns to due date for sales and use tax
Jackson County SL 1985-969 SL 1987-118 SL 1987-195 SL 2007-527, Sec. 21(k) SL 2011-170, Part II SL 2012-100	7/11/86 5/01/87 5/15/87 8/02/07 6/17/11 6/28/12	6%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures.	Jackson County TDA	Conforms to uniform guidelines. SL 1985-969: Authorizes 3% OT for certain counties: Graham Clay **Jackson** Durham Macon Polk Transylvania SL 1987-118: Authorizes Travel & Tourism Authorities for certain counties: Clay Graham **Jackson** Macon SL 2007-527, Sec 21(k)

					Conforms the due date for local occupancy taxes & returns to the due date for sales and use tax SL 2011-170, Part II: Additional 3% SL 2012-100: Amends SL 2011-170 to postpone changes made to Jackson County's OT until January 1, 2013
Jacksonville, City of SL 2009-429, Part I SL 2017-202, Part III	8/6/09 8/03/17	Up to 3%	Eff. 7/1/17 through 7/1/27, City shall use at least 2/3 for tourism-related expenditures and remainder for tourism promotion. After 10 years, will revert to standard formula.	Jacksonville TDA	Formula does not conform per SL 2017-202, but other provisions conform; will conform by 7/1/2027
Johnston County SL 1987-647 SL 2007-527, Sec. 21(x) SL 2013-414,[i] Sec. 60(n)	7/20/87 8/31/07 8/23/13	3%	**For the first two years :** 50% of the net proceeds may go to the Johnston Technical College Auditorium Fund. The remainder of the proceeds will go to the Johnston Co Tourism Authority. **After the first 2 years:** All net proceeds go to the Johnston Co Tourism Authority. Revenue may be remitted to listed organizations in towns from which tax is collected and shall be used for: (1) direct advertising cost for visitor promotions, conventions, and tourism; (2) marketing & promotions expenses;	Johnston County; Johnston County Tourism Authority	SL 1987-647: Authorizes 3% OT 3% merchant discount. TDA may retain up to 1% for administrative expenses. SL 2007-527, Sec 21(x) Conforms due date for local occupancy taxes & returns to due date for sales and use tax

			(3) operating expenses for tourist-oriented events; (4) administrative expenses; (5) tourist		
Jonesville, Town of SL 2002-95 SL 2007-340, Sec. 1	8/28/02 8/02/07	6%	2/3 to promote travel and tourism; 1/3 for tourism-related expenditures	Jonesville TDA	Conforms to uniform guidelines. SL 2002-95: Authorizes up to 3% SL 2007-340, Sec. 1: Additional up to 3%
Kenly, Town of SL 2006-120, Part III	7/17/06	Up to 2%	At least 2/3 to promote travel and tourism in Kenly; remainder for tourism-related expenditures in Kenly.	Johnston County Tourism Authority	SL 2006-120, Part III: Authorizes up to 2% Proceeds shall supplement rather than supplant any proceeds being used in the Town of Kenly derived from the OT levied by Johnston Co
Kill Devil Hills, Town of (*See Dare County and SL 2001-394*)			Dare County shall distribute 35% of the net proceeds of the tax among the incorporated towns in proportion to the amount of ad valorem taxes levied by each town for the preceding fiscal year. The revenue distributed to the towns may only be used for capital expenditures.	Town officials	SL 2001-394, s. 5, 6: Modifies the formula for distribution of the local OT & land transfer tax. Provides that the amount distributed to towns in Dare Co will be distributed in proportion to the amount of property taxes levied by each town for the preceding year. A town must have been incorporated for at least one year at the beginning of the fiscal year for which the distribution will be

					made.
Kings Mountain, City of SL 2001-439, Part II	10/15/01	Up to 3%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures.	Kings Mountain TDA	Conforms to uniform guidelines. SL 2001-439, Part II: Authorizes up to 3%
Kinston, City of SL 1993-648 SL 2007-527, Sec. 21(*ll*) SL 2013-414,[i] Sec. 60(r)	7/01/94 8/31/07	3%	Net proceeds must be used to further the development of travel, tourism, and conventions in Kinston through advertising and promotion, to sponsor tourist-oriented events, and to finance tourist-related capital projects in the City of Kinston	Kinston-Lenoir County TDA	SL 1993-648: Authorized 3% OT SL 2007-527, s. 21(ll) Conforms due date for local occupancy taxes & returns to due date for sales and use tax
Kitty Hawk, Town of (*See Dare County and SL 2001-394*)			Dare County shall distribute 35% of the net proceeds of the tax among the incorporated towns in proportion to the amount of ad valorem taxes levied by each town for the preceding fiscal year. The revenue distributed to the towns may only be used for capital expenditures.	Town officials	SL 2001-394, s. 5, 6: Modifies the formula for distribution of the local OT & land transfer tax. Provides that the amount distributed to towns in Dare Co will be distributed in proportion to the amt of property taxes levied by each town for the preceding year. A town must have been incorporated for at least one year at the beginning of the fiscal year for which the distribution will be made.
Kure Beach, Town of SL 2002-138	10/03/02	Up to 3%	50% to promote travel and tourism; 50% for tourism-	Cape Fear Coast Convention and	Currently, not levying tax.

		(See *Notes*)	related expenditures	Visitors Bureau (set up as a TDA)	The town may only levy the tax if New Hanover establishes a county TDA. The county collects and administers the tax on the town's behalf.
Lake Santeetlah, Town of SL 2015-102	6/22/15	Up to 3%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures.	Lake Santeetlah TDA	SL 2015-102: Authorizes up to 3% Occupancy Tax Conforms Lake Santeetlah occupancy taxes to OT guidelines in § 160A-215
Lee County SL 1987-538 SL 2007-527, Sec. 21(u)	7/03/87 8/31/07	Up to 3%	The proceeds will be held in the capital reserve fund until there is enough revenue to construct a Community Resource Center for Lee County. After the Community Resource Center is constructed, revenue will be used for maintenance of the center. The remainder may be used for any lawful purpose.	Lee County Board of Commissioners	SL 1987-538: Authorizes up to 3% Occupancy Tax 3% merchant discount. SL 2007-527, Sec 21(u) Conforms due date for local occupancy taxes & returns to due date for sales and use tax
Leland, Town of SL 2008-64	7/08/08	Up to 3%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures.	Leland TDA	Conforms to uniform guidelines SL 2008-64: Authorizes 3% OT
Lenoir, City of SL 2009-429	8/06/09	Up to 3%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures.	Lenoir TDA	Conforms to uniform guidelines.

Lenoir County SL 1987-561 SL 1989-576 SL 1989-770, Sec. 61 SL 1991-76 SL 1993-648 SL 2007-527, Sec. 21(v) SL 2013-414,[i] Sec. 60(m)	7/06/87 7/04/89 8/12/89 5/07/91 7/01/94 8/31/07 8/23/13	3% 3%	SL 1987-561: To further the development of travel, tourism, and conventions in Lenoir County through advertising and promotion, to sponsor tourist-oriented events and activities in Lenoir County, and to finance tourist-related capital projects in Lenoir County. SL 1993-648: To further the development of travel, tourism, and conventions in the City of Kinston through advertising and promotion, to sponsor tourist-oriented events and activities in the City of Kinston, and to finance tourist-related capital projects in the City of Kinston.	Kinston-Lenoir County TDA	SL 1987-561: Authorizes Lenoir Co to levy 3% OT with remittance to Lenoir County TDA SL 1989-576: Changes name of Lenoir Co TDA to Kinston-Lenoir Co TDA SL 1989-770, Sec. 61: TC to SL 1989-576, Sec. 2 SL 1991-76: Modifies composition of Kinston-Lenoir Co TDA SL 1993-648 3% to City of Kinston SL 2007-527, Sec 21(v) Conforms due date for local occupancy taxes & returns to due date for sales and use tax
Lexington, City of SL 1993-602 SL 2001-365	7/01/94 8/13/01	Up to 6%.	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures.	Lexington Tourism Authority, f/k/a Lexington TDA	SL 1993-602: Authorizes not more than 3% to City of Lexington As provided in SL 1993-453, if Davidson County is authorized to levy a room OT, the combined room occupancy tax rates for Davidson Co and

					any city or town in Davidson Co may not exceed 6%. SL 2001-365: Authorizes additional up to 3% OT
Lincoln County SL 1993-549 SL 2007-527, Sec. 21(jj)	7/24/93 8/31/07	3%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures.	Lincoln County	SL 1993-549: Authorizes 3% OT Combined OT rates for Lincoln Co and any city or town in Lincoln Co may not exceed 6% SL 2007-527, s. 21(jj) Conforms due date for local occupancy taxes & returns to due date for sales and use tax
Lincolnton, City of SL 2001-439, Part III.	10/15/01	Up to 3%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures.	Lincolnton TDA	Conforms to uniform guidelines.
Linville, Community of SL 2001-439, Part XVI. SL 2002-94	10/15/01 8/28/02	Up to 6%	2/3 to promote travel and tourism; 1/3 for tourism-related expenditures	City TDA	Municipalities in Avery County. Conforms to uniform guidelines.

~~Long Beach, Town of~~ *(See: Oak Island)* SL 1983-908, Part IX SL 1983-985 SL 1989-857 SL 1998-207 SL 1999-66	7/21/83 6/24/84 7/06/90 10/29/98 5/19/99	Not to exceed 5%	3% only for tourism-related expenditures Additional 2% only for beach renourishment and protection	Long Beach Town Council	SL 1983-908: 3% for certain cities SL 1983-985 Made applicable to Town of Long Beach 1983 & 1989 SL's recodified & rewritten: SL 1998-207: Authorizes OT up to 3% for Town of Long Beach only. Additional 2% OT for beach renourishment and protection **SL 1999-66:** **Consolidates the charters of the towns of Yaupon Beach and Long Beach & creates the new consolidated Town of Oak Island. Consolidation is effective 07-01-1999**
Lowell, City of SL 2009-429, Part III	8/06/09	Up to 3%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures.	Lowell TDA	Conforms to uniform guidelines.

Lumberton, City of SL 1983-908, Part IX SL 1983-1028 SL 1987-935 SL 1997-361, Sec. 2 SL 2007-332 SL 2011-137	7/21/83 6/28/84 6/23/88 8/05/97 8/02/07 6/15/11	6%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures.	Lumberton TDA	SL 1997-361: Additional 2% temp OT for Lumberton, expiring 08-01-2000 SL 2007-332: Authorizes OT up to 3% for Lumberton SL 2011-137: Additional 3% OT Conforms to OT guidelines in § 160A-215
Macon County SL 1985-969, Sec. 3 SL 1987-118 SL 1987-195 SL 2007-527, Sec. 21(k)	7/11/86 5/01/87 5/15/87 8/31/07	3%	Promote travel and tourism	Macon Co TTA	SL 1985-969: Authorizes 3% OT for certain counties SL 1987-118: Authorizes Travel & Tourism Authorities for certain counties SL 2007-527, Sec 21(k) Conforms due date for local occupancy taxes & returns to due date for sales and use tax
Madison County SL 1997-102 SL 2005-118 SL 2013-414,[i] Sec. 60(h)	5/27/97 6/28/05 8/23/13	Up to 5%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures	Madison County TDA	Conforms to uniform guidelines. SL 1997-102 **Authorizes up to 3%** SL 2005-118: **Additional 2% OT**

Manteo, Town of SL 2001-394	8/29/01		Dare Co shall distribute 35% of the net proceeds of the tax among the incorporated towns in proportion to the amount of ad valorem taxes levied by each town for the preceding fiscal year. The revenue distributed to the towns may only be used for capital expenditures.	Town officials	See also Dare County
Martin County SL 1991-80 SL 2006-127 SL 2013-414,[i] Sec. 60(g)	5/08/91 7/19/06 8/23/13	Up to 6%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures.	Martin Co TDA	SL 1991-80 **Authorizes 3% OT** SL 2006-127 **Additional 3% OT**
Matthews, Town of					See Mecklenburg: SL 2001-402 Provides for additional distribution of the Mecklenburg OT among the following Mecklenburg County towns: Cornelius, Davidson, Huntersville, Matthews, Mint Hill, and Pineville
McAdenville, Town of SL 2009-429, Part IV	8/06/09	Up to 3%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures.	McAdenville TDA	Conforms to uniform guidelines.
McDowell County SL 1985-892 SL 2007-315	7/03/86 7/30/07	5%	At least 2/3 to promote travel and tourism. Remainder for tourism-related expenditures.	McDowell TDA	SL 2007-315: Additional 2% OT

Mecklenburg County SL 1983-908, Part IV SL 1989-821 SL 1989-922 SL 1995-17, §19 SL 2001-402 SL 2005-68 SL 2009-445, Sec. 30 SL 2011-160 SL 2012-194, Sec. 69 SL 2013-26, Sec. 1	7/21/83 6/28/90 7/16/90 3/23/95 9/06/01 5/26/05 8/07/09 6/16/11 7/17/12 4/15/13	8%	**First 3%** - Distributed to the City of Charlotte to provide for convention center facilities. **Second 3%** - Distributed to 6 towns in the county. For the five fiscal years beginning with 2001-2002, the towns of Cornelius, Davidson, Huntersville, Matthews, Mint Hill, and Pineville would each receive an amount equal to 50% of the amount of meals tax collected in that town during the previous fiscal year, subject to a cap on the total amount which varies by fiscal year. At the end of this 5-year period, each town would receive each year the greater of (1) 50% of the amount of meals tax collected in the town or (2) an amount agreed upon in an interlocal agreement between the town and the City of Charlotte. Funds distributed to the towns may be used for various tourism-related expenditures. The distribution to the towns will sunset upon the latest of 3 dates (See SL 2001-402, Sec.3) **Additional 2%** - May only be levied upon receiving written confirmation from NASCAR that it will license or otherwise legally authorize the location of the NASCAR Hall of Fame Museum facility in Charlotte, NC.	Mecklenburg County officials	SL 1983-908, Part IV: Not to exceed 3% SL 1989-821: Authorizes up to 1% prepared food and beverage tax effective 01-01-1992, all for distribution to City of Charlotte for a convention center Authorizes up to 6% occupancy tax Although distribution of the 2nd 3% comes from OT proceeds, it is measured by meals tax proceeds. SL 2001-402, Sec. 4: Modified membership of the Charlotte Coliseum Authority. **SL 2005-68: Additional 2% for NASCAR Hall of Fame Financing** SL 2011-160: Requires distribution of local taxes to the Lake Norman Convention and Visitors Bureau as specified in the act SL 2012-194, Sec. 69: Amends: SL 1983-908, Part IV, Sec. 9(a) SL 1989-821 SL 1989-922

					SL 2001-402, Sec. 2 SL 2011-160, Sec. 1 Clarifies distribution of occupancy tax and food and beverage tax proceeds on a quarterly basis to the Lake Norman Convention and Visitors' Bureau SL 2013-26: Amends: SL 1983-908, Part IV, Sec. 9(a) SL 1989-821 SL 1989-922 SL 2001-402, Sec. 2 SL 2011-160, Sec. 1 SL 2012-194, Sec. 69 Expands permissible uses of the proceeds of the 3% OT and 1% prepared food and beverage tax in Mecklenburg County and the City of Charlotte to include professional sports facilities. Restricts the use of proceeds for a professional sports facility until all payments for the current fiscal year have been provided for in full (or no payments are required) for the repayment of debt service, marketing and promotion, and any other costs of maintaining and operating the convention

					center.
Mint Hill, Town of					See Mecklenburg; SL 2001-402 Provides for additional distribution of the Mecklenburg OT among the following Mecklenburg County towns: Cornelius, Davidson, Huntersville, Matthews, Mint Hill, and Pineville
Mitchell County SL 1987-141 SL 2007-527, Sec. 21(m)	5/05/87 8/31/07	3%	Promote travel & tourism to sponsor tourist-oriented events and activities & to finance tourist related capital projects. Revenue distributed quarterly.	Chamber of Commerce	3% merchant discount SL 2007-527, s. 21(m) Conforms due date for local occupancy taxes & returns to due date for sales and use tax

Mocksville, Town of SL 2010-78, Sec. 2	7/09/10	Up to 3%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures	Mocksville TDA	Conforms to uniform guidelines.
Monroe, City of SL 2001-439, Part IV.	10/15/01	Up to 5%	**First 10 years:** 2/3 for tourism-related expenditures; remainder to promote travel and tourism. **After 10 years:** 2/3 to promote travel and tourism; remainder for tourism-related expenditures.	Monroe TDA	SL 2001-439, Part IV: Authorized up to 5%
Montgomery County SL 2001-434, Part III SL 2010-78, Sec. 5	10/11/01 7/09/10	Up to 6%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures	Montgomery TDA	Conforms to uniform guidelines. SL 2001-434: Authorized up to 3% SL 2010-78: Additional up to 3%

Moore County SL 1987-188 SL 2007-527, Sec. 21(q) SL 2011-113 SL 2015-256	5/14/87 8/31/07 6/09/11 9/30/15	6%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures. SL 2015-256: Provides that the additional 3% OT cannot be levied unless the base OT of 3% is also levied.	Moore Co TDA	Conforms to uniform guidelines. SL 1987-188: Authorizes 3% OT SL 2007-527, Sec 21(q) Conforms due date for local occupancy taxes & returns to due date for sales and use tax SL 2011-113: Recodifies previously authorized OT to make it consistent with House Finance OT Guidelines and conforms existing OT legislation to uniform provisions in § 153A-155 SL 2015-256: Additional 3% OT
Mooresville, Town of SL 1991-296 SL 1991-577, Sec. 4 SL 1999-258	6/17/91 7/08/91 7/08/99	Not > 6% when combined with Iredell Co OT	At least 75% to promote travel and tourism in Mooresville; the remainder for tourism-related expenditures.	Mooresville Travel &Tourism Authority	SL 1991-296: **Authorized 2%** OT SL 1991-577, Sec. 4: Repealed merchant's discount SL 1999-258: Conforms existing OT legislation to uniform provisions in § 160A-215. **Additional 2%** OT Total Mooresville OT

					rate, when combined with Iredell Co OT, cannot exceed 6%. **Iredell County is authorized to levy an OT of up to 3%.**
Mount Airy, City of SL 1997-410 SL 2003-281	8/19/97	Up to 6%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures	Mount Airy TDA	Conforms to uniform guidelines.
Mount Holly, City of SL 2009-429, Part V	8/08/09	Up to 3%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures.	Mount Holly TDA	Conforms to uniform guidelines.
Murfreesboro, Town of SL 2009-428	8/06/09	Up to 3%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures	Murfreesboro TDA	Conforms to uniform guidelines.
Nags Head, Town of SL 2001-394	8/29/01		Dare County shall distribute 35% of the net proceeds of the tax among the incorporated towns in proportion to the amount of ad valorem taxes levied by each town for the preceding fiscal year. The revenue distributed to the towns may only be used for capital expenditures.	Town officials	See also Dare County
Nash County SL 1987-32 SL 1993-545 SL 1997-255 SL 2001-349	3/27/87 7/24/93 7/30/97 8/08/01	Up to 5%	**First 3%:** 2/3 to promote travel and tourism; remainder for tourism-related expenditures. **Second 2%:** To the City of Rocky Mount to be used only for tourism-related expenditures within	Nash TDA	SL 1987-32: Authorized 3% OT SL 1993-545: Modifies Nash Co OT SL 1997-255: Additional 3% OT to be used exclusively for construction, operation, and marketing of a

			Nash County. The expenditures must be specifically approved in advance by the Nash TDA.		convention center. SL 2001-349: **Reduces <u>additional</u> OT that Nash Co is authorized to levy from 3% to 2%.** <u>The authority to levy & the use of the original 3% tax remains unchanged</u>. Amends use of proceeds from additional tax by requiring that funds be remitted to the City of Rocky Mount & used for tourism-related expenditures. Modifies TDA by requiring at least 1/3 of the members be individuals affiliated with businesses that collect tax in the county
New Hanover County SL 1983-908, Part VIII SL 1983-987 SL 1985-726 SL 1985-971 SL 1995-540 SL 2002-138 SL 2003-166 SL 2006-167	7/21/83 6/26/84 7/12/85 7/11/86 7/29/95 10/03/02 6/09/03 7/27/06	3%	40% to TDA for promoting travel and tourism. 60% to a special fund for beach nourishment.	Cape Fear Coast Convention and Visitors Bureau (required to be set up as a TDA by Feb 1, 2003)	SL 1983-908, Part VIII Authorized 2% OT SL 1985-971: Additional 1% OT SL 2002-138: Sec. 34 Provides for the establishment of the Cape Fear Coast Convention and Visitors Bureau as a TDA no later than 02-01-2003 Modifies the use of New Hanover Co's current OT proceeds

					Conforms existing OT legislation to uniform provisions in § 153A-155 SL 2003-166: Modifies admin provisions of New Hanover Co OT SL 2006-167: Authorizes Town of Burgaw to levy up to 3% OT Creates Wilmington Convention Center District and modifies distribution of county & city OT proceeds from accommodations located in the District Creates the New Hanover County District U and authorizes the District to levy a 3% OT Makes administrative changes to the Wilmington OT

New Hanover County District U SL 2006-167 SL 2014-87	7/27/06 7/25/14	Up to 3%	**Before July 1, 2014:** Redirects tax proceeds that have accrued since the levy of the tax from a special fund in the district to the Authority and requires the Authority to use 100% of the proceeds for tourism related expenditures in the district. *(Rewrites existing law that requires 100% of proceeds be used only for beach nourishment.)* **On and After July 1, 2014:** Requires District U to remit net OT proceeds to the Authority on a quarterly basis, and directs the Authority to use at least 2/3 of funds for tourism promotion and the remainder for tourism related expenditures in District U.	Cape Fear Coast Convention and Visitors Bureau	SL 2006-167, s.7: Creates the New Hanover County District U and authorizes the District to levy a 3% OT SL 2014-87: Amends Section 7(d) of SL 2006-167 to modify the use of the 3% OT levied in the unincorporated areas of New Hanover Co. (District U). Defines the term Authority to mean the Cape Fear Coast Convention and Visitors Bureau, est. as a TDA.
Newland, Town of SL 2001-439, Part XVI. SL 2002-94	10/15/01 8/28/02	Up to 6%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures.	Tourism Development Authority	Conforms to uniform guidelines.
Northampton County SL 2007-223	7/16/07	Up to 6%	At least 2/3 to promote travel and tourism. Remainder for tourism-related expenditures.	Tourism Development Authority	Conforms to uniform guidelines.
North Topsail Beach, Town of (in Onslow County) SL 2001-439, Part V.	10/15/01	Up to 3%	Used for beach nourishment	Town officials	
Oak Island, Town of * SL 1991-820 SL 1997-364 SL 1999-66	7/01/92 8/06/97 5/19/99	Up to 5%	First 3%: Tourism-related expenditures. Additional 2%:	Town Board of Commissioners	SL 1991-820: Authorizes up to 3% OT for Town of

*A consolidation of: Town of Long Beach Town of Yaupon Beach			Only for beach renourishment and protection.		Yaupon Beach SL 1997-364: Additional 2% for Yaupon Beach to be used for beach renourishment **SL 1999-66:** **Consolidates the charters of the towns of Yaupon Beach and Long Beach and creates the new consolidated Town of Oak Island. Consolidation effective 07-01-1999**
Ocean Isle Beach, Town SL 1983-908 SL 1983-985 SL 1989-857 SL 1997-364 SL 2007-527, Sec. 21	6/26/84	Not to exceed 5%	**First 3%** for Criminal justice system, fire protection, health facilities, waste and sewage treatment, control and repair of waterfront erosion. Revenue distributed monthly. **Additional 2%** only for beach renourishment and protection.	City officials	SL 2007-527, Sec 21 Conforms due date for local occupancy taxes & returns to due date for sales and use tax
Ocracoke Township SL 2006-128	7/19/06	2%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures.	Okracoke Township TDA	None of the proceeds may be used for tourism promotion or tourism-related expenditures outside the district.
Onslow County SL 1985-857 SL 2007-527, Sec. 21(g) SL 2013-414,[i] Sec. 60(e)	7/01/86 8/31/07 8/23/13	3%	Deposited in general fund of the county to be used only to further the development of travel, tourism and conventions in the county.	County officials	SL 2007-527, Sec 21(g) Conforms due date for local occupancy taxes & returns to due date for sales and use tax

Orange County SL 1991-392 SL 2007-527, Sec. 21(ff)	6/25/91 8/31/07	Up to 3%	At least 10% used to provide funding for visitor information services & to support cultural events. County Commissioners to decide on allocation of revenues during budgeting process.	County officials	SL 1991-392: **Does not conform to OT guidelines** SL 2007-527, s. 21(ff) Conforms due date for local occupancy taxes & returns to due date for sales and use tax
Oriental, Town of SL 1993-695 SL 2007-527, s. 21(mm)	7/06/94 8/31/07	Up to 3%	The Board must use at least ¼ of the proceeds to promote travel and tourism and the remainder may be used for tourism-related expenditures.	Board of Commissioners of the Town of Oriental.	If Pamlico County is authorized to levy a room occupancy tax, the combined tax rates for Pamlico County and the Town of Oriental cannot exceed 6% SL 2007-527, s 21(mm) Conforms due date for local occupancy taxes & returns to due date for sales and use tax
Pasquotank County SL 1987-175 SL 2005-16	5/11/87 4/26/05	Up to 6%	**1st 3¢:** 50% for tourism promotion 25% for tourism-related expenditures recommended by the Elizabeth City city council and approved by the TDA 25% for tourism-related expenditures recommended by the Pasquotank Co. Bd of Commissioners and approved by the TDA **Remainder to the TDA:**	Elizabeth City-Pasquotank County TDA (Elizabeth City Area Convention and Visitors Bureau to be established as joint city and county TDA)	SL 2005-16: Increases Pasquotank County's authority to levy a room OT from 3% to 6% Increases Elizabeth City's authority to levy a room OT from 3% to 6%, but in no case may the combined co and city tax rate exceed 6% Requires that the

			At least 2/3 of which to be used for tourism promotion and the remainder for tourism-related expenditures.		Elizabeth City Area Convention and Visitors Bureau be established as the Elizabeth City-Pasquotank County TDA for purposes of administering the OT proceeds Conforms both the county and city's administrative provisions to the uniform provisions found in § 153A-155 and § 160A-215
Pembroke, Town of SL 2010-78	7/09/10	Up to 3%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures.	Pembroke TDA	Conforms to uniform guidelines.
Pender County SL 1987-970 *Repealed* SL 2001-439, Part VI.	6/24/88 10/15/01	Up to 3%	Proceeds from accommodations in Surf City shall be remitted to Surf City and used for beach nourishment. Proceeds from accommodations in Topsail Beach shall be remitted to Topsail Beach and used for beach nourishment. The remainder of Pender County proceeds shall be remitted to the TDA: 2/3 to promote travel and tourism; remainder for tourism-related expenditures.	Surf City and Topsail Beach proceeds are administered by the respective town officials. County proceeds are administered by Pender TDA	SL 2001-439, Part VI: Repeals existing 3% authorized by SL 1987-970 and replaces it with new authority to levy 3% [There is an interlocal agreement between county and towns whereby the towns collect and administer the tax.]
Perquimans County SL 2007-19	4/23/07	Up to 6%	At least 2/3 to promote travel and tourism; remainder for	Perquimans Co TDA	Conforms to uniform guidelines.

			tourism-related expenditures.		SL 2007-19 Authorizes up to 6%
Person County SL 1997-364, Section 14 SL 2011-161	8/06/97 6/16/11	6%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures.	Person TDA	Conforms to uniform guidelines. SL 1997-364, Sec. 14: Authorizes up to 5% SL 2011-161: Additional up to 1%
Pilot Mountain, Town of SL 2006-118, Part II	7/13/06	Up to 6%	At least 2/3 to promote tourism; remainder for tourism-related expenditures.	Pilot Mountain TDA	Conforms to uniform guidelines.
Pineville, Town of					See Mecklenburg SL 2001-402 Provides for additional distribution of the Mecklenburg OT among the following Mecklenburg County towns: Cornelius, Davidson, Huntersville, Matthews, Mint Hill, and Pineville
Pitt County SL 1987-143 SL 1993-410 SL 2007-527, Sec. 21(n)	5/05/87 7/20/93 8/31/07	6%	Initial 3%: 2/3 of the funds from the initial 3% shall be used to promote travel and tourism in Pitt County and the City of Greenville and the remainder used only for tourism-related expenditures. Additional 3%: proceeds shall be used to reimburse the City of Greenville and Pitt County for any funds they have advanced to purchase property for a convention center. After full	Pitt-Greenville Convention and Visitors Authority	SL 1987-143: Authorizes 3% OT SL 1993-410: Additional 3% OT SL 2007-527, Sec 21(n) Conforms due date for local occupancy taxes & returns to due date for sales and use tax

			reimbursement of the city and county, the money shall be used to finance a convention center.		
Polk County SL 1985-969 SL 2007-527, Sec. 21(k)	7/11/86 8/31/07	3%	Promotion of travel and tourism.	County Officials	SL 2007-527, Sec 21(k) Conforms due date for local occupancy taxes & returns to due date for sales and use tax
Raleigh, City of SL 1985-850 *SL 1991-594, Repealed*	7/30/86 7/08/91				Authority repealed by SL 1991-594. See end notes.
Randolph County SL 1997-342	7/28/97	Up to 5%	2/3 for travel and tourism; remainder for tourism-related expenditures.	Randolph TDA	Currently levying 3%.
Ranlo, Town of SL 2009-429, Part VI	8/06/09	Up to 3%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures.	Ranlo TDA	Conforms to uniform guidelines.
Reidsville, City of SL 2005-233	7/28/05	Up to 2%	Based on recommendations from and in consultation with the Reidsville City Council, the Authority shall use at least 2/3 for tourism promotion and the remainder for tourism-related expenditures.	Rockingham County TDA (must be deposited into a separate Reidsville Account)	None of the proceeds may be used to promote travel and tourism or for tourism-related expenditures in areas w/i Rockingham Co that are outside the City of Reidsville.

Richmond County SL 1987-969 SL 2001-439, Part XIII. SL 2013-414,[i] Sec. 60(j)	6/24/88 10/15/01 8/23/13	6%	50% to promote travel and tourism in Richmond County; 50% for tourism-related expenditures in the City of Rockingham that are mutually agreed upon by the Richmond County TDA and the Rockingham City Council.	Richmond Co TDA	SL 1987-969: **Authorizes 3% OT** SL 2001-439, Part XIII: **Additional 3% OT**
Roanoke Rapids, City of SL 2005-46, Part II	5/17/05	1%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures in the City of Roanoke Rapids Rather than create a TDA for the City of Roanoke Rapids, the act directs net proceeds to be remitted to the Halifax County TDA and requires it to hold the funds from the 1% tax in a separate account & administer them separately from the proceeds of the co tax	Halifax County TDA	SL 2005-46: Authorizes an additional 2% OT for Halifax County. Authorizes a 1% OT for the City of Roanoke Rapids. Conformed the Authority to uniform guidelines
Robbinsville, Town of SL 2013-351	7/25/13	Up to3%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures.	Robbinsville TDA	Conforms to uniform guidelines. Mandates that at least 1/3 of TDA members be affiliated with businesses that collect tax in the town and at least ½ must be currently active in the town's travel and tourism promotion.
Rockingham, City of *See* SL 2001-439, Part	10/15/01		50% to promote travel and	Richmond Co	SL 1987-969:

XIII.			tourism in Richmond County; 50% for tourism-related expenditures in the City of Rockingham that are mutually agreed upon by the Richmond County TDA and the Rockingham City Council.	TDA	Authorizes 3% OT for Richmond County SL 2001-439, Part XIII: Additional 3% OT for Richmond County
Rockingham County SL 1991-322 SL 1995-52 SL 2005-233 SL 2009-428 SL 2017-59	6/19/91 5/01/95 7/28/05 8/06/09 8/3/17	Up to 4%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures.	Rockingham Co TDA	Conforms to uniform guidelines, except for TDA membership SL 1991-322: authorizes 3% OT SL 1995-52: modifies membership of Rockingham TDA SL 2005-233: conforms existing OT legislation to uniform provisions SL 2009-428: additional 1% OT SL 2017-59: modifies composition of TDA by removing requirement that 1/3 be collectors and ½ active in promotion of tourism
Rocky Mount, City of *See* SL 2001-349	8/08/01		**First 3%: (to Nash County)** 2/3 to promote travel and tourism; remainder for tourism-related expenditures. **Second 2%:** To the City of Rocky Mount	Nash TDA	SL 2001-349: **Reduces additional OT that Nash Co is authorized to levy from 3% to 2%.** The authority to levy & the use of the original

			to be used only for tourism-related expenditures within Nash County. The expenditures must be specifically approved in advance by the Nash TDA.		3% tax remains unchanged. Amends the use of proceeds from the additional tax by requiring that funds be remitted to the City of Rocky Mount & used for tourism-related expenditures.
Rowan County SL 1987-379 SL 1991-882 SL 2001-439, Part VIII. SL 2017-202, Part VIII	6/16/87 7/08/92 10/15/01 8/3/17	Up to 6%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures.	Rowan County TDA	Conforms to guidelines SL 2017-202, Part VIII also modified composition of TDA to reflect representation by both the county and the City of Salisbury
Rowland, Town of SL 1991-154	5/29/91	3%	Tourism-related expenditures, including sponsoring tourist-oriented events, encouraging tourism through advertising and promotion, establishing a visitors' center, and other expenditures that directly enhance tourism. Also includes the following type of expenditures: Criminal justice system, fire protection, public facilities and utilities, health facilities, and solid waste and sewage treatment.	City officials	
Rutherford County SL 1991-577, Sec. 5	7/08/91	Not to	SL 1991-577:	Rutherford TDA	SL 1991-577:

SL 2007-527, Sec. 21(gg) SL 2011-115	8/31/07 7/09/11	exceed 6%	Only to promote travel, tourism, retirement, and conventions in Rutherford County; and SL 2011-115: Up to 1/3 for tourism-related expenditures.		Authorizes OT not to exceed 6% SL 2007-527, s. 21(gg) Conforms the due date for local occupancy taxes & returns to the due date for sales and use tax SL 2011-115: Recodifies existing law to conform to uniform guidelines & provisions in § 153A-155. Tax rate remains same Allows Rutherford Co, at the request of the TDA, to establish a separate fund to account for the mgmt. of all TDA receipts and disbursements rather than remitting the proceeds to the TDA. In addition to mgmt. of the separate fund, the county may provide finance, human resources, legal, IT and other services for a fee.
St. Pauls, Town of SL 1998-112 SL 2006-34 SL 2011-137	8/20/98 6/29/06 6/15/11	6%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures.	St. Pauls TDA	Conforms to uniform guidelines. SL 1998-112: Authorizes up to 1% SL 2006-34: Additional up to 2% SL 2011-137: Additional 3%

Salisbury, City of SL 2009-428, Part II SL 2017-202, Part VIII *(Repealed)*	8/06/09 8/3/17				
Saluda District D (Polk County side of Saluda) SL 2017-202	8/03/17	Up to 3%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures	Saluda District D TDA	Conforms to uniform guidelines.
Sampson County SL 2007-63 SL 2017-202, Part VI	6/07/07 8/03/17	Up to 6%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures	Sampson County TDA	Conforms to uniform guidelines
Sanford, City of SL 2017-202	8/03/17	Up to 3%	2/3 to promote travel and tourism; 1/3 for operation/maintenance of Wicker Center. Any funds not used by end of fiscal year may be used by TDA for tourism promotion	Sanford TDA	Does not conform to guidelines
Scotland County SL 1997-410 SL 2007-203	8/19/97 7/10/07	Up to 6%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures	Scotland TDA	SL 1997-410: Authorizes 3% SL 2007-203: Additional 3%
Selma, Town of SL 2001-439, Part X SL 2006-120, Part V	10/15/01 7/17/06	Up to 2%	At least 2/3 to promote travel and tourism for the direct benefit of Selma; remainder for tourism-related expenditures for the direct benefit of Selma.	Johnston County TDA	SL 2001-439, Part X: Authorizes 1% Authority to levy a tax expires 5 years after eff. date of its levy SL 2006-120, Part V: Additional 1% Removes sunset on town taxes.

Seven Devils, Town of SL 2001-439, Part XVI. SL 2002-94	10/15/01 8/28/02	Up to 6%	2/3 to promote travel and tourism; 1/3 for tourism-related expenditures	Seven Devils TDA	Conforms to uniform guidelines SL 2001-439: 3% to Avery County portion of town 3% to Watauga Co portion of town
Seven Devils District W SL 2002-94	8/28/02	3%	Used only for the direct benefit of Seven Devils District W	Seven Devils Bd of Aldermen serve ex officio as governing body of the District OT proceeds remitted to Seven Devils TDA	SL 2002-94: Creates the Seven Devils District W consisting of the part of the Town of Seven Devils that is located in Watauga County Allows the town to levy an additional 3% on the Watauga Co side of the town
Shallotte, Town of SL 1997-364	8/06/97	Up to 3%	1/2 to promote travel and tourism; remainder for tourism-related expenditures	Shallotte TDA	Conforms to uniform provisions in § 160A-215
Shelby, City of SL 1997-361	8/05/97	Up to 3%	At least 2/3 to promote travel and tourism in the City of Shelby; remainder for tourism-related expenditures in the City of Shelby	City of Shelby	Conforms to uniform provisions in § 160A-215 SL 1997-361: Authorizes up to 3% Provides that the City may contract with Cleveland Co for OT tax collection services
Smithfield, Town of SL 2001-439, Part XI. SL 2006-120, Part VI	10/15/01 7/17/06	Up to 2%	At least 2/3 to promote travel and tourism in Smithfield; remainder for tourism-related	Johnston County TDA	SL 2001-439, Part XI: Authorizes 1% Authority to levy a tax

			expenditures in Smithfield.		expires 5 years after eff. date of its levy SL 2006-120, Part VI: Additional 1% Removes sunset on town taxes.
Southern Shores, Town of SL 2001-394	8/29/01		Dare County shall distribute 35% of the net proceeds of the tax among the incorporated towns in proportion to the amount of ad valorem taxes levied by each town for the preceding fiscal year. The revenue distributed to the towns may only be used for capital expenditures.	Town officials	See also Dare County
Southport, City of SL 1989-639 SL 2002-129 SL 2014-68	7/14/89 10/01/02 7/10/14	Up to 5%	2/3 to promote travel and tourism; 1/3 for tourism-related expenditures	Southport TDA	SL 1989-639: Authorizes 3% SL 2002-129: Authorizes increase from 3% → 5% Conforms to both uniform provisions in § 160A-215 and the uniform provisions followed by the House Finance Committee SL 2014-68: Modifies distribution process for the OT proceeds to provide that until the Southport Board of Aldermen levies the supplemental 2% OT,

					Southport is required to use at least 2/3 of proceeds to promote travel and tourism and the remainder for tourism related expenses. Directs Southport to remit proceeds to the Southport TDA when the supplemental 2% OT is levied and requires that at minimum 2/3 of the proceeds are to be used to promote travel and tourism and the remainder for tourism related expenses.
Stanly County SL 2001-434, Part IV.	10/11/01	Up to 6%	**5/6 of the proceeds** from the accommodations in Albemarle are remitted directly to the City of Albemarle. The City of Albemarle: Must remit 40% to the Stanly County TDA to promote travel and tourism Remaining 60% is retained by the City of Albemarle for use only tourism- related expenditures. **1/6 of the proceeds** is retained by Stanly County for tourism-related expenditures Proceeds in each of the other municipalities in Stanly Co	Stanly Co TDA	SL 2001-434, Part IV: Authorizes up to 6% Repeals Albemarle's authority to levy a 5% OT

			shall be remitted to those cities. Each city must remit a portion to the Stanly Co TDA to be used to promote travel and tourism; remaining funds are retained by the cities for tourism-related expenditures. Of the proceeds from outside the cities, the county must remit the greater of $25,000 a year or 1/2 of the remaining net proceeds to the Stanly Co TDA to promote travel and tourism		
Statesville, City of SL 1985-570, Part V SL 1985-930 SL 1998-112, Sec. 3	7/03/85 7/08/86 8/20/98	Not to exceed 5%	**3% tax:** The city shall allocate the net proceeds of the 3% tax levied to a special fund and use them only for construction, operation, and maintenance of a civic center, for payment of interest or retiring principal on debt related to a civic center, or for promotion of travel & tourism. **2%tax:** The city shall remit 1/2 of the net proceeds to the Statesville TDA to be used to promote travel and tourism in the City of Statesville. **Remaining 2% tax:** The city shall use the remaining net proceeds of the 2% tax for operation & maintenance of a civic center & for payment of interest or retiring principal on debt related to a civic center.	Statesville TDA	SL 1985-570, Part V: Not to exceed 3% Establishes procedures for levy of the Statesville OT in Section 24. SL 1985-930: Makes changes in procedures for levy of the Statesville OT in Section 24. SL 1998-112, Sec 3: Additional up to 2% Provides for the establishment of a Civic Center Authority in Sec. 24. [Subject to Iredell Co. abolishing the Iredell Civic Center Authority]

Sugar Mountain, Village SL 2001-439, Part XVI. SL 2002-94	10/15/01 8/28/02	Up to 6%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures.	Tourism Development Authority	Conforms to uniform guidelines.
Sunset Beach, Town of SL 1987-956 SL 1997-364, Sec. 12	6/24/88	Not to exceed 5%	**3% tax:** The town shall allocate the proceeds of the tax to a special fund and shall use them only for tourism-related expenditures as defined in the act. **Additional 2% tax:** The town may use the proceeds of the tax only for beach nourishment and protection.	Town of Sunset Beach	SL 1987-956: No more than 3% SL 1997-364, Sec. 12: Additional 2%
Surf City, Town of SL 1983-908, Part IX SL 2001-439, Part VI SL 2007-527, Sec. 21	7/21/83 10/15/01 8/02/07	Not to exceed 3%	Pender Co shall remit to Surf City the net proceeds of the OT derived from accommodations in Surf City to be spent for beach nourishment	Surf City and Topsail Beach proceeds are administered by the respective town officials. County proceeds are administered by Pender TDA	SL 1983-908, Part IX: Not to exceed 3% SL 2001-439, Part VI: Pender County: Repeals existing 3% authorized by SL 1987-970 and replaces it with new authority to levy 3% SL 2007-527, Sec. 21: Conforms due date for local occupancy taxes & returns to due date for sales and use tax

Surry County District S SL 2009-112	6/16/09	Up to 6%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures	Surry County District S TDA	Conforms to uniform guidelines Creates Surry County District S consisting of all areas in the county that are not within an incorporated area. Authorizes 6% OT
Swain County SL 1985-923 SL 2007-23	7/07/86 (3%) 4/25/07 (1%)	Up to 4%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures	Swain TDA	Conforms to uniform guidelines. SL 1985-923: Authorizes 3% OT SL 2007-23: Additional up to 1%
Swansboro, Town of SL 2011-170, Part IV	6/17/11	Up to 3%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures	Swansboro TDA	Conforms to uniform guidelines. SL 2011-170, Part IV: Authorizes up to 3%
Thomasville, City of SL 1993-453 SL 2007-527, Sec. 21(ii)	7/23/93 8/02/07	At least 3% & not > 6%.	**If rate does not exceed 3%:** At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures. **If the rate exceeds 3%:** The proceeds of the equivalent of a 3% tax shall be used in accordance with the restrictions that apply to a tax that does not exceed 3%. **Excess proceeds:** Shall be used only to construct or maintain a visitors' center.	Thomasville Tourism Commission	SL 1993-453: Authorizes OT of at least 3% and not more than 6% Stipulates that if Davidson County is authorized to levy an OT, the combined rates for Davidson Co and any city located in it may not exceed 6%. SL 2007-527, s. 21(ii): Conforms due date for local occupancy taxes

					& returns to due date for sales and use tax
Topsail Beach, Town of (in Pender County) SL 1983-908, Part IX SL 2007-527, Sec. 21	6/26/84 10/15/01 8/02/07	Not to exceed 3%	Pender Co shall remit to Topsail Beach the net proceeds of the OT derived from accommodations in Topsail Beach to be spent for beach nourishment	Surf City and Topsail Beach proceeds are administered by the respective town officials. County proceeds are administered by Pender TDA	SL 1998-908, Part IX: Not to exceed 3% SL 2001-439, Part VI: Pender County: Repeals existing 3% authorized by SL 1987-970 and replaces it with new authority to levy 3% SL 2007-527, Sec. 21: Conforms due date for local occupancy taxes & returns to due date for sales and use tax
Transylvania County SL 1985-969 SL 1999-205 SL 2005-88	7/11/86 7/01/99 6/16/05	Up to 6%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures.	Transylvania TDA	Conforms to uniform guidelines. SL 1985-969: Authorizes 3% OT SL 1999-205: Modifies OT penalties SL 2005-88: Additional up to 3% Conforms Co OT to uniform provisions in § 153A-155
Troutman, Town of SL 2005-220	7/26/05	Up to 3%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures.	Troutman TDA	Conforms to uniform guidelines. SL 2005-220: Authorizes up to 3%

Tryon, Town of SL 2006-148	7/20/06	Up to 3%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures.	Tryon TDA	Conforms to uniform guidelines. SL 2006-148: Authorizes up to 3%
Tyrrell County SL 2001-468	11/27/01	Up to 6%	2/3 to promote travel and tourism; 1/3 for tourism-related expenditures	Tyrrell TDA	Conforms to uniform guidelines. SL 2001-468: Authorizes up to 6%
Vance County SL 1987-1067 SL 2001-321	7/07/88 7/30/01	Not less than 3% and no more than 6%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures	Vance TDA	Conforms to uniform guidelines. SL 1987-1067: Authorizes 3% SL 2001-321: Additional up to 3% Establishes uniform provisions
Wake County SL 1985-850 SL 1991-594 SL 1995-458 SL 1997-68 See also § 160A-480.8(c) SL 2007-527, Sec. 21(hh)	6/30/86 7/08/91 7/19/95 5/20/97 8/02/07	Up to 6%	**Prior to Distribution: [1991]** The county may deduct an amount not to exceed 3% of the gross OT proceeds to pay for the direct cost of administering & collecting the taxes. For the first 2 years prior to distributions, the county shall deduct and remit to Wake Technical Community College, the sum of $100,000 After the first 2 years prior to distributions, the Board of Commissioners of Wake Co may, in its discretion, deduct and remit to Wake Technical Community College, the sum of $100,000.	Raleigh Convention and Visitor Bureau	SL 1985-850: No more than 3% 1% merchant discount SL 1991-594: OT up to 6% Prepared Food & Bev. Tax up to 1% ***Sec. 18 repeals the authority of the county or a unit of local govn. in Wake County to enact an OT under any other local act*** SL 1995-458: Provides for the creation of Facility Authorities and establishes The Centennial Authority

			WTCC must use funds only to support its ongoing program of training in hotel and motel mgmt. and food service. **Monthly Distribution of OT:** 45.25% to Raleigh 5% to Cary 34.75% to Wake County 15% to Greater Raleigh Convention and Visitor Bureau The distributions listed above for use as specified in the act		SL 1997-68: Amends the Facility Authority Act relating to membership of Facility Authorities and Room OT allocations for capital improvements SL 2007-527, s. 21 (hh) Conforms due date for local occupancy taxes & returns to due date for sales and use tax
Wake Forest, Town of SL 1989-604 SL 1991-594, *Repealed*	7/11/89 7/08/91	3%	Promote tourism & economic development.	City officials	Authority repealed by SL 1991-594. See end notes.
Washington, City of SL 1991-158 SL 1995-736, Article XII SL 2001-365 SL 2013-414,[i] Sec. 60(k)	5/29/91 6/21/96 8/13/01 8/23/13	6%	2/3 to promote travel and tourism; 1/3 for tourism-related expenditures	City of Washington TDA	Conforms to uniform guidelines. SL 1991-158: **Authorizes 3% OT** SL 1995-736, Art. XII: Repeals s. 2(a) and 2(b) of SL 1991-158 in re TDA & appoint-ments & terms of the city TDA as specified in s. 12.2 & 12.3 of the Charter, under Article XII SL 2001-365: **Additional 3% OT**

Washington County SL 1991-821 SL 2001-305 SL 2013-414,[i] Sec. 60(i)	7/01/92 7/24/01 8/23/13	6%	2/3 to promote travel and tourism; 1/3 for tourism-related expenditures	Washington TDA	Conforms to uniform guidelines. SL 1991-821: **Authorizes 3% OT** SL 2001-305: **Additional 3% OT**
Watauga Co District U SL 2005-197	7/18/05	Up to 6%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures	Watauga County District U TDA	Watauga Co District U is comprised of the unincorporated areas of Watauga Co. Conforms to uniform guidelines (See *Beech Mtn Dist W*)
Wayne County SL 2015-255	9/29/15	1%	100% of the funds to promote travel and tourism in Wayne County	Wayne County TDA	SL 2015-255: Authorizes 1% OT Conforms Wayne Co OT to uniform pro-visions in § 153A-155
West Jefferson, Town of SL 2005-49	5/18/05	Up to 3%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures	West Jefferson TDA	Conforms to uniform guidelines. SL 2005-49: Authorizes up to 3%
Wilkes County District K SL 2010-78, Sec. 8	7/9/10	Up to 6%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditure	Wilkes County District K TDA	Wilkes Co District K is comprised of the unincorporated areas of Wilkes Co Conforms to uniform guidelines.

Wilkesboro, Town of SL 2001-439, Part IX.	10/15/01	Up to 3%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures	Wilkesboro TDA, Convention, and Visitors Bureau	Conforms to uniform guidelines. SL 2001-439, Part IX: Authorizes up to 3%
Wilmington, City of SL 2002-139 SL 2006-167, Section 8	10/03/02 7/27/06	3% (to become effective no earlier than 02-01-2003)	The county collects the tax and remits the proceeds to a convention center account. The funds in this account may be used only as follows: 1. If, within 3 years after the first levy of the 3% tax, the City has demonstrated to the satisfaction of the TDA that all financing and development arrangements for a convention center have been completed, the county must remit the funds to the City to be used for the construction, financing, operation, promotion, and maintenance of a convention center. Thereafter, all tax proceeds remitted to the convention center account shall be remitted quarterly to the City. 2. If the conditions in 1) have not been met within 3 years, the county must remit the funds to the TDA to be used to promote travel and tourism. 3. If the conditions in 1) have been met but within 4 years after the first levy of the 3% tax, construction has not begun on a convention center, then the city must return any funds it received that have not been committed to the TDA to be used to promote tourism	Cape Fear Coast Convention and Visitors Bureau (set up as a TDA)	SL 2002-139: Up to 3% OT, if New Hanover Co has created a TDA pursuant to SL 1983-908, Part VIII, as amended SL 2006-167, Sec. 8: Rewrites Sec. 1 of SL 2002-139 and authorizes 3% OT, if New Hanover Co has created a TDA pursuant to SL 1983-908, Part VIII, as amended New Hanover County shall collect and administer the tax on behalf of City.

			in the city.		
Wilson County SL 1987-484 SL 1987-901 SL 1987-912 SL 2007-527, Sec. 21(t) SL 2009-297 SL 2016-65	6/26/87 6/23/88 6/23/88 8/02/07 7/16/09 7/01/16	6%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures that are mutually agreed upon by the Wilson County TDA and the Wilson City Council.	Wilson Co TDA	Complies with uniform guidelines SL 1987-484: **Authorizes 3% OT** SL 1987-901 and 912: Tech. changes only to SL 1987-484 SL 2007-527, Sec. 21(t) Conforms due date for local occupancy taxes & returns to due date for sales and use tax SL 2009-297: Up to 3% OT Modifies composition of TDA Conforms legislation to uniform guidelines and provisions SL 2016-65: **Additional 3% OT**
Wrightsville Beach, Town SL 2002-138	10/03/02	Up to 3%	50% to promote travel and tourism; 50% for tourism-related expenditures.	Cape Fear Coast Convention and Visitors Bureau (set up as a TDA)	Up to 3% OT The county collects and administers the tax on the town's behalf.
Yadkin County District Y SL 2007-340, Sec. 2 SL 2017-202, Part VII	8/02/07 8/3/17	Up to 6%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures.	Yadkin County District Y TDA	Conforms to uniform guidelines SL 2017-202, Part VII expanded area in which District can levy tax to all areas exclusive of Jonesville and

					Yadkinville.
Yadkinville, Town of SL 2007-340, Sec. 7	8/02/07	Up to 6%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures.	Yadkinville TDA	SL 2007-340, Sec. 7: Conforms to uniform guidelines Up to 6% OT
Yancey County SL 1987-140 SL 2007-527, Sec. 21(*l*)	5/05/87	3%	Direct advertising for visitor promotions, conventions, travel and tourism in Yancey County, including outdoor advertising, print media, broadcast media, and brochures; Marketing and promotions expenses, including test market programs, consultant fees, entertainment, housing expenses, travel expenses, and registration fees; Other expenses that aid and encourage visitor promotions, conventions, travel, and tourism in Yancey County.	Yancey County Chamber of Commerce Tourism & Travel Development Committee	SL 1987-140: Authorizes 3% OT SL 2007-527, Sec. 21(*l*) Conforms due date for local occupancy taxes & returns to due date for sales and use tax
Yanceyville, Town of SL 2007-224, Sec. 3	7/17/07	Up to 3%	At least 2/3 to promote travel and tourism; remainder for tourism-related expenditures.	Yanceyville TDA	SL 2007-224, Sec. 3: Conforms to uniform guidelines Up to 3% OT
~~Yaupon Beach, Town of~~ *(See: Oak Island)* SL 1991-820 SL 1997-364, Sec. 13 SL 1999-66	7/01/92 8/06/97 5/19/99	Up to 5%	**3% tax:** The town may use the proceeds of the tax only for tourism-related expenditures as defined in the act. **Additional 2%tax:** The town may use the	Town of Yaupon Beach	SL 1991-820: Authorizes up to 3% SL 1997-364, Sec. 13: Additional up to 2% SL 1999-66: Consolidates the charters of the towns

			proceeds of the tax only for beach nourishment and protection.		of Yaupon Beach and Long Beach & creates the new consolidated Town of Oak Island. Consolidation is effective 07-01-1999

NOTES:

With the exception of Goldsboro and Hendersonville, the net proceeds of the tax are distributed to the appropriate body's finance officer. In some instances, a limit is placed on this cost. The usual limit is 3% to 5%. In Rutherford County, the limit is 10%. Goldsboro and Hendersonville define "net proceeds" as "gross proceeds."

The General Assembly authorized Wake County to impose a 6% occupancy tax in 1991 (S.L. 1991-594). The enactment of the tax under this authority repeals the authority of the county or a unit of local government in Wake County to enact an occupancy tax under any other local act. Wake County has enacted this tax. Therefore, the authority for the county to enact a 3% occupancy tax under S.L. 1985-850 and the authority of any units of local government in Wake County have been repealed.

A "merchant's discount" is the discount allowed a merchant for collecting a room occupancy tax, and it must be the same as the discount the State allows the merchant for collecting State sales and use tax.

Over the past several years, there has been a greater effort to make the occupancy taxes uniform. In 1997, the General Assembly enacted uniform municipal and county administrative provisions for occupancy tax legislation – G.S. 153A-155 and G.S. 160A-215. These provisions provide uniformity in the areas of levy, administration, collection, repeal, and penalties. The House Finance Committee has also appointed a subcommittee on occupancy taxes. The subcommittee has typically adhered to the guidelines set out in the North Carolina Travel and Tourism Coalition's policy statement for legislation authorizing local occupancy taxes. Many of the principles contained in its statement are similar to the ones established by the House Finance subcommittee in 1993. Based upon this work, the House Finance Committee looks for the inclusion of the following uniform provisions in the occupancy tax bills it considers:

- **Rate** - The county tax rate cannot exceed 6% and the city tax rate, when combined with the county rate, cannot exceed 6%.
- **Use** - At least two-thirds of the proceeds must be used to promote travel and tourism and the remainder must be used for tourism-related expenditures. In the 2001 Regular session, the scope of the use provisions was expanded to include beach nourishment. In 2004, the statutory administrative provisions were amended to prohibit the proceeds of a room occupancy tax from being used directly or indirectly for the development or construction of a hotel or another transient lodging facility.
- **Definitions** -
    - *Net proceeds* - Gross proceeds less the costs to the city/county of administering and collecting the tax, as determined by the finance officer, not to exceed 3% of the first $500,000 of gross proceeds collected each year and 1% of the remaining gross receipts collected each year.

- *Promote travel and tourism* – To advertise or market an area or activity, publish and distribute pamphlets and other materials, conduct market research, or engage in similar promotional activities that attract tourists or business travelers to the area; the term includes administrative expenses incurred in engaging in these activities.
- *Tourism-related expenditures* – Expenditures that, in the judgment of the Tourism Development Authority, are designed to increase the use of lodging facilities, meeting facilities, and convention facilities in a county by attracting tourists or business travelers to the city/county. The term includes tourism-related capital expenditures.
- *Beach nourishment* – The placement of sand, from other sand sources, on a beach or dune by mechanical means and other associated activities that are in conformity with the North Carolina Coastal Management Program along the North Carolina shorelines and connecting inlets for the purpose of widening the beach to benefit public recreational use and mitigating damage and erosion from storms to inland property. The term includes expenditures for the following:
    a. Costs directly associated with qualifying for projects either contracted through the U.S. Army Corps of Engineers or otherwise permitted by all appropriate federal and State agencies;
    b. The nonfederal share of the cost required to construct these projects;
    c. The costs associated with providing enhanced public beach access; and
    d. The costs of associated non-hardening activities such as the planting of vegetation, the building of dunes, and the placement of sand fences.

Administration - The net revenues must be administered by a local tourism promotion agency, typically referred to as a "Tourism Development Authority," that has the authority to determine how the tax proceeds will be used, is created by a local ordinance, and at least ½ of the members must be currently active in the promotion of travel and tourism in the taxing district and 1/3 of the members must be affiliated with organizations that collect the tax.

Cost of Collecting - A county or city may retain from the proceeds its actual costs of collecting the tax, not to exceed 3% of the first $500,000 collected each year plus 1% of the remainder collected each year.

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[i] S.L. 2010-31, Sec. 31.6 amended G.S. 153A-155 and G.S. 160A-215 to require the occupancy tax base to be the same as the sales tax base. Therefore, a local occupancy tax act may not exempt an accommodation that is taxable under G.S. 105-164.4(a)(3) nor may it tax an accommodation that is not taxable under G.S. 105-164.4(a)(3). Several local acts had provisions that conflicted with the 2010 general law change, but they were not changed at that time. Section 60 of S.L. 2013-414 made technical changes to those conflicting provisions in order to bring those local acts into conformity with the general law. The conflicting provisions typically involved exemptions for the entities listed below. For a more detailed explanation of how each of these entities is treated under the general law, see document entitled *Local Occupancy Tax Base Technical Change* available from the NCGA Research Division.

- A business that offers to rent fewer than five units
- Summer camps
- Religious organizations

- Educational organizations
- Charitable, benevolent, and other nonprofit organizations
- Campgrounds/camp sites

Date : 1/23/2019 5:51:53 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Jackie Huffman" jhuffman@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org
Subject : Re: Huntersville hotel/motel info

Sorry - also, do the same limitations on how occupancy revenues are spent apply to the vehicle rental tax revenues? If different, can you advise the limitations on how Huntersville can spend vehicle rental tax revenues?

Thanks,

Eric Rowell

On Wed, Jan 23, 2019 at 5:16 PM Eric Rowell <ericwrowell@gmail.com> wrote:

> Mrs. Huffman,
>
> Can you advise the local act that authorized Huntersville and/or Mecklenburg County's occupancy tax? I would like to review the limitations on how Huntersville can spend occupancy (and prepared food beverage?) tax revenue. Also, a breakdown of the amount/percentage of the tax revenue that comes to Huntersville directly versus what goes to Visit LKN, Charlotte, etc. If this information is already provided in the town audit or at the town's website, please feel free to just forward me a link to the necessary information.
>
> Let me know if there are any questions about this request.
>
> Thanks,
>
> Eric Rowell
> Huntersville

Date : 1/28/2019 6:10:54 PM
From : "Angela Beeker" abeeker@huntersville.org
To : "Jackie Huffman" jhuffman@huntersville.org, "Eric Rowell" ericwrowell@gmail.com
Cc : "Janet Pierson" jpierson@huntersville.org, "Anthony Roberts" aroberts@huntersville.org
Subject : RE: Huntersville hotel/motel info
Attachment : sl2011-160 Portion of Occupancy Taxes to go to Charlotte ConventionCenter.pdf;SL2012-194.pdf;image002.jpg;

Contributions to Visit Lake Norman are in the bills attached. There may be something else in an interlocal agreement, though.

Angela S. Beeker

Town Attorney
Town of Huntersville
Post Office Box 664
101 Huntersville-Concord Road
Huntersville, NC 28070
(704) 875-6541
(704) 948-6020 (fax)
abeeker@huntersville.org

Please note that email sent to and from this address is subject to the North Carolina Public Records Act and may be disclosed to third parties.

From: Jackie Huffman <jhuffman@huntersville.org>
Sent: Monday, January 28, 2019 4:40 PM
To: Eric Rowell <ericwrowell@gmail.com>
Cc: Angela Beeker <abeeker@huntersville.org>; Janet Pierson <jpierson@huntersville.org>; Anthony Roberts <aroberts@huntersville.org>
Subject: RE: Huntersville hotel/motel info

Good afternoon, Eric.

Thank you for your patience regarding this records request. Angie found this resource – I think you'll find links in it to the occupancy tax questions from below.

I am not aware of any funds going directly to Visit Lake Norman; my understanding is that their funding flows through the Towns to VLN. I expect the percentages to be in the same Interlocal agreement as the U Drive It Tax. I expect to forward the U Drive It Tax info by the end of business tomorrow.

See you at HEOSC shortly. Thank you

Jackie Huffman
Assistant Town Manager
Town of Huntersville

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Wednesday, January 23, 2019 5:17 PM
To: Jackie Huffman <jhuffman@huntersville.org>
Cc: Anthony Roberts <aroberts@huntersville.org>
Subject: Huntersville hotel/motel info

Mrs. Huffman,

Can you advise the local act that authorized Huntersville and/or Mecklenburg County's occupancy tax? I would like to review the limitations on how Huntersville can spend occupancy (and prepared food beverage?) tax revenue. Also, a breakdown of the amount/percentage of the tax revenue that comes to Huntersville directly versus what goes to Visit LKN, Charlotte, etc. If this information is already provided in the town audit or at the town's website, please feel free to just forward me a link to the necessary information.

Let me know if there are any questions about this request.

Thanks,

Eric Rowell
Huntersville

GENERAL ASSEMBLY OF NORTH CAROLINA
SESSION 2011

SESSION LAW 2011-160
HOUSE BILL 508

AN ACT TO MODIFY CERTAIN MECKLENBURG COUNTY LOCAL TAXES.

The General Assembly of North Carolina enacts:

SECTION 1. Section 9(a) of Part IV of Chapter 908 of the 1983 Session Laws, as amended by Chapters 821 and 922 of the 1989 Session Laws and Section 2 of S.L. 2001-402, is amended by adding the following new sub-subdivision to read:

"Sec. 9. (a) Distribution and Use of Proceeds. – The local administrative authority, acting on its own behalf or as agent for each taxing entity, shall distribute the proceeds of the taxes levied in this Part as provided in this subsection. The distribution shall be made by the 20th day of each month following the month in which the tax is collected.

…

(4) Distribution to Charlotte for Convention and Visitor Promotion and Other Tourism-Related Purposes. –

…

d. The Towns of Cornelius, Davidson, and Huntersville shall distribute to the Lake Norman Convention and Visitors Bureau from the portion of prepared food and beverage taxes received from the City of Charlotte for the purpose of tourism-marketing promotions an amount not less than the sum of the following:

1. Twenty-eight percent (28%) of the portion of occupancy tax net proceeds received from the local administrative authority.
2. Twenty-five percent (25%) of the portion of prepared food and beverage taxes received from the City of Charlotte."

SECTION 2. This act is effective when it becomes law.

In the General Assembly read three times and ratified this the 16th day of June, 2011.

s/ Walter H. Dalton
President of the Senate

s/ Thom Tillis
Speaker of the House of Representatives

GENERAL ASSEMBLY OF NORTH CAROLINA
SESSION 2011

SESSION LAW 2012-194
SENATE BILL 847

AN ACT TO MAKE TECHNICAL CORRECTIONS TO THE GENERAL STATUTES, INCLUDING SPECIFICALLY AUTHORIZING THE REVISOR OF STATUTES TO PRINT DRAFTERS' COMMENTS TO THREE ACTS ENACTED IN 2011 IN WHICH THIS AUTHORIZATION WAS INADVERTENTLY OMITTED, AS RECOMMENDED BY THE GENERAL STATUTES COMMISSION, AND TO MAKE OTHER AMENDMENTS.

The General Assembly of North Carolina enacts:

PART I. GENERAL STATUTES COMMISSION TECHNICAL CORRECTIONS

SECTION 1.(a) The intent of this section is to codify the permanent reductions to the minimum number of magistrates in various counties and the number of full-time assistant district attorneys in certain prosecutorial districts that have been made by the Administrative Office of the Courts pursuant to Section 15.14 of S.L. 2010-31, as added by Section 6.4 of S.L. 2010-123, to the end that the General Statutes reflect the actual authorized numbers of magistrates and assistant district attorneys.

SECTION 1.(b) G.S. 7A-60(a1) reads as rewritten:

"(a1) **(See Editor's note for staffing changes)** The counties of the State are organized into prosecutorial districts, and each district has the counties and the number of full-time assistant district attorneys set forth in the following table:

Prosecutorial District	Counties	No. of Full-Time Asst. District Attorneys
1	Camden, Chowan, Currituck, Dare, Gates, Pasquotank, Perquimans	11
2	Beaufort, Hyde, Martin, Tyrrell, Washington	8
3A	Pitt	11
3B	Carteret, Craven, Pamlico	12
4	Duplin, Jones, Onslow, Sampson	18
5	New Hanover, Pender	18
6A	Halifax	5
6B	Bertie, Hertford, Northampton	~~6~~5
7	Edgecombe, Nash, Wilson	~~19~~18
8	Greene, Lenoir, Wayne	14
9	Franklin, Granville, Vance, Warren	~~12~~10
9A	Person, Caswell	6
10	Wake	~~42~~41
11A	Harnett, Lee	9
11B	Johnston	10
12	Cumberland	23
13	Bladen, Brunswick, Columbus	13
14	Durham	18

15A	Alamance	11
15B	Orange, Chatham	10
16A	Scotland, Hoke	7
16B	Robeson	~~13~~12
17A	Rockingham	7
17B	Stokes, Surry	8
18	Guilford	32
19A	Cabarrus	9
19B	Montgomery, Randolph	~~10~~9
19C	Rowan	8
19D	Moore	5
20A	Anson, Richmond, Stanly	~~12~~11
20B	Union	10
21	Forsyth	25
22A	Alexander, Iredell	11
22B	Davidson, Davie	11
23	Alleghany, Ashe, Wilkes, Yadkin	8
24	Avery, Madison, Mitchell, Watauga, Yancey	7
25	Burke, Caldwell, Catawba	~~19~~18
26	Mecklenburg	58
27A	Gaston	~~15~~14
27B	Cleveland, Lincoln	11
28	Buncombe	14
29A	McDowell, Rutherford	7
29B	Henderson, Polk, Transylvania	8
30	Cherokee, Clay, Graham, Haywood, Jackson, Macon, Swain."	~~11~~10

SECTION 1.(c) G.S. 7A-133(c) reads as rewritten:

"(c) Each county shall have the numbers of magistrates and additional seats of district court, as set forth in the following table:

County	Magistrates Min.	Additional Seats of Court
Camden		
Chowan	3	
Currituck		4
Dare	6	
Gates	2	
Pasquotank	~~5~~4	
Perquimans	3	
Martin	4	
Beaufort	~~5.05~~5	
Tyrrell	3	
Hyde	3.5	
Washington	~~4~~3	
Pitt	10.5	Farmville Ayden
Craven	~~10~~8	Havelock
Pamlico	3	
Carteret	~~9~~7	
Sampson	~~7~~6	
Duplin	~~8~~4	

Jones	2	
Onslow	11	
New Hanover	11	
Pender	~~4.8~~3.8	
Halifax	~~12~~7	Roanoke Rapids, Scotland Neck
Northampton	5.25	
Bertie	~~5~~3	
Hertford	~~6~~5	
Nash	9	Rocky Mount
Edgecombe	7	Rocky Mount
Wilson	7	
Wayne	9	Mount Olive
Greene	4	
Lenoir	7	La Grange
Granville	~~7~~6.75	
Vance	6	
Warren	3.5	
Franklin	7	
Person	4	
Caswell	~~4~~3	
Wake	18.5	Apex, Wendell, Fuquay-Varina, Wake Forest
Harnett	~~10~~8	Dunn
Johnston	~~11~~10	Benson, Clayton, Selma
Lee	~~5.5~~5	
Cumberland	19	
Bladen	~~5~~4	
Brunswick	9	
Columbus	~~9.5~~7.5	Tabor City
Durham	13	
Alamance	12	Burlington
Orange	~~9~~7	Chapel Hill
Chatham	~~6~~4	Siler City
Scotland	5	
Hoke	~~5~~3	
Robeson	~~15~~13	Fairmont, Maxton, Pembroke, Red Springs, Rowland, St. Pauls
Rockingham	~~9~~7	Reidsville, Eden, Madison
Stokes	5	
Surry	9	Mt. Airy
Guilford	24.4	High Point
Cabarrus	9	Kannapolis
Montgomery	~~5~~4	
Randolph	~~10~~9	Liberty
Rowan	9	
Stanly	~~6~~5	

Union	7	
Anson	~~5~~4	
Richmond	~~6~~5	Hamlet
Moore	~~6.5~~5	Southern Pines
Forsyth	15	Kernersville
Alexander	4	
Davidson	~~10~~8	Thomasville
Davie	~~4~~3	
Iredell	9	Mooresville
Alleghany	2	
Ashe	~~4~~3	
Wilkes	6	
Yadkin	~~4~~3	
Avery	4	
Madison	4	
Mitchell	4	
Watauga	~~5~~4	
Yancey	3	
Burke	~~6.75~~5.6	
Caldwell	~~7~~6	
Catawba	10	Hickory
Mecklenburg	26.50	
Gaston	17	
Cleveland	~~8~~7	
Lincoln	6	
Buncombe	15	
Henderson	6.5	
McDowell	~~4.5~~4	
Polk	4	
Rutherford	~~7~~6	
Transylvania	4	
Cherokee	4	
Clay	2	
Graham	2	
Haywood	~~6.75~~6	Canton
Jackson	~~5~~4	
Macon	3.5	
Swain	~~3.75~~3".	

SECTION 1.(d) Effective January 1, 2013, G.S. 7A-133(c), as amended by subsection (c) of this section, reads as rewritten:

"(c) Each county shall have the numbers of magistrates and additional seats of district court, as set forth in the following table:

County	Magistrates Min.	Additional Seats of Court
Camden	3	
Chowan	3	
Currituck	~~4~~3	
Dare	~~6~~4	
Gates	2	
Pasquotank	4	
Perquimans	3	
Martin	~~4~~3	
Beaufort	~~5~~4	
Tyrrell	3	
Hyde	3.5	

Washington	3	
Pitt	10.5	Farmville Ayden
Craven	8	Havelock
Pamlico	3	
Carteret	~~7~~6	
Sampson	~~6~~5	
Duplin	4	
Jones	2	
Onslow	11	
New Hanover	11	
Pender	3.8	
Halifax	7	Roanoke Rapids, Scotland Neck
Northampton	~~5.25~~3	
Bertie	3	
Hertford	~~5~~3	
Nash	9	Rocky Mount
Edgecombe	7	Rocky Mount
Wilson	7	
Wayne	9	Mount Olive
Greene	~~4~~3	
Lenoir	7	La Grange
Granville	~~6.75~~5	
Vance	6	
Warren	~~3.5~~3	
Franklin	~~7~~4	
Person	4	
Caswell	3	
Wake	18.5	Apex, Wendell, Fuquay-Varina, Wake Forest
Harnett	8	Dunn
Johnston	10	Benson, Clayton, Selma
Lee	5	
Cumberland	19	
Bladen	~~4~~3	
Brunswick	~~9~~8	
Columbus	~~7.5~~5	Tabor City
Durham	13	
Alamance	12	Burlington
Orange	7	Chapel Hill
Chatham	4	Siler City
Scotland	5	
Hoke	3	
Robeson	~~13~~12	Fairmont, Maxton, Pembroke, Red Springs, Rowland, St. Pauls
Rockingham	7	Reidsville, Eden, Madison

Stokes	~~5~~3	
Surry	~~9~~6	Mt. Airy
Guilford	24.4	High Point
Cabarrus	9	Kannapolis
Montgomery	~~4~~3	
Randolph	9	Liberty
Rowan	9	
Stanly	5	
Union	7	
Anson	~~4~~3	
Richmond	5	Hamlet
Moore	5	Southern Pines
Forsyth	15	Kernersville
Alexander	~~4~~3	
Davidson	8	Thomasville
Davie	3	
Iredell	9	Mooresville
Alleghany	2	
Ashe	3	
Wilkes	6	
Yadkin	3	
Avery	~~4~~3	
Madison	~~4~~3	
Mitchell	~~4~~3	
Watauga	4	
Yancey	3	
Burke	5.6	
Caldwell	6	
Catawba	10	Hickory
Mecklenburg	26.50	
Gaston	17	
Cleveland	7	
Lincoln	~~6~~5	
Buncombe	15	
Henderson	6.5	
McDowell	~~4~~3	
Polk	~~4~~3	
Rutherford	6	
Transylvania	~~4~~3	
Cherokee	~~4~~3	
Clay	2	
Graham	2	
Haywood	~~6~~5	Canton
Jackson	~~4~~3	
Macon	~~3.5~~3	
Swain	3".	

SECTION 1.(e) Subsection (d) of this section becomes effective January 1, 2013. The remainder of this section is effective when it becomes law.

SECTION 2. G.S. 7B-1112 reads as rewritten:

"**§ 7B-1112. Effects of termination order.**

An order terminating the parental rights completely and permanently terminates all rights and obligations of the parent to the juvenile and of the juvenile to the parent arising from the parental relationship, except that the juvenile's right of inheritance from the juvenile's parent shall not terminate until a final order of adoption is issued. The parent is not thereafter entitled to notice of proceedings to adopt the juvenile and may not object thereto or otherwise participate therein:

(1) If the juvenile had been placed in the custody of or released for adoption by one parent to a county department of social services or licensed

child-placing agency and is in the custody of the agency at the time of the filing of the petition or motion, including a petition or motion filed pursuant to ~~G.S. 7B-1103(6),~~G.S. 7B-1103(a)(6), that agency shall, upon entry of the order terminating parental rights, acquire all of the rights for placement of the juvenile, except as otherwise provided in G.S. 7B-908(d), as the agency would have acquired had the parent whose rights are terminated released the juvenile to that agency pursuant to the provisions of Part 7 of Article 3 of Chapter 48 of the General Statutes, including the right to consent to the adoption of the juvenile.

…."

SECTION 3. G.S. 7B-4002 reads as rewritten:

"**§ 7B-4002. Implementation of the Compact.**

(a) The North Carolina State Council for Interstate Juvenile Supervision is hereby established. The ~~Secretary of the Department of Juvenile Justice and Delinquency Prevention,~~Secretary of Public Safety, or the Secretary's designee, shall serve as the Compact Administrator for the State of North Carolina and as North Carolina's Commissioner to the Interstate Commission. The ~~Secretary of the Department of Juvenile Justice and Delinquency Prevention,~~ Secretary of Public Safety, or the Secretary's designee, is a member of the State Council and serves as chairperson of the State Council. In addition to the chairperson, the State Council shall consist of 10 members as follows:

(1) One member representing the executive branch, to be appointed by the Governor;
(2) One member from a victim's assistance group, to be appointed by the Governor;
(3) One at-large member, to be appointed by the Governor;
(4) One member of the Senate, to be appointed by the President Pro Tempore of the Senate;
(5) One member of the House of Representatives, to be appointed by the Speaker of the House of Representatives;
(6) A district court judge, to be appointed by the Chief Justice of the Supreme Court; and
(7) Four members representing the juvenile court counselors, to be appointed by the ~~Secretary of the Department of Juvenile Justice and Delinquency Prevention.~~Secretary of Public Safety.

(b) The State Council shall meet at least twice a year and may also hold special meetings at the call of the chairperson. All terms are for three years.

(c) The State Council may advise the Compact Administrator on participation in the Interstate Commission activities and administration of the Compact.

(d) The members of the State Council shall serve without compensation but shall be reimbursed for necessary travel and subsistence expenses in accordance with the policies of the Office of State Budget and Management.

(e) The State Council shall act in an advisory capacity to the ~~Secretary of the Department of Juvenile Justice and Delinquency Prevention~~ Secretary of Public Safety concerning this State's participation in Interstate Commission activities and other duties as may be determined by each member state, including recommendations for policy concerning the operations and procedures of the Compact within this State.

(f) The Governor shall by executive order provide for any other matters necessary for implementation of the Compact at the time that it becomes effective, and, except as otherwise provided for in this section, the State Council may promulgate rules or regulations necessary to implement and administer the Compact."

SECTION 4.(a) G.S. 14-208.6 reads as rewritten:

"**§ 14-208.6. Definitions.**

The following definitions apply in this Article:

…

(5) "Sexually violent offense" means a violation of G.S. 14-27.2 (first degree rape), G.S. 14-27.2A (rape of a child; adult offender), G.S. 14-27.3 (second degree rape), G.S. 14-27.4 (first degree sexual offense), G.S. 14-27.4A (sex offense with a child; adult offender), G.S. 14-27.5 (second degree sexual offense), G.S. 14-27.5A (sexual battery), former G.S. 14-27.6 (attempted

rape or sexual offense), G.S. 14-27.7 (intercourse and sexual offense with certain victims), G.S. 14-27.7A(a) (statutory rape or sexual offense of person who is 13-, 14-, or 15-years-old where the defendant is at least six years older), G.S. 14-43.13 (subjecting or maintaining a person for sexual servitude), G.S. 14-178 (incest between near relatives), G.S. 14-190.6 (employing or permitting minor to assist in offenses against public morality and decency), G.S. 14-190.9(a1) (felonious indecent exposure), G.S. 14-190.16 (first degree sexual exploitation of a minor), G.S. 14-190.17 (second degree sexual exploitation of a minor), G.S. 14-190.17A (third degree sexual exploitation of a minor), G.S. 14-190.18 (promoting prostitution of a minor), G.S. 14-190.19 (participating in the prostitution of a minor), G.S. 14-202.1 (taking indecent liberties with children), G.S. 14-202.3 (Solicitation of child by computer or certain other electronic devices to commit an unlawful sex act), G.S. 14-202.4(a) (taking indecent liberties with a student), G.S. 14-318.4(a1) (parent or caretaker commit or permit act of prostitution with or by a juvenile), or G.S. 14-318.4(a2) (commission or allowing of sexual act upon a juvenile by parent or guardian). The term also includes the following: a solicitation or conspiracy to commit any of these offenses; aiding and abetting any of these offenses.

…."

SECTION 4.(b) G.S. 14-208.26(a) reads as rewritten:

"(a) When a juvenile is adjudicated delinquent for a violation of G.S. 14-27.2 (first degree rape), G.S. 14-27.3 (second degree rape), G.S. 14-27.4 (first degree sexual offense), G.S. 14-27.5 (second degree sexual offense), or <u>former</u> G.S. 14-27.6 (attempted rape or sexual offense), and the juvenile was at least eleven years of age at the time of the commission of the offense, the court shall consider whether the juvenile is a danger to the community. If the court finds that the juvenile is a danger to the community, then the court shall consider whether the juvenile should be required to register with the county sheriff in accordance with this Part. The determination as to whether the juvenile is a danger to the community and whether the juvenile shall be ordered to register shall be made by the presiding judge at the dispositional hearing. If the judge rules that the juvenile is a danger to the community and that the juvenile shall register, then an order shall be entered requiring the juvenile to register. The court's findings regarding whether the juvenile is a danger to the community and whether the juvenile shall register shall be entered into the court record. No juvenile may be required to register under this Part unless the court first finds that the juvenile is a danger to the community."

SECTION 6. G.S. 15A-101.1 reads as rewritten:

"**§ 15A-101.1. Electronic technology in criminal process and procedure.**

As used in this Chapter, in Chapter 7A of the General Statutes, in Chapter 15 of the General Statutes, and in all other provisions of the General Statutes that deal with criminal process or procedure:

…

(3a) "Electronic monitoring" or "electronically monitor" or "satellite-based monitoring" means monitoring with an electronic monitoring device that is not removed from a person's body, that is utilized by the supervising agency in conjunction with a Web-based computer system that actively monitors, identifies, tracks, and records a person's location at least once every minute 24 hours a day, that has a battery life of at least 48 hours without being recharged, that timely records and reports or records the person's presence near or within a crime scene or prohibited area or the person's departure from a specified geographic location, and that has incorporated into the software the ability to automatically compare crime scene data with locations of all ~~person's~~ <u>persons</u> being electronically monitored so as to provide any correlation daily or in real time. In areas of the State where lack of cellular coverage requires the use of an alternative device, the supervising agency shall use an alternative device that works in concert with the software and records location and tracking data for later download and crime scene comparison.

…."

SECTION 7. G.S. 15A-1344(d) and (e) read as rewritten:

"(d) Extension and Modification; Response to Violations. — At any time prior to the expiration or termination of the probation period or in accordance with subsection (f) of this section, the court may after notice and hearing and for good cause shown extend the period of probation up to the maximum allowed under G.S. 15A-1342(a) and may modify the conditions of probation. A hearing extending or modifying probation may be held in the absence of ~~the defendant, if he~~a defendant who fails to appear for the hearing after a reasonable effort to notify ~~him.~~the defendant. If a probationer violates a condition of probation at any time prior to the expiration or termination of the period of probation, the court, in accordance with the provisions of G.S. 15A-1345, may continue ~~him~~ the defendant on probation, with or without modifying the conditions, may place the defendant on special probation as provided in subsection (e), or, if continuation, modification, or special probation is not appropriate, may revoke the probation and activate the suspended sentence imposed at the time of initial sentencing, if any, or may order that charges as to which prosecution has been deferred be brought to trial; provided that probation may not be revoked solely for conviction of a Class 3 misdemeanor. The court, before activating a sentence to imprisonment established when the defendant was placed on probation, may reduce the sentence, but the reduction shall be consistent with subsection (d1) of this section. A sentence activated upon revocation of probation commences on the day probation is revoked and runs concurrently with any other period of probation, parole, or imprisonment to which the defendant is subject during that period unless the revoking judge specifies that it is to run consecutively with the other period.

(e) Special Probation in Response to Violation. — When a defendant has violated a condition of probation, the court may modify ~~his~~ the probation to place ~~him~~ the defendant on special probation as provided in this subsection. In placing ~~him~~ the defendant on special probation, the court may continue or modify the conditions of ~~his~~ probation and in addition require that ~~he~~ the defendant submit to a period or periods of imprisonment, either continuous or noncontinuous, at whatever time or intervals within the period of probation the court determines. In addition to any other conditions of probation which the court may impose, the court shall impose, when imposing a period or periods of imprisonment as a condition of special probation, the condition that the defendant obey the ~~Rules and Regulations~~rules and regulations of the Division of Adult Correction of the Department of Public Safety governing conduct of inmates, and this condition shall apply to the defendant whether or not the court imposes it as a part of the written order. If imprisonment is for continuous periods, the confinement may be in either the custody of the Division of Adult Correction of the Department of Public Safety or a local confinement facility. Noncontinuous periods of imprisonment under special probation may only be served in a designated local confinement or treatment facility. Except for probationary sentences for impaired driving under G.S. 20-138.1, the total of all periods of confinement imposed as an incident of special probation, but not including an activated suspended sentence, may not exceed one-fourth the maximum sentence of imprisonment imposed for the offense. For probationary sentences for impaired driving under G.S. 20-138.1, the total of all periods of confinement imposed as an incident of special probation, but not including an activated suspended sentence, shall not exceed one-fourth the maximum penalty allowed by law. No confinement other than an activated suspended sentence may be required beyond the period of probation or beyond two years of the time the special probation is imposed, whichever comes first."

SECTION 8. G.S. 20-9(d) is repealed.

SECTION 9. G.S. 20-141(j2) reads as rewritten:

"(j2) A person who drives a motor vehicle in a highway work zone at a speed greater than the speed limit set and posted under this section shall be required to pay a penalty of two hundred fifty dollars ($250.00). This penalty shall be imposed in addition to those penalties established in this Chapter. A "highway work zone" is the area between the first sign that informs motorists of the existence of a work zone on a highway and the last sign that informs motorists of the end of the work zone. The additional penalty imposed by this subsection applies only if ~~sign~~ signs are posted at the beginning and end of any segment of the highway work zone stating the penalty for speeding in that segment of the work zone. The Secretary shall ensure that work zones shall only be posted with penalty signs if the Secretary determines, after engineering review, that the posting is necessary to ensure the safety of the traveling public due to a hazardous condition.

A law enforcement officer issuing a citation for a violation of this section while in a highway work zone shall indicate the vehicle speed and speed limit posted in the segment of

the work zone, and determine whether the individual committed a violation of G.S. 20-141(j1). Upon an individual's conviction of a violation of this section while in a highway work zone, the clerk of court shall report that the vehicle was in a work zone at the time of the violation, the vehicle speed, and the speed limit of the work zone to the Division of Motor Vehicles."

SECTION 10. G.S. 20-146.2(a) reads as rewritten:

"(a) HOV Lanes. – The Department of Transportation may designate one or more travel lanes as high occupancy vehicle (HOV) lanes on streets and highways on the State Highway System and cities may designate one or more travel lanes as high occupancy vehicle (HOV) lanes on streets on the Municipal Street System. HOV lanes shall be reserved for vehicles with a specified number of passengers as determined by the Department of Transportation or the city having jurisdiction over the street or highway. When HOV lanes have been designated, and have been appropriately marked with signs or other markers, they shall be reserved for privately or publicly operated buses, and automobiles or other vehicles containing the specified number of persons. Where access restrictions are applied on HOV lanes through designated signing and pavement markings, vehicles shall only cross into or out of an HOV lane at designated openings. A motor vehicle shall not travel in a designated HOV lane if the motor vehicle has more than three axles, regardless of the number of occupants. HOV lane restrictions shall not apply to any of the following:

…

(6) Fuel cell electric vehicles as defined in ~~G.S. 29-4.01(12a),~~ G.S. 20-4.01(12a), regardless of the number of passengers in the vehicle. These vehicles must be able to travel at the posted speed limit while operating in the HOV lane."

SECTION 11. Article 11 of Chapter 25 of the General Statutes is repealed.

SECTION 12. G.S. 28A-2-4(a) reads as rewritten:

"(a) The clerks of superior court of this State, as ex officio judges of probate, shall have original jurisdiction of estate proceedings. Except as provided in subdivision (4) of this subsection, the jurisdiction of the clerk of superior court is exclusive. Estate proceedings include, but are not limited to, the following:

…

(4) Proceedings to ascertain heirs or devisees, to approve ~~family~~ settlement agreements pursuant to G.S. 28A-2-10, to determine questions of construction of wills, to determine priority among creditors, to determine whether a person is in possession of property belonging to an estate, to order the recovery of property of the estate in possession of third parties, and to determine the existence or nonexistence of any immunity, power, privilege, duty, or right. Any party or the clerk of superior court may file a notice of transfer of a proceeding pursuant to this subdivision to the Superior Court Division of the General Court of Justice as provided in G.S. 28A-2-6(h). In the absence of a transfer to superior court, Article 26 of Chapter 1 of the General Statutes shall apply to a trust proceeding pending before the clerk of superior court to the extent consistent with this Article."

SECTION 13.(a) G.S. 28A-5-1(b) reads as rewritten:

"(b) Implied Renunciation by Executor. – If any person named or designated as executor fails to qualify or to renounce within 30 days after the will had been admitted to probate, (i) the clerk of superior court may issue a notice to that person to qualify or move for an extension of time to qualify within 15 days, or (ii) any other person named or designated as executor in the will or any interested person may file a petition in accordance with Article 2 of this Chapter for an order finding that person named or designated as executor to be deemed to have renounced. If that person does not file a response to the ~~motion~~ notice or petition within 15 days from the date of service of the ~~motion~~ notice or petition, the clerk of superior court shall enter an order adjudging that the person has renounced. If the person files a response within 15 days from the date of service of the ~~motion~~ notice or petition requesting an extension of time within which to qualify or renounce, upon hearing, the clerk of superior court may grant to that person a reasonable extension of time within which to qualify or renounce for cause shown. If that person qualifies within 15 days of the date of service of the ~~motion~~ notice or petition, the clerk of superior court shall dismiss that ~~motion~~ notice or petition, without prejudice, summarily and without hearing."

SECTION 13.(b) G.S. 28A-5-2(b) reads as rewritten:

"(b) Implied Renunciation. –

(1) If any person entitled to apply for letters of administration fails to apply therefor within 30 days from the date of death of the intestate, (i) the clerk of superior court may issue a notice to the person to qualify or move for an extension of time to qualify within 15 days, or (ii) any interested person may file a petition in accordance with Article 2 of this Chapter for an order finding that person to be deemed to have renounced. If the person does not file a response to the notice or petition within 15 days from the date of service of the ~~motion,~~notice or petition, the clerk of superior court shall enter an order adjudging that the person has renounced. If the person files a response within 15 days from the date of service of the ~~motion~~ notice or petition requesting an extension of time within which to qualify or renounce, upon hearing, the clerk of superior court may grant to that person a reasonable extension of time within which to qualify or renounce for cause shown. If the person qualifies within 15 days of the date of service of the ~~motion,~~notice or petition, the clerk of superior court shall dismiss the ~~motion,~~notice or petition, without prejudice, summarily and without hearing and the clerk of superior court shall issue letters to some other person as provided in G.S. 28A-4-1. No notice shall be required to be given to any interested person, but the clerk may give notice as the clerk in the clerk's discretion may determine.

…."

SECTION 14. The catch line of G.S. 30-30 reads as rewritten:

"**§ 30-30. ~~Judgment and order for commissioners.~~Judgment.**"

SECTION 15. G.S. 44A-24.2 reads as rewritten:

"**§ 44A-24.2. Definitions.**

The following definitions apply in this Part:

…

(3) Commercial real estate. – Any real property or interest therein, whether freehold or nonfreehold, which at the time the property or interest is made the subject of an agreement for broker services:

a. Is lawfully used primarily for sales, office, research, institutional, warehouse, manufacturing, industrial, or mining purposes or for multifamily residential purposes involving five or more dwelling units;

b. May lawfully be used for any of the purposes listed in ~~subdivision (3)~~sub-subdivision (3)a. of this section by a zoning ordinance adopted pursuant to the provisions of Article 18 of Chapter 153A or Article 19 of Chapter 160A of the General Statutes or which is the subject of an official application or petition to amend the applicable zoning ordinance to permit any of the uses listed in ~~subdivision (3)~~sub-subdivision (3)a. of this section which is under consideration by the government agency with authority to approve the amendment; or

c. Is in good faith intended to be immediately used for any of the purposes listed in ~~subdivision (3)~~sub-subdivision (3)a. of this section by the parties to any contract, lease, option, or offer to make any contract, lease, or option.

…."

SECTION 16. G.S. 62-36A is recodified as G.S. 62-36.1.

SECTION 17. G.S. 63A-3(b) reads as rewritten:

"(b) Board of Directors. – The Authority shall be governed by a Board of Directors. The Board shall consist of at least the following 20 members:

(1) Six members appointed by the Governor. One member shall be representative of the economic development industry, two members shall be representative of the commercial real estate development industry, two members shall be representative of the banking and finance industry, and one member shall be representative of environmental interests. Of the

Governor's six appointments, at least one member shall come from each of the State's three regions: Western, Piedmont, and Eastern.

…."

SECTION 18. G.S. 63A-24 reads as rewritten:

"**§ 63A-24. General laws apply to Authority; exceptions.**

(a) Except as provided in this section, the general laws that apply to State agencies apply to the Authority. The following general laws, to the extent provided below, do not apply to the Authority:

…

(3) Except for G.S. 146-29.1, 146-79, and 146-80, Chapter 146 of the General Statutes does not apply to the Authority.

(b) Notwithstanding ~~this exemption from Chapter 146 of the General Statutes,~~G.S. 126-5(c1)(15), the Secretary of Transportation may designate employees of the Authority as subject to Chapter ~~146~~126 of the General Statutes."

SECTION 19. G.S. 101-5(f) reads as rewritten:

"(f) If the clerk finds that good and sufficient reasons exist to deny the applicant's request for a name change, it is the clerk's duty not to issue an order changing the name of the applicant from that person's true name to the name sought to be adopted. The order denying the name change shall state the reasons for the denial. If the applicant desires to appeal the clerk's decision, the applicant must petition the chief resident superior court judge within 30 days of the date of the order denying the name change to request a reconsideration of the application. The reconsideration decision of the chief resident superior court judge is final and not subject to appeal. An unsuccessful applicant on reconsideration is subject to a waiting period of 12 months from the date of the adverse decision of the chief resident superior court judge before the applicant may submit another name change application. A successful applicant on reconsideration shall be granted the name change by the clerk in like manner as prescribed by subsection (d) of this section."

SECTION 21.(a) G.S. 115C-325(p) reads as rewritten:

"(p) Section Applicable to Certain Institutions. – Notwithstanding any law or regulation to the contrary, this section shall apply to all persons employed in teaching and related educational classes in the schools and institutions of the Departments of Health and Human ~~Services,~~Services and Public ~~Instruction, Correction, or Juvenile Justice and Delinquency Prevention [the Division of Juvenile Justice of the Department of Public Safety]~~Instruction and the Divisions of Juvenile Justice and Adult Correction of the Department of Public Safety regardless of the age of the students."

SECTION 21.(b) Section 40 of S.L. 2012-83 is repealed. If House Bill 969, 2011 Regular Session, becomes law and, as enacted, contains the amendment to G.S. 115C-325(p) that appears in Section 42 of the first edition of that bill, that amendment is repealed. If Senate Bill 880, 2011 Regular Session, becomes law and, as enacted, contains the amendment to G.S. 115C-325(p) that appears in Section 41 of the first edition of that bill, that amendment is repealed.

SECTION 22.(a) G.S. 120-30.9F reads as rewritten:

"**§ 120-30.9F. Municipalities; municipal attorney.**

The municipal attorney of any municipality covered by the Voting Rights Act of 1965 shall submit to the Attorney General of the United States within 30 days:

(1) Of the time they become laws, any local acts of the General Assembly; and

(2) Of adoption actions of the municipal governing body or ~~board of elections or~~any other municipal agency or county board of elections which constitutes a "change affecting voting" under Section 5 of the Voting Rights Act of 1965 in that municipality; provided that, if required or allowed by regulations or practices of the United States Department of Justice, a municipal attorney may delay submission of any annexation ordinance or group of ordinances until all previously submitted annexation ordinances have been precleared or otherwise received final disposition."

SECTION 22.(b) G.S. 163-304 reads as rewritten:

"**§ 163-304. State Board of Elections to have jurisdiction over municipal ~~elections and election officials,~~elections, and to advise; emergency and ongoing administration by county board.**

(a) Authority and Duty of State Board. – The State Board of Elections shall have the same authority over municipal elections ~~and election officials~~ as it has over county and State ~~elections and election officials.~~elections. The State Board of Elections shall advise and assist cities, towns, incorporated villages and special districts, their members and legal officers on the conduct and administration of their elections and registration procedure.

The county boards of elections shall be governed by the same rules for settling controversies with respect to counting ballots or certification of the returns of the vote in any municipal or special district election as are in effect for settling such controversies in county and State elections.

(b) through (e) Repealed by Session Laws 2011-31, s. 25, effective April 7, 2011."

SECTION 23. G.S. 120-70.94(a) reads as rewritten:

"(a) The Joint Legislative Oversight Committee on Justice and Public Safety shall examine, on a continuing basis, the correctional, law enforcement, and juvenile justice systems in North Carolina, in order to make ongoing recommendations to the General Assembly on ways to improve those systems and to assist those systems in realizing their objectives of protecting the public and of punishing and rehabilitating offenders. In this examination, the Committee shall:

(1) Study the budget, programs, and policies of the ~~Departments of Correction, Crime Control and Public Safety, and Juvenile Justice and Delinquency Prevention~~ Department of Public Safety to determine ways in which the General Assembly may improve the effectiveness of ~~those Departments.~~the Department.

…

(10) Study the needs of juveniles. This study may include, but is not limited to:

a. Determining the adequacy and appropriateness of services:

1. To children and youth receiving child welfare services;
2. To children and youth in the juvenile court system;
3. Provided by the Division of Social Services of the Department of Health and Human Services and the Division of Juvenile Justice of the Department of Public Safety;
4. To children and youth served by the Mental Health, Developmental Disabilities, and Substance Abuse Services system.

b. Developing methods for identifying and providing services to children and youth not receiving but in need of child welfare services, children and youth at risk of entering the juvenile court system, and children and youth exposed to domestic violence situations.

c. Identifying obstacles to ensuring that children who are in secure or nonsecure custody are placed in safe and permanent homes within a reasonable period of time and recommending strategies for overcoming those obstacles. The Commission shall consider what, if anything, can be done to expedite the adjudication and appeal of abuse and neglect charges against parents so that decisions may be made about the safe and permanent placement of their children as quickly as possible.

…."

SECTION 24. G.S. 122A-3 reads as rewritten:

"**§ 122A-3. Definitions.**

The following definitions apply in this ~~section:~~Chapter:

(1) Agency. – The North Carolina Housing Finance Agency created by this Chapter.

(2) Bonds or notes. – The bonds or the bond anticipation notes or construction loan notes authorized to be issued by the Agency under this Chapter.

(3) Counseling agency. – A nonprofit counseling agency located in North Carolina that is approved by the North Carolina Housing Finance Agency.

(4) Energy conservation loan. – A loan obtained from a mortgage lender for the purpose of satisfying an existing obligation of a borrower who is the resident owner of a single-family dwelling or of "residential housing." The existing

obligation of the owner in an "energy conservation loan" must have been incurred to pay for the purchase of materials or the installation of materials, or both, which results in a significant decrease in the amount of consumption of nonrenewable sources of energy in order to provide or maintain a comfortable level of room temperatures in his residence during the winter. "Energy conservation loan" does not include a loan obtained to refinance an existing loan agreement unless payment or collection of the original loan was guaranteed by the Agency.

(5) Federally insured securities. – An evidence of indebtedness secured by a first mortgage lien on residential housing for persons of lower income and insured or guaranteed as to repayment of principal and interest by the United States or any agency or instrumentality thereof.

(6) Governmental agency. – Any department, division, public agency, political subdivision, or other public instrumentality of the State, the federal government, any other State or public agency, or any two or more thereof.

(7) Mortgage or mortgage loan. – A mortgage loan for residential housing, including, without limitation, a mortgage loan to finance, either temporarily or permanently, the construction, rehabilitation, improvement, or acquisition and rehabilitation or improvement of residential housing and a mortgage loan insured or guaranteed by the United States or an instrumentality thereof or for which there is a commitment by the United States or an instrumentality thereof to insure such a mortgage. A mortgage obligation may be evidenced by a security document and secured by a lien upon real property, including a deed of trust and land sale agreement. Mortgage also means an obligation evidenced by a security lien on real property upon which an owner-occupied mobile home is located.

(8) Mortgage lenders. – Any bank or trust company, savings bank, national banking association, savings and loan association, or building and loan association, life insurance company, mortgage banking company, the federal government, and any other financial institution authorized to transact business in the State.

(9) Mortgagee. – The owner of a beneficial interest in a mortgage loan, the servicer for the owner of a beneficial interest in a mortgage loan, or the trustee for a securitized trust that holds title to a beneficial interest in a mortgage loan.

(10) Obligations. – Any bonds or bond anticipation notes authorized to be issued by the Agency under the provisions of this Chapter.

(11) Persons and families of lower income. – Persons and families deemed by the Agency to require such assistance as is made available by this Chapter on account of insufficient personal or family income, taking into consideration, without limitation, (i) the amount of the total income of such persons and families available for housing needs, (ii) the size of the family, (iii) the cost and condition of housing facilities available, (iv) the eligibility of such persons and families for federal housing assistance of any type predicated upon a lower-income basis, and (v) the ability of such persons and families to compete successfully in the normal housing market and to pay the amounts at which private enterprise is providing decent, safe, and sanitary housing and deemed by the Agency therefore to be eligible to occupy residential housing financed wholly or in part, with mortgages, or with other public or private assistance.

(12) Rehabilitation. – The renovation or improvement of residential housing by the owner of said residential housing.

(13) Residential housing. – A specific work or improvement undertaken primarily to provide dwelling accommodations for persons and families of lower income, including the rehabilitation of buildings and improvements, and such other nonhousing facilities as may be incidental or appurtenant thereto.

(14) State. – The State of North Carolina."

SECTION 25. G.S. 126-3(b) reads as rewritten:

"(b) The Office shall be responsible for the following activities, and such other activities as specified in this Chapter:

(1) Providing policy and rule development for the Commission and implementing and administering all policies, rules, and procedures established by the ~~Commission;~~Commission.

(2) Providing training in personnel management to agencies, departments, and institutions including train-the-trainer programs for those agencies, departments, and institutions who request such training and where sufficient staff and expertise exist to provide the training within their respective agencies, departments, and ~~institutions;~~institutions.

(3) Providing technical assistance in the management of personnel programs and activities to agencies, departments, and ~~institutions;~~institutions.

(4) Negotiating decentralization agreements with all agencies, departments, and institutions where it is cost-effective to include delegation of authority for certain classification and corresponding salary administration actions and other personnel programs to be specified in the ~~agreements;~~agreements.

(5) Administering such centralized programs and providing services as approved by the Commission which have not been transferred to agencies, departments, and institutions or where this authority has been rescinded for ~~noncompliance;~~noncompliance.

(6) Providing approval authority of personnel actions involving classification and compensation where such approval authority has not been transferred by the Commission to agencies, departments, and institutions or where such authority has been rescinded for ~~noncompliance;~~noncompliance.

(7) Maintaining a computer database of all relevant and necessary information on employees and positions within agencies, departments, and institutions in the State's personnel ~~system;~~system.

(8) Developing criteria and standards to measure the level of compliance or noncompliance with established Commission policies, rules, procedures, criteria, and standards in agencies, departments, and institutions to which authority has been delegated for classification, salary administration and other decentralized programs, and determining through routine monitoring and periodic review process, that agencies, departments, and institutions are in compliance or noncompliance with established Commission policies, rules, procedures, criteria, and ~~standards; and~~standards.

(9) Implementing corrective actions in cases of ~~noncompliance; [and]~~noncompliance.

(10) Administering the State employee suggestion program (NC-Thinks)."

SECTION 26. G.S. 127A-110(f) reads as rewritten:

"(f) (1) Any amount obtained by any person by settlement with, judgment against, or otherwise from the third party by reason of the injury or death shall be disbursed by order of the court for the following purposes and in the following order of priority:

a. First to the payment of actual court costs taxed by judgment.

b. Second to the payment of the fee of the attorney representing the person making settlement or obtaining judgment, and this fee shall not exceed one third of the amount obtained or recovered of the third party.

c. Third to the reimbursement of the State for all benefits by way of compensation or medical treatment expense paid or to be paid by the State pursuant to G.S. 127A-108.

d. Fourth to the payment of any amount remaining to the member or personal representative.

(2) The attorney fee paid under subdivision (1) of this ~~section~~ subsection shall be paid by the member and the State in direct proportion to the amount each shall receive under sub-subdivisions (1)c. and d. of this subsection and shall be deducted from the payments when distribution is made."

SECTION 27. G.S. 130A-40.1(b) reads as rewritten:

"(b) The Secretary of Health and Human Services may approve only one request under subsection (a) of this section, this section being designed as a pilot program concerning alternative qualifications for a local health director. The Secretary of Health and Human Services shall report any approval under this section to the Joint Legislative Oversight Committee on Health and Human Services."

SECTION 28. G.S. 130A-309.10(e) reads as rewritten:

"(e) No person shall distribute, sell, or offer for sale in this State any rigid plastic container, including a plastic beverage ~~container~~ container, unless the container has a molded label indicating the plastic resin used to produce the container. The code shall consist of a number placed within three triangulated arrows and letters placed below the triangulated arrows. The three arrows shall form an equilateral triangle with the common point of each line forming each angle of the triangle at the midpoint of each arrow and rounded with a short radius. The arrowhead of each arrow shall be at the midpoint of each side of the triangle with a short gap separating the arrowhead from the base of the adjacent arrow. The triangle formed by the three arrows curved at their midpoints shall depict a clockwise path around the code number. The label shall appear on or near the bottom of the container and be clearly visible. A container having a capacity of less than eight fluid ounces or more than five gallons is exempt from the requirements of this subsection. The numbers and letters shall be as follows:

(1) For polyethylene terephthalate, the letters "PETE" and the number 1.
(2) For high density polyethylene, the letters "HDPE" and the number 2.
(3) For vinyl, the letter "V" and the number 3.
(4) For low density polyethylene, the letters "LDPE" and the number 4.
(5) For polypropylene, the letters "PP" and the number 5.
(6) For polystyrene, the letters "PS" and the number 6.
(7) For any other, the letters "OTHER" and the number 7."

SECTION 29. G.S. 131E-129(a) reads as rewritten:

"(a) Violation Classification and Penalties. – The Department of Health and Human Services shall impose an administrative penalty in accordance with provisions of this Article on any facility which is found to be in violation of the requirements of G.S. 131E-117 or applicable State and federal laws and regulations. Citations for violations shall be classified and penalties assessed according to the nature of the violation as follows:

…

(1b) "Past Corrected Type A1 or Type A2 Violation" means either (i) the violation was not previously identified by the Department or its authorized representative or (ii) the violation was discovered by the facility and was self reported, but in either case the violation has been corrected. In determining whether a penalty should be assessed under this section, the Department shall consider the following factors:

a. Preventive systems in place prior to the violation.
b. Whether the violation or violations were abated immediately. ~~and~~
c. Whether the facility implemented corrective measures to achieve and maintain compliance.
d. Whether the facility's system to ensure compliance is maintained and continues to be implemented.
e. Whether the regulatory area remains in compliance.

…."

SECTION 30. G.S. 135-48.27 reads as rewritten:

"**§ 135-48.27. Reports to the General Assembly; General Assembly access to information.**

In addition to the reports required by ~~G.S. 135-48.22(d),~~G.S. 135-48.23(d), the State Treasurer, the Executive Administrator, and Board of Trustees shall report to the General Assembly at such times and in such forms as shall be designated by the President Pro Tempore of the Senate and the Speaker of the House of Representatives. Employees of the Legislative Services Commission designated by the Legislative Services Officer (i) shall have access to all records related to the Plan of the State Treasurer, the Board of Trustees, the Executive Administrator, the Claims Processor, and the Plan and (ii) shall be entitled to attend all meetings, including executive sessions, of the Board of Trustees."

SECTION 31. G.S. 135-48.44 reads as rewritten:

"**§ 135-48.44. Cessation of coverage.**

(a) Coverage under this Plan of an employee and his or her surviving spouse or eligible dependent children or of a retired employee and his or her surviving spouse or eligible dependent children shall cease on the earliest of the following dates:

…

(2) The last day of the month in which an employee's employment with the State is terminated as provided in ~~subsection (c)~~subsection (d) of this section.

…

(c) Coverage under the Plan as a surviving dependent child whether covered as a dependent of a surviving spouse, or as an individual member (no living parent), ceases when the child ceases to be a dependent child as defined by G.S. 135-48.1, except coverage may continue under the Plan on a fully contributory basis for a period of not more than 36 months after loss of dependent status.

(d) Termination of employment shall mean termination for any reason, including layoff and leave of absence, except as provided in subdivisions (a)(1) and (2) of this section, but shall not, for purposes of this Plan, include retirement upon which the employee is granted an immediate service or disability pension under and pursuant to a State-supported Retirement System.

(1) In the event of termination for any reason other than death, coverage under the Plan for an employee and his or her eligible spouse or dependent children, provided the eligible spouse or dependent children were covered under the Plan at termination of employment may be continued for a period of not more than 18 months following termination of employment on a fully contributory basis. Employees who were covered under the Plan at termination of employment may be continued for a period of not more than 18 months or 29 months if determined to be disabled under the Social Security Act, Title II, OASDI or Title XVI, SSI.

(2) In the event of approved leave of absence without pay, other than for active duty in the Armed Forces of the United States, coverage under this Plan for an employee and his or her dependents may be continued during the period of such leave of absence by the employee's paying one hundred percent (100%) of the cost.

(3) If employment is terminated in the second half of a calendar month and the covered individual has made the required contribution for any coverage in the following month, that coverage will be continued to the end of the calendar month following the month in which employment was terminated.

(4) Employees paid for less than 12 months in a year, who are terminated at the end of the work year and who have made contributions for the non-work months, will continue to be covered to the end of the period for which they have made contributions, with the understanding that if they are not employed by another State-covered employer under this Plan at the beginning of the next work year, the employee will refund to the ex-employer the amount of the employer's cost paid for them during the non-paycheck months.

(5) Any employee receiving benefits pursuant to Article 6 of this Chapter when the employee has less than five years of retirement membership service, or an employee on leave of absence without pay due to illness or injury for up to 12 months, is entitled to continued coverage under the Plan for the employee and any eligible dependents by the employee's paying one hundred percent (100%) of the cost.

…."

SECTION 32. G.S. 135-48.50(1) and (5) read as rewritten:

"**§ 135-48.50. Coverage mandates.**

The Plan shall provide coverage subject to the following coverage mandates:

(1) Abortion coverage. – The Plan shall not provide coverage for abortions for which State funds could not be used under G.S. 143C-6-5.5. The Plan shall, however, provide coverage for subsequent complications or related charges arising from an abortion not covered under this subdivision. ~~Reserved.~~

…

(5) ~~Reserved.~~"

SECTION 33. G.S. 143-215.1(a6) reads as rewritten:

"(a6) No permit shall be required to enter into a contract for the construction, installation, or alteration of any treatment works or disposal system or to construct, install, or alter any treatment works or disposal system within the State when the system's or work's ~~principle~~principal function is to conduct, treat, equalize, neutralize, stabilize, recycle, or dispose of industrial waste or sewage from an industrial facility and the discharge of the industrial waste or sewage is authorized under a permit issued for the discharge of the industrial waste or sewage into the waters of the State. Notwithstanding the above, the permit issued for the discharge may be modified if required by federal regulation."

SECTION 34. G.S. 143C-3-5 reads as rewritten:

"**§ 143C-3-5. Budget recommendations and budget message.**

…

(b) Odd-Numbered Fiscal Years. – In odd-numbered years the budget recommendations shall include the following components:

…

(3) A Current Operations ~~Appropriation~~ Appropriations Act that makes appropriations for each fiscal year of the upcoming biennium for the operating expenses of all State agencies as contained in the Recommended State Budget, together with a Capital Improvements Appropriations Act that authorizes any capital improvements projects.

(4) The biennial State Information Technology Plan as outlined in ~~G.S. 147-33-72B~~ G.S. 147-33.72B to be consistent in facilitating the goals outlined in the Recommended State Budget.

…

(d) Funds Included in Budget. – Consistent with requirements of the North Carolina Constitution, Article 5, ~~Section 7(a),~~Section 7(1), the Governor's Recommended State Budget, together with the Budget Support Document, shall include recommended expenditures of State funds from all Governmental and Proprietary Funds, as those funds are described in G.S. 143C-1-3. Except where provided otherwise by federal law, funds received from the federal government become State funds when deposited in the State treasury and shall be classified and accounted for in the Governor's budget recommendations no differently than funds from other sources.

…."

SECTION 35. G.S. 153A-155(g) reads as rewritten:

"(g) Applicability. – Subsection (c) of this section applies to all counties and county districts that levy an occupancy tax. To the extent subsection (c) conflicts with any provision of a local act, subsection (c) supersedes that provision. The remainder of this section applies only to Alleghany, Anson, Brunswick, Buncombe, Burke, Cabarrus, Camden, Carteret, Caswell, Chatham, Cherokee, Chowan, Clay, Craven, Cumberland, Currituck, Dare, Davie, Duplin, Durham, Forsyth, Franklin, Granville, Halifax, Haywood, Jackson, Madison, Martin, McDowell, Montgomery, Moore, Nash, New Hanover, ~~New Hanover County District U,~~Northampton, Pasquotank, Pender, Perquimans, Person, Randolph, Richmond, Rockingham, Rowan, Rutherford, Sampson, Scotland, Stanly, Swain, Transylvania, Tyrrell, Vance, Washington, and Wilson Counties, to New Hanover County District U, to Surry County District S, to Watauga County District U, to Wilkes County District K, to Yadkin County District Y, and to the Township of Averasboro in Harnett County and the Ocracoke Township Taxing District."

SECTION 36. G.S. 159-175.10 reads as rewritten:

"**§ 159-175.10. Additional requirements for review of city financing application; communications service.**

The Commission shall apply additional requirements to an application for financing by a city or a joint agency under Part 1 of Article 20 of Chapter 160A of the General Statutes for the construction, operation, expansion, or repair of a communications system or other infrastructure for the purpose of offering communications service, as that term is defined in ~~G.S. 160A-340(2),~~G.S. 160A-340(3), that is or will be competitive with communications service offered by a private communications service provider. This section does not apply to the repair, rebuilding, replacement, or improvement of an existing communications network, or equipment relating thereto, but does apply to the expansion of such existing network. The additional requirements are the following:

(1) Prior to submitting an application to the Commission, a city or joint agency shall comply with the provisions of G.S. 160A-340.3 requiring at least two public hearings on the proposed communications service project and notice of the hearings to private communications service providers who have requested notice.

(2) At the same time the application is submitted to the Commission, the city or joint agency shall serve a copy of the application on each person that provides competitive communications service within the city's jurisdictional boundaries or in areas adjacent to the city. No hearing on the application shall be heard by the Commission until at least 60 days after the application is submitted to the Commission.

(3) Upon the request of a communications service provider, the Commission shall accept written and oral comments from competitive private communications service providers in connection with any hearing or other review of the application.

(4) In considering the probable net revenues of the proposed communications service project, the Commission shall consider and make written findings on the reasonableness of the city or joint agency's revenue projections in light of the current and projected competitive environment for the services to be provided, taking into consideration the potential impact of technological innovation and change on the proposed service offerings and the level of demonstrated community support for the project.

(5) The city or joint agency making the application to the Commission shall bear the burden of persuasion with respect to subdivisions (1) through (4) of this section."

SECTION 37. G.S. 163-258.30(a) reads as rewritten:

"(a) The State Board of Elections shall adopt rules and regulations to carry out the intent and purpose of ~~G.S. 163-278.23 and G.S. 163-278.24~~G.S. 163-258.28 and G.S. 163-258.29 and to ensure that a proper list of persons voting under said sections shall be maintained by the boards of elections, and to ensure proper registration records, and such rules and regulations shall not be subject to the provisions of Article 2A of Chapter 150B of the General Statutes."

SECTION 38. Section 6(c) of S.L. 2011-96 reads as rewritten:

"**SECTION 6.(c)** Notwithstanding the two-year term limitation in G.S. 135-48.20(m), as enacted by Senate Bill 323 of the 2011 Regular Session, the terms of initial appointees under G.S. 135-48.20 shall be as follows and shall begin January 1, 2012:

(1) Two and one-half years. – Appointees under G.S. 135-48.20(i).

(2) Three and one-half years. – Appointees not under G.S. 135-48.20(i)."

SECTION 39. Section 19.1(g) of S.L. 2011-145, as amended by Section 43(c) of S.L. 2011-391, reads as rewritten:

"**SECTION 19.1.(g)** The following statutes are amended by deleting the language "Crime Control and Public Safety" wherever it appears and substituting "Public Safety": G.S. 7A-343.1, 8-50.2, 14-86.1, 14-309.7, 14-309.11, 15B-3, 15B-6, 17C-3, 17C-6, 18B-101, 18B-110, 19-2.1, 20-17.7, 20-39.1, 20-49, 20-79.5, 20-81.12, 20-116, 20-118, 20-119, 20-125, 20-178.1, 20-183.9, 20-183.10, 20-184, 20-185, 20-187, 20-187.1, 20-187.3, 20-188, 20-189, 20-190, 20-191, 20-192, 20-195, 20-196, 20-196.3, 20-196.4, 20-377, 20-379, 20-380, 20-381, 20-382.2, 20-383, 20-387, 20-389, 20-390, 20-391, 20-392, 20-393, 20-396, 20-397, 58-32-1, 58-78-1, 66-165, 66-168, 104E-8, 105-259, 105-269.3, 105-449.44, 120-12.1, 120-70.94, 122C-408, 122C-409, 122C-411, 122C-414, 126-5, 127A-17.1, 127A-19, 127A-20, 127A-21, 127A-22, 127A-35, 127A-40, 127A-42, 127A-43, 127A-54, 127A-57, 127A-80, 127A-81, 127A-107, 127A-139, 127A-161, 127A-162, 127A-163, 127A-164, 127C-2, 130A-475, 143-166.13, 143-215.52, 143-215.56, 143-215.93A, 143-215.94GG, 143-215.94HH, 143-341, 143-355.1, 143-651, 143-652.1, 143-652.2, 143-654, 143-655, 143-658, 143-661, 143-664, 143-726, ~~143A-79.2, 143A-239, 143A-240, 143A-241, 143A-242, 143A-243, 143A-244, 143A-245,~~ 143B-2, 143B-6, 143B-181, 143B-394.15, 143B-417, 143B-426.22, 143B-477, 143B-478, 143B-479, 143B-480, 143B-480.1, 143B-480.2, 143B-480.3, 143B-490, 143B-491, 143B-492, 143B-495, 143B-496, 143B-497, 143B-498, 143B-499, 143B-499.2, 143B-499.4, 143B-499.7, 143B-508, 143B-508.1, Parts 8 and 9 of Article 11 of Chapter 143B of the General Statutes, 143B-510, 146-30, 147-12, 150B-1, 161-11.4, 166A-5, 166A-6, 166A-6.03, 166A-6.1, 166A-14, 166A-18, 166A-21, 166A-26, 166A-28, 166A-60, 166A-61, and 166A-62.

In all other instances in which the term "Crime Control and Public Safety" appears in the General Statutes, the Revisor of Statutes shall replace that term with "Public Safety"."

SECTION 40. Section 25 of S.L. 2011-284 is repealed.

SECTION 41. The introductory language of Section 12(b) of S.L. 2011-326 reads as rewritten:

"**SECTION 12.(b)** ~~G.S. 7B-1110.1(a)~~G.S. 7B-1101.1(a) reads as rewritten:"

SECTION 42.(a) The prefatory language of Section 30 of S.L. 2011-391 reads as rewritten:

"**SECTION 30.** Section 13.22(b) of Session Law 2011-145 ~~reads as rewritten:~~is rewritten to read:".

SECTION 42.(b) This section is retroactively effective July 1, 2011.

SECTION 43. The Revisor of Statutes may cause to be printed all explanatory comments of the drafters of S.L. 2011-339 and S.L. 2011-344 as the Revisor deems appropriate.

SECTION 44. The Revisor of Statutes may cause to be printed all explanatory comments of the drafters of S.L. 2011-341 as the Revisor deems appropriate.

PART II. OTHER AMENDMENTS

A. TECHNICAL CHANGES

SECTION 44.5. Any act of the 2011 Regular Session that refers to a bill of the "2012 Regular Session" shall be deemed to be a reference to a bill of the 2011 Regular Session.

SECTION 45.(a) G.S. 15A-1331A is recodified as G.S. 15A-1331.1.

SECTION 45.(b) G.S. 20-15.1 reads as rewritten:

"**§ 20-15.1. Revocations when licensing privileges forfeited.**

The Division shall revoke the license of a person whose licensing privileges have been forfeited under ~~G.S. 15A-1331A,~~ G.S. 15A-1331.1, 50-13.12, and 110-142.2. If a revocation period set by this Chapter is longer than the revocation period resulting from the forfeiture of licensing privileges, the revocation period in this Chapter applies."

SECTION 45.(c) G.S. 20-179.3(b)(2) reads as rewritten:

"(b) Eligibility. –

…

(2) Any person whose licensing privileges are forfeited pursuant to ~~G.S. 15A-1331A~~ G.S. 15A-1331.1 is eligible for a limited driving privilege if the court finds that at the time of the forfeiture, the person held either a valid drivers license or a drivers license that had been expired for less than one year and

a. The person is supporting existing dependents or must have a drivers license to be gainfully employed; or

b. The person has an existing dependent who requires serious medical treatment and the defendant is the only person able to provide transportation to the dependent to the health care facility where the dependent can receive the needed medical treatment.

The limited driving privilege granted under this subdivision must restrict the person to essential driving related to the purposes listed above, and any driving that is not related to those purposes is unlawful even though done at times and upon routes that may be authorized by the privilege."

SECTION 45.(d) G.S. 113-277(a4) reads as rewritten:

"(a4) The Wildlife Resources Commission shall order the surrender of any license or permit issued under this Article to a person whose licensing privileges have been forfeited under ~~G.S. 15A-1331A~~ G.S. 15A-1331.1 for the period specified by the court."

SECTION 45.(e) If Senate Bill 707, 2011 Regular Session, becomes law, G.S. 15A-1331B, as enacted by that act, is recodified as G.S. 15A-1331.2.

SECTION 45.5. G.S. 18B-1305(a1), as enacted by Section 1 of S.L. 2012-4, reads as rewritten:

"(a1) Termination by a Small Brewery. – A brewery's authorization to distribute its own malt beverage products pursuant to ~~G.S. 18B-1104(7)~~G.S. 18B-1104(8) shall revert back to the brewery, in the absence of good cause, following the fifth business day after confirmed receipt of written notice of such reversion by the brewery to the wholesaler. The brewery shall pay the

wholesaler fair market value for the distribution rights for the affected brand. For purposes of this subsection, "fair market value" means the highest dollar amount at which a seller would be willing to sell and a buyer willing to buy at the time the self-distribution rights revert back to the brewery, after each party has been provided all information relevant to the transaction."

SECTION 45.7. G.S. 20-79.4(b)(170) reads as rewritten:

"(170) Purple Heart Recipient. – Issuable to a recipient of the Purple Heart award. The plate shall bear the phrase "Purple Heart Veteran, Combat ~~Wounded" and the letters "PH".~~Wounded." A person may obtain from the Division a special registration plate under this subdivision for the registered owner of a motor vehicle or a motorcycle. A motorcycle plate issued under this subdivision shall bear a depiction of the Purple Heart Medal and the phrase "Purple Heart Veteran, Combat Wounded.""

SECTION 46.(a) G.S. 66-421(a) reads as rewritten:

"(a) Issuance of Permits. – The sheriff of each county shall issue a nonferrous metals purchase permit to an applicant if the applicant (i) has a fixed site in the sheriff's county; (ii) declares on a form provided by the sheriff that the applicant is informed of and will comply with the provisions of this Part; (iii) does not have a permit that has been revoked pursuant to ~~G.S. 66-324(b)~~ G.S. 66-424(b) at the time of the application; and (iv) has not been convicted of more than three violations of this Part. A permit shall be valid for 12 months and shall be valid only for fixed sites in the county of issuance. A permit shall be obtained for each fixed site at which nonferrous metals are purchased."

SECTION 46.(b) This section becomes effective October 1, 2012.

SECTION 47.(a) If House Bill 614, 2011 Regular Session, becomes law, G.S. 90-21.102, as enacted by that act, reads as rewritten:

"**§ 90-21.102. Definitions.**

The following definitions apply in this Article:

…

(3) Health care provider. – Any person who:

…

m. Is licensed to practice as a physician, physician assistant, dentist, pharmacist, optometrist, registered nurse, licensed practical nurse, dental hygienist, or optician under provisions of law of another state of the United States comparable to the provisions referenced in sub-subdivisions a. through ~~n.~~l. of this subdivision.

…

(5) Voluntary provision of health care services. – The provision of health care services by a health care provider in association with a sponsoring organization in which both of the following circumstances exist:

a. The health care services are provided without charge to the recipient of the services or to a third party on behalf of the recipient.

b. The health care provider receives no compensation or other consideration in exchange for the health care services provided.

For the purposes of this Article, the provision of health care services in ~~non-profit~~ nonprofit community health centers, local health department facilities, free clinic facilities, or at a ~~providers~~ provider's place of employment when the patient is referred by a ~~non-profit~~ nonprofit community health referral service shall not be considered the voluntary provision of health care."

SECTION 47.(b) If House Bill 614, 2011 Regular Session, becomes law, G.S. 90-21.104(d)(1), as enacted by that act, reads as rewritten:

"(d) Each registered sponsoring organization has the duty and responsibility to do all of the following:

(1) Except as provided in this subdivision, by no later than 14 days before a sponsoring organization initiates voluntary health care services in this State, the sponsoring organization shall submit to the Department a list containing the following information regarding each health care provider who is to provide voluntary health care services on behalf of the sponsoring organization during any part of the time period in which the sponsoring

organization is authorized to provide voluntary health care services in the State:

a. Name.
b. Date of birth.
c. State of licensure.
d. License number.
e. Area of practice.
f. Practice address.

By no later than 3 days prior to voluntary health care services being rendered, a sponsoring organization may amend the list to add health care providers defined in G.S. 90-21.102(3)a. through ~~G.S. 90-21.102(3)m.~~G.S. 90-21.102(3)l."

SECTION 47.(c) This section is effective January 1, 2013.

SECTION 48. G.S. 115C-107.7(a1) reads as rewritten:

"(a1) Any corporal punishment administered on students with disabilities shall be consistent with the requirements of ~~G.S. 115C-391(a)(5).~~G.S. 115C-390.4."

SECTION 49. G.S. 115C-309(a) reads as rewritten:

"(a) Student Teacher and Student Teaching Defined. – A "student teacher" is any student enrolled in an institution of higher education approved by the State Board of Education for the preparation of teachers who is jointly assigned by that institution and a local board of education to student teach under the direction and supervision of a regularly employed certified teacher.

"Student teaching" may include those duties granted to a teacher by G.S. 115C-307 ~~and 115C-390~~ and any other part of the school program for which either the supervising teacher or the principal is responsible."

SECTION 50. The title of S.L. 2012-92 reads as rewritten:

"AN ACT PROVIDING THAT AFTER DECEMBER 31, 2012, LANDLORDS SHALL, WHEN INSTALLING A NEW SMOKE ALARM OR REPLACING AN EXISTING SMOKE ALARM, INSTALL A TAMPER RESISTANT, TEN YEAR LITHIUM BATTERY SMOKE ALARM EXCEPT IN CERTAIN CASES, ~~AND PROVIDING THAT LANDLORDS MAY DEDUCT FROM THE TENANT SECURITY DEPOSIT DAMAGE TO A SMOKE ALARM OR CARBON MONOXIDE ALARM,~~ AS RECOMMENDED BY THE NORTH CAROLINA CHILD FATALITY TASK FORCE."

SECTION 51. If Senate Bill 229, 2011 Regular Session, becomes law, then Part XXIV of that act reads as rewritten:

"**PART XXIV. USE OF TVA SETTLEMENT FUNDS**

"**SECTION 30.** Funds received by the State pursuant to the provisions of the Consent Decree entered into by the State in State of Alabama et al. v. Tennessee Valley Authority, Civil Action 3:11-cv-00170 in the United States District Court for the Eastern District of Tennessee and allocated to the Department of Agriculture and Consumer Services by the Committee Report to House Bill 950 shall be used exclusively to award grants for "Environmental Mitigation Projects" of the types specified in paragraph 128 of the Consent Decree in the following counties: Avery, Buncombe, Burke, Cherokee, Clay, Graham, Haywood, Henderson, Jackson, Macon, Madison, McDowell, Mitchell, Swain, Transylvania, Watauga, Yancey."

SECTION 51.5. If House Bill 494, 2011 Regular Session, becomes law, then G.S. 20-179(k2), as enacted in Section 9 of that act, reads as rewritten:

"(k2) Probationary Requirement for Abstinence and Use of Continuous Alcohol Monitoring. – The judge may order that as a condition of special probation for any level of offense under ~~G.S. 20-170~~G.S. 20-179 the defendant abstain from alcohol consumption, as verified by a continuous alcohol monitoring system, of a type approved by the Division of Adult Correction of the Department of Public Safety."

SECTION 52. Section 5 of S.L. 2012-77 is rewritten to read:

"**SECTION 5.** Section 5 of S.L. 2008-90, as amended by Section 1 of S.L. 2010-36, reads as rewritten:".

SECTION 53. Sections 49 and 50 of S.L. 2012-56 are repealed.

SECTION 54. Section 2.2 of S.L. 2012-18 reads as rewritten:

"**SECTION 2.2.** ~~G.S. 161-10(8a)~~ G.S. 161-10(a)(8a) is repealed."

SECTION 55.(a) G.S. 115C-12(38) and G.S. 115C-47(60) are repealed.

SECTION 55.(b) To ensure that the unique needs of students with immediate family members in the military are met, local boards of education shall collect and report to the

State Board of Education by November 30, 2012, the following information for each school in the local school administrative unit:

(1) The number of students who have an immediate family member who has served in the reserve or active components of the Armed Forces of the United States since September 1, 2001.

(2) Whether during the relevant period the local school administrative unit employed at least one employee trained in the unique needs of children who have immediate family members in the military. An employee satisfies this requirement if the employee has received training on all of the following:
   a. The number of children of members of the active or reserve components of the Armed Forces of the United States who live in the local school administrative unit.
   b. Available curricula on military families.
   c. The impact of deployments on the emotional and psychological well-being of the children and families.
   d. Potential warning signs of emotional and mental health disorders, substance use disorders, suicide risks, child maltreatment, or domestic violence.
   e. Appropriate resources to which students and their families may be referred as needed.
   f. Scholarships for after-school and enrichment activities available through the United States Department of Defense, the National Guard, or the reserve components of the Armed Forces of the United States for the children of parents who are actively deployed.

(3) The frequency with which the employee described in subdivision (2) of this subsection provided training to school administrators, nurses, nurses aides, counselors, social workers, and other personnel in the local school administrative unit during the relevant period, and the number of staff trained.

The State Board of Education shall report no later than December 15, 2012, to the Joint Legislative Education Oversight Committee and to the House of Representatives and Senate Appropriations Subcommittees on Education on information submitted to it pursuant to this section relating to the needs of students with immediate family members in the military.

SECTION 55.(c) G.S. 115C-288 is amended by adding a new subsection to read:

"(m) To Address the Unique Needs of Students With Immediate Family Members in the Military. – The principal shall develop a means for identifying and serving the unique needs of students who have immediate family members in the active or reserve components of the Armed Forces of the United States."

SECTION 55.5. If House Bill 950, 2011 Regular Session, becomes law, then Section 15.3A.(b) reads as rewritten:

"**SECTION 15.3A.(b)** Members. – The Commission shall consist of 12 members as follows:

(1) The President Pro Tempore of the Senate shall appoint one representative from each of the following:
   a. The public at large.
   b. A county sheriff's ~~department.~~office.
   c. A city or town police department.

(2) The Speaker of the House of Representatives shall appoint one representative from each of the following:
   a. The public at large.
   b. A county sheriff's ~~department.~~office.
   c. A city or town police department.

(3) The Governor shall appoint one representative from the public at large.

(4) The following persons, or their designees, shall serve as ex officio members of the Commission:
   a. The Secretary of Public Safety.
   b. The Secretary of Administration.
   c. The Secretary of Labor.
   d. The Secretary of Health and Human Services.

e. The Attorney General.'".

SECTION 56. If House Bill 237, 2011 Regular Session, becomes law, Section 8(f) of that act reads as rewritten:

"**SECTION 8.(f)** Reports to Committee. – Whenever a State agency is required by law to report to the General Assembly or to any of its permanent, study, or oversight committees or subcommittees on matters affecting the ~~workforce development~~ workers' compensation system, the Department shall transmit a copy of the report to the cochairs of the Committee."

B. CLARIFYING/CONFORMING CHANGES

SECTION 57. G.S. 20-79.4(b)(11) reads as rewritten:

"(11) American Red Cross. – Issuable to the registered owner of a motor vehicle in accordance with G.S. 20-81.12. The plate shall bear the ~~phrase "American Red Cross Saving Lives" and a red cross.~~phrases "Proud Supporter," "American Red Cross," and the official American Red Cross logo."

SECTION 59.(a) G.S. 42-51(a)(3) reads as rewritten:

"**§ 42-51. Permitted uses of the deposit.**

(a) Security deposits for residential dwelling units shall be permitted only for the following:

…

(3) Damages as the result of the nonfulfillment of the rental period, except where the tenant terminated the rental agreement under G.S. 42-45, G.S. 42-45.1, or because the tenant was forced to leave the property because of the landlord's violation of Article 2A of Chapter 42 of the General Statutes or was constructively evicted by the landlord's violation of G.S. 42-42(a)."

SECTION 59.(b). G.S. 42-51(a)(2) reads as rewritten:

"**§ 42-51. Permitted uses of the deposit.**

(a) Security deposits for residential dwelling units shall be permitted only for the following:

…

(2) Damage to the premises, including damage to or destruction of smoke ~~detectors~~ alarms or carbon monoxide ~~detectors.~~alarms."

SECTION 59.(c) Subsection (a) of this section becomes effective October 1, 2012. Subsection (b) of this section becomes effective December 1, 2012.

SECTION 60. G.S. 66-58(b) is amended by adding a new subdivision to read:

"**§ 66-58. Sale of merchandise or services by governmental units.**

…

(b) The provisions of subsection (a) of this section shall not apply to:

…

(9a) The North Carolina Forest Service."

SECTION 60.5. G.S. 90-113.54 reads as rewritten:

"**§ 90-113.54. Posting of signs.**

(a) A retailer shall post a sign or placard in a clear and conspicuous manner in the area of the premises where the pseudoephedrine products are offered for sale substantially similar to the following: "North Carolina law strictly prohibits the purchase of more than ~~two packages (3.6 grams total)~~3.6 grams total of certain products containing pseudoephedrine per day, and more than ~~three packages (9 grams total)~~9 grams total of certain products containing pseudoephedrine within a 30-day period. This store will maintain a record of all sales of these products which may be accessible to law enforcement officers.

…."

SECTION 61. If Senate Bill 521, 2011 Regular Session, becomes law, G.S. 93A-83(c) reads as rewritten:

"(c) Required Contents of a Broker Price Opinion or Comparative Market Analysis. – A broker price opinion or comparative market analysis shall be in writing and conform to the standards provided in this Article that ~~may~~ shall include, but are not limited to, the following:

(1) A statement of the intended purpose of the broker price opinion or comparative market analysis.

(2) A brief description of the subject property and property interest to be priced.

(3) The basis of reasoning used to reach the conclusion of the price, including the applicable market data or capitalization computation.
(4) Any assumptions or limiting conditions.
(5) A disclosure of any existing or contemplated interest of the broker issuing the broker price opinion, including the possibility of representing the landlord/tenant or seller/buyer.
(6) The effective date of the broker price opinion.
(7) The name and signature of the broker issuing the broker price opinion and broker license number.
(8) The name of the real estate brokerage firm for which the broker is acting.
(9) The signature date.
(10) A disclaimer stating that "This opinion is not an appraisal of the market value of the property, and may not be used in lieu of an appraisal. If an appraisal is desired, the services of a licensed or certified appraiser shall be obtained. This opinion may not be used by any party as the primary basis to determine the value of a parcel of or interest in real property for a mortgage loan origination, including first and second mortgages, refinances, or equity lines of credit."
(11) A copy of the assignment request for the broker price opinion or comparative market analysis."

SECTION 61.2. If House Bill 950, 2011 Regular Session, becomes law, then Section 24.11 of that act reads as rewritten:

"**SECTION 24.11.** Notwithstanding G.S. 105-449.80(a), for the period July 1, 2012, through June 30, 2013, the motor fuel excise tax rate may not exceed thirty-seven and one-half cents (37 1/2¢) a gallon. For the period beginning July 1, 2012, and ending August 1, 2012, a taxpayer is not liable for an over-collection or under-collection of the excise tax on motor fuel if the taxpayer made a good faith effort to comply with the law and collect the proper amount of tax and has, due to the change made under this section in the rate of tax imposed under G.S. 105-449.80(a), over-collected or under-collected the amount of excise tax that is due."

SECTION 61.5.(a) If House Bill 462, 2011 Regular Session, becomes law, G.S. 116B-8, as enacted in Section 3 of the act, reads as rewritten:

"**§ 116B-8. Employment of persons with specialized skills or knowledge.**

The Treasurer may employ the services of such independent consultants, real estate managers and other persons possessing specialized skills or knowledge as the Treasurer deems necessary or appropriate for the administration of this Chapter, including valuation, maintenance, upkeep, management, sale and conveyance of property and determination of sources of unreported abandoned property. The Treasurer may also employ the services of an attorney to perform a title search or to provide an accurate legal description of real property which the Treasurer has reason to believe may have escheated. Persons whose services are employed by the Treasurer pursuant to this section to determine sources and amounts of unreported property are subject to the same policies, including confidentiality and ethics, as employees of the Department of State Treasurer assigned to determine sources and amounts of unreported property. If the Treasurer contracts with any other person to conduct an audit under this Chapter, the audit shall not be performed on a contingent fee basis or any other similar method that may impair an auditor's independence or the perception of the auditor's independence by the public. Notwithstanding the preceding sentence, the Treasurer may contract with any other person on a contingent fee basis to conduct audits of life insurance companies where the audit is being conducted for the purpose of identifying unclaimed death benefits or to conduct audits of holders of unredeemed bond funds. Compensation of persons whose services may be employed pursuant to this section on a contingent fee basis shall be limited to twelve percent (12%) of the final assessment."

SECTION 61.5.(b) If House Bill 462, 2011 Regular Session, becomes law, Section 6 of the act reads as rewritten:

"**SECTION 6.** ~~This act becomes effective July 1, 2012, and applies to audits, determinations of liability, and assessments contracted for on or after that date. Units of local government and the Treasurer shall not renew contingency fee based contracts for these services after July 1, 2012.~~Sections 1, 3, and 3.1 of this act become effective October 1, 2012. The Treasurer shall not renew any contingency fee-based contracts for these services after October 1, 2012. The Treasurer shall not assign further audits on a contingency fee basis to an

auditing firm under a contract that meets all the following conditions: (i) the contract would have been prohibited under this act had the contract been entered into after October 1, 2012, and (ii) the contract allows the assignment of audits on a discretionary basis by the Treasurer. Sections 2, 4, and 5 become effective July 1, 2013, and expire July 1, 2015. From July 1, 2013, until July 1, 2015, cities and counties shall not renew any contingency fee-based contracts for these services. From July 1, 2013, until July 1, 2015, cities and counties shall not assign further audits on a contingency fee basis to an auditing firm under a contract that meets all the following conditions: (i) the contract would have been prohibited under this act had the contract been entered into after July 1, 2013, and (ii) the contract allows the assignment of audits on a discretionary basis. The remainder of the act is effective when the act becomes law."

SECTION 62. If House Bill 438, 2011 Regular Session, becomes law, G.S. 130A-1.1(b) reads as rewritten:

"(b) A local health department shall ensure that the following 10 essential public health services are available and accessible to the population in each county served by the local health department:

(1) Monitoring health status to identify community health problems.
(2) Diagnosing and investigating health hazards in the community.
(3) Informing, educating, and empowering people about health issues.
(4) Mobilizing community partnerships to identify and solve health problems.
(5) Developing policies and plans that support individual and community health efforts.
(6) Enforcing laws and regulations that protect health and ensure safety.
(7) Linking people to needed personal health care services and ~~assuring~~ ensuring the provision of health care when otherwise unavailable.
(8) ~~Assuring~~ Ensuring a competent public health workforce and personal health care workforce.
(9) Evaluating effectiveness, accessibility, and quality of personal and population-based health services.
(10) Conducting research."

SECTION 62.1. G.S. 150B-43 reads as rewritten:

"**§ 150B-43. Right to judicial review.**

Any party or person aggrieved by the final decision in a contested case, and who has exhausted all administrative remedies made available to the party or person aggrieved by statute or agency rule, is entitled to judicial review of the decision under this Article, unless adequate procedure for judicial review is provided by another statute, in which case the review shall be under such other statute. Nothing in this Chapter shall prevent any party or person aggrieved from invoking any judicial remedy available to the party or person aggrieved under the law to test the validity of any administrative action not made reviewable under this Article. Absent a specific statutory requirement, nothing in this Chapter shall require a party or person aggrieved to petition an agency for rule making or to seek or obtain a declaratory ruling before obtaining judicial review of a final decision or order made pursuant to G.S. 150B-34."

SECTION 62.5. G.S. 153A-316.1(a), as enacted by S.L. 2012-73, reads as rewritten:

"**§ 153A-316.1. Urban research service district (URSD).**

(a) Standards. – The board of commissioners of a county may establish one or more urban research service districts ("URSD" as used in this Part) that meets the following standards:

(1) The URSD is wholly within a county research and production service district located partly within that county.
(2) The URSD is located wholly within that county.
(3) The URSD is not contained within another URSD.
(4) A petition requesting creation of the URSD signed by at least fifty percent (50%) of the owners of real property in the URSD who own at least fifty (50%) of total area of the real property in the URSD has been presented to the board of commissioners."

SECTION 63. Section 5 of S.L. 2011-236 reads as rewritten:

"**SECTION 5.** This act becomes effective October 1, 2011, and applies to agreements executed on or after that date. Agreements executed prior to October 1, 2011, remain subject to the laws in effect at the time the parties executed the ~~agreement.~~agreement; differences in

wording between procedures authorized to establish agreements under the laws repealed by this act and under the superseding laws enacted by this act clarify the permitted procedures under the repealed laws."

C. SUBSTANTIVE CHANGES

SECTION 63.3.(a) G.S. 7A-38.5 is amended by adding new subsections to read:

"(e) Except as provided in this subsection and subsection (f) of this section, each chief district court judge and district attorney shall refer any misdemeanor criminal action in district court that is generated by a citizen-initiated arrest warrant to the local mediation center for resolution, except for (i) any case involving domestic violence; (ii) any case in which the judge or the district attorney determine that mediation would be inappropriate; or (iii) any case being tried in a county in which mediation services are not available. The mediation center shall have 30 days to resolve each case and report back to the court with a resolution. The district attorney shall delay prosecution in order for the mediation to occur. If the case is not resolved through mediation within 30 days of referral, the court may proceed with the case as a criminal action. For purposes of this section, the term "citizen-initiated arrest warrant" means a warrant issued pursuant to G.S. 15A-304 by a magistrate or other judicial official based upon information supplied through the oath or affirmation of a private citizen.

(f) Any prosecutorial district may opt out of the mandatory mediation under subsection (e) of this section if the district attorney files a statement with the chief district court judge declaring that subsection shall not apply within the prosecutorial district."

SECTION 63.3.(b) G.S. 7A-38.3D(m) reads as rewritten:

"(m) Dismissal Fee. – Where an agreement has been reached in mediation and the case will be dismissed, the defendant shall pay to the clerk the dismissal fee of court set forth in G.S. 7A-38.7. By agreement, all or any portion of the fee may be paid by a person other than the defendant. ~~The judge may in the judge's discretion waive the fee for good cause shown.~~"

SECTION 63.3.(c) This section becomes effective December 1, 2012, and applies to offenses committed on or after that date.

SECTION 63.5. G.S. 7A-41.1(b) reads as rewritten:

"(b) There shall be one and only one senior resident superior court judge for each district or set of districts as defined in subsection (a) of this section, who shall be:

(1) Where there is only one regular resident superior court judge for the district, that judge; and

(2) Where there are two or more regular resident superior court judges for the district or set of districts, ~~the Chief Justice of the Supreme Court shall designate one of the judges as senior resident superior court judge to serve in that capacity at the pleasure of the Chief Justice. In exercising the authority to appoint senior resident superior court judges pursuant to this subdivision, the Chief Judge shall consider the seniority, experience, and management competence of the regular resident superior court judges. In addition, the Chief Justice shall consult with the regular resident superior court judges, the chief district court judges, the members of the district bar, the clerks of court, district attorneys, and public defenders within the district.~~the judge who, from among all the regular resident superior court judges of the district or set of districts, has the most continuous service as a regular resident superior court judge; provided if two or more judges are of equal seniority, the oldest of those judges shall be the senior regular resident superior court judge.

(3) Where there is a set of districts, the Chief Justice of the Supreme Court shall designate one of the judges as senior resident superior court judge to serve in that capacity at the pleasure of the Chief Justice, if that set of districts are wholly contained in one county that is specified in law as the sole proper venue for certain actions."

SECTION 64. G.S. 18C-151(c) reads as rewritten:

"(c) Before a contract is awarded, the Director shall conduct a thorough background investigation of all of the following:

(1) The potential contractor to whom the contract is to be awarded.

(2) Any parent or subsidiary corporation of the potential contractor to whom the contract is to be awarded.

(3) All shareholders with a five percent (5%) or more interest in the potential contractor or parent or subsidiary corporation of the potential contractor to whom the contract is to be awarded. For purposes of this subdivision, "shareholders" means any natural person or those individuals with capabilities to make operating decisions for the potential contractor or parent or subsidiary corporation of the potential contractor to whom the contract is to be awarded.

(4) All officers and directors of the potential contractor or parent or subsidiary corporation of the potential contractor to whom the contract is to be awarded."

SECTION 65. Part 9 of Article 1 of Chapter 10B of the General Statutes is amended by adding a new section to read:

"**§ 10B-72. Certain notarial acts validated when recommissioned notary failed to again take oath.**

Any acknowledgment taken and any instrument notarized by a person who after recommissioning failed to again take the oath as a notary public is hereby validated. The acknowledgment and instrument shall have the same legal effect as if the person qualified as a notary public at the time the person performed the act. This section shall apply to notarial acts performed on or after August 28, 2010, and before January 12, 2012."

SECTION 65.3.(a) If Senate Bill 42, 2011 Regular Session, becomes law, the lead-in language of Section 6.1 of Senate Bill 42 reads as rewritten:

"**SECTION 6.1.** G.S. 44A-23 ~~is amended to read as follows:~~reads as rewritten:".

SECTION 65.3.(b) If both House Bill 1052, 2011 Regular Session, and Senate Bill 42, 2011 Regular Session, become law, G.S. 44A-23(c) reads as rewritten:

"**§ 44A-23. Contractor's claim of lien on real property; perfection of subrogation rights of subcontractor.**

…

(c) A lien waiver signed by the contractor ~~prior to the commencement of an action to enforce a perfected claim of lien on real property granted under this section~~ before the occurrence of all of the actions specified in subsection (a1) and subdivision (5) of subsection (b) of this section waives the subcontractor's right to enforce the contractor's claim of lien on real property, but does not affect the subcontractor's right to a claim of lien on funds or the subcontractor's right to a claim of lien on real property allowed under G.S. 44A-20(d)."

SECTION 65.3.(c) Subsection (b) of this section becomes effective April 1, 2013, and applies to improvements to real property for which the first furnishing of labor or materials at the site of the improvements is on or after that date.

SECTION 65.4.(a) G.S. 51-1 reads as rewritten:

"**§ 51-1. Requisites of marriage; solemnization.**

A valid and sufficient marriage is created by the consent of a male and female person who may lawfully marry, presently to take each other as husband and wife, freely, seriously and plainly expressed by each in the presence of the other, either:

(1) a. In the presence of an ordained minister of any religious denomination, a minister authorized by a church, judge of the superior court, or a magistrate; and

b. With the consequent declaration by the ~~minister~~ minister, judge of the superior court, or magistrate that the persons are husband and wife; or

(2) In accordance with any mode of solemnization recognized by any religious denomination, or federally or State recognized Indian Nation or Tribe.

Marriages solemnized before March 9, 1909, by ministers of the gospel licensed, but not ordained, are validated from their consummation."

SECTION 65.4.(b) This section becomes effective July 26, 2012, and expires July 30, 2012.

SECTION 65.5. If House Bill 237, 2011 Regular Session, becomes law, then G.S. 58-36-17, as enacted by House Bill 237, reads as rewritten:

"**§ 58-36-17. Bureau to share information with the North Carolina Industrial Commission.**

The Bureau shall provide to the North Carolina Industrial Commission information contained in the Bureau's records indicating the status of workers' compensation insurance

coverage on North Carolina employers as reported to the Bureau by the Bureau's member companies. The North Carolina Industrial Commission shall take such steps, including obtaining software or software licenses, as are necessary to be able to receive and process such information from the Bureau. The records provided to the North Carolina Industrial Commission under this section shall be confidential and shall not be public records as that term is defined in ~~G.S. 132-1.~~ G.S. 132-1. Notwithstanding the previous sentence and with respect to policies becoming effective on and after January 1, 2012, the North Carolina Industrial Commission may release data showing workers compensation insurance policy information that includes only policy effective dates, policy cancellation dates, and policy reinstatement dates. This data shall not be confidential data and shall be a public record as that term is defined in G.S. 132-1. The North Carolina Industrial Commission shall use the information provided pursuant to this section only to carry out its statutory duties and obligations under The North Carolina Workers' Compensation Act. The Bureau shall be immune from civil liability for releasing information pursuant to this section, even if the information is erroneous, provided the Bureau acted in good faith and without malicious or willful intent to harm in releasing the information."

SECTION 65.8.(a) G.S. 89G-3 is amended by adding a new subdivision to read:

"(17) Any person who can document 10 years in business as an irrigation contractor as of January 1, 2009, can document competency in the practice of irrigation construction or irrigation contracting, as determined by the North Carolina Irrigation Contractors' Licensing Board, and meets all other requirements and qualifications for licensure may be issued an irrigation contractor's license under Chapter 89G of the General Statutes, without the requirement of examination, provided that the person submits an application for licensure to the Board prior to October 1, 2012."

SECTION 65.8.(b) The North Carolina Irrigation Contractors' Licensing Board shall notify the North Carolina Cooperative Extension of the provision for licensure of experienced irrigation contractors without the requirement of an examination as provided in G.S. 89G-3(17) as quickly as practicable upon the effective date of this section.

SECTION 66. G.S. 93D-5(c) reads as rewritten:

"(c) No license shall be issued to any person until the person has served as an apprentice as set forth in G.S. 93D-9 for a period of at least one year; provided, that the one-year apprenticeship requirement shall ~~not~~ be waived ~~for persons~~ for the following:

(1) Persons qualified under ~~G.S. 93D-6; persons~~ G.S. 93D-6.

(2) Persons holding a permanent license as an audiologist under Article 22 of Chapter 90 of the General ~~Statutes~~ Statutes.

(3) Persons holding a temporary license as an audiologist under Article 22 of Chapter 90 of the General Statutes who have undergone 250 hours of supervised activity fitting or selling hearing aids under the direct supervision of a Registered Sponsor.

(4) Persons continuously licensed to fit or sell hearing aids in another state or jurisdiction for the preceding three ~~years; and persons~~ years.

(5) Persons who have worked full-time for one year in the office of and under the direct supervision of an otolaryngologist fitting or selling hearing aids."

SECTION 66.5.(a) G.S. 120-11.1 reads as rewritten:

"**§ 120-11.1. Time of meeting.**

The regular session of the Senate and House of Representatives shall be held biennially beginning at 9:00 A.M. on the second Wednesday in January next after their election, and on that day they shall meet solely to elect officers, adopt rules, and otherwise organize the session. When they adjourn that day, they stand adjourned until 12:00 noon on the third Wednesday after the second Monday in January next after their election."

SECTION 66.5.(b) G.S. 150B-21.3(d) reads as rewritten:

"(d) Legislative Day and Day of Adjournment. – As used in this section:

(1) A "legislative day" is a day on which either house of the General Assembly convenes in regular session.

(2) The "day of adjournment" of a regular session held in an odd-numbered year is the day the General Assembly adjourns by joint resolution or by operation of law for more than ~~10~~ 30 days.

(3) The "day of adjournment" of a regular session held in an even-numbered year is the day the General Assembly adjourns sine die."

S**ECTION 66.7.(a)** G.S. 120-30.10 reads as rewritten:

"**§ 120-30.10. Creation; appointment of members; members ex officio.**

(a) There is hereby created a Legislative Research Commission to consist of five Senators to be appointed by the President pro tempore of the Senate and five Representatives to be appointed by the Speaker of the House. The President pro tempore of the Senate and the Speaker of the ~~House~~ House, or their designees, shall be ex officio members of the Legislative Research Commission. Provided, that when the President of the Senate has been elected by the Senate from its own membership, then the President of the Senate shall make the appointments of the Senate members of the Legislative Research Commission, shall serve ex officio as a member of the Commission and shall perform the duties otherwise vested in the President pro tempore by G.S. 120-30.13 and 120-30.14.

(b) The ~~cochairmen of the Legislative Research Commission~~ President Pro Tempore of the Senate and the Speaker of the House may appoint additional members of the General Assembly to work with the regular members of the Research Commission on study committees. The terms of the additional study committee members shall be limited by the same provisions as apply to regular commission members, and they may be further limited by the appointing authorities.

(c) The ~~cochairmen of the Legislative Research Commission~~ President Pro Tempore of the Senate and the Speaker of the House may appoint persons who are not members of the General Assembly to advisory subcommittees. The terms of advisory subcommittee members shall be limited by the same provisions as apply to regular Commission members, and they may be further limited by the appointing authorities."

SECTION 66.7.(b) G.S. 120-30.13 reads as rewritten:

"**§ 120-30.13. Cochairmen; rules of procedure; quorum.**

The President pro tempore of the Senate and the Speaker of the ~~House~~ House, or their designees, shall serve as cochairmen of the Legislative Research Commission. The Commission shall adopt rules of procedure governing its meetings. Eight members, including ex officio members, shall constitute a quorum of the Commission."

SECTION 67. G.S. 146-30(c) reads as rewritten:

"(c) The amount or rate of such service charge shall be fixed by rules and regulations adopted by the Governor and approved by the Council of State, but as to any particular sale, lease, rental, or other disposition, it shall not exceed ten percent (10%) of the gross amount received from such sale, lease, rental, or other disposition. Notwithstanding any other provision of this Subchapter, the net proceeds derived from the sale of land or products of land owned by or under the supervision and control of the Wildlife Resources Commission, or acquired or purchased with funds of that Commission, shall be paid into the Wildlife Resources Fund. Provided, however, the net proceeds derived from the sale of land or timber from land owned by or under the supervision and control of the Department of Agriculture and Consumer Services shall be deposited with the State Treasurer in a capital improvement account to the credit of the Department of Agriculture and Consumer Services, to be used for such specific capital improvement projects or other purposes as are provided by transfer of funds from those accounts in the Capital Improvement Appropriations Act. Provided further, the net proceeds derived from the sale of park land owned by or under the supervision and control of the Department of Environment and Natural Resources shall be deposited with the State Treasurer in a capital improvement account to the credit of the Department of Administration to be used for the purpose of park land acquisition as provided by transfer of funds from those accounts in the Capital Improvement Appropriations Act. In the Capital Improvement Appropriations Act, line items for purchase of park and agricultural lands will be established for use by the Departments of Administration and Agriculture. The use of such funds for any specific capital improvement project or land acquisition is subject to approval by the Director of the Budget. No other use may be made of funds in these line items without approval by the General Assembly except for incidental expenses related to the project or land acquisition. Additionally with the approval of the Director of the Budget, either Department may request funds from the Contingency and Emergency Fund when the necessity of prompt purchase of available land can be demonstrated and funds in the capital improvement accounts are insufficient. Provided further, the net proceeds derived from the sale of any portion of the land owned by the State in or around the Butner Reservation on or after July 1, 1980, shall be deposited with the State

Treasurer in a capital improvement account to the credit of the Department of Health and Human Services to make capital improvements on or to property owned by the State in the Butner Reservation subject to approval by the Office of State Budget and Management, and may be used to build industrial access roads to industries located or to be located on the Butner Reservation, to construct new city streets in the Butner Reservation, extend water and sewer service on the Butner Reservation, repair storm drains on the Butner Reservation, and for other capital uses on the Reservation as determined by the Secretary. Provided further, notwithstanding any other provision of this Subchapter, the proceeds derived from the lease dispositions of land or facilities owned or under the supervision and control of East Carolina University's Division of Health Sciences for the delivery of health care services shall be deposited in clinical accounts at East Carolina University to be used to improve access to patient care."

SECTION 68.(a) G.S. 143-553(a) reads as rewritten:

"(a) All persons employed by an employing entity as defined by this Part who owe money to the State and whose salaries are paid in whole or in part by State funds must make full restitution of the amount owed as a condition of continuing employment; provided, however, that no employing entity shall terminate for failure to make full restitution the employment of such an employee who owes money to the University of North Carolina Health Care System or to East Carolina University's Division of Health Sciences for health care services."

SECTION 68.(b) G.S. 147-86.11(e) reads as rewritten:

"(e) Elements of Plan. – For moneys received or to be received, the statewide cash management plan shall provide at a minimum that:

(1) Except as otherwise provided by law, moneys received by employees of State agencies in the normal course of their employment shall be deposited as follows:
   a. Moneys received in trust for specific beneficiaries for which the employee-custodian has a duty to invest shall be deposited with the State Treasurer under the provisions of G.S. 147-69.3.
   b. All other moneys received shall be deposited with the State Treasurer pursuant to G.S. 147-77 and G.S. 147-69.1.

(2) Moneys received shall be deposited daily in the form and amounts received, except as otherwise provided by statute.

(3) Moneys due to a State agency by another governmental agency or by private persons shall be promptly billed, collected and deposited.

(4) Unpaid billings due to a State agency other than amounts owed by patients to the University of North Carolina Health Care System or East Carolina University's Division of Health Sciences shall be turned over to the Attorney General for collection no more than 90 days after the due date of the billing, except that a State agency need not turn over to the Attorney General unpaid billings of less than five hundred dollars ($500.00), or (for institutions where applicable) amounts owed by all patients which are less than the federally established deductible applicable to Part A of the Medicare program, and instead may handle these unpaid bills pursuant to agency debt collection procedures.

(4a) The University of North Carolina Health Care System and East Carolina University's Division of Health Sciences may turn over to the Attorney General for collection accounts owed by patients.

(5) Moneys received in the form of warrants drawn on the State Treasurer shall be deposited by the State agency directly with the State Treasurer and not through the banking system, unless otherwise approved by the State Treasurer.

(6) State agencies shall accept payment by electronic payment in accordance with G.S. 147-86.22 to the maximum extent possible consistent with sound business practices."

SECTION 68.(c) G.S. 147-86.23, as amended by Section 14 of S.L. 2012-78, reads as rewritten:

"**§ 147-86.23. Interest and penalties.**

A State agency shall charge interest at the rate established pursuant to G.S. 105-241.21 on a past-due account receivable from the date the account receivable was due until it is paid. A State agency shall add to a past-due account receivable a late payment penalty of no more than ten percent (10%) of the account receivable. A State agency may waive a late-payment penalty for good cause shown. If another statute requires the payment of interest or a penalty on a past-due account receivable, this section does not apply to that past-due account receivable. This section does not apply to money owed to the University of North Carolina Health Care System or to East Carolina University's Division of Health Sciences for health care services or to the North Carolina Turnpike Authority for money owed to the Authority for tolls."

SECTION 69. Section 9(a) of Part IV of Chapter 908 of the 1983 Session Laws, as amended by Chapters 821 and 922 of the 1989 Session Laws, Section 2 of S.L. 2001-402, and Section 1 of S.L. 2011-160, reads as rewritten:

"Sec. 9.(a) Distribution and Use of Proceeds. – The local administrative authority, acting on its own behalf or as agent for each taxing entity, shall distribute the proceeds of the taxes levied in this Part as provided in this subsection. The distribution shall be made by the 20th day of each month following the month in which the tax is collected.

…

(4) Distribution to Charlotte for Convention and Visitor Promotion and Other Tourism-Related Purposes. –

…

d. The Towns of Cornelius, Davidson, and Huntersville shall distribute on a quarterly basis to the Lake Norman Convention and Visitors Bureau from the portion of prepared food and beverage taxes received from the City of Charlotte for the purpose of tourism-marketing promotions an amount not less than the sum of the following:

1. Twenty-eight percent (28%) of the portion of occupancy tax net proceeds received from the local administrative authority.
2. Twenty-five percent (25%) of the portion of prepared food and beverage taxes received from the City of Charlotte."

SECTION 69.1. S.L. 2012-121 is amended by rewriting Section 1.4(a1) to read:

"**SECTION 1.4.(a1)** Notwithstanding subsection (c) of this section, no person holding any elected public office may be a member of the Authority."

SECTION 70. If House Bill 950, 2011 Regular Session, becomes law, then Section 10.9F(c)(2) reads as rewritten:

"(2) The recipient (i) resides ~~either~~ in a private living arrangement, a residential facility licensed by the State of North Carolina as an adult care home, or a combination home as defined in ~~G.S. 131E-101(1a).~~G.S. 131E-101(1a); or (ii) resides in a group home licensed under Chapter 122C of the General Statutes and under 10A NCAC 27G .5601 as a supervised living facility for two or more adults whose primary diagnosis is mental illness, a developmental disability, or substance abuse dependency, and is eligible to receive personal care services under the Medicaid State Plan."

SECTION 70.5.(a) G.S. 132-1.12 reads as rewritten:

"**§ 132-1.12. Limited access to identifying information of minors participating in local government ~~parks and recreation~~ programs.**

(a) A public record, as defined by G.S. 132-1, does not include, as to any minor participating in a ~~park or recreation~~ program sponsored by a local government or combination of local governments, any of the following information as to that minor participant: (i) name, (ii) address, (iii) age, (iv) date of birth, (v) telephone number, (vi) the name or address of that minor participant's parent or legal guardian, (vii) e-mail address, or ~~(vii)~~ (viii) any other identifying information on an application to participate in such program or other records related to that program. Notwithstanding this subsection, the name of a minor who has received a scholarship or other local government-funded award of a financial nature from a local government is a public record.

(b) The county, municipality, and zip code of residence of each participating minor covered by subsection (a) of this section is a public record, with the information listed in subsection (a) of this section redacted.

(c) Nothing in this section makes the information listed in subsection (a) of this section confidential information."

SECTION 70.5.(b) G.S. 153A-345(a) reads as rewritten:

"(a) The board of commissioners may provide for the appointment and compensation, if any, of a board of adjustment consisting of at least five members, each to be appointed for three years. In appointing the original members of the board, or in filling vacancies caused by the expiration of the terms of existing members, the board of commissioners may appoint some members for less than three years to the end that thereafter the terms of all members do not expire at the same time. The board of commissioners may provide for the appointment and compensation, if any, of alternate members to serve on the board in the absence or temporary disqualification of any regular member or to fill a vacancy pending appointment of a member. Alternate members shall be appointed for the same term, at the same time, and in the same manner as regular members. Each alternate member, while attending any regular or special meeting of the board and serving on behalf of a regular member, has and may exercise all the powers and duties of a regular member. ~~If the board of commissioners does not zone the entire territorial jurisdiction of the county, each designated zoning area shall have at least one resident as a member of the board of adjustment.~~

A county may designate a planning board or the board of county commissioners to perform any or all of the duties of a board of adjustment in addition to its other duties."

SECTION 70.5.(c) This section applies to the County of Chatham only.

SECTION 71. Article 13A of Chapter 90 of the General Statutes is amended by adding a new section to read:

"**§ 90-210.25B. Persons who shall not be licensed under this Article.**

(a) The board shall not issue or renew any licensure, permit, or registration to any person or entity who has been convicted of a sexual offense against a minor.

(b) For purposes of this Article, the term "sexual offense against a minor" means a conviction of any of the following offenses: G.S. 14-27.4A(a) (sex offense with a child; adult offender), G.S. 14-27.7A (statutory rape or sexual offense of person who is 13, 14, or 15 years old where the defendant is at least six years older), G.S. 14-190.16 (first-degree sexual exploitation of a minor), G.S. 14-190.17 (second degree sexual exploitation of a minor), G.S. 14-190.17A (third degree sexual exploitation of a minor), G.S. 14-190.18 (promoting prostitution of a minor), G.S. 14-190.19 (participating in prostitution of a minor), G.S. 14-202.1 (taking indecent liberties with children), G.S. 14-202.3 (solicitation of child by computer or certain other electronic devices to commit an unlawful sex act), G.S. 14-202.4(a) (taking indecent liberties with a student), G.S. 14-318.4(a1) (parent or caretaker commit or permit act of prostitution with or by a juvenile), or G.S. 14-318.4(a2) (commission or allowing of sexual act upon a juvenile by parent or guardian). The term shall also include a conviction of the following: any attempt, solicitation, or conspiracy to commit any of these offenses or any aiding and abetting any of these offenses. The term shall also include a conviction in another jurisdiction for an offense which if committed in this State has the same or substantially similar elements to an offense against a minor as defined by this section.

(c) If a person or entity holding a license, permit, or registration in another jurisdiction has the license revoked, suspended, or placed on probation because of a felony conviction other than those enumerated above, the board shall impose a sanction equal to or greater than to the sanction imposed by the other jurisdiction.

(d) If a person or entity holding a license, permit, or registration in another jurisdiction has the license revoked, suspended, or placed on probation because of conduct related to fitness to practice as described in G.S. 90-210.25(e), the board shall impose a sanction equal to or greater than the sanction imposed by the other jurisdiction."

SECTION 71.5.(a) If House Bill 950, 2011 Regular Session, becomes law, Section 24.20 is repealed.

SECTION 71.5.(b) Section 52 of S.L. 2011-391 reads as rewritten:

"**SECTION 28.12A.** The Program Evaluation Division of the General Assembly shall conduct a comprehensive evaluation of the North Carolina Railroad Company, a North Carolina corporation of which the State is the sole shareholder and which is a discretely reported component unit of the State as defined by the Governmental Accounting Standards Board. The evaluation shall address, at a minimum, the following issues:

(1) Whether the corporation is adhering to its stated corporate mission of maximizing the value of the corporation for the people of the State.

(2) What economic development benefits have been provided by the corporation and for what costs.
(3) An evaluation of the use of available cash by the corporation, including the purchase of real property used for investment purposes rather than paying dividends to the State.
(4) The approximate value of the corporation's assets, based on a market valuation rather than historic or book value of assets.
(5) The approximate value of the entire corporation as a going concern.
(6) The effectiveness of the provisions of Chapter 124 of the General Statutes to allow the State to exercise its shareholder rights and to provide effective shareholder oversight of the corporation.
(7) Whether the ownership of the corporation provides the State a reasonable return on its investment, attempting to consider both the tangible and intangible value provided by the corporation.
(8) Whether the corporation should be sold, transferred under the jurisdiction of the Department of Transportation or another State agency, or maintain its corporate structure.
(9) Whether the General Assembly should consider the possibility of repealing the corporate charter of the corporation by a special act, as allowed under Section 1 of Article VIII of the North Carolina Constitution.

For the purposes of this evaluation, the terms "State agency" or "agency" as used under Article 7C of Chapter 120 of the General Statutes shall include the North Carolina Railroad Company.

For the purposes of this evaluation, the Program Evaluation Division is hereby granted authority to exercise the State's shareholder right to inspect the corporate books and records of the North Carolina Railroad Company on behalf of the State.

~~From funds available to the Joint Legislative Transportation Oversight Committee, the Program Evaluation Division may hire consultants to aid it in its evaluation, including experts in appraisal and valuation.~~

The Program Evaluation Division shall report the results of its study to the Joint Legislative Program Evaluation Oversight Committee and the Joint Legislative Transportation Oversight Committee no later than November 1, 2012."

SECTION 71.5.(c) The Program Evaluation Division of the General Assembly shall study, in conjunction with the Department of Administration, the inventory of all State-owned lands and the issue of public ownership of lands submerged under navigable rivers in the State.

SECTION 71.5.(d) The Program Evaluation Division shall submit its findings and recommendations to the Joint Legislative Program Evaluation Oversight Committee no later than January 15, 2013.

SECTION 71.6. Section 13 of S.L. 2009-521, as amended by Section 24 of S.L. 2011-326, reads as rewritten:

"**SECTION 13.** Any natural hair care specialist who submits proof to the Board that the natural hair care specialist is actively engaged in the practice of a natural hair care specialist on the effective date of this act, passes an examination conducted by the Board and pays the required fee under G.S. 88B-20 shall be licensed without having to satisfy the requirements of G.S. 88B-10.1, enacted by Section 2 of this act. A cosmetic art shop that practices natural hair care only and that submits proof to the Board that the shop is actively engaged in the practice of natural hair care on the effective date of this act shall have ~~two years~~ five years from the date of this act to comply with the requirements of G.S. 88B-14. All persons who do not make application to the Board within ~~two years~~five years of the effective date of this act shall be required to complete all training and examination requirements prescribed by the Board and to otherwise comply with the provisions of Chapter 88B of the General Statutes."

SECTION 71.8. If House Bill 837, 2011 Regular Session, becomes law, then Section 2 of that act reads as rewritten:

"**SECTION 2.** The State Board of Education shall work in cooperation with the American Heart Association, the American Red Cross, and other nationally recognized programs to develop a strategic plan to phase in successful completion of cardiopulmonary resuscitation instruction as a requirement for high school graduation by the 2014-2015 school year. The plan shall include costs of, and details regarding, procedures for:

…

(3) Requiring successful completion of cardiopulmonary resuscitation instruction as a requirement for high school graduation by the ~~2013-2014~~ 2014-2015 school year.

…."

SECTION 79.10.(a) G.S. 105-130.47(k) reads as rewritten:

"(k) Sunset. – This section is repealed for qualifying expenses occurring on or after ~~January 1, 2014.~~January 1, 2015.'

SECTION 79.10.(b) G.S. 105-151.29(k) reads as rewritten:

"(k) Sunset. – This section is repealed for qualifying expenses occurring on or after ~~January 1, 2014.~~January 1, 2015."

SECTION 72. Except where otherwise provided, this act is effective when it becomes law. G.S. 7A-41.1(b)(2), as amended in Section 63.5 of this act, applies to vacancies occurring on or after the date this act becomes effective.

In the General Assembly read three times and ratified this the 3rd day of July, 2012.

s/ Bill Rabon
Presiding Officer of the Senate

s/ Thom Tillis
Speaker of the House of Representatives

s/ Beverly E. Perdue
Governor

Approved 3:18 p.m. this 17th day of July, 2012

Date : 9/27/2019 5:28:00 PM
From : "Brian Hines" bhines@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Subject : Re: Huntersville Politics questionnaire
Attachment : Huntersville Politics 2019 questionnaire.docx;

see attached. Have a great weekend.

Brian Hines
Huntersville Town Commissioner
bhines@huntersville.org
704-949-0171

> On Sep 27, 2019, at 11:15 AM, Eric Rowell <ericwrowell@gmail.com> wrote:
>
> All,
>
> Just a reminder that questionnaires are due today if you would like to share your views with Huntersville voters in the Huntersville Politics group on fb and at my website. Let me know if there are any questions.
>
> Thanks,
>
> Eric Rowell
> Huntersville
>
> ---------- Forwarded message ---------
> From: **Eric Rowell** <ericwrowell@gmail.com>
> Date: Sat, Aug 24, 2019 at 7:54 AM
> Subject: Huntersville Politics questionnaire
> To: Eric Rowell <ericwrowell@gmail.com>
>
> All,
>
> Please see the attached questionnaire. If you would like to share your views with Huntersville voters in the Huntersville Politics group on fb and at my website, please return to me via email no later than 27 September 2019.
>
> Let me know if there are any questions or if you have any trouble with the attachment.
>
> Thanks,
>
> Eric Rowell
> Huntersville
> <Huntersville Politics 2019 questionnaire.docx>

Huntersville Town Board Candidate Questionnaire

ericwrowell.com / Huntersville Politics

With so few opportunities for voters to hear directly from the candidates prior to election day, I am hoping this questionnaire will provide the community with more insight into your candidacy. There is no word limit – write as much or as little as necessary to answer each question. You can use the space below so I can easily copy and paste your responses.

Please return to me no later than **27 September 2019** and I will begin posting completed questionnaires at my website and simultaneously at the Huntersville Politics facebook group page beginning the week of September 30th. The questionnaires posted during the 2017 campaign were very popular and were some of the most viewed content ever at my site.

Thank you,

Eric Rowell

- A specific agenda item you want to work on if elected:

Town being more Proactive in getting things accomplished whether its road improvements, greenways or economic development.

- For challengers – one specific vote over the last two years you disagreed with and why:

- For incumbents – any vote over the last two years you would change and why – or, if none, any item you wish you the board would have accomplished and why:

I put a lot of time and effort into researching and understanding the issues at hand so when it comes time to vote I am very confident that my vote is what's best for the town. So there is not a decision that I recall that I would reverse.

- What is the proper role of town government and do you think there is any limit to what town government can use taxpayer dollars for:

Provide community local services such as Police and Fire Protection, land use regulations, public recreation facilities, waste collection and maintenance of town owned roads to name a few.

- If you are running on an anti-growth platform, how do you intend to legally halt or slow down growth in Huntersville? Be specific.:

- If not running on an anti-growth platform, how do you plan to deal with growth challenges if elected?:

We live in a fantastic area and due to our proximity to Charlotte we are experiencing and will continue to see growth. Every project that comes in the door has to be viewed independently of others and decided on if in the best interest of the town at that time.

- Should town government select winners and losers in business by providing tax incentives/tax rebates to certain companies over others:

When the Town appropriated $1,300,000 for the improvement and expansion of Patterson Road in order to entice a German company to locate their North American HQ in Huntersville it was a win for the residents of Huntersville. By our proactive approach to increasing our commercial tax base we also made that area more attractive for new commercial development. My understanding is the other land is under contract and the total investment in Huntersville, all because we built the road, will be north of $80,000,000. That is a win/win scenario.

- Are you hoping to benefit yourself personally if elected? If yes, explain. If no, one example of prioritizing Huntersville over your own self-interests:

It is my observation that every person running has good intentions in wanting to serve the community. I have not met anyone on the local level that does this for selfish gain.

- If elected, is it more important to you to vote the will of the people (however that is determined) or to vote your conscience (except when the board is acting as a quasi-judicial body):

Every vote I consider what is the best for the community, while also recognizing that not everyone is going to be happen with my position.

- Does the town need to do more to ensure transparency and accountability in its departments, including the use of independent, professional audits?:

We have a great Town staff who are transparent and are held accountable.

- Do you support the public education status quo in Huntersville?:

We formed the Huntersville Education Opportunity Study Commission to look into what, if anything, we can do to provide additional school options for our residents.

- Cats or Dogs (or Chickens)?:

- Best place to get pizza in or around Huntersville:

- Your favorite 19th century French political economist:

- Person/group most responsible for influencing your political views?:

- How can readers find out more about your campaign? (social media, website)?:

www.electbrianhines.com
FB- @electbrianhines
704-949-0171

Date : 9/27/2019 6:07:58 PM
From : "E Rowell" ericwrowell@gmail.com
To : "Brian Hines" bhines@huntersville.org
Subject : Re: Huntersville Politics questionnaire

Great, thanks.

This message approved by my very smartphone.

On Sep 27, 2019, at 17:28, Brian Hines <bhines@huntersville.org> wrote:

> see attached. Have a great weekend.
>
> Brian Hines
> Huntersville Town Commissioner
> bhines@huntersville.org
> 704-949-0171
>
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> > Thanks,
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> > Eric Rowell
> > Huntersville
> > <Huntersville Politics 2019 questionnaire.docx>
>
> <Huntersville Politics 2019 questionnaire.docx>

Date : 9/17/2019 11:13:36 AM
From : "Dave Hill" dhill@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Subject : RE: Huntersville Steering Committee Meeting Poll

We have been considering the Town Hall Board Room and Athletic Center Conference Room. I fairly new to Huntersville, so the Committee can probably come up with more meeting location options. For future meetings, we can consider daytime meetings if we get enough advance notice – staff/consultant availability will also be a factor. Sorry to be limiting the options for this first meeting.

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Tuesday, September 17, 2019 10:50 AM
To: Dave Hill <dhill@huntersville.org>
Subject: Re: Huntersville Steering Committee Meeting Poll

Thanks, I responded to the poll. I know HPD HQ has a conference room with A/V capabilities, has that option been considered?

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On Tue, Sep 17, 2019 at 10:45 AM Dave Hill <dhill@huntersville.org> wrote:

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> **Sent:** Tuesday, September 17, 2019 10:21 AM
> **To:** john carbonell <johnjcarbonell@hotmail.com>
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Town of Huntersville, NC
PO Box 664
Huntersville, NC 28070

(704) 766-2213
dhill@huntersville.org

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Date : 9/17/2019 10:45:56 AM
From : "Dave Hill" dhill@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com, "john carbonell" johnjcarbonell@hotmail.com
Cc : "Chris Edwards" MYT59T@gmail.com, "Dan Murphy" dan@themurphyfamily.online, "Erin Gillespie" erin.gillespie@gmail.com, "George Solomon" wallst71@gmail.com, "John Forehand" forehandjt@gmail.com, "Joshua Helm" mrhelm33@gmail.com, "Kaitlyn Sisson" kait.sisson@gmail.com, "Kim Aichele" kdaichele@me.com, "Kristen Ingram" Ingram.Kristen@yahoo.com, "Randy Brawley" Randy.Brawley@wiseoakconsulting.com, "Ross Boner" rboner@gmail.com, "ScottHarrington" scottharrington1808@gmail.com, "Tim Bender" Tbender@edificeinc.com, "Jack Simoneau" jsimoneau@huntersville.org
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Date : 9/17/2019 10:45:39 AM
From : "Randy Brawley" randy.brawley@wiseoakconsulting.com
To : "Dave Hill" dhill@huntersville.org, "Chris Edwards" MYT59T@GMAIL.COM, "DanMurphy" dan@themurphyfamily.online, "Eric Rowell" ericwrowell@gmail.com, "Erin Gillespie" erin.gillespie@gmail.com, "George Solomon" wallst71@gmail.com, "John Carbonell" johnjcarbonell@hotmail.com, "JohnForehand" forehandjt@gmail.com, "Joshua Helm" mrhelm33@gmail.com, "KaitlynSisson" kait.sisson@gmail.com, "Kim Aichele" kdaichele@me.com, "KristenIngram" Ingram.Kristen@yahoo.com, "Ross Boner" rboner@gmail.com, "ScottHarrington" scottharrington1808@gmail.com, "Tim Bender" Tbender@edificeinc.com
Cc : "Jack Simoneau" jsimoneau@huntersville.org
Subject : Re: Huntersville Steering Committee Meeting Poll
Attachment : image001.png;

For what it is worth, I am away on business and won't be available until the 26th.

Very Respectfully,

Randy Brawley

Wise Oak Consulting, L.L.C.

(704) 572-7333

Randy.Brawley@WiseOakConsulting.com
www.WiseOakConsulting.com

From: Dave Hill <dhill@huntersville.org>
Date: Tuesday, September 17, 2019 at 6:34 AM
To: Chris Edwards <MYT59T@GMAIL.COM>, Dan Murphy <dan@themurphyfamily.online>, Eric Rowell <ericwrowell@gmail.com>, Erin Gillespie <erin.gillespie@gmail.com>, George Solomon <wallst71@gmail.com>, John Carbonell <johnjcarbonell@hotmail.com>, John Forehand <forehandjt@gmail.com>, Joshua Helm <mrhelm33@gmail.com>, Kaitlyn Sisson <kait.sisson@gmail.com>, Kim Aichele <kdaichele@me.com>, Kristen Ingram <Ingram.Kristen@yahoo.com>, Randy Brawley <randy.brawley@wiseoakconsulting.com>, Ross Boner <rboner@gmail.com>, Scott Harrington <scottharrington1808@gmail.com>, Tim Bender <Tbender@edificeinc.com>
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From : "Eric Rowell" ericwrowell@gmail.com
To : "john carbonell" johnjcarbonell@hotmail.com
Cc : "Dave Hill" dhill@huntersville.org, "Chris Edwards" MYT59T@gmail.com, "Dan Murphy" dan@themurphyfamily.online, "Erin Gillespie" erin.gillespie@gmail.com, "George Solomon" wallst71@gmail.com, "John Forehand" forehandjt@gmail.com, "Joshua Helm" mrhelm33@gmail.com, "Kaitlyn Sisson" kait.sisson@gmail.com, "Kim Aichele" kdaichele@me.com, "Kristen Ingram" Ingram.Kristen@yahoo.com, "Randy Brawley" Randy.Brawley@wiseoakconsulting.com, "Ross Boner" rboner@gmail.com, "Scott Harrington" scottharrington1808@gmail.com, "Tim Bender" Tbender@edificeinc.com, "Jack Simoneau" jsimoneau@huntersville.org
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From : "john carbonell" johnjcarbonell@hotmail.com
To : "Dave Hill" dhill@huntersville.org, "Chris Edwards" MYT59T@GMAIL.COM, "DanMurphy" dan@themurphyfamily.online, "Eric Rowell" ericwrowell@gmail.com, "Erin Gillespie" erin.gillespie@gmail.com, "George Solomon" wallst71@gmail.com, "John Forehand" forehandjt@gmail.com, "Joshua Helm" mrhelm33@gmail.com, "Kaitlyn Sisson" kait.sisson@gmail.com, "Kim Aichele" kdaichele@me.com, "Kristen Ingram" Ingram.Kristen@yahoo.com, "Randy Brawley" Randy.Brawley@WiseOakConsulting.com, "Ross Boner" rboner@gmail.com, "ScottHarrington" scottharrington1808@gmail.com, "Tim Bender" Tbender@edificeinc.com
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Date : 9/17/2019 9:49:12 AM
From : "Eric Rowell" ericwrowell@gmail.com
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Date : 9/20/2019 6:17:47 AM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Dave Hill" dhill@huntersville.org
Subject : Re: Huntersville Steering Committee Meeting Poll

The poll was pretty evenly divided. When can we expect a date/time for the orientation session? Will the orientation session be recorded, or materials be made available, for those of us who can't attend?

Thanks,

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> 770-335-6153
> johnjcarbonell@hotmail.com
> www.linkedin.com/in/johnjcarbonell
>
> ---
>
> **From:** Dave Hill <dhill@huntersville.org>
> **Sent:** Tuesday, September 17, 2019 9:34 AM
> **To:** Chris Edwards <MYT59T@GMAIL.COM>; Dan Murphy <dan@themurphyfamily.online>; Eric Rowell <ericwrowell@gmail.com>; Erin Gillespie <erin.gillespie@gmail.com>; George Solomon <wallst71@gmail.com>; John Carbonell <johnjcarbonell@hotmail.com>; John Forehand <forehandjt@gmail.com>; Joshua Helm <mrhelm33@gmail.com>; Kaitlyn Sisson <kait.sisson@gmail.com>; Kim Aichele <kdaichele@me.com>; Kristen Ingram <Ingram.Kristen@yahoo.com>; Randy Brawley <Randy.Brawley@WiseOakConsulting.com>; Ross Boner <rboner@gmail.com>; Scott Harrington <scottharrington1808@gmail.com>; Tim Bender <Tbender@edificeinc.com>
> **Cc:** Jack Simoneau <jsimoneau@huntersville.org>
> **Subject:** Huntersville Steering Committee Meeting Poll
>
> Good Morning –
> As we prepare to start the Huntersville Community Plan Update, the Planning staff is offering an orientation meeting before we start working on the plan itself. Please click on the Doodle Poll link below and let us know which date (Sept 25th or 26th) works best for you. I apologize that we don't have more options – facility availability has caused some challenges. Once we know which date works best, you'll be notified of the meeting location.
>
> https://doodle.com/poll/4tqtfg2ueps7u2f6
>
> There are also some documents that will be stored in a dropbox so you can review them. The current 2030 Community Plan will be provided, along with some of the older plans that were adopted years ago.
>
> Thanks for your time. Please let me know if you have any questions or concerns.
>
> Dave Hill
> Senior Planner
> Town of Huntersville, NC
> PO Box 664
> Huntersville, NC 28070
>
> (704) 766-2213
> dhill@huntersville.org

Date : 4/25/2019 4:08:02 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "'E Rowell'" ericwrowell@gmail.com
Subject : RE: Huntersville Town Board Agenda - April 1 - Request #19-41
Attachment : OutsideFundingRequests.pdf;

I have attached information on the requests from outside agencies. I apologize for the delay in getting the information to you.

The attached does not include the Fire Department's request. I will send that information by separate e-mail.

If you have any questions, let me know.

Janet

From: E Rowell <ericwrowell@gmail.com>
Sent: Thursday, April 04, 2019 5:09 PM
To: Janet Pierson <jpierson@huntersville.org>
Subject: Re: Huntersville Town Board Agenda - April 1 - Request #19-41

Thanks. Please provide me all documentation submitted by each organization in support of their contribution request.

Eric Rowell

This message approved by my very smartphone.

On Apr 4, 2019, at 17:04, Janet Pierson <jpierson@huntersville.org> wrote:

> The organizations that made a request for funding at Monday's meeting are:
>
> Crimestoppers
> Huntersville Fire
> Hugh Torance House & Store
> Ada Jenkins
> Latta Plantation
>
> If you have any questions, please let me know.
>
> Thanks,
> Janet
>
> **From:** Eric Rowell <ericwrowell@gmail.com>
> **Sent:** Monday, April 01, 2019 5:28 PM
> **To:** Janet Pierson <jpierson@huntersville.org>
> **Subject:** Re: Huntersville Town Board Agenda - April 1
>
> Is there a list of groups/organizations/individuals making "contribution requests" at tonight's meeting? If so, please provide me a copy.
>
> Thanks,
>
> Eric Rowell
>
> On Thu, Mar 28, 2019 at 4:09 PM Janet Pierson <jpierson@huntersville.org> wrote:
>
> > The agenda for the April 1 Regular Town Board Meeting is available online at:
> > Agenda<http://huntersville.granicus.com/AgendaViewer.php?view_id=1&event_id=155>
> >
> > The full agenda packet is available online at: Agenda Packet<https://d3n9y02raazwpg.cloudfront.net/huntersville/69bbddda-0ed2-11e9-b021-0050569183fa-b524b212-3184-4523-af25-c19741d048b3-1553803072.pdf>
> >
> > If you have any questions, please contact me.
> >
> > Janet Pierson, NCCMC

Town Clerk
Post Office Box 664
Huntersville, NC 28070
PH: 704.875.6541

TOWN OF HUNTERSVILLE
External Agencies
FY 2019-2020

Pages	Requesting Organization	FY 2020 Amount Requested	FY 2019 Appropriation	Percent Change
	Funded through Town General Funds			
	Ada Jenkins	20,000	15,000	33.33%
	ASC North/Arts & Science Council	10,000	5,000	100.00%
	Lake Norman Regional Economic Development Corporation	150,423	150,423	0.00%
	North Mecklenburg Crime Stoppers	2,000	-	NA
		182,423	170,423	7.04%
	Eligible for Hotel/Motel Funding			
	Loch Norman Pipe Band	2,000	2,000	0.00%
	Historic Latta Plantation	20,000	15,000	33.33%
	Historic Rural Hill Farm	20,000	20,000	0.00%
	Hugh Torance House and Store, Inc	12,000	12,000	0.00%
	Lake Norman CVB/Visitors Center	TBD	520,000	NA
		54,000	569,000	(90.51%)
	Total of all Funds	236,423	739,423	(68.03%)

Packet	Fire and Safety - Huntersville VFD	4,427,680	3,942,145	12.32%

ADA JENKINS CENTER

Request for FY 2019-2020 External Non-Profit and Government Agency Appropriations

Ada Jenkins Center
Organization

Georgia H. Krueger
Contact Person

704.896.0471 x107
Phone Number

georgia.krueger@adajenkins.org
Email address

Mission Statement: We exist to help people in our community create lasting solutions for health, education and economic stability.

FY 2018-2019 Agency Total Budget	FY 2018-2019 Town Budget Appropriation	FY 2019-2020 Town Budget Request
$1,571,585		$20,000
	TOTAL	$20,000

Town of Huntersville
Board of Commissioners
PO Box 664
Huntersville, NC 28070

March 1, 2019

ADA JENKINS CENTER

Past support from the Town of Huntersville through the non-profit grants initiative has truly been appreciated as we work together to serve our neighbors most in need. The Ada Jenkins Center exists to help people in our community create lasting solutions to health, education and economic stability.

P.O. Box 1842
Davidson, NC 28036
(704) 896-0471
(704) 896-0497 fax

www.adajenkins.org

Georgia Harris Krueger
Executive Director

Board of Directors
Jesse Jones, Co-Chair
Donna Turner, Co-Chair
Lesley Chambless, Vice Chair
Richard Pappas, Treasurer
Marvin Brandon, Secretary
Kathi Ames
David Holthouser
Guadalupe Juarez
Iretha Kerns
Angela Kirkby
Natalie Kucher
Brian O'Regan
Brian Peace
Ray Pittard
Beth Quinn
Ray Steimal

Ex Officio
Brian Hines
Rusty Knox
Bill Russell
Woody Washam

The funds you have provided support our Investment Pathway client-partners: individuals and families who have committed to partnering with our Coordinated Services Specialists over a long-term to identify and then achieve family goals related to becoming economically independent. Each family has demonstrated their willingness and ability to put in the effort and energy required to break their personal cycle of poverty. Ada Jenkins Center invests fully in those client-partners who invest fully in themselves.

Of the 2,686 unique individuals we served last fiscal year, the largest percentage, 34% or 896 people, resided in Huntersville. In calendar year 2018, the value of Health Services (medical and dental) for Huntersville residents was **$123,420**. (This value of service is based on the 2017 Usual and Customary Rate values from Blue Cross Blue Shield of NC.) Unrelated to the Health Services Value of Service, we spent $618 per person or **$554,964** for Huntersville residents in fiscal year 2018.

We respectfully request $20,000 (~3% of the expenses incurred serving Huntersville residents) in continued support from the Town of Huntersville to continue supporting Huntersville residents. The wrap-around support services provided to each of our Investment Pathway client-partners strengthens the likelihood that they will become financially independent within a couple of years and thereby decreases their need to depend upon government resources in order to live. Ada Jenkins Center is efficient and uniquely positioned to provide these services with minimal costs, tackling many family obstacles efficiently and effectively. Our range of services includes medical, dental, education, workforce development, economic supports, food and case management. Partner agencies operate out of our facility, decreasing the need for Huntersville residents to travel great lengths to Charlotte for similar resources.

It is our honor to be able to serve Huntersville residents and we do so knowing that had we not, local town governments would likely have had to shoulder the needs of these same residents. Your continued support will help us continue to meet the demand for assistance and will strengthen the economic vitality of north Mecklenburg County.

Sincerely,

Georgia Krueger

North Carolina Department of Revenue

James B. Hunt, Jr.
Governor

Janice H. Faulkner
Secretary

ADA Jenkins Families and Careers Development
Center, Inc.
212 Gamble St.
Davidson, NC 28036

Dear Sir:

Thank you for furnishing information concerning the subject corporation's tax status.

This Department has assigned the corporation an exempt status for franchise and income tax purposes under Sections 105-125 and 105-130.11(3), respectively, of the General Statutes of North Carolina. This determination applies only to the organization's status under the corporate income and franchise tax laws.

If it becomes subject to the tax on unrelated business income as provided in G. S. 105-130.11(b), it will be required to complete the income tax schedules of Form CD-404 and file the return on or before the 15th day of the fifth month after the close of the income year, subject to any extension of time which may be granted. It is not required to file Form CD-427, Return of Organization Exempt From Income Tax, unless requested to do so at a later date.

This exemption is contingent upon the corporation's operating within the scope of the applicable provisions of the Internal Revenue Code. This exempt status becomes invalid at the same time as, and upon a determination by the Internal Revenue Service that the organization does not qualify for a tax exempt status under the Internal Revenue Code of 1986 or corresponding provisions of any subsequent Federal Tax Laws.

In the event of any change in the Articles of Incorporation, in the nature of the functions for which exemption has been granted, or in the mailing address, this Department should be notified promptly.

Michael L. Little
Administrative Officer
Office Examination Division
(919) 733-4644

MLL/nln

INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
401 W. PEACHTREE ST, NW
ATLANTA, GA 30365-0000

DEPARTMENT OF THE TREASURY

Date: 4-26-96

Employer Identification Number:
56-1927067
Case Number:
586010058
Contact Person:
ARIEANE H. BARRS
Contact Telephone Number:
(404) 331-0930
Response Due Date:
5-6-96

ADA JENKINS FAMILIES AND CAREERS
DEVELOPMENT CENTER INC
PO BOX 1842 212 GAMBLE ST
DAVIDSON, NC 28036

Dear Applicant:

Thank you for the information recently submitted regarding your application for exemption. Unfortunately, we need more information before we can complete our consideration of your application.

Please furnish the information requested on the enclosure by the response due date shown above.

If you have any questions concerning this matter, or you cannot meet the response due date, please contact the person whose name and telephone number are shown in the heading of this letter.

Please mail the information requested in this letter to the following address, exactly as shown. Use of a different address, or entering the information on different lines, may result in substantial delays or loss of mail, or the return of your correspondence by the post office.

Attn: Arieane H. Barrs
Internal Revenue Service (or use label provided)
EO Group 7211, Stop 504-D
401 West Peachtree Street, N.W.
Atlanta, GA 30365

Thank you for your cooperation.

Sincerely yours,

Arieane N. Barrs

Exempt Organizations Specialist

Enclosure:
List of data needed

Letter 2382 (DO/CG)

Ada Jenkins Center FY19

ALL PROGRAMS Income	Budget (Design + Assign)
United Way	$170,000.00
Local Designations	$27,500.00
United Way-NonLocal Designation	$6,000.00
Faith	$158,000.00
Individuals	
General Gifts	$82,000.00
Major Gifts	$188,000.00
Corporate	$75,000.00
Employee donations	
Matching gifts	
Company gifts	
Foundations/Grants	$515,000.00
Foundations	
Grants	
Civic Organizations	$18,875.00
Government	$62,500.00
Ada Managed Events	$20,000.00
GALA	$190,000.00
3rd Party Fundraising Events	$17,500.00
Student fees	$1,000.00
Patient Donations	$900.00
Regional Usage fees	$7,190.00
Awards Received	$0.00
Rental Income	$6,220.00
Interest	$400.00
Misc. Income	$500.00
Reimbursement - Unplanned Proje	**No Budget**
Internal Campaign	$25,000.00
	$1,571,585.00

Expense	Budget
Salaries	$987,997.24
benefit Supplement	$18,900.00
FICA/Medicare	$77,027.63
Unemployment	$4,513.50
TIAA CREF	$0.00
Contracts	$92,020.30
Insurance	$55,692.00
Telephone	$10,497.50
Cell Phone	$4,391.04
Fuel	$3,025.00

Mileage	$2,535.00
Meals	$5,150.00
Lodging & Other Travel Exp *(excludes*	$1,945.00
Postage and Delivery	$3,997.50
Internet Software	$2,000.00
Printing	$3,000.00
Medical Forms	$250.00
Security Monitoring	$1,350.00
Exterminating Service	$1,800.00
Payroll Administration	$4,400.00
Audit	$10,500.00
Dues/subscriptions/memberships	$4,400.00
Professional License fees	$500.00
Software purchases & maintenanc	$23,385.00
Bank fees/Finance charges	$100.00
Copier lease	$16,200.00
Utilities	$38,000.00
Equipment = < $500 or 1 yr life	$3,075.00
Equipment Medical	$1,000.00
Furnishings	$650.00
Repairs and Maintenance	$20,833.43
Truck maintenance	$2,700.00
Equipment maintenance	$3,800.00
Storage rental	$680.00
Cleaning Supplies	$8,000.00
Office Supplies	$8,283.33
Medical Supplies	$1,500.00
Program supplies (Books/instruct.	$4,550.00
Patient supplies	$6,935.00
Specialty care *(dental)*	$3,000.00
Snacks *(LW only)*	$2,000.00
Staff Training	$2,850.00
Volunteer Appreciation	$1,420.00
Staff Appreciation	$3,742.00
Board/Volunteer Training	$200.00
Staff/Volunteer recruitment	$570.00
Background Check	$515.00
Marketing	$0.00
Development Marketing	$2,000.00
Awareness Marketing	
Fundraising Expenses	$0.00
ICE Gala Fundraising Expenses	$39,000.00
FIRE - BBQ/Race Fundraising Exp	$3,800.00
Other Fundraiser Expenses	$0.00
Advertising	$200.00
Enrichment Programs	$5,000.00
Transportation Costs *(LEARNWork*	$1,200.00

Field Trip Costs *(LW - not transport*	$1,500.00
Sports Costs *(LW - Cheer, Ball, etc)*	$0.00
Special/parenting Programs/Guest	$750.00
Client Incentives	$1,354.00
Client training (No CS in formula)	$3,700.00
Investment Pathway Expenses	$47,630.00
Sunshine Fund Costs	$11,300.00
Holiday Assistance Costs	$0.00
Lydia's Loft Support	$0.00
Capital Expense = < $500 Investme	$500.00
Miscellaneous	$3,770.51
Expenses - Unplanned Projects	**No Budget**
Endowment Expense	
Campaign Expense	
Operating Reserves *(Admin)*	$0.00
Capital Reserves *(Admin)*	$0.00

$1,571,584.98

NORTH MECKLENBURG CRIME STOPPERS

Request for FY 2019-2020 External Non-Profit and Government Agency Appropriations

North Mecklenburg Crime Stoppers
Organization

Dave Rochester 704-987-1650
Contact Person

704-896-7867 Crime Stoppers
Phone Number

davidarochester@ao:.com
Email address

Mission Statement North Mecklenburg Crime Stoppers is a community based program designed to assist local law enforcement agencies with crime prevention. Their primary aim is to raise awareness with regards to citizens participation in fighting crime in our community.

FY 2018-2019 Agency Total Budget	FY 2018-2019 Town Budget Appropriation	FY 2019-2020 Town Budget Request
There is no annual budget because we do not know the number of crimes that will be submitted to Crime Stoppers.	—	$ 2,000
	TOTAL	

LOCH NORMAN PIPE BAND

Request for FY 2019-2020 External Non-Profit and Government Agency Appropriations

Loch Norman Pipe Band
Organization

Karen Heidrich
Contact Person

704-609-9801
Phone Number

Skikeh@bellsouth.net
Email address

Mission Statement: The Loch Norman Pipe Band is dedicated to the study and performance of the music of the Scottish Great Highland Bagpipe and its percussive accompaniment. The band participates in competitions at highland games and acts as host band for the Loch Norman Highland games. The band endeavors to educate the public and promote the appreciation of Scottish music and through these efforts, preserve Scottish musical history and heritage.

FY 2018-2019 Agency Total Budget	FY 2018-2019 Town Budget Appropriation	FY 2019-2020 Town Budget Request
		$2,000
	TOTAL	

Loch Norman Pipe Band
c/o Karen Heidrich
PO Box 2431
Huntersville, NC 28070

Huntersville Appropriation Request – 2019

1. Non-profit status documentation: Attached.

2. Mission: The Loch Norman Pipe Band is dedicated to the study and performance of the music of the Scottish Great Highland Bagpipe and its percussion accompaniment. The Band participates in band competitions at highland games and acts as the host band for the Loch Norman Highland Games. The Band endeavors to educate the public and promote the appreciation of Scottish music and, through these efforts, to preserve Scottish musical heritage and history.

3. Requested amount: $2000. The appropriation will be used to defray the cost of equipment for new personnel in the band which include uniform and instrument costs. We invested in new kilts for 2017 in the Davidson Modern tartan and we are replacing our hose, ties, bagpipe cords, and headwear to match our new kilts.

4. Benefit to Huntersville: The Band is based in Huntersville and practices at Hopewell Presbyterian Church. The Band makes itself available to perform at civic events such as the Loch Norman Highland Games and the Latta Planation Celtic Festival in Huntersville. The public is invited to all practices. Our travels throughout the eastern US and Canada help spread a positive image of the town.

5. Last year's financial results are enclosed.

Thank you for your support and consideration

Karen Heidrich

Treasurer
(M) 704-609-9801

IRS

Confirmation

Your Form 990-N(e-Postcard) has been submitted to the IRS

- **Organization Name:** LOCH NORMAN PIPE BAND
- **EIN:** 561999613
- **Tax Year:** 2018
- **Tax Year Start Date:** 01-01-2018
- **Tax Year End Date:** 12-31-2018
- **Submission ID:** 10065520190702673020
- **Filing Status Date:** 03-11-2019
- **Filing Status:** Pending

Note: Print a copy of this filing for your records. Once you leave this page, you will not be able to do so.

MANAGE FORM 990-N SUBMISSIONS

Loch Norman Pipe Band
Profit and Loss Standard
January through December 2018

	Jan - Dec '18
Ordinary Income/Expense	
Income	
Donations	2,558.00
Other Types of Income	2,926.54
Performance Income	18,950.00
Prize Money	800.00
Total Income	25,234.54
Expense	
Band Activities	985.32
Business Expenses	411.00
Education	980.15
Entry Fees	220.00
Equipment - Drums	2,462.24
Equipment - Pipes	897.95
Housing	9,656.65
Music	675.00
Operations	
Postage, Mailing Serv...	135.97
Total Operations	135.97
Other Expenses	1,921.59
Uniforms	5,087.58
Void	0.00
Total Expense	23,433.45
Net Ordinary Income	1,801.09
Net Income	1,801.09

HISTORIC LATTA PLANTATION

Request for FY 2019-2020 External Non-Profit and Government Agency Appropriations

Historic Latta Plantation
Organization

Annmarie Reiley-Kay, Executive Director
Contact Person

704-875-2312 x304
Phone Number

AReiley@lattaplantation.org
Email address

Mission Statement: To bring history to life for visitors of all ages.

FY 2018-2019 Agency Total Budget	FY 2018-2019 Town Budget Appropriation	FY 2019-2020 Town Budget Request
$ 377,520.00	$ 15,000.00	$ 20,000.00
	TOTAL	

Latta Plantation

Town of Huntersville
Pattie Ellis, Finance Director
PO Box 664
Huntersville, NC 28070

Dear Ms. Pattie Ellis,

On behalf of Historic Latta Plantation, I would like to thank you for your generous support over the years. Our partnership with the Town of Huntersville is very important to our institution. Your grant funding helped us continue providing strong educational programs and events each year and has a direct impact on our ability to meet our financial goals. As a non-profit museum, we depend on your grant support to help us further our mission to cultivate community understanding through education, preservation, and celebration of our region's rich history and culture.

During the past year, we were delighted to welcome over 35,000 students and adults to Historic Latta Plantation.

All this work is carried out by staff with assistance of dedicated volunteers. Latta Place, Inc. is 80 percent self-sustaining, however the loss of the Arts and Science Council Funding did impact our institution, and the assistance received from the Town of Huntersville is needed, appreciated, and will be well utilized in carrying forth our mission and vision.

Thank you for your consideration. If you have any questions, please contact us at 704-875-2312 or by email: areiley@lattaplantation.org.

Sincerely,

Annmarie Reiley-Kay

Annmarie Reiley-Kay
Executive Director
Historic Latta Plantation
www.lattaplantation.org

©2019 Historic Latta Plantation. All Rights Reserved. This is unpublished material and contains trade secrets and other confidential information. The unauthorized possession, use, reproduction, distribution, display or discloser of this material or information contained herein is prohibited.

NORTH CAROLINA

Department of the Secretary of State

Charitable Solicitation License

This document certifies that, in accordance with the provisions of Chapter 131F of the General Statutes of North Carolina

Latta Place, Inc.

North Carolina Solicitation License Number: SL003072

Federal Tax Exempt Status: 501(c)(3) Charitable Organization

with headquarters in Huntersville, NC is hereby duly licensed by the Department of the Secretary of State to solicit charitable contributions in North Carolina for the purposes set forth in the application for license approved by and filed with the Department of the Secretary of State. This license is not transferable and shall continue in full force and effect from the 18th day of February, 2019 to the 15th day of November, 2019, unless revoked for cause.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal at the City of Raleigh, this the 19th day of February, 2019.

Document Id: L201901500022

Verify this certificate online at http://www.sosnc.gov/verification

Elaine F. Marshall

Secretary of State

...lanta, Georgia 30301

Department of the Treasury

District Director
Internal Revenue Service

Date: JUN 29 1973

In reply refer to: 411:12:ARO:A5:92

"Latta Place", Incorporated
c/o Miles J. Boyer
3818 Champaign Street
Charlotte, N. C. 28210

Gentlemen:

Based on information supplied, and assuming your operations will be as described in your application for recognition of exemption, we have determined you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code.

We have further determined you can reasonably be expected to be an organization of the type described in sections 170(b)(1)(A)(vi) and 509(a)(1). Accordingly, for your first three tax years, you will be treated as an organization which is not a private foundation.

FORM SS-4 (1-69) PART 4	NOTICE OF EMPLOYER IDENTIFICATION NUMBER	Please make a separate record of this number for use in case this notice should be lost or destroyed.	23 7296889

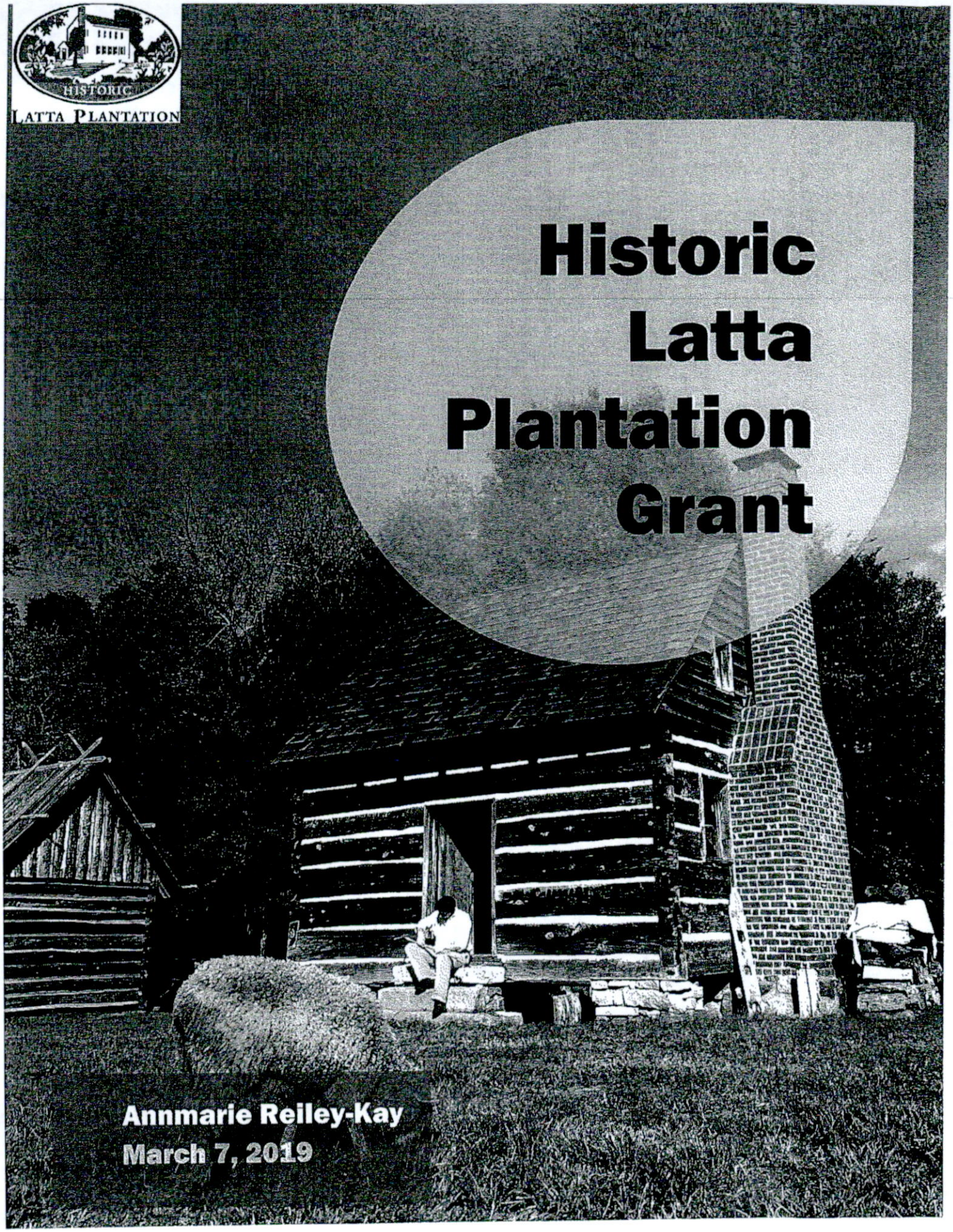
"Latta Place", Incorporated

3813 Champaign Street, Charlotte, N. C. 28210

Mecklenburg

The Identification Number shown above will be used by the Internal Revenue Service to identify your Federal tax returns, and other documents, i.e., 1120, 940, 941, etc., and your payments of the taxes reported on such returns. Your Identification Number should be shown on such returns, documents, and on any related forms or correspondence.

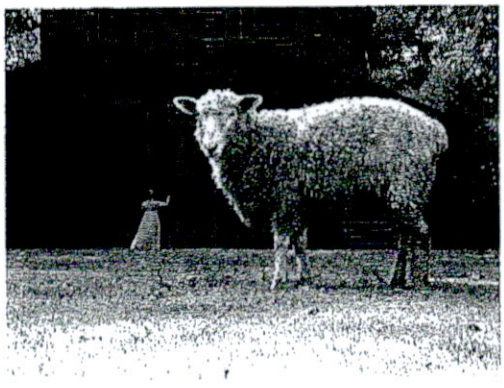
Wachovia
2000000065849
NC8802 PO Box 563966


HISTORIC
LATTA PLANTATION
Historic Latta Plantation Grant
Annmarie Reiley-Kay
March 7, 2019

Historic Latta Plantation

Bringing History to Life

- **Our Mission** To bring history to life for visitors of all ages.
- **Our Vision** To interpret the history and culture of Huntersville and the Piedmont of North Carolina.



Funding Request

Historic Latta Plantation is requesting $20,000 in funding from the Town of Huntersville in North Carolina.

Purpose of Funds

Reinterpreting Historic Latta Plantation: These funds will help create a brand new exhibit in the visitor center which will examine and reveal untold multicultural personal community stories of local men and women. This new and improved exhibit will also feature highlighted artisans, a children's learn and play dress up corner, interactive touch table/software, and a community platform in which to share stories within the exhibit with built-in interactive post- your-stories. Additionally, the exhibit will feature a documentary of life on the plantation and deeply rooted tales of all people who once lived here. This exhibition is intended for 4th-12th grades, families and seniors.

The exhibit's purpose is to educate, promote, and preserve North Carolina's piedmont history. The goal is to capture those untold local narratives and tell their stories. This display gives students and visitors real firsthand accounts. By exploring all of the individuals who lived in Huntersville and fought for their freedom, we anticipate that this project will shed some light on the hidden histories passed down through generations within these communities.

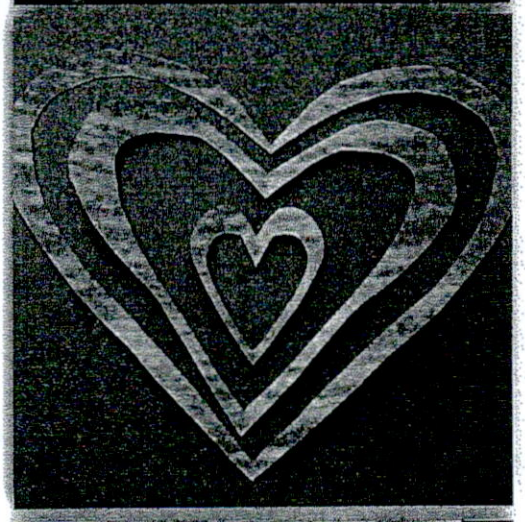
By identifying these men and women, and educating the current population this project will help preserve the stories that would otherwise fade away.

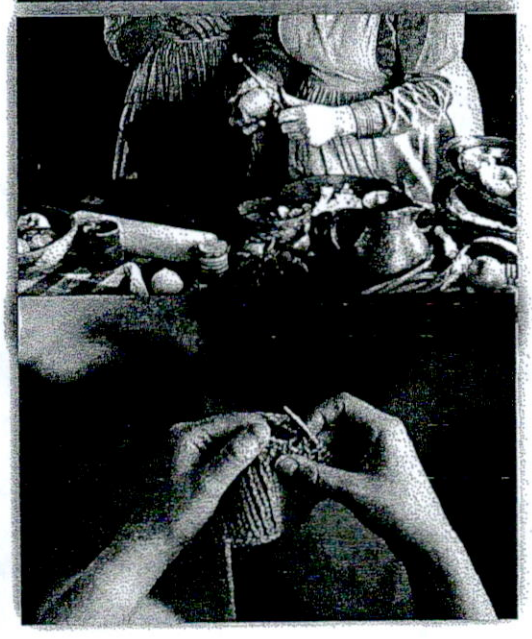
In addition to this exhibit, these funds will also go directly towards funding the preservation of our 11 historic buildings, public programs, and special events.

Community Benefit

Historic Latta Plantation is the only living history farm in Mecklenburg County. This historic site and museum offer a wide range of programming for schools, non-profit organizations, businesses, and individuals.

Hosting over 15,000 students from Charlotte Mecklenburg Schools and schools from surrounding counties, our institution gives them the opportunity to experience history in a unique setting. Our programs offer presentations and hands on activities that teach about farm life and





animal breeds, the life of a planter and of the enslaved people, history of the Underground Railroad, life as a soldier during the Revolutionary War and the Civil War, life as a merchant, and the importance of honey bees and nature.

In addition to the programs listed above, schools, homeschoolers, scouts, and 4-H groups benefit from our themed Traveling Trunk program. These oversized trunks are filled with items reflecting a specific period in history. They provide students with the opportunity to interact with real objects such as clothing, books, music, maps, and more.

Historic Latta Plantation serves the homeschool community by hosting four Homeschool Days during the year. Each day brings over 300 visitors. The homeschool programs for this year include(d) A Homeschool Christmas where students learned about early American Christmas traditions in the Latta house, smelled open hearth Christmas baking in the kitchen, and visited the farm animals. Victorian Valentines, taught students about 19th century valentine traditions as they explored the circa 1800 Latta house and grounds. Demonstrations and activities included baking in the kitchen, English country dancing, fan language and making valentines with quill pens. Coming soon is our Spring Homeschool Day which will focus on activities related to nature.

This last month we featured a free public program attended by over 90 local visitors. This program highlighted the history of Harriet Tubman. Visitors experienced a spirited performance by storyteller Carolyn Evans as she portrayed moments from Harriet Tubman's life in a moving Histo-Drama about her life and work with the Underground Railroad.

We also offer a free Monthly Cooking Guild and Monthly Fiber Circle to the public. Cooking enthusiasts meet for discussions and activities focused on hearth cooking: how to research old recipes and read them; hearth cooking techniques and the utensils, pots and pans used; how to build the right fire for the types of food to be cooked; and the differences between types of wood. The Fiber Circle is another free opportunity for the local community to meet other people with similar interests. This monthly meetup is for any persons interested in knitting, crocheting, weaving, quilting, spinning, and more. We encourage everyone to bring their current projects to work on in an easy-going atmosphere or simply come to learn more about the fiber arts.

SUMMER CAMPS

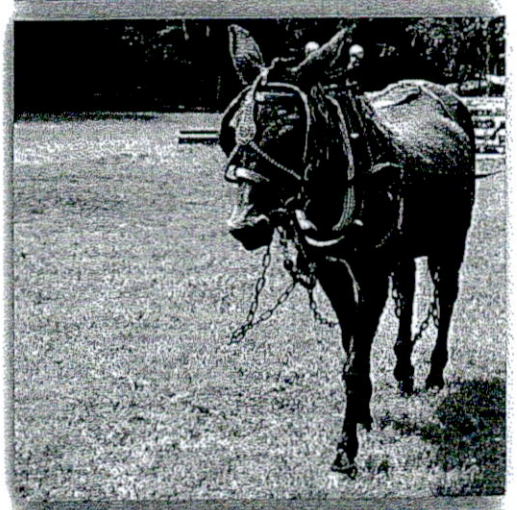
Historic Latta also offers summer camp programs for children from four to twelve years of age for a more in-depth learning experience. The camps offered are Folk Tales, Latta Lasses, Kepis & Canteens, A Farmer's Life For Me, and In the Barnyard. In each of these camps, the staff and volunteers share their knowledge and expertise with historical topics in a fun-filled atmosphere.

KEPIS & CANTEENS

"Face by the rear rank, Company. About face!" Drills, marching and battle strategies make this unique camp both fun and educational for campers as they learn the details of a Civil War soldier's life on the battlefield and back home on the plantation. Participants will be issued a toy musket for the week and receive a kepi hat, canteen and camp T-shirt to keep as they explore the grounds and hike through the woods. They'll build temporary shelters, participate in mock battles and hear from some of history's most famous figures. Parents are invited on the last day to watch rookie soldiers demonstrate an actual American Civil War battle that they've studied throughout the week. This highly interactive camp enlists both boys and girls.

LATTA LASSES

We do declare this camp gives more than a glimpse into the past! Participants will step back in time to experience what life was like for women on the plantation and in the North Carolina backcountry around the time of the Civil War. Hands-on activities include making fans, sewing, weaving, open-hearth cooking, making ice cream, cloth dying, primitive chores, English country dancing and some genteel strolling the grounds. Parents are invited on the last day to a graduation and showcase that includes a dance performance and skills demonstrations.



A FARMER'S LIFE FOR ME

Get out your dungarees! Latta Plantation is the place to be for a camp that has everything to delight kids who can't get enough of animals and the outdoors. They'll learn about agriculture and its impact on the way we live today. Age-appropriate farming experiences include planting flowers, making butter and candles, scavenger hunts, mock farm chores, supervised interactions with the Latta farm animals and hiking.

IN THE BARNYARD

With a Moo-moo here and a Moo-moo there, this camp for preschoolers offers a barnyard full of interactive activities to learn about farm animals—and provides moms with some much-needed "me" time. Campers will also enjoy planting flowers, making butter, crafts, games, and of course getting up close and personal with all of the Latta farm animals including sheep, chickens, pigs and more!

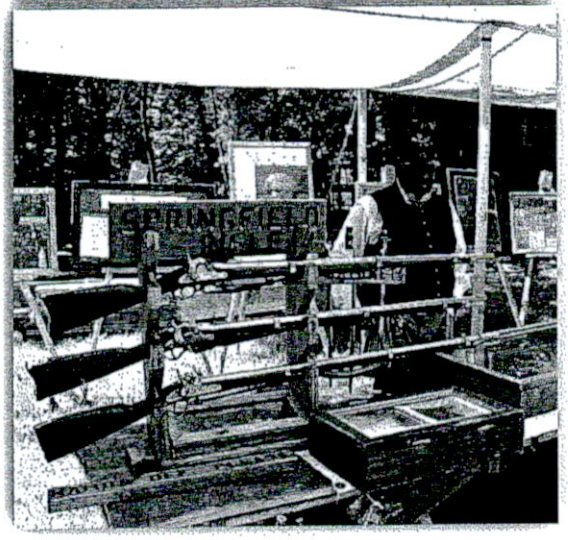
FOLK TALES

A deerskin drum...a wooden spoon...a surveyor's chain. What stories do these artifacts tell us about the peoples of the past? Inquiring minds will want to know *and* have a blast figuring out the answers in this historical investigative camp! Through hands-on activities that tap their critical thinking skills, dynamic demonstrations and first-person presentations, participants will learn the interwoven histories of the different cultures that once lived and toiled on this land.

Throughout the year, Historic Latta offers educational programs featuring animals, workshops, camps, re-enactments, and a picturesque setting for weddings and special events. The general public has the opportunity to tour the historic house with a docent dressed in period clothing. Guests can take a stroll around the historic grounds for a self-guided tour or they have the option to reserve a special Tar-Heel Tour. This is an extended tour which includes a private behind the scenes tour of the house, kitchen, and cabins to learn more about the backcountry of North Carolina. In addition to all the educational programs and workshops offered throughout the year, we also host our annual Celtic Festival.

Last year, over 3000 people attended this highly anticipated event that celebrates all things Celtic. Our living history farm transforms into a lively encampment where costumed Celtic warriors and reenactors, artisans, musicians and history buffs share their heritage with locals and visitors from afar. The plantation grounds are alive with the lilting notes of the pipe, the smoky aroma of meats roasting on open fires, and battle cries of the clans.

We expect even more attendees this year as we introduce a new affair on Saturday night–an Outlander After Party. Fans of the books and popular TV series will gather on the grounds to sample Scottish foods, raise a pint, dance and participate in a costume contest with prizes.



The site also presents living history reenactments such as Revolutionary War and Civil War Battles. These popular reenactments include bringing the local history of revolutionary Charlotte to life in September. The circa 1800 living history farm and cotton plantation buzzes with action in honoring the history of the formation of the region as we know it today.

Throughout the weekend, visitors can meet with Colonel Polk and General Lord Cornwallis. They will learn of the Mecklenburg Declaration of Independence and see its repercussions as the Revolutionary War makes its way through the local communities. Patriot and British soldier camps will be open for visitors to venture through. Children's drills will take place daily and are a hit among the youngsters.

INTERNSHIP AND VOLUNTEER OPPORTUNIES

There is always something to see and do here at Historic Latta Plantation. We offer internship experiences for high school and college students with a passion for history and education who work well with students. All interns get the opportunity to learn the basics of day-to-day operations within the historic site including tours, gift shop operations, special event planning, educational programming, and summer camp coordination. This is an ideal internship for someone interested in education, history, or the travel and tourism industry. We also partner with the Mayor's Youth Employment Program providing a work experience for high school students.

Local residents and travelers who visit Historic Latta Plantation frequently stay longer for our ongoing special events, programs, tours, and workshops. Out of town visitors who come to the historic site support our town's local restaurants, hotels, and shops. We see a direct impact from visitors exploring the town and discovering what the town has to offer.

Historic Latta Plantation's mission is to bring history to life for visitors of all ages through educational programing and workshops connected to the Carolina Piedmont heritage in Huntersville, North Carolina.

Historic Latta Plantation Tourism Information:

- Hosted visitors from over 30 states and 10 foreign countries
- Over 35,000 visitors in the last year
- Historic Latta has hosted 35 programs to-date and has planned for 30 more programs throughout 2019

Local Partnerships: helps us to preserve and promote local history, artisan skills, and endangered livestock breed.

- Mecklenburg County Parks and Recreation
- Charlotte Mecklenburg Schools
- Mecklenburg Historical Society
- Charlotte Regional History Consortium
- Charlotte Museum of History
- James K. Polk Historic Site
- Historic Rosedale
- Historic Brattonsville
- American Livestock Breeds Conservancy
- North Carolina Museum Council
- Local reenactor units

All this work is carried out by staff with assistance of dedicated volunteers. Latta Place, Inc. is 80 percent self-sustaining, however the loss of the Arts and Science Council Funding did impact our institution, and the assistance received from the Town of Huntersville is needed, appreciated, and will be well utilized in carrying forth our mission and vision.

If you have questions, please contact me at areiley@lattaplantation.org, or via phone at 704.875.2312. Thank you in advance for your consideration.

Warm regards,

Annmarie Reiley-Kay

Annmarie Reiley-Kay
Executive Director
Historic Latta Plantation
5225 Sample Road
Huntersville, NC 28078

Latta Place Inc Budget 18-19	July-18	August-18	September-18	October-18	November-18	December-18	January-19	February-19	March-19	April-19	May-19	June-19	Budget for 2018-2019
Income													
1 Admissions	12,500.00	9,500.00	18,000.00	9,000.00	15,000.00	5,000.00	2,000.00	5,000.00	26,000.00	9,000.00	7,000.00	12,000.00	$130,000.00
2 Tours	500.00	1,000.00	7,000.00	16,500.00	14,000.00	8,000.00	1,500.00	5,500.00	16,500.00	17,500.00	14,500.00	1,500.00	$103,500.00
3 Membership	175.00	300.00	750.00	750.00	750.00	505.00	500.00	500.00	1,000.00	750.00	750.00	550.00	$7,280.00
4 Donations	400.00	400.00	400.00	400.00	400.00	1,250.00	400.00	440.00	3,440.00	440.00	440.00	440.00	$8,850.00
5 Gift Shop Sales	1,500.00	1,500.00	4,500.00	3,500.00	3,350.00	1,500.00	500.00	1,500.00	4,000.00	4,500.00	4,300.00	2,500.00	$30,000.00
6 Other/Tax Rebates	1,400.00	925.00	1,800.00	1,700.00	1,600.00	1,100.00	4,000.00	2,000.00	4,125.00	6,625.00	1,025.00	3,700.00	$30,000.00
8 Rentals/Parties	125.00	125.00	500.00	750.00	250.00	0.00	0.00	0.00	250.00	1,000.00	800.00	600.00	$4,400.00
9 Fund Raiser	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	$0.00
10 Summer Camps	2,200.00	350.00	0.00	0.00	0.00	0.00	400.00	5,500.00	4,800.00	4,700.00	2,700.00	2,600.00	$23,250.00
11 Advantage Interest	1.25	1.25	1.25	1.25	1.25	1.25	1.25	1.25	1.25	1.25	1.25	1.25	$15.00
Total Site Receipts	**$18,801.25**	**$14,101.25**	**$32,951.25**	**$32,601.25**	**$35,351.25**	**$17,356.25**	**$9,301.25**	**$20,441.25**	**$60,116.25**	**$44,516.25**	**$31,516.25**	**$23,891.25**	**$337,295.00**
13 Mecklenburg County	0.00	7,556.25	0.00	7,556.25	0.00	0.00	7,556.25	0.00	0.00	7,556.25	0.00	0.00	$30,225.00
14 Arts & Science Council	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	$0.00
15 Town of Huntersville	0.00	15,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	$15,000.00
Total Operating Grants	**$0.00**	**$22,556.25**	**$0.00**	**$7,556.25**	**$0.00**	**$0.00**	**$7,556.25**	**$0.00**	**$0.00**	**$7,556.25**	**$0.00**	**$0.00**	**$45,225.00**
TOTAL INCOME	**$18,801.25**	**$36,657.50**	**$32,951.25**	**$40,157.50**	**$35,351.25**	**$17,356.25**	**$16,857.50**	**$20,441.25**	**$60,116.25**	**$52,072.50**	**$31,516.25**	**$23,891.25**	**$382,520.00**
Expenses													
101 Postage	45.00	50.00	50.00	45.00	50.00	50.00	5.00	50.00	50.00	50.00	50.00	50.00	$500.00
102 Telephone and Internet	0.00	900.00	890.00	890.00	890.00	890.00	890.00	890.00	890.00	890.00	890.00	890.00	$9,800.00
103 Dues, Subscript, Books	230.00	0.00	0.00	0.00	35.00	0.00	0.00	450.00	0.00	0.00	240.00	125.00	$1,000.00
104 Printing (Ricoh Copier Lease	0.00	180.00	340.00	100.00	220.00	470.00	100.00	80.00	220.00	220.00	750.00	40.00	$2,800.00
105 Office Supplies	1,400.00	200.00	100.00	200.00	50.00	50.00	150.00	150.00	175.00	175.00	175.00	175.00	$3,000.00
106 Security System	90.00	90.00	90.00	90.00	90.00	90.00	90.00	90.00	90.00	90.00	90.00	90.00	$1,080.00
107 Animal Care	950.00	500.00	700.00	400.00	400.00	800.00	350.00	800.00	150.00	825.00	825.00	300.00	$7,000.00
108 Farms & Gardens	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	150.00	700.00	700.00	$2,000.00
109 Purchases / Gift Shop	1,000.00	4,000.00	2,000.00	2,000.00	1,000.00	1,000.00	500.00	1,000.00	2,000.00	1,500.00	2,000.00	2,000.00	$20,000.00
110 Special Events/Classes	0.00	800.00	1,000.00	300.00	500.00	500.00	0.00	150.00	2,750.00	1,000.00	0.00	0.00	$7,000.00
111 Salaries & Payroll Taxes	17,000.00	24,000.00	18,000.00	18,000.00	18,000.00	18,000.00	27,000.00	18,000.00	18,000.00	18,000.00	18,000.00	18,000.00	$230,000.00
112 Health Insurance	0.00	0.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	$10,000.00
113 Education (Staff)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	$0.00
114 Travel	15.00	15.00	15.00	15.00	15.00	15.00	150.00	200.00	15.00	15.00	15.00	15.00	$500.00
115 Collections Management	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	$0.00
116 Fund Raiser	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	$0.00
117 Professional Fees	0.00	0.00	0.00	0.00	3,000.00	100.00	100.00	100.00	100.00	100.00	0.00	0.00	$3,500.00
118 Sales Tax	1,500.00	950.00	900.00	1,500.00	1,500.00	1,200.00	700.00	600.00	1,000.00	1,500.00	1,250.00	1,400.00	$14,000.00
119 Insurance	970.00	0.00	0.00	0.00	3,080.00	970.00	970.00	2,100.00	970.00	970.00	0.00	970.00	$11,000.00
120 Miscellaneous	125.00	125.00	125.00	125.00	125.00	125.00	125.00	125.00	125.00	125.00	125.00	125.00	$1,500.00
121 Payroll Service	133.00	135.00	133.00	133.00	133.00	135.00	133.00	133.00	133.00	133.00	133.00	133.00	$1,600.00
122 Bank Charges	350.00	350.00	350.00	350.00	350.00	300.00	300.00	250.00	350.00	375.00	325.00	350.00	$4,000.00
123 Marketing	500.00	500.00	1,500.00	500.00	1,500.00	500.00	0.00	0.00	2,000.00	2,000.00	500.00	500.00	$10,000.00
124 Exhibits & Exhibitions	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	$0.00
125 Membership	0.00	0.00	100.00	0.00	0.00	100.00	0.00	0.00	100.00	0.00	0.00	600.00	$900.00
126 Education	0.00	1,000.00	1,000.00	1,500.00	0.00	0.00	0.00	500.00	2,000.00	1,500.00	500.00	0.00	$8,000.00
129 Summer Camps	2,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	2,000.00	1,500.00	$6,500.00
130 Living History Program	50.00	500.00	900.00	100.00	100.00	100.00	100.00	100.00	200.00	150.00	100.00	100.00	$2,500.00
131 Bldgs /Site/ Vehicle Maint.	350.00	500.00	450.00	600.00	500.00	600.00	500.00	600.00	500.00	400.00	500.00	500.00	$6,000.00
133 Power	550.00	650.00	600.00	500.00	500.00	800.00	1,500.00	1,700.00	900.00	900.00	700.00	700.00	$10,000.00
134 Loan Repayment	0.00	0.00	835.00	0.00	0.00	835.00	0.00	0.00	835.00	0.00	0.00	835.00	$3,340.00
Totals:	**$27,308.00**	**$35,495.00**	**$31,128.00**	**$28,398.00**	**$33,088.00**	**$28,680.00**	**$34,713.00**	**$29,118.00**	**$34,603.00**	**$33,068.00**	**$30,868.00**	**$31,098.00**	**$377,520.00**
Net Operating Income:	($8,506.75)	**$1,162.50**	**$1,823.25**	**$11,759.50**	**$2,263.25**	($11,323.75)	($17,855.50)	($8,676.75)	**$25,513.25**	**$19,004.50**	**$648.25**	($7,206.75)	5000.00

HISTORIC RURAL HILL, INC.

Request for FY 2019-2020 External Non-Profit and Government Agency Appropriations

Historic Rural Hill
Organization

Jeff Fissel
Contact Person

704-875-3113
Phone Number

jeff@ruralhill.net
Email address

Mission Statement: An educational organization that provides for recognizing, celebrating, and preserving the rich heritage of Rural Hill.

FY 2018-2019 Agency Total Budget	FY 2018-2019 Town Budget Appropriation	FY 2019-2020 Town Budget Request
831,000	20,000	20,000
	TOTAL	

Historic Rural Hill
Since 1765

4431 Neck Road
Huntersville, North Carolina
28078
P.O. Box 1009
Huntersville, North Carolina
28070-1009

Jeff Fissel, Executive Director

704-875-3113
www.RuralHill.com

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Vice-chair
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Treasurer
Maurice D. McIntosh
Beth Eakes Martina
John Cherry
Henry Mummaw
Danny Phillips
John Nabors
Brandy Larrick
Bill Gaither
Sam Fuller

Mission Statement:
Historic Rural Hill is an educational organization providing for the recognition, celebration, and preservation of the rich heritage of Rural Hill.

In addition to the preservation of Historic Rural Hill, we present special events such as the Loch Norman Highland Games, the North Carolina Brewers and Music Festival, the Rural Hill Amazing Maize Maze, and the Rural Hill Sheep Dog Trials.

HISTORIC RURAL HILL, INC.
Huntersville
2018/2019 Funding Request

Historic Rural Hill, Inc. is a 501c-3 non-profit organization that operates as a working farm, historic site, educational facility, nature preserve, and event destination that is located off of Neck Road on the western edge of Huntersville. Our mission statement is: "An educational organization that provides for recognizing, celebrating, and preserving the rich heritage of Rural Hill".

On May 9, 1995, Historic Rural Hill Inc. accepted stewardship of the property known as Rural Hill. From settlement in 1765 until purchased for preservation by Mecklenburg County in 1989, Rural Hill had been the homestead for six generations of the family of Major John and Violet Wilson Davidson. Under a lease agreement with Mecklenburg County, North Carolina, Historic Rural Hill developed a Master Plan in 2001 to preserve the property as a community resource and family attraction for visitors to Mecklenburg County year round. In January 2011 Historic Rural Hill updated its master plan to guide us over the next ten years. This master plan was presented to and approved by the Huntersville Board of Commissioners as well as the Mecklenburg County Board of Commissioners.

Plans for Rural Hill include continued preservation of historic assets located within the 265 acre farm, development of historical, agricultural and environmental programs and construction of a Cultural Center that was completed in December 2012. The Rural Hill Cultural Center and May Davidson Hall has served as the location for the Huntersville Town Board retreat, the location of Huntersville Parks and Recreation's Christmas Party, the towns Holiday Lunch, and as the location of a family picnic event for the Huntersville Police Department. The Cultural Center has allowed Rural Hill to serve more local residents as well as potential tourists as the building has been a great addition to our existing events and has become one of the most popular wedding destinations in the area.

Historic Rural Hill is a regional destination where all people interested in the contributions of the Scots and Scots-Irish can experience the rich legacy of this ancient culture. We also present the story of six generations of the Maj. John Davidson family of Rural Hill and their contributions to the settlement of Huntersville and Mecklenburg County. Rural Hill serves as a working example of the farming heritage of the Catawba River Valley as well as a focal point for education, artistic, historical and cultural activities. Rural Hill also continues a

Historic Rural Hill
Since 1765

4431 Neck Road
Huntersville, North Carolina
28078
P.O. Box 1009
Huntersville, North Carolina
28070-1009

Jeff Fissel, Executive Director

704-875-3113
www.RuralHill.com

Historic Rural Hill, Inc
Board of Directors
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Vice-chair
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Maurice D. McIntosh
Beth Eakes Martina
John Cherry
Henry Mummaw
Danny Phillips
John Nabors
Brandy Larrick
Bill Gaither
Sam Fuller

Mission Statement:
Historic Rural Hill is an educational organization providing for the recognition, celebration, and preservation of the rich heritage of Rural Hill.

In addition to the preservation of Historic Rural Hill, we present special events such as the Loch Norman Highland Games, the North Carolina Brewers and Music Festival, the Rural Hill Amazing Maize Maze, and the Rural Hill Sheep Dog Trials.

relationship with Johnson C. Smith University to work with their history department to research the African American History of Rural Hill both pre and post Civil War. This research would also expand to cover the history of the Bethesda Schoolhouse as the project progresses. We also host more than 3,000 elementary students per year for our educational field trips. In 2018 we started a grant program where through donations and community support we will host 10 schools for field trips that will not cost the school or students any money. These field trips will benefit local schools that would not have otherwise had the funding to attend a history field trip. We feel that it is important to ensure that our local history is taught and that our area students are given to the opportunity to visit a local historic site. We hope to see this program continue to grow in the coming years so that we are able to serve more students.

We are an event driven facility that is host of many community activities that engage local residents as well as attract tourists from all over the country as well as international:

2018 calendar year estimated attendance *	
Rural Hill Scottish Festival and Loch Norman Highland Games:	16,000
The Rural Hill Amazing Maize Maze:	19,000
The Rural Hill Sheepdog Trials:	3,000
Rural Hill Food Spring Truck Rally	2,000
Rural Hill First Footin'	500
Home School Days	500
NC Brewers and Music Festival	4,000
Huntersville Halloween	7,000
Rural Hill Summer Food Truck Rally	3,000
Rural Hill Fall Food Truck Rally	2,000
Warrior Dash	30,000
Cultural Center usage	6,000
General visitation and educational programs	8,000
Total	**101,000**

We are asking the Commissioners of the Town of Huntersville to take note of the contributions made by Historic Rural Hill to our community. During the calendar year of 2018 over 100,000 people attended activities at Rural Hill. This is one of the most visited recreational sites in Huntersville and in the Charlotte area. Rural Hill has developed into a destination through continued efforts to reach out to new audiences by broadening our offerings and strengthening our longstanding traditions. Rural Hill's events make for excellent recreation and entertainment for local residents but also draw visitors to the town of Huntersville from all over the country and internationally. These visitors stay in

Historic Rural Hill
Since 1765

4431 Neck Road
Huntersville, North Carolina
28078
P.O. Box 1009
Huntersville, North Carolina
28070-1009

Jeff Fissel, Executive Director

704-875-3113
www.RuralHill.com

Historic Rural Hill, Inc
Board of Directors
Bob McIntosh
Chairman
Jim Puckett
Vice-chair
Maren Werts
Secretary
Brent Lewis
Treasurer
Maurice D. McIntosh
Beth Eakes Martina
John Cherry
Henry Mummaw
Danny Phillips
John Nabors
Brandy Larrick
Bill Gaither
Sam Fuller

Mission Statement:
Historic Rural Hill is an educational organization providing for the recognition, celebration, and preservation of the rich heritage of Rural Hill.

In addition to the preservation of Historic Rural Hill, we present special events such as the Loch Norman Highland Games, the North Carolina Brewers and Music Festival, the Rural Hill Amazing Maize Maze, and the Rural Hill Sheep Dog Trials.

local hotels, eat at local restaurants, and drive traffic to local retailers. The Loch Norman Highland Games attracts international tourists and as we celebrated our 25th anniversary in 2018 we hosted Dr. Joseph Morrow the Lord Lion Kind of Arms from Scotland. Dr. Morrow is appointed to his position by the Queen and we were honored to have in Huntersville last year. The North Carolina Brewers and Music Festival has already sold tickets to residents in 19 states and Canada and we continue to host Grammy award winning bands at the event. Rural Hill's events were also recognized this past year by Charlotte Magazine, Lake Norman Currents, The Charlotte Observer, Our State, Southern Living, Blue Ridge Outdoor, Everfest, Elevate Lifestyle, and Creative Loafing as some of the best events not only in the Charlotte area but across the southeast. Our hope is that we leave visitors with an extremely favorable impression of the Town of Huntersville and that they will return to the area as tourists on a regular basis.

In 2018, we had over 14,000 volunteer hours support our community activities and we create full and part time jobs.

During the past twenty five years Historic Rural Hill has become an important community amenity; we are requesting your support of $20,000 to achieve our potential as a one of a kind local, regional and state landmark and destination. The use of these funds will assist us in furthering our mission and continuing to attract tourists to the Town of Huntersville.

Sincerely,

Jeff Fissel, Executive Director

Historic Rural Hill Inc.
Budget
2019-2020

	Jul	Aug	Sep	Oct	Nov	Dec	Jan-2018	Feb	Mar	Apr	May	Jun	Total
Ordinary Income/Expense													
Income													
Direct Public Support													
Corporate Contributions													25,000.00
Individual Contributions													4,000.00
Indirect Public Support													0.00
UW, CFC Contrib. Co Stipend	20,000.00		5,000.00			5,000.00	5,000.00			5,000.00			40,000.00
Total Indirect Public Support													0.00
Program Income													0.00
Ancillary Income		300.00	5,500.00		700.00								6,500.00
Beverage Sales	4,000.00				16,000.00					20,000.00	19,000.00		59,000.00
Clan/Patron Sponsor 2019										20,000.00			20,000.00
Cultural Center Rental	2,500.00	4,000.00	5,500.00	6,500.00	5,500.00	3,000.00	500.00	2,000.00	2,500.00	1,000.00	5,000.00	2,000.00	40,000.00
Educational Programs		500.00	500.00	500.00	500.00			500.00	500.00	500.00	500.00		4,000.00
Event Camping					700.00					2,500.00	2,500.00		5,700.00
Event Tickets	1,400.00	500.00	55,000.00	180,000.00	55,000.00	2,500.00	3,000.00	26,000.00	17,000.00	76,100.00	91,500.00	500.00	508,500.00
Hay Sales	600.00	1,100.00	200.00	300.00	700.00	1,100.00	600.00	150.00	100.00	600.00	1,700.00	1,400.00	8,550.00
Membership Dues	160.00	250.00	200.00	50.00	80.00	30.00	440.00	550.00	130.00	50.00	0.00	0.00	1,940.00
Pumpkin Sales			1,000.00	4,400.00									5,400.00
Site Rental Fee		10,000.00		15,000.00							3,500.00	30,000.00	58,500.00
Vendor Tents & Space	1,200.00	250.00	575.00	2,700.00	1,945.00	1,650.00	745.00	4,005.00	10,150.00	3,523.00	7,700.00		34,443.00
Sales Tax Refund													10,000.00
Total Program Income													
Total Income	29,860.00	16,900.00	73,475.00	209,450.00	81,125.00	13,280.00	10,285.00	33,205.00	30,380.00	129,273.00	131,400.00	33,900.00	831,533.00
Gross Profit													
Expense													
General And Administrative													
Advertising	700.00	380.00	410.00	320.00	260.00	600.00	260.00	300.00	200.00	850.00	320.00	200.00	4,800.00
Dues & Memberships	250.00	70.00				300.00	375.00	85.00	800.00				1,880.00
Insurance	2,200.00	2,200.00	2,200.00	2,200.00	2,200.00	2,200.00	2,200.00	2,200.00	2,200.00	2,200.00	2,200.00	2,200.00	26,400.00
Interest Expense	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	6,000.00
Meals and Groceries	450.00	20.00	225.00	210.00	140.00	450.00	250.00	5.00	100.00	500.00	350.00	350.00	3,050.00
Office Supplies	375.00	800.00	500.00	120.00	650.00	350.00	200.00	0.00	175.00	100.00	200.00	200.00	3,670.00
Postage and Box Rent	200.00	25.00	100.00	10.00	10.00	10.00	500.00	250.00	30.00	50.00	120.00	50.00	1,355.00
Professional Fees		300.00					150.00	5,775.00					6,225.00
Repair and Maintenance	450.00	640.00	5,850.00	565.00	1,200.00	4,750.00	800.00	800.00	700.00	4,500.00	1,250.00	2,000.00	23,505.00
Telephone & Internet	315.00	315.00	1,200.00	330.00	350.00	1,200.00	300.00	700.00	1,100.00	350.00	250.00	350.00	6,760.00
Travel and Meetings	0.00	60.00	250.00	320.00	0.00	3,000.00	150.00	325.00	1,725.00	200.00	295.00	100.00	6,425.00
Utilities	1,700.00	2,700.00	1,900.00	3,400.00	2,000.00	2,700.00	1,700.00	1,900.00	2,100.00	2,500.00	3,100.00	2,000.00	27,700.00
Total General/Admin	7,140.00	8,010.00	13,135.00	7,975.00	7,310.00	16,060.00	7,385.00	12,840.00	9,630.00	11,750.00	8,585.00	7,950.00	117,770.00
Payroll Expenses	22,000.00	22,000.00	22,000.00	22,000.00	22,000.00	22,000.00	22,000.00	22,000.00	22,000.00	22,000.00	22,000.00	22,000.00	264,000.00
Program Expenses													
Advertising Event Programing	1,000.00	1,500.00	10,000.00	17,000.00	9,000.00	5,300.00	1,400.00	400.00	8,200.00	14,000.00	5,000.00	1,000.00	73,800.00
Contract Labor	2,100.00	3,000.00	4,000.00	26,500.00	18,000.00	4,300.00	500.00	1,500.00	3,500.00	34,000.00	30,000.00	0.00	127,400.00
Event Rentals	100.00	200.00	800.00	3,000.00	1,000.00	1,700.00	0.00	200.00	0.00	56,000.00	19,000.00	0.00	82,000.00
Program Supplies	13,500.00	3,000.00	7,800.00	24,000.00	11,000.00	1,700.00	800.00	1,400.00	5,300.00	48,000.00	19,500.00	0.00	136,000.00
Sales Tax Expense	0.00	0.00	3,800.00	12,000.00	3,500.00	0.00	0.00	0.00	0.00	5,700.00	5,000.00	0.00	30,000.00
Total Program Expenses	16,700.00	7,700.00	26,400.00	82,500.00	42,500.00	13,000.00	2,700.00	3,500.00	17,000.00	157,700.00	78,500.00	1,000.00	449,200.00
Total Expense	45,840.00	37,710.00	61,535.00	112,475.00	71,810.00	51,060.00	32,085.00	38,340.00	48,630.00	191,450.00	109,085.00	30,950.00	830,970.00
Net Ordinary Income	(15,980.00)	(20,810.00)	11,940.00	96,975.00	9,315.00	(37,780.00)	(21,800.00)	(5,135.00)	(18,250.00)	(62,177.00)	22,315.00	2,950.00	563.00

Department of the Treasury
Internal Revenue Service

MEMPHIS, TN 37501

In reply refer to: 4916704340
Mar. 04, 1999 LTR 252C
56-1797334 000000 00 000
02951

CATAWBA VALLEY SCOTISH SOCIETY INC
PO BOX 1009
HUTERSVILLE NC 28078

Taxpayer Identification Number: 56-1797334

Dear Taxpayer:

We have changed the name on your account as requested. The number shown above is valid for use on all tax documents.

If you have any questions about this letter, please write to us at the address shown at the top of the first page of this letter. If you prefer, you may call the IRS telephone number listed in your local directory. An employee there may be able to help you, but the office at the address shown on this letter is most familiar with your case.

Whenever you write, please include this letter and, in the spaces below, give us your telephone number with the hours we can reach you. Also, you may want to keep a copy of this letter for your records.

Telephone Number ( )_____ Hours_____

Thank you for your cooperation.

Sincerely yours,

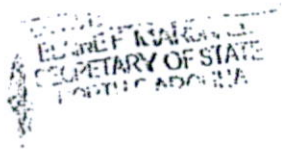
Della A. Sanford

Della A. Sanford
Chief, Correspondence Section

FILED
3:00PM
MAY 1 1996

98 060 5095

State of North Carolina
Department of the Secretary of State



ARTICLES OF AMENDMENT
NONPROFIT CORPORATION

The undersigned nonprofit corporation, for the purpose of amending its Articles of Incorporation, and in accordance with the provisions of Section 55A-36 of the North Carolina Nonprofit Corporation Act, hereby sets forth:

1. The name of the Corporation is: Loch Norman Highland Games, Inc.

2. The text of the amendment adopted is as follows:

   Paragraph 1 of the Articles of Incorporation is hereby amended to read as follows:

   "The name of the Corporation is Catawba Valley Scottish Society, Inc."

3. The Corporation has members with voting rights. At a regularly convened meeting of the members of the Corporation held on the 15th day of August, 1995, the Amendment was adopted. A quorum was present at the meeting held on the above date and the said Amendment received at least two-thirds of the votes entitled to be cast by members present or represented by proxy at such meeting.

IN TESTIMONY WHEREOF, the Corporation has caused these Articles of Amendment to be executed in its name by its President and Assistant Secretary, this 7th day of February, 1996.

LOCH NORMAN HIGHLAND GAMES, INC.

By: Richard H. Taylor
President

By: Keets F. Taylor
Assistant Secretary

STATE OF NORTH CAROLINA
COUNTY OF MECKLENBURG

This is to certify that on this 6th day of February, 1996, personally appeared before me Richard H. Taylor and Keets F Taylor, each of whom, being by me first duly sworn, stated that he/she signed the foregoing Articles of Amendment in the capacity indicated, that he/she was authorized to sign, and that the statements therein contained are true and correct.

Sharlee T. Burke
Notary Public

[L.S.]

My Commission Expires: Commission Expires 1998

STATE OF NORTH CAROLINA

Department of The Secretary of State

To all whom these presents shall come, Greetings:

I, ELAINE F. MARSHALL, *Secretary of State of the State of North Carolina, do hereby certify the following and hereto attached to be a true copy of*

ARTICLES OF AMENDMENT

OF

LOCH NORMAN HIGHLAND GAMES, INC.

Which changed its name to:

CATAWBA VALLEY SCOTTISH SOCIETY, INC.

the original of which was filed in this office on the 31st day of July, 1997.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal at the City of Raleigh, this 31st day of July, 1997.

Elaine F. Marshall

Secretary of State

DEPARTMENT OF THE TREASURY

INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
P. O. BOX 2508
CINCINNATI, OH 45201

Date: JAN 06 1998

LOCH NORMAN HIGHLAND GAMES INC
219 EAST BLVD
CHARLOTTE, NC 28203

Employer Identification Number:
56-1797334
DLN:
17053264734007
Contact Person:
D. A. DOWNING ID# 31505
Contact Telephone Number:
(877) 829-5500
Our Letter Dated:
February 1994
Addendum Applies:
No

Dear Applicant:

This modifies our letter of the above date in which we stated that you would be treated as an organization that is not a private foundation until the expiration of your advance ruling period.

Your exempt status under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3) is still in effect. Based on the information you submitted, we have determined that you are not a private foundation within the meaning of section 509(a) of the Code because you are an organization of the type described in section 509(a)(2).

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(2) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(2) organization.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Because this letter could help resolve any questions about your private foundation status, please keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,

C. Ashley Bullard

District Director

Letter 1050 (DO/CG)

CORPORATE INCOME
& FRANCHISE TAX

FILE COPY

North Carolina Department of Revenue

James B. Hunt, Jr.
Governor

Muriel K. Offerman
Secretary

January 28, 1997

CENTRAL FILES
PHOTOSTAT
COPY

LOCH NORMAN HIGHLAND GAMES INC
C/O KORNFELD AND MACNEILL ATTORNEYS AT LAW
2100 REXFORD ROAD SUITE 120
CHARLOTTE NC 28211

Re: Determination of Tax Status

Ladies and Gentlemen:

Thank you for sending us a copy of the Articles of Incorporation for the above corporation.

It is our opinion that the above organization qualifies for exemption from franchise tax and corporate income tax under Sections 105-125 and 105-130.11(a)(6), respectively, of the General Statutes of North Carolina as a bona fide nonprofit organization.

If the above organization becomes subject to tax on unrelated business income as provided in G. S. 105-130.11(b), it will be required to complete the corporate income tax schedules of the regular corporation tax return, *North Carolina Corporation Franchise and Income Tax Return* (Form CD-404), or *North Carolina Franchise and Income Tax Return - Multistate Corporation*, (Form CD-405) if it has multi-state operation, and file the return on or before the 15th day of the fifth month following its year end subject to any extensions of time which may be granted. However, if such income does not exceed $1,000, the corporation will be required to file Form CD-404 or CD-405.

This determination applies only to the organization's status under the corporate income and franchise tax laws.

This organization will not be required to file (CD-427), *Return of Organization Exempt From Corporate Income Tax*, unless requested to do so at a later date.

Michael L. Little
Administrative Officer
Office Examination Division
(919) 733-4644

MLL/nsd

HUGH TORANCE HOUSE AND STORE, INC.

Request for FY 2019-2020 External Non-Profit and Government Agency Appropriations

Hugh Torance House and Store, Inc.

Organization

Bill Russell – President (704) 892-1922

Contact Person

russell@lakenorman.org

Linda Dalton – Vice President (704) 661-8470

leaseace@aol.com

Email address

Mission Statement: **Mission Statement on file**

FY 2018-2019 Agency Total Budget	FY 2018-2019 Town Budget Appropriation	FY 2019-2020 Town Budget Request
$24,450.00*	**$12,000.00**	**$12,000.00**
***operating expenses and required capital expenditures**		
TOTAL		**$12,000.00**

Fund Balance $38,997.34*

***including $10,000.00 reserve fund**

Hugh Torance House and Store, Inc.
Post Office Box 2674
Huntersville, North Carolina 28070

March 26, 2019

Mr. Anthony Roberts
Town Manager
Town of Huntersville
Post Office Box 664
Huntersville, North Carolina 28070

Dear Mr. Roberts:

Please find enclosed the funding request for the Hugh Torance House and Store for the upcoming fiscal year 2019-2020 in the non-profit category. We have included all the informational requirements for the requested appropriation with the exception of our IRS 501(c)3 non-profit status, which you should have in your files. Please advise should you need an additional copy.

We also welcome the opportunity to submit our request. We had an exciting year and look forward to sharing our achievements with the Town of Huntersville on Monday, April 1st, 2019 at 5:00PM.

Should you have further needs or questions, please contact me at Wells Fargo Securities – phone (704) 410-2395, or email jane.workman@wellsfargo.com.

Thank you for your continued interest and support.

With warm regards,

Jane Workman
Treasurer

Enclosures

cc: Pattie Ellis

Description of Proposed Use and Benefit to Huntersville Citizens – 2019-2020

HUGH TORANCE HOUSE AND STORE
www.hughtorancehouseandstore.com

Hugh Torance House and Store continues to serve the public in the Huntersville area and beyond through educational tours of this tourist attraction and through special events. In 1779, Hugh Torance, an itinerant merchant, bought the property. The log house, built about the same time, became his home. In 1805, he added a two-story Federal addition for living space and used the older part of the log building as a store. Hugh and his son James were both merchants and farmers. In 1825, James gave up storekeeping, as cotton had become very profitable. When James died in 1847, he left 3,000 acres. It was Mecklenburg's largest plantation. An extensive collection of family records, housed at UNCC, allow us to interpret the site from its earliest settlement through the mercantile period and the plantation era. Our entire community is fortunate to have the Hugh Torance House & Store to visit.

The house and store are open for general public tours the first and third Sunday afternoons each month May through October. We do not charge admission but we accept donations and received $412 in donations last season. Tours are given by our group of trained volunteer docents using the Torance reference manual created by historian, board member and docent, Ann Williams. Any resident or group may schedule an additional tour throughout the year at their convenience by calling the site in advance. It is interesting to note that our visitors span all ages, ethnicities, and include natives, newcomers, and visitors to our area.

We also give special tours for local groups, including school groups, home school families, Scout troops, senior citizen groups, and historical and genealogical associations. A few examples of group tours in 2018 are Bear Den Pack 323 with twenty-four young men and six adults. They want to make this trip an annual event. We also hosted a DAR chapter meeting, eighteen Junior Leadership Lake Norman high school students and twenty-three Leadership Lake Norman adults for tours. We are not a required visit for Charlotte-Mecklenburg Schools, but schools may choose to bring their students to Torance. We continue to work with home school students and private schools to encourage academic tours. Visiting and learning about what "shopping" at a store was like in the 18th century is a fascinating visual and hands-on learning experience for anyone. We believe history is most indelibly learned in this way.

Visitors often mention that Torance is the only historic site they have visited in the Huntersville area. The Hugh Torance Board of Directors, in an effort to further educate Huntersville's residents and tourists about the rich history of our area, keeps brochures available to guests including the Mecklenburg County historic site brochure published by the Charlotte Regional History Consortium (of which we are a member and which includes all public historic sites in the Huntersville area as well as the Charlotte region), the Mecklenburg County Landmarks Commission rack card, and event information from

Latta, Rural Hill, and Hopewell. Torance is positioned as a natural "gateway" to other historic sites in the Huntersville area.

This year we request that Huntersville assist us with $12,000.00 in funds to be used toward our annual operating budget (attached) which includes utilities, insurance, accounting, security and site and building maintenance. We also need funds for repair of rotted areas of window sills and siding, a floor joist issue, painting of the entire house, and installation of new shutters. We continue to search for funding sources and partnerships to maintain this structure and accomplish our education goals.

We are a small 501(c)3 non-profit run entirely by dedicated volunteers, but have proven to be a solid asset to the Town of Huntersville and its citizens through our long history of managing this site efficiently and cost effectively. We believe this funding is a worthwhile investment for Huntersville in the continued operation of this unique historic site – the oldest standing store in North Carolina.

Hugh Torance House and Store is still a treasure 240 years after Hugh Torance bought the land where it sits. This structure allows us to educate the public about life in the 18th and early 19th century Carolina Backcountry. Our Board of Directors would like to thank the Huntersville officials for your generous funding to us in the past. We thank you in advance for supporting this historic site again this year. Your contribution truly enables us to keep the doors open at one of Huntersville's most unique tourist attractions. Please bring your family and friends and come tour with us soon.

Respectfully submitted by
Hugh Torance House and Store Board of Directors
www.hughtorancehouseandstore.com

Treasurer's Report
Hugh Torance House and Store
Tuesday, March 26, 2019

General Fund Balance as of 3/26/19:	**$38,997.34**
(checking account: $ 21,678.82)	
(certificate of deposit: $17,318.52)	
Fund Reserve (established/approved by Board 9/02)	**($10,000.00)**
Fund Balance:	**$28,997.34**

Liabilities Pending:	
Yearly operating expenses (detail below):	**$9,450.00**
Fund Balance after 2018/2019 operating expenses:	**$19,547.34**

Capital expenditures phase 1 (2019/2020):	**$15,000.00**
(window sills, siding, shutter repair/replacement, painting, floor joist. Total cost estimate: $45,000.00)	
Fund Balance after capital expenditures:	**$4,547.34**

FY 2019/2020

Annual Operating Expenses:	**$9,450.00**
Insurance	**$2,850.00**
Utilities	**$3,250.00**
Tax returns/Accounting	**$500.00**
Other:	**$2,850.00**

(postage, box rent, grounds maintenance, supplies)

Hugh Torrance House and Store Board of Directors (revised 3/26/19)

Officers

Bill Russell	President	704.892.1922 w 704.650.8987 c	Russell@lakenorman.org
Linda Dalton	Vice President	704.661.8470 c	leaseace@aol.com
Jane Workman	Treasurer	704.995.1750	jane.workman@wellsfargo.com

Directors

Ann Williams	Board	704 365 2402	ann.williams@mindspring.com
Chris Hailey	Board	704-307-8598	luciusjamesconsulting@gmail.com
Courtney Wolfrom	Board	704-987-3300	cwolfro@gmail.com
Michael Jaycocks	Board	704-766-2228	mjaycocks@huntersville.org
Danny Phillips	Board	704-992-6106	phil3147@bellsouth.net

Ex Officio Members

Charlie Jeter	Board	704- 400-8031	Charles.jeter@cms.k12.nc.us
Torrance Banks	Board	704-996-7589	rtb25@bellsouth.net

Date : 4/25/2019 4:12:09 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "'E Rowell'" ericwrowell@gmail.com
Subject : RE: Huntersville Town Board Agenda - April 1 - Request #19-41
Attachment : HFDRequest.pdf;

Attached is the Fire Department's information.

Janet

From: E Rowell <ericwrowell@gmail.com>
Sent: Thursday, April 04, 2019 5:09 PM
To: Janet Pierson <jpierson@huntersville.org>
Subject: Re: Huntersville Town Board Agenda - April 1 - Request #19-41

Thanks. Please provide me all documentation submitted by each organization in support of their contribution request.

Eric Rowell

This message approved by my very smartphone.

On Apr 4, 2019, at 17:04, Janet Pierson <jpierson@huntersville.org> wrote:

> The organizations that made a request for funding at Monday's meeting are:
>
> Crimestoppers
> Huntersville Fire
> Hugh Torance House & Store
> Ada Jenkins
> Latta Plantation
>
> If you have any questions, please let me know.
>
> Thanks,
> Janet
>
> **From:** Eric Rowell <ericwrowell@gmail.com>
> **Sent:** Monday, April 01, 2019 5:28 PM
> **To:** Janet Pierson <jpierson@huntersville.org>
> **Subject:** Re: Huntersville Town Board Agenda - April 1
>
> Is there a list of groups/organizations/individuals making "contribution requests" at tonight's meeting? If so, please provide me a copy.
>
> Thanks,
>
> Eric Rowell
>
> On Thu, Mar 28, 2019 at 4:09 PM Janet Pierson <jpierson@huntersville.org> wrote:
>
> > The agenda for the April 1 Regular Town Board Meeting is available online at:
> > Agenda<http://huntersville.granicus.com/AgendaViewer.php?view_id=1&event_id=155>
> >
> > The full agenda packet is available online at: Agenda Packet<https://d3n9y02raazwpg.cloudfront.net/huntersville/69bbddda-0ed2-11e9-b021-0050569183fa-b524b212-3184-4523-af25-c19741d048b3-1553803072.pdf>
> >
> > If you have any questions, please contact me.
> >
> > Janet Pierson, NCCMC
> > Town Clerk
> > Post Office Box 664
> > Huntersville, NC 28070

PH: 704.875.6541

Huntersville Fire Department

Strategic Operations and Budget Plan
For July 1, 2019 to June 30, 2020

Fire Chief:
Jim Dotoli
Treasurer:
Henry Cook

Mission Statement

The mission of the Huntersville Fire Department is to prevent and safeguard the loss of lives and property of all the citizens in the Town of Huntersville and Mecklenburg County. The Huntersville Fire Department will implement fire suppression, rescue operations and community awareness when called upon to do so for the saving of life, property and resources.

Historical Overview:

Grant Revenue	FY 2016	FY 2017	FY 2018
Federal Grants	$0	*$0*	$0
Fire House Subs Safety Grant	$0	*$20,000*	$0
Total Grant Support Funds	$0	*$20,000*	$0

Performance	2017	2018
Busiest Monthly Calls	482	542
Property Loss	18 Million	1.6 Million
Call Volume Increase	27%	38%
Total calls for service	4,728	6,542
Avg. Turnout time (Dispatch to Enroute)	1:00	1:00
Avg. Response Time (Enroute to On-scene)	5:40	5:48

Measured Performance

(Non-emergency responses are not to be included.)

- *90% of emergency calls for service will have a turnout time less than 1-minute.*
- *95% of emergency calls will reflect an on-scene for the initial apparatus within 6 minutes.*
- *100% of the emergency responses to educational facilities such as schools will reflect an on-scene time of 5 minutes or less.*
- *100% of in-district elementary school students will be exposed to a fire prevention program during Fire Prevention Week.*
- *100% of department officers will have completed NIMS training in preparation for managing incidents and ensuring interoperability with other agencies.*

Strategic Analysis Goals for FY 2019-2020

1st Goal: Command Staff Position

Since FY 17, the calls for service have steadily increased. The Fire Departments response volume continues to increase approximately 32% percent each year projecting the FY18 response volume to reach over 6,500 responses. The substantial growth in the Huntersville Fire District as well as the Town has put a greater demand on the day to day emergency and non-emergency services provided by the fire department. This year HFD is requesting funding for one Fire Chief/Deputy or Assistant to be on duty 12 hours a day 365 day a year.

2nd Goal: Land Purchase for Station #5

The acquisition of a service delivery site in this area will affect several factors over the next decade for our department. It will allow us to provide immediate access to the Northeast side of our district and improve fire and rescue services in this area. This will introduce an immediate improved response in the area of Hiwassee and McCord Road. With the completion of this station HFD will be able to meet response times to the furthest part of our ETJ district Poplar Tent Road and Highway 73.

3rd Goal: Hourly Rate Increase

The Huntersville Fire Department is requesting a $1.50 an hour increase for all part-time employees approximately 110 members. This increase would raise each employee's hourly wage, continuing positive employee relations as well as maintaining a competitive market rate. The average part -time rate in Mecklenburg County for a firefighter is $15.00 compared to a starting rate for a Huntersville Firefighter at a pay rate of $12.50 an hour. We recognize that our part time employees are our most important asset and urge your support of this increase.

	Total Expenditures July 2018 to June 2019	Requested Increase	Total Expenditures July 2019 to June 2020
Revenues	**All Stations**		**All Stations**
Town of Huntersville	$3,942,145.00	**$485,535.00**	$4,427,680.00
Mecklenburg County	$100,386.00		$100,386.00
Fund Drive	$40,000.00		$40,000.00
EMS. Income	$73,000.00		$73,000.00
Bank Interest	$1,600.00		$1,600.00
Duke Power	$6,370.00		$6,370.00
Total Revenue	$4,163,501.00		$4,649,036.00
EXPENDITURES			
Part Time Salaries	$2,687,386.00	$365,235.00	$3,052,621.00
FF Compensation	$75,000.00	$6,500.00	$81,500.00
Background Checks	$4,000.00		$4,000.00
Banquet & Awards	$7,500.00		$7,500.00
Computer Expense	$24,000.00	$7,000.00	$31,000.00
Dues & Subscriptions	$6,400.00		$6,400.00
Pager/Radio Fee	$155,498.00		$155,498.00
Equipment Repairs/SCBA	$62,502.00		$62,502.00
Public Relations events	$5,400.00		$5,400.00
Fuel	$40,000.00		$40,000.00
Insurance	$255,000.00		$255,000.00
Lawn Maintenance	$6,180.00		$6,180.00
Bldg. Maint/Repairs	$40,000.00		$40,000.00
Office Supplies	$6,500.00		$6,500.00
Personal Prot. Equip.	$70,050.00		$70,050.00
Postage/Printing	$1,400.00		$1,400.00
Accountting/Legal	$11,500.00		$11,500.00
Audit	$8,600.00		$8,600.00
Fund Raising	$18,000.00		$18,000.00
Medical/Cleaning Supplies	$54,000.00		$54,000.00
Fire Equipment	$66,039.00		$66,039.00
Telephones	$9,340.00		$9,340.00
Testing	$7,000.00		$7,000.00
Training/Seminars	$15,000.00		$15,000.00
Meals/Travel	$2,500.00		$2,500.00
Truck Expense	$112,500.00		$112,500.00
Uniforms	$42,000.00		$42,000.00
Cable/Inernet	$5,200.00		$5,200.00
Gas	$15,000.00		$15,000.00
Electric	$58,000.00		$58,000.00
Alarm System	$1,000.00		$1,000.00
Water	$11,000.00		$11,000.00
TruckPymnt/Debt Serv	$150,000.00	$106,800.00	$256,800.00
Capital Improvement	$100,000.00		$100,000.00
Deparment Physicals	$30,000.00		$30,000.00
Total Expenditures	**$4,163,495.00**	$485,535.00	**$4,649,030.00**

Huntersville Fire Dept

Huntersville, NC

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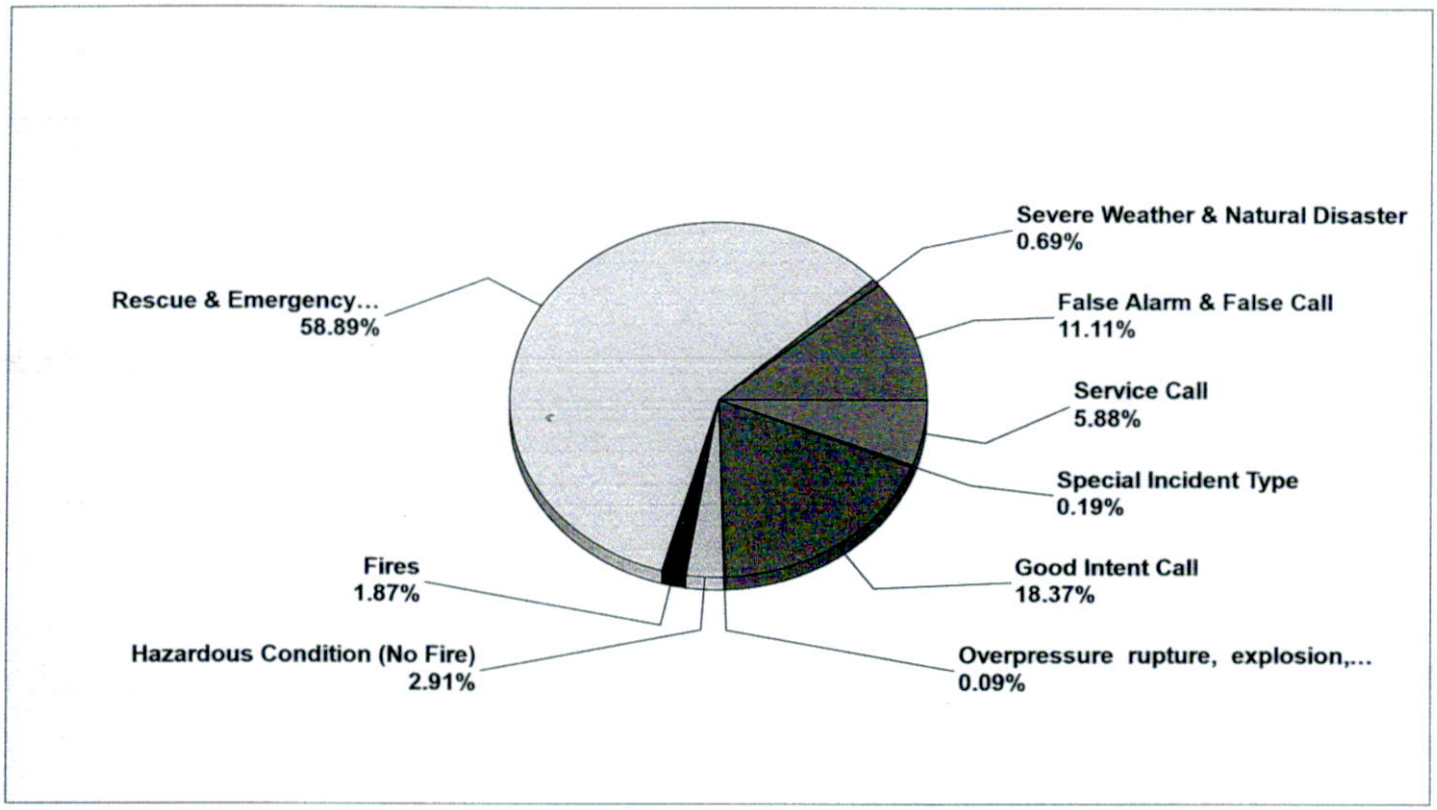
Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2018 | End Date: 12/31/2018



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	109	1.87%
Overpressure rupture, explosion, overheat - no fire	5	0.09%
Rescue & Emergency Medical Service	3424	58.89%
Hazardous Condition (No Fire)	169	2.91%
Service Call	342	5.88%
Good Intent Call	1068	18.37%
False Alarm & False Call	646	11.11%
Severe Weather & Natural Disaster	40	0.69%
Special Incident Type	11	0.19%
TOTAL	**5814**	**100.00%**

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	4	0.07%
111 - Building fire	37	0.64%
113 - Cooking fire, confined to container	10	0.17%
114 - Chimney or flue fire, confined to chimney or flue	2	0.03%
116 - Fuel burner/boiler malfunction, fire confined	1	0.02%
117 - Commercial Compactor fire, confined to rubbish	1	0.02%
118 - Trash or rubbish fire, contained	6	0.10%
120 - Fire in mobile prop. used as a fixed struc., other	1	0.02%
121 - Fire in mobile home used as fixed residence	2	0.03%
122 - Fire in motor home, camper, recreational vehicle	1	0.02%
130 - Mobile property (vehicle) fire, other	4	0.07%
131 - Passenger vehicle fire	13	0.22%
132 - Road freight or transport vehicle fire	4	0.07%
140 - Natural vegetation fire, other	6	0.10%
141 - Forest, woods or wildland fire	3	0.05%
142 - Brush or brush-and-grass mixture fire	4	0.07%
143 - Grass fire	5	0.09%
150 - Outside rubbish fire, other	2	0.03%
151 - Outside rubbish, trash or waste fire	2	0.03%
161 - Outside storage fire	1	0.02%
251 - Excessive heat, scorch burns with no ignition	5	0.09%
300 - Rescue, EMS incident, other	82	1.41%
311 - Medical assist, assist EMS crew	1885	32.42%
320 - Emergency medical service, other	63	1.08%
321 - EMS call, excluding vehicle accident with injury	896	15.41%
322 - Motor vehicle accident with injuries	194	3.34%
323 - Motor vehicle/pedestrian accident (MV Ped)	6	0.10%
324 - Motor vehicle accident with no injuries.	263	4.52%
331 - Lock-in (if lock out , use 511)	4	0.07%
350 - Extrication, rescue, other	2	0.03%
352 - Extrication of victim(s) from vehicle	5	0.09%
353 - Removal of victim(s) from stalled elevator	9	0.15%
356 - High-angle rescue	2	0.03%
357 - Extrication of victim(s) from machinery	3	0.05%
361 - Swimming/recreational water areas rescue	1	0.02%
365 - Watercraft rescue	3	0.05%
381 - Rescue or EMS standby	6	0.10%
400 - Hazardous condition, other	11	0.19%
410 - Combustible/flammable gas/liquid condition, other	2	0.03%
411 - Gasoline or other flammable liquid spill	8	0.14%
412 - Gas leak (natural gas or LPG)	57	0.98%
413 - Oil or other combustible liquid spill	2	0.03%
420 - Toxic condition, other	1	0.02%
424 - Carbon monoxide incident	20	0.34%
440 - Electrical wiring/equipment problem, other	25	0.43%
441 - Heat from short circuit (wiring), defective/worn	1	0.02%
442 - Overheated motor	4	0.07%
444 - Power line down	16	0.28%
445 - Arcing, shorted electrical equipment	5	0.09%
460 - Accident, potential accident, other	3	0.05%
461 - Building or structure weakened or collapsed	1	0.02%
462 - Aircraft standby	5	0.09%
463 - Vehicle accident, general cleanup	6	0.10%
480 - Attempted burning, illegal action, other	1	0.02%
481 - Attempt to burn	1	0.02%

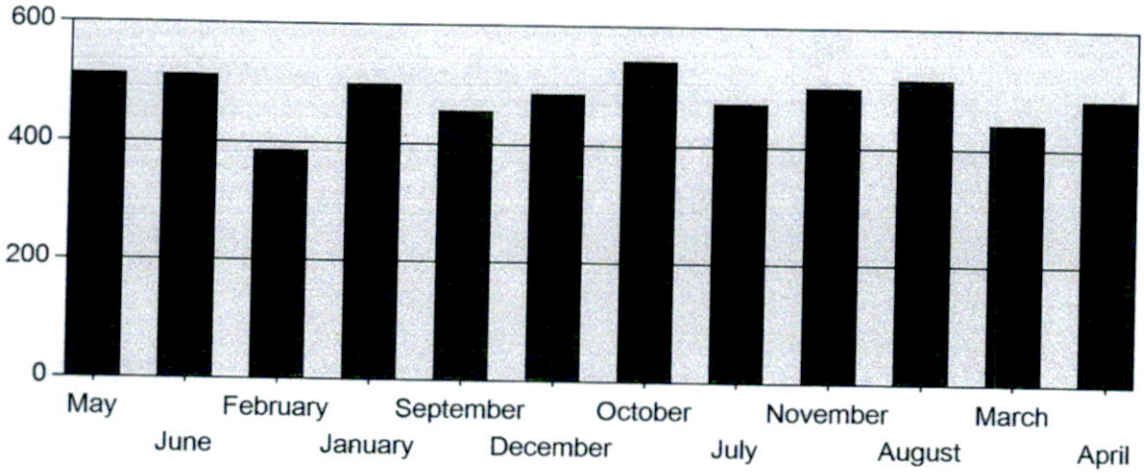
Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
500 - Service Call, other	107	1.84%
510 - Person in distress, other	13	0.22%
511 - Lock-out	45	0.77%
520 - Water problem, other	24	0.41%
522 - Water or steam leak	5	0.09%
531 - Smoke or odor removal	15	0.26%
540 - Animal problem, other	1	0.02%
541 - Animal problem	1	0.02%
542 - Animal rescue	4	0.07%
550 - Public service assistance, other	25	0.43%
551 - Assist police or other governmental agency	37	0.64%
552 - Police matter	5	0.09%
553 - Public service	13	0.22%
554 - Assist invalid	34	0.58%
561 - Unauthorized burning	7	0.12%
571 - Cover assignment, standby, moveup	6	0.10%
600 - Good intent call, other	128	2.20%
611 - Dispatched & cancelled en route	817	14.05%
621 - Wrong location	2	0.03%
622 - No incident found on arrival at dispatch address	77	1.32%
631 - Authorized controlled burning	4	0.07%
632 - Prescribed fire	1	0.02%
650 - Steam, other gas mistaken for smoke, other	3	0.05%
651 - Smoke scare, odor of smoke	24	0.41%
652 - Steam, vapor, fog or dust thought to be smoke	3	0.05%
653 - Smoke from barbecue, tar kettle	2	0.03%
661 - EMS call, party transported by non-fire agency	3	0.05%
671 - HazMat release investigation w/no HazMat	4	0.07%
700 - False alarm or false call, other	156	2.68%
710 - Malicious, mischievous false call, other	1	0.02%
711 - Municipal alarm system, malicious false alarm	2	0.03%
713 - Telephone, malicious false alarm	15	0.26%
714 - Central station, malicious false alarm	1	0.02%
715 - Local alarm system, malicious false alarm	1	0.02%
730 - System malfunction, other	19	0.33%
731 - Sprinkler activation due to malfunction	11	0.19%
732 - Extinguishing system activation due to malfunction	1	0.02%
733 - Smoke detector activation due to malfunction	62	1.07%
734 - Heat detector activation due to malfunction	5	0.09%
735 - Alarm system sounded due to malfunction	63	1.08%
736 - CO detector activation due to malfunction	39	0.67%
740 - Unintentional transmission of alarm, other	29	0.50%
741 - Sprinkler activation, no fire - unintentional	15	0.26%
743 - Smoke detector activation, no fire - unintentional	76	1.31%
744 - Detector activation, no fire - unintentional	34	0.58%
745 - Alarm system activation, no fire - unintentional	102	1.75%
746 - Carbon monoxide detector activation, no CO	14	0.24%
800 - Severe weather or natural disaster, other	5	0.09%
813 - Wind storm, tornado/hurricane assessment	30	0.52%
814 - Lightning strike (no fire)	5	0.09%
900 - Special type of incident, other	7	0.12%
911 - Citizen complaint	4	0.07%
TOTAL INCIDENTS:	**5814**	**100.00%**

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Incidents by Month for Month Range
Start Month: January | End Month: December | Year: 2018



MONTH	INCIDENTS
May	514
June	512
February	387
January	500
September	456
December	486
October	542
July	473
November	501
August	516
March	443
April	484

Only REVIEWED incidents included

Huntersville Fire Dept

Huntersville, NC

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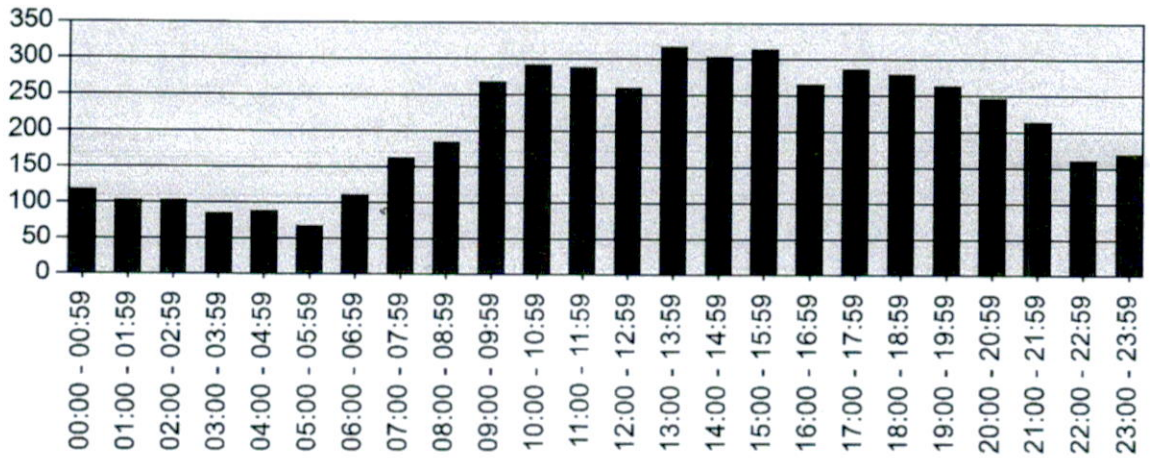
Incidents by Hour for Apparatus for Date Range

Apparatus: All Apparatus | Start Date: 01/01/2018 | End Date: 12/31/2018



TIME	# INCIDENTS
00:00 - 00:59	119
01:00 - 01:59	104
02:00 - 02:59	104
03:00 - 03:59	86
04:00 - 04:59	89
05:00 - 05:59	68
06:00 - 06:59	112
07:00 - 07:59	163
08:00 - 08:59	185
09:00 - 09:59	268
10:00 - 10:59	292
11:00 - 11:59	288
12:00 - 12:59	260
13:00 - 13:59	317
14:00 - 14:59	303
15:00 - 15:59	314
16:00 - 16:59	266
17:00 - 17:59	287
18:00 - 18:59	280

Only REVIEWED incidents included

TIME	# INCIDENTS
19:00 - 19:59	264
20:00 - 20:59	246
21:00 - 21:59	214
22:00 - 22:59	162
23:00 - 23:59	170

Only REVIEWED incidents included

Huntersville Fire Dept

Huntersville, NC

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Property Values versus Losses per Incident for Date Range

Start Date: 01/01/2018 | End Date: 12/31/2018

INCIDENT #	PRE-INCIDENT VALUE	LOSSES
2018-001626	$375,000.00	$200.00
2018-004543	$127,500.00	$11,000.00
2018-10053	$9,000.00	$9,000.00
2018-020000	$20,812,267.00	$7,700.00
2018-044989	$1,680,000.00	$23,000.00
2018-046495	$125,000.00	$35,000.00
2018-049026	$4,348,000.00	$13,000.00
2018-049602	$112,000.00	$100.00
2018-074866	$450,000.00	$250,000.00
2018-087236	$111,200.00	$9,000.00
2018-090353	$575,000.00	$2,000.00
2018-095762	$6,500.00	$1,300.00
2018-098952	$30,000.00	$600.00
2018-101434	$825,000.00	$50,000.00
2018-136222	$55,000.00	$22,000.00
2018-150292	$110,000.00	$500.00
2018-166305	$800,000.00	$800,000.00
2018-175567	$470,000.00	$1,500.00
2018-182675	$140,860.00	$60,000.00
2018-182837	$8,000.00	$5,000.00
2018-187723	$95,000.00	$45,000.00
2018-195085	$40,000.00	$35,000.00
2018-200519	$180,000.00	$150,000.00
2018-201661	$187,000.00	$105,000.00
Totals:	**$31,672,327.00**	**$1,635,900.00**

Both the PRE-INCIDENT VALUE and LOSSES columns are the summation of the respective Property and Contents fields as recorded on the Basic Info 5 screen of an incident. Only REVIEWED incidents included. EMS incidents excluded.

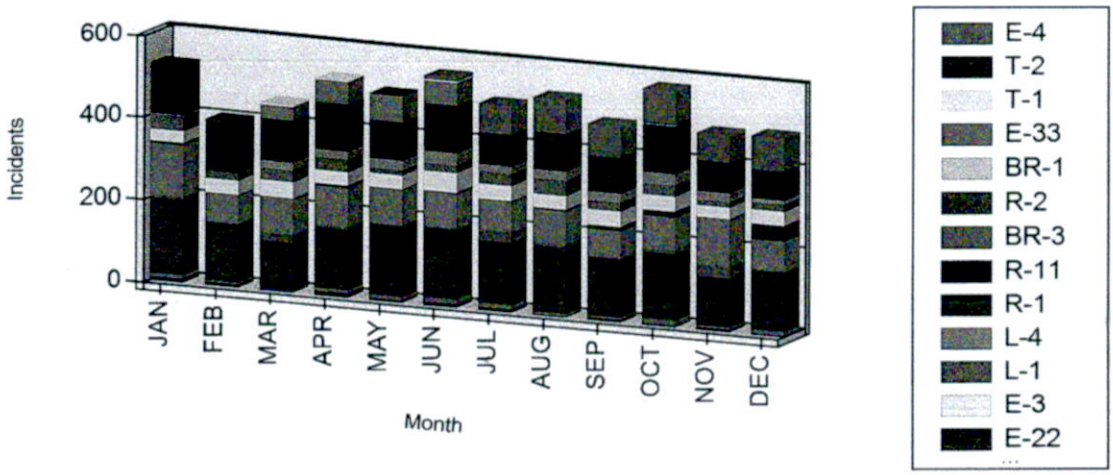
Huntersville Fire Dept

Huntersville, NC

This report was generated on 02/25/2019

Incidents per Apparatus by Month for Year

Year: 2018



APPARATUS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
BR-1			1										1
BR-3		1	1		1				1				4
CAR 1	9	8	4	11	6	9	8	4	7	5	7	4	82
CAR 2	10	5	2	9	10	13	11	6	6	13	6	10	101
E-1	181	139	115	144	170	168	152	161	142	162	120	146	1800
E-11	6	2	18	6	3	4	25	7	4	9	29	3	116
E-2	126	71	89	97	86	84	75	82	66	81	116	74	1047
E-22	6		1	6	2	3	2	5	10	14		37	86
E-3	28	34	39	32	33	47	36	32	37	36	28	34	416
E-33			32	56	63	57					1		209
E-4						6	70	84	75	81	67	81	464
L-1	36	20	28	30	12	18	29	37	21	26	13	17	287
L-4	3		19	20	24	30	18	22	22	28	21	10	217
R-1	121	119	101	104	90	112	75	85	77	99	69	67	1119
R-11	1			4		4	2	3	6	16	2		38
R-2		2	1	7	2			3	3	2			20
T-1			4	1	1	4	1		1	2		1	15
T-2					1	1				3	1	1	7
Total	527	401	455	527	504	560	504	531	478	577	480	485	6029

Canceled apparatus (per the THIS APPARATUS WAS CANCELLED checkbox on Basic Info 4) not included. Only REVIEWED incidents included.

Huntersville Fire Dept

Huntersville, NC

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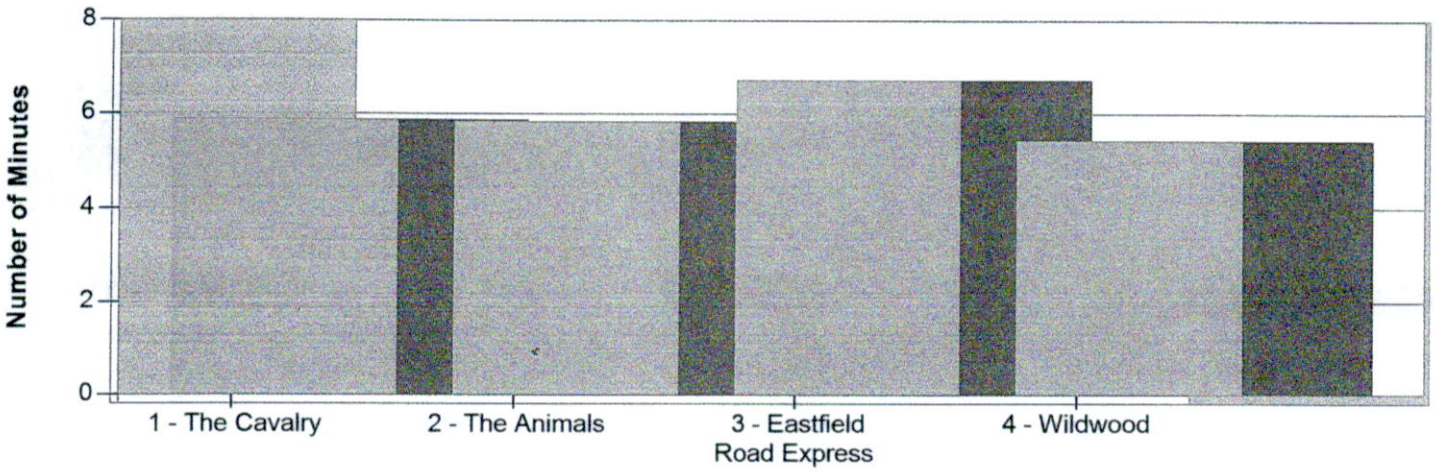
Average Response Time per Station for Date Range

Start Date: 01/01/2018 | End Date: 12/31/2018



STATION	AVERAGE RESPONSE MM:SS (Dispatch to Arrived)
1 - The Cavalry	5:52
2 - The Animals	5:50
3 - Eastfield Road Express	6:43
4 - Wildwood	5:25

AVERAGE RESPONSE TIME calculated from the average time difference between DISPATCH and ARRIVED times on Basic Info 4. Only REVIEWED incidents included.

Huntersville Fire Dept

Huntersville, NC

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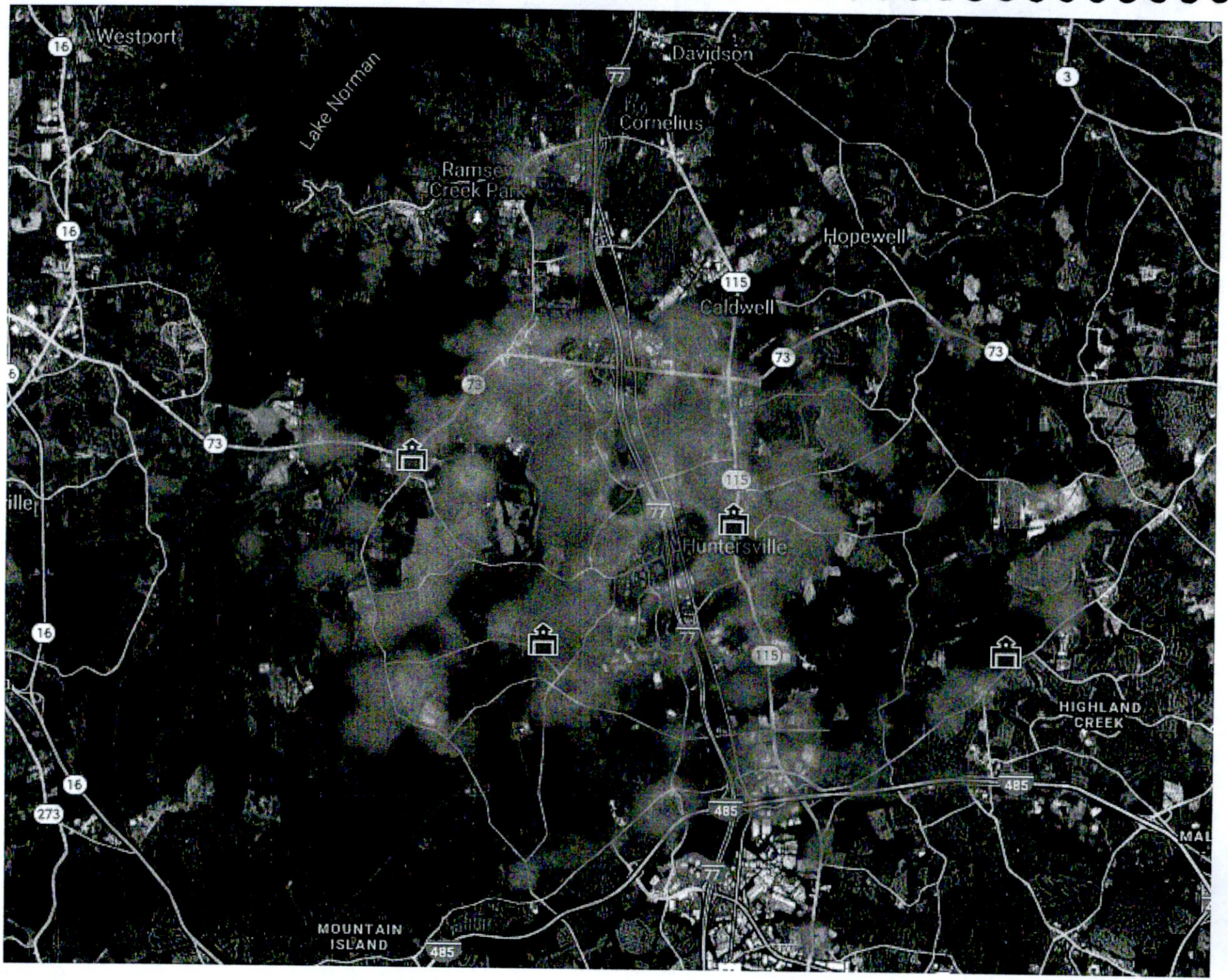
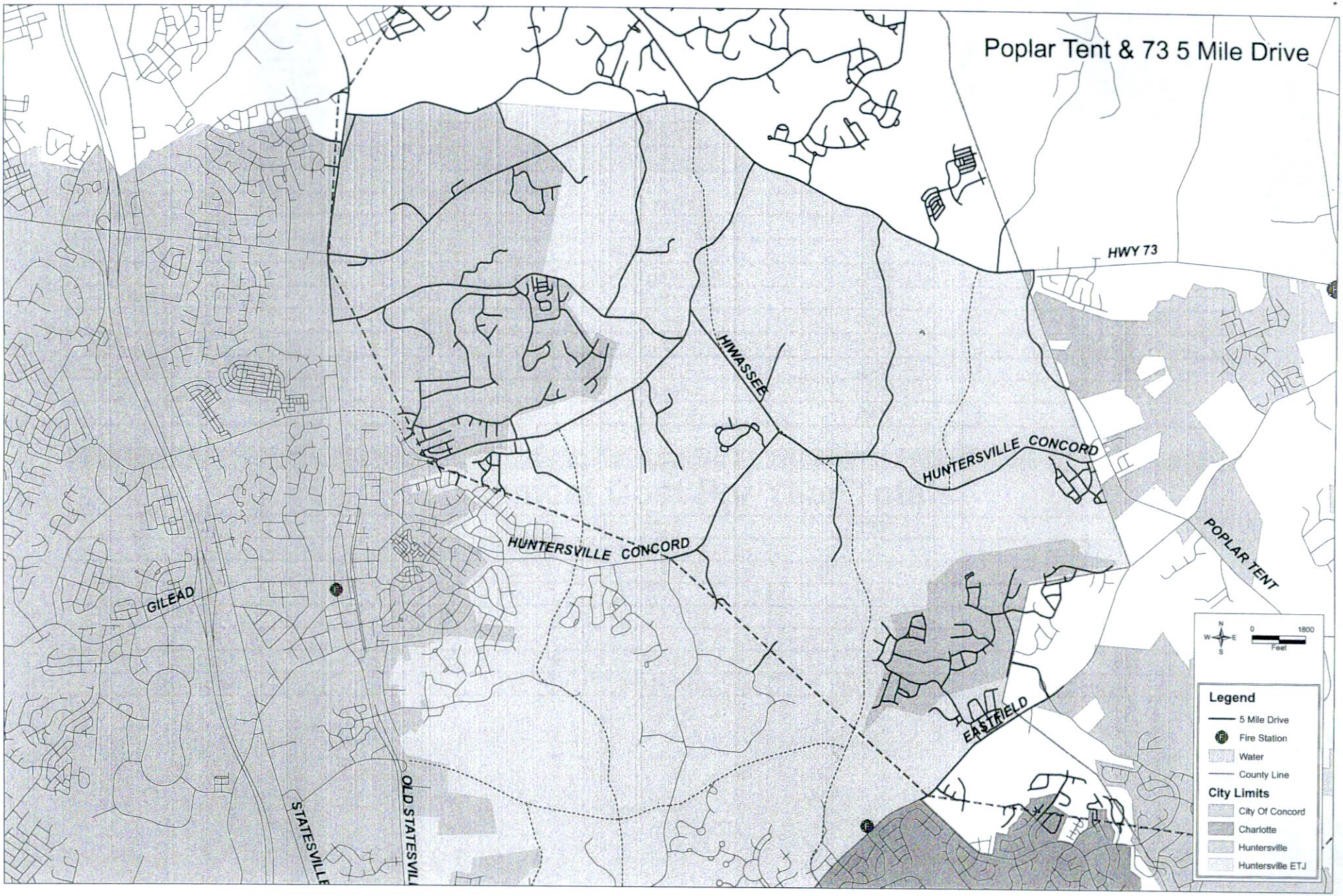
Average Response Time for Agency for Response Mode for Date Range

Response Mode: Lights and Sirens | Start Date: 01/01/2018 | End Date: 12/31/2018

RESPONSE MODE	INCIDENT COUNT	AVERAGE RESPONSE TIME (Dispatch to Arrived)
AGENCY: Huntersville Fire Dept		
Lights and Sirens	5500	0:05:48

Only REVIEWED incidents included. Times shown are in HH:MM:SS (Hour:Minute:Second) format.


Westport
Lake Norman
Davidson
Cornelius
Ramsey Creek Park
Hopewell
Caldwell
Huntersville
HIGHLAND CREEK
MOUNTAIN ISLAND
16
77
3
115
73
485
273


Poplar Tent & 73 5 Mile Drive
HWY 73
HIWASSEE
HUNTERSVILLE CONCORD
HUNTERSVILLE CONCORD
POPLAR TENT
GILEAD
EASTFIELD
STATESVILLE
OLD STATESVILL
N
W
E
S
0
1800
Feet
Legend
5 Mile Drive
Fire Station
Water
County Line
City Limits
City Of Concord
Charlotte
Huntersville
Huntersville ETJ

Current Apparatus	Manufacture Year	Cycle	Replacement Year	Cost @ 5% a year inflation
Ladder 4-Al	1998	20 years	2019	1.2 Million
Heavy Rescue 1	2006	16 years	2022	$775,000.00
Rescue 2 Pick Up	1999	25 years	2024	$58,000.00
Engine 33	2001	10/20 year cycle	2024	$740,000.00
Engine 22	2002	10/20 year cycle	2024	$740,000.00
Engine 11	2003	10/20 year cycle	2024	$740,000.00
Rescue 11 Pick Up	2003	25 years	2028	$64,000.00
Tanker 1	2008	22 years	2030	$350,000.00
Brush 3	2006	25 years	2031	$80,000.00
Ladder 1 Smeal	2013	20years	2033	1.7 Million
Engine 4	2018	15 years	2033	$990,000.00
Tanker 2	2016	22 years	2038	$400,000.00
Engine 5	?	15years	I put cost of apparatus in with station.	

Replacement Cost Per Year Totals

2018	2019	2020	2021	2022
$0.00	1.255 Million	0	0	$775,000.00

2023	2024	2025	2026	2027
$0.00	2.310 Million	0	$0.00	0

2028	2029	2030	2031	2032
$64,000.00	0	350,000.00	80,000.00	**0**

We deliver our services, spend our time and help people without hesitation, without judgement. We do see the absolute worst in forms of living conditions, an aging population that is often forgotten and neglected and children living in shocking conditions. We see the poor, the middle class and the rich and everyone gets treated with a full 100 percent when they need us. We see the aftermath of drunk drivers, distracted drivers and street racers. We see domestic violence and innocent victims caught up at the wrong places at the wrong time. We know the secrets held by many prominent community names and we know the greatness in nameless citizens who are always there to help their neighbors. We often get the opportunity for others to see another birthday, anniversary or Thanksgiving with his or her family. Sometimes we just help change a tire, bandage a scraped knee, help someone off the floor and back into bed or simply offer directions to a lost traveler.

In the middle of this, we dislodge the skepticism and bliss and focus on making the situation better for anyone needing or willing to receive our help with no hesitation or regard for race, politics or religion. It's an example of humanity that occurs in the thousands of calls a year across the Huntersville Fire Department service area. I am thankful to have the opportunity to be a part of the greatest profession in the world. I am thankful for the opportunity and accept the responsibility to make a difference. Thanks to the Huntersville fire service for giving me the opportunity do what I was called to do and thanks for all those who helped and continue to help along the way.

Huntersville Fire Chief

James Dotoli Jr.

Date : 4/4/2019 5:04:44 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "'Eric Rowell'" ericwrowell@gmail.com
Subject : RE: Huntersville Town Board Agenda - April 1

The organizations that made a request for funding at Monday's meeting are:

Crimestoppers
Huntersville Fire
Hugh Torance House & Store
Ada Jenkins
Latta Plantation

If you have any questions, please let me know.

Thanks,
Janet

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Monday, April 01, 2019 5:28 PM
To: Janet Pierson <jpierson@huntersville.org>
Subject: Re: Huntersville Town Board Agenda - April 1

Is there a list of groups/organizations/individuals making "contribution requests" at tonight's meeting? If so, please provide me a copy.

Thanks,

Eric Rowell

On Thu, Mar 28, 2019 at 4:09 PM Janet Pierson <jpierson@huntersville.org> wrote:

> The agenda for the April 1 Regular Town Board Meeting is available online at: Agenda<http://huntersville.granicus.com/AgendaViewer.php?view_id=1&event_id=155>
>
> The full agenda packet is available online at: Agenda Packet<https://d3n9y02raazwpg.cloudfront.net/huntersville/69bbddda-0ed2-11e9-b021-0050569183fa-b524b212-3184-4523-af25-c19741d048b3-1553803072.pdf>
>
> If you have any questions, please contact me.
>
> Janet Pierson, NCCMC
> Town Clerk
> Post Office Box 664
> Huntersville, NC 28070
> PH: 704.875.6541

Date : 4/1/2019 5:28:05 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Huntersville Town Board Agenda - April 1

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Thanks,

Eric Rowell

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>
> The full agenda packet is available online at: Agenda Packet<https://d3n9y02raazwpg.cloudfront.net/huntersville/69bbddda-0ed2-11e9-b021-0050569183fa-b524b212-3184-4523-af25-c19741d048b3-1553803072.pdf>
>
> If you have any questions, please contact me.
>
> Janet Pierson, NCCMC
> Town Clerk
> Post Office Box 664
> Huntersville, NC 28070
> PH: 704.875.6541

Date : 4/4/2019 5:09:24 PM
From : "E Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Huntersville Town Board Agenda - April 1

Thanks. Please provide me all documentation submitted by each organization in support of their contribution request.

Eric Rowell

This message approved by my very smartphone.

On Apr 4, 2019, at 17:04, Janet Pierson <jpierson@huntersville.org> wrote:

> The organizations that made a request for funding at Monday's meeting are:
>
> Crimestoppers
> Huntersville Fire
> Hugh Torance House & Store
> Ada Jenkins
> Latta Plantation
>
> If you have any questions, please let me know.
>
> Thanks,
> Janet
>
> **From:** Eric Rowell <ericwrowell@gmail.com>
> **Sent:** Monday, April 01, 2019 5:28 PM
> **To:** Janet Pierson <jpierson@huntersville.org>
> **Subject:** Re: Huntersville Town Board Agenda - April 1
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> >
> > Janet Pierson, NCCMC
> > Town Clerk
> > Post Office Box 664
> > Huntersville, NC 28070
> > PH: 704.875.6541

Date : 4/18/2019 10:42:57 AM
From : "Anthony Roberts" aroberts@huntersville.org
To : "Jim Puckett" jpuckett@huntersville.org
Cc : "HEOSC" HEOSC@huntersville.org, "Janet Pierson" jpierson@huntersville.org
Subject : Re: Info from CMS

Janet:

Please send email to Dr. Wilcox, Chair McCray, and Board Member Cheek requesting info. below. Thanks!

Anthony Roberts,
Town Manager

On Apr 18, 2019, at 9:21 AM, Jim Puckett <jpuckett@huntersville.org> wrote:

> Anthony, at our subcommittee meeting last night I came up that we STILL haven't received the bond monies spend in North Mecklenburg for the period of 1985 to 2000. We asked the superintendent and board members for it again in person when they met with us. Could you please follow up and get that information. Thanks

Date : 11/14/2018 5:09:53 PM
From : "Eric Rowell" erowell@huntersville.org
To : "Angela Beeker" abeeker@huntersville.org
Subject : Re: Information Requested
Attachment : image002.jpg;

Thanks, Mrs. Beeker.

I'm assuming this email account is working since I received your email, but can you please reply confirming receipt of this message.

Eric Rowell

From: Angela Beeker
Sent: Wednesday, November 14, 2018 10:52:32 AM
To: HEOSC; Board Members
Cc: Anthony Roberts; Jackie Huffman
Subject: Information Requested

Members of HEOSC:

Attached please find the report and other information of the Municipal Education Advisory Committee, the study committee formed by CMS, as requested. I have also attached a document entitled "CMS teachers' testimony pdf.pdf" that the Town received. It is addressed to the Town of Cornelius, but was also submitted for consideration by the HEOSC.

Thanks.

Angie

Angela S. Beeker

Town Attorney
Town of Huntersville
Post Office Box 664
101 Huntersville-Concord Road
Huntersville, NC 28070
(704) 875-6541
(704) 948-6020 (fax)
abeeker@huntersville.org

Town of Huntersville
NORTH CAROLINA

Date : 11/14/2018 5:10:30 PM
From : "Angela Beeker" abeeker@huntersville.org
To : "Eric Rowell" erowell@huntersville.org
Subject : RE: Information Requested
Attachment : image001.jpg;

Received.

From: Eric Rowell
Sent: Wednesday, November 14, 2018 5:10 PM
To: Angela Beeker <abeeker@huntersville.org>
Subject: Re: Information Requested

Thanks, Mrs. Beeker.

I'm assuming this email account is working since I received your email, but can you please reply confirming receipt of this message.

Eric Rowell

From: Angela Beeker
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Town Attorney
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Post Office Box 664
101 Huntersville-Concord Road
Huntersville, NC 28070
(704) 875-6541
(704) 948-6020 (fax)
abeeker@huntersville.org

Town of Huntersville
NORTH CAROLINA

Date : 12/5/2019 11:36:34 AM
From : "Anthony Roberts" aroberts@huntersville.org
To : "'Eric Rowell'" ericwrowell@gmail.com, "Janet Pierson" jpierson@huntersville.org
Cc : "Angela Beeker" abeeker@huntersville.org, "John Aneralla" janeralla@huntersville.org, "Dan Boone" dboone@huntersville.org, "Nick Walsh" nwalsh@huntersville.org, "Melinda Bales" mbales@huntersville.org, "BrianHines" bhines@huntersville.org, "Stacy Phillips" sphillips@huntersville.org, "Lance Munger" lmunger@huntersville.org
Subject : RE: Inspection Request - ISS Report

Eric:

Just copying Comm. Munger as he was left off your original email. Thanks.

Anthony Roberts,
Town Manager

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Thursday, December 5, 2019 11:28 AM
To: Janet Pierson <jpierson@huntersville.org>
Cc: Anthony Roberts <aroberts@huntersville.org>; Angela Beeker <abeeker@huntersville.org>; John Aneralla <janeralla@huntersville.org>; Dan Boone <dboone@huntersville.org>; Nick Walsh <nwalsh@huntersville.org>; Melinda Bales <mbales@huntersville.org>; Brian Hines <bhines@huntersville.org>; Stacy Phillips <sphillips@huntersville.org>
Subject: Re: Inspection Request - ISS Report

Mrs. Pierson:

Please provide me an explanation, including any relevant citations/authority, for the blanket denial of my request to inspect the ISS report and any attachments. It is my understanding NCGS 160A-168 authorizes disclosure of certain information while also limiting disclosure of certain excepted information. I am reiterating my request to inspect any parts of the ISS report and any attachments at town hall that are considered public record. Please let me know when this inspection can be done.

Thank you,

Eric Rowell
Huntersville

On Wed, Dec 4, 2019 at 1:58 PM Janet Pierson <jpierson@huntersville.org> wrote:

> The Town cannot permit the inspection of ISS report and attachments pursuant to N.C.G.S. §160A-168.
>
> If you have any questions, please let me know.
>
> Janet Pierson, NCCMC
> Town Clerk
> Direct Line: 704.766.2202
>
> **From:** Eric Rowell <ericwrowell@gmail.com>
> **Sent:** Monday, November 25, 2019 5:56 AM
> **To:** Janet Pierson <jpierson@huntersville.org>
> **Subject:** Inspection Request - ISS Report
>
> Mrs. Pierson:
>
> I am requesting to inspect the ISS report and any and all attachments at town hall. Please let me know a reasonable time for the inspection to occur. Let me know if there are any questions about this request.
>
> Thank you,
>
> Eric Rowell
> Huntersville

Date : 12/5/2019 11:28:18 AM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Angela Beeker" abeeker@huntersville.org, "John Aneralla" janeralla@huntersville.org, "Dan Boone" dboone@huntersville.org, "Nick Walsh" nwalsh@huntersville.org, "Melinda Bales" mbales@huntersville.org, "Brian Hines" bhines@huntersville.org, "sphillips@huntersville.org" sphillips@huntersville.org
Subject : Re: Inspection Request - ISS Report

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>
> Eric Rowell
>
> Huntersville

Date : 12/4/2019 1:58:01 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "'Eric Rowell'" ericwrowell@gmail.com
Subject : RE: Inspection Request - ISS Report

The Town cannot permit the inspection of ISS report and attachments pursuant to N.C.G.S. §160A-168.

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Town Clerk
Direct Line: 704.766.2202

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Thank you,

Eric Rowell
Huntersville

Date : 12/5/2019 12:29:34 PM
From : "Angela Beeker" abeeker@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com, "Janet Pierson" jpierson@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "John Aneralla" janeralla@huntersville.org, "Dan Boone" dboone@huntersville.org, "Nick Walsh" nwalsh@huntersville.org, "Melinda Bales" mbales@huntersville.org, "BrianHines" bhines@huntersville.org, "Stacy Phillips" sphillips@huntersville.org, "Lance Munger" lmunger@huntersville.org
Subject : RE: Inspection Request - ISS Report
Attachment : Access_to_Records_or_Lists_of_Information__What_Does_the_Public_Records_Law_Require_(1).pdf;

Hi Eric.

The document you request falls under the protection of N.C.G.S. 160A-168 and is therefore not subject to public inspection as a public record. The *information* that is made public under N.C.G.S. 160A-168(b)(1-12) does not allow for inspection of the records themselves containing this information with two exceptions: (1) N.C.G.S. § 160A-168(11) provides that if there is a dismissal, "a copy of the written notice of the final decision of the municipality setting forth the specific acts or omissions that are the basis of the dismissal" is a public record; and (2) if there is a document that contains *only* the information made public by (b)(1-12), such as a list of employees and their position titles, for example, that document would be a public record. Except as mentioned, the statute provides for the release of "information" with regards to the information listed in (b)(1-12), not the records themselves. My interpretation is consistent with the opinion of the Institute of Government. See the article attached.

The document excerpts that were released to you previously were released because in my opinion those excerpts were public records, not personnel records, since their contents related to general policy matters, and not to a particular employee or personnel action/decision.

Angie Beeker

Angela S. Beeker

Town Attorney
Town of Huntersville
Post Office Box 664
101 Huntersville-Concord Road
Huntersville, NC 28070
(704) 875-6541
(704) 948-6020 (fax)
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From: Eric Rowell <ericwrowell@gmail.com>
Sent: Thursday, December 5, 2019 11:28 AM
To: Janet Pierson <jpierson@huntersville.org>
Cc: Anthony Roberts <aroberts@huntersville.org>; Angela Beeker <abeeker@huntersville.org>; John Aneralla <janeralla@huntersville.org>; Dan Boone <dboone@huntersville.org>; Nick Walsh <nwalsh@huntersville.org>; Melinda Bales <mbales@huntersville.org>; Brian Hines <bhines@huntersville.org>; Stacy Phillips <sphillips@huntersville.org>
Subject: Re: Inspection Request - ISS Report

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Town Clerk
Direct Line: 704.766.2202

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Huntersville

Coates' Canons Blog: Access to Records or Lists of Information: What Does the Public Records Law Require?

By Frayda Bluestein

Article: https://canons.sog.unc.edu/access-to-records-or-lists-of-information-what-does-the-public-records-law-require/

This entry was posted on August 25, 2010 and is filed under Open Government, Public Records (General)

How should a North Carolina local government respond to the following public records requests?

First, a request for a list of all building permits issued to governing board members or their relatives.

Second, a request (submitted after October 1, 2010 under the **revised personnel privacy law**) for a list of the date and type of each dismissal, suspension, or demotion for disciplinary reasons within the past ten years for any law enforcement officer employed by the agency.

Assume that in each case these lists don't already exist, but with some effort, they could be created from records that do exist. Does state law require the public agency to create these lists? In my view, the law does not require a public agency to create the first list (although the agency may prefer to do so rather than provide all of the records in which this information exists), but the law does require the agency to provide the second list.

Why the different results? Although the general provisions of the **public records law** make clear that an agency is not required to create records in response to a public records request, the personnel privacy laws mandate that specific *information* is public. This means that if such personnel information is requested, it is the information itself, not the record on which is exists, to which the right of access applies. **Section 132-6.2** of the public records law deals with a public agency's general obligation to provide copies of public records. Subsection (e) of that statute says:

"Nothing in this section shall be construed to require a public agency to respond to a request for a copy of a public record by creating or compiling a record that does not exist. If a public agency, as a service to the requester, voluntarily elects to create or compile a record, it may negotiate a reasonable charge for the service with the requester."

This provision is the basis for the answer to the first request. The records that contain the requested information are subject to public access under the public records law. An agency could allow a person to review those records and request copies of any that contain the information they seek, or the agency might offer to create the requested list and negotiate with the requester for a reasonable fee. (Note that that there is no authority to *require* the requester to pay for the unit's time in identifying the records or creating the list.) There is no law, however, that requires the unit of government to extract information from the building permit records and create the list in response to the request.

The response to the second request is different because the status of that information is governed by the specific personnel privacy statutes that govern public employee records. Those statutes are separate from the Public Records Act, and although they make most personnel information confidential, they each contain a list of information about employees that is "a matter of public record." As noted in my **earlier post,** this list has been changed for most North Carolina public agencies, effective October 1, 2010. (That post also lists the various agencies affected by the new law, and discusses some slight differences in the wording of their personnel privacy statutes, which may affect the obligations of some of agencies with respect to this type of request.) Except in one case, the things that are public under the personnel privacy statutes are of types of information – not specific records. The one exception is the new requirement to provide "a copy of the written notice of the final decision of the (agency) setting forth the specific acts or omissions that are the basis of the dismissal." That provision provides access to a specific type of record. As I noted in my **earlier post,** it's my view that this probably requires access to the record *if it exists,* but not the creation of a record to comply with the request. For the other types of information that are made public under the personnel privacy statutes, it appears that if a list of information is

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requested, agencies are required to provide the list, rather than access to the records that contain the information.

Links

- www.ncleg.net/Sessions/2009/Bills/House/PDF/H961v9.pdf
- www.ncleg.net/EnactedLegislation/Statutes/HTML/ByChapter/Chapter_132.html
- www.ncleg.net/EnactedLegislation/Statutes/HTML/BySection/Chapter_132/GS_132-6.2.html
- canons.sog.unc.edu/?p=2798

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Date : 5/22/2019 8:03:59 AM
From : "Angela Beeker" abeeker@huntersville.org
To : "E Rowell" ericwrowell@gmail.com
Cc : "Anthony Roberts" aroberts@huntersville.org
Subject : RE: Insurance tender - Bautista

NCGS 160A-168

-----Original Message-----
From: E Rowell <ericwrowell@gmail.com>
Sent: Wednesday, May 22, 2019 7:54 AM
To: Angela Beeker <abeeker@huntersville.org>
Cc: Anthony Roberts <aroberts@huntersville.org>
Subject: Re: Insurance tender - Bautista

Thanks. And the reason/basis the town can neither confirm nor deny this information?

Eric Rowell

This message approved by my very smartphone.

> On May 22, 2019, at 07:47, Angela Beeker <abeeker@huntersville.org> wrote:
>
> Good morning Eric!
>
> We can neither confirm or deny whether an insurance claim was submitted to the Town's insurance carrier related to any employee. To answer your question would confirm or deny whether an insurance claim was submitted relative to an employee, and therefore we cannot provide that information.
>
> Thanks.
>
> Angie
>
>
> Angela S. Beeker
>
> Town Attorney
> Town of Huntersville
> Post Office Box 664
> 101 Huntersville-Concord Road
> Huntersville, NC 28070
> (704) 875-6541
> (704) 948-6020 (fax)
> abeeker@huntersville.org
>
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>
>
> -----Original Message-----
> From: E Rowell <ericwrowell@gmail.com>
> Sent: Tuesday, May 21, 2019 9:24 AM
> To: Anthony Roberts <aroberts@huntersville.org>
> Cc: Angela Beeker <abeeker@huntersville.org>
> Subject: Insurance tender - Bautista
>
> Mr. Roberts,
>
> Please advise the date notice or tender of any claim related to HPD Officer Bautista was provided to the insurance carrier for the town. Let me know if there are any questions.
>
> Thank you,
>
> Eric Rowell
>
> This message approved by my very smartphone.

Date : 5/22/2019 7:53:57 AM
From : "E Rowell" ericwrowell@gmail.com
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>
> Thanks.
>
> Angie
>
>
> Angela S. Beeker
>
> Town Attorney
> Town of Huntersville
> Post Office Box 664
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> Huntersville, NC 28070
> (704) 875-6541
> (704) 948-6020 (fax)
> abeeker@huntersville.org
>
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> Mr. Roberts,
>
> Please advise the date notice or tender of any claim related to HPD Officer Bautista was provided to the insurance carrier for the town. Let me know if there are any questions.
>
> Thank you,
>
> Eric Rowell
>
> This message approved by my very smartphone.

Date : 5/22/2019 7:47:44 AM
From : "Angela Beeker" abeeker@huntersville.org
To : "E Rowell" ericwrowell@gmail.com
Cc : "Anthony Roberts" aroberts@huntersville.org
Subject : RE: Insurance tender - Bautista

Good morning Eric!

We can neither confirm or deny whether an insurance claim was submitted to the Town's insurance carrier related to any employee. To answer your question would confirm or deny whether an insurance claim was submitted relative to an employee, and therefore we cannot provide that information.

Thanks.

Angie

Angela S. Beeker

Town Attorney
Town of Huntersville
Post Office Box 664
101 Huntersville-Concord Road
Huntersville, NC 28070
(704) 875-6541
(704) 948-6020 (fax)
abeeker@huntersville.org

PRIVILEGE and CONFIDENTIALITY NOTICE: This electronic mail transmission has been sent by a lawyer. It may contain information that is confidential, privileged, proprietary, or otherwise requires protection under federal or state law. The information contained in this email message is intended only for the confidential use of the recipient(s) named above. If you are not the intended recipient(s), you are hereby notified that you have received this message in error and that you are not authorized to read, print, retain, copy or disseminate this message, any part of it, or any attachments. If you have received this message in error, please delete the message and any attachments/copies from your system without reading the content and notify the sender immediately by email of the inadvertent transmission. There is no intent on the part of the sender to waive any privilege, including without limitation, the attorney-client and legal work product privileges that may attach to this communication. Please note that email sent to and from this address is also subject to the North Carolina Public Records Act and therefore may be disclosed to third parties.

-----Original Message-----
From: E Rowell <ericwrowell@gmail.com>
Sent: Tuesday, May 21, 2019 9:24 AM
To: Anthony Roberts <aroberts@huntersville.org>
Cc: Angela Beeker <abeeker@huntersville.org>
Subject: Insurance tender - Bautista

Mr. Roberts,

Please advise the date notice or tender of any claim related to HPD Officer Bautista was provided to the insurance carrier for the town. Let me know if there are any questions.

Thank you,

Eric Rowell

This message approved by my very smartphone.

Date : 5/21/2019 9:58:08 AM
From : "Anthony Roberts" aroberts@huntersville.org
To : "E Rowell" ericwrowell@gmail.com
Cc : "Angela Beeker" abeeker@huntersville.org
Subject : Re: Insurance tender - Bautista

Angie:

I'll let you respond. Thanks.

Anthony Roberts,
Town Manager

> On May 21, 2019, at 9:24 AM, E Rowell <ericwrowell@gmail.com> wrote:
>
> Mr. Roberts,
>
> Please advise the date notice or tender of any claim related to HPD Officer Bautista was provided to the insurance carrier for the town. Let me know if there are any questions.
>
> Thank you,
>
> Eric Rowell
>
> This message approved by my very smartphone.

Date : 5/22/2019 8:19:14 AM
From : "E Rowell" ericwrowell@gmail.com
To : "Angela Beeker" abeeker@huntersville.org
Subject : Re: Insurance tender - Bautista

Thanks.

This message approved by my very smartphone.

> On May 22, 2019, at 08:03, Angela Beeker <abeeker@huntersville.org> wrote:>
> NCGS 160A-168
>
> -----Original Message-----
> From: E Rowell <ericwrowell@gmail.com>
> Sent: Wednesday, May 22, 2019 7:54 AM
> To: Angela Beeker <abeeker@huntersville.org>
> Cc: Anthony Roberts <aroberts@huntersville.org>
> Subject: Re: Insurance tender - Bautista
>
> Thanks. And the reason/basis the town can neither confirm nor deny this information?
>
> Eric Rowell
>
> This message approved by my very smartphone.
>
>> On May 22, 2019, at 07:47, Angela Beeker <abeeker@huntersville.org> wrote:
>>
>> Good morning Eric!
>>
>> We can neither confirm or deny whether an insurance claim was submitted to the Town's insurance carrier related to any employee. To answer your question would confirm or deny whether an insurance claim was submitted relative to an employee, and therefore we cannot provide that information.
>>
>> Thanks.
>>
>> Angie
>>
>>
>> Angela S. Beeker
>>
>> Town Attorney
>> Town of Huntersville
>> Post Office Box 664
>> 101 Huntersville-Concord Road
>> Huntersville, NC 28070
>> (704) 875-6541
>> (704) 948-6020 (fax)
>> abeeker@huntersville.org
>>
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>> Cc: Angela Beeker <abeeker@huntersville.org>
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>>
>> Thank you,
>>
>> Eric Rowell
>>
>> This message approved by my very smartphone.

Date : 1/16/2019 10:18:02 AM
From : "Jim Puckett" jpuckett@huntersville.org
To : "Karen Bentley" kbentley@huntersville.org, "Eric Rowell" erowell@huntersville.org, "Albert Desciscio" adesciscio@huntersville.org, "Amie Hutchison" ahutchison@huntersville.org, "Angela Beeker" abeeker@huntersville.org, "Bobbie Shields" bshields@huntersville.org, "Carrie Warren" cwarren@huntersville.org, "Derek Partee" dpartee@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "Michael Sass" msass@huntersville.org, "Todd Porter" tporter@huntersville.org, "Tricia Sisson" tricia@triciasisson.com, "WilliamFarber" wfarber@huntersville.org, "Anthony Roberts" aroberts@huntersville.org
Subject : Re: Invitation to CMS

I bumped into Representative Bill Brawley (sponsor of HB 514) yesterday and he said he would love to speak to us about his motivation and give a bit of historical perspective. He is having cataract surgery the end of Jan so we would need to schedule with him soon to find out when he believes he could attend. If anyone needs his contact info let me know. I would think including him if possible with Mayor Myers and Kevin Parsons would be great.

From: Karen Bentley
Sent: Wednesday, January 16, 2019 10:10:17 AM
To: Eric Rowell; Jim Puckett; Albert Desciscio; Amie Hutchison; Angela Beeker; Bobbie Shields; Carrie Warren; Derek Partee; Jackie Huffman; Michael Sass; Todd Porter; Tricia Sisson; William Farber; Anthony Roberts
Subject: Re: Invitation to CMS

Thanks for the background, Jim. Based on that, I am in agreement that inviting Mary as the primary presenter for this topic is appropriate.

Anthony - can you please add Mary to your list of CMS leaders to invite to our meeting?

Karen

From: Eric Rowell
Sent: Tuesday, January 15, 2019 4:36:47 PM
To: Jim Puckett; Albert Desciscio; Amie Hutchison; Angela Beeker; Bobbie Shields; Carrie Warren; Derek Partee; Jackie Huffman; Karen Bentley; Michael Sass; Todd Porter; Tricia Sisson; William Farber; Anthony Roberts
Subject: Re: Invitation to CMS

Thanks, Jim. I agree we should reconsider who at CMS we extend an invitation to for the reasons you set forth below. I would recommend to town staff that an invitation be extended to BOE Chair McCray along with invitations to Wilcox and Cheek.

Eric Rowell

From: Jim Puckett
Sent: Tuesday, January 15, 2019 4:24:03 PM
To: Albert Desciscio; Amie Hutchison; Angela Beeker; Bobbie Shields; Carrie Warren; Derek Partee; Eric Rowell; Jackie Huffman; Jim Puckett; Karen Bentley; Michael Sass; Todd Porter; Tricia Sisson; William Farber
Subject: Invitation to CMS

Regarding our meeting with someone from CMS it occurred to me we are asking the wrong people to attend. As I see it our goal is to understand CMS's position as relates to facility planing for Huntersville and the remainder of North Mecklenburg. The reason for the very formation of this committee was the fact that CMS did not provide a single "neighborhood" seat in the last bond campaign. This was done without any conversations with the towns or planning staffs. The Board of County Commissioners (BOCC) and the Board of Education (BOE) met, if my memory is correct, three times over a nearly two year period to discuss in detail the bond proposal. The BOCC in fact delayed placing a bond on the ballot in 2016 since CMS was discussing what their student assignment philosophy would be and until that was somewhat codified the BOCC wanted to wait. That said, there was a list of schools prioritized by CMS using whatever matrix etc. they employed. At every occasion I commented that I would NOT support the list since there wasn't any capacity for the north and that there was millions slated for magnet schools that no one could define the rational nor prioritize how the schools would accept students, who would go there and the rational for where they would be built

At our final joint meeting where the list was presented I confirmed I would not support when it came to us on our agenda and there was NO attempt to compromise or make accommodation for my concerns. AFTER that meeting according due to pressure from a member of the BOCC, West Charlotte and another elementary school that I can't recall the name, was moved up onto the bond package LEAP-FROGGING North Meck and Huntersville Elementary. The BOCC was then presented with the new list for our official vote and I was the lone NO.

So it is my belief that the nature of having CMS come to speak to us is to offer an opportunity to explain why/how the original list (that was used for two years) was developed, why it was changed with NO debate after the final joint meeting, and why the BOE then felt it was prudent to adopt as policy a framework to ignore our area going forward.

That said, Dr. Wilcox wasn't the superintendent during the meetings surrounding the bond project list (he did attend as a spectator I believe for he final joint meeting) and to the best of my memory Rhonda Cheek wasn't at any of the joint meetings where the list was discussed. With that in mind it isn't really fair nor prudent to have them speak to why the actions were taken in as much as they

weren't there It is my understanding from the press Rhonda has stated she had no knowledge about the new "policy" yet Charles Jeter has stated she did. I will defer to Rhonda's version but that means she has no standing as to the rationale used for the policy. Therefore I believe the person who should be asked to speak to the actions taken is the board chair, Mary McCray. She can also speak to her vision going forward. Dr. Wilcox and Rhonda should be invited to attend if they wish.

Date : 1/16/2019 10:10:17 AM
From : "Karen Bentley" kbentley@huntersville.org
To : "Eric Rowell" erowell@huntersville.org, "Jim Puckett" jpuckett@huntersville.org, "Albert Desciscio" adesciscio@huntersville.org, "Amie Hutchison" ahutchison@huntersville.org, "Angela Beeker" abeeker@huntersville.org, "Bobbie Shields" bshields@huntersville.org, "Carrie Warren" cwarren@huntersville.org, "Derek Partee" dpartee@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "Michael Sass" msass@huntersville.org, "Todd Porter" tporter@huntersville.org, "Tricia Sisson" tricia@triciasisson.com, "WilliamFarber" wfarber@huntersville.org, "Anthony Roberts" aroberts@huntersville.org
Subject : Re: Invitation to CMS

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From : "Eric Rowell" erowell@huntersville.org
To : "Jim Puckett" jpuckett@huntersville.org, "Albert Desciscio" adesciscio@huntersville.org, "Amie Hutchison" ahutchison@huntersville.org, "Angela Beeker" abeeker@huntersville.org, "Bobbie Shields" bshields@huntersville.org, "Carrie Warren" cwarren@huntersville.org, "DerekPartee" dpartee@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "Karen Bentley" kbentley@huntersville.org, "Michael Sass" msass@huntersville.org, "Todd Porter" tporter@huntersville.org, "Tricia Sisson" tricia@triciasisson.com, "WilliamFarber" wfarber@huntersville.org, "Anthony Roberts" aroberts@huntersville.org
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Sent: Tuesday, January 15, 2019 4:24:03 PM
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Date : 1/16/2019 12:17:03 PM
From : "Anthony Roberts" aroberts@huntersville.org
To : "Karen Bentley" kbentley@huntersville.org, "Eric Rowell" erowell@huntersville.org, "Jim Puckett" jpuckett@huntersville.org, "AlbertDesciscio" adesciscio@huntersville.org, "Amie Hutchison" ahutchison@huntersville.org, "Angela Beeker" abeeker@huntersville.org, "Bobbie Shields" bshields@huntersville.org, "Carrie Warren" cwarren@huntersville.org, "Derek Partee" dpartee@huntersville.org, "JackieHuffman" jhuffman@huntersville.org, "Michael Sass" msass@huntersville.org, "Todd Porter" tporter@huntersville.org, "Tricia Sisson" tricia@triciasisson.com, "William Farber" wfarber@huntersville.org
Subject : RE: Invitation to CMS

Yes.

From: Karen Bentley <kbentley@huntersville.org>
Sent: Wednesday, January 16, 2019 10:10 AM
To: Eric Rowell <erowell@huntersville.org>; Jim Puckett <jpuckett@huntersville.org>; Albert Desciscio <adesciscio@huntersville.org>; Amie Hutchison <ahutchison@huntersville.org>; Angela Beeker <abeeker@huntersville.org>; Bobbie Shields <bshields@huntersville.org>; Carrie Warren <cwarren@huntersville.org>; Derek Partee <dpartee@huntersville.org>; Jackie Huffman <jhuffman@huntersville.org>; Michael Sass <msass@huntersville.org>; Todd Porter <tporter@huntersville.org>; Tricia Sisson <tricia@triciasisson.com>; William Farber <wfarber@huntersville.org>; Anthony Roberts <aroberts@huntersville.org>
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Date : 3/1/2019 10:22:03 AM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Invoices

Thanks.

On Fri, Mar 1, 2019 at 10:19 AM Janet Pierson <jpierson@huntersville.org> wrote:

> Attached are the additional invoices that Finance provided to me concerning DNA testing.
>
> To my knowledge we have given you all the invoices we have.
>
> If you have any questions, please let me know.
>
> Thanks,
> Janet

Date : 11/21/2019 10:55:55 AM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Anthony Roberts" aroberts@huntersville.org
Cc : "Angela Beeker" abeeker@huntersville.org, "John Aneralla" janeralla@huntersville.org, "Melinda Bales" mbales@huntersville.org, "Dan Boone" dboone@huntersville.org, "Nick Walsh" nwalsh@huntersville.org, "Brian Hines" bhines@huntersville.org, "dphillips" dphillips@huntersville.org, "Mark Gibbons" mgibbons@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org
Subject : Re: ISS report

Where in the budget was this $150,000 paid out of? Which department and line item?

Thanks,

Eric Rowell

On Thu, Nov 21, 2019 at 10:20 AM Anthony Roberts <aroberts@huntersville.org> wrote:

> Cost - $150,000
>
> ---
>
> **From:** Anthony Roberts <aroberts@huntersville.org>
> **Sent:** Thursday, November 21, 2019 8:38 AM
> **To:** Eric Rowell <ericwrowell@gmail.com>
> **Cc:** Angela Beeker <abeeker@huntersville.org>; John Aneralla <janeralla@huntersville.org>; Melinda Bales <mbales@huntersville.org>; Dan Boone <dboone@huntersville.org>; Nick Walsh <nwalsh@huntersville.org>; Brian Hines <bhines@huntersville.org>; dphillips <dphillips@huntersville.org>; Mark Gibbons <mgibbons@huntersville.org>; Jackie Huffman <jhuffman@huntersville.org>
> **Subject:** Re: ISS report
>
> 913 pages. I'll send cost later today.
>
> Anthony Roberts,
>
> Town Manager
>
> On Nov 19, 2019, at 1:43 PM, Eric Rowell <ericwrowell@gmail.com> wrote:
>
> How many total pages is the report, not including any attachments? And what was the total cost to taxpayers for the report and all work done by ISS in preparing the report?
>
> Thank you,
>
> Eric Rowell
>
> On Tue, Nov 19, 2019 at 12:49 PM Anthony Roberts <aroberts@huntersville.org> wrote:
>
> > Report and attachments are ~14,000 pages per Mrs. Beeker.
> >
> > Anthony Roberts,
> > Town Manager
> >
> > >> On Nov 19, 2019, at 11:17 AM, Eric Rowell <ericwrowell@gmail.com> wrote:
> > >
> > > Mr. Roberts:
> > >

> How many total pages is the ISS report regarding HPD?
>
> Thank you,
>
> Eric Rowell
> Huntersville

Date : 11/21/2019 10:20:25 AM
From : "Anthony Roberts" aroberts@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Cc : "Angela Beeker" abeeker@huntersville.org, "John Aneralla" janeralla@huntersville.org, "Melinda Bales" mbales@huntersville.org, "DanBoone" dboone@huntersville.org, "Nick Walsh" nwalsh@huntersville.org, "Brian Hines" bhines@huntersville.org, "dphillips" dphillips@huntersville.org, "Mark Gibbons" mgibbons@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "Anthony Roberts" aroberts@huntersville.org
Subject : RE: ISS report

Cost - $150,000

From: Anthony Roberts <aroberts@huntersville.org>
Sent: Thursday, November 21, 2019 8:38 AM
To: Eric Rowell <ericwrowell@gmail.com>
Cc: Angela Beeker <abeeker@huntersville.org>; John Aneralla <janeralla@huntersville.org>; Melinda Bales <mbales@huntersville.org>; Dan Boone <dboone@huntersville.org>; Nick Walsh <nwalsh@huntersville.org>; Brian Hines <bhines@huntersville.org>; dphillips <dphillips@huntersville.org>; Mark Gibbons <mgibbons@huntersville.org>; Jackie Huffman <jhuffman@huntersville.org>
Subject: Re: ISS report

913 pages. I'll send cost later today.

Anthony Roberts,
Town Manager

> On Nov 19, 2019, at 1:43 PM, Eric Rowell <ericwrowell@gmail.com> wrote:
>
> How many total pages is the report, not including any attachments? And what was the total cost to taxpayers for the report and all work done by ISS in preparing the report?
>
> Thank you,
>
> Eric Rowell
>
> On Tue, Nov 19, 2019 at 12:49 PM Anthony Roberts <aroberts@huntersville.org> wrote:
>
>> Report and attachments are ~14,000 pages per Mrs. Beeker.
>>
>> Anthony Roberts,
>> Town Manager
>>
>> >> On Nov 19, 2019, at 11:17 AM, Eric Rowell <ericwrowell@gmail.com> wrote:
>> >
>> > Mr. Roberts:
>> >
>> > How many total pages is the ISS report regarding HPD?
>> >
>> > Thank you,
>> >
>> > Eric Rowell
>> > Huntersville

Date : 11/21/2019 8:38:02 AM
From : "Anthony Roberts" aroberts@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Cc : "Angela Beeker" abeeker@huntersville.org, "John Aneralla" janeralla@huntersville.org, "Melinda Bales" mbales@huntersville.org, "DanBoone" dboone@huntersville.org, "Nick Walsh" nwalsh@huntersville.org, "Brian Hines" bhines@huntersville.org, "dphillips" dphillips@huntersville.org, "Mark Gibbons" mgibbons@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org
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Town Manager

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>> Town Manager
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>> > Mr. Roberts:
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>> > How many total pages is the ISS report regarding HPD?
>> >
>> > Thank you,
>> >
>> > Eric Rowell
>> > Huntersville

Date : 11/19/2019 1:43:51 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Anthony Roberts" aroberts@huntersville.org
Cc : "Angela Beeker" abeeker@huntersville.org, "John Aneralla" janeralla@huntersville.org, "Melinda Bales" mbales@huntersville.org, "Dan Boone" dboone@huntersville.org, "Nick Walsh" nwalsh@huntersville.org, "Brian Hines" bhines@huntersville.org, "dphillips" dphillips@huntersville.org, "Mark Gibbons" mgibbons@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org
Subject : Re: ISS report

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Thank you,

Eric Rowell

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> Anthony Roberts,
> Town Manager
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> >
> > Mr. Roberts:
> >
> > How many total pages is the ISS report regarding HPD?
> >
> > Thank you,
> >
> > Eric Rowell
> > Huntersville

Date : 11/19/2019 12:48:59 PM
From : "Anthony Roberts" aroberts@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Cc : "Angela Beeker" abeeker@huntersville.org, "John Aneralla" janeralla@huntersville.org, "Melinda Bales" mbales@huntersville.org, "DanBoone" dboone@huntersville.org, "Nick Walsh" nwalsh@huntersville.org, "Brian Hines" bhines@huntersville.org, "dphillips" dphillips@huntersville.org, "Mark Gibbons" mgibbons@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org
Subject : Re: ISS report

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Town Manager

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> Eric Rowell
> Huntersville

Date : 11/21/2019 5:17:40 PM
From : "Anthony Roberts" aroberts@huntersville.org
To : "'Eric Rowell'" ericwrowell@gmail.com
Cc : "Angela Beeker" abeeker@huntersville.org, "John Aneralla" janeralla@huntersville.org, "Melinda Bales" mbales@huntersville.org, "DanBoone" dboone@huntersville.org, "Nick Walsh" nwalsh@huntersville.org, "Brian Hines" bhines@huntersville.org, "dphillips" dphillips@huntersville.org, "Mark Gibbons" mgibbons@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org
Subject : RE: ISS report

Police Department; Contract Services

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Thursday, November 21, 2019 10:56 AM
To: Anthony Roberts <aroberts@huntersville.org>
Cc: Angela Beeker <abeeker@huntersville.org>; John Aneralla <janeralla@huntersville.org>; Melinda Bales <mbales@huntersville.org>; Dan Boone <dboone@huntersville.org>; Nick Walsh <nwalsh@huntersville.org>; Brian Hines <bhines@huntersville.org>; dphillips <dphillips@huntersville.org>; Mark Gibbons <mgibbons@huntersville.org>; Jackie Huffman <jhuffman@huntersville.org>
Subject: Re: ISS report

Where in the budget was this $150,000 paid out of? Which department and line item?

Thanks,

Eric Rowell

On Thu, Nov 21, 2019 at 10:20 AM Anthony Roberts <aroberts@huntersville.org> wrote:

> Cost - $150,000
>
> ---
>
> **From:** Anthony Roberts <aroberts@huntersville.org>
> **Sent:** Thursday, November 21, 2019 8:38 AM
> **To:** Eric Rowell <ericwrowell@gmail.com>
> **Cc:** Angela Beeker <abeeker@huntersville.org>; John Aneralla <janeralla@huntersville.org>; Melinda Bales <mbales@huntersville.org>; Dan Boone <dboone@huntersville.org>; Nick Walsh <nwalsh@huntersville.org>; Brian Hines <bhines@huntersville.org>; dphillips <dphillips@huntersville.org>; Mark Gibbons <mgibbons@huntersville.org>; Jackie Huffman <jhuffman@huntersville.org>
> **Subject:** Re: ISS report
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> 913 pages. I'll send cost later today.
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> Anthony Roberts,
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> > > >
> > > > Thank you,
> > > >

> Eric Rowell
> Huntersville

Date : 1/9/2019 4:55:15 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "Eric Rowell" erowell@huntersville.org, "HEOSC" HEOSC@huntersville.org
Subject : RE: January 14 Agenda

He had to cancel. He has been rescheduled for January 28.

Janet

From: Eric Rowell <erowell@huntersville.org>
Sent: Wednesday, January 09, 2019 4:54 PM
To: Janet Pierson <jpierson@huntersville.org>; HEOSC <HEOSC@huntersville.org>
Subject: Re: January 14 Agenda

What happened to Dave Machado being our speaker for this meeting? Has he been rescheduled? It's possible this was discussed during the last meeting and I've just forgotten.

Thanks,

Eric Rowell

From: Janet Pierson
Sent: Wednesday, January 9, 2019 4:19:50 PM
To: HEOSC
Subject: January 14 Agenda

Below is link to the January 14 agenda (there are no attachments).

January 14 Agenda

If you have any questions, please let me know.

Thanks,
Janet Pierson
Town Clerk
PH: 704.766.2202

Date : 1/9/2019 4:54:00 PM
From : "Eric Rowell" erowell@huntersville.org
To : "Janet Pierson" jpierson@huntersville.org, "HEOSC" HEOSC@huntersville.org
Subject : Re: January 14 Agenda

What happened to Dave Machado being our speaker for this meeting? Has he been rescheduled? It's possible this was discussed during the last meeting and I've just forgotten.

Thanks,

Eric Rowell

From: Janet Pierson
Sent: Wednesday, January 9, 2019 4:19:50 PM
To: HEOSC
Subject: January 14 Agenda

Below is link to the January 14 agenda (there are no attachments).

January 14 Agenda

If you have any questions, please let me know.

Thanks,
Janet Pierson
Town Clerk
PH: 704.766.2202

Date : 1/15/2019 6:12:49 AM
From : "Eric Rowell" erowell@huntersville.org
To : "Janet Pierson" jpierson@huntersville.org, "HEOSC" HEOSC@huntersville.org
Subject : Re: January 14 Agenda

All,

Below is a link to the 2018 Annual Charter Schools Report I mentioned last night. Worth a read.

https://simbli.eboardsolutions.com/Meetings/Attachment.aspx?S=10399&AID=164365&MID=4980&fbclid=IwAR10u4GQz6HDYxTe1Z5x0BSCiu2q1p8z-JssCg13kzo__jmgw919vsTIdB0

Thanks,

Eric Rowell

From: Janet Pierson
Sent: Wednesday, January 9, 2019 4:19:50 PM
To: HEOSC
Subject: January 14 Agenda

Below is link to the January 14 agenda (there are no attachments).

January 14 Agenda

If you have any questions, please let me know.

Thanks,
Janet Pierson
Town Clerk
PH: 704.766.2202

Date : 11/5/2019 9:01:00 AM
From : "Randy Brawley" randy.brawley@wiseoakconsulting.com
To : "Dave Hill" dhill@huntersville.org, "Chris Edwards" MYT59T@GMAIL.COM, "DanMurphy" dan@themurphyfamily.online, "Eric Rowell" ericwrowell@gmail.com, "Erin Gillespie" erin.gillespie@gmail.com, "George Solomon" wallst71@gmail.com, "John Carbonell" johnjcarbonell@hotmail.com, "JohnForehand" forehandjt@gmail.com, "Joshua Helm" mrhelm33@gmail.com, "KaitlynSisson" kait.sisson@gmail.com, "Kim Aichele" kdaichele@me.com, "KristenIngram" Ingram.Kristen@yahoo.com, "Ross Boner" rboner@gmail.com, "ScottHarrington" scottharrington1808@gmail.com, "Tim Bender" Tbender@edificeinc.com
Cc : "Jack Simoneau" jsimoneau@huntersville.org, "Jake Petrosky(jpetrosky@stewartinc.com)" jpetrosky@stewartinc.com
Subject : Re: January 2020 Steering Committee Meeting - Doodle Poll
Attachment : image001.png;image002.png;

Thanks,

I will be out of town on the 22nd.

Very Respectfully,

Randy Brawley

Wise Oak Consulting, L.L.C.

(704) 572-7333

Randy.Brawley@WiseOakConsulting.com
www.WiseOakConsulting.com

From: Dave Hill <dhill@huntersville.org>
Date: Monday, November 4, 2019 at 3:04 PM
To: Chris Edwards <MYT59T@GMAIL.COM>, Dan Murphy <dan@themurphyfamily.online>, Eric Rowell <ericwrowell@gmail.com>, Erin Gillespie <erin.gillespie@gmail.com>, George Solomon <wallst71@gmail.com>, John Carbonell <johnjcarbonell@hotmail.com>, John Forehand <forehandjt@gmail.com>, Joshua Helm <mrhelm33@gmail.com>, Kaitlyn Sisson <kait.sisson@gmail.com>, Kim Aichele <kdaichele@me.com>, Kristen Ingram <Ingram.Kristen@yahoo.com>, Randy Brawley <randy.brawley@wiseoakconsulting.com>, Ross Boner <rboner@gmail.com>, Scott Harrington <scottharrington1808@gmail.com>, Tim Bender <Tbender@edificeinc.com>
Cc: Jack Simoneau <jsimoneau@huntersville.org>, "Jake Petrosky (jpetrosky@stewartinc.com)" <jpetrosky@stewartinc.com>
Subject: January 2020 Steering Committee Meeting - Doodle Poll

Good Afternoon –
Please go this link: https://doodle.com/poll/buig4r7bd3v28itk to indicate your availability for the January 2020 Steering Committee meeting. Town Hall is available on January 15th and the 22nd (both days are Wednesdays) from 6:30 to 8:30 PM.

Thanks for your help,
Dave

Dave Hill
Senior Planner
Project Manager, Huntersville 2040
Town of Huntersville, NC
PO Box 664
Huntersville, NC 28070

(704) 766-2213
dhill@huntersville.org

Huntersville2040.com

Date : 11/5/2019 9:55:12 AM
From : "Joshua Helm" mrhelm33@gmail.com
To : "Randy Brawley" randy.brawley@wiseoakconsulting.com
Cc : "Dave Hill" dhill@huntersville.org, "Chris Edwards" MYT59T@gmail.com, "Dan Murphy" dan@themurphyfamily.online, "Eric Rowell" ericwrowell@gmail.com, "Erin Gillespie" erin.gillespie@gmail.com, "George Solomon" wallst71@gmail.com, "John Carbonell" johnjcarbonell@hotmail.com, "John Forehand" forehandjt@gmail.com, "Kaitlyn Sisson" kait.sisson@gmail.com, "Kim Aichele" kdaichele@me.com, "Kristen Ingram" Ingram.Kristen@yahoo.com, "Ross Boner" rboner@gmail.com, "Scott Harrington" scottharrington1808@gmail.com, "Tim Bender" Tbender@edificeinc.com, "Jack Simoneau" jsimoneau@huntersville.org, "Jake Petrosky (jpetrosky@stewartinc.com)" jpetrosky@stewartinc.com
Subject : Re: January 2020 Steering Committee Meeting - Doodle Poll
Attachment : image001.png;image002.png;

I will be out of town also. Are Thursdays a possibility?

On Tue, Nov 5, 2019 at 8:23 AM Randy Brawley <randy.brawley@wiseoakconsulting.com> wrote:

> Thanks,
>
> I will be out of town on the 22nd.
>
> Very Respectfully,
>
> Randy Brawley
>
> Wise Oak Consulting, L.L.C.
>
> (704) 572-7333
>
> Randy.Brawley@WiseOakConsulting.com
>
> www.WiseOakConsulting.com
>
> Wise Oak Consulting, L.L.C.SM
>
> ---
>
> **From:** Dave Hill <dhill@huntersville.org>
> **Date:** Monday, November 4, 2019 at 3:04 PM
> **To:** Chris Edwards <MYT59T@GMAIL.COM>, Dan Murphy <dan@themurphyfamily.online>, Eric Rowell <ericwrowell@gmail.com>, Erin Gillespie <erin.gillespie@gmail.com>, George Solomon <wallst71@gmail.com>, John Carbonell <johnjcarbonell@hotmail.com>, John Forehand <forehandjt@gmail.com>, Joshua Helm <mrhelm33@gmail.com>, Kaitlyn Sisson <kait.sisson@gmail.com>, Kim Aichele <kdaichele@me.com>, Kristen Ingram <Ingram.Kristen@yahoo.com>, Randy Brawley <randy.brawley@wiseoakconsulting.com>, Ross Boner <rboner@gmail.com>, Scott Harrington <scottharrington1808@gmail.com>, Tim Bender <Tbender@edificeinc.com>
> **Cc:** Jack Simoneau <jsimoneau@huntersville.org>, "Jake Petrosky (jpetrosky@stewartinc.com)" <jpetrosky@stewartinc.com>
> **Subject:** January 2020 Steering Committee Meeting - Doodle Poll
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Thanks for your help,

Dave

Dave Hill

Senior Planner

Project Manager, Huntersville 2040

Town of Huntersville, NC

PO Box 664

Huntersville, NC 28070

(704) 766-2213

dhill@huntersville.org

Huntersville Community Plan

H2040

LOOKING FORWARD
THINKING BACK

Huntersville2040.com

Date : 6/28/2019 4:19:10 PM
From : "E Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: June 17, 2019 Town Board Agenda - R19-61

Thanks, no problem.

This message approved by my very smartphone.

On Jun 28, 2019, at 16:16, Janet Pierson <jpierson@huntersville.org> wrote:

> I have not forgotten about this request. I am waiting on the information from another department.
>
> Janet
>
> **From:** Eric Rowell <ericwrowell@gmail.com>
> **Sent:** Tuesday, June 18, 2019 6:03 AM
> **To:** Janet Pierson <jpierson@huntersville.org>
> **Subject:** Re: June 17, 2019 Town Board Agenda - R19-61
>
> Mrs. Pierson,
>
> Please provide me any and all records relating to what was originally listed as item 10.E on last night's agenda - Approve budget amendment recognizing insurance revenue in the amount of
> $3,896.55 and appropriate to the Police Department's insurance expense account, including any and all accident and/or incident reports and any associated notes or call notes. Please send me full copies of any reports, not "public" copies. Let me know if there are any questions about this request.
>
> Thanks,
>
> Eric Rowell
>
> On Thu, Jun 13, 2019 at 6:39 AM Janet Pierson <jpierson@huntersville.org> wrote:
>
> > The agenda is available at Agenda and the agenda packet is available at Agenda Packet.
> >
> > If you have any questions, please let me know.
> >
> > Janet Pierson, NCCMC
> > Town Clerk
> > PH: 704-875-6541

Date : 6/28/2019 4:16:48 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "'Eric Rowell'" ericwrowell@gmail.com
Subject : RE: June 17, 2019 Town Board Agenda - R19-61

I have not forgotten about this request. I am waiting on the information from another department.

Janet

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Tuesday, June 18, 2019 6:03 AM
To: Janet Pierson <jpierson@huntersville.org>
Subject: Re: June 17, 2019 Town Board Agenda - R19-61

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>
> If you have any questions, please let me know.
>
> Janet Pierson, NCCMC
> Town Clerk
> PH: 704-875-6541

Date : 8/29/2019 5:37:57 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "'Eric Rowell'" ericwrowell@gmail.com
Subject : RE: June 17, 2019 Town Board Agenda - R19-61
Attachment : Tolley.pdf;Lindow.pdf;Smith.pdf;Brunson.pdf;

Attached please find documents requested. Please note that some information has been redacted. The person redacted the documents used white out, so you may not be able to tell it was redacted. After reviewing the documents if you would like for me to go through and note redacted on those areas, please let me know.

I apologize for the delay in fulfilling this request.

Janet Pierson, NCCMC
Town Clerk
Direct Line: 704.766.2202

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Tuesday, June 18, 2019 6:03 AM
To: Janet Pierson <jpierson@huntersville.org>
Subject: Re: June 17, 2019 Town Board Agenda - R19-61

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>
> If you have any questions, please let me know.
>
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> Town Clerk
> PH: 704-875-6541

TOYOTA of North Charlotte

scion

13429 Statesville Road
Huntersville, NC 28078

(704) 875-9199
WWW.ToyotaofNorthCharlotte.Com

CELL : 980-721-3986

CUSTOMER NO.	ADVISOR		TAG NO.	INVOICE DATE	INVOICE NO.
152009	KEVIN RAY	423	264	06/28/18	TOCB591242
	LABOR RATE	LICENSE NO. / MILEAGE		COLOR	STOCK NO.
TOWN OF HUNTERSVILLE 9630 JULIAN CLARK AVE HUNTERSVILLE, NC 28078-3468		29089B / 78,675		BLACK/PX8/#	
	YEAR/MAKE/MODEL			DELIVERY DATE	DELIVERY MILES
	12/DODGE/CHARGER/4DR SDN POLICE RWD				
	VEHICLE I.D. NO.			SELLING DEALER NO.	PRODUCTION DATE
	2C3CDXAT8CH201040				01/20/12
BVAUGHAN@HUNTERSVILLE.ORG	R.T.E. NO	P.O. NO.		R.O. DATE	
				06/11/18	
RESIDENCE PHONE	BUSINESS PHONE	COMMENTS			
704-766-2207	704-464-5400				MO: 78675

JOB# 1 CHARGES

LABOR

OP-CODE	DESCRIPTION	UNITS	TECH(S)	
1-98102	BODY REPAIR		502 97813	372.60

REPAIR DAMAGE
REAR BUMPER

PARTS QTY	FP	NUMBER	DESCRIPTION	UNIT PRICE	
1		PO#155627 LKQ#96680408	REAR BUMPER ASSY	750.00	750.00
			TOTAL - PARTS		750.00

G.O.G. & SUPPLIES

1.0	MATERIALS	@ 144.000 /UNIT		144.00
		TOTAL - GOG		144.00

JOB# 1 TOTALS

LABOR	372.60
PARTS	750.00
G.O.G.	144.00
JOB# 1 JOURNAL PREFIX TOCB JOB# 1 TOTAL	1266.60

COMMENTS
OTHER
TAX CHARGED PER B VAUGHN
NOTE: REPAIR LESS THAN APPRAISAL SENT IN.
LKQ BUMPER OK'D BY B VAUGHN

TOTALS

TOTAL LABOR....	372.60
TOTAL PARTS....	750.00
TOTAL SUBLET...	0.00
TOTAL G.O.G....	144.00
TOTAL MISC CHG.	0.00
TOTAL MISC DISC	0.00
TOTAL TAX.....	81.39
TOTAL INVOICE $	**1347.99**

[ ] CASH [ ] CHECK CK NO. [ ]
[ ] VISA [ ] MASTERCARD [ ] AMER EXPRESS
[ ] CHARGE [ ] OTHER

ALL PARTS RETURNS ARE SUBJECT TO 15% RESTOCKING FEE
ALL ELECTRICAL AND SPECIAL ORDER PARTS ARE NOT RETURNABLE
ALL PARTS RETURNS MUST BE IN ORIGINAL UNDAMAGED PACKAGE

THANK YOU FOR YOUR BUSINESS!!

CUSTOMER SIGNATURE

Ahd 7/2/18

10 5100 0452

yc 7/2/18

SALES DEPARTMENT
704-875-9199
MON-SAT: 8:30 AM TO 10:00 PM
SUNDAY: 10:00 AM TO 10:00 PM

SERVICE: 704-659-2025
PARTS: 704-659-2031
MON-FRI: 7:00 AM TO 9:00 PM
SATURDAY: 7:00 AM TO 7:00 PM

BODY SHOP
704-659-2040
MON-FRI: 7:00 AM TO 6:00 PM
SATURDAY: 8:00 AM TO 1:00 PM

ALL PARTS NEW UNLESS OTHERWISE INDICATED.

BUYER'S VALUE PRINTING (919) 805-0517

CUSTOMER COPY

[END OF INVOICE] 05:17pm

DA1334

193

Interlocal Risk Financing Fund of NC
IRFFNC
150 Fayetteville St
Suite 300
Raleigh, NC 27601

Date: 06/25/2018
Check #: 77492
Payment Amount: 1,896.55
Claim #: 3170088495

000097 R3K3S1A
TOWN OF HUNTERSVILLE
PO BOX 664
HUNTERSVILLE NC 28070

Remittance Advice

Incident Date	Invoice #	Date of Service	Payment Amount
06/10/2018	2010 Charger, Vin # 1040		0.00
Auto/commercial - afp-1Huntersville, Town offinal payment			

Police Auto - Preventable accident

PLEASE DETACH BEFORE DEPOSITING CHECK

SHADED AREA MUST GRADUALLY CHANGE FROM BLUE AT TOP TO GREEN AT BOTTOM

Interlocal Risk Financing Fund of NC
IRFFNC
150 Fayetteville St
Suite 300
Raleigh, NC 27601

Date: 06/25/2018
Check #: 77492

Pay Exactly *One Thousand Eight Hundred Ninety Six and 55/100 US Dollars**

Amount
$****1,896.55

TO THE ORDER OF TOWN OF HUNTERSVILLE

VOID AFTER ONE YEAR

Authorized Signer

WELLS FARGO BANK, N.A.

Memo: final payment

Security Details on Back

⑈00000774921⑈ ⑆121000248⑆ 2062640480437⑈

Lara Cagle

From: Lara Cagle
Sent: Monday, June 25, 2018 11:37 AM
To: Audrey Downing
Subject: RE: 2012 Dodge Charger, Vin# 1010 / Claim # 317-88495

Hello again!

PD is confirming that the person's information on the report is the one to deal with regarding the fence.

Thank you – hope you're having a good Monday! - Lara

From: Lara Cagle
Sent: Monday, June 25, 2018 8:59 AM
To: 'Audrey Downing' <adowning@NCLM.ORG>
Subject: RE: 2012 Dodge Charger, Vin# 1010 / Claim # 317-88495

Good Morning,
I've attached the signed proof of loss. I need to follow-up with our PD on the owner of the fence. I'll let you know if they have any additional info.

Thanks,
Lara

From: Audrey Downing [mailto:adowning@NCLM.ORG]
Sent: Wednesday, June 20, 2018 11:28 AM
To: Lara Cagle <lcagle@huntersville.org>
Subject: 2012 Dodge Charger, Vin# 1010 / Claim # 317-88495

Hi Lara,

Attached is the Appraisal and Proof of Loss on the 2012 Dodge Charger, Vin # 1040 that rolled into the chain link fence.

The figures to repair are $2,396.55 less $500.00 deductible = $1,896.55 payment to the Town.

Please sign the Proof and have notarized then email or fax back to me. Upon receipt of the signed/notarized Proof of Loss, I will send the check.

You can go ahead with repairs.

Please let me know if any questions.

Happy Wednesday☺!

Thanks,
Audrey

Audrey Y. Downing, AIC

Property and Casualty Adjuster
NC League of Municipalities
150 Fayetteville St., Ste. 300
Raleigh, NC 27601
Phone (919) 715-6653
Fax (919) 301-1093
adowning@nclm.org

NC LEAGUE OF MUNICIPALITIES

NC LEAGUE OF MUNICIPALITIES
Good government. Great hometowns.

SWORN STATEMENT IN PROOF OF LOSS

(Automobile)

Policy No. APD - Collision CLM No.

Policy Coverage at Time of Loss
Policy at time of Loss
Date Issued 07/01/2017
Date Expires 06/30/2018
To the
Of

Company Claim No. 3170088495
Agent
Agency At

By your policy of insurance described above.

you insured Town of Huntersville
(HEREINAFTER CALLED THE INSURED) AGAINST LOSS OF OR DAMAGE TO THE AUTOMOBILE DESCRIBED AS FOLLOWS:

DESCRIPTION OF AUTOMOBILE	TRADE NAME	TYPE OF BODY (IF TRUCK STATE TONNAGE)	MODEL	MODEL (YEAR)	VEHICLE IDENTIFICATION NUMBER
	Dodge	4 Door	Charger	2012	2C3CDXAT8CH201040

TIME AND ORIGIN A loss caused by Officer Tolleys vehicle was not set in park and rolled occurred on the 06/10/2018 day of , 20
about the hour of 12:00 AM ☐ AM ☐ PM
the full particulars of which are as follows: (State where and how it occurred) 11809 Mccoy Rd Huntersville 28078

TITLE AND INTEREST The insured was the sole owner of the automobile at the time of the loss or damage and no other person had any interest therein, by bailment lease, conditional sale, mortgage, or other encumbrance or otherwise, except:
N/A

OTHER INSURANC At the time of this loss, there was no other insurance on said automobile covering the same perils except:
N/A

USE At the time of this loss, the said automobile was being used for
(PLEASURE, BUSINESS OR COMMERCIAL PURPOSES)
and was not being used to carry passengers for compensation or rental or leased or

of the property described, the actual loss and damage sustained, and the amount claimed under this Policy are as follows:

THE ACTUAL CASH VALUE

CASH VALUES	WHOLE LOSS	AMOUNT DEDUCTIBLE	AMOUNT CLAIMED UNDER THIS POLICY
	$2,396.55	$500.00	$1,896.55

SUBROGATION To the extent of the payment made or advanced under this policy, the Insured hereby assigns, transfers and sets over to the Insurance company all rights, claims or that he has against any person, firm or corporation liable for the loss or damage to the property for which payment is made or advanced. He also hereby authorized the Insurance company to sue any such third party in his name.
The Insured hereby warrants that no release has been given or will be given or settlement or compromise made or agreed upon with any third party who may be liable in damages to the insured with respect to the claim being made herein.

The said loss or damage did not originate by any act, design or procurement on my/our part nor on the part of anyone having interest in the property insured, or in the said policy of nor in consequence of any fraud or evil practice done or suffered by me/us and that no property saved has any manner been concealed.
It is expressly understood and agreed that the furnishing of this blank or the preparation of proof by a representative of the above Insurance company is not a waiver of any of its rights.

CAUTION

Jackie Huffman
Insured

State of North Carolina
County Mecklenburg
Subscribed and sworn to before me this 22nd day of June 20

Janet W. Pierson
NOTARY PUBLIC

JANET W. PIERSON NOTARY PUBLIC MECKLENBURG COUNTY, N.C. My Comm. Exp. 8/1/2020

PAYMENT AUTHORIZATION

Insurance Company
is hereby requested, authorized and empowered to pay, at its option, as follows:

To The sum of $
To The sum of $
To The sum of $
Amount Claimed Under Policy $

Witness:
Address
Insured
By
Title

Witness:
Loss Payee
By
Title

NCLM Form 762

Lara Cagle

From: Scott Sharp
Sent: Monday, June 25, 2018 10:44 AM
To: Lara Cagle
Subject: Fwd: Crash Report

See below

Sent from my iPhone

Begin forwarded message:

> **From:** Bryan Latza <blatza@huntersville.org>
> **Date:** June 25, 2018 at 10:22:51 AM EDT
> **To:** Scott Sharp <ssharp@huntersville.org>
> **Subject: RE: Crash Report**
>
> They are the owner and are in the process of buying the trailer.
>
> **From:** Scott Sharp
> **Sent:** Monday, June 25, 2018 10:09 AM
> **To:** Bryan Latza <blatza@huntersville.org>
> **Subject:** Re: Crash Report
>
> In the blue team denial I specifically asked if Moore verified the lady was the owner of the home or was a renter.
>
> Sent from my iPhone
>
> On Jun 25, 2018, at 10:00 AM, Bryan Latza <blatza@huntersville.org> wrote:
>
> > I don't. We took the only owner out there, and the address. He told Moore that he was going to fix it himself. What are they looking for specifically?
> >
> > **From:** Scott Sharp
> > **Sent:** Monday, June 25, 2018 9:06 AM
> > **To:** Bryan Latza <blatza@huntersville.org>
> > **Subject:** Fwd: Crash Report
> >
> > Did you have any more on this?
> >
> > Sent from my iPhone
> >
> > Begin forwarded message:
> >
> > > **From:** Lara Cagle <lcagle@huntersville.org>
> > > **Date:** June 25, 2018 at 9:01:15 AM EDT
> > > **To:** Scott Sharp <ssharp@huntersville.org>
> > > **Subject: RE: Crash Report**

Good Morning Captain Sharp,
Have you all heard anything more on the fence owner or do we just need to move forward with the name that was on the report?

Thanks - Lara

From: Scott Sharp
Sent: Wednesday, June 13, 2018 10:34 AM
To: Lara Cagle <lcagle@huntersville.org>
Subject: RE: Crash Report

I sent it interoffice yesterday with a note regarding the fence owner as well

From: Lara Cagle
Sent: Wednesday, June 13, 2018 10:32 AM
To: Scott Sharp <ssharp@huntersville.org>
Subject: RE: Crash Report

Thanks – Vaughan sent the police report this morning and it has been submitted to insurance.

From: Scott Sharp
Sent: Tuesday, June 12, 2018 11:06 AM
To: Lara Cagle <lcagle@huntersville.org>; Vickie Brock <vbrock@huntersville.org>
Subject: Crash Report

I have a report to get to you two. Officer Tolley failed to place his vehicle in park and only made it to reverse. He exited the vehicle and it went backwards, crossed McCoy Road and hit a fence. I will either bring a copy or have a copy delivered with the color photos.

Scott

Lara Cagle

From: Audrey Downing <adowning@NCLM.ORG>
Sent: Wednesday, June 20, 2018 11:28 AM
To: Lara Cagle
Subject: 2012 Dodge Charger, Vin# 1010 / Claim # 317-88495
Attachments: 3170088495 Appraisal on Town of Huntersville.pdf; 3170088495 POL for Town of Huntersville.pdf

Hi Lara,

Attached is the Appraisal and Proof of Loss on the 2012 Dodge Charger, Vin # 1040 that rolled into the chain link fence.

The figures to repair are $2,396.55 less $500.00 deductible = $1,896.55 payment to the Town.

Please sign the Proof and have notarized then email or fax back to me. Upon receipt of the signed/notarized Proof of Loss, I will send the check.

You can go ahead with repairs.

Please let me know if any questions.

Happy Wednesday☺!

Thanks,
Audrey

Audrey Y. Downing, AIC
Property and Casualty Adjuster
NC League of Municipalities
150 Fayetteville St., Ste. 300
Raleigh, NC 27601
Phone (919) 715-6653
Fax (919) 301-1093
adowning@nclm.org

NC LEAGUE OF MUNICIPALITIES

North Carolina Auto Appraisers
SEE LINE #1 OF ESTIMATE FOR SUPPLEMENT INFORMATION
PO Box 1275
Gastonia, NC 28053
Phone: (980) 522-6185, FAX:(704) 867-0321
brian@ncautoappraiser.com

Workfile ID: 6ff9983b

For:

NC LEAGUE OF MUNICIPALITIES

Estimate of Record

Owner: TOWN OF HUNTERSVILLE **Job Number:**

Written By: JERRY ROBINSON
Adjuster: DOWNING, AUDREY, (919) 715-6653 Business

Insured:	TOWN OF HUNTERSVILLE	Policy #:		Claim #:	3170088495
Type of Loss:	Collision	Date of Loss:		Days to Repair:	0
Point of Impact:	06 Rear				

Owner:
TOWN OF HUNTERSVILLE
9630 JULIAN CLARK AVE
HUNTERSVILLE, NC 28078
(704) 464-5400 Business

Inspection Location:
TOYOTA OF NORTH CHARLOTTE
13429 STATESVILLE RD
HUNTERSVILLE, NC 28078
Repair Facility
(704) 659-2040 Business

Repair Facility:
TOYOTA OF NORTH CHARLOTTE
13429 STATESVILLE RD
HUNTERSVILLE, NC 28078
(704) 659-2040 Business
(704) 659-2067 Fax
License #: 621850437

VEHICLE

2012 DODG Charger Police RWD (Fleet) 4D SED 8-5.7L Gasoline Electronic Fuel Injection BLACK

VIN:	2C3CDXAT8CH201040	Production Date:	1/2012	Interior Color:	BLACK
License:	29089V	Odometer:	78,675	Exterior Color:	BLACK
State:	NC	Condition:	Good		

TRANSMISSION
Automatic Transmission

POWER
Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors
Power Driver Seat

DECOR
Dual Mirrors
Tinted Glass
Console/Storage

CONVENIENCE
Air Conditioning
Intermittent Wipers
Tilt Wheel
Cruise Control
Rear Defogger
Keyless Entry
Steering Wheel Touch Controls
Telescopic Wheel
Climate Control

RADIO
AM Radio
FM Radio
Stereo
Search/Seek
CD Player
Auxiliary Audio Connection

SAFETY
Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Front Side Impact Air Bags
Head/Curtain Air Bags
Rear Side Impact Air Bags

SEATS
Cloth Seats
Bucket Seats

WHEELS
Styled Steel Wheels

PAINT
Clear Coat Paint

OTHER
Traction Control
Stability Control
California Emissions
Power Trunk/Gate Release

Owner: TOWN OF HUNTERSVILLE **Job Number:**

2012 DODG Charger Police RWD (Fleet) 4D SED 8-5.7L Gasoline Electronic Fuel Injection BLACK

Line		Oper	Description	Part Number	Qty	Extended Price $	Labor	Paint
1	#		FOR SUPPLEMENT CONTACT		1			
			Note: FOR SUPPLEMENTS CONTACT: Jerry Robinson 704-675-2697 jerry@ncautoappraiser.com ALL SUPPLEMENTS REQUIRE IMAGES, ALL INVOICES, DIRECTION TO PAY AND SHOP TAX ID NUMBER. NO SUPPLEMENT WILL BE APPROVED WITHOUT PRIOR CONTACT TO THE APPRAISER LISTED ABOVE.					
2	#		**********		1			
3	**REAR BUMPER**							
4			O/H bumper assy				2.0	
5		Repl	Bumper cover w/o rev sensor	68092608AB	1	369.00	Incl.	3.2
6			Add for Clear Coat					1.3
7		Repl	Energy absorber	57010467AB	1	53.35	Incl.	
8		Repl	Impact bar (UHS)	57010462AC	1	307.00	0.3	
9		Repl	Rear valance	68092615AA	1	239.00	Incl.	
10		Repl	RT Tailpipe extn	68092610AC	1	332.00	0.2	
11		Repl	LT Tailpipe extn	68092610AC	1	332.00	0.2	
12		Repl	RT Tailpipe extn bracket	68092618AA	1	138.00		
13		Repl	LT Tailpipe extn bracket	68092618AA	1	138.00		
14	**MISCELLANEOUS OPERATIONS**							
15	#	Subl	Hazardous Waste Disposal		1	5.00		
16	#	Repl	Flex Additive		1	8.00		
				SUBTOTALS		**1,921.35**	**2.7**	**4.5**

NOTES

Prior Damage Notes:
DINGS AND SCRATCHES

ESTIMATE TOTALS

Category	Basis		Rate	Cost $
Parts				1,921.35
Body Labor	2.7 hrs	@	$ 46.00 /hr	124.20
Paint Labor	4.5 hrs	@	$ 46.00 /hr	207.00
Paint Supplies	4.5 hrs	@	$ 32.00 /hr	144.00
Subtotal				2,396.55
Total Cost of Repairs				**2,396.55**
Deductible				0.00
Total Adjustments				**0.00**
Net Cost of Repairs				**2,396.55**

Owner: TOWN OF HUNTERSVILLE **Job Number:**

2012 DODG Charger Police RWD (Fleet) 4D SED 8-5.7L Gasoline Electronic Fuel Injection BLACK

THIS IS AN ESTIMATE ONLY, NOT AN AUTHORIZATION TO REPAIR NOR AN AGREEMENT TO PAY FOR REPAIRS. AUTHORIZATION MUST COME FROM THE VEHICLE OWNER.

ALL SUPPLEMENTS MUST HAVE PRIOR APPROVAL AND BE ACCOMPANIED WITH INVOICES. SUPPLEMENTS WITHOUT PRIOR APPROVAL WILL NOT BE PAID.

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AUTOMOBILE PARTS NOT MADE BY THE ORIGINAL MANUFACTURER. PARTS USED IN THE REPAIR OF YOUR VEHICLE MADE BY OTHER THAN THE ORIGINAL MANUFACTURER ARE REQUIRED TO BE AT LEAST EQUIVALENT IN TERMS OF FIT, QUALITY, PERFORMANCE, AND WARRANTY TO THE ORIGINAL MANUFACTURER PARTS THEY ARE REPLACING.

Owner: TOWN OF HUNTERSVILLE **Job Number:**

2012 DODG Charger Police RWD (Fleet) 4D SED 8-5.7L Gasoline Electronic Fuel Injection BLACK

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR3PB11, CCC Data Date 6/8/2018, and potentially other third party sources of data; and (b) the parts presented are OEM-parts manufactured by the vehicles Original Equipment Manufacturer. OEM parts are available at OE/Vehicle dealerships. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships. OPT OEM or ALT OEM parts may reflect some specific, special, or unique pricing or discount. OPT OEM or ALT OEM parts may include "Blemished" parts provided by OEM's through OEM vehicle dealerships. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2019 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:
m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:
D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:
Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Information Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:
BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

NC LEAGUE OF MUNICIPALITIES
Good government. Great hometowns.

SWORN STATEMENT IN PROOF OF LOSS (Automobile)

Policy No. APD - Collision CLM No.

Policy Coverage at Time of Loss

Policy at time of Loss Company Claim No. 3170088495

Date Issued 07/01/2017 Agent

Date Expires 06/30/2018 Agency At

To the

Of By your policy of insurance described above.

you insured Town of Huntersville

(HEREINAFTER CALLED THE INSURED) AGAINST LOSS OF OR DAMAGE TO THE AUTOMOBILE DESCRIBED AS FOLLOWS:

DESCRIPTION OF AUTOMOBILE	TRADE NAME	TYPE OF BODY (IF TRUCK STATE TONNAGE)	MODEL	MODEL (YEAR)	VEHICLE IDENTIFICATION NUMBER
	Dodge	4 Door	Charger	2012	2C3CDXAT8CH201040

TIME AND ORIGIN A loss caused by Officer Tolleys vehicle was not set in park and rolled occurred on the 06/10/2018 day of , 20

about the hour of 12:00 AM ☐ AM ☐ PM

the full particulars of which are as follows: (State where and how it occurred) 11809 Mccoy Rd Huntersville 28078

TITLE AND INTEREST The insured was the sole owner of the automobile at the time of the loss or damage and no other person had any interest therein, by bailment lease, conditional sale, mortgage, or other encumbrance or otherwise, except:
N/A

OTHER INSURANC At the time of this loss, there was no other insurance on said automobile covering the same perils except:
N/A

USE At the time of this loss, the said automobile was being used for

(PLEASURE, BUSINESS OR COMMERCIAL PURPOSES)

and was not being used to carry passengers for compensation or rental or leased or

of the property described, the actual loss and damage sustained, and the amount claimed under this Policy are as follows:

THE ACTUAL CASH VALUE

CASH VALUES	WHOLE LOSS	AMOUNT DEDUCTIBLE	AMOUNT CLAIMED UNDER THIS POLICY
	$2,396.55	$500.00	$1,896.55

SUBROGATION To the extent of the payment made or advanced under this policy, the insured hereby assigns, transfers and sets over to the insurance company all rights, claims or that he has against any person, firm or corporation liable for the loss or damage to the property for which payment is made or advanced. He also hereby authorized the insurance company to sue any such third party in his name.
The insured hereby warrants that no release has been given or will be given or settlement or compromise made or agreed upon with any third party who may be liable in damages to the insured with respect to the claim being made herein.

The said loss or damage did not originate by any act, design or procurement on my/our part nor on the part of anyone having interest in the property insured, or in the said policy of nor in consequence of any fraud or evil practice done or suffered by me/us and that no property saved has any manner been concealed.
It is expressly understood and agreed that the furnishing of this blank or the preparation of proof by a representative of the above insurance company is not a waiver of any of its rights.

CAUTION

State of

County INSURED

Subscribed and sworn to before me this day of 20

NOTARY PUBLIC

PAYMENT AUTHORIZATION

20

Insurance Company,

is hereby requested, authorized and empowered to pay, at its option, as follows:

To The sum of $

To The sum of $

To The sum of $

Amount Claimed Under Policy $

Witness: Insured

Address By *Title*

Witness: Loss Payee

By *Title*

NCLM Form 762

Lara Cagle

From: Helen Richardson <hrichard@NCLM.ORG>
Sent: Wednesday, June 13, 2018 11:39 AM
To: Lara Cagle
Subject: New Claim Ack. - DOA 6/10/18
Attachments: ReportRequestServlet.pdf

Damage to 2012 Dodge Charger VIN#01040 claim # is 3170088495. Adjuster: Audrey Downing
Audrey's phone # is (919) 715-6653 and email address is adowning@nclm.org

Huntersville, Town of 3170088495

Status: Open
Type: AF-collision-light
Incident Date: 06/10/2018
Closed Date:
Opened Date: 06/13/2018
Denied Date:
Insured Reported Date:
Deductible: 500.00
Insured: HUNTERSVILLE*TOWN OF - PC
POLICE DEPARTMENT
63065
Claimant: Huntersville, Town of
PO Box 664
SSN:
Sex:

Huntersville, NC 28070
Birth Date:
Examiner: ADOWNING
Hire Date:
Weekly Wage:
Incident: Officer Tolleys vehicle was not set in park and rolled and collided with a chain link fence.

Type: IV Parked
Cause: Other Improper Driving
Body Part:
Nature of Injury:

	Total Incurred	Payments	Outstanding	Recovery
Collision				
Comp				
Expense				
Legal				
Non-Bill Expens				
Total:				

Lara Cagle

From: Brian Vaughan
Sent: Wednesday, June 13, 2018 7:18 AM
To: Lara Cagle
Subject: Tolley Crash
Attachments: Tolley Crash.pdf

See attached for Tolley from Sunday night. He evidently put his car in park. His car is at toyota

Lt. Brian Vaughan
Huntersville Police Department
Personnel/Training/Fleet Division
704-464-5382 (office)
[redacted](cell)

DMV-349 (Rev. 1/2009)

THIS REPORT IS FOR THE USE OF THE DIVISION OF MOTOR VEHICLES. THE DATA IS COLLECTED FOR STATISTICAL ANALYSIS AND SUBSEQUENT HIGHWAY SAFETY PROGRAMMING. DETERMINATIONS OF "FAULT" ARE THE RESPONSIBILITY OF INSURERS OR OF THE STATE'S COURTS.

Do not write in these spaces

1 No. of Units Involved | Form 1 or 1 | ☐ Supplemental Report | ☐ Non-Reportable

Date	County	Time	Local Use/Patrol Area
06/10/2018 (mm/dd/ccyy)	MECKLENBURG	2136 (24 Hour Clock)	20180610213603 92

Date Received by DMV

LOCATION

33 Relation to Roadway Surface 5 | Crash occurred ☒ In ☐ Near Huntersville (Municipality) | ☐☐☐☐ Miles N S E W | outside municipality ☐

on PP 11800 McCoy Rd (Highway Number, or Highway, Street. (If ramp or service road, indicate on line)) ☐ Ramp or Service Road | (R.R.Crossing #) | Miles 25 (0 ft.-Intersection) ft. ☐ N ☒ S ☒ E ☐ W (If available)

From LCL McCoy Rd (Use Highway Number, Street Name or Adjacent County or State Line) ☐ N ☒ S ☐ E ☒ W toward LCL Hambight Rd (Use Highway Number, Street Name or Adjacent County or State Line)

Latitude | Longitude | Altitude

UNIT# 1 ☒ VEHICLE ☐ PEDESTRIAN ☐ HIT & RUN ☐ COMMERCIAL 20 VEHICLE

Driver (First / Middle / Last / Suffix)

Address

City State Zip

Same Address on Driver's License? ☐ Yes ☐ No | Driver's Phone Numbers H ( ) W ( )

D.L. # CDL License ☐ | D.L. Class | State

DOB (mm/dd/ccyy) | 34 Vision Obstruction | 35 Physical Condition | 36 D.L. Restrictions

37 Alcohol/Drugs Suspected | 38 Alcohol/Drugs Test | 39 Results (if known) | 40 Vehicle Seizure (DW) ☐

Owner Town of Huntersville ☐ Same as Driver?

Address PO Box 664 ☐ Same Address as Driver?

City Huntersville State NC Zip 28070

Plate # 29089V | Plate State NC | Plate Year 2018

VIN 2C3CDXAT8CH201040

Vehicle Make DODGE | Vehicle Year 2012 | 41 Vehicle Style (Type) 1 | 42 Vehicle Drivable ☒ Yes ☐ No

43 TAD BD 1 | 44 Estimated Damage 3500

Insurance Company Interlocal Risk Financing

Policy # 630652018

UNIT# ☐ VEHICLE ☐ PEDESTRIAN ☐ HIT & RUN ☐ OTHER

Driver (First / Middle / Last / Suffix)

Address

City State Zip

Same Address on Driver's License? ☐ Yes ☐ No | Driver's Phone Numbers H ( ) W ( )

D.L. # CDL License ☐ | D.L. Class | State

DOB (mm/dd/ccyy) | 34 Vision Obstruction | 35 Physical Condition | 36 D.L. Restrictions

37 Alcohol/Drugs Suspected | 38 Alcohol/Drugs Test | 39 Results (if known) | 40 Vehicle Seizure (DW) ☐

Owner ☐ Same as Driver?

Address ☐ Same Address as Driver?

City State Zip

Plate # | Plate State | Plate Year

VIN

Vehicle Make | Vehicle Year | 41 Vehicle Style (Type) | 42 Vehicle Drivable ☐ Yes ☐ No

43 TAD | 44 Estimated Damage

Insurance Company

Policy #

20 COMMERCIAL VEHICLE: Cargo, Carrier Name, Address, Source

45 Cargo Body Type ☐ Same Address as Owner?

Source: ☐ Truck ☐ Shipping papers ☐ Driver

Carrier Identification Numbers, GVWR, Axles

US DOT# | ICC# | Axles on Vehicle Including Trailers

State State # | IFTA#

FEI# | Fleet# | Gross Vehicle Weight Rating

Names and Addresses for All Persons (Unit 1/Unit 2 Drv, Ped, etc.- See Above); Use check blocks if address same as Driver

	21	22	23	24	25	26	27	28	29	30	31	32	
A	01			Unit1-Drv1,Ped1,etc see above									see above — Veh# 1 Towed To/By: In Service Archer's Towing
B				Unit2-Drv2,Ped2,etc see above									see above — Veh# Towed To/By:
C													
D													
E													
F													
G													
H													

46 Name of EMS None

47 Injured Taken by EMS to (Treatment Facility and City or Town)

46 Name of EMS

47 Injured Taken by EMS to (Treatment Facility and City or Town)

48 POINTS OF INITIAL CONTACT (Write in Codes)	Unit# 1	08	14	15	16	17
	Unit#					

CRASH SEQUENCE (Unit Level)	Unit# 1	Unit#
49 Vehicle Maneuver/Action	2	
50 Non-Motorist Action		
51 Non-Motorist Location Prior to Impact		
52 **Crash Sequence - First Event for This Unit**	56	
53 Crash Sequence - Second Event "	61	
54 Crash Sequence - Third Event "		
55 Crash Sequence - Fourth Event "		
56 **Most Harmful Event for This Unit**	61	
57 Distance/Direction to Object Struck	6	
58 Vehicle Underride/Override	2	
59 Vehicle Defects	0	

VEHICLE INFO.	Veh.# 1	Veh.#
60 Authorized Speed Limit	035	
61 Estimate of Original Traveling Speed	007	
62 Estimate of Speed at Impact	007	
63 Tire Impressions Before Impact (ft.)	0000	
64 Distance Traveled After Impact (ft.)	0000	
65 Emergency Vehicle Use	4	
66 Post Crash Fire (If "Yes" check block)	☐	☐
67 School Bus - Contact Vehicle "	☐	☐
68 School Bus - Noncontact Vehicle "	☐	☐

COMMERCIAL VEHICLE: Hazardous Materials Involvement

Haz Mat Placard ☐ Yes ☐ No

Hazardous Cargo ☐ Yes ☐ No

Released (does not include fuel from tank)

Carrying Haz Mat ☐ Yes ☐ No

From Placard indicate:

4-digit placard number or name from diamond box: ———

1-digit number from bottom of diamond: —

ROADWAY INFO.	
69 Road Feature	25
70 Road Character	1
71 Road Classification	4
72 Road Surface Type	3
73 Road Configuration	2
74 Access Control	1
75 Number of Lanes	02
76 Traffic Control Type	13
77 Traffic Control Oper	1

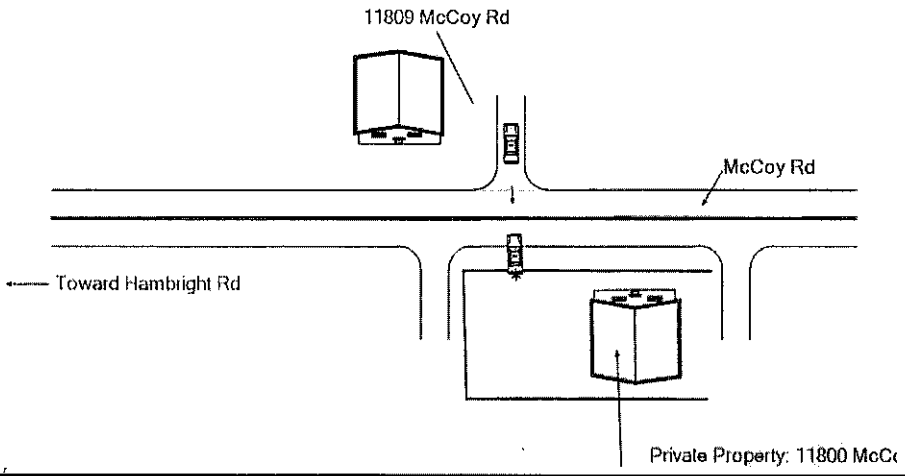
WORK ZONE RELATED	
78 Workzone Area	5
79 Work Activity	
80 Work Area Marked	
81 Crash Location	

TRAILER INFO.	Unit# 1	Unit#
82 Trailer Type	0	
1st Trailer No. Axles		
Width (inches)		
Length (feet)		
2nd Trailer No. Axles		
Width (inches)		
Length (feet)		

83 Unit# ___ Overwidth Trailer and Overwidth Mobile Home — Overwidth Permit #

84 **DIAGRAM**

2018-0610-2136-03
DRAWING NOT TO SCALE



Unit# 1 was: ☐ Traveling ☒ Parked Facing ☒ N ☐ S ☐ E ☒ W on PP 11809 McCoy Rd

Unit# ___ was: ☐ Traveling ☐ Parked Facing ☐ N ☐ S ☐ E ☐ W on ___

85 **NARRATIVE** (Include pertinent and unusual aspects, which are not listed elsewhere on the form)

Unit 1, which was unoccupied, didn't property have its transmission set to "park. As a result, Unit 1 traveled southeast from the driveway of 11809 McCoy Rd. After crossing over McCoy Rd, Unit 1 collided with the chain link fence on the property of 11800 McCoy Rd. and came to rest.

ADDITIONAL PROPERTY DAMAGE

86 Type/Owner: Wooden Fence — Owner Address: 11800 McCoy Rd — State Property? ☐ — Estimated Damage $ 1200

Maritza Arteaga — Huntersville NC 28070 — Phone: 704 7378413

WITNESSES

Name ___ Address ___ Phone No. (___) ___

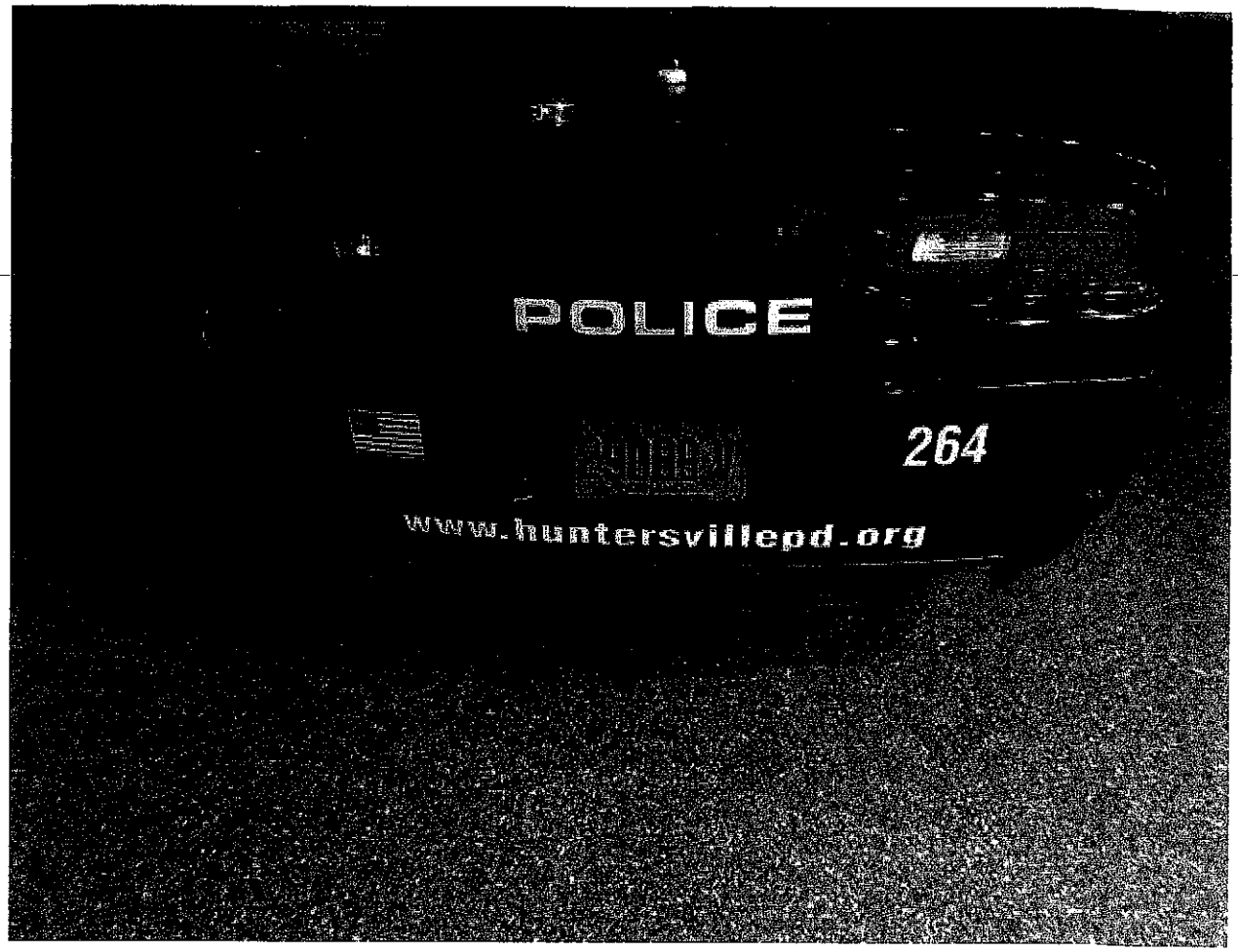
Name ___ Address ___ Phone No. (___) ___

TRAFFIC VIOLATION(S)

Name ___ Charge(s) ___ (Citation # optional)

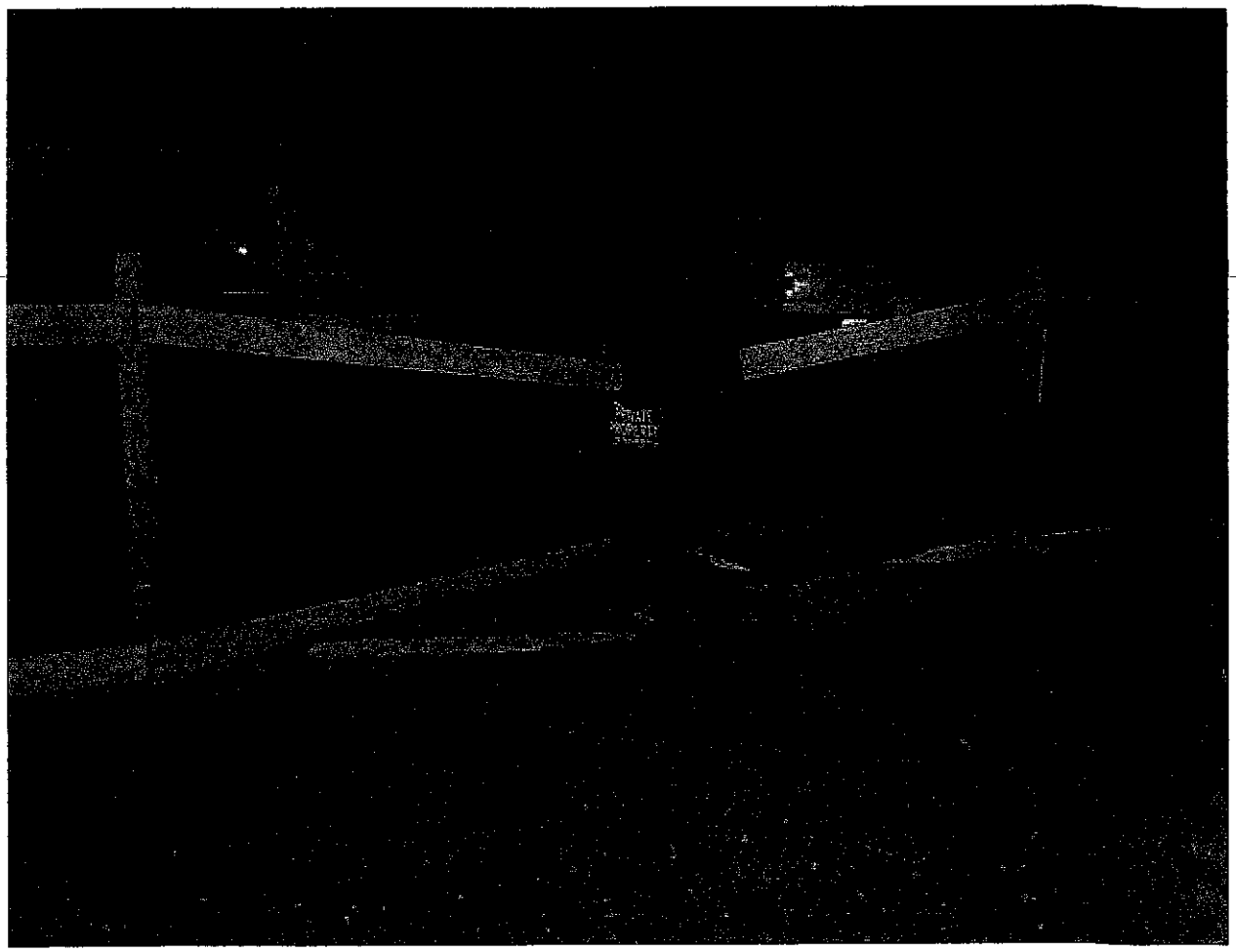
Name ___ Charge(s) ___

Officer Name			Officer Number	Department	Date of Report
Sgt	RP	Moore	HP216	Huntersville Police Department/9213	06/10/2018


POLICE
264
www.huntersvillepd.org

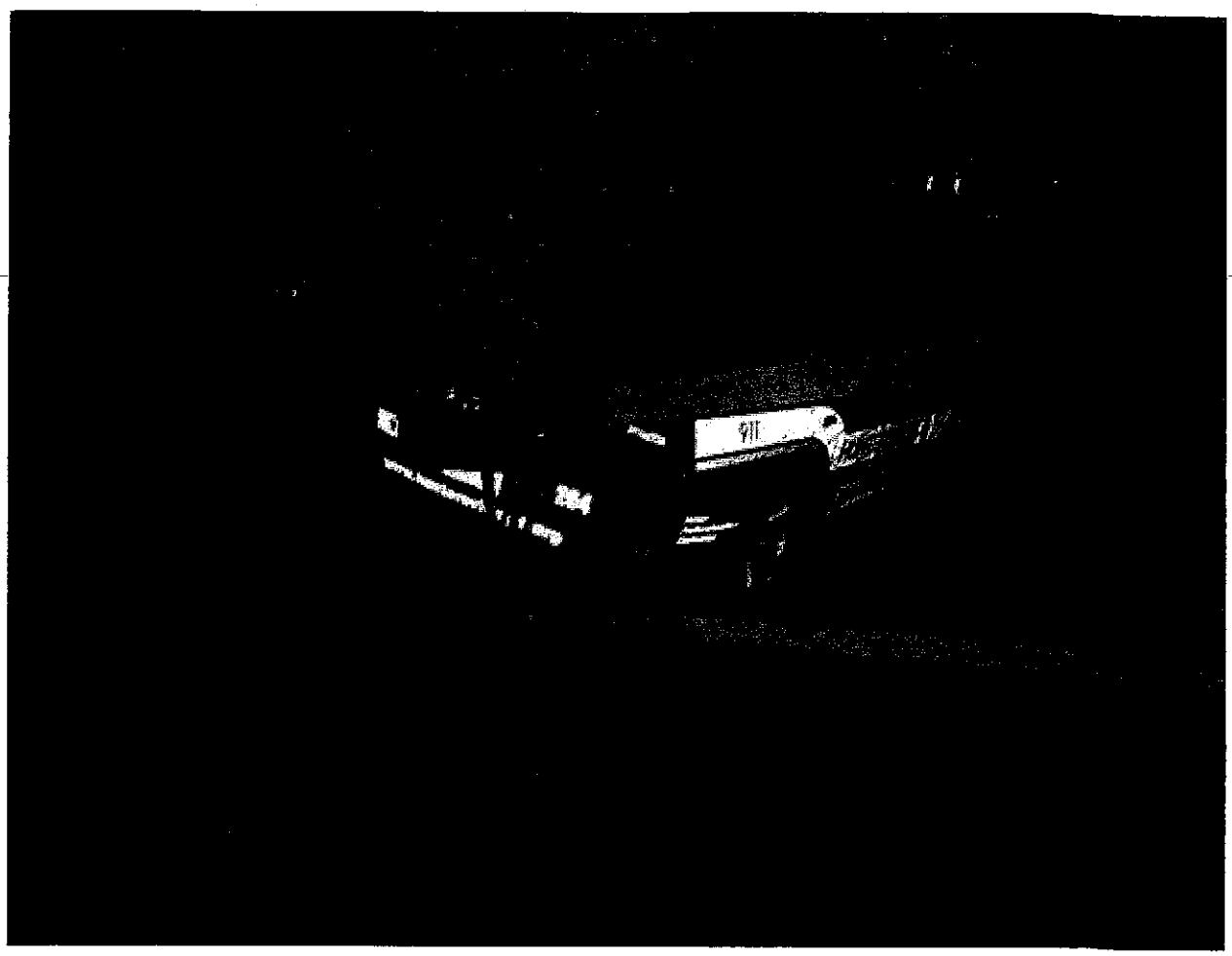
POLICE
264
Honor
Professionalism
Dedication

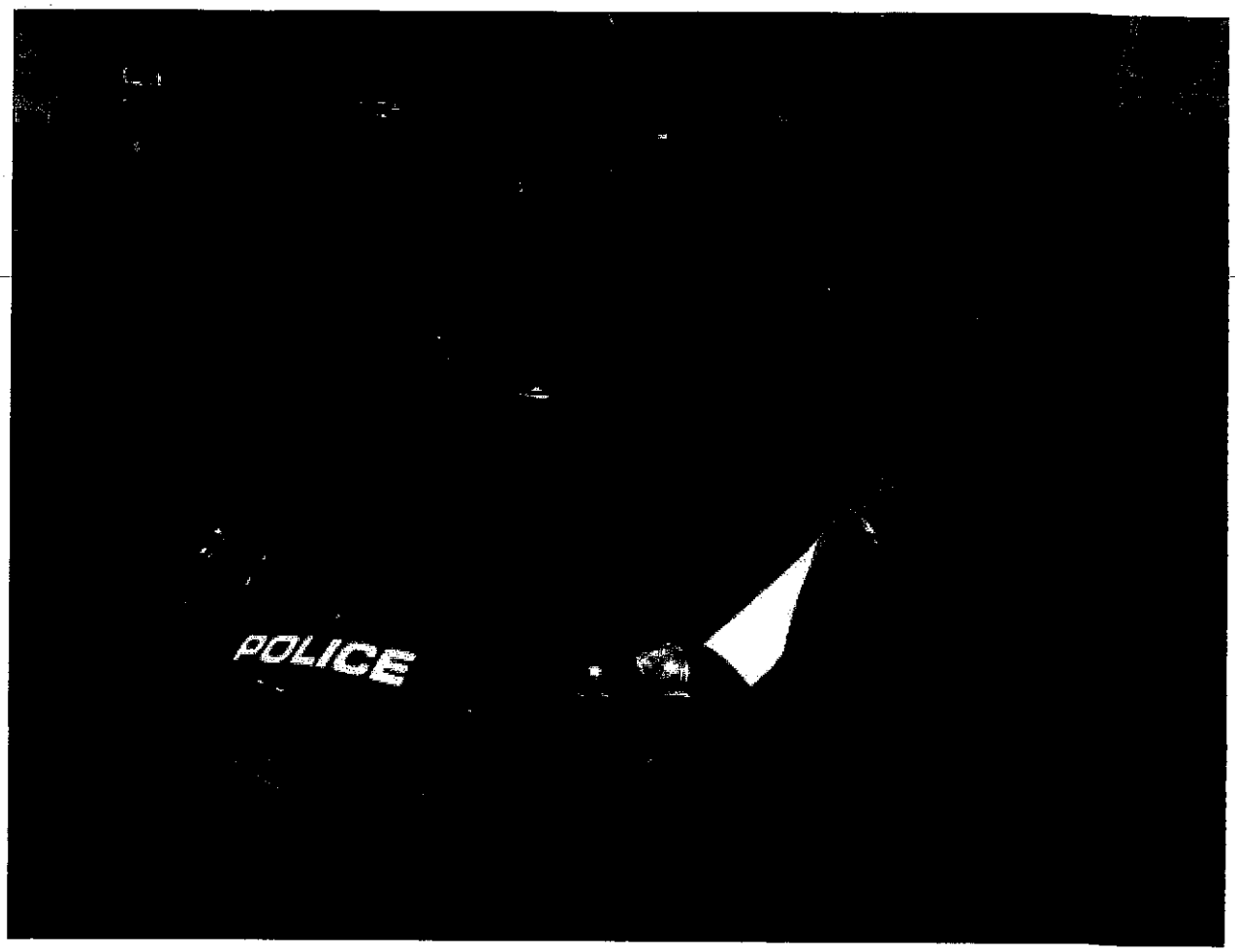
POLICE



POLICE

POLICE
www.huntersville




POLICE

HUNTERSVILLE
POLICE

WWW.

TOYOTA of North Charlotte
scion

13429 Statesville Road
Huntersville, NC 28078

(704) 875-9199
WWW.ToyotaofNorthCharlotte.Com

CELL: 980-721-3986

CUSTOMER NO.	ADVISOR	TAG NO.	INVOICE DATE	INVOICE NO.
152009	KEVIN RAY 423	4W33	10/09/18	TOCB604310
	LABOR RATE / LICENSE NO. UNIT229 / MILEAGE 22,232		COLOR BLACK/	STOCK NO.
TOWN OF HUNTERSVILLE 9630 JULIAN CLARK AVE HUNTERSVILLE, NC 28078-3468	YEAR / MAKE / MODEL 16/DODGE/CHARGER/4DR SDN POLICE RWD		DELIVERY DATE	DELIVERY MILES
	VEHICLE I.D. NO. 2C3CDXAT6GH356899		SELLING DEALER NO.	PRODUCTION DATE
BVAUGHAN@HUNTERSVILLE.ORG	R.T.E. NO	P.O. NO.	R.O. DATE 09/17/18	
RESIDENCE PHONE 704-766-2207 / BUSINESS PHONE 704-464-5400	COMMENTS			MO: 22232

JOB# 1 CHARGES

LABOR

1	96402	BODY REPAIR - HUNTERS	Item(s) 1,2,3,4,5,6,7,8,9	2323.00

REPAIR DAMAGE

PARTS	QTY	FP	NUMBER	DESCRIPTION	UNIT PRICE	
	1		PO#158678 S/L DODGE#503466	REAR COVER	370.00	370.00
	1		PO#15-8756.-1 S/L DODGE#503467	TRUNK LID	450.00	450.00
	1		PO#15-8756.-2	LT UPPER SPPT	13.35	13.35
	8		PO#15-8756.-3	RIVET	1.00	8.00
	1		PO#15-8756.-4	CHARGER N-PLATE	41.70	41.70
	1		PO#15-8756.-5	REINFORCEMENT	150.00	150.00
	1		PO#15-8756.-6	ABSORBER	46.25	46.25
	2		PO#158799 S/L DODGE#504027	GROMMET	0.00	0.00
	1		PO#158874 S/L DODGE#504166	GROMMET	0.00	0.00
	2		PO#15-8879.-1 S/L DODGE#504306	GROMMET	4.45	8.90
	1		PO#15-8879.-2	VALANCE PANEL	95.85	95.85
				TOTAL - PARTS		1184.05

G.O.G. & SUPPLIES

1.0	PAINT MATERIALS	@ 429.000	/UNIT		429.00
1.0	CAR COVER	@ 5.000	/UNIT		5.00
			TOTAL - GOG		434.00

MISC	CODE	DESCRIPTION	CONTROL NO	
	B4	SUPPLIES		57.20
			TOTAL - MISC	57.20

JOB# 1 TOTALS

LABOR	2323.00
PARTS	1184.05
G.O.G.	434.00
MISC	57.20
JOB# 1 JOURNAL PREFIX TOCB JOB# 1 TOTAL	3998.25

COMMENTS
TRAVELERS
CHECK FOR 528.31 SENT TO BODY SHOP DIRECT
SUPP CK FOR 2918.78 REC 10/01 SS
SUPP COMING FOR $305.42
$1000 DED TO TOH

SALES DEPARTMENT
704-875-9199
MON-SAT: 8:30 AM TO 10:00 PM
SUNDAY: 10:00 AM TO 10:00 PM

SERVICE: 704-659-2025
PARTS: 704-659-2031
MON-FRI: 7:00 AM TO 9:00 PM
SATURDAY: 7:00 AM TO 7:00 PM

BODY SHOP
704-659-2040
MON-FRI: 7:00 AM TO 6:00 PM
SATURDAY: 8:00 AM TO 1:00 PM

ALL PARTS NEW UNLESS OTHERWISE INDICATED.

BUYER'S VALUE PRINTING (919) 805-0517
CUSTOMER COPY
[CONTINUED ON NEXT PAGE]
03:21pm

TOYOTA of North Charlotte
SCION

13429 Statesville Road
Huntersville, NC 28078

(704) 875-9199
WWW.ToyotaofNorthCharlotte.Com

CELL: 980-721-3986

CUSTOMER NO.	ADVISOR	TAG NO.	INVOICE DATE	INVOICE NO.
152009	KEVIN RAY 423	4W33	10/09/18	TOCR604310

LABOR RATE	LICENSE NO.	MILEAGE	COLOR	STOCK NO.
	UNIT229	22,232	BLACK/	

YEAR / MAKE / MODEL	DELIVERY DATE	DELIVERY MILES
16/DODGE/CHARGER/4DR SDN POLICE RWD		

VEHICLE I.D. NO.	SELLING DEALER NO.	PRODUCTION DATE
2C3CDXAT6GH356899		

F.T.E. NO	P.O. NO.	R.O. DATE
		09/17/18

TOWN OF HUNTERSVILLE
9630 JULIAN CLARK AVE
HUNTERSVILLE, NC 28078-3468

BVAUGHAN@HUNTERSVILLE.ORG

RESIDENCE PHONE	BUSINESS PHONE
704-766-2207	704-464-5400

COMMENTS

MO: 22232

TOTALS----------

TOTAL LABOR....	2323.00
TOTAL PARTS....	1184.05
TOTAL SUBLET...	0.00
TOTAL G.O.G....	434.00
TOTAL MISC CHG.	57.20
TOTAL MISC DISC	0.00
TOTAL TAX.....	254.26
TOTAL INVOICE $	**4252.51**

[ ] CASH [ ] CHECK CK NO. [ ]

[ ] VISA [ ] MASTERCARD [ ] AMER EXPRESS

[ ] CHARGE [ ] OTHER

ALL PARTS RETURNS ARE SUBJECT TO 15% RESTOCKING FEE
ALL ELECTRICAL AND SPECIAL ORDER PARTS ARE NOT RETURNABLE
ALL PARTS RETURNS MUST BE IN ORIGINAL UNDAMAGED PACKAGE

THANK YOU FOR YOUR BUSINESS!!

Travelers Paid
3,752.51

500 due

CUSTOMER SIGNATURE

TOYOTA

10 5100 0452

SALES DEPARTMENT
704-875-9199
MON-SAT: 8:30 AM TO 10:00 PM
SUNDAY: 10:00 AM TO 10:00 PM

SERVICE: 704-659-2025
PARTS: 704-659-2031
MON-FRI: 7:00 AM TO 9:00 PM
SATURDAY: 7:00 AM TO 7:00 PM

BODY SHOP
704-659-2040
MON-FRI: 7:00 AM TO 6:00 PM
SATURDAY: 8:00 AM TO 1:00 PM

ALL PARTS NEW UNLESS OTHERWISE INDICATED.

BUYER'S VALUE PRINTING (919) 805-0517
CUSTOMER COPY
[END OF INVOICE] 03:21pm

**Credits are not included in the Payment Details grid when a custom date range is applied

Pay Type	Coverage	Kind	Claimant	Amount	Check Number	Payee	Issue Date	Status	Service From-To	Credit/Debit	Expense/Subro Description
INDEMNITY	COLL-COLLISION		001	$1,000.00	896D-0091578122	TOWN OF HUN	10/11/2018	ISSUED	-		46-REIMBURSEMENT DEDUCTIBLE
INDEMNITY	COLL-COLLISION		001	$1,528.31	0063560925-001		10/11/2018	/ISSUE	-	CREDIT	
INDEMNITY	COLL-COLLISION		001	$305.42	896D-0091572365	TOYOTA OF NC	10/09/2018	ISSUED	-		
INDEMNITY	COLL-COLLISION		001	$2,918.78	896D-0091519431	TOYOTA OF NC	09/27/2018	ISSUED	-		
INDEMNITY	COLL-COLLISION		001	$528.31	896D-0091490169	TOYOTA OF NC	09/20/2018	ISSUED	-		
Total				$3,224.20							

3,752.51

THE TRAVELERS - TRAVELERS
TRAVELERS
P.O. BOX 5076
HARTFORD CT 06102-5076

SA07686

896D 91578122

TRAVELERS

DATE: 10/11/18
LOSS DATE: 08/27/18
FILE NUMBER: 234 AB FDG0636 A

TOWN OF HUNTERSVILLE NC
PO BOX 664
HUNTERSVILLE NC 28070

AGENT:
PARKS INS & FIN INC

ACCOUNT NAME:
TOWN OF HUNTERSVILLE, NC

THE CHARTER OAK FIRE INSURANCE COMPANY

EXPLANATION OF PAYMENT

Collision	$1000.00
TOTAL PAID	$1000.00

Lindow 8/27/18
Rear ended by another
Return of deductible
Police accident

100% DEDUCTIBLE RECOVERY

FOR ADDITIONAL INFORMATION, CONTACT: ADRIENNE E. MANN AT (508)324-8392

284007707
DETACH CHECK

UNSUMMA
CVRPUNS2-121211
DETACH CHECK

THIS DOCUMENT HAS A RED BACKGROUND - BORDER CONTAINS MICRO PRINTING AND AN ARTIFICIAL WATERMARK - HOLD AT AN ANGLE TO VIEW

Citibank, N.A.
One Penns Way
New Castle DE 19720

VOID VOID VOID

TRAVELERS
P.O. BOX 5076
HARTFORD CT 06102-5076
(508)324-8392

896D 91578122

92-20
311

DATE	ACCOUNT NUMBER	FILE NUMBER
10/11/18	J99	234 AB FDG0636 A

VOID IF NOT PRESENTED WITHIN ONE YEAR AFTER DATE OF ISSUE

ONE THOUSAND AND 00/100 ---------- PAY: $****1,000.00 NS

PAY TO THE ORDER OF TOWN OF HUNTERSVILLE NC
PO BOX 664
HUNTERSVILLE NC 28070

015393
SA07686

VOID VOID VOID

Maria Olivo
AUTHORIZED SIGNATURE

⑈91578122⑈ ⑆031400209⑆ 3862289 2⑈

Lara Cagle

From: EFRAYRE@travelers.com
Sent: Friday, May 24, 2019 12:49 PM
To: Lara Cagle
Subject: Correspondence from Travelers for claim FDG0636
Attachments: Correspondence from Travelers.pdf

Categories: Red Category

Please find attached correspondence related to claim FDG0636 _____ This message (including any attachments) may contain confidential, proprietary, privileged and/or private information. The information is intended to be for the use of the individual or entity designated above. If you are not the intended recipient of this message, please notify the sender immediately, and delete the message and any attachments. Any disclosure, reproduction, distribution or other use of this message or any attachments by an individual or entity other than the intended recipient is prohibited.

TRVDiscDefault::1201

TRAVELERS

The Charter Oak Fire Insurance Company
Po Box 430
Buffalo, NY 14240-0430

05/24/2019

Lara Cagle
Town Of Huntersville Nc
PO BOX 664
Huntersville NC 28070

Closing Notice

Claim Number: 007-AB-FDG0636-A Date of Loss: 08/27/2018 Closing Date: 05/24/2019
Account Name: Town Of Huntersville, Nc
Driver Name: Thomas Lindow
Insured Code: NC
Policy Number: HO810 2C413901
Subsidiary: Town Of Huntersville Nc
Cmt #1 Name: Town Of Huntersville

Loss amounts - 003 Claimant(s):

Coverage:	Claim:	Expense:
COLL	$4,752.51	$0.00
BI	$0.00	$0.00
	$0.00	$0.00
	$0.00	$0.00
	$0.00	$0.00
	$0.00	$0.00
	$0.00	$0.00
	$0.00	$0.00
Total Payments:	$4,752.51	$0.00
Subrogation:	$4,752.51	100.00%
Other Recovery:	$0.00	

For additional information, contact:

Edward Frayre
Tech Spec

(610)371-7687

Lara Cagle

From: Frayre,Edward <EFRAYRE@travelers.com>
Sent: Friday, May 24, 2019 12:48 PM
To: Lara Cagle
Subject: Thomas Lindow - FDG0636; 08/27/18

Categories: Red Category

Good morning Lara,

I have been monitoring this claim for an underinsured motorist claim against our policy. I spoke to the at-fault carrier today and they stated that they should be able to settle this injury claim well within their policy limits. Therefore, I am closing our file. Please let me know if you have any questions.

Thank you,

Ed Frayre | Claim Professional
Travelers
Mid-Atlantic Claim Center
P.O. Box 430
Buffalo, NY 14240-0430
W: 610-371-7687 F: 877-298-4362

Mailing address
P.O. Box 430
Buffalo, NY 14240

TRAVELERS

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Lara Cagle

From: AMANN@travelers.com
Sent: Tuesday, March 12, 2019 1:59 PM
To: Lara Cagle
Subject: Correspondence from Travelers for claim FDG0636
Attachments: Correspondence from Travelers.pdf

Categories: Red Category

Please find attached correspondence related to claim FDG0636 _____ This message (including any attachments) may contain confidential, proprietary, privileged and/or private information. The information is intended to be for the use of the individual or entity designated above. If you are not the intended recipient of this message, please notify the sender immediately, and delete the message and any attachments. Any disclosure, reproduction, distribution or other use of this message or any attachments by an individual or entity other than the intended recipient is prohibited.

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TRAVELERS

The Charter Oak Fire Insurance Company
P.O. Box 5076
Hartford, CT 06102-5076

03/12/2019

Town Of Huntersville, Nc
Po Box 664
Huntersville NC 28078

Insured:	Town Of Huntersville, Nc
Claim Number:	FDG0636
Date of Loss:	08/27/2018
Loss Location:	Gilead Rd Huntersville NC

Dear Ms. cagle,

I am writing to provide you with an update on the status of this Subrogation claim. As you are aware, we have been pursuing a third-party for potential reimbursement of payments made for damages on this claim.

I am pleased to inform you that we have recovered 100% of these payments, including your deductible. We have issued a check to you for the amount of your deductible $1,000.00 under separate cover.

If you have any questions, please contact me at the telephone number or email address listed below.

Sincerely,

Adrienne E. Mann
Claim Professional
Direct: (508)324-8392
Office: (800)925-7693 Ext. 324-8392
Fax: (866)304-7031
Email: AMANN@travelers.com
Travelers Subrogation Services

Lara Cagle

From: Mann,Adrienne E <AMANN@travelers.com>
Sent: Monday, February 18, 2019 11:17 AM
To: Lara Cagle
Subject: RE: Correspondence from Travelers for claim FDG0636

Categories: Red Category

Good Morning,
Sorry for the delay in response. Yes, Travelers will be requesting that a portion of the deductible be returned in the amount of $500.00. It was confirmed that the Town of Huntersville NC's deductible is only $500.00, but a check was issued on 10/11/2018 for $1000.00. Please let me know if you have any questions.

Thank You,

Adrienne Mann | Claim Professional | National Auto Recovery Center Travelers P.O box 5076 Hartford, CT 06102-5076
W: 508.324.8392 F: 866.304.7031

If Further assistance is required, please contact my manager at Email: hsantos@travelers.com

-----Original Message-----
From: Lara Cagle <lcagle@huntersville.org>
Sent: Friday, February 15, 2019 2:53 PM
To: Mann,Adrienne E <AMANN@travelers.com>
Subject: RE: Correspondence from Travelers for claim FDG0636

Just an email. I have the documents that back-up the request. Thanks!

-----Original Message-----
From: Mann,Adrienne E <AMANN@travelers.com>
Sent: Friday, February 15, 2019 2:42 PM
To: Lara Cagle <lcagle@huntersville.org>
Subject: RE: Correspondence from Travelers for claim FDG0636

Yes, no problem! Are you just looking for and email? Or did you want documentation?

Adrienne Mann | Claim Professional | National Auto Recovery Center Travelers P.O box 5076 Hartford, CT 06102-5076
W: 508.324.8392 F: 866.304.7031

If Further assistance is required, please contact my manager at Email: hsantos@travelers.com

-----Original Message-----
From: Lara Cagle <lcagle@huntersville.org>
Sent: Friday, February 15, 2019 10:31 AM
To: Mann,Adrienne E <AMANN@travelers.com>

Subject: RE: Correspondence from Travelers for claim FDG0636

Thanks Adrienne,
Could you please send me an email, basically outlining the overpayment of the deductible with a request for the $500 to be returned?

And, just to confirm, the check should go to the PO Box below?

Regards,
Lara

-----Original Message-----
From: Mann,Adrienne E <AMANN@travelers.com>
Sent: Thursday, February 14, 2019 12:26 PM
To: Lara Cagle <lcagle@huntersville.org>
Subject: RE: Correspondence from Travelers for claim FDG0636

Good Morning,
Sorry about the delay in the response. Yes, the check should be made out to Travelers Insurance.

Thank You,

Adrienne Mann | Claim Professional | National Auto Recovery Center Travelers P.O box 5076 Hartford, CT 06102-5076
W: 508.324.8392 F: 866.304.7031

If Further assistance is required, please contact my manager at Email: hsantos@travelers.com

-----Original Message-----
From: Lara Cagle <lcagle@huntersville.org>
Sent: Tuesday, February 12, 2019 12:18 PM
To: Mann,Adrienne E <AMANN@travelers.com>
Subject: RE: Correspondence from Travelers for claim FDG0636

Hi Adrian,
I am working on getting the deductible issue resolved that we spoke about yesterday. I should have asked while we were on the phone, who should the payee be for the check and do you want it to be mailed to you?

Thank you,
Lara Cagle, IPMA-CP
Human Resources Coordinator

Town of Huntersville
101 Huntersville-Concord Rd
PO Box 664
Huntersville, NC 28070
Phone: (704) 766-2244
Fax: (704) 948-6020
www.huntersville.org

-----Original Message-----

From: AMANN@travelers.com <AMANN@travelers.com>
Sent: Tuesday, September 25, 2018 4:57 PM
To: Lara Cagle <lcagle@huntersville.org>
Subject: Correspondence from Travelers for claim FDG0636

Please find attached correspondence related to claim FDG0636 _____ This message (including any attachments) may contain confidential, proprietary, privileged and/or private information. The information is intended to be for the use of the individual or entity designated above. If you are not the intended recipient of this message, please notify the sender immediately, and delete the message and any attachments. Any disclosure, reproduction, distribution or other use of this message or any attachments by an individual or entity other than the intended recipient is prohibited.

TRVDiscDefault::1201

Lara Cagle

From: Lara Cagle
Sent: Monday, October 29, 2018 11:18 AM
To: Frayre,Edward
Subject: Claim FDG0636
Attachments: Auto Claim - Lindow PD Report.pdf

Categories: Red Category

Hi Ed,
Thanks for taking the time to walk me through the underinsured information this morning. I've attached the police report for the accident here.

If you need anything else, please let me know.

Thank you,

Lara Cagle, IPMA-CP
Human Resources Coordinator

Town of Huntersville
NORTH CAROLINA
101 Huntersville-Concord Rd
PO Box 664
Huntersville, NC 28070
Phone: (704) 766-2244
Fax: (704) 948-6020
www.huntersville.org

DMV-349 (Rev. 1/2009)

THIS REPORT IS FOR THE USE OF THE DIVISION OF MOTOR VEHICLES. THE DATA IS COLLECTED FOR STATISTICAL ANALYSIS AND SUBSEQUENT HIGHWAY SAFETY PROGRAMMING. DETERMINATIONS OF "FAULT" ARE THE RESPONSIBILITY OF INSURERS OR OF THE STATE'S COURTS.

Do not write in these spaces

2

No. of Units Involved: Form 1 of 1 ☐ Supplemental Report ☐ Non-Reportable

Date	County	Time	Local Use/Patrol Area	Date Received by DMV
08/27/2018 (mm/dd/ccyy)	MECKLENBURG	1843 (24 Hour Clock)	20180827184301 92	

LOCATION

33 Relation to Roadway Surface: 1 — Crash occurred ☒ In Near: HUNTERSVILLE (Municipality) — or ___ ▪ ___ Miles ☐N ☐S ☐E ☐W outside municipality

on: LCL GILEAD RD (Highway Number, or Highway, Street. (If ramp or service road, indicate on line)) ☐ Ramp or Service Road (R.R.Crossing # ___) ___ ▪ ___ Miles 100 (0 ft-Intersection) ft. ☐N ☐S ☐E ☒W

From: LCL MARKET SQUARE DR (Use Highway Number, Street Name or Adjacent County or State Line) ☐N ☐S ☐E ☒W toward: LCL BOREN ST (Use Highway Number, Street Name or Adjacent County or State Line)

(If available) Latitude 0.00000 Longitude 0.00000 Altitude

UNIT# 1 — ☒ VEHICLE ☐ PEDESTRIAN ☐ HIT & RUN ☐ COMMERCIAL 20 VEHICLE

Driver: MONICA (First) MARIE (Middle) MUSELER (Last) (Suffix)

Address: 8919 SCOTTSBORO DR

City: HUNTERSVILLE State: NC Zip: 28078

Same Address on Driver's License? ☒ Yes ☐ No

Driver's Phone Numbers: H (704) 7436775 W ( )

D.L. # ___ CDL License ☐ D.L. Class C State: NC

DOB ___ (mm/dd/ccyy) 34 Vision Obstruction 0 35 Physical Condition 1 36 D.L. Restrictions 0

37 Alcohol/Drugs Suspected 0 38 Alcohol/Drugs Test 0 39 Results (if known) 0 40 Vehicle Seizure (DWI) ☐

Owner: MICHAEL MUSELER Same as Driver? ☐

Address: 8919 SCOTTSBORO DR Same Address as Driver? ☒

City: HUNTERSVILLE State: NC Zip: 28078

Plate #: AFL4059 Plate State: NC Plate Year: 2018

VIN: 5J6RE4H76BL080689

Vehicle Make: HONDA Vehicle Year: 2011 41 Vehicle Style (Type): 4 42 Vehicle Drivable ☒ Yes ☐ No

43 TAD: FD 3 44 Estimated Damage: 1500

Insurance Company: ECONOMY PREFERRED

Policy #: 4641337680

UNIT# 2 — ☒ VEHICLE ☐ PEDESTRIAN ☐ HIT & RUN ☐ OTHER

Driver: THOMAS (First) LINDOW (Last)

Address: 9630 JULIAN CLARK AVE

City: HUNTERSVILLE State: NC Zip: 28078

Same Address on Driver's License? ☐ Yes ☒ No

Driver's Phone Numbers: H (704) 4645400 W ( )

D.L. # ___ CDL License ☐ D.L. Class C State: NC

DOB ___ (mm/dd/ccyy) 34 Vision Obstruction 0 35 Physical Condition 1 36 D.L. Restrictions 0

37 Alcohol/Drugs Suspected 0 38 Alcohol/Drugs Test 0 39 Results (if known) 0 40 Vehicle Seizure (DWI) ☐

Owner: TOWN OF HUNTERSVILLE Same as Driver? ☐

Address: 9630 JULIAN CLARK AVE Same Address as Driver? ☐

City: HUNTERSVILLE State: NC Zip: 28078

Plate #: 90903-V Plate State: NC Plate Year: 2019

VIN: 2C3CDXAT6GH356899

Vehicle Make: DODGE Vehicle Year: 2016 41 Vehicle Style (Type): 1 42 Vehicle Drivable ☒ Yes ☐ No

43 TAD: BD 3 44 Estimated Damage: 1500

Insurance Company: Interlocal Risk Financing

Policy #: 630652018

20 COMMERCIAL VEHICLE: Cargo, Carrier Name, Address, Source

45 Cargo Body Type ___ ☐ Same Address as Owner?

Source: ☐ Truck ☐ Shipping papers ☐ Driver

Carrier Identification Numbers, GVWR, Axles

US DOT# ___ ICC# ___ Axles on Vehicle Including Trailers ___

State ___ State # ___ IFTA# ___

FEI# ___ Fleet# ___ Gross Vehicle Weight Rating ___

	21	22	23	24	25	26	27	28	29	30	31	32	Names and Addresses for All Persons (Unit 1/Unit 2 Drv, Ped, etc.- See Above); Use check blocks if address same as Driver
A	01	1	1	Unit1-Drv1,Ped1,etc 44 see above	W	F	2	1	0	2	1	4	see above — Veh#1 Towed To/By: NOT TOWED
B	02	1	1	Unit2-Drv2,Ped2,etc 42 see above	W	M	2	1	0	2	1	4	see above — Veh#2 Towed To/By: NOT TOWED
C	01	2	6	07/20/2008 10	W	M	4	1	0	2	1	5	☒ MAX MUSELER 8919 SCOTTSBORO DR HUNTERSVILLE NC 28078
D													☐
E													☐
F													☐
G													☐
H													☐

46 Name of EMS: MEDIC 4 (A)

47 Injured Taken by EMS to: NOT TRANPORTED (Treatment Facility and City or Town)

46 Name of EMS: MEDIC 4 (B)

47 Injured Taken by EMS to: ___ (Treatment Facility and City or Town)

48 POINTS OF INITIAL CONTACT (Write in Codes)	Unit# 1 02 / Unit# 2 15

CRASH SEQUENCE (Unit Level)	Unit# 1	Unit# 2
49 Vehicle Maneuver/Action	4	1
50 Non-Motorist Action		
51 Non-Motorist Location Prior to Impact		
52 **Crash Sequence - First Event for This Unit**	21	21
53 Crash Sequence - Second Event		
54 Crash Sequence - Third Event		
55 Crash Sequence - Fourth Event		
56 **Most Harmful Event for This Unit**	21	21
57 Distance/Direction to Object Struck		
58 Vehicle Underride/Override		
59 Vehicle Defects	0	0

VEHICLE INFO.	Veh.# 1	Veh.# 2
60 Authorized Speed Limit	0 3 5	0 3 5
61 Estimate of Original Traveling Speed	0 2 0	0 0 0
62 Estimate of Speed at Impact	0 2 0	0 0 0
63 Tire Impressions Before Impact (ft.)	0 0 0 0	0 0 0 0
64 Distance Traveled After Impact (ft.)	0 0 0 0	0 0 0 0
65 Emergency Vehicle Use		4
66 Post Crash Fire (if "Yes" check block)	☐	☐
67 School Bus - Contact Vehicle	☐	☐
68 School Bus - Noncontact Vehicle	☐	☐

ROADWAY INFO.	
69 Road Feature	0
70 Road Character	1
71 Road Classification	5
72 Road Surface Type	3
73 Road Configuration	3
74 Access Control	1
75 Number of Lanes	0 4
76 Traffic Control Type	0
77 Traffic Control Oper	

COMMERCIAL VEHICLE: Hazardous Materials Involvement

Haz Mat Placard ☐ Yes ☐ No — From Placard indicate: 4-digit placard number or name from diamond box — 1-digit number from bottom of diamond

Hazardous Cargo ☐ Yes ☐ No Released (does not include fuel from tank)

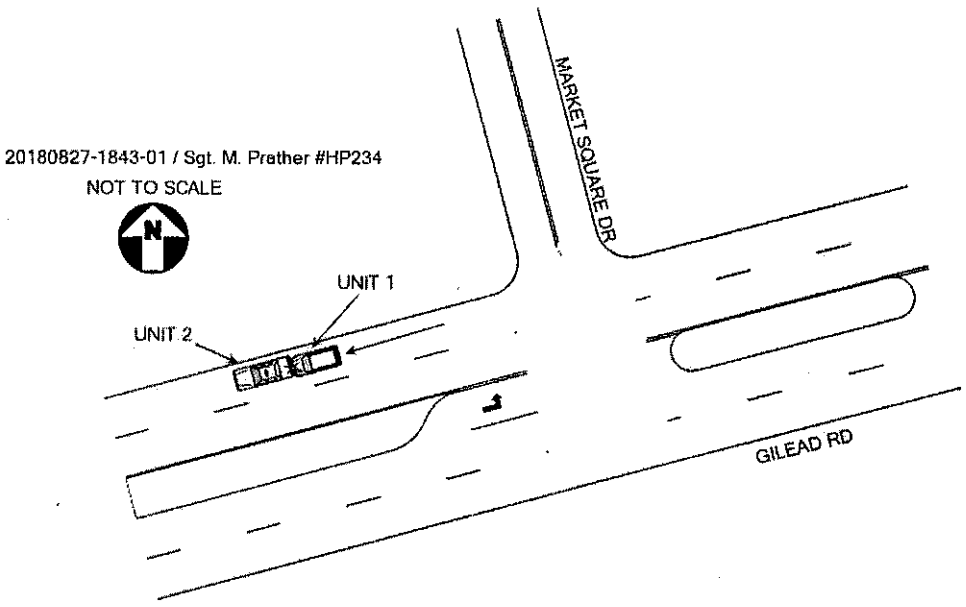
Carrying Haz Mat ☐ Yes ☐ No

WORK ZONE RELATED	
78 Workzone Area	5
79 Work Activity	
80 Work Area Marked	
81 Crash Location	

TRAILER INFO.	Unit# 1	Unit# 2
82 Trailer Type	0	0
1st Trailer No. Axles		
Width (inches)		
Length (feet)		
2nd Trailer No. Axles		
Width (inches)		
Length (feet)		

83 Unit# ___ Overwidth Trailer and Overwidth Mobile Home — Overwidth Permit #

84 **DIAGRAM**



Unit# 1 was: ☒ Traveling ☐☐☐☒ N S E W / ☐ Parked Facing on LCL GILEAD RD

Unit# 2 was: ☒ Traveling ☐☐☐☒ N S E W / ☐ Parked Facing on LCL GILEAD RD

85 **NARRATIVE** (Include pertinent and unusual aspects, which are not listed elsewhere on the form)

Unit 2, a fully marked patrol vehicle, was stopped in traffic on westbound Gilead Rd., west of Market Square Dr. Unit 1 was directly behind Unit 2 when she turned around to high-five her son in the rear seat. When the driver of Unit 1 turned back to the front, Unit 1 was less than a car length away from Unit 2 as it sat stopped in traffic. Unit 1 attempted to brake, but was unable to avoid the rear-end collision.

ADDITIONAL PROPERTY DAMAGE

86 Type/ Owner ___ Owner Address ___ Phone ___ State Property? ☐ Estimated Damage $ ___

WITNESSES

Name ___ Address ___ Phone No. (___) ___

Name ___ Address ___ Phone No. (___) ___

TRAFFIC VIOLATION(S)

Name ___ Charge(s) (Citation # optional) ___

Name ___ Charge(s) ___

Officer Name	Officer Number	Department	Date of Report
M PRATHER	HP234	Huntersville Police Department - 9213	08/27/2018

Lara Cagle

From: Frayre,Edward <EFRAYRE@travelers.com>
Sent: Monday, October 29, 2018 11:22 AM
To: Lara Cagle
Subject: RE: Claim FDG0636

Anytime Lara.

Ed Frayre | Claim Professional
Travelers
Mid-Atlantic Claim Center
P.O. Box 430
Buffalo, NY 14240-0430
W: 281-606-7565 F: 877-298-4362

Mailing address
P.O. Box 430
Buffalo, NY 14240

TRAVELERS

From: Lara Cagle [mailto:lcagle@huntersville.org]
Sent: Monday, October 29, 2018 10:18 AM
To: Frayre,Edward <EFRAYRE@travelers.com>
Subject: Claim FDG0636

Hi Ed,
Thanks for taking the time to walk me through the underinsured information this morning. I've attached the police report for the accident here.

If you need anything else, please let me know.

Thank you,

Lara Cagle, IPMA-CP
Human Resources Coordinator

Town of Huntersville
NORTH CAROLINA
101 Huntersville-Concord Rd
PO Box 664
Huntersville, NC 28070
Phone: (704) 766-2244
Fax: (704) 948-6020
www.huntersville.org

Lara Cagle

From: Phillips,Elizabeth K <EKPHILLI@travelers.com>
Sent: Thursday, September 27, 2018 1:25 PM
To: Lara Cagle
Subject: RE: Claim FDG0636

Categories: Red Category

Hi Lara,

Yes, we did work directly with the shop. We actually had a supplement come across my desk today and I issued payment for that.

You deductible is $500. I have issued an additional $500 to the shop to make up the difference of the $1000 originally written for.

Liz Phillips | Claim Professional | South Texas Claim Center

Travelers
P.O. Box 650293
Dallas, TX 75265-0293
W: 281-606-7166 F: 877-749-0075

TRAVELERS

If further assistance is required, please contact my manager at JSAMMONS@travelers.com

From: Lara Cagle [mailto:lcagle@huntersville.org]
Sent: Tuesday, September 25, 2018 9:35 AM
To: Phillips,Elizabeth K <EKPHILLI@travelers.com>
Subject: FW: Claim FDG0636

Hi Liz,
Did you work with Toyota on this appraisal? I'm surprised that it is so different from their estimate, so want to understand how you get to this value. Also, the deductible on this is listed as $1,000 instead of $500. Do you handle a subrogated claim differently that the deductible is higher than normal?

Thank you,

Lara Cagle, IPMA-CP
Human Resources Coordinator

Town of Huntersville
NORTH CAROLINA
101 Huntersville-Concord Rd
PO Box 664
Huntersville, NC 28070

Phone: (704) 766-2244
Fax: (704) 948-6020
www.huntersville.org

From: Phillips,Elizabeth K [mailto:EKPHILLI@travelers.com]
Sent: Thursday, September 20, 2018 7:18 PM
To: Lara Cagle <lcagle@huntersville.org>
Subject: Claim FDG0636

Hi Lara,

Attached is a copy of the completed appraisal. I have issued payment directly to the shop as you requested.

I have sent the file to our subrogation department for recovery efforts and will now prepare the file for closure. Please let me know if you have any questions or concerns.

Thank you,

Liz Phillips | Claim Professional | South Texas Claim Center

Travelers
P.O. Box 650293
Dallas, TX 75265-0293
W: 281-606-7166 F: 877-749-0075
TRAVELERS

If further assistance is required,please contact my manager at JSAMMONS@travelers.com

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Lara Cagle

From: AMANN@travelers.com
Sent: Tuesday, September 25, 2018 4:57 PM
To: Lara Cagle
Subject: Correspondence from Travelers for claim FDG0636
Attachments: Correspondence from Travelers.pdf

Categories: Red Category

Please find attached correspondence related to claim FDG0636 This message (including any attachments) may contain confidential, proprietary, privileged and/or private information. The information is intended to be for the use of the individual or entity designated above. If you are not the intended recipient of this message, please notify the sender immediately, and delete the message and any attachments. Any disclosure, reproduction, distribution or other use of this message or any attachments by an individual or entity other than the intended recipient is prohibited.

TRVDiscDefault::1201

TRAVELERS

The Charter Oak Fire Insurance Company
P.O. Box 5076
Hartford, CT 06102-5076

09/25/2018

Town Of Huntersville, Nc
Po Box 664
Huntersville NC 28078

Insured:	Town Of Huntersville, Nc
Claim Number:	FDG0636
Date of Loss:	08/27/2018
Loss Location:	Gilead Rd Huntersville NC

Dear Ms. Cagle,

I am writing to introduce myself as the subrogation professional for The Charter Oak Fire Insurance Company. This means that I am part of the team responsible for researching whether another party is legally responsible for damages sustained in this claim.

If we find that another party is responsible, we will pursue recovery of your deductible and the payments made by The Charter Oak Fire Insurance Company on your claim from the party responsible for your loss.

In addition, we would like to know if you incurred any documented, uncovered expenses, other than your deductible, related to this loss. Uncovered expenses are not covered by your policy. We are unable to negotiate reimbursement of these out of pocket expenses on your behalf. As a courtesy, however, we are happy to assist you by forwarding your documentation supporting these expenses to the responsible party insurance carrier. If you have documentation you would like us to forward, send them to me at the address below and I will forward them to the responsible party carrier and ask a representative to contact you directly to discuss further.

We are committed to keeping you informed throughout the recovery process and ask for your patience as this may take some time. We will provide you with periodic updates throughout the process. As soon as this matter is resolved, you will be notified of the outcome.

If you have any questions about this information, please do not hesitate to contact me at either the telephone number or email address listed below.

Sincerely,

Adrienne E. Mann
Claim Professional
Direct: (508)324-8392
Office: (800)925-7693 Ext. 324-8392
Fax: (866)304-7031
Email: AMANN@travelers.com
Travelers Subrogation Services

Lara Cagle

From: Lara Cagle
Sent: Tuesday, September 25, 2018 10:35 AM
To: ekphilli@travelers.com
Subject: FW: Claim FDG0636
Attachments: EstimatePrintImageE01.PDF

Categories: Red Category

Hi Liz,
Did you work with Toyota on this appraisal? I'm surprised that it is so different from their estimate, so want to understand how you get to this value. Also, the deductible on this is listed as $1,000 instead of $500. Do you handle a subrogated claim differently that the deductible is higher than normal?

Thank you,

Lara Cagle, IPMA-CP
Human Resources Coordinator

Town of Huntersville
NORTH CAROLINA
101 Huntersville-Concord Rd
PO Box 664
Huntersville, NC 28070
Phone: (704) 766-2244
Fax: (704) 948-6020
www.huntersville.org

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Thank you,

Liz Phillips | Claim Professional | South Texas Claim Center

Travelers
P.O. Box 650293
Dallas, TX 75265-0293
W: 281-606-7166 F: 877-749-0075

TRAVELERS

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Lara Cagle

From: Phillips,Elizabeth K <EKPHILLI@travelers.com>
Sent: Thursday, September 20, 2018 7:18 PM
To: Lara Cagle
Subject: Claim FDG0636
Attachments: EstimatePrintImageE01.PDF

Categories: Red Category

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Thank you,

Liz Phillips | Claim Professional | South Texas Claim Center

Travelers
P.O. Box 650293
Dallas, TX 75265-0293
W: 281-606-7166 F: 877-749-0075

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TRAVELERS

San Antonio-Claim Department-BI
Email Supplements:
supplementrequest@travelers.com
PO Box 430
Buffalo, NY 14240

Claim #: FDG0636001
Workfile ID: b8284c31

Estimate of Record

Written By: LEONARD PATTERSON, 9/20/2018 9:20:21 AM
Adjuster: PHILLIPS, ELIZABETH, (281) 606-7166 Evening

Insured:	TOWN OF HUNTERSVILLE	Owner Policy #:	CT501PEHO8102C41390 1	Claim #:	FDG0636001
Type of Loss:	Collision	Date of Loss:	08/27/2018 12:00 AM	Days to Repair:	4
Point of Impact:	06 Rear	Deductible:	1000.00		

Owner (Insured):
TOWN OF HUNTERSVILLE
NC 28078
(704) 266-2244 Business

Inspection Location:
ESTIMATE REVIEW
Other
(704) 659-2040 Day

Repair Facility:
TOYOTA OF NORTH CHARLOTTE
13429 STATESVILLE ROAD
HUNTERSVILLE, NC 28078
(704) 659-2040 Business
(704) 659-2067 Fax

VEHICLE

2016 DODG Charger Police RWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI BLACK

VIN:	2C3CDXAT6GH356899	Production Date:		Interior Color:	
License:	90903-V	Odometer:	UNK	Exterior Color:	BLACK
State:		Condition:			

TRANSMISSION
Automatic Transmission

POWER
Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors
Power Driver Seat

DECOR
Dual Mirrors
Tinted Glass
Overhead Console

CONVENIENCE
Air Conditioning
Intermittent Wipers
Tilt Wheel
Cruise Control
Rear Defogger
Keyless Entry
Message Center
Steering Wheel Touch Controls
Telescopic Wheel
Climate Control
Backup Camera w/Parking Sensors

RADIO
AM Radio
FM Radio
Stereo
Search/Seek
Auxiliary Audio Connection

SAFETY
Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Front Side Impact Air Bags
Head/Curtain Air Bags
Hands Free Device

SEATS
Cloth Seats
Bucket Seats
Reclining/Lounge Seats

WHEELS
Styled Steel Wheels

PAINT
Clear Coat Paint

OTHER
Traction Control
Stability Control
California Emissions
Power Trunk/Gate Release

Estimate of Record

2016 DODG Charger Police RWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI BLACK

	Line	Oper		Description	Qty	Extended Price $		Labor	Paint
	1	**REAR BUMPER**							
	2		Repl	Add for reverse sens	1			0.3	
	3			O/H bumper assy				2.2	
N	4	**	Repl	A/M CAPA Bumper cover w/rev sensor	1	392.00		Incl.	3.2
	5			Add for Clear Coat					1.3
	6	**REAR LAMPS**							
	7		R&I	RT Tail lamp assy				0.3	
	8		R&I	LT Tail lamp assy				0.3	
	9		R&I	Backup lamp				0.3	
	10	**TRUNK LID**							
N	11	*	Rpr	Trunk lid w/police w/camera				6.0	2.3
	12			Add for Clear Coat					0.9
N	13	#		Partial refinish adjustment	1				-0.2
	14		R&I	Lock cylinder				0.3	
	15		Repl	Nameplate "CHARGER" w/police	1	41.70		0.2	
	16	**MISCELLANEOUS OPERATIONS**							
	17	*	Repl	Cover car/bag	1	5.00		0.0	
	18	#	Subl	Decals (OPEN - Will need invoice)	1		X		
	19	#		* POTENTIAL SUPPLEMENT, AS ONLY ONE *	1				
	20	#		* PHOTO OF VEHICLE PRIOR TO DISASSEMBLY *	1				
	21	#		* FORWARDED FOR REVIEW. SHOP CAN *	1				
	22	#		* FORWARD SUPPLEMENT REQUEST WITH *	1				
	23	#		* SUPPORTIVE PHOTOS/DECALS INVOICE *	1				
	24	#		* TO supplementrequest@travelers.com *	1				
				SUBTOTALS		**438.70**		**9.9**	**7.5**

NOTES

Line 4: SCRAPES ACROSS THE SPAN WITH DENT THROUGH BODY LINES IN THE CENTER SECTION.

LABOR: Time is after tail lamp assemblies are removed. Time includes R&I/R&R side marker lamps.

Line 11: DENTED IN REAR CENTER SECTION

Line 13: partial refinish with FULL CLEAR COAT

Estimate of Record

2016 DODG Charger Police RWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI BLACK

ESTIMATE TOTALS

Category	Basis		Rate	Cost $
Parts				438.70
Body Labor	9.9 hrs	@	$ 46.00 /hr	455.40
Paint Labor	7.5 hrs	@	$ 46.00 /hr	345.00
Paint Supplies	7.5 hrs	@	$ 32.00 /hr	240.00
Subtotal				1,479.10
Sales Tax	$ 678.70	@	7.2500 %	49.21
Total Cost of Repairs				**1,528.31**
Deductible				1,000.00
Total Adjustments				**1,000.00**
Net Cost of Repairs				**528.31**

All supplements must be pre-approved by Travelers. Please call 888-299-7456 (prompt 2)

Supplement repair charges may be subject to rejection unless approved by Travelers prior to repairs.

This instrument is not an authorization to repair. Repair must be pre-authorized by the vehicle owner.

Vehicle owner maintains the right to repair vehicle at a repair facility of their choice.

Please present this estimate to the repair facility prior to repairs.

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AUTOMOBILE PARTS NOT MADE BY THE ORIGINAL MANUFACTURER. PARTS USED IN THE REPAIR OF YOUR VEHICLE MADE BY OTHER THAN THE ORIGINAL MANUFACTURER ARE REQUIRED TO BE AT LEAST EQUIVALENT IN TERMS OF FIT, QUALITY, PERFORMANCE, AND WARRANTY TO THE ORIGINAL MANUFACTURER PARTS THEY ARE REPLACING.

Estimate of Record

2016 DODG Charger Police RWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI BLACK

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR3PB11, CCC Data Date 9/14/2018, and potentially other third party sources of data; and (b) the parts presented are OEM-parts manufactured by the vehicles Original Equipment Manufacturer. OEM parts are available at OE/Vehicle dealerships. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships. OPT OEM or ALT OEM parts may reflect some specific, special, or unique pricing or discount. OPT OEM or ALT OEM parts may include "Blemished" parts provided by OEM's through OEM vehicle dealerships. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2019 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:
m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:
D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:
Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Information Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:
BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

Estimate of Record

2016 DODG Charger Police RWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI BLACK

ALTERNATE PARTS SUPPLIERS

Line	Supplier	Description	Price
4	KEYSTONE - CHARLOTTE, NC	#CH1100A08C	$ 392.00
	1706 QUEEN CITY DRIVE	A/M CAPA Bumper cover w/rev sensor	
	CHARLOTTE NC 28208	Quote: 256759012	
	(704) 599-6981	Expires: 11/03/18	

Lara Cagle

From: Lara Cagle
Sent: Wednesday, September 19, 2018 12:07 PM
To: ekphilli@travelers.com
Subject: RE: Claim FDG0636
Attachments: Auto Claim - Lindow Estimate.pdf

Categories: Red Category

Hi Liz,
I've attached the estimate for repair. Please let me know if you have any questions.

Thank you,

Lara Cagle, IPMA-CP
Human Resources Coordinator

Town of Huntersville
NORTH CAROLINA
101 Huntersville-Concord Rd
PO Box 664
Huntersville, NC 28070
Phone: (704) 766-2244
Fax: (704) 948-6020
www.huntersville.org

From: Lara Cagle
Sent: Wednesday, August 29, 2018 3:41 PM
To: 'ekphilli@travelers.com' <ekphilli@travelers.com>
Subject: Claim FDG0636

Hi Liz,
I've attached the police report and two photos (our vehicle and the other vehicle). I will send the estimate as soon as I receive it.

Please let me know if you have any questions.

Thank you,

Lara Cagle, IPMA-CP
Human Resources Coordinator

Town of Huntersville
NORTH CAROLINA

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Huntersville, NC 28070
Phone: (704) 766-2244
Fax: (704) 948-6020
www.huntersville.org

TOYOTA OF NORTH CHARLOTTE

ALL MAKES & MODELS***LIFETIME WARRANTY
13429 STATESVILLE RD, HUNTERSVILLE, NC
28078
Phone: (704) 659-2040
FAX: (704) 659-2067

Workfile ID: ddda83f9
Federal ID: 621850437

Preliminary Estimate

RO Number: 604310

Written By: KEVIN RAY

Insured: TOWN OF HUNTERSVILLE
Policy #:
Claim #:
Type of Loss:
Date of Loss:
Days to Repair: 0
Point of Impact:

Owner:
TOWN OF HUNTERSVILLE
9630 JULIAN CLARK AVE
HUNTERSVILLE, NC 28078
(707) 464-5400 Day
(601) 278-1164 Other

Inspection Location:
TOYOTA OF NORTH CHARLOTTE
13429 STATESVILLE RD
HUNTERSVILLE, NC 28078
Repair Facility
(704) 659-2040 Other

Insurance Company:

VEHICLE

2016 DODG Charger Police RWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI POLICE

VIN: 2C3CDXAT6GH356899
Interior Color:
Mileage In:
Vehicle Out:
License:
Exterior Color: POLICE
Mileage Out:
State:
Production Date:
Condition:
Job #:

TRANSMISSION
Automatic Transmission
POWER
Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors
Power Driver Seat
DECOR
Dual Mirrors
Tinted Glass
Overhead Console
CONVENIENCE
Air Conditioning
Intermittent Wipers
Tilt Wheel
Cruise Control
Rear Defogger
Keyless Entry
Message Center
Steering Wheel Touch Controls
Telescopic Wheel
Climate Control
RADIO
AM Radio
FM Radio
Stereo
Search/Seek
Auxiliary Audio Connection
SAFETY
Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Front Side Impact Air Bags
Head/Curtain Air Bags
Hands Free Device
SEATS
Cloth Seats
Bucket Seats
Reclining/Lounge Seats
WHEELS
Styled Steel Wheels
PAINT
Clear Coat Paint
OTHER
Traction Control
Stability Control
California Emissions
Power Trunk/Gate Release

Get live updates at www.carwise.com/e/3tso5a

RO Number: 604310

2016 DODG Charger Police RWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI POLICE

Line		Oper	Description	Part Number	Qty	Extended Price $	Labor	Paint
1	**REAR BUMPER**							
2			O/H rear bumper				2.2	
3		Repl	Bumper cover w/rev sensor	5RK98TZZAD	1	484.00	Incl.	3.2
4			Add for Clear Coat					1.3
5			Add for reverse sens				0.3	
6		Repl	Energy absorber	68214792AB	1	59.85	0.1	
7	#	Repl	L.S. UPPER SUPPORT TO REAR BODY PANEL	68226536	1	13.35	0.3	
8	#	R&I	R.S. UPPER SUPPORT				0.3	
9	#	Repl	SPECIAL RIVETS FOR UPPER SUPPORTS		8	8.00		
10		Repl	Impact bar	68209675AA	1	164.00	0.3	
11	**TRUNK LID**							
12		Repl	Trunk lid w/police w/camera	68312401AG	1	450.00	2.0	2.3
13			Add for Clear Coat					0.9
14			Add for Underside(Complete)					1.2
15		R&I	Lock cylinder				Incl.	
16		Repl	Nameplate "CHARGER" w/police	68216156AB	1	41.70	0.2	
17	#		REP/ALIGN HINGES		1		1.0	
18	#		DRILL FOR RADAR ANTENNA		1		1.0	
19	#		CONVERSION CO TRANSFER ANTENNA		1	125.00		
20	**REAR LAMPS**							
21		R&I	Backup lamp				Incl.	
22		R&I	RT Tail lamp assy				0.3	
23		R&I	LT Tail lamp assy				0.3	
24	**REAR BODY & FLOOR**							
25	*	Rpr	Rear body panel				12.0	1.6
			Note: OPEN-MAY HAVE TO REPL					
26			Overlap Major Adj. Panel					-0.4
27			Add for Clear Coat					0.2
28	*	Rpr	Rear floor pan (HSS)				8.0	1.5
29		R&I	Rear panel trim				0.2	
30		R&I	Floor cover				0.1	
31		R&I	RT Side trim w/o Beats audio				0.2	
32		R&I	LT Side trim w/o Beats audio				0.2	
33	*	Rpr	RT Outer rail (HSS)				1.0	
34	*	Rpr	LT Outer rail (HSS)				1.0	
35	*	Rpr	RT Tail lamp pocket				1.0	0.6
36			Overlap Minor Panel					-0.2
37			Add for Clear Coat					0.1
38	*	Rpr	LT Tail lamp pocket				2.0	0.6
39			Overlap Minor Panel					-0.2

RO Number: 604310

2016 DODG Charger Police RWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI POLICE

40			Add for Clear Coat					0.1
41	**ELECTRICAL**							
42		R&I	Battery			m	0.3	
43	*	R&I	Distribution box				0.2	
44	**EXHAUST SYSTEM**							
45	*	R&I	Muffler & pipe w/police			m	1.0	
46	*	Rpr	Muffler & pipe w/police			m	1.5	
			Note: PUSHED FORWARD-SEE HANGERS					
47	**MISCELLANEOUS OPERATIONS**							
48	*	Repl	Cover car/bag	1	5.00		0.2	
49	#		FLOOR SET UP & ROUGH PULL	1			2.0	
50	#		BUMPER & TRUNK DECALS-SEPARATE BILLING-HPD	1				
51	#		SEAM SEAL REAR BODY & FLOOR	1	5.00		0.5	
			SUBTOTALS		**1,355.90**		**39.7**	**12.8**

ESTIMATE TOTALS

Category	Basis		Rate	Cost $
Parts				1,355.90
Body Labor	39.7 hrs	@	$ 46.00 /hr	1,826.20
Paint Labor	12.8 hrs	@	$ 46.00 /hr	588.80
Paint Supplies	12.8 hrs	@	$ 32.00 /hr	409.60
Subtotal				4,180.50
Sales Tax	$ 4,180.50	@	7.2500 %	303.09
Grand Total				**4,483.59**
Deductible				0.00
CUSTOMER PAY				**0.00**
INSURANCE PAY				**4,483.59**

VISUAL ESTIMATE ONLY.

RO Number: 604310

2016 DODG Charger Police RWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI POLICE

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR3PB11, CCC Data Date 9/14/2018, and potentially other third party sources of data; and (b) the parts presented are OEM-parts manufactured by the vehicles Original Equipment Manufacturer. OEM parts are available at OE/Vehicle dealerships. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships. OPT OEM or ALT OEM parts may reflect some specific, special, or unique pricing or discount. OPT OEM or ALT OEM parts may include "Blemished" parts provided by OEM's through OEM vehicle dealerships. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2019 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:
m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:
D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

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Lara Cagle

From: Brian Vaughan
Sent: Wednesday, September 19, 2018 11:37 AM
To: Lara Cagle
Subject: Fwd:
Attachments: Preliminary_Estimate.pdf; ATT00001.htm

Categories: Red Category

Here is Lindows car. I'm just leaving it there until we give them the all clear to start.

Sent from my iPhone

Begin forwarded message:

> **From:** Stephanie Safrit <stephaniesafrit@toyotaofnorthcharlotte.com>
> **Date:** September 19, 2018 at 11:33:40 AM EDT
> **To:** bvaughan@huntersville.org
>
> I wasn't sure if Kevin sent the updated est to you. So here ya go =)
> Thanks
> Stephanie 704-659-2040

Lara Cagle

From: Lara Cagle
Sent: Wednesday, September 12, 2018 2:39 PM
To: Phillips,Elizabeth K
Subject: RE: Claim FDG0636

Categories: Red Category

Hi Liz,
No, we have not gotten an appraisal yet. We hope to get it in to the shop next week.
Thanks,
Lara

From: Phillips,Elizabeth K [mailto:EKPHILLI@travelers.com]
Sent: Tuesday, September 11, 2018 7:46 PM
To: Lara Cagle <lcagle@huntersville.org>
Subject: RE: Claim FDG0636

Hi Lara,

I was just following up on this claim. Did you ever get an appraisal?

Liz Phillips | Claim Professional | South Texas Claim Center

Travelers
P.O. Box 650293
Dallas, TX 75265-0293
W: 281-606-7166 F: 877-749-0075
TRAVELERS

If further assistance is required,please contact my manager at JSAMMONS@travelers.com

---

From: Lara Cagle [mailto:lcagle@huntersville.org]
Sent: Wednesday, August 29, 2018 2:41 PM
To: Phillips,Elizabeth K <EKPHILLI@travelers.com>
Subject: Claim FDG0636

Hi Liz,
I've attached the police report and two photos (our vehicle and the other vehicle). I will send the estimate as soon as I receive it.

Please let me know if you have any questions.

Thank you,

Lara Cagle, IPMA-CP
Human Resources Coordinator

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PO Box 664
Huntersville, NC 28070
Phone: (704) 766-2244
Fax: (704) 948-6020
www.huntersville.org

This message (including any attachments) may contain confidential, proprietary, privileged and/or private information. The information is intended to be for the use of the individual or entity designated above. If you are not the intended recipient of this message, please notify the sender immediately, and delete the message and any attachments. Any disclosure, reproduction, distribution or other use of this message or any attachments by an individual or entity other than the intended recipient is prohibited.

Lara Cagle

From: Lara Cagle
Sent: Wednesday, September 12, 2018 9:02 AM
To: Brian Vaughan
Subject: Status of Vehicle Appraisals/Repairs

Categories: Red Category

Good morning,
Can you please let me know the status of repairs and/or appraisals on and Lindow's vehicles?

Thanks - Lara

Lara Cagle

From: Phillips,Elizabeth K <EKPHILLI@travelers.com>
Sent: Tuesday, September 11, 2018 7:46 PM
To: Lara Cagle
Subject: RE: Claim FDG0636

Categories: Red Category

Hi Lara,

I was just following up on this claim. Did you ever get an appraisal?

Liz Phillips | Claim Professional | South Texas Claim Center

Travelers
P.O. Box 650293
Dallas, TX 75265-0293
W: 281-606-7166 F: 877-749-0075

TRAVELERS

If further assistance is required,please contact my manager at JSAMMONS@travelers.com

From: Lara Cagle [mailto:lcagle@huntersville.org]
Sent: Wednesday, August 29, 2018 2:41 PM
To: Phillips,Elizabeth K <EKPHILLI@travelers.com>
Subject: Claim FDG0636

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Lara Cagle

From: EKPHILLI@travelers.com
Sent: Thursday, August 30, 2018 2:15 AM
To: Lara Cagle
Subject: Correspondence from Travelers for claim FDG0636
Attachments: Correspondence from Travelers.pdf

Categories: Red Category

Please find attached correspondence related to claim FDG0636 _____ This message (including any attachments) may contain confidential, proprietary, privileged and/or private information. The information is intended to be for the use of the individual or entity designated above. If you are not the intended recipient of this message, please notify the sender immediately, and delete the message and any attachments. Any disclosure, reproduction, distribution or other use of this message or any attachments by an individual or entity other than the intended recipient is prohibited.

TRVDiscDefault::1201

TRAVELERS

The Charter Oak Fire Insurance Company
P.O. Box 650293
Dallas, TX 75265-0293

08/30/2018

Lara Cagle
Town Of Huntersville Nc
PO BOX 664
Huntersville NC 28070

Claim Acknowledgment

CLAIM #	LOSS DESIG.	ADJ. OFFICE	FIELD OFFICE NAME	REPORTING STATE
FDG0636	AB	234		

CLAIM HANDLER	PHONE NUMBER	SUPERVISOR
Elizabeth Phillips	(281)606-7166	JMS

ACCOUNT INFORMATION

PARENT COMPANY NAME	ACCOUNT NAME
Town Of Huntersville Nc	Town Of Huntersville Nc

RISK LOCATION ADDRESS	MAILING ADDRESS
Po Box 664 Huntersville NC 28070 LOCATION CODE: NC	Po Box 664 Huntersville NC 28070

POLICY PROFILE

POLICY FORM	POLICY NUMBER	EFFECTIVE DATE
HO810	2C413901	07/01/2018

LOSS ACCIDENT INFORMATION

DATE OF ACCIDENT
08/27/2018

TIME OF ACCIDENT

DATE REPORTED
08/28/2018

ACCIDENT LOCATION
Gilead Rd
Huntersville NC 28078

DESCRIPTION OF ACCIDENT

Officer lindow was rear ended by ms. Museler, while he was stopped in traffic on gilead rd between market square dr and boren st

AUTHORITIES

REPORT #	VIOLATION

SUMMONS

CLAIM # FDG0636

INSURED VEHICLE INFORMATION

YEAR	MAKE	MODEL	VIN	COLOR	PLATE # / STATE
16	DODGE	CHARGER	2C3CDXAT6GH356899		

OWNER'S NAME

OWNER'S PHONE NUMBER

DRIVER'S NAME
Thomas Lindow

DRIVER'S DAY PHONE NUMBER

DATE OF BIRTH	AGE	DRIVER'S LICENSE NUMBER	STATE

CLAIMANT INFORMATION

NAME	CLAIMANT NO.	TYPE
Town Of Huntersville NC	001	INSURED

DESCRIPTION

ATTORNEY

ATTORNEY'S PHONE NUMBER

SUIT

TOTAL CLAIMANTS: 001

Lara Cagle

From: Lara Cagle
Sent: Wednesday, August 29, 2018 3:41 PM
To: ekphilli@travelers.com
Subject: Claim FDG0636
Attachments: Auto Claim - Lindow PD Report.pdf; Auto Claim - Lindow Pic 1.jpg; Auto Claim - Lindow Pic 2.jpg

Categories: Red Category

Hi Liz,
I've attached the police report and two photos (our vehicle and the other vehicle). I will send the estimate as soon as I receive it.

Please let me know if you have any questions.

Thank you,

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Human Resources Coordinator

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PO Box 664
Huntersville, NC 28070
Phone: (704) 766-2244
Fax: (704) 948-6020
www.huntersville.org

DMV-349 (Rev. 1/2009)

THIS REPORT IS FOR THE USE OF THE DIVISION OF MOTOR VEHICLES. THE DATA IS COLLECTED FOR STATISTICAL ANALYSIS AND SUBSEQUENT HIGHWAY SAFETY PROGRAMMING. DETERMINATIONS OF "FAULT" ARE THE RESPONSIBILITY OF INSURERS OR OF THE STATE'S COURTS.

Do not write in these spaces

2 — No. of Units Involved | Form 1 of 1 | ☐ Supplemental Report | ☐ Non-Reportable

Date	County	Time	Local Use/Patrol Area	Date Received by DMV
08/27/2018 (mm/dd/ccyy)	MECKLENBURG	1843 (24 Hour Clock)	20180827184301 92	

LOCATION

33 Relation to Roadway Surface: 1 | Crash occurred ☒ | In Municipality Near: HUNTERSVILLE | or ___ • ___ ___ Miles ☐N ☐S ☐E ☐W outside municipality

on LCL GILEAD RD (Highway Number, or Highway, Street. (If ramp or service road, indicate on line)) ☐ Ramp or Service Road (R.R.Crossing #) ___ • ___ ___ Miles 100 (0 ft.-Intersection) ☐N ☐S ☐E ☒W ft.

From LCL MARKET SQUARE DR (Use Highway Number, Street Name or Adjacent County or State Line) ☐N ☐S ☐E ☒W toward LCL BOREN ST (Use Highway Number, Street Name or Adjacent County or State Line)

Latitude (If available) 0.00000 | Longitude 0.00000 | Altitude

UNIT# 1 — ☒ VEHICLE ☐ PEDESTRIAN ☐ HIT & RUN ☐ COMMERCIAL 20 VEHICLE

Driver: MONICA (First) MARIE (Middle) MUSELER (Last) (Suffix)

Address: 8919 SCOTTSBORO DR

City: HUNTERSVILLE State: NC Zip: 28078

Same Address on Driver's License? ☒ Yes ☐ No | Driver's Phone Numbers H (704) 7436775 W ( )

D.L. # CDL License ☐ | D.L. Class C | State NC

DOB (mm/dd/ccyy) | 34 Vision Obstruction 0 | 35 Physical Condition 1 | 36 D.L. Restrictions 0

37 Alcohol/Drugs Suspected 0 | 38 Alcohol/Drugs Test 0 | 39 Results (if known) 0 | 40 Vehicle Seizure (DW) ☐

Owner: MICHAEL MUSELER — Same as Driver? ☐

Address: 8919 SCOTTSBORO DR — Same Address as Driver? ☒

City: HUNTERSVILLE State: NC Zip: 28078

Plate # AFL4059 | Plate State NC | Plate Year 2018

VIN 5J6RE4H76BL080689

Vehicle Make HONDA | Vehicle Year 2011 | 41 Vehicle Style (Type) 4 | 42 Vehicle Drivable ☒ Yes ☐ No

43 TAD FD 3 | 44 Estimated Damage 1500

Insurance Company: ECONOMY PREFERRED

Policy # 4641337680

UNIT# 2 — ☒ VEHICLE ☐ PEDESTRIAN ☐ HIT & RUN ☐ OTHER

Driver: THOMAS (First) LINDOW (Middle) (Last) (Suffix)

Address: 9630 JULIAN CLARK AVE

City: HUNTERSVILLE State: NC Zip: 28078

Same Address on Driver's License? ☐ Yes ☒ No | Driver's Phone Numbers H (704) 4645400 W ( )

D.L. # CDL License ☐ | D.L. Class C | State NC

DOB (mm/dd/ccyy) | 34 Vision Obstruction 0 | 35 Physical Condition 1 | 36 D.L. Restrictions 0

37 Alcohol/Drugs Suspected 0 | 38 Alcohol/Drugs Test 0 | 39 Results (if known) 0 | 40 Vehicle Seizure (DW) ☐

Owner: TOWN OF HUNTERSVILLE — Same as Driver? ☐

Address: 9630 JULIAN CLARK AVE — Same Address as Driver? ☐

City: HUNTERSVILLE State: NC Zip: 28078

Plate # 90903-V | Plate State NC | Plate Year 2019

VIN 2C3CDXAT6GH356899

Vehicle Make DODGE | Vehicle Year 2016 | 41 Vehicle Style (Type) 1 | 42 Vehicle Drivable ☒ Yes ☐ No

43 TAD BD 3 | 44 Estimated Damage 1500

Insurance Company: Interlocal Risk Financing

Policy # 630652018

20 COMMERCIAL VEHICLE: Cargo, Carrier Name, Address, Source

45 Cargo Body Type ___ ☐ Same Address as Owner?

Source: ☐ Truck ☐ Shipping papers ☐ Driver

Carrier Identification Numbers, GVWR, Axles

US DOT# | ICC# | Axles on Vehicle Including Trailers

State | State # | IFTA#

FEI# | Fleet# | Gross Vehicle Weight Rating

Names and Addresses for All Persons (Unit 1/Unit 2 Drv, Ped, etc.- See Above); Use check blocks if address same as Driver

	21	22	23	24	25	26	27	28	29	30	31	32	
A	01	1	1	Unit1-Drv1,Ped1,etc see above 44	W	F	2	1	0	2	1	4	see above — Veh#1 Towed To/By: NOT TOWED
B	02	1	1	Unit2-Drv2,Ped2,etc see above 42	W	M	2	1	0	2	1	4	see above — Veh#2 Towed To/By: NOT TOWED
C	01	2	6	07/20/2008 10	W	M	4	1	0	2	1	5	☒ MAX MUSELER 8919 SCOTTSBORO DR HUNTERSVILLE NC 28078
D													☐
E													☐
F													☐
G													☐
H													☐

46 Name of EMS: MEDIC 4 (A)

47 Injured Taken by EMS to: NOT TRANPORTED (Treatment Facility and City or Town)

46 Name of EMS: MEDIC 4 (B)

47 Injured Taken by EMS to: (Treatment Facility and City or Town)

48 POINTS OF INITIAL CONTACT (Write In Codes)	Unit# 1 02 / Unit# 2 15

CRASH SEQUENCE (Unit Level)	Unit# 1	Unit# 2
49 Vehicle Maneuver/Action	4	1
50 Non-Motorist Action		
51 Non-Motorist Location Prior to Impact		
52 **Crash Sequence - First Event for This Unit**	21	21
53 Crash Sequence - Second Event		
54 Crash Sequence - Third Event		
55 Crash Sequence - Fourth Event		
56 **Most Harmful Event for This Unit**	21	21
57 Distance/Direction to Object Struck		
58 Vehicle Underride/Override		
59 Vehicle Defects	0	0

VEHICLE INFO.	Veh.# 1	Veh.# 2
60 Authorized Speed Limit	0 3 5	0 3 5
61 Estimate of Original Traveling Speed	0 2 0	0 0 0
62 Estimate of Speed at Impact	0 2 0	0 0 0
63 Tire Impressions Before Impact (ft.)	0 0 0 0	0 0 0 0
64 Distance Traveled After Impact (ft.)	0 0 0 0	0 0 0 0
65 Emergency Vehicle Use		4
66 Post Crash Fire (if "Yes" check block)	☐	☐
67 School Bus - Contact Vehicle "	☐	☐
68 School Bus - Noncontact Vehicle "	☐	☐

ROADWAY INFO.	
69 Road Feature	0
70 Road Character	1
71 Road Classification	5
72 Road Surface Type	3
73 Road Configuration	3
74 Access Control	1
75 Number of Lanes	0 4
76 Traffic Control Type	0
77 Traffic Control Oper	

COMMERCIAL VEHICLE: Hazardous Materials Involvement

Haz Mat Placard ☐ Yes ☐ No — From Placard indicate:

Hazardous Cargo ☐ Yes ☐ No — 4-digit placard number or name from diamond box — 1-digit number from bottom of diamond

Released (does not include fuel from tank)

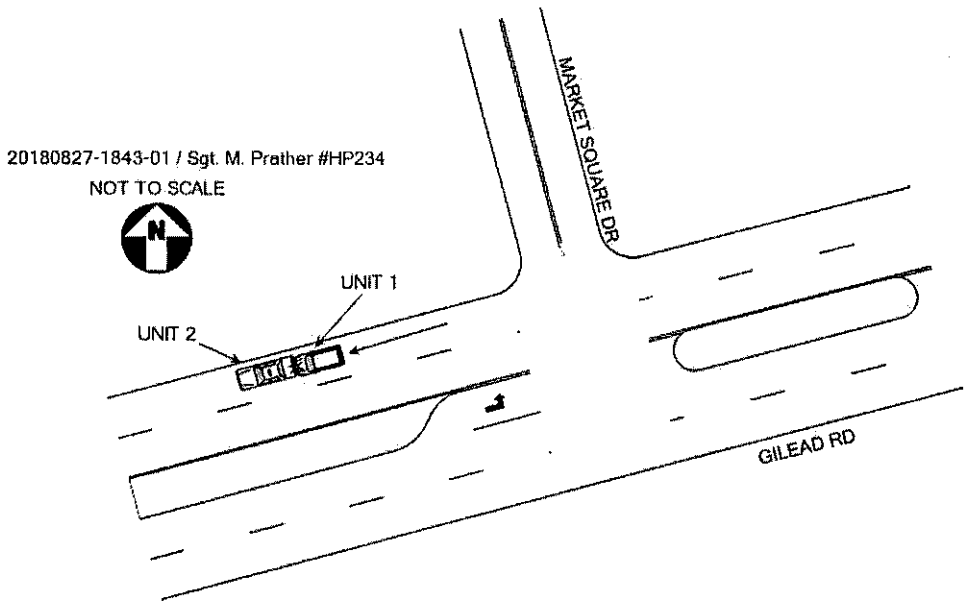
Carrying Haz Mat ☐ Yes ☐ No

WORK ZONE RELATED	
78 Workzone Area	5
79 Work Activity	
80 Work Area Marked	
81 Crash Location	

TRAILER INFO.	Unit# 1	Unit# 2
82 Trailer Type	0	0
1st Trailer No. Axles		
Width (inches)		
Length (feet)		
2nd Trailer No. Axles		
Width (inches)		
Length (feet)		

83 Unit# ___ Overwidth Trailer and Overwidth Mobile Home — Overwidth Permit #

84 **DIAGRAM**



Unit# 1 was: ☒ Traveling ☐☐☐☒ N S E W ☐ Parked Facing on LCL GILEAD RD

Unit# 2 was: ☒ Traveling ☐☐☐☒ N S E W ☐ Parked Facing on LCL GILEAD RD

85 **NARRATIVE** (Include pertinent and unusual aspects, which are not listed elsewhere on the form)

Unit 2, a fully marked patrol vehicle, was stopped in traffic on westbound Gilead Rd., west of Market Square Dr. Unit 1 was directly behind Unit 2 when she turned around to high-five her son in the rear seat. When the driver of Unit 1 turned back to the front, Unit 1 was less than a car length away from Unit 2 as it sat stopped in traffic. Unit 1 attempted to brake, but was unable to avoid the rear-end collision.

ADDITIONAL PROPERTY DAMAGE

86 Type/ Owner ___ Owner Address Phone ___ State Property? ☐ Estimated Damage $ ___

WITNESSES

Name ___ Address ___ Phone No. (___) ___

Name ___ Address ___ Phone No. (___) ___

TRAFFIC VIOLATION(S)

Name ___ Charge(s) (Citation # optional) ___

Name ___ Charge(s) ___

Officer Name	Officer Number	Department	Date of Report
M PRATHER	HP234	Huntersville Police Department - 9213	08/27/2018

DODGE
CHARGER
POLICE
NORTH CAROLINA
90803-V
PERMANENT
229
www.huntersvillepd.org

Lara Cagle

From: Brian Vaughan
Sent: Tuesday, August 28, 2018 7:01 AM
To: Lara Cagle
Subject: FW: HV229
Attachments: IMG_20180827_185341(1).jpg; IMG_20180827_185339(1).jpg; IMG_20180827_185352(1).jpg; IMG_20180827_185347(1).jpg; IMG_20180827_185408(1).jpg; IMG_20180827_185401(1).jpg; IMG_20180827_185417(1).jpg; IMG_20180827_185414(1).jpg; IMG_20180827_185334(1).jpg; 20180827-1843-01.pdf

Lt. Brian Vaughan
Huntersville Police Department
Personnel/Training/Fleet Division
704-464-5382 (office)
[redacted] (cell)

From: Michael Prather
Sent: Monday, August 27, 2018 11:15 PM
To: Brian Vaughan <bvaughan@huntersville.org>
Subject: HV229

HV229 was involved with a rear-end collision (Officer Lindow). I've attached photos of the damage, as well as the DMV-349. . His vehicle was secured in the gated parking lot.

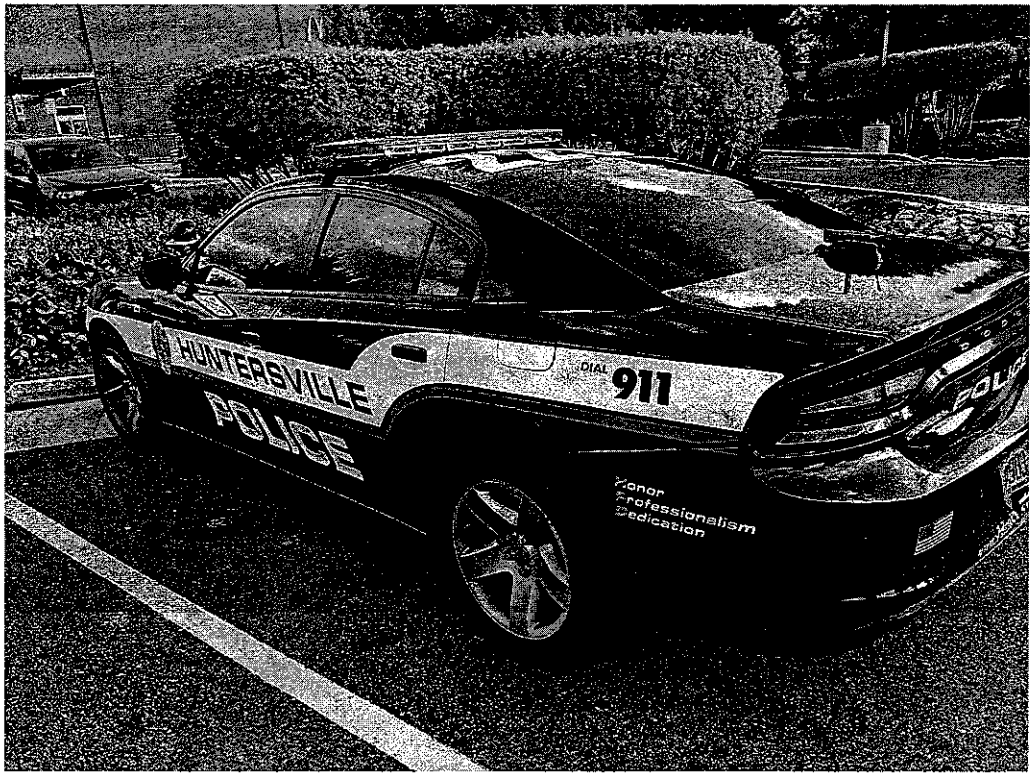
Thanks,

Sergeant M. Prather #HP234
Huntersville Police Department
704-464-5400

From: Michael Prather [mailto:mprather@huntersville.org]
Sent: Monday, August 27, 2018 11:06 PM
To: Michael Prather <mprather@huntersville.org>
Subject: Photos

Sergeant M. Prather #HP234
Huntersville Police Department
704-464-5400

DODGE
CHARGER
POLICE
NORTH CAROLINA
90903-V
PERSONAL
229
www.fayettevillepd.org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POLICE
HUNTERSVILLE
POLICE

AFL-4059
NORTH CAROLINA
ZA

017381

THE TRAVELERS - TRAVELERS - UPSTAT
TRAVELERS - UPSTATE NY CLAIM
PO BOX 430
BUFFALO NY 14240-0430

SA08678

896D 91286859

TRAVELERS

DATE: 08/03/18
LOSS DATE: 07/16/18
FILE NUMBER: 007 AB FBL8298 H

TOWN OF HUNTERSVILLE, NC
PO BOX 664
HUNTERSVILLE NC 28070

AGENT:
PARKS INS & FIN INC

ACCOUNT NAME:
TOWN OF HUNTERSVILLE, NC

THE CHARTER OAK FIRE INSURANCE COMPANY

EXPLANATION OF PAYMENT

Collision	$6150.00
TOTAL PAID	$6150.00

Smith

TOTAL LOSS SETTLEMENT

FOR ADDITIONAL INFORMATION, CONTACT: CUSTOMER SERVICE UNIT AT (800)662-2310

215008703
DETACH CHECK

UNSUMM-11131
OVAPUNS2-12128
DETACH CHECK

THIS DOCUMENT HAS A RED BACKGROUND - BORDER CONTAINS MICRO PRINTING AND AN ARTIFICIAL WATERMARK - HOLD AT AN ANGLE TO VIEW

Citibank, N.A.
One Penns Way
New Castle DE 19720

TRAVELERS
PO BOX 430
BUFFALO NY 14240-0430
(800)662-2310

896D 91286859

62-20
311

DATE	ACCOUNT NUMBER	FILE NUMBER
08/03/18	J99	007 AB FBL8298 H

VOID IF NOT PRESENTED WITHIN ONE YEAR AFTER DATE OF ISSUE

SIX THOUSAND ONE HUNDRED FIFTY AND 00/100 ---------- **PAY:** $****6,150.00

DEC

PAY TO THE ORDER OF TOWN OF HUNTERSVILLE, NC
101 HUNTERSVILLE-CONCORD
HUNTERSVILLE NC 28070-0664

017381
SA08678

VOID VOID VOID

Maria Olivo
AUTHORIZED SIGNATURE

⑈91286859⑈ ⑆031100209⑆ 3862289 2⑈

017380

THE TRAVELERS - TRAVELERS - UPSTAT
TRAVELERS - UPSTATE NY CLAIM
PO BOX 430
BUFFALO NY 14240-0430

SA08678

IMPORTANT:
PLEASE REVIEW ENTIRE ENVELOPE CONTENTS.

TOWN OF HUNTERSVILLE, NC
PO BOX 664
HUNTERSVILLE NC 28070

New Castle DE 19720

TRAVELERS
P.O. BOX 5076
HARTFORD CT 06102-5076
(508)324-8334

896D 91990403

DATE	ACCOUNT NUMBER	FILE NUMBER
01/18/19	J99	007 AB FBL8298 H

VOID IF NOT PRESENTED WITHIN ONE YEAR AFTER DATE OF ISSUE

FIVE HUNDRED AND 00/100 ----------

PAY: $******500.00

IXM

PAY TO THE ORDER OF TOWN OF HUNTERSVILLE, NC
PO BOX 664
HUNTERSVILLE NC 28070

016877
SA08427

AUTHORIZED SIGNATURE

⑈91990403⑈ ⑆031100209⑆ 3862892⑈

016877

THE TRAVELERS - TRAVELERS
TRAVELERS
P.O. BOX 5076
HARTFORD CT 06102-5076

SA08427

896D 91990403

TRAVELERS

DATE: 01/18/19
LOSS DATE: 07/16/18
FILE NUMBER: 007 AB FBL8298 H

TOWN OF HUNTERSVILLE, NC
PO BOX 664
HUNTERSVILLE NC 28070

AGENT:
PARKS INS & FIN INC

ACCOUNT NAME:
TOWN OF HUNTERSVILLE, NC

THE CHARTER OAK FIRE INSURANCE COMPANY

EXPLANATION OF PAYMENT

Collision	$500.00
TOTAL PAID	$500.00

100% DEDUCTIBLE RECOVERY

7/16/18 Struck by other
Smith - fatality accdn

Auto Claim - Police
Deductible Reimbursement

475

FOR ADDITIONAL INFORMATION, CONTACT: PATRICIA A VAILLANCOURT AT (508)324-8334

3008450
- DETACH CHECK

HNSHMM-121211
OVRPUMS2-121298
DETACH CHECK

Lara Cagle

From: DMWILLI2@travelers.com
Sent: Thursday, January 24, 2019 5:51 PM
To: Lara Cagle
Subject: Correspondence from Travelers for claim FBL8298
Attachments: Correspondence from Travelers.pdf

Please find attached correspondence related to claim FBL8298 This message (including any attachments) may contain confidential, proprietary, privileged and/or private information. The information is intended to be for the use of the individual or entity designated above. If you are not the intended recipient of this message, please notify the sender immediately, and delete the message and any attachments. Any disclosure, reproduction, distribution or other use of this message or any attachments by an individual or entity other than the intended recipient is prohibited.

TRVDiscDefault::1201

TRAVELERS

The Charter Oak Fire Insurance Company
Po Box 430
Buffalo, NY 14240-0430

01/24/2019

Lara Cagle
Town Of Huntersville, Nc
PO BOX 664
Huntersville NC 28070

Closing Notice

Claim Number: 007-AB-FBL8298-H Date of Loss: 07/16/2018 Closing Date: 01/24/2019
Account Name: Town Of Huntersville, Nc
Driver Name: Ryan Smith
Insured Code: 2C413901810
Policy Number: HO810 2C413901
Subsidiary: Town Of Huntersville, Nc
Cmt #1 Name: Town Of Huntersville, Nc

Loss amounts - 004 Claimant(s):

Coverage:	Claim:	Expense:
COLL	$7,106.00	$0.00
PD	$0.00	$0.00
	$0.00	$0.00
	$0.00	$0.00
	$0.00	$0.00
	$0.00	$0.00
	$0.00	$0.00
	$0.00	$0.00
Total Payments:	$7,106.00	$0.00
Subrogation:	$5,706.53	80.30%
Other Recovery:	$0.00	

For additional information, contact:

David Williams
Tech Spec

(210)525-3631

Lara Cagle

From: PVAILLAN@travelers.com
Sent: Thursday, January 24, 2019 5:49 PM
To: Lara Cagle
Subject: Correspondence from Travelers for claim FBL8298
Attachments: Correspondence from Travelers.pdf

Please find attached correspondence related to claim FBL8298

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TRVDiscDefault::1201

TRAVELERS

The Charter Oak Fire Insurance Company
P.O. Box 5076
Hartford, CT 06102-5076

01/24/2019

Lara Cagle
Town of Huntersville, NC
Po Box 664
Huntersville NC 28070

Insured:	Town of Huntersville, NC
Claim Number:	FBL8298
Date of Loss:	07/16/2018
Loss Location:	Old Concord Rd Near Irish Huntersville NC

Dear Ms. Cagle,

I am writing to provide you with an update on the status of this Subrogation claim. As you are aware, we have been pursuing a third-party for potential reimbursement of payments made for damages on this claim.

We have successfully recovered 80% of these payments, which included your full deductible.. We have issued a check to you for $500.00, which represents 100% of your deductible. We are concluding our recovery efforts at this time.

If you have any questions, please contact me at the telephone number or email address listed below.

Sincerely,

Patricia A Vaillancourt
Claim Professional
Direct: (508)324-8334
Office: (800)925-7693 Ext. 324-8334
Fax: (866)304-7031
Email: PVAILLAN@travelers.com
Travelers Subrogation Services

Lara Cagle

From: Lara Cagle
Sent: Thursday, January 3, 2019 8:22 AM
To: Vaillancourt,Patricia A
Subject: RE: Claim # FBL8298, DOL 07/16/2018

Hi Patricia,
That is correct – no out of pocket expenses.

Thank you,
Lara

From: Vaillancourt,Patricia A [mailto:PVAILLAN@travelers.com]
Sent: Thursday, January 03, 2019 7:17 AM
To: Lara Cagle <lcagle@huntersville.org>
Subject: Claim # FBL8298, DOL 07/16/2018
Importance: High

Hello Ms. Cagle

As you know I am handling the recovery efforts for the Travelers on the above claim. The at-fault carrier does have a limits issue. Therefore our recovery will be prorated.

When we previously spoke, you confirmed that there was no out-of-pocket expense as related to this loss. Prior to signing the release however, I again would like to confirm no out-of-pocket expense as once the release is signed no additional damages can be pursued.

If you could please respond either way that would be appreciated.

Sincerely

Patricia Vaillancourt | Claim Professional | Travelers Subrogation Services
Travelers P.O. Box 5076
Hartford, CT 06102-5076
W: 508-324-8334 F: 866-304-7031
TRAVELERS

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Lara Cagle

From: Lara Cagle
Sent: Thursday, August 30, 2018 1:56 PM
To: Mack, Sonya
Cc: Brian Vaughan
Subject: RE: Date of Accident 7/16/18

Hi Sonya,
I have sent your information to the adjuster who is handling the subrogationt (claim FBL8298) . I'm also pasting her information below:

Deidre Cowley | Claims Professional | Travelers
Upstate New York Claims Center
60 Lakefront Blvd Ste 226
Buffalo, NY 14202
P: 1-800-662-2310 ext 849-8018
Direct: 716-849-8018 Fax: 855-914-5462
Email: dcowley@travelers.com

I sent her your information as well and got an out of office message, fyi. Please let me know if you need anything else from us.

Thank you,

Lara Cagle, IPMA-CP
Human Resources Coordinator

Town of Huntersville
NORTH CAROLINA
101 Huntersville-Concord Rd
PO Box 664
Huntersville, NC 28070
Phone: (704) 766-2244
Fax: (704) 948-6020
www.huntersville.org

From: Brian Vaughan
Sent: Thursday, August 30, 2018 7:48 AM
To: Mack, Sonya <SMack@geico.com>
Cc: Lara Cagle <lcagle@huntersville.org>
Subject: RE: Date of Accident 7/16/18

Is this the crash involving a fatality? If so our vehicle was a total loss. I have copied Lara Cagle, our contact with Huntersville to put you in touch with our insurance. Thanks!

Lt. Brian Vaughan
Huntersville Police Department
Personnel/Training/Fleet Division
704-464-5382 (office)
[redacted]

From: Mack, Sonya [mailto:SMack@geico.com]
Sent: Friday, August 24, 2018 3:42 PM
To: Brian Vaughan <bvaughan@huntersville.org>
Subject: Date of Accident 7/16/18

Mr. Vaughan,

Could you please advise if the police vehicle has been repaired in this loss? If so, please send the subrogation demand for review of reimbursement.

Cabarrus County
DOL: 7/16/18
P/R # 180716024EA-02

Thank you.

Sonya Mack
Examiner | Region 7 |Virginia Beach
Desk: 757-301-3026
Fax: 703-738-2194

Sensitivity: Confidential

==========

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Lara Cagle

From: Lara Cagle
Sent: Thursday, August 30, 2018 8:06 AM
To: DCOWLEY@travelers.com
Subject: FW: FBL8298-001 * 2010 FORD FUSION
Attachments: FBL8298-001 Valuation.pdf

Good Morning Deidre,
We received the following email regarding this claim from GEICO. Please let me know if you have any questions or need additional information from us.

Thank you,
Lara

From: Mack, Sonya [mailto:SMack@geico.com]
Sent: Friday, August 24, 2018 3:42 PM
To: Brian Vaughan <bvaughan@huntersville.org>
Subject: Date of Accident 7/16/18

Mr. Vaughan,

Could you please advise if the police vehicle has been repaired in this loss? If so, please send the subrogation demand for review of reimbursement.

Cabarrus County
DOL: 7/16/18
P/R # 180716024EA-02

Thank you.

Sonya Mack
Examiner | Region 7 |Virginia Beach
Desk: 757-301-3026
Fax: 703-738-2194

Sensitivity: Confidential

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From: Cowley,Deidre E [mailto:DCOWLEY@travelers.com]
Sent: Wednesday, July 25, 2018 1:48 PM
To: Lara Cagle <lcagle@huntersville.org>
Subject: FBL8298-001 * 2010 FORD FUSION

Good Afternoon,

My name is Deidre, I will be handling the total loss of your vehicle. I know you are out of town until next week, I thought I would get an email to you to review upon your return.

As you may know already, the vehicle has been deemed a total loss. After considering all of your vehicle's options, mileage, and general condition, in accordance with State Insurance Department Regulation, we have determined the actual cash value (ACV) to be listed in the attached report.

Also please advise the status of the title. If there is lien or lease on the vehicle, please provide the finance institutions name and contact information.

Please let me know if you have any questions. Thank you and I look forward to hearing from you!

Regards,

Deidre Cowley | Claims Professional | Travelers
Upstate New York Claims Center
60 Lakefront Blvd Ste 226
Buffalo, NY 14202
P: 1-800-662-2310 ext 849-8018
Direct: 716-849-8018 Fax: 855-914-5462
Email: dcowley@travelers.com

TRAVELERS

If you do not hear from me within 24 hours, please do not hesitate to e-mail my manager Christopher Stavers at cstavers@travelers.com.

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CCC ONE MARKET VALUATION REPORT

Prepared for TRAVELERS

REPORT SUMMARY

CLAIM INFORMATION

Owner	Town Of Huntersville, Nc 101 Huntersville-concor,null Huntersville, NC 28070-0664
Loss Vehicle	2010 Ford Fusion SE FWD
Loss Incident Date	07/16/2018
Claim Reported	07/23/2018

INSURANCE INFORMATION

Report Reference Number	89399468
Claim Reference	FBL8298001
Adjuster	Batts, Triston
Appraiser	Woolard, Robert
Odometer	97,803
Last Updated	07/25/2018 12:39 PM

VALUATION SUMMARY

Base Vehicle Value	**$ 6,536.00**
Condition Adjustment	+ $ 114.00
Adjusted Vehicle Value	**$ 6,650.00**
Value before Deductible	**$ 6,650.00**
Deductible	- $ 500.00
Total	**$ 6,150.00**

The total may not represent the total of the settlement as other factors (e.g. license and fees) may need to be taken into account.

The CCC ONE® Market Valuation Report reflects CCC Information Services Inc.'s opinion as to the value of the loss vehicle, based on information provided to CCC by TRAVELERS.

Loss vehicle has 21% fewer than average mileage of 124,200.

BASE VEHICLE VALUE

This is derived per our Valuation methodology described on the next page.

ADJUSTED VEHICLE VALUE

This is determined by adjusting the Base Vehicle Value to account for the actual condition of the loss vehicle and certain other reported attributes, if any, such as refurbishments and after factory equipment.

Inside the Report

Valuation Methodology.....2
Vehicle Information.....3
Vehicle Condition.....6
Comparable Vehicles.....8
Valuation Notes.....15
Supplemental Information.....16

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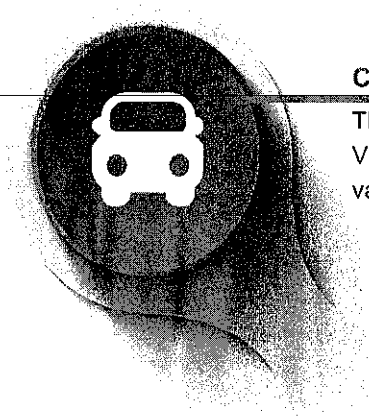
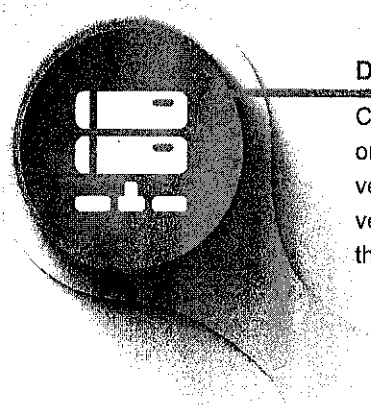
VALUATION METHODOLOGY

How was the valuation determined?



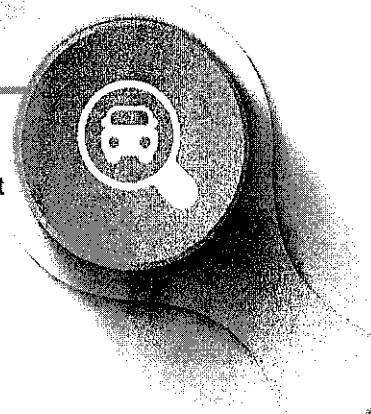
CLAIM INSPECTION

TRAVELERS has provided CCC with the zip code where the loss vehicle is garaged, loss vehicle VIN, mileage, equipment, as well as loss vehicle condition, which is used to assist in determining the value of the loss vehicle.



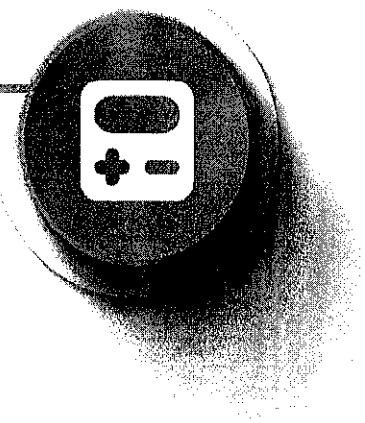
DATABASE REVIEW

CCC maintains an extensive database of vehicles that currently are or recently were available for sale in the U.S. This database includes vehicles that CCC employees have physically inspected, as well as vehicles advertised for sale by dealerships or private parties. All of these sources are updated regularly.



SEARCH FOR COMPARABLES

When a valuation is created the database is searched and comparable vehicles in the area are selected. The zip code where the loss vehicle is garaged determines the starting point for the search. Comparable vehicles are similar to the loss vehicle based on relevant factors.



CALCULATE BASE VEHICLE VALUE

Adjustments to the price of the selected comparable vehicles are made to reflect differences in vehicle attributes, including mileage and options. Dollar adjustments are based upon market research.

Finally, the Base Vehicle Value is the weighted average of the adjusted values of the comparable vehicles based on the following factors:

- Source of the data (such as inspected versus advertised)
- Similarity (such as equipment, mileage, and year)
- Proximity to the loss vehicle's primary garage location
- Recency of information

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VEHICLE INFORMATION

VEHICLE DETAILS

Location	HUNTERSVILLE, NC 28070-0664
VIN	3FAHP0HA3AR208327
Year	2010
Make	Ford
Model	Fusion
Trim	SE
Body Style	FWD
Body Type	Sedan
Engine -	
Cylinders	4
Displacement	2.5L
Fuel Type	Gasoline
Carburation	Electronic Fuel Injection
Transmission	Automatic Transmission
Curb Weight	3285 lbs

Vehicles sold in the United States are required to have a manufacturer assigned Vehicle Identification Number(VIN). This number provides certain specifications of the vehicle.

Please review the information in the Vehicle Information Section to confirm the reported mileage and to verify that the information accurately reflects the options, additional equipment or other aspects of the loss vehicle that may impact the value.

VEHICLE ALLOWANCES

Odometer	97,803	+ 1,095
Options		
Automatic Transmission	Reported	+ 249
6 Speed Transmission	Not Present	- 249
Aftermarket Film Tint	Reported	+ 25

Reported* Option(s) added after initial valuation

Allowances are factors influencing the value of the loss vehicle when compared to a typical vehicle. The typical vehicle is a vehicle of the same year, make, and model as the loss vehicle, including average mileage, and all standard equipment. These allowances are displayed for illustrative purposes only.

The Base Vehicle Value is calculated from the comparable vehicles with adjustments to reflect the loss vehicle configuration

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VEHICLE INFORMATION

VEHICLE EQUIPMENT

Odometer	97,803	
Transmission	Automatic Transmission	📋
Power	Power Steering	✓
	Power Brakes	✓
	Power Windows	✓
	Power Locks	✓
	Power Mirrors	✓
	Power Driver Seat	✓
	Power Trunk/Gate Release	✓
Decor/Convenience	Air Conditioning	✓
	Climate Control	✓
	Tilt Wheel	✓
	Cruise Control	✓
	Rear Defogger	✓
	Intermittent Wipers	✓
	Console/Storage	✓
	Keyless Entry	✓
	Telescopic Wheel	✓
	Message Center	✓
Seating	Cloth Seats	✓
	Bucket Seats	✓
	Reclining/Lounge Seats	✓
Radio	AM Radio	✓
	FM Radio	✓
	Stereo	✓
	Search/Seek	✓
	CD Player	✓
	Steering Wheel Touch Controls	✓
	Auxiliary Audio Connection	✓
	Satellite Radio	✓
Wheels	Wheel Covers	✓
Safety/Brakes	Air Bag (Driver Only)	✓

To the left is the equipment of the loss vehicle that TRAVELERS provided to CCC.

✓ **Standard** This equipment is included in the base configuration of the vehicle at time of purchase.

📋 **Additional** Equipment that is not Standard but was noted to be on the loss vehicle.

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VEHICLE INFORMATION

VEHICLE EQUIPMENT

	Passenger Air Bag	✓
	Anti-lock Brakes (4)	✓
	4-wheel Disc Brakes	✓
	Front Side Impact Air Bags	✓
	Head/Curtain Air Bags	✓
	Rear Side Impact Air Bags	📋
	Alarm	✓
	Traction Control	✓
	Stability Control	✓
Exterior/Paint/Glass	Dual Mirrors	✓
	Aftermarket Film Tint	📋
	Fog Lamps	✓
	Clearcoat Paint	📋
	Metallic Paint	📋

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VEHICLE CONDITION

COMPONENT CONDITION

	Condition	Inspection Notes/Guidelines	Value Impact
INTERIOR			
Seats	DEALER READY	**Notes:** Clean. No tears or holes. Light wear mainly on the driver's side. **Guideline:** Clean. No significant tears, holes and/or burn marks. No significant wear. No bare spots. Lightly worn primarily in driver's area.	$ 54
Carpets	DEALER READY	**Notes:** Clean. No holes or burn marks. No bare spots. **Guideline:** Clean. No significant tears, holes and/or burn marks. No significant wear. No bare spots. Lightly worn primarily in driver's area.	$ 18
Dashboard	PRIVATE OWNER	**Notes:** Few small scratches. Light fading. Light wear. **Guideline:** Few small scratches and/or gouges. Minimal damage to components. Light wear.	$ 0
Headliner	DEALER READY	**Notes:** Clean. No holes or burn marks. **Guideline:** Clean. No significant holes and/or burn marks. No significant scuffing.	$ 30
EXTERIOR			
Sheet Metal	PRIVATE OWNER	**Notes:** Few small dents and dings on side panels. No rust. **Guideline:** Few dents and/or numerous dings. No significant surface rust.	$ 0
Trim	PRIVATE OWNER	**Notes:** Black trim areas faded. Few scuffs on rear cover. **Guideline:** Minimal damage to components. Few dents and/or numerous dings.	$ 0

TRAVELERS uses condition inspection guidelines to determine the condition of key components of the loss vehicle prior to the loss. The guidelines describe physical characteristics for these key components, for the condition selected based upon age. Inspection Notes reflect observations from the appraiser regarding the loss vehicle's condition.

CCC makes dollar adjustments that reflect the impact the reported condition has on the value of the loss vehicle as compared to Private Owner condition. These dollar adjustments are based upon interviews with dealerships across the United States.

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VEHICLE CONDITION

COMPONENT CONDITION

	Condition	Inspection Notes/Guidelines	Value Impact
Paint	PRIVATE OWNER	**Notes:** Few small deep chips and scratches on side panels. Minor swirl marks. Light fading. **Guideline:** Few small deep chips and/or scratches. No significant peeling and/or flaking. Minor swirl marks. Slight Fading.	$ 0
Glass	PRIVATE OWNER	**Notes:** Light surface scratches and pitting. Few chips. **Guideline:** Light surface scratches and/or pitting. Few chips.	$ 0
MECHANICAL			
Engine	PRIVATE OWNER	**Notes:** Belts and hoses firm, show minimal wear. Minimal dirt and grease in engine compartment. Oil clean. **Guideline:** Minor seepage. Belts and hoses firm, show minimal wear. Minimal dirt and grease in engine compartment.	$ 0
Transmission	PRIVATE OWNER	**Notes:** Not accessible. **Guideline:** Fluid slightly discolored. A few areas of seepage.	$ 0
TIRES			
Front Tires	DEALER READY	**Notes:** RF 9/32 LF 9/32 GOODYEAR **Guideline:** 69% to 90% of new. Example: Typical new car tires are 11/32, loss measures at 8/32 = 73% (8/11)	$ 12
Rear Tires	PRIVATE OWNER	**Notes:** RR 7/32 LR 7/32 GOODYEAR **Guideline:** 41% to 68% of new. Example: Typical new car tires are 11/32, loss measures at 5/32 = 46% (5/11)	$ 0
Total Condition Adjustments			$ 114

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COMPARABLE VEHICLES

Options	Loss Vehicle	Comp 1	Comp 2	Comp 3
Odometer	97,803	80,833	105,140	49,177
Automatic Transmission	✓	✓	✓	✓
Power Steering	✓	✓	✓	✓
Power Brakes	✓	✓	✓	✓
Power Windows	✓	✓	✓	✓
Power Locks	✓	✓	✓	✓
Power Mirrors	✓	✓	✓	✓
Power Driver Seat	✓	✓	✓	✓
Power Trunk/Gate Release	✓	✓	✓	✓
Air Conditioning	✓	✓	✓	✓
Climate Control	✓	✓	✓	✓
Tilt Wheel	✓	✓	✓	✓
Cruise Control	✓	✓	✓	✓
Rear Defogger	✓	✓	✓	✓
Intermittent Wipers	✓	✓	✓	✓
Console/Storage	✓	✓	✓	✓
Overhead Console	✗	✗	✓	✗
Keyless Entry	✓	✓	✓	✓
Telescopic Wheel	✓	✓	✓	✓
Message Center	✓	✓	✓	✓
Cloth Seats	✓	✓	✓	✓
Bucket Seats	✓	✓	✓	✓
Reclining/Lounge Seats	✓	✓	✓	✓
AM Radio	✓	✓	✓	✓
FM Radio	✓	✓	✓	✓
Stereo	✓	✓	✓	✓
Search/Seek	✓	✓	✓	✓
CD Player	✓	✓	✓	✓
Steering Wheel Touch Controls	✓	✓	✓	✓
Auxiliary Audio Connection	✓	✓	✓	✓
Satellite Radio	✓	✓	✓	✓
Styled Steel Wheels	✗	✗	✗	✓
Wheel Covers	✓	✓	✓	✗
Drivers Side Air Bag	✓	✓	✓	✓
Passenger Air Bag	✓	✓	✓	✓
Anti-lock Brakes (4)	✓	✓	✓	✓
4-wheel Disc Brakes	✓	✓	✓	✓
Front Side Impact Air Bags	✓	✓	✓	✓
Head/Curtain Air Bags	✓	✓	✓	✓
Parking Sensors	✗	✓	✗	✗

Comp 1 Updated Date: 07/02/2018
2010 Ford Fusion Se Fwd 4 2.5l Gasoline Electronic Fuel Injection
VIN 3FAHP0HA1AR279865
Dealership Toyota Of North Charlotte
Telephone (704) 875-9199
Source Autotrader
Stock # 8820015A
Distance from Huntersville, NC
0 Miles - Huntersville, NC

Comp 2 Updated Date: 05/01/2018
2010 Ford Fusion Se Fwd 4 2.5l Gasoline Electronic Fuel Injection
VIN 3FAHP0HA8AR375363
Dealership Town & Country Toyota
Telephone (800) 268-4793
Source Autotrader
Stock # TAR375363
Distance from Huntersville, NC
20 Miles - Charlotte, NC

Comp 3 Updated Date: 05/22/2018
2010 Ford Fusion Se Fwd 6 3.0l Flex Fuel Electronic Fuel Injection
VIN 3FAHP0HG9AR313572
Dealership Fast Lane Motors
Telephone (704) 604-0949
Source Autotrader
Stock # 3572
Distance from Huntersville, NC
11 Miles - Mooresville, NC

Comparable vehicles used in the determination of the Base Vehicle Value are not intended to be replacement vehicles but are reflective of the market value, and may no longer be available for sale.

List Price is the sticker price of an inspected dealer vehicle and the advertised price for the advertised vehicle.

Distance is based upon a straight line between loss and comparable vehicle locations.

[1]The **Condition Adjustment** sets that comparable vehicle to Private Owner condition, which the loss vehicle is also

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COMPARABLE VEHICLES

Options	Loss Vehicle	Comp 1	Comp 2	Comp 3
Rear Side Impact Air Bags	✓	✗	✗	✗
Hands-Free	✗	✓	✗	✗
Alarm	✓	✓	✓	✓
Traction Control	✓	✓	✓	✓
Stability Control	✓	✓	✓	✓
Dual Mirrors	✓	✓	✓	✓
Tinted Glass	✗	✗	✓	✓
Aftermarket Film Tint	✓	✗	✗	✗
Privacy Glass	✗	✓	✗	✗
Fog Lamps	✓	✓	✓	✓
Clearcoat Paint	✓	✗	✗	✗
Metallic Paint	✓	✗	✓	✗
List Price		$ 6,995	$ 5,983	$ 7,695
Adjustments:				
Make/Model/Trim				- $ 500
Options		- $ 128	+ $ 25	+ $ 25
Mileage		- $ 611	+ $ 281	- $ 1,743
Condition[1]		- $ 587	- $ 587	- $ 587
Adjusted Comparable Value		**$ 5,669**	**$ 5,702**	**$ 4,890**

compared to in the Vehicle Condition section.

Options	Loss Vehicle	Comp 4	Comp 5	Comp 6
Odometer	97,803	90,279	148,767	124,741
Automatic Transmission	✓	✓	✓	✓
Power Steering	✓	✓	✓	✓
Power Brakes	✓	✓	✓	✓
Power Windows	✓	✓	✓	✓
Power Locks	✓	✓	✓	✓
Power Mirrors	✓	✓	✓	✓
Power Driver Seat	✓	✓	✓	✓
Power Passenger Seat	✗	✓	✗	✗
Power Trunk/Gate Release	✓	✓	✓	✓
Air Conditioning	✓	✓	✓	✓
Climate Control	✓	✓	✓	✓
Tilt Wheel	✓	✓	✓	✓
Cruise Control	✓	✓	✓	✓
Rear Defogger	✓	✓	✓	✓
Intermittent Wipers	✓	✓	✓	✓

Comp 4 Updated Date: 05/30/2018
2010 Ford Fusion Se Fwd 4 2.5l Gasoline Electronic Fuel Injection
VIN 3FAHP0HA7AR385155
Dealership Driveright Auto Sales
Telephone (828) 466-1131
Source Autotrader
Stock # 2271
Distance from Huntersville, NC
25 Miles - Statesville, NC

Comp 5 Updated Date: 07/21/2018
2010 Ford Fusion Se Fwd 6 3.0l Flex Fuel Electronic Fuel Injection
VIN 3FAHP0HG3AR298504
Dealership Classic Nissan Of Statesv
Telephone (888) 617-0892
Source Dealer Ad
Stock # P2056A
Distance from Huntersville, NC
25 Miles - Statesville, NC

Comp 6 Updated Date: 04/30/2018

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COMPARABLE VEHICLES

Options	Loss Vehicle	Comp 4	Comp 5	Comp 6
Console/Storage	✓	✓	✓	✓
Overhead Console	✗	✗	✗	✓
Keyless Entry	✓	✓	✓	✓
Telescopic Wheel	✓	✓	✓	✓
Message Center	✓	✓	✓	✓
Cloth Seats	✓	✓	✓	✓
Bucket Seats	✓	✓	✓	✓
Reclining/Lounge Seats	✓	✓	✓	✓
AM Radio	✓	✓	✓	✓
FM Radio	✓	✓	✓	✓
Stereo	✓	✓	✓	✓
Search/Seek	✓	✓	✓	✓
CD Player	✓	✓	✓	✓
Steering Wheel Touch Controls	✓	✓	✓	✓
Auxiliary Audio Connection	✓	✓	✓	✓
Satellite Radio	✓	✓	✓	✓
Wheel Covers	✓	✗	✗	✓
Aluminum/Alloy Wheels	✗	✓	✓	✗
Electric Glass Roof	✗	✓	✗	✗
Drivers Side Air Bag	✓	✓	✓	✓
Passenger Air Bag	✓	✓	✓	✓
Anti-lock Brakes (4)	✓	✓	✓	✓
4-wheel Disc Brakes	✓	✓	✓	✓
Front Side Impact Air Bags	✓	✓	✓	✓
Head/Curtain Air Bags	✓	✓	✓	✓
Rear Side Impact Air Bags	✓	✗	✗	✗
Communications System	✗	✗	✓	✗
Hands Free	✗	✓	✗	✓
Alarm	✓	✓	✓	✓
Traction Control	✓	✓	✓	✓
Stability Control	✓	✓	✓	✓
Dual Mirrors	✓	✓	✓	✓
Tinted Glass	✗	✓	✓	✓
Aftermarket Film Tint	✓	✗	✗	✗
Fog Lamps	✓	✓	✓	✓
Rear Spoiler	✗	✗	✗	✓
Clearcoat Paint	✓	✗	✗	✗
Metallic Paint	✓	✗	✓	✗
List Price		$ 8,495	$ 6,991	$ 5,997

2010 Ford Fusion Se Fwd 4 2.5l Gasoline Electronic Fuel Injection
VIN 3FAHP0HA5AR248327
Dealership Cloninger Ford Of Hickory
Telephone (828) 328-2221
Source Autotrader
Stock # 18P10A
Distance from Huntersville, NC
34 Miles - Hickory, NC

Comparable vehicles used in the determination of the Base Vehicle Value are not intended to be replacement vehicles but are reflective of the market value, and may no longer be available for sale.

List Price is the sticker price of an inspected dealer vehicle and the advertised price for the advertised vehicle.

Distance is based upon a straight line between loss and comparable vehicle locations.

[1]The **Condition Adjustment** sets that comparable vehicle to Private Owner condition, which the loss vehicle is also compared to in the Vehicle Condition section.

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COMPARABLE VEHICLES

Adjustments:

Make/Model/Trim		- $ 500	
Options	- $ 474	- $ 119	- $ 100
Mileage	- $ 273	+ $ 1,945	+ $ 1,120
Condition[1]	- $ 587	- $ 587	- $ 587
Adjusted Comparable Value	$ 7,161	$ 7,730	$ 6,430

Options	Loss Vehicle	Comp 7	Comp 8	Comp 9
Odometer	97,803	78,894	145,000	100,280
Automatic Transmission	✓	✓	✓	✓
Power Steering	✓	✓	✓	✓
Power Brakes	✓	✓	✓	✓
Power Windows	✓	✓	✓	✓
Power Locks	✓	✓	✓	✓
Power Mirrors	✓	✓	✓	✓
Power Driver Seat	✓	✓	✓	✓
Power Trunk/Gate Release	✓	✓	✓	✓
Air Conditioning	✓	✓	✓	✓
Climate Control	✓	✓	✓	✓
Tilt Wheel	✓	✓	✓	✓
Cruise Control	✓	✓	✓	✓
Rear Defogger	✓	✓	✓	✓
Intermittent Wipers	✓	✓	✓	✓
Console/Storage	✓	✓	✓	✓
Overhead Console	✗	✓	✗	✗
Keyless Entry	✓	✓	✓	✓
Telescopic Wheel	✓	✓	✓	✓
Message Center	✓	✓	✓	✓
Cloth Seats	✓	✓	✓	✓
Bucket Seats	✓	✓	✓	✓
Reclining/Lounge Seats	✓	✓	✓	✓
AM Radio	✓	✓	✓	✓
FM Radio	✓	✓	✓	✓
Stereo	✓	✓	✓	✓
Search/Seek	✓	✓	✓	✓
CD Player	✓	✓	✓	✓
Steering Wheel Touch Controls	✓	✓	✓	✓
Auxiliary Audio Connection	✓	✓	✓	✓
Satellite Radio	✓	✓	✓	✓
Wheel Covers	✓	✓	✓	✓
Drivers Side Air Bag	✓	✓	✓	✓

Comp 7 Updated Date: 06/29/2018
2010 Ford Fusion Se Fwd 4 2.5l
Gasoline Electronic Fuel Injection
VIN 3FAHP0HA3AR386786
Dealership Parkway Ford Of Lexington
Telephone (888) 793-6650
Source Dealer Ad
Stock # T12746A
Distance from Huntersville, NC
44 Miles - Lexington, NC

Comp 8 Updated Date: 06/22/2018
2010 Ford Fusion Se Fwd 4 2.5l
Gasoline Electronic Fuel Injection
VIN 3FAHP0HA2AR378954
Telephone (704) 947-1700
Source Private Ad
Distance from Huntersville, NC
0 Miles - Huntersville, NC

Comp 9 Updated Date: 06/08/2018
2010 Ford Fusion Se Fwd 4 2.5l
Gasoline Electronic Fuel Injection
VIN UNKNOWN
Telephone (704) 578-0800
Source Autotrader
Stock # 3FAHP0HA8A
Distance from Huntersville, NC
11 Miles - Mooresville, NC

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List Price is the sticker price of an inspected dealer vehicle and the advertised price for the advertised vehicle.

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COMPARABLE VEHICLES

Options	Loss Vehicle	Comp 7	Comp 8	Comp 9
Passenger Air Bag	✓	✓	✓	✓
Anti-lock Brakes (4)	✓	✓	✓	✓
4-wheel Disc Brakes	✓	✓	✓	✓
Front Side Impact Air Bags	✓	✓	✓	✓
Head/Curtain Air Bags	✓	✓	✓	✓
Backup Camera W/ Parking Sensors	✗	✗	✓	✗
Rear Side Impact Air Bags	✓	✗	✗	✗
Alarm	✓	✓	✓	✓
Traction Control	✓	✓	✓	✓
Stability Control	✓	✓	✓	✓
Dual Mirrors	✓	✓	✓	✓
Tinted Glass	✗	✓	✓	✓
Aftermarket Film Tint	✓	✗	✗	✗
Fog Lamps	✓	✓	✓	✓
Clearcoat Paint	✓	✗	✗	✗
Metallic Paint	✓	✓	✗	✗
List Price		$ 7,999	$ 5,789	$ 5,995
Adjustments:				
Options		+ $ 25	- $ 76	+ $ 25
Mileage		- $ 680	+ $ 1,846	+ $ 93
Condition[1]		- $ 587		
Adjusted Comparable Value		$ 6,757	$ 7,559	$ 6,113

Distance is based upon a straight line between loss and comparable vehicle locations.

[1]The **Condition Adjustment** sets that comparable vehicle to Private Owner condition, which the loss vehicle is also compared to in the Vehicle Condition section.

Options	Loss Vehicle	Comp 10	Comp 11	Comp 12
Odometer	97,803	73,200	90,594	90,259
Automatic Transmission	✓	✗	✓	✓
6 Speed Transmission	✗	✓	✗	✗
Power Steering	✓	✓	✓	✓
Power Brakes	✓	✓	✓	✓
Power Windows	✓	✓	✓	✓
Power Locks	✓	✓	✓	✓
Power Mirrors	✓	✓	✓	✓
Power Driver Seat	✓	✓	✓	✓
Power Trunk/Gate Release	✓	✓	✓	✓
Air Conditioning	✓	✓	✓	✓
Climate Control	✓	✓	✓	✓

Comp 10 Updated Date: 07/10/2018
2010 Ford Fusion Se Fwd 4 2.5l Gasoline Electronic Fuel Injection
VIN UNKNOWN
Telephone (704) 728-9454
Source Autotrader
Stock # 3FAHP0HA2A
Distance from Huntersville, NC
4 Miles - Cornelius, NC

Comp 11 Updated Date: 07/12/2018
2010 Ford Fusion Se Fwd 6 3.0l Flex Fuel Electronic Fuel Injection
VIN 3FAHP0HG0AR429968
Dealership Carlotz Charlotte
Telephone (704) 412-7231
Source Autotrader
Stock # CT2957

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COMPARABLE VEHICLES

Options	Loss Vehicle	Comp 10	Comp 11	Comp 12
Tilt Wheel	✓	✓	✓	✓
Cruise Control	✓	✓	✓	✓
Rear Defogger	✓	✓	✓	✓
Intermittent Wipers	✓	✓	✓	✓
Console/Storage	✓	✓	✓	✓
Keyless Entry	✓	✓	✓	✓
Telescopic Wheel	✓	✓	✓	✓
Message Center	✓	✓	✓	✓
Cloth Seats	✓	✓	✓	✓
Bucket Seats	✓	✓	✓	✓
Reclining/Lounge Seats	✓	✓	✓	✓
AM Radio	✓	✓	✓	✓
FM Radio	✓	✓	✓	✓
Stereo	✓	✓	✓	✓
Search/Seek	✓	✓	✓	✓
CD Player	✓	✓	✓	✓
Steering Wheel Touch Controls	✓	✓	✓	✓
Auxiliary Audio Connection	✓	✓	✓	✓
Satellite Radio	✓	✓	✓	✓
Wheel Covers	✓	✓	✓	✓
Electric Glass Roof	✗	✗	✗	✓
Drivers Side Air Bag	✓	✓	✓	✓
Passenger Air Bag	✓	✓	✓	✓
Anti-lock Brakes (4)	✓	✓	✓	✓
4-wheel Disc Brakes	✓	✓	✓	✓
Front Side Impact Air Bags	✓	✓	✓	✓
Head/Curtain Air Bags	✓	✓	✓	✓
Rear Side Impact Air Bags	✓	✗	✗	✗
Hands Free	✗	✓	✗	✗
Alarm	✓	✓	✓	✓
Traction Control	✓	✓	✓	✓
Stability Control	✓	✓	✓	✓
Dual Mirrors	✓	✓	✓	✓
Tinted Glass	✗	✓	✗	✓
Aftermarket Film Tint	✓	✗	✗	✗
Privacy Glass	✗	✗	✓	✗
Fog Lamps	✓	✓	✓	✓
Clearcoat Paint	✓	✗	✗	✗
Metallic Paint	✓	✗	✗	✗

Distance from Huntersville, NC
16 Miles - Charlotte, NC
Comp 12 Updated Date: 06/04/2018
2010 Ford Fusion Se Fwd 4 2.5l Gasoline Electronic Fuel Injection
VIN 3FAHP0HA9AR219008
Dealership Furrst Class Cars
Telephone (704) 595-7797
Source Autotrader
Stock # 1159
Distance from Huntersville, NC
18 Miles - Charlotte, NC

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Distance is based upon a straight line between loss and comparable vehicle locations.

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COMPARABLE VEHICLES

List Price	$ 9,000	$ 6,800	$ 7,995
Adjustments:			
Make/Model/Trim		- $ 500	
Options	- $ 25	- $ 25	- $ 274
Mileage	- $ 884	- $ 262	- $ 274
Condition[1]		- $ 587	- $ 587
Adjusted Comparable Value	$ 8,091	$ 5,426	$ 6,860

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VALUATION NOTES

07/25/2018 12:39 - Sales Tax data modified after Valuation

07/25/2018 12:39 - Pre/Post Tax data modified after Valuation

07/25/2018 12:39 - PVADJ CHANGE REQUESTED BY: COWLEY,DEIDRE(N60FF8)

Regulations concerning vehicle value include North Carolina Administrative Code Section 11-04.0418.

This Market Valuation Report has been prepared exclusively for use by TRAVELERS, and no other person or entity is entitled to or should rely upon this Market Valuation Report and/or any of its contents. CCC is one source of vehicle valuations, and there are other valuation sources available.

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SUPPLEMENTAL INFORMATION

EXPERIAN® AUTOCHECK® VEHICLE HISTORY REPORT

TITLE CHECK	RESULTS FOUND
Abandoned	No Abandoned Record Found
Damaged	No Damaged Record Found
Fire Damage	No Fire Damage Record Found
Grey Market	No Grey Market Record Found
Hail Damage	No Hail Damage Record Found
Insurance Loss	No Insurance Loss Record Found
Junk	No Junk Record Found
Rebuilt	No Rebuilt Record Found
Salvage	No Salvage Record Found

EVENT CHECK	RESULTS FOUND
NHTSA Crash Test Vehicle	No NHTSA Crash Test Vehicle Record Found
Frame Damage	No Frame Damage Record Found
Major Damage Incident	No Major Damage Incident Record Found
Manufacturer Buyback/Lemon	No Manufacturer Buyback/Lemon Record Found
Odometer Problem	No Odometer Problem Record Found
Recycled	No Recycled Record Found
Water Damage	No Water Damage Record Found
Salvage Auction	No Salvage Auction Record Found

VEHICLE INFORMATION	RESULTS FOUND
Accident	No Accident Record Found
Corrected Title	No Corrected Title Record Found
Driver Education	No Driver Education Record Found
Fire Damage Incident	No Fire Damage Incident Record Found
Lease	No Lease Record Found
Lien	No Lien Record Found
Livery Use	No Livery Use Record Found
Government Use	No Government Use Record Found
Police Use	No Police Use Record Found
Fleet	No Fleet Record Found
Rental	No Rental Record Found
Fleet and/or Rental	No Fleet and/or Rental Record Found
Repossessed	No Repossessed Record Found
Taxi use	No Taxi use Record Found
Theft	No Theft Record Found
Fleet and/or Lease	No Fleet and/or Lease Record Found
Emissions Safety Inspection	No Emissions Safety Inspection Record Found
Duplicate Title	No Duplicate Title Record Found

CCC provides TRAVELERS information reported by Experian regarding the **2010 Ford Fusion (3FAHP0HA3AR208327).** This data is provided for informational purposes. Unless otherwise noted in this Valuation Detail, CCC does not adjust the value of the loss vehicle based upon this information.

LEGEND :

No Event Found

Event Found

Information Needed

TITLE CHECK

THIS VEHICLE CHECKS OUT

AutoCheck's result for this loss vehicle show no significant title events. When found, events often indicate automotive damage or warnings associated with the vehicle.

EVENT CHECK

THIS VEHICLE CHECKS OUT

AutoCheck's result for this loss vehicle show no historical events that indicate a significant automotive problem. These problems can indicate past previous car damage, theft, or other significant problems.

VEHICLE INFORMATION

THIS VEHICLE CHECKS OUT

AutoCheck's result for this loss vehicle show no vehicle information that indicate a significant automotive problem. These problems can indicate past previous car damage, theft, or other significant problems.

ODOMETER CHECK

THIS VEHICLE CHECKS OUT

AutoCheck's result for this loss vehicle show no indication of odometer rollback or tampering was found. AutoCheck determines odometer rollbacks by searching for records that indicate odometer readings less than a previously reported value. Other odometer events can report events of tampering, or possible odometer breakage.

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SUPPLEMENTAL INFORMATION

FULL HISTORY REPORT RUN DATE: 07/25/2018

Below are the historical events for this vehicle listed in chronological order.

EVENT DATE	RESULTS FOUND	ODOMETER READING	DATA SOURCE	EVENT DETAIL
09/09/2009			Independent Source	VEHICLE MANUFACTURED AND SHIPPED TO DEALER
10/28/2009	HUNTERSVILLE, NC	11	Motor Vehicle Dept.	TITLE (Lien Reported)
10/28/2009	HUNTERSVILLE, NC		Motor Vehicle Dept.	REGISTRATION EVENT/ RENEWAL
11/05/2010	HUNTERSVILLE, NC	9632	Independent Emission Source	PASSED EMISSION INSPECTION
12/10/2010	HUNTERSVILLE, NC		Motor Vehicle Dept.	REGISTRATION EVENT/ RENEWAL
09/16/2011	HUNTERSVILLE, NC	14236	Independent Emission Source	PASSED EMISSION INSPECTION
10/11/2011	HUNTERSVILLE, NC		Motor Vehicle Dept.	REGISTRATION EVENT/ RENEWAL
11/05/2012	CORNELIUS, NC	27165	Independent Emission Source	PASSED EMISSION INSPECTION
07/19/2013	HUNTERSVILLE, NC		Motor Vehicle Dept.	REGISTRATION EVENT/ RENEWAL
03/04/2014	HUNTERSVILLE, NC		Motor Vehicle Dept.	REGISTRATION EVENT/ RENEWAL
03/26/2015	HUNTERSVILLE, NC		Motor Vehicle Dept.	REGISTRATION EVENT/ RENEWAL
02/10/2016	HUNTERSVILLE, NC		Motor Vehicle Dept.	REGISTRATION EVENT/ RENEWAL
03/21/2017	HUNTERSVILLE, NC		Motor Vehicle Dept.	REGISTRATION EVENT/ RENEWAL
02/23/2018	HUNTERSVILLE, NC		Motor Vehicle Dept.	REGISTRATION EVENT/ RENEWAL

AUTOCHECK TERMS AND CONDITIONS:

Experian's Reports are compiled from multiple sources. It is not always possible for Experian to obtain complete discrepancy information on all vehicles; therefore, there may be other title brands, odometer readings or discrepancies that apply to a vehicle that are not reflected on that vehicle's Report. Experian searches data from additional sources where possible, but all discrepancies may not be reflected on the Report.

These Reports are based on information supplied to Experian by external sources believed to be reliable, BUT NO RESPONSIBILITY IS ASSUMED BY EXPERIAN OR ITS AGENTS FOR ERRORS, INACCURACIES OR OMISSIONS. THE REPORTS ARE PROVIDED STRICTLY ON AN "AS IS WHERE IS" BASIS, AND EXPERIAN FURTHER EXPRESSLY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE REGARDING THIS REPORT.

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SUPPLEMENTAL INFORMATION

YOU AGREE TO INDEMNIFY EXPERIAN FOR ANY CLAIMS OR LOSSES, INCLUDING COSTS, EXPENSES AND ATTORNEYS FEES, INCURRED BY EXPERIAN ARISING DIRECTLY OR INDIRECTLY FROM YOUR IMPROPER OR UNAUTHORIZED USE OF AUTOCHECK VEHICLE HISTORY REPORTS.

Experian shall not be liable for any delay or failure to provide an accurate report if and to the extent which such delay or failure is caused by events beyond the reasonable control of Experian, including, without limitation, "acts of God", terrorism, or public enemies, labor disputes, equipment malfunctions, material or component shortages, supplier failures, embargoes, rationing, acts of local, state or national governments, or public agencies, utility or communication failures or delays, fire, earthquakes, flood, epidemics, riots and strikes.

These terms and the relationship between you and Experian shall be governed by the laws of the State of Illinois (USA) without regard to its conflict of law provisions. You and Experian agree to submit to the personal and exclusive jurisdiction of the courts located within the county of Cook, Illinois.

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SUPPLEMENTAL INFORMATION

NHTSA VEHICLE RECALL

The National Highway Traffic Safety Administration has issued 6 safety related recall notices that may apply to the above valued vehicle.

NHTSA Campaign ID : 10V161000

Mfg's Report Date : APR 16, 2010

Component : SEATS:FRONT ASSEMBLY:RECLINER

Potential Number Of Units Affected : 33256

Summary : FORD IS RECALLING CERTAIN MODEL YEAR 2010 FUSION, EXPLORER, EXPLORER SPORT TRAC, AND MERCURY MILAN AND MOUNTAINEER VEHICLES MANUFACTURED BETWEEN DECEMBER 15, 2009 THROUGH FEBRUARY 3, 2010 EQUIPPED WITH FRONT SEAT MANUAL RECLINERS. THESE VEHICLES FAIL TO COMPLY WITH THE REQUIREMENTS OF FEDERAL MOTOR VEHICLE SAFETY STANDARD NO. 202, HEAD RESTRAINT. THE RECLINER GEAR PLATE TEETH MAY BE OUT OF DIMENSION SPECIFICATION WHICH COULD RESULT IN LIMITED PAWL TO GEAR PLATE TOOTH ENGAGEMENT.

Consequence : IN THE EVENT OF A CRASH, THE SEATBACK AND HEAD RESTRAINT MAY MOVE REARWARD, INCREASING THE RISK OF INJURY.

Remedy : DEALERS WILL REPLACE THE MANUAL RECLINERS FOR BOTH POWER AND MANUAL SEATS FREE OF CHARGE. THE SAFETY RECALL IS EXPECTED TO BEGIN ON OR BEFORE APRIL 30, 2010. OWNERS MAY CONTACT FORD AT 1-866-436-7332.

Notes : OWNERS MAY ALSO CONTACT THE NATIONAL HIGHWAY TRAFFIC SAFETY ADMINISTRATION'S VEHICLE SAFETY HOTLINE AT 1-888-327-4236 (TTY 1-800-424-9153), OR GO TO HTTP://WWW.SAFERCAR.GOV .

NHTSA Campaign ID : 10V222000

Mfg's Report Date : MAY 21, 2010

Component : POWER TRAIN:AUTOMATIC TRANSMISSION

Potential Number Of Units Affected : 19

Summary : FORD IS RECALLING CERTAIN MODEL YEAR 2010 FUSION, MILAN, AND ESCAPE VEHICLES MANUFACTURED FROM FEBRUARY 27, THROUGH MARCH 26, 2010. THE PARK ROD GUIDE RETENTION PIN MAY NOT HAVE BEEN PROPERLY INSTALLED WHICH FAILS TO CONFORM TO THE REQUIREMENT OF FEDERAL MOTOR VEHICLE SAFETY STANDARD NO. 114, "THEFT PROTECTION AND ROLLAWAY PREVENTION".

Consequence : A VEHICLE PARKED WITHOUT AN ENGAGED PARK PAWL AND WITHOUT AN APPLIED PARKING BRAKE MAY HAVE UNINTENDED MOVEMENT WHICH MAY CAUSE A CRASH.

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SUPPLEMENTAL INFORMATION

Remedy : FORD WILL NOTIFY OWNERS AND DEALERS WILL REPAIR THE VEHICLES FREE OF CHARGE. THE SAFETY RECALL IS EXPECTED TO BEGIN ON OR ABOUT MAY 28, 2010. OWNERS MAY CONTACT FORD MOTOR COMPANY CUSTOMER RELATIONSHIP CENTER AT 1-866-436-7332 AND FOR THE HEARING IMPAIRED CALL 1-800-232-5952 (TDD). REPRESENTATIVES ARE AVAILABLE MONDAY THROUGH FRIDAY: 8:00AM - 5:00PM.

Notes : FORD'S RECALL CAMPAIGN NUMBER IS 10C12. OWNERS MAY ALSO CONTACT THE NATIONAL HIGHWAY TRAFFIC SAFETY ADMINISTRATION'S VEHICLE SAFETY HOTLINE AT 1-888-327-4236 (TTY 1-800-424-9153), OR GO TO HTTP://WWW.SAFERCAR.GOV .

NHTSA Campaign ID : 11V574000

Mfg's Report Date : DEC 05, 2011

Component : WHEELS:LUGS/NUTS/BOLTS

Potential Number Of Units Affected : 128,616

Summary : FORD IS RECALLING CERTAIN MODEL YEAR 2010-2011 FORD FUSION AND MERCURY MILAN VEHICLES EQUIPPED WITH 17 INCH STEEL WHEELS AND BUILT FROM APRIL 1, 2009, THROUGH APRIL 30, 2009, AND FROM DECEMBER 1, 2009, THROUGH NOVEMBER 13, 2010. THE WHEEL STUDS MAY FRACTURE, POTENTIALLY CAUSING A WHEEL TO SEPARATE.

Consequence : WHILE DRIVING, MULTIPLE STUD FRACTURES COULD OCCUR AT THE WHEEL LOCATION, AND THE OPERATOR MAY EXPERIENCE VEHICLE VIBRATION AND/OR WHEEL SEPARATION, INCREASING THE RISK OF A CRASH.

Remedy : FORD WILL NOTIFY OWNERS, AND DEALERS WILL INSPECT THE REAR BRAKE DISC SURFACE FOR FLATNESS AND REPLACE THE DISCS AS NECESSARY. ADDITIONALLY, THE WHEEL LUG NUTS WILL BE REPLACED ON ALL FOUR WHEELS. THE SAFETY RECALL IS EXPECTED TO BEGIN ON OR ABOUT JANUARY 24, 2012. OWNERS MAY CONTACT THE FORD MOTOR COMPANY CUSTOMER RELATIONSHIP CENTER AT 1-866-436-7332.

Notes : FORD'S RECALL NUMBER IS 11S23. OWNERS MAY ALSO CONTACT THE NATIONAL HIGHWAY TRAFFIC SAFETY ADMINISTRATION'S VEHICLE SAFETY HOTLINE AT 1-888-327-4236 (TTY 1-800-424-9153), OR GO TO HTTP:// WWW.SAFERCAR.GOV .

NHTSA Campaign ID : 15V793000

Mfg's Report Date : NOV 24, 2015

Component : FUEL SYSTEM, GASOLINE

Potential Number Of Units Affected : 411,205

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SUPPLEMENTAL INFORMATION

Summary : Ford Motor Company (Ford) is recalling certain model year 2010-2011 Ford Fusion vehicles manufactured July 21, 2008, to March 4, 2011, and 2010-2011 Mercury Milan vehicles manufactured July 23, 2008, to December 10, 2010. The affected vehicles have fuel vapor canisters whose purge valves may not operate properly resulting in abnormal pressure changes in the fuel tank.

Consequence : The pressure changes may cause the tank to crack and leak fuel. A fuel leak in the presence of an ignition source increases the risk of a fire.

Remedy : Ford will notify owners, and dealers will update the vehicle powertrain control modules and inspect the vehicle for any diagnostic trouble codes (DTCs) for this issue and perform a leak test on the Canister Purge Valve (CPV). The fuel tank will be inspected for cracks. The CPV and fuel tank will be replaced as necessary. These repairs will be performed free of charge. The recall is expected to begin January 11, 2016. Owners may contact Ford customer service at 1-866-436-7332. Ford's number for this recall is 15S34.

Notes : Owners may also contact the National Highway Traffic Safety Administration Vehicle Safety Hotline at 1-888-327-4236 (TTY 1-800-424-9153), or go to www.safercar.gov.

NHTSA Campaign ID : 16V384000

Mfg's Report Date : MAY 31, 2016

Component : AIR BAGS

Potential Number Of Units Affected : 1,896,443

Summary : Ford Motor Company (Ford) is recalling certain model year 2007-2011 Ford Ranger vehicles, 2006-2011 Ford Fusion, Mercury Milan and Lincoln Zephyr/MKZ vehicles, 2007-2010 Ford Edge, Lincoln MKX vehicles, 2005-2006 Ford GT vehicles, and 2005-2011 Ford Mustang vehicles originally sold, or ever registered, in Alabama, California, Florida, Georgia, Hawaii, Louisiana, Mississippi, South Carolina, Texas, Puerto Rico, American Samoa, Guam, the Northern Mariana Islands (Saipan), and the U.S. Virgin Islands, or "Zone A." Additionally, unless included in "Zone A" above, Ford is recalling certain model year 2007-2008 Ford Ranger, Edge and Lincoln MKX vehicles, 2006-2008 Ford Fusion, Mercury Milan and Lincoln Zephyr/MKZ vehicles, 2005-2006 Ford GT vehicles and 2005-2008 Ford Mustang vehicles originally sold, or ever registered, in Arizona, Arkansas, Delaware, District of Columbia, Illinois, Indiana, Kansas, Kentucky, Maryland, Missouri, Nebraska, Nevada, New Jersey, New Mexico, North Carolina, O...

Consequence : An inflator rupture may result in metal fragments striking the vehicle occupants resulting in serious injury or death.

Remedy : Ford will notify owners, and dealers will replace the passenger frontal air bag inflator, free of charge. The recall is expected to begin July 11, 2016. Owners may contact Ford customer service at 1-866-436-7332. Ford's number for this recall is 16S26.

NHTSA Campaign ID : 18V046000

Mfg's Report Date : January 11, 2018

Potential Number Of Units Affected : 327,796

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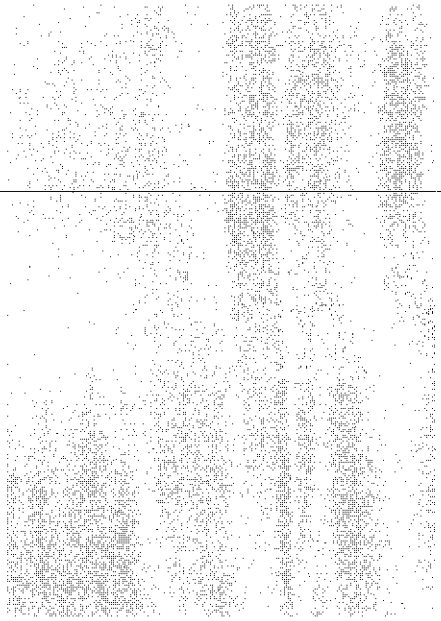
SUPPLEMENTAL INFORMATION



Summary : Ford Motor Company (Ford) is recalling certain 2013 Ford Mustang vehicles sold, or ever registered in the states of Alabama, California, Florida, Georgia, Hawaii, Louisiana, Mississippi, South Carolina, Texas, Puerto Rico, American Samoa, Guam, the Northern Mariana Islands (Saipan), and the U.S. Virgin Islands or "Zone A." Additionally, Ford is recalling certain 2010 Ford Edge, Fusion, Mustang and Ranger, Lincoln MKX and Zephyr/MKZ, and Mercury Milan vehicles ever registered in the states of Arizona, Arkansas, Delaware, District of Columbia, Illinois, Indiana, Kansas, Kentucky, Maryland, Missouri, Nebraska, Nevada, New Jersey, New Mexico, North Carolina, Ohio, Oklahoma, Pennsylvania, Tennessee, Virginia, and West Virginia or "Zone B." Ford is also recalling certain 2009 Ford Edge, Fusion, Mustang and Ranger, Lincoln MKX and Zephyr/MKZ, and Mercury Milan vehicles ever registered in the states of Alaska, Colorado, Connecticut, Idaho, Iowa, Maine, Massachusetts, Michigan, Minnesota, ...

Consequence : An inflator explosion may result in sharp metal fragments striking the driver or other occupants resulting in serious injury or death.

Remedy : Ford will notify owners, and dealers will replace the passenger frontal air bag inflator, free of charge. The recall is expected to begin February 19, 2018. Owners may contact Ford customer service at 1-866-436-7332. Ford's number for this recall is 18S01.

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Lara Cagle

From: Buerer,Travis <TBUERER@travelers.com>
Sent: Tuesday, August 7, 2018 8:11 AM
To: Lara Cagle; Batts,Triston B; Cowley,Deidre E; Seldon,McKenzie M
Subject: RE: FBL8298 & FEU3294 - MVC 7/16/18

Hi Lara,

It appears that the email below is solely talking about the property damage, however I will be subrogating against Geico as well for the workers compensation benefits we pay.

Thank you,
Travis

Travis Buerer | Claim Professional | National WC Recovery Center
Travelers
National Recovery Centers
P.O. Box 5076
Hartford, CT 06102-5076
W: 610.371.7464 F: 877.349.9299

TRAVELERS

From: Lara Cagle [mailto:lcagle@huntersville.org]
Sent: Monday, August 06, 2018 4:34 PM
To: Batts,Triston B <TBATTS@travelers.com>; Cowley,Deidre E <DCOWLEY@travelers.com>; Seldon,McKenzie M <MSELDON@travelers.com>; Buerer,Travis <TBUERER@travelers.com>
Subject: FBL8298 & FEU3294 - MVC 7/16/18

Hello All,
I'm forwarding an email one of our officers got from GEICO related to the subrogation of this claim. Please let me know if there is anyone else I should send this too. I believe this would be for both thte vehicle and workers comp sides of the accident?

Thank you,

Lara Cagle, IPMA-CP
Human Resources Coordinator

Town of Huntersville
NORTH CAROLINA
101 Huntersville-Concord Rd
PO Box 664
Huntersville, NC 28070
Phone: (704) 766-2244
Fax: (704) 948-6020

From: Brian Vaughan
Sent: Monday, August 06, 2018 8:33 AM
To: Lara Cagle <lcagle@huntersville.org>
Subject: Fwd: MVC 7/16/18

Sent from my iPhone

Begin forwarded message:

> **From:** "Mack, Sonya" <SMack@geico.com>
> **Date:** August 6, 2018 at 8:24:07 AM EDT
> **To:** Brian Vaughan <bvaughan@huntersville.org>
> **Subject: RE: MVC 7/16/18**
>
> Thank you for the update.
>
> Please send your subrogation demand to GEICO for review.
>
> You can mail it to P.O. Box 9518, Fredericksburg, VA 22403 or fax it to 703-738-2194. Please reference the GEICO claim # 0591325440107015 when sending documents to GEICO.
>
> Thank you.
>
> *Sonya Mack*
> Examiner | Region 7 |Virginia Beach
> Desk: 757-301-3026
> Fax: 703-738-2194
>
> Sensitivity: Confidential

From: Brian Vaughan [mailto:bvaughan@huntersville.org]
Sent: Monday, August 06, 2018 7:44 AM
To: Mack, Sonya <SMack@geico.com>
Subject: RE: MVC 7/16/18

CAUTION EXTERNAL EMAIL. This email originated outside of GEICO.

The vehicle is a total loss.

Lt. Brian Vaughan
Huntersville Police Department
Personnel/Training/Fleet Division

704-464-5382 (office)
[redacted] (cell)

From: Mack, Sonya [mailto:SMack@geico.com]
Sent: Friday, August 3, 2018 10:07 AM
To: Brian Vaughan <bvaughan@huntersville.org>
Subject: MVC 7/16/18

Lt. Vaughan,

I handling this loss which GEICO is at fault for. Ryan Smith was driving the police car involved in this loss.

Have you repaired the vehicle at this point?

Sonya Mack
Examiner | Region 7 | Virginia Beach
Desk: 757-301-3026
Fax: 703-738-2194

Sensitivity: Confidential

==========
This email/fax message is for the sole use of the intended recipient(s) and may contain confidential and privileged information. Any unauthorized review, use, disclosure or distribution of this email/fax is prohibited. If you are not the intended recipient, please destroy all paper and electronic copies of the original message.

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Lara Cagle

From: Lara Cagle
Sent: Friday, August 3, 2018 10:41 AM
To: Cowley,Deidre E
Subject: Re: FBL8298-001

Thank you!

From: Cowley,Deidre E <DCOWLEY@travelers.com>
Sent: Friday, August 3, 2018 10:22 AM
To: Lara Cagle
Subject: FBL8298-001

Good Morning,

We received your signed paperwork and have released your settlement. You should receive it in the next 3 to 5 business days to:

TOWN OF HUNTERSVILLE, NC
PO BOX 664
HUNTERSVILLE , NC 28070

Regards,

Deidre Cowley | Claims Professional | Travelers
Upstate New York Claims Center
PO Box 220
Buffalo, NY 14240
P: 1-800-662-2310 ext 849-8018
Direct: 716-849-8018 Fax: 855-914-5462
Email: dcowley@travelers.com

TRAVELERS

If you do not hear from me within 24 hours, please do not hesitate to e-mail my manager Christopher Stavers at cstavers@travelers.com.

This message (including any attachments) may contain confidential, proprietary, privileged and/or private information. The information is intended to be for the use of the individual or entity designated above. If you are not the intended recipient of this message, please notify the sender immediately, and delete the message and any attachments. Any disclosure, reproduction, distribution or other use of this message or any attachments by an individual or entity other than the intended recipient is prohibited.

Lara Cagle

From: Lara Cagle
Sent: Monday, July 30, 2018 9:19 AM
To: Janet Pierson
Subject: FW: FBL8298-001 * 2010 FORD FUSION

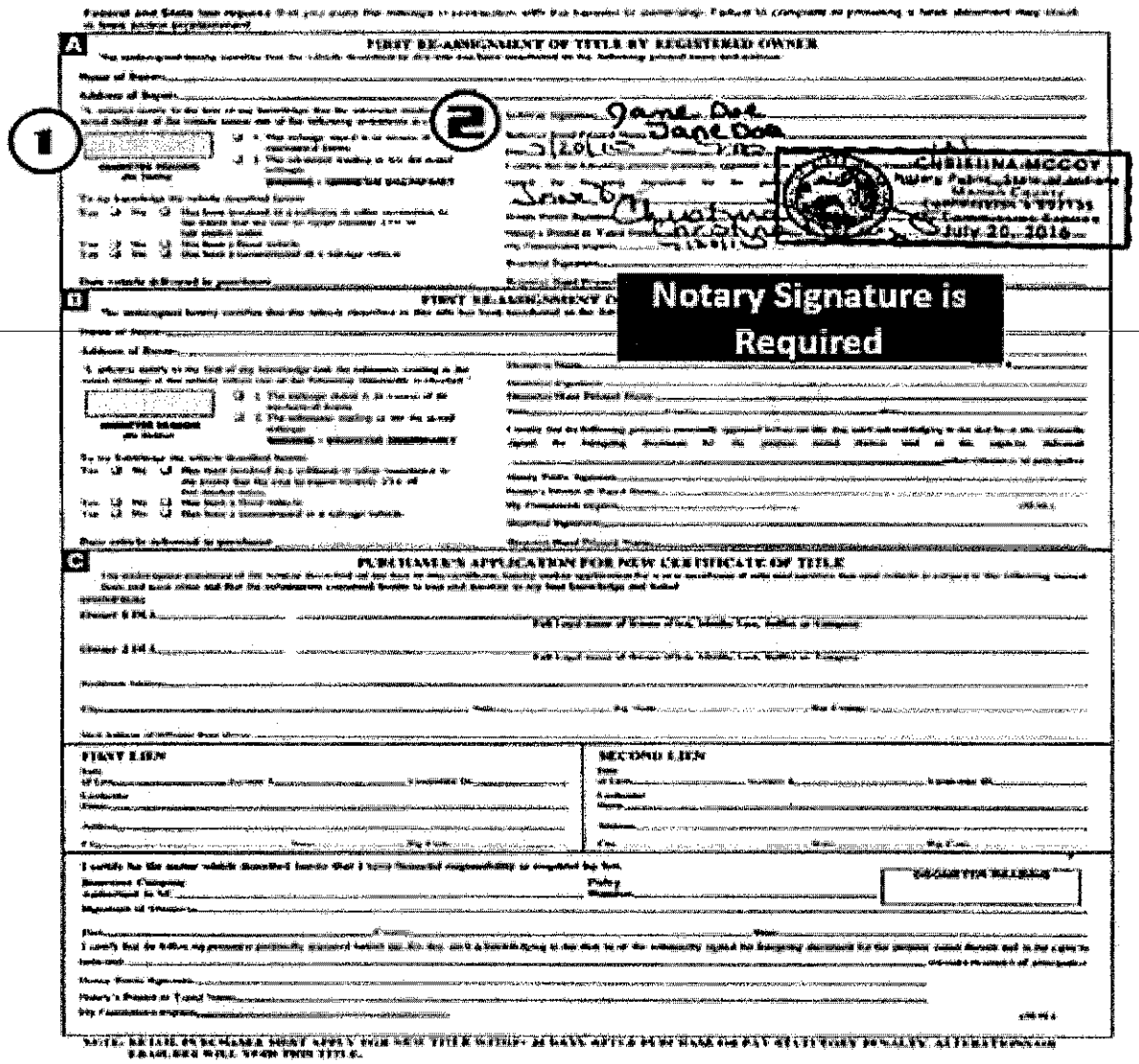
Hi Janet,
Can I please have the title for the 2010 Ford Fusion ending VIN 8327. This is the totaled vehicle from Ryan Smith's accident. I've pasted below Travelers instructions on completing the title transfer. I guess you already did this for NCLM???

Thanks – Lara

Here are step-by-step instructions to properly complete, endorse and mail your title document to us. Please follow these steps carefully and call me if you have questions.

For a North Carolina title, you must complete the following instructions in the presence of a Notary, as a notary signature is required on the title.

1. On your original title, please enter mileage of: 97,803 in the ODOMETER READING area
2. Sign your name exactly as it appears on the title in the SIGNATURE OF SELLER(s) area
3. Print your name exactly as it appears on the title in the NAME OF SELLER(s) area
   Note: If more than one person is listed as Owner, both should print and sign on the same line.
4. Return the signed title to Travelers using the attached FedEx Label
5. ***If the title is in the name of a business or entity, please include business card or authorization letter on company letterhead for person signing on behalf of the company***



Please call me if any mistakes are made on the title or if you have any questions about the process.

Thank you,

THIS NORTH CAROLINA TITLE EXAMPLE IS PROVIDED AS A GUIDE ONLY. COMPLETE, SIGN AND SUBMIT YOUR ORIGINAL TITLE.

Lara Cagle

From: Cowley,Deidre E <DCOWLEY@travelers.com>
Sent: Thursday, July 26, 2018 4:35 PM
To: Lara Cagle
Subject: RE: FBL8298-001 * 2010 FORD FUSION
Attachments: FBL8298-001 FedEx.pdf; FBL8298-001 Title Inst.docx

Thank you. I have attached title instructions and a return FedEx.

Please confirm the address for the settlement. Thank you.

Regards,

Deidre Cowley | Claims Professional | Travelers
Upstate New York Claims Center
60 Lakefront Blvd Ste 226
Buffalo, NY 14202
P: 1-800-662-2310 ext 849-8018
Direct: 716-849-8018 Fax: 855-914-5462
Email: dcowley@travelers.com

TRAVELERS

If you do not hear from me within 24 hours, please do not hesitate to e-mail my manager Daniel Libutti at dlibutti@travelers.com.

From: Lara Cagle [mailto:lcagle@huntersville.org]
Sent: Thursday, July 26, 2018 4:05 PM
To: Cowley,Deidre E <DCOWLEY@travelers.com>
Subject: RE: FBL8298-001 * 2010 FORD FUSION

Hi Deidre,
I have confirmed that we do not have equipment to claim (or it is already in the value you had attached). Please let me know what we need to do next.

Thank you,
Lara

From: Lara Cagle
Sent: Thursday, July 26, 2018 1:13 PM
To: 'Cowley,Deidre E' <DCOWLEY@travelers.com>
Subject: RE: FBL8298-001 * 2010 FORD FUSION

Hi Deidre,

We do have the title for this vehicle. I am verifying with our Police Department on any equipment that may have been damaged in the accident as well. If you've included that in this appraisal, please let me know (I didn't see much, but there might not be much to include).

Thank you,

Lara Cagle, IPMA-CP
Human Resources Coordinator

Town of Huntersville
NORTH CAROLINA
101 Huntersville-Concord Rd
PO Box 664
Huntersville, NC 28070
Phone: (704) 766-2244
Fax: (704) 948-6020
www.huntersville.org

From: Cowley,Deidre E [mailto:DCOWLEY@travelers.com]
Sent: Wednesday, July 25, 2018 1:48 PM
To: Lara Cagle <lcagle@huntersville.org>
Subject: FBL8298-001 * 2010 FORD FUSION

Good Afternoon,

My name is Deidre, I will be handling the total loss of your vehicle. I know you are out of town until next week, I thought I would get an email to you to review upon your return.

As you may know already, the vehicle has been deemed a total loss. After considering all of your vehicle's options, mileage, and general condition, in accordance with State Insurance Department Regulation, we have determined the actual cash value (ACV) to be listed in the attached report.

Also please advise the status of the title. If there is lien or lease on the vehicle, please provide the finance institutions name and contact information.

Please let me know if you have any questions. Thank you and I look forward to hearing from you!

Regards,

Deidre Cowley I Claims Professional I Travelers
Upstate New York Claims Center
60 Lakefront Blvd Ste 226
Buffalo, NY 14202
P: 1-800-662-2310 ext 849-8018
Direct: 716-849-8018 Fax: 855-914-5462
Email: dcowley@travelers.com

TRAVELERS

If you do not hear from me within 24 hours, please do not hesitate to e-mail my manager Christopher Stavers at cstavers@travelers.com.

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ORIGIN ID:SRWA (716) 849-8018
TOWN OF HUNTERSVILLE, NC

101 HUNTERSVILLE-CONCORD

HUNTERSVILLE, NC 28070
UNITED STATES US

SHIP DATE: 26JUL18
ACTWGT: 0.50 LB
CAD: 100259352/INET4040

TO **DEIDRE COWLEY FBL8298-001**
TRAVELERS
TRAVELERS
60 LAKEFRONT BLVD STE 226
BUFFALO NY 14202
(716) 849-8018 REF: 76201103 0002
INV:
PO: DEPT: CONTENT DESCRIPTION

552J2/85532/DCA5

RMA:

FedEx Express

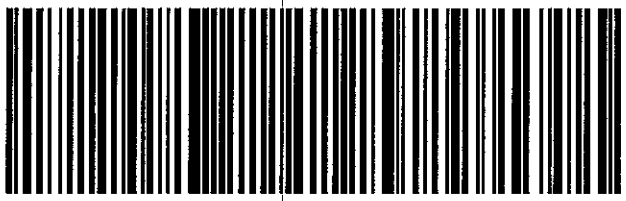
J182818072201ur

RETURNS MON-FRI
PRIORITY OVERNIGHT

TRK# 0221 **7908 5040 4375**

14202

NY-US



After printing this label:
CONSIGNEE COPY - PLEASE PLACE IN FRONT OF POUCH
1. Fold the printed page along the horizontal line.
2. Place label in shipping pouch and affix it to your shipment.

Use of this system constitutes your agreement to the service conditions in the current FedEx Service Guide, available on fedex.com. FedEx will not be responsible for any claim in excess of $100 per package, whether the result of loss, damage, delay, non-delivery, misdelivery, or misinformation, unless you declare a higher value, pay an additional charge, document your actual loss and file a timely claim. Limitations found in the current FedEx Service Guide apply. Your right to recover from FedEx for any loss, including intrinsic value of the package, loss of sales, income interest, profit, attorney's fees, costs, and other forms of damage whether direct, incidental, consequential, or special is limited to the greater of $100 or the authorized declared value. Recovery cannot exceed actual documented loss. Maximum for items of extraordinary value is $1,000, e.g. jewelry, precious metals, negotiable instruments and other items listed in our Service Guide. Written claims must be filed within strict time limits, see current FedEx Service Guide.

Here are step-by-step instructions to properly complete, endorse and mail your title document to us.
Please follow these steps carefully and call me if you have questions.

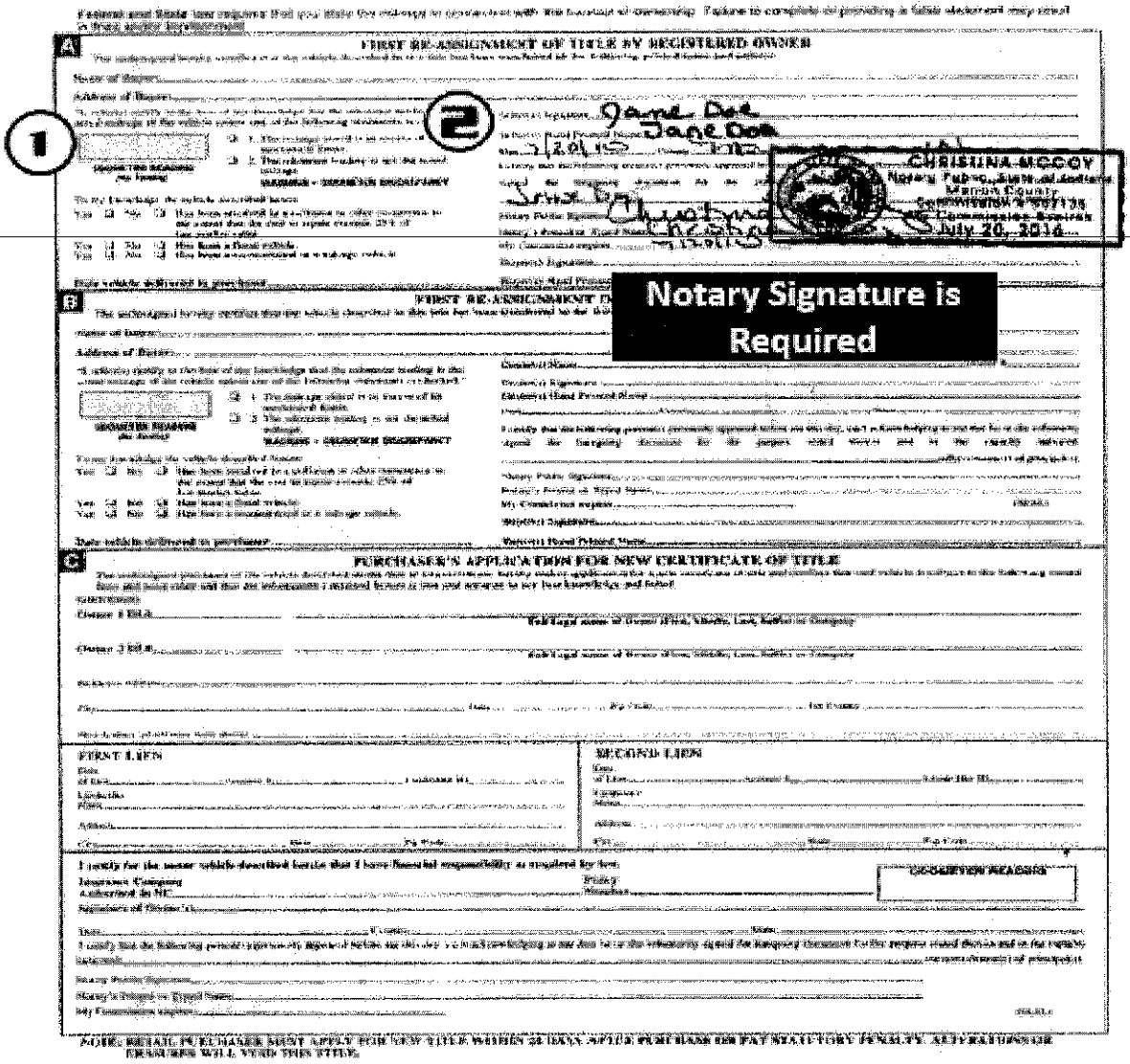
For a North Carolina title, you must complete the following instructions in the presence of a Notary, as a notary signature is required on the title.

1. On your original title, please enter mileage of: 97,803 in the ODOMETER READING area
2. Sign your name exactly as it appears on the title in the SIGNATURE OF SELLER(s) area
3. Print your name exactly as it appears on the title in the NAME OF SELLER(s) area
   Note: If more than one person is listed as Owner, both should print and sign on the same line.
4. Return the signed title to Travelers using the attached FedEx Label
5. ***If the title is in the name of a business or entity, please include business card or authorization letter on company letterhead for person signing on behalf of the company***

Please call me if any mistakes are made on the title or if you have any questions about the process.

Thank you,

THIS NORTH CAROLINA TITLE EXAMPLE IS PROVIDED AS A GUIDE ONLY. COMPLETE, SIGN AND SUBMIT YOUR ORIGINAL TITLE.



A

FIRST RE-ASSIGNMENT OF TITLE BY REGISTERED OWNER

1

2

CHRISTINA MCCOY
Notary Public, State of California
Fresno County
Commission # 2017128
My Comm. Expires
July 20, 2018

Notary Signature is Required

B

FIRST RE-ASSIGNMENT

C

PURCHASER'S APPLICATION FOR NEW CERTIFICATE OF TITLE

FIRST LIEN

SECOND LIEN

OCCUPATION REASONS

NOTE: RETAIL PURCHASER MUST APPLY FOR NEW TITLE WITHIN 30 DAYS AFTER PURCHASE OR PAY STATUTORY PENALTY. ANY FRAUDULENT DOCUMENTS WILL VOID THIS TITLE.

Lara Cagle

From: Lara Cagle
Sent: Thursday, July 26, 2018 2:29 PM
To: Williams,David M; Batts,Triston B; TBUERER@travelers.com; MSELDON@travelers.com
Subject: Police Report - FBL8298 & FEU3294
Attachments: Auto Claim - Smith Trooper Report.pdf

Good Afternoon All,
I've attached the police report related to the accident associated with these claims.

Please let me know if you have any questions.

Thank you,

Lara Cagle, IPMA-CP
Human Resources Coordinator

Town of Huntersville
NORTH CAROLINA
101 Huntersville-Concord Rd
PO Box 664
Huntersville, NC 28070
Phone: (704) 766-2244
Fax: (704) 948-6020
www.huntersville.org

This report has been redacted to prevent the disclosure of personally identifiable information.

DMV-349 (Rev. 1/09)

3 No. of Units Involved

THIS REPORT IS FOR THE USE OF THE DIVISION OF MOTOR VEHICLES. THE DATA IS COLLECTED FOR STATISTICAL ANALYSIS AND SUBSEQUENT HIGHWAY SAFETY PROGRAMMING. DETERMINATIONS OF "FAULT" ARE THE RESPONSIBILITY OF INSURERS OR OF THE STATE'S COURTS.

Form 1 of 2 ☐ Supplemental Report ☐ Non-Reportable

Do not write in these spaces

Date Received by DMV

1 Date	County	Time	Local Use/Patrol Area
07/16/2018	CABARRUS	06:57	180716024EA - 02

LOCATION

2 1 — 33 Relation to Roadway Surface: 1 — Crash Occurred: ☐ In ☒ Near — KANNAPOLIS (Municipality) — or 01.50 Miles — ☐☐☒☐ N S E W outside municipality — 10: 24

3 1 — ☒ At ☐ From — on SR 1002 (Highway Number, or Highway, Street: (if ramp or service road, indicate on line)) — Ramp or Service Road ☐ — (R.R. Crossing #) — Miles 0 ft. — ☐☐☐☐ N S E W

☒ At ☐ From — SR 2400 (Use Highway Number, Street Name or Adjacent County or State Line) — ☐ N ☒ S ☐ E ☐ W — toward SR 2206 (Use Highway Number, Street Name or Adjacent County or State Line) — Latitude — Longitude — Altitude — 11: 24

UNIT # 1

☐ VEHICLE ☐ PEDESTRIAN ☐ HIT & RUN ☒ COMMERCIAL 20 VEHICLE

4 2 — Driver: WALTER (First) LEE (Middle) FINK (Last)

5 — Address: 580 MAHAFFEY DR

City: SALISBURY State: NC Zip: 28146-8113

Same Address on Driver's License? ☒ Yes ☐ No — Driver's Phone Numbers: H (704) 433-7330 W

6 2 — D.L.# REDACTED CDL License ☒ — D.L. Class: A State: NC

DOB: REDACTED — 34 Vision Obstruction: 0 — 35 Physical Condition: 1 — 36 D.L. Restrictions: 1,88

7 1 — 37 Alcohol/Drugs Suspected: 0 — 38 Alcohol/Drugs Test: 0 — 39 Results (if known): 0 — 40 Vehicle Seizure (DWI): ☐

Owner: A C WIDENHOUSE INC — Same as Driver? ☐

Address: PO BOX 5010 — Same Address as Driver? ☐

City: CONCORD State: NC Zip: 28027

Plate #: LB8278 Plate State: NC Plate Year: 2019

VIN: 1M1AK06Y16N009300

Vehicle Make: MACK Vehicle Year: 2006 — 41 Vehicle Style (Type): 14 — 42 Vehicle Drivable: ☐ Yes ☒ No

43 TAD: FD-5 — 44 Estimated Damage: $30,000.00

Insurance Company: EMPLOYERS MUTUAL CASUALTY CO

Policy #: 3E42320

UNIT # 2

☒ VEHICLE ☐ PEDESTRIAN ☐ HIT & RUN ☐ OTHER

Driver: BRIAN (First) FREDERICK (Middle) MANRING (Last)

Address: 4638 BARRIER RD

City: CONCORD State: NC Zip: 28025-7358 — 12: 0

Same Address on Driver's License? ☒ Yes ☐ No — Driver's Phone Numbers: H (813) 573-4370 W — 13

D.L.# REDACTED CDL License ☐ — D.L. Class: C State: NC

DOB: REDACTED — 34 Vision Obstruction: 0 — 35 Physical Condition: 1 — 36 D.L. Restrictions: 0 — 14: 0

37 Alcohol/Drugs Suspected: 0 — 38 Alcohol/Drugs Test: 0 — 39 Results (if known): 0 — 40 Vehicle Seizure (DWI): ☐ — 15

Owner: ROBERT WILLIAM MANRING — Same as Driver? ☐ — 16

Address: 4638 BARRIER RD — Same Address as Driver? ☐

City: CONCORD State: NC Zip: 28025-7358 — 17: 19

Plate #: HY3441 Plate State: NC Plate Year: 2018 — 18

VIN: 1FTFW1CFXDKD24453

Vehicle Make: FORD Vehicle Year: 2013 — 41 Vehicle Style (Type): 2 — 42 Vehicle Drivable: ☐ Yes ☒ No — 19

43 TAD: LD-7 — 44 Estimated Damage: $15,000.00

Insurance Company: GEICO INDEMNITY COMPANY

Policy #: 4514961400

20 COMMERCIAL VEHICLE: Cargo, Carrier Name, Address, Source

Unit 1 — 45 Cargo Body Type 8 — ☐ Same Address as owner?

A C WIDENHOUSE INC

PO BOX 5010

CONCORD, NC 28027

Source: ☒ Truck ☐ Shipping ☐ Driver

Carrier Identification Numbers, GVWR, Axles

US DOT# 097216 — ICC# — Axles on Vehicle Including Trailers 5

State — State # — IFTA# 3289741

FEI# — Fleet # — Gross Vehicular Weight Rating 80000

	21	22	23	24	25	26	27	28	29	30	31	32	
A	1	1	1	Unit 1-Drv 1, Ped 1, etc. see above	W	M	2	0	0	2	1	3	see above — Veh# 1 Towed To/By: D & M TOWING / H & H WRECKER SERVICE
B	2	1	1	Unit 2-Drv 2, Ped 2, etc. see above	W	M	2	3	0	1	1	1	see above — Veh# 2 Towed To/By: D&M TOWING / D&M TOWING
C													
D													
E													
F													
G													
H													

46 Name of EMS: A - CABARRUS COUNTY EMS

47 Injured Taken by EMS to: A - CMC-NORTH EAST MEDICAL CENTER (Treatment Facility and City or Town)

46 Name of EMS: B - CABARRUS COUNTY EMS

47 Injured Taken by EMS to: B - CMC-MAIN MEDICAL CENTER (Treatment Facility and City or Town)

This report has been redacted to prevent the disclosure of personally identifiable information.

Form 1 of 2

Local Use/Patrol Area: 180716024EA - 02

48 POINTS OF INTIAL CONTACT (Write In Codes)	Unit # 1	1,2,3
	Unit # 2	5,6

CRASH SEQUENCE (Unit Level)	Unit # 1	Unit # 2
49 Vehicle Maneuver/Action	4	8
50 Non-Motorist Action		
51 Non-Motorist Location Prior to Impact		
52 Crash Sequence - First Event for this Unit	24	24
53 Crash Sequence - Second Event	6	32
54 Crash Sequence - Third Event	2	
55 Crash Sequence - Fourth Event	58	
56 Most Harmful Event for this Unit	24	24
57 Distance/Direction of Object Struck	5	2
58 Vehicle Underride/Override	3	3
59 Vehicle Defects	0	0

VEHICLE INFO	Veh # 1	Veh # 2
60 Authorized Speed Limit	55	55
61 Estimate of Original Traveling Speed	45	10
62 Estimate of Speed at Impact	35	10
63 Tire Impressions Before Impact (ft.)	61	0
64 Distance travelled After Impact (ft.)	72	91
65 Emergency Vehicle Use		
66 Post Crash Fire (if 'Yes' check block)	☐	☐
67 School Bus - Contact Vehicle	☐	☐
68 School Bus - Noncontact Vehicle	☐	☐

ROADWAY INFO	
69 Road Feature	9
70 Road Character	1
71 Road Classification	4
72 Road Surface Type	4
73 Road Configuration	2
74 Access Control	1
75 Number of Lanes	2
76 Traffic Control Type	1
77 Traffic Control Oper	1

WORK ZONE RELATED	
78 Work Zone Area	5
79 Work Activity	
80 Work Area Marked	
81 Crash Location	

TRAILER INFO.	Unit # 1	Unit # 2
82 Trailer Type	11	0
1st Trailer No. Axles	3	
Width (inches)	96	
Length (feet)	35	
2nd Trailer No. Axles		
Width (inches)		
Length (feet)		

COMMERCIAL VEHICLE: Hazardous Material involvement — Unit 1

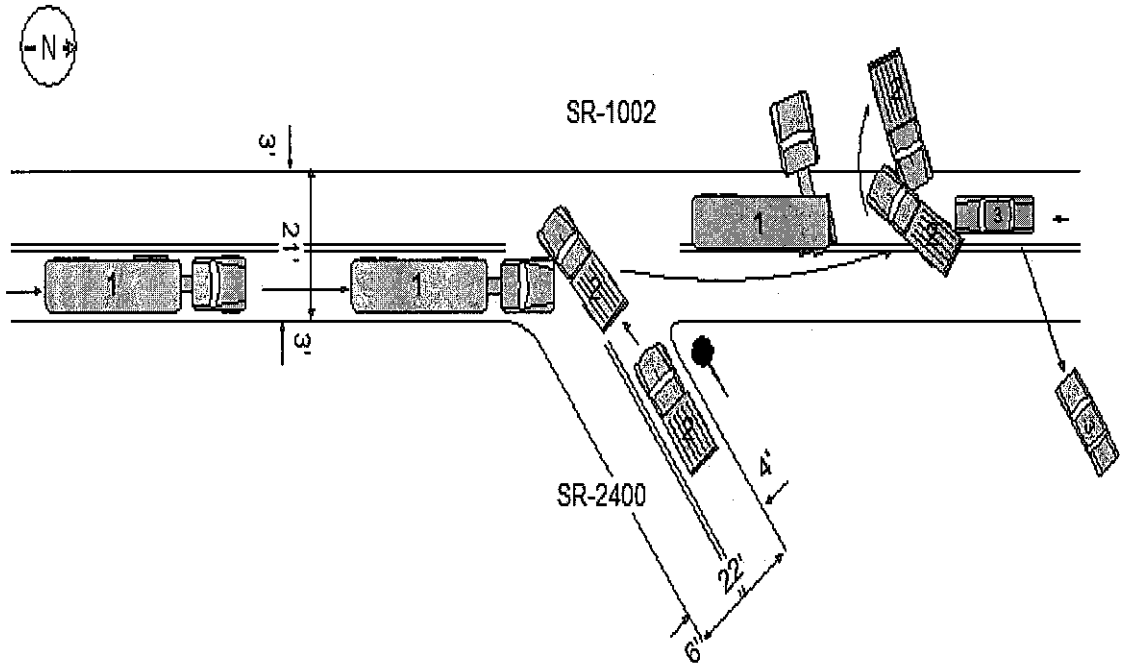
			From Placard Indicate	
Haz Mat Placard	☐ Yes	☒ No	4-digit placard number or name from diamond or	1-digit number from bottom of diamond
Hazardous Cargo Released (Does not include fuel from fuel tank)	☐ Yes	☒ No		
Carrying Haz Mat	☐ Yes	☒ No		

83 Unit # ____ Overwidth Trailer and Overwidth Mobilehome

Overwidth Permit #

84 DIAGRAM

Indicate North



Unit # 1 was ☒ Traveling ☒ N ☐ S ☐ E ☐ W on SR 1002 ☐ Parked Facing

Unit # 2 was ☒ Traveling ☐ N ☒ S ☐ E ☒ W on SR 1002 ☐ Parked Facing

85 NARRATIVE (Include pertinent unusual aspects which are not listed elsewhere on the form)

VEHICLE 1 WAS TRAVELING NORTH ON SR 1002. VEHICLE 2 WAS ATTEMPTING TO MAKE A LEFT TURN ONTO SR 1002 FROM SR 2400 TRAVELING SOUTH WEST. VEHICLE 3 WAS TRAVELING SOUTH ON SR 1002. VEHICLE 2 FAILED TO YIELD THE RIGHT OF WAY AND VEHICLE 1 COLLIDED WITH VEHICLE 2. AFTER IMPACT, VEHICLE 1 CROSSED THE CENTER LINE AND RAN OFF THE ROADWAY TO THE LEFT AND COLLIDED WITH THE DITCH. VEHICLE 2 THEN COLLIDED WITH VEHICLE 3 AS IT TRAVELED SOUTH. VEHICLES 1 AND 2 CAME TO REST PARTIALLY IN THE ROADWAY. VEHICLE 3 CAME TO REST OFF THE LEFT SIDE OF THE ROADWAY.

ADDITIONAL PROPERTY DAMAGE

86 Type/ Owner		Owner Address		State Property?	Estimated Damage $
				☐	

WITNESSES

Name	Address	Phone No
MICHAEL EDWARD KRAUS	135 DUNDEE DR, KANNAPOLIS NC 28083	(828) 712-8662
SARAH HAFEN HUNEYCUTT	22129 LORENE DR, ALBEMARLE NC 28001	(704) 322-1309

TRAFFIC VIOLATION(S)

Name	Charge(s) (Citation # optional)
Name	Address

Officer Name	Officer Number	Department		Date of Report
TRP. J A MILLER	2268	NC STATE HIGHWAY PATROL	NCNHP0000	07/16/2018

This report has been redacted to prevent the disclosure of personally identifiable information.

DMV-349 (Rev. 1/09)

No. of Units Involved: 3

THIS REPORT IS FOR THE USE OF THE DIVISION OF MOTOR VEHICLES. THE DATA IS COLLECTED FOR STATISTICAL ANALYSIS AND SUBSEQUENT HIGHWAY SAFETY PROGRAMMING. DETERMINATIONS OF "FAULT" ARE THE RESPONSIBILITY OF INSURERS OR OF THE STATE'S COURTS.

Form 2 of 2 | ☐ Supplemental Report | ☐ Non-Reportable

Do not write in these spaces

Date Received by DMV

Date	County	Time	Local Use/Patrol Area
07/16/2018	CABARRUS	06:57	180716024EA - 02

LOCATION

33 Relation to Roadway Surface: 1 | Crash Occurred: ☐ In ☒ Near | Municipality: KANNAPOLIS | or 01.50 Miles | ☐ N ☐ S ☒ E ☐ W outside municipality

on SR 1002 (Highway Number, or Highway, Street. (If ramp or service road, indicate on line)) | Ramp or Service Road | (R.R. Crossing #) | Miles 0 ft. ☐ N ☐ S ☐ E ☐ W

☒ At ☐ From SR 2400 (Use Highway Number, Street Name or Adjacent County or State Line) | ☐ N ☒ S ☐ E ☐ W | toward SR 2206 (Use Highway Number, Street Name or Adjacent County or State Line)

Latitude | Longitude | Altitude

UNIT # 3 ☒ VEHICLE ☐ PEDESTRIAN ☐ HIT & RUN ☐ COMMERCIAL 20 VEHICLE

Driver: RYAN (First) WESLEY (Middle) SMITH (Last)

Address: 9630 JULIAN CLARK AVE

City: HUNTERSVILLE State: NC Zip: 28078

Same Address on Driver's License? ☐ Yes ☒ No | Driver's Phone Numbers: H (704) 464-5400 W

D.L.# REDACTED CDL License ☐ | D.L. Class: C | State: NC

DOB: REDACTED | 34 Vision Obstruction: 0 | 35 Physical Condition: 1 | 36 D.L. Restrictions: 0

37 Alcohol/Drugs Suspected: 0 | 38 Alcohol/Drugs Test: 0 | 39 Results (if known): 0 | 40 Vehicle Seizure (DWI): ☐

Owner: TOWN OF HUNTERSVILLE Same as Driver? ☐

Address: 9630 JULIAN CLARK AVE Same Address as Driver? ☐

City: HUNTERSVILLE State: NC Zip: 28078

Plate #: YYN5433 Plate State: NC Plate Year: 2019

VIN: 3FAHP0HA3AR208327

Vehicle Make: FORD | Vehicle Year: 2010 | 41 Vehicle Style (Type): 31 | 42 Vehicle Drivable: ☐ Yes ☒ No

43 TAD: FD-3 | 44 Estimated Damage: $8,000.00

Insurance Company: NORTH CAROLINA LEAGUE MUNICIPALITIES

Policy #: 630652018

UNIT # ☐ VEHICLE ☐ PEDESTRIAN ☐ HIT & RUN ☐ OTHER

Driver: (First) (Middle) (Last)

Address:

City: State: Zip:

Same Address on Driver's License? ☐ Yes ☐ No | Driver's Phone Numbers: H W

D.L.# CDL License ☐ | D.L. Class: | State:

DOB: | 34 Vision Obstruction: | 35 Physical Condition: | 36 D.L. Restrictions:

37 Alcohol/Drugs Suspected: | 38 Alcohol/Drugs Test: | 39 Results (if known): | 40 Vehicle Seizure (DWI): ☐

Owner: Same as Driver? ☐

Address: Same Address as Driver? ☐

City: State: Zip:

Plate #: Plate State: Plate Year:

VIN:

Vehicle Make: | Vehicle Year: | 41 Vehicle Style (Type): | 42 Vehicle Drivable: ☐ Yes ☐ No

43 TAD: | 44 Estimated Damage:

Insurance Company:

Policy #:

20 COMMERCIAL VEHICLE: Cargo, Carrier Name, Address, Source

Unit: | 45 Cargo Body Type: | ☐ Same Address as owner?

Source: ☐ Truck ☐ Shipping ☐ Driver

Carrier Identification Numbers, GVWR, Axles

US DOT#: | ICC#: | Axles on Vehicle Including Trailers:

State: | State #: | IFTA#:

FEI#: | Fleet #: | Gross Vehicular Weight Rating:

	21	22	23	24	25	26	27	28	29	30	31	32		
A	3	1	1	Unit 1-Drv 1, Ped 1, etc. see above	W	M	2	4	0	2	1	4	see above	Veh# 3 Towed To/By: D & M TOWING / LE BLEU TOWING
B				Unit 2-Drv 2, Ped 2, etc. see above									see above	Veh# Towed To/By:
C														
D														
E														
F														
G														
H														

46 Name of EMS: A - CABARRUS COUNTY EMS

47 Injured Taken by EMS to: A - CMC-NORTH EAST MEDICAL CENTER (Treatment Facility and City or Town)

46 Name of EMS:

47 Injured Taken by EMS to: (Treatment Facility and City or Town)

This report has been redacted to prevent the disclosure of personally identifiable information.

Form 2 of 2

Local Use/Patrol Area: 180716024EA - 02

48 POINTS OF INTIAL CONTACT (Write In Codes)	Unit # 3	1,2,3
	Unit #	

CRASH SEQUENCE (Unit Level)	Unit # 3	Unit #
49 Vehicle Maneuver/Action	4	
50 Non-Motorist Action		
51 Non-Motorist Location Prior to Impact		
52 Crash Sequence - First Event for this Unit	24	
53 Crash Sequence - Second Event	6	
54 Crash Sequence - Third Event	2	
55 Crash Sequence - Fourth Event		
56 Most Harmful Event for this Unit	24	
57 Distance/Direction of Object Struck	0	
58 Vehicle Underride/Override	3	
59 Vehicle Defects	0	

VEHICLE INFO	Veh # 3	Veh #
60 Authorized Speed Limit	55	
61 Estimate of Original Traveling Speed	45	
62 Estimate of Speed at Impact	40	
63 Tire Impressions Before Impact (ft.)	0	
64 Distance travelled After Impact (ft.)	47	
65 Emergency Vehicle Use		
66 Post Crash Fire (if 'Yes' check block)	☐	☐
67 School Bus - Contact Vehicle	☐	☐
68 School Bus - Noncontact Vehicle	☐	☐

ROADWAY INFO	
69 Road Feature	9
70 Road Character	1
71 Road Classification	4
72 Road Surface Type	4
73 Road Configuration	2
74 Access Control	1
75 Number of Lanes	2
76 Traffic Control Type	1
77 Traffic Control Oper	1

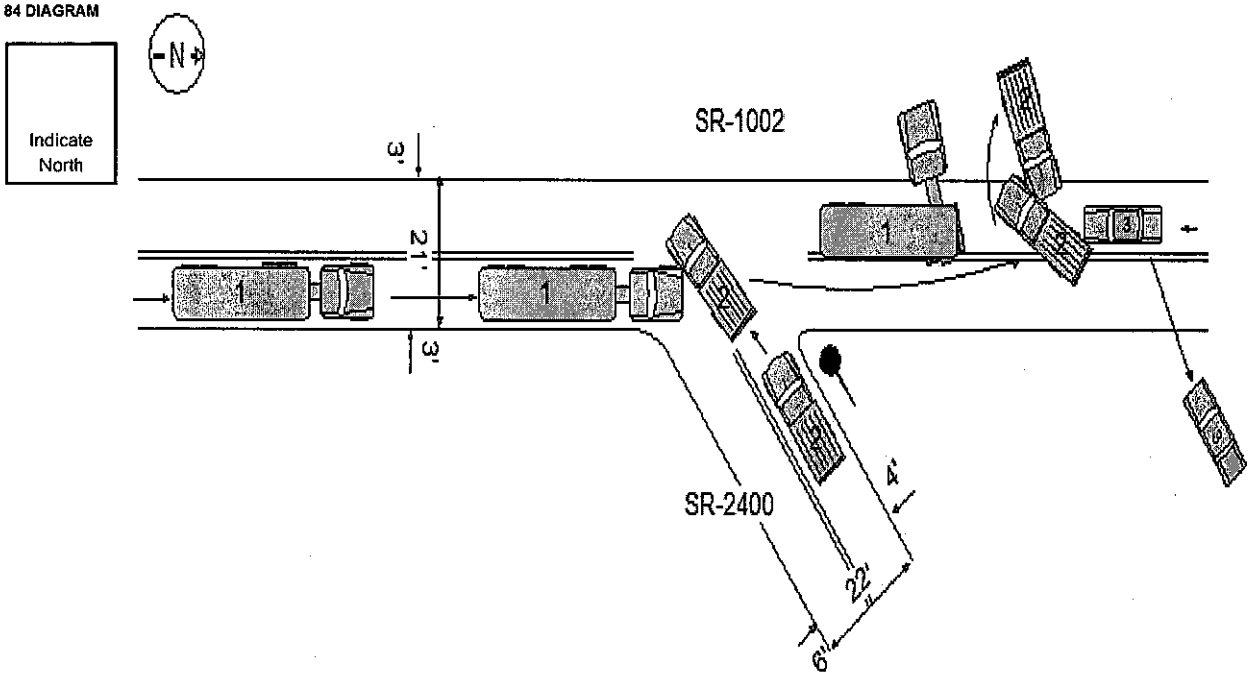
WORK ZONE RELATED	
78 Work Zone Area	5
79 Work Activity	
80 Work Area Marked	
81 Crash Location	

TRAILER INFO.	Unit # 3	Unit #
82 Trailer Type	0	
1st Trailer No. Axles		
Width (inches)		
Length (feet)		
2nd Trailer No. Axles		
Width (inches)		
Length (feet)		

COMMERCIAL VEHICLE: Hazardous Material Involvement
Haz Mat Placard ☐ Yes ☐ No
Hazardous Cargo Released ☐ Yes ☐ No (Does not include fuel from fuel tank)
Carrying Haz Mat ☐ Yes ☐ No
Unit From Placard Indicate
4-digit placard number or name from diamond or box
1-digit number from bottom of diamond

83 Unit # ___ Overwidth Trailer and Overwidth Mobilehome
Overwidth Permit #

84 DIAGRAM



Unit # 3 was [X] Traveling [ ] Parked [ ] Facing [ ] [X] [ ] [ ] [ ] N S E W on SR 1002

Unit # was [ ] Traveling [ ] Parked [ ] Facing [ ] [ ] [ ] [ ] [ ] N S E W on

85 NARRATIVE (include pertinent unusual aspects which are not listed elsewhere on the form)

VEHICLE 1 WAS TRAVELING NORTH ON SR 1002. VEHICLE 2 WAS ATTEMPTING TO MAKE A LEFT TURN ONTO SR 1002 FROM SR 2400 TRAVELING SOUTH WEST. VEHICLE 3 WAS TRAVELING SOUTH ON SR 1002. VEHICLE 2 FAILED TO YIELD THE RIGHT OF WAY AND VEHICLE 1 COLLIDED WITH VEHICLE 2. AFTER IMPACT, VEHICLE 1 CROSSED THE CENTER LINE AND RAN OFF THE ROADWAY TO THE LEFT AND COLLIDED WITH THE DITCH. VEHICLE 2 THEN COLLIDED WITH VEHICLE 3 AS IT TRAVELED SOUTH. VEHICLES 1 AND 2 CAME TO REST PARTIALLY IN THE ROADWAY. VEHICLE 3 CAME TO REST OFF THE LEFT SIDE OF THE ROADWAY.

ADDITIONAL PROPERTY DAMAGE

86 Type/ Owner		Owner Address		State Property?	Estimated Damage $
				☐	

WITNESSES

Name	MICHAEL EDWARD KRAUS	Address	135 DUNDEE DR, KANNAPOLIS NC 28083	Phone No	(828) 712-8662
Name	SARAH HAFEN HUNEYCUTT	Address	22129 LORENE DR, ALBEMARLE NC 28001	Phone No.	(704) 322-1309

TRAFFIC VIOLATION(S)

Name		Charge(s) (Citation # optional)	
Name		Address	

Officer Name	Officer Number	Department		Date of Report
TRP. J A MILLER	2268	NC STATE HIGHWAY PATROL	NCNHP0000	07/16/2018

Lara Cagle

From: Brian Vaughan
Sent: Thursday, July 26, 2018 1:33 PM
To: Lara Cagle
Subject: RE: FBL8298-001 * 2010 FORD FUSION

Good with appraisal

Lt. Brian Vaughan
Huntersville Police Department
Personnel/Training/Fleet Division
704-464-5382 (office)
[redacted] (cell)

From: Lara Cagle
Sent: Thursday, July 26, 2018 8:49 AM
To: Brian Vaughan <bvaughan@huntersville.org>
Subject: RE: FBL8298-001 * 2010 FORD FUSION

Okay, let me know if you want to list anything for the claim. If not, I'll tell him we are good with the appraisal. Thanks!

From: Brian Vaughan
Sent: Thursday, July 26, 2018 8:17 AM
To: Lara Cagle <lcagle@huntersville.org>
Subject: Re: FBL8298-001 * 2010 FORD FUSION

There's not even $100 worth of equipment in that car.

Sent from my iPhone

On Jul 25, 2018, at 7:03 PM, Lara Cagle <lcagle@huntersville.org> wrote:

> Hey Brian,
>
> Can you take a look at this and let me know whether you believe this includes equipment? I don't believe it does, so we'll need to submit a list of equipment that was damaged in the accident.
>
> Thanks - Lara

From: Cowley,Deidre E <DCOWLEY@travelers.com>
Sent: Wednesday, July 25, 2018 1:48 PM
To: Lara Cagle
Subject: FBL8298-001 * 2010 FORD FUSION

Good Afternoon,

My name is Deidre, I will be handling the total loss of your vehicle. I know you are out of town until next week, I thought I would get an email to you to review upon your return.

As you may know already, the vehicle has been deemed a total loss. After considering all of your vehicle's options, mileage, and general condition, in accordance with State Insurance Department Regulation, we have determined the actual cash value (ACV) to be listed in the attached report.

Also please advise the status of the title. If there is lien or lease on the vehicle, please provide the finance institutions name and contact information.

Please let me know if you have any questions. Thank you and I look forward to hearing from you!

Regards,

Deidre Cowley I Claims Professional I Travelers
Upstate New York Claims Center
60 Lakefront Blvd Ste 226
Buffalo, NY 14202
P: 1-800-662-2310 ext 849-8018
Direct: 716-849-8018 Fax: 855-914-5462
Email: dcowley@travelers.com

<image001.jpg>

If you do not hear from me within 24 hours, please do not hesitate to e-mail my manager Christopher Stavers at cstavers@travelers.com.

This message (including any attachments) may contain confidential, proprietary, privileged and/or private information. The information is intended to be for the use of the individual or entity designated above. If you are not the intended recipient of this message, please notify the sender immediately, and delete the message and any attachments. Any disclosure, reproduction, distribution or other use of this message or any attachments by an individual or entity other than the intended recipient is prohibited.

<FBL8298-001 Valuation.pdf>

Lara Cagle

From: Lara Cagle
Sent: Thursday, July 26, 2018 1:13 PM
To: Cowley,Deidre E
Subject: RE: FBL8298-001 * 2010 FORD FUSION

Hi Deidre,
We do have the title for this vehicle. I am verifying with our Police Department on any equipment that may have been damaged in the accident as well. If you've included that in this appraisal, please let me know (I didn't see much, but there might not be much to include).

Thank you,

Lara Cagle, IPMA-CP
Human Resources Coordinator

Town of Huntersville
NORTH CAROLINA
101 Huntersville-Concord Rd
PO Box 664
Huntersville, NC 28070
Phone: (704) 766-2244
Fax: (704) 948-6020
www.huntersville.org

From: Cowley,Deidre E [mailto:DCOWLEY@travelers.com]
Sent: Wednesday, July 25, 2018 1:48 PM
To: Lara Cagle <lcagle@huntersville.org>
Subject: FBL8298-001 * 2010 FORD FUSION

Good Afternoon,

My name is Deidre, I will be handling the total loss of your vehicle. I know you are out of town until next week, I thought I would get an email to you to review upon your return.

As you may know already, the vehicle has been deemed a total loss. After considering all of your vehicle's options, mileage, and general condition, in accordance with State Insurance Department Regulation, we have determined the actual cash value (ACV) to be listed in the attached report.

Also please advise the status of the title. If there is lien or lease on the vehicle, please provide the finance institutions name and contact information.

Please let me know if you have any questions. Thank you and I look forward to hearing from you!

Regards,

Deidre Cowley | Claims Professional | Travelers
Upstate New York Claims Center
60 Lakefront Blvd Ste 226
Buffalo, NY 14202
P: 1-800-662-2310 ext 849-8018
Direct: 716-849-8018 Fax: 855-914-5462
Email: dcowley@travelers.com

TRAVELERS

If you do not hear from me within 24 hours, please do not hesitate to e-mail my manager Christopher Stavers at cstavers@travelers.com.

This message (including any attachments) may contain confidential, proprietary, privileged and/or private information. The information is intended to be for the use of the individual or entity designated above. If you are not the intended recipient of this message, please notify the sender immediately, and delete the message and any attachments. Any disclosure, reproduction, distribution or other use of this message or any attachments by an individual or entity other than the intended recipient is prohibited.

Lara Cagle

From: Woolard,Robert T. <RWOOLARD@travelers.com>
Sent: Thursday, July 19, 2018 6:26 PM
To: Lara Cagle
Cc: Woolard,Robert T.
Subject: CL# FBL8298-001 2010 Ford Fusion Town of Huntersville

Hi. My name is Rob Woolard from Travelers Insurance. I am a Field Appraiser assigned to inspect and evaluate the 2010 Ford Fusion at Copart 41 in China Grove. I will inspect it when it arrives and call you once I have the evaluation completed. If you have any questions please call. Thanks, Rob Woolard. Travelers. c. 704-516-0780.

Rob Woolard | Claim Professional | Auto
Travelers
Charlotte Claim Center
W: 704-516-0780 F: 866-884-4425
Mailing Address: Travelers - P.O. Box 430 | Buffalo, NY 14240-0430

TRAVELERS

If further assistance is required, please contact my manager, Justin Silvers at jsilvers@travelers.com.

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Lara Cagle

From: Lara Cagle
Sent: Thursday, July 19, 2018 4:28 PM
To: Batts,Triston B
Cc: Vickie Brock
Subject: FBL8298
Attachments: Attachment.pdf

Hi Triston,
I've attached the driver exchange information from the accident on Monday. Just as a reminder for sensitivity sake, the driver who is associated with Mr. Manring's vehicle passed away in this accident. I do not know his relation, but want to make sure you are aware.

I will be out of the office for a few days, so if you have any questions, please reach out to Vickie Brock at 704-766-2204. We do not have a copy of the trooper's report, but expect to have it tomorrow or early next week. Vickie will forward it to you.

Thank you,
Lara Cagle, IPMA-CP
Human Resources Coordinator

Town of Huntersville
101 Huntersville-Concord Rd
PO Box 664
Huntersville, NC 28070
Phone: (704) 766-2244
Fax: (704) 948-6020
www.huntersville.org

DRIVER EXCHANGE FORM

compliments of the
STATE HIGHWAY PATROL

Driver WALTER (First) LEE (Middle) FINK (Last)

Address 580 MAHAFFEY DR

City SALISBURY State NC Zip 28146-8113

Same Address on Driver's License? [X] Yes [ ] No

Driver's Phone Numbers H (704) 433-7330 W

D.L. # 39xxxxxxx State NC

CDL License [ ]

DOB xx/xx/1957 Unit Number 1

Owner A C WIDENHOUSE INC

Address PO BOX 5010

City CONCORD State NC Zip 28027

Plate # LB8278 Plate State NC Plate Year 2019

VIN 1M1AK06Y16N009300

Vehicle Make MACK Vehicle Year 2006

Insurance Company EMPLOYERS MUTUAL CASUALTY CO

Policy # 3E42320

Towed By H & H WRECKER SERVICE

Towed To H & H WRECKER SERVICE

07/16/2018 (Date of Crash) CABARRUS (County) [ ] Non-Reportable

TRP. J A MILLER (Officer Name) 180716024EA (Local Report Number)

North Carolina Division of Motor Vehicles
Request for Motor Vehicle Information

I hereby request a copy of a crash report for:

[ ] Driver [ ] Owner

Name (First) (Middle) (Last)

DLN
If Driver, indicate the Driver License Number (DLN)

Date of Crash County

I am requesting: [ ] Certified Copy ($5.00)

I am qualified to obtain this information for my own personal record.

Requested by Date

Signature

Address

City State Zip

Make checks for certified copies payable to NCDMV. Mail requests to Traffic Records Section, Crash Reports Unit, 3106 Mail Service Center, 1100 New Bern Avenue, Raleigh NC 27697-0001.

DRIVER EXCHANGE FORM

compliments of the
STATE HIGHWAY PATROL

Driver (First) (Middle) (Last)

Address

City State Zip

Same Address on Driver's License? [ ] Yes [ ] No

Driver's Phone Numbers H W

D.L. # State

CDL License [ ]

DOB Unit Number 2

Owner ROBERT WILLIAM MANRING

Address 4638 BARRIER RD

City CONCORD State NC Zip 28025-7358

Plate # HY3441 Plate State NC Plate Year 2018

VIN 1FTFW1CFXDKD24453

Vehicle Make FORD Vehicle Year 2013

Insurance Company GEICO INDEMNITY COMPANY

Policy # 4514961400

Towed By

Towed To

07/16/2018 (Date of Crash) CABARRUS (County) [ ] Non-Reportable

TRP. J A MILLER (Officer Name) 180716024EA (Local Report Number)

North Carolina Division of Motor Vehicles
Request for Motor Vehicle Information

I hereby request a copy of a crash report for:

[ ] Driver [ ] Owner

Name (First) (Middle) (Last)

DLN
If Driver, indicate the Driver License Number (DLN)

Date of Crash County

I am requesting: [ ] Certified Copy ($5.00)

I am qualified to obtain this information for my own personal record.

Requested by Date

Signature

Address

City State Zip

Make checks for certified copies payable to NCDMV. Mail requests to Traffic Records Section, Crash Reports Unit, 3106 Mail Service Center, 1100 New Bern Avenue, Raleigh NC 27697-0001.

Lara Cagle

From: TBATTS@travelers.com
Sent: Wednesday, July 18, 2018 2:23 AM
To: Lara Cagle
Subject: Correspondence from Travelers for claim FBL8298
Attachments: Correspondence from Travelers.pdf

Please find attached correspondence related to claim FBL8298

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TRAVELERS

The Charter Oak Fire Insurance Company
Po Box 430
Buffalo, NY 14240-0430

07/18/2018

Lara Cagle
Town Of Huntersville, Nc
PO BOX 664
Huntersville NC 28070

Claim Acknowledgment

CLAIM #	LOSS DESIG.	ADJ. OFFICE	FIELD OFFICE NAME	REPORTING STATE
FBL8298	AB	007		

CLAIM HANDLER	PHONE NUMBER	SUPERVISOR
David Williams	(210)525-3631	JBO

ACCOUNT INFORMATION

PARENT COMPANY NAME	ACCOUNT NAME
Town Of Huntersville, Nc	Town Of Huntersville, Nc

RISK LOCATION ADDRESS	MAILING ADDRESS
Po Box 664 Huntersville NC 28070 LOCATION CODE: 2C413901810	Po Box 664 Huntersville NC 28070

POLICY PROFILE

POLICY FORM	POLICY NUMBER	EFFECTIVE DATE
HO810	2C413901	07/01/2018

LOSS ACCIDENT INFORMATION

DATE OF ACCIDENT	ACCIDENT LOCATION
07/16/2018	Old Concord Rd Near Irish Huntersville NC 28070
TIME OF ACCIDENT	
DATE REPORTED 07/16/2018	

DESCRIPTION OF ACCIDENT

Sgt smith was traveling in an unmarked vehicle and was struck by an oncoming vehicle - another vehicle (tractor trailer) was involved, but we do not have full details on the chain of events at this time

AUTHORITIES

REPORT #	VIOLATION

SUMMONS

CLAIM # FBL8298

INSURED VEHICLE INFORMATION

YEAR	MAKE	MODEL	VIN	COLOR	PLATE # / STATE
10	FORD	FUSION	3FAHP0HA8AR208327		NC

OWNER'S NAME

OWNER'S PHONE NUMBER

DRIVER'S NAME
Ryan Smith
190 Phaniel Church Rd
Rockwell NC 28138

DRIVER'S DAY PHONE NUMBER

DATE OF BIRTH	AGE	DRIVER'S LICENSE NUMBER	STATE

CLAIMANT INFORMATION

NAME	CLAIMANT NO.	TYPE
Town Of Huntersville, Nc 101 Huntersville-Concord Huntersville NC 28070-0664	001	INSURED

DESCRIPTION

ATTORNEY

ATTORNEY'S PHONE NUMBER

SUIT

TOTAL CLAIMANTS: 004

Lara Cagle

From: Batts,Triston B <TBATTS@travelers.com>
Sent: Tuesday, July 17, 2018 12:26 PM
To: Lara Cagle
Subject: RE: FBL8298

We handle it the same once the appraiser completes his inspection you all could move forward with removing any modifications. Let me know if you have any questions.

Thanks

From: Lara Cagle [mailto:lcagle@huntersville.org]
Sent: Tuesday, July 17, 2018 10:54 AM
To: Batts,Triston B <TBATTS@travelers.com>
Subject: RE: FBL8298

Hi Triston,
I confirmed with our Major that he was on duty. He also asked about removing/disabling equipment from the vehicle. With our previous insurance carrier, they would normally tell us when we could remove the equipment after they had confirmed whether it would be totaled or not (and before it was scheduled for surplus). How do you all handle that?

Thank you - Lara

From: Batts,Triston B [mailto:TBATTS@travelers.com]
Sent: Monday, July 16, 2018 5:20 PM
To: Lara Cagle <lcagle@huntersville.org>
Subject: RE: FBL8298

Thanks for this information we will be getting someone out to take a look at the vehicle. I forgot to confirm one thing with you, was the driver on duty when the accident occurred?

Triston

From: Lara Cagle [mailto:lcagle@huntersville.org]
Sent: Monday, July 16, 2018 3:12 PM
To: Batts,Triston B <TBATTS@travelers.com>
Subject: RE: FBL8298

Hi Triston,
Thank you for following up. I've included the information requested below:

2010 Ford Fusion, VIN 3FAHP0HA8AR208327, NC YYN-5433

D&M Wrecker
3600 Centergrove Rd
Concord, NC 28025
704-788-9386

Please let me know if you need anything else.

Thanks,

Lara Cagle, IPMA-CP
Human Resources Coordinator

Town of Huntersville
NORTH CAROLINA
101 Huntersville-Concord Rd
PO Box 664
Huntersville, NC 28070
Phone: (704) 766-2244
Fax: (704) 948-6020
www.huntersville.org

From: Batts,Triston B [mailto:TBATTS@travelers.com]
Sent: Monday, July 16, 2018 3:43 PM
To: Lara Cagle <lcagle@huntersville.org>
Subject: FBL8298

Good Afternoon,

Thanks for speaking with me regarding the accident, just to confirm I will be handling the damages to the insured vehicle. If you could provide the location of the vehicle so we can send our Travelers appraiser out to take a look. Also if you could please included the year, make and model of the vehicle or the VIN number so we can identify the vehicle at the tow yard. If you have any questions please let me know.

Thanks,

Triston Batts | Claim Professional | South Texas Claim Center
Travelers
PO BOX 650293
Dallas, TX 75265-0293
W: 281-606-7191 F: 877.749.0075
TRAVELERS

Travelers values your feedback. If you would like to inform my manager of your claim experience you can send an email to dlharris@travelers.com.

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TRAVELERS

Automobile Claim Reporting Worksheet and Guide

! DO NOT DELAY IN REPORTING IF YOU DO NOT HAVE ANSWERS TO ALL THE QUESTIONS.
PLEASE EMAIL YOUR COMPLETED FORM TO **first.report@travelers.com** OR CALL 1.800.238.6225.

ACCOUNT INFORMATION

PREPARER'S PHONE NUMBER & EMAIL ADDRESS	PREPARER'S NAME AND TITLE	GARAGE STATE (STATE WHERE VEHICLE IS GARAGED)
704-766-2244, lcagle@huntersville.org	Lara Cagle, Human Resources Coordinator	NC

SUBSIDIARY (COMPANY) NAME AND ADDRESS
Town of Huntersville, PO Box 664, Huntersville, NC 28070

SUBSIDIARY (COMPANY) MAILING ADDRESS (IF DIFFERENT FROM ABOVE)

DID THE LOSS OCCUR AT THE LOCATION ADDRESS?
☐ YES ■ NO IF NO, ADDRESS WHERE ACCIDENT OCCURRED
Old Concord Rd near Irish Potato Rd

DATE AND TIME OF LOSS
7/16/2018, Appx.7:00 am

BRIEF DESCRIPTION OF LOSS
Sgt Smith was traveling in an unmarked vehicle and was struck by an oncoming vehicle - another vehicle (tractor trailer) was involved, but we do not have full details on the chain of events at this time

PARENT COMPANY/INSURED'S NAME	LOCATION CODE	POLICY SYMBOL AND NUMBER
Town of Huntersville		Auto- 2C413901

INSURED VEHICLE

DOES INSURED OWN VEHICLE? (IF "NO", OWNER'S NAME, ADDRESS AND PHONE NUMBER)
Yes

INSURED VEHICLE YEAR, MAKE, MODEL, VEHICLE IDENTIFICATION NUMBER, PLATE STATE AND NUMBER
2010 Ford Fusion, 3FAHP0HA8AR208327, NC YYN-5433

INSURED VEHICLE DRIVER NAME, ADDRESS, PHONE NUMBER, RELATIONSHIP TO THE INSURED, DATE OF BIRTH, DRIVER LICENSE STATE AND NUMBER
Ryan Smith, 704-280-7590, Employee 07/19/1985

WAS THE INSURED VEHICLE DAMAGED? (IF YES, DESCRIPTION OF DAMAGE)
Yes, we believe it is totalled and is being towed to Archer's Towing at 433 South Main St, Davidson, NC 704-892-9374

IS THERE A WRITTEN ESTIMATE OR REPAIR/REPLACEMENT BILL FOR THE DAMAGE? IF YES, AMOUNT.

IS VEHICLE DRIVEABLE?	DID AIR BAGS DEPLOY?
☐ YES ■ NO	■ YES ☐ NO

ATTORNEY INFORMATION (IF REPRESENTED)

WAS ANYONE INJURED IN THE INSURED VEHICLE? IF YES,
PLEASE PROVIDE THE FOLLOWING INFORMATION FOR EACH INJURED PERSON IN INSURED'S VEHICLE:

NAME Ryan Smith	
BUSINESS AND HOME PHONE NUMBERS AND EMAIL ADDRESS rsmith@huntersville.org	
ADDRESS	
RELATIONSHIP OF THE INJURED TO THE ACCIDENT (INSURED DRIVER, MEMBER OF INSURED HOUSEHOLD, GUEST IN INSURED VEHICLE, OR PEDESTRIAN) Insured driver	
DATE OF BIRTH	GENDER
DESCRIPTION OF INJURY	
MEDICAL FACILITY (IF TREATMENT RECEIVED)	
ATTORNEY INFORMATION (IF REPRESENTED)	

OTHER'S PROPERTY DAMAGE AND INJURY INFORMATION
WAS ANY OTHER VEHICLE DAMAGED? IF YES, PLEASE PROVIDE THE FOLLOWING INFORMATION:

OWNER'S NAME Unknown at this time, driver of oncoming vehicle is deceased	BUSINESS AND HOME PHONE NUMBERS AND EMAIL ADDRESS
ADDRESS	
DAMAGED VEHICLE INFORMATION (YEAR, MAKE, MODEL, VEHICLE IDENTIFICATION NUMBER, COLOR, PLATE STATE AND NUMBER)	
DESCRIPTION OF DAMAGE	
IS THERE A WRITTEN ESTIMATE OR REPLACEMENT BILL FOR THE DAMAGE? IF YES, AMOUNT	DID AIRBAGS DEPLOY? ☐ YES ☐ NO
OTHER INSURANCE CARRIER INFORMATION (NAME AND POLICY NUMBER)	
ATTORNEY INFORMATION (IF REPRESENTED)	

WAS ANY OTHER PROPERTY DAMAGED? IF YES, PLEASE PROVIDE THE FOLLOWING INFORMATION:	
OWNER/BUSINESS NAME	BUSINESS AND HOME PHONE NUMBERS AND EMAIL ADDRESS
OWNER/BUSINESS ADDRESS	
DESCRIPTION OF DAMAGED PROPERTY	
IS A WRITTEN ESTIMATE OR REPAIR/REPLACEMENT BILL FOR THE DAMAGE AVAILABLE? IF YES, AMOUNT	
ATTORNEY INFORMATION (IF REPRESENTED)	

WAS ANYONE INJURED IN ANY OF THE OTHER VEHICLES INVOLVED? IF YES, PLEASE PROVIDE THE FOLLOWING INFORMATION:	
NAME	BUSINESS AND HOME PHONE NUMBERS AND EMAIL ADDRESS
ADDRESS	
RELATIONSHIP OF THE INJURED TO THE ACCIDENT (DRIVER OR OCCUPANT OF OTHER VEHICLE, PEDESTRIAN)	
DATE OF BIRTH	GENDER
DESCRIPTION OF INJURY	
MEDICAL FACILITY (IF TREATMENT RECEIVED)	ATTORNEY INFORMATION (IF REPRESENTED)
WITNESSES (NAMES, ADDRESSES, AND PHONE NUMBERS)	
AUTHORITIES - AMBULANCE/FIRE/POLICE (NAME, REPORT/CASE NUMBER, COUNTY, ANY VIOLATIONS/CITATIONS)	

INSURED CONTACT INFORMATION
CONTACT NAME, PHONE NUMBER, EMAIL ADDRESS LARA CAGLE, 704-766-2244, LCAGLE@HUNTERSVILLE.ORG
ADDITIONAL NOTES/COMMENTS OR CUSTOMER SPECIFIC INFORMATION We are waiting on additional information and will send when received, but wanted to submit asap due to fatality.

TRAVELERS

travelers.com

The Travelers Indemnity Company and its property casualty affiliates. One Tower Square, Hartford, CT 06183

This material is for informational purposes only. All statements herein are subject to the provisions, exclusions and conditions of the applicable policy. For an actual description of all coverages, terms and conditions, refer to the insurance policy. Coverages are subject to individual insureds meeting our underwriting qualifications and to state availability.

Lara Cagle

From: Lara Cagle
Sent: Monday, July 16, 2018 3:21 PM
To: Williams,David M
Subject: RE: Officer Involved MVA 7/16/18 FBL8298

Thanks David,
I don't suspect you'll need this information, but wanted to share just in case. Our vehicle (and the other two) were towed to a different facility than originally reported. They are at DM Wrecker at 3600 Centergrove Rd, Concord, 28025 (704-788-9386).

From: Williams,David M [mailto:DMWILLI2@travelers.com]
Sent: Monday, July 16, 2018 3:19 PM
To: Lara Cagle <lcagle@huntersville.org>
Subject: Officer Involved MVA 7/16/18 FBL8298

Lara,
As we discussed, I have been assigned to handle any potential injury claim that may be arise against the Town regarding this accident. Please send me the police report once you have.
Thank you, I look forward to working with you.

David M. Williams | Claim Professional
Travelers
P.O. Box 430
Buffalo, NY 14240-0430
W: 210.525.3631 F: 800.659-9483

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Lara Cagle

From: DMWILLI2@travelers.com
Sent: Monday, July 16, 2018 2:32 PM
To: Lara Cagle
Subject: Your Travelers Auto Claim #FBL8298

Importance: Low

TRAVELERS

We're here to help

Thank you for contacting Travelers. We are dedicated to assisting you through the claim process.

Our Travelers Claim Center has received your recent auto claim, which has been assigned to the claim professional identified below. This representative will be reaching out to you directly, if he or she has not done so already. I have provided for your reference the representative's contact information as well as the contact information of his or her supervisor. If you have any photos or any documentation related to the incident or the damages please email them to your claim professional.

For more information, including what you can expect from the claim process, please visit our **Auto Claim Support Center**.

For your reference

- Your claim number is **FBL8298**
- Your date of loss was **07-16-2018**
- Your claim professional's name is **DAVID WILLIAMS**
  - Phone: **210-525-3631**
  - Email: **DMWILLI2@travelers.com**

- Your claim professional's supervisor is **JACQUELYN BRUMBACH**
  - Phone: **610-371-3926**
  - Email: **JBRUMBA1@travelers.com**

Sincerely,
Mid-Atlantic Claim Center

12-CLAIM-2894

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depends on the facts and circumstances involved in the claim or loss, all applicable policy or bond provisions, and any applicable law. Availability of coverage referenced in this document can depend on underwriting qualifications and state regulations.

The Travelers Indemnity Company and its property casualty affiliates **(shown as "Travelers" above)**
One Tower Square, Hartford, CT 06183

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Lara Cagle

From: losscommunication@travelers.com
Sent: Monday, July 16, 2018 1:28 PM
To: Lara Cagle
Subject: Re: Auto Claim - Town of Huntersville

Your Claim Confirmation:

Thank you for contacting Travelers. If you have additional information, please send it directly to the claim professional assigned to your claim and include the claim number. Please do not reply to this email address.

This is to confirm we received your new claim request in Claim Customer Services. Please keep the following claim number and information for your records:

Line of Business: **Auto**
Claim Number: **FBL8298**
Date of Loss: **07/16/2018**
Insured Name: **TOWN OF HUNTERSVILLE, NC**
Claimant Name: **RYAN SMITH , UNK UNK , UNK UNK**
Driver of Insured Vehicle: **RYAN SMITH**

The claim and document(s) have been assigned to the following claim professional and field office for handling:

Assigned Claim Professional:
Claim Professional Phone:
Claim Professional E-mail:
Field Office Name: **145**
Field Office Phone: **(800)842-9897**

Please contact the assigned claim professional or field office if you need additional information.

As always, thank you for doing business with Travelers.

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DATE 11/19/18 | ACCOUNT NUMBER J99 | FILE NUMBER 234 AB FDG2356 K

VOID IF NOT PRESENTED WITHI ONE YEAR AFTER DATE OF ISSU

FIVE HUNDRED AND 00/100 ----------

PAY: $******500.00

PAY TO THE ORDER OF TOWN OF HUNTERSVILLE NC
PO BOX 664
HUNTERSVILLE NC 28070

011916
SA05954

Maria Olivo
AUTHORIZED SIGNATURE

⑈91752805⑈ ⑆031100209⑆ 3862289 2⑈

011916

THE TRAVELERS - TRAVELERS
TRAVELERS
P.O. BOX 5076
HARTFORD CT 06102-5076

SA05954

896D 91752805

TRAVELERS

DATE: 11/19/18
LOSS DATE: 09/21/18
FILE NUMBER: 234 AB FDG2356 K

AGENT:
PARKS INS & FIN INC

ACCOUNT NAME:
TOWN OF HUNTERSVILLE, NC

TOWN OF HUNTERSVILLE NC
PO BOX 664
HUNTERSVILLE NC 28070

THE CHARTER OAK FIRE INSURANCE COMPANY

EXPLANATION OF PAYMENT

Collision	$500.00
TOTAL PAID	$500.00

100% DEDUCTIBLE RECOVERY

Brunson 9/21/18
rear ended by another
Police Vehicle
Reduced to Reimbursement other at fault

4136

FOR ADDITIONAL INFORMATION, CONTACT: NANCY KNIGHT AT (508)324-8378

005962
DETACH CHECK

UVRPUNS2-121288

DETACH CHECK

Lara Cagle

From: TBATTS@travelers.com
Sent: Wednesday, November 28, 2018 5:10 PM
To: Lara Cagle
Subject: Correspondence from Travelers for claim FDG2356
Attachments: Correspondence from Travelers.pdf

Categories: Orange Category

Please find attached correspondence related to claim FDG2356 _____ This message (including any attachments) may contain confidential, proprietary, privileged and/or private information. The information is intended to be for the use of the individual or entity designated above. If you are not the intended recipient of this message, please notify the sender immediately, and delete the message and any attachments. Any disclosure, reproduction, distribution or other use of this message or any attachments by an individual or entity other than the intended recipient is prohibited.

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TRAVELERS

The Charter Oak Fire Insurance Company
P.O. Box 650293
Dallas, TX 75265-0293

11/28/2018

Lara Cagle
Town Of Huntersville Nc
PO BOX 664
Huntersville NC 28070

Closing Notice

Claim Number: 234-AB-FDG2356-K Date of Loss: 09/21/2018 Closing Date: 11/28/2018
Account Name: Town Of Huntersville, Nc
Driver Name: Melissa Brunson
Insured Code: NC
Policy Number: HO810 2C413901
Subsidiary: Town Of Huntersville Nc
Cmt #1 Name: Town Of Huntersville Nc

Loss amounts - 002 Claimant(s):

Coverage:	Claim:	Expense:
COLL	$545.04	$0.00
	$0.00	$0.00
	$0.00	$0.00
	$0.00	$0.00
	$0.00	$0.00
	$0.00	$0.00
	$0.00	$0.00
	$0.00	$0.00
Total Payments:	$545.04	$0.00
Subrogation:	$545.04	100.00%
Other Recovery:	$0.00	

For additional information, contact:

Triston Batts
CI Rep

(281)606-7191

Lara Cagle

From: NKNIGHT@travelers.com
Sent: Wednesday, November 28, 2018 4:00 PM
To: Lara Cagle
Subject: Correspondence from Travelers for claim FDG2356
Attachments: Correspondence from Travelers.pdf

Categories: Orange Category

Please find attached correspondence related to claim FDG2356 This message (including any attachments) may contain confidential, proprietary, privileged and/or private information. The information is intended to be for the use of the individual or entity designated above. If you are not the intended recipient of this message, please notify the sender immediately, and delete the message and any attachments. Any disclosure, reproduction, distribution or other use of this message or any attachments by an individual or entity other than the intended recipient is prohibited.

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TRAVELERS

The Charter Oak Fire Insurance Company
P.O. Box 5076
Hartford, CT 06102-5076

11/28/2018

Town Of Huntersville Nc
Lara Cagle
Po Box 664
Huntersville NC 28070

Insured:	Town Of Huntersville, Nc
Claim Number:	FDG2356 driver Melissa Brunson
Date of Loss:	09/21/2018
Loss Location:	South Blvd Charlotte NC

Dear Ms. Cagle,

I am writing to provide you with an update on the status of this Subrogation claim. As you are aware, we have been pursuing a third-party for potential reimbursement of payments made for damages on this claim.

I am pleased to inform you that we have recovered 100% of these payments, including your deductible. We have issued a check to you for the amount of your deductible $500.00 under separate cover.

If you have any questions, please contact me at the telephone number or email address listed below.

Sincerely,

Nancy Knight
Claim Professional
Direct: (508)324-8378
Office: (800)925-7693 Ext. 324-8378
Fax: (866)304-7031
Email: NKNIGHT@travelers.com
Travelers Subrogation Services

Lara Cagle

From: NKNIGHT@travelers.com
Sent: Monday, October 29, 2018 10:53 AM
To: Lara Cagle
Subject: Correspondence from Travelers for claim FDG2356
Attachments: Correspondence from Travelers.pdf

Categories: Orange Category

Please find attached correspondence related to claim FDG2356 _____ This message (including any attachments) may contain confidential, proprietary, privileged and/or private information. The information is intended to be for the use of the individual or entity designated above. If you are not the intended recipient of this message, please notify the sender immediately, and delete the message and any attachments. Any disclosure, reproduction, distribution or other use of this message or any attachments by an individual or entity other than the intended recipient is prohibited.

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TRAVELERS

The Charter Oak Fire Insurance Company
P.O. Box 5076
Hartford, CT 06102-5076

10/29/2018

Town Of Huntersville Nc
Lara Cagle
Po Box 664
Huntersville NC 28070

Insured:	Town Of Huntersville, Nc
Claim Number:	FDG2356 driver Melissa Brunson
Date of Loss:	09/21/2018
Loss Location:	South Blvd Charlotte NC

Dear Ms. Cagle,

Thank you for speaking with me today about the recent referral of your claim to the National Auto Recovery Center. I was happy to explain the subrogation work that we do and the impact to you, our customer.

As we discussed, your file has been assigned to me so that we may attempt recovery of your deductible and the payments made by The Charter Oak Fire Insurance Company on your claim from the party responsible for your loss.

In addition, we would like to know if you incurred any documented, uncovered expenses, other than your deductible, related to this loss. Uncovered expenses are not covered by your policy. We are unable to negotiate reimbursement of these out of pocket expenses on your behalf. As a courtesy, however, we are happy to assist you by forwarding your documentation supporting these expenses to the responsible party insurance carrier. If you have documentation you would like us to forward, send them to me at the address below and I will forward them to the responsible party carrier and ask a representative to contact you directly to discuss further.

We are committed to keeping you informed throughout the recovery process and ask for your patience as the process may take some time. We will provide you with periodic updates throughout the process. As soon as this matter is resolved, you will be notified of the outcome.

If you have any questions about this information, please contact me at either the telephone number or the email address listed below.

Sincerely,

Nancy Knight
Claim Professional
Direct: (508)324-8378
Office: (800)925-7693 Ext. 324-8378
Fax: (866)304-7031
Email: NKNIGHT@travelers.com
Travelers Subrogation Services

Lara Cagle

From: Batts,Triston B <TBATTS@travelers.com>
Sent: Wednesday, October 24, 2018 4:27 PM
To: Lara Cagle
Subject: RE: Correspondence from Travelers for claim FDG2356

Categories: Orange Category

Thanks - we have issued our initial payment for the loss. We do expect a supplement on this repair. At this time we will be closing the file for subrogation.

-----Original Message-----
From: Lara Cagle [mailto:lcagle@huntersville.org]
Sent: Wednesday, October 24, 2018 1:58 PM
To: Batts,Triston B <TBATTS@travelers.com>
Subject: RE: Correspondence from Travelers for claim FDG2356

Yes please. Thanks!

-----Original Message-----
From: Batts,Triston B [mailto:TBATTS@travelers.com]
Sent: Tuesday, October 23, 2018 5:04 PM
To: Lara Cagle <lcagle@huntersville.org>
Subject: RE: Correspondence from Travelers for claim FDG2356

Our appraisers approved an estimate, would you like for me to issue the payment to the body shop?

-----Original Message-----
From: Batts,Triston B
Sent: Tuesday, October 23, 2018 10:42 AM
To: 'Lara Cagle' <lcagle@huntersville.org>
Subject: RE: Correspondence from Travelers for claim FDG2356

Yeah I reached out to the shop, they sent over a photo of the rear of the vehicle. We can use this once since there is likely going to be a supplement for the damage underneath the bumper. I got it covered no need to do any more follow up.

Triston

-----Original Message-----
From: Lara Cagle [mailto:lcagle@huntersville.org]
Sent: Tuesday, October 23, 2018 10:40 AM
To: Batts,Triston B <TBATTS@travelers.com>
Subject: RE: Correspondence from Travelers for claim FDG2356

I'll check, I do not believe we have photos. I did see the vehicle before it went into the shop and you couldn't really see much damage, but believed there was more damage under the bumper and possibly the fenders.

-----Original Message-----

From: Batts,Triston B [mailto:TBATTS@travelers.com]
Sent: Tuesday, October 23, 2018 11:10 AM
To: Lara Cagle <lcagle@huntersville.org>
Subject: RE: Correspondence from Travelers for claim FDG2356

I will follow up with the shop to see if they took any. Did you all take any photos of the damage to the vehicle?

-----Original Message-----
From: Lara Cagle [mailto:lcagle@huntersville.org]
Sent: Tuesday, October 23, 2018 9:37 AM
To: Batts,Triston B <TBATTS@travelers.com>
Subject: RE: Correspondence from Travelers for claim FDG2356

Thanks Triston,
Is the shop sending pictures?

-----Original Message-----
From: Batts,Triston B [mailto:TBATTS@travelers.com]
Sent: Monday, October 22, 2018 4:58 PM
To: Lara Cagle <lcagle@huntersville.org>
Subject: RE: Correspondence from Travelers for claim FDG2356

Hello,

I wanted to follow up regarding this claim. We have received the estimate but are awaiting photos so we can move forward with the repair of the vehicle.

-----Original Message-----
From: Lara Cagle [mailto:lcagle@huntersville.org]
Sent: Monday, October 08, 2018 9:10 AM
To: Batts,Triston B <TBATTS@travelers.com>
Subject: RE: Correspondence from Travelers for claim FDG2356

Good Morning Triston,
I've attached the estimate for this vehicle repair.

Please let me know if you have any questions.

Thank you,

Lara Cagle, IPMA-CP
Human Resources Coordinator

Town of Huntersville
101 Huntersville-Concord Rd
PO Box 664
Huntersville, NC 28070
Phone: (704) 766-2244
Fax: (704) 948-6020
www.huntersville.org

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TRVDiscDefault::1201

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Sent: Tuesday, October 23, 2018 11:40 AM
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Lara Cagle, IPMA-CP
Human Resources Coordinator

Town of Huntersville
101 Huntersville-Concord Rd
PO Box 664
Huntersville, NC 28070
Phone: (704) 766-2244
Fax: (704) 948-6020
www.huntersville.org

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TRVDiscDefault::1201

Lara Cagle

From: Lara Cagle
Sent: Monday, October 8, 2018 10:10 AM
To: TBATTS@travelers.com
Subject: RE: Correspondence from Travelers for claim FDG2356
Attachments: Auto Claim - Brunson Toyota Estimate.pdf

Categories: Orange Category

Good Morning Triston,
I've attached the estimate for this vehicle repair.

Please let me know if you have any questions.

Thank you,

Lara Cagle, IPMA-CP
Human Resources Coordinator

Town of Huntersville
101 Huntersville-Concord Rd
PO Box 664
Huntersville, NC 28070
Phone: (704) 766-2244
Fax: (704) 948-6020
www.huntersville.org

TOYOTA OF NORTH CHARLOTTE

ALL MAKES & MODELS***LIFETIME WARRANTY
13429 STATESVILLE RD, HUNTERSVILLE, NC
28078
Phone: (704) 659-2040
FAX: (704) 659-2067

Workfile ID: f92f8afc
Federal ID: 621850437

Preliminary Estimate

Customer: Town Of Huntersville

Written By: KEVIN RAY

Insured: Town Of Huntersville
Type of Loss:
Point of Impact:

Policy #:
Date of Loss:

Claim #:
Days to Repair: 0

Owner:
Town Of Huntersville
(704) 565-0810 Business

Inspection Location:
TOYOTA OF NORTH CHARLOTTE
13429 STATESVILLE RD
HUNTERSVILLE, NC 28078
Repair Facility
(704) 659-2040 Other

Insurance Company:

VEHICLE

2010 FORD Fusion SE FWD 4D SED 4-2.5L Gasoline Electronic Fuel Injection SILVER

VIN: 3FAHP0HA7AR208329
License:
State:

Interior Color:
Exterior Color: SILVER
Production Date:

Mileage In:
Mileage Out:
Condition:

Vehicle Out:
Job #:

TRANSMISSION
6 Speed Transmission
POWER
Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors
Power Driver Seat
DECOR
Dual Mirrors
Tinted Glass
Console/Storage
CONVENIENCE
Air Conditioning
Intermittent Wipers
Tilt Wheel
Cruise Control
Rear Defogger
Keyless Entry
Alarm
Message Center
Steering Wheel Touch Controls
Telescopic Wheel
Climate Control
RADIO
AM Radio
FM Radio
Stereo
Search/Seek
CD Player
Auxiliary Audio Connection
Satellite Radio
SAFETY
Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Front Side Impact Air Bags
Head/Curtain Air Bags
SEATS
Cloth Seats
Bucket Seats
Reclining/Lounge Seats
WHEELS
Wheel Covers
PAINT
Clear Coat Paint
OTHER
Fog Lamps
Traction Control
Stability Control
Power Trunk/Gate Release

Customer: Town Of Huntersville

2010 FORD Fusion SE FWD 4D SED 4-2.5L Gasoline Electronic Fuel Injection SILVER

Line		Oper	Description	Part Number	Qty	Extended Price $	Labor	Paint
1	**REAR BUMPER**							
2		Repl	Bumper cover	AE5Z17K835AAPTM	1	427.33	1.4	3.0
3			Add for Clear Coat					1.2
4		Repl	Absorber	AE5Z17787A	1	88.18	0.1	
5	#		***POSS HIDDEN DAMAGE***		1			
6	#		FLEX		1	8.00		
7				OTHER CHARGES				
8	#			E.P.C.	1	3.00		
				SUBTOTALS		**526.51**	**1.5**	**4.2**

ESTIMATE TOTALS

Category	Basis		Rate	Cost $
Parts				523.51
Body Labor	1.5 hrs	@	$ 46.00 /hr	69.00
Paint Labor	4.2 hrs	@	$ 46.00 /hr	193.20
Paint Supplies	4.2 hrs	@	$ 32.00 /hr	134.40
Other Charges				3.00
Subtotal				923.11
Sales Tax	$ 920.11	@	7.2500 %	66.71
Grand Total				**989.82**
Deductible				0.00
CUSTOMER PAY				**0.00**
INSURANCE PAY				**989.82**

VISUAL ESTIMATE ONLY.

Customer: Town Of Huntersville

2010 FORD Fusion SE FWD 4D SED 4-2.5L Gasoline Electronic Fuel Injection SILVER

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR2JP10, CCC Data Date 10/1/2018, and potentially other third party sources of data; and (b) the parts presented are OEM-parts manufactured by the vehicles Original Equipment Manufacturer. OEM parts are available at OE/Vehicle dealerships. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships. OPT OEM or ALT OEM parts may reflect some specific, special, or unique pricing or discount. OPT OEM or ALT OEM parts may include "Blemished" parts provided by OEM's through OEM vehicle dealerships. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2019 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:
m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:
D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:
Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Information Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:
BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

Lara Cagle

From: TBATTS@travelers.com
Sent: Thursday, October 4, 2018 2:16 AM
To: Lara Cagle
Subject: Correspondence from Travelers for claim FDG2356
Attachments: Correspondence from Travelers.pdf

Categories: Orange Category

Please find attached correspondence related to claim FDG2356 _____ This message (including any attachments) may contain confidential, proprietary, privileged and/or private information. The information is intended to be for the use of the individual or entity designated above. If you are not the intended recipient of this message, please notify the sender immediately, and delete the message and any attachments. Any disclosure, reproduction, distribution or other use of this message or any attachments by an individual or entity other than the intended recipient is prohibited.

TRVDiscDefault::1201

TRAVELERS

The Charter Oak Fire Insurance Company
P.O. Box 650293
Dallas, TX 75265-0293

10/04/2018

Lara Cagle
Town Of Huntersville Nc
PO BOX 664
Huntersville NC 28070

Claim Acknowledgment

CLAIM #	LOSS DESIG.	ADJ. OFFICE	FIELD OFFICE NAME	REPORTING STATE
FDG2356	AB	234		

CLAIM HANDLER	PHONE NUMBER	SUPERVISOR
Triston Batts	(281)606-7191	DLH

ACCOUNT INFORMATION

PARENT COMPANY NAME	ACCOUNT NAME
Town Of Huntersville Nc	Town Of Huntersville Nc

RISK LOCATION ADDRESS	MAILING ADDRESS
Po Box 664 Huntersville NC 28070 LOCATION CODE: NC	Po Box 664 Huntersville NC 28070

POLICY PROFILE

POLICY FORM	POLICY NUMBER	EFFECTIVE DATE
HO810	2C413901	07/01/2018

LOSS ACCIDENT INFORMATION

DATE OF ACCIDENT	ACCIDENT LOCATION
09/21/2018	South Blvd Charlotte NC
TIME OF ACCIDENT	
DATE REPORTED 09/27/2018	

DESCRIPTION OF ACCIDENT

Det brunson was in very slow moving traffic when the car behind her hit her.

AUTHORITIES

REPORT #	VIOLATION

SUMMONS

CLAIM # FDG2356

INSURED VEHICLE INFORMATION

YEAR	MAKE	MODEL	VIN	COLOR	PLATE # / STATE
10	FORD	FUSION	3FAHP0HA7AR208329		

OWNER'S NAME

OWNER'S PHONE NUMBER

DRIVER'S NAME
Melissa Brunson

DRIVER'S DAY PHONE NUMBER

DATE OF BIRTH	AGE	DRIVER'S LICENSE NUMBER	STATE

CLAIMANT INFORMATION

NAME	CLAIMANT NO.	TYPE
Town Of Huntersville Nc NC	001	INSURED

DESCRIPTION

ATTORNEY

ATTORNEY'S PHONE NUMBER

SUIT

TOTAL CLAIMANTS: 002

Lara Cagle

From: Lara Cagle
Sent: Friday, September 28, 2018 3:27 PM
To: Batts,Triston B
Subject: FDG2356 - Accident Report
Attachments: report_467296 (1) BRUNSON.pdf

Categories: Orange Category

Hi Triston,
I've attached the police report for this accident. I will be returning your call in just a few minutes – in case you have any questions.

Thank you,

Lara Cagle, IPMA-CP
Human Resources Coordinator

Town of Huntersville
NORTH CAROLINA
101 Huntersville-Concord Rd
PO Box 664
Huntersville, NC 28070
Phone: (704) 766-2244
Fax: (704) 948-6020
www.huntersville.org

Lara Cagle

From: Andrew Dempski
Sent: Friday, September 28, 2018 3:22 PM
To: Sean Freeston; Lara Cagle
Subject: Brunson Crash Report
Attachments: report_467296 (1) BRUNSON.pdf

Categories: Orange Category

For your review!

Lieutenant Andrew S. Dempski
Huntersville Police Department
Traffic Safety Division Commander
704-464-5388 Desk
704-947-4909 Fax
adempski@huntersville.org

DMV-349 (Rev. 1/2009)

2

THIS REPORT IS FOR THE USE OF THE DIVISION OF MOTOR VEHICLES. THE DATA IS COLLECTED FOR STATISTICAL ANALYSIS AND SUBSEQUENT HIGHWAY SAFETY PROGRAMMING. DETERMINATIONS OF "FAULT" ARE THE RESPONSIBILITY OF INSURERS OR OF THE STATE'S COURTS.

Do not write in these spaces

No. of Units Involved | Form 1 of 1 | ☒ Supplemental Report | ☐ Non-Reportable

Date	County	Time	Local Use/Patrol Area
09/21/2018 (mm/dd/ccyy)	MECKLENBURG	1404 (24 Hour Clock)	20180921140402 01

Date Received by DMV

LOCATION

33 Relation to Roadway Surface 1 | Crash occurred ☒ In ☐ Near Charlotte (Municipality) | ☐☐☐☐ N S E W | outside municipality ☒☐☐☐

on LCL South Blvd (Highway Number, or Highway, Street. (If ramp or service road, indicate on line)) ☐ Ramp or Service Road (R.R.Crossing #) Miles 30 (0 ft.-Intersection) ft. ☒☐☐☐ N S E W (If available)

From LCL E. Tremont Ave. (Use Highway Number, Street Name or Adjacent County or State Line) ☒☐☐☐ N S E W toward LCL East Blvd. (Use Highway Number, Street Name or Adjacent County or State Line)

Latitude 0.00000 Longitude 0.00000 Altitude

UNIT# 1

☒ VEHICLE ☐ PEDESTRIAN ☐ HIT & RUN ☐ COMMERCIAL 20 VEHICLE

Driver ANGIE (First) MARIE (Middle) BUTLER (Last) (Suffix)

Address 6217 HUNTER AVE

City CHARLOTTE State NC Zip 282623109

Same Address on Driver's License? ☒ Yes ☐ No

Driver's Phone Numbers H (704) 2226461 W ( )

D.L. # CDL License ☐ D.L. Class C State NC

DOB (mm/dd/ccyy) 34 Vision Obstruction 0 35 Physical Condition 1 36 D.L. Restrictions

37 Alcohol/ Drugs Suspected 0 38 Alcohol/ Drugs Test 0 39 Results (if known) 0 40 Vehicle Seizure (DWI) ☐

Owner ANGIE MARIE BUTLER Same as Driver? ☐

Address 6217 HUNTER AVE Same Address as Driver? ☐

City CHARLOTTE State NC Zip 28262

Plate # FCY6298 Plate State NC Plate Year 2019

VIN YV4CZ592461288089

Vehicle Make VOLV Vehicle Year 2006 41 Vehicle Style (Type) 4 42 Vehicle Drivable ☒ Yes ☐ No

43 TAD FD 0 44 Estimated Damage 0

Insurance Company ALLSTATE INDEMNITY CO

Policy # 968814173

UNIT# 2

☒ VEHICLE ☐ PEDESTRIAN ☐ HIT & RUN ☐ OTHER

Driver MELISSA (First) EILEEN (Middle) BRUNSON (Last) (Suffix)

Address 9630 JULIAN CLARK AVE

City HUNTERSVILLE State NC Zip 28078

Same Address on Driver's License? ☐ Yes ☒ No

Driver's Phone Numbers H (704) 4645400 W ( )

D.L. # CDL License ☐ D.L. Class C State NC

DOB (mm/dd/ccyy) 34 Vision Obstruction 0 35 Physical Condition 1 36 D.L. Restrictions

37 Alcohol/ Drugs Suspected 0 38 Alcohol/ Drugs Test 0 39 Results (if known) 0 40 Vehicle Seizure (DWI) ☐

Owner TOWN OF HUNTERSVILLE Same as Driver? ☐

Address 9630 JULIAN CLARK AVE Same Address as Driver? ☐

City HUNTERSVILLE State NC Zip 28078

Plate # YYN5440 Plate State NC Plate Year 2018

VIN 3FAHP0HA7AR208329

Vehicle Make FORD Vehicle Year 2010 41 Vehicle Style (Type) 1 42 Vehicle Drivable ☒ Yes ☐ No

43 TAD BD 1 44 Estimated Damage 100

Insurance Company NC LEAGUE OF MUNICIPALITIES

Policy # 630652013

20 COMMERCIAL VEHICLE: Cargo, Carrier Name, Address, Source

45 Cargo Body Type ☐ Same Address as Owner?

Source: ☐ Truck ☐ Shipping papers ☐ Driver

Carrier Identification Numbers, GVWR, Axles

US DOT# ICC# Axles on Vehicle Including Trailers

State State # IFTA#

FEI# Fleet# Gross Vehicle Weight Rating

	21	22	23	24	25	26	27	28	29	30	31	32	Names and Addresses for All Persons (Unit 1/Unit 2 Drv, Ped, etc.- See Above); Use check blocks if address same as Driver
A	01	1	1	Unit1-Drv1,Ped1,etc 40 see above	B	F	2	1				5	see above — Veh#1 Towed To/By:
B	02	1	1	Unit2-Drv2,Ped2,etc see above 35	W	F	2	1				4	see above — Veh#2 Towed To/By:
C													
D													
E													
F													
G													
H													

46 Name of EMS

47 Injured Taken by EMS to (Treatment Facility and City or Town)

46 Name of EMS MEDIC 59

47 Injured Taken by EMS to (not transported) (Treatment Facility and City or Town)

48 POINTS OF INITIAL CONTACT (Write In Codes)	Unit# 1 02 / Unit# 2 15

CRASH SEQUENCE (Unit Level)	Unit# 1	Unit# 2
49 Vehicle Maneuver/Action	11	1
50 Non-Motorist Action		
51 Non-Motorist Location Prior to Impact		
52 **Crash Sequence - First Event for This Unit**	21	21
53 Crash Sequence - Second Event "		
54 Crash Sequence - Third Event "		
55 Crash Sequence - Fourth Event "		
56 **Most Harmful Event for This Unit**	21	21
57 Distance/Direction to Object Struck		
68 Vehicle Underride/Override		
59 Vehicle Defects	7	7

VEHICLE INFO.	Veh.# 1	Veh.# 2
60 Authorized Speed Limit	0 3 5	0 3 5
61 Estimate of Original Traveling Speed	0 2 5	0 0 0
62 Estimate of Speed at Impact	0 0 5	0 0 0
63 Tire Impressions Before Impact (ft.)	0 0 0 0	0 0 0 0
64 Distance Traveled After Impact (ft.)	0 0 0 0	0 0 0 0
65 Emergency Vehicle Use		
66 Post Crash Fire (if "Yes" check block)	☐	☐
67 School Bus - Contact Vehicle "	☐	☐
68 School Bus - Noncontact Vehicle "	☐	☐

ROADWAY INFO.	
69 Road Feature	0
70 Road Character	1
71 Road Classification	5
72 Road Surface Type	3
73 Road Configuration	2
74 Access Control	1
75 Number of Lanes	0 4
76 Traffic Control Type	0
77 Traffic Control Oper	

COMMERCIAL VEHICLE: Hazardous Materials Involvement

Haz Mat Placard ☐ Yes ☐ No
Hazardous Cargo ☐ Yes ☐ No
Released (does not include fuel from tank)
Carrying Haz Mat ☐ Yes ☐ No

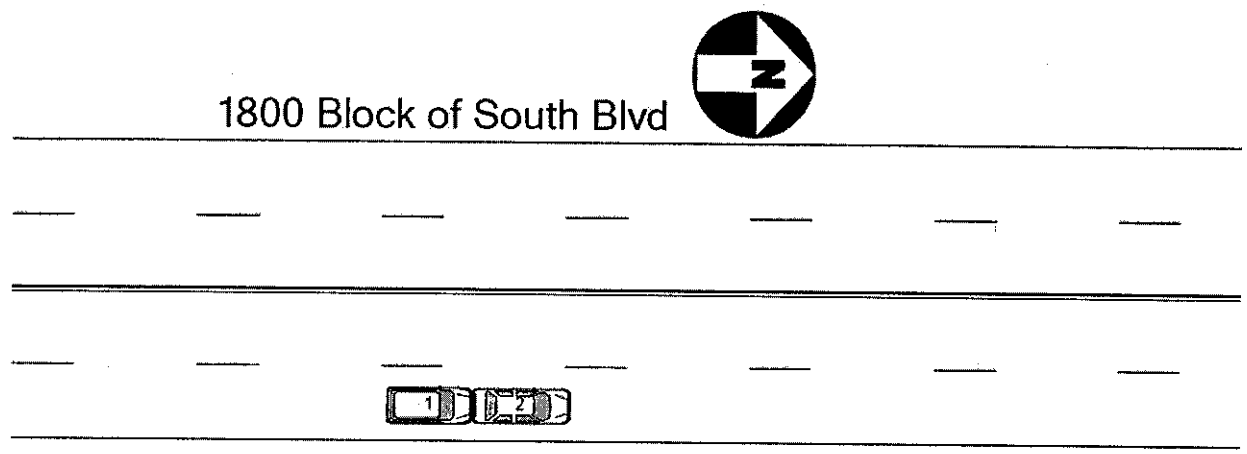
From Placard indicate:
4-digit placard number or name from diamond box ____
1-digit number from bottom of diamond ____

WORK ZONE RELATED	
78 Workzone Area	5
79 Work Activity	
80 Work Area Marked	
81 Crash Location	

TRAILER INFO.	Unit# 1	Unit# 2
82 Trailer Type	0	0
1st Trailer No. Axles		
Width (Inches)		
Length (feet)		
2nd Trailer No. Axles		
Width (inches)		
Length (feet)		

83 Unit# ___ Overwidth Trailer and Overwidth Mobile Home — Overwidth Permit #

84 **DIAGRAM**



Unit# 1 was: ☒ Traveling ☐ Parked Facing ☒ N ☐ S ☐ E ☐ W on LCL South Blvd

Unit# 2 was: ☒ Traveling ☐ Parked Facing ☒ N ☐ S ☐ E ☐ W on LCL South Blvd

85 **NARRATIVE** (Include pertinent and unusual aspects, which are not listed elsewhere on the form)

Unit #1 advised she was unable to slow in time to avoid a collision.

Unit #2 advised she was stopped in the travel lane for traffic when Unit #1 struck her vehicle in the rear.

ADDITIONAL PROPERTY DAMAGE

86 Type/ Owner ____ Owner Address ____ Phone ____ State Property? ☐ Estimated Damage $ ____

WITNESSES

Name ____ Address ____ Phone No. (____) ____

Name ____ Address ____ Phone No. (____) ____

TRAFFIC VIOLATION(S)

Name ____ Charge(s) ____ (Citation # optional)

Name ____ Charge(s) ____

Officer Name			Officer Number	Department	Date of Report
A	J	Prentice	3912	Charlotte Mecklenburg Police Department	09/21/2018

Lara Cagle

From: Lara Cagle
Sent: Friday, September 28, 2018 3:14 PM
To: Kevin Johnston; Sean Freeston
Subject: Accident Report for Brunson's Accident

Categories: Orange Category

Hi,
Just checking on this one again. Do you have CMPD's corrected report yet?

Thanks - Lara

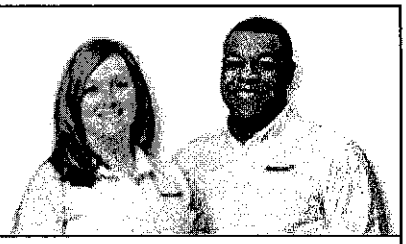
Lara Cagle

From: ALIABILI@travelers.com
Sent: Thursday, September 27, 2018 2:00 PM
To: Lara Cagle
Subject: Your Travelers Auto Claim #FDG2356

Importance: Low

Categories: Orange Category

TRAVELERS



We're here to help

Thank you for contacting Travelers. We are dedicated to assisting you through the claim process.

Our Travelers Claim Center has received your recent auto claim, which has been assigned to the claim professional identified below. This representative will be reaching out to you directly, if he or she has not done so already. I have provided for your reference the representative's contact information as well as the contact information of his or her supervisor. If you have any photos or any documentation related to the incident or the damages please email them to your claim professional.

For more information, including what you can expect from the claim process, please visit our Auto Claim Support Center.

For your reference

- Your claim number is **FDG2356**
- Company Name: **THE CHARTER OAK FIRE INSURANCE COMPANY**
- Your date of loss was **09-21-2018**
- Your claim professional's name is **AUTO LIABILITY**
- Phone: **610-371-3711**
- Email: **ALIABILI@travelers.com**

- Your claim professional's supervisor is **AUTO LIABILITY**
- Phone: **610-371-3711**
- Email: **ALIABILI@travelers.com**

Sincerely,
Mid-Atlantic Claim Center

12-CLAIM-2894

This material does not amend, or otherwise affect, the provisions or coverages of any insurance policy or bond issued by Travelers. It is not a representation that coverage does or does not exist for any particular claim or loss under any such policy or bond. Coverage depends on the facts and circumstances involved in the claim or loss, all applicable policy or bond provisions, and any applicable law. Availability of coverage referenced in this document can depend on underwriting qualifications and state regulations.

The Travelers Indemnity Company and its property casualty affiliates
One Tower Square, Hartford, CT 06183

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Lara Cagle

From: Lara Cagle
Sent: Monday, September 24, 2018 8:14 AM
To: Brian Vaughan
Subject: Brunson Accident

Categories: Orange Category

Hey, Have you heard/received anything on this one?

Date : 6/18/2019 6:04:02 AM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: June 17, 2019 Town Board Agenda

Mrs. Pierson,

Please provide me any and all records relating to what was originally listed as item 10.E on last night's agenda - Approve budget amendment recognizing insurance revenue in the amount of
$3,896.55 and appropriate to the Police Department's insurance expense account, including any and all accident and/or incident reports and any associated notes or call notes. Please send me full copies of any reports, not "public" copies. Let me know if there are any questions about this request.

Thanks,

Eric Rowell

On Thu, Jun 13, 2019 at 6:39 AM Janet Pierson <jpierson@huntersville.org> wrote:

> The agenda is available at Agenda and the agenda packet is available at Agenda Packet.
>
> If you have any questions, please let me know.
>
> Janet Pierson, NCCMC
>
> Town Clerk
>
> PH: 704-875-6541

Date : 6/21/2019 12:54:27 PM
From : "Karen Bentley" kbentley@huntersville.org
To : "Jackie Huffman" jhuffman@huntersville.org, "HEOSC" HEOSC@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Janet Pierson" jpierson@huntersville.org
Subject : Re: June 24 and email

Thanks, Jackie. It has been a pleasure working with you on this important endeavor.

Warm regards,
Karen

From: Jackie Huffman
Sent: Tuesday, June 18, 2019 11:05:44 PM
To: HEOSC
Cc: Anthony Roberts; Janet Pierson
Subject: June 24 and email

Good evening, HEOSC members

First of all, the Town is very thankful for your dedication, hard work, and commitment on the Huntersville Education Options Study Commission. We are continuing our evaluation process, which includes a Town Hall meeting June 24 at 7 pm at Town Hall. The Town plans to host a Q and A session, not necessarily formal presentation and invite the you and the community to attend.

Finally, as your service on the HEOSC has completed, we wanted to let you know that your Town email accounts will be deactivated in one week, on Tuesday, June 25.

If you have any questions, you are welcome to reach out to me or the Town Manager Anthony Roberts (copied on this email).

Thank you again for all you have done and continue to do to support the Town of Huntersville.

Jackie Huffman
Assistant Town Manager
Town of Huntersville

Date : 6/20/2019 8:49:32 PM
From : "Jackie Huffman" jhuffman@huntersville.org
To : "Eric Rowell" erowell@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Janet Pierson" jpierson@huntersville.org
Subject : Re: June 24 and email

Yes sir

Hope all is well

Jackie Huffman

On Jun 20, 2019, at 8:33 PM, Eric Rowell <erowell@huntersville.org> wrote:

> Jackie - if these email accounts are being deactivated, I'm assuming steps have been taken to preserve the emails first?
>
> Thanks,
>
> Eric Rowell
>
> ---
>
> **From:** Jackie Huffman
> **Sent:** Tuesday, June 18, 2019 11:05:44 PM
> **To:** HEOSC
> **Cc:** Anthony Roberts; Janet Pierson
> **Subject:** June 24 and email
>
> Good evening, HEOSC members
>
> First of all, the Town is very thankful for your dedication, hard work, and commitment on the Huntersville Education Options Study Commission. We are continuing our evaluation process, which includes a Town Hall meeting June 24 at 7 pm at Town Hall. The Town plans to host a Q and A session, not necessarily formal presentation and invite the you and the community to attend.
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> Finally, as your service on the HEOSC has completed, we wanted to let you know that your Town email accounts will be deactivated in one week, on Tuesday, June 25.
>
> If you have any questions, you are welcome to reach out to me or the Town Manager Anthony Roberts (copied on this email).
>
> Thank you again for all you have done and continue to do to support the Town of Huntersville.
>
> Jackie Huffman
> Assistant Town Manager
> Town of Huntersville

Date : 6/20/2019 8:33:18 PM
From : "Eric Rowell" erowell@huntersville.org
To : "Jackie Huffman" jhuffman@huntersville.org
Subject : Re: June 24 and email

Jackie - if these email accounts are being deactivated, I'm assuming steps have been taken to preserve the emails first?

Thanks,

Eric Rowell

From: Jackie Huffman
Sent: Tuesday, June 18, 2019 11:05:44 PM
To: HEOSC
Cc: Anthony Roberts; Janet Pierson
Subject: June 24 and email

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Thank you again for all you have done and continue to do to support the Town of Huntersville.

Jackie Huffman
Assistant Town Manager
Town of Huntersville

Date : 6/24/2019 5:20:30 PM
From : "Derek Partee" dpartee@huntersville.org
To : "Karen Bentley" kbentley@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "HEOSC" HEOSC@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Janet Pierson" jpierson@huntersville.org
Subject : Re: June 24 and email

Jackie,
Thank you for your assistance during my time on the Commission. Derek

---

From: Karen Bentley
Sent: Friday, June 21, 2019 12:54:27 PM
To: Jackie Huffman; HEOSC
Cc: Anthony Roberts; Janet Pierson
Subject: Re: June 24 and email

Thanks, Jackie. It has been a pleasure working with you on this important endeavor.

Warm regards,
Karen

From: Jackie Huffman
Sent: Tuesday, June 18, 2019 11:05:44 PM
To: HEOSC
Cc: Anthony Roberts; Janet Pierson
Subject: June 24 and email

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If you have any questions, you are welcome to reach out to me or the Town Manager Anthony Roberts (copied on this email).

Thank you again for all you have done and continue to do to support the Town of Huntersville.

Jackie Huffman
Assistant Town Manager
Town of Huntersville

Date : 3/15/2019 4:37:36 PM
From : "Karen Bentley" kbentley@huntersville.org
To : "Gillis, Elsa (CMG-Charlotte)" elsa.gillis@wsoc-tv.com, "Eric Rowell" erowell@huntersville.org
Cc : "Michael Sass" msass@huntersville.org
Subject : Re: last night's meeting
Attachment : image001.jpg;image002.jpg;image003.jpg;

Good afternoon, Elsa.

The meeting last night was a sub-committee meeting of the larger group. I was not in attendance. Mike Sass was leading the discussion so he could provide input to your question. I have copied him on this email.

Thanks,
Karen

From: Gillis, Elsa (CMG-Charlotte) <elsa.gillis@wsoc-tv.com>
Sent: Friday, March 15, 2019 12:33 PM
To: Eric Rowell; Karen Bentley
Subject: last night's meeting

Hello Eric and Karen,

I'm a reporter with WSOC – and cover education in our area. I was not able to be at the Huntersville Educational Options Study Commission sub-committee meeting last night, but understand you spoke about the option of developing a stand-alone charter school.

Did anything concrete come out of the meeting? Any conclusions? Just want to make sure we stay up to date!

Thank you!

Elsa Gillis, Reporter

WSOC-TV TV64 wsoctv.com
Cox Media Group | 1901 N. Tryon St. | Charlotte, NC 28206
Cell: (704) 614-1152 | Email: elsa.gillis@wsoc-tv.com

Date : 6/3/2019 8:30:26 AM
From : "Michael Sass" msass@huntersville.org
To : "Karen Bentley" kbentley@huntersville.org, "John Aneralla" janeralla@huntersville.org, "HEOSC" HEOSC@huntersville.org, "AlbertDesciscio" adesciscio@huntersville.org
Subject : Re: LEA Legislation
Attachment : image003.png;image004.jpg;image005.jpg;Outlook-Image resu.png;

This is excellent information. Thank for passing this on to us.

Mike

From: Karen Bentley
Sent: Monday, June 3, 2019 6:37:57 AM
To: John Aneralla; HEOSC; Albert Desciscio
Subject: Fw: LEA Legislation

fyi...

From: Kurt Naas <knaas@cornelius.org>
Sent: Wednesday, May 29, 2019 7:36 PM
To: joaniebaker.bvm; bush18910@gmail.com; Pappas, Richard; Tricia Sisson; Dave Mancuso; jhiggins119@gmail.com
Cc: Andrew Grant; Jim Puckett; Wayne Herron; Karen Bentley
Subject: Fw: LEA Legislation

Team- very informative legal brief from Sen Marcus' office re: new LEA.

Kurt Naas
Town Commissioner
Cornelius, N.C.

Email correspondence to and from this sender is subject to the NC Public Records Law and may be disclosed to third parties.

From: Sen. Natasha Marcus <Natasha.Marcus@ncleg.net>
Sent: Wednesday, May 29, 2019 12:51 PM
To: Kurt Naas
Cc: Sen. Vickie Sawyer; Woody T. Washam; Andrew Grant
Subject: RE: LEA Legislation

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello again,

I got a reply from legislative staff. It's long and will likely lead to needing more research, but it's a start. Here are his answers (included after he restates each of Commissioner Naas's questions):

You asked the Legislative Analysis Division to provide you with information about how to create a new school district (LEA). I have provided responses to the specific questions below. Additionally, I have attached the final report from the Joint Legislative Study Committee on the Division of Local School Administrative Units (2018), which provides additional information on this issue.

Is there existing legislation that addresses forming a new LEA?

There is a statutory process for merging LEAs, but there is not currently a statutory process for creating new LEAs. In order to create a new LEA, new legislation would have to be enacted. However, while it would not technically be a new LEA, S.L. 2018-3 allows certain municipalities in North Carolina (including Cornelius) to create and operate their own charter schools. The law allows the city to give enrollment priority to residents of the city--which is different from other charter schools--and therefore would be analogous to creating a new district.

Is there (relatively) recent legal precedent?

There are relatively recent examples of districts merging (such as the merger of Cleveland County, Shelby City, and Kings Mountain in 2004), but there are no recent examples of the creation of new LEAs. The last city system to be authorized was in 1957 (the Madison-Mayodan City Administrative Unit, in Rockingham County), though it later merged back into the county system.

In terms of legal precedent outside of North Carolina, the primary legal issue that has come up relates to racial discrimination. Most recently, the 11th Circuit Court of Appeals prohibited the formation of a new city system in Gardendale, Alabama. In that case, the district had been under a desegregation order, and the court found that (i) the new district was being created for a racially discriminatory purpose and (ii) Gardendale failed to show that the new district would not impede the implementation of the existing desegregation order. While this decision is not binding in North Carolina, which is in the 4th Circuit, the decision relied on several Supreme Court decisions that do bind actions in this State. The 11th Circuit relied heavily (though not exclusively) on the fact that Jefferson County is still under a desegregation order (which Charlotte-Mecklenburg Schools are not), so that could also impact a decision made in North Carolina. For more information, see Stout v. Jefferson County Board of Education (2018).

I presume new legislation would be needed to address specifics. If the new LEA were all within one county, would this be a local bill or statewide?

State funds are used to operate local school administrative units, including a special central office allotment for each LEA's central office. Because the creation of a new LEA would require additional State funds to implement the bill, the act would likely need to be filed as a public, rather than local act.

What would this legislation entail?

The legislation would need to at least address the following questions:

- Should a referendum be required? If so, who would get to vote on the question?
- How should the new district be governed?
- Who would create and approve the transition plan?
- Should there be an interim board?
- Who should be on the interim board?
- What happens to the interim board on the official date of the new system?
- What authority should the interim board be given?
- How should the permanent board be constituted?
- How much time is needed to transition?

I've heard breaking off a new LEA involves dissolution of the existing one and reconstituting the two separate entities. Is this correct?

Not necessarily--this dissolution and reconstitution usually takes place with mergers, but it is not necessary with the creation of a new LEA out of a portion of an existing LEA. Boundaries could be redrawn and property could be transferred without dissolving the existing district. Depending on the structure of the existing board, however, individual board members may no longer be qualified to serve if they live outside the boundaries of the electoral district.

Politics aside, what legal barriers or issues should the Commission be aware of?

Other that what has been referenced above, at least the following issues should be considered:

- Should all functions be separated, or should some functions be shared (i.e., administrative offices, building/vehicle maintenance shops, and motor fleet parking)?
- Which LEA gets which facility?
- Centralized or decentralized transportation services?
- How to handle existing lawsuits?
- How should specialty schools such as magnet schools and cooperative innovative high schools be handled?
- Multiple insurance contracts within each school district to cover property and liability exposures could lead to higher insurance costs
- There may be potential inefficiencies in school nutrition program
- Ensuring cyber security during and after the transition
- Employee contracts that extend beyond the transition

Sen. Natasha Marcus

From: Kurt Naas <knaas@cornelius.org>
Sent: Tuesday, May 07, 2019 5:15 PM
To: Sen. Natasha Marcus <Natasha.Marcus@ncleg.net>
Cc: Sen. Vickie Sawyer <Vickie.Sawyer@ncleg.net>; Woody T. Washam <wtwasham@cornelius.org>; Andrew Grant <Agrant@cornelius.org>; jhiggins119@gmail.com
Subject: Re: LEA Legislation

Thank you, Sen Marcus!

Kurt Naas
Town Commissioner
Cornelius, N.C.

Email correspondence to and from this sender is subject to the NC Public Records Law and may be disclosed to third parties.

From: Sen. Natasha Marcus <Natasha.Marcus@ncleg.net>
Sent: Tuesday, May 7, 2019 10:10 AM
To: Kurt Naas
Cc: Sen. Vickie Sawyer; Woody T. Washam; Andrew Grant; jhiggins119@gmail.com
Subject: RE: LEA Legislation

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Kurt,
I just copied you on an email to legislative staff, requesting research help.
I expect they will reply to us soon.
Thank you.

Senator Natasha Marcus
NC Senate District 41
300 N. Salisbury Street, Rm. 519
Raleigh, NC 27603-5925
Natasha.Marcus@ncleg.net
Office: (919) 715 -3050
Sign up for our newsletter: https://bit.ly/2RWjJEx

From: Kurt Naas <knaas@cornelius.org>
Sent: Tuesday, May 07, 2019 9:15 AM
To: Sen. Natasha Marcus <Natasha.Marcus@ncleg.net>
Cc: Sen. Vickie Sawyer <Vickie.Sawyer@ncleg.net>; Woody T. Washam <wtwasham@cornelius.org>; Andrew Grant <Agrant@cornelius.org>; jhiggins119@gmail.com
Subject: LEA Legislation

Hello Natasha-

I serve on the Cornelius Educational Options Commission (CEOSC) and have the action item of determining the legal/legislative steps required to form a new LEA. The Commission has several questions and I am wondering if your legislative staff might be able to help. Specifically:

> Is there existing legislation that addresses forming a new LEA?

> Is there (relatively) recent legal precedent?

> I presume new legislation would be needed to address specifics. If the new LEA were all within one county, would this be a local bill or statewide?

> What would this legislation entail? I've heard breaking off a new LEA involves dissolution of the existing one and reconstituting the two separate entities. Is this correct?

> Politics aside, what legal barriers or issues should the Commission be aware of?

Please let me know if you are able to help, and don't hesitate to contact me with any further questions.

Regards,

Kurt Naas
Town Commissioner
Cornelius, N.C.

Email correspondence to and from this sender is subject to the NC Public Records Law and may be disclosed to third parties.

Date : 3/25/2019 6:54:51 AM
From : "Eric Rowell" erowell@huntersville.org
To : "Karen Bentley" kbentley@huntersville.org, "HEOSC" HEOSC@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "John Aneralla" janeralla@huntersville.org
Subject : Re: Legislative Update 03.16

Another charter related bill I saw reported on recently that has also been relegated to the Rules Committee on the Senate side, but that may be relevant to tonight's legislative update. S247 would place an immediate moratorium on new charter schools until a legislative study committee could report on the issues outlined in the bill. There are 24 other bills that appear for this session if you search by keyword "charter schools" and I'm sure Mr. Roberts will have a summary of each bill for us tonight.

https://www.ncleg.gov/BillLookUp/2019/s247

Eric Rowell

From: Karen Bentley
Sent: Wednesday, March 20, 2019 12:46:24 PM
To: HEOSC; Albert Desciscio
Cc: Anthony Roberts; John Aneralla; Melinda Bales
Subject: Fw: Legislative Update 03.16

Thought you all might like to see this legislative update from NCAPCS.

Here is the status of the bill filed to reverse H514: It has been referred to the House Rules Committee, which means it likely will go nowhere.

Bill: HB229 Sponsors: Alexander, K. (D107); Autry (D100); Martin (D34); Hawkins (D31)
Title: REPEAL MUNICIPAL CHARTER SCHOOLS
Summary: An Act to Repeal Legislation Permitting Municipalities to Operate Charter Schools.
Status: 03/04/2019 – House Committee On Rules, Calendar, and Operations of the House
History: 02/27/2019—H Filed in the House. 03/04/2019—H Passed 1st Reading. 03/04/2019—H Referred To House Committee On Rules, Calendar, and Operations of the House

---

NCAPCS

NORTH CAROLINA ASSOCIATION FOR PUBLIC CHARTER SCHOOLS

KILPATRICK TOWNSEND

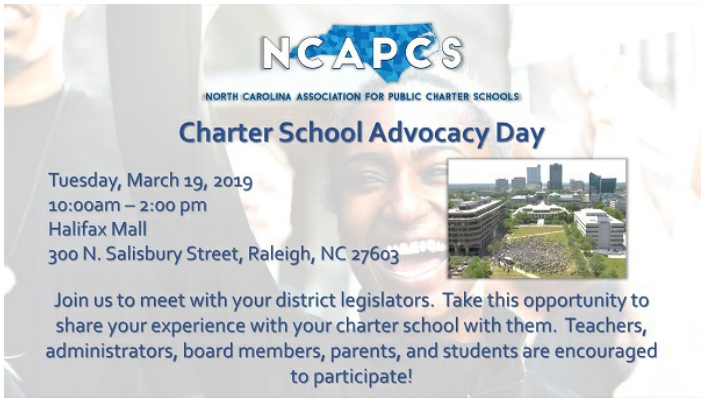
NORTH CAROLINA
General Assembly Update

The Long Road to Becoming a Law

As of Thursday afternoon, 370 bills have been filed in the House and 289 have been filed in the Senate. Those numbers will continue to grow up until the bill filing deadlines in April. However, the majority of those bills will never make it past introduction. This op-ed does a good job at explaining the legislative process in North Carolina and what bills have enough muster to make it across the finish line.

See the full update

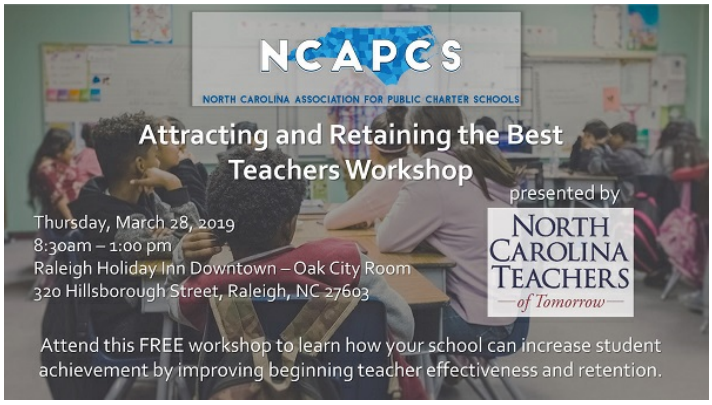
Relevant Bills



We invite charter school teachers, administrators, board members, parents, and students to help us create a more purposeful voice against reinstating the charter school cap in our state.

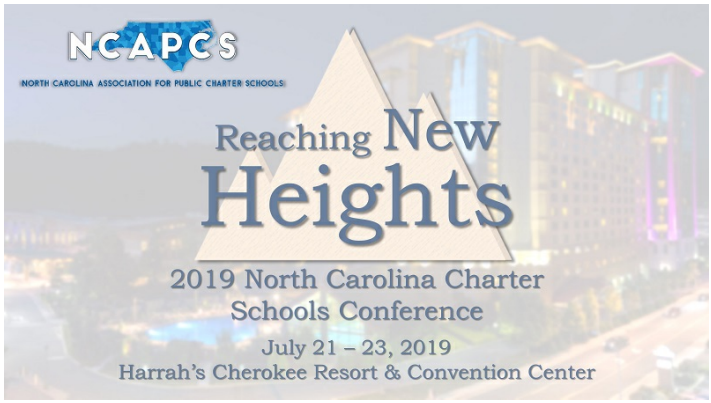
Charter School Advocacy Day

See list of upcoming events!



The Attracting and Retaining the Best Teachers Workshop, presented by North Carolina Teachers of Tomorrow, will inform your school's administrators and board members on how they can implement teacher licensing and early career support at their school. This FREE workshop will take place **Thursday, March 28, 8:30am-1:00pm at The Holiday Inn Downtown Raleigh**. Attendees will receive a 25% off discount code for our conference.

Attracting and Retaining the Best Teachers Workshop



Attendee registration is now available for our 2019 conference! Click the link below to see this year's special offers. Early Bird registration ends **April 30**

2019 NCAPCS Conference Attendees

Sponsors, 75% our sponsorships have been taken for the conferenece! We normally reach this level of occupancy in May. Get your table before they run out!

2019 NCAPCS Conference Sponsors

Thank you for supporting North Carolina's charter schools.

Unsubscribe

This message was sent to **kwbmontana@msn.com** from **rhonda@ncpublicccharters.org**

Rhonda Dillingham
North Carolina Association for Public Charter Schools
P.O. Box 4877
Asheboro, NC 27204

iContact
TRY IT FOR FREE

Date : 5/7/2019 1:07:10 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Manager's Recommended Budget

Thanks, no problem viewing it.

On Tue, May 7, 2019 at 11:55 AM Janet Pierson <jpierson@huntersville.org> wrote:

> The Manager's Recommended Budget is posted on the website. Right now it is sideways when you bring it up, but I have fixed the file and Joseph should be uploading the new file soon.
>
> Janet

Date : 2/28/2019 8:46:45 AM
From : "Amie Hutchison" AOHutchison@impact-plastics.com
To : "Janet Pierson" jpierson@huntersville.org
Cc : "HEOSC" HEOSC@huntersville.org, "Karen Bentley" kwbmontana@msn.com, "al.desciscio@gmail.com" al.desciscio@gmail.com, "william farber" farberjr@bellsouth.net, "dpartee755@gmail.com" dpartee755@gmail.com, "todd_porter@bellsouth.net" todd_porter@bellsouth.net, "Jim Puckett" jhpucket@bellsouth.net, "Eric Rowell" ericwrowell@gmail.com, "doctorsass@gmail.com" doctorsass@gmail.com, "B Shields" bobbieshields1@gmail.com, "Carrie Warren" carrie.warren@zoho.com
Subject : Re: March 11 Meeting
Attachment : PastedGraphic-3.tiff;

Hi Janet,
I can be there at 5:30
Best,
Amie

Amie O. Hutchison
Director
Marketing & Sales
980.253.0788

Impact Plastics, Inc
1070 S Industrial Drive
Erwin, TN 37650
www.impact-plastics.com

> On Feb 28, 2019, at 7:46 AM, Janet Pierson <jpierson@huntersville.org> wrote:
>
> CMS folks have their board meeting the night after our March 11 meeting, so we would like to try to get them out a little early. Please let me know by **Tuesday, March 5 at noon** if you would be able to make the March 11 meeting at **5:30 p.m.** instead of 6:30 p.m.
>
> Thanks!
> Janet

Date : 2/28/2019 8:08:58 AM
From : "Mike Sass" doctorsass@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Cc : "HEOSC" HEOSC@huntersville.org, "Karen Bentley" kwbmontana@msn.com, "al.desciscio@gmail.com" al.desciscio@gmail.com, "william farber" farberjr@bellsouth.net, "Amie Hutchison" AOHutchison@impact-plastics.com, "dpartee755@gmail.com" dpartee755@gmail.com, "todd_porter@bellsouth.net" todd_porter@bellsouth.net, "Jim Puckett" jhpucket@bellsouth.net, "Eric Rowell" ericwrowell@gmail.com, "B Shields" bobbieshields1@gmail.com, "Carrie Warren" carrie.warren@zoho.com
Subject : Re: March 11 Meeting

I am available at 5:30 pm.

Mike Sass

Sent from my iPhone

On Feb 28, 2019, at 7:46 AM, Janet Pierson <jpierson@huntersville.org> wrote:

> CMS folks have their board meeting the night after our March 11 meeting, so we would like to try to get them out a little early. Please let me know by **Tuesday, March 5 at noon** if you would be able to make the March 11 meeting at **5:30 p.m.** instead of 6:30 p.m.
>
> Thanks!
> Janet

Date : 2/28/2019 9:15:20 AM
From : "Jim Puckett" jhpucket@bellsouth.net
To : "'Amie Hutchison'" AOHutchison@impact-plastics.com, "'Janet Pierson'" jpierson@huntersville.org
Cc : "'HEOSC'" HEOSC@huntersville.org, "'Karen Bentley'" kwbmontana@msn.com, "al.desciscio@gmail.com" al.desciscio@gmail.com, "'william farber'" farberjr@bellsouth.net, "dpartee755@gmail.com" dpartee755@gmail.com, "todd_porter@bellsouth.net" todd_porter@bellsouth.net, "'Eric Rowell'" ericwrowell@gmail.com, "doctorsass@gmail.com" doctorsass@gmail.com, "'B Shields'" bobbieshields1@gmail.com, "'Carrie Warren'" carrie.warren@zoho.com
Subject : RE: March 11 Meeting
Attachment : image003.jpg;

I can make 5:30

JIM PUCKETT
PRESIDENT ***(trí ghrásta Dé)***
ELECTRO PAINTERS
Long Creek Industrial Services Inc.
704-588-7080 ***office***
704-363-1379 ***cell***

-

www.electropainters.com

From: Amie Hutchison [mailto:AOHutchison@impact-plastics.com]
Sent: Thursday, February 28, 2019 8:46 AM
To: Janet Pierson <jpierson@huntersville.org>
Cc: HEOSC <HEOSC@huntersville.org>; Karen Bentley <kwbmontana@msn.com>; al.desciscio@gmail.com; william farber <farberjr@bellsouth.net>; dpartee755@gmail.com; todd_porter@bellsouth.net; Jim Puckett <jhpucket@bellsouth.net>; Eric Rowell <ericwrowell@gmail.com>; doctorsass@gmail.com; B Shields <bobbieshields1@gmail.com>; Carrie Warren <carrie.warren@zoho.com>
Subject: Re: March 11 Meeting

Hi Janet,
I can be there at 5:30
Best,
Amie

Amie O. Hutchison
Director
Marketing & Sales
980.253.0788

Impact Plastics, Inc
1070 S Industrial Drive
Erwin, TN 37650
www.impact-plastics.com

> On Feb 28, 2019, at 7:46 AM, Janet Pierson <jpierson@huntersville.org> wrote:
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>
> Thanks!
> Janet

Date : 2/28/2019 8:46:45 AM
From : "Amie Hutchison" AOHutchison@impact-plastics.com
To : "Janet Pierson" jpierson@huntersville.org
Cc : "HEOSC" HEOSC@huntersville.org, "Karen Bentley" kwbmontana@msn.com, "al.desciscio@gmail.com" al.desciscio@gmail.com, "william farber" farberjr@bellsouth.net, "dpartee755@gmail.com" dpartee755@gmail.com, "todd_porter@bellsouth.net" todd_porter@bellsouth.net, "Jim Puckett" jhpucket@bellsouth.net, "Eric Rowell" ericwrowell@gmail.com, "doctorsass@gmail.com" doctorsass@gmail.com, "B Shields" bobbieshields1@gmail.com, "Carrie Warren" carrie.warren@zoho.com
Subject : Re: March 11 Meeting
Attachment : PastedGraphic-3.tiff;

Hi Janet,
I can be there at 5:30
Best,
Amie

Amie O. Hutchison
Director
Marketing & Sales
980.253.0788

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> Janet

Date : 2/28/2019 8:08:58 AM
From : "Mike Sass" doctorsass@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Cc : "HEOSC" HEOSC@huntersville.org, "Karen Bentley" kwbmontana@msn.com, "al.desciscio@gmail.com" al.desciscio@gmail.com, "william farber" farberjr@bellsouth.net, "Amie Hutchison" AOHutchison@impact-plastics.com, "dpartee755@gmail.com" dpartee755@gmail.com, "todd_porter@bellsouth.net" todd_porter@bellsouth.net, "Jim Puckett" jhpucket@bellsouth.net, "Eric Rowell" ericwrowell@gmail.com, "B Shields" bobbieshields1@gmail.com, "Carrie Warren" carrie.warren@zoho.com
Subject : Re: March 11 Meeting

I am available at 5:30 pm.

Mike Sass

Sent from my iPhone

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>
> Thanks!
> Janet

Date : 2/28/2019 12:43:32 PM
From : "TODD PORTER" todd_porter@bellsouth.net
To : "Amie Hutchison" AOHutchison@impact-plastics.com
Cc : "Janet Pierson" jpierson@huntersville.org, "HEOSC" HEOSC@huntersville.org, "Karen Bentley" kwbmontana@msn.com, "al.desciscio@gmail.com" al.desciscio@gmail.com, "william farber" farberjr@bellsouth.net, "dpartee755@gmail.com" dpartee755@gmail.com, "Jim Puckett" jhpucket@bellsouth.net, "Eric Rowell" ericwrowell@gmail.com, "doctorsass@gmail.com" doctorsass@gmail.com, "B Shields" bobbieshields1@gmail.com, "Carrie Warren" carrie.warren@zoho.com
Subject : Re: March 11 Meeting

I'm good for 5:30. Thank you
Todd Porter

Todd W. Porter
704 650-8818

On Feb 28, 2019, at 8:45 AM, Amie Hutchison <AOHutchison@impact-plastics.com> wrote:

> Hi Janet,
> I can be there at 5:30
> Best,
> Amie
> Amie O. Hutchison
> Director
> Marketing & Sales
> 980.253.0788
>
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>
> Thanks!
> Janet
>
> <PastedGraphic-3.tiff>

Date : 1/18/2019 10:16:53 AM
From : "Anthony Roberts" aroberts@huntersville.org
To : "Eric Rowell" erowell@huntersville.org, "Karen Bentley" kbentley@huntersville.org
Cc : "Angela Beeker" abeeker@huntersville.org, "Janet Pierson" jpierson@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org
Subject : RE: MEAC f/u

There were two presentations. They are supposed to send to MEAC members and upload on their website. One of the presentations HEOSC has already received.

Ant

From: Eric Rowell <erowell@huntersville.org>
Sent: Thursday, January 17, 2019 7:01 AM
To: Karen Bentley <kbentley@huntersville.org>
Cc: Anthony Roberts <aroberts@huntersville.org>; Angela Beeker <abeeker@huntersville.org>; Janet Pierson <jpierson@huntersville.org>; Jackie Huffman <jhuffman@huntersville.org>
Subject: MEAC f/u

Do we know if any documents were produced at the MEAC meeting this week? If no documents, any other relevant discussion about the items we have previously requested? If no to both, we can work to revise the records request language today and have Karen send out tomorrow.

Thanks,

Eric Rowell

Date : 11/30/2018 11:03:24 AM
From : "Jeter, Charles R." charlesr.jeter@cms.k12.nc.us
To : "Jeter, Charles R." charlesr.jeter@cms.k12.nc.us
Cc : "Dashew, Elyse C." elysec.dashew@cms.k12.nc.us, "Rhonda Lennon" rhonda.lennon@cms.k12.nc.us, "Ericka Ellis-Stewart" ericka.ellis-stewart@cms.k12.nc.us
Subject : RE: MEAC Meeting Dec. 4th at 11:00am
Attachment : MEAC Agenda 12.4.18.docx;

Members of the Cornelius & Huntersville Educational Options Study Committees,

As a reminder, our inaugural meeting will be held this coming Tuesday, December 4th from 11:00am – 2:00pm at the Char-Meck Govt Center in Room 267. The agenda for our meeting is attached.

- **Live Streaming –** All MEAC meetings will be live streamed and you can find the meetings by going to this link facebook.com/charmeckschools. Please share this with your community for those that want to watch the meeting either live or at a later date.
- **Parking –** Parking is best found at the public deck across from the main entrance of the Char-Meck Govt Center. The address of that parking lot is 232 S Davidson Street, Charlotte, NC.
- **Lunch –** While lunch is not provided, Showmars is located within the Char-Meck Govt Building and they can be reached at 704-344-8686.

If you have any questions or need any additional information, please do not hesitate to contact us. We look forward to seeing all of you next week.

Sincerely,
Charles Jeter
Government Relations Coordinator
& Policy Administrator
Charlotte-Mecklenburg Schools
704-400-8031 (cell)
980-344-7508 (office)
www.cms.k12.nc.us

From: Kurt Naas [mailto:knaas@cornelius.org]
Sent: Wednesday, November 21, 2018 1:51 PM
To: Jeter, Charles R.; joaniebaker.bvm@gmail.com; bush18910@gmail.com; jhiggins119@gmail.com; mancuso6857@gmail.com; pappasr@fnb-corp.com; lireed410@hotmail.com; tricia@triciasisson.com; Andrew Grant; Wayne Herron; Lori Harrell
Cc: Dashew, Elyse C.; Rhonda Lennon; Ericka Ellis-Stewart
Subject: Re: MEAC Meeting Dec. 4th at 11:00am

CAUTION: This email originated from outside the CMS organization. Do not click links, give sensitive information, or open attachments unless verified. Forward all suspicious email to spam@cms.k12.nc.us.

CEOSC Team-

I would encourage you to attend if you are able. The more dialogue we have, the better all of us can understand the challenges of continuing to provide an excellent education for all our students.

Regards,
Kurt

From: Jeter, Charles R. <charlesr.jeter@cms.k12.nc.us>
Sent: Tuesday, November 20, 2018 11:50:23 AM
To: joaniebaker.bvm@gmail.com; bush18910@gmail.com; jhiggins119@gmail.com; mancuso6857@gmail.com; pappasr@fnb-corp.com; lireed410@hotmail.com; tricia@triciasisson.com; Kurt Naas; Andrew Grant; Wayne Herron; Lori Harrell
Cc: Dashew, Elyse C.; Rhonda Lennon; Ericka Ellis-Stewart
Subject: MEAC Meeting Dec. 4th at 11:00am

Members of the Cornelius Educational Options Study Committee,

On behalf of Elyse Dashew, Rhonda Cheek and Ericka Ellis Stewart (CMS Members of the Municipal Education Advisory Committee - MEAC), I would like to invite you to be our guest for the inaugural MEAC Meeting.

The meeting will be held on Dec. 4th from 11:00am – 2:00pm at the Char-Meck Govt Center in Room 267. This meeting will focus on providing baseline data from outside experts on population growth and taxes as well as an overview of CMS capital spending.

We hope to see you all in two weeks.

Sincerely,
Charles Jeter
Government Relations Coordinator
& Policy Administrator

Charlotte-Mecklenburg Schools
704-400-8031 (cell)
980-344-7508 (office)
www.cms.k12.nc.us

Municipal Education Advisory Committee

Elyse Dashew, Chair (CMS)
Rhonda Cheek (CMS)
Michael Miltich (Cornelius)
Melinda Bales (Huntersville)
Ted Biggers (Mint Hill)
Ericka Ellis-Stewart (CMS)
LaWana Mayfield (Charlotte)
Autumn Michael (Davidson)
Jeff Miller (Matthews)
Joe Maxim (Pineville)

Inaugural Meeting Agenda - December 4, 2018

1. **Call to Order**
2. **Introductions**
3. **Overview of Municipal Education Advisory Committee (MEAC)**
4. **Historical Data Review and Discussion**
   a. **Population** - Presentation by the City of Charlotte, Office of Data and Analytics
   b. **Property Taxes** - Presentation by Mecklenburg County, Office of the Tax Collector
   c. **CMS Capital Review** - Presentation by Charlotte-Mecklenburg Schools, Office of Operations
5. **Planning for Future Meetings**
6. **Adjourn**

Date : 1/28/2019 9:08:35 AM
From : "Albert Desciscio" adesciscio@huntersville.org
To : "Jim Puckett" jpuckett@huntersville.org, "Amie Hutchison" ahutchison@huntersville.org, "Angela Beeker" abeeker@huntersville.org, "Bobbie Shields" bshields@huntersville.org, "Carrie Warren" cwarren@huntersville.org, "Derek Partee" dpartee@huntersville.org, "EricRowell" erowell@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "Karen Bentley" kbentley@huntersville.org, "Michael Sass" msass@huntersville.org, "Todd Porter" tporter@huntersville.org, "Tricia Sisson" tricia@triciasisson.com, "WilliamFarber" wfarber@huntersville.org, "Anthony Roberts" aroberts@huntersville.org, "jhpucket@bellsouth.net" jhpucket@bellsouth.net
Subject : Re: Must read

Jim,

Thanks for sharing! Great video and spot on.

Al

Get Outlook for iOS

On Wed, Jan 23, 2019 at 11:18 AM -0500, "Jim Puckett" <jpuckett@huntersville.org> wrote:

> The link below is one of the best 5 minutes you will spend regarding the CMS claims of how charter schools etc. are damaging. I can tell you from over a decade of experience this is DEAD ON. CMS repeatedly makes emotional arguments for why choice is bad for them except when THEY provide choice then all arguments are off the table.
>
> https://twitter.com/ChoiceMediatv?cn=ZmxleGlibGVfcmVjc18y&refsrc=email

Date : 5/25/2019 3:56:00 PM
From : "Michael Sass" msass@huntersville.org
To : "Karen Bentley" kbentley@huntersville.org, "HEOSC" HEOSC@huntersville.org, "Albert Desciscio" adesciscio@huntersville.org, "Anthony Roberts" aroberts@huntersville.org, "John Aneralla" janeralla@huntersville.org, "Melinda Bales" mbales@huntersville.org
Subject : Re: New York Post: Case closed: Charter schools deliver more education 'bang' for the buck

Karen,

Thanks for keeping us updated!

Mike

From: Karen Bentley
Sent: Saturday, May 25, 2019 7:06:15 AM
To: HEOSC; Albert Desciscio; Anthony Roberts; John Aneralla; Melinda Bales
Subject: Fw: New York Post: Case closed: Charter schools deliver more education 'bang' for the buck

I thought you'd be interested in this story from the New York Post.

Case closed: Charter schools deliver more education 'bang' for the buck
https://nypost.com/2019/04/09/case-closed-charter-schools-deliver-more-education-bang-for-the-buck/?utm_source=email_sitebuttons&utm_medium=site%20buttons&utm_campaign=site%20buttons

Case closed: Charter schools deliver more education 'bang' for the buck - nypost.com

nypost.com

Polls show that most Americans think our public schools deserve more funding. Meanwhile, each year, states and school districts make choices about how to spend the education funds that they have ...

For more on the New York Post and to download our apps, visit https://nypost.com

Date : 5/28/2019 8:09:20 AM
From : "Albert Desciscio" adesciscio@huntersville.org
To : "Michael Sass" msass@huntersville.org, "Karen Bentley" kbentley@huntersville.org, "HEOSC" HEOSC@huntersville.org, "Anthony Roberts" aroberts@huntersville.org, "John Aneralla" janeralla@huntersville.org, "Melinda Bales" mbales@huntersville.org
Subject : Re: New York Post: Case closed: Charter schools deliver more education 'bang' for the buck

And CMS wonders why Huntersville formed the Education commission.

https://www.charlotteobserver.com/news/politics-government/article230889904.html?

Get Outlook for iOS

On Sat, May 25, 2019 at 3:56 PM -0400, "Michael Sass" <msass@huntersville.org> wrote:

> Karen,
>
> Thanks for keeping us updated!
>
> Mike
>
> ---
>
> **From:** Karen Bentley
> **Sent:** Saturday, May 25, 2019 7:06:15 AM
> **To:** HEOSC; Albert Desciscio; Anthony Roberts; John Aneralla; Melinda Bales
> **Subject:** Fw: New York Post: Case closed: Charter schools deliver more education 'bang' for the buck
>
> I thought you'd be interested in this story from the New York Post.
>
> Case closed: Charter schools deliver more education 'bang' for the buck
> https://nypost.com/2019/04/09/case-closed-charter-schools-deliver-more-education-bang-for-the-buck/?utm_source=email_sitebuttons&utm_medium=site%20buttons&utm_campaign=site%20buttons
>
>
>
>
> Case closed: Charter schools deliver more education 'bang' for the buck - nypost.com
> nypost.com
>
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>
> For more on the New York Post and to download our apps, visit https://nypost.com

Date : 5/5/2019 9:44:11 AM
From : "Eric Rowell" erowell@huntersville.org
To : "Michael Sass" msass@huntersville.org
Subject : Re: Next meeting date

Thanks, Mike. Just wanted to confirm since for some reason I thought our next meeting was tomorrow night.

From: Michael Sass
Sent: Sunday, May 5, 2019 9:06:01 AM
To: Eric Rowell; HEOSC
Subject: Re: Next meeting date

It was my understanding we decided to NOT meet on May 6. Our next meeting is scheduled for Monday May 13.

From: Eric Rowell
Sent: Sunday, May 5, 2019 9:03:33 AM
To: HEOSC
Subject: Next meeting date

All,

If our final meeting before presentation to the board scheduled for tomorrow night or May 13? The town board has a regular meeting tomorrow night, but for some reason I thought our committee also was meeting tomorrow night.

Thanks,

Eric

Date : 5/5/2019 9:06:01 AM
From : "Michael Sass" msass@huntersville.org
To : "Eric Rowell" erowell@huntersville.org, "HEOSC" HEOSC@huntersville.org
Subject : Re: Next meeting date

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Subject: Next meeting date

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Thanks,

Eric

Date : 5/5/2019 9:08:52 PM
From : "Karen Bentley" kbentley@huntersville.org
To : "Michael Sass" msass@huntersville.org, "Eric Rowell" erowell@huntersville.org, "HEOSC" HEOSC@huntersville.org
Subject : Re: Next meeting date

That is correct, Mike. Our next meeting, which is our final meeting prior to Board presentation, is Monday, May 13th.

From: Michael Sass
Sent: Sunday, May 5, 2019 9:06:01 AM
To: Eric Rowell; HEOSC
Subject: Re: Next meeting date

It was my understanding we decided to NOT meet on May 6. Our next meeting is scheduled for Monday May 13.

From: Eric Rowell
Sent: Sunday, May 5, 2019 9:03:33 AM
To: HEOSC
Subject: Next meeting date

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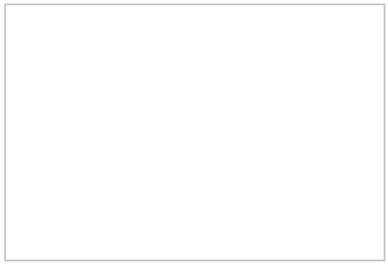
Thanks,

Eric

Date : 10/25/2019 1:52:23 PM
From : "Chris Edwards" myt59t@gmail.com
To : "Dave Hill" dhill@huntersville.org
Cc : "Dan Murphy" dan@themurphyfamily.online, "Eric Rowell" ericwrowell@gmail.com, "Erin Gillespie" erin.gillespie@gmail.com, "George Solomon" wallst71@gmail.com, "John Carbonell" johnjcarbonell@hotmail.com, "John Forehand" forehandjt@gmail.com, "Joshua Helm" mrhelm33@gmail.com, "Kaitlyn Sisson" kait.sisson@gmail.com, "Kim Aichele" kdaichele@me.com, "Kristen Ingram" Ingram.Kristen@yahoo.com, "Randy Brawley" Randy.Brawley@wiseoakconsulting.com, "Ross Boner" rboner@gmail.com, "Scott Harrington" scottharrington1808@gmail.com, "Tim Bender" Tbender@edificeinc.com, "Jack Simoneau" jsimoneau@huntersville.org, "JakePetrosky (jpetrosky@stewartinc.com)" jpetrosky@stewartinc.com
Subject : Re: Oct 30th Steering Committee Meeting Agenda
Attachment : image003.png;

Thanks, I'll be there.

On 11:57AM, Fri, Oct 25, 2019 Dave Hill <dhill@huntersville.org wrote:

> Dear Steering Committee Members –
>
> Attached please find the agenda for next Wednesday's meeting. Please note that there are discussion topics at the end of the meeting that you might want to think about in advance.
>
> Regards,
>
> Dave
>
> Dave Hill
>
> Senior Planner
>
> Town of Huntersville, NC
>
> PO Box 664
>
> Huntersville, NC 28070
>
> (704) 766-2213
>
> dhill@huntersville.org
>
> 
>
> ***Project Manager, Huntersville 2040***

Date : 9/24/2019 9:34:55 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Dave Hill" dhill@huntersville.org
Subject : Re: October 1st Steering Committee Orientation Meeting

I will be unable to attend the orientation session next week.

Thanks,

Eric Rowell

On Tue, Sep 24, 2019 at 9:39 AM Dave Hill <dhill@huntersville.org> wrote:

> Dear Steering Committee Members –
>
> Please pardon the delay in trying to set up our first meeting. We have several members with scheduling conflicts for all of the dates suggested, but we need to move forward.
>
> The first Steering Committee meeting, held for orientation purposes, will be on:
>
> **Tuesday, October 1st**
>
> **6:00 – 8:00 PM**
>
> **Huntersville Town Hall**
>
> - 101 Huntersville-Concord Rd. (Intersection of Gilead and Old Statesville Rd.)
> - Parking is available at Town Hall or in the Town Center parking garage
> - All Steering Committee meetings will be advertised as public meetings with proper advance notice
>
> For those unable to attend, staff will provide meeting materials for you to review.
>
> Prior to October 1st, you may want to review the current Huntersville 2030 Community Plan, found at https://www.huntersville.org/646/Huntersville-2030-Community-Plan. This plan will be the starting point for all of the update work that will be conducted.
>
> Finally, for planning purposes, the first working meeting with the consultant team will likely be during October 29th and 30th. Please check your schedules and be prepared to discuss when and where that meeting should be held.
>
> If you have any questions, please let me know.
>
> Thanks for your time,
>
> Dave
>
> Dave Hill
>
> Senior Planner
>
> Town of Huntersville, NC

PO Box 664

Huntersville, NC 28070

(704) 766-2213

dhill@huntersville.org

Date : 10/15/2019 3:17:28 PM
From : "E Rowell" ericwrowell@gmail.com
To : "Dave Hill" dhill@huntersville.org
Subject : Re: October 1st Steering Committee Orientation Meeting

Has date/time been confirmed yet for our first meeting?

Thanks,

Eric Rowell

This message approved by my very smartphone.

On Sep 24, 2019, at 09:39, Dave Hill <dhill@huntersville.org> wrote:

> Dear Steering Committee Members –
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>
> If you have any questions, please let me know.
>
> Thanks for your time,
> Dave
>
> Dave Hill
> Senior Planner
> Town of Huntersville, NC
> PO Box 664
> Huntersville, NC 28070
>
> (704) 766-2213
> dhill@huntersville.org

Date : 4/11/2019 9:03:53 AM
From : "E Rowell" ericwrowell@gmail.com
To : "Angela Beeker" abeeker@huntersville.org
Subject : Re: O'Hara Lots - Appeal

Who was the judge?

Eric

This message approved by my very smartphone.

On Apr 11, 2019, at 08:27, Angela Beeker <abeeker@huntersville.org> wrote:

> Good morning. Just thought you'd like to know how court went yesterday. The judge ruled that having to tear down three houses for a surveyor's error would be an undue hardship so he ruled against the Town.
>
> *Angela S. Beeker*
>
> Town Attorney
> Town of Huntersville
> Post Office Box 664
> 101 Huntersville-Concord Road
> Huntersville, NC 28070
> (704) 875-6541
> (704) 948-6020 (fax)
> abeeker@huntersville.org
> *<image001.jpg>*
> **PRIVILEGE and CONFIDENTIALITY NOTICE: This electronic mail transmission has been sent by a lawyer. It may contain information that is confidential, privileged, proprietary, or otherwise requires protection under federal or state law. The information contained in this email message is intended only for the confidential use of the recipient(s) named above. If you are not the intended recipient(s), you are hereby notified that you have received this message in error and that you are not authorized to read, print, retain, copy or disseminate this message, any part of it, or any attachments. If you have received this message in error, please delete the message and any attachments/copies from your system without reading the content and notify the sender immediately by email of the inadvertent transmission. There is no intent on the part of the sender to waive any privilege, including without limitation, the attorney-client and legal work product privileges that may attach to this communication. Please note that email sent to and from this address is also subject to the North Carolina Public Records Act and therefore may be disclosed to third parties.**

Date : 4/11/2019 8:47:24 AM
From : "E Rowell" ericwrowell@gmail.com
To : "Angela Beeker" abeeker@huntersville.org
Subject : Re: O'Hara Lots - Appeal

Thanks for the update. If I recall, undue hardship is just one of the criteria needed for a variance. But what do I know. Judges are always right.

Eric

This message approved by my very smartphone.

On Apr 11, 2019, at 08:27, Angela Beeker <abeeker@huntersville.org> wrote:

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Date : 4/11/2019 9:24:45 AM
From : "Angela Beeker" abeeker@huntersville.org
To : "E Rowell" ericwrowell@gmail.com
Subject : RE: O'Hara Lots - Appeal
Attachment : image002.jpg;

Donnie Hoover. He actually ruled that all of the requirements for a variance had been met, but the unnecessary hardship was the main one he stressed. A written decision will be forthcoming.

Angela S. Beeker

Town Attorney
Town of Huntersville
Post Office Box 664
101 Huntersville-Concord Road
Huntersville, NC 28070
(704) 875-6541
(704) 948-6020 (fax)
abeeker@huntersville.org

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From: E Rowell <ericwrowell@gmail.com>
Sent: Thursday, April 11, 2019 9:04 AM
To: Angela Beeker <abeeker@huntersville.org>
Subject: Re: O'Hara Lots - Appeal

Who was the judge?

Eric

This message approved by my very smartphone.

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Date : 3/14/2019 8:18:22 AM
From : "E Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Overdue and Due Soon Town of Huntersville records requests and tasks

I have everything I need at this time.

Thanks

This message approved by my very smartphone.

> On Mar 14, 2019, at 08:13, Janet Pierson <jpierson@huntersville.org> wrote:
>
> 19-2 is the request you had on the DNA and zone checks. Did you get everything you need on that or do I still owe you something? I know you had questions about some documents provided, then I think I provided some additional information. If I still owe you something, just let me know what it is. And if not, I'll close out the request.
>
> Thanks,
> Janet
>
>
> From: Town of Huntersville Public Records <support@nextrequest.com>
> Sent: Thursday, March 14, 2019 8:12 AM
> To: Janet Pierson <jpierson@huntersville.org>
> Subject: Overdue and Due Soon Town of Huntersville records requests and tasks
>
> Overdue and Due Soon Town of Huntersville records requests and tasks
> Town of Huntersville Public Records <https://>
>
> Overdue Requests
>
> #19-2<https://click.pstmrk.it/2m/townofhuntersville.nextrequest.com%2Frequests%2F19-2/ksx0GgM/DbEk/jBEp74NPSX/b3ZlcmR1ZV9kdWVfc29vbg> (Due: February 1, 2019)
>
>
>
> Technical support: See the account help pages<https://click.pstmrk.it/2sm/nextrequest.zendesk.com%2Fhc%2Fen-us/k8x0GgM/DbEk/VahV3SIwik/b3ZlcmR1ZV9kdWVfc29vbg>or email us at support@nextrequest.com<mailto:support@nextrequest.com>
>
>
>
>
> Powered by NextRequest<https://click.pstmrk.it/2sm/www.nextrequest.com/lMx0GgM/DbEk/uvg5_sqX9f/b3ZlcmR1ZV9kdWVfc29vbg>
>
>
>
>
> <winmail.dat>

Date : 6/19/2019 11:54:19 AM
From : "E Rowell" ericwrowell@gmail.com
To : "Dan Boone" dboone@huntersville.org
Subject : Re: Phone call

Today between about 4-5pm should work if you're available. Let me know.

Thanks

This message approved by my very smartphone.

> On Jun 19, 2019, at 11:36, Dan Boone <dboone@huntersville.org> wrote:
>
> Eric when is a good time to call you? Give me a couple of times and dates to work with.
> Dan
>
> Sent from my iPad

Date : 10/14/2019 9:40:34 AM
From : "E Rowell" ericwrowell@gmail.com
To : "Brian Richards" brichards@huntersville.org
Subject : Re: Political Sign

Thanks. Is that at the town website somewhere in case I wanted to link to it?

This message approved by my very smartphone.

On Oct 14, 2019, at 08:01, Brian Richards <brichards@huntersville.org> wrote:

> HI Eric,
>
> I have attached a copy of the latest Powell Bill Map which will show road maintenance in Huntersville.
>
> Brian Richards
> Principal Planner / GIS
> Huntersville Planning Dept.
> 105 Gilead Rd 3rd Floor
> Huntersville, NC 28078
>
> Mailing address
> PO BOX 664
> Huntersville, NC 28070
> Ph 704 766 2218
> Fx 704 992 5528
> brichards@huntersville.org
>
> **From:** Eric Rowell <ericwrowell@gmail.com>
> **Sent:** Friday, October 11, 2019 5:35 PM
> **To:** Brian Richards <brichards@huntersville.org>
> **Subject:** Re: Political Sign
>
> Thanks, this is all helpful. Where can I find a map/list showing town maintained streets so I can continue to monitor for town ordinance violations on town streets only?
>
> Eric Rowell
>
> On Fri, Oct 11, 2019 at 4:57 PM Brian Richards <brichards@huntersville.org> wrote:
>
> > Hi Eric,
> >
> > I was able to go out at take a look at the signs. To the best of my knowledge they are all located in NCDOT right of way. I've attached a copy of Senate Bill 315. SB315 explains where signs may be located along the State highway system. Sub section (e) states that Unlawful removal of a sign is a Class 3 misdemeanor. The Towns Sign Ordinance was amended to reflect the Senate Bill. Town Staff will enforce its ordinance on Town maintained streets and will forward your concerns onto NCDOT for potential violations in state right of way.
> >
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> > brichards@huntersville.org

<2019_Powell_Bill_Map.pdf>

Date : 10/14/2019 8:01:04 AM
From : "Brian Richards" brichards@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Subject : RE: Political Sign
Attachment : 2019_Powell_Bill_Map.pdf;

HI Eric,

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Brian Richards
Principal Planner / GIS
Huntersville Planning Dept.
105 Gilead Rd 3rd Floor
Huntersville, NC 28078

Mailing address
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Ph 704 766 2218
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brichards@huntersville.org

From: Eric Rowell <ericwrowell@gmail.com>
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To: Brian Richards <brichards@huntersville.org>
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Eric Rowell

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> brichards@huntersville.org

2019 Powell Bill Map*
Huntersville, NC

0 1,200 2,400 3,600 4,800
Feet

* Revised 5/31/2019

Paved:	207.55
Unpaved:	0.00
Total Mileage:	207.55

- NCDOT
- Huntersville
- Huntersville Gravel
- Alley; Private Party
- Developer/Unknown
- County Boundary
- Corporate Limits
- Huntersville ETJ

Skybrook Insert

Path: M:\PLANNING\Arcview Projects\Public Works Department Maps\Powell Bill\2019_Powell_Bill_Map.mxd

Date : 10/11/2019 5:35:26 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Brian Richards" brichards@huntersville.org
Subject : Re: Political Sign

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> Fx 704 992 5528
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> brichards@huntersville.org

Date : 10/14/2019 9:46:26 AM
From : "Brian Richards" brichards@huntersville.org
To : "E Rowell" ericwrowell@gmail.com
Subject : RE: Political Sign

Here is a link to the map:

https://www.huntersville.org/DocumentCenter/View/330/2019-Powell-Bill-Map-PDF?bidId=

Brian Richards
Principal Planner / GIS
Huntersville Planning Dept.
105 Gilead Rd 3rd Floor
Huntersville, NC 28078

Mailing address
PO BOX 664
Huntersville, NC 28070
Ph 704 766 2218
Fx 704 992 5528
brichards@huntersville.org

From: E Rowell <ericwrowell@gmail.com>
Sent: Monday, October 14, 2019 9:41 AM
To: Brian Richards <brichards@huntersville.org>
Subject: Re: Political Sign

Thanks. Is that at the town website somewhere in case I wanted to link to it?

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<2019_Powell_Bill_Map.pdf>

Date : 4/29/2019 3:44:41 PM
From : "Rep. Christy Clark" Christy.Clark@ncleg.net
To : "Jim Puckett" jpuckett@huntersville.org, "Eric Rowell" erowell@huntersville.org
Cc : "Sen. Natasha Marcus" Natasha.Marcus@ncleg.net, "Karen Bentley" kbentley@huntersville.org, "Anthony Roberts" aroberts@huntersville.org, "John Aneralla" janeralla@huntersville.org
Subject : RE: Position on HB 229

I am sad to say we are in Raleigh with votes for the session this evening so I will not be able to attend the public input session. If it's live streamed, I will watch it this evening.

I hope there is good turnout and feedback. I would still appreciate an in person update.

Regards,
Christy

Representative Christy Clark
NC House Distict 98
(919) 733-5828

From: Jim Puckett <jpuckett@huntersville.org>
Sent: Wednesday, April 24, 2019 10:40 AM
To: Eric Rowell <erowell@huntersville.org>; Rep. Christy Clark <Christy.Clark@ncleg.net>
Cc: Sen. Natasha Marcus <Natasha.Marcus@ncleg.net>; Karen Bentley <kbentley@huntersville.org>; Anthony Roberts <aroberts@huntersville.org>; John Aneralla <janeralla@huntersville.org>
Subject: Re: Postition on HB 229

Rep. Clark thanks for the reply, for some strange reason I did not get your original reply but got Eric's response instead.

From: Eric Rowell
Sent: Tuesday, April 23, 2019 5:13:58 PM
To: Rep. Christy Clark; Jim Puckett
Cc: Sen. Natasha Marcus; Karen Bentley; Anthony Roberts; John Aneralla
Subject: Re: Postition on HB 229

Thank you for the prompt reply, Rep. Clark. I wanted to let you know the committee is holding a public input session at Huntersville Town Hall next Monday, April 29 starting at 6pm. In the event you're unable to coordinate a coffee or lunch meeting, the public input session next week would be a good opportunity for you to get an update on our progress since we will be presenting our draft report to the public.

Regards,

Eric Rowell

From: Rep. Christy Clark <Christy.Clark@ncleg.net>
Sent: Tuesday, April 23, 2019 4:58:54 PM
To: Jim Puckett
Cc: Sen. Natasha Marcus; Karen Bentley; Eric Rowell; Anthony Roberts; John Aneralla
Subject: Re: Postition on HB 229

Dear Jim, Karen, Eric, Anthony and Mayor Anneralla:

I understand your hesitation with me regarding this bill given that I did not support the efforts for a municipal charter school last year. Please note that I am intentionally not a co-sponsor of that bill. HB 229 is in the rules committee which I am sure you know is where bills go to die. I do not foresee the bill moving out of Rules prior to cross-over day.

Once HB514 became law, I considered it a "done deal" so to speak. I know you all have done a great deal of work around municipal charter, and I am grateful for the thoughtful work you have been doing. Should Huntersville move forward with a municipal charter, I view it as my role to be supportive and help ensure the school is as inclusive, diverse and successful as possible.

I have been watching the live stream of the meetings when I can, however, I would appreciate an update on the subcommittee's progress. We can have a brief meeting over coffee or lunch one afternoon. Let me know what works for you.

Warm regards,
Christy

Rep. Christy Clark
North Carolina House of Representatives
District 98 – Mecklenburg County
1319 Legislative Building
16 West Jones Street
Raleigh, NC 27601
919-733-5828

[Image result for north carolina state seal]

On Apr 23, 2019, at 12:33 PM, Jim Puckett <jpuckett@huntersville.org<mailto:jpuckett@huntersville.org>> wrote:

Senator Marcus and Representative Clark, I chair a subcommittee on the Huntersville Educational Options Study Commission and we are conducting SWOT analysis regarding different options. One of the issues we have on our radar is HB 229. Could each of you as our representatives please let me/us know you personal position on this pending legislation and what you are actively doing in regards to it being passed or defeated. As we are reaching the end of our preliminary discover period a prompt answer would be greatly appreciated.

Date : 4/24/2019 12:35:58 PM
From : "Sen. Natasha Marcus" Natasha.Marcus@ncleg.net
To : "Eric Rowell" erowell@huntersville.org, "Rep. Christy Clark" Christy.Clark@ncleg.net, "Jim Puckett" jpuckett@huntersville.org
Cc : "Karen Bentley" kbentley@huntersville.org, "Anthony Roberts" aroberts@huntersville.org, "John Aneralla" janeralla@huntersville.org
Subject : Re: Postition on HB 229

Hello everyone,

This week is Spring Break for the NCGA, so please pardon my delay in replying. I'm trying to stay away from emails at least a bit this week.

The House bill you asked about was not on my radar, since it's not in my chamber and is unlikely to reach the Senate, for the reasons Rep. Clark explained. We will, however, be working on legislation to reduce testing when we return to Raleigh next week. If you have opinions about that topic please let me know. There is a bill in the Senate sponsored by Phil Berger, that will be heard soon (SB438). You can read the bill here: https://www.ncleg.gov/BillLookUp/2019/S438

Kind regards,

[cid:image001.jpg@01D4B96B.38B0FF30]

Senator Natasha Marcus

NC Senate District 41

300 N. Salisbury Street, Rm. 519

Raleigh, NC 27603-5925

Natasha.Marcus@ncleg.net<mailto:Natasha.Marcus@ncleg.net>

Office: (919) 715 -3050

Sign up for our newsletter: https://bit.ly/2RWjJEx<https://l.facebook.com/l.php?u=https%3A%2F%2Fbit.ly%2F2RWjJEx%3Ffbclid%3DIwAR3bCRtbH1FuDfijAfsPBTQGaJUHmKLL_qEckSKIkBnX0eYf_iCuRc3OvpQ&h=AT13VlfNqCXDeSw6Y6fb0kOBOXmqIVRSjIRXklno9CUeP-5avLgR-PuKsYkYzR_ArS4kpfriZbxYNRRCfisL1B-FtfuBZrRFcWihJEWXTxqa50iGbBML0zU9300J4x7n7xzE6r-9ki_r-JYqxf1yR7LDQXEuaXdc97TXsPVkH-gMYDTD5h4AMMx-Hc2yR-i7UmyOqzhdsITYfoVuJpCeFIbviYt2GT_-0foJ83evXRbjWqfq4VgY4elMT3Sx22D67rUVKV3GUOfpdUgd7A2Yk-fK3y0mgiaprrsS-zAmZ3GmlojZ6TfQWCdgeUVGQ6l1FOco-ThjZy5JLODubwIB1xBhYW0zzQkxPEtu1R3OBe2mNGLp55Z9NPK7Lal-VpsMtAR7nD7ZtK3X4dUZDeuh0RWIHDSH-2jiJn37uqQQgVQ751Ff4dC3IVLmi2pwNYBiiO_D9Oc4qOJeZA6RHIDeMRcwjv8LRFQ2B0n1LYT2eF9TNRElcGP3OAS-ecn_EisJuiXXg6c-dGFygxbjVBkIXZkXZkrasvDsyCyGtSIobpuZhEHJAwRjRax3UTbrohfNojOnkGG4K_x6ZjFC-ekGgUm36XAeCr9o8h-yT_CJzYyBYycW3pb9TN2mxf6dSlQ2BrBTNQaBTTDK>

[EmailSeal]

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Sent: Tuesday, April 23, 2019 5:13:58 PM
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Cc: Sen. Natasha Marcus; Karen Bentley; Anthony Roberts; John Aneralla
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One of the issues we have on our radar is HB 229. Could each of you as our representatives please let me/us know you personal position on this pending legislation and what you are actively doing in regards to it being passed or defeated. As we are reaching the end of our preliminary discover period a prompt answer would be greatly appreciated.

Date : 4/24/2019 10:39:51 AM
From : "Jim Puckett" jpuckett@huntersville.org
To : "Eric Rowell" erowell@huntersville.org, "Rep. Christy Clark" Christy.Clark@ncleg.net
Cc : "Sen. Natasha Marcus" Natasha.Marcus@ncleg.net, "Karen Bentley" kbentley@huntersville.org, "Anthony Roberts" aroberts@huntersville.org, "John Aneralla" janeralla@huntersville.org
Subject : Re: Postition on HB 229

Rep. Clark thanks for the reply, for some strange reason I did not get your original reply but got Eric's response instead.

From: Eric Rowell
Sent: Tuesday, April 23, 2019 5:13:58 PM
To: Rep. Christy Clark; Jim Puckett
Cc: Sen. Natasha Marcus; Karen Bentley; Anthony Roberts; John Aneralla
Subject: Re: Postition on HB 229

Thank you for the prompt reply, Rep. Clark. I wanted to let you know the committee is holding a public input session at Huntersville Town Hall next Monday, April 29 starting at 6pm. In the event you're unable to coordinate a coffee or lunch meeting, the public input session next week would be a good opportunity for you to get an update on our progress since we will be presenting our draft report to the public.

Regards,

Eric Rowell

From: Rep. Christy Clark <Christy.Clark@ncleg.net>
Sent: Tuesday, April 23, 2019 4:58:54 PM
To: Jim Puckett
Cc: Sen. Natasha Marcus; Karen Bentley; Eric Rowell; Anthony Roberts; John Aneralla
Subject: Re: Postition on HB 229

Dear Jim, Karen, Eric, Anthony and Mayor Anneralla:

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I have been watching the live stream of the meetings when I can, however, I would appreciate an update on the subcommittee’s progress. We can have a brief meeting over coffee or lunch one afternoon. Let me know what works for you.

Warm regards,
Christy

Rep. Christy Clark
North Carolina House of Representatives
District 98 – Mecklenburg County
1319 Legislative Building
16 West Jones Street
Raleigh, NC 27601
919-733-5828
[Image result for north carolina state seal]

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From : "Rep. Christy Clark" Christy.Clark@ncleg.net
To : "Jim Puckett" jpuckett@huntersville.org
Cc : "Sen. Natasha Marcus" Natasha.Marcus@ncleg.net, "Karen Bentley" kbentley@huntersville.org, "Eric Rowell" erowell@huntersville.org, "AnthonyRoberts" aroberts@huntersville.org, "John Aneralla" janeralla@huntersville.org
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Date : 4/26/2019 4:04:21 PM
From : "Karen Bentley" kbentley@huntersville.org
To : "Sen. Natasha Marcus" Natasha.Marcus@ncleg.net, "Eric Rowell" erowell@huntersville.org, "Rep. Christy Clark" Christy.Clark@ncleg.net, "Jim Puckett" jpuckett@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "John Aneralla" janeralla@huntersville.org
Subject : Re: Postition on HB 229

Thank you, Senator Marcus.

Are you stating, then, that you consider HB 514 "a done deal", as Representative Clarke indicates her belief to be? And, subsequently, will you be supportive of local efforts to build municipal charter schools as enabled through the legislation?

We look forward to your response.

Warm regards,
Karen Bentley
Chair, HEOSC

From: Sen. Natasha Marcus <Natasha.Marcus@ncleg.net>
Sent: Wednesday, April 24, 2019 12:35:52 PM
To: Eric Rowell; Rep. Christy Clark; Jim Puckett
Cc: Karen Bentley; Anthony Roberts; John Aneralla
Subject: Re: Postition on HB 229

Hello everyone,

This week is Spring Break for the NCGA, so please pardon my delay in replying. I'm trying to stay away from emails at least a bit this week.

The House bill you asked about was not on my radar, since it's not in my chamber and is unlikely to reach the Senate, for the reasons Rep. Clark explained. We will, however, be working on legislation to reduce testing when we return to Raleigh next week. If you have opinions about that topic please let me know. There is a bill in the Senate sponsored by Phil Berger, that will be heard soon (SB438). You can read the bill here: https://www.ncleg.gov/BillLookUp/2019/S438

Kind regards,

[cid:image001.jpg@01D4B96B.38B0FF30]

Senator Natasha Marcus

NC Senate District 41

300 N. Salisbury Street, Rm. 519

Raleigh, NC 27603-5925

Natasha.Marcus@ncleg.net<mailto:Natasha.Marcus@ncleg.net>

Office: (919) 715 -3050

Sign up for our newsletter: https://bit.ly/2RWjJEx<https://l.facebook.com/l.php?u=https%3A%2F%2Fbit.ly%2F2RWjJEx%3Ffbclid%3DIwAR3bCRtbH1FuDfjAfsPBTQGaJUHmKLL_qEckSKIkBnX0eYf_iCuRc3OvpQ&h=AT13VlfNqCXDeSw6Y6fb0kOBOXmqIVRSjIRXklno9CUeP-5avLgR-PuKsYkYzR_ArS4kpfriZbxYNRRCfisL1B-FtfuBZrRFcWihJEWXTxqa50iGbBML0zU9300J4x7n7xzE6r-9ki_r-JYqxf1yR7LDQXEuaXdc97TXsPVkH-gMYDTD5h4AMMx-Hc2yR-i7UmyOqzhdsITYfoVuJpCeFIbviYt2GT_-0foJ83evXRbjWqfq4VgY4elMT3Sx22D67rUVKV3GUOfpdUgd7A2Yk-fK3y0mgiaprrsS-zAmZ3GmlojZ6TfQWCdgeUVGQ6l1FOco-ThjZy5JLODubwIB1xBhYW0zzQkxPEtu1R3OBe2mNGLp55Z9NPK7Lal-VpsMtAR7nD7ZtK3X4dUZDeuh0RWIHDSH-2jiJn37uqQQgVQ751Ff4dC3IVLmi2pwNYBiiO_D9Oc4qOJeZA6RHIDeMRcwjv8LRFQ2B0n1LYT2eF9TNRElcGP3OAS-ecn_EisJuiXXg6c-dGFygxbjVBkIXZkXZkrasvDsyCyGtSIobpuZhEHJAwRjRax3UTbrohfNojOnkGG4K_x6ZjFC-ekGgUm36XAeCr9o8h-yT_CJzYyBYycW3pb9TN2mxf6dSlQ2BrBTNQaBTTDK>

[EmailSeal]

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Date : 10/11/2019 1:13:19 PM
From : "Brian Richards" brichards@huntersville.org
To : "Anthony Roberts" aroberts@huntersville.org, "Eric Rowell" ericwrowell@gmail.com
Cc : "Jack Simoneau" jsimoneau@huntersville.org
Subject : RE: Potential 10.10.09 violation

Thanks Eric. We will investigate.

Brian Richards
Principal Planner / GIS
Huntersville Planning Dept.
105 Gilead Rd 3rd Floor
Huntersville, NC 28078

Mailing address
PO BOX 664
Huntersville, NC 28070
Ph 704 766 2218
Fx 704 992 5528
brichards@huntersville.org

From: Anthony Roberts <aroberts@huntersville.org>
Sent: Friday, October 11, 2019 1:12 PM
To: Eric Rowell <ericwrowell@gmail.com>
Cc: Brian Richards <brichards@huntersville.org>; Jack Simoneau <jsimoneau@huntersville.org>
Subject: Re: Potential 10.10.09 violation

Brian:

Please have code enforcement look at these also.

Anthony Roberts,
Town Manager

On Oct 11, 2019, at 1:09 PM, Eric Rowell <ericwrowell@gmail.com> wrote:

> Mr. Roberts:
>
> I would also like to report possible 10.10.9(d) violations at the intersection of Ranson and Gilead. Clusters of candidate signs on both sides of Gilead that might be in violation, especially the signs close to our greenway - that seems mighty close to town/county property and we don't want any signs on town/county property.
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> Huntersville

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From : "Anthony Roberts" aroberts@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Cc : "Brian Richards" brichards@huntersville.org, "Jack Simoneau" jsimoneau@huntersville.org
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To : "Anthony Roberts" aroberts@huntersville.org
Cc : "Brian Richards" brichards@huntersville.org
Subject : Re: Potential 10.10.09 violation

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Date : 10/11/2019 2:23:07 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Brian Richards" brichards@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Jack Simoneau" jsimoneau@huntersville.org
Subject : Re: Potential 10.10.09 violation

Mr. Roberts:

Driving to the post office just now and multiple other potential sign violations were observed. On Gilead Rd. at the I-77 interchange on both sides of Gilead, candidate signs were observed mighty close to the entrance of the off-ramps possibly in violation of 10.10.9(b). I also observed multiple campaign signs on all sides of the Gilead/US-21 intersection in possible violation of 10.10.9(c) and (d), especially numerous signs on the north side of Gilead fronting the Lee Lighting parcel.

Thank you,

Eric Rowell

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> Thanks Eric. We will investigate.
>
> Brian Richards
>
> Principal Planner / GIS
>
> Huntersville Planning Dept.
>
> 105 Gilead Rd 3rd Floor
>
> Huntersville, NC 28078
>
> Mailing address
>
> PO BOX 664
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> Huntersville, NC 28070
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> Ph 704 766 2218
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> > Huntersville

Date : 5/9/2019 4:57:38 PM
From : "Michael Sass" msass@huntersville.org
To : "Jackie Huffman" jhuffman@huntersville.org, "HEOSC" HEOSC@huntersville.org
Cc : "Pattie Ellis" pellis@huntersville.org, "John Aneralla" janeralla@huntersville.org, "Anthony Roberts" aroberts@huntersville.org, "Angela Beeker" abeeker@huntersville.org, "Leo, Scott E." scottleo@parkerpoe.com, "Brigulio, Mitch" mbrigulio@investdavenport.com
Subject : Re: potential financing option

This is excellent!

From: Jackie Huffman
Sent: Thursday, May 9, 2019 4:44:29 PM
To: HEOSC
Cc: Pattie Ellis; John Aneralla; Anthony Roberts; Angela Beeker; Leo, Scott E.; Brigulio, Mitch
Subject: potential financing option

Good afternoon HEOSC members,

Mayor Aneralla requested that we have the Town financial advisor and bond counsel offer what we hope is some clarity regarding potential funding options related to municipal charter schools. That effort resulted in the addition of this slide to your previous handout.

If you have questions, please let me or Anthony know.

Again, thank you for your service on this committee.

Regards,

Jackie Huffman
Assistant Town Manager
Town of Huntersville

Date : 5/9/2019 6:04:24 PM
From : "Karen Bentley" kbentley@huntersville.org
To : "Jackie Huffman" jhuffman@huntersville.org, "HEOSC" HEOSC@huntersville.org
Cc : "Pattie Ellis" pellis@huntersville.org, "John Aneralla" janeralla@huntersville.org, "Anthony Roberts" aroberts@huntersville.org, "Angela Beeker" abeeker@huntersville.org, "Leo, Scott E." scottleo@parkerpoe.com, "Brigulio, Mitch" mbrigulio@investdavenport.com
Subject : Re: potential financing option

Yes, this is very helpful to our decision-making process. Thank you for sending.

Karen

From: Jackie Huffman
Sent: Thursday, May 9, 2019 4:44:29 PM
To: HEOSC
Cc: Pattie Ellis; John Aneralla; Anthony Roberts; Angela Beeker; Leo, Scott E.; Brigulio, Mitch
Subject: potential financing option

Good afternoon HEOSC members,

Mayor Aneralla requested that we have the Town financial advisor and bond counsel offer what we hope is some clarity regarding potential funding options related to municipal charter schools. That effort resulted in the addition of this slide to your previous handout.

If you have questions, please let me or Anthony know.

Again, thank you for your service on this committee.

Regards,

Jackie Huffman
Assistant Town Manager
Town of Huntersville

Date : 4/25/2019 7:46:29 PM
From : "Eric Rowell" erowell@huntersville.org
To : "Karen Bentley" kbentley@huntersville.org
Subject : Re: preliminary PPT for discussion at tonight's HEOSC meeting

Thanks. Saw your text - did you send yet?

From: Karen Bentley
Sent: Thursday, April 25, 2019 5:18:50 PM
To: Eric Rowell
Subject: Re: preliminary PPT for discussion at tonight's HEOSC meeting

Have been swamped at work...

Sending it to the group now. Will need you to include the 'incubator slide". And, Mike Sass will develop a summary/considerations slide for inclusion.

Thanks,
Karen

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Sent: Thursday, April 25, 2019 4:54:51 PM
To: Karen Bentley
Subject: Re: preliminary PPT for discussion at tonight's HEOSC meeting

Progress on the draft report and the changes we made Tuesday? Let me know if I can be of assistance.

Eric

From: Eric Rowell
Sent: Tuesday, April 23, 2019 5:25:00 AM
To: Karen Bentley
Subject: Re: preliminary PPT for discussion at tonight's HEOSC meeting

Revised.

From: Karen Bentley
Sent: Monday, April 22, 2019 2:28:27 PM
To: HEOSC; Albert Desciscio
Cc: Anthony Roberts; Janet Pierson
Subject: preliminary PPT for discussion at tonight's HEOSC meeting

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To : "Karen Bentley" kbentley@huntersville.org
Subject : Re: preliminary PPT for discussion at tonight's HEOSC meeting
Attachment : HEOSC_Report for HEOSC 4-22(a).pptx;

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Karen

HEOSC Report to Huntersville Town Board
May 20, 2019 - DRAFT

Huntersville Educational Options Study Commission

- Purpose
- Members
- Projected Enrollment
- Option Evaluations

Purpose of the HEOSC

On October 15, 2018, Huntersville Commissioners established the Huntersville Educational Options Study Commission.

The Commission was established to evaluate options available to the Town of Huntersville to reduce overcrowding within the public school system in Huntersville. Those options are:

1. Do Nothing
2. Partner with CMS
3. Open and Operate Municipal Charter School(s)
4. Partner with an Existing Charter School
5. Dividing the Charlotte Mecklenburg LEA into smaller LEAs

HEOSC Members

Karen Bentley - Chair
Al Desciscio
Bill Farber
Amie Hutchison
Derek Partee
Jim Puckett
Eric Rowell
Mike Sass
Bobbie Shields
Carrie Warren

Projected Enrollment

	2020	+kids	# classrooms	2025	+kids	# classrooms	2030	+kids	# classrooms	2035	+kids	# classrooms
Cornelius Population	34,248			37,124			40,000			40,000		
Elementary School	1,554	95	5	1,684	225	11	1,815	356	18	1,815	356	18
Middle School	907	55	3	984	132	7	1,060	208	10	1,060	208	10
High School	1,312	80	4	1,422	190	10	1,533	301	15	1,533	301	15
Cornelius School Pop Total	3,773	230	12	4,090	547	27	4,407	864	43	4,407	864	43
Davidson Population	14,491			17,066			19,641			25,000		
Elementary School	743	44	2	875	176	9	1,007	308	15	1,282	583	29
Middle School	375	22	1	442	89	4	508	155	8	647	294	15
High School	495	29	1	583	117	6	671	205	10	854	388	19
Davidson School Pop Total	1,613	95	5	1,900	382	19	2,186	668	33	2,783	1,265	63
Huntersville Population	65,780			78,860			91,939			110,000		
Elementary School	3,689	239	12	4,422	972	49	5,156	1,706	85	6,169	2,719	136
Middle School	1,487	96	5	1,783	392	20	2,079	688	34	2,487	1,096	55
High School	2,018	131	7	2,419	532	27	2,820	933	47	3,374	1,487	74
Huntersville School Pop Total	7,194	466	23	8,624	1,896	95	10,055	3,327	166	12,030	5,302	265
Total LKN Towns	114,519			133,050			151,580			175,000		
Elementary School	5,986	378	19	6,982	1,374	69	7,978	2,370	118	9,265	3,657	183
Middle School	2,770	174	9	3,208	612	31	3,647	1,051	53	4,194	1,598	80
High School	3,825	240	12	4,424	839	42	5,024	1,439	72	5,761	2,176	109
LKN Towns Pop Total	12,581	792	40	14,615	2,826	141	16,648	4,859	243	19,220	7,431	372
CLT School Pop (N. Meck)												
Elementary School	1,487	68	3	1,671	252	13	1,877	458	23	2,127	708	35
Middle School	1,153	53	3	1,295	195	10	1,455	355	18	1,649	549	27
High School	3,222	147	7	3,620	545	27	4,068	993	50	4,609	1,534	77
Charlotte Student Pop	5,861	267	13	6,586	992	50	7,401	1,807	90	8,385	2,791	140

Total North Meck Students												
Elementary School	7,472	445	22	8,652	1,625	81	9,855	2,828	141	11,392	4,365	218
Middle School	3,922	226	11	4,504	808	40	5,102	1,406	70	5,843	2,147	107
High School	7,047	387	19	8,045	1,385	69	9,092	2,432	122	10,370	3,710	185
Total North Meck Students	18,442	1,059	53	21,201	3,818	191	24,049	6,666	333	27,605	10,222	511

10,222 new students will be added to the capacity needs of the N. Meck schools by 2035

- (1) North Charlotte population within Hopewell & North Meck districts.
- North Charlotte population buildout based on 2045 Charlotte population of 1,322,813
- (Estimated an average population of North Charlotte to Charlotte population to be 6.25%. Applied 6.25% to 2045 Charlotte population (1,322,813 * 6.25% = 82,676.))

Source: Cornelius Town Planner Projections Feb

Classroom Needs Based on Growth Projections

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Cornelius Population	34,248			37,124			40,000			40,000		
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Note: no adjustment made for current enrollment over/under planned enrollment in existing N. Meck Schools

Option 1: Do Nothing

- Continue with the status quo allowing CMS to solve for overcrowding as they see fit

Option 1: Do Nothing

Objective: Continuing with the status quo where CMS addresses overcrowding and capital needs on their terms and timeframes

PROS

- No pushback either legislatively or legally
- No monetary cost to the town
- No required effort from town officials

CONS

- No real, long-term solution for overcrowding, especially with the forecasted population growth
  - **1896 students by 2025**
  - **3327 students by 2030**
  - **5302 students by 2035**
- No new classroom buildings in our region for at least 15 years
- No equitable distribution of resources for North Mecklenburg schools
- Continued strain in the relationship between North Mecklenburg and CMS
- Ongoing concerns about overcrowding can deter economic development/expansion in the region

Option 2: Partner with CMS

- Create a collaborative educational partnership between the Town of Huntersville and CMS

Option 2: Partner with CMS

Current/Previous Partnering Agreements:

- 2003 Bailey Middle JUA
- 2004 Reallocation of Land Bond Dollars JUA for Hough
- 2005 Westmoreland Road Elementary(JV Washam) JUA
- 2015 Cornelius Elementary JUA

To Do:

- Add Huntersville's JUA's
- Add land already provided to CMS (between Hough and Bailey?

Option 2: Partner with CMS

Objective: Create a partnership between the Town of Huntersville and CMS that promotes a quality and efficient educational experience for Huntersville students in school buildings that meet current and future capacity needs.

PROS

- No legislative requirement at state or county level
- Potentially more cost effective than other options
- Utilizes resources already in place with CMS – transportation, staff, food service, specialists, etc.

CONS

- Uncertainty of future improvements in our area
- Long timeline to solutions or results.
- No guarantee that any future elected political entities honor any prior negotiated deals

Option 2: Partner with CMS

Objective: Create a partnership between the Town of Huntersville and CMS that promotes a quality and efficient educational experience for Huntersville students in school buildings that meet current and future capacity needs.

PROS

- Less divisive – public entities working together toward a common goal of positive educational outcomes
- Potential ability to influence rubric going forward

CONS (continued)

- Differing opinions and perspectives will still be present between Huntersville and CMS
- Potential loss of magnet school options under MEAC reassignment suggestion
- No control over where CMS draws lines for student assignment. This can negatively impact property values and business development.
- Lack of firm foundation on which to build a successful partnership

Option 2: Partner with CMS

Objective: Create a partnership between the Town of Huntersville and CMS that promotes a quality and efficient educational experience for Huntersville students in school buildings that meet capacity needs.

PROS

CONS (continued)

- Continued lack of local control over education
- We do not agree with the CMS definition for capacity as we do not consider modular classrooms a good solution.
- Uncertainty of site selection and bond assignments based on current rubric and definitions of overcrowding

Option 2: Partner with CMS

Sources of Leverage:

- Land – current town-owned land is limited with no viable locations, possible developer incentives with future developments (i.e., trade land to build a school for revised density requirements).

- Financial incentives to partner in building new facilities as the town has with previous JUAs. Town can offer to pay for athletic fields, playgrounds, gyms, theaters, etc., for new buildings in our town.

- Town of Huntersville can agree to [INSERT LANGUAGE IN MUNICIPAL CONCERNS ACT] opt out of HB 514 as requested by CMS.

- Any group of concerned citizens can follow the traditional charter school route outside of HB 514.

Option 3: Operate a stand-alone Municipal Charter School

Background on House Bill 514

- Governance Structure
  - Municipality's governing body can serve as ex officio board or appoint one to govern its municipal charter school
  - NC Office of Charter Schools provides technical assistance, guidance and training to municipal charter schools, as part of its duties

- Municipal charters can prioritize enrollment to students in the municipality

- Employment requirements
  - Municipal charters can employ teachers provided
    - at least 50% hold teaching licenses
    - All teachers of core subjects (science, math, social studies, language arts) are college graduates

  - Municipal charters can employ/discharge others to perform non-teaching duties

  - Municipal charters' employees can participate in the state retirement and health system for teachers and state employees

Sources: https://www.ncleg.gov/Sessions/2017/Bills/House/PDF/H514v7.pdf
https://content.govdelivery.com/accounts/NCSBE/bulletins/224f427

Option 3: Operate a stand-alone Municipal Charter School

- Estimated Timing
  - 1 year approval process after application submitted
  - 1-3 years after approval received to id/ready/retrofit location, hire/train staff, order supplies, advertise for students, etc.
  - Total timetable 2-4 years minimum to open school
  - Therefore, earliest opening likely Fall 2022

Sources:
https://www.ncleg.gov/Sessions/2017/Bills/House/PDF/H514v7.pdf
https://content.govdelivery.com/accounts/NCSBE/bulletins/224f427

Option 3: Municipal Charter School Huntersville Operating Budget Assumptions

- Municipal charter school of 1,500 students with 3 year ramp up
- EC students 13% of student population
- Approximately 1-2% annual increase in $/ADM
- Approximately 1-2% annual increase in expenses
- Rent expense based on $12/sq ft, 100,000 sq ft building

Huntersville Operating Budget

MUNICIPAL CHARTER SCHOOL							Base
FYE 6/30							
ADM (student population)	750	1,125	1,500	1,500	1,500	1,500	1,500
INCOME STATEMENT (000s)	**YEAR 1**	**YEAR 2**	**YEAR 3**	**YEAR 4**	**YEAR 5**	**YEAR 10**	**YEAR 15**
Total Revenues	6,660	9,172	12,289	12,468	12,650	13,600	14,625
% chg	*0.0%*	*37.7%*	*34.0%*	*1.5%*	*1.5%*	*1.5%*	*1.5%*
Salaries/Benefits	5,418	6,461	7,665	7,789	7,916	8,583	9,308
% of Revenues	*81.4%*	*70.4%*	*62.4%*	*62.5%*	*62.6%*	*63.1%*	*63.6%*
Rent	1,080	1,102	1,124	1,146	1,169	1,291	1,425
Other Operational Expenses	1,381	1,580	1,824	1,848	1,872	1,999	2,135
Total Expenses	7,879	9,142	10,612	10,783	10,957	11,876	12,877
% chg	*0.0%*	*16.0%*	*16.1%*	*1.6%*	*1.6%*	*1.6%*	*1.6%*
Operating Income	(1,220)	29	1,677	1,685	1,692	1,724	1,748
Operating Income Margin	-18.3%	0.3%	13.6%	13.5%	13.4%	12.7%	12.0%

Key Takeaways:

- Need **$1MM+** to open municipal charter & fund its initial operations plus liquidity needs
- Once fully operational, school can operate at better than breakeven
- Outside of salaries/benefits, rent biggest single projected expense

Potential Diversity Statistics using LNC

	Total Population	Asian	African-American	Hispanic	2+ Races	Caucaisan
Elementary School	399	10%	14%	6%	7%	64%
Middle School	799	9%	12%	7%	7%	66%
High School	805	5%	15%	4%	4%	71%
Total LNC	2,003	8%	13%	6%	6%	68%

Key Takeaways:

- Diversity of Municipal Charter School should mirror the demographics of the Lake Norman area
- Used Lake Norman Charter demographics from 2017-2018 as a proxy to estimate potential demographics of Cornelius Municipal Charter School

Option 3: Operate a stand-alone Municipal Charter School

PROS

- Promotes local control and increases parental choice
- Operational expenses fully funded through existing revenues
- Local decisions made by local leaders; better planning/cooperation with Town of Huntersville
- Prioritizes enrollment for town children
- Reduces bureaucracy increases efficiency, and lowers administrative costs

CONS

- Risk alienating local LEA
- Law may be changed/repealed to be less favorable; (e.g. charter cap)
- Legal challenges may occur
- Uncertainty over funding and perception of double taxation
- High initial liquidity needs and upfront expenses
- Siting/land issues, inability to fund land purchases without legislative changes

Option 3: Operate a stand-alone Municipal Charter School

PROS

- Provides potential for higher standard/more flexible curriculum and enhanced instructional practices
- Potential to relieve overcrowded schools
- Large pool of diverse potential charter school board members in North Mecklenburg from various educational/workforce backgrounds

CONS

Option 3: Operate a stand-alone Municipal Charter School

Sources of Leverage:

- Town's financial condition and bond rating may assist Municipal Charter School with capital/liquidity funding
- Local developers may find trade of land for school in return for higher density an attractive proposition
- May generate positive parental response resulting in high demand for seats in the school

Option 3: Operate a stand-alone Municipal Charter School

Potential Outcomes:

- Could be elongated start-up timetable, but once fully operational, becomes longer term solution to alleviate overcrowding issue for the Town
- Creative financial solutions will be needed to address significant initial liquidity needs and upfront costs
- Can learn from local charter schools as demonstrated models of excellence
- Demonstrating best practices in options for alternatives in public education
- Could lead to increased ability to be an incubator for other charter school startups in the Lake Norman Region
- May strain relationship with local LEA

Option 3: Operate a stand-alone Municipal Charter School

Next Steps:

- Determine viability of financing/sources of capital
- Determine availability and upfit of existing leasable space
- Consider partnering with Cornelius (and Davidson) to share resources
- Determine additional legal and political challenges
- Solicit citizen feedback

Option 4: Partner with an Existing Charter School

Option 4: Partner with an Existing Charter School

PROS

- Financial economies of scale from shared resources of operating expenses, such as administration, employment, and transportation
- Knowledge and experience of application and establishment process
- Benefitting from established, successful educational curriculum
- Local brand recognition based on reputation of partnering school
- Avoid learning curve associated with start-up process for school

CONS

- Loss of total control over municipal sponsored charter school
- May not receive interest from preferred partner charter schools

Option 4: Partner with an Existing Charter School

Sources of Leverage:

- Town's ability to assist Charter School with capital funding sources
- Town's ability to assist and prioritize Charter School with additional field space
- Ability for Charter School to expand and offer seats to wait listed students

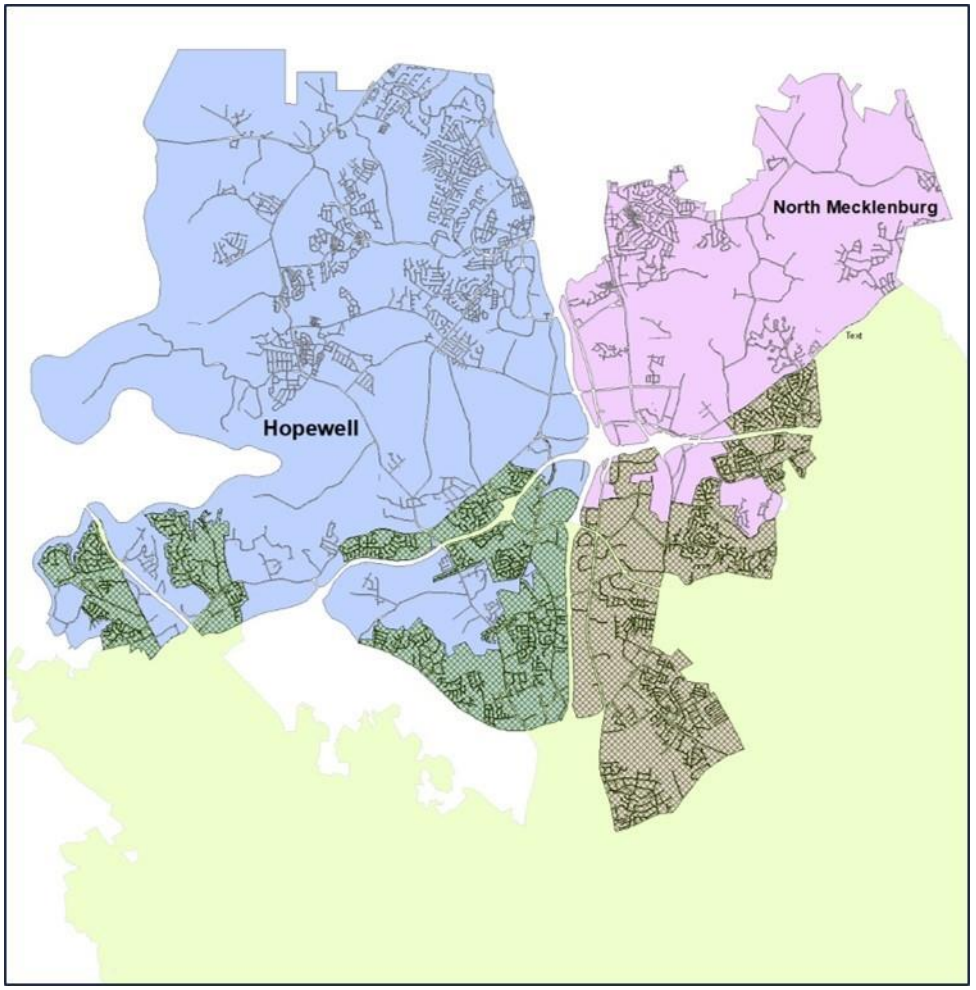
Potential Outcomes:

- Faster Start-Up
- Higher quality staffing
- Leverage proven Managing Director and curriculum

Option 5: Dividing the Charlotte Mecklenburg LEA into smaller LEAs

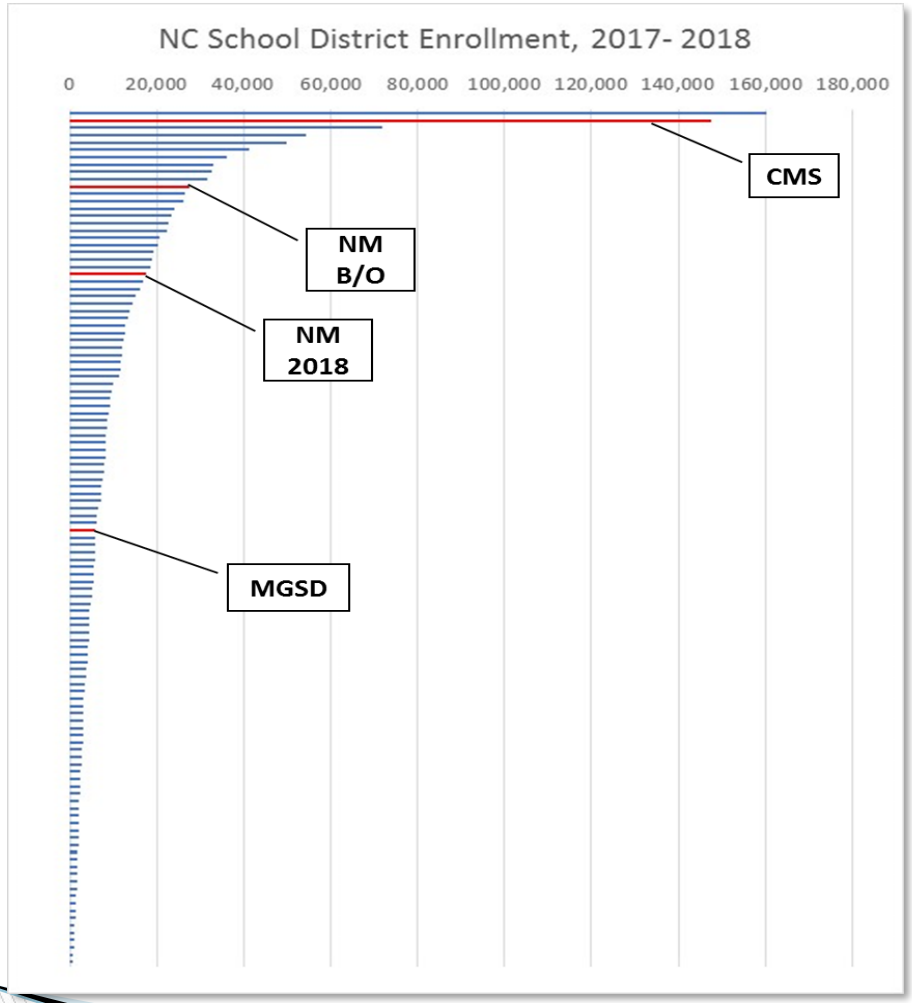
Definition & Assumptions

- Create a new school district separate from CMS
- Current CMS school assignment borders unchanged
  - Minimal disruption
  - Preserves diversity
  - Engages Charlotte positively



Source: CMS

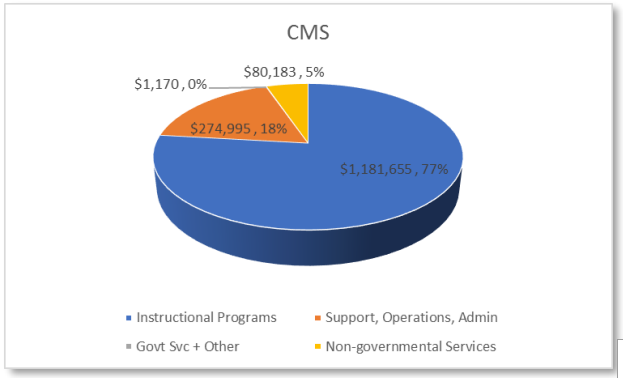
Comparison to Existing LEAs



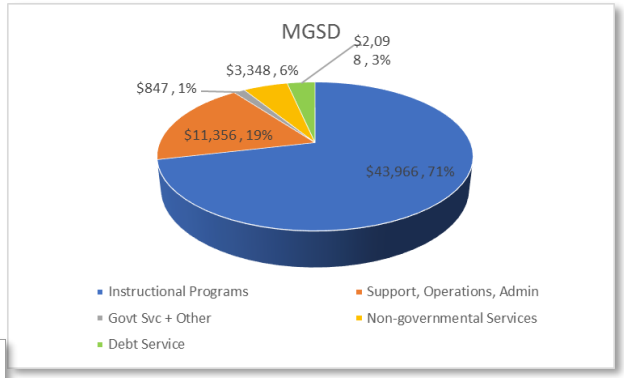
- **At current enrollment a North Meck LEA would be the 23rd largest school district in NC**
- **At buildout a North Meck LEA would be the 11th largest school district in NC**

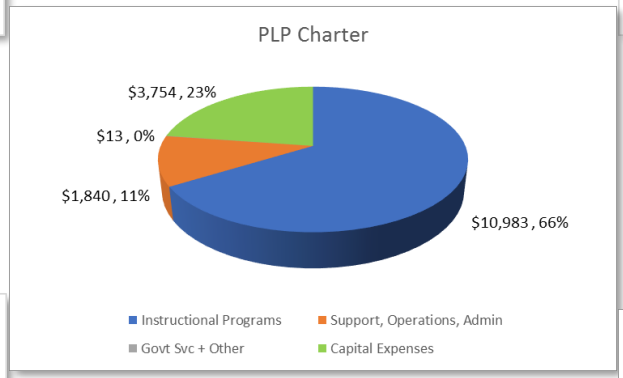
Source: "Size of Local School Districts", Joint Legislative Study

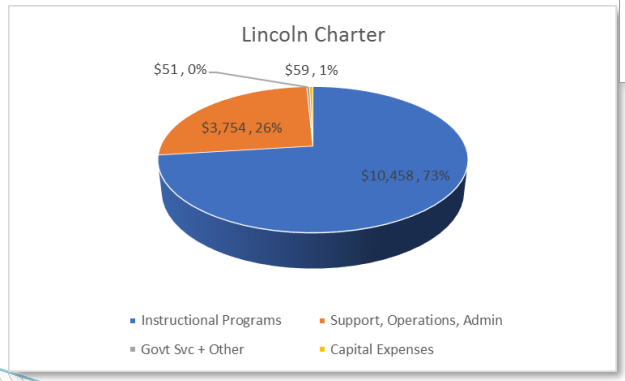
Various Cost Structures



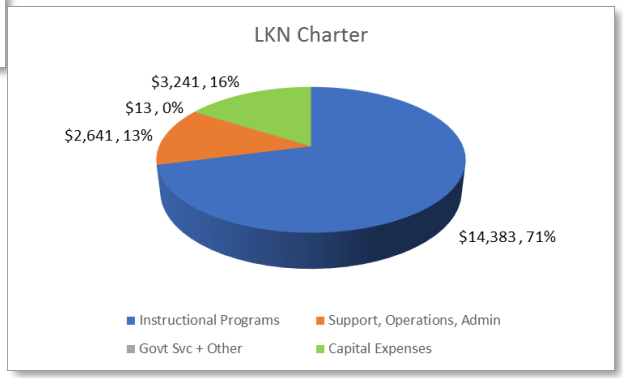
Economies of scale not evident between MGSD & CMS







Operating strategies differ between charter schools



(1) CMS 2017 Annual Rerport
(2) MGSD Financial Report, 2017, p. 8 (Does not include D & A)
(3) Lincoln Chart Financial Audit, 2018
(4) PLP Financial Audit
(5) Capital expenses for charter schools are reported as operating expenditures net of depreciation
(6) LKN Charter Financial Audit, 2018
(7) Does not include GASB 75 restatement

Operating Budget- CMS model

	CMS	North Meck LEA				
Governmental Activities	**2017**	**2017**	**2020**	**2025**	**2030**	**Bld Out**
Per Pupil (1)	$ 9,959	$ 9,043	$ 9,043	$ 9,043	$ 9,043	$ 9,043
Enrollment	146,394	17,383	18,549	21,818	25,665	27,605
Budget (Governmental)	$ 1,457,938	$ 157,188	$ 167,731	$ 197,292	$ 232,079	$ 249,622
Instructional Programs						
Regular	51%	$ 79,803	$ 85,156	$ 100,164	$ 117,825	$ 126,731
Special	16%	$ 24,704	$ 26,361	$ 31,007	$ 36,475	$ 39,232
School Leadership	5%	$ 8,078	$ 8,620	$ 10,139	$ 11,927	$ 12,828
Co-Curricular	1%	$ 1,362	$ 1,454	$ 1,710	$ 2,011	$ 2,163
School-Based Support	4%	$ 6,820	$ 7,278	$ 8,560	$ 10,070	$ 10,831
Subtotal, Instructional Support	77%	$ 120,768	$ 128,869	$ 151,580	$ 178,307	$ 191,786
Supporting Services, Operations, Administration						
Support and Development	0.6%	$ 869	$ 928	$ 1,091	$ 1,283	$ 1,380
Special Population Support	0.5%	$ 805	$ 859	$ 1,011	$ 1,189	$ 1,279
Technology Support	1.0%	$ 1,566	$ 1,671	$ 1,965	$ 2,312	$ 2,486
Financial & Human Resources	2.0%	$ 3,181	$ 3,394	$ 3,993	$ 4,696	$ 5,052
Accountability Services	0.3%	$ 413	$ 440	$ 518	$ 609	$ 655
System-Wide Pupil Support	0.3%	$ 421	$ 450	$ 529	$ 622	$ 669
Operational Support	12%	$ 19,134	$ 20,418	$ 24,016	$ 28,251	$ 30,386
Policy, Leadership & Pub Relations	1%	$ 1,715	$ 1,830	$ 2,153	$ 2,533	$ 2,724
Support, Operations, Admin	18%	$ 28,105	$ 29,990	$ 35,276	$ 41,496	$ 44,632
Community Service	0.0%	$ -	$ -	$ -	$ -	$ -
Other	0.0%	$ -	$ -	$ -	$ -	$ -
Subtotal, Governmental Services	**94.8%**	$ 148,993	$ 158,987	$ 187,006	$ 219,979	$ 236,608
Business-type Activities (2) (3)	$ 80,183	$ 9,521	$ 10,160	$ 11,950	$ 14,057	$ 15,120
After School Enrichment	0.9%	$ 83	$ 89	$ 105	$ 123	$ 132
Child Nutrition	4.3%	$ 413	$ 441	$ 518	$ 610	$ 656
Subtotal, Non-governmental Services	**5.2%**					
Total (%)	**100.0%**					
Total ($)	$ 1,538,121	$ 166,709	$ 177,891	$ 209,242	$ 246,136	$ 264,742

(1) Per pupil expend[illegible] in 2018 $
(2) Pro rated based on enrollme[illegible]
(3) CMS number from 2017 CMS Annual Re[illegible]

Operating budget- MGSD model

	MGSD	North Meck LEA				
Governmental Activities	**2017**	**2017**	**2020**	**2025**	**2030**	**Bld Out**
Per Pupil (1)	$ 9,382	$ 8,519	$ 8,519	$ 8,519	$ 8,519	$ 8,519
Enrollment	5,987	17,383	18,549	21,818	25,665	27,605
Budget (Governmental)	$ 56,170	$ 148,081	$ 158,014	$ 185,862	$ 218,633	$ 235,160
Instructional Programs						
Regular	46%	$ 67,475	$ 72,002	$ 84,691	$ 99,624	$ 107,154
Special	10%	$ 15,410	$ 16,444	$ 19,342	$ 22,752	$ 24,472
School Leadership	5%	$ 7,238	$ 7,724	$ 9,085	$ 10,687	$ 11,495
Co-Curricular	4%	$ 6,316	$ 6,740	$ 7,927	$ 9,325	$ 10,030
School-Based Support	1%	$ 1,451	$ 1,548	$ 1,821	$ 2,142	$ 2,304
Subtotal, Instructional Support	71%	$ 105,664	$ 112,751	$ 132,622	$ 156,006	$ 167,799
Supporting Services, Operations, Administration						
Support and Development	1.0%	$ 1,413	$ 1,507	$ 1,773	$ 2,086	$ 2,243
Special Population Support	0.0%	$ -	$ -	$ -	$ -	$ -
Technology Support	1.9%	$ 2,813	$ 3,001	$ 3,530	$ 4,153	$ 4,467
Financial & Human Resources	0.0%	$ 14	$ 15	$ 18	$ 21	$ 23
Accountability Services	0.0%	$ 4	$ 4	$ 5	$ 6	$ 6
System-Wide Pupil Support	0.8%	$ 1,173	$ 1,251	$ 1,472	$ 1,731	$ 1,862
Operational Support	12%	$ 18,065	$ 19,276	$ 22,674	$ 26,671	$ 28,688
Policy, Leadership & Pub Relations	3%	$ 3,812	$ 4,067	$ 4,784	$ 5,627	$ 6,053
Support, Operations, Admin	18%	$ 27,293	$ 29,123	$ 34,256	$ 40,296	$ 43,342
Community Service	0.0%	$ -	$ -	$ -	$ -	$ -
Other	0.0%	$ -	$ -	$ -	$ -	$ -
Subtotal, Governmental Services	**91.2%**	$ 134,993	$ 144,048	$ 169,435	$ 199,310	$ 214,376
Business-type Activities (2) (3)	$ 3,348	$ 9,720	$ 10,372	$ 12,201	$ 14,352	$ 15,437
After School Enrichment	0.9%	$ 92	$ 98	$ 115	$ 135	$ 146
Child Nutrition	4.5%	$ 436	$ 466	$ 548	$ 644	$ 693
Subtotal, Non-governmental Services	**5.4%**					
Total (%)	**100.0%**					
Total Operating ($)	$ 59,518	$ 157,802	$ 168,386	$ 198,062	$ 232,985	$ 250,597

(1) Per pupil expenditures in 2018 $
(2) Pro rated based on [illegible] enrollment
(3) Budget data from MGSD 20[illegible] Audited Report
(4) Does not include debt service or depreci[illegible]

N. Meck Capital Needs Assessment - LEA Option

	Avg School Capacity	2020	2025	2030	2035
Cornelius Population					
Elementary School	776	0.1	0.3	0.5	0.5
Middle School	1093	0.1	0.1	0.2	0.2
High School	2053	0.0	0.1	0.1	0.1
Davidson Population					
Elementary School	776	0.1	0.2	0.4	0.8
Middle School	1093	0.0	0.1	0.1	0.3
High School	2053	0.0	0.1	0.1	0.2
Huntersville Population					
Elementary School	776	0.3	1.3	2.2	3.5
Middle School	1093	0.1	0.4	0.6	1.0
High School	2053	0.1	0.3	0.5	0.7
Total LKN Towns					
Elementary School	776	0.5	1.8	3.1	4.7
Middle School	1093	0.2	0.6	1.0	1.5
High School	2053	0.1	0.4	0.7	1.1
Charlotte School Pop In N. Meck Schools					
Elementary School	776	0.1	0.3	0.6	0.9
Middle School	1093	0.0	0.2	0.3	0.5
High School	2053	0.1	0.3	0.5	0.7

	Optimal School Size	2020	2025	2030	2035
Cornelius Population					
Elementary School	700	0.1	0.3	0.5	0.5
Middle School	1100	0.1	0.1	0.2	0.2
High School	1500	0.1	0.1	0.2	0.2
Davidson Population					
Elementary School	700	0.1	0.3	0.4	0.8
Middle School	1100	0.0	0.1	0.1	0.3
High School	1500	0.0	0.1	0.1	0.3
Huntersville Population					
Elementary School	700	0.3	1.4	2.4	3.9
Middle School	1100	0.1	0.4	0.6	1.0
High School	1500	0.1	0.4	0.6	1.0
Total LKN Towns					
Elementary School	700	0.5	2.0	3.4	5.2
Middle School	1100	0.2	0.6	1.0	1.5
High School	1500	0.2	0.6	1.0	1.5
Charlotte School Pop In N. Meck Schools					
Elementary School	700	0.1	0.4	0.7	1.0
Middle School	1100	0.0	0.2	0.3	0.5
High School	1500	0.1	0.4	0.7	1.0

Total North Meck School Pop	Avg School Capacity	2020	2025	2030	2035
Elementary School	776	0.3	1.8	3.4	5.4
Middle School	1093	0.6	1.1	1.7	2.3
High School	2053	0.4	0.9	1.4	2.1
Estimated Construction Cost	in millions	$35	$155	$215	$335

Total North Meck School Pop	Optimal School Size	2020	2025	2030	2035
Elementary School	700	0.4	2.0	3.8	6.0
Middle School	1100	0.6	1.1	1.7	2.3
High School	1500	0.6	1.3	2.0	2.8
Estimated Construction Cost	in millions	$105	$155	$410	$430

*Optimal School size based on NC Public Schools report "School Size and its Relationship to Achievement and Behavior" April 2000

* Estimated Construction Cost per building source: MGSD Dec 2018 - rounded to whole buidling

Analysis assumes correction of current over utilization vs. planned enrollment in existing N.

Current Over/Under Utilization	+ kids	# classrooms
N. Meck Elementary Schools	-193	-10
N. Meck Middle Schools	416	21
N. Meck High Schools	500	25

Huntersville Capital Needs Assessment – LEA Option

1. Adding in the over/under-utilization of the Huntersville schools does make a material difference in the school needs for Huntersville students
2. Huntersville school age children will need an additional elementary school by 2025, 3 elemtary schools, 1 middle school and 1 high school by 2035.

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Huntersville Population	65,780			78,860			91,939			110,000		
Elementary School	3,689	-211	-11	4,422	522	26	5,156	1,256	63	6,169	2,269	113
Middle School	1,487	-50	-2	1,783	246	12	2,079	542	27	2,487	950	48
High School	2,018	-88	-4	2,419	313	16	2,820	714	36	3,374	1,268	63
Huntersville School Pop Total	7,194	-349	-17	8,624	1,081	54	10,055	2,512	126	12,030	4,487	224

Current Under Utilization	2018	+ kids	# classrooms
Huntersville Elementary Schools		-450	-23
Huntersville Middle Schools		-146	-7
Huntersville High Schools		-219	-11

	Avg School Capacity	2020	2025	2030	2035
Huntersville Population					
Elementary School	776	-0.3	0.7	1.6	2.9
Middle School	1093	0.0	0.2	0.5	0.9
High School	2053	0.0	0.2	0.3	0.6
Estimated Construction Cost	in millions	$0	$25	$85	$180

	Optimal School Size	2020	2025	2030	2035
Huntersville Population					
Elementary School	700	-0.3	0.7	1.8	3.2
Middle School	1100	0.0	0.2	0.5	0.9
High School	1500	-0.1	0.2	0.5	0.8
Estimated Construction Cost	in millions	$0	$25	$155	$180

Option 5: New LEA

PROS

- Local control
  - Capital budget
  - Student assignment
  - Taxation
  - Board representation
- Fewer bureaucratic layers
- Tailored solutions
- Greater sense of community

CONS

- Politically difficult
- Potential loss of programming breadth

Summary and Next Steps

Based on the projection of the current and future facilities needs of the Huntersville and North Mecklenburg student population, and feedback received during the April 29, 2019 Public Input meeting, the HEOSC will finalize their findings of the 5 Options available to the Town of Huntersville to address future educational needs.

1. Do Nothing
2. Partner with CMS
3. Open and Operate Municipal Charter School(s)
4. Partner with an Existing Charter School
5. Create a New LEA

Final report date May 20, 2019

Appendix

Capital Needs Assessment Summary - Huntersville

1. Assessing Huntersville growth only, an elementary school will be needed by 2025, two elementary schools by 2030, and a middle school and high school by 2035.
2. Huntersville school age children will need ***23 additional classrooms by 2020***, and capacity will be constrained without significant re-assignment of Charlotte students out of Huntersville schools or the equivalent of a mid-sized Charter school in Huntersville.

	Avg School Capacity	2020	2025	2030	2035
Huntersville Population					
Elementary School	776	0.3	1.3	2.2	3.5
Middle School	1093	0.1	0.4	0.6	1.0
High School	2053	0.1	0.3	0.5	0.7

	Optimal School Size	2020	2025	2030	2035
Huntersville Population					
Elementary School	700	0.3	1.4	2.4	3.9
Middle School	1100	0.1	0.4	0.6	1.0
High School	1500	0.1	0.4	0.6	1.0

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Huntersville Population	65,780			78,860			91,939			110,000		
Elementary School	3,689	239	12	4,422	972	49	5,156	1,706	85	6,169	2,719	136
Middle School	1,487	96	5	1,783	392	20	2,079	688	34	2,487	1,096	55
High School	2,018	131	7	2,419	532	27	2,820	933	47	3,374	1,487	74
Huntersville School Pop Total	7,194	466	23	8,624	1,896	95	10,055	3,327	166	12,030	5,302	265

1. Adding the under-utilization in Huntersville schools to the analysis enables Huntersville to stem the urgent need for more schools a bit longer.

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Huntersville Population	65,780			78,860			91,939			110,000		
Elementary School	3,689	-211	-11	4,422	522	26	5,156	1,256	63	6,169	2,269	113
Middle School	1,487	-50	-2	1,783	246	12	2,079	542	27	2,487	950	48
High School	2,018	-88	-4	2,419	313	16	2,820	714	36	3,374	1,268	63
Huntersville School Pop Total	7,194	-349	-17	8,624	1,081	54	10,055	2,512	126	12,030	4,487	224

Current Under Utilization	2018	+ kids	# classrooms
Huntersville Elementary Schools		-450	-23
Huntersville Middle Schools		-146	-7
Huntersville High School		-219	-11

	Optimal School Size	2020	2025	2030	2035
Huntersville Population					
Elementary School	700	-0.3	0.7	1.8	3.2
Middle School	1100	0.0	0.2	0.5	0.9
High School	1500	-0.1	0.2	0.5	0.8
Estimated Construction Cost	in millions	$0	$25	$155	$180

Option 3: Municipal Charter School Capital Needs Assessment

For the Municipal Charter School Option:

1. Assessing Cornelius growth only, no complete ***new schools*** are needed by 2035 using either avg school capacity or optimal school size assumptions.
2. Cornelius school age children will need ***additional classrooms by 2020***, and capacity will be constrained without significant re-assignment into Huntersville schools or by adding the equivalent of a small to mid-sized Charter school in Cornelius

	AVG School Capacity	2020	2025	2030	2035
Cornelius Population					
Elementary School	776	0.1	0.3	0.5	0.5
Middle School	1093	0.1	0.1	0.2	0.2
High School	2053	0.0	0.1	0.1	0.1

	Optimal School Size	2020	2025	2030	2035
Cornelius Population					
Elementary School	700	0.1	0.3	0.5	0.5
Middle School	1100	0.1	0.1	0.2	0.2
High School	1500	0.1	0.1	0.2	0.2

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Cornelius Population	34,248			37,124			40,000			40,000		
Elementary School	1,554	95	5	1,684	225	11	1,815	356	18	1,815	356	18
Middle School	907	55	3	984	132	7	1,060	208	10	1,060	208	10
High School	1,312	80	4	1,422	190	10	1,533	301	15	1,533	301	15
Cornelius School Pop Total	3,773	230	12	4,090	547	27	4,407	864	43	4,407	864	43

*Assessment of capital needs based on optimal school size

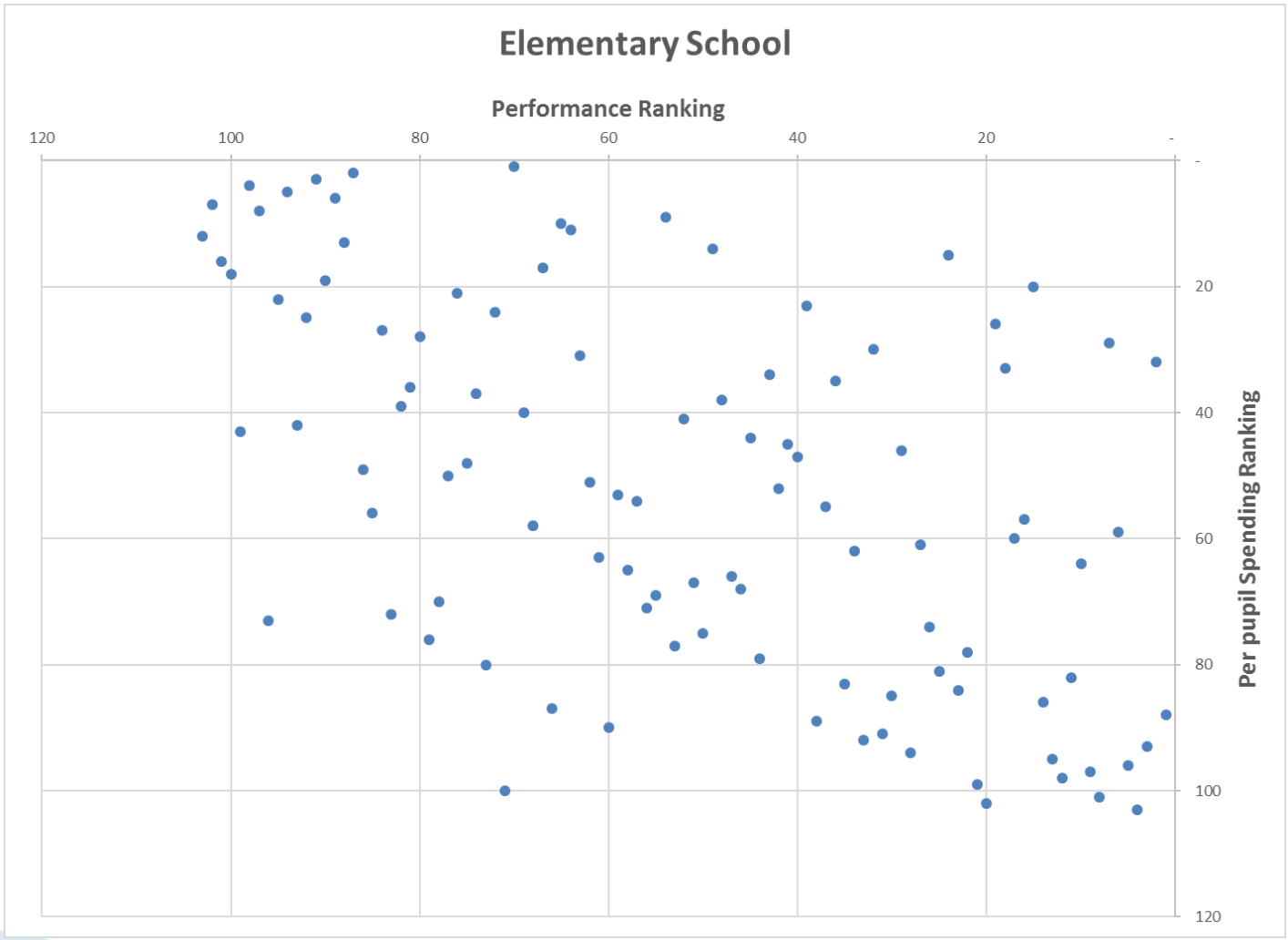
LED Option Analysis Assumptions

1. Uses current total N. Meck boundaries for CMS schools
2. All schools located in Davidson/Cornelius/ Huntersville would be assigned to the new LEA
3. All schools will use "planned enrollment" at 20 students/classroom as the student population

						Students Enrolled From:									
School	School Type	Municipality	Planned Enrollment	Over/ Under Plan	Total Enrollment	Cornelius		Huntersville		Davidson		Charlotte		Out of County	
Cornelius Elementary	Elementary	Cornelius	780	-132	648	634	97.8%	4	0.6%	1	0.2%	7	1.1%	2	0.3%
JV Washam Elementary	Elementary	Cornelius	780	339	1119	796	71.1%	272	24.3%	32	2.9%	12	1.1%	7	0.6%
Bailey Middle School	Middle	Cornelius	1140	562	1702	845	49.6%	509	29.9%	343	20.2%	4	0.2%	1	0.1%
Hough High School	High	Cornelius	2000	544	2544	1185	46.6%	898	35.3%	430	16.9%	26	1.0%	5	0.2%
Davidson Elementary	Elementary	Davidson	640	50	690	11	1.6%	7	1.0%	658	95.4%	6	0.9%	8	1.2%
Barnette Elementary School	Elementary	Huntersville	780	-18	762	4	0.5%	719	94.4%	2	0.3%	26	3.4%	11	1.4%
Blythe Elementary	Elementary	Huntersville	1000	10	1010	1	0.1%	356	35.2%	0	0.0%	650	64.4%	3	0.3%
Grand Oak Elementary	Elementary	Huntersville	780	-206	574	3	0.5%	543	94.6%	0	0.0%	24	4.2%	4	0.7%
Huntersville Elementary	Elementary	Huntersville	740	54	794	2	0.3%	756	95.2%	4	0.5%	27	3.4%	5	0.6%
Long Creek Elementary	Elementary	Huntersville	780	-276	504	0	0.0%	20	4.0%	0	0.0%	483	95.8%	1	0.2%
Torrence Creek Elementary	Elementary	Huntersville	700	72	772	3	0.4%	726	94.0%	1	0.1%	38	4.9%	4	0.5%
Trillium Springs Montessori	Elementary	Huntersville	240	-86	154	5	3.2%	47	30.5%	1	0.6%	100	64.9%	1	0.6%
Francis Bradley Middle	Middle	Huntersville	1060	14	1074	3	0.3%	734	68.3%	2	0.2%	331	30.8%	4	0.4%
JM Alexander Middle School	Middle	Huntersville	1080	-160	920	4	0.4%	148	16.1%	8	0.9%	755	82.1%	5	0.5%
Hopewell High School	High	Huntersville	2000	-287	1713	3	0.2%	709	41.4%	0	0.0%	996	58.1%	5	0.3%
North Mecklenburg High	High	Huntersville	2160	68	2228	18	0.8%	223	10.0%	28	1.3%	1957	87.8%	2	0.1%
Merancas Middle College High	High	Huntersville			175	26	14.9%	57	32.6%	8	4.6%	83	47.4%	1	0.6%
N. Meck Schools Total	Elementary		7220	-193	7027	1459		3450		699		1373		46	
N. Meck Schools Total	Middle		3280	416	3696	852		1391		353		1090		10	
N. Meck Schools Total	High		6160	325	6485	1206		1830		458		2979		12	
Total Enrollment North Mecklenburg Schools			**16660**		**17208**	**3517**		**6671**		**1510**		**5442**		**68**	

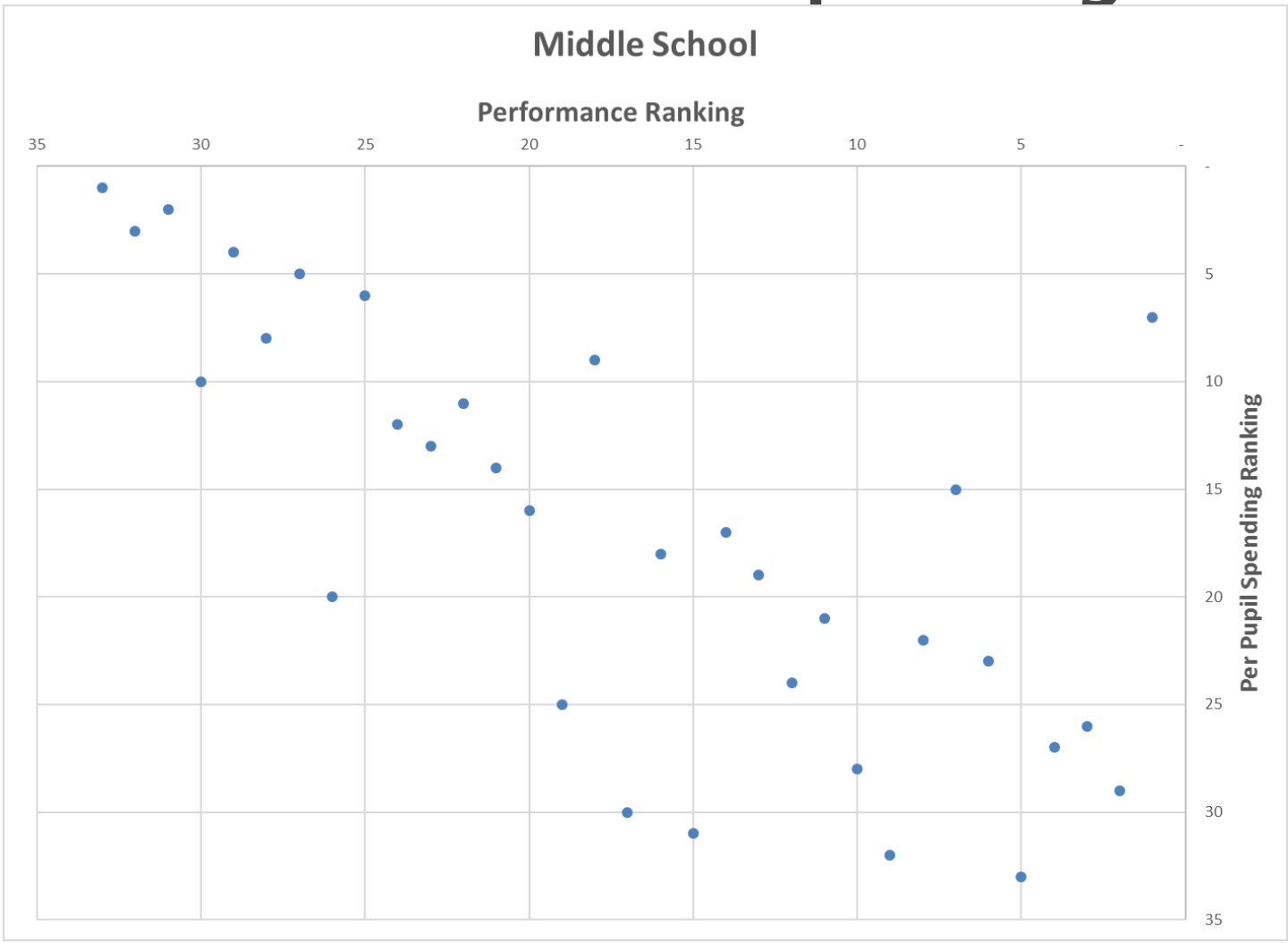
Source: School Enrollment by Municipality (FINAL

Student Achievement v Spending-Elem



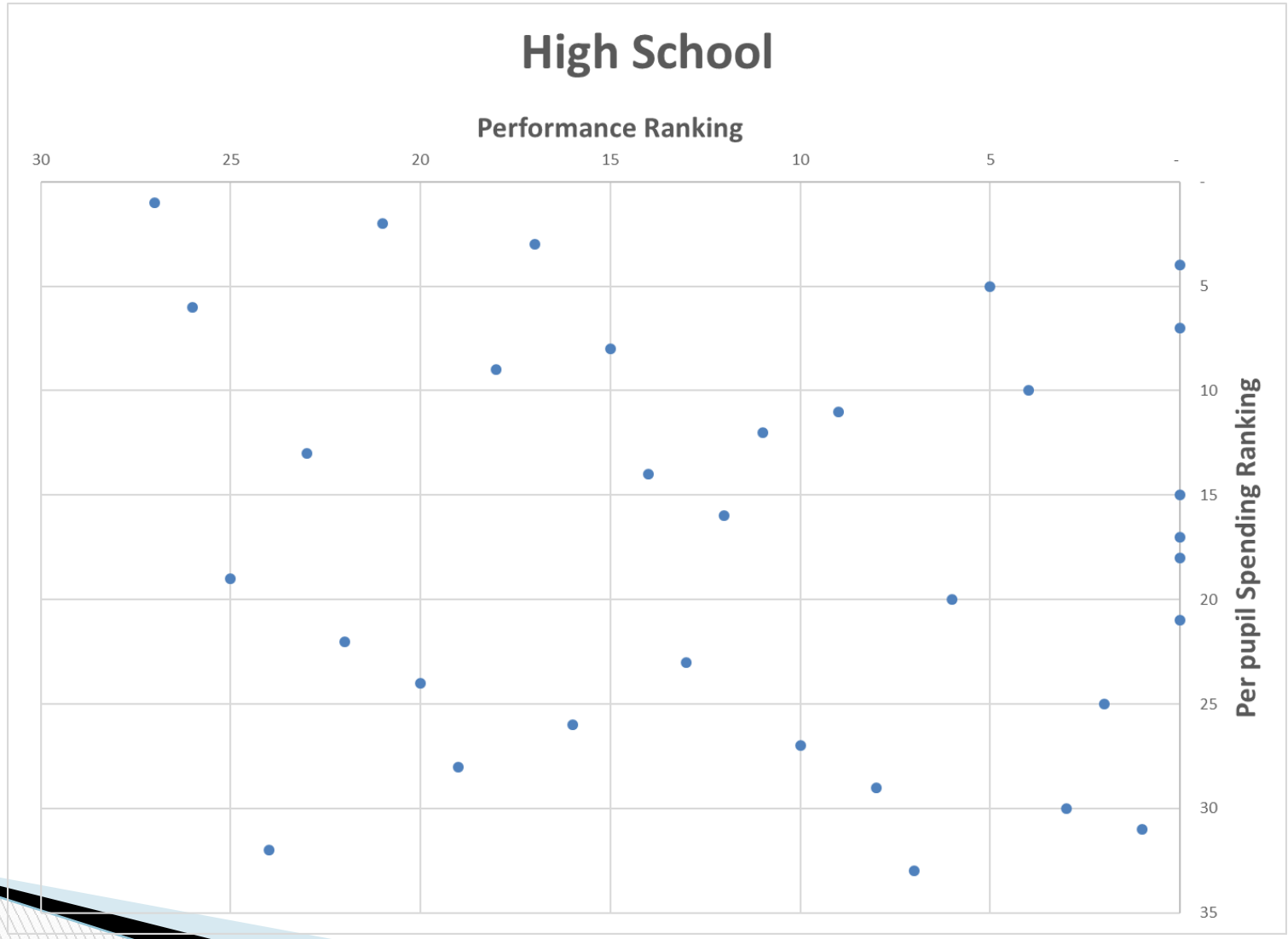
Source: Per pupil expenditure report, CMS, Oct 2011

Student Achievement v Spending- MS



Source: Per pupil expenditure report, CMS, Oct 2011

Student Achievement v Spending- HS



Source: Per pupil expenditure report, CMS, Oct 2011

Date : 4/25/2019 11:42:00 PM
From : "Karen Bentley" kbentley@huntersville.org
To : "Eric Rowell" erowell@huntersville.org
Subject : Re: preliminary PPT for discussion at tonight's HEOSC meeting

apologies....it was sitting in my draft folder. Thanks for letting me know you had not received it.

From: Eric Rowell
Sent: Thursday, April 25, 2019 7:46:28 PM
To: Karen Bentley
Subject: Re: preliminary PPT for discussion at tonight's HEOSC meeting

Thanks. Saw your text - did you send yet?

From: Karen Bentley
Sent: Thursday, April 25, 2019 5:18:50 PM
To: Eric Rowell
Subject: Re: preliminary PPT for discussion at tonight's HEOSC meeting

Have been swamped at work...

Sending it to the group now. Will need you to include the 'incubator slide". And, Mike Sass will develop a summary/considerations slide for inclusion.

Thanks,
Karen

From: Eric Rowell
Sent: Thursday, April 25, 2019 4:54:51 PM
To: Karen Bentley
Subject: Re: preliminary PPT for discussion at tonight's HEOSC meeting

Progress on the draft report and the changes we made Tuesday? Let me know if I can be of assistance.

Eric

From: Eric Rowell
Sent: Tuesday, April 23, 2019 5:25:00 AM
To: Karen Bentley
Subject: Re: preliminary PPT for discussion at tonight's HEOSC meeting

Revised.

From: Karen Bentley
Sent: Monday, April 22, 2019 2:28:27 PM
To: HEOSC; Albert Desciscio
Cc: Anthony Roberts; Janet Pierson
Subject: preliminary PPT for discussion at tonight's HEOSC meeting

Hello all,
Attached is the modified/updated PPT discussed last week at the Drafting sub-committee meeting. A huge shout out to Tricia Sisson for attending our meeting and also to her colleagues on the CEOSC for their work in pulling this format (and much of the background content) together - also for their willingness to let us piggyback on their great work.

We will use this slide deck as the basis for our SWOT discussion tonight.

Thanks,
Karen

Date : 12/18/2018 7:14:48 PM
From : "Karen Bentley" kbentley@huntersville.org
To : "Tracy O. Russ" tracyo.russ@cms.k12.nc.us
Cc : "Evans, Sidney D." sidneyd.evans@cms.k12.nc.us, "Albert Desciscio" adesciscio@huntersville.org, "Anthony Roberts" aroberts@huntersville.org, "Angela Beeker" abeeker@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "John Aneralla" janeralla@huntersville.org, "Carrie Warren" cwarren@huntersville.org, "Derek Partee" dpartee@huntersville.org, "Eric Rowell" erowell@huntersville.org, "JimPuckett" jpuckett@huntersville.org, "Michael Sass" msass@huntersville.org, "Todd Porter" tporter@huntersville.org, "Amie Hutchison" ahutchison@huntersville.org, "William Farber" wfarber@huntersville.org, "Bobbie Shields" bshields@huntersville.org
Subject : Re: Public Records Request
Attachment : image001.png;

Excellent. Thanks!

From: Tracy O. Russ <tracyo.russ@cms.k12.nc.us>
Sent: Tuesday, December 18, 2018 7:12:31 PM
To: Karen Bentley
Cc: Evans, Sidney D.; Albert Desciscio; Anthony Roberts; Angela Beeker; Jackie Huffman; John Aneralla; Carrie Warren; Derek Partee; Eric Rowell; Jim Puckett; Michael Sass; Todd Porter; Amie Hutchison; William Farber; Bobbie Shields
Subject: Re: Public Records Request

Ms. Bentley,

Yes, certainly. I will gather status on each item of your request and get that back to you first thing tomorrow.

Tracy Russ
Chief Communications Officer
Charlotte-Mecklenburg Schools
from iPhone 980-214-8900

On Dec 18, 2018, at 6:56 PM, Karen Bentley <kbentley@huntersville.org> wrote:

CAUTION: This email originated from outside the CMS organization. Do not click links, give sensitive information, or open attachments unless verified. Forward all suspicious email to spam@cms.k12.nc.us.

Good evening, Tracy.

Can you please provide me with an update on the status of the Public Records Request sent by me on behalf of the Huntersville Educational Options Study Commission, dated November 28, 2018?

Thank you and I look forward to hearing back from you soon.

Warm regards,
Karen Bentley
Chair, Huntersville Educational Options Study Commission

From: Karen Bentley
Sent: Saturday, December 1, 2018 6:32 AM
To: Tracy O. Russ
Cc: Evans, Sidney D.; Albert Desciscio; Anthony Roberts; Angela Beeker; Jackie Huffman; John Aneralla; Carrie Warren; Derek Partee; Eric Rowell; Jim Puckett; Michael Sass; Todd Porter; Al; Amie Hutchison; William Farber; Bobbie Shields
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Tracy,
Thank you for your timely follow up email. We will look forward to receiving the initial batch of information within two weeks.

Warm regards,
Karen Bentley

From: Tracy O. Russ <tracyo.russ@cms.k12.nc.us>
Sent: Friday, November 30, 2018 4:49:33 PM
To: Karen Bentley
Cc: Evans, Sidney D.
Subject: Re: Public Records Request

Ms. Bentley,

To follow up from Mr. Evans' response, we will prioritize those portions of information most readily available based on recent use and specifically described documents, including requested rubrics. Portions of requested information that may require pull-downs of email records and other more extensive searches may require a longer period of time. We will endeavor to provide the first batch of information within two weeks.

Thank you,

Tracy Russ
Chief Communications Officer
980-214-8900 cell
980-344-0009 office

From: "Evans, Sidney D." <sidneyd.evans@cms.k12.nc.us>
Date: Friday, November 30, 2018 at 12:10 PM
To: Karen Bentley <kbentley@huntersville.org>
Subject: RE: Public Records Request

Ms. Bentley,

This email acknowledges receipt of your Public Records request. CMS Communications Services will manage the request on your behalf. We will begin the process of researching and obtaining relevant files.

Our office will provide updates as applicable.

Thank you for your interest in CMS,
Sidney

From: Karen Bentley [mailto:kbentley@huntersville.org]
Sent: Wednesday, November 28, 2018 5:26 PM
To: Evans, Sidney D.
Cc: Clayton M. Wilcox; Bobbie Shields; Michael Sass; Carrie Warren; Amie Hutchison; Albert Desciscio; Jim Puckett; Eric Rowell; William Farber; Derek Partee; Todd Porter; Angela Beeker; Anthony Roberts; Jackie Huffman; John Aneralla
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Chair
Huntersville Educational Options Study Commission
704-609-7538

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To : "Karen Bentley" kbentley@huntersville.org
Cc : "Evans, Sidney D." sidneyd.evans@cms.k12.nc.us, "Albert Desciscio" adesciscio@huntersville.org, "Anthony Roberts" aroberts@huntersville.org, "Angela Beeker" abeeker@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "John Aneralla" janeralla@huntersville.org, "Carrie Warren" cwarren@huntersville.org, "Derek Partee" dpartee@huntersville.org, "Eric Rowell" erowell@huntersville.org, "JimPuckett" jpuckett@huntersville.org, "Michael Sass" msass@huntersville.org, "Todd Porter" tporter@huntersville.org, "Amie Hutchison" ahutchison@huntersville.org, "William Farber" wfarber@huntersville.org, "Bobbie Shields" bshields@huntersville.org
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Chair

Huntersville Educational Options Study Commission

704-609-7538

Date : 12/18/2018 6:56:23 PM
From : "Karen Bentley" kbentley@huntersville.org
To : "Tracy O. Russ" tracyo.russ@cms.k12.nc.us
Cc : "Evans, Sidney D." sidneyd.evans@cms.k12.nc.us, "Albert Desciscio" adesciscio@huntersville.org, "Anthony Roberts" aroberts@huntersville.org, "Angela Beeker" abeeker@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "John Aneralla" janeralla@huntersville.org, "Carrie Warren" cwarren@huntersville.org, "Derek Partee" dpartee@huntersville.org, "Eric Rowell" erowell@huntersville.org, "JimPuckett" jpuckett@huntersville.org, "Michael Sass" msass@huntersville.org, "Todd Porter" tporter@huntersville.org, "Amie Hutchison" ahutchison@huntersville.org, "William Farber" wfarber@huntersville.org, "Bobbie Shields" bshields@huntersville.org, "Albert Desciscio" adesciscio@huntersville.org
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704-609-7538

Date : 12/1/2018 6:32:11 AM
From : "Karen Bentley" kbentley@huntersville.org
To : "Tracy O. Russ" tracyo.russ@cms.k12.nc.us
Cc : "Evans, Sidney D." sidneyd.evans@cms.k12.nc.us, "Albert Desciscio" adesciscio@huntersville.org, "Anthony Roberts" aroberts@huntersville.org, "Angela Beeker" abeeker@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "John Aneralla" janeralla@huntersville.org, "Carrie Warren" cwarren@huntersville.org, "Derek Partee" dpartee@huntersville.org, "Eric Rowell" erowell@huntersville.org, "JimPuckett" jpuckett@huntersville.org, "Michael Sass" msass@huntersville.org, "Todd Porter" tporter@huntersville.org, "Al" adesciscio@huntersville.og, "Amie Hutchison" ahutchison@huntersville.org, "William Farber" wfarber@huntersville.org, "Bobbie Shields" bshields@huntersville.org
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980-344-0009 office

Charlotte-Mecklenburg Schools

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Chair
Huntersville Educational Options Study Commission
704-609-7538

Date : 11/28/2018 10:53:35 AM
From : "Anthony Roberts" aroberts@huntersville.org
To : "Angela Beeker" abeeker@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "Eric Rowell" erowell@huntersville.org
Subject : RE: Public Records Request
Attachment : image001.jpg;image003.jpg;

ok

From: Angela Beeker
Sent: Wednesday, November 28, 2018 9:12 AM
To: Jackie Huffman <jhuffman@huntersville.org>; Eric Rowell <erowell@huntersville.org>
Cc: Anthony Roberts <aroberts@huntersville.org>
Subject: RE: Public Records Request

Jackie, Eric and I spoke just now about the requested changes. I explained to him the reason for the bonds request and he agreed to leave it in. I am revising the request based on his and my conversation. Since we are modifying and expanding the Mayor's request, and since HEOSC delegated to him the authority by motion to make a request for public information, I suggested that the request now come from Karen Bentley on behalf of HEOSC, rather than on behalf of the Town.

I'll circulate the revised request momentarily. If okay with everyone, I'll forward to Karen.

Thanks.

Angie

Angela S. Beeker

Town Attorney
Town of Huntersville
Post Office Box 664
101 Huntersville-Concord Road
Huntersville, NC 28070
(704) 875-6541
(704) 948-6020 (fax)
abeeker@huntersville.org

From: Jackie Huffman
Sent: Wednesday, November 28, 2018 9:06 AM
To: Eric Rowell <erowell@huntersville.org>; Angela Beeker <abeeker@huntersville.org>
Cc: Anthony Roberts <aroberts@huntersville.org>
Subject: RE: Public Records Request

Good morning.

Do you find page 5 of this state memo valuable?

Local governments have 7 years to issue voter approved debt, and if not issued in 7 years, the LGC can grant an extension of 3 additional years. So if Mecklenburg County voters approved debt as far back as 2008, the County may not have issued the debt yet, and could still legally. My point is: if there are school bonds that could be issued that are not part of the 2017 authorization, wouldn't we want to know that too?

Page 5 of this memo details Mecklenburg County info, interesting to me for other reasons that just bond authority (like sales tax, lottery funding etc). The final number in the Mecklenburg County column indicates $183 million in bonds authorized but unissued; I assume this memo is as of June 30, 2017, but I'm not sure. The County may have used this $183 million by now, but I don't know. So where's the harm in asking the county to confirm whether there are funds in addition to the 2017 authorization?

I am open to others' thoughts on this topic.

Jackie Huffman
Town of Huntersville

From: Eric Rowell
Sent: Wednesday, November 28, 2018 6:18 AM

To: Angela Beeker <abeeker@huntersville.org>
Cc: Anthony Roberts <aroberts@huntersville.org>; Jackie Huffman <jhuffman@huntersville.org>
Subject: Re: Public Records Request

Please see attached. I made a few minor changes highlighted in yellow (don't forget to remove highlighting AND BRACKET COMMENTS if you're in agreement). Save as a pdf and email to Mr. Evans with a cc to the Superintendent.

Feel free to call me this morning with any questions.

Thanks,

Eric

From: Eric Rowell
Sent: Tuesday, November 27, 2018 5:34:43 PM
To: Angela Beeker
Cc: Anthony Roberts; Jackie Huffman
Subject: Re: Public Records Request

Sorry for the delayed response. Upon review, minor changes recommended. I will revise and send back tonight or early morning for your review.

Thanks,

Eric Rowell

From: Angela Beeker
Sent: Tuesday, November 27, 2018 12:55:17 PM
To: Eric Rowell
Cc: Anthony Roberts; Jackie Huffman
Subject: Public Records Request

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Thank you.

Angie

Angela S. Beeker

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Date : 11/28/2018 9:12:18 AM
From : "Angela Beeker" abeeker@huntersville.org
To : "Jackie Huffman" jhuffman@huntersville.org, "Eric Rowell" erowell@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org
Subject : RE: Public Records Request
Attachment : image002.jpg;image004.jpg;

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Cc : "Anthony Roberts" aroberts@huntersville.org
Subject : RE: Public Records Request
Attachment : Treasurer's office memo 2018-07.pdf;image002.jpg;

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abeeker@huntersville.org

NORTH CAROLINA
DEPARTMENT OF STATE TREASURER

STATE TREASURER OF NORTH CAROLINA
DALE R. FOLWELL, CPA

STATE AND LOCAL GOVERNMENT FINANCE DIVISION
AND THE LOCAL GOVERNMENT COMMISSION

GREGORY C. GASKINS
DEPUTY TREASURER

Memorandum #2018-07

TO: The Honorable Tim Moore, Speaker of the House
The Honorable Phil Berger, President Pro Tempore of the Senate

FROM: Gregory C. Gaskins
Secretary, Local Government Commission

SUBJECT: Report on County Spending on Public School Capital Outlays

DATE: March 20, 2018

The Report on County Spending on Public School Capital Outlay is submitted herewith as required by G.S. 115C-440.1. All of the information in this report was provided by county and school finance officers, with the exception of the additional information section at the bottom of each page. At the end of the report is a glossary of terms, which includes more detailed explanations of the data items contained herein.

A copy of this report is available electronically and can be downloaded from the Treasurer's website at https://www.nctreasurer.com/slg/Pages/MemosList.aspx . If you have any additional questions regarding this report, please contact Sharon Edmundson at 919-814-4289.

cc: The Honorable Dan Forest, Lieutenant Governor
Mark Trogdon, Director of Fiscal Research
Mr. James White, House Principal Clerk
Ms. Sarah Lang, Senate Principal Clerk

Report on County Spending on Public School Capital Outlays

Sources of County Funding for School Capital Outlay:		ALAMANCE COUNTY (2)	ALEXANDER COUNTY	ALLEGHANY COUNTY (2)	ANSON COUNTY	ASHE COUNTY	AVERY COUNTY	BEAUFORT COUNTY (2)	BERTIE COUNTY	BLADEN COUNTY (2)	BRUNSWICK COUNTY	BUNCOMBE COUNTY	BURKE COUNTY	CABARRUS COUNTY	CALDWELL COUNTY
Restricted Portions of Local Option Sales Taxes:	Restricted Portions of Local option sales taxes - Article 40 (30% restricted)	$ 2,085,937	$ 670,248	$ 211,876	$ 386,442	$ 502,923	$ 363,975	$ 842,713	$ 320,992	$ 576,708	$ 1,804,343	$ 3,756,764	$ 3,305,216	$ 2,486,198	$ 1,075,091
	Restricted portions of local option sales taxes - Article 42 (60% restricted)	$ 4,882,138	$ 1,340,496	$ 237,815	$ 383,249	$ 770,891	$ 715,590	$ 1,265,932	$ 251,286	$ 1,151,417	$ 3,767,223	$ 10,102,678	$ 2,516,587	$ 6,669,074	$ 2,150,182
	Interest on restricted sales taxes	$ 4,884	$ 14,148	$ 292	$ 8,114	$ -	$ -	$ -	$ 2,831	$ -	$ 25,478	$ -	$ 34,751	$ 237,133	$ 185
Total Restricted Local Option Sales Tax Sources		**$ 6,972,959**	**$ 2,024,892**	**$ 449,983**	**$ 777,805**	**$ 1,273,814**	**$ 1,079,565**	**$ 2,108,645**	**$ 575,109**	**$ 1,728,125**	**$ 5,597,044**	**$ 13,859,442**	**$ 5,856,554**	**$ 9,392,405**	**$ 3,225,458**
Other Sources:	Withdrawal from the Public Schools Building Capital Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,956,557	$ -	$ -	$ -
	NC Education Lottery	$ 1,497,462	$ -	$ 96,024	$ 151,803	$ 262,921	$ -	$ 450,000	$ 495,000	$ 31,603	$ 800,000	$ 1,956,557	$ -	$ 3,600,000	$ 386,678
	Proceeds from general obligation debt for public school less issuance costs	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	Proceeds from non-general obligation debt for public school less issuance costs	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 22,897,556	$ -	$ 52,767
	Interest on debt proceeds	$ 80	$ -	$ -	$ -	$ -	$ -	$ -	$ 725,152	$ -	$ -	$ 113,579	$ 13,969	$ -	$ -
	Other sources: General Fund	$ 377,345	$ -	$ -	$ -	$ -	$ 249,571	$ 699,067	$ 934,096	$ 592,517	$ 8,006,937	$ -	$ 2,080,368	$ 38,768,803	$ -
	Other sources: All other	$ -	$ -	$ -	$ -	$ 282,182	$ -	$ -	$ -	$ 84,544	$ -	$ 16,362,599	$ 88,724	$ -	$ -
Total Other Sources		**$ 1,874,887**	**$ -**	**$ 96,024**	**$ 151,803**	**$ 545,103**	**$ 249,571**	**$ 1,149,067**	**$2,154,248**	**$ 708,664**	**$ 8,806,937**	**$ 20,389,292**	**$ 25,080,617**	**$ 42,368,803**	**$ 439,445**
Total Sources		**$ 8,847,846**	**$ 2,024,892**	**$ 546,007**	**$ 929,608**	**$ 1,818,917**	**$ 1,329,136**	**$ 3,257,712**	**$2,729,357**	**$ 2,436,789**	**$ 14,403,981**	**$ 34,248,734**	**$ 30,937,171**	**$ 51,761,208**	**$ 3,664,903**
Deduct - Uses of County Funding for Public School Capital Outlay:															
Use Funded by Restricted Portions of Local Option Sales Taxes:	Public school debt service (principal and interest) - Article 40	$ 2,085,937	$ 492,398	$ 211,876	$ 6,130	$ 502,923	$ 363,975	$ 842,713	$ 184,493	$ 374,528	$ -	$ -	$ 3,861,751	$ 1,864,949	$ -
	Public school capital outlay- Article 40	$ 1,311,975	$ 361,278	$ -	$ 558,514	$ -	$ -	$ -	$ 128,104	$ -	$ -	$ 3,756,764	$ -	$ 934,947	$ 1,075,091
	Public school debt service (principal and interest) - Article 42	$ 3,082,623	$ 492,398	$ 313,664	$ 6,130	$ 306,111	$ 272,956	$ 1,265,932	$ 124,604	$ 630,900	$ 2,645,544	$ -	$ -	$ 4,487,531	$ 2,071,596
	Public school capital outlay - Article 42	$ 250,000	$ 361,278	$ -	$ 558,515	$ 464,780	$ 442,634	$ -	$ 104,813	$ -	$ 1,523,629	$ 10,102,678	$ 1,514,493	$ 2,181,543	$ 561,698
Total Uses Funded by Restricted Portions of Local Option Sales Taxes		**$ 6,730,535**	**$ 1,707,352**	**$ 525,540**	**$1,129,289**	**$ 1,273,814**	**$ 1,079,565**	**$ 2,108,645**	**$ 542,014**	**$ 1,005,428**	**$ 4,169,173**	**$ 13,859,442**	**$ 5,376,244**	**$ 9,468,970**	**$ 3,708,385**
Uses Funded by Other Sources:	Public school debt service (principal and interest) - Public School Building Capital Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	Public school capital outlay- Public School Building Capital Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,956,557	$ -	$ -	$ 2,917
	Public school debt service after January 1, 2003 (principal and interest) - NC Education Lottery	$ 453,687	$ -	$ -	$ -	$ 262,921	$ -	$ -	$ 495,000	$ -	$ 800,000	$ -	$ -	$ 3,600,000	$ -
	Public school outlay - NC Education Lottery	$ 1,043,775	$ -	$ -	$ 151,803	$ -	$ -	$ 450,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 615,529
	Public school debt service (principal and interest) - other sources	$ 377,345	$ -	$ 75,879	$ -	$ -	$ -	$ 158,428	$1,659,248	$ 923,733	$ 4,974,675	$ 15,882,988	$ -	$ 25,897,739	$ -
	Public school capital projects funds	$ -	$ -	$ -	$ -	$ 242,802	$ -	$ -	$ 1,776	$ -	$ 3,961,693	$ -	$ 3,399,480	$ 69,719,683	$ -
	General Fund and all other funds	$ -	$ -	$ -	$ -	$ -	$ 249,571	$ 540,639	$ -	$ -	$ -	$ 14,432,333	$ -	$ -	$ -
	Fair market value of assets donated to public schools by the county	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Uses Funded by Other Sources		**$ 1,874,807**	**$ -**	**$ 75,879**	**$ 151,803**	**$ 505,723**	**$ 249,571**	**$ 1,149,067**	**$2,156,024**	**$ 923,733**	**$ 9,736,368**	**$ 32,271,878**	**$ 3,399,480**	**$ 99,217,422**	**$ 618,446**
Total Uses of Capital Funding for School Capital Outlays		**$ 8,605,342**	**$ 1,707,352**	**$ 601,419**	**$1,281,092**	**$ 1,779,537**	**$ 1,329,136**	**$ 3,257,712**	**$2,698,038**	**$ 1,929,161**	**$ 13,905,541**	**$ 46,131,320**	**$ 8,775,724**	**$ 108,686,392**	**$ 4,326,831**
Sources of County Funding Over (Under) Uses of County Funding		**$ 242,504**	**$ 317,540**	**$ (55,412)**	**$ (351,484)**	**$ 39,380**	**$ -**	**$ -**	**$ 31,319**	**$ 507,628**	**$ 498,440**	**$ (11,882,586)**	**$ 22,161,447**	**$ (56,925,184)**	**$ (661,928)**
Add: Beginning Balance, July 1	Unexpended restricted - local option sales tax	$ 1,833,502	$ 3,589,573	$ 75,557	$2,242,210	$ -	$ -	$ -	$ 370,128	$ (377,448)	$ 2,883,709	$ -	$ 1,689,104	$ 76,565	$ 869,060
	Unexpended - other sources	$ 188,048	$ -	$ -	$ -	$ 752,118	$ -	$ -	$ 660,050	$ 215,069	$ 10,217,103	$ 34,020,778	$ 6,779,120	$ 92,288,816	$ 246,205
	Total Ending Balance	**$ 2,264,054**	**$ 3,907,113**	**$ 20,145**	**$1,890,726**	**$ 791,498**	**$ -**	**$ -**	**$1,061,497**	**$ 345,249**	**$ 13,599,252**	**$ 22,138,192**	**$ 30,629,671**	**$ 35,440,197**	**$ 453,337**
Total Ending Balance Comprised of:	Portion of total ending balance that is restricted - local option sales tax	$ 2,075,926	$ 3,907,113	$ -	$1,890,726	$ -	$ -	$ -	$ 403,223	$ 345,249	$ 4,311,580	$ -	$ 2,169,414	$ -	$ 386,133
	Portion of total ending balance that is from other sources	$ 188,128	$ -	$ 20,145	$ -	$ 791,498	$ -	$ -	$ 658,274	$ -	$ 9,287,672	$ 22,138,192	$ 28,460,257	$ 35,440,197	$ 67,204
Additional Information:	Average daily membership (ADM)- Allotted	22,764	4,992	1,410	3,445	3,110	2,099	6,940	2,316	4,661	12,618	29,188	12,448	36,009	12,088
	Adjusted unit tax rate	0.6026	0.7492	0.5471	0.7965	0.4522	0.4090	0.5838	0.8155	0.8195	0.4730	0.5107	0.6523	0.6943	0.6075
	Average adjusted unit tax rate for population group	0.6567	0.5643	0.6364	0.5643	0.5643	0.6364	0.5643	0.6364	0.5643	0.6567	0.6567	0.6236	0.6567	0.6236
	Assessed valuation per ADM	$585,033	$515,770	$1,218,893	$532,760	$1,268,714	$1,767,539	$853,694	$563,573	$586,853	$1,914,325	$1,039,068	$524,764	$598,629	$555,113
	Department of Public Instruction Lottery Allocation	$1,541,820	$338,111	$95,500	$233,332	$210,642	$142,167	$470,051	$156,864	$315,693	$854,625	$1,976,922	$843,111	$2,438,913	$818,728
	School bonds authorized and Unissued as of June 30	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$152,000,000	$ -	$ -	$11,000,000	$ -

Report on County Spending on Public School Capital Outlays

Sources of County Funding for School Capital Outlay:		CAMDEN COUNTY	CARTERET COUNTY	CASWELL COUNTY (2)	CATAWBA COUNTY	CHATHAM COUNTY	CHEROKEE COUNTY	CHOWAN COUNTY (2)	CLAY COUNTY	CLEVELAND COUNTY	COLUMBUS COUNTY (2)	CRAVEN COUNTY	CUMBERLAND COUNTY (2)	CURRITUCK COUNTY
Restricted Portions of Local Option Sales Taxes:	Restricted Portions of Local option sales taxes - Article 40 (30% restricted)	$ 311,997	$ 1,029,067	$ 485,925	$ 2,211,111	$ 1,268,598	$ 452,107	$ 252,398	$ 219,746	$ 1,275,339	$ 873,927	$ 1,307,426	$ 3,465,734	$ 507,380
	Restricted portions of local option sales taxes - Article 42 (60% restricted)	$ 549,971	$ 2,267,322	$ 321,943	$ 4,950,819	$ 1,782,507	$ 904,214	$ 504,898	$ 262,556	$ 1,989,085	$ 1,269,773	$ 2,614,852	$ 6,949,292	$ 1,553,112
	Interest on restricted sales taxes	$ 2,897	$ -	$ 2,292	$ 4,193	$ -	$ -	$ 884	$ -	$ 35,362	$ -	$ 793	$ 24,774	$ 22,689
Total Restricted Local Option Sales Tax Sources		**$ 864,865**	**$ 3,296,389**	**$ 810,160**	**$ 7,166,123**	**$ 3,051,105**	**$ 1,356,321**	**$ 758,180**	**$ 482,302**	**$ 3,299,786**	**$ 2,143,700**	**$ 3,923,071**	**$ 10,439,800**	**$ 2,083,181**
Other Sources:	Withdrawal from the Public Schools Building Capital Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,093,478		$ -	$ -	$ -
	NC Education Lottery	$ -	$ 600,000	$ 382,263	$ 1,619,950	$ 585,000	$ 242,055	$ 103,573	$ -	$ -	$ 185,950	$ 842,910	$ 3,674,258	$ 185,856
	Proceeds from general obligation debt for public school less issuance costs	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	Proceeds from non-general obligation debt for public school less issuance costs	$ -	$ -	$ -	$ 8,738,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	Interest on debt proceeds	$ -	$ 15,796	$ -	$ 12,717	$ -	$ -	$ -	$ -	$ -		$ -	$ -	$ -
	Other sources: General Fund	$ 298,758	$ 3,713,779	$ -	$ 2,517,078	$ 4,717,453	$ 150,702	$ 200,000	$ -	$ -	$ 862,094	$ 1,100,000	$ 8,718,990	$ -
	Other sources: All other	$ 150,000	$ 1,727,014	$ -	$ 42,143	$ 4,735,566	$ -	$ -	$ -	$ -	$ -	$ -	$ 968,170	$ 41,098
Total Other Sources		**$ 448,758**	**$ 6,056,589**	**$ 382,263**	**$ 12,929,888**	**$ 10,038,019**	**$ 392,757**	**$ 303,573**	**$ -**	**$ 1,093,478**	**$ 1,048,044**	**$ 1,942,910**	**$ 13,361,418**	**$ 226,954**
Total Sources		**$ 1,313,623**	**$ 9,352,978**	**$ 1,192,423**	**$ 20,096,011**	**$ 13,089,124**	**$ 1,749,078**	**$ 1,061,753**	**$ 482,302**	**$ 4,393,264**	**$ 3,191,744**	**$ 5,865,981**	**$ 23,801,218**	**$ 2,310,135**
Deduct - Uses of County Funding for Public School Capital Outlay:														
Use Funded by Restricted Portions of Local Option Sales Taxes:	Public school debt service (principal and interest) - Article 40	$ 311,997	$ 1,029,067	$ 257,600	$ 2,492,829	$ 1,268,598	$ 452,107	$ 243,073	$ -	$ -	$ 108,484	$ 1,307,426	$ 568,797	$ -
	Public school capital outlay- Article 40	$ -	$ -	$ 465,000	$ -	$ -	$ -	$ -	$ 482,302	$ -	$ 765,443	$ -	$ 1,945,149	$ 250,000
	Public school debt service (principal and interest) - Article 42	$ 551,144	$ 2,267,322	$ -	$ -	$ 630,473	$ 210,637	$ 370,750	$ -	$ -	$ 192,861	$ 2,615,645	$ 1,137,594	$ -
	Public school capital outlay - Article 42	$ -	$ -	$ -	$ 3,994,463	$ 1,152,034	$ 583,990	$ -	$ -	$ -	$ 1,076,912	$ -	$ 3,890,299	$ 750,000
Total Uses Funded by Restricted Portions of Local Option Sales Taxes		**$ 863,141**	**$ 3,296,389**	**$ 722,600**	**$ 6,487,292**	**$ 3,051,105**	**$ 1,246,734**	**$ 613,823**	**$ 482,302**	**$ -**	**$ 2,143,700**	**$ 3,923,071**	**$ 7,541,839**	**$ 1,000,000**
Uses Funded by Other Sources:	Public school debt service (principal and interest) - Public School Building Capital Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,959,474	$ -	$ -	$ -	$ -
	Public school capital outlay- Public School Building Capital Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	Public school debt service after January 1, 2003 (principal and interes - NC Education Lottery	$ -	$ 600,000	$ -	$ 1,619,950	$ 585,000	$ 241,659	$ -	$ -	$ -	$ -	$ 842,910	$ 3,659,526	$ -
	Public school outlay - NC Education Lottery	$ -	$ -	$ 382,263	$ -	$ -	$ -	$ 103,573	$ -	$ -	$ 185,950	$ -	$ -	$ 246,980
	Public school debt service (principal and interest) - other sources	$ -	$ 3,123,052	$ -	$ 6,743,402	$ 2,308,990	$ -	$ -	$ -	$ -	$ 179,944	$ 292,575	$ 8,686,162	$ -
	Public school capital projects funds	$ 128,125	$ 5,407,293	$ -	$ 4,312,683	$ 3,575,437	$ -	$ 527,971	$ -	$ -	$ -	$ 245,180	$ -	$ -
	General Fund and all other funds	$ 298,758	$ -	$ -	$ -	$ 1,142,016	$ -	$ -	$ -	$ 2,850,000	$ 682,150	$ 850,000	$ -	$ -
	Fair market value of assets donated to public schools by the county	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Uses Funded by Other Sources		**$ 426,883**	**$ 9,130,345**	**$ 382,263**	**$ 12,676,035**	**$ 7,611,443**	**$ 241,659**	**$ 631,544**	**$ -**	**$ 4,809,474**	**$ 1,048,044**	**$ 2,230,665**	**$ 12,345,688**	**$ 246,980**
Total Uses of Capital Funding for School Capital Outlays		**$ 1,290,024**	**$ 12,426,734**	**$ 1,104,863**	**$ 19,163,327**	**$ 10,662,548**	**$ 1,488,393**	**$ 1,245,367**	**$ 482,302**	**$ 4,809,474**	**$ 3,191,744**	**$ 6,153,736**	**$ 19,887,527**	**$ 1,246,980**
Sources of County Funding Over (Under) Uses of County Funding		**$ 23,599**	**$ (3,073,756)**	**$ 87,560**	**$ 932,684**	**$ 2,426,576**	**$ 260,685**	**$ (183,614)**	**$ -**	**$ (416,210)**	**$ -**	**$ (287,755)**	**$ 3,913,691**	**$ 1,063,155**
Add: Beginning Balance, July 1	Unexpended restricted - local option sales tax	$ -	$ -	$ 637,089	$ 1,986,981	$ -	$ 680,321	$ 87,741	$ -	$ 6,940,424	$ 65,452	$ -	$ 8,799,687	$ 2,897,630
	Unexpended - other sources	$ 2,035	$ 4,512,122	$ -	$ 3,300,944	$ 2,358,068	$ 1,469,665	$ 327,971	$ 1,049,822	$ 4,644,962	$ -	$ 448,644	$ 2,173,588	$ 5,070,306
	Total Ending Balance	**$ 25,634**	**$ 1,438,366**	**$ 724,649**	**$ 6,220,609**	**$ 4,784,644**	**$ 2,410,671**	**$ 232,098**	**$ 1,049,822**	**$ 11,169,176**	**$ 65,452**	**$ 160,889**	**$ 14,886,966**	**$ 9,031,091**
Total Ending Balance Comprised of:	Portion of total ending balance that is restricted - local option sales ta	$ 1,724	$ -	$ 724,649	$ 2,665,812	$ -	$ 789,908	$ 232,098	$ -	$ 10,240,210	$ 65,452	$ -	$ 11,697,648	$ 3,980,811
	Portion of total ending balance that is from other sources	$ 23,910	$ 1,438,366	$ -	$ 3,554,797	$ 4,784,644	$ 1,620,763	$ -	$ 1,049,822	$ 928,966	$ -	$ 160,889	$ 3,189,318	$ 5,050,280
Additional Information:	Average daily membership (ADM)- Allotted	1,826	8,391	2,718	23,890	8,608	3,397	2,082	1,337	15,033	8,216	14,152	50,459	4,034
	Adjusted unit tax rate	0.6622	0.3073	0.6805	0.5698	0.6105	0.5229	0.7206	0.4661	0.7225	0.7676	0.5414	0.7776	0.4503
	Average adjusted unit tax rate for population group	0.6364	0.6236	0.6364	0.6567	0.6236	0.5643	0.6364	0.6364	0.6236	0.6236	0.6567	0.6567	0.5643
	Assessed valuation per ADM	$585,389	$1,753,562	$600,751	$685,580	$1,161,553	$923,061	$670,099	$1,596,265	$555,888	$453,318	$649,663	$468,998	$1,508,975
	Department of Public Instruction Lottery Allocation	$123,676	$568,328	$184,092	$1,618,085	$583,025	$230,081	$141,015	$90,556	$1,018,195	$556,475	$958,524	$3,417,621	$273,225
	School bonds authorized and Unissued as of June 30	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

Report on County Spending on Public School Capital Outlays

Sources of County Funding for School Capital Outlay:		DARE COUNTY	DAVIDSON COUNTY	DAVIE COUNTY (2)	DUPLIN COUNTY	DURHAM COUNTY	EDGECOMBE COUNTY (2)	FORSYTH COUNTY	FRANKLIN COUNTY	GASTON COUNTY (2)	GATES COUNTY	GRAHAM COUNTY	GRANVILLE COUNTY	GREENE COUNTY
Restricted Portions of Local Option Sales Taxes:	Restricted Portions of Local option sales taxes - Article 40 (30% restricted)	$ 767,595	$ 2,497,681	$ 571,981	$ 1,037,142	$ 3,842,499	$ 735,314	$ 4,634,258	$ 1,210,690	$ 3,361,092	$ 229,454	$ 169,417	$ 926,678	$ 402,184
	Restricted portions of local option sales taxes - Article 42 (60% restricted)	$ 3,283,355	$ 3,176,388	$ 1,170,427	$ 1,163,775	$ 9,286,562	$ 771,566	$ 10,486,544	$ 1,422,340	$ 5,489,079	$ 155,777	$ 222,249	$ 993,740	$ 256,139
	Interest on restricted sales taxes	$ -	$ 49,290	$ -	$ 14,234	$ -	$ 2,259	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Restricted Local Option Sales Tax Sources		**$ 4,050,950**	**$ 5,723,359**	**$ 1,742,408**	**$ 2,215,151**	**$ 13,129,061**	**$ 1,509,139**	**$ 15,120,802**	**$ 2,633,030**	**$ 8,850,171**	**$ 385,231**	**$ 391,666**	**$ 1,920,418**	**$ 658,323**
Other Sources:	Withdrawal from the Public Schools Building Capital Fund	$ -	$ -	$ -	$ -	$ 1,821,738	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	NC Education Lottery	$ 360,000	$ 1,649,552	$ 651,292	$ 744,366	$ 1,000,000	$ -	$ 3,744,842	$ 600,000	$ 1,880,336	$ 123,800	$ -	$ 680,312	$ 431,260
	Proceeds from general obligation debt for public school less issuance costs	$ -	$ -		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	Proceeds from non-general obligation debt for public school less issuance costs	$ 690,000	$ -	$ 428,903	$ -	$ 14,522,684	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	Interest on debt proceeds	$ 69	$ 72,519	$ 117,242	$ -	$ 33,672	$ -	$ 209,132	$ -	$ 149,331	$ -	$ -	$ -	$ -
	Other sources: General Fund	$ 4,921,278	$ 9,567,493	$ 6,046,441	$ 552,778	$ 1,370,000	$ 195,076	$ 124,259,254	$ 12,671,179	$ 16,570,715	$ 523,259	$ 2,812	$ 6,001,530	$ 568,884
	Other sources: All other	$ 1,550,000	$ 500,000	$ -	$ 11,846	$ -	$ -	$ -	$ -	$ -		$ -	$ -	$ -
Total Other Sources		**$ 7,521,347**	**$ 11,789,564**	**$ 7,243,878**	**$ 1,308,990**	**$ 18,748,094**	**$ 195,076**	**$ 128,213,228**	**$ 13,271,179**	**$ 18,600,382**	**$ 647,059**	**$ 2,812**	**$ 6,681,842**	**$1,000,144**
Total Sources		**$ 11,572,297**	**$ 17,512,923**	**$ 8,986,286**	**$ 3,524,141**	**$ 31,877,155**	**$ 1,704,215**	**$ 143,334,030**	**$ 15,904,209**	**$ 27,450,553**	**$1,032,290**	**$ 394,478**	**$ 8,602,260**	**$1,658,467**
Deduct - Uses of County Funding for Public School Capital Outlay:														
Use Funded by Restricted Portions of Local Option Sales Taxes:	Public school debt service (principal and interest) - Article 40	$ 767,595	$ 2,497,681	$ 300,000	$ 917,899	$ 3,842,499	$ 735,314	$ 4,634,258	$ 1,394,176	$ 3,360,941	$ 229,454	$ 169,417	$ 926,678	$ 402,184
	Public school capital outlay- Article 40	$ -	$ -	$ 271,981	$ -	$ -	$ -	$ -	$ -	$ -		$ -	$ -	$ 256,139
	Public school debt service (principal and interest) - Article 42	$ 3,283,355	$ 3,225,678	$ -	$ 282,046	$ 9,286,562	$ -	$ 10,486,544	$ 1,422,340	$ 5,222,725	$ 155,777	$ 206,061	$ 993,740	$ -
	Public school capital outlay - Article 42	$ -	$ -	$ 1,170,427	$ -	$ -	$ 771,566	$ -	$ -	$ -		$ 16,188	$ -	$ -
Total Uses Funded by Restricted Portions of Local Option Sales Taxes		**$ 4,050,950**	**$ 5,723,359**	**$ 1,742,408**	**$ 1,199,945**	**$ 13,129,061**	**$ 1,506,880**	**$ 15,120,802**	**$ 2,816,516**	**$ 8,583,666**	**$ 385,231**	**$ 391,666**	**$ 1,920,418**	**$ 658,323**
Uses Funded by Other Sources:	Public school debt service (principal and interest) - Public School Building Capital Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	Public school capital outlay- Public School Building Capital Fund	$ -	$ -	$ -	$ -	$ 1,821,738	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	Public school debt service after January 1, 2003 (principal and interes - NC Education Lottery	$ 360,000	$ 1,649,460	$ -	$ -	$ 1,000,000	$ -	$ 3,744,842	$ 600,000	$ 1,880,336	$ 120,610	$ -	$ 680,312	$ -
	Public school outlay - NC Education Lottery	$ -	$ 92	$ 651,292	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 431,260
	Public school debt service (principal and interest) - other sources	$ 5,052,955	$ 4,026,346	$ 6,016,452	$ 2,796,676	$ -	$ 159,762	$ 20,631,436	$ 10,936,989	$ 11,343,715	$ -	$ -	$ 3,660,328	$ -
	Public school capital projects funds	$ 2,108,392	$ 30,527,275	$ -	$ 46,469,092	$ 12,773,416	$ -	$ 9,557,215	$ -	$ 33,123,952	$ 54,896	$ -	$ -	$ -
	General Fund and all other funds	$ -	$ 1,859,250	$ 24,749,167	$ 221,679	$ 1,370,000	$ -	$ 6,142,913	$ 1,734,190	$ -	$ 200,000	$ 2,812	$ 1,990,978	$ 568,884
	Fair market value of assets donated to public schools by the county	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Uses Funded by Other Sources		**$ 7,521,347**	**$ 38,062,423**	**$ 31,416,911**	**$ 49,487,447**	**$ 16,965,154**	**$ 159,762**	**$ 40,076,406**	**$ 13,271,179**	**$ 46,348,003**	**$ 375,506**	**$ 2,812**	**$ 6,331,618**	**$1,000,144**
Total Uses of Capital Funding for School Capital Outlays		**$ 11,572,297**	**$ 43,785,782**	**$ 33,159,319**	**$ 50,687,392**	**$ 30,094,215**	**$ 1,666,642**	**$ 55,197,208**	**$ 16,087,695**	**$ 54,931,669**	**$ 760,737**	**$ 394,478**	**$ 8,252,036**	**$1,658,467**
Sources of County Funding Over (Under) Uses of County Funding		**$ -**	**$ (26,272,859)**	**$ (24,173,033)**	**$ (47,163,251)**	**$ 1,782,940**	**$ 37,573**	**$ 88,136,822**	**$ (183,486)**	**$ (27,481,116)**	**$ 271,553**	**$ -**	**$ 350,224**	**$ -**
Add: Beginning Balance, July 1	Unexpended restricted - local option sales tax	$ -	$ -	$ -	$ 2,122,213	$ -	$ (2,259)	$ -	$ 1,071,918	$ 702,537	$ -	$ -	$ -	$ -
	Unexpended - other sources	$ -	$ 40,126,901	$ 30,895,871	$ 60,164,474	$ 45,693,952	$ 227,056	$ 6,395,021	$ -	$ 57,284,677	$ -	$ -	$ 1,738,702	$ -
	Total Ending Balance	**$ -**	**$ 13,854,042**	**$ 6,722,838**	**$ 15,123,436**	**$ 47,476,892**	**$ 262,370**	**$ 94,531,843**	**$ 888,432**	**$ 30,506,098**	**$ 271,553**	**$ -**	**$ 2,088,926**	**$ -**
Total Ending Balance Comprised of:	Portion of total ending balance that is restricted - local option sales ta	$ -	$ -	$ -	$ 3,137,419	$ -	$ -	$ -	$ 888,432	$ 969,042	$ -	$ -	$ -	$ -
	Portion of total ending balance that is from other sources	$ -	$ 13,854,042	$ 6,722,838	$ 11,986,017	$ 47,476,892	$ 262,370	$ 94,531,843	$ -	$ 29,537,056	$ 271,553	$ -	$ 2,088,926	$ -
Additional Information:	Average daily membership (ADM)- Allotted	5,010	24,858	6,319	9,860	34,013	5,964	54,552	8,566	31,665	1,637	1,191	7,961	3,169
	Adjusted unit tax rate	0.3974	0.5369	0.7329	0.6601	0.7434	0.9502	0.7137	0.8574	0.8512	0.7885	0.5827	0.8694	0.7653
	Average adjusted unit tax rate for population group	0.5643	0.6567	0.5643	0.6236	0.6567	0.6236	0.6567	0.6236	0.6567	0.6364	0.6364	0.6236	0.6364
	Assessed valuation per ADM	$2,618,106	$557,178	$713,203	$423,135	$1,035,307	$536,158	$616,049	$545,466	$500,532	$601,265	$948,480	$520,593	$349,495
	Department of Public Instruction Lottery Allocation	$339,331	$1,683,648	$427,990	$667,824	$2,303,723	$403,946	$3,694,842	$580,181	$2,144,691	$110,875	$80,667	$539,204	$214,638
	School bonds authorized and Unissued as of June 30	$ -	$ -	$ -	$ -	$90,870,000	$ -	$266,975,000	$ 11,400,000	$ 44,975,000	$ -	$ -	$ -	$ -

Report on County Spending on Public School Capital Outlays

Sources of County Funding for School Capital Outlay:		GUILFORD COUNTY	HALIFAX COUNTY (2)	HARNETT COUNTY	HAYWOOD COUNTY	HENDERSON COUNTY	HERTFORD COUNTY (2)	HOKE COUNTY	HYDE COUNTY (2)	IREDELL COUNTY	JACKSON COUNTY	JOHNSTON COUNTY	JONES COUNTY (2)	LEE COUNTY	LENOIR COUNTY
Restricted Portions of Local Option Sales Taxes:	Restricted Portions of Local option sales taxes - Article 40 (30% restricted)	$ 5,667,495	$ 689,019	$ 1,861,214	$ 1,021,868	$ 2,051,573	$ 441,091	$ 881,318	$ 116,654	$ 2,550,927	$ 874,396	$ 3,280,658	$ 187,727	$ 880,008	$ 574,238
	Restricted portions of local option sales taxes - Article 42 (60% restricted)	$ 13,496,974	$ 1,378,037	$ 3,722,428	$ 1,849,753	$ 3,517,599	$ 605,905	$ 720,044	$ 206,858	$ 5,681,503	$ 1,572,537	$ 5,273,594	$ 154,361	$ 1,777,183	$ 1,148,477
	Interest on restricted sales taxes	$ -	$ -		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 839
Total Restricted Local Option Sales Tax Sources		**$ 19,164,469**	**$ 2,067,056**	**$ 5,583,642**	**$ 2,871,621**	**$ 5,569,172**	**$ 1,046,996**	**$ 1,601,362**	**$ 323,512**	**$ 8,232,430**	**$ 2,446,933**	**$ 8,554,252**	**$ 342,088**	**$ 2,657,191**	**$ 1,723,554**
Other Sources:	Withdrawal from the Public Schools Building Capital Fund	$ 255,558	$ -	$ -	$ 41,348	$ -	$ -	$ -	$ -	$ 19,157,302	$ -	$ -	$ -	$ -	$ -
	NC Education Lottery	$ 4,859,563	$ 848,326	$ -	$ 241,356	$ 815,492	$ -	$ -	$ 55,965	$ 567,975	$ 247,361	$ 1,804,689	$ 169,367	$ 862,670	$ -
	Proceeds from general obligation debt for public school less issuance costs	$ 108,170,000	$ -	$ 32,029,669	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	Proceeds from non-general obligation debt for public school less issuance costs	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 9,000,000	$ -	$ -	$ -	$ -
	Interest on debt proceeds	$ 107,612	$ -	$ 19,487	$ -	$ 42,330	$ -	$ -	$ -	$ 146,751	$ -	$ 77,181	$ -	$ -	$ -
	Other sources: General Fund	$ 41,606,079	$ 1,399,106	$ -	$ -	$ 3,004,814	$ 284,776	$ 1,538,041	$ 193,802	$ 24,229,998	$ 75,000	$ -	$ 1,872,820	$ 5,056,647	$ 2,557,091
	Other sources: All other	$ 5,497,393	$ -	$ 1,061,695	$ -	$ 17,210,198	$ -	$ -		$ 483,419	$ 291,465	$ 47,201,612	$ -	$ -	$ -
Total Other Sources		**$ 160,496,205**	**$ 2,247,432**	**$ 33,110,851**	**$ 282,704**	**$ 21,072,834**	**$ 284,776**	**$ 1,538,041**	**$ 249,767**	**$ 44,585,445**	**$ 9,613,826**	**$ 49,083,482**	**$ 2,042,187**	**$ 5,919,317**	**$ 2,557,091**
Total Sources		**$ 179,660,674**	**$ 4,314,488**	**$ 38,694,493**	**$ 3,154,325**	**$ 26,642,006**	**$ 1,331,772**	**$ 3,139,403**	**$ 573,279**	**$ 52,817,875**	**$ 12,060,759**	**$ 57,637,734**	**$ 2,384,275**	**$ 8,576,508**	**$ 4,280,645**
Deduct - Uses of County Funding for Public School Capital Outlay:															
Use Funded by Restricted Portions of Local Option Sales Taxes:	Public school debt service (principal and interest) - Article 40	$ 5,667,495	$ -	$ 1,861,214	$ 1,853,186	$ 2,051,573	$ -	$ 578,881	$ 218,796	$ 2,550,927	$ 874,396	$ 3,280,658	$ -	$ 880,008	$ -
	Public school capital outlay- Article 40	$ -	$ 689,019	$ -	$ 675,000	$ -	$ 441,091	$ 302,437	$ 104,716	$ -	$ -	$ -	$ 329,362	$ -	$ 369,504
	Public school debt service (principal and interest) - Article 42	$ 13,496,974	$ 667,950	$ 3,722,428	$ -	$ 3,517,599	$ -		$ -	$ 1,541,557	$ 1,521	$ 5,273,594	$ -	$ 1,777,183	$ 1,377,471
	Public school capital outlay - Article 42	$ -	$ 710,087	$ -	$ 13,783	$ -	$ 1,060,490	$ 720,044	$ -	$ 4,139,946	$ 955,700	$ -	$ -	$ -	$ -
Total Uses Funded by Restricted Portions of Local Option Sales Taxes		**$ 19,164,469**	**$ 2,067,056**	**$ 5,583,642**	**$ 2,541,969**	**$ 5,569,172**	**$ 1,501,581**	**$ 1,601,362**	**$ 323,512**	**$ 8,232,430**	**$ 1,831,617**	**$ 8,554,252**	**$ 329,362**	**$ 2,657,191**	**$ 1,746,975**
Uses Funded by Other Sources:	Public school debt service (principal and interest) - Public School Building Capital Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,700,000
	Public school capital outlay- Public School Building Capital Fund	$ 255,558	$ -	$ -	$ 41,348	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	Public school debt service after January 1, 2003 (principal and interes - NC Education Lottery	$ 4,799,500	$ -	$ -	$ 197,413	$ 815,492	$ -	$ -	$ 55,965	$ -	$ 247,361	$ 1,804,689	$ 169,367	$ -	$ -
	Public school outlay - NC Education Lottery	$ 60,063	$ 848,326	$ -	$ 43,943	$ -	$ -	$ -	$ -	$ 567,975	$ -	$ -	$ -	$ 862,670	$ -
	Public school debt service (principal and interest) - other sources	$ 35,713,691	$ 2,582,113	$ 6,814,694	$ -	$ 1,605,178	$ -	$ 1,538,041	$ 193,802	$ 22,724,827	$ 403,788	$ 23,828,536	$ -	$ 4,143,441	$ 1,179,620
	Public school capital projects funds	$ 69,376,845	$ -	$ 2,979,237	$ -	$ 11,992,616	$ -	$ -	$ -	$ 29,365,370	$ 2,106,823	$ 22,394,507	$ 60,000	$ 4,813	$ -
	General Fund and all other funds	$ -	$ -	$ 1,061,695	$ -	$ 1,600,000	$ -	$ -	$ -	$ -	$ 75,000	$ 1,055,750	$ 1,812,820	$ 908,393	$ -
	Fair market value of assets donated to public schools by the county	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Uses Funded by Other Sources		**$ 110,205,657**	**$ 3,430,439**	**$ 10,855,626**	**$ 282,704**	**$ 16,013,286**	**$ -**	**$ 1,538,041**	**$ 249,767**	**$ 52,658,172**	**$ 2,832,972**	**$ 49,083,482**	**$ 2,042,187**	**$ 5,919,317**	**$ 3,879,620**
Total Uses of Capital Funding for School Capital Outlays		**$ 129,370,126**	**$ 5,497,495**	**$ 16,439,268**	**$ 2,824,673**	**$ 21,582,458**	**$ 1,501,581**	**$ 3,139,403**	**$ 573,279**	**$ 60,890,602**	**$ 4,664,589**	**$ 57,637,734**	**$ 2,371,549**	**$ 8,576,508**	**$ 5,626,595**
Sources of County Funding Over (Under) Uses of County Funding		**$ 50,290,548**	**$ (1,183,007)**	**$ 22,255,225**	**$ 329,652**	**$ 5,059,548**	**$ (169,809)**	**$ -**	**$ -**	**$ (8,072,727)**	**$ 7,396,170**	**$ -**	**$ 12,726**	**$ -**	**$ (1,345,950)**
Add: Beginning Balance, July 1	Unexpended restricted - local option sales tax	$ -	$ -	$ -	$ 472,239	$ -	$ 1,980,072	$ 940,155	$ -	$ -	$ (1)	$ -	$ 646,403	$ -	$ 1,593,535
	Unexpended - other sources	$ (3,147,100)	$ 9,806,064	$ (8,419,790)	$ -	$ 1,065,238	$ (284,776)	$ -	$ -	$ 25,250,643	$ 871,757	$ -	$ -	$ 1	$ 1,322,529
	Total Ending Balance	**$ 47,143,448**	**$ 8,623,057**	**$ 13,835,435**	**$ 801,891**	**$ 6,124,786**	**$ 1,525,487**	**$ 940,155**	**$ -**	**$ 17,177,916**	**$ 8,267,926**	**$ -**	**$ 659,129**	**$ 1**	**$ 1,570,114**
Total Ending Balance Comprised of:	Portion of total ending balance that is restricted - local option sales ta	$ -	$ -	$ -	$ 801,891	$ -	$ 1,525,487	$ 940,155	$ -	$ -	$ 615,315	$ -	$ 659,129	$ -	$ 1,570,114
	Portion of total ending balance that is from other sources	$ 47,143,448	$ 8,623,057	$ 13,835,435	$ -	$ 6,124,786	$ -	$ -	$ -	$ 17,177,916	$ 7,652,611	$ -	$ -	$ 1	$ -
Additional Information:	Average daily membership (ADM)- Allotted	71,710	6,518	20,850	7,186	13,716	2,943	8,552	597	26,837	3,761	34,985	1,100	10,067	8,965
	Adjusted unit tax rate	0.7382	0.7596	0.7855	0.5583	0.5328	0.9544	0.7526	0.7126	0.5062	0.3895	0.7468	0.7687	0.7780	0.9069
	Average adjusted unit tax rate for population group	0.6567	0.6236	0.6567	0.6236	0.6567	0.6364	0.6236	0.6364	0.6567	0.5643	0.6567	0.6364	0.6236	0.6236
	Assessed valuation per ADM	$670,832	$548,977	$396,193	$1,044,642	$974,514	$540,501	$401,088	$1,937,652	$823,289	$2,433,561	$443,017	$748,288	$515,196	$473,038
	Department of Public Instruction Lottery Allocation	$4,856,965	$441,469	$1,412,184	$486,712	$928,994	$199,331	$579,232	$40,435	$1,817,688	$254,735	$2,369,557	$74,504	$681,844	$607,205
	School bonds authorized and Unissued as of June 30	$ -	$ -	$ 70,500,000	$ -	$ -	$ -	$ -	$ -	$51,570,000	$ -	$ -	$ -	$ -	$ -

Report on County Spending on Public School Capital Outlays

Sources of County Funding for School Capital Outlay:		LINCOLN COUNTY	MACON COUNTY	MADISON COUNTY	MARTIN COUNTY (2)	MCDOWELL COUNTY (2)	MECKLENBURG COUNTY (1)	MITCHELL COUNTY	MONTGOMERY COUNTY	MOORE COUNTY	NASH COUNTY	NEW HANOVER COUNTY	NORTHAMPTON COUNTY (1)	ONSLOW COUNTY
Restricted Portions of Local Option Sales Taxes:	Restricted Portions of Local option sales taxes - Article 40 (30% restricted)	$ 1,468,611	$ 551,268	$ 362,724	$ 364,602	$ 964,115	$ 12,874,381	$ 243,277	$ 444,490	$ 1,466,910	$ 1,046,349	$ 3,374,999	$ 306,813	$ 2,823,134
	Restricted portions of local option sales taxes - Article 42 (60% restricted)	$ 2,360,791	$ 1,332,458	$ 725,448	$ 729,204	$ 1,601,608	$ 38,384,302	$ 480,524	$ 488,827	$ 2,793,365	$ 2,092,697	$ 9,136,919	$ 204,012	$ 5,646,268
	Interest on restricted sales taxes	$ -	$ 4,059	$ -	$ -	$ 14,664	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
Total Restricted Local Option Sales Tax Sources		**$ 3,829,402**	**$ 1,887,785**	**$ 1,088,172**	**$ 1,093,806**	**$ 2,580,387**	**$ 51,258,683**	**$ 723,801**	**$ 933,317**	**$ 4,260,275**	**$ 3,139,046**	**$ 12,511,918**	**$ 510,825**	**$ 8,469,402**
Other Sources:	Withdrawal from the Public Schools Building Capital Fund		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
	NC Education Lottery	$ 870,520	$ 297,695	$ -	$ 290,338	$ (24,117)	$ 9,500,000	$ -	$ 250,000	$ 1,779,964	$ 1,336,000	$ 2,354,352	$ -	$ 1,567,128
	Proceeds from general obligation debt for public school less issuance costs		$ -	$ -	$ -	$ -	$ 169,047,908	$ -	$ -	$ -	$ -	$ -	$ -	
	Proceeds from non-general obligation debt for public school less issuance costs		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 23,856,094
	Interest on debt proceeds	$ 1,560	$ 3,410	$ 334	$ -	$ -	$ -	$ -	$ -	$ 6,714	$ -	$ 86,825	$ -	
	Other sources: General Fund	$ 8,938,022	$ 1,808,441	$ 120,843	$ 55,771	$ 51,251	$ 4,960,000	$ -	$ 2,148,552	$ 3,790,416	$ 229,381	$ 11,725,962	$ 769,151	
	Other sources: All other		$ 500,735	$ -	$ 711,228	$ -	$ 92,171,438	$ -	$ -	$ 50,735	$ -	$ -	$ 98,160	
Total Other Sources		**$ 9,810,102**	**$ 2,610,281**	**$ 121,177**	**$ 1,057,337**	**$ 27,134**	**$ 275,679,346**	**$ -**	**$ 2,398,552**	**$ 5,627,829**	**$ 1,565,381**	**$ 14,167,139**	**$ 867,311**	**$ 25,423,222**
Total Sources		**$ 13,639,504**	**$ 4,498,066**	**$ 1,209,349**	**$ 2,151,143**	**$ 2,607,521**	**$ 326,938,029**	**$ 723,801**	**$ 3,331,869**	**$ 9,888,104**	**$ 4,704,427**	**$ 26,679,057**	**$ 1,378,136**	**$ 33,892,624**
Deduct - Uses of County Funding for Public School Capital Outlay:														
Use Funded by Restricted Portions of Local Option Sales Taxes:	Public school debt service (principal and interest) - Article 40	$ 1,468,611	$ 537,995	$ 214,834	$ 364,602	$ 389,964	$ 12,874,381	$ 142,857	$ 627,253	$ 1,466,910	$ 1,046,349	$ 3,374,999	$ 306,813	$ 2,823,134
	Public school capital outlay- Article 40	$ -	$ -	$ 117,631	$ -	$ 306,899	$ -	$ 100,420	$ -	$ -	$ -	$ -	$ -	$ -
	Public school debt service (principal and interest) - Article 42	$ 2,360,791	$ 1,295,559	$ 214,833	$ 108,492	$ 791,745	$ 38,384,302	$ -	$ 488,827	$ 2,793,365	$ 925,188	$ 9,136,919	$ 204,012	$ 5,646,268
	Public school capital outlay - Article 42	$ -	$ -	$ 117,631	$ 596,888	$ 522,558	$ -	$ 480,524	$ -	$ -	$ 1,167,509	$ -	$ -	
Total Uses Funded by Restricted Portions of Local Option Sales Taxes		**$ 3,829,402**	**$ 1,833,554**	**$ 664,929**	**$ 1,069,982**	**$ 2,011,166**	**$ 51,258,683**	**$ 723,801**	**$ 1,116,080**	**$ 4,260,275**	**$ 3,139,046**	**$ 12,511,918**	**$ 510,825**	**$ 8,469,402**
Uses Funded by Other Sources:	Public school debt service (principal and interest) - Public School Building Capital Fund		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
	Public school capital outlay- Public School Building Capital Fund		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
	Public school debt service after January 1, 2003 (principal and interes - NC Education Lottery	$ 600,000	$ 297,695	$ -	$ 290,338	$ -	$ 9,500,000	$ -	$ 250,000	$ -	$ 936,000	$ -	$ -	$ 1,567,128
	Public school outlay - NC Education Lottery		$ -	$ -	$ -	$ 172,394	$ -	$ -	$ -	$ 1,779,964	$ 400,000	$ 2,357,391	$ -	
	Public school debt service (principal and interest) - other sources	$ 6,258,067	$ 1,716,394	$ -	$ -	$ -	$ 92,171,438	$ -	$ 173,398	$ 869,416	$ -	$ 9,484,973	$ 290,848	$ 1,515,895
	Public school capital projects funds	$ 215,529	$ 18,910	$ 4,122,370	$ -	$ -	$ 94,443,168	$ -	$ 2,410,502	$ 3,782,596	$ -	$ 36,171,851	$ -	$ 6,252,703
	General Fund and all other funds	$ 2,679,091	$ 537,289	$ -	$ -	$ 51,250	$ 4,960,000	$ -	$ -	$ 2,921,000	$ 229,381	$ 2,015,000	$ 769,151	
	Fair market value of assets donated to public schools by the county	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
Total Uses Funded by Other Sources		**$ 9,752,687**	**$ 2,570,288**	**$ 4,122,370**	**$ 290,338**	**$ 223,644**	**$ 201,074,606**	**$ -**	**$ 2,833,900**	**$ 9,352,976**	**$ 1,565,381**	**$ 50,029,215**	**$ 1,059,999**	**$ 9,335,726**
Total Uses of Capital Funding for School Capital Outlays		**$ 13,582,089**	**$ 4,403,842**	**$ 4,787,299**	**$ 1,360,320**	**$ 2,234,810**	**$ 252,333,289**	**$ 723,801**	**$ 3,949,980**	**$ 13,613,251**	**$ 4,704,427**	**$ 62,541,133**	**$ 1,570,824**	**$ 17,805,128**
Sources of County Funding Over (Under) Uses of County Funding		**$ 57,415**	**$ 94,224**	**$ (3,577,950)**	**$ 790,823**	**$ 372,711**	**$ 74,604,740**	**$ -**	**$ (618,111)**	**$ (3,725,147)**	**$ -**	**$ (35,862,076)**	**$ (192,688)**	**$ 16,087,496**
Add: Beginning Balance, July 1	Unexpended restricted - local option sales tax	$ -	$ 124,678	$ 1,951,293	$ -	$ 3,712,931	$ -	$ -	$ 1,182,359	$ -	$ -	$ -	$ -	$ -
	Unexpended - other sources	$ 770,676	$ 1,523,748	$ 5,169,665	$ 4,836,779	$ 196,510	$ (103,259,955)	$ -	$ 6,664,680	$ 3,955,180	$ -	$ 38,146,355	$ 177,909	$ 1,979,811
	Total Ending Balance	**$ 828,091**	**$ 1,742,650**	**$ 3,543,008**	**$ 5,627,602**	**$ 4,282,152**	**$ (28,655,215)**	**$ -**	**$ 7,228,928**	**$ 230,033**	**$ -**	**$ 2,284,279**	**$ (14,779)**	**$ 18,067,307**
Total Ending Balance Comprised of:	Portion of total ending balance that is restricted - local option sales ta	$ -	$ 178,909	$ 2,374,536	$ 23,824	$ 4,282,152	$ -	$ -	$ 999,596	$ -	$ -	$ -	$ -	$ -
	Portion of total ending balance that is from other sources	$ 828,091	$ 1,563,741	$ 1,168,472	$ 5,603,778	$ -	$ (28,655,215)	$ -	$ 6,229,332	$ 230,033	$ -	$ 2,284,279	$ (14,779)	$ 18,067,307
Additional Information:	Average daily membership (ADM)- Allotted	11,503	4,387	2,424	3,314	6,259	148,951	1,903	4,019	12,849	15,636	26,458	1,865	26,438
	Adjusted unit tax rate	0.5724	0.3633	0.4551	0.8025	0.5391	0.7038	0.5543	0.6246	0.4636	0.6850	0.5617	0.9232	0.6749
	Average adjusted unit tax rate for population group	0.6236	0.5643	0.6364	0.6364	0.5643	0.6567	0.6364	0.5643	0.6236	0.6236	0.6567	0.6364	0.6567
	Assessed valuation per ADM	$760,584	$1,824,302	$890,438	$581,813	$588,180	$822,526	$918,437	$760,624	$943,469	$479,186	$1,163,684	$1,069,229	$517,292
	Department of Public Instruction Lottery Allocation	$779,106	$297,134	$164,179	$224,459	$423,926	$10,088,548	$128,891	$272,209	$870,271	$1,059,036	$1,792,017	$126,318	$1,790,663
	School bonds authorized and Unissued as of June 30	$13,500,000	$ -	$ -	$ -	$ -	$183,000,000	$ -	$ -	$ -	$ -	$112,943,000	$ -	$ -

Report on County Spending on Public School Capital Outlays

Sources of County Funding for School Capital Outlay:		ORANGE COUNTY (2)	PAMLICO COUNTY	PASQUOTANK COUNTY	PENDER COUNTY	PERQUIMANS COUNTY	PERSON COUNTY	PITT COUNTY	POLK COUNTY	RANDOLPH COUNTY	RICHMOND COUNTY	ROBESON COUNTY (2)	ROCKINGHAM COUNTY	ROWAN COUNTY
Restricted Portions of Local Option Sales Taxes:	Restricted Portions of Local option sales taxes - Article 40 (30% restricted)	$ 2,111,141	$ 304,607	$ 551,218	$ 1,074,876	$ 253,663	$ 742,266	$ 2,088,595	$ 347,495	$ 1,909,564	$ 658,691	$ 2,288,831	$ 1,229,815	$ 1,660,530
	Restricted portions of local option sales taxes - Article 42 (60% restricted)	$ 2,990,123	$ 368,890	$ 1,108,437	$ 1,495,074	$ 228,448	$ 1,033,378	$ 4,177,190	$ 422,147	$ 3,819,127	$ 1,317,382	$ 2,834,044	$ 2,459,629	$ 3,321,060
	Interest on restricted sales taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,911	$ -	$ 2,826	
Total Restricted Local Option Sales Tax Sources		**$ 5,101,264**	**$ 673,497**	**$ 1,659,655**	**$ 2,569,950**	**$ 482,111**	**$ 1,775,644**	**$ 6,265,785**	**$ 769,642**	**$ 5,728,691**	**$ 1,978,984**	**$ 5,122,875**	**$ 3,692,270**	**$ 4,981,590**
Other Sources:	Withdrawal from the Public Schools Building Capital Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	NC Education Lottery	$ 1,351,438	$ 110,138	$ 394,765	$ 616,918	$ -	$ 142,569	$ 1,600,000	$ 244,527	$ 1,400,000	$ 625,450	$ 436,370	$ 867,945	$ 1,400,000
	Proceeds from general obligation debt for public school less issuance costs	$ -	$ -	$ -	$ 55,769,803	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	
	Proceeds from non-general obligation debt for public school less issuance costs	$ -	$ -	$ 2,488,618	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 6,500,000
	Interest on debt proceeds	$ -	$ -	$ 276	$ 231,466	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 541
	Other sources: General Fund	$ 14,153,429	$ -	$ 1,199,944	$ 7,054,042	$ 731,959	$ 485,000	$ 3,199,697	$ -	$ 6,014,547	$ 1,798,450	$ -	$ 987,525	$ 5,075,044
	Other sources: All other	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 199,024	$ -
Total Other Sources		**$ 15,504,867**	**$ 110,138**	**$ 4,083,603**	**$ 63,672,229**	**$ 731,959**	**$ 627,569**	**$ 4,799,697**	**$ 244,527**	**$ 7,414,547**	**$ 2,423,900**	**$ 436,370**	**$ 2,054,494**	**$ 12,975,585**
Total Sources		**$ 20,606,131**	**$ 783,635**	**$ 5,743,258**	**$ 66,242,179**	**$ 1,214,070**	**$ 2,403,213**	**$ 11,065,482**	**$ 1,014,169**	**$ 13,143,238**	**$ 4,402,884**	**$ 5,559,245**	**$ 5,746,764**	**$ 17,957,175**
Deduct - Uses of County Funding for Public School Capital Outlay:														
Use Funded by Restricted Portions of Local Option Sales Taxes:	Public school debt service (principal and interest) - Article 40	$ 1,557,641	$ 215,851	$ 551,218	$ 1,074,876	$ 253,663	$ -	$ 886,059	$ 347,495	$ 1,909,564	$ -	$ 379,294	$ 1,170,961	$ -
	Public school capital outlay- Article 40	$ 3,521,501	$ 88,756	$ -	$ -	$ 228,448	$ 742,266	$ -	$ -	$ -	$ 826,471	$ 1,909,537	$ -	$ 1,660,530
	Public school debt service (principal and interest) - Article 42	$ 2,436,623	$ 263,819	$ 1,108,437	$ 1,495,074	$ -	$ 235,639	$ 1,000,000	$ 422,147	$ 3,819,127	$ -	$ 608,026	$ 2,345,439	$ 2,500,000
	Public school capital outlay - Article 42	$ 3,521,501	$ 105,071	$ -	$ -	$ -	$ 797,739	$ -	$ -	$ -	$ 1,051,873	$ 2,355,846	$ -	$ 812,829
Total Uses Funded by Restricted Portions of Local Option Sales Taxes		**$ 11,037,266**	**$ 673,497**	**$ 1,659,655**	**$ 2,569,950**	**$ 482,111**	**$ 1,775,644**	**$ 1,886,059**	**$ 769,642**	**$ 5,728,691**	**$ 1,878,344**	**$ 5,252,703**	**$ 3,516,400**	**$ 4,973,359**
Uses Funded by Other Sources:	Public school debt service (principal and interest) - Public School Building Capital Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	Public school capital outlay- Public School Building Capital Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	Public school debt service after January 1, 2003 (principal and interes - NC Education Lottery	$ 1,351,438	$ -	$ 394,765	$ 616,918	$ -	$ 142,569	$ 1,600,000	$ -	$ 1,400,000	$ 511,300	$ -	$ 867,945	$ 1,400,000
	Public school outlay - NC Education Lottery	$ -	$ 56,173	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 436,370	$ -	$ -
	Public school debt service (principal and interest) - other sources	$ 10,049,647	$ -	$ 1,044,128	$ 4,581,828	$ 582,939	$ 485,000	$ 4,450,236	$ 133,356	$ 2,118,547	$ 1,375,000	$ -	$ 199,024	$ 5,075,044
	Public school capital projects funds	$ 4,103,782	$ -	$ -	$ 29,054,676	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,475,825
	General Fund and all other funds	$ -	$ -	$ 2,644,710	$ 1,692,000	$ 149,020	$ -	$ 1,000,000	$ 312,000	$ 3,896,000	$ 423,450	$ -	$ 987,525	$ -
	Fair market value of assets donated to public schools by the county	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Uses Funded by Other Sources		**$ 15,504,867**	**$ 56,173**	**$ 4,083,603**	**$ 35,945,422**	**$ 731,959**	**$ 627,569**	**$ 7,050,236**	**$ 445,356**	**$ 7,414,547**	**$ 2,309,750**	**$ 436,370**	**$ 2,054,494**	**$ 10,950,869**
Total Uses of Capital Funding for School Capital Outlays		**$ 26,542,133**	**$ 729,670**	**$ 5,743,258**	**$ 38,515,372**	**$ 1,214,070**	**$ 2,403,213**	**$ 8,936,295**	**$ 1,214,998**	**$ 13,143,238**	**$ 4,188,094**	**$ 5,689,073**	**$ 5,570,894**	**$ 15,924,228**
Sources of County Funding Over (Under) Uses of County Funding		**$ (5,936,002)**	**$ 53,965**	**$ -**	**$ 27,726,807**	**$ -**	**$ -**	**$ 2,129,187**	**$ (200,829)**	**$ -**	**$ 214,790**	**$ (129,828)**	**$ 175,870**	**$ 2,032,947**
Add: Beginning Balance, July 1	Unexpended restricted - local option sales tax	$ 10,266,810	$ -	$ -	$ -	$ -	$ -	$ 7,605,986	$ -	$ -	$ 2,500,091	$ 270,589	$ 469,210	$ 351,251
	Unexpended - other sources	$ -	$ -	$ -	$ 29,137,370	$ -	$ -	$ 3,063,375	$ 353,852	$ -	$ -	$ -	$ -	$ -
	Total Ending Balance	**$ 4,330,808**	**$ 53,965**	**$ -**	**$ 56,864,177**	**$ -**	**$ -**	**$ 12,798,548**	**$ 153,023**	**$ -**	**$ 2,714,881**	**$ 140,761**	**$ 645,080**	**$ 2,384,198**
Total Ending Balance Comprised of:	Portion of total ending balance that is restricted - local option sales ta	$ 4,330,808	$ -	$ -	$ -	$ -	$ -	$ 11,985,712	$ -	$ -	$ 2,600,731	$ 140,761	$ 645,080	$ 359,482
	Portion of total ending balance that is from other sources	$ -	$ 53,965	$ -	$ 56,864,177	$ -	$ -	$ 812,836	$ 153,023	$ -	$ 114,150	$ -	$ -	$ 2,024,716
Additional Information:	Average daily membership (ADM)- Allotted	19,568	1,316	5,822	9,209	1,715	4,611	23,685	2,185	22,543	7,435	23,427	12,732	21,012
	Adjusted unit tax rate	0.8712	0.5806	0.7600	0.6588	0.5654	0.7048	0.6882	0.5201	0.6295	0.7961	0.7686	0.7322	0.6488
	Average adjusted unit tax rate for population group	0.6567	0.6364	0.5643	0.6236	0.6364	0.5643	0.6567	0.6364	0.6567	0.5643	0.6567	0.6236	0.6567
	Assessed valuation per ADM	$866,178	$1,262,082	$526,583	$741,454	$840,872	$984,695	$526,487	$1,312,298	$473,275	$441,215	$277,177	$569,087	$576,928
	Department of Public Instruction Lottery Allocation	$1,325,353	$89,134	$394,328	$623,732	$116,158	$312,306	$1,604,200	$147,991	$1,526,852	$503,577	$1,586,726	$862,347	$1,423,156
	School bonds authorized and Unissued as of June 30	$125,900,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

Report on County Spending on Public School Capital Outlays

Sources of County Funding for School Capital Outlay:		RUTHERFORD COUNTY (1) (2)	SAMPSON COUNTY (2)	SCOTLAND COUNTY (2)	STANLY COUNTY	STOKES COUNTY	SURRY COUNTY (2)	SWAIN COUNTY	TRANSYLVANIA COUNTY	TYRRELL COUNTY	UNION COUNTY (2)	VANCE COUNTY (2)	WAKE COUNTY (2)	WARREN COUNTY
Restricted Portions of Local Option Sales Taxes:	Restricted Portions of Local option sales taxes - Article 40 (30% restricted)	$ 741,725	$ 1,089,710	$ 602,144	$ 862,244	$ 913,493	$ 1,160,226	$ 405,747	$ 614,028	$ 155,552	$ 2,962,547	$ 782,883	$ 11,338,196	$ 380,244
	Restricted portions of local option sales taxes - Article 42 (60% restricted)	$ 1,483,450	$ 1,381,311	$ 848,547	$ 1,358,315	$ 857,796	$ 2,320,452	$ 470,220	$ 1,228,056	$ 60,413	$ 6,006,995	$ 1,215,144	$ 29,016,057	$ 304,105
	Interest on restricted sales taxes	$ 559	$ 8,449	$ 5,981	$ -	$ 258	$ -	$ 565	$ -	$ 482	$ -	$ 3,159	$ -	$ -
Total Restricted Local Option Sales Tax Sources		**$ 2,225,734**	**$ 2,479,470**	**$ 1,456,672**	**$ 2,220,559**	**$ 1,771,547**	**$ 3,480,678**	**$ 876,532**	**$ 1,842,084**	**$ 216,447**	**$ 8,969,542**	**$ 2,001,186**	**$ 40,354,253**	**$ 684,349**
Other Sources:	Withdrawal from the Public Schools Building Capital Fund	$ -		$ -	$ 579,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	NC Education Lottery	$ 550,000	$ 1,084,487	$ 400,000	$ -	$ 450,000	$ 422,503	$ 81,683	$ 174,291	$ 40,000	$ 3,199,082	$ 865,776	$ 9,489,547	$ -
	Proceeds from general obligation debt for public school less issuance costs	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 177,183,956	$ -
	Proceeds from non-general obligation debt for public school less issuance costs	$ 480,469	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,927,388	$ -
	Interest on debt proceeds	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 212,281	$ -
	Other sources: General Fund	$ 490,903	$ 6,042,409	$ 338,197	$ 2,699,016	$ -	$ 501,237	$ 401,846	$ 911,626	$ -	$ 48,196,776	$ -	$ 169,636,916	$ -
	Other sources: All other	$ 2,383,453		$ -	$ -	$ 2,786,252	$ 646,574	$ 240,000	$ -	$ 117,529	$ -	$ 192,688	$ 2,549,063	$ -
Total Other Sources		**$ 3,904,825**	**$ 7,126,896**	**$ 738,197**	**$ 3,278,016**	**$ 3,236,252**	**$ 1,570,314**	**$ 723,529**	**$ 1,085,917**	**$ 157,529**	**$ 51,395,858**	**$ 1,058,464**	**$ 362,999,151**	**$ -**
Total Sources		**$ 6,130,559**	**$ 9,606,366**	**$ 2,194,869**	**$ 5,498,575**	**$ 5,007,799**	**$ 5,050,992**	**$ 1,600,061**	**$ 2,928,001**	**$ 373,976**	**$ 60,365,400**	**$ 3,059,650**	**$ 403,353,404**	**$ 684,349**
Deduct - Uses of County Funding for Public School Capital Outlay:														
Use Funded by Restricted Portions of Local Option Sales Taxes:	Public school debt service (principal and interest) - Article 40	$ 741,911	$ -	$ 452,144	$ -	$ 913,493	$ 1,237,995	$ 405,747	$ 614,028	$ 166,809	$ 2,962,547	$ 338,801	$ 11,338,196	$ 56,861
	Public school capital outlay- Article 40	$ -	$ 705,221	$ -	$ 862,244	$ -	$ 993,742	$ 240,000	$ -	$ -	$ -	$ 291,666	$ -	$ 175,000
	Public school debt service (principal and interest) - Article 42	$ 1,483,823	$ 1,319,500	$ 656,782	$ -	$ 86,507	$ 1,237,995	$ 470,220	$ 339,682	$ -	$ 6,006,995	$ 677,604	$ 29,016,057	$ -
	Public school capital outlay - Article 42	$ -		$ -	$ 1,358,315	$ 651,000	$ 993,742	$ -	$ 888,374	$ 123,503	$ -	$ 583,334	$ -	$ -
Total Uses Funded by Restricted Portions of Local Option Sales Taxes		**$ 2,225,734**	**$ 2,024,721**	**$ 1,108,926**	**$ 2,220,559**	**$ 1,651,000**	**$ 4,463,474**	**$ 1,115,967**	**$ 1,842,084**	**$ 290,312**	**$ 8,969,542**	**$ 1,891,405**	**$ 40,354,253**	**$ 231,861**
Uses Funded by Other Sources:	Public school debt service (principal and interest) - Public School Building Capital Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	Public school capital outlay- Public School Building Capital Fund	$ -	$ -	$ -	$ 325,441	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	Public school debt service after January 1, 2003 (principal and interes - NC Education Lottery	$ 550,000	$ 1,084,487	$ 300,000	$ 579,000	$ 450,000	$ -	$ 81,683	$ -	$ 40,000	$ 3,199,082	$ 394,955	$ 9,489,547	$ -
	Public school outlay - NC Education Lottery	$ -	$ -	$ 100,000	$ -	$ -	$ 422,503	$ -	$ 174,291	$ -	$ -	$ 287,384	$ -	$ -
	Public school debt service (principal and interest) - other sources	$ 1,422,492	$ -	$ -	$ 2,302,787	$ 2,786,252	$ 1,147,817	$ 401,846	$ -	$ -	$ 30,447,576	$ 192,688	$ 163,469,972	$ -
	Public school capital projects funds	$ 163,851	$ -	$ -	$ -	$ 750,408	$ -	$ -	$ -	$ -	$ 16,668,942	$ -	$ 319,269,153	$ -
	General Fund and all other funds	$ 948,332	$ 6,042,409	$ 300,000	$ -	$ -	$ -	$ -	$ 911,626	$ -	$ -	$ 90,000	$ 1,150,969	$ -
	Fair market value of assets donated to public schools by the county	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Uses Funded by Other Sources		**$ 3,084,675**	**$ 7,126,896**	**$ 700,000**	**$ 3,207,228**	**$ 3,986,660**	**$ 1,570,320**	**$ 483,529**	**$ 1,085,917**	**$ 40,000**	**$ 50,315,600**	**$ 965,027**	**$ 493,379,641**	**$ -**
Total Uses of Capital Funding for School Capital Outlays		**$ 5,310,409**	**$ 9,151,617**	**$ 1,808,926**	**$ 5,427,787**	**$ 5,637,660**	**$ 6,033,794**	**$ 1,599,496**	**$ 2,928,001**	**$ 330,312**	**$ 59,285,142**	**$ 2,856,432**	**$ 533,733,894**	**$ 231,861**
Sources of County Funding Over (Under) Uses of County Funding		**$ 820,150**	**$ 454,749**	**$ 385,943**	**$ 70,788**	**$ (629,861)**	**$ (982,802)**	**$ 565**	**$ -**	**$ 43,664**	**$ 1,080,258**	**$ 203,218**	**$ (130,380,490)**	**$ 452,488**
Add: Beginning Balance, July 1	Unexpended restricted - local option sales tax	$ -	$ 2,683,476	$ -	$ -	$ 388,158	$ 1,972,335	$ 611,178	$ -	$ 254,939	$ -	$ 1,726,397	$ -	$ 411,011
	Unexpended - other sources	$ (1,238,800)	$ -	$ -	$ 226,469	$ 1,262,146	$ 683,994	$ -	$ 22,125	$ 3,005	$ 16,871,056	$ 1,691,613	$ 151,994,553	$ -
	Total Ending Balance	**$ (418,650)**	**$ 3,138,225**	**$ 385,943**	**$ 297,257**	**$ 1,020,443**	**$ 1,673,527**	**$ 611,743**	**$ 22,125**	**$ 301,608**	**$ 17,951,314**	**$ 3,621,228**	**$ 21,614,063**	**$ 863,499**
Total Ending Balance Comprised of:	Portion of total ending balance that is restricted - local option sales ta	$ -	$ 3,138,225	$ 347,746	$ -	$ 508,705	$ 989,539	$ 371,743	$ -	$ 181,074	$ -	$ 1,836,178	$ -	$ 863,499
	Portion of total ending balance that is from other sources	$ (418,650)	$ -	$ 38,197	$ 297,257	$ 511,738	$ 683,988	$ 240,000	$ 22,125	$ 120,534	$ 17,951,314	$ 1,785,050	$ 21,614,063	$ -
Additional Information:	Average daily membership (ADM)- Allotted	8,292	11,525	5,876	8,582	6,190	11,027	1,952	3,485	590	42,278	6,416	159,462	2,275
	Adjusted unit tax rate	0.6185	0.8502	1.0883	0.6079	0.6136	0.5798	0.3731	0.5104	1.0064	0.7307	0.9132	0.5979	0.8756
	Average adjusted unit tax rate for population group	0.6236	0.6236	0.5643	0.6236	0.5643	0.6236	0.6364	0.5643	0.6364	0.6567	0.5643	0.6567	0.6364
	Assessed valuation per ADM	$741,812	$376,826	$368,888	$532,224	$610,558	$502,195	$833,731	$1,638,261	$816,621	$577,986	$409,361	$883,806	$1,183,335
	Department of Public Instruction Lottery Allocation	$561,623	$780,596	$397,985	$581,264	$419,253	$746,866	$132,210	$236,041	$39,961	$2,863,516	$434,560	$10,800,464	$154,087
	School bonds authorized and Unissued as of June 30	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$54,020,000	$ -	$257,115,463	$ -

Report on County Spending on Public School Capital Outlays

Sources of County Funding for School Capital Outlay:		WASHINGTON COUNTY (2)	WATAUGA COUNTY	WAYNE COUNTY (2)	WILKES COUNTY	WILSON COUNTY (2)	YADKIN COUNTY	YANCEY COUNTY	Total	Average
Restricted Portions of Local Option Sales Taxes:	Restricted Portions of Local option sales taxes - Article 40 (30% restricted)	$ 235,416	$ 833,385	$ 1,694,004	$ 1,336,518	$ 1,165,978	$ 714,947	$ 340,294	$ 143,356,598	$ 1,433,566
	Restricted portions of local option sales taxes - Article 42 (60% restricted)	$ 403,354	$1,952,170	$ 3,388,009	$ 1,797,863	$ 2,135,887	$ 748,327	$ 442,794	$ 290,078,713	$ 2,900,787
	Interest on restricted sales taxes	$ -	$ -	$ 27,082	$ -	$ -	$ -	$ -	$ 559,317	$ 5,593
Total Restricted Local Option Sales Tax Sources		**$ 638,770**	**$2,785,555**	**$ 5,109,095**	**$ 3,134,381**	**$ 3,301,865**	**$ 1,463,274**	**$ 783,088**	**$ 433,994,628**	**$ 4,339,946**
Other Sources:	Withdrawal from the Public Schools Building Capital Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ 169,071	$ 25,074,052	$ 250,741
	NC Education Lottery	$ 187,688	$ 329,257	$ 2,343,841	$ 475,000	$ 100,000	$ 650,000	$ -	$ 88,743,542	$ 887,435
	Proceeds from general obligation debt for public school less issuance costs	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 542,201,336	$ 5,422,013
	Proceeds from non-general obligation debt for public school less issuance costs	$ -	$ -	$ 24,301,057	$ -	$ 5,920,580	$ -	$ -	$ 123,804,116	$ 1,238,041
	Interest on debt proceeds	$ -	$ -	$ -	$ -	$ 29	$ -	$ -	$ 2,400,055	$ 24,001
	Other sources: General Fund	$ -	$3,448,108	$ 649,500	$ 2,741,142	$ 1,042,125	$ -	$ -	$ 651,453,659	$ 6,514,537
	Other sources: All other	$ -	$ 27,869	$ 4,136	$ -	$ -	$ 453,605	$ -	$ 201,422,157	$ 2,014,222
Total Other Sources		**$ 187,688**	**$3,805,234**	**$ 27,298,534**	**$ 3,216,142**	**$ 7,062,734**	**$ 1,103,605**	**$ 169,071**	**$ 1,635,098,917**	**$ 16,350,989**
Total Sources		**$ 826,458**	**$6,590,789**	**$ 32,407,629**	**$ 6,350,523**	**$ 10,364,599**	**$ 2,566,879**	**$ 952,159**	**$ 2,069,093,545**	**$ 20,690,935**
Deduct - Uses of County Funding for Public School Capital Outlay:										
Use Funded by Restricted Portions of Local Option Sales Taxes:	Public school debt service (principal and interest) - Article 40	$ -	$ 833,385	$ 1,694,004	$ 733,076	$ 1,388,049	$ 714,947	$ -	$ 117,404,198	$ 1,174,042
	Public school capital outlay- Article 40	$ 235,416	$ -	$ -	$ 603,617	$ -	$ -	$ -	$ 29,083,181	$ 290,832
	Public school debt service (principal and interest) - Article 42	$ -	$1,952,170	$ 14,386	$ 986,146	$ 2,082,074	$ 748,327	$ -	$ 215,280,420	$ 2,152,804
	Public school capital outlay - Article 42	$ 269,584	$ -	$ 2,381,365	$ 811,994	$ -	$ -	$ -	$ 58,663,170	$ 586,632
Total Uses Funded by Restricted Portions of Local Option Sales Taxes		**$ 505,000**	**$2,785,555**	**$ 4,089,755**	**$ 3,134,833**	**$ 3,470,123**	**$ 1,463,274**	**$ -**	**$ 420,430,969**	**$ 4,204,310**
Uses Funded by Other Sources:	Public school debt service (principal and interest) - Public School Building Capital Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,659,474	$ 46,595
	Public school capital outlay- Public School Building Capital Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,403,559	$ 44,036
	Public school debt service after January 1, 2003 (principal and interes - NC Education Lottery	$ -	$ -	$ 1,272,413	$ 475,000	$ 100,000	$ 650,000	$ -	$ 71,678,263	$ 716,783
	Public school outlay - NC Education Lottery	$ -	$ 329,257	$ -	$ -	$ -	$ -	$ -	$ 13,161,221	$ 131,612
	Public school debt service (principal and interest) - other sources	$ -	$2,563,432	$ 605,010	$ 1,591,143	$ -	$ 87,202	$ -	$ 586,229,945	$ 5,862,299
	Public school capital projects funds	$ -	$ 912,545	$ 1,167,618	$ -	$ -	$ -	$ -	$ 888,401,001	$ 8,884,010
	General Fund and all other funds	$ 187,688	$ -	$ -	$ 1,150,000	$ 2,053,552	$ 366,420	$ -	$ 104,866,861	$ 1,048,669
	Fair market value of assets donated to public schools by the county	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Uses Funded by Other Sources		**$ 187,688**	**$3,805,234**	**$ 3,045,041**	**$ 3,216,143**	**$ 2,153,552**	**$ 1,103,622**	**$ -**	**$ 1,673,400,324**	**$ 16,734,003**
Total Uses of Capital Funding for School Capital Outlays		**$ 692,688**	**$6,590,789**	**$ 7,134,796**	**$ 6,350,976**	**$ 5,623,675**	**$ 2,566,896**	**$ -**	**$ 2,093,831,293**	**$ 20,938,313**
Sources of County Funding Over (Under) Uses of County Funding		**$ 133,770**	**$ -**	**$ 25,272,833**	**$ (453)**	**$ 4,740,924**	**$ (17)**	**$ 952,159**	**$ (24,737,748)**	**$ (247,377)**
Add: Beginning Balance, July 1	Unexpended restricted - local option sales tax	$ 740,671	$ -	$ 11,256,760	$ 108,842	$ 575,745	$ (1)	$ -	$ 94,038,807	$ 940,388
	Unexpended - other sources	$ -	$ -	$ (2,725,151)	$ -	$ -	$ 2,167,683	$ -	$ 603,391,302	$ 6,033,913
	Total Ending Balance	**$ 874,441**	**$ -**	**$ 33,804,442**	**$ 108,389**	**$ 5,316,669**	**$ 2,167,665**	**$ 952,159**	**$ 672,692,361**	**$ 6,726,924**
Total Ending Balance Comprised of:	Portion of total ending balance that is restricted - local option sales ta	$ 874,441	$ -	$ 12,276,100	$ 108,390	$ 407,487	$ (1)	$ 783,088	$ 107,602,466	$ 1,076,025
	Portion of total ending balance that is from other sources	$ -	$ -	$ 21,528,342	$ (1)	$ 4,909,182	$ 2,167,666	$ 169,071	$ 565,089,895	$ 5,650,899
Additional Information:	Average daily membership (ADM)- Allotted	1,607	4,371	18,826	9,662	12,211	5,398	2,216	1,454,290	
	Adjusted unit tax rate	0.8222	0.3110	0.6623	0.6246	0.7357	0.6733	0.5963		
	Average adjusted unit tax rate for population group	0.6364	0.6236	0.6567	0.6236	0.6236	0.5643	0.6364		
	Assessed valuation per ADM	$574,567	$2,045,189	$433,802	$563,587	$545,082	$554,265	$1,050,604		
	Department of Public Instruction Lottery Allocation	$108,843	$296,051	$1,275,097	$654,414	$827,059	$365,610	$150,091	$ 98,500,000	
	School bonds authorized and Unissued as of June 30	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$1,445,768,463	

Notes to the Preceding Report
Report on County Spending on Public School Capital Outlays

(1) The indicated counties for the fiscal year ended June 30, 2017 had ending balances that reflect amounts expended for school capital outlays in anticipation of next year's funding: Mecklenburg, Northampton and Rutherford.

(2) The beginning balances for the following counties, as well as the report totals, do not agree with the ending balances from the prior year because the beginning balances for the fiscal year ended June 30, 2017, have been restated: Alamance, Alleghany, Beaufort, Bladen, Caswell, Chowan, Columbus, Cumberland, Davie, Edgecombe, Gaston, Halifax, Hertford, Hyde, Jones, Martin, McDowell, Orange, Robeson, Rutherford, Sampson, Scotland, Surry, Union, Vance, Wake, Washington, Wayne, Wilson.

Notes to the Preceding Report
Report on County Spending on Public School Capital Outlays

The information in this report was obtained from county finance officers with the exception of the data in the additional information section. All of this information is for the fiscal year ended June 30, 2017, unless otherwise noted.

Restricted local option sales taxes: Article 40 - This amount equals the actual cash distributions of Article 40 local option sales taxes received during the fiscal year, less any amounts distributed to special taxing districts, multiplied by 30 percent.

Restricted local option sales taxes: Article 42 - This amount equals the actual cash distributions of Article 42 local option sales taxes received during the fiscal year, less any amounts distributed to special taxing districts, multiplied by 60 percent.

Interest on restricted sales taxes - This amount includes the interest revenues earned on restricted local option sales tax revenues (Articles 40 and 42).

Withdrawal from the Public School Building Capital Fund - This amount includes the revenues recognized for the Public School Building Capital Fund, which is administered by the Office of State Budget and Management. Counties recognize revenues from the Public School Building Capital Fund as amounts are withdrawn and expended for eligible purposes.

NC Education Lottery - This amount equals the actual cash distributions of the NC Education Lottery distribution that was drawn down by the county for school construction.

Proceeds from general obligation debt for public school less issuance cost - This amount includes the gross proceeds less issuance costs of general obligation bonds for public schools. It does not include any proceeds from refunding bond or tax anticipation notes issues for public schools.

Proceeds from non-general obligation debt for public school less issuance cost - This amount includes the gross proceeds less issuance costs of publicly and privately placed installment purchases for public schools. It does not include any proceeds from refunding debt issues or tax anticipation notes for public schools.

Interest of debt proceeds - Includes interest earnings on public school debt proceeds.

Other sources: General Fund - This amount includes General Fund sources other than the restricted portion of sales tax that were used to finance public school capital outlays. It includes appropriated fund balances and other revenues, such as any **unrestricted** portion of sales tax revenues that were expended for public school capital outlay.

Other sources: Other Funds - This amount includes sources from funds other than the General Fund that are not restricted sales taxes and were used for school capital outlay. It includes appropriated fund balances and other revenues that were expended for public school capital outlay

Public school debt service (principal and interest) – Article 40 - This amount includes the principal and interest payments on public school debt paid from the Article 40 local option sales taxes.

Public School Capital Outlay – Article 40 - This amount includes the expenditures (excluding debt service payments) for public school capital outlays financed by the Article 40 local option sales taxes.

Public school debt service (principal and interest) – Article 42 - This amount includes the principal and interest payments on public school debt paid from the Article 42 local option sales taxes.

Public School Capital Outlay – Article 42 - This amount includes the expenditures (excluding debt service payments) for public school capital outlays financed by the Article 42 local option sales taxes.

Public School Debt Service (Principal and Interest) - Public School Building Capital Fund. This includes expenditures for principal and interest on public school debt that was paid by revenues from the "Public School Building Capital Fund".

Public School Capital Outlay - Public School Building Capital Fund - This includes expenditures for public school capital outlays that were financed by revenues from the "Public School Building Capital Fund".

Public School Debt Service after January 1, 2003 (principal and interest) – NC Education Lottery – This is the amount of lottery used for debt service on school capital outlay.

Public School Capital Outlay – NC Education Lottery – This is the amount of lottery used for school capital outlay (excluding debt service listed above)

Public School Debt Service (principal and interest) - Other Sources - This amount includes the principal and interest paid on public school debt that was not paid from the restricted local option sales taxes (Articles 40 and 42), NC Lottery Funds, or revenues from the Public School Building Capital Fund

Notes to the Preceding Report
Report on County Spending on Public School Capital Outlays

Public School Capital Projects Funds - This amount includes county expenditures for public school capital outlays that were not paid from the restricted local option sales taxes (Articles 40 and 42), revenues from the Public School Building Capital Fund, or revenues from the Public School Building Bond Fund that were recognized in county-maintained Capital Projects Funds.

General Fund and Other Funds - This amount includes county expenditures for public school capital outlays that were not paid from the restricted local option sales taxes (Articles 40 and 42), revenues from the Public School Building Capital Fund, NC Education Lottery, or revenues from the Public School Building Bond Fund that were not recognized in county-maintained Capital Projects Funds.

Fair market value of assets donated to public schools by county - This amount includes the fair market value of assets donated to the public schools by the county.

Beginning balances, July 1, 2016 (includes adjustments): unexpended restricted portions of local option sales taxes - This amount equals the amount of restricted local option sales tax revenues received in previous years and not expended as of July 1, 2016.

Beginning balances, July 1, 2016: unexpended other sources - This amount equals all other unexpended proceeds, excluding restricted local option sales taxes, to be used for public school capital outlays as of July 1, 2016.

Ending balances, June 30, 2017: unexpended restricted local option sales taxes - This amount equals the restricted local option sales tax revenues received in previous years and not expended as of June 30, 2017.

Ending balances, June 30, 2017: unexpended all other sources - This amount equals all other unexpended proceeds, excluding restricted local option sales taxes, to be used for public school capital outlays as of June 30, 2017.

Average daily membership (ADM) – Allotted - This data was obtained from the Department of Public Instruction and exclude charter school ADM. For Counties with multiple Local education Agencies the numbers were combined to obtain the number for the County. Charter Schools ADM were excluded since County does not fund Charter School Capital.

Adjusted unit tax rate - This rate is equal to the countywide tax rate multiplied by the assessment-to-sales ratio. Providing effective tax rates should result in a better comparison of tax rates between counties, given that counties are at different points in their revaluation cycles. The countywide tax rates and the assessment-to-sales ratio were obtained from the N.C. Department of Revenue. These are the tax rates in effect for the 2017 fiscal year.

Notes to the Preceding Report
Report on County Spending on Public School Capital Outlays

Average adjusted unit tax rate for population group - This rate is equal to the dollar-weighted average of adjusted tax rates for counties of a comparable size as calculated by the staff of the Local Government Commission. In calculating the averages, the following population groupings were used: 100,000 and above; 50,000 to 99,999; 25,000 to 49,999; and 24,999 and below. These are the tax rates in effect for the 2017 fiscal year.
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Assessed valuation per ADM - The figure is equal to the county's assessed valuation divided by the average daily membership and gives an indication of the relative wealth of a county. The assessed valuations were obtained from the N.C. Department of Revenue.

School bonds authorized and unissued as of 6/30/2017. This amount is the total of general obligation bond referendums for public schools that have been authorized by voters and approved by the Local Government Commission for the purpose of public schools but have not been sold as of June 30, 2017. This information was obtained from the Department of State Treasurer. The authorized and unissued bond values are reduced by BANS as of June 30, 2017

Department of Public Instruction Lottery Allocation - The data was obtained from the Department for Public Instruction

Date : 11/28/2018 6:17:53 AM
From : "Eric Rowell" erowell@huntersville.org
To : "Angela Beeker" abeeker@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org
Subject : Re: Public Records Request
Attachment : 2018-11-28 HEOSC FOIA - CMS.docx;image001.jpg;

Please see attached. I made a few minor changes highlighted in yellow (don't forget to remove highlighting AND BRACKET COMMENTS if you're in agreement). Save as a pdf and email to Mr. Evans with a cc to the Superintendent.

Feel free to call me this morning with any questions.

Thanks,

Eric

From: Eric Rowell
Sent: Tuesday, November 27, 2018 5:34:43 PM
To: Angela Beeker
Cc: Anthony Roberts; Jackie Huffman
Subject: Re: Public Records Request

Sorry for the delayed response. Upon review, minor changes recommended. I will revise and send back tonight or early morning for your review.

Thanks,

Eric Rowell

From: Angela Beeker
Sent: Tuesday, November 27, 2018 12:55:17 PM
To: Eric Rowell
Cc: Anthony Roberts; Jackie Huffman
Subject: Public Records Request

Hi Eric. As you know, the HEOSC designated you to make sure that a public records request was made to CMS. I have therefore prepared the attached public records request and would like for you to review it before I send it. Jackie, Anthony and I reviewed it, and we expanded it beyond just what the Mayor had originally requested in anticipation of gathering data that may be useful to the HEOSC.

Thank you.

Angie

Angela S. Beeker

Town Attorney
Town of Huntersville
Post Office Box 664
101 Huntersville-Concord Road
Huntersville, NC 28070
(704) 875-6541
(704) 948-6020 (fax)
abeeker@huntersville.org

By E-mail Transmission Only

November 28, 2018

To: Sidney D. Evans, sidneyd.evans@cms.k12.nc.us

[sent via email: sidneyd.evans@cms.k12.nc.us]
Mr. Sidney Evans
Internal Communications Specialist
Charlotte-Mecklenburg Schools
PO Box 30035
Charlotte, NC 28230

On behalf of the Town of Huntersville, I request the following public records or information from the Charlotte Mecklenburg School system ("CMS"), including, but not limited to, records of school system staff and records of the Mecklenburg County Board of Public Education, if different:

1. Any and all documents or information relating to the current rubric for determining school construction, both new and replacement, and any prior versions of the construction rubric from January 1, 2015 through the present if changes to the rubric have been made.

2. Any and all records, paper or electronic, containing data related to the 2017 bond package that was used for creating ~~the~~ any list of schools to be included as part of the bond package, and for determining ~~the list~~ any schools that would be excluded from the 2017 bond package.

3. Any and all records related to, containing, or explaining the current replacement/ expansion score for each school in the system. [UNCERTAIN WHAT THIS IS? EITHER CLARIFY OR STRIKE IF NOT VITAL TO THE PURPOSE OF THIS RECORDS REQUEST.]

4. ~~All staff reports related to the 2017 bond package~~. [CONSIDER STRIKING BECAUSE OF BREADTH AND TIME IT WILL LIKELY TAKE TO PRODUCE, INSTEAD CONSIDER ASKING FOR "ANY AND ALL EMAILS, TEXT MESSAGES, OR OTHER COMMUNICATIONS BETWEEN, RECEIVED BY, OR SENT TO/FROM ANY CMS BOARD OF EDUCATION MEMBER RELATING TO 2017 BOND PACKAGE FROM JANUARY 1, 2016 (CHANGE START DATE IF NEEDED, UNSURE EXACTLY WHEN BOND PACKAGE DISCUSSIONS BEGAN) THROUGH THE PRESENT."]

5. All current staff reports related to any new construction or replacement projects since the 2017 bond package was passed.

6. Any and all documents or information containing demographic information compiled by or on behalf of CMS ~~the Charlotte Mecklenburg School System~~, related to the population of school aged children for the 2018-2019 school year in Mecklenburg County, and in the Towns of Huntersville, [CORNELIUS, DAVIDSON, AND THEIR RESPECTIVE ETJ'S] specifically, broken out by grade and/or age group, and indicating growth projections for each population for the next ten years. Please include all documents

or information relied upon in compiling such demographic information, whether prepared by CMS ~~Charlotte Mecklenburg School system~~, or another person or entity.

7. Any and all documents showing the status of any authorized but unissued bonds approved by the voters for any school purposes, including but not limited to the 2017 bond issue. Please also provide any and all documents containing information about the planned use of such authorized but unissued bonds (or nonuse if applicable) including the specific purpose(s) for such planned use, and the timing of such planned use. If such bonds are planned not to be used, please provide any and all documentation which reflects the reasons for such nonuse. [AGAIN, FOR WHAT PURPOSE? CONSIDER STRIKING IF NOT VITAL TO THE PURPOSE OF THIS RECORDS REQUEST. IS THERE EVEN ANY APPLICABLE BOND CAPACITY REMAINING?]

As used herein, the words “documents”, “reports”, “records” or data shall be deemed to include all such information whether maintained in paper format, electronic format, or any other format or medium upon which information can be maintained.

If you do not maintain or have access to these records or information, please provide me the name and address of the proper custodian.

I am requesting this information be provided to me electronically if possible. If electronic production is not possible, please notify me if there will be any fees related to producing these records or information and, if so, whether the cost will exceed $25.00. Please specify any applicable exemption(s) under N.C.G.S. Chapter 132 if any or all of this records request is denied.

Please provide your response within fifteen (15) business days or as promptly as possible. Don’t hesitate to contact me with any questions regarding this request.

Thank you.

Angela Beeker

Date : 11/27/2018 5:34:43 PM
From : "Eric Rowell" erowell@huntersville.org
To : "Angela Beeker" abeeker@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org
Subject : Re: Public Records Request
Attachment : image001.jpg;

Sorry for the delayed response. Upon review, minor changes recommended. I will revise and send back tonight or early morning for your review.

Thanks,

Eric Rowell

From: Angela Beeker
Sent: Tuesday, November 27, 2018 12:55:17 PM
To: Eric Rowell
Cc: Anthony Roberts; Jackie Huffman
Subject: Public Records Request

Hi Eric. As you know, the HEOSC designated you to make sure that a public records request was made to CMS. I have therefore prepared the attached public records request and would like for you to review it before I send it. Jackie, Anthony and I reviewed it, and we expanded it beyond just what the Mayor had originally requested in anticipation of gathering data that may be useful to the HEOSC.

Thank you.

Angie

Angela S. Beeker

Town Attorney
Town of Huntersville
Post Office Box 664
101 Huntersville-Concord Road
Huntersville, NC 28070
(704) 875-6541
(704) 948-6020 (fax)
abeeker@huntersville.org

Town of Huntersville
NORTH CAROLINA

Date : 11/28/2018 8:54:44 PM
From : "Eric Rowell" erowell@huntersville.org
To : "Karen Bentley" kbentley@huntersville.org
Subject : Re: Public Records Request from HEOSC to CMS
Attachment : image001.jpg;

Thanks for sending tonight.

Eric

From: Karen Bentley
Sent: Wednesday, November 28, 2018 5:19:14 PM
To: Angela Beeker; Anthony Roberts; Jackie Huffman; Eric Rowell
Subject: Re: Public Records Request from HEOSC to CMS

Good afternoon,
Apologies that I am just now responding to this email. I am unable to access this account at my work site.

I will convert this to a PDF and get it "out the door" today.

Thanks for your assistance with this request.

Karen

From: Angela Beeker
Sent: Wednesday, November 28, 2018 9:32:36 AM
To: Anthony Roberts; Jackie Huffman; Eric Rowell; Karen Bentley
Subject: Public Records Request from HEOSC to CMS

All: attached please find a proposed public records request prepared in consultation with Anthony, Jackie, and with Eric as requested by HEOSC. It expands the Mayor's original request, and after the motion made by HEOSC to authorize Eric to facilitate a public records request, I believe it would be appropriate for the request to come from Karen as Chair of HEOSC.

If there are no changes, then I would request Karen to send it to Mr. Sidney Evans, with cc: to the HEOSC, Superintendent Wilcox, Anthony, Jackie and myself, and anyone else you deem appropriate. If at all possible, the request needs to be sent today due to time constraints.

Thanks.

Angie

Angela S. Beeker

Town Attorney
Town of Huntersville
Post Office Box 664
101 Huntersville-Concord Road
Huntersville, NC 28070
(704) 875-6541
(704) 948-6020 (fax)
abeeker@huntersville.org

Town of Huntersville
NORTH CAROLINA

Date : 11/28/2018 5:19:14 PM
From : "Karen Bentley" kbentley@huntersville.org
To : "Angela Beeker" abeeker@huntersville.org, "Anthony Roberts" aroberts@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "Eric Rowell" erowell@huntersville.org
Subject : Re: Public Records Request from HEOSC to CMS
Attachment : image001.jpg;

Good afternoon,
Apologies that I am just now responding to this email. I am unable to access this account at my work site.

I will convert this to a PDF and get it "out the door" today.

Thanks for your assistance with this request.

Karen

From: Angela Beeker
Sent: Wednesday, November 28, 2018 9:32:36 AM
To: Anthony Roberts; Jackie Huffman; Eric Rowell; Karen Bentley
Subject: Public Records Request from HEOSC to CMS

All: attached please find a proposed public records request prepared in consultation with Anthony, Jackie, and with Eric as requested by HEOSC. It expands the Mayor's original request, and after the motion made by HEOSC to authorize Eric to facilitate a public records request, I believe it would be appropriate for the request to come from Karen as Chair of HEOSC.

If there are no changes, then I would request Karen to send it to Mr. Sidney Evans, with cc: to the HEOSC, Superintendent Wilcox, Anthony, Jackie and myself, and anyone else you deem appropriate. If at all possible, the request needs to be sent today due to time constraints.

Thanks.

Angie

Angela S. Beeker

Town Attorney
Town of Huntersville
Post Office Box 664
101 Huntersville-Concord Road
Huntersville, NC 28070
(704) 875-6541
(704) 948-6020 (fax)
abeeker@huntersville.org

Town of Huntersville
NORTH CAROLINA

Date : 11/29/2018 7:13:32 AM
From : "Karen Bentley" kbentley@huntersville.org
To : "Eric Rowell" erowell@huntersville.org
Subject : Re: Public Records Request from HEOSC to CMS
Attachment : image001.jpg;

You're welcome. Thanks for the phone call.

Like you, I am unable to access this email account at my project site, so the heads up was helpful.

Take care,
Karen

From: Eric Rowell
Sent: Wednesday, November 28, 2018 8:54:44 PM
To: Karen Bentley
Subject: Re: Public Records Request from HEOSC to CMS

Thanks for sending tonight.

Eric

From: Karen Bentley
Sent: Wednesday, November 28, 2018 5:19:14 PM
To: Angela Beeker; Anthony Roberts; Jackie Huffman; Eric Rowell
Subject: Re: Public Records Request from HEOSC to CMS

Good afternoon,
Apologies that I am just now responding to this email. I am unable to access this account at my work site.

I will convert this to a PDF and get it "out the door" today.

Thanks for your assistance with this request.

Karen

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To: Anthony Roberts; Jackie Huffman; Eric Rowell; Karen Bentley
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If there are no changes, then I would request Karen to send it to Mr. Sidney Evans, with cc: to the HEOSC, Superintendent Wilcox, Anthony, Jackie and myself, and anyone else you deem appropriate. If at all possible, the request needs to be sent today due to time constraints.

Thanks.

Angie

Angela S. Beeker

Town Attorney
Town of Huntersville
Post Office Box 664
101 Huntersville-Concord Road
Huntersville, NC 28070
(704) 875-6541
(704) 948-6020 (fax)
abeeker@huntersville.org

Town of Huntersville
NORTH CAROLINA

Date : 2/8/2019 4:28:45 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "'Eric Rowell'" ericwrowell@gmail.com
Subject : RE: Public Records Request Question

Thanks! They have started working on the request. They said they may have information on DNA that goes back 20 years, so it may take them a while…….but they are working on it.

Janet

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Friday, February 08, 2019 4:24 PM
To: Janet Pierson <jpierson@huntersville.org>
Subject: Re: Public Records Request Question

For request 1. DNA, no time period specified, everything responsive.

For request 2. zone checks, I'll revise the request to Jan. 1, 2018 through the present for emails, all other responsive documents no time period specified.

Thanks,

Eric Rowell

On Fri, Feb 8, 2019 at 2:56 PM Janet Pierson <jpierson@huntersville.org> wrote:

> I have attached your Request 19-2 for your reference. It does not specify a timeframe. Do you want everything from as far back as they have it, or can you give them a timeframe.
>
> If you have any questions, please let me know.
>
> Thanks,
> Janet

Date : 2/8/2019 4:24:26 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Public Records Request Question

For request 1. DNA, no time period specified, everything responsive.

For request 2. zone checks, I'll revise the request to Jan. 1, 2018 through the present for emails, all other responsive documents no time period specified.

Thanks,

Eric Rowell

On Fri, Feb 8, 2019 at 2:56 PM Janet Pierson <jpierson@huntersville.org> wrote:

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>
> If you have any questions, please let me know.
>
> Thanks,
> Janet

Date : 2/8/2019 4:32:24 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Public Records Request Question

Well I didn't expect that long a range. Let me know if we need to discuss in more detail next week.

On Fri, Feb 8, 2019 at 4:28 PM Janet Pierson <jpierson@huntersville.org> wrote:

> Thanks! They have started working on the request. They said they may have information on DNA that goes back 20 years, so it may take them a while.....but they are working on it.
>
> Janet
>
> **From:** Eric Rowell <ericwrowell@gmail.com>
> **Sent:** Friday, February 08, 2019 4:24 PM
> **To:** Janet Pierson <jpierson@huntersville.org>
> **Subject:** Re: Public Records Request Question
>
> For request 1. DNA, no time period specified, everything responsive.
>
> For request 2. zone checks, I'll revise the request to Jan. 1, 2018 through the present for emails, all other responsive documents no time period specified.
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>
> > I have attached your Request 19-2 for your reference. It does not specify a timeframe. Do you want everything from as far back as they have it, or can you give them a timeframe.
> >
> > If you have any questions, please let me know.
> >
> > Thanks,
> > Janet

Date : 12/27/2018 11:11:45 AM
From : "Eric Rowell" erowell@huntersville.org
To : "Karen Bentley" kbentley@huntersville.org
Subject : Re: Public Records Request
Attachment : image001.png;

Mrs. Bentley,

A reminder to send another follow-up email to CMS since tomorrow will have been a month since our initial request.

Also - I would recommend sending an invite to the entire Cornelius Ed Commission for our upcoming meeting on the 14th with Dave Machado since I think it would be beneficial for both our groups to hear from Mr. Machado while he is in town.

Thanks,

Eric Rowell

From: Karen Bentley
Sent: Tuesday, December 18, 2018 7:14:48 PM
To: Tracy O. Russ
Cc: Evans, Sidney D.; Albert Desciscio; Anthony Roberts; Angela Beeker; Jackie Huffman; John Aneralla; Carrie Warren; Derek Partee; Eric Rowell; Jim Puckett; Michael Sass; Todd Porter; Amie Hutchison; William Farber; Bobbie Shields
Subject: Re: Public Records Request

Excellent. Thanks!

From: Tracy O. Russ <tracyo.russ@cms.k12.nc.us>
Sent: Tuesday, December 18, 2018 7:12:31 PM
To: Karen Bentley
Cc: Evans, Sidney D.; Albert Desciscio; Anthony Roberts; Angela Beeker; Jackie Huffman; John Aneralla; Carrie Warren; Derek Partee; Eric Rowell; Jim Puckett; Michael Sass; Todd Porter; Amie Hutchison; William Farber; Bobbie Shields
Subject: Re: Public Records Request

Ms. Bentley,

Yes, certainly. I will gather status on each item of your request and get that back to you first thing tomorrow.

Tracy Russ
Chief Communications Officer
Charlotte-Mecklenburg Schools
from iPhone 980-214-8900

On Dec 18, 2018, at 6:56 PM, Karen Bentley <kbentley@huntersville.org> wrote:

CAUTION: This email originated from outside the CMS organization. Do not click links, give sensitive information, or open attachments unless verified. Forward all suspicious email to spam@cms.k12.nc.us.

Good evening, Tracy.

Can you please provide me with an update on the status of the Public Records Request sent by me on behalf of the Huntersville Educational Options Study Commission, dated November 28, 2018?

Thank you and I look forward to hearing back from you soon.

Warm regards,
Karen Bentley
Chair, Huntersville Educational Options Study Commission

From: Karen Bentley
Sent: Saturday, December 1, 2018 6:32 AM
To: Tracy O. Russ
Cc: Evans, Sidney D.; Albert Desciscio; Anthony Roberts; Angela Beeker; Jackie Huffman; John Aneralla; Carrie Warren; Derek Partee; Eric Rowell; Jim Puckett; Michael Sass; Todd Porter; Al; Amie Hutchison; William Farber; Bobbie Shields
Subject: Re: Public Records Request

Tracy,
Thank you for your timely follow up email. We will look forward to receiving the initial batch of information within two

weeks.

Warm regards,
Karen Bentley

From: Tracy O. Russ <tracyo.russ@cms.k12.nc.us>
Sent: Friday, November 30, 2018 4:49:33 PM
To: Karen Bentley
Cc: Evans, Sidney D.
Subject: Re: Public Records Request

Ms. Bentley,

To follow up from Mr. Evans' response, we will prioritize those portions of information most readily available based on recent use and specifically described documents, including requested rubrics. Portions of requested information that may require pull-downs of email records and other more extensive searches may require a longer period of time. We will endeavor to provide the first batch of information within two weeks.

Thank you,

Tracy Russ
Chief Communications Officer
980-214-8900 cell
980-344-0009 office

From: "Evans, Sidney D." <sidneyd.evans@cms.k12.nc.us>
Date: Friday, November 30, 2018 at 12:10 PM
To: Karen Bentley <kbentley@huntersville.org>
Subject: RE: Public Records Request

Ms. Bentley,

This email acknowledges receipt of your Public Records request. CMS Communications Services will manage the request on your behalf. We will begin the process of researching and obtaining relevant files.

Our office will provide updates as applicable.

Thank you for your interest in CMS,
Sidney

From: Karen Bentley [mailto:kbentley@huntersville.org]
Sent: Wednesday, November 28, 2018 5:26 PM
To: Evans, Sidney D.
Cc: Clayton M. Wilcox; Bobbie Shields; Michael Sass; Carrie Warren; Amie Hutchison; Albert Desciscio; Jim Puckett; Eric Rowell; William Farber; Derek Partee; Todd Porter; Angela Beeker; Anthony Roberts; Jackie Huffman; John Aneralla
Subject: Public Records Request

CAUTION: This email originated from outside the CMS organization. Do not click links, give sensitive information, or open attachments unless verified. Forward all suspicious email to spam@cms.k12.nc.us.

Please see attached public records request. Your prompt attention to this request is appreciated.

Sincerely,
Karen Bentley
Chair
Huntersville Educational Options Study Commission
704-609-7538

Date : 4/30/2019 12:38:54 PM
From : "E Rowell" ericwrowell@gmail.com
To : "Anthony Roberts" aroberts@huntersville.org
Subject : Re: Question from HEOSC

Thanks, will pass along to the group.

This message approved by my very smartphone.

On Apr 30, 2019, at 12:35, Anthony Roberts <aroberts@huntersville.org> wrote:

From: Jack Simoneau <jsimoneau@huntersville.org>
Sent: Monday, April 29, 2019 3:24 PM
To: Anthony Roberts <aroberts@huntersville.org>
Cc: Bradley Priest <bpriest@huntersville.org>; Brian Richards <BrianR@huntersville.org>
Subject: RE: Question from HEOSC

Bonnie Cone plans to open Fall 2019.
Aspire Phase 1 plans to open Fall 2019 (The Halton School for Asperger's/Autism)
Aspire Phase 2 plans to open Fall 2020 (trade school 9th-12 grades)

From: Anthony Roberts <aroberts@huntersville.org>
Sent: Monday, April 29, 2019 3:01 PM
To: Jack Simoneau <jsimoneau@huntersville.org>
Subject: Question from HEOSC

Jack:

HEOSC members wanted to know of all charter schools that are under construction or scheduled to be open in Huntersville? Bonnie Cone and Aspire? Are there others?

Ant

Date : 4/30/2019 12:39:22 PM
From : "Anthony Roberts" aroberts@huntersville.org
To : "'E Rowell'" ericwrowell@gmail.com
Subject : RE: Question from HEOSC

10-4

From: E Rowell <ericwrowell@gmail.com>
Sent: Tuesday, April 30, 2019 12:39 PM
To: Anthony Roberts <aroberts@huntersville.org>
Subject: Re: Question from HEOSC

Thanks, will pass along to the group.

This message approved by my very smartphone.

On Apr 30, 2019, at 12:35, Anthony Roberts <aroberts@huntersville.org> wrote:

From: Jack Simoneau <jsimoneau@huntersville.org>
Sent: Monday, April 29, 2019 3:24 PM
To: Anthony Roberts <aroberts@huntersville.org>
Cc: Bradley Priest <bpriest@huntersville.org>; Brian Richards <BrianR@huntersville.org>
Subject: RE: Question from HEOSC

Bonnie Cone plans to open Fall 2019.
Aspire Phase 1 plans to open Fall 2019 (The Halton School for Asperger's/Autism)
Aspire Phase 2 plans to open Fall 2020 (trade school 9th-12 grades)

From: Anthony Roberts <aroberts@huntersville.org>
Sent: Monday, April 29, 2019 3:01 PM
To: Jack Simoneau <jsimoneau@huntersville.org>
Subject: Question from HEOSC

Jack:

HEOSC members wanted to know of all charter schools that are under construction or scheduled to be open in Huntersville? Bonnie Cone and Aspire? Are there others?

Ant

Date : 10/7/2019 1:39:34 PM
From : "E Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Question

Thanks

This message approved by my very smartphone.

> On Oct 7, 2019, at 12:54, Janet Pierson <jpierson@huntersville.org> wrote:>
> Below is FYI.....
>
>
> From: Angela Beeker <abeeker@huntersville.org>
> Sent: Monday, October 07, 2019 12:44 PM
> To: Janet Pierson <jpierson@huntersville.org>
> Subject: Re: Question
>
> I actually brought it with me to work on while I am here. Apologize for me. I will try to get it done while I'm here. Otherwise I'll make sure to get it out next week.
> Sent from my iPhone
>
> On Oct 7, 2019, at 12:39 PM, Janet Pierson <jpierson@huntersville.org<mailto:jpierson@huntersville.org>> wrote:
> Sorry to bother you while you are at conference. Eric Rowell is asking for the timeframe when he will have the information from the incident reports. If you recall, he wanted the full public copy, not public release. We discovered the public release copy didn't contain all the information it should. I think Barry brought by the full copies. Do you have any thoughts on when I can tell him to expect the information he requested?
>
> Thanks,
> Janet
>
>
> <winmail.dat>

Date : 5/27/2019 2:02:43 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Records request - 7034 McLothian Ln., Huntersville - R19-50

This is just the "public release" copy of the requested documents. Please provide me complete copies of the documents requested.

Thank you,

Eric Rowell

On Thu, May 23, 2019 at 3:24 PM Janet Pierson <jpierson@huntersville.org> wrote:

> Attached is the information provided by the Police Department.
>
> If you have any questions or need additional information, please let me know.
>
> Thanks,
>
> Janet
>
> **From:** Eric Rowell <ericwrowell@gmail.com>
> **Sent:** Wednesday, May 08, 2019 5:16 PM
> **To:** Janet Pierson <jpierson@huntersville.org>
> **Cc:** Anthony Roberts <aroberts@huntersville.org>; Bence Hoyle <bhoyle@huntersville.org>; Brian Hines <bhines@huntersville.org>; Dan Boone <dboone@huntersville.org>; dphillips <dphillips@huntersville.org>; John Aneralla <janeralla@huntersville.org>; Melinda Bales <mbales@huntersville.org>; Mark Gibbons <mgibbons@huntersville.org>; Nick Walsh <nwalsh@huntersville.org>
> **Subject:** Records request - 7034 McLothian Ln., Huntersville - R19-50
>
> Mrs. Pierson:
>
> Please send me any and all HPD arrest reports and/or incident reports, including any associated notes or call notes, related to any arrest or incident at address 7034 McLothian Ln. in Huntersville with arrest/incident report dates from January 1, 2019 through the present, including, but not limited to report numbers:
>
> - 20190317-1639-02;
>
> - 20190318-1732-01; and
>
> - 20190507-0048-03
>
> Let me know if there are any questions about this request.
>
> Thank you,
>
> Eric Rowell
>
> Huntersville

Date : 5/23/2019 3:23:57 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "'Eric Rowell'" ericwrowell@gmail.com
Subject : RE: Records request - 7034 McLothian Ln., Huntersville - R19-50
Attachment : R19-50 - McLothian.pdf;

Attached is the information provided by the Police Department.

If you have any questions or need additional information, please let me know.

Thanks,
Janet

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Wednesday, May 08, 2019 5:16 PM
To: Janet Pierson <jpierson@huntersville.org>
Cc: Anthony Roberts <aroberts@huntersville.org>; Bence Hoyle <bhoyle@huntersville.org>; Brian Hines <bhines@huntersville.org>; Dan Boone <dboone@huntersville.org>; dphillips <dphillips@huntersville.org>; John Aneralla <janeralla@huntersville.org>; Melinda Bales <mbales@huntersville.org>; Mark Gibbons <mgibbons@huntersville.org>; Nick Walsh <nwalsh@huntersville.org>
Subject: Records request - 7034 McLothian Ln., Huntersville - R19-50

Mrs. Pierson:

Please send me any and all HPD arrest reports and/or incident reports, including any associated notes or call notes, related to any arrest or incident at address 7034 McLothian Ln. in Huntersville with arrest/incident report dates from January 1, 2019 through the present, including, but not limited to report numbers:

- 20190317-1639-02;
- 20190318-1732-01; and
- 20190507-0048-03

Let me know if there are any questions about this request.

Thank you,

Eric Rowell
Huntersville

Complaint Number	Highest NIBRS UCR	Address Field Division	Address Type	Address
20190507-0048-03	Aggravated Assault	9213	Incident Location	7034 MCLOTHIAN LN
20190318-1732-01	Aggravated Assault	9213	Incident Location	7034 MCLOTHIAN LN
20190317-1639-02	Theft From Building	9213	Incident Location	7034 MCLOTHIAN LN

Huntersville Police Department Incident Report

Public Release Incident Report
Incident Report Data as of 05/07/2019

Copy Status: **PUBLIC RELEASE**	Report Status: **Approved**	Complaint #: **20190507-0048-03**

INCIDENT

Location Of Incident:	Beat:	Census Tract:	Date/Time of Report:
7034 MCLOTHIAN LANE HUNTERSVILLE, NC 28078	**9213**		**05/07/2019 0048**

Location Description:	Location Type:	Place Type:
Location of occurrence	**Outdoors**	**Private Residence -- Residential**

Date/Time of Incident:
(At/From) 05/07/2019 0028 to 05/07/2019 0028

Was CSS Called?	CSS Technician:
Yes	**ANDERSON, BETTY Y 092265**

Clearance Status:	Clearance Date:	Case Status:
Open -- Open		**Further Investigation**

Reporting Agency:
Huntersville Police Department

Document#	Reporting Officer:	Approving Officer:
2	**T D HARDY 092280**	**B LUTHART 092086**

Follow-up Section Assigned:	Person Assigned:
9210-HUNTERSVILLE PD	**B Y ANDERSON (092265) (704 464-5400)**

UCR CLASSIFICATION

Highest Classification:
13A - Aggravated Assault

VICTIM PERSONS

Victim #:
1 of 2

Name:
Primary: RODRIGUEZ, COLE DAVID

Victim Type:	Is Victim Also Reporting Person?	Victim Information Withheld?
Person/Individual (not acting as a Law Enforcement Officer)	**No**	**No**

DOB:	Age:	Sex:	Race:	Ethnicity:	Resident Status:
01/24/1997	**22**	**M**	**White**	**Unknown/Refused**	

Incapacity Types:
None

Injury:	Injury Type:	Medical Treatment:
No Injury or Threat	**None**	

Location Treated/Pronounced:	Treated/Pronounced By:	Date/Time:

Place of Employment:	School:

Address:
Home: 7034 MCLOTHIAN LANE HUNTERSVILLE, NC 28078

Phone/Other Number:
Home: 704-654-1483

VICTIM PERSONS

Victim #:
2 of 2

Name:
Primary: HIMLER, CALI RENEE

Victim Type:	Is Victim Also Reporting Person?	Victim Information Withheld?
Person/Individual (not acting as a Law Enforcement Officer)	**No**	**No**

DOB:	Age:	Sex:	Race:	Ethnicity:	Resident Status:
03/20/1995	**24**	**F**	**White**	**Unknown/Refused**	

Incapacity Types:

Copy Status: **PUBLIC RELEASE**	Report Status: **Approved**	Complaint #: **20190507-0048-03**

None

Injury:	Injury Type:	Medical Treatment:
No Injury or Threat	**None**	

Location Treated/Pronounced:	Treated/Pronounced By:	Date/Time:

Place of Employment:	School:

Address:
Home: 7034 MCLOTHIAN LANE HUNTERSVILLE, NC 28078

Phone/Other Number:
Home: 704-579-8668

VICTIM BUSINESS/OTHER - NONE REPORTED

REPORTING PERSON

Name:
PARKER,

Address:

Phone/Other Number:

VICTIM/SUSPECT RELATIONSHIP - NONE REPORTED

PROPERTY

Property#	Type:	Description:
1 of 3	**Ammunition**	**9MM SHELL CASING**

Make:	Model:	Year:	Vin# / Serial#

Burned:	Damaged:	Forged:	Found/Other:
$0.00	**$0.00**	**$0.00**	**$1.00**

Lost:	Recovered:	Seized:	Stolen:
$0.00	**$0.00**	**$0.00**	**$0.00**

PROPERTY

Property#	Type:	Description:
2 of 3	**Ammunition**	**9MM SPENT SLUG**

Make:	Model:	Year:	Vin# / Serial#

Burned:	Damaged:	Forged:	Found/Other:
$0.00	**$0.00**	**$0.00**	**$1.00**

Lost:	Recovered:	Seized:	Stolen:
$0.00	**$0.00**	**$0.00**	**$0.00**

PROPERTY

Property#	Type:	Description:
3 of 3	**Computer Hardware/Software**	**CRIME SCENE PHOTOS**

Make:	Model:	Year:	Vin# / Serial#

Burned:	Damaged:	Forged:	Found/Other:
$0.00	**$0.00**	**$0.00**	**$1.00**

Lost:	Recovered:	Seized:	Stolen:
$0.00	**$0.00**	**$0.00**	**$0.00**

OFFENSE CLASSIFICATION

Incident Classification (UCR):
13A - Aggravated Assault

All Offenses Involved:

NIBRS Attempted/Completed	NC Offense Category	NIBRS Classification	Code

Huntersville Police Department Incident Report

Public Release Incident Report
Incident Report Data as of 05/07/2019

Copy Status: PUBLIC RELEASE	Report Status: Approved	Complaint #: 20190507-0048-03

13A - Aggravated Assault

Completed	Assault / Assault: Discharging Weapon into Occupied Property	Aggravated Assault 13A

WEAPONS

Handgun

Handgun

STOLEN VEHICLE - NONE REPORTED

NARRATIVE

Type:
Public Release

Reporting Officer:	Entered Date/Time:
B Y ANDERSON 092265	05/07/2019 0327

Narrative:

On 05/07/2019 at approximately 0048 hours, officers responded to 7034 McLothian Lane Huntersville North Carolina, for a report of shots fired into an occupied dwelling.

Huntersville Police Department Incident Report

Public Release Incident Report

Incident Report Data as of 03/19/2019

Copy Status: PUBLIC RELEASE	Report Status: Approved	Complaint #: 20190318-1732-01

INCIDENT

Location Of Incident:	Beat:	Census Tract:	Date/Time of Report:
7034 MCLOTHIAN LANE HUNTERSVILLE, NC 28078	9213		03/18/2019 1732

Location Description:	Location Type:	Place Type:
Location of occurrence	Indoors	Private Residence -- Residential

Date/Time of Incident:
(At/From) 03/16/2019 2000 to 03/18/2019 1732

Was CSS Called?	CSS Technician:
Yes	MCCORMACK, BENJAMIN T 092255

Clearance Status:	Clearance Date:	Case Status:
Normal Clearance -- Cleared by Arrest	03/18/2019	Close/Cleared

Reporting Agency:
Huntersville Police Department

Document#	Reporting Officer:	Approving Officer:
2	B CLARK 092258	K LIBBY 092229

Follow-up Section Assigned:	Person Assigned:
9210-HUNTERSVILLE PD	B CLARK (092258) (704 464-5400)

UCR CLASSIFICATION

Highest Classification:
13A - Aggravated Assault

VICTIM PERSONS

Victim #:
1 of 3

Name:
Primary: RODRIQUEZ, COLE DAVID

Victim Type:	Is Victim Also Reporting Person?	Victim Information Withheld?
Person/Individual (not acting as a Law Enforcement Officer)	Yes	No

DOB:	Age:	Sex:	Race:	Ethnicity:	Resident Status:
01/24/1997	22	M	White	Unknown/Refused	

Incapacity Types:
None

Injury:	Injury Type:	Medical Treatment:
No Injury or Threat	None	

Location Treated/Pronounced:	Treated/Pronounced By:	Date/Time:

Place of Employment:	School:

Address:
Home: 7034 MCLOTHIAN LANE HUNTERSVILLE, NC 28078

Phone/Other Number:
Home: 704-654-1483

VICTIM PERSONS

Victim #:
2 of 3

Name:
Primary: SPRUILL, BRANDON

Victim Type:	Is Victim Also Reporting Person?	Victim Information Withheld?
Person/Individual (not acting as a Law Enforcement Officer)	No	No

DOB:	Age:	Sex:	Race:	Ethnicity:	Resident Status:
01/06/1997	22	M	Black	Unknown/Refused	

Incapacity Types:

Copy Status: **PUBLIC RELEASE**	Report Status: **Approved**	Complaint #: **20190318-1732-01**

None

Injury:	Injury Type:	Medical Treatment:
Gun Threat	**None**	**Not Treated**

Location Treated/Pronounced:	Treated/Pronounced By:	Date/Time:

Place of Employment:	School:

Address:
Home: 7034 MCLOTHIAN LANE HUNTERSVILLE, NC 28078

Phone/Other Number:
Home: 336-501-3058

VICTIM PERSONS

Victim #:
3 of 3

Name:
Primary: TABAREZ, BERNICE

Victim Type:	Is Victim Also Reporting Person?	Victim Information Withheld?
Person/Individual (not acting as a Law Enforcement Officer)	**No**	**No**

DOB:	Age:	Sex:	Race:	Ethnicity:	Resident Status:
06/22/2000	**18**	**F**	**White**	**Hispanic/Latino**	

Incapacity Types:
None

Injury:	Injury Type:	Medical Treatment:
No Injury or Threat	**None**	

Location Treated/Pronounced:	Treated/Pronounced By:	Date/Time:

Place of Employment:	School:

Address:
Home: 7034 MCLOTHIAN LANE HUNTERSVILLE, NC 28078

Phone/Other Number:
Home: 980-219-0716

VICTIM BUSINESS/OTHER

Business#	Legal Name:	Doing Business As:
1 of 1	**STATE OF NORTH CAROLINA**	**STATE OF NORTH CAROLINA**

Victim Type:
Society/Public

Address:

Phone/Other Number:

REPORTING PERSON

Name:
Primary: RODRIQUEZ, COLE DAVID

Address:
Home: 7034 MCLOTHIAN LANE HUNTERSVILLE, NC 28078

Phone/Other Number:
Home: 704-654-1483

Copy Status: **PUBLIC RELEASE**	Report Status: **Approved**	Complaint #: **20190318-1732-01**

VICTIM/SUSPECT RELATIONSHIP

Victim#	Relationship to Suspect	Suspect#
1	**Outside Family**	1
2	**Outside Family**	1
3	**Outside Family**	1

PROPERTY

Property#	Type:	Description:	
1 of 11	**Musical Instrument**	**Novation Keyboard**	
Make: **Novation**	Model:	Year:	Vin# / Serial#
Burned: **$0.00**	Damaged: **$0.00**	Forged: **$0.00**	Found/Other: **$0.00**
Lost: **$0.00**	Recovered: **$0.00**	Seized: **$0.00**	Stolen: **$200.00**

PROPERTY

Property#	Type:	Description:	
2 of 11	**Stereo Equipment**	**Speakers**	
Make:	Model:	Year:	Vin# / Serial#
Burned: **$0.00**	Damaged: **$0.00**	Forged: **$0.00**	Found/Other: **$0.00**
Lost: **$0.00**	Recovered: **$0.00**	Seized: **$0.00**	Stolen: **$150.00**

PROPERTY

Property#	Type:	Description:	
3 of 11	**Other**	**Suitcases**	
Make:	Model:	Year:	Vin# / Serial#
Burned: **$0.00**	Damaged: **$0.00**	Forged: **$0.00**	Found/Other: **$0.00**
Lost: **$0.00**	Recovered: **$0.00**	Seized: **$0.00**	Stolen: **$40.00**

PROPERTY

Property#	Type:	Description:	
4 of 11	**Documents/Personal or Business**	**Birth Certificate**	
Make:	Model:	Year:	Vin# / Serial#
Burned: **$0.00**	Damaged: **$0.00**	Forged: **$0.00**	Found/Other: **$0.00**
Lost: **$0.00**	Recovered: **$0.00**	Seized: **$0.00**	Stolen: **$1.00**

PROPERTY

Property#	Type:	Description:	
5 of 11	**Other**	**Aquarium**	
Make:	Model:	Year:	Vin# / Serial#
Burned: **$0.00**	Damaged: **$100.00**	Forged: **$0.00**	Found/Other: **$0.00**
Lost: **$0.00**	Recovered: **$0.00**	Seized: **$0.00**	Stolen: **$0.00**

PROPERTY

Property#	Type:	Description:	
6 of 11	**Computer Hardware/Software**	**Cyber Power desktop computer**	
Make:	Model:	Year:	Vin# / Serial#
Burned: **$0.00**	Damaged: **$800.00**	Forged: **$0.00**	Found/Other: **$0.00**

Copy Status: **PUBLIC RELEASE**	Report Status: **Approved**	Complaint #: **20190318-1732-01**

Lost:	Recovered:	Seized:	Stolen:
$0.00	**$0.00**	**$0.00**	**$0.00**

PROPERTY

Property#	Type:	Description:	
7 of 11	**Musical Instrument**	**Corg DW8000 Keyboard**	
Make: **Corg**	Model: **DW8000**	Year:	Vin# / Serial#
Burned: **$0.00**	Damaged: **$300.00**	Forged: **$0.00**	Found/Other: **$0.00**
Lost: **$0.00**	Recovered: **$0.00**	Seized: **$0.00**	Stolen: **$0.00**

PROPERTY

Property#	Type:	Description:	
8 of 11	**Ammunition**	**Fragmented bullet**	
Make:	Model:	Year:	Vin# / Serial#
Burned: **$0.00**	Damaged: **$0.00**	Forged: **$0.00**	Found/Other: **$1.00**
Lost: **$0.00**	Recovered: **$0.00**	Seized: **$0.00**	Stolen: **$0.00**

PROPERTY

Property#	Type:	Description:	
9 of 11	**Other**	**Cd with pictures**	
Make:	Model:	Year:	Vin# / Serial#
Burned: **$0.00**	Damaged: **$0.00**	Forged: **$0.00**	Found/Other: **$1.00**
Lost: **$0.00**	Recovered: **$0.00**	Seized: **$0.00**	Stolen: **$0.00**

PROPERTY

Property#	Type:	Description:	
10 of 11	**Firearms**	**Taurus PT111 Millenium G2 9mm with one 12 round magazine**	
Make: **Taurus**	Model: **PT111**	Year:	Vin# / Serial# **TKR69803**
Burned: **$0.00**	Damaged: **$0.00**	Forged: **$0.00**	Found/Other: **$300.00**
Lost: **$0.00**	Recovered: **$0.00**	Seized: **$0.00**	Stolen: **$0.00**

PROPERTY

Property#	Type:	Description:	
11 of 11	**Ammunition**	**Six unfired 9mm ammunition rounds**	
Make:	Model:	Year:	Vin# / Serial#
Burned: **$0.00**	Damaged: **$0.00**	Forged: **$0.00**	Found/Other: **$1.00**
Lost: **$0.00**	Recovered: **$0.00**	Seized: **$0.00**	Stolen: **$0.00**

OFFENSE CLASSIFICATION

Incident Classification (UCR): **13A - Aggravated Assault**

All Offenses Involved:

NIBRS Attempted/Completed	NC Offense Category	NIBRS Classification	Code
Completed	**Assault / Assault: ADW with Intent to Kill**	**Aggravated Assault**	**13A**
Completed	**Assault / Assault: Simple**	**Simple Assault**	**13B**
Completed	**Larceny / Larceny: Misdemeanor**	**All Other Thefts**	**23H**
Completed	**Miscellaneous criminal / Weapon Law**	**Weapon Law Violations**	**520**

Huntersville Police Department Incident Report

Public Release Incident Report
Incident Report Data as of 03/19/2019

Copy Status: **PUBLIC RELEASE**	Report Status: **Approved**	Complaint #: **20190318-1732-01**

13A - Aggravated Assault

	Violation		
Completed	**Damage to property / Injury to Real or Personal Property (including Graffiti)**	**Damage/Vandalism Of Property**	**290**

WEAPONS
Handgun
Personal Weapons (hands,feet,teeth,etc.)
Handgun

STOLEN VEHICLE - NONE REPORTED

NARRATIVE	
Type: **Public Release**	
Reporting Officer: **B CLARK 092258**	Entered Date/Time: **03/19/2019 0313**
Narrative: **On March 18, 2019, Officers responded to the 7000 block of Mclothian Lane in reference to an assault.**	

Huntersville Police Department Incident Report

Public Release Incident Report
Incident Report Data as of 03/17/2019

Copy Status: PUBLIC RELEASE	Report Status: Approved	Complaint #: 20190317-1639-02

INCIDENT

Location Of Incident:	Beat:	Census Tract:	Date/Time of Report:
7034 MCLOTHIAN LANE HUNTERSVILLE, NC 28078	9213		03/17/2019 1639

Location Description:	Location Type:	Place Type:
Location of occurrence	Indoors	Private Residence -- Residential

Date/Time of Incident:
(At/From) 03/16/2019 0000 to 03/17/2019 1639

Was CSS Called?	CSS Technician:

Clearance Status:	Clearance Date:	Case Status:
Exceptionally Cleared -- Victim Chose not to Prosecute	03/18/2019	Close/Cleared

Reporting Agency:
Huntersville Police Department

Document#	Reporting Officer:	Approving Officer:
2	T D HARDY 092280	M DUNKER 092115

Follow-up Section Assigned:	Person Assigned:
9210-HUNTERSVILLE PD	T D HARDY (092280) (704 464-5400)

UCR CLASSIFICATION

Highest Classification:
23D - Theft From Building

VICTIM PERSONS

Victim #:
1 of 1

Name:
Primary: STANTON, KISHOD JUSTT

Victim Type:	Is Victim Also Reporting Person?	Victim Information Withheld?
Person/Individual (not acting as a Law Enforcement Officer)	Yes	No

DOB:	Age:	Sex:	Race:	Ethnicity:	Resident Status:
10/15/1997	21	M	Black	Unknown/Refused	

Incapacity Types:
None

Injury:	Injury Type:	Medical Treatment:
No Injury or Threat	None	

Location Treated/Pronounced:	Treated/Pronounced By:	Date/Time:

Place of Employment:	School:

Address:
Home: 7034 MCLOTHIAN LANE HUNTERSVILLE, NC 28078

Phone/Other Number:
Home: 704-345-0121

VICTIM BUSINESS/OTHER - NONE REPORTED

REPORTING PERSON

Name:
Primary: STANTON, KISHOD JUSTT

Address:
Home: 7034 MCLOTHIAN LANE HUNTERSVILLE, NC 28078

Phone/Other Number:
Home: 704-345-0121

Huntersville Police Department Incident Report

Public Release Incident Report

Incident Report Data as of 03/17/2019

Copy Status: **PUBLIC RELEASE**	Report Status: **Approved**	Complaint #: **20190317-1639-02**

VICTIM/SUSPECT RELATIONSHIP

Victim#	Relationship to Suspect	Suspect#
1	**Outside Family**	1

PROPERTY

Property#	Type:	Description:	
1 of 3	**Firearms**	**G2om 9mm firearm**	
Make:	Model:	Year:	Vin# / Serial#: **TRK69083**
Burned: **$0.00**	Damaged: **$0.00**	Forged: **$0.00**	Found/Other: **$0.00**
Lost: **$0.00**	Recovered: **$180.00**	Seized: **$0.00**	Stolen: **$180.00**

PROPERTY

Property#	Type:	Description:	
2 of 3	**Purses/Handbags/Wallets**	**Black tj maxx fold wallet**	
Make:	Model:	Year:	Vin# / Serial#: **Withheld**
Burned: **$0.00**	Damaged: **$0.00**	Forged: **$0.00**	Found/Other: **$0.00**
Lost: **$0.00**	Recovered: **$0.00**	Seized: **$0.00**	Stolen: **$20.00**

PROPERTY

Property#	Type:	Description:	
3 of 3	**Money/Cash**	**$200**	
Make:	Model:	Year:	Vin# / Serial#: **Withheld**
Burned: **$0.00**	Damaged: **$0.00**	Forged: **$0.00**	Found/Other: **$0.00**
Lost: **$0.00**	Recovered: **$0.00**	Seized: **$0.00**	Stolen: **$200.00**

OFFENSE CLASSIFICATION

Incident Classification (UCR):
23D - Theft From Building

All Offenses Involved:

NIBRS Attempted/Completed	NC Offense Category	NIBRS Classification	Code
Completed	**Larceny / Larceny: Misdemeanor**	**Theft From Building**	**23D**

WEAPONS - NONE REPORTED

STOLEN VEHICLE - NONE REPORTED

NARRATIVE

Type:
Public Release

Reporting Officer:	Entered Date/Time:
T D HARDY 092280	**03/17/2019 1749**

Narrative:

A known subject took the victims gun while the victim was about to get into fight and now that subject states that he lost the gun. Another known suspect took the victims wallet containing $200.00 and fled the scene.

Date : 6/6/2019 10:32:25 AM
From : "Janet Pierson" jpierson@huntersville.org
To : "'Eric Rowell'" ericwrowell@gmail.com
Subject : RE: Records request - 7034 McLothian Ln., Huntersville - R19-50
Attachment : File1-redacted.pdf;File2-redacted.pdf;

I have attached the full reports for two of the incidents. The latest report is still open and under investigation and cannot be released at this time.

If you have any questions, please let me know.

Janet Pierson, NCCMC
Town Clerk
PH: 704.766.2202

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Monday, May 27, 2019 2:03 PM
To: Janet Pierson <jpierson@huntersville.org>
Subject: Re: Records request - 7034 McLothian Ln., Huntersville - R19-50

This is just the "public release" copy of the requested documents. Please provide me complete copies of the documents requested.

Thank you,

Eric Rowell

On Thu, May 23, 2019 at 3:24 PM Janet Pierson <jpierson@huntersville.org> wrote:

> Attached is the information provided by the Police Department.
>
> If you have any questions or need additional information, please let me know.
>
> Thanks,
> Janet
>
> **From:** Eric Rowell <ericwrowell@gmail.com>
> **Sent:** Wednesday, May 08, 2019 5:16 PM
> **To:** Janet Pierson <jpierson@huntersville.org>
> **Cc:** Anthony Roberts <aroberts@huntersville.org>; Bence Hoyle <bhoyle@huntersville.org>; Brian Hines <bhines@huntersville.org>; Dan Boone <dboone@huntersville.org>; dphillips <dphillips@huntersville.org>; John Aneralla <janeralla@huntersville.org>; Melinda Bales <mbales@huntersville.org>; Mark Gibbons <mgibbons@huntersville.org>; Nick Walsh <nwalsh@huntersville.org>
> **Subject:** Records request - 7034 McLothian Ln., Huntersville - R19-50
>
> Mrs. Pierson:
>
> Please send me any and all HPD arrest reports and/or incident reports, including any associated notes or call notes, related to any arrest or incident at address 7034 McLothian Ln. in Huntersville with arrest/incident report dates from January 1, 2019 through the present, including, but not limited to report numbers:
>
> - 20190317-1639-02;
> - 20190318-1732-01; and
> - 20190507-0048-03
>
> Let me know if there are any questions about this request.
>
> Thank you,
>
> Eric Rowell
> Huntersville

Officer/Internal Incident Report
Confidential Law Enforcement Data

Document:	Document#	Document Date:	Document Status:	Complaint #:
Initial	**2**	**03/17/2019**	**Approved**	**20190317-1639-02**

INCIDENT DATA

Location of Incident:	Beat:	Census Tract:	Date/Time Reported:
7034 MCLOTHIAN LANE HUNTERSVILLE, NC 28078	**9213**		**03/17/2019 1639**

Location Description:	Location Type:	Place Type:
Location of occurrence	**Indoors**	**Private Residence -- Residential**

Date/Time Occurred From: **At/From: 03/16/2019 0000 To: 03/17/2019 1639**	Did the crime occur in the home of? **The Victim**
Was the incident witnessed by anyone under 18?	**No**
Is a Child Development-Community Policing referral needed?	**No**
Is a Child Protective Services referral needed?	**No**
Is this domestic violence related?	**No**
Is this juvenile related?	**No**
Is this drugs/narcotics related (motivated by sale, trade, theft or use)?	
Did this offense appear to be gang related? (suspect/victim/witness in this offense is a gang member of affiliate)	**No/unk Gang Relation**
Was the offense committed by a gang member or affiliate to benefit the gang (gang motivated)?	
Is this a suspected bias / hate crime?	**No**
Bias/Hate Type:	
Are there indicators that this is human trafficking related?	**No**
Are there indicators that this is prostitution related?	**No**
Does this incident involve the theft of cargo?	**No**
Is the victim the State of North Carolina?	**No**

Was CSS Called ?	CSS Technician:

Evidence Collected?

Description:

Clearance Status:	Clearance date:	Case Status:
Exceptionally Cleared - Victim Chose not to Prose	**03/18/2019**	**Close/Cleared**

Reporting Agency
Huntersville Police Department

Document Type	Document#	Status	Reporting Officer:	Approving Officer:
NARRATIVE	**1**	**Approved**	**L E WADE 005792**	**R W VALONE 003363**
INITIAL	**2**	**Approved**	**T D HARDY 092280**	**M DUNKER 092115**

Follow-up Section Assigned:	Person Assigned:
9210-HUNTERSVILLE PD	**T D HARDY 092280**

UCR - Classification

Incident Classification (UCR):
23D - Theft From Building

Officer/Internal Incident Report
Confidential Law Enforcement Data

Document:	Document#	Document Date:	Document Status:	Complaint #:
Initial	**2**	**03/17/2019**	**Approved**	**20190317-1639-02**

VICTIM PERSON

Victim#
1 of 1

Name:
Primary: STANTON, KISHOD JUSTT

Victim Type:	Suspected Gang/Group Member or Affiliate?	Veteran:	Is victim also reporting Person?	Victim Information Withheld?
Person/Individual (not acting as a Law Enforcement Officer)	**Unknown**	**No**	**Yes**	**No**

Officer Activity:	Officer Assignment:

DOB:	Age:	Sex:	Race:	Ethnicity:	Lang Spoken:	Interpreter Helpful?
Redacted	**21**	**M**	**Black**	**Unknown/Refused**		

SSN:	Marital Status:	Residence Status:

Identification Cards:

Incapacity Types:
None

Injury:	Injury Type:	Medical Treatment:
No Injury or Threat	**None**	

Location Treated / Pronounced:	Treated / Pronounced By:	Date / Time Treated:

Place Of Employment:	School:

Pictures Taken of Victim?	Reason No Pictures Taken?	Victim Provided Assistance Information?

Address:
Home: 7034 MCLOTHIAN LANE HUNTERSVILLE, NC 28078

Phone/Other Number:
Home: 704-345-0121 - Best Contact

Best Place / Time to contact Victim:
ANYTIME

Email Address:

Contact Information - None Reported

VICTIM BUSINESS / OTHER - NONE REPORTED

REPORTING PERSON

Name:
Primary: STANTON, KISHOD JUSTT

Person Type:	Lang Spoken:	Interpreter Helpful?
VICTIM		

Identification Cards:

Address:
Home: 7034 MCLOTHIAN LANE HUNTERSVILLE, NC 28078

Phone/Other Number:
Home: 704-345-0121

Email Address:

WITNESSES - NONE REPORTED

SUSPECT

Suspect#
1 of 1

Name:
Primary: LLANO-SIERRA, WILLIAM MARQUIS

Officer/Internal Incident Report
Confidential Law Enforcement Data

Document:	Document#	Document Date:	Document Status:	Complaint #:
Initial	**2**	**03/17/2019**	**Approved**	**20190317-1639-02**

Suspect Status:	Warrant(s) Signed:	Arrest#	Arrest Date / Time:	Arrest Doc Type:
Identified (named) not in Custody and/or Charged	**No**			

DOB:	Age:	Sex:	Race:	Ethnicity:	Lang Spoken:	Interpreter Helpful?
Redacted	**20**	**M**	**Black**	**Unknown/Refused**		

SSN:	Marital status:	Residential Status:	Veteran:	Place of Birth:	Country Of Citizenship: **USA**
			No		

Height:	Weight:	Build:	Skin Tone:	Eye Color:	Hair Color:	Hair Length:	Hair Style:	Facial Hair:

Identification Cards:

Place of Employment:	Occupation:	School:

Address:

Home: 15413 TROUBADOUR LANE HUNTERSVILLE, NC 28078

Phone/Other Number:

Email Address:

Contact Information - None reported

How was the suspect identified?	
Was the suspect wearing glasses?	
Detailed Clothing Appearance:	
Noticeable odor about suspect's person?	
Did the suspect appeared to have used drugs?	
Did the suspect appeared to have used alcohol?	
Was there a noticeable speech impediment or accent?	
Outstanding physical features?	
Did the suspect use a computer during the offense?	
Suspect status at time of incident:	
Why was suspect named?	
Has the Victim charged/convicted suspect before?	
Suspected Gang/Group Member or Affiliate?	
General Appearance:	

Scars, Marks and Tatoos:

Abnormal Teeth:

Disguises:

General Lifestyles:

Suspect Lives with:

Transportation modes:

Property Types:

Photo Lineups: Person Shown To | Date / Time Photo Lineup Shown: | Suspect recognized?

Miranda Given?	Date/Time Given:	By Officer:	External Agency:	Witnessed By:

Did suspect invoke right to silence?	Did suspect invoke right to counsel?

Did the suspect make any statements?

Did suspect make any voluntary utterances?

Officer/Internal Incident Report
Confidential Law Enforcement Data

Document:	Document#	Document Date:	Document Status:	Complaint #:
Initial	**2**	**03/17/2019**	**Approved**	**20190317-1639-02**

Who witnessed the suspect make statements/voluntary utterances?

SUSPECT VEHICLE - NONE REPORTED

VICTIM/SUSPECT RELATIONSHIP

Victim#	Victim Name:	Relationship to Suspect:	Suspect#	Suspect Name:
1	**STANTON, KISHOD JUSTT**	**Victim was acquaintance**	**1**	**LLANO-SIERRA, WILLIAM MARQUIS**

DOMESTIC VIOLENCE - NONE REPORTED

PROPERTY

PROPERTY

Property#	Type:	Property:
1 of 3	**Firearms**	**Firearms**

Specific Item / Description:
G2om 9mm firearm

Make:	Model:	Year:	Color / Finish:	Vin# / Serial#:
			BLK	**TRK69083**

License Number:	License State:	License Year:

Other Identifying Features:

Quantity/Unit of Measure:	Type of Drug:
1	

Victim Name:	Victim Business Name:
STANTON, KISHOD JUSTT	

Property Disposition:	Initial Recovery Date:
	03/17/2019

Stolen/Recovered Jurisdiction:	Ncic Code:

How was the recovered property located?	Was stolen/recovered report made by your agency?
	Yes

Reporting Agency:	State:	Complaint#:
Huntersville Police Dep	**NC**	**20190317-1639-02**

Is owner of property known?	Has the owner been notified?

Burned:	Damaged:	Forged:	Found/Other:

Lost:	Recovered:	Seized:	Stolen:
	$180.00		**$180.00**

PROPERTY

Property#	Type:	Property:
2 of 3	**Purses/Handbags/Wallets**	**Money and Securities**

Specific Item / Description:
Black tj maxx fold wallet

Make:	Model:	Year:	Color / Finish:	Vin# / Serial#:
			BLACK	

License Number:	License State:	License Year:

Other Identifying Features:

Officer/Internal Incident Report
Confidential Law Enforcement Data

Document:	Document#	Document Date:	Document Status:	Complaint #:
Initial	**2**	**03/17/2019**	**Approved**	**20190317-1639-02**

Quantity/Unit of Measure: **1**		Type of Drug:	
Victim Name: **STANTON, KISHOD JUSTT**		Victim Business Name:	
Property Disposition:		Initial Recovery Date:	
Stolen/Recovered Jurisdiction:		Ncic Code:	
How was the recovered property located?		Was stolen/recovered report made by your agency?	
Reporting Agency:		State:	Complaint#:
Is owner of property known?	Has the owner been notified?		
Burned:	Damaged:	Forged:	Found/Other:
Lost:	Recovered:	Seized:	Stolen: **$20.00**

PROPERTY

Property#	Type:	Property:
3 of 3	**Money/Cash**	**Money and Securities**

Specific Item / Description: **$200**

Make:	Model:	Year:	Color / Finish:	Vin# / Serial#:

License Number:	License State:	License Year:

Other Identifying Features:

Quantity/Unit of Measure:		Type of Drug:	
Victim Name: **STANTON, KISHOD JUSTT**		Victim Business Name:	
Property Disposition:		Initial Recovery Date:	
Stolen/Recovered Jurisdiction:		Ncic Code:	
How was the recovered property located?		Was stolen/recovered report made by your agency?	
Reporting Agency:		State:	Complaint#:
Is owner of property known?	Has the owner been notified?		
Burned:	Damaged:	Forged:	Found/Other:
Lost:	Recovered:	Seized:	Stolen: **$200.00**

Officer/Internal Incident Report
Confidential Law Enforcement Data

Document:	Document#	Document Date:	Document Status:	Complaint #:
Initial	**2**	**03/17/2019**	**Approved**	**20190317-1639-02**

OFFENSE CLASSIFICATIONS			
Incident classification (UCR): **23D - Theft From Building**			
All Offenses Involved: NIBRS Attemped / Completed	NC Offense Category:	NIBRS Classification:	Code:
Completed	**Larceny / Larceny: Misdemeanor**	**Theft From Building**	**23D**

Larceny: Misdemeanor	
Victims associated with this offense:	**1. STANTON, KISHOD JUSTT**
Suspects associated with this offense:	**1. LLANO-SIERRA, WILLIAM MARQUIS**
1. Did the Suspect have the Owner's Consent to take the Property?	**No**
2. Did the Suspect intend to deprive the person in control of the property permanently ?	**Yes**
3. Should the Suspect have known he/she was not entitled to take the property ?	**Yes**
4. What type of Property was taken ?	**Personal**
5. Did the Suspect Carry/Take the Item(s) away ?	**Yes**
6. Does this Incident appear to be Related to any Incident Other than those listed in this Report ?	**No**
Explain	
7. Was a suspect apprehended ?	
8. Did the Suspect Resist/Assault the Officer ?	
9. Was there a difference in time between commission of the offense and the suspect's apprehension ?	
10. What was the amount of time between the commission of the offense and the suspects apprehension ?	
11. Was the suspect in possession of the property when apprehended ?	
12. Did the serial numbers on any recovered items appear to have been altered ?	
13. Did the suspect admit that he/she took the property ?	
14. Did the suspect advise when, where and/or how he/she claimed to have obtained the property ?	
Explain	
15. Did the suspect have reasonable grounds to believe that the property was stolen ?	
Explain	
16. Did the suspect claim to have obtained the property from someone else ?	
17. Was the suspect in possession of any type of picklock, key, bit or other tools to facilitate breaking/entering ?	
Explain	
18. Did the suspect admit to selling/giving any items to family, friends, acquaintances, or pawn shops?	
Larceny Type:	**Under $1,000.00**
Suspect Delivered Property To	
None Reported	
Suspect Received Property From	

Officer/Internal Incident Report
Confidential Law Enforcement Data

Document:	Document#	Document Date:	Document Status:	Complaint #:
Initial	**2**	**03/17/2019**	**Approved**	**20190317-1639-02**

None Reported	

CRIME NARRATIVE

Officer/Internal Incident Report
Confidential Law Enforcement Data

Document:	Document#	Document Date:	Document Status:	Complaint #:
Initial	**2**	**03/17/2019**	**Approved**	**20190317-1639-02**

NARRATIVE	
Type: **Public Release**	Did the reporting officer take any written notes related to this incident?
Reporting Officer: **T D HARDY 092280**	Entered Date/Time: **03/17/2019 1749**
Did the reporting officer have correspondence, memos, or emails related to this incident?	
Brief description of reporting officer role or involvement in the case:	
Do you have officer generated audio and/or video reference this case (i.e. DMVR, Body Worn, interview room)?	
List type of audio/video (i.e. DMVR, Body Worn, interview room) and vehicle number, if applicable:	
A known subject took the victims gun while the victim was about to get into fight and now that subject states that he lost the gun. Another known suspect took the victims wallet containing $200.00 and fled the scene.	

Officer/Internal Incident Report
Confidential Law Enforcement Data

Document:	Document#	Document Date:	Document Status:	Complaint #:
Initial	**2**	**03/17/2019**	**Approved**	**20190317-1639-02**

NARRATIVE

Type:	Did the reporting officer take any written notes related to this incident?
Confidential	**Yes**
Reporting Officer:	Entered Date/Time:
T D HARDY 092280	**03/17/2019 1850**

Did the reporting officer have correspondence, memos, or emails related to this incident?
No

Brief description of reporting officer role or involvement in the case:
Reporting officer

Do you have officer generated audio and/or video reference this case (i.e. DMVR, Body Worn, interview room)?
Yes

List type of audio/video (i.e. DMVR, Body Worn, interview room) and vehicle number, if applicable:
BWC 280

SCENE: This report takes at 7034 Mclothian Ln, Huntersville NC 28078. This location is a double story single family home located on Mclothian lane near the intersection of McDunkeld Dr.

Investigation: On March 17, 2019 I was dispatched to a larceny call at 7034 Mclothian Ln, Huntersville NC 28078. Upon my arrival to the scene, I noticed the call notes stated that the caller would not identify himself and that his life was being threaten and his gun was stolen. I arrived on scene and made contact with Kishod Justt Stanton (BM Redacted) and he stated someone he knows stole his gun and his money. I tried to get Stanton to tell me what was going on and he stated that a William Sierra stole his gun and then stole his money.

I was told by Stanton that he just wanted his items back and that he did not want to press charges on anyone. Stanton told me he has ADHD and I noticed that his story was very hard to follow. Stanton could not tell me what day it was today but he knows that these incident took place this weekend (last few days). Stanton told me he is a rapper and this location is where the studio is located (Stanton would not let me in the residence and kept the door locked while talking to me outside). Stanton told me that William and his girlfriend that only knows as Xan have been messaging him on Snapchat and associates of Williams have been threatening him (Could not tell me how he was being threaten).

Stanton states that he witnessed William take his gun, but later changed his story. Stanton told me that on Friday night, Williams was either intoxicated or high, came into the studio and he had a disagreement with Stanton. When leaving the studio, Williams was dropping money out of his pocket. Stanton stated he does not know what happened to the money, but the next night, William confronted him about it. This turned into an argument that was possibly going to lead into a fight, so Stanton took his black G2om 9mm handgun, which he stated is registered to him (Serial number TRK69083) out of his pocket and handed it to his music producer that he only knows as Chuck.

William and Stanton never got into a fight, but Chuck held on to the gun because he knows how Stanton's temper can be. From that point the night continued and everything calmed down. This morning (no exact time) William confronted Stanton again and another argument ensued in Stanton's room. It was then stated that William picked up Stanton's black wallet that contained $200.00 and walked out of the house with it. Stanton did not believe that he was going to steal the wallet so he followed him and watched William get into Xan's vehicle and they left the scene (Stanton was snapchatting with William while I was on scene). Since that happened, Stanton stated that he had been receiving social media messages from William's associates stating that he was no longer in possession of his gun and giving hints that they had his gun.

Stanton stated that these subjects are in a rap group and they have been "hating on him" since he made a diss song about them last year (No names given to LEO). Stanton contacted Chuck about the whereabouts of his gun and Chuck told him that he lost it. Stanton states that Chuck is also close with William and he believes that he may have given it to him. Stanton has no proof that that happened, but due to the mind games being played on social media, that is what he feels. Stanton does not have a phone number for Chuck nor does he know any other information about him, but he gets in contact with him through Instagram under the handle MAXFUEGO_. Stanton then told me that he just wanted his items back but stated that he will go to court if has to. Stanton then was able to tell me Williams approximate age and he stated that he was a long "rap sheet".

Through further investigation using CJLEADS, I was able to locate William Marquis Llano-Sierra (BM[redacted] Upon looking at his picture, I noticed that I am familiar with him and his girlfriend Xan. In case 20180803-1718-00 William and Xanthe Alyse Thigpen (WF[redacted]) got into a fight at the Birkdale shopping center and a subject that they were with, Brandon Spruill (BM[redacted]) was also causing problems. I noticed that Brandon is currently on

Officer/Internal Incident Report
Confidential Law Enforcement Data

Document:	Document#	Document Date:	Document Status:	Complaint #:
Initial	**2**	**03/17/2019**	**Approved**	**20190317-1639-02**

probation and he lives at this same address. At this point, I then gave Stanton further instruction on how to obtain a warrant for William's arrest for the stolen wallet. I then issued Stanton a report number told him the firearm will be entered NCIC and I cleared the scene.

Upon me leaving for the day, I received a call from Stanton about the status of his firearm. Stanton told me that it was returned to him, but he did not want to go into detail about who returned it to him. Stanton also stated that he will attempt to take a warrant on William in the morning for the stolen wallet. I this case will remain open until I make further contact with Stanton.

On March 18, 2019 at 1434 hours, I called Stanton at his listed number to see if he went to obtain a warrant against William. At this time, Stanton told me that he was leaving the state and going to Atlanta for a while and will not be attempting to take out a warrant at this time. At this time I have informed him that this case will now be closed due to him refusing to prosecute. Stanton understood at this time and agreed. This case is now ex-cleared.

Interviews: No formal interviews were conducted.

Crime scene: N/A

Canvass: No canvass completed due to this incident being located inside a residence.

Case status: I request this case be closed and exceptionally cleared.

Officer/Internal Incident Report
Confidential Law Enforcement Data

Document:	Document#	Document Date:	Document Status:	Complaint #:
Initial	**2**	**03/19/2019**	**Approved**	**20190318-1732-01**

INCIDENT DATA

Location of Incident:	Beat:	Census Tract:	Date/Time Reported:
7034 MCLOTHIAN LANE HUNTERSVILLE, NC 28078	**9213**		**03/18/2019 1732**

Location Description:	Location Type:	Place Type:
Location of occurrence	**Indoors**	**Private Residence -- Residential**

Date/Time Occurred From: **At/From: 03/16/2019 2000 To: 03/18/2019 1732**	Did the crime occur in the home of? **Suspect and Victim**
Was the incident witnessed by anyone under 18?	**No**
Is a Child Development-Community Policing referral needed?	**No**
Is a Child Protective Services referral needed?	**No**
Is this domestic violence related?	**No**
Is this juvenile related?	**No**
Is this drugs/narcotics related (motivated by sale, trade, theft or use)?	
Did this offense appear to be gang related? (suspect/victim/witness in this offense is a gang member of affiliate)	**No/unk Gang Relation**
Was the offense committed by a gang member or affiliate to benefit the gang (gang motivated)?	**Unknown**
Is this a suspected bias / hate crime?	**No**
Bias/Hate Type:	
Are there indicators that this is human trafficking related?	**No**
Are there indicators that this is prostitution related?	**No**
Does this incident involve the theft of cargo?	**No**
Is the victim the State of North Carolina?	**No**

Was CSS Called ?	CSS Technician:
Yes	**MCCORMACK, BENJAMIN T 092255**

Evidence Collected?
Yes

Description:
Pictures, gun, bullet fragment

Clearance Status:	Clearance date:	Case Status:
Normal Clearance - Cleared by Arrest	**03/18/2019**	**Close/Cleared**

Reporting Agency
Huntersville Police Department

Document Type	Document#	Status	Reporting Officer:	Approving Officer:
NARRATIVE	**1**	**Approved**	**B T MCCORMACK 092255**	**K LIBBY 092229**
INITIAL	**2**	**Approved**	**B CLARK 092258**	**K LIBBY 092229**

Follow-up Section Assigned:	Person Assigned:
9210-HUNTERSVILLE PD	**B CLARK 092258**

UCR - Classification

Incident Classification (UCR):
13A - Aggravated Assault

Officer/Internal Incident Report
Confidential Law Enforcement Data

Document:	Document#	Document Date:	Document Status:	Complaint #:
Initial	**2**	**03/19/2019**	**Approved**	**20190318-1732-01**

VICTIM PERSON

Victim#
1 of 3

Name:
Primary: RODRIQUEZ, COLE DAVID

Victim Type:	Suspected Gang/Group Member or Affiliate?	Veteran:	Is victim also reporting Person?	Victim Information Withheld?
Person/Individual (not acting as a Law Enforcement Officer)	**Unknown**	**Unknown**	**Yes**	**No**

Officer Activity:	Officer Assignment:

DOB:	Age:	Sex:	Race:	Ethnicity:	Lang Spoken:	Interpreter Helpful?
Redacted	**22**	**M**	**White**	**Unknown/Refused**		

SSN:	Marital Status:	Residence Status:

Identification Cards:

Incapacity Types:
None

Injury:	Injury Type:	Medical Treatment:
No Injury or Threat	**None**	

Location Treated / Pronounced:	Treated / Pronounced By:	Date / Time Treated:

Place Of Employment:	School:

Pictures Taken of Victim?	Reason No Pictures Taken?	Victim Provided Assistance Information?
No	**No signs of Injury**	

Address:
Home: 7034 MCLOTHIAN LANE HUNTERSVILLE, NC 28078

Phone/Other Number:
Home: 704-654-1483 - Best Contact

Best Place / Time to contact Victim:
DAYTIME/HOME

Email Address:

Contact Information - None Reported

VICTIM PERSON

Victim#
2 of 3

Name:
Primary: SPRUILL, BRANDON

Victim Type:	Suspected Gang/Group Member or Affiliate?	Veteran:	Is victim also reporting Person?	Victim Information Withheld?
Person/Individual (not acting as a Law Enforcement Officer)	**No**	**No**	**No**	**No**

Officer Activity:	Officer Assignment:

DOB:	Age:	Sex:	Race:	Ethnicity:	Lang Spoken:	Interpreter Helpful?
Redacted	**22**	**M**	**Black**	**Unknown/Refused**		

SSN:	Marital Status:	Residence Status:

Identification Cards:

Incapacity Types:
None

Injury:	Injury Type:	Medical Treatment:
Gun Threat	**None**	**Not Treated**

Location Treated / Pronounced:	Treated / Pronounced By:	Date / Time Treated:

Officer/Internal Incident Report
Confidential Law Enforcement Data

Document:	Document#	Document Date:	Document Status:	Complaint #:
Initial	**2**	**03/19/2019**	**Approved**	**20190318-1732-01**

Place Of Employment:	School:

Pictures Taken of Victim?	Reason No Pictures Taken?	Victim Provided Assistance Information?
No	**No signs of Injury**	

Address:
Home: 7034 MCLOTHIAN LANE HUNTERSVILLE, NC 28078

Phone/Other Number:
Home: 336-501-3058 - Best Contact

Best Place / Time to contact Victim:
DAYTIME/HOME

Email Address:

Contact Information - None Reported

VICTIM PERSON

Victim#
3 of 3

Name:
Primary: TABAREZ, BERNICE

Victim Type:	Suspected Gang/Group Member Member or Affiliate?	Veteran:	Is victim also reporting Person?	Victim Information Withheld?
Person/Individual (not acting as a Law Enforcement Officer)	**No**	**No**	**No**	**No**

Officer Activity:	Officer Assignment:

DOB:	Age:	Sex:	Race:	Ethnicity:	Lang Spoken:	Interpreter Helpful?
Redacted	**18**	**F**	**White**	**Hispanic/Latino**		

SSN:	Marital Status:	Residence Status:

Identification Cards:

Incapacity Types:
None

Injury:	Injury Type:	Medical Treatment:
No Injury or Threat	**None**	

Location Treated / Pronounced:	Treated / Pronounced By:	Date / Time Treated:

Place Of Employment:	School:

Pictures Taken of Victim?	Reason No Pictures Taken?	Victim Provided Assistance Information?
No	**No signs of Injury**	

Address:
Home: 7034 MCLOTHIAN LANE HUNTERSVILLE, NC 28078

Phone/Other Number:
Home: 980-219-0716 - Best Contact

Best Place / Time to contact Victim:
DAYTIME/HOME

Email Address:

Contact Information - None Reported

VICTIM BUSINESS/OTHER

Business#	Legal Name:	Doing Business As:
1 of 1	**STATE OF NORTH CAROLINA**	**STATE OF NORTH CAROLINA**

Victim Type:	Fed Tax Identification Number:
Society/Public	

Officer/Internal Incident Report
Confidential Law Enforcement Data

Document:	Document#	Document Date:	Document Status:	Complaint #:
Initial	**2**	**03/19/2019**	**Approved**	**20190318-1732-01**

Address:

Phone / Other Number:

Contact Information - None Reported

Did the business have a surveillance camera?	
Was the video /photographic evidence collected and turned in at property control?	
Which one of the following was completed?	
Did the business have an alarm?	
Was it armed at the time of the offense?	
Was there property loss?	
Does the business have an ABC permit?	

REPORTING PERSON

Name:
Primary: RODRIQUEZ, COLE DAVID

Person Type:	Lang Spoken:	Interpreter Helpful?
VICTIM		

Identification Cards:

Address:
Home: 7034 MCLOTHIAN LANE HUNTERSVILLE, NC 28078

Phone/Other Number:
Home: 704-654-1483

Email Address:

WITNESSES - NONE REPORTED

SUSPECT

Suspect#
1 of 1

Name:
Primary: STANTON, KISHOD JUSTT

Suspect Status:	Warrant(s) Signed:	Arrest#	Arrest Date / Time:	Arrest Doc Type:
Convicted, Charged or in Custody		**1779570**	**03/18/2019 2118**	**Adult Arrest**

DOB:	Age:	Sex:	Race:	Ethnicity:	Lang Spoken:	Interpreter Helpful?
Redacted	**21**	**M**	**Black**	**Unknown/Refused**		

SSN:	Marital status:	Residential Status:	Veteran:	Place of Birth:	Country Of Citizenship:
			No		**USA**

Height:	Weight:	Build:	Skin Tone:	Eye Color:	Hair Color:	Hair Length:	Hair Style:	Facial Hair:
5'10"	**160**	**Medium (average)**		**Brown**	**Black**			

Identification Cards:

Place of Employment:	Occupation:	School:

Address:
Home: 7034 MCLOTHIAN LANE HUNTERSVILLE, NC 28078

Phone/Other Number:

Email Address:

Contact Information - None reported

How was the suspect identified?	**Result of Investigation**

Officer/Internal Incident Report
Confidential Law Enforcement Data

Document:	Document#	Document Date:	Document Status:	Complaint #:
Initial	**2**	**03/19/2019**	**Approved**	**20190318-1732-01**

Was the suspect wearing glasses?	
Detailed Clothing Appearance:	
Noticeable odor about suspect's person?	
Did the suspect appeared to have used drugs?	**No**
Did the suspect appeared to have used alcohol?	**No**
Was there a noticeable speech impediment or accent?	
Outstanding physical features?	
Did the suspect use a computer during the offense?	**No**
Suspect status at time of incident:	
Why was suspect named?	
Has the Victim charged/convicted suspect before?	**No**
Suspected Gang/Group Member or Affiliate?	
General Appearance:	

Scars, Marks and Tatoos:

Abnormal Teeth:

Disguises:

General Lifestyles:

Suspect Lives with:

Transportation modes:

Property Types:

Photo Lineups:
Person Shown To

Date / Time Photo Lineup Shown:

Suspect recognized?

Miranda Given?	Date/Time Given:	By Officer:	External Agency:	Witnessed By:

Did suspect invoke right to silence?	Did suspect invoke right to counsel?

Did the suspect make any statements?

Did suspect make any voluntary utterances?

Who witnessed the suspect make statements/voluntary utterances?

SUSPECT VEHICLE - NONE REPORTED

VICTIM/SUSPECT RELATIONSHIP

Victim#	Victim Name:	Relationship to Suspect:	Suspect#	Suspect Name:
1	**RODRIQUEZ, COLE DAVID**	**Victim was Friend**	**1**	**STANTON, KISHOD JUSTT**
2	**SPRUILL, BRANDON**	**Victim was Friend**	**1**	**STANTON, KISHOD JUSTT**
3	**TABAREZ, BERNICE**	**Victim was Friend**	**1**	**STANTON, KISHOD JUSTT**

DOMESTIC VIOLENCE - NONE REPORTED

PROPERTY

PROPERTY

Property#	Type:	Property:
1 of 11	**Musical Instrument**	**Miscellaneous**

Specific Item / Description:
Novation Keyboard

Officer/Internal Incident Report
Confidential Law Enforcement Data

Document:	Document#	Document Date:	Document Status:	Complaint #:
Initial	**2**	**03/19/2019**	**Approved**	**20190318-1732-01**

Make:	Model:	Year:	Color / Finish:	Vin# / Serial#:
Novation				

License Number:	License State:	License Year:

Other Identifying Features:

Quantity/Unit of Measure:	Type of Drug:
1 Dosage Unit/Items (pills, etc.)	

Victim Name:	Victim Business Name:
RODRIQUEZ, COLE DAVID	

Property Disposition:	Initial Recovery Date:

Stolen/Recovered Jurisdiction:	Ncic Code:

How was the recovered property located?	Was stolen/recovered report made by your agency?

Reporting Agency:	State:	Complaint#:

Is owner of property known?	Has the owner been notified?
	Yes

Burned:	Damaged:	Forged:	Found/Other:

Lost:	Recovered:	Seized:	Stolen:
			$200.00

PROPERTY

Property#	Type:	Property:
2 of 11	**Stereo Equipment**	**Electronic Equipment and Accessories**

Specific Item / Description:
Speakers

Make:	Model:	Year:	Color / Finish:	Vin# / Serial#:

License Number:	License State:	License Year:

Other Identifying Features:

Quantity/Unit of Measure:	Type of Drug:
2 Dosage Unit/Items (pills, etc.)	

Victim Name:	Victim Business Name:
RODRIQUEZ, COLE DAVID	

Property Disposition:	Initial Recovery Date:

Stolen/Recovered Jurisdiction:	Ncic Code:

How was the recovered property located?	Was stolen/recovered report made by your agency?

Reporting Agency:	State:	Complaint#:

Is owner of property known?	Has the owner been notified?
	Yes

Officer/Internal Incident Report
Confidential Law Enforcement Data

Document:	Document#	Document Date:	Document Status:	Complaint #:
Initial	**2**	**03/19/2019**	**Approved**	**20190318-1732-01**

Burned:	Damaged:	Forged:	Found/Other:
Lost:	Recovered:	Seized:	Stolen: **$150.00**

PROPERTY

Property#	Type:	Property:
3 of 11	**Other**	**Miscellaneous**

Specific Item / Description:
Suitcases

Make:	Model:	Year:	Color / Finish:	Vin# / Serial#:

License Number:	License State:	License Year:

Other Identifying Features:

Quantity/Unit of Measure:	Type of Drug:
2 Dosage Unit/Items (pills, etc.)	

Victim Name:	Victim Business Name:
SPRUILL, BRANDON	

Property Disposition:	Initial Recovery Date:

Stolen/Recovered Jurisdiction:	Ncic Code:

How was the recovered property located?	Was stolen/recovered report made by your agency?

Reporting Agency:	State:	Complaint#:

Is owner of property known?	Has the owner been notified?
	Yes

Burned:	Damaged:	Forged:	Found/Other:
Lost:	Recovered:	Seized:	Stolen: **$40.00**

PROPERTY

Property#	Type:	Property:
4 of 11	**Documents/Personal or Business**	**Miscellaneous**

Specific Item / Description:
Birth Certificate

Make:	Model:	Year:	Color / Finish:	Vin# / Serial#:

License Number:	License State:	License Year:

Other Identifying Features:

Quantity/Unit of Measure:	Type of Drug:
1 Dosage Unit/Items (pills, etc.)	

Victim Name:	Victim Business Name:
TABAREZ, BERNICE	

Property Disposition:	Initial Recovery Date:

Officer/Internal Incident Report
Confidential Law Enforcement Data

Document:	Document#	Document Date:	Document Status:	Complaint #:
Initial	**2**	**03/19/2019**	**Approved**	**20190318-1732-01**

Stolen/Recovered Jurisdiction:		Ncic Code:	
How was the recovered property located?		Was stolen/recovered report made by your agency?	
Reporting Agency:		State:	Complaint#:
Is owner of property known?	Has the owner been notified? **Yes**		
Burned:	Damaged:	Forged:	Found/Other:
Lost:	Recovered:	Seized:	Stolen: **$1.00**

PROPERTY

Property#	Type:	Property:
5 of 11	**Other**	**Miscellaneous**

Specific Item / Description:
Aquarium

Make:	Model:	Year:	Color / Finish:	Vin# / Serial#:

License Number:	License State:	License Year:

Other Identifying Features:

Quantity/Unit of Measure:	Type of Drug:
1 Dosage Unit/Items (pills, etc.)	
Victim Name: **RODRIQUEZ, COLE DAVID**	Victim Business Name:

Property Disposition:	Initial Recovery Date:
Stolen/Recovered Jurisdiction:	Ncic Code:
How was the recovered property located?	Was stolen/recovered report made by your agency?
Reporting Agency:	State: / Complaint#:
Is owner of property known?	Has the owner been notified?

Burned:	Damaged: **$100.00**	Forged:	Found/Other:
Lost:	Recovered:	Seized:	Stolen:

PROPERTY

Property#	Type:	Property:
6 of 11	**Computer Hardware/Software**	**Electronic Equipment and Accessories**

Specific Item / Description:
Cyber Power desktop computer

Make:	Model:	Year:	Color / Finish:	Vin# / Serial#:

License Number:	License State:	License Year:

Officer/Internal Incident Report
Confidential Law Enforcement Data

Document:	Document#	Document Date:	Document Status:	Complaint #:
Initial	**2**	**03/19/2019**	**Approved**	**20190318-1732-01**

Other Identifying Features:			
Quantity/Unit of Measure: **1 Dosage Unit/Items (pills, etc.)**	Type of Drug:		
Victim Name: **RODRIQUEZ, COLE DAVID**	Victim Business Name:		
Property Disposition:	Initial Recovery Date:		
Stolen/Recovered Jurisdiction:	Ncic Code:		
How was the recovered property located?	Was stolen/recovered report made by your agency?		
Reporting Agency:	State:	Complaint#:	
Is owner of property known?	Has the owner been notified?		
Burned:	Damaged: **$800.00**	Forged:	Found/Other:
Lost:	Recovered:	Seized:	Stolen:

PROPERTY

Property#	Type:	Property:
7 of 11	**Musical Instrument**	**Miscellaneous**

Specific Item / Description: **Corg DW8000 Keyboard**

Make:	Model:	Year:	Color / Finish:	Vin# / Serial#:
Corg	**DW8000**			

License Number:	License State:	License Year:

Other Identifying Features:			
Quantity/Unit of Measure: **1 Dosage Unit/Items (pills, etc.)**	Type of Drug:		
Victim Name: **RODRIQUEZ, COLE DAVID**	Victim Business Name:		
Property Disposition:	Initial Recovery Date:		
Stolen/Recovered Jurisdiction:	Ncic Code:		
How was the recovered property located?	Was stolen/recovered report made by your agency?		
Reporting Agency:	State:	Complaint#:	
Is owner of property known?	Has the owner been notified?		
Burned:	Damaged: **$300.00**	Forged:	Found/Other:
Lost:	Recovered:	Seized:	Stolen:

Officer/Internal Incident Report
Confidential Law Enforcement Data

Document:	Document#	Document Date:	Document Status:	Complaint #:
Initial	**2**	**03/19/2019**	**Approved**	**20190318-1732-01**

PROPERTY

Property#	Type:	Property:
8 of 11	**Ammunition**	**Consumable Goods**

Specific Item / Description:
Fragmented bullet

Make:	Model:	Year:	Color / Finish:	Vin# / Serial#:

License Number:	License State:	License Year:

Other Identifying Features:

Quantity/Unit of Measure:	Type of Drug:
1 Dosage Unit/Items (pills, etc.)	

Victim Name:	Victim Business Name:
SPRUILL, BRANDON	

Property Disposition:	Initial Recovery Date:

Stolen/Recovered Jurisdiction:	Ncic Code:

How was the recovered property located?	Was stolen/recovered report made by your agency?

Reporting Agency:	State:	Complaint#:

Is owner of property known?	Has the owner been notified?

Burned:	Damaged:	Forged:	Found/Other:
			$1.00

Lost:	Recovered:	Seized:	Stolen:

PROPERTY

Property#	Type:	Property:
9 of 11	**Other**	**Miscellaneous**

Specific Item / Description:
Cd with pictures

Make:	Model:	Year:	Color / Finish:	Vin# / Serial#:

License Number:	License State:	License Year:

Other Identifying Features:

Quantity/Unit of Measure:	Type of Drug:
1 Dosage Unit/Items (pills, etc.)	

Victim Name:	Victim Business Name:
SPRUILL, BRANDON	

Property Disposition:	Initial Recovery Date:

Stolen/Recovered Jurisdiction:	Ncic Code:

How was the recovered property located?	Was stolen/recovered report made by your agency?

Officer/Internal Incident Report
Confidential Law Enforcement Data

Document:	Document#	Document Date:	Document Status:	Complaint #:
Initial	**2**	**03/19/2019**	**Approved**	**20190318-1732-01**

Reporting Agency:	State:	Complaint#:

Is owner of property known?	Has the owner been notified?

Burned:	Damaged:	Forged:	Found/Other:
			$1.00

Lost:	Recovered:	Seized:	Stolen:

PROPERTY

Property#	Type:	Property:
10 of 11	**Firearms**	**Firearms**

Specific Item / Description:
Taurus PT111 Millenium G2 9mm with one 12 round magazine

Make:	Model:	Year:	Color / Finish:	Vin# / Serial#:
Taurus	**PT111**		**BLACK/WHITE**	**TKR69803**

License Number:	License State:	License Year:

Other Identifying Features:

Quantity/Unit of Measure:	Type of Drug:
1 Dosage Unit/Items (pills, etc.)	

Victim Name:	Victim Business Name:
SPRUILL, BRANDON	

Property Disposition:	Initial Recovery Date:

Stolen/Recovered Jurisdiction:	Ncic Code:

How was the recovered property located?	Was stolen/recovered report made by your agency?

Reporting Agency:	State:	Complaint#:

Is owner of property known?	Has the owner been notified?

Burned:	Damaged:	Forged:	Found/Other:
			$300.00

Lost:	Recovered:	Seized:	Stolen:

PROPERTY

Property#	Type:	Property:
11 of 11	**Ammunition**	**Consumable Goods**

Specific Item / Description:
Six unfired 9mm ammunition rounds

Make:	Model:	Year:	Color / Finish:	Vin# / Serial#:

License Number:	License State:	License Year:

Other Identifying Features:

Quantity/Unit of Measure:	Type of Drug:
6 Dosage Unit/Items (pills, etc.)	

Officer/Internal Incident Report
Confidential Law Enforcement Data

Document:	Document#	Document Date:	Document Status:	Complaint #:
Initial	**2**	**03/19/2019**	**Approved**	**20190318-1732-01**

Victim Name: **SPRUILL, BRANDON**	Victim Business Name:	
Property Disposition:	Initial Recovery Date:	
Stolen/Recovered Jurisdiction:	Ncic Code:	
How was the recovered property located?	Was stolen/recovered report made by your agency?	
Reporting Agency:	State:	Complaint#:
Is owner of property known?	Has the owner been notified?	

Burned:	Damaged:	Forged:	Found/Other: **$1.00**
Lost:	Recovered:	Seized:	Stolen:

OFFENSE CLASSIFICATIONS

Incident classification (UCR):
13A - Aggravated Assault

All Offenses Involved: NIBRS Attemped / Completed	NC Offense Category:	NIBRS Classification:	Code:
Completed	**Assault / Assault: ADW with Intent to Kill**	**Aggravated Assault**	**13A**
Completed	**Assault / Assault: Simple**	**Simple Assault**	**13B**
Completed	**Larceny / Larceny: Misdemeanor**	**All Other Thefts**	**23H**
Completed	**Miscellaneous criminal / Weapon Law Violation**	**Weapon Law Violations**	**520**
Completed	**Damage to property / Injury to Real or Personal Property (including Graffiti)**	**Damage/Vandalism Of Property**	**290**

Assault: ADW with Intent to Kill

Victims associated with this offense:	**2. SPRUILL, BRANDON**
Suspects associated with this offense:	**1. STANTON, KISHOD JUSTT**
1. Was the Assault:	**Aggravated**
2. Was the Assault on:	**Other**
Other	**Victim**
3. Assault Circumstances:	**Argument**
4. Did the assualt involve a deadly weapon?	**Yes**
5. Did the suspect discharge a firearm into occupied property?	**Yes**
6. Was the suspect's intent to kill the victim?	**Yes**
7. The initial contact was:	**Indoors**
8. Description of general ara of initial supect/victim contact site:	**Urban**
9. How did suspect gain entry?	**Legal/Invited**
10. Initial suspect/victim contact site was the victim's residence?	**Yes**
11. Initial suspect/victim contact site was the victim's workplace?	**No**
12. Are there visible signs of injury to the victim?	**No**

Officer/Internal Incident Report
Confidential Law Enforcement Data

Document:	Document#	Document Date:	Document Status:	Complaint #:
Initial	**2**	**03/19/2019**	**Approved**	**20190318-1732-01**

Injury Signs	
13. Immediately prior, was there an Event/Activity in area contributing to Opportunity for Crime?	
14. What approach type was used by the suspect?	
Approach Type Category:	
15. Was the victim pregnant?	**No**
16. Victims's height:	**5'6"**
17. Victims's weight:	**200lbs.**
18. Victims's build:	**Medium (average)**
19. Has the victim ever lived with the suspect?	**Yes**
20. Victim and suspect lived together from	**09/01/2018**
to	**03/18/2019**
21. Victim's last known activity was:	
22. Was victim prevented from leaving or moved from one room to another?	**No**
23. Was a neighborhood canvass completed?	**No**
Body Parts Struck	
Body Parts Struck:	**None**
Weapons	
1. General weapon type:	**Firearms**
2. Specific weapon:	**Handgun**
3. Type of handgun:	**Pistol**
4. Caliber of handgun:	**9mm**
5. Gauge of shotgun:	
6. Caliber of rifle:	
7. The firearm can best be described as:	**Blue Steel/Black**
8. Was the firearm an automatic?	**No**
9. Distinguishing features of the weapon:	
10. Was firearm discharged?	**Yes**
Victim Lives/Stays with	
1. Victim lives/stays with:	**Roomate(s)/Friend(s)**
Assault: Simple	
Victims associated with this offense:	**2. SPRUILL, BRANDON**
Suspects associated with this offense:	**1. STANTON, KISHOD JUSTT**
1. Was the Assault:	**Simple**
2. Was the Assault on:	**Other**
Other	**Victim**
3. Assault Circumstances:	**Argument**
4. Did the assualt involve a deadly weapon?	**No**
5. Did the suspect discharge a firearm into occupied property?	
6. Was the suspect's intent to kill the victim?	**No**
7. The initial contact was:	**Indoors**
8. Description of general ara of initial supect/victim contact site:	**Urban**

Officer/Internal Incident Report
Confidential Law Enforcement Data

Document:	Document#	Document Date:	Document Status:	Complaint #:
Initial	**2**	**03/19/2019**	**Approved**	**20190318-1732-01**

9. How did suspect gain entry?	**Legal/Invited**
10. Initial suspect/victim contact site was the victim's residence?	**Yes**
11. Initial suspect/victim contact site was the victim's workplace?	**No**
12. Are there visible signs of injury to the victim?	**No**
Injury Signs	
13. Immediately prior, was there an Event/Activity in area contributing to Opportunity for Crime?	
14. What approach type was used by the suspect?	
Approach Type Category:	
15. Was the victim pregnant?	**No**
16. Victims's height:	**5'6"**
17. Victims's weight:	**200lbs.**
18. Victims's build:	**Medium (average)**
19. Has the victim ever lived with the suspect?	**Yes**
20. Victim and suspect lived together from	**09/01/2018**
to	**03/18/2019**
21. Victim's last known activity was:	
22. Was victim prevented from leaving or moved from one room to another?	**No**
23. Was a neighborhood canvass completed?	**No**
Body Parts Struck	
Body Parts Struck:	**Back**
Weapons	
1. General weapon type:	**Personal Weapons**
2. Specific weapon:	**Personal Weapons (hands,feet,teeth,etc.)**
3. Type of handgun:	
4. Caliber of handgun:	
5. Gauge of shotgun:	
6. Caliber of rifle:	
7. The firearm can best be described as:	
8. Was the firearm an automatic?	
9. Distinguishing features of the weapon:	
10. Was firearm discharged?	**No**
Victim Lives/Stays with	
1. Victim lives/stays with:	**Roomate(s)/Friend(s)**
Injury to Real or Personal Property (including Graffiti)	
Victims associated with this offense:	**1. RODRIQUEZ, COLE DAVID**
Suspects associated with this offense:	**None Reported**
1. Did the suspect intentionally, and without justification or excuse, damage, injure, or destroy the property of another ?	**Yes**
2. Did the damaged, injured or destroyed property belong to the suspect in any manner?	**No**
3. Did the victim authorize the suspect to damage, injure, or destroy his/her property ?	**No**

Officer/Internal Incident Report
Confidential Law Enforcement Data

Document:	Document#	Document Date:	Document Status:	Complaint #:
Initial	**2**	**03/19/2019**	**Approved**	**20190318-1732-01**

4. Is the damaged property land or anything affixed to or a part of land(i.e. building, fence, mailbox, plants, etc.)?	**No**
5. Was the damaged property a motor vehicle or trailer?	**No**
6. Was anything taken from inside the vehicle or were its contents disturbed ?	**No**
7. What is the property that was damaged ?	**AQUARIUM AND CYBER POWER DESKTOP COMPUTER**
8. How was the property damaged, injured, or destroyed ?	**Items were broken**
9. Is the damage/injury to the property a result of graffiti ?	**No**
10. Does the damage/injury to property appear related to any form of bias/hate crime (i.e. racial,religious,ethnic, etc)?	**No**
Explanation	
11. Does the victim have any idea as to why the suspect damaged, injured or destroyed the property ?	**No**
Explanation	

Larceny: Misdemeanor

Victims associated with this offense:	**1. RODRIQUEZ, COLE DAVID** **2. SPRUILL, BRANDON** **3. TABAREZ, BERNICE**
Suspects associated with this offense:	**1. STANTON, KISHOD JUSTT**
1. Did the Suspect have the Owner's Consent to take the Property?	**No**
2. Did the Suspect intend to deprive the person in control of the property permanently ?	**Yes**
3. Should the Suspect have known he/she was not entitled to take the property ?	**Yes**
4. What type of Property was taken ?	**Personal**
5. Did the Suspect Carry/Take the Item(s) away ?	**Yes**
6. Does this Incident appear to be Related to any Incident Other than those listed in this Report ?	**No**
Explain	
7. Was a suspect apprehended ?	**Yes**
8. Did the Suspect Resist/Assault the Officer ?	**No**
9. Was there a difference in time between commission of the offense and the suspect's apprehension ?	**Yes**
10. What was the amount of time between the commission of the offense and the suspects apprehension ?	**Over 24 hours**
11. Was the suspect in possession of the property when apprehended ?	**No**
12. Did the serial numbers on any recovered items appear to have been altered ?	
13. Did the suspect admit that he/she took the property ?	
14. Did the suspect advise when, where and/or how he/she claimed to have obtained the property ?	
Explain	
15. Did the suspect have reasonable grounds to believe that the property was stolen ?	
Explain	

Officer/Internal Incident Report
Confidential Law Enforcement Data

Document:	Document#	Document Date:	Document Status:	Complaint #:
Initial	**2**	**03/19/2019**	**Approved**	**20190318-1732-01**

16. Did the suspect claim to have obtained the property from someone else ?	
17. Was the suspect in possession of any type of picklock, key, bit or other tools to facilitate breaking/entering ?	
Explain	
18. Did the suspect admit to selling/giving any items to family, friends, acquaintances, or pawn shops?	**No**
Larceny Type:	**Under $1,000.00**
Suspect Delivered Property To	
None Reported	
Suspect Received Property From	
None Reported	

Weapon Law Violation	
Victims associated with this offense:	**STATE OF NORTH CAROLINA**
Suspects associated with this offense:	**1. STANTON, KISHOD JUSTT**
Weapons	
1. General weapon type:	**Firearms**
2. Specific weapon:	**Handgun**
3. Type of handgun:	**Pistol**
4. Caliber of handgun:	**9mm**
5. Gauge of shotgun:	
6. Caliber of rifle:	
7. The firearm can best be described as:	**Blue Steel/Black**
8. Was the firearm an automatic?	**No**
9. Distinguishing features of the weapon:	
10. Was firearm discharged?	**No**
Criminal Activities	
Criminal Activities:	**Possessing/concealing**

CRIME NARRATIVE

NARRATIVE	
Type: **Public Release**	Did the reporting officer take any written notes related to this incident?
Reporting Officer: **B CLARK 092258**	Entered Date/Time: **03/19/2019 0313**
Did the reporting officer have correspondence, memos, or emails related to this incident?	
Brief description of reporting officer role or involvement in the case:	
Do you have officer generated audio and/or video reference this case (i.e. DMVR, Body Worn, interview room)?	
List type of audio/video (i.e. DMVR, Body Worn, interview room) and vehicle number, if applicable:	
On March 18, 2019, Officers responded to the 7000 block of Mclothian Lane in reference to an assault.	

Officer/Internal Incident Report
Confidential Law Enforcement Data

Document:	Document#	Document Date:	Document Status:	Complaint #:
Initial	**2**	**03/19/2019**	**Approved**	**20190318-1732-01**

NARRATIVE

Type:	Did the reporting officer take any written notes related to this incident?
Confidential	**Yes**
Reporting Officer:	Entered Date/Time:
B CLARK 092258	**03/19/2019 2053**

Did the reporting officer have correspondence, memos, or emails related to this incident?
No

Brief description of reporting officer role or involvement in the case:
Reporting Officer

Do you have officer generated audio and/or video reference this case (i.e. DMVR, Body Worn, interview room)?
Yes

List type of audio/video (i.e. DMVR, Body Worn, interview room) and vehicle number, if applicable:
BWC

SCENE:
A two story, single family residence located on the South side of Mclothian Lane facing North. The address is 7034 Mclothian Lane Huntersville, NC 28078.

INVESTIGATION:
On March 18, 2019, Cole Rodriquez called to report that his residence had been vandalized by his roommate, Kishod Justt Stanton "Shoddie". Rodriquez advised that he received a phone call from his other roommate, Brandon Spruill, Saturday (3/16/19) night. Spruill told Rodriquez that Shoddie shot at him and he was leaving the house for the night. Rodriquez advised that when he came home on Monday (3/18/19), he found his room had been trashed and some of his belongings were stolen. Officer Clark observed Rodriquez's room. A desk had been overturn and all its contents were lying in the floor. The desk was lying on top of a computer. A Corg DW8000 keyboard was lying in the floor with several keys missing. An aquarium had been knocked off its base and shattered when it hit the floor. Rodriquez advised that his Novation keyboard and two speakers were missing.

Spruill was also on scene when officers arrived, with his girlfriend, Bernice Tabarez. Spruill advised that on Saturday he went to eat dinner in Greensboro with his mother and Tabarez. They came back home and was lying on the couch in the living room, watching tv. Spruill got a text message from his producer, Chuck, asking if he could come over and work on some music. Chuck came over and went to work in Cole's room. Spruill advised that Shoddie was home and stayed upstairs in his bedroom. Spruill stated that he got several text messages from Shoddie stating they were not treating him right and were trying to starve him. Spruill went upstairs to talk with Shoddie and they got into a verbal argument. Spruill advised that they started to go back downstairs and Shoddie started talking to him again on the stairs. Spruill stated that Shoddie grabbed him and he grabbed him back. Chuck heard the commotion and came to break Spruill and Shoddie apart. Spruill stated that he heard a gun cock and he stepped back. Spruill advised that Chuck tried to throw Shoddie off the stairwell and into the kitchen but Shoddie came back on to the stairs and shot the gun. Spruill advised that afterwards, Shoddie went outside. Chuck and Spruill went upstairs and Shoddie came back inside. Shoddie apologized and gave the gun to Chuck. Spruill went downstairs with Bernice. Chuck decided to leave and told Shoddie he was going to take the gun with him for the night. Shoddie said that was okay. Spruill advised that Shoddie called the police the next day and filed a report that the gun was stolen. See incident number: 20190317-1639-02.

Tabarez stated that she was lying on the couch with Spruill when his cellphone kept notifying him that he was receiving text messages. She told him his phone was going off and Spruill looked at it. She stated that she did not see what the text messages said. Spruill went upstairs and she heard arguing. She went into the kitchen and saw Spruill and Shoddie coming down the stairs. Tabarez advised that Shoddie was behind Spruill and was pushing him. She stated that Spruill was holding on to the wall. Tabarez advised that Chuck came to break them up and they were still holding on to each other's hoodies. She stated that she heard a click, click and instantly knew it was a gun. Tabarez stated that Shoddie was pointing the gun at Spruill and she ran into the living room because it was pointing in her direction as well. She heard the gunshot and saw smoke. Tabarez stated that she heard Spruill state, "Damn, you really shot at me bro." and Shoddie was yelling, "Ya'll didn't think I was about that. Ya'll didn't think I would shoot." Tabarez advised that Shoddie went outside and came back in to apologize to Spruill. She advised that she slept on the couch with Spruill that night and Shoddie slept in his room. When they woke up, Shoddie was not at the residence. Tabarez advised that Shoddie was posting videos on social media talking about what had happened. She stated that Shoddie came back to the residence and was yelling outside, so she left with Spruill and stayed somewhere else for the night. She stated that around midnight (3/18/19) she received a snap chat video for Shoddie. It was a video showing the damage to Rodriquez's room and it stated, "Ya'll thought I really wasn't about to do it." Tabarez stated that when she went back to the residence with Spruill around 5pm on Monday (3/18/19), she saw the

Officer/Internal Incident Report
Confidential Law Enforcement Data

Document:	Document#	Document Date:	Document Status:	Complaint #:
Initial	**2**	**03/19/2019**	**Approved**	**20190318-1732-01**

damage Shoddie had done. She stated that all of her clothes had been thrown out of the suitcase she was borrowing from Spruill. The suitcase was gone. She stated that her birth certificate and other personal papers were still in the suitcase.

Rodriquez advised that Shoddie had been posting videos on his social media accounts. Shoddie made statements during these videos about "shooting the glock" and damaging Rodriquez's property. Rodriquez advised that he would email Officer Clark copies of these videos.

Shoddie arrived on scene while Officer Clark was obtaining a statement from Spruill. Shoddie would not stop and speak with Officer Clark and kept trying to go inside the residence. Officer Clark and Officer McCormack detained him. Officer McCormack told Shoddie that he was going to pat him down for weapons and asked if he had any on him. Shoddie stated he had a gun on him. A Taurus PT111 9mm (SN: TKR69803) was concealed in the right front pocket of Shoddie's pants. Shoddie does not have a concealed carry permit. Shoddie was placed under arrest for carrying a concealed weapon. He was also charged with assault with a deadly weapon with the intent to kill, simple assault, three counts of larceny, and discharging a firearm within city limits.

Officer Clark observed the bullet hole in the wall of the stairwell. The bullet was found underneath the carpet. A shell casing was not found. The placement of the bullet and trajectory of the bullet hole, matches with Spruill's recollection of events.

Statements were taken from Rodriquez and Tabarez. They are attached to this report. No one had contact information for Chuck or knew his last name. Rodriquez advised that he would get the information to Officer Clark. Spruill's statement was not completed at the time of this report. Spruill was given a copy of the Victim Services Information Sheet with the report number for this case. He also signed that he would like to be notified by the Huntersville Police Department when Shoddie is released from jail. That form was attached to this report.

Officer McCormack read Shoddie his Miranda rights and asked if he would like to speak with us. Shoddie stated that he did not wish to speak with us without a lawyer present. He signed the Miranda Waiver paperwork. That form was attached to this report. The interview was ended.

INTERVIEW:
Cole David Rodriquez (w/m dob: Redacted ph#: 704-654-1483)
Rodriquez stated that he was in Atlanta when the incident occurred, but when he came back home his room was vandalized and his property was stolen.

Brandon Spruill (b/m dob: Redacted ph#: 336-501-3058)
Spruill stated that he got into a verbal argument with Shoddie, that turned physical, and Shoddie shot a firearm at him.

Bernice Tabarez (h/f dob: Redacted ph#: 980-219-0716)
Tabarez stated that she was at the residence when the incident occurred and heard the gunshot and saw smoke. She also advised that her birth certificate was in one of the suitcases that Shoddie stole.

Kishod Justt Stanton (b/m dob: Redacted
Stanton stated that he did not wish to speak to officers without his lawyer present.

See the Body Worn Camera for complete statements.

CRIME SCENE:
Officer McCormack completed crime scene. See his supplement.

NEIGHBORHOOD CANVASS:
A neighborhood was not completed because the suspect was identified and on scene.

CASE STATUS:
Officer Williams requests this case be closed/cleared by arrest.

Date : 5/29/2019 8:25:02 AM
From : "Janet Pierson" jpierson@huntersville.org
To : "'Eric Rowell'" ericwrowell@gmail.com
Subject : RE: Records request - Glengarrie Ln. - Request #19-53

This is to confirm receipt of your request.

Janet Pierson, NCCMC
Town Clerk
Direct Line: 704.766.2202

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Tuesday, May 28, 2019 1:48 PM
To: Janet Pierson <jpierson@huntersville.org>
Subject: Records request - Glengarrie Ln. - Request #19-53

Mrs. Pierson:

Please send me any and all HPD arrest reports and/or incident reports, including any associated notes or call notes, related to any arrest or incident on or about 5-16-19 at Glengarrie Ln. in Huntersville, including report number - 20190516-1037-00.

Let me know if there are any questions about this request.

Thank you,

Eric Rowell
Huntersville

Date : 6/14/2019 3:53:16 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "'Eric Rowell'" ericwrowell@gmail.com
Subject : RE: Records request - Glengarrie Ln. - Request #19-53
Attachment : R19-53Report.pdf;

Attached is requested report. This particular case involves a juvenile and is currently still under investigation.

If you have any questions, please let me know.

Janet Pierson, NCCMC
Town Clerk
PH: 704.766.2202

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Tuesday, May 28, 2019 1:48 PM
To: Janet Pierson <jpierson@huntersville.org>
Subject: Records request - Glengarrie Ln. - Request #19-53

Mrs. Pierson:

Please send me any and all HPD arrest reports and/or incident reports, including any associated notes or call notes, related to any arrest or incident on or about 5-16-19 at Glengarrie Ln. in Huntersville, including report number - 20190516-1037-00.

Let me know if there are any questions about this request.

Thank you,

Eric Rowell
Huntersville

Huntersville Police Department Incident Report

Public Release Incident Report
Incident Report Data as of 05/23/2019

Copy Status: **PUBLIC RELEASE**	Report Status: **Approved**	Complaint #: **20190516-1037-00**

INCIDENT

Location Of Incident:	Beat:	Census Tract:	Date/Time of Report:
GLENGARRIE LANE HUNTERSVILLE, NC 28078	**9211**		**05/16/2019 1037**

Location Description:	Location Type:	Place Type:
Location of occurrence	**Indoors**	**Private Residence -- Residential**

Date/Time of Incident:
(At/From) 05/16/2019 0845 to 05/16/2019 1037

Was CSS Called?	CSS Technician:
Yes	**HARDY, TOREY D 092280**

Clearance Status:	Clearance Date:	Case Status:
Open -- Open		**Further Investigation**

Reporting Agency:
Huntersville Police Department

Document#	Reporting Officer:	Approving Officer:
3	**C WADE 092220**	**R SMITH 092160**

Follow-up Section Assigned:	Person Assigned:
92G-HUNTERSVILLE GENERAL INVESTIGATIONS	**C WADE (092220) (704 464-5400)**

UCR CLASSIFICATION

Highest Classification:
120 - Robbery

VICTIM PERSONS

Victim #:
1 of 2

Name:
TEMPORARILY WITHHELD

Victim Type:	Is Victim Also Reporting Person?	Victim Information Withheld?
Person/Individual (not acting as a Law Enforcement Officer)	**No**	**Yes**

DOB:	Age:	Sex:	Race:	Ethnicity:	Resident Status:
	13	**M**	**White**	**Unknown/Refused**	

Incapacity Types:
Other - POSSIBLE BRUSIES

Injury:	Injury Type:	Medical Treatment:
Minor Injury	**Apparent Minor Injuries**	**Unknown**

Location Treated/Pronounced:	Treated/Pronounced By:	Date/Time:
Novant-Huntersville		

Place of Employment:	School:
Address:	

Phone/Other Number:

VICTIM PERSONS

Victim #:
2 of 2

Name:
Primary: MORDINO, DANIELLE ALGE

Victim Type:	Is Victim Also Reporting Person?	Victim Information Withheld?
Person/Individual (not acting as a Law Enforcement Officer)	**Yes**	**No**

DOB:	Age:	Sex:	Race:	Ethnicity:	Resident Status:
01/27/1974	**45**	**F**	**White**	**Unknown/Refused**	

Incapacity Types:
None

Injury:	Injury Type:	Medical Treatment:
No Injury or Threat	**None**	

Copy Status: **PUBLIC RELEASE**	Report Status: **Approved**	Complaint #: **20190516-1037-00**

Location Treated/Pronounced:	Treated/Pronounced By:	Date/Time:
Place of Employment:	School:	

Address:
Home: 6204 GLENGARRIE LANE HUNTERSVILLE, NC 28078

Phone/Other Number:

VICTIM BUSINESS/OTHER - NONE REPORTED

REPORTING PERSON

Name:
TEMPORARILY WITHHELD

Address:

Phone/Other Number:

VICTIM/SUSPECT RELATIONSHIP - NONE REPORTED

PROPERTY

Property#	Type:	Description:	
1 of 1	**Money/Cash**	**APPROXIMATELY $500.00 CASH**	
Make:	Model:	Year:	Vin# / Serial#: **Withheld**
Burned: **$0.00**	Damaged: **$0.00**	Forged: **$0.00**	Found/Other: **$0.00**
Lost: **$0.00**	Recovered: **$0.00**	Seized: **$0.00**	Stolen: **$0.00**

OFFENSE CLASSIFICATION

Incident Classification (UCR):
120 - Robbery

All Offenses Involved:

NIBRS Attempted/Completed	NC Offense Category	NIBRS Classification	Code
Completed	**Robbery / Robbery: Armed**	**Robbery**	**120**
Completed	**Burglary / B/E: Felony Breaking or Entering**	**Burglary/B&E**	**220**
Completed	**Larceny / Larceny: Felonious**	**All Other Thefts**	**23H**
Completed	**Assault / Assault: Simple**	**Simple Assault**	**13B**

WEAPONS

Personal Weapons (hands,feet,teeth,etc.)

Handgun

STOLEN VEHICLE - NONE REPORTED

NARRATIVE

Type:
Public Release

Reporting Officer:	Entered Date/Time:
J C HELMS 092250	**05/16/2019 1410**

Narrative:

VICTIM REPORTED THAT AN UNKNOWN SUSPECT WAS INSIDE HIS HOME AND ROBBED HIM OF CASH THEN PUSHED HIM DOWN A FLIGHT OF STAIRS.

Date : 6/27/2019 4:22:27 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "'Eric Rowell'" ericwrowell@gmail.com
Subject : RE: Records request - Hoyle contract - Request #19-59
Attachment : HoyleContract.pdf;

Per your request, attached is contract with Bence Hoyle.

Janet Pierson, NCCMC
Town Clerk
Direct Line: 704.766.2202

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Wednesday, June 26, 2019 6:15 AM
To: Janet Pierson <jpierson@huntersville.org>
Subject: Records request - Hoyle contract

Mrs. Pierson,

Please provide me a copy of any contracts recently entered into after town board approval between the town and Chief Bence Hoyle regarding his employment and/or incentive terms. Let me know if there are any questions.

Thanks,

Eric Rowell
Huntersville

Town of Huntersville
NORTH CAROLINA

June 18, 2019

Mr. Benson Hoyle
113 Delview Drive
Cherryville, NC 28021

Dear Mr. Hoyle,

I am pleased to offer you the full-time position of Chief of Police for the Town of Huntersville. In your short time as Interim Police Chief with us from January 4th, your guidance and leadership has been a significant benefit to the Department by providing critical changes needed to further our progress in many realms at the Huntersville Police Department. We look forward to your continued successes and the continuity that you will continue to provide employees. You have agreed to begin effective June 25th, 2019 but will continue as interim until that time.

As discussed previously, the terms of this offer to you for a full-time permanent employment position with the Town of Huntersville are as stated and outlined below:

A. Your starting annual salary will be $145,017.60.

B. You will have an at-will status of employment with the Town of Huntersville.

C. You will be subject to the Town Personnel Policy, as amended, and will be eligible for all full-time employee benefits provided by the Town pursuant to this Policy.

D. Certification as a North Carolina Law Enforcement Officer as required by the North Carolina Law Enforcement Training and Standards Commission is required. As such, you will be afforded any benefits paid by the Town to other command staff sworn law enforcement personnel.

E. Separation Allowance.
- The Town recognizes that you are giving up your special separation allowance currently received from the Town of Cornelius in order to accept this Offer of Employment. Therefore, until you qualify for a special separation allowance pursuant to NCGS § 143-166.42, as amended, the Town will agree to pay you a lump sum special separation allowance buyout pursuant to NCGS § § 143-166.43 in accordance with the following:
  - If you are separated from employment for any reason other than your voluntary resignation, the lump sum buyout would be paid based on your Cornelius monthly separation allowance of $2,352.77, multiplied by the number of months from the date of such separation until your 62nd birthday ("Lump Sum Buyout"). The Lump Sum Buyout has been calculated for certain months on Exhibit A, attached hereto and incorporated herein by reference. For the avoidance of doubt, as an example, if you separated from employment on June 24, 2020 for a reason other than your voluntary resignation your Lump Sum Buyout would be $122,344.04.

Post Office Box 664 • 101 Huntersville-Concord Road • Huntersville, NC 28070
phone 704.875.6541 • fax 704.948.6020 • www.huntersville.org

- If you voluntarily resign from employment, you agree to a discounted lump sum buyout equal to 66% of the Lump Sum Buyout ("Discounted Lump Sum Buyout"). The Discounted Lump Sum Buyout has been calculated for certain months on Exhibit A, attached hereto and incorporated herein by reference. For the avoidance of doubt, as an example, if you voluntarily resigned from employment on June 24, 2020, your Discounted Lump Sum Buyout would be $80,747.07.
- Definition: *Voluntary resignation* is agreed upon as *your voluntary separation from employment that, at the time of such separation, is 1) not coerced or forced by the Town Manager (this includes any termination by the Town Manager); 2) not otherwise mutually agreed by you and the Town Manager, in writing, to be in the best interest of both you and the Town; or 3) not related to a serious medical condition that, both you and the Town Manager agree, in writing, prevents you from continuing employment.*
- For the avoidance of doubt, and as an example, if you separated from employment (voluntarily or not) on or after June 24, 2024, and at the date of such separation you qualified for special separation allowance pursuant to NCGS § 143-166.42, as amended, you would not receive any Lump Sum Buyout and you would not receive any Discounted Lump Sum Buyout.
- In the event of your death, the Town will not pay a Lump Sum Buyout nor a Discounted Lump Buyout to your estate or to any third party.

F. If you are separated from employment with the Town for any reason before you turn 62, you will be allowed to participate in the Town's group health insurance coverage on the same basis the Town is providing for full time employees at the time of such separation, except that such participation will be at your cost and not the Town's. Your participation in the Town's group health insurance coverage pursuant to this Paragraph F will stop on your 62nd birthday.

G. You will be granted upon hire 120 vacation hours to be added to your vacation leave bank. However you agree to utilize this vacation time and you expressly waive your right to a lump sum payout of all accrued vacation time (whether accrued or granted as part of the 120 hours pursuant to this letter) upon your voluntary resignation. You will accrue vacation from the date of your full-time employment forward at the same rate as other full-time employees in accordance with the Town Personnel Policy.

H. Town residency is not required as Chief of Police. The Town will furnish a vehicle for your professional use as well as travel to and from your residence as Chief of Police.

In closing, I am pleased to have you continue working with the Town of Huntersville providing leadership, guidance, direction and vision within the Police Department.

Sincerely,

Anthony Roberts
Town Manager

Agreed to and accepted the above terms and conditions.

Benson Hoyle ***Date*** 6-19-2019

EXHIBIT A

Date of Leave	INVOLUNTARY	VOLUNTARY
Jul-19	150,577.28	99,381.00
Jan-20	136,460.66	90,064.04
Jul-20	122,344.04	80,747.07
Jan-21	108,227.42	71,430.10
Jul-21	94,110.80	62,113.13
Jan-22	79,994.18	52,796.16
Jul-22	65,877.56	43,479.19
Jan-23	51,760.94	34,162.22
Jul-23	37,644.32	24,845.25
Jan-24	23,527.70	15,528.28
Jul-24	-	-
Aug-24	-	-
Sep-24	-	-
Oct-24	-	-
Nov-24	-	-

Date : 6/27/2019 4:59:36 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Records request - Hoyle contract - Request #19-59

Thanks much.

On Thu, Jun 27, 2019 at 4:22 PM Janet Pierson <jpierson@huntersville.org> wrote:

> Per your request, attached is contract with Bence Hoyle.
>
> Janet Pierson, NCCMC
>
> Town Clerk
>
> Direct Line: 704.766.2202
>
> **From:** Eric Rowell <ericwrowell@gmail.com>
> **Sent:** Wednesday, June 26, 2019 6:15 AM
> **To:** Janet Pierson <jpierson@huntersville.org>
> **Subject:** Records request - Hoyle contract
>
> Mrs. Pierson,
>
> Please provide me a copy of any contracts recently entered into after town board approval between the town and Chief Bence Hoyle regarding his employment and/or incentive terms. Let me know if there are any questions.
>
> Thanks,
>
> Eric Rowell
>
> Huntersville

Date : 8/29/2019 5:53:29 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "'Eric Rowell'" ericwrowell@gmail.com
Subject : RE: Records request - HPD - R19-63
Attachment : SurveillanceEquipment.pdf;

I have attached the information from the Police Department on the surveillance equipment. I am still working on the e-mails.

If you have any questions, let me know.

Janet Pierson, NCCMC
Town Clerk
Direct Line: 704.766.2202

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Tuesday, July 09, 2019 6:27 AM
To: Janet Pierson <jpierson@huntersville.org>
Cc: Anthony Roberts <aroberts@huntersville.org>; Bence Hoyle <bhoyle@huntersville.org>
Subject: Records request - HPD - R19-63

Mrs. Pierson,

Pursuant to N.C.G.S Chapter 132 I am requesting any and all public records or information relating to the following:

- Copies of any and all emails, sent and received, of HPD Officer Sean Freeston at his designated HPD email address, seanf @ huntersville.org, and any other email address he may use to conduct town business from 1 June 2018 through 31 August 2018, and 24 June 2019 through 8 July 2019; and
- The most current list/inventory of all surveillance technology owned or operated by HPD, including product names and product descriptions from the manufacturer.

I am requesting this information be provided to me electronically if possible. If electronic production is not possible, please notify me if there will be any fees related to producing these records or information and, if so, whether the cost will exceed $25.00. Please specify any applicable exemption(s) under N.C.G.S. Chapter 132 if any or all of this records request is denied.

Please provide your response within fifteen (15) business days or as promptly as possible. Don't hesitate to contact me with any questions regarding this request.

Thank you,

Eric Rowell
Huntersville

HUNTERSVILLE POLICE DEPARTMENT

9630 Julian Clark Avenue Huntersville, N.C. 28070
(704) 464-5400 Fax (704) 947-9200

Cleveland L. Spruill
Chief of Police

MEMORANDUM

Date: December 3, 2018

To: Rachel Laurenson

From: Lieutenant Freeston

RE: Surveillance Equipment Inspection

The purpose of this memorandum is to document the inspection of the surveillance equipment assigned to CRD on December 3, 2018. I inventoried all the equipment and all items were accounted for. I found that all the items were secured in a secured room and that all equipment was working.

Criminal Response Division Surveillance Equipment Inventory

Item # 1
SME-UC IPHONE Covert Battery Case DVR

Item # 2
SME-KCDVRHD HD Key Fob
Serial # 12120330

Item # 3
SME-KCDVRHD HD Key Fob
Serial # 14022820

Item # 4
Covert Tracker
Serial # 358683069129089

Item # 5
Casper Connect Software

SF updated 12/18

Date : 8/29/2019 6:00:23 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Records request - HPD - R19-63

Thanks

On Thu, Aug 29, 2019 at 5:53 PM Janet Pierson <jpierson@huntersville.org> wrote:

> I have attached the information from the Police Department on the surveillance equipment. I am still working on the e-mails.
>
> If you have any questions, let me know.
>
> Janet Pierson, NCCMC
>
> Town Clerk
>
> Direct Line: 704.766.2202
>
> **From:** Eric Rowell <ericwrowell@gmail.com>
> **Sent:** Tuesday, July 09, 2019 6:27 AM
> **To:** Janet Pierson <jpierson@huntersville.org>
> **Cc:** Anthony Roberts <aroberts@huntersville.org>; Bence Hoyle <bhoyle@huntersville.org>
> **Subject:** Records request - HPD - R19-63
>
> Mrs. Pierson,
>
> Pursuant to N.C.G.S Chapter 132 I am requesting any and all public records or information relating to the following:
>
> - Copies of any and all emails, sent and received, of HPD Officer Sean Freeston at his designated HPD email address, seanf @ huntersville.org, and any other email address he may use to conduct town business from 1 June 2018 through 31 August 2018, and 24 June 2019 through 8 July 2019; and
>
> - The most current list/inventory of all surveillance technology owned or operated by HPD, including product names and product descriptions from the manufacturer.
>
> I am requesting this information be provided to me electronically if possible. If electronic production is not possible, please notify me if there will be any fees related to producing these records or information and, if so, whether the cost will exceed $25.00. Please specify any applicable exemption(s) under N.C.G.S. Chapter 132 if any or all of this records request is denied.
>
> Please provide your response within fifteen (15) business days or as promptly as possible. Don't hesitate to contact me with any questions regarding this request.
>
> Thank you,
>
> Eric Rowell
>
> Huntersville

Date : 7/17/2019 3:54:45 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "'Eric Rowell'" ericwrowell@gmail.com
Subject : RE: Records request - HPD - Request 19-58
Attachment : PAC List.pdf;

Per your request, please find updated list of PAC assignments.

If you have any questions, please let me know.

Janet Pierson, NCCMC
Town Clerk
Direct Line: 704.766.2202

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Tuesday, June 25, 2019 5:41 AM
To: Janet Pierson <jpierson@huntersville.org>
Cc: Anthony Roberts <aroberts@huntersville.org>; Bence Hoyle <bhoyle@huntersville.org>
Subject: Re: Records request - HPD - Request 19-58

Mrs. Pierson,

An updated request. Please provide me a copy of: Pursuant to Directive 1.43, the most current list of all PAC assignments maintained by the Personnel, Training and Fleet Division Commander per subsection 5. under Section C. - Personally Assigned Cruiser Program.

Thank you,

Eric Rowell
Huntersville

On Tue, Jul 17, 2018 at 12:06 PM Eric Rowell <ericwrowell@gmail.com> wrote:

> Thanks, Chief Spruill.
>
> Mrs. Pierson - upon review of Directive 1.43 provided by the chief, please see additional records requests below.
>
> One request for information - is HPD covered under the town's liability policy or does HPD have liability insurance separate and apart from the town - including any policies covering auto?
>
> 1. Pursuant to Directive 1.43, a list of any and all HPD sworn personnel approved for PAC use "greater than listed above" per subsection 2.(a)(5) under Section C. - Personally Assigned Cruiser Program;
> 2. Pursuant to Directive 1.43, the most current list of all PAC assignments maintained by the Personnel, Training and Fleet Division Commander per subsection 5. under Section C. - Personally Assigned Cruiser Program;
> 3. Pursuant to Directive 1.43, the approved and signed Take Home Vehicle Request Form for HPD Officer Ryan Smith
>
> Let me know if there are any questions.
>
> Eric Rowell
>
> On Tue, Jul 17, 2018 at 10:17 AM, Cleveland Spruill <cspruill@huntersville.org> wrote:
>
> > Mr. Rowell, in response to your July 17 Records Request, attached you will find HPD Police Directive 1.43 which establishes department policy on use of HPD vehicles and our take-home vehicle policy.
> >
> > Chief Cleveland L. Spruill
> > Huntersville Police Department
> > 9630 Julian Clark Avenue
> > Huntersville, NC 28078
> > (704) 464-5400
> >
> > **From:** Eric Rowell [mailto:ericwrowell@gmail.com]
> > **Sent:** Tuesday, July 17, 2018 8:37 AM
> > **To:** Janet Pierson <jpierson@huntersville.org>
> > **Cc:** Cleveland Spruill <cspruill@huntersville.org>; Anthony Roberts <aroberts@huntersville.org>
> > **Subject:** Records request - HPD

Mrs. Pierson:

Please provide me a copy of any and all policies, procedures, memorandums, emails, or any other document outlining Huntersville Police Department's take home vehicle policy, i.e., any policy outlining how and when HPD employees/officers are permitted to use HPD vehicles for travel to/from work or while off-duty. Let me know if there are any questions about this request.

Thank you,

Eric Rowell
Huntersville

HPD Vehicle Assignments		
Officer	**In/Out of Town**	**Specialized Unit**
Abraham, Jim	Out	Negotiator
Adamik, Dorian	In	
Allen, John	In	
Anderson, Betty	Out	<12 mi
Aron, Gavin	Out	<12 mi
Bononno, Ronald	In	
Bruining, Nick	Out	No Take Home
Brunson, Melissa	Out	CID
Burnette, Amelia	In	
Cabarcas, Susan	Out	CID
Carter, Ricardo	Out	Traffic
Collins, Mike	In	
Cousar, Jason	Out	<12 mi
Dempski, Andrew	In	
Diaz, Emilio	In	
Dunker, Matthew	In	
Duncan, Zach	Out	<12 mi
Ehlschlager, Brian	In	
Ferrell, Robert	Out	SWAT
Forney, Jerome	Out	<12 mi
Frazer, Michael	Out	<12 mi
Freeston, Sean	Out	CID
Freitag, Joshua	Out	<12 mi
Gantt, Bryan	Out	<12 mi
Garay, Juan	Out	<12 mi
Gordon, Earl	Out	<12 mi
Graham, Barry	In	
Graham, Jofranstar	Out	SWAT
Gray, Joshua	Out	No Take Home
Gryder, Wesley	Out	<12 mi
Guertin, Jeffrey	Out	No Take Home
Habenicht, Brad	Out	No Take Home
Habenicht, Jammie	Out	<12 mi
Hager, Seth	Out	No Take Home
Hager, Tim	Out	No Take Home
Hardy, Torey	Out	No Take Home
Helms, Jesse	Out	SWAT
Hicks, John	In	
Hodapp, Samuel	In	
Hollenbach, Brian	In	
Jernigan, Jacob	Out	K9
Johnson, Daniel (DJ)	Out	<12 mi
Johnston, Kevin	Out	Command Staff
Johnston, Eric	In	
Kreza, Robbie	In	
Kriss, Gary	In	
Latza, Bryan	Out	SWAT
Lawing, David	Out	Traffic
Lehew, Steve	Out	SWAT
Lesser, Tim	Out	CID
Libby, Kenjamin (KJ)	In	
Lindow, Thomas	Out	<12 mi
Lowe, Kasey	Out	<12 mi

Luthart, Brian	Out	SWAT
May, Brent	Out	<12 mi
McCormack, Benjamin	Out	<12 mi
McCutcheon, Jon-Matthew	Out	Animal Control
McEntire, Austin	In	
Medlin, Tyler	Out	<12 mi
Moore, Robert	Out	<12 mi
Moorer, Robert	Out	<12 mi
Myers, Brad	Out	CID
Powers, Rob	In	
Prather, Michael	Out	<12 mi
Quicano, Kaysie	Out	No Take Home
Randazzo, John	Out	CID
Raymond, Craig	In	
Rojas, Richard	In	
Saglimbeni, Odette	Out	No Take Home
Satkus, James	Out	<12 mi
Seifert, Tom	Out	<12 mi
Sharp, Scott	Out	Command Staff
Shaw, Cody	In	
Sinclair, Larita	Out	No Take Home
Sing, Mauricio	Out	CID
Smith, Dillon (Jeremy)	Out	CID
Smith, Ryan	Out	CID
Sprague, Jennifer D	Out	<12 mi
Tatur, Kevin	Out	<12 mi
Thornton, Rachel	Out	CID
Tolley, Jonathan	In	
Tombaugh, Charlene	Out	No Take Home
Tortorelli, Evan	Out	<12 mi
Urps, Matthew	In	
Vaughan, Brian	In	
Wade, Chris	In	
Walters, Andrew	Out	<12 mi
Watts, Travis	Out	SWAT
Williams, Breanne (Shannon)	In	
Yates, Mitchell	Out	Traffic

Date : 7/11/2019 1:46:54 PM
From : "E Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Records request - HPD - Request 19-58

Thanks.

This message approved by my very smartphone.

On Jul 11, 2019, at 13:42, Janet Pierson <jpierson@huntersville.org> wrote:

> Per your request, attached is the most current list of PAC assignments.
>
> If you have any questions, please let me know.
>
> Thanks,
> Janet Pierson, NCCMC
> Town Clerk
> PH: 704.766.2202
>
> **From:** Eric Rowell <ericwrowell@gmail.com>
> **Sent:** Tuesday, June 25, 2019 5:41 AM
> **To:** Janet Pierson <jpierson@huntersville.org>
> **Cc:** Anthony Roberts <aroberts@huntersville.org>; Bence Hoyle <bhoyle@huntersville.org>
> **Subject:** Re: Records request - HPD - Request 19-58
>
> Mrs. Pierson,
>
> An updated request. Please provide me a copy of: Pursuant to Directive 1.43, the most current list of all PAC assignments maintained by the Personnel, Training and Fleet Division Commander per subsection 5. under Section C. - Personally Assigned Cruiser Program.
>
> Thank you,
>
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> Huntersville
>
> On Tue, Jul 17, 2018 at 12:06 PM Eric Rowell <ericwrowell@gmail.com> wrote:
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> > Thanks, Chief Spruill.
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> > Mrs. Pierson - upon review of Directive 1.43 provided by the chief, please see additional records requests below.
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> > One request for information - is HPD covered under the town's liability policy or does HPD have liability insurance separate and apart from the town - including any policies covering auto?
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> > 1. Pursuant to Directive 1.43, a list of any and all HPD sworn personnel approved for PAC use "greater than listed above" per subsection 2.(a)(5) under Section C. - Personally Assigned Cruiser Program;
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> > >
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> > > Huntersville, NC 28078

(704) 464-5400

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Cc: Cleveland Spruill <cspruill@huntersville.org>; Anthony Roberts <aroberts@huntersville.org>
Subject: Records request - HPD

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Thank you,

Eric Rowell
Huntersville

<PAC List.pdf>

Date : 7/11/2019 1:42:05 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "'Eric Rowell'" ericwrowell@gmail.com
Subject : RE: Records request - HPD - Request 19-58
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Eric Rowell
Huntersville

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Allen, John	In	
Anderson, Betty	Out	<12 mi
Aron, Gavin	Out	<12 mi
Bononno, Ronald	In	
Bruining, Nick	Out	No Take Home
Brunson, Melissa	Out	CID
Burnette, Amelia	In	
Cabarcas, Susan	Out	CID
Carter, Ricardo	Out	Traffic
Collins, Mike	In	
Cousar, Jason	Out	<12 mi
Dempski, Andrew	In	
Diaz, Emilio	In	
Dunker, Matthew	In	
Duncan, Zach	Out	<12 mi
Ehlschlager, Brian	In	
Ferrell, Robert	Out	SWAT
Forney, Jerome	Out	<12 mi
Frazer, Michael	Out	<12 mi
Freeston, Sean	Out	CID
Freitag, Joshua	Out	<12 mi
Gantt, Bryan	Out	<12 mi
Garay, Juan	Out	<12 mi
Gordon, Earl	Out	<12 mi
Graham, Barry	In	
Graham, Jofranstar	Out	SWAT
Gray, Joshua	Out	No Take Home
Gryder, Wesley	Out	<12 mi
Guertin, Jeffrey	Out	No Take Home
Habenicht, Brad	Out	No Take Home
Habenicht, Jammie	Out	<12 mi
Hager, Seth	Out	No Take Home
Hager, Tim	Out	No Take Home
Hardy, Torey	Out	No Take Home
Helms, Jesse	Out	SWAT
Hicks, John	In	
Hodapp, Samuel	In	
Hollenbach, Brian	In	
Jernigan, Jacob	Out	K9
Johnson, Daniel (DJ)	Out	<12 mi
Johnston, Kevin	Out	Command Staff
Johnston, Eric	In	
Kreza, Robbie	In	
Kriss, Gary	In	
Latza, Bryan	Out	SWAT
Lawing, David	Out	Traffic
Lehew, Steve	Out	SWAT
Lesser, Tim	Out	CID
Libby, Kenjamin (KJ)	In	
Lindow, Thomas	Out	<12 mi
Lowe, Kasey	Out	<12 mi

Luthart, Brian	Out	SWAT
May, Brent	Out	<12 mi
McCormack, Benjamin	Out	<12 mi
McCutcheon, Jon-Matthew	Out	Animal Control
McEntire, Austin	In	
Medlin, Tyler	Out	<12 mi
Moore, Robert	Out	<12 mi
Moorer, Robert	Out	<12 mi
Myers, Brad	Out	CID
Powers, Rob	In	
Prather, Michael	Out	<12 mi
Quicano, Kaysie	Out	No Take Home
Randazzo, John	Out	CID
Raymond, Craig	In	
Rojas, Richard	In	
Saglimbeni, Odette	Out	No Take Home
Satkus, James	Out	<12 mi
Seifert, Tom	Out	<12 mi
Sharp, Scott	Out	Command Staff
Shaw, Cody	In	
Sinclair, Larita	Out	No Take Home
Sing, Mauricio	Out	CID
Smith, Dillon (Jeremy)	Out	CID
Smith, Ryan	Out	CID
Sprague, Jennifer D	Out	<12 mi
Tatur, Kevin	Out	<12 mi
Thornton, Rachel	Out	CID
Tolley, Jonathan	In	
Tombaugh, Charlene	Out	No Take Home
Tortorelli, Evan	Out	<12 mi
Urps, Matthew	In	
Vaughan, Brian	In	
Wade, Chris	In	
Walters, Andrew	Out	<12 mi
Watts, Travis	Out	SWAT
Williams, Breanne (Shannon)	In	
Yates, Mitchell	Out	Traffic

Date : 7/17/2019 4:07:11 PM
From : "E Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Records request - HPD - Request 19-58

You did already, no problem.

This message approved by my very smartphone.

> On Jul 17, 2019, at 16:01, Janet Pierson <jpierson@huntersville.org> wrote:
>
> Oops…..……..I think I had already sent that to you. ?
>
>
> From: Janet Pierson
> Sent: Wednesday, July 17, 2019 3:55 PM
> To: 'Eric Rowell' <ericwrowell@gmail.com>
> Subject: RE: Records request - HPD - Request 19-58
>
> Per your request, please find updated list of PAC assignments.
>
> If you have any questions, please let me know.
>
>
> Janet Pierson, NCCMC
> Town Clerk
> Direct Line: 704.766.2202
>
>
> From: Eric Rowell <ericwrowell@gmail.com<mailto:ericwrowell@gmail.com>>
> Sent: Tuesday, June 25, 2019 5:41 AM
> To: Janet Pierson <jpierson@huntersville.org<mailto:jpierson@huntersville.org>>
> Cc: Anthony Roberts <aroberts@huntersville.org<mailto:aroberts@huntersville.org>>; Bence Hoyle <bhoyle@huntersville.org<mailto:bhoyle@huntersville.org>>
> Subject: Re: Records request - HPD - Request 19-58
>
> Mrs. Pierson,
>
> An updated request. Please provide me a copy of: Pursuant to Directive 1.43, the most current list of all PAC assignments maintained by the Personnel, Training and Fleet Division Commander per subsection 5. under Section C. - Personally Assigned Cruiser Program.
>
> Thank you,
>
> Eric Rowell
> Huntersville
>
> On Tue, Jul 17, 2018 at 12:06 PM Eric Rowell <ericwrowell@gmail.com<mailto:ericwrowell@gmail.com>> wrote:
> Thanks, Chief Spruill.
>
> Mrs. Pierson - upon review of Directive 1.43 provided by the chief, please see additional records requests below.
>
> One request for information - is HPD covered under the town's liability policy or does HPD have liability insurance separate and apart from the town - including any policies covering auto?
>
> 1. Pursuant to Directive 1.43, a list of any and all HPD sworn personnel approved for PAC use "greater than listed above" per subsection 2.(a)(5) under Section C. - Personally Assigned Cruiser Program;
> 2. Pursuant to Directive 1.43, the most current list of all PAC assignments maintained by the Personnel, Training and Fleet Division Commander per subsection 5. under Section C. - Personally Assigned Cruiser Program;
> 3. Pursuant to Directive 1.43, the approved and signed Take Home Vehicle Request Form for HPD Officer Ryan Smith
>
> Let me know if there are any questions.
>
> Eric Rowell
>
> On Tue, Jul 17, 2018 at 10:17 AM, Cleveland Spruill <cspruill@huntersville.org<mailto:cspruill@huntersville.org>> wrote:
> Mr. Rowell, in response to your July 17 Records Request, attached you will find HPD Police Directive 1.43 which establishes department policy on use of HPD vehicles and our take-home vehicle policy.
>
> Chief Cleveland L. Spruill
> Huntersville Police Department
> 9630 Julian Clark Avenue
> Huntersville, NC 28078
> (704) 464-5400
>
> From: Eric Rowell [mailto:ericwrowell@gmail.com<mailto:ericwrowell@gmail.com>]
> Sent: Tuesday, July 17, 2018 8:37 AM
> To: Janet Pierson <jpierson@huntersville.org<mailto:jpierson@huntersville.org>>
> Cc: Cleveland Spruill <cspruill@huntersville.org<mailto:cspruill@huntersville.org>>; Anthony Roberts <aroberts@huntersville.org<mailto:aroberts@huntersville.org>>
> Subject: Records request - HPD
>

> Mrs. Pierson:
>
> Please provide me a copy of any and all policies, procedures, memorandums, emails, or any other document outlining Huntersville Police Department's take home vehicle policy, i.e., any policy outlining how and when HPD employees/officers are permitted to use HPD vehicles for travel to/from work or while off-duty. Let me know if there are any questions about this request.
>
> Thank you,
>
> Eric Rowell
> Huntersville
>
>
> <winmail.dat>

Date : 8/12/2019 7:51:13 AM
From : "Janet Pierson" jpierson@huntersville.org
To : "'Eric Rowell'" ericwrowell@gmail.com
Subject : RE: Records request - HPD

I wish I could give you a timeframe, but at this point I don't know. I am trying to dedicate one to two hours a day on public records requests. E-mails, especially police, are time consuming because each one has to be reviewed to ensure there is no confidential information. Police e-mails usually involve quite a bit of redaction, which takes more time. If there is any way to narrow the request down, then that would decrease the number of e-mails that I need to go through. If there are no changes to the request, my guess would be at least 3 weeks.

For the request pertaining to the surveillance technology, I will follow-up with the Police Department to see when they will have that response.

If you have any questions, please let me know.

Janet Pierson, NCCMC
Town Clerk
Direct Line: 704.766.2202

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Saturday, August 10, 2019 12:09 PM
To: Janet Pierson <jpierson@huntersville.org>
Subject: Re: Records request - HPD

Any updates on this request?

Thanks,

Eric Rowell

On Tue, Jul 9, 2019 at 4:13 PM Janet Pierson <jpierson@huntersville.org> wrote:

> This is to confirm receipt of your request.
>
> Janet Pierson, NCCMC
> Town Clerk
> PH: 704.766.2202
>
> **From:** Eric Rowell <ericwrowell@gmail.com>
> **Sent:** Tuesday, July 09, 2019 6:27 AM
> **To:** Janet Pierson <jpierson@huntersville.org>
> **Cc:** Anthony Roberts <aroberts@huntersville.org>; Bence Hoyle <bhoyle@huntersville.org>
> **Subject:** Records request - HPD
>
> Mrs. Pierson,
>
> Pursuant to N.C.G.S Chapter 132 I am requesting any and all public records or information relating to the following:
>
> - Copies of any and all emails, sent and received, of HPD Officer Sean Freeston at his designated HPD email address, seanf @ huntersville.org, and any other email address he may use to conduct town business from 1 June 2018 through 31 August 2018, and 24 June 2019 through 8 July 2019; and
> - The most current list/inventory of all surveillance technology owned or operated by HPD, including product names and product descriptions from the manufacturer.
>
> I am requesting this information be provided to me electronically if possible. If electronic production is not possible, please notify me if there will be any fees related to producing these records or information and, if so, whether the cost will exceed $25.00. Please specify any applicable exemption(s) under N.C.G.S. Chapter 132 if any or all of this records request is denied.
>
> Please provide your response within fifteen (15) business days or as promptly as possible. Don't hesitate to contact me with any questions regarding this request.
>
> Thank you,
>
> Eric Rowell
> Huntersville

Date : 8/10/2019 12:09:25 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Records request - HPD

Any updates on this request?

Thanks,

Eric Rowell

On Tue, Jul 9, 2019 at 4:13 PM Janet Pierson <jpierson@huntersville.org> wrote:

> This is to confirm receipt of your request.
>
> Janet Pierson, NCCMC
>
> Town Clerk
>
> PH: 704.766.2202
>
> **From:** Eric Rowell <ericwrowell@gmail.com>
> **Sent:** Tuesday, July 09, 2019 6:27 AM
> **To:** Janet Pierson <jpierson@huntersville.org>
> **Cc:** Anthony Roberts <aroberts@huntersville.org>; Bence Hoyle <bhoyle@huntersville.org>
> **Subject:** Records request - HPD
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>
> Please provide your response within fifteen (15) business days or as promptly as possible. Don't hesitate to contact me with any questions regarding this request.
>
> Thank you,
>
> Eric Rowell
>
> Huntersville

Date : 7/9/2019 4:13:31 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "'Eric Rowell'" ericwrowell@gmail.com
Subject : RE: Records request - HPD

This is to confirm receipt of your request.

Janet Pierson, NCCMC
Town Clerk
PH: 704.766.2202

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Tuesday, July 09, 2019 6:27 AM
To: Janet Pierson <jpierson@huntersville.org>
Cc: Anthony Roberts <aroberts@huntersville.org>; Bence Hoyle <bhoyle@huntersville.org>
Subject: Records request - HPD

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Please provide your response within fifteen (15) business days or as promptly as possible. Don't hesitate to contact me with any questions regarding this request.

Thank you,

Eric Rowell
Huntersville

Date : 6/25/2019 5:41:16 AM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Bence Hoyle" bhoyle@huntersville.org
Subject : Re: Records request - HPD

Mrs. Pierson,

An updated request. Please provide me a copy of: Pursuant to Directive 1.43, the most current list of all PAC assignments maintained by the Personnel, Training and Fleet Division Commander per subsection 5. under Section C. - Personally Assigned Cruiser Program.

Thank you,

Eric Rowell
Huntersville

On Tue, Jul 17, 2018 at 12:06 PM Eric Rowell <ericwrowell@gmail.com> wrote:

> Thanks, Chief Spruill.
>
> Mrs. Pierson - upon review of Directive 1.43 provided by the chief, please see additional records requests below.
>
> One request for information - is HPD covered under the town's liability policy or does HPD have liability insurance separate and apart from the town - including any policies covering auto?
>
> 1. Pursuant to Directive 1.43, a list of any and all HPD sworn personnel approved for PAC use "greater than listed above" per subsection 2.(a)(5) under Section C. - Personally Assigned Cruiser Program;
> 2. Pursuant to Directive 1.43, the most current list of all PAC assignments maintained by the Personnel, Training and Fleet Division Commander per subsection 5. under Section C. - Personally Assigned Cruiser Program;
> 3. Pursuant to Directive 1.43, the approved and signed Take Home Vehicle Request Form for HPD Officer Ryan Smith
>
> Let me know if there are any questions.
>
> Eric Rowell
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>
> > Mr. Rowell, in response to your July 17 Records Request, attached you will find HPD Police Directive 1.43 which establishes department policy on use of HPD vehicles and our take-home vehicle policy.
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> > Chief Cleveland L. Spruill
> >
> > Huntersville Police Department
> >
> > 9630 Julian Clark Avenue
> >
> > Huntersville, NC 28078
> >
> > (704) 464-5400
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> > **Sent:** Tuesday, July 17, 2018 8:37 AM
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> > **Cc:** Cleveland Spruill <cspruill@huntersville.org>; Anthony Roberts <aroberts@huntersville.org>
> > **Subject:** Records request - HPD
> >
> > Mrs. Pierson:
> >
> > Please provide me a copy of any and all policies, procedures, memorandums, emails, or any other document outlining Huntersville Police Department's take home vehicle policy, i.e., any policy outlining how and when HPD employees/officers are permitted to use HPD vehicles for travel to/from work or while off-duty. Let me know if there are any questions about this request.

Thank you,

Eric Rowell

Huntersville

Date : 5/23/2019 5:05:17 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Records request - HPD

Thanks.

On Thu, May 23, 2019 at 4:07 PM Janet Pierson <jpierson@huntersville.org> wrote:

> I have attached the requested policies/directives provided by the Police Department. Completed forms related to secondary employment are a part of the personnel file and will not be released. E-mails are still being reviewed before releasing.
>
> If you have any questions, please let me know.
>
> Thanks,
>
> Janet
>
> **From:** Eric Rowell <ericwrowell@gmail.com>
> **Sent:** Monday, May 20, 2019 5:31 PM
> **To:** Janet Pierson <jpierson@huntersville.org>
> **Subject:** Re: Records request - HPD
>
> Janet,
>
> Just requesting a status update on this request since it's been more than 15 days.
>
> Thanks,
>
> Eric Rowell
>
> On Wed, May 1, 2019 at 5:56 PM Eric Rowell <ericwrowell@gmail.com> wrote:
>
> > Mrs. Pierson,
> >
> > Pursuant to N.C.G.S Chapter 132 I am requesting any and all public records or information relating to the following:
> >
> > - Copies of any and all emails, sent and received, of HPD Officer Tom Seifert at his designated HPD email address, tseifert @ huntersville.org, and any other email address he may use to conduct town business from his rehire date of 12-17-18 through 5pm EST today, May 1;
> >
> > - Copies of any and all HPD Directive 1.10 addendum forms i) Permit to Engage in Secondary Employment and ii) Requests for Approval of Secondary Employer filled out and/or approved for Officer Tom Seifert; and
> >
> > - Copies of any HPD policies or directives related to i) personal use of town owned or HPD owned equipment (analogous to Town Personnel Policy Art. IV, Sec. 9) and ii) conflicts of interest, gifts, favors, and ethics (analogous to Town Personnel Policy Art. IV, Sec. 12).
> >
> > I am requesting this information be provided to me electronically if possible. If electronic production is not possible, please notify me if there will be any fees related to producing these records or information and, if so, whether the cost will exceed

$25.00. Please specify any applicable exemption(s) under N.C.G.S. Chapter 132 if any or all of thisrecords request is denied.

Please provide your response within fifteen (15) business days or as promptly as possible. Don’t hesitate to contact me with any questions regarding this request.

Thank you,

Eric Rowell

Huntersville

Date : 5/23/2019 4:06:55 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "'Eric Rowell'" ericwrowell@gmail.com
Subject : RE: Records request - HPD
Attachment : 1.00 DIRECTIVE 1.00 STANDARDS OF CONDUCT (RULES AND REGULATIONS) 45 16.pdf;1.02 DIRECTIVE 1.02 CODE-CANONS OF POLICE ETHICS 12 8 14.pdf;1.10 DIRECTIVE 1.10 SECONDARY EMPLOYMENT 07 01 18.pdf;1.16 DIRECTIVE 1.16 UNIFORMS, EQUIPMENT AND PERSONAL APPEARANCE 4 417.pdf;1.40 DIRECTIVE 1.40 CONFLICTS OF INTEREST 12 22 16.pdf;2.16 DIRECTIVE 2.16 POLICE COMPUTER NETWORK 3 9 16.pdf;4.10 DIRECTIVE 4.10 FLEET MANAGEMENT 3 31 16.pdf;

I have attached the requested policies/directives provided by the Police Department. Completed forms related to secondary employment are a part of the personnel file and will not be released. E-mails are still being reviewed before releasing.

If you have any questions, please let me know.

Thanks,
Janet

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Monday, May 20, 2019 5:31 PM
To: Janet Pierson <jpierson@huntersville.org>
Subject: Re: Records request - HPD

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Thanks,

Eric Rowell

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> Mrs. Pierson,
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> Pursuant to N.C.G.S Chapter 132 I am requesting any and all public records or information relating to the following:
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> - Copies of any and all emails, sent and received, of HPD Officer Tom Seifert at his designated HPD email address, tseifert @ huntersville.org, and any other email address he may use to conduct town business from his rehire date of 12-17-18 through 5pm EST today, May 1;
> - Copies of any and all HPD Directive 1.10 addendum forms i) Permit to Engage in Secondary Employment and ii) Requests for Approval of Secondary Employer filled out and/or approved for Officer Tom Seifert; and
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> I am requesting this information be provided to me electronically if possible. If electronic production is not possible, please notify me if there will be any fees related to producing these records or information and, if so, whether the cost will exceed $25.00. Please specify any applicable exemption(s) under N.C.G.S. Chapter 132 if any or all of this records request is denied.
>
> Please provide your response within fifteen (15) business days or as promptly as possible. Don't hesitate to contact me with any questions regarding this request.
>
> Thank you,
>
> Eric Rowell
> Huntersville

HUNTERSVILLE POLICE DEPARTMENT

Directive 1.00 Standards of Conduct (Rules and Regulations)

Effective Date: April 5, 2016	**Rescinds: Standards of Conduct, Rules and Regulations, 1-15-06**
Review Date: April 2017	**Approved: Cleveland L. Spruill Chief of Police**

CONTENTS

1.00 A – Policy/Purpose	**CALEA**	**26.1.1**
1.00 B – Definitions		**26.1.2**
1.00 C – Rules of Conduct		

A. POLICY/PURPOSE

1. Actions of officers and employees that are inconsistent with the values established by this agency negatively affect its reputation and that of its members. Such actions thereby detract from the agency's overall ability to effectively and efficiently protect the public, maintain peace and order, and conduct other essential business. Therefore, it is the policy of the Huntersville Police Department that officers and employees conduct themselves at all times in a manner consistent with the rules contained in this Directive and otherwise disseminated by this agency. These standards of conduct will apply equally to sworn and non-sworn members of the Department, except in those instances where a clear distinction in applicability is made. While this Directive cannot serve as an all-inclusive guide to proper conduct in all of the various situations or activities in which a member may become involved, members must at all times conduct themselves in accordance with the ethical responsibilities of their position and must strive constantly to live up to the highest standards of professional policing. Any acts or omissions contrary to the rules contained in this Directive will subject the offending member to the disciplinary procedures of the Department.

2. Members will exercise ordinary common sense and strive to find ways in every contact with the public to promote our values as expressed in our standards (such as the Mission, Code of Ethics, Goals and Objectives, these Rules of Conduct, and other lawful directives and legitimate expectations. For purposes here, ordinary common sense will be defined as that level of knowledge that a common person with average capabilities and life experiences possesses.

3. In establishing its standards, the Huntersville Police Department recognizes that members too have a need for job security and to be treated fairly in administrative decisions affecting their employment status, particularly in discipline and termination actions. Therefore, when members perform in a manner contrary to policies and procedures they create cause for administration to take action. In doing so, employees can expect that management will strive to:

   - Provide fair investigation to determine facts.
   - Allow them reasonable chance to represent themselves, questions facts and present a defense.
   - Provide progressive discipline, unless infractions are of such serious nature they call for summary discharge.
   - Consider the employee's work history in decisions that determine the appropriate level of discipline.
   - Provide for an appeal of a disciplinary or termination decision.

4. Members are expected to obey all Standards of Conduct and abide by the Canons of Police Ethics, Law Enforcement Canon of Ethics, and the Law Enforcement Code of Conduct. Serious and/or multiple standard violations will result in disciplinary action up to, and including, termination of employment.

5. The purpose of the "Standards of Conducts" is to further define the rules of conduct (Rules and Regulations), the Law Enforcement Officer's Code of Ethics and Vision, Mission and Value Statements of this Department, so that employees will better understand the prohibitions and limitations on their conduct and activities while on and off duty.

B. DEFINITIONS

The following definitions are for the limited purpose of this Directive and may not apply in all other cases:

1. Department: the Town of Huntersville Police Department. For the purpose of this Directive, the terms "agency" and "department" will be synonymous.

2. Directive: any rule, procedure, policy, order or other written statement of instruction issued on the authority of the Chief of Police or his designee and made applicable to any and/or all members of the Department.

3. Employee: a civilian or sworn employee of the Huntersville Police Department. Employee also means a volunteer member of the Department. For the purposes of this Directive, the terms "member" and "employee" will be synonymous. The term "employee" also means a volunteer member of the Department.

4. Officer: a sworn law enforcement officer of the Huntersville Police Department.

C. RULES OF CONDUCT

1. **Knowledge of Regulations** (Severity Category C)

(a) Employees will familiarize themselves with and understand all rules, regulations, directives and written procedures of the Department.

(b) Employees who do not understand their duties or responsibilities will read the relevant directives, rules, etc., and will consult their immediate supervisor for clarification.

(c) Employees will maintain an updated manual of Department rules, procedures, and other directives, and will consult that manual as needed.

(d) When dealing with a situation for which there are no regulations or established procedures, employees will consult with their immediate supervisor for direction.

(e) If a supervisor gives an order, the supervisor is responsible for that order. If the employee perceives an apparent conflict between the supervisor's order and the rules, directives or written procedures of the Department, the employee will seek clarification or confer with a higher authority.

(f) Employees will make affirmative and consistent efforts to observe and comply with the lawful directives and expectations (e.g. work rules, policies, procedures, practices, traditions)

established for the effective, efficient, and safe operations. The term “affirmative effort “means to self -initiate acceptable ways to comply with a lawful directive. In other words, the member is expected to actively seek ways and find proper ways to comply with a directive and not dwell on reasons why the directive should not or cannot be performed.

2. **Violation of Rules** (Severity Category A - Subject to Discretion)

   (a) Employees will not commit any acts or make any omissions which constitute a violation of any of the rules, procedures, orders, or other directives of the Department.

3. **Chain of Command** (Severity Category C)

   (b) Employees will conduct departmental business through accepted channels unless written procedures or orders from proper authority dictate otherwise.

4. **Insubordination** (Severity Category A)

   (a) Employees will promptly obey any lawful order or direction (verbal and written rules, duties, policies, procedures or practices) of a supervisor. This includes any lawful order or direction relayed from a supervisor by an employee of the same or lesser rank. If an employee does not understand the direction given to them the employee will seek guidance from a supervisor.

   (b) Employees will not use profane or intentionally insulting language toward any supervisor.

   (c) Employees will also subordinate their personal preferences and work priorities to lawful verbal and written rules, duties, policies, procedures and practices as well as to the lawful orders and directives of supervisory personnel.

5. **Unsatisfactory Performance** (Severity Category A)

   (a) Employees will maintain sufficient competence to properly perform their duties and assume the responsibilities of their position.

   (b) Employees will perform their duties in a manner which will maintain the highest standard of efficiency in carrying out the functions and objectives of the Department. Unsatisfactory performance may be demonstrated by a lack of knowledge of the application of laws to be enforced; unwillingness or inability to perform assigned tasks; the failure to conform to work standards established for an employee’s rank, grade, or position; the neglect of duty; the display of cowardice, absence without leave, or the physical or mental inability to perform the essential functions of the position and required duties.

   (c) In addition to other indications of unsatisfactory performance, the following will be considered unsatisfactory performance: repeated poor performance evaluations and records of repeated violations of orders, rules, procedures, or other directives of the Department.

   (d) Employees will not unlawfully commit acts or behave in such a manner that has the potential for endangering or injuring themselves, property, or another person.

6. **Unbecoming Conduct** (Severity Category A)

(a) Employees will conduct themselves at all times, both on and off duty, in a manner which is in keeping with the highest standards of the law enforcement profession.

(b) Employees will not engage in any conduct or activities, either on or off duty that brings the Department into disrepute, reflects unfavorably upon the employee as a member of the Department, damages or negatively affects the reputation of any member of the Department, or impairs the operation or efficiency of the Department or any of its personnel.

7. **Residence and Telephone Requirement** (Severity Category A)

(a) All sworn officers and employees will maintain residency in compliance with the current Town of Huntersville Personnel Policy Manual. The place of residence is where one actually lives or has his/her home to which one intends to return as distinguished from a temporary or transient visit; where one actually resides with intent to remain. The place of residence must be primary in nature and where the employee and his/her family spend the majority of his/her/their time in residence. Any employee found to have violated this rule will be reported to the Town Manager with the recommendation that he/she be terminated.

(b) Each employee will have a functioning telephone in his or her residence.

(c) Employees will inform their supervisor and the Chief of Police in writing of any change in their residential address or telephone number before the end of the next business day after making such change, in accordance to Departmental written directives applicable to personnel records.

8. **Reporting for Duty** (Severity Category D)

(a) Employees will report at the scheduled time for any duty assignment, including court, Grand Jury appearances, meetings, or training.

(b) Employees will be properly equipped and prepared to perform their duties.

(c) Employees who are unable to report to a duty assignment will notify the appropriate supervisor prior to the beginning of that scheduled assignment.

(d) Employees will report to work and while working remain drug free and medically, psychologically, and physically ready to assume and perform all their assigned or assumed responsibilities, duties, and tasks, and essential functions competently.

9. **Absence from Duty** (Severity Category A)

(a) Employees will be considered absent without authorized leave if they fail to report for duty or notify the appropriate supervisor of their inability to report for duty and be granted approved leave.

(b) Employees will not be absent from secondary duty assignments such as court, Grand Jury, meetings or training without first obtaining permission from proper authority.

(c) Employees will not feign illness or injury, falsely report themselves sick, ill or injured, or otherwise deceive or attempt to deceive any official of the Department as to the condition of their health or

that of their families.

(d) Employees will not be unnecessarily or excessively absent or unavailable for work.

(e) Members will not establish patterns of absenteeism. Establishing a pattern of absenteeism is a violation regardless of whether any part of the absenteeism within the pattern has not been approved or disapproved or scheduled by management.

10. **Neglect of Duty** (Severity Category B)

(a) While on duty, employees will not engage in any activities or personal business which would cause them to neglect or be inattentive to their assigned responsibilities.

(b) Employees will remain awake, alert, and attentive while on duty. If unable to do so, they will so report to their supervisor, who will determine the proper course of action.

(c) Officers will take any official action required by federal or state law, by Town ordinance, or by any directive of the Chief of Police.

(d) Employees will not leave their assigned duty post during a tour of duty except as authorized by proper authority.

(e) Civilian employees will take any action which is required or is responsible and appropriate in connection with the performance of their assigned duties.

(f) Officers will take appropriate action in any emergency situation or in any situation in which substantial and irreversible damage would result from the failure to take appropriate action, whether on or off duty.

(g) Employees will, whether requested or not, assist any employee involved in an emergency situation or any other situation in which additional assistance would be critical to the successful performance of a Departmental function.

(h) Officers will respond to all radio communications directed to them.

(i) Officers will, during work hours, come to the aid of another member when a legitimate request or need is made known or should have been known.

11. **Off-Duty Employment** (Severity Category C)

(a) Employees will adhere to all procedures and directives governing off-duty and secondary employment established by the Department.

12. **Labor Activity** (Severity Category A)

(a) Employees will not engage in any strike, work slowdown, unreasonable or selective enforcement of the law, or other concerted failure to report for duty for the purpose of inducing, influencing, or coercing a change in conditions, compensation, rights, privileges, or obligations of employment.

13. **Political Activity** (Severity Category A)

(a) Employees may not engage in political activity when on duty (other than voting and registering to vote) and will not engage in political activity while identifying themselves as representatives of the Police Department by virtue of their uniform or otherwise.

14. **Conformance to Laws** (Severity Category A)

(a) Employees will obey all laws of the United States and of any state or local jurisdiction in which they may be present, and will obey all administrative regulations applicable to their position and enacted pursuant to local, state or federal law.

(b) Employees will not obey any order which they know or should know requires them to commit an illegal act.

(c) Any employee arrested or charged with any crime must notify the Chief of Police in writing within 24 hours of that arrest or charge. No notification is required on motor vehicle charges except: Hit and Run, DWI, or Death by Motor Vehicle. The employee will also notify the Chief of Police in writing of the court disposition within 24 hours of that disposition. In addition, any suspension or revocation of an employee's motor vehicle operator's license must be reported to the Chief of Police within 24 hours of this action regardless of whether the suspension or revocation is the result of a conviction.

15. **Prohibited Associations** (Severity Category B)

(a) Employees will avoid association or dealings with persons who they know, or should know, are under criminal investigation or indictment, or who have a criminal record, except as necessary to the performance of official duties or where unavoidable due to family relationships.

(b) Employees will not knowingly join or participate in any organization that advocates, incites, or supports criminal acts or criminal conspiracies.

16. **Visiting Prohibited Establishments** (Severity Category B)

(a) Employees will not knowingly visit, enter, or frequent any establishment wherein the laws of the United States, the State, or the local jurisdiction are regularly violated, except in the performance of official duties.

17. **Use of Alcohol on Duty or in Uniform** (Severity Category A)

(a) Employees will not consume intoxicating beverages while in uniform or on duty except in the performance of duty and while acting under specific orders.

(b) Employees will not appear for duty, or be on duty, while under the influence of alcohol or with the odor of alcoholic beverage on their breath.

(c) No alcoholic beverages will be served or consumed on police premises or in vehicles owned by the Police Department.

18. **Possession and Use of Drugs** (Severity Category A)

(a) Employees will not possess or use any controlled substances or prescription drugs except as prescribed by a properly licensed physician or dentist.

(b) When narcotics are prescribed to an employee, the employee will notify his or her supervisor prior to reporting for duty under the influence of such medication. When a medication other than a narcotic is prescribed and that medication could affect an employee's fitness for duty, the employee will notify his or her supervisor prior to reporting for duty under the influence of such medication.

(c) No employee will report to work or be on duty when his or her judgment or physical condition has been impaired by alcohol, medication, or other substance.

(d) Employees must report the use of any substance, prior to reporting for duty, that impairs their ability to perform as law enforcement officer or employee.

(e) Supervisors will order a drug or alcohol screening test when they have reasonable suspicion that an employee is using and/or under the influence of drugs or alcohol while on duty. Such screening will conform to the policies of the Town of Huntersville on employee drug and alcohol testing.

19. **Personal Appearance** (Severity Category D)

(a) Employees on duty will wear uniforms and other clothing and equipment in accordance with established Departmental procedures.

(b) Except when acting under orders from proper authority, employees on duty will maintain a neat, well-groomed appearance and will style their hair according to Departmental procedures.

20. **Use of Tobacco Products** (Severity Category D)

(a) While on duty, employees will not use tobacco products while engaged in any activity that causes them to be in direct contact with the public, while engaged in traffic direction and control, when they must leave their duty assignment for the sole purpose of doing so, or when the use of tobacco is prohibited by law or would violate any written Town or Department policy.

(b) Employees are not permitted to use tobacco products in a vehicle owned or maintained by this agency.

21. **Identification** (Severity Category D)

(a) Officers will carry their police identification cards on their persons at all times, except when impractical or dangerous or harmful to the progress of a criminal investigation.

(b) Officers will furnish their names and employee identification numbers to any person requesting that information when they are on duty or presenting themselves as police officers, and will provide verbal identification over the telephone when conducting official police business, except when the withholding of such information is necessary to the performance of police duties or is authorized by proper authority.

(c) Employees will display their identification cards while on duty as required by departmental procedures.

22. **Abuse of Law Enforcement Powers or Position** (Severity Category A)

(a) Employees will not use their official position or identification for:

1) Personal or financial gain.

2) Obtaining privileges not otherwise available to them except in the performance of their duty.

3) Avoiding the consequences of illegal acts.

(b) Employees will not lend to another person their official identification card or badge or permit them to be photographed or otherwise reproduced without the prior approval of the Chief of Police.

(c) Employees will not permit the use of their names, photographs, or official titles that identify them as police officers or as employees of the Police Department in connection with testimonials or advertisements of any commodity, commercial enterprise, or professional service without the prior approval of the Chief of Police.

(d) Employees will take no part, either directly or indirectly, in sales promotions, solicitations, fund raising campaigns, or similar activities for personal gain or benefit of commercial enterprise while representing themselves as police officers or as employees of the Police Department, or authorize others to conduct themselves in a manner as indicated above that would leave the impression they are representing the Huntersville Police Department without the prior approval of the Chief of Police.

(e) Employees while on duty or acting in an official capacity will not recommend or suggest in any manner, except in the transaction of personal business with family and close friends, the employment or procurement of a particular product, professional service, or commercial service.

(f) Employees will not interfere with or attempt to influence the lawful business of any person.

(g) Employees will not knowingly make false accusations or false criminal charges.

(h) Employees will not create conflicts of interest or potential conflicts of interest with the duties

(i) Employees will not, under the color of authority, divulge or willfully permit to have divulged, any information gained by reason of their position, for anything other than its official purpose.

23. **Gifts and Gratuities** (Severity Category A)

(a) Employees will not use their position to solicit any form of gift, gratuity, or service for gain.

(b) Employees will not accept from any person, business, or organization any gift if it may reasonably be inferred that the person, business or organization seeks to influence an official

action or to affect the performance of an official function; OR has an interest which may be substantially affected, either directly or indirectly, by the performance or non-performance of an official function.

(c) Employees may not accept any form of reward for the performance of an official function without the prior approval of the Chief of Police.

24. **Public Statements, Appearances & Endorsements** (Severity Category A)

(a) Employees will treat the official business of the Department as confidential and will disseminate information regarding departmental operations only in accordance with established departmental procedures.

(b) Employees will not divulge the identity of persons giving confidential information in a criminal investigation.

(c) Employees will not publicly criticize or ridicule the Department or its personnel when such statements may interfere with the maintenance of discipline or the effective operation of the Department, or when such statements are made with reckless disregard for the truth.

(d) Employees will not disseminate any information that would violate North Carolina General Statute §160A-168 (Privacy of Employee Personnel Records).

(e) Employees will not, under color of authority, make any statements, speeches, or appearances that could reasonably be considered to represent the views of the agency, unless expressly authorized. This includes, but is not limited to the use of towing services, repair firms, attorneys, bail bondsmen, or other technical or professional services. This rule does not pertain to the endorsement of appropriate governmental services where there is a duty to make such endorsements.

25. **Courtesy** (Severity Category C)

(a) Employees will conduct themselves toward the public in a civil and professional manner that connotes a service orientation and that will foster public respect and cooperation.

(b) Employees will be courteous and tactful in the performance of their duties or while representing themselves as members of the Department, and will promptly respond to all requests for assistance in accordance with departmental procedures.

(c) Employees will promptly (usually within 24 hours) return phone calls from citizens and should keep a record of unsuccessful efforts to return phone calls.

26. **Citizen Complaints** (Severity Category C)

(a) Employees will follow established procedures for processing complaints.

(b) Employees may attempt to amicably resolve citizen complaints, but they will not attempt to prevent any citizen from lodging a formal complaint against any individual employee or against the Department.

27. **Use of Weapons** (Severity Category A)

Officers will carry and use weapons and firearms only in accordance with law and established departmental procedures.

28. **Use of Force** (Severity Category A)

(a) Officers will use no more force than necessary in the performance of their duties and will then do so only in accordance with the law and Departmental procedures.

(b) Officers will comply with Departmental procedures concerning the documentation and investigation of the use of physical force.

29. **Arrest, Search and Seizure** (Severity Category B)

(a) Officers will not make any arrest, search or seizure which they know, or should know, is not in accordance with the law and Departmental procedures.

30. **Intervention** (Severity Category C)

(a) Officers will not interfere with or take action in cases being handled by other officers of the Department or by another governmental agency unless

1) Ordered to intervene by a superior officer; or
2) The intervening officer believes that a manifest injustice would result from failure to take immediate action.

(b) Officers will not undertake any investigation or other official action which is not part of their regular duties without obtaining permission from their supervisor, unless the exigencies of the situation require immediate police action. Any officer taking such an action must notify his immediate supervisor as soon as possible after the incident occurs.

31. **Improper Use of Property and Evidence** (Severity Category A)

(a) Employees will not manufacture, conceal, destroy, remove, tamper with or withhold any property or evidence in connection with an investigation or other police action, except in accordance with established Departmental procedures.

(b) Employees will not purchase, convert to their own use, or have any claim to any found, impounded, abandoned, or recovered property, or any property held or released as evidence.

32. **Use of Department Equipment** (Severity Category D 32 A and Severity Category A for 32 B – subject to discretion])

(a) Employees will utilize departmental equipment, including any vehicle, computer and radio,
1) only for its intended purpose in accordance with all laws and departmental procedures and
2) will not damage or lose departmental equipment.

33. **Radio Communications** (Severity Category C)

(a) Officers will keep available radio communications equipment turned on and operating at all times while on duty, unless ordered by proper authority to do otherwise.

34. **Departmental Reports** (Severity Category D)

(a) Employees will submit all necessary reports on time and in accordance with established Departmental procedure.

(b) Reports submitted by employees will be accurate, truthful and complete.

35. **Participation in Administrative Investigations** (Severity Category A)

(a) Employees are directly accountable for their actions through the chain of command to the Chief of Police, and will have a duty to truthfully acknowledge and explain their actions and decisions when requested to do so by an authorized member of this agency without deception or subterfuge.

(b) Employees will cooperate fully in any internal administrative investigation conducted by this agency and will provide complete and accurate information in regard to any issue under investigation. Employees will accept responsibility for their actions without attempting to conceal, divert or mitigate their true culpability, and will not engage in any effort to thwart, influence, or interfere with an internal investigation.

(c) All procedures carried out under this rule will be specifically directed and narrowly related to a particular internal administrative investigation being conducted by the Department.

(d) Employees who are involved in administrative investigations and who have been advised in writing (or orally, if the interview is conducted by telephone and the conversation is taped) that no statement they make can be used against them in a criminal prosecution, will truthfully answer all questions which are specifically directed and narrowly related to their job performance and/or fitness for duty.

(e) Upon the order of the Chief of Police or the Chief's designee, an employee will:

1) Submit to a polygraph examination.

2) Submit to any medical, ballistics, chemical or other test, photographs, or line-ups required in a particular administrative investigation being conducted by the Department, and release the results of any such tests to the Department in connection with the administrative investigation.

3) Submit financial disclosure statements in accordance with Departmental procedures in connection with a complaint in which this information is material to the investigation. Financial statements are to be confidentially maintained by the Chief of Police and will not be made available to the public.

4) Submit medical records that are granted by the employee and/or the employee's physician, and that relate to a condition that the employee has raised as an issue, and the condition pertains to the employee's fitness for duty or job performance.

36. **Legal Processes Brought By or Against Employees** (Severity Category C)

(a) Employees will immediately report in writing directly to the Chief of Police or his designee any citations or criminal charges brought against them, and any court actions brought against them as a result of the performance of duty or which involve the employee's fitness for duty.

(b) Employees will notify the Chief of Police or his designee in writing before filing claims for damages or entering into any legal compromise or settlement regarding events that resulted from the performance of official duty.

37. **Supervision** (Severity Category B)

(a) Supervisors are charged with insuring compliance with all applicable laws, the Department's policies, directives, standard operating procedures, and Directives by those employees under their supervision. Supervisors are responsible for investigating and reporting all known violations to their immediate supervisor.

(b) All Police Department employees, sworn or civilian, who supervise any other Police Department employees will perform their duties completely, diligently, promptly, professionally, and satisfactorily.

(c) Supervisors will maintain professional and ethical relationships with subordinate employees, and will not engage in any personal relationship or association that would tend to impair the ability of the supervisor to perform their assigned duties in an effective, impartial, and professional manner.

(d) Supervisors will treat subordinates with the same courtesy and respect that is required of subordinates toward supervisors. Criticisms of a member or of a member's performances will be made directly to the subordinate and, when practicable, in a private setting.

38. **Truthfulness** (Severity Category A)

(a) Employees are prohibited from intentionally making any materially false statement(s) in connection with their performance of official duties.

(b) Employees are prohibited from intentionally failing to disclose information in connection with the performance of official duties when the purpose of such non-disclosure is to conceal suitability or unsuitability for duty of themselves or another or to gain improper personal advantage.

(c) Any material falsification or any intentional failure to disclose information relevant to suitability or fitness for police employment which is discovered after an individual is hired can result in termination of that employee.

39. **Harassment** (Severity Category A)

(a) Illegal or forbidden harassment (e.g. sex, race, religion, national origin, ethnic, disability or age) are prohibited as a basis for conduct, behavior, or decisions affecting another

member's or potential member's terms or conditions of employment. Members will not use sex, race, religion, national origin, ethnic background, disability or age in their words, actions, gestures, conducts or behaviors that could reasonably be construed or perceived by another as hostile, offensive or intimidating.

(b) In words, deeds, gestures, performance of jobs, duties, tasks and delivery of services, members will not discriminate; nor will they establish a pattern of adverse impact in the delivery of services when such discrimination has a basis in such areas as a person's sex, ethnic background, race, color, national origin, lifestyle, preferred sexual orientation, religion, criminal history, age, disability or social status.

40. **Driving** (Severity Category A – subject to discretion)

(a) Employees will obey all traffic laws while driving under normal conditions and will drive with due regard for the safety of others.

(b) Officers will only initiate and continue in a pursuit in accordance with departmental directives that governs pursuit (Directive 4.11 Vehicle Pursuits).

(c) Officers will comply with departmental directives concerning the documentation and investigation of any event that on officer knows, or should know, qualifies as a pursuit.

(d) Officers will only initiate and continue with an emergency response in accordance with departmental directives governing emergency responses (Directive 4.12 Emergency and Routine Vehicle Operations).

41. **Off-Duty Police Action** (Severity Category A)

(a) Officers will not use their police powers to resolve personal grievances (e.g. those involving the officer, family members, relatives or friends) except under circumstances that would justify the use of self-defense, actions to prevent injury to another person, or when a serious offense has been committed that would justify an arrest. In all other cases, officers will summon on-duty police personnel and a supervisor in cases where there is personal involvement that would reasonably require law enforcement intervention.

42. **Conduct Toward Fellow Employees** (Severity Category C)

(a) Employees will conduct themselves in a manner that will foster cooperation among members of this agency, showing respect, courtesy, and professionalism in their dealings with one another.

(b) Employees will not use language or engage in acts that demean, harass, or intimidate another person.

(c) Employees will not use profane or intentionally insulting language toward any other employee of the Department.

43. **Cooperation with Members and Other Officials** (Severity Category C)

(a) Members are required to affirmatively seek ways to cooperate and work with other members, other public officials, and members of any organization with whom their needs to be a good working relationship in order to achieve our mission, goals or objectives.

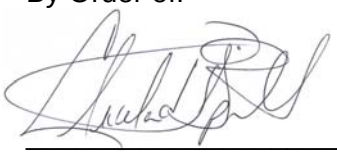
43. **Personal Locks, Keys, Passwords and Codes** (Severity Category C)

(a) Employees of this Department will not install or have installed any locking device upon any departmental equipment unless authorized by the Chief of Police. No employee will have in his/her possession any keys to areas of the department, depositories, or equipment to which he/she has not been authorized to use. No employee will copy or permit to be copied any departmental key without express authorization by the Chief of Police.

(b) No employee will transfer any passwords or codes to locking mechanisms, computer programs, or security alarms without the authorization of the Chief of Police. No employee will use any passwords or codes that he/she has not been given express authority to use by the Chief of Police.

(c) The Chief of Police or Bureau Commander may order the inspection of any departmentally owned locker, desk, vehicle, compartment, room, or container at any time.

By Order of:



Cleveland L. Spruill, Chief of Police

	HUNTERSVILLE POLICE DEPARTMENT	
	Directive 1.02 Code of Ethics	
	Effective Date: December 8, 2014	**Rescinds: General Order 1.02**
	Revision Date:	**Approved: Cleveland L. Spruill Chief of Police**

CONTENTS

1.02 A Policy/Purpose **CALEA 1.1.2**
1.02 B Procedures

A. POLICY/PURPOSE

The purpose of this policy is to provide a written directive requiring all personnel to abide by a code or cannon of ethics adopted by that agency and mandates that ethics training be conducted for all personnel, at a minimum, biennially. **[CALEA 1.1.2]**

All officers and employees of the Huntersville Police Department are expected to uphold the highest standards of ethical conduct for law enforcement agencies. These standards of ethical conduct shall serve as the guide for the conduct for all officers and employees of the Police Department. It is the policy of the Huntersville Police Department that all sworn officers and employees are required to abide by these "Standards of Ethics" at all times. The Huntersville Police Department has adopted the canons and codes of conduct included in this written directive as its "Standards of Ethical Conduct" for all officers and employees.

B. PROCEDURES

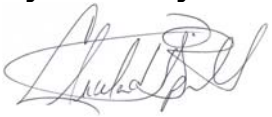
All officers and employees are expected to abide by the following Standards of Ethical Conduct of the Department.

1. **LAW ENFORCEMENT CODE OF POLICE ETHICS (SWORN EMPLOYEES) – International Association of Chief's of Police (Addendum A)**

2. **CIVILIAN LAW ENFORCEMENT EMPLOYEE CODE OF ETHICS (Addendum B)**

3. **LAW ENFORCEMENT CANONS OF POLICE ETHICS - *International Association of Chiefs of Police* (Addendum D)**

By Authority of:



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Chief of Police

ADDENDUM A

LAW ENFORCEMENT CODE OF ETHICS
FOR SWORN EMPLOYEES

AS A LAW ENFORCEMENT OFFICER, my fundamental duty is to serve the community; to safeguard lives and property; to protect the innocent against deception, the weak against oppression or intimidation, and the peaceful against violence or disorder; and to respect the Constitutional rights of all to liberty, equality, and justice.

I WILL keep my private life unsullied as an example to all and will behave in a manner which does not bring discredit to me or my agency. I will maintain courageous calm in the face of danger, scorn, or ridicule; develop self-restraint; and be constantly mindful of the welfare of others. Honest in thought and deed in both my personal and official life, I will be exemplary in obeying the law and the regulations of my department. Whatever I see or hear of a confidential nature or that is confided to me in my official capacity will be kept ever secret unless revelation is necessary in the performance of my duty.

I WILL never act officiously or permit personal feelings, prejudices, political beliefs, aspirations, animosities or friendships to influence my decisions. With no compromise for crime and with relentless prosecution of criminals, I will enforce the law courteously and appropriately without fear or favor, malice or ill will, never employing unnecessary force or violence and never accepting gratuities.

I RECOGNIZE the badge of my office as a symbol of public faith, and I accept it as a public trust to be held so long as I am true to the ethics of police service. I will never engage in acts of bribery nor will I condone such acts by other police officers. I will cooperate with all legally authorized agencies and their representatives in the pursuit of justice.

I KNOW that I alone am responsible for my own standard of professional performance and will take every opportunity to enhance and improve my level of knowledge and competence.

I WILL constantly strive to achieve these objectives and ideals, dedicating myself before God to my chosen profession...law enforcement.

_____ _____

Sworn Employee Signature Date

ADDENDUM B

LAW ENFORCEMENT CODE OF ETHICS
FOR CIVILIAN EMPLOYEES

As a Civilian Police Employee, I will demonstrate the highest standards of personal integrity, commitment, truthfulness, and fortitude in order to inspire trust among my co-workers, and to set an example for others. Avoid conflicts of interest. Conduct myself in a fair and impartial manner and recuse myself when significant conflict of interest arises. I will not accept gifts, gratuities or favors that could compromise my impartiality and independence.

I will keep my private life unsullied as an example to all; maintain courageous calm in the face of danger, scorn, or ridicule; develop self-restraint; and be constantly mindful of the welfare of others. Honest in thought and deed in both my personal and official life. I will be exemplary in obeying the laws of the land and the regulations of my department. Whatever I see or hear of a confidential nature or that is confided to me in my official duty will be kept ever secret unless revelation is necessary in the performance of my duty.

I will never act officiously or permit personal feelings, prejudices, animosities or friendships to influence my decisions. With no compromise for crime and with relentless prosecution of criminals, I will enforce the law courteously and appropriately without fear or favor, malice or ill will, never employing unnecessary force or violence and never accepting gratuities.

At all times, *I will place my obligation to the community and to the goals and objectives of my Department above my personal self-interest*.

_____ _____

Civilian Employee Signature Date

ADDENDUM C

LAW ENFORCEMENT CANONS OF POLICE ETHICS

Article I. Primary Responsibility of Job

The primary responsibility of the police service, and of the individual officer, is the protection of the people of the United States through the upholding of their laws; chief among these is the Constitution of the United States and its amendments. The law enforcement officer always represents the whole of the community and its legally expressed will and is never the arm of any political party or clique.

Article II. Limitations of Authority

The first duty of law enforcement officers, as upholders of the law, is to know its bounds upon them in enforcing it. Because they represent the legal will of the community, be it local, state, or federal, they must be aware of the limitations and prescriptions which the people, through law, have placed upon them. They must recognize the genius of the American system of government which gives to no person, groups of persons, or institution, absolute power, and they must insure that they, as prime defenders of that system, do not pervert its character.

Article III. Duty to be Familiar with the Law and with Responsibilities of Self and other Public Officials

Law enforcement officers shall assiduously apply themselves to the study of the principles of the laws which they are sworn to uphold. They shall make certain of their responsibilities in the particulars of their enforcement, seeking aid from their superiors in matters of technicality or principle when these are not clear to them; they will make special effort to fully understand their relationship to other public officials, including other law enforcement agencies, particularly on matters of jurisdiction, both geographically and substantively.

Article IV. Utilization of Proper Means to Gain Proper Ends

Law enforcement officers shall be mindful of their responsibility to pay strict heed to the selection of means in discharging the duties of their office. Violations of law or disregard for public safety and property on the part of an officer are intrinsically wrong; they are self-defeating in that they instill in the public mind a like disposition. The employment of illegal means, no matter how worthy the end, is certain to encourage disrespect for the law and its officers. If the law is to be honored, it must first be honored by those who enforce it.

Article V. Cooperation with Public Officials in the Discharge of Their Authorized Duties

Law enforcement officers shall cooperate fully with other public officials in the discharge of authorized duties, regardless of party affiliation or personal prejudice. They shall be meticulous, however, in assuring themselves of the propriety, under the law, of such actions and shall guard against the use of their office or person, whether knowingly or unknowingly, in any improper or

illegal action. In any situation open to question, they shall seek authority from their superior officers, giving them a full report of the proposed service or action.

Article VI. Private Conduct

Law enforcement officers shall be mindful of their special identification by the public as upholders of the law. Laxity of conduct or manner in private life, expressing either disrespect for the law or seeking to gain special privilege, cannot but reflect upon the police officer and the police service. The community and the service require that the law enforcement officer lead the life of a decent and honorable person. Following the career of a police officer gives no person special prerequisites. It does give the satisfaction and pride of following and furthering an unbroken tradition of safeguarding the American republic. The officer who reflects upon this tradition will not degrade it. Rather, they will so conduct their private lives that the public will regard them as an example of stability, fidelity, and morality.

Article VII. Conduct toward the Public

Law enforcement officers, mindful of their responsibility to the whole community, shall deal with individuals of the community in a manner calculated to instill respect for its laws and its police service. Law enforcement officers shall conduct their official life in a manner such as will inspire confidence and trust. Thus, they will be neither overbearing nor subservient, as no individual citizen has an obligation to stand in awe of them nor a right to command them. The officers shall give service where they can, and require compliance with the law. They will do neither from personal preference or prejudice but rather as duly appointed officers of the law discharging their sworn obligation.

Article VIII. Conduct in Arresting and Dealing with Law Violators

Law enforcement officers shall use their powers of arrest strictly in accordance with the law and with due regard to the rights of the citizens concerned. Their office gives them no right to prosecute the violator nor to mete out punishment for the offense. They shall, at all times, have a clear appreciation of their responsibilities and limitations regarding detention of the violator; they shall conduct themselves in such a manner as will minimize the possibility of having to use force. To this end they shall cultivate a dedication to the service of the people and the equitable upholding of their laws whether in the handling of law violators or in dealing with the law-abiding.

Article IX. Gifts and Favors

Law enforcement officers, representing government, bear the heavy responsibility of maintaining, in their own conduct, the honor and integrity of all government institutions. They shall, therefore, guard against placing themselves in a position in which any person can expect special consideration or in which the public can reasonably assume that special consideration is being given. Thus, they should be firm in refusing gifts, favors, or gratuities, large or small, which can, in the public mind, be interpreted as capable of influencing their judgment in the discharge of their duties.

Article X. Presentation of Evidence

Law enforcement officers shall be concerned equally in the prosecution of the wrong-doer and the defense of the innocent. They shall ascertain what constitutes evidence and shall present such evidence impartially and without malice. In so doing, they will ignore social, political, and all other distinctions among the persons involved, strengthening the tradition of the reliability and integrity of an officer's word. Law enforcement officers shall take special pains to increase their perception and skill of observation, mindful that in many situations theirs is the sole impartial testimony to the facts of a case.

Article XI. Attitude Toward Profession

Law enforcement officers shall regard the discharge of their duties as a public trust and recognize their responsibility as public servants. By diligent study and sincere attention to self-improvement they shall strive to make the best possible application of science to the solution of crime and, in the field of human relationships, strive for effective leadership and public influence in matters affecting public safety. They shall appreciate the importance and responsibility of their office and hold police work to be an honorable profession rendering valuable service to their community and their country.

HUNTERSVILLE POLICE DEPARTMENT

Directive 1.10 Secondary Employment

Effective Date: July 1, 2018	**Rescinds: Directive 1.10, 2-17-16**
Revision Date: July 1, 2018	**Approved: Cleveland L. Spruill Chief of Police**

CONTENTS

1.10 A – Policy/Purpose **CALEA 22.3.3**
1.10 B – Definitions **22.3.4**
1.10 C – Standards of Conduct for Secondary Employment
1.10 D – Secondary Employment Permits
1.10 E – Non-Law Enforcement Secondary Employment
1.10 F – Prohibited Secondary Employment
1.10 G – Restricted Employment
1.10 H – Supervision for Secondary Employment
1.10 I – Compensation
1.10 J – Secondary Employment Coordinator
1.10 K – Approval of Secondary Employers
1.10 L – Work Hours and Record Keeping
1.10 M – Assignment of Jobs
1.10 N – Liability and Worker's Compensation
Addendum A – Permit to Engage in Secondary Employment
Addendum B – Non- Law Enforcement Secondary Employment Request
Addendum C – Apartment Security Secondary Employment Guidelines
Addendum D – Traffic Control on Public Streets Secondary Employment Guidelines
Addendum E – Secondary Employment at Parking Locations Servicing Alcohol Establishments
Addendum F – Secondary Employment Pay Rates
Addendum G – Contract for Secondary Employment
Addendum H – Request for Approval of Secondary Employer

A. POLICY/PURPOSE

1. In order to ensure efficient, accountable service and protection to the citizens of Huntersville, the Huntersville Police Department will provide guidelines to employees regarding the types of additional employment that are appropriate. All members of the Huntersville Police Department who desire to engage in secondary employment must recognize that their primary duty, obligation and responsibility are to the Town of Huntersville Police Department. Members are subject to call at any time for emergencies, special assignments, court appearances, or overtime duty, and no secondary employment may infringe on this obligation in any manner. Members may not engage in any secondary employment that is deemed contrary to the best interests of the Department or which may create the potential for a conflict of interest. All secondary employment for salaries, wages, or commission and all self-employment must be authorized in advance by the Chief of Police and conform to Town personnel policies

2. To provide a written directive which describes guidelines for employees regarding the types of secondary employment that are appropriate, and establish procedures to maintain accountability for employees engaged in secondary employment. These requirements are essential for the efficient operation of the Department and the maintenance of the public's trust.

B. DEFINITIONS

The following definitions are for the limited purpose of this Directive and may not apply in all other cases:

1. Alcohol Establishment: Any business where it is deemed the totality of the circumstances that the business is operating as a bar or nightclub during the time frame of the requested duties. Secondary employment at such establishments is considered prohibited secondary employment. The final determination of whether a business is operating as an Alcohol Establishment for purposes of this policy rests with the Chief of Police. Factors to be considered would be, but not limited to, the following:

   (a) Percentage of alcohol sales during the time frame of the requested duties;

   (b) Site visits;

   (c) Calls for service;

   (d) Requested duties to be performed;

   (e) Consultation with the Mecklenburg County ABC Department; and

   (f) Parking.

2. Alcoholic Establishment Parking Location: Any surface area used for parking so tied to the operations of an alcohol establishment that it becomes effectively indistinguishable from the alcohol establishment itself. The analysis as to whether a parking area is serving exclusively as an Alcohol Establishment Parking Location shall be based on the totality of the circumstances present during the time frame of the requested duties. Secondary employment at such locations is considered prohibited secondary employment. The final determination as to whether a business or area is operating as an alcohol establishment parking location for purposes of this policy rests with the Chief of Police. Factors to be considered would be, but not limited to, the following:

   (a) Physical location of the parking area in relationship to the Alcohol Establishment itself;

   (b) Employer and requested duties to be performed;

   (c) Who is utilizing the parking services during the time frame of the requested duties;

   (d) Calls for service and crime trends;

   (e) Site visits; and

   (f) Consultation with the Mecklenburg County ABC Department.

3. Apartment Security: Employment of a Department employee by an apartment or residential community for the provision of on-site security services in exchange for pay, housing, reduction in rent or other benefits. Apartment security is considered restricted employment.

4. Employees – for the purpose of this Directive the term officers or employees refers to both sworn officers and civilian employees of the Huntersville Police Department, regardless of the term used.

5. Law Enforcement Secondary Employment: Any secondary employment that is conditioned on the actual or potential use of law enforcement authority by a sworn employee.

6. Long-term Employer: Any secondary employer approved for a period greater than thirty days and up to one year.

7. Major Secondary Employment: Any law enforcement secondary employment job requiring four (4) or more officers. Such jobs will be evaluated for the inclusion of a supervisor at the discretion of the Secondary Employment Coordinator. Any requirement for a supervisor can be waived by the Chief of Police.

8. Non-Law Enforcement Secondary Employment: Any secondary employment that does not require the actual or potential use of law enforcement authority by a Department employee. This includes self-employment such as teaching, contracting or sales jobs.

9. Probationary Period: The probationary period for sworn employees begins on the date of hire as a Huntersville Police Department officer and ends one year from that date. The probationary period for non-sworn employees begins on their date of hire and lasts for six (6) months.

10. Restricted Secondary Employment: Secondary employment that by its nature requires more stringent guidelines than other secondary employment.

11. Secondary Employment: The provision of a service by Department employees for an employer other than the Huntersville Police Department in exchange for a fee or other service. Secondary employment includes unpaid volunteer or charitable work when the employee is identified as an employee of the Department.

C. LIABILITY AND WORKER'S COMPENSATION ISSUES REGARDING SECONDARY EMPLOYMENT

1. Employees engaged in non-law enforcement secondary employment are not covered by the Department's liability or Worker's Compensation insurance, as the work is unrelated to law enforcement duty.

2. For liability purposes, sworn employees working extra-duty or law enforcement secondary employment are covered by the Department's civil liability insurance. This coverage extends to any sworn employee, either on-duty or off-duty, while conducting law enforcement duties.

3. Worker's Compensation for injuries occurring while working an extra-duty or law enforcement secondary employment will be resolved on a case-by-case basis. To be eligible for Worker's Compensation, the employee working law enforcement secondary employment must be conducting official law enforcement duties, typically at a public function or on public property, at the request of a private employer. Most law enforcement secondary employment will meet the prescribed eligibility standard for Worker's Compensation. However, some law enforcement secondary employment performed at private functions and on private property may be judged ineligible for Worker's Compensation. Final resolution of Worker's Compensation claims rests with the North Carolina Industrial Commission. Questions in regard to the specific eligibility requirements for Worker's Compensation may be directed to Chief of Police or Human Resources Director.

D. STANDARD OF CONDUCT WHILE ENGAGED IN SECONDARY EMPLOYMENT

1. Employees will not work secondary employment while on sick leave, (except for non-illness doctors appointments), medical leave, Worker's Compensation, limited or restricted duty, or while on special assignment due to physical reasons. Employees on such leave or duty status must return to regular duty status and work their regular duty shift prior to working any secondary employment job.

2. Employees are prohibited from engaging in law enforcement related secondary employment while on suspension from the Department.

3. Employees are prohibited from engaging in law enforcement work for any secondary employer for self-employment during duty hours.

4. Employees engaged in law enforcement secondary employment will conform to all laws and Departmental policies when working secondary employment.

5. Employees engaged in secondary employment will take appropriate action to enforce the law and preserve public safety, and will not be bound by rules or restrictions of the secondary employer in taking action.

6. Employees engaged in secondary employment will not act to enforce the rules and regulations of an employer which are not otherwise violations of the law.

7. Employees will not make any record check of any individual unless that record check is designed to uncover a violation of law.

8. Employees will not initiate or otherwise authorize the towing of any vehicle from private property unless that vehicle is perceived to be more likely than not stolen.

9. Employees engaged in any secondary employment are subject to call-out in case of emergency, and may be expected to leave the secondary employment in such situations.

10. Permission for an employee to engage in secondary employment may be revoked when it is determined that such employment is not in the best interest of the Department.

E. EMPLOYEE SECONDARY EMPLOYMENT PERMITS

1. No employee will work at a secondary employment job, business, or any form of self-employment without an approval Permit to Engage in Secondary Employment form (see Addendum A). The requirement that an employee hold an approved work permit may be waived under limited circumstances at the discretion of the Chief of Police.

2. Employees who have successfully completed six (6) months of service will be eligible to apply for a Secondary Employment Permit. Lateral transfer officers who are hired as a lateral transfer from another law enforcement agency are eligible to apply for their Permit to Engage in Secondary Employment upon successful completion of the Department's Police Training Officer (PTO) Program, except as authorized otherwise by the Chief of Police.

3. Employees must submit a completed Permit to Engage in Secondary Employment Form through the Chain of Command to their Bureau Commander, then the Secondary Employment Coordinator and finally to the Chief of Police for final authorization. Once the permit has been approved by the employee's Chain of Command a copy will be forwarded to the Secondary Employment Coordinator to be maintained in a file and the original will be file in the officer/employee's personnel file.

    (a) Employees placed on probation due to poor performance evaluations will have their Secondary Employment Work Permit rescinded by the employee's Bureau Commander at least for the duration of the probationary period.

    (b) An employee's Permit to Engage in Secondary Employment may be rescinded by the Chief of Police for just cause.

4. The Chief of Police must approve permits for secondary employment and they remain in effect until amended or rescinded by the Chief of Police. All supervisors will review subordinates approved non-law enforcement secondary employment during any performance evaluation review and make any necessary recommendations to the Chief of Police.

F. EMPLOYEE NON-LAW ENFORCEMENT SECONDARY EMPLOYMENT APPLICATIONS

1. Employees will submit an Application for Non-Law Enforcement Secondary Employment (see Addendum B) through the chain of command to the Chief of Police prior to engaging in non-law enforcement secondary employment.

2. Any change in conditions described in the original notification form requires resubmission for administrative review. When any off-duty employment has been terminated, the employee will notify the Chief of Police in writing.

3. Members will immediately report in writing, through the chain of command to the Chief of Police, any incidents arising from or connected with their non-law enforcement secondary employment which might adversely affect the Department or its personnel.

G. PROHIBITED SECONDARY EMPLOYMENT

1. Huntersville Police Department employees are prohibited from engaging in any secondary employment that would reflect unfavorably upon the Department or the employee, impair the operational efficiency of the Department, or adversely affect the Department.

2. Huntersville Police Department employees are prohibited from engaging in any secondary employment with another law enforcement agency other than the Huntersville Police Department without the express consent of the Chief of Police.

3. Employees are specifically prohibited from engaging in the following secondary employment:

   (a) Employment that presents a real, potential, or apparent conflict of interest between the employee's duties as a Department employee and their duties for the secondary employer.

   (b) Employment at Alcohol Establishments and Alcohol Establishment Parking Locations are prohibited. For the purposes of this Directive, events, such as festivals, sporting events, and concerts will not be considered alcohol establishments.

   (c) Employment regulating entry into a facility or venue. Officers will not check identification and/or entry tickets, operate metal detectors or perform searches of people coming into a business or event, questions persons about the validity of their presence within a business or venue, or ask persons to leave a business or venue without an employee being present that has already asked the person to leave.

   (d) Employment at establishments which sell merchandise of a sexual or pornographic nature as their primary source of revenue or that otherwise provides entertainment or services of a sexual nature; employment at topless bars, X-rated video or bookstores or adult entertainment establishments.

   (e) Employment as a process server, bail bondsman, property re-possessor, bill collector, tower of vehicles, or any other employment in which police authority might tend to be used to collect money or merchandise for private or commercial purposes.

   (f) Private investigations or any employment which require the employee to utilize Huntersville Police Department information systems, files, records, or services as a condition of employment.

   (g) Protection of management, employees, or property during a strike or labor dispute.

(h) Employment solicited in direct competition with private security firms.

(i) Employment that would hinder or interfere with the employee's regular duties.

(j) Soliciting any law enforcement secondary employment from any person is prohibited. All requests for employment will be referred to the Secondary Employment Coordinator.

(k) Non-sworn employees are prohibited from performing any law enforcement related secondary employment.

H. RESTRICTED EMPLOYMENT

1. Employees working restricted secondary employment jobs should expect closer inspection of these jobs and their activities.

2. Employees are permitted to hold apartment security positions consistent with other Department regulations.

   (a) Specific restrictions as outlined in the Apartment Security Secondary Employment Guidelines (see Addendum C) will apply to employees working at these locations.

   (b) Employers and officers must be advised in writing by the Secondary Employment Coordinator of the restrictions in Addendum C prior to the approval of an apartment security job.

   (c) Employers and officers must file a signed copy of Addendum C with the Secondary Employment Coordinator prior to the approval of any apartment security work.

3. Officer are permitted to engage in traffic control and direction in the public streets subject to the restrictions outlined in the Traffic Control on Public Streets Secondary Employment Guidelines.

   (a) The employer and officers must be advised in writing by the Secondary Employment Coordinator of the restrictions outlined in services agreement.

4. Officers are permitted to engage in personal protection or bodyguard services that are conditioned on the use or potential use of law enforcement authority only after obtaining authorization from the Chief of Police. A written waiver of liability, available from the Department's Police Attorney, must be signed by the employer prior to authorization being granted.

5. The failure of any employer or officer to comply with these restrictions may result in the employer being removed from the list of approved employers. In addition, the officer may be subject to the suspension of their Secondary Employment Permit and to appropriate disciplinary action.

6. The failure of any employer or officer to comply with these restrictions may result in the employer being removed from the list of approved employers. In addition, the officer may be subject to the suspension of their Secondary Employment Permit and to appropriate disciplinary action.

7. Command personnel (Police Captains) may not engage in law enforcement secondary employment without the prior approval of the Chief of Police.

8. Secondary employment that requires the use of specialized training or equipment received by an employee through the Department must be approved by the employee's chain of command through the Chief of Police and the Secondary Employment Coordinator prior to the employee engaging in such employment.

9. Officers are permitted to work at parking locations that are in close proximity to and that consistently service Alcohol Establishments during the time frame of the requesting duties subject to the following conditions:

(a) Specific restrictions as outlined in the Guidelines for Secondary Employment at Parking Locations Servicing Alcohol Establishments will apply to employees while working at these locations.

(b) Employers and officers must be advised by the Secondary Employment Coordinator of the restrictions prior to the approval of any of the above listed locations.

10. ***Any deviation from the restrictions imposed below must be outlined in writing and formally approved in writing by the Administrative Services Bureau Commander.***

I. USE OF POLICE VEHICLES FOR SECONDARY EMPLOYMENT

1. Generally, assigned police vehicles may be used by employees only to travel to and from secondary employment jobs and for secondary employment involving traffic control on public streets.

2. The use of Department assigned police vehicles during secondary employment assignments is prohibited unless the use of police vehicles is contracted by the employer, or otherwise approved by the Chief of Police or his designee. Department assigned police vehicles may not be used for apartment security secondary employment as the apartment security officer must request assistance from on-duty police officers via the Communications Center for any complaint requiring enforcement action .

J. SUPERVISION OF LAW ENFORCEMENT SECONDARY EMPLOYMENT

1. Any law enforcement secondary employment job requiring four (4) or more officers will be evaluated by the Secondary Employment Coordinator for the inclusion of at least one supervisor. This supervisory requirement may be waived by the Chief of Police.

    (a) Secondary Employment supervisors will be responsible for the supervision of officers working a secondary employment job. Supervisors will ensure that officers working secondary employment comply with all applicable departmental policies and the law.

    (b) Secondary Employment supervisors will assist on-duty supervisors in the preparation of any supervisor reports necessitated by secondary employment officers' actions. Supervisors working secondary employment as an officer will assist on-duty supervisors with any report preparation as needed.

    (c) The Communications Center will be notified of the location and hours of each law enforcement secondary employment job.

        1. At the beginning of the job, officers working secondary employment will notify the Communications Center using their Off Duty Unit ID #, location, and the time the secondary employment ends. Officers are responsible for notifying the Communications Center when their secondary employment has actually ended.

        2. For major law enforcement secondary employment, the supervisor will check on-duty and secure a private radio channel. Each officer working the major secondary employment will check on-duty individually

        3. The Chief of Police, Major, or Secondary Employment Coordinator will determine the need for command personnel to supervise events when necessary.

K. COMPENSATION FOR LAW ENFORCEMENT SECONDARY EMPLOYMENT

1. Officers working law enforcement secondary employment jobs will be compensated at an hourly rate of pay established by the Department commensurate with market rates. The minimum compensation for any job will be three hours pay at the given rate with the exception of certain traffic jobs which require traffic control for short periods of time. The three hour rate of pay for those jobs deemed to be too short in duration as to require the three hour minimum may be waived by the Chief of Police and a negotiated rate pay will apply.

2. Supervisors on major law enforcement secondary employment jobs will be compensated at a rate commensurate with their current hourly salaries, except where approved otherwise by the Chief of Police. Supervisors working law enforcement secondary employment, but not designated as supervisors for the job by the Secondary Employment Coordinator may be paid at the same rate as police officers.

3. Command personnel working on their command level on a law enforcement secondary employment job will be compensated at a rate commensurate with their current hourly salary for that command level, except where approved otherwise by the Chief of Police. Commander personnel working law enforcement secondary employment in a non-supervisory function may be paid at the same rate as police officers.

4. Rates of pay and fees for equipment for law enforcement secondary employment will be reviewed on a fiscal year basis and established by the Chief of Police. All employers of jobs where the use of a patrol car is deemed appropriate will be billed for usage of the patrol car at the hourly rate established by the Chief of Police. The requirement that an employer pay for use of the patrol car may be waived under limited circumstances by the Chief of Police. See Addendum F for Secondary Employment Pay Rates and Charges.

5. Officers will not receive compensation or attempt to receive compensation from the law enforcement secondary employment of any other employee of the Department. Officers who arrange for the law enforcement secondary employment of another officer will not charge a fee from that officer or attempt to obtain any portion of that officer's designated pay for this service.

6. All compensation for such law enforcement secondary employment will be by check only from the employer to the officer. No officers will receive cash payment under any circumstances.

7. The Chief of Police at his/her discretion may elect to compensate officers working such law enforcement secondary employment jobs through overtime pay based on current Town of Huntersville payroll practices, which will be reimbursed by the private employer to the Town of Huntersville through a contract (see Addendum G for example contract).

L. SECONDARY EMPLOYMENT COORDINATOR

1. The coordinator will be responsible for the following duties:

   (a) Ensuring that secondary employment opportunities are made available to employees on an equitable basis.

   (b) Receiving all Permits to Engage in Secondary Employment forms.

   (c) (Receiving, investigating, and either approving or denying Requests for Approval of Secondary Employment forms, consistent with guidelines imposed by the Department. The Request for Approval of Secondary Employment forms will be purged three years after expiration or when administrative value ends.

   (d) Maintaining all records and other documentation concerning secondary employment.

   (e) Serving as administrator to the secondary law enforcement employment sign-up process.

(f) Documenting observed violations of departmental policy concerning secondary employment and for referring violations to the Internal Affairs Manager as a formal complaint.

(g) Serve as the sole point of contact for all law enforcement secondary employers requests, including all of those events involving Charlotte Mecklenburg School System schools.

2. The Secondary Employment Coordinator for the Huntersville Police Department is the Personnel, Training and Fleet Division Commander, except when designated otherwise by the Chief of Police.

M. APPROVAL OF SECONDARY EMPLOYERS

1. No secondary employment is permitted until the employer and the type of employment is approved.

2. All requests for law enforcement secondary employers of a Department employee must be submitted to the Secondary Employment Coordinator. A Request for Approval of Secondary Employer form (see Addendum H) must be submitted to the Secondary Employment Coordinator for each secondary employment job greater than thirty (30) days. Short term jobs of less than thirty (30) days do not require a Request for Approval of Secondary Employer form, but must be approved by the Chief of Police.

3. Employees engaging in self-employment must submit a Request for Approval of Secondary Employer form.

4. The Secondary Employment Coordinator will investigate each request to determine if the secondary employer complies with Departmental policy. The Chief of Police will approve or disapprove the request on this basis. Employment will be approved as long-term or short-term.

(a) Periodically secondary employers and requested duties will be inspected by the Secondary Employment Coordinator or other member as authorized by the Chief of Police. If any secondary employer is discovered to be using officers for duties not of a law enforcement nature, the Request for Approval of Secondary Employer for that establishment will be suspended immediately and officers will no longer be able to be employed by that employer.

1. The Secondary Employment Coordinator, with the concurrence of the Chief of Police, will determine the minimum number of employees required for each job, based upon the request submitted by the secondary employer. This may include supervisors or support personnel for major jobs.

2. In the absence of the Secondary Employment Coordinator, approval for one-time only employment may be given by the Administrative Services Bureau Commander.

N. ASSIGNMENT OF LAW ENFORCEMENT SECONDARY EMPLOYMENT JOBS

1. All secondary employment jobs will be assigned on an equitable basis through the PowerDETAILS program https://powerdetails.com/login.aspx?siteid=hunt1.

2. PowerDETAILS manages and tracks all secondary employment for the Department. The second Thursday of each month, employees will be assigned a designated time to log into PowerDETAILS and find available secondary employment jobs.

3. Employees will only sign up for secondary employment jobs they intend to work. Any employee who is unable to report for a secondary employment must find a replacement and notify the Secondary Employment Coordinator with the name of the replacement, and make the necessary changes in the PowerDETAILS program.

4. Requests for law enforcement secondary employment jobs received by the Department after a monthly sign up period may be posted electronically and/or hardcopy for officers to sign up. In such cases, sign ups will be on a first come, first serve basis of officers eligible to work the activity.

5. The PowerDETAILS program will maintain secondary employment records until purged by the Secondary Employment Coordinator. Records will be maintained for a period of at least 3 years or when no longer of administrative value.

6. Secondary employers or this agency may request particular employees to work particular secondary employment jobs. However, no employer may discriminate with regard to race, sex, religion or ethnic origin in hiring employees to work secondary employment.

7. All requests for secondary employment must be reviewed and approved through formal written requests by the Secondary Employment Coordinator with concurrence of the Chief of Police.

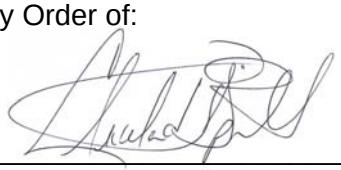
O. WORK HOURS AND TIME RECORD KEEPING

1. The combined total of on duty and off duty hours an employee may work will be limited to a maximum of sixteen (16) hours per day. A day is considered to start at 0001 hours and end at 2400 hours. During this period, the employee must have a minimum of eight (8) consecutive hours in which the employee is not working on duty or off duty. Exceptions to this requirement may be granted by the Secondary Employment Coordinator, Chief of Police or his designee.

2. Any significant circumstances or events occurring while working the secondary employment job (injury to the officer, the use of law enforcement authority, etc.) must be documented in official reports or inter-office memos to the Secondary Employment Coordinator.

3. Employees who fail to accurately report law enforcement secondary employment work hours in the PowerDETAILS program will have their work permits rescinded for one week for the first violation, and for two weeks for each subsequent violation, by the employee's Bureau Commander.

By Order of:



Cleveland L. Spruill, Chief of Police

ADDENDUM A

HUNTERSVILLE POLICE DEPARTMENT
PERMIT TO ENGAGE IN SECONDARY EMPLOYMENT

Permit Date: _____

EMPLOYEE INFORMATION

Employee's Full Name: _____ HP#: _____ SS#: _____ Date of Hire: _____

Rank: _____ Current Assignment: _____ Date of Hire: _____ Date of Eligibility: _____

I certify that I have read and understand the Secondary Employment General Order. I further understand that this policy may be revised at any time and that such revision may affect my secondary employment status; that this is valid for an indefinite period of time; that this permit is valid only for secondary employment in compliance with Department rules and Regulations. I understand that I am responsible for obtaining supervisory approval as specified below and ensuring compliance with the other provisions of the Secondary Employment Policy. In addition, I certify that my social security number is correct and I understand that my social security number may be provided to secondary employers, if requested.

_____ _____
Employee Signature Date

DIVISION COMMANDER REVIEW/APPROVAL

☐ APPROVED ☐ DISAPPROVED

_____ _____
Division Commander Signature Date

BUREAU COMMANDER REVIEW/APPROVAL

☐ APPROVED ☐ DISAPPROVED

_____ _____
Bureau Commander Signature Date

SECONDARY EMPLOYMENT COORDINATOR REVIEW/APPROVAL

☐ APPROVED ☐ DISAPPROVED

_____ _____
Secondary Employment Coordinator Signature Date

MAJOR REVIEW/APPROVAL

☐ APPROVED ☐ DISAPPROVED

_____ _____
Major Signature Date

CHIEF OF POLICE FINAL APPROVAL

☐ APPROVED ☐ DISAPPROVED

_____ _____
Chief of Police Signature Date

HUNTERSVILLE POLICE DEPARTMENT
APPLICATION FOR NON-LAW ENFORCEMENT SECONDARY EMPLOYMENT

Name: _____ HP#: _____ Assignment: _____

PROSPECTIVE OUTSIDE EMPLOYER

Business Name: _____
Address: _____ City: _____ State: _____
Contact Numbers: _____
Title of Position: _____
Duties to be Performed: _____
Equipment Operated: _____

Does position deal directly with the public? ☐ Yes ☐ No
Will you engage in secondary employment on your regular Huntersville PD workday? ☐Yes ☐ No
If yes, give average time spent on secondary employment during that period (hours per day/week):
Hours per day _____ Days per week: _____
Average number of secondary employment hours per week worked during off-duty days: _____

TYPE OF PROCTECTION PROVIDED BY OUTSIDE EMPLOYER *(CHECK EACH IF PROVIDED*)

☐ Social Security ☐ Health and Accident Insurance ☐ Retirement System/Pension
☐ Worker's Compensation ☐ Liability Coverage

Has your prospective employer been informed that you are subject to immediate recall to duty ad a member of the Huntersville Police Department? ☐ Yes ☐ No

Give the approximate time required for you to report for duty (in uniform, if applicable) from secondary employment in the event of an emergency: _____

_____

I certify that the information set forth in this form is true and accurate to the best of my knowledge.

Signature of Requesting Employee: _____ **Date:** _____

**If further information is necessary, an Inter-Officer memo should be attached to this form addressed to the Chief of Police.*

SECONDARY EMPLOYMENT COORDINATOR REVIEW AND RECOMMENDATION

Comments: _____
_____

Recommend Authorization: ☐ **Yes** ☐ **No**

Secondary Employment Coordinator: _____ **Date:** _____

DIVISION COMMANDER REVIEW AND RECOMMENDATION

Comments: _____

_____

Recommend Authorization: ☐ **Yes** ☐ **No**

Division Commander Signature: _____ **Date:** _____

BUREAU COMMANDER REVIEW AND RECOMMENDATION

Comments: _____

_____

Recommend Authorization: ☐ **Yes** ☐ **No**

Bureau Commander Signature: _____ **Date:** _____

MAJOR REVIEW AND RECOMMENDATION

Comments: _____

_____

Recommend Authorization: ☐ **Yes** ☐ **No**

Major Signature: _____ **Date:** _____

CHIEF OF POLICE FINAL APPROVAL

Comments: _____

_____

Final Authorization: ☐ **Yes** ☐ **No**

Chief of Police Signature: _____ **Date:** _____

ADDENDUM C

HUNTERSVILLE POLICE DEPARTMENT
APARTMENT SECURITY SECONDARY EMPLOYMENT GUIDELINES

1. Officers desiring to engage in secondary employment in resident security positions will advise the prospective employer to notify the Secondary Employment Coordinator in writing. Apartment security employment will not be authorized until the employer and conditions of employment are approved in writing by the Department.

2. **The prospective employer must:**

   (a) State the intention to employ secondary employment officers and the specific needs for police services.

   (b) State the specific duties to be performed and the compensation for these duties.

3. **Officers engaging in Apartment Security Secondary Employment must:**

   (a) Complete the required probationary period of employment prior to engaging in any Apartment Security job.

   (b) Possess and approved Permit to Engage in Secondary Employment.

   (c) Provide to the Secondary Employment Coordinator the name of the apartment complex, location and the name of the resident manager or supervisor. All subsequent changes in management or complex name will also be reported.

   (d) Provide prompt notification of termination of employment or any change in employment status to the Secondary Employment Coordinator.

APARTMENT SECURITY OFFICER DUTY GUIDELINES

1. Apartment Security Officers must confine their duties to those of a law enforcement nature. Notifications of evictions, collection of rent, bad checks, and enforcement of complex rules, regulations or policies which are not otherwise violations of the law are prohibited.

2. Apartment Security Officers will not respond to complaints after consuming alcoholic beverages. In such instances, the officer will contact the Communications Center and request an on-duty officer be dispatched to handle the complaint.

3. Apartment Security Officers will not respond to a complaint in the complex in which they are employed while on-duty unless dispatched to that location by the Communications Center; and are responding to a complaint or need for service at a complex within their assigned district.

4. When responding to complaints where enforcement action is anticipated, Apartment Security officers will notify the Communications Center and furnish the location and nature of the complaint and request assistance from on duty officers.

_____ _____

Employer Signature Date

_____ _____

Officer Signature Date

_____ Date Received by Secondary Employment Coordinator

HUNTERSVILLE POLICE DEPARTMENT
SECONDARY EMPLOYMENT PAY RATES AND CHARGES
(Updated 1-10-18)*

TYPE OF SECONDARY EMPLOYMENT	HOURLY RATE OF PAY
Non-Traffic Employment	$33.00
Directing Traffic	$35.00
Charlotte-Mecklenburg School Employment	$29.00 (Supervisors pay is current rate plus $10.00. Rate is determined by CMS)
Supervisor (*Major Secondary Employment requiring more than four officers working at the same time requires a designated supervisor.)*	Current rate plus $10.00
Use of Patrol Vehicle**	$14.35 for actual hours utilized based on FEMA reimbursement
Secondary Employment on Town Approved Holiday	Current rate plus $10.00
Short Notice Secondary Employment (employee requested less than one week in advance)	Current rate plus $10.00

*Effective July 1, 2018

**The Department charges for patrol vehicles only when the vehicle is needed as part of the secondary employment. The Department does not charge the employer when the vehicle is only used to get to and from the job.

MEMORANDUM OF UNDERSTANDING

This memorandum of understanding entered into this ____ day of _____, ____, by and between _____(Hereinafter referred to as " ") and the **TOWN OF HUNTERSVILLE** (Hereinafter referred to as "Town")

WITNESSETH:

WHEREAS, _____wishes to employ the services of Huntersville Police Officers for law enforcement services, including, but not limited to, patrol, security and traffic control within the _____properties, if the personnel and equipment are available.

NOW THEREFORE, _____AND THE TOWN HEREBY COVENANT AND AGREE AS FOLLOWS:

1. The Town will provide at a minimum of one (1) marked police cruiser as necessary for this service. Officers(s) will provide law enforcement services during the days and time periods as agreed to by both parties and remain on duty until all necessary traffic, crowd control and other law enforcement duties are completed. It is understood by both parties that the extra-duty employment of sworn police officers of the Huntersville Police Department to provide law enforcement service through this agreement is voluntary for the officers, and the Huntersville Police Department makes no guarantee that there will be officers working during all requested work hours by_____. The Huntersville Police Department will make every reasonable effort to staff this extra duty employment request to the fullest extent possible.

2. It is agreed and understood that the Town will arrange for such service as requested by_____, and _____will reimburse the Town for actual expenses (overtime pay rate of time and one-half rate, plus additional labor costs and vehicle expenses) for services provided.

3. It is further agreed and understood that the Huntersville Police Department shall invoice _____on the basis of the actual overtime salary rate (calculated at time and one half plus benefits) per hour for each officer working under the terms of this agreement no later that 10 business days following the 15th day and the last day of the month for all expenses incurred in providing this service. This invoice will reflect a detailed accounting of the expenses for contracted services.

4. The Town will provide a minimum of one (1) police vehicle per assigned officer as necessary. It is further understood that the Huntersville Police Department shall invoice_____ for the use of vehicles consistent with the type of services provided by the Huntersville Police Department at the rate established and approved in writing by the Chief of Police. This rate is subject to change due to changing market conditions. The invoice will reflect a detailed accounting of the expenses for these contracted services.

5. The officers(s) assigned to this duty are operating under the auspices of, and are governed by, the Standards of Conduct, Rules and Regulations, Policies and Procedures and/or any applicable General and Special Orders of the Town of Huntersville, and the Huntersville Police Department. Such officers shall not be under the control or direction of_____. The employment rights of sworn officers assigned under this contract for law enforcement service will not be abridged by the Huntersville Police Department;

6. The officers(s) assigned to this duty are responsible for documenting in writing any significant activities that require written police reports or other written documentation by either the Huntersville Police Department or

7. The Town of Huntersville and/or the Huntersville Police Department is responsible for expenses related to the legal defense, workers compensation liability and other legal issues of sworn police officers working under this agreement acting under the scope of their employment and authority.

8. The Secondary Employment Coordinator for the Huntersville Police Department is charged with the responsibility for managing the requirements of this agreement on behalf of the Huntersville Police Department pursuant to the direction of the Chief of Police.

9. _____if practical, will provide office space and necessary office equipment for the officers working this extra duty employment detail to complete administrative, report writing and other necessary duties on its property.

10. _____, its contractors, employees and agents, shall be familiar with federal, state, local and municipal laws, ordinances, rules and regulations which in any manner affect those engaged or employed in the work service, the materials or equipment used in the work service, or in any way affect the work service. No plea of misunderstanding will be considered upon account of the ignorance thereof. If _____shall discover any provision in the plans or specifications which are contrary to or inconsistent with any such law, ordinance, rule or regulation, _____shall promptly report it to the Town in writing. _____, its contractors, employees and agents shall comply with all applicable federal, state and local laws, rules and regulations issued pursuant thereto and shall indemnify and hold harmless the Town; its officers and employees, for any loss, claims, liability, suit or damage (including reasonable attorney fees), as a result of this agreement by _____, its officers, directors, employees and agents. _____ and the Town have carefully reviewed this agreement and believe that all provisions thereof are in full compliance with all local, state and federal laws and requirements in effect on the date of execution. _____ and the Town shall also be entitled to all rights and be bound by all changes in local, state and federal law which occurs subsequent to the effective date of this agreement.

11. This agreement remains in full force and effect through _____. Either party may request a meeting with the other party to consider modifications to this agreement at any time by providing written notice to the other party requesting such consideration and the reasons thereof. After that date either party may terminate the agreement by providing 30 days written notice to the other party stating the reasons for such termination. In the event of an emergency, the Town reserves the right to call officers away from this detail to provide adequate police service elsewhere in the community. The Town will make every effort to avoid such action. Further, if such action becomes necessary, the Town shall bill _____only for the services provided and actual hours worked under the terms of this agreement in _____.

12. Attached Exhibit A is an estimate of hours to be worked as well as an example of invoicing and estimated expenses.

IN WITNESS hereof, the parties hereto have set their hands to duplicates hereof the date and year first above written:

WITNESS

By: _____ _____

TOWN OF HUNTERSVILLE WITNESS

By: _____ _____
Town Manager

WITNESS

By: _____ _____
Chief of Police

ADDENDUM H

HUNTERSVILLE POLICE DEPARTMENT
REQUEST FOR APPROVAL OF SECONDARY EMPLOYER

EMPLOYEE INFORMATION

Requesting Employee: _____ HP#: _____Date of Request: _____

Current Assignment: _____

PROPOSED EMPLOYER INFORMATION

Proposed Employer: _____ Business/Trade Name: _____

Business Location: _____

Employer's Full Address: _____

Employer's Phone Number: _____ Owner/Manager Name: _____

Briefly Describe Duties to be Performed: _____

EMPLOYMENT INFORMATION

☐ Police Uniform ☐ Civilian Clothes ☐ Police Vehicle

Days of the Week Requested: _____ Regular Time (24 hr. clock) Requested: _____

Police District Area Where Employment is Located: _____

Brief Description of Employment Duties: _____

SECONDARY EMPLOYMENT COORDINATOR INVESTIGATION/RECOMMENDATION

Investigation Findings: _____

☐ Approval Recommended ☐ Disapproval Recommended

_____ _____
Secondary Employment Coordinator Signature Date

MAJOR APPROVAL

☐ Approved ☐ Disapproved

☐ Approved, subject to the following conditions: _____
Date of Disposition: _____

_____ _____
Major Signature Date

CHIEF OF POLICE APPROVAL

☐ Approved ☐ Disapproved

☐ Approved, subject to the following conditions: _____

Date of Disposition: _____

_____ _____
Chief of Police Signature Date

HUNTERSVILLE POLICE DEPARTMENT

Directive 1.16 Uniforms, Equipment, and Personal Appearance

Effective Date: April 5, 2017	**Rescinds: Directive 1.16 Uniforms, Equipment and Personal Appearance, 5-9-16**
Revision Date: April 2018	**Approved: Cleveland L. Spruill Chief of Police**

CONTENTS

1.16 A Policy/Purpose	**CALEA Reference: 26.1.1**
1.16 B Definitions	**41.3.4**
1.16 C Administration	**41.3.5**
1.16 D Personal Appearance	**41.3.6**
1.16 E General Dress Guidelines	
1.16 F Enforcement	
1.16 G Returning Uniforms and Equipment	
1.16 H Issuing/Reissuing/Replacement of Uniforms and Equipment	
1.16 I Plain-Clothed Uniform Allowance for Sworn Police, CID Detectives and Command Officers	
1.16 J Uniform and Equipment Recommendations	
1.16 K Supplemental Uniforms and Equipment	
1.16 L Required Less Lethal Weapons	
Addendum A – Uniform Issue/Return Form	
Addendum B – Uniform and Equipment Specifications	
Addendum C – Specialty Uniform and Equipment Request	
Addendum D – Uniform and Equipment Change Request and Review Form	
Addendum E – Body Art Screening Form	

A. POLICY/PURPOSE

1. The purpose of this directive is to establish written guidelines for the dress and personal appearance of the Huntersville Police Department (HPD) employees while at work, on duty, or in uniform, in order to maintain the professional image of the Department.

2. While in uniform, in plain clothes or on duty, HPD personnel are expected to maintain a professional appearance at all times. Clothing and appearance are frequently used to judge a person's professionalism, character and competence. Command presence is of utmost importance for members of the law enforcement community and consists of many variables, with the most important being the employee's appearance in both dress and grooming. Employees are expected to adhere to the guidelines set forth in this directive while engaging in professional police activities.

B. DEFINITIONS

The following definitions are for the limited purpose of this directive and may not apply in all other cases:

Employee: For the purpose of this directive, employees are identified in the following groups:

1. Officer: A sworn police officer of any rank.

2. Plain-Clothed Officer: A sworn police officer of any rank assigned to a plain-clothed position or wearing plain clothes in an on-duty capacity. Officers assigned to Vice and Narcotics Section are not included.

3. Non-Sworn Uniformed Employee: An employee who is not a sworn law enforcement officer and is issued a work uniform.

4. Plain-Clothed Employee: A non-sworn employee not provided with a uniform.

5. Employee: For the purpose of this directive, when the term "employee" refers to both sworn and non-sworn employees.

Uniforms: For the purpose of this directive, uniforms are identified in the following categories:

1. Class A Uniform: The Class A Uniform consists of the blue uniform pants, long sleeve uniform shirt with the issued tie, or with an approved plain black mock neck turtleneck or one with "HPD" embroidered on it. An approved sweater may also be worn with the Class A uniform.

2. Class B Uniform: The Class B Uniform consists of the blue uniform pants and a short sleeve uniform shirt. The long and short sleeve patrol alternate duty uniform (referred to as the 5.11's) is also a Class B Uniform, when authorized by the Chief of Police.

3. Class C Uniform: The Class C Uniform varies according to the needs of the specific units. The Class C Uniform is approved for daily wear and utilized more for utility use. It must be consistent with the Class A and B uniforms in style, and is consistent with the image of the law enforcement profession.

4. Specialized Uniform: The Specialized Uniform will be determined by the unit's directive. The Specialized Uniform is worn only when performing the duties of the unit that is designed for e.g. K-9, S.W.A.T., Honor Guard, Bike Patrol, etc.

C. ADMINISTRATION

1. The Chief of Police shall be responsible for determining current uniform, clothing and personal issued equipment needs, establishing uniform and equipment specifications and regulations, and for acquiring uniform and equipment in accordance with Town purchasing policies.

2. The ownership and title to all uniforms and equipment issued to members of the police department is vested in the Town of Huntersville and the Huntersville Police Department. Members shall be held strictly accountable for the proper care, use, condition and maintenance of all articles of uniforms and equipment issued to them.

3. The Recruitment Coordinator will be designated as having oversight responsibility for the routine acquisition, maintenance, and issuance of uniforms and personal duty equipment for Department members subject to the direction of the Chief of Police. This responsibility includes coordinating the annual budget request for uniforms and personal equipment items, the supervision of expenditures, and the submission of inventory control records associated with such assets.

4. No member may conceal, transfer, convert to personal use, or otherwise dispose of any departmental uniforms or equipment with the intent of depriving the Town or the Department of the use of such item. Members are further prohibited from using departmental uniforms or equipment for any reason other than in the lawful performance of official duties or while engaged in approved secondary law enforcement employment.

D. PERSONAL APPEARANCE [CALEA 26.1.1]

1. Hair Styles

   (a) Employees are required to wear their hair clean, combed and neatly trimmed or arranged. Shaggy, unkempt hair is not permissible regardless of length.

   (b) Hair accessories must be in keeping with the professional image of the Department. Male employees must not wear hair accessories while on duty or in uniform.

   (c) Hair color and styles must be of a natural hair color, tasteful, and in keeping with the professional image of the Department.

   (d) <u>All Male Officers</u> will conform to the following standards of appearance:

      (1) Hair on top of the head will be neatly groomed. The length/bulk of the hair will not be excessive or present a ragged or extreme appearance. When combed, the hair may extend ¼ inch below the top of the ears and may not touch the shirt collar in back. An Afro hairstyle will be worn no more than 1 ½ inches thick at any point on the head. In all cases, the bulk or length of the hair will not interfere with the normal wear of the uniform hat.

      (2) Sideburns will not extend below the earlobe and will at no point be more than 1 inch wide. Sideburns will not exceed ¼ inch in bulk, will not flare, and will be trimmed horizontally across the bottom.

      (3) Mustaches will be neatly trimmed and will not exceed more than ¼ inch laterally beyond the corners of the mouth and will not extend below the corners of the mouth. Mustaches will be professional and neat in appearance, and will not cover any part of the upper lip.

      (4) Goatees will be permitted but must be neatly groomed. Goatees may not be longer than one inch.

      (5) To prevent officers from being in a constant state of goatee growth, i.e., shaving and starting a new goatee a few weeks later, it is implied with this policy that after a goatee is grown, it will remain unless mitigating circumstances require shaving, i.e., medical reasons or undercover work requiring a change in appearance.

      (6) If the Chief of Police feels that a goatee does not meet the limits set down in this policy, or feels a person does not have the potential to grow a proper goatee, (scraggly, patchy or sparse), or that a person is not keeping the goatee properly trimmed and uniform in appearance with others, he/she reserves the right to rescind the privilege to grow a goatee.

   (e) <u>All Female Uniformed Officers</u> will conform to the following standards of appearance:

      (1) Female officers in uniform will wear their hair in styles that do not extend below the bottom of the shirt collar in back.

      (2) Hair that extends below the bottom of the collar must be worn pinned up in a neat manner. While worn pinned up, no part of the hair will extend below the bottom of the shirt collar. If it is worn up and begins to become disheveled, it must be put up again or worn down, meeting the length regulations. Hair accessories must be functional, not ornamental and are restricted to the following:

a. Dark blue or black ribbons or terry-covered rubber bands.
b. Silver, gold, black, dark blue or dark brown barrettes or clips.
c. Black, white, dark blue or dark brown head bands.
d. All other accessories are restricted to black, white, dark blue or dark brown in color.

(f) No accessory may have decorations on it and each accessory may be only one color.

(g) In all cases, the bulk, length and style in which the hair is worn will not interfere with the normal wear of the uniform hat.

(h) Female Plain-Clothed Officers- When working in plain-clothed assignments, female officers must comply with these same requirements, except the length of the hair may exceed the requirements to the extent reasonable for the assignment and circumstances subject to the direction of the component's supervisor consistent with the direction of the Chief of Police. Female Plain-Clothed Officers working in uniform must comply with the requirements listed in Section D.

2. Accessories and Make Up Guidelines

(a) In order to maintain a professional image of the Huntersville Police Department, jewelry or make-up must be worn in moderation so as not to draw undue attention to the employee and is subject to the following guidelines.

(b) Officers and Plain-Clothed Officers may wear no more than one ring per hand. Plain-Clothed Employees and Non-Sworn Uniformed Employees may wear no more than two rings per hand. For the purposes of this directive, a wedding ring set (engagement ring and wedding band) will be considered as one ring.

(c) Male Officers/and Male Plain-Clothed Officers may not wear earring(s).

(d) Male civilian employees may wear one post earring(s).

(e) Female Officers and Female Plain-Clothed Officers may wear no more than one earring per ear and it must be worn in the lobe of the ear. Female Plain-Clothed Employees and Female Non-Sworn Uniformed Employees may wear up to two earrings per ear and they must be worn in the lobe area of the ear. Pierced earrings must have a small post.

(1) Ball earrings may be gold, silver, or white (pearl) in color and no larger than 6mm.

(2) Disc earrings may be gold or silver in color and no larger than 12 mm.

(3) Solitaire earrings may be gemstone or their facsimile and no larger than ½ karat.

(4) Officers and Plain-Clothed Officers may not wear hoop or dangling-style earrings. Plain-Clothed Employees and Non-Sworn Uniformed Employees may wear hoop or dangling-style earrings as long as they do not exceed one inch in width or 2 inches in length and do not interfere with the employee's duties.

(f) All employees are prohibited from attaching, affixing, or displaying objects, ornamentation, or jewelry other than that which is covered in this directive, through any part of the head, ears, face, nose, tongue, or any visible part of the body while on duty, working off duty or while representing the department in uniform or civilian attire.

(g) Officers in uniform will not wear visible necklaces. Plain-Clothed Employees, Plain-Clothed Officers and Non-Sworn Uniformed Employees may wear necklaces that are consistent with the professional business attire.

(h) Officers and Plain-Clothed Officers may wear one bracelet on each wrist. Female Plain-Clothed Officers and Female Non-Sworn Uniformed Employees may wear two bracelets on each wrist. A watch is not considered a bracelet.

(i) Female employees may wear make-up in moderation and in such a manner that it does not create an extreme appearance. Additionally, they will adhere to the following guidelines.

(1) Eyeliner will not extend beyond the outline of the eye.

(2) Lipstick will not extend beyond the lip lines or corners of the mouth.

(j) Male employees and male officers will not wear make-up.

(k) Female employees will wear nail polish that is professional and does not present an extreme appearance. Male employees will not wear nail polish of any type.

(l) Sunglasses worn on duty will be restricted to those with black, brown, silver, gold, or tortoise shell frames, and must have non-reflective (mirrored) lenses.

(m) Sunglass straps are not allowed.

3. Tattoos, Body Modification, Body Art, or Brands Guidelines

(a) Tattoos or brands may be visible as long as the tattoo or brand cannot be considered unsuitable, offensive or could bring discredit upon the Police Department.

(b) Applicants for employment and current employees are subject to having their existing tattoos, body modification, body art or brands inspected by the Chief of Police or his/her designee to determine whether they are considered unsuitable, offensive, or could bring discredit upon the agency; and are required to provide photographs of same. Photographs of tattoos located in areas covered by undergarments are not required, however must be disclosed at the time of application for employment. All applicants must complete a Body Art Screening Form (Addendum E) and submit it as part of their application package.

(c) As of the effective date of this directive, current employees who wish to uncover his/her existing body art, or intend to acquire new body art per the guidelines of this policy, must also complete a Body Art Screening Form and forward it through the Chain of Command to the Chief of Police.

(d) The Chief of Police reserves the right to reject applicants based on this policy, and require any employee to cover any tattoos which he/she deems unsuitable, offensive or may bring discredit to the police department.

E. GENERAL DRESS GUIDELINES [CALEA 26.1.1]

1. Court

(a) Male employees who are attending court will wear either a Class A or Class B uniform, a business suit, or a sport coat and slacks with a tie.

(b) Female employees who are attending court will wear either a Class A or B uniform or a blazer with slacks, a blazer with a skirt, or a dress that is professional in appearance.

(c) When attending district court, Officers have the option of wearing the clothing described above or their uniform of the day. The Class C uniform will not be worn to court with the exception of the following units, provided that the uniform is clean and neat in appearance, when attending district court only:

1) On-duty canine officers.

2) On-duty bicycle patrol officers, however, on-duty bicycle officers will not wear short pants.

2. Internal and External Departmental Training

(a) Jeans or other denims are permissible during training classes provided they are neat, properly fitted and free of holes and tears. A collared shirt is also required. Such clothing such as tee shirts, tank tops, shorts, overalls, etc. is prohibited.

(b) The Department recommends officers wear the designated "training uniform" for internal training for all Internal Departmental Training, when practical.

(c) Dependent upon the nature of the training, the Training Coordinator may approve an alternative "uniform" or dress code for a specific training subject, which will be announced prior to such training.

3. Other Meetings or Functions

(a) Employees attending Department meetings or other official meetings are considered to be on-duty and will wear uniforms or business casual attire.

4. Uniform Dress

(a) Maintenance of the uniforms will be the responsibility of the person to whom they are issued. Uniforms will be maintained and of neat appearance at all times.

(b) Employees will present themselves in an orderly and professional manner. Uniforms will be clean, pressed and worn neatly at all times. Uniform shirts must be tucked in. Faded, worn, damaged, or tight fitting clothing is not acceptable.

(c) Shoes will be black, with no visible logos or colored stitching on instep or toe. Worn out or unkempt shoes will not be permitted.

(d) Black or navy socks must be worn with designated shoes.

5. Sworn Officer Uniforms **[CALEA 41.3.5, 41.3.6]**

(a) Ballistic Vests

1) All sworn personnel will be issued Department approved ballistic vests.

a. Department approved ballistic vests will comply with ballistic and related requirements prescribed by current standards of the National Institute of Justice.

b. Department approved ballistic vests will be replaced at no cost to the officer upon reaching of the manufacturer's product expiration date or due to non-negligent damage and normal wear and tear.

2) Ballistic vests are required to be worn by all uniformed officers and supervisors assigned to the Patrol Operations Bureau and Community Services Section of the Administrative Services Bureau.

a) Officers who have been issued the Blauer Armorskin vest must adhere to the following guidelines listed below:

(1) In the police building, the Blauer Armorskin vest may be worn on all the way, unzipped part of the way, or off all the way. If worn, the Armorskin vest should be zipped up on both sides, or partly unzipped. If the officer is required to interact with the public while in the police building, the vest must be worn and zipped up on both sides.

(2) At all other times, including in police vehicles, the armorskin vest must be worn and zipped up on both sides.

(3) Training and special work assignments may merit deviations from these guidelines which will be determined on a case by case basis.

b) Officers issued the Blauer Armorskin vest will also be issued a pair of suspenders. It is strongly encouraged to wear the suspenders to provide back support to reduce back strain.

c) The Blauer Armorskin vest is not intended to be worn as a Class A uniform with a tie. Each officer issued the armorskin will also be issued a long sleeve dress shirt and uniform pants and tie to wear for any event requiring the Class A uniform.

3) Ballistic vests are required to be worn by all sworn personnel when engaged in pre-planned high risk activities which include warrant service, raids, searches and other activities deemed to be high risk by the supervisor in charge of the activity.

4) The wearing of ballistic vest is mandatory for any sworn personnel working in uniform in any secondary employment capacity regardless of their rank or normal assignment.

5) Supervisors will conduct inspections of all personnel required to wear a ballistic vest as described above. These inspections will occur on a daily basis as part of the regular inspection of assigned equipment.

6) It is also encouraged that all officers assigned to the Criminal Investigations Division, Community Response Division, Personnel, Training and Fleet Division, and Senior Command Officers, wear a ballistic vest during their tour of duty. However, those officers who choose not to wear their ballistic vest must have it readily available at all times during their tour of duty.

7) Officers are responsible for the care and maintenance of their assigned ballistic vest.

a. Officers are responsible for inspecting their protective vests for signs of damage or other conditions that warrant replacement.

b. Officers are responsible for the proper storage and cleaning of the protective vest in accordance with the manufacturer's instructions.

8) Medical Exemptions

a. Any sworn personnel seeking a medical exemption to the mandatory wear of ballistic vest guidelines will obtain a detailed written justification from a medical doctor that describes the physical condition and how this condition prevents the wearing of a ballistic vest. The justification will be forwarded through the Chain of Command to the Chief of Police or his/her designee.

b. The Chief of Police or his/her designee may require a second medical evaluation through a physician identified by HPD for confirmation that the ballistic vest cannot be worn. If it is determined that the employee's medical condition is such that prohibits the wear of a ballistic vest, then the employee may be referred to a physician identified by HPD for a "Fitness for Duty" evaluation.

(b) The uniform of the day, Class A, B, or C, will be worn in the intended manner with the badge worn on the outermost garment or embroidered on it.

(1) The 5.11 style Alternate Duty Uniform (both long and short sleeve) is considered a Class B uniform.

a. A necktie or appropriate mock turtleneck must be worn with the long sleeve Class B Alternate Duty Uniform.

b. Screen printing or embroidery of badges and/or nameplates is prohibited on the Class B Alternate Duty Uniform.

c. This uniform is authorized only when approved by the Chief of Police and in strict compliance with the guidelines of its use.

(c) The nameplate will be worn on the uniform shirt.

1) An appropriate alternative to the nameplate, such as screen printing or embroidering may be used on Class C uniforms not suitable for wearing of the nameplate.

2) Officers may wear the "serving since" plate to be worn as part of the name plate.

(d) Officers must wear the issued uniform dress hat while attending formal ceremonies such as funerals or parades on or off-duty when the Class A uniform is worn.

(e) Officers may obtain, at their own expense and use on duty, approved sweaters/jackets, turtlenecks and winter hats.

(f) Department issued baseball style caps can be worn only with the Class B and Class C uniforms.

1) Baseball style caps must be worn forward facing and only while the officer is on-duty or working secondary employment.

2) Baseball style caps will not be worn to court.

3) Baseball style caps must be clean, free of holes, tears, stains and/or other discolorations (i.e. excessive fading).

(g) The following units are approved for baseball caps as part of the Class B, Class C and Specialized Uniform:

1) Sworn Units: :Patrol, K-9, Bike, and SWAT

2) Civilian Units: Animal Care and Control

(h) Officers will wear the appropriate standard duty police uniforms (Class A, B, or C) when engaged in uniformed law enforcement related secondary employment. Class C uniforms such as bicycle uniforms will only be worn when operating those types of equipment in a secondary employment capacity.

(i) Ornaments, jewelry, civic pins, fraternity pins, etc. will not be worn on the uniform. The only exceptions are those pins awarded or issued by the Department or approved by the Chief of Police.

1) Up to four issued commendation bars and approved specialized unit insignia may be worn with the appropriate bar holder centered above the name plate on the uniform shirt.

2) A single tie bar or tie pin, in keeping with the professional image of the Department, may be worn.

(j) Officers have the option to wear either the Class A, Class B, or Class C uniform, unless otherwise specified by this directive, through the year. Undershirts worn with the Class B and C uniform will be white, dark blue, or black in color with no visible stripes, patterns, or decorations and must be crew style. Uniformed personnel wearing the Class B and C uniform shirt are prohibited from leaving any buttons below the top button open.

(k) Officers assigned to temporary light duty assignments will wear business casual dress in accordance to 7 below (Plain-Clothed Employees)

(l) Prohibited Activity While in Uniform:

1) Uniformed employees will refrain from activities which are inappropriate to the Department's professional image or which might be misinterpreted by the public.

2) Employees are prohibited from wearing HPD uniforms while appearing as a plaintiff or defendant in any court proceedings unrelated to law enforcement activity unless authorized by the Chief of Police.

6. Plain- Clothed Positions- All employees, when not in uniform, will wear their police badge or identification card in obvious view at all times when inside Police Headquarters or any HPD facility.

(a) Sworn officers assigned to plain-clothed duty will wear appropriate dress and/or clothing, based upon the assignment and/or duty for that work day or time period, as directed by the respective Division Commander in accordance to the guidelines of the Chief of Police as delineated below.

(b) Professional Business Attire is required for court attendance and where professional business attire is required to present a professional image of the Department.

1) Appropriate professional business attire for men will be business suits, or sports coats and slacks with ties.

2) Appropriate professional business attire for women will be business suits, slacks or skirts with blouses or sweaters and a blazer or jacket or a dress.

3) All employees assigned to plain-clothed positions will adhere to 6 (b) above when attending court.

4) Officers in plain clothes with professional business attire must wear dress shoes that do not impair their ability to carry out the normal duties of their job.

a. Male officers in plain clothes may wear any type of business dress shoes, except sandals, open toe shoes or cowboy boots.

b. Female officers in plain clothes may wear any type of business dress shoe except sandals, cowboy boots, open toe shoes or any shoe with a heel exceeding 3 inches in height.

5) Plain-Clothed Sworn Officers may elect to wear professional business attire at any time while on duty.

(c) Business Casual Attire– Refer to number 7, c below. Sworn Officers assigned to plain-clothed assignments will in most instances be required to wear at least business casual attire for on-duty assignments, except when required to wear professional business attire or when circumstances allow the alternative Casual Friday attire.

(d) Alternative Plain-Clothed Duty Attire for CID Sworn Investigators – Casual Friday as discussed in 7, (d), below.

(e) The Chief of Police, or designee, may alter the personal appearance and dress requirements of Plain-Clothed Officers as necessary.

(f) Sworn Officers assigned to plain-clothed duties will:

1) Carry their service weapons and handcuffs while on duty. (Handcuffs optional for Captain and above.)

2) Wear their badge or police identification cards in obvious view on the outermost garment during a police raid or other police emergency.

7. Plain- Clothed Employees

(a) Employee dress and overall appearance should present a business-like image to the public.

(b) Business Casual Attire will normally be worn while on duty. While standards of formality in dress are somewhat relaxed; employees are expected to present a professional and business-like appearance. Generally, most Plain-Clothed Employees will wear business casual attire, unless Professional Business Attire is required or Casual Friday is permitted.

(c) The following standards apply to business casual:

1) Slacks – Khakis, cotton and other slacks acceptable if clean and neatly pressed. Denim is not acceptable. Other inappropriate items include sweatpants, stretch pants, shorts, bib overalls, stirrup pants, and spandex and other form fitting pants.

2) Shirts – Casual shirts with collars, golf shirts, capped-sleeve shirts, sweaters, non-collared fitted shirts and turtlenecks are accepted. Shirts with small trademarked logos placed on the front pocket area of the shirt are acceptable. Tee-shirts, tank tops, spaghetti strap shirts, tube tops, halter-tops, revealing or midriff-baring tops, shirts with lettering, cartoon characters, phrases, pictures or any tops with bare shoulders (unless worn under another blouse or jacket) are not acceptable.

3) Skirts and Dresses – Casual dresses and skirts that are no higher than 2 inches above the knee are acceptable. Spaghetti strap dresses and mini-skirts are not acceptable.

4) Footwear –

   (a) For personnel in field operations, dress boots, loafers, flats, and leather deck shoes are acceptable.

   (b) For civilian personnel, with the exception of the Property and Evidence Custodian and Animal Services Technician, appropriate footwear includes items in (a) above, as well as dress sandals and other open toed dress shoes.

   (c) Unacceptable footwear includes athletic shoes, hiking or climbing boots, tennis shoes, casual sandals, slippers, or flip flops.

5) Hats – Hats of any kind may not be worn on duty.

(d) Casual Friday Attire – The followings standards apply to Casual Friday Attire:

1) Plain-clothed employees may dress in relaxed casual attire on Fridays and on days of inclement weather. On days when professional attire will not conform to the employee's expected duties (i.e. cleaning, moving, packing etc.) casual attire may be permitted with prior supervisory approval. Clothing must not create a safety hazard and must present a clean and neat appearance at all times.

2) The following types of clothing are examples of appropriate clothing for "Casual Fridays":

   a. Denim pants and/or skirts;

   b. Khakis;

   c. Athletic shoes;

   d. Casual sandals (excluding flip flops); and

   e. Plain knit shirts, polo shirts or Huntersville Police Department polo shirts.

3) "Casual Fridays" is a privilege and is contingent upon the employee's compliance with this directive.

8. Uniform Specifications

   (a) Please refer to Addendum B for Uniform Specifications.

9. Exceptions

   (a) Reasonable exceptions to the uniform and equipment standards specified in this directive may be granted upon the authorization of the Chief of Police for such reasons as undercover operations, special assignments, size or physique limitations, or unusual medical conditions which require deviation from normal uniform and equipment guidelines. Requests for exceptions must be made in writing via the Chain of Command. Exceptions granted under this provision will automatically expire upon the termination of the undercover work, special assignment or medical condition.

   (b) Bureau Commanders will have the authority to grant temporary exceptions to the provisions of this directive if the member is unable to comply due to circumstances beyond their control. Provided however, that exceptions may not be granted under this section for the intentional or negligent failure of a member to properly acquire, wear or display items of uniforms or equipment that are available to them through normal department procedure.

   (c) Deviation from the HPD issued uniform is allowed for business purposes when approved by the Bureau Commander in consultation with the Chief of Police.

   (d) Bureau Commanders over components that have little or no contact with the public may permit their employees to wear casual Friday attire or denim provided the clothing is neat, properly fitted and free of holes and tears.

   (e) Sworn personnel must present a medical excuse from a physician that facial hair below the lip should be worn. The medical excuse must provide the reason for facial hair wear and, if possible, the duration. Any waiver will be reviewed periodically, forwarded through the employee's Chain of Command to the Chief of Police and a copy of the excuse will be placed in the in the employee's personnel file. Exceptions granted under this provision will automatically expire upon the termination of the medical conditions.

   (f) Officers operating exposed vehicles, i.e. bicycles, etc. may wear sunglass straps to prevent loss or damage while in motion.

   (g) Police recruits are governed by the respective Police Academy Rules and Regulations regarding personal appearance.

   (h) Police Officers and employees attending external training programs are governed by the respective dress codes of that organization.

F. ENFORCEMENT

1. Supervisors and managers are fully responsible and accountable for ensuring employees are appropriately dressed based on this policy. In addition, supervisor and managers may require business attire be worn in instances where employees are expected to appear in a formal setting such as a hearing, tribunal, or professional community meeting.

2. Uniforms that are damaged, worn out, or destroyed in the line of duty will be repaired or replaced by HPD. Employees who need to replace worn out or damaged articles of clothing must first turn in the article to the Recruitment Coordinator or designee in order to receive replacement.

3. If a uniform needs to be taken out of service due to contamination or if the duty uniform is needed as evidence in an investigation, the Emergency Clothing Bag, located in the Property/Evidence is available for employees to use. The emergency clothing is only to be used to assist an employee with clothing in which to travel home and the employee is expected to wash and return the clothing.

4. Members shall be responsible for ensuring that their uniform and issued equipment is properly maintained and complies with departmental standards. Members shall promptly notify their supervisor if they discover that any item of their uniform or issued equipment is not operating properly or fails to meet departmental standards.

5. Supervisors at all levels will be responsible for periodically inspecting the uniforms, equipment and personal appearance of personnel under their command to ensure continued compliance with departmental standards.

6. It shall be the duty of each employee, upon the demand of a supervisor, to produce any article(s) or item(s) of issued uniforms, equipment, or any other item worn or carried while on duty or in uniform which affects the member's appearance or performance of duty, for the purpose of inspection, inventory, or evaluation.

7. Any member who loses, misplaces, or damages any uniform part or item of issued equipment shall immediately report the circumstances of such loss or damage to his/her supervisor in writing, and may be held financially responsible for the cost of replacement or repair when such loss or damage is due to the member's personal negligence.

8. Supervisors at all levels will be responsible for making adequate inquiry into any reports of lost, stolen, damaged, or malfunctioning equipment to determine if negligence on the part of the employee contributed to the loss or damage.

9. Uniforms damaged or destroyed through negligence or abuse must be repaired or replaced at the responsible employee's expense.

10. When promoted, demoted, or reclassified, members must surrender and turn over to the Recruitment Coordinator any and all items of uniforms and/or issued equipment which do not reflect their present rank or classification.

11. Employees will be responsible for custom fittings or alterations to new uniforms (including tailoring of shirts), unless approved by the Bureau Commander on a case by case basis.

    (a) All other requests for custom alterations must be presented to the respective Bureau Commander.

    (b) All alterations must be approved and the employee may be financially responsible for additional alterations.

G. RETURNING UNIFORMS AND EQUIPMENT

1. No member of the Department shall wear any portion of the official uniform or carry a concealed weapon pursuant to police authority during a period of disciplinary suspension. Upon notification of being suspended, the member shall immediately surrender the police badge, ID card, police radio, and any issued firearm to the supervisor notifying him/her of the suspension.

2. Employees taking an approved leave of absence in excess of two weeks, must return all weapons, police radio and police vehicle to the Recruitment Coordinator no less than twenty four hours before the start of the leave of absence, unless otherwise directed by the Chief of Police, or designee.

3. Employees taking Military Leave for more than thirty (30) days will return all issues uniforms and equipment to the Recruitment Coordinator no less than twenty four hours before the start of the Military Leave.

4. Employees placed on Administrative Leave, Workers Comp, or Temporary Light Duty must refer to Directive 1.15 Temporary Light Duty regarding return of assigned uniforms and equipment.

5. When a member of the Department resigns, retires, is discharged, or in any other way vacates this office, the employee shall immediately surrender to the Department all issued items of uniforms and equipment. In the case of the death of an employee, the Chief of Police or his designee shall be responsible for the recovery of Department owned property. The Recruitment Coordinator is responsible for this function and completing the required written inventory and submitting to the Chief of Police. Upon resignation, retirement, or termination, employees must return all issued uniforms and equipment to the Recruitment Coordinator.

    (a) The completed Property Return Statement form will become a permanent part of the employee's personnel file.

    (b) Separation from the Department will not be final (last paycheck issued, etc.) until the Property Return Statement has been completed and returned to the Chief of Police.

6. The Recruitment Coordinator will, at the request of the Chief of Police, take necessary and appropriate action to collect all property of the Department remaining in the possession of former employees.

H. ISSUEING/REISSUING/REPLACEMENT OF UNIFORMS AND EQUIPMENT

1. New police officers will be required to sign and initial a Uniform and Equipment Issue/Return Form (see Addendum A) at the time uniforms and equipment are initially issued. This form will include the officer's name, Department ID number, itemized description of issued items, including serial number, date of issuance, date of return, officer's initials and signatures of the receiving officer and Recruitment Coordinator.

    (a) The Recruitment Coordinator has the discretion to reissue current stock of uniform/equipment instead of purchasing new uniforms and equipment to satisfy such requests based on the circumstances, provided the uniform/equipment is in good and serviceable condition.

2. Personnel requesting additional or replacement uniforms or equipment must submit a request electronically through the Department's approved vendor. Electronic requests will automatically be forwarded to the Recruitment Coordinator, or designee, for approval. In circumstances where the electronic Department vendor is unavailable, or the requested equipment is not available from the vendor, personnel must complete a "Specialty Uniform and Equipment Request" (see Addendum C) and forward to the Recruitment Coordinator or designee for approval.

3. The Recruitment Coordinator will notify the requesting officer when the requested items are available and provide instructions for retrieving their requested items.

I. PLAIN-CLOTHED UNIFORM ALLOWANCE FOR SWORN POLICE, CRD AND CID DETECTIVES AND COMMAND OFFICERS

1. Sworn officers assigned to work full-time in plain clothes and command officers (Captain or above) may be eligible to receive an annual clothing allowance. All clothing allowances are subject to the availability of adequate budget appropriations. A clothing allowance will not be provided to officers who are assigned to temporary or rotating assignments in plain clothes units, or to non-sworn personnel.

   (a) Subject to the recommended budget allocations, assigned sworn detectives will receive $650.00 annually ($500.00 available July 1, and $250.00 available after the following January.)

   (b) Subject to the recommended budget allocations, sworn officers assigned to the Community Response Division will receive $250.00 annually.

   (c) Command (rank of Captain or above) officer's plain- clothes allowance is at a maximum of $400.00 annually subject to the approval of the Chief of Police.

2. Officers should keep in mind that light duty, temporary assignments and other factors could affect Plain-Clothed Uniform Allowance benefits. Expenditures made without the prior verbal authorization of the immediate supervisor may not be approved.

J. UNIFORM AND EQUIPMENT RECOMMENDATIONS

1. Personnel requesting a change in department approved equipment, uniforms, or items worn on uniforms **applicable to all members or a component** shall complete a "Uniform and Equipment Request and Review Form" (see Addendum D) and forward it through the requesting officer's chain of command. Their chain of command will indicate approval or disapproval and forward on the request to the Police Major. The Police Major will research, discuss, and make recommendations to the Chief of Police on all items submitted for review. Recommendations of the Police Major will be presented to the Command Staff and the Chief of Police for final approval.

2. The Chief of Police will cause the posting of all decisions regarding such requests through the Department's email system.

3. Officers or employees requesting an exception to uniform and equipment standards on an **individual basis** will follow the guidelines in Section E-9, Exceptions.

K. SUPPLEMENTAL UNIFORMS AND EQUIPMENT [CALEA 41.3.4]

1. The Chief of Police may authorize the use or issuance of supplemental uniforms, weapons, accessories or equipment as required for the effective performance of special assignments or tasks. Such assignments may include, but is not limited to: tactical teams, investigative units, K-9 teams, and ceremonial units.

2. Members wishing to carry supplemental personal equipment or accessories in addition to that issued or provided by the Department shall first obtain approval from their respective Bureau Commander and the Chief of Police. Small miscellaneous items such as templates, notepads, clipboards and similar items do not require approval under this section.

L. REQUIRED LESS LETHAL WEAPONS

1. Uniformed officers must carry their department issued CEWs, department issued collapsible baton (ASP) and department issued OC spray on their duty belts. Only officers trained and certified are authorized to carry these weapons. Bureau Commanders may exempt officers in plainclothes assignments from carrying a CEW.

By Authority of:

Cleveland L. Spruill, Chief of Police

Huntersville Police Department

UNIFORM AND EQUIPMENT ISSUE/ RETURN FORM FOR NEW POLICE OFFICERS

Date: _____ Officer: _____ HP#: _____

Issued To:								
Uniform	Quantity	Serial #	Date Out:	HP#	Size (Optional)	Quantity Returned	Date In:	HP#
ID Cards	2							
Pass card/Fob	1							
Uniform Pants	5							
Short Sleeve Shirt	3							
Long Sleeve Shirt	2							
Sweater	1							
Tie	1							
Tie Pin	1							
Heavy Jacket	1							
Light Jacket	1							
Cover	1							
Rain Coat	1							
Rain Cover	1							
Bullet Resistant Vest	1							
Vest Back Plate	1							
Carriers	2							
Reflective Safety Vest	1							
Winter Hat	1							
Footwear	1							
Nameplate	1							
Badge	1							
Cap Badge	1							
Mock Turtleneck	2							
Duty Gear								
Duty Belt	1							
Holster	1							
Magazine Holder	1							
Glove Pouch	1							
Portable Radio Holder	1							
Belt Keepers	4							
Flashlight Carrier	1							
Handcuff Carrier	1 or 2							
OC Spray Holder	1							
Taser Holder	1							

Baton Holder	1							
Weapons	Quantity	Serial #	Date Out:	HP#	Size (Optional)	Quantity Returned	Date In:	HP#
Handgun	1							
OC Spray	1							
Taser	1							
Taser Cartridge	1							
Optional #2	1							
Handcuffs	1							
#2	1							
Baton	1							
Magazines	3							
Ammunition	46							
Miscellaneous								
Flashlight	1							
Portable Radio	1							
Flashlight Battery	1							
Radio Battery	1							
Form Holder	1							
Radio Charger	1							
Gasmask	1							
Riot Helmet	1							
Other: Taser x-26	1							
Other: X-26 Cartridge	1							
Other:								
Other:								
Specialty Uniform Additions								
Honor Guard								
Honor Guard Duty Belt	1							
Honor Guard Duty Holster	1							
Honor Guard Cuff Case	1							
Honor Guard Magazine Holder	1							
Honor Guard Gloves	1							
Honor Guard Cover	1							
Honor Guard Cap Badge	1							
Honor Guard Shoulder Strap	1							
Honor Guard Jacket	1							
Honor Guard White Shirt	1							
Honor Guard Tie	1							
Detectives								
Magazine/Cuff Case	1							
Badge Holder	1							
Raid Vest Cover	1							
K-9								

Class C Tops	5							
Class C Pants	5							
Baseball Caps	2							
Web Duty Belt	1							
Drop Holster	1							
Web Cuff Case	1							
Web Magazine Holder	1							
Web Flashlight Holder	1							
Bike Officers								
Class C Bike Tops	4							
Class C Bike Pants	4							
Web Duty Belt	1							
Nylon Holster	1							
Nylon Radio Holder	1							
Web Magazine Case	1							
Web Flashlight Holder	1							
Web Cuff Case	1							
Baseball Caps	2							
Bike Helmet	1							
Bike Shoes	1							

I, _____ certify that I have received the above items of issue from the Huntersville Police Department and I am responsible for the care and maintenance of these items. If any of these items are lost or damaged through negligence or neglect, I will report the loss or damage to my supervisor in writing. I realize that I may be held financially responsible for the cost of replacement or repair of any lost or damaged uniforms and equipment.

I understand that it is the policy of the Huntersville Police Department that upon my resignation, retirement, or termination, I must return all issued uniforms and equipment to the Personnel, Training and Fleet Section Sergeant/Recruitment Coordinator. My final paycheck will be held until all issued uniforms and equipment have been returned.

I realize that this agreement applies to any and all uniform and equipment items that may be issued to me after the original date of this form.

_____ _____
Receiving Officer's Signature Date

_____ _____
Personnel, Training and Fleet Section Sergeant/ Recruitment Coordinator Date

UNIFORM, INSIGNIA AND LEATHER GEAR SPECIFICATIONS

UNIFORM SPECIFICATIONS

NOTE: Except where clear distinctions in applicability are apparent or specified, non-sworn members authorized to wear uniforms shall fully comply with the general uniform and equipment regulations established in this General Order.

1. Trousers: Trousers worn by uniformed members shall be the official issued trouser only. All trousers will be of proper fit and of a hemmed length that allows the cuff to touch the top of the shoe at the laces when in a standing position. Trousers will be kept clean and neatly pressed, and should not show visible signs of wear.

2. Shirts: Shirts worn by uniformed members shall be the official issued shirt only. Sworn uniformed employees may wear a solid black turtleneck or solid black crewneck shirt issued by the Department with the long-sleeve shirt in lieu of the uniform tie on all shifts. The turtleneck must have HPD embroidered on the center collar in white letters. The turtleneck may not be worn by employees attending funerals and/or other official events unless approved by the Chief of Police. Such decision will be delineated in a written directive issued by the Chief of Police regarding the event. Short sleeve shirts shall be worn unbuttoned at the collar. Nothing shall be carried in a shirt pocket that creates an excessive bulge.

3. Ties: Uniformed officers shall wear the department issued clip-on tie with the approved mini badge tie tack when wearing the long sleeve uniform shirt, except as provided otherwise by this General Order.

4. Footwear: Sworn uniformed members shall wear department issued or approved footwear. All footwear shall be kept clean, shined and in good repair. Only black or dark blue socks will be worn with the uniform. Black or dark blue socks with white soles may be worn provided that no white is visible when wearing the footwear. Female members may wear hose in lieu of socks. When worn with the uniform, footwear must be military-style black leather. Footwear must be polished and in good repair.

5. Uniform Jackets and Coats: Uniformed members may wear the department issued light jacket or heavy coat when seasonally appropriate. Jackets and coats must be properly sized and display the required emblems and insignia. Buttons will be nickel for all ranks.

6. Command Jackets: Uniformed officers holding the rank of Captain or higher are authorized to wear the issued Command Jacket. Rank shall be designated by parallel rows of 1/2 inch silver braid spaced 1/4 inch apart around the lower portion of each sleeve. The rank of Captain is designated by two silver braids, and the Chief of Police by four gold braids. When the Command Jacket is worn, a long sleeve white uniform shirt and tie shall be worn underneath. The Flying Cross Lightweight Jacket is also an approved Command Jacket.

7. Cover: The issued uniform cover (cap) shall be properly sized and worn squarely on the head with the front edge of the visor approximately 1-1/2 inches above the bridge of the nose, and no frontal hair showing underneath the brim. The cover must be kept clean and protected against distortion or damage. No insignia other than the department issued cap badge may be displayed on the uniform cap. The band and visor will correspond to the members rank as follows:

   Black Band & Plain Visor - Police Officer, Police Sergeants, Police Lieutenants
   Gold Braid Band & Embellished Visor - Chief of Police, Police Major, Police Captains

(a) When in uniform, regardless of duty status, officers will have the uniform cap immediately available. Immediately available means the hat must at least be in the officer's assigned cruiser. Officers may wear the uniform cover when directing traffic, at accident scenes, at public events such as National Night Out, Christmas In Huntersville, etc., at public events such as football and basketball games, and at funeral escorts when outside the vehicle. The Chief of Police may require officers to wear the uniform cap and in those infrequent occurrences the orders and directives of such mandatory wear will be delineated in the Special Event Plan or other written directive.

(1) When in uniform, on or off-duty, officers must wear the issued uniform dress hat while attending formal ceremonies such as funerals and parades (where officers are participants, not directing traffic).

(b) Baseball style caps will not normally be worn under any circumstances while the employee is wearing a Class A or Class B uniform. *Exception: The Chief of Police may approve the wearing of baseball style caps for special events or specialized assignments involving Huntersville Police Department personnel in uniform, which will be established in a written special event plan or written directive.*

(c) Employees have the option of wearing the Department issued knit hat, knit hat during times of extreme weather.

8. Raingear: Uniform raincoats and protective rain covers will be department issued only. Reversible raincoats and rain covers should be worn with the most visible side outward when directing traffic or engaged in any activity on foot which may subject the officer to potential danger from approaching traffic.

9. Winter Gloves: Winter duty gloves are not issued by the department, but may be worn by uniformed members as seasonally appropriate. When worn, gloves must be full fingered and solid black in color, except as authorized for ceremonial events. Mittens, fingerless gloves, gloves with fancy detail, and weighted gloves are prohibited. Gloves may not be of a design or bulk that interferes with the proper use of the duty weapon or other issued equipment.

10. Handcuffs: Officers are only authorized to use/wear Department approved brand of handcuffs. All handcuffs must be black or silver, and all handcuff pouches or slings must be black (to match the Department issued duty belt). Officers who choose to use hinge handcuffs must first complete a Department approved training course in the use and carry of the specific type of handcuffs they choose to employ.

    (a) The Department will provide approved handcuff and holders to all officers. If any additional or alternate handcuffs are preferred by officers, then both the handcuff and handcuff holders will be provided at the officer's expense and are subject to inspection like other department issued duty gear. All additional or alternate handcuffs must comply with the following approved model list. No unapproved handcuff or restraint device should be used by department officers or stored in department vehicles.

11. Sweaters: Uniformed officers have the option of wearing the department issued military style sweater as an outer garment when seasonally appropriate. Officers must display the issued badge and nameplate in the proper position on the sweater.

12. Ceremonial Uniforms: officers assigned to the Honor Guard or who are participating in ceremonial functions are authorized to wear uniform apparel approved for this purpose by the Chief of Police, including but not limited to, mourning bands, trouser stripes, gloves, and shoulder cords.

INSIGNIA SPECIFICATIONS

1. Police Shoulder Emblems: Police shoulder emblems shall be worn centered on the shoulder of both upper sleeves of uniform shirts and outer garments (except rainwear), positioned upright with the top edge approximately one inch below the shoulder seam. Police shoulder emblems will be displayed on the uniforms of sworn officers only.

2. Collar Rank Insignia: Metallic collar rank insignia will be worn by ranking officers and shall be positioned centered to the point of each shirt collar, 1 inch up from the collar tip. Rank insignia shall be collar sized (approximately 3/4 inches high) and shall properly denote the member's level of rank. All collar rank insignia will be silver or gold in color.

3. Epaulet Rank Insignia: Officers holding the rank of Lieutenant or higher will display their rank insignia on the shoulder epaulet of the uniform jacket. The insignia shall be positioned centered perpendicular to the front leading edge of the epaulet, approximately 3/4 inches from the shoulder seam. Epaulet rank insignia shall be shoulder sized (approximately 1-inch high) and shall be of metallic construction. Epaulet insignia color shall be the same as collar insignia.

4. Police Badge: Uniformed officers shall wear the Department issued badge consistent with their rank and position. The badge will be positioned upright above the left pocket, properly fastened in the badge tab. Badges shall be worn on the outermost garment, except in the case of raingear. Badges should be kept clean and polished using a soft silicone cloth or other non-abrasive, non-corrosive cleaner. Use of harsh or abrasive cleaners will remove the protective coating and permanently damage the finish.

5. Cap Badge: Uniformed officers shall wear the Department issued cap badge consistent with their rank and position. Cap badges will be positioned upright in the front center of the uniform cover, properly fastened in the provided badge eyelet. Cap badges should be kept clean and polished in the same manner as the shirt badge. Members of the Huntersville Police Department Honor Guard shall wear the issued Honor Guard Cap Badge.

6. Nameplate: Members shall wear the Department issued nameplate at all times when in uniform. The nameplate will be worn centered ¾ inches above the top of the right pocket flap, or affixed in the nameplate eyelets of the garment, if present. The nameplate is to be worn on the outermost garment, except for raingear. Supplemental attachments to the nameplate, such as those designating years of service, and the CALEA emblem, and which matches the nameplate may also be worn by the member. Nameplates with the initials of the officer's first name, middle name and full last name will be silver with black lettering. Nameplates of officers holding the rank of Lieutenant or above will wear nameplates with the initials of the officer's first name, middle name and full last name and will be gold in color. An appropriate alternative to the nameplate, such as screen printing or embroidering may be used on Class C uniforms not suitable for wearing of a nameplate.

7. Pens: Writing instruments may be worn in the pen slot provided in the uniform shirt pocket and should be of a color and design that compliments the professional appearance of the uniform. Any pen or pencil not conforming to this standard will not be displayed in a visible position when carried by uniformed personnel.

8. Tie Insignia: When the uniform tie is worn, officers shall wear a department approved or authorized tie bar or tie-tack at a point on the tie parallel to the bottom edge of the shirt pocket flap when the flap is closed. No tie bar or tie-tack may be worn which depicts or symbolizes any emblem, slogan, insignia, or logo that is inconsistent with the member's official position or detracts from a professional appearance.

9. Departmental Awards: Departmental awards and commendation bars may be displayed on the departmental uniform in accordance with policy.

10. Chevrons: Chevrons denote the rank of Sergeant and will be displayed on both upper sleeves of uniform shirts and outerwear (except raingear) of officers holding that rank. Chevrons consist of three white stripes on a black background and are to be positioned point up, centered just below the police shoulder patch.

11. Hash Marks: Eligible sworn officers are authorized and will wear hash marks on the long sleeve navy blue uniform shirt only. Each hash mark will denote five (5) years of continuous service as a full-time sworn law enforcement officer. Hash marks are to be sewn on the lower left sleeve of the uniform shirt, centered with the shoulder patch and beginning 1-1/2 inches above the cuff. Hash marks for all ranks will be white stripe(s) on black background.

12. Other Insignia: Civic pins, fraternity pins, and other non-official patches, emblems and insignia shall not be worn with the uniform. Members who are awarded honors or insignia related to the performance of duty by other law enforcement agencies or outside organizations may be authorized to display such insignia on the departmental uniform at the discretion of the Chief of Police.

13. Accessories: Sworn employees may wear sunglasses with metal or dark-colored plastic frames. The lenses will not be mirrored or reflective. When talking with citizens, employees should remove sunglasses unless prohibited by safety considerations.

LEATHER GEAR SPECIFICATIONS

1. Gun Belt: The gun belt for uniformed officers will be the department issued 2-1/4 inch wide Sam Browne or Sally Browne style belt. Belt hardware will be silver toned for the rank of Sergeant and below, and gold tone for the rank of Lieutenant and above. Gun belts should be properly sized and worn securely fastened, as all other belt-carried leather gear and equipment will be attached. The gun belt must be worn in conjunction with an under belt and belt keepers, or worn through the belt loops of the uniform trouser. The use of an under belt is preferred because it allows easy positioning and rapid removal of belt carried equipment. This is especially helpful in the event of a medical emergency or other situation requiring the rapid removal of the gun belt and equipment. The under belt, if worn, must be black in color and sufficiently rigid to properly support the gun belt. The snaps and hardware on all leather gear affixed to the gun belt will be silver tone or gold tone in color according to rank.

2. Belt Keepers: The gun belt will be securely attached to the under belt with department issued belt keepers. Officers are allowed some discretion in the positioning of the belt keepers as long as four keepers are utilized and the gun belt is secured. Two keepers should be worn on the front and two in the rear. One front keeper should be used on each side of the main buckle. The rear keepers should be positioned at the corner of the rear trousers pocket towards the center seam. All belt keepers should encircle both the gun belt and the under belt, with the outer flap of the keeper facing up and both snaps secured. Additional keepers may be utilized, depending on the officer's size and equipment carried. This section does not apply to officers who wear their gun belt in the "through the belt loops of the uniform trouser style."

3. Holster: Uniformed officers will wear the department issued duty holster on the strong hand side. Holsters shall be worn securely mounted on the gun belt, with the safety snap secured. The Chief of Police must approve the use of any other holster.

4. Handcuff Carrier: Uniformed officers will wear the department issued handcuff carrier positioned on the gun belt so that it is readily accessible using either hand.

5. Glove Pouch: Uniformed officers will be issued a glove pouch for the purpose of storing protective latex gloves. Officers may wear the department issued glove pouch on the gun belt positioned so as to be

easily accessible. In accordance with departmental policy, protective gloves shall be used when handling or touching contaminated items or surfaces.

6. Baton Holder: Uniformed officers authorized to carry a baton will wear the department issued baton holder positioned on the gun belt in a manner that provides ease of access to the officer in accordance to the guidelines of this General Order.

7. Portable Radio Holder: The portable radio holder will be worn on the opposite side from the holster and over the trouser side seam. The radio holder must be of a type and design intended for use with the particular model of portable radio to be carried. Remote speaker microphones, when utilized, shall be secured to the shoulder epaulet of the uniform shirt or outer garment (except rainwear), with the microphone positioned upright and facing forward.

8. Flashlight Carrier: Uniformed officers may wear the department issued flashlight carrier on the gun belt.

9. Magazine Holder: Uniformed officers shall wear the department issued magazine holder positioned on the gun belt so that it is readily accessible using either hand. The magazine holder must be of an approved style (open or closed top) and finish, in accordance with the departmental and unit specifications.

10. OC Aerosol Spray Holder: Uniformed officers authorized to carry OC aerosol will wear the department issued OC aerosol holder on the duty belt. Plain-clothed officers may carry OC aerosol in alternative devices as authorized by the agency.

11. Blade Tech Taser Holster: Department approved blade tech style Taser holster will be worn by all officers carrying the issued X-26 Taser. It shall be positioned on the duty belt on the opposite side (cross draw) of the officer's duty belt from his/her firearm.

ADDENDUM C

HUNTERSVILLE POLICE DEPARTMENT

Specialty Uniform and Equipment Request

Officer: _____ HP_____ Date:_____

Item	Reason (Worn, damaged, expired, etc.)	Size	Date ordered	Date issued

Approved By: _____
Date: _____
Notes: _____

ADDENDUM D

HUNTERSVILLE POLICE DEPARTMENT
UNIFORM AND EQUIPMENT CHANGE REQUEST AND REVIEW FORM

Employee Submitting Request: _____ Assignment: _____

Employee who will discuss with Committee: _____ Assignment: _____

DETAILS OF REQUEST

Describe in detail the request and all reasons for the change. Be sure to include all information the Uniform and Equipment Committee should consider:

_____

1. How is the requested change an improvement over the current uniform and equipment item or standard?_____
2. Approximate number of officers affected by the proposed change? _____
3. Does the recommendation impact officer safety? _____
4. What is the cost of the item and is it more or less expensive than a similar item currently in use?
   _____

DIVISION COMMANDER REVIEW AND RECOMMENDATION

☐ Approve ☐ Disapprove

Comments: _____

Division Commander: _____ Date: _____

BUREAU COMMANDER REVIEW AND RECOMMENDATION

☐ Approve ☐ Disapprove

Comments: _____

Bureau Commander: _____ Date: _____

POLICE MAJOR APPROVAL

☐ Approve ☐ Disapprove

Police Major: _____ Date: _____

CHIEF OF POLICE FINAL APPROVAL

☐ Approve ☐ Disapprove

Chief of Police: _____ Date: _____

ADDENDUM E

HUNTERSVILLE POLICE DEPARTMENT
BODY ART SCREENING FORM

Directive 1.16 established guidelines governing the content, location and coverage area of any body art, tattoos, brands, mutilations and/or body ornamentation, which may be visible while wearing any police uniform. Additional this policy prohibits markings which may be considered offensive or inappropriate.

Name: _____ Date: _____

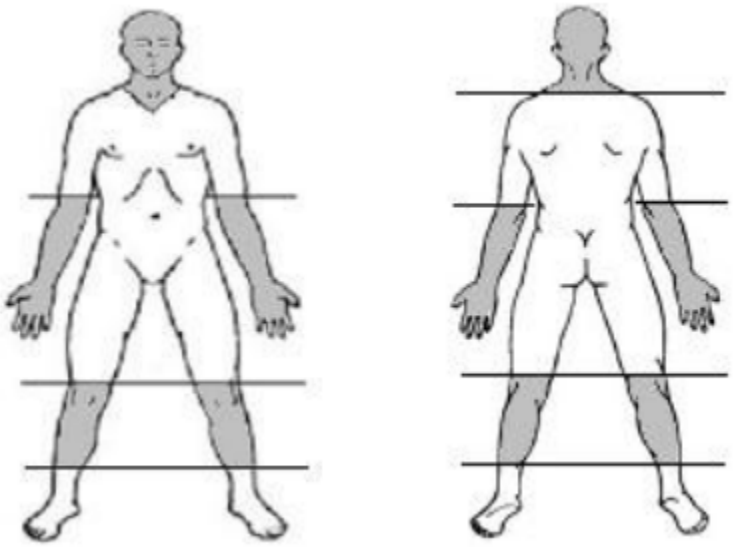
1. Do you have any body art, tattoos, brands, mutilations and/or body ornamentation or piercings as defined in Directive 1.16?	☐ Yes If yes, complete questions 2,3 and 4 using the graphic representation on the reverse side of this form. ☐ No, STOP. If no, STOP and sign and date the form below.
2. Can any of the body art, tattoos, brands, mutilations and/or body ornamentation or other piercings be seen while wearing ANY Huntersville Police Department uniform, as depicted by the shaded areas?	☐ Yes – Complete the reverse side of this form. ☐ No, STOP. If no, STOP and sign and date the form below.
3. Is there any body art, tattoos, brands, mutilations and/or body ornamentations or piercings on the face, head, scalp, ears, hands, fingers or neck area (above the collarbone in the front, above the first cervical vertebrae in the back or are the markings exposed by an open neck or short sleeve shirt)?	☐ Yes – Complete the reverse side of this form. ☐ No

I have read Directive 1.16 Uniforms and Personal Appearance and understand the Department's policy and guidelines regarding body art. I verify that the above information is true and accurate.

Signature: _____ Date: _____

Name: _____ Date: _____

Mark **ALL** body art, tattoos, brands, mutilations, body ornamentations or piercings on the below diagram with a number.



In the area provided, describe in detail the above markings (ensure your numbers correspond to the numbers on the diagram. The description should include the exact, descriptive content (i.e. Sun, Moon, I Love Mom, etc.); size, location, color, and indicate if required for medical reasons or if simply cosmetic. Attach a continuation page if necessary.

1.	
2.	
3.	
4.	
5.	
6.	
7.	

Attach to this form a true and accurate color photograph of each body art in the shaded areas ONLY.

Note: For ear piercings, describe the number and location only at this time; you do NOT need to attach a photo of ear piercings unless you are requested to do so.

HUNTERSVILLE POLICE DEPARTMENT

Directive 1.40 Conflicts of Interest

Effective Date: January 1, 2017	**Rescinds: Directive 1.40, 7-1-10**
Revision Date: January 2018	**Approved: Cleveland L. Spruill Chief of Police**

CONTENTS

1.40 A – Policy/Purpose
1.40 B – Conflicts of Interest
1.40 C – Employee Responsibilities
1.40 D – Violations

A. POLICY/PURPOSE

1. It is the policy of the Huntersville Police Department for employees to avoid conflicts of interest and/or the appearance of conflicts of interest.

2. The purpose of this Directive is to establish a policy concerning conflict of interest with respect to employees of the Huntersville Police Department.

B. CONFLICTS OF INTEREST

1. A conflict of interest is defined as an actual or perceived interest by a Department employee in an action that results in, or has the appearance of resulting in personal gain. A conflict of interest occurs when a Department employee has a direct fiduciary interest in another relationship.

2. Conflict of interest includes any bias or the appearance of bias in a decision making process that would reflect a dual role played by a member of the organization or group. One example of conflict of interest would be a Department employee who maintain a private business and uses influence as a police officer to gain more private business from the Town or citizens served, or a Department employee who hires a family member as a consultant.

C. EMPLOYEE RESPONSIBILITIES

1. A conflict of interest or appearance of conflict of interest can cause disrepute to the Department and jeopardize the credibility of the Department. Employees must avoid conflict of interests, even the appearance of a conflict of interest.

2. Employees have the responsibility to report any conflict of interest, potential conflict of interest, or appearance conflict of interest to their supervisor.

D. VIOLATIONS

1. Personnel who violate this policy may be subject to disciplinary action.

By Order of:

_____

Cleveland L. Spruill, Chief of Police

HUNTERSVILLE POLICE DEPARTMENT

Directive 2.16 Police Computer Network

Effective Date: March 9, 2016	**Rescinds: General Order 2.16 Police Computer Network, 4-27-14**
Revision Date: March 2017	**Approved: Cleveland L. Spruill Chief of Police**

CONTENTS

2.16 A – Policy/Purpose **CALEA 11.4.4**
2.16 B – Definitions **82.1.6**
2.16 C – Responsibilities **82.1.7**
2.16 D – Security
2.16 E – Software
2.16 F – Computer File Backup and Storage
2.16 G – Restrictions

A. POLICY/PURPOSE

1. The availability and use of personal computers and computer networks within the work environment provides many opportunities for enhancement of productivity and effectiveness. These new technologies provide the opportunity for rapid transfer and broad distribution of sensitive information that can have serious legal consequences if mishandled. Therefore, the Huntersville Police Department will maintain and use all computers and computer network systems in accordance with all applicable federal, state, and local laws and ordinances, software manufacturers licensing agreements, and department rules and regulations.

2. It is further the policy of the Huntersville Police Department that all employees will strictly adhere to the guidelines of the Technology Use Policy of the Town of Huntersville.

3. The purpose of this Directive is to establish a written directive which provides policy governing the use of the department's computer network and to outline procedures for the use of system software, hardware, and data.

B. DEFINITIONS

The following definitions are for the limited purposes of this Directive and may not apply in all other cases:

1. Microcomputer: any desktop or laptop computer (also considered hardware).

2. Software: programs used by the computer to perform any of its functions.

3. Authorized Software: computer programs the department has paid for, or is licensed to use. Also included in this definition is personally owned or public domain software approved by the department's System Administrator for use on a departmental microcomputer.

4. Network: a system of linked microcomputers that facilitates data communication between components.

5. Internet: a system of linked computer networks, international in scope that facilitates data communication services such as remote login, file transfer, electronic mail and newsgroups.
6. E-mail: (electronic mail) a way of sending other people messages from a computer. This includes messages sent over the Internet or internally over the department's network.

C. RESPONSIBILITIES

1. It is the responsibility of each department employee to ensure the proper and legal use of the agency's computer network. The use of any part of the network is subject to all applicable federal, state, and local statutes.

2. The final authority relating to the procurement, maintenance, inventory, and security of the agency's computer network rests with the Chief of Police.

3. The Administrative Services Bureau Commander is designated as the department's System Administrator and shall have the following duties and responsibilities related to the network:

    (a) Serve as the Police Department's single point of contact with the Town of Huntersville System Administrator and/or contracted technical consultants.

    (b) Maintain an updated inventory of all network hardware and components.

    (c) Ensure that adequate security measures are implemented to protect the agency's computer network from viruses and unauthorized access.

    (d) Review requests from employees for microcomputers, system hardware, and software, and make recommendations to the appropriate Bureau Commander and Chief of Police.

    (e) Work with the Training Advisory Committee and Training Coordinator in an advisory capacity related to microcomputer and software training.

    (f) Evaluate and make recommendations to the Chief of Police to approve or disapprove requests for use of personally owned computer hardware and/or software.

    (g) Coordinate the acquisition of all departmental microcomputer hardware and software products.

    (h) Coordinate the installation, use, inspection, and support of the department network and related software.

4. Bureau and Division Commanders shall have the following responsibilities as related to the agency's computer network:

    (a) Insure that members of their respective components comply with all applicable statutes, software manufacture's licensing agreements, and departmental policy and procedures concerning the use of the agency's computer network.

    (b) Provide for the physical security of microcomputer hardware and software. To the extent practical, this equipment should be physically located in controlled access areas that restrict access by unauthorized persons.

(c) Inspect the workstations within their areas of responsibility as part of the regular line and/or facility inspection procedures.

(d) Direct any requests for microcomputer assistance (i.e., hardware, software, supplies, or training) to the Systems Administrator.

D. SECURITY [CALEA 82.1.6c]

1. Computer Login Names and Passwords:

   (a) The Administrative Services Bureau Commander or designee shall provide each employee a login name and a confidential password for the agency's computer network and related software. A master list of login names and passwords will be maintained and its distribution limited to the Chief of Police or his designee, the System Administrator, and the Town's contracted technical consultant.

   (b) No changes will be made to assigned passwords in accordance to Federal, State or local computer records systems security requirements.

   (c) Employees shall close all programs and log out of Windows NT prior to leaving the computer workstation. Any activity completed on an individual workstation will be the responsibility of the employee signed on at the time.

   (d) In the event that an employee forgets his/her assigned password or the confidentially of the password is compromised, that employee will notify the Administrative Services Bureau Commander without delay. The Administrative Services Bureau Commander will notify the Chief of Police in writing of those instances of compromised passwords and the action or corrective measures taken as soon as possible.

   (e) The Administrative Services Bureau Commander, in conjunction with the Town's contracted technical consultant shall conduct an annual audit of the agency's computer network and records management software for verification of passwords, access codes, and access violations. The results of this audit shall be reported to the Chief of Police through a documented written report. **[CALEA 82.1.6d]**

2. Division of Criminal Information (DCI)

   (a) To insure against unauthorized access to the DCI system via the agency's computer network, workstations, and mobile microcomputers with DCI capabilities all agency personnel shall follow the requirements of the Division of Criminal Information (DCI) User Agreement.

   (b) Access of federal and state records via the Division of Criminal Information (DCI) computer connections will be limited to certified DCI users and logins must follow DCI procedures using proper login names and passwords. **[CALEA 82.1.7]**

3. The Huntersville Police Department shall maintain current virus protection software on the network and all workstations.

E. SOFTWARE

1. Computer software is generally a copyrighted product. The Town of Huntersville and /or the Huntersville Police Department purchases the right (license) to use a computer program on a specific number of workstations. All department members are to respect computer software copyrights and adhere to the terms of the software license. Employees shall not unlawfully duplicate any licensed software obtained for the department's use.

2. The introduction of computer software and data storage devices as well as any downloads from the internet into agency owned computer systems or workstations could result in virus infection of the host system. Accordingly, theses devices as well as any downloads from the internet shall be checked for virus infection prior to introduction into the agency's networked or stand-alone computers, including laptops. An unauthorized installation by someone other than a system administrator could cause a corrupt entry in the Windows registry and cause system problems resulting in the computer being unavailable for use. **[CALEA 11.4.4]**

   (a) Only floppy discs, compact discs, USB drives to include flash drives, jump drives, and any other portable storage devices as well as any downloads from the internet purchased or authorized by the System Administrator are permitted to be used with any agency networked or stand alone computers, including laptops. These are for Department use only and not for use in any other computer.

   (b) Such devices are to be used for official Police Department business, with any exceptions approved by the Chief of Police or a Bureau Commander.

   (c) Such devices are not to be used to download any data or information in the agency's computer systems, except for official business purposes.

   (d) All employees will comply with all applicable Town policy and procedures in regards to the use of such storage devices.

3. Privately owned software shall not be installed on town owned computer equipment without the prior approval of the System Administrator. When approval to load personal software is granted the System Administrator shall maintain a copy of the software license. **[CALEA 11.4.4]**

F. COMPUTER FILE BACKUP AND STORAGE

1. All departmental servers housing the agency's data files will be backed up on a daily basis by the System Administrator and/or the contracted technical consultant. **[CALEA 82.1.6a]**

2. The Agency will maintain two weeks of daily backups with the most recent week being stored in a secured off-site location approved by the Chief of Police. The System Administrator shall maintain the remaining backup in a designated secured area as approved by the Chief of Police. **[CALEA 82.1.6b]**

3. When the media used for computer backups has reached its minimum life expectancy it shall be destroyed in a manner that renders the data irretrievable.

G. RESTRICTIONS

1. The use of any departmental microcomputer or workstation for any purpose that violates any federal, state, or local law is prohibited.

2. The use of any departmental microcomputer or workstation for commercial purposes, financial, or material gain while on or off duty is prohibited.

3. Sending harassing, intimidating, abusive, or offensive materials to or about others is prohibited.

4. The use of another employee's password or login name is prohibited. The System Administrator may use an employee's password or login name when necessary to identify or correct computer related problems.

5. Employees are not authorized to add, delete, or modify computer components without the direct approval of the System Administrator. This includes hardware, software, and screen display. All personnel desiring to change the screen logo of their assigned computer must review such with the Administrative Bureau Commander to ensure its propriety.

6. Employees experiencing network problems should not shut off the workstation until directed to do so by the System Administrator. If the problem occurs after hours, the employee should record any error messages received prior to any attempt to reboot the workstation, and forward this information to the system administrator. These error messages will be needed by the system administrator in order to diagnose the problem.

7. Workstations shall not be unplugged from surge protectors.

By Order of:

Cleveland L. Spruill, Chief of Police

	HUNTERSVILLE POLICE DEPARTMENT	
	Directive 4.10 Police Fleet Management	
	Effective Date: March 31, 2016	**Rescinds: General Order 4.10 Police Fleet Management, 7-11-13**
	Revision Date: March 2017	**Approved: Cleveland L. Spruill Chief of Police**

CONTENTS

4.10 A – Policy/Purpose **CALEA 41.3.2**
4.10 B – Definitions
4.10 C – Fleet Management
4.10 D – Police Vehicle Marking and Emergency Equipment
4.10 E – Assignment of Police Vehicles
4.10 F – Vehicle Inspections
4.1 0 G – Maintenance and Repair of Police Vehicles
4.10 H – Vehicle Cleaning
4.10 I – Refueling of Police Vehicles
4.10 J – Pool Cars
4.10 K – Miscellaneous Vehicle Operational Guidelines
Addendum A – Vehicle Inspection Sheet
Addendum B – Radio and Mechanical Report
Addendum C – Vehicle Service Log
Addendum D – Employee Acceptance Statement

A. POLICY/PURPOSE

1. It shall be the policy of the Huntersville Police Department to assign vehicles to certain police personnel and to establish specific guidelines and procedures to ensure the proper maintenance and use of police vehicles. All departmental vehicles are to be properly cared for and maintained so as to ensure safe operation, conformance with legal standards, suitability for law enforcement service, and a professional appearance.

2. The purpose of this Directive is to establish a written directive which provides guidelines for the routine administration, assignment, and maintenance of the department's fleet of police vehicles.

B. DEFINITIONS

The following definitions are for the limited purpose of this Directive and may not apply in all other cases:

1. Fleet Manager: an officer designated by the Chief of Police as having overall administrative responsibility for management of the agency's fleet of police vehicles.

2. Fleet Coordinator: an officer designated by the Chief of Police and has day to day management responsibilities of the agency's fleet of police vehicles as designated by the Fleet Manager.

3. Marked Unit/ Vehicle: Any vehicle operated by the Huntersville Police Department that is marked with HPD decals on its exterior and is equipped with an audible siren, two way radio and roof mounted blue light.

4. Unmarked Vehicles: Any vehicle operated by the Huntersville Police Department that is not marked externally but is equipped with two way radio, sirens and internal front, and rear blue lights. Unmarked vehicles not so

equipped are considered administrative vehicles and are not permitted to engage in emergency driving and/or pursuits.

5. Administrative Vehicle: any vehicle owned or leased by the Town of Huntersville for official use by the Police Department that does not meet the minimum requirements of the definition of a marked or unmarked unit/vehicle.

6. Pool Car: any police vehicle that is not assigned to a specific officer and which may be assigned to any Department member for use, such as travel to and from training sessions.

7. Special Purpose Vehicles: any police vehicle that requires special training or authorization for use and that is not assigned to a specific officer, refer to Directive 4.13 Specialized Assignments.

C. FLEET MANAGEMENT

1. Ownership and title to all police vehicles and related equipment is vested in the Town of Huntersville. Members shall be held strictly accountable for the proper care, use, and maintenance of any vehicle assigned to them for official use.

2. The Bureau Commanders will serve as the agency's Fleet Manager for all vehicles assigned to their respective Bureaus. While every supervisor has the day-to-day responsibilities for managing the police vehicles assigned to their respective Bureau, Division, Section, and/or Unit, the respective Bureau Commander has the ultimate responsibility of managing the Bureau's fleet, subject to the direction of the Chief of Police. The Fleet Manager's responsibilities include, but are not limited to:

   (a) Preparing budget materials;

   (b) Reviewing repair invoices;

   (c) Monitoring maintenance expenditures;

   (d) Assessing the need for major repairs; and

   (e) Preparing vehicle bid specs & purchase requisitions.

3. The Fleet Manager will assign a unique number to each departmental vehicle for the purpose of ensuring accuracy in billing and other internal fleet accounting procedures. Members should ensure that the assigned vehicle number is accurately reflected on all maintenance slips, requisitions, and billing invoices.

4. The Personnel Training and Fleet Division Commander is the agency's Fleet Coordinator(s). The Fleet Coordinator's responsibilities include, but are not limited, to:

   (a) Day-to-day Fleet Management and operation under the direction of the Bureau Commanders;

   (b) Acting as the Department's liaison to repair and service facilities;

   (c) Overseeing equipment installations;

   (d) Maintaining a spare set of keys for all police vehicles and ensuring that command and supervisory personnel have appropriate access to the keys to pool cars;

   (e) Maintaining records on each police vehicle to include mileage, personnel assignment, maintenance costs, inspection records, and similar documentation necessary for the efficient and effective fleet management and planning; and

(e) Other duties as delegating by the Fleet Manager and Chief of Police.

5. For procedures related to the individual assignment of police vehicles please refer to Directive 1.43 Personal Police Cruiser Program (PPCP).

D. POLICE VEHICLE MARKING AND EMERGENCY EQUIPMENT

1. Vehicles used in routine or general patrol service will be conspicuously marked and must be equipped with operational emergency lights and a siren. Conspicuously marked patrol vehicles must be readily identified as law enforcement vehicles from every view and from a long distance, even at night. Conspicuous marking increases safety, serves as a deterrent to potential violators, increases police visibility, and provides citizens with a sense of security. The Chief of Police may authorize some deviation of this standard for marked police vehicles used by the Traffic Safety Section and any deviation must be authorized by the Chief of Police.

2. Unmarked police vehicles may be authorized by the Chief of Police for specialized applications such as traffic law enforcement, supervision, directed patrols, surveillance, undercover operations, tactical, investigative or administrative purposes.

3. Normally, all police vehicles used in routine or general field service shall be equipped with a mobile radio transceiver, approved siren, and blue emergency light(s) as directed by the Chief of Police. Depending on their intended use or assignment, vehicles may also be equipped with additional emergency equipment, to include: first aid kit, emergency blanket(s), police shotgun, rechargeable flashlight, fire extinguisher, highway flares or reflectors, and measuring device. See Addendum A, Vehicle Inspection Checklist, for a complete list of equipment. **[CALEA 41.3.2]**

4. Supplementary vehicle lighting equipment may be installed on patrol vehicles, to include hazard flashers, spotlights, alley lights, and takedown lights. Emergency warning lights should be used at any time a police vehicle is parked on the roadway or location where other traffic may be endangered. Alley lights and takedown lights are to be used for their intended purpose when the police vehicle is stationary or moving at very slow speeds.

5. Officers are permitted to use the emergency warning equipment of the police vehicle as necessary to divert or control approaching traffic, to protect the public from a potential hazard, or to signal a motorist being stopped for a traffic violation. Care should be taken to ensure that the use of emergency equipment does not create or compound a traffic problem

E. ASSIGNMENT OF POLICE VEHICLES

1. The allocation and assignment of police vehicles will be determined by the Chief of Police subject to the availability of resources, the nature of the duty assignment of the officer, the prevailing operational needs of the Department, and Town policies.

2. Division Commanders will be responsible for the routine assignment of police vehicles allocated to their operational command, and shall be responsible for ensuring that such vehicles are properly used, maintained, and inspected in accordance with this Directive. Upon initial assignment, the responsible Division Commander or his designee, along with the assigned officer, will evaluate and document the condition of the vehicle. This documentation will be forwarded to the Fleet Coordinator.

3. Division Commanders may temporarily assign officers to vehicles other than their normally assigned vehicle when circumstances other than those listed above require such action. However, Division Commanders will make these assignments from vehicles normally assigned to their watch whenever possible and will only assign vehicles that are not their primary responsibility when no other options exist. Vehicles assigned to the

Watch Commanders will not normally be assigned for use by personnel not assigned to this position unless the Patrol Operations Bureau Commander first authorizes such assignment.

4. Sworn officers who are individually assigned a police vehicle and whose principle residence is located within one mile of the corporate limits of the Town of Huntersville are authorized to park the assigned vehicle at their residence of record during off-duty hours. Except as otherwise provided in this Directive officers who do not live within the Town limits or within one mile of corporate town limits must park their assigned vehicles at Police Headquarters or other department approved locations within the Town during off-duty hours. Officers living outside the town limits may drive their assigned vehicles as far as the town limits and park them, and continue their commute in their personal vehicle. Marked police vehicles that are conspicuously parked in designated business or residential locations within the Town serve for crime deterrent purposes. Such activity will be coordinated under the direction of the officer's chain of command and the Fleet Coordinator.

5. Each employee assigned a police vehicle will be assigned one set of vehicle keys for that vehicle. The employee will be responsible for that set of keys and may have a spare set of keys made at his/her own expense.

6. In order to ensure that the vehicles and their equipment are maintained by all personnel in good working order, the vehicle assignments are recorded and updated by the Fleet Manager, as necessary, in the form directed by the Chief of Police. Officers/employees will use their primary assigned vehicle whenever it is available and operational, except in the following situations and circumstances;

   (a) Vehicle maintenance and/or repairs;

   (b) Working overtime or special duty on shifts other than their own;

   (c) Emergency situations;

   (d) Attending schools may occasionally require that an officer/employee utilize a vehicle other than his/her assigned vehicle; and

F. VEHICLE INSPECTIONS

1. Upon beginning a tour of duty, each officer will be responsible for conducting a visual inspection of his or her assigned vehicle. This inspection may be temporarily delayed if immediate use of the vehicle is required in order to respond to a pending call for service, but should be conducted as soon as possible thereafter. Under no circumstances shall a prisoner be placed in the back seat of any police vehicle until the back seat area has been thoroughly inspected.

2. When vehicle supplies are missing or need replenished, it is the assigned officer/employee's responsibility to see that the vehicle is re-supplied immediately.

3. The standard for vehicle suitability for law enforcement service shall be based upon safety, condition of the emergency equipment, conformance with legal standards, and professional appearance. Should the officer determine that a police vehicle is unsuitable for service; a supervisor should be notified accordingly.

4. Officers discovering unsecured weapons or previously unreported physical damage to a police vehicle shall immediately notify their supervisor, who will in turn provide a written report via the chain of command to the Fleet Coordinator.

5. Officers are responsible for the care and condition of any police vehicle assigned to them for official use. The police vehicle is a professional work environment and shall be maintained as such.

6. Departmental vehicles will be subject to periodic and/or unannounced inspection by supervisory and command personnel to ensure continued compliance with departmental directives. Refer to Directive 2.14 Inspections for further procedures regarding vehicle inspections.

G. MAINTENANCE & REPAIR OF POLICE VEHICLES

1. All maintenance and repairs to police vehicles will be accomplished in accordance with Town of Huntersville policies and the provisions of this Directive. No modification, repair, enhancement, alteration or other work may be performed on any police vehicle by any employee, person, or business except as authorized by the Fleet Coordinator, Fleet Manager, or Chief of Police.

2. In the event of damage or breakdown that renders the police vehicle unsuitable for police service, the officer to whom the vehicle is assigned will ensure that proper action is taken to submit the vehicle for repair.

3. Any body work or single repair estimated to exceed $500 must be approved in advance by the responsible Bureau Commander or Chief of Police.

4. Routine preventative maintenance and services, including oil change, lubrication, tire replacement, brake service, etc, is the responsibility of the officer to whom the vehicle is assigned. Whenever a vehicle is due for preventive maintenance or requires repair service, the following procedures will be followed.

   (a) The operator will complete a "Radio and Mechanical Report, see Addendum B", describing the nature of the problem or work required.

   (b) The operator shall schedule service on his/her day(s) off if at all possible. A pool vehicle may be used if available.

   (c) The operator shall be responsible for coordinating delivery and pick-up of the vehicle from the garage;

   (d) When delivering the vehicle to a garage or service station, the operator should confirm with the staff what the nature of the problem is and obtain an estimated pick up date and time;

   (e) Once the service has been completed, the operator shall arrange for pick-up of the vehicle in a timely manner;

   (f) The operator shall report any problems with the service or repair to the department's Fleet Coordinator.

5. If the vehicle is to be left overnight at a repair or service facility, all firearms and computers shall be removed from the vehicle. Radio equipment and other electronic equipment should be turned off, and any sensitive or confidential materials secured against unauthorized access.

6. When picking up a vehicle from a service facility, the officer may be required to sign a billing invoice and a copy of this invoice should be given to the officer. The officer must submit the invoice directly to the Fleet Coordinator. Insofar as practical, the officer should verify that the requested repair or work has been completed satisfactorily.

7. It is the responsibility of the assigned officer to maintain a Vehicle Service Log, see Addendum C, in an accurate and timely manner. This log will be subject to inspection at any time by supervisory personnel. The log is to be submitted monthly to the fleet manager who will maintain the logs in the vehicle files.

8. Officers must accept full responsibility for the proper maintenance and care of their assigned vehicle. Police vehicles are to be kept clean, both inside and out, at all times, weather permitting. Officers will ensure that the vehicle is washed and waxed periodically in accordance with the guidelines specified in this Directive.

9. Tires are a very critical part of the police vehicle. Improper tire inspection and maintenance can result in excessive operating costs. More importantly, the officer operating a vehicle with excessively worn, damaged, or improperly inflated tires is endangering his own safety and that of other motorists. For these reasons, special emphasis is placed on the purchase and service of tires. The following guidelines will be observed:

    (a) Police vehicles used for emergency or pursuit operations will be equipped with tires specifically designed for police use and approved by the Department. These tires are acquired from a service facility approved by the Department. Tires for other police vehicles will be acquired from vendors approved by the Fleet Manager and/or Chief of Police. Tires will be requisitioned on the appropriate form as part of an open purchase order and receiving reports/invoices submitted accordingly.

    (b) Tires for special purpose vehicles having special load or operating requirements must be approved by the Fleet Coordinator, Fleet Manager, or Chief of Police;

    (c) Accurate tire pressure is critical and shall be properly maintained on all police vehicles in accordance with the manufacturer's recommendation.

    (d) Police vehicles are not to be operated with tires that do not meet the standards for safety set forth in NCGS 20-122.1.

    (e) Tires that are out of round, damaged, severely worn; or otherwise unsuitable for police service shall be replaced by the authorized service facility.

    (f) Each vehicle is equipped with a spare tire, jack, and other tools necessary for replacement of a flat tire. Personnel operating police vehicles are responsible for changing flat tires.

10. Any member who damages a police vehicle or any of its emergency equipment shall immediately report the circumstances to his/her supervisor. Supervisors at all levels will be responsible for making competent inquiry into any reports of damage sustained to police vehicles to determine if negligence on the part of the employee contributed to the occurrence.

11. All traffic collisions involving departmental vehicles shall be investigated, reported, and reviewed in accordance with the applicable provisions of Directive 6.05 (Traffic Collision Investigation).

12. The applicable provisions of Directive 4.11 Vehicle Pursuit Operations shall govern the emergency operation of all police vehicles.

13. No member may install, attach or affix any supplemental device, tags, equipment, stickers, signs, ribbons, emblems or other materials to a police vehicle or its associated equipment without the prior approval of the Chief of Police.

14. Prior to ending a tour of duty, each officer will ensure that the police vehicle is refueled in accordance with this Directive. Departmental keys to pool vehicles are to be turned in to the appropriate supervisor or commander for reassignment to the next driver.

15. Personal equipment which is needed in order to perform official duties may be kept in the vehicle as long as it is stored in a manner that does not damage the vehicle, pose a safety hazard, or alter its appearance, with the following exceptions:

    (a) Weapons or ammunition other than those issued by the Department;

    (b) Any device prohibited by statute, ordinance, or department policy.

16. Unless the vehicle has been assigned for the exclusive use of an officer, all items of personal equipment shall be removed from the vehicle upon ending a tour of duty. Police vehicles are to be kept locked at all times when left unattended.

17. Equipment stored in the trunk of the police vehicle should be organized in a manner so that it will not become a loose projectile in the event of a collision. Equipment items should be placed laterally (side to side) in the trunk to reduce the risk of equipment items being driven into the rear seat or puncturing the fuel tank.

H. VEHICLE CLEANING

1. Police vehicles shall be cleaned periodically as required to maintain a professional appearance and ensure safe operation. Each officer/employee is responsible for keeping his/her assigned vehicle cleaned. Each employee is authorized to purchase car washes at one of the WEX fueling stations using the Fleet Card assigned to that particular vehicle, as directed by the Fleet Manager.

2. It is the responsibility of the police driver to ensure that exterior mounted equipment that may be damaged by the carwash process is removed or adjusted prior to beginning the process. Any firearms or confidential materials carried in the vehicle are to be secured against unauthorized access.

3. Any vehicle delivered to a commercial wash facility for biohazard decontamination must be properly tagged using a biohazard label on the exterior window, and the attendant properly informed of the biohazard condition so that appropriate personal protective equipment may be worn during the cleaning process.

4. Police vehicles that cannot be washed at the primary carwash facility due to their size, special equipment, or undercover assignment will be washed at an alternate facility designated and approved by the Fleet Coordinator or Fleet Manager.

5. All fuel purchases and other authorized purchases for each vehicle will be documented on the WEX statement. All car washes will be documented on the vehicle service log.

6. To preserve and protect the exterior paint, police vehicles should be waxed at least once per calendar year. Electric or air powered buffers may not be used, as serious paint damage can result.

7. Supervisors are to monitor the overall use of the commercial wash facilities by their subordinate personnel to ensure that departmental vehicles are not subjected to excessive or unnecessary washing.

I. REFUELING OF POLICE VEHICLES

1. Police vehicles will be refueled using WEX Fleet Cards that are assigned to each vehicle. Each employee authorized to fuel Town vehicles are issued a five digit personal identification number (PIN) to be used with the Town's WEX Fleet Cards. Each employee that is given a PIN, is also required to sign an Employee Acceptance Statement, see Addendum D, regarding the use of the Town of Huntersville Fuel Man Fleet Cards.

2. Officers/Employees are to ensure that their assigned vehicles are adequately fueled to respond to calls for service. Generally, all vehicles should always have at least a half tank of fuel at all times.

3. Officers/employees using spare vehicles should refuel such after use.

J. POOL CARS

1. Pool cars will remain on station at Police Headquarters or other approved location. Officers assigned to use pool cars will be responsible for the appearance, maintenance and upkeep of the vehicle during the period so assigned.

2. Seized or forfeited vehicles used for undercover or special investigative purposes will be considered pool vehicles allocated to the Community Response Division or other authorized use as approved by the Chief of Police. The CRD Commander will be responsible for authorizing the use of these vehicles, as well as their condition, maintenance and repair.

K. MISCELLANEOUS VEHICLE OPERATIONAL GUIDELINES

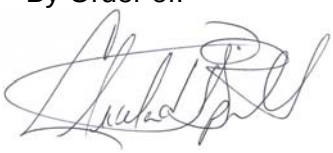
1. Transportation of cargo such as bicycles, lawn equipment, and other large items should be accomplished using the Department's truck or other appropriate police vehicle. Due to the possibility of damage to communications equipment and other electronic systems, large items of cargo should not be transported in the trunk of a regular police sedan. Transportation of materials that protrude from the trunk or obstruct vision is prohibited. This provision does not preclude the transportation of police bicycles when properly secured the vehicle in approved racks.

2. Department vehicles, except for designated animal services vehicles, shall not be used to transport stray or injured animals unless authorized by the Watch Commander and then only in a manner that is not likely to damage the vehicle or its equipment.

3. Department vehicles shall not be used to provide emergency battery service by use of jumper cables for disabled vehicles. Watch Commanders have portable battery chargers, or jump boxes, to provide emergency battery service and only to vehicles owned/leased by the Town, or being utilized by a Town employee. The use of jumper cables for emergency battery service may cause damage to electronic equipment inside the patrol vehicle. Furthermore, department vehicles shall not be used for pushing, pulling or towing disabled vehicles.

3. All officers and/or employees should be cognizant of the special concerns regarding the safety and/or dangers of the vehicle's airbag equipment and follow the recommendations of the manufacturers and err towards the side of safety.

By Order of:



Cleveland L. Spruill, Chief of Police

ADDENDUM A

HUNTERSVILLE POLICE DEPARTMENT
VEHICLE INSPECTION CHECKLIST

Vehicle No: _____ NC Inspection Expires: _____ Date: _____

Odometer: _____ Oil change Due at (miles): _____ ☐ Marked ☐ Unmarked

Assigned Driver: _____ Bureau/Watch Assigned: _____

Inspection items are rated as (S) Satisfactory, (U) Unsatisfactory, or (NA) Not Applicable. Unsatisfactory ratings and the corrective action taken must be described on page 2 of this form.

S	U	NA	EXTERIOR
☐	☐	☐	Exterior Paint
☐	☐	☐	Sheet Metal/Body
☐	☐	☐	Markings/Decals
☐	☐	☐	Windshield/Windows
☐	☐	☐	Exterior Mirrors
☐	☐	☐	Wipers
☐	☐	☐	Tires
☐	☐	☐	Wheel Covers
☐	☐	☐	Headlights
☐	☐	☐	Park Lights
☐	☐	☐	Back Up Lights
☐	☐	☐	Tag Lights
☐	☐	☐	Brake Lights
☐	☐	☐	Turn Signals
☐	☐	☐	Hazard Flashers
☐	☐	☐	Side Indicator Lights

S	U	NA	EMERGENCY EQUIPMENT
☐	☐	☐	Blue Lights
☐	☐	☐	*Alley Lights
☐	☐	☐	*Take Down Lights
☐	☐	☐	Lights & Siren Controls
☐	☐	☐	Siren/*PA System
☐	☐	☐	Mobile 800 MHz Radio
☐	☐	☐	Mobile Computer Terminal
☐	☐	☐	Haz-Mat Response Guide
☐	☐	☐	Personal Protective Gear
☐	☐	☐	*AED Resuscitator
☐	☐	☐	ID/Evidence Kit
☐	☐	☐	Traffic Wand for Flashlight
☐	☐	☐	Emergency Blanket
☐	☐	☐	Flares/Reflectors
☐	☐	☐	Flashlight & Charger
☐	☐	☐	*Headlight Flashers

S	U	NA	
☐	☐	☐	*MVR
☐	☐	☐	*Spotlights
☐	☐	☐	*RADAR
☐	☐	☐	*Partition
☐	☐	☐	*Shotgun/ Lock
☐	☐	☐	OC Field Wash
☐	☐	☐	First Aid Kit
☐	☐	☐	Fire Extinguisher
☐	☐	☐	*Extrication Tool
☐	☐	☐	Measuring Device
☐	☐	☐	Crime Scene Tape
☐	☐	☐	*Seat Belt Cutter
☐	☐	☐	*Window Punch
☐	☐	☐	*K-9 Systems
☐	☐	☐	
☐	☐	☐	

S	U	NA	INTERIOR
☐	☐	☐	Interior Lights
☐	☐	☐	Seats/Upholstery
☐	☐	☐	Lap/Shoulder Belts
☐	☐	☐	Floor Mats
☐	☐	☐	Cleanliness
☐	☐	☐	Rear View Mirror
☐	☐	☐	Gas Card
☐	☐	☐	Registration Card

S	U	NA	MECHANICAL
☐	☐	☐	Engine
☐	☐	☐	Belts/Hoses
☐	☐	☐	Brakes
☐	☐	☐	Transmission
☐	☐	☐	Spare Tire/Jack
☐	☐	☐	Horn
☐	☐	☐	Battery
☐	☐	☐	Exhaust System
☐	☐	☐	Door Locks
☐	☐	☐	Suspension

CONTRABAND SEARCH:

☐ No Contraband Found

☐ Contraband Found (describe below)

REMARKS/OTHER *(describe any unsatisfactory ratings shown above and corrective action taken; or make positive comments)*

_____ _____

Signature of Inspecting Supervisor/Officer Date/Time Completed

**indicates equipment may not be in all police vehicles*

ADDENDUM B

HUNTERSVILLE POLICE DEPARTMENT

RADIO AND MECHANICAL REPORT

Car Number: _____ Officer: _____ Date: _____

Radio Serial Number: _____
(If Hand-Held)

Description of Problem or Service Requested:

Authorizing Supervisor: _____

HUNTERSVILLE POLICE DEPARTMENT

RADIO AND MECHANICAL REPORT

Car Number: _____ Officer: _____ Date: _____

Radio Serial Number: _____
(If Hand-Held)

Description of Problem or Service Requested:

Authorizing Supervisor: _____

ADDENDUM C

HUNTERSVILLE POLICE DEPARTMENT

VEHICLE SERVICE LOG

HPD VEHICLE FLEET NUMBER _____ **VIN NUMBER** _____

DATE	MILEAGE	TYPE OF SERVICE	OFFICER

****VEHICLE LOG MUST BE SUBMITTED TO FLEET MANAGER AT THE END OF EACH MONTH*

HUNTERSVILLE POLICE DEPARTMENT
WRIGHT EXPRESS UNIVERSAL CARD

EMPLOYEE ACCEPTANCE STATEMENT

I have been issued a PIN that authorizes me to fuel town vehicles only, using the Wright Express Universal Fleet Cards.

I understand that my PIN identifies me by name on a weekly fuel report and that I am accountable for all transactions made using my PIN. Therefore, I will not share my PIN with anyone. If I believe that someone else knows my PIN, I will immediately notify a supervisor and/or the fleet manager.

I understand that the Wright Express Universal Fleet Cards are not to be used for personal vehicles or non-business purposes. Using the Wright Express Universal Fleet cards for any purpose other than official business is considered theft from the Town of Huntersville.

I understand that each time I use the Wright Express Universal Fleet Card; I am required to completely fill the vehicle's fuel tank and enter the accurate odometer reading. This allows the town to monitor fuel usage and track maintenance intervals.

I understand that each Wright Express Universal Fleet Card is assigned to an individual Town vehicle. My PIN will work with any Wright Express Universal Fleet Card issued to the town. I understand that it is not permitted to switch or share cards between vehicles or to use the card for anything other than its intended purpose.

The officer is permitted to obtain two carwashes per calendar month at one of the Wright Express Universal Fleet fueling stations using the Wright Express Universal Fleet Card.

_____ _____

Employee Signature/HP # Date

Date : 5/21/2019 1:31:26 PM
From : "E Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Records request - HPD

Understood, thanks. Are non-email documents available for release yet?

Eric Rowell

This message approved by my very smartphone.

On May 21, 2019, at 13:19, Janet Pierson <jpierson@huntersville.org> wrote:

> My hope is to have information to you by the end of next week. This is an extensive request due to the amount of e-mails that have to be reviewed/redacted before being released.
>
> Janet
>
> **From:** Eric Rowell <ericwrowell@gmail.com>
> **Sent:** Monday, May 20, 2019 5:31 PM
> **To:** Janet Pierson <jpierson@huntersville.org>
> **Subject:** Re: Records request - HPD
>
> Janet,
>
> Just requesting a status update on this request since it's been more than 15 days.
>
> Thanks,
>
> Eric Rowell
>
> On Wed, May 1, 2019 at 5:56 PM Eric Rowell <ericwrowell@gmail.com> wrote:
>
> > Mrs. Pierson,
> >
> > Pursuant to N.C.G.S Chapter 132 I am requesting any and all public records or information relating to the following:
> >
> > - Copies of any and all emails, sent and received, of HPD Officer Tom Seifert at his designated HPD email address, tseifert @ huntersville.org, and any other email address he may use to conduct town business from his rehire date of 12-17-18 through 5pm EST today, May 1;
> > - Copies of any and all HPD Directive 1.10 addendum forms i) Permit to Engage in Secondary Employment and ii) Requests for Approval of Secondary Employer filled out and/or approved for Officer Tom Seifert; and
> > - Copies of any HPD policies or directives related to i) personal use of town owned or HPD owned equipment (analogous to Town Personnel Policy Art. IV, Sec. 9) and ii) conflicts of interest, gifts, favors, and ethics (analogous to Town Personnel Policy Art. IV, Sec. 12).
> >
> > I am requesting this information be provided to me electronically if possible. If electronic production is not possible, please notify me if there will be any fees related to producing these records or information and, if so, whether the cost will exceed $25.00. Please specify any applicable exemption(s) under N.C.G.S. Chapter 132 if any or all of this records request is denied.
> >
> > Please provide your response within fifteen (15) business days or as promptly as possible. Don't hesitate to contact me with any questions regarding this request.
> >
> > Thank you,
> >
> > Eric Rowell
> > Huntersville

Date : 5/21/2019 1:19:57 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "'Eric Rowell'" ericwrowell@gmail.com
Subject : RE: Records request - HPD

My hope is to have information to you by the end of next week. This is an extensive request due to the amount of e-mails that have to be reviewed/redacted before being released.

Janet

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Monday, May 20, 2019 5:31 PM
To: Janet Pierson <jpierson@huntersville.org>
Subject: Re: Records request - HPD

Janet,

Just requesting a status update on this request since it's been more than 15 days.

Thanks,

Eric Rowell

On Wed, May 1, 2019 at 5:56 PM Eric Rowell <ericwrowell@gmail.com> wrote:

> Mrs. Pierson,
>
> Pursuant to N.C.G.S Chapter 132 I am requesting any and all public records or information relating to the following:
>
> - Copies of any and all emails, sent and received, of HPD Officer Tom Seifert at his designated HPD email address, tseifert @ huntersville.org, and any other email address he may use to conduct town business from his rehire date of 12-17-18 through 5pm EST today, May 1;
> - Copies of any and all HPD Directive 1.10 addendum forms i) Permit to Engage in Secondary Employment and ii) Requests for Approval of Secondary Employer filled out and/or approved for Officer Tom Seifert; and
> - Copies of any HPD policies or directives related to i) personal use of town owned or HPD owned equipment (analogous to Town Personnel Policy Art. IV, Sec. 9) and ii) conflicts of interest, gifts, favors, and ethics (analogous to Town Personnel Policy Art. IV, Sec. 12).
>
> I am requesting this information be provided to me electronically if possible. If electronic production is not possible, please notify me if there will be any fees related to producing these records or information and, if so, whether the cost will exceed $25.00. Please specify any applicable exemption(s) under N.C.G.S. Chapter 132 if any or all of this records request is denied.
>
> Please provide your response within fifteen (15) business days or as promptly as possible. Don't hesitate to contact me with any questions regarding this request.
>
> Thank you,
>
> Eric Rowell
> Huntersville

Date : 5/20/2019 5:31:13 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Records request - HPD

Janet,

Just requesting a status update on this request since it's been more than 15 days.

Thanks,

Eric Rowell

On Wed, May 1, 2019 at 5:56 PM Eric Rowell <ericwrowell@gmail.com> wrote:

> Mrs. Pierson,
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> - Copies of any and all HPD Directive 1.10 addendum forms i) Permit to Engage in Secondary Employment and ii) Requests for Approval of Secondary Employer filled out and/or approved for Officer Tom Seifert; and
> - Copies of any HPD policies or directives related to i) personal use of town owned or HPD owned equipment (analogous to Town Personnel Policy Art. IV, Sec. 9) and ii) conflicts of interest, gifts, favors, and ethics (analogous to Town Personnel Policy Art. IV, Sec. 12).
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> I am requesting this information be provided to me electronically if possible. If electronic production is not possible, please notify me if there will be any fees related to producing these records or information and, if so, whether the cost will exceed $25.00. Please specify any applicable exemption(s) under N.C.G.S. Chapter 132 if any or all of this records request is denied.
>
> Please provide your response within fifteen (15) business days or as promptly as possible. Don't hesitate to contact me with any questions regarding this request.
>
> Thank you,
>
> Eric Rowell
>
> Huntersville

Date : 3/27/2019 2:10:47 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "'Eric Rowell'" ericwrowell@gmail.com
Cc : "Anthony Roberts" aroberts@huntersville.org, "Angela Beeker" abeeker@huntersville.org, "Bence Hoyle" bhoyle@huntersville.org
Subject : RE: Records request - HPD email - Request 19-36

The Town Attorney has determined the requested e-mail is not public record per Page 164 in the publication from the UNC School of Government entitled "Public Records Law for North Carolina Local Governments" by David M. Lawrence. It states " The various statutes make public an employee's current position title and the office to which the person is currently assigned. Given the nature of this information, it seems likely a personnel file would also include an employee's current work assignment or work schedule, and that these items would not be open to public access."

If you have any questions, please let me know.

Janet Pierson, NCCMC
Town Clerk
PH: 704.766.2202

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Tuesday, March 26, 2019 8:30 PM
To: Janet Pierson <jpierson@huntersville.org>
Cc: Anthony Roberts <aroberts@huntersville.org>; Bence Hoyle <bhoyle@huntersville.org>
Subject: Records request - HPD email - Request 19-36

Mrs. Pierson,

Please provide me any and all emails sent to/from HPD officer Rachel Laurenson today, March 26, related to:

-personnel directives; and/or
- the Huntersville Police Department Special Weapons and Tactics (SWAT) Team.

Let me know if there are any questions related to this request.

Thanks,

Eric Rowell
Huntersville

Date : 3/27/2019 10:44:12 AM
From : "E Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Records request - HPD email

Sorry for sending a request on your birthday, I didn't know. Happy birthday.

Eric

This message approved by my very smartphone.

On Mar 27, 2019, at 08:13, Janet Pierson <jpierson@huntersville.org> wrote:

> This is to confirm receipt of your request. My standard response is it will be provided within 15 days, but I should have it to you within two days.
>
> Also, I haven't forgotten about your other request. I'm waiting on the Police Department for that info.
>
> Janet
>
> **From:** Eric Rowell <ericwrowell@gmail.com>
> **Sent:** Tuesday, March 26, 2019 8:30 PM
> **To:** Janet Pierson <jpierson@huntersville.org>
> **Cc:** Anthony Roberts <aroberts@huntersville.org>; Bence Hoyle <bhoyle@huntersville.org>
> **Subject:** Records request - HPD email
>
> Mrs. Pierson,
>
> Please provide me any and all emails sent to/from HPD officer Rachel Laurenson today, March 26, related to:
>
> -personnel directives; and/or
> - the Huntersville Police Department Special Weapons and Tactics (SWAT) Team.
>
> Let me know if there are any questions related to this request.
>
> Thanks,
>
> Eric Rowell
> Huntersville

Date : 3/27/2019 8:19:11 AM
From : "E Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Records request - HPD email

No problem, thanks.

Eric

This message approved by my very smartphone.

On Mar 27, 2019, at 08:13, Janet Pierson <jpierson@huntersville.org> wrote:

> This is to confirm receipt of your request. My standard response is it will be provided within 15 days, but I should have it to you within two days.
>
> Also, I haven't forgotten about your other request. I'm waiting on the Police Department for that info.
>
> Janet
>
> **From:** Eric Rowell <ericwrowell@gmail.com>
> **Sent:** Tuesday, March 26, 2019 8:30 PM
> **To:** Janet Pierson <jpierson@huntersville.org>
> **Cc:** Anthony Roberts <aroberts@huntersville.org>; Bence Hoyle <bhoyle@huntersville.org>
> **Subject:** Records request - HPD email
>
> Mrs. Pierson,
>
> Please provide me any and all emails sent to/from HPD officer Rachel Laurenson today, March 26, related to:
>
> -personnel directives; and/or
> - the Huntersville Police Department Special Weapons and Tactics (SWAT) Team.
>
> Let me know if there are any questions related to this request.
>
> Thanks,
>
> Eric Rowell
> Huntersville

Date : 3/27/2019 8:13:24 AM
From : "Janet Pierson" jpierson@huntersville.org
To : "'Eric Rowell'" ericwrowell@gmail.com
Subject : RE: Records request - HPD email

This is to confirm receipt of your request. My standard response is it will be provided within 15 days, but I should have it to you within two days.

Also, I haven't forgotten about your other request. I'm waiting on the Police Department for that info.

Janet

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Tuesday, March 26, 2019 8:30 PM
To: Janet Pierson <jpierson@huntersville.org>
Cc: Anthony Roberts <aroberts@huntersville.org>; Bence Hoyle <bhoyle@huntersville.org>
Subject: Records request - HPD email

Mrs. Pierson,

Please provide me any and all emails sent to/from HPD officer Rachel Laurenson today, March 26, related to:

-personnel directives; and/or
- the Huntersville Police Department Special Weapons and Tactics (SWAT) Team.

Let me know if there are any questions related to this request.

Thanks,

Eric Rowell
Huntersville

Date : 3/27/2019 11:12:15 AM
From : "Janet Pierson" jpierson@huntersville.org
To : "'E Rowell'" ericwrowell@gmail.com
Subject : RE: Records request - HPD email

No problems! And thank you! I like to keep it a secret but people are out there spreading it today. ☹

From: E Rowell <ericwrowell@gmail.com>
Sent: Wednesday, March 27, 2019 10:44 AM
To: Janet Pierson <jpierson@huntersville.org>
Subject: Re: Records request - HPD email

Sorry for sending a request on your birthday, I didn't know. Happy birthday.

Eric

This message approved by my very smartphone.

On Mar 27, 2019, at 08:13, Janet Pierson <jpierson@huntersville.org> wrote:

> This is to confirm receipt of your request. My standard response is it will be provided within 15 days, but I should have it to you within two days.
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>
> **From:** Eric Rowell <ericwrowell@gmail.com>
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> **Cc:** Anthony Roberts <aroberts@huntersville.org>; Bence Hoyle <bhoyle@huntersville.org>
> **Subject:** Records request - HPD email
>
> Mrs. Pierson,
>
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>
> -personnel directives; and/or
> - the Huntersville Police Department Special Weapons and Tactics (SWAT) Team.
>
> Let me know if there are any questions related to this request.
>
> Thanks,
>
> Eric Rowell
> Huntersville

Date : 5/13/2019 9:57:02 AM
From : "Janet Pierson" jpierson@huntersville.org
To : "'Eric Rowell'" ericwrowell@gmail.com
Subject : RE: Records request - HPD policies/directives - Request 19-38
Attachment : 4.03 DIRECTIVE 4.03 POLICE K9 OPERATIONS 3 26 18.pdf;7.01 DIRECTIVE 7.01 ALL HAZARDS PLAN 3 7 19.pdf;7.02 DIRECTIVE 7.02 SPECIAL WEAPONS AND TACTICS 10 30 15.pdf;8.01 DIRECTIVE 8.01 VICTIM AND WITNESS ASSISTANCE 1 29 19.pdf;8.02 DIRECTIVE 8.02 PROPERTY AND EVIDENCE CONTROL 3 18 19.pdf;PD-19-001 CNT Selection Process.pdf;PD-19-003 SWAT Assessment Announcement.pdf;PD-19-009 Future K9 Vacancies.pdf;

Attached are the documents provided to me pursuant to your request.

If you have any questions, please contact me.

Janet Pierson, NCCMC
Town Clerk
PH: 704.766.2202

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Wednesday, March 27, 2019 9:49 PM
To: Janet Pierson <jpierson@huntersville.org>
Cc: Anthony Roberts <aroberts@huntersville.org>; Bence Hoyle <bhoyle@huntersville.org>
Subject: Records request - HPD policies/directives - Request 19-38

Mrs. Pierson,

Please provide me copies of any and all HPD policies and/or directives that have been promulgated/issued from January 1, 2019 through the present or that have an effective date from January 1, 2019 through the present, including copies of any policies and/or directives that have been revised or rescinded during the same period.

Let me know if there are any questions about this request.

Thanks,

Eric Rowell
Huntersville

HUNTERSVILLE POLICE DEPARTMENT

Directive 4.03 Police K9 Operations

Effective Date: March 26, 2018	**Rescinds: Directive 4.03 K9 Operations, 5-12-16**
Review Date: March 2019	**Approved: Cleveland L. Spruill Chief of Police**

CONTENTS

	CALEA
4.03 A – Policy/Purpose	**41.1.4**
4.03 B – Definitions	**41.1.5**
4.03 C – Organization and Administration	**84.1.4**
4.03 D – Handler Selection	
4.03 E – Training, Certification and Evaluation	
4.03 F – Handler Responsibilities	
4.03 G – Canine Vehicles and Equipment	
4.03 H – Department Requests for Canine Assistance	
4.03 I – Approved Uses of Agency Canines	
4.03 J – Use of Canine Force	
4.03 K – Bites and Injuries Caused by Police Canines	
4.03 L – Special Procedures – Incapacitation of Canine or Handler	
4.03 M – Mutual Aid Use of Canine Teams	
4.03 N – Veterinary Service and Boarding	
4.03 O – Canine Demonstrations	
4.03 P – Use of Controlled Substances for Training Aids	
4.03 Q – Conduct in the Presence of Police Canines	
4.03 R – Retirement and Relief of Police Canines	
4.03 S – Timekeeping and Compensation	
Addendum A – DEA Controlled Substance Log	
Addendum B – HPD K-9 Narcotic Training Aid Log	
Addendum C – DEA Monthly Narcotic Training Aid Verification Forms	
Addendum D – HPD Monthly Narcotic Training Verification Form	
Addendum E – Canine Handler Agreement	

A. POLICY/PURPOSE

1. Police canines are the only agency owned service animal authorized by the Department. The mission of the police canine team is to provide assistance in the prevention and detection of crime, the apprehension of criminal offenders, and such other duties as may be directed by the Department. All employees of the Department are expected to cooperate and assist to the maximum extent in achieving these objectives. Canine teams will be assigned to the patrol component and will be available for emergency duty at all times. All use of agency canines shall be in accordance with applicable law and departmental directives.

2. Canine officers are authorized to deploy their assigned canines for locating, suspects, contraband and other evidence. The prompt and proper utilization of a trained canine team has proven to be a valuable

use of a unique law enforcement resource. When properly used a canine team greatly increases the degree of safety to citizens within a contained search area, enhances individual officer's safety, significantly increases the likelihood of a suspect apprehension and dramatically reduces the amount of time necessary to conduct a search. Canine teams will be deployed with regard for the safety of the public and be adherent to department policy which defines the authority and responsibilities for the use of canine teams.

3. The purpose of this Directive is to establish a written directive which delineates departmental policy and procedures for the management and use of police canines.

B. DEFINITIONS

The following definitions are for the limited purpose of this Directive and may not apply in all other cases:

1. Canine- a police dog trained and certified in one or more specialty areas such as the detection of narcotics, tracking, building/area searches, evidence detection and apprehension techniques.

2. Canine Coordinator: a supervisor with canine experience who provides administrative oversight of the Department's canine program and serves as an advisor to the Department on matters pertaining to canine operations.

3. Canine Team Leader: an officer with canine experience who provides day to day oversight and direction of the Department's canine program.

4. Canine Report – a report completed by the canine handler whenever a police canine is utilized in an official capacity outside of training.

5. Canine Team: one authorized handler and assigned canine; both of which have received specialized training and are equipped to conduct canine operations.

6. Handler: a police officer who has successfully completed the required training and certification, and who is authorized by the Department to function as a canine handler.

7. Off-Lead: a condition where a canine is under the verbal and/or hand signal control of the assigned handler.

8. On-Lead: a condition where a canine is attached to and controlled by a lead in the hand(s) of a handler.

9. K-9 – additional term referring to Police Canine.

C. ORGANIZATION & ADMINISTRATION

1. Canine handlers are assigned to the Patrol Operations Bureau under the Patrol Operations Bureau Commander and supervisory officers of the patrol watch to which the handler is assigned.

2. The principal duty of a police officer assigned as a canine handler shall be to serve as a patrol officer. Canine operations will be considered a support function to field operations. Canine handlers will respond to calls for canine assistance in accordance with this Directive and in compliance with priorities set from time to time by the Chief of Police.

3. The Chief of Police will designate a Canine Coordinator with oversight responsibility for the agency's canine program, and Canine Team Leader with oversight responsibility of the day to day operations of the canine program. Handlers are subject to the administrative supervision of the Canine Coordinator in matters pertaining to canine operations. The Canine Coordinator and Canine Team Leader shall be designated in a personnel order and subject to review at the discretion of the Chief of Police.

4. Police canines are owned by the Huntersville Police Department, with the handler providing care and maintenance at the handler's private residence in accordance with the requirements of this Directive. The cost of food and veterinary care is paid by the Department and acquired through authorized providers.

5. Departmental canines shall not be used for purposes other than official police duties. Canines may not be used for breeding purposes, or registered with any organization or association not specifically related to law enforcement without the written consent of the Chief of Police.

6. Handlers must comply with all written policy and lawful orders regarding the use of canines, but the handler is authorized to decline to perform any requested canine assignment if the request violates departmental policy, unreasonably threatens the health and safety of the canine, or is inappropriate or inconsistent with the police mission. The canine handler will review the circumstances of each situation and will have the authority to make a final determination as to whether or not the canine should be used. The canine handler is the most qualified individual to determine when and how his/her canine should be deployed.

D. HANDLER SELECTION

1. Service as a canine handler is a voluntary specialized assignment. Prospective handlers must meet the following minimum qualifications:

    (a) Must have completed all probationary periods and field training required by the Department, and shall have a minimum of two (2) years of patrol field experience as a full-time sworn law enforcement officer;

    (b) Receive their supervisor's recommendation regarding the applicant's maturity, judgment, work history, use of force history, and performance under stress;

    (c) Have demonstrated the ability to work effectively and productively without close supervision;

    (d) Must be familiar with the duties and responsibilities of the assignment and demonstrate a sincere interest in working with canines in law enforcement;

    (e) Have the consent of household family members to become a canine handler;

    (f) Maintain a residence that provides adequate yard space for the placement of a department-provided kennel, and which affords the canine suitable protection and solitude during off duty hours. In the event that the handler does not own a residence, he/she must obtain written permission from the property owner for the housing of the canine in the department provided kennel;

    (g) Agree to at least five (5) years of assignment as a canine handler, excluding promotion or reassignment initiated by the Department;

    (h) Ensure that any other pets at home will not interfere with the canine and its training program;

(i) Must be in good physical condition and able to perform the more strenuous assignments required of canine handlers;

(j) Agree and understand that they must devote more than assigned on-duty time to the care and training of the canine and must respond to off-duty call outs in a reasonable time; and

2. The Chief of Police may waive any of the above requirements if the pool of candidates is limited.

E. TRAINING, CERTIFICATION & EVALUATION [CALEA 41.1.4b,c, 41.1.5b,c]

1. All canines and handlers shall be trained, both pre-service and in-service, in conformity with training standards approved by the Chief of Police.

2. All canines and handlers must successfully complete pre-service training and certification at a Department approved and recognized law enforcement canine training facility before performing law enforcement functions. The handler must document and maintain complete training records for the canine showing the time, type and success of all training. These documents will be maintained as permanent records in accordance with this Directive.

3. In-service training shall be conducted to reinforce initial training and maintain proficiency, correct any identified problems, and to provide new or updated training. A minimum of 12 hours of in-service training hours per month will be required by the Department in addition to the daily training / exercise period.

4. In-service and daily training may be conducted while on-duty with the approval of the handler's supervisor. The canine team may also be authorized to attend outside training courses/facilities to enhance their effectiveness and level of proficiency.

5. If a police canine team fails to certify to at least the minimum required level, the canine may be temporarily removed from active duty and placed into remedial training until the canine team can re-certify. Should a canine team fail to re-certify after remedial training, the Canine Coordinator will make a recommendation to the Department for an appropriate disposition.

6. The Police Department's Canine Program may be reviewed and evaluated through the staff inspection process every three years as directed by the Chief of Police.

F. HANDLER RESPONSIBILITIES [CALEA 41.1.4d, 41.1.5d]

1. Canine handlers are responsible for carrying out all regular duties of their rank and primary assignment as patrol officers, in addition to their canine responsibilities.

2. Canine handlers are personally responsible for the 24 hour maintenance of their canine to include a clean, well-groomed, and healthy state of readiness. This responsibility shall include, but is not limited to, the following:

(a) Frequent maintenance and cleaning of the kennel and yard area where the canine is housed. This area must be kept sanitary and in a condition that prevents offensive odors;

(b) Provision of food, water and general diet maintenance as prescribed by the department authorized veterinarian;

(c) Grooming of the canine;

(d) Daily inspection of the canine for signs of illness, disease or injury;

(e) Exercise of the canine on a daily basis;

(f) Ensuring general medical attention and maintenance of health care records, to include periodic checkups and vaccinations by the department authorized veterinarian;

(g) Maintaining assigned vehicle and canine equipment in good condition; and

(h) Preparing and maintaining written records regarding the activity, use, medical treatment and training of their assigned canine.

3. The premises, canine, and kennel assigned to officers who serve as handlers are subject to unannounced and periodic inspection by the Department to ensure the animal is properly fed, kenneled, exercised, and healthy.

4. When the handler is unable to perform these and related duties due to illness, injury, vacation or other leave, another pre-selected canine handler may be assigned to temporarily care for the animal, or the canine may be housed in a departmentally approved kennel when the handler is unavailable. No other officer shall work the canine.

5. At no time will the handler take the canine away from home other than while on duty or call out, authorized training, or as otherwise approved by the Department.

6. Police canines shall be kept out of restaurants, businesses, and public buildings, except when required in the conduct of official police business. Reasonable precautions should be taken to prevent the dog from urinating or defecating inside a building.

7. Generally, during normal business hours, police canines are not permitted inside Police Department Building unless present for a legitimate purpose under the immediate on-lead control of the handler. Handlers should take into consideration the likelihood of officers and/or employees being in and around the police building; and be conscious and courteous of potential risks or problems that may arise by permitting the police canines inside police headquarters. Canines may also be secured inside the handler's patrol vehicle when not in use. It is the handler's responsibility to ensure that the canine has ample airflow inside the police vehicle but is restricted from touching persons near the vehicle.

8. Handlers are responsible for the protection of others from the canine, and shall take reasonable precautions to ensure that their canine does not present a hazard to other employees or members of the public. They shall restrain or muzzle the canine as necessary to prevent unnecessary injury to persons.

9. Handlers will not permit anyone (including unauthorized officers) to feed, pet or hug their canine without their permission and immediate supervision. Should a citizen or officer express a desire to do so, the person should be informed that police canines are serious working dogs and specially trained to protect their handler, and that they can be dangerous if improperly approached.

10. Police canines will be primarily housed at the handler's residence in the outdoor kennel provided by the Department. The handler may, at their discretion, house the canine inside their private residence or other protected area during periods of severe or inclement weather. Handlers are cautioned, however, that canines must remain acclimated to seasonal conditions in order to perform efficiently during deployments. While at the handler's residence, the canine shall be under the handler's direct control or safely contained in the kennel.

11. At no time will a police canine be left alone with department or civilian personnel without the handler being present.

12. An ill or injured dog shall be reported to the handler's shift supervisor and Canine Coordinator. If the canine will be out of service for longer than one week, the Patrol Operations Bureau Commander will be notified. If the veterinarian deems the dog temporarily unfit for duty, the handler shall perform normal patrol duties on the current shift assigned.

13. Handlers will complete a report each time the police canine is deployed and will provide comprehensive information in the report including documentation of verbal warnings given.

14. Handlers will maintain accurate records that document all canine activity, training, deployment, use of force and veterinary care. This information will also be entered into the Department's computerized records system. This information will be readily available to canine officers, the Canine Coordinator, and others who may need it to seek a search warrant. **[CALEA 41.1.5f]**

15. Handlers will reflect an appropriate professional image through their level of performance, maintenance of equipment, and proper care of the assigned animal.

G. CANINE VEHICLES AND EQUIPMENT [CALEA 41.1.4e, 41.1.5e]

1. Canine handlers will be assigned a marked patrol vehicle specially equipped for canine operations, to include canine transport system, temperature monitor, and remote deployment system. Vehicles assigned for canine use will be operated only by a trained handler unless the canine is not present in the vehicle.

2. Handlers will be provided with training in the use of all specialized canine equipment installed in the vehicle, and in the general use of the vehicle in support of canine operations. The handler shall ensure that all specialized equipment installed in the vehicle is properly maintained in a fully functional condition, and that the vehicle is kept clean and sanitary.

3. Patrol vehicles assigned to canine teams will be equipped, inspected and maintained in accordance with the applicable provisions of Directive 4.10.

4. Patrol vehicles assigned to canine teams will not be used to transport prisoners who resist arrest or are combative, agitated, or intoxicated and disruptive. In such instances, a regular patrol unit should be requested to provide transport assistance. Any prisoner transported by a canine team shall be handcuffed with hands behind their back and secured with lap and shoulder belt in the front passenger seat. Patrol vehicles assigned to canine teams will not be used to transport persons taken into police custody for the purpose of mental evaluation or commitment.

5. If a canine unit is the initiating vehicle in a pursuit, it may remain the primary pursuit vehicle and allow the backup unit to call the pursuit. The use of canine teams to respond to the scene of pursuit terminations will be at the discretion of the Watch Commander based on the seriousness of the incident.

6. Canine handlers will be equipped with functional utility uniforms commensurate with their specialized duties and responsibilities. The utility uniform may be worn when performing regular patrol duties, and when attending court or other judicial proceedings, provided that the officer is on duty on the scheduled court day. Officers attending court or other judicial proceedings on days that are not regularly scheduled duty days must wear the Class A uniform. The Class A uniform must be worn anytime an officer is appearing in Superior Court.

7. Canine teams will be provided with specialized equipment necessary to conduct safe and effective operations and training. The handler will be responsible for the proper care and security of issued equipment, and shall notify the Canine Coordinator of any needed replacement or supplemental equipment. Issued equipment may include, but is not limited to: canine first aid kit, protective armor, equipment bag, muzzle, collars, leads, harness, water containers, canine badge, and training aids.

H. DEPARTMENTAL REQUESTS FOR CANINE ASSISTANCE

1. Requests for assistance by Huntersville Police Department personnel for an on-duty canine team will be made directly from the officer requesting the unit via the Communications Center, subject to cancellation by supervisory personnel. The use of canine teams should be considered in the following situations:

    (a) Crimes in progress;

    (b) Fleeing felony suspect;

    (c) Officer needs emergency assistance;

    (d) High risk warrant service;

    (e) Situations where a suspect is hiding, either in a building or in an open area.

2. In the event that an on-duty canine team is not available to respond to a request for canine assistance, the on-duty Watch Commander shall evaluate the circumstances surrounding the request and determine if the call out of an off-duty canine team is warranted. If so, the supervisor may authorize such call out. An on-call schedule will be developed by the Canine Coordinator and provided to the Communications Center. The off-duty call out of a canine team will be considered a supplemental duty assignment and governed by the applicable provisions of prevailing Written Directives and/or Town Personnel Procedures.

3. At the time the request for assistance is made, the handler shall be advised of the nature and location of the incident, the type of canine assistance needed, and the name of the investigating officer in charge of the scene. The handler shall advise the Communications Center of his/her estimated time of arrival (ETA) to the scene. This information shall be relayed by the Communications Center to appropriate field units.

4. Upon arrival of the canine team, the investigating officer in charge of the scene will brief the handler of the circumstances surrounding the incident and any dangerous conditions that exist. The handler shall be in charge of the search area in which the canine is to be deployed.

5. The canine handler will evaluate the circumstances of each situation and make a determination as to whether or not the canine should be used. The canine handler is the most qualified individual to determine when and how his canine should be deployed. When the canine handler determines that the canine should not be deployed, he/she will explain the reason(s) to the investigating officer in charge.

I. APPROVED USES OF AGENCY CANINES [CALEA 41.1.4a, 41.1.5a]

1. Tracking: A canine can assist in tracking lost/missing persons and criminal suspects. The dog can track a human scent provided conditions are suitable. This tracking ability may be utilized in instances such as burglaries, armed robberies, and other serious cases deemed appropriate by the canine handler. All tracking will be conducted on-lead.

(a) Officers should keep all persons (including other police officers) out of the area where the person sought was last sighted to prevent scent contamination. Unless the suspect is in sight, officers should not attempt to follow a suspected trail or search the area;

(b) The supervisor at the scene will be responsible for setting up a perimeter around the area to be searched. This area should be secured to the extent possible and no one allowed to enter;

(c) A back-up officer will be assigned to assist the canine handler if needed. In such cases, the canine handler will provide specific instructions for the assisting officer(s).

2. Evidence/Article Search: The canine may be used to search for articles that are evidence in a criminal investigation. When this service is contemplated, every effort should be made to avoid contamination of the area with human scent caused by the presence of unnecessary people, including police officers. If the search is conducted off-lead, the handler will assure that the area is cordoned off prior to beginning the search. The handler is responsible for the safety of innocent persons in the area. Requests to search for lost articles that have no evidentiary value must be approved by the Chief of Police or his designee.

3. Building Searches: A canine can assist in searching an otherwise occupied building or enclosure for the presence of a hidden criminal suspect. When the services of a canine unit are contemplated for a building search, every effort should be made to avoid contaminating the scene the presence of unnecessary people, including police officers. Officers will only enter a building that is being searched by a canine team when either the handler has summoned assistance or it has become apparent that the handler needs assistance and is incapable of summoning that assistance. Establishing a perimeter around the building to be searched is the responsibility of the supervisor at the scene.

   (a) The building should be secured and no one allowed entry.

   (b) If practical, the building owner or tenant should be brought to the scene before a building search begins to advise officers about the operation of the ventilating and heating systems, building entrances, potential hazards, security measures, and to verify if any authorized persons may be in the building.

   (c) The search will be conducted on-lead unless there is probable cause to believe that the suspect has committed a felony offense. If the handler is uncertain whether or not an innocent person may be inside, he will keep the dog on-lead.

   (d) Before a canine is released into a building off-lead, the following warning must be given three (3) times: "THIS IS THE HUNTERSVILLE POLICE DEPARTMENT CANINE UNIT. COME OUT NOW OR I WILL RELEASE MY DOG, AND IT WILL FIND YOU AND BITE YOU." The handler must insure that the suspect has ample time to comply. *(Note: Where there is a reasonable belief that the suspects speaks a language other than English, an officer or other individual fluent in that language should be summoned to the scene if available and the exigency of the situation permits).* If no one emerges from the building within a reasonable time after the final warning, the canine may be released. This procedure may be waived if there is probable cause to believe that an armed and dangerous suspect is present and that an announcement would unreasonably jeopardize the safety of the canine.

4. Area Searches: A canine can assist in searching a limited outdoor area for the presence of a hidden criminal suspect. When the services of a canine unit are contemplated for an area search, every effort should be made to avoid contaminating the scene by the presence of unnecessary people, including police officers. Officers will only enter the area that is being searched by a canine team when either the handler has summoned assistance or it has become apparent that the handler needs assistance and is

incapable of summoning that assistance. Establishing and maintaining a secure perimeter around the area to be searched is the responsibility of the supervisor at the scene.

(a) The area should be secured and no one allowed entry.

(b) If practical, the property owner or tenant should be brought to the scene before an area search begins to advise officers about any security measures or hazards, and to verify if any authorized persons may be in the area.

(c) The search will be conducted on-lead unless there is probable cause to believe that the suspect has committed a felony offense. In cases where the handler is uncertain whether or not an innocent person may be in the search area, he will keep the dog on-lead.

(d) Off-lead area searches to locate felony suspects may be conducted ONLY if the area to be searched is fully enclosed by a continuous physical boundary such as a fence, walls, or other structures.

(e) Before a canine is released into an area off-lead, the following warning must be given three (3) times: "THIS IS THE HUNTERSVILLE POLICE DEPARTMENT CANINE UNIT. COME OUT NOW OR I WILL RELEASE MY DOG AND IT WILL FIND YOU AND BITE YOU. " The handler must insure that the suspect has ample time to comply. *(Note: Where there is a reasonable belief that the suspects speaks a language other than English, an officer or other individual fluent in that language should be summoned to the scene if available and the exigency of the situation permits).* If no one emerges from the area within a reasonable time after the final warning, the canine may be released. This procedure may be waived if there is probable cause to believe that an armed or dangerous suspect is present and that an announcement would unreasonably jeopardize the safety of the canine. When the handler releases the canine to search, he will notify all perimeter units that the canine is off-lead searching.

5. Controlled Substance Sniff: The use of a canine for the detection of controlled substances is an invaluable tool for drug enforcement as long as the activity is conducted within legal parameters. The dog's ability to detect controlled substances is directly related to the availability of the odor, and the time and environment of the odor.

(a) Prior to using the canine to sniff for drugs, the authorizing officer must make the determination that the reason for the sniff meets requirements for a constitutionally permissible sniff under current law.

(b) A canine can be used anytime for the detection of controlled substances upon any lawful detainment and/or arrest.

(c) If a person or vehicle to be searched for drugs is the subject of an investigative detention, a determination must be made that the detainment is legally proper and, if a search warrant is required, it must be constitutionally permissible. No action shall be taken which would exceed the authorized scope of the search. The canine handler will have the ultimate responsibility in deciding as to the propriety of a canine drug sniff and may decide at any point that such a sniff is no longer justified;

(d) Canine drug sniffs shall be conducted on-lead with all persons removed from the area the canine will be searching. A canine sniff of a vehicle shall be conducted on lead and only after all occupants of the vehicle have been removed to a safe location. A request for canine sniff for controlled substances should be made with as much advance notice as possible;

(e) Subject to the restrictions outlined in this policy, a canine drug sniff that does not intrude into an area, container, or vehicle where the suspect has a recognized right of privacy can be conducted at any time;

(f) A canine drug sniff in a public place, or in a vehicle or on premises with the consent of the occupant in charge, can be conducted at any time;

(g) A canine drug sniff can be conducted on the "open fields" portion of private premises, or halls, parking lots or common use areas of residential housing, if the reason for the search and the way it is conducted meets requirements for a constitutionally permissible search under current law.

(h) A canine drug sniff of a container or inside a vehicle may be conducted with consent of the possessor, or when the vehicle or container is in a public place or a place controlled by a consenting party. A trained canine alert on a vehicle or a container rises to the level of probable cause to believe that a controlled substance is contained therein. A further search of the vehicle and container may be conducted if requirements have been met for a constitutionally permissible search under current law. A container searched, separate of a vehicular search, may be detained for a reasonable time, consistent with law, for further investigative activities.

(i) A canine drug sniff of a vehicle stopped during issuance of a traffic citation or at an authorized roadblock shall not significantly extend the time normally needed to process a traffic violator or conduct the vehicle check at a roadblock;

(j) Canines trained to alert by biting or scratching shall not be used to search for controlled substances on the person of a suspect. A canine trained to alert by sitting or other method that does not involve touching a suspect may be used to search for controlled substances on a person ONLY if the search meets the requirements of a constitutional search under current law;

6. Canine Drug Sniffs and Inspections in Public Schools: The use of police canines trained in narcotics detection can be a very beneficial tool to deter the possession of illegal drugs on school grounds. For the purpose of conducting activities pursuant to this policy, procedures have been established that distinguish between canine searches and canine inspections or "sniffs." Federal case law has established that a canine "sniff" is not, in itself, a search within the meaning of the fourth amendment.

(a) Searches: A canine drug sniff on school premises may be conducted at any time if officers possess a valid search warrant or have probable cause to search based on a recognized exception to the search warrant requirement. All such searches must be conducted in accordance with prevailing law and departmental policy, and with due regard for the safety of students, faculty and other innocent persons. To the extent feasible, canine drug searches shall be coordinated in advance with the school principal or his/her designee, the Chief of Police and the assigned School Resource Officer.

(b) Inspections: A canine inspection (i.e., "sniff") may be conducted ONLY upon the specific request of the school principal or his/her designee. Canine inspections normally involve walking the canine around classrooms, hallways, locker rooms, parking lots, and similar areas. All requests for canine inspections will be routed to the Canine Coordinator, who will evaluate the specifics of the request to ensure compliance with the provisions of this Directive, and coordinate the scheduling and assignment of a canine handler based on prevailing workload and staffing demands, and receive the approval of the Chief of Police. The following special procedures will apply:

(1) All students will be removed from the area to be inspected. There shall be no interaction between students and the canine;

(2) The handler will not move, open or otherwise disturb any vehicles, lockers, book bags, desks, or other articles.

(3) If the canine alerts on an article, the principal or his/her designee will be advised by the canine handler or SRO accordingly. The decision to search an item will be up to school authorities. Neither the handler nor any other Huntersville Police Officer will participate in a search of the item. School officials have the statutory authority to search any person, item or vehicle on school property as long as the search meets the requirements of a constitutional search under current law.

(4) Any criminal charges arising from a canine inspection and subsequent search by school officials will be handled by the SRO or assigned officer, working in close coordination with school authorities.

(5) All canine inspections on school property and the results of such inspections will be fully documented by the canine handler and a written report forwarded via the chain of command to the Canine Coordinator and Chief of Police.

7. Crowd Control: Canines shall not be used or displayed in a manner that would frighten or intimidate persons who are demonstrating, picketing or congregating in a lawful and peaceful manner. A canine can be used for crowd control if criminal rioting is occurring or imminent, and canines may be deployed as a back-up unit for public disturbance calls to protect an officer whose safety is jeopardized. Canines used in crowd control must be short leashed at all times unless the canine is used as force to prevent an imminent threat of death or serious bodily injury.

   (a) No police canine will be deployed for crowd control without the prior knowledge and authorization of the ranking on-duty Watch Commander or higher authority;

   (b) The handler will ensure that the dog remains a reasonable distance from the nearest person in the crowd being dispersed;

   (c) The handler will not affect any arrest without the assistance of a back-up officer. Under no circumstances should the handler attempt to handle an arrestee and his dog simultaneously;

   (d) If possible, a police photographer or video operator will be present when police dogs are utilized in crowd control.

8. Seizing Fleeing Suspect & Preventing Escape: A canine shall not be used to seize or prevent the escape of a fleeing suspect unless probable cause exists to believe the suspect has committed a felony offense OR poses an imminent threat of death or serious injury to others unless apprehended without delay. The following specific regulations will apply:

   (a) If the crime was not committed in the handler's presence, the handler must ensure that probable cause exists that the suspect has committed a felony offense or poses an imminent threat of death or serious injury to others unless apprehended without delay.

   (b) Before the canine is released, every reasonable step will be taken to ensure that the person to be apprehended is actually the suspect.

   (c) When practical, and before releasing the canine, the handler will provide a warning in a loud clear voice that the police canine will be released to apprehend the suspect. The following warning is a suggested warning: "POLICE OFFICER, STOP OR I WILL RELEASE MY DOG!"

(d) A canine shall not be used to seize or prevent the escape of a person the officer knows or has strong reason to believe is under 16 years of age, or is feeble, mentally or physically incapacitated, or highly intoxicated unless the crime committed is a felony threatening or inflicting serious physical harm.

(e) A canine apprehending a suspect must be commanded to disengage as soon as the suspect indicates submission or is safely under control.

9. Officer Protection: A police canine may be used to assist another officer who needs help while being overpowered by an assailant. The handler will have the responsibility to keep the dog on-lead at all times to ensure that the dog remains at a reasonable distance from persons not directly involved. The handler will not induce a dog to bite unless it is necessary to protect the officer from imminent harm. If the handler's safety is in jeopardy, the dog may be used to protect the handler.

10. Warrant Service: Canine teams may be used to assist in serving warrants if the warrant is for a felony offense involving the use of force or violence, or the threatened use of force or violence, and it is believed that the suspect may flee to avoid arrest.

11. Tactical Operations: Canine teams may be used to assist the Special Weapons and Tactics Team in conducting tactical operations, with the authorization of the Patrol Operations Bureau Commander. No police canine will be used to perform any action for which the canine team, working in conjunction with SWAT, has not been properly trained and equipped to carry out.

J. USE OF CANINE FORCE

1. Although the use of a police canine is not regarded as deadly force, the utmost discretion must be used when releasing a canine to apprehend a fleeing suspect. Use of canine force is restricted to circumstances where substantial force is necessary and justified for public protection and officer safety.

2. In no case shall a police canine be used to forcibly seize or prevent the escape of a fleeing suspect wanted only for a misdemeanor offense or infraction, unless the person presents an imminent danger to others unless apprehended without delay.

3. The use of a police canine to physically seize and control a suspect constitutes a use of force and must be in reported in accordance with the applicable provisions of Directive 11.02 (Use of Force).

K. BITES AND INJURIES CAUSED BY POLICE CANINES

1. In all instances where a police canine bites or injures a person, or causes significant property damage, either on or off duty, the handler and ranking officer at the scene are jointly responsible for the following:

(a) Render first aid to the injured person, including transportation to a medical facility if needed;

(b) Immediately notify the ranking on-duty patrol supervisor of the incident;

(c) Arrange to have color photographs taken of the injury as soon as possible following medical treatment;

(d) Arrest the person bitten or injured if/when appropriate;

(e) Complete and submit all applicable written reports (e.g., incident report, use of force report, etc) to the on-duty patrol supervisor prior to the end of the shift on which the bite or injury occurred;

(f) Contact the departmental veterinarian within 24 hours (or the next regular business day) following the incident to obtain a review of the canine's vaccination record and evaluate the need for examination of the canine.

2. The ranking on-duty patrol supervisor shall conduct a full investigation of the circumstances and submit a written report of the findings via the chain of command to the Chief of Police and Canine Coordinator.

L. SPECIAL PROCEDURES – INCAPACITATION OF CANINE OR HANDLER

1. Incapacitation of the handler:

(a) Police canines are trained to protect their handler, even when the handler is incapacitated (injured or killed) and incapable of controlling the animal. In the event that the handler is incapacitated and it becomes necessary to remove the canine from the scene, the ranking on-duty patrol supervisor will evaluate the situation and determine the best method of restraining and removing the canine.

(b) Priority consideration will be given to requesting assistance from another canine handler and/or the departmental veterinarian in safely restraining the canine. Every possible effort to control and restrain the dog without injury will be made. However, the safety of the handler, other officers, and the public is the primary consideration in the method and timeliness of removing the canine.

(c) Any attempt to remove the canine that may result in the animal being seriously injured or destroyed will be considered only as a last resort.

2. Incapacitation of the canine:

(a) North Carolina law (GS 14-163.1) provides that it is a Class I felony to willfully cause the serious injury or death of a law enforcement animal (other than in lawful self defense). Appropriate criminal changes, based on probable cause, shall be filed against any person who commits an unlawful assault on an agency canine.

(b) The serious injury or death of a police canine will be investigated by the Department. The Criminal Investigation Division will conduct the investigation if there is any evidence or indication that the injury or death was the result of a criminal act. The Canine Coordinator will conduct an administrative investigation of any injury or death not resulting from a criminal act. A copy of the investigative report will be forwarded via the chain of command to the Chief of Police.

(c) When necessary, necropsy may be conducted by the departmental veterinarian to determine the cause of death. The postmortem report will be provided to the investigating officer for inclusion with the investigative report.

M. MUTUAL AID USE OF CANINE TEAMS

1. The use of departmental Canine teams to provide mutual aid assistance outside the Town of Huntersville will generally be limited to the following types of cases:

(a) Law enforcement officer killed, seriously injured, or feloniously assaulted in the performance of duty;

(b) Life or death situations requiring emergency assistance;

(c) The commission of a crime dangerous to life which requires the utilization of all available resources for immediate apprehension of the offender;

(d) Drug cases in which a drug detection canine can be used to locate illegal controlled substances;

(e) Any other serious incident that the ranking on-duty patrol supervisor feels would warrant the mutual aid use of a canine team.

2. The ranking on-duty patrol supervisor must approve all requests from outside agencies for mutual aid assistance that meet the above criteria.

3. All grants of assistance provided pursuant to a mutual aid request must conform to the legal and procedural requirements specified in Directive 9.02 (Mutual Aid and Agency Jurisdiction).

N. VETERINARY SERVICE AND BOARDING

1. Veterinary services for police canines are provided under agreement with a veterinary facility approved by the Department. All medical arrangements shall be made directly by the handler with the veterinarian in accordance with the terms of the agreement.

2. Handlers will be responsible for ensuring that the canine adheres to an approved diet and is provided with proper medical care, including vaccinations and periodic exams in accordance with the direction of the departmental veterinarian.

3. Canines shall be boarded, when necessary, only at department approved kennels or veterinary facilities. The handler shall submit all requests for boarding to the Canine Coordinator. The boarding agent shall be instructed not to release the canine to anyone except the handler without the written authorization of the Department.

4. If the canine is ill or injured, the departmental veterinarian shall determine if the canine should work. This determination should be made as soon as possible prior to the start of a regular scheduled workday. The handler will be responsible for notifying his/her supervisor when the canine cannot be used due to illness or injury.

O. CANINE DEMONSTRATIONS

1. Canine teams may be used for public demonstrations with the approval of the Patrol Operations Bureau Commander, and with the concurrence of the Canine Coordinator and handler(s) that the proposed demonstration does not pose an unreasonable risk to the public or the canine. Requests must be received in a reasonable amount of time prior to the scheduled demonstration date.

2. Each request for a public demonstration must be carefully evaluated to ensure that the proposed demonstration is appropriate for the facility to be used and the intended audience.

3. Canine demonstrations may not be conducted for the purpose of fund raising or selling admission to an event.

P. USE OF CONTROLLED SUBSTANCE TRAINING AIDS [CALEA 84.1.4]

1. Controlled substances that have been registered with the Drug Enforcement Administration may be used as training aides by the police canines. The Department is registered under DEA number RH0511483 for the following controlled substances to be used for training aides:

   (a) Schedule I

Heroin	(9200)	28 grams
Marijuana	(7360)	28 grams

   (b) Schedule II

Cocaine	(9041)	28 grams
Crack	(9041)	28 grams

   (c) Schedule III

Methamphetamine	(1105)	28 grams

2. The Department also has access to controlled substances that have been seized during criminal investigations that may be used as training aids by the police canines. The controlled substances must be from cases that have been adjudicated and are no longer required for court.

3. Canine narcotics training may be used outside of the Town limits.

4. All controlled substances that may be used for K9 training are secured in a steel safe located in the Property and Evidence room. The safe contains five (5) individual airtight, black, Pelican brand cases which separates the individual DEA registered controlled substances. The safe also contains one (1) green airtight, Pelican brand case for controlled substances seized by the Department. Only Police K-9 officers, K-9 Division Commander and Patrol Operations Bureau Commander will have access to the safe.

5. Individual logs will be maintained with the narcotic training aid safe for each DEA registered narcotic. (see Addendum A). A separate log will be maintained for seized controlled substances (see Addendum B). K9 officers must document the removal and return of all controlled substances used for training on the appropriate log, as well as how the registered narcotics of each substance have been packaged into various weights and containers for the training exercises.

6. Monthly verification inspections will be conducted by the K-9 Coordinator, K-9 Division Commander and the Patrol Operations Bureau Commander for all controlled substances used for K-9 training. The DEA requires a separate verification form for each type of narcotic. (see Addendum C). A separate monthly verification inspection form will be used for controlled substances seized by the Department. (see Addendum D).

7. Every two years, DEA registered controlled substances will be destroyed according to Department procedures. The Patrol Operations Bureau Commander, or designee, will report the narcotics destruction to the DEA on the appropriate form.

8. Every two years, seized controlled substances used for training aids will be returned to the Property Room for destruction. When controlled substances are returned, the Canine Coordinator and Property Custodian will weigh and document the quantity on the K-9 Unit Narcotic Training Aid Log.

9. Any accidental damage or destruction of training aids containing controlled substances will be documented on a miscellaneous incident report and submitted to police records. The Patrol Operations Bureau Commander, Investigations Bureau Commander and Police Major will be given copies of this report. The Police Major will review the facts and inform the Chief of Police of any unusual circumstances.

Q. CONDUCT IN THE PRESENCE OF POLICE CANINES

1. The following rules will apply to all personnel when in the presence of police canines:

   (a) Treat the dog as you would a dog owned by a friend. Be friendly, but not familiar.
   (b) Do not pet the dog without the permission and presence of the handler.
   (c) Respect the handler's wishes in regard to the dog.
   (d) Stay away from the dog during aggression training or bite work.
   (e) Stand still if you think you are about to be bitten.
   (f) Avoid aggressive or sudden movements in the presence of the dog.
   (g) Do not tease or try to agitate the dog.
   (h) Do not try to entice the dog to break away or disobey commands.
   (i) Do not use any command you have heard the handler use.
   (j) Do not feed the dog.
   (k) Do not engage in violent or simulated violent behavior toward the handler.
   (l) Do not point a weapon or weapon facsimile at the dog or the handler.
   (m) Do not stare intensely at the dog.
   (n) Do not hug the dog or lean down closely to the dog's head.
   (o) Do not get into a canine vehicle unless directed to do so by the handler.

R. RETIREMENT AND RELIEF OF POLICE CANINES

1. When a police canine can no longer be utilized for law enforcement purposes because of age, health, injury, or other reason, the canine will be retired or relieved from service. A canine may also be relieved if the handler is transferred, promoted or retires and a decision is made by the Department not to retrain the dog for another handler. The decision to retire or relieve a police canine will be made by the Chief of Police in consultation with appropriate agency personnel.

2. The final disposition of police canines will be at the discretion of the Town of Huntersville based on input received from the Chief of Police, Police Major, Canine Coordinator, assigned handler, department veterinarian, and other appropriate sources. When feasible and authorized by the Town, the retired canine will be declared surplus property and offered to the last handler or other competent person. Any person taking possession of a retired police canine must first execute a written waiver releasing the Town of Huntersville.

S. TIMEKEEPING AND COMPENSATION

1. Patrol supervisors may, when feasible, adjust the on-duty work hours canine handlers under their command for the purpose of required in-service training or daily exercise/grooming in order to reduce the accrual of overtime. Overtime pay, if any, due to the handler will be calculated at the end of each work period in accordance with prevailing Town payroll procedures.

2. Canine officers will be required to sign a statement of understanding of the Department's procedures for compensation for off-duty time spent caring for and training the Police Canine, which will set forth the amount of hours and rate of pay per week for the off-duty hours. (See Addendum E).

By Order of:

_____
Cleveland L. Spruill, Chief of Police

ADDENDUM A

HUNTERSVILLE POLICE DEPARTMENT
DEA Controlled Substance (_____)
#RH0511483

Date & Time Utilized	Amount Utilized	Person Utilizing	Signature of Person Utilized	Date & Time Returned
	28 grams			
	28 grams			
	28 grams			
	28 grams			
	28 grams			
	28 grams			
	28 grams			
	28 grams			
	28 grams			
	28 grams			
	28 grams			
	28 grams			

HUNTERSVILLE POLICE DEPARTMENT
K-9 UNIT CONTROLLED SUBSTANCE TRAINING AID LOG

OFFICER NAME	DATE	TYPE OF NARCOTIC	SIGN OUT TIME	SIGN IN TIME

DEA Controlled Substance
Monthly Narcotic Training Aid Verification Form

Date: ___ / ___ / _____ **Weigh Time: _____**

Officer: _____ HP#: _____

Marijuana: _____ Grams

Notes: _____

_____

Witness Signature: _____ Date: __ / __ / _____

Officer Signature: _____ Date: __ / __ / _____

Supervisor Signature: _____ Date: __ / __ / _____

DEA Controlled Substance
Monthly Narcotic Training Aid Verification Form

Date: ___ / ___ / _____ **Weigh Time: _____**

Officer: _____ HP#: _____

Cocaine: _____ Grams

Notes: _____

_____

Witness Signature: _____ Date: __ / __ / _____

Officer Signature: _____ Date: __ / __ / _____

Supervisor Signature: _____ Date: __ / __ / _____

DEA Controlled Substance
Monthly Narcotic Training Aid Verification Form

Date: ___ / ___ / _____ **Weigh Time: _____**

Officer: _____ HP#: _____

Crack Cocaine: _____ Grams

Notes: _____

_____

Witness Signature: _____ Date: __ / __ / _____

Officer Signature: _____ Date: __ / __ / _____

Supervisor Signature: _____ Date: __ / __ / _____

DEA Controlled Substance
Monthly Narcotic Training Aid Verification Form

Date: ___ / ___ / _____ **Weigh Time: _____**

Officer: _____ HP#: _____

Heroin: _____ Grams

Notes: _____

_____

Witness Signature: _____ Date: __ / __ / _____

Officer Signature: _____ Date: __ / __ / _____

Supervisor Signature: _____ Date: __ / __ / _____

ADDENDUM C

DEA Controlled Substance
Monthly Narcotic Training Aid Verification Form

Date: ___ / ___ / _____ **Weigh Time: _____**

Officer: _____ HP#: _____

Methamphetamine: _____ Grams

Notes: _____

_____

Witness Signature: _____ Date: __ / __ / _____

Officer Signature: _____ Date: __ / __ / _____

Supervisor Signature: _____ Date: __ / __ / _____

Huntersville Police Department
K-9 Unit
Monthly Narcotic Training Aid Verification Form

Date: ___ / ___ / _____ **Weigh Time: _____**

Officer: _____ HP#: _____

Marijuana: _____ Grams **Cocaine: _____ Grams**

Crack Cocaine: _____ Grams **Heroin: _____ Grams**

Methamphetamine: _____ Grams

Notes: _____

_____

Witness Signature: _____ Date: __ / __ / _____

Officer Signature: _____ Date: __ / __ / _____

Supervisor Signature: _____ Date: __ / __ / _____

ADDENDUM E

HUNTERSVILLE POLICE DEPARTMENT
CANINE HANDLER COMPENSATION AGREEMENT

I, _____ , understand that I am being employed as a Canine Officer for the Town of Huntersville (the "Town"). I understand that my duties as a Canine Officer for the Town necessitate that I spend certain off-duty hours caring for and training my dog.

I understand that the Town agrees to compensate me for time spent caring for and training my dog during off-duty hours in addition to the regular rate of pay for my on-duty hours worked. I understand that this agreement specifies my rate of pay for such off-duty work at my current hourly rate of pay in effect at that time and where applicable the overtime hourly rate may apply dependent upon the total hours worked during that work period. I understand that I am authorized and will be compensated for seven (7) hours a week (one (1) hour per day) for time spent caring for and training my dog during off-duty hours.

I, _____ , acknowledge and agree that this is a reasonable amount of time to allot for caring for and training my dog during off-duty hours per week. I further understand that this is a reasonable rate of pay for caring for and training my dog during off-duty hours.

I further understand and agree that I am not to spend more off-duty time caring for my dog per week than I am being paid for (i.e. seven (7) hours per week) without seeking prior approval from the Town, specifically the Canine Coordinator. If there are extraordinary circumstances, such as mandatory veterinary appointments for my dog, I understand that I can seek approval from the Town for a reasonable amount of additional hour(s) for this extraordinary circumstance.

Patrol supervisors, when feasible, are authorized to adjust on-duty work hours of Canine Handlers under their command for the purpose of time spent caring for and training my dog during off-duty hours in order to reduce the accrual of overtime. Overtime pay, if any, due to a Canine Handler will be calculated at the end of each work period in accordance with prevailing Town of Huntersville payroll procedures.

I, _____ , do elect, agree, understand, and authorize the Town to compensate me as specified above during each payroll work period for off-duty time spent caring for and training my do.

_____
EMPLOYEE SIGNATURE

_____
DATE

	HUNTERSVILLE POLICE DEPARTMENT	
	Directive 7.01 All Hazards Plan	
	Effective Date: March 7, 2019	**Rescinds: August 28, 2017**
	Revision Date: March 2020	**Approved: Bence Hoyle Chief of Police**

CONTENTS

7.01 A Policy/Purpose **CALEA 46.1.2**
7.01 B Procedures **46.1.5**
7.01 Addendum A – Department Emergency Operations Schedule
7.01 Addendum B - Town Departments Asset Lists
7.01 Addendum C – Engineering and Public Works Department Emergency Response
7.01 Addendum D – Town Equipment for Emergencies

A. POLICY/PURPOSE

1. Emergency situations by nature tend to be dangerous, dynamic, complex, and confusing. Moreover, major incidents may require the response of many different public agencies and private organizations. Therefore, the Police Department will employ the Town of Huntersville All Hazards Plan for command, control, and coordination of the response to major incidents. This formal system of event organization and management will enable the agency to effectively and safely use all available resources to ensure the continuity of government during major incidents.

2. The purpose of this directive is to establish a written directive which describes guidelines for agency use of the Town of Huntersville All Hazards Plan.

3. The Town of Huntersville has developed the community emergency management plan as authorized under the NC Emergency Management Laws. The plan is consistent with the:

   - Mecklenburg County All Hazards Plan

Succession: During emergency situations the line of succession for the Town is:

- Town Manager or Mayor

If the Town Manager is not available, the line of succession is:

- Assistant Town Manager

_____

Town Mayor, Town of Huntersville

Charlotte-Mecklenburg Emergency Management has reviewed this plan for consistency.

**Copy on file is complete with Town Officials' signatures.*

B. PROCEDURES

This plan is the result of the recognition by the Town and community officials that local government has the primary responsibility for managing emergency and disaster situations. It was further recognized that a comprehensive plan was needed that was consistent with and closely linked to county and state plans. The plan was prepared by Town officials and has been approved by the governing body of the Town and the Mecklenburg County Office of Emergency Management. This plan is an integral part of the county and state emergency management program. Authority to undertake this effort is provided by North Carolina Emergency Management Laws.

The Town of Huntersville recognizes the need for a comprehensive emergency management system at the local level. The plan outlines actions and activities to facilitate such a management capability. The development of this plan is based on a realistic assessment of potential hazards that could affect the community, and an assessment of existing capabilities to respond to those situations.

This plan is patterned after the comprehensive plan adopted by Mecklenburg County, which, in an emergency or disaster, will be the first unit of government officially notified and to which requests for assistance are forwarded.

Comprehensive Approach (Help see www.fema.gov)
The concept of prevention, mitigation, planning, response and recovery is acknowledged as the appropriate way of managing emergencies and disasters. This comprehensive approach can save lives and minimize damage related to the occurrence of an unusual event. This plan consists of sections dealing with the aspects of a comprehensive approach.

Management Responsibilities
The plan assigns responsibilities for emergency management to existing Town departments and agencies. The assignments are made within the framework of the existing management organization of the various departments. Each department maintains standard operating procedures for special situations and they are considered part of this plan.

The Town of Huntersville is responsible for managing the initial phase of a disaster that occurs within the Town. Mecklenburg County is obligated to provide assistance to the Town after resources are exhausted and the Town is unable to cope with the disaster. The plan describes how centralized requests for assistance are to be handled and documented.

The following emergency response plans are included as part of this plan by reference. They include:

- School Emergency Response Plan
- Emergency Evacuation Routes and Traffic Control Points
- Mass Casualty Hospital Plan

The emergency manager will have access to these plans in the Emergency Operations Center (EOC).

Incident Classifications
Incidents are classified into four (4) levels. Authority is provided to a limited number of individuals to classify incidents. Certain automatic actions are initiated based on the incident classification. It is recognized that for an emergency plan to be successful, first responders must have authority to activate the response plan and initiate critical actions to manage the situation. The incident classifications are:

Level 0 Non-Emergency/Administrative
Level I Monitor/Standby
Level II Emergency
Level III Disaster

See section 2.1.1 for detailed description.

Incident Command System (ICS)
All incidents will be managed using the Incident Command System and the National Incident Management System (NIMS) as outlined by federal and state agencies [www.fema.gov and www.mspemd.org].

Conclusion
This plan is intended to provide general all-hazards management guidance, using existing organizations and lines of authority to allow the Town to meet its responsibilities before, during, and after an emergency occurs.

1. General Considerations and Planning Guidelines

1.1 Policy Regarding Comprehensive Emergency Management
1.2 Purpose and Objectives of the Plan
1.3 Concept of Operations

2. Response

2.1 Emergency Response Organizations, Assignments of Responsibility and Concepts of Operations
2.2 Direction of Control of the EOC
2.3 Declaration of a State of Emergency
2.4 Evacuation as a Protective Action Response
2.5 In -Place Sheltering and Reception as a Protective Action Response

3. Recovery

3.1 Damage Assessment
3.2 Planning for Recovery and Repopulation
3.3 Reconstruction
3.4 Public Info and Recovery Assistance

4. Prevention

4.1 Potential Hazards
4.2 Hazard Analysis and Establishment of Priorities and Planning
4.3 Emergency Management Capability Assessment
4.4 Identification, Location, and Management of Critical Resources
4.5 Comprehensive Emergency Management Planning
4.6 Policies and Programs to Prevent and/ or Mitigate Disasters
4.7 Land Use Management
4.8 Monitoring of Identified Risk Areas
4.9 Training of Emergency Personnel
4.10 Education and Public Awareness
4.11 Planning

4. Appendices

5.1 Glossary
5.2 Review, Update and Distribution
5.3 Hazard Analysis
5.4 Emergency Public Information and Emergency Instructions
5.5 Resource Information
5.11 Help- Internet Resource/Support
5.12 Hazardous Materials Plan

(5.6-5.10 not assigned)

1. General Considerations and Planning Guidelines [Help see www.mspemd.org]

1.1 Policy Regarding Comprehensive Emergency Management

1.1.1 A wide variety of emergencies caused by acts of nature or mankind result in loss of life, property, and income; disrupt the normal functions of government, communities, and families; and cause human suffering.

1.1.2 Under the authority of North Carolina Emergency Management Laws, the Town of Huntersville may develop a comprehensive emergency management program to prevent, mitigate, plan, respond to, and recover from emergencies and disasters.

1.1.3 The Town of Huntersville is responsible for providing the leadership and direction to prevent, mitigate, plan for, respond to, and recover from the dangers and problems arising from such emergencies in the Town.

1.1.4 To meet this responsibility, the Town has developed this comprehensive emergency management plan (comprehensive meaning all aspects of a situation; emergency meaning an extraordinary happening; and management meaning overall coordination, direction, and control).

1.1.5 The plan considers each management function from an all-hazards perspective.

1.1.6 Attachments that may be part of this plan will be hazard-specific.

1.1.7 This concept of comprehensive emergency management includes four interrelated phases, which interact in an ongoing cycle: prevention and mitigation, planning, response, and recovery.

1.1.8 Prevention and mitigation

Prevention refers to those short or long-term activities that eliminate or reduce the number of occurrences of emergencies and disasters.

Mitigation refers to all activities that reduce the effects of emergencies and disasters when they do occur. See section 4 for additional information on prevention and mitigation.

1.1.9 Planning

Planning refers to the periodic risk assessment of potential hazards in the community, plus a historical review of emergency situations in the area, leading to the development of an all-encompassing strategic community response plan and an assessment of municipal department capabilities to meet the needs of the plan. The plan should also include contingency planning for

critical services and incident recovery, including cleanup. In preparing the plan, cooperation, advice, and assistance should be sought from the jurisdiction(s) that would be called upon for support.

1.1.10 Response

Response operations may start before the emergency or disaster takes place, such as upon receipt of advisories that flood, blizzards, or ice storms could impact the jurisdiction. This increased readiness response phase may include such pre-impact operations and activities as:

- Assessing and monitoring the hazard
- Alerting and warning endangered populations
- Alerting response forced to stand by
- Evacuating for special sheltering of threatened populations
- Distribution and/or relocating critical equipment and resources

Most response activities follow the immediate impact of an emergency or disaster. Generally, they are designed to minimize casualties and protect property to the extent possible through emergency assistance. They also seek to reduce the probability of secondary damage and to speed recovery operations.

Assumptions of the response situation include:

- The community is damaged or exposed in some way
- Evacuation of all or part of the community may be required because immediate and ensuing threats are uncontrollable
- Response operations in the affected area are controlled by the Town and supported by the Mecklenburg County Emergency Operations Plan

1.1.11 Recovery

Recovery activities are those following an emergency or disaster to correct adverse conditions, and to protect and return the quality of life to the community.

Recovery activities will include measures to:

- Prevent or mitigate reoccurrence of the emergency responsible for the suffering of the community
- Implement contingency plans
- Provide psychological support
- Address public health needs
- Activate support services such as the American Red Cross (ARC)
- Reinstate public services
- Permanently restore private and public property
- Repopulate evacuated areas

1.2 Purpose and Objectives of the Plan

1.2.1 This comprehensive emergency management plan is intended to set forth the basic information required because of the occurrence of a natural or man-made emergency or disaster in the Town of Huntersville.

The plan is not intended to replace an existing plan, but rather provide an overall plan for managing and coordinating efforts to resolve the incident. Existing plans may be referenced as part of this plan.

1.2.2 The information in the plan includes:

- Authority
- Alerting
- Monitoring
- Communication and warning
- Organizational structure for management
- Planning for identified hazards
- Response operating procedures
- Availability of human resources and material
- Remedial actions required for recovery
- Actions required for prevention and mitigation

1.2.3 The objectives of the plan are to:

- Identify, assess, and prioritize local vulnerabilities to emergencies or disasters and the resources available to prevent or mitigate, plan for, respond to, and recover from them.

- Indicate that the Town will take necessary actions to prevent or mitigate the effects of emergencies or disasters and be prepared to respond to and recover from them when an emergency or disaster occurs.

- Provide for the utilization of all available public and private emergency resources to protect against and address an emergency or threatening situation.

- Provide for temporary essential services until the return of normal services.

- Request access to state and federal programs, through Mecklenburg County, to assist victims of disasters and prioritize responding to the needs of the elderly, disabled, low income and other groups which may be especially affected.

- Provide for recovery from an emergency or disaster by contacting the emergency manager to request access to state and federal programs.

1.2.4 Legal Authority

Legal authority to undertake the development of the emergency plan and subsequent actions in an emergency derives from the following:

- North Carolina Emergency Management Laws

1.3 Concept of Operations

1.3.1 The primary responsibility for responding to emergencies in the Town of Huntersville rests with emergency management, the Town government, Town Mayor, and Town Manager.

1.3.2 The local government and the emergency service organizations play an essential role as the first line of defense.

1.3.3 In responding to an emergency or disaster, the Town of Huntersville is required to make full use of the facilities, equipment, supplies, personnel, and resources of private agencies.

1.3.4 When an emergency or disaster is beyond the local management capability of the Town, and local resources are inadequate, the Town Mayor may obtain assistance from other political subdivisions and a superior government agency.

1.3.5 The Town Mayor, as chief executive, has the authority to direct and coordinate disaster mitigations and may delegate this authority to the Town Manager or an appointed emergency manager. Baring specific direction to the contrary, this authority is assumed to have already been delegated to the Town Manager.

1.3.6 A request to Mecklenburg County for assistance will be submitted through the Mecklenburg County Office of Emergency Management. The county will request subsequent access to state and federal resources.

1.3.7 Incident command is established when an authorized individual (usually a fire chief, police officer, or Department of Public Works (DPW) superintendent) is on site and communicates his/her authority with all personnel involved. See section 2.1.2 for further details.

There is one Incident Commander (IC) for an incident. When more than one jurisdiction or one agency is involved, a Unified Command structure will be established. Command will function from an Incident Command Post (ICP). When an EOC is established, it will usually house civic government officials and assumes a policy, direction, coordination, and control role in the incident. The EOC will act as an umbrella organization that brings together all of the elements necessary to support the incident. Command will remain with the IC or Unified Command group.

The following represents typical incident types and the designated lead agency.

Incident Type	**Lead Agency**
Fire	Fire
Hazardous materials	Fire
Aircraft (off-site – not at an airport)	Federal Authorities (FBI, FEMA, ATF, FAA)
Railroad	Law Enforcement
Criminal	Law Enforcement
Mass Casualty Incident (MCI)	Fire
Weather/Nature	Shared
Public utility failure	Utility Company
Health emergency	Health Department
Weapons of Mass Destruction (WMD)	Federal Authorities (FBI, FEMA, ATF, FAA)

Utilizing the ICS as the principle means of organizing and directing the effort to resolve the incident, trained individuals will work as a team to manage assets during the incident. The basic incident command structure includes the following:

- **Command Post (CP)** where overall direction and coordination of an incident is accomplished
- A **planning sector** where intelligence about the incident is gathered and analyzed and a progressive action plan is developed
- An **operations sector** where incident tasks are implemented and overseen

- A **logistics sector** where incident related staff support, material supplies, and support services are managed

- A **finance/administration sector** where incident costs, employee time records, and procurement costs are managed

1.3.8 The Town emergency management structure will assume similar functions in a coordinating capacity and operate from the EOC. The EOC structure includes the following:

- **Executive Command Center (ECC)** where overall policy and coordination of the community response is accomplished

- A **community planning and analysis** section where community-wide intelligence, analysis, and planning actions occur and long-term recovery plans are prepared

- An **operations supervisor** who is responsible for accomplishing tasks in support of field operations

- A **resource coordinator** who is responsible for providing support to field logistical personnel

- An **administrative support** group responsible for all clerical, log keeping, fiscal, and records keeping functions

1.3.9 The IC or other designated individuals are tasked with activating the emergency plan by classifying the incident into one of four categories. See incident classifications in 2.1.8.

1.3.10 The classification levels are structured to trigger events and actions that initiate the activation and implementation of the emergency plan.

1.3.11 Operational guides and task assignment sheets assist key personnel in activating the emergency system, notifying proper personnel, and facilitating proper response to the incident.

1.3.12 During most Mass Casualty Indents (MCI), the fire chief will function as Incident Command. The primary Emergency Medical Services (EMS) provider for the area will function as the Medical Operations Officer. If the primary EMS provider is unavailable, the IC will designate a Medical Operations Officer.

1.3.13 In most incidents where the community emergency management plan is activated, the CP and the EOC will co-exist. Depending on the situation, there may be justification to separate the ICP and the community EOC. An example would be during a major flood when the CP is located near the incident and the EOC is located in a public building that contains resources such as numerous phone lines, utility plans and multiple meeting sites. This decision is based on incident/event circumstances, not necessarily a change in level (although this could also be a reason). When the community plan is activated, the IC and the emergency manager must assess the circumstances and decide the appropriate organizational structure.

2. Response

2.1 Emergency Response Organization, Assignment of Responsibilities and Concept of Operations

2.1.1 The nationally recognized ICS and the NIMS will be utilized to manage emergency response in the community. Incidents will be classified into one of the following categories:

[Help see **www.fema.gov** and **www.mspemd.org**]

Level 0 Non-Emergency/Administrative

Conditions
- No outside resources needed
- Very specific area involved
- No injuries or threat of injuries
- No impact on the community
- Incident of very short duration

Level I Monitoring/Standby

Conditions
- Very few outside resources needed
- Limited area involved
- Limited (few) injuries
- Limited or little impact on community or surrounding area
- Incident will last no longer than two hours and there is no significant disruption of normal community operations

Level II Emergency

Conditions
- Outside resources are needed and required
- Incident is broader in scope and is likely to, or will, disrupt normal community services
- Resolution time is 2-24 hours
- More than one agency or jurisdiction is involved
- There are multiple casualties
- A wider area is involved
- Civil disorder is possible or already occurring

Level III Disaster

Conditions
- Extensive outside resources are needed and required
- Incident is large in scope (wide area covered)
- Normal community operations and services are suspended
- Resolution time is unpredictable
- Numerous agencies or jurisdictions are involved
- There is a large impact on the community or surrounding area

2.1.2 The initial IC in most situations will be a command officer from either law enforcement (the police department) or the fire department. As the incident expands or affects the entire Town or is of such severity that there is a separation of CP and EOC, a coordination level will be added and the coordination role of the overall incident will shift to the Town Mayor or their designee.

Note: The IC for unique situations (major water leak, utility problem, or snow storm) may be the DPW superintendent.

2.1.3 The Town Mayor or their designee:

- Will organize the community emergency response when the situation report indicates the need for personal management and direction of the response and recovery mitigation efforts

- Will direct the use of Town owned resources and facilities for disaster response

- May declare a local state of emergency in consultation with the Town attorney. May promulgate local emergency orders and may waive local laws, ordinances, and regulations

- May request Mecklenburg County to declare a state of emergency in anticipation of the need for consideration in recovering expenditures for mitigating and recovering from an emergency situation

- May request assistance from Mecklenburg County and neighboring jurisdictions when the situation escalates beyond the capability of the Town of Huntersville

- May provide assistance at the request of other local governments

- Will make arrangements with support from Town agencies for safeguarding essential Town records for continuing government function.

2.1.4 If the Town Manager is not available, the following line of succession is established to ensure continuity of local government:

- The Assistant Town Manager will be responsible for municipal operations until the manager is available

- If the Town Manager and Assistant Town Manager are unavailable, then the chain of command and succession will be: Chief of Police

2.1.5 The Emergency Manager as designated by the Town Mayor:

- Serves as the chief of staff to the chief executive (or designee) to coordinate emergency response and recovery operations

- Establishes an EOC

- Recommends to the Mayor and/or Town Manager to declare a local state of emergency based on the severity of the situation and the necessity to use additional resources

- Recommends de-escalation and de-mobilization based on reliable intelligence and information from the community planning and analysis section and/or the operations supervisor

- Establishes a policy group consisting of, at least, the Town Mayor, the police chief, and the fire chief. The policy group is located at the EOC and functions in an oversight or advisory capacity to the emergency manager. The policy group also resolves any policy issues or questions and inter-jurisdictional issues.

2.1.6 Primary Participants in the Town of Huntersville Emergency Management Organization are:

- Town of Huntersville
- Huntersville Volunteer Fire Department
- Mecklenburg County Fire Marshal

- Medic
- Cornelius Police Department
- Davidson Police Department
- Charlotte-Mecklenburg Police Department
- Mecklenburg County Sheriff's Office
- North Carolina State Highway Patrol
- Huntersville Public Works and Engineering
- North Carolina Department of Transportation
- Charlotte Fire Department
- Duke Power
- Electricities
- Energy United
- Charlotte-Mecklenburg Emergency Management
- Novant Hospital Huntersville
- Carolina's Medical Center - Huntersville

Private, Semi-Private, and Volunteer Agencies

- American Red Cross
- I77 Mobility Partners

2.1.7 The Town Emergency Management Team may consist of the following:

- Town Manager
- Assistant Town Manager
- Police Chief
- Public Works Director
- ElectriCities Director
- Mayor
- Planning Director
- Chief Huntersville Fire Department

2.1.8 Emergency response is organized around the ICS. In addition to establishing command and building a command organization, the IC is responsible for classifying the incident and initiating the proper notifications.

The following occurs automatically when one of the incident classifications is declared:

Level 0 Non-Emergency/Administrative

- Activate appropriate notifications list for the situation
- Notify the Town Manager
- Notify the Assistant Town Manager

Level I Monitoring/Standby

- Activate the Incident Command System if not in place
- Establish an Incident Command Post and Emergency Operations Center
- Notify the Town Manager
- Notify the Assistant Town Manager

Level II Emergency

- Activate the Incident Command System if not in place
- Establish an Incident Command Post and Emergency Operations Center
- Make Notifications
  - Notify the Town Manager
  - Notify the Assistant Town Manager
- Incident management team to report to the EOC and accept assignments upon arrival

Level III Disaster

- Activate the Incident Command System if not in place
- Establish an Incident Command Post and Emergency Operations Center
- Make Notifications
  - Notify the Town Manager
  - Notify the Assistant Town Manager
- Incident management team to report to the EOC and accept assignments upon arrival
- Emergency Manager to implement emergency declaration, if appropriate

2.1.9 Command decisions for each organization's field units participating in the response remain with the organization's chief officer on the scene.

2.1.10 The IC is in overall command of the incident field operations.

2.2 Direction, Control, and the EOC

2.2.1 Town emergency management response will be directed and controlled from the EOC located at the Huntersville Police Department 9630 Julian Clark Avenue, Huntersville, NC.

2.2.2 If the Town EOC is rendered inoperable, an alternate EOC will be established at the Mecklenburg County EOC 1770 Shopton Road Charlotte, NC.

2.2.3 EOC operations provide for centralized direction and control of the emergency response and centralized coordination of community and private agency activities.

2.2.4 The emergency manager is responsible for managing the EOC operations during extended emergencies. For continuity of operations at the EOC, a line of command and succession will be established.

2.2.5 In the event of a Level III disaster situation, the EOC command structure will be organized into two teams to operate continuously on a 24-hour basis. Each team will be assigned to twelve-hour shifts to be designated by the emergency manager based on the conditions of the incident.

2.2.6 After consultation with the ECC, the EM will immediately appoint a Public Information Officer who will be responsible for gathering and disseminating all information to the media. No one else should speak with the media.

2.2.7 The emergency manager will implement/order a staff tracking system for all assignments to maintain control of all personnel involved in emergency operations. Such a system will create a staff-to-supervisor ratio of no more than 5:1. Upon completion of an assigned task or periodically as directed by the sector chief, the group supervisor will report to the management position of greater authority within the group's assigned sector. (Refer to section 5.10 for forms)

2.2.8 The ICS Logistics Sector Chief and EOC Resource Coordinator will implement/order an assets control system to follow the distribution of materials used during the emergency. Such a system

can be as simple as affixing a stick-on label or a color-coded label to identify the owner of materials. This system will assist in recovering materials upon termination of the event or upon deactivation or demobilization. (Refer to section 5.10 for forms)

2.2.9 The Huntersville Police Department is responsible for providing security at the EOC. The coordinator will adopt a system of documenting those people in the center and issuing passes.(Refer to section 5.10 for forms)

2.3 Declaration of a State of Emergency

2.3.1 The Town Mayor may issue a declaration of a local State of Emergency.

2.3.2 Should the emergency escalate beyond the capability of the Town, authority exists under North Carolina Emergency Management Laws for local jurisdictions to obtain aid from other political subdivisions.

2.3.3 The county emergency manager will be notified if assistance is required from outside the Town. The Town of Huntersville will make requests through the chief executives of the Towns of Cornelius and Davidson, when appropriate, prior to requesting assistance through the county emergency manager.

2.3.4 When seeking and accepting assistance from another subdivision, the chief executives of the requesting and assisting jurisdictions mutually agree to the terms and conditions of such assistance.

2.3.5 A subdivision offering assistance may provide any services, equipment, facilities, supplies, personnel, or other resources of the subdivision on terms and conditions mutually agreed to by the chief executives of the participating jurisdictions.

2.4 Evacuation as a Protective Action Response

2.4.1 The ICS Planning and Intelligence sector, along with the EOC Community Planning and Analysis officer, will assess the need, then recommend and plan for protective action options. The planning and intelligence sector, along with the community planning and analysis officer, will prepare plans for the decided options.

2.4.2 Based on the on-scene assessment of the emergency characteristics (magnitude, intensity, time until onset and duration, recommendation of the emergency manager), the Town Mayor, using a universally accepted and recognized decision tree, may:

- Determine if shelter-in-place is appropriate and issue an activation order
- Designate specific zones where the occupancy and use of buildings and the entry and exit of vehicles and persons may be prohibited or regulated
- Issue a planned evacuation order; the planning and intelligence sector will be tasked with determining the need and then developing and issuing a plan for evacuation

2.4.3 The decision to evacuate or shelter-in-place is a difficult one. A checklist and form are provided in section 5.6 Guides - G-605 and section 5.10 Forms F-480. (Reference is the National Institute for Chemical Studies and appears in the document "Blueprint for Community Emergency Management, A Text for Managing Emergency Operations," produced and published by The Emergency Response Institute, pages 314-315).

2.4.4 The Emergency Manager will:

- Notify Mecklenburg County of the evacuation order.
- Direct the coordination of the evacuation procedures for:
  - Warning and notifying the public within the disaster area
  - Defining evacuation routes with the planning/intelligence and operations sectors
  - Informing the public about emergency conditions, evacuation routes, destination and other vital information
  - Closing of schools and other public and private facilities
  - Coordinating the means of transportation
  - Notifying disaster management agencies of the need for food supplies
  - Providing security, law enforcement, and fire protection for the shelter areas
  - Providing operational support to the on-scene commander
  - Arranging support from surrounding jurisdictions and the county
  - Initiating an unrestricted return to evacuated areas
  - Initiating recovery

- In coordination with the IC:
  - Estimate the total number of persons to be evacuated; and the number of evacuees that need public transportation and shelter
  - Identify the number and type of vehicles required for the evacuation of persons without transportation
  - Notify the transportation coordinator of the transportation support requirements

2.4.5 The Emergency Manager will:

- Direct/order the immediate evacuation operations within the affected area depending on the scale of the emergency. The emergency manager may be assisted by the ICS operations sector where an evacuation coordinator will be assigned to carry out the many varied responsibilities involved in the operation, using a limited evacuation plan.

- Coordinate, through the EOC, public notification and warning of evacuation and public information

- If appropriate, stage the evacuation movement based on those in greatest danger along with logistical and transportation considerations

- Coordinate with appropriate officials, through the EOC, the evacuation movement to pre-determined shelters

- Coordinate with appropriate officials, for the provision of security, law enforcement, and fire protection for the evacuated areas

2.4.6 The Resource Coordinator will:

- Marshall and stage the required number and types of vehicles to evacuate the elderly, disabled, and persons without transportation

- Coordinate with the ICS operations sector, through the EOC, to provide buses and designate bus pickup points

- Establish a dispatching system to control the movement of buses from the emergency zones to the shelters

2.4.7 Law enforcement will:

- Provide input for the planning of evacuation routes from the evacuation zones to the shelters
- Control the movement of all traffic on these routes by establishing traffic control points
- Coordinate road service support through the EOC with the public works department and contract towing services
- Provide security and law enforcement for the evacuated area and at shelters
- Provide emergency zone perimeter control and coordinate, through the EOC, with the IC
- Provide traffic control for return movement

2.5 In-Place Sheltering and Reception as a Protective Action Response

2.5.1 When the emergency situation does not require evacuation, or if time and circumstance render evacuation impractical, the citizens residing in or near a hazard area of the community may be directed to take protective action. This action may include taking shelter in their homes or other designated buildings, located within the hazard area.

2.5.2 The information will be communicated to the public using the most appropriate and expeditious means available.

2.5.3 The American Red Cross (ARC) chapter serving Mecklenburg County has a primary legal responsibility to provide emergency reception and care services for individuals and families taking shelter in their designated facilities.

2.5.4 The Town will coordinate with the ARC and Mecklenburg County. Services and support operations are outlined in the Mecklenburg County emergency plan.

3. Recovery

3.1 Damage Assessment

3.1.1 Responsibility for damage assessment lies with the Town. The ARC also is tasked with this responsibility and can provide assistance in this area. The construction code enforcement officials, along with other individuals identified by the Town, will team with the ARC to perform the initial damage assessment.

3.1.2 Persons tasked with conducting the damage assessment will utilize a standardized method of documenting, describing, and communicating damage observed. A systematic geographical system will be utilized to gather and disseminate the information to appropriate groups and agencies.

3.1.3 The damage assessment process will be managed and directed from the EOC. A damage assessment officer may be appointed to direct and control the effort. Duties of the damage assessment officer include:

- Direct all damage assessment activities and compile consolidated information

- Coordinate all damage assessment information with the Administrative Support sector

- Utilize and request resources sufficient to conduct an assessment within the time parameters established
- Work closely with the ARC to coordinate assessment activities
- Maintain a close liaison with Mecklenburg County Emergency Management
- Insure a standard reporting format is used when communicating information
- Coordinate all damage assessment activities with the IC and on-scene command personnel
- Establish a location for residents to obtain information and forms for recovery and assistance.

3.1.4 The data will be gathered and reported on a standardized form.

3.1.5 Community Continuity Plans

- Determine the existing state of community service departments, the capability for the restoration of such services, and the time line for a return to normal operations
- Determine the state of critical private sector services such as grocery stores and pharmacies, the capability for the restoration of such services, and the time line for a return to normal operations
- Determine the current state of records, equipment, and supplies, the possibility of salvage, and the time line for completing salvage
- Based on the above information, decide if the implementation of continuity plans is necessary
- If implementation is necessary, appoint a "continuity plan implementation officer" to order and coordinate implementation of the plans
- All of the above determinations and coordination should be done at the EOC where intelligence, resources, and communications are available

3.2 Planning for Recovery and Re-population

3.2.1 Recovery is defined as community development and redevelopment.

3.2.2 Community development is based on a comprehensive community development plan prepared under the direction of the planning board with technical assistance provided by Mecklenburg County department of planning.

3.2.3 Comprehensive community development plans are officially adopted by the Town as the official policy.

3.2.4 The Town will decide whether the recovery will be managed through existing organizations with planning and coordination skills or by a recovery task force.

3.2.5 The recovery and redevelopment plan will include, but not be limited to proposals for:

- Replacement, reconstruction, removal, or relocation of damaged or destroyed public facilities and infrastructures
- Establishment of priorities for emergency repairs to community facilities, buildings, and infrastructures

- Economic recovery and community development

- New or amended zoning ordinances, subdivision regulations, building and sanitary codes, and other land use management regulations as appropriate

3.2.6 The recovery and redevelopment plan will take into account and incorporate to the extent practical, relevant existing plans and policies.

3.2.7 Prevention and mitigation measures, such as those listed below, should be incorporated into all recovery planning whenever possible.

- Engineering solutions to reduce vulnerability to certain disaster types

- Land use management regulations

- Local ordinances that mitigate against disasters from natural and man-made hazards

3.2.8 Responsibilities for recovery are assigned to the Town under NC Emergency Management Laws, and depend on whether or not a gubernatorial disaster declaration was issued for a specific disaster.

3.2.9 If the governor declares a state disaster, then the Town has the following responsibilities:

- Prepare damage assessments
- Review sections of the NC Emergency Management Laws for options
- Coordinate and file appropriate documentation as prescribed through, and by, the Mecklenburg County Office of Emergency Management

3.3 Reconstruction

3.3.1 Reconstruction consists of two phases.

Phase 1 - Short term reconstruction to return vital community life support systems to at least minimum operating levels.

Short-term reconstruction includes activities such as:

- Control contractors and insurance adjusters through registration and monitoring procedures. Also, establish procedures for verifying proper credentials (electrical, plumbing, etc.)
- Review and monitor building materials for code compliance
- Expedite the building permit process (consider on-site permitting to insure adequate building materials and an on-site liaison with insurance company adjusters)
- Prepare copies of local building codes for insurance adjusters, contractors and homeowners

Phase 2 - Long-term reconstruction and redevelopment, which may continue for years after a disaster, will implement the officially adopted plans, policies, and program for redevelopment.

Long-term reconstruction and recovery includes activities such as:

- Scheduling the planning for redevelopment
- Analyzing existing state and federal programs to determine how they may be modified or applied to reconstruction
- Conducting public meetings and hearings
- Providing temporary housing and public facilities
- Providing public assistance
- Coordinating state and federal recovery assistance
- Monitoring reconstruction progress
- Preparing periodic program reports to be submitted to the state

3.3.3 Reconstruction operations must conform to all existing state and federal laws and regulations concerning environmental impact.

3.3.4 Reconstruction operations in and around designated historical sites must conform to existing local, state, and FEMA guidelines.

3.4 Public Information on Recovery Assistance

The Town will work closely with the county to disseminate information to the public on the availability of emergency public assistance, who will provide the assistance, who is eligible, etc.

4. Prevention and Mitigation

Municipal officials have the responsibility to prevent and mitigate situations, if possible, through careful review of past incidents, making a realistic assessment of the municipalities capabilities, and planning and acting strategically. The municipality should utilize resources based on the strategic plan to prevent or mitigate the potential impact of emergencies.

4.1 Potential Hazards

The Town recognizes the extensive work completed by Mecklenburg County in the area of hazard identification. Building on this work, based on the history of emergency situations in the area, and assessing the changes to the area over the past several years, the following specific situations have been identified as examples. [Help see www.disasters.org/emgold/]

4.1.1 Nature/weather related

Ice Storm	Snow Storm	Fire
Hot Spells	Wind Storm	Flooding

4.1.2 Industrial related (including fixed site hazardous materials)

Nuclear	Spills	Water supply failure
Explosions		

4.1.3 Transportation related (including in-transit hazardous materials)

Highway	Rail	Underground Gas Lines
Chemical Incident	Chemical Incident	

4.1.4 General Community Facilities

Colleges/Universities	Day Care Centers	Hospitals
Nursing Homes	Same Day Surgery Centers	Schools/Private/Parochial

4.1.5 Regional Impact

Vulnerability to hazards in neighboring jurisdictions

4.1.6 War and/or WMD/terrorist incident

4.1.7 Public health related problems

4.2 Hazard Analysis and Establishment of Priorities for Planning [Help see www.fema.gov and www.mspemd.org]

4.2.1 All significant hazards that pose a potential threat to the area are considered in the emergency plan.

4.2.2 Maps identifying the location of potential hazards are located in the Towns' EOC (Huntersville Police Department 9630 Julian Clark Ave.).

4.3 Emergency Management Capability Assessment

4.3.1 Periodic assessment of the Town's capability to manage the emergencies caused by the hazards identified and analyzed is a critical part of the prevention and mitigation phase.

4.3.2 A capability assessment may be conducted with the assistance of the county emergency manager and used in the review of the emergency plan.

4.4 Identification, Location, and Management of Critical Resources

4.4.1 The Town Manager is responsible for mobilization and management of Town resources.

4.4.2 The emergency manager will assist the Town Manager in the management of the resources.

4.4.3 Additional public safety and government resources can be accessed by the emergency manager through the normal emergency communications channels.

4.4.4 The Town Manger is responsible for:

- Developing mechanisms to coordinate the use of local resources and manpower for service during and after disasters and to establish control and delivery procedures for providing requested assistance

- Drafting letters of understanding with private sector organizations and mutual aid agreements with neighboring jurisdictions for resource support

4.4.5 The emergency manager is responsible for:

- Identifying all available Town resources including personnel, equipment, and supplies that are under the control of, or available to, the Town to be marshaled when disaster threatens or strikes

- Referring to the resources made available through the Mecklenburg County All Hazard Plan in event that adequate resources cannot be located in the town's inventory or from adjoining jurisdictions with which mutual assistance agreements are maintained. (Refer to resource section included in the plan)

- Developing a list of government agencies that can provide unique resources, including web sites and forms

- Assisting in the identification of resource requirements for personnel, equipment, and supplies during a disaster

- Coordinating resource identification with private sector organizations and volunteers to supplement public resources in order to maintain adequate reserves in the following categories:

  - Supplementary shelter facilities such as churches, schools, etc.
  - Special and heavy equipment
  - Emergency medical services and supplies
  - Food, fuel, building supplies
  - Transportation (buses and trucks)
  - Special engineering services
  - Utilities

4.5 Comprehensive Emergency Management Planning

Based upon hazard assessment and discovery that prevention or mitigation cannot be carried out in a realistic manner, specific plans must be established to meet any emergency associated with the assessed hazard. This may occur when the community has a business that handles large quantities of hazardous chemicals or there is a major highway within the jurisdiction that provides a means for vehicles to transport chemicals through the area.

Contingency Planning — Whenever a community suffers a significant emergency, essential community services and businesses are disrupted. When this occurs, contingency plans for both must be in place until recovery efforts have been completed. Critical community services such as social services must be

continued and businesses, particularly those that provide basic community needs such as pharmacies and food stores, must have a plan to continue at least basic operations.

4.5.1 The preparation of comprehensive plans to deal with emergencies, caused by potential hazards, is a preventive and mitigation activity.

4.5.2 North Carolina Emergency Management Laws authorizes communities to prepare emergency management plans.

4.5.3 This plan, therefore, has been prepared to assist the Town in preparing for, responding to, and recovering from disasters.

4.5.4 Town departments and agencies are responsible for:

- Preparing plans and recommendations for improving prevention and mitigation capability
- Submitting the plans to the emergency manager for the review and coordination with other departments and Mecklenburg County

4.5.5 The emergency manager will:

- Be responsible for the development and maintenance of the comprehensive emergency management plan
- In preparing the plan, when applicable seek cooperation, advice, and assistance from:

  - Mecklenburg County
  - Department of Crime Control and Public Safety
  - Local government officials and community services and agencies
  - The fire department, ambulance service and other medical providers
  - The police department
  - Health Department
  - Regional and local planning agencies
  - Management of major private commercial and industrial enterprises
  - The general public

- Upon completion or revision of the comprehensive emergency plan, submit the plan to:

  -Selected Town departments, agencies, and private sector organizations assigned emergency responsibilities for their review and concurrence.
  - The Town Mayor for Town government approval

- Upon approval of the plan, distribute copies of the plan to all participating government and private sector organizations
- Maintain the plan by reviewing and updating it annually to reflect changes in government structure and technological changes, and by eliminating plan deficiencies identified by drills, exercises, and plan implementation
- Establish and maintain records on all supplemental emergency plans prepared and used by the Town

- Keep a current inventory of programs relevant to the prevention and mitigation of, response to, and recovery from disasters

4.6 Policies and Programs to Prevent and/or Mitigate Disasters

4.6.1 Town agencies will:

- Prepare policies, programs, and regulations to prevent and/or mitigate disasters
- Develop compliance and enforcement programs to implement the policies

4.7 Land Use Management

4.7.1 The planning and zoning boards are responsible for land use management in the Town, and can take subsequent preventive and mitigation action.

4.7.2 North Carolina Laws enable local jurisdictions to manage and control land use in the community.

4.7.3 Land use management, among other things, may prevent loss and endangerment of human lives and private and public property because of disasters caused by flooding or erosion.

4.7.4 Through control of development and building in risk areas, disasters may be prevented or mitigated.

4.7.5 Town zoning ordinances, building permits, building codes, subdivision regulations, and flood plain regulations are effective land use management tools to implement control of development in hazardous areas.

4.7.6 The National Flood Insurance Program (NFIP) is available to local communities with effective land use management programs, for mitigating the loss of or damage to private and public property through floods.

4.7.6 In order to participate in the NFIP, local flood plain management regulations should be consistent with section 60-3 (B) of the NFIP regulations.

4.8 Monitoring of Identified Risk Areas

4.8.1 The emergency manager will develop, with the assistance of Town departments, the capability to monitor identified risk areas to detect a hazardous situation and protect the population.

4.8.2 To assist with monitoring functions, resources from Mecklenburg County, along with other public agencies and the private sector, will be identified.

4.9 Training of Emergency Personnel

4.9.1 The emergency manager has the responsibility to:

- Arrange and provide training for members of the emergency management team.
- Insure training will:

- Include knowledge of characteristics of emergencies and disasters, their consequences, and implementation of emergency management programs. These programs should include information on protective measures, notification procedures, available support and resources, and technical skills required for emergency management, including the need to stay with assigned responsibilities and not freelance
- Provide a working knowledge of the ICS
- Provide emergency personnel with the variety of skills necessary to help reduce or eliminate the hazards of emergencies and increase their effectiveness to respond to and recover from emergencies of all types
- Conduct periodic, realistic exercises and drills to evaluate local capabilities and preparedness
- Consult with Town departments and agencies to develop training courses and exercises

4.9.2 All Town departments and agencies assigned emergency functions are responsible to develop a training capability. Departments and agencies should train their employees in duties and responsibilities in prevention and mitigation of, planning for, response to, and recovery from emergencies and disasters.

4.9.3 Volunteers participating in emergency management, such as fire and rescue operations, ambulance services, first aid and other medical services, ARC, Radio Amateur Civil Emergency Service (RACES), Civil Air Patrol (CAP), will be trained by these services in accordance with established procedures and standards.

4.10 Education and Public Awareness

4.10.1 The emergency manager is responsible for:

- Providing education on emergency preparedness in the community. Resources for educational material include the county emergency management office, FEMA, and web sites.
- Making the public aware of existing hazards in the community
- Familiarizing the public with the kind of protective measures the community has developed to respond to any emergency arising from the hazard

4.10.2 A well-educated public will be better prepared to follow and understand official instructions for protective actions.

4.10.2 The emergency manager will coordinate with Mecklenburg County Emergency Management on a periodic basis.

4.11 Planning

4.11.1 Based upon hazard assessment and mitigation efforts, emergency management directed by the emergency manager will develop or adopt appropriate response plans for any exceptionally hazardous location. Such plans will include notification procedures (including the public), response procedures, evacuation procedures, recovery (including regulated cleanup), and mitigation of consequences.

4.11.2 Critical community services, such as schools, emergency management, garbage cleanup, social services, and tax collection should develop or adopt contingency plans under guidance of the emergency manager for the continuation of at least basic services until full service can be restored. The salvage of records, equipment, and supplies should be part of this plan.

4.11.3 Critical private businesses, such as grocery stores and pharmacies, should be encouraged to develop contingency plans as well, under guidance of the emergency manager. Such plans could include temporary sites, delivery of supplies, notification procedures, and salvage of records, equipment, and supplies.

4.11.4 This plan should be reviewed and periodically updated. All participants in the town plan should be provided with an updated copy of the plan with special consideration given to Charlotte-Mecklenburg Emergency Management.

[**H**elp see www.fema.gov and www.mspemd.org]

5. Appendices

Section 5.1 Glossary

This glossary defines common terms and acronyms used in the Emergency Management Process and the Incident Command System.

Agency
Any department, division, commission, authority, government corporation, independent establishment, or other agency of state or local government. See also "Federal Agency."

Agency Representative
Individual assigned to an incident from an assisting or cooperating agency that has been delegated full authority to make decisions on all matters affecting that agency's participation at the incident. Agency Representatives report to the Incident Liaison Officer.

ANRC or ARC
American National Red Cross or American Red Cross. www.redcross.org

CAMEO
Computer-**A**ided **M**anagement of **E**mergency **O**perations is a software package that allows response teams to quickly:

- access data on chemical compounds;
- identify areas that could be affected by toxic plumes;
- plot the course of toxic plumes; and
- project possible accident scenarios and how to respond to them effectively.

CAP
Civil Air Patrol

Capability Assessment
Capability assessment is a process to measure existing capability and identify specific deficiencies in emergency management.

CEM
Comprehensive Emergency Management

CHEMTREC
Chemical Transportation Emergency Center. A public service of the manufacturing chemists association that provides immediate advice for those at the scene of emergencies involving chemicals and then contacts the shipper for more detailed assistance and appropriate follow-up. The service is available 24 hours a day at the toll free number: **1-800-424-9300**. www.chemtrec.org/

Chief Executive
1. The executive of a county; or
2. The mayor of a city or village; or
3. The supervisor of a town or township.

COE
Corps of Engineers, U. S. Army

Command
The act of directing, ordering, and/or controlling resources by virtue of explicit legal, agency, or delegated authority.

Comprehensive Emergency Management
A concept that refers to the management of emergency programs by coordinating and integrating wide-range functions of numerous agencies for all types of emergencies, for all phases of operation (prevention/mitigation, response, and recovery), for all levels of government (village, city, township, county). The concept assumes the establishment of a working partnership between government at all three levels and the private sector.

County Assistance
Aid to disaster victims or local governments by county agencies. Such assistance may be in the form of lending county equipment, supplies, facilities, personnel or other resources; performing emergency work or services essential to save lives and to protect and preserve property, public health and safety; debris clearance; temporary housing.

County's Authorized Agent
The person named by the County Executive Officer (CEO), to execute on behalf of the county all necessary documents for disaster assistance from the state and federal government, following the gubernatorial and presidential declarations.

CP
Command Post

DAC
Disaster Assistance Center

Damage Assessment
Procedure to assess and describe the nature, and estimate the dollar value of damages resulting from an emergency or disaster.

Damage Assessment Report
Report containing information on destroyed property, major damage, and minor damage to the extent not covered by insurance, prepared by a local damage assessment team. The report will include an

evaluation of the social and economic impact of the disaster in terms of "people problems," and assistance required.

Disaster Assistance Center
A temporary office located at or near a disaster site, which is staffed with representatives of federal, state, local, and volunteer agencies for the purpose of assisting individual disaster victims in obtaining disaster relief to which they are entitled. Often called a "one stop" center.

Disaster Relief Act of 1974
Public Law 93-288 (PL 93-288). The law enacted by Congress to enable the president to establish a program of disaster preparedness utilizing the services of all appropriate federal agencies for the prevention/mitigation, response, and recovery from emergencies and major disasters including technical assistance, use of federal resources, and financial assistance.

DPW
Department of Public Works

EAS
Emergency Alert System (Replacing the Emergency Broadcast System)

EBS
Emergency Broadcast System (Being replaced by the EAS by FCC regulation adopted November 10, 1994)

ECC
Executive Command Center

EHTR
Emergency Highway Traffic Regulations. Federal and state regulations for the control of highway usage during times of emergency.

Emergency
Air and water contamination; blight; civil disturbance or terrorism; drought; earthquake or volcanic activity; energy emergency; epidemic; explosion; fire; flood or high water; forest fire; hazardous material accident; hurricane, tornado or windstorm; ice jam; ice storm; infestation; landslide or mudslide; oil spill; radiological accident or incident; snowstorm or blizzard; transportation accident; or other catastrophe in a part of the county which requires county emergency assistance to supplement local efforts to save lives and property, public health and safety, or to avert or lessen the threat of a disaster. Also used in the Disaster Relief Act of 1974 with similar meaning when federal emergency assistance is required to supplement state efforts.

Emergency Operations Center
A site from which civil government officials (municipal, county, state, and federal) exercise direction and control in an emergency. A facility with the necessary communications from which essential emergency functions can be directed, controlled, and coordinated on a 24-hour basis.

Emergency Shelter
A form of mass or other shelter provided for the communal care of individuals or families made homeless by an emergency or major disaster.

EMS
Emergency Medical Service

EOC
Emergency Operations Center

EPA
Environmental Protection Agency, U. S.

FCO
Federal Coordinating Officer

Federal Agency
Any department, independent establishment, governmental corporation, or other agency of the executive branch of the federal government including the U. S. Postal Service but not including the ARC.

Federal Assistance
Aid to disaster victims or state or local governments by federal agencies. Such assistance may be in the form of federal agencies utilizing or lending equipment, supplies, facilities, personnel or other federal resources; the distribution, through relief or disaster assistance organizations, or otherwise of medicine, food and other consumable supplies; or emergency assistance; donating or lending equipment and supplies, performing emergency work or services essential to save lives and to protect and preserve property, public health, and safety; debris clearance; temporary housing; financial assistance in the repair and restoration of certain damaged facilities; and several other forms.

Federal Coordinating Officer
The person appointed to coordinate federal assistance in a presidential declared emergency or major disaster.

FEMA
Federal Emergency Management Agency, U. S. (See www.fema.gov)

FHWA
Federal Highway Administration, U. S.

GAR
Governor's Authorized Representative

Governor's Authorized Representative
The person named by the governor in the federal-state agreement under PL 93-288 to execute on behalf of the state all necessary documents for disaster assistance following the declaration by the president of an emergency or major disaster, including certification of applications for public assistance.

Hazard Analysis
Hazard analysis is a process of systematic investigation of potential disasters in terms of frequency, magnitude, location, and probability of occurrence, in order to forecast their possible effects on the people, systems, facilities, and resources of the community.

Hazmat
Hazardous materials

IC
Incident Commander

ICP
Incident Command Post

NIMS
National Incident Management System

Incident Command System
An Incident Management System with a common organizational structure with responsibility for the management of assigned resources to effectively accomplish stated objectives pertaining to an incident.

Incident Commander
The individual responsible for the management of all incident operations.

Major Disaster
Any emergency, as defined above, which, in the determination of the president, causes damage of sufficient severity and magnitude to warrant major disaster assistance under the Disaster Relief Act of 1974, above and beyond emergency management by the federal government, to supplement the efforts and available resources of states, local governments, and disaster relief organizations in alleviating the damage, loss, hardship, or suffering caused thereby.

Man-made Disaster
Any disaster that results from human actions or the lack thereof, including but not limited to fire, epidemic, air or water contamination, explosion, or radiological accident.

MAST
Military Assistance to Safety and Traffic. A cooperative program of the federal departments of transportation, defense, and health and human services whereby suitably equipped army and air force helicopters with medically trained crew members, maintained in a state of readiness for military requirements, also respond to civilian medical emergencies where they can do so without compromising their primary military mission.

MCI
Mass Casualty Incident

Multi-year Development Plan
A planning and management tool that allows emergency managers to program the elimination of capability shortfalls identified by the capability assessment and to project the fiscal requirements to accomplish this.

Natural Disaster
Any disaster that results from natural causes, including but not limited to earthquake, hurricane, tornado, storm, high wind, flood, or wave action.

NAWAS
The National Warning System. A system of dedicated telephone lines originating at Colorado Springs, Colorado, through various federal and state warning points and terminating at county and city warning points, weather service installations, and other critical locations. The system is staffed 24 hours a day for the primary purpose of disseminating warning of enemy attack and is also used to disseminate warnings and information on all types of emergencies and disasters. The state EOC is the New York State warning point and controls the system within the state.

NFIP
National Flood Insurance Program

NOAA
National Oceanic and Atmospheric Administration, U. S. (See www.nws.noaa.gov)

NWS
National Weather Service, a part of NOAA (See www.nws.noaa.gov)

One-Stop Center
See "Disaster Assistance Center"

Operational Guides
Guides contain key information from the emergency plan for management team members and are designed to get the plan activated. Guide information includes a description of position responsibilities, incident level definitions, critical tasks, emergency contact information, and a list of team members.

PIC
Public Information Center

PIO
Public Information Officer

PL 93-288
Public Law 93-288, The Disaster Relief Act of 1974

PPE
Personal Protective Equipment

PSAP
Public Safety Answering Point

Public Information Center
A center established by the public information officer to respond to inquiries from the general public and news media.

Public Information Officer
Person designated as the official source of public information during emergency or disaster operations.

Public Safety Answering Point
Location where an emergency call terminates.

RACES
Radio Amateur Civil Emergency Service. An organization of licensed amateur radio operators dedicated to providing communications services during time of emergency.

Resources
All the assets of an agency or organization, including materials, systems, and personnel.

Staging Areas
Locations where incident personnel and equipment can be assigned on an immediately available status.

State Disaster Emergency
The period beginning with a declaration by the governor that a disaster exists and ending six months later unless rescinded or extended by the governor.

Task Sheets
Task sheets are designed for each ICS position and provide a checklist of "to do items" within a time frame.

Unified Command
In NIMS, Unified Command is a unified team effort which allows all agencies with responsibility for the incident, either geographical or functional, to manage an incident by establishing a common set of incident objectives and strategies. This is accomplished without losing or abdicating agency authority, responsibility or accountability.

Utility
Structures of systems of energy, power, or water storage, supply and distribution, sewage collection and treatment, telephone, transportation, or other similar public service.

Warning
A notification to government agencies of impending dangerous situations and notification to the public, through EAS, including actions that can be taken to prevent or mitigate damage or injury.

Weapons of Mass Destruction
(A) Any destructive device (as defined in section 921 of the "Terrorism Annex to the Federal Response Plan") of any explosive, incendiary, or poison gas, bomb, grenade, rocket having a propellant charge of more than four ounces, missile having an explosive or incendiary charge of more than one quarter ounce, mine or device similar to the above; (B) poison gas; (C) any weapon involving a disease organism; or (D) any weapon that is designed to release radiation or radioactivity at a level dangerous to human life (18 U.S.C., section 2322a).

Web sites
See section 5.11 Help.

WMD
Weapons of Mass Destruction

Section 5.2 Review, Update, and Distribution

The emergency manager or designee shall review this community emergency management plan periodically for the Town of Huntersville.

As part of the review, the coordinator will seek input and recommendations from Town departments and agencies participating in the plan, as well as Charlotte-Mecklenburg Emergency Management. If necessary, appropriate meetings will be conducted to assure critical issues are addressed, and that changes are appropriately implemented.

A copy of the plan will be made available to the following people or locations:

Local Government

- Town Manager
- Assistant Town Manager

Fire Service

- Huntersville Fire Department
- Mecklenburg County Fire Marshal

Emergency Medical Services

- Mecklenburg Emergency Medical Services (Medic)
- Novant Hospital Huntersville
- Atrium Medical Center – Huntersville

Law Enforcement

- Huntersville Police Department
- Cornelius Police Department
- Davidson Police Department
- Charlotte-Mecklenburg Police Department
- Mecklenburg County Sheriff's Office

Emergency Preparedness, School, and Community Agencies

- Charlotte-Mecklenburg Emergency Management (EOC)
- Charlotte-Mecklenburg School System (CMS)

Section 5.3 Hazard Analysis

Hazard analysis maps for the community are on file in the EOC.

Section 5.4 Emergency Public Information and Emergency Instructions

The primary means for town emergency messages to be disseminated are through the use the town's geo-notification system, CharMeck Alerts. The policy for activating the system is attached to the plan.

Emergency public information and emergency instructions are attached as examples. Local officials will contact local media and request a message to be broadcast using the EAS.

5.4.1 Emergency Broadcast Statement

5.4.2 Public Warning Statement

5.4.3 In-place Shelter Statement

5.4.4 Emergency Purchasing Policy

The IC can contact Charlotte-Mecklenburg Emergency Management through the warning points located at Medic, the Charlotte-Mecklenburg Police Department Communications Center or the Charlotte Fire Department to activate the county EAS or geo-notification system.

See Mecklenburg County All Hazard Plan included with this section for the recognized procedure for public alert, notifications, and evacuation.

Section 5.5 Resource Information

NOTE: Most county, state and federal resources can be accessed by contacting the Charlotte-Mecklenburg Emergency Management:

Business Hours: (704) 336-2412; FAX (Only if EOC Activated) (704) 943-3819/3815

Hyperlink to Mecklenburg County All Hazard Plan:
http://eop.charmeckem.net
(User Name and Password Required)

American Red Cross
American Red Cross Emergency and Disaster Services (704) 376-1661

Cable Television
Spectrum (704) 377-5559

Carolina's Medical Center – Huntersville
Director Teresa Spencer – 704-426-9240

CHEMTREC (Chemical Emergencies) http://www.chemtrec.com/Chemtrec/ 1-800-424-9300

Community Services
Salvation Army (704) 522-4970

I-77 Mobility Partners
POLICE ONLY Contact (704) 492-2994
Public (980) 337-2400

Novant Hospital Huntersville
Security Services Manager; Terry Fair (704) 506-6491 Email: tlfair@novanthealth.org

Town of Huntersville Government
Huntersville Town Hall (www.huntersville.org) (704) 875-6541

Town officials:

Town Manager Anthony Roberts: Office (704) 875-6541, Cell (704) 622-2983

Asst. Town Manager Jackie Huffman: (704) 875-6541, Cell (704) 622-6134

Chief of Police Bence Hoyle: Office (704) 464-5400, Cell (704) 506-2948

Public Works Director Max Buchanan: Office (704)875-7007, Cell (704) 622-9042

Parks and Recreation Director Michael Jaycocks, Office (704) 766-2228, Cell (704) 622-0218

ElectriCities Line & Service Supervisor: Chuck McCormick Office (704) 659-7377Cell (704)-956-1387

Mayor John Aneralla Home (704) 895-0586, Cell (704) 578-9915

Town Attorney Angela Beeker: Office (704) 766-2203, Cell (704) 641-7755

Town Buildings:

- Arts and Cultural Center – 109 S. Statesville Road – indoor facility with restrooms
- Bob Blyth Building – 102 Gilead Road
- Dellwood Community Center – 508 Dellwood Drive – indoor facility with restrooms and kitchen
- Lake Norman Charter High School Gym – 12435 S. Old Statesville Road

- Lake Norman Charter Middle School Gym – 12435 S. Old Statesville Road
- Huntersville Elementary School Gym – 200 Gilead Road
- Old Police Annex Building – 104 Gilead Road
- Town Center – 105 Gilead Road
- Huntersville Town Hall – 101 Huntersville-Concord Road
- Huntersville Police Department – 9630 Julian Clark Ave.
- Huntersville Public Works Facility – 15316 Seagle Street
- Huntersville Recreation Center – 11836 Verhoff Dr.
- Huntersville Fire Station #1 – 110 South Old Statesville Road
- Huntersville Fire Station#2 – 15600 Beatties Ford Road
- Huntersville Fire Station #3 – 13423 Eastfield Road
- Huntersville Fire Station #4 – 8826 McIlwaine Road

Town Parks:

- Abernathy Park – 205 Glendale Drive – restroom building with small shelter
- Bradford Park - 17005 Davidson – Concord Road – two restroom buildings, two large covered shelters and a concession stand with ice machine
- Holbrook Park – 100 Sherwood Drive – restroom building, covered shelter and gazebo
- Huntersville Athletic Park – 11720 Verhoeff Drive – two restroom buildings, large covered shelter and concession stand with ice machine
- North Meck Park – 16131 Old Statesville Road – three restroom buildings, two shelters and concession stand with ice machine
- Richard Barry Park – 13707 Beatties Ford Road – Restroom building and covered shelter
- Waymer Park – 14200 Holbrooks Road – restroom building and covered shelter
- Huntersville Recreation Center – 11836 Verhoffe Drive

*After Hours Emergency Telephone List: See Attached List Cellular telephones

Police Chief Bence Hoyle
(704) 506-2948

Captain Scott Sharp
(704) 309-4221

Major Barry Graham
(980) 721-3986

Captain K. Johnston
(704) 309-9081

Mayor John Aneralla
(704) 895-0586

Town Manager Anthony Roberts
(704) 622-2983

Asst. Town Manager Jackie Huffman
(704) 875-6541

P/W Director Max Buchanan
(704) 622-9042

County Fire Marshal
Ted Panagiotopoulos
(980) 722-3821

Huntersville Fire Chief
Jim Dotoli
(704) 453-6424

Schools

Charlotte-Mecklenburg Schools Administration

CMS Chief Operations Officer, Carol Stamper 980-343-1294

School Law Enforcement Department, Director Randy Hagler (980) 343-2761.

School Law Enforcement Department, Deputy Director Lisa Mangum (980) 343-2761.

CMS Transportation: main number- 980-343-6715

North Mecklenburg Area Transportation Director: Alexis Stone (980) 343-3838 or (704) 996-7192

Hopewell Area Transportation Director: Monique Jackson (980) 343-5955 or (704) 996-7197

Lake Norman Charter School Managing Director- Shannon Stein Elementary School 704-948-8600 Middle School- 704-948-8600 High School- 704-875-3389	**Lake Norman Day School** Owner/Operator Sonya Curry (704) 875-1801
Southlake Christian Academy Principal Wade Parker 704-949-2200	**St. Marks Catholic School** Debbie Butler 704-766-5000
Chesterbrook Academy Manager/Principal Candice Wood (704) 875-1177	

Other Government Entities
Cornelius Town Hall (704) 892-6031
Davidson Town Hall (704) 892-7591

North Carolina Department of Transportation
David Naylor Division Traffic Engineer (704) 982-0101
Tim Kirk Deputy Division Engineer (704) 982-0101
Louis Mitchell District 2 Engineer (704) 596-6900
Brett Canipe County Maintenance Engineer (704) 394-8321

North Carolina State Environmental Conservation State Emergency Response Center 800-858-0368
North Carolina State Highway Patrol (704) 547-0042; after 5PM (704) 292-1539

North Carolina State Bureau of Investigation (704) 948-3660 www.dem.dcc.state.nc.us

Federal Bureau of Investigation (FBI)
(704) 377-9200

National Response Center
800-424-8802

Mecklenburg County Health Department
(704) 336-4700; Health Director Dr. E. Winters Mabry, (704) 336-3100

Mecklenburg County Office of Emergency Management
Director Chief Rich Granger, (704) 336-2412; after hours (704) 943-6200

Mecklenburg County Sheriff's Office
(704) 336-2543 North Annex (704) 336-8120

Spill Hotline (Oil & Hazardous Material Spills)
State Emergency Operations Center 800-858-0368

US Environmental Protection Agency (Region 4) Emergency Response
(919) 733-4984

Utilities
Duke Power 800-827-5718
ElectriCities (704) 948-0550; Chuck McCormick; 704-956-1387-cell
Energy United (704) 878-5130; Tim Holder (704) 892-0278
CMUD Water (704) 336-2564 Sewer (704) 357-6064
BellSouth 800-247-2020
Piedmont Natural Gas 800-356-2593; LNG Facility (704) 875-1305
Time Warner Cable (704) 377-5559

Norfolk Southern Railway Emergency Hotline
(800) 453-2530

Federal Emergency Management (FEMA) Region IV
(770) 220-5200

Section 5.11 Help - Internet Resource/Support

Valuable information is now available on the Internet to assist in the management of emergency situations. These are basic sites from which links are available to other sites with additional information.

www.fema.gov/regions/iv/index.shtm	FEMA Region IV Field Office
http://charlotte.fbi.gov/	Charlotte Federal Bureau Investigation Field Office
www.atf.treas.gov/field/charlotte/	Charlotte ATF Field Office
www.charmeck.org/Departments/fire/home.asp	Charlotte Fire Department
www.usdoj.gov/dea/pubs/states/northcarolina.html	Charlotte DEA Field Office
www.charmeck.org/Departments/police	Charlotte-Mecklenburg Police Department
www.corneliuspd.org	Cornelius Police Department

www.ci.davidson.nc.us/units/police	Davidson Police Department
http://sbi.jus.state.nc.us/	NC State Bureau of Investigation
http://www.charmeck.org/Departments/MCSO/Home.htm	Mecklenburg County Sheriff's Office
www.ncshp.org	North Carolina State Highway Patrol
www.ncdot.org	North Carolina Department of Transportation
www.medic911.com	Mecklenburg County Emergency Medical Services
http://www.charmeck.org/Departments/cats/home.htm	Charlotte Area Transit System (CATS)
www.cms.k12.nc.us	Charlotte-Mecklenburg Schools
www.charmeck.org/Departments/utilities	Charlotte-Mecklenburg Utilities
www.duke-energy.com	Duke Power
www.energyunited.com	Energy United Electric
www.piedmontng.com	Piedmont Natural Gas
http://bellsouthcorp.com	BellSouth Telephone
www.nscorp.com	Norfolk Southern Railway

Section 5.12 Hazardous Materials Plan

The Town of Huntersville is located in Mecklenburg County, North Carolina.
The Town is supported by the following public safety services:

Huntersville Fire Department
Huntersville Police Department
Cornelius Police Department
Davidson Police Department
Charlotte-Mecklenburg Police Department
Mecklenburg County Sheriff's Office
Charlotte Fire Department
North Carolina State Highway Patrol
North Carolina State Bureau of Investigation

Key transportation routes include:

North Carolina Interstate 77
North Carolina Interstate I-485

US Highway 21
NC Highway 115
NC Highway 73
Gilead Road
Mount Holly-Huntersville Road
Beatties Ford Road

It is the intent of this plan to be an informational reference for the personnel and employees of the Town of Huntersville and its contractors and a general purpose guide for the handling of hazardous materials. It must be recognized that heavy reliance must be placed on obtaining technical information from outside sources.

It must also be emphasized that the handling of hazardous materials cannot be paralleled to routine public safety response. Quick aggressive action has no place at a hazardous materials incident and will only lead to unnecessary exposure. These incidents will be time-consuming and involved. All actions taken must be deliberate and planned after properly researching the materials involved.

Should a hazardous materials emergency occur within the Town of Huntersville, this plan will be implemented as a response system. The plan will be used in conjunction with, and as an adjunct to, the Mecklenburg County Comprehensive Emergency Response Plan and its Hazardous Materials Annex (known hereafter as the SARA Title III Plan), and any other plan that may impact the outcome of an incident. Those plans are included by reference in this plan.

Purpose

This plan is intended to establish policy and procedures for a coordinated and managed response to a hazardous materials emergency in the Town of Huntersville, based on regulations set forth in 29 CFR 1910.120 HAZARDOUS WASTE OPERATIONS AND EMERGENCY RESPONSE. The Town of Huntersville establishes these policies and procedures to minimize hazards to life and property and adverse impacts on the environment from the release of hazardous materials and to provide for a higher degree of preparedness to deal with incidents involving hazardous materials.

This plan provides basic guidelines and establishes responsibility for the response to hazardous materials and is intended for response to transportation accidents or the release of hazardous materials at a fixed site.

The Town of Huntersville incorporates the SARA Title III Plan as part of this plan. When a hazardous materials incident occurs in the Town of Huntersville, the lead agency will be the fire department. The ICS will be utilized to manage the incident.

A command officer from the lead agency, trained to the IC level, will assume command of the incident. A CP will be identified in a safe location, the area will be secured, notifications made, and actions taken only in accordance with the level of training of personnel on scene.

Objectives

The objectives of this plan are to:

1. Set forth a course of action that will minimize hazards to life, property, and adverse impacts upon the environment from any release of hazardous materials

2. Establish procedures to provide for a coordinated effort on the part of the Town of Huntersville and any outside agencies that may respond to such an emergency

3. Identify emergency response organizations, equipment, and other resources that can be employed during such a response

4. Provide a mechanism to integrate community response procedures

Pre-Emergency Planning and Coordination with Outside Parties

This plan, in conjunction with the Mecklenburg County SARA Title III Plan, provides basic guidelines and establishes responsibilities for response to hazardous materials incidents in the Town of Huntersville.

The Mecklenburg County Office of Emergency Management is the lead agency in disaster preparedness for the county. The Fire Departments have protective gear and self-contained breathing apparatus to handle minor incidents involving hazardous materials. Because some incidents are beyond the capabilities of the fire departments, the Town is supported by the regional hazardous materials team located within the Charlotte Fire Department.

The fire department will handle minor emergencies using standard operating procedures. In the event that the emergency is more than the fire department's resources can properly handle, the regional Haz-Mat Team will be used. The fire departments will utilize mutual aid as needed for additional mitigation resources. Additional resources will be requested, as needed, through the county.

It shall be the responsibility of the designated Hazardous Materials Response Team to monitor the profession for new technologies associated with hazardous materials.

The Huntersville Police Department and the Town DPW will perform pursuant to provisions of 29 CFR 1910.120 (q) (6) (i). All fire department performance is pursuant to the provisions of 29 CFR 1910.120 (q) (6) (ii). These provisions of federal regulations relate to training standards and response capabilities.

Depending on the incident level, an EOC may be established to coordinate all elements of the response.

Personnel Roles, Lines of Authority, Training, and Communications

Upon notification of a hazardous materials emergency, the ranking officer of the fire department will act as on-scene or IC. The IC will assess the emergency situation, and if appropriate, establish a CP. The IC will also declare a response level and follow their department standard operating procedure for such incidents.

A unified command structure will be utilized, including all agencies and jurisdictions affected by the incident in the process. All communication will be coordinated through the Mecklenburg County Emergency Communications Center and the Town EOC.

Direction and control begins with the local response, but is expanded as the emergency escalates to a larger response necessitating direction by Mecklenburg County or possibly the State. Local participating agencies, depending upon the circumstances may also include:

- The Town Manager
- The DPW Superintendent and Department of Public Works
- Volunteer groups

Fire department personnel are to be trained to function at the operations level (29 CFR 1910.120 (q) (6) (ii)). Fire department leadership (chiefs) must have completed the incident command course in order to be the on-scene/IC of any hazardous materials incident. The police, DPW, and Public Works personnel are to be trained to respond at the awareness level (29 CFR 1910.120 (q) (6) (i)). Members of the contract Hazardous Materials Response Team (which are available to provide technical assistance and/or dispense assistance as needed) must be trained to the technician or specialist level.

The chief officer of the Fire Department has the responsibility to maintain training for all responders at the level required by 29 CFR 1910.120 (awareness or operations level). The training will be reviewed, approved, and/or presented by a certified industrial hygienist.

Emergency Recognition and Prevention:

Employees responding, other than the fire department, should immediately notify their base station via radio or other communications as to the location along with any other available/pertinent information in order that the appropriate response may be made by the fire department. Such respondents will attempt to determine, from a safe distance, what material is involved by interpreting placard I. D. numbers, shipping papers, witness/driver interviews, etc. The North American Emergency Response Guidebook is an excellent reference and is carried in many vehicles.

Notification and Alerting

When the fire department responds to an emergency and it is determined that a hazardous material is involved in an amount or type beyond their capabilities and training, the Charlotte Fire Department Hazardous Materials Response Team is to be alerted. Notification and alerting of the Haz-Mat team should be in the most expeditious manner available (direct call or through the Emergency Communications Center).

If the Emergency Communications Center is first notified, they would alert the Hazardous Materials Response Team if requested by the IC.

As soon as it is practical, the IC will notify the Town Manager or Assistant Town Manager who would notify the appropriate elected official of the situation (Town Mayor).

Response Procedures

The following general policies and procedures are established for the response:

Unified Command

A unified command system will be utilized to manage the incident under the direction of one IC. This is to ensure that all agencies involved in a multi-jurisdictional and multi-agency response have input to setting incident objectives.

IC

The ICS will be utilized to manage the incident and elements of the system activated as designated by the IC. The IC will be the ranking officer of the first arriving fire apparatus. Transfer of command will take place per established NICS protocol.

CP

The IC will establish an ICP from which primary command functions will be executed.

Response Levels

The IC will evaluate the situation and declare a response level and communicate that information to the Haz-Mat team, on scene personnel, the fire dispatcher, the Town Manager, and others as appropriate. Incident levels are classified as:

- Advisory-Technical assistance/advice is needed; no team response; the fire department can manage the situation

- Minor-An incident that is limited in nature with limited evacuations; the team will be needed

- Serious-An incident that does or may affect the community and/or large-scale evacuations may be needed; the team will be needed

Responsibilities

Responsibilities of the IC include, but are not limited to the following:

- Take all actions necessary to protect the safety of responders and others at or near the scene. Evaluate weather, wind direction, etc., to determine safe positioning of equipment and manpower

- If a response level of minor or serious is declared, assume a defensive mode of operations until contractor representatives arrive

- Attempt to identify material(s) involved, safely, by using shipping papers, placards, or information supplied by appropriate individuals (facility operator, driver, etc.)
- Classify the incident based on the Town emergency plan and make notifications as appropriate. The Town may open the EOC to support field operations

- Take other actions consistent with training and department specific procedures. This should include initial spill containment by trained personnel

Employee Guidelines

Employees responding to a suspected hazardous materials incident should follow the following guidelines. Guidelines 1-7 apply to all DPW personnel; guidelines 1-9 are for all police personnel, and guidelines 1-13 are for fire department personnel.

1. Advise the base station or Emergency Communications Center of the location and any other available details.

2. Note any weather conditions and make special note of the wind direction **STAY UPWIND.**

3. Stop and park far enough away from the incident site so as not to introduce an ignition source.

4. Move people away from the incident scene and keep them away.

5. Do not walk into or touch any spilled material.

6. Avoid inhaling fumes, smoke and vapors.

7. Do not assume that gases or vapors are harmless because of a lack of smell.
   Police Department will:

8. Secure the areas, set up an outer perimeter, and isolate the hazard area supplying traffic control, pedestrian access control, and support personnel.

9. Assist in evacuation of the site if requested to do so by the IC.

Fire Department will:

10. Establish an inner perimeter (hot zone). This area must be off limits and observed by all personnel until a tactical plan has been established.

11. Identify the material or materials involved.

12. Establish an incident command structure and relay the location to Fire Control and all other agencies and departments involved.

13. Determine a response level for the incident and follow the procedures as they are outlined.

Site Safety Officer

The IC will appoint a safety officer under the ICS to manage overall safety at the incident scene.

Safe Distances and Places of Refuge

The IC will determine safe distances. Each incident will be evaluated as to its location and circumstances. The ICS will be used to organize and assign functions.

Places of refuge will also be determined by the location and magnitude of the incident and may include such facilities as:

- Town of Huntersville: Town Hall, Police Department, and Fire Stations
- Area school facilities
- Waymer Center
- Huntersville Family Fitness and Aquatic Center

The determination of a need for notification, evacuation, or sheltering will be made by the IC in conjunction with the emergency manager and EOC personnel. Support will be provided through the Mecklenburg County Sheriff's Department, Charlotte-Mecklenburg Police Department, the North Carolina State Highway Patrol, the Mecklenburg County Office of Emergency Management, and the American Red Cross.

Site Security and Control

Site security and control will be designated by the IC and enforced by the cooperation of the Huntersville Police Department and other law enforcement agencies.

Evacuation Routes and Procedures

If time permits, evacuation routes and procedures will be determined by the incident management team (IC, emergency manager, Town Manager) in consultation with the supporting law enforcement agencies.

Each incident will be evaluated based upon its location and circumstances. If sheltering in place is the appropriate response, appropriate instructions will be disseminated by the appropriate methods. If evacuation is chosen as the appropriate action, the shelter will be designated and notification will be made by the best method available:

- Door to door
- Emergency vehicle public address system
- Emergency Alerting System (EAS) activation
- Local radio or television station, or cable system
- Other methods previously tested with the community

Persons needing shelter will be directed to or transported (if appropriate) to the designated shelter.

Decontamination

Decontamination will be at the direction of the IC and will be accomplished utilizing procedures in the fire department standard procedures. Specific decontamination resources and equipment, beyond that available within the Town, is available through the Fire Mutual Aid Network by the Charlotte Fire Department.

Emergency Medical Treatment and First Aid

Emergency medical treatment and first aid will be available to personnel at the incident and will be provided at the direction of the IC as needed, pursuant to fire department and EMS procedures.

Additionally, medical monitoring and surveillance of all personnel entering and leaving the hot zone will be conducted using procedures approved by the hazardous materials team.

Emergency Alerting and Response Procedures

A declaration of a hazardous materials incident by the IC will require the determination of a response level. The IC will notify the emergency manager and Town Manager. The IC will direct the Mecklenburg County Emergency Communications Center to notify those people and agencies as deemed necessary to respond to the incident. Notifications will be done by either two-way radio system (county fire radio & local government radio) or telephone.

The primary means of alerting the public will be to utilize the public address systems on the fire and police vehicles. The alerting procedure will be a five-second siren, followed by the announcement twice. The unit will continue on and follow the same steps at approximately 250 feet from the prior stop. Personnel may also go door-to-door for alert notification.

Alert may also be made via activation of the EAS or by calling local television and radio stations to request their assistance.

Incident Critique

Within a reasonable time after an incident, a formal critique will be conducted. At a minimum, the following will be involved in the critique: the fire department(s) responding to the incident, the Town Manager, a representative of the hazardous materials team, a law enforcement representative, an emergency medical representative, and others as appropriate.

Personal Protective Equipment (PPE) and Emergency Equipment

Law enforcement personnel (Huntersville Police Department Police, Mecklenburg County Sheriff, and North Carolina Highway Patrol) will respond pursuant to 29 CFR 1910.120 (q) (6) (i). They will have no PPE. They will have mobile and portable radio communications equipment, a marked patrol unit, barrier tape, etc.

Public Works and Highway Department personnel will respond pursuant to 29 CFR 1910.120 (q) (6) (i). They will have no PPE. They will have mobile and portable radio communications equipment and will be utilized as support as requested by the IC.

Fire department personnel will respond pursuant to 29 CFR 1910.120 (q) (6) (ii). Fire personnel will use basic (structural firefighting) PPE and will be trained as outlined in the regulation.

TOWN DEPARTMENT ASSET LISTS

Public Works Asset List			
Number	Name/Description	Make	Model
57002	Sign Truck - Crew Cab 4wd Deisel	Chevrolet	2500
57003	Truck Reg Cab 4wd	Chevrolet	2500
57004	Truck Ext Cab 2wd	GMC	2500
57005	Truck Crew Cab 4wd	Chevrolet	2500
57006	Truck Reg Cab	2005 Ford	F-150
57007	Truck- Crew Cab 4wd Diesel	2012 Ford	F-450
57011	Light Duty Flat Bed Dump	Chevrolet	3500
57012	Medium Duty Flat Bed Dump	Chevrolet	4500
57014	Medium Duty Flat Bed Dump	Ford	F700
57015	Heavy Duty Dump Truck	Chevrolet	8500
57016	Single Axle Heavy Duty	Chevrolet	7500
57017	Crew Cab Dump Truck	International	4700
57021	24 ft. Heavy Duty Trailer	Hudson	10-Ton
57022	18 ft. Medium Duty Trailer	Hudson	5-Ton
57023	14 ft. Medium Duty Trailer	Hudson	4-Ton
57024	10 ft. Utility Trailer Concrete Form	Featherlite	
57025	10 ft. Utility Trailer Concrete Form	Featherlite	
57026	Pike Trailer	Estes	8-Ton
57027	Trailer	Hudson	12- Ton
57028	Traffic Control Trailer	Hudson	5- Ton
57029	Trailer	Hudson	9-Ton
57030	Variable Message Board	Ver-Mac	
57031	Variable Message Board	Ver-Mac	
57081	Rear Load Garbage Truck	GMC	Topkick
57082	Knuckle Boom Loader	Peterbilt	330
57100	Truck Crew Cab 4wd	Chevrolet	2500
57101	Engineering SUV-4wd	Ford	Explorer
57201	Excavator	Volvo	EC55B
57202	Compact Backhoe Loader	Kubota	L-35
57203	Large Backhoe Loader	John Deere	544J
57204	Off Road Utility Vehicle 6x4	John Deere	Gator
57205	Mini Excavator	Takeuchi	TB-125
57206	Mini Track Loader Tl-130	Takeuchi	TL-130
57207	Excavator	John Deere	75D
57208	Mini Track Loader Tl-150	Tackeuchi	Tl-130
57260	Forklift	Caterpillar	DP30
57301	Generator-5000 Watt		GB5000
57302	Generator-7500 Watt 029	Gen Enduro	XL-C

57303	Generator-7500 Watt 007	Gen Enduro	XL-C
57304	Portable Air Compressor	Robin	
57305	Generator	Robin	
57306	Floor Saw	Portacut	IV
57307	Jack Hammer	Hilti	
57308	Generator-1	Honda	EU2000i
57309	Generator-2	Honda	EU2000i
57310	Camera	Outpost	
57501	Large Salt Spreader (yellow)	Swenson	
57502	Medium Salt Spreader (orange)	Swenson	
57503	Snow Plow for 57-014		
57504	Snow Plow for 57-011		
57505	Snow Plow for 57-003		
57507	Snow Plow for 57-204		
57508	300 Gallon Water Tank		
57509	50 Gallon Spray Rig		
57510	Brine Applicator	Reddick	1600BrineAp
57601	Concrete Chop Saw	Stihl	T5 400
57603	Heavy Duty Hammer Drill	Hilti	TE-80 ATC
57604	Water Pump	Robin	
57605	Pressure Washer	Hotsy	3000
57607	Chop Saw	Hilti	TS 800
	Brine Plant (5000 Gallon)		
	Fuel Tank - Gas (700 Gallon)		
	Fuel Tank- Diesel (700 Gallon)		
	Mobile Diesel Tank (200 Gallon		
	8 Type 3 Barricades		
	200 (+/-) Cones (Channelizers)		

Parks and Recreation Asset List

Quantity	Description	Make	Model
1	21 Passenger Bus - Requires CDL		
1	15 Passenger Bus - Does Not Require CDL		
2	Dump Trucks		
4	Pickup trucks	Ford	F-150
2	4X$ quad cab pickup trucks		
2	GMC Sierra Pickup trucks	GMC	
1	GMC Envoy	GMC	
4	Pop Up Tents		
2	Funeral Tents		
10	Water Coolers		
2	Front End Loaders/Backhoe Tractors		
20	Tables		

150+	Chairs		
3	Gold Carts		
3	Gator Utility Vehicles		
1	18 ft. Trailer		
1	16 ft. Trailer		
1	12 ft. Trailer		
1	8 ft. Trailer		
1	32 ft. Aerial Lift with Hydraulic Trailer		
1	Leaf Vac Trailer		
2	Lawn Mowers		
1	Pressure Washer		
1	Sod Cutter		
1	Backpack Blower		
1	Tractor		

ElectriCities Asset List			
1	Ice Machine		
9	4x4 Vehicles		
3	Bucket Truck		
2	Large Line Truck		
1	Skid Steer With Front Bucket		
1	Forklift		

HPD Equipment List

ITEM DESCRIPTION	NUMBER ON HAND
Marked Equipped Patrol Vehicles	80
Animal Control Vehicles	1
Unmarked Patrol Vehicles	26
Dodge Ram 1500 4x4 Command Platforms	2
Winnebago Mobile Command Post	1
Unmarked Ford Econoline Van	1
Bearcat Armored Rescue Vehicle	1
Light Tower Trailers (diesel)	2
6x12 Enclosed Trailer (single axel)	1
8x16 Enclosed Trailer (duel Axel)	1
Harley Davidson Patrol Motorcycle	3
Riot Shields	20
Riot Helmets	40
Riot Batons	20
Traffic Cones	100
Tactical Officers (equipped) Combined Team	30
Patrol Bicycles	5
Police Facility with EOC	1

ADDENDUM C

Huntersville
Engineering & Public Works Department
Emergency Response

Name	Position Title	Call Priority	Town Cell	Office	Emergency Certifications	CDL (Y OR N)
Max Buchanan	Director	4	704.622.9042	704.766.2225	[redacted]	[redacted]
Kevin Fox	Engineer- Construction	3	704.634.6640	704.766.2018	[redacted]	[redacted]
Stephen Trott	Engineer- Transportation		704.400.2212	704.766.2017	[redacted]	[redacted]
Candice Tatu	Admin. Assistant		980.722.5836	704.875.7007 704.464.5322	[redacted]	[redacted]
Steve Robbins	Operations Manager Public Works	1	704.746.6605	704.464.5321	[redacted]	[redacted]
Lonnie Whitley	Supervisor	2	980.721.3822	704.875.7007	[redacted]	[redacted]

	Public Works				[redacted]	
Bob Wood	Equipment Operator Public Works		980.721.5826	704.875.7007	[redacted]	[redacted]
Freddie Cornelius	Street Tech Public Works		980.721.3828	704.875.7007	[redacted]	[redacted]
Kenneth Henderson	Street Tech Public Works		704.280.9619	704.875.7007	[redacted]	[redacted]
Zachary Moore	Street Tech Public Works		980.288.1347	704.875.7007	[redacted]	[redacted]

Engineering & Public Works Detailed Equipment List	
Asset #	Description
57002	Sign Truck- Crew Cab 4WD 2500 Deisel- Chevrolet
57003	Truck- Regular Cab 4WD 2500- Chevrolet
57007	Truck- Crew Cab 4WD F-450 Diesel- Ford
57008	Truck- Crew Cab 4WD F-450 Diesel- Ford
57011	Light Duty Flat Bed Dump 3500- Chevrolet
57012	Light Duty Flat Bed Dump- Ford F-550
57014	Medium Duty Flat Bed Dump F700- Ford
57015	Heavy Duty Dump Truck 8500- Chevrolet
57016	Single Axle Heavy Duty- 7500- Chevrolet
57017	Crew Cab Dump Truck 4700- International
57018	Dump Truck- Mack
57021	24 Ft. Heavy Duty Trailer 10-Ton- Hudson HTD18D
57022	18 Ft. Medium Duty Trailer 5-Ton- Hudson HSE18
57023	14 Ft. Medium Duty Trailer 4-Ton- Hudson- HSE14
57024	10 Ft. Utility Trailer - Featherlite Universal
57025	10 Ft. Utility Trailer - Featherlite Universal
57026	Pike Trailer 8-Ton- Estes
57027	Trailer 12-Ton- Hudson HTD18C
57028	Traffic Control Trailer 5-Ton- Hudson HSE18
57029	Trailer 9-Ton- Hudson HTD18D
57030	Variable Message Board-1- Ver-Mac PCMS-1500
57031	Variable Message Board-2- Ver-Mac PCMS-1500
57032	18 Ft. Medium Duty-Tiltop Trailer- Hudson HSLT18-7
57033	Enclosed Trailer- Continential Cargo NS714TA2
57071	Pot Hole Patcher FL-70- Freightliner
57081	Rear Load Garbage Truck Topkick- GMC
57082	Knuckle Boom Loader 330- Peterbilt
57091	Street Sweeper Elgin- Sterling
57100	Truck- Extended Cab 4WD 2500 Chevrolet
57101	Engineering SUV- 4WD Explorer- Ford
57102	Engineering SUV-4WD Explorer- Ford
57103	Engineering Truck-4WD Ford F150
57104	Engineering Truck-4WD Ford F150
57105	Truck- Extended Cab 4WD- Ford F250
57106	Engineering Truck-4WD Ford F150

57201	Excavator- Volvo EC55B
57203	Large Wheel Loader- John Deere 554J
57205	Mini Excavator- TD-135- Takeuchi
57206	Mini Track Loader- TL-130- Takeuchi
57207	Excavator 75D- John Deere
57208	Mini Track Loader 150- TL-150- Takeuchi
57209	Wacker Ram-X Walk Behind Roller
57210	John Deere Dozer 450H LT
57251	Flail Mower Tractor-6610- New Holland
57251	Attachement for Flail Mower- Alamo SHD88
57252	60 in. Zero Turn Diesel Mower- Kubota ZD1211-60R
57260	Forklift-DP30- Caterpillar
57301	Generator-5000 Watt-GB5000
57302	Generator-7500 Watt 029-XL-C- Gen Enduro
57303	Generator-7500 Watt 007-XL-C- Gen Enduro
57304	Portable Air Compressor- Robin
57305	Generator- 3800- Robin
57306	Floor Saw-IV- Portacut
57307	Jack Hammer- Hilti
57308	Generator- Honda EU2000i
57310	Camera- Outpost
57311	Concrete Saw- Stihl
57312	Misc. Hand Tools
	Stihl MS211 Chainsaw
	Stihl MS290 Chainsaw
	Stihl MS290 Chainsaw
	Stihl MS290 Chainsaw
	Stihl BR420 Backpack Blower
	Stihl BR600 Backpack Blower
	Stihl FS80R Weedeater
	Stihl FS80R Weedeater
	Stihl BG85 Blower
	Stihl FS130R Weedeater
	Stihl MS180 Chainsaw
	Stihl HL Trimmer
	Stihl HT101 Pole Saw
	Stihl RS100RX Weedeater
	Stihl RS100RX Weedeater
	Bosch 33618 Cordless Drill
	Stihl MS291 Chainsaw
	Stihl MS250 Chainsaw
	Stihl MS250 Chainsaw
57313	Generator-2200 Watt- HondaEU2200i

57400	Hot Tack Skid- Anders 300
57401	Trk Mtd Smooth Drum Roller-BVV55E-Bomag
57402	Plate Tamp-1550-Wacker
57403	Jumping Tamp-BS60 2I-Wacker
57404	Ride On Smooth Drum Roller-RD12A-Wacker-Neuson
57405	Paver-5500- Neal DM5500
57406	Roller- CB24- Caterpillar
57407	Paver (Large) 8510- LeeBoy
57408	Tamping Rammer-1- Honda MTX60HD
57409	Tamping Rammer-2- Honda MTX60HD
57410	Road Widener- Caterpillar RD
57411	Skid Steer Blade- John Deere BL7
57501	Large Salt Spreader (yellow)- Swenson
57502	Medium Salt Spreader (orange)- Swenson
57503	Snow Plow For 57014 (10 FT)- Meyer ST-7
57504	Meyer Snow Plow For 57011 (8 FT)- Meyer C-8
57505	Snow Plow for 57002- Snow Dogg TE80
57506	Snow Plow For 57015 (12 FT)- Valk RV122-116
57507	Snow Plow for 57012- Salt Dogg EX90 II
57508	Snow Plow For 57016 (9 FT)- Good Roads
57509	50 Gallon Spray Rig
57510	Brine Applicator- 1600- Reddick
57511	Hopper Spreader-Pro Caster- Fisher
57512	Brine Tank Transfer Pump- Honda
57513	Snow Plow for 57018 Good Roads 120-11x36
57514	Brine Tank for 57018 Good Roads B-391
57515	Snow Plow for 57017
57516	Snow Plow for 57003
57517	Salt Dogg Spreader
57518	Salt Dogg Spreader
57600	Concrete Vibrator
57602	Concrete Planer-MLP 5.5- Target
57603	Heavy Duty Hammer Drill- Hilti TE-80 ATC
57604	Water Pump- Robin
57605	Hotsy Pressure Washer- Hotsy 3000 1065SS
57606	Rock Hound 30EX Flail Head for Excavator
57607	Stihl TS800 Chop Saw 1
57607	Stihl TS800 Chop Saw 2
57608	Graco Grinder GL390
57609	Graco Linelazer 3400
57610	Stihl BG86 Blower- 1
57611	Stihl BG86 Blower- 2

57612	Stihl BR450 Blower- 3
57613	Stihl BG50 Blower- 4
57614	Stihl TS800 Chop Saw- 1A
57614	Stihl TS800 Chop Saw- 1B
57615	Kobalt VT636201 Air Compressor (Sign Shop)
57616	Radar Counter- 1
57617	Radar Counter- 2 w/ laptop-HP
57618	Radar Counter- 3
57619	Radar Counter- 4
57620	Driver Feedback Sign-1
57621	Driver Feedback Sign-2
57622	Driver Feedback Sign-3
57623	Driver Feedback Sign-4

HUNTERSVILLE POLICE DEPARTMENT

Directive 7.02 Special Weapons and Tactics

Effective Date: October 30, 2015	**Rescinds: General Order 7.02, 1-10-13**
Review Date: October 2016	**Approved: Cleveland L. Spruill Chief of Police**

CONTENTS

7.02 A – Policy/Purpose	**CALEA:**	**46.2.1**
7.02 B – Definitions		**46.2.2**
7.02 C – SPECIAL WEAPONS AND TACTICS (SWAT) TEAM COMPOSITION AND POLICY		**46.2.3 46.2.4**
7.02 D – SELECTION AND ASSIGNMENT OF SWAT TACTICAL OFFICERS		
7.02 E – SELECTIION OF CRISIS NEGOTIATORS		
7.02 F – EQUIPMENT		
7.02 G – FIREARMS STANDARDS		
7.02 H – SWAT PHYSICAL ASSESSMENT		
7.02 I – SWAT CALL OUT PROCEDURES		
7.02 J – SWAT ALERTS		
7.02 K – SWAT TEAM OPERATIONS		
7.02 L – DEPLOYMENT LOGISTICS		
7.02 M – RADIO PROTOCOL		
7.02 N – SUPPORT SERVICES		
7.02 O – ESTABLISHMENT OF SCENE PERIMETERS		
7.02 P – EVACUATION OF BYSTANDERS AND INJURED PERSONS		
7.02 Q – SEARCH AND RESCUE OPERATIONS		
7.02 R – ROLE AND RESPONSIBILITIES OF CRISIS NEGOTIATORS		
7.02 S – OPERATION DEBRIEFING		
7.02 T – AUTHORIZATION FOR THE USE OF TACTICAL FORCE		
7.02 U – SWAT TACTICS, PLANS AND CAPABILITIES		
7.02 V – GUIDELINES FOR RESPONDING TO HIGH RISK INCIDENTS		

A. POLICY/PURPOSE

1. In today's society, law enforcement agencies are often confronted with incidents that are deemed high-risk because of their increased potential for violence. In order to properly control such situations, the Department will utilize specially trained and equipped officers to resolve high risk incidents in a manner that affords minimum peril to those persons who may be directly or indirectly involved.

2. The mission of the Huntersville Police Department Special Weapons and Tactics (SWAT) Team is to preserve life in high risk situations through the use of specialized training, equipment, and tactics in a professional manner that inspires confidence in the community. The Core Values of the Special Weapons and Tactics Team:

   - All operations will be conducted in the highest regard for the preservation of life.
   - The SWAT Team is committed to the safe resolution of all high risk situations and will approach each situation in a professional and controlled manner, with an emphasis on a negotiated resolution.

- The SWAT Team will use the best available specialized training and equipment to accomplish its mission and will develop the specialized skills of each Team member.
- The SWAT Team is committed to a controlled, rapid response to high risk situations in order to gain control and minimize the risk of death or injury to any person.
- Team members approach their duties with a high level of confidence, motivation, flexibility, and patience.
- The SWAT Team members acknowledge their dependence upon one another and work as a team in an atmosphere of trust, confidence, and open communication.

3. The purpose of this Directive is to establish a written policy and procedure for the administration and operation of the agency's Special Weapons and Tactics (SWAT) Team.

B. DEFINITIONS

The following definitions are for the limited purpose of this Directive and may not apply in all other cases:

1. Command Post: a temporary field headquarters, located in a secure area, from which the Incident Commander will direct police operations.

2. High-Risk Incident: any occurrence involving an act of violence or potential act of violence in which the safety or life of a police officer or other person is endangered. Such incidents include, but are not limited to: hostage situations, barricaded persons, sniper incidents, pre-planned raids, and arrest situations involving a high level of risk.

3. Inner Perimeter: a containment area immediately surrounding the incident location that minimizes and controls the movement of a suspect within that secured area.

4. Incident Commander: the individual officer who assumes responsibility for and is in charge of all police personnel and activities at the scene of a high-risk incident, civil disturbance, special event, or unusual occurrence.

5. Crisis Negotiators: police officers that have been specially selected, trained and equipped to conduct negotiations designed to persuade hostage-takers or barricaded persons to peaceably surrender to police custody.

6. Outer Perimeter: a peripheral control area surrounding the inner perimeter which provides a safe zone for access to the inner perimeter, and which prohibits unauthorized vehicular and pedestrian traffic from entering the incident area.

7. Sniper Incident: a situation in which a person has taken refuge in a fortified location or position of cover with a firearm (or has implied that he/she has a firearm), and fires upon or threatens to fire upon any other person.

8. Special Operation: any occurrence or operation which encompasses the use of negotiation with hostage-takers or barricaded persons, response to bomb threats or bomb emergencies, coverage of special events, protection of VIPs, or similar situations which require a concentration of resources, expertise or capabilities exceeding that of conventional operational components.

9. Special Weapons and Tactics Team (SWAT): a team of police officers who have been specially selected, trained and equipped to conduct tactical operations and crisis negotiators in response to sniper incidents, barricaded persons, hostage incidents, and other high-risk situations.

C. SPECIAL WEAPONS AND TACTICS TEAM (SWAT) COMPOSITION AND POLICY

1. The Department will maintain a specially selected, trained and equipped team of police officers that can respond to high-risk incidents and conduct tactical operations. The purpose in developing the Special Weapons and Tactics Team (SWAT) is to enable the Department to resolve high-risk situations in the safest possible manner.

2. The Chief of Police will designate through a Personnel Order a sworn officer at the rank of Captain or higher to serve as the Department's SWAT Administrator/Incident Commander who will exercise administrative responsibilities over all activities, operations and administrative affairs of the SWAT Team; and serve as the primary Incident Commander on all SWAT call outs.

3. The SWAT Team will consist of sworn officers including command and supervisory officers, crisis negotiators and medics) who are assigned to other full-time duties and serve as SWAT members on a part-time basis. The Chief of Police will designate the number of officers assigned to the SWAT, with such number being determined by the needs and resources of the Department. The members of the team will be divided into the following elements:

   (a) **Tactical Officers** – this unit of the Team is responsible for the tactical functions associated with a deployment of the Team and will be composed of:

      (1) A minimum of 12 sworn police officers including police officers, sergeants and lieutenants.

      (2) The Tactical Component will include supervisory sworn officers assigned as:

         (a) Tactical Team Commander - A command/supervisory officer designated by the Chief of Police through a Personnel Order will serve as the Department's SWAT Tactical Team Commander and will exercise command and control over all activities, operations and administrative affairs of the SWAT Team. SWAT Tactical Team Commander's responsibilities include, but are not limited to:

            I. Provide the Communications Center with a list of members, contact numbers, and their current duty assignments;

            II. Coordinate the evaluation, selection, and training of members;

            III. Coordinate the evaluation, selection, and acquisition of equipment;

            IV. Ensure that equipment is maintained properly and make recommendations for replacement or new acquisitions.

         (b) Tactical Team Leader – A supervisory officer designated by the Chief of Police through a Personnel Order will serve as the Department's SWAT Tactical Team Leader and will exercise command over the day to day operations of the SWAT Team including but not limited to:

            (1) Direct all tactical operations conducted by the SWAT Team as authorized by the Incident Commander;

            (2) Develop options and plans for tactical resolution of the situation and make recommendations to the Incident Commander for any specific tactical actions that are deemed necessary and appropriate;

         (c) Tactical Assistant Team Leader – assist the Tactical Team Commander and Tactical Team Leader as required and necessary.

(d) Tactical Medics – Tactical paramedics may be authorized to serve as adjunct members of the SWAT by the Chief of Police in accordance with the terms of an agreement with county EMS providers. Tactical medics are not law enforcement officers or employees of the police department. They are civilian paramedics who have received specialized training and certification in tactical emergency medicine and who volunteer to serve in this capacity. The paramedic's role is one solely of medical support; therefore the paramedics will be unarmed and positioned at the discretion of the Incident Commander as the situation dictates. Tactical medics are considered full team members and are notified in the event of SWAT alerts and field deployments. Tactical paramedics are required to participate in periodic training and readiness exercises with the SWAT, as determined by the SWAT Tactical Team Commander. During deployments, tactical medics report directly to the SWAT Tactical Team Leader. The mission of the tactical medic is to provide advanced life support to those in need during a high-risk situation to which the SWAT Team has been deployed and will be composed of:

I. Full-time Mecklenburg County Emergency Medical Services Agency (MEDIC).

II. Six (6) paramedics will serve as tactical medics on the Team.

III. All Team members serve at the discretion of the Tactical Team Commander, in conjunction with the officer's departmental level chain of command, and may be relieved of their duties with relevant justification. The justification for dismissal may include, but is not limited to, inadequate firearm performance as described in Section Q, inability to perform required duties and essential functions of a SWAT officer, failure to attend scheduled training, disciplinary violations or failure to respond to incident locations when properly notified. Members assigned to the SWAT Team (Tactical Element) may be relieved of such assignment, either temporarily or permanently, for other reasons when deemed in the best interest of the Department.

(b) **Crisis Negotiators –** this element of the Team is responsible for conducting negotiations with suspects and victims during deployment of the Team and will be composed of:

(1) A minimum of 5 sworn police officers including command and supervisory officers. A supervisory member of the Crisis Negotiation Team will be assigned as the Crisis Negotiation Team Commander.

(c) Please refer to Addendum B for a SWAT Team Organizational Chart.

D. SELECTION AND ASSIGNMENT OF SWAT TACTICAL OFFICERS

1. To fulfill the purpose of the team concept and ensure optimum operational effectiveness, it is imperative that the Department selects the most qualified candidates for assignment to the SWAT. Candidates must meet the following minimum standards:

(a) The candidate must have completed a minimum of two years of service as a full time sworn law enforcement officer in a field assignment. For lateral entry officers, time of service with other law enforcement agencies will be considered, provided that the officer has successfully completed the initial probationary period or as approved otherwise by the Chief of Police on a case-by-case basis;

(b) The candidate must demonstrate professional maturity, restraint and self-control in stressful or dangerous situations;

(c) The candidate must demonstrate the ability to work effectively with others and follow orders;

(d) The candidate must have demonstrated a satisfactory work history with regard to the use of leave, citizen complaints, traffic accidents, discipline, and professional conduct;

(e) The candidate must demonstrate excellent firearms proficiency with the duty weapons;

(f) The candidate's performance evaluations should reflect initiative, job interest, and a demonstrated ability to do work of high quality;

(g) The candidate must be willing and able to make a personal commitment to training and on-call status, realizing that a significant amount of personal time and effort will be required to produce an effective program;

(h) The candidate must be in excellent physical condition.

2. Vacancies on the SWAT Tactical Unit will be posted and officers interested in applying as a candidate for this collateral assignment shall do so in accordance with Directive 4.15. Candidates should specify their current position, law enforcement experience, and any special training or abilities that are relevant to the position sought in their application.

3. Members of the SWAT Tactical Unit will be selected from among eligible candidates by an evaluation process that will include, but is not limited to, the elements listed below. If at any time a candidate fails to satisfactorily complete an element, the candidate may be eliminated from the process.

   (a) Physical Ability Testing (PAT);

   (b) Firearms proficiency testing and review of firearms qualification records;

   (c) Oral interview(s) by a panel of current SWAT Tactical Unit members;

   (d) Psychological screening;

   (e) Review of personnel files, medical records, and work history; and

   (f) Consultation with appropriate supervisory personnel.

4. The SWAT Tactical Team Commander will report the results of the evaluation process to the Chief of Police, who will make the final determination of selection.

5. SWAT members may seek relief from this collateral assignment by providing a written request to the SWAT Tactical Team Commander. The written request should explain the basis or reason for requesting removal from the unit and desired effective date. Reinstatement to the SWAT Tactical Unit will be at the discretion of the Chief of Police based on available openings, original reason for removal and other relevant factors, keeping the best interests of the SWAT Tactical Unit and the Department as the primary consideration.

6. SWAT Tactical Unit members shall immediately inform the SWAT Tactical Team Commander of any medical condition or other reason that would affect their unrestricted ability to engage in SWAT training, assessments, and deployments.

7. The SWAT Tactical Team Commander may designate a primary and backup logistics officer whose role is to maintain a computerized log of SWAT activities during field deployments. The logistics officer is not an SWAT team member within the meaning of this Order, but may be required to participate in periodic training and readiness exercises that involve event logging.

8. Authorized SWAT Tactical Unit members will be eligible to receive and wear the departmental SWAT insignia in like fashion to a Class-B Award.

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E. SELECTION OF CRISIS NEGOTIATORS

1. Crisis Negotiators will consist of officers who are assigned to other full time duties and serve as crisis negotiators on a part-time basis. Officers interested in a position as a Crisis Negotiator shall make application in accordance with this Directive. Crisis Negotiators will be selected from among volunteer applicants using the following minimum criteria:

   (a) The candidate must have completed a minimum of two years full time service as a sworn law enforcement officer in a field assignment;

   (b) The candidate must successfully pass a psychological screening examination, to include testing and a clinical interview by a licensed psychologist or psychiatrist (at the discretion of the Chief of Police);

   (c) The candidate must possess good verbal communication skills and problem-solving abilities;

   (d) The candidate's performance evaluations must reflect initiative, job interest, teamwork, and the desire and ability to do work of high quality;

   (e) The candidate must have demonstrated a satisfactory work history with regard to the use of leave, citizen complaints, discipline, and professional conduct;

   (f) The candidate must be willing and able to make a personal commitment to training, physical conditioning, and on-call status, realizing that a significant amount of time and effort is required to ensure an effective program and high level of readiness.

2. The Crisis Negotiation Team Commander will report the results of the evaluation process to the Chief of Police, who will make the final determination of selection.

3. Members assigned as negotiators may be relieved of such assignment, either temporarily or permanently, for inadequate performance as a negotiator or in their normal duty assignment; as a disciplinary measure; or for other reasons when deemed in the best interests of the Department.

4. Authorized negotiators will be eligible to receive and wear the departmental SWAT insignia in like fashion to a Class-B Award.

F. EQUIPMENT

1. All SWAT Team members will be issued the equipment necessary to perform their duties. Team members will properly maintain all issued gear and insure that it is kept in proper working order. Lost issued equipment will be handled according to department policy.

2. All SWAT Team members will report to training and to incident locations with all issued equipment intact and in proper working conditions.

3. Optional equipment or equipment which replicates issued items may be approved by the SWAT Team Commander. Only equipment that has been previously approved will be carried.

4. Team members will report lost, damaged or worn out equipment and/or uniforms to a Team supervisor in order to facilitate replacement.

5. All issued and stored equipment, including vehicles, will be inspected on a quarterly basis by the Team Commander or designee.

6. Approved weapons, weapons systems and ammunition approved for use by the SWAT Team is listed in Addendum A.

G. TRAINING

1. SWAT Team training and readiness exercises will be conducted at least once a month, with additional time scheduled as deemed appropriate. Special assignments within the Team will receive additional training as required.

2. The SWAT Team Commander or designee will document this training, including the names and scores (if applicable) of participating members, and submit documentation to the Training Coordinator.

3. SWAT Team members will report to training on time and be prepared to participate in all scheduled activities. Anticipated absences must be communicated to the Tactical Team Commander or Tactical Team Leader prior to training dates.

4. Team members may attend advanced training schools and seminars when appropriate with approval from the SWAT Tactical Team Commander and the officer's Chain of Command.

5. All scheduled training is considered mandatory. Excessive approved absences, as well as unapproved absences, may result in dismissal from the Team at the discretion of the SWAT Tactical Team Commander.

6. Tactical medics will make every effort to attend regularly scheduled training when their attendance can be facilitated by MEDIC.

7. Crisis Negotiation Team members will receive periodic training. The Crisis Negotiation Team Commander or designee will document this training, including the names and scores (if applicable) of participating members, and submit documentation to the Training Coordinator.

H. FIREARM STANDARDS

1. Qualification Performance Standard

   (a) The qualification performance standard will be ninety-percentile (90%) for all weapon systems employed by the SWAT Team, except for Team snipers who must qualify with a one-hundred percentile (100%). This standard applies to all Tactical Officers, including Command Staff.

2. Failure to attain the required standard during any qualification session will result in the following action:

   (a) The failure to qualify will be immediately documented in the Team member's SWAT training file by a Team supervisor or a BLET certified firearms instructor. The entry will indicate the course of fire, the weapon system type and the actual score.

   (b) The Team member will be allowed to repeat the course of fire during the same training session, if possible (some qualification courses cannot be fired again in the same day). If the Team member achieves the required ninety percent (90%) score, this will also documented in the Team member's SWAT training file.

   (c) The Team member will be allowed to repeat the course of fire during the same training session, if possible (some qualification courses cannot be fired again in the same day). If the Team member

achieves the required ninety percent (90%) score, this will also documented in the Team member's SWAT training file.

(d) Failure to meet the standard during the same training session will result in the Team member being placed on a probationary status, with duties during an operation being limited to those which would not directly place the Team member in a position where he/she would have to utilize that specific weapon system.

(e) Failure to attain the required firearms standard within sixty (60) days of the initial training session may result in the Team member being relieved of their duties on the SWAT Team, as determined by the SWAT Tactical Team Commander.

(f) It will be the Team member's responsibility to coordinate and schedule remedial training session with the firearm's instructors.

3. General Performance Standards:

(a) The standard for all other firearms related training will include, but is not limited to, general unsatisfactorily firearms performance, range safety violations, incorrect target identification and the misapplication of deadly force during regularly scheduled firearms training.

(b) Violations of this standard will result in the event being immediately documented in the Team member's SWAT training file by a Team supervisor of a BLET certified firearms instructor. The entry should include the circumstances of the event, the name of the individual documenting the event, what immediate corrective action.

(c) Multiple violations of this standard will be reviewed by the SWAT Command Staff and the officer's Chain of Command to determine if the Team member should be relieved of his/her duties on the Team.

I. SWAT PHYSICAL ASSESSMENT

1. SWAT Tactical Officers are expected to maintain a sufficient level of physical fitness to meet the rigorous physical demands of training and actual tactical operations. This is an individual responsibility of each team member.

2. Physical Ability Testing (PAT) of SWAT Tactical Officers will be conducted on an annual basis to ensure that adequate fitness levels are being maintained. The specific elements of the PAT will be established by the SWAT Tactical Team Commander and may include, but are not limited to: assessments of strength, endurance, agility, and firearms proficiency. Testing will be administered under the standards established and approved by the SWAT Tactical Team Commander.

3. SWAT members who are unable to participate in the PAT due to a temporary medical condition will be placed on probationary status pending their release for unrestricted duty. Members on probationary status will not participate in training, assessments, or deployments. A review of the probationary status will be conducted at least every 30 days to determine the members anticipated period of restriction and re-evaluate their status as a team member.

4. SWAT members who fail to satisfactory complete the PAT will be allowed thirty (30) days to remediate the deficiency and successfully retest. If the member fails to successfully complete the PAT within 30 days following the initial failure, the member will be placed on probationary status. If the member fails to successfully complete the PAT within 60 days of the initial failure, the member may be removed from the SWAT as determined by the Chief of Police. Only one (1) attempt at the PAT will be allowed in any 24-hour period.

J. SWAT CALL OUT PROCEDUERS

1. The ranking supervisor on the scene of any incident, or an on-duty SWAT Team member, may request the assistance of the SWAT Team. During normal business hours, the request should follow Chain of Command to the Field Services Bureau Commander or in his/her absence the Investigations Bureau Commander. The Watch Commander is responsible for contacting the appropriate member of the SWAT Team command staff. The member of the SWAT Team command staff who is contacted will make the decision on deployment of the Team. The Chief of Police will be contacted as soon as possible and informed that the SWAT Team has been deployed.

2. Deployment of the SWAT Team may be ordered by the Incident Commander in the event of disaster, civil defense emergencies, and civil disturbances in accordance with the applicable provisions of the Disaster Response Plan (Directive 7.05).

3. No high-risk situation can be adequately handled by a single officer, or by the individual efforts of several officers acting independently. It requires a concerted effort of all members working as a team to safely accomplish the mission. Consistent with this principle, whenever a segment of the SWAT is needed, the team will always be deployed as an integral unit.

4. The SWAT Team Commander or Incident Commander and coordinating police operations on a critical incident will consider use of a relief tactical team response from an adjoining jurisdiction when the incident appears to be exceeding six (6) hours to reach a resolution. In such cases the change in command must be adequately communicated to the Communications Center and all attending jurisdictions. The environmental conditions and other factors will be considered so that SWAT members are not overly fatigued to accomplish the mission.

   (a) Area agencies that have tactical teams that can be called for assistance are as follows:

   (1) Charlotte-Mecklenburg Police Department
   (2) Mecklenburg County Sheriff's Office
   (3) Kannapolis Police Department
   (4) Concord Police Department

   (b) Agencies with tactical teams within Mecklenburg County should be called first.

K. SWAT ALERTS

1. The SWAT Team may be placed on alert status upon the order of a commander, or a supervisor acting in the capacity of a commander. An alert involves the notification of all SWAT Team members to report to a designated staging area (normally police headquarters) and prepare for possible deployment.

2. SWAT Team members must confirm that they have received notice of the alert, and shall maintain continuous radio contact until the alert is canceled. Upon receiving notice of an alert, SWAT Team members shall, as soon as possible, divest themselves of any other duties or activities that would prevent them from immediately responding to a deployment order.

L. SWAT TEAM OPERATIONS

1. Although not exclusive, the following situations may involve the utilization of the SWAT Team.

   (a) Hostage Incident – Any situation where a suspect is holding a person(s) against his or her will by bodily force or the threat of bodily injury or death;

(b) Barricaded persons– An armed suspect is wanted on criminal charges or for mental commitment proceedings and has assumed a position that provides him with significant tactical advantage over officers attempting to make an apprehension;

(c) Suicidal Suspect – An armed subject who appears to be an imminent threat to him/herself or other and has assumed a position which provides him/her with a significant tactical advantage over officers attempting to make an apprehension.

(d) Search Warrants/Arrest Warrants– Where armed resistance is likely during the service of such warrants or where the service of such warrants requires the use of specialized tactics and equipment not available to other officers;

(e) Surveillance/stake-outs – Where the crime is a felony or a crime of violence and information exists that the suspect(s) may be armed and the use of specialized tactics or equipment is required.

(f) Woodland search – Where an armed suspect is wanted on criminal charges or for mental commitment proceedings and taken refuge in a wooded or rural area and has been surrounded by police officers.

(g) Civil disorder/high risk demonstration – Any civil disorder where the skills or equipment of the SRT can assist in maintaining peace and order and achieving department objectives, or any high risk demonstration or parade where violence is possible.

(h) Dignitary protection – whenever a visiting dignitary may require security while in our jurisdiction.

(i) Search and rescue – to assist another Division with locating a missing person, particularly in a wooded area.

(j) Assistance to other law enforcement agencies – where any of the above mentioned conditions exist and any law enforcement agency requests assistance in accordance with state law, or where any federal or state agency requests assistance within the jurisdiction of the Huntersville Police Department. The Chief of Police or designee, and in accordance with state law, must approve requests for assistance outside the territorial jurisdiction of the department.

M. DEPLOYMENT LOGISTICS

1. Once the determination is made that the SWAT Team is to be deployed the SWAT Command Staff member in charge of the operation will contact the Communications Center and request that a notification be sent to all SWAT Team members. This notification will include specific information provided to the Communications Center by the SWAT Command Staff member.

2. Once on the scene, the ranking SWAT Team member will serve as the Tactical Commander until relieved by a higher ranking Team member. If immediate action is required, the on-scene Tactical Commander will initiate the appropriate response action. If immediate action is not required, the SWAT Team member will stabilize the situation pending the arrival of a SWAT Tactical Team Leader, or the SWAT Tactical Team Commander.

3. The Watch Commander may act as the Incident Commander until relieved by a member of the appropriate command staff. The Incident Command System (ICS) will be initiated and applied accordingly.

4. Tactical decisions are the primary responsibility of highest ranking SWAT Team member on the scene and should be made jointly with the Incident Commander where circumstances permit.

5. The Crisis Negotiators will be contacted whenever the SWAT Team is deployed for hostage, suicide, or barricaded subject, and warrant service situations. Negotiators may be contacted in other situations as deemed appropriate by the Incident or SWAT Tactical Team Commander.

6. In most situations, crisis negotiators will not respond to an incident without SWAT Team Tactical Officers. It may be appropriate for negotiators to respond with patrol officers in situations such as person threatening suicide by means that are not dangerous to others. However, after arriving on the scene and evaluating the conditions, the negotiator may request assistance from the Tactical Officers.

   Example: An unarmed person threatening to jump from a building or bridge.

7. The Tactical Medics will be notified in every situation in which the SWAT Team is deployed and will respond according to their agency's SOP.

8. Team members who are not required to report immediately must be prepared to response to the scene and relieve other SWAT personnel as the need arises.

9. In deploying new Team members, all supervisors will consider whether the officer has received required training, and displayed proficiency in a particular skill or piece of equipment, prior to assigning the officer to a position during an operation. A supervisor will not assign a Team member to a task for which the Team member has not been trained or for which the Team member has not demonstrated proficiency. If this occurs, the Team member is responsible for informing the supervisor that that have not been trained for the assigned task.

N. RADIO PROTOCOL

1. As soon as practical, all radio communications pertaining to a SWAT incident will be designated a specific talk group. A dispatcher will staff this channel, and all radio traffic will be recorded.

O. SUPPORT SERVICES

1. During the initial deployment phase, notification of relevant support services may include, but are not limited to Fire Department, police canine, helicopter, investigations, crime scene search, and MEDIC.

2. During a tactical team deployment the communication with other departments and/or agencies will be handled by the Communications Center or direct by the on-scene Tactical Commander via cellular telephone or radio. Radio communications should be handled on a frequency other than the one selected as the primary talk group for the tactical operations.

P. ESTABLISHMENT OF SCENE PERIMETERS

1. On incidents that are not pre-planned by SWAT personnel the responding patrol units will be responsible for the initial containment of the structure or incident location. Upon the arrival of SWAT personnel, the patrol units/officers will be relieved of their duties relevant to the actual containment of the incident scene or structure; however, patrol will remain responsible for manning the inner and outer perimeters to include traffic and pedestrian restrictions. Decisions pertaining to the inner and outer perimeters of an incident location will be made by the On-Scene Commander/Incident Commander in consultation with the Tactical Commander.

Q. EVACUATION OF BYSTANDERS AND INJURED PERSONS

1. The evacuation of bystanders, residents adjacent to an incident location and injured persons is ongoing and will be based upon such criteria as the general nature of the incident, type of weapons involved, the population density surrounding the incident location, any indication of a chemical or biological agent, prior actions on the part of the suspect (s) that would necessitate the movement of people from the area and the nature and extent of injuries involved. Prior to the arrival of the SWAT, this will be the responsibility of the Incident Commander, except for those individuals who cannot be evacuated without compromising officer safety. In those cases, the person should be advised to remain in place until the SWAT arrives with the equipment necessary to effect the safe movement of the individual. A person should only be moved if it can be accomplished without risking the safety to any responding officers.

R. SEARCH AND RESCUE OPERATIONS

1. Officers assigned to the tactical unit of the SWAT have been trained and equipped to assist with woodland tactical operations. Training in woodland tactical operations will be included in the annual training curriculum for the unit to ensure operational readiness.

2. Requests for deployment of the Team, in reference to woodland tactical operations, will follow the same procedures as outlined in Section L of this Directive.

3. If the scope or duration of the operation requires the use of resources outside of the Huntersville Police Department, the Incident Commander for the event will need to reference the Huntersville All Hazards Plan and follow the procedures established for a search and rescue operation and will request the assistance of a qualified and training search and rescue team.

S. ROLES AND RESPONSIBILITIES OF CRISIS NEGOTIATORS

1. The role of the police crisis negotiators is to establish communication with a suspect and, through a process of negotiation, convince the person to cease their action and surrender to police custody before further harm is done to themselves or others. Crisis negotiators will be utilized during hostage situations, barricaded persons, and other incidents in which the use of a trained negotiator would prove beneficial. Support personnel will be provided to assist crisis negotiators when necessary.

2. Crisis negotiators will be deployed in two-officer teams and are considered as adjunct members of the SWAT for administrative and deployment purposes. However, during deployment to a high-risk situation, negotiators will be under the direct command and control of the Incident Commander.

3. Crisis negotiators will coordinate and control all communication between the suspect(s) and police personnel. The following guidelines shall be strictly adhered to:

   (a) Trained police crisis negotiators should conduct negotiations in any barricaded subject, hostage situation or other high-risk incident. Members of a suspect's family, friends, clergy, mental health professionals, or other relevant persons may be utilized as information and intelligence resources, but may not directly participate in any negotiation without the approval of the Incident Commander;

   (b) No police personnel or other persons shall be traded as hostages;

   (c) No weapons, alcohol, drugs, or transportation will be provided to the suspect(s); and

   (d) Any concessions to the suspect(s) must have the prior approval of the Incident Commander.

4. Every effort will be made to prevent a hostage situation from becoming mobile. Should the situation become mobile despite police efforts, the Incident Commander will ensure that the number of

pursuit/surveillance vehicles used is adequate, and that necessary security and control has been established for anticipated travel routes.

5. The Crisis Negotiation Team Commander will monitor the negotiations process and relay pertinent information to the SWAT Tactical Team Leader and Incident Commander. SWAT members will have the capability for direct radio communication with crisis negotiators.

T. OPERATION DEBRIEFING

1. As soon as practical following the termination of a SWAT involved operation, an incident debriefing and critique will be held. If necessary, all elements involved in the incident should be present; including, but not limited to, participating SWAT Team members, Department command staff, communications personnel, support services, patrol, and investigations.

2. In addition to the critique, a member of the SWAT Team command staff who was involved in the operation will be designated to complete a written summary of the incident. The summary will include such information as the details leading up to the incident, SWAT Team deployment, operational commands and actions while on the scene and should include a copy of all relevant offense reports.

3. A SWAT Supervisor will be designated to complete all necessary administrative paperwork related to the direct actions of SWAT Team members such as Raid and Search Reports and Use of Force documentation. Paperwork relevant to other officers on the scene will be handled by the appropriate Departmental Chain of Command.

U. AUTHORIZATION FOR THE USE OF TACTICAL FORCE

1. SWAT members are expected to maintain firearms discipline, and except for that action which an officer reasonably believes is necessary in the immediate defense of human life, authorization to resolve the incident by the tactical application of force must be granted by the Incident Commander.

2. The use of precision rifle fire by an SWAT member as part of a tactical operation to resolve a high risk incident by force will be a command decision based upon an assessment of the events that have occurred or are occurring, and the risk to life posed by a failure to take immediate action. The Incident Commander will make this decision. An SWAT member may employ deadly force without command approval only when emergency action is necessary in the immediate defense of human life.

3. The use of chemical agents in high-risk situations must be authorized by the Incident Commander, with due consideration given to the risk of fire and potential injury to involved persons. Fire and medical support should be pre-positioned in a stand-by location to promptly render any necessary assistance once the tactical operation has been concluded.

4. The Incident Commander will consult with the Chief of Police prior to terminating negotiations and/or authorizing tactical action by the SWAT to resolve the incident by force. In all situations however, the Incident Commander will retain full authority to order emergency action by the SWAT as necessary to eliminate a direct and immediate threat to human life.

5. Consistent with the purpose and mission of the SWAT, the use of force by team members will be limited to that which is reasonably necessary to protect human life and effect the apprehension of the suspect(s). In all instances, SWAT members shall fully comply with State law and departmental policies governing the use of force.

V. SWAT TACTICS, PLANS AND CAPABILITIES

1. The SWAT Tactical Team Commander, in association with the SWAT Tactical Team Leader, may develop specific tactical plans for the SWAT response to high risk incidents, as well as for the utilization of specialized weapons, equipment and capabilities. Tactical plans are subject to review and approval by the Chief of Police, and will be disseminated only to authorized personnel.

2. In order to protect the physical safety of SWAT members and preserve the integrity of tactical operations during high-risk incidents, SWAT tactics, plans and capabilities will be considered confidential. Supervisory personnel and other members of the Department will be kept informed on a "need-to-know" basis as required to carry out their assigned responsibilities.

3. Except as specifically authorized by the SWAT Tactical Team Commander, Crisis Negotiations Team Commander or the Chief of Police, members are strictly prohibited from disclosing any information related to SWAT operations, plans or capabilities to any person.

W. GUIDELINES FOR RESPONDING TO HIGH RISK INCIDENTS

1. Initial Responding Officer(s): Once it has been determined that a high risk incident as defined by this Order exists or is likely, the initial responding officer(s) should avoid confrontation, if possible, and observe the following guidelines:

   (a) Contain and isolate the suspect(s);

   (b) Request supervisory assistance;

   (c) Maintain firearms discipline. Immediate action necessary to protect human life will be in accordance with prevailing law and departmental policy governing the use of force;

   (d) Depending upon the situation, responding back-up officers should be advised as to the use of emergency lights/siren and means of approach in order to prevent the situation from escalating and to protect responding units.

2. Watch Commander: The field supervisor will respond to the scene to confirm the existence or potential of a high risk situation and determine what immediate action is warranted as follows:

   (a) Notify higher level command personnel as required;

   (b) Establish an inner perimeter and ensure that adequate personnel are assigned to prevent the access and/or egress of suspects and other unauthorized vehicular and pedestrian traffic;

   (c) Take steps to evacuate safely all injured persons, if possible. Consideration must be given to the potential danger to rescuers;

   (d) Begin the evacuation of all civilians beyond the outer perimeter;

   (e) Ensure that needed Fire and/or EMS units respond and stand by at a safe location.

3. Incident Commander: The highest ranking officer on the scene will assume overall command and control of the incident, and shall:

   (a) Ensure that an inner and outer perimeter are established and that all civilians are evacuated beyond the outer perimeter;

   (b) Establish a field command post, located in a secure area between the inner and outer perimeter, from which all police operations will be conducted;

(c) Order the deployment of the SWAT and/or Negotiators through the Communications Center, as necessary;

(d) Ensure notification of other necessary persons and units within and outside the Department, including higher level command officers, and other resources necessary to control the situation, to include any specialized surveillance equipment or vehicles;

(e) Establish liaison with the SWAT Tactical Team Commander and Negotiation Team Commander and coordinate all tactical operations and negotiations;

(f) Designate radio talk groups to be utilized during the incident by agency personnel and any outside assisting agencies;

(g) Designate additional personnel as required to coordinate necessary support functions such as background intelligence, logistics, record keeping, communications, media liaison, outer perimeter security, and traffic control;

(h) Establish liaison with the news media and designate a media assembly point outside the outer perimeter.

4. The SWAT Tactical Team Commander is responsible for the following:
   (a) Coordinate the deployment of SWAT members to secure the inner perimeter and control the movement of the suspect(s);

   (b) Formulate an emergency tactical action plan for approval by the Incident Commander;

   (c) Relay intelligence information gathered by SWAT members to the Incident Commander and Crisis Negotiation Team Commander;

   (d) Develop options/plans for tactical resolution of the situation and make recommendations to the Incident Commander for any specific tactical actions that are deemed necessary and appropriate;

   (e) Direct all tactical operations conducted by the SWAT as authorized by the Incident Commander;

   (f) Maintain a tactical log recording critical information relative to the process.

5. The Crisis Negotiation Team Commander is responsible for the following:

   (a) Establish liaison with the Incident Commander immediately upon arrival at the scene;

   (b) Coordinate efforts to establish a secure, police controlled communications link with the suspect;

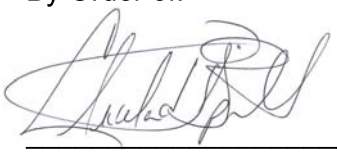
   (c) Designate a primary negotiator for the incident;

   (d) Attempt to stabilize, de-escalate and resolve the situation through a process of strategic negotiation; make recommendations to the Incident Commander for any specific actions that are deemed necessary and appropriate;

   (e) Relay pertinent intelligence information gathered by negotiators to the Incident Commander and SWAT Tactical Team Commander;

(f) Maintain a negotiation log recording critical information relative to the process.

By Order of:



Cleveland L. Spruill, Chief of Police

ADDENDUM A

Specification of Department Approved Weapons and Ammunition
(Updated 09-02-11)

STANDARD ISSUED DUTY FIREARM SPECIFICATIONS

[redacted]

AMMUNITION SPECIFICATIONS

[redacted]

SPECIALIZED TACTICAL FIREARM

[redacted]

CHEMICAL MUNITIONS*

[redacted]

[redacted]

SPECIALTY IMPACT MUNITIONS (S.I.M)*

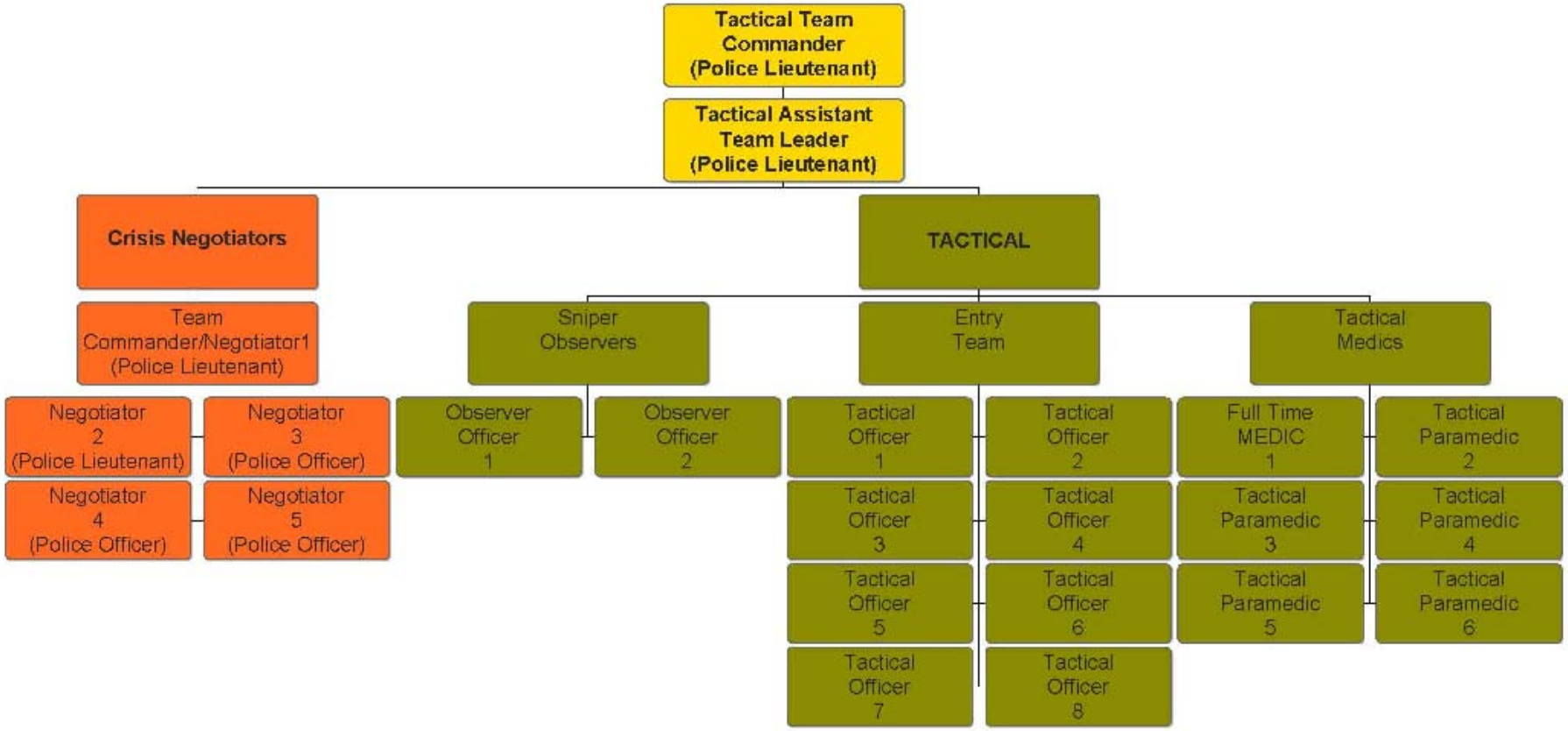
[redacted]

TACTICAL EQUIPMENT

[redacted]

ADDENDUM B

Huntersville Police Department
S.W.A.T. Team Organizational Chart



All SWAT Team members are trained to deploy handeld and 40 mm launched munitions.

HUNTERSVILLE POLICE DEPARTMENT

Directive 8.01 Victim and Witness Assistance

Effective Date: October 2, 2018	**Rescinds: June 13, 2016**
Revision Date: March 2019	**Approved: Cleveland L. Spruill Chief of Police**

CONTENTS

8.01 A – Policy/Purpose
8.01 B – Definitions
8.01 C – Administration
8.01 D – North Carolina Victim's Crime Act
8.01 E – Victim Services during Preliminary Investigations
8.01 F – Notification of Next of Kin
8.01 G – Victim Services during Follow-Up Investigation
8.01 H – Responsibility of Criminal Investigations Division
8.01 I – Analysis of Victim/Witness Needs and Services
8.01 J – Training for Agency Personnel
8.01 K – Victim/Witness Protection
8.01 L – Victim/Witness Assistance to Agency Personnel
8.01 M – Public Information/Case Information
Addendum A – Victim/Witness Assistance Offense List
Addendum B – Victim Information Sheet
Addendum C – Notice of Case Assignment
Addendum D – Victim Notification of Arrest
Addendum E – District Attorney Notification Form

CALEA 55.1.1 55.1.2 55.2.1 55.2.2 55.2.3 55.2.4 55.2.5 55.2.6

A. POLICY/PURPOSE

1. The Police Department supports the intent of NCGS 15A-825 which establishes certain legal rights of crime victims and witnesses. Departmental employees must make every reasonable effort to assure that the rights and safety of victims and other witnesses are protected, and that such persons are treated with fairness, dignity, and compassion. Agency members should be particularly sensitive to the special needs of the victims and families of crimes such as domestic violence, child abuse, sexual assault, and abuse of the elderly because of their effect on the delicate structure of the family unit and the community in general. Victims and witnesses who come into contact with our agency will be informed of appropriate support agencies or resources that may be available to provide needed assistance and services.

2. All victims and witnesses will be treated by Huntersville Police Department employees with compassion, fairness, dignity, and respect. Victims and witnesses will be informed of assistance available from the Department, other elements of the criminal justice system, and community service agencies. Surviving family members and loved ones of the victim may be considered among victims as well.

3. The purpose of this Directive is to establish a written directive which describes Department policy and procedures for providing assistance to persons who are crime victims or witnesses.

B. DEFINITIONS

The following definitions are for the limited purpose of this Directive and may not apply in all other cases:

1. Victim: person who suffers physical, financial, or emotional harm as a direct result of a crime committed upon his or her person or property.

2. Witness: a person who has information or evidence relevant to the investigation of a crime.

3. Victim Advocate: trained personnel of the individual community services agencies to which victims and witnesses are referred for specified assistance.

4. Victim Information: the information that is provided to victims and witnesses during preliminary investigations, and upon arrest and post-arrest of a suspect, regarding services available to assist them.

5. Referral: informing the victim or witness of appropriate support agencies or resources available to assist them.

C. ADMINISTRATION

1. The Criminal Investigations Division Commander shall have primary functional responsibility for the overall administration and coordination of the department's victim & witness assistance program.

2. The Criminal Investigation Division Commander or designee shall be responsible for establishing and maintaining liaison with other appropriate public and private organizations that provide victim/witness assistance services, and for coordinating the provision of relevant training for Department personnel. **[CALEA 55.1.1d]**

3. All agency personnel will have a shared responsibility to ensure that the goal and objectives of the victim/witness assistance program are met in accordance with State law and the provisions of this Order.

4. The primary goal of this Directive is to ensure that crime victims and witnesses receive professional handling consistent with their important investigative and prosecutory role. It is the responsibility of our agency to ensure that victims and witnesses of crimes are informed of appropriate services and resources that may be available to assist them, not only from our Department, but also from other public and private organizations. This goal will be met through the following activities:

    (a) Providing initial and periodic update training to all Department members regarding their role and responsibility in providing victim/witness assistance;

    (b) Treatment of all victims and witnesses with fairness, compassion and dignity;

    (c) Providing information about community services listed in the *Victim Services Information Sheet*, that are available within our service area, and the type of assistance that they can provide to victims and other witnesses, including, but not limited to:

        (1) Medical assistance;
        (2) Temporary shelter or protection;
        (3) Emergency food and clothing;
        (4) Victim compensation;

(5) Elderly assistance;
(6) Civil remedies;
(7) Legal assistance.

Information regarding victim/witness assistance supplied by the agency directly and referral information regarding services offered in the agency's jurisdiction by other organizations (governmental or private sector) for victims/witnesses will be available 24 hours a day from a single point of contact. **[CALEA 55.2.1]**

D. NORTH CAROLINA CRIME VICTIMS RIGHTS ACT

1. NCGS Chapter 15A, Subchapter VIII-A***,*** *Rights of Crime Victims and Witnesses*, summarizes the legal rights of victims and witnesses in North Carolina. In accordance with GS 15A-830, victims of identified crimes will be notified of certain rights pertaining to medical services, compensation funds, investigating officers, prosecutors, arrests, and pretrial release of defendants. A detailed listing of the crimes identified by this statute is found in Addendum A of this Directive. **[CALEA 55.1.1e]**

E. VICTIM SERVICES RENDERED DURING PRELIMINARY INVESTIGATION

1. The officer responsible for conducting the preliminary investigation shall:

   (a) Give information to the victim/witness about applicable services that are available such as counseling, medical attention, compensation programs or emergency financial assistance, and victim advocacy. This can be accomplished by providing the person with a *Victim Services Information Sheet (*see Addendum B), **[CALEA 55.1.1a; 55.2.3a]**

   (b) Advise the victim/witness about what to do if the suspect or the suspect's companions or family threatens or otherwise intimidates him or her; **[CALEA 55.2.3b]**

   (c) Inform the victim/witness about the case number, if known by the agency, and subsequent steps in the processing of the case; **[CALEA 55.2.3c]**

   (d) Provide a telephone number that the victim/witness may call to report additional information about the case or to receive information about the status of a case. **[CALEA 55.1.3a, 55.2.3d]**

2. In cases where the person is the victim of a crime included in Addendum A of this Directive, the officer shall provide the victim with a *Victim Services Information Sheet.*

3. The initial reporting officer will indicate in the original report that the victim has received this information and will indicate if the victim wishes to receive further notices from the Department. If the victim elects to receive further notices, the victim will be responsible for notifying the Department of any changes in the victim's name, address, and telephone number.

4. Supervisors will monitor case investigations to ensure victim/witness procedures are being completed.

F. NOTIFICATION OF NEXT OF KIN [CALEA 55.2.6]

1. When it becomes necessary to notify next-of-kin of persons deceased, seriously injured, or seriously ill, officers will do the following:

   (a) Whenever possible, allow hospital medical personnel to make the notification. If the hospital is unable to do so, the highest ranking officer or designee will make the notification.

(b) When practical, a Department Chaplain or other minister will be called to assist with the notification.

(c) The same procedures will be used when an outside agency requests a notification be made.

2. Huntersville Police Department personnel notifying next-of-kin will do so in person and not by telephone.

G. VICTIM SERVICES RENDERED DURING FOLLOW-UP INVESTIGATION

1. The assigned follow-up investigator will attempt to re-contact the victim within a reasonable period of time of the investigator's initial contact to determine whether further assistance is required. Periodic contact will be made in rape and other serious offenses where the investigator feels the impact of a crime has been unusually severe and has triggered above-average need for victim/witness assistance. The purpose of subsequent contacts would be to determine if the needs of the victim/witness are being met. **[CALEA 55.1.1a; 55.2.4a]**

2. The investigator will explain to the victim/witness the procedures involved in the prosecution of the case and their role in these proceedings, as well as ensure copies of incident and supplemental reports are forwarded to the prosecutor's office, if required. Information will not be released that may compromise or endanger the successful prosecution of the case. **[CALEA 55.1.1a; 55.2.4b,f]**

3. Whenever possible, the investigator will schedule line-ups, interviews, and other required appearances at the convenience of the victim/witness. If necessary, the investigator may provide transportation for the victim and/or witness. **[CALEA 55.1.1a;55.2.4c]**

4. A secure waiting area will be provided for the victim and other witnesses during arrest, pre-arrest, and post-arrest procedures, to insure that they do not come into close proximity to suspects unless necessary for the investigation. **[CALEA 55.1.1b]**

5. The investigator shall honor a victim/witness request for the presence of a victim advocate during line-ups or similar proceedings, and shall assist the victim/witness in locating an advocate through Mecklenburg County or other authorized sources. **[CALEA 55.2.4e]**

6. When appropriate, the investigator will seek the victim/witness employer's cooperation with the investigation to minimize the employee's loss of pay or other benefits resulting from the investigation.

7. The investigator will facilitate the return of property belonging to victims/witnesses as promptly as possible when it is determined that the property is no longer needed as evidence and where permitted by laws or rules of evidence. **[CALEA 55.2.4d]**

8. In cases where the individual is the victim of a crime listed in Addendum A of this Directive, the investigator shall, within seventy-two (72) hours, contact the victim and inform them that their case has been assigned and document such in the records management system.

9. Investigators will make every effort to notify the victim or victim's family to provide relevant information regarding the progress of the investigation. The investigator should notify those concerned of arrests and significant developments in a timely fashion and document such in the records management system. **[CALEA 55.2.5]**

H. RESPONSIBILITY OF THE CRIMINAL INVESTIGATIONS DIVISION

1. The supervisor of the Criminal Investigations Division, or designee, will maintain liaison with other criminal justice agencies, governmental and non-governmental agencies/organizations concerned with victim/witness needs and rights. Liaison may be initiated by letter, telephone, or personal contact.

I. REVIEW OF VICTIM/WITNESS NEEDS AND SERVICES [CALEA 55.1.2]

1. The Criminal Investigations Division Commander, or designee, at the direction of the Chief of Police, may complete documented review of victim/witness assistance needs and available services within the agency's service area at least once every two years.

J. VICTIM/WITNESS ASSISTANCE TRAINING FOR AGENCY PERSONNEL

1. The Criminal Investigations Division Commander will be responsible for coordinating the provision of initial training to all agency personnel in carrying out the victim/witness assistance program. This training will enable employees to provide informed answers to questions from the public about the victim/witness services offered by our agency and other community organizations. Supplemental training will be conducted through roll call sessions on an as-needed basis.

2. All sworn personnel are provided with training in sensitivity and responding to the needs of victims and witnesses during Basic Law Enforcement Training. In addition, new officers are instructed in the Department's victim/witness policy and procedures during field training.

3. A complete listing of victim/witness service agencies in our area and the type of assistance that they provide will be made available to all Department members to assist them in making victim/witness referrals.

K. VICTIM/WITNESS PROTECTION [CALEA 55.2.2]

1. The Huntersville Police Department will provide appropriate assistance to victims/witnesses who have been threatened or who, in the judgment of the agency, express specific, credible reasons for fearing intimidation or further victimization. Under North Carolina law, it is illegal to threaten injury or destruction of another's property or threaten, menace, or in any other manner, intimidate a person who is summoned or acting as witness in a court.

2. Victims and witnesses should be directed to dial 911 if they feel that they are in immediate danger from a suspect or the suspect's associates, and an officer will be dispatched. The victim or witness should contact the assigned follow-up investigator if they feel they are being harassed or intimidated, but no immediate danger exists.

3. The level of protective assistance provided must be evaluated based on the nature of the case, the danger faced by the victim/witness, and by the resources available to the agency. Protective assistance could include protective custody of the victim/witness, re-arrest of the offender, or other security measures as deemed appropriate by supervisory personnel.

4. Protection from domestic violence is available to victims under NCGS Chapter 50B (see Directive 12.02 (Domestic Violence).

5. If the Department becomes aware of danger to a victim or witness, the investigating officer should promptly attempt to contact and alert the victim/witness. When the victim/witness is located in another

jurisdiction, the appropriate agency should also be contacted and informed of the situation, and requested to take reasonable precautions.

L. VICTIM/WITNESS ASSISTANCE TO AGENCY PERSONNEL

1. Victim/witness assistance services rendered to agency personnel and their families following line-of-duty deaths or serious injuries shall be in accordance with Directive 1.25 (Line of Duty Deaths and Serious Injuries).

M. PUBLIC INFORMATION / CASE INFORMATION

1. All members of the department shall have a general responsibility to inform the public and the media about the agency's victim/witness services, pursuant to the Department's media relations Directive 2.17 (Media Relations). **[CALEA 55.1.3c]**

2. A defendant in a criminal case has a right to access to certain information in the State's case against him through a legal process called "discovery." Procedures for the discovery process are set forth in NCGS Chapter 15A, Article 48. In order to ensure the confidentiality of victims/witnesses and their role in case development, the release of information contained in law enforcement investigative files to a criminal defendant or his/her attorney must be coordinated through and authorized by the District Attorney having responsibility for prosecuting the case. **[CALEA 55.1.3b]**

3. The Criminal Investigations Division Commander may conduct public information activities related to victim/witness assistance, to include public presentations to community groups and civic clubs, and neighborhood organizations, and release of information to the media. Members may also publicly distribute brochures and related materials pertaining to victim/witness assistance topic areas such as child abuse, rape crisis, family violence, and sexual assault. Brochures for distribution may be available from the following organizations or agencies:

    (a) Crime Prevention Division, NC Department of Crime Control & Public Safety;
    (b) State of North Carolina, Office of the Governor;
    (c) North Carolina Department of Human Resources;
    (d) United States Department of Justice;
    (e) North Carolina Victim Assistance Network;
    (f) Local Community Services; and
    (g) Publications developed by the Police Department.

By Authority of:

Cleveland L. Spruill, Chief of Police

ADDENDUM A

VICTIM / WITNESS ASSISTANCE OFFENSE LIST –N.C.G.S. 15A-830

In accordance with North Carolina General Statute 15A-830, victims of the following crimes will be notified of certain rights pertaining to medical services, compensation funds, investigating officers, prosecutors, arrests, and pretrial release of defendants.

- **Any Class A, B1, B2, C, D, or E felony**
- **The following Class F felonies:**

14-16.6(b)&(c) Assault on an executive or legislative officer;
14-18 Involuntary manslaughter;
14-32.1(e) Assault on a handicapped person;
14-32.2(b)(3) Patient abuse and neglect;
14-32.3(a) Domestic abuse of disabled or elder adults (serious injury);
14-32.4 Assault inflicting serious injury;
14-34.2 Assault with firearm or other deadly weapon;
14-34-.6(c) Assault or affray on a firefighter, E.M.T., medical responder, emergency department nurse or emergency department physician;
14-41 Abduction of Children;
14-43.2 Involuntary servitude;
14-43.3 Felonious restraint;
14-43.11 Human trafficking;
14-190.17 Second degree sexual exploitation of a minor;
14-190.19 Participating in prostitution of a minor;
14.202.1 Indecent liberties with children;
14-288.9 Assault on emergency personnel; or
20-138.5 Habitual D.W.I

- **The following Class G felonies:**

14-32.3(b) Domestic neglect of disabled or elder adults (serious injury);
14-51 First and second degree burglary;
14-58 Arson (Unoccupied dwelling);
14-87.1 Common law robbery; or
20-141.4 Death by vehicle.

- **The following Class H felonies:**

14-32.3(a) Domestic abuse of disabled or elder adults (injury);
14-32.3(c) Domestic exploitation of disabled or elder adults; or
14-33.2 Habitual misdemeanor assault

- **The following Class I felonies:**

14-277.3 Stalking;
14-32.3(b) Domestic neglect of disabled or elder adults (injury);
14-34.6(b) Assault or affray on a firefighter, E.M.T., medical responder, emergency department nurse or emergency department physician; or
14-190.17A Third degree sexual exploitation of a minor.

- **An attempt of any of the felonies listed above if the attempted felony is punishable as a felony.**
- **Any of the following misdemeanor offenses when committed between persons having a personal relationship as defined in G.S. 50B-1(b):**

14-33(c)(1) Assault (serious injury or use of deadly weapon);
14-33(c)(2) Assault on a female;
14-33(a) Simple assault;
14-34 Assault by pointing a gun
14-134.3 Domestic Criminal Trespass
14-277.3 Stalking

ADDENDUM B

HUNTERSVILLE POLICE DEPARTMENT
VICTIM SERVICES INFORMATION SHEET
(Victim of Crime Act, Article 46, NCGS 15A-830)

Date: _____

Suspect Name: _____

Suspect DOB: _____ Suspect SS#: _____

MEDICAL SERVICES

Carolinas Medical Center	1000 Blythe Blvd., Charlotte, NC 28203	(704) 355-2000
Novant Health Presbyterian	200 Hawthorne Ln Charlotte, NC 28204	(704) 384-4000
Lake Norman Regional	171 Fairview Rd., Mooresville, NC 28117 (I-77 N, Exit 33)	(704) 660-4000
CMC-Huntersville	16455 Statesville Rd, Huntersville, NC	(704) 512-3100
CMC-Northeast	920 Concord St. N, Concord, NC 28025	(704) 403-3000
Novant Health Huntersville	10030 Gilead Rd., Huntersville, NC 28078	(704) 316-4000
CMC- University Hospital	8800 North Tryon St., Charlotte, NC 28262	(704) 863-6000
Urgent Care	12905 Rosedale Hill Ave., Huntersville, NC	(704) 897-6284

VICTIM ASSISTANCE

Shelter for Battered Women (Domestic Violence Crisis Line)	PO Box 220312, Charlotte, NC 28222	(704) 332-2513
Mecklenburg County Women's Commission	700 North Tryon St., Charlotte, NC 28202	(704) 336-3210
Mecklenburg County Victim Assistance ** Restraining orders and general assistance*	720 E. Fourth St. #204, Charlotte, NC 28202	(704) 336-4126
Rape Crisis Line		(704) 375-9900
National Organization for Victim Assistance (NOVA)	3623 Latrobe Dr., Charlotte, NC 28211	(704) 336-4344 (800) 879-6682
NC Crime Victim's Compensation Commission	4232 Mail Service Center, Raleigh, NC 27699	(800) 826-6200

NC Victim's Assistance Network	130 Penmarc Dr. #101, Raleigh, NC 27603	(800) 348-5068 (919) 831-2857
Mobile Crisis Team		(704) 566-3410
Ada Jenkins Center	212 Gamble St, Davidson, NC 28036	(704) 896-0471
North Meck/Lake Norman Safe Alliance	9624 Baily Rd, Cornelius, NC (2nd Floor) **Leave message for a counselor*	(704) 665-8745 Ext. 200
Safe Alliance Spanish Speaking Counselor		(704) 336-4126 Ext. 126

DISTRICT ATTORNEY

Mecklenburg County District Attorney's Office	700 E Trade St., Charlotte, NC 28202	(704) 686-0700

SIX MONTH STATUS

If you have not received a call notifying you of an arrest of the suspect within six months, you may call:
Mecklenburg County Sheriff's Office 700 E Fourth St., Charlotte, NC 28202 (704) 336-8100

PRETRIAL RELEASE: In some cases the suspect may qualify for pretrial release. If you would like more information about this, you may call:
Mecklenburg County Sheriff's Office 801 E. Fourth St., Charlotte, NC 28202 (704) 336-6016

RELEASE FROM CUSTODY

Victim Information and Notification Everyday (VINE)	https://www.vinelink.com	(877) 627-2826
Mecklenburg County Sheriff's Office	801 E. Fourth St., Charlotte, NC 28202	(704) 336-8100

**Access inmate and arrest information online at:*
http://mcsowebsvr.co.mecklenburg.nc.us/mecklenburg/inmatesearch.asp

If you have any other questions regarding the release from custody of the accused, you may call the Huntersville Police Department at (704) 464-5400 and ask for the listed officer.

Officer: _____ **HP#:** _____

Case Number: _____

Explain:
☐ Domestic Violence Protection Order
☐ Bond Process
☐ Warrant Process
☐ Crime Victim's Compensation

ADDENDUM C

HUNTERSVILLE POLICE DEPARTMENT

9630 Julian Clark Avenue • Huntersville, NC 28078 • (704) 464-5400• Fax (704) 947-9200
•Emergency Dial 911•

DISTRICT ATTORNEY/VICTIM NOTIFICATION FORM

Victim Name: _____

Victim Address: _____

Victim Contact Numbers: _____

Victim DOB: _____ Victim Race: _____ Victim Sex: ☐ Male ☐ Female

Victim Social Security Number: _____

Suspect Name: _____

Suspect DOB:_____ Suspect Sex: ☐ Male ☐ Female

Charge(s): _____

Domestic Violence: ☐ Yes ☐ No

Date of Arrest: _____

Arresting Agency: _____

County in which the suspect is located: _____

State in which suspect is located: _____

Officer:_____ HP#: _____

Huntersville Police Department Case Number: _____

ADDENDUM D

HUNTERSVILLE POLICE DEPARTMENT
Investigating Agency Notification Form
(Victim of Crime Act, Article 46 GS 15A-830)

Investigating Agencies Name: _____

County of Investigating Agency: _____

Phone Number: _____

Date Called: _____-_____-_____ Time Called: _____/_____ Hours

Person(s) Contacted: _____

[redacted]

Suspect Name: _____

Suspect DOB: _____/_____/_____ Suspect SS #: _____-_____-_____

Booking Number (if known): _____

[redacted]

Who Contacted the Investigating Agency? (If different then arresting officer)

Officer Name: _____ HP#: _____

Arresting Officer: _____ HP#: _____

Huntersville Police Department Case Number: _____

	HUNTERSVILLE POLICE DEPARTMENT	
	Directive 8.02 Property and Evidence Control	
	Effective Date: March 18, 2019	**Rescinds: 8.02 Property and Evidence, 1-18-18**
	Revision Date: March 2020	**Approved: Chief of Police**

CONTENTS

8.02 A Policy/Purpose	**CALEA:**	**84.1.1**	**84.1.5**
8.02 B Definitions		**84.1.2**	**84.1.6**
8.02 C Responsibilities		**84.1.3**	**84.1.7**
8.02 D Packaging and Labeling Property and Evidence		**84.1.4**	**84.1.8**
8.02 E Packaging for Specific Types of Property			
8.02 F Extra Security Measures for Certain Types of Property			
8.02 G Preparing Evidence for Laboratory Submission			
8.02 H Property and Evidence Storage Areas			
8.02 I Restricted Access to Storage Areas			
8.02 J When Property Storage is Unavailable			
8.02 K Property Report			
8.02 L Logging Property Into Agency Records			
8.02 M Status of Property Held			
8.02 N Release of Property			
8.02 O Inspections			
ADDENDUM A - HPD Property Report			
ADDENDUM B - Firearms Transaction Record			
ADDENDUM C - Authority to Release and Destroy Property			
ADDENDUM D - Property and Evidence Inspection Report			
ADDENDUM E – Controlled Substance K9 Training Aid Form			

A. POLICY/PURPOSE

1. The purpose of this directive is to establish procedures for receiving, recording, handling, storing, and disposing of property and evidence coming into this Department's possession.

2. Regarding property and evidence, it is the policy of this Department to safeguard the rights of property owners, to provide a strong evidentiary chain of custody for prosecutions, to safeguard and clearly document property, and to protect the integrity of this Department and its employees.

B. DEFINITIONS

The following definitions are for the limited purpose of this Directive and may not apply in all other cases:

1. Property Manager: is the person responsible for the property and evidence control function of the department. The Property Manager will be a police supervisor appointed by the Chief of Police and is identified through the Department's Personnel Directives.

2. Property Custodian: is the person assigned the primary responsibility of the activities and day-to-day responsibilities of the property and evidence control system of the department. The Property Custodian maintains control and custody of the keys, access and security of the evidence and property control rooms and storage areas. The Property Custodian is an employee or officer of the Department appointed by the Chief of Police and is identified through the Department's Personnel Directives. The Property Custodian reports to and is accountable to the Property Manager in regards to property and evidence control matters regardless of his/her fulltime personnel assignment.

3. Alternate Property Custodian: are persons assigned to assume the responsibility of the property and evidence control duties of the department in the absence of the primary property custodian. The Alternate Property Custodian(s) is an employee or officer of the Department appointed by the Chief of Police and is identified through the Department's Personnel Directives. The Alternate Property Custodian reports to and is accountable to the Property Manager in regards to property and evidence control matters regardless of his/her fulltime personnel assignment.

4. Property Control Area: areas under the direct control of the property custodian that are designated as secure storage areas.

5. Evidence: an item of property seized, collected or received by the Department that is related to a case under investigation and is believed to be related in some way to a crime or suspected criminal offense; evidence also includes property seized pursuant to search warrants.

6. Custody: is property that is found, taken into custody for safekeeping, abandoned property, contraband not connected with a criminal offense and property submitted for any other reason that does not include use as evidence.

7. Drop-Locker: a temporary holding facility provided to maintain secure control of evidence until such time as the Property Control Officer is on-duty or available to take custody of evidence.

8. Found Property: a lawful item of property, the control of which is assumed by the Police Department for the purpose of return to the rightful owner.

9. Safekeeping Property: an item that is taken into temporary police custody for reasons other than evidence or found property.

C. RESPONSIBILITIES

1. The Property Custodian will be responsible for the departmental evidence and property control function, and will be accountable for the control of all property and evidence accepted by or stored in the Department's property control areas. One or more alternate property custodians may be designated by the Department to temporarily assume this responsibility in the absence of the Property Custodian. The Property Custodian reports directly to the Property Manager regarding matters of property and evidence control.

2. The Huntersville Police Department will adopt the following procedures for receiving, handling, and disposing of property which is acquired or in-custody property that has been recovered or seized by officers or employees of the Department. When property is seized, recovered or otherwise received by a member of this Department, that member is responsible for:

   (a) Properly submitting the items into the property system;

(b) Completion of all necessary and related reports, including but not limited to:

(1) Determining the classification of the property;
(2) The Huntersville Police Property Report;
(3) Case narrative report or miscellaneous incident report:

(a) Case narrative reports or miscellaneous incident reports are not required for all found property. Case narrative reports are required for any found property that is involved, or appears to be involved with criminal activity. Example: firearms, wallets, jewelry, etc.

(b) Case narrative reports or miscellaneous incident reports are not required for found property that does not appear to be involved in, or linked to criminal activity. Examples: personal clothing, car parts, and small amounts of drugs and/or other illegal substances where the owner is unknown.

(c) Officers should consult their immediate supervisor if there is any uncertainty as to whether or not a case narrative report or miscellaneous incident report is required for found property.

(4) Charlotte-Mecklenburg Police Department (CMPD) or North Carolina State Bureau of Investigation (SBI) laboratory submission form (if applicable); and
(5) Any other appropriate documents.

3. All property and evidence received by departmental personnel will be properly submitted to the property control system prior to ending the tour of duty on which such property or evidence was received. This will include marking, labeling, packaging and sealing the evidence as well as completion of the Huntersville Police Property Report (see Addendum A). **[CALEA 84.1.1a,b]**

4. Officers receiving or taking custody of property under circumstances in which the rightful owner is unknown will make diligent efforts to identify and notify the owner that the property is in the custody of the Department. When such property has yet to be entered into the property function and circumstances permit the release of the property, officers will make a reasonable effort to return the property to its rightful owner. **[CALEA 84.1.1f]**

5. Only authorized personnel will have access into the secured storage areas. Entry into the secured storage areas, by persons other than the primary and alternate property control officer, will be documented on Evidence Storage Area Entry Log.

6. Officers seizing or receiving any property or evidence shall accurately and legibly complete a Huntersville Police Property Report plainly indicating on the form why the property is being submitted by classifying it evidence or custody. Inaccurate or incomplete reports shall be returned to the submitting officer's immediate supervisor for correction. The original copy will be provided to the Property Custodian along with the property or evidence. The chain of custody from the time the property is received stored until its destruction is logged on the Huntersville Police Property Report. **[CALEA 84.1.1c]**

7. All property that is acquired through the civil process function or asset forfeiture proceedings will be accounted for in agency records; and will be disposed of by the agency pursuant to legal authority. **[CALEA 84.1.8]**

8. Property and evidence will be properly packaged, labeled and submitted directly to the Property Custodian during normal business hours. Outside normal business hours, or when the Property Custodian is

unavailable, officers will deposit property and evidence into the drop-lockers adjacent to the main evidence storage room. Items too large for the drop-lockers may be placed in the designated temporary secure storage area(s) located at the rear of the Police Department. Another alternative for such objects is to call-in the Property Custodian to take immediate possession of the evidence/property.

D. PACKAGING AND LABELING PROPERTY AND EVIDENCE [CALEA 84.1.1d]

1. For evidence to be accepted in court, it is essential that the chain of evidence be properly maintained. The initial step in this process is marking, packaging and labeling the item at the time it is collected, seized or received.

2. It is the responsibility of the submitting officer to properly process all property being submitted (i.e. tagged, marked, packaged, sealed, documented and recorded). Property that is not properly processed will not be transferred into the property system until processing is complete. In such cases the Property Custodian will notify the submitting officer's immediate supervisor so that arrangements can be made to complete the processing.

3. Labeling can be accomplished by writing directly on items of evidence, writing directly on packaging (envelopes, paper bags, plastic bags, boxes, etc.) that contain evidence, or affix a tag to the package containing the evidence. All evidence must be labeled to include the following information:

   (a) Case number;
   (b) Brief description of package contents;
   (c) Owner information;
   (d) Type of crime property is related to;
   (e) Officer name and HP number;
   (f) Date and time property was packaged/submitted.

4. Packages containing evidence (envelopes, paper bags, plastic bags, boxes, etc.) must be sealed with clear tape. The submitting officer shall place his/her initials and HP number on the package in such a manner that part of the marking is on the package and part of the marking is on the tape used to seal the package.

5. Firearms, narcotics and drugs and valuables are to be packaged separately with no more than one item per package. Other items may be packaged together provided there is not issue of cross contamination and the Huntersville Police Property Report details each and every item contained in the package. Narcotics/drugs should be handled with disposable latex gloves and secured in an approved manner

6. Large items and certain types of evidence, such as bicycles, perishable items, etc., may not be easily packaged. Such items must have a tag affixed to the item in lieu of being packaged. When tags are used instead of packaging, officers must complete all pertinent information on the tag. If the item tagged requires further examination for physical evidence, the item must be packaged or protected in such a way to prevent the possibility of cross contamination or loss of evidence.

E. PACKAGING FOR SPECIFIC TYPES OF PROPERTY

1. Biological evidence:

   (a) When submitting items suspected of containing DNA materials the submitting officer will indicate this in the provided space on the Huntersville Police Property Report. All items of evidence containing DNA

evidence shall be air dried and packaged in paper containers prior to submission to the evidence control officer.

(b) Items containing DNA evidence shall be packaged and maintained in such a manner as to prevent cross contamination.

(c) Liquid blood samples collected for comparison purposes shall be kept under refrigeration prior to submission to the crime lab being utilized by the Department.

(d) Sexual assault kits shall be collected and submitted in accordance with guidelines established by the crime lab being utilized.

(e) Urine, blood, and other body fluid specimens will be placed in an approved and sealed biohazard container and placed in temporary storage in the refrigerator and secured. Disposable rubber gloves should be used if there is any risk of leakage. The submitting officer is responsible for ensuring that a biohazard label is affixed to any package, container or device containing a biohazard material as a way to warn potential handlers.

(f) The submitting officer is responsible for ensuring that a biohazard label is affixed to any package, container or device containing biohazard material as a way to warn potential handlers.

2. Found Property:

(a) Found property shall be handled generally the same as evidence. The Huntersville Police Property Report shall be completed using the same guidelines. Officers receiving found (non-evidentiary) property will first attempt to locate the rightful owner before entering it into the property control system. All attempts to locate the rightful owner should be documented in the case report, CAD system, or other appropriate departmental form. If the property owner is located before going off duty, the property may be released to the owner at that time. Otherwise, the property shall be handled the same as evidence in transferring custody to the Property Custodian. Unlike evidence, however, found property may be returned to the rightful owner at any time.

(b) Bicycles, motorbikes, mopeds, and the like shall be placed into the secure area designated for this purpose or secured in accordance to Department practices for that purpose by the investigating officer. Other found property items that are too large for the main property/evidence storage room or drop lockers shall also be placed in the same area.

(c) Investigating officers should make every attempt to locate the rightful owner of all found property. North Carolina law provides that if the rightful owner cannot be located within 180 days (60 days for bicycles), the finder has the right to claim the property (with the exception of weapons.) For this reason, investigating officers shall determine whether or not the finder wishes to keep the property if the rightful owner cannot be located and include this information in the original evidence/property report. If no claim is made, the property (except weapons) will be sold at public auction or otherwise disposed of in accordance with law.

(d) Found property released to owners or finders will be recorded on the departmental property control form and signed by the receiving person.

(e) Although found property is submitted to property control for storage, investigating officers are to continue attempts to locate the rightful owner, and cooperate fully with the Property Custodian in making an appropriate disposition of the item(s) in accordance with this Order.

3. Money:

(a) Money held as evidence will be released to the rightful owner upon completion of the court case and upon approval of the investigating officer and prosecutor. Money that is found may be released to the finder in accordance to State law under the following conditions:

(1) A reasonable effort has been made to locate the actual owner of the property;

(2) Efforts to locate the owner have been documented;

(3) The owner has not been located or was located and failed to claim the property and such information is documented.

(b) Upon releasing the money, the Property Custodian will open the sealed package in the presence of the owner or finder and count the contents together with the owner or finder. If there is any discrepancy, the money will not be returned at that time. The Chief of Police is to be notified immediately for further instructions.

(c) The person receiving the money will sign the electronic signature pad acknowledging receipt of the money. The final disposition of money will be noted in the computerized property log.

4. Firearms and Ammunition:

(a) Recovering officers will *assure* that firearms are unloaded and, if turned in during hours that the Property Section is open, will demonstrate to Property staff that firearms are unloaded. *If turning in firearms after hours, the approving supervisor will personally verify that the weapon is unloaded.*

(b) Each gun will be packaged separately *in a gun box*. *Guns will be secured in the box with nylon ties (locking end inside the box) and if available further secured by placing a trigger guard through the barrel.* ***Officers will note, preferably in black marker, on the outside of the box "UNLOADED by Officer (last name and serial number .***

(c) Firearms that are obtained in any way and for any reason by the Police Department shall not be released to anyone except upon **satisfactory proof of lawful ownership or entitlement and legal eligibility to receive or possess the items under state and federal law.**

(d) (ALL firearms received by the Police Department for any reason shall be queried via DCI/NCIC hot files. Documentation of this query and the result shall be included in the associated case file and a copy attached to the evidence record for the firearm. A Firearm Recovery Notification Form (Addendum E) must be completed for all firearms received by the Department.

(e) ALL evidentiary and found/unclaimed firearms received by the Police Department should be processed through the NIBIN system for ballistic sampling. The Property Custodian will coordinate this testing with the nearest available NIBIN terminal. Documentation of NIBIN testing will be included in the associated case file and a copy attached to the evidence record for the firearm.

(f) For firearms manufactured after 1968 or any military weapons, the investigating officer shall complete and submit an ATF Firearms Trace Request form and submit a copy along with the firearm to the Property Custodian. When in doubt, complete the form.

(g) If the serial number on the firearm has been altered or obliterated, the investigating officer shall prepare the firearm for submission to the crime lab being utilized and request that the serial number

be restored (do not attempt this in-house). Upon receiving the results of the restoration, if successful, the officer shall submit the ATF Trace Request Form and DCI/NCIC hot file query.

(h) The investigating officer shall coordinate with ATF as necessary to follow-up on the ATF trace results if the person in possession of the firearm is different from the purchaser of record.

(i) Officers shall, based on probable cause, file appropriate criminal charges for firearms violations, including but not limited to, any unlawful manufacture, sale, purchase, transfer, possession, alteration, or modification of a firearm or ammunition. ATF assistance may be requested in cases involving federal firearm violations.

(j) Any person claiming ownership or seeking the release of a firearm held by the Police Department must complete a Firearms Transaction Record (see Addendum B) and provide a verifiable photo identification. The Property Custodian shall review the completed form and verify the person's identity and eligibility to lawfully receive and possess the firearm or ammunition PRIOR to its release. This verification shall include a criminal history record check on the person via DCI/NCIC.

(k) Where applicable, the Supplemental Questions for Non-US Citizens (Addendum F) must be completed by the owner of the firearm in compliance with DCI and NICS.

(l) Upon release of a firearm, the completed Firearms Transaction Record, a photocopy of the receiver's photo ID, a printout of the NCIC/DCI criminal history inquiry result, and (where applicable) the ATF Firearms Trace result and NIBIN test documentation will be retained with the evidence record, and a copy included in the original case report.

(m) Firearms may be shipped ONLY via commercial carrier (UPS or FED-EX) overnight, insured, with adult signature required, and then ONLY to a federal firearms license (FFL) holder or a government law enforcement agency. Firearms and ammunition may NOT be shipped via the US postal service. No firearm shall be shipped to any unlicensed individual, business, or insurance company without a valid court order.

(n) The receiving FFL holder MUST provide the Police Department with a signed copy of their FFL prior to any shipment of a firearm. The signature on the copy must be in blue or red ink. In such cases the firearm may be shipped ONLY to the address shown on the Federal Firearms License.

(o) In order to ship a firearm to an outside law enforcement agency, the receiving agency MUST provide the Police Department with a written request for shipment of the firearm on agency letterhead (faxed requests are not acceptable), and also provide a copy of the original crime /incident report that establishes their jurisdiction to receive the firearm as evidence.

(p) In no case may a firearm seized or held by the Huntersville Police Department be shipped outside the United States.

(q) Firearms and other dangerous weapons that cannot be lawfully released by the agency shall be held in evidence pending a court order directing the destruction or other disposition of the weapon. It shall be the responsibility of the seizing/investigating officer to secure a final disposition of the weapon from the court.

(r) Ammunition seized or held by the Police Department will be released only upon satisfactory proof of lawful ownership and legal eligibility to receive such items. No ammunition will be released to any person who is under age 18 or otherwise prohibited by federal or state law from receiving or

possessing ammunition. Completion of a Firearms Transaction Record is not required for the release of ammunition. However, the receiver of the ammunition must furnish verifiable photo identification PRIOR to such release. Teflon-coated or armor piercing ammunition will NOT be released to any person without a valid court order.

(s) Ammunition shipped by the Police Department to a Federal Firearms License (FFL) holder or government law enforcement agency must be packaged and shipped in accordance with the prevailing law and the requirements of the particular shipping service used. In most cases, ammunition shipped by common carrier must be labeled as ORM-D (Other Restricted Material - Defined) and defined as “small arms ammunition”.

5. Perishable, Flammable, or Explosive Items:

(a) Perishable items of evidence should be submitted directly to the Property Custodian for refrigerated storage whenever possible;

(b) If the Property Custodian is not on duty, perishable evidence may be placed in the temporary refrigerated storage unit maintained adjacent to the main evidence room. Items shall be secured inside one of the individual locking compartments along with the corresponding form Huntersville Police Property Report, and the key dropped in the slot in the evidence drop-lockers where locker keys are normally deposited. Upon returning to duty, the Property Custodian will collect and transfer the evidence to the main perishable evidence storage unit inside the Evidence Room.

(c) Flammable and explosive items will not be stored in property control areas unless absolutely necessary, and then only if such storage can be safely effected. The Property Custodian shall be contacted for authorization prior to submitting such items for storage. Consultation with qualified Explosive Ordinance Disposal (EOD) personnel will be required prior to the storage of ANY explosive materials, including initiators or detonators such as blasting caps.

(d) Where feasible, flammable fuels will be removed from items of property or evidence prior to storage, and disposed of in an appropriate manner. If the fuel cannot be removed, the item must be stored in a flammable liquids cabinet or secured in some other approved manner as determined by the Chief of Police.

6. Safekeeping Property

(a) It must be understood that the Department cannot be used as a "safe deposit box" and keep items for an indefinite period of time. Safe keeping property shall be handled the same as found property and will be returned to the rightful owner within 60 days unless there is a legitimate reason that it should not be done.

(b) As with found property, the rightful owner should be given a copy of the corresponding Huntersville Police Property Report. Investigating officers will be responsible for the return of safekeeping property. If the owner does not want the property, the officer will file a supplemental report to this effect and the property will be disposed of in accordance with departmental policies as directed by the Chief of Police.

(c) Occasionally, citizens bring old ammunition, fireworks, firearms or similar items to the police department and request that it be destroyed. These requests will be honored whenever possible. An Authority to Release and Destroy Property (Addendum C) must be signed by the requesting party.

The Huntersville Police Property Report will be completed the same as all other situations showing the property chain of custody and destruction of such items.

7. Contraband/Forfeited Property

   (a) Property that is forfeited to the Huntersville Police Department will not be released to the owner or finder. Contraband will be disposed of. The Property Custodian will prepare requests for court orders describing such forfeited property and requesting that the Town of Huntersville be designated as owner.

8. Probate Property

   (a) Officers will refrain from seizing property belonging to a deceased person unless it is collected as evidence, or as a last resort for temporary safekeeping. Probate property shall be handled as safekeeping property.

9. Asset Forfeiture

   (a) Property acquired through the civil process function or asset forfeiture proceedings will be accounted for in agency property records and will be disposed of in accordance with prevailing law.

10. Employees Prohibited from Claiming Found Property

    (a) Due to potential conflict of interest or perceptions of conflict of interest, employees of the Police Department may not claim property found by them and submitted to the property room, regardless of whether the property was found on or off duty.

F. EXTRA SECURITY MEASURES FOR EXCEPTIONAL, VALUABLE, SENSTIVE PROPERTY [CALEA 84.1.1e]

1. Extra security measures will be taken to enhance security for any item book into the evidence room that is considered to be sensitive, high in value, or otherwise constitutes an increased security risk. The following types of property will be stored in separately secured cabinets, or within separately secured interior rooms, inside the main property room.

   (a) Money ($1000 or more the Property Custodian must be called out);
   (b) Jewelry, Precious Metals and Other Valuables;
   (b) Firearms; and
   (c) Drugs and Narcotics.

2. If, in the opinion of the submitting officer, other property being submitted is of great value or potentially vulnerable to claims of tampering, the Property Custodian may be summoned to personally accept the property and secure it in the designated area within the main property room. The Watch Commander must approve such requests if the Property Custodian is off duty at the time.

G. PREPARING EVIDENCE FOR LABORATORY SUBMISSION

1. Both the State Bureau of Investigation and Charlotte Mecklenburg Police Department Crime Laboratories mandate that evidence being submitted for examination, analysis, comparison, etc. meet certain requirements. These include but are not limited to the following:

(a) Physical evidence being submitted for lab examination must be accompanied by the appropriate lab's submission form;
(b) All items submitted must be in sealed packages.

H. PROPERTY AND EVIDENCE STORAGE AREAS

1. Drop Lockers **[CALEA 84.1.3]**

(a) The Department has drop- lockers available for purposes of temporarily securing property that is being submitted to the property room. These lockers are located in the wall by room number 137. When not in use the silver button on the locker will not be depressed, and the locker will open indicating that the locker is available for use. Officers submitting items to the property room may utilize any available locker to submit items to the property room, however, the selected locker should be one that is most appropriate for the size and number of items being submitted.

(b) After property has been properly processed (marked, packaged, sealed, etc.), the submitting officer will place it inside one of the drop- lockers with the corresponding Huntersville Police Property Report. The locker door is to be closed and the lock activated by pressing the silver metal button on the left side of each locker. Officers submitting property are responsible for checking the locker to insure that it is in fact secured.

(c) The Property Custodian will check the lockers each workday and remove any items that have been deposited into the lockers. The Property Custodian will formally enter the items into the property system. Upon completing the intake process for the items, the Property Custodian will close and secure all doors on the back side of the lockers, and reset all the locks on the lockers.

(d) All property being submitted to the property system must be secured in a drop-locker. Officers shall not store evidence and/or in-custody property in personal desks, lockers, briefcases, personal or departmental vehicles, private residences or other places not specifically authorized by the Chief of Police. Personal use of such property is strictly prohibited.

2. Refrigerated Storage:

(a) The property management system for the Huntersville Police Department includes several refrigerators for storage of perishable items such as blood and urine. At least one refrigerator is located in the evidence processing area for temporary storage of items until they are transferred into the main property room.

(b) A refrigerator is located inside the main property room for long-term storage of perishable items. Use of all evidence refrigerators is restricted to storage of evidence/property formally entered into the system, with the exception that the intake refrigerator may also be used to store solution for alcohol breath testing equipment.

(c) Each refrigerator has its own thermometer attached for monitoring operating temperatures, which should range from 34-42 degrees.

3. Off-Site Storage Area:

(a) The department maintains an off-site storage area as directed and approved by the Chief of Police. The storage area will be locked with a department owned lock (the keys to the locks are maintained as

directed in this General Order. This storage area shall be inspected in all inventory and procedural audits.

(b) The primary purpose of this off-site storage area is for the temporary secure storage of items that are under the control of the Huntersville Police Department property management, but not evidence. However, as a secondary purpose, items that are unsuitable by size or nature may be stored in this area with the approval of the Property Manager, in separate secured and controlled areas accessible only to the Property Custodian. No property listed under the exceptional, valuable or sensitive property shall be stored at this site.

4. Vehicles:

(a) In-custody vehicles requiring short-term temporary storage for purpose such as securing search warrants, conducting searches, etc. may be stored at any towing agency with an adequate impound area to provide the necessary security. The towing agency must be on the list of agencies pre-approved by the Chief of Police for police towing. If long-term secured storage is needed for an in-custody vehicle, the Watch Commander shall notify the Chief of Police. The Chief of Police will determine whether or not to arrange for commercial storage of such vehicles.

(b) Any officer who impounds a motor vehicle will completely fill out the Vehicle Tow In, Inventory and Storage Report as required by other applicable general orders. Copies of the Vehicle Tow In, Inventory and Storage Report will then be distributed as indicated on the form.

5. Dangerous Materials:

(a) No explosives, dangerous chemicals, unknown biological specimens, nuclear material, or other dangerous material or property are to be accepted into the property holding area. If it is necessary to submit property of a hazardous nature into evidence, the submitting officer shall notify his/her Watch Commander. The Watch Commander shall make contact with the Property Manager or, in his/her absence any Bureau Commander, before such property is placed into temporary storage. If deemed necessary, the Property Manager or Bureau Commander will make contact with the Fire Department Fire Prevention Bureau or other experts to determine safeguards necessary to insure safe storage.

6. Bicycles or Large Items:

(a) Items too large for a storage locker may be stored in the Bicycle or Large Item Storage Areas located in the secure parking area located at 9630 Julian Clark Avenue, Huntersville, NC.

(b) Keys to the BLOSA areas will be secured in the Watch Commander's office. Officers needing to place large property or evidence in the BLOSA will request the key from the Watch Commander.

(c) Officers shall tag property, complete the required forms; and complete entries into the Log Book located in the Watch Commander's office after placing any evidence in to the temporary storage cages. Prior to leaving the BLOSA, officers shall secure the individual storage area with the provided lock.

(d) After the evidence has been secured in one of the temporary storage cages located within the BLOSA, the key will be attached to the property report(s) and will be dropped into the designated drop locker located at the Property and Evidence lockers by the impounding officer(s). Do not staple or tape the property receipts to the impounded items.

(e) The Property and Evidence Custodian will return the BLOSA key to the Watch Commander's office.

I. RESTRICTED ACCESS TO STORAGE AREAS [CALEA 84.1.2]

1. All areas where property and/or evidence is stored are secure areas and may be entered only as provided in this directive. When persons outside the Property Section staff or its chain of command enter any Property Section secure storage area, they must be accompanied by Property Section employee(s) and must document their entry in the log provided.

J. WHEN PROPERTY STORAGE IS UNAVAILABLE

1. In the event the secured Drop- lockers are full or unable to accommodate a particular piece of found, recovered, or evidentiary property, the Watch Commander shall be notified. Upon concurrence that there is a need to retain and secure the item, the Watch Commander will determine if adequate secured storage is available. If storage cannot be arranged the Watch Commander will notify the Property Custodian and have him/her respond to the Department to accept the item personally for transfer into the Property Room. Should the Property Custodian be off duty at the time of such an occurrence, he/she should be called in on an overtime basis.

2. Under no circumstances will such property be left out in an unsecured manner to await the return of the Property Custodian. All items will be secured in provided storage areas or turned over personally to the Property Custodian.

K. PROPERTY REPORT

1. The completed Huntersville Police Property Report shall be placed in the secured drop locker with the property.

2. Upon receiving property into the main property room, the Property Custodian will mark the Huntersville Police Property Report to indicate the secured drop-locker where the property had been temporarily stored, as well as the date and time he/she removed it from that location.

3. The Huntersville Police Property Report will be filed in the property room files where it will remain until the property reaches final disposition. When all items on a particular form have reached final disposition, the original copy will be sent to records and filled in the case files.

L. LOGGING PROPERTY INTO AGENCY RECORDS

1. The Property Custodian is responsible for ensuring that the computerized Huntersville Police Property Report is updated any time found, recovered, or evidentiary property is submitted into the property room, removed from the property room, returned to the property room or transferred to a different storage location within the property room. Such updates shall be accomplished immediately after that transfer or relocation of evidence has occurred.

3. The computerized property inventory will contain the following information on each item logged in:

    (a) Incident/case number or event number;
    (b) Date of property transaction;
    (c) Property ID number;

(d) Submitting officer's name and unit number;
(e) Location within the property room where that particular property is stored;
(f) Description of property; and
(g) Applicable disposition information.

M. STATUS OF PROPERTY HELD [CALEA 84.1.5]

1. The Property Custodian shall maintain a records system that reflects the status of all property currently under the care of custody of the property custodian. The records system will include, at a minimum, the following information:

   (a) Case number;
   (b) Evidence and Property Control Inventory number;
   (c) Submitting officer's name and unit number;
   (d) Nature of the property stored (evidence or in-custody property);
   (e) Date and time when property was a received;
   (f) Location where each item listed on the Huntersville Police Property Report is stored within the property room, to include any subsequent storage locations assigned between initial intake and final disposition; and
   (g) Chain of custody from date and time received through final disposition. **[CALEA 84.1.5]**

2. The above information will be maintained on the original copy of the Huntersville Police Property Report. The Property Custodian shall maintain the original copy of this form until such time that all property listed on the form reaches final disposition. Once all property listed on the form has reached final disposition, the original copy of the form will be forwarded to records and filed in the original case file.

3. The original copy of the form should remain secured in the property room, except when under the immediate control of the Property Custodian for purposes of transferring evidence to another authorized person and obtaining the receiving person's signature, or as required for presentation in court. When removed for purposes of obtaining a signature of the receiving person, the form shall be returned to the property room and filed in the appropriate location as soon as reasonably possible after the Property Custodian returns to the police department. If/when the original copy of the form is temporarily removed for presentation in court; a copy of the form should be placed in the file, with a notation as to the location of the original copy. The original copy of the form should be returned to the file as soon as reasonably possible following the presentation in court.

4. The Property Custodian shall periodically distribute property disposition sheets of property and/or evidence being held in property control to Division Commanders. Division Commanders are responsible for disposition for the evidence and/or property held under their name, within the guidelines established by the Property Custodian.

N. RELEASE OF PROPERTY [CALEA 84.1.1g]

1. Temporary release of property for court, laboratory processing, prosecutor viewing, etc, shall be immediately recorded on the Huntersville Police Property Report. The information shall also be entered into the computerized property records as soon as practical. Information recorded on the Huntersville Police Property Report and computerized records shall include the following:

   (a) Property tag number;
   (b) Date out;

(c) To whom it was released and why (court, lab, etc.)
(d) The Property Custodian releasing the property.

2. The final disposition of found, recovered, or evidentiary property will be accomplished after all legal requirements have been satisfied. Written receipts shall be required for all acceptance and transfers of property leaving or coming into possession of the Department. **[CALEA 84.1.7]**

3. Property may be released to the rightful owner once all police use of the property is satisfied and the officer who submitted the property has approved the property for release. The owner of the property will sign via computerized signature pad acknowledging receipt of the property.

O. INSPECTIONS

1. In order to maintain a high degree of evidentiary integrity over agency controlled property and evidence, the following documented inspections, inventory and audits will be completed:

   (a) Semi-annually, an inspection will be conducted to determine adherence to the procedures used for the control of property. The person responsible for the property and evidence function or a designee will complete this inspection. **[CALEA 84.1.1h; 84.1.6a]**

   (b) Whenever the person responsible for the property and evidence function is assigned to and/or transferred from the position, an inventory of property will occur to ensure records are correct and properly annotated. The newly designated property custodian and a designee of the police chief will complete this inventory. The newly appointed custodian will record all discrepancies prior to the assumption of property accountability. **[CALEA 84.1.1h; 84.1.6b]**

   (c) At least annually a supervisor not connected to the property and evidence function will conduct an audit of property and evidence held by the Department as directed by the Chief of Police. **[CALEA 84.1.1h; 84.1.6c]**

   (d) At the direction of the police chief, unannounced inspections of the property storage areas will be conducted to ensure correct security measures are being followed at least once each year. **[CALEA 84.1.1h; 84.1.6d]**

2. Refer to the approved Property and Evidence Inspection Report (Addendum D).

P. USE OF CONTROLLED SUBSTANCE TRAINING AIDS

1. Controlled substances that have been seized during criminal investigations may be used as training aids by the police canines. The controlled substances must be from cases that have been adjudicated and are no longer required for court.

2. Prior to any controlled substance being used as a training aid, a Controlled Substance Canine Training Aid form (see Addendum E) must be completed and approved by the Patrol Operations Bureau Commander. The Canine Coordinator, a Police Lieutenant, and the Property Room Custodian must weigh and document the quantity of controlled substance on the Controlled Substance Canine Training Aid form as it is packaged for use as the training aid on the Controlled Substance Canine Training Aid form. The packaged training aids will then be placed in the custody of the Canine Team Leader. The Canine Team Leader will maintain completed copies of all controlled substance canine training forms. These forms are subject to review at anytime as directed by the Chief of Police.

3. The Canine Team Leader will assign controlled substance training aids to canine officers. The specific amounts assigned to canine officers will be documented on the Controlled Substance Canine Training Aid form. Canine officers will be assigned a property locker to secure their assigned controlled substances when not being used for training. Canine handlers will each have one key to their locker and a duplicate key will be locked in a secure location designated by the Chief of Police. A handler may remove a training aid from their assigned locker while on duty if they anticipate doing training during the shift. The training aid must be returned to the locker prior to ending the shift. No controlled substance training aids may be kept in the handler's vehicle or at their home. A log book will be maintained in an area accessible by each handler that will be used to sign training aids in and out of the handler's assigned locker. Canine handler lockers are subject to inspections at any time as directed by the Chief of Police.

4. A quantity of pseudo controlled substances, obtained for purposes of training police canines, may be maintained by the Canine Team Leader.

5. When controlled substance training aids are no longer suitable for use they will be returned to the Property Room for destruction. When controlled substances are returned, the Canine Coordinator and Property Custodian will weigh and document the quantity on the Controlled Substance Canine Training Aid form.

6. Any accidental damage or destruction of training aids containing controlled substances will be documented on a miscellaneous incident report and submitted to police records. The Patrol Operations Bureau Commander, Investigations Bureau Commander and Police Major will be given copies of this report. The Police Major will review the facts and inform the Chief of Police of any unusual circumstances.

HUNTERSVILLE POLICE DEPARTMENT

Personnel Directive 19-001 CNT Selection Process

Effective Date: January 8, 2019	Member Name: All Sworn Personnel
Distribution: All Sworn Personnel	Approved: Major Barry Graham Patrol Operations Bureau Commander

A. PURPOSE

1. This directive serves to announce the application process to solicit letters of interest for the Crisis Negotiation Team.

B. POLICY

2. It is the policy of the Huntersville Police Department to assign personnel for all functions of the department, including vacancies on the Crisis Negotiation Team.

C. PROCEDURE

The following criteria must be met to be eligible to apply for possible selection to this unit:

(a) The candidate must have completed a minimum of two years full time service as a sworn law enforcement officer in a field assignment and completed their probationary period with HPD;

(b) The candidate may be required to successfully pass a psychological screening examination, to include testing and a clinical interview by a licensed psychologist or psychiatrist;

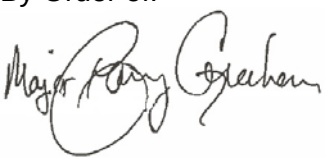
(c) The candidate must possess good verbal communication skills, good problem-solving abilities, and received a “meets standards” or higher in these categories on their last performance evaluation;

(d) The candidate’s last performance evaluation must reflect initiative, job interest, teamwork, and the desire and ability to do work of high quality as well as meets standards or above on all categories;

(e) The candidate must be willing and able to make a personal commitment to training, physical conditioning, and on-call status, realizing that a significant amount of time and effort is required to ensure an effective program and high level of readiness.

Officers interested in applying for a position with the Crisis Negotiation Team should submit a letter of interest to Sergeant Matt Dunker by **3:00 PM Tuesday, January 22, 2019.** Please indicate why you wish to be selected and any special qualifications that you possess pertinent to this type position. Include how you meet or intend to meet each of the qualification criteria listed in this order. Please contact Sgt. Matt Dunker with any questions.

By Order of:



Barry Graham
Major

	HUNTERSVILLE POLICE DEPARTMENT **Personnel Directive 19-003 SWAT Selection Process Announcement**	
	Effective Date: January 9, 2019	**Member Name: All Sworn Personnel**
	Distribution: All Sworn Personnel	**Approved: Captain Scott Sharp**

A. POLICY/PURPOSE

1. It is the policy of the Huntersville Police Department to assign personnel for all functions of the department, including vacancies on the SWAT Team.

2. There are currently two vacancies for the SWAT Team. This directive serves to announce the application process for the SWAT Team.

B. PROCEDURE

The following criteria must be met to be eligible to apply for possible selection to the SWAT Team:

1. Candidates must have two years sworn service with HPD or outside sworn law enforcement/sheriff's agency. Candidates must have successfully completed the Huntersville Police Department PTO Program.

2. Candidates must demonstrate professional maturity, restraint, and self-control during stressful or dangerous situations.

3. Candidates must demonstrate the ability to work effectively with others and follow orders.

4. Candidates must have a satisfactory work history with regard to use of vacation time, use of sick leave, citizens' complaints, and involvement in traffic crashes, discipline, and professional conduct.

5. Candidates must demonstrate firearms proficiency with the issued service weapon. Selected members must have scored 92% or better during the most recent department firearms qualification prior to selection. Candidates must maintain a 92% or above average in firearms proficiency to continue membership on the SWAT Team.

6. Candidates' performance evaluations should reflect initiative, job interest, and the ability to provide police services at an acceptable level.

7. Candidates must complete a physical assessment that will include components of physical fitness, stress management, and critical thinking.

8. Candidates must be willing to abide by rules established for standby and activation of the SWAT Team.

9. The selection process may consist of an evaluation process that may include, but not limited to, the following elements:

   (a) Oral Interviews
   (b) Psychological screening
   (c) Review of personnel files
   (d) Physical Agility Test
   (e) Firearms qualification

9. Candidates must be willing to sign a commitment contract obligating them to three (3) years with the SWAT Team. Early voluntary termination will result in ineligibility for advancement, promotion, or selection for specialized positions for one (1) year.

Officers interested in applying for a position with the SWAT Team should submit a letter of interest to Captain Scott Sharp no later than 3:00 PM January 31st, 2019. Please indicate why you wish to be selected and any special qualifications that you possess pertinent to this type position. Include how you meet or intend to meet the qualification criteria listed in this Directive. The firearm portion of the assessment will be coordinated based on the number of participants and the availability of a firearms range and instructor.

Please refer to Directive 7.02 Special Weapons and Tactics Team for more specific procedures on eligibility and selection.

Please contact Captain Scott Sharp with any questions.

	HUNTERSVILLE POLICE DEPARTMENT	
	Personnel Directive 19-009 K9 Officer Selection and Application for Future Vacancies	
	Effective Date: March 22, 2019	**Rescinds: PD- 16-011**
	Revision Date: N/A	**Approved: Captain Scott Sharp**

A. POLICY/PURPOSE

1. It is the policy of the Huntersville Police Department to assign personnel for all functions of the department, including the K-9 Officer Function.

2. The purpose of this Personnel Directive is to solicit interest for future K-9 Officer vacancies, and to announce the process for applying for future vacancies to create an active selection list.

B. PROCEDURE

1. Service as a canine handler is a voluntary specialized assignment. Prospective handlers must meet the following minimum qualifications:

   (a) Must have completed all probationary periods and field training required by the Department, and shall have a minimum of two (2) years of patrol field experience as a full-time sworn law enforcement officer;

   (b) Receive their supervisor's recommendation regarding the applicant's maturity, judgment, work history, use of force history, and performance under stress;

   (c) Have demonstrated the ability to work effectively and productively without close supervision;

   (d) Must be familiar with the duties and responsibilities of the assignment and demonstrate a sincere interest in working with canines in law enforcement;

   (e) Have the consent of household family members to become a canine handler;

   (f) Maintain a residence that provides adequate yard space for the placement of a department-provided kennel, and which affords the canine suitable protection and solitude during off duty hours. In the event that the handler does not own a residence, he/she must obtain written permission from the property owner for the housing of the canine in the department provided kennel;

   (g) Agree to at least five (5) years of assignment as a canine handler, excluding promotion or reassignment initiated by the Department;

   (h) Ensure that any other pets at home will not interfere with the canine and its training program;

   (i) Must be in good physical condition and able to perform the more strenuous assignments required of canine handlers;

   (j) Agree and understand that they must devote more than assigned on-duty time to the care and training of the canine and must respond to off-duty call outs in a reasonable time; and

(k) Complete the K9 Officer Assessment that will include a written test, oral board and practical exercise. Based on the results of the Assessment Process candidates will be placed on an eligibility list that will be effective for two (2) years.

2. The Chief of Police may waive any of the above requirements if the pool of candidates is limited.

3. Officers interested in applying for future K9 Officer vacancies should submit a letter of interest to the Patrol Operations Bureau Commander by 4:00 PM on March 27, 2019. Please indicate why you wish to be selected and any special qualifications you possess pertinent to this type position. Include how you meet or intent to meet each qualification criteria listed in this Directive.

4. Officers selected for the K9 Officer position will be placed on an active list and reassigned to the position of K9 Officer as vacancies occur.

   Please contact the Patrol Operations Bureau Commander Captain Scott Sharp or Sergeant Seth Hager with any questions.

Date : 5/13/2019 10:48:20 AM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Records request - HPD policies/directives - Request 19-38

Thanks.

On Mon, May 13, 2019 at 9:57 AM Janet Pierson <jpierson@huntersville.org> wrote:

> Attached are the documents provided to me pursuant to your request.
>
> If you have any questions, please contact me.
>
> Janet Pierson, NCCMC
>
> Town Clerk
>
> PH: 704.766.2202
>
> **From:** Eric Rowell <ericwrowell@gmail.com>
> **Sent:** Wednesday, March 27, 2019 9:49 PM
> **To:** Janet Pierson <jpierson@huntersville.org>
> **Cc:** Anthony Roberts <aroberts@huntersville.org>; Bence Hoyle <bhoyle@huntersville.org>
> **Subject:** Records request - HPD policies/directives - Request 19-38
>
> Mrs. Pierson,
>
> Please provide me copies of any and all HPD policies and/or directives that have been promulgated/issued from January 1, 2019 through the present or that have an effective date from January 1, 2019 through the present, including copies of any policies and/or directives that have been revised or rescinded during the same period.
>
> Let me know if there are any questions about this request.
>
> Thanks,
>
> Eric Rowell
>
> Huntersville

Date : 5/1/2019 3:00:18 PM
From : "E Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Records request - HPD policies/directives

Following up on this request.

Thanks,

Eric Rowell

This message approved by my very smartphone.

On Mar 29, 2019, at 08:06, Janet Pierson <jpierson@huntersville.org> wrote:

> This is to confirm receipt of your request. A response will be provided within 15 business days.
>
> Janet Pierson, NCCMC
> Town Clerk
>
> **From:** Eric Rowell <ericwrowell@gmail.com>
> **Sent:** Thursday, March 28, 2019 6:01 AM
> **To:** Janet Pierson <jpierson@huntersville.org>
> **Cc:** Anthony Roberts <aroberts@huntersville.org>; Bence Hoyle <bhoyle@huntersville.org>
> **Subject:** Re: Records request - HPD policies/directives
>
> Mrs. Pierson,
>
> One revision to this request. If the following documents are not already included in my initial request for policies/directives issued from January 1, 2019 through the present, please also provide me copies of any and all HPD policies and/or directives related to:
>
> - probation/probationary periods, and
> - eligibility criteria for selection to any HPD unit
>
> The request for the two items above is not date specific, any currently effective policies and/or directives related to the two. Let me know if there are any questions about this request.
>
> Thanks,
>
> Eric Rowell
> Huntersville
>
> On Wed, Mar 27, 2019 at 9:48 PM Eric Rowell <ericwrowell@gmail.com> wrote:
>
> > Mrs. Pierson,
> >
> > Please provide me copies of any and all HPD policies and/or directives that have been promulgated/issued from January 1, 2019 through the present or that have an effective date from January 1, 2019 through the present, including copies of any policies and/or directives that have been revised or rescinded during the same period.
> >
> > Let me know if there are any questions about this request.
> >
> > Thanks,
> >
> > Eric Rowell
> > Huntersville

Date : 3/29/2019 8:06:36 AM
From : "Janet Pierson" jpierson@huntersville.org
To : "'Eric Rowell'" ericwrowell@gmail.com
Subject : RE: Records request - HPD policies/directives

This is to confirm receipt of your request. A response will be provided within 15 business days.

Janet Pierson, NCCMC
Town Clerk

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Thursday, March 28, 2019 6:01 AM
To: Janet Pierson <jpierson@huntersville.org>
Cc: Anthony Roberts <aroberts@huntersville.org>; Bence Hoyle <bhoyle@huntersville.org>
Subject: Re: Records request - HPD policies/directives

Mrs. Pierson,

One revision to this request. If the following documents are not already included in my initial request for policies/directives issued from January 1, 2019 through the present, please also provide me copies of any and all HPD policies and/or directives related to:

- probation/probationary periods, and
- eligibility criteria for selection to any HPD unit

The request for the two items above is not date specific, any currently effective policies and/or directives related to the two. Let me know if there are any questions about this request.

Thanks,

Eric Rowell
Huntersville

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>
> Let me know if there are any questions about this request.
>
> Thanks,
>
> Eric Rowell
> Huntersville

Date : 3/28/2019 6:01:21 AM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Bence Hoyle" bhoyle@huntersville.org
Subject : Re: Records request - HPD policies/directives

Mrs. Pierson,

One revision to this request. If the following documents are not already included in my initial request for policies/directives issued from January 1, 2019 through the present, please also provide me copies of any and all HPD policies and/or directives related to:

- probation/probationary periods, and
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The request for the two items above is not date specific, any currently effective policies and/or directives related to the two. Let me know if there are any questions about this request.

Thanks,

Eric Rowell
Huntersville

On Wed, Mar 27, 2019 at 9:48 PM Eric Rowell <ericwrowell@gmail.com> wrote:

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>
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>
> Let me know if there are any questions about this request.
>
> Thanks,
>
> Eric Rowell
> Huntersville

Date : 5/1/2019 3:37:35 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "'E Rowell'" ericwrowell@gmail.com
Subject : RE: Records request - HPD policies/directives

I apologize for the delay. I am still waiting for the Attorney to review. I have sent her another reminder.

Janet

From: E Rowell <ericwrowell@gmail.com>
Sent: Wednesday, May 01, 2019 3:00 PM
To: Janet Pierson <jpierson@huntersville.org>
Subject: Re: Records request - HPD policies/directives

Following up on this request.

Thanks,

Eric Rowell

This message approved by my very smartphone.

On Mar 29, 2019, at 08:06, Janet Pierson <jpierson@huntersville.org> wrote:

> This is to confirm receipt of your request. A response will be provided within 15 business days.
>
> Janet Pierson, NCCMC
> Town Clerk
>
> **From:** Eric Rowell <ericwrowell@gmail.com>
> **Sent:** Thursday, March 28, 2019 6:01 AM
> **To:** Janet Pierson <jpierson@huntersville.org>
> **Cc:** Anthony Roberts <aroberts@huntersville.org>; Bence Hoyle <bhoyle@huntersville.org>
> **Subject:** Re: Records request - HPD policies/directives
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> One revision to this request. If the following documents are not already included in my initial request for policies/directives issued from January 1, 2019 through the present, please also provide me copies of any and all HPD policies and/or directives related to:
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> Eric Rowell
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>>
>> Let me know if there are any questions about this request.
>>
>> Thanks,
>>
>> Eric Rowell
>> Huntersville

Date : 8/19/2019 7:43:43 AM
From : "Janet Pierson" jpierson@huntersville.org
To : "'Eric Rowell'" ericwrowell@gmail.com
Subject : RE: Records request - HPD reports - Request 19-65

I apologize. I didn't even look up this request yesterday and just assumed it was your second request for reports, which is a different request number. We had provided the information for this one and then you had a follow-up question. I will confirm that the Town Attorney has this on her list to provide a response.

Janet

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Sunday, August 18, 2019 8:08 AM
To: Janet Pierson <jpierson@huntersville.org>
Subject: Re: Records request - HPD reports - Request 19-65

Please provide an update on this request.

Thanks

On Mon, Jul 15, 2019 at 7:18 AM Janet Pierson <jpierson@huntersville.org> wrote:

> This is to confirm receipt of your request.
>
> Janet Pierson, NCCMC
> Town Clerk
> PH: 704.766.2202
>
> **From:** Eric Rowell <ericwrowell@gmail.com>
> **Sent:** Sunday, July 14, 2019 9:07 PM
> **To:** Janet Pierson <jpierson@huntersville.org>
> **Cc:** Anthony Roberts <aroberts@huntersville.org>
> **Subject:** Records request - HPD reports
>
> Mrs. Pierson:
>
> Please provide me copies of the full reports not just "public release" versions, including any associated notes or call notes and any stop data/traffic law enforcement statistics recorded pursuant to NCGS 143B-903, for the following:
>
> - 20180206-2143-00
> - 20190130-2024-01
> - 20180108-2308-01
> - 20181020-2041-05
> - 20190214-0031-04
> - 20180216-0210-00
> - 20180211-1913-01
> - 20181025-2225-03
> - 20170616-2001-05
> - 20180215-0055-00
> - 20181228-2046-00
> - 20171030-2129-03
> - 20171031-2306-00
> - 20170428-0156-03
> - 20171022-1908-01
> - 20180226-0107-00
> - 20190126-1948-02
> - 20181207-0121-00
> - 20170106-0155-00
> - 20170120-0039-00
> - 20180621-0148-01
> - 20180715-1922-01
> - 20181005-1825-01
> - 20181105-0140-00
> - 20180811-0218-01
> - 20180908-2128-05

- 20181220-0114-01
- 20180225-1940-01
- 20180617-0138-01
- 20170115-2043-03
- 20180607-0146-00
- 20171006-2150-00

Let me know if there are any questions about this request.

Thank you,

Eric Rowell
Huntersville

Date : 8/18/2019 9:24:50 AM
From : "Janet Pierson" jpierson@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Subject : Re: Records request - HPD reports - Request 19-65

I will follow-up with Police on timeframe of getting stop data. As explained in previous request, we will not be releasing full reports.

Janet

Sent from my iPhone

On Aug 18, 2019, at 8:08 AM, Eric Rowell <ericwrowell@gmail.com> wrote:

> Please provide an update on this request.
>
> Thanks
>
> On Mon, Jul 15, 2019 at 7:18 AM Janet Pierson <jpierson@huntersville.org> wrote:
>
> > This is to confirm receipt of your request.
> >
> > Janet Pierson, NCCMC
> >
> > Town Clerk
> >
> > PH: 704.766.2202
> >
> > **From:** Eric Rowell <ericwrowell@gmail.com>
> > **Sent:** Sunday, July 14, 2019 9:07 PM
> > **To:** Janet Pierson <jpierson@huntersville.org>
> > **Cc:** Anthony Roberts <aroberts@huntersville.org>
> > **Subject:** Records request - HPD reports
> >
> > Mrs. Pierson:
> >
> > Please provide me copies of the full reports not just "public release" versions, including any associated notes or call notes and any stop data/traffic law enforcement statistics recorded pursuant to NCGS 143B-903, for the following:
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> >
> > - 20180216-0210-00
> >
> > - 20180211-1913-01
> >
> > - 20181025-2225-03
> >
> > - 20170616-2001-05
> >
> > - 20180215-0055-00

- 20181228-2046-00
- 20171030-2129-03
- 20171031-2306-00
- 20170428-0156-03
- 20171022-1908-01
- 20180226-0107-00
- 20190126-1948-02
- 20181207-0121-00
- 20170106-0155-00
- 20170120-0039-00
- 20180621-0148-01
- 20180715-1922-01
- 20181005-1825-01
- 20181105-0140-00
- 20180811-0218-01
- 20180908-2128-05
- 20181220-0114-01
- 20180225-1940-01
- 20180617-0138-01
- 20170115-2043-03
- 20180607-0146-00
- 20171006-2150-00

Let me know if there are any questions about this request.

Thank you,

Eric Rowell

Huntersville

Date : 8/18/2019 8:08:01 AM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Records request - HPD reports - Request 19-65

Please provide an update on this request.

Thanks

On Mon, Jul 15, 2019 at 7:18 AM Janet Pierson <jpierson@huntersville.org> wrote:

> This is to confirm receipt of your request.
>
> Janet Pierson, NCCMC
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> Town Clerk
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> **From:** Eric Rowell <ericwrowell@gmail.com>
> **Sent:** Sunday, July 14, 2019 9:07 PM
> **To:** Janet Pierson <jpierson@huntersville.org>
> **Cc:** Anthony Roberts <aroberts@huntersville.org>
> **Subject:** Records request - HPD reports
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- 20181220-0114-01
- 20180225-1940-01
- 20180617-0138-01
- 20170115-2043-03
- 20180607-0146-00
- 20171006-2150-00

Let me know if there are any questions about this request.

Thank you,

Eric Rowell

Huntersville

Date : 7/30/2019 7:48:18 AM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Angela Beeker" abeeker@huntersville.org, "Bence Hoyle" bhoyle@huntersville.org
Subject : Re: Records request - HPD reports - Request 19-65

Since we're citing statutes, who at the town can review NCGS 132-1.4(c) and tell me how the "public release" version of incident reports I've been provided are in compliance? Not one of the approx. 684 incident reports I was provided related to drug tickets contained all of the information listed in NCGS 132-1.4(c). I am reiterating my request for all incident reports in compliance with NCGS 132-1.4(c).

Thank you,

Eric Rowell
Huntersville

On Mon, Jul 29, 2019 at 5:02 PM Janet Pierson <jpierson@huntersville.org> wrote:

> In response to your Public Records Request dated July 14, 2019 for full reports (not just public release versions) for multiple incidents, the Town will not release the full reports for the following reason.
>
> N.C.G.S. 132-1.4 states *"Records of criminal investigations conducted by public law enforcement agencies, records of criminal intelligence information compiled by public law enforcement agencies, and records of investigations conducted by the North Carolina Innocence Inquiry Commission, are not public records as defined by G.S. 132-1. Records of criminal investigations conducted by public law enforcement agencies or records of criminal intelligence information may be released by order of a court of competent jurisdiction."*
>
> I have attached the stop data/traffic that you also requested that was provided to me by the Police Department. They did not have stops associated directly with the following complaint numbers:
>
> 20180216021000
>
> 20171030212903
>
> 20170428015603
>
> 20171022190801
>
> 20180226010700
>
> 20170120003900
>
> 20180715192201
>
> 20180617013801
>
> If you have any questions, please let me know.
>
> Thanks,
>
> Janet Pierson, NCCMC
>
> Town Clerk
>
> Direct Line: 707.766.2202

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Sunday, July 14, 2019 9:07 PM
To: Janet Pierson <jpierson@huntersville.org>
Cc: Anthony Roberts <aroberts@huntersville.org>
Subject: Records request - HPD reports - Request 19-65

Mrs. Pierson:

Please provide me copies of the full reports not just "public release" versions, including any associated notes or call notes and any stop data/traffic law enforcement statistics recorded pursuant to NCGS 143B-903, for the following:

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- 20190130-2024-01
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- 20180621-0148-01
- 20180715-1922-01
- 20181005-1825-01
- 20181105-0140-00
- 20180811-0218-01
- 20180908-2128-05
- 20181220-0114-01

- 20180225-1940-01

- 20180617-0138-01

- 20170115-2043-03

- 20180607-0146-00

- 20171006-2150-00

Let me know if there are any questions about this request.

Thank you,

Eric Rowell

Huntersville

Date : 7/29/2019 5:01:58 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "'Eric Rowell'" ericwrowell@gmail.com
Subject : RE: Records request - HPD reports - Request 19-65
Attachment : HuntersvilleStopRequest.xlsx;

In response to your Public Records Request dated July 14, 2019 for full reports (not just public release versions) for multiple incidents, the Town will not release the full reports for the following reason.

N.C.G.S. 132-1.4 states *"Records of criminal investigations conducted by public law enforcement agencies, records of criminal intelligence information compiled by public law enforcement agencies, and records of investigations conducted by the North Carolina Innocence Inquiry Commission, are not public records as defined by G.S. 132-1. Records of criminal investigations conducted by public law enforcement agencies or records of criminal intelligence information may be released by order of a court of competent jurisdiction."*

I have attached the stop data/traffic that you also requested that was provided to me by the Police Department. They did not have stops associated directly with the following complaint numbers:

20180216021000
20171030212903
20170428015603
20171022190801
20180226010700
20170120003900
20180715192201
20180617013801

If you have any questions, please let me know.

Thanks,
Janet Pierson, NCCMC
Town Clerk
Direct Line: 707.766.2202

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Sunday, July 14, 2019 9:07 PM
To: Janet Pierson <jpierson@huntersville.org>
Cc: Anthony Roberts <aroberts@huntersville.org>
Subject: Records request - HPD reports - Request 19-65

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- 20181220-0114-01
- 20180225-1940-01
- 20180617-0138-01
- 20170115-2043-03
- 20180607-0146-00
- 20171006-2150-00

Let me know if there are any questions about this request.

Thank you,

Eric Rowell
Huntersville

agencyname	date_time_action	Complaint_no	reasonforstop
06006	01/06/2017 00:17:00	20170106015500	VEHRG
06006	01/15/2017 20:09:00	20170115204303	VEHQP
06006	06/17/2017 03:25:00	20170616200105	VEHQP
06006	10/06/2017 23:07:00	20171006215000	VEHRG
06006	11/01/2017 05:40:00	20171031230600	VEHRG
06006	01/08/2018 23:34:00	20180108230801	VEHRG
06006	02/06/2018 22:22:00	20180206214300	VEHQP
06006	02/12/2018 04:33:00	20180211191301	VEHRG
06006	02/15/2018 04:21:00	20180215005500	VEHRG
06006	02/25/2018 20:29:00	20180225194001	VEHRG
06006	06/07/2018 02:17:00	20180607014600	VEHRG
06006	06/21/2018 02:46:00	20180621014801	VEHQP
06006	08/11/2018 04:45:00	20180811021801	VEHQP
06006	09/09/2018 02:33:00	20180908212805	VEHQP
06006	10/06/2018 04:14:00	20181005182501	VEHRG
06006	10/21/2018 01:53:00	20181020204105	VEHRG
06006	10/26/2018 01:01:00	20181025222503	OT
06006	11/05/2018 03:22:00	20181105014000	VEHRG
06006	12/07/2018 04:03:00	20181207012100	VEHQP
06006	12/21/2018 00:14:00	20181220011401	VEHRG
06006	12/29/2018 00:58:00	20181228204600	VEHQP
06006	01/26/2019 20:24:00	20190126194802	VEHRG
06006	01/30/2019 21:05:00	20190130202401	VEHQP
06006	02/14/2019 01:09:00	20190214003104	VEHRG

age	race	gender	ethnicity
16	B	M	NH
23	B	M	NH
26	B	M	NH
21	B	F	NH
24	B	M	NH
25	B	M	NH
50	W	M	H
27	B	M	NH
21	W	M	NH
20	W	M	NH
24	W	M	NH
22	B	M	NH
21	W	M	NH
30	B	F	NH
24	B	M	NH
23	B	M	NH
24	B	M	NH
30	B	M	NH
23	B	M	NH
24	B	M	NH
23	B	F	NH
24	B	F	NH
25	B	M	NH
25	W	M	NH

resultofstop	arrest_driver	arrest_pass	physical_resist
A	1	0	0
C	0	0	0
C	0	0	0
C	0	0	0
C	0	0	0
C	0	0	0
C	0	0	0
C	0	0	0
WW	0	0	0
C	0	0	0
C	0	0	0
WW	0	0	0
C	0	0	0
A	0	1	0
A	1	0	0
C	0	0	0
A	1	0	0
C	0	0	0
C	0	0	0
A	1	0	0
C	0	0	0
C	0	0	0
C	0	0	0
C	0	0	0

uof	officer_injury	driver_injury	pass_injury
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0

consent_search	typeofsearch	vehicle_search	person_search
1	PC	1	1
1	PC	1	1
0		0	0
1	PC	1	1
1	PC	1	1
1	PC	1	1
1	PC	1	1
1	PC	1	1
1	PC	1	1
1	PC	1	1
1	PC	1	1
1	PC	1	1
1	PC	1	1
1	C	1	0
1	PC	1	1
1	PC	1	1
1	PC	1	1
1	PC	1	1
1	PC	1	1
1	PC	1	1
1	PC	1	1
1	PC	1	0
1	PC	1	1
1	PC	1	1

pass_search	p_effects_search	c_found	grams
0	1	1	0
0	1	1	0
0	0	0	0
0	1	1	0
1	1	1	0
0	1	1	0
0	1	1	0
0	1	1	0
0	1	1	0
1	1	1	0
1	1	1	0
0	1	1	0
1	1	1	0
0	1	1	0
1	1	1	0
0	1	1	0
0	1	1	0
0	1	1	0
0	1	1	0
0	1	1	0
0	1	1	0
0	1	1	0
0	1	1	0
0	1	1	0

pounds	dosage	pints	gallons
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	5.75	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	77	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0

mon_dollar	noweapons	mon_other	PS_vehicle
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	40.00	0
0	0	25.00	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
20.00	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	1	10.00	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0

PS_personalprop	PS_Other	pass1_age	pass1_race
1	0		
0	0		
0	0		
1	0		
1	0	16	W
1	0		
1	0		
1	0		
1	0		
1	0	21	W
1	0	23	W
1	0		
1	0	21	W
1	0		
1	0	30	B
1	0		
1	0		
1	0		
1	0		
1	0		
1	0		
1	0		
1	0		
1	0		

pass1_gender	pass1_ethnicity	pass2_age	pass2_race
M	NH	20	W
M	NH	19	B
M	NH		
M	NH		
M	NH		

pass2_gender	pass2_ethnicity	pass3_age	pass3_race
M	NH		
M	NH	21	W

pass3_gender	pass3_ethnicity	pass4_age	pass4_race
F	NH		

pass4_gender	pass4_ethnicity	LB_erratic	LB_observation
		ER	OB
			OB
			OB
		ER	OB
			OB
			OB
		ER	OB
		ER	OB
		ER	OB
		ER	OB
		ER	OB
			OB
			OB
		ER	OB
		ER	OB
			OB
			OB
			OB
		ER	OB
			OB
			OB
			OB
			OB

LB_suspicious LB_informant LB_official LB_witness

SM

SM

StopLocation	StopCity
60	Huntersville Area
60	Huntersville Area
60	Huntersville Area
60	Huntersville Area
60	Huntersville Area
60	Huntersville Area
60	Huntersville Area
60	Huntersville Area
60	Huntersville Area
60	Huntersville Area
60	Huntersville Area
60	Huntersville Area
60	Huntersville Area
60	Huntersville Area
60	Huntersville Area
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60	Huntersville Area
60	Huntersville Area
60	Huntersville Area
60	Huntersville Area
60	Huntersville Area
60	Huntersville Area
60	Huntersville Area
60	Huntersville Area
60	Huntersville Area

Date : 7/15/2019 7:18:33 AM
From : "Janet Pierson" jpierson@huntersville.org
To : "'Eric Rowell'" ericwrowell@gmail.com
Subject : RE: Records request - HPD reports - Request 19-65

This is to confirm receipt of your request.

Janet Pierson, NCCMC
Town Clerk
PH: 704.766.2202

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Sunday, July 14, 2019 9:07 PM
To: Janet Pierson <jpierson@huntersville.org>
Cc: Anthony Roberts <aroberts@huntersville.org>
Subject: Records request - HPD reports

Mrs. Pierson:

Please provide me copies of the full reports not just "public release" versions, including any associated notes or call notes and any stop data/traffic law enforcement statistics recorded pursuant to NCGS 143B-903, for the following:

- 20180206-2143-00
- 20190130-2024-01
- 20180108-2308-01
- 20181020-2041-05
- 20190214-0031-04
- 20180216-0210-00
- 20180211-1913-01
- 20181025-2225-03
- 20170616-2001-05
- 20180215-0055-00
- 20181228-2046-00
- 20171030-2129-03
- 20171031-2306-00
- 20170428-0156-03
- 20171022-1908-01
- 20180226-0107-00
- 20190126-1948-02
- 20181207-0121-00
- 20170106-0155-00
- 20170120-0039-00
- 20180621-0148-01
- 20180715-1922-01
- 20181005-1825-01
- 20181105-0140-00
- 20180811-0218-01
- 20180908-2128-05
- 20181220-0114-01
- 20180225-1940-01
- 20180617-0138-01
- 20170115-2043-03
- 20180607-0146-00
- 20171006-2150-00

Let me know if there are any questions about this request.

Thank you,

Eric Rowell
Huntersville

Date : 8/19/2019 7:59:40 AM
From : "E Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Records request - HPD reports - Request 19-65

Thanks.

This message approved by my very smartphone.

On Aug 19, 2019, at 07:43, Janet Pierson <jpierson@huntersville.org> wrote:

> I apologize. I didn't even look up this request yesterday and just assumed it was your second request for reports, which is a different request number. We had provided the information for this one and then you had a follow-up question. I will confirm that the Town Attorney has this on her list to provide a response.
>
> Janet
>
> **From:** Eric Rowell <ericwrowell@gmail.com>
> **Sent:** Sunday, August 18, 2019 8:08 AM
> **To:** Janet Pierson <jpierson@huntersville.org>
> **Subject:** Re: Records request - HPD reports - Request 19-65
>
> Please provide an update on this request.
>
> Thanks
>
> On Mon, Jul 15, 2019 at 7:18 AM Janet Pierson <jpierson@huntersville.org> wrote:
>
> > This is to confirm receipt of your request.
> >
> > Janet Pierson, NCCMC
> > Town Clerk
> > PH: 704.766.2202
> >
> > **From:** Eric Rowell <ericwrowell@gmail.com>
> > **Sent:** Sunday, July 14, 2019 9:07 PM
> > **To:** Janet Pierson <jpierson@huntersville.org>
> > **Cc:** Anthony Roberts <aroberts@huntersville.org>
> > **Subject:** Records request - HPD reports
> >
> > Mrs. Pierson:
> >
> > Please provide me copies of the full reports not just "public release" versions, including any associated notes or call notes and any stop data/traffic law enforcement statistics recorded pursuant to NCGS 143B-903, for the following:
> >
> > - 20180206-2143-00
> > - 20190130-2024-01
> > - 20180108-2308-01
> > - 20181020-2041-05
> > - 20190214-0031-04
> > - 20180216-0210-00
> > - 20180211-1913-01
> > - 20181025-2225-03
> > - 20170616-2001-05
> > - 20180215-0055-00
> > - 20181228-2046-00
> > - 20171030-2129-03
> > - 20171031-2306-00
> > - 20170428-0156-03
> > - 20171022-1908-01
> > - 20180226-0107-00
> > - 20190126-1948-02
> > - 20181207-0121-00
> > - 20170106-0155-00

- 20170120-0039-00
- 20180621-0148-01
- 20180715-1922-01
- 20181005-1825-01
- 20181105-0140-00
- 20180811-0218-01
- 20180908-2128-05
- 20181220-0114-01
- 20180225-1940-01
- 20180617-0138-01
- 20170115-2043-03
- 20180607-0146-00
- 20171006-2150-00

Let me know if there are any questions about this request.

Thank you,

Eric Rowell
Huntersville

Date : 9/11/2019 7:30:55 AM
From : "Janet Pierson" jpierson@huntersville.org
To : "'Eric Rowell'" ericwrowell@gmail.com
Subject : RE: Records request - HPD reports - Request R19-74

I know she was working on it yesterday. I will see if I can get a timeframe as to when she will have it finished.

Janet

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Tuesday, September 10, 2019 9:20 PM
To: Janet Pierson <jpierson@huntersville.org>
Subject: Re: Records request - HPD reports - Request R19-74

Any further updates on this request?

Thanks

On Fri, Aug 30, 2019 at 3:37 PM Janet Pierson <jpierson@huntersville.org> wrote:

> Just wanted to give you an update. The Town Attorney has researched it and agrees more information needs to be reproduced and is working to get that additional information.
>
> If you have any questions, please let me know.
>
> Janet Pierson, NCCMC
> Town Clerk
> Direct Line: 704.766.2202
>
> **From:** Eric Rowell <ericwrowell@gmail.com>
> **Sent:** Wednesday, August 28, 2019 9:06 PM
> **To:** Janet Pierson <jpierson@huntersville.org>
> **Subject:** Re: Records request - HPD reports - Request R19-74
>
> Please advise if the town's position at this time is to deny me access to the requested reports containing all of the information listed in NCGS 132-1.4(c). I am still waiting on the same for my request dated July 14, 2019.
>
> Thank you,
>
> Eric Rowell
>
> On Mon, Aug 26, 2019 at 3:30 PM Janet Pierson <jpierson@huntersville.org> wrote:
>
> > As explained in my e-mail to you of July 29, 2019, the Town does not release the full reports. I have requested that the Town Attorney provide a response to explain that further.
> >
> > I have attached the data you requested. CMPD indicated they did not have corresponding stops for 20181009-0036-00, 20181212-2020-02 and 20180731-2305-04.
> >
> > Janet Pierson, NCCMC
> > Town Clerk
> > Direct Line: 704.766.2202
> >
> > **From:** Eric Rowell <ericwrowell@gmail.com>
> > **Sent:** Sunday, August 04, 2019 9:58 AM
> > **To:** Janet Pierson <jpierson@huntersville.org>
> > **Cc:** Anthony Roberts <aroberts@huntersville.org>
> > **Subject:** Records request - HPD reports - Request R19-74
> >
> > Mrs. Pierson:
> >
> > Please provide me copies of the full reports not just "public release" versions, including all of the information listed in NCGS 132-1.4(c), and including any associated notes or call notes and any stop data/traffic law enforcement statistics recorded pursuant to NCGS 143B-903, for the following:

- 20190129-1838-02
- 20190222-0216-00
- 20180928-2116-01
- 20190130-0029-01
- 20190119-1915-04
- 20180731-2305-04
- 20190330-2132-04
- 20190212-2108-01
- 20181004-1854-02
- 20181212-2020-02
- 20181128-2344-04
- 20190204-0306-00
- 20180717-1050-00
- 20180809-0120-02
- 20181206-2113-00
- 20190302-2246-00
- 20190129-2356-00
- 20190216-0114-01
- 20181120-2256-04
- 20190211-2325-01
- 20190330-2252-00
- 20180720-2354-02
- 20181009-0036-00
- 20181103-2140-00
- 20181221-2120-00
- 20190201-2248-01

Let me know if there are any questions about this request.

Thank you,

Eric Rowell
Huntersville

Date : 9/10/2019 9:20:13 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Records request - HPD reports - Request R19-74

Any further updates on this request?

Thanks

On Fri, Aug 30, 2019 at 3:37 PM Janet Pierson <jpierson@huntersville.org> wrote:

> Just wanted to give you an update. The Town Attorney has researched it and agrees more information needs to be reproduced and is working to get that additional information.
>
> If you have any questions, please let me know.
>
> Janet Pierson, NCCMC
>
> Town Clerk
>
> Direct Line: 704.766.2202
>
> **From:** Eric Rowell <ericwrowell@gmail.com>
> **Sent:** Wednesday, August 28, 2019 9:06 PM
> **To:** Janet Pierson <jpierson@huntersville.org>
> **Subject:** Re: Records request - HPD reports - Request R19-74
>
> Please advise if the town's position at this time is to deny me access to the requested reports containing all of the information listed in NCGS 132-1.4(c). I am still waiting on the same for my request dated July 14, 2019.
>
> Thank you,
>
> Eric Rowell
>
> On Mon, Aug 26, 2019 at 3:30 PM Janet Pierson <jpierson@huntersville.org> wrote:
>
> > As explained in my e-mail to you of July 29, 2019, the Town does not release the full reports. I have requested that the Town Attorney provide a response to explain that further.
> >
> > I have attached the data you requested. CMPD indicated they did not have corresponding stops for 20181009-0036-00, 20181212-2020-02 and 20180731-2305-04.
> >
> > Janet Pierson, NCCMC
> >
> > Town Clerk
> >
> > Direct Line: 704.766.2202

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Sunday, August 04, 2019 9:58 AM
To: Janet Pierson <jpierson@huntersville.org>
Cc: Anthony Roberts <aroberts@huntersville.org>
Subject: Records request - HPD reports - Request R19-74

Mrs. Pierson:

Please provide me copies of the full reports not just "public release" versions, including all of the information listed in NCGS 132-1.4(c), and including any associated notes or call notes and any stop data/traffic law enforcement statistics recorded pursuant to NCGS 143B-903, for the following:

- 20190129-1838-02

- 20190222-0216-00

- 20180928-2116-01

- 20190130-0029-01

- 20190119-1915-04

- 20180731-2305-04

- 20190330-2132-04

- 20190212-2108-01

- 20181004-1854-02

- 20181212-2020-02

- 20181128-2344-04

- 20190204-0306-00

- 20180717-1050-00

- 20180809-0120-02

- 20181206-2113-00

- 20190302-2246-00

- 20190129-2356-00

- 20190216-0114-01

- 20181120-2256-04

- 20190211-2325-01

- 20190330-2252-00

- 20180720-2354-02

- 20181009-0036-00

- 20181103-2140-00

- 20181221-2120-00

- 20190201-2248-01

Let me know if there are any questions about this request.

Thank you,

Eric Rowell

Huntersville

Date : 8/30/2019 3:37:47 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "'Eric Rowell'" ericwrowell@gmail.com
Subject : RE: Records request - HPD reports - Request R19-74

Just wanted to give you an update. The Town Attorney has researched it and agrees more information needs to be reproduced and is working to get that additional information.

If you have any questions, please let me know.

Janet Pierson, NCCMC
Town Clerk
Direct Line: 704.766.2202

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Wednesday, August 28, 2019 9:06 PM
To: Janet Pierson <jpierson@huntersville.org>
Subject: Re: Records request - HPD reports - Request R19-74

Please advise if the town's position at this time is to deny me access to the requested reports containing all of the information listed in NCGS 132-1.4(c). I am still waiting on the same for my request dated July 14, 2019.

Thank you,

Eric Rowell

On Mon, Aug 26, 2019 at 3:30 PM Janet Pierson <jpierson@huntersville.org> wrote:

> As explained in my e-mail to you of July 29, 2019, the Town does not release the full reports. I have requested that the Town Attorney provide a response to explain that further.
>
> I have attached the data you requested. CMPD indicated they did not have corresponding stops for 20181009-0036-00, 20181212-2020-02 and 20180731-2305-04.
>
> Janet Pierson, NCCMC
> Town Clerk
> Direct Line: 704.766.2202
>
> **From:** Eric Rowell <ericwrowell@gmail.com>
> **Sent:** Sunday, August 04, 2019 9:58 AM
> **To:** Janet Pierson <jpierson@huntersville.org>
> **Cc:** Anthony Roberts <aroberts@huntersville.org>
> **Subject:** Records request - HPD reports - Request R19-74
>
> Mrs. Pierson:
>
> Please provide me copies of the full reports not just "public release" versions, including all of the information listed in NCGS 132-1.4(c), and including any associated notes or call notes and any stop data/traffic law enforcement statistics recorded pursuant to NCGS 143B-903, for the following:
>
> - 20190129-1838-02
> - 20190222-0216-00
> - 20180928-2116-01
> - 20190130-0029-01
> - 20190119-1915-04
> - 20180731-2305-04
> - 20190330-2132-04
> - 20190212-2108-01
> - 20181004-1854-02
> - 20181212-2020-02
> - 20181128-2344-04
> - 20190204-0306-00
> - 20180717-1050-00
> - 20180809-0120-02
> - 20181206-2113-00

- 20190302-2246-00
- 20190129-2356-00
- 20190216-0114-01
- 20181120-2256-04
- 20190211-2325-01
- 20190330-2252-00
- 20180720-2354-02
- 20181009-0036-00
- 20181103-2140-00
- 20181221-2120-00
- 20190201-2248-01

Let me know if there are any questions about this request.

Thank you,

Eric Rowell
Huntersville

Date : 8/28/2019 9:18:00 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Subject : Re: Records request - HPD reports - Request R19-74

The Town Attorney is preparing a response. I will forward it to you as soon as I receive it (it will be tomorrow or Friday).

Janet Pierson, NCCMC
Town Clerk

Sent from my iPhone

On Aug 28, 2019, at 9:05 PM, Eric Rowell <ericwrowell@gmail.com> wrote:

> Please advise if the town's position at this time is to deny me access to the requested reports containing all of the information listed in NCGS 132-1.4(c). I am still waiting on the same for my request dated July 14, 2019.
>
> Thank you,
>
> Eric Rowell
>
> On Mon, Aug 26, 2019 at 3:30 PM Janet Pierson <jpierson@huntersville.org> wrote:
>
> > As explained in my e-mail to you of July 29, 2019, the Town does not release the full reports. I have requested that the Town Attorney provide a response to explain that further.
> >
> > I have attached the data you requested. CMPD indicated they did not have corresponding stops for 20181009-0036-00, 20181212-2020-02 and 20180731-2305-04.
> >
> > Janet Pierson, NCCMC
> >
> > Town Clerk
> >
> > Direct Line: 704.766.2202
> >
> > **From:** Eric Rowell <ericwrowell@gmail.com>
> > **Sent:** Sunday, August 04, 2019 9:58 AM
> > **To:** Janet Pierson <jpierson@huntersville.org>
> > **Cc:** Anthony Roberts <aroberts@huntersville.org>
> > **Subject:** Records request - HPD reports - Request R19-74
> >
> > Mrs. Pierson:
> >
> > Please provide me copies of the full reports not just "public release" versions, including all of the information listed in NCGS 132-1.4(c), and including any associated notes or call notes and any stop data/traffic law enforcement statistics recorded pursuant to NCGS 143B-903, for the following:
> >
> > - 20190129-1838-02
> >
> > - 20190222-0216-00
> >
> > - 20180928-2116-01
> >
> > - 20190130-0029-01
> >
> > - 20190119-1915-04

- 20180731-2305-04
- 20190330-2132-04
- 20190212-2108-01
- 20181004-1854-02
- 20181212-2020-02
- 20181128-2344-04
- 20190204-0306-00
- 20180717-1050-00
- 20180809-0120-02
- 20181206-2113-00
- 20190302-2246-00
- 20190129-2356-00
- 20190216-0114-01
- 20181120-2256-04
- 20190211-2325-01
- 20190330-2252-00
- 20180720-2354-02
- 20181009-0036-00
- 20181103-2140-00
- 20181221-2120-00
- 20190201-2248-01

Let me know if there are any questions about this request.

Thank you,

Eric Rowell

Huntersville

Date : 8/28/2019 9:05:58 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Records request - HPD reports - Request R19-74

Please advise if the town's position at this time is to deny me access to the requested reports containing all of the information listed in NCGS 132-1.4(c). I am still waiting on the same for my request dated July 14, 2019.

Thank you,

Eric Rowell

On Mon, Aug 26, 2019 at 3:30 PM Janet Pierson <jpierson@huntersville.org> wrote:

> As explained in my e-mail to you of July 29, 2019, the Town does not release the full reports. I have requested that the Town Attorney provide a response to explain that further.
>
> I have attached the data you requested. CMPD indicated they did not have corresponding stops for 20181009-0036-00, 20181212-2020-02 and 20180731-2305-04.
>
> Janet Pierson, NCCMC
>
> Town Clerk
>
> Direct Line: 704.766.2202
>
> **From:** Eric Rowell <ericwrowell@gmail.com>
> **Sent:** Sunday, August 04, 2019 9:58 AM
> **To:** Janet Pierson <jpierson@huntersville.org>
> **Cc:** Anthony Roberts <aroberts@huntersville.org>
> **Subject:** Records request - HPD reports - Request R19-74
>
> Mrs. Pierson:
>
> Please provide me copies of the full reports not just "public release" versions, including all of the information listed in NCGS 132-1.4(c), and including any associated notes or call notes and any stop data/traffic law enforcement statistics recorded pursuant to NCGS 143B-903, for the following:
>
> - 20190129-1838-02
>
> - 20190222-0216-00
>
> - 20180928-2116-01
>
> - 20190130-0029-01
>
> - 20190119-1915-04
>
> - 20180731-2305-04
>
> - 20190330-2132-04
>
> - 20190212-2108-01
>
> - 20181004-1854-02
>
> - 20181212-2020-02

- 20181128-2344-04
- 20190204-0306-00
- 20180717-1050-00
- 20180809-0120-02
- 20181206-2113-00
- 20190302-2246-00
- 20190129-2356-00
- 20190216-0114-01
- 20181120-2256-04
- 20190211-2325-01
- 20190330-2252-00
- 20180720-2354-02
- 20181009-0036-00
- 20181103-2140-00
- 20181221-2120-00
- 20190201-2248-01

Let me know if there are any questions about this request.

Thank you,

Eric Rowell

Huntersville

Date : 8/26/2019 3:30:01 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "'Eric Rowell'" ericwrowell@gmail.com
Subject : RE: Records request - HPD reports - Request R19-74
Attachment : HuntersvilleStopRequest2.xlsx;

As explained in my e-mail to you of July 29, 2019, the Town does not release the full reports. I have requested that the Town Attorney provide a response to explain that further.

I have attached the data you requested. CMPD indicated they did not have corresponding stops for 20181009-0036-00, 20181212-2020-02 and 20180731-2305-04.

Janet Pierson, NCCMC
Town Clerk
Direct Line: 704.766.2202

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Sunday, August 04, 2019 9:58 AM
To: Janet Pierson <jpierson@huntersville.org>
Cc: Anthony Roberts <aroberts@huntersville.org>
Subject: Records request - HPD reports - Request R19-74

Mrs. Pierson:

Please provide me copies of the full reports not just "public release" versions, including all of the information listed in NCGS 132-1.4(c), and including any associated notes or call notes and any stop data/traffic law enforcement statistics recorded pursuant to NCGS 143B-903, for the following:

- 20190129-1838-02
- 20190222-0216-00
- 20180928-2116-01
- 20190130-0029-01
- 20190119-1915-04
- 20180731-2305-04
- 20190330-2132-04
- 20190212-2108-01
- 20181004-1854-02
- 20181212-2020-02
- 20181128-2344-04
- 20190204-0306-00
- 20180717-1050-00
- 20180809-0120-02
- 20181206-2113-00
- 20190302-2246-00
- 20190129-2356-00
- 20190216-0114-01
- 20181120-2256-04
- 20190211-2325-01
- 20190330-2252-00
- 20180720-2354-02
- 20181009-0036-00
- 20181103-2140-00
- 20181221-2120-00
- 20190201-2248-01

Let me know if there are any questions about this request.

Thank you,

Eric Rowell
Huntersville

agencynam	complaint_	date_time_	reasonforst	age	race	gender	ethnicity	resultofsto
06006	20180717(	07/17/201(	VEHQP	31	B	M	NH	C
06006	20180720(	07/20/201(	SPD	20	W	M	H	C
06006	20180809(	08/09/201(	VEHQP	29	B	M	NH	A
06006	20180928(	09/28/201(	VEHQP	19	B	M	NH	A
06006	20181004(	10/04/201(	STPLT	24	B	M	NH	C
06006	20181103(	11/04/201(	VEHQP	22	B	M	NH	A
06006	20181120(	11/20/201(	VEHRG	25	W	M	NH	C
06006	20181128(	11/29/201(	STPLT	20	B	M	NH	C
06006	20181206(	12/06/201(	SAFE	29	B	M	NH	C
06006	20181221(	12/22/201(	STBLT	26	W	M	H	A
06006	20190119(	01/19/201(	VEHQP	20	B	M	NH	C
06006	20190129(	01/29/201(	VEHRG	37	B	M	NH	A
06006	20190129(	01/30/201(	VEHRG	19	B	M	NH	C
06006	20190130(	01/30/201(	VEHQP	49	B	M	NH	A
06006	20190201(	02/01/201(	VEHQP	57	B	M	NH	C
06006	20190204(	02/04/201(	SAFE	30	B	M	NH	C
06006	20190211(	02/12/201(	VEHQP	47	W	F	NH	A
06006	20190212(	02/12/201(	SAFE	26	W	F	NH	C
06006	20190216(	02/16/201(	STPLT	31	B	M	NH	C
06006	20190222(	02/22/201(	INV	56	W	M	NH	A
06006	20190302(	03/03/201(	INV	21	U	M	NH	A
06006	20190330(	03/30/201(	CP	22	B	M	NH	C
06006	20190330(	03/31/201(	CP	20	W	M	H	A

arrest_driv	arrest_pass	physical_re	uof	officer_inju	driver_inju	pass_injury	consent_se	typeofsear
0	0	0	0	0	0	0	1	PC
0	0	0	0	0	0	0	1	PC
1	1	0	0	0	0	0	1	PC
0	0	0	0	0	0	0	1	PC
0	0	0	0	0	0	0	1	PC
1	0	0	0	0	0	0	1	PC
0	0	0	0	0	0	0	1	PC
0	0	0	0	0	0	0	1	PC
0	0	0	0	0	0	0	1	PC
1	0	0	0	0	0	0	1	PC
0	0	0	0	0	0	0	1	PC
1	0	0	0	0	0	0	1	PC
0	0	0	0	0	0	0	1	PC
1	0	0	0	0	0	0	1	PC
0	0	0	0	0	0	0	1	PC
0	0	0	0	0	0	0	1	PC
1	0	0	0	0	0	0	1	C
0	0	0	0	0	0	0	1	PC
0	0	0	0	0	0	0	1	PC
1	0	0	0	0	0	0	1	PC
1	0	0	0	0	0	0	1	PC
0	0	0	0	0	0	0	1	PC
1	1	0	0	0	0	0	1	PC

vehicle_sea	person_sea	pass_searc	p_effects_s	c_found	grams	pounds	dosage	pints
1	1	1	1	1	0	0	0	0
1	1	0	1	1	0	0	0	0
1	1	1	1	1	0	0	0	0
1	1	0	0	1	0	0	0	0
1	1	0	0	1	0	0	0	0
1	1	0	1	1	0	0	0	0
1	1	0	0	1	0	0	0	0
1	1	0	0	1	0	0	0	0
1	0	0	0	1	0	0	0	0
1	1	0	1	1	0	0	0	0
1	1	1	1	1	0	0	0	0
1	1	0	1	1	0	0	0	0
1	1	0	1	1	0	0	0	0
1	1	1	1	1	0	0	0	0
1	1	0	1	1	0	0	0	0
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1	1	0	1	1	0	0	0	0
1	0	0	1	1	0	0	0	0
1	1	0	1	1	0	0	0	0
1	1	0	1	1	0	0	0	0
1	1	0	1	1	0	0	0	0
1	1	1	1	1	0	0	0	0
1	1	1	1	1	0	0	0	0

gallons	mon_dolla	noweapon	mon_other	PS_vehicle	PS_persona	PS_Other	pass1_age	pass1_race
0	0	0	0	0	0	0	28	B
0	0	0	0	0	0	0		
1	0	0	0	0	0	0	39	B
0	0	0	0	0	0	0		
0	0	0	0	0	0	0		
0	432.00	0	0	0	0	0		
0	0	0	0	0	0	0		
0	0	0	0	0	0	0		
0	0	0	0	0	0	0		
0	715.00	0	0	0	0	0		
0	0	0	0	0	0	0	17	B
0	0	0	0	0	0	0		
0	0	0	0	0	0	0		
0	0	0	0	0	1	0	39	B
0	0	0	0	0	0	0		
0	0	0	0	0	0	0		
0	0	0	0	0	0	0		
1	0	0	1.00	0	0	0		
0	0	0	0	0	0	0		
3	0	0	0	0	0	0		
0	0	0	0	0	0	0		
0	0	1	0	0	0	0	22	B
0	1247.00	4	0	0	1	0	18	W

pass1_gen	pass1_ethr	pass2_age	pass2_race	pass2_gen	pass2_ethr	pass3_age	pass3_race	pass3_gen
F	NH							
M	NH	30	B	M	NH			
F	NH							
M	NH							
M	NH							
M	H	20	W	F	H			

pass3_ethr	pass4_age	pass4_race	pass4_gen	pass4_ethr	LB_erratic	LB_observa	LB_suspicic	LB_informa
						OB		
						OB		
						OB		
						OB		
						OB		
						OB		
						OB		
						OB		
						OB		
						OB		
						OB		
						OB		
						OB	SM	
						OB		
						OB		
						OB		
						OB		
						OB		
						OB		
					ER	OB		
						OB		
						OB		
						OB		
						OB		

LB_official	LB_witness	off_code	StopLocatic	StopCity
		92191	60	Huntersville Area
		92254	60	Huntersville Area
		92262	60	Huntersville Area
		92278	60	Huntersville Area
		92278	60	Huntersville Area
		92278	60	Huntersville Area
		92278	60	Huntersville Area
		92278	60	Huntersville Area
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		92278	60	Huntersville Area
		92278	60	Huntersville Area
OI		92278	60	Huntersville Area
		92278	60	Huntersville Area
		92278	60	Huntersville Area
		92278	60	Huntersville Area
		92278	60	Huntersville Area
		92278	60	Huntersville Area
		92278	60	Huntersville Area

Date : 9/11/2019 7:36:57 AM
From : "E Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Records request - HPD reports - Request R19-74

Thanks

This message approved by my very smartphone.

On Sep 11, 2019, at 07:30, Janet Pierson <jpierson@huntersville.org> wrote:

> I know she was working on it yesterday. I will see if I can get a timeframe as to when she will have it finished.
>
> Janet
>
> **From:** Eric Rowell <ericwrowell@gmail.com>
> **Sent:** Tuesday, September 10, 2019 9:20 PM
> **To:** Janet Pierson <jpierson@huntersville.org>
> **Subject:** Re: Records request - HPD reports - Request R19-74
>
> Any further updates on this request?
>
> Thanks
>
> On Fri, Aug 30, 2019 at 3:37 PM Janet Pierson <jpierson@huntersville.org> wrote:
>
> > Just wanted to give you an update. The Town Attorney has researched it and agrees more information needs to be reproduced and is working to get that additional information.
> >
> > If you have any questions, please let me know.
> >
> > Janet Pierson, NCCMC
> > Town Clerk
> > Direct Line: 704.766.2202
> >
> > **From:** Eric Rowell <ericwrowell@gmail.com>
> > **Sent:** Wednesday, August 28, 2019 9:06 PM
> > **To:** Janet Pierson <jpierson@huntersville.org>
> > **Subject:** Re: Records request - HPD reports - Request R19-74
> >
> > Please advise if the town's position at this time is to deny me access to the requested reports containing all of the information listed in NCGS 132-1.4(c). I am still waiting on the same for my request dated July 14, 2019.
> >
> > Thank you,
> >
> > Eric Rowell
> >
> > On Mon, Aug 26, 2019 at 3:30 PM Janet Pierson <jpierson@huntersville.org> wrote:
> >
> > > As explained in my e-mail to you of July 29, 2019, the Town does not release the full reports. I have requested that the Town Attorney provide a response to explain that further.
> > >
> > > I have attached the data you requested. CMPD indicated they did not have corresponding stops for 20181009-0036-00, 20181212-2020-02 and 20180731-2305-04.
> > >
> > > Janet Pierson, NCCMC
> > > Town Clerk
> > > Direct Line: 704.766.2202
> > >
> > > **From:** Eric Rowell <ericwrowell@gmail.com>
> > > **Sent:** Sunday, August 04, 2019 9:58 AM
> > > **To:** Janet Pierson <jpierson@huntersville.org>
> > > **Cc:** Anthony Roberts <aroberts@huntersville.org>
> > > **Subject:** Records request - HPD reports - Request R19-74

Mrs. Pierson:

Please provide me copies of the full reports not just "public release" versions, including all of the information listed in NCGS 132-1.4(c), and including any associated notes or call notes and any stop data/traffic law enforcement statistics recorded pursuant to NCGS 143B-903, for the following:

- 20190129-1838-02
- 20190222-0216-00
- 20180928-2116-01
- 20190130-0029-01
- 20190119-1915-04
- 20180731-2305-04
- 20190330-2132-04
- 20190212-2108-01
- 20181004-1854-02
- 20181212-2020-02
- 20181128-2344-04
- 20190204-0306-00
- 20180717-1050-00
- 20180809-0120-02
- 20181206-2113-00
- 20190302-2246-00
- 20190129-2356-00
- 20190216-0114-01
- 20181120-2256-04
- 20190211-2325-01
- 20190330-2252-00
- 20180720-2354-02
- 20181009-0036-00
- 20181103-2140-00
- 20181221-2120-00
- 20190201-2248-01

Let me know if there are any questions about this request.

Thank you,

Eric Rowell
Huntersville

Date : 8/4/2019 9:59:28 AM
From : "Janet Pierson" jpierson@huntersville.org
To : "'Eric Rowell'" ericwrowell@gmail.com
Subject : RE: Records request - HPD reports

This is to confirm receipt of your request.

Janet Pierson, NCCMC
Town Clerk
Direct Line: 704.766.2202

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Sunday, August 04, 2019 9:58 AM
To: Janet Pierson <jpierson@huntersville.org>
Cc: Anthony Roberts <aroberts@huntersville.org>
Subject: Records request - HPD reports

Mrs. Pierson:

Please provide me copies of the full reports not just "public release" versions, including all of the information listed in NCGS 132-1.4(c), and including any associated notes or call notes and any stop data/traffic law enforcement statistics recorded pursuant to NCGS 143B-903, for the following:

- 20190129-1838-02
- 20190222-0216-00
- 20180928-2116-01
- 20190130-0029-01
- 20190119-1915-04
- 20180731-2305-04
- 20190330-2132-04
- 20190212-2108-01
- 20181004-1854-02
- 20181212-2020-02
- 20181128-2344-04
- 20190204-0306-00
- 20180717-1050-00
- 20180809-0120-02
- 20181206-2113-00
- 20190302-2246-00
- 20190129-2356-00
- 20190216-0114-01
- 20181120-2256-04
- 20190211-2325-01
- 20190330-2252-00
- 20180720-2354-02
- 20181009-0036-00
- 20181103-2140-00
- 20181221-2120-00
- 20190201-2248-01

Let me know if there are any questions about this request.

Thank you,

Eric Rowell
Huntersville

Date : 4/30/2019 11:36:34 AM
From : "E Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Cc : "Vickie Brock" vbrock@huntersville.org
Subject : Re: Records request - HPD salary info

Per our conversation, please advise incentives in general for sworn officers offered by the town, and you can limit my original request to any salary information over the past 12 month period.

Thanks,

Eric Rowell

This message approved by my very smartphone.

> On Apr 17, 2019, at 09:14, E Rowell <ericwrowell@gmail.com> wrote:
>
> Mrs. Pierson,
>
> Pursuant to NCGS 160A-168(b), please provide me the current salary, including pay, benefits, incentives, bonuses, and all other compensation, paid to Chief Hoyle and Major Graham.
>
> Let me know if there are any questions.
>
> Thank you,
>
> Eric Rowell
>
> This message approved by my very smartphone.

Date : 4/18/2019 1:19:06 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "'E Rowell'" ericwrowell@gmail.com
Subject : RE: Records request - HPD salary info

This is to confirm receipt of your request.

Janet

-----Original Message-----
From: E Rowell <ericwrowell@gmail.com>
Sent: Wednesday, April 17, 2019 9:14 AM
To: Janet Pierson <jpierson@huntersville.org>
Cc: Vickie Brock <vbrock@huntersville.org>
Subject: Records request - HPD salary info

Mrs. Pierson,

Pursuant to NCGS 160A-168(b), please provide me the current salary, including pay, benefits, incentives, bonuses, and all other compensation, paid to Chief Hoyle and Major Graham.

Let me know if there are any questions.

Thank you,

Eric Rowell

This message approved by my very smartphone.

Date : 4/30/2019 12:05:28 PM
From : "Vickie Brock" vbrock@huntersville.org
To : "E Rowell" ericwrowell@gmail.com
Cc : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Records request - HPD salary info

Thank you sir for the clarification.

Vickie

Sent from my iPhone

> On Apr 30, 2019, at 11:36 AM, E Rowell <ericwrowell@gmail.com> wrote:
>
> Per our conversation, please advise incentives in general for sworn officers offered by the town, and you can limit my original request to any salary information over the past 12 month period.
>
> Thanks,
>
> Eric Rowell
>
> This message approved by my very smartphone.
>
>> On Apr 17, 2019, at 09:14, E Rowell <ericwrowell@gmail.com> wrote:
>>
>> Mrs. Pierson,
>>
>> Pursuant to NCGS 160A-168(b), please provide me the current salary, including pay, benefits, incentives, bonuses, and all other compensation, paid to Chief Hoyle and Major Graham.
>>
>> Let me know if there are any questions.
>>
>> Thank you,
>>
>> Eric Rowell
>>
>> This message approved by my very smartphone.

Date : 8/12/2019 8:20:56 AM
From : "E Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Records request - HPD

Thanks. Understood on the emails, I was primarily interested in timeframe for surveillance info requested.

Eric

This message approved by my very smartphone.

On Aug 12, 2019, at 07:51, Janet Pierson <jpierson@huntersville.org> wrote:

> I wish I could give you a timeframe, but at this point I don't know. I am trying to dedicate one to two hours a day on public records requests. E-mails, especially police, are time consuming because each one has to be reviewed to ensure there is no confidential information. Police e-mails usually involve quite a bit of redaction, which takes more time. If there is any way to narrow the request down, then that would decrease the number of e-mails that I need to go through. If there are no changes to the request, my guess would be at least 3 weeks.
>
> For the request pertaining to the surveillance technology, I will follow-up with the Police Department to see when they will have that response.
>
> If you have any questions, please let me know.
>
> Janet Pierson, NCCMC
> Town Clerk
> Direct Line: 704.766.2202
>
> **From:** Eric Rowell <ericwrowell@gmail.com>
> **Sent:** Saturday, August 10, 2019 12:09 PM
> **To:** Janet Pierson <jpierson@huntersville.org>
> **Subject:** Re: Records request - HPD
>
> Any updates on this request?
>
> Thanks,
>
> Eric Rowell
>
> On Tue, Jul 9, 2019 at 4:13 PM Janet Pierson <jpierson@huntersville.org> wrote:
>
> > This is to confirm receipt of your request.
> >
> > Janet Pierson, NCCMC
> > Town Clerk
> > PH: 704.766.2202
> >
> > **From:** Eric Rowell <ericwrowell@gmail.com>
> > **Sent:** Tuesday, July 09, 2019 6:27 AM
> > **To:** Janet Pierson <jpierson@huntersville.org>
> > **Cc:** Anthony Roberts <aroberts@huntersville.org>; Bence Hoyle <bhoyle@huntersville.org>
> > **Subject:** Records request - HPD
> >
> > Mrs. Pierson,
> >
> > Pursuant to N.C.G.S Chapter 132 I am requesting any and all public records or information relating to the following:
> >
> > - Copies of any and all emails, sent and received, of HPD Officer Sean Freeston at his designated HPD email address, seanf @ huntersville.org, and any other email address he may use to conduct town business from 1 June 2018 through 31 August 2018, and 24 June 2019 through 8 July 2019; and
> > - The most current list/inventory of all surveillance technology owned or operated by HPD, including product names and product descriptions from the manufacturer.
> >
> > I am requesting this information be provided to me electronically if possible. If electronic production is not possible, please notify me if there will be any fees related to producing these records or information and, if so, whether the cost will exceed $25.00. Please specify any applicable exemption(s) under N.C.G.S. Chapter 132 if any or all of

this records request is denied.

Please provide your response within fifteen (15) business days or as promptly as possible. Don't hesitate to contact me with any questions regarding this request.

Thank you,

Eric Rowell
Huntersville

Date : 6/5/2019 1:02:32 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "'Eric Rowell'" ericwrowell@gmail.com
Subject : RE: Records request - ISS Request #19-55

This is to confirm receipt of your request. A response will be provided within 15 business days.

If you have any questions, please let me know.

Janet Pierson, NCCMC
Town Clerk
PH: 704.766.2202

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Tuesday, June 04, 2019 4:48 PM
To: Janet Pierson <jpierson@huntersville.org>
Cc: Anthony Roberts <aroberts@huntersville.org>; John Aneralla <janeralla@huntersville.org>; Melinda Bales <mbales@huntersville.org>; Brian Hines <bhines@huntersville.org>; dphillips <dphillips@huntersville.org>; Nick Walsh <nwalsh@huntersville.org>; Dan Boone <dboone@huntersville.org>; Mark Gibbons <mgibbons@huntersville.org>
Subject: Records request - ISS Request #19-55

Mrs. Pierson,

Please provide me copies of any and all contracts between the town and U.S. ISS Agency, LLC, invoices from U.S. ISS Agency, LLC to the town, and any checks issued/made payable to U.S. ISS Agency, LLC from the town from Feb. 1, 2019 through the present; specifically any and all contracts entered into and payments issued by the town to ISS related to the Ofc. Bautista investigation in the event there are other matters at HPD being investigated by ISS during the relevant time period. Let me know if there are any questions about this request.

Thank you,

Eric Rowell
Huntersville

Date : 6/7/2019 11:11:30 AM
From : "Janet Pierson" jpierson@huntersville.org
To : "'Eric Rowell'" ericwrowell@gmail.com
Subject : RE: Records request - ISS Request #19-55
Attachment : ISSCheck-Invoice.pdf;

I was unable to locate a contract between the Town and US ISS Agency LLC. I have provided you a copy of the only invoice received from and paid to US ISS Agency LLC during the requested time period.

If you have any questions, please let me know.

Janet Pierson, NCCMC
Town Clerk
PH: 704.766.2202

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Tuesday, June 04, 2019 4:48 PM
To: Janet Pierson <jpierson@huntersville.org>
Cc: Anthony Roberts <aroberts@huntersville.org>; John Aneralla <janeralla@huntersville.org>; Melinda Bales <mbales@huntersville.org>; Brian Hines <bhines@huntersville.org>; dphillips <dphillips@huntersville.org>; Nick Walsh <nwalsh@huntersville.org>; Dan Boone <dboone@huntersville.org>; Mark Gibbons <mgibbons@huntersville.org>
Subject: Records request - ISS Request #19-55

Mrs. Pierson,

Please provide me copies of any and all contracts between the town and U.S. ISS Agency, LLC, invoices from U.S. ISS Agency, LLC to the town, and any checks issued/made payable to U.S. ISS Agency, LLC from the town from Feb. 1, 2019 through the present; specifically any and all contracts entered into and payments issued by the town to ISS related to the Ofc. Bautista investigation in the event there are other matters at HPD being investigated by ISS during the relevant time period. Let me know if there are any questions about this request.

Thank you,

Eric Rowell
Huntersville

066202

Town of Huntersville
NORTH CAROLINA

PO BOX 664
HUNTERSVILLE, NC, 28070

Wells Fargo

Vendor Number	Check Date	11-24 1210
5272	03/15/2019	

VOID 90 DAYS FROM DATE OF ISSUE

This disbursment has been approved as required by the Local Government Budget and Fiscal Control Act

$5,288.25

Pay Five Thousand Two Hundred Eighty Eight Dollars and 25 cents ******

To The Order Of

US ISS AGENCY LLC
13801 REESE BLVD WEST, STE 180
HUNTERSVILLE, NC 28078

Jackie Huffman MP

Pattie Allen MP

⑈066202⑈ ⑆121000248⑆ 207563716902 4⑈

own of Huntersville, NC 28070 03/15/19 066202

Invoice Date	Invoice Number	GL Account Number	Description	Invoice Amount
2/28/2019	HPD0219	105100-0314-	PRIVATE INVESTIGATION +	$5,288.25

Vendor No.	Vendor Name	Check No.	Check Date	Check Amount
5272	US ISS AGENCY LLC	00066202	03/15/2019	$5,288.25

Town of Huntersville
Payable Entry Sheet

VENDOR NUMBER:	5272
VENDOR NAME:	US ISS AGENCY
INVOICE #:	HPD0219
DATE	2/28/2019
PURCHASE ORDER #	
LIQUIDATION? (FULL/PARTIAL)	

PURCHASE AMOUNT: (Before sales tax)

TOTAL			5,288.25							
105100.0314			5,288.25	✓						
TOTAL			$ 5,288.25							
Sales Tax			5,288.25			6.75%			7.00%	
State	101240.1240	4.75%	$ -	4.75%		$ -	4.75%		$ -	
County	101250.1241	2.50%	$ -	2.00%		$ -	2.25%		$ -	
			$ -			$ -			$ -	

Electricity(3%)
Telecommunications(5%)
Occupancy tax paid(6%)
1 % Prepared Food Tax
Other States Sales tax

TOTAL TAX PAID (must match invoice) $ -

TOTAL INVOICE $ 5,288.25 (must match total invoice above)

"This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act."

	Initials	Date
Prepared by:	KM	3/13/2019
	NP	3/15/2019

Finance Officer 3/14/19 Date

3-13-19

U.S. ISS Agency, LLC

13801 Reese Blvd W, Suite 180
Huntersville, NC 28078-6342

Invoice

Date	Invoice #
2/28/2019	HPD0219

Bill To
Chief Bence Hoyle Huntersville Police Department 9630 Julian Clark Avenue Huntersville, North Carolina 28078

Phone #
704-525-5221

#5292

Reference	Due Date
20-1215867	3/31/2019

Date	Item	Description	Qty	Amount
		[redacted] Investigation		
	Private Investigati...	Investigation 31.75 Hours @ $150.00/Hour		4,762.50
	Private Investigati...	Transcription Services		525.75

RECEIVED
MAR 12 2019
Accounts Payable

RECEIVED
MAR 11 2019
BY:

10-5100-0314

CONTRACT SVS.

Total	$5,288.25
Payments/Credits	$0.00
Balance Due	$5,288.25

Date : 12/11/2019 12:39:27 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "Angela Beeker" abeeker@huntersville.org, "Eric Rowell" ericwrowell@gmail.com, "Anthony Roberts" aroberts@huntersville.org, "JohnAneralla" janeralla@huntersville.org, "Stacy Phillips" sphillips@huntersville.org, "Melinda Bales" mbales@huntersville.org, "BrianHines" bhines@huntersville.org, "Nick Walsh" nwalsh@huntersville.org, "DanBoone" dboone@huntersville.org
Cc : "Lance Munger" lmunger@huntersville.org
Subject : RE: Records request - ISS report

cc'ing Commissioner Munger who was not included in the distribution list for the e-mails below.

Janet

From: Angela Beeker <abeeker@huntersville.org>
Sent: Wednesday, December 11, 2019 12:33 PM
To: Eric Rowell <ericwrowell@gmail.com>; Janet Pierson <jpierson@huntersville.org>
Cc: Anthony Roberts <aroberts@huntersville.org>; John Aneralla <janeralla@huntersville.org>; Stacy Phillips <sphillips@huntersville.org>; Melinda Bales <mbales@huntersville.org>; Brian Hines <bhines@huntersville.org>; Nick Walsh <nwalsh@huntersville.org>; Dan Boone <dboone@huntersville.org>
Subject: RE: Records request - ISS report

Eric, in my opinion, the document is a personnel record covered by NCGS 160A-168 and is therefore not subject to public inspection, nor is it considered a public record. It contained some pages stating general recommendations for the department, and that has already been provided to you. I cannot recommend that any other portions of the report be released or made subject to public inspection.

Angela S. Beeker

Town Attorney
Town of Huntersville
Post Office Box 664
101 Huntersville-Concord Road
Huntersville, NC 28070
(704) 875-6541
(704) 948-6020 (fax)
abeeker@huntersville.org
<image001.jpg>
PRIVILEGE and CONFIDENTIALITY NOTICE: This electronic mail transmission has been sent by a lawyer. It may contain information that is confidential, privileged, proprietary, or otherwise requires protection under federal or state law. The information contained in this email message is intended only for the confidential use of the recipient(s) named above. If you are not the intended recipient(s), you are hereby notified that you have received this message in error and that you are not authorized to read, print, retain, copy or disseminate this message, any part of it, or any attachments. If you have received this message in error, please delete the message and any attachments/copies from your system without reading the content and notify the sender immediately by email of the inadvertent transmission. There is no intent on the part of the sender to waive any privilege, including without limitation, the attorney-client and legal work product privileges that may attach to this communication. Please note that email sent to and from this address is also subject to the North Carolina Public Records Act and therefore may be disclosed to third parties.

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Wednesday, December 11, 2019 12:17 PM
To: Janet Pierson <jpierson@huntersville.org>
Cc: Anthony Roberts <aroberts@huntersville.org>; Angela Beeker <abeeker@huntersville.org>; John Aneralla <janeralla@huntersville.org>; Stacy Phillips <sphillips@huntersville.org>; Melinda Bales <mbales@huntersville.org>; Brian Hines <bhines@huntersville.org>; Nick Walsh <nwalsh@huntersville.org>; Dan Boone <dboone@huntersville.org>
Subject: Records request - ISS report

Mrs. Pierson:

Please provide me a copy of each of the following parts/sections of the ISS report regarding HPD.

1) Cover or title page of the report
2) Table of Contents
3) Executive summary, Summary, or Conclusion of the report
4) Appendix and/or Index list
5) Glossary

I am requesting this information be provided to me electronically if possible. If electronic production is not possible, please notify me if there will be any fees related to producing these records or information and, if so, whether the cost will exceed $25.00. Please specify any applicable exemption(s) under N.C.G.S. Chapter 132 if any or all of this request is denied.

Please provide your response within fifteen (15) business days or as promptly as possible. Don't hesitate to contact me with any questions regarding this request.

Thank you,

Eric Rowell
Huntersville

Date : 12/11/2019 12:32:37 PM
From : "Angela Beeker" abeeker@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com, "Janet Pierson" jpierson@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "John Aneralla" janeralla@huntersville.org, "Stacy Phillips" sphillips@huntersville.org, "Melinda Bales" mbales@huntersville.org, "Brian Hines" bhines@huntersville.org, "Nick Walsh" nwalsh@huntersville.org, "Dan Boone" dboone@huntersville.org
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abeeker@huntersville.org
<image001.jpg>
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Thank you,

Eric Rowell
Huntersville

Date : 12/11/2019 1:15:59 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Angela Beeker" abeeker@huntersville.org
Cc : "Janet Pierson" jpierson@huntersville.org, "Anthony Roberts" aroberts@huntersville.org, "John Aneralla" janeralla@huntersville.org, "Stacy Phillips" sphillips@huntersville.org, "Melinda Bales" mbales@huntersville.org, "Brian Hines" bhines@huntersville.org, "Nick Walsh" nwalsh@huntersville.org, "Dan Boone" dboone@huntersville.org
Subject : Re: Records request - ISS report

To be clear, is the town's position that some or all of the five requested items are being denied based on being a personnel record or part of a personnel record, or that some or all of the five requested items simply don't exist?

Thank you,

Eric Rowell
Huntersville

On Wed, Dec 11, 2019 at 12:32 PM Angela Beeker <abeeker@huntersville.org> wrote:

> Eric, in my opinion, the document is a personnel record covered by NCGS 160A-168 and is therefore not subject to public inspection, nor is it considered a public record. It contained some pages stating general recommendations for the department, and that has already been provided to you. I cannot recommend that any other portions of the report be released or made subject to public inspection.
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> Town Attorney
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> Town of Huntersville
>
> Post Office Box 664
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> 101 Huntersville-Concord Road
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> Huntersville, NC 28070
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> (704) 875-6541
>
> (704) 948-6020 (fax)
>
> abeeker@huntersville.org
>
> *<image001.jpg>*
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Please provide your response within fifteen (15) business days or as promptly as possible. Don't hesitate to contact me with any questions regarding this request.

Thank you,

Eric Rowell

Huntersville

Date : 6/28/2019 12:33:34 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "'Eric Rowell'" ericwrowell@gmail.com
Subject : RE: Records request - ISS Request #19-55

I believe I provided the information you requested from February 1, 2019 to present. I can't find where I sent you the additional information you requested (February 1, 2018 through February 1, 2019). I'll send it as soon as I can.

Apologies for the delay……it got lost in the shuffle.

Janet Pierson, NCCMC
Town Clerk
Direct Line: 704.766.2202

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Friday, June 07, 2019 5:01 PM
To: Janet Pierson <jpierson@huntersville.org>
Subject: Re: Records request - ISS Request #19-55

Thanks. Just to be clear - you weren't able to find a contract at all, or just one dated during the relevant time period?

Also, please amend my request and provide me copies of any and all invoices from U.S. ISS Agency, LLC to the town, and any checks issued/made payable to U.S. ISS Agency, LLC from the town from Feb. 1, 2018 through Feb. 1, 2019.

Eric Rowell

On Fri, Jun 7, 2019 at 11:11 AM Janet Pierson <jpierson@huntersville.org> wrote:

> I was unable to locate a contract between the Town and US ISS Agency LLC. I have provided you a copy of the only invoice received from and paid to US ISS Agency LLC during the requested time period.
>
> If you have any questions, please let me know.
>
> Janet Pierson, NCCMC
> Town Clerk
> PH: 704.766.2202
>
> **From:** Eric Rowell <ericwrowell@gmail.com>
> **Sent:** Tuesday, June 04, 2019 4:48 PM
> **To:** Janet Pierson <jpierson@huntersville.org>
> **Cc:** Anthony Roberts <aroberts@huntersville.org>; John Aneralla <janeralla@huntersville.org>; Melinda Bales <mbales@huntersville.org>; Brian Hines <bhines@huntersville.org>; dphillips <dphillips@huntersville.org>; Nick Walsh <nwalsh@huntersville.org>; Dan Boone <dboone@huntersville.org>; Mark Gibbons <mgibbons@huntersville.org>
> **Subject:** Records request - ISS Request #19-55
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> Mrs. Pierson,
>
> Please provide me copies of any and all contracts between the town and U.S. ISS Agency, LLC, invoices from U.S. ISS Agency, LLC to the town, and any checks issued/made payable to U.S. ISS Agency, LLC from the town from Feb. 1, 2019 through the present; specifically any and all contracts entered into and payments issued by the town to ISS related to the Ofc. Bautista investigation in the event there are other matters at HPD being investigated by ISS during the relevant time period. Let me know if there are any questions about this request.
>
> Thank you,
>
> Eric Rowell
> Huntersville

Date : 6/7/2019 5:01:30 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Records request - ISS Request #19-55

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> Thank you,
>
> Eric Rowell
>
> Huntersville

Date : 6/28/2019 12:35:33 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Records request - ISS Request #19-55

Yes, initial request info was provided, thanks. No apology needed on the additional request.

Thanks

On Fri, Jun 28, 2019 at 12:33 PM Janet Pierson <jpierson@huntersville.org> wrote:

> I believe I provided the information you requested from February 1, 2019 to present. I can't find where I sent you the additional information you requested (February 1, 2018 through February 1, 2019). I'll send it as soon as I can.
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Thank you,

Eric Rowell

Huntersville

Date : 9/11/2019 10:20:33 AM
From : "E Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Records request - Lawsuits - Request 19-66

Please provide an update on this request.

Thanks

This message approved by my very smartphone.

On Aug 26, 2019, at 15:09, Janet Pierson <jpierson@huntersville.org> wrote:

> I have attached information on one case that I have received. I'm still waiting to hear on any others. As soon as I get an answer/documents, I'll let you know.
>
> Janet Pierson, NCCMC
> Town Clerk
> Direct Line: 704.766.2202
>
> **From:** Eric Rowell <ericwrowell@gmail.com>
> **Sent:** Monday, August 26, 2019 7:23 AM
> **To:** Janet Pierson <jpierson@huntersville.org>
> **Cc:** Anthony Roberts <aroberts@huntersville.org>; Angela Beeker <abeeker@huntersville.org>
> **Subject:** Re: Records request - Lawsuits - Request 19-66
>
> This request is over 30 days old. Please provide a status update.
>
> Thank you,
>
> Eric Rowell
> Huntersville
>
> On Sun, Aug 18, 2019 at 9:26 AM Janet Pierson <jpierson@huntersville.org> wrote:
>
> > I will follow-up with the Town Attorney
> > on this request.
> >
> > Sent from my iPhone
> >
> > On Aug 18, 2019, at 8:07 AM, Eric Rowell <ericwrowell@gmail.com> wrote:
> >
> > > Please provide an update on this request.
> > >
> > > Thanks
> > >
> > > On Mon, Jul 15, 2019 at 7:20 AM Janet Pierson <jpierson@huntersville.org> wrote:
> > >
> > > > This is to confirm receipt of your request.
> > > >
> > > > Janet Pierson, NCCMC
> > > > Town Clerk
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> > > > **From:** Eric Rowell <ericwrowell@gmail.com>
> > > > **Sent:** Monday, July 15, 2019 6:17 AM
> > > > **To:** Janet Pierson <jpierson@huntersville.org>
> > > > **Cc:** Anthony Roberts <aroberts@huntersville.org>; Angela Beeker <abeeker@huntersville.org>
> > > > **Subject:** Records request - Lawsuits
> > > >
> > > > Mrs. Pierson:
> > > >
> > > > Please provide me copies of any and all lawsuits or civil proceedings served on the town where the town has been named as a party from 1 January 2016 through the present. This request does not include the suits involving WJH LLC. related to an appeal from the Board of Adjustment in late 2018 since I already have copies of those

> pleadings. Let me know if there are any questions about this request.
>
> Thank you,
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> Eric Rowell
> Huntersville

<EPCON ANSWER.pdf>

<TOH ANSWER.pdf>

<AMENDED COMPLAINT.pdf>

<Filed Stamped Voluntary Dismissal Without Prejudice (2).pdf>

Date : 8/26/2019 3:13:32 PM
From : "E Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Records request - Lawsuits - Request 19-66

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<EPCON ANSWER.pdf>

<TOH ANSWER.pdf>

<AMENDED COMPLAINT.pdf>

<Filed Stamped Voluntary Dismissal Without Prejudice (2).pdf>

Date : 8/26/2019 3:09:56 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "'Eric Rowell'" ericwrowell@gmail.com
Subject : RE: Records request - Lawsuits - Request 19-66
Attachment : EPCON ANSWER.pdf;TOH ANSWER.pdf;AMENDED COMPLAINT.pdf;Filed Stamped Voluntary Dismissal Without Prejudice (2).pdf;

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> Sent from my iPhone
>
> On Aug 18, 2019, at 8:07 AM, Eric Rowell <ericwrowell@gmail.com> wrote:
>
> > Please provide an update on this request.
> >
> > Thanks
> >
> > On Mon, Jul 15, 2019 at 7:20 AM Janet Pierson <jpierson@huntersville.org> wrote:
> >
> > > This is to confirm receipt of your request.
> > >
> > > Janet Pierson, NCCMC
> > > Town Clerk
> > > PH: 704.766.2202
> > >
> > > **From:** Eric Rowell <ericwrowell@gmail.com>
> > > **Sent:** Monday, July 15, 2019 6:17 AM
> > > **To:** Janet Pierson <jpierson@huntersville.org>
> > > **Cc:** Anthony Roberts <aroberts@huntersville.org>; Angela Beeker <abeeker@huntersville.org>
> > > **Subject:** Records request - Lawsuits
> > >
> > > Mrs. Pierson:
> > >
> > > Please provide me copies of any and all lawsuits or civil proceedings served on the town where the town has been named as a party from 1 January 2016 through the present. This request does not include the suits involving WJH LLC. related to an appeal from the Board of Adjustment in late 2018 since I already have copies of those pleadings. Let me know if there are any questions about this request.
> > >
> > > Thank you,
> > >
> > > Eric Rowell
> > > Huntersville

STATE OF NORTH CAROLINA

COUNTY OF MECKLENBURG

IN THE GENERAL COURT OF JUSTICE
SUPERIOR COURT DIVISION
18-CVS-21684

CLAUDIA T. CRAIG and
PAMELA L. YOUNG,

Plaintiffs,

vs.

TOWN OF HUNTERSVILLE and
EPCON KINNAMON PARK, LLC,

Defendants.

DEFENDANT EPCON KINNAMON PARK, LLC'S MOTIONS TO DISMISS AND ANSWER TO AMENDED COMPLAINT, REQUEST FOR DECLARATORY JUDGMENT AND PERMANENT INJUNCTION

Defendant Epcon Kinnamon Park, LLC ("Epcon" or the "Defendant"), by and through the undersigned counsel, hereby moves to dismiss and answers the Amended Complaint, Request for Declaratory Judgment and Permanent Injunction of Plaintiffs Claudia T. Craig and Pamela L. Young (the "Plaintiffs") as follows:

FIRST MOTION TO DISMISS
(Declaratory Judgment - Failure to State a Claim)

Plaintiffs have failed to state a claim upon which relief can be granted and therefore their claim for Declaratory Judgment (Claim #1) should be dismissed pursuant to North Carolina Rule of Civil Procedure 12(b)(6). Plaintiffs allege in Paragraph 39 of the Amended Complaint that their easement rights cannot be extinguished or terminated by an attempted dedication of the Gilead Grove Road Extension. Assuming as true Plaintiffs' allegation that any easement right they have cannot be extinguished by the dedication of the Gilead Grove Road Extension to the Town, Plaintiffs have no injury; therefore the Amended Complaint is self-defeating.

Further, North Carolina does not require or permit an easement holder to give permission before the owner of the property burdened by the easement may grant additional easement rights to third parties. The allegation that Plaintiffs' consent to Epcon granting the Town of Huntersville use rights to cross the gravel drive at the Gilead Grove Road Crossing are without merit and are self-defeating.

SECOND MOTION TO DISMISS
(Overburdening Easement Rights – Failure to State a Claim)

North Carolina does not recognize a cause of action against an owner of property, whose property is burdened by an easement, for overburdening easement rights. Rather, property owners may bring causes of action *against easement holders* for overburdening their easements by exceeding the permitted use. The claim against Epcon of overburdening easement rights is

self-defeating and should be dismissed for failure to state a claim upon which relief can be granted.

THIRD MOTION TO DISMISS
(All Claims - No Controversy)

Plaintiffs' rights of use to the gravel drive are not extinguished or terminated by Epcon's offering of the Gilead Grove Road Extension for dedication to the town. Rather, any rights Plaintiffs may have to ingress and egress upon the gravel drive upon the western boundary of the Courtyards at Kinnamon Park property are still intact. There is no controversy as to Plaintiffs' easement rights and the Amended Complaint is self-defeating. Plaintiffs' Amended Complaint should therefore be dismissed because for lack of controversy.

ANSWER

1. Epcon admits, upon information and belief, that Plaintiffs are citizens and residents of Mecklenburg County. It is further admitted that the Mecklenburg County Geographical Information Systems data lists Plaintiffs as the owners of tax parcel number 01717203, and further reflects that tax parcel number 071717203 has an address of 12920 McCoy Road, Huntersville, NC, 28078. It is further admitted that the Mecklenburg County Geographical Information Systems data lists Plaintiff Claudia T. Craig as the owner of tax parcel numbers 01717208 and 01717207. The three parcels here referenced will hereinafter be collectively referred to as the "Subject Property." It is further admitted that there is a gravel road located on property that is adjacent to the Subject Property (the "Gravel Drive"), and that the Gravel Drive terminates at McCoy Road. Epcon is without the knowledge or information sufficient to form a belief as to the remaining allegations contained in Paragraph 1 and they are therefore denied. Except as admitted, the allegations of Paragraph 1 are denied.

2. Admitted, upon information and belief.

3. Epcon admits that it is a limited liability company organized under the laws of North Carolina with a principal place of business in Mecklenburg County. Epcon admits that it purchased property in Mecklenburg County, North Carolina located at tax parcel numbers 01718508, 01718507, and 01717302. Epcon admits that said property has a gravel drive near its western boundary (previously identified as the Gravel Drive). Except as specifically admitted, the allegations of Paragraph 3 are denied.

4. Paragraph 4 contains legal conclusions to which no response is required. To the extent a response is deemed required, the allegations of Paragraph 4 are denied.

5. Admitted.

BACKGROUND FACTS

6. Admitted, upon information and belief.

7. Epcon admits that the Hill Deed is a matter of public record and a written document, the terms of which speak for themselves. To the extent that the allegations of Paragraph 7 are inconsistent or conflict with the written document, the allegations of Paragraph 7 are denied.

8. Epcon admits that the Hill Deed is a matter of public record and a written document, the terms of which speak for themselves. To the extent that the allegations of Paragraph 8 are inconsistent or conflict with the written document, the allegations of Paragraph 8 are denied.

9. Epcon admits that McCoy Road is maintained by the North Carolina Department of Transportation. Except as admitted, the allegations of Paragraph 9 are denied.

10. Epcon is without the knowledge or information sufficient to form a belief as to the allegations contained in Paragraph 10 and they are therefore denied. Except as admitted, the allegations of Paragraph 10 are denied.

11. Epcon admits, upon information and belief, that Ms. Craig obtained an ownership interest in the Subject Property in 1992, 1995, and 2000. Epcon is without knowledge or information sufficient to form a belief as to the remaining allegations contained in Paragraph 11 and they are therefore denied. Epcon specifically disclaims any actual or implied admission as to Plaintiffs' definition of "The Gravel Road Easement." Except as admitted, the allegations of Paragraph 11 are denied.

12. Epcon admits that it purchased property in Mecklenburg County, North Carolina located at tax parcel numbers 01718508, 01718507, and 01717302, in 2015. Except as admitted, the allegations of Paragraph 12 are denied.

13. Epcon admits that the land it purchased includes the Gravel Drive on its western boundary. Epcon admits that Plaintiffs have raised issues regarding the width of the Gravel Drive. Except as specifically admitted, the allegations of Paragraph 13 are denied.

14. Epcon admits that in 2015, it obtained a conditional rezoning of property from the Town of Huntersville to allow for the construction of an active adult community called the Courtyards at Kinnamon Park (the "Courtyards"). Except as specifically admitted, the allegations of Paragraph 14 are denied.

15. Epcon admits that it began site development of the Courtyards in 2016.

16. Denied.

17. Epcon admits that as part of the conditional rezoning plan approved by the Town of Huntersville in 2015 to allow the construction of the Courtyards, Epcon was required to construct an extension of Gilead Grove Road to connect the streets within the Courtyards to the

pre-existing Gilead Grove Road (the "Gilead Grove Road Extension"). It is further admitted that the Gilead Grove Road Extension crosses the Gravel Drive, located on property which is owned by Epcon and the homeowners of the Courtyards. Except as expressly admitted, the allegations of Paragraph 17 are denied.

18. Epcon admits that prior to construction of the Gilead Grove Road Extension, Gilead Grove Road was barricaded at the point where it ended. Except as expressly admitted, the allegations of Paragraph 18 are denied.

19. Epcon admits that in or about August 2016, Epcon began construction of the Gilead Grove Road Extension, and that construction of the Gilead Grove Road Extension included the installation of sidewalks and paving. Except as expressly admitted, the allegations of Paragraph 19 are denied.

20. Epcon admits that Epcon and the homeowners of the Courtyards have ownership interests in the Gravel Drive (before and after construction of the Gilead Grove Road Extension). Epcon is without the knowledge or information sufficient to form a belief as to the remaining allegations contained in Paragraph 20 and they are therefore denied. Except as admitted, the allegations of Paragraph 20 are denied.

21. Epcon is without the knowledge or information sufficient to form a belief as to the allegations contained in Paragraph 21 of the Amended Complaint and they are therefore denied. Except as admitted, the allegations of Paragraph 21 are denied.

22. Denied, upon information and belief.

23. Epcon specifically denies that construction of the Courtyards generally narrowed the Gravel Drive. Epcon is without the knowledge or information sufficient to form a belief as to the remaining allegations contained in Paragraph 23 and they are therefore denied. Except as admitted, the allegations of Paragraph 23 are denied.

24. Denied.

25. Epcon admits that as part of the platting process for the construction of the Courtyards, Epcon recorded a plat on December 2, 2016. Any plat recorded is a public record and a written document, the terms of which speak for themselves. To the extent that the allegations of Paragraph 25 are inconsistent or conflict with the written document, denied. Except as admitted, the allegations of Paragraph 25 are denied.

26. Epcon admits that the Plat is a matter of public record and a written document, the terms of which speak for themselves. To the extent that the allegations of Paragraph 26 are inconsistent or conflict with the written document, denied. Except as admitted, the allegations of Paragraph 26 are denied.

27. Epcon admits that the Plat is a written document and a matter of public record, the terms of which speak for themselves. To the extent that the allegations of Paragraph 27 are inconsistent or conflict with the written document, denied.

28. Admitted.

29. Epcon admits that the Gilead Grove Road Extension has not been accepted by the Town. Except as admitted, the allegations of Paragraph 29 are denied.

30. Paragraph 30 contains a legal conclusion which does not require an answer. To the extent that an answer is deemed required, the allegations of Paragraph 30 are denied.

31. Epcon admits that in or about November 2018, Epcon added two electric gates to a portion of the Gravel Drive that runs from Gilead Grove Road to McCoy Road, without limitation, for the benefit of Plaintiffs. Epcon further admits that the Plaintiffs have advised Epcon of their objection. Except as admitted, the allegations of Paragraph 31 are denied.

32. Admitted.

33. Epcon is without the knowledge or information sufficient to form a belief as to the allegations contained in Paragraph 33 and they are therefore denied. Except as admitted, the allegations of Paragraph 33 are denied.

34. Epcon admits that the posts for the gates and the keypads are adjacent to the Gravel Drive. Except as admitted, the allegations of Paragraph 34 are denied.

FIRST CLAIM FOR RELIEF
(Declaratory Judgment)

35. Epcon incorporates its responses to the foregoing paragraphs by reference as if set forth herein.

36. Admitted.

37. Admitted.

38. Epcon admits that an easement across all streets within the Courtyards has been offered to the Town of Huntersville by dedication for acceptance into the public street system of the Town of Huntersville, including the Gilead Grove Road Extension. Epcon specifically disclaims any actual or implied admission as to Plaintiffs' definition of "The Crossing." Except as admitted, the allegations of Paragraph 38 are denied.

39. Paragraph 39 contains legal conclusions to which no response is required. Epcon affirmatively alleges that the dedication of roads offered to the Town of Huntersville does not extinguish Plaintiffs' right of use to the Gravel Drive. Except as admitted, the allegations of Paragraph 39 are denied.

40. Paragraph 40 and all its subparts contain legal conclusions to which no response is required. To the extent a response is deemed required, the allegations of Paragraph 40 are denied.

SECOND CLAIM FOR RELIEF
(Overburdening and Interference with Easement Rights)

41. Epcon incorporates its responses to the foregoing paragraphs by reference as if set forth herein.

42. Denied.

43. Denied.

44. Denied.

45. Epcon admits that it installed the gates on the Gravel Drive, in which Epcon has an ownership interest. The remaining allegations of Paragraph 45 contain legal conclusions to which no response is required. To the extent that a response is deemed required, the allegations of Paragraph 45 are denied. Except as admitted, the allegations of Paragraph 45 are denied.

46. Denied.

47. Paragraph 47 contains a legal conclusion which does not require an answer. To the extent that an answer is deemed required, the allegations of Paragraph 47 are denied.

48. Epcon admits that stop signs have been placed at the Gravel Drive at the point where it crosses Gilead Grove Road. Except as admitted, the allegations of Paragraph 48 are denied.

49. Paragraph 49 contains a legal conclusion which does not require an answer. To the extent that an answer is deemed required, the allegations of Paragraph 49 are denied.

THIRD CLAIM FOR RELIEF
(Private Nuisance)

50. Epcon incorporates its responses to the foregoing paragraphs by reference as if set forth herein.

51. Denied.

52. Denied.

FOURTH CLAIM FOR RELIEF
(Permanent Injunction)

53. Epcon incorporates its responses to the foregoing paragraphs by reference as if set forth herein.

54. Denied.

AFFIRMATIVE DEFENSES

FIRST AFFIRMATIVE DEFENSE
(Failure to State a Claim)

Plaintiffs have failed to state a claim upon which relief can be granted and therefore their Amended Complaint must be dismissed pursuant to North Carolina Rule of Civil Procedure 12(b)(6). Plaintiffs allege in Paragraph 39 of the Amended Complaint that their easement rights cannot be extinguished or terminated by an attempted dedication of the Gilead Grove Road Extension. Assuming as true Plaintiffs' allegation that any easement right they have cannot be extinguished by the dedication of the Gilead Grove Road Extension to the Town, Plaintiffs have no injury; therefore the Amended Complaint is self-defeating.

Further, North Carolina does not require or permit an easement holder to give permission before the owner of the property burdened by the easement may grant additional easement rights to third parties. Therefore, the allegation that Plaintiffs' consent to Epcon granting the Town of Huntersville use rights to cross the Gravel Drive at the Gilead Grove Road Crossing are without merit and self-defeating.

Nor does North Carolina recognize a cause of action against an owner of property, whose property is burdened by an easement, for overburdening easement rights. Rather, property owners may bring causes of action *against easement holders* for overburdening their easements by exceeding the permitted use. Therefore, the claim against Epcon of overburdening easement rights is self-defeating.

SECOND AFFIRMATIVE DEFENSE
(No Controversy)

Plaintiffs' rights of use to the Gravel Drive are not extinguished or terminated by Epcon's offering of the Gilead Grove Road Extension for dedication to the town. Rather, any rights Plaintiffs may have to ingress and egress upon the Gravel Drive are still intact. There is no controversy as to Plaintiffs' easement rights and the Amended Complaint is self-defeating.

THIRD AFFIRMATIVE DEFENSE
(No Irreparable Harm)

Equitable relief is not available as Plaintiffs cannot show and do not have irreparable harm.

FOURTH AFFIRMATIVE DEFENSE
(Adequate Remedy at Law)

Equitable relief is not available as Plaintiffs have an adequate remedy at law.

FIFTH AFFIRMATIVE DEFENSE
(Statute of Limitations)

Plaintiffs' claims are barred by the applicable Statutes of Limitations and must fail.

SIXTH AFFIRMATIVE DEFENSE
(Laches)

Plaintiffs have participated in, have been aware of, and have requested and been granted concessions in both the approval of the rezoning plan for the Courtyards, and in the construction means and methods for the Gilead Grove Road Extension. Plaintiffs have watched the construction of the Gilead Grove Road Extension proceed, and have only waited until construction is near completion to contest the rezoning. Plaintiffs' claims are therefore barred by the doctrine of laches.

SEVENTH AFFIRMATIVE DEFENSE
(Ripeness)

The dedication of the Gilead Grove Road Extension has not yet been accepted by the Town of Huntersville; presently there exists only an offering of dedication. Plaintiffs' claims are therefore not yet ripe for hearing by this Court.

EIGHTH AFFIRMATIVE DEFENSE
(Requested Relief Would Violate Local Ordinances)

The Town of Huntersville Zoning Ordinance at Article 5 and the Town of Huntersville Subdivision Ordinance at Section 6.200(3) require street connections between new developments and adjoining developments. Further, these ordinances require all streets in new developments to be public. Plaintiffs' requested relief of declaring the dedication of the Gilead Grove Road Extension to the Town of Huntersville would therefore violate local law. Plaintiffs' requested relief of enjoining Epcon to barricade Gilead Grove Road at the point where it crosses the Gravel Drive would also violate local law.

NINTH AFFIRMATIVE DEFENSE
(Easement Void for Uncertainty)

Where an easement is created by deed, the description must not be so uncertain, vague, and indefinite as to prevent identification with reasonable certainty. The Hill Deed gives an uncertain, vague and indefinite description of the right to ingress and egress on the existing roadway. Therefore, Plaintiffs' alleged easement is void for uncertainty.

TENTH AFFIRMATIVE DEFENSE
(No Easement)

The Hill Deed only gives Donald L. Hill and wife, Harriet H. Hill the right to ingress and egress on the existing roadway; the Hill Deed conveys a mere license. As no easement exists in the Hill Deed, no easement was conveyed through the chain of title to Plaintiffs. Plaintiffs' attempt to enforce any easement rights must fail.

ELEVENTH AFFIRMATIVE DEFENSE
(Waiver)

Plaintiffs actively participated in the approval process for the rezoning of Epcon's Property and in the terms of the construction of the Gilead Grove Road Extension which crosses the gravel drive. Plaintiffs have waived any right to contest the construction of the Gilead Grove Road Extension, which is already completed. Plaintiffs have further waived the right to contest Epcon's dedication of a right-of-way to the Town over a small portion of the Gravel Drive, which does not interfere with Plaintiffs' use of the Gravel Drive.

TWELFTH AFFIRMATIVE DEFENSE
(Estoppel)

Because Plaintiffs received the benefit of participating in the approval process for the rezoning of Epcon's Property, and requested certain concessions be made in constructing the Gilead Grove Road Extension – concessions which were granted by Epcon – Plaintiffs are now estopped from contesting the construction of the Gilead Grove Road extension and Epcon's dedication of a right-of-way to the Town across a small portion of the Gravel Drive.

THIRTEENTH AFFIRMATIVE DEFENSE
(Incorporation of Defenses of Others)

Epcon incorporates by reference any defenses pled by the Town of Huntersville which apply to Plaintiffs' claims against Epcon and which are not inconsistent with Epcon's allegations and other defenses asserted herein.

FOURTEENTH AFFIRMATIVE DEFENSE
(Reservation of Additional Defenses)

Epcon reserves the right to assert additional affirmative defenses as they become known throughout the course of this litigation.

This, the 15th day of April, 2019.

JOHNSTON, ALLISON & HORD, P.A.

EChase

B. David Carson, NC State Bar No. 15795
dcarson@jahlaw.com
Emma M. Chase, NC State Bar No. 53415
echase@jahlaw.com
1065 East Morehead Street
Charlotte, NC 28204
Telephone No.: (704) 332-1181
Facsimile No.: (704) 376-1628
Attorneys for Epcon

CERTIFICATE OF SERVICE

I hereby certify that a copy of **DEFENDANT EPCON KINNAMON PARK, LLC'S MOTIONS TO DISMISS AND ANSWER TO AMENDED COMPLAINT, REQUEST FOR DECLARATORY JUDGMENT AND PERMANENT INJUNCTION** was served upon the person(s) listed below by depositing a copy of the same in an official depository of the U.S. Mail, First Class, in a postage-paid envelope.

David W. Murray
1109 Greenwood Cliff
Charlotte, North Carolina 28204
Attorney for Plaintiffs

Angela Beeker
Town of Huntersville
Post Office Box 664
101 Huntersville-Concord Road
Huntersville, NC 28070
Attorney for Town of Huntersville

This, the 15th day of April, 2019.

JOHNSTON, ALLISON & HORD, P.A.

B. David Carson, NC State Bar No. 15795
dcarson@jahlaw.com
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Attorneys for Epcon

STATE OF NORTH CAROLINA
COUNTY OF MECKLENBURG

FILED
2019 APR -4 AM 11:13
MECK. CO., C.S.C.

IN THE GENERAL COURT OF JUSTICE
SUPERIOR COURTH DIVISION
18-CVS-21684

CLAUDIA T. CRAIG and PAMELA L. YOUNG,

Plaintiffs

v.

TOWN OF HUNTERSVILLE and EPCON KINNAMON PARK, LLC

Defendants

ANSWER

NOW COMES DEFENDANT TOWN OF HUNTERSVILLE, by and through its undersign Counsel, in responding to and answering the Amended Complaint filed by the Plaintiffs on February 11, 2019, and says:

FIRST DEFENSE
(Failure to State a Claim)

Plaintiffs' have failed to state a claim upon which relief can be granted, and therefore pursuant to Rule 12(b)(6) of the North Carolina Rules of Civil Procedure, Plaintiffs' Amended Complaint should be dismissed. Defendant Town of Huntersville moves and respectfully requests the Court to dismiss Plaintiffs' Amended Complaint with prejudice pursuant to said Rule 12(b)(6).

SECOND DEFENSE
(Lack of Subject Matter Jurisdiction)

Plaintiffs' Claims for Relief are not ripe for hearing by this Court in that "The Crossing" and the Gilead Road Extension have not yet been accepted by the Town, and therefore presently there exists only an offer of dedication with respect The Crossing and the Gilead Road Extension. Based upon this, the Town respectfully moves and requests the Court to dismiss the Plaintiffs' Amended Complaint as the ripeness doctrine deprives the Court of subject matter jurisdiction pursuant to Rule 12(b)(1) of the North Carolina Rules of Civil Procedure. (The Town does not intend make, and specifically disclaims, any actual or implied admission as to any portion of Plaintiffs' Amended Complaint, including but not limited to Plaintiffs' definition of "The Crossing" by the use of the term "The Crossing" or "Gilead Road Extension" in this Answer.)

THIRD DEFENSE

The Defendant Town, in answering the specific allegations contained within Plaintiffs' Amended Complaint, says:

1. It is admitted, upon information and belief, that Claudia T. Craig and Pamela L. Young, collectively hereinafter referred to as "Plaintiffs," are citizens and residents of Mecklenburg County. It is further admitted that the Mecklenburg County Geographical Information Systems data lists Plaintiffs, as the owners of tax parcel number 01717203, and further reflects that tax parcel number 01717203 has an address of 12920 McCoy Road, Huntersville, NC 28078. It is further admitted that the Mecklenburg County Geographical Information Systems data lists Plaintiff, Claudia T. Craig, hereinafter "Plaintiff Craig," as the owner of tax parcel numbers 01717208 and 017172076. The three parcels referred to will hereinafter be collectively referred to as the "Subject Property." It is further admitted that there is a gravel road located in part on property that is adjacent to the Subject Property, and that the gravel road terminates at McCoy Road. The Defendant, Town of Huntersville, hereinafter the "Town," is without sufficient knowledge and information as to the remaining allegations in Paragraph 1 of Plaintiffs' Amended Complaint, and therefore except as specifically admitted, the allegations contained within Paragraph 1 of Plaintiffs' Amended Complaint are denied.

2. Paragraph 2 of Plaintiffs' Amended Complaint is admitted.

3. It is admitted upon information and belief that Defendant Epcon Kinnamon Park, LLC, hereinafter "Epcon," is a limited liability company organized under the laws of North Carolina with a principal place of business in Mecklenburg County. The Town is without sufficient knowledge and information as to the remaining allegations in Paragraph 2 of Plaintiffs' Amended Complaint, and therefore except as specifically admitted, the allegations contained within Paragraph 2 of Plaintiffs' Amended Complaint are denied.

4. Paragraph 4 of Plaintiffs' Amended Complaint speaks for itself, and no answer is required, however to the extent an answer is required, the allegations are denied.

5. It is admitted that this Court has jurisdiction over the parties to this action. Except as specifically admitted, Paragraph 5 of Plaintiffs' Amended Complaint is denied.

6. The Town is without sufficient information and knowledge to admit or deny the allegations in Paragraph 6 of Plaintiffs' Amended Complaint and the same are therefore denied.

7. The Town is without sufficient information and knowledge to admit or deny the allegations in Paragraph 7 of Plaintiffs' Amended Complaint and the same are therefore denied.

8. The Deed referenced in Paragraph 8 of Plaintiffs' Amended Complaint speaks for itself. The Town is without sufficient information and knowledge to admit or deny the allegations in Paragraph 6 of Plaintiffs' Amended Complaint and the same are therefore denied.

9. It is admitted that there is a public road within the Town's boundaries named McCoy Road, and that McCoy Road is maintained by the North Carolina Department of Transportation. The Town is without sufficient information and knowledge to admit or deny the remainder of the allegations in Paragraph 9 of Plaintiffs' Amended Complaint, and therefore except as specifically admitted, the allegations in Paragraph 9 are denied.

10. The Town is without sufficient information and knowledge to admit or deny the allegations in Paragraph 10 of Plaintiffs' Amended Complaint and the same are therefore denied.

11. The Town is without sufficient information and knowledge to admit or deny the allegations in Paragraph 11 of Plaintiffs' Amended Complaint and the same are therefore denied.

12. The Town is without sufficient information and knowledge to admit or deny the allegations in Paragraph 12 of Plaintiffs' Amended Complaint and the same are therefore denied.

13. The Town is without sufficient information and knowledge to admit or deny the allegations in Paragraph 13 of Plaintiffs' Amended Complaint and the same are therefore denied.

14. It is admitted that in 2015, Epcon obtaining a conditional rezoning of property from the Town to allow for the construction of an active adult community called The Courtyards at Kinnamon Park, hereinafter "CKP". The Town is without sufficient information and knowledge to admit or deny the remaining allegations in Paragraph 14 of Plaintiffs' Amended Complaint, therefore, except as specifically admitted, the allegations in Paragraph 14 are denied.

15. The Town is without sufficient information and knowledge to admit or deny the allegations in Paragraph 15 of Plaintiffs' Amended Complaint and the same are therefore denied.

16. The Town is without sufficient information and knowledge to admit or deny the allegations in Paragraph 16 of Plaintiffs' Amended Complaint and the same are therefore denied.

17. It is admitted that as part of the conditional rezoning plan approved by the Town in 2015 to allow the construction of CKP, Epcon was to construct an extension of Gilead Grove Road to connect the streets within CKP to the pre-existing Gilead Grove Road, "Gilead Grove Road Extension." It if further admitted that the Gilead Grove Road Extension crosses a gravel drive, located on property which is, upon information and belief, owned by Epcon. Except as expressly admitted, the allegations in Paragraph 17 of Plaintiffs' Amended Complaint are denied.

18. It is admitted that prior to construction of the Gilead Grove Road Extension, Gilead Grove Road was barricaded at the point where it ended. Except as expressly admitted, the allegations in Paragraph 18 of Plaintiffs' Amended Complaint are denied.

19. It is admitted, upon information and belief, that in or about August of 2016, Epcon began construction of the Gilead Grove Road Extension, and that construction of the Gilead Grove

Road Extensions included in the installation of sidewalks and paving. The Town is without sufficient information and knowledge to admit or deny the remaining allegations in Paragraph 19 of Plaintiffs' Amended Complaint and therefore except as expressly admitted, the allegations in Paragraph 19 are denied.

20. It is admitted that the Gilead Grove Road Extension crosses a gravel drive located on property owned by Epcon. Except as specifically admitted, the allegations in Paragraph 20 of Plaintiffs' Amended Complaint are denied.

21. The Town is without sufficient information and knowledge to admit or deny the allegations in Paragraph 21 of Plaintiffs' Amended Complaint and the same are therefore denied.

22. The Town is without sufficient information and knowledge to admit or deny the allegations in Paragraph 22 of Plaintiffs' Amended Complaint and the same are therefore denied.

23. The Town is without sufficient information and knowledge to admit or deny the allegations in Paragraph 23 of Plaintiffs' Amended Complaint and the same are therefore denied.

24. The Town is without sufficient information and knowledge to admit or deny the allegations in Paragraph 24 of Plaintiffs' Amended Complaint and the same are therefore denied.

25. It is admitted that as part of the platting process for the construction of CKP, Epcon recorded a plat on December 2, 2016. Any plat recorded by Epcon speaks for itself. Except as specifically admitted, the remaining allegations of Paragraph 25 are denied.

26. Any plat speaks for itself. Except as expressly admitted, the allegations in Paragraph 26 of Plaintiffs' Amended Complaint are denied.

27. Any plat speaks for itself. Except as expressly admitted, the allegations in Paragraph 27 of Plaintiffs' Amended Complaint are denied.

28. The Town is without sufficient information and knowledge to admit or deny the allegations in Paragraph 28 of Plaintiffs' Amended Complaint and the same are therefore denied.

29. It is admitted that the Gilead Grove Road Extension has not been accepted by the Town. Except as specifically admitted, the allegations of Paragraph 29 of Plaintiffs' Amended Complaint are denied.

30. The allegations of Paragraph 30 of Plaintiffs' Amended Complaint are denied.

31. The Town is without sufficient information and knowledge to admit or deny the allegations in Paragraph 31 of Plaintiffs' Amended Complaint and the same are therefore denied.

32. The Town is without sufficient information and knowledge to admit or deny the allegations in Paragraph 32 of Plaintiffs' Amended Complaint and the same are therefore denied.

33. The Town is without sufficient information and knowledge to admit or deny the allegations in Paragraph 33 of Plaintiffs' Amended Complaint and the same are therefore denied.

34. The Town is without sufficient information and knowledge to admit or deny the allegations in Paragraph 34 of Plaintiffs' Amended Complaint and the same are therefore denied.

FIRST CLAIM FOR RELIEF
(Declaratory Judgment)

35. The Town incorporates its responses to Paragraphs 1-34 of Plaintiffs' Amended Complaint, stated above, by reference as if fully set forth herein.

36. It is admitted that the Town has had discussions with Counsel for the Plaintiffs' in an attempt to resolve any controversy that may exist between them regarding the Gilead Grove Road Extension, and that any controversy that may exist has not been resolved. Except as specifically admitted, the allegations contained in Paragraph 36 of Plaintiffs' Amended Complaint are denied.

37. Paragraph 37 of Plaintiffs' Amended Complaint is denied.

38. It is admitted that an easement across all streets within KCP has been offered to the Town by dedication for acceptance into the public street system of the Town, including the Gilead Grove Road Extension. Except as specifically admitted the remaining allegations contained in Paragraph 38 of Plaintiffs' Amended Complaint are denied.

39. Paragraph 39 of Plaintiffs' Amended Complaint is a statement of law to which no response is required. To the extent a response may be required, it is admitted that the dedication of an easement to the Town across the Gilead Grove Road Extension does not include a dedication of any interest in any gravel drive that Plaintiffs' may have. Except as expressly admitted, the allegations in Paragraph 36 of Plaintiffs' Amended Complaint are hereby denied.

40. Paragraphs 40(a), 40(b), and 40(c) of Plaintiffs' Amended Complaint are hereby denied.

SECOND CLAIM FOR RELIEF
(Overburdening and Interference with Easement Rights)

41. The Town incorporates its responses to Paragraphs 1-40 of Plaintiffs' Amended Complaint, stated above, by reference as if fully set forth herein.

42. The Town is without sufficient information and knowledge to admit or deny the allegations in Paragraph 42 of Plaintiffs' Amended Complaint and the same are therefore denied.

43. The Town is without sufficient information and knowledge to admit or deny the allegations in Paragraph 43 of Plaintiffs' Amended Complaint and the same are therefore denied.

44. The Town is without sufficient information and knowledge to admit or deny the allegations in Paragraph 44 of Plaintiffs' Amended Complaint and the same are therefore denied.

45. The Town is without sufficient information and knowledge to admit or deny the allegations in Paragraph 45 of Plaintiffs' Amended Complaint and the same are therefore denied.

46. The Town is without sufficient information and knowledge to admit or deny the allegations in Paragraph 46 of Plaintiffs' Amended Complaint and the same are therefore denied.

47. It is denied that public use of "The Crossing," a term used in Plaintiffs' Amended Complaint, overburdens the Gravel Road Easement. (The Town does not intend make, and specifically disclaims, any actual or implied admission as to any portion of Plaintiffs' Amended Complaint, including but not limited to Plaintiffs' definition of "The Crossing" by the use of the term "The Crossing" in this Answer.) The Town is without sufficient information and knowledge to admit or deny the remainder of allegations in Paragraph 47 of Plaintiffs' Amended Complaint and the same are therefore denied.

48. It is denied that "The Crossing" has led to residents in the McCoy Crossing subdivision to park along Gilead Grove Road. (The Town does not intend make, and specifically disclaims, any actual or implied admission as to any portion of Plaintiffs' Amended Complaint, including but not limited to Plaintiffs' definition of "The Crossing" by the use of the term "The Crossing" in this Answer.) The Town is without sufficient information and knowledge to admit or deny the remainder of the allegations in Paragraph 48 of Plaintiffs' Amended Complaint and the same are therefore denied.

49. Paragraph 49 of Plaintiffs' Amended Complaint is denied.

THIRD CLAIM FOR RELIEF
(Private Nuisance)

50. The Town incorporates its responses to Paragraphs 1-49 of Plaintiffs' Amended Complaint, stated above, by reference as if fully set forth herein.

51. The Town is without sufficient information and knowledge to admit or deny the allegations in Paragraph 51 of Plaintiffs' Amended Complaint and the same are therefore denied.

52. Paragraph 52 of Plaintiffs' Amended Complaint is denied.

FOURTH CLAIM FOR RELIEF
(Permanent Injunction)

53. The Town incorporates its responses to Paragraphs 1-52 of Plaintiffs' Amended Complaint, stated above, by reference as if fully set forth herein.

54. Paragraph 54 of Plaintiffs' Amended Complaint is denied.

NOW COMES the Town of Huntersville, by and through its undersigned Counsel and asserts the following affirmative defenses to those Claims for Relief alleged in Plaintiffs' Amended Complaint:

FIRST AFFIRMATIVE DEFENSE
(Waiver and Estoppel)

The Town alleges and says in defense of the Claims alleged in Plaintiffs' Amended Complaint that Plaintiffs participated in the approval process for the conditional rezoning of Epcon's Property, requested that concessions be made which were made, and requested that the portion of the Gilead Grove Road Extension which crosses the gravel drive existing on Epcon's Property be constructed in accordance with her directions which was done. With Plaintiffs' complicity in the construction of the Gilead Grove Road Extension, Plaintiffs' consented to the construction and dedication of an easement across the Gilead Grove Road Extension, and has therefore waived any right to now come forward and contest the construction and dedication of an easement to the Town across the Gilead Grove Road Extension in any manner. Further with requesting and being granted concessions in the approval process, and in the construction means and methods of the Gilead Grove Road Extension, the Plaintiffs' have received a benefit and are now estopped from contesting the construction and dedication of an easement to the Town across the Gilead Grove Road Extension.

SECOND AFFIRMATIVE DEFENSE
(No controversy)

The Town alleges and says in defense of the Claims alleged in Plaintiffs' Amended Complaint that there presently exists no controversy between Plaintiffs' and the Town in that the Town agrees that Plaintiffs' retain any interest that they may have had in any gravel road, prior to the dedication of an easement to the Town across the Gilead Grove Road Extension.

THIRD AFFIRMATIVE DEFENSE
(Adequate Remedy at Law)

The Town alleges and says in defense of the Claims alleged in Plaintiffs' Amended Complaint that Plaintiffs' have an adequate remedy at law.

FOURTH AFFIRMATIVE DEFENSE
(Statute of Limitations)

The Town alleges and says in defense of the Claims alleged in Plaintiffs' Amended Complaint that Plaintiffs' Claims are barred by the applicable Statutes of Limitation.

FIFTH AFFIRMATIVE DEFENSE
(Laches)

The Town alleges and says in defense of the Claims alleged in Plaintiffs' Amended Complaint that Plaintiffs' Claims are barred by the doctrine of Laches. Plaintiffs' have participated in, and have been aware of, and have requested and been granted concessions in both the approval of the rezoning plan for Epcon, and in the construction means and methods for the construction of the Gilead Grove Road Extension, and further have watched construction of the Gilead Grove Road Extension proceed, and have only now waited until the construction is near completion to contest indicated their agreement with, the rezoning

SIXTH AFFIRMATIVE DEFENSE
(Ripeness)

The Town alleges and says in defense of the Claims alleged in Plaintiffs' Amended Complaint are not ripe for hearing by this Court in that "The Crossing" and "the Gilead Road Extension" have not yet been accepted by the Town, and therefore presently there exists only an offer of dedication with respect The Crossing and the Gilead Road Extension. (The Town does not intend make, and specifically disclaims, any actual or implied admission as to any portion of Plaintiffs' Amended Complaint, including but not limited to Plaintiffs' definition of "The Crossing" by the use of the term "The Crossing" or "Gilead Road Extension" in this Answer.)

WHEREFORE, the Defendant Town of Huntersville prays the following relief:

1. That the Court dismiss the Plaintiffs' Amended Complaint with prejudice for failing to state a claim upon which relief can be granted.

2. That the Court enter judgment in favor of the Defendant Town on all claims for relief in Plaintiffs' Amended Complaint.

3. That the Court deny Plaintiffs' request for a permanent injunction.

4. That the Court deny all relief requested by the Plaintiffs' in their prayer for relief.

4. For reasonable attorney's fees to be awarded to the Defendant Town as allowed by Law.

5. That the costs of this action be taxes against the Plaintiffs' as allowed by Law.

6. For such other relief as the Court may deem just and proper.

This the 14th day of March, 2019.

Angela S. Beeker, SB# 18420
Town Attorney for the Town Of Huntersville
P.O. Box 664
Huntersville, NC 28070
(704) 875-6541 (ph)
(704) 948-6020 (fax)
abeeker@huntersvill.org

CERTIFICATE OF SERVICE

I, Angela S. Beeker, do hereby certify that the foregoing document was served upon all parties to this action by the following method(s):

_____ By facsimile transmission as follows:

To David Murray, counsel for the Plaintiffs, at (704) 377-5747

To David Carson, counsel for Defendant Epcon at (704) 376-1628

X By due depository in the United States Mail, in an envelope addressed as follows:

To David Murray, Counsel for Plaintiffs, The Odom Firm, PLLC, 1109 Greenwood Cliff, Charlotte, NC 28204

To David Carson, Counsel for Defendant Epcon, Johnston Allison & Hord, 1065 East Morehead Street, Charlotte, NC 28204

_____ By personal delivery to:

To David Murray, Counsel for Plaintiffs, The Odom Firm, PLLC, 1109 Greenwood Cliff, Charlotte, NC 28204

To David Carson, Counsel for Defendant Epcon, Johnston Allison & Hord, 1065 East Morehead Street, Charlotte, NC 28204

_____ Other as specified below:

This the 14th day of March, 2019.

Angela S. Beeker

STATE OF NORTH CAROLINA FILED	IN THE GENERAL COURT OF JUSTICE
	SUPERIOR COURT DIVISION
COUNTY OF MECKLENBURG	18-CVS-21684

CLAUDIA T. CRAIG and PAMELA L. YOUNG,

Plaintiffs,

v.

TOWN OF HUNTERSVILLE and EPCON KINNAMON PARK, LLC,

Defendants.

AMENDED COMPLAINT, REQUEST FOR DECLARATORY JUDGMENT AND PERMANENT INJUNCTION

The Plaintiffs complaining of the Defendants allege and say:

Parties and Jurisdiction

1. Plaintiffs Claudia T. Craig and Pamela L. Young ("Plaintiffs") are citizens and residents of Mecklenburg County, North Carolina. The Plaintiffs own tax parcel number 01717203, with the address of 12920 McCoy Road, Huntersville, NC 28078, as joint tenants with right of survivorship. Ms. Craig also owns the adjacent tax parcels 01717208 and 01717207. These three parcels ("Craig Property") all front a gravel road ("Gravel Road") that runs north to McCoy Road.

2. Defendant Town of Huntersville ("Town") is a municipal corporation organized under the laws of North Carolina.

3. Defendant Epcon Kinnamon Park, LLC, ("Epcon") is a limited liability company organized under the laws of North Carolina with a principal place of business in Mecklenburg County. Epcon owns the parcels located across from the Craig Property and the property upon which the disputed portion of the Gravel Road is located.

4. Plaintiffs seek (1) a declaratory judgment under N.C. Gen. Stat. § 1-253 et seq. regarding their rights in and to the Gravel Road, (2) remedy, including injunctive relief, for interference with those rights by actions taken by Epcon, and (3) injunctive relief for the purpose of preventing the dedication of a public street by Epcon to the Town which will terminate the Plaintiff's easement rights in the Gravel Road which is bisected by the proposed public street.

5. The Court has jurisdiction over the parties and subject matter of this action.

Background Facts

6. The Craig Property was originally owned by C. W. Kinnamon and wife, Johnsie M. Kinnamon ("Kinnamons").

7. The Kinnamons sold the three parcels which make up the Craig Property to Donald L. Hill and wife, Harriet H. Hill ("Hills"), in 1968. The deed is recorded at Book 2961, Page 53 of the Mecklenburg County Registry, respectively ("Hill Deed"). The Hills subdivided the original tract into the existing three parcels.

8. The Hill Deed contains the following language: "Together with the right of the parties of the second part to ingress and egress along the presently existing roadway, which is located along the westerly boundary line of the parties of the first part and between McCoy Road and the property herein conveyed to the parties of the second part." ("Gravel Road Easement").

9. McCoy Road is maintained by the North Carolina Department of Transportation and the Gravel Road Easement is approximately 60' wide at the intersection with McCoy Road.

10. The Gravel Road Easement has been used by the Hills and their heirs and assigns since 1968.

11. Plaintiffs presently use the Gravel Road Easement for ingress and egress to McCoy Road. Ms. Craig obtained ownership of the three Craig Properties in 1992, 1995 and 2000. Since

1992, she has been using the Gravel Road Easement for herself, those who visit her property, the trash and mail vehicles, emergency vehicles, and other vehicles used for maintaining the property which regularly includes trucks with trailers.

12. In 2015, the Kinnamon family and the Adkins family, who had purchased their land from the Kinnamons, sold the properties on the east side of the Craig Properties to Epcon.

13. The Gravel Road Easement runs along the western boundary of the Kinnamon and Adkins properties which were sold to Epcon. The Plaintiffs and Epcon have disputed the width of the Gravel Road Easement.

14. In 2015, Epcon obtained a rezoning of the Kinnamon and Adkins properties to allow for construction of an active adult community called The Courtyards at Kinnamon Park ("CKP").

15. Epcon began construction of CKP in or around 2016.

16. The majority of the construction which first took place at the Epcon property was related to grading, installation of utilities and construction of roads.

17. As part of the plan approved by the Town of Huntersville in 2015, Epcon was to construct a new public street ("Gilead Grove Extension") which would cross the Gravel Road Easement and connect to a preexisting Gilead Grove Road.

18. Prior to any construction by Epcon, Gilead Grove Road was barricaded adjacent to the Gravel Road Easement so that vehicles from the adjacent McCoy Crossing subdivision could not use the gravel road to access McCoy Road.

19. In or about August 2016, Epcon began construction of the Gilead Grove Extension across the Gravel Road Easement. This construction included a major change of grade making

two new slopes in the gravel road, installation of two sidewalks and paving of the asphalt street. The grade of the Gravel Road Easement has changed about 4' from the original grade.

20. The Gilead Grove Extension bisected the Gravel Road Easement allowing traffic from McCoy Crossing and CKP to use and access the Gravel Road Easement.

21. Since the Gilead Grove Extension has been constructed, the Plaintiffs have witnessed people from both the adjacent McCoy Crossing and CKP using the Gravel Road Easement, including construction vehicles.

22. The bisecting of the Gravel Road Easement has caused confusion for mail delivery, trash and emergency vehicles. This has created a safety issue for the Plaintiffs, not only having to cross a proposed public street with cross traffic, but also from the limited access for emergency vehicles. The bisecting of the road also creates problems for visibility because vehicles park along Gilead Grove Road making it hard to see when crossing over on the Gravel Road Easement.

23. Given that the width of the Gravel Road Easement has been narrowed by Epcon's construction and excavation of soil away from the Gravel Road Easement which has required installation of retaining walls, larger vehicles and trucks cannot make a turn from the Gilead Grove Extension onto the Gravel Road Easement at all or only with substantial difficulty.

24. The use of the Gravel Road Easement has resulted in the condition of the existing gravel road to be degraded and damaged, especially to the north of the bisection.

25. As part of the platting process for the construction of CKP, Epcon recorded a Plat on December 2, 2016 ("Plat"), showing the Gravel Road Easement, which it designated as "Ingress/Egress Easement" and described as a "existing gravel drive." The Plat shows the Gravel Road at approximately 15' and that only 2' is allowed along the side of the Gravel Road for a buffer when prior to the construction there was a shoulder and ditch.

26. The Plat, signed November 22, 2016, by a representative of Epcon, stated the following: "I hereby certify that I am the owner of the property shown and described hereon and that I hereby adopt this plan of subdivision with my free consent, and dedicate all streets, alleys, walks, parks, and other sites and easements to public or private use as noted. Furthermore, I dedicate all sewer lines and all water lines to the Charlotte-Mecklenburg Utility Department, if applicable."

27. The Plat shows "Gilead Grove Road (50' Public R/W)" crossing the Gravel Road Easement. The Plat does not designate the Gravel Road Easement as a public easement or as a public right of way.

28. Epcon has not completed final paving of the Gilead Grove Extension crossing at this time.

29. The Town has not attempted to accept or accepted any purported dedication of the Gilead Grove Extension crossing by Epcon at this time.

30. The Plaintiffs have not offered or consented to the dedication of any portion of the Gravel Road Easement to the Town.

31. On November 2, 2018, Epcon began construction to add two separate electric gates at the entrances to the portion of the Gravel Road Easement that runs from the Gilead Grove Road Extension to McCoy Road. The Plaintiffs advised Epcon of their objection. Those gates have and will unreasonably obstruct ingress and egress to the Plaintiffs and prohibit their access in the same means as had been made prior to Epcon's construction.

32. On or about January 29, 2019, Epcon began closing the gates. The gates are solar powered and each time you approach a gate you must type in a code on a keypad or use a key fob. The gates are not automatic upon approach of a vehicle.

33. Because of the placement of the gate nearest to the Gilead Grove Road Extension, when a lengthy vehicle, which as a landscape truck with a trailer, is crossing the Gilead Grove Road Extension, the rear end of the vehicle or trailer is within the Gilead Grove Road Extension roadway while waiting for the gate to open.

34. The placement of the of the posts for the gates and the key pads is within the Gravel Road Easement and will infringe upon the Plaintiffs' ability to maintain and restore the gravel road.

FIRST CLAIM FOR RELIEF
(Declaratory Judgment)

35. The foregoing enumerated paragraphs are incorporated by reference as if set forth herein.

36. The parties have held discussions in an effort to resolve the dispute between the parties regarding the point where the proposed Gilead Grove Road crosses over the Gravel Road Easement ("The Crossing"). The parties have not been able to reach any resolution of the dispute.

37. There is an actual controversy between the parties relating to their respective rights in and to The Crossing.

38. The Town claims that Epcon has offered The Crossing for dedication to public ownership, use and maintenance as a public right-of-way in fee.

39. The Plaintiffs' rights to the Gravel Road Easement in The Crossing cannot be extinguished or terminated by an attempted dedication of The Crossing to the Town.

40. Pursuant to N.C. Gen. Stat. § 1-253 and § 1A-1, Rule 57, the Plaintiffs are entitled to a judgment declaring the following:

a. The attempted dedication of The Crossing is invalid without consent or agreement of the Plaintiffs who have rights in the Gravel Road Easement;

b. Any attempted acceptance of the purported dedication of The Crossing by the Town is invalid without consent or agreement of the Plaintiffs who have rights in the Gravel Road Easement;

c. Plaintiffs shall have the right to and Epcon shall install a barricade along the eastern and western edges of the Gravel Road Easement to prevent traffic from the McCoy Crossing subdivision and CKP to use the Gilead Grove Extension to cross over the Gravel Road Easement.

SECOND CLAIM FOR RELIEF
(Overburdening and Interference with Easement Rights)

41. The foregoing enumerated paragraphs are incorporated by reference as if set forth herein.

42. Epcon's use and permission of users on the Gravel Road Easement has and will result in an unreasonable interference with, breach of, inconsistent use of, and overburdening of the Plaintiffs' rights in the Gravel Road Easement.

43. Epcon's construction of two gates on the Gravel Road Easement creates an unreasonable, inconsistent and substantial interference with the Plaintiffs' rights in the Gravel Road Easement and their ability to properly maintain the Gravel Road Easement.

44. The Plaintiffs' use and enjoyment of the Gravel Road Easement will be substantially and unreasonably impaired by the actions of Epcon.

45. Epcon created the circumstances giving rise to the change, impacts and placement of gates on the Gravel Road Easement and cannot be allowed to attempt to remedy the harm it caused by causing further impairment to the Plaintiffs' use of the Gravel Road Easement by, inter alia, placing gates and causing the public to cross the Gravel Road Easement.

46. The sole purpose of the placement of the gates on the Gravel Road Easement is to impair and harass the Plaintiffs in an effort to restrict their use of the Gravel Road Easement and discourage their use of the Gravel Road Easement.

47. Public use of The Crossing and the Gravel Road Easement further overburdens the Gravel Road Easement.

48. The Crossing has led to residents in the McCoy Crossing subdivision to park along Gilead Grove Road that creates unreasonable visual hazards on the Gravel Road Easement when crossing the Gilead Grove Road Extension. Stop signs have been placed on the Gravel Road Easement to unreasonably impede continuous ingress and egress along the easement.

49. The Plaintiffs will suffer irreparable harm for which there is no adequate remedy at law if Epcon is not enjoined from further actions which create an overburdening and unreasonable interference in the Gravel Road Easement to the Plaintiffs. As a result, a permanent injunction against Epcon should be issued by the Court stopping its actions, and, including, but not limited to, the remedy set forth in paragraph 40(c) hereinabove with removal of the two gates that have been installed by Epcon.

THIRD CLAIM FOR RELIEF
(Private Nuisance)

50. The foregoing enumerated paragraphs are incorporated by reference as if set forth herein.

51. Epcon is unreasonably interfering with the use and enjoyment of the Plaintiff's Gravel Road Easement for ingress and egress to their property and is denying the direct right-of-way access to the Plaintiffs' property from McCoy Road that they are entitled to under the Gravel Road Easement.

52. The Plaintiffs will suffer irreparable harm for which there is no adequate remedy at law if Epcon is not enjoined from further actions which create a private nuisance for the Plaintiffs. As a result, a permanent injunction against Epcon should be issued by the Court stopping its actions, and, including, but not limited to, the remedy set forth in paragraph 40(c) hereinabove with removal of the two gates that have been installed by Epcon.

FOURTH CLAIM FOR RELIEF
(Permanent Injunction)

53. The foregoing enumerated paragraphs are incorporated by reference as if set forth herein.

54. Based upon the foregoing allegations and claims, a permanent injunction should be issued against the Defendants, including, but not limited to, that Epcon shall remove the two gates installed in November 2018 and install a barricade along the western edge of the Gravel Road Easement to prevent traffic from the McCoy Crossing subdivision from using Gilead Grove Road to cross over the Gravel Road Easement and shall install a barricade along the eastern edge of the Gravel Road Easement to prevent traffic from CKP from crossing the Gravel Road Easement.

WHEREFORE, the Plaintiffs pray that:

1. The Court order and declare judgment as requested hereinabove;
2. The Court order the relief requested under the first through fourth claims for relief;
3. The Court order and issue a permanent injunction as requested hereinabove;
4. For trial by jury;
5. For reasonable attorneys' fees to be assessed against the Defendants;
6. The costs of this action be taxed against the Defendants; and
7. For such other and further relief as the Court may deem just and proper.

This the 11 day of February, 2019.

THE ODOM FIRM, PLLC

David W. Murray, NCSB# 38390
1109 Greenwood Cliff
Charlotte, North Carolina 28204
P: (704) 377-7333
F: (704) 377-5747
Attorney for the Plaintiffs

CERTIFICATE OF SERVICE

The undersigned affirms that a copy of the foregoing Amended Complaint was served via U.S. Mail upon the following counsel for defendants:

Angela Beeker, Esq.
Huntersville Town Attorney
P.O. Box 664
Huntersville, NC 28070

David Carson, Esq.
Johnston Allison & Hord
1065 E. Morehead Street
Charlotte, NC 28204

This the 11 day of February, 2019.

David W. Murray

STATE OF NORTH CAROLINA

COUNTY OF MECKLENBURG

IN THE GENERAL COURT OF JUSTICE
SUPERIOR COURT DIVISION
18-CVS-21684

FILED
2019 AUG -7 P 4:36
MECKLENBURG CO., C.S.C.
BY

CLAUDIA T. CRAIG and PAMELA L. YOUNG,

Plaintiffs,

v.

TOWN OF HUNTERSVILLE and EPCON KINNAMON PARK, LLC,

Defendants.

VOLUNTARY DISMISSAL WITHOUT PREJUDICE

The Plaintiffs, through undersigned counsel, pursuant to Rule 41(a)(1) of the North Carolina Rules of Civil Procedure, hereby voluntarily dismiss without prejudice their claims in this action against the Defendants.

This the 7 day of August, 2019.

David W. Murray, NCSB# 38390
1109 Greenwood Cliff
Charlotte, NC 28204
P: (704) 377-7333
F: (704) 377-5747
Attorneys for Plaintiffs

CERTIFICATE OF SERVICE

This is to certify that I have this day served the opposing party or parties or counsel for the opposing party or parties in the foregoing matter with a copy of this document or documents by (X) depositing in the U.S. Postal Service a copy of same in a properly addressed envelope with adequate postage thereon, or ( ) handing it to him or her or leaving same at his or her office with a responsible partner or employee, or (X) E-Mail, or ( ) by facsimile pursuant to Rule 5(b) of the Rules of Civil Procedure.

Angela S. Beeker
Town Attorney
PO BOX 664
Huntersville, NC 28070

S.C. Kitchen
920-C Paverstone Dr.
Raleigh, NC 27615

B. David Carson
Emma M. Chase
Johnston, Allison & Hord, P.A.
1065 East Morehead Street
Charlotte, NC 28204

This the 7 day of August, 2019.

THE ODOM FIRM, PLLC

David W. Murray, NCSB# 38390

Date : 8/26/2019 7:23:50 AM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Angela Beeker" abeeker@huntersville.org
Subject : Re: Records request - Lawsuits - Request 19-66

This request is over 30 days old. Please provide a status update.

Thank you,

Eric Rowell
Huntersville

On Sun, Aug 18, 2019 at 9:26 AM Janet Pierson <jpierson@huntersville.org> wrote:

> I will follow-up with the Town Attorney
> on this request.
>
> Sent from my iPhone
>
> On Aug 18, 2019, at 8:07 AM, Eric Rowell <ericwrowell@gmail.com> wrote:
>
> > Please provide an update on this request.
> >
> > Thanks
> >
> > On Mon, Jul 15, 2019 at 7:20 AM Janet Pierson <jpierson@huntersville.org> wrote:
> >
> > > This is to confirm receipt of your request.
> > >
> > > Janet Pierson, NCCMC
> > >
> > > Town Clerk
> > >
> > > PH: 704.766.2202
> > >
> > > **From:** Eric Rowell <ericwrowell@gmail.com>
> > > **Sent:** Monday, July 15, 2019 6:17 AM
> > > **To:** Janet Pierson <jpierson@huntersville.org>
> > > **Cc:** Anthony Roberts <aroberts@huntersville.org>; Angela Beeker <abeeker@huntersville.org>
> > > **Subject:** Records request - Lawsuits
> > >
> > > Mrs. Pierson:
> > >
> > > Please provide me copies of any and all lawsuits or civil proceedings served on the town where the town has been named as a party from 1 January 2016 through the present. This request does not include the suits involving WJH LLC. related to an appeal from the Board of Adjustment in late 2018 since I already have copies of those pleadings. Let me know if there are any questions about this request.
> > >
> > > Thank you,
> > >
> > > Eric Rowell
> > >
> > > Huntersville

Date : 8/18/2019 9:26:07 AM
From : "Janet Pierson" jpierson@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Subject : Re: Records request - Lawsuits - Request 19-66

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on this request.

Sent from my iPhone

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> >
> > Thank you,
> >
> > Eric Rowell
> >
> > Huntersville

Date : 8/18/2019 8:07:08 AM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Records request - Lawsuits - Request 19-66

Please provide an update on this request.

Thanks

On Mon, Jul 15, 2019 at 7:20 AM Janet Pierson <jpierson@huntersville.org> wrote:

> This is to confirm receipt of your request.
>
> Janet Pierson, NCCMC
>
> Town Clerk
>
> PH: 704.766.2202
>
> **From:** Eric Rowell <ericwrowell@gmail.com>
> **Sent:** Monday, July 15, 2019 6:17 AM
> **To:** Janet Pierson <jpierson@huntersville.org>
> **Cc:** Anthony Roberts <aroberts@huntersville.org>; Angela Beeker <abeeker@huntersville.org>
> **Subject:** Records request - Lawsuits
>
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>
> Thank you,
>
> Eric Rowell
>
> Huntersville

Date : 7/15/2019 7:20:46 AM
From : "Janet Pierson" jpierson@huntersville.org
To : "'Eric Rowell'" ericwrowell@gmail.com
Subject : RE: Records request - Lawsuits - Request 19-66

This is to confirm receipt of your request.

Janet Pierson, NCCMC
Town Clerk
PH: 704.766.2202

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Monday, July 15, 2019 6:17 AM
To: Janet Pierson <jpierson@huntersville.org>
Cc: Anthony Roberts <aroberts@huntersville.org>; Angela Beeker <abeeker@huntersville.org>
Subject: Records request - Lawsuits

Mrs. Pierson:

Please provide me copies of any and all lawsuits or civil proceedings served on the town where the town has been named as a party from 1 January 2016 through the present. This request does not include the suits involving WJH LLC. related to an appeal from the Board of Adjustment in late 2018 since I already have copies of those pleadings. Let me know if there are any questions about this request.

Thank you,

Eric Rowell
Huntersville

Date : 9/11/2019 10:22:46 AM
From : "Janet Pierson" jpierson@huntersville.org
To : "'E Rowell'" ericwrowell@gmail.com
Subject : RE: Records request - Lawsuits - Request 19-66

The Town Attorney just let me know on this one yesterday afternoon and it was on my list to e-mail you today. The one previously sent was the only one she could find.

If you have questions, let me know.

Thanks,
Janet

From: E Rowell <ericwrowell@gmail.com>
Sent: Wednesday, September 11, 2019 10:20 AM
To: Janet Pierson <jpierson@huntersville.org>
Subject: Re: Records request - Lawsuits - Request 19-66

Please provide an update on this request.

Thanks

This message approved by my very smartphone.

On Aug 26, 2019, at 15:09, Janet Pierson <jpierson@huntersville.org> wrote:

> I have attached information on one case that I have received. I'm still waiting to hear on any others. As soon as I get an answer/documents, I'll let you know.
>
> Janet Pierson, NCCMC
> Town Clerk
> Direct Line: 704.766.2202
>
> **From:** Eric Rowell <ericwrowell@gmail.com>
> **Sent:** Monday, August 26, 2019 7:23 AM
> **To:** Janet Pierson <jpierson@huntersville.org>
> **Cc:** Anthony Roberts <aroberts@huntersville.org>; Angela Beeker <abeeker@huntersville.org>
> **Subject:** Re: Records request - Lawsuits - Request 19-66
>
> This request is over 30 days old. Please provide a status update.
>
> Thank you,
>
> Eric Rowell
> Huntersville
>
> On Sun, Aug 18, 2019 at 9:26 AM Janet Pierson <jpierson@huntersville.org> wrote:
>
> > I will follow-up with the Town Attorney
> > on this request.
> >
> > Sent from my iPhone
> >
> > On Aug 18, 2019, at 8:07 AM, Eric Rowell <ericwrowell@gmail.com> wrote:
> >
> > > Please provide an update on this request.
> > >
> > > Thanks
> > >
> > > On Mon, Jul 15, 2019 at 7:20 AM Janet Pierson <jpierson@huntersville.org> wrote:
> > >
> > > > This is to confirm receipt of your request.
> > > >
> > > > Janet Pierson, NCCMC
> > > > Town Clerk
> > > > PH: 704.766.2202

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Monday, July 15, 2019 6:17 AM
To: Janet Pierson <jpierson@huntersville.org>
Cc: Anthony Roberts <aroberts@huntersville.org>; Angela Beeker <abeeker@huntersville.org>
Subject: Records request - Lawsuits

Mrs. Pierson:

Please provide me copies of any and all lawsuits or civil proceedings served on the town where the town has been named as a party from 1 January 2016 through the present. This request does not include the suits involving WJH LLC. related to an appeal from the Board of Adjustment in late 2018 since I already have copies of those pleadings. Let me know if there are any questions about this request.

Thank you,

Eric Rowell
Huntersville

<EPCON ANSWER.pdf>

<TOH ANSWER.pdf>

<AMENDED COMPLAINT.pdf>

<Filed Stamped Voluntary Dismissal Without Prejudice (2).pdf>

Date : 6/18/2019 9:15:59 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Records Request #19-48

Received, thanks. Can you estimate the number of additional "batches" I should receive?

Eric Rowell

On Tue, Jun 18, 2019 at 7:30 AM Janet Pierson <jpierson@huntersville.org> wrote:

> Attached is a file with Tom Seifert's e-mails per your request. This is only a portion of them. I will be sending additional files as I am able to finish reviewing/redacting them.
>
> If you have any questions, let me know.
>
> Janet Pierson, NCCMC
> Town Clerk
> Direct Line: 704.766.2202

Date : 5/13/2019 12:36:57 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Request #19-39 - Incident Reports

Dropbox file appeared to work fine, thanks. Please confirm whether any additional responsive documents remain or if these 684 files/reports represent a complete response to my request.

Eric Rowell

On Mon, May 13, 2019 at 10:31 AM Janet Pierson <jpierson@huntersville.org> wrote:

> The link to the incident reports requested pursuant to Request #19-39 is:
> https://www.dropbox.com/sh/5xgqwh68rzqtmkv/AACs3zF0K4hKzAnIOTk4sx_pa?dl=0
>
> If you have any problems accessing the files, please let me know.
>
> Thanks,
> Janet

Date : 5/13/2019 5:36:25 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "'Eric Rowell'" ericwrowell@gmail.com
Subject : RE: Request #19-39 - Incident Reports

The reports provided represent the complete response.

Janet

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Monday, May 13, 2019 12:37 PM
To: Janet Pierson <jpierson@huntersville.org>
Subject: Re: Request #19-39 - Incident Reports

Dropbox file appeared to work fine, thanks. Please confirm whether any additional responsive documents remain or if these 684 files/reports represent a complete response to my request.

Eric Rowell

On Mon, May 13, 2019 at 10:31 AM Janet Pierson <jpierson@huntersville.org> wrote:

> The link to the incident reports requested pursuant to Request #19-39 is:
> https://www.dropbox.com/sh/5xgqwh68rzqtmkv/AACs3zF0K4hKzAnIOTk4sx_pa?dl=0
>
> If you have any problems accessing the files, please let me know.
>
> Thanks,
> Janet

Date : 6/23/2019 7:41:15 AM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Request #19-48

Please provide me the "Take Home Vehicle" pdf attachment for email on pg 391/500 - subject "Car." Let me know if there are any questions.

Thanks

On Fri, Jun 21, 2019 at 2:47 PM E Rowell <ericwrowell@gmail.com> wrote:

> Thanks much.
>
> This message approved by my very smartphone.
>
> > On Jun 21, 2019, at 14:12, Janet Pierson <jpierson@huntersville.org> wrote:
> >
> > Attached is another batch of e-mails per your request. There will be more coming.
> >
> > They are PDF and when I save as PDF, it saves all the attachments as separate documents. If there are any attachments you would like, just let me know the date and subject of the email and I will send to you.
> >
> >
> >
> >
> > Janet Pierson, NCCMC
> > Town Clerk
> > Post Office Box 664
> > Huntersville, NC 28070
> > PH: 704.766.2202
> >
> > <winmail.dat>

Date : 6/21/2019 2:47:22 PM
From : "E Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Request #19-48

Thanks much.

This message approved by my very smartphone.

> On Jun 21, 2019, at 14:12, Janet Pierson <jpierson@huntersville.org> wrote:
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>
> They are PDF and when I save as PDF, it saves all the attachments as separate documents. If there are any attachments you would like, just let me know the date and subject of the email and I will send to you.
>
>
>
>
> Janet Pierson, NCCMC
> Town Clerk
> Post Office Box 664
> Huntersville, NC 28070
> PH: 704.766.2202
>
> <winmail.dat>

Date : 6/28/2019 4:01:31 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "'Eric Rowell'" ericwrowell@gmail.com
Subject : RE: Request #19-48
Attachment : Take Home Vehicle.pdf;

Per your request, attached is the Attachment for the e-mail on Page 391 of the 19-48ReleasedFile2 document.

If you have any questions, please let me know.

Thanks,
Janet Pierson, NCCMC
Town Clerk
PH: 704.766.2202

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Sunday, June 23, 2019 7:41 AM
To: Janet Pierson <jpierson@huntersville.org>
Subject: Re: Request #19-48

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> >
> >
> >
> > Janet Pierson, NCCMC
> > Town Clerk
> > Post Office Box 664
> > Huntersville, NC 28070
> > PH: 704.766.2202
> >
> > <winmail.dat>

	HUNTERSVILLE POLICE DEPARTMENT	
	1.43 Personally Assigned Cruiser (PAC) Program	
	Effective Date: July 20, 2018	**Rescinds: General Order 1.43, 08-08-16**
	Review Date: July 2019	**Approved: Cleveland L. Spruill Chief of Police**

CONTENTS

1.43 A – Policy/Purpose
1.43 B – Definitions
1.43 C – Personally Assigned Cruiser (PAC) Program
1.43 D – Approval Process for Take Home Vehicles
1.43 E – PAC Program Outside Regular Work Hours
1.43 E – General Regulations
1.43 F – Assignment of Personal Police Cruisers
Addendum A – Take Home Vehicle Request Form

A. POLICY/PURPOSE

1. It is the policy of the Huntersville Police Department to assign sworn officers individual police cruisers (marked or unmarked) when the available police fleet of vehicles allows for such assignments. The individual assignment of police cruisers to law enforcement officers provides an array of benefits to the community, the department, and the officer. These benefits include:

A. Community Safety-

1) Enhanced Officer Visibility and Sense of Community Safety– The agency benefits from having an increase in police/officer visibility, as marked police cruisers create an impression of heightened police presence, reducing opportunistic criminal activity;
2) Increase Trained Officers Availability – Police radios must be on while the police cruiser is in use and this results in more trained police officers observing and reporting policing issues;
3) Increases the Back Up Potential for Officers On Duty – officers in marked cruisers are more apt to check the welfare of a fellow officer if he/she passes an officer taking enforcement action;

B. Effectiveness/ Efficiency-

1) Increases Levels of Enforcement – officers driving personal police cruisers commuting to and from work and observing serious motor vehicle violations and criminal activity are obligated to take enforcement action;
2) The Longevity of the Vehicle is Extended – the department generally replaces vehicles every six to seven years due to enhanced vehicle upkeep by officers, instead of two to three years of shared cruisers; cruisers with one assigned operator tend to have preventative maintenance performed at appropriate times;
3) Time Efficiency – time is not wasted picking up a cruiser before a shift or waiting for a cruiser to become available from the previous watch; equipment is in one place and officers do not have to move it from cruiser to cruiser each shift; and

C. Officer Benefit-

1) Recruiting/Retention Tool – Personal police cruisers are a positive recruiting and retention mechanism in a competitive market;
2) Greater Availability of Cruisers During Emergencies/Unusual Occurrences and Reduced Response Times for Recalls to Active Duty – The officer does not have to go to a station to get a cruiser prior to responding and can respond directly to the scene;

3) Performance Incentive – offering newer vehicles to top performers. The PAC Program can be used to reward officers based upon outstanding work performance.

2. The purpose of this policy is to establish guidelines for the proper use, operation and maintenance of Huntersville Police Department police fleet vehicles for both on and off-duty assignments and use in relation to the Personally Assigned Cruiser (PAC) Program, sometimes referred to as the "One Officer – One Car Program".

B. DEFINITIONS

1. Employee – Any sworn employee, non-sworn employee, or volunteer for the Huntersville Police Department with a valid NC driver's license.

2. HPD Vehicle – Any vehicle, marked or unmarked, that is owned or leased by the Town of Huntersville and assigned to the Department for official use.

3. Personal Police Cruiser – Any HPD cruiser, marked or unmarked, that is assigned to an individual employee for official use on a 24-hour per day basis.

C. PERSONALLY ASSIGNED CRUISER (PAC) PROGRAM

1. All sworn officers who have successfully completed the agency's field training program will be eligible for the assignment of a Personally Assigned Cruiser (PAC). These assignments are at the sole discretion of the Chief of Police and may be suspended if there is an insufficient number of vehicles available to meet the needs of the Department. Personally Assigned Vehicles will be used for the primary purpose of official job duties and responsibilities during approved work hours, as well as commuting to and from work and the officer's primary residence.

2. All sworn officers issued a Personally Assigned Cruiser (PAC) will be authorized take home privileges primarily for the purpose of after hours recall to crime/incident scenes, recall to critical incidents requiring immediate response and to promote greater visibility and police presence throughout the Town and adjacent areas consistent with the following guidelines:

   (a) The sworn officer's primary residence must be located:

      (1) Within the Town limits or within the Huntersville Extra-Territorial Jurisdiction or;
      (2) For Executive Command Officers holding the rank of Captain or above, and for officers assigned to positions deemed operationally necessary by the Chief of Police, the distance shall be no greater than 20 miles from the outermost Town limits. These positions include:
         a) Special Weapons and Tactics (SWAT);
         b) Canine Officers;
         c) Crash Re-constructionists;
         d) Animal Control Technician;
         e) Sworn Staff assigned to the Investigations Bureau (CID, CRD, and VICE)

      (3) For all other officers the distance shall be no greater than 12 miles from the outermost Town limits.

(4) Officers with authorized take-home privileges that were granted prior to November 14, 2011 and exceed the above requirements are authorized to continue these take home privileges. This exception will be revoked when the officer moves from their current location or if they are reassigned out of their current position. The officer may then apply for a take-home vehicle in and will be bound by the conditions of existing policy.

(5) Under unique and unusual circumstances, the Chief of Police retains the discretion to grant approval for sworn personnel at greater distances than listed above, after consultation with the Town Manager

3. Police cruisers will not be individually assigned to an officer until they have successfully completed field training status and such assignment is subject to cruiser availability. Such assignment will not take precedence over operational needs of the Department.

4. The provisions of take home privileges may be extended to non-sworn field operational personnel who may respond to calls outside regular business hours, but this must be approved in writing by the Chief of Police.

5. All personally assigned cruisers will be approved in writing by the Chief of Police. The Personnel, Training and Fleet Division Commander will maintain an active list of all personally assigned cruiser assignments and will update the list as necessary.

6. For those PAC Program assignments not approved for take home privileges off duty parking of the cruiser remotely and/or at the Department will be approved by the respective Bureau Commander and must meet the requirements of the Chief of Police.

7. Any mileage standard stated in this written directive refers to the actual straight line distance from the officer's primary residence to the outermost Town limits.

8. The Chief of Police has discretion and final decision making authority in any instances regarding take home privileges for an officer assigned to any special assignment (undercover investigation) or special job related circumstances.

D. APPROVAL PROCESS FOR TAKE HOME VEHICLES

1. Officers who wish to be assigned a take home vehicle must submit a completed Take Home Vehicle Request Form (see Addendum A) through their Chain of Command to the Chief of Police. The Bureau Commander will review the request, will personally verify that the request meets the agency requirements for take home privileges and will make a recommendation to the Chief of Police on whether to approve or deny the request. Once the Chief of Police approves or denies the request, the request will be forwarded to the Personnel, Training and Fleet Division Commander who will maintain the original copy, and forward a copy to the requesting officer through his/her Chain of Command.

2. Requests for take home vehicles are not considered approved and no officer is authorized to take the vehicle home until they receive a copy of the Take Home Vehicle Request form signed by the Chief of Police.

3. Take Home Vehicle approvals are specific to the address for which the request is made. Approved requests are immediately revoked upon any change of address, either temporary or permanent. Officers must submit a new request form for any change of address.

E. PERSONALLY ASSIGNED CRUISER (PAC) PROGRAM USE OUTSIDE REGULAR WORK HOURS

1. Personally Assigned Cruisers (PAC) may be driven at times other than during regular scheduled duty hours only under the circumstances listed below. In all cases, an officer's operation and use of the assigned police vehicle must conform to same departmental directives applicable to on-duty officers, except as noted otherwise in this Directive. This includes but is not limited to:

    (a) To and from the Police Department or other designated reporting station for regularly scheduled duty. Off duty officers must travel to and from their primary residence to the other approved locations via the most direct route, except as approved otherwise by the Chief of Police or designee.

    (b) To and from department authorized meetings, conferences, special assignments and training classes. In the event that more than one officer is attending or assigned to the same function at a location outside the Town, efforts should be made to car pool to the destination. Only officers living within the Town and ETJ limits may use their assigned cruiser to travel to and from the Huntersville Family Fitness and Aquatics Center (HFFA) and Huntersville Police Department for physical training during non-duty hours.

    (c) Officers without take home privileges may take their assigned cruiser home the night prior to an out of Town training assignment/special assignment, if such actions results in cost savings/benefits to the Department and has the prior approval of the respective Bureau Commander.

    (d) To and from court proceedings where the officer is attending in an official capacity for the Police Department.

    (e) To and from an authorized service facility for the purpose of maintenance and repair of the police vehicle within the Town of Huntersville or at another facility approved by the Chief of Police, and under the guidelines approved by the Chief of Police.

    (f) To and from recalls to active duty by the police department for emergencies or other official reasons;

    (g) To, from and during off duty secondary employment when the secondary employment has the prior approval of the Chief of Police. Continuous operation of the vehicle throughout the secondary employment assignment is normally limited to circumstances where the police vehicle is needed to control traffic in the interest of public safety and/or to reduce the need for on-duty units to transport prisoners. A police vehicle may not be used for purposes of actual continuous patrols for a private employer without the specific approval of the Chief of Police and there may be additional charges for such services.

    (h) To perform other activities necessary in the performance of the member's scope of employment that have the specific approval of the Chief of Police or his designee and that are consistent with prevailing law and the policies of the Town of Huntersville.

2. Officers operating an agency police cruiser outside of their regular duty assignment must be properly attired (comply with agency grooming standards) for that particular assignment. "Properly attired" means that officers must be dressed in a manner that reflects positively on the Huntersville Police Department and would not prohibit them from performing police services should the need arise. Officers must keep in mind that when the public sees a marked police cruiser, they have the expectation that the marked cruiser is an on-duty police officer and capable of providing assistance. This does not mean that officers must be in uniform when traveling to and from training, meetings, off duty secondary employment etc., but officers must be properly attired "and able to perform police services" if necessary.

3. Officers operating a police cruiser outside of their regular duty assignment must always carry their assigned Huntersville Police Department identification card, Police Badge, Police Radio and assigned/authorized handgun.

4. Officers operating police cruisers while off-duty shall maintain proper radio communications in accordance with departmental directives.

5. In the event that an off-duty officer operating a police cruiser encounters an incident or situation that logically requires police intervention, the officer will stop and render appropriate assistance. No off-duty officer operating a marked police vehicle will ignore any call for emergency assistance or fail to render reasonable police services. When initiating or responding to a police situation while off-duty, officers shall notify the Communications Center by proper radio procedure. Under normal circumstances, situations requiring more than brief on-scene action will be turned over to and handled by on-duty personnel. Officers operating personally assigned unmarked cruisers will respond to and render assistance in accordance to the agency protocol on use of unmarked cruisers when off-duty.

6. Officers with take-home privileges should park their assigned vehicle in a conspicuous location that will maximize its crime deterrent value, preferably a residential driveway or parking area at the officer's primary residence. When possible, the location should be well lighted and visible to both the officer's family and neighbors. Unattended vehicles of off-duty officers must be lawfully parked and remain locked. Officers will not presume any special privileges with a police vehicle while off-duty.

7. Officers must comply with Department Directive 4.09 Transporting Civilians in regards to non-police employees riding in personally assigned cruisers.

F. GENERAL REGULATIONS

1. The Bureau Commanders shall be authorized to limit PAC privileges or effect the temporary reassignment of police vehicles as necessary to achieve a police purpose. If cruisers are temporarily reassigned, the commander authorizing the reassignment shall ensure that the cruiser and all personal equipment is returned to the officer when reassigned. Reassignment of a cruiser for disciplinary reasons will require the specific approval of the Chief of Police.

2. Personnel suspended from duty for disciplinary reasons will be required to turn in their assigned PAC cruiser to their supervisor until they return to regular duty status unless otherwise directed by the Chief of Police. Officers on Administrative Leave or other restricted status are not authorized to perform any enforcement action, thus are not authorized to operate their assigned police cruisers.

3. The Bureau Commanders may require an officer to park their assigned cruiser at the Police Department or other authorized location during periods of extended leave. As a precautionary measure against theft or property damage, the officer may be required to remove equipment that is not permanently affixed to the cruiser.

4. Under no circumstances will any weapons, mobile computers, police badges/credentials, or portable radios be left in the passenger area of the cruiser while the officer is off duty. The only exception will be duty shotguns or carbines when properly secured in the locking mount installed by the Department.

5. Officers/Employees are to ensure that their assigned cruisers are adequately fueled to respond to calls for service at all times. Generally, all cruisers should maintain at least a half tank of fuel at all times.

6. Employees operating the Personal Police Cruiser will not visit any location that may reflect negatively on the department or result in public criticism. A Personally Assigned Cruiser may not be used for recreation, vacation purposes, and/or unreasonable/disruptive personal business.

7. Officers with take home vehicle privileges under this directive must report any change to their primary residence, whether temporary or permanent, to their respective Bureau Commander in advance of, or simultaneously with the move to the new residence. Any change of address immediately nullifies previously approved take home vehicle requests and the officer is not authorized to take the vehicle home until they have submitted a Take Home Vehicle Request form for the new residence and received approval from the Chief of the Police.

8. No officer may install, attach or affix any supplemental device, tags, equipment, stickers, signs, ribbons, emblems or other materials to a police cruiser or its associated equipment without the prior approval of the Chief of Police or designee. No officer shall modify any police equipment assigned to or associated with their assigned Huntersville Police Department cruiser.

9. The individual assignment of a personally assigned cruiser is a privilege and not an automatic fringe benefit or employment right. This privilege may be subject to restriction, suspension, or revocation by the Chief of Police or his designee at any time.

G. ASSIGNMENT OF PERSONAL POLICE CRUISERS

1. The assignment of Personally Assigned Cruisers within the limits of this directive remain at the sole discretion of the Chief of Police.

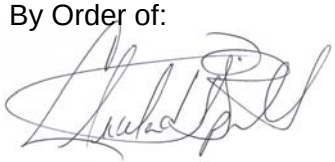
2. When the agency receives new police cruisers/vehicles to place into initial service the respective Bureau Commander(s) will meet with the Police Lieutenants of all affected divisions and discuss the initial assignment of new cruisers/vehicles and consider the following factors, (not in rank order) in such decisions:

    (a) The work performance or meritorious work of the individual officers/employees;
    (b) The individual officer's records in terms of vehicle inspections and history of at-fault crashes;
    (c) The disciplinary history of the officer(s);
    (d) The number of sustained internal affairs/citizen complaints of the officers for the last three years;
    (e) Agency operational issues; and
    (f) Seniority of the officer(s).

4. The Bureau Commanders and Police Lieutenants will meet to review potential new cruiser assignments and attempt to gain consensus on such assignments. If consensus cannot be reached the Chief of Police shall make the final decisions on the assignment of new cruiser.

5. Police Lieutenants may recommend to their Bureau Commander the suspension of take home privileges for an officer who demonstrates poor work performance and the Bureau Commanders have authority to implement such action.

By Order of:



Cleveland L. Spruill, Chief of Police

HUNTERSVILLE POLICE DEPARTMENT

TAKE HOME VEHICLE REQUEST FORM

☐ New Request
☐ Change of Address

Officer: _____ HP#: _____ Date of Hire: _____

Residence Address: _____

I, _____, understand that my personally assigned cruiser is a privilege, not a right, and that this privilege may be revoked at the sole discretion of the Chief of Police. I further understand that if I change residences (permanently or temporarily) this request for a take home vehicle is immediately revoked and my take home privileges may only be reinstated after a new request is submitted and approved.

Officer Signature: _____ Date: _____

DISTANCE VERIFICATION	
In-Town: ☐ Yes ☐ No	Less Than 12 miles: ☐ Yes ☐ No
Specialized Unit (Less Than 20 miles): ☐ Command Staff ☐ Traffic ☐ SWAT ☐ K9 ☐ CID ☐ A/C	
☐ Grandfathered by 1.43-C(2) ☐ Waiver by Chief of Police	

POLICE SERGEANT REVIEW/APPROVAL	
Police Sergeant Signature:	Date:
I recommend: ☐ Approval ☐ Not Approved	
Comments *(required if disapproval recommended)*:	

POLICE LIEUTENANT REVIEW/APPROVAL	
Police Lieutenant Signature:	Date:
I recommend: ☐ Approval ☐ Not Approved	
Comments *(required if disapproval recommended)*:	

POLICE CAPTAIN REVIEW/APPROVAL	
Police Captain Signature:	Date:
I recommend: ☐ Approval ☐ Not Approved	
Comments *(required if disapproval recommended)*:	

POLICE MAJOR REVIEW/APPROVAL	
Police Major Signature:	Date:
I recommend: ☐ Approval ☐ Not Approved	
Comments *(required if disapproval recommended)*:	

CHIEF OF POLICE REVIEW/APPROVAL	
Chief of Police Signature:	Date:
I recommend: ☐ Approval ☐ Not Approved	
Comments *(required if disapproval recommended)*:	

Date : 9/16/2019 7:42:26 AM
From : "E Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Request #19-63

No problem, thanks.

This message approved by my very smartphone.

> On Sep 16, 2019, at 07:36, Janet Pierson <jpierson@huntersville.org> wrote:
>
> Just an update on this request (Freeston's e-mails). I am almost done.....my plan is to have them to you no later than Wednesday of this week. I am so sorry it has taken so long! Thank you for your patience.
>
>
> Janet
>
> <winmail.dat>

Date : 7/18/2019 4:25:12 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "'Eric Rowell'" ericwrowell@gmail.com
Subject : RE: Request 19-48

I haven't forgotten about this. Yes, there were public records withheld. I still need to look up the statute numbers and will get that to you as soon as I can.

I am working on your other requests also and will get that info to you as soon as I can.

Janet Pierson, NCCMC
Town Clerk
PH: 704.766.2202

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Monday, July 08, 2019 5:52 AM
To: Janet Pierson <jpierson@huntersville.org>
Subject: Re: Request 19-48

Since production is complete, one question. Were any public records withheld per this request? If so, please specify any applicable exemption(s) under NCGS Chapter 132 relevant to the public records withheld if so.

Thank you,

Eric Rowell

On Fri, Jun 28, 2019 at 4:05 PM Janet Pierson <jpierson@huntersville.org> wrote:

> I have attached the last two files. If you have any questions, please let me know.
>
> Janet Pierson, NCCMC
> Town Clerk
> Post Office Box 664
> Huntersville, NC 28070
> PH: 704.766.2202

Date : 7/8/2019 5:52:46 AM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Request 19-48

Since production is complete, one question. Were any public records withheld per this request? If so, please specify any applicable exemption(s) under NCGS Chapter 132 relevant to the public records withheld if so.

Thank you,

Eric Rowell

On Fri, Jun 28, 2019 at 4:05 PM Janet Pierson <jpierson@huntersville.org> wrote:

> I have attached the last two files. If you have any questions, please let me know.
>
> Janet Pierson, NCCMC
> Town Clerk
> Post Office Box 664
> Huntersville, NC 28070
> PH: 704.766.2202

Date : 6/28/2019 4:10:40 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Request 19-48

Thanks for your efforts!

On Fri, Jun 28, 2019 at 4:05 PM Janet Pierson <jpierson@huntersville.org> wrote:

> I have attached the last two files. If you have any questions, please let me know.
>
> Janet Pierson, NCCMC
> Town Clerk
> Post Office Box 664
> Huntersville, NC 28070
> PH: 704.766.2202

Date : 7/18/2019 4:28:40 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Request 19-48

No problem, thanks.

On Thu, Jul 18, 2019 at 4:25 PM Janet Pierson <jpierson@huntersville.org> wrote:

> I haven't forgotten about this. Yes, there were public records withheld. I still need to look up the statute numbers and will get that to you as soon as I can.
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> I am working on your other requests also and will get that info to you as soon as I can.
>
> Janet Pierson, NCCMC
>
> Town Clerk
>
> PH: 704.766.2202
>
> **From:** Eric Rowell <ericwrowell@gmail.com>
> **Sent:** Monday, July 08, 2019 5:52 AM
> **To:** Janet Pierson <jpierson@huntersville.org>
> **Subject:** Re: Request 19-48
>
> Since production is complete, one question. Were any public records withheld per this request? If so, please specify any applicable exemption(s) under NCGS Chapter 132 relevant to the public records withheld if so.
>
> Thank you,
>
> Eric Rowell
>
> On Fri, Jun 28, 2019 at 4:05 PM Janet Pierson <jpierson@huntersville.org> wrote:
>
> > I have attached the last two files. If you have any questions, please let me know.
> >
> > Janet Pierson, NCCMC
> > Town Clerk
> > Post Office Box 664
> > Huntersville, NC 28070
> > PH: 704.766.2202

Date : 11/15/2019 6:10:36 AM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Request 19-86

How many pages total is the ISS report - I'm assuming it's more than 6 pages long. And is there more information/documents coming, or is this the town's complete response to my request?

Thanks

On Thu, Nov 14, 2019 at 10:56 PM Janet Pierson <jpierson@huntersville.org> wrote:

> The ISS Report
>
> Sent from my iPad
>
> On Nov 14, 2019, at 7:52 PM, Eric Rowell <ericwrowell@gmail.com> wrote:
>
> > To be clear, which request is this in response to?
> >
> > Thanks
> >
> > On Thu, Nov 14, 2019 at 7:25 PM Janet Pierson <jpierson@huntersville.org> wrote:
> >
> > > The attached is provided pursuant to your request. The information redacted is protected personnel information.
> > >
> > > If you have any questions, let me know.
> > >
> > > Janet

Date : 11/14/2019 10:55:43 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Subject : Re: Request 19-86
The ISS Report

Sent from my iPad

On Nov 14, 2019, at 7:52 PM, Eric Rowell <ericwrowell@gmail.com> wrote:

> To be clear, which request is this in response to?
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> Thanks
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> > The attached is provided pursuant to your request. The information redacted is protected personnel information.
> >
> > If you have any questions, let me know.
> >
> > Janet

Date : 11/14/2019 7:52:54 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Request 19-86

To be clear, which request is this in response to?

Thanks

On Thu, Nov 14, 2019 at 7:25 PM Janet Pierson <jpierson@huntersville.org> wrote:

> The attached is provided pursuant to your request. The information redacted is protected personnel information.
>
> If you have any questions, let me know.
>
> Janet

Date : 11/15/2019 2:59:32 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "'Eric Rowell'" ericwrowell@gmail.com
Subject : RE: Request 19-86

The document provided is the Town's complete response to the request. The rest of the report is personnel information protected under N.C.G.S. § 160A-168.

Janet

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Friday, November 15, 2019 6:10 AM
To: Janet Pierson <jpierson@huntersville.org>
Subject: Re: Request 19-86

How many pages total is the ISS report - I'm assuming it's more than 6 pages long. And is there more information/documents coming, or is this the town's complete response to my request?

Thanks

On Thu, Nov 14, 2019 at 10:56 PM Janet Pierson <jpierson@huntersville.org> wrote:

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> > >
> > > If you have any questions, let me know.
> > >
> > > Janet

Date : 9/19/2019 9:12:17 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Request R19-63 - Freeston Emails

Does the town plan to provide a redaction log due to the substantial amount of redaction of information?

Thanks,

Eric Rowell

On Wed, Sep 18, 2019 at 8:48 AM Janet Pierson <jpierson@huntersville.org> wrote:

> Below is a link to the e-mails requested:
>
> https://www.dropbox.com/sh/x5rgu4226qum7jz/AACSKPxcHRW23eFQcn_TWYPla?dl=0
>
> Please call me at your convenience concerning this request.
>
> Thanks,
>
> Janet Pierson, NCCMC
> Town Clerk
> Post Office Box 664
> Huntersville, NC 28070
> Phone: (704) 766-2202

Date : 9/19/2019 10:09:12 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Subject : Re: Request R19-63 - Freeston Emails

I'm out of the office tomorrow. I will provide a response next week.

Janet

Sent from my iPad

On Sep 19, 2019, at 9:12 PM, Eric Rowell <ericwrowell@gmail.com> wrote:

> Does the town plan to provide a redaction log due to the substantial amount of redaction of information?
>
> Thanks,
>
> Eric Rowell
>
> On Wed, Sep 18, 2019 at 8:48 AM Janet Pierson <jpierson@huntersville.org> wrote:
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> > Below is a link to the e-mails requested:
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> > Thanks,
> >
> > Janet Pierson, NCCMC
> > Town Clerk
> > Post Office Box 664
> > Huntersville, NC 28070
> > Phone: (704) 766-2202

Date : 12/15/2018 9:02:08 AM
From : "Karen Bentley" kbentley@huntersville.org
To : "Janet Pierson" jpierson@huntersville.org, "HEOSC" HEOSC@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org
Subject : Re: Rescheduled Meeting

Thank you, Janet and Anthony, for assisting us in getting this rescheduled as soon as possible.

Karen

From: Janet Pierson
Sent: Friday, December 14, 2018 1:31:18 PM
To: HEOSC
Cc: Anthony Roberts
Subject: Rescheduled Meeting

The HEOSC meeting has been rescheduled for December 19 at 6:30 p.m. at Huntersville Town Hall. The agenda has been updated on iLegislate.

If you have any questions, please let me know.

Thanks,
Janet

Date : 1/29/2019 5:33:11 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Subject : Re: Retreat Agenda

Sorry about that. I know you have problems with attachments I send, so I inserted the file into the email and didn't notice it only did one page. I'll forward you the agenda from my personal email.

Sent from my iPhone

On Jan 29, 2019, at 4:59 PM, Eric Rowell <ericwrowell@gmail.com> wrote:

> Just day one agenda so far?
>
> On Tue, Jan 29, 2019 at 3:39 PM Janet Pierson <jpierson@huntersville.org> wrote:
>
> [cid:image002.png@01D4B7E8.BCD1F8C0]

Date : 1/29/2019 4:59:38 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Retreat Agenda

Just day one agenda so far?

On Tue, Jan 29, 2019 at 3:39 PM Janet Pierson <jpierson@huntersville.org> wrote:

> [cid:image002.png@01D4B7E8.BCD1F8C0]

Date : 1/29/2019 5:39:33 PM
From : "E Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Retreat Agenda

Received, thanks.

This message approved by my very smartphone.

On Jan 29, 2019, at 17:33, Janet Pierson <jpierson@huntersville.org> wrote:

> Sorry about that. I know you have problems with attachments I send, so I inserted the file into the email and didn't notice it only did one page. I'll forward you the agenda from my personal email.
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> Sent from my iPhone
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> On Jan 29, 2019, at 4:59 PM, Eric Rowell <ericwrowell@gmail.com> wrote:
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> >
> > [cid:image002.png@01D4B7E8.BCD1F8C0]

Date : 3/26/2019 9:33:38 PM
From : "Jackie Huffman" jhuffman@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Cc : "Anthony Roberts" aroberts@huntersville.org, "Janet Pierson" jpierson@huntersville.org
Subject : RE: Revenue sources

Good evening, Eric.

You've hit the nail on the head – the Town controls its own destiny when we set the rate or fee.

The significant revenues we control are tax rate and fee rates. We provide a level of transparency other agencies frequently do not by accounting for vehicle fees in a separate fund. We do this to illustrate that all vehicle fees are spent for transportation related expenses.

In the general fund budget on page 16, property taxes account for 60% of the total general fund revenue budget. Sales tax and utility sales tax (formerly franchise tax) account for another 23% of revenue. Both these sources are state and county controlled. Those three revenues provide 83% of our general fund revenue, an overwhelming majority.

The only other revenue line items in the general fund over $1 million each are County contribution for policy the ETJ ($1.39 million – another 4%) and the solid waste fee ($1.5 million another 4.5%). These five revenues account for 91.6% of our general fund revenue. There are other user fees generated by the planning and parks and recreation department, interest earnings and other miscellaneous sources, but doubling them or increasing them by more won't make a material difference in our revenue picture.

We control rates in our enterprise funds (HFFA and Electric fund). We set stormwater rates, but Powell bill is a state distribution, and the tourism taxes (occupancy and prepared food and beverage tax) have general assembly and city/county interlocal agreement strings attached.

Hope that answers your question. Let me know if I need to take another swing at it.

Thanks for your continued participation on HEOSC. Good night.

Jackie Huffman
Assistant Town Manager
Town of Huntersville

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Monday, March 25, 2019 6:15 AM
To: Jackie Huffman <jhuffman@huntersville.org>
Cc: Anthony Roberts <aroberts@huntersville.org>
Subject: Revenue sources

Jackie,

Which taxes/revenue sources listed in the budget does Huntersville directly control the rates? We set our own property tax rate and vehicle fee, but which others do we directly control? I am interested in what impact, if any, the sharing economy has had on Huntersville revenues - i.e., do we directly control or have any impact on setting rates for hotel/motel taxes and rental vehicle taxes?

Thanks,

Eric Rowell

Date : 3/27/2019 5:43:51 AM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Jackie Huffman" jhuffman@huntersville.org
Subject : Re: Revenue sources

Thanks, Jackie. That answers my question for now.

Eric

On Tue, Mar 26, 2019 at 9:33 PM Jackie Huffman <jhuffman@huntersville.org> wrote:

> Good evening, Eric.
>
> You've hit the nail on the head – the Town controls its own destiny when we set the rate or fee.
>
> The significant revenues we control are tax rate and fee rates. We provide a level of transparency other agencies frequently do not by accounting for vehicle fees in a separate fund. We do this to illustrate that all vehicle fees are spent for transportation related expenses.
>
> In the general fund budget on page 16, property taxes account for 60% of the total general fund revenue budget. Sales tax and utility sales tax (formerly franchise tax) account for another 23% of revenue. Both these sources are state and county controlled. Those three revenues provide 83% of our general fund revenue, an overwhelming majority.
>
> The only other revenue line items in the general fund over $1 million each are County contribution for policy the ETJ ($1.39 million – another 4%) and the solid waste fee ($1.5 million another 4.5%). These five revenues account for 91.6% of our general fund revenue. There are other user fees generated by the planning and parks and recreation department, interest earnings and other miscellaneous sources, but doubling them or increasing them by more won't make a material difference in our revenue picture.
>
> We control rates in our enterprise funds (HFFA and Electric fund). We set stormwater rates, but Powell bill is a state distribution, and the tourism taxes (occupancy and prepared food and beverage tax) have general assembly and city/county interlocal agreement strings attached.
>
> Hope that answers your question. Let me know if I need to take another swing at it.
>
> Thanks for your continued participation on HEOSC. Good night.
>
> Jackie Huffman
>
> Assistant Town Manager
>
> Town of Huntersville
>
> **From:** Eric Rowell <ericwrowell@gmail.com>
> **Sent:** Monday, March 25, 2019 6:15 AM
> **To:** Jackie Huffman <jhuffman@huntersville.org>
> **Cc:** Anthony Roberts <aroberts@huntersville.org>
> **Subject:** Revenue sources
>
> Jackie,
>
> Which taxes/revenue sources listed in the budget does Huntersville directly control the rates? We set our own property tax rate and vehicle fee, but which others do we directly control? I am interested in what impact, if any, the sharing economy has had on Huntersville revenues - i.e., do we directly control or have any impact on setting rates for hotel/motel taxes and rental vehicle taxes?

Thanks,

Eric Rowell

Date : 6/20/2019 8:30:59 AM
From : "Albert Desciscio" adesciscio@huntersville.org
To : "Karen Bentley" kbentley@huntersville.org, "HEOSC" HEOSC@huntersville.org, "John Aneralla" janeralla@huntersville.org
Subject : Re: School choice opponents want people to only listen – not think

Karen, thanks!

Get Outlook for iOS

On Tue, Jun 18, 2019 at 9:18 AM -0500, "Karen Bentley" <kbentley@huntersville.org> wrote:

> FYI...
>
> https://www.nccivitas.org/2019/school-choice-opponents-want-people-listen-not-think/

Date : 6/5/2019 1:07:48 PM
From : "E Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Seifert Emails

No problem.

This message approved by my very smartphone.

> On Jun 5, 2019, at 13:03, Janet Pierson <jpierson@huntersville.org> wrote:>
> Just wanted to let you know I have not forgotten about this. I continue to work on it as I can and hope to have the information to you soon. Sorry for the delay!
>
>
> Janet
>
> <winmail.dat>

Date : 10/4/2019 10:48:28 AM
From : "Brian Richards" brichards@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com, "Jack Simoneau" jsimoneau@huntersville.org
Subject : RE: Signs

Hi Eric,

When would be a good time to call? Also do you have a new number? I called earlier and the call didn't go through.

Thanks

Brian Richards
Principal Planner / GIS
Huntersville Planning Dept.
105 Gilead Rd 3rd Floor
Huntersville, NC 28078

Mailing address
PO BOX 664
Huntersville, NC 28070
Ph 704 766 2218
Fx 704 992 5528
brichards@huntersville.org

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Friday, October 4, 2019 6:19 AM
To: Jack Simoneau <jsimoneau@huntersville.org>
Cc: Brian Richards <brichards@huntersville.org>
Subject: Signs

Mr. Simoneau,

Can you please help me understand Zoning Ordinance section 10.10.9 better, specifically subsections b), c), and d)?

- b) *No signs shall be permitted in the right-of-way of a fully controlled access highway.* - What is a fully controlled access highway? Could you give me an example of this type of highway in town?

- c) *Signs shall be no closer than 3 feet from the edge of pavement of the road,* - Are there any roads in town this subsection wouldn't apply to? e.g., roads/streets in a shopping center?

- d) *Permission shall be obtained from any property owner fronting the right-of-way where a sign is erected.* - Does the town have any current way to track whether permission has been obtained from property owners where signs are placed, or would this only come up in the event of a dispute? And does this subsection apply to properties owned by government entities as well as private owners?

Any assistance would be appreciated. We can schedule a quick call later today if it would be easier to respond via phone.

Thank you,

Eric Rowell

Date : 9/5/2019 1:26:44 PM
From : "Brian Richards" BrianR@huntersville.org
To : "E Rowell" ericwrowell@gmail.com
Cc : "Jack Simoneau" jsimoneau@huntersville.org
Subject : RE: Signs

Thank You Eric,

We have observed them as well and have reached out to the candidate. I will be calling him again as soon as I am back in the office.

Brian Richards
Principal Planner / GIS
Huntersville Planning Dept.
105 Gilead Rd 3rd Floor
Huntersville, NC 28078

Mailing address
PO BOX 664
Huntersville, NC 28070
Ph 704 766 2218
Fx 704 992 5528
brichards@huntersville.org

From: E Rowell <ericwrowell@gmail.com>
Sent: Thursday, September 5, 2019 12:30 PM
To: Brian Richards <BrianR@huntersville.org>
Cc: Jack Simoneau <jsimoneau@huntersville.org>
Subject: Re: Signs

At least 3 additional campaign signs have been placed in violation of town sign ordinance at various locations up and down Old Statesville by the same candidate, one at corner of Verhoeff and two others along the roadside.

Thank you,

Eric Rowell

This message approved by my very smartphone.

On Sep 4, 2019, at 10:03, E Rowell <ericwrowell@gmail.com> wrote:

> Another campaign sign violation observed this morning on Beatties Ford right north of Mt. Holly intersection across from school entrance.
>
> Thanks,
>
> Eric Rowell
>
> This message approved by my very smartphone.
>
> On Sep 3, 2019, at 10:32, Brian Richards <BrianR@huntersville.org> wrote:
>
> > Hi Eric,
> >
> > I am reaching out to the candidate this morning and will investigate.
> >
> > Thank You
> >
> > Brian Richards
> > Principal Planner / GIS
> > Huntersville Planning Dept.
> > 105 Gilead Rd 3rd Floor
> > Huntersville, NC 28078
> >
> > Mailing address
> > PO BOX 664
> > Huntersville, NC 28070
> > Ph 704 766 2218
> > Fx 704 992 5528
> > brichards@huntersville.org
> >
> > ---
> >
> > **From:** Jack Simoneau <jsimoneau@huntersville.org>
> > **Sent:** Tuesday, September 3, 2019 8:24 AM

To: Brian Richards <BrianR@huntersville.org>; Au'Darius Blackwood <ablackwood@huntersville.org>
Subject: FW: Signs
Importance: High

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Saturday, August 31, 2019 11:46 AM
To: Jack Simoneau <jsimoneau@huntersville.org>
Cc: Claudia Schruhl <CSchruhl@huntersville.org>
Subject: Re: Signs

Ms. Schruhl:

There are two town board candidate campaign signs up on the west side of town in violation of 10.10.9 - one at corner of Stephens/Beatties Ford, and one on Bud Henderson about a half-mile after you turn off of Beatties Ford.

Thanks,

Eric Rowell
Huntersville

On Sat, Aug 31, 2019 at 10:54 AM Jack Simoneau <jsimoneau@huntersville.org> wrote:

> Eric,
> The first day of early voting in the general election is October 16 and 30 days prior is September 16.That is the date when political signs can be posted on any property, public or private.
> We will address any violations.
>
> Take care,
> Jack Simoneau
>
> On Aug 31, 2019, at 6:54 AM, Eric Rowell <ericwrowell@gmail.com> wrote:
>
> > Mr. Simoneau,
> >
> > Campaign sings are already appearing. If someone already sent you this question, please feel free to fwd me your response. But - a) does town zoning ordinance 10.10.9 re signs apply to private property (i.e., can people put up campaign signs whenever they want as long as it's in the middle of their private yard)?, and b) our election doesn't have a primary, so is there any impact on our prohibition of signs until 30 days before early voting (i.e., some are claiming bc of state and Charlotte races ongoing where voting is already taking place, Huntersville rules don't apply and signs can already go up)?
> >
> > Any assistance/clarification would be appreciated because I don't want to have to see these signs one day longer than absolutely necessary.
> >
> > Regards,
> >
> > Eric Rowell
> > Huntersville

Date : 9/5/2019 12:29:44 PM
From : "E Rowell" ericwrowell@gmail.com
To : "Brian Richards" BrianR@huntersville.org
Cc : "Jack Simoneau" jsimoneau@huntersville.org
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> > **From:** Jack Simoneau <jsimoneau@huntersville.org>
> > **Sent:** Tuesday, September 3, 2019 8:24 AM
> > **To:** Brian Richards <BrianR@huntersville.org>; Au'Darius Blackwood <ablackwood@huntersville.org>
> > **Subject:** FW: Signs
> > **Importance:** High
> >
> > **From:** Eric Rowell <ericwrowell@gmail.com>
> > **Sent:** Saturday, August 31, 2019 11:46 AM
> > **To:** Jack Simoneau <jsimoneau@huntersville.org>
> > **Cc:** Claudia Schruhl <CSchruhl@huntersville.org>
> > **Subject:** Re: Signs
> >
> > Ms. Schruhl:
> >
> > There are two town board candidate campaign signs up on the west side of town in violation of 10.10.9 - one at corner of Stephens/Beatties Ford, and one on Bud Henderson about a half-mile after you turn off of Beatties Ford.
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> > Regards,
> >
> > Eric Rowell
> > Huntersville

Date : 9/4/2019 10:03:14 AM
From : "E Rowell" ericwrowell@gmail.com
To : "Brian Richards" BrianR@huntersville.org
Cc : "Jack Simoneau" jsimoneau@huntersville.org
Subject : Re: Signs

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> **Subject:** FW: Signs
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> > The first day of early voting in the general election is October 16 and 30 days prior is September 16.That is the date when political signs can be posted on any property, public or private.
> > We will address any violations.
> >
> > Take care,
> > Jack Simoneau

On Aug 31, 2019, at 6:54 AM, Eric Rowell <ericwrowell@gmail.com> wrote:

> Mr. Simoneau,
>
> Campaign sings are already appearing. If someone already sent you this question, please feel free to fwd me your response. But - a) does town zoning ordinance 10.10.9 re signs apply to private property (i.e., can people put up campaign signs whenever they want as long as it's in the middle of their private yard)?, and b) our election doesn't have a primary, so is there any impact on our prohibition of signs until 30 days before early voting (i.e., some are claiming bc of state and Charlotte races ongoing where voting is already taking place, Huntersville rules don't apply and signs can already go up)?
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> Any assistance/clarification would be appreciated because I don't want to have to see these signs one day longer than absolutely necessary.
>
> Regards,
>
> Eric Rowell
> Huntersville

Date : 9/3/2019 10:40:10 AM
From : "E Rowell" ericwrowell@gmail.com
To : "Brian Richards" BrianR@huntersville.org
Subject : Re: Signs

Thanks.

This message approved by my very smartphone.

On Sep 3, 2019, at 10:32, Brian Richards <BrianR@huntersville.org> wrote:

> Hi Eric,
>
> I am reaching out to the candidate this morning and will investigate.
>
> Thank You
>
> Brian Richards
> Principal Planner / GIS
> Huntersville Planning Dept.
> 105 Gilead Rd 3rd Floor
> Huntersville, NC 28078
>
> Mailing address
> PO BOX 664
> Huntersville, NC 28070
> Ph 704 766 2218
> Fx 704 992 5528
> brichards@huntersville.org
>
> ---
>
> **From:** Jack Simoneau <jsimoneau@huntersville.org>
> **Sent:** Tuesday, September 3, 2019 8:24 AM
> **To:** Brian Richards <BrianR@huntersville.org>; Au'Darius Blackwood <ablackwood@huntersville.org>
> **Subject:** FW: Signs
> **Importance:** High
>
> **From:** Eric Rowell <ericwrowell@gmail.com>
> **Sent:** Saturday, August 31, 2019 11:46 AM
> **To:** Jack Simoneau <jsimoneau@huntersville.org>
> **Cc:** Claudia Schruhl <CSchruhl@huntersville.org>
> **Subject:** Re: Signs
>
> Ms. Schruhl:
>
> There are two town board candidate campaign signs up on the west side of town in violation of 10.10.9 - one at corner of Stephens/Beatties Ford, and one on Bud Henderson about a half-mile after you turn off of Beatties Ford.
>
> Thanks,
>
> Eric Rowell
> Huntersville
>
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Any assistance/clarification would be appreciated because I don't want to have to see these signs one day longer than absolutely necessary.

Regards,

Eric Rowell
Huntersville

Date : 8/31/2019 11:46:14 AM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Jack Simoneau" jsimoneau@huntersville.org
Cc : "Claudia Schruhl" CSchruhl@huntersville.org
Subject : Re: Signs

Ms. Schruhl:

There are two town board candidate campaign signs up on the west side of town in violation of 10.10.9 - one at corner of Stephens/Beatties Ford, and one on Bud Henderson about a half-mile after you turn off of Beatties Ford.

Thanks,

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Huntersville

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> > Regards,
> >
> > Eric Rowell
> > Huntersville

Date : 8/31/2019 11:10:44 AM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Jack Simoneau" jsimoneau@huntersville.org
Subject : Re: Signs

Thanks for responding on a holiday weekend.

On Sat, Aug 31, 2019 at 10:54 AM Jack Simoneau <jsimoneau@huntersville.org> wrote:

> Eric,
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> >
> > Regards,
> >
> > Eric Rowell
> > Huntersville

Date : 8/31/2019 10:54:30 AM
From : "Jack Simoneau" jsimoneau@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Cc : "Brian Richards" BrianR@huntersville.org, "Claudia Schruhl" CSchruhl@huntersville.org
Subject : Re: Signs

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>
> Any assistance/clarification would be appreciated because I don't want to have to see these signs one day longer than absolutely necessary.
>
> Regards,
>
> Eric Rowell
> Huntersville

Date : 10/4/2019 1:08:59 PM
From : "E Rowell" ericwrowell@gmail.com
To : "Brian Richards" brichards@huntersville.org
Cc : "Jack Simoneau" jsimoneau@huntersville.org
Subject : Re: Signs

Left you a vm. Call anytime this afternoon.

Eric

This message approved by my very smartphone.

On Oct 4, 2019, at 10:48, Brian Richards <brichards@huntersville.org> wrote:

> Hi Eric,
>
> When would be a good time to call? Also do you have a new number? I called earlier and the call didn't go through.
>
> Thanks
>
> Brian Richards
> Principal Planner / GIS
> Huntersville Planning Dept.
> 105 Gilead Rd 3rd Floor
> Huntersville, NC 28078
>
> Mailing address
> PO BOX 664
> Huntersville, NC 28070
> Ph 704 766 2218
> Fx 704 992 5528
> brichards@huntersville.org
>
> **From:** Eric Rowell <ericwrowell@gmail.com>
> **Sent:** Friday, October 4, 2019 6:19 AM
> **To:** Jack Simoneau <jsimoneau@huntersville.org>
> **Cc:** Brian Richards <brichards@huntersville.org>
> **Subject:** Signs
>
> Mr. Simoneau,
>
> Can you please help me understand Zoning Ordinance section 10.10.9 better, specifically subsections b), c), and d)?
>
> - b) *No signs shall be permitted in the right-of-way of a fully controlled access highway*. - What is a fully controlled access highway? Could you give me an example of this type of highway in town?
>
> - c) *Signs shall be no closer than 3 feet from the edge of pavement of the road,* - Are there any roads in town this subsection wouldn't apply to? e.g., roads/streets in a shopping center?
>
> - d) *Permission shall be obtained from any property owner fronting the right-of-way where a sign is erected.* - Does the town have any current way to track whether permission has been obtained from property owners where signs are placed, or would this only come up in the event of a dispute? And does this subsection apply to properties owned by government entities as well as private owners?
>
> Any assistance would be appreciated. We can schedule a quick call later today if it would be easier to respond via phone.
>
> Thank you,
>
> Eric Rowell

Date : 4/29/2019 9:57:53 AM
From : "Karen Bentley" kbentley@huntersville.org
To : "Albert Desciscio" adesciscio@huntersville.org, "Eric Rowell" erowell@huntersville.org, "HEOSC" HEOSC@huntersville.org
Subject : Re: slide deck for Monday meeting

Thanks, Al and Eric. Bill is also unable to attend.

Any others who are unable to attend tonight's meeting? Need to make sure we have a quorum.

From: Albert Desciscio
Sent: Monday, April 29, 2019 6:28:18 AM
To: Eric Rowell; Karen Bentley; HEOSC
Subject: Re: slide deck for Monday meeting

Apologies, my phone keeps changing my sentence.

I am ON a business trip.

Al

Get Outlook for iOS

On Mon, Apr 29, 2019 at 6:26 AM -0400, "Albert Desciscio" <adesciscio@huntersville.org> wrote:

> My apologies, I am in a business trip.
>
> Al
>
> Get Outlook for iOS
>
> On Mon, Apr 29, 2019 at 6:03 AM -0400, "Eric Rowell" <erowell@huntersville.org> wrote:
>
> > All,
> >
> > I will be unable to attend tonight's public input session due to a conflict. I will circulate a slide based on the incubator idea to the group before our next meeting on May 6.
> >
> > Thanks,
> >
> > Eric Rowell
> >
> > ---
> >
> > **From:** Carrie Warren
> > **Sent:** Sunday, April 28, 2019 9:41:05 PM
> > **To:** Amie Hutchison; Karen Bentley; HEOSC; Albert Desciscio
> > **Subject:** Re: slide deck for Monday meeting
> >
> > Yes, that's my understanding as well.
> >
> > I've added comments to pages 11, 15 & 16 of the attached.
> >
> > I was under the impression that the items from our SWOT analyses were to be added to the presentation. Did we miss that, or am I looking at an older version?
> >
> > Carrie
> >
> > ---
> >
> > **From:** Amie Hutchison
> > **Sent:** Friday, April 26, 2019 8:31:19 AM
> > **To:** Karen Bentley; HEOSC; Albert Desciscio
> > **Subject:** Re: slide deck for Monday meeting
> >
> > Hi Karen,
> > I have added my thoughts (in the notes section) about the "con" regarding magnet program in Option 2. *It should be moved to Option 3. It is not a con for Partnering with CMS it is a con if we do not partner. For that matter it could also be added to Option 4 as*

well.

Carrie is that your understanding as well?

Best,
Amie

From: Karen Bentley
Sent: Thursday, April 25, 2019 11:41:24 PM
To: HEOSC; Albert Desciscio
Subject: slide deck for Monday meeting

Hi all,
Attached is the PPT for Monday. Eric will add a slide, re: the incubator and Mike has agreed to add a slide or two, re: summary and additional considerations.

Amie/Carrie - I have a question about the magnet program "con" we talked about last Monday. You will see it noted in red. Can you please clarify for me in the notes section what you are driving at with that bullet?

Thanks,
Karen

Date : 4/29/2019 6:28:18 AM
From : "Albert Desciscio" adesciscio@huntersville.org
To : "Eric Rowell" erowell@huntersville.org, "Karen Bentley" kbentley@huntersville.org, "HEOSC" HEOSC@huntersville.org
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Date : 4/29/2019 6:26:56 AM
From : "Albert Desciscio" adesciscio@huntersville.org
To : "Eric Rowell" erowell@huntersville.org, "Karen Bentley" kbentley@huntersville.org, "HEOSC" HEOSC@huntersville.org
Subject : Re: slide deck for Monday meeting

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Karen

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From : "Carrie Warren" cwarren@huntersville.org
To : "Amie Hutchison" ahutchison@huntersville.org, "Karen Bentley" kbentley@huntersville.org, "HEOSC" HEOSC@huntersville.org, "Albert Desciscio" adesciscio@huntersville.org
Subject : Re: slide deck for Monday meeting
Attachment : HEOSC_Report for HEOSC 4-22(a) (2).pptx;

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HEOSC Preliminary Report
April 29, 2019

Huntersville Educational Options Study Commission (HEOSC)

- Purpose
- Members
- Projected Enrollment
- Option Evaluations
- Summary and Considerations
- Appendix

Purpose of the HEOSC

On October 15, 2018, Huntersville Commissioners established the Huntersville Educational Options Study Commission.

The Commission was established to evaluate options available to the Town of Huntersville to reduce overcrowding within the public school system in Huntersville. Those options, presented based on ease of implementation, are:

1. Do Nothing
2. Partner with CMS
3. Open and Operate Municipal Charter School(s)
4. Partner with an Existing Charter School
5. Dividing the Charlotte Mecklenburg LEA into smaller LEAs

HEOSC Members

Karen Bentley - Chair
Al Desciscio
Bill Farber
Amie Hutchison
Derek Partee
Jim Puckett
Eric Rowell
Mike Sass
Bobbie Shields
Carrie Warren

The Need for Additional Capacity
Huntersville Population Estimates

34% increase in population

**Average growth of 1,805/2010-2017

Town of Huntersville, NC

Population Estimates & Projections

2010 - 2030

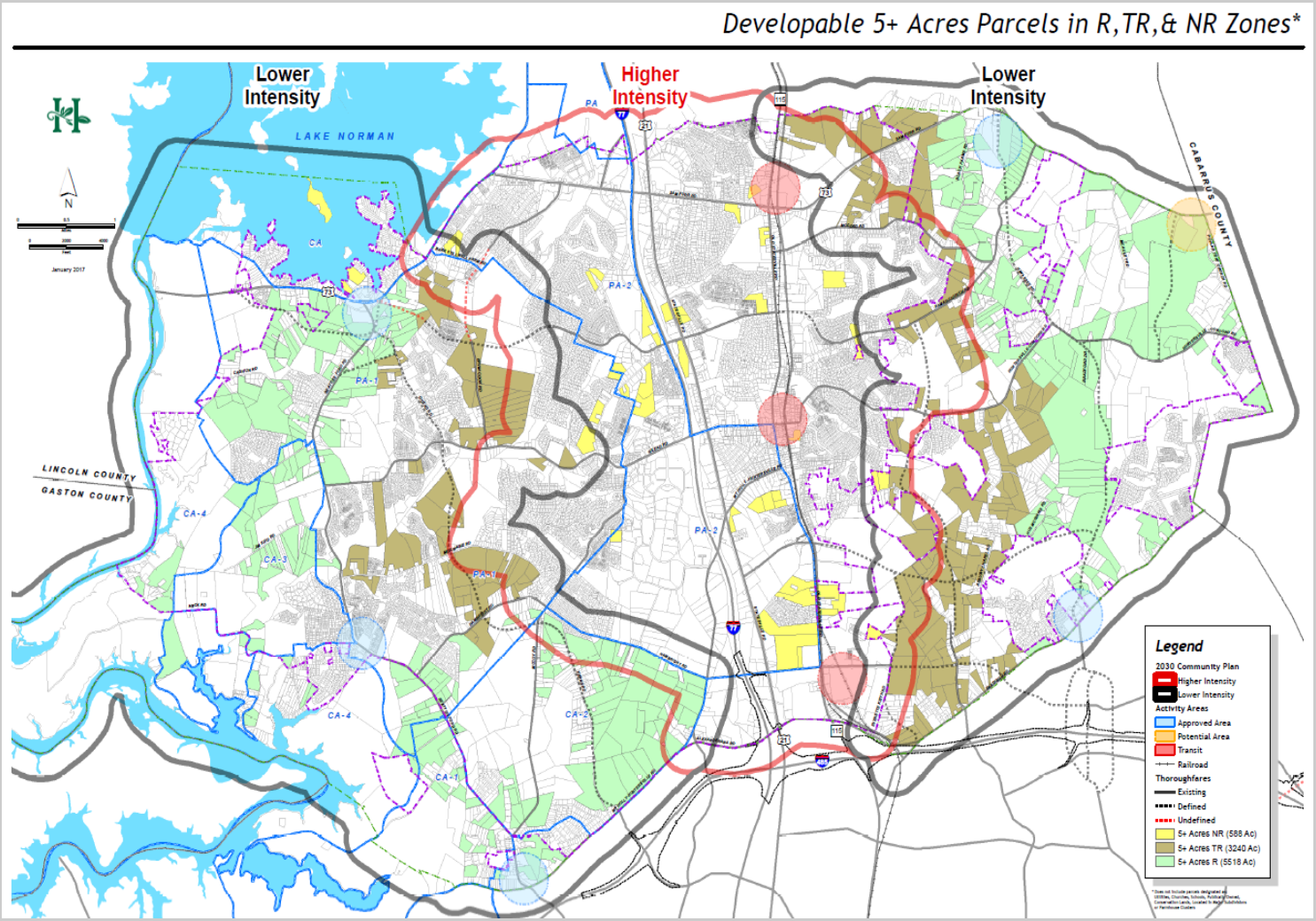
Updated 11/26/2018

	Actual Population Estimates/ NC Official Estimates								*Population Estimates / ToH Planning Department*		
	2010 Census	2011[1]	2012[1]	2013[1]	2014[1]	2015[1]	2016[1]	2017[1]	2018[2]	2020[3]	2030[3]
Annual Growth Rate (Town + ETJ)		3.4%	3.3%	4.0%	2.8%	2.6%	3.2%	3.9%	2.9%		
Town Limits	46,773	48,463	50,141	52,278	53,821	55,279	57,145	59,494	61,299	64,909	82,959
Annual Pop. Increase (town limits)		*1,690*	*1,678*	*2,137*	*1,543*	*1,458*	*1,866*	*2,349*	*1,805*	-	-
ETJ[4]	2,994	2,997	3,005	3,013	3,024	3,043	3,064	3,078	3,092	3,120	3,260
Annual Pop. Increase (ETJ)		*3*	*8*	*8*	*11*	*19*	*21*	*14*	*14*	-	-
TOTAL	49,767	51,460	53,146	55,291	56,845	58,322	60,209	62,572	64,391	68,029	86,219

1. 2011-2017 estimates (town limits) from NC State Demographer Office
2. 2018 estimates based on Building Permits and SF/MF Occupancy Rates adjusted to 5% vacancy
3. 2019-2030 estimates based on average annual growth (1,805 people) between 2010-2017 in town limits
4. 2010-2017 ETJ estimates based on SF buiding permits issued adjusted to 5% vacancy, avg. grow 14 people/year

2030: 86,219 Total Population 18,106 Students (@21%)

The Need for Additional Capacity
Huntersville Population Estimates



110,000+/- Population At Build-Out

23,100 Students (@21%)

Projected Enrollment for N. Mecklenburg Communities

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Cornelius Population	34,248			37,124			40,000			40,000		
Elementary School	1,554	95	5	1,684	225	11	1,815	356	18	1,815	356	18
Middle School	907	55	3	984	132	7	1,060	208	10	1,060	208	10
High School	1,312	80	4	1,422	190	10	1,533	301	15	1,533	301	15
Cornelius School Pop Total	3,773	230	12	4,090	547	27	4,407	864	43	4,407	864	43
Davidson Population	14,491			17,066			19,641			25,000		
Elementary School	743	44	2	875	176	9	1,007	308	15	1,282	583	29
Middle School	375	22	1	442	89	4	508	155	8	647	294	15
High School	495	29	1	583	117	6	671	205	10	854	388	19
Davidson School Pop Total	1,613	95	5	1,900	382	19	2,186	668	33	2,783	1,265	63
Huntersville Population	65,780			78,860			91,939			110,000		
Elementary School	3,689	239	12	4,422	972	49	5,156	1,706	85	6,169	2,719	136
Middle School	1,487	96	5	1,783	392	20	2,079	688	34	2,487	1,096	55
High School	2,018	131	7	2,419	532	27	2,820	933	47	3,374	1,487	74
Huntersville School Pop Total	7,194	466	23	8,624	1,896	95	10,055	3,327	166	12,030	5,302	265
Total LKN Towns	114,519			133,050			151,580			175,000		
Elementary School	5,986	378	19	6,982	1,374	69	7,978	2,370	118	9,265	3,657	183
Middle School	2,770	174	9	3,208	612	31	3,647	1,051	53	4,194	1,598	80
High School	3,825	240	12	4,424	839	42	5,024	1,439	72	5,761	2,176	109
LKN Towns Pop Total	12,581	792	40	14,615	2,826	141	16,648	4,859	243	19,220	7,431	372
CLT School Pop (N. Meck)												
Elementary School	1,487	68	3	1,671	252	13	1,877	458	23	2,127	708	35
Middle School	1,153	53	3	1,295	195	10	1,455	355	18	1,649	549	27
High School	3,222	147	7	3,620	545	27	4,068	993	50	4,609	1,534	77
Charlotte Student Pop	5,861	267	13	6,586	992	50	7,401	1,807	90	8,385	2,791	140

Total North Meck Students												
Elementary School	7,472	445	22	8,652	1,625	81	9,855	2,828	141	11,392	4,365	218
Middle School	3,922	226	11	4,504	808	40	5,102	1,406	70	5,843	2,147	107
High School	7,047	387	19	8,045	1,385	69	9,092	2,432	122	10,370	3,710	185
Total North Meck Students	18,442	1,059	53	21,201	3,818	191	24,049	6,666	333	27,605	10,222	511

10,222 new students will be added to the capacity needs of the N. Meck schools by 2035

- (1) North Charlotte population within Hopewell & North Meck districts.
- North Charlotte population buildout based on 2045 Charlotte population of 1,322,813
- (Estimated an average population of North Charlotte to Charlotte population to be 6.25%. Applied 6.25% to 2045 Charlotte population (1,322,813 * 6.25% = 82,676.))

Source: Cornelius Town Planner Projections Feb

Classroom Needs Based on Growth Projections

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Cornelius Population	34,248			37,124			40,000			40,000		
Elementary School	1,554	95	5	1,684	225	11	1,815	356	18	1,815	356	18
Middle School	907	55	3	984	132	7	1,060	208	10	1,060	208	10
High School	1,312	80	4	1,422	190	10	1,533	301	15	1,533	301	15
Cornelius School Pop Total	3,773	230	12	4,090	547	27	4,407	864	43	4,407	864	43
Davidson Population	14,491			17,066			19,641			25,000		
Elementary School	743	44	2	875	176	9	1,007	308	15	1,282	583	29
Middle School	375	22	1	442	89	4	508	155	8	647	294	15
High School	495	29	1	583	117	6	671	205	10	854	388	19
Davidson School Pop Total	1,613	95	5	1,900	382	19	2,186	668	33	2,783	1,265	63
Huntersville Population	65,780			78,860			91,939			110,000		
Elementary School	3,689	239	12	4,422	972	49	5,156	1,706	85	6,169	2,719	136
Middle School	1,487	96	5	1,783	392	20	2,079	688	34	2,487	1,096	55
High School	2,018	131	7	2,419	532	27	2,820	933	47	3,374	1,487	74
Huntersville School Pop Total	7,194	466	23	8,624	1,896	95	10,055	3,327	166	12,030	5,302	265
Total LKN Towns	114,519			133,050			151,580			175,000		
Elementary School	5,986	378	19	6,982	1,374	69	7,978	2,370	118	9,265	3,657	183
Middle School	2,770	174	9	3,208	612	31	3,647	1,051	53	4,194	1,598	80
High School	3,825	240	12	4,424	839	42	5,024	1,439	72	5,761	2,176	109
LKN Towns Pop Total	12,581	792	40	14,615	2,826	141	16,648	4,859	243	19,220	7,431	372
Charlotte School Pop In N. Meck Schools												
Elementary School	1,487	68	3	1,671	252	13	1,877	458	23	2,127	708	35
Middle School	1,153	53	3	1,295	195	10	1,455	355	18	1,649	549	27
High School	3,222	147	7	3,620	545	27	4,068	993	50	4,609	1,534	77
Charlotte Student Pop	5,861	267	13	6,586	992	50	7,401	1,807	90	8,385	2,791	140
Total North Meck Students												
Elementary School	7,472	445	22	8,652	1,625	81	9,855	2,828	141	11,392	4,365	218
Middle School	3,922	226	11	4,504	808	40	5,102	1,406	70	5,843	2,147	107
High School	7,047	387	19	8,045	1,385	69	9,092	2,432	122	10,370	3,710	185
Charlotte Student Pop	18,442	1,059	53	21,201	3,818	191	24,049	6,666	333	27,605	10,222	511

Note: no adjustment made for current enrollment over/under planned enrollment in existing N. Meck Schools

Capital Needs Assessment Summary - Huntersville

1. Assessing Huntersville growth only, one elementary school will be needed by 2025, two elementary schools by 2030, and a middle school and high school by 2035.
2. Huntersville school age children will need ***23 additional classrooms by 2020***, and capacity will be constrained without significant re-assignment of Charlotte students out of Huntersville schools or the equivalent of a mid-sized Charter school in Huntersville.

	Avg School Capacity	2020	2025	2030	2035
Huntersville Population					
Elementary School	776	0.3	1.3	2.2	3.5
Middle School	1093	0.1	0.4	0.6	1.0
High School	2053	0.1	0.3	0.5	0.7

	Optimal School Size	2020	2025	2030	2035
Huntersville Population					
Elementary School	700	0.3	1.4	2.4	3.9
Middle School	1100	0.1	0.4	0.6	1.0
High School	1500	0.1	0.4	0.6	1.0

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Huntersville Population	65,780			78,860			91,939			110,000		
Elementary School	3,689	239	12	4,422	972	49	5,156	1,706	85	6,169	2,719	136
Middle School	1,487	96	5	1,783	392	20	2,079	688	34	2,487	1,096	55
High School	2,018	131	7	2,419	532	27	2,820	933	47	3,374	1,487	74
Huntersville School Pop Total	7,194	466	23	8,624	1,896	95	10,055	3,327	166	12,030	5,302	265

1. Adding the under-utilization in Huntersville schools to the analysis enables Huntersville to stem the urgent need for more schools a bit longer.

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Huntersville Population	65,780			78,860			91,939			110,000		
Elementary School	3,689	-211	-11	4,422	522	26	5,156	1,256	63	6,169	2,269	113
Middle School	1,487	-50	-2	1,783	246	12	2,079	542	27	2,487	950	48
High School	2,018	-88	-4	2,419	313	16	2,820	714	36	3,374	1,268	63
Huntersville School Pop Total	7,194	-349	-17	8,624	1,081	54	10,055	2,512	126	12,030	4,487	224

Current Under Utilization	2018	+ kids	# classrooms
Huntersville Elementary Schools		-450	-23
Huntersville Middle Schools		-146	-7
Huntersville High School		-219	-11

	Optimal School Size	2020	2025	2030	2035
Huntersville Population					
Elementary School	700	-0.3	0.7	1.8	3.2
Middle School	1100	0.0	0.2	0.5	0.9
High School	1500	-0.1	0.2	0.5	0.8
Estimated Construction Cost	in millions	$0	$25	$155	$180

Option 1: Do Nothing

- Continue with the status quo allowing CMS to solve for overcrowding as they see fit

Option 1: Do Nothing

Objective: Continuing with the status quo where CMS addresses overcrowding and capital needs on their terms and timeframes

PROS

- No pushback either legislatively or legally
- No monetary cost to the town
- No required effort from town officials

CONS

- No real, long-term solution for overcrowding, especially with the forecasted population growth
  - **1896 students by 2025**
  - **3327 students by 2030**
  - **5302 students by 2035**
- No new classroom buildings in our region for at least 15 years
- No equitable distribution of resources for North Mecklenburg schools
- Continued strain in the relationship between North Mecklenburg and CMS

Option 1: Do Nothing

Objective: Continuing with the status quo where CMS addresses overcrowding and capital needs on their terms and timeframes

PROS

CONS

- Ongoing concerns about overcrowding can deter economic development/expansion in the region
- Continue to fund the capital needs of CMS outside of the Lake Norman area

Option 2: Partner with CMS

- Create a collaborative educational partnership between the Town of Huntersville and CMS

Option 2: Partner with CMS

Current Partnering Agreements (Joint Use Agreements)

- Alexander Middle School- 12010 Hambright Road
- Barnette Elementary School Gym- 13659 Beatties Ford Road
- Bradley Middle School- 13345 Beatties Ford Road
- Huntersville Elementary School- 200 Gilead Road
- Torrence Creek Elementary School- 14550 Ranson Road

Represents a total investment by the Town of Huntersville of $1,170,159

Option 2: Partner with CMS

Objective: Create a partnership between the Town of Huntersville and CMS that promotes a quality and efficient educational experience for Huntersville students in school buildings that meet current and future capacity needs.

PROS

- No legislative requirement at state or county level
- Potentially more cost effective than other options
- Utilizes resources already in place with CMS – transportation, staff, food service, specialists, etc.
- Less divisive – public entities working together toward a common goal of positive educational outcomes
- Potential ability to influence rubric going forward

CONS

- Uncertainty of future improvements in our area
- Long timeline to solutions or results.
- No guarantee that any future elected political entities honor any prior negotiated deals
- Differing opinions and perspectives will still be present between Huntersville and CMS
- Potential loss of magnet school options under MEAC reassignment suggestion

Option 2: Partner with CMS

Objective: Create a partnership between the Town of Huntersville and CMS that promotes a quality and efficient educational experience for Huntersville students in school buildings that meet current and future capacity needs.

PROS

CONS (continued)

- No control over where CMS draws lines for student assignment. This can negatively impact property values and business development.
- Lack of firm foundation on which to build a successful partnership
- Continued lack of local control over education
- We do not agree with the CMS definition for capacity as we do not consider modular classrooms a good solution.
- Uncertainty of site selection and bond assignments based on current rubric and definitions of overcrowding

Option 2: Partner with CMS

Sources of Leverage:

- Land – current town-owned land is limited with no viable locations, possible developer incentives with future developments (i.e., trade land to build a school for revised density requirements).

- Financial incentives to partner in building new facilities as the town has with previous JUAs. Town can offer to pay for athletic fields, playgrounds, gyms, theaters, etc., for new buildings in our town.

- Town of Huntersville can agree to enact a binding resolution guaranteeing a 15 year moratorium on enacting any section of SL2018-3 as outlined in the CMS Municipal Concerns Act.

- Any group of citizens can follow the traditional charter school route outside of HB 514.

Option 3: Operate a stand-alone Municipal Charter School

Background on House Bill 514

Governance Structure

- Municipality's governing body can serve as ex officio board or appoint one to govern its municipal charter school
- NC Office of Charter Schools provides technical assistance, guidance and training to municipal charter schools, as part of its duties

Municipal charters can prioritize enrollment to students in the municipality

Employment requirements

- Municipal charters can employ teachers provided
  - at least 50% hold teaching licenses
  - All teachers of core subjects (science, math, social studies, language arts) are college graduates
- Municipal charters can employ/discharge others to perform non-teaching duties
- Municipal charters' employees can participate in the state retirement and health system for teachers and state employees

Sources: https://www.ncleg.gov/Sessions/2017/Bills/House/PDF/H514v7.pdf
https://content.govdelivery.com/accounts/NCSBE/bulletins/224f427

Option 3: Operate a stand-alone Municipal Charter School

Estimated Timing

- 1 year approval process after application submitted
- 1-3 years after approval received to id/ready/retrofit location, hire/train staff, order supplies, advertise for students, etc.
- Total timetable 2-4 years minimum to open school
- Therefore, earliest opening likely Fall 2022

Sources:
https://www.ncleg.gov/Sessions/2017/Bills/House/PDF/H514v7.pdf
https://content.govdelivery.com/accounts/NCSBE/bulletins/224f427

Option 3: Operate a stand-alone Municipal Charter School

PROS

- Promotes local control and increases parental choice
- Operational expenses fully funded through existing revenues
- Local decisions made by local leaders; better planning/cooperation with Town of Huntersville
- Prioritizes enrollment for town children
- Reduces bureaucracy increases efficiency, and lowers administrative costs

CONS

- Risk alienating local LEA
- Law may be changed/repealed to be less favorable; (e.g. charter cap)
- Legal challenges may occur
- Uncertainty over funding and perception of double taxation
- High initial liquidity needs and upfront expenses
- Siting/land issues, inability to fund land purchases without legislative change.

Option 3: Operate a stand-alone Municipal Charter School

PROS

- Provides potential for higher standard/more flexible curriculum and enhanced instructional practices
- Potential to relieve overcrowded schools
- Large pool of diverse potential charter school board members in North Mecklenburg from various educational/workforce backgrounds

CONS

- No guarantee for Charter approval
- estimated timeframe of 2-4 years for Charter school to open

Option 3: Operate a stand-alone Municipal Charter School

Sources of Leverage:

- Town's financial condition and bond rating may assist Municipal Charter School with capital/liquidity funding
- Local developers may find trade of land for school in return for higher density an attractive proposition
- May generate positive parental response resulting in high demand for seats in the school

Option 3: Operate a stand-alone Municipal Charter School

Town Board Considerations:

- Determine viability of financing/sources of capital
- Determine availability and upfit of existing leasable space
- Consider partnering with Cornelius (and Davidson) to share resources
- Determine additional legal and political challenges

Option 4: Partner with an Existing Charter School

Option 4: Partner with an Existing Charter School

PROS

- Financial economies of scale from shared resources of operating expenses, such as administration, employment, and transportation
- Knowledge and experience of application and establishment process
- Benefitting from established, successful educational curriculum
- Local brand recognition based on reputation of partnering school
- Avoid learning curve associated with start-up process for school

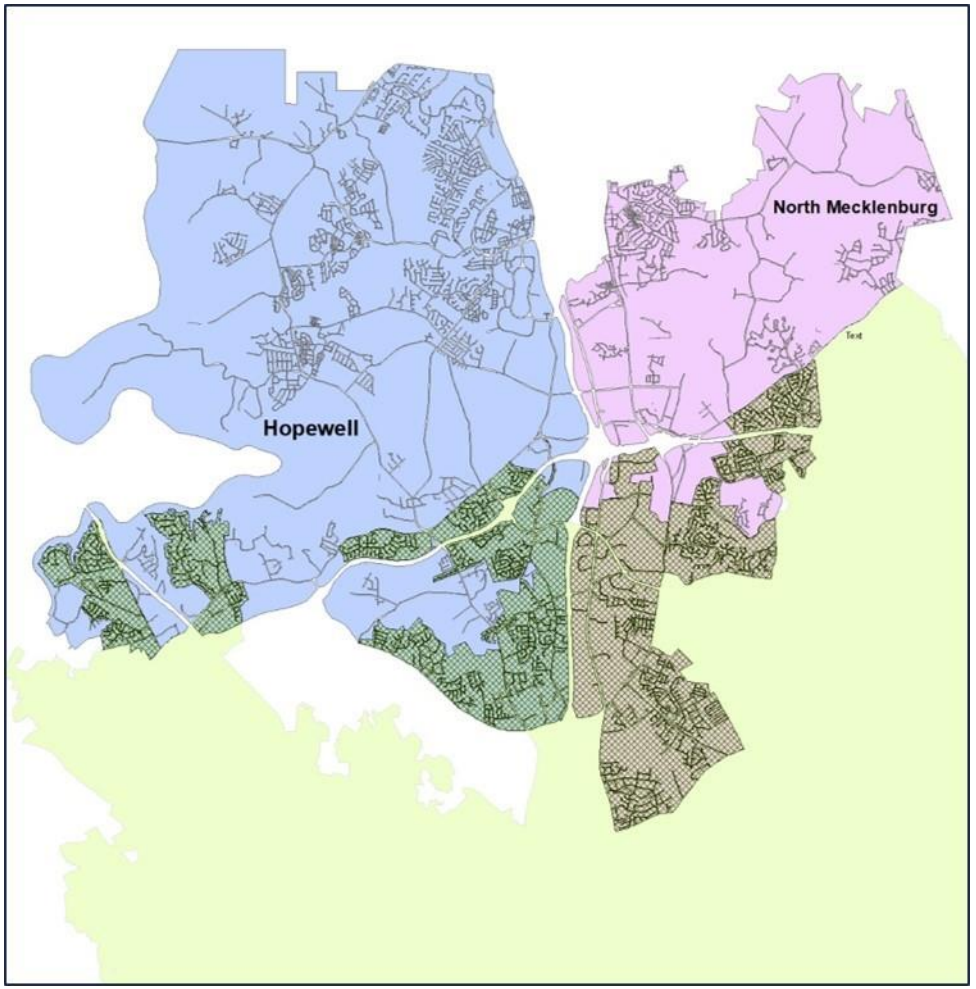
CONS

- Loss of total control over municipal sponsored charter school
- May not receive interest from preferred partner charter schools

Option 5: Dividing the Charlotte Mecklenburg LEA into smaller LEAs

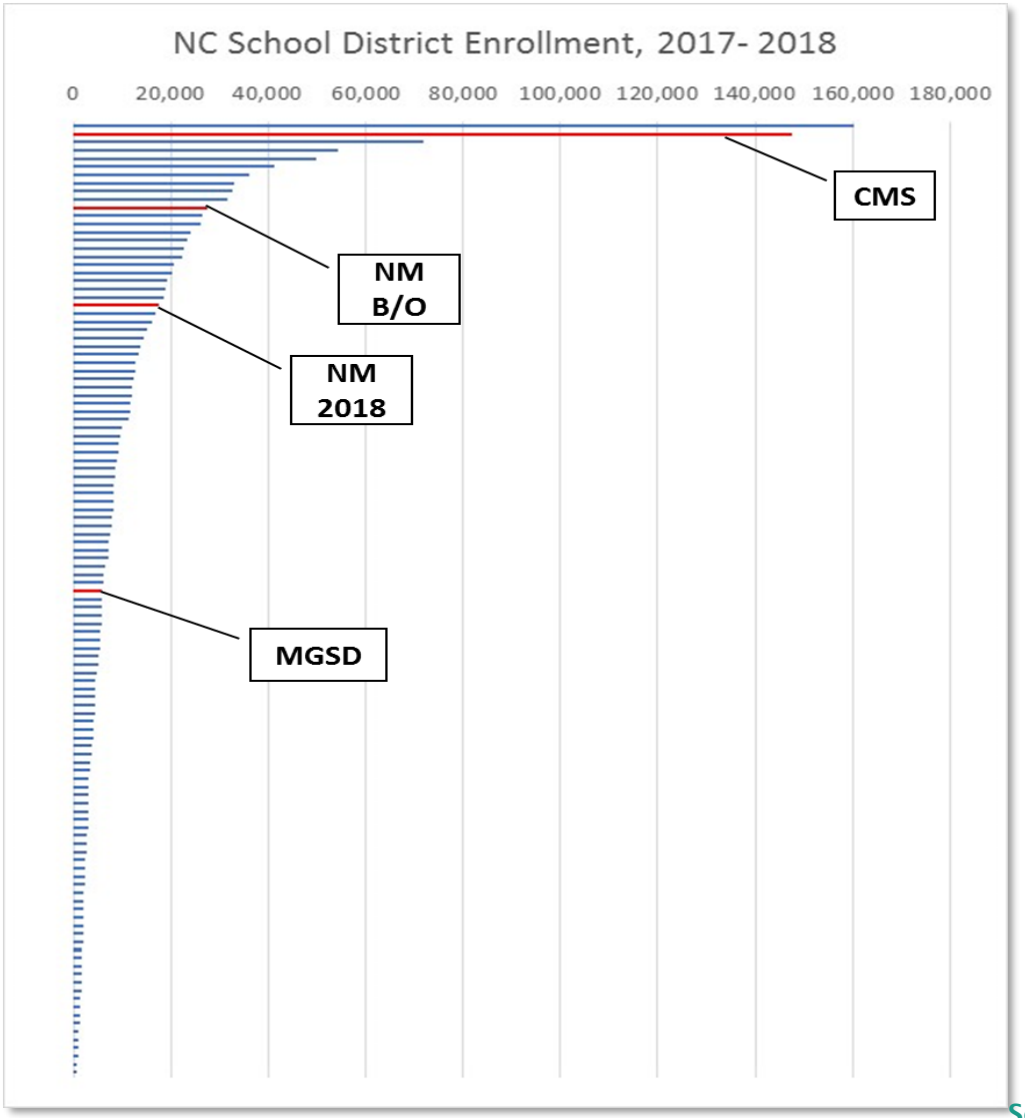
Definition & Assumptions

- Create a new school district separate from CMS
- Current CMS school assignment borders unchanged
  - Minimal disruption
  - Preserves diversity
  - Engages Charlotte positively



Source: CMS

Comparison to Existing LEAs



- At current enrollment a North Meck LEA would be the 23rd largest school district in NC
- At buildout a North Meck LEA would be the 11th largest school district in NC

Source: "Size of Local School Districts", Joint Legislative Study

Huntersville Capital Needs Assessment – LEA Option

1. Adding in the over/under-utilization of the Huntersville schools does make a material difference in the school needs for Huntersville students
2. Huntersville school age children will need one additional elementary school by 2025, 3 elementary schools, 1 middle school and 1 high school by 2035.

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Huntersville Population	65,780			78,860			91,939			110,000		
Elementary School	3,689	-211	-11	4,422	522	26	5,156	1,256	63	6,169	2,269	113
Middle School	1,487	-50	-2	1,783	246	12	2,079	542	27	2,487	950	48
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Huntersville School Pop Total	7,194	-349	-17	8,624	1,081	54	10,055	2,512	126	12,030	4,487	224

Current Under Utilization	2018	+ kids	# classrooms
Huntersville Elementary Schools		-450	-23
Huntersville Middle Schools		-146	-7
Huntersville High Schools		-219	-11

	Avg School Capacity	2020	2025	2030	2035
Huntersville Population					
Elementary School	776	-0.3	0.7	1.6	2.9
Middle School	1093	0.0	0.2	0.5	0.9
High School	2053	0.0	0.2	0.3	0.6
Estimated Construction Cost	in millions	$0	$25	$85	$180

	Optimal School Size	2020	2025	2030	2035
Huntersville Population					
Elementary School	700	-0.3	0.7	1.8	3.2
Middle School	1100	0.0	0.2	0.5	0.9
High School	1500	-0.1	0.2	0.5	0.8
Estimated Construction Cost	in millions	$0	$25	$155	$180

N. Meck Capital Needs Assessment - LEA Option

	Avg School Capacity	2020	2025	2030	2035
Cornelius Population					
Elementary School	776	0.1	0.3	0.5	0.5
Middle School	1093	0.1	0.1	0.2	0.2
High School	2053	0.0	0.1	0.1	0.1
Davidson Population					
Elementary School	776	0.1	0.2	0.4	0.8
Middle School	1093	0.0	0.1	0.1	0.3
High School	2053	0.0	0.1	0.1	0.2
Huntersville Population					
Elementary School	776	0.3	1.3	2.2	3.5
Middle School	1093	0.1	0.4	0.6	1.0
High School	2053	0.1	0.3	0.5	0.7
Total LKN Towns					
Elementary School	776	0.5	1.8	3.1	4.7
Middle School	1093	0.2	0.6	1.0	1.5
High School	2053	0.1	0.4	0.7	1.1
Charlotte School Pop In N. Meck Schools					
Elementary School	776	0.1	0.3	0.6	0.9
Middle School	1093	0.0	0.2	0.3	0.5
High School	2053	0.1	0.3	0.5	0.7

	Optimal School Size	2020	2025	2030	2035
Cornelius Population					
Elementary School	700	0.1	0.3	0.5	0.5
Middle School	1100	0.1	0.1	0.2	0.2
High School	1500	0.1	0.1	0.2	0.2
Davidson Population					
Elementary School	700	0.1	0.3	0.4	0.8
Middle School	1100	0.0	0.1	0.1	0.3
High School	1500	0.0	0.1	0.1	0.3
Huntersville Population					
Elementary School	700	0.3	1.4	2.4	3.9
Middle School	1100	0.1	0.4	0.6	1.0
High School	1500	0.1	0.4	0.6	1.0
Total LKN Towns					
Elementary School	700	0.5	2.0	3.4	5.2
Middle School	1100	0.2	0.6	1.0	1.5
High School	1500	0.2	0.6	1.0	1.5
Charlotte School Pop In N. Meck Schools					
Elementary School	700	0.1	0.4	0.7	1.0
Middle School	1100	0.0	0.2	0.3	0.5
High School	1500	0.1	0.4	0.7	1.0

Total North Meck School Pop	Avg School Capacity	2020	2025	2030	2035
Elementary School	776	0.3	1.8	3.4	5.4
Middle School	1093	0.6	1.1	1.7	2.3
High School	2053	0.4	0.9	1.4	2.1
Estimated Construction Cost	in millions	$35	$155	$215	$335

Total North Meck School Pop	Optimal School Size	2020	2025	2030	2035
Elementary School	700	0.4	2.0	3.8	6.0
Middle School	1100	0.6	1.1	1.7	2.3
High School	1500	0.6	1.3	2.0	2.8
Estimated Construction Cost	in millions	$105	$155	$410	$430

*Optimal School size based on NC Public Schools report "School Size and its Relationship to Achievement and Behavior" April 2000

* Estimated Construction Cost per building source: MGSD Dec 2018 - rounded to whole buidling

Analysis assumes correction of current over utilization vs. planned enrollment in existing N. Meck Schools

Current Over/Under Utilization	+ kids	# classrooms
N. Meck Elementary Schools	-193	-10
N. Meck Middle Schools	416	21
N. Meck High Schools	500	25

Option 5: Dividing Charlotte Mecklenburg LEA into smaller LEAs

PROS

- cost - likely less expensive and more cost effective to operate than CMS
- property tax dollars used for education would stay local and benefit local students
- maximize money spent on education/learning instead of on educational bureaucracy
- greater parental choice, greater educational options in North Mecklenburg
- overcrowding/capacity problem relieved sooner than waiting on a solution from CMS
- greater flexibility with curriculum and addressing concerns of parents than with CMS

CONS

- even at 30-35k students, still far above the national average school district size
- cost - (both strength and weakness) far higher than a single municipal charter, but likely still more cost-efficient than CMS
- commercial tax base less without contributions from commercial property in Charlotte, potential greater burden on North Mecklenburg homeowners
- uncertainty over costs/taxes/curriculum etc resulting in more difficulty in making the case to the public and elected officials to pursue this option

Option 5: Dividing Charlotte Mecklenburg LEA into a smaller LEAs

PROS

- More actual (not just perceived) local control of education
- More input for all stakeholders (parents, teachers, and staff)
- Studies and testimony presented support smaller districts as more efficient, while a possible North Meck LEA could still be large enough to take advantage of economies of scale
- easier access to school leadership
- more accountability of school leadership/teachers
- more permanent nature of a smaller LEA as opposed to just a single municipal charter, a smaller LEA would be a better long-term solution

CONS

- "regional" approach to education does not currently include Davidson
- potential zoning issues based on multi-jurisdictional district
- capital funding and land acquisition - still too many unanswered questions about what the town can/cannot do, plus dealing with the practical problem of finding suitable land

Option 5: Dividing Charlotte Mecklenburg LEA into a smaller LEAs

Town Board Considerations - Opportunities

- Not a short term solution to overcrowding
- Will need to muster the political will to pursue
- Convincing teachers of a better teaching environment in a smaller district
- Political makeup of a new school board - more receptive / responsive to voters in North Mecklenburg
- More/better focused growth and data projections, working closer with the Town planning staff on demographics / growth trends etc
- Regional approach to education would benefit not just education, also planning efforts
- Start the dialogue statewide over what the right size of a school district size even if this option not pursued by the town (s)
- Help set the template for how this option could be replicated in other areas of the state with similar concerns

Option 5: Dividing Charlotte Mecklenburg LEA into a smaller LEA

Town Board Considerations - Threats

- Any agreement to deconsolidate must come from NCGA, which is unlikely at this time
- Education policy continues to become more partisan, not less, so any large-scale solution is unlikely
- The sheer logistics / dynamics alone for such a change to the status quo how to unwind CMS, what to do with CMS assets in North Mecklenburg, would a constitutional amendment be necessary, etc?
- Political instability - locally and in Raleigh
- Potential lawsuits - who would bear the costs?
- CMS - unlikely to cease opposition efforts to change the status quo

Summary and Considerations

Summary and Next Steps

Based on the projection of the current and future facilities needs of the Huntersville and North Mecklenburg student population, and feedback received during the April 29, 2019 Public Input meeting, the HEOSC will finalize their findings of the 5 Options available to the Town of Huntersville to address future educational needs.

1. Do Nothing
2. Partner with CMS
3. Open and Operate Municipal Charter School(s)
4. Partner with an Existing Charter School
5. Create a New LEA

Final report date May 20, 2019

Appendix

Option 3: Operate a stand-alone Municipal Charter School

Potential Outcomes:

- Could be elongated start-up timetable, but once fully operational, becomes longer term solution to alleviate overcrowding issue for the Town
- Creative financial solutions will be needed to address significant initial liquidity needs and upfront costs
- Can learn from local charter schools as demonstrated models of excellence
- Demonstrating best practices in options for alternatives in public education
- Could lead to increased ability to be an incubator for other charter school startups in the Lake Norman Region
- May strain relationship with local LEA

Option 3: Municipal Charter School
Huntersville Operating Budget Assumptions

- Municipal charter school of 1,500 students with 3 year ramp up
- EC students 13% of student population
- Approximately 1-2% annual increase in $/ADM
- Approximately 1-2% annual increase in expenses
- Rent expense based on $12/sq ft, 100,000 sq ft building

Potential Diversity Statistics using LNC

	Total Population	Asian	African-American	Hispanic	2+ Races	Caucaisan
Elementary School	399	10%	14%	6%	7%	64%
Middle School	799	9%	12%	7%	7%	66%
High School	805	5%	15%	4%	4%	71%
Total LNC	2,003	8%	13%	6%	6%	68%

Key Takeaways:

- Diversity of Municipal Charter School should mirror the demographics of the Lake Norman area
- Used Lake Norman Charter demographics from 2017-2018 as a proxy to estimate potential demographics of Cornelius Municipal Charter School

Huntersville Operating Budget

MUNICIPAL CHARTER SCHOOL							Base
FYE 6/30							
ADM (student population)	750	1,125	1,500	1,500	1,500	1,500	1,500
INCOME STATEMENT (000s)	**YEAR 1**	**YEAR 2**	**YEAR 3**	**YEAR 4**	**YEAR 5**	**YEAR 10**	**YEAR 15**
Total Revenues	6,660	9,172	12,289	12,468	12,650	13,600	14,625
% chg	*0.0%*	*37.7%*	*34.0%*	*1.5%*	*1.5%*	*1.5%*	*1.5%*
Salaries/Benefits	5,418	6,461	7,665	7,789	7,916	8,583	9,308
% of Revenues	*81.4%*	*70.4%*	*62.4%*	*62.5%*	*62.6%*	*63.1%*	*63.6%*
Rent	1,080	1,102	1,124	1,146	1,169	1,291	1,425
Other Operational Expenses	1,381	1,580	1,824	1,848	1,872	1,999	2,135
Total Expenses	7,879	9,142	10,612	10,783	10,957	11,876	12,877
% chg	*0.0%*	*16.0%*	*16.1%*	*1.6%*	*1.6%*	*1.6%*	*1.6%*
Operating Income	(1,220)	29	1,677	1,685	1,692	1,724	1,748
Operating Income Margin	-18.3%	0.3%	13.6%	13.5%	13.4%	12.7%	12.0%

Key Takeaways:

- Need **$1MM+** to open municipal charter & fund its initial operations plus liquidity needs
- Once fully operational, school can operate at better than breakeven
- Outside of salaries/benefits, rent biggest single projected expense

Option 3: Municipal Charter School Capital Needs Assessment

For the Municipal Charter School Option:

1. Assessing Cornelius growth only, no complete ***new schools*** are needed by 2035 using either avg school capacity or optimal school size assumptions.
2. Cornelius school age children will need ***additional classrooms by 2020***, and capacity will be constrained without significant re-assignment into Huntersville schools or by adding the equivalent of a small to mid-sized Charter school in Cornelius

	AVG School Capacity	2020	2025	2030	2035
Cornelius Population					
Elementary School	776	0.1	0.3	0.5	0.5
Middle School	1093	0.1	0.1	0.2	0.2
High School	2053	0.0	0.1	0.1	0.1

	Optimal School Size	2020	2025	2030	2035
Cornelius Population					
Elementary School	700	0.1	0.3	0.5	0.5
Middle School	1100	0.1	0.1	0.2	0.2
High School	1500	0.1	0.1	0.2	0.2

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Cornelius Population	34,248			37,124			40,000			40,000		
Elementary School	1,554	95	5	1,684	225	11	1,815	356	18	1,815	356	18
Middle School	907	55	3	984	132	7	1,060	208	10	1,060	208	10
High School	1,312	80	4	1,422	190	10	1,533	301	15	1,533	301	15
Cornelius School Pop Total	3,773	230	12	4,090	547	27	4,407	864	43	4,407	864	43

*Assessment of capital needs based on optimal school size

Option 4: Partner with an Existing Charter School

Sources of Leverage:

- Town's ability to assist Charter School with capital funding sources
- Town's ability to assist and prioritize Charter School with additional field space
- Ability for Charter School to expand and offer seats to wait listed students

Potential Outcomes:

- Faster Start-Up
- Higher quality staffing
- Leverage proven Managing Director and curriculum

Operating Budget- CMS model

	CMS	North Meck LEA				
Governmental Activities	**2017**	**2017**	**2020**	**2025**	**2030**	**Bld Out**
Per Pupil (1)	$ 9,959	$ 9,043	$ 9,043	$ 9,043	$ 9,043	$ 9,043
Enrollment	146,394	17,383	18,549	21,818	25,665	27,605
Budget (Governmental)	$ 1,457,938	$ 157,188	$ 167,731	$ 197,292	$ 232,079	$ 249,622
Instructional Programs						
Regular	51%	$ 79,803	$ 85,156	$ 100,164	$ 117,825	$ 126,731
Special	16%	$ 24,704	$ 26,361	$ 31,007	$ 36,475	$ 39,232
School Leadership	5%	$ 8,078	$ 8,620	$ 10,139	$ 11,927	$ 12,828
Co-Curricular	1%	$ 1,362	$ 1,454	$ 1,710	$ 2,011	$ 2,163
School-Based Support	4%	$ 6,820	$ 7,278	$ 8,560	$ 10,070	$ 10,831
Subtotal, Instructional Support	77%	$ 120,768	$ 128,869	$ 151,580	$ 178,307	$ 191,786
Supporting Services, Operations, Administration						
Support and Development	0.6%	$ 869	$ 928	$ 1,091	$ 1,283	$ 1,380
Special Population Support	0.5%	$ 805	$ 859	$ 1,011	$ 1,189	$ 1,279
Technology Support	1.0%	$ 1,566	$ 1,671	$ 1,965	$ 2,312	$ 2,486
Financial & Human Resources	2.0%	$ 3,181	$ 3,394	$ 3,993	$ 4,696	$ 5,052
Accountability Services	0.3%	$ 413	$ 440	$ 518	$ 609	$ 655
System-Wide Pupil Support	0.3%	$ 421	$ 450	$ 529	$ 622	$ 669
Operational Support	12%	$ 19,134	$ 20,418	$ 24,016	$ 28,251	$ 30,386
Policy, Leadership & Pub Relations	1%	$ 1,715	$ 1,830	$ 2,153	$ 2,533	$ 2,724
Support, Operations, Admin	18%	$ 28,105	$ 29,990	$ 35,276	$ 41,496	$ 44,632
Community Service	0.0%	$ -	$ -	$ -	$ -	$ -
Other	0.0%	$ -	$ -	$ -	$ -	$ -
Subtotal, Governmental Services	**94.8%**	$ 148,993	$ 158,987	$ 187,006	$ 219,979	$ 236,608
Business-type Activities (2) (3)	$ 80,183	$ 9,521	$ 10,160	$ 11,950	$ 14,057	$ 15,120
After School Enrichment	0.9%	$ 83	$ 89	$ 105	$ 123	$ 132
Child Nutrition	4.3%	$ 413	$ 441	$ 518	$ 610	$ 656
Subtotal, Non-governmental Services	**5.2%**					
Total (%)	**100.0%**					
Total ($)	**$ 1,538,121**	**$ 166,709**	**$ 177,891**	**$ 209,242**	**$ 246,136**	**$ 264,742**

(1) Per pupil expenditures in 2018 $
(2) Pro rated based on enrollment
(3) CMS number from 2017 CMS Annual Report, p. 7

Operating budget- MGSD model

	MGSD	North Meck LEA				
Governmental Activities	**2017**	**2017**	**2020**	**2025**	**2030**	**Bld Out**
Per Pupil (1)	$ 9,382	$ 8,519	$ 8,519	$ 8,519	$ 8,519	$ 8,519
Enrollment	5,987	17,383	18,549	21,818	25,665	27,605
Budget (Governmental)	$ 56,170	$ 148,081	$ 158,014	$ 185,862	$ 218,633	$ 235,160
Instructional Programs						
Regular	46%	$ 67,475	$ 72,002	$ 84,691	$ 99,624	$ 107,154
Special	10%	$ 15,410	$ 16,444	$ 19,342	$ 22,752	$ 24,472
School Leadership	5%	$ 7,238	$ 7,724	$ 9,085	$ 10,687	$ 11,495
Co-Curricular	4%	$ 6,316	$ 6,740	$ 7,927	$ 9,325	$ 10,030
School-Based Support	1%	$ 1,451	$ 1,548	$ 1,821	$ 2,142	$ 2,304
Subtotal, Instructional Support	71%	$ 105,664	$ 112,751	$ 132,622	$ 156,006	$ 167,799
Supporting Services, Operations, Administration						
Support and Development	1.0%	$ 1,413	$ 1,507	$ 1,773	$ 2,086	$ 2,243
Special Population Support	0.0%	$ -	$ -	$ -	$ -	$ -
Technology Support	1.9%	$ 2,813	$ 3,001	$ 3,530	$ 4,153	$ 4,467
Financial & Human Resources	0.0%	$ 14	$ 15	$ 18	$ 21	$ 23
Accountability Services	0.0%	$ 4	$ 4	$ 5	$ 6	$ 6
System-Wide Pupil Support	0.8%	$ 1,173	$ 1,251	$ 1,472	$ 1,731	$ 1,862
Operational Support	12%	$ 18,065	$ 19,276	$ 22,674	$ 26,671	$ 28,688
Policy, Leadership & Pub Relations	3%	$ 3,812	$ 4,067	$ 4,784	$ 5,627	$ 6,053
Support, Operations, Admin	18%	$ 27,293	$ 29,123	$ 34,256	$ 40,296	$ 43,342
Community Service	0.0%	$ -	$ -	$ -	$ -	$ -
Other	0.0%	$ -	$ -	$ -	$ -	$ -
Subtotal, Governmental Services	**91.2%**	$ 134,993	$ 144,048	$ 169,435	$ 199,310	$ 214,376
Business-type Activities (2) (3)	$ 3,348	$ 9,720	$ 10,372	$ 12,201	$ 14,352	$ 15,437
After School Enrichment	0.9%	$ 92	$ 98	$ 115	$ 135	$ 146
Child Nutrition	4.5%	$ 436	$ 466	$ 548	$ 644	$ 693
Subtotal, Non-governmental Services	**5.4%**					
Total (%)	**100.0%**					
Total Operating ($)	$ 59,518	$ 157,802	$ 168,386	$ 198,062	$ 232,985	$ 250,597

(1) Per pupil expenditures in 2018 $
(2) Pro rated based on enrollment
(3) Budget data from MGSD 2017 Audited Report
(4) Does not include debt service or depreciation

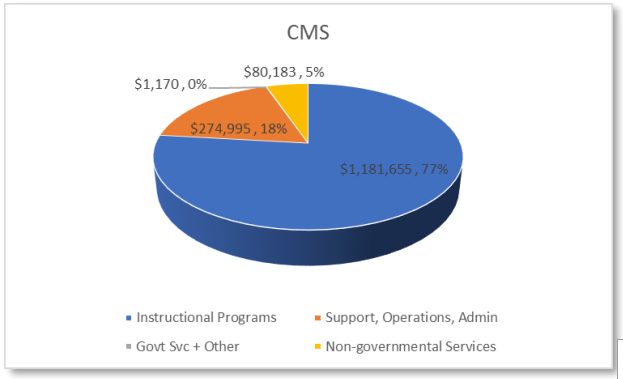
LEA Option Analysis Assumptions

1. Uses current total N. Meck boundaries for CMS schools
2. All schools located in Davidson/Cornelius/ Huntersville would be assigned to the new LEA
3. All schools will use "planned enrollment" at 20 students/classroom as the student population

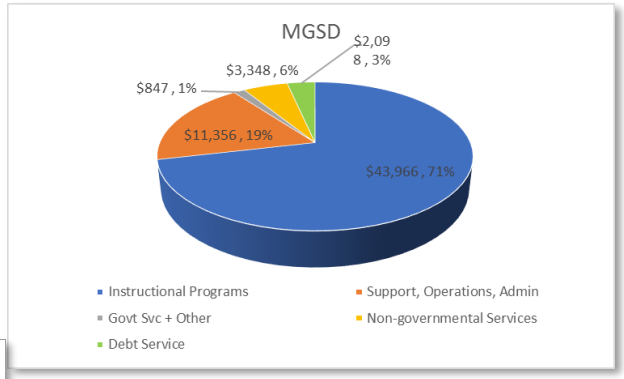
						Students Enrolled From:									
School	School Type	Municipality	Planned Enrollment	Over/ Under Plan	Total Enrollment	Cornelius		Huntersville		Davidson		Charlotte		Out of County	
Cornelius Elementary	Elementary	Cornelius	780	-132	648	634	97.8%	4	0.6%	1	0.2%	7	1.1%	2	0.3%
JV Washam Elementary	Elementary	Cornelius	780	339	1119	796	71.1%	272	24.3%	32	2.9%	12	1.1%	7	0.6%
Bailey Middle School	Middle	Cornelius	1140	562	1702	845	49.6%	509	29.9%	343	20.2%	4	0.2%	1	0.1%
Hough High School	High	Cornelius	2000	544	2544	1185	46.6%	898	35.3%	430	16.9%	26	1.0%	5	0.2%
Davidson Elementary	Elementary	Davidson	640	50	690	11	1.6%	7	1.0%	658	95.4%	6	0.9%	8	1.2%
Barnette Elementary School	Elementary	Huntersville	780	-18	762	4	0.5%	719	94.4%	2	0.3%	26	3.4%	11	1.4%
Blythe Elementary	Elementary	Huntersville	1000	10	1010	1	0.1%	356	35.2%	0	0.0%	650	64.4%	3	0.3%
Grand Oak Elementary	Elementary	Huntersville	780	-206	574	3	0.5%	543	94.6%	0	0.0%	24	4.2%	4	0.7%
Huntersville Elementary	Elementary	Huntersville	740	54	794	2	0.3%	756	95.2%	4	0.5%	27	3.4%	5	0.6%
Long Creek Elementary	Elementary	Huntersville	780	-276	504	0	0.0%	20	4.0%	0	0.0%	483	95.8%	1	0.2%
Torrence Creek Elementary	Elementary	Huntersville	700	72	772	3	0.4%	726	94.0%	1	0.1%	38	4.9%	4	0.5%
Trillium Springs Montessori	Elementary	Huntersville	240	-86	154	5	3.2%	47	30.5%	1	0.6%	100	64.9%	1	0.6%
Francis Bradley Middle	Middle	Huntersville	1060	14	1074	3	0.3%	734	68.3%	2	0.2%	331	30.8%	4	0.4%
JM Alexander Middle School	Middle	Huntersville	1080	-160	920	4	0.4%	148	16.1%	8	0.9%	755	82.1%	5	0.5%
Hopewell High School	High	Huntersville	2000	-287	1713	3	0.2%	709	41.4%	0	0.0%	996	58.1%	5	0.3%
North Mecklenburg High	High	Huntersville	2160	68	2228	18	0.8%	223	10.0%	28	1.3%	1957	87.8%	2	0.1%
Merancas Middle College High	High	Huntersville			175	26	14.9%	57	32.6%	8	4.6%	83	47.4%	1	0.6%
N. Meck Schools Total	Elementary		7220	-193	7027	1459		3450		699		1373		46	
N. Meck Schools Total	Middle		3280	416	3696	852		1391		353		1090		10	
N. Meck Schools Total	High		6160	325	6485	1206		1830		458		2979		12	
Total Enrollment North Mecklenburg Schools			**16660**		**17208**	**3517**		**6671**		**1510**		**5442**		**68**	

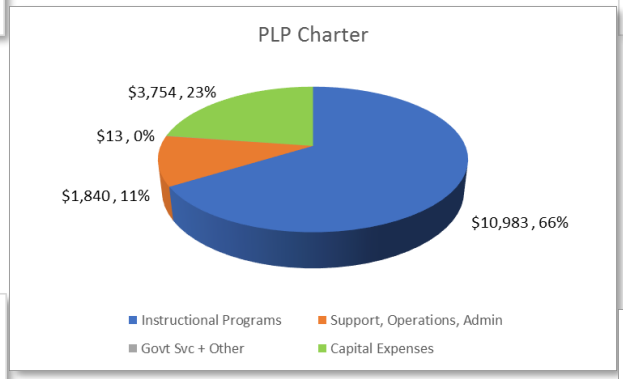
Source: School Enrollment by Municipality (FINAL

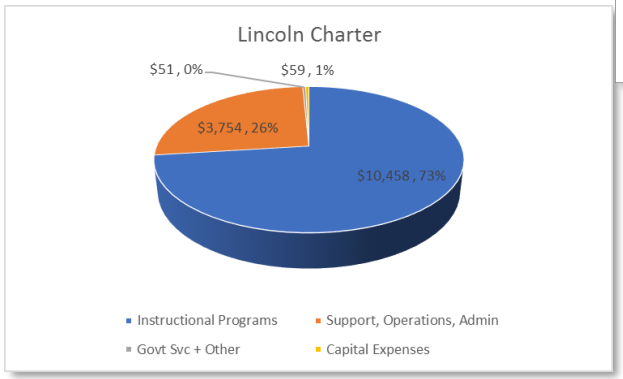
Various Cost Structures



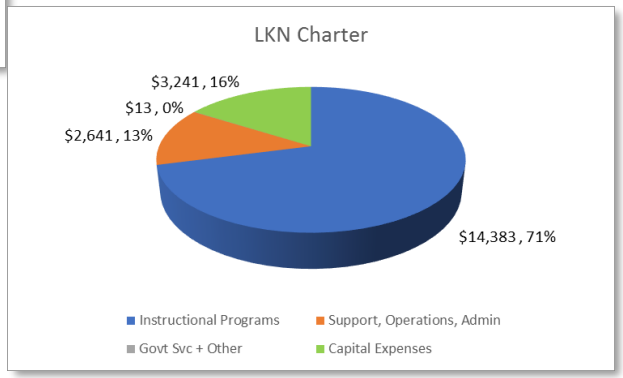
Economies of scale not evident between MGSD & CMS





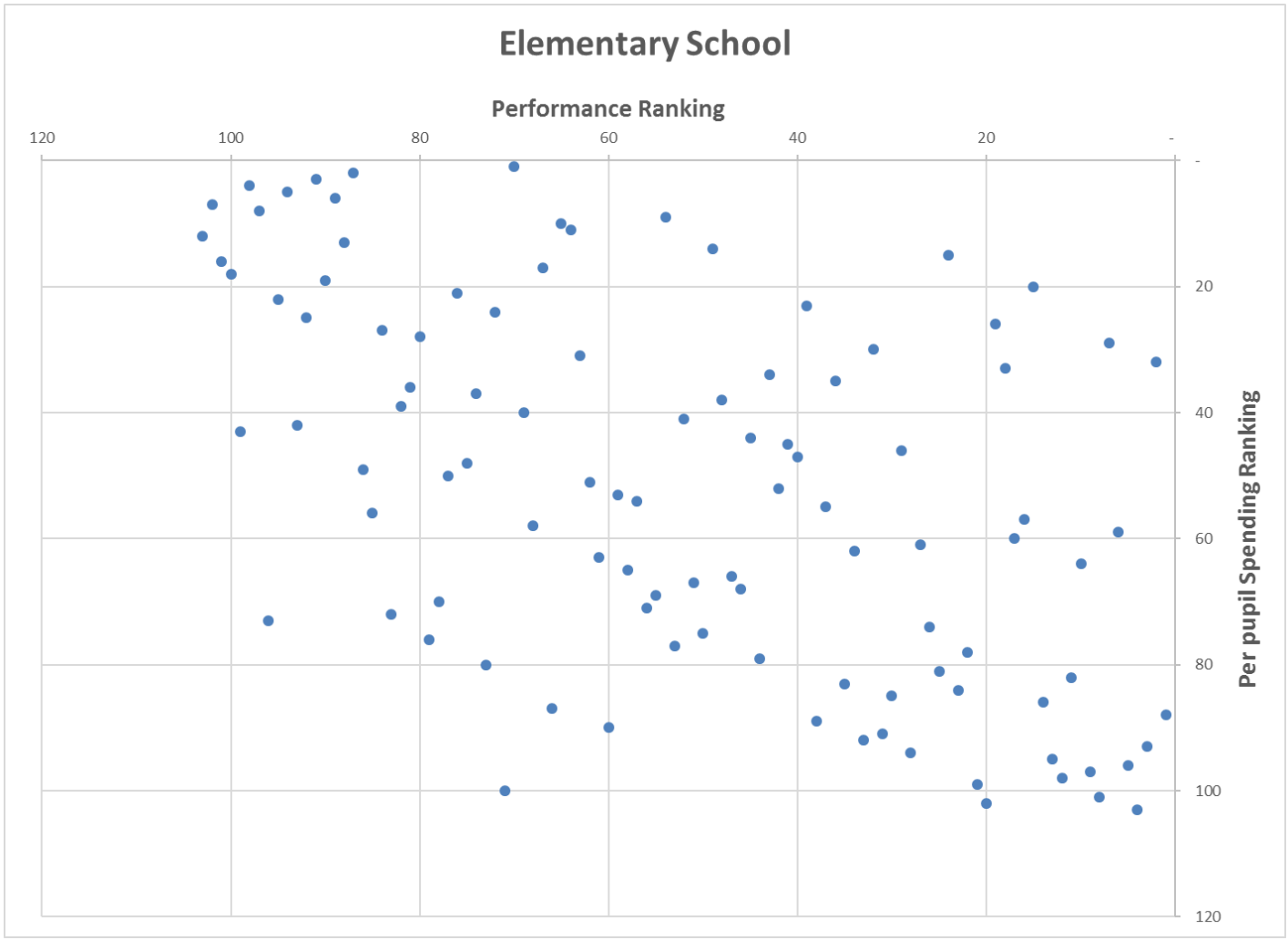


Operating strategies differ between charter schools



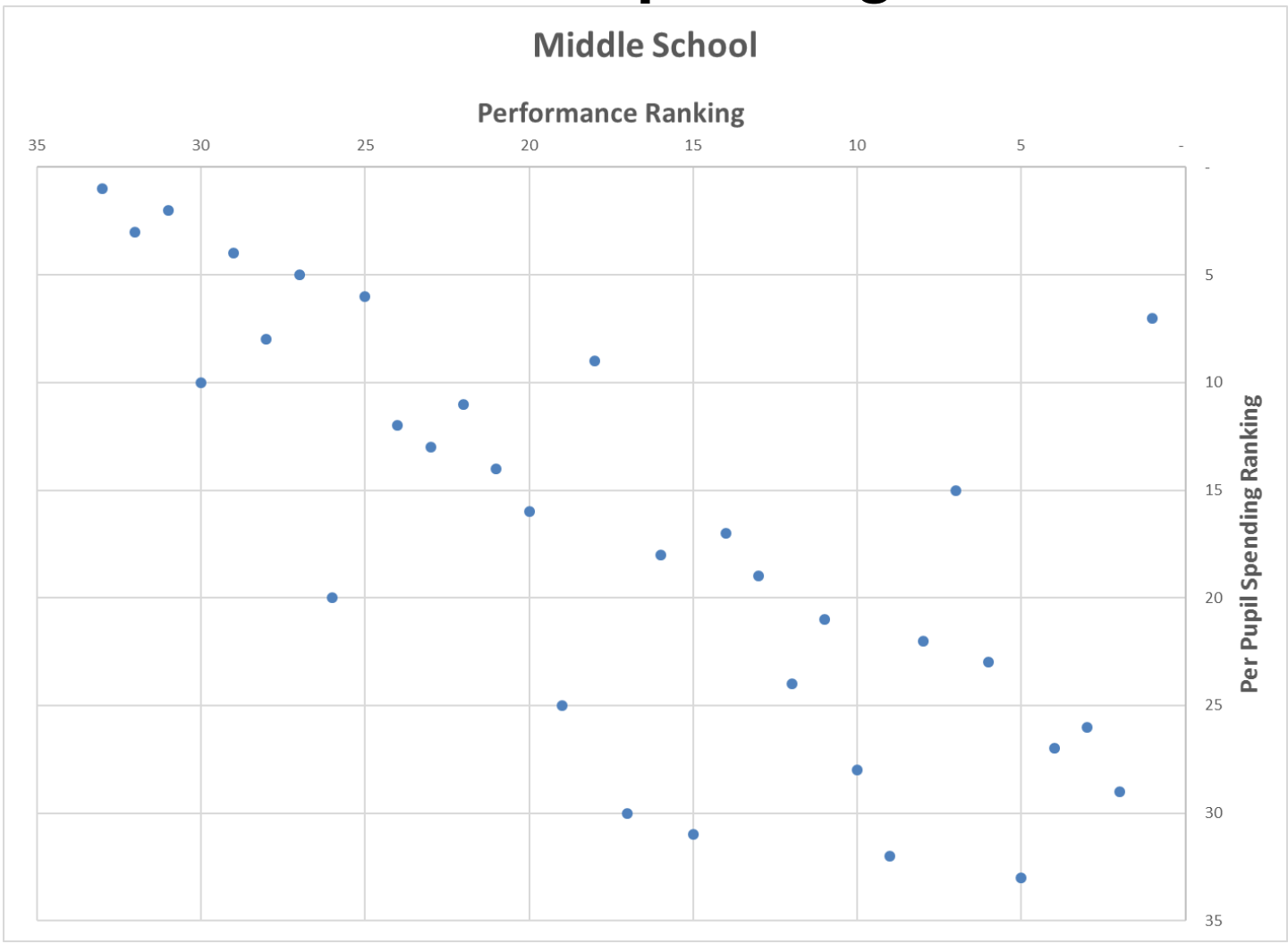
(1) CMS 2017 Annual Rerport
(2) MGSD Financial Report, 2017, p. 8 (Does not include D & A)
(3) Lincoln Chart Financial Audit, 2018
(4) PLP Financial Audit
(5) Capital expenses for charter schools are reported as operating expenditures net of depreciation
(6) LKN Charter Financial Audit, 2018
(7) Does not include GASB 75 restatement

Student Achievement v Spending- Elem



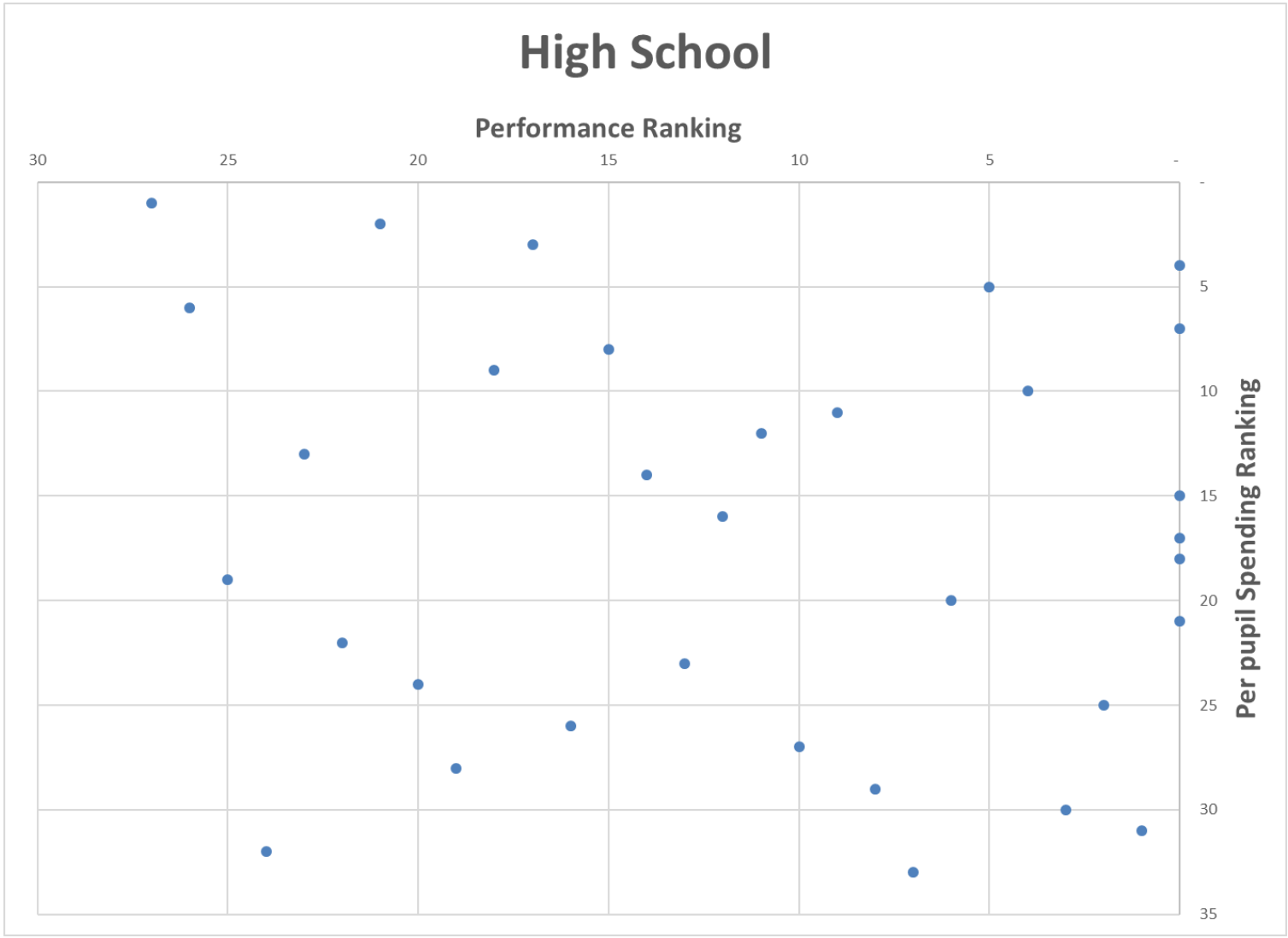
Source: Per pupil expenditure report, CMS, Oct 2011

Student Achievement v Spending- MS



Source: Per pupil expenditure report, CMS, Oct 2011

Student Achievement v Spending- HS



Source: Per pupil expenditure report, CMS, Oct 2011

Date : 4/26/2019 8:31:19 AM
From : "Amie Hutchison" ahutchison@huntersville.org
To : "Karen Bentley" kbentley@huntersville.org, "HEOSC" HEOSC@huntersville.org, "Albert Desciscio" adesciscio@huntersville.org
Subject : Re: slide deck for Monday meeting
Attachment : HEOSC_Report for HEOSC 4-22(a) (2).pptx;

Hi Karen,
I have added my thoughts (in the notes section) about the "con" regarding magnet program in Option 2. *It should be moved to Option 3. It is not a con for Partnering with CMS it is a con if we do not partner. For that matter it could also be added to Option 4 as well.*

Carrie is that your understanding as well?

Best,
Amie

From: Karen Bentley
Sent: Thursday, April 25, 2019 11:41:24 PM
To: HEOSC; Albert Desciscio
Subject: slide deck for Monday meeting

Hi all,
Attached is the PPT for Monday. Eric will add a slide, re: the incubator and Mike has agreed to add a slide or two, re: summary and additional considerations.

Amie/Carrie - I have a question about the magnet program "con" we talked about last Monday. You will see it noted in red. Can you please clarify for me in the notes section what you are driving at with that bullet?

Thanks,
Karen

HEOSC Preliminary Report
April 29, 2019

Huntersville
NORTH CAROLINA

Huntersville Educational Options Study Commission (HEOSC)

- Purpose
- Members
- Projected Enrollment
- Option Evaluations
- Summary and Considerations
- Appendix

Purpose of the HEOSC

On October 15, 2018, Huntersville Commissioners established the Huntersville Educational Options Study Commission.

The Commission was established to evaluate options available to the Town of Huntersville to reduce overcrowding within the public school system in Huntersville. Those options, presented based on ease of implementation, are:

1. Do Nothing
2. Partner with CMS
3. Open and Operate Municipal Charter School(s)
4. Partner with an Existing Charter School
5. Dividing the Charlotte Mecklenburg LEA into smaller LEAs

HEOSC Members

Karen Bentley - Chair
Al Desciscio
Bill Farber
Amie Hutchison
Derek Partee
Jim Puckett
Eric Rowell
Mike Sass
Bobbie Shields
Carrie Warren

The Need for Additional Capacity
Huntersville Population Estimates

34% increase in population

**Average growth of 1,805/2010-2017

Town of Huntersville, NC
Population Estimates & Projections
2010 - 2030

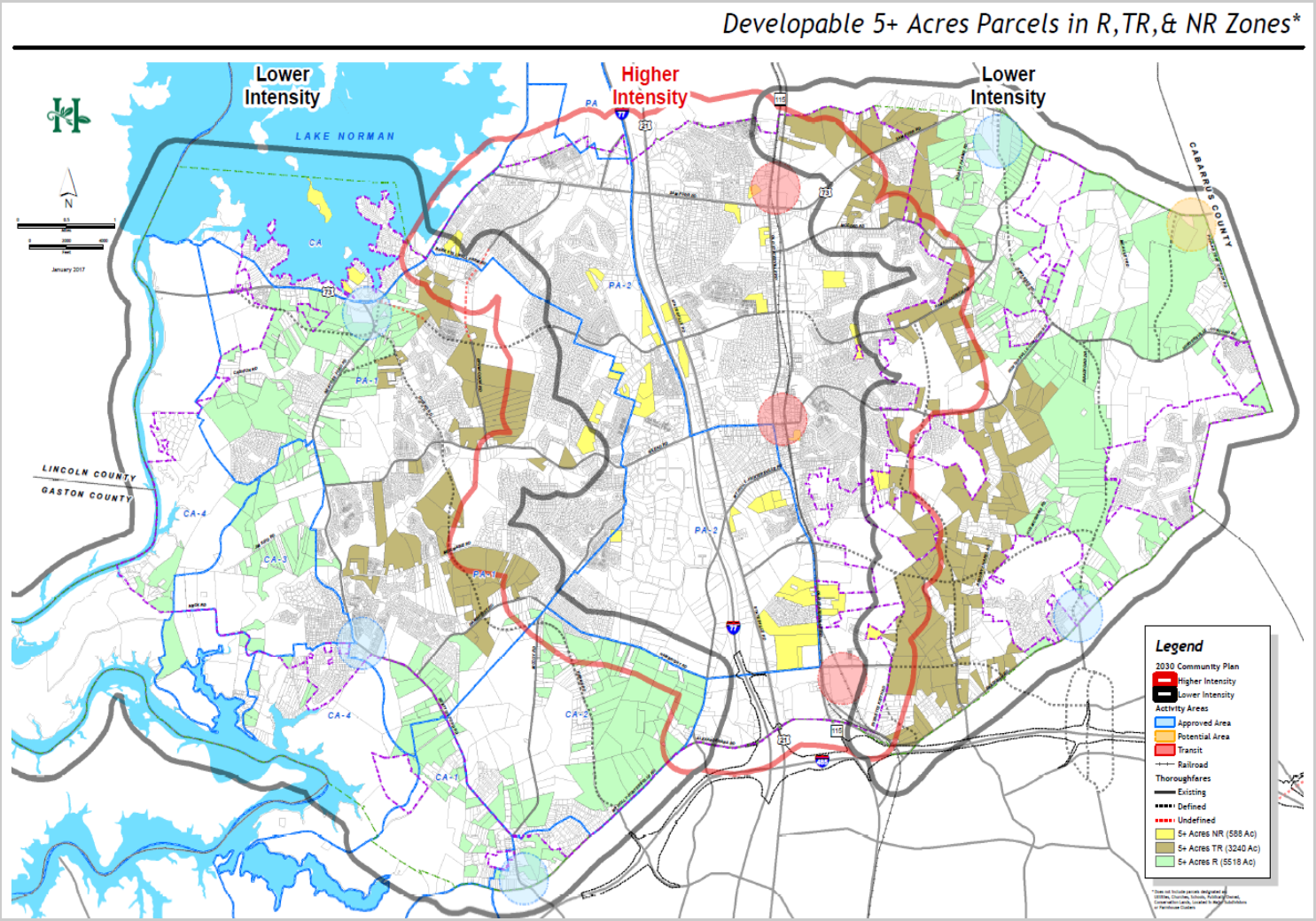
Updated 11/26/2018

	Actual Population Estimates/ NC Official Estimates								*Population Estimates / ToH Planning Department*		
	2010 Census	2011[1]	2012[1]	2013[1]	2014[1]	2015[1]	2016[1]	2017[1]	2018[2]	2020[3]	2030[3]
Annual Growth Rate (Town + ETJ)		3.4%	3.3%	4.0%	2.8%	2.6%	3.2%	3.9%	2.9%		
Town Limits	46,773	48,463	50,141	52,278	53,821	55,279	57,145	59,494	61,299	64,909	82,959
Annual Pop. Increase (town limits)		*1,690*	*1,678*	*2,137*	*1,543*	*1,458*	*1,866*	*2,349*	*1,805*	-	-
ETJ[4]	2,994	2,997	3,005	3,013	3,024	3,043	3,064	3,078	3,092	3,120	3,260
Annual Pop. Increase (ETJ)		*3*	*8*	*8*	*11*	*19*	*21*	*14*	*14*	-	-
TOTAL	49,767	51,460	53,146	55,291	56,845	58,322	60,209	62,572	64,391	68,029	86,219

1. 2011-2017 estimates (town limits) from NC State Demographer Office
2. 2018 estimates based on Building Permits and SF/MF Occupancy Rates adjusted to 5% vacancy
3. 2019-2030 estimates based on average annual growth (1,805 people) between 2010-2017 in town limits
4. 2010-2017 ETJ estimates based on SF buiding permits issued adjusted to 5% vacancy, avg. grow 14 people/year

2030: 86,219 Total Population 18,106 Students (@21%)

The Need for Additional Capacity
Huntersville Population Estimates



110,000+/- Population At Build-Out

23,100 Students (@21%)

Projected Enrollment for N. Mecklenburg Communities

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Cornelius Population	34,248			37,124			40,000			40,000		
Elementary School	1,554	95	5	1,684	225	11	1,815	356	18	1,815	356	18
Middle School	907	55	3	984	132	7	1,060	208	10	1,060	208	10
High School	1,312	80	4	1,422	190	10	1,533	301	15	1,533	301	15
Cornelius School Pop Total	3,773	230	12	4,090	547	27	4,407	864	43	4,407	864	43
Davidson Population	14,491			17,066			19,641			25,000		
Elementary School	743	44	2	875	176	9	1,007	308	15	1,282	583	29
Middle School	375	22	1	442	89	4	508	155	8	647	294	15
High School	495	29	1	583	117	6	671	205	10	854	388	19
Davidson School Pop Total	1,613	95	5	1,900	382	19	2,186	668	33	2,783	1,265	63
Huntersville Population	65,780			78,860			91,939			110,000		
Elementary School	3,689	239	12	4,422	972	49	5,156	1,706	85	6,169	2,719	136
Middle School	1,487	96	5	1,783	392	20	2,079	688	34	2,487	1,096	55
High School	2,018	131	7	2,419	532	27	2,820	933	47	3,374	1,487	74
Huntersville School Pop Total	7,194	466	23	8,624	1,896	95	10,055	3,327	166	12,030	5,302	265
Total LKN Towns	114,519			133,050			151,580			175,000		
Elementary School	5,986	378	19	6,982	1,374	69	7,978	2,370	118	9,265	3,657	183
Middle School	2,770	174	9	3,208	612	31	3,647	1,051	53	4,194	1,598	80
High School	3,825	240	12	4,424	839	42	5,024	1,439	72	5,761	2,176	109
LKN Towns Pop Total	12,581	792	40	14,615	2,826	141	16,648	4,859	243	19,220	7,431	372
CLT School Pop (N. Meck)												
Elementary School	1,487	68	3	1,671	252	13	1,877	458	23	2,127	708	35
Middle School	1,153	53	3	1,295	195	10	1,455	355	18	1,649	549	27
High School	3,222	147	7	3,620	545	27	4,068	993	50	4,609	1,534	77
Charlotte Student Pop	5,861	267	13	6,586	992	50	7,401	1,807	90	8,385	2,791	140

Total North Meck Students												
Elementary School	7,472	445	22	8,652	1,625	81	9,855	2,828	141	11,392	4,365	218
Middle School	3,922	226	11	4,504	808	40	5,102	1,406	70	5,843	2,147	107
High School	7,047	387	19	8,045	1,385	69	9,092	2,432	122	10,370	3,710	185
Total North Meck Students	18,442	1,059	53	21,201	3,818	191	24,049	6,666	333	27,605	10,222	511

10,222 new students will be added to the capacity needs of the N. Meck schools by 2035

- (1) North Charlotte population within Hopewell & North Meck districts.
- North Charlotte population buildout based on 2045 Charlotte population of 1,322,813
- (Estimated an average population of North Charlotte to Charlotte population to be 6.25%. Applied 6.25% to 2045 Charlotte population (1,322,813 * 6.25% = 82,676.))

Source: Cornelius Town Planner Projections Feb

Classroom Needs Based on Growth Projections

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Cornelius Population	34,248			37,124			40,000			40,000		
Elementary School	1,554	95	5	1,684	225	11	1,815	356	18	1,815	356	18
Middle School	907	55	3	984	132	7	1,060	208	10	1,060	208	10
High School	1,312	80	4	1,422	190	10	1,533	301	15	1,533	301	15
Cornelius School Pop Total	3,773	230	12	4,090	547	27	4,407	864	43	4,407	864	43
Davidson Population	14,491			17,066			19,641			25,000		
Elementary School	743	44	2	875	176	9	1,007	308	15	1,282	583	29
Middle School	375	22	1	442	89	4	508	155	8	647	294	15
High School	495	29	1	583	117	6	671	205	10	854	388	19
Davidson School Pop Total	1,613	95	5	1,900	382	19	2,186	668	33	2,783	1,265	63
Huntersville Population	65,780			78,860			91,939			110,000		
Elementary School	3,689	239	12	4,422	972	49	5,156	1,706	85	6,169	2,719	136
Middle School	1,487	96	5	1,783	392	20	2,079	688	34	2,487	1,096	55
High School	2,018	131	7	2,419	532	27	2,820	933	47	3,374	1,487	74
Huntersville School Pop Total	7,194	466	23	8,624	1,896	95	10,055	3,327	166	12,030	5,302	265
Total LKN Towns	114,519			133,050			151,580			175,000		
Elementary School	5,986	378	19	6,982	1,374	69	7,978	2,370	118	9,265	3,657	183
Middle School	2,770	174	9	3,208	612	31	3,647	1,051	53	4,194	1,598	80
High School	3,825	240	12	4,424	839	42	5,024	1,439	72	5,761	2,176	109
LKN Towns Pop Total	12,581	792	40	14,615	2,826	141	16,648	4,859	243	19,220	7,431	372
Charlotte School Pop In N. Meck Schools												
Elementary School	1,487	68	3	1,671	252	13	1,877	458	23	2,127	708	35
Middle School	1,153	53	3	1,295	195	10	1,455	355	18	1,649	549	27
High School	3,222	147	7	3,620	545	27	4,068	993	50	4,609	1,534	77
Charlotte Student Pop	5,861	267	13	6,586	992	50	7,401	1,807	90	8,385	2,791	140
Total North Meck Students												
Elementary School	7,472	445	22	8,652	1,625	81	9,855	2,828	141	11,392	4,365	218
Middle School	3,922	226	11	4,504	808	40	5,102	1,406	70	5,843	2,147	107
High School	7,047	387	19	8,045	1,385	69	9,092	2,432	122	10,370	3,710	185
Charlotte Student Pop	18,442	1,059	53	21,201	3,818	191	24,049	6,666	333	27,605	10,222	511

Note: no adjustment made for current enrollment over/under planned enrollment in existing N. Meck Schools

Capital Needs Assessment Summary - Huntersville

1. Assessing Huntersville growth only, one elementary school will be needed by 2025, two elementary schools by 2030, and a middle school and high school by 2035.
2. Huntersville school age children will need ***23 additional classrooms by 2020***, and capacity will be constrained without significant re-assignment of Charlotte students out of Huntersville schools or the equivalent of a mid-sized Charter school in Huntersville.

	Avg School Capacity	2020	2025	2030	2035
Huntersville Population					
Elementary School	776	0.3	1.3	2.2	3.5
Middle School	1093	0.1	0.4	0.6	1.0
High School	2053	0.1	0.3	0.5	0.7

	Optimal School Size	2020	2025	2030	2035
Huntersville Population					
Elementary School	700	0.3	1.4	2.4	3.9
Middle School	1100	0.1	0.4	0.6	1.0
High School	1500	0.1	0.4	0.6	1.0

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Huntersville Population	65,780			78,860			91,939			110,000		
Elementary School	3,689	239	12	4,422	972	49	5,156	1,706	85	6,169	2,719	136
Middle School	1,487	96	5	1,783	392	20	2,079	688	34	2,487	1,096	55
High School	2,018	131	7	2,419	532	27	2,820	933	47	3,374	1,487	74
Huntersville School Pop Total	7,194	466	23	8,624	1,896	95	10,055	3,327	166	12,030	5,302	265

1. Adding the under-utilization in Huntersville schools to the analysis enables Huntersville to stem the urgent need for more schools a bit longer.

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Huntersville Population	65,780			78,860			91,939			110,000		
Elementary School	3,689	-211	-11	4,422	522	26	5,156	1,256	63	6,169	2,269	113
Middle School	1,487	-50	-2	1,783	246	12	2,079	542	27	2,487	950	48
High School	2,018	-88	-4	2,419	313	16	2,820	714	36	3,374	1,268	63
Huntersville School Pop Total	7,194	-349	-17	8,624	1,081	54	10,055	2,512	126	12,030	4,487	224

Current Under Utilization	2018	+ kids	# classrooms
Huntersville Elementary Schools		-450	-23
Huntersville Middle Schools		-146	-7
Huntersville High School		-219	-11

	Optimal School Size	2020	2025	2030	2035
Huntersville Population					
Elementary School	700	-0.3	0.7	1.8	3.2
Middle School	1100	0.0	0.2	0.5	0.9
High School	1500	-0.1	0.2	0.5	0.8
Estimated Construction Cost	in millions	$0	$25	$155	$180

Option 1: Do Nothing

- Continue with the status quo allowing CMS to solve for overcrowding as they see fit

Option 1: Do Nothing

Objective: Continuing with the status quo where CMS addresses overcrowding and capital needs on their terms and timeframes

PROS

- No pushback either legislatively or legally
- No monetary cost to the town
- No required effort from town officials

CONS

- No real, long-term solution for overcrowding, especially with the forecasted population growth
  - **1896 students by 2025**
  - **3327 students by 2030**
  - **5302 students by 2035**
- No new classroom buildings in our region for at least 15 years
- No equitable distribution of resources for North Mecklenburg schools
- Continued strain in the relationship between North Mecklenburg and CMS

Option 1: Do Nothing

Objective: Continuing with the status quo where CMS addresses overcrowding and capital needs on their terms and timeframes

PROS

CONS

- Ongoing concerns about overcrowding can deter economic development/expansion in the region
- Continue to fund the capital needs of CMS outside of the Lake Norman area

Option 2: Partner with CMS

- Create a collaborative educational partnership between the Town of Huntersville and CMS

Option 2: Partner with CMS

Current Partnering Agreements (Joint Use Agreements)

- Alexander Middle School- 12010 Hambright Road
- Barnette Elementary School Gym- 13659 Beatties Ford Road
- Bradley Middle School- 13345 Beatties Ford Road
- Huntersville Elementary School- 200 Gilead Road
- Torrence Creek Elementary School- 14550 Ranson Road

Represents a total investment by the Town of Huntersville of $1,170,159

Option 2: Partner with CMS

Objective: Create a partnership between the Town of Huntersville and CMS that promotes a quality and efficient educational experience for Huntersville students in school buildings that meet current and future capacity needs.

PROS

- No legislative requirement at state or county level
- Potentially more cost effective than other options
- Utilizes resources already in place with CMS – transportation, staff, food service, specialists, etc.
- Less divisive – public entities working together toward a common goal of positive educational outcomes
- Potential ability to influence rubric going forward

CONS

- Uncertainty of future improvements in our area
- Long timeline to solutions or results.
- No guarantee that any future elected political entities honor any prior negotiated deals
- Differing opinions and perspectives will still be present between Huntersville and CMS
- Potential loss of magnet school options under MEAC reassignment suggestion

Option 2: Partner with CMS

Objective: Create a partnership between the Town of Huntersville and CMS that promotes a quality and efficient educational experience for Huntersville students in school buildings that meet current and future capacity needs.

PROS

CONS (continued)

- No control over where CMS draws lines for student assignment. This can negatively impact property values and business development.
- Lack of firm foundation on which to build a successful partnership
- Continued lack of local control over education
- We do not agree with the CMS definition for capacity as we do not consider modular classrooms a good solution.
- Uncertainty of site selection and bond assignments based on current rubric and definitions of overcrowding

Option 2: Partner with CMS

Sources of Leverage:

- Land – current town-owned land is limited with no viable locations, possible developer incentives with future developments (i.e., trade land to build a school for revised density requirements).
- Financial incentives to partner in building new facilities as the town has with previous JUAs. Town can offer to pay for athletic fields, playgrounds, gyms, theaters, etc., for new buildings in our town.
- Town of Huntersville can agree to enact a binding resolution guaranteeing a 15 year moratorium on enacting any section of SL2018-3 as outlined in the CMS Municipal Concerns Act.
- Any group of citizens can follow the traditional charter school route outside of HB 514.

Option 3: Operate a stand-alone Municipal Charter School

Background on House Bill 514

Governance Structure

- Municipality's governing body can serve as ex officio board or appoint one to govern its municipal charter school
- NC Office of Charter Schools provides technical assistance, guidance and training to municipal charter schools, as part of its duties

Municipal charters can prioritize enrollment to students in the municipality

Employment requirements

- Municipal charters can employ teachers provided
  - at least 50% hold teaching licenses
  - All teachers of core subjects (science, math, social studies, language arts) are college graduates
- Municipal charters can employ/discharge others to perform non-teaching duties
- Municipal charters' employees can participate in the state retirement and health system for teachers and state employees

Sources: https://www.ncleg.gov/Sessions/2017/Bills/House/PDF/H514v7.pdf
https://content.govdelivery.com/accounts/NCSBE/bulletins/224f427

Option 3: Operate a stand-alone Municipal Charter School

Estimated Timing

- 1 year approval process after application submitted
- 1-3 years after approval received to id/ready/retrofit location, hire/train staff, order supplies, advertise for students, etc.
- Total timetable 2-4 years minimum to open school
- Therefore, earliest opening likely Fall 2022

Sources:
https://www.ncleg.gov/Sessions/2017/Bills/House/PDF/H514v7.pdf
https://content.govdelivery.com/accounts/NCSBE/bulletins/224f427

Option 3: Operate a stand-alone Municipal Charter School

PROS

- Promotes local control and increases parental choice
- Operational expenses fully funded through existing revenues
- Local decisions made by local leaders; better planning/cooperation with Town of Huntersville
- Prioritizes enrollment for town children
- Reduces bureaucracy increases efficiency, and lowers administrative costs

CONS

- Risk alienating local LEA
- Law may be changed/repealed to be less favorable; (e.g. charter cap)
- Legal challenges may occur
- Uncertainty over funding and perception of double taxation
- High initial liquidity needs and upfront expenses
- Siting/land issues, inability to fund land purchases without legislative change.

Option 3: Operate a stand-alone Municipal Charter School

PROS

- Provides potential for higher standard/more flexible curriculum and enhanced instructional practices
- Potential to relieve overcrowded schools
- Large pool of diverse potential charter school board members in North Mecklenburg from various educational/workforce backgrounds

CONS

- No guarantee for Charter approval
- estimated timeframe of 2-4 years for Charter school to open

Option 3: Operate a stand-alone Municipal Charter School

Sources of Leverage:

- Town's financial condition and bond rating may assist Municipal Charter School with capital/liquidity funding
- Local developers may find trade of land for school in return for higher density an attractive proposition
- May generate positive parental response resulting in high demand for seats in the school

Option 3: Operate a stand-alone Municipal Charter School

Town Board Considerations:

- Determine viability of financing/sources of capital
- Determine availability and upfit of existing leasable space
- Consider partnering with Cornelius (and Davidson) to share resources
- Determine additional legal and political challenges

Option 4: Partner with an Existing Charter School

Option 4: Partner with an Existing Charter School

PROS

- Financial economies of scale from shared resources of operating expenses, such as administration, employment, and transportation
- Knowledge and experience of application and establishment process
- Benefitting from established, successful educational curriculum
- Local brand recognition based on reputation of partnering school
- Avoid learning curve associated with start-up process for school

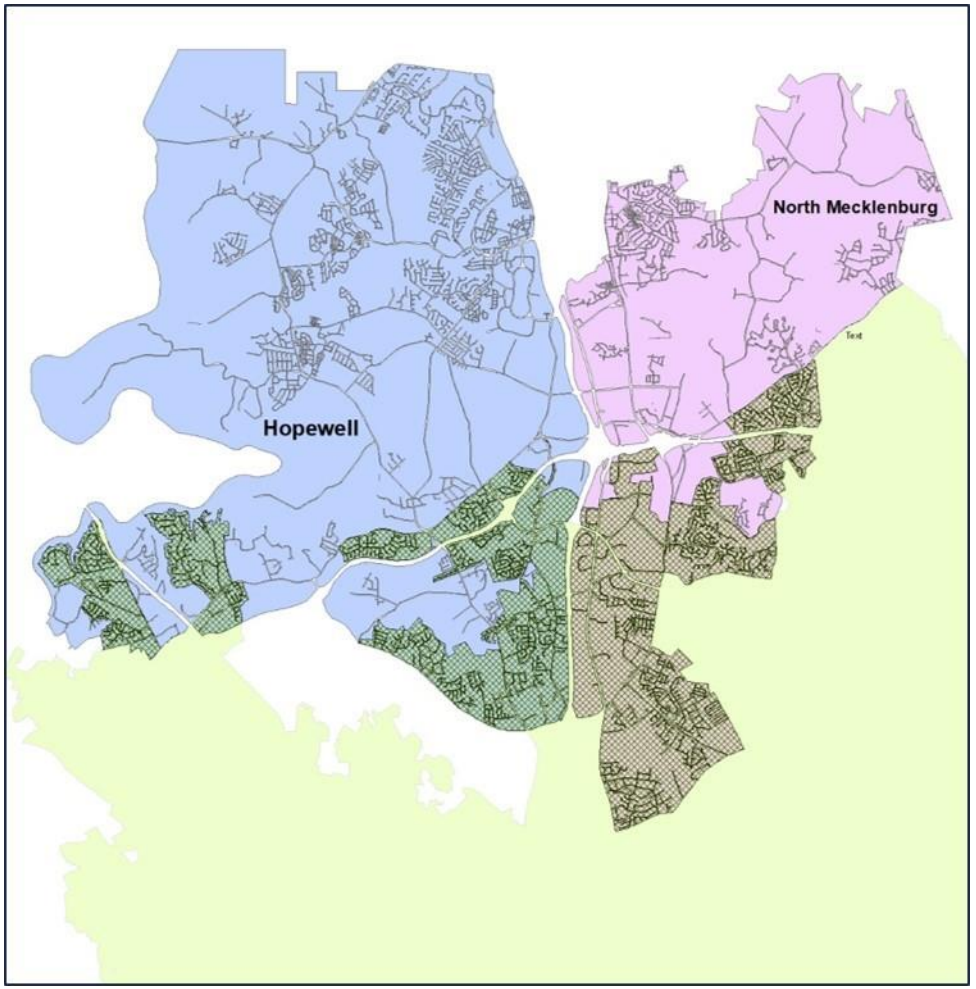
CONS

- Loss of total control over municipal sponsored charter school
- May not receive interest from preferred partner charter schools

Option 5: Dividing the Charlotte Mecklenburg LEA into smaller LEAs

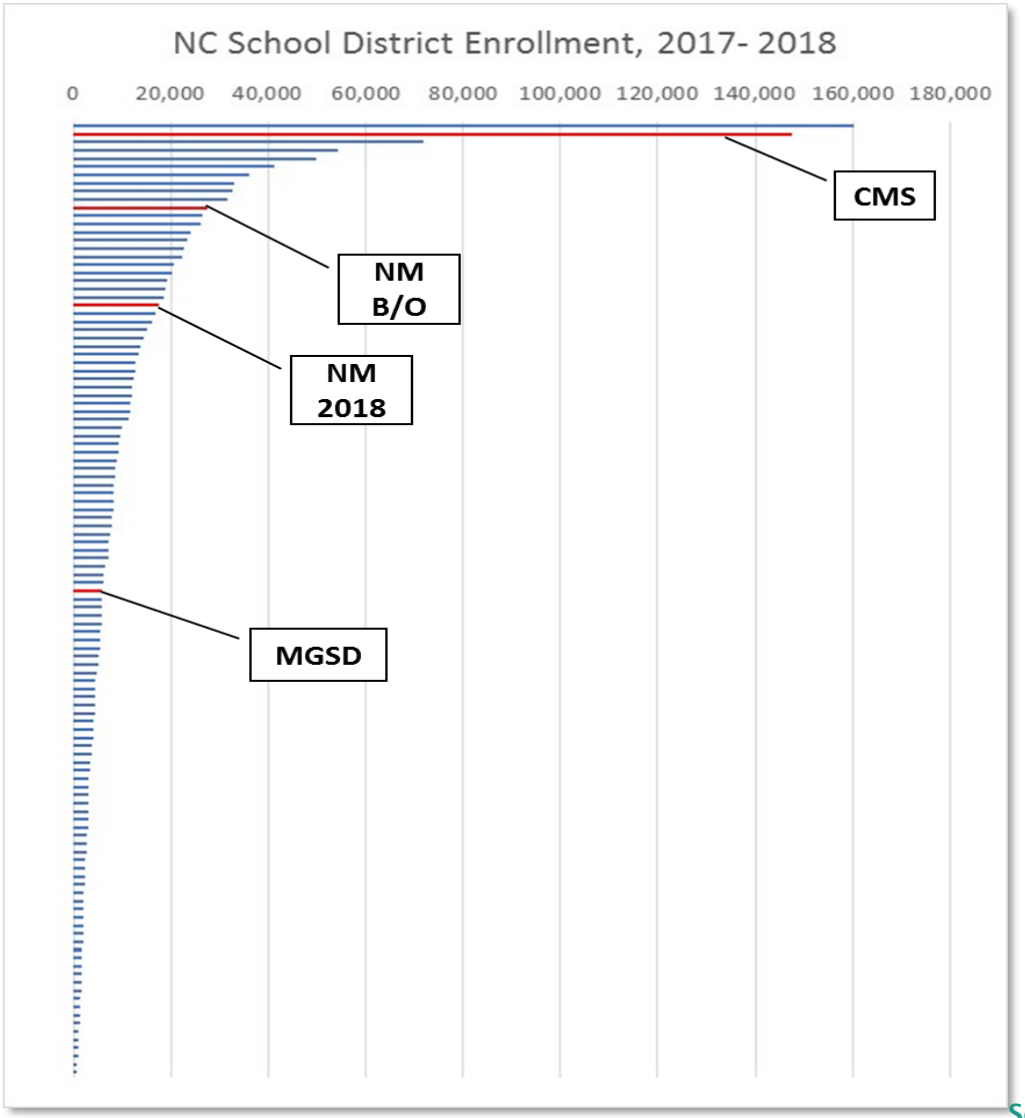
Definition & Assumptions

- Create a new school district separate from CMS
- Current CMS school assignment borders unchanged
  - Minimal disruption
  - Preserves diversity
  - Engages Charlotte positively



Source: CMS

Comparison to Existing LEAs



- At current enrollment a North Meck LEA would be the 23rd largest school district in NC
- At buildout a North Meck LEA would be the 11th largest school district in NC

Source: "Size of Local School Districts", Joint Legislative Study

Huntersville Capital Needs Assessment – LEA Option

1. Adding in the over/under-utilization of the Huntersville schools does make a material difference in the school needs for Huntersville students
2. Huntersville school age children will need one additional elementary school by 2025, 3 elementary schools, 1 middle school and 1 high school by 2035.

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Huntersville Population	65,780			78,860			91,939			110,000		
Elementary School	3,689	-211	-11	4,422	522	26	5,156	1,256	63	6,169	2,269	113
Middle School	1,487	-50	-2	1,783	246	12	2,079	542	27	2,487	950	48
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Huntersville School Pop Total	7,194	-349	-17	8,624	1,081	54	10,055	2,512	126	12,030	4,487	224

Current Under Utilization	2018	+ kids	# classrooms
Huntersville Elementary Schools		-450	-23
Huntersville Middle Schools		-146	-7
Huntersville High Schools		-219	-11

	Avg School Capacity	2020	2025	2030	2035
Huntersville Population					
Elementary School	776	-0.3	0.7	1.6	2.9
Middle School	1093	0.0	0.2	0.5	0.9
High School	2053	0.0	0.2	0.3	0.6
Estimated Construction Cost	in millions	$0	$25	$85	$180

	Optimal School Size	2020	2025	2030	2035
Huntersville Population					
Elementary School	700	-0.3	0.7	1.8	3.2
Middle School	1100	0.0	0.2	0.5	0.9
High School	1500	-0.1	0.2	0.5	0.8
Estimated Construction Cost	in millions	$0	$25	$155	$180

N. Meck Capital Needs Assessment - LEA Option

	Avg School Capacity	2020	2025	2030	2035
Cornelius Population					
Elementary School	776	0.1	0.3	0.5	0.5
Middle School	1093	0.1	0.1	0.2	0.2
High School	2053	0.0	0.1	0.1	0.1
Davidson Population					
Elementary School	776	0.1	0.2	0.4	0.8
Middle School	1093	0.0	0.1	0.1	0.3
High School	2053	0.0	0.1	0.1	0.2
Huntersville Population					
Elementary School	776	0.3	1.3	2.2	3.5
Middle School	1093	0.1	0.4	0.6	1.0
High School	2053	0.1	0.3	0.5	0.7
Total LKN Towns					
Elementary School	776	0.5	1.8	3.1	4.7
Middle School	1093	0.2	0.6	1.0	1.5
High School	2053	0.1	0.4	0.7	1.1
Charlotte School Pop In N. Meck Schools					
Elementary School	776	0.1	0.3	0.6	0.9
Middle School	1093	0.0	0.2	0.3	0.5
High School	2053	0.1	0.3	0.5	0.7

	Optimal School Size	2020	2025	2030	2035
Cornelius Population					
Elementary School	700	0.1	0.3	0.5	0.5
Middle School	1100	0.1	0.1	0.2	0.2
High School	1500	0.1	0.1	0.2	0.2
Davidson Population					
Elementary School	700	0.1	0.3	0.4	0.8
Middle School	1100	0.0	0.1	0.1	0.3
High School	1500	0.0	0.1	0.1	0.3
Huntersville Population					
Elementary School	700	0.3	1.4	2.4	3.9
Middle School	1100	0.1	0.4	0.6	1.0
High School	1500	0.1	0.4	0.6	1.0
Total LKN Towns					
Elementary School	700	0.5	2.0	3.4	5.2
Middle School	1100	0.2	0.6	1.0	1.5
High School	1500	0.2	0.6	1.0	1.5
Charlotte School Pop In N. Meck Schools					
Elementary School	700	0.1	0.4	0.7	1.0
Middle School	1100	0.0	0.2	0.3	0.5
High School	1500	0.1	0.4	0.7	1.0

Total North Meck School Pop	Avg School Capacity	2020	2025	2030	2035
Elementary School	776	0.3	1.8	3.4	5.4
Middle School	1093	0.6	1.1	1.7	2.3
High School	2053	0.4	0.9	1.4	2.1
Estimated Construction Cost	in millions	$35	$155	$215	$335

Total North Meck School Pop	Optimal School Size	2020	2025	2030	2035
Elementary School	700	0.4	2.0	3.8	6.0
Middle School	1100	0.6	1.1	1.7	2.3
High School	1500	0.6	1.3	2.0	2.8
Estimated Construction Cost	in millions	$105	$155	$410	$430

*Optimal School size based on NC Public Schools report "School Size and its Relationship to Achievement and Behavior" April 2000

* Estimated Construction Cost per building source: MGSD Dec 2018 - rounded to whole buidling

Analysis assumes correction of current over utilization vs. planned enrollment in existing N. Meck Schools

Current Over/Under Utilization	+ kids	# classrooms
N. Meck Elementary Schools	-193	-10
N. Meck Middle Schools	416	21
N. Meck High Schools	500	25

Option 5: Dividing Charlotte Mecklenburg LEA into smaller LEAs

PROS

- cost - likely less expensive and more cost effective to operate than CMS
- property tax dollars used for education would stay local and benefit local students
- maximize money spent on education/learning instead of on educational bureaucracy
- greater parental choice, greater educational options in North Mecklenburg
- overcrowding/capacity problem relieved sooner than waiting on a solution from CMS
- greater flexibility with curriculum and addressing concerns of parents than with CMS

CONS

- even at 30-35k students, still far above the national average school district size
- cost - (both strength and weakness) far higher than a single municipal charter, but likely still more cost-efficient than CMS
- commercial tax base less without contributions from commercial property in Charlotte, potential greater burden on North Mecklenburg homeowners
- uncertainty over costs/taxes/curriculum etc resulting in more difficulty in making the case to the public and elected officials to pursue this option

Option 5: Dividing Charlotte Mecklenburg LEA into a smaller LEAs

PROS

- More actual (not just perceived) local control of education
- More input for all stakeholders (parents, teachers, and staff)
- Studies and testimony presented support smaller districts as more efficient, while a possible North Meck LEA could still be large enough to take advantage of economies of scale
- easier access to school leadership
- more accountability of school leadership/teachers
- more permanent nature of a smaller LEA as opposed to just a single municipal charter, a smaller LEA would be a better long-term solution

CONS

- "regional" approach to education does not currently include Davidson
- potential zoning issues based on multi-jurisdictional district
- capital funding and land acquisition - still too many unanswered questions about what the town can/cannot do, plus dealing with the practical problem of finding suitable land

Option 5: Dividing Charlotte Mecklenburg LEA into a smaller LEAs

Town Board Considerations - Opportunities

- Not a short term solution to overcrowding
- Will need to muster the political will to pursue
- Convincing teachers of a better teaching environment in a smaller district
- Political makeup of a new school board - more receptive / responsive to voters in North Mecklenburg
- More/better focused growth and data projections, working closer with the Town planning staff on demographics / growth trends etc
- Regional approach to education would benefit not just education, also planning efforts
- Start the dialogue statewide over what the right size of a school district size even if this option not pursued by the town (s)
- Help set the template for how this option could be replicated in other areas of the state with similar concerns

Option 5: Dividing Charlotte Mecklenburg LEA into a smaller LEA

Town Board Considerations - Threats

- Any agreement to deconsolidate must come from NCGA, which is unlikely at this time
- Education policy continues to become more partisan, not less, so any large-scale solution is unlikely
- The sheer logistics / dynamics alone for such a change to the status quo how to unwind CMS, what to do with CMS assets in North Mecklenburg, would a constitutional amendment be necessary, etc?
- Political instability - locally and in Raleigh
- Potential lawsuits - who would bear the costs?
- CMS - unlikely to cease opposition efforts to change the status quo

Summary and Considerations

Summary and Next Steps

Based on the projection of the current and future facilities needs of the Huntersville and North Mecklenburg student population, and feedback received during the April 29, 2019 Public Input meeting, the HEOSC will finalize their findings of the 5 Options available to the Town of Huntersville to address future educational needs.

1. Do Nothing
2. Partner with CMS
3. Open and Operate Municipal Charter School(s)
4. Partner with an Existing Charter School
5. Create a New LEA

Final report date May 20, 2019

Appendix

Option 3: Operate a stand-alone Municipal Charter School

Potential Outcomes:

- Could be elongated start-up timetable, but once fully operational, becomes longer term solution to alleviate overcrowding issue for the Town
- Creative financial solutions will be needed to address significant initial liquidity needs and upfront costs
- Can learn from local charter schools as demonstrated models of excellence
- Demonstrating best practices in options for alternatives in public education
- Could lead to increased ability to be an incubator for other charter school startups in the Lake Norman Region
- May strain relationship with local LEA

Option 3: Municipal Charter School Huntersville Operating Budget Assumptions

- Municipal charter school of 1,500 students with 3 year ramp up
- EC students 13% of student population
- Approximately 1-2% annual increase in $/ADM
- Approximately 1-2% annual increase in expenses
- Rent expense based on $12/sq ft, 100,000 sq ft building

Potential Diversity Statistics using LNC

	Total Population	Asian	African-American	Hispanic	2+ Races	Caucaisan
Elementary School	399	10%	14%	6%	7%	64%
Middle School	799	9%	12%	7%	7%	66%
High School	805	5%	15%	4%	4%	71%
Total LNC	2,003	8%	13%	6%	6%	68%

Key Takeaways:

- Diversity of Municipal Charter School should mirror the demographics of the Lake Norman area
- Used Lake Norman Charter demographics from 2017-2018 as a proxy to estimate potential demographics of Cornelius Municipal Charter School

Huntersville Operating Budget

MUNICIPAL CHARTER SCHOOL							Base
FYE 6/30							
ADM (student population)	750	1,125	1,500	1,500	1,500	1,500	1,500
INCOME STATEMENT (000s)	**YEAR 1**	**YEAR 2**	**YEAR 3**	**YEAR 4**	**YEAR 5**	**YEAR 10**	**YEAR 15**
Total Revenues	6,660	9,172	12,289	12,468	12,650	13,600	14,625
% chg	*0.0%*	*37.7%*	*34.0%*	*1.5%*	*1.5%*	*1.5%*	*1.5%*
Salaries/Benefits	5,418	6,461	7,665	7,789	7,916	8,583	9,308
% of Revenues	*81.4%*	*70.4%*	*62.4%*	*62.5%*	*62.6%*	*63.1%*	*63.6%*
Rent	1,080	1,102	1,124	1,146	1,169	1,291	1,425
Other Operational Expenses	1,381	1,580	1,824	1,848	1,872	1,999	2,135
Total Expenses	7,879	9,142	10,612	10,783	10,957	11,876	12,877
% chg	*0.0%*	*16.0%*	*16.1%*	*1.6%*	*1.6%*	*1.6%*	*1.6%*
Operating Income	(1,220)	29	1,677	1,685	1,692	1,724	1,748
Operating Income Margin	-18.3%	0.3%	13.6%	13.5%	13.4%	12.7%	12.0%

Key Takeaways:

- Need **$1MM+** to open municipal charter & fund its initial operations plus liquidity needs
- Once fully operational, school can operate at better than breakeven
- Outside of salaries/benefits, rent biggest single projected expense

Option 3: Municipal Charter School Capital Needs Assessment

For the Municipal Charter School Option:

1. Assessing Cornelius growth only, no complete ***new schools*** are needed by 2035 using either avg school capacity or optimal school size assumptions.
2. Cornelius school age children will need ***additional classrooms by 2020***, and capacity will be constrained without significant re-assignment into Huntersville schools or by adding the equivalent of a small to mid-sized Charter school in Cornelius

	AVG School Capacity	2020	2025	2030	2035
Cornelius Population					
Elementary School	776	0.1	0.3	0.5	0.5
Middle School	1093	0.1	0.1	0.2	0.2
High School	2053	0.0	0.1	0.1	0.1

	Optimal School Size	2020	2025	2030	2035
Cornelius Population					
Elementary School	700	0.1	0.3	0.5	0.5
Middle School	1100	0.1	0.1	0.2	0.2
High School	1500	0.1	0.1	0.2	0.2

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Cornelius Population	34,248			37,124			40,000			40,000		
Elementary School	1,554	95	5	1,684	225	11	1,815	356	18	1,815	356	18
Middle School	907	55	3	984	132	7	1,060	208	10	1,060	208	10
High School	1,312	80	4	1,422	190	10	1,533	301	15	1,533	301	15
Cornelius School Pop Total	3,773	230	12	4,090	547	27	4,407	864	43	4,407	864	43

*Assessment of capital needs based on optimal school size

Option 4: Partner with an Existing Charter School

Sources of Leverage:

- Town's ability to assist Charter School with capital funding sources
- Town's ability to assist and prioritize Charter School with additional field space
- Ability for Charter School to expand and offer seats to wait listed students

Potential Outcomes:

- Faster Start-Up
- Higher quality staffing
- Leverage proven Managing Director and curriculum

Operating Budget- CMS model

	CMS	North Meck LEA				
Governmental Activities	**2017**	**2017**	**2020**	**2025**	**2030**	**Bld Out**
Per Pupil (1)	$ 9,959	$ 9,043	$ 9,043	$ 9,043	$ 9,043	$ 9,043
Enrollment	146,394	17,383	18,549	21,818	25,665	27,605
Budget (Governmental)	$ 1,457,938	$ 157,188	$ 167,731	$ 197,292	$ 232,079	$ 249,622
Instructional Programs						
Regular	51%	$ 79,803	$ 85,156	$ 100,164	$ 117,825	$ 126,731
Special	16%	$ 24,704	$ 26,361	$ 31,007	$ 36,475	$ 39,232
School Leadership	5%	$ 8,078	$ 8,620	$ 10,139	$ 11,927	$ 12,828
Co-Curricular	1%	$ 1,362	$ 1,454	$ 1,710	$ 2,011	$ 2,163
School-Based Support	4%	$ 6,820	$ 7,278	$ 8,560	$ 10,070	$ 10,831
Subtotal, Instructional Support	77%	$ 120,768	$ 128,869	$ 151,580	$ 178,307	$ 191,786
Supporting Services, Operations, Administration						
Support and Development	0.6%	$ 869	$ 928	$ 1,091	$ 1,283	$ 1,380
Special Population Support	0.5%	$ 805	$ 859	$ 1,011	$ 1,189	$ 1,279
Technology Support	1.0%	$ 1,566	$ 1,671	$ 1,965	$ 2,312	$ 2,486
Financial & Human Resources	2.0%	$ 3,181	$ 3,394	$ 3,993	$ 4,696	$ 5,052
Accountability Services	0.3%	$ 413	$ 440	$ 518	$ 609	$ 655
System-Wide Pupil Support	0.3%	$ 421	$ 450	$ 529	$ 622	$ 669
Operational Support	12%	$ 19,134	$ 20,418	$ 24,016	$ 28,251	$ 30,386
Policy, Leadership & Pub Relations	1%	$ 1,715	$ 1,830	$ 2,153	$ 2,533	$ 2,724
Support, Operations, Admin	18%	$ 28,105	$ 29,990	$ 35,276	$ 41,496	$ 44,632
Community Service	0.0%	$ -	$ -	$ -	$ -	$ -
Other	0.0%	$ -	$ -	$ -	$ -	$ -
Subtotal, Governmental Services	**94.8%**	$ 148,993	$ 158,987	$ 187,006	$ 219,979	$ 236,608
Business-type Activities (2) (3)	$ 80,183	$ 9,521	$ 10,160	$ 11,950	$ 14,057	$ 15,120
After School Enrichment	0.9%	$ 83	$ 89	$ 105	$ 123	$ 132
Child Nutrition	4.3%	$ 413	$ 441	$ 518	$ 610	$ 656
Subtotal, Non-governmental Services	**5.2%**					
Total (%)	**100.0%**					
Total ($)	**$ 1,538,121**	**$ 166,709**	**$ 177,891**	**$ 209,242**	**$ 246,136**	**$ 264,742**

(1) Per pupil expenditures in 2018 $
(2) Pro rated based on enrollment
(3) CMS number from 2017 CMS Annual Report, p. 7

Operating budget- MGSD model

	MGSD	North Meck LEA				
Governmental Activities	**2017**	**2017**	**2020**	**2025**	**2030**	**Bld Out**
Per Pupil (1)	$ 9,382	$ 8,519	$ 8,519	$ 8,519	$ 8,519	$ 8,519
Enrollment	5,987	17,383	18,549	21,818	25,665	27,605
Budget (Governmental)	$ 56,170	$ 148,081	$ 158,014	$ 185,862	$ 218,633	$ 235,160
Instructional Programs						
Regular	46%	$ 67,475	$ 72,002	$ 84,691	$ 99,624	$ 107,154
Special	10%	$ 15,410	$ 16,444	$ 19,342	$ 22,752	$ 24,472
School Leadership	5%	$ 7,238	$ 7,724	$ 9,085	$ 10,687	$ 11,495
Co-Curricular	4%	$ 6,316	$ 6,740	$ 7,927	$ 9,325	$ 10,030
School-Based Support	1%	$ 1,451	$ 1,548	$ 1,821	$ 2,142	$ 2,304
Subtotal, Instructional Support	71%	$ 105,664	$ 112,751	$ 132,622	$ 156,006	$ 167,799
Supporting Services, Operations, Administration						
Support and Development	1.0%	$ 1,413	$ 1,507	$ 1,773	$ 2,086	$ 2,243
Special Population Support	0.0%	$ -	$ -	$ -	$ -	$ -
Technology Support	1.9%	$ 2,813	$ 3,001	$ 3,530	$ 4,153	$ 4,467
Financial & Human Resources	0.0%	$ 14	$ 15	$ 18	$ 21	$ 23
Accountability Services	0.0%	$ 4	$ 4	$ 5	$ 6	$ 6
System-Wide Pupil Support	0.8%	$ 1,173	$ 1,251	$ 1,472	$ 1,731	$ 1,862
Operational Support	12%	$ 18,065	$ 19,276	$ 22,674	$ 26,671	$ 28,688
Policy, Leadership & Pub Relations	3%	$ 3,812	$ 4,067	$ 4,784	$ 5,627	$ 6,053
Support, Operations, Admin	18%	$ 27,293	$ 29,123	$ 34,256	$ 40,296	$ 43,342
Community Service	0.0%	$ -	$ -	$ -	$ -	$ -
Other	0.0%	$ -	$ -	$ -	$ -	$ -
Subtotal, Governmental Services	**91.2%**	$ 134,993	$ 144,048	$ 169,435	$ 199,310	$ 214,376
Business-type Activities (2) (3)	$ 3,348	$ 9,720	$ 10,372	$ 12,201	$ 14,352	$ 15,437
After School Enrichment	0.9%	$ 92	$ 98	$ 115	$ 135	$ 146
Child Nutrition	4.5%	$ 436	$ 466	$ 548	$ 644	$ 693
Subtotal, Non-governmental Services	**5.4%**					
Total (%)	**100.0%**					
Total Operating ($)	$ 59,518	$ 157,802	$ 168,386	$ 198,062	$ 232,985	$ 250,597

(1) Per pupil expenditures in 2018 $
(2) Pro rated based on enrollment
(3) Budget data from MGSD 2017 Audited Report
(4) Does not include debt service or depreciation

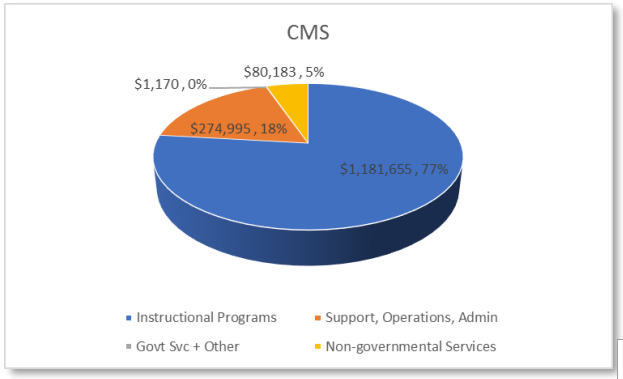
LEA Option Analysis Assumptions

1. Uses current total N. Meck boundaries for CMS schools
2. All schools located in Davidson/Cornelius/ Huntersville would be assigned to the new LEA
3. All schools will use "planned enrollment" at 20 students/classroom as the student population

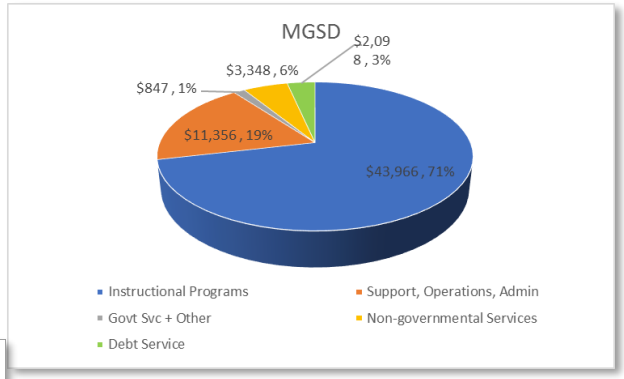
						Students Enrolled From:									
School	School Type	Municipality	Planned Enrollment	Over/ Under Plan	Total Enrollment	Cornelius		Huntersville		Davidson		Charlotte		Out of County	
Cornelius Elementary	Elementary	Cornelius	780	-132	648	634	97.8%	4	0.6%	1	0.2%	7	1.1%	2	0.3%
JV Washam Elementary	Elementary	Cornelius	780	339	1119	796	71.1%	272	24.3%	32	2.9%	12	1.1%	7	0.6%
Bailey Middle School	Middle	Cornelius	1140	562	1702	845	49.6%	509	29.9%	343	20.2%	4	0.2%	1	0.1%
Hough High School	High	Cornelius	2000	544	2544	1185	46.6%	898	35.3%	430	16.9%	26	1.0%	5	0.2%
Davidson Elementary	Elementary	Davidson	640	50	690	11	1.6%	7	1.0%	658	95.4%	6	0.9%	8	1.2%
Barnette Elementary School	Elementary	Huntersville	780	-18	762	4	0.5%	719	94.4%	2	0.3%	26	3.4%	11	1.4%
Blythe Elementary	Elementary	Huntersville	1000	10	1010	1	0.1%	356	35.2%	0	0.0%	650	64.4%	3	0.3%
Grand Oak Elementary	Elementary	Huntersville	780	-206	574	3	0.5%	543	94.6%	0	0.0%	24	4.2%	4	0.7%
Huntersville Elementary	Elementary	Huntersville	740	54	794	2	0.3%	756	95.2%	4	0.5%	27	3.4%	5	0.6%
Long Creek Elementary	Elementary	Huntersville	780	-276	504	0	0.0%	20	4.0%	0	0.0%	483	95.8%	1	0.2%
Torrence Creek Elementary	Elementary	Huntersville	700	72	772	3	0.4%	726	94.0%	1	0.1%	38	4.9%	4	0.5%
Trillium Springs Montessori	Elementary	Huntersville	240	-86	154	5	3.2%	47	30.5%	1	0.6%	100	64.9%	1	0.6%
Francis Bradley Middle	Middle	Huntersville	1060	14	1074	3	0.3%	734	68.3%	2	0.2%	331	30.8%	4	0.4%
JM Alexander Middle School	Middle	Huntersville	1080	-160	920	4	0.4%	148	16.1%	8	0.9%	755	82.1%	5	0.5%
Hopewell High School	High	Huntersville	2000	-287	1713	3	0.2%	709	41.4%	0	0.0%	996	58.1%	5	0.3%
North Mecklenburg High	High	Huntersville	2160	68	2228	18	0.8%	223	10.0%	28	1.3%	1957	87.8%	2	0.1%
Merancas Middle College High	High	Huntersville			175	26	14.9%	57	32.6%	8	4.6%	83	47.4%	1	0.6%
N. Meck Schools Total	Elementary		7220	-193	7027	1459		3450		699		1373		46	
N. Meck Schools Total	Middle		3280	416	3696	852		1391		353		1090		10	
N. Meck Schools Total	High		6160	325	6485	1206		1830		458		2979		12	
Total Enrollment North Mecklenburg Schools			**16660**		**17208**	**3517**		**6671**		**1510**		**5442**		**68**	

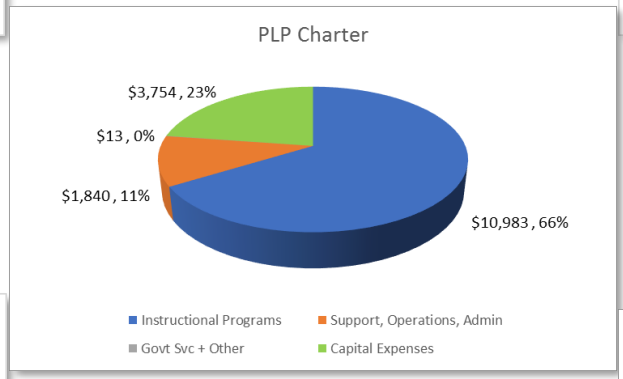
Source: School Enrollment by Municipality (FINAL

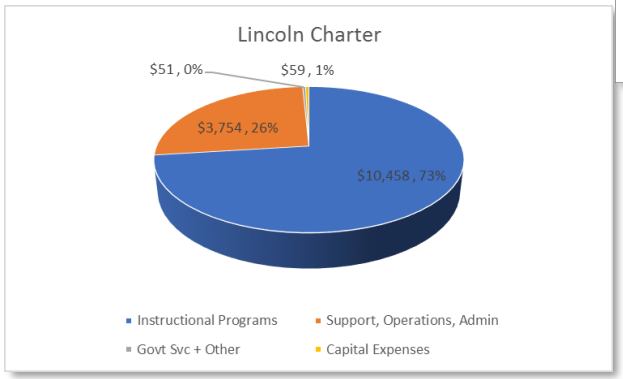
Various Cost Structures



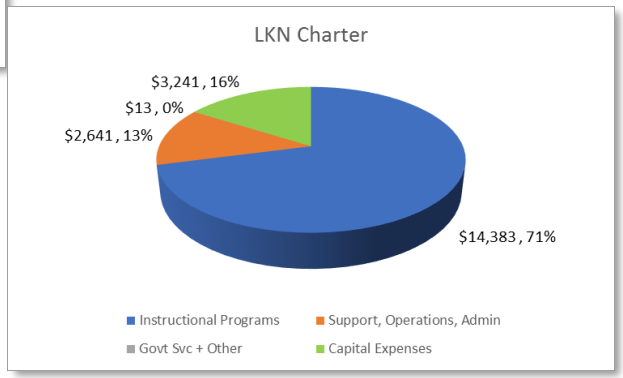
Economies of scale not evident between MGSD & CMS





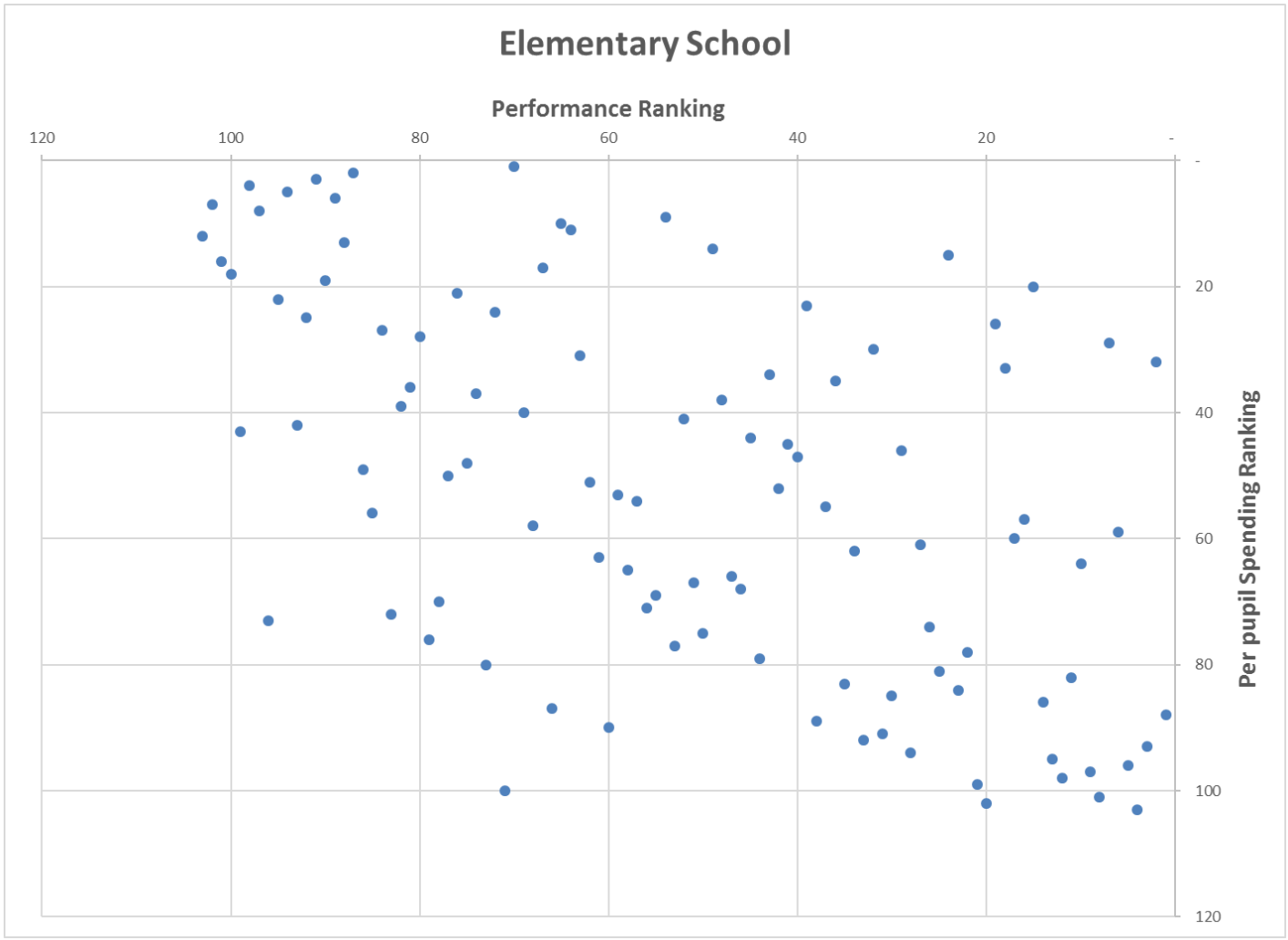


Operating strategies differ between charter schools



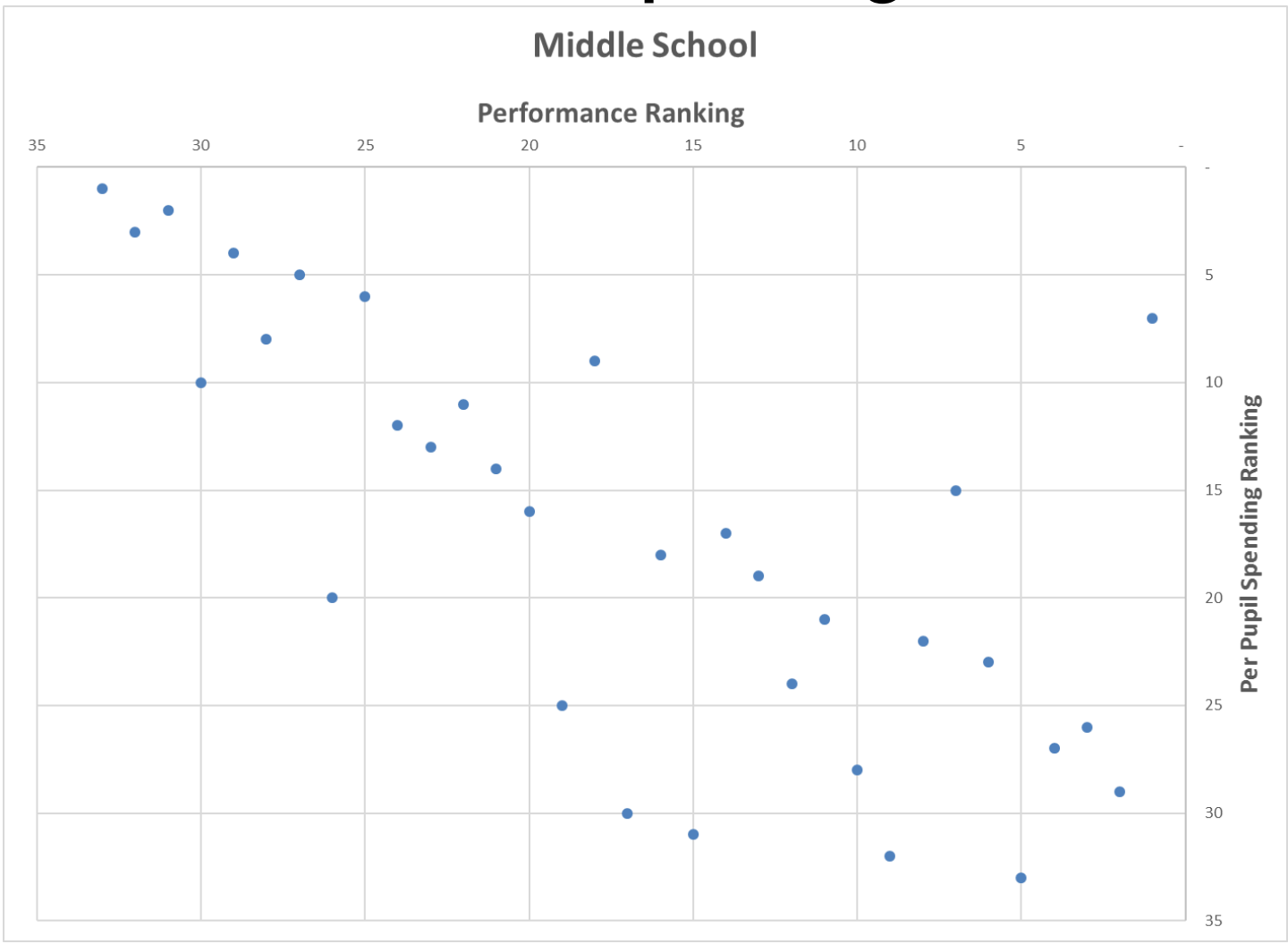
(1) CMS 2017 Annual Rerport
(2) MGSD Financial Report, 2017, p. 8 (Does not include D & A)
(3) Lincoln Chart Financial Audit, 2018
(4) PLP Financial Audit
(5) Capital expenses for charter schools are reported as operating expenditures net of depreciation
(6) LKN Charter Financial Audit, 2018
(7) Does not include GASB 75 restatement

Student Achievement v Spending- Elem



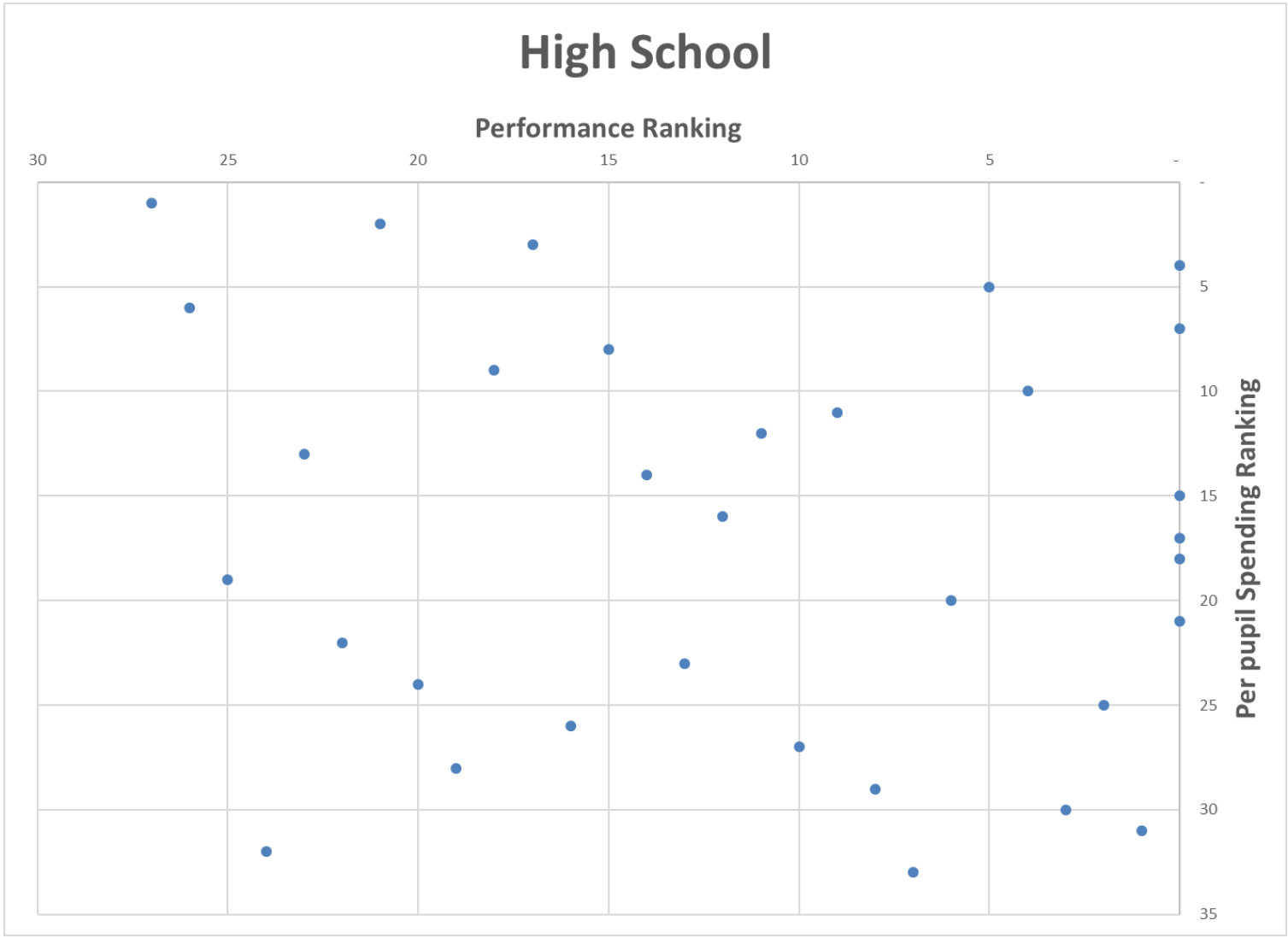
Source: Per pupil expenditure report, CMS, Oct 2011

Student Achievement v Spending- MS



Source: Per pupil expenditure report, CMS, Oct 2011

Student Achievement v Spending- HS



Source: Per pupil expenditure report, CMS, Oct 2011

Date : 4/29/2019 10:05:24 AM
From : "Albert Desciscio" adesciscio@huntersville.org
To : "Karen Bentley" kbentley@huntersville.org, "Eric Rowell" erowell@huntersville.org, "HEOSC" HEOSC@huntersville.org
Subject : Re: slide deck for Monday meeting

I have spoken with a few people over the weekend. They are behind what we are doing and I encouraged them to attend the intake session tonight. Surprisingly, there are a lot of people out there that are for splitting away from CMS long term. A North Meck LEA.

Al

Get Outlook for iOS

On Mon, Apr 29, 2019 at 9:57 AM -0400, "Karen Bentley" <kbentley@huntersville.org> wrote:

> Thanks, Al and Eric. Bill is also unable to attend.
>
> Any others who are unable to attend tonight's meeting? Need to make sure we have a quorum.
>
> ---
>
> **From:** Albert Desciscio
> **Sent:** Monday, April 29, 2019 6:28:18 AM
> **To:** Eric Rowell; Karen Bentley; HEOSC
> **Subject:** Re: slide deck for Monday meeting
>
> Apologies, my phone keeps changing my sentence.
>
> I am ON a business trip.
>
> Al
>
> Get Outlook for iOS
>
> On Mon, Apr 29, 2019 at 6:26 AM -0400, "Albert Desciscio" <adesciscio@huntersville.org> wrote:
>
> > My apologies, I am in a business trip.
> >
> > Al
> >
> > Get Outlook for iOS
> >
> > On Mon, Apr 29, 2019 at 6:03 AM -0400, "Eric Rowell" <erowell@huntersville.org> wrote:
> >
> > > All,
> > >
> > > I will be unable to attend tonight's public input session due to a conflict. I will circulate a slide based on the incubator idea to the group before our next meeting on May 6.
> > >
> > > Thanks,
> > >
> > > Eric Rowell
> > >
> > > ---
> > >
> > > **From:** Carrie Warren
> > > **Sent:** Sunday, April 28, 2019 9:41:05 PM
> > > **To:** Amie Hutchison; Karen Bentley; HEOSC; Albert Desciscio
> > > **Subject:** Re: slide deck for Monday meeting
> > >
> > > Yes, that's my understanding as well.
> > >
> > > I've added comments to pages 11, 15 & 16 of the attached.
> > >
> > > I was under the impression that the items from our SWOT analyses were to be added to the presentation. Did we miss that, or am I

looking at an older version?

Carrie

From: Amie Hutchison
Sent: Friday, April 26, 2019 8:31:19 AM
To: Karen Bentley; HEOSC; Albert Desciscio
Subject: Re: slide deck for Monday meeting

Hi Karen,
I have added my thoughts (in the notes section) about the "con" regarding magnet program in Option 2. *It should be moved to Option 3. It is not a con for Partnering with CMS it is a con if we do not partner. For that matter it could also be added to Option 4 as well.*

Carrie is that your understanding as well?

Best,
Amie

From: Karen Bentley
Sent: Thursday, April 25, 2019 11:41:24 PM
To: HEOSC; Albert Desciscio
Subject: slide deck for Monday meeting

Hi all,
Attached is the PPT for Monday. Eric will add a slide, re: the incubator and Mike has agreed to add a slide or two, re: summary and additional considerations.

Amie/Carrie - I have a question about the magnet program "con" we talked about last Monday. You will see it noted in red. Can you please clarify for me in the notes section what you are driving at with that bullet?

Thanks,
Karen

Date : 11/3/2019 8:20:00 AM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Dave Hill" dhill@huntersville.org
Cc : "Chris Edwards" MYT59T@gmail.com, "Dan Murphy" dan@themurphyfamily.online, "Erin Gillespie" erin.gillespie@gmail.com, "George Solomon" wallst71@gmail.com, "John Carbonell" johnjcarbonell@hotmail.com, "John Forehand" forehandjt@gmail.com, "Joshua Helm" mrhelm33@gmail.com, "Kaitlyn Sisson" kait.sisson@gmail.com, "Kim Aichele" kdaichele@me.com, "Kristen Ingram" Ingram.Kristen@yahoo.com, "Randy Brawley" Randy.Brawley@wiseoakconsulting.com, "Ross Boner" rboner@gmail.com, "Scott Harrington" scottharrington1808@gmail.com, "Tim Bender" Tbender@edificeinc.com, "Jack Simoneau" jsimoneau@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "Jake Petrosky(jpetrosky@stewartinc.com)" jpetrosky@stewartinc.com
Subject : Re: Stakeholder Interviews List
Attachment : image003.png;

Thanks for this list, Mr. Hill. One question for the Stewart team - are there other interviews planned for the members of the list who didn't RSVP or who couldn't attend this Oct. 29 meeting, or was the Oct. 29 meeting the only planned meeting with this list of stakeholders?

Eric Rowell

On Fri, Nov 1, 2019 at 4:13 PM Dave Hill <dhill@huntersville.org> wrote:

> Dear Steering Committee Members –
>
> At Wednesday's meeting, staff was asked to provide the list of stakeholders invited to attend group interviews held on October 29th. That list is attached. Please note that the list was compiled by Town staff, and was intended to provide an adequate sample of people considered to be knowledgeable about the Town and their own field of expertise. It was not intended to be a comprehensive list.
>
> Town staff and the consultant team are very appreciative of your time and participation in Wednesday's meeting. We feel very comfortable that every Member is committed to the betterment of Huntersville, will actively participate, and will listen to other viewpoints. If you have any suggestions that will improve our meetings or use your time more efficiently, please let me know.
>
> Thanks,
>
> Dave
>
> Dave Hill
>
> Senior Planner
>
> Project Manager, Huntersville 2040
>
> Town of Huntersville, NC
>
> PO Box 664
>
> Huntersville, NC 28070
>
> (704) 766-2213
>
> dhill@huntersville.org

Huntersville2040.com

Date : 11/4/2019 8:15:49 AM
From : "Dave Hill" dhill@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Cc : "Chris Edwards" MYT59T@gmail.com, "Dan Murphy" dan@themurphyfamily.online, "Erin Gillespie" erin.gillespie@gmail.com, "George Solomon" wallst71@gmail.com, "John Carbonell" johnjcarbonell@hotmail.com, "JohnForehand" forehandjt@gmail.com, "Joshua Helm" mrhelm33@gmail.com, "KaitlynSisson" kait.sisson@gmail.com, "Kim Aichele" kdaichele@me.com, "KristenIngram" Ingram.Kristen@yahoo.com, "Randy Brawley" Randy.Brawley@wiseoakconsulting.com, "Ross Boner" rboner@gmail.com, "ScottHarrington" scottharrington1808@gmail.com, "Tim Bender" Tbender@edificeinc.com, "Jack Simoneau" jsimoneau@huntersville.org, "JackieHuffman" jhuffman@huntersville.org, "Jake Petrosky(jpetrosky@stewartinc.com)" jpetrosky@stewartinc.com
Subject : RE: Stakeholder Interviews List
Attachment : image001.png;

I can answer that. We will identify specific individuals whose input is needed. The consultant team will follow up with phone calls. An example would be Rusty Rozelle, who is with the Mecklenburg County Water Quality Program. He is familiar with several water quality and sewer treatment issues that will be very important during Community Plan discussions.

There may be other meetings set up to coincide with consultant team visits in Huntersville, particularly if more detailed follow-up is needed.

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Sunday, November 03, 2019 8:16 AM
To: Dave Hill <dhill@huntersville.org>
Cc: Chris Edwards <MYT59T@gmail.com>; Dan Murphy <dan@themurphyfamily.online>; Erin Gillespie <erin.gillespie@gmail.com>; George Solomon <wallst71@gmail.com>; John Carbonell <johnjcarbonell@hotmail.com>; John Forehand <forehandjt@gmail.com>; Joshua Helm <mrhelm33@gmail.com>; Kaitlyn Sisson <kait.sisson@gmail.com>; Kim Aichele <kdaichele@me.com>; Kristen Ingram <Ingram.Kristen@yahoo.com>; Randy Brawley <Randy.Brawley@wiseoakconsulting.com>; Ross Boner <rboner@gmail.com>; Scott Harrington <scottharrington1808@gmail.com>; Tim Bender <Tbender@edificeinc.com>; Jack Simoneau <jsimoneau@huntersville.org>; Jackie Huffman <jhuffman@huntersville.org>; Jake Petrosky (jpetrosky@stewartinc.com) <jpetrosky@stewartinc.com>
Subject: Re: Stakeholder Interviews List

Thanks for this list, Mr. Hill. One question for the Stewart team - are there other interviews planned for the members of the list who didn't RSVP or who couldn't attend this Oct. 29 meeting, or was the Oct. 29 meeting the only planned meeting with this list of stakeholders?

Eric Rowell

On Fri, Nov 1, 2019 at 4:13 PM Dave Hill <dhill@huntersville.org> wrote:

> Dear Steering Committee Members –
> At Wednesday's meeting, staff was asked to provide the list of stakeholders invited to attend group interviews held on October 29th. That list is attached. Please note that the list was compiled by Town staff, and was intended to provide an adequate sample of people considered to be knowledgeable about the Town and their own field of expertise. It was not intended to be a comprehensive list.
>
> Town staff and the consultant team are very appreciative of your time and participation in Wednesday's meeting. We feel very comfortable that every Member is committed to the betterment of Huntersville, will actively participate, and will listen to other viewpoints. If you have any suggestions that will improve our meetings or use your time more efficiently, please let me know.
>
> Thanks,
> Dave
>
> Dave Hill
> Senior Planner
> Project Manager, Huntersville 2040
> Town of Huntersville, NC
> PO Box 664
> Huntersville, NC 28070
>
> (704) 766-2213
> dhill@huntersville.org

Huntersville2040.com

Date : 10/22/2019 12:08:10 PM
From : "john carbonell" johnjcarbonell@hotmail.com
To : "Dave Hill" dhill@huntersville.org
Cc : "Chris Edwards" MYT59T@gmail.com, "Dan Murphy" dan@themurphyfamily.online, "Eric Rowell" ericwrowell@gmail.com, "Erin Gillespie" erin.gillespie@gmail.com, "George Solomon" wallst71@gmail.com, "JohnForehand" forehandjt@gmail.com, "Joshua Helm" mrhelm33@gmail.com, "KaitlynSisson" kait.sisson@gmail.com, "Kim Aichele" kdaichele@me.com, "KristenIngram" Ingram.Kristen@yahoo.com, "Randy Brawley" Randy.Brawley@wiseoakconsulting.com, "Ross Boner" rboner@gmail.com, "ScottHarrington" scottharrington1808@gmail.com, "Tim Bender" Tbender@edificeinc.com, "Jack Simoneau" jsimoneau@huntersville.org
Subject : Re: Steering Committee Chairperson Election

Dave,
I will have my bio to you hopefully by end of day.

John Carbonell

Sent from my iPhone

> On Oct 22, 2019, at 12:02 PM, Dave Hill <dhill@huntersville.org> wrote:
>
> Hello –
> I sent the e-mail below to see if any Steering Committee members wanted to express interest in serving as the chairperson. I've received no replies so far. If no one is interested, staff and the consultant team will leave it to the Committee to figure it out a week from tomorrow.
>
> Regards,
> Dave
>
> ---
>
> **From:** Dave Hill
> **Sent:** Tuesday, October 15, 2019 4:54 PM
> **To:** Chris Edwards <MYT59T@GMAIL.COM>; Dan Murphy <dan@themurphyfamily.online>; Eric Rowell <ericwrowell@gmail.com>; Erin Gillespie <erin.gillespie@gmail.com>; George Solomon <wallst71@gmail.com>; John Carbonell <johnjcarbonell@hotmail.com>; John Forehand <forehandjt@gmail.com>; Joshua Helm <mrhelm33@gmail.com>; Kaitlyn Sisson <kait.sisson@gmail.com>; Kim Aichele <kdaichele@me.com>; Kristen Ingram <Ingram.Kristen@yahoo.com>; Randy Brawley <Randy.Brawley@WiseOakConsulting.com>; Ross Boner <rboner@gmail.com>; Scott Harrington <scottharrington1808@gmail.com>; Tim Bender <Tbender@edificeinc.com>
> **Cc:** Jack Simoneau (jsimoneau@huntersville.org) <jsimoneau@huntersville.org>; Jake Petrosky (jpetrosky@stewartinc.com) <jpetrosky@stewartinc.com>
> **Subject:** Steering Committee Chairperson Election
>
> Good afternoon –
>
> As discussed on October 1st, the Steering Committee agenda for October 30th will include the election of a chairperson. The chairperson has 3 major functions: (1) preside over meetings and maintain efficient meeting progress, (2) coordinate future agendas with staff and the consultant team, and (3) conduct Committee voting for approval of meeting minutes and during the hopefully rare occasion when a substantive Committee vote is warranted (remember we want to reach consensus wherever possible). It would be helpful if the Chairperson has had previous experience working with or leading group working meetings.
>
> Scott Harrington came up with a good idea (thanks) to prepare for the Chairperson election:
>
> *"Just a suggestion for your consideration regarding the informed selection of a Steering Committee chairperson. Consider sending an email to our committee members soliciting the names and biographical sketches of the persons who would be open to serving as the "Chair" of the Steering Committee early next week. Collect the names and bios of the willing and send them out to the committee in advance of our 10/30 meeting. The benefit of this tact is to give our members an opportunity to consider our candidate choice(s) privately. A second plus is that the voting process on 10/30 should go swiftly."*

This idea is worth pursuing. If you are interested in serving as the Chair, please send me a 1-page biographical sketch no later than Wednesday, October 23rd (EOB). I will then send out the bios of all interested candidates to the entire Committee on October 24th. I would ask that you do not contact other Committee members to discuss the Chairperson election. All discussion and deliberations should occur on October 30th.

If you have any questions or comments, please let me know.

Thanks,
Dave

Dave Hill
Senior Planner
Town of Huntersville, NC
PO Box 664
Huntersville, NC 28070

(704) 766-2213
dhill@huntersville.org

Date : 11/23/2019 10:52:07 AM
From : "Eric Rowell" ericwrowell@gmail.com
To : "john carbonell" johnjcarbonell@hotmail.com
Cc : "Dave Hill" dhill@huntersville.org
Subject : Re: Steering Committee Meeting #2: January 15, 2020
Attachment : image001.png;

Mr. Chair:

I would request we add an item to the agenda for our second meeting to name a vice-chair in the event you are unable to attend a future meeting. It's not clear who would run the meeting right now in the event of your absence.

Thanks,

Eric Rowell

On Thu, Nov 14, 2019 at 3:35 PM Dave Hill <dhill@huntersville.org> wrote:

> Good Afternoon –
>
> Thanks to everyone for responding to the Doodle Poll.
>
> We can now confirm that the next Steering Committee meeting will be on Wednesday, January 15, 2019, 6:30 – 8:30 PM, at the Huntersville Town Hall.
>
> We will try to send any additional information that will help to make the meeting more effective between now and then.
>
> Thanks for your time,
>
> Dave
>
> Dave Hill
>
> Senior Planner
>
> Project Manager, Huntersville 2040
>
> Town of Huntersville, NC
>
> PO Box 664
>
> Huntersville, NC 28070
>
> (704) 766-2213
>
> dhill@huntersville.org
>
> Huntersville Community Plan
> H2040
> LOOKING FORWARD
> THINKING BACK
>
> Huntersville2040.com

Date : 11/23/2019 8:25:56 PM
From : "john carbonell" johnjcarbonell@hotmail.com
To : "Eric Rowell" ericwrowell@gmail.com
Cc : "Dave Hill" dhill@huntersville.org, "Jack Simoneau" jsimoneau@huntersville.org
Subject : Re: Steering Committee Meeting #2: January 15, 2020
Attachment : image001.png;

Eric,
Really good point. I am going to be sending out an email in the next day or so wishing everyone a great holiday season and asking for input. Your suggestion will be included. Had the opportunity to meet with Dave and Jack and will be including there suggestions as well.

Thanks so much for your input!

John J Carbonell
770-335-6153
johnjcarbonell@hotmail.com
www.linkedin.com/in/johnjcarbonell

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Saturday, November 23, 2019 10:51 AM
To: john carbonell <johnjcarbonell@hotmail.com>
Cc: Dave Hill <dhill@huntersville.org>
Subject: Re: Steering Committee Meeting #2: January 15, 2020

Mr. Chair:

I would request we add an item to the agenda for our second meeting to name a vice-chair in the event you are unable to attend a future meeting. It's not clear who would run the meeting right now in the event of your absence.

Thanks,

Eric Rowell

On Thu, Nov 14, 2019 at 3:35 PM Dave Hill <dhill@huntersville.org> wrote:

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> Dave Hill
> Senior Planner
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> dhill@huntersville.org
>
> Huntersville Community Plan
> H2040
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> THINKING BACK
> Huntersville2040.com

Date : 10/4/2019 12:01:56 PM
From : "john carbonell" johnjcarbonell@hotmail.com
To : "Dave Hill" dhill@huntersville.org, "Chris Edwards" MYT59T@GMAIL.COM, "DanMurphy" dan@themurphyfamily.online, "Eric Rowell" ericwrowell@gmail.com, "Erin Gillespie" erin.gillespie@gmail.com, "George Solomon" wallst71@gmail.com, "John Forehand" forehandjt@gmail.com, "Joshua Helm" mrhelm33@gmail.com, "Kaitlyn Sisson" kait.sisson@gmail.com, "Kim Aichele" kdaichele@me.com, "Kristen Ingram" Ingram.Kristen@yahoo.com, "Randy Brawley" Randy.Brawley@WiseOakConsulting.com, "Ross Boner" rboner@gmail.com, "ScottHarrington" scottharrington1808@gmail.com, "Tim Bender" Tbender@edificeinc.com
Cc : "Jack Simoneau" jsimoneau@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "Bobby Williams" bwilliams@huntersville.org, "Jake Petrosky (jpetrosky@stewartinc.com)" jpetrosky@stewartinc.com, "CindySzwarckop (cszwarckop@stewartinc.com)" cszwarckop@stewartinc.com
Subject : Re: Steering Committee Meeting Materials - October 1st Orientation Session

Dave,
Thanks for sending out. Only follow up that I would have, was you mentioned that we (those who might be available) might have the opportunity to tag along with the consultants when they tour Huntersville. It might be a good opportunity to interact with the consultants in a less formal environment.

Thanks

John J Carbonell
770-335-6153
johnjcarbonell@hotmail.com
www.linkedin.com/in/johnjcarbonell

From: Dave Hill <dhill@huntersville.org>
Sent: Thursday, October 3, 2019 11:46 AM
To: Chris Edwards <MYT59T@GMAIL.COM>; Dan Murphy <dan@themurphyfamily.online>; Eric Rowell <ericwrowell@gmail.com>; Erin Gillespie <erin.gillespie@gmail.com>; George Solomon <wallst71@gmail.com>; John Carbonell <johnjcarbonell@hotmail.com>; John Forehand <forehandjt@gmail.com>; Joshua Helm <mrhelm33@gmail.com>; Kaitlyn Sisson <kait.sisson@gmail.com>; Kim Aichele <kdaichele@me.com>; Kristen Ingram <Ingram.Kristen@yahoo.com>; Randy Brawley <Randy.Brawley@WiseOakConsulting.com>; Ross Boner <rboner@gmail.com>; Scott Harrington <scottharrington1808@gmail.com>; Tim Bender <Tbender@edificeinc.com>
Cc: Jack Simoneau <jsimoneau@huntersville.org>; Jackie Huffman <jhuffman@huntersville.org>; Bobby Williams <bwilliams@huntersville.org>; Jake Petrosky (jpetrosky@stewartinc.com) <jpetrosky@stewartinc.com>; Cindy Szwarckop (cszwarckop@stewartinc.com) <cszwarckop@stewartinc.com>
Subject: Steering Committee Meeting Materials - October 1st Orientation Session

Good Morning –

Thanks to all of you who were able to attend the October 1st Orientation session. Meeting materials are attached for your review. If any of the members who couldn't attend, I'd be happy to set up a time to meet and answer any questions you might have. I have also attached draft meeting minutes – please let me know if any revisions need to be made.

Please note that our next meeting is set for **Wednesday, October 30, 2019, at 6:30 PM at the Huntersville Town Hall**.

Between now and October 30th, I will provide more information as it becomes available. In the near future, I'm hoping we'll be able to post Committee information on the project website, but for the time being, e-mails will be used.

Again, thanks for your time. Please let me know if you have any questions or comments.

Dave

Dave Hill
Senior Planner
Town of Huntersville, NC
PO Box 664
Huntersville, NC 28070

(704) 766-2213
dhill@huntersville.org

Date : 10/15/2019 3:52:50 PM
From : "E Rowell" ericwrowell@gmail.com
To : "Dave Hill" dhill@huntersville.org
Subject : Re: Steering Committee Meeting Materials - October 1st Orientation Session

Received, thanks. I must have just missed the first email.

This message approved by my very smartphone.

On Oct 15, 2019, at 15:41, Dave Hill <dhill@huntersville.org> wrote:

> Hi Eric –
> I sent this out 12 days ago. Hope you got it. Please confirm receipt of this e-mail. If I don't hear from you, I'll give you a call.
>
> The first working meeting of the Steering Committee will be on Oct 30th (see below).
>
> Dave
>
> ---
>
> **From:** Dave Hill
> **Sent:** Thursday, October 03, 2019 11:47 AM
> **To:** Chris Edwards <MYT59T@GMAIL.COM>; Dan Murphy <dan@themurphyfamily.online>; Eric Rowell <ericwrowell@gmail.com>; Erin Gillespie <erin.gillespie@gmail.com>; George Solomon <wallst71@gmail.com>; John Carbonell <johnjcarbonell@hotmail.com>; John Forehand <forehandjt@gmail.com>; Joshua Helm <mrhelm33@gmail.com>; Kaitlyn Sisson <kait.sisson@gmail.com>; Kim Aichele <kdaichele@me.com>; Kristen Ingram <Ingram.Kristen@yahoo.com>; Randy Brawley <Randy.Brawley@WiseOakConsulting.com>; Ross Boner <rboner@gmail.com>; Scott Harrington <scottharrington1808@gmail.com>; Tim Bender <Tbender@edificeinc.com>
> **Cc:** Jack Simoneau (jsimoneau@huntersville.org) <jsimoneau@huntersville.org>; Jackie Huffman (jhuffman@huntersville.org) <jhuffman@huntersville.org>; Bobby Williams <bwilliams@huntersville.org>; Jake Petrosky (jpetrosky@stewartinc.com) <jpetrosky@stewartinc.com>; Cindy Szwarckop (cszwarckop@stewartinc.com) <cszwarckop@stewartinc.com>
> **Subject:** Steering Committee Meeting Materials - October 1st Orientation Session
>
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>
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>
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>
> Again, thanks for your time. Please let me know if you have any questions or comments.
>
> Dave
>
> Dave Hill
> Senior Planner
> Town of Huntersville, NC
> PO Box 664
> Huntersville, NC 28070
>
> (704) 766-2213
> dhill@huntersville.org
>
> <Steering Committee Mtg Agenda 10012019.pdf>

<Steering Committee Mtg Minutes 10012019.pdf>

<PPT - 2019 Steering Committee Orientation 10012019.pdf>

<Scope of Work - Steering Committee Copy 10012019.pdf>

<Steering Committee Contact Info 09172019.pdf>

Date : 6/11/2019 2:41:42 PM
From : "Anthony Roberts" aroberts@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Cc : "Bence Hoyle" bhoyle@huntersville.org
Subject : Re: Stephens Grove incident

The case is still open and no change in status.

Anthony Roberts,
Town Manager

> On Jun 10, 2019, at 5:32 PM, Eric Rowell <ericwrowell@gmail.com> wrote:
>
> The case is still open and no change in status.

Date : 6/10/2019 5:32:56 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Anthony Roberts" aroberts@huntersville.org
Cc : "Bence Hoyle" bhoyle@huntersville.org
Subject : Re: Stephens Grove incident

Another week now. Is this case still open and active? Is there still an armed robber on the loose in Huntersville?

Thanks,

Eric Rowell

On Tue, Jun 4, 2019 at 7:21 PM Anthony Roberts <aroberts@huntersville.org> wrote:

> The case is still open and no change in status.

From: E Rowell <ericwrowell@gmail.com>
Sent: Monday, June 3, 2019 7:16 AM
To: Bence Hoyle <bhoyle@huntersville.org>
Cc: Anthony Roberts <aroberts@huntersville.org>
Subject: Re: Stephens Grove incident

Another week. When can our neighborhood expect an official update on this "incident?"

Thank you,

Eric Rowell

This message approved by my very smartphone.

On May 28, 2019, at 08:19, Bence Hoyle <bhoyle@huntersville.org> wrote:

> The status of this case has not changed. Same answer as last time.
>
> On May 28, 2019, at 05:55, Eric Rowell <ericwrowell@gmail.com> wrote:
>
> > Chief Hoyle:
> >
> > When can our neighborhood expect an update? When is HPD going to report to the community that there is no evidence an armed robbery took place in our neighborhood?
> >
> > Thank you,
> >
> > Eric Rowell
> >
> > On Mon, May 20, 2019 at 10:02 AM E Rowell <ericwrowell@gmail.com> wrote:
> >
> > > Understood. Thanks for the update, Chief.

Eric Rowell

This message approved by my very smartphone.

On May 20, 2019, at 09:50, Bence Hoyle <bhoyle@huntersville.org> wrote:

> Eric, at this time and without getting into specifics we do not have anything to share right now. It's frustrating for us as well. Usually, we have corroborating evidence that we can match with a story but in this case we do not. There are no signs of forced entry nor footprints where the suspect was said to have traveled, etc. However, the reporting person is standing by the story and other than no evidence I don't have anything to dispute that at this time. So there is not accurate information to share. When we can conclude one way or another we will share that information but at this point while there are concerns about evidence not matching the story we are not prepared to say it did not happen.
>
> I will say the case is very active and we realize the importance of getting to the bottom of it.
>
> Bence
>
> **From:** Eric Rowell <ericwrowell@gmail.com>
> **Sent:** Sunday, May 19, 2019 8:37 PM
> **To:** Bence Hoyle <bhoyle@huntersville.org>
> **Cc:** Anthony Roberts <aroberts@huntersville.org>
> **Subject:** Stephens Grove incident
>
> Chief Hoyle:
>
> It's been 3 days since an alleged armed robbery during the middle of the day in my neighborhood that prompted a massive response by HPD and coverage on the local news with no updates from HPD on the status of the suspect - all of which has alarmed many neighbors. Can you please have an update provided to the neighborhood on our Nextdoor page or any other format about the status of the investigation - or whether the incident even took place at all? If there wasn't actually an armed robbery during the middle of the day in the neighborhood with a suspect potentially still at-large, it would definitely ease the minds of our neighbors.
>
> Thank you,
>
> Eric Rowell
>
> Huntersville

Date : 6/4/2019 7:21:30 PM
From : "Anthony Roberts" aroberts@huntersville.org
To : "'E Rowell'" ericwrowell@gmail.com, "Bence Hoyle" bhoyle@huntersville.org
Subject : RE: Stephens Grove incident

The case is still open and no change in status.

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Sent: Monday, June 3, 2019 7:16 AM
To: Bence Hoyle <bhoyle@huntersville.org>
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> > >
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> > > >
> > > > Bence
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> > > > **Sent:** Sunday, May 19, 2019 8:37 PM
> > > > **To:** Bence Hoyle <bhoyle@huntersville.org>
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Thank you,

Eric Rowell
Huntersville

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Cc : "Anthony Roberts" aroberts@huntersville.org
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Thank you,

Eric Rowell

Huntersville

Date : 5/28/2019 8:19:10 AM
From : "Bence Hoyle" bhoyle@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Cc : "Anthony Roberts" aroberts@huntersville.org
Subject : Re: Stephens Grove incident

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> When can our neighborhood expect an update? When is HPD going to report to the community that there is no evidence an armed robbery took place in our neighborhood?
>
> Thank you,
>
> Eric Rowell
>
> On Mon, May 20, 2019 at 10:02 AM E Rowell <ericwrowell@gmail.com> wrote:
> Understood. Thanks for the update, Chief.
>
> Eric Rowell
>
> This message approved by my very smartphone.
>
> On May 20, 2019, at 09:50, Bence Hoyle <bhoyle@huntersville.org> wrote:
>
> > Eric, at this time and without getting into specifics we do not have anything to share right now. It's frustrating for us as well. Usually, we have corroborating evidence that we can match with a story but in this case we do not. There are no signs of forced entry nor footprints where the suspect was said to have traveled, etc. However, the reporting person is standing by the story and other than no evidence I don't have anything to dispute that at this time. So there is not accurate information to share. When we can conclude one way or another we will share that information but at this point while there are concerns about evidence not matching the story we are not prepared to say it did not happen.
> >
> > I will say the case is very active and we realize the importance of getting to the bottom of it.
> >
> > Bence
> >
> > **From:** Eric Rowell <ericwrowell@gmail.com>
> > **Sent:** Sunday, May 19, 2019 8:37 PM
> > **To:** Bence Hoyle <bhoyle@huntersville.org>
> > **Cc:** Anthony Roberts <aroberts@huntersville.org>
> > **Subject:** Stephens Grove incident
> >
> > Chief Hoyle:
> >
> > It's been 3 days since an alleged armed robbery during the middle of the day in my neighborhood that prompted a massive response by HPD and coverage on the local news with no updates from HPD on the status of the suspect - all of which has alarmed many neighbors. Can you please have an update provided to the neighborhood on our Nextdoor page or any other format about the status of the investigation - or whether the incident even took place at all? If there wasn't actually an armed robbery during the middle of the day in the neighborhood with a suspect potentially still at-large, it would definitely ease the minds of our neighbors.

Thank you,

Eric Rowell

Huntersville

Date : 5/28/2019 5:55:51 AM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Bence Hoyle" bhoyle@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org
Subject : Re: Stephens Grove incident

Chief Hoyle:

When can our neighborhood expect an update? When is HPD going to report to the community that there is no evidence an armed robbery took place in our neighborhood?

Thank you,

Eric Rowell

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> > Eric Rowell
> >
> > Huntersville

Date : 5/20/2019 10:02:38 AM
From : "E Rowell" ericwrowell@gmail.com
To : "Bence Hoyle" bhoyle@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org
Subject : Re: Stephens Grove incident

Understood. Thanks for the update, Chief.

Eric Rowell

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> Thank you,
>
> Eric Rowell
> Huntersville

Date : 5/20/2019 9:50:11 AM
From : "Bence Hoyle" bhoyle@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Cc : "Anthony Roberts" aroberts@huntersville.org
Subject : RE: Stephens Grove incident

Eric, at this time and without getting into specifics we do not have anything to share right now. It's frustrating for us as well. Usually, we have corroborating evidence that we can match with a story but in this case we do not. There are no signs of forced entry nor footprints where the suspect was said to have traveled, etc. However, the reporting person is standing by the story and other than no evidence I don't have anything to dispute that at this time. So there is not accurate information to share. When we can conclude one way or another we will share that information but at this point while there are concerns about evidence not matching the story we are not prepared to say it did not happen.

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Thank you,

Eric Rowell
Huntersville

Date : 6/26/2019 5:42:07 AM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Dan Boone" dboone@huntersville.org
Subject : Re: Stephens Grove incident

Another week, still no updates on this case.

On Tue, Jun 18, 2019 at 6:21 AM Eric Rowell <ericwrowell@gmail.com> wrote:

> Commissioner Boone:
>
> I'm saying something about seeing something as you always request. Over a month ago now, on May 16, an alleged armed robbery during the middle of the day was reported in my neighborhood that prompted a massive response by HPD and coverage on the local news. Since that time there have been little to no updates from HPD on the status of the suspect - which has alarmed many neighbors since they still think an armed robber is on the loose. Why hasn't HPD closed the case by now if there isn't any physical evidence an armed robbery took place? I'm hopeful that by your next town board meeting in July you'll be able to read an update from Major Graham on the successful closure of this case as well similar to the update you read last night.
>
> Regards,
>
> Eric Rowell
> Huntersville

Date : 3/11/2019 8:51:43 AM
From : "Brian Richards" BrianR@huntersville.org
To : "Eric Rowell" erowell@huntersville.org
Subject : RE: Stephens Road

Morning Eric.

Yes myself and another staff member are meeting Matthew Fuhr at his property Wednesday morning. I believe we discussed this when we spoke two weeks ago. This meeting was intended to be with staff and Mr. Fuhr.

Brian Richards
GIS Administrator
Huntersville Planning Dept.
105 Gilead Rd 3rd Floor
Huntersville, NC 28078

Mailing address
PO BOX 664
Huntersville, NC 28070
Ph 704 766 2218
Fx 704 992 5528
brichards@huntersville.org

From: Eric Rowell <erowell@huntersville.org>
Sent: Sunday, March 10, 2019 3:48 PM
To: Brian Richards <BrianR@huntersville.org>
Subject: Re: Stephens Road

Brian - it's my understanding per my neighbor some type of meeting has been organized for March 13 at 10am. Can you confirm? If so, where is this meeting taking place and are all neighbors welcome to attend?

Thanks,

Eric Rowell

From: Eric Rowell
Sent: Monday, February 25, 2019 5:09:48 PM
To: Brian Richards
Subject: Re: Stephens Road

I don't have access to this email during the work day. You can try me at work tomorrow during regular business hours, 704 522 2907.

Thanks,

Eric

From: Brian Richards
Sent: Monday, February 25, 2019 2:36:35 PM
To: Eric Rowell
Subject: Stephens Road

Hi Eric,

Jack asked that I reach out to you regarding Stephens Rd. He is out of the office this afternoon. What is a good number that I could reach you on?

Thanks

Brian Richards
GIS Administrator
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Huntersville, NC 28078

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Ph 704 766 2218
Fx 704 992 5528
brichards@huntersville.org

Date : 3/10/2019 3:48:15 PM
From : "Eric Rowell" erowell@huntersville.org
To : "Brian Richards" BrianR@huntersville.org
Subject : Re: Stephens Road

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brichards@huntersville.org

Date : 2/25/2019 5:09:48 PM
From : "Eric Rowell" erowell@huntersville.org
To : "Brian Richards" BrianR@huntersville.org
Subject : Re: Stephens Road

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brichards@huntersville.org

Date : 3/11/2019 4:34:40 PM
From : "Eric Rowell" erowell@huntersville.org
To : "Brian Richards" BrianR@huntersville.org
Subject : Re: Stephens Road

Yes we discussed, but it sounded as if the meeting had changed into a larger gathering since other neighbors were now aware of it. I just wanted to ensure a meeting open to all neighbors if it had changed into something other than a meeting with the Fuhrs.

Thanks,

Eric

From: Brian Richards
Sent: Monday, March 11, 2019 8:51:42 AM
To: Eric Rowell
Subject: RE: Stephens Road

Morning Eric.

Yes myself and another staff member are meeting Matthew Fuhr at his property Wednesday morning. I believe we discussed this when we spoke two weeks ago. This meeting was intended to be with staff and Mr. Fuhr.

Brian Richards
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brichards@huntersville.org

From: Eric Rowell <erowell@huntersville.org>
Sent: Sunday, March 10, 2019 3:48 PM
To: Brian Richards <BrianR@huntersville.org>
Subject: Re: Stephens Road

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Ph 704 766 2218
Fx 704 992 5528
brichards@huntersville.org

Date : 2/14/2019 8:44:30 AM
From : "Bence Hoyle" bhoyle@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Cc : "Anthony Roberts" aroberts@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org
Subject : Re: Supplanting

Yes sir. 'They' is our designated DOJ equity share person, not sure of the name/title, who offers an opinion to us about our request vs current rules. I ask the question through our designated task force officer whose office is on my hall.

Thanks.

> On Feb 14, 2019, at 06:26, Eric Rowell <ericwrowell@gmail.com> wrote:
>
> Mr. Roberts,
>
> During Chief Hoyle's presentation at the retreat, he referenced a "they" multiple times in regards to asking about use of forfeiture funds and whether it would be supplanting. Do you know who the "they" is Chief Hoyle is asking about supplanting - someone in town hall or a central government contact at DOJ, etc.?
>
> Thank you,
>
> Eric Rowell
> Huntersville

Date : 2/14/2019 8:48:59 AM
From : "E Rowell" ericwrowell@gmail.com
To : "Bence Hoyle" bhoyle@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org
Subject : Re: Supplanting

Thanks, Chief.

Eric Rowell

This message approved by my very smartphone.

> On Feb 14, 2019, at 08:44, Bence Hoyle <bhoyle@huntersville.org> wrote:
>
> Yes sir. 'They' is our designated DOJ equity share person, not sure of the name/title, who offers an opinion to us about our request vs current rules. I ask the question through our designated task force officer whose office is on my hall.
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>>
>> Thank you,
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>> Eric Rowell
>> Huntersville

Date : 4/8/2019 5:52:17 AM
From : "Eric Rowell" erowell@huntersville.org
To : "Michael Sass" msass@huntersville.org
Subject : Re: SWOT ANALYSIS
Attachment : 2019-03-14 meeting minutes.docx;

Mike,

Sorry for the delayed response. I will work on typing up our Option 4 SWOT asap. Please see attached the minutes I provided the Chair for Option 2 for some ideas on opportunities. We can discuss further tonight.

Eric

From: Michael Sass
Sent: Thursday, April 4, 2019 7:35:50 AM
To: Eric Rowell
Subject: SWOT ANALYSIS

Good morning Eric,

We had our third and I believe final meeting of our "Stand Alone" charter school subcommittee meeting last night. I feel we have been very thorough in our review of this option.

However, a relative weakness in our report would be the "Opportunities" section. Do you have an idea or two of what your thoughts would be in this area? Or...if you passed on a draft of one of your other committee's draft minutes we will continue to think this area through.

Thanks!

Mike

- March 14, 2019 Option 2 Subcommittee Meeting

- 12:00pm – 1:10pm / Steele Creek Library Branch – Charlotte, NC
- Eric Rowell, Derek Partee, Bill Farber present
- No members of the public attended

- Agenda:
1.A. – Discuss pros/cons of Option 2: Establishing a municipal sponsored charter school by partnering with a new or existing charter school.

- Minutes: Subcommittee members discussed the various pros/cons associated with Option 2, and considered what additional information/questions the subcommittee members would need/have in order to conclude their due diligence in studying this option.

- SWOT outline [**DRAFT** – subject to revision]

1. STRENGTHS
- ability to weight admission in favor of Huntersville residents
- more space/sq. footage available for schools equates to better security/safety for students by moving students out of trailers and into enclosed buildings
- greater parental choice, greater educational options in North Mecklenburg
- overcrowding/capacity problem relieved sooner than waiting on a solution from CMS
- greater flexibility with curriculum and addressing concerns of parents than with CMS
- fixed, upfront costs only instead of the possibility of ongoing/annual contributions from the general fund for a town-run municipal charter school
    - potential better rates for bonds/loans than a new non-municipal backed charter
- independent, separate charter board – not run/influenced directly by the town board and vagaries of town board politics

2. WEAKNESSES
- potential zoning issues based on unknown location of potential school
- difficulty in deciding where to start – which grade level?
- how to address possibility of starting a municipal charter school weighted in favor of Huntersville students and then having a large number of Huntersville students possibly not being admitted
- safety issues – a new charter school unlikely to have a building large enough at the outset to avoid housing some students in trailers
- capital funding and land acquisition – still too many unanswered questions about what the town can/cannot do, plus dealing with the practical problem of finding suitable land
- taxes – uncertainty over future costs a concern for residents, concerns over paying for two "districts" even if you have no children attending CMS or town charter school
- cost of upfitting/retrofitting existing building for a charter school (cost would be mitigated by use of warehouse-style space)

3. OPPORTUNITIES
- municipal charter school has never been done in NC, opportunity to demonstrate a new model for education statewide

- cost savings for new construction – ability to build school buildings more efficiently/less expensive than CMS schools
- ability to determine best makeup of the charter school board – elected board members, appointed board members, some hybrid model, etc.
- large pool of diverse potential charter board members in Huntersville from various educational, workforce backgrounds
- ALSO, large pool of diverse charter schools – new or existing – to potentially partner with, not limited to existing charter schools locally (LKN Charter, Pine Lake Prep, CSD, etc.)

4. THREATS
- uncertain/unknown demand – possibility of student applications less than anticipated, risk of "new" school stigma causing parents to avoid sending their child for the first few years
- political instability – locally and in Raleigh
- potential lawsuits – who would bear the costs?
- CMS – unlikely to cease opposition efforts to charters in general and municipal charter schools
- no actual vested interests yet – with no municipal charter school even in the application phase, easier to stop the effort before a municipal charter is open and accepting students
- potential for current charter school cap to be lowered/decreased
- timeline/length of charter school application process being altered/derailed by political instability, plus the length/in-depth nature of the application process itself – NC charter board may scrutinize the first municipal charter applications more heavily than non-municipal charters

5. QUESTIONS/ADDITIONAL INFORMATION
- as much information as possible regarding ability of town to acquire land for a charter school and capital funding options
- request opinion of town attorney related to: current and proposed relevant legislation; ability of town to buy land for a charter; ability of town to own a building housing a charter; ability of town to lease an existing town-owned building for a charter
- what are the other three (3) towns included in HB514 – Mint Hill, Cornelius, and Matthews – doing related to municipal charter schools
- potential for additional NCGA legislation if HEOSC identifies gaps/problems in current HB514 and related legislation, e.g., clearer funding options if a municipality opted to open a municipal charter school

Date : 2/15/2019 8:23:14 AM
From : "E Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Thank you and moving forward

Thanks.

This message approved by my very smartphone.

> On Feb 15, 2019, at 08:06, Janet Pierson <jpierson@huntersville.org> wrote:
>
>
>
> From: Bence Hoyle <bhoyle@huntersville.org>
> Sent: Tuesday, January 08, 2019 1:17 PM
> To: HPD All Employees <HPDAllEmployees@huntersville.org>
> Subject: Thank you and moving forward
>
> First I want to thank all of your for your warm welcome and allowing me to be a part of your team. I am proud to be back and extremely impressed with everyone I have had a chance to meet. As we move forward there are a few things I want us all to recognize:
>
>
> 1. We are an outstanding police department and this is a great place to work
>
> 2. We are not perfect and we have some things to work on that affect people, processes and outcomes.
>
> 3. We will all contribute to fix things that need to be fixed in continuing HPDs great tradition
>
> With these things in mind I wanted to thank those of you who have shared your thoughts on issues and concerns. I realize I have not spoken to all of you and I will, but I already have a good understanding of things thanks to those of you who have spoken to me in person and as a group. As we move forward, I want to be clear my philosophy centers around the victims of crime externally (not politics) and internal on the individual patrol unit. Patrol is where it starts and all other services, from SWAT to volunteers to support to investigations, is in support of our response to incidents on patrol. The most important element in our organization is the person responding to 911 calls for service (victim orientation). Having said that, all positions are critical in some way and I think we all recognize that.
>
> Supervisors, especially above the rank of Sergeant, are ALL supporting roles in the department - including patrol supervisors and the entire command staff. Our job is to keep line officers and support staff productive, well trained, well directed, and well equipped. To that end we must communicate. My goal here is to encourage you to communicate with your peers, subordinates and supervisors honestly about issues. For example, I know there is a feeling of disconnect between command staff and subordinates. This is not an uncommon problem and I'm not surprised to hear that. However, I will tell you there is no scanner or detection mechanism that will isolate that problem into actionable tasks to fix it either. The only way to fix that is to communicate specifically to your supervisors what you want to see or don't want to see. What is hindering you or even hurting your ability to do your job. These are legitimate questions but you have to be blunt and specific. if you are being mistreated that I can fix it, but if you FEEL your supervisors are not listening to you, for example, you have to demonstrate you are communicating as well. I have asked the Captains and Major to meet with you as a group or individually to start fostering better communication on what you are seeing the contributes to this problem. Please do so. Do not fear retaliation or black balling or anything like that for expressing your opinion about issues in the proper setting because I will not tolerate that. I do expect everybody up and down the chain to be respectful to each other in sharing your feelings, but you don't have to be soft or careful about what you are thinking. Most of you will not I'm sure and I appreciate that.
>
> To be sure, not all issues you have will get fixed. Sometimes we will say well it has to be that way and you are going to have to live with it. I think most of you can at least grudgingly accept that but it has to be communicated to you and not left in limbo. I will do that.
>
> I also want to address rumors and gossip. These are not specific things I have seen but something every organization suffers from and it is destructive. Again, we will provide avenues for you to find out information. You deserve that and I promise you if you want to know something ask me. However, I don't want anyone talking just to try to stir up controversy (we will have enough of that anyway!). Let me be clear, if you talking with a co-worker about what might happen and what could happen that is not bad gossip to me. We all want to know things and I encourage one of you discussing it to call and ask me or somebody 'Hey, what are you going to do going to do..." with this or that. You deserve answers.
>
> However, if you start talking to someone about someone else, like "I heard so and so is doing this or that", I will track that down to its source and if that information is false, or if it was outside proper channels even if true, I will discipline for that. Remember you could be the VICTIM of such gossip as well. Also, if someone tells you something and you repeat it you own it just as if you had started it. Be prepared if you repeat malicious gossip to be compelled to answer who told you, and if you tell somebody something improperly don't hold it against them if they tell it to me. It is so disruptive that I will trace it to its source because that is just how I feel about respecting each other.
>
> Finally on that topic, I realize some people are talking outside the department about things in the interest of changing things they feel they cannot otherwise fix (and some just like seeing the world burn). I encourage you to work with us and not try to burn down the house to fix something you don't like. While it is a violation of policy to do such a thing and I will discipline anyone that falsely makes statements to incite division whether internal or external, I will not spend any time hunting those that want to speak outside the department. I am interested in those of you (98%) that want to have a drama free environment to work and provide the best possible service to this community. I am committing to all of you while I am here to be open, honest and work in the best interest of this Town. All I ask is that you do the same.
>
> In closing, I want to say that I will be making some decisions eventually that some of you will not like. We have some unit cohesion issues related to scheduling. We have some structure issues related to assignments and utilization of positions. And we have some communication issues that are brought about by some or all of these conditions. And we will identify and address other issues you have shared with me. However, changes we make will not be haphazard nor will they be without thought. I ask you to give me a chance to put in place some fixes to some very specific problems you have shared with me, and to understand that there are parts of this job that is difficult and we have to suck it up and share in the misery sometimes. In return, I promise to keep informed and get your participation as much as possible. Together we will improve and already outstanding police department.
>
> Thank you again for all you do, for your welcome of me, and for you future participation in our continuous improvement.
>
>
> Sincerely,
>

> Chief
> <winmail.dat>

Date : 11/27/2018 9:11:29 AM
From : "Albert Desciscio" adesciscio@huntersville.org
To : "Eric Rowell" erowell@huntersville.org
Subject : Re: Thank you and request
Attachment : pastedImage.png;pastedImage.png;

Eric,

I came across the following on the CMS web site. Might be worth reaching out to these individuals relative to understanding the selection criteria where schools are built, yes?

http://www.cms.k12.nc.us/cmsdepartments/construction/Pages/contacts.aspx

CMS » Departments » Construction » Contact Information

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Phone: 980-343-6050
Email: garys.adams

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Courier Number: 785
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O'Dell, Tom

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From: Eric Rowell
Sent: Tuesday, November 20, 2018 4:48:10 PM
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Mr. Desciscio,

fyi - please see below since it appears you were inadvertently left off the earlier email chain due to someone mistyping your email address.

Thanks,

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Karen

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Subject: Re: Thank you and request

Mrs. Bentley,

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Thanks,

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Date : 11/20/2018 7:31:37 AM
From : "Angela Beeker" abeeker@huntersville.org
To : "Eric Rowell" erowell@huntersville.org
Subject : RE: Thank you and request

Thanks. I'll forward to Janet to troubleshoot.

From: Eric Rowell
Sent: Tuesday, November 20, 2018 6:16 AM
To: Angela Beeker <abeeker@huntersville.org>
Subject: Fw: Thank you and request

fyi - this is the second bounceback I've received from Mr. Desciscio's email account.

Thanks,

Eric

From: Mail Delivery System <MAILER-DAEMON@IronPort.huntersville.org>
Sent: Tuesday, November 20, 2018 6:14 AM
To: adesciscio@huntersville.og
Subject: Undeliverable: Thank you and request

Delivery has failed to these recipients or groups:
adesciscio@huntersville.og
A problem occurred while delivering your message to this email address. Try sending your message again. If the problem continues, please contact your email admin.

Diagnostic information for administrators:
Generating server: IronPort.huntersville.org
adesciscio@huntersville.og
Remote Server returned '554 5.0.0 < #5.0.0 smtp; 5.1.2 - Bad destination host 'DNS Hard Error looking up huntersville.og (MX): NXDomain' (delivery attempts: 0)>'
Original message headers:

```
X-IronPort-AV: E=Sophos;i="5.56,256,1539662400";
   d="scan'208,217";a="12645099"
Received: from unknown (HELO TOHEXCHPD01.MANA.LOCAL) ([10.1.1.127])
  by ironport.huntersville.org with ESMTP; 20 Nov 2018 06:14:29 -0500
Received: from TOHEXCHPD01.MANA.LOCAL (10.1.1.127) by TOHEXCHPD01.MANA.LOCAL
 (10.1.1.127) with Microsoft SMTP Server (version=TLS1_2,
 cipher=TLS_ECDHE_RSA_WITH_AES_256_GCM_SHA384) id 15.1.845.34; Tue, 20 Nov
 2018 06:14:29 -0500
Received: from TOHEXCHPD01.MANA.LOCAL ([fe80::9cb9:8ace:f975:f327]) by
 TOHEXCHPD01.MANA.LOCAL ([fe80::9cb9:8ace:f975:f327%7]) with mapi id
 15.01.0845.039; Tue, 20 Nov 2018 06:14:29 -0500
From: Eric Rowell <erowell@huntersville.org>
To: Karen Bentley <kbentley@huntersville.org>, Carrie Warren
        <cwarren@huntersville.org>, Derek Partee <dpartee@huntersville.org>, "Jim
 Puckett" <jpuckett@huntersville.org>, Michael Sass <msass@huntersville.org>,
        Todd Porter <tporter@huntersville.org>, Al <adesciscio@huntersville.og>,
        "Amie Hutchison" <ahutchison@huntersville.org>, William Farber
        <wfarber@huntersville.org>, Bobbie Shields <bshields@huntersville.org>
Subject: Re: Thank you and request
Thread-Topic: Thank you and request
Thread-Index: AQHUfGzQ8Dy4POKjHECLrq7/D4HQFqVQuuvTgADdHWKABvKT8Q==
Date: Tue, 20 Nov 2018 11:14:28 +0000
Message-ID: <125e3defd4c141c28d293ec2439c463b@huntersville.org>
References: <46fdaf2fb1704b9db71729ff1f618672@huntersville.org>,<4e30285e882646999b37fe97be43a31b@huntersville.org>,<c1b076fd448c4264b3809cb6e475283b@huntersville.org>
In-Reply-To: <c1b076fd448c4264b3809cb6e475283b@huntersville.org>
Accept-Language: en-US
Content-Language: en-US
X-MS-Has-Attach:
X-MS-TNEF-Correlator:
x-originating-ip: [75.190.199.71]
Content-Type: multipart/alternative;
      boundary="_000_125e3defd4c141c28d293ec2439c463bhuntersvilleorg_"
MIME-Version: 1.0
```

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From : "Eric Rowell" erowell@huntersville.org
To : "Karen Bentley" kbentley@huntersville.org, "Carrie Warren" cwarren@huntersville.org, "Derek Partee" dpartee@huntersville.org, "JimPuckett" jpuckett@huntersville.org, "Michael Sass" msass@huntersville.org, "Todd Porter" tporter@huntersville.org, "Al" adesciscio@huntersville.og, "Amie Hutchison" ahutchison@huntersville.org, "William Farber" wfarber@huntersville.org, "Bobbie Shields" bshields@huntersville.org
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To : "Eric Rowell" erowell@huntersville.org, "Carrie Warren" cwarren@huntersville.org, "Derek Partee" dpartee@huntersville.org, "JimPuckett" jpuckett@huntersville.org, "Michael Sass" msass@huntersville.org, "Todd Porter" tporter@huntersville.org, "Al" adesciscio@huntersville.og, "Amie Hutchison" ahutchison@huntersville.org, "William Farber" wfarber@huntersville.org, "Bobbie Shields" bshields@huntersville.org
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To : "Albert Desciscio" adesciscio@huntersville.org
Subject : Re: Thank you and request
Attachment : pastedImage.png;pastedImage.png;

Agreed. I would recommend sending an email to the group with this information since our Chair and Mr. Puckett seemed to have someone else in mind last night to discuss site selection. This would be good information to have when we start getting in to more detailed discussions.

Thanks,

Eric Rowell

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Date : 2/11/2019 12:11:50 PM
From : "Anthony Roberts" aroberts@huntersville.org
To : "Melinda Bales" mbales@huntersville.org
Cc : "Karen Bentley" kbentley@huntersville.org, "HEOSC" HEOSC@huntersville.org, "Albert Desciscio" adesciscio@huntersville.org, "John Aneralla" janeralla@huntersville.org
Subject : Re: tonight's meeting w/Cornelius committee

Yes

Anthony Roberts,
Town Manager

On Feb 11, 2019, at 12:02 PM, Melinda Bales <mbales@huntersville.org> wrote:

> Confirming the start time is at 6pm, correct?
>
> --
> Melinda Bales
> Huntersville Town Commissioner
> Lake Norman Education Collaborative
> Mbales@huntersville.org
> 704.728.9643
>
> On Feb 11, 2019, at 10:12 AM, Karen Bentley <kbentley@huntersville.org> wrote:
>
> > Good morning, HEOSC colleagues.
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> > One of my goals for our time together tonight is to have a discussion about the pros and cons of the Charter school option. We have completed this phase of our "study" for that option, so it is now time to assess that option in the context of the information we have received. Please come prepared to have this discussion tonight.
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Date : 2/11/2019 12:02:35 PM
From : "Melinda Bales" mbales@huntersville.org
To : "Karen Bentley" kbentley@huntersville.org
Cc : "HEOSC" HEOSC@huntersville.org, "Albert Desciscio" adesciscio@huntersville.org, "Anthony Roberts" aroberts@huntersville.org, "John Aneralla" janeralla@huntersville.org
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Date : 2/11/2019 1:45:41 PM
From : "Anthony Roberts" aroberts@huntersville.org
To : "Melinda Bales" mbales@huntersville.org
Cc : "Karen Bentley" kbentley@huntersville.org, "HEOSC" HEOSC@huntersville.org, "Albert Desciscio" adesciscio@huntersville.org, "John Aneralla" janeralla@huntersville.org
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6pm

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> >
> > Karen

Date : 5/6/2019 8:17:02 AM
From : "Janet Pierson" jpierson@huntersville.org
To : "'Eric Rowell'" ericwrowell@gmail.com
Subject : RE: Town Board Agenda - May 6, 2019

It will be distributed to the Town Board tonight and posted on our website tomorrow. Once it is on the website, I'll let you know.

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Monday, May 06, 2019 6:03 AM
To: Janet Pierson <jpierson@huntersville.org>
Subject: Re: Town Board Agenda - May 6, 2019

Mrs. Pierson:

Please provide me a copy of the manager's recommended budget as soon as it is available.

Thanks,

Eric Rowell

On Thu, May 2, 2019 at 9:37 AM Janet Pierson <jpierson@huntersville.org> wrote:

> The agenda for the May 6, 2019 Regular Town Board Meeting is available online at:
> Agenda<http://huntersville.granicus.com/AgendaViewer.php?view_id=1&event_id=156>
>
> The full agenda packet is available online at: Agenda Packet<https://d3n9y02raazwpg.cloudfront.net/huntersville/69bd6a9f-0ed2-11e9-b021-0050569183fa-b524b212-3184-4523-af25-c19741d048b3-1556802017.pdf>
>
> If you have any questions, please contact me.
>
> Janet Pierson, NCCMC
> Town Clerk
> Post Office Box 664
> Huntersville, NC 28070
> PH: 704.875.6541

Date : 5/6/2019 6:02:52 AM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Town Board Agenda - May 6, 2019

Mrs. Pierson:

Please provide me a copy of the manager's recommended budget as soon as it is available.

Thanks,

Eric Rowell

On Thu, May 2, 2019 at 9:37 AM Janet Pierson <jpierson@huntersville.org> wrote:

> The agenda for the May 6, 2019 Regular Town Board Meeting is available online at:
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>
> If you have any questions, please contact me.
>
> Janet Pierson, NCCMC
> Town Clerk
> Post Office Box 664
> Huntersville, NC 28070
> PH: 704.875.6541

Date : 5/6/2019 8:41:06 AM
From : "E Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Town Board Agenda - May 6, 2019

Thanks

This message approved by my very smartphone.

On May 6, 2019, at 08:17, Janet Pierson <jpierson@huntersville.org> wrote:

> It will be distributed to the Town Board tonight and posted on our website tomorrow. Once it is on the website, I'll let you know.
>
> **From:** Eric Rowell <ericwrowell@gmail.com>
> **Sent:** Monday, May 06, 2019 6:03 AM
> **To:** Janet Pierson <jpierson@huntersville.org>
> **Subject:** Re: Town Board Agenda - May 6, 2019
>
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>
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> Thanks,
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> Eric Rowell
>
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> >
> > If you have any questions, please contact me.
> >
> > Janet Pierson, NCCMC
> > Town Clerk
> > Post Office Box 664
> > Huntersville, NC 28070
> > PH: 704.875.6541

Date : 6/29/2019 1:50:19 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Jackie Huffman" jhuffman@huntersville.org
Subject : Re: Tuition reimbursement

Thanks for the reminder. Please provide me the respective total amounts the town has paid for tuition reimbursement, aka the "Educational Assistance Program," for eligible HPD employees in the past three (3) fiscal years. Per HPD Directive 1.32, tuition reimbursement monies are budgeted in the Travel/Training portion of the HPD budget. Let me know if there are any questions about this request.

Eric Rowell
Huntersville

On Fri, Jun 28, 2019 at 7:16 PM Jackie Huffman <jhuffman@huntersville.org> wrote:

> Good evening, Eric.
>
> I understood from our phone conversation today that you were going to email me a public records request related to tuition reimbursement. I was hopeful you'd send it via email so that I have an opportunity to double check that I'm sending expressly what you request.
>
> If you'd like some information, you are welcome to email me directly. Hope you enjoy your weekend.
>
> Jackie Huffman

Date : 6/26/2019 12:04:35 PM
From : "E Rowell" ericwrowell@gmail.com
To : "Anthony Roberts" aroberts@huntersville.org
Cc : "Jackie Huffman" jhuffman@huntersville.org, "Lara Cagle" lcagle@huntersville.org, "Angela Beeker" abeeker@huntersville.org, "Bence Hoyle" bhoyle@huntersville.org, "Janet Pierson" jpierson@huntersville.org
Subject : Re: Tuition reimbursement

Thanks.

This message approved by my very smartphone.

> On Jun 26, 2019, at 11:35, Anthony Roberts <aroberts@huntersville.org> wrote:
>
> Eric:
>
> None that I am aware of per our personnel policy. Thanks.
>
> Anthony Roberts,
> Town Manager
>
>
> -----Original Message-----
> From: E Rowell <ericwrowell@gmail.com>
> Sent: Monday, June 24, 2019 8:46 AM
> To: Anthony Roberts <aroberts@huntersville.org>
> Cc: Jackie Huffman <jhuffman@huntersville.org>
> Subject: Tuition reimbursement
>
> Mr. Roberts,
>
> What other town employees or which other town departments are eligible for college tuition reimbursement besides HPD? See HPD Directive 1.32 for reference.
>
> Thank you,
>
> Eric Rowell
> Huntersville
>
> This message approved by my very smartphone.

Date : 6/26/2019 11:35:41 AM
From : "Anthony Roberts" aroberts@huntersville.org
To : "'E Rowell'" ericwrowell@gmail.com
Cc : "Jackie Huffman" jhuffman@huntersville.org, "Lara Cagle" lcagle@huntersville.org, "Angela Beeker" abeeker@huntersville.org, "BenceHoyle" bhoyle@huntersville.org, "Janet Pierson" jpierson@huntersville.org
Subject : RE: Tuition reimbursement

Eric:

None that I am aware of per our personnel policy. Thanks.

Anthony Roberts,
Town Manager

-----Original Message-----
From: E Rowell <ericwrowell@gmail.com>
Sent: Monday, June 24, 2019 8:46 AM
To: Anthony Roberts <aroberts@huntersville.org>
Cc: Jackie Huffman <jhuffman@huntersville.org>
Subject: Tuition reimbursement

Mr. Roberts,

What other town employees or which other town departments are eligible for college tuition reimbursement besides HPD? See HPD Directive 1.32 for reference.

Thank you,

Eric Rowell
Huntersville

This message approved by my very smartphone.

Date : 6/25/2019 6:31:03 AM
From : "Anthony Roberts" aroberts@huntersville.org
To : "E Rowell" ericwrowell@gmail.com, "Lara Cagle" lcagle@huntersville.org
Cc : "Jackie Huffman" jhuffman@huntersville.org
Subject : Re: Tuition reimbursement

Lara:

Please respond. Thanks.

Anthony Roberts,
Town Manager

> On Jun 24, 2019, at 8:47 AM, E Rowell <ericwrowell@gmail.com> wrote:
>
> Mr. Roberts,
>
> What other town employees or which other town departments are eligible for college tuition reimbursement besides HPD? See HPD Directive 1.32 for reference.
>
> Thank you,
>
> Eric Rowell
> Huntersville
>
> This message approved by my very smartphone.

Date : 7/1/2019 10:47:36 AM
From : "Jackie Huffman" jhuffman@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Cc : "Anthony Roberts" aroberts@huntersville.org, "Janet Pierson" jpierson@huntersville.org
Subject : RE: Tuition reimbursement

Good morning, Eric.

It appears from our review of records for FY 2017, 2018, and 2019, the Town has reimbursed a total of $1,260.27; these expenses occurred in FY 2017.

Hope you have a great Fourth.

Jackie Huffman
Assistant Town Manager
Town of Huntersville

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Saturday, June 29, 2019 1:50 PM
To: Jackie Huffman <jhuffman@huntersville.org>
Subject: Re: Tuition reimbursement

Thanks for the reminder. Please provide me the respective total amounts the town has paid for tuition reimbursement, aka the "Educational Assistance Program," for eligible HPD employees in the past three (3) fiscal years. Per HPD Directive 1.32, tuition reimbursement monies are budgeted in the Travel/Training portion of the HPD budget. Let me know if there are any questions about this request.

Eric Rowell
Huntersville

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> Good evening, Eric.
>
> I understood from our phone conversation today that you were going to email me a public records request related to tuition reimbursement. I was hopeful you'd send it via email so that I have an opportunity to double check that I'm sending expressly what you request.
>
> If you'd like some information, you are welcome to email me directly. Hope you enjoy your weekend.
>
> Jackie Huffman

Date : 1/8/2019 5:13:15 PM
From : "Eric Rowell" erowell@huntersville.org
To : "Michael Sass" msass@huntersville.org
Subject : Re: Upcoming January 14 Meeting

Mr. Sass - you should be able to watch a replay of the meeting at the town's facebook page.

Thanks,

Eric

From: Michael Sass
Sent: Tuesday, January 8, 2019 10:43:47 AM
To: Jackie Huffman
Cc: Anthony Roberts; Angela Beeker; Karen Bentley; Albert Desciscio; William Farber; Amie Hutchison; Derek Partee; Todd Porter; Jim Puckett; Eric Rowell; Bobbie Shields; Carrie Warren; John Aneralla; Brian Hines; Melinda Bales
Subject: Upcoming January 14 Meeting

Dear Jackie,

I notified Chairman Karen Bentley that I will not be able to attend the upcoming HEOSC meeting on January 14. I will be visiting my son Adam in Los Angeles that day. I planned the trip last summer. I am disappointed I will be missing the meeting.

I do not intend to participate in the meeting remotely.However, is it possible for me to view the meeting "live" or a "taped" version of the meeting. If that is possible could you let me know how I go about doing this. I was not successful in figuring out how to do this on the town's website.

I am going to be meeting Karen Bentley Thursday morning to share my input about the upcoming meeting.

I very much appreciate the very hard work the Huntersville staff and elected officials are doing to research this important topic.

If there is anything further I can do to assist you, never hesitate to reach out to me.

Sincerely,

Mike Sass
815.791.7911

Date : 1/9/2019 9:04:30 AM
From : "Michael Sass" msass@huntersville.org
To : "Eric Rowell" erowell@huntersville.org
Subject : Re: Upcoming January 14 Meeting

Thank you!

From: Eric Rowell
Sent: Tuesday, January 8, 2019 5:13:15 PM
To: Michael Sass
Subject: Re: Upcoming January 14 Meeting

Mr. Sass - you should be able to watch a replay of the meeting at the town's facebook page.

Thanks,

Eric

From: Michael Sass
Sent: Tuesday, January 8, 2019 10:43:47 AM
To: Jackie Huffman
Cc: Anthony Roberts; Angela Beeker; Karen Bentley; Albert Desciscio; William Farber; Amie Hutchison; Derek Partee; Todd Porter; Jim Puckett; Eric Rowell; Bobbie Shields; Carrie Warren; John Aneralla; Brian Hines; Melinda Bales
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I very much appreciate the very hard work the Huntersville staff and elected officials are doing to research this important topic.

If there is anything further I can do to assist you, never hesitate to reach out to me.

Sincerely,

Mike Sass
815.791.7911

Date : 3/15/2019 9:18:36 PM
From : "Eric Rowell" erowell@huntersville.org
To : "Michael Sass" msass@huntersville.org, "Jim Puckett" jpuckett@huntersville.org
Cc : "Janet Pierson" jpierson@huntersville.org, "Karen Bentley" kbentley@huntersville.org, "Anthony Roberts" aroberts@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org
Subject : Re: Upcoming Subcommittee Meeting on March 20 @11:00 a.m.

Thanks, Mike. I would appreciate a similar agenda and we can draft minutes after. Primarily I think the meeting should consist of the subcommittee weighing pros/cons of the option - possibly preparing a SWOT analysis, and then determining what additional information/questions the subcommittee needs/has in order to conclude its due diligence in studying this option.

Eric

From: Michael Sass
Sent: Friday, March 15, 2019 5:27:57 AM
To: Eric Rowell; Jim Puckett
Cc: Janet Pierson; Karen Bentley; Anthony Roberts; Jackie Huffman
Subject: Upcoming Subcommittee Meeting on March 20 @11:00 a.m.

Dear Eric and Jim,

The subcommittee to study the option of creating a stand alone charter school for Huntersville met last night. The subcommittee included Carrie Warren, Al Desciscio and myself.

We created the agenda attached for the meeting.

A reporter and cameraman from both WBTV (CBS-3) and WJZY (Fox 46) were in attendance for the meeting.

We (Eric, Jim, and Mike) are scheduled to meet on Wednesday March 20 at 11:00 a.m. at the Huntersville Town Hall to have our subcommittee study the feasibility of dividing the Charlotte Mecklenburg LEA into smaller LEAs.

Do you both want to have a similar type agenda for the meeting next Wednesday?

I would be happy to type up the agenda for the first meeting until we all get in a room and decide how to divide up responsibilities for our work together

Topics to include???

Thanks !

Mike

Date : 2/24/2019 5:34:14 PM
From : "Jackie Huffman" jhuffman@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Cc : "Anthony Roberts" aroberts@huntersville.org, "Janet Pierson" jpierson@huntersville.org
Subject : RE: Vehicle tax/fee

Good Sunday afternoon. I hope you are seizing an opportunity to enjoy a break in the rain. You are more than welcome to call me Jackie rather than Mrs. Huffman.

We do not budget vehicle tax and vehicle fee in one line item, not even in the same fund. Our vehicle **tax** revenue can be found on page 16 of our budget book approximately three lines down from the top, budgeted in FY 2019 at $1,828,570. In FY 2018, we collected $1,880,706 in vehicle taxes.

Huntersville has (since before my time, and I believe since inception or at least for 12 years) set aside all vehicle **fee** collections in a separate special revenue fund to be used only for transportation related expenses. There is no legal requirement to do so, if fact, Cornelius did not. The $20 vehicle fee receipts are represented in the budget document in a separate line item on page 17, under Special Revenues approximately 80% down the page labeled Transportation Reserve Fund budgeted at $860,000 in FY 2019. FY 2018's actual collections were $877,496.

The State's Tax and Tag program is responsible for both the vehicle tax and the vehicle fee collections; we do not have an independent means to verify those numbers.

Please let me know if there is additional information I can provide.

Look forward to seeing you Monday evening at HEOSC.

Jackie Huffman
Assistant Town Manager
Town of Huntersville

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Sunday, February 24, 2019 3:57 PM
To: Jackie Huffman <jhuffman@huntersville.org>
Cc: Anthony Roberts <aroberts@huntersville.org>
Subject: Vehicle tax/fee

Mrs. Huffman,

Where in the budget can I find revenue amounts for the town's vehicle tax and $20 vehicle fee - are they both combined into a single revenue line item? How much in revenue did the town collect last FY respectively for the vehicle tax and the $20 vehicle fee? Finally, does the town rely solely on DMV records to collect these taxes/fees related to vehicles, or does the town have its own independent means of verifying who owes these taxes/fees?

Let me know if I need to clarify these questions.

Thanks,

Eric Rowell
Huntersville

Date : 2/24/2019 6:16:24 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Jackie Huffman" jhuffman@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Janet Pierson" jpierson@huntersville.org
Subject : Re: Vehicle tax/fee

Thanks, Jackie. And fyi for all town staff - don't ever feel obligated to respond to my many inquiries on the weekends.

Eric

On Sun, Feb 24, 2019 at 5:34 PM Jackie Huffman <jhuffman@huntersville.org> wrote:

> Good Sunday afternoon. I hope you are seizing an opportunity to enjoy a break in the rain. You are more than welcome to call me Jackie rather than Mrs. Huffman.
>
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> Jackie Huffman
>
> Assistant Town Manager
>
> Town of Huntersville
>
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> **Sent:** Sunday, February 24, 2019 3:57 PM
> **To:** Jackie Huffman <jhuffman@huntersville.org>
> **Cc:** Anthony Roberts <aroberts@huntersville.org>
> **Subject:** Vehicle tax/fee
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>
> Let me know if I need to clarify these questions.

Thanks,

Eric Rowell

Huntersville

Date : 12/4/2019 1:55:08 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "'Eric Rowell'" ericwrowell@gmail.com
Subject : RE: Your Town of Huntersville public records request #19-94 has been closed.
Attachment : image001.jpg;image001.jpg;

According to Major Graham, there were no arrests, so there is no further information to provide.

If you have any questions, please let me know.

Janet Pierson, NCCMC
Town Clerk
Direct Line: 704.766.2202

From: Eric Rowell <ericwrowell@gmail.com>
Sent: Friday, November 22, 2019 1:37 PM
To: Janet Pierson <jpierson@huntersville.org>
Subject: Re: Your Town of Huntersville public records request #19-94 has been closed.

Upon review, these reports don't appear to contain all information outlined in NCGS 132-1.4(c). Please provide complete copies of these reports.

Thank you,

Eric Rowell

On Wed, Nov 20, 2019 at 7:39 AM Town of Huntersville Public Records <support@nextrequest.com> wrote:

– Attach a non-image file and/or reply ABOVE THIS LINE with a message, and it will be sent to staff on this request. –

Town of Huntersville Public Records

Hi there

Record request #19-94 has been closed. The closure reason supplied was:

We have released the requested documents.

If you have any questions, please contact me.

Janet Pierson, NCCMC

Town Clerk

Direct Line: 704.766.2202

View Request 19-94

http://townofhuntersville.nextrequest.com/requests/19-94

Date : 11/22/2019 1:37:28 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Your Town of Huntersville public records request #19-94 has been closed.

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Thank you,

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Town of Huntersville Public Records

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If you have any questions, please contact me.

Janet Pierson, NCCMC

Town Clerk

Direct Line: 704.766.2202

View Request 19-94

http://townofhuntersville.nextrequest.com/requests/19-94

POWERED BY NEXTREQUEST
The All in One Records Requests Platform

Questions about your request? Reply to this email or sign in to contact staff at Town of Huntersville.

Technical support: See our help page

Date : 12/4/2019 2:14:22 PM
From : "E Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Re: Your Town of Huntersville public records request #19-94 has been closed.

Thanks

This message approved by my very smartphone.

On Dec 4, 2019, at 13:55, Janet Pierson <jpierson@huntersville.org> wrote:

> According to Major Graham, there were no arrests, so there is no further information to provide.
>
> If you have any questions, please let me know.
>
> Janet Pierson, NCCMC
> Town Clerk
> Direct Line: 704.766.2202
>
> **From:** Eric Rowell <ericwrowell@gmail.com>
> **Sent:** Friday, November 22, 2019 1:37 PM
> **To:** Janet Pierson <jpierson@huntersville.org>
> **Subject:** Re: Your Town of Huntersville public records request #19-94 has been closed.
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> Town Clerk
>
> Direct Line: 704.766.2202
>
> **View Request 19-94**

http://townofhuntersville.nextrequest.com/requests/19-94

<~WRD000.jpg>

POWERED BY NEXTREQUEST

The All in One Records Requests Platform

Questions about your request? Reply to this email or sign in to contact staff at Town of Huntersville.

Technical support: See our help page

<image001.jpg>

Date : 5/8/2019 5:15:45 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Bence Hoyle" bhoyle@huntersville.org, "Brian Hines" bhines@huntersville.org, "Dan Boone" dboone@huntersville.org, "dphillips" dphillips@huntersville.org, "John Aneralla" janeralla@huntersville.org, "Melinda Bales" mbales@huntersville.org, "Mark Gibbons" mgibbons@huntersville.org, "Nick Walsh" nwalsh@huntersville.org
Subject : Records request - 7034 McLothian Ln., Huntersville

Mrs. Pierson:

Please send me any and all HPD arrest reports and/or incident reports, including any associated notes or call notes, related to any arrest or incident at address 7034 McLothian Ln. in Huntersville with arrest/incident report dates from January 1, 2019 through the present, including, but not limited to report numbers:

- 20190317-1639-02;
- 20190318-1732-01; and
- 20190507-0048-03

Let me know if there are any questions about this request.

Thank you,

Eric Rowell
Huntersville

Date : 5/28/2019 1:48:02 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Records request - Glengarrie Ln.

Mrs. Pierson:

Please send me any and all HPD arrest reports and/or incident reports, including any associated notes or call notes, related to any arrest or incident on or about 5-16-19 at Glengarrie Ln. in Huntersville, including report number - 20190516-1037-00.

Let me know if there are any questions about this request.

Thank you,

Eric Rowell

Huntersville

Date : 6/26/2019 6:14:57 AM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Records request - Hoyle contract

Mrs. Pierson,

Please provide me a copy of any contracts recently entered into after town board approval between the town and Chief Bence Hoyle regarding his employment and/or incentive terms. Let me know if there are any questions.

Thanks,

Eric Rowell
Huntersville

Date : 7/9/2019 6:26:55 AM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Bence Hoyle" bhoyle@huntersville.org
Subject : Records request - HPD

Mrs. Pierson,

Pursuant to N.C.G.S Chapter 132 I am requesting any and all public records or information relating to the following:

- Copies of any and all emails, sent and received, of HPD Officer Sean Freeston at his designated HPD email address, seanf @ huntersville.org, and any other email address he may use to conduct town business from 1 June 2018 through 31 August 2018, and 24 June 2019 through 8 July 2019; and
- The most current list/inventory of all surveillance technology owned or operated by HPD, including product names and product descriptions from the manufacturer.

I am requesting this information be provided to me electronically if possible. If electronic production is not possible, please notify me if there will be any fees related to producing these records or information and, if so, whether the cost will exceed $25.00. Please specify any applicable exemption(s) under N.C.G.S. Chapter 132 if any or all of this records request is denied.

Please provide your response within fifteen (15) business days or as promptly as possible. Don’t hesitate to contact me with any questions regarding this request.

Thank you,

Eric Rowell

Huntersville

Date : 5/1/2019 5:56:23 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Bence Hoyle" bhoyle@huntersville.org, "John Aneralla" janeralla@huntersville.org, "Dan Boone" dboone@huntersville.org, "dphillips" dphillips@huntersville.org, "Nick Walsh" nwalsh@huntersville.org, "Melinda Bales" mbales@huntersville.org, "Mark Gibbons" mgibbons@huntersville.org, "Brian Hines" bhines@huntersville.org
Subject : Records request - HPD

Mrs. Pierson,

Pursuant to N.C.G.S Chapter 132 I am requesting any and all public records or information relating to the following:

- Copies of any and all emails, sent and received, of HPD Officer Tom Seifert at his designated HPD email address, tseifert @ huntersville.org, and any other email address he may use to conduct town business from his rehire date of 12-17-18 through 5pm EST today, May 1;
- Copies of any and all HPD Directive 1.10 addendum forms i) Permit to Engage in Secondary Employment and ii) Requests for Approval of Secondary Employer filled out and/or approved for Officer Tom Seifert; and
- Copies of any HPD policies or directives related to i) personal use of town owned or HPD owned equipment (analogous to Town Personnel Policy Art. IV, Sec. 9) and ii) conflicts of interest, gifts, favors, and ethics (analogous to Town Personnel Policy Art. IV, Sec. 12).

I am requesting this information be provided to me electronically if possible. If electronic production is not possible, please notify me if there will be any fees related to producing these records or information and, if so, whether the cost will exceed $25.00. Please specify any applicable exemption(s) under N.C.G.S. Chapter 132 if any or all of this records request is denied.

Please provide your response within fifteen (15) business days or as promptly as possible. Don’t hesitate to contact me with any questions regarding this request.

Thank you,

Eric Rowell

Huntersville

Date : 3/26/2019 8:29:52 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Bence Hoyle" bhoyle@huntersville.org
Subject : Records request - HPD email

Mrs. Pierson,

Please provide me any and all emails sent to/from HPD officer Rachel Laurenson today, March 26, related to:

-personnel directives; and/or
- the Huntersville Police Department Special Weapons and Tactics (SWAT) Team.

Let me know if there are any questions related to this request.

Thanks,

Eric Rowell
Huntersville

Date : 6/7/2019 7:28:03 AM
From : "E Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Bence Hoyle" bhoyle@huntersville.org, "Dan Boone" dboone@huntersville.org, "dphillips@huntersville.org" dphillips@huntersville.org, "Mark Gibbons" mgibbons@huntersville.org, "mbales@huntersville.org" mbales@huntersville.org, "Brian Hines" bhines@huntersville.org, "Nick Walsh" nwalsh@huntersville.org
Subject : Records request - HPD email

Mrs. Pierson,

Please provide me a copy of any and all emails sent by HPD Ofc. Tom Seifert yesterday, June 6, 2019, between 2:48 and 2:54pm EST, including any emails with subject line "Coupons." Let me know if there are any questions about this request.

Thank you,

Eric Rowell
Huntersville

This message approved by my very smartphone.

Date : 3/27/2019 9:48:49 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Bence Hoyle" bhoyle@huntersville.org
Subject : Records request - HPD policies/directives

Mrs. Pierson,

Please provide me copies of any and all HPD policies and/or directives that have been promulgated/issued from January 1, 2019 through the present or that have an effective date from January 1, 2019 through the present, including copies of any policies and/or directives that have been revised or rescinded during the same period.

Let me know if there are any questions about this request.

Thanks,

Eric Rowell
Huntersville

Date : 10/26/2019 7:27:02 AM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Records request - HPD report

Mrs. Pierson,

Please provide me a copy of any management review/report/investigation done by ISS or any other external/outside agency/department regarding Huntersville Police Dept. completed and delivered to the town within the past three (3) months. Let me know if there are any questions about this request.

Thanks,

Eric Rowell
Huntersville

Date : 7/14/2019 9:07:16 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org
Subject : Records request - HPD reports

Mrs. Pierson:

Please provide me copies of the full reports not just "public release" versions, including any associated notes or call notes and any stop data/traffic law enforcement statistics recorded pursuant to NCGS 143B-903, for the following:

- 20180206-2143-00
- 20190130-2024-01
- 20180108-2308-01
- 20181020-2041-05
- 20190214-0031-04
- 20180216-0210-00
- 20180211-1913-01
- 20181025-2225-03
- 20170616-2001-05
- 20180215-0055-00
- 20181228-2046-00
- 20171030-2129-03
- 20171031-2306-00
- 20170428-0156-03
- 20171022-1908-01
- 20180226-0107-00
- 20190126-1948-02
- 20181207-0121-00
- 20170106-0155-00
- 20170120-0039-00
- 20180621-0148-01
- 20180715-1922-01
- 20181005-1825-01
- 20181105-0140-00
- 20180811-0218-01
- 20180908-2128-05
- 20181220-0114-01
- 20180225-1940-01
- 20180617-0138-01
- 20170115-2043-03
- 20180607-0146-00
- 20171006-2150-00

Let me know if there are any questions about this request.

Thank you,

Eric Rowell
Huntersville

Date : 8/4/2019 9:58:11 AM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org
Subject : Records request - HPD reports

Mrs. Pierson:

Please provide me copies of the full reports not just "public release" versions, including all of the information listed in NCGS 132-1.4(c), and including any associated notes or call notes and any stop data/traffic law enforcement statistics recorded pursuant to NCGS 143B-903, for the following:

- 20190129-1838-02
- 20190222-0216-00
- 20180928-2116-01
- 20190130-0029-01
- 20190119-1915-04
- 20180731-2305-04
- 20190330-2132-04
- 20190212-2108-01
- 20181004-1854-02
- 20181212-2020-02
- 20181128-2344-04
- 20190204-0306-00
- 20180717-1050-00
- 20180809-0120-02
- 20181206-2113-00
- 20190302-2246-00
- 20190129-2356-00
- 20190216-0114-01
- 20181120-2256-04
- 20190211-2325-01
- 20190330-2252-00
- 20180720-2354-02
- 20181009-0036-00
- 20181103-2140-00
- 20181221-2120-00
- 20190201-2248-01

Let me know if there are any questions about this request.

Thank you,

Eric Rowell
Huntersville

Date : 4/17/2019 9:14:51 AM
From : "E Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Cc : "Vickie Brock" vbrock@huntersville.org
Subject : Records request - HPD salary info

Mrs. Pierson,

Pursuant to NCGS 160A-168(b), please provide me the current salary, including pay, benefits, incentives, bonuses, and all other compensation, paid to Chief Hoyle and Major Graham.

Let me know if there are any questions.

Thank you,

Eric Rowell

This message approved by my very smartphone.

Date : 12/17/2019 9:21:22 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "John Aneralla" janeralla@huntersville.org, "Dan Boone" dboone@huntersville.org, "Melinda Bales" mbales@huntersville.org, "Stacy Phillips" sphillips@huntersville.org, "Nick Walsh" nwalsh@huntersville.org, "Brian Hines" bhines@huntersville.org
Subject : Records request - HPD

Mrs. Pierson,

Pursuant to N.C.G.S Chapter 132 I am requesting any and all public records or information relating to the following:

- Copies of any and all emails, sent and received, of HPD Officer Zach Duncan at his designated HPD email address, zduncan @ huntersville.org (or any town/HPD designated email if not zduncan @ huntersville.org), and any other email address he may use to conduct town business from 8 December 2019 through the present.

I am requesting this information be provided to me electronically if possible. If electronic production is not possible, please notify me if there will be any fees related to producing these records or information and, if so, whether the cost will exceed $25.00. Please specify any applicable exemption(s) under N.C.G.S. Chapter 132, Chapter 160A, or otherwise if any or all of this records request is denied.

Please provide your response within fifteen (15) business days or as promptly as possible. Don't hesitate to contact me with any questions regarding this request.

Thank you,

Eric Rowell

Huntersville

Date : 12/11/2019 12:17:10 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Angela Beeker" abeeker@huntersville.org, "John Aneralla" janeralla@huntersville.org, "sphillips@huntersville.org" sphillips@huntersville.org, "Melinda Bales" mbales@huntersville.org, "Brian Hines" bhines@huntersville.org, "Nick Walsh" nwalsh@huntersville.org, "Dan Boone" dboone@huntersville.org
Subject : Records request - ISS report

Mrs. Pierson:

Please provide me a copy of each of the following parts/sections of the ISS report regarding HPD.

1) Cover or title page of the report
2) Table of Contents
3) Executive summary, Summary, or Conclusion of the report
4) Appendix and/or Index list
5) Glossary

I am requesting this information be provided to me electronically if possible. If electronic production is not possible, please notify me if there will be any fees related to producing these records or information and, if so, whether the cost will exceed $25.00. Please specify any applicable exemption(s) under N.C.G.S. Chapter 132 if any or all of this request is denied.

Please provide your response within fifteen (15) business days or as promptly as possible. Don't hesitate to contact me with any questions regarding this request.

Thank you,

Eric Rowell
Huntersville

Date : 6/4/2019 4:47:46 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "John Aneralla" janeralla@huntersville.org, "Melinda Bales" mbales@huntersville.org, "Brian Hines" bhines@huntersville.org, "dphillips" dphillips@huntersville.org, "Nick Walsh" nwalsh@huntersville.org, "Dan Boone" dboone@huntersville.org, "Mark Gibbons" mgibbons@huntersville.org
Subject : Records request - ISS

Mrs. Pierson,

Please provide me copies of any and all contracts between the town and U.S. ISS Agency, LLC, invoices from U.S. ISS Agency, LLC to the town, and any checks issued/made payable to U.S. ISS Agency, LLC from the town from Feb. 1, 2019 through the present; specifically any and all contracts entered into and payments issued by the town to ISS related to the Ofc. Bautista investigation in the event there are other matters at HPD being investigated by ISS during the relevant time period. Let me know if there are any questions about this request.

Thank you,

Eric Rowell
Huntersville

Date : 1/4/2020 1:19:47 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Anthony Roberts" aroberts@huntersville.org
Cc : "Angela Beeker" abeeker@huntersville.org, "Stacy Phillips" sphillips@huntersville.org, "Brian Hines" bhines@huntersville.org, "Nick Walsh" nwalsh@huntersville.org, "Dan Boone" dboone@huntersville.org, "John Aneralla" janeralla@huntersville.org, "Melinda Bales" mbales@huntersville.org, "Janet Pierson" jpierson@huntersville.org
Subject : Records request - Jan. 6 meeting Huntersville v. Runyan

Mr. Roberts:

According to the agenda for Monday night's meeting, the town board will go into closed session at 5pm to consult with the town attorney about a lawsuit captioned Huntersville v. Runyan. I commend the town for complying with NCGS 143-318.11(c) by identifying the parties in the existing lawsuit for which the town board expects to receive advice, but why was a copy of this lawsuit (filed by the town based on the caption?) not made available to the public in the agenda packet? I requested a copy of this suit on Dec. 31 at 9am and have yet to receive a response to my request. It should be very easy to provide an electronic copy of the suit in question. How is the public supposed to be informed about why the town is suing or being sued if copies of lawsuits are not made readily available in agenda packets or otherwise prior to a routine closed session that is included on an agenda days in advance of the board meeting?

Please promptly provide me (or, preferably, provide a copy to the entire town and town board in a revised agenda packet made available immediately online) a copy of this suit and any and all pleadings, discovery, etc. served by/against the town in this suit and any pleadings, responsive pleadings, discovery, etc., if any, filed against the town. Let me know if there are any questions about this request

Thank you,

Eric Rowell
Huntersville

Date : 7/15/2019 6:17:16 AM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Angela Beeker" abeeker@huntersville.org
Subject : Records request - Lawsuits

Mrs. Pierson:

Please provide me copies of any and all lawsuits or civil proceedings served on the town where the town has been named as a party from 1 January 2016 through the present. This request does not include the suits involving WJH LLC. related to an appeal from the Board of Adjustment in late 2018 since I already have copies of those pleadings. Let me know if there are any questions about this request.

Thank you,

Eric Rowell
Huntersville

Date : 12/17/2019 9:44:21 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "John Aneralla" janeralla@huntersville.org, "Dan Boone" dboone@huntersville.org, "Melinda Bales" mbales@huntersville.org, "Nick Walsh" nwalsh@huntersville.org, "Stacy Phillips" sphillips@huntersville.org, "Brian Hines" bhines@huntersville.org
Subject : Records request - Lawsuits

Mrs. Pierson:

Please provide me copies of any and all lawsuits or civil proceedings served on the town where the town has been named as a party from 16 July 2019 through the present. Let me know if there are any questions about this request.

Thank you,

Eric Rowell
Huntersville

Date : 11/18/2019 6:11:58 AM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Janet Pierson" jpierson@huntersville.org
Subject : Records request - property damage

Mrs. Pierson:

Please send me any and all HPD arrest reports and/or incident reports, including any associated notes or call notes, related to any arrest or incident with arrest/incident report numbers below related to incidents on Standerwick Ln.:

- 2019-0920231100
- 2019-0920234401
- 2019-0920234600

Let me know if there are any questions about this request.

Thank you,

Eric Rowell

Huntersville

Date : 6/18/2019 7:29:16 AM
From : "Janet Pierson" jpierson@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Subject : Records Request #19-48
Attachment : 19-48ReleasedFile1.pdf;

Attached is a file with Tom Seifert's e-mails per your request. This is only a portion of them. I will be sending additional files as I am able to finish reviewing/redacting them.

If you have any questions, let me know.

Janet Pierson, NCCMC
Town Clerk
Direct Line: 704.766.2202

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Wednesday, May 01, 2019 4:00 PM
To: Garnes, Norman Jr.
Subject: Re: Hello?

Categories: Release

Yes sir.

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On May 1, 2019, at 3:38 PM, Garnes, Norman Jr. <ngarnes1@cmpd.org> wrote:

> Tom?!?!?!
>
> Is this the Tom that was with the MCSO?
>
> **Captain Norman Garnes**
> Special Events & Secondary Employment
> Charlotte-Mecklenburg Police Department
> 601 E. Trade St
> Charlotte, NC 28202
> Ngarnes1@cmpd.org

Janet Pierson

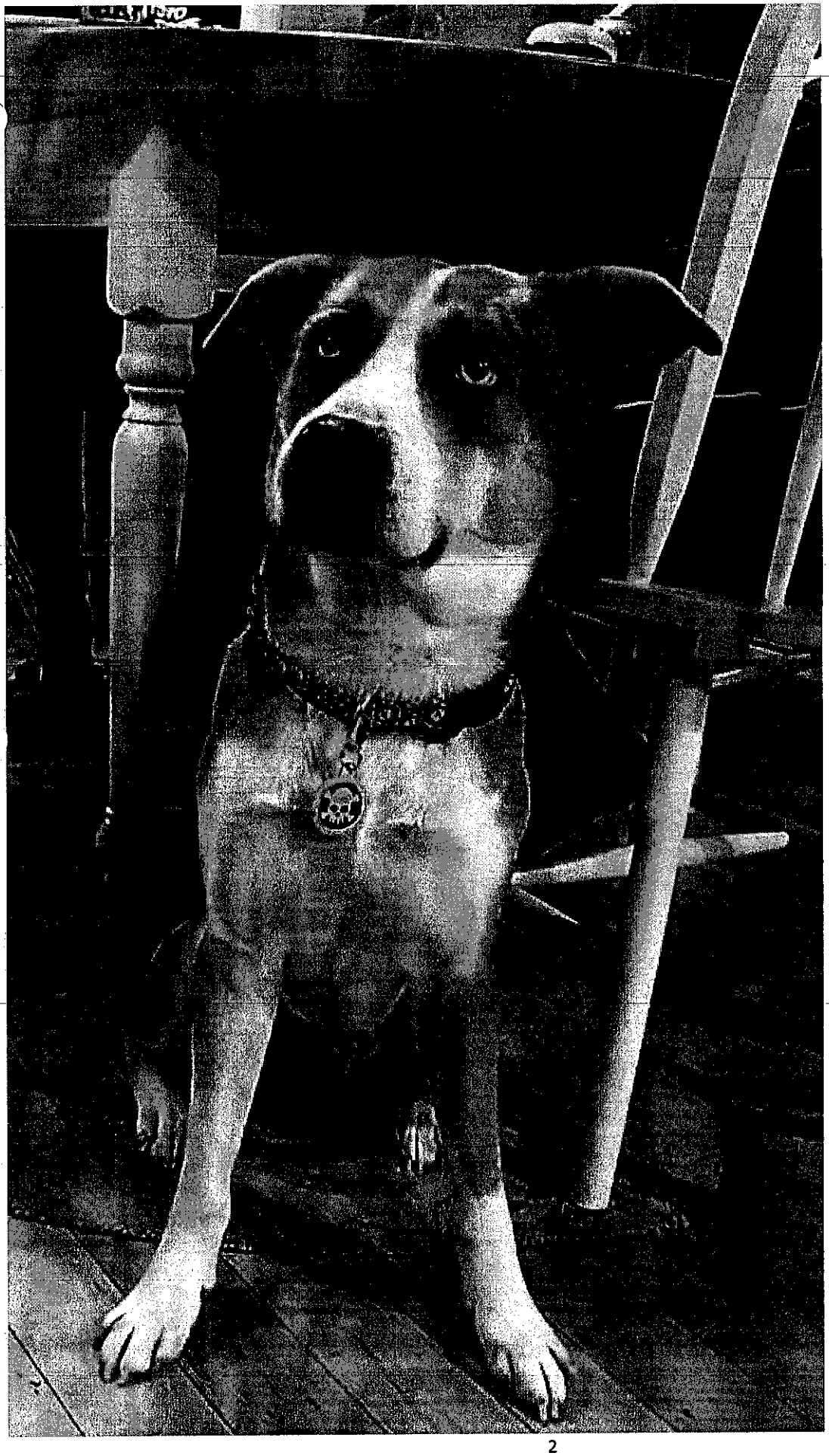
From: Jon-Matthew McCutcheon <jmccutcheon@huntersville.org>
Sent: Tuesday, January 29, 2019 11:06 AM
To: HPD Sworn
Subject: Injured Canine - Div 13

All;

Please keep an eye out for the dog pictured below in the area of Beatties Ford Rd / Hambright Rd. The canine was struck by a vehicle and was last seen running towards the back of the graveyard. The canine is originally lost from the Tanner's Creek neighborhood. The dog is microchipped and was wearing a collar at the time it escaped. His name is Frankie, but he is newly adopted and may not respond to it.

If anyone sees this dog, please contact the owner Tiffany at [redacted] and / or myself at [redacted].

Thanks!



J. McCutcheon
Animal Services Unit
Huntersville Police Deparment
704-464-5400

Janet Pierson

From: Rachel Thornton <rthornton@huntersville.org>
Sent: Tuesday, January 22, 2019 4:59 PM
To: HPD Sworn
Subject: Citizen traffic complaint

On Tuesday, 01-22-2019, I was conducting a business zone check in the area of Rose Commons Dr when I was approached by a female who works in the area. The female did not want to give me her name but stated people are starting to run the stop sign at Rosedale Hill Ave at Rose Commons Dr. The female stated this is an everyday occurrence especially in the morning and the afternoon. I watched the four way stop for 15 minutes and observed several calls almost run the stop sign but stopped when they saw my marked patrol vehicle.

If you work the 13 if you could watch this area for any violations.

Thanks and stay safe

Thornton

Janet Pierson

From: Kevin Johnston <kJohnston@huntersville.org>
Sent: Friday, March 22, 2019 5:36 PM
To: HPD All Employees
Subject: Johnston Out of Office

I will be out of the office until Monday, April 1, 2019. During my absence Lieutenant Sean Freeston will be the acting Bureau Commander and should be consulted on any police matter that I would normally address or that needs immediate attention.

Thank you,

Captain Kevin Johnston
Investigative Services Bureau Commander
Huntersville Police Department
Office: (704)464-5400

Janet Pierson

From: Matt Dunker <mdunker@huntersville.org>
Sent: Thursday, March 14, 2019 12:11 PM
To: Thomas Seifert
Subject: FW: Please call

From: Dorsine Myers <dmyers@huntersville.org>
Sent: Wednesday, March 13, 2019 2:04 PM
To: Matt Dunker <mdunker@huntersville.org>
Subject: Please call

Please call Betty Caldwell in regards to starting a Neighborhood Watch Program.

[redacted]

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Wednesday, March 13, 2019 9:55 AM
To: Bence Hoyle
Subject: Meeting

Chief

Would it be possible to sit down for a few minutes when you have time to meet?

Thanks,

Tom

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

Janet Pierson

From: Odette Saglimbeni <osaglimbeni@huntersville.org>
Sent: Friday, March 08, 2019 10:12 AM
To: HPD Sworn
Subject: Bowman Square, Vermillion

All,

As you may have seen, we posted a video about issues regarding way of travel and parking at Bowman Square in the Vermillion neighborhood. While currently it is a two-way roadway, there is not proper signage about how to appropriately travel the road in that area, and the appearance would have you assume it is a traffic circle. While it is clear that it is a two-way roadway to us, because there is no signage stating it is one-way or a traffic circle, local residents and visitors are very confused when traveling through this area and are treating it as a traffic circle. Therefore, we are treating this as an "educational/learning" phase. Officer Tortorelli is working on this issue and there is a possibility the direction of travel on that road could be changed. Until we have fixed the issue out there, please consider issuing warnings for parking in the wrong direction.

Thanks for all your help and hard work!

O.C. Saglimbeni | Officer
Huntersville Police Department
9630 Julian Clark Avenue
Huntersville, NC 28078
Office 704.464.5400 ext 5516 | Cell [redacted]
osaglimbeni@huntersville.org
HPDPIO@huntersville.org

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Tuesday, March 05, 2019 9:50 AM
To: Barnette, Cathy
Subject: Re: Huntersville Methodist Security

Thursday the 14th will work at 6-6:30 ish?

Tom

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Mar 5, 2019, at 8:34 AM, Barnette, Cathy <Cathy.Barnette@gapris.com> wrote:

> Looks like this week will not work in evenings. Wayne will be in town next week and can meet in evenings at 6:00 or after. Would Monday evening the 11th or Thursday evening the 14th work with your schedule? Both of us will be at the church this Sat morning the 9th between 8:30 and 11:30, don't know if you are around at that time or not.
> Cathy
>
> ---
>
> **From:** Thomas Seifert [mailto:tseifert@huntersville.org]
> **Sent:** Friday, March 01, 2019 3:46 PM
> **To:** Barnette, Cathy
> **Subject:** [External] RE: Huntersville Methodist Security
>
> Would the 6th work? I have a commitment on the 7th or any day next weekend?
>
> Tom Seifert
> Huntersville Police Department
> tseifert@huntersville.org
> [redacted]
>
> ---
>
> **From:** Barnette, Cathy <Cathy.Barnette@GAPRIS.com>
> **Sent:** Friday, March 1, 2019 10:23 AM
> **To:** Thomas Seifert <tseifert@huntersville.org>
> **Subject:** RE: Huntersville Methodist Security
>
> Tom would it be possible for you to meet with a few of us on March 7th around 7:00 PM to start making the plans for some safety training for the church? Wayne and I would like to get your thoughts as well setting this plan into motion.
>
> Thanks,
> Cathy Barnette
> Cell#[redacted]

Email: Cathy.Barnette@gapris.com

From: Thomas Seifert [mailto:tseifert@huntersville.org]
Sent: Thursday, February 14, 2019 9:36 PM
To: Barnette, Cathy
Subject: [External] RE: Huntersville Methodist Security

Cathy

Hi, when are you look to hold the training?

Tom

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Barnette, Cathy <Cathy.Barnette@GAPRIS.com>
Sent: Thursday, February 14, 2019 11:22 AM
To: Timothy Hager <thager@huntersville.org>; Bradley Habenicht <bhabenicht@huntersville.org>; Thomas Seifert <tseifert@huntersville.org>
Subject: RE: Huntersville Methodist Security

Ok thank you,
Cathy

From: Timothy Hager [mailto:thager@huntersville.org]
Sent: Thursday, February 14, 2019 11:19 AM
To: Bradley Habenicht; Barnette, Cathy; Thomas Seifert
Subject: [External] Re: Huntersville Methodist Security

Good afternoon,
I am forwarding this to Officer Seifert who will coordinate a date and time for the security training.

Thank You,

Officer Tim Hager
SRO Bradley Middle School
Huntersville Police Department
980-343-5750 (school)
704-464-5400 (PD)
[redacted] (cell)
thager@huntersville.org
tim.hager@cms.k12.nc.us

From: Bradley Habenicht
Sent: Thursday, February 7, 2019 9:18:01 AM

To: Barnette, Cathy
Cc: Timothy Hager
Subject: Re: Huntersville Methodist Security

I am still covering two positions right now and will be starting our CPA soon. Let me see if I can get another officer to help with this. If I can't I will definitely reach back out to you and get something set up.

Tim, can I get your help with this?

Sgt Brad Habenicht
Community Services Coordinator / SRO Supervisor
Huntersville Police Department
704.464.5400

From: Barnette, Cathy <Cathy.Barnette@GAPRIS.com>
Sent: Thursday, February 7, 2019 8:37 AM
To: Bradley Habenicht
Subject: Huntersville Methodist Security

We emailed briefly before Christmas when you were busy with holiday for needy families, but if you are still interested we are ready to do some training for security at our church. Would you or others be available on a Sunday early afternoon for presenting Active Shooter or other discussion to help us put a plan in place. Our thoughts were that we might get more people to participate if it followed church and quick lunch to keep people there rather than asking them to come on an evening or Saturday.

Let me know your thoughts and if that is not doable for you we can work out another plan.

Thanks
Cathy

Cathy Barnette
[redacted] cell

Sent from my iPhone

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Janet Pierson

From: Jesse Helms <jhelms@huntersville.org>
Sent: Monday, February 25, 2019 5:38 PM
To: HPD Sworn

Hi all. We had encounter today with an elderly female in Birkdale who thought her home was broken into. Turns out she has been hiding things and was unable to locate them again. Officers were able to locate the items inside her home. Ms. [redacted] stated that she does not drive but walked the shops at Birkdale daily. We may start to see more calls for service with her. Today she told a shop keeper about the B&E and the shop keeper called 911. Ms. Clough was not able to give her address and was walked home by officers.

[redacted]
I have no emergency contact for her family at this time.

Officer Jesse Helms
Huntersville Police Department
9630 Julian Clark Ave.
Huntersville NC 28078
704-464-5400
jhelms@huntersville.org

Janet Pierson

From: Rachel Laurenson <RLaurenson@huntersville.org>
Sent: Tuesday, January 22, 2019 11:33 AM
To: HPD All Employees
Subject: NEW Personnel Directive 19-003 Training Advisory/Awards Committee Update

A new personnel directive has been posted to Power DMS and the ESOP updating the Training Advisory and Awards Committees.

Rachel G. Laurenson
Planner/Accreditation Manager
Huntersville Police Department
rlaurenson@huntersville.org

Janet Pierson

From: Ryan Danehy <rdanehy@huntersville.org>
Sent: Thursday, March 28, 2019 6:46 AM
To: Thomas Seifert
Subject: Re: HOA Contacts

I do not I would reach out to Lt. Burnette and have her put you into contact with the towns GIS planning person, they should have a list.

Ryan

Sent from my iPhone

On Mar 28, 2019, at 6:43 AM, Thomas Seifert <tseifert@huntersville.org> wrote:

> Ryan
>
> Do you have a list of all of the subdivisions in Huntersville? Or does someone with the Town have one that you know of?
>
> Tom
>
> Tom Seifert
> Huntersville Police Department
> tseifert@huntersville.org
> [redacted]
>
> **From:** Thomas Seifert <tseifert@huntersville.org>
> **Sent:** Thursday, March 28, 2019 6:36 AM
> **To:** HPD All Employees <HPDAllEmployees@huntersville.org>
> **Subject:** HOA Contacts
>
> To all
>
> I will be compiling an updated HOA contact list for all of the neighborhoods in Huntersville. Can you please send me any current HOA contacts that you have so I can add them to the spreadsheet.
>
> Thanks,
>
> Tom
> Tom Seifert
> Huntersville Police Department
> tseifert@huntersville.org
> [redacted]

Janet Pierson

From: Matt Dunker <mdunker@huntersville.org>
Sent: Friday, April 05, 2019 5:12 PM
To: Breanne Clark; Gavin Aron; James Abraham; MattDunker; Melissa Charubini; Robert Ferrell; Seth Hager; Susan Cabarcas; Thomas Seifert
Subject: Training

All....due to the conference being in April and spring break in May...we will not be doing our monthly training. We will start back in June on the 26th. Please let me know if you have any questions or concerns. I am always available. Thanks for everyones hard work.
Dunker

Sergeant M. Dunker
Huntersville Police Department
704-464-5400

Janet Pierson

From: Mitchell, Jeffery G. <jefferyg.mitchell@cms.k12.nc.us>
Sent: Friday, April 05, 2019 2:03 PM
To: Tseifert@huntersville.org
Subject: FW: Approved KMB 2019 Meeting Schedule & Important Update
Attachments: KMB REVISED FINAL Meeting Schedule for 2019.Approved March2019.pdf

Importance: High

Please see attachment above. Monday the 8th is our next onsite meeting.

We did the Statesville Road cleanup I believe last Saturday and we have Recycle the Runway this Saturday. I could be wrong but I thought we had set the future dates for the next few road cleanup. Do you recall this?

Jeff Mitchell
980-215-3291

From: Knox, Lynn [mailto:Lynn.Knox@mecklenburgcountync.gov]
Sent: Monday, March 25, 2019 11:57 AM
To: Keep Mecklenburg Beautiful
Subject: Approved KMB 2019 Meeting Schedule & Important Update
Importance: High

CAUTION: This email originated from outside the CMS organization. Do not click links, give sensitive information, or open attachments unless verified. Forward all suspicious email to spam@cms.k12.nc.us.

Good morning, everyone. As discussed at the March Keep Mecklenburg Beautiful meeting, the 2019 meeting dates have changed. Please find attached to this message a copy of the Revised 2019 KMB Meeting Schedule. Due to the complications we had with previous meeting dates, please delete all existing calendar requests. I will publish new meeting dates no later than Monday, April 1, 2019. Should you have any questions or concerns, feel free to contact Mrs. Jan Burlee or Mr. Ryan Johnson.

Your time and attention is greatly appreciated.

Sincerely,
Ramona "Lynn" Knox
LUESA-Solid Waste Admin. Support Coordinator
Phone: 980-314-3866
E-mail: lynn.knox@mecklenburgcountync.gov

Janet Pierson

From: Megan Mercier <mmercier@huntersville.org>
Sent: Tuesday, March 19, 2019 2:45 PM
To: HPD Sworn
Subject: BEAST Submissions

Good Morning,
I just wanted to thank you all for doing such a good job with the transition. For the most part, all submissions have been entered in a logical and thorough manner. High Five! I do however want to address some common submission errors that have popped up so that we are all on the same page.

- Don't forget to add the collection location when entering the items collected (third tab)
- There's a difference between envelopes and paper bags. If it's yellow and slim and looks like something you'd send in the mail, that's an envelope. If it's brown and resembles a grocery or paper lunch bag, it's a paper bag.
- When entering the packaging type, do not put the what is inside the evidence envelope, bag, box, etc. The evidence packaging type is the official packaging that the label is affixed to. Example: suspected marijuana in a plastic baggie, which is then sealed in an HPD evidence envelope would be entered as an envelope in the BEAST, not as a plastic bag.
- Please ensure that the submitted times match on both property sheet and in the BEAST. I realize that you may be entering your evidence in the system, and then getting a supervisor signature after. That's okay. We will consider the time you start entering evidence into the BEAST as the submission time.

I know this looks like a lot, but honestly, you all have been doing a great job. Thank you so much! If you have any questions about any of the above, please don't hesitate to ask.

Thanks,
Meg Mercier | Property and Evidence
Huntersville Police Department

704-464-5362
9630 Julian Clark Ave
Huntersville, NC 28078
www.huntersville.org/180/Police-Department
www.huntersville.org/1247/Property-and-Evidence

Janet Pierson

From: Kevin Johnston <kJohnston@huntersville.org>
Sent: Tuesday, March 05, 2019 1:48 PM
To: HPD Sworn
Subject: Patterson Road Construction Area Patrols

I was informed this morning by Steve Robbins, Huntersville Public Works, that they will be starting work on the Patterson Road extension. Public works will be leaving equipment on site until this project is complete. They have asked that we increase patrols in this area, when possible, and stay alert for any suspicious activity.

Thank you,

Captain Kevin Johnston
Investigative Services Bureau Commander
Huntersville Police Department
Office: (704)464-5400

Janet Pierson

From: Ryan Danehy <rdanehy@huntersville.org>
Sent: Monday, March 04, 2019 11:46 AM
To: HPD Sworn
Subject: Accurint Crime Analysis

All,

If you are a new officer please respond to this email with your first and last name as well as email address. If you are an officer who needs their account reset please respond with reset. If you are an officer who would like to see/learn more on ACA please respond as well.

Thank you,

Ryan

Janet Pierson

From: Megan Mercier <mmercier@huntersville.org>
Sent: Tuesday, February 26, 2019 11:56 AM
To: Thomas Seifert; Juan Garay; Austin McEntire; Brian Hollenbach; Zachary Duncan; Kaysie Quicano; CodyShaw; Michael Frazer; Jammie Habenicht; Jofranstar Graham; Dorian Adamik; RobertFerrell; Jesse Helms; Torey Hardy; James Satkus; Evan Tortorelli; Jonathan Tolley
Subject: BEAST

Good morning all,
I just wanted to shoot out a brief email to confirm that using the BEAST starts now (to those that have started using it, thanks ☺). When you do evidence submissions, they should be created and submitted in the system. If you have any questions about using it, or need a pw reset please let me know.

Take care,
Meg Mercier | Property and Evidence
Huntersville Police Department

704-464-5362
9630 Julian Clark Ave
Huntersville, NC 28078
www.huntersville.org/180/Police-Department
www.huntersville.org/1247/Property-and-Evidence

Janet Pierson

From: Odette Saglimbeni <osaglimbeni@huntersville.org>
Sent: Wednesday, May 01, 2019 9:25 AM
To: HPD Sworn
Subject: Men's Locker 43

Importance: High

Categories: Release

Good morning,

If you are using locker 43 in the men's locker room, please let me know. That locker needs to be assigned to a new officer and should now be vacant, but has items inside (razors and miscellaneous clothing). The locker was previously assigned to Ofc. Cox and I am not sure if he left those items or if someone else is now using that locker.

Please let me know by the end of the day today. If no one claims the items, they will be removed by the end of the day and placed in a bag in the locker room.

O.C. Saglimbeni | Officer
Huntersville Police Department
9630 Julian Clark Avenue
Huntersville, NC 28078
Office 704.464.5400 ext 5516 | Cell [redacted]
osaglimbeni@huntersville.org
HPDPIO@huntersville.org

Janet Pierson

From: Brian Vaughan <bvaughan@huntersville.org>
Sent: Wednesday, April 10, 2019 3:29 PM
To: HPD All Employees
Subject: Hotel Construction

Categories: Release

Hotel construction will begin soon on Springhill Suites on Reese Blvd. The construction company will have equipment and vehicles parked along Reese for the first few weeks of construction. They have been instructed to use only one side of Reese Blvd for this. Thank you.

Lt. Brian Vaughan
Huntersville Police Department
Personnel/Training/Fleet Division
704-464-5382 (office)
[redacted](cell)

Janet Pierson

From: Andrew Walters <awalters@huntersville.org>
Sent: Tuesday, April 16, 2019 6:03 PM
To: HPD Sworn
Subject: [redacted]

Categories: Release

[redacted] DOB [redacted] has requested officers check the residence periodically because she is afraid of her ex-boyfriend [redacted] DOB [redacted]. [redacted] stated she and [redacted] were involved in a domestic violence situation in Pilot Mountain, NC. [redacted] stated she believes [redacted] is hacking into her vehicle, cell phone, computer and tablet. [redacted] is a white male, 6'1, 200 lbs, bald and clean shaven. [redacted] owns a [redacted] color but has also been seen in an older model [redacted] in color with rust on the driver and passenger side and an older model [redacted] vehicle unknown make or model. If in the area please be on the lookout for any suspicious activity.

Officer A. Walters
Patrol Division
Town of Huntersville Police Department
9630 Julian Clark Ave
Huntersville, NC 28078
704-464-5400

Janet Pierson

From: Brian Vaughan <bvaughan@huntersville.org>
Sent: Wednesday, March 13, 2019 2:38 PM
To: HPD Sworn
Subject: Joe Gibbs Racing Parking

Categories: Release

Joe Gibbs Racing is having an event tomorrow with 400+ people participating. They have been authorized to use Julian Clark and Reese Blvd. for parking, similar to Fan Fest.

Lt. Brian Vaughan
Huntersville Police Department
Personnel/Training/Fleet Division
704-464-5382 (office)
[redacted] (cell)

Janet Pierson

From: Juan Garay <jgaray@huntersville.org>
Sent: Tuesday, February 12, 2019 6:08 PM
To: Thomas Seifert
Subject: Re: Missing Camera

Categories: Release

Thank you.

Get Outlook for iOS

On Tue, Feb 12, 2019 at 6:07 PM -0500, "Thomas Seifert" <tseifert@huntersville.org> wrote:

I may have it... there was one on the chair next to my crime scene box in the garage that I grabbed. I will check and let you know.

Tom

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Feb 12, 2019, at 5:36 PM, Juan Garay <jgaray@huntersville.org> wrote:

Good evening,

To those who attended the Crime Scene Class today can you please check your cameras and make sure that it is not Canon PowerShot ELPH180 SN:[redacted]

If anyone else happens to find it please let me know.

Thanks!

Get Outlook for iOS

Janet Pierson

From: Bryan Latza <blatza@huntersville.org>
Sent: Saturday, April 13, 2019 3:27 PM
To: HPD Sworn
Subject: Re: Car Carriers on Caldwell Creek

Categories: Release

You can 22 this message. I sent it yesterday from my phone and when I logged in today, it finally sent the message. Strange

Sent from my Verizon, Samsung Galaxy smartphone

-------- Original message --------
From: Bryan Latza <blatza@huntersville.org>
Date: 4/13/19 14:58 (GMT-05:00)
To: HPD Sworn <HPDSworn@huntersville.org>
Subject: Car Carriers on Caldwell Creek

There are two car carriers parked on Caldwell Creek near the Quality Inn. One of them was delivering vehicles to Lexus when it broke down. They sent a second car carrier to offload the first and when it arrived, it too broke down. They ordered parts and the drivers are staying at Holiday Inn Express until they can be repaired, which should be tomorrow. They asked if officers could just check the carriers throughout the night. All the keys are with the truck driver. But they can't off load them until they get the second carrier repaired. Thank you.

Sent from my Verizon, Samsung Galaxy smartphone

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Wednesday, December 19, 2018 12:16 PM
To: Sean Freeston
Subject: Fwd: NCAWARE & E-Citation
Attachments: AOC A 152 NCAware and E-Citation.pdf; ATT00001.htm

Categories: Release

Tom Seifert

[redacted]

Begin forwarded message:

From: Amelia Burnette <aburnette@huntersville.org>
Date: December 19, 2018 at 11:43:20 AM EST
To: Thomas Seifert <tseifert@huntersville.org>
Subject: NCAWARE & E-Citation

Tom,
Can you please fill out this form, sign it, and return it to me so I can get your accounts set up?
Thanks,
Amelia

Lt. A. R. Burnette, Chief's Aide
Huntersville Police Department
9630 Julian Clark Ave
Huntersville, NC 28078
Main: 704-464-5400 [redacted]
ABurnette@huntersville.org

Pursuant to North Carolina General Statute, Chapter 132, Public Records:

This electronic message, any attachment(s) and any electronic response; may be considered public records and subject to request/review by anyone at anytime.

Janet Pierson

From: Brian Vaughan <bvaughan@huntersville.org>
Sent: Thursday, May 02, 2019 9:49 AM
To: HPD Sworn
Subject: Tactical Survival for Law Enforcement
Attachments: Tactical Survival 5.14.16.2016CPCC3.pdf; ATT00001.htm

Categories: Release

See below for available training.

Tactical Survival Techniques

Tuesday, May 14 - Thursday, May 16, 2019

8:00 am - 5:00 pm

Central Piedmont Community College

11930 Verhoeff Drive Huntersville, NC 28078

Tactical Survival Techniques

WHEN: Tuesday-Thursday, May 14-16, 2019

TIME: 8:00AM - 5:00 PM

WHERE:

Central Piedmont Community College

11930 Verhoeff Drive Huntersville NC 28078

Questions? Call or email.

Training Coordinator John "Buck" Smith at email bsmith@achidta.org or phone 470-261-0410 (mobile)

To remove yourself from this mailing list, Click here

Janet Pierson

From: Barry Graham <bgraham@huntersville.org>
Sent: Wednesday, May 01, 2019 8:17 AM
To: HPD All Employees
Subject: Treats in the break room

Categories: Release

Chief Hoyle's wonderful wife has once again sent in deserts.

Lemon Oreo delight and peanut butter brownies are waiting in the break room.

Major B. Graham
Huntersville Police Dept
704-464-5400
704-464-5380
Sent from my iPhone

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Tuesday, April 30, 2019 8:37 PM
To: Bradley Habenicht; Timothy Hager
Subject: FW: Safety town

Categories: Release

Gentleman

Hi, can someone reach out to her in reference to working with Safety Town.

Thanks,

Tom

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

-----Original Message-----
From: Lane Bolen <lanebolen15@gmail.com>
Sent: Tuesday, April 30, 2019 12:43 AM
To: Thomas Seifert <tseifert@huntersville.org>
Subject: Safety town

Hello I'm Lane Bolen and I work with your daughter Sam! I'm interested in helping out w safety town and earning service hours as well throughout the summer.
Sent from my iPhone

Janet Pierson

From: Joshua Gray <jgray@huntersville.org>
Sent: Tuesday, April 30, 2019 11:19 AM
To: HPD Sworn
Subject: North Meck Park/Assist Medic call on 04/25/2019

Categories: Release

To the officers who responded to North Meck Park last Thursday for a male that I believe had a heart attack on the basketball court. I spoke to a friend of his today at the park and he wanted me to pass a long a message that the victim is recovering well. Additionally, he thanked us for everything we did to help them and for our quick response.

Officer J. Gray
Huntersville Police Department
9630 Julian Clark Avenue
Huntersville, NC 28078
Office 704.464.5400

Janet Pierson

From: Barry Graham <bgraham@huntersville.org>
Sent: Tuesday, April 30, 2019 9:51 AM
To: HPD All Employees
Subject: Cake in the break room

Categories: Release

There is a lemon and chocolate pound cake in the break room. Please stop by.

Major B. Graham
Huntersville Police Dept
704-464-5400
704-464-5380
Sent from my iPhone

Janet Pierson

From: Jon-Matthew McCutcheon <jmccutcheon@huntersville.org>
Sent: Tuesday, April 30, 2019 9:33 AM
To: HPD Sworn
Subject: Dogs in cars/Heatstroke in Dogs

Categories: Release

All;

In response to Lt Medlins email, here are the basic signs to look for when attempting to determine if a canine is in heat distress:

- **Excessive Panting/signs of discomfort**
- **Unable or unwilling to move**
- **Drooling**
- **Reddened gums**
- **Vomiting**
- **Diarrhea**
- **Loss of Consciousness**
- **Uncoordinated Movement**

If these signs are observed when responding to calls of canines locked in a car, it is important to remove the animal as soon as practically possible and immediately transport to a veterinary facility for treatment. Carolina's Veterinary Specialists at 12117 Statesville Rd would be the ideal place to transport to. With that being said, these symptoms are on a bit of a sliding scale. As long as the dog is active and moving about fairly normally, you have some time to attempt to locate an owner before forcing entry. Use your best judgement of the situation to determine which course of action is best. If you are on the call alone and choose to leave the vehicle in an attempt to find the owner, return every five minutes or so to reassess the canine and make sure that it doesn't need to be removed.

It is also important to note how rapidly temperature can change within a vehicle, even with the windows down. The following chart is from the American Veterinary Medical Association, and shows the temperature change compared to time in the vehicle:

Estimated Vehicle Interior Air Temperature v. Elapsed Time

Elapsed time	Outside Air Temperature (F)					
	70	75	80	85	90	95
0 minutes	70	75	80	85	90	95
10 minutes	89	94	99	104	109	114
20 minutes	99	104	109	114	119	124
30 minutes	104	109	114	119	124	129
40 minutes	108	113	118	123	128	133
50 minutes	111	116	121	126	131	136
60 minutes	113	118	123	128	133	138
> 1 hour	115	120	125	130	135	140

Also, for a more illustrated picture of what transpires in a vehicle in these conditions, you can watch the following video: https://www.youtube.com/watch?v=dwEg1RoULBw&feature=youtu.be&fbclid=IwAR3ivevdCTzoksmfmmUO9Qh7FZJlKJ-pu2igKJCvmT_hyGfPw89r3eibK-4

Remember that while these situations are absolutely time critical, forcing entry to remove a canine should be the last course of action. Attempts to locate the owner should always come first. In addition, responding officers need to have a plan in place on what they are going to do with the canine if they do force entry to remove it. I can always be reached by phone if I am not working to provide guidance, and CMPD AC&C can always be requested for these situations as well if transport is required.

I will be coordinating with Odette to push out a PSA on our social media platforms in an attempt to mitigate these calls for service.

As always, if anyone has any questions, concerns, or comments, feel free to reach out.

Thanks,

J. McCutcheon
Animal Services Unit
Huntersville Police Deparment
704-464-5400

Janet Pierson

From: Sam Hodapp <shodapp@huntersville.org>
Sent: Tuesday, April 30, 2019 8:35 AM
To: Tyler Medlin
Cc: Michelle Mudge; HPD Sworn
Subject: Re: Memorial Day Murph

Categories: Release

If you are going to do the FULL workout then bring a weighted vest. I did this a few years back and it was awesome.

Hodapp

On Apr 30, 2019, at 8:31 AM, Tyler Medlin <tmedlin@huntersville.org> wrote:

> If anyone is interested, please email Michelle!
>
> Thanks
>
> Tyler
>
> **From:** Michelle Mudge <michelle@sweatnetclt.com>
> **Sent:** Tuesday, April 30, 2019 8:30 AM
> **To:** Matt Dunker <mdunker@huntersville.org>; Brian Vaughan <bvaughan@huntersville.org>; Tyler Medlin <tmedlin@huntersville.org>; Betty Anderson <banderson@huntersville.org>
> **Subject:** Memorial Day Murph
>
> Good Morning Officers!
>
> Hope you all are having a great week!
>
> I am reaching out on behalf of CrossFit 926- the new crossfit gym in Huntersville. For those that don't know, on Memorial Day every year, every CrossFit gym across the country does the workout "Murph" in honor of Michael Murphy, a Navy Lieutenant killed in action in Afghanistan in 2005. Not only is this workout done in his memory, but in memory of all of those who have given the ultimate sacrifice for their country at home and over seas.
>
> CrossFit 926 would be honored to have any first responder who wants to participate come and do Murph with us on Memorial Day. The full workout is:
>
> ***1 mile run***
> ***100 pull ups***
> ***200 push ups***
> ***300 body weight squats***
> ***1 mile run***
>
> but it can be scaled to fit any fitness level!

The event will be a family event so we were also wondering if it would be possible to have a police car present for the kiddos?

Let me know but regardless we would be honored to have any officers and their families come participate!

Thank you!

Michelle

--

Michelle Mudge

Director of Corporate Wellness

SweatNET

m: 704.728.1628

a: 310 Arlington Ave #229, Charlotte, NC 28203

w: sweatnetclt.com e: michelle@sweatnetclt.com

Janet Pierson

From: Tyler Medlin <tmedlin@huntersville.org>
Sent: Tuesday, April 30, 2019 8:32 AM
To: Michelle Mudge; HPD Sworn
Subject: RE: Memorial Day Murph

Categories: Release

If anyone is interested, please email Michelle!

Thanks

Tyler

From: Michelle Mudge <michelle@sweatnetclt.com>
Sent: Tuesday, April 30, 2019 8:30 AM
To: Matt Dunker <mdunker@huntersville.org>; Brian Vaughan <bvaughan@huntersville.org>; Tyler Medlin <tmedlin@huntersville.org>; Betty Anderson <banderson@huntersville.org>
Subject: Memorial Day Murph

Good Morning Officers!

Hope you all are having a great week!

I am reaching out on behalf of CrossFit 926- the new crossfit gym in Huntersville. For those that don't know, on Memorial Day every year, every CrossFit gym across the country does the workout "Murph" in honor of Michael Murphy, a Navy Lieutenant killed in action in Afghanistan in 2005. Not only is this workout done in his memory, but in memory of all of those who have given the ultimate sacrifice for their country at home and over seas.

CrossFit 926 would be honored to have any first responder who wants to participate come and do Murph with us on Memorial Day. The full workout is:

1 mile run
100 pull ups
200 push ups
300 body weight squats
1 mile run

but it can be scaled to fit any fitness level!

The event will be a family event so we were also wondering if it would be possible to have a police car present for the kiddos?

Let me know but regardless we would be honored to have any officers and their families come participate!

Thank you!

--

Michelle Mudge
Director of Corporate Wellness
SweatNET
m: 704.728.1628
a: 310 Arlington Ave #229, Charlotte, NC 28203
w: sweatnetclt.com e: michelle@sweatnetclt.com

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Tuesday, April 30, 2019 4:40 AM
To: Thomas Seifert
Subject: Gangs

Categories: Release

https://www.bing.com/search?q=criminology+theories+and+gangs&FORM=AWRE

https://ivypanda.com/essays/social-theories-of-crime-in-explaining-gang-violence/

https://onlinelibrary.wiley.com/doi/abs/10.1111/j.1745-9125.1993.tb01142.x

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

Janet Pierson

From: Lane Bolen <lanebolen15@gmail.com>
Sent: Tuesday, April 30, 2019 12:43 AM
To: Tseifert@huntersville.org
Subject: Safety town

Categories: Release

Hello I'm Lane Bolen and I work with your daughter Sam! I'm interested in helping out w safety town and earning service hours as well throughout the summer.
Sent from my iPhone

Janet Pierson

From: Kevin Johnston <kJohnston@huntersville.org>
Sent: Monday, April 29, 2019 3:51 PM
To: HPD Sworn
Subject: Hambright Rd construction update

Categories: Release

FYI

From: Rodriguez Vidal, Jose Angel [mailto:jarodriguezv@sugarcreekllc.us]
Sent: Monday, April 29, 2019 3:09 PM
To: Bill Coxe <bcoxe@huntersville.org>; Kevin Johnston <kJohnston@huntersville.org>; dons@medic911.com; Joseph Shook <jshook@huntersville.org>; Andrew Dempski <adempski@huntersville.org>; Stephen Trott <strott@huntersville.org>; Parmenter, Brian <bparmenter@i77partners.com>; Hannon, David <dhannon@i77partners.com>; Gomez Piza, Carlos <cgomez@sugarcreekllc.us>; Williamson, Tommy <twilliamson@ferrovial.us>; Pelham, Derek <dpelham@ferrovial.us>; DeLapp, Heather <hdelapp@ferrovial.us>; Leier, Jean <jleier@i77partners.com>; Currence, David <dcurrence@i77partners.com>; jenthompson@ncdot.gov; rwcooksey@ncdot.gov; ehunter@ncdot.gov; thampton@ncdot.gov
Subject: Update Hunterville's Meeting

To all

First, I apologize for not having any of SCC personnel in the previous meeting last April.

As an update of the works at Hambright, SCC has been working on the grading activities on both sides. Due to the rain in the past March and February, we have had several days just stopped and reworking the same areas which has slowed down the production in the areas. At this point, all the grading is finishing, so we will proceed with the asphalt activities in the next days. Our plan is open one lane per bound during the month of May. That will allow us to complete all the remaining works (driveways, approaches sidewalks and finishes).

The remaining work as well as a more detailed schedule will be provided in our next meeting on May.

For the update on the HOT lanes, we will provide a detailed explanation about the remaining works on the HOT's in our next meeting on May 8th .

Thank you

Jose Angel Rodriguez
VP of Construction
jarodriguezv@sugarcreekllc.us
6135 Lakeview Road, Suite 250
Charlotte, NC 28269
O: 980.337.2399
Sugar Creek
construction, LLC

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Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Sunday, April 28, 2019 11:51 AM
To: Matt Dunker; Jason Cousar
Cc: Brian Vaughan
Subject: Negotiation's Training

Importance: High

Categories: Release

I can attend Negotiation's Training the week of May 13th – 17th. Let me know what paperwork I need to complete.

Tom

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Saturday, April 27, 2019 5:08 PM
To: Geoff Steele
Subject: Re: Welcome back, brother !!

Categories: Release

OK I will let you know as soon as I find out.

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Apr 27, 2019, at 4:53 PM, Geoff Steele <gstee1_4him@hotmail.com> wrote:

> Hi Tom:
>
> I filled out the Ride-Along Release form and took it the station this past Thursday afternoon. They probably won't process quickly enough for us to get together this coming Monday evening.
>
> I guess I'll need to wait to hear from 'management', or you, re: notice that I'm good-to-go...
>
> Thanks,
> Geoff

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Wednesday, April 24, 2019 4:59 PM
To: Geoff Steele
Subject: Re: Welcome back, brother !!

Hi, does Monday night work? 6:30 pm ?

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Apr 24, 2019, at 4:23 PM, Geoff Steele <gstee1_4him@hotmail.com> wrote:

> Hi Tom:

I ran into Travis Watts as he was getting new battery in his cruiser today and he said you were back on the force here... Wow....GREAT. We are happy you're back in town!

I also stopped by the station to get another ride-along release and the gal working said you're doing shifts out on the road... Any chance I might ride along with you at night sometime in the next couple of months ?

Best regards to you....hope to see you soon.

Geoff and Sandy Steele

Janet Pierson

From: Scott Sharp <ssharp@huntersville.org>
Sent: Friday, April 26, 2019 4:14 PM
To: HPD All Employees
Subject: Ice Cream

Categories: Release

A friend of mine from Bluebell Ice Cream dropped off 2 boxes of ice cream cups. They are in the freezer in the breakroom. Enjoy.

Captain Scott Sharp
Huntersville Police Department
704-464-5400 Main
704-464-5390 Direct
ssharp@huntersville.org

Janet Pierson

From: Bradley Habenicht <bhabenicht@huntersville.org>
Sent: Thursday, April 25, 2019 6:03 PM
To: All Town Employees
Subject: Re: SECU - The SECU Mobile App is Here!
Attachments: image001.jpg

Categories: Release

I have had several people ask about the LGFCU app. That app will be finished soon and once it is, I will send out a notice about that one.

Sgt Brad Habenicht
Huntersville Police
Sent from PD iPhone

On Apr 25, 2019, at 08:38, Bradley Habenicht <bhabenicht@huntersville.org> wrote:

FYI

Sgt Brad Habenicht,
Community Services Coordinator
Huntersville Police Department
9630 Julian Clark Ave, Huntersville, NC 28078
Direct: 704 464 5359 Main: 704 464 5400
bhabenicht@huntersville.org or www.huntersvillepd.org

Pursuant to North Carolina General Statute, Chapter 132, Public Records: This electronic message, any attachment(s) and any electronic response; may be considered public records and subject to request/review by anyone at anytime

<image001.jpg>

We are excited to announce the SECU Mobile App is available for members! We will begin official promotion in the following weeks via the SECU website, ATM kiosks and on social media; however, we wanted to take this opportunity to share the news with our volunteers now. The App will provide even more convenience for the products and services you already use through Member/Mobile Access via the website and is the foundation for many new and exciting features and functions that are still to come. Use the following links (via the icons below) to download the App:

To enroll in the SECU Mobile App, you will use your existing Member Access User ID and Password. If you aren't enrolled in Member Access, no worries! Visit https://www.ncsecu.org/OnlineServices/MemberAccess.html to complete this step. Then go to the Apple Store for iOS devices or the Google Play Store for Android devices to download the App. Search for "SECU," and look for our icon which will have "SECU" above the picture of the state of North Carolina. Once the download is complete, use your Member Access User ID and Password to enroll in the Mobile App; during this process you will define a 5-digit PIN to simplify future App logins.

Using the Mobile App you can:

- View your account balances and transaction details
- Transfer funds between your Credit Union accounts
- View and schedule your BillPay payments
- Perform a real-time loan or credit card advance
- Find a branch or ATM
- Provide feedback and much more!

With future enhancements in 2019 and beyond you will have additional functionality and convenience including:

- Mobile Check Deposit (take a picture of your check to deposit it into your SECU account)
- Biometric (fingerprint and facial) Recognition to sign on
- Card Controls (turn your card on and off)
- Push Notifications (messages and alerts that automatically pop up on a mobile device)

Janet Pierson

From: Bradley Habenicht <bhabenicht@huntersville.org>
Sent: Thursday, April 25, 2019 2:03 PM
To: HPD Sworn
Subject: Safety Town

Categories: Release

I am currently looking for any officer who would like to assist with safety town this year. For those of you who may not be aware of this program, it is a program where officers work with rising kindergartners on various safety topics. The dates are June 10-13 and June 17-20. The hours are 8-1630.

If you are able to help for any period of time any of these days please let me know. The greatest need is during week one and specifically the 11th.

Sgt Brad Habenicht
Huntersville Police
Sent from PD iPhone

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Thursday, April 25, 2019 12:23 PM
To: HPD Volunteer
Subject: Re: phone call

Categories: Release

Ok I will. I attempted last week but but no answer.

Tom

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Apr 25, 2019, at 10:56 AM, HPD Volunteer <HPDVolunteer@huntersville.org> wrote:

> Sir,
>
> John Alexander called for you and requested you call him back. [redacted]
>
> Paul Magee, Volunteer
> Huntersville Police Department (704)464-5400
> hpdvolunteer@huntersville.org

Janet Pierson

From: HPD Volunteer <HPDVolunteer@huntersville.org>
Sent: Thursday, April 25, 2019 10:56 AM
To: Thomas Seifert
Subject: phone call

Categories: Release

Sir,

John Alexander called for you and requested you call him back. [redacted]

Paul Magee, Volunteer
Huntersville Police Department (704)464-5400
hpdvolunteer@huntersville.org

Janet Pierson

From: Bradley Habenicht <bhabenicht@huntersville.org>
Sent: Thursday, April 25, 2019 8:39 AM
To: All Town Employees
Subject: FW: SECU - The SECU Mobile App is Here!

Categories: Release

FYI

Sgt Brad Habenicht,
Community Services Coordinator
Huntersville Police Department
9630 Julian Clark Ave, Huntersville, NC 28078
Direct: 704 464 5359 Main: 704 464 5400
bhabenicht@huntersville.org or www.huntersvillepd.org

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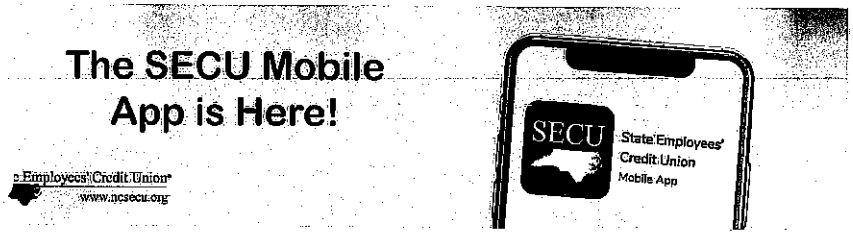

We are excited to announce the SECU Mobile App is available for members! We will begin official promotion in the following weeks via the SECU website, ATM kiosks and on social media; however, we wanted to take this opportunity to share the news with our volunteers now. The App will provide even more convenience for the products and services you already use through Member/Mobile Access via the website and is the foundation for many new and exciting features and functions that are still to come. Use the following links (via the icons below) to download the App:

To enroll in the SECU Mobile App, you will use your existing Member Access User ID and Password. If you aren't enrolled in Member Access, no worries! Visit https://www.ncsecu.org/OnlineServices/MemberAccess.html to complete this step. Then go to the Apple Store for iOS devices or the Google Play Store for Android devices to download the App. Search for "SECU," and look for our icon which will have "SECU" above the picture of the state of North Carolina. Once the download is complete, use your Member Access User ID and Password to enroll in the Mobile App; during this process you will define a 5-digit PIN to simplify future App logins.

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- Perform a real-time loan or credit card advance
- Find a branch or ATM
- Provide feedback and much more!

With future enhancements in 2019 and beyond you will have additional functionality and convenience including:

- Mobile Check Deposit (take a picture of your check to deposit it into your SECU account)
- Biometric (fingerprint and facial) Recognition to sign on
- Card Controls (turn your card on and off)
- Push Notifications (messages and alerts that automatically pop up on a mobile device)

Janet Pierson

From: Bence Hoyle <bhoyle@huntersville.org>
Sent: Wednesday, April 24, 2019 9:32 PM
To: HPD All Employees
Subject: Fwd: Gilead Road Median and other Items

Categories: Release

Good work all. Thank you.

Begin forwarded message:

From: John Aneralla <janeralla@huntersville.org>
Date: April 24, 2019 at 17:42:28 EDT
To: Tim Robinson <timr99asu@yahoo.com>, Bence Hoyle <bhoyle@huntersville.org>, Anthony Roberts <aroberts@huntersville.org>
Subject: Re: Gilead Road Median and other Items

Tim,
Thanks for the email and support.
Mayor Aneralla

Sent from my iPhone

On Apr 24, 2019, at 4:43 PM, Tim Robinson <timr99asu@yahoo.com> wrote:

> Chief Hoyle,
>
> I wanted to drop a note of appreciation to you and your Officers.
>
> I have had the opportunity to see the officers at work with pulled over speeders in the downtown area (Main St - north and south of Huntersville Concord). Additionally, a few of my neighbors noted in conversations that they had seen the Officers at work pulling over speeders. As there is an ongoing speeding issue in the downtown area - especially Main and Church St - it was great to see the officers at work and hear from my neighbors they are seeing the same.
>
> Thank you for your and your Officers efforts.
>
> Tim Robinson
>
> On Thursday, March 14, 2019, 4:46:34 PM EDT, Bence Hoyle <bhoyle@huntersville.org> wrote:
>
> Yes sir. Thanks for the feedback!
>
> On Mar 14, 2019, at 16:41, Tim Robinson <timr99asu@yahoo.com> wrote:
>
> Chief Hoyle,

Thank you so much for responding and working to address. Additionally, thank you and your officers for all you do in service of the community.

Tim Robinson

On Thursday, March 14, 2019, 12:59:21 PM EDT, Bence Hoyle <bhoyle@huntersville.org> wrote:

I will pass the traffic concerns to our traffic unit today.

On Mar 14, 2019, at 11:46, Nick Walsh <nwalsh@huntersville.org> wrote:

> Mr. Robinson -
>
> I appreciate your input.
>
> I copied in Anthony Roberts who is our Town Manager and Bence Hoyle who is our Police Chief. I will ask them to respond to the issues you noted below including those related to landscaping, code enforcement, litter, and speeding.
>
> I will also give you a call to discuss some of your observations of our town.
>
> Thanks ...
>
> Nick Walsh
> Commissioner
> Town of Huntersville
> 704-577-0379
>
> On Mar 14, 2019, at 11:32 AM, Tim Robinson <timr99asu@yahoo.com> wrote:
>
> Board of Commissioners,
>
> Over the past 3.5 years we have lived in Huntersville I have steadily watched as the Gilead Rd median and Resse Blvd median (north side of Gilead - the entrance median to Publix and Harris Teeter) deteriorate into a weed infested mess. There is absolutely no care taking place on it and it is nothing but weeds now.
>
> This is a major entry into the town and one of the first things people see when they get off the freeway and now it is a nothing but weeds. I understand there will be changes to that part of Gilead when the new bridge is built over the I77 (but not Reese Blvd), but we are not there yet and this median seems to be left abandoned to turn it a weed field in the meantime. It is a terrible impression when entering Huntersville. For people considering moving to Huntersville (businesses or residents) this is not a good impression of the town and at least to me shows the town is lacking doing some of the basic things they have control over to create an appealing environment.

I contacted code enforcement and they informed me this was a public works (town of Huntersville) issue and I need to contact them. This makes it more concerning - that it seems it is not just that the town isn't working to ensure that things in the town are being kept up, but the town is responsible it seems (according to code enforcement) for these weed infested medians. I ask each of you next time you are sitting on Reese Blvd pulling out of the Publix / Harris Teeter plazas to look down (when you are at the stop light) at the median landscaping (especially nearest to Gilead) and see what it makes you feel / think.

I really believe the town needs to do a better job of addressing and controlling things that are in its ability to do so. It needs to start making sure that areas are kept up and codes/rules are followed. If it wants to continue to push for downtown Huntersville to evolve - control the things it can - focus on the amount of litter going on there. The area around the Mexican Market and Food Truck are filled with litter - focus on pushing them to clean it up - add another trash can and hold the businesses (the Food Truck and Mexican Market) accountable for their customers littering the area (more attention and effort). Focus on speeding in that area. It is 25 mph, yet it seems one out of two cars on Main and Church St (along with Gilead) are doing 35 mph plus, but in my 3.5 years in Huntersville I have never seen the police do traffic/speed enforcement on Main or Church street (they may do it, but I have not see it and speeding is a constant issue).

I am asking you as the Board of Commissioners to ask if the town is doing the little things to make the town nicer, cleaner, safer and what improvements can be made here. Thank you for taking the time to read this and the time you spend on behalf of your town.

Sincerely,
Tim Robinson
10403 Drake Hill Drive, Huntersville, NC 28078
timr99asu@yahoo.com / 602-999-0204

Janet Pierson

From: Geoff Steele <gstee1_4him@hotmail.com>
Sent: Wednesday, April 24, 2019 4:23 PM
To: tseifert@huntersville.org
Subject: Welcome back, brother !!

Categories: Release

Hi Tom:

I ran into Travis Watts as he was getting new battery in his cruiser today and he said you were back on the force here... Wow....GREAT. We are happy you're back in town!

I also stopped by the station to get another ride-along release and the gal working said you're doing shifts out on the road... Any chance I might ride along with you at night sometime in the next couple of months ?

Best regards to you....hope to see you soon.

Geoff and Sandy Steele

Janet Pierson

From: Johnson, Ryan T. <Ryan.Johnson@mecklenburgcountync.gov>
Sent: Wednesday, April 24, 2019 2:43 PM
To: Undisclosed recipients
Subject: Discount Hazardous Waste Collection Event -- May 22nd
Attachments: Event Details - Combo Chart.pdf

Categories: Release

Good Afternoon,

Mecklenburg County Solid Waste & *ECOFLO* will host a *Very Small Quantity Generator (VSQG) Hazardous Waste Collection Event* on May 22, 2019 (8:00 am – 3:00 pm). This annual event is designed to provide a lower-cost option for qualifying businesses to responsibly dispose of their hazardous waste (as required by RCRA). Past participants saved at least 20% (compared to contracting for the service on their own).

This event is only available to businesses generating less than 220 pounds of hazardous waste and less than 2.2 pounds of acute hazardous waste **each month** (i.e. a *Very Small Quantity Generator* (VSQG)). This event is by appointment only. For additional information, please visit our website.

- Mecklenburg County Website: https://www.mecknc.gov/LUESA/SolidWaste/Community-Programs/Pages/Business-Commercial-Hazardous-Waste.aspx
- ECOFLO Website: https://www.ecoflo.com/mecklenburg-events/

Best Regards,

Ryan Johnson
Sr. Environmental Specialist
Mecklenburg County Government
2145 Suttle Avenue
Charlotte, NC 28208-5237
(O) 980-314-3872
(C) 704-507-4981

Janet Pierson

From: Brian Vaughan <bvaughan@huntersville.org>
Sent: Wednesday, April 24, 2019 9:27 AM
To: HPD Sworn
Subject: I & I

Categories: Release

Interview and Interrogation class available beginning April 29th at Gaston College. Submit a training request as normal, through your chain of command. Thanks.

Lt Vaughan

Sent from my iPhone

Janet Pierson

From: Romano, Elizabeth <elizabeth.romano@woodplc.com>
Sent: Wednesday, April 24, 2019 9:01 AM
To: Amundson, Kelley (US); Johnson, Ryan T.; Belk, Blair; Jan Burlee; Billie Richardson; Hagesether, Erik; Thomas Seifert; Knox, Lynn; Hall, Laurette; Bridgett Williams; Rainey, Josh; Charlene Minor; 'Brandon Whelan'; Christina O'Brien; Kenneth.Kissiah@mecklenburgcountync.gov; Rivens, Tonya M.; Caudle, Aaron; Donald Green; Jeffery Mitchell; Jegou, Carol; Hunter, Chris; Valder, David; Hill, Jonathan; 'Kuroda, Sabrina'; Darcy Everett; Albero, George
Cc: Johnson, Ryan T.; Caudle, Aaron; Knox, Lynn(Lynn.Knox@mecklenburgcountync.gov)
Subject: RE: Litter Index 2019

Categories: Release

Hi Kelley –

Unfortunately, I won't be able to help out with the Litter Index this year. I have work conflicts every morning that week, including a conference in Pinehurst. Sorry to miss it this year!

Thanks,
Elizabeth

Elizabeth L. Romano
Program Manager – Charlotte, North Carolina
Environment & Infrastructure Solutions
Direct: +1 (704) 357-5592
Mobile: +1 (704) 280-9832
elizabeth.romano@woodplc.com
www.woodplc.com

wood.

From: Amundson, Kelley (US) <Kelley.Amundson@am.jll.com>
Sent: Tuesday, April 23, 2019 3:29 PM
To: Johnson, Ryan T. <Ryan.Johnson@mecklenburgcountync.gov>; Belk, Blair <Blair.Belk@ccbcc.com>; Jan Burlee <Jan.Burlee@agdata.com>; Billie Richardson <Billie.Richardson@agdata.com>; Hagesether, Erik <Erik.Hagesether@mecklenburgcountync.gov>; Thomas Seifert <tseifert@huntersville.org>; Knox, Lynn <Lynn.Knox@mecklenburgcountync.gov>; Hall, Laurette <Laurette.Hall@mecklenburgcountync.gov>; Bridgett Williams <bridgettherring@yahoo.com>; Rainey, Josh <Josh.rainey@junkluggers.com>; Charlene Minor <cminor@townofdavidson.org>; 'Brandon Whelan' <brandonwhelan@yahoo.com>; Christina O'Brien <tina.obrien@baml.com>; Romano, Elizabeth <elizabeth.romano@woodplc.com>; Kenneth.Kissiah@mecklenburgcountync.gov; Rivens, Tonya M. <Tonya.Rivens@mecklenburgcountync.gov>; Caudle, Aaron <Aaron.Caudle@mecklenburgcountync.gov>; Donald Green <greend@progressiveae.com>; Jeffery Mitchell <Jefferyg.Mitchell@cms.k12.nc.us>; Jegou, Carol <cjegou@all-green.com>; Hunter, Chris <Chris.Hunter@mecklenburgcountync.gov>; Valder, David <David.Valder@cpcc.edu>; Hill, Jonathan <Jonathan.Hill@ci.charlotte.nc.us>; 'Kuroda, Sabrina' <SKuroda@republicservices.com>; Darcy Everett <devere15@uncc.edu>; Albero, George <galbero@tulane.edu>
Cc: Johnson, Ryan T. <Ryan.Johnson@mecklenburgcountync.gov>; Caudle, Aaron

<Aaron.Caudle@mecklenburgcountync.gov>; Knox, Lynn (Lynn.Knox@mecklenburgcountync.gov) <Lynn.Knox@mecklenburgcountync.gov>
Subject: Litter Index 2019

Good Afternoon,

It's critical that the KMB Board supports the Litter Index on May 6-8 by volunteering to participate. The yearly Index is a requirement of our charter with KAB. If not completed, KMB could lose its affiliation.

Please check your calendar to see which day you can attend and email me with your commitment at your earliest opportunity. We have to find 15-18 volunteers total. Board members should comprise the majority of these spots. We will leave the LUESA building at 8:30 am and will return by 12pm at the latest each day. We will need approximately 5 volunteers each day to hit our goal.

This counts as a volunteer event towards your mandatory volunteer events as a board member.

Please let me know if you have any questions and I look forward to hearing back from you all.

Thank you,

Kelley Amundson, LEED AP O+M
Energy & Sustainablity Manager
JLL
+1 980 240 1564

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Janet Pierson

From: Amundson, Kelley (US) <Kelley.Amundson@am.jll.com>
Sent: Tuesday, April 23, 2019 3:29 PM
To: Johnson, Ryan T.; Belk, Blair; Jan Burlee; Billie Richardson; Hagesether, Erik; Thomas Seifert; Knox, Lynn; Hall, Laurette; Bridgett Williams; Rainey, Josh; Charlene Minor; 'Brandon Whelan'; Christina O'Brien; Romano,Elizabeth; Kenneth.Kissiah@mecklenburgcountync.gov; Rivens, Tonya M.; Caudle, Aaron; Donald Green; Jeffery Mitchell; Jegou, Carol; Hunter, Chris; Valder, David; Hill, Jonathan; 'Kuroda, Sabrina'; Darcy Everett; Albero, George
Cc: Johnson, Ryan T.; Caudle, Aaron; Knox, Lynn(Lynn.Knox@mecklenburgcountync.gov)
Subject: Litter Index 2019
Attachments: attachment.txt; attachment.html

Categories: Release

Good Afternoon,

It's critical that the KMB Board supports the Litter Index on May 6-8 by volunteering to participate. The yearly Index is a requirement of our charter with KAB. If not completed, KMB could lose its affiliation.

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Thank you,

Kelley Amundson, LEED AP O+M
Energy & Sustainablity Manager
JLL
+1 980 240 1564

Janet Pierson

From: Nick Bruining <NickB@huntersville.org>
Sent: Tuesday, April 23, 2019 11:34 AM
To: HPD Sworn
Subject: Abandoned Vehicles
Attachments: 6.09 DIRECTIVE 6.09 TOWING VEHICLES 6 13 16.pdf

Categories: Release

All,

Recently I was contacted by a concerned citizen regarding "abandoned" vehicles in his neighborhood. According to the citizen residents have called multiple times about several vehicles, with no or expired registrations, that have been parked in the street for extremely long periods of time without moving. I wanted to clarify with everyone that this is an issue we as the police can and should handle, and there are multiple avenues we can take to resolve this.

- First and foremost, an attempt to contact the registered owner should be made. This past week officers made contact with the owners of three separate abandoned vehicles and so far, two of the three have been removed (The third should be removed by Wednesday).
- If attempts to contact the owner are unsuccessful officers can cite the vehicle under the ordinance below.
- OR a 48 hour tow notice can be affixed to the vehicle and the vehicle can be removed by officers. (please see attached policy).

Sec. 71.03 - Parking prohibited for specific purposes.

It shall be unlawful to stop, stand or park a vehicle or detached trailer on a street for the principal purpose of:

(A) Advertising;

(B) Displaying the vehicle or detached trailer for sale;

(C) Washing, greasing or repairing the vehicle or detached trailer, except for repairs necessary by emergency; or

(D) Storage of the vehicle or detached trailer.

(1) For the purpose of this section, a vehicle or detached trailer shall be deemed to have been left on the street for the principal purpose of storage when it has been standing in one place for a continuous period of more than 72 hours.

(2) This division shall apply to any detached trailer.

(3) This division shall apply to a vehicle that is left standing in front of its owner's residence only when the vehicle does not have a license plate or has an expired license plate.

This is the link for the Huntersville Code of Ordinances:
https://library.municode.com/nc/huntersville/codes/code_of_ordinances?nodeId=PTIITOHUCOOR_TITVIITRCO_CH71STSTPA

If you have any questions, please let me know.

Thank you,

Nick

Sergeant Nick Bruining
Huntersville Police Department
Traffic Safety Division
704-464-5400
nbruining@huntersville.org

Janet Pierson

From: Barry Graham <bgraham@huntersville.org>
Sent: Monday, April 22, 2019 2:02 PM
To: HPD All Employees
Subject: Lime Pound Cake in the breakroom.

Categories: Release

Chief Hoyle's wife was kind enough to make us a lime pound cake to share. Please stop by and try it if you get a chance.

Thanks
Major Barry Graham
Huntersville Police Department
9630 Julian Clark Ave.
Huntersville, NC 28078
704-464-5400 Main
704-464-5380 Office

Janet Pierson

From: Scott Sharp <ssharp@huntersville.org>
Sent: Wednesday, April 17, 2019 10:40 AM
To: HPD Sworn
Subject: Arrest Processing

Categories: Release

All,

Yesterday I attended a meeting at the jail regarding their operations, and the concerns they have along with the concerns of local police departments. It also included some updates to some of their pending equipment upgrades.

Jail Equipment Projects: Some of these may cause delays at the jail.
Full Body Scanner to be installed in 6-8 Weeks. This includes tiles with radiation markings.

300, 400, and 500 Doors to be replaced in June

New Live Scan machines

Millwork to be done for the Intake Counter.

Processing Issues:
The amount of time officers are spending in the intake to get through the process in general. They did point out that wait times begin to get longer in the afternoon (CMPD second shift) and recommend any warrant arrests be made between 0700-1200 if possible.

Officer paperwork problems.

DWI processing times (NCSHP) exceeding 2 ½ hours.

Contraband on prisoners: **Poor searches by police officers** are causing an increase in weapons and drugs to get into intake.

The AP Major acknowledged their staffing issues: They currently have 20 deputy sheriff vacancies in Arrest Processing. This amounts to one entire shift.

The Admin stated officers can use the AP WEB dashboard to see how many arrests are pending/called in to intake to know the possible wait times.

Combative Prisoners: Officers need to learn to de-escalate things when dealing with combative prisoners ahead of AP processing. If that isn't possible, then officers need to allow the deputies to take over and step away to give them a chance to try and de-escalate things with the prisoner to reduce the odds of a use of force in the AP area.

Tobacco use: Tobacco is not allowed in the jail for anyone **including officers**.

The Major would like to develop some form of message board to increase communication between the police departments and the arrest processing, and are looking at ways to make it happen.

Nurses/Medical:
The Major stated that they have addressed nurse staffing at the AP and they are supposed to have at least 2 nurses on duty.

Medical clearance: MEDIC does not qualify as a medical clearance for intake.

If a prisoner is sent to the hospital, and admitted, then the officer needs to notify the intake so the arrest can be cancelled.

If a prisoner has been released from the hospital after a stay, and taken to intake, the jail needs medical records from the hospital indicating the type of care they are to get while in the jail. These need to come in a sealed envelope and given to the nurse. There was some discussion on this and concerns about practicality due to HPPA regulations. No one from Atrium/NOVANT were present to ask.

Magistrates:
The head magistrate was present and acknowledged they have had some staffing issues and assured the group that they are working to keep at least 2 magistrates on duty for arrest processing at all times.

There was a lot of discussion and concerns about assigned bonds from the magistrates as well. It was pointed out that Mecklenburg County is under a grant to look to reform policy. Mecklenburg County has historically assigned secure bonds to arrests, and then determined if the person should have a lower bond from there. NC GS 15A-534 states that magistrates are supposed to start at the lowest level of bond and then evaluate the conditions in subsection "C" to determine if they should go up on the level of bond the arrestee receives:

(c) In determining which conditions of release to impose, the judicial official must, on the basis of available information, take into account the nature and circumstances of the offense charged; the weight of the evidence against the defendant; the defendant's family ties, employment, financial resources, character, and mental condition; whether the defendant is intoxicated to such a degree that he would be endangered by being released without supervision; the length of his residence in the community; his record of convictions; his history of flight to avoid prosecution or failure to appear at court proceedings; and any other evidence relevant to the issue of pretrial release.

https://www.ncleg.net/enactedlegislation/statutes/html/bysection/chapter_15a/gs_15a-534.html

The bail bondsmen that were present expressed concern over the secure vs unsecure bonds being assigned to subjects that have a history of failing to appear in accordance to statute which requires a secure bond. The head magistrate said they can only see Mecklenburg County FTA's in their system at this time, but they are working to change that.

The admin staff also wanted to make sure officers are using the correct charge codes when making arrests.

I want to re-emphasis the importance of proper searches of prisoners at the time of arrest. There should not be any issues with prisoners making it to the jail with weapons or drugs. Especially the quarter pound bag of marijuana they got off a prisoner a few days ago. Ironically, the jail staff could smell it when the officer and prisoner made it through the slider, but the officer said he couldn't smell it at all. I'm fairly certain there aren't any issues from HPD, but their supervisors have been instructed to contact our Watch Commanders if needed like they do with the other departments. If you experience issues with the arrest processing center please email me so I can discuss it with them.

Captain Scott Sharp
Huntersville Police Department
704-464-5400 Main
704-464-5390 Direct
ssharp@huntersville.org

Janet Pierson

From: Dwayne Yarbrough <dyarbrough@southeasterninc.com>
Sent: Tuesday, April 16, 2019 10:06 AM
To: AllTownEmployees@huntersville.org
Subject: How to add emails to safe list

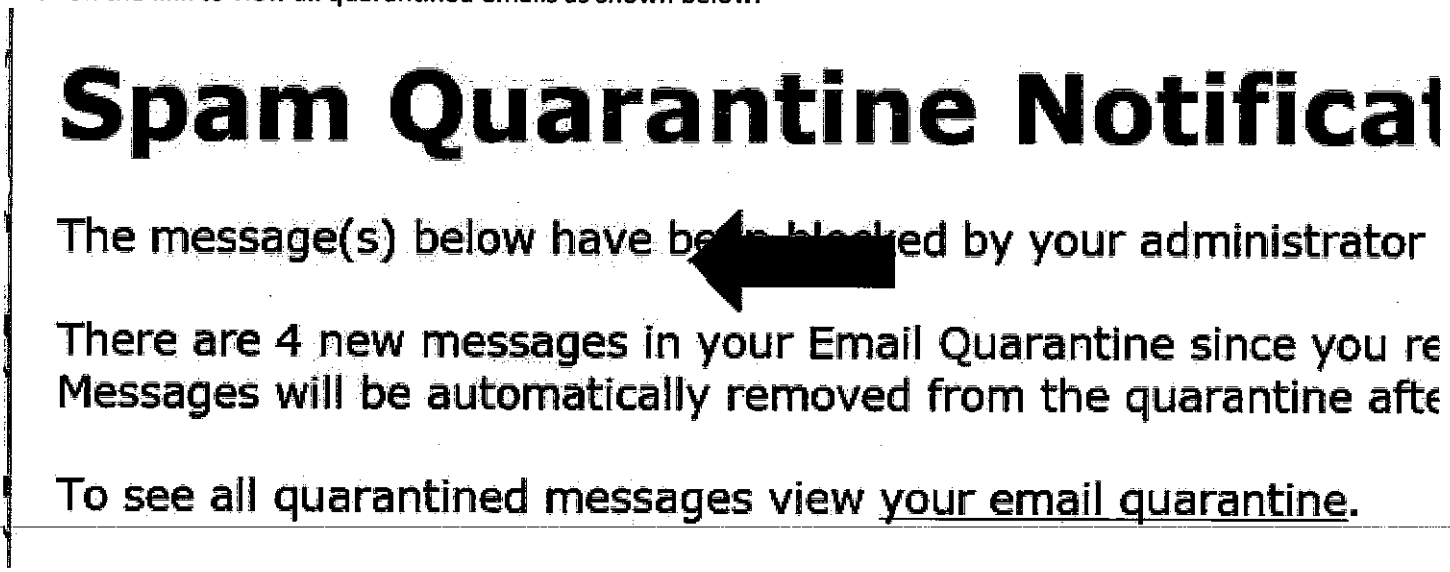
Categories: Release

Good morning, I know a few people that have been having issues with some legitimate emails being blocked by the Quarantine filter. I just wanted to provide a quick tip that may help with that issue so those emails don't continue to get blocked.

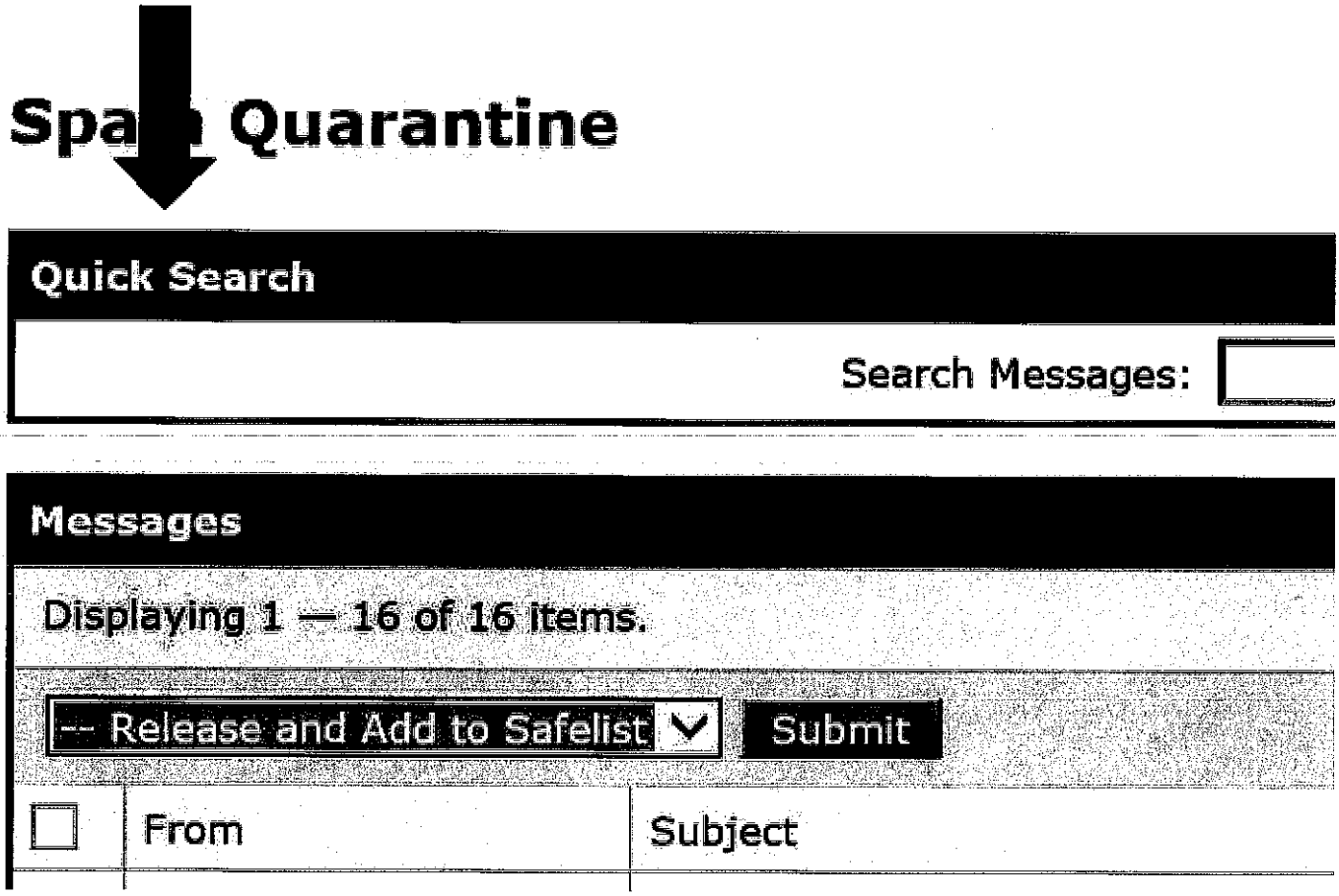
If you get a quarantine email showing you have blocked emails, don't just click release if it's from a source that you continually get emails from.

With the simple 2 steps below you can safe list that email address so that is will not be blocked in the future.

Step 1.
Click on the link to view all quarantined emails as shown below:



Step 2.
Next click on the email you want to release and then click the drop down and select ***Release and Add to Safelist*** and then click ***Submit***:



I hope this helps and please let me know if you have any questions.

Regards,

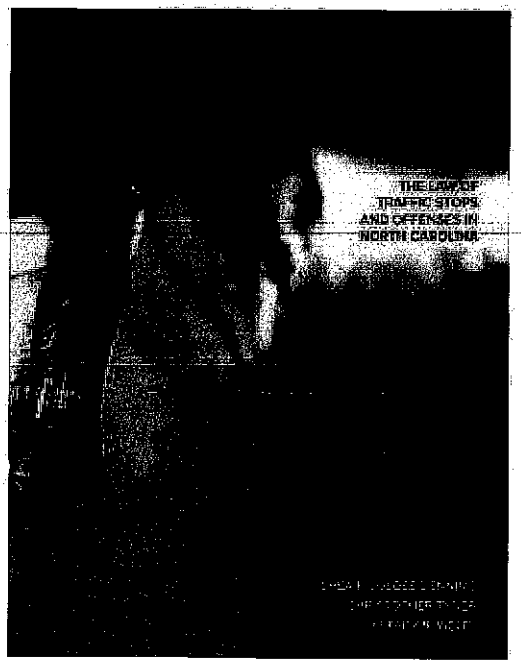
Dwayne Yarbrough | Southeastern Technology Group, Inc |
☎Office: 704-525-2022 | ☎Fax: 704-525-2249 | ✉: dyarbrough@southeasterninc.com |
14120 Ballantyne Corporate Place, Suite 175, Charlotte, NC 28277

Janet Pierson

From: John Allen <jallen@huntersville.org>
Sent: Monday, April 15, 2019 6:07 PM
To: HPD Sworn
Subject: looking for book

Categories: Release

If you have borrowed *Pulled Over: The Law of Traffic Stops and Offenses in North Carolina* please return it to the patrol area.



I have forgotten who had it last. Apologies for the email blast.

Sgt. John Allen
Huntersville Police Department
Phone: 704-464-5400

Janet Pierson

From: Travis Watts <twatts@huntersville.org>
Sent: Monday, April 15, 2019 11:14 AM
To: Andrew Dempski
Cc: Ryan Smith; Jerome Forney; Joshua Freitag; JuanGaray; Steve Lehew; SamHodapp; Timothy Hager; Gary Kriss; Brian Luthart; Charles Jones; ThomasSeifert
Subject: Re: Bike to School, May 8th
Attachments: image001.png; image002.png

Categories: Release

I can help.

Sent from my iPhone

On Apr 15, 2019, at 10:51 AM, Andrew Dempski <adempski@huntersville.org> wrote:

> I got your name from Sergeant Sprague as being one of the department Bike certified officers. I need to know who has the department issued equipment and is able to ride one of the department bikes.
>
> Thanks,
> Lt. Dempski
>
> **From:** Nick Bruining
> **Sent:** Monday, April 15, 2019 10:36 AM
> **To:** Traffic Safety <TrafficSafety@huntersville.org>
> **Subject:** Bike to School, May 8th
>
> May 8th is National Bike To School Day. In the past we have assisted with escorting students and their parents from the Birkdale, McAuley and Wynfield neighborhoods to Grand Oak Elementary School. This year Torrence Creek Elementary is also participating and we are going to assist them as well if possible.
>
> Raymond, Yates and Hicks: Will you be able to report to work at 0700 to assist with the escorts? Please let me know ASAP.
>
> As the date gets nearer we will coordinate specific assignments. We will also be reaching out to certified bicycle officers for assistance.
>
> Thank you,
>
> Nicky B
>
> Sergeant Nick Bruining
> Huntersville Police Department
> Traffic Safety Division
> 704-464-5400
> nbruining@huntersville.org
> <image001.png><image002.png>

Janet Pierson

From: Andrew Dempski <adempski@huntersville.org>
Sent: Monday, April 15, 2019 10:51 AM
To: Ryan Smith; Jerome Forney; Joshua Freitag; JuanGaray; Steve Lehew; SamHodapp; Timothy Hager; Gary Kriss; Brian Luthart; Charles Jones; TravisWatts; Jerome Forney; Thomas Seifert
Subject: FW: Bike to School, May 8th

Categories: Release

I got your name from Sergeant Sprague as being one of the department Bike certified officers. I need to know who has the department issued equipment and is able to ride one of the department bikes.

Thanks,
Lt. Dempski

From: Nick Bruining
Sent: Monday, April 15, 2019 10:36 AM
To: Traffic Safety <TrafficSafety@huntersville.org>
Subject: Bike to School, May 8th

May 8th is National Bike To School Day. In the past we have assisted with escorting students and their parents from the Birkdale, McAuley and Wynfield neighborhoods to Grand Oak Elementary School.
This year Torrence Creek Elementary is also participating and we are going to assist them as well if possible.

Raymond, Yates and Hicks: Will you be able to report to work at 0700 to assist with the escorts? Please let me know ASAP.

As the date gets nearer we will coordinate specific assignments. We will also be reaching out to certified bicycle officers for assistance.

Thank you,

Nicky B

Sergeant Nick Bruining
Huntersville Police Department
Traffic Safety Division
704-464-5400
nbruining@huntersville.org

Janet Pierson

From: Andrew Dempski <adempski@huntersville.org>
Sent: Monday, April 15, 2019 10:39 AM
To: HPD All Employees
Subject: Special Olympics Track & Field Event

Categories: Release

Good Morning!

I wanted to let everyone know about a Mecklenburg County Special Olympics track & field event coming up on Friday April 26, 2019 at Hough High School. The games will begin at 1000 am and last until around 1:00 pm. I have been in contact with the coordinators for the event and they would love to have the support of local law enforcement at the games to cheer on the athletes and present medals following the events. Please let me know if you are interested in attending. If you are working that day, please check with your supervisor for permission to attend the games. If you are not working that day and would like to attend, please feel free to meet me at the school.

Thank you for your support,
Lt. Dempski

Lieutenant Andrew S. Dempski
Huntersville Police Department
Traffic Safety Division Commander
704-464-5388 Desk
704-947-4909 Fax
adempski@huntersville.org

Janet Pierson

From: Ryan Smith <rsmith@huntersville.org>
Sent: Monday, April 15, 2019 9:46 AM
To: HPD Sworn
Subject: FW: DV Papering

Categories: Release

Sergeant Ryan Smith
Huntersville Police Department
Criminal Investigations Division
Phone: 704-464-5400
Fax: 704-947-9200

From: Rainwater, Donna <Donna.Rainwater@nccourts.org>
Sent: Monday, April 15, 2019 9:45 AM
To: Varnum, Craig <cvarnum@cmpd.org>; Lambe, Brian J. <blambe@cmpd.org>; Ryan Smith <rsmith@huntersville.org>
Subject: DV Papering

DV papering will CLOSE at NOON on **Thursday April 18**

E-mail correspondence to and from this address may be subject to the
North Carolina public records laws and if so, may be disclosed.

Janet Pierson

From: Ryan Smith <rsmith@huntersville.org>
Sent: Monday, April 15, 2019 8:46 AM
To: HPD Sworn
Subject: FW: New Post on NC Criminal Law Blog: Extending Traffic Stops to Wait for Other Officers

Categories: Release

Below is the link to an article from the UNC School of Government on extending traffic stops.

https://nccriminallaw.sog.unc.edu/extending-traffic-stops-to-wait-for-other-officers/

Sergeant Ryan Smith
Huntersville Police Department
Criminal Investigations Division
Phone: 704-464-5400
Fax: 704-947-9200

From: North Carolina Criminal Law – UNC School of Government <blogs@bounces.em.secureserver.net>
Sent: Monday, April 15, 2019 6:10 AM
To: Ryan Smith <rsmith@huntersville.org>
Subject: New Post on NC Criminal Law Blog: Extending Traffic Stops to Wait for Other Officers

UNC SCHOOL OF GOVERNMENT

Extending Traffic Stops to Wait for Other Officers

Jeff Welty, 15 Apr 06:00 AM

May an officer prolong a traffic stop to wait for a second officer to come to the scene? An officer may want another officer present to provide backup, or may

need assistance from an officer who speaks Spanish, is proficient at administering Standardized Field Sobriety Tests, or is a certified Drug Recognition Expert. Under Rodriguez v. United States, 575 U.S. __ (2015), a traffic stop may last no longer than necessary to complete the "mission" of the stop — addressing the traffic violation that prompted the stop while attending to officer safety. When waiting for another officer is part of the mission of the stop is a question with which courts across the country are grappling....Read More

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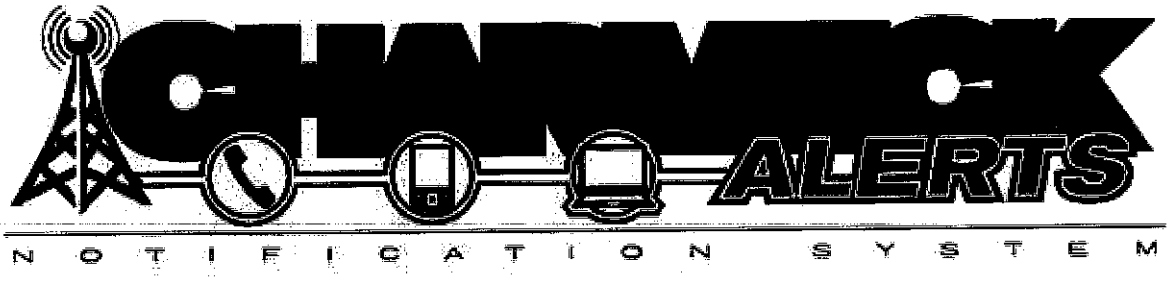
Janet Pierson

From: CharMeck Alerts <noreply@everbridge.net>
Sent: Sunday, April 14, 2019 11:48 PM
To: tseifert@huntersville.org
Subject: NWS Tornado Warning Mecklemburg Co
Attachments: Tornado Warning 1555299970582.pdf

Importance: High

Categories: Release



Please click here to acknowledge receipt of this message

The National Weather Service has issued a Tornado Warning for one of your registered addresses in the Charlotte Meck Alerts system. Find shelter now. Move to a basement or under sturdy protection and away from windows.

Click here for more information on this alert.

This email has been sent to you from CharMeck Alerts, the Emergency Notification System for Mecklenburg County. Login to the Member Portal to change your preferences.

To stop receiving future email notifications from this organization **unsubscribe here**.

Janet Pierson

From: Kevin Tatur <ktatur@huntersville.org>
Sent: Saturday, April 13, 2019 12:17 PM
To: Thomas Seifert
Subject: List for seifert HOA
Attachments: List for seifert HOA.docx

Categories: Release

I am trying to get the other HOA's updated but here is the ones I have!

Thanks,
Kevin

Janet Pierson

From: Bryan Latza <blatza@huntersville.org>
Sent: Friday, April 12, 2019 9:13 PM
To: HPD Sworn
Attachments: Guide to SC Temporary Marker Plates in NC.pdf

Categories: Release

Officer Hicks wanted to pass this information on to officers in the field about the newest guidelines for Temp tags in NC.

Janet Pierson

From: Bradley Habenicht <bhabenicht@huntersville.org>
Sent: Friday, April 12, 2019 2:22 PM
To: HPD Sworn
Subject: Hello Huntersville - Town Event

Importance: High

Categories: Release

Unfortunately this did not get added to PowerDetails for May. If you are interested in working, please let me know ASAP so I can get this filled. It is a town event and must be filled with our officers. I need seven officers to work the event with me. If you can assist, please email me directly.

Hello Huntersville
Town Event (time card)
Sunday May 5th
1145-1900 (roads close at noon - event time is 1400-1800)

Sgt Brad Habenicht,
Community Services Coordinator
Huntersville Police Department
9630 Julian Clark Ave, Huntersville, NC 28078
Direct: 704 464 5359 Main: 704 464 5400
bhabenicht@huntersville.org or www.huntersvillepd.org

Pursuant to North Carolina General Statute, Chapter 132, Public Records: This electronic message, any attachment(s) and any electronic response; may be considered public records and subject to request/review by anyone at anytime

Janet Pierson

From: Jason Cousar <jcousar@huntersville.org>
Sent: Friday, April 12, 2019 10:36 AM
To: HPD Sworn
Subject: Car 284

Categories: Release

I am trying to locate car 284. Does anyone know where it is?

Thanks,

Lt. Jason Cousar
Huntersville Police Department
Phone: 704-464-5400
Fax: 704-947-9200
www.huntersville.org/police

Janet Pierson

From: Mike Collins <mcollins@huntersville.org>
Sent: Thursday, April 11, 2019 11:19 AM
To: HPD Sworn
Subject: FW: Known Theft
Attachments: Exit - Vestibule {AP 424} (4_10_2019 4_43_18 PM EDT).jpg; POS - Guest Service - PV {AP 200} (4_10_2019 4_42_44 PM EDT).jpg

Categories: Release

If anyone knows this person please let me know, Thanks.

Michael Collins HP228
Police Officer/Community Response Division
Huntersville Police Department
mcollins@huntersville.org
704-464-5370

From: Benjamin.Cattoni (T0966) <Benjamin.Cattoni@target.com>
Sent: Wednesday, April 10, 2019 7:54 PM
To: Mike Collins <mcollins@huntersville.org>
Subject: Known Theft

Defeated 129.99 GPS as well as returned items off the sales floor. Selection of all returned items is on video as well as the selection, concealment, and defeating of the GPS.

Thanks!

Benjamin Cattoni

Executive Team Leader - Assets Protection
⊙Target | T-0966 | 9801 Sam Furr Rd | Huntersville, NC 28078 | 704.896.1813

Janet Pierson

From: Vickie Brock <vbrock@huntersville.org>
Sent: Wednesday, April 10, 2019 5:08 PM
To: All Town Employees
Subject: Check it out.....Wellness Fair and #RECFIT Tomorrow

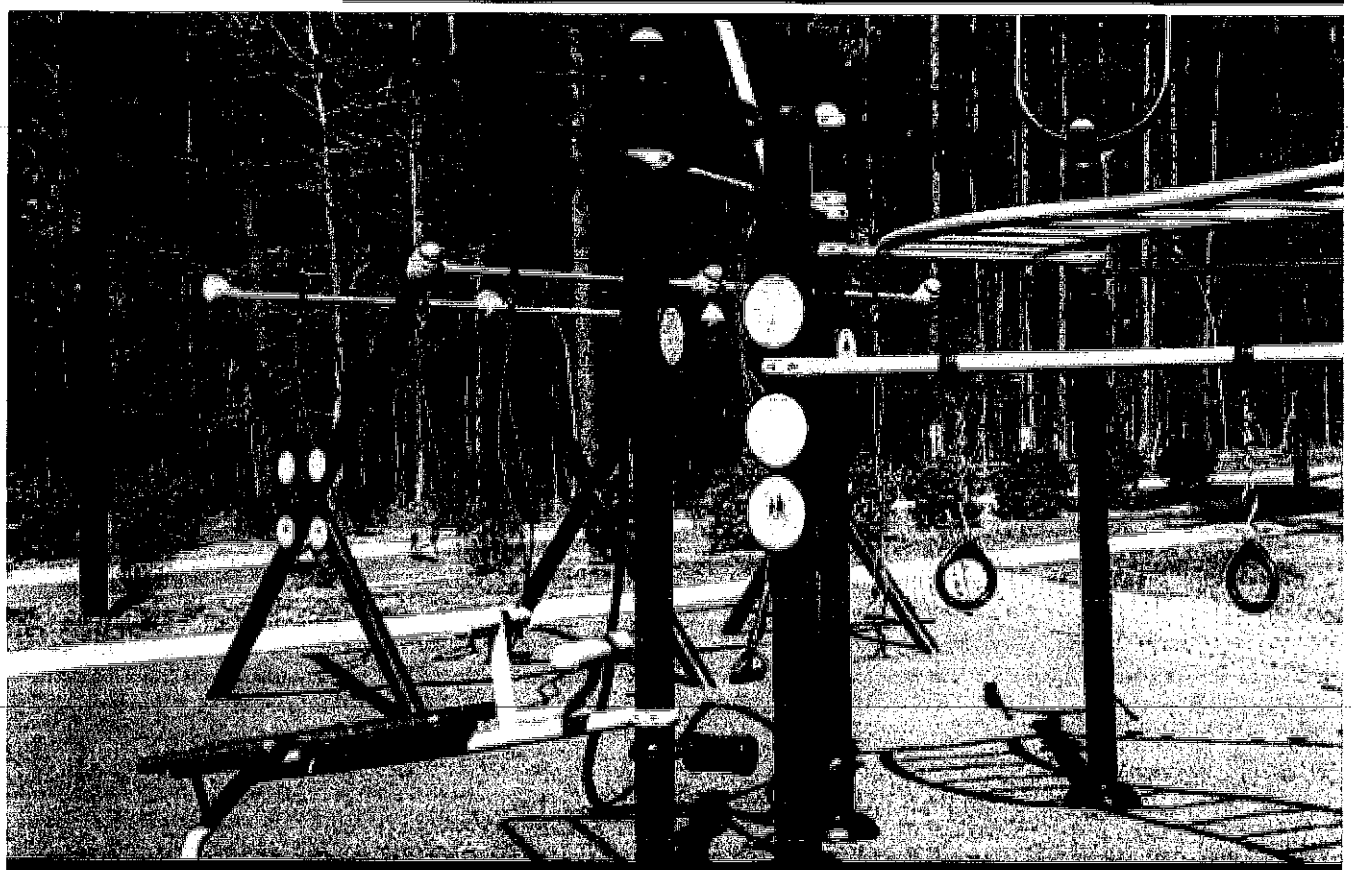
Categories: Release

We have appointments available for walk-ins tomorrow for biometric screenings. Stop by and participate at the Rec Center. On your way in, check out Parks and Recreation's new #RECFIT site. Enjoy some sunshine and a workout! Drop in and chat with our insurance providers, Prudential rep, EAP, vendors, food samples and much more!!! We will have raffles as well. See you all there! Anyone in for a friendly #RECFIT competition?

See you soon!
Vickie

outside + on your own

#RECF



Free workouts for all levels cre

Did we mention...F

Workout is posted c

Janet Pierson

From: Deborah James <djames@huntersville.org>
Sent: Wednesday, April 10, 2019 3:44 PM
To: HPD All Employees
Subject: Friday - April 19

Importance: High

Categories: Release

Friday, April 19th is Good Friday. This is a paid holiday. I noticed in Kronos that for some unexplained reason, not everyone has Holiday hours listed for that day. Do not worry. I will go into each timesheet and manually put the hours in before the end of the pay period.

Thanks,

DEBORAH JAMES
ADMINISTRATIVE ANALYST
☎ **704-464-5369**
☎ **704-464-5400**

Imagine you had to sign your name to the task at hand. Would you be proud to sign your name?

Janet Pierson

From: Tim Lesser <timlesser@huntersville.org>
Sent: Wednesday, April 10, 2019 11:20 AM
To: HPD Sworn
Subject: Crimestoppers

Categories: Release

All,

I will be attending this month's Crime stoppers meeting at the Davidson PD at 3pm Thursday April 11th. Please get up with me if you have any civilians eligible for cash rewards through Crime stoppers. If a civilian assisted you or provided you with information that helped develop a suspect(s) or recover stolen property please let me know. I will present a brief summary to the Crime Stoppers Board for a cash reward. Any questions, please feel free to see me.

Thanks,

Detective Tim Lesser
Criminal Investigations Division
HUNTERSVILLE POLICE DEPARTMENT
9630 Julian Clark Ave.
Huntersville, NC. 28078
Main #: 704-464-5400
Desk #: 704-464-5349
Fax #: 704-947-9200
timlesser@huntersville.org

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Janet Pierson

From: Dwayne Yarbrough <dyarbrough@southeasterninc.com>
Sent: Tuesday, April 09, 2019 9:50 AM
To: AllTownEmployees@huntersville.org
Subject: Quarantined emails

Categories: Release

Good morning, with the rash of emails lately that keep coming through from Spammers we have turned the Town's Quarantine email settings to highest level. This should stop most of the spam and phishing emails from coming into your Inbox. However with that being said, **please check your Quarantined emails daily** as this could possibly block legitimate emails as well.

Please feel free to contact me if you have any questions.

Regards,

Dwayne Yarbrough | Southeastern Technology Group, Inc |
☎Office: 704-525-2022 | ☎Fax: 704-525-2249 | ✉: dyarbrough@southeasterninc.com |
14120 Ballantyne Corporate Place, Suite 175, Charlotte, NC 28277

Janet Pierson

From: David Rochester <davidarochester@aol.com>
Sent: Tuesday, April 09, 2019 9:06 AM
To: bhoyle@huntersville.org; bnichols@corneliuspd.org; cprescott@corneliuspd.org; croper@corneliuspd.org; cvanzant@corneliuspd.org; DavidARochester@aol.com; gpatterson@corneliuspd.org; jheinz@corneliuspd.org; jstokes@townofdavidson.org; kblack@corneliuspd.org; mfigaro@corneliuspd.org; pdunn@townofdavidson.org; timlesser@huntersville.org; tosigler@davidson.edu; tseifert@huntersville.org; tsharpe@corneliuspd.org; vsiders@townofdavidson.org
Subject: Crime Stopper Meeting this Thurs. 3PM@Davidson PD

Categories: Release

Officers,
We are holding our Monthly Meeting this Thursday April 11 at the Davidson PD. 1500hrs.
We are looking forward to hearing your REWARD Requests for citizens who have helped Prevent or Solve Crimes in our area.
Respectfully,
Dave Rochester
NorthMeckCrimeStoppers, Inc.

Janet Pierson

From: Ryan Smith <rsmith@huntersville.org>
Sent: Monday, April 08, 2019 12:23 PM
To: HPD All Employees
Subject: Safe Alliance

Categories: Release

Sergeant Ryan Smith
Huntersville Police Department
Criminal Investigations Division
Phone: 704-464-5400
Fax: 704-947-9200

From: Wheatley-Uhl, Malinda <Malinda.Myers@safealliance.org>
Sent: Monday, April 08, 2019 12:14 PM
To: Ryan Smith <rsmith@huntersville.org>
Subject: This week

Good Morning Sgt. Smith,
I wanted to let you know that I will not be in the Police station this week due to being at a training. Please feel free to utilize our new hotline if Victims are in need of any assistance 980-771-4673.

Thank you!!

Malinda Myers, M.A. | Lake Norman Victim Advocate

safealliance
WHERE HOPE & HEALING BEGIN

19901 Catawba Ave., Suite 203 | Cornelius, NC 28031

P 704.367.2727 | F 704.373.1604 | malinda.wheatleyuhl@safealliance.org | www.safealliance.org

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Janet Pierson

From: Emilio Diaz <ediaz@huntersville.org>
Sent: Sunday, April 07, 2019 8:27 AM
To: Sector 9213; Sector 9211
Cc: Jon-Matthew McCutcheon
Subject: FW: IMG_2657.jpeg

Categories: Release

Good morning,

I was approached about a missing dog. If anyone in the area spots the dog or gets a CFS in ref. to same the owners numbers is attached to the picture below.

Thank you be safe

MISSING
WINSTON

Tan French bulldog went missing Friday eve
the corner of Beatties Ford and Gilead Rd. H
the fence). If found or spotted please call 7
965-8116 immediately. He is such a sweeti

Officer E. Diaz
Huntersville Police Department
9630 Julian Clark Ave.
Huntersville, NC 28078
Main: 704-464-5400
ediaz@huntersville.org

Janet Pierson

From: Crawford, Laura <laura.crawford@labor.nc.gov>
Sent: Saturday, April 06, 2019 5:00 PM
To: McCue, Russell; 'CRSHSchool@gmail.com'; (tim.gordon@charter.com); Allen McMillan (allen.mcmillan@adeccogroup.com); Barnhardt, Brandon; Biren Patel; Bob Kastenhuber; Dan Collins; Darius Chisholm; Denise Kennedy; Eddie Hawks; Eddie Kennedy; GeorgeMassey - Goulston Technologies (gfm65trumpet@yahoo.com); Hawkins, Jack J (Jack.Hawkins@charter.com); Jena Abney (JAbney@smeinc.com); Joni Holmes; Julian Mercer; Kevin Earp; Michael Scott; Nick Johnson; Ogden Hansford ; Paul Caulford(Paul.Caulford@mann-hummel.com); RogerPhillips; Russell Bagley; Scott Baranowski; Shanna Levesque; Payne, Tara; Ted Muldoon; Tom Seifert (tseifert@huntersville.org)
Subject: attendance certificate
Attachments: Attendance Cert 2019 CRSHS.pdf

Categories: Release

Thanks to all of those who helped make this year so successful. Please find attached the fillable attendance certificate for anyone who needs it.

We will getting it out via cvent in the coming days to those who registered online.

Bests,
Laura

Laura Crawford
District Supervisor
North Carolina Dept. of Labor
Occupational Safety and Health Division
901 Blairhill Road, Suite 200
Charlotte, NC 28217
704.665.6792 (direct)
704.665.4341 (office)

laura.crawford@labor.nc.gov

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Email correspondence to and from this address may be subject to the North Carolina Public Records Law and may be disclosed to third parties by an authorized state official.

Janet Pierson

From: Johnson, Ryan T. <Ryan.Johnson@mecklenburgcountync.gov>
Sent: Saturday, April 06, 2019 4:56 PM
To: Belk, Blair; Jan Burlee; Billie Richardson; Hagesether, Erik; Thomas Seifert; Knox, Lynn; Hall, Laurette; Bridgett Williams; Rainey, Josh; Charlene Minor; 'Brandon Whelan'; Christina O'Brien; Romano,Elizabeth; Rivens, Tonya M.; Caudle, Aaron; Donald Green; Kelley Amundson; Jeffery Mitchell; Jegou, Carol; Hunter, Chris; Valder, David; Hill, Jonathan; 'Kuroda, Sabrina'; Darcy Everett; Albero, George
Subject: KMB Meeting Reminder
Attachments: KMB Meeting Minutes - March 2019.docx; KMB Meeting Agenda April 8 2019.docx

Categories: Release

Dear KMB,

Hope you are having a wonderful weekend. Just a friendly reminder that we have a KMB meeting on Monday. Looking forward to seeing all of you there.

Best Regards,

Ryan Johnson
Sr. Environmental Specialist
Mecklenburg County Government
2145 Suttle Avenue
Charlotte, NC 28208-5237
(O) 980-314-3872
(C) 704-507-4981

Janet Pierson

From: Matt Dunker <mdunker@huntersville.org>
Sent: Friday, April 05, 2019 5:26 PM
To: Thomas Seifert
Subject: FW: NNO Assistance

Categories: Release

Tom,
Lt Cousar and I were just talking and think you could help out with this.....
Dunker

From: Jason Cousar <jcousar@huntersville.org>
Sent: Friday, April 05, 2019 4:06 PM
To: Matt Dunker <mdunker@huntersville.org>; Michael Prather <mprather@huntersville.org>
Subject: NNO Assistance

I need for you guys to begin reaching out to our Home Owner's Associations and apartment complexes and see if any of them are interested in hosting a National Night Out at their location on August 6, 2019. You can have any of our officers assist you with this but keep me in the loop as things develop. We will help them coordinate the events. I will follow up in two weeks to see how things are going.

Lt. Jason Cousar
Huntersville Police Department
Phone: 704-464-5400
Fax: 704-947-9200
www.huntersville.org/police

Janet Pierson

From: Williams, Janice <Janice.Williams@atriumhealth.org>
Sent: Tuesday, April 02, 2019 2:28 PM
To: 'Rea, Amy'; Steverson, Alexa C; 'Robert Wydra(asafechild@mindspring.com)'; 'Sarah. Tilton(Sarah.Tilton@britax.com)'; 'cmitchell@pinevillenc.gov'; 'bhabenicht@huntersville.org'; 'Catherine C.Daniels'; 'Tim Aycock <taycock@matthewsnc.gov>(taycock@matthewsnc.gov)'; 'Lester Oliva'; Horne, Jennifer B.; 'Erica Reid'; 'Clarkson, Angela'; 'Johnson, Michael T'; 'cdrussell@ci.charlotte.nc.us'; 'mwrenn@childproofadvice.org'; 'Pierce,Raymond H.'; Franklin, Sybil; Markley, Eric; 'Andrew M. Romberger'; 'Chip Gallup'; 'Michelle Archer'; 'Chris Mollema'; 'Kupfer, Justin'; 'Kelly Gaines'; 'dmahmutovic@police.minthill.com'; 'Craig Raymond'; 'Sgt. Jonathan Sarver'; Alexander, Angie D; 'richard.dunton@mecknc.gov'; 'Jackson, Justin A.'; 'Kish, Leigh'; 'lladdjones@aol.com'; 'Kirlin, Hanna'; 'Berry, Angela'; 'Gallup, Robert F.'; Thomason, Laura A; 'Tom Seifert'; Gabrielle Purick; Samantha Bounds; 'Daniel.Johnson@mecklenburgcountync.gov'; Horne, Jennifer B.; Franklin, Sybil; Markley, Eric; Bost, David; Hagesether,Erik
Cc: Williams, Janice
Subject: Safe Kids meeting
Attachments: OMD spring 2019.pdf

Categories: Release

Hello all,
We were lighter than usual so I hope you are all safe in the snow! To keep everyone updated to partner see below, Our next meeting will be June 4th at 9am at the Health Dept on Billingsley in the Multipurpose room

General- Janice provided some data on 2018 hospital visits. Leading causes roadway (mvc, ped, bike) and falls (playground and stairs). Other questions, see Janice for details.
Please feel free to use the list serve to communicate with each other in between meetings.

Ongoing efforts
Medicine take back boxes- see website for locations (cvs Huntersville added)
Child Passenger Safety stations – see website for locations /days and time
Radio Station ads – Safe Kids safety tips running

Fiscal /Program
Grants accepted

- Medicine Safety Grant -worldwide please let Janice know if you have an event to educate young toddlers or adolescents or professionals as the primary audience for this.
- Bike school/bike rodeo- worldwide- Elon will be our safe kids school, all are welcome to participate May 8th 8am meet at either the Wild Rings on Audrey Kell or the 521 rec center or greet the kids as they arrive at the school.
- Safe Kids day – State- May 5th 12-2:30 at Charlotte Aquatics, Kelly is organizing this so please reach out to her or myself if you would like to participate. Janice can give you topic, hand outs, game.....
- NC DMV- Bike helmets and bike lights for 50 kids - Let Janice know any good outreach ideas for at risk kids.

Grants written
-NC ATS Peaceful Playground expansion
-Other opportunities were explored but did not come to fruition

Past events

March 2nd - Albemarle Safety Day! Kelly went(thank you) , around 50 participants

March 15—Fire and Life Safety Bowl- Friendship Missionary Baptist Church Several agencies helped Charlotte Fire and Charlotte County Fire Marshall led, CMPD, Sheriff, Medic, Novant, Safe kids with Laura and Breanne helped at our safe kids table, and many thanks!! 17 teams 85 kids , winner was Barringer Academic Center.

March 30 -Automotive 101 at Tom Sykes Rec Center- Bob went for Safe Kids (thank you) around 20 participants

March 20 - Poison Week OMD- Matthews Police Dept , sheriff, butler dream team, NC Safe Kids office, SBI

March -Elon peaceful playground – Layed out stencil plan for full paint in end of April.

March/ April Harris Teeter ads- Harris Teeter placed flyers in the pharmacy on safe storage for toddlers and drop box disposal/ storage for all in April Janice is coordinating

March Pedestrian Video contest – one entry submitted so that will be our submission

March End of SRTS APP project – Shamrock Gardens was school, information not in easily used format.

Road safety playground park signs are up! Feel free to direct families to Arbor Glenn to teach walking and biking to kids, the signs show them what to do on their own.

Specific "event" day coming (Remember each agency has their own outreach and "programs" or events so feel free to connect with interests or let Janice know and she will connect you. This is also "child based" most everyone has adult outreach, let Janice know if you need help locating a partner or developing a program.

April 4th press event more powerful release website for NC AG and local sponsors 10am at trade and tryon.
April 27th – OMD – flyer attached
April 28th open streets- CMPD doing
May 5th- Charlotte Aquatics Safety day
May 8th Bike To school- Elon
May 11th - Healthy Living Expo with Beachfest in Matthews 10am-2pm Novant will do Heat N Cars and Matthews PD with Safe Kids will do occupant protection and butler dream team will be coming to do pedestrian and global road traffic safety week.
May 11th learn to ride at Arbor Glenn
Gear up to Go out- Bike Rodeo- May- TBD
May 23rd CPS check location TBD 4pm-7pm
June Active Safety Days June 7/14/21/28 We will be at the Cordelia and Double Oaks Pools from 1pm-4pm to teach water safety with the help of Kelly's team and Michael's teams, at request we will also provide bike and pedestrian information and outreach with bike helmets due to the increased numbers coming to the pool in this manner. So we could use volunteers let Janice know if free any of the days.
Safe Sleep - child fatality team has started up a sub group on this, Janice is part of that , so far the project will just be the informational hand outs to staff at various agencies.
June WLSL June 20th Double Oaks
June Safety Town Huntersville - June 10-21
June/July Charlotte Fire, CMPD, Cooperative Extension and Teen Health all have summer camps

Agency Accomplishments

Health Dept with CMS placed balance bikes in 16 schools for Kindergartener's to learn to ride

Requests by others for tables
May 6th Sedgefield - Sedgefest
May 13th NICU festival Atrium

Trainings:
CPS technician class- June 10-13 - https://cert.safekids.org/become-tech/certification-course Seven seats are left.

Conferences upcoming
April Safe Road Systems (Durham)
May Safe Kids NC (concord)
July Safe Kids Worldwide (washington)
August – Traffic (Raleigh)

Janice Williams
Safe Kids Char Meck Coordinator

This electronic message may contain information that is confidential and/or legally privileged. It is intended only for the use of the individual(s) and entity named as recipients in the message. If you are not an intended recipient of this message, please notify the sender immediately and delete the material from any computer. Do not deliver, distribute or copy this message, and do not disclose its contents or take any action in reliance on the information it contains. Thank you.

Janet Pierson

From: Bradley Habenicht <bhabenicht@huntersville.org>
Sent: Tuesday, April 02, 2019 1:09 PM
To: Brown, Pippa; Jessica Dominguez; Suthard, Bill; ThomasSeifert
Subject: RE: Thank You!!!

Categories: Release

I have marked it on the PD calendar for March 28th.

Sgt Brad Habenicht,
Community Services Coordinator
Huntersville Police Department
9630 Julian Clark Ave, Huntersville, NC 28078
Direct: 704 464 5359 Main: 704 464 5400
bhabenicht@huntersville.org or www.huntersvillepd.org

Pursuant to North Carolina General Statute, Chapter 132, Public Records: This electronic message, any attachment(s) and any electronic response; may be considered public records and subject to request/review by anyone at anytime

From: Brown, Pippa <pbrown@sitecenters.com>
Sent: Tuesday, April 02, 2019 1:01 PM
To: Jessica Dominguez <JDominguez@cbcc.us>; Suthard, Bill <bsuthard@huntersvillefd.com>; Bradley Habenicht <bhabenicht@huntersville.org>; Thomas Seifert <tseifert@huntersville.org>
Subject: RE: Thank You!!!

Great, I'll pencil the date in to our 2020 calendar of events!

Pippa Brown
GENERAL MANAGER

O: 704-895-8744
E: pbrown@sitecenters.com

SITE CENTERS
8712 Lindholm Dr Ste 206
Huntersville, NC 28078
sitecenters.com • NYSE: SITC

From: Jessica Dominguez [mailto:JDominguez@cbcc.us]
Sent: Tuesday, April 2, 2019 10:00 AM
To: Brown, Pippa <pbrown@sitecenters.com>; Suthard, Bill <bsuthard@huntersvillefd.com>; bhabenicht@huntersville.org; tseifert@huntersville.org
Subject: RE: Thank You!!!

We have the buses available!

Jessica Dominguez
Donor Recruiter

704-621-8955

From: Brown, Pippa [mailto:pbrown@sitecenters.com]
Sent: Tuesday, April 02, 2019 9:26 AM
To: Jessica Dominguez <JDominguez@cbcc.us>; Suthard, Bill <bsuthard@huntersvillefd.com>; bhabenicht@huntersville.org; tseifert@huntersville.org
Subject: RE: Thank You!!!

Jessica –

I'm so glad the event was a success! It's a great cause and Birkdale Village loves hosting it. Congrats again to HPD, well done! Looking forward to next year...how does everyone feel about March 28, 2020?

Pippa Brown
GENERAL MANAGER

O: 704-895-8744
E: pbrown@sitecenters.com

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Huntersville, NC 28078
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From: Jessica Dominguez [mailto:JDominguez@cbcc.us]
Sent: Monday, April 1, 2019 4:06 PM
To: Brown, Pippa <pbrown@sitecenters.com>; Suthard, Bill <bsuthard@huntersvillefd.com>; bhabenicht@huntersville.org; tseifert@huntersville.org
Subject: Thank You!!!

Hi All,

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Jessica

Jessica Dominguez
Donor Recruiter
Community Blood Center of the Carolinas
www.cbcc.us
704-621-8955

Emergency Line: 877-225-5337

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From: Jessica Dominguez [mailto:JDominguez@cbcc.us]
Sent: Tuesday, April 2, 2019 10:00 AM
To: Brown, Pippa <pbrown@sitecenters.com>; Suthard, Bill <bsuthard@huntersvillefd.com>; bhabenicht@huntersville.org; tseifert@huntersville.org
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www.cbcc.us
704-621-8955

COMMUNITY BLOOD CENTER of the Carolinas IS BECOMING... oneblood Share your power.

Emergency Line: 877-225-5337

Emergency Line: 877-225-5337

Janet Pierson

From: Joshua Gray <jgray@huntersville.org>
Sent: Tuesday, April 02, 2019 10:55 AM
To: Thomas Seifert
Subject: Fwd: Tanners Creek Subdivision

Categories: Release

Officer J. Gray
Huntersville Police Department
9630 Julian Clark Avenue
Huntersville, NC 28078

Begin forwarded message:

From: Kelly McClamrock <kelly.mcclamrock@gmail.com>
Date: March 28, 2019 at 12:53:54 EDT
To: Joshua Gray <jgray@huntersville.org>
Cc: Nick Bruining <NickB@huntersville.org>, Gavin Aron <garon@huntersville.org>, Kevin Tatur <ktatur@huntersville.org>
Subject: Re: Tanners Creek Subdivision

Hi there,

We look forward to having you.
Date: April 2
Time: 6pm
9500 Statesville Road
Charlotte, NC 28269

thank you!

On Mar 28, 2019, at 12:37 PM, Joshua Gray <jgray@huntersville.org> wrote:

Ms. Mcclamrock,

Good afternoon my name is Officer Gray with Huntersville Police Department. I was wanting to attend the next HOA meeting and was hoping you could provide this to me.

I have began a project within the police department to help track the progress of the parking issues within Tanners Creek. Thank you.

Officer J. Gray
Huntersville Police Department
9630 Julian Clark Avenue
Huntersville, NC 28078

Janet Pierson

From: Jessica Dominguez <JDominguez@cbcc.us>
Sent: Tuesday, April 02, 2019 10:00 AM
To: Brown, Pippa; Suthard, Bill; bhabenicht@huntersville.org; tseifert@huntersville.org
Subject: RE: Thank You!!!

Categories: Release

We have the buses available!

Jessica Dominguez
Donor Recruiter
704-621-8955

From: Brown, Pippa [mailto:pbrown@sitecenters.com]
Sent: Tuesday, April 02, 2019 9:26 AM
To: Jessica Dominguez <JDominguez@cbcc.us>; Suthard, Bill <bsuthard@huntersvillefd.com>; bhabenicht@huntersville.org; tseifert@huntersville.org
Subject: RE: Thank You!!!

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Pippa Brown
GENERAL MANAGER

O: 704-895-8744
E: pbrown@sitecenters.com

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Jessica

Jessica Dominguez
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Community Blood Center of the Carolinas
www.cbcc.us
704-621-8955

Emergency Line: 877-225-5337

Janet Pierson

From: Jessica Dominguez <JDominguez@cbcc.us>
Sent: Tuesday, April 02, 2019 9:59 AM
To: Suthard, Bill
Cc: Brown, Pippa; bhabenicht@huntersville.org; tseifert@huntersville.org
Subject: RE: Thank You!!!

Categories: Release

The goal was 60!

Jessica Dominguez
Donor Recruiter
704-621-8955

From: Suthard, Bill [mailto:bsuthard@huntersvillefd.com]
Sent: Tuesday, April 02, 2019 9:56 AM
To: Jessica Dominguez <JDominguez@cbcc.us>
Cc: Brown, Pippa <pbrown@sitecenters.com>; bhabenicht@huntersville.org; tseifert@huntersville.org
Subject: Re: Thank You!!!

Jessica - what did we set as a goal? I can't remember...

Bill Suthard, CFI

Public Information Officer
Huntersville Fire Department
bsuthard@huntersvillefd.com
Cell 704-604-8928

Station #1
110 S Old Statesville Rd,

Huntersville, NC 28078

Ph: 704-875-3563

Station#2

15600 Beatties Ford Rd

Huntersville, NC 28078

Ph: 704-875-6266

Station #3

3423 Eastfield Road

Huntersville, NC 28078

Ph: 704-464-5315

Station #4

8826 McIllwaine Road

Huntersville, NC 28078

www.huntersvillefd.com

www.facebook.com/HuntersvilleFireDepartment

Twitter: Huntersville_FD

Instagram: Huntersville_FD

On Mon, Apr 1, 2019 at 4:05 PM Jessica Dominguez <JDominguez@cbcc.us> wrote:

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Community Blood Center of the Carolinas

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704-621-8955

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Huntersville, NC 28078

www.huntersvillefd.com

www.facebook.com/HuntersvilleFireDepartment

Twitter: Huntersville_FD

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Donor Recruiter
Community Blood Center of the Carolinas
www.cbcc.us
704-621-8955

Janet Pierson

From: Brown, Pippa <pbrown@sitecenters.com>
Sent: Tuesday, April 02, 2019 9:28 AM
To: tseifert@huntersville.org
Subject: Donation

Categories: Release

Hi Tom –

Congrats again to HPD on the big win Saturday! Can you put me in touch with your charity so I can arrange the donation? I need some info from them before I can have a check cut.

Thanks!

Pippa Brown
GENERAL MANAGER

O: 704-895-8744
E: pbrown@sitecenters.com

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Huntersville, NC 28078
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Emergency Line: 877-225-5337

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From: Jessica Dominguez <JDominguez@cbcc.us>
Sent: Monday, April 01, 2019 4:06 PM
To: Brown, Pippa; Suthard, Bill; bhabenicht@huntersville.org; tseifert@huntersville.org
Subject: Thank You!!!

Categories: Release

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Jessica

Jessica Dominguez
Donor Recruiter
Community Blood Center of the Carolinas
www.cbcc.us
704-621-8955

Janet Pierson

From: Joseph Shook <jshook@huntersville.org>
Sent: Monday, April 01, 2019 1:49 PM
Subject: Employee Engagement Survey

Categories: Release

Good Afternoon,

Reminder: If you haven't completed the employee engagement survey please do so. All surveys must be completed by this Friday, April 5 at Noon. Click the link below to access the survey.

https://www.surveymonkey.com/r/VTG55HL

Joseph B. Shook, MPA
Public Information Coordinator
Town of Huntersville, NC

From: Joseph Shook
Sent: Friday, March 22, 2019 10:09 AM
Subject: Employee Engagement Survey

The Town is surveying all employees regarding their opinion about the Town's work environment. Results of this survey will go directly to the Town Manager's office, and a summary report will be given to the Board of Commissioners and Management Team. The report will be used to develop, monitor and evaluate the workplace environment. Your feedback is valuable and completely anonymous.

All surveys must be completed by Friday, April 5 at Noon.

Click the link below to take the survey, and we appreciate you taking the time to participate!

https://www.surveymonkey.com/r/VTG55HL

Joseph B. Shook, MPA
Public Information Coordinator
Town of Huntersville, NC
704-766-2207 (O)
704-439-6535 (C)

Janet Pierson

From: Susan Cabarcas <scabarcas@huntersville.org>
Sent: Monday, April 01, 2019 11:00 AM
To: HPD All Employees
Subject: https://www.youtube.com/watch?v=GTs2AF1HeAM

Categories: Release

Remembering Officers Shelton and Clark

Detective S. Cabarcas
Criminal Investigations Division
Huntersville Police Department
704-464-5342 (office)
704-947-4909 (facsimile)

Janet Pierson

From: Brian Vaughan <bvaughan@huntersville.org>
Sent: Saturday, March 30, 2019 9:19 AM
To: Riccardo Carter
Cc: Larita Sinclair; Jeremy Smith; Chris Wade; Jerome Forney; Emilio Diaz; ThomasSeifert
Subject: Re: Race 3/30

Categories: Release

Thank you all so much for working the race this morning. I hope you all have a great weekend!

Lt Vaughan

Sent from my iPhone

On Mar 29, 2019, at 4:10 PM, Riccardo Carter <rcarter@huntersville.org> wrote:

> All,
>
> We will be meeting at St. Marks tomorrow for the race.
>
> Thank you,
>
> R.M. Carter HP204
> Huntersville Traffic Safety Division
> Huntersville Police Department
>
> 9630 Julian Clark Ave.
> Huntersville NC 28078
> Phone: 704-464-5400

Janet Pierson

From: Brian Vaughan <bvaughan@huntersville.org>
Sent: Saturday, March 30, 2019 7:14 AM
To: Riccardo Carter
Cc: Larita Sinclair; Jeremy Smith; Chris Wade; Jerome Forney; Emilio Diaz; ThomasSeifert
Subject: Re: Race 3/30

Categories: Release

Pull in main entrance to st marks, turn down the second aisle. Gold explorer is down there. I'll meet everyone with their spots in 15 min.

Sent from my iPhone

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> All,
>
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> Thank you,
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> Huntersville Police Department
>
> 9630 Julian Clark Ave.
> Huntersville NC 28078
> Phone: 704-464-5400

Janet Pierson

From: Riccardo Carter <rcarter@huntersville.org>
Sent: Friday, March 29, 2019 4:11 PM
To: Riccardo Carter; Larita Sinclair; Jeremy Smith; ChrisWade; Jerome Forney; Emilio Diaz; Thomas Seifert; Brian Vaughan
Subject: Race 3/30

Categories: Release

All,

We will be meeting at St. Marks tomorrow for the race.

Thank you,

R.M. Carter HP204
Huntersville Traffic Safety Division
Huntersville Police Department

9630 Julian Clark Ave.
Huntersville NC 28078
Phone: 704-464-5400

Janet Pierson

From: Michael Frazer <mfrazer@huntersville.org>
Sent: Thursday, March 28, 2019 10:52 AM
To: HPD Sworn
Cc: Michael Frazer
Subject: Missing Person BOLO [redacted] - HPD Report# [redacted]

Categories: Release

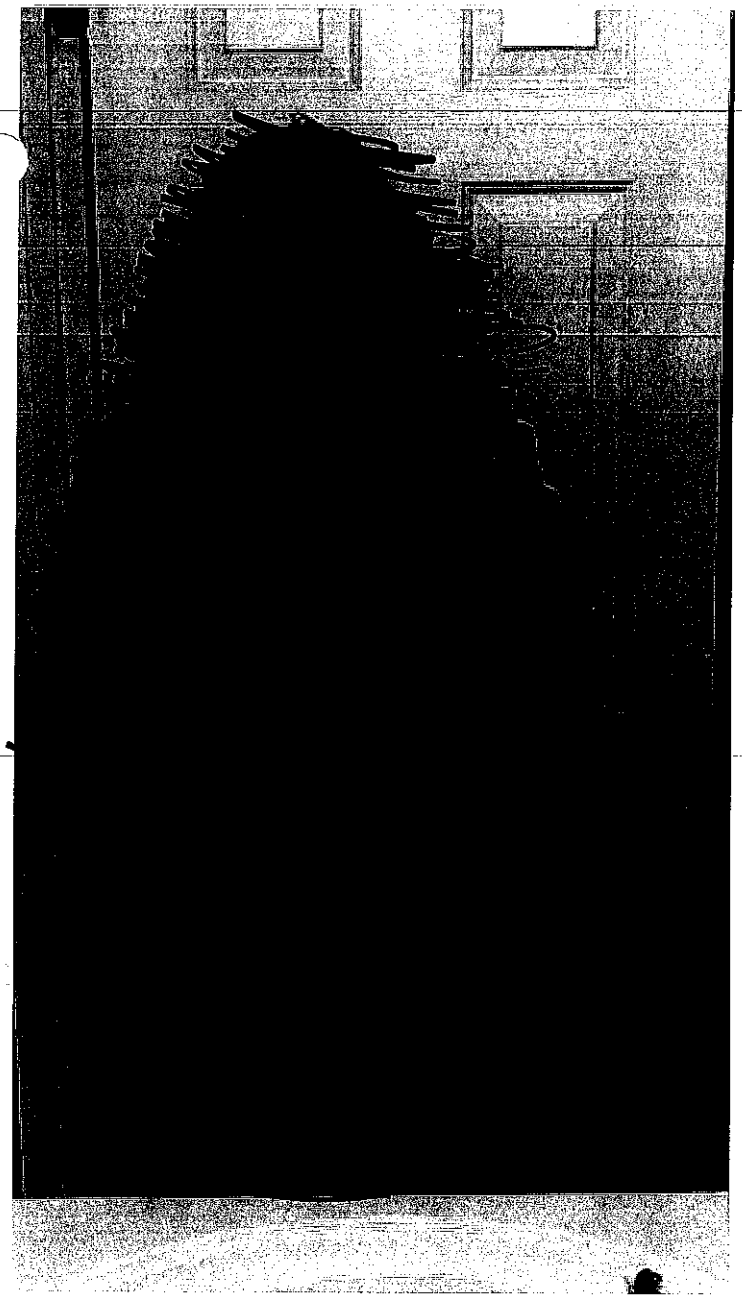
HPD,

BOLO for missing 16 year old, [redacted] W/F, DOB: [redacted]. She got into an argument with her parents and got out of the car at [redacted] Ln and [redacted] Dr.

Beck might be with her boyfriend, [redacted], W/M.

Officer Frazer
Huntersville Police Department
Phone: 704-464-5400
Fax: 704-947-9200

From: Laura GMAIL <[redacted]@gmail.com>
Sent: Thursday, March 28, 2019 10:37 AM
To: Michael Frazer <mfrazer@huntersville.org>
Subject: [redacted]



Sent from my iPhone

Janet Pierson

From: Bence Hoyle <bhoyle@huntersville.org>
Sent: Wednesday, March 27, 2019 11:49 AM
To: HPD Sworn
Subject: FW: Vermillion Square

Categories: Release

Vermillion Square

There is some on-going 'negotiations' about this area. Until they get everything worked out and get signage up clearly stating the new intent of the traffic pattern, make sure we do not write any citations out there. Warnings on the existing signage is fine to facilitate traffic flow and obvious violations, but I don't want to tie us up in court from something that is in flux. I know we have had some conversations I just want to reinforce not to get tied up in it until they work it out.

Chief

From: Stephen Trott <strott@huntersville.org>
Sent: Tuesday, March 26, 2019 4:14 PM
To: Evan Tortorelli <etortorelli@huntersville.org>
Cc: Anthony Roberts <aroberts@huntersville.org>; Bence Hoyle <bhoyle@huntersville.org>; Jack Simoneau <jsimoneau@huntersville.org>; Max Buchanan <mbuchanan@huntersville.org>; Nick Walsh <nwalsh@huntersville.org>; Nick Bruining <NickB@huntersville.org>
Subject: RE: Vermillion Square

Officer Tortorelli,

As Commissioner Walsh indicated below, we are coordinating with the HOA on the installation of signage at the square to establish a one way traffic pattern. The one way pattern was how the traffic was intended to flow when the neighborhood was designed.

The one way pattern would operate similar to a roundabout. Yield signs will be installed on each of the four street approaches to the square. Additionally, one way sign will be installed on the corners of the square to indicate the one way operation. To supplement the one way signs, pavement marking arrows will also be installed on the street.

Regarding the parking, the existing accessible parking signs will be removed as the spaces near the sign are not designed to be accessible (and would face in the opposite direction of one way travel). My recommendation is that until there is signage indicating that the streets are one way , that they be treated as two way. Once one way signage is installed the parking would then be treated as one way. I leave it up to the Police department for when and how enforcement occurs.

Stephen Trott, PE
Town Transportation Engineer
Town of Huntersville, NC
704-766-2220

From: Nick Walsh <nwalsh@huntersville.org>
Sent: Tuesday, March 26, 2019 10:52 AM

To: Evan Tortorelli <etortorelli@huntersville.org>
Cc: Anthony Roberts <aroberts@huntersville.org>; Bence Hoyle <bhoyle@huntersville.org>; Jack Simoneau <jsimoneau@huntersville.org>; Max Buchanan <mbuchanan@huntersville.org>; Stephen Trott <strott@huntersville.org>
Subject: Re: Vermillion Square

Officer Tortorelli -

I am copying in Stephen Trott, our Town Transportation Engineer who is handling this issue.

The net-net is the square was originally designed to accommodate one-way traffic in a counterclockwise pattern. Stephen is hoping to have signage ordered and the installation done along with any painting by the end of April. Of course, weather is always a factor.

The plan is to mount an awarenesses program that will alert the neighborhood to the impending changes. You might want to coordinate with Stephen on that effort.

Thanks for your help.

Nick Walsh
Commissioner
Town of Huntersville
704-577-0379
Nick.Walsh@Huntersville.org

On Mar 21, 2019, at 6:32 AM, Evan Tortorelli <etortorelli@huntersville.org> wrote:

Commissioner Walsh,

I'm reaching out in reference to the recent issues in the Vermillion neighborhood. After speaking with Officer Saglimbeni, I was hoping to be able to spearhead an effort to find a solution to the parking issue in Bowman Square in front of Harvey's. With that being said, she pointed me in your direction given that you're a resident of the neighborhood.

I have had several conversations with different residents while doing some observations in the square and I was hoping to get a perspective from you as well. Many ideas have been considered including signage to implement a one way travel pattern, no parking signs on the inner curb of the square, stop signs at the corners, etc. Again, any perspective you might provide would be greatly appreciated!

Thank you in advance and I look forward to hearing from you.

Officer Evan Tortorelli HP282
Huntersville Police Department
9630 Julian Clark Ave.
Huntersville, NC 28078
704.464.5400

Janet Pierson

From: Matt Dunker <mdunker@huntersville.org>
Sent: Wednesday, March 27, 2019 11:44 AM
To: HPD Sworn
Subject: zone check

Categories: Release

The staff at Trendsetters, 9606 Sherrill Estates, has requested that officers patrol the area a little more in the evening. If you are not busy on a call for service, please stop in and say hello.
Thanks
Dunker

Sergeant Matt Dunker
Huntersville Police
704-464-5400

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Tuesday, March 26, 2019 1:48 PM
To: ameans@carolina.rr.com
Cc: gmap3nny@gmail.com
Subject: Re: [External]Community Contacts

Categories: Release

Ok great.

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Mar 26, 2019, at 1:27 PM, "ameans@carolina.rr.com" <ameans@carolina.rr.com> wrote:

We will see you on Thursday at Brixx.

Regards

--------- Forwarded message ---------
From: **"Thomas Seifert"** <tseifert@huntersville.org>
Date: Sun, Mar 24, 2019 at 9:33 PM -0400
Subject: RE: [External]Community Contacts
To: "A Z Means" <ameans@carolina.rr.com>

Brixx Pizza 16915 Birkdale Cmns Pkwy, Huntersville, NC 28078 12:00

Looking forward to seeing you both.

Tom
Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: A Z Means <ameans@carolina.rr.com>
Sent: Saturday, March 23, 2019 5:40 PM
To: Thomas Seifert <tseifert@huntersville.org>
Cc: 'Annice Wiles' <gmap3nny@gmail.com>
Subject: Re: [External]Community Contacts

We can make Thursday work, just say where and what time.

Regards

Get Outlook for Android

On Sat, Mar 23, 2019 at 2:26 PM -0400, "Thomas Seifert" <tseifert@huntersville.org> wrote:

Hi, this is very nice of both of you. Would Wednesday or Thursday of next week work? Can you meet me in Huntersville?

Tom

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: ameans@carolina.rr.com <ameans@carolina.rr.com>
Sent: Wednesday, March 20, 2019 7:41 PM
To: Thomas Seifert <tseifert@huntersville.org>
Cc: 'Annice Wiles' <gmap3nny@gmail.com>
Subject: RE: [External]Community Contacts

Hello my Friend, I hope this note finds you well. Annice and I would like to take you to lunch when your schedule permits. Please check your
calendar for some time in the next couple of weeks and advise.

Thanks

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Wednesday, January 30, 2019 9:21 AM
To: McFadden, Garry L. <Garry.McFadden@mecklenburgcountync.gov>
Cc: Johnson, Ryan T. <Ryan.Johnson@mecklenburgcountync.gov>; ameans@carolina.rr.com; Gavin.Albury@scouting.org
Subject: Re: [External]Community Contacts

Sheriff

MCSO was partnering with Keep Mecklenburg Beautiful, The Boy Scouts of America, and 100 Black Men to work on community projects like Adopt a Highway and community park clean-ups.

We partnered with BSA and 100 BM on their Heritage Hikes, and the Youth Symposium.

Ryan is the Director of KMB and was asking about my contacts.

Thanks,

Tom

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Jan 30, 2019, at 7:06 AM, McFadden, Garry L. <Garry.McFadden@mecklenburgcountync.gov> wrote:

> Good morning I received this email but I'm not sure of the conversation or what is needed. Please advise what is this conversation concerning
>
> Sheriff Garry L. McFadden
> Mecklenburg County Sheriff Office
> 700 East 4th Street Suite 100
> Charlotte NC 28202
> Office 980-314-5001
> Fax 704-336-6938
>
> *Working To Influence Change By Being*
> *"The Difference"*

On Jan 29, 2019, at 5:22 PM, Thomas Seifert <tseifert@huntersville.org> wrote:

> **CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.**
>
> Ryan
>
> Hi, thanks for reaching out. I attached Gavin Albury from the Boy Scouts and Aaron Means from 100 Black Men that I partnered with on the Adopt a Highway and community clean up events. I also attached Sheriff McFadden for you to see if the Sheriff's Office will still be participating in these events.
>
> Speak to you soon,
>
> Tom
>
> Tom Seifert
> Huntersville Police Department
> tseifert@huntersville.org
> [redacted]

Janet Pierson

From: Dwayne Yarbrough <dyarbrough@southeasterninc.com>
Sent: Tuesday, March 26, 2019 1:26 PM
To: AllTownEmployees@huntersville.org
Cc: Huntersvilleit@huntersville. org (Huntersvilleit@huntersville.org)
Subject: Spam Email Warning! PLEASE DO NOT – Click on any Links or open ANY attachments!

Importance: High

Categories: Release

Please be extra careful when opening up any emails that look suspicious and you were not expecting. There has been a rash of spam emails that have been going around and some even contain Ransom Ware. These emails may look like they are from individuals you know, but if you weren't the expecting an email or it just jumps out at you as strange your best bet is to just delete the email. At that point if you are not sure you can email the individual directly asking them if the email was legitimate.

PLEASE DO NOT – Click on any Links or open ANY attachments!

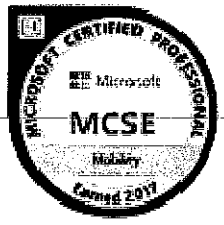
Please let me know if you have any questions.

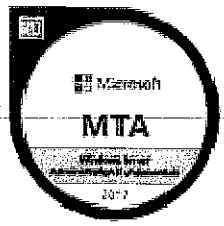
Regards,

Dwayne Yarbrough | Southeastern Technology Group, Inc |
☎Office: 704-525-2022 | ☎Fax: 704-525-2249 | ✉: dyarbrough@southeasterninc.com |
14120 Ballantyne Corporate Place, Suite 175, Charlotte, NC 28277

Southeastern
TECHNOLOGY GROUP, INC.

Microsoft Partner
Gold Midmarket Solution Provider
Gold Devices and Deployment
Gold Datacenter
Gold Messaging





Janet Pierson

From: Ralph Clarke <ralph@peacekeeperproducts.com>
Sent: Tuesday, March 26, 2019 11:58 AM
To: Tom Seifert
Subject: Time to get ready

Categories: Release

Tom Seifert

With the Republican National Convention coming to your area, demonstrations, protests, and civil unrest are sure to follow. The media and the world will have their eyes on you.

In anticipation of the impending threat of violence, you are likely going to review all available less lethal options.

I want you to know that there is an effective less lethal option that diffuses potentially violent confrontations on sight alone.

This same option, when needed, will quickly subdue a combatant before the media gets footage.

While you have time to prepare for the convention, contact me and I will tell you about our free Test & Evaluation program.

You will learn why cities like Los Angeles, Pittsburgh, Berkeley, Houston, San Francisco, and other police departments who face frequent unrest all use our products.

Sincerely,

Ralph C. Clarke

Ralph C. Clarke
Sales Manager
Peacekeeper Products International, LLC
Ph: 909-596-6699, Option 1, then, **Option 2**
Fax: 909-596-8899
ralph@PeacekeeperProducts.com

This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. E-mail transmission cannot be guaranteed to be secure or error-free as information could be intercepted, corrupted, lost, destroyed, arrive late or incomplete, or contain viruses. The sender therefore does not accept liability for any errors or omissions in the contents of this message, which arise as a result of e-mail transmission.

Janet Pierson

From: Williams, Janice <Janice.Williams@atriumhealth.org>
Sent: Monday, March 25, 2019 5:13 PM
To: 'Rea, Amy'; Steverson, Alexa C; 'Robert Wydra(asafechild@mindspring.com)'; 'Sarah. Tilton(Sarah.Tilton@britax.com)'; 'cmitchell@pinevillenc.gov'; 'bhabenicht@huntersville.org'; 'Catherine C.Daniels'; 'Tim Aycock <taycock@matthewsnc.gov>(taycock@matthewsnc.gov)'; 'Lester Oliva'; Horne, Jennifer B.; 'Erica Reid'; 'Clarkson, Angela'; 'Johnson, Michael T'; 'cdrussell@ci.charlotte.nc.us'; 'mwrenn@childproofadvice.org'; 'Pierce,Raymond H.'; Franklin, Sybil; Markley, Eric; 'Andrew M. Romberger'; 'Chip Gallup'; 'Michelle Archer'; 'Chris Mollema'; 'Kupfer, Justin'; 'Kelly Gaines'; 'dmahmutovic@police.minthill.com'; 'Craig Raymond'; 'Sgt. Jonathan Sarver'; Alexander, Angie D; 'richard.dunton@mecknc.gov'; 'Jackson, Justin A.'; 'Kish, Leigh'; 'lilladdjones@aol.com'; 'Kirlin, Hanna'; 'Berry, Angela'; 'Gallup, Robert F.'; Thomason, Laura A; 'Tom Seifert'; Gabrielle Purick; Samantha Bounds; 'Daniel.Johnson@mecklenburgcountync.gov'; Horne, Jennifer B.; Franklin, Sybil; Markley, Eric; Bost, David
Subject: Safe Kids meeting reminder

Categories: Release

Hello Safe Kids partners and advocates.

It is that time again our next meeting is next week, **April 2nd 9am-11am , Health Dept on Billingsley in the multipurpose room.** Please make plans to attend if you can. Please bring any upcoming projects, needs, ideas, efforts to explore.

If you cannot attend and would like me to share anything , certainly send that my way. And if you are coming and need resources for an event or program, let me know and I am happy to bring those items.

For those needing guidance or wanting to talk through program ideas or efforts, at this time I currently do not have any meetings after this so let me know and I am happy to stay !

I will send out a brief summary by the end of next week to try and keep everyone in the loop as we enter a busy time of year. !!

Please feel free to invite someone new !

Janice Williams
Safe Kids Char Meck
704-208-6428

This electronic message may contain information that is confidential and/or legally privileged. It is intended only for the use of the individual(s) and entity named as recipients in the message. If you are not an intended recipient of this message, please notify the sender immediately and delete the material from

any computer. Do not deliver, distribute or copy this message, and do not disclose its contents or take any action in reliance on the information it contains. Thank you.

Janet Pierson

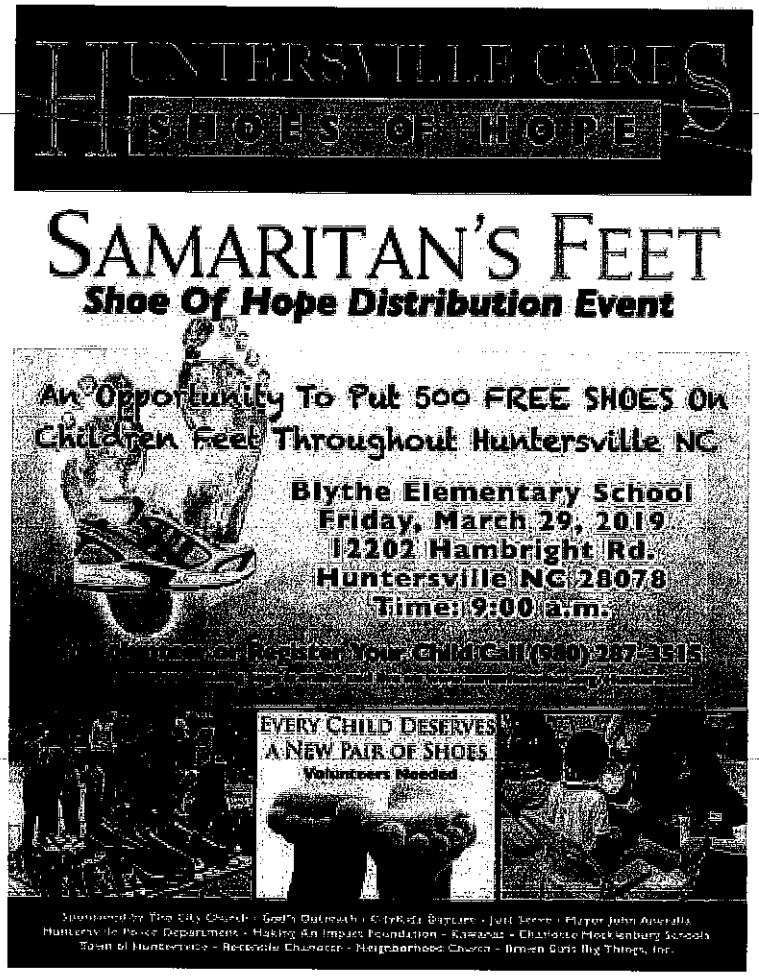
From: Brian Luthart <bluthart@huntersville.org>
Sent: Monday, March 25, 2019 10:51 AM
To: Torey Hardy; Thomas Seifert; Steve Lehew; RobertFerrell
Cc: Scott Sharp
Subject: FW: Samaritan's Feet

Categories: Release

Please assist Officer Seifert with this assignment on Friday. Let's have a good showing from HPD. I will attend as well.

Sgt. Brian Luthart, Watch 4
Huntersville Police Department
PO Box 664 (9630 Julian Clark Ave)
Huntersville, NC 28070
Phone: 704-464-5400
Fax: 704-947-9200

From: Barry Graham
Sent: Friday, March 08, 2019 3:32 PM
To: Barry Graham <bgraham@huntersville.org>
Subject:



Major B. Graham
Huntersville Police Dept
704-464-5400
704-464-5380
Sent from my iPhone

Janet Pierson

From: Jason Cousar <jcousar@huntersville.org>
Sent: Monday, March 25, 2019 9:43 AM
To: Thomas Seifert
Subject: RE: Samaritan's Feet

Categories: Release

Thanks!

Lt. Jason Cousar
Huntersville Police Department
Phone: 704-464-5400
Fax: 704-947-9200
www.huntersville.org/police

From: Thomas Seifert
Sent: Monday, March 25, 2019 9:42 AM
To: Jason Cousar <jcousar@huntersville.org>
Subject: Fwd: Samaritan's Feet

This was the event I was asked to attend that I mentioned to you ...

Tom

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

Begin forwarded message:

> **From:** Brian Luthart <bluthart@huntersville.org>
> **Date:** March 25, 2019 at 6:33:48 AM EDT
> **To:** Thomas Seifert <tseifert@huntersville.org>
> **Subject: FW: Samaritan's Feet**
>
> Tom, can you spearhead this?
>
> **From:** Scott Sharp <ssharp@huntersville.org>
> **Sent:** Thursday, March 21, 2019 7:08 PM

To: Brian Luthart <bluthart@huntersville.org>
Cc: Bryan Latza <blatza@huntersville.org>
Subject: FW: Samaritan's Feet

Make sure you email me back with who you will have there for this event. NLT Monday.

From: Barry Graham
Sent: Thursday, March 21, 2019 5:55 PM
To: Scott Sharp <ssharp@huntersville.org>
Subject: FW: Samaritan's Feet

The Town Manager called to confirm that we had this covered. I remember you saying this was covered, but do not remember by who. Can you let me know?

Thanks
B. Graham

From: Barry Graham
Sent: Friday, March 08, 2019 3:33 PM
To: Scott Sharp <ssharp@huntersville.org>
Subject: Samaritan's Feet

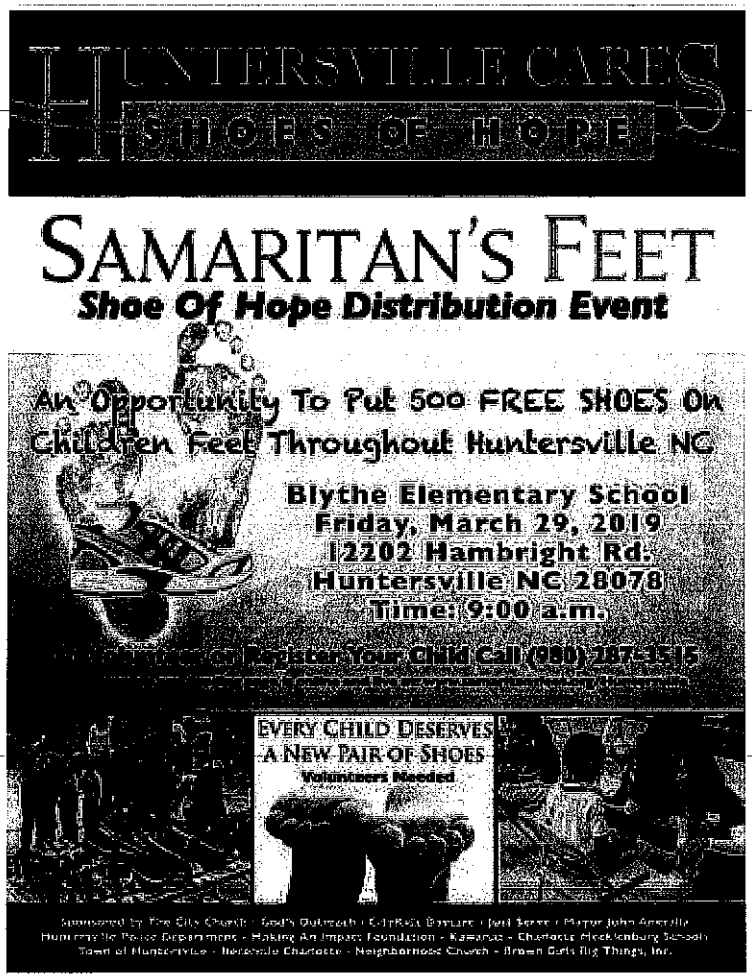
Capt. Sharp,

This is the organization that the Town Manager and Mayor asked that we send officers to assist them.

Please make sure we have adequate representation at this event.

Thanks
Major Barry E. Graham
Huntersville Police Department
Administrative Bureau Commander
704-464-5400
704-464-5380
WWW.HUNTERSVILLEPD.ORG

From: Barry Graham
Sent: Friday, March 08, 2019 3:32 PM
To: Barry Graham <bgraham@huntersville.org>
Subject:



Major B. Graham
Huntersville Police Dept
704-464-5400
704-464-5380
Sent from my iPhone

Janet Pierson

From: Ryan Smith <rsmith@huntersville.org>
Sent: Monday, March 25, 2019 8:02 AM
To: HPD All Employees
Subject: FW: "637 Pinwheels"

Categories: Release

Sergeant Ryan Smith
Huntersville Police Department
Criminal Investigations Division
Phone: 704-464-5400
Fax: 704-947-9200

From: Ann Glaser <annglaser@patsplacecac.org>
Sent: Saturday, March 23, 2019 7:38 PM
Subject: "637 Pinwheels"

pat's place
child advocacy center

Join Pat's Place Child Advocacy Center as we kickoff Child Abuse Prevention month by planting

637 PINWHEELS*

March 29, 2019 | 11:30AM - 12:30PM
Pat's Place | 901 East Blvd.
RSVP to Ann at annglaser@patsplacecac.org

Join us for an official Child Abuse Prevention

PRESS CONFERENCE

March 29, 2019 | 10:00AM - 11:00AM
Meck. Co. Courthouse Circle | 832 E. 4th St.

*the number of children receiving forensic interviews in 2018

Dear Mecklenburg County MDT Partners:

Please consider joining us in recognizing Child Abuse Prevention month at Pat's Place! Information is found via invite below.

This is a special event as we celebrate the work we all do by "planting" one pinwheel for each child seen for a forensic interview over the past year. Pat's Place will be surrounded by this symbol of innocence and childhood for the month of April. There will be light refreshments served as well.

Hope to see you then.

Your Pat's Place colleagues!

Ann Glaser, LCSW
Director of Program Services
Pat's Place Child Advocacy Center
901 East Boulevard, Charlotte, NC 28203
: 704.335.2769
c: 704.301.9664
f: 704.335.2768
annglaser@patsplacecac.org
www.patsplacecac.org

"Like" us on www.facebook.com/patsplacecac

We are an independent nonprofit that provides services to reduce trauma and promote the healing of sexually abused children.

Janet Pierson

From: Brian Luthart <bluthart@huntersville.org>
Sent: Monday, March 25, 2019 6:34 AM
To: Thomas Seifert
Subject: FW: Samaritan's Feet

Categories: Release

Tom, can you spearhead this?

From: Scott Sharp <ssharp@huntersville.org>
Sent: Thursday, March 21, 2019 7:08 PM
To: Brian Luthart <bluthart@huntersville.org>
Cc: Bryan Latza <blatza@huntersville.org>
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Huntersville Police Department
Administrative Bureau Commander
704-464-5400
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WWW.HUNTERSVILLEPD.ORG

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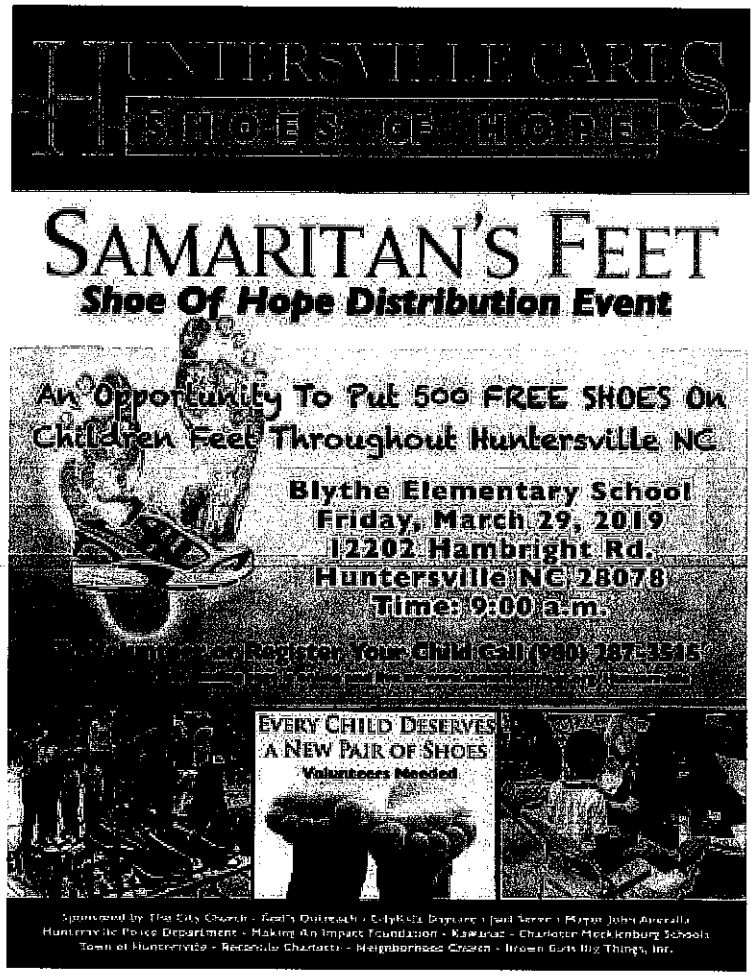

Major B. Graham
Huntersville Police Dept
704-464-5400
704-464-5380
Sent from my iPhone

Janet Pierson

From: Brian Luthart <bluthart@huntersville.org>
Sent: Monday, March 25, 2019 6:33 AM
To: Thomas Seifert
Cc: Scott Sharp
Subject: FW: Samaritan's Feet

Categories: Release

Tom, would you be interested in spearheading this?

From: Scott Sharp <ssharp@huntersville.org>
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B. Graham

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Subject: Samaritan's Feet

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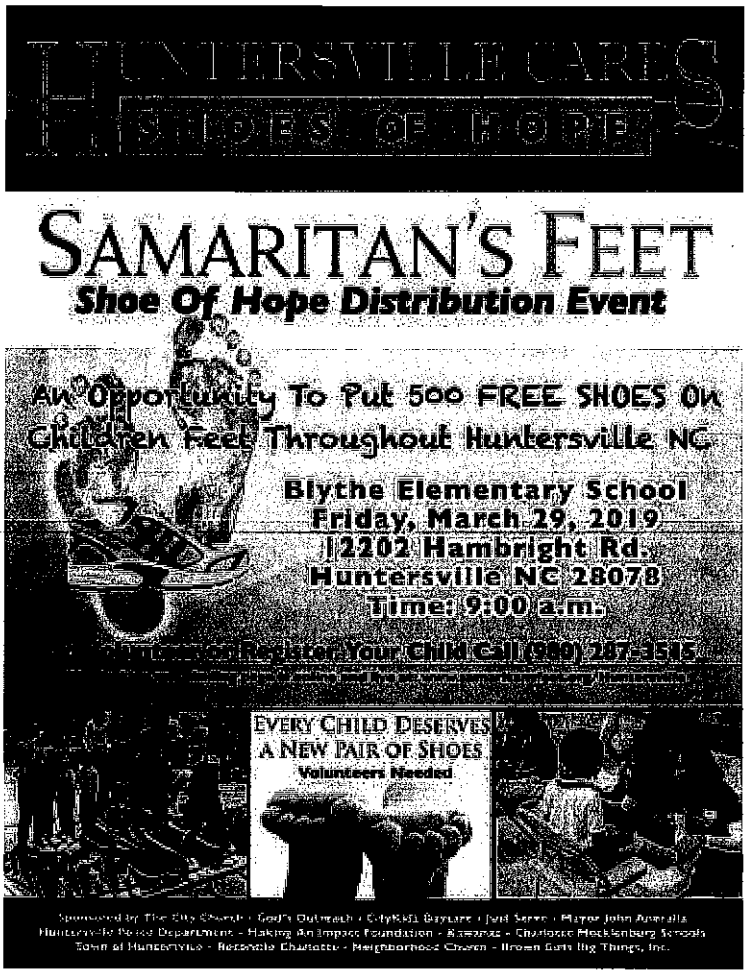
Huntersville Police Department
Administrative Bureau Commander
704-464-5400
704-464-5380
WWW.HUNTERSVILLEPD.ORG

From: Barry Graham
Sent: Friday, March 08, 2019 3:32 PM
To: Barry Graham <bgraham@huntersville.org>
Subject:



Major B. Graham
Huntersville Police Dept
704-464-5400
704-464-5380
Sent from my iPhone

Janet Pierson

From: Brown, Pippa <pbrown@sitecenters.com>
Sent: Friday, March 22, 2019 3:13 PM
To: Bill Suthard <bsuthard@huntersvillefd.com> (bsuthard@huntersvillefd.com); Thomas Seifert; Tonya.Rivens@mecklenburgcountync.gov
Cc: Jessica Dominguez
Subject: Battle of the Badges
Attachments: Battle of the Badges 2019 Layout.pptx

Categories: Release

Happy Friday, All!

Attached is a sitemap for the event next Saturday. Please take a look and let me know if there are any questions. I'll have a 6ft table & table cloth and 3 chairs for each group to use.

I'll be onsite the morning of by 8:45am, my cell number is 704-941-5572.

Please feel free to share the below link for advance, online signups with your departments, email lists and social media followers.

https://donor.oneblood.org/donor/schedules/drive_schedule/824645

Looking forward to seeing everyone for another successful event!

Pippa Brown
GENERAL MANAGER

O: 704-895-8744
E: pbrown@sitecenters.com

SITE CENTERS
8712 Lindholm Dr Ste 206
Huntersville, NC 28078
sitecenters.com • NYSE: SITC

Emergency Line: 877-225-5337

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Janet Pierson

From: Joseph Shook <jshook@huntersville.org>
Sent: Friday, March 22, 2019 10:09 AM
Subject: Employee Engagement Survey

Categories: Release

The Town is surveying all employees regarding their opinion about the Town's work environment. Results of this survey will go directly to the Town Manager's office, and a summary report will be given to the Board of Commissioners and Management Team. The report will be used to develop, monitor and evaluate the workplace environment. Your feedback is valuable and completely anonymous.

All surveys must be completed by Friday, April 5 at Noon.

Click the link below to take the survey, and we appreciate you taking the time to participate!

https://www.surveymonkey.com/r/VTG55HL

Joseph B. Shook, MPA
Public Information Coordinator
Town of Huntersville, NC
704-766-2207 (O)
704-439-6535 (C)

Janet Pierson

From: Bradley Habenicht <bhabenicht@huntersville.org>
Sent: Thursday, March 21, 2019 7:19 PM
To: HPD All Employees
Subject: Sandwiches

Categories: Release

There are a few sandwiches in the frig if anyone wants them

Sgt Brad Habenicht
Huntersville Police
Sent from PD iPhone

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Thursday, March 21, 2019 1:30 PM
To: Odette Saglimbeni
Subject: Fwd: HOA Contact Information

Categories: Release

Alexander Place

Subject: Re: HOA Contact Information

Georgia Jolly. rjolly56535@roadrunner.com

Janet Pierson

From: Scott Sharp <ssharp@huntersville.org>
Sent: Thursday, March 21, 2019 12:54 PM
To: HPD Sworn
Subject: Fit Testing

Categories: Release

If you have not had your mask(s) fit tested this week you need to come to the PD and have it done. I will be available today until around 1900 hours and tomorrow until 1500 hours.

Captain Scott Sharp
Huntersville Police Department
704-464-5400 Main
704-464-5390 Direct
ssharp@huntersville.org

Janet Pierson

From: Deborah Smith <partieof5@aol.com>
Sent: Thursday, March 21, 2019 12:32 PM
To: Thomas Seifert
Subject: Re: HOA Contact Information

Categories: Release

Georgia Jolly. rjolly56535@roadrunner.com

Sent from my iPhone

On Mar 21, 2019, at 11:13 AM, Thomas Seifert <tseifert@huntersville.org> wrote:

> Good morning,
>
> Does anyone have contact information for the HOA president or contact person for your neighborhood?
>
> Thanks,
>
> Tom
> Tom Seifert
> Huntersville Police Department
> tseifert@huntersville.org
> [redacted]

Janet Pierson

From: Brown, Pippa <pbrown@sitecenters.com>
Sent: Thursday, March 21, 2019 9:52 AM
To: Bradley Habenicht
Cc: Thomas Seifert
Subject: RE: Battle of the Badges

Categories: Release

Sounds good – hi Tom!

I'll have a 6ft table and table cloth, as well as 3 chairs for you guys. Looking forward to it! Event map to follow later today...

Pippa Brown
GENERAL MANAGER

O: 704-895-8744
E: pbrown@sitecenters.com

SITE CENTERS
8712 Lindholm Dr Ste 206
Huntersville, NC 28078
sitecenters.com • NYSE: SITC

From: Bradley Habenicht [mailto:bhabenicht@huntersville.org]
Sent: Thursday, March 21, 2019 9:25 AM
To: Brown, Pippa <pbrown@sitecenters.com>
Cc: Thomas Seifert <tseifert@huntersville.org>
Subject: Re: Battle of the Badges

I'm currently doing tow different rolls right now and Tom is taking care of our end.

Tom,

I have a small table cloth and table, if you want a bigger one, you may want to use Jen's table cloth and Pippa's table set up. Can you let all of us know what you would prefer?

Sgt Brad Habenicht

Community Services Coordinator / SRO Supervisor

Huntersville Police Department

From: Brown, Pippa <pbrown@sitecenters.com>
Sent: Thursday, March 21, 2019 8:50 AM
To: Jessica Dominguez; Suthard, Bill
Cc: Bradley Habenicht
Subject: RE: Battle of the Badges

Hi Jessica –

That is too bad, did they say why they were dropping out?

My contact at the Sheriff's office is Tonya Rivens - Tonya.Rivens@mecklenburgcountync.gov She hasn't been very responsive though. I've got some meetings this morning but will send over a site map and info later this afternoon.

Bill & Brad – do you both want a table and chairs set up for your staff?

Thanks,

Pippa Brown
GENERAL MANAGER

O: 704-895-8744
E: pbrown@sitecenters.com

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Huntersville, NC 28078
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From: Jessica Dominguez [mailto:JDominguez@cbcc.us]
Sent: Wednesday, March 20, 2019 5:17 PM
To: Suthard, Bill <bsuthard@huntersvillefd.com>
Cc: bhabenicht@huntersville.org; Brown, Pippa <pbrown@sitecenters.com>
Subject: RE: Battle of the Badges

Hi,

Medic can no longer participate. Who is the contact from the Sheriff's department? I don't have the information for that.

Jessica

Jessica Dominguez
Donor Recruiter
704-621-8955

From: Suthard, Bill [mailto:bsuthard@huntersvillefd.com]
Sent: Tuesday, March 19, 2019 3:20 PM
To: Jessica Dominguez <JDominguez@cbcc.us>
Cc: bhabenicht@huntersville.org; Brown, Pippa <pbrown@sitecenters.com>
Subject: Re: Battle of the Badges

Jessica,

Historically we've done poorly on advanced sign-ups but very well on day-of donations. I also noticed that the Sheriff's Department and Medic are not copied on this email. Should we include them? They're still coming, right?

Bill Suthard, CFI

Public Information Officer

Huntersville Fire Department

bsuthard@huntersvillefd.com

Cell 704-604-8928

Station #1
110 S Old Statesville Rd,

Huntersville, NC 28078

Ph: 704-875-3563

Station#2

15600 Beatties Ford Rd

Huntersville, NC 28078

Ph: 704-875-6266

Station #3

13423 Eastfield Road

Huntersville, NC 28078

Ph: 704-464-5315

Station #4

8826 McIllwaine Road

Huntersville, NC 28078

www.huntersvillefd.com

www.facebook.com/HuntersvilleFireDepartment

Twitter: Huntersville_FD

Instagram: Huntersville_FD

On Tue, Mar 19, 2019 at 11:59 AM Jessica Dominguez <JDominguez@cbcc.us> wrote:

Hi Everyone,

I hope you are all doing well! We are super excited about Battle of the Badges on 3/31. I wanted to check in and make sure everyone had the link to be forwarded on to get sign ups. Currently, there are only 5 appointments made through the link online. Our goal is to collect 60 units of blood on this day. If you have paper sign ups and want to forward the list on to me, I would be more than happy to enter them online for you. We are looking forward to saving lives with all of you! Thanks so much!

https://donor.oneblood.org/donor/schedules/drive_schedule/824645

Jessica Dominguez
Account Manager
Community Blood Center of the Carolinas
www.cbcc.us
704-621-8955

COMMUNITY BLOOD CENTER of the Carolinas IS BECOMING... oneblood Share your power.

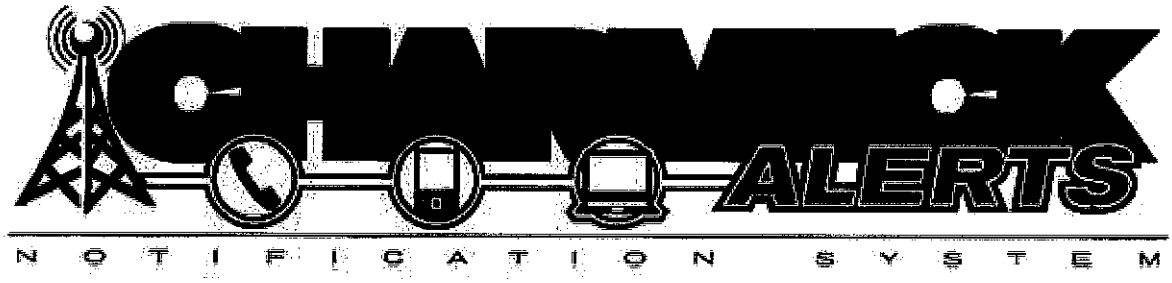
Emergency Line: 877-225-5337

Emergency Line: 877-225-5337

Janet Pierson

From: CharMeck Alerts <noreply@everbridge.net>
Sent: Wednesday, March 20, 2019 11:23 AM
To: tseifert@huntersville.org
Subject: Controlled Burn Today

Categories: Release



Please click here to acknowledge receipt of this message

Mecklenburg County Natural Resources staff are conducting a controlled burn today beginning around noon at Latta Plantation Nature Preserve. Smoke will affect air quality in the downwind area for 2-3 hours. To reduce your exposure to smoke, stay indoors or avoid areas of heavy smoke. For more information on prescribed burns visit: meck.co/RXfire

This email has been sent to you from CharMeck Alerts, the Emergency Notification System for Mecklenburg County. Login to the Member Portal to change your preferences.

To stop receiving future email notifications from this organization **unsubscribe here**.

Janet Pierson

From: Nick Bruining <NickB@huntersville.org>
Sent: Wednesday, March 20, 2019 10:47 AM
To: Thomas Seifert
Subject: GHSP Reporting

Categories: Release

Tom,

Can you send me a contact for the Sheriff's Office regarding reporting for the Governor's Highway Safety Program? The MCSO has not reported in the last four campaigns. As you know reporting accumulates credits that can be traded in October for equipment related to traffic safety. We really want the MCSO to continue participating in this program so any help you can provide is appreciated!

Thank you,

Nick

Sergeant Nick Bruining
Huntersville Police Department
Traffic Safety Division
704-464-5400
nbruining@huntersville.org

Janet Pierson

From: Jennifer Sprague <jsprague@huntersville.org>
Sent: Wednesday, March 20, 2019 10:05 AM
To: HPD All Employees
Subject: Reminder-Pizza party today

Categories: Release

Come by the Training Room at noon to wish Meg well!

Janet Pierson

From: Jason Cousar <jcousar@huntersville.org>
Sent: Tuesday, March 19, 2019 5:33 PM
To: Sector 9211; Joshua Freitag; Thomas Seifert
Subject: FW: Brentfield Drive

Categories: Release

Please conduct the Traffic Unit Activity HPD numbers and monitor this area. Address any issues you observe.

Thanks,

Lt. Jason Cousar
Huntersville Police Department
Phone: 704-464-5400
Fax: 704-947-9200
www.huntersville.org/police

From: Nick Bruining
Sent: Tuesday, March 19, 2019 4:38 PM
To: Jason Cousar <jcousar@huntersville.org>
Subject: Brentfield Drive

Lt. Cousar,

Today I received a voicemail regarding a speeding complaint on Brentfield Drive. I don't have a lot of details as I'm waiting for the original complainant to call me back, however I went ahead and added it to the zone check/traffic complaint list.

Thank you!

Nick

Sergeant Nick Bruining
Huntersville Police Department
Traffic Safety Division
704-464-5400
nbruining@huntersville.org

Janet Pierson

From: CharMeck Alerts <noreply@everbridge.net>
Sent: Tuesday, March 19, 2019 10:33 AM
To: tseifert@huntersville.org
Subject: Controlled Burn Today

Categories: Release

Please click here to acknowledge receipt of this message

Mecklenburg County Natural Resources staff are conducting a controlled burn today beginning around 11 A.M. at Cowans Ford Wildlife Refuge. Smoke will affect air quality in the downwind area for 2-3 hours. To reduce your exposure to smoke, stay indoors or avoid areas of heavy smoke. For more information on prescribed burns visit: meck.co/RXfire

This email has been sent to you from CharMeck Alerts, the Emergency Notification System for Mecklenburg County. Login to the Member Portal to change your preferences.

To stop receiving future email notifications from this organization **unsubscribe here**.

Janet Pierson

From: cmsconnections@cms.k12.nc.us
Sent: Monday, March 18, 2019 12:17 PM
To: tseifert@huntersville.org
Subject: [MARKETING] CMS Connections.March 2019

Categories: Release

View in browser

cms Charlotte-Mecklenburg Schools

CONNECTIONS

Learn about the budget

Charlotte-Mecklenburg Schools is holding community-engagement meetings to discuss development of the 2019-2020 operating budget. Employees, parents and community members are invited to attend, learn more about the current budget climate and give input on budget priorities to support academic success for all students. The meetings will be held:

- April 3, 6:30-8:30 p.m., Mallard Creek High, 3825 Johnston Oehler Road, Charlotte.
- April 11, 6:30-8:30 p.m., Crown Point Elementary, 3335 Sam Newell Road, Matthews.

Curriculum options

Charlotte-Mecklenburg Schools will adopt a guaranteed viable curriculum for the 2019-2020 school year. Parents, employees and community members are invited to attend sessions to help choose tools and resources for English language arts for grades K-8, math for grades 6-8 and NC Math 1, 2 and 3.

The sessions will be held:

- April 8, Independence High, 1967 Patriot Drive, 6-8 p.m.
- April 9, South Mecklenburg High, 8900 Park Road, 6-8 p.m.
- April 10, West Charlotte High, 2219 Senior Drive, 6-8 p.m.
- April 11, Mallard Creek High, 3825 Johnston Oehler Road, 6-8 p.m.
- April 12, Spaugh Administrative Center, 1901 Herbert Spaugh Lane, 10 a.m. to 2 p.m.

Stoking inspiration

Gov. Roy Cooper visited Charlotte Teacher Early College at UNC Charlotte March 13. Cooper emphasized the need for a teacher pipeline and the value of early college programs to produce great teachers. Currently, 220 CMS students are enrolled at Charlotte Teacher Early College. The first full cohort of students will graduate in May.

Lions pride

Congratulations to the West Charlotte High men's basketball team. The Lions traveled to Raleigh for the N.C. High School Athletic Association 4A Men's Final championship March 16. The team won conference, sectional and regional tournaments before falling to South Central High from Winterville in the title match.

Critical thinking

ThinkCERCA, a program that teaches students how to think critically, launched in all CMS high schools this year after a pilot at a few schools in 2017-2018. Critical thinking is one of the most important 21st-century capabilities needed in the global workplace and also one of the hardest to teach. Read more.

Ready to read

Read Charlotte, a community initiative to improve literacy from birth to third grade, is seeking support for CommitTo80. It's a campaign to double third-graders' reading proficiency to 80 percent from 39 percent. Click here to find out ways to help.

Culture connections

Two trips to our nation's capital were life-changing for Vance senior Olivia Rice. She made the first trip in February of 2018 and the second in February of this year. TIAA sponsored both trips and, along with the company's executives, Vance faculty and students traveled to Washington, D.C., to visit the National Museum of African-American History and Culture. This year, tours to Howard University, the U.S. Capitol, monuments and other museums were added. Read more.

Powerful women in CMS

South Charlotte Weekly named South Charlotte's 40 most powerful women. The list included several women from CMS:

- Jamie Brooks, principal, Community House Middle
- Elyse Dashew, Charlotte-Mecklenburg Board of Education vice-chairperson at-large
- Maureen Furr, principal, South Mecklenburg High
- Tracey Harrill, principal, Providence High
- Margaret Marshall, Charlotte-Mecklenburg Board of Education member, District 5
- Kondra Rattley, associate superintendent of high school equity
- Charlotte Nadja Trez, executive director, English Learner Services

CMS Connections
4421 Stuart Andrew Blvd. Suite 600
Charlotte, N.C. 28217
To learn why you received this and how to remove yourself from the list, see Privacy Policy
Review / edit information about you | Unsubscribe

Generated by MARKET OUT Learn more

Janet Pierson

From: Jennifer Sprague <jsprague@huntersville.org>
Sent: Monday, March 18, 2019 10:54 AM
To: HPD All Employees
Subject: Recruiting video

Categories: Release

Good morning all,

We are in the early stages of creating a new professionally produced recruiting video to update the one that was released in 2015. We wanted to give everyone the opportunity to provide input into this process and are interested in what you'd like to see in the video to highlight the things that separate us from other agencies. What attracted you to HPD? How can we highlight what we do and the community we serve in the best way to attract recruits?

Thanks in advance for any ideas you'd like to forward to either Officer Saglimbeni or myself.

Jen

Sergeant J.D. Sprague
Recruiter
Huntersville Police Department
http://www.huntersville.org/Departments/Police.aspx

Janet Pierson

From: Deborah James <djames@huntersville.org>
Sent: Monday, March 18, 2019 10:02 AM
To: HPD All Employees
Subject: Notary Book

Categories: Release

If anyone is getting ready to renew their notary, please do not buy the book. I have the most current copy (2016) in my office that you may have.

Thanks,

DEBORAH JAMES
ADMINISTRATIVE ANALYST
☎ **704-464-5369**
☎ **704-464-5400**

Imagine you had to sign your name to the task at hand. Would you be proud to sign your name?

Janet Pierson

From: Brian Vaughan <bvaughan@huntersville.org>
Sent: Friday, March 15, 2019 5:58 PM
To: HPD Sworn
Cc: Lara Cagle
Subject: Gas Masks

Categories: Release

Please locate your gas masks. Next week we will begin fit testing the ones issued, starting as early as Monday. I know there are several people without them. We have a handful that will be issued next week as well. Once we receive the fit testing machine Monday, I will have a better idea of a schedule as to how long it will take for each officer and will send that out. Thanks!

Lt. Vaughan

Janet Pierson

From: Tyler Medlin <tmedlin@huntersville.org>
Sent: Friday, March 15, 2019 2:53 PM
To: HPD All Employees
Subject: Malware/Spamware email

Categories: Release

If you received an email with an invoice .pdf, please don't open it. It is likely spam/malware. I didn't send it.

Thanks

Tyler

Lt. T.L. Medlin
Huntersville Police Department
704-464-5400

Janet Pierson

From: jbeecee70@aol.com
Sent: Thursday, March 14, 2019 4:16 PM
To: tseifert@Huntersville.org
Subject: Fwd: Pottstown and East Huntersville Want to Revive Their Neighborhood Watch

Categories: Release

Hello Offer Seifert and Thank you for responding,

As you can see I sent this info to another officer.

-----Original Message-----
From: jbeecee70 <jbeecee70@aol.com>
To: klibby <klibby@Huntersville.org>
Sent: Mon, Mar 11, 2019 10:24 pm
Subject: Pottstown and East Huntersville Want to Revive Their Neighborhood Watch

Good Evening Sgt. Libby,

My name is Betty Caldwell, but you may call me, Bee Jay Caldwell.

Last week I called the HPD to speak with the individual in charge of the Neighborhood Watch Program and was given your name, extension number and e-mail address. I did leave a message. Since there has been no response from you, I thought an e-mail would be the next step. Thus here is the e-mail and my address is: jbeecee70@aol.com.

From the info I have been given, there are materials that could be obtained from your office to help inform the residents of the current Neighborhood Watch Program. Our Pottstown and East Huntersville communities are in dire need of an update. Since I am not aware of what that entails, please share with my community all that we need to do to be relevant.

A community meeting to inform the neighbors is scheduled for:

Tuesday, March 19, 2019
at the Torrence-Lytle Center on Dellwood Drive in Huntersville.
Time: 7 PM

In case you wish to contact me via phone, my home number is 704.875.0367. Thank you in advance for your assistance.

Janet Pierson

From: Brian Vaughan <bvaughan@huntersville.org>
Sent: Wednesday, March 13, 2019 5:03 PM
To: HPD Sworn
Subject: SFST Class - April 1 - 3

Categories: Release

Basic SFST class available at Gaston College April 1-3.

Lt Vaughan

Sent from my iPhone

Begin forwarded message:

> **From:** Melanie Hoyle <Hoyle.Melanie@gaston.edu>
> **Date:** March 13, 2019 at 4:56:57 PM ED
> **To:** "bvaughan@huntersville.org" <bvaughan@huntersville.org>
> **Subject: SFST Class - April 1 - 3**
>
> We have a Standardized Field Sobriety Testing class coming up April 1 – 3. Class meets Monday and Wednesday from 8am -5pm and Tuesday from 2pm – 10pm. Class will meet in the Albright Public Safety Building.

Janet Pierson

From: Deborah James <djames@huntersville.org>
Sent: Wednesday, March 13, 2019 10:19 AM
To: Thomas Seifert
Cc: Patricia Pullis
Subject: Xerox

Categories: Release

I have added you to both upstairs and downstairs Xerox machines. Go forth and scan.

DEBORAH JAMES
ADMINISTRATIVE ANALYST
☎ **704-464-5369**
☎ **704-464-5400**

Imagine you had to sign your name to the task at hand. Would you be proud to sign your name?

Janet Pierson

From: CharMeck Alerts <noreply@everbridge.net>
Sent: Wednesday, March 13, 2019 9:30 AM
To: tseifert@huntersville.org
Subject: Controlled Burn Today

Categories: Release

Please click here to acknowledge receipt of this message

Mecklenburg County Natural Resources staff are conducting a controlled burn today beginning around 1:OO PM at McDowell Nature Preserve. Smoke will affect air quality in the downwind area for 2-3 hours. To reduce your exposure to smoke, stay indoors or avoid areas of heavy smoke. For more information on prescribed burns visit: meck.co/RXfire

This email has been sent to you from CharMeck Alerts, the Emergency Notification System for Mecklenburg County. Login to the Member Portal to change your preferences.

To stop receiving future email notifications from this organization **unsubscribe here**.

Janet Pierson

From: Brian Vaughan <bvaughan@huntersville.org>
Sent: Wednesday, March 13, 2019 9:00 AM
To: HPD Sworn
Subject: Training
Attachments: Firearms Injury and Distance Determination.pdf; ATT00001.htm; Basic Shooting Reconstruction.pdf; ATT00002.htm; Registration Form.doc; ATT00003.htm

Categories: Release

See below training opportunities

Janet Pierson

From: Emilio Diaz <ediaz@huntersville.org>
Sent: Tuesday, March 12, 2019 2:19 PM
To: Megan Mercier; HPD Sworn
Subject: Re: Evidence Submission Training: The BEAST and You

Categories: Release

I need to attend one but I'm in PLI until next Friday in Greensboro. When is your next one?

Officer E. Diaz
Huntersville Police Department
9630 Julian Clark Ave
Huntersville, NC 28078
Main: 704-464-5400
ediaz@huntersville.org

On Tue, Mar 12, 2019 at 2:17 PM -0400, "Megan Mercier" <mmercier@huntersville.org> wrote:

> Good Afternoon All,
> As you know, we are upgrading to a new property and evidence management system. I've trained many of you, but not all, and am offering some BEAST training this Thursday and Friday (14th and 15th) at 1600 hrs. Training is mandatory as Property Control will not be accepting property and evidence unless it is submitted via the BEAST. Please attend one of these brief 30 minute trainings if you have not already done so.
>
> If you have any questions, please let me know and I'll be happy to help!
>
> Thanks,
> **Meg Mercier** | Property and Evidence
> Huntersville Police Department
>
> 704-464-5362
> 9630 Julian Clark Ave
> Huntersville, NC 28078
> www.huntersville.org/180/Police-Department
> www.huntersville.org/1247/Property-and-Evidence

Janet Pierson

From: Tim Lesser <timlesser@huntersville.org>
Sent: Tuesday, March 12, 2019 1:53 PM
To: HPD Sworn
Subject: Crime stoppers meeting

Categories: Release

All,

I will be attending this month's Crime stoppers meeting in Davidson PD at 3pm Thursday March 14. Please get up with me if you have any civilians eligible for cash rewards through Crime stoppers. If a civilian assisted you or provided you with information that helped develop a suspect(s) or recover stolen property please let me know. I will present a brief summary to the Crime Stoppers Board for a cash reward. Any questions, please feel free to see me.

Thanks,

Detective Tim Lesser
Criminal Investigations Division
HUNTERSVILLE POLICE DEPARTMENT
9630 Julian Clark Ave.
Huntersville, NC. 28078
Main #: 704-464-5400
Desk #: 704-464-5349
Fax #: 704-947-9200
timlesser@huntersville.org

E-mail correspondence to and from this address may be subject to the North Carolina public records laws and if so, may be disclosed.

Janet Pierson

From: David Rochester <davidarochester@aol.com>
Sent: Tuesday, March 12, 2019 1:21 PM
To: bhoyle@huntersville.org; bnichols@corneliuspd.org; cprescott@corneliuspd.org; croper@corneliuspd.org; cvanzant@corneliuspd.org; DavidARochester@aol.com; dwaltmanjr@corneliuspd.org; gpatterson@corneliuspd.org; jheinz@corneliuspd.org; jstokes@townofdavidson.org; kblack@corneliuspd.org; mfigaro@corneliuspd.org; pdunn@townofdavidson.org; singram@ci.davidson.nc.us; timlesser@huntersville.org; tosigler@davidson.edu; tseifert@huntersville.org; tsharpe@corneliuspd.org; vsiders@townofdavidson.org
Subject: Crime Stopper Meeting this Thursday

Categories: Release

Officers;
Quick reminder that we have our monthly meeting in Davidson PD at 3pm Thursday March 14.
CASH REWARDS available !
Dave

Janet Pierson

From: Bryan Latza <blatza@huntersville.org>
Sent: Tuesday, March 12, 2019 11:50 AM
To: HPD Sworn
Subject: FW: Joint Training Exercise on Merancas Campus

Categories: Release

In case you get a call for service out there.

From: Nicholas Snipes <Nicholas.Snipes@cpcc.edu>
Sent: Sunday, March 10, 2019 10:08 AM
Subject: Joint Training Exercise on Merancas Campus

All, I was just informed that Merancas campus will be hosting some active shooter training on campus starting tomorrow March 11th. Below is the information I received and all training will be confined to one building located in the back of our campus. We are on spring break next week so students will not be on campus except for a few classes that are non-curriculum. I will have signs posted on all entrances to the building in use but I wanted to make everyone around campus aware in case you see anything. Feel free to call me if you have any questions. I have blind copied all individuals who need to be aware, to include Huntersville Police, Huntersville Rec Center and Lake Norman Charter.

March 11-15, 2019, we will be conducting a Joint Public Safety Response to Active Shooter in the TS Building. There will be officers from Probation & Parole, Randolph Emergency Services, Charlotte Fire Department and US Air Force Firefighters. The instructors will be conducting real life scenarios in the event there is an active shooter with injuries. The training is for Probation & Parole. Please advise if you have questions.

Thanks,

Nick Snipes
Assistant Director of College Security Services
Central Piedmont Communtiy College
Merancas Campus
Claytor Building room 1106
P.O. Box 35009 Charlotte, NC 28235
Office: 704-330-2722 Ext 7132
Cell: 704-361-8417
www.cpcc.edu

CENTRAL PIEDMONT COMMUNITY COLLEGE

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Janet Pierson

From: Williams, Janice <Janice.Williams@atriumhealth.org>
Sent: Tuesday, March 12, 2019 10:00 AM
To: 'Tom Seifert'
Subject: FW: Mecklenburg County TIM Team Meeting

Categories: Release

Carolyn is looking for a huntersville rep for this meeting

From: Logan, Carolyn G <cglogan1@ncdot.gov>
Sent: Monday, March 11, 2019 1:48 PM
To: Dorty, Henry L Jr (SHP) <Henry.Dorty@ncdps.gov>; Nance, Charles D (SHP) <Charles.Nance@ncdps.gov>; Hook, William (SHP) <William.Hook@ncdps.gov>; Jon Williams <jon.williams@unioncountync.gov>; vicki.callicutt@unioncountync.gov; Chambers, Zachary <zchambers@ncdot.gov>; Wallace, Cornell <cwallace@ncdot.gov>; Taylor, Wayne L <wltaylor@ncdot.gov>; dons@medic911.com; Sturgill, Kelly J (SHP) <Kelly.Sturgill@ncdps.gov>; Williams, Janice <Janice.Williams@atriumhealth.org>; jmoore2@cmpd.org; Austin, Deborah B (SHP) <Deborah.Austin@ncdps.gov>; Kirby, Darren M <dmkirby@ncdot.gov>; karlogan@gmail.com; connie.sessoms@cms.k12nc.us; Baity, Travis (SHP) <Travis.Baity@ncdps.gov>; Reed, Wayne A <wareed@ncdot.gov>; mccabe.keith@cityofgastonia.com; thomas.seifert@mecklenburgcountync.gov; jwood@cmpd.org; jwright@cmpd.org; Gates, Jennifer K <jkgates@ncdot.gov>; Lindsey, Chelsea <clindsey@i77partners.com>
Subject: Mecklenburg County TIM Team Meeting

WARNING: This email originated from outside of Atrium Health (cglogan1@ncdot.gov).

Do not click links or open attachments unless you recognize the sender and are expecting the message.

It's time for the first quarter TIM Team Meeting. Happy New Year, let's get started, with some ideas.. Come ready to engage, ask questions, and make a difference, in making our roads safer around the region. One of our goals is to also work better together as emergency responders, building on communications, resources, and knowledge of what each of our agencies responsibilities are at incidents, so that we can quickly and professionally serve the people of our area and those passing though our state. If you would like to give a brief presentation in relations to any of the aforementioned, or of previous incidents or situations, please let me know, so that you can be added to the agenda.

We ask that you RSVP to let us know if you will be able to attend. The meeting will be held on Monday, March 25, starting at 10am, and will be held at The I77 Mobility Partners Facility, located at the corner of Harris Blvd and I-485 Inner. The meeting will conclude by noon. We hope to see you there.

Thank You,

Carolyn Logan

NCDOT, Regional Incident Management Coordinator

980-939-3535

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Janet Pierson

From: amstel@optonline.net
Sent: Monday, March 11, 2019 11:56 AM
To: tseifert@huntersville.org
Subject: I'm in

Categories: Release

Sent from my Verizon LG Smartphone

Janet Pierson

From: Brian Vaughan <bvaughan@huntersville.org>
Sent: Friday, March 08, 2019 5:13 PM
To: HPD Sworn
Subject: Autism and LE Response

Categories: Release

Available training below.

Lt Vaughan

Sent from my iPhone

The N.C. Police Executives Association in Partnership with Wake Technical Community College presents:

"Autism and the Law Enforcement Response"

This course will provide you with a basic understanding of autism and how individuals with autism behave, communicate, and react in various situations. Furthermore,it will address high-risk and crisis incidents and provide you with tips and strategies to defuse and deescalate the situation. It will also address missing persons with autism and how to safely expedite their recovery. Additionally, it will address the challenge of conducting interviews with victims, witnesses and suspects who have autism.

Do not miss this opportunity!

TOPICS COVERED:
*Typical law enforcement contacts *Crisis intervention techniques
*Interview techniques *Missing persons
*Arrest and restraint *De-escalation techniques
*Tools of disclosure

TRAINING LOCATION
Wake Technical Community College
Public Safety Education Campus
321 Chapanoke Rd. Raleigh, NC 27603

COURSE SCHEDULE

Friday, May 31, 2019
8-5:00 pm

Course Flyer- Link and Registration
Click the Link and Go to the Wake Tech

Law Enforcement Course Schedule for registration

The North Carolina Police Executives Association in partnership with Wake Technical Community College present:

Autism and the Law Enforcement Response

COURSE SCHEDULE

Friday, May 31, 2019
8:00 am - 5:00 pm

To Register go to:
https://www.waketech.edu/programs-courses/non-credit/enhance-your-career/public-safety-law-enforcement

COURSE OVERVIEW

This course will provide you with a basic understanding of autism and how individuals with autism behave, communicate, and react in various situations. Furthermore, it will address high-risk and crisis incidents and provide you with tips and strategies to defuse and deescalate the situation. It will also address missing persons with autism and how to safely expedite their recovery. Additionally, it will address the challenge of conducting interviews with victims, witnesses and suspects who have autism.

INSTRUCTOR INFORMATION

Autism and the Law Enforcement Response is instructed by Bart Barta. Bart is the proud father of Daniel, a teenager with autism. He also understands many of the challenges faced by individuals and families affected by autism spectrum disorder. Bart's a retired law enforcement commander with more than 31 years of experience. He is also a certified law enforcement instructor who has trained more than 7,000 officers across the United States how to successfully interact with people who have autism.

Bart is recognized as a subject matter expert by the Florida Department of Law Enforcement (FDLE) and was selected to contribute to the development of autism curriculum for officers in the state of Florida. For more than 10 years, Bart served as a instructor for the Crisis Intervention Team (CIT) Training Program for Florida's Eleventh Circuit Court's Mental Health Project. Bart is a former SWAT and Crisis Management Team (Hostage Negotiations) Commander. Bart retired as the Commander of the Coral Gables Police Department's Criminal Investigations Division. For six years, Bart served as a member of the University of Miami—Nova Southeastern University's Center for Autism and Related Disabilities (CARD) Constituency Board. Bart now serves as the President of Autism Safety 101, Inc.

Autism Safety 101

TRAINING LOCATION

Wake Technical Community College

Public Safety Education Campus

321 Chapanoke Rd. Raleigh, NC 27603

TOPICS COVERED

Typical law enforcement contacts
Crisis intervention techniques
Interview techniques
Missing persons
Arrest and restraint
De-escalation techniques
Tools of disclosure

LEARNING OBJECTIVES

- Understand what autism is and how people are affected by it.
- Recognize possible signs of autism.
- Understand how autism affects people differently.
- Develop alternative ways of identifying people with autism.
- Understand the various challenges of interviewing people with autism.
- Develop strategies for reducing stress and anxiety in people with autism.
- Understand what types of crimes and schemes that people with autism are more likely to become victims.
- Recognize the importance of developing departmental policies and procedures for addressing missing person cases involving people with autism.

Sponsored by:

Information contact:

Tom Anderson
Director of Training
training@ncpea.org

Janet Pierson

From: Bill Suthard <bsuthard@huntersvillefd.com>
Sent: Thursday, March 07, 2019 8:01 PM
To: Tom Seifert
Subject: Fwd: [EXT] FW: Battle of the Badges Blood Drive March 30th
Attachments: image001.png; attachment.html; image002.png; attachment.html; image003.png; attachment.html; image004.jpg; attachment.html; image005.jpg; attachment.html; image006.jpg; attachment.html; image007.jpg; attachment.html; image008.jpg; attachment.html; 831x315-BattleBadges-FB-Cover.jpg; attachment.html; 1200x600-BattleBadges-Email.jpg; attachment.html; 1200x630-BattleBadges-Post.jpg; attachment.html; mime-attachment; attachment.html

Categories: Release

Bill Suthard
Firefighter / EMT
Public Information Officer
Huntersville Fire Department
m. 704.604.8928

Web: www.huntersvillefd.com
Twitter: @Huntersville_FD
Facebook: @HuntersvilleFireDepartment

-Sent from my iPhone, please excuse typos.

Begin forwarded message:

From: "Brown, Pippa" <pbrown@sitecenters.com>
Date: March 6, 2019 at 10:04:11 AM PST
To: "bsuthard@huntersvillefd.com" <bsuthard@huntersvillefd.com>
Subject: RE: [EXT] FW: Battle of the Badges Blood Drive March 30th

Hi Bill –

I've been told all 4 agencies are participating. Here is the digital artwork for your use on social media. Our event page is going live today and the eblast will be sent out shortly as well. Our posters and banners went up on Monday.

I got the attached email from CBCC today and it includes the link you can share for advance sign ups. As always, walk-ins will be able to donate as well.

I'll touch base with the entire group the week of 3/18 to talk about day of logistics.

Thanks!

Pippa Brown
GENERAL MANAGER

O: 704-895-8744
E: pbrown@sitecenters.com

SITE CENTERS
8712 Lindholm Dr Ste 206
Huntersville, NC 28078
sitecenters.com • NYSE: SITC

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From: Bill Suthard [mailto:bsuthard@huntersvillefd.com]
Sent: Saturday, March 2, 2019 11:28 AM
Cc: 'Kim Jones' <KJones@cbcc.us>; Brown, Pippa <pbrown@sitecenters.com>; 'Karen Rodriguez' <KRodriguez@cbcc.us>
Subject: RE: [EXT] FW: Battle of the Badges Blood Drive March 30th

What agencies have confirmed? I believe HPD, HFD, MEDIC – anyone else?

Bill Suthard
Public Information Officer
bsuthard@huntersvillefd.com
Cell: 704-604-8928

Huntersville Fire Department

Station #1
110 S Old Statesville Rd,
Huntersville, NC 28078
Ph: 704-875-3563

Station#2
15600 Beatties Ford Rd
Huntersville, NC 28078
Ph: 704-875-6266

Station #3
13423 Eastfield Road
Huntersville, NC 28078
Ph: 704-464-5315

Station #4
8826 McIlwaine Road
Huntersville, NC 28078
Ph: 704-464-5577

www.huntersvillefd.com

www.facebook.com/HuntersvilleFireDepartment

Twitter: Huntersville_FD

Instagram: Huntersville_FD

From: Suthard, Bill <bsuthard@huntersvillefd.com>
Sent: Wednesday, January 23, 2019 8:24 PM
To: Lester Oliva <lestero@medic911.com>
Cc: Kim Jones <KJones@cbcc.us>; pbrown@sitecenters.com; Karen Rodriguez <KRodriguez@cbcc.us>; Gabrielle Purick <GabrielleP1@medic911.com>
Subject: Re: [EXT] FW: Battle of the Badges Blood Drive March 30th

Thank you Lester! This will be awesome!

Bill Suthard, CFI

Public Information Officer
Huntersville Fire Department
bsuthard@huntersvillefd.com
Cell 704-604-8928

Station #1
110 S Old Statesville Rd,

Huntersville, NC 28078

Ph: 704-875-3563

Station#2

15600 Beatties Ford Rd

Huntersville, NC 28078

Ph: 704-875-6266

Station #3

13423 Eastfield Road

Huntersville, NC 28078

Ph: 704-464-5315

Station #4

8826 McIlwaine Road

Huntersville, NC 28078

www.huntersvillefd.com

www.facebook.com/HuntersvilleFireDepartment

Twitter: Huntersville_FD

Instagram: Huntersville_FD

On Wed, Jan 23, 2019 at 11:06 AM Lester Oliva <lestero@medic911.com> wrote:

> Yeah we will be there. Gabby will bring a table to promote bystander CPR and get people interested in the blood drive. Not sure if she's staying the whole time.

Lester Oliva

Public Information Specialist

Medic - Mecklenburg EMS Agency

O:704.943.6023 M:704.516.0650

www.medic911.com

PLEASE NOTE OUR NEW ADDRESS:

4425 Wilkinson Blvd

Charlotte, NC 28208

Janet Pierson

From: Jason Cousar <jcousar@huntersville.org>
Sent: Wednesday, March 06, 2019 4:49 PM
To: Thomas Seifert
Cc: Bradley Habenicht; Scott Sharp
Subject: FW: Nov. 28th Battle of the Badges Meeting

Categories: Release

Can you handle this?

Lt. Jason Cousar
Huntersville Police Department
Phone: 704-464-5400
Fax: 704-947-9200
www.huntersville.org/police

From: Scott Sharp
Sent: Wednesday, March 06, 2019 4:44 PM
To: Bradley Habenicht <bhabenicht@huntersville.org>
Cc: Jason Cousar <jcousar@huntersville.org>
Subject: Re: Nov. 28th Battle of the Badges Meeting

I believe we have an officer that would be very good at anything in the Village currently on staff

Sent from my iPhone

On Mar 6, 2019, at 4:41 PM, Bradley Habenicht <bhabenicht@huntersville.org> wrote:

> Lt Cousar
> Can you have someone contact them reference the battle of the badges. I did not set up anything with them due to staffing issues in my section, but it's my understanding the department wants to be a part of this. Thank you
>
> Sgt Brad Habenicht
> Huntersville Police
> Sent from PD iPhone
>
> Begin forwarded message:
>
> > **From:** Karen Rodriguez <KRodriguez@cbcc.us>
> > **Date:** November 8, 2018 at 10:47:31 EST
> > **To:** Bradley Habenicht <bhabenicht@huntersville.org>

Cc: Stacey Groppe <SGroppe@cbcc.us>, "Brown, Pippa" <PBrown@ddr.com>, "Van Belle, Erin" <EVanBelle@ddr.com>, "Seifert, Thomas J." <Thomas.Seifert@mecklenburgcountync.gov>, "Suthard, Bill" <bsuthard@huntersvillefd.com>
Subject: RE: Nov. 28th Battle of the Badges Meeting

Thank you Brad, I hope you are able to stop in.

Karen Rodriguez
Manager, Recruitment & Retention
704-972-4729

From: Bradley Habenicht [mailto:bhabenicht@huntersville.org]
Sent: Thursday, November 08, 2018 10:40 AM
To: Karen Rodriguez <KRodriguez@cbcc.us>
Cc: Stacey Groppe <SGroppe@cbcc.us>; Brown, Pippa <PBrown@ddr.com>; Van Belle, Erin <EVanBelle@ddr.com>; Seifert, Thomas J. <Thomas.Seifert@mecklenburgcountync.gov>; Suthard, Bill <bsuthard@huntersvillefd.com>
Subject: Re: Nov. 28th Battle of the Badges Meeting

I still have it on my calendar, but as it stands right now I have two vacancies in my unit. I am having to cover a school, but if I can I will.

Sgt Brad Habenicht
Huntersville Police
Sent from PD iPhone

On Nov 8, 2018, at 10:06, Karen Rodriguez <KRodriguez@cbcc.us> wrote:

> Thank you Stacey – I look forward to meeting all of you 11/28. As Stacey mentioned, please call if you have questions or need anything.
>
> See you then!
>
> Karen Rodriguez
> Manager, Recruitment & Retention
> 704-972-4729
>
> ---
>
> **From:** Stacey Groppe
> **Sent:** Thursday, November 08, 2018 10:01 AM
> **To:** Brown, Pippa <PBrown@ddr.com>; Van Belle, Erin <EVanBelle@ddr.com>; Seifert, Thomas J. <Thomas.Seifert@mecklenburgcountync.gov>; Suthard, Bill <bsuthard@huntersvillefd.com>; Bradley Habenicht <bhabenicht@huntersville.org>
> **Cc:** Karen Rodriguez <KRodriguez@cbcc.us>
> **Subject:** Nov. 28th Battle of the Badges Meeting
>
> Hello everyone,

I just wanted to let you know that my last day with CBCC is this Friday. I loved working at CBCC and believe in the mission. I will continue to support them through donating and possibly sponsoring my own blood drive one day. I wanted to let you know that Karen Rodriguez will be attending the meeting that we have scheduled for November 28th at Panera's. She will be handling your blood drive until they find my replacement. Karen's contact number is 704-972-4729.

I wish you all the best!

Thanks,

Stacey

Stacey Groppe
Donor Recruiter
Community Blood Center of the Carolinas
www.cbcc.us
704-621-8955
<image001.jpg>
<image002.jpg> <image003.jpg> <image004.jpg> <image005.jpg>
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Janet Pierson

From: Dwayne Yarbrough <dyarbrough@southeasterninc.com>
Sent: Wednesday, March 06, 2019 9:40 AM
To: HPDallemployees@huntersville.org
Subject: Town Switch reboot

Categories: Release

The town center switch will be going down for about 10 minutes which will affect some systems.

Dwayne Yarbrough | Southeastern Technology Group, Inc |
☎Office: 704-525-2022 | ☎Fax: 704-525-2249 | ✉: dyarbrough@southeasterninc.com |
14120 Ballantyne Corporate Place, Suite 175, Charlotte, NC 28277

Janet Pierson

From: Amanda Lawing <alawing@corneliuspd.org>
Sent: Tuesday, March 05, 2019 11:05 AM
To: tseifert@huntersville.org
Subject: Birkdale at the Greens HOA Meeting 3-5-2019.pdf
Attachments: Birkdale at the Greens HOA Meeting 3-5-2019.pdf; ATT00001.txt

Categories: Release

Janet Pierson

From: Daniel Samples <daniel.samples@yahoo.com>
Sent: Monday, March 04, 2019 11:08 PM
To: Tseifert@huntersville.org
Subject: MCSO Info

Categories: Release

Good evening Sir,

This is my email. Looking forward to meeting with a recruiter. Thanks

Janet Pierson

From: Jason Cousar <jcousar@huntersville.org>
Sent: Monday, March 04, 2019 5:55 PM
To: Sector 9211; Thomas Seifert; Joshua Freitag
Subject: Outstanding Work

Categories: Release

I wanted to take a moment and commend every one of you in the 9211 sector on the job you did since the year began and particularly over the last month. Our crime in the 9211 sector is at an all-time low historically. Our total crime is 20.6% below where it was this time last year and our part 1 crime is 52.4% below where it was this time last year. I cannot thank you all enough for the hard work that you are putting in to keep our sector safe. Please keep up the great work and I really appreciate your efforts! Please let me know if any of you need anything moving forward.

	8	2	-6	-75.0%
	22	20	-2	-9.1%
	30	22	-8	-26.7%

	21	10	-11	-52.4%
	42	40	-2	-4.8%
	63	50	-13	-20.6%

Lt. Jason Cousar
Huntersville Police Department
Phone: 704-464-5400
Fax: 704-947-9200
www.huntersville.org/police

HUNTERSVILLE
POLICE

Janet Pierson

From: Cindy Brown <brownstown@icloud.com>
Sent: Sunday, March 03, 2019 7:12 PM
To: Thomas Seifert
Subject: Re: Crime Stats for Birkdale Village

Categories: Release

Officer Seifert,

Tuesday evening would be great. What time is best for you. My schedule is flexible so I can meet anytime after 4:30 pm. Just let me know what time works best for you.

Jeep Brown
704-340-7376

> On Mar 1, 2019, at 4:41 AM, Thomas Seifert <tseifert@huntersville.org> wrote:
>
> Cindy
>
> Can you meet on Monday or Tuesday night?
>
> Tom Seifert
> Huntersville Police Department
> tseifert@huntersville.org
> [redacted]
>
> -----Original Message-----
> From: Cindy Brown <brownstown@icloud.com>
> Sent: Tuesday, February 26, 2019 10:19 AM
> To: Thomas Seifert <tseifert@huntersville.org>
> Subject: Crime Stats for Birkdale Village
>
> Good Morning,
>
> Thank you for attending our Birkdale Greens Community Meeting earlier this month. Following the meeting the HOA established a Safety Committee to act as a liaison between our community and the Huntersville and Corneilus Police Departments.
>
> I have several questions regarding HPD's Crime Statistics Reporting and Community Policing programs.
>
> Is there a convenient time for you in the near future that we can meet at the Birkdale Clubhouse or at the HPD substation in Birkdale to discuss? The meeting would be no more that 15-20 minutes. I have included my contact information below.
>
> Thank you,
>

> Jeep Brown
> 8128 Strandhill Road
> Huntersville, NC
> 704-340-7376
>
>
>
>

Janet Pierson

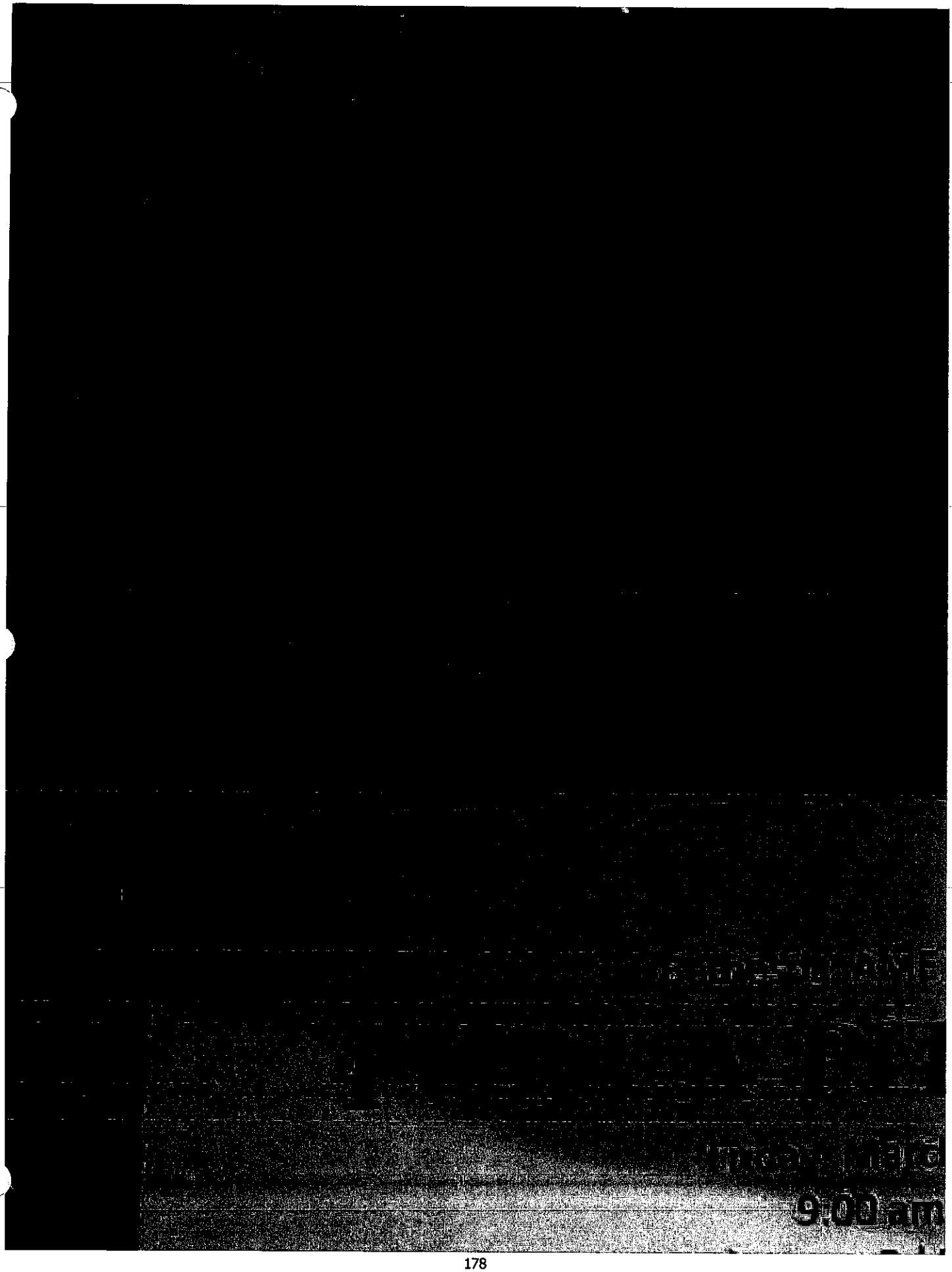
From: Brent May <bmay@huntersville.org>
Sent: Sunday, March 03, 2019 8:35 AM
To: HPD Sworn
Subject: Port a pit

Categories: Release

My neighbor gave me 4 tickets to her church's port a pit BBQ this Friday. They are paid for and we can't use them as we will be out of town. She wants to show her appreciation to officers by providing these.

Her church is on Shearers Rd in Mooresville. If you will use them let me know and I will put in your box. I don't want them to go unused.

Thanks
Brent


9:00 am

Janet Pierson

From: Bradley Habenicht <bhabenicht@huntersville.org>
Sent: Saturday, March 02, 2019 9:56 AM
To: Thomas Seifert
Subject: Reality Program

Categories: Release

Tom,
Do you know who I can refer a person to with MCSD for the reality program.

Sgt Brad Habenicht
Huntersville Police
Sent from PD iPhone

Janet Pierson

From: Police Department <info@cornelius.org>
Sent: Thursday, February 28, 2019 3:42 PM
To: tseifert@huntersville.org
Subject: First Day of Cornelius Summer Camp Registration, March 1!

Categories: Release

View this in your browser

March 01, 2019 07:00 AM

First Day of Summer Camp Registration, March 1!

The Cornelius PARC Department is offering 8 weeks of full-day and over 120 half-day camps this summer.... Read on

Date	March 1, 2019
Time	7:00 AM
Location	PARC Department 2nd floor of Cornelius Town Hall 21445 Catawba Avenue Cornelius, NC 28031

You are receiving this message because you are subscribed to Police Department on www.cornelius.org. To unsubscribe, click the following link:
Unsubscribe

Janet Pierson

From: Barry Graham <bgraham@huntersville.org>
Sent: Wednesday, February 27, 2019 8:12 PM
To: HPD All Employees
Subject: Awards Banquet.

Categories: Release

Just a little food for thought,

It has been brought to our attention that some folks would like to see some changes in how we do the awards banquet. Several years back we have held a somewhat formal ceremony afterhours at Joe Gibbs during the work week. This ceremony was held with a guest speaker and a catered menu. We've also held a more casual, family friendly cookout, on the weekends that most of you are familiar with as well. I have had a few people speak to me about changes, but wanted to give everyone a chance to offer suggestions. These can be anywhere from the more formal banquet, to just having a family oriented "pot luck" picnic and handing out awards during shift briefings several times throughout the year.

If you have any new ideas or suggestions please reply to this email.

Thanks
Major Graham

Janet Pierson

From: Bryan Latza <blatza@huntersville.org>
Sent: Wednesday, February 27, 2019 11:56 AM
To: HPD Sworn
Subject: Inforce Light
Attachments: 20190227_114716.jpg

Categories: Release

If you have a patrol rifle and have this light currently on your rifle, please email me. Thank you.

Sent from my Verizon, Samsung Galaxy smartphone

Janet Pierson

From: Bryan Latza <blatza@huntersville.org>
Sent: Wednesday, February 27, 2019 9:40 AM
To: HPD Sworn
Subject: Fwd: Vandalism at Wallace pond

Categories: Release

If anyone has dealt with this case over the weekend can you please let me know.

Sent from my Verizon, Samsung Galaxy smartphone

------- Original message -------
From: Craig Sandhaus <sandhausc@gmail.com>
Date: 2/25/19 08:06 (GMT-05:00)
To: Bryan Latza <blatza@huntersville.org>
Cc: Susan Rouanzion <susanr@mycmg.com>, Brian Vaughan <bvaughan@huntersville.org>
Subject: Vandalism at Wallace pond

Good morning,
Saturday night at 11 o'clock I was notified that the Huntersville police were called and individuals were arrested. On Saturday morning, I noticed that our library at the Wallace pond gazebo was destroyed. Could you please give me information regarding that arrest?

Thank you!
Craig Sandhaus
President Skybrook HOA

Please excuse any typos and nonsensical autocorrects. Sent from my iPhone

Janet Pierson

From: Cindy Brown <brownstown@icloud.com>
Sent: Tuesday, February 26, 2019 10:19 AM
To: tseifert@huntersville.org
Subject: Crime Stats for Birkdale Village

Categories: Release

Good Morning,

Thank you for attending our Birkdale Greens Community Meeting earlier this month. Following the meeting the HOA established a Safety Committee to act as a liaison between our community and the Huntersville and Corneilus Police Departments.

I have several questions regarding HPD's Crime Statistics Reporting and Community Policing programs.

Is there a convenient time for you in the near future that we can meet at the Birkdale Clubhouse or at the HPD substation in Birkdale to discuss? The meeting would be no more that 15-20 minutes. I have included my contact information below.

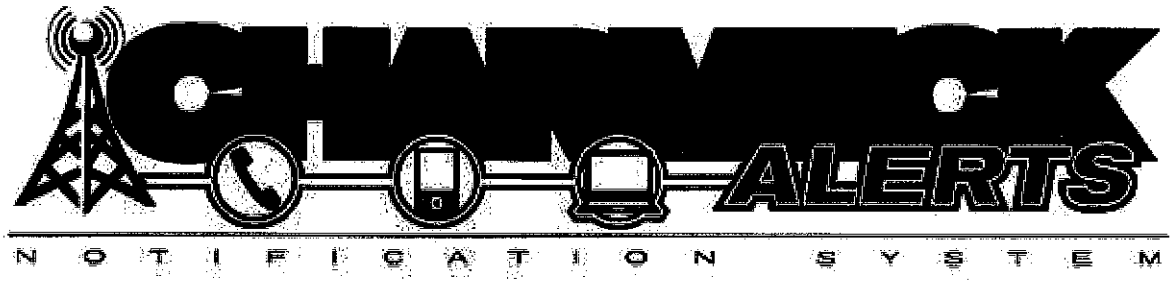
Thank you,

Jeep Brown
3128 Strandhill Road
Huntersville, NC
704-340-7376

Janet Pierson

From: CharMeck Alerts <noreply@everbridge.net>
Sent: Tuesday, February 26, 2019 9:45 AM
To: tseifert@huntersville.org
Subject: Controlled Burn Today

Categories: Release



Please click here to acknowledge receipt of this message

Mecklenburg County Natural Resources staff are conducting a controlled burn today beginning around noon at Cowans Ford Wildlife Refuge. Smoke will affect air quality in the downwind area for 2-3 hours. To reduce your exposure to smoke, stay indoors or avoid areas of heavy smoke. For more information on prescribed burns visit: meck.co/RXfire

This email has been sent to you from CharMeck Alerts, the Emergency Notification System for Mecklenburg County. Login to the Member Portal to change your preferences.

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Janet Pierson

From: Barry Graham <bgraham@huntersville.org>
Sent: Monday, February 25, 2019 4:22 PM
To: HPD Sworn
Subject: Visit by Coach Joe Gibbs

Categories: Release

Coach Joe Gibbs wanted to stop by the department tomorrow (02/26/2019) around 10:30AM to personally thank our officers for assisting with his sons funeral on Feb. 15th, 2019.

The Coach will be located in the training room if you would like to stop by and speak with him.

Thanks
Major Barry E. Graham
Huntersville Police Department
Administrative Bureau Commander
704-464-5400
704-464-5380
WWW.HUNTERSVILLEPD.ORG

Janet Pierson

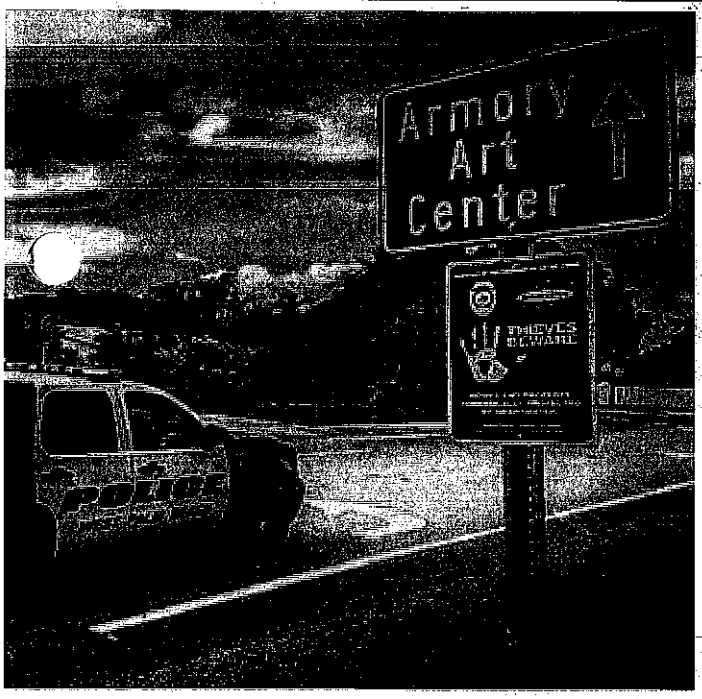
From: SmartWater CSI <newsalerts@smartwatercsi.com>
Sent: Friday, February 22, 2019 3:25 PM
To: Law Enforcement News Alert
Subject: [MARKETING] SmartWater CSI News Alert

Categories: Release

ARTWATER CSI

WS ALERT !

SMART



ach Police Department Has Partnered With SmartWater CSI

h PD introduced the program to the community as a high-tech tool to rty crime in September 2018. WPBPD has distributed 500 bottles of i selected neighborhoods along with warning signs for residents to *vants the experience of finding their home burglarized"* Said WPBPD ney. *"It puts an extra serial number on your property, a criminal might re breaking into a house that has this material inside"*. WPBPD is also SmartWater CSI's special UV light located in their intake area. People canned to determine the presence of SmartWater and shown a SWCSI hem of the departments uses of SmartWater. In January 2019, WPBPD ested in SmartWater materials for a second deployment

74% of cri
break in
SmartWate

9 out of 1
no further
of a Smart

Responsib
criminals,
in contest

This email was sent to tseifert@huntersville.org
why did I get this? unsubscribe from this list update subscription preferences
SmartWater CSI · 5101 NW 21st Ave Ste 510 · Ft Lauderdale, FL 33309-2731 · USA

Janet Pierson

From: Juan Garay <jgaray@huntersville.org>
Sent: Friday, February 22, 2019 2:18 PM
To: HPD Sworn
Subject: Cake

Categories: Release

There's nothing Bundt cakes in the break room!!!

Get Outlook for iOS

Janet Pierson

From: Bence Hoyle <bhoyle@huntersville.org>
Sent: Friday, February 22, 2019 1:44 AM
To: HPD All Employees
Subject: Fwd: Thank you to Dave Marlin and Medic

Categories: Release

Another thanks to HPD! Thank you.

Begin forwarded message:

From: "Peterson, Abby Walden" <Abby.Peterson@atriumhealth.org>
Date: February 21, 2019 at 22:26:13 EST
To: Jamie Stanford <JamieS@Medic911.com>, "bhoyle@huntersville.org" <bhoyle@huntersville.org>
Subject: FW: Thank you to Dave Marlin and Medic

Hi,
Can you please share the amazing teamwork story below with your team? Thank you for all the quick thinking and help during what could have been a more difficult and stressful situation.

Thanks!

Abby Walden Peterson, MHA, CMTE
Director, Business Operations
Mobile Medicine
Office: 704-355-3997 Cell: 704-369-4801

Artium Health
Carolinas HealthCare System is Artium Health

From: Strassburger, April G <April.Strassburger@atriumhealth.org>
Sent: Thursday, February 21, 2019 1:50 PM
To: Peterson, Abby Walden <Abby.Peterson@atriumhealth.org>; Haynes, Jason E <Jason.Haynes@atriumhealth.org>
Cc: Carrigan, Julie <Julie.Carrigan@atriumhealth.org>; Mclaughlin, Thomas <Thomas.Mclaughlin@atriumhealth.org>; Price, Stefani <Stefani.Price@atriumhealth.org>; Tweddale, Carla <Carla.Tweddale@atriumhealth.org>
Subject: RE: Thank you to Dave Marlin and Medic

Please see below for kudos for Huntersville PD and Medic (unit 5).

April Strassburger, RN, BSN, CEN, NR Paramedic
Clinical Supervisor, Blue Ridge Base
Mobile Medicine, MedCenter Air
Cell: 704-477-4791

Atrium Health
Carolinas HealthCare System is Atrium Health

From: Price, Stefani <Stefani.Price@atriumhealth.org>
Sent: Wednesday, February 20, 2019 10:37 PM
To: Strassburger, April G <April.Strassburger@atriumhealth.org>; Tweddale, Carla <Carla.Tweddale@atriumhealth.org>
Cc: Marlin, Dave <Dave.Marlin@atriumhealth.org>; Carrigan, Julie <Julie.Carrigan@atriumhealth.org>; Mclaughlin, Thomas <Thomas.Mclaughlin@atriumhealth.org>
Subject: Thank you to Dave Marlin and Medic

Evening Ladies...

Just a quick email to let you know about a little incident we had and how quickly and efficiently it was handled.

On 2/20 we were taking a patient from Lincoln to North East. This sweet girls was 29 weeks pregnant and actively laboring. While we were coming through Huntersville a car pulled out in front of us and Julie slammed on the brakes to avoid them... which fortunately she was able to. Unfortunately, something in the truck broke or went crazy and the truck died in the middle of 73!

Julie quickly called 911 since we had no power for emergency lights and Huntersville PD was on scene within a min or two.

I called Dave Marlin at the Comm Center and when he was told the nature or our patient and the fact that we couldn't wait for another MCA truck to come he quickly got us a Medic truck. The Medic truck also arrived within mins and their staff was very helpful and quickly stepped in to help with getting the patient moved to their truck and back on the way to North East.

In less than 10 mins we were back on the road like nothing had happened, all because of the quick, efficient and patient centered process from all members involved.

I don't know how to reach out to Huntersville PD or to Medic (unit 5), but it would be nice if someone could reach out to both of these agencies and thank them from their prompt response and helping make the situation for our patient as smooth of a resolution as possible.

And, a big Thank You to Dave Marlin for making all those phone calls and getting things taken care of so we could focus on patent care.

Stefani

This electronic message may contain information that is confidential and/or legally privileged. It is intended only for the use of the individual(s) and entity named as recipients in the message. If you are not an intended recipient of this message, please notify the sender immediately and delete the material from any computer. Do not deliver, distribute or copy this message, and do not disclose its contents or take any action in reliance on the information it contains. Thank you.

Janet Pierson

From: Bradley Habenicht <bhabenicht@huntersville.org>
Sent: Thursday, February 21, 2019 11:30 AM
To: HPD All Employees
Subject: Huntersville Police CPA

Categories: Release

CPA starts tonight. Please ensure your areas are presentable. I will be conducting a facility tour tonight.

2019 Citizen's Police Academy Fall Schedule

9630 Julian Clark Ave, (light meal provided at 6 p.m.), starts at 6:30

Week One		
Thursday (Feb 21)	6:30p Welcome, Program Overview 7p Facility Tour	Chief Hoyle Sgt. Habenicht
Week Two		
Tuesday (Feb 26)	6:30p Administrative Services Division 7:30p Recruitment & Training and Standards	Lt. Vaughan Sgt. Sprague
Thursday (Feb 28)	6:30p Community Services Section 7:30p DARE / SRO Program	Sgt. Habenicht Ofc Bononno
Week Three		
Tuesday (Mar 5)	6:30p Field Services 7:15p Traffic Safety/ Motors 8p K-9 Operations	Capt. Sharp Lt. Dempski Sgt. Bruining Ofc Bautista, Ofc S Hager
Thursday (Mar 7)	6:30p SWAT Operations 7:30p Hostage Negotiations	Lt Medlin Sgt Dunker
Week Four		
Tuesday (Mar 12)	6:30p Support Services 7:30p Investigations	Capt Johnston Lt. Freeston
Thursday (Mar 14)	6:30p ID Fraud 7:30p Internet Crimes	Det. Randazzo Det. Rojas
Week Five		
Tuesday (Mar 19)	6:30p Firearms Training Simulations Mock Crime Scene **No meal provided, Location will be CPCC North Campus (meet at 11930 Verhoeff Dr)**	Ofc T Hager, Sgt Habenicht Det. Randazzo
Thursday (Mar 21)	6:30p Mecklenburg County District Attorney's Office 7:30p Crime Analysis 8:15p Graduation	TBD Ryan Danehy Sgt Habenicht / Major Grahar

Sgt Brad Habenicht

Community Services Coordinator / SRO Supervisor

Huntersville Police Department

704.464.5400

Janet Pierson

From: cmsconnections@cms.k12.nc.us
Sent: Wednesday, February 20, 2019 11:05 AM
To: tseifert@huntersville.org
Subject: [MARKETING] UPDATE: Connections 2.2019

Categories: Release

View in browser

cms Charlotte-Mecklenburg Schools

CONNECTIONS

Community calendar vote

Thank you to everyone who voted for the 2020-2021 academic calendar. Calendar B showed a total of 44 instructional days for the first quarter. That was a miscalculation. The actual number of instructional days in the first quarter is 43. To gather the best feedback, Option B has been changed to reflect the actual number of instructional days, 43, in first quarter. No teacher workdays, holidays or other major events were changed due to this number.

To maintain the integrity of our survey results, we are starting the calendar survey voting over beginning Feb. 20. Voting will end Feb. 27 at midnight. View calendar option A here and option B here and click here to vote. If you already voted for the survey, please do so again. We apologize for the inconvenience and appreciate your feedback.

CMS Connections
4421 Stuart Andrew Blvd. Suite 600
Charlotte, N.C. 28217
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Janet Pierson

From: CMSInsider <cmsinsider@cms.k12.nc.us>
Sent: Tuesday, February 19, 2019 4:31 AM
To: tseifert@huntersville.org
Subject: [MARKETING] Meet the school-level Teachers of the Year

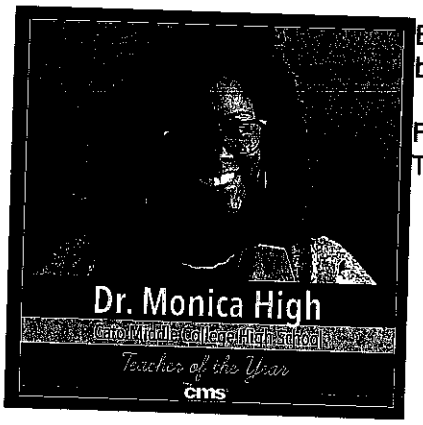
Categories: Release

View in browser Forward to a friend

cms® Charlotte-Mecklenburg Schools INSIDER

Vol. 6, Issue 20 Feb. 19, 2019

Meet the school-level Teachers of the Year



Eight of our school-level Teachers of the Year are being featured daily on the CMS Facebook account.

Follow along as we get closer to the reveal of the Teacher of the Year.

Vote for the 2020-2021 calendar

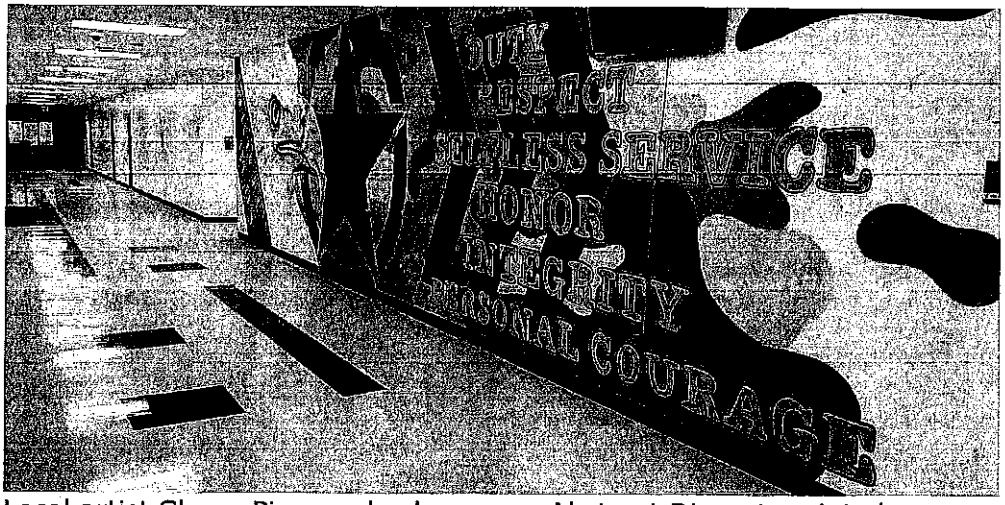
The CMS Calendar Committee has developed two options for the 2020-2021 academic calendar and has launched a survey so that families, community members and employees can indicate a preference.

The calendar survey opened Feb. 18 and will close on Feb. 24 at 11:59 p.m.

Calendar committee members will tally the results and send them to Superintendent Dr. Clayton Wilcox for review. He will make any changes that he thinks are needed based on employee and community feedback, then present a calendar recommendation to the Charlotte-Mecklenburg Board of Education. The Board will vote on the 2020-2021 calendar in May.

Calendar A is here and Calendar B is here. Vote for your preferred calendar_ here.

New mural for Mallard Creek JROTC unveiled



Local artist Shane Pierce, also known as Abstract Dissent, painted a new mural for the Mallard Creek High School JROTC.

"I believe it speaks volumes for values and having a watchful eye on the execution of those values," said JROTC instructor Brian Edwards.

Pierce also donated a mural to Butler High after the tragedy there last fall.

I am CMS award nominations open

I am cms®

AWARD

Presented by

Charles G. Monnett III and Associates

Winners of the February I am CMS awards will be announced soon. Nominations are now open for the March recipients here.
Please remember:
1. Nominations must be submitted from a CMS employee.
2. Previous winners will not be considered.
3. This award is only for CMS employees. Volunteers, parents, etc. will not be

considered.
4. This is an individual award. Please do not nominate teams.
5. Be detailed. Tell us how this person goes above and beyond to exemplify the spirit of I am CMS.

Considering retirement?

The State Retirement System will hold a conference for CMS employees considering retirement in the next 12 months. The meeting is at 3:30 p.m. on April 24 at the Spaugh Professional Development Center.

The CMS Insider
4421 Stuart Andrew Blvd. Suite 600
Charlotte, NC 28217
CMSInsider@cms.k12.nc.us
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Janet Pierson

From: cmscommunications@cms.k12.nc.us
Sent: Monday, February 18, 2019 9:55 AM
To: tseifert@huntersville.org
Subject: [MARKETING] CMS Connections 2.2019.3

Categories: Release

View in browser

cms Charlotte-Mecklenburg Schools

CONNECTIONS

Teacher vacancies tumble

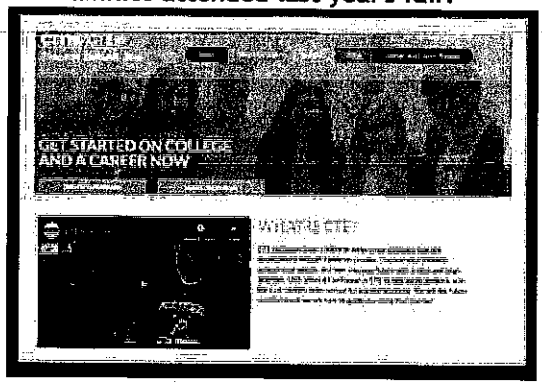
Charlotte-Mecklenburg Schools reduced the total number of teacher vacancies in the district by 83 percent over the last year following new Human Resources initiatives that focus on teacher recruitment and retention. CMS currently has a total of 17 teacher vacancies, compared with a total of 100.5 teacher vacancies in February 2018. Read more.

Community calendar vote

The community is invited to vote for the preferred calendar for the 2020-2021 school year. The CMS Calendar Committee has developed two options. View calendar A here and calendar B here. After making your selection, vote here. The survey is open until midnight Friday, Feb. 22. Once the results are in, Dr. Clayton Wilcox, superintendent, will review the results. He will present one calendar to the Charlotte-Mecklenburg Board of Education. The board will vote on a final calendar.

Discover CTE

Charlotte-Mecklenburg Schools students can access Career and Technical Education (CTE) opportunities through a new website. They can also attend the second annual CTE Fair Feb. 23 to explore career pathways. More than 3,000 students and families attended last year's fair.



NBA steps up

NBA members in town for the All-Star game made time for kids, holding the NBA Shoes That Fit event at David Cox Road Elementary Feb. 13. Each student received a new pair of shoes donated by the Chris Paul Family Foundation.

Keeping schools safe

Charlotte-Mecklenburg Schools has begun random safety screenings at high schools to help keep weapons out of schools. The screenings are part of a comprehensive set of measures the district has in place and added as a deterrent and precautionary step. The goal is to keep weapons out of schools and to minimize class-time disruption and distractions from teaching and learning during screenings. No weapons were found in the first week of screenings, which were conducted at eight randomly selected high schools. Read more.

Finding reasons to appreciate life

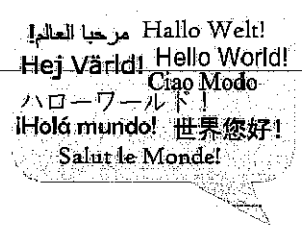
Providence and Hough high schools prioritized social and emotional health after each school lost a student to suicide on the same day in February 2018. **Students and staff are working with** Sources of Strength, a youth suicide-prevention program designed to use peer social networks to change unhealthy norms and culture that can lead to suicide, bullying and substance abuse. Read more.

Living history

History came to life at Windsor Park Elementary with a visit from civil rights activist Rev. Jesse Lee Douglas Sr. He was president of the Montgomery (Alabama) Improvement Association and helped plan the 1965 march from Selma to Montgomery. Read more.

Fast fact

Charlotte-Mecklenburg Schools has 21,145 English learners in pre-K through 12 this year, up from 19,794 last year. More than 44,237 students speak a language other than English at home. The top five home languages are Spanish, Vietnamese, Arabic, French and Telugu.



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Janet Pierson

From: Deborah James <djames@huntersville.org>
Sent: Thursday, February 14, 2019 3:25 PM
To: Thomas Seifert
Subject: Re: Happy Valentine's Day

Categories: Release

Your mom has the most beautiful and thoughtful spirit. ☺

Sent from my iPhone

On Feb 13, 2019, at 8:39 PM, Thomas Seifert <tseifert@huntersville.org> wrote:

> My loving Mother decided that just because I am on a diet and cannot eat candy that everyone else shouldn't suffer....there are red & blue heart lollypops in the break room....
>
> Happy Valentine's Day!!!!
>
> Tom Seifert
> Huntersville Police Department
> tseifert@huntersville.org
> [redacted]

Janet Pierson

From: Izzy Zarsadias <zarsadias@icloud.com>
Sent: Wednesday, February 13, 2019 2:07 PM
To: Ineke Wilson
Cc: Todd Gaar; tseifert@huntersville.org; Ron Sweetman HOA; Craig Hoyt; Megan Smith
Subject: Re: Great meeting last night

Categories: Release

Ineke,

Thank you, thank you for all of your contributions. I believe the reason there were so few questions and complaints are because of the news letter that keeps everyone in the loop. Though I will attempt to carry the torch with the news letter, I simply do not have your flair and skill. Once you get on top of thing, I hope to see you back.

Izzy.

On Feb 13, 2019, at 9:33 AM, Ineke Wilson <for.ineke@gmail.com> wrote:

Izzy and all,

Compliments for a well attended, informative and good spirited meeting last night.
I have been to many of those, (in different neighborhoods) and this was the best one.
Tom Seifert kept it serious, but funny. Izzy rolled through everything with ease and humor and non-judgmental. It is what it is. You don't like it....join a committee.

I will miss you guys :-) and thanks for the gift certificate.

Be on the outlook for one more newsletter.
Thanks again for a job well done!!

Ineke Wilson
704-905-5002

Janet Pierson

From: Bradley Habenicht <bhabenicht@huntersville.org>
Sent: Wednesday, February 13, 2019 11:48 AM
To: HPD Sworn
Subject: Traffic issues

Categories: Release

Can the on duty shift keep an eye on the back entrance of NMHS in the mornings. Apparently students are driving on the wrong side of the road and creating three lanes entering NMHS in the morning (Hambright Road). This is occurring between 0700-0720. I have heard of several near head on crashes of students who are driving on the wrong side of the road/driveway.

Sgt Brad Habenicht
Huntersville Police
Sent from PD iPhone

Janet Pierson

From: Ineke Wilson <for.ineke@gmail.com>
Sent: Wednesday, February 13, 2019 9:34 AM
To: Todd Gaar
Cc: tseifert@huntersville.org; Ron Sweetman HOA; Izzy Zarsadias; craig.hoyt@icloud.com; Megan Smith
Subject: Great meeting last night

Categories: Release

Izzy and all,

Compliments for a well attended, informative and good spirited meeting last night.
I have been to many of those, (in different neighborhoods) and this was the best one.
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I will miss you guys :-) and thanks for the gift certificate.

Be on the outlook for one more newsletter.
Thanks again for a job well done!!

Ineke Wilson
704-905-5002

Janet Pierson

From: David Rochester <davidarochester@aol.com>
Sent: Wednesday, February 13, 2019 8:29 AM
To: bhoyle@huntersville.org; bnichols@corneliuspd.org; cprescott@corneliuspd.org; croper@corneliuspd.org; cvanzant@corneliuspd.org; DavidARochester@aol.com; dwaltmanjr@corneliuspd.org; gpatterson@corneliuspd.org; jheinz@corneliuspd.org; jstokes@townofdavidson.org; kblack@corneliuspd.org; mfigaro@corneliuspd.org; pdunn@townofdavidson.org; singram@ci.davidson.nc.us; timlesser@huntersville.org; tosigler@davidson.edu; tseifert@huntersville.org; tsharpe@corneliuspd.org; vsiders@townofdavidson.org
Subject: Crime Stopper Meeting Tomorrow. Thurs. 1500hrs.@Davidson PD

Categories: Release

Officers,

Quick reminder that we have our Monthly meeting tomorrow Feb.14 at Davidson PD. at 1500hrs.

We have cash for your Reward Recommendations !

Dave

Janet Pierson

From: Ryan Danehy <rdanehy@huntersville.org>
Sent: Tuesday, February 12, 2019 1:01 PM
To: Thomas Seifert
Subject: Re: Birkdale at the greens 2018

Categories: Release

Not a lot of activity but this data is all of 2018 but only includes the greens area of Birkdale and not the commercial area.

Ryan

Sent from my iPhone

> On Feb 12, 2019, at 12:51 PM, Ryan Danehy <rdanehy@huntersville.org> wrote:
>
> Calls for service: (original call class)
> Total: 186
> Zone checks: 55
> All other: 41
> Suspicious activity: 14
> Alarm: 12
> Medical: 11
> Traffic stop: 10
> 911 hang up: 9
> Weapon violation: 6
> Disturbance: 5
> Fireworks: 4
> Vandalism: 4
> Accident: 3
> Animal: 2
> Drug: 2
> Parking: 2
> Recovered property: 2
> Assault: 1
> Domestic: 1
> Harassment: 1
> Theft:1
>
> KBCOPS Reports
> Total: 14
> Vandalism: 4
> Drugs: 3
> Assault: 2
> Weapons violation: 2
> Non Criminal: 1
> Theft: 1
> Traffic: 1
>

> Ryan

Janet Pierson

From: Ryan Danehy <rdanehy@huntersville.org>
Sent: Tuesday, February 12, 2019 12:51 PM
To: Thomas Seifert
Subject: Birkdale at the greens 2018

Categories: Release

Calls for service: (original call class)
Total: 186
Zone checks: 55
All other: 41
Suspicious activity: 14
Alarm: 12
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Traffic stop: 10
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Fireworks: 4
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Accident: 3
Animal: 2
Drug: 2
Parking: 2
Recovered property: 2
Assault: 1
Domestic: 1
Harassment: 1
Theft:1

KBCOPS Reports
Total: 14
Vandalism: 4
Drugs: 3
Assault: 2
Weapons violation: 2
Non Criminal: 1
Theft: 1
Traffic: 1

Ryan

Janet Pierson

From: Lindsay Small <lsmall@huntersville.org>
Sent: Tuesday, February 12, 2019 12:47 PM
To: All Town Employees
Subject: Re: Teen Council Donation Drive

Categories: Release

I hope everyone is having a Terrific Tuesday despite this nasty weather.
If anyone has toiletry or bag donations for the Lake Norman Teen Council Operation Purse drive, please reply back so that I know where I need to pick up at.

Thanks to everyone that donated.

Lindsay Small
Town of Huntersville Parks & Recreation
Recreation Coordinator
lsmall@huntersville.org
Office: 704-766-2238
Fax: 704-992-5528
www.huntersville.org
"Something for Everyone!"

From: Lindsay Small
Sent: Thursday, January 24, 2019 4:55:32 PM
To: All Town Employees
Subject: Teen Council Donation Drive

Hello Fellow Town Employees,

Our Lake Norman Teen Council is hosting their annual Operation Purse Drive. They are collecting purses and toiletry items that will be put into the purses that will then be delivered to a local women's shelter.

We would greatly appreciate any donations. I will be happy to pick up donations from each department on Tuesday, February 12th.

Thanks so much for any assistance.

Lindsay Small
Town of Huntersville Parks & Recreation
Recreation Coordinator
lsmall@huntersville.org
Office: 704-766-2238
Fax: 704-992-5528
www.huntersville.org
"Something for Everyone!"

Janet Pierson

From: Dorian Adamik <dadamik@huntersville.org>
Sent: Tuesday, February 12, 2019 5:37 AM
To: HPD Sworn
Subject: New Subdivision Contact

Categories: Release

Good Morning!

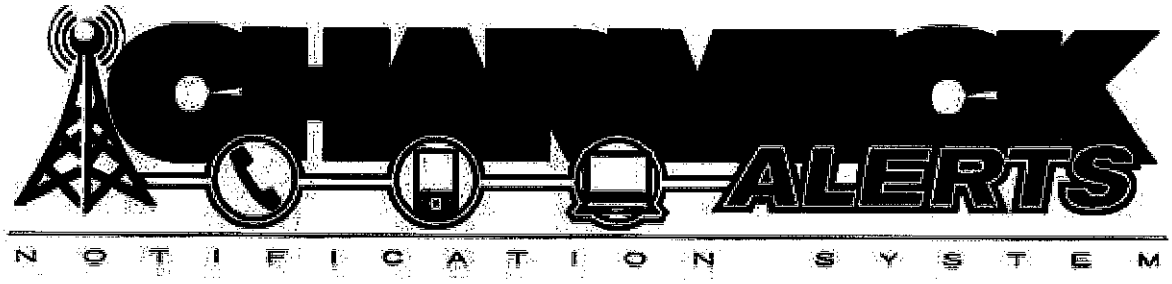
Yesterday I met with Ray Smith from CK Contractor and Development who wanted to let us know that they have started clearing a large area of land just north of Hambright Rd. between Statesville Rd. and NC-115. Their staging area is just off of Hambright Rd. next to Hambright Animal Hospital and will have heavy equipment, fuel tanks, and other construction related equipment parked in the area for the foreseeable future. Mr. Smith provided me with a phone number of 304-254-4126 and encouraged Officers to reach out to him anytime with questions or concerns. Mr. Smith also informed me that that his crew usually finishes work for the day around 1800 and that anyone found on site after this time most likely should not be there. I will maintain periodic contact with Mr. Smith, so if anyone should need anything, please just let me know.

Be Safe,
Dorian C. Adamik
HP279

Janet Pierson

From: CharMeck Alerts <noreply@everbridge.net>
Sent: Saturday, February 09, 2019 9:57 AM
To: tseifert@huntersville.org
Subject: Controlled Burn Today

Categories: Release



Please click here to acknowledge receipt of this message

Mecklenburg County Natural Resources staff are conducting a controlled burn today beginning around noon at Latta Plantation Nature Preserve. Smoke will affect air quality in the downwind area for 2-3 hours. To reduce your exposure to smoke, stay indoors or avoid areas of heavy smoke. For more information on prescribed burns visit: meck.co/RXfire

This email has been sent to you from CharMeck Alerts, the Emergency Notification System for Mecklenburg County. Login to the Member Portal to change your preferences.

To stop receiving future email notifications from this organization **unsubscribe here**.

Janet Pierson

From: mailer1@cvdel.com on behalf of North Carolina Brewers and Music Festival <zac@ruralhill.net>
Sent: Friday, February 08, 2019 6:01 PM
To: tseifert@huntersville.org
Subject: [MARKETING] NC Brewers and Music Festival TASTING Ticket Sale ENDS TOMORROW!

Categories: Release

EARLY BIRD TASTING TICKET SALE ENDS TOMORROW NIGHT!!!

If you love North Carolina beer AND cider, you don't want to miss this year's festival! Over 45 brewers and ci have already signed up, and we expect EVEN MORE to attend - pouring samples for over 3 hours! Sound like fi your Tasting Tickets NOW at the lowest price possible, but only for a few more hours.

What's a festival without great music? Our lineup is guaranteed to please:

The Infamous Stringdusters, Donna the Buffalo, Scythian, River Whyless, Dangermı Cicada Rhythm, Fireside Collective, Elonzo Wesley, Revelwood Mission, Carly Burr and Leon Majcen

Your Tasting Ticket Gets You: **access to the festival**, a **tasting glass**, over **three hours of free tasting** from over 30 NC and a **day packed full of great music!** Why not get yours now for at the lowest price possible?

Music Only, Designated Driver, and kid's tickets are all available at a reduced rate so everyone can enjoy this great w festival!

On site camping is available as well, online reservation recommended.

NCBMF is presented by Historic Rural Hill, a non-profit and historic site in Huntersville, NC that provides educational field trips and cultur throughout the calendar year. All proceeds from NCBMF will go towards the preservation and advancement of Historic Rural Hill and its ı

For more information as it becomes available, visit www.NCBrewsMusic.com

_or follow us on Facebook @NCBMF

This email was sent to tseifert@huntersville.org. You are receiving this email because you may have opted to receive communication from us.

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4431 Neck Road, Huntersville , NC, 28078, United States
www.ruralhill.net

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Janet Pierson

From: CharMeck Alerts <noreply@everbridge.net>
Sent: Friday, February 08, 2019 10:36 AM
To: tseifert@huntersville.org
Subject: Controlled Burn Today

Categories: Release

Please click here to acknowledge receipt of this message

Mecklenburg County Natural Resources staff are conducting a controlled burn today beginning around noon at Cowans Ford Wildlife Refuge. Smoke will affect air quality in the downwind area for 2-3 hours. To reduce your exposure to smoke, stay indoors or avoid areas of heavy smoke. For more information on prescribed burns visit: meck.co/RXfire

This email has been sent to you from CharMeck Alerts, the Emergency Notification System for Mecklenburg County. Login to the Member Portal to change your preferences.

To stop receiving future email notifications from this organization **unsubscribe here**.

Janet Pierson

From: Williams, Janice <Janice.Williams@atriumhealth.org>
Sent: Thursday, February 07, 2019 10:05 AM
To: 'Rea, Amy'; Steverson, Alexa C; 'Robert Wydra(asafechild@mindspring.com)'; 'Sarah. Tilton(Sarah.Tilton@britax.com)'; 'cmitchell@pinevillenc.gov'; 'bhabenicht@huntersville.org'; 'Catherine C.Daniels'; 'Tim Aycock <taycock@matthewsnc.gov>(taycock@matthewsnc.gov)'; 'Lester Oliva'; Horne, Jennifer B.; 'Erica Reid'; 'Clarkson, Angela'; 'Johnson, Michael T'; 'cdrussell@ci.charlotte.nc.us'; 'mwrenn@childproofadvice.org'; 'Pierce,Raymond H.'; Franklin, Sybil; Markley, Eric; 'Andrew M. Romberger'; 'Chip Gallup'; 'Michelle Archer'; 'Chris Mollema'; 'Kupfer, Justin'; 'Kelly Gaines'; 'dmahmutovic@police.minthill.com'; 'Craig Raymond'; 'Sgt. Jonathan Sarver'; Alexander, Angie D; 'richard.dunton@mecknc.gov'; 'Jackson, Justin A.'; 'Kish, Leigh'; 'lladdjones@aol.com'; 'Kirlin, Hanna'; 'Berry, Angela'; 'Gallup, Robert F.'; Thomason, Laura A; 'Tom Seifert'; Gabrielle Purick; Samantha Bounds; 'DanielJohnson@mecklenburgcountync.gov'; Horne, Jennifer B.; Franklin, Sybil; Markley, Eric; Bost, David
Cc: Williams, Janice
Subject: RE: Safe kids char meck meeting
Attachments: Member CodeofEthics2018.doc; MemberSponsorship Package2018.doc

Categories: Release

Hello all,

hank you to those who could attend our networking meeting. There is so much good work coming up that we did not even have time to plan new projects so certainly follow up with me or a fellow partner as needed in between meetings to plan and collaborate. (which happens most of the time due to your dedication to the children!)

We had many new faces THANK YOU for joining us in our mission to prevent injuries in children in our community. A special welcome to our two new board members committed to leadership time to ensure the network stays a viable place to connect and share expertise opportunities and resources. The leadership of safe kids will concentrate this year on "awareness" activity of the great work we do as a coalition so please send any ideas ! Current plans potentially are a brochure or piece for leaders on the importance of our work and what you all do.

Next meeting/Admin items
April 2nd 9am-11am , Health Dept on Billingsley in the multipurpose room.

Membership applications are attached, this is not "required" for membership it is a method of allowing donations to occur toward our mission. Please direct questions to Janice. A confirmation of the code of ethics IS required. If you were not at the meeting to sign a form, I need you to send me an email confirming receipt and compliance or sign electronically and send back to me.

Members in attendance went over their upcoming events for request for participation. Please reach out to them if you can attend. If you need an activity idea or handouts to attend, please let me know, happy to assist.

March 2nd - Albemarle Safety Day! Samantha Bounds Samantha Bounds Samantha.Bounds@albemarle.com 10am – 2pm 4250 Congress Street Charlotte (southpark area) . Tables will be provided and they are having free food and give aways to increase attendance looking for adult and kid topics for 200 or so people.

March 15—Fire and Life Safety Bowl- Friendship Missionary Baptist Church 7am-3pm
cdrussell@charlottenc.gov Looking for volunteers in rooms or tables with activities for the kids in between sessions.

March 30 -Automotive 101 at Tom Sykes Rec Center- Horne, Jennifer B.
Jennifer.Horne@mecklenburgcountync.gov Looking for tables to be "hands" on related to motor vehicle. 11:30-4pm. They are having goodie bags and food to try and draw a crowd in for you.

May 5th- Charlotte Aquatics Safety day usually 1-4 or 2-5 this will be our safe kids day contact Janice!

Ongoing efforts
OMD boxes- see website for locations (Pineville police added, looking for a northern Mecklenburg site)
CPS stations – see website for locations (Highway Patrol in Huntersville has added by appointment only)
Radio Station ads – Safe Kids safety tips- Janice develops these for airing with the safety tips relevant to the quarter they are delivered in for Beasley Media sponsored by a car dealership!

Specific program dates
March 20 - Poison Week OMD- Matthews Police Dept 10am-1:30 pm will be conducted with the Butler Dram Team and NC Attorney General as a media event for the April events coming up.
March -Elon peaceful playground – Janice working with the school to place activities on the black top to decrease bullying and injuries and increase activity levels.
March/ April Harris Teeter ads- Harris Teeter has agreed to place flyers in the pharmacy on safe storage for toddlers and drop box disposal/ storage for all in April Janice is coordinating
March 27th CPS check – Looking for a location for a potential seat check if suggestions contact Janice.
April 27th – OMD – Janice will send out flyer
April 28th open streets
May 8th Bike To school- school TBD Janice is trying to get an international school or one along the vision zero high injury network roads.
May 11th - Healthy Living Expo with Beachfest in Matthews 10am-2pm Novant will do Heat N Cars and Matthews PD with Safe Kids will do occupant protection.
Road Park – second half of May to meet grant
June Water Safety lessons potentially with Park and Rec and Charlotte Aquatics.
June Safety Town Huntersville

Trainings:
CPS technician class- June 10-13 - we will host the four day Child Passenger Training class at the CMPD on Wilkinson with a seat check at the Wal mart on Wilkinson on that Thursday in the afternoon ! If you are interested in becoming a technician registration is now open https://cert.safekids.org/become-tech/certification-course read about the course and then use the navigation links on the left to locate the course and register. This is an open course, which means that I cannot hold seats there are 25 or so seats and they are open to anyone across the state so if you really want to attend, I would register sooner than lady our regional counties tend to fill our slots quickly closing the class out for my local people who tend to wait for time getting busy reasons. For new people if cost is an issue as safe kids I would be willing to look at paying your certification fee but you or your agency would have to absorb the four days of time, the follow up time needed to maintain certification, and renewal costs. You will also be required to help in at least one quarterly safe kids event for safe kids. – On a side note you will actually understand how this helps you in the renewal process.

General NEW programs of interest:
Hands only CPR Medic has started a new program to teach hands only CPR if you have a group of 20 or more or an event that in some version this can be delivered to please reach out to that team Gabrielle Purick
GabrielleP1@MEDIC911.com

The health Dept is looking to do a water drinking with reusable water bottles program in February to schools (2nd and 3rd grades) if you know of a school interested send to Thomason, Laura A

Laura.Thomason@mecklenburgcountync.gov Laura is also the new Safe Routes to School Coordinator so reach out to her as applicable in that role! (the new Dick)

City of Charlotte Lead Safety- Is trying a new program connecting in home safety air quality with asthma to try and increase the number of healthy homes they can help families achieve. If you have a family that would qualify or want more information to share with your clients/community. The are targeting the Spanish speaking population. Contact- Kirlin, Hanna Hanna.Kirlin@ci.charlotte.nc.us (the new Sherry). Janice did offer to send home safety checklists with the program and the home cabinet locks as a way to add our logo in a neutral way to perhaps feel more comfortable with the project!

4-H, Charlotte Fire, CMPD , Teen Health , Huntersville Police – all have summer "camps" please reach out to them directly if you feel that you have a way to partner and add to the experience or want details to share with your communities as applicable.

CMS schools is looking for crossing guards before and after school if you are interested or know anyone that may or can advertise this opportunity for them please contact Chip (this is a paid position). Gallup, Robert F. robertf.gallup@cms.k12.nc.us

** Individual ongoing programs via agency are not put in the minutes for space consideration but are ongoing if you need help connecting or finding programs that you are interested in please contact Janice for assistance.

Conferences upcoming
Feb Fire Safety (Concord)
April Safe Road Systems (Durham)
May Safe Kids NC (concord)
July Safe Kids Worldwide (washington)
August – Traffic (Raleigh)
Several Opioid conferences and education

I hope I remembered all of the upcoming events! If I left anything out OR if you have anything new to share before our April meeting , feel free to share through this list serve.
MANY MANY thanks for your dedication to the children of our community and your willingness to participate in this process.
Janice Williams
Safe Kids Char Meck Coordinator

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Janet Pierson

From: Michelle Mudge <mmudge@topsfitnessmanagement.com>
Sent: Wednesday, February 06, 2019 2:39 PM
To: jabraham@huntersville.org; dadamik@huntersville.org; aahrens@huntersville.org; jallen@huntersville.org; banderson@huntersville.org; garon@huntersville.org; pbarger@huntersville.org; jbarnes@huntersville.org; nbarrett@huntersville.org; tbautista@huntersville.org; abeeker@huntersville.org; bbenshoof@huntersville.org; cbergin@huntersville.org; rbononno@huntersville.org; pbowles@huntersville.org; bbrill@huntersville.org; vbrock@huntersville.org; jbrock@huntersville.org; NickB@huntersville.org; mbuchanan@huntersville.org; aburnette@huntersville.org; scabarcas@huntersville.org; lcagle@huntersville.org; rcarter@huntersville.org; Israel.casillas75@gmail.com; mcharubini@huntersville.org; swilliams@huntersville.org; mcollins@huntersville.org; jcooper@huntersville.org; jcousar@huntersville.org; ccox@huntersville.org; bcoxe@huntersville.org; ddavis@huntersville.org; adempski@huntersville.org; ediaz@huntersville.org; zduncan@huntersville.org; mdunker@huntersville.org; turtleedwards95@gmail.com; behlschlager@huntersville.org; pellis@huntersville.org; rferrell@huntersville.org; jforney@huntersville.org; kfox@huntersville.org; mfrazer@huntersville.org; frazier@lnedc.org; SeanF@huntersville.org; jfreitag@huntersville.org; bgantt@huntersville.org; jgaray@huntersville.org; egordon@huntersville.org; bgraham@huntersville.org; jgraham@huntersville.org; cgreene@huntersville.org; jgreene@huntersville.org; wgryder@huntersville.org; jguertin@huntersville.org; bhabenicht@huntersville.org; jhabenicht@huntersville.org; shager@huntersville.org; thager@huntersville.org; mhaines@huntersville.org; thardy@huntersville.org; jhelms@huntersville.org; mhelms@huntersville.org; jhicks@huntersville.org; shodapp@huntersville.org; bhollenbach@huntersville.org; thouk@huntersville.org; bhoyle@huntersville.org; jhuffman@huntersville.org; djames@huntersville.org; mjaycocks@huntersville.org; sjenks06@yahoo.com; jjernigan@huntersville.org; djohnson@huntersville.org; ejohnston@huntersville.org; kjohnston@huntersville.org; cjones@huntersville.org; rkreza@huntersville.org; gkriss@huntersville.org; blatza@huntersville.org; RLaurenson@huntersville.org; dlawing@huntersville.org; slehew@huntersville.org; LLeonard@huntersville.org; timlesser@huntersville.org; klibby@huntersville.org; tlindow@huntersville.org; klowe@huntersville.org; bluthart@huntersville.org; kmartin@huntersville.org; lmastrofrancesco@huntersville.org; bmay@huntersville.org; bmccormack@huntersville.org; jmccutcheon@huntersville.org; mcdaniels@lnedc.com; amcentire@huntersville.org; jmcpherson@huntersville.org; tmedlin@huntersville.org; mmercier@huntersville.org; rmoore@huntersville.org; rmoorer@huntersville.org; bmyers@huntersville.org; dmyers@huntersville.org; mnesbitt@huntersville.org; dpeete@huntersville.org; jpierson@huntersville.org; rpowers@huntersville.org; mprather@huntersville.org; bpriest@huntersville.org; npryor@huntersville.org; ppullis@huntersville.org; sputnam@huntersville.org; equinn@huntersville.org; jrandazzo@huntersville.org; craymond@huntersville.org; BrianR@huntersville.org; srobbins@huntersville.org; sroberson@huntersville.org; aroberts@huntersville.org; rrojas@huntersville.org; osaglimbeni@huntersville.org; jsatkus@huntersville.org; ssaumenig@huntersville.org; bschrodetzki@huntersville.org; CSchruhl@huntersville.org; tseifert@huntersville.org; ssharp@huntersville.org; cshaw@huntersville.org; jshook@huntersville.org; jsimoneau@huntersville.org; lsinclair@huntersville.org; msing@huntersville.org; lsmall@huntersville.org; jsmith@huntersville.org; rsmith@huntersville.org; lspeight@huntersville.org; jsprague@huntersville.org; ctatu@huntersville.org; ktatur@huntersville.org; rthornton@huntersville.org; jtolley@huntersville.org; ctombaugh@huntersville.org; etortorelli@huntersville.org;

To: strott@huntersville.org; ctumeo@huntersville.org; murps@huntersville.org; bvaughan@huntersville.org; cwade@huntersville.org; awalters@huntersville.org; twatts@huntersville.org; lwhitley@huntersville.org; CarolynW@huntersville.org; myates@huntersville.org

Subject: PALEO POTLUCK TOMORROW

Categories: Release

Good Afternoon Huntersville Strong!

Just a quick reminder that TOMORROW we are hosting a Paleo Potluck at 11:00am at Town Hall. Whether you are participating in the Paleo Challenge or not, come join us for some delicious food!

If you plan on coming, please bring a paleo friendly dish to share!

See you tomorrow!

Michelle

Michelle Mudge, Pn1
Senior VP | Director of Corporate Wellness
Tops Fitness Management
m: 704.728.1628
a: 9801 Kincey Ave #165, Huntersville, NC 28078
e: mmudge@topsfitnessmanagement.com

Janet Pierson

From: Amy Brandon <amybrandon91@gmail.com>
Sent: Wednesday, February 06, 2019 10:27 AM
To: Tseifert@huntersville.org
Subject: University Child Development
Attachments: IMG_1602.JPG; attachment.txt; IMG_1603.JPG; attachment.txt

Categories: Release

Janet Pierson

From: Amy Brandon <amybrandon91@gmail.com>
Sent: Wednesday, February 06, 2019 10:26 AM
To: Tseifert@huntersville.org
Subject: University Child Development Center
Attachments: IMG_1604.JPG; attachment.txt; IMG_1600.JPG; attachment.txt; IMG_1601.JPG; attachment.txt

Categories: Release

Janet Pierson

From: Nookala, Kiran <Kiran.Nookala@ncdoi.gov>
Sent: Tuesday, February 05, 2019 6:39 PM
To: NO-REPLY@ncdoi.gov
Cc: Blackmon, Lisa W
Subject: National Poison Prevention Week - March 17-23, 2019

Categories: Release

Dear Past Participates:

Mark your calendars the Operation Medicine Drop Pill Take Back campaign begins March 17th and runs through March 23rd, 2019 during National Poison Prevention Week.

For agencies planning to host an event during National Poison Prevention Week, Safe Kids NC will send you FREE campaign materials to promote your event, such as posters, brochures, and promo items.

To receive your FREE OMD campaign materials, you must register your event on our website.

Registration is now open... www.safekidsnc.org

If you have any questions or need assistance, please contact Lisa Blackmon at lisa.blackmon@ncdoi.gov

Thank you for your time, we look forward to another successful campaign.

SBI will collect medications! On Tuesday, March 26, 2019 from 9:00AM-1:00PM, take all collected medication to your local SBI District Field Office to be destroyed at no cost.

Thank you for all you do!!

Lisa Blackmon | Injury Prevention Administrator

N.C. Department of Insurance
Office of State Fire Marshal
Safe Kids North Carolina
1202 Mail Service Center
Raleigh, NC 27699-1202
919.647.0080

Janet Pierson

From: PARC <info@cornelius.org>
Sent: Tuesday, February 05, 2019 10:13 AM
To: tseifert@huntersville.org
Subject: News Flash Robbins Park Master Plan Update

Categories: Release

View this in your browser

February 05, 2019

Robbins Park Master Plan Update

The Cornelius PARC Department will hold a community meeting at Town Hall on Tuesday, February 19, to discuss an update for the Robbins Park Master Plan and gather..... Read on

You are receiving this message because you are subscribed to PARC on www.cornelius.org. To unsubscribe, click the following link:
Unsubscribe

Janet Pierson

From: Jason Cousar <jcousar@huntersville.org>
Sent: Monday, February 04, 2019 2:15 PM
To: Sector 9211; Thomas Seifert
Subject: FW: Online Form Submittal: Request an Officer

Categories: Release

Would anyone like to attend this event? If you come in on your day off, it would be an OT opportunity.

Please let me know asap.

Thanks,

Lt. Jason Cousar
Huntersville Police Department
Phone: 704-464-5400
Fax: 704-947-9200
www.huntersville.org/police

From: Bradley Habenicht
Sent: Wednesday, January 30, 2019 11:17 AM
To: HPD Supervisory Staff <HPDLieutenants@huntersville.org>
Subject: Fw: Online Form Submittal: Request an Officer

Whomever is WC or Sgt this day, please contact the person below to make arrangements for an officer to be at this event. Thank you

It's in the 9211

Sgt Brad Habenicht
Community Services Coordinator / SRO Supervisor
Huntersville Police Department
704.464.5400

From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Wednesday, January 30, 2019 10:41 AM
To: Bradley Habenicht
Subject: Online Form Submittal: Request an Officer

Request an Officer

Request an Officer:
If you need an officer to attend your event, please complete this form in its entirety. Please allow one week for a response, to confirm who will be attending the event. If you need a quicker response, please call 704.464.5400. If this is an emergency, please call 911.

Your Name	Jocelyn Brown
Email Address	Jocelynj83@live.com
Your Address	2736 barnfield rd
City	Concord
State	NC
Zip Code	28025
Phone Number	7047060101
Cell Number	7047060101
Event Information:	
Type of Event	Child Safety Program
Sub Type of Event	Children Age 0-5
Type of Facility:	School (Public or Private)
Number of Participants:	72
Other:	we are doing a clothing unit for our nc pre k program want officers to come and talk about what they wear and tour police car
Event Location (Address):	16701 northcross dr
City	huntersville
State	nc
Zip Code	28078
Date / Time Officer is Needed:	2/6/2019 10:00 AM
Alternate Dates:	02/07/2019

Email not displaying correctly? View it in your browser.

Janet Pierson

From: Michelle Mudge <mmudge@topsfitnessmanagement.com>
Sent: Monday, February 04, 2019 8:01 AM
To: jabraham@huntersville.org; dadamik@huntersville.org; aahrens@huntersville.org; jallen@huntersville.org; banderson@huntersville.org; garon@huntersville.org; pbarger@huntersville.org; jbarnes@huntersville.org; nbarrett@huntersville.org; tbautista@huntersville.org; abeeker@huntersville.org; bbenshoof@huntersville.org; cbergin@huntersville.org; rbononno@huntersville.org; pbowles@huntersville.org; bbrill@huntersville.org; vbrock@huntersville.org; jbrock@huntersville.org; NickB@huntersville.org; mbuchanan@huntersville.org; aburnette@huntersville.org; scabarcas@huntersville.org; lcagle@huntersville.org; rcarter@huntersville.org; Israel.casillas75@gmail.com; mcharubini@huntersville.org; swilliams@huntersville.org; mcollins@huntersville.org; jcooper@huntersville.org; jcousar@huntersville.org; ccox@huntersville.org; bcoxe@huntersville.org; ddavis@huntersville.org; adempski@huntersville.org; ediaz@huntersville.org; zduncan@huntersville.org; mdunker@huntersville.org; turtleedwards95@gmail.com; behlschlager@huntersville.org; pellis@huntersville.org; rferrell@huntersville.org; jforney@huntersville.org; kfox@huntersville.org; mfrazer@huntersville.org; frazier@lnedc.org; SeanF@huntersville.org; jfreitag@huntersville.org; bgantt@huntersville.org; jgaray@huntersville.org; egordon@huntersville.org; bgraham@huntersville.org; jgraham@huntersville.org; cgreene@huntersville.org; jgreene@huntersville.org; wgryder@huntersville.org; jguertin@huntersville.org; bhabenicht@huntersville.org; jhabenicht@huntersville.org; shager@huntersville.org; thager@huntersville.org; mhaines@huntersville.org; thardy@huntersville.org; jhelms@huntersville.org; mhelms@huntersville.org; jhicks@huntersville.org; shodapp@huntersville.org; bhollenbach@huntersville.org; thouk@huntersville.org; bhoyle@huntersville.org; jhuffman@huntersville.org; djames@huntersville.org; mjaycocks@huntersville.org; sjenks06@yahoo.com; jjernigan@huntersville.org; djohnson@huntersville.org; ejohnston@huntersville.org; kjohnston@huntersville.org; cjones@huntersville.org; rkreza@huntersville.org; gkriss@huntersville.org; blatza@huntersville.org; RLaurenson@huntersville.org; dlawing@huntersville.org; slehew@huntersville.org; LLeonard@huntersville.org; timlesser@huntersville.org; klibby@huntersville.org; tlindow@huntersville.org; klowe@huntersville.org; bluthart@huntersville.org; kmartin@huntersville.org; lmastrofrancesco@huntersville.org; bmay@huntersville.org; bmccormack@huntersville.org; jmccutcheon@huntersville.org; mcdaniels@lnedc.com; amcentire@huntersville.org; jmcpherson@huntersville.org; tmedlin@huntersville.org; mmercier@huntersville.org; rmoore@huntersville.org; rmoorer@huntersville.org; bmyers@huntersville.org; dmyers@huntersville.org; mnesbitt@huntersville.org; dpeete@huntersville.org; jpierson@huntersville.org; rpowers@huntersville.org; mprather@huntersville.org; bpriest@huntersville.org; npryor@huntersville.org; ppullis@huntersville.org; sputnam@huntersville.org; equinn@huntersville.org; jrandazzo@huntersville.org; craymond@huntersville.org; BrianR@huntersville.org; srobbins@huntersville.org; sroberson@huntersville.org; aroberts@huntersville.org; rrojas@huntersville.org; osaglimbeni@huntersville.org; jsatkus@huntersville.org; ssaumenig@huntersville.org; bschrodetzki@huntersville.org; CSchruhl@huntersville.org; tseifert@huntersville.org; ssharp@huntersville.org; cshaw@huntersville.org; jshook@huntersville.org; jsimoneau@huntersville.org; lsinclair@huntersville.org; msing@huntersville.org; lsmall@huntersville.org; jsmith@huntersville.org; rsmith@huntersville.org; lspeight@huntersville.org; jsprague@huntersville.org; ctatu@huntersville.org; ktatur@huntersville.org; rthornton@huntersville.org; jtolley@huntersville.org; ctombaugh@huntersville.org; etortorelli@huntersville.org;

To: strott@huntersville.org; ctumeo@huntersville.org; murps@huntersville.org; bvaughan@huntersville.org; cwade@huntersville.org; awalters@huntersville.org; twatts@huntersville.org; lwhitley@huntersville.org; CarolynW@huntersville.org; myates@huntersville.org

Subject: Paleo Potluck THURSDAY!

Categories: Release

Good Morning Huntersville Strong!

We are hosting a Paleo Potluck this **Thursday, February 7th at 11:00am** in the large meeting room in Town Hall. Even if you are not participating in the Paleo Challenge, we would love for you to come out and see how delicious Paleo dishes can be!

If you plan on attending, please bring a Paleo dish to share along with the recipe so folks can snap a photo of it if they wish to recreate your dish!

We look forward to seeing you Thursday!

Michelle

Michelle Mudge, Pn1
Senior VP | Director of Corporate Wellness
Tops Fitness Management
m: 704.728.1628
a: 9801 Kincey Ave #165, Huntersville, NC 28078
e: mmudge@topsfitnessmanagement.com

Janet Pierson

From: Scott Sharp <ssharp@huntersville.org>
Sent: Friday, February 01, 2019 8:32 AM
To: Ryan Danehy; HPD All Employees
Subject: RE: SRS For Today Meeting (1/31/2019)

Categories: Release

All,

I want to commend everyone for your hard work in 2018. I hope you take the time to review the end of year SRS and see where you have continued to decrease the crime rate in Huntersville. There are always areas we could improve, but overall the crime per 1,000 rate is very good for the town, and this is what matters to the citizens. Yesterday, the Command Staff talked to the Lieutenants in the SRS meeting about the work the department does, and the direction we want the department to go moving forward in regards to our efforts to keep Huntersville safe.

On Monday, I will assume responsibility for Patrol again, and want to make sure it is clear to everyone that there are no quota's in regards to officer activity. We want to concentrate on crime, and hot spots to address crime trends and traffic problems. I am always available to anyone in the department, and open to any good ideas you have to combat a problem. There is no reason for anyone to hesitate to bring them to me, and you can via email, phone call, or stopping by my office.

Thanks, again, for your hard work!

Captain Sharp

From: Ryan Danehy
Sent: Thursday, January 31, 2019 1:13 PM
To: HPD Sworn <HPDSworn@huntersville.org>
Subject: SRS For Today Meeting (1/31/2019)

Attached is a copy of the 2018 year end SRS. This SRS has also been placed on the common drive.

Ryan Danehy
Crime Analyst
Embedded at Huntersville Police Department
LexisNexis Risk Solutions
704.464.5381 Direct
Ryan.Danehy@lexisnexisrisk.com
rdanehy@huntersville.org

https://www.linkedin.com/in/ryan-danehy-55289a61

Janet Pierson

From: Kenjamin Libby <klibby@huntersville.org>
Sent: Wednesday, January 30, 2019 9:25 PM
To: John Allen; Kenjamin Libby; Cortney Bergin; TravisWatts; Brent May; JuanGaray; Jeffrey Guertin; Austin McEntire; Brian Hollenbach; Breanne Clark; Benjamin McCormack; Jacob Jernigan; Thomas Seifert; Zachary Duncan
Subject: FW: Miranda Waivers
Attachments: Adult Rights Form (Hardcopy).doc; Juvenile Rights Form (Hardcopy).doc

Categories: Release

Attached are the new Miranda Rights Forms for adults and JVs. Please discard the old forms and begin using the new ones. They are being added to common drive as well but I wanted to send them to you now for your records.

Thanks,

Libby

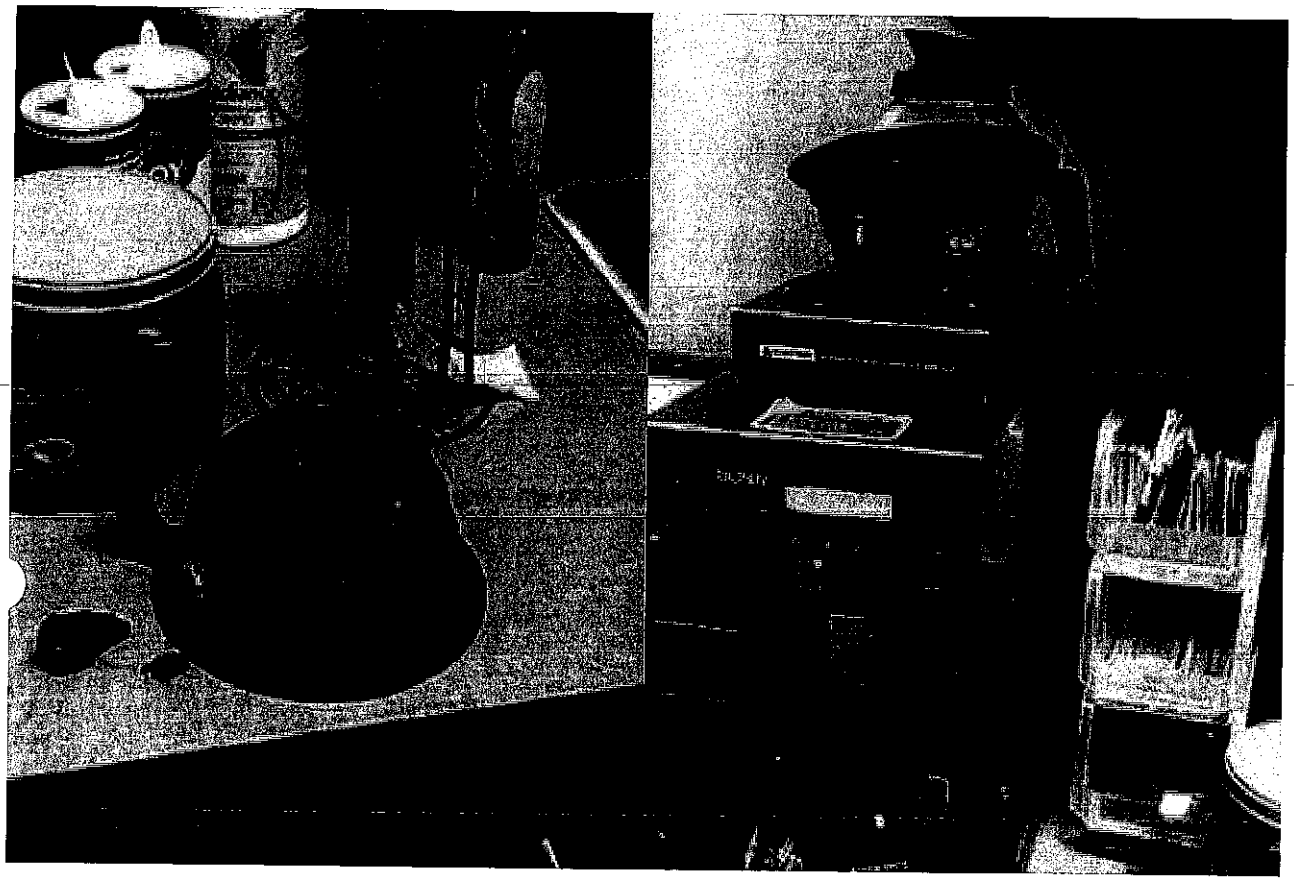
From: Ryan Smith <rsmith@huntersville.org>
Sent: Tuesday, January 29, 2019 2:34 PM
To: CID <CIU@huntersville.org>; CRD <CRD@huntersville.org>; Rachel Laurenson <RLaurenson@huntersville.org>
Cc: Torey Hardy <thardy@huntersville.org>
Subject: Miranda Waivers

Sergeant Ryan Smith
Huntersville Police Department
Criminal Investigations Division
Phone: 704-464-5400
Fax: 704-947-9200

Janet Pierson

From: Deborah James <djames@huntersville.org>
Sent: Wednesday, January 30, 2019 10:05 AM
To: HPD All Employees
Subject: NO Coffee

Categories: Release



Because the basket was put on the top of the machine and the burner was on, another coffee basket has come to an untimely death.

PLEASE Do not use the top burners. We have lost more coffee pots and baskets to this needless tragedy.

I have ordered a new basket, but it won't be here until Friday if then.

So, seriously guys, please do not use the top burners. If you need to make a fresh pot of coffee then do so.

DEBORAH JAMES
ADMINISTRATIVE ANALYST
☎ **704-464-5369**
☎ **704-464-5400**

Imagine you had to sign your name to the task at hand. Would you be proud to sign your name?

Janet Pierson

From: James Abraham <jabraham@huntersville.org>
Sent: Tuesday, January 29, 2019 2:35 PM
To: Susan Cabarcas; Gavin Aron; Thomas Bautista; Thomas Seifert; Robert Ferrell; Breanne Clark; Matt Dunker
Subject: Friday

Categories: Release

We will still train this friday

Janet Pierson

From: Bryan Latza <blatza@huntersville.org>
Sent: Tuesday, January 29, 2019 1:15 AM
To: HPD Sworn
Subject: FW: New Construction 1/10/19 parking changes
Attachments: Mercans New Construction Entrance Map..docx

Categories: Release

If you are working the off duty at the intersection for LNC please allow CPCC students to cross.

From: Nicholas Snipes [mailto:Nicholas.Snipes@cpcc.edu]
Sent: Tuesday, December 11, 2018 12:04 PM
To: Bryan Latza <blatza@huntersville.org>; 'Craig Smith' <csmith@lncharter.org>
Subject: New Construction 1/10/19 parking changes

Good morning Lt. Latza and Mr. Smith,

I have waited until this moment because things change and I didn't want update until I had confirmation on the start date of our new building here at Merancas Campus. Beginning January 2019 we will begin new construction and add a building to the front of our campus. This will do away with the center driveway that connects our main entrance to our parking lot next to LNC. That said, the only way our staff and students will be able to access the parking lot next to LNC is through the shared entrance. In the past we have kept that gate losed until 8 am to accommodate LNC in not allowing traffic to cut across Verhoeff onto the shared access as well as keeping them from cutting through our lot. Beginning January 10, 2019 our students will need to be able to access that lot before 8 am. It should be a small number of students, less than 50 but there is no way of knowing how many students or confirming that they know how traffic will flow for LNC. Since the center driveway will be closed, cut through will not be a problem and I do not see it being a big issue for our students cutting across Verhoeff as long as the Huntersville Officer directing traffic is aware of the changes. Although I am not the best at modifying maps I have attached a map showing what will happen and where the new building and driveway closure will be.

If you think we need to meet and go over this please let me know. If a simple phone call can clarify this please feel free to call my Cell phone any time to discuss. I say my cell phone because that is your best chance of getting in touch with me.

Thanks,

Nick Snipes
Assistant Director of College Security Services
Central Piedmont Communtiy College
Merancas Campus
Claytor Building room 1106
P.O. Box 35009 Charlotte, NC 28235
Office: 704-330-2722 Ext 7132

Cell: 704-361-8417
www.cpcc.edu

CENTRAL PIEDMONT COMMUNITY COLLEGE

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Janet Pierson

From: Bradley Habenicht <bhabenicht@huntersville.org>
Sent: Monday, January 28, 2019 1:32 PM
To: HPD All Employees
Subject: Soccer Coach

Categories: Release

JMA is looking for a lead soccer coach for it boys and girls team. If anyone is interested in doing this (for one of the teams) please let me know.

Sgt Brad Habenicht
Huntersville Police
Sent from PD iPhone

Janet Pierson

From: Gavin Aron <garon@huntersville.org>
Sent: Saturday, January 26, 2019 2:08 PM
To: Thomas Seifert
Subject: Animal control forms
Attachments: Addendum B - Animal Control Rabies Quarantine Agreement REVISED 5 615.doc; Addendum C - Animal Control Surrender Release Form.doc; Addendum D - Animal Control Animal Log.doc; Addendum E - Animal Control Chemical Immobilizaton.doc; Addendum F - Animal Control Drug Untilization Tracking.doc; ADDENDUM G - Interlocal Agreement with City of Charlotte.doc; ADDENDUM G - Interlocal Agreement with City of Charlotte.pdf; Animal Control Bite Report 6 27 18.pdf; Animal Registration Form 6 12 15.doc; Containment Order-Standard.doc

Categories: Release

Janet Pierson

From: Patricia Pullis <ppullis@huntersville.org>
Sent: Friday, January 25, 2019 1:52 PM
To: Amelia Burnette; Andrew Dempski; Andrew Walters; Anthony Roberts; Austin McEntire; Barry Graham; BenceHoyle; Benjamin McCormack; Betty Anderson; Bradley Habenicht; Bradley Myers; Breanne Clark; BrentMay; Brian Ehlschlager; Brian Hollenbach; Brian Luthart; Brian Vaughan; Bryan Gantt; Bryan Latza; CharleneTombaugh; Charles Jones; Charlie Cox; Chelsea Tumeo; Chris Wade; Cody Shaw; Cortney Bergin; CraigRaymond; Daniel Johnson; Daphne Davis; DavidLawing; Deborah James; Dorian Adamik; Dorsine Myers; Dwayne F. Yarbrough; Earl Gordon; Emilio Diaz; Eric Johnston; Evan Tortorelli; Gary Kriss; Gavin Aron; Jackie Huffman; Jacob Jernigan; James Abraham; James Satkus; Jammie Habenicht; Jason Cousar; Jeffrey Guertin; Jennifer Sprague; Jeremy Smith; JeromeFomey; Jesse Helms; Jofranstar Graham; John Allen; John Hicks; JohnRandazzo; Jonathan Barnes; Jonathan Tolley; Jon-Matthew McCutcheon; Joshua Freitag; Juan Garay; Kasey Lowe; Kenjamin Libby; KevinJohnston; Kevin Tatur; Larita Sinclair; Logan Ruperto; Marty London; Matt Dunker; Matt Urps; Mauricio Sing; Megan Mercier; Melissa Charubini; Michael Frazer; Michael Prather; Mike Collins; Mitchell Yates; Nick Bruining; Odette Saglimbeni; Pam Barger; Patricia Pullis; Rachel Laurenson; Rachel Thornton; Riccardo Carter; Rick Rojas; Robert Ferrell; Robert Kreza; Robert Moore; Robert Moorer; Robert Powers; Ron Bononno; Ryan Danehy; Ryan Smith; Sam Hodapp; Scott Sharp; Sean Freeston; Seth Hager; Steve Lehew; Susan Cabarcas; Terry Nash; Thomas Bautista; Thomas Lindow; Thomas Seifert; Tim Lesser; Timothy Hager; Torey Hardy; Travis Watts; Tyler Medlin; Vickie Brock; Wesley Gryder; Zachary Duncan
Subject: Reminder - Updating personal information such as addresses, emergency contact, etc.

Categories: Release

Hello all -

Just a brief reminder since we have quite a few new employees. When updating any of your personal information I handle this so please email me the information to be updated. Also if you changing your address send me an email and send a copy to your supervisor so they are aware. Examples of information to be updated are an address change, emergency contact information, name change, telephone numbers, direct deposit forms, tax deductions, HFFA deductions, etc. Please send me an email with the information that needs to be updated as soon as possible and I will make sure everything gets updated here in the office. I will then forward that information on to Vickie Brock, the HR Director so she will also have the correct information for insurance paperwork and payroll. If you have any question please do not hesitate to contact me. Thank you and stay safe.

Patty Pullis
Administrative Assistant II
Huntersville Police Department
Main Phone # 704-464-5400
Desk Phone # 704-464-5333
Fax # 704-947-4909

Janet Pierson

From: Lindsay Small <lsmall@huntersville.org>
Sent: Thursday, January 24, 2019 4:56 PM
To: All Town Employees
Subject: Teen Council Donation Drive

Categories: Release

Hello Fellow Town Employees,

Our Lake Norman Teen Council is hosting their annual Operation Purse Drive. They are collecting purses and toiletry items that will be put into the purses that will then be delivered to a local women's shelter.

We would greatly appreciate any donations. I will be happy to pick up donations from each department on Tuesday, February 12th.

Thanks so much for any assistance.

Lindsay Small
Town of Huntersville Parks & Recreation
Recreation Coordinator
lsmall@huntersville.org
Office: 704-766-2238
Fax: 704-992-5528
ww.huntersville.org
"Something for Everyone!"

Janet Pierson

From: Ryan Smith <rsmith@huntersville.org>
Sent: Thursday, January 24, 2019 3:32 PM
To: HPD Sworn
Subject: FW: NMS Labs Subpoenas

Categories: Release

For future reference....
If the DA's Office needs someone from NMS Labs to testify in court, they should send the subpoena to the email below.

Sergeant Ryan Smith
Huntersville Police Department
Criminal Investigations Division
Phone: 704-464-5400
Fax: 704-947-9200

Sent: Friday, December 29, 2017 9:29 AM
To: Ryan Smith <rsmith@huntersville.org>
Subject: RE: Subpoena

Good morning Sergeant Smith,

The DA's office can forward subpoenas to our Expert Services department (experservices@nmslabs.com). They will then work with the DAs office on coordinating testimony.

Thank you and have a great day!

NMS Labs, Integrated Forensic Services
www.nmslabs.com

Janet Pierson

From: Ryan Smith <rsmith@huntersville.org>
Sent: Thursday, January 24, 2019 2:49 PM
To: HPD Sworn
Subject: Crime Scene Class

Categories: Release

February 12th and 19th we will be conducting our next internal **Crime Scene Class**. The training will last from **1300-1700**. All officers who have not previously attended this internal training should make arrangements to attend. We have scheduled a day for each rotation, so please make every effort to attend on your day off. If you need to attend on a day while working, please get this approval through your direct supervisor first.

Email me by February 8th with the date you will be attending. You will only need to attend one of the dates listed above.

If you have previously attended and would like to attend as a refresher, you are also welcome. Please also email me with the date you plan to attend.

Please dress accordingly, you will likely end up with fingerprint powder on you and there will be a portion completed outdoors. During the training you will be issued a crime scene kit and a digital camera.

Lieutenant Ryan Smith
Huntersville Police Department
Phone: 704-464-5400
Fax: 704-947-9200

Janet Pierson

From: Williams, Janice <Janice.Williams@atriumhealth.org>
Sent: Thursday, January 24, 2019 12:44 PM
To: 'Rea, Amy'; Steverson, Alexa C; 'Robert Wydra(asafechild@mindspring.com)'; 'Sarah. Tilton(Sarah.Tilton@britax.com)'; 'cmitchell@pinevillenc.gov'; 'bhabenicht@huntersville.org'; 'Winters,Dick (Dick.Winters@mecklenburgcountync.gov)'; 'Catherine C. Daniels'; 'Tim Aycock <taycock@matthewsnc.gov> (taycock@matthewsnc.gov)'; 'Lester Oliva'; 'Erica Reid'; 'Clarkson,Angela'; 'Hartley, Robert'; 'Johnson, Michael T'; 'cdrussell@ci.charlotte.nc.us'; 'mwrenn@childproofadvice.org'; 'Pierce, Raymond H.'; 'Andrew M. Romberger'; 'Chip Gallup'; 'Michelle Archer'; 'Chris Mollema'; 'Kupfer, Justin'; 'Kelly Gaines'; 'dmahmutovic@police.minthill.com'; 'Craig Raymond'; 'Sgt. Jonathan Sarver'; Alexander, Angie D; 'richard.dunton@mecknc.gov'; 'Jackson, Justin A.'; 'Kish, Leigh'; 'lilladdjones@aol.com'; 'Kirlin, Hanna'; 'Berry, Angela'; 'Gallup, Robert F.'; Thomason, Laura A; 'Tom Seifert'; Gabrielle Purick; Samantha Bounds; 'Daniel.Johnson@mecklenburgcountync.gov'; Kimberly.dixon@MecklenburgCountyNC.gov
Cc: Williams, Janice
Subject: Safe kids char meck meeting

Categories: Release

Safe Kids Partners,

. is time to plan for 2019 with our first meeting of the year! If you can attend we will be meeting on

February 5th from 9am- 10:30am at the Fire and Life Prevention offices at 1517 North Graham street. (this is not the headquarters office). Go a bit further on Graham and it is on the left.

Please let me know if you need any supplies and are coming to the meeting so I can bring them for you. Please bring ideas , upcoming programs , needs and desires as we plan at least the first half of 2019.

If you cannot attend in person, please just take a minute to jot down upcoming needs, programs, information for exchange and I will share it for you and include in the follow up email for all.

We had a LOT of changes in agencies and representatives so if I forget someone please forward.

Have a great day and thank you for all you do on behalf of the children of this community.

Janice Williams, MSED
Director, Injury Center
Emergency Medicine
Carolinas Medical Center
704-208-6428

Atrium Health
Carolinas Healthcare System is Atrium Health

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Janet Pierson

From: Megan Mercier <mmercier@huntersville.org>
Sent: Wednesday, January 23, 2019 4:26 PM
To: Thomas Seifert
Subject: Envelopes

Categories: Release

Hello,
Could you come by when you have some time and date the tape on some envelopes you submitted? I'm here till 1830 today if you're around.

Thanks,
Meg Mercier | Property and Evidence
Huntersville Police Department

704-464-5362
9630 Julian Clark Ave
Huntersville, NC 28078
www.huntersville.org/180/Police-Department
www.huntersville.org/1247/Property-and-Evidence

Janet Pierson

From: Brown, Pippa <pbrown@sitecenters.com>
Sent: Wednesday, January 23, 2019 4:17 PM
To: 'tseifert@huntersville.org'
Subject: Battle of the Badges - March 30th - 10am - 3pm

Categories: Release

Tom –

Good talking to you today – welcome back! As discussed, BoB is coming up and I'm looking forward to HPD participating.

Mecklenburg County Sherriff had planned to participate but with your departure, I'm not sure if that is still true, or who to reach out to. Can you assist?

Thanks,

Pippa Brown
GENERAL MANAGER

O: 704-895-8744
E: pbrown@sitecenters.com

SITE CENTERS
9712 Lindholm Dr Ste 206
Huntersville, NC 28078
sitecenters.com • NYSE: SITC

Emergency Line: 877-225-5337

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Janet Pierson

From: Brian Vaughan <bvaughan@huntersville.org>
Sent: Wednesday, January 23, 2019 12:40 PM
To: HPD Sworn
Subject: Less Lethal Instructor course AND 2019 CIT training flyer
Attachments: image003.jpg; ATT00001.htm; Lexington, NC April 9-12, 2019 4 Day ICP Class Flyer.pdf; ATT00002.htm; CIT 2019 Training Calendar Final.pdf; ATT00003.htm

Categories: Release

See below

Lt Vaughan

Attached you will find the 2019 CIT training calendar. All students wishing to register for CIT classes must submit their seat requests to me. I have also attached a flyer regarding a Safariland Less Lethal instructor course being held in Lexington. For that training class, please follow the instructions on the flyer for registration. I WILL NOT be handling any registration for that class.

Ralph A. "Chuck" Adams II, Captain (Retired)
In-Service Law Enforcement Training Coordinator
Rowan-Cabarrus Community College
1333 Jake Alexander Blvd South
Salisbury, NC 28146
704-216-3745 (Office)
704-200-0205 (Cell)
email: Ralph.Adams@rccc.edu
https://www.rccc.edu/lawenforcement/training-calendar/

Janet Pierson

From: cmsconnections@cms.k12.nc.us
Sent: Wednesday, January 23, 2019 11:58 AM
To: tseifert@huntersville.org
Subject: [MARKETING] CMS Connections-January 2019

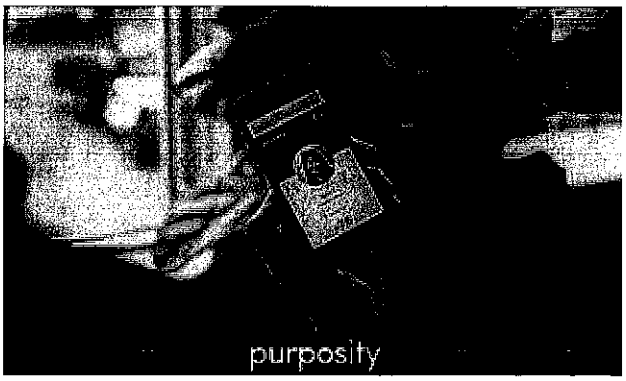
Categories: Release

View in browser

CMS Charlotte-Mecklenburg Schools

CONNECTIONS

To help a student, just tap an app



Student Services has partnered with Purposity, a third-party platform that has a new app to help community donors meet the immediate needs of Charlotte-Mecklenburg Schools students. With a few taps, users can instantly make a purchase that will make a difference in a student's life. More than 1,600 people have registered since news of the effort was released. Prices may be as low as $10 and must be less than $250. The app is free, there is no obligation to make a purchase, and donations are tax deductible. Read more.

Keeping schools safe

CMS® Charlotte-Mecklenburg Schools

School should be a safe place. Charlotte-Mecklenburg Schools updated the community Jan. 8 on progress in key safety areas to help keep students and staff safe in schools. Included were safety screenings to help keep weapons out of schools and active survival training. Read more.

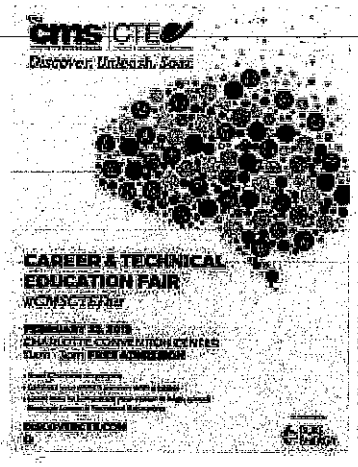
School Choice Lottery

Families new to Charlotte-Mecklenburg Schools who wish to participate in the second round of the 2019-2020 School Choice Lottery must enroll their children with the Student Placement Office before Jan. 28. The lottery is open until Feb. 11 at 10 p.m. Read more.

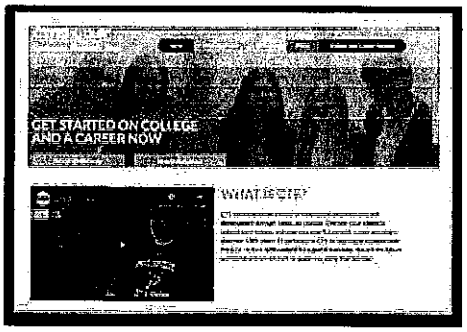
Congratulate a graduate!

Midyear graduations will be held Jan. 30 at Bojangles' Coliseum. Nearly 1,000 students from 28 high schools will graduate in two ceremonies, one at 4 p.m. and one at 7:30 p.m. For the list of schools, click here.

Discover CTE



Charlotte-Mecklenburg Schools students can access Career and Technical Education (CTE) opportunities through a new website. They can also attend the second annual CTE Fair Feb. 23 to explore career pathways. More than 3,000 students and families attended last year's fair.



CMS principal advances in state competition

Dr. Timisha Barnes-Jones, principal at West Charlotte High, has been chosen as the Southwest Regional Principal of the Year. She will advance to competition for the state principal of the year. The interview team said that Dr. Barnes-Jones is not only a great leader, but she is also indefatigable in her work at West Charlotte. She was also praised for a strong focus on equity, an ability "to do more with less" and her success in creating and maintaining a constant and positive culture for staff and students. Read more.

Celebrating teacher certification

Charlotte-Mecklenburg Schools honored the teachers who received their certification from the National Board for Professional Teaching Standards in 2018. A reception was held Jan. 17 for the 111 educators who renewed their certification and the 105 educators who received their certification for the first time. National Board certification is a rigorous voluntary certification for teachers, media specialists and school counselors. The

process is based on Five Core Propositions that closely parallel the North Carolina Professional Teaching Standards. Read more.

CMS Connections
4421 Stuart Andrew Blvd Suite 600
Charlotte, N.C. 28217
To learn why you received this and how to remove yourself from the list, see Privacy Policy
Review / edit information about you | Unsubscribe

Generated by Learn more

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Tuesday, January 22, 2019 6:59 PM
To: Gavin Aron
Subject: Re: Identity theft affidavit

Categories: Release

Thx

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Jan 22, 2019, at 5:38 PM, Gavin Aron <garon@huntersville.org> wrote:

From: Gavin Aron
Sent: Thursday, April 19, 2018 10:39 AM
To: Joshua Freitag <jfreitag@huntersville.org>
Subject: FW: Identity theft affidavit

From: Gavin Aron
Sent: Wednesday, August 23, 2017 1:16 PM
To: Daniel Johnson <djohnson@huntersville.org>
Subject: FW: Identity theft affidavit

<ADDENDUM A - Identity Crime Affidavit (Hardcopy).doc>

Janet Pierson

From: Gavin Aron <garon@huntersville.org>
Sent: Tuesday, January 22, 2019 5:39 PM
To: Thomas Seifert
Subject: FW: Identity theft affidavit
Attachments: ADDENDUM A - Identity Crime Affidavit (Hardcopy).doc

Categories: Release

From: Gavin Aron
Sent: Thursday, April 19, 2018 10:39 AM
To: Joshua Freitag <jfreitag@huntersville.org>
Subject: FW: Identity theft affidavit

From: Gavin Aron
Sent: Wednesday, August 23, 2017 1:16 PM
To: Daniel Johnson <djohnson@huntersville.org>
Subject: FW: Identity theft affidavit

Janet Pierson

From: Susan Cabarcas <scabarcas@huntersville.org>
Sent: Tuesday, January 22, 2019 9:18 AM
To: HPD Sworn; CID
Subject: electronic forms for warrants and NCIC entry
Attachments: WarrantWorksheetwithNCICEntryb.docx

Categories: Release

Detective S. Cabarcas
Criminal Investigations Division
Huntersville Police Department
704-464-5342 (office)
704-947-4909 (facsimile)

Janet Pierson

From: Barry Graham <bgraham@huntersville.org>
Sent: Sunday, January 20, 2019 6:31 PM
Subject: Scheduling Work Group

Categories: Release

Good evening,

I would like to ask you to participate in a scheduling work group to help guide the department.

This group will consist on 8-10 people to meet a few times and to get some guidance from the employees in order to establish a new schedule for our agency.

If you are able, and would like to help, please email me back.

Please start thinking about different schedules, 8, 10, and 12 hour shifts, how long between rotations (2, 4, 6 weeks, 3, 4, 6 months or once a year). It is my understanding that there will be some form of rotating schedule, but you can have some influence on how that occurs. If you would like to bring examples please feel free.

The first meeting will be Tuesday, January29th, at 2:30pm. It will only last about an hour or so.

Thanks.
Major B. Graham
Huntersville Police Dept
704-464-5400
704-464-5380
Sent from my iPhone

Janet Pierson

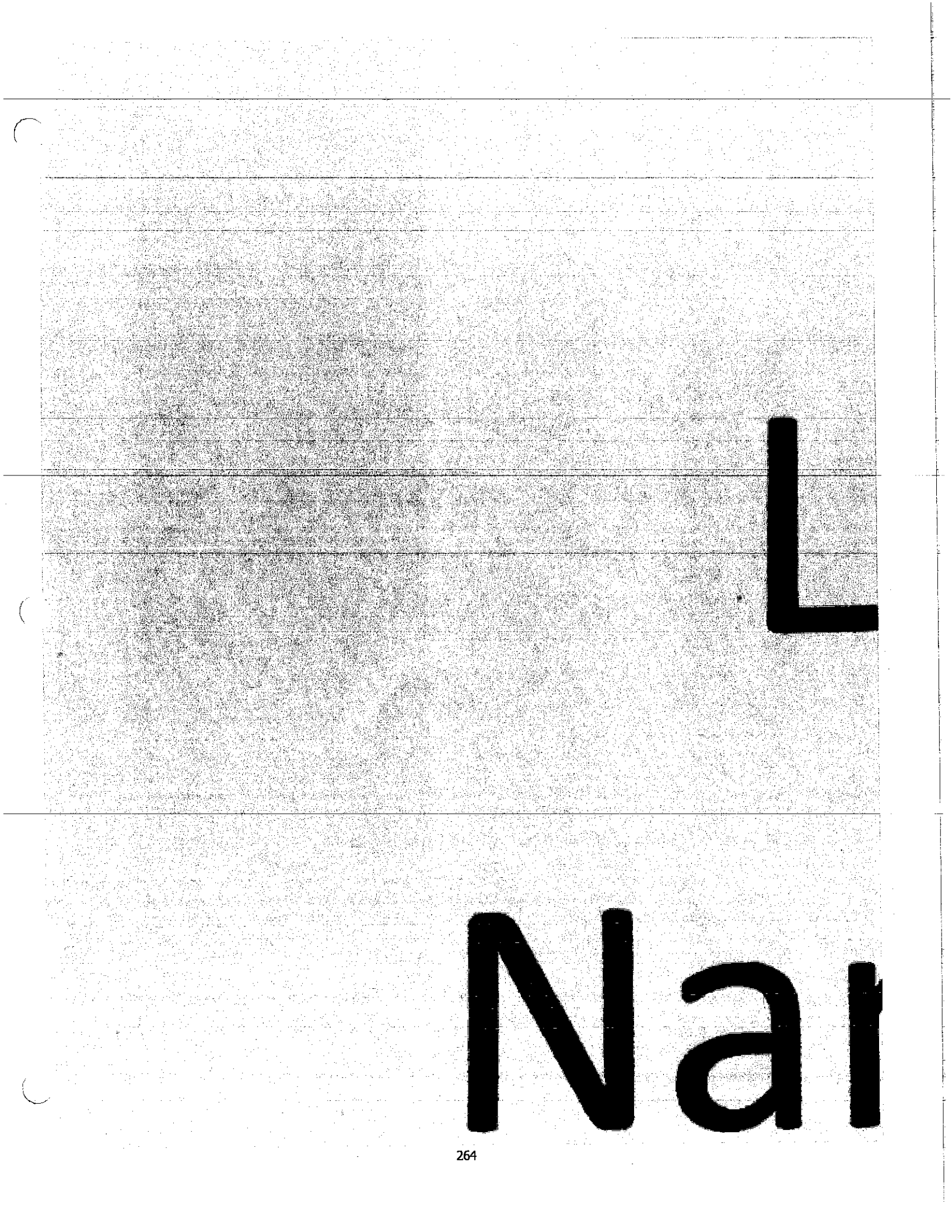
From: Andrew Walters <awalters@huntersville.org>
Sent: Saturday, January 19, 2019 10:06 AM
To: HPD Sworn
Subject: RE: Lost Dog

Categories: Release

The dog has been located.

From: Andrew Walters <awalters@huntersville.org>
Sent: Saturday, January 19, 2019 9:38 AM
To: HPD Sworn <HPDSworn@huntersville.org>
Subject: Lost Dog

I was approached this morning at Bradford Park by a gentleman who lives in Davidson East across Davidson-Concord Rd from Bradford Park. He stated that sometime last night or early this morning his dog got out and never came back. She is a 7 year old Shar-Pei/Lab mix. She is microchipped. Her picture and his phone number is on the flyer attached in case you find her.


L
Nat

Officer A. Walters
Patrol Division 9212
Town of Huntersville Police Department
9630 Julian Clark Avenue
Huntersville, NC 28078
704-464-5400

Janet Pierson

From: Bryan Latza <blatza@huntersville.org>
Sent: Friday, January 18, 2019 11:15 PM
To: HPD All Employees
Subject: FW: Crown Pointe / Blue Peak Hosting Server - Offline ~ 15 minutes this Saturday 10am Pacific Time

Categories: Release

If you are currently a PTO or OIT please do not log into the software between 1000-1030hrs. Thank you!

From: Rich Fulham <rfulham@crownpointetech.com>
Date: January 17, 2019 at 4:51:21 PM EST
To: <rfulham@bluepeaklogic.com>
Cc: 'Rich Fulham' <rfulham@crownpointetech.com>
Subject: Crown Pointe / Blue Peak Hosting Server - Offline ~ 15 minutes this Saturday 10am Pacific Time

Crown Pointe / Blue Peak Customer:

Please have everyone refrain from logging into or using your hosted Crown Pointe / Blue Peak, (**F.T.O.** **C.T.O.** **P.T.O.)**, software system this **Saturday Jan 19 between 10:00 - 10:30am Pacific Standard Time.**

We will be performing a reboot of the computer.

Please update your contact information for Rich Fulham to the new information shown below. You may begin using the new phone number and email at anytime while I transition to using the Blue Peak email and phone system.

Sincerely,

New Contact Info	**Previous Contact Info**
Rich Fulham Blue Peak Technologies, Inc. Phone: 949-425-7697 http://bluepeaklogic.com/ rfulham@bluepeaklogic.com	Rich Fulham Crown Pointe Technologies, Inc. Phone 360-571-0404 http://www.crownpointetech.com/ rfulham@crownpointetech.com

Janet Pierson

From: Gary Kriss <gkriss@huntersville.org>
Sent: Friday, January 18, 2019 2:31 PM
To: HPD Sworn
Subject: Finks / Brownlee Jewelers

Categories: Release

Hey everyone, if we can get some extra patrols / zone checks / foot patrols at the Finks and Brownlee Jewelers it would be appreciated. Apparently a store in Ga was hit and they might be moving north hitting other jewelry stores along the way. No other information at this time. A spare car is going to be placed at the Finks location later today. Thanks! Stay safe, Kriss

Janet Pierson

From: Mike Collins <mcollins@huntersville.org>
Sent: Thursday, January 17, 2019 7:31 PM
To: HPD Sworn
Subject: ID Requested

Categories: Release

Suspect has been identified.

Thank You Officer Hardy.

Michael Collins HP228
Police Officer/Community Response Division
Huntersville Police Department
mcollins@huntersville.org
704-464-5370

Janet Pierson

From: Bradley Habenicht <bhabenicht@huntersville.org>
Sent: Wednesday, January 16, 2019 2:52 PM
To: All Town Employees
Subject: SECU - Tax Prep Announcement - 2019 Tax Season

Categories: Release

FYI for those who are members of SECU and LGECU. This is a wonderful service with very reasonable rates. For new employees of the town, if you are not currently members and would like more information, please visit their website: https://www.ncsecu.org/ or you can send me an email and I will get an information packet to you.

Sgt Brad Habenicht
Community Services Coordinator / SRO Supervisor
Huntersville Police Department
704.464.5400

FOR IMMEDIATE RELEASE

January 10, 2019

SECU Ready to Help Members with Tax Preparation Needs Starting January 23rd!

Raleigh, N.C. – Tax season is quickly approaching and State Employees' Credit Union (SECU) is ready to help! Mark your calendars – starting January 23rd, SECU tax preparers in all 265 offices statewide will be able to complete and electronically file federal and North Carolina income tax returns for members who are eligible to participate in the Credit Union's Low-Cost Tax Preparation program.

SECU began offering its low-cost program in 2010, providing members with convenient tax preparation service. Qualifying members can have their tax returns prepared for a flat fee of only $75, which includes preparing and filing both the federal and state tax returns. It is an affordable benefit for members and one they continue to take advantage of year after year. During the 2018 tax filing season, SECU personnel filed 72,847 tax returns on behalf of members!

"The growth of SECU's Low-Cost Tax Preparation program is an indication of the tremendous value we're offering members," said Tenesha Carter, SECU's Senior Vice President of Tax Preparation Services. "Our tax preparers work diligently to help members during tax season and throughout the year, offering education for tax and financial matters to help strengthen their overall financial health. We're looking forward to helping even more members this upcoming tax season!"

Members can visit SECU's website, www.ncsecu.org, to learn more about the Low-Cost Tax Preparation program as well as information regarding other available filing options.

About SECU

A not-for-profit financial cooperative owned by its members, SECU has been providing employees of the State of North Carolina and their families with consumer financial services for over 81 years. The Credit Union also offers a diversified line of financial advisory services including retirement and education planning, tax preparation, insurance, trust and estate planning services, and investments through its partners and affiliated entities. SECU serves over 2.3 million members through 265 branch offices, nearly 1,100 ATMs, 24/7 Member Services via phone and a website, www.ncsecu.org.

This email may contain confidential and privileged material for the sole use of the intended recipient. If you are not the intended recipient, please contact the sender and delete all copies. Any review or distribution by others is strictly prohibited. Personal emails are restricted by policy of the State Employees' Credit Union (SECU). Therefore SECU specifically disclaims any responsibility or liability for any personal information or opinions of the author expressed in this email.

Janet Pierson

From: Vickie Brock <vbrock@huntersville.org>
Sent: Wednesday, January 16, 2019 2:31 PM
To: All Town Employees
Subject: Paleo Challenge

Categories: Release

If you would like to participate in the Paleo Challenge and haven't had your Pre InBody Scan completed, you can go to the Nutrishop located at 9810 Gilead Road #104-A by this Friday, January 18, 2019 to complete it. Please let them know that you are with the Tops Group. Nutrishop closes at 7 pm. Have a great day!

Vickie Brock
Human Resources Director
Town of Huntersville
704-875-6541

Janet Pierson

From: Gavin Aron <garon@huntersville.org>
Sent: Wednesday, January 16, 2019 2:15 PM
To: HPD All Employees
Subject: Food in breakroom

Categories: Release

Be Good restaurant in Birkdale provided salads for the PD. They are in the breakroom for all to enjoy.

Regards

Officer Aron and Officer in training Seifert.

Janet Pierson

From: Patricia Pullis <ppullis@huntersville.org>
Sent: Wednesday, January 16, 2019 8:31 AM
To: Amelia Burnette; Andrew Dempski; Andrew Walters; Austin McEntire; Barry Graham; Bence Hoyle; BenjaminMcCormack; Betty Anderson; Bradley Habenicht; Bradley Myers; Breanne Clark; Brent May; Brian Ehlschlager; Brian Hollenbach; Brian Luthart; Brian Vaughan; Bryan Gantt; Bryan Latza; CharleneTombaugh; Charles Jones; Charlie Cox; Chelsea Tumeo; Chris Wade; Cody Shaw; Cortney Bergin; CraigRaymond; Daniel Johnson; Daphne Davis; DavidLawing; Dorian Adamik; Earl Gordon; Emilio Diaz; Eric Johnston; Evan Tortorelli; Gary Kriss; GavinAron; Jacob Jernigan; James Abraham; James Satkus; Jammie Habenicht; Jason Cousar; Jeffrey Guertin; Jennifer Sprague; Jeremy Smith; Jerome Forney; Jesse Helms; Jofranstar Graham; John Allen; John Hicks; John Randazzo; John Rose; Jonathan Barnes; Jonathan Tolley; Joshua Freitag; Juan Garay; Kasey Lowe; Kenjamin Libby; Kevin Johnston; Kevin Tatur; Larita Sinclair; Matt Dunker; Matt Urps; Mauricio Sing; Melissa Charubini; Michael Frazer; Michael Prather; Mike Collins; Mitchell Yates; Nick Bruining; Odette Saglimbeni; Patricia Pullis; Rachel Laurenson; Rachel Thornton; Riccardo Carter; Rick Rojas; Robert Ferrell; Robert Kreza; Robert Moore; Robert Moorer; Robert Powers; Ron Bononno; Ryan Smith; Sam Hodapp; Scott Sharp; Sean Freeston; Seth Hager; Steve Lehew; Susan Cabarcas; Thomas Bautista; Thomas Lindow; Thomas Seifert; Tim Lesser; Timothy Hager; Torey Hardy; Travis Watts; Tyler Medlin; Wesley Gryder; Zachary Duncan
Cc: Deborah James
Subject: Anticipated salary incentives for next budget year

Categories: Release

Hello all –

If any sworn officer anticipates that he/she will be eligible for one of the steps in the Career Development Salary Plan (PO2, PO3, Sgt. Step, etc.) and/or the Higher Education Compensation Incentive during the upcoming fiscal year of 19-20 (July 1, 2019 through June 30, 2020) please send me an email letting me know which incentive you will be eligible for, and the percentage of increase. We will need to include these numbers in the upcoming budget.

A response is requested by February 15, 2019.

Thank you and stay safe.

Patty Pullis
Administrative Assistant II
Huntersville Police Department
Main Phone # 704-464-5400
Desk Phone # 704-464-5333
Fax # 704-947-4909

Janet Pierson

From: Jonathan Tolley <jtolley@huntersville.org>
Sent: Tuesday, January 15, 2019 7:10 PM
To: HPD Sworn
Subject: Cookies in Breakroom

Categories: Release

There are chocolate chip cookies in the break room, courtesy of Ret. Sgt. Cook and Officer Collins.

Enjoy!

Janet Pierson

From: mailer1@cvdel.com on behalf of North Carolina Brewers and Music Festival and Historic Rural Hill <zac@ruralhill.net>
Sent: Tuesday, January 15, 2019 11:00 AM
To: tseifert@huntersville.org
Subject: [MARKETING] Here it is! Your 2019 NC Brewers and Music Festival Lineup!

Categories: Release

LINEUP FOR NC BREWERS AND MUSIC FESTIVAL 2019 ANNOUNCED!

TICKETS ON SALE NOW!

Mark your calendars. Set a reminder. You don't want to miss this years festival!

We are proud to have the following artists performing at this year's NCBMF:

· The INFAMOUS STRINGDUSTERS ·

· DONNA the BUFFALO ·

· SCYTHIAN ·

· RIVER WHYLESS ·

· DANGERMUFFIN ·

· CICADA RHYTHM ·

· FIRESIDE COLLECTIVE ·

· ELONZO WESLEY ·

· REVELWOOD MISSION ·

· CARLY BURRUSS ·

· LEON MAJCEN ·

The North Carolina Brewers and Music Festival is a day full of fun, complete with incredi nationally touring bands. Plus, Tasting Ticket holders are privy to all the hand crafted ale: lagers they can savor! This festival is both for those with a palate for quality craft brews r right here in North Carolina and those who enjoy a good outdoor jam.

Sound good?

Get your tickets now at the lowest price of the year, good only for a few days!

Your Tasting Ticket Gets You: access to the festival, a tasting glass, over three hours of free from over 30 NC brewers and a day packed full of great music!

Music Only, Designated Driver, and kids tickets are available at a reduced rate so everyone enjoy this great weekend festival!

On site camping is available as well, online reservation recommended.

NCBMF is presented by Historic Rural Hill, a non-profit and historic site in Huntersville, NC provides educational field trips and cultural events throughout the calendar year. All proc from NCBMF will go towards the preservation and advancement of Historic Rural Hill and mission.

For more information as it becomes available, visit www.NCBrewsMusic.com

or follow us on Facebook @NCBMF

This email was sent to tseifert@huntersville.org. You are receiving this email because you may have opted to receive communication from us.
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4431 Neck Road, Huntersville , NC, 28078, United States
www.ruralhill.net

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Janet Pierson

From: Jennifer Sprague <jsprague@huntersville.org>
Sent: Tuesday, January 15, 2019 10:16 AM
To: Barry Graham; Thomas Seifert; Cody Shaw; EvanTortorelli; Andrew Dempski
Subject: Uniforms ready

Categories: Release

I have various pieces and parts of uniforms ready for you on the credenza outside mine and Lt. Vaughan's offices with your names on them.

Sergeant J.D. Sprague
Recruiter
Huntersville Police Department
http://www.huntersville.org/Departments/Police.aspx

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Monday, January 14, 2019 9:27 PM
To: Steve Lehew
Subject: RE: narratives

Categories: Release

Thx

From: Steve Lehew <slehew@huntersville.org>
Sent: Monday, January 14, 2019 6:05 PM
To: Thomas Seifert <tseifert@huntersville.org>
Subject: narratives

See attached.

Janet Pierson

From: Andrew Dempski <adempski@huntersville.org>
Sent: Monday, January 14, 2019 4:23 PM
To: HPD All Employees
Subject: DWI Blood Kits

Categories: Release

The Department is currently out of DWI Blood Kits and I have an order placed to restock these items. The new blood kits are currently on back order and there is no shipment date at this point. If you have blood kits in your vehicle that are not expired and aren't being used, please place them either in the Patrol area or in the Property/Evidence Room downstairs. These kits need to be accessible when needed by officers.

Thank you for your help with this!

Lt. Dempski

Lieutenant Andrew S. Dempski
Huntersville Police Department
Traffic Safety Division Commander
704-464-5388 Desk
704-947-4909 Fax
adempski@huntersville.org

Janet Pierson

From: Deborah James <djames@huntersville.org>
Sent: Monday, January 14, 2019 2:51 PM
To: HPD All Employees
Subject: Patrol Area

Categories: Release

A major **Shout Out** to the person and or persons who has been organizing the patrol area. It looks great!

DEBORAH JAMES
ADMINISTRATIVE ANALYST
☎ **704-464-5369**
☎ **704-464-5400**

Imagine you had to sign your name to the task at hand. Would you be proud to sign your name?

Janet Pierson

From: Vickie Brock <vbrock@huntersville.org>
Sent: Monday, January 14, 2019 7:28 AM
To: All Town Employees
Subject: Paleo Challenge - InBody Scan Today

Categories: Release

Good morning! If you are participating in the Paleo Challenge, our Pre InBody Scan is **today from 7 – 9: 20 am** at Town Hall. We will complete the Pre InBody Scan today and then we will complete a Post InBody Scan at the end of our challenge to see our results. Have a great day!

Thanks,
Vickie

Vickie Brock
Human Resources Director
Town of Huntersville
704-875-6541

Janet Pierson

From: Bryan Latza <blatza@huntersville.org>
Sent: Sunday, January 13, 2019 9:24 AM
To: HPD All Employees
Subject: Fwd: HIGH SPEED GEAR 20% OFF SALE

Categories: Release

Sorry about that. I dont think the original email was attached with the link. Let me try again.

Sent from my Verizon, Samsung Galaxy smartphone

-------- Original message --------
From: Jeffrey Zyats <jzyats@arrowsafetydevice.com>
Date: 1/9/19 20:07 (GMT-05:00)
To: Bryan Latza <blatza@huntersville.org>
Subject: HIGH SPEED GEAR 20% OFF SALE

20% off HIGH SPEED GEAR for a limited time. For quotes or to place orders please don't hesitate to call or e-nail me!

Here's a link to the High Speed Gear site where you can see their full line.
https://www.highspeedgear.com/

Jeff Zyats
Account Manager NC VA NJ
Office 302.856.2516 x214
Cell 704.609.3729
Fax 302.856.1549
jzyats@arrowsafetydevice.com
www.arrowsafetydevice.com

Janet Pierson

From: Bence Hoyle <bhoyle@huntersville.org>
Sent: Saturday, January 12, 2019 4:50 PM
To: HPD All Employees
Subject: Re: Update

Categories: Release

Follow up.

I will send updates regularly on what is in the works, what I'm thinking about, etc. The purpose is to communicate so you know whats going on. However, you are welcome to discuss these things with me anytime you can get me cornered. I will be in my office and around the building so grab me anywhere if you are concerned about something. I will say that I make decisions based on best practices and what is best for the overall department so it is not easy to change my mind and you must be prepared with some solutions if you don't like what I'm doing, but debate is good whether it changes anything or not and I will likely learn something so I welcome it. If my door is open, meaning I'm not in a meeting or on the phone or working on something with a deadline, just walk in anytime you want. You don't have to check in with anyone first and you don't need an appointment. In fact, if I have not met you either in shift briefing or walking around the building come see me anyway. I've got 95% of the people so far and I still have meetings with supervisors planned I have not met, but ake the initiative if I have not talked to you and lets meeting and get acquainted a bit.

Thanks,

Chief

------ Original Message ------
From: "Bence Hoyle" <bhoyle@huntersville.org>
To: "HPD All Employees" <HPDAllEmployees@huntersville.org>
Sent: 1/12/2019 3:59:29 PM
Subject: Update

Hope you all are having a good weekend (if you are off work and dry) and thank you again for everything you do.

I'm about to get my feet on the ground and I have a good feel for some things that need attention, but what I'm sharing with you here does not cover it all so be patient as we address some of the issues.

Let me start my saying I told you there would be some things I do you would not like and scheduling is probably going to fall in that category. We have a big issue with the way the schedule is. We have some people working permanent shifts and some people rotating and no one really knowing who is

working until the daily schedule comes out. We have evaluators evaluating people they do not work with and some people working all the daytime traffic issues and others getting all the experience at night, etc. etc. Its a big unit cohesiveness and succession planning problem and it has to be address. We are going to put together a work group to look at scheduling comprehensively. Huntersville is too big for a schedule that does not take into consideration workload, so we are going to be looking at the best schedules for our current situation, not a quick fix. I anticipate sometime late spring to implement, but it is coming and be aware of that. Unfortunately, some of you are going to be impacted in a way you don't like, but the schedule will treat everyone the same. If you don't like working days or nights your going to have a problem with any solution we come up with because it is a requirement of the job. We cannot accommodate a schedule that allows a future supervisor to have no experience on days or vice versa. Even with permanent shifts you cannot ever really be permanent and would have to move back and forth at some point and spend as much time on days as we do nights and vice versa, so I want you to prepare for that.

Related to that, we have far to much variation in practices and small units of what supervisors expect and what the priorities are. Patrol supervisors should expect at some point to move to another rotation and to do that on a somewhat regular basis to make sure you can supervise all types of groups, not just those on one rotation. The idea is you can move to any first line position in the department and be consistent. Eventually, it will result in much less dramatic differences and will allow us to take the best practices that you and your people creatively come up with and spread it departmental wide. This applies to all supervisors as well, from Captains to Sergeants and across divisions. We will not move people at once nor will we move people with the same frequency, but you should get ready to experience new situations and assignments at any time and on a regular basis to improve your professional development and experience.

For civilian staff, changes may affect you as well. We have some critical needs in several areas where sworn people are doing way to much administrative work that could be done by our great civilian staff. We have some challenges with how many resources we have, so we will have to consolidate, combine, and double up in some cases what we do in order to accommodate changes that have to happen. We will work to eliminate unneeded tasks or streamline process to make up the difference. As with all positions, we just have to do what has to be done and I know after meeting everyone we all get that.

Continuing in the 'related to that' category, there is a lot of talk about other shifts such as "they are doing this and should be doing this" etc - even to me. That needs to stop as well as talking about habits or effort level of other people. Our culture is going to be one of respect for people and respect for supervisors of other units to address these issues and not getting out of our lane into someone else's business. If you have a grievance that unfairly and against policy affects you, use the grievance process. Otherwise let this issues you believe are issues bubble up and I will hold supervisors responsible for addressing them. Supervisors are going to have more authority (and accountability) than ever and let them do their job.

Evaluations - As I promised we have started looking at other and better (and shorter) options for us. That is going to happen soon, I promise.

There are other things that is going on and I will update you again when I can, but I want to address this biggest issue that is out there right now and that is the pending IA. I have been updated on this investigation and I expect it to wrap up in a couple of months. It will be wide ranging and could likely have an impact on people and processes honestly, but we do not know more than that at this time. When the IA comes out we will address the findings in such a way to as hold anyone accountable has done wrong, fix any policies that contributed to the problem, and retrain on what we need to prevent any negatives from happening again. If the IA finds no fault we will move on from there. However, regardless of findings, we are going to position this department for the future very quickly and we are going to create an environment that removes some of the communication issues, structure issues, and organizational issues that are frankly common not difficult to address. We do an outstanding job as a team and despite differences and sometimes conflict and negative things, I assure you we will be stronger, better and prouder in the days to come.

Keep plowing and keep safe:

Chief

Janet Pierson

From: Bence Hoyle <bhoyle@huntersville.org>
Sent: Saturday, January 12, 2019 3:59 PM
To: HPD All Employees
Subject: Update

Categories: Release

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Keep plowing and keep safe:

Chief

Janet Pierson

From: Brian Vaughan <bvaughan@huntersville.org>
Sent: Friday, January 11, 2019 4:09 PM
To: HPD Sworn
Subject: Intox Cert

Categories: Release

I have 2 seats reserved for Basic Intox Operator School 5/13-5/17 in Monroe. If interested please fill out an HPD training request and send it up the chain. Thank you.

Lt Vaughan

Janet Pierson

From: Bryan Latza <blatza@huntersville.org>
Sent: Thursday, January 10, 2019 11:48 PM
To: HPD Sworn
Subject: Fwd: HIGH SPEED GEAR 20% OFF SALE

Categories: Release

If you have a patrol rifle or on a specialized unit, their polymer mag pouches work great and they are 20% off.

Sent from my Verizon, Samsung Galaxy smartphone

Janet Pierson

From: Bryan Latza <blatza@huntersville.org>
Sent: Thursday, January 10, 2019 5:20 PM
To: HPD Sworn
Subject: Fwd: New Classes Added - CIT schedule announced

Categories: Release

Sent from my Verizon, Samsung Galaxy smartphone

------- Original message -------
From: Ralph Adams <ralph.adams@rccc.edu>
Date: 1/10/19 15:16 (GMT-05:00)
To:
Subject: New Classes Added - CIT schedule announced

Happy New Year everyone. I wanted to let you know about a couple of new classes we have added to the calendar this week. The CIT class schedule for 2019 has been added to the training calendar, and classes are now open for registration. Students will no longer register with Cardinal Innovations and must register for CIT classes by emailing me. We have also added two classes by Don Rabon (listed below) and another class on interviewing persons with personality disorders that's titled "***The Interview and Interrogation of the Mad, Bad, and Sad***" by Mike Prodan of the Behavior Science Unit from SLED in Columbia, SC.

We look forward to having you in class this year. We are also planning to add some seated mandatory in-service training classes soon as well as some firearms simulator training classes. I hope to have that schedule put on the calendar in the next week or so.

As always, we appreciate your business and we hope to continue working with you to provide the very best in law enforcement training. Thank you for all you do and stay safe my friends.

A.R.I.D.E. January 19-20, 2019 (Sat, Sun) (Cabarrus County SO) **7 seats remaining**

First Line Supervision: Concepts and Practices of Professional Leadership and Supervision January 28-Feb 1, 2019 (Building 400, room 4133) **(FULL)**

Radar Operator February 4-8, 2019 (Concord PD) **(FULL)**

Radar Operator Recertification February 7-8, 2019 (Concord PD) **(2 seats available)**

Radar/Lidar Operator Recertification February 7-8, 2019 (Concord PD **(4 seats available)**

Introduction to Financial Crimes February 7-8, 2019 (RCCC-N, Building 400 room 4112) **(14 seats available)**

DWI Detection & SFST February 8-9, 2019 (Fri-Sun) Cabarrus County Sheriffs Office **(5 seats remaining)**

Personal Legal Issues February 11-12, 2019 (RCCC-N, Building 400, room 4112) **(4 seats remaining)**

Managing the Media in Law Enforcement February 20-22, 2019, (RCCC-N, Building 400, room 4133) **(7 seats remaining)**

Antifa, White Nationalist, and Domestic Terrorist Groups February 26, 2019 (RCCC-N, Bldg 400, Room 4133) **(FULL)**

Cold Case Investigations February 27-28, 2019 (RCCC-N, Building 400, room 4112) **(14 seats remaining**

Violent Fugitive Investigations March 11, 2019 (RCCC-N, Building 400, room 4112) **(3 seats remaining)**

Tactical Ballistic Shield March 11-12, 2019 & March 13-14, 2019 (location TBD) **(6 seats in each class)**

Burglary & Property Crimes March 12-14, 2019 (RCCC-N, Building 400, room 4112) **(17 seats remaining)**

Background Investigations March 18-20, 2019 (RCCC-N, Building 400, room 4112 **(5 seats remaining**

Behavior Based Interviewing (class is in 2 sections, first on March 21 and second on March 28, 2019) (RCCC-N, Building 400, room 4112) **(11 seats remaining**

Field Training Officer March 25-29, 2019(RCCC-N, Building 400, room 4133) **(19 seats remaining**

A.R.I.D.E. March 25-26, 2019 Concord PD **10 seats remaining**

Performance Evaluations April 1-3, 2019 (RCCC-N, Building 400, room 4112) **(3 seats remaining**

Death & Homicide Investigation April 8-12, 2019 (RCCC-N, Building 400, room 4112) **(18 seats remaining**

CIT for Tele-communicator April 10-11, 2019 Cabarrus County Sheriff's Office **(25 seats remaining)**

Radar Recert April 11-12, 2019 (RCCC-N, Building 400, room 4133) **(15 seats remaining**

Comprehensive Roadside Interdiction April 15-19, 2019 (RCCC-N, Building 400, room 4133) **(6 seats remaining**

The Interview & Interrogation of the Mad, Bad, and Sad: Interviewing Persons with Personality Disorders: April 24, 2019 (Concord Police Department) **30 seats remaining**

Tactical Mindset April 25-26, 2019 (RCCC-N, Building 400, room 4133) **31 seats remaining**

Drug Investigations for Patrol May 1-3, 2019 (RCCC-N, Bldg 400, Room 4112) **(26 seats remaining)**

Leadership Enrichment and Development May 6-10, 2019 (RCCC-NCRC Kannapolis, Room 115) **(23 seats remaining)**

Dignitary Protection Training May 6-9, 2019 (Salisbury Police Department) **(21 seats remaining)**

Interview and Interrogation May 13-17, 2019 (RCCC-N, Bldg 400, Room 4133) **(34 seats remaining)**

Crisis Intervention Team Training (CIT) May 20-24, 2019 (Concord PD) **(26 seats remaining)**

Interviewing Generation Me ONLINE (May 20-June 16, 2019) online, Blackboard **(34 class openings)**

Ralph A. "Chuck" Adams II, Captain (Retired)
In-Service Law Enforcement Training Coordinator
Rowan-Cabarrus Community College
1333 Jake Alexander Blvd South
Salisbury, NC 28146
704-216-3745 (Office)
704-200-0205 (Cell)
email: Ralph.Adams@rccc.edu
https://www.rccc.edu/lawenforcement/training-calendar/

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Janet Pierson

From: Scott Sharp <ssharp@huntersville.org>
Sent: Thursday, January 10, 2019 11:30 AM
To: HPD Sworn
Subject: Hamdcuffs

Categories: Release

I found a set of handcuffs on the floor in the first floor mens room this morning. If they belong to you, they are in my mailbox.

Captain Scott Sharp
Huntersville Police Department
704-464-5400 Main
704-464-5390 Direct
ssharp@huntersville.org

Janet Pierson

From: Rachel Laurenson <RLaurenson@huntersville.org>
Sent: Thursday, January 10, 2019 11:30 AM
To: Thomas Seifert
Subject: FW:
Attachments: Y1, Community Involvment Reports.pdf; FY11-12 1st Quarter Crime Prevention and Community InvolvementReport, 01 15 11.pdf; FY11-12 2nd Quarter Crime Prevention and Community InvolvementReport, 07-15-11.pdf; Quarterly Report October - December 2012.pdf; 2016-17 Annual Crime Prevention and Juvenile Report.pdf

Categories: Release

From: Rachel Laurenson
Sent: Thursday, January 10, 2019 11:29 AM
To: 'Tom Seifert' <tseifert@huntersville.org>
Subject: FW:

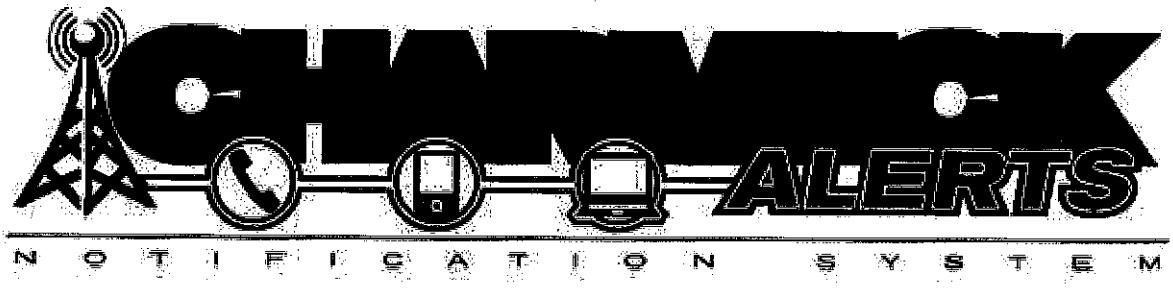
From: Rachel Laurenson
Sent: Thursday, January 10, 2019 11:28 AM
To: 'Tom Seifert' <tseifert@huntersville.org>
Subject:

Rachel G. Laurenson
Planner/Accreditation Manager
Huntersville Police Department
rlaurenson@huntersville.org

Janet Pierson

From: CharMeck Alerts <noreply@everbridge.net>
Sent: Thursday, January 10, 2019 9:14 AM
To: tseifert@huntersville.org
Subject: Controlled Burn Today

Categories: Release



Please click here to acknowledge receipt of this message

Mecklenburg County Natural Resources staff are conducting a controlled burn today beginning around 11 a.m. at Latta Nature Preserve. Smoke will affect air quality in the downwind area for 2-3 hours. To reduce your exposure to smoke, stay indoors or avoid areas of heavy smoke. For more information on prescribed burns visit: meck.co/RXfire

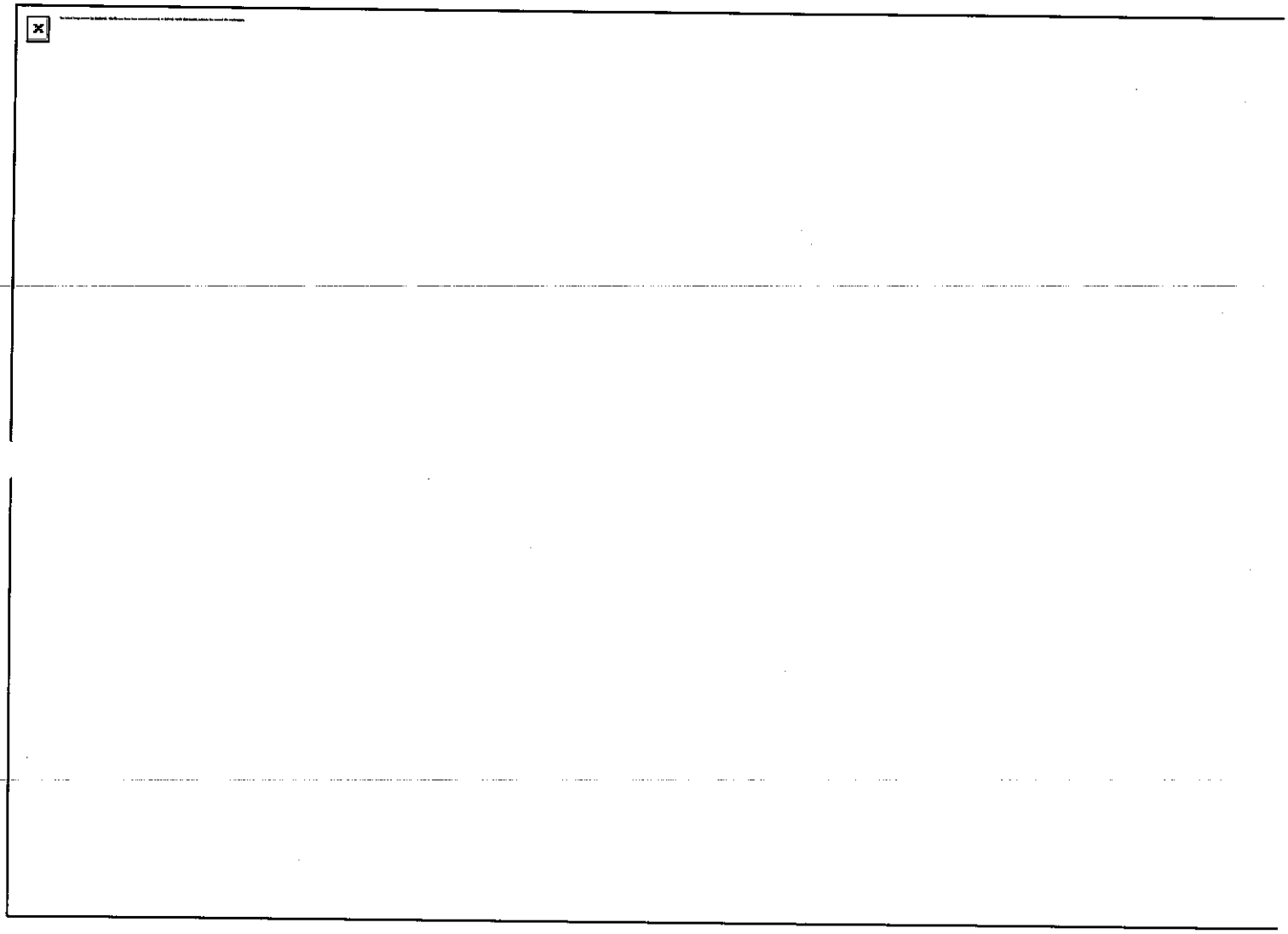
This email has been sent to you from CharMeck Alerts, the Emergency Notification System for Mecklenburg County. Login to the Member Portal to change your preferences.

To stop receiving future email notifications from this organization **unsubscribe here**.

Janet Pierson

From: mailer1@cvdel.com on behalf of zac@ruralhill.net
Sent: Wednesday, January 09, 2019 4:26 PM
To: tseifert@huntersville.org
Subject: [MARKETING] zac@ruralhill.net

Categories: Release



Tickets on Sale Now!

Loch Norman Highland Games at Historic Rural Hill!

Get your tickets now at the *absolutely lowest price available* for the 26th annual Loch Norman Highland Ga

It's hard to believe, but the LNHG has been helping celebrate Scottish Heritage for 26 years! If the Loch N Highland Games are anything, they're big and busy. To help ensure that you don't miss out on any of the a we're giving you the scoop on a few of our most popular features!

Massed Pipe Band Performances - you'll no doubt hear them, but make sure you're at the main field at 1 both Saturday and Sunday to see all the various bands playing in unison- an unforgettable experience!

Highland Dancing - Did you know that the Loch Norman Highland Games plays host to one of the nation' largest Highland Dancing competitions? Be sure to stop by the Highland Dance tent both Saturday and Su throughout the day to see all the action! Want to dance yourself? Look no further than the Scottish Countr Dance Tent, open to all at 11 on Saturday and 12 on Sunday.

Scottish Heavy Athletics - most people are familiar with the caber toss, but did you know that there are s Scottish national events represented by the male and female athletes here at LNHG? Come cheer them o they compete for National Rankings!

Historic Encampment - Are you or someone you know a history buff? Have you ever wondered just how made clothes, cooked food, and built fires so long ago? Would your kids like to shoot a bow and arrow or a atlatl? Do they like swords, battle axes, knives and such? Look no further than the Historic Encampment a Rural Retreat Cabin area! From Vikings to Colonial American settlers to British WWII officers, there's som to see and do for everyone!

Celtic Entertainment - each year we work hard to bring you great musical performers and personalities, a 2019 is no different. Be sure to stop by the big music tent to see riveting performances by Celtic Traditiona Celtic Rock performers!

Shopping - if it's Scottish, you'll find it in the vendor's areas. From food to pottery to jewelry to kilts, there's something for everyone, Scottish or not!

No matter what your interests may be, there's something for ever at the Loch Norman Highland Games!

Complete information and up-to-date schedules for the Loch Norman Highland Games can be found **www.lochnorman.com**

This email was sent to tseifert@huntersville.org. You are receiving this email because you may have opted to receive communication from us.

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Follow u

Historic Rural Hill

4431 Neck Road, Huntersville , NC, 28078, United States

www.ruralhill.net

Janet Pierson

From: Sean Freeston <SeanF@huntersville.org>
Sent: Wednesday, January 09, 2019 10:51 AM
To: HPD All Employees
Subject: FW: 2019 Domestic Violence Papering Changes

Categories: Release

All,

Starting January 2019 Domestic Violence papering days will permanently change to MONDAY and THURSDAY (rather than Tuesday / Thursday)

Lieutenant Sean Freeston
Huntersville Police Department
sfreeston@huntersville.org
(704) 464-5400 office
(704) 947-9200 fax

Janet Pierson

From: Bence Hoyle <bhoyle@huntersville.org>
Sent: Tuesday, January 08, 2019 1:17 PM
To: HPD All Employees
Subject: Thank you and moving forward

Categories: Release

First I want to thank all of your for your warm welcome and allowing me to be a part of your team. I am proud to be back and extremely impressed with everyone I have had a chance to meet. As we move forward there are a few things I want us all to recognize:

1. We are an outstanding police department and this is a great place to work
2. We are not perfect and we have some things to work on that affect people, processes and outcomes.
3. We will all contribute to fix things that need to be fixed in continuing HPDs great tradition

With these things in mind I wanted to thank those of you who have shared your thoughts on issues and concerns. I realize I have not spoken to all of you and I will, but I already have a good understanding of things thanks to those of you who have spoken to me in person and as a group. As we move forward, I want to be clear my philosophy centers around the victims of crime externally (not politics) and internal on the individual patrol unit. Patrol is where it starts and all other services, from SWAT to volunteers to support to investigations, is in support of our response to incidents on patrol. The most important element in our organization is the person responding to 911 calls for service (victim orientation). Having said that, all positions are critical in some way and I think we all recognize that.

Supervisors, especially above the rank of Sergeant, are ALL supporting roles in the department – including patrol supervisors and the entire command staff. Our job is to keep line officers and support staff productive, well trained, well directed, and well equipped. To that end we must communicate. My goal here is to encourage you to communicate with your peers, subordinates and supervisors honestly about issues. For example, I know there is a feeling of disconnect between command staff and subordinates. This is not an uncommon problem and I'm not surprised to hear that. However, I will tell you there is no scanner or detection mechanism that will isolate that problem into actionable tasks to fix it either. The only way to fix that is to communicate specifically to your supervisors what you want to see or don't want to see. What is hindering you or even hurting your ability to do your job. These are legitimate questions but you have to be blunt and specific. if you are being mistreated that I can fix it, but if you FEEL your supervisors are not listening to you, for example, you have to demonstrate you are communicating as well. I have asked the Captains and Major to meet with you as a group or individually to start fostering better communication on what you are seeing the contributes to this problem. Please do so. Do not fear retaliation or black balling or anything like that for expressing your opinion about issues in the proper setting because I will not tolerate that. I do expect everybody up and down the chain to be respectful to each other in sharing your feelings, but you don't have to be soft or careful about what you are thinking. Most of you will not I'm sure and I appreciate that.

To be sure, not all issues you have will get fixed. Sometimes we will say well it has to be that way and you are going to have to live with it. I think most of you can at least grudgingly accept that but it has to be communicated to you and not left in limbo. I will do that.

I also want to address rumors and gossip. These are not specific things I have seen but something every organization suffers from and it is destructive. Again, we will provide avenues for you to find out information. You deserve that and I promise you if you want to know something ask me. However, I don't want anyone talking just to try to stir up controversy (we will have enough of that anyway!). Let me be clear, if you talking with a co-worker about what might happen and what could happen that is not bad gossip to me. We all want to know things and I encourage one of you

discussing it to call and ask me or somebody 'Hey, what are you going to do going to do..." with this or that. You deserve answers.

However, if you start talking to someone about someone else, like "I heard so and so is doing this or that", I will track .hat down to its source and if that information is false, or if it was outside proper channels even if true, I will discipline for that. Remember you could be the VICTIM of such gossip as well. Also, if someone tells you something and you repeat it you own it just as if you had started it. Be prepared if you repeat malicious gossip to be compelled to answer who told you, and if you tell somebody something improperly don't hold it against them if they tell it to me. It is so disruptive that I will trace it to its source because that is just how I feel about respecting each other.

Finally on that topic, I realize some people are talking outside the department about things in the interest of changing things they feel they cannot otherwise fix (and some just like seeing the world burn). I encourage you to work with us and not try to burn down the house to fix something you don't like. While it is a violation of policy to do such a thing and I will discipline anyone that falsely makes statements to incite division whether internal or external, I will not spend any time hunting those that want to speak outside the department. I am interested in those of you (98%) that want to have a drama free environment to work and provide the best possible service to this community. I am committing to all of you while I am here to be open, honest and work in the best interest of this Town. All I ask is that you do the same.

In closing, I want to say that I will be making some decisions eventually that some of you will not like. We have some unit cohesion issues related to scheduling. We have some structure issues related to assignments and utilization of positions. And we have some communication issues that are brought about by some or all of these conditions. And we will identify and address other issues you have shared with me. However, changes we make will not be haphazard nor will they be without thought. I ask you to give me a chance to put in place some fixes to some very specific problems you have shared with me, and to understand that there are parts of this job that is difficult and we have to suck it up and share in the misery sometimes. In return, I promise to keep informed and get your participation as much as possible. Together we will improve and already outstanding police department.

.hank you again for all you do, for your welcome of me, and for you future participation in our continuous improvement.

Sincerely,

Chief

Janet Pierson

From: Vickie Brock <vbrock@huntersville.org>
Sent: Tuesday, January 08, 2019 10:18 AM
To: All Town Employees
Subject: Paleo Nutrition Session Today

Categories: Release

Come join us at 2 pm today at Town Hall to learn more about nutrition the Paleo way and receive your flexible spending contribution for the session. Join us and complete the Paleo Challenge and you will receive another contribution to flex spending.

Looking forward to seeing you and learning more together!

Thanks,
Vickie

Vickie Brock
Human Resources Director
Town of Huntersville
704-875-6541

Janet Pierson

From: Travis Watts <twatts@huntersville.org>
Sent: Monday, January 07, 2019 8:57 AM
To: HPD All Employees
Subject: Patrol Rifle Training Dates

Categories: Release

To all,

Here are the 2019 patrol rifle and shotgun qualification training dates. When they are entered into the training software a follow up email will be sent so anyone that needs to sign up can.

Quarter 1:

February 5th – 1200 – 7pm
February 7th – 1200 – 7pm

Quarter 2:

May 7th – 8am – 3pm
May 9th – 8am – 3pm

Quarter 3:

August 13th – 8am – 3pm
August 15th – 8am – 3pm

Quarter 4:

November 5th – 1200 - 7pm
November 7th – 1200 – 7pm

Make Up Days:

December 4th – 1200 – 7pm
December 6th – 1200 – 7pm

If there are any questions please reach out. Thanks,

Officer T.W. Watts
Huntersville Police Department
Phone: 704-464-5400
Fax: 704-947-9200
www.huntersville.org/poilce

Janet Pierson

From: Ryan Smith <rsmith@huntersville.org>
Sent: Sunday, January 06, 2019 7:37 PM
To: Thomas Seifert
Cc: Jennifer Sprague; Evan Tortorelli; Cody Shaw; ZacharyDuncan; Jason Cousar
Subject: Re: Legality Training

Categories: Release

Yes. We will meet then.

Sent from my iPhone

On Jan 6, 2019, at 3:59 PM, Thomas Seifert <tseifert@huntersville.org> wrote:

Lt. Smith

Good afternoon, just reaching out to confirm training on Thursday, 1:00 pm in shift briefing room?

Thanks,

Tom

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Sunday, January 06, 2019 3:59 PM
To: Ryan Smith
Cc: Jennifer Sprague; Evan Tortorelli; Cody Shaw; ZacharyDuncan; Jason Cousar
Subject: Re: Legality Training

Categories: Release

Lt. Smith

Good afternoon, just reaching out to confirm training on Thursday, 1:00 pm in shift briefing room?

Thanks,

Tom

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Sunday, January 06, 2019 3:49 PM
To: Jennifer Sprague
Subject: Locker #36

Categories: Release

Sarge

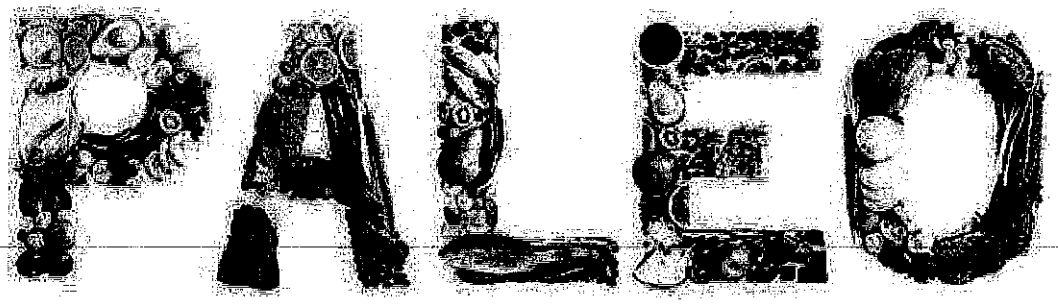
Just a reminder....I am "squatting" in Locker # 36. In locker room.

Tom

Janet Pierson

From: Vickie Brock <vbrock@huntersville.org>
Sent: Friday, January 04, 2019 3:56 PM
To: All Town Employees
Subject: Come Join Us Next Tuesday.....

Categories: Release



The holidays are behind us and we are moving into a healthier 2019 for Huntersville Strong! We are very excited to have our first "Paleo" nutrition challenge. The challenge will last six weeks beginning on January 14th. Please come join us next Tuesday, January 8th at 2 pm here at Town Hall to learn more about the Paleo way of eating. Let's focus on a few small changes that can have a tremendous impact on our health and wellbeing! I am in...will you join me?

Have a great weekend!
Vickie

Vickie Brock
Human Resources Director
Town of Huntersville
704-875-6541

Janet Pierson

From: Brian Vaughan <bvaughan@huntersville.org>
Sent: Thursday, January 03, 2019 12:47 PM
To: HPD Sworn
Subject: Antifa, White Nationalist, and Domestic Terrorist Groups

Categories: Release

Sent from my iPhone

I'm pleased to announce that we will have scheduled another "Antifa, White Nationalist, and Domestic Terrorist Groups" class for February 26, 2019. Our last class in December received very good reviews and in anticipation for the RNC in Charlotte in 2020, we know there will be elements from these groups making their presence known in our area. Seating is limited at 50 for this class. Please share this information with your contacts as well.

Antifa, White Nationalist, and Domestic Terrorist Groups

February 26 @ 8:00 am - 5:00 pm

- Instructor: Rob Finch
- Date: February 26, 2019
- Location: RCCC-North, Building 400, Room 4133
- Time: 8 am – 5 pm
- Hours: 8
-

Antifa, White Nationalists and Domestic Terrorism

This one-day training will provide North Carolina law enforcement officers with an introductory overview of numerous domestic terror groups and criminally subversive subcultures which are encountered by law enforcement professionals on a daily basis. The course will provide a definition of violent extremism and focus on individuals and groups that attempt to advance social or political beliefs through force or violence and in violation of state or federal law. Domestic extremist movements covered will include white supremacists, white nationalists, black identity extremists, animal rights and eco-terrorists, anti-government and other radical separatists groups.

In addition to the previously mentioned training topics, and due to several recent highly publicized violent protests and demonstrations, a large portion of the course will focus on Antifa/Anarchists and their current method of operation around the United States. Law enforcement will be taught to recognize criminal actors and understand the goals and desires of this often violent and destructive sub-culture. Current conflicts between white nationalists and Antifa will be covered at length, including both groups' savvy use of social media and frequent violent clashes in public space.

During the full-day training, law enforcement professionals will be educated on the First Amendment and the Constitutional protections it affords to all groups discussed. At the conclusion of the course,

law enforcement will be trained to identify violent extremism and discern between criminal activity and First Amendment protected speech and actions.

Additionally, attendees will be able to:

1. Recognize and understand the numerous criminal subcultures and extremist groups living and operating in their jurisdiction.
2. Understand and predict the dynamics of encounters with the various criminal subcultures presented.
3. Complete safe, competent and thorough investigations involving various criminal subversive groups.
4. Define, explain, and train fellow officers on the tactics of various criminal subcultures and domestic extremist groups present in their jurisdictions.
5. Understand the current threat level presented by a popular and aggressive anti-police climate.
6.

Instructor Bio:

Rob Finch is a Detective in the Greensboro, North Carolina Police Department's Criminal Intelligence Unit, where he has been assigned since 2008. His daily responsibilities involve monitoring, documenting and prosecuting subversive criminal organizations and domestic terrorism subjects that include sovereign citizens/anti-government extremists, outlaw motorcycle gangs, anarchists, white supremacists, black identity extremists and animal/earth extremists. Finch has worked numerous criminal cases on the state and federal levels that have resulted in successful prosecutions of these groups. He is well versed on covert and overt surveillance techniques used during intelligence operations and has worked several large regional and national operations in multiple jurisdictions.

Ralph A. "Chuck" Adams II, Captain (Retired)
In-Service Law Enforcement Training Coordinator
Rowan-Cabarrus Community College
1333 Jake Alexander Blvd South
Salisbury, NC 28146
704-216-3745 (Office)
704-200-0205 (Cell)
email: Ralph.Adams@rccc.edu
https://www.rccc.edu/lawenforcement/training-calendar/

Rowan-Cabarrus COMMUNITY COLLEGE

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Janet Pierson

From: Gavin Aron <garon@huntersville.org>
Sent: Thursday, January 03, 2019 10:02 AM
To: Brian Vaughan; Matt Dunker; Gary Kriss
Cc: Gavin Aron
Subject: Missing Persons
Attachments: Missing Person's Report 2019 01 03 0812 01.docx; Pic 2.jpg; Pic 1.jpg

Importance: High

Categories: Release

Lt. Vaughan

Can you please post this missing persons information on Facebook to see if anyone has seen her. Let me know if you need any additional information.

B242

Janet Pierson

From: Gavin Aron <garon@huntersville.org>
Sent: Wednesday, January 02, 2019 3:55 PM
To: Thomas Seifert
Subject: FW: Training forms
Attachments: ADDENDUM B - Request for Leave- Anticipated Absence Form Revised 0815 13.doc; New CPCC Form.doc; ADDENDUM A - Training Request-Travel Order Form (Electronic) Revised 01 12 12.doc

Categories: Release

From: Gavin Aron
Sent: Wednesday, January 02, 2019 3:54 PM
To: 'Tom Seifert' <tseifert@huntersville.org>
Subject: FW: Training forms

From: Gavin Aron
Sent: Wednesday, January 02, 2019 3:53 PM
To: 'Tom Seifert' <tseifert@huntersville.org>
ubject: Training forms

Janet Pierson

From: Bradley Habenicht <bhabenicht@huntersville.org>
Sent: Wednesday, January 02, 2019 9:09 AM
To: All Town Employees
Subject: Helping Hands Project

Categories: Release

I wanted to say thank you to those who helped with our project this year. Some of you help with spreading the word, pick up donations or delivering the gifts. Trying to do my primary duties while filling in at a school is difficult and I would not have been able to complete this project had it not been for the help of others. In 2017 we helped 39 families and three churches. In 2018 with my current dual assignments, I initially reduced the numbers of families I planned to help down to 15. With the help of others, we were able to provide for 24 entire families in addition to 82 individual children.

Sgt Brad Habenicht,
Community Services Coordinator
Huntersville Police Department
9630 Julian Clark Ave, Huntersville, NC 28078
Direct: 704 464 5359 Main: 704 464 5400
bhabenicht@huntersville.org or www.huntersvillepd.org

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Janet Pierson

From: Brian Vaughan <bvaughan@huntersville.org>
Sent: Wednesday, January 02, 2019 7:48 AM
To: HPD Sworn
Subject: FREE TRAINING OPPURTUNITY FOR OFFICERS AND THIER SPOUSES
Attachments: safe call now flier (002).png

Categories: Release

From: CMPD

I have been able to secure Sean Riley (the founder of Safe Call Now) and Vanessa Stapleton (Armor Up WV) to come to Charlotte to present a one day **FREE** training seminar regarding Officer Self-Care, PTSD Awareness, Suicide Prevention, and Career Survival not only for First Responders but also their spouses. I wanted to extend an invite to you all to have a few of your Officers or Sgt's attend this training if you all would be interested.
The information concerning this event is on the attached flier. If you don't mind sending it out to your officers as this is amazing training and can only benefit not only the individual officer, but their home life and the citizens they served by a more knowledgeable officer.

Let your officers know that they can simply email me spowers@cmpd.org if they wish to attend. All I will need is if they will be brining anyone w/ them, their agency email address, and a contact number

Thank you in advance

OFFICER S.W. POWERS #2695

NORTH DIVISION

CHARLOTTE-MECKLENBURG POLICE DEPARTMENT

704-432-3801

spowers@cmpd.org

Janet Pierson

From: Barry Graham <bgraham@huntersville.org>
Sent: Monday, December 31, 2018 6:17 PM
To: HPD All Employees
Subject: In honor of Chief John Albert Rape.

Categories: Release

Good evening,

Lt Latza contacted me this afternoon and reminded me that tomorrow will be 80 years since the murder of Huntersville Police Chief John Albert Rape.

We thought it a fitting tribute to remind everyone of the ultimate sacrifice Chief Rape gave for this town.

On January 1st 1938 Huntersville Police Chief Albert Rape lost his life. This was Huntersville's first and only line of duty death. If you are new to our Agency and not familiar with the history of the incident. Chief Rape was shot and killed while questioning a suspicious man who was standing in front of a bank on a burglary call during that early Saturday morning. A search was conducted to locate the suspect but he was never found and never identified. There is local lore and speculation but til this date still remains an HPD cold case. Chief Rape was only 34 years old at the time of his murder, and is currently buried in the Oak Grove Baptist Church Cemetery in Waxhaw NC. The ultimate sacrifice made by Chief Rape was the catalyst for our police patch we wear today. So to honor the memory of Chief Rape, employees will be allowed to wear a morning band across their badge beginning January 1st until January 8th 2019. The flags out front of police headquarters will also be flown at half-mast during that period.

HUNTERSVILLE POLICE DEPARTMENT (HPD) PATCH
<image003.jpg>

The Huntersville Police Department shoulder patch is proudly worn daily by the dedicated officers of the Huntersville Police Department. Our core values of Honor, Professionalism and Dedication are key elements of our patch and are symbolically "worn on our sleeves."

History
The Town of Huntersville was founded and incorporated in the year 1873. History tells us that it was around this time that the railroad tracks running through Huntersville were reconnected to run to Charlotte. Some time during the Civil War, the tracks had been torn up and used to make bullets for confederate soldiers. The reopening of the railway put Huntersville "back on track" to become the progressive, thriving Town it is today.

The Huntersville Police Department was first mentioned in historical documents in 1929. Today, the Department is a growing full service law enforcement agency with approximately eighty-three sworn officers. Huntersville is one of the fastest growing municipalities in the country with a current population of almost 52,000. Located 15 minutes north of Charlotte, North Carolina and adjacent to the popular Lake Norman and its 520 miles of shoreline make Huntersville a very desirable destination.

The Symbolism of Our Patch
The black background honors our colleagues who have made the ultimate sacrifice in service to their communities. Huntersville Police Chief John Albert Rape made this sacrifice while questioning a suspicious suspect on a burglary call during the early morning hours of January 1, 1938. His murder was never solved.

The white lettering represents the purity of our profession while the silver represents the well worn railroad tracks that were the backbone of historic Huntersville.

Three of the four stars represent our core values of Honor, Professionalism, and Dedication while the fourth star represents our personal accountability to live and work guided by these values.

The Huntersville Town Hall building depicted on the patch was completed in 1996 and the American flag banners are proudly displayed to honor our great country and are the enduring symbol of freedom and liberty.

Finally, the navy blue signifies the traditional color of municipal police and is symbolic of the "thin blue line."

Thanks again to Lt. Latza for keeping Chief Rape's memory alive.

Major B. Graham
Huntersville Police Dept
704-464-5400
704-464-5380
Sent from my iPhone

Janet Pierson

From: Jon-Matthew McCutcheon <jmccutcheon@huntersville.org>
Sent: Monday, December 31, 2018 2:37 PM
To: HPD All Employees
Subject: FW: Rabies alert # 2 Raccoon # 2 12/31/18

Categories: Release

All,

Please see the alert below regarding a rabid raccoon in the area of McAuley Road.

There is no threat to the public.

If you receive any questions from citizens, please direct them to call me here at the Police Department. CMPD AC&C and Mecklenburg County Health Department will be pushing notifications to the members of the public in the immediate vicinity where the animal was found.

J. McCutcheon
Animal Services Unit
Huntersville Police Deparment
704-464-5400

From: Lackey, Brian <Brian.Lackey@mecklenburgcountync.gov>
Sent: Monday, December 31, 2018 1:44 PM
To: 311 Alerts <311Alerts@ci.charlotte.nc.us>; Bartlett, Benjamin <Benjamin.Bartlett@MeckNC.Gov>; Cato, Scott <Scott.Cato@mecklenburgcountync.gov>; Coley, Cam <ccoley@ci.charlotte.nc.us>; Harris, Felina <Felina.Harris@mecklenburgcountync.gov>; Martin, Paul H. <PaulH.Martin@mecklenburgcountync.gov>; Olmsted, Kurt <Kurt.Olmsted@mecklenburgcountync.gov>; Tobin, Michael <michael.tobin@cltairport.com>; Walker, Gordon <Gordon.Walker@mecknc.gov>; Wishon, Hal <hwishon@ci.charlotte.nc.us>; Clements, Carmel <Carmel.Clements@mecklenburgcountync.gov>; Fair, Andrew <Andrew.Fair@mecklenburgcountync.gov>; Carter, Rebecca <Rebecca.Carter@mecklenburgcountync.gov>; Kirchhofer, Tracey <tkirchhofer@cmpd.org>; Smith, Jessica <jsmith5@cmpd.org>; Harkey, Bryan <bharkey@cmpd.org>; Patterson, Jennifer M. <Jennifer.Patterson@mecklenburgcountync.gov>; Burns, Cardra E <Cardra.Burns@mecklenburgcountync.gov>; Fisher, Joshua <jfisher@cmpd.org>; Helton, Jason <jhelton@cmpd.org>; Chickoree, Zerubabel <zchickoree@cmpd.org>; Bowers, Lori B. <Lori.Bowers@mecklenburgcountync.gov>; Stone-Gill, Susannah <Susannah.Stone-Gill@mecklenburgcountync.gov>; Moss, Tammy <Tammy.Moss@mecklenburgcountync.gov>; Morrison, William M. <wmorrison@cmpd.org>; Bannerman, Charles (Karl) <cbannerman@cmpd.org>; Harris, Gibbie <Gibbie.Harris@mecklenburgcountync.gov>; Smith, Sonia <Sonia.Smith@mecklenburgcountync.gov>; Harkey, Shannon <Shannon.Harkey@cmpd.org>; Gregg, Keith G <Keith.Gregg@mecklenburgcountync.gov>; Smith, Stephanie P. <StephanieP.Smith@mecklenburgcountync.gov>; McKoy, Tiffiney <Tiffiney.Mckoy@mecklenburgcountync.gov>; Rivers, Amy <amy.rivers@cltairport.com>; Caplanides, Leo <Leo.Caplanides@mecklenburgcountync.gov>; jamos@matthewspolice.org; Graham, Barry <bgraham@ci.charlotte.nc.us>; tlingerfelt@pinevillencpolice.com; twatson@pinevillenc.com; Knicely, Melissa D. <mknicely@cmpd.org>; taycock@mathewspolice.org; Berl, Erica B <erica.berl@dhhs.nc.gov>; Jon-Matthew McCutcheon <jmccutcheon@huntersville.org>; Charles R. Nodine

<cnodine@corneliuspd.org>; jrussell@corneliuspd.org; jschnabel@matthewsnc.gov; Pena, Jose <Jose.Pena@mecklenburgcountync.gov>; Sullivan, Meg S. <Meg.Sullivan@mecklenburgcountync.gov>; Herzig, Carolyn T <carolyn.herzig@dhhs.nc.gov>; Calabro, Shannon R. <Shannon.Calabro@mecklenburgcountync.gov>
Subject: RE: Rabies alert # 2 Raccoon # 2 12/31/18

Subject: Rabies alert

A rabies notification will be sent out to the residents in the McAuley Road, Huntersville--28078, neighborhood tonight at 6pm due to a RACCOON testing Positive for Rabies. The RACCOON attacked a dog and was killed by the dogs owners. There is 1 domesticated DOG exposure and 2 HUMAN exposures to the raccoon and 1 additional HUMAN exposure to the attacked dog. The canine was current on its Rabies vaccine. The canine was given a Rabies booster within the 96 hour time frame. The two dogs owners who killed the raccoon, and the an additional owner of the dog have received a recommendation from the health department to be evaluated at a local hospital emergency room for Rabies PEP. I am requesting that Bryan Harkey and Melissa Knicely with Animal Care and Control work with our local News outlets in releasing this alert to the community. Leo Caplanides with Public Information for Mecklenburg County will work The Nextdoor neighborhood website.

Brian M. Lackey, MSN, RN
Mecklenburg County Public Health
Nursing Supervisor/Communicable Disease Control
700 North Tryon Street, Suite 271
Charlotte, North Carolina 28202
Office: 980.314.9206
Work Cell: 704.301.8174
Fax: 704.353.1202
Brian.Lackey@MecklenburgCountyNC.gov

Janet Pierson

From: The ALS Association Greater New York Chapter <als@als-ny.org>
Sent: Monday, December 31, 2018 11:03 AM
To: Tom Seifert
Subject: [MARKETING] Last chance to give in 2018

Categories: Release

ear Tom,

day is the last day of 2018 to show your support for the ALS community. Please don't wait a moment nger. By giving today, you offer help and hope to people with ALS!

Donate

our gift today will help to advance global ALS research, to provide care support and services for those ing with ALS, and to support public policy efforts to make ALS a national priority.

hank you for all you do to help us fight for a world without ALS.

ncerely,

isten Cocoman
esident and CEO

our contribution will qualify as a tax deduction if you give before midnight. Make your donation now by siting als-ny.org.

The ALS Association
Greater New York Chapter
Phone: (212) 619-1400
42 Broadway, Suite 1724, New York, NY 10004

ALS ASSOCIATION
Greater New York Chapter

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Janet Pierson

From: Bryan Latza <blatza@huntersville.org>
Sent: Friday, December 28, 2018 3:00 PM
To: HPD Sworn
Subject: Fwd: Car that was impounded

Categories: Release

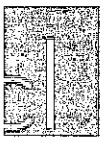
Can anyone advise about this individual and his car. I am not familiar with the circumstances. Thank you!

Sent from my Verizon, Samsung Galaxy smartphone

-------- Original message --------
From: Robert Corbett <robert@cmlaw-nc.com>
Date: 12/28/18 14:42 (GMT-05:00)
To: Bryan Latza <blatza@huntersville.org>
Cc: Office Manager <officemanager@cmlaw-nc.com>
Subject: Car that was impounded

Good Afternoon. I represent [redacted] He was arrested a few weeks ago in Huntersville on multiple warrants. I believe his car was impounded because prior to his arrest, he was involved in an unrelated, single car accident. I was told I would need to contact you to see about having the car released. At your convenience, please advise on what we need to do to have someone retrieve the vehicle.

Robert K. Corbett, III
The Corbett Law Firm PLLC
514 Beatties Ford Rd.
Charlotte, NC 28216
Phone: 704-401-5299
Fax:704-731-0780
www.cmlaw-nc.com



the corbett law firm

Janet Pierson

From: Deborah James <djames@huntersville.org>
Sent: Thursday, December 27, 2018 1:35 PM
To: HPD All Employees
Subject: FW: Next Payroll UPDATED 12/27/18

Importance: High

Categories: Release

Everyone's time sheet has been updated to reflect the proper amount of **HOLIDAY HOURS** on the appropriate days. Please take a moment to review your time sheet before you submit it tomorrow morning.
If you want me to remove any of your VACATION / SICK time for this pay period now is the time to let me know.

THANKS!

DEBORAH JAMES
ADMINISTRATIVE ANALYST
☎ **704-464-5369**
☎ **704-464-5400**

Imagine you had to sign your name to the task at hand. Would you be proud to sign your name?

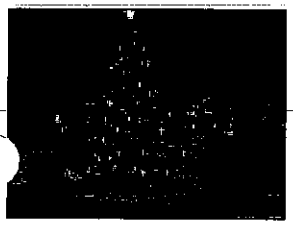
From: Deborah James
Sent: Friday, December 21, 2018 4:23 PM
To: HPD All Employees <HPDAllEmployees@huntersville.org>
Subject: Next Payroll

Since a lot of folks are taking time off for the holidays, I thought I would let everyone know as soon as possible concerning our last pay period of the year! Our next payroll is due early because of the New Year Holiday. So please turn in your time sheets next **Friday, 12/28/18 by 9:00 am**.

You know the drill. Email me over the weekend if changes need to be made.

Also, since we will have 3 paid days on this payroll, if you have sick and or vacation time that you would like removed please email me and I will take care of it. Just let me know if you want to be at 86 or 84 hours.

Thanks, and Merry Christmas to all.



DEBORAH JAMES
ADMINISTRATIVE ANALYST
☎ **704-464-5369**
☎ **704-464-5400**

Imagine you had to sign your name to the task at hand. Would you be proud to sign your name?

Janet Pierson

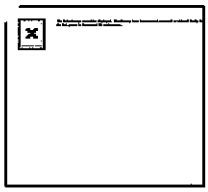
From: Travis Watts <twatts@huntersville.org>
Sent: Tuesday, December 25, 2018 4:06 PM
To: HPD Sworn
Cc: Bryan Latza; Seth Hager; Kenjamin Libby
Subject: Dec. 27th Patrol Rifle Training

Categories: Release

All,

If you are attending patrol rifle training on Dec 27th please be ready to get the day started at 0930 or when Hager is done qualifying any persons for shotgun. Please bring some water and food/snacks. There is a small break built into the day to get a quick bite to eat but not to leave the range. As of right now it is looking like the rain will hold off until the afternoon hours or later but please be prepared for rain and a wet range. We will be training either way. Thanks and let me, Hager, Lt. Latza or Sgt. Libby know if you have any questions or concerns about the training.

Officer T.W. Watts
Huntersville Police Department
Phone: 704-464-5400
Fax: 704-947-9200
www.huntersville.org/poilce



Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Tuesday, December 25, 2018 1:19 PM
To: Travis Watts
Subject: Case Report

Categories: Release

Can you send me a copy of the narrative for the case report yesterday...please.

Thanks,

Tom

Janet Pierson

From: Deborah James <djames@huntersville.org>
Sent: Friday, December 21, 2018 4:23 PM
To: HPD All Employees
Subject: Next Payroll

Categories: Release

Since a lot of folks are taking time off for the holidays, I thought I would let everyone know as soon as possible concerning our last pay period of the year! Our next payroll is due early because of the New Year Holiday. So please turn in your time sheets next **Friday, 12/28/18 by 9:00 am**.

You know the drill. Email me over the weekend if changes need to be made.

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Thanks, and Merry Christmas to all.

DEBORAH JAMES
ADMINISTRATIVE ANALYST
☎ **704-464-5369**
☎ **704-464-5400**

Imagine you had to sign your name to the task at hand. Would you be proud to sign your name?

Janet Pierson

From: Bradley Habenicht <bhabenicht@huntersville.org>
Sent: Friday, December 21, 2018 2:17 PM
To: HPD All Employees
Subject: Med Drop

Categories: Release

Just FYI, a lady came by the PD and said she was told she could drop off meds at our department. When she got her she was told by someone that we no longer take meds. In both cases she was told incorrectly. We do take meds however it is only on scheduled med drop dates. Anyone can see the scheduled dates by looking at the website under services. If someone comes by for this service, they can be directed to the MCSO on Spector Drive where a drop box is located.

Thank you

Sgt Brad Habenicht
Huntersville Police
Sent from PD iPhone

Janet Pierson

From: Ryan Smith <rsmith@huntersville.org>
Sent: Thursday, December 20, 2018 10:34 PM
To: HPD Sworn
Subject: Juvenile Justice Reinvestment Act
Attachments: H280v1.pdf

Categories: Release

I have recently heard several discussions about the changes in age requirements for arrests. Below is a very very simplified summary. A copy of the statute itself is attached. The full summary sent out by the UNC School of Government can be found at this link:

https://nccriminallaw.sog.unc.edu/raise-age-now-law-north-carolina/

The Juvenile Justice Reinvestment Act

The *Juvenile Justice Reinvestment Act* largely adopts the recommendations of the NCCALJ's juvenile reinvestment report, with some exceptions. The Act increases the age of juvenile court jurisdiction to include all crimes and infractions committed by 16 and 17-year-olds, excluding motor vehicle offenses, and requires the automatic transfer to adult court of 16 and 17-year-olds who commit Class A-G felonies. Numerous other changes address victims' rights, disclosure of information to law enforcement, juvenile records, and juvenile gang activity. Although the age increase is not effective until December 1, 2019, parts of the Act were immediately effective on July 1, 2017, when the Act became law, and other parts will become effective on October 1, 2017. Here are some of the highlights. (A more detailed summary is available here)

- **Effective December 1, 2019, and applicable to offenses committed on or after that date:**

Juvenile Age Increase

A "delinquent juvenile," as defined by G.S. 7B-1501(7), will include 16 and 17-year-olds who commit crimes or infractions, "excluding violation of the motor vehicle laws," or indirect contempt by a juvenile. Thus, 16 and 17-year-olds will continue to be prosecuted in adult court for traffic offenses. Also, under amended G.S. 7B-1604, once a juvenile has been convicted of *any* offense in either district or superior court, "including a violation of the motor vehicle laws," the juvenile must be prosecuted as an adult for all subsequent offenses. This means that teens who already have an adult conviction when raise the age becomes effective will not be included.

Although the Act does not define which motor vehicle offenses trigger the exclusion from juvenile court jurisdiction, it appears that it applies to offenses defined by the Motor Vehicle Act (*i.e.*, Chapter 20 of the General Statutes). It is less clear whether other motor vehicle offenses, such as unauthorized use of a motor vehicle (G.S. 14-72.2) or breaking and entering a motor vehicle (G.S. 14-56), would also trigger the exclusion. Presumably, a teenager with a prior conviction for speeding might be excluded from juvenile court jurisdiction while the exclusion might not apply to a teenager with a prior conviction for a non-Chapter 20 motor vehicle offense.

Lieutenant Ryan Smith
Huntersville Police Department
Phone: 704-464-5400

Fax: 704-947-9200

Janet Pierson

From: Anthony Roberts <aroberts@huntersville.org>
Sent: Thursday, December 20, 2018 6:10 PM
To: All Town Employees
Cc: Board Members
Subject: Merry Christmas and Happy New Year

Categories: Release

Mayor, Board, and Staff:

I wanted to wish everyone a Merry Christmas! Thank you for your service to Huntersville and for making Huntersville a great place to live, work, and play!

Anthony Roberts,
Town Manager

Janet Pierson

From: Brian Vaughan <bvaughan@huntersville.org>
Sent: Thursday, December 20, 2018 3:59 PM
To: HPD All Employees
Subject: Killingtons

Categories: Release

Woodie's dropped off the leftovers from the lunch they hosted this afternoon. The employees wanted to pass along their upmost appreciation for HPD and to tell everyone Merry Christmas.

From Barry Whisnant, manager:

Karl and I just delivered the left overs to the station. Please alert everyone possible to get some. There is a TON left over. We appreciate you and your guys and wish all of you a very Merry Christmas!!

Sent from my iPhone

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Thursday, December 20, 2018 3:06 PM
To: Pam Barger
Subject: RE: DCI Module 1 Training Classes

Categories: Release

Thank you.

Tom Seifert
Huntersville Police Department
[redacted]
tseifert@huntersville.org

From: Pam Barger <pbarger@huntersville.org>
Sent: Thursday, December 20, 2018 10:07 AM
To: Thomas Seifert <tseifert@huntersville.org>
Subject: DCI Module 1 Training Classes

Tom,
I have attached a copy of the available DCIN Module 1 (General Inquiries) training classes for you to look over. I also emailed a copy of it to Lt. Cousar and Sgt. Sprague to look over and see which class works best as far as the schedules go with the training officers.

Thanks,
Pam

Janet Pierson

From: Theresa Imperato, ALS Association <als@als-ny.org>
Sent: Thursday, December 20, 2018 2:02 PM
To: Tom Seifert
Subject: [MARKETING] ALS is not a joke

Categories: Release

ALS Greater New York Chapter ASSOCIATION

Tom,

My dad, Frank X. Donovan, loved to tell jokes. He didn't tell one-liners, he told long, drawn-out stories that we heard over and over again. As kids, impatient for the punchline, my siblings and I would interrupt and ruin his delivery. Other times, we'd set up an unsuspecting stranger to sit through the joke in its entirety.

My dad loved to tell a joke. That changed when he was diagnosed with ALS in 1993.

Fifteen weeks after his diagnosis, my dad sadly passed away. As his caregiver, daughter, and biggest fan – my life changed forever.

ALS is not a joke.

e following year I helped found the **The ALS Association Greater New York Chapter**. Over the past two decades, I have helped fight ALS on all fronts, and I have learned that we are never

alone in this fight.

a Nurse, I work with a remarkable team of clinicians who provide state-of-the-art care at our six-multidisciplinary clinics, empowering and enhancing the quality of life for each patient.

As a Staff Member, I have seen the Chapter's team and programs grow to ensure comprehensive care and support for people with ALS and their families.

As a Walker, I remember the very first Walk to Defeat ALS in our region. Today, more than 15,000 Walkers participate annually in the seven Walks that encompass our area, each bringing awareness and hope to our community.

As an Advocate, I am encouraged by our ALS champions at both the federal and state level who have advanced our cause, passing key legislation and allocating crucial funds for local patient care.

a Daughter, I have seen progress, but in honor of my father, I will not rest until a cure is found.

We all play a crucial role in the fight against ALS. By making a gift to The Greater New York Chapter, you are ensuring that patients and their families dealing with this disease right now receive the highest quality of care, while leaving no stone left unturned in the search for treatments and a cure.

Donate

Sincerely,

Theresa Imperato

Theresa Imperato, RN
Nurse Coordinator

The ALS Association
Greater New York Chapter
Phone: (212) 619-1400
42 Broadway, Suite 1724, New York, NY 10004

ALS ASSOCIATION
Greater New York Chapter

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Janet Pierson

From: Brian Vaughan <bvaughan@huntersville.org>
Sent: Thursday, December 20, 2018 1:02 PM
To: HPD All Employees
Subject: Lunch at Woodies

Categories: Release

Woodies has a catered lunch from Killingtons for anyone that would like to go by their shop for lunch. Please stop in and say hi!

BV

Sent from my iPhone

Janet Pierson

From: Deborah James <djames@huntersville.org>
Sent: Thursday, December 20, 2018 8:44 AM
To: HPD All Employees
Subject: Christmas Holidays

Categories: Release

Here we go again. For some reason on some employee time sheets it is listing the holidays as Dec 23-25. Or, in other cases it has left off the third day all together. Why this is happening I have no idea.

But I promise before the end of this pay period all time sheets will reflect the proper holiday period which is DECEBMER 24-26.

Thanks everybody.

DEBORAH JAMES
ADMINISTRATIVE ANALYST
☎ **704-464-5369**
☎ **704-464-5400**

Imagine you had to sign your name to the task at hand. Would you be proud to sign your name?

Janet Pierson

From: Jason Cousar <jcousar@huntersville.org>
Sent: Wednesday, December 19, 2018 3:06 PM
To: Thomas Seifert
Subject: Re: NEW Personnel Directives - New Hires

Categories: Release

Glad to have you back!!!

Sent from my iPhone

On Dec 19, 2018, at 12:59 PM, Thomas Seifert <tseifert@huntersville.org> wrote:

> Rachel
>
> Thank you for your introduction, on a serious note I am very grateful and happy to be back at HPD and look forward to working with everyone.
>
> Thanks,
>
> Tom

From: Rachel Laurenson <RLaurenson@huntersville.org>
Sent: Wednesday, December 19, 2018 10:20 AM
To: HPD All Employees <HPDAllEmployees@huntersville.org>
Subject: NEW Personnel Directives - New Hires

Rachel G. Laurenson
Planner/Accreditation Manager
Huntersville Police Department
rlaurenson@huntersville.org

Janet Pierson

From: Gary Kriss <gkriss@huntersville.org>
Sent: Wednesday, December 19, 2018 2:06 PM
To: Thomas Seifert
Subject: Re: NEW Personnel Directives - New Hires

Categories: Release

Welcome back!!!!!

Sent from my iPhone

On Dec 19, 2018, at 12:59 PM, Thomas Seifert <tseifert@huntersville.org> wrote:

> Rachel
>
> Thank you for your introduction, on a serious note I am very grateful and happy to be back at HPD and look forward to working with everyone.
>
> Thanks,
>
> Tom

From: Rachel Laurenson <RLaurenson@huntersville.org>
Sent: Wednesday, December 19, 2018 10:20 AM
To: HPD All Employees <HPDAllEmployees@huntersville.org>
Subject: NEW Personnel Directives - New Hires

Rachel G. Laurenson
Planner/Accreditation Manager
Huntersville Police Department
rlaurenson@huntersville.org

Janet Pierson

From: Bradley Myers <bmyers@huntersville.org>
Sent: Wednesday, December 19, 2018 1:03 PM
To: Thomas Seifert
Subject: Re: NEW Personnel Directives - New Hires

Categories: Release

My man, glad u back!

Brad Myers
bmyers@huntersville.org

On Dec 19, 2018, at 12:59 PM, Thomas Seifert <tseifert@huntersville.org> wrote:

> Rachel
>
> Thank you for your introduction, on a serious note I am very grateful and happy to be back at HPD and look forward to working with everyone.
>
> Thanks,
>
> Tom

From: Rachel Laurenson <RLaurenson@huntersville.org>
Sent: Wednesday, December 19, 2018 10:20 AM
To: HPD All Employees <HPDAllEmployees@huntersville.org>
Subject: NEW Personnel Directives - New Hires

Rachel G. Laurenson
Planner/Accreditation Manager
Huntersville Police Department
rlaurenson@huntersville.org

Janet Pierson

From: Amelia Burnette <aburnette@huntersville.org>
Sent: Wednesday, December 19, 2018 11:43 AM
To: Thomas Seifert
Subject: NCAWARE & E-Citation
Attachments: AOC A 152 NCAware and E-Citation.pdf

Categories: Release

Tom,
Can you please fill out this form, sign it, and return it to me so I can get your accounts set up?
Thanks,
Amelia

Lt. A. R. Burnette, Chief's Aide
Huntersville Police Department
9630 Julian Clark Ave
Huntersville, NC 28078
Main: 704-464-5400 [redacted]
ABurnette@huntersville.org

Pursuant to North Carolina General Statute, Chapter 132, Public Records:

This electronic message, any attachment(s) and any electronic response; may be considered public records and subject to request/review by anyone at anytime.

Janet Pierson

From: CharMeck Alerts <noreply@everbridge.net>
Sent: Wednesday, December 19, 2018 10:01 AM
To: tseifert@huntersville.org
Subject: Traffic Alert - Catawba Avenue Road Closure

Categories: Release

Please click here to acknowledge receipt of this message

On Thursday, December 20, crews will be working to remove a large tree that has died and become a hazard. The tree is located across from the Public Library in Downtown Cornelius. The tree removal crew will have to set up a crane on the road to safely bring the tree down and move it piece-by-piece to an area where it can be processed. For this reason, one lane will be closed from 9am-4pm and both lanes will be closed intermittently as they move the tree across the road. Washam Street will be closed from Catawba Avenue to just south of the library entrance. The library can be accessed using Pine Street to Washam Street. There will be Cornelius Police Officers on-site to direct traffic. Though Catawba will not be impassable, the detour along Church Street, Pine Street, and Beard Street may help travelers to move through the area faster. Washam Potts will also be an option to move through Cornelius quicker. Please be patient with officers and the crew as they work to safely remove this tree and get cars through the area.

This email has been sent to you from CharMeck Alerts, the Emergency Notification System for Mecklenburg County.

Janet Pierson

From: CharMeck Alerts <noreply@everbridge.net>
Sent: Tuesday, December 18, 2018 7:11 PM
To: tseifert@huntersville.org
Subject: Traffic Alert - Catawba Ave Road Closure

Importance: High

Categories: Release

Please click here to acknowledge receipt of this message

On Thursday, December 20, crews will be working to remove a large tree that has died and become a hazard. The tree is located across from the Public Library in Downtown Cornelius. The tree removal crew will have to set up a crane on the road in order to safely bring the tree down and move it piece-by-piece to an area where it can be processed. For this reason, one lane will be closed from 9am-4pm and both lanes will be closed intermittently as they move the tree across the road. Washam Street will be closed from Catawba Avenue to just south of the library entrance. The library can be accessed using Pine Street to Washam Street. There will be Cornelius Police Officers on-site to direct traffic. Though Catawba will not be impassable, the detour along Church Street, Pine Street, and Beard Street may help travelers to move through the area faster. Washam Potts will also be an option to move through Cornelius quicker. Please be patient with officers and the crew as they work to safely remove this tree and get cars through the area.

This email has been sent to you from CharMeck Alerts, the Emergency Notification System for Mecklenburg County.

Janet Pierson

From: Jason Cousar <jcousar@huntersville.org>
Sent: Tuesday, December 18, 2018 6:22 PM
To: HPD Sworn
Subject: Authority To Act (Wynfield Creek Pool 2)

Categories: Release

The Wynfield Forrest HOA president has given us the authority to act as agent at the Wynfield Creek Pool 2 located at 15722 Wynfield Creek Parkway. The hours that we are permitted to act as agent are 12am-5am. The HOA president is Bryan Sadarini and can be reached at 704-728-2573. All the paperwork has been signed and placed in the binder in the patrol area.

Thanks,

Lt. Jason Cousar
Huntersville Police Department
Phone: 704-464-5400
Fax: 704-947-9200
www.huntersville.org/police

Janet Pierson

From: Riccardo Carter <rcarter@huntersville.org>
Sent: Tuesday, December 18, 2018 1:34 PM
To: HPD Sworn
Subject: Blood Kit

Importance: High

Categories: Release

There are two blood kits at CMC Huntersville in the Police drawer and they expire on 04/19. If you use the last one please let me know so I can replenish the drawer. DWI paperwork can be located between the two drawers.

Thank you,

R.M. Carter HP204
Huntersville Traffic Safety Division
Huntersville Police Department

9630 Julian Clark Ave.
Huntersville NC 28078
Phone: 704-464-5400

Janet Pierson

From: Bryan Latza <blatza@huntersville.org>
Sent: Tuesday, December 18, 2018 1:17 PM
To: HPD All Employees

Categories: Release

There is a homemade tray of macaroni and cheese in the fridge. Please feel free to help yourself!

Sent from my Verizon, Samsung Galaxy smartphone

Janet Pierson

From: Timothy Hager <thager@huntersville.org>
Sent: Tuesday, December 18, 2018 11:58 AM
To: HPD Sworn
Subject: Range

Categories: Release

Clarification for tomorrow. Shotgun qualifications will begin at 0900. After a break, rifle training will begin, so if you are coming for rifle training only, plan to be there ready to begin by 1030. Reminder to bring all duty gear, vest, hat, water and snacks.

Thanks,

Officer Tim Hager
Huntersville Police Department
SRO JM Alexander Middle School
704-464-5400
980-343-3830
thager@huntersville.org

Janet Pierson

From: Deborah James <djames@huntersville.org>
Sent: Tuesday, December 18, 2018 10:45 AM
To: HPD All Employees
Subject: Xerox Printer

Categories: Release

Please use the upstairs Xerox machine for the time being. I will let you know when the Patrol Xerox is up and running.

DEBORAH JAMES
ADMINISTRATIVE ANALYST
☎ **704-464-5369**
☎ **704-464-5400**

Imagine you had to sign your name to the task at hand. Would you be proud to sign your name?

Janet Pierson

From: Anthony Roberts <aroberts@huntersville.org>
Sent: Monday, December 17, 2018 5:40 PM
To: HPD All Employees
Cc: Jackie Huffman
Subject: FW: Town Names Interim Chief of Police
Attachments: TOH Media Release - Town Names Interim Chief of Police12.17.18.pdf

Categories: Release

From: Joseph Shook <jshook@huntersville.org>
Sent: Monday, December 17, 2018 4:31 PM
To: Brian Hines <bhines@huntersville.org>; Dan Boone <dboone@huntersville.org>; dphillips <dphillips@huntersville.org>; John Aneralla <janeralla@huntersville.org>; Mark Gibbons <mgibbons@huntersville.org>; Melinda Bales <mbales@huntersville.org>; Nick Walsh <nwalsh@huntersville.org>
Cc: Anthony Roberts <aroberts@huntersville.org>; Jackie Huffman <jhuffman@huntersville.org>
Subject: FW: Town Names Interim Chief of Police

Joseph Shook
Public Information Coordinator
Town of Huntersville, NC

From: Joseph Shook
Sent: Monday, December 17, 2018 4:31 PM
To: Chris Hoke - WSIC <hoke@icloud.com>; Cornelius Today <nebiztoday@gmail.com>; FOX 46 <newstips46@foxtv.com>; Huntersville Herald - Editor <editor@huntersvilleherald.com>; Spectrum <cltnews@charter.com>; WBTV <assignmentdesk@wbtv.com>; WCCB <newsdesk@wccbcharlotte.com>; WCNC <assignmentdesk@wcnc.com>; WSOC <assignment@wsoc-tv.com>
Subject: Town Names Interim Chief of Police

Joseph B. Shook, MPA
Public Information Coordinator
Town of Huntersville, NC
PO Box 664
704-766-2207

Janet Pierson

From: Brian Luthart <bluthart@huntersville.org>
Sent: Monday, December 17, 2018 2:09 PM
To: HPD All Employees
Subject: Christmas Morning

Categories: Release

Good afternoon. I realize that some people might not have family nearby or in the state to spend Christmas morning with. That being said, anyone interested is very welcome at my house Christmas morning. We are family here and everyone should be with family during the holidays. I can promise good coffee and endless entertainment from my 3 kiddos. I may even be coaxed into making a killer breakfast. Merry Christmas!

Sgt. Brian Luthart, Watch 4
Huntersville Police Department
PO Box 664 (9630 Julian Clark Ave)
Huntersville, NC 28070
Phone: 704-464-5400
Fax: 704-947-9200

Janet Pierson

From: Bradley Habenicht <bhabenicht@huntersville.org>
Sent: Monday, December 17, 2018 1:30 PM
To: HPD All Employees
Subject: Fw: Thank you HPD! Vermillion Event

Categories: Release

Ofc Diaz and Ofc Cox,

Thank you for helping out with this event. Will the supervisors of these two officers please make a Guardian entry for them.

Sgt Brad Habenicht
Community Services Coordinator / SRO Supervisor
Huntersville Police Department
704.464.5400

From: Carl Paparella <carlp@23rdgroup.com>
Sent: Monday, December 17, 2018 1:11 PM
To: Bradley Habenicht; acox@huntersville.org; Emilio Diaz
Cc: Matt Brink
Subject: Thank you HPD! Vermillion Event

Sgt. Habenicht, on behalf of our families/community, I cannot express enough our appreciation for your help in making our Vermillion event a huge success. I don't think you could have sent 2 better Officers to our event. They were the perfect selection for the perfect night. Officer Cox and Officer Diaz were freaking awesome and frankly...I don't think it would have been the same without them. The Officers brought the professionalism, but most important, the Christmas Spirit to the neighborhood. I attached some photos, which can't adequately capture the real feeling of the night. There were many hugs, high fives and celebration to go around. We hope we can do this next year again and hope Officers Diaz and Cox are the Officers that return. The Officers were Rock Stars last night and made Matt Brink and myself heroes in the neighborhood. I cannot thank you and the HPD enough....just awesome! Merry Christmas SGT.

Officers Cox/Diaz, thanks so much. Matt's and my cell phones have been blowing up with text messages from families thanking us and the HPD. You made the event a success. You showed the last house the same energy/spirit as the first house. We appreciate the enthusiasm and your bonding with each family. Officer Diaz, sorry I don't have a lot of pictures of you. These are just some photos from someone that was riding with Officer Cox. We got very lucky with you guys being assigned and blessed to have you a part of our event. Merry Christmas fellas.

Carl Paparella - Co-Founder
4944 Parkway Plaza Blvd, Suite 400
Charlotte, NC 28217
O: (704) 909-4423 x 102

C: (631) 404-2512
F: (704) 255-5946
E: carlp@23rdgroup.com
After Hours: (704) 909-4423 x 9

Janet Pierson

From: Bradley Habenicht <bhabenicht@huntersville.org>
Sent: Monday, December 17, 2018 1:29 PM
To: HPD All Employees
Subject: Fw: Thank you HPD! Vermillion Event
Attachments: Vermilion 7.jpg; Vermillion 1.jpg; Vermillion 2.jpg; Vermillion 5.jpg; Vermillion 6.jpg; Vermillion 8.jpg; Vermillion 9.jpg; Vermillion 10.jpg; Vermillion 11.jpg; Vermillion 12.jpg; Vermillion 13.jpg; Vermillion 15.jpg; Vermillion 16.jpg

Categories: Release

Ofc Diaz and Ofc Cox,

Thank you for helping out with this event. Will the supervisors of these two officers please make a Guardian entry for them.

Sgt Brad Habenicht
Community Services Coordinator / SRO Supervisor
Huntersville Police Department
704.464.5400

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23rdGroup
FACILITY SERVICES
Carl Paparella - Co-Founder

4944 Parkway Plaza Blvd, Suite 400
Charlotte, NC 28217
O: (704) 909-4423 x 102
C: (631) 404-2512
: (704) 255-5946
E: carlp@23rdgroup.com
After Hours: (704) 909-4423 x 9

Janet Pierson

From: Deborah James <djames@huntersville.org>
Sent: Monday, December 17, 2018 11:55 AM
To: HPD All Employees
Subject: desk calendars

Categories: Release

They are at the records counter.

DEBORAH JAMES
ADMINISTRATIVE ANALYST
☎ **704-464-5369**
☎ **704-464-5400**

Imagine you had to sign your name to the task at hand. Would you be proud to sign your name?

Date : 4/24/2019 10:44:15 AM
From : "Jim Puckett" jpuckett@huntersville.org
To : "Eric Rowell" erowell@huntersville.org
Cc : "Karen Bentley" kbentley@huntersville.org
Subject : reply message

Not sure why I didn't get Christy's reply. if you would please forward any reply from Marcus and Powell I would appreciate it, I would also appreciate if you could give them a nudge to go on record by seconding my request via an email to them also. like to spread the pressure.

Date : 5/13/2019 10:31:46 AM
From : "Janet Pierson" jpierson@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Subject : Request #19-39 - Incident Reports

The link to the incident reports requested pursuant to Request #19-39 is:
https://www.dropbox.com/sh/5xgqwh68rzqtmkv/AACs3zF0K4hKzAnIOTk4sx_pa?dl=0

If you have any problems accessing the files, please let me know.

Thanks,
Janet

Date : 6/21/2019 2:12:59 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Subject : Request #19-48
Attachment : 19-48ReleasedFile2.pdf;

Attached is another batch of e-mails per your request. There will be more coming.

They are PDF and when I save as PDF, it saves all the attachments as separate documents. If there are any attachments you would like, just let me know the date and subject of the email and I will send to you.

Janet Pierson, NCCMC
Town Clerk
Post Office Box 664
Huntersville, NC 28070
PH: 704.766.2202

Janet Pierson

From: Bradley Habenicht <bhabenicht@huntersville.org>
Sent: Wednesday, May 01, 2019 8:14 AM
To: Thomas Seifert; Timothy Hager
Subject: RE: Safety town

Categories: Release

Sure thank you

Sgt Brad Habenicht,
Community Services Coordinator
Huntersville Police Department
9630 Julian Clark Ave, Huntersville, NC 28078
Direct: 704 464 5359 Main: 704 464 5400
bhabenicht@huntersville.org or www.huntersvillepd.org

Pursuant to North Carolina General Statute, Chapter 132, Public Records: This electronic message, any attachment(s) and any electronic response; may be considered public records and subject to request/review by anyone at anytime

-----Original Message-----
From: Thomas Seifert <tseifert@huntersville.org>
Sent: Tuesday, April 30, 2019 8:37 PM
To: Bradley Habenicht <bhabenicht@huntersville.org>; Timothy Hager <thager@huntersville.org>
Subject: FW: Safety town

Gentleman

Hi, can someone reach out to her in reference to working with Safety Town.

Thanks,

Tom

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

-----Original Message-----
From: Lane Bolen <lanebolen15@gmail.com>
Sent: Tuesday, April 30, 2019 12:43 AM
To: Thomas Seifert <tseifert@huntersville.org>
Subject: Safety town

Hello I’m Lane Bolen and I work with your daughter Sam! I’m interested in helping out w safety town and earning service hours as well throughout the summer.
Sent from my iPhone

Janet Pierson

From: Rachel Laurenson <RLaurenson@huntersville.org>
Sent: Tuesday, April 30, 2019 12:35 PM
To: HPD Sworn
Subject: NEW Personnel Directive 19-011 SRO Vacancy

Categories: Release

A new personnel directive has been posted to the ESOP and DMS regarding the SRO vacancy. Previous email was incorrect stating SRO/DARE vacancy. There is no DARE position. Sorry for any confusion.

Rachel G. Laurenson
Planner/Accreditation Manager
Huntersville Police Department
rlaurenson@huntersville.org

Janet Pierson

From: Matt Dunker <mdunker@huntersville.org>
Sent: Monday, April 29, 2019 5:29 AM
To: Thomas Seifert
Subject: RE: Negotiation's Training

Categories: Release

Ok…let me see what I can do.
Dunker

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Sunday, April 28, 2019 11:51 AM
To: Matt Dunker <mdunker@huntersville.org>; Jason Cousar <jcousar@huntersville.org>
Cc: Brian Vaughan <bvaughan@huntersville.org>
Subject: Negotiation's Training
Importance: High

I can attend Negotiation's Training the week of May 13th – 17th. Let me know what paperwork I need to complete.

Tom

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

Janet Pierson

From: Geoff Steele <gstee1_4him@hotmail.com>
Sent: Saturday, April 27, 2019 4:53 PM
To: Thomas Seifert
Subject: Re: Welcome back, brother !!

Categories: Release

Hi Tom:

I filled out the Ride-Along Release form and took it the station this past Thursday afternoon. They probably won't process quickly enough for us to get together this coming Monday evening.

I guess I'll need to wait to hear from 'management', or you, re: notice that I'm good-to-go...

Thanks,
Geoff

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Wednesday, April 24, 2019 4:59 PM
To: Geoff Steele
Subject: Re: Welcome back, brother !!

Hi, does Monday night work? 6:30 pm ?

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Apr 24, 2019, at 4:23 PM, Geoff Steele <gstee1_4him@hotmail.com> wrote:

> Hi Tom:
>
> I ran into Travis Watts as he was getting new battery in his cruiser today and he said you were back on the force here... Wow....GREAT. We are happy you're back in town!
>
> I also stopped by the station to get another ride-along release and the gal working said you're doing shifts out on the road... Any chance I might ride along with you at night sometime in the next couple of months ?
>
> Best regards to you....hope to see you soon.

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Thursday, April 25, 2019 3:26 PM
To: Bradley Habenicht
Cc: Tyler Medlin; Matt Dunker
Subject: Re: Safety Town

Categories: Release

I can assist with the first week June 10-13 if it is ok with my Supervisors.

Tom
Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Apr 25, 2019, at 2:03 PM, Bradley Habenicht <bhabenicht@huntersville.org> wrote:

> I am currently looking for any officer who would like to assist with safety town this year. For those of you who may not be aware of this program, it is a program where officers work with rising kindergartners on various safety topics. The dates are June 10-13 and June 17-20. The hours are 8-1630.
>
> If you are able to help for any period of time any of these days please let me know. The greatest need is during week one and specifically the 11th.
>
> Sgt Brad Habenicht
> Huntersville Police
> Sent from PD iPhone

Janet Pierson

From: Brian Vaughan <bvaughan@huntersville.org>
Sent: Thursday, April 25, 2019 7:42 AM
To: Andrew Dempski; Barry Graham; Bradley Habenicht; Bradley Myers; Bryan Gantt; Bryan Latza; Chris Wade; Jennifer Sprague; Kenjamin Libby; Kevin Johnston; Mitchell Yates; NickBruining; Rick Rojas; Scott Sharp; Thomas Seifert; Timothy Hager; TravisWatts; Tyler Medlin
Subject: Driver's Instructor Pre-Qual

Categories: Release

There are 3 dates in the fall for Driving Instructor Pre-qual. I need 2 people to go and obtain their driving instructor certifications. Please reply to this email if interested. Thanks!

Lt. Brian Vaughan
Huntersville Police Department
Personnel/Training/Fleet Division
704-464-5382 (office)
[redacted] (cell)

Janet Pierson

From: Geoff Steele <gstee1_4him@hotmail.com>
Sent: Wednesday, April 24, 2019 5:38 PM
To: Thomas Seifert
Subject: Re: Welcome back, brother !!

Categories: Release

I'll see and get back to you...

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Wednesday, April 24, 2019 4:59 PM
To: Geoff Steele
Subject: Re: Welcome back, brother !!

Hi, does Monday night work? 6:30 pm ?

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Apr 24, 2019, at 4:23 PM, Geoff Steele <gstee1_4him@hotmail.com> wrote:

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>
> Best regards to you....hope to see you soon.
>
> Geoff and Sandy Steele

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Wednesday, April 24, 2019 5:00 PM
To: Geoff Steele
Subject: Re: Welcome back, brother !!

Categories: Release

Hi, does Monday night work? 6:30 pm ?

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Apr 24, 2019, at 4:23 PM, Geoff Steele <gstee1_4him@hotmail.com> wrote:

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>
> Best regards to you....hope to see you soon.
>
> Geoff and Sandy Steele

Janet Pierson

From: Earl Gordon <egordon@huntersville.org>
Sent: Monday, April 22, 2019 10:48 PM
To: HPD Sworn
Subject: [redacted] gate code

Categories: Release

In case anyone has not updated their neighborhood gate code's, [redacted] gate code is [redacted] The old [redacted] is not active.

Sent from my iPhone

Janet Pierson

From: Odette Saglimbeni <osaglimbeni@huntersville.org>
Sent: Monday, April 22, 2019 9:08 PM
To: Kathy M Jones
Cc: Kevin Johnston; Thomas Seifert
Subject: Re: OHHS
Attachments: image002.png; image001.png; image003.png

Categories: Release

No problem! I will repost as it gets closer and also add it to our event calendar on Facebook.

O.C. Saglimbeni | Officer
Huntersville Police Department
9630 Julian Clark Avenue
Huntersville, NC 28078
Office 704.464.5400 | Cell [redacted]
osaglimbeni@huntersville.org
HPDPIO@huntersville.org

On Apr 22, 2019, at 9:02 PM, Kathy M Jones <kathyjcrowley@bellsouth.net> wrote:

> Odette, I saw your post this afternoon. Awesome! Thank you so much for your help. We really appreciate it! Hope to meet you soon.
>
> Kathy
>
> Sent from Yahoo Mail for iPhone
>
> On Monday, April 22, 2019, 8:31 AM, Odette Saglimbeni <osaglimbeni@huntersville.org> wrote:
>
> > Good morning,
> >
> > Sorry, I have been out of the office since last Wednesday. I will get those pictures and a post up on our social media platforms, along with some good hashtags ☺.
> >
> > O.C. Saglimbeni | Officer
> >
> > Huntersville Police Department
> >
> > 9630 Julian Clark Avenue
> >
> > Huntersville, NC 28078
> >
> > Office 704.464.5400 ext 5516 | Cell [redacted]

osaglimbeni@huntersville.org

HPDPIO@huntersville.org

<image001.png> <image002.png> <image003.png>

From: Kathy M Jones [mailto:kathyjcrowley@bellsouth.net]
Sent: Wednesday, April 17, 2019 11:35 PM
To: Kevin Johnston <kJohnston@huntersville.org>; Odette Saglimbeni <osaglimbeni@huntersville.org>; Thomas Seifert <tseifert@huntersville.org>
Subject: Fw: OHHS

Hello, my name is Kathy Jones and I'm president of the Olde Huntersville Historic Society. Dan Boone gave me your email addresses in hopes that you will share our pictures from last Saturday's sneak peek for town officials and HPD of the old Huntersville jail on your social media sites. (I'm sending a 2nd email with the rest of the pics because I couldn't get them all on this one.)

I've also added the blurb that we put out to notify the public of our grand opening during Hello Huntersville. Any exposure you can give us would be greatly appreciated and we look forward to more HPD officers stopping by and checking out the jail!

Kathy Jones

PS: I would like to request so really cool hashtags when you post. I live for your hashtags, lol! Someone has an awesome sense of humor.

After almost 5 years OHHS is happy to announce the old jail is ready for its long awaited debut to the public. The GRAND OPENING will be during the Hello Huntersville Festival, May 5, 2:00-6:00pm. This year the festival is being held at Veterans Memorial Park, just 1/2 block from the jail (301 Huntersville-Concord Rd.) Please take a short walk over and take a tour.

The jail is the oldest standing municipal building in Huntersville and is representative of our town in the 1930s. Most people are unaware of this historical treasure and we're very excited to have the opportunity to share the property with everyone. We look forward to seeing y'all soon!

** We'll have a special surprise on loan from CMPD. You'll definitely want to see it!

----- Forwarded Message -----

From: Dan Boone <danboonenc@aol.com>

To: "kathyjcrowley@bellsouth.net" <kathyjcrowley@bellsouth.net>

Sent: Sunday, April 14, 2019 07:23:24 PM EDT

Subject: OHHS

Osaglimbeni@huntersville.org. KJohnston@huntersville.org, tseifert@huntersville.org

Sent from my iPad

<image002.png>
<image001.png>
<image003.png>

Janet Pierson

From: Kathy M Jones <kathyjcrowley@bellsouth.net>
Sent: Monday, April 22, 2019 9:02 PM
To: Odette Saglimbeni; Kevin Johnston; Thomas Seifert
Subject: Re: OHHS

Categories: Release

Odette, I saw your post this afternoon. Awesome! Thank you so much for your help. We really appreciate it! Hope to meet you soon.

Kathy

Sent from Yahoo Mail for iPhone

On Monday, April 22, 2019, 8:31 AM, Odette Saglimbeni <osaglimbeni@huntersville.org> wrote:

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> O.C. Saglimbeni | Officer
>
> Huntersville Police Department
>
> 9630 Julian Clark Avenue
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> Huntersville, NC 28078
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> Office 704.464.5400 ext 5516 | Cell [redacted]
>
> osaglimbeni@huntersville.org
>
> HPDPIO@huntersville.org

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Sent: Wednesday, April 17, 2019 11:35 PM

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Sent: Sunday, April 14, 2019 07:23:24 PM EDT

Subject: OHHS

Osaglimbeni@huntersville.org. KJohnston@huntersville.org, tseifert@huntersville.org

Sent from my iPad

Janet Pierson

From: Andrew Walters <awalters@huntersville.org>
Sent: Monday, April 22, 2019 1:53 PM
To: HPD Sworn
Subject: [redacted]

Categories: Release

[redacted] at [redacted] has requested officers zone check the area of his residence more often. On the evening of Saturday April 20, 2019 he and his wife left the residence to go eat at La Unica. Upon their arrival home [redacted] found a brick from his flower bed lying on the concrete in front of his garage door. [redacted] stated that he has shatterproof glass all the way around the house so if someone attempted to break in they were unsuccessful. If in the area please be on the lookout for any suspicious activity or persons. Thanks!

Officer A. Walters
Patrol Division
Town of Huntersville Police Department
9630 Julian Clark Ave
Huntersville, NC 28078
704-464-5400

Janet Pierson

From: Odette Saglimbeni <osaglimbeni@huntersville.org>
Sent: Monday, April 22, 2019 8:31 AM
To: Kathy M Jones; Kevin Johnston; Thomas Seifert
Subject: RE: OHHS

Categories: Release

Good morning,

Sorry, I have been out of the office since last Wednesday. I will get those pictures and a post up on our social media platforms, along with some good hashtags ☺.

O.C. Saglimbeni | Officer
Huntersville Police Department
9630 Julian Clark Avenue
Huntersville, NC 28078
Office 704.464.5400 ext 5516 | Cell [redacted]
osaglimbeni@huntersville.org
HPDPIO@huntersville.org

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Kathy Jones

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After almost 5 years OHHS is happy to announce the old jail is ready for its long awaited debut to the public. The GRAND OPENING will be during the Hello Huntersville Festival, May 5, 2:00-6:00pm. This year the festival is being held at Veterans Memorial Park, just 1/2 block from the jail (301 Huntersville-Concord Rd.) Please take a short walk over and take a tour.

The jail is the oldest standing municipal building in Huntersville and is representative of our town in the 1930s. Most

people are unaware of this historical treasure and we're very excited to have the opportunity to share the property with everyone. We look forward to seeing y'all soon!

** We'll have a special surprise on loan from CMPD. You'll definitely want to see it!

----- Forwarded Message -----
From: Dan Boone <danboonenc@aol.com>
To: "kathyjcrowley@bellsouth.net" <kathyjcrowley@bellsouth.net>
Sent: Sunday, April 14, 2019 07:23:24 PM EDT
Subject: OHHS

Osaglimbeni@huntersville.org. KJohnston@huntersville.org, tseifert@huntersville.org

Sent from my iPad

Janet Pierson

From: Kaysie Quicano <kquicano@huntersville.org>
Sent: Saturday, April 20, 2019 8:51 AM
To: HPD Sworn
Subject: [redacted] land

Categories: Release

All,

Officers responded to [redacted] Huntersville, NC and were advised by the owner of the land, [redacted] W/M DOB: [redacted] that individuals were coming and dumping tree trunks onto his property. The owner doesn't visit his land much but will be completing an authority to act form and reinstalling a no trespassing sign. If you see any individuals dumping any materials on this land please be advised that they don't not have authority to do so and should be FI.

Thank you,
Officer K.Quicano
HP 285
Huntersville Police Department

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Thursday, April 18, 2019 2:14 PM
To: Kevin Tatur
Subject: RE: List for seifert HOA

Categories: Release

Awesome thx.

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Kevin Tatur <ktatur@huntersville.org>
Sent: Saturday, April 13, 2019 12:17 PM
To: Thomas Seifert <tseifert@huntersville.org>
Subject: List for seifert HOA

I am trying to get the other HOA's updated but here is the ones I have!

Thanks,
Kevin

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Thursday, April 18, 2019 2:13 PM
To: Brown, Pippa
Subject: RE: Donation

Categories: Release

I haven't forgotten…I have been out of town (50-Bday) and I am attending training… I will pick up the plaque when I get back to work next week.

Tom

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Brown, Pippa <pbrown@sitecenters.com>
Sent: Friday, April 12, 2019 4:47 PM
To: Thomas Seifert <tseifert@huntersville.org>
Subject: Re: Donation

Happy Friday! I got the trophy back today with HPD's plaque on it. Do you guys want to keep it at the station until next year's event?

Let me know about the contact for your charity as well.

Thanks!

Pippa Brown
GENERAL MANAGER

O: 704-895-8744
E: pbrown@sitecenters.com

SITE CENTERS
8712 Lindholm Dr Ste 206
Huntersville, NC 28078
sitecenters.com • NYSE: SITC

On Apr 2, 2019, at 9:29 AM, Thomas Seifert <tseifert@huntersville.org> wrote:

> Ok I am on it… I will get back to you ASAP.
>
> Tom Seifert
> Huntersville Police Department
> tseifert@huntersville.org
> [redacted]

From: Brown, Pippa <pbrown@sitecenters.com>
Sent: Tuesday, April 2, 2019 9:28 AM
To: Thomas Seifert <tseifert@huntersville.org>
Subject: Donation

Hi Tom –

Congrats again to HPD on the big win Saturday! Can you put me in touch with your charity so I can arrange the donation? I need some info from them before I can have a check cut.

Thanks!

Pippa Brown
GENERAL MANAGER

O: 704-895-8744
E: pbrown@sitecenters.com

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sitecenters.com • NYSE: SITC

Emergency Line: 877-225-5337

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Emergency Line: 877-225-5337

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Thursday, April 18, 2019 2:11 PM
To: Thomas Seifert
Subject: FW: Phone message

Categories: Release

Called 4 18 2019 2:10pm …no answer just rang.

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: HPD Volunteer <HPDVolunteer@huntersville.org>
Sent: Monday, April 15, 2019 12:11 PM
To: Thomas Seifert <tseifert@huntersville.org>
Subject: Phone message

Monday 4/15/2019 [redacted] called asking if you had any information on his truck that was stolen from his yard. He gave me a partial report number of [redacted]. [redacted]

Bill Walsh, Volunteer
Huntersville Police Department (704)464-5400
hpdvolunteer@huntersville.org

Janet Pierson

From: Kathy M Jones <kathyjcrowley@bellsouth.net>
Sent: Thursday, April 18, 2019 12:36 AM
To: kjohnston@huntersville.org; osaglimbeni@huntersville.org; tseifert@huntersville.org; Kathy M Jones
Subject: Fw: OHHS (Rest of Pics)
Attachments: IMG_6164.JPG; IMG_6168.JPG; IMG_6170.JPG; IMG_6172.JPG; Boone Plaque.jpg; Boone Plaque.jpg; IMG_6174.JPG

Categories: Release

On Wed, 4/17/19, Kathy M Jones <kathyjcrowley@bellsouth.net> wrote:

Subject: Fw: OHHS
To: "kjohnston@huntersville.org" <kjohnston@huntersville.org>, "osaglimbeni@huntersville.org" <osaglimbeni@huntersville.org>, "tseifert@huntersville.org" <tseifert@huntersville.org>
Date: Wednesday, April 17, 2019, 11:34 PM

Hello, my name is Kathy Jones
and I'm president of the Olde Huntersville Historic Society. Dan Boone gave me your email addresses in hopes that you will share our pictures from last Saturday's sneak peek for town officials and HPD of the old Huntersville jail on your social media sites. (I'm sending a 2nd email with the rest of the pics because I couldn't get them all on this one.) I've also added the blurb that we put out to notify the public of our grand opening during Hello Huntersville. Any exposure you can give us would be greatly appreciated and we look forward to more HPD officers stopping by and checking out the jail!
Kathy Jones
PS: I would like to request so
really cool hashtags when you post. I live for your hashtags, lol! Someone has an awesome sense of humor.

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The
jail is the oldest standing municipal building in Huntersville and is representative of our town in the 1930s.
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Sent from my
iPad

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To: kjohnston@huntersville.org; osaglimbeni@huntersville.org; tseifert@huntersville.org
Subject: Fw: OHHS
Attachments: IMG_6174.JPG; IMG_6147.JPG; IMG_6149.JPG; IMG_6150.JPG; IMG_6151.JPG; IMG_6153.JPG; IMG_6155.JPG; IMG_6156.JPG; IMG_6157.JPG; IMG_6158.JPG; Boone Plaque.jpg; IMG_6161.JPG

Categories: Release

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Kathy Jones

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Osaglimbeni@huntersville.org. KJohnston@huntersville.org, tseifert@huntersville.org

Sent from my iPad

Janet Pierson

From: Odette Saglimbeni <osaglimbeni@huntersville.org>
Sent: Wednesday, April 17, 2019 4:55 PM
To: Daphne Davis; HPD Sworn
Subject: RE: Vehicles at Woodies

Categories: Release

All of the vehicles have been picked up from woodies and the keys to those assigned one have been placed in their box.

O.C. Saglimbeni | Officer
Huntersville Police Department
9630 Julian Clark Avenue
Huntersville, NC 28078
Office 704.464.5400 ext 5516 | Cell [redacted]
osaglimbeni@huntersville.org
HPDPIO@huntersville.org

From: Daphne Davis
Sent: Wednesday, April 17, 2019 10:15 AM
To: HPD Sworn <HPDSworn@huntersville.org>
Subject: Vehicles at Woodies

All:

To the officers listed you have a vehicle that is ready for pickup at Woodies. Please arrange pickup at your earliest convenience and let me know when you have done so.

217- Officer Kreza
233- Officer J. Graham
215- Officer Hardy

There are two vehicles listed that is not showing in Skills Manager as assigned to anyone. If you know or have been driving said vehicle, please let me know and arrange for pickup at Woodies, and let me know when you have done so.

241- Inventory
275- Inventory

Thanks,
Daphne~

Daphne D. Davis
Administrative Assistant
Personnel & Training Division
Huntersville Police Department
9630 Julian Clark Avenue
Huntersville, N.C. 28070

Phone: 704-464-5377
Cell: [redacted]
Fax: 704-947-4909
Email : ddavis@huntersville.org

Janet Pierson

From: Odette Saglimbeni <osaglimbeni@huntersville.org>
Sent: Tuesday, April 16, 2019 8:02 AM
To: HPD Sworn
Subject: FW: The 2019 Police Challenge

Categories: Release

If you would like to participate in CMPD's "The Challenge", honoring fallen officers during 2018, please follow instructions below.

O.C. Saglimbeni | Officer
Huntersville Police Department
9630 Julian Clark Avenue
Huntersville, NC 28078
Office 704.464.5400 ext 5516 | Cell [redacted]
osaglimbeni@huntersville.org
HPDPIO@huntersville.org

From: Page, Jeffrey [mailto:jpage@cmpd.org]
Sent: Monday, April 15, 2019 1:46 PM
Cc: Harrison, Brent <Bharrison@cmpd.org>
Subject: The 2019 Police Challenge

Hello!

I hope this email finds you well. My name is Officer Blake Page and I work for the **Charlotte-Mecklenburg Police Department**'s Public Affairs Office. A few weeks back, I either spoke with you or someone from your agency while I was creating a contact list to better collaborate with the agencies surrounding ours. I briefly mentioned an event we are holding during Police Week to honor the officers who made the ultimate sacrifice during 2018, and I have included the information about this event below. We'd love to have representatives from your agency participate; I feel it would be a great opportunity for our officers to get to know our extended family.

May 13, 2019

THE CHALLENGE

HONORING THE FALLEN

What it is:

On Monday, May 13, 2019 the Charlotte-Mecklenburg Police Department will be holding its 3rd annual race honoring the 150 men and women who lost their lives in the line of duty during 2018. **The 2019 Police Challenge** consists of four-person teams which traverse a near three-mile course consisting of 12 different stations. At each station, team members will share 150 repetitions of the prescribed exercise before running to the next station. There is no cost to participate and each participant will receive a ***free t-shirt.***

How to Participate:

Once you have your team of four, register your team here at no cost. If you're having a hard time finding a team to run with, send an email to wellness@charlottenc.gov and we'll find a team for you. The 2019 Police Challenge starts at 9:00am on May 13, 2019 and will begin and end at the CMPD's Police Headquarters (601 East Trade Street, Charlotte, NC 28202).

Officer Blake Page
Public Affairs - Public Information Office
Charlotte-Mecklenburg Police Department
Office Phone: 704-336-2338
www.cmpd.org | CMPD Newsroom

Janet Pierson

From: Odette Saglimbeni <osaglimbeni@huntersville.org>
Sent: Tuesday, April 16, 2019 7:09 AM
To: HPD Sworn
Subject: Joe Gibbs Parking

Categories: Release

Joe Gibbs Racing will be utilizing Julian Clark for parking today, tomorrow and Thursday for 20 vehicles.

O.C. Saglimbeni | Officer
Huntersville Police Department
9630 Julian Clark Avenue
Huntersville, NC 28078
Office 704.464.5400 | Cell [redacted]
osaglimbeni@huntersville.org
HPDPIO@huntersville.org

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Monday, April 15, 2019 11:57 AM
To: Andrew Dempski
Subject: Re: Bike to School, May 8th

Categories: Release

I am interested. I do not have any Equiptment.

Tom

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Apr 15, 2019, at 10:51 AM, Andrew Dempski <adempski@huntersville.org> wrote:

> I got your name from Sergeant Sprague as being one of the department Bike certified officers. I need to know who has the department issued equipment and is able to ride one of the department bikes.
>
> Thanks,
> Lt. Dempski

From: Nick Bruining
Sent: Monday, April 15, 2019 10:36 AM
To: Traffic Safety <TrafficSafety@huntersville.org>
Subject: Bike to School, May 8th

May 8th is National Bike To School Day. In the past we have assisted with escorting students and their parents from the Birkdale, McAuley and Wynfield neighborhoods to Grand Oak Elementary School. This year Torrence Creek Elementary is also participating and we are going to assist them as well if possible.

Raymond, Yates and Hicks: Will you be able to report to work at 0700 to assist with the escorts? Please let me know ASAP.

As the date gets nearer we will coordinate specific assignments. We will also be reaching out to certified bicycle officers for assistance.

Thank you,

Nicky B

Sergeant Nick Bruining
Huntersville Police Department
Traffic Safety Division
704-464-5400

nbruining@huntersville.org

Janet Pierson

From: Brown, Pippa <pbrown@sitecenters.com>
Sent: Friday, April 12, 2019 4:47 PM
To: Thomas Seifert
Subject: Re: Donation

Categories: Release

Happy Friday! I got the trophy back today with HPD's plaque on it. Do you guys want to keep it at the station until next year's event?

Let me know about the contact for your charity as well.

Thanks!

Pippa Brown
GENERAL MANAGER

O: 704-895-8744
E: pbrown@sitecenters.com

SITE CENTERS
8712 Lindholm Dr Ste 206
Huntersville, NC 28078
sitecenters.com • NYSE: SITC

On Apr 2, 2019, at 9:29 AM, Thomas Seifert <tseifert@huntersville.org> wrote:

> Ok I am on it… I will get back to you ASAP.
>
> Tom Seifert
> Huntersville Police Department
> tseifert@huntersville.org
> [redacted]
>
> **From:** Brown, Pippa <pbrown@sitecenters.com>
> **Sent:** Tuesday, April 2, 2019 9:28 AM
> **To:** Thomas Seifert <tseifert@huntersville.org>
> **Subject:** Donation
>
> Hi Tom –
>
> Congrats again to HPD on the big win Saturday! Can you put me in touch with your charity so I can arrange the donation? I need some info from them before I can have a check cut.
>
> Thanks!
>
> **Pippa Brown**
> **GENERAL MANAGER**
>
> **O:** 704-895-8744

E: pbrown@sitecenters.com

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Emergency Line: 877-225-5337

Janet Pierson

From: Brian Vaughan <bvaughan@huntersville.org>
Sent: Friday, April 12, 2019 10:57 AM
To: HPD Sworn
Subject: Re: Intox School
Attachments: image001.gif; image002.gif

Categories: Release

Last call on this class. I have to release the seats this afternoon. If you are interested in attending please get a preliminary approval from your supervisor and let me know via email. We can do HPD request later. Thank you.

5/13-5/17 Waxhaw PD

Lt Vaughan

On Apr 8, 2019, at 10:36 AM, Brian Vaughan <bvaughan@huntersville.org> wrote:

> I have 2 spots reserved in an upcoming Intox Operator class. May 13th – 17th at Waxhaw Police Department. If you are interested in this class please let me know ASAP. Get initial approval from your supervisor so I can get the forms turned in to the State. We can do the PD registration form later. Thanks!
>
> Lt. Brian Vaughan
> Huntersville Police Department
> Personnel/Training/Fleet Division
> 704-464-5382 (office)
> [redacted] (cell)
> <image001.gif><image002.gif>

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Thursday, April 11, 2019 7:56 AM
To: Thomas Seifert
Subject: Fwd: Mecklenburg County TIM Team Meeting

Categories: Release

Lt.

Is it ok for me to attend this meeting? I have been asked to attend. It will be a good partnership for the agency and the town.

Tom

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

Begin forwarded message:

> **From:** "Williams, Janice" <Janice.Williams@atriumhealth.org>
> **Date:** March 12, 2019 at 9:59:56 AM EDT
> **To:** 'Tom Seifert' <tseifert@huntersville.org>
> **Subject: FW: Mecklenburg County TIM Team Meeting**
>
> Carolyn is looking for a huntersville rep for this meeting
>
> ---
>
> **From:** Logan, Carolyn G <cglogan1@ncdot.gov>
> **Sent:** Monday, March 11, 2019 1:48 PM
> **To:** Dorty, Henry L Jr (SHP) <Henry.Dorty@ncdps.gov>; Nance, Charles D (SHP) <Charles.Nance@ncdps.gov>; Hook, William (SHP) <William.Hook@ncdps.gov>; Jon Williams <jon.williams@unioncountync.gov>; vicki.callicutt@unioncountync.gov; Chambers, Zachary <zchambers@ncdot.gov>; Wallace, Cornell <cwallace@ncdot.gov>; Taylor, Wayne L <wltaylor@ncdot.gov>; dons@medic911.com; Sturgill, Kelly J (SHP) <Kelly.Sturgill@ncdps.gov>; Williams, Janice <Janice.Williams@atriumhealth.org>; jmoore2@cmpd.org; Austin, Deborah B (SHP) <Deborah.Austin@ncdps.gov>; Kirby, Darren M <dmkirby@ncdot.gov>; karlogan@gmail.com; connie.sessoms@cms.k12nc.us; Baity, Travis (SHP) <Travis.Baity@ncdps.gov>; Reed, Wayne A <wareed@ncdot.gov>; mccabe.keith@cityofgastonia.com; thomas.seifert@mecklenburgcountync.gov; jwood@cmpd.org; jwright@cmpd.org; Gates, Jennifer K <jkgates@ncdot.gov>; Lindsey, Chelsea <clindsey@i77partners.com>
> **Subject:** Mecklenburg County TIM Team Meeting
>
> **WARNING:** This email originated from outside of Atrium Health (cglogan1@ncdot.gov).
>
> **Do not click links or open attachments** unless you recognize the sender and are expecting the message.

It's time for the first quarter TIM Team Meeting. Happy New Year, let's get started, with some ideas.. Come ready to engage, ask questions, and make a difference, in making our roads safer around the region. One of our goals is to also work better together as emergency responders, building on communications, resources, and knowledge of what each of our agencies responsibilities are at incidents, so that we can quickly and professionally serve the people of our area and those passing though our state. If you would like to give a brief presentation in relations to any of the aforementioned, or of previous incidents or situations, please let me know, so that you can be added to the agenda.

We ask that you RSVP to let us know if you will be able to attend. The meeting will be held on Monday, March 25, starting at 10am, and will be held at The I77 Mobility Partners Facility, located at the corner of Harris Blvd and I-485 Inner. The meeting will conclude by noon.
We hope to see you there.

Thank You,

Carolyn Logan

NCDOT, Regional Incident Management Coordinator

980-939-3535

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This electronic message may contain information that is confidential and/or legally privileged. It is intended only for the use of the individual(s) and entity named as recipients in the message. If you are not an intended recipient of this message, please notify the sender immediately and delete the material from any computer. Do not deliver, distribute or copy this message, and do not disclose its contents or take any action in reliance on the information it contains. Thank you.

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Wednesday, April 10, 2019 8:15 PM
To: Deborah James
Subject: Re: Friday - April 19
Attachments: image002.png; image001.gif

Categories: Release

Thx !!!

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Apr 10, 2019, at 3:43 PM, Deborah James <djames@huntersville.org> wrote:

> Friday, April 19th is Good Friday. This is a paid holiday. I noticed in Kronos that for some unexplained reason, not everyone has Holiday hours listed for that day. Do not worry. I will go into each timesheet and manually put the hours in before the end of the pay period.
>
> Thanks,
>
> **DEBORAH JAMES**
> **ADMINISTRATIVE ANALYST**
> ☎ **704-464-5369**
> ☎ **704-464-5400**
> **<image002.png>**
>
> *Imagine you had to sign your name to the task at hand. Would you be proud to sign your name?*

Janet Pierson

From: Jeremy Smith <jsmith@huntersville.org>
Sent: Wednesday, April 10, 2019 4:37 PM
To: jdeel@mooresvillenc.gov
Cc: HPD Sworn
Subject: RE: Attempt to Identify
Attachments: male suspect whole foods.jpg

Categories: Release

Correction on male suspect photo

From: Jeremy Smith
Sent: Wednesday, April 10, 2019 4:34 PM
To: jdeel@mooresvillenc.gov
Cc: HPD Sworn <HPDSworn@huntersville.org>
Subject: Attempt to Identify

On 04/07/2019 I responded to a larceny call at [redacted] located at [redacted] Huntersville, NC 28078. Two Hispanic females and one Hispanic male had distracted the victim and took her wallet from her purse that was in her buggy. One female was wearing jeans and a white sweater, second female was wearing jeans and a black floral jacket. The Hispanic male was wearing a dark colored baseball hat and a dark colored shirt with jeans. These individuals went into [redacted] located in Northlake and used the victim's cards.
I have attached pictures of the individuals to this email.

If you are able to identify any of these individuals, please let me know.

Thank you,

Officer J. Smith
Huntersville Police Department
Patrol Division/9214
Work: 704-464-5400
Email: jsmith@huntersville.org

Janet Pierson

From: Evan Tortorelli <etortorelli@huntersville.org>
Sent: Tuesday, April 09, 2019 7:02 AM
To: HPD All Employees
Subject: [redacted] Rd

Categories: Release

All,

I went out to [redacted] Road yesterday in reference to damaged property in an open field. The field, which is located in the center of the neighborhood currently under development, was torn up as a result of the individuals doing doughnuts and causing tire marks all throughout. The victim, Mr. [redacted] advised that an irrigation system had recently been installed, and if damaged, would cost him approximately $7,000. The plan is to develop this field into a community park area once the neighborhood is complete.

With there being similar incidents recently, I just wanted to give everyone a heads up about this location. For units in the 12, the victim advised that it has happened four times now and the suspects come between Friday night and Sunday night every time. Mr. [redacted] is working on getting a wireless camera system put in and in the meantime, stated that he would greatly appreciate zone checks on the weekends if possible.

Thanks,

Officer Evan Tortorelli HP282
Huntersville Police Department
9630 Julian Clark Ave.
Huntersville, NC 28078
704.464.5400

Janet Pierson

From: Robert Moorer <rmoorer@huntersville.org>
Sent: Monday, April 08, 2019 2:33 PM
To: Odette Saglimbeni; HPD Sworn
Subject: Re: Radio Holster Clips/Lapel Mics

Categories: Release

Good afternoon, Am I able to get an ear piece? I can barely hear my radio in the school/building without it being turned up to the highest level. If hope that's ok, I just wanted to check. Thanks

Get Outlook for iOS

On Mon, Apr 8, 2019 at 2:31 PM -0400, "Robert Moorer" <rmoorer@huntersville.org> wrote:

> Good afternoon, I am able to get an ear piece. I can barely hear my radio in the school/building without it being turned up to the highest level. If hope that's ok, I just wanted to check. Thanks
>
> Get Outlook for iOS

On Mon, Apr 8, 2019 at 1:50 PM -0400, "Odette Saglimbeni" <osaglimbeni@huntersville.org> wrote:

> All,
>
> We received a limited supply of lapel mics with the plug in for your ear piece, as well as the correct clips for radio holsters that extends around your duty belt. If you need either of these, please come see me. If you are on night shift, send me an email and I will make sure you get what you need.
>
> Those who have damaged lapel mics will have priority over those who just wish to have the ear piece plug in.
>
> Thanks and stay safe!
>
> O.C. Saglimbeni | Officer
> Huntersville Police Department
> 9630 Julian Clark Avenue
> Huntersville, NC 28078
> Office 704.464.5400 ext 5516 | Cell [redacted]
> osaglimbeni@huntersville.org
> HPDPIO@huntersville.org
>

Janet Pierson

From: Barnette, Cathy <Cathy.Barnette@GAPRIS.com>
Sent: Monday, April 08, 2019 1:57 PM
To: Thomas Seifert
Subject: RE: Huntersville Methodist Security

Categories: Release

Thanks, will be in touch.
CB

From: Thomas Seifert [mailto:tseifert@huntersville.org]
Sent: Monday, April 08, 2019 1:54 PM
To: Barnette, Cathy
Subject: [External] RE: Huntersville Methodist Security

1.5-2 hours.

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Barnette, Cathy <Cathy.Barnette@GAPRIS.com>
Sent: Monday, April 8, 2019 11:34 AM
To: Thomas Seifert <tseifert@huntersville.org>
Subject: RE: Huntersville Methodist Security

Not positive at this time, we are still discussing about greeters as some of them need to be involved. We are setting up a safety team with 6 or 8, plus pastor and some staff. I can let you know closer to time exact number. How long should the training be, pastor has something else to schedule that afternoon as I want to give him an idea if you can provide.
ThanksCB

From: Thomas Seifert [mailto:tseifert@huntersville.org]
Sent: Monday, April 08, 2019 11:19 AM
To: Barnette, Cathy
Subject: [External] Re: Huntersville Methodist Security

Yes, Sunday, May 19 at noon will be perfect.

How many people are you anticipating attending?

Tom

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Apr 8, 2019, at 11:07 AM, Barnette, Cathy <Cathy.Barnette@gapris.com> wrote:

> Tom are you still good for training session on Sunday the 19th at noon? If so how long should the session take so we know what to advise the group, 1 to 2 hours? Is that enough time?
> Thanks,
> Cathy

From: Thomas Seifert [mailto:tseifert@huntersville.org]
Sent: Tuesday, March 05, 2019 9:50 AM
To: Barnette, Cathy
Subject: [External] Re: Huntersville Methodist Security

Thursday the 14th will work at 6-6:30 ish?

Tom

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Mar 5, 2019, at 8:34 AM, Barnette, Cathy <Cathy.Barnette@gapris.com> wrote:

> Looks like this week will not work in evenings. Wayne will be in town next week and can meet in evenings at 6:00 or after. Would Monday evening the 11th or Thursday evening the 14th work with your schedule? Both of us will be at the church this Sat morning the 9th between 8:30 and 11:30, don't know if you are around at that time or not.
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From: Thomas Seifert [mailto:tseifert@huntersville.org]
Sent: Friday, March 01, 2019 3:46 PM
To: Barnette, Cathy
Subject: [External] RE: Huntersville Methodist Security

Would the 6th work? I have a commitment on the 7th or any day next weekend?

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Barnette, Cathy <Cathy.Barnette@GAPRIS.com>
Sent: Friday, March 1, 2019 10:23 AM
To: Thomas Seifert <tseifert@huntersville.org>
Subject: RE: Huntersville Methodist Security

> Tom would it be possible for you to meet with a few of us on March 7th around 7:00 PM to start making the plans for some safety training for the church? Wayne and I would like to get your thoughts as well setting this plan into motion.

Thanks,
Cathy Barnette
Cell#704-564-2979
Email: Cathy.Barnette@gapris.com

From: Thomas Seifert [mailto:tseifert@huntersville.org]
Sent: Thursday, February 14, 2019 9:36 PM
To: Barnette, Cathy
Subject: [External] RE: Huntersville Methodist Security

Cathy

Hi, when are you look to hold the training?

Tom

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Barnette, Cathy <Cathy.Barnette@GAPRIS.com>
Sent: Thursday, February 14, 2019 11:22 AM
To: Timothy Hager <thager@huntersville.org>; Bradley Habenicht <bhabenicht@huntersville.org>; Thomas Seifert <tseifert@huntersville.org>
Subject: RE: Huntersville Methodist Security

Ok thank you,
Cathy

From: Timothy Hager [mailto:thager@huntersville.org]
Sent: Thursday, February 14, 2019 11:19 AM
To: Bradley Habenicht; Barnette, Cathy; Thomas Seifert
Subject: [External] Re: Huntersville Methodist Security

Good afternoon,
I am forwarding this to Officer Seifert who will coordinate a date and time for the security training.

Thank You,

Officer Tim Hager
SRO Bradley Middle School
Huntersville Police Department
980-343-5750 (school)
704-464-5400 (PD)
[redacted](cell)
thager@huntersville.org
tim.hager@cms.k12.nc.us

From: Bradley Habenicht
Sent: Thursday, February 7, 2019 9:18:01 AM
To: Barnette, Cathy
Cc: Timothy Hager
Subject: Re: Huntersville Methodist Security

I am still covering two positions right now and will be starting our CPA soon. Let me see if I can get another officer to help with this. If I can't I will definitely reach back out to you and get something set up.

Tim, can I get your help with this?

Sgt Brad Habenicht
Community Services Coordinator / SRO Supervisor
Huntersville Police Department
704.464.5400

From: Barnette, Cathy <Cathy.Barnette@GAPRIS.com>
Sent: Thursday, February 7, 2019 8:37 AM
To: Bradley Habenicht
Subject: Huntersville Methodist Security

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Let me know your thoughts and if that is not doable for you we can work out another plan.

Thanks
Cathy

Cathy Barnette
704-564-2979 cell

Sent from my iPhone

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Janet Pierson

From: Odette Saglimbeni <osaglimbeni@huntersville.org>
Sent: Monday, April 08, 2019 1:50 PM
To: HPD Sworn
Subject: Radio Holster Clips/Lapel Mics

Categories: Release

All,

We received a limited supply of lapel mics with the plug in for your ear piece, as well as the correct clips for radio holsters that extends around your duty belt. If you need either of these, please come see me. If you are on night shift, send me an email and I will make sure you get what you need.

Those who have damaged lapel mics will have priority over those who just wish to have the ear piece plug in.

Thanks and stay safe!

O.C. Saglimbeni | Officer
Huntersville Police Department
9630 Julian Clark Avenue
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Office 704.464.5400 ext 5516 | Cell [redacted]
osaglimbeni@huntersville.org
HPDPIO@huntersville.org

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> **Subject:** [External] Re: Huntersville Methodist Security
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> Huntersville Police Department
> Tseifert@huntersville.org

[redacted]

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Hi, when are you look to hold the training?

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[redacted]

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Ok thank you,
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Subject: [External] Re: Huntersville Methodist Security

Good afternoon,
I am forwarding this to Officer Seifert who will coordinate a date and time for the security training.

Thank You,

Officer Tim Hager
SRO Bradley Middle School
Huntersville Police Department
980-343-5750 (school)
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thager@huntersville.org
tim.hager@cms.k12.nc.us

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Janet Pierson

From: Barnette, Cathy <Cathy.Barnette@GAPRIS.com>
Sent: Monday, April 08, 2019 11:08 AM
To: Thomas Seifert
Subject: RE: Huntersville Methodist Security

Categories: Release

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Sent: Tuesday, March 05, 2019 9:50 AM
To: Barnette, Cathy
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To: Timothy Hager <thager@huntersville.org>; Bradley Habenicht <bhabenicht@huntersville.org>; Thomas Seifert <tseifert@huntersville.org>
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Ok thank you,
Cathy

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Thank You,

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SRO Bradley Middle School
Huntersville Police Department
980-343-5750 (school)
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thager@huntersville.org
tim.hager@cms.k12.nc.us

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Community Services Coordinator / SRO Supervisor
Huntersville Police Department
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Janet Pierson

From: Brian Vaughan <bvaughan@huntersville.org>
Sent: Monday, April 08, 2019 10:36 AM
To: HPD Sworn
Subject: Intox School

Categories: Release

I have 2 spots reserved in an upcoming Intox Operator class. May 13th – 17th at Waxhaw Police Department. If you are interested in this class please let me know ASAP. Get initial approval from your supervisor so I can get the forms turned in to the State. We can do the PD registration form later. Thanks!

Lt. Brian Vaughan
Huntersville Police Department
Personnel/Training/Fleet Division
704-464-5382 (office)
[redacted] (cell)

Janet Pierson

From: Michael Frazer <mfrazer@huntersville.org>
Sent: Friday, April 05, 2019 5:24 AM
To: Sector 9211
Subject: FW: activity on grounds at night

Importance: High

Categories: Release

FYI,

See below.

From: [redacted]
Sent: Thursday, April 04, 2019 4:10 PM
To: Michael Frazer <mfrazer@huntersville.org>
Cc: [redacted]
Subject: activity on grounds at night
Importance: High

Good afternoon Michael,

Since you are on nights, can you check out around [redacted] on [redacted]. A resident in that building has a camera outside on her door that is picking up late night activity around her building.

Her car was vandalized with writing on the windshield with black marker. Please check around this building and [redacted] when you get a chance. We need a presence on the property late at nights to see what is happening.

Thank you so much,

Amanda Poff | [redacted]

PHILLIPS MANAGEMENT GROUP

[redacted]
Huntersville, NC 28078
[redacted]

Janet Pierson

From: Daphne Davis <ddavis@huntersville.org>
Sent: Tuesday, April 02, 2019 4:00 PM
To: Thomas Seifert
Subject: RE: Invitation for Italian Luncheon! Next Tuesday……April 2nd

Categories: Release

Thank you for the leftovers!! We are having meatball subs for dinner tonight! ☺

Daphne D. Davis
Administrative Assistant
Personnel & Training Division
Huntersville Police Department
9630 Julian Clark Avenue
Huntersville, N.C. 28070
Phone: 704-464-5377
Cell: [redacted]
Fax: 704-947-4909
Email : ddavis@huntersville.org

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Tuesday, April 02, 2019 10:27 AM
To: HPD All Employees <HPDAllEmployees@huntersville.org>
Subject: FW: Invitation for Italian Luncheon! Next Tuesday……April 2nd
Importance: High

Reminder ….

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Monday, April 1, 2019 12:32 PM
To: HPD All Employees <HPDAllEmployees@huntersville.org>
Subject: FW: Invitation for Italian Luncheon! Next Tuesday……April 2nd
Importance: High

If you are able to attend …..

Young at Heart Ministry Of Saint Mark Catholic Church
Invites All Officers Of Huntersville Police Department
To Join Them On Tuesday, April 2, 2019 At 12:30 pm
In the Monsignor Kerin Parish Hall For an Italian Luncheon

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

Janet Pierson

From: HPD Volunteer <HPDVolunteer@huntersville.org>
Sent: Tuesday, April 02, 2019 1:55 PM
To: Thomas Seifert
Subject: Phone Call

Categories: Release

Sir,

[redacted] called for you regarding a stolen vehicle case you took a report on, case [redacted] He has some information on video footage. He can be reached at [redacted]

Paul Magee, Volunteer
Huntersville Police Department (704)464-5400
hpdvolunteer@huntersville.org

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Tuesday, April 02, 2019 11:16 AM
To: Bryan Latza; Bradley Habenicht
Subject: RE: CPCC Family Fun Day

Categories: Release

Ok

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Bryan Latza <blatza@huntersville.org>
Sent: Tuesday, April 2, 2019 11:15 AM
To: Bradley Habenicht <bhabenicht@huntersville.org>; Thomas Seifert <tseifert@huntersville.org>
Subject: RE: CPCC Family Fun Day

We already have this arranged, and Officer Lehew and Sergeant Luthart will be attending with the BearCat.

-----Original Appointment-----
From: Tyler Medlin **On Behalf Of** Bradley Habenicht
Sent: Tuesday, April 02, 2019 11:10 AM
To: SWAT Team
Subject: FW: CPCC Family Fun Day
When: Saturday, April 27, 2019 10:00 AM-2:00 PM (UTC-05:00) Eastern Time (US & Canada).
Where: CPCC North

I need someone who is off to work this event.

Thank you

-----Original Appointment-----
From: Bradley Habenicht
Sent: Tuesday, April 2, 2019 10:31 AM
To: Bradley Habenicht; Thomas Seifert; HPD Supervisory Staff
Subject: CPCC Family Fun Day
When: Saturday, April 27, 2019 10:00 AM-2:00 PM (UTC-05:00) Eastern Time (US & Canada).
Where: CPCC North

I only got one reply to this email. Tom Seifert agreed to help with this, but given the size of the event, it would be good to have at least one additional officer help him.

I already have a med drop scheduled for this date and time. Can the on duty- staff or officers working this beat who are off cover this event?

From: Dale Callan
Sent: Monday, March 25, 2019 10:31 AM
To: Bradley Habenicht
Subject: Invitation to CPCC Merancas Campus Family Fun Day- Sat April 27- 10am- 2pm

You are invited. Please bring a police vehicle or unique operations or SWAT vehicle for the public to see. Last year we had well over 1,000 people visit. Please advise if you can support this event. I will send further information as we move closer to April 27. We plan to entertain at the new driving pad location next to our campus at the end of Verhoeff Drive.

Dale Callan

Dale P. Callan

Program Manager

American Academy of Applied Forensics

Central Piedmont Community College

Merancas Campus, Huntersville, NC

PO Box 35009, Charlotte, NC 28235-5009

704-330-4171 fax 704-330-4130

Dale.Callan@cpcc.edu

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Tuesday, April 02, 2019 10:27 AM
To: HPD All Employees
Subject: FW: Invitation for Italian Luncheon! Next Tuesday.....April 2nd

Importance: High

Categories: Release

Reminder ….

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Monday, April 1, 2019 12:32 PM
To: HPD All Employees <HPDAllEmployees@huntersville.org>
Subject: FW: Invitation for Italian Luncheon! Next Tuesday.....April 2nd
Importance: High

If you are able to attend …..

Young at Heart Ministry Of Saint Mark Catholic Church
Invites All Officers Of Huntersville Police Department
To Join Them On Tuesday, April 2, 2019 At 12:30 pm
In the Monsignor Kerin Parish Hall For an Italian Luncheon

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Tuesday, April 02, 2019 9:29 AM
To: Brown, Pippa
Subject: RE: Donation

Categories: Release

Ok I am on it… I will get back to you ASAP.

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Brown, Pippa <pbrown@sitecenters.com>
Sent: Tuesday, April 2, 2019 9:28 AM
To: Thomas Seifert <tseifert@huntersville.org>
Subject: Donation

Hi Tom –

Congrats again to HPD on the big win Saturday! Can you put me in touch with your charity so I can arrange the donation? I need some info from them before I can have a check cut.

Thanks!

Pippa Brown
GENERAL MANAGER

O: 704-895-8744
E: pbrown@sitecenters.com

SITE CENTERS
8712 Lindholm Dr Ste 206
Huntersville, NC 28078
sitecenters.com • NYSE: SITC

Emergency Line: 877-225-5337

The information transmitted, including any attachments, is intended only for the person or entity to which it is addressed and may contain confidential and/or privileged material. Any review, retransmission, dissemination or other use of, or taking of any action in reliance upon, this information by persons or entities other than the intended recipient is prohibited, and all liability arising therefrom is disclaimed. If you received this in error, please contact the sender and delete the material from any computer.

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Monday, April 01, 2019 12:32 PM
To: HPD All Employees
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Importance: High

Categories: Release

If you are able to attend …..

Young at Heart Ministry Of Saint Mark Catholic Church
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In the Monsignor Kerin Parish Hall For an Italian Luncheon

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

Janet Pierson

From: Scott Sharp <ssharp@huntersville.org>
Sent: Monday, April 01, 2019 10:48 AM
To: Bryan Latza; HPD Sworn
Subject: RE: Firearms Qualifications

Categories: Release

Due to the lack of personnel that have signed up for this training, we have decided to cancel this training. For those who had signed up, I apologize for the inconvenience.

Captain Sharp

From: Bryan Latza
Sent: Monday, April 1, 2019 10:17 AM
To: HPD Sworn <HPDSworn@huntersville.org>
Subject: Firearms Qualifications

Good morning HPD. Over the past two classes, we have only had 9 officers attend the mandatory firearms training. Currently we have 4-5 out of 15 potential spots tomorrow April 2nd. This will leave us with only 5 remaining firearms dates for the remainder of the year and only 70 slots. With all the changes and requirements of the State we **cannot** allow for more than 15 officers each date, as the session will run way too late especially as we move into the summer months. With the addition of night quals for all lethal options we cannot accomplish this indoors and need the outside spacing to meet the yardage requirements. Last week with minimal attendance we were at the range until 2130hrs. We cannot stress enough the importance of signing up for a range date and attending. Here are the range dates for the remainder of 2019, please sign up in Vista, since once a class is full we will be unable to make concessions in class size. Thank you for your immediate attention in this matter.

Course Title	Course I.D	Class I.D	Start Date	End Date	Start Time	End Time	Hours	Provider
2019 Firearms In Service	2019FIRE	000003	4-02-2019	4-02-2019	2:00PM	10:00PM	0.00	Huntersv
2019 Firearms In Service	2019FIRE	000004	4-09-2019	4-09-2019	2:00PM	10:00PM	0.00	Huntersv
2019 Firearms In Service	2019FIRE	000005	6-04-2019	6-04-2019	2:00PM	10:00PM	0.00	Huntersv
2019 Firearms In Service	2019FIRE	000006	6-11-2019	6-11-2019	2:00PM	10:00PM	0.00	Huntersv
2019 Firearms In Service	2019FIRE	000007	9-03-2019	9-03-2019	2:00PM	10:00PM	0.00	Huntersv
2019 Firearms In Service	2019FIRE	000008	9-24-2019	9-24-2019	2:00PM	10:00PM	0.00	Huntersv
AR-15 Quarterly	00000212	000037	5-07-2019	5-07-2019	8:00AM	3:00PM	0.00	Huntersv
AR-15 Quarterly	00000212	000038	5-09-2019	5-09-2019	8:00AM	3:00PM	0.00	Huntersv
AR-15 Quarterly	00000212	000039	8-13-2019	8-13-2019	8:00AM	3:00PM	0.00	Huntersv
AR-15 Quarterly	00000212	000040	8-15-2019	8-15-2019	8:00AM	3:00PM	0.00	Huntersv
AR-15 Quarterly	00000212	000041	11-05-2019	11-05-2019	12:00PM	7:00PM	0.00	Huntersv
AR-15 Quarterly	00000212	000042	11-07-2019	11-07-2019	12:00PM	7:00PM	0.00	Huntersv
AR-15 Quarterly	00000212	000043	12-04-2019	12-04-2019	12:00PM	7:00PM	0.00	Huntersv
AR-15 Quarterly	00000212	000044	12-06-2019	12-06-2019	12:00PM	7:00PM	0.00	Huntersv

Respectfully,
Lieutenant Bryan S. Latza
Lieutenant Bryan S. Latza
Huntersville Police Department
9630 Julian Clark Ave.

Huntersville, NC 28078
704-464-5400(Work)
[redacted](Cell)

Janet Pierson

From: Daphne Davis <ddavis@huntersville.org>
Sent: Monday, April 01, 2019 10:42 AM
To: HPD Sworn
Subject: Certificate of Completion

Categories: Release

All:

When you have completed a class and there is a certificate of completion issued, place the copy in my box so that I may enter same into Skills Manager. Thank you to those that already place certificates in my box.

Thanks,
Daphne D. Davis
Administrative Assistant
Personnel & Training Division
Huntersville Police Department
9630 Julian Clark Avenue
Huntersville, N.C. 28070
Phone: 704-464-5377
Cell: [redacted]
Fax: 704-947-4909
Email : ddavis@huntersville.org

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Monday, April 01, 2019 7:42 AM
To: Jennifer Sprague
Subject: RE: Shoes

Categories: Release

Thx!!!!

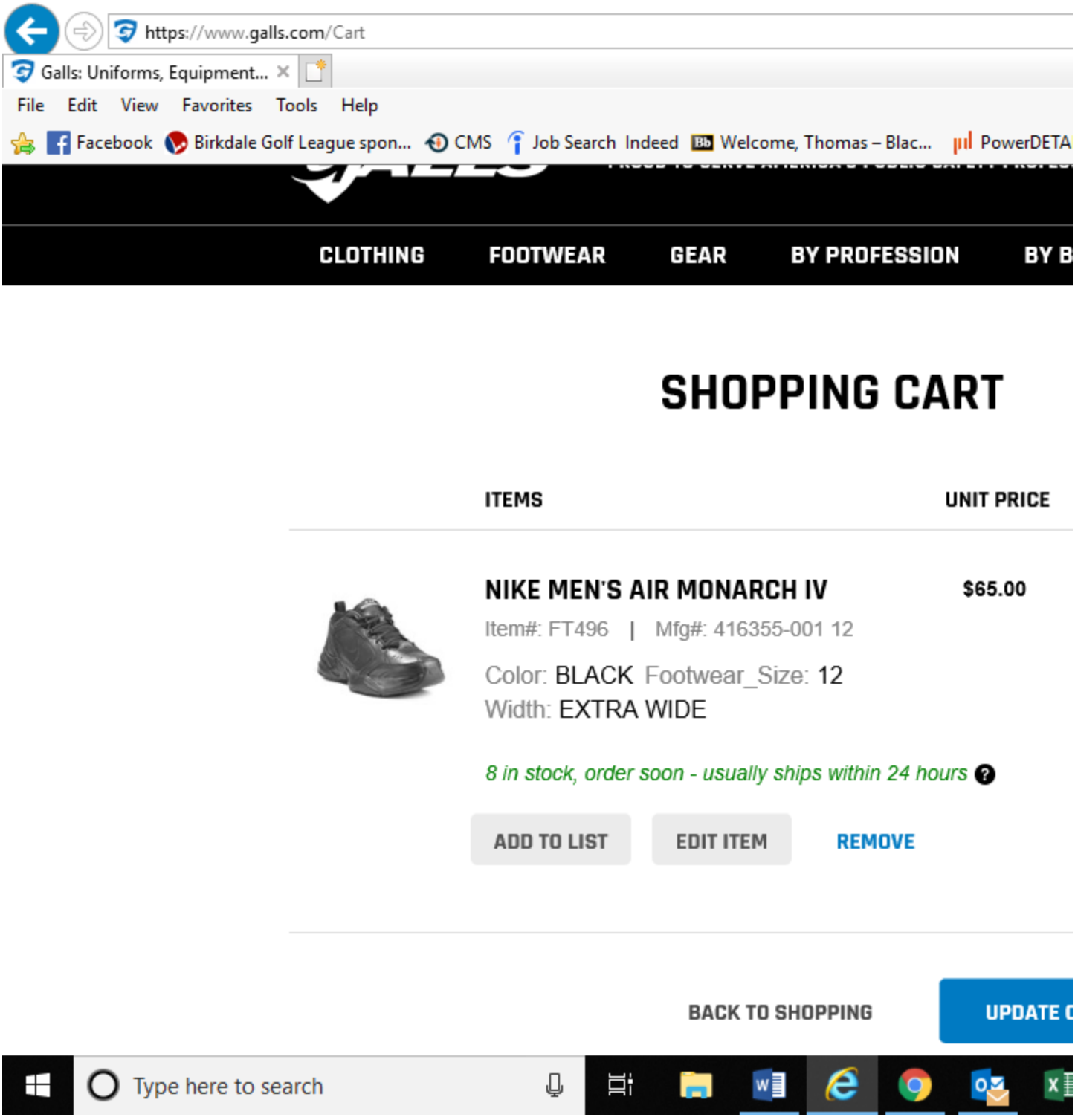
Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Jennifer Sprague <jsprague@huntersville.org>
Sent: Monday, April 1, 2019 7:41 AM
To: Thomas Seifert <tseifert@huntersville.org>
Subject: RE: Shoes

Ordered them.

Sgt. J.D. Sprague
Huntersville Police Department

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Saturday, March 30, 2019 8:22 AM
To: Jennifer Sprague <jsprague@huntersville.org>
Subject: Shoes



Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

Janet Pierson

From: James Satkus <jsatkus@huntersville.org>
Sent: Saturday, March 30, 2019 5:48 PM
To: HPD Sworn
Subject: Walmart LFA Suspect [redacted]
Attachments: Suspect Image 1.jpg; Suspect Image 2.jpg

Categories: Release

The suspect pictured here took a weed eater without paying for it from Walmart, 11145 Bryton Town Center Drive. The second suspect, [redacted], who had his vehicle stolen by this suspect, advised his name might be [redacted] and he possibly lives at [redacted] in Charlotte. He is the step-father to a friend of [redacted] who lives at this address. He also reportedly has a contact who deals in stolen merchandise.

Any help you can provide in identifying him will be greatly appreciated,

Officer James Satkus
Patrol Division 9214
Town of Huntersville Police Department
9630 Julian Clark Avenue
Huntersville, NC 28078

704-464-5400
jsatkus@huntersville.org

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Saturday, March 30, 2019 9:24 AM
To: Brian Vaughan
Subject: Re: Race 3/30

Categories: Release

You too buddy ... sorry I tricked you into getting out of bed.

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

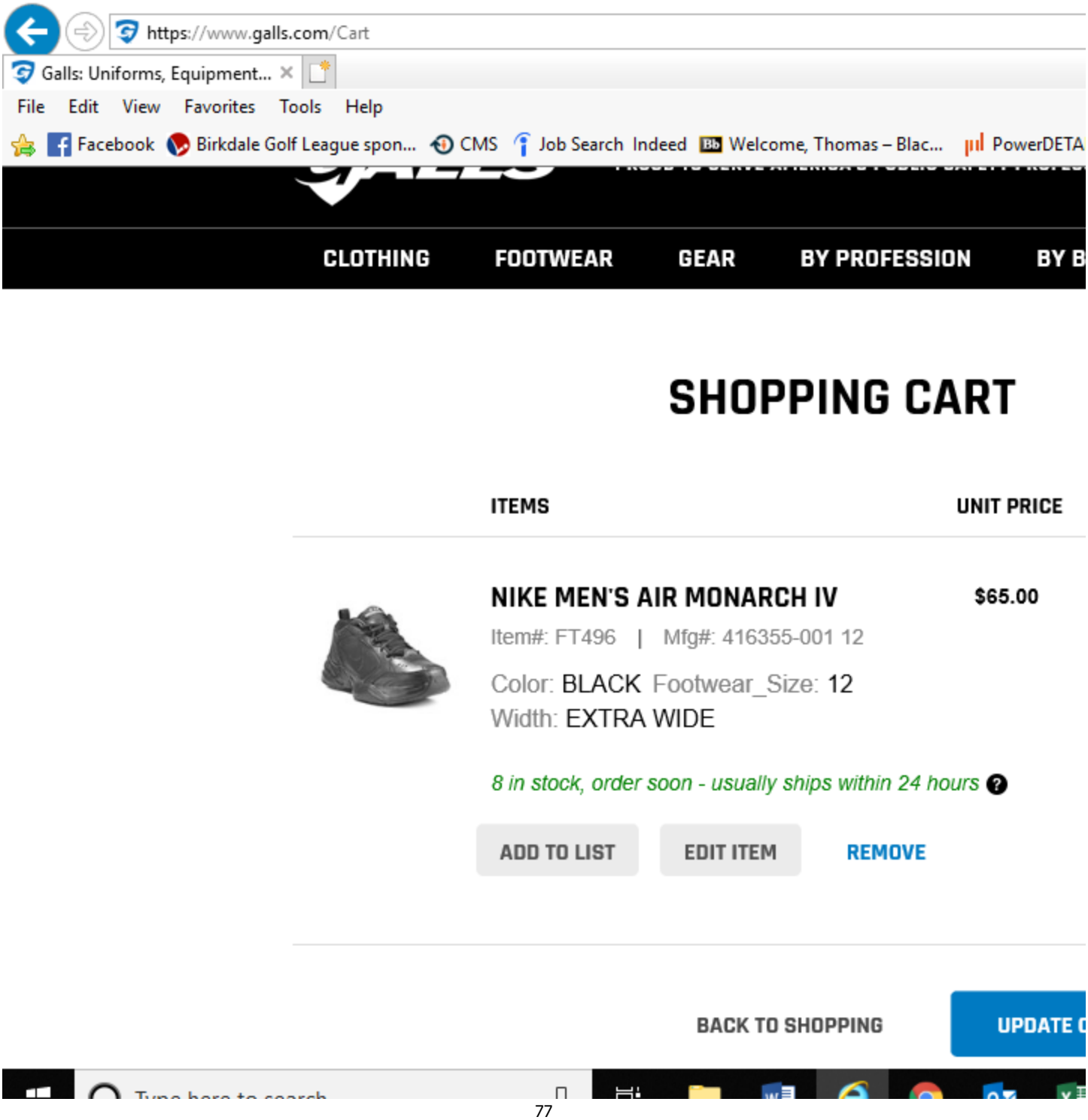
On Mar 30, 2019, at 9:19 AM, Brian Vaughan <bvaughan@huntersville.org> wrote:

> Thank you all so much for working the race this morning. I hope you all have a great weekend!
>
> Lt Vaughan
>
> Sent from my iPhone
>
> On Mar 29, 2019, at 4:10 PM, Riccardo Carter <rcarter@huntersville.org> wrote:
>
> > All,
> >
> > We will be meeting at St. Marks tomorrow for the race.
> >
> > Thank you,
> >
> > R.M. Carter HP204
> > Huntersville Traffic Safety Division
> > Huntersville Police Department
> >
> > 9630 Julian Clark Ave.
> > Huntersville NC 28078
> > Phone: 704-464-5400

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Saturday, March 30, 2019 8:22 AM
To: Jennifer Sprague
Subject: Shoes

Categories: Release



Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Friday, March 29, 2019 10:06 AM
To: Odette Saglimbeni
Subject: Fwd: Samaritan's Feet

Categories: Release

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

Begin forwarded message:

From: Brian Luthart <bluthart@huntersville.org>
Date: March 25, 2019 at 6:33:48 AM EDT
To: Thomas Seifert <tseifert@huntersville.org>
Subject: FW: Samaritan's Feet

Tom, can you spearhead this?

From: Scott Sharp <ssharp@huntersville.org>
Sent: Thursday, March 21, 2019 7:08 PM
To: Brian Luthart <bluthart@huntersville.org>
Cc: Bryan Latza <blatza@huntersville.org>
Subject: FW: Samaritan's Feet

Make sure you email me back with who you will have there for this event. NLT Monday.

From: Barry Graham
Sent: Thursday, March 21, 2019 5:55 PM
To: Scott Sharp <ssharp@huntersville.org>
Subject: FW: Samaritan's Feet

The Town Manager called to confirm that we had this covered. I remember you saying this was covered, but do not remember by who. Can you let me know?

Thanks
B. Graham

From: Barry Graham
Sent: Friday, March 08, 2019 3:33 PM
To: Scott Sharp <ssharp@huntersville.org>
Subject: Samaritan's Feet

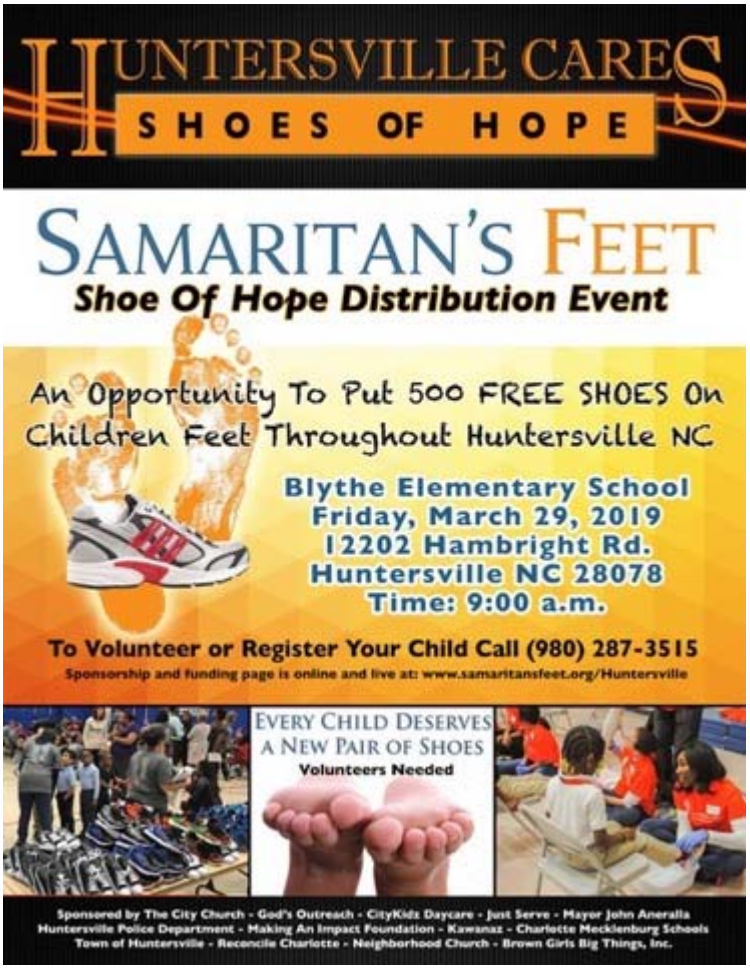
Capt. Sharp,

This is the organization that the Town Manager and Mayor asked that we send officers to assist them.

Please make sure we have adequate representation at this event.

Thanks
Major Barry E. Graham
Huntersville Police Department
Administrative Bureau Commander
704-464-5400
704-464-5380
WWW.HUNTERSVILLEPD.ORG

From: Barry Graham
Sent: Friday, March 08, 2019 3:32 PM
To: Barry Graham <bgraham@huntersville.org>
Subject:



Major B. Graham
Huntersville Police Dept
704-464-5400
704-464-5380
Sent from my iPhone

Janet Pierson

From: Melissa Charubini <mcharubini@huntersville.org>
Sent: Thursday, March 28, 2019 1:07 PM
To: HPD All Employees
Subject: FW: SAAM Activities
Attachments: SAAM Events 2019.pdf; CMPDSAAwarenessEvent2019Flier.pdf; Denim Day Flyer.png; iaskflyer.jpg; WAM Flyer 2019 updated.pdf

Categories: Release

Please see attachments with upcoming events for Sexual Assault Awareness Month. If you are able to participate in any of these events, I highly encourage your support for the cause. Let me know if you have any questions.

Respectfully,

Detective M. Charubini (Brunson)
Huntersville Police Department
704.464.5345 (Desk)
[redacted] (Cell)
mbrunson@huntersville.org

From: Goldstein, Cori <Cori.Goldstein@safealliance.org>
Sent: Wednesday, March 27, 2019 6:14 PM
To: Goldstein, Cori <Cori.Goldstein@safealliance.org>
Subject: SAAM Activities

Hi everyone, please see attached all the flyers for different activities that will be occurring during Sexual Assault Awareness Month. This is an opportunity for us to show our support for survivors and bring awareness to the cause. This email list may not have included all of your teams so please forward this email along as it would be great to have a lot of support at each of these events. Also, please reach out if you become aware of another event you would like to share with the group.

Thank you,

Cori Goldstein, LCSW | **Deputy Chief Operating Officer**

safealliance
WHERE HOPE & HEALING BEGIN

601 East Fifth Street, Suite 400 | Charlotte, NC 28202
P 704.367.2757 | F 704.373.1604 | cori.goldstein@safealliance.org | www.safealliance.org

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Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Thursday, March 28, 2019 10:54 AM
To: Amelia Burnette
Subject: RE: HOA Contacts

Categories: Release

Thx …that's who I was thinking of also.

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Amelia Burnette <aburnette@huntersville.org>
Sent: Thursday, March 28, 2019 10:11 AM
To: Thomas Seifert <tseifert@huntersville.org>
Subject: RE: HOA Contacts

Tom,
Brian Richards in the planning dept. is my contact for maps and such. He would probably be able to get you a list of subdivisions. If not, he would know who you need to speak with in planning to get the list.

BrianR@huntersville.org

Lt. A. R. Burnette, Technical Services Division
Huntersville Police Department
9630 Julian Clark Ave
Huntersville, NC 28078
Main: 704-464-5400 [redacted]
ABurnette@huntersville.org

Pursuant to North Carolina General Statute, Chapter 132, Public Records:

This electronic message, any attachment(s) and any electronic response; may be considered public records and subject to request/review by anyone at anytime.

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Thursday, March 28, 2019 8:31 AM
To: Amelia Burnette <aburnette@huntersville.org>
Subject: Fwd: HOA Contacts

Any suggestion?

Tom Seifert
Huntersville Police Department

Tseifert@huntersville.org
[redacted]

Begin forwarded message:

From: Ryan Danehy <rdanehy@huntersville.org>
Date: March 28, 2019 at 6:46:12 AM EDT
To: Thomas Seifert <tseifert@huntersville.org>
Subject: Re: HOA Contacts

I do not I would reach out to Lt. Burnette and have her put you into contact with the towns GIS planning person, they should have a list.

Ryan

Sent from my iPhone

On Mar 28, 2019, at 6:43 AM, Thomas Seifert <tseifert@huntersville.org> wrote:

> Ryan
>
> Do you have a list of all of the subdivisions in Huntersville? Or does someone with the Town have one that you know of?
>
> Tom
>
> Tom Seifert
> Huntersville Police Department
> tseifert@huntersville.org
> [redacted]

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Thursday, March 28, 2019 6:36 AM
To: HPD All Employees <HPDAllEmployees@huntersville.org>
Subject: HOA Contacts

To all

I will be compiling an updated HOA contact list for all of the neighborhoods in Huntersville. Can you please send me any current HOA contacts that you have so I can add them to the spreadsheet.

Thanks,

Tom
Tom Seifert
Huntersville Police Department
tseifert@huntersville.org

[redacted]

Janet Pierson

From: Amelia Burnette <aburnette@huntersville.org>
Sent: Thursday, March 28, 2019 10:11 AM
To: Thomas Seifert
Subject: RE: HOA Contacts

Categories: Release

Tom,
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BrianR@huntersville.org

Lt. A. R. Burnette, Technical Services Division
Huntersville Police Department
9630 Julian Clark Ave
Huntersville, NC 28078
Main: 704-464-5400 [redacted]
ABurnette@huntersville.org

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From: Thomas Seifert <tseifert@huntersville.org>
Sent: Thursday, March 28, 2019 8:31 AM
To: Amelia Burnette <aburnette@huntersville.org>
Subject: Fwd: HOA Contacts

Any suggestion?

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

Begin forwarded message:

> **From:** Ryan Danehy <rdanehy@huntersville.org>
> **Date:** March 28, 2019 at 6:46:12 AM EDT
> **To:** Thomas Seifert <tseifert@huntersville.org>
> **Subject: Re: HOA Contacts**
>
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Ryan

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>
> Tom
>
> Tom Seifert
> Huntersville Police Department
> tseifert@huntersville.org
> [redacted]
>
> ---
>
> **From:** Thomas Seifert <tseifert@huntersville.org>
> **Sent:** Thursday, March 28, 2019 6:36 AM
> **To:** HPD All Employees <HPDAllEmployees@huntersville.org>
> **Subject:** HOA Contacts
>
> To all
>
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>
> Thanks,
>
> Tom
> Tom Seifert
> Huntersville Police Department
> tseifert@huntersville.org
> [redacted]

Janet Pierson

From: Bryan Latza <blatza@huntersville.org>
Sent: Thursday, March 28, 2019 8:52 AM
To: Thomas Seifert
Subject: RE: HOA Contacts

Categories: Release

I sent you what I had before from the 13. But it is probably outdated, at least it is a start. Did you want me to have my folks from the 14 start this as well?

From: Thomas Seifert
Sent: Thursday, March 28, 2019 6:36 AM
To: HPD All Employees <HPDAllEmployees@huntersville.org>
Subject: HOA Contacts

To all

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Thanks,

Tom
Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Thursday, March 28, 2019 8:31 AM
To: Amelia Burnette
Subject: Fwd: HOA Contacts

Categories: Release

Any suggestion?

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

Begin forwarded message:

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> **To:** Thomas Seifert <tseifert@huntersville.org>
> **Subject: Re: HOA Contacts**
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>
> Sent from my iPhone
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> >
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> >
> > Tom
> >
> > Tom Seifert
> > Huntersville Police Department
> > tseifert@huntersville.org
> > [redacted]
> >
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Thanks,

Tom
Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Thursday, March 28, 2019 6:44 AM
To: Ryan Danehy
Subject: FW: HOA Contacts

Categories: Release

Ryan

Do you have a list of all of the subdivisions in Huntersville? Or does someone with the Town have one that you know of?

Tom

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Thursday, March 28, 2019 6:36 AM
To: HPD All Employees <HPDAllEmployees@huntersville.org>
Subject: HOA Contacts

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Thanks,

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Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

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Thanks,

Tom
Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

Janet Pierson

From: Bradley Habenicht <bhabenicht@huntersville.org>
Sent: Tuesday, March 26, 2019 10:50 AM
To: Thomas Seifert
Subject: Re: Invitation to CPCC Merancas Campus Family Fun Day- Sat April 27- 10am- 2pm

Categories: Release

k thanks

Sgt Brad Habenicht
Community Services Coordinator / SRO Supervisor
Huntersville Police Department
704.464.5400

From: Thomas Seifert
Sent: Tuesday, March 26, 2019 10:45 AM
To: Bradley Habenicht
Cc: Jason Cousar
Subject: RE: Invitation to CPCC Merancas Campus Family Fun Day- Sat April 27- 10am- 2pm

Sarge

I can attend.

Tom

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Bradley Habenicht <bhabenicht@huntersville.org>
Sent: Tuesday, March 26, 2019 10:36 AM
To: HPD Sworn <HPDSworn@huntersville.org>
Subject: Fw: Invitation to CPCC Merancas Campus Family Fun Day- Sat April 27- 10am- 2pm

I already have a med drop scheduled for this date and time. If anyone from PTRL, SWAT or Traffic (or one from each area) can cover this event please let me know.

Sgt Brad Habenicht
Community Services Coordinator / SRO Supervisor
Huntersville Police Department
704.464.5400

From: Dale Callan <Dale.Callan@cpcc.edu>
Sent: Monday, March 25, 2019 10:31 AM
To: Bradley Habenicht
Subject: Invitation to CPCC Merancas Campus Family Fun Day- Sat April 27- 10am- 2pm

You are invited. Please bring a police vehicle or unique operations or SWAT vehicle for the public to see. Last year we had well over 1,000 people visit. Please advise if you can support this event. I will send further information as we move closer to April 27. We plan to entertain at the new driving pad location next to our campus at the end of Verhoeff Drive.

Dale Callan

Dale P. Callan
Program Manager
American Academy of Applied Forensics
Central Piedmont Community College
Merancas Campus, Huntersville, NC
PO Box 35009, Charlotte, NC 28235-5009
704-330-4171 fax 704-330-4130
Dale.Callan@cpcc.edu

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Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Tuesday, March 26, 2019 10:46 AM
To: Bradley Habenicht
Cc: Jason Cousar
Subject: RE: Invitation to CPCC Merancas Campus Family Fun Day- Sat April 27- 10am- 2pm

Categories: Release

Sarge

I can attend.

Tom

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

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Huntersville Police Department
704.464.5400

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Community Services Coordinator / SRO Supervisor
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Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Monday, March 25, 2019 9:42 AM
To: Jason Cousar
Subject: Fwd: Samaritan's Feet

Categories: Release

This was the event I was asked to attend that I mentioned to you ...

Tom

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

Begin forwarded message:

> **From:** Brian Luthart <bluthart@huntersville.org>
> **Date:** March 25, 2019 at 6:33:48 AM EDT
> **To:** Thomas Seifert <tseifert@huntersville.org>
> **Subject: FW: Samaritan's Feet**
>
> Tom, can you spearhead this?
>
> ---
>
> **From:** Scott Sharp <ssharp@huntersville.org>
> **Sent:** Thursday, March 21, 2019 7:08 PM
> **To:** Brian Luthart <bluthart@huntersville.org>
> **Cc:** Bryan Latza <blatza@huntersville.org>
> **Subject:** FW: Samaritan's Feet
>
> Make sure you email me back with who you will have there for this event. NLT Monday.
>
> ---
>
> **From:** Barry Graham
> **Sent:** Thursday, March 21, 2019 5:55 PM
> **To:** Scott Sharp <ssharp@huntersville.org>
> **Subject:** FW: Samaritan's Feet
>
> The Town Manager called to confirm that we had this covered. I remember you saying this was covered, but do not remember by who. Can you let me know?
>
> Thanks
> B. Graham
>
> ---
>
> **From:** Barry Graham
> **Sent:** Friday, March 08, 2019 3:33 PM

To: Scott Sharp <ssharp@huntersville.org>
Subject: Samaritan's Feet

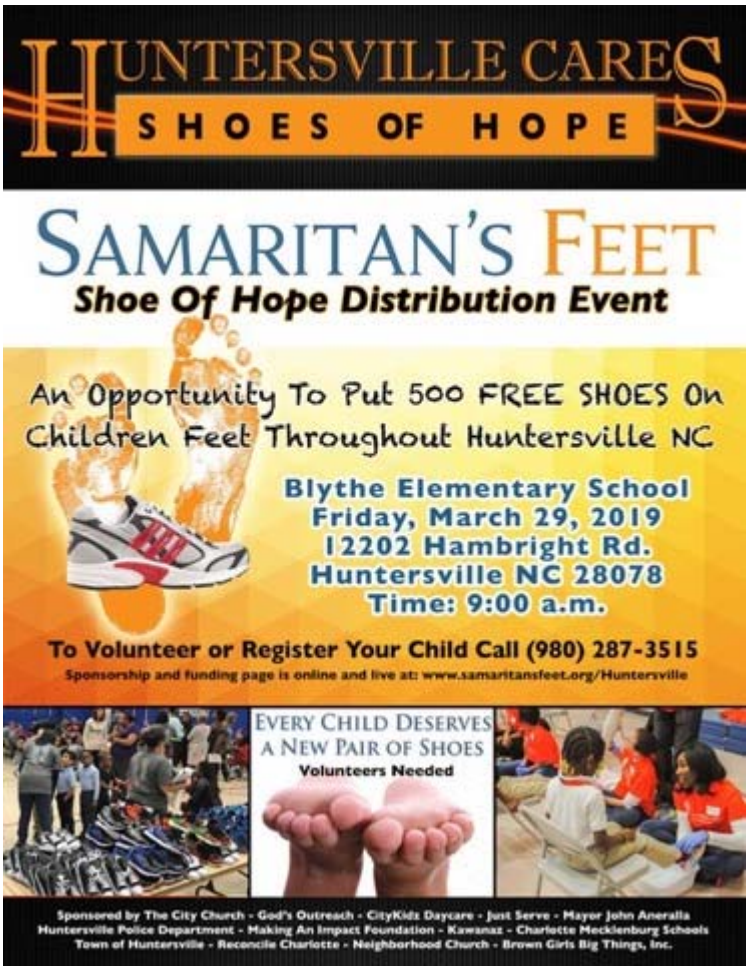
Capt. Sharp,

This is the organization that the Town Manager and Mayor asked that we send officers to assist them.

Please make sure we have adequate representation at this event.

Thanks
Major Barry E. Graham
Huntersville Police Department
Administrative Bureau Commander
704-464-5400
704-464-5380
WWW.HUNTERSVILLEPD.ORG

From: Barry Graham
Sent: Friday, March 08, 2019 3:32 PM
To: Barry Graham <bgraham@huntersville.org>
Subject:



Major B. Graham

Huntersville Police Dept
704-464-5400
704-464-5380
Sent from my iPhone

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Monday, March 25, 2019 8:36 AM
To: Nick Bruining
Subject: Fwd: Samaritan's Feet

Categories: Release

Can you bring your motorcycle to this event with me?

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

Begin forwarded message:

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From: Barry Graham
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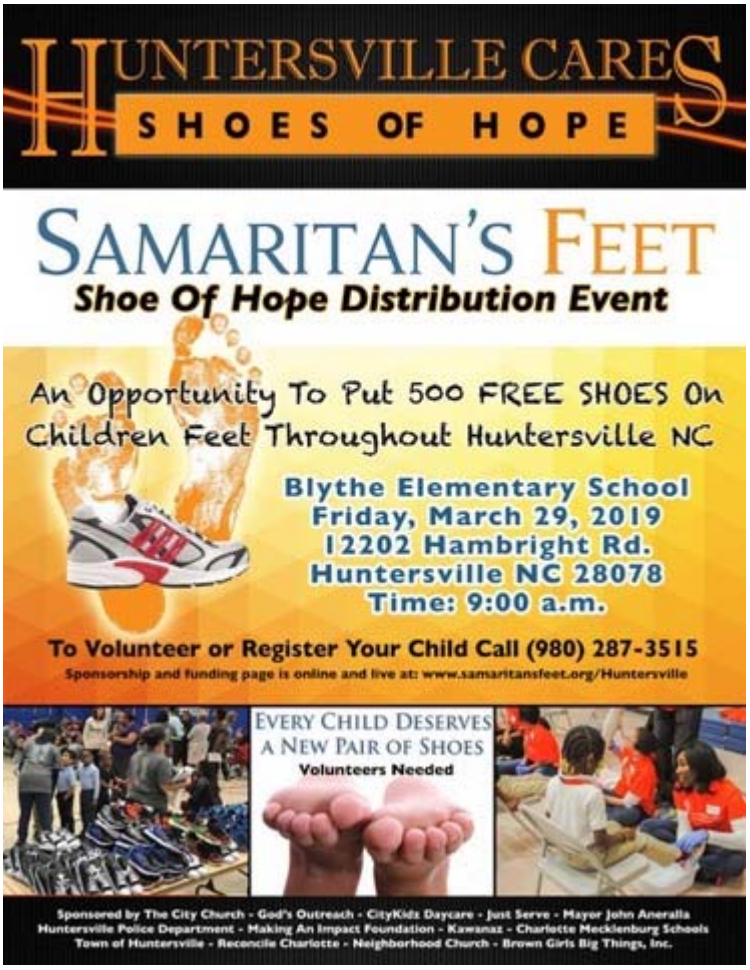

Major B. Graham
Huntersville Police Dept
704-464-5400
704-464-5380
Sent from my iPhone

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Monday, March 25, 2019 8:22 AM
To: Rick Rojas
Subject: Re

Categories: Release

Marilyn.Henson@mecklenburgcountync.gov

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Monday, March 25, 2019 7:23 AM
To: Brian Luthart
Subject: Re: Samaritan's Feet
Attachments: image1.jpeg; image001.gif; image002.gif

Categories: Release

Yes I can.

Tom

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Mar 25, 2019, at 6:33 AM, Brian Luthart <bluthart@huntersville.org> wrote:

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To: Barry Graham <bgraham@huntersville.org>
Subject:

<image1.jpeg>

Major B. Graham
Huntersville Police Dept
704-464-5400
704-464-5380
Sent from my iPhone

Janet Pierson

From: Bryan Latza <blatza@huntersville.org>
Sent: Sunday, March 24, 2019 9:41 PM
To: Thomas Seifert
Subject: Re: Battle of the Badges March 30th

Categories: Release

Luthart and Lehew

Sent from my Verizon, Samsung Galaxy smartphone

-------- Original message --------
From: Thomas Seifert <tseifert@huntersville.org>
Date: 3/24/19 21:33 (GMT-05:00)
To: Bryan Latza <blatza@huntersville.org>
Subject: RE: Battle of the Badges March 30th

Do you know who will be attending?

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Bryan Latza <blatza@huntersville.org>
Sent: Thursday, March 21, 2019 10:54 AM
To: Thomas Seifert <tseifert@huntersville.org>
Subject: Re: Battle of the Badges March 30th

Yes sir

Sent from my Verizon, Samsung Galaxy smartphone

-------- Original message --------
From: Thomas Seifert <tseifert@huntersville.org>
Date: 3/21/19 10:27 (GMT-05:00)
To: Bryan Latza <blatza@huntersville.org>
Subject: Battle of the Badges March 30th

Lt.

Can we get the SWAT vehicle for this event?

Tom
Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

Janet Pierson

From: georgie jolly <rjolly56535@roadrunner.com>
Sent: Sunday, March 24, 2019 9:37 PM
To: 'Thomas Seifert'
Subject: RE: HOA Contact Information

Categories: Release

Thanks

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Sunday, March 24, 2019 9:15 PM
To: georgie jolly <rjolly56535@roadrunner.com>
Subject: Re: HOA Contact Information

No, I will try to find out and let you know.

Tom

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Mar 24, 2019, at 8:31 PM, georgie jolly <rjolly56535@roadrunner.com> wrote:

> Do you know why they were asking?
>
> ---
>
> **From:** Thomas Seifert <tseifert@huntersville.org>
> **Sent:** Sunday, March 24, 2019 10:49 AM
> **To:** georgie jolly <rjolly56535@roadrunner.com>
> **Subject:** RE: HOA Contact Information
>
> George
>
> Hi, one of the Town Commissioners was asking for it.
>
> Tom
>
> Tom Seifert
> Huntersville Police Department
> tseifert@huntersville.org
> [redacted]
>
> ---
>
> **From:** georgie jolly <rjolly56535@roadrunner.com>
> **Sent:** Thursday, March 21, 2019 7:15 PM
> **To:** Thomas Seifert <tseifert@huntersville.org>
> **Subject:** HOA Contact Information

Mr. Seifert,

My name is Georgie Jolly and I am the current president of the Alexander Place HOA Board. Is there some way I can be of assistance to you or the department?

Thanks,
Georgie Jolly
15136 Alexander Place Drive
Huntersville, NC 28078
704-948-1712

From: Thomas Seifert <tseifert@huntersville.org>
Date: March 21, 2019 at 11:13:49 AM EDT
To: Thomas Seifert <tseifert@huntersville.org>
Subject: HOA Contact Information

Good morning,

Does anyone have contact information for the HOA president or contact person for your neighborhood?

Thanks,

Tom
Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
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Subject: RE: Battle of the Badges March 30th

Categories: Release

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tseifert@huntersville.org
[redacted]

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Sent: Thursday, March 21, 2019 10:54 AM
To: Thomas Seifert <tseifert@huntersville.org>
Subject: Re: Battle of the Badges March 30th

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To: Bryan Latza <blatza@huntersville.org>
Subject: Battle of the Badges March 30th

Lt.

Can we get the SWAT vehicle for this event?

Tom
Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Sunday, March 24, 2019 9:33 PM
To: A Z Means
Subject: RE: [External]Community Contacts

Categories: Release

Brixx Pizza 16915 Birkdale Cmns Pkwy, Huntersville, NC 28078 12:00

Looking forward to seeing you both.

Tom
Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: A Z Means <ameans@carolina.rr.com>
Sent: Saturday, March 23, 2019 5:40 PM
To: Thomas Seifert <tseifert@huntersville.org>
Cc: 'Annice Wiles' <gmap3nny@gmail.com>
Subject: Re: [External]Community Contacts

We can make Thursday work, just say where and what time.

Regards

Get Outlook for Android

On Sat, Mar 23, 2019 at 2:26 PM -0400, "Thomas Seifert" <tseifert@huntersville.org> wrote:

> Hi, this is very nice of both of you. Would Wednesday or Thursday of next week work? Can you meet me in Huntersville?
>
> Tom
>
> Tom Seifert
> Huntersville Police Department
> tseifert@huntersville.org
> [redacted]
>
> **From:** ameans@carolina.rr.com <ameans@carolina.rr.com>
> **Sent:** Wednesday, March 20, 2019 7:41 PM

To: Thomas Seifert <tseifert@huntersville.org>
Cc: 'Annice Wiles' <gmap3nny@gmail.com>
Subject: RE: [External]Community Contacts

Hello my Friend, I hope this note finds you well. Annice and I would like to take you to lunch when your schedule permits. Please check your
calendar for some time in the next couple of weeks and advise.

Thanks

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Wednesday, January 30, 2019 9:21 AM
To: McFadden, Garry L. <Garry.McFadden@mecklenburgcountync.gov>
Cc: Johnson, Ryan T. <Ryan.Johnson@mecklenburgcountync.gov>; ameans@carolina.rr.com; Gavin.Albury@scouting.org
Subject: Re: [External]Community Contacts

Sheriff

MCSO was partnering with Keep Mecklenburg Beautiful, The Boy Scouts of America, and 100 Black Men to work on community projects like Adopt a Highway and community park clean-ups.

We partnered with BSA and 100 BM on their Heritage Hikes, and the Youth Symposium.

Ryan is the Director of KMB and was asking about my contacts.

Thanks,

Tom
Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Jan 30, 2019, at 7:06 AM, McFadden, Garry L. <Garry.McFadden@mecklenburgcountync.gov> wrote:

> Good morning I received this email but I'm not sure of the conversation or what is needed. Please advise what is this conversation concerning
>
> Sheriff Garry L. McFadden
> Mecklenburg County Sheriff Office
> 700 East 4th Street Suite 100
> Charlotte NC 28202
> Office 980-314-5001
> Fax 704-336-6938
>
> *Working To Influence Change By Being*
> *"The Difference"*

On Jan 29, 2019, at 5:22 PM, Thomas Seifert <tseifert@huntersville.org> wrote:

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Ryan

Hi, thanks for reaching out. I attached Gavin Albury from the Boy Scouts and Aaron Means from 100 Black Men that I partnered with on the Adopt a Highway and community clean up events. I also attached Sheriff McFadden for you to see if the Sheriff's Office will still be participating in these events.

Speak to you soon,

Tom

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Sunday, March 24, 2019 9:15 PM
To: georgie jolly
Subject: Re: HOA Contact Information

Categories: Release

No, I will try to find out and let you know.

Tom

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Mar 24, 2019, at 8:31 PM, georgie jolly <rjolly56535@roadrunner.com> wrote:

> Do you know why they were asking?
>
> ---
>
> **From:** Thomas Seifert <tseifert@huntersville.org>
> **Sent:** Sunday, March 24, 2019 10:49 AM
> **To:** georgie jolly <rjolly56535@roadrunner.com>
> **Subject:** RE: HOA Contact Information
>
> George
>
> Hi, one of the Town Commissioners was asking for it.
>
> Tom
>
> Tom Seifert
> Huntersville Police Department
> tseifert@huntersville.org
> [redacted]
>
> ---
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> **To:** Thomas Seifert <tseifert@huntersville.org>
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> Mr. Seifert,
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>
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Subject: HOA Contact Information

Good morning,

Does anyone have contact information for the HOA president or contact person for your neighborhood?

Thanks,

Tom
Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Sunday, March 24, 2019 10:56 AM
To: Nick Bruining
Subject: RE: GHSP Reporting

Categories: Release

I called them….FYI

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Nick Bruining <NickB@huntersville.org>
Sent: Wednesday, March 20, 2019 10:47 AM
To: Thomas Seifert <tseifert@huntersville.org>
Subject: GHSP Reporting

Tom,

Can you send me a contact for the Sheriff's Office regarding reporting for the Governor's Highway Safety Program? The MCSO has not reported in the last four campaigns. As you know reporting accumulates credits that can be traded in October for equipment related to traffic safety. We really want the MCSO to continue participating in this program so any help you can provide is appreciated!

Thank you,

Nick

Sergeant Nick Bruining
Huntersville Police Department
Traffic Safety Division
704-464-5400
nbruining@huntersville.org

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Sunday, March 24, 2019 10:49 AM
To: georgie jolly
Subject: RE: HOA Contact Information

Categories: Release

George

Hi, one of the Town Commissioners was asking for it.

Tom

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

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To: Thomas Seifert <tseifert@huntersville.org>
Subject: HOA Contact Information

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15136 Alexander Place Drive
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Thanks,

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tseifert@huntersville.org
[redacted]

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Saturday, March 23, 2019 2:26 PM
To: ameans@carolina.rr.com
Cc: 'Annice Wiles'
Subject: RE: [External]Community Contacts

Categories: Release

Hi, this is very nice of both of you. Would Wednesday or Thursday of next week work? Can you meet me in Huntersville?

Tom

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: ameans@carolina.rr.com <ameans@carolina.rr.com>
Sent: Wednesday, March 20, 2019 7:41 PM
To: Thomas Seifert <tseifert@huntersville.org>
Cc: 'Annice Wiles' <gmap3nny@gmail.com>
Subject: RE: [External]Community Contacts

Hello my Friend, I hope this note finds you well. Annice and I would like to take you to lunch when your schedule permits. Please check your
calendar for some time in the next couple of weeks and advise.

Thanks

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Wednesday, January 30, 2019 9:21 AM
To: McFadden, Garry L. <Garry.McFadden@mecklenburgcountync.gov>
Cc: Johnson, Ryan T. <Ryan.Johnson@mecklenburgcountync.gov>; ameans@carolina.rr.com; Gavin.Albury@scouting.org
Subject: Re: [External]Community Contacts

Sheriff

MCSO was partnering with Keep Mecklenburg Beautiful, The Boy Scouts of America, and 100 Black Men to work on community projects like Adopt a Highway and community park clean-ups.

We partnered with BSA and 100 BM on their Heritage Hikes, and the Youth Symposium.

Ryan is the Director of KMB and was asking about my contacts.

Thanks,

Tom
Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Jan 30, 2019, at 7:06 AM, McFadden, Garry L. <Garry.McFadden@mecklenburgcountync.gov> wrote:

> Good morning I received this email but I'm not sure of the conversation or what is needed. Please advise what is this conversation concerning
>
> Sheriff Garry L. McFadden
> Mecklenburg County Sheriff Office
> 700 East 4th Street Suite 100
> Charlotte NC 28202
> Office 980-314-5001
> Fax 704-336-6938
>
> *Working To Influence Change By Being*
> *"The Difference"*

On Jan 29, 2019, at 5:22 PM, Thomas Seifert <tseifert@huntersville.org> wrote:

> **CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.
>
> Ryan
>
> Hi, thanks for reaching out. I attached Gavin Albury from the Boy Scouts and Aaron Means from 100 Black Men that I partnered with on the Adopt a Highway and community clean up events. I also attached Sheriff McFadden for you to see if the Sheriff's Office will still be participating in these events.
>
> Speak to you soon,
>
> Tom
>
> Tom Seifert
> Huntersville Police Department
> tseifert@huntersville.org
> [redacted]

Janet Pierson

From: Johnson, Ryan T. <Ryan.Johnson@mecklenburgcountync.gov>
Sent: Friday, March 22, 2019 4:21 PM
To: Bridgett Williams; Jan.Burlee@agdata.com; Christina O'Brien; elizabeth.romano@woodplc.com; Billie Richardson; Caudle, Aaron; brandon.r.whelan@gmail.com; Jeffery Mitchell; tseifert@huntersville.org; Hagesether, Erik; Rivens, Tonya M.; Rainey, Josh; Malinda Barkley; Hunter, Chris; Blair.Belk@ccbcc.com; Charlene Minor; Valder,David; Green, Donald; Hall,Laurette; Jegou, Carol; Kelley Amundson
Subject: Statesville Rd. Litter Pick-Up Reminder
Attachments: Map.pdf; ATT00001.htm; Map.docx; ATT00002.htm

Categories: Release

Dear KMB Board,

Happy Friday. This is a reminder of the quarterly Statesville Rd. litter pick-up tomorrow (3/23) from 8:30 am – 12:30 pm. We will meet at the Jail North Parking Lot at 8:30 am. Hope to see you there!

Meeting Location:

Jail North (Parking Lot)

5235 Spector Dr, Charlotte, NC 28269

Best Regards,

Ryan Johnson

Sr. Environmental Specialist

Mecklenburg County Government

2145 Suttle Avenue

Charlotte, NC 28208-5237

(O) 980-314-3872

(C) 704-507-4981

Janet Pierson

From: Kevin Johnston <kJohnston@huntersville.org>
Sent: Friday, March 22, 2019 2:11 PM
To: HPD Sworn
Subject: FW: Testing of Electronic Signs Begins on I-77 Express

Categories: Release

FYI

From: Leier, Jean [mailto:jleier@i77partners.com]
Sent: Friday, March 22, 2019 2:02 PM
To: Alana.Sweatt@charlottenc.gov; audrey.richey@co.iredell.nc.us; Barry, Julie M. <jbarry@cmpd.org>; brian.owenby@ncdps.gov; bsuthard@huntersvillefd.com; Brian Vaughan <bvaughan@huntersville.org>; ccollins@nctrucking.com; cdeaton@mooresvillenc.gov; Charles.Nance@ncdps.gov; commcentersupervisors-leads@ci.charlotte.nc.us; communications@cornelius.org; dharding@mooresvillenc.gov; Don S <dons@medic911.com>; firechief@townofdavidson.org; gbarbee@corneliusfd.org; gchildress@mooresvillenc.gov; ghauser@ci.charlotte.nc.us; Hargro Jr., Fred J . <Fred.Hargro@ncdps.gov>; J Thornton <jthornton@cmpd.org>; j.stroup@northmeckrescue.org; Kelly Sturgill <kelly.sturgill@ncdps.gov>; Kent Greene <kent.greene@co.iredell.nc.us>; Kevin Johnston <kJohnston@huntersville.org>; kpdavis@charlottenc.gov; mharris2@cmpd.org; mtobin@ci.charlotte.nc.us; Penny Dunn <pdunn@townofdavidson.org>; police@townofdavidson.org; rchilton@mooresvillenc.gov; rcochran@cmpd.org; rhoover@mmvfd.com; rkendall@cmpd.org; Scott B <scottb1@medic911.com>; slacount@mooresvillenc.gov; thampton@ncdot.gov; Traffic Safety <TrafficSafety@huntersville.org>
Subject: Testing of Electronic Signs Begins on I-77 Express

***** TRAFFIC ADVISORY *****

TESTING OF ELECTRONIC SIGNS BEGINS ON I-77 EXPRESS

Charlotte, N.C. (March 22, 2019) – Testing of electronic signs on I-77 between I-485 and Mooresville will begin the week of March 25. Motorists will see the digital message signs on the right-hand side of the road with rotating messages that read “EXPRESS LANES ARE CLOSED” and “TEST.”

The toll signs above I-77 Express will also be tested. The toll signs will display numbers to conduct this testing. Drivers may also see test-related vehicles in I-77 Express as this testing is occurring. Each entrance onto I-77 Express will continue to be closed and blocked as the lanes are not in service during this testing period.

I-77 Express will open in sections, with the northern portion between Hambright Road in Huntersville and Exit 36 in Mooresville slated to open soon. When the northern section of the project opens, customers will receive a 25 percent promotional rate off tolls until the entire roadway opens.
To receive traffic advisory information and the latest information on the project, we encourage people to sign up for our e-newsletters: https://www.i77express.com/about-us/contact-us/

You can also follow us on social media at:
I-77 Mobility Partners on Facebook I-77 Express
I-77 Mobility Partners on Twitter @I77Express

I-77 Express runs adjacent to the existing general purpose lanes. The number of general purpose lanes will remain the same as today. Drivers will have the choice of using the express lanes to avoid travel delays, the general purpose lanes or a combination of both.

###

-

CONFIDENTIALITY WARNING

We hereby inform you, as addressee of this message, that Internet e-mail neither guarantees the confidentiality nor the completeness or proper receipt of the messages sent. If you do not consent to the use of Internet e-mail, please notify us immediately.

This message is intended exclusively for its addressee and may contain confidential information protected from disclosure by law. If you have received this message in error, please immediately notify us via e-mail and delete it and any attachment. If you are not the addressee indicated in this message, please be informed that any reading, copy, distribution or use of it or its attachments, for any purpose, is forbidden..

AVISO DE CONFIDENCIALIDAD

Le informamos, como destinatario de este mensaje, que el correo electronico via Internet no permite asegurar la confidencialidad de los mensajes transmitidos ni su integridad o correcta recepcion. Si no consintiera la utilizacion del correo electronico via Internet, rogamos nos lo comunique de forma inmediata.

Este mensaje va dirigido de manera exclusiva a su destinatario y puede contener informacion confidencial cuya divulgacion esta prohibida por la ley. Si ha recibido este mensaje por error, le rogamos nos lo comunique de forma inmediata por esta misma via y proceda a su eliminacion, asi como a la de cualquier documento adjunto al mismo. Asimismo, si no es el destinatario de este mensaje, se le informa de que su lectura, copia, distribucion y utilizacion, asi como la de cualquier documento adjunto, sea cual sea su finalidad, estan prohibidas.

Janet Pierson

From: Jeremy Smith <jsmith@huntersville.org>
Sent: Friday, March 22, 2019 12:36 PM
To: HPD Sworn
Subject: Supplements needed

Categories: Release

All,

I know there was a lot of day and night shift officers on [redacted] (Stolen Vehicle Recovery) and I am unsure who all was on the numbers. However, if you don't know we were able to 72 two suspects [redacted] in the Charlotte Metro area. Having said that I need everyone who was assigned the numbers by dispatch to write a supplement for me please, we all know the DA will ask for them.

Thanks and good work from everyone involved.

Thank you,

Officer J. Smith
Huntersville Police Department
Patrol Division/9214
Work: 704-464-5400
Email: jsmith@huntersville.org

Janet Pierson

From: Rachel Laurenson <RLaurenson@huntersville.org>
Sent: Friday, March 22, 2019 9:56 AM
To: HPD Sworn
Subject: NEW PD-19-009 K9 Officer Selection and Application for Future Vacancies

Categories: Release

A new personnel directive has been posted to the ESOP and DMS regarding selection and application procedures for K9 Officer. If this directive is not in your Power DMS inbox please let me know asap.

Rachel G. Laurenson
Planner/Accreditation Manager
Huntersville Police Department
rlaurenson@huntersville.org

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Thursday, March 21, 2019 1:27 PM
To: Deborah Smith
Subject: Re: HOA Contact Information

Categories: Release

Thank you.

Tom

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Mar 21, 2019, at 12:31 PM, Deborah Smith <partieof5@aol.com> wrote:

> Georgia Jolly. rjolly56535@roadrunner.com
>
> Sent from my iPhone
>
> On Mar 21, 2019, at 11:13 AM, Thomas Seifert <tseifert@huntersville.org> wrote:
>
> > Good morning,
> >
> > Does anyone have contact information for the HOA president or contact person for your neighborhood?
> >
> > Thanks,
> >
> > Tom
> > Tom Seifert
> > Huntersville Police Department
> > tseifert@huntersville.org
> > [redacted]

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Thursday, March 21, 2019 11:14 AM
To: Thomas Seifert
Subject: HOA Contact Information

Importance: High

Categories: Release

Good morning,

Does anyone have contact information for the HOA president or contact person for your neighborhood?

Thanks,

Tom
Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Thursday, March 21, 2019 10:55 AM
To: Bryan Latza
Subject: RE: Battle of the Badges March 30th

Categories: Release

Awesome …thx

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Bryan Latza <blatza@huntersville.org>
Sent: Thursday, March 21, 2019 10:54 AM
To: Thomas Seifert <tseifert@huntersville.org>
Subject: Re: Battle of the Badges March 30th

Yes sir

Sent from my Verizon, Samsung Galaxy smartphone

-------- Original message --------
From: Thomas Seifert <tseifert@huntersville.org>
Date: 3/21/19 10:27 (GMT-05:00)
To: Bryan Latza <blatza@huntersville.org>
Subject: Battle of the Badges March 30th

Lt.

Can we get the SWAT vehicle for this event?

Tom
Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

Janet Pierson

From: Bryan Latza <blatza@huntersville.org>
Sent: Thursday, March 21, 2019 10:54 AM
To: Thomas Seifert
Subject: Re: Battle of the Badges March 30th

Categories: Release

Yes sir

Sent from my Verizon, Samsung Galaxy smartphone

-------- Original message --------
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Date: 3/21/19 10:27 (GMT-05:00)
To: Bryan Latza <blatza@huntersville.org>
Subject: Battle of the Badges March 30th

Lt.

Can we get the SWAT vehicle for this event?

Tom
Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

Janet Pierson

From: Bradley Habenicht <bhabenicht@huntersville.org>
Sent: Thursday, March 21, 2019 10:35 AM
To: Thomas Seifert
Subject: Re: Battle of the Badges

Categories: Release

k

Sgt Brad Habenicht
Community Services Coordinator / SRO Supervisor
Huntersville Police Department
704.464.5400

From: Thomas Seifert
Sent: Thursday, March 21, 2019 10:22 AM
To: Bradley Habenicht
Subject: RE: Battle of the Badges

Sarge

I will get with you on Saturday to discuss.

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Bradley Habenicht <bhabenicht@huntersville.org>
Sent: Thursday, March 21, 2019 10:07 AM
To: Brown, Pippa <pbrown@sitecenters.com>
Cc: Thomas Seifert <tseifert@huntersville.org>
Subject: Re: Battle of the Badges

thank you

Sgt Brad Habenicht
Community Services Coordinator / SRO Supervisor
Huntersville Police Department
704.464.5400

From: Brown, Pippa <pbrown@sitecenters.com>
Sent: Thursday, March 21, 2019 9:51 AM

To: Bradley Habenicht
Cc: Thomas Seifert
Subject: RE: Battle of the Badges

Sounds good – hi Tom!

I'll have a 6ft table and table cloth, as well as 3 chairs for you guys. Looking forward to it! Event map to follow later today…

Pippa Brown
GENERAL MANAGER

O: 704-895-8744
E: pbrown@sitecenters.com

SITE CENTERS
8712 Lindholm Dr Ste 206
Huntersville, NC 28078
sitecenters.com • NYSE: SITC

From: Bradley Habenicht [mailto:bhabenicht@huntersville.org]
Sent: Thursday, March 21, 2019 9:25 AM
To: Brown, Pippa <pbrown@sitecenters.com>
Cc: Thomas Seifert <tseifert@huntersville.org>
Subject: Re: Battle of the Badges

I'm currently doing tow different rolls right now and Tom is taking care of our end.

Tom,
I have a small table cloth and table, if you want a bigger one, you may want to use Jen's table cloth and Pippa's table set up. Can you let all of us know what you would prefer?

Sgt Brad Habenicht
Community Services Coordinator / SRO Supervisor
Huntersville Police Department
704.464.5400

From: Brown, Pippa <pbrown@sitecenters.com>
Sent: Thursday, March 21, 2019 8:50 AM
To: Jessica Dominguez; Suthard, Bill
Cc: Bradley Habenicht
Subject: RE: Battle of the Badges

Hi Jessica –

That is too bad, did they say why they were dropping out?

My contact at the Sheriff's office is Tonya Rivens - Tonya.Rivens@mecklenburgcountync.gov She hasn't been very responsive though. I've got some meetings this morning but will send over a site map and info later this afternoon.

Bill & Brad – do you both want a table and chairs set up for your staff?

Thanks,

Pippa Brown
GENERAL MANAGER

O: 704-895-8744
E: pbrown@sitecenters.com

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Huntersville, NC 28078
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From: Jessica Dominguez [mailto:JDominguez@cbcc.us]
Sent: Wednesday, March 20, 2019 5:17 PM
To: Suthard, Bill <bsuthard@huntersvillefd.com>
Cc: bhabenicht@huntersville.org; Brown, Pippa <pbrown@sitecenters.com>
Subject: RE: Battle of the Badges

Hi,

Medic can no longer participate. Who is the contact from the Sheriff's department? I don't have the information for that.

Jessica

Jessica Dominguez
Donor Recruiter
704-621-8955

From: Suthard, Bill [mailto:bsuthard@huntersvillefd.com]
Sent: Tuesday, March 19, 2019 3:20 PM
To: Jessica Dominguez <JDominguez@cbcc.us>
Cc: bhabenicht@huntersville.org; Brown, Pippa <pbrown@sitecenters.com>
Subject: Re: Battle of the Badges

Jessica,

Historically we've done poorly on advanced sign-ups but very well on day-of donations. I also noticed that the Sheriff's Department and Medic are not copied on this email. Should we include them? They're still coming, right?

Bill Suthard, CFI

Public Information Officer
Huntersville Fire Department
bsuthard@huntersvillefd.com
Cell 704-604-8928

Station #1
110 S Old Statesville Rd,
Huntersville, NC 28078
Ph: 704-875-3563

Station#2
15600 Beatties Ford Rd
Huntersville, NC 28078
Ph: 704-875-6266

Station #3
13423 Eastfield Road
Huntersville, NC 28078
Ph: 704-464-5315

Station #4
8826 McIllwaine Road
Huntersville, NC 28078

www.huntersvillefd.com

www.facebook.com/HuntersvilleFireDepartment

Twitter: Huntersville_FD

Instagram: Huntersville_FD

On Tue, Mar 19, 2019 at 11:59 AM Jessica Dominguez <JDominguez@cbcc.us> wrote:

> Hi Everyone,
>
> I hope you are all doing well! We are super excited about Battle of the Badges on 3/31. I wanted to check in and make sure everyone had the link to be forwarded on to get sign ups. Currently, there are only 5 appointments made through the link online. Our goal is to collect 60 units of blood on this day. If you have paper sign ups and want to forward the list on to me, I would be more than happy to enter them online for you. We are looking forward to saving lives with all of you! Thanks so much!
>
> https://donor.oneblood.org/donor/schedules/drive_schedule/824645
>
> Jessica Dominguez
> Account Manager
> Community Blood Center of the Carolinas
> www.cbcc.us
> 704-621-8955

Emergency Line: 877-225-5337

Emergency Line: 877-225-5337

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Thursday, March 21, 2019 10:27 AM
To: Bryan Latza
Subject: Battle of the Badges March 30th

Importance: High

Categories: Release

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Huntersville Police Department
tseifert@huntersville.org
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O: 704-895-8744
E: pbrown@sitecenters.com

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Huntersville, NC 28078
sitecenters.com • NYSE: SITC

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Sent: Thursday, March 21, 2019 9:25 AM
To: Brown, Pippa <pbrown@sitecenters.com>
Cc: Thomas Seifert <tseifert@huntersville.org>
Subject: Re: Battle of the Badges

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>
> https://donor.oneblood.org/donor/schedules/drive_schedule/824645
>
> Jessica Dominguez
> Account Manager
> Community Blood Center of the Carolinas
> www.cbcc.us
> 704-621-8955
>
> COMMUNITY BLOOD CENTER of the Carolinas IS BECOMING... oneblood Share your power.
>
> Emergency Line: 877-225-5337

Emergency Line: 877-225-5337

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Thursday, March 21, 2019 10:22 AM
To: Brown, Pippa; Bradley Habenicht
Subject: RE: Battle of the Badges

Categories: Release

Ok sounds great!!

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Brown, Pippa <pbrown@sitecenters.com>
Sent: Thursday, March 21, 2019 9:52 AM
To: Bradley Habenicht <bhabenicht@huntersville.org>
Cc: Thomas Seifert <tseifert@huntersville.org>
Subject: RE: Battle of the Badges

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Pippa Brown
GENERAL MANAGER

O: 704-895-8744
E: pbrown@sitecenters.com

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Sgt Brad Habenicht

Community Services Coordinator / SRO Supervisor

Huntersville Police Department

704.464.5400

From: Brown, Pippa <pbrown@sitecenters.com>
Sent: Thursday, March 21, 2019 8:50 AM
To: Jessica Dominguez; Suthard, Bill
Cc: Bradley Habenicht
Subject: RE: Battle of the Badges

Hi Jessica –

That is too bad, did they say why they were dropping out?

My contact at the Sheriff's office is Tonya Rivens - Tonya.Rivens@mecklenburgcountync.gov She hasn't been very responsive though. I've got some meetings this morning but will send over a site map and info later this afternoon.

Bill & Brad – do you both want a table and chairs set up for your staff?

Thanks,

Pippa Brown
GENERAL MANAGER

O: 704-895-8744
E: pbrown@sitecenters.com

SITE CENTERS
8712 Lindholm Dr Ste 206

Huntersville, NC 28078
sitecenters.com • NYSE: SITC

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From: Jessica Dominguez [mailto:JDominguez@cbcc.us]
Sent: Wednesday, March 20, 2019 5:17 PM
To: Suthard, Bill <bsuthard@huntersvillefd.com>
Cc: bhabenicht@huntersville.org; Brown, Pippa <pbrown@sitecenters.com>
Subject: RE: Battle of the Badges

Hi,

Medic can no longer participate. Who is the contact from the Sheriff's department? I don't have the information for that.

Jessica

Jessica Dominguez
Donor Recruiter
704-621-8955

From: Suthard, Bill [mailto:bsuthard@huntersvillefd.com]
Sent: Tuesday, March 19, 2019 3:20 PM
To: Jessica Dominguez <JDominguez@cbcc.us>
Cc: bhabenicht@huntersville.org; Brown, Pippa <pbrown@sitecenters.com>
Subject: Re: Battle of the Badges

Jessica,

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Bill Suthard, CFI

Public Information Officer

Huntersville Fire Department

bsuthard@huntersvillefd.com

Cell 704-604-8928

Station #1
110 S Old Statesville Rd,

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Ph: 704-875-3563

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www.huntersvillefd.com

www.facebook.com/HuntersvilleFireDepartment

Twitter: Huntersville_FD

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>
> https://donor.oneblood.org/donor/schedules/drive_schedule/824645
>
> Jessica Dominguez
> Account Manager
> Community Blood Center of the Carolinas
> www.cbcc.us
> 704-621-8955

Emergency Line: 877-225-5337

Emergency Line: 877-225-5337

Janet Pierson

From: Bradley Habenicht <bhabenicht@huntersville.org>
Sent: Thursday, March 21, 2019 10:07 AM
To: Brown, Pippa
Cc: Thomas Seifert
Subject: Re: Battle of the Badges

Categories: Release

thank you

Sgt Brad Habenicht
Community Services Coordinator / SRO Supervisor
Huntersville Police Department
704.464.5400

From: Brown, Pippa <pbrown@sitecenters.com>
Sent: Thursday, March 21, 2019 9:51 AM
To: Bradley Habenicht
Cc: Thomas Seifert
Subject: RE: Battle of the Badges

Sounds good – hi Tom!

I'll have a 6ft table and table cloth, as well as 3 chairs for you guys. Looking forward to it! Event map to follow later today…

Pippa Brown
GENERAL MANAGER

O: 704-895-8744
E: pbrown@sitecenters.com

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8712 Lindholm Dr Ste 206
Huntersville, NC 28078
sitecenters.com • NYSE: SITC

From: Bradley Habenicht [mailto:bhabenicht@huntersville.org]
Sent: Thursday, March 21, 2019 9:25 AM
To: Brown, Pippa <pbrown@sitecenters.com>
Cc: Thomas Seifert <tseifert@huntersville.org>
Subject: Re: Battle of the Badges

I'm currently doing tow different rolls right now and Tom is taking care of our end.

Tom,

I have a small table cloth and table, if you want a bigger one, you may want to use Jen's table cloth and Pippa's table set up. Can you let all of us know what you would prefer?

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Hunterville Police Department
704.464.5400

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Public Information Officer
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> Account Manager
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>
> COMMUNITY BLOOD CENTER of the Carolinas IS BECOMING... oneblood Share your power.

Emergency Line: 877-225-5337

Emergency Line: 877-225-5337

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Thursday, March 21, 2019 9:55 AM
To: Kevin Earp
Subject: RE: Charlotte Regional Safety & Health Conference

Categories: Release

Where is the meeting today?

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Kevin Earp <k.earp@cms.k12.nc.us>
Sent: Tuesday, March 5, 2019 8:21 PM
Subject: Charlotte Regional Safety & Health Conference

I thought you might be interested in this professional development opportunity. Attached is brochure and video for the 25th Annual Charlotte Regional Safety & Health Conference coming up April 4th & 5th.
Great lineup of qualified presenters on Safety, Health and Emergency Management Topics plus 1.0 Continuing Education Credits provided by the American Society of Safety Professionals.

"Former North Carolina Governor Pat McCrory and prominent Emergency Management officials discuss past North Carolina tragic events and response by emergency management and other public safety agencies at the 25th annual Charlotte Regional Safety & Health Conference. For more information regarding 14 Conference topics and other activities;

www.charlottesafetyconference.com

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704-621-8955

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> Jessica Dominguez
> Account Manager
> Community Blood Center of the Carolinas
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> 704-621-8955
>
> COMMUNITY BLOOD CENTER of the Carolinas IS BECOMING... oneblood Share your power.
>
> Emergency Line: 877-225-5337

Janet Pierson

From: Torey Hardy <thardy@huntersville.org>
Sent: Thursday, March 21, 2019 9:07 AM
To: HPD Sworn
Subject: [redacted]

Categories: Release

Hello all I recently took a report for stolen motor vehicle and a number of LFA's [redacted] yesterday. It is believed that the still shot of the sedan is my stolen vehicle last seen at [redacted] that morning. The van in question was with the stolen vehicle as well as this subject seen in red. This subject was driving the van and possibly dropped my stolen vehicles keys while at the pump (stolen vehicle was push to start). If you have any idea on who this may be, please let me know.

Officer T.D Hardy
HP280
thardy@huntersville.org
Huntersville Police Department
9630 Julian Clark Ave
Huntersville, NC 28078
Phone: (704) 464-5400
Fax: (704) 947-9200

HUNTERSVILLE
POLICE

Janet Pierson

From: Bryan Latza <blatza@huntersville.org>
Sent: Wednesday, March 20, 2019 2:28 PM
To: HPD Sworn
Subject: AR Night quals

Categories: Release

I have reserved a spot at the Range at Lake Norman tomorrow morning Thursday March 21st, 2019 at 0800hrs, if you have attended the last AR classroom and did not qualify nights, please stop by tomorrow at 8am so I can get you qualified to carry your rifle. Thank you!

Respectfully,

Lieutenant Bryan S. Latza

Lieutenant Bryan S. Latza
Huntersville Police Department
9630 Julian Clark Ave.
Huntersville, NC 28078
704-464-5400(Work)
[redacted](Cell)

Janet Pierson

From: Odette Saglimbeni <osaglimbeni@huntersville.org>
Sent: Wednesday, March 20, 2019 11:40 AM
To: HPD Sworn
Subject: Contact Information

Categories: Release

Good morning,

Does anyone have contact information for the HOA president or contact person at Monteith Park and Alexander Place?

O.C. Saglimbeni | Officer
Huntersville Police Department
9630 Julian Clark Avenue
Huntersville, NC 28078
Office 704.464.5400 ext 5516 | Cell [redacted]
osaglimbeni@huntersville.org
HPDPIO@huntersville.org

Janet Pierson

From: Matt Dunker <mdunker@huntersville.org>
Sent: Tuesday, March 19, 2019 9:33 AM
To: Thomas Seifert
Subject: FW: Abandoned Vehicle

Categories: Release

Tom,
Can you please look into this?
Thanks
Dunker

-----Original Message-----
From: Gary Reagan <greagan88@gmail.com>
Sent: Tuesday, March 19, 2019 7:39 AM
To: Matt Dunker <mdunker@huntersville.org>
Subject: Abandoned Vehicle

Good Morning Matt! Can you have a unit check an abandoned vehicle on [redacted]. It has been parked there since last Thursday. It is a Chevrolet Impala, color silver, NC License Plate [redacted]. If you need further call me.

Thanks,

Gary

Sent from my iPhone

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Monday, March 18, 2019 2:17 PM
To: jbeecee70@aol.com
Subject: RE: Pottstown and East Huntersville Want to Revive Their Neighborhood Watch
Attachments: 2019 Community Watch Program HPD.doc

Categories: Release

See attached.

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: jbeecee70@aol.com <jbeecee70@aol.com>
Sent: Thursday, March 14, 2019 4:16 PM
To: Thomas Seifert <tseifert@huntersville.org>
Subject: Fwd: Pottstown and East Huntersville Want to Revive Their Neighborhood Watch

Hello Offer Seifert and Thank you for responding,

As you can see I sent this info to another officer.

-----Original Message-----
From: jbeecee70 <jbeecee70@aol.com>
To: klibby <klibby@Huntersville.org>
Sent: Mon, Mar 11, 2019 10:24 pm
Subject: Pottstown and East Huntersville Want to Revive Their Neighborhood Watch

Good Evening Sgt. Libby,

My name is Betty Caldwell, but you may call me, Bee Jay Caldwell.

Last week I called the HPD to speak with the individual in charge of the Neighborhood Watch Program and was given your name, extension number and e-mail address. I did leave a message. Since there has been no response from you, I thought an e-mail would be the next step. Thus here is the e-mail and my address is: jbeecee70@aol.com.

From the info I have been given, there are materials that could be obtained from your office to help inform the residents of the current Neighborhood Watch Program. Our Pottstown and East Huntersville communities are in dire need of an update. Since I am not aware of what that entails, please share with my community all that we need to do to be relevant.

A community meeting to inform the neighbors is scheduled for:

Tuesday, March 19, 2019
at the Torrence-Lytle Center on Dellwood Drive in Huntersville.
Time: 7 PM

In case you wish to contact me via phone, my home number is 704.875.0367. Thank you in advance for your assistance.

Janet Pierson

From: Rachel Laurenson <RLaurenson@huntersville.org>
Sent: Monday, March 18, 2019 1:10 PM
To: HPD All Employees
Subject: REVISED Directive 8.02 Property and Evidence

Categories: Release

Directive 8.02 Property and Evidence has been revised to include a new addendum (Addendum F posted on the ESOP). The addendum is titled Supplemental Questions for Non-US Citizens with regards to the release of firearms. The addendum is explained in Section E, 4 of the directive.

Rachel G. Laurenson
Planner/Accreditation Manager
Huntersville Police Department
rlaurenson@huntersville.org

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Thursday, March 14, 2019 5:55 PM
To: jbeecee70@aol.com
Subject: RE: Pottstown and East Huntersville Want to Revive Their Neighborhood Watch

Categories: Release

Betty

Hi, no worries. I will be there on Tuesday, night. What is your address and I will get you that information.

Tom

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: jbeecee70@aol.com <jbeecee70@aol.com>
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To: Thomas Seifert <tseifert@huntersville.org>
Subject: Fwd: Pottstown and East Huntersville Want to Revive Their Neighborhood Watch

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From: Thomas Seifert <tseifert@huntersville.org>
Sent: Thursday, March 14, 2019 4:50 PM
To: emilyb@huntersvilleumc.org; Barnette,Cathy
Cc: Floyd Wayne Worley (CHA)
Subject: RE: Re: Huntersville Methodist Security
Attachments: Developing_EOPs_for_Houses_of_Worship_FINAL.pdf

Categories: Release

See attached.

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: emilyb@huntersvilleumc.org <emilyb@huntersvilleumc.org>
Sent: Wednesday, March 13, 2019 7:59 PM
To: Thomas Seifert <tseifert@huntersville.org>; Barnette, Cathy <cathy.barnette@gapris.com>
Cc: Floyd Wayne Worley (CHA) <worleyf@mscdirect.com>
Subject: Re: Re: Huntersville Methodist Security

Yes. It's on my calendar!

Get Outlook for Android

On Wed, Mar 13, 2019 at 6:33 PM -0400, "Barnette, Cathy" <Cathy.Barnette@GAPRIS.com> wrote:

> Are you still ok to meet with us tomorrow evening the 14th at 6:15 at the church?
> Cathy
>
> Sent from my iPhone
>
> On Mar 5, 2019, at 9:50 AM, Thomas Seifert <tseifert@huntersville.org> wrote:
>
> > Thursday the 14th will work at 6-6:30 ish?
> >
> > Tom
> >
> > Tom Seifert
> > Huntersville Police Department
> > Tseifert@huntersville.org
> > [redacted]
> >
> > On Mar 5, 2019, at 8:34 AM, Barnette, Cathy <Cathy.Barnette@gapris.com> wrote:

Looks like this week will not work in evenings. Wayne will be in town next week and can meet in evenings at 6:00 or after. Would Monday evening the 11th or Thursday evening the 14th work with your schedule? Both of us will be at the church this Sat morning the 9th between 8:30 and 11:30, don't know if you are around at that time or not.
Cathy

From: Thomas Seifert [mailto:tseifert@huntersville.org]
Sent: Friday, March 01, 2019 3:46 PM
To: Barnette, Cathy
Subject: [External] RE: Huntersville Methodist Security

Would the 6th work? I have a commitment on the 7th or any day next weekend?

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Barnette, Cathy <Cathy.Barnette@GAPRIS.com>
Sent: Friday, March 1, 2019 10:23 AM
To: Thomas Seifert <tseifert@huntersville.org>
Subject: RE: Huntersville Methodist Security

Tom would it be possible for you to meet with a few of us on March 7th around 7:00 PM to start making the plans for some safety training for the church? Wayne and I would like to get your thoughts as well setting this plan into motion.

Thanks,
Cathy Barnette
Cell#704-564-2979
Email: Cathy.Barnette@gapris.com

From: Thomas Seifert [mailto:tseifert@huntersville.org]
Sent: Thursday, February 14, 2019 9:36 PM
To: Barnette, Cathy
Subject: [External] RE: Huntersville Methodist Security

Cathy

Hi, when are you look to hold the training?

Tom

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Barnette, Cathy <Cathy.Barnette@GAPRIS.com>
Sent: Thursday, February 14, 2019 11:22 AM
To: Timothy Hager <thager@huntersville.org>; Bradley Habenicht <bhabenicht@huntersville.org>; Thomas Seifert <tseifert@huntersville.org>
Subject: RE: Huntersville Methodist Security

Ok thank you,
Cathy

From: Timothy Hager [mailto:thager@huntersville.org]
Sent: Thursday, February 14, 2019 11:19 AM
To: Bradley Habenicht; Barnette, Cathy; Thomas Seifert
Subject: [External] Re: Huntersville Methodist Security

Good afternoon,
I am forwarding this to Officer Seifert who will coordinate a date and time for the security training.

Thank You,

Officer Tim Hager
SRO Bradley Middle School
Huntersville Police Department
980-343-5750 (school)
704-464-5400 (PD)
[redacted] (cell)
thager@huntersville.org
tim.hager@cms.k12.nc.us

From: Bradley Habenicht
Sent: Thursday, February 7, 2019 9:18:01 AM
To: Barnette, Cathy
Cc: Timothy Hager
Subject: Re: Huntersville Methodist Security

I am still covering two positions right now and will be starting our CPA soon. Let me see if I can get another officer to help with this. If I can't I will definitely reach back out to you and get something set up.

Tim, can I get your help with this?

Sgt Brad Habenicht
Community Services Coordinator / SRO Supervisor
Huntersville Police Department
704.464.5400

From: Barnette, Cathy <Cathy.Barnette@GAPRIS.com>
Sent: Thursday, February 7, 2019 8:37 AM
To: Bradley Habenicht
Subject: Huntersville Methodist Security

We emailed briefly before Christmas when you were busy with holiday for needy families, but if you are still interested we are ready to do some training for security at our church. Would you or others be available on a Sunday early afternoon for presenting Active Shooter or other discussion to help us put a plan in place. Our thoughts were that we might get more people to participate if it followed church and quick lunch to keep people there rather than asking them to come on an evening or Saturday.

Let me know your thoughts and if that is not doable for you we can work out another plan.

Thanks
Cathy

Cathy Barnette
704-564-2979 cell

Sent from my iPhone

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Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Thursday, March 14, 2019 9:08 AM
To: emilyb@huntersvilleumc.org
Cc: Barnette, Cathy; Floyd Wayne Worley (CHA)
Subject: Re: Huntersville Methodist Security

Categories: Release

Yes, I will be there.

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Mar 13, 2019, at 7:58 PM, "emilyb@huntersvilleumc.org" <emilyb@huntersvilleumc.org> wrote:

> Yes. It's on my calendar!
>
> Get Outlook for Android

> On Wed, Mar 13, 2019 at 6:33 PM -0400, "Barnette, Cathy" <Cathy.Barnette@GAPRIS.com> wrote:
>
> > Are you still ok to meet with us tomorrow evening the 14th at 6:15 at the church?
> > Cathy
> >
> > Sent from my iPhone
> >
> > On Mar 5, 2019, at 9:50 AM, Thomas Seifert <tseifert@huntersville.org> wrote:
> >
> > > Thursday the 14th will work at 6-6:30 ish?
> > >
> > > Tom
> > >
> > > Tom Seifert
> > > Huntersville Police Department
> > > Tseifert@huntersville.org
> > > [redacted]
> > >
> > > On Mar 5, 2019, at 8:34 AM, Barnette, Cathy <Cathy.Barnette@gapris.com> wrote:

Looks like this week will not work in evenings. Wayne will be in town next week and can meet in evenings at 6:00 or after. Would Monday evening the 11th or Thursday evening the 14th work with your schedule? Both of us will be at the church this Sat morning the 9th between 8:30 and 11:30, don't know if you are around at that time or not.
Cathy

From: Thomas Seifert [mailto:tseifert@huntersville.org]
Sent: Friday, March 01, 2019 3:46 PM
To: Barnette, Cathy
Subject: [External] RE: Huntersville Methodist Security

Would the 6th work? I have a commitment on the 7th or any day next weekend?

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Barnette, Cathy <Cathy.Barnette@GAPRIS.com>
Sent: Friday, March 1, 2019 10:23 AM
To: Thomas Seifert <tseifert@huntersville.org>
Subject: RE: Huntersville Methodist Security

Tom would it be possible for you to meet with a few of us on March 7th around 7:00 PM to start making the plans for some safety training for the church? Wayne and I would like to get your thoughts as well setting this plan into motion.

Thanks,
Cathy Barnette
Cell#704-564-2979
Email: Cathy.Barnette@gapris.com

From: Thomas Seifert [mailto:tseifert@huntersville.org]
Sent: Thursday, February 14, 2019 9:36 PM
To: Barnette, Cathy
Subject: [External] RE: Huntersville Methodist Security

Cathy

Hi, when are you look to hold the training?

Tom

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Barnette, Cathy <Cathy.Barnette@GAPRIS.com>
Sent: Thursday, February 14, 2019 11:22 AM
To: Timothy Hager <thager@huntersville.org>; Bradley Habenicht <bhabenicht@huntersville.org>; Thomas Seifert <tseifert@huntersville.org>
Subject: RE: Huntersville Methodist Security

Ok thank you,
Cathy

From: Timothy Hager [mailto:thager@huntersville.org]
Sent: Thursday, February 14, 2019 11:19 AM
To: Bradley Habenicht; Barnette, Cathy; Thomas Seifert
Subject: [External] Re: Huntersville Methodist Security

Good afternoon,
I am forwarding this to Officer Seifert who will coordinate a date and time for the security training.

Thank You,

Officer Tim Hager
SRO Bradley Middle School
Huntersville Police Department
980-343-5750 (school)
704-464-5400 (PD)
[redacted](cell)
thager@huntersville.org
tim.hager@cms.k12.nc.us

From: Bradley Habenicht
Sent: Thursday, February 7, 2019 9:18:01 AM
To: Barnette, Cathy
Cc: Timothy Hager
Subject: Re: Huntersville Methodist Security

I am still covering two positions right now and will be starting our CPA soon. Let me see if I can get another officer to help with this. If I can't I will definitely reach back out to you and get something set up.

Tim, can I get your help with this?

Sgt Brad Habenicht
Community Services Coordinator / SRO Supervisor
Huntersville Police Department
704.464.5400

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Janet Pierson

From: Vickie Brock <vbrock@huntersville.org>
Sent: Thursday, March 14, 2019 8:12 AM
To: Thomas Seifert
Subject: RE: re:

Categories: Release

Yes sir!

Vickie Brock
Human Resources Director
Town of Huntersville
704-875-6541

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Wednesday, March 13, 2019 4:09 PM
To: Vickie Brock <vbrock@huntersville.org>
Subject: re:

Vicki

Hi, would you be able to meet with me for a few minutes tomorrow after the Huntersville Strong meeting at Town Hall?

Tom

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

Janet Pierson

From: Logan, Carolyn G <cglogan1@ncdot.gov>
Sent: Wednesday, March 13, 2019 8:54 PM
To: Thomas Seifert; Williams, Janice
Subject: Re: [External] RE: Mecklenburg County TIM Team Meeting

Categories: Release

Thanks

Get Outlook for iOS

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Wednesday, March 13, 2019 5:47:56 PM
To: Williams, Janice
Cc: Logan, Carolyn G
Subject: [External] RE: Mecklenburg County TIM Team Meeting

CAUTION: External email. Do not click links or open attachments unless you verify. Send all suspicious email as an attachment to report.spam@nc.gov

I will be there.

Tom

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Williams, Janice <Janice.Williams@atriumhealth.org>
Sent: Tuesday, March 12, 2019 10:00 AM
To: Thomas Seifert <tseifert@huntersville.org>
Subject: FW: Mecklenburg County TIM Team Meeting

Carolyn is looking for a huntersville rep for this meeting

From: Logan, Carolyn G <cglogan1@ncdot.gov>
Sent: Monday, March 11, 2019 1:48 PM
To: Dorty, Henry L Jr (SHP) <Henry.Dorty@ncdps.gov>; Nance, Charles D (SHP) <Charles.Nance@ncdps.gov>; Hook, William (SHP) <William.Hook@ncdps.gov>; Jon Williams <jon.williams@unioncountync.gov>; vicki.callicutt@unioncountync.gov; Chambers, Zachary <zchambers@ncdot.gov>; Wallace, Cornell <cwallace@ncdot.gov>; Taylor, Wayne L <wltaylor@ncdot.gov>; dons@medic911.com; Sturgill, Kelly J (SHP) <Kelly.Sturgill@ncdps.gov>; Williams, Janice <Janice.Williams@atriumhealth.org>; jmoore2@cmpd.org; Austin, Deborah B (SHP) <Deborah.Austin@ncdps.gov>; Kirby, Darren M <dmkirby@ncdot.gov>; karlogan@gmail.com; connie.sessoms@cms.k12nc.us; Baity, Travis (SHP) <Travis.Baity@ncdps.gov>; Reed, Wayne A <wareed@ncdot.gov>;

mccabe.keith@cityofgastonia.com; thomas.seifert@mecklenburgcountync.gov; jwood@cmpd.org; jwright@cmpd.org; Gates, Jennifer K <jkgates@ncdot.gov>; Lindsey, Chelsea <clindsey@i77partners.com>
Subject: Mecklenburg County TIM Team Meeting

WARNING: This email originated from outside of Atrium Health (cglogan1@ncdot.gov).

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It's time for the first quarter TIM Team Meeting. Happy New Year, let's get started, with some ideas.. Come ready to engage, ask questions, and make a difference, in making our roads safer around the region. One of our goals is to also work better together as emergency responders, building on communications, resources, and knowledge of what each of our agencies responsibilities are at incidents, so that we can quickly and professionally serve the people of our area and those passing though our state. If you would like to give a brief presentation in relations to any of the aforementioned, or of previous incidents or situations, please let me know, so that you can be added to the agenda.

We ask that you RSVP to let us know if you will be able to attend. The meeting will be held on Monday, March 25, starting at 10am, and will be held at The I77 Mobility Partners Facility, located at the corner of Harris Blvd and I-485 Inner. The meeting will conclude by noon. We hope to see you there.

Thank You,

Carolyn Logan

NCDOT, Regional Incident Management Coordinator

980-939-3535

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Janet Pierson

From: Barnette, Cathy <Cathy.Barnette@GAPRIS.com>
Sent: Wednesday, March 13, 2019 6:33 PM
To: Thomas Seifert
Cc: Emily Bumann; Floyd Wayne Worley (CHA)
Subject: Re: Re: Huntersville Methodist Security

Categories: Release

Are you still ok to meet with us tomorrow evening the 14th at 6:15 at the church?
Cathy

Sent from my iPhone

On Mar 5, 2019, at 9:50 AM, Thomas Seifert <tseifert@huntersville.org> wrote:

> Thursday the 14th will work at 6-6:30 ish?
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> Tom
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> Tom Seifert
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> Tseifert@huntersville.org
> [redacted]
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> >
> > Tom Seifert
> > Huntersville Police Department
> > tseifert@huntersville.org
> > [redacted]
> >
> > **From:** Barnette, Cathy <Cathy.Barnette@GAPRIS.com>
> > **Sent:** Friday, March 1, 2019 10:23 AM

To: Thomas Seifert <tseifert@huntersville.org>
Subject: RE: Huntersville Methodist Security

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Email: Cathy.Barnette@gapris.com

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Huntersville Police Department
tseifert@huntersville.org
[redacted]

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Subject: RE: Huntersville Methodist Security

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Sent: Thursday, February 14, 2019 11:19 AM
To: Bradley Habenicht; Barnette, Cathy; Thomas Seifert
Subject: [External] Re: Huntersville Methodist Security

Good afternoon,
I am forwarding this to Officer Seifert who will coordinate a date and time for the security training.

Thank You,

Officer Tim Hager
SRO Bradley Middle School
Huntersville Police Department

980-343-5750 (school)
704-464-5400 (PD)
[redacted](cell)
thager@huntersville.org
tim.hager@cms.k12.nc.us

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Cc: Timothy Hager
Subject: Re: Huntersville Methodist Security

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Sgt Brad Habenicht
Community Services Coordinator / SRO Supervisor
Huntersville Police Department
704.464.5400

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Cathy

Cathy Barnette
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Sent from my iPhone

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Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Wednesday, March 13, 2019 5:48 PM
To: Williams, Janice
Cc: cglogan1@ncdot.gov
Subject: RE: Mecklenburg County TIM Team Meeting

Categories: Release

I will be there.

Tom

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Williams, Janice <Janice.Williams@atriumhealth.org>
Sent: Tuesday, March 12, 2019 10:00 AM
To: Thomas Seifert <tseifert@huntersville.org>
Subject: FW: Mecklenburg County TIM Team Meeting

Carolyn is looking for a huntersville rep for this meeting

From: Logan, Carolyn G <cglogan1@ncdot.gov>
Sent: Monday, March 11, 2019 1:48 PM
To: Dorty, Henry L Jr (SHP) <Henry.Dorty@ncdps.gov>; Nance, Charles D (SHP) <Charles.Nance@ncdps.gov>; Hook, William (SHP) <William.Hook@ncdps.gov>; Jon Williams <jon.williams@unioncountync.gov>; vicki.callicutt@unioncountync.gov; Chambers, Zachary <zchambers@ncdot.gov>; Wallace, Cornell <cwallace@ncdot.gov>; Taylor, Wayne L <wltaylor@ncdot.gov>; dons@medic911.com; Sturgill, Kelly J (SHP) <Kelly.Sturgill@ncdps.gov>; Williams, Janice <Janice.Williams@atriumhealth.org>; jmoore2@cmpd.org; Austin, Deborah B (SHP) <Deborah.Austin@ncdps.gov>; Kirby, Darren M <dmkirby@ncdot.gov>; karlogan@gmail.com; connie.sessoms@cms.k12nc.us; Baity, Travis (SHP) <Travis.Baity@ncdps.gov>; Reed, Wayne A <wareed@ncdot.gov>; mccabe.keith@cityofgastonia.com; thomas.seifert@mecklenburgcountync.gov; jwood@cmpd.org; jwright@cmpd.org; Gates, Jennifer K <jkgates@ncdot.gov>; Lindsey, Chelsea <clindsey@i77partners.com>
Subject: Mecklenburg County TIM Team Meeting

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980-939-3535

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Janet Pierson

From: Jason Cousar <jcousar@huntersville.org>
Sent: Wednesday, March 13, 2019 4:32 PM
To: Thomas Seifert
Subject: Re: Mecklenburg County TIM Team Meeting

Categories: Release

Yes.

Sent from my iPhone

On Mar 13, 2019, at 4:23 PM, Thomas Seifert <tseifert@huntersville.org> wrote:

> Lt.
>
> Is it ok for me to attend this meeting? I have been asked to attend. It will be a good partnership for the agency and the town.
>
> Tom
>
> Tom Seifert
> Huntersville Police Department
> Tseifert@huntersville.org
> [redacted]

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Carolyn Logan

NCDOT, Regional Incident Management Coordinator

980-939-3535

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Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Wednesday, March 13, 2019 4:24 PM
To: Jason Cousar
Cc: Matt Dunker
Subject: Fwd: Mecklenburg County TIM Team Meeting

Categories: Release

Lt.

Is it ok for me to attend this meeting? I have been asked to attend. It will be a good partnership for the agency and the town.

Tom

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Huntersville Police Department
Tseifert@huntersville.org
[redacted]

From: Logan, Carolyn G <cglogan1@ncdot.gov>
Sent: Monday, March 11, 2019 1:48 PM
To: Dorty, Henry L Jr (SHP) <Henry.Dorty@ncdps.gov>; Nance, Charles D (SHP) <Charles.Nance@ncdps.gov>; Hook, William (SHP) <William.Hook@ncdps.gov>; Jon Williams <jon.williams@unioncountync.gov>; vicki.callicutt@unioncountync.gov; Chambers, Zachary <zchambers@ncdot.gov>; Wallace, Cornell <cwallace@ncdot.gov>; Taylor, Wayne L <wltaylor@ncdot.gov>; dons@medic911.com; Sturgill, Kelly J (SHP) <Kelly.Sturgill@ncdps.gov>; Williams, Janice <Janice.Williams@atriumhealth.org>; jmoore2@cmpd.org; Austin, Deborah B (SHP) <Deborah.Austin@ncdps.gov>; Kirby, Darren M <dmkirby@ncdot.gov>; karlogan@gmail.com; connie.sessoms@cms.k12nc.us; Baity, Travis (SHP) <Travis.Baity@ncdps.gov>; Reed, Wayne A <wareed@ncdot.gov>; mccabe.keith@cityofgastonia.com; thomas.seifert@mecklenburgcountync.gov; jwood@cmpd.org; jwright@cmpd.org; Gates, Jennifer K <jkgates@ncdot.gov>; Lindsey, Chelsea <clindsey@i77partners.com>
Subject: Mecklenburg County TIM Team Meeting

WARNING: This email originated from outside of Atrium Health (cglogan1@ncdot.gov).

Do not click links or open attachments unless you recognize the sender and are expecting the message.

It's time for the first quarter TIM Team Meeting. Happy New Year, let's get started, with some ideas.. Come ready to engage, ask questions, and make a difference, in making our roads safer around the region. One of our goals is to also work better together as emergency responders,

building on communications, resources, and knowledge of what each of our agencies responsibilities are at incidents, so that we can quickly and professionally serve the people of our area and those passing though our state. If you would like to give a brief presentation in relations to any of the aforementioned, or of previous incidents or situations, please let me know, so that you can be added to the agenda.

We ask that you RSVP to let us know if you will be able to attend. The meeting will be held on Monday, March 25, starting at 10am, and will be held at The I77 Mobility Partners Facility, located at the corner of Harris Blvd and I-485 Inner. The meeting will conclude by noon. We hope to see you there.

Thank You,

Carolyn Logan

NCDOT, Regional Incident Management Coordinator

980-939-3535

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This electronic message may contain information that is confidential and/or legally privileged. It is intended only for the use of the individual(s) and entity named as recipients in the message. If you are not an intended recipient of this message, please notify the sender immediately and delete the material from any computer. Do not deliver, distribute or copy this message, and do not disclose its contents or take any action in reliance on the information it contains. Thank you.

Janet Pierson

From: Brian Vaughan <bvaughan@huntersville.org>
Sent: Wednesday, March 13, 2019 2:33 PM
To: HPD Sworn
Subject: Movies at Birkdale

Categories: Release

Effective April 15th, Movies at Birkdale will no longer employ off-duty officers. The company is transitioning to private security across their stores. The first 2 weekends in April will be on PowerDetails during sign ups tomorrow. Thanks.

Lt. Brian Vaughan
Huntersville Police Department
Personnel/Training/Fleet Division
704-464-5382 (office)
[redacted](cell)

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Wednesday, March 13, 2019 10:45 AM
To: Deborah James
Cc: Patricia Pullis
Subject: Re: Xerox
Attachments: image002.png; image001.gif

Categories: Release

Thx!!!

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Mar 13, 2019, at 10:19 AM, Deborah James <djames@huntersville.org> wrote:

> I have added you to both upstairs and downstairs Xerox machines. Go forth and scan.
>
> **DEBORAH JAMES**
> **ADMINISTRATIVE ANALYST**
> ☎ **704-464-5369**
> ☎ **704-464-5400**
> **<image002.png>**
>
> *Imagine you had to sign your name to the task at hand. Would you be proud to sign your name?*

Janet Pierson

From: Bence Hoyle <bhoyle@huntersville.org>
Sent: Wednesday, March 13, 2019 10:18 AM
To: Thomas Seifert
Subject: Re: Meeting

Categories: Release

I will be back in about 10 minutes. Come up anytime.

On Mar 13, 2019, at 09:55, Thomas Seifert <tseifert@huntersville.org> wrote:

> Chief
>
> Would it be possible to sit down for a few minutes when you have time to meet?
>
> Thanks,
>
> Tom
>
> Tom Seifert
> Huntersville Police Department
> Tseifert@huntersville.org
> [redacted]

Janet Pierson

From: Melissa Charubini <mcharubini@huntersville.org>
Sent: Wednesday, March 13, 2019 9:27 AM
To: HPD Sworn
Subject: Sexual Assault Response Educational Opportunities

Categories: Release

April isn't far away, and is officially recognized as ***Sexual Assault Awareness Month***. In an effort to make our responses more efficient and trauma informed, I have included two educational opportunities for your viewing pleasure. The first is a webinar called "**Building Trauma Informed Police Responses In Your Agency**." It is completely free, if interested just click on the link and register. The webinar is to be held on Monday March 18th from 1-2 PM; however, even if you are unable to attend at the time of the live webinar, if you register you should be allowed to go back and review what was discussed. This is extremely applicable to PATROL RESPONSES, so if you have time I encourage you to sign up!

https://www.acesconnection.com/event/building-trauma-informed-police-responses-in-your-agency-training-and-tools

The second opportunity is a Medical Journal labeled "**Understanding the Neurobiology of Trauma and Implications for Interviewing Victims.**" Again, this is extremely applicable to PATROL RESPONSES, since you are the initial receiver of the victim's statement and the first to respond to the scene. This is available to you at any time via the website below.

https://www.evawintl.org/Library/DocumentLibraryHandler.ashx?id=842

These are both great opportunities to learn more about sexual assault trauma, and our responses to the victim and situation. Let me know if you have any questions.

Respectfully,

Detective M. Charubini (Brunson)
Huntersville Police Department
704.464.5345 (Desk)
[redacted] (Cell)
mbrunson@huntersville.org

Janet Pierson

From: Jeremy Smith <jsmith@huntersville.org>
Sent: Wednesday, March 13, 2019 7:02 AM
To: Thomas Seifert
Subject: hit and run

Categories: Release

To many pictures to attach to an email. I have burned a disc and placed it in your box.

Janet Pierson

From: Megan Mercier <mmercier@huntersville.org>
Sent: Tuesday, March 12, 2019 2:17 PM
To: HPD Sworn
Subject: Evidence Submission Training: The BEAST and You

Categories: Release

Good Afternoon All,
As you know, we are upgrading to a new property and evidence management system. I've trained many of you, but not all, and am offering some BEAST training this Thursday and Friday (14th and 15th) at 1600 hrs. Training is mandatory as Property Control will not be accepting property and evidence unless it is submitted via the BEAST. Please attend one of these brief 30 minute trainings if you have not already done so.

If you have any questions, please let me know and I'll be happy to help!

Thanks,
Meg Mercier | Property and Evidence
Huntersville Police Department

704-464-5362
9630 Julian Clark Ave
Huntersville, NC 28078
www.huntersville.org/180/Police-Department
www.huntersville.org/1247/Property-and-Evidence

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Tuesday, March 12, 2019 1:34 PM
To: Williams, Janice
Subject: Re: Mecklenburg County TIM Team Meeting

Categories: Release

Ok, I will check I believe it will be ok.

Thanks,

Tom

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Mar 12, 2019, at 10:00 AM, Williams, Janice <Janice.Williams@atriumhealth.org> wrote:

> Carolyn is looking for a huntersville rep for this meeting
>
> **From:** Logan, Carolyn G <cglogan1@ncdot.gov>
> **Sent:** Monday, March 11, 2019 1:48 PM
> **To:** Dorty, Henry L Jr (SHP) <Henry.Dorty@ncdps.gov>; Nance, Charles D (SHP) <Charles.Nance@ncdps.gov>; Hook, William (SHP) <William.Hook@ncdps.gov>; Jon Williams <jon.williams@unioncountync.gov>; vicki.callicutt@unioncountync.gov; Chambers, Zachary <zchambers@ncdot.gov>; Wallace, Cornell <cwallace@ncdot.gov>; Taylor, Wayne L <wltaylor@ncdot.gov>; dons@medic911.com; Sturgill, Kelly J (SHP) <Kelly.Sturgill@ncdps.gov>; Williams, Janice <Janice.Williams@atriumhealth.org>; jmoore2@cmpd.org; Austin, Deborah B (SHP) <Deborah.Austin@ncdps.gov>; Kirby, Darren M <dmkirby@ncdot.gov>; karlogan@gmail.com; connie.sessoms@cms.k12nc.us; Baity, Travis (SHP) <Travis.Baity@ncdps.gov>; Reed, Wayne A <wareed@ncdot.gov>; mccabe.keith@cityofgastonia.com; thomas.seifert@mecklenburgcountync.gov; jwood@cmpd.org; jwright@cmpd.org; Gates, Jennifer K <jkgates@ncdot.gov>; Lindsey, Chelsea <clindsey@i77partners.com>
> **Subject:** Mecklenburg County TIM Team Meeting
>
> **WARNING:** This email originated from outside of Atrium Health (cglogan1@ncdot.gov).
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> It's time for the first quarter TIM Team Meeting. Happy New Year, let's get started, with some ideas.. Come ready to engage, ask questions, and make a difference, in making our roads safer

around the region. One of our goals is to also work better together as emergency responders, building on communications, resources, and knowledge of what each of our agencies responsibilities are at incidents, so that we can quickly and professionally serve the people of our area and those passing though our state. If you would like to give a brief presentation in relations to any of the aforementioned, or of previous incidents or situations, please let me know, so that you can be added to the agenda.

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Thank You,

Carolyn Logan

NCDOT, Regional Incident Management Coordinator

980-939-3535

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Janet Pierson

From: [redacted]
Sent: Tuesday, March 12, 2019 11:49 AM
To: Tseifert@huntersville.org
Subject: Policy number

Categories: Release

Hello Mr. Seifert this is [redacted] we spoke on Sunday you gave me the ticket for leaving the scene at [redacted] I'm sending you my policy number and I need to find out how I can get the hold taken off from the tow report if you can give me a call back my number is [redacted]

The policy number is [redacted]
Have a great day!
- [redacted]

Sent from my iPhone

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Monday, March 11, 2019 10:44 AM
To: Nick Bruining
Subject: RE: Traffic/Crash Concern

Categories: Release

Call me

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Nick Bruining <NickB@huntersville.org>
Sent: Monday, March 11, 2019 10:43 AM
To: Thomas Seifert <tseifert@huntersville.org>
Subject: RE: Traffic/Crash Concern

I've been looking through the crash reports and I haven't seen anything where the median was contributing. Am I missing something?

Sergeant Nick Bruining
Huntersville Police Department
Traffic Safety Division
704-464-5400
nbruining@huntersville.org

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Monday, March 11, 2019 9:51 AM
To: Nick Bruining <NickB@huntersville.org>
Subject: Re: Traffic/Crash Concern

Make it happen!

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Mar 11, 2019, at 8:57 AM, Nick Bruining <NickB@huntersville.org> wrote:

> I'll pull the crash reports and send it to DOT for review.

Nick

Sergeant Nick Bruining
Huntersville Police Department
Traffic Safety Division
704-464-5400
nbruining@huntersville.org
<image001.png><image002.png>

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Friday, March 08, 2019 7:10 PM
To: Nick Bruining <NickB@huntersville.org>
Cc: Andrew Dempski <adempski@huntersville.org>; Jason Cousar <jcousar@huntersville.org>; Matt Dunker <mdunker@huntersville.org>; Scott Sharp <ssharp@huntersville.org>
Subject: Traffic/Crash Concern
Importance: High

Sgt. Bruining

Hello, would it be possible to get some sort of hi-vis traffic sign placed on the medium at NC 73 (Sam Furr Rd.) at Lindholm Dr.? I have worked several crashes at this location already, and when I have monitored the traffic at this location I continue to see individuals drive across the medium in the roadway.

Thanks,

Tom
Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

Janet Pierson

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Sent: Monday, March 11, 2019 10:43 AM
To: Thomas Seifert
Subject: RE: Traffic/Crash Concern

Categories: Release

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Traffic Safety Division
704-464-5400
nbruining@huntersville.org

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[redacted]

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> Sergeant Nick Bruining
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> Traffic Safety Division
> 704-464-5400
> nbruining@huntersville.org
> <image001.png><image002.png>
>
> ---
>
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> **To:** Nick Bruining <NickB@huntersville.org>

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Thanks,

Tom
Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

Janet Pierson

From: Melissa Charubini <mcharubini@huntersville.org>
Sent: Monday, March 11, 2019 10:23 AM
To: HPD All Employees
Subject: FW: CMPD Sexual Assault Awareness Event
Attachments: CMPDSAAwarenessEvent2019Flier.pdf

Categories: Release

Please send this information out to anyone else that might be interested in supporting the event or Sexual Assault Awareness.

Detective M. Charubini (Brunson)
Huntersville Police Department
704.464.5345 (Desk)
[redacted] (Cell)
mbrunson@huntersville.org

Subject: CMPD Sexual Assault Awareness Event

It's time for our 4th Annual Sexual Assault Awareness, Education, and Prevention Event.

The movement to stop and end sexual violence worldwide will rely on individuals to make the choice to do something and get involved. In most incidents, rapes are often not reported out of fear, blame, and shame. We ask that you make the choice to change the conversation about sexual assault. Support a survivor and the prevention of sexual violence by showing support that you stand up against sexual assault violence of any kind.

April is Sexual Assault Awareness Month, so please come out and support the CMPD Sexual Assault Zumbathon event as we bring awareness, education, and prevention to our community.

Event will be held on Saturday, April 6, 2019
Greenville Recreation Center
1330 Spring St, Charlotte 28206
Registration starts at 9AM, & events begin at 10AM.
Please come out wearing teal to support this worthy cause.

Don't Be Silent.

Be Heard. Be Seen. Be Fit.

Please pass the event information and flier on to your networks.

Chasity Markle, Victim Advocate
Charlotte-Mecklenburg Police Department
Violent Crimes Division SA Unit/Cold Case Unit
601 East Trade Street
Charlotte, NC 28202
(980) 279-0678
Email: chasity.markle@cmpd.org

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Monday, March 11, 2019 9:51 AM
To: Nick Bruining
Subject: Re: Traffic/Crash Concern
Attachments: image001.png; image002.png

Categories: Release

Make it happen!

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Mar 11, 2019, at 8:57 AM, Nick Bruining <NickB@huntersville.org> wrote:

> I'll pull the crash reports and send it to DOT for review.
>
> Nick
>
> Sergeant Nick Bruining
> Huntersville Police Department
> Traffic Safety Division
> 704-464-5400
> nbruining@huntersville.org
> <image001.png><image002.png>
>
> ---
>
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> **Sent:** Friday, March 08, 2019 7:10 PM
> **To:** Nick Bruining <NickB@huntersville.org>
> **Cc:** Andrew Dempski <adempski@huntersville.org>; Jason Cousar <jcousar@huntersville.org>; Matt Dunker <mdunker@huntersville.org>; Scott Sharp <ssharp@huntersville.org>
> **Subject:** Traffic/Crash Concern
> **Importance:** High
>
> Sgt. Bruining
>
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>
> Thanks,
>
> Tom
> Tom Seifert

Huntersville Police Department
tseifert@huntersville.org
[redacted]

Janet Pierson

From: Nick Bruining <NickB@huntersville.org>
Sent: Monday, March 11, 2019 8:57 AM
To: Thomas Seifert
Cc: Andrew Dempski; Jason Cousar; Matt Dunker; ScottSharp
Subject: RE: Traffic/Crash Concern

Categories: Release

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Nick

Sergeant Nick Bruining
Huntersville Police Department
Traffic Safety Division
704-464-5400
nbruining@huntersville.org

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Thanks,

Tom
Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

Janet Pierson

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Cc: Andrew Dempski; Jason Cousar; Matt Dunker; ScottSharp
Subject: Traffic/Crash Concern

Importance: High

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Thanks,

Tom
Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

Janet Pierson

From: Bryan Latza <blatza@huntersville.org>
Sent: Thursday, March 07, 2019 6:24 PM
To: HPD All Employees
Subject: RE: Flashlight

Categories: Release

The flashlight was mistakenly placed into Lieutenant "Five Finger Discount" Freeston's mailbox. Thank you to all for helping me track this nefarious individual down.

From: Bryan Latza
Sent: Thursday, March 07, 2019 4:18 PM
To: HPD All Employees <HPDAllEmployees@huntersville.org>
Subject: Flashlight

This morning a flashlight was dropped off for us to test. It was placed in my mailbox, but is not there now. If you mistakenly grabbed it let me know. Thank you!

Respectfully,

Lieutenant Bryan S. Latza

Lieutenant Bryan S. Latza
Huntersville Police Department
9630 Julian Clark Ave.
Huntersville, NC 28078
704-464-5400(Work)
[redacted](Cell)

Janet Pierson

From: Bryan Latza <blatza@huntersville.org>
Sent: Thursday, March 07, 2019 4:18 PM
To: HPD All Employees
Subject: Flashlight

Categories: Release

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Respectfully,

Lieutenant Bryan S. Latza

Lieutenant Bryan S. Latza
Huntersville Police Department
9630 Julian Clark Ave.
Huntersville, NC 28078
704-464-5400(Work)
[redacted](Cell)

Janet Pierson

From: Jessica Dominguez <JDominguez@cbcc.us>
Sent: Thursday, March 07, 2019 4:12 PM
To: tseifert@huntersville.org
Subject: Battle of the Badges
Attachments: 831x315-BattleBadges-FB-Cover.jpg; 1200x630-BattleBadges-Post.jpg; 1200x675-BattleBadges-Event.jpg

Categories: Release

Hi Tom,

Here is what Pippa sent over for Battle of the Badges. Let me know if you need something else. Thanks!

Jessica

Jessica Dominguez
Donor Recruiter
704-621-8955

From: Brown, Pippa [mailto:pbrown@sitecenters.com]
Sent: Friday, March 01, 2019 11:59 AM
To: Jessica Dominguez <JDominguez@cbcc.us>
Subject: BoB

Hi Jessica –

Here are a few digital pieces you're welcome to use. Our FB event will go live next week and all our property pieces will go up on Monday.

Thanks!

Pippa Brown
GENERAL MANAGER

O: 704-895-8744
E: pbrown@sitecenters.com

SITE CENTERS
8712 Lindholm Dr Ste 206
Huntersville, NC 28078
sitecenters.com • NYSE: SITC

Emergency Line: 877-225-5337

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Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Thursday, March 07, 2019 3:29 PM
To: Brian Vaughan
Subject: Re: ASP Instructor
Attachments: image001.gif; image002.gif

Categories: Release

I would like to attend.

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Mar 7, 2019, at 3:23 PM, Brian Vaughan <bvaughan@huntersville.org> wrote:

> HPD needs more ASP Instructors. I would like at least 2 people to go. There is a class April 23rd – 25th in Columbia, SC for 2 people to go to. Please let me know so we can get spots reserved.
>
> Lt. Brian Vaughan
> Huntersville Police Department
> Personnel/Training/Fleet Division
> 704-464-5382 (office)
> [redacted] (cell)
> <image001.gif><image002.gif>

Janet Pierson

From: Brian Vaughan <bvaughan@huntersville.org>
Sent: Thursday, March 07, 2019 3:23 PM
To: Andrew Dempski; Barry Graham; Bradley Habenicht; Bradley Myers; Brian Vaughan; Bryan Gantt; BryanLatza; Chris Wade; Jennifer Sprague; Kenjamin Libby; Kevin Johnston; Mitchell Yates; Nick Bruining; Rick Rojas; Scott Sharp; Thomas Seifert; Timothy Hager; Travis Watts; Tyler Medlin
Subject: ASP Instructor

Categories: Release

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Lt. Brian Vaughan
Huntersville Police Department
Personnel/Training/Fleet Division
704-464-5382 (office)
[redacted](cell)

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Thursday, March 07, 2019 2:34 PM
To: KRodriguez@cbcc.us
Cc: EVanBelle@ddr.com; bsuthard@huntersvillefd.com; PBrown@ddr.com
Subject: FW: Nov. 28th Battle of the Badges Meeting

Categories: Release

Do we have an updated flyer for this year's event?

Tom

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Karen Rodriguez <KRodriguez@cbcc.us>
Date: November 8, 2018 at 10:47:31 EST
To: Bradley Habenicht <bhabenicht@huntersville.org>
Cc: Stacey Groppe <SGroppe@cbcc.us>, "Brown, Pippa" <PBrown@ddr.com>, "Van Belle, Erin" <EVanBelle@ddr.com>, "Seifert, Thomas J." <Thomas.Seifert@mecklenburgcountync.gov>, "Suthard, Bill" <bsuthard@huntersvillefd.com>
Subject: RE: Nov. 28th Battle of the Badges Meeting

Thank you Brad, I hope you are able to stop in.

Karen Rodriguez
Manager, Recruitment & Retention
704-972-4729

From: Bradley Habenicht [mailto:bhabenicht@huntersville.org]
Sent: Thursday, November 08, 2018 10:40 AM
To: Karen Rodriguez <KRodriguez@cbcc.us>
Cc: Stacey Groppe <SGroppe@cbcc.us>; Brown, Pippa <PBrown@ddr.com>; Van Belle, Erin <EVanBelle@ddr.com>; Seifert, Thomas J. <Thomas.Seifert@mecklenburgcountync.gov>; Suthard, Bill <bsuthard@huntersvillefd.com>
Subject: Re: Nov. 28th Battle of the Badges Meeting

I still have it on my calendar, but as it stands right now I have two vacancies in my unit. I am having to cover a school, but if I can I will.

Sgt Brad Habenicht
Huntersville Police
Sent from PD iPhone

On Nov 8, 2018, at 10:06, Karen Rodriguez <KRodriguez@cbcc.us> wrote:

Thank you Stacey – I look forward to meeting all of you 11/28. As Stacey mentioned, please call if you have questions or need anything.

See you then!

Karen Rodriguez
Manager, Recruitment & Retention
704-972-4729

From: Stacey Groppe
Sent: Thursday, November 08, 2018 10:01 AM
To: Brown, Pippa <PBrown@ddr.com>; Van Belle, Erin <EVanBelle@ddr.com>; Seifert, Thomas J. <Thomas.Seifert@mecklenburgcountync.gov>; Suthard, Bill <bsuthard@huntersvillefd.com>; Bradley Habenicht <bhabenicht@huntersville.org>
Cc: Karen Rodriguez <KRodriguez@cbcc.us>
Subject: Nov. 28th Battle of the Badges Meeting

Hello everyone,

I just wanted to let you know that my last day with CBCC is this Friday. I loved working at CBCC and believe in the mission. I will continue to support them through donating and possibly sponsoring my own blood drive one day. I wanted to let you know that Karen Rodriguez will be attending the meeting that we have scheduled for November 28th at Panera's. She will be handling your blood drive until they find my replacement. Karen's contact number is 704-972-4729.

I wish you all the best!

Thanks,

Stacey

Stacey Groppe
Donor Recruiter
Community Blood Center of the Carolinas
www.cbcc.us
704-621-8955
<image001.jpg>
<image002.jpg> <image003.jpg> <image004.jpg> <image005.jpg>
This message contains confidential information and is intended only for the individual or entity to whom it is addressed. If you are not the original message recipient(s) you should not disseminate, distribute or copy this email. Please notify emailadmin@cbcc.us immediately by email if you have received this message by mistake and delete it from your system. Email transmission cannot be guaranteed to be secure or error-free as information could be intercepted, corrupted, lost, destroyed, arrive late or incomplete, or contain viruses. Community Blood Center of the Carolinas therefore does not accept liability for any errors or omissions in the contents of this message, which arise as a result of email transmission. If verification is required, please request a hard-copy version.

Janet Pierson

From: Bradley Habenicht <bhabenicht@huntersville.org>
Sent: Thursday, March 07, 2019 1:21 PM
To: Thomas Seifert
Subject: Re: Nov. 28th Battle of the Badges Meeting
Attachments: image001.png

Categories: Release

Thanks Tom

Sgt Brad Habenicht
Huntersville Police
Sent from PD iPhone

On Mar 7, 2019, at 12:27, Thomas Seifert <tseifert@huntersville.org> wrote:

> Sgt. Habenicht
>
> I will reach out to Stacey and Pippa to confirm everything.
>
> Tom
>
> Tom Seifert
> Huntersville Police Department
> tseifert@huntersville.org
> [redacted]
>
> **From:** Jason Cousar <jcousar@huntersville.org>
> **Sent:** Wednesday, March 06, 2019 4:49 PM
> **To:** Thomas Seifert <tseifert@huntersville.org>
> **Cc:** Bradley Habenicht <bhabenicht@huntersville.org>; Scott Sharp <ssharp@huntersville.org>
> **Subject:** FW: Nov. 28th Battle of the Badges Meeting
>
> Can you handle this?
>
> **Lt. Jason Cousar**
> **Huntersville Police Department**
> **Phone: 704-464-5400**
> **Fax: 704-947-9200**
> **www.huntersville.org/police**
>
> **<image001.png>**
>
> **From:** Scott Sharp
> **Sent:** Wednesday, March 06, 2019 4:44 PM
> **To:** Bradley Habenicht <bhabenicht@huntersville.org>

Cc: Jason Cousar <jcousar@huntersville.org>
Subject: Re: Nov. 28th Battle of the Badges Meeting

I believe we have an officer that would be very good at anything in the Village currently on staff

Sent from my iPhone

On Mar 6, 2019, at 4:41 PM, Bradley Habenicht <bhabenicht@huntersville.org> wrote:

> Lt Cousar
> Can you have someone contact them reference the battle of the badges. I did not set up anything with them due to staffing issues in my section, but it's my understanding the department wants to be a part of this. Thank you
>
> Sgt Brad Habenicht
> Huntersville Police
> Sent from PD iPhone
>
> Begin forwarded message:
>
> > **From:** Karen Rodriguez <KRodriguez@cbcc.us>
> > **Date:** November 8, 2018 at 10:47:31 EST
> > **To:** Bradley Habenicht <bhabenicht@huntersville.org>
> > **Cc:** Stacey Groppe <SGroppe@cbcc.us>, "Brown, Pippa" <PBrown@ddr.com>, "Van Belle, Erin" <EVanBelle@ddr.com>, "Seifert, Thomas J." <Thomas.Seifert@mecklenburgcountync.gov>, "Suthard, Bill" <bsuthard@huntersvillefd.com>
> > **Subject: RE: Nov. 28th Battle of the Badges Meeting**
> >
> > Thank you Brad, I hope you are able to stop in.
> >
> > Karen Rodriguez
> > Manager, Recruitment & Retention
> > 704-972-4729
> >
> > ---
> >
> > **From:** Bradley Habenicht [mailto:bhabenicht@huntersville.org]
> > **Sent:** Thursday, November 08, 2018 10:40 AM
> > **To:** Karen Rodriguez <KRodriguez@cbcc.us>
> > **Cc:** Stacey Groppe <SGroppe@cbcc.us>; Brown, Pippa <PBrown@ddr.com>; Van Belle, Erin <EVanBelle@ddr.com>; Seifert, Thomas J. <Thomas.Seifert@mecklenburgcountync.gov>; Suthard, Bill <bsuthard@huntersvillefd.com>
> > **Subject:** Re: Nov. 28th Battle of the Badges Meeting
> >
> > I still have it on my calendar, but as it stands right now I have two vacancies in my unit. I am having to cover a school, but if I can I will.
> >
> > Sgt Brad Habenicht
> > Huntersville Police
> > Sent from PD iPhone
> >
> > On Nov 8, 2018, at 10:06, Karen Rodriguez <KRodriguez@cbcc.us> wrote:

Thank you Stacey – I look forward to meeting all of you 11/28. As Stacey mentioned, please call if you have questions or need anything.

See you then!

Karen Rodriguez
Manager, Recruitment & Retention
704-972-4729

From: Stacey Groppe
Sent: Thursday, November 08, 2018 10:01 AM
To: Brown, Pippa <PBrown@ddr.com>; Van Belle, Erin <EVanBelle@ddr.com>; Seifert, Thomas J. <Thomas.Seifert@mecklenburgcountync.gov>; Suthard, Bill <bsuthard@huntersvillefd.com>; Bradley Habenicht <bhabenicht@huntersville.org>
Cc: Karen Rodriguez <KRodriguez@cbcc.us>
Subject: Nov. 28th Battle of the Badges Meeting

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I wish you all the best!

Thanks,

Stacey

Stacey Groppe
Donor Recruiter
Community Blood Center of the Carolinas
www.cbcc.us
704-621-8955
<image001.jpg>
<image002.jpg> <image003.jpg> <image004.jpg> <image005.jpg>
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Janet Pierson

From: Ryan Danehy <rdanehy@huntersville.org>
Sent: Thursday, March 07, 2019 10:05 AM
To: HPD Sworn
Subject: Monthly Update Feb. 2019
Attachments: Monthly Feb. 2019.pdf

Categories: Release

Attached and placed on the common drive.

Ryan Danehy
Crime Analyst
Embedded at Huntersville Police Department
LexisNexis Risk Solutions
704.464.5381 Direct
Ryan.Danehy@lexisnexisrisk.com
rdanehy@huntersville.org

https://www.linkedin.com/in/ryan-danehy-55289a61

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Wednesday, March 06, 2019 8:17 PM
To: Jason Cousar
Cc: Bradley Habenicht; Scott Sharp
Subject: Re: Nov. 28th Battle of the Badges Meeting
Attachments: image001.png

Categories: Release

Yes ....

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Mar 6, 2019, at 4:49 PM, Jason Cousar <jcousar@huntersville.org> wrote:

> Can you handle this?
>
> **Lt. Jason Cousar**
> **Huntersville Police Department**
> **Phone: 704-464-5400**
> **Fax: 704-947-9200**
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>
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>
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Date: November 8, 2018 at 10:47:31 EST
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Cc: Stacey Groppe <SGroppe@cbcc.us>, "Brown, Pippa" <PBrown@ddr.com>, "Van Belle, Erin" <EVanBelle@ddr.com>, "Seifert, Thomas J." <Thomas.Seifert@mecklenburgcountync.gov>, "Suthard, Bill" <bsuthard@huntersvillefd.com>
Subject: RE: Nov. 28th Battle of the Badges Meeting

Thank you Brad, I hope you are able to stop in.

Karen Rodriguez
Manager, Recruitment & Retention
704-972-4729

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Sent: Thursday, November 08, 2018 10:40 AM
To: Karen Rodriguez <KRodriguez@cbcc.us>
Cc: Stacey Groppe <SGroppe@cbcc.us>; Brown, Pippa <PBrown@ddr.com>; Van Belle, Erin <EVanBelle@ddr.com>; Seifert, Thomas J. <Thomas.Seifert@mecklenburgcountync.gov>; Suthard, Bill <bsuthard@huntersvillefd.com>
Subject: Re: Nov. 28th Battle of the Badges Meeting

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Sgt Brad Habenicht
Huntersville Police
Sent from PD iPhone

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> Manager, Recruitment & Retention
> 704-972-4729
>
> ---
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Bill <bsuthard@huntersvillefd.com>; Bradley Habenicht <bhabenicht@huntersville.org>
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Subject: Nov. 28th Battle of the Badges Meeting

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I wish you all the best!

Thanks,

Stacey

Stacey Groppe
Donor Recruiter
Community Blood Center of the Carolinas
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Janet Pierson

From: [redacted]
Sent: Tuesday, March 05, 2019 10:00 PM
To: Thomas Seifert
Subject: Re: [EXT] Huntersville Police Department[redacted]

Categories: Release

Oceanside. I'm trying to figure out why your name seems so familiar. Any chance that you were on the force (Nassau PD) and knew my brother Peter Timmes? Maybe I'm just getting old and my brain is starting to make things up. In any case, good to make the acquaintance of another NY transplant - here's to the higher temps and the lower cost of living.

[redacted]

On Mar 5, 2019, at 9:29 PM, Thomas Seifert <tseifert@huntersville.org> wrote:

> Yes, I grew up in Syosset. How about you?
>
> Tom
>
> Tom Seifert
> Huntersville Police Department
> Tseifert@huntersville.org
> [redacted]
>
> On Mar 5, 2019, at 8:23 PM, [redacted] wrote:
>
> > Mr. Seifert,
> >
> > Thanks very much for helping my wife and myself out with this.
> >
> > This may seem like an odd question, but your family name sounds familiar to me – by any chance did you grow up in Nassau County, Long Island? If too personal a question, please completely disregard, and thanks again for your help.
> >
> > [redacted]
>
> ---
>
> **From:** tseifert@huntersville.org <tseifert@huntersville.org>
> **Sent:** Tuesday, March 5, 2019 4:19:21 PM
> **To:** [redacted]
> **Cc:** tseifert@huntersville.org
> **Subject:** [EXT] Huntersville Police Department[redacted]
>
> This is automated correspondence from the Huntersville Police Department .

Your case has been assigned to T. Seifert for follow up investigation. The assigned officer will be in contact with you to follow up on this case. If you require any further information or have additional information to add to the report, please contact the officer assigned to your case. (You may contact the assigned officer by simply replying to this message.)

If you are unable to make contact with the assigned officer, please telephone The Huntersville Police Department at (704) 464-5400.

Case Number:	[redacted]
Officer Assigned:	T. Seifert
Division:	9210-HUNTERSVILLE PD
Email:	tseifert@huntersville.org
Phone:	704-464-5400

For information on how to prevent the next crime, please visit our website at: http://www.huntersville.org/Departments/Police.aspx

Thank you,

The Huntersville Police Department

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Tuesday, March 05, 2019 9:30 PM
To: [redacted]
Subject: Re: [EXT] Huntersville Police Department[redacted]

Categories: Release

Yes, I grew up in Syosset. How about you?

Tom

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Mar 5, 2019, at 8:23 PM, [redacted] wrote:

> Mr. Seifert,
>
> Thanks very much for helping my wife and myself out with this.
>
> This may seem like an odd question, but your family name sounds familiar to me – by any chance did you grow up in Nassau County, Long Island? If too personal a question, please completely disregard, and thanks again for your help.
>
> [redacted]

From: tseifert@huntersville.org <tseifert@huntersville.org>
Sent: Tuesday, March 5, 2019 4:19:21 PM
To: [redacted]
Cc: tseifert@huntersville.org
Subject: [EXT] Huntersville Police Department20190304-1416-00

This is automated correspondence from the Huntersville Police Department .

Your case has been assigned to T. Seifert for follow up investigation. The assigned officer will be in contact with you to follow up on this case. If you require any further information or have additional information to add to the report, please contact the officer assigned to your case. (You may contact the assigned officer by simply replying to this message.)

If you are unable to make contact with the assigned officer, please telephone The Huntersville Police Department at (704) 464-5400.

Case Number: [redacted]
Officer Assigned: T. Seifert
Division: 9210-HUNTERSVILLE PD
Email: tseifert@huntersville.org
Phone: 704-464-5400

For information on how to prevent the next crime, please visit our website at:
http://www.huntersville.org/Departments/Police.aspx

Thank you,

The Huntersville Police Department

Janet Pierson

From: [redacted]
Sent: Tuesday, March 05, 2019 8:24 PM
To: tseifert@huntersville.org
Subject: RE: [EXT] Huntersville Police Department[redacted]

Categories: Release

Mr. Seifert,

Thanks very much for helping my wife and myself out with this.

This may seem like an odd question, but your family name sounds familiar to me – by any chance did you grow up in Nassau County, Long Island? If too personal a question, please completely disregard, and thanks again for your help.

Matt Timmes

From: tseifert@huntersville.org <tseifert@huntersville.org>
Sent: Tuesday, March 5, 2019 4:19:21 PM
To: matttimmes@hotmail.com
Cc: tseifert@huntersville.org
Subject: [EXT] Huntersville Police Department20190304-1416-00

This is automated correspondence from the Huntersville Police Department .

Your case has been assigned to T. Seifert for follow up investigation. The assigned officer will be in contact with you to follow up on this case. If you require any further information or have additional information to add to the report, please contact the officer assigned to your case. (You may contact the assigned officer by simply replying to this message.)

If you are unable to make contact with the assigned officer, please telephone The Huntersville Police Department at (704) 464-5400.

Case Number:	[redacted]
Officer Assigned:	T. Seifert
Division:	9210-HUNTERSVILLE PD
Email:	tseifert@huntersville.org
Phone:	704-464-5400

For information on how to prevent the next crime, please visit our website at:
http://www.huntersville.org/Departments/Police.aspx

Thank you,

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Tuesday, March 05, 2019 7:22 PM
To: Cindy Brown
Subject: FW: Birkdale at the Greens HOA Meeting 3-5-2019.pdf
Attachments: Birkdale at the Greens HOA Meeting 3-5-2019.pdf; ATT00001.txt

Categories: Release

This is what Officer Lawing sent to me.

HPD Crime Analyst
Ryan Danehy <rdanehy@huntersville.org>

If I can be of any other assistance let me know.

Thanks,

Tom

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

-----Original Message-----
From: Amanda Lawing <alawing@corneliuspd.org>
Sent: Tuesday, March 5, 2019 11:05 AM
To: Thomas Seifert <tseifert@huntersville.org>
Subject: Birkdale at the Greens HOA Meeting 3-5-2019.pdf

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Tuesday, March 05, 2019 11:08 AM
To: Jason Cousar
Cc: Matt Dunker; Seth Hager
Subject: Fwd: Huntersville Methodist Security

Categories: Release

FYI... next Thursday night I'll be meeting with them in reference to a house of warship safety presentation.

Let me know if you have any questions or need anymore information.

Thanks,

Tom

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

Begin forwarded message:

> **From:** "Barnette, Cathy" <Cathy.Barnette@GAPRIS.com>
> **Date:** March 5, 2019 at 10:00:37 AM EST
> **To:** Thomas Seifert <tseifert@huntersville.org>
> **Subject: RE: Huntersville Methodist Security**
>
> Great lets meet at church in lobby around 6:15, that should give Wayne and I time to get home from work,
> Thanks,
> Cathy
>
> ---
>
> **From:** Thomas Seifert [mailto:tseifert@huntersville.org]
> **Sent:** Tuesday, March 05, 2019 9:50 AM
> **To:** Barnette, Cathy
> **Subject:** [External] Re: Huntersville Methodist Security
>
> Thursday the 14th will work at 6-6:30 ish?
>
> Tom
>
> Tom Seifert
> Huntersville Police Department
> Tseifert@huntersville.org
> [redacted]

On Mar 5, 2019, at 8:34 AM, Barnette, Cathy <Cathy.Barnette@gapris.com> wrote:

> Looks like this week will not work in evenings. Wayne will be in town next week and can meet in evenings at 6:00 or after. Would Monday evening the 11th or Thursday evening the 14th work with your schedule? Both of us will be at the church this Sat morning the 9th between 8:30 and 11:30, don't know if you are around at that time or not.
> Cathy

From: Thomas Seifert [mailto:tseifert@huntersville.org]
Sent: Friday, March 01, 2019 3:46 PM
To: Barnette, Cathy
Subject: [External] RE: Huntersville Methodist Security

Would the 6th work? I have a commitment on the 7th or any day next weekend?

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Barnette, Cathy <Cathy.Barnette@GAPRIS.com>
Sent: Friday, March 1, 2019 10:23 AM
To: Thomas Seifert <tseifert@huntersville.org>
Subject: RE: Huntersville Methodist Security

Tom would it be possible for you to meet with a few of us on March 7th around 7:00 PM to start making the plans for some safety training for the church? Wayne and I would like to get your thoughts as well setting this plan into motion.

Thanks,
Cathy Barnette
Cell#704-564-2979
Email: Cathy.Barnette@gapris.com

From: Thomas Seifert [mailto:tseifert@huntersville.org]
Sent: Thursday, February 14, 2019 9:36 PM
To: Barnette, Cathy
Subject: [External] RE: Huntersville Methodist Security

Cathy

Hi, when are you look to hold the training?

Tom

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Barnette, Cathy <Cathy.Barnette@GAPRIS.com>
Sent: Thursday, February 14, 2019 11:22 AM
To: Timothy Hager <thager@huntersville.org>; Bradley Habenicht <bhabenicht@huntersville.org>; Thomas Seifert <tseifert@huntersville.org>
Subject: RE: Huntersville Methodist Security

Ok thank you,
Cathy

From: Timothy Hager [mailto:thager@huntersville.org]
Sent: Thursday, February 14, 2019 11:19 AM
To: Bradley Habenicht; Barnette, Cathy; Thomas Seifert
Subject: [External] Re: Huntersville Methodist Security

Good afternoon,
I am forwarding this to Officer Seifert who will coordinate a date and time for the security training.

Thank You,

Officer Tim Hager
SRO Bradley Middle School
Huntersville Police Department
980-343-5750 (school)
704-464-5400 (PD)
[redacted] (cell)
thager@huntersville.org
tim.hager@cms.k12.nc.us

From: Bradley Habenicht
Sent: Thursday, February 7, 2019 9:18:01 AM
To: Barnette, Cathy
Cc: Timothy Hager
Subject: Re: Huntersville Methodist Security

I am still covering two positions right now and will be starting our CPA soon. Let me see if I can get another officer to help with this. If I can't I will definitely reach back out to you and get something set up.

Tim, can I get your help with this?

Sgt Brad Habenicht
Community Services Coordinator / SRO Supervisor
Huntersville Police Department
704.464.5400

From: Barnette, Cathy <Cathy.Barnette@GAPRIS.com>
Sent: Thursday, February 7, 2019 8:37 AM
To: Bradley Habenicht
Subject: Huntersville Methodist Security

We emailed briefly before Christmas when you were busy with holiday for needy families, but if you are still interested we are ready to do some training for security at our church. Would you or others be available on a Sunday early afternoon for presenting Active Shooter or other discussion to help us put a plan in place. Our thoughts were that we might get more people to participate if it followed church and quick lunch to keep people there rather than asking them to come on an evening or Saturday.

Let me know your thoughts and if that is not doable for you we can work out another plan.

Thanks
Cathy

Cathy Barnette
704-564-2979 cell

Sent from my iPhone

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Janet Pierson

From: Barnette, Cathy <Cathy.Barnette@GAPRIS.com>
Sent: Tuesday, March 05, 2019 10:01 AM
To: Thomas Seifert
Subject: RE: Huntersville Methodist Security

Categories: Release

Great lets meet at church in lobby around 6:15, that should give Wayne and I time to get home from work, Thanks,
Cathy

From: Thomas Seifert [mailto:tseifert@huntersville.org]
Sent: Tuesday, March 05, 2019 9:50 AM
To: Barnette, Cathy
Subject: [External] Re: Huntersville Methodist Security

Thursday the 14th will work at 6-6:30 ish?

Tom

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Mar 5, 2019, at 8:34 AM, Barnette, Cathy <Cathy.Barnette@gapris.com> wrote:

> Looks like this week will not work in evenings. Wayne will be in town next week and can meet in evenings at 6:00 or after. Would Monday evening the 11th or Thursday evening the 14th work with your schedule? Both of us will be at the church this Sat morning the 9th between 8:30 and 11:30, don't know if you are around at that time or not.
> Cathy
>
> ---
>
> **From:** Thomas Seifert [mailto:tseifert@huntersville.org]
> **Sent:** Friday, March 01, 2019 3:46 PM
> **To:** Barnette, Cathy
> **Subject:** [External] RE: Huntersville Methodist Security
>
> Would the 6th work? I have a commitment on the 7th or any day next weekend?
>
> Tom Seifert
> Huntersville Police Department
> tseifert@huntersville.org
> [redacted]
>
> ---
>
> **From:** Barnette, Cathy <Cathy.Barnette@GAPRIS.com>
> **Sent:** Friday, March 1, 2019 10:23 AM

To: Thomas Seifert <tseifert@huntersville.org>
Subject: RE: Huntersville Methodist Security

Tom would it be possible for you to meet with a few of us on March 7th around 7:00 PM to start making the plans for some safety training for the church? Wayne and I would like to get your thoughts as well setting this plan into motion.

Thanks,
Cathy Barnette
Cell#704-564-2979
Email: Cathy.Barnette@gapris.com

From: Thomas Seifert [mailto:tseifert@huntersville.org]
Sent: Thursday, February 14, 2019 9:36 PM
To: Barnette, Cathy
Subject: [External] RE: Huntersville Methodist Security

Cathy

Hi, when are you look to hold the training?

Tom

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Barnette, Cathy <Cathy.Barnette@GAPRIS.com>
Sent: Thursday, February 14, 2019 11:22 AM
To: Timothy Hager <thager@huntersville.org>; Bradley Habenicht <bhabenicht@huntersville.org>; Thomas Seifert <tseifert@huntersville.org>
Subject: RE: Huntersville Methodist Security

Ok thank you,
Cathy

From: Timothy Hager [mailto:thager@huntersville.org]
Sent: Thursday, February 14, 2019 11:19 AM
To: Bradley Habenicht; Barnette, Cathy; Thomas Seifert
Subject: [External] Re: Huntersville Methodist Security

Good afternoon,
I am forwarding this to Officer Seifert who will coordinate a date and time for the security training.

Thank You,

Officer Tim Hager
SRO Bradley Middle School
Huntersville Police Department

980-343-5750 (school)
704-464-5400 (PD)
[redacted](cell)
thager@huntersville.org
tim.hager@cms.k12.nc.us

From: Bradley Habenicht
Sent: Thursday, February 7, 2019 9:18:01 AM
To: Barnette, Cathy
Cc: Timothy Hager
Subject: Re: Huntersville Methodist Security

I am still covering two positions right now and will be starting our CPA soon. Let me see if I can get another officer to help with this. If I can't I will definitely reach back out to you and get something set up.

Tim, can I get your help with this?

Sgt Brad Habenicht
Community Services Coordinator / SRO Supervisor
Huntersville Police Department
704.464.5400

From: Barnette, Cathy <Cathy.Barnette@GAPRIS.com>
Sent: Thursday, February 7, 2019 8:37 AM
To: Bradley Habenicht
Subject: Huntersville Methodist Security

We emailed briefly before Christmas when you were busy with holiday for needy families, but if you are still interested we are ready to do some training for security at our church. Would you or others be available on a Sunday early afternoon for presenting Active Shooter or other discussion to help us put a plan in place. Our thoughts were that we might get more people to participate if it followed church and quick lunch to keep people there rather than asking them to come on an evening or Saturday.

Let me know your thoughts and if that is not doable for you we can work out another plan.

Thanks
Cathy

Cathy Barnette
704-564-2979 cell

Sent from my iPhone

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Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Tuesday, March 05, 2019 9:54 AM
To: Amanda Lawing
Subject: Re: Crime Stats for Birkdale Village

Categories: Release

Thx

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Mar 5, 2019, at 8:23 AM, Amanda Lawing <alawing@corneliuspd.org> wrote:

> Hi! Working on it now. I'll send it over shortly.
>
> Officer A.L. Lawing
> Community Services Officer
> Cornelius Police Department
> 704-892-1363
>
> -----Original Message-----
> From: Thomas Seifert <tseifert@huntersville.org>
> Sent: Monday, March 4, 2019 8:49 PM
> To: Amanda Lawing <alawing@corneliuspd.org>; David R. Messer <dmesser@corneliuspd.org>
> Subject: FW: Crime Stats for Birkdale Village
>
> Hi.... I am meeting with Birkdale at the Greens tomorrow night is it possible to get the crime stats for the Cornelius side?
>
> Thanks,
>
> Tom
>
> Tom Seifert

Huntersville Police Department
tseifert@huntersville.org
[redacted]

-----Original Message-----
From: Cindy Brown <brownstown@icloud.com>
Sent: Sunday, March 3, 2019 7:12 PM
To: Thomas Seifert <tseifert@huntersville.org>
Subject: Re: Crime Stats for Birkdale Village

Officer Seifert,

Tuesday evening would be great. What time is best for you. My schedule is flexible so I can meet anytime after 4:30 pm. Just let me know what time works best for you.

Jeep Brown
704-340-7376

> On Mar 1, 2019, at 4:41 AM, Thomas Seifert <tseifert@huntersville.org> wrote:
>
> Cindy
>
> Can you meet on Monday or Tuesday night?
>
> Tom Seifert
> Huntersville Police Department
> tseifert@huntersville.org
> [redacted]
>
> -----Original Message-----
> From: Cindy Brown <brownstown@icloud.com>
> Sent: Tuesday, February 26, 2019 10:19 AM
> To: Thomas Seifert <tseifert@huntersville.org>
> Subject: Crime Stats for Birkdale Village
>
> Good Morning,
>
> Thank you for attending our Birkdale Greens Community Meeting earlier this month. Following the meeting the HOA established a Safety Committee to act as

a liaison between our community and the Huntersville and Corneilus Police Departments.

I have several questions regarding HPD's Crime Statistics Reporting and Community Policing programs.

Is there a convenient time for you in the near future that we can meet at the Birkdale Clubhouse or at the HPD substation in Birkdale to discuss? The meeting would be no more that 15-20 minutes. I have included my contact information below.

Thank you,

Jeep Brown

8128 Strandhill Road

Huntersville, NC

704-340-7376

Janet Pierson

From: Barnette, Cathy <Cathy.Barnette@GAPRIS.com>
Sent: Tuesday, March 05, 2019 8:35 AM
To: Thomas Seifert
Subject: RE: Huntersville Methodist Security

Categories: Release

Looks like this week will not work in evenings. Wayne will be in town next week and can meet in evenings at 6:00 or after. Would Monday evening the 11th or Thursday evening the 14th work with your schedule? Both of us will be at the church this Sat morning the 9th between 8:30 and 11:30, don't know if you are around at that time or not.
Cathy

From: Thomas Seifert [mailto:tseifert@huntersville.org]
Sent: Friday, March 01, 2019 3:46 PM
To: Barnette, Cathy
Subject: [External] RE: Huntersville Methodist Security

Would the 6th work? I have a commitment on the 7th or any day next weekend?

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Barnette, Cathy <Cathy.Barnette@GAPRIS.com>
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Thanks,
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Cell#704-564-2979
Email: Cathy.Barnette@gapris.com

From: Thomas Seifert [mailto:tseifert@huntersville.org]
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To: Barnette, Cathy
Subject: [External] RE: Huntersville Methodist Security

Cathy

Hi, when are you look to hold the training?

Tom

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Barnette, Cathy <Cathy.Barnette@GAPRIS.com>
Sent: Thursday, February 14, 2019 11:22 AM
To: Timothy Hager <thager@huntersville.org>; Bradley Habenicht <bhabenicht@huntersville.org>; Thomas Seifert <tseifert@huntersville.org>
Subject: RE: Huntersville Methodist Security

Ok thank you,
Cathy

From: Timothy Hager [mailto:thager@huntersville.org]
Sent: Thursday, February 14, 2019 11:19 AM
To: Bradley Habenicht; Barnette, Cathy; Thomas Seifert
Subject: [External] Re: Huntersville Methodist Security

Good afternoon,
I am forwarding this to Officer Seifert who will coordinate a date and time for the security training.

Thank You,

Officer Tim Hager
SRO Bradley Middle School
Huntersville Police Department
980-343-5750 (school)
704-464-5400 (PD)
[redacted](cell)
thager@huntersville.org
tim.hager@cms.k12.nc.us

From: Bradley Habenicht
Sent: Thursday, February 7, 2019 9:18:01 AM
To: Barnette, Cathy
Cc: Timothy Hager
Subject: Re: Huntersville Methodist Security

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Tim, can I get your help with this?

Sgt Brad Habenicht
Community Services Coordinator / SRO Supervisor
Huntersville Police Department
704.464.5400

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Let me know your thoughts and if that is not doable for you we can work out another plan.

Thanks
Cathy

Cathy Barnette
704-564-2979 cell

Sent from my iPhone

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Janet Pierson

From: Amanda Lawing <alawing@corneliuspd.org>
Sent: Tuesday, March 05, 2019 8:24 AM
To: Thomas Seifert
Subject: RE: Crime Stats for Birkdale Village

Categories: Release

Hi! Working on it now. I'll send it over shortly.

Officer A.L. Lawing
Community Services Officer
Cornelius Police Department
704-892-1363

-----Original Message-----
From: Thomas Seifert <tseifert@huntersville.org>
Sent: Monday, March 4, 2019 8:49 PM
To: Amanda Lawing <alawing@corneliuspd.org>; David R. Messer <dmesser@corneliuspd.org>
Subject: FW: Crime Stats for Birkdale Village

Hi.... I am meeting with Birkdale at the Greens tomorrow night is it possible to get the crime stats for the Cornelius side?

Thanks,

Tom

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

-----Original Message-----
From: Cindy Brown <brownstown@icloud.com>
Sent: Sunday, March 3, 2019 7:12 PM
To: Thomas Seifert <tseifert@huntersville.org>
Subject: Re: Crime Stats for Birkdale Village

Officer Seifert,

Tuesday evening would be great. What time is best for you. My schedule is flexible so I can meet anytime after 4:30 pm. Just let me know what time works best for you.

Jeep Brown
704-340-7376

> On Mar 1, 2019, at 4:41 AM, Thomas Seifert <tseifert@huntersville.org> wrote:
>
> Cindy
>
> Can you meet on Monday or Tuesday night?
>
> Tom Seifert
> Huntersville Police Department
> tseifert@huntersville.org
> [redacted]
>
> -----Original Message-----
> From: Cindy Brown <brownstown@icloud.com>
> Sent: Tuesday, February 26, 2019 10:19 AM
> To: Thomas Seifert <tseifert@huntersville.org>
> Subject: Crime Stats for Birkdale Village
>
> Good Morning,
>
> Thank you for attending our Birkdale Greens Community Meeting earlier this month. Following the meeting the HOA established a Safety Committee to act as a liaison between our community and the Huntersville and Corneilus Police Departments.
>
> I have several questions regarding HPD's Crime Statistics Reporting and Community Policing programs.
>
> Is there a convenient time for you in the near future that we can meet at the Birkdale Clubhouse or at the HPD substation in Birkdale to discuss? The meeting would be no more that 15-20 minutes. I have included my contact information below.
>
> Thank you,
>
> Jeep Brown
> 8128 Strandhill Road
> Huntersville, NC
> 704-340-7376
>
>
>
>

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Monday, March 04, 2019 8:49 PM
To: alawing@corneliuspd.org; dmesser@corneliuspd.org
Subject: FW: Crime Stats for Birkdale Village

Categories: Release

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Thanks,

Tom

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

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From: Cindy Brown <brownstown@icloud.com>
Sent: Sunday, March 3, 2019 7:12 PM
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Subject: Re: Crime Stats for Birkdale Village

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> Tom Seifert
> Huntersville Police Department
> tseifert@huntersville.org
> [redacted]
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> Thank you,
>
> Jeep Brown
> 8128 Strandhill Road
> Huntersville, NC
> 704-340-7376
>
>
>
>

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Monday, March 04, 2019 8:47 PM
To: Cindy Brown
Subject: RE: Crime Stats for Birkdale Village

Categories: Release

Cindy

I am working tomorrow night so just call me at 7pm and I will come meet you.

Tom

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

-----Original Message-----
From: Cindy Brown <brownstown@icloud.com>
Sent: Sunday, March 3, 2019 7:12 PM
To: Thomas Seifert <tseifert@huntersville.org>
Subject: Re: Crime Stats for Birkdale Village

Officer Seifert,

Tuesday evening would be great. What time is best for you. My schedule is flexible so I can meet anytime after 4:30 pm. Just let me know what time works best for you.

Jeep Brown
704-340-7376

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>
> Cindy
>
> Can you meet on Monday or Tuesday night?
>
> Tom Seifert
> Huntersville Police Department
> tseifert@huntersville.org
>[redacted]
>
> -----Original Message-----
> From: Cindy Brown <brownstown@icloud.com>

> Sent: Tuesday, February 26, 2019 10:19 AM
> To: Thomas Seifert <tseifert@huntersville.org>
> Subject: Crime Stats for Birkdale Village
>
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>
> Thank you,
>
> Jeep Brown
> 8128 Strandhill Road
> Huntersville, NC
> 704-340-7376
>
>
>
>

Janet Pierson

From: Jason Cousar <jcousar@huntersville.org>
Sent: Monday, March 04, 2019 6:17 PM
To: Thomas Seifert
Cc: Matt Dunker
Subject: RE: Keep Mecklenburg Beautiful Invite

Categories: Release

Yes, and let me know if there is anything I can do to help.

Lt. Jason Cousar
Huntersville Police Department
Phone: 704-464-5400
Fax: 704-947-9200
www.huntersville.org/police

From: Thomas Seifert
Sent: Monday, March 04, 2019 12:35 PM
To: Jason Cousar <jcousar@huntersville.org>
Subject: Fwd: Keep Mecklenburg Beautiful Invite

Lt.

Is this something you would like for me to continue doing? From a community engagement perspective it would be a benefit to the the Town of Huntersville. I organized several community clean up projects with the Boy and Girl Scouts , shred it events, and pill collection/ medicine drop days within Mecklenburg County. We could focus these events to the Town of Huntersville and the North end of the county.

I also partnered with the North Mecklenburg high school cosmetology program in conjunction with the Recycle the Runway event that takes place at NorthCross Mall in April.

Let me know if this is something you want us to be a part of.

Thanks,

Tom

Tom Seifert

Huntersville Police Department

Tseifert@huntersville.org

[redacted]

Begin forwarded message:

From: "Johnson, Ryan T." <Ryan.Johnson@mecklenburgcountync.gov>
Date: March 1, 2019 at 4:47:50 PM EST
To: "tseifert@huntersville.org" <tseifert@huntersville.org>
Subject: Keep Mecklenburg Beautiful Invite

Hi Tom,

Hope you are doing well. I am writing to invite you to rejoin the Keep Mecklenburg Beautiful Board. You've been a valued KMB Board member for a number of years, and the Board would be honored to have you return as a representative of the Huntersville Police Department. Thank you for your time and consideration on this.

Best Regards,

Ryan Johnson
Executive Director
Keep Mecklenburg Beautiful
2145 Suttle Avenue
Charlotte, NC 28208-5237
(O) 980-314-3872
(C) 704-507-4981

Janet Pierson

From: Bryan Latza <blatza@huntersville.org>
Sent: Monday, March 04, 2019 2:44 PM
To: Robert Kreza
Cc: HPD Sworn
Subject: RE: AR Training

Categories: Release

Sorry, that is my error. The correct time is 12 pm tomorrow!

From: Robert Kreza
Sent: Monday, March 04, 2019 2:42 PM
To: Bryan Latza <blatza@huntersville.org>
Subject: Re: AR Training

Vista said training starts at 12 and ends at 8 have those hours changed??

Sent from my iPhone

On Mar 4, 2019, at 2:29 PM, Bryan Latza <blatza@huntersville.org> wrote:

> Our first round of qualifications will begin tomorrow 03/05/2018 at 0800hrs at the FOP Range. I know there were several officers that qualified daytime only last week on AR and will need a nighttime qualification as well. If you are able and would like to come to the range tomorrow at 1830hrs (you don't need to be there all day and will not need to sign up in VISTA). I will run you through a quick nighttime qualification so that you can deploy your rifle. If you can not make it tomorrow I am attempting to schedule another date, but need to acquire some B27Rs first. Thank you!
>
> Respectfully,
> *Lieutenant Bryan S. Latza*
> Lieutenant Bryan S. Latza
> Huntersville Police Department
> 9630 Julian Clark Ave.
> Huntersville, NC 28078
> 704-464-5400(Work)
> [redacted](Cell)

Janet Pierson

From: Bryan Latza <blatza@huntersville.org>
Sent: Monday, March 04, 2019 2:29 PM
To: J Stokes; HPD Sworn
Subject: AR Training

Categories: Release

Our first round of qualifications will begin tomorrow 03/05/2018 at 0800hrs at the FOP Range. I know there were several officers that qualified daytime only last week on AR and will need a nighttime qualification as well. If you are able and would like to come to the range tomorrow at 1830hrs (you don't need to be there all day and will not need to sign up in VISTA). I will run you through a quick nighttime qualification so that you can deploy your rifle. If you can not make it tomorrow I am attempting to schedule another date, but need to acquire some B27Rs first. Thank you!

Respectfully,

Lieutenant Bryan S. Latza

Lieutenant Bryan S. Latza
Huntersville Police Department
9630 Julian Clark Ave.
Huntersville, NC 28078
704-464-5400(Work)
[redacted](Cell)

Janet Pierson

From: Bradley Habenicht <bhabenicht@huntersville.org>
Sent: Saturday, March 02, 2019 4:57 PM
To: Thomas Seifert
Subject: Re: Reality Program

Categories: Release

Thanks

Sgt Brad Habenicht
Huntersville Police
Sent from PD iPhone

> On Mar 2, 2019, at 12:26, Thomas Seifert <tseifert@huntersville.org> wrote:
>
> Sarge ,
>
>
> Reach out to Darian.Cuthbertson@mecklenburgcountync.gov
>
>
> Tom
>
> Tom Seifert
> Huntersville Police Department
> tseifert@huntersville.org
> [redacted]
>
>
> -----Original Message-----
> From: Bradley Habenicht <bhabenicht@huntersville.org>
> Sent: Saturday, March 2, 2019 9:56 AM
> To: Thomas Seifert <tseifert@huntersville.org>
> Subject: Reality Program
>
> Tom,
> Do you know who I can refer a person to with MCSD for the reality program.
>
> Sgt Brad Habenicht
> Huntersville Police
> Sent from PD iPhone

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Saturday, March 02, 2019 12:27 PM
To: Bradley Habenicht
Subject: RE: Reality Program

Categories: Release

Sarge ,

Reach out to Darian.Cuthbertson@mecklenburgcountync.gov

Tom

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

-----Original Message-----
From: Bradley Habenicht <bhabenicht@huntersville.org>
Sent: Saturday, March 2, 2019 9:56 AM
To: Thomas Seifert <tseifert@huntersville.org>
Subject: Reality Program

Tom,
Do you know who I can refer a person to with MCSD for the reality program.

Sgt Brad Habenicht
Huntersville Police
Sent from PD iPhone

Janet Pierson

From: Barnette, Cathy <Cathy.Barnette@GAPRIS.com>
Sent: Friday, March 01, 2019 4:26 PM
To: Thomas Seifert
Subject: Re: RE: Huntersville Methodist Security

Categories: Release

No 6th won't work but let me check with Wayne and see what other date he could meet. Thanks will get with you.

Sent from my iPhone

On Mar 1, 2019, at 3:46 PM, Thomas Seifert <tseifert@huntersville.org> wrote:

> Would the 6th work? I have a commitment on the 7th or any day next weekend?
>
> Tom Seifert
> Huntersville Police Department
> tseifert@huntersville.org
> [redacted]
>
> **From:** Barnette, Cathy <Cathy.Barnette@GAPRIS.com>
> **Sent:** Friday, March 1, 2019 10:23 AM
> **To:** Thomas Seifert <tseifert@huntersville.org>
> **Subject:** RE: Huntersville Methodist Security
>
> Tom would it be possible for you to meet with a few of us on March 7th around 7:00 PM to start making the plans for some safety training for the church? Wayne and I would like to get your thoughts as well setting this plan into motion.
>
> Thanks,
> Cathy Barnette
> Cell#704-564-2979
> Email: Cathy.Barnette@gapris.com
>
> **From:** Thomas Seifert [mailto:tseifert@huntersville.org]
> **Sent:** Thursday, February 14, 2019 9:36 PM
> **To:** Barnette, Cathy
> **Subject:** [External] RE: Huntersville Methodist Security
>
> Cathy
>
> Hi, when are you look to hold the training?
>
> Tom
>
> Tom Seifert

Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Barnette, Cathy <Cathy.Barnette@GAPRIS.com>
Sent: Thursday, February 14, 2019 11:22 AM
To: Timothy Hager <thager@huntersville.org>; Bradley Habenicht <bhabenicht@huntersville.org>; Thomas Seifert <tseifert@huntersville.org>
Subject: RE: Huntersville Methodist Security

Ok thank you,
Cathy

From: Timothy Hager [mailto:thager@huntersville.org]
Sent: Thursday, February 14, 2019 11:19 AM
To: Bradley Habenicht; Barnette, Cathy; Thomas Seifert
Subject: [External] Re: Huntersville Methodist Security

Good afternoon,
I am forwarding this to Officer Seifert who will coordinate a date and time for the security training.

Thank You,

Officer Tim Hager
SRO Bradley Middle School
Huntersville Police Department
980-343-5750 (school)
704-464-5400 (PD)
[redacted](cell)
thager@huntersville.org
tim.hager@cms.k12.nc.us

From: Bradley Habenicht
Sent: Thursday, February 7, 2019 9:18:01 AM
To: Barnette, Cathy
Cc: Timothy Hager
Subject: Re: Huntersville Methodist Security

I am still covering two positions right now and will be starting our CPA soon. Let me see if I can get another officer to help with this. If I can't I will definitely reach back out to you and get something set up.

Tim, can I get your help with this?

Sgt Brad Habenicht
Community Services Coordinator / SRO Supervisor
Huntersville Police Department
704.464.5400

From: Barnette, Cathy <Cathy.Barnette@GAPRIS.com>
Sent: Thursday, February 7, 2019 8:37 AM
To: Bradley Habenicht
Subject: Huntersville Methodist Security

We emailed briefly before Christmas when you were busy with holiday for needy families, but if you are still interested we are ready to do some training for security at our church. Would you or others be available on a Sunday early afternoon for presenting Active Shooter or other discussion to help us put a plan in place. Our thoughts were that we might get more people to participate if it followed church and quick lunch to keep people there rather than asking them to come on an evening or Saturday.

Let me know your thoughts and if that is not doable for you we can work out another plan.

Thanks
Cathy

Cathy Barnette
704-564-2979 cell

Sent from my iPhone

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Janet Pierson

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Categories: Release

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Hi, when are you look to hold the training?

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Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

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Let me know your thoughts and if that is not doable for you we can work out another plan.

Thanks
Cathy

Cathy Barnette
704-564-2979 cell

Sent from my iPhone

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Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Friday, March 01, 2019 4:42 AM
To: Cindy Brown
Subject: RE: Crime Stats for Birkdale Village

Categories: Release

Cindy

Can you meet on Monday or Tuesday night?

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

-----Original Message-----
From: Cindy Brown <brownstown@icloud.com>
Sent: Tuesday, February 26, 2019 10:19 AM
To: Thomas Seifert <tseifert@huntersville.org>
Subject: Crime Stats for Birkdale Village

Good Morning,

Thank you for attending our Birkdale Greens Community Meeting earlier this month. Following the meeting the HOA established a Safety Committee to act as a liaison between our community and the Huntersville and Corneilus Police Departments.

I have several questions regarding HPD's Crime Statistics Reporting and Community Policing programs.

Is there a convenient time for you in the near future that we can meet at the Birkdale Clubhouse or at the HPD substation in Birkdale to discuss? The meeting would be no more that 15-20 minutes. I have included my contact information below.

Thank you,

Jeep Brown
8128 Strandhill Road
Huntersville, NC
704-340-7376

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Wednesday, February 27, 2019 11:55 PM
To: Thomas Seifert
Subject: Supplement

Categories: Release

https://www.ncleg.net/EnactedLegislation/Statutes/PDF/ByArticle/Chapter_143/Article_12D.pdf
Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

Janet Pierson

From: Juan Garay <jgaray@huntersville.org>
Sent: Wednesday, February 27, 2019 9:01 AM
To: HPD Sworn
Subject: LFA Prevention

Categories: Release

Good morning,

Would anyone be interested in coming in this weekend, either Saturday or Sunday for another round of LFA Prevention at the parks?

Officer J. Garay

Huntersville Police Department
9630 Julian Clark Ave.
Huntersville, NC, 28078
Phone: (704) 464-5400

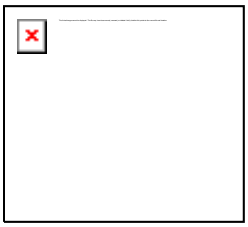
Janet Pierson

From: Daphne Davis <ddavis@huntersville.org>
Sent: Tuesday, February 26, 2019 7:54 PM
To: Thomas Seifert
Subject: Re: Mardi Gras Invitation from Saint Mark Catholic Church
Attachments: image001.png

Categories: Release

No thanks needed!!

Daphne D. Davis
Administrative Assistant to the Chief of Police
Huntersville Police Department
9630 Julian Clark Avenue
Huntersville, N.C. 28070
Phone: 704-464-5400 ext.5377
Fax: 704-947-4909
Email : ddavis@huntersville.org



On Feb 26, 2019, at 6:24 PM, Thomas Seifert <tseifert@huntersville.org> wrote:

> Thank you!!
>
> Tom Seifert
> Huntersville Police Department
> tseifert@huntersville.org
> [redacted]
>
> **From:** Daphne Davis <ddavis@huntersville.org>
> **Sent:** Tuesday, February 26, 2019 3:45 PM
> **To:** Thomas Seifert <tseifert@huntersville.org>
> **Subject:** RE: Mardi Gras Invitation from Saint Mark Catholic Church
>
> Hi Seifert,
>
> I was able to get one of the big pots washed and dried and I placed it on the ice machine. I placed your moms towels inside the pot also. The other pot still had some gumbo left in same as we had no more containers to put it in. It is still on the stove. We placed as much of the leftovers that could fit, in the fridge. There are still some containers of rice left on the table and in the fridge. Please thank your mother for us for the wonderful food. Lunch is going to be yummy tomorrow!! ☺

Daphne~

Daphne D. Davis
Administrative Assistant
Personnel & Training Division
Huntersville Police Department
9630 Julian Clark Avenue
Huntersville, N.C. 28070
Phone: 704-464-5377
[redacted]
Fax: 704-947-4909
Email : ddavis@huntersville.org

<image001.png>

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Tuesday, February 26, 2019 2:33 PM
To: HPD All Employees <HPDAllEmployees@huntersville.org>
Subject: Re: Mardi Gras Invitation from Saint Mark Catholic Church

There is a bunch of food in the break room!!!
Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Feb 26, 2019, at 12:28 PM, Thomas Seifert <tseifert@huntersville.org> wrote:

> Chicken gumbo!!! If you are interested.
>
> Tom Seifert
> Huntersville Police Department
> Tseifert@huntersville.org
> [redacted]
>
> On Feb 25, 2019, at 3:08 PM, Thomas Seifert <tseifert@huntersville.org> wrote:
>
> > This will take place tomorrow if you are available to attend 12:30 PM .
> >
> > Tom Seifert
> > Huntersville Police Department
> > tseifert@huntersville.org
> > [redacted]
> >
> > <image002.png>

Young at Heart Ministry
Of Saint Mark Catholic Church

Invites All Officers Of Huntersville Police Department To Join Them On Tuesday, February 26, 2019 At 12:30 pm In the Monsignor Kerin Parish Hall For a Mardi Gras Luncheon

<image004.png>

<Young at Heart Ministry Invitation to HPD.docx>

Janet Pierson

From: Bryan Latza <blatza@huntersville.org>
Sent: Tuesday, February 26, 2019 12:45 PM
To: Thomas Seifert
Subject: Re: Mardi Gras Invitation from Saint Mark Catholic Church

Categories: Release

Man I love gumbo. Tell them thank you for the invite. I have a meeting and can't make it.

Sent from my Verizon, Samsung Galaxy smartphone

-------- Original message --------
From: Thomas Seifert <tseifert@huntersville.org>
Date: 2/26/19 12:28 (GMT-05:00)
To: HPD All Employees <HPDAllEmployees@huntersville.org>
Subject: Re: Mardi Gras Invitation from Saint Mark Catholic Church

Chicken gumbo!!! If you are interested.

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Feb 25, 2019, at 3:08 PM, Thomas Seifert <tseifert@huntersville.org> wrote:

> This will take place tomorrow if you are available to attend 12:30 PM .
>
> Tom Seifert
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> tseifert@huntersville.org
> [redacted]
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Young at Heart Ministry
Of Saint Mark Catholic Church
Invites All Officers
Of Huntersville Police Department
To Join Them
On Tuesday, February 26, 2019

At 12:30 pm
In the Monsignor Kerin Parish Hall
For a Mardi Gras Luncheon

<image004.png>

<Young at Heart Ministry Invitation to HPD.docx>

Janet Pierson

From: Jason Cousar <jcousar@huntersville.org>
Sent: Monday, February 25, 2019 8:40 AM
To: Thomas Seifert
Subject: RE: Hotels

Categories: Release

Ok thanks.

Lt. Jason Cousar
Huntersville Police Department
Phone: 704-464-5400
Fax: 704-947-9200
www.huntersville.org/police

From: Thomas Seifert
Sent: Monday, February 25, 2019 5:18 AM
To: Jason Cousar <jcousar@huntersville.org>
Subject: Hotels

Lt.

They hotel capacity for this week is around 65% - 80% full.

Tom

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

Janet Pierson

From: Jonathan Tolley <jtolley@huntersville.org>
Sent: Monday, February 25, 2019 6:49 AM
To: HPD Sworn
Subject: New Phone #

Categories: Release

All,

My old cell phone number is no longer active. My new number is [redacted]

Be safe,

J. Tolley

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Monday, February 25, 2019 5:18 AM
To: Jason Cousar
Subject: Hotels

Categories: Release

Lt.

They hotel capacity for this week is around 65% - 80% full.

Tom

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Sunday, February 24, 2019 11:05 PM
To: Jason Cousar
Subject: RE: Charlotte Regional Safety & Health Conference

Categories: Release

Thx

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Jason Cousar <jcousar@huntersville.org>
Sent: Sunday, February 24, 2019 9:47 PM
To: Thomas Seifert <tseifert@huntersville.org>; Matt Dunker <mdunker@huntersville.org>
Subject: RE: Charlotte Regional Safety & Health Conference

I just approved this training.

Lt. Jason Cousar
Huntersville Police Department
Phone: 704-464-5400
Fax: 704-947-9200
www.huntersville.org/police

From: Thomas Seifert
Sent: Friday, February 22, 2019 6:26 PM
To: Matt Dunker <mdunker@huntersville.org>
Cc: Jason Cousar <jcousar@huntersville.org>
Subject: RE: Charlotte Regional Safety & Health Conference

Sgt. Dunker

Per our conversation, the benefits from being a part of this committee are vast. The main benefit I believe would be the experience and knowledge that we would have available to us cutting edge safety topics and training. If we needed to have training performed on a specific safety topic we can use the members of this committee as a resource to assist us in finding a speaker. Many of these individuals work for corporations in our community and if we need resources to hold a safety event or

a community engagement event we can reach out to this group for assistance as well. I submitted the agenda to Lt. Cousar for the upcoming conference for your review as well.

Thanks,

Tom

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Monday, February 11, 2019 9:34 AM
To: Matt Dunker <mdunker@huntersville.org>; Jason Cousar <jcousar@huntersville.org>; Scott Sharp <ssharp@huntersville.org>
Subject: Fwd: Charlotte Regional Safety & Health Conference

Is this something you would like for me to continue to be a part of?

Tom

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

Begin forwarded message:

> **From:** Kevin Earp <k.earp@cms.k12.nc.us>
> **Date:** February 9, 2019 at 4:02:52 PM EST
> **To:** "tseifert@huntersville.org" <tseifert@huntersville.org>
> **Subject: Charlotte Regional Safety & Health Conference**
>
> Tom, following up on my last email.
> ——————————————————
>
> Hey Tom,
>
> It occurred to me that you are not receiving the Safety School meeting notices because we have your old email address. So a couple of questions:
>
> - Are you still interested in being on the Board if it fits your schedule?
> - Do you think Irwin Carmichael might be interested in attending again this year as part of a panel discussion. Title:

When Tragedy Strikes "Behind the Scenes"

Local Emergency Management officials discuss high profile cases in NC history – EMS, Police, Schools, & Severe weather

10:30 AM - 12:00 PM – Thursday April 4, 2019

Please let me know,
Thanks.

Kevin

D. Kevin Earp, MS, ARM, CSP, CSSM
Director of Safety, Environmental Health, & Risk Management
Charlotte-Mecklenburg Schools
3301 Stafford Drive
Charlotte, NC 28208
980-343-5156

Janet Pierson

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tseifert@huntersville.org
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> Kevin
>
> D. Kevin Earp, MS, ARM, CSP, CSSM
> Director of Safety, Environmental Health, & Risk Management
> Charlotte-Mecklenburg Schools
> 3301 Stafford Drive
> Charlotte, NC 28208
> 980-343-5156

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Saturday, February 23, 2019 5:47 PM
To: Matt Dunker
Subject: RE: Negotiator conference

Categories: Release

Hotel information? Website for conference?

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Matt Dunker <mdunker@huntersville.org>
Sent: Friday, February 22, 2019 3:08 PM
To: Breanne Clark <swilliams@huntersville.org>; James Abraham <jabraham@huntersville.org>; Thomas Seifert <tseifert@huntersville.org>; Gavin Aron <garon@huntersville.org>; Robert Ferrell <rferrell@huntersville.org>; Melissa Charubini <mcharubini@huntersville.org>
Cc: John Allen <jallen@huntersville.org>; Bryan Latza <blatza@huntersville.org>; Kevin Tatur <ktatur@huntersville.org>; Jason Cousar <jcousar@huntersville.org>
Subject: Negotiator conference

The 6 of you have been approved to attend the Negotiator Conference in Ashville NC Leaving on 04/14/2019 and returning on the evening of 04/16/2019. I have reserved three rooms and they are in the names of Jim Abraham, Melissa Charubini, and Gavin Aron. So plan accordingly. Please let me know if you have any questions or concerns.
Thanks
Dunker

Sergeant M. Dunker
Huntersville Police Department
704-464-5400

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Friday, February 22, 2019 6:26 PM
To: Matt Dunker
Cc: Jason Cousar
Subject: RE: Charlotte Regional Safety & Health Conference

Categories: Release

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tseifert@huntersville.org
[redacted]

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When Tragedy Strikes "Behind the Scenes"
Local Emergency Management officials discuss high profile cases in NC history – EMS, Police, Schools, & Severe weather
10:30 AM - 12:00 PM – Thursday April 4, 2019

Please let me know,
Thanks.

Kevin

D. Kevin Earp, MS, ARM, CSP, CSSM
Director of Safety, Environmental Health, & Risk Management
Charlotte-Mecklenburg Schools
3301 Stafford Drive
Charlotte, NC 28208
980-343-5156

Janet Pierson

From: Brian Vaughan <bvaughan@huntersville.org>
Sent: Friday, February 22, 2019 11:20 AM
To: HPD Sworn
Subject: Mitchell CC Training
Attachments: SFST ARIDE RADAR Flyer 02222019.doc

Categories: Release

See attached

Lt. Brian Vaughan
Huntersville Police Department
Personnel/Training/Fleet Division
704-464-5382 (office)
[redacted] (cell)

Janet Pierson

From: Melissa Charubini <mcharubini@huntersville.org>
Sent: Friday, February 22, 2019 9:09 AM
To: HPD All Employees
Subject: 2019 Mecklenburg County POMS

Categories: Release

To ALL (Sworn and Non-Sworn),

The Mecklenburg County Peace Officer Memorial Service is confirmed for **Friday May 17th at 9:45 AM**. As the event nears, I will send out further detail about location, dress attire, and parking. If you have never attended this service, I encourage you to do so this year. Please reserve this date and consider attending to support the families of the fallen, as well as those who made the ultimate sacrifice.

Respectfully,

Detective M. Charubini (Brunson)
Huntersville Police Department
704.464.5345 (Desk)
[redacted] (Cell)
mbrunson@huntersville.org

Janet Pierson

From: Mike Collins <mcollins@huntersville.org>
Sent: Wednesday, February 20, 2019 2:42 PM
To: Bryan Latza; HPD Sworn
Subject: RE: Found Lighters

Categories: Release

NOT MINE !!!!

Michael Collins HP228
Police Officer/Community Response Division
Huntersville Police Department
mcollins@huntersville.org
[redacted]

From: Bryan Latza
Sent: Wednesday, February 20, 2019 12:10 PM
To: HPD Sworn <HPDSworn@huntersville.org>
Subject: Found Lighters

There were two lighters found over the weekend. One was red and the other was white clipper lighter. Please let me know if you are associated with them. Thank you.

Respectfully,
Lieutenant Bryan S. Latza

Lieutenant Bryan S. Latza
Huntersville Police Department
9630 Julian Clark Ave.
Huntersville, NC 28078
704-464-5400(Work)
[redacted](Cell)

Janet Pierson

From: Bryan Latza <blatza@huntersville.org>
Sent: Wednesday, February 20, 2019 12:10 PM
To: HPD Sworn
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Categories: Release

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Lieutenant Bryan S. Latza

Lieutenant Bryan S. Latza
Huntersville Police Department
9630 Julian Clark Ave.
Huntersville, NC 28078
704-464-5400(Work)
[redacted](Cell)

Janet Pierson

From: Bryan Latza <blatza@huntersville.org>
Sent: Wednesday, February 20, 2019 11:48 AM
To: HPD Sworn
Subject: Shift Coverage

Categories: Release

With several officers out sick, there will be some extra shifts over the weekend to help out. The shift will be 8-5, Friday through Sunday. Let me know if you are interested and we can add you to the calendar. Thank you.

Respectfully,

Lieutenant Bryan S. Latza

Lieutenant Bryan S. Latza
Huntersville Police Department
9630 Julian Clark Ave.
Huntersville, NC 28078
704-464-5400(Work)
[redacted](Cell)

Janet Pierson

From: Brian Vaughan <bvaughan@huntersville.org>
Sent: Monday, February 18, 2019 5:14 PM
To: HPD Sworn
Subject: In-Service Opportunity

Categories: Release

Reminder for tomorrow at 1300. The class has been moved to the shift brief room downstairs. Thanks.

Lt Vaughan

Sent from my iPhone

Begin forwarded message:

> **From:** Brian Vaughan <bvaughan@huntersville.org>
> **Date:** February 15, 2019 at 11:48:10 AM EST
>
> To all:
>
> Officer Travis Watts is completing his probationary period of instructing next week. If you would like to attend next Tuesday (02/19/19) at 1300 hours, Officer Watts will be teaching the following: Domestic Violence: Law and Procedure Update, as well as Individual Wellness: Coping with Stress and PTSD. They both will run from 1300-1700. If you are working you must get the approval of your supervisor because you must stay for the duration of training to get credit. This is the only classroom time being scheduled and if you attend you will get credit for these two classes for 2019 In-Service. It will be in the training room upstairs. Thanks.
>
> Lt. Brian Vaughan
> Huntersville Police Department
> Personnel/Training/Fleet Division
> 704-464-5382 (office)
> [redacted](cell)
>

Janet Pierson

From: Nick Bruining <NickB@huntersville.org>
Sent: Friday, February 15, 2019 4:53 PM
To: HPD Sworn
Subject: Traffic Complaints

Categories: Release

All,

The Traffic Safety Division is changing the way traffic complaints are received and handled. We would like each and every officer and civilian to be able to take the citizen complaint and forward the information to Lieutenant Dempski or myself via email. The type of information that we need to get from the citizen is: the type of traffic issue (speeding, stop signs), the location of the issue (please be specific to include the street name), the date and times the issue is occurring and the name and contact number of the citizen who is making the complaint (we need to be able to contact them).

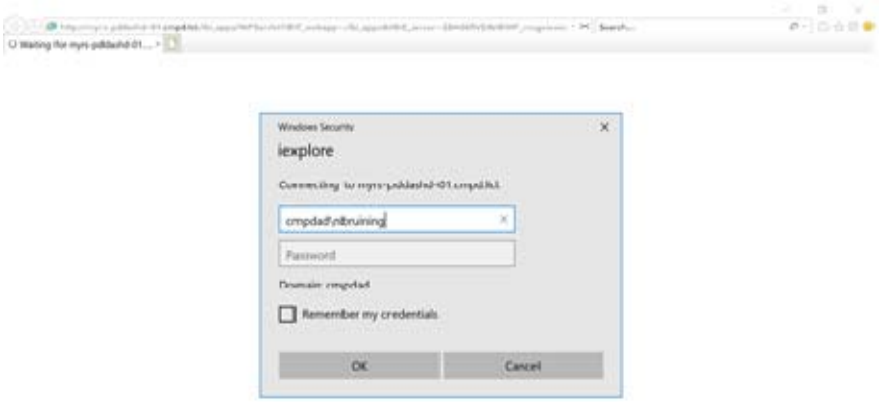
Once the traffic complaint information is obtained the traffic complaint will be added to the already existing "Zone Check" list accessible through CAD. When a traffic complaint is entered into CAD it will remain on the zone check list for **two weeks**. After two weeks, the traffic complaint will automatically come off the active list. This does not mean the same traffic complaint cannot be added to the list at a later date and time if the problem still exists or arises again.

When an officer is working in a traffic complaint area, please check out on "Traffic Unit Activity" numbers in CAD and enter notes describing any and all actions taken (i.e. 4 written warnings for stop sign violations). *Traffic Unit Activity* has been added to CAD as a Subtype under Event Type *Huntersville PD*. For tracking purposes it is important the officer use the same address listed for the traffic complaint address on the zone check list. This will allow supervisors to track the data and progress on each traffic complaint. Traffic Officers will continue to work in complaint areas, however as of right now there are 10 active traffic complaints and any help from other officers would be greatly appreciated to address these neighborhood traffic complaints.

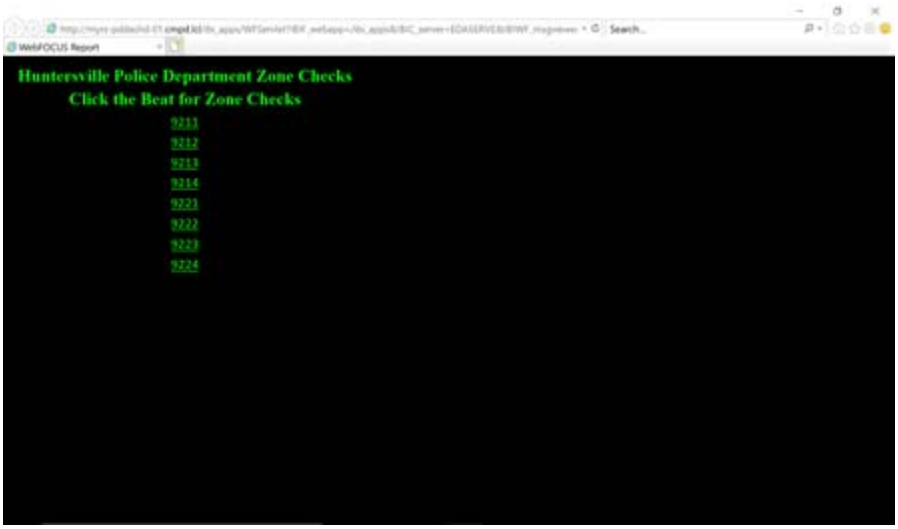
If any officers are having trouble accessing the zone check list please follow the steps below:
Click on Huntersville Zone Checks:

Enter username and password:

Username must start with [redacted]
Password is the same as [redacted]



Select zone:



Traffic complaints will be entered similarly to zone checks:

Thank you in advance and if anyone has questions or concerns please let me know,

Nick

Sergeant Nick Bruining
Huntersville Police Department
Traffic Safety Division
704-464-5400
nbruining@huntersville.org

Janet Pierson

From: Brian Vaughan <bvaughan@huntersville.org>
Sent: Friday, February 15, 2019 11:48 AM
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Categories: Release

To all:

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Lt. Brian Vaughan
Huntersville Police Department
Personnel/Training/Fleet Division
704-464-5382 (office)
[redacted] (cell)

Janet Pierson

From: Planning <info@cornelius.org>
Sent: Friday, February 15, 2019 10:05 AM
To: tseifert@huntersville.org
Subject: Hazard Mitigation Plan Update www.cornelius.org

Categories: Release

View this in your browser

February 15, 2019

Hazard Mitigation Plan Update

The Mecklenburg County Multi-jurisdictional Hazard Mitigation Plan (HMP) is an effective means to incorporate hazard mitigation principles and practices into the..... Read on

You are receiving this message because you are subscribed to Planning on www.cornelius.org. To unsubscribe, click the following link:
Unsubscribe

Janet Pierson

From: Barnette, Cathy <Cathy.Barnette@GAPRIS.com>
Sent: Friday, February 15, 2019 7:50 AM
To: Thomas Seifert
Subject: Re: RE: Huntersville Methodist Security

Categories: Release

We were wondering if a Sunday afternoon might work but wanted to discuss options. Would you be willing to meet with couple of us to talk about it and make a plan one evening?

Sent from my iPhone

On Feb 14, 2019, at 9:36 PM, Thomas Seifert <tseifert@huntersville.org> wrote:

> Cathy
>
> Hi, when are you look to hold the training?
>
> Tom
>
> Tom Seifert
> Huntersville Police Department
> tseifert@huntersville.org
> [redacted]
>
> **From:** Barnette, Cathy <Cathy.Barnette@GAPRIS.com>
> **Sent:** Thursday, February 14, 2019 11:22 AM
> **To:** Timothy Hager <thager@huntersville.org>; Bradley Habenicht <bhabenicht@huntersville.org>; Thomas Seifert <tseifert@huntersville.org>
> **Subject:** RE: Huntersville Methodist Security
>
> Ok thank you,
> Cathy
>
> **From:** Timothy Hager [mailto:thager@huntersville.org]
> **Sent:** Thursday, February 14, 2019 11:19 AM
> **To:** Bradley Habenicht; Barnette, Cathy; Thomas Seifert
> **Subject:** [External] Re: Huntersville Methodist Security
>
> Good afternoon,
> I am forwarding this to Officer Seifert who will coordinate a date and time for the security training.
>
> Thank You,
>
> ***Officer Tim Hager***
> **SRO Bradley Middle School**
> **Huntersville Police Department**

980-343-5750 (school)
704-464-5400 (PD)
[redacted](cell)
thager@huntersville.org
tim.hager@cms.k12.nc.us

From: Bradley Habenicht
Sent: Thursday, February 7, 2019 9:18:01 AM
To: Barnette, Cathy
Cc: Timothy Hager
Subject: Re: Huntersville Methodist Security

I am still covering two positions right now and will be starting our CPA soon. Let me see if I can get another officer to help with this. If I can't I will definitely reach back out to you and get something set up.

Tim, can I get your help with this?

Sgt Brad Habenicht
Community Services Coordinator / SRO Supervisor
Huntersville Police Department
704.464.5400

From: Barnette, Cathy <Cathy.Barnette@GAPRIS.com>
Sent: Thursday, February 7, 2019 8:37 AM
To: Bradley Habenicht
Subject: Huntersville Methodist Security

We emailed briefly before Christmas when you were busy with holiday for needy families, but if you are still interested we are ready to do some training for security at our church. Would you or others be available on a Sunday early afternoon for presenting Active Shooter or other discussion to help us put a plan in place. Our thoughts were that we might get more people to participate if it followed church and quick lunch to keep people there rather than asking them to come on an evening or Saturday.

Let me know your thoughts and if that is not doable for you we can work out another plan.

Thanks
Cathy

Cathy Barnette
704-564-2979 cell

Sent from my iPhone

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Janet Pierson

From: Juan Garay <jgaray@huntersville.org>
Sent: Thursday, February 14, 2019 9:48 PM
To: Thomas Seifert
Subject: Re: LFA Prevention

Categories: Release

I'll let you know.

Get Outlook for iOS

On Thu, Feb 14, 2019 at 9:34 PM -0500, "Thomas Seifert" <tseifert@huntersville.org> wrote:

> Let me know if you don't get enough people … I am working that night but may come in to assist if you need help.
>
> Tom Seifert
> Huntersville Police Department
> tseifert@huntersville.org
> [redacted]
>
> **From:** Juan Garay <jgaray@huntersville.org>
> **Sent:** Thursday, February 14, 2019 12:11 PM
> **To:** HPD Sworn <HPDSworn@huntersville.org>
> **Cc:** Tyler Medlin <tmedlin@huntersville.org>; Kenjamin Libby <klibby@huntersville.org>
> **Subject:** LFA Prevention
>
> Good afternoon,
>
> I am trying to set up an LFA prevention project on the dates of 02/23 and 02/24 at Bradford Park, Huntersville Athletic, and possibly North Meck Park. I will need three officer per day, one from 10AM-2PM and the other two from 2PM-6PM. This would be conducted in an unmarked mark. If anyone is interested let me know and we will discuss it with further detail!
>
> First come, first serve.
>
> Officer J. Garay
>
> Huntersville Police Department
> 9630 Julian Clark Ave.
> Huntersville, NC, 28078
> Phone: (704) 464-5400

HUNTERSVILLE
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TOWN OF HUNTERSVILLE
HONOR
DEDICATION
1873
NC
POLICE

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Thursday, February 14, 2019 9:34 PM
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Subject: RE: LFA Prevention

Categories: Release

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Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

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To: HPD Sworn <HPDSworn@huntersville.org>
Cc: Tyler Medlin <tmedlin@huntersville.org>; Kenjamin Libby <klibby@huntersville.org>
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First come, first serve.

Officer J. Garay

Huntersville Police Department
9630 Julian Clark Ave.
Huntersville, NC, 28078
Phone: (704) 464-5400

Janet Pierson

From: The Town of Davidson <news@townofdavidson.org>
Sent: Thursday, February 14, 2019 6:55 PM
To: tseifert@huntersville.org
Subject: Community Invited to Meet with Police Chief Penny Dunn on February 25

Categories: Release

"I want to take the time to ask how you think the Police Department is doing," said Chief Dunn. "What are we doing right? What can we do better?"

The opportunity to engage with Davidson Police staff happens throughout the year at various events, such as Town Day, Custard with a Cop, or National Night Out. Chief Dunn hopes a meeting without activities or an agenda will allow her to get the feedback needed to improve relations and performance of the organization. "We all believe we are doing a good job, but feedback from the community we serve ensures we are continuing to meet needs, get fresh ideas, and stay connected," said Chief Dunn.

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216 South Main Street Davidson, NC 28036

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Email not displaying correctly? View it in your browser.

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Thursday, February 14, 2019 3:56 PM
To: Deborah James
Subject: Re: Happy Valentine's Day

Categories: Release

Thx ... I will let her know.

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Feb 14, 2019, at 3:25 PM, Deborah James <djames@huntersville.org> wrote:

> Your mom has the most beautiful and thoughtful spirit. ❤❤
>
> Sent from my iPhone
>
> On Feb 13, 2019, at 8:39 PM, Thomas Seifert <tseifert@huntersville.org> wrote:
>
> > My loving Mother decided that just because I am on a diet and cannot eat candy that everyone else shouldn't suffer….there are red & blue heart lollypops in the break room….
> >
> > Happy Valentine's Day!!!!
> >
> > Tom Seifert
> > Huntersville Police Department
> > tseifert@huntersville.org
> > [redacted]

Janet Pierson

From: Juan Garay <jgaray@huntersville.org>
Sent: Thursday, February 14, 2019 12:11 PM
To: HPD Sworn
Cc: Tyler Medlin; Kenjamin Libby
Subject: LFA Prevention

Categories: Release

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First come, first serve.

Officer J. Garay

Huntersville Police Department
9630 Julian Clark Ave.
Huntersville, NC, 28078
Phone: (704) 464-5400

Janet Pierson

From: Barnette, Cathy <Cathy.Barnette@GAPRIS.com>
Sent: Thursday, February 14, 2019 11:22 AM
To: Timothy Hager; Bradley Habenicht; Thomas Seifert
Subject: RE: Huntersville Methodist Security

Categories: Release

Ok thank you,
Cathy

From: Timothy Hager [mailto:thager@huntersville.org]
Sent: Thursday, February 14, 2019 11:19 AM
To: Bradley Habenicht; Barnette, Cathy; Thomas Seifert
Subject: [External] Re: Huntersville Methodist Security

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Thank You,

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SRO Bradley Middle School
Huntersville Police Department
980-343-5750 (school)
704-464-5400 (PD)
[redacted]
thager@huntersville.org
tim.hager@cms.k12.nc.us

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Tim, can I get your help with this?

Sgt Brad Habenicht
Community Services Coordinator / SRO Supervisor
Huntersville Police Department
704.464.5400

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Thanks
Cathy

Cathy Barnette
704-564-2979 cell

Sent from my iPhone

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Janet Pierson

From: Daphne Davis <ddavis@huntersville.org>
Sent: Thursday, February 14, 2019 8:26 AM
To: Thomas Seifert
Subject: RE: Happy Valentine's Day

Categories: Release

Please tell your loving Mother thank you and Happy Valentine's Day from me!!!

Daphne~

Daphne D. Davis
Administrative Assistant
Personnel & Training Division
Huntersville Police Department
9630 Julian Clark Avenue
Huntersville, N.C. 28070
Phone: 704-464-5377
Cell: [redacted]
Fax: 704-947-4909
Email : ddavis@huntersville.org

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Wednesday, February 13, 2019 8:40 PM
To: HPD All Employees <HPDAllEmployees@huntersville.org>
Subject: Happy Valentine's Day

My loving Mother decided that just because I am on a diet and cannot eat candy that everyone else shouldn't suffer….there are red & blue heart lollypops in the break room….

Happy Valentine's Day!!!!

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

Janet Pierson

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Huntersville Police Department
tseifert@huntersville.org
[redacted]

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Wednesday, February 13, 2019 5:00 PM
To: Odette Saglimbeni
Cc: Brian Vaughan; Jennifer Sprague; Jason Cousar; MattDunker
Subject: FW: Great meeting last night
Attachments: Greens at Birkdale 5.jpg; Greens at Birkdale 4.jpg; Greens at Birkdale 3.jpg; Greens at Birkdale 2.jpg; Greens at Birkdale.jpg

Categories: Release

Odette

Here is an event for a FB post. We attended the Greens at Birkdale HOA meeting last night. Discussed the crime statistics for 2018, how to sign up for the HPD Zone check list, Identity Fraud crimes, and speeding concerns in the neighborhood.

Let me know if you have any questions.

Tom

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Ineke Wilson <for.ineke@gmail.com>
Sent: Wednesday, February 13, 2019 9:34 AM
To: Todd Gaar <btgaar@gmail.com>
Cc: Thomas Seifert <tseifert@huntersville.org>; Ron Sweetman HOA <ronsweetmanbirkdalegreenshoa@gmail.com>; Izzy Zarsadias <zarsadias@icloud.com>; craig.hoyt@icloud.com; Megan Smith <Megan.Smith@fsresidential.com>
Subject: Great meeting last night

Izzy and all,

Compliments for a well attended, informative and good spirited meeting last night.
I have been to many of those, (in different neighborhoods) and this was the best one.
Tom Seifert kept it serious, but funny. Izzy rolled through everything with ease and humor and non-judgmental. It is what it is. You don't like it....join a committee.

I will miss you guys :-) and thanks for the gift certificate.

Be on the outlook for one more newsletter.
Thanks again for a job well done!!

Ineke Wilson
704-905-5002

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Wednesday, February 13, 2019 4:11 PM
To: Matt Dunker
Subject: RE: Negotiator Conference

Categories: Release

I fly back to charlotte at 1pm …so I could leave around 5pm if that's ok.

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Matt Dunker <mdunker@huntersville.org>
Sent: Wednesday, February 13, 2019 2:07 PM
To: Thomas Seifert <tseifert@huntersville.org>
Subject: Re: Negotiator Conference

Asheville

On Feb 13, 2019, at 12:06 PM, Thomas Seifert <tseifert@huntersville.org> wrote:

> Where is the conference ?
>
> Tom Seifert
> Huntersville Police Department
> Tseifert@huntersville.org
> [redacted]
>
> On Feb 13, 2019, at 10:33 AM, Matt Dunker <mdunker@huntersville.org> wrote:
>
> > All,
> > Sorry to have to ask this once again, but I need for everyone to respond to me to let me know who all is and is not interested in going to the conference April 15th-16th. Leave Sunday night and come come Tuesday evening after the conference.
> > Thanks
> > Dunker
> >
> > Sergeant M. Dunker
> > Huntersville Police Department
> > 704-464-5400

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Wednesday, February 13, 2019 4:10 PM
To: Matt Dunker
Subject: RE: Negotiator Conference

Categories: Release

I can attend. I will have to meet you there I fly back home on that Sunday.

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Matt Dunker <mdunker@huntersville.org>
Sent: Wednesday, February 13, 2019 2:07 PM
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Asheville

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> > Sergeant M. Dunker
> > Huntersville Police Department
> > 704-464-5400

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Wednesday, February 13, 2019 12:06 PM
To: Matt Dunker
Subject: Re: Negotiator Conference

Categories: Release

Where is the conference ?

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Feb 13, 2019, at 10:33 AM, Matt Dunker <mdunker@huntersville.org> wrote:

> All,
> Sorry to have to ask this once again, but I need for everyone to respond to me to let me know who all is and is not interested in going to the conference April 15th-16th. Leave Sunday night and come come Tuesday evening after the conference.
> Thanks
> Dunker
>
> Sergeant M. Dunker
> Huntersville Police Department
> 704-464-5400

Janet Pierson

From: Brian Vaughan <bvaughan@huntersville.org>
Sent: Wednesday, February 13, 2019 10:59 AM
To: HPD Sworn
Subject: 2019 Firearms Training Dates

Categories: Release

To all:

2019 has brought some significant changes to Firearms qualifications by the Training and Standards. Some of these include day and night shotgun, day and night pistol, day and night combat (shoot/don't shoot), lowlight use with qualifying. This year we are bringing back a full range day, at the outdoor range, where we can include the classroom, range, along with the day and night qualification requirements. When attending there will not be a formal dinner break, it will be an eat on the fly day. If someone at each session wants to coordinate grilling/meals, the grill can be brought up.

The days are limited to 15 attendees each. You MUST sign up in Vista and have been approved by your supervisor to attend. When you sign up in Vista please let your supervisor know via email that they need to approve your attendance. This is not flexible as there is specific equipment, including ammo, that will be brought based on class sizes. If there are any questions please let me know.

Session 1	3/05/19	1200-2000
Session 2	3/26/19	1400-2200
Session 3	4/02/19	1400-2200
Session 4	4/09/19	1400-2200
Session 5	6/04/19	1400-2200
Session 6	6/11/19	1400-2200
Session 7	9/03/19	1400-2200
Session 8	9/24/19	1400-2200

Lt. Brian Vaughan
Huntersville Police Department
Personnel/Training/Fleet Division
704-464-5382 (office)
[redacted](cell)

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Tuesday, February 12, 2019 2:56 PM
To: Ryan Danehy
Subject: Re: Birkdale at the greens 2018

Categories: Release

Thanks !

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Feb 12, 2019, at 1:01 PM, Ryan Danehy <rdanehy@huntersville.org> wrote:

> Not a lot of activity but this data is all of 2018 but only includes the greens area of Birkdale and not the commercial area.
>
> Ryan
>
> Sent from my iPhone
>
> > On Feb 12, 2019, at 12:51 PM, Ryan Danehy <rdanehy@huntersville.org> wrote:
> >
> > Calls for service: (original call class)
> > Total: 186
> > Zone checks: 55
> > All other: 41
> > Suspicious activity: 14
> > Alarm: 12
> > Medical: 11
> > Traffic stop: 10
> > 911 hang up: 9
> > Weapon violation: 6
> > Disturbance: 5
> > Fireworks: 4
> > Vandalism: 4
> > Accident: 3
> > Animal: 2

Drug: 2
Parking: 2
Recovered property: 2
Assault: 1
Domestic: 1
Harassment: 1
Theft:1

KBCOPS Reports
Total: 14
Vandalism: 4
Drugs: 3
Assault: 2
Weapons violation: 2
Non Criminal: 1
Theft: 1
Traffic: 1

Ryan

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Monday, February 11, 2019 9:34 AM
To: Matt Dunker; Jason Cousar; Scott Sharp
Subject: Fwd: Charlotte Regional Safety & Health Conference

Categories: Release

Is this something you would like for me to continue to be a part of?

Tom

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

Begin forwarded message:

> **From:** Kevin Earp <k.earp@cms.k12.nc.us>
> **Date:** February 9, 2019 at 4:02:52 PM EST
> **To:** "tseifert@huntersville.org" <tseifert@huntersville.org>
> **Subject: Charlotte Regional Safety & Health Conference**
>
> Tom, following up on my last email.
> ————————————————
>
> Hey Tom,
>
> It occurred to me that you are not receiving the Safety School meeting notices because we have your old email address. So a couple of questions:
>
> - Are you still interested in being on the Board if it fits your schedule?
> - Do you think Irwin Carmichael might be interested in attending again this year as part of a panel discussion. Title:

When Tragedy Strikes "Behind the Scenes"

Local Emergency Management officials discuss high profile cases in NC history – EMS, Police, Schools, & Severe weather

10:30 AM - 12:00 PM – Thursday April 4, 2019

> Please let me know,
> Thanks.
>
> Kevin
>
> D. Kevin Earp, MS, ARM, CSP, CSSM
> Director of Safety, Environmental Health, & Risk Management
> Charlotte-Mecklenburg Schools

3301 Stafford Drive
Charlotte, NC 28208
980-343-5156

Janet Pierson

From: Timothy Hager <thager@huntersville.org>
Sent: Monday, February 11, 2019 9:20 AM
To: HPD Sworn
Subject: Contact

Categories: Release

If you to reach me today, please call Bradley Middle 980-343-5750. I left my phone at home.

Thanks,

Officer Tim Hager
SRO Bradley Middle School
Huntersville Police Department
980-343-5750 (school)
704-464-5400 (PD)
[redacted] (cell)
thager@huntersville.org
tim.hager@cms.k12.nc.us

Janet Pierson

From: Brian Vaughan <bvaughan@huntersville.org>
Sent: Monday, February 11, 2019 8:32 AM
To: HPD Sworn
Subject: Walk for Peter Jordan

Categories: Release

This Saturday, 2/16 @ 2pm, the Averill family is hosting a “Peace for Peter Jordan” walk that will begin at Northpoint Executive Park, circle through Birkdale Village, and end back where it began. Officers/Supervisors working day shift this weekend please attend to show our continued support for their family. Thank you.

Lt. Brian Vaughan
Huntersville Police Department
Personnel/Training/Fleet Division
704-464-5382 (office)
[redacted](cell)

Janet Pierson

From: Irwin Carmichael <irwin@mati.com>
Sent: Sunday, February 10, 2019 5:57 PM
To: Thomas Seifert
Subject: Re: Charlotte Regional Safety & Health Conference

Categories: Release

Hey brother. Hope you're doing well. Right now and I cannot do anything except work in Gaston County until December 1. Tell them I will be glad to do anything for them next year. Let's plan on catching up for coffee. My best to everyone. ☺👨‍👧

Sent from my iPhone

On Feb 10, 2019, at 4:21 PM, Thomas Seifert <tseifert@huntersville.org> wrote:

> Hi, hope all is well on your end. Is this something that you would be interested in participating in?
>
> April 4th ?
>
> Tom
>
> Tom Seifert
> Huntersville Police Department
> Tseifert@huntersville.org
> [redacted]
>
> Begin forwarded message:
>
> > **From:** Kevin Earp <k.earp@cms.k12.nc.us>
> > **Date:** February 9, 2019 at 4:02:52 PM EST
> > **To:** "tseifert@huntersville.org" <tseifert@huntersville.org>
> > **Subject: Charlotte Regional Safety & Health Conference**
> >
> > Tom, following up on my last email.
> > ————————————————
> >
> > Hey Tom,
> >
> > It occurred to me that you are not receiving the Safety School meeting notices because we have your old email address. So a couple of questions:
> >
> > - Are you still interested in being on the Board if it fits your schedule?
> >
> > - Do you think Irwin Carmichael might be interested in attending again this year as part of a panel discussion. Title:
>
> **When Tragedy Strikes "Behind the Scenes"**
> Local Emergency Management officials discuss high profile cases in NC history – EMS, Police, Schools, & Severe weather

10:30 AM - 12:00 PM – Thursday April 4, 2019

Please let me know,
Thanks.

Kevin

D. Kevin Earp, MS, ARM, CSP, CSSM
Director of Safety, Environmental Health, & Risk Management
Charlotte-Mecklenburg Schools
3301 Stafford Drive
Charlotte, NC 28208
980-343-5156

Janet Pierson

From: Todd Gaar <btgaar@gmail.com>
Sent: Sunday, February 10, 2019 5:23 PM
To: tseifert@huntersville.org
Subject: RE: Greens at Birkdale Village 2019 Annual Meeting

Categories: Release

Mr. Seifert,
Please confirm you received this message and if you will be able to attend the Greens Annual Meeting on Tuesday evening.
Thanks,
Todd

From: Todd Gaar
Sent: Friday, February 8, 2019 3:10 PM
To: tseifert@huntersville.org
Cc: Ron Sweetman HOA; Izzy Zarsadias; Ineke Van der Meulen; craig.hoyt@icloud.com; Megan Smith
Subject: Greens at Birkdale Village 2019 Annual Meeting

Good Afternoon Mr. Seifert,
Thank you very much for meeting me this morning at our clubhouse regarding the trespassing last evening at the pool. I appreciate your offer to attend our annual meeting at the clubhouse on Tuesday February 12th, 6:30pm. Please bring the authorization form for us to sign enabling the Huntersville PD to enforce "No Trespassing " on our premises. I have also attached the pictures you requested that were provided by residents.
Please let me know if you if you need any additional information.
Regards,
Todd Gaar
17432 Calverton Rd
(205) 999-9553

SECURITY

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Sunday, February 10, 2019 4:22 PM
To: MCSO Sheriff Irwin Carmichael
Subject: Fwd: Charlotte Regional Safety & Health Conference

Categories: Release

Hi, hope all is well on your end. Is this something that you would be interested in participating in?

April 4th ?

Tom

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

Begin forwarded message:

> **From:** Kevin Earp <k.earp@cms.k12.nc.us>
> **Date:** February 9, 2019 at 4:02:52 PM EST
> **To:** "tseifert@huntersville.org" <tseifert@huntersville.org>
> **Subject: Charlotte Regional Safety & Health Conference**
>
> Tom, following up on my last email.
> ——————————————————
>
> Hey Tom,
>
> It occurred to me that you are not receiving the Safety School meeting notices because we have your old email address. So a couple of questions:
>
> - Are you still interested in being on the Board if it fits your schedule?
> - Do you think Irwin Carmichael might be interested in attending again this year as part of a panel discussion. Title:
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> **When Tragedy Strikes "Behind the Scenes"**
> Local Emergency Management officials discuss high profile cases in NC history – EMS, Police, Schools, & Severe weather
> **10:30 AM - 12:00 PM – Thursday April 4, 2019**
>
> Please let me know,
> Thanks.
>
> Kevin
>
> D. Kevin Earp, MS, ARM, CSP, CSSM

Director of Safety, Environmental Health, & Risk Management
Charlotte-Mecklenburg Schools
3301 Stafford Drive
Charlotte, NC 28208
980-343-5156

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Saturday, February 09, 2019 5:16 PM
To: Kevin Earp
Subject: Re: Charlotte Regional Safety & Health Conference

Categories: Release

Hi sorry for the delay... I am checking and I am checking😊 I will let you know on Monday.

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Feb 9, 2019, at 4:02 PM, Kevin Earp <k.earp@cms.k12.nc.us> wrote:

> Tom, following up on my last email.
> ——————————————————
>
> Hey Tom,
>
> It occurred to me that you are not receiving the Safety School meeting notices because we have your old email address. So a couple of questions:
>
> - Are you still interested in being on the Board if it fits your schedule?
>
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> Please let me know,
> Thanks.
>
> Kevin
>
> D. Kevin Earp, MS, ARM, CSP, CSSM
> Director of Safety, Environmental Health, & Risk Management
> Charlotte-Mecklenburg Schools
> 3301 Stafford Drive
> Charlotte, NC 28208
> 980-343-5156

Janet Pierson

From: Jason Cousar <jcousar@huntersville.org>
Sent: Saturday, February 09, 2019 11:14 AM
To: Thomas Seifert
Subject: Re: Greens at Birkdale Village 2019 Annual Meeting
Attachments: E7DF157F8ECE4F7399AA91A03D6E9484.jpg; 99726D9C44954CB1B5CFF87122603848.jpg

Categories: Release

Yes. Thank you!

Sent from my iPhone

On Feb 9, 2019, at 7:43 AM, Thomas Seifert <tseifert@huntersville.org> wrote:

> Do you want me to attend this?
>
> Tom Seifert
> Huntersville Police Department
> tseifert@huntersville.org
> [redacted]
>
> ---
>
> **From:** Todd Gaar <btgaar@gmail.com>
> **Sent:** Friday, February 08, 2019 3:10 PM
> **To:** Thomas Seifert <tseifert@huntersville.org>
> **Cc:** Ron Sweetman HOA <ronsweetmanbirkdalegreenshoa@gmail.com>; Izzy Zarsadias <zarsadias@icloud.com>; Ineke Van der Meulen <for.ineke@gmail.com>; craig.hoyt@icloud.com; Megan Smith <Megan.Smith@fsresidential.com>
> **Subject:** Greens at Birkdale Village 2019 Annual Meeting
>
> Good Afternoon Mr. Seifert,
> Thank you very much for meeting me this morning at our clubhouse regarding the trespassing last evening at the pool. I appreciate your offer to attend our annual meeting at the clubhouse on Tuesday February 12th, 6:30pm. Please bring the authorization form for us to sign enabling the Huntersville PD to enforce "No Trespassing " on our premises. I have also attached the pictures you requested that were provided by residents.
> Please let me know if you if you need any additional information.
> Regards,
> Todd Gaar
> 17432 Calverton Rd
> (205) 999-9553
>
> <E7DF157F8ECE4F7399AA91A03D6E9484.jpg><99726D9C44954CB1B5CFF87122603848.jpg>

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Saturday, February 09, 2019 11:01 AM
To: Matt Dunker
Subject: Re: SWAT Training February 18th

Categories: Release

Noon 8pm

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Feb 9, 2019, at 10:37 AM, Matt Dunker <mdunker@huntersville.org> wrote:

> Please advise me of who and what time you will be able to attend.
> Thank you
> Sgt. Dunker

From: Matt Dunker <mdunker@huntersville.org>
Sent: Friday, February 08, 2019 6:38 AM
To: Gavin Aron <garon@huntersville.org>; James Abraham <jabraham@huntersville.org>; Matt Dunker <mdunker@huntersville.org>; Melissa Charubini <mcharubini@huntersville.org>; Seth Hager <shager@huntersville.org>; Susan Cabarcas <scabarcas@huntersville.org>; Thomas Bautista <tbautista@huntersville.org>; Breanne Clark <swilliams@huntersville.org>; Robert Ferrell <rferrell@huntersville.org>; Thomas Seifert <tseifert@huntersville.org>
Subject: FW: SWAT Training February 18th

> Training on this day will be from 12p-8p ish…..with that said…if you are off that day, then you may attend the entire time. If you are scheduled to be on shift, then you will not be able to attend till after shift. If you are scheduled to be on nights, then please speak to your supervisors about maybe adjusting your schedule just a tad. Please let me know if you have any questions or concerns.
> I will have the command vehicle at Lake Norman Charter School for the training.
> Sgt. Dunker

From: Bryan Latza <blatza@huntersville.org>
Sent: Monday, February 04, 2019 3:57 PM
To: Matt Dunker <mdunker@huntersville.org>
Cc: Sam Hodapp <shodapp@huntersville.org>
Subject: RE: SWAT Training February 18th

> I think yall wont need to be here until 12pm. We have uniform sizing at 11

From: Matt Dunker
Sent: Monday, February 04, 2019 2:36 PM

To: Bryan Latza <blatza@huntersville.org>
Cc: Seth Hager <shager@huntersville.org>
Subject: Re: SWAT Training February 18th

I still have not been told a time.
Dunker

On Feb 4, 2019, at 1:19 PM, Bryan Latza <blatza@huntersville.org> wrote:

> I have been advised that we are not to short the shifts. If an officer is scheduled to work and it causes a shortage, then they will need to find coverage for the day.

From: Seth Hager
Sent: Monday, February 04, 2019 12:10 PM
To: Bryan Latza <blatza@huntersville.org>
Cc: HPD Sergeants <HPDSergeants@huntersville.org>; HPD Lieutenants <HPDLieutenants2@huntersville.org>; Scott Sharp <ssharp@huntersville.org>
Subject: Re: SWAT Training February 18th

Lt. Latza,

Reminder; CNT is scheduled to train with SWAT on that date as well.

T.S. Hager | K-9 Sergeant
Huntersville Police Department
9630 Julian Clark Avenue
Huntersville, NC 28078
Office 704.464.5400 | Cell [redacted]
shager@huntersville.org

On Feb 4, 2019, at 11:52 AM, Bryan Latza <blatza@huntersville.org> wrote:

> I was looking at the schedule for the 18th and it appears that only Officer Watts will be impacted with his schedule that date. However, Sergeant Prather, myself and Officer Graham may need to have some shift augmentations to be able to make the training times. But overall that date should have little to no impact on staffing from members of the SWAT team.
>
> Respectfully,
> *Lieutenant Bryan S. Latza*
> Lieutenant Bryan S. Latza
> Huntersville Police Department
> 9630 Julian Clark Ave.
> Huntersville, NC 28078
> 704-464-5400(Work)
> [redacted](Cell)

Janet Pierson

From: Matt Dunker <mdunker@huntersville.org>
Sent: Saturday, February 09, 2019 10:37 AM
To: Gavin Aron; James Abraham; Melissa Charubini; Seth Hager; Susan Cabarcas; Thomas Bautista; Breanne Clark; Robert Ferrell; Thomas Seifert
Subject: RE: SWAT Training February 18th

Categories: Release

Please advise me of who and what time you will be able to attend.
Thank you
Sgt. Dunker

From: Matt Dunker <mdunker@huntersville.org>
Sent: Friday, February 08, 2019 6:38 AM
To: Gavin Aron <garon@huntersville.org>; James Abraham <jabraham@huntersville.org>; Matt Dunker <mdunker@huntersville.org>; Melissa Charubini <mcharubini@huntersville.org>; Seth Hager <shager@huntersville.org>; Susan Cabarcas <scabarcas@huntersville.org>; Thomas Bautista <tbautista@huntersville.org>; Breanne Clark <swilliams@huntersville.org>; Robert Ferrell <rferrell@huntersville.org>; Thomas Seifert <tseifert@huntersville.org>
Subject: FW: SWAT Training February 18th

Training on this day will be from 12p-8p ish…..with that said…if you are off that day, then you may attend the entire time. If you are scheduled to be on shift, then you will not be able to attend till after shift. If you are scheduled to be on nights, then please speak to your supervisors about maybe adjusting your schedule just a tad. Please let me know if you have any questions or concerns.
I will have the command vehicle at Lake Norman Charter School for the training.
Sgt. Dunker

From: Bryan Latza <blatza@huntersville.org>
Sent: Monday, February 04, 2019 3:57 PM
To: Matt Dunker <mdunker@huntersville.org>
Cc: Sam Hodapp <shodapp@huntersville.org>
Subject: RE: SWAT Training February 18th

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From: Matt Dunker
Sent: Monday, February 04, 2019 2:36 PM
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Cc: Seth Hager <shager@huntersville.org>
Subject: Re: SWAT Training February 18th

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Dunker

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From: Seth Hager
Sent: Monday, February 04, 2019 12:10 PM
To: Bryan Latza <blatza@huntersville.org>
Cc: HPD Sergeants <HPDSergeants@huntersville.org>; HPD Lieutenants <HPDLieutenants2@huntersville.org>; Scott Sharp <ssharp@huntersville.org>
Subject: Re: SWAT Training February 18th

Lt. Latza,

Reminder; CNT is scheduled to train with SWAT on that date as well.

T.S. Hager | K-9 Sergeant
Huntersville Police Department
9630 Julian Clark Avenue
Huntersville, NC 28078
Office 704.464.5400 | Cell [redacted]
shager@huntersville.org

On Feb 4, 2019, at 11:52 AM, Bryan Latza <blatza@huntersville.org> wrote:

> I was looking at the schedule for the 18th and it appears that only Officer Watts will be impacted with his schedule that date. However, Sergeant Prather, myself and Officer Graham may need to have some shift augmentations to be able to make the training times. But overall that date should have little to no impact on staffing from members of the SWAT team.
>
> Respectfully,
> *Lieutenant Bryan S. Latza*
> Lieutenant Bryan S. Latza
> Huntersville Police Department
> 9630 Julian Clark Ave.
> Huntersville, NC 28078
> 704-464-5400(Work)
> [redacted]Cell)

Janet Pierson

From: Amelia Burnette <aburnette@huntersville.org>
Sent: Friday, February 08, 2019 3:24 PM
To: HPD All Employees
Subject: CMPD Applications unavailable during City I&T's Firewall Consolidation – Sunday, Feb 10th from 0300 - 0900 – PLEASE READ!

Categories: Release

The Firewall Consolidation will affect our systems that we access through the City of Charlotte. The below listed applications will be down Sunday morning beginning at 0300. I will begin testing as soon as the cutover is complete Sunday morning and will let you know when they are available. I expect that officers will have to completely reboot their machines so they have a "fresh" connection to the City. As we progress through the cutover, I will be in contact with the On-Duty Sgts. Please wait for the ok before you attempt to log back into the system

The following will be **unavailable during the firewall consolidation** on SUNDAY from 0300- 0900. There may be other applications impacted during this firewall consolidation. We don't expect the firewall consolidation to last the entire timeframe and we will advise when CMPD applications are available.

- DCI
- KBCOPS
- Public Access to Crime Reports- Since KBCOPS will be unavailable, the delivery of public reports to LexisNexis web site will be delayed. Reports will resume when work is complete. **Reports approved prior to the system being unavailable will still be available to citizens during this time.**
- Pawn Tracker
- Arrest Processing
- Offender Management System
- MugSearch
- MCCJIS Web

Lt. A. R. Burnette, Technical Services Division
Huntersville Police Department
9630 Julian Clark Ave
Huntersville, NC 28078
Main: 704-464-5400 [redacted]
ABurnette@huntersville.org

Pursuant to North Carolina General Statute, Chapter 132, Public Records:

This electronic message, any attachment(s) and any electronic response; may be considered public records and subject to request/review by anyone at anytime.

From: Williams, Sonya <Sonya.Williams@cmpd.org>
Sent: Friday, February 08, 2019 2:48 PM
To: Outage Notify <OutageNotify@cmpd.org>; Ben Kim <ben.kim@saama.com>; Eric Krumm <eric.krumm@saama.com>; Kelly, Jason E. <jkelly@cmpd.org>; Jackson, Allie <agjackson@ci.charlotte.nc.us>; Boyles, Elaine <elaine.boyles@nccourts.org>; Beaver, James F. <jbeaver@cmpd.org>; aburnette@huntersville.org <'aburnette@huntersville.org'>; tony.chesser@meckabc.com <'tony.chesser@meckabc.com'>; Amy.Sweatt@ncdps.gov

<'Amy.Sweatt@ncdps.gov'>; Nguyen, Tung (Travis) <Tung.Nguyen@mecklenburgcountync.gov>; Joe.Graham@usdoj.gov <'Joe.Graham@usdoj.gov'>; Lisa_G_Morris@ncwp.uscourts.gov <'Lisa_G_Morris@ncwp.uscourts.gov'>; Butler, Stacey <Stacey.Butler@mecklenburgcountync.gov>; Jessup, Wesley <wjessup@cmpd.org>; Hooper, Betty J. <BettyJ.Hooper@mecklenburgcountync.gov>; Lisa Mangum <melissaa.mangum@cmspolice.org>; Cormier, Carol <Carol.Cormier@mecklenburgcountync.gov>; Pdunn@townofdavidson.org <'Pdunn@townofdavidson.org'>; vsiders@townofdavidson.org <'vsiders@townofdavidson.org'>
Subject: Several CMPD Applications unavailable during City I&T's Firewall Consolidation – Sunday, Feb 10th from 0300 - 0900 – PLEASE READ!

City I&T will be performing a firewall consolidation on Sunday, February 10th from 0300 – 0900 and several CMPD applications will be unavailable.

We will verify that no major operational activities are in progress prior to beginning the firewall consolidation.

The following will be **available** on SUNDAY from 0300- O900 during the firewall consolidation:

- CAD and 911 phone systems
- Patrol Car Wireless
- Interview rooms at the Division offices and LEC
- MS Office (Outlook, Word, Excel, PowerPoint)
- Internet
- NCAWARE
- Agency Listing
- Towed Vehicle Police
- Threat to Officers
- Report Beam
- On Duty / Xtra Duty
- Evidence.com
- Visual Links
- LInX
- Electronic Monitoring
- Chameleon
- uReveal
- Watch Commander
- Second Language Participation
- IA Case Management – Data collection and KBCOPS links will not work

The following will be **unavailable during the firewall consolidation** on SUNDAY from 0300- O900. There may be other applications impacted during this firewall consolidation. We don't expect the firewall consolidation to last the entire timeframe and we will advise when CMPD applications are available.

- DCI
- KBCOPS
- Property and Lab System (PLIMS) – PLIMS will not allow NEW property cases to be entered into the system while KBCOPS is unavailable.
- DEMS – Photos for NEW cases will not be able to be uploaded while KBCOPS is unavailable.
- CMPD HIVE
- Crime Analysis/On Demand Reports
- F7

- Public Access to Crime Reports- Since KBCOPS will be unavailable, the delivery of public reports to LexisNexis web site will be delayed. Reports will resume when work is complete. **Reports approved prior to the system being unavailable will still be available to citizens during this time.**
- Online Crime Reporting- The online portion for citizens WILL be available, but the transfer to KBCOPS will not work until the system is available again. Citizens can continue to file reports online, but the processing may be delayed.
- Pawn Tracker
- Arrest Processing
- Jail Inmate Phone
- Offender Management System
- MugSearch
- MCCJIS Web
- MySuccess
- PeopleSoft
- CMPD Wireless Connectivity - SavMad7z
- Charlotte Guest
- Wireless at Division Offices
- CMPD Property Control Network
- Lab network on 4th floor
- LPR
- Alastar
- Synergy

We apologize for the inconvenience this will cause to our customers. CTS and City I&T are appreciative of your patience while the firewall consolidation is being performed by City I&T.

Thank you,
Sonya Williams
Business Systems Specialist Lead
Computer Technology Solutions
Charlotte-Mecklenburg Police Department
601 East Trade Street
Charlotte, NC 28202
Mobile: 704-574-4043
Email: sonya.williams@cmpd.org

Please Click HERE to Complete a Quick Customer Service Survey

Janet Pierson

From: Todd Gaar <btgaar@gmail.com>
Sent: Friday, February 08, 2019 3:10 PM
To: tseifert@huntersville.org
Cc: Ron Sweetman HOA; Izzy Zarsadias; Ineke Van der Meulen; craig.hoyt@icloud.com; Megan Smith
Subject: Greens at Birkdale Village 2019 Annual Meeting

Categories: Release

Good Afternoon Mr. Seifert,
Thank you very much for meeting me this morning at our clubhouse regarding the trespassing last evening at the pool. I appreciate your offer to attend our annual meeting at the clubhouse on Tuesday February 12th, 6:30pm. Please bring the authorization form for us to sign enabling the Huntersville PD to enforce "No Trespassing " on our premises. I have also attached the pictures you requested that were provided by residents.
Please let me know if you if you need any additional information.
Regards,
Todd Gaar
17432 Calverton Rd
(205) 999-9553

SECURITY

Janet Pierson

From: Matt Dunker <mdunker@huntersville.org>
Sent: Friday, February 08, 2019 6:38 AM
To: Gavin Aron; James Abraham; Matt Dunker; MelissaCharubini; Seth Hager; Susan Cabarcas; Thomas Bautista; Breanne Clark; Robert Ferrell; Thomas Seifert
Subject: FW: SWAT Training February 18th

Categories: Release

Training on this day will be from 12p-8p ish…..with that said…if you are off that day, then you may attend the entire time. If you are scheduled to be on shift, then you will not be able to attend till after shift. If you are scheduled to be on nights, then please speak to your supervisors about maybe adjusting your schedule just a tad. Please let me know if you have any questions or concerns.
I will have the command vehicle at Lake Norman Charter School for the training.
Sgt. Dunker

From: Bryan Latza <blatza@huntersville.org>
Sent: Monday, February 04, 2019 3:57 PM
To: Matt Dunker <mdunker@huntersville.org>
Cc: Sam Hodapp <shodapp@huntersville.org>
Subject: RE: SWAT Training February 18th

I think yall wont need to be here until 12pm. We have uniform sizing at 11

From: Matt Dunker
Sent: Monday, February 04, 2019 2:36 PM
To: Bryan Latza <blatza@huntersville.org>
Cc: Seth Hager <shager@huntersville.org>
Subject: Re: SWAT Training February 18th

I still have not been told a time.
Dunker

On Feb 4, 2019, at 1:19 PM, Bryan Latza <blatza@huntersville.org> wrote:

> I have been advised that we are not to short the shifts. If an officer is scheduled to work and it causes a shortage, then they will need to find coverage for the day.
>
> ---
>
> **From:** Seth Hager
> **Sent:** Monday, February 04, 2019 12:10 PM
> **To:** Bryan Latza <blatza@huntersville.org>
> **Cc:** HPD Sergeants <HPDSergeants@huntersville.org>; HPD Lieutenants <HPDLieutenants2@huntersville.org>; Scott Sharp <ssharp@huntersville.org>
> **Subject:** Re: SWAT Training February 18th
>
> Lt. Latza,

Reminder; CNT is scheduled to train with SWAT on that date as well.

T.S. Hager | K-9 Sergeant
Huntersville Police Department
9630 Julian Clark Avenue
Huntersville, NC 28078
Office 704.464.5400 | Cell [redacted]
shager@huntersville.org

On Feb 4, 2019, at 11:52 AM, Bryan Latza <blatza@huntersville.org> wrote:

> I was looking at the schedule for the 18th and it appears that only Officer Watts will be impacted with his schedule that date. However, Sergeant Prather, myself and Officer Graham may need to have some shift augmentations to be able to make the training times. But overall that date should have little to no impact on staffing from members of the SWAT team.
>
> Respectfully,
> *Lieutenant Bryan S. Latza*
> Lieutenant Bryan S. Latza
> Huntersville Police Department
> 9630 Julian Clark Ave.
> Huntersville, NC 28078
> 704-464-5400(Work)
> [redacted](Cell)

Janet Pierson

From: Bryan Latza <blatza@huntersville.org>
Sent: Friday, February 08, 2019 2:28 AM
To: HPD Sworn
Subject: Few Housekeeping Items

Categories: Release

Good morning! If anyone has more than three handgun magazines, or three AR magazines please place them in my mailbox as soon as possible. I know that several may have been loaned out during training, but we need to have as many back as possible, even if you had prior approval and were given extras (this does not affect SWAT spare handgun magazines but does apply to AR magazines). SWAT operators should only have 2 additional handgun magazines provided by the Agency.
Also when requesting time off, please add whether you will be on days or nights during your request (this ensures we do not miscount the days). If it is not included, we will reject the request and you can re-submit it with the corrected information.
Thank you all again who attended AR training, another two great days of hard work. And especially to Sergeant Libby and Officers Graham and Watts for putting on a well thought-out and organized training venue. Again we apologize for the night AR quals, we will definitely do better next time.

Respectfully,
Lieutenant Bryan S. Latza

Lieutenant Bryan S. Latza
Huntersville Police Department
9630 Julian Clark Ave.
Huntersville, NC 28078
704-464-5400(Work)
[redacted](Cell)

Janet Pierson

From: Seth Hager <shager@huntersville.org>
Sent: Thursday, February 07, 2019 10:13 AM
To: HPD All Employees
Subject: Jump Box

Categories: Release

I am in need of a jump box asap. If you have the only jump box that works please reply or call [redacted]. Thanks!

T.S. Hager | K-9 Sergeant
Huntersville Police Department
9630 Julian Clark Avenue
Huntersville, NC 28078
Office 704.464.5400 | Cell [redacted]
shager@huntersville.org

Janet Pierson

From: Odette Saglimbeni <osaglimbeni@huntersville.org>
Sent: Wednesday, February 06, 2019 5:31 PM
To: Thomas Seifert
Subject: RE: University Child Development Center

Categories: Release

Awesome, thanks. I'll schedule it to go out tomorrow.

O.C. Saglimbeni | Officer
Huntersville Police Department
9630 Julian Clark Avenue
Huntersville, NC 28078
Office 704.464.5400 ext 5516 | Cell [redacted]
osaglimbeni@huntersville.org
HPDPIO@huntersville.org

From: Thomas Seifert
Sent: Wednesday, February 06, 2019 11:24 AM
To: Odette Saglimbeni <osaglimbeni@huntersville.org>
Cc: Jason Cousar <jcousar@huntersville.org>
Subject: University Child Development Center

Odette

Here are some picture from today's safety event for a FB post…

We spoke with the children at University Child Development Center 16701 Northcross Dr for their "Uniform Day". We discussed all of the important items that we carry on our uniforms to keep the community safe as well as bicycle, playground and firearm safety.

Thanks,

Tom

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Wednesday, February 06, 2019 12:30 PM
To: Ryan Danehy
Subject: Re: SRS For Today Meeting (1/31/2019)

Categories: Release

Ok thx !

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Feb 6, 2019, at 11:46 AM, Ryan Danehy <rdanehy@huntersville.org> wrote:

> I have attached the requested data. After speaking with Lt. Freeston, Sgt. Smith, and the Major CID call outs is not something we have tracked or currently have a way to look up.
>
> **Ryan Danehy**
> Crime Analyst
> Embedded at Huntersville Police Department
> LexisNexis Risk Solutions
> 704.464.5381 Direct
> Ryan.Danehy@lexisnexisrisk.com
> rdanehy@huntersville.org
>
> https://www.linkedin.com/in/ryan-danehy-55289a61
>
> ---
>
> **From:** Thomas Seifert <tseifert@huntersville.org>
> **Sent:** Monday, February 4, 2019 12:58 PM
> **To:** Ryan Danehy <rdanehy@huntersville.org>
> **Subject:** RE: SRS For Today Meeting (1/31/2019)
>
> Ryan
>
> Hi, I hope you are doing well. When you get a chance can you run the following numbers for me.
>
> Calls for service between the hours of 0200 -0600 2016,2017, and 2018.
>
> Can you break them down by report zone.
>
> CID call out's for 2016,2017, and 2018.
>
> Busiest time frame of the day for call for service, 2016,2017, and 2018.

Thanks,

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Ryan Danehy <rdanehy@huntersville.org>
Sent: Thursday, January 31, 2019 1:13 PM
To: HPD Sworn <HPDSworn@huntersville.org>
Subject: SRS For Today Meeting (1/31/2019)

Attached is a copy of the 2018 year end SRS. This SRS has also been placed on the common drive.

Ryan Danehy
Crime Analyst
Embedded at Huntersville Police Department
LexisNexis Risk Solutions
704.464.5381 Direct
Ryan.Danehy@lexisnexisrisk.com
rdanehy@huntersville.org

https://www.linkedin.com/in/ryan-danehy-55289a61

<CFS 2016 2017 2018.pdf>

Janet Pierson

From: Jason Cousar <jcousar@huntersville.org>
Sent: Wednesday, February 06, 2019 12:21 PM
To: Thomas Seifert; Jesse Helms; Steve Lehew
Subject: FW: University Child Development Center
Attachments: University Child Development Center 4.jpg; University Child Development Center 3.jpg; University Child Development Center 2.jpg; University Child Development Center 1.jpg; University Child Development Center.jpg

Categories: Release

Nice job guys! Thanks for taking care of that!

Lt. Jason Cousar
Huntersville Police Department
Phone: 704-464-5400
Fax: 704-947-9200
www.huntersville.org/police

From: Thomas Seifert
Sent: Wednesday, February 06, 2019 11:24 AM
To: Odette Saglimbeni <osaglimbeni@huntersville.org>
Cc: Jason Cousar <jcousar@huntersville.org>
Subject: University Child Development Center

Odette

Here are some picture from today's safety event for a FB post…

We spoke with the children at University Child Development Center 16701 Northcross Dr for their "Uniform Day". We discussed all of the important items that we carry on our uniforms to keep the community safe as well as bicycle, playground and firearm safety.

Thanks,

Tom

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Wednesday, February 06, 2019 11:24 AM
To: Odette Saglimbeni
Cc: Jason Cousar
Subject: University Child Development Center
Attachments: University Child Development Center 4.jpg; University Child Development Center 3.jpg; University Child Development Center 2.jpg; University Child Development Center 1.jpg; University Child Development Center.jpg

Categories: Release

Odette

Here are some picture from today's safety event for a FB post…

We spoke with the children at University Child Development Center 16701 Northcross Dr for their "Uniform Day". We discussed all of the important items that we carry on our uniforms to keep the community safe as well as bicycle, playground and firearm safety.

Thanks,

Tom

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Tuesday, February 05, 2019 8:52 PM
To: Ryan Danehy
Subject: Re: SRS For Today Meeting (1/31/2019)

Categories: Release

Ok great thx!!

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Feb 5, 2019, at 8:16 PM, Ryan Danehy <rdanehy@huntersville.org> wrote:

> Ok I should still have that done before lunch tomorrow.
>
> Ryan
>
> Sent from my iPhone
>
> On Feb 5, 2019, at 7:52 PM, Thomas Seifert <tseifert@huntersville.org> wrote:
>
> > Ryan
> >
> > I'm so sorry the meeting is actually on Wednesday not Thursday at 2:30 PM.
> >
> > Tom Seifert
> > Huntersville Police Department
> > Tseifert@huntersville.org
> > [redacted]
> >
> > On Feb 5, 2019, at 5:59 PM, Ryan Danehy <rdanehy@huntersville.org> wrote:
> >
> > > Should not be a problem.
> > >
> > > Sent from my iPhone
> > >
> > > On Feb 5, 2019, at 4:45 PM, Thomas Seifert <tseifert@huntersville.org> wrote:
> > >
> > > > Ok we have a meeting with Major and Chief Thursday afternoon if possible.
> > > >
> > > > Thanks,
> > > >
> > > > Tom

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Feb 5, 2019, at 11:59 AM, Ryan Danehy <rdanehy@huntersville.org> wrote:

> Yeah I should have all this to you in the next few days.
>
> Ryan
>
> Sent from my iPhone
>
> On Feb 5, 2019, at 11:56 AM, Thomas Seifert <tseifert@huntersville.org> wrote:
>
> > Looks good… Can I get the totals for CID call out's for 2016,2017, and 2018
> >
> > Tom Seifert
> > Huntersville Police Department
> > tseifert@huntersville.org
> > [redacted]
> >
> > ---
> >
> > **From:** Ryan Danehy <rdanehy@huntersville.org>
> > **Sent:** Tuesday, February 5, 2019 10:51 AM
> > **To:** Thomas Seifert <tseifert@huntersville.org>
> > **Subject:** RE: SRS For Today Meeting (1/31/2019)
> >
> > Tom,
> >
> > Before I go any further into this for you I want to make sure I am getting the data you are

looking for. I have completed 2018 and attached a copy of what I did. Please review the attached PDF and make sure it is what you are looking for and let me know. If it is all good I will proceed to 2017 and 2016. If you are looking for more/less data or would like to see something added or removed please let me know and I will adjust accordingly.

Thanks,

Ryan Danehy
Crime Analyst
Embedded at
Huntersville Police
Department
LexisNexis Risk
Solutions
704.464.5381 Direct
Ryan.Danehy@lexisnexisrisk.com
rdanehy@huntersville.org

https://www.linkedin.com/in/ryan-danehy-55289a61

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Monday, February 4, 2019 12:58 PM
To: Ryan Danehy <rdanehy@huntersville.org>
Subject: RE: SRS For Today Meeting (1/31/2019)

Ryan

Hi, I hope you are doing well. When you get a chance can you run the

following numbers for me.

Calls for service between the hours of 0200 -0600 2016,2017, and 2018.

Can you break them down by report zone.

CID call out's for 2016,2017, and 2018.

Busiest time frame of the day for call for service, 2016,2017, and 2018.

Thanks,

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Ryan Danehy <rdanehy@huntersville.org>
Sent: Thursday, January 31, 2019 1:13 PM
To: HPD Sworn <HPDSworn@huntersville.org>
Subject: SRS For Today Meeting (1/31/2019)

Attached is a copy of the 2018 year end SRS. This SRS has also been

placed on the common drive.

Ryan Danehy
Crime Analyst
Embedded at
Huntersville Police Department
LexisNexis Risk Solutions
704.464.5381 Direct
Ryan.Danehy@lexisnexisrisk.com
rdanehy@huntersville.org

https://www.linkedin.com/in/ryan-danehy-55289a61

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Tuesday, February 05, 2019 7:52 PM
To: Ryan Danehy
Subject: Re: SRS For Today Meeting (1/31/2019)

Categories: Release

Ryan

I'm so sorry the meeting is actually on Wednesday not Thursday at 2:30 PM.

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Feb 5, 2019, at 5:59 PM, Ryan Danehy <rdanehy@huntersville.org> wrote:

> Should not be a problem.
>
> Sent from my iPhone
>
> On Feb 5, 2019, at 4:45 PM, Thomas Seifert <tseifert@huntersville.org> wrote:
>
> > Ok we have a meeting with Major and Chief Thursday afternoon if possible.
> >
> > Thanks,
> >
> > Tom
> >
> > Tom Seifert
> > Huntersville Police Department
> > Tseifert@huntersville.org
> > [redacted]
> >
> > On Feb 5, 2019, at 11:59 AM, Ryan Danehy <rdanehy@huntersville.org> wrote:
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> > > > Looks good… Can I get the totals for CID call out's for 2016,2017, and 2018

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Ryan Danehy <rdanehy@huntersville.org>
Sent: Tuesday, February 5, 2019 10:51 AM
To: Thomas Seifert <tseifert@huntersville.org>
Subject: RE: SRS For Today Meeting (1/31/2019)

Tom,

Before I go any further into this for you I want to make sure I am getting the data you are looking for. I have completed 2018 and attached a copy of what I did. Please review the attached PDF and make sure it is what you are looking for and let me know. If it is all good I will proceed to 2017 and 2016. If you are looking for more/less data or would like to see something added or removed please let me know and I will adjust accordingly.

Thanks,

Ryan Danehy
Crime Analyst
Embedded at Huntersville Police Department
LexisNexis Risk Solutions
704.464.5381 Direct
Ryan.Danehy@lexisnexisrisk.com
rdanehy@huntersville.org

https://www.linkedin.com/in/ryan-danehy-55289a61

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Monday, February 4, 2019 12:58 PM
To: Ryan Danehy <rdanehy@huntersville.org>
Subject: RE: SRS For Today Meeting (1/31/2019)

Ryan

Hi, I hope you are doing well. When you get a chance can you run the following numbers for me.

Calls for service between the hours of 0200 - 0600 2016,2017, and 2018.

Can you break them down by report zone.

CID call out's for 2016,2017, and 2018.

Busiest time frame of the day for call for service, 2016,2017, and 2018.

Thanks,

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Ryan Danehy <rdanehy@huntersville.org>
Sent: Thursday, January 31, 2019 1:13 PM
To: HPD Sworn <HPDSworn@huntersville.org>
Subject: SRS For Today Meeting (1/31/2019)

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Ryan Danehy
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Embedded at Huntersville Police Department
LexisNexis Risk Solutions
704.464.5381 Direct
Ryan.Danehy@lexisnexisrisk.com
rdanehy@huntersville.org

https://www.linkedin.com/in/ryan-danehy-55289a61

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Tuesday, February 05, 2019 4:46 PM
To: Ryan Danehy
Subject: Re: SRS For Today Meeting (1/31/2019)

Categories: Release

Ok we have a meeting with Major and Chief Thursday afternoon if possible.

Thanks,

Tom

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Feb 5, 2019, at 11:59 AM, Ryan Danehy <rdanehy@huntersville.org> wrote:

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>
> Ryan
>
> Sent from my iPhone
>
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> > Tom Seifert
> > Huntersville Police Department
> > tseifert@huntersville.org
> > [redacted]
> >
> > **From:** Ryan Danehy <rdanehy@huntersville.org>
> > **Sent:** Tuesday, February 5, 2019 10:51 AM
> > **To:** Thomas Seifert <tseifert@huntersville.org>
> > **Subject:** RE: SRS For Today Meeting (1/31/2019)
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> > Tom,
> >
> > Before I go any further into this for you I want to make sure I am getting the data you are looking for. I have completed 2018 and attached a copy of what I did. Please review the attached PDF and make sure it is what you are looking for and let me know. If it is all good I will proceed to 2017 and 2016. If you are looking for more/less data or would like to see something added or removed please let me know and I will adjust accordingly.

Thanks,

Ryan Danehy
Crime Analyst
Embedded at Huntersville Police Department
LexisNexis Risk Solutions
704.464.5381 Direct
Ryan.Danehy@lexisnexisrisk.com
rdanehy@huntersville.org

https://www.linkedin.com/in/ryan-danehy-55289a61

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Monday, February 4, 2019 12:58 PM
To: Ryan Danehy <rdanehy@huntersville.org>
Subject: RE: SRS For Today Meeting (1/31/2019)

Ryan

Hi, I hope you are doing well. When you get a chance can you run the following numbers for me.

Calls for service between the hours of 0200 -0600 2016,2017, and 2018.

Can you break them down by report zone.

CID call out's for 2016,2017, and 2018.

Busiest time frame of the day for call for service, 2016,2017, and 2018.

Thanks,

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Ryan Danehy <rdanehy@huntersville.org>
Sent: Thursday, January 31, 2019 1:13 PM
To: HPD Sworn <HPDSworn@huntersville.org>
Subject: SRS For Today Meeting (1/31/2019)

Attached is a copy of the 2018 year end SRS. This SRS has also been placed on the common drive.

Ryan Danehy
Crime Analyst
Embedded at Huntersville Police Department

LexisNexis Risk Solutions
704.464.5381 Direct
Ryan.Danehy@lexisnexisrisk.com
rdanehy@huntersville.org

https://www.linkedin.com/in/ryan-danehy-55289a61

Janet Pierson

From: Andrew Dempski <adempski@huntersville.org>
Sent: Tuesday, February 05, 2019 3:28 PM
To: Odette Saglimbeni; HPD Sworn
Subject: RE: Facebook Message

Categories: Release

A thankful citizen from the Wynfield neighborhood just stopped by the police department and dropped off two boxes of baked goods to say thankful for patrolling the neighborhood. Help yourself!

Thank you for everyone's hard work in this area. Keep up the good work!

Lt. Dempski

From: Odette Saglimbeni
Sent: Tuesday, February 05, 2019 11:45 AM
To: HPD Sworn <HPDSworn@huntersville.org>
Subject: Facebook Message

We received this message via Facebook and I wanted to pass it along to whoever was in the neighborhood. Great job!

> We just wanted to thank the Huntersville Police Department for coming to monitor the speeding and lack of stopping at marked stop signs in the Wynfield Community. It's been so nice to have officers out this week addressing concerns of our residents. For those of us that live at and near the 4 way stop and witness the scary moments daily where people run signs while we walk dogs and children across those intersections we THANK YOU! You do a wonderful job protecting our community and it's very appreciated!

O.C. Saglimbeni | Officer
Huntersville Police Department
9630 Julian Clark Avenue
Huntersville, NC 28078
Office 704.464.5400 ext 5516 | Cell [redacted]
osaglimbeni@huntersville.org
HPDPIO@huntersville.org

Janet Pierson

From: Bradley Habenicht <bhabenicht@huntersville.org>
Sent: Tuesday, February 05, 2019 12:05 PM
To: Thomas Seifert
Subject: Re: Online Form Submittal: Request an Officer

Categories: Release

Yes there should be stuff in the old DARE closet. The Lt's use it now for community events. If there is not anything in there you can use let me know. Thanks.

Sgt Brad Habenicht
Huntersville Police
Sent from PD iPhone

On Feb 5, 2019, at 11:18, Thomas Seifert <tseifert@huntersville.org> wrote:

> Do we have any stickers or giveaways that I can hand out tomorrow?
>
> Tom Seifert
> Huntersville Police Department
> Tseifert@huntersville.org
> [redacted]
>
> On Feb 4, 2019, at 2:40 PM, Jason Cousar <jcousar@huntersville.org> wrote:
>
> > Thank you!
> >
> > **Lt. Jason Cousar**
> > **Huntersville Police Department**
> > **Phone: 704-464-5400**
> > **Fax: 704-947-9200**
> > **www.huntersville.org/police**
> >
> > **<image001.png>**
> >
> > ---
> >
> > **From:** Thomas Seifert
> > **Sent:** Monday, February 04, 2019 2:35 PM
> > **To:** Matt Dunker <mdunker@huntersville.org>
> > **Cc:** Jason Cousar <jcousar@huntersville.org>
> > **Subject:** RE: Online Form Submittal: Request an Officer
> >
> > I can attend it if needed.
> >
> > Tom Seifert
> > Huntersville Police Department
> > tseifert@huntersville.org
> > [redacted]

From: Matt Dunker <mdunker@huntersville.org>
Sent: Monday, February 4, 2019 2:33 PM
To: Thomas Seifert <tseifert@huntersville.org>
Subject: Fwd: Online Form Submittal: Request an Officer

Begin forwarded message:

> **From:** Jason Cousar <jcousar@huntersville.org>
> **Date:** February 4, 2019 at 2:15:08 PM EST
> **To:** Sector 9211 <Sector9211@huntersville.org>, Thomas Seifert <tseifert@huntersville.org>
> **Subject: FW: Online Form Submittal: Request an Officer**
>
> Would anyone like to attend this event? If you come in on your day off, it would be an OT opportunity.
>
> Please let me know asap.
>
> Thanks,
>
> **Lt. Jason Cousar**
> **Huntersville Police Department**
> **Phone: 704-464-5400**
> **Fax: 704-947-9200**
> **www.huntersville.org/police**
>
> **<image001.png>**

From: Bradley Habenicht
Sent: Wednesday, January 30, 2019 11:17 AM
To: HPD Supervisory Staff <HPDLieutenants@huntersville.org>
Subject: Fw: Online Form Submittal: Request an Officer

Whomever is WC or Sgt this day, please contact the person below to make arrangements for an officer to be at this event. Thank you

It's in the 9211

Sgt Brad Habenicht
Community Services Coordinator / SRO Supervisor
Huntersville Police Department
704.464.5400

From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Wednesday, January 30, 2019 10:41 AM

To: Bradley Habenicht
Subject: Online Form Submittal: Request an Officer

Request an Officer

Request an Officer:
If you need an officer to attend your event, please complete this form in its entirety. Please allow one week for a response, to confirm who will be attending the event. If you need a quicker response, please call 704.464.5400. If this is an emergency, please call 911.

Your Name	Jocelyn Brown
Email Address	Jocelynj83@live.com
Your Address	2736 barnfield rd
City	Concord
State	NC
Zip Code	28025
Phone Number	7047060101
Cell Number	7047060101
Event Information:	
Type of Event	Child Safety Program
Sub Type of Event	Children Age 0-5
Type of Facility:	School (Public or Private)
Number of Participants:	72
Other:	we are doing a clothing unit for our nc pre k program want officers to come and talk about what they wear and tour polic car
Event Location (Address):	16701 northcross dr
City	huntersville
State	nc
Zip Code	28078

Date / Time Officer is Needed:	2/6/2019 10:00 AM
Alternate Dates:	02/07/2019

Email not displaying correctly? View it in your browser.

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Tuesday, February 05, 2019 11:56 AM
To: Ryan Danehy
Subject: RE: SRS For Today Meeting (1/31/2019)

Categories: Release

Looks good… Can I get the totals for CID call out's for 2016,2017, and 2018

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Ryan Danehy <rdanehy@huntersville.org>
Sent: Tuesday, February 5, 2019 10:51 AM
To: Thomas Seifert <tseifert@huntersville.org>
Subject: RE: SRS For Today Meeting (1/31/2019)

Tom,

Before I go any further into this for you I want to make sure I am getting the data you are looking for. I have completed 2018 and attached a copy of what I did. Please review the attached PDF and make sure it is what you are looking for and let me know. If it is all good I will proceed to 2017 and 2016. If you are looking for more/less data or would like to see something added or removed please let me know and I will adjust accordingly.

Thanks,

Ryan Danehy
Crime Analyst
Embedded at Huntersville Police Department
LexisNexis Risk Solutions
704.464.5381 Direct
Ryan.Danehy@lexisnexisrisk.com
rdanehy@huntersville.org

https://www.linkedin.com/in/ryan-danehy-55289a61

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Monday, February 4, 2019 12:58 PM
To: Ryan Danehy <rdanehy@huntersville.org>
Subject: RE: SRS For Today Meeting (1/31/2019)

Ryan

Hi, I hope you are doing well. When you get a chance can you run the following numbers for me.

Calls for service between the hours of 0200 -0600 2016,2017, and 2018.

Can you break them down by report zone.

CID call out's for 2016,2017, and 2018.

Busiest time frame of the day for call for service, 2016,2017, and 2018.

Thanks,

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Ryan Danehy <rdanehy@huntersville.org>
Sent: Thursday, January 31, 2019 1:13 PM
To: HPD Sworn <HPDSworn@huntersville.org>
Subject: SRS For Today Meeting (1/31/2019)

Attached is a copy of the 2018 year end SRS. This SRS has also been placed on the common drive.

Ryan Danehy
Crime Analyst
Embedded at Huntersville Police Department
LexisNexis Risk Solutions
704.464.5381 Direct
Ryan.Danehy@lexisnexisrisk.com
rdanehy@huntersville.org

https://www.linkedin.com/in/ryan-danehy-55289a61

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Tuesday, February 05, 2019 11:18 AM
To: Jason Cousar
Cc: Bradley Habenicht
Subject: Re: Online Form Submittal: Request an Officer
Attachments: image001.png

Categories: Release

Do we have any stickers or giveaways that I can hand out tomorrow?

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Feb 4, 2019, at 2:40 PM, Jason Cousar <jcousar@huntersville.org> wrote:

> Thank you!
>
> **Lt. Jason Cousar**
> **Huntersville Police Department**
> **Phone: 704-464-5400**
> **Fax: 704-947-9200**
> **www.huntersville.org/police**
>
> **<image001.png>**
>
> ---
>
> **From:** Thomas Seifert
> **Sent:** Monday, February 04, 2019 2:35 PM
> **To:** Matt Dunker <mdunker@huntersville.org>
> **Cc:** Jason Cousar <jcousar@huntersville.org>
> **Subject:** RE: Online Form Submittal: Request an Officer
>
> I can attend it if needed.
>
> Tom Seifert
> Huntersville Police Department
> tseifert@huntersville.org
> [redacted]
>
> ---
>
> **From:** Matt Dunker <mdunker@huntersville.org>
> **Sent:** Monday, February 4, 2019 2:33 PM
> **To:** Thomas Seifert <tseifert@huntersville.org>
> **Subject:** Fwd: Online Form Submittal: Request an Officer

Begin forwarded message:

From: Jason Cousar <jcousar@huntersville.org>
Date: February 4, 2019 at 2:15:08 PM EST
To: Sector 9211 <Sector9211@huntersville.org>, Thomas Seifert <tseifert@huntersville.org>
Subject: FW: Online Form Submittal: Request an Officer

Would anyone like to attend this event? If you come in on your day off, it would be an OT opportunity.

Please let me know asap.

Thanks,

Lt. Jason Cousar
Huntersville Police Department
Phone: 704-464-5400
Fax: 704-947-9200
www.huntersville.org/police

<image001.png>

From: Bradley Habenicht
Sent: Wednesday, January 30, 2019 11:17 AM
To: HPD Supervisory Staff <HPDLieutenants@huntersville.org>
Subject: Fw: Online Form Submittal: Request an Officer

Whomever is WC or Sgt this day, please contact the person below to make arrangements for an officer to be at this event. Thank you

It's in the 9211

Sgt Brad Habenicht
Community Services Coordinator / SRO Supervisor
Huntersville Police Department
704.464.5400

From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Wednesday, January 30, 2019 10:41 AM
To: Bradley Habenicht
Subject: Online Form Submittal: Request an Officer

Request an Officer

Request an Officer:
If you need an officer to attend your event, please complete this form in its entirety. Please allow one week for a response, to confirm who will be attending the event. If you need a quicker response, please call 704.464.5400. If this is an emergency, please call 911.

Your Name	Jocelyn Brown
Email Address	Jocelynj83@live.com
Your Address	2736 barnfield rd
City	Concord
State	NC
Zip Code	28025
Phone Number	7047060101
Cell Number	7047060101
Event Information:	
Type of Event	Child Safety Program
Sub Type of Event	Children Age 0-5
Type of Facility:	School (Public or Private)
Number of Participants:	72
Other:	we are doing a clothing unit for our nc pre k program want officers to come and talk about what they wear and tour police car
Event Location (Address):	16701 northcross dr
City	huntersville
State	nc
Zip Code	28078
Date / Time Officer is Needed:	2/6/2019 10:00 AM
Alternate Dates:	02/07/2019

Email not displaying correctly? View it in your browser.

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Tuesday, February 05, 2019 10:18 AM
To: Brian Vaughan
Subject: Re: Gas Cards

Categories: Release

No worries.

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Feb 5, 2019, at 9:44 AM, Brian Vaughan <bvaughan@huntersville.org> wrote:

> I'm in class today. I'll call on my next break.
>
> Sent from my iPhone
>
> On Feb 5, 2019, at 9:44 AM, Thomas Seifert <tseifert@huntersville.org> wrote:
>
> > If you're not busy give me a call please.
> >
> > Tom Seifert
> > Huntersville Police Department
> > Tseifert@huntersville.org
> > [redacted]
> >
> > On Feb 5, 2019, at 9:43 AM, Brian Vaughan <bvaughan@huntersville.org> wrote:
> >
> > > Chunk the other one
> > >
> > > Sent from my iPhone
> > >
> > > On Feb 5, 2019, at 9:16 AM, Thomas Seifert <tseifert@huntersville.org> wrote:
> > >
> > > > Lt.
> > > >
> > > > These gas cards were in car 212 I placed them in your mailbox.
> > > >
> > > > Tom
> > > >
> > > > <IMG_3929.jpg>

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

Janet Pierson

From: Brian Vaughan <bvaughan@huntersville.org>
Sent: Tuesday, February 05, 2019 9:45 AM
To: Thomas Seifert
Subject: Re: Gas Cards

Categories: Release

I'm in class today. I'll call on my next break.

Sent from my iPhone

On Feb 5, 2019, at 9:44 AM, Thomas Seifert <tseifert@huntersville.org> wrote:

> If you're not busy give me a call please.
>
> Tom Seifert
> Huntersville Police Department
> Tseifert@huntersville.org
> [redacted]
>
> On Feb 5, 2019, at 9:43 AM, Brian Vaughan <bvaughan@huntersville.org> wrote:
>
> > Chunk the other one
> >
> > Sent from my iPhone
> >
> > On Feb 5, 2019, at 9:16 AM, Thomas Seifert <tseifert@huntersville.org> wrote:
> >
> > > Lt.
> > >
> > > These gas cards were in car 212 I placed them in your mailbox.
> > >
> > > Tom
> > >
> > > <IMG_3929.jpg>
> > >
> > > Tom Seifert
> > > Huntersville Police Department
> > > Tseifert@huntersville.org
> > > [redacted]

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Tuesday, February 05, 2019 9:45 AM
To: Brian Vaughan
Subject: Re: Gas Cards

Categories: Release

Ok

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Feb 5, 2019, at 9:42 AM, Brian Vaughan <bvaughan@huntersville.org> wrote:

> 8/2019 is the current one
>
> Sent from my iPhone
>
> On Feb 5, 2019, at 9:16 AM, Thomas Seifert <tseifert@huntersville.org> wrote:
>
> > Lt.
> >
> > These gas cards were in car 212 I placed them in your mailbox.
> >
> > Tom
> >
> > <IMG_3929.jpg>
> >
> > Tom Seifert
> > Huntersville Police Department
> > Tseifert@huntersville.org
> > [redacted]

Janet Pierson

From: Bryan Latza <blatza@huntersville.org>
Sent: Monday, February 04, 2019 3:22 PM
To: HPD Sworn
Subject: Rifle Training

Categories: Release

Just a reminder that February 5th and 7th are the first quarter AR training days we will begin at 1200hrs and run til approximately 1930hrs. Please make sure you have signed up in VISTA and that your supervisors have already approved it. Also make sure you pack food for the day, as there will be no time to leave the training facility to get something to eat. It is supposed to be a beautiful couple of days, so make sure you have plenty of water and comfortable training attire. Sergeant Libby and Officer Watts have been working diligently to ensure that you get a fully immersive training day, so please make sure that you are mission ready when you hit the range (Rifles are unloaded, Eotechs turn on, slings are properly set-up, vests, holsters, and a positive mindset). These quarterly training sessions will be building blocks for the next session, as we look to challenge seasoned rifle operators and get our new added officers up to speed. Thank you for always coming out and making the day enjoyable. If you see anything unsafe or something we need to address immediately bring it to our attention ASAP. Everyone is responsible for keeping the range safe during these training sessions. Please call or contact us with any questions.

Respectfully,

Lieutenant Bryan S. Latza

Lieutenant Bryan S. Latza
Huntersville Police Department
9630 Julian Clark Ave.
Huntersville, NC 28078
704-464-5400(Work)
[redacted](Cell)

Janet Pierson

From: Jason Cousar <jcousar@huntersville.org>
Sent: Monday, February 04, 2019 2:41 PM
To: Thomas Seifert
Subject: RE: Online Form Submittal: Request an Officer

Categories: Release

Thank you!

Lt. Jason Cousar
Huntersville Police Department
Phone: 704-464-5400
Fax: 704-947-9200
www.huntersville.org/police

From: Thomas Seifert
Sent: Monday, February 04, 2019 2:35 PM
To: Matt Dunker <mdunker@huntersville.org>
Cc: Jason Cousar <jcousar@huntersville.org>
Subject: RE: Online Form Submittal: Request an Officer

I can attend it if needed.

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Matt Dunker <mdunker@huntersville.org>
Sent: Monday, February 4, 2019 2:33 PM
To: Thomas Seifert <tseifert@huntersville.org>
Subject: Fwd: Online Form Submittal: Request an Officer

Begin forwarded message:

> **From:** Jason Cousar <jcousar@huntersville.org>
> **Date:** February 4, 2019 at 2:15:08 PM EST

To: Sector 9211 <Sector9211@huntersville.org>, Thomas Seifert <tseifert@huntersville.org>
Subject: FW: Online Form Submittal: Request an Officer

Would anyone like to attend this event? If you come in on your day off, it would be an OT opportunity.

Please let me know asap.

Thanks,

Lt. Jason Cousar
Huntersville Police Department
Phone: 704-464-5400
Fax: 704-947-9200
www.huntersville.org/police

From: Bradley Habenicht
Sent: Wednesday, January 30, 2019 11:17 AM
To: HPD Supervisory Staff <HPDLieutenants@huntersville.org>
Subject: Fw: Online Form Submittal: Request an Officer

Whomever is WC or Sgt this day, please contact the person below to make arrangements for an officer to be at this event. Thank you

It's in the 9211

Sgt Brad Habenicht
Community Services Coordinator / SRO Supervisor
Huntersville Police Department
704.464.5400

From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Wednesday, January 30, 2019 10:41 AM
To: Bradley Habenicht
Subject: Online Form Submittal: Request an Officer

Request an Officer

Request an Officer:
If you need an officer to attend your event, please complete this form in its entirety. Please allow one week for a response, to confirm who will be attending the event. If

you need a quicker response, please call 704.464.5400. If this is an emergency, please call 911.

Your Name	Jocelyn Brown
Email Address	Jocelynj83@live.com
Your Address	2736 barnfield rd
City	Concord
State	NC
Zip Code	28025
Phone Number	7047060101
Cell Number	7047060101
Event Information:	
Type of Event	Child Safety Program
Sub Type of Event	Children Age 0-5
Type of Facility:	School (Public or Private)
Number of Participants:	72
Other:	we are doing a clothing unit for our nc pre k program want officers to come and talk about what they wear and tour police car
Event Location (Address):	16701 northcross dr
City	huntersville
State	nc
Zip Code	28078
Date / Time Officer is Needed:	2/6/2019 10:00 AM
Alternate Dates:	02/07/2019

Email not displaying correctly? View it in your browser.

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Monday, February 04, 2019 2:35 PM
To: Matt Dunker
Cc: Jason Cousar
Subject: RE: Online Form Submittal: Request an Officer

Categories: Release

I can attend it if needed.

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Matt Dunker <mdunker@huntersville.org>
Sent: Monday, February 4, 2019 2:33 PM
To: Thomas Seifert <tseifert@huntersville.org>
Subject: Fwd: Online Form Submittal: Request an Officer

Begin forwarded message:

From: Jason Cousar <jcousar@huntersville.org>
Date: February 4, 2019 at 2:15:08 PM EST
To: Sector 9211 <Sector9211@huntersville.org>, Thomas Seifert <tseifert@huntersville.org>
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Huntersville Police Department
Phone: 704-464-5400
Fax: 704-947-9200
www.huntersville.org/police

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Community Services Coordinator / SRO Supervisor
Huntersville Police Department
704.464.5400

From: noreply@civicplus.com <noreply@civicplus.com>
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Email Address	Jocelynj83@live.com
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City	Concord
State	NC
Zip Code	28025
Phone Number	7047060101
Cell Number	7047060101
Event Information:	
Type of Event	Child Safety Program

Sub Type of Event	Children Age 0-5
Type of Facility:	School (Public or Private)
Number of Participants:	72
Other:	we are doing a clothing unit for our nc pre k program want officers to come and talk about what they wear and tour police car
Event Location (Address):	16701 northcross dr
City	huntersville
State	nc
Zip Code	28078
Date / Time Officer is Needed:	2/6/2019 10:00 AM
Alternate Dates:	02/07/2019

Email not displaying correctly? View it in your browser.

Janet Pierson

From: Matt Dunker <mdunker@huntersville.org>
Sent: Monday, February 04, 2019 2:33 PM
To: Thomas Seifert
Subject: Fwd: Online Form Submittal: Request an Officer

Categories: Release

Begin forwarded message:

> **From:** Jason Cousar <jcousar@huntersville.org>
> **Date:** February 4, 2019 at 2:15:08 PM EST
> **To:** Sector 9211 <Sector9211@huntersville.org>, Thomas Seifert <tseifert@huntersville.org>
> **Subject: FW: Online Form Submittal: Request an Officer**
>
> Would anyone like to attend this event? If you come in on your day off, it would be an OT opportunity.
>
> Please let me know asap.
>
> Thanks,
>
> **Lt. Jason Cousar**
> **Huntersville Police Department**
> **Phone: 704-464-5400**
> **Fax: 704-947-9200**
> **www.huntersville.org/police**
>
> ---
>
> **From:** Bradley Habenicht
> **Sent:** Wednesday, January 30, 2019 11:17 AM
> **To:** HPD Supervisory Staff <HPDLieutenants@huntersville.org>
> **Subject:** Fw: Online Form Submittal: Request an Officer
>
> Whomever is WC or Sgt this day, please contact the person below to make arrangements for an officer to be at this event. Thank you
>
> It's in the 9211
>
> Sgt Brad Habenicht
> Community Services Coordinator / SRO Supervisor

Huntersville Police Department
704.464.5400

From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Wednesday, January 30, 2019 10:41 AM
To: Bradley Habenicht
Subject: Online Form Submittal: Request an Officer

Request an Officer

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If you need an officer to attend your event, please complete this form in its entirety. Please allow one week for a response, to confirm who will be attending the event. If you need a quicker response, please call 704.464.5400. If this is an emergency, please call 911.

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Email Address	Jocelynj83@live.com
Your Address	2736 barnfield rd
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Phone Number	7047060101
Cell Number	7047060101
Event Information:	
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Sub Type of Event	Children Age 0-5
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Number of Participants:	72
Other:	we are doing a clothing unit for our nc pre k program want officers to come and talk about what they wear and tour police car
Event Location (Address):	16701 northcross dr

City	huntersville
State	nc
Zip Code	28078
Date / Time Officer is Needed:	2/6/2019 10:00 AM
Alternate Dates:	02/07/2019

Email not displaying correctly? View it in your browser.

Janet Pierson

From: Matt Dunker <mdunker@huntersville.org>
Sent: Monday, February 04, 2019 1:15 PM
To: Thomas Seifert
Cc: Daphne Davis; Brian Vaughan
Subject: Re: Student Registration
Attachments: image001.png

Categories: Release

I got the email. Thank you
Dunker

On Feb 4, 2019, at 12:24 PM, Thomas Seifert <tseifert@huntersville.org> wrote:

> Thank you.
> Tom Seifert
> Huntersville Police Department
> tseifert@huntersville.org
> [redacted]
>
> **From:** Daphne Davis <ddavis@huntersville.org>
> **Sent:** Monday, February 4, 2019 10:47 AM
> **To:** Matt Dunker <mdunker@huntersville.org>; Thomas Seifert <tseifert@huntersville.org>
> **Cc:** Brian Vaughan <bvaughan@huntersville.org>
> **Subject:** FW: Student Registration
>
> Hi:
>
> You both have been registered and confirmed for the below class:
>
> **Antifa, White Nationalist and Domestic Terrorist Group 06-04-19**
>
> **Please acknowledge receipt of this email.**
>
> Thanks,
> *Daphne D. Davis*
> Administrative Assistant
> Personnel & Training Division
> Huntersville Police Department
> 9630 Julian Clark Avenue
> Huntersville, N.C. 28070
> Phone: 704-464-5377
> Cell: [redacted]
> Fax: 704-947-4909
> Email : ddavis@huntersville.org
>
> **<image001.png>**

From: Ralph Adams <ralph.adams@rccc.edu>
Sent: Monday, February 04, 2019 9:47 AM
To: Daphne Davis <ddavis@huntersville.org>
Subject: RE: Student Registration

I have them both in the class. Thank you.

From: Daphne Davis <ddavis@huntersville.org>
Sent: Friday, February 01, 2019 1:11 PM
To: Ralph Adams <ralph.adams@rccc.edu>
Subject: Student Registration

Hi Chuck,

Please register the following:

Tom Seifert	Antifa, White Nationalist and Domestic Terrorist Group	06-04-19
Matthew Dunker	Antifa, White Nationalist and Domestic Terrorist Group	06-04-19

Thank you,
Daphne D. Davis
Administrative Assistant
Personnel & Training Division
Huntersville Police Department
9630 Julian Clark Avenue
Huntersville, N.C. 28070
Phone: 704-464-5377
Cell: 704-305-0558
Fax: 704-947-4909
Email : ddavis@huntersville.org

<image001.png>

E-mail correspondence to and from this address may be subject to the North Carolina Public Records Law and may be disclosed to third parties by an authorized state official. (NCGS.Ch.132)

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Friday, February 01, 2019 11:09 AM
To: John Decoteau
Subject: Re: Little Favor.....John Decoteau

Categories: Release

John

I am doing well, hope you are. What's up?

Tom

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Feb 1, 2019, at 11:01 AM, John Decoteau <decoteau1@yahoo.com> wrote:

> How are you? I need a favor from you.
>
> John

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Thursday, January 31, 2019 5:04 PM
To: Thomas Seifert
Subject: Car
Attachments: Take Home Vehicle.pdf

Categories: Release

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

Janet Pierson

From: Brian Vaughan <bvaughan@huntersville.org>
Sent: Thursday, January 31, 2019 2:16 PM
To: HPD Sworn
Subject: IMPORTANT: AR / Shotgun Quarterly CHANGE

Importance: High

Categories: Release

Effective immediately the rifle quarterly training days are for RIFLES ONLY. We will no longer do shotgun qualifications on these dates. Due to new requirements, that went into effect January 1st, 2019, all pistol, shotgun, and combat qualifications will take place on the same day. The dates for 2019 In-Service Firearms will be sent out next week. Firearms days will be full 8-hour (or possibly longer) training days, at the range in Statesville. I anticipate the first training days will be in early March. They will all be on Tuesdays, will be limited in size, and start at noon or later. If you have any questions please let me know!

AR-15 quarter 1 training is still next week, 2/5 & 2/7, starting promptly at noon. Bring food, snacks, and drink as there is no time to leave the range for a meal break. Currently, on 2/5 – there are only 3 officers signed up, and 2/7 – there are only 6 officers signed up. This is mandatory quarterly training. Please register in Vista and let your supervisor know so they can approve. You must be approved to attend.

Lt. Brian Vaughan
Huntersville Police Department
Personnel/Training/Fleet Division
704-464-5382 (office)
[redacted](cell)

Janet Pierson

From: Brian Vaughan <bvaughan@huntersville.org>
Sent: Thursday, January 31, 2019 9:53 AM
To: HPD Sworn
Cc: Daphne Davis
Subject: Training Changes

Categories: Release

As Ms. Davis transitions to Administrative Assistant for our Division she will be assisting with many functions, including training registrations. Please be patient with us as we move forward knowing there may be some mistakes. In the future you will receive communication from her notifying you of any scheduling issues, training request errors, registration confirmations, etc. If you have any questions please let me know. Thanks!

Lt. Brian Vaughan
Huntersville Police Department
Personnel/Training/Fleet Division
704-464-5382 (office)
[redacted](cell)

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Thursday, January 31, 2019 9:46 AM
To: Daphne Davis
Cc: Matt Dunker; Jason Cousar; Brian Vaughan
Subject: Re: Date Change- Antifa, White Nationalist and Domestic Terrorist Group
Attachments: image001.png

Categories: Release

June 4th is good with me.

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Jan 31, 2019, at 9:40 AM, Daphne Davis <ddavis@huntersville.org> wrote:

> This class is not available for 05-30-19, the next available date has been changed to **June 04, 2019.** Please reply to this email if this date is good. No need to re-submit paperwork.
>
> Thanks,
> *Daphne D. Davis*
> Administrative Assistant
> Personnel & Training Division
> Huntersville Police Department
> 9630 Julian Clark Avenue
> Huntersville, N.C. 28070
> Phone: 704-464-5377
> Cell: [redacted]
> Fax: 704-947-4909
> Email : ddavis@huntersville.org
>
> **<image001.png>**

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Wednesday, January 30, 2019 5:12 PM
To: Barry Graham
Subject: Fwd: [External]Community Contacts

Categories: Release

FYI ....

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

Begin forwarded message:

> **From:** Thomas Seifert <tseifert@huntersville.org>
> **Date:** January 30, 2019 at 9:21:11 AM EST
> **To:** "McFadden, Garry L." <Garry.McFadden@mecklenburgcountync.gov>
> **Cc:** "Johnson, Ryan T." <Ryan.Johnson@mecklenburgcountync.gov>, "ameans@carolina.rr.com" <ameans@carolina.rr.com>, "Gavin.Albury@scouting.org" <Gavin.Albury@scouting.org>
> **Subject: Re: [External]Community Contacts**
>
> Sheriff
>
> MCSO was partnering with Keep Mecklenburg Beautiful, The Boy Scouts of America, and 100 Black Men to work on community projects like Adopt a Highway and community park clean-ups.
>
> We partnered with BSA and 100 BM on their Heritage Hikes, and the Youth Symposium.
>
> Ryan is the Director of KMB and was asking about my contacts.
>
> Thanks,
>
> Tom
> Tom Seifert
> Huntersville Police Department
> Tseifert@huntersville.org
> [redacted]
>
> On Jan 30, 2019, at 7:06 AM, McFadden, Garry L. <Garry.McFadden@mecklenburgcountync.gov> wrote:
>
> > Good morning I received this email but I'm not sure of the conversation or what is needed. Please advise what is this conversation concerning
> >
> > Sheriff Garry L. McFadden
> > Mecklenburg County Sheriff Office
> > 700 East 4th Street Suite 100

Charlotte NC 28202
Office 980-314-5001
Fax 704-336-6938

Working To Influence Change By Being
"The Difference"

On Jan 29, 2019, at 5:22 PM, Thomas Seifert <tseifert@huntersville.org> wrote:

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Ryan

Hi, thanks for reaching out. I attached Gavin Albury from the Boy Scouts and Aaron Means from 100 Black Men that I partnered with on the Adopt a Highway and community clean up events. I also attached Sheriff McFadden for you to see if the Sheriff's Office will still be participating in these events.

Speak to you soon,

Tom

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

Janet Pierson

From: Rachel Laurenson <RLaurenson@huntersville.org>
Sent: Wednesday, January 30, 2019 2:26 PM
To: HPD All Employees
Subject: NEW Personnel Directive 19-005 Personnel Reassignments

Categories: Release

A new personnel directive has been posted announcing the recent personnel reassignments.

Rachel G. Laurenson
Planner/Accreditation Manager
Huntersville Police Department
rlaurenson@huntersville.org

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Wednesday, January 30, 2019 10:33 AM
To: Deborah James
Subject: Re: NO Coffee
Attachments: image006.png; image001.gif; image007.jpg; image008.jpg

Categories: Release

Nice

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Jan 30, 2019, at 10:05 AM, Deborah James <djames@huntersville.org> wrote:

> <image007.jpg><image008.jpg>
>
> Because the basket was put on the top of the machine and the burner was on, another coffee basket has come to an untimely death.
>
> PLEASE Do not use the top burners. We have lost more coffee pots and baskets to this needless tragedy.
>
> I have ordered a new basket, but it won't be here until Friday if then.
>
> So, seriously guys, please do not use the top burners. If you need to make a fresh pot of coffee then do so.
>
> **DEBORAH JAMES**
> **ADMINISTRATIVE ANALYST**
> ☎ **704-464-5369**
> ☎ **704-464-5400**
> **<image006.png>**
>
> *Imagine you had to sign your name to the task at hand. Would you be proud to sign your name?*

Janet Pierson

From: Dwayne Yarbrough <dyarbrough@southeasterninc.com>
Sent: Tuesday, January 29, 2019 12:41 PM
To: Thomas Seifert
Subject: Re: Login &?

Categories: Release

No sir, I'm in Gastonia today. I will be back tomorrow though.

On Jan 29, 2019, at 12:21 PM, Thomas Seifert <tseifert@huntersville.org> wrote:

> Are you at the police Department?
>
> Tom Seifert
> Huntersville Police Department
> Tseifert@huntersville.org
> [redacted]
>
> On Jan 8, 2019, at 10:00 AM, Dwayne Yarbrough <dyarbrough@southeasterninc.com> wrote:
>
> > Great, I'm glad she got you squared away. Sorry I'm offsite at another client today.
> >
> > **From:** Thomas Seifert <tseifert@huntersville.org>
> > **Sent:** Tuesday, January 8, 2019 9:52 AM
> > **To:** Dwayne F. Yarbrough <dyarbrough@huntersville.org>
> > **Subject:** RE: Login &?
> >
> > Amelia fix my password issues….thx.
> >
> > Tom
> >
> > Tom Seifert
> > Huntersville Police Department
> > [redacted]
> > tseifert@huntersville.org
> >
> > **From:** Thomas Seifert <tseifert@huntersville.org>
> > **Sent:** Tuesday, January 08, 2019 6:39 AM
> > **To:** Dwayne F. Yarbrough <dyarbrough@huntersville.org>
> > **Subject:** Login &?
> >
> > Dwayne
> >
> > Hi, for some reason I was unable to log into the computer system today. Can you check to see if it was "operator error" or something on the system side please.

I'm not sure if the last password ([redacted] you gave me was a temporary one and it expired? But I did not change it.

Also, is there a time that I can schedule with you to look at my desktop and laptop computer?

Thanks,

Tom

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Tuesday, January 29, 2019 11:27 AM
To: James Abraham
Cc: Matt Dunker
Subject: Re: Negotiator Training Friday February 1

Categories: Release

Jim

I advised Sgt. Dunker before you had sent the email that I will not be able to attend the afternoon sessions of the training, I have an appointment that I have to attend.

Thanks,

Tom
Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Jan 29, 2019, at 10:03 AM, James Abraham <jabraham@huntersville.org> wrote:

> This is the training agenda for Friday. I have put together a full day of training, **if you are a negotiator you are expected to be at this training**, should there be an issue please email me back ASAP. I am aware of Melissa not being able to make and have not heard from anybody else.
> Jim
>
> <training agenda 2.1.2019.doc>

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Monday, January 28, 2019 4:24 PM
To: Brian Vaughan
Subject: Re: Tuition Reimbursement
Attachments: image001.gif; image002.gif

Categories: Release

I am.

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Jan 28, 2019, at 3:06 PM, Brian Vaughan <bvaughan@huntersville.org> wrote:

> Please advise if you anticipate applying for tuition reimbursement for Fiscal Year July 2019- June 2020 for budgeting purposes. Thank you in advance.
>
> Lt. Brian Vaughan
> Huntersville Police Department
> Personnel/Training/Fleet Division
> 704-464-5382 (office)
> [redacted](cell)
> <image001.gif><image002.gif>

Janet Pierson

From: Brian Vaughan <bvaughan@huntersville.org>
Sent: Monday, January 28, 2019 3:06 PM
To: HPD All Employees
Subject: Tuition Reimbursement

Categories: Release

Please advise if you anticipate applying for tuition reimbursement for Fiscal Year July 2019- June 2020 for budgeting purposes. Thank you in advance.

Lt. Brian Vaughan
Huntersville Police Department
Personnel/Training/Fleet Division
704-464-5382 (office)
[redacted](cell)

Janet Pierson

From: HPD Volunteer <HPDVolunteer@huntersville.org>
Sent: Monday, January 28, 2019 11:41 AM
To: Thomas Seifert
Cc: Daphne Davis
Subject: t-shirt

Categories: Release

Ofc. Seiftert,

I did not get a text from you so maybe I gave you the wrong number. It is [redacted]

Thank you

Tammy Johnston, Volunteer
Huntersville Police Department (704)464-5400
hpdvolunteer@huntersville.org

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Monday, January 28, 2019 10:12 AM
To: Brian Vaughan
Subject: Re: Glock Purchase
Attachments: image001.gif; image002.gif

Categories: Release

Ok thx

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Jan 28, 2019, at 8:14 AM, Brian Vaughan <bvaughan@huntersville.org> wrote:

> Last June, Lt Latza sent out an email about doing a purchase of your old Glock Gen 3 firearm. We are getting ready to make a purchase of new weapons and will be trading these in. We do not have an updated price, however, the last price given to us for you to purchase the weapon was $310. You will be dealing directly with retailer to make the purchase. The list I have is as follows:
>
> Watts
> Abraham
> May
> Urps
> Luthart
> Lesser
> Lawing
> Latza
> Raymond
> Kreza
>
> If for some reason you do not want to purchase your weapon please let me know, if you do want to purchase your weapon please let me know that as well. Thanks!
>
> Lt. Brian Vaughan
> Huntersville Police Department
> Personnel/Training/Fleet Division
> 704-464-5382 (office)
> [redacted](cell)
> <image001.gif><image002.gif>

Janet Pierson

From: Brian Vaughan <bvaughan@huntersville.org>
Sent: Monday, January 28, 2019 8:39 AM
To: Thomas Seifert
Subject: RE: Glock Purchase

Categories: Release

Not until it's swapped out at some point in the future

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Monday, January 28, 2019 8:38 AM
To: Brian Vaughan <bvaughan@huntersville.org>
Subject: Re: Glock Purchase

Is my firearm eligible?

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Jan 28, 2019, at 8:14 AM, Brian Vaughan <bvaughan@huntersville.org> wrote:

> Last June, Lt Latza sent out an email about doing a purchase of your old Glock Gen 3 firearm. We are getting ready to make a purchase of new weapons and will be trading these in. We do not have an updated price, however, the last price given to us for you to purchase the weapon was $310. You will be dealing directly with retailer to make the purchase. The list I have is as follows:
>
> Watts
> Abraham
> May
> Urps
> Luthart
> Lesser
> Lawing
> Latza
> Raymond
> Kreza
>
> If for some reason you do not want to purchase your weapon please let me know, if you do want to purchase your weapon please let me know that as well. Thanks!
>
> Lt. Brian Vaughan
> Huntersville Police Department
> Personnel/Training/Fleet Division
> 704-464-5382 (office)
> [redacted] (cell)
> <image001.gif><image002.gif>

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Monday, January 28, 2019 8:38 AM
To: Brian Vaughan
Subject: Re: Glock Purchase
Attachments: image001.gif; image002.gif

Categories: Release

Is my firearm eligible?

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Jan 28, 2019, at 8:14 AM, Brian Vaughan <bvaughan@huntersville.org> wrote:

> Last June, Lt Latza sent out an email about doing a purchase of your old Glock Gen 3 firearm. We are getting ready to make a purchase of new weapons and will be trading these in. We do not have an updated price, however, the last price given to us for you to purchase the weapon was $310. You will be dealing directly with retailer to make the purchase. The list I have is as follows:
>
> Watts
> Abraham
> May
> Urps
> Luthart
> Lesser
> Lawing
> Latza
> Raymond
> Kreza
>
> If for some reason you do not want to purchase your weapon please let me know, if you do want to purchase your weapon please let me know that as well. Thanks!
>
> Lt. Brian Vaughan
> Huntersville Police Department
> Personnel/Training/Fleet Division
> 704-464-5382 (office)
> [redacted](cell)
> <image001.gif><image002.gif>

Janet Pierson

From: Brian Vaughan <bvaughan@huntersville.org>
Sent: Monday, January 28, 2019 8:14 AM
To: HPD Sworn
Subject: Glock Purchase

Categories: Release

Last June, Lt Latza sent out an email about doing a purchase of your old Glock Gen 3 firearm. We are getting ready to make a purchase of new weapons and will be trading these in. We do not have an updated price, however, the last price given to us for you to purchase the weapon was $310. You will be dealing directly with retailer to make the purchase. The list I have is as follows:

Watts
Abraham
May
Urps
Luthart
Lesser
Lawing
Latza
Raymond
Kreza

If for some reason you do not want to purchase your weapon please let me know, if you do want to purchase your weapon please let me know that as well. Thanks!

Lt. Brian Vaughan
Huntersville Police Department
Personnel/Training/Fleet Division
704-464-5382 (office)
[redacted](cell)

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Friday, January 25, 2019 11:35 AM
To: Jason Cousar
Subject: Training

Categories: Release

Can you please send me the information on the leadership training.

Thanks,

Tom

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Thursday, January 24, 2019 2:54 PM
To: Ryan Smith
Cc: Matt Dunker
Subject: RE: Crime Scene Class

Categories: Release

I will attend on the 12th.

Thanks,

Tom

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Ryan Smith <rsmith@huntersville.org>
Sent: Thursday, January 24, 2019 2:49 PM
To: HPD Sworn <HPDSworn@huntersville.org>
Subject: Crime Scene Class

February 12th and 19th we will be conducting our next internal **Crime Scene Class**. The training will last from **1300-1700**. All officers who have not previously attended this internal training should make arrangements to attend. We have scheduled a day for each rotation, so please make every effort to attend on your day off. If you need to attend on a day while working, please get this approval through your direct supervisor first.

Email me by February 8th with the date you will be attending. You will only need to attend one of the dates listed above.

If you have previously attended and would like to attend as a refresher, you are also welcome. Please also email me with the date you plan to attend.

Please dress accordingly, you will likely end up with fingerprint powder on you and there will be a portion completed outdoors. During the training you will be issued a crime scene kit and a digital camera.

Lieutenant Ryan Smith
Huntersville Police Department
Phone: 704-464-5400
Fax: 704-947-9200

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Thursday, January 24, 2019 11:17 AM
To: Amelia Burnette
Subject: NCAWARE

Categories: Release

Can you please send me the information for the upcoming classes so I can try and schedule it.

Thanks,

Tom
Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

Janet Pierson

From: Brian Vaughan <bvaughan@huntersville.org>
Sent: Thursday, January 24, 2019 10:19 AM
To: HPD Sworn
Subject: CPCC Registration Form
Attachments: CPCC Registration Form.doc

Categories: Release

The attached registration form is the most current for CPCC, as it changes nearly yearly. Please delete any other training forms you may have for CPCC before today. Please make sure you sign them as well before turning in training requests. Thanks!

Lt. Brian Vaughan
Huntersville Police Department
Personnel/Training/Fleet Division
704-464-5382 (office)
[redacted](cell)

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Wednesday, January 23, 2019 5:19 PM
To: Megan Mercier
Subject: Re: Envelopes

Categories: Release

Sorry ... I will do it tomorrow when I come to use the gym. 😊

Thanks,

Tom
Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Jan 23, 2019, at 4:26 PM, Megan Mercier <mmercier@huntersville.org> wrote:

> Hello,
> Could you come by when you have some time and date the tape on some envelopes you submitted? I'm here till 1830 today if you're around.
>
> Thanks,
> **Meg Mercier** | Property and Evidence
> Huntersville Police Department
>
> 704-464-5362
> 9630 Julian Clark Ave
> Huntersville, NC 28078
> www.huntersville.org/180/Police-Department
> www.huntersville.org/1247/Property-and-Evidence

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Tuesday, January 22, 2019 8:15 AM
To: Jeffrey.Canipe@mecklenburgcountync.gov
Subject: Call me please

Categories: Release

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

Janet Pierson

From: Seth Hager <shager@huntersville.org>
Sent: Monday, January 21, 2019 7:56 AM
To: HPD Sworn
Subject: Operation [redacted]

Categories: Release

HPD Sworn,

Operation [redacted] has been approved for [redacted] 2019. This operation will be another joint effort [redacted] It will run from [redacted] hours. If you would like to attend please respond to this email by 1500 hours on [redacted] 2019. Thanks!

T.S. Hager | K-9 Sergeant
Huntersville Police Department
9630 Julian Clark Avenue
Huntersville, NC 28078
Office 704.464.5400 | Cell [redacted]
shager@huntersville.org

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Sunday, January 20, 2019 7:54 PM
To: Barry Graham
Subject: Re: Scheduling Work Group

Categories: Release

I would like to participate in the work group.

Thank you,

Tom
Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Jan 20, 2019, at 6:30 PM, Barry Graham <bgraham@huntersville.org> wrote:

> Good evening,
>
> I would like to ask you to participate in a scheduling work group to help guide the department.
>
> This group will consist on 8-10 people to meet a few times and to get some guidance from the employees in order to establish a new schedule for our agency.
>
> If you are able, and would like to help, please email me back.
>
> Please start thinking about different schedules, 8, 10, and 12 hour shifts, how long between rotations (2, 4, 6 weeks, 3, 4, 6 months or once a year). It is my understanding that there will be some form of rotating schedule, but you can have some influence on how that occurs. If you would like to bring examples please feel free.
>
> The first meeting will be Tuesday, January29th, at 2:30pm. It will only last about an hour or so.
>
> Thanks.
> Major B. Graham
> Huntersville Police Dept
> 704-464-5400
> 704-464-5380
> Sent from my iPhone

Janet Pierson

From: Bryan Latza <blatza@huntersville.org>
Sent: Friday, January 18, 2019 11:44 PM
To: HPD Sworn
Subject: Additional Coverage

Categories: Release

Due to recent illnesses and leave, we are looking for anyone to assist with some night shift operations Saturday 01/19 and Sunday 01/20. We will not keep you until 6am, but could use the help between 6am and 2am. Any hours would be appreciated. Just email myself and Sergeant Prather if you are available. Thank you.

Respectfully,

Lieutenant Bryan S. Latza
Lieutenant Bryan S. Latza
Huntersville Police Department
9630 Julian Clark Ave.
Huntersville, NC 28078
704-464-5400(Work)
[redacted](Cell)

Janet Pierson

From: Nick Bruining <NickB@huntersville.org>
Sent: Friday, January 18, 2019 8:55 AM
To: Thomas Seifert
Subject: Re: Are u at PD?

Categories: Release

I had to run up to Davidson college

Sent from my iPhone

On Jan 18, 2019, at 8:52 AM, Thomas Seifert <tseifert@huntersville.org> wrote:

> Tom Seifert
> Huntersville Police Department
> Tseifert@huntersville.org
> [redacted]

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Friday, January 18, 2019 8:53 AM
To: Nick Bruining
Subject: Are u at PD?

Categories: Release

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Thursday, January 17, 2019 9:39 AM
To: Thomas Seifert
Subject: Photo from Twitter

Categories: Release

Tom Seifert

Huntersville Police Department
Tseifert@huntersville.org
[redacted]

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Thursday, January 17, 2019 7:49 AM
To: Brian Vaughan
Subject: Re:

Categories: Release

Lt.

Here is the draft that we were discussing...

The Huntersville Police Department would like to say thank you to all of the residents and town visitors for their cooperation during the critical incident that occurred at First Citizens Bank and the surrounding area yesterday afternoon. We would also like to recognize the safety procedures displayed by the staff, students and parents of Torrence Creek Elementary School during their dismissal from school for the day. HPD received several positive comments via our social media outlets after the incident. #OneTownOneTeam #WeAreTCE

https://www.facebook.com/tcepta

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

Janet Pierson

From: Brian Vaughan <bvaughan@huntersville.org>
Sent: Thursday, January 17, 2019 7:42 AM
To: Matt Dunker; Thomas Seifert
Subject: FW: Student Registrations

Categories: Release

Send me a new training request for May 30th. Thanks!

BV

From: Ralph Adams <ralph.adams@rccc.edu>
Sent: Thursday, January 17, 2019 7:35 AM
To: Brian Vaughan <bvaughan@huntersville.org>
Subject: RE: Student Registrations

The Antifa/White Nationalist class is full. Our next offering of this class will be on May 30th. I have the other officers in their respective classes.

From: Brian Vaughan <bvaughan@huntersville.org>
Sent: Thursday, January 17, 2019 6:52 AM
To: Ralph Adams <ralph.adams@rccc.edu>
Subject: Student Registrations

Matt Dunker	White Nationalist/Domestic Terrorist	02/26
Tom Seifert	White Nationalist/Domestic Terrorist	02/26
Torey Hardy	Death & Homicide Investigation	04/08
Ben McCormack	Drug Investigations for Patrol	05/01

Lt. Brian Vaughan
Huntersville Police Department
Personnel/Training/Fleet Division
704-464-5382 (office)
[redacted](cell)

E-mail correspondence to and from this address may be subject to the North Carolina Public Records Law and may be disclosed to third parties by an authorized state official. (NCGS.Ch.132)

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Wednesday, January 16, 2019 8:40 PM
To: Matt Dunker
Subject: Patrol Officer Rifle Program Request

Categories: Release

Sgt. Dunker

I am writing this email to request the opportunity to participate in the Patrol Officer Rifle program. My current handgun scores for day and night time qualification are both above 90%. Please let me know if there is anything else I need to complete to be considered for the program.

Thank you in advance,

Tom

Tom Seifert
Huntersville Police Department
tseifert@Huntersville.org
[redacted]

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Wednesday, January 16, 2019 2:49 PM
To: Avis Lewis
Subject: RE: Re

Categories: Release

Got it.

Tom Seifert
Huntersville Police Department
[redacted]
tseifert@huntersville.org

From: Avis Lewis <avissummerslewis@gmail.com>
Sent: Wednesday, January 16, 2019 12:12 PM
To: Thomas Seifert <tseifert@huntersville.org>
Subject: Re: Re

Attached are the flyers for Peter Jordan's PEACE FOR PETER walk in Huntersville on Saturday Feb 16.

Thank you!

On Thu, Jan 10, 2019 at 9:23 AM Thomas Seifert <tseifert@huntersville.org> wrote:

> Tom Seifert
> Huntersville Police Department
> Tseifert@huntersville.org
> [redacted]

Janet Pierson

From: Avis Lewis <avissummerslewis@gmail.com>
Sent: Wednesday, January 16, 2019 12:12 PM
To: Thomas Seifert
Subject: Re: Re
Attachments: Peter Jordan Walk Flyer.jpg; Peter Jordan Walk Flyer.pdf

Categories: Release

Attached are the flyers for Peter Jordan's PEACE FOR PETER walk in Huntersville on Saturday Feb 16.

Thank you!

On Thu, Jan 10, 2019 at 9:23 AM Thomas Seifert <tseifert@huntersville.org> wrote:

> Tom Seifert
> Huntersville Police Department
> Tseifert@huntersville.org
> [redacted]

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Wednesday, January 16, 2019 10:13 AM
To: Thomas Seifert
Subject: Screenshot_20190116-101019_Facebook1.jpg

Categories: Release

Tom Seifert

Huntersville Police Department
Tseifert@huntersville.org
[redacted]

Janet Pierson

From: Mitchell Yates <myates@huntersville.org>
Sent: Wednesday, January 16, 2019 9:24 AM
To: Cody Shaw; Zachary Duncan; Evan Tortorelli; Thomas Seifert
Cc: Nick Bruining
Subject: Taser training tomorrow

Categories: Release

Good morning,

As you know we'll be conducting your Taser training tomorrow. The course is pretty much all day so be prepared. We will get through the Powerpoint as quickly as reasonably possible so we can spend more time on practical exercises. With that said, please bring your duty belts with your gear and firearms with **no ammo** please. Leave your magazines in your vehicle or somewhere else where they can secured and accessed after class. The drills we will be doing will very practical and will not have you running around or anything. For those of you who will be getting an exposure, we will do that at the end of the day. If you have any questions please contact me or Sgt. Bruining. See you all tomorrow morning.

Officer M. L. Yates, PO3
Huntersville Police Department
Traffic Safety Section
Traffic Crash Reconstructionist
704-464-5365

Janet Pierson

From: Earl Gordon <egordon@huntersville.org>
Sent: Tuesday, January 15, 2019 10:50 PM
To: HPD Sworn
Subject: FW: Officer Safety

Categories: Release

From: Earl Gordon
Sent: Tuesday, January 15, 2019 10:50 PM
To: Sector 9213 <Sector9213@huntersville.org>
Subject: Officer Safety

Good evening,

Tonight I received a suspicious vehicle call for service in [redacted] and spoke with the complainant, [redacted], who works for [redacted]. [redacted] advised that a black 4 door Honda passenger car has been following [redacted] at night and on one occasion following [redacted] home. [redacted] [redacted] stated that tonight as she was leaving a building, the same vehicle pulled up and parked next to [redacted] [redacted] drove away and came to the police department without incident. [redacted] has not been able to obtain a registration plate number or noticeable markings to the vehicle. [redacted] also stated that [redacted] observed bandana's on the occupants faces.

Everyone please watch your six. This could easily happen to any of us leaving the PD, and risk bringing a fight home to our families.

Be Safe!

Officer E. J. Gordon - HP261

Huntersville Police Department
9630 Julian Clark Ave.
Huntersville NC, 28078
704-464-5400

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Tuesday, January 15, 2019 10:29 AM
To: Jennifer Sprague
Subject: Re: Uniforms ready

Categories: Release

Thx.

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Jan 15, 2019, at 10:15 AM, Jennifer Sprague <jsprague@huntersville.org> wrote:

> I have various pieces and parts of uniforms ready for you on the credenza outside mine and Lt. Vaughan's offices with your names on them.
>
> Sergeant J.D. Sprague
> Recruiter
> Huntersville Police Department
> http://www.huntersville.org/Departments/Police.aspx

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Monday, January 14, 2019 6:03 PM
To: Jesse Helms
Subject: Re: Graffiti

Categories: Release

Got it

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Jan 14, 2019, at 2:00 PM, Jesse Helms <jhelms@huntersville.org> wrote:

> Looking for suspects information with this recent problem.
> <image2.jpeg>
>
> <image5.jpeg>
>
> <image1.jpeg>
>
> <IMG_3506.jpg>
>
> <image4.jpeg>
>
> <image3.jpeg>
>
> This is taking place at [redacted]
>
> The home owners association [redacted] will be putting up cameras soon to try to catch this subject. Engery United has been notified and will clean the boxes asap.
>
> The road sings on that road have already been called in also.
>
> Some of the same markings have been located [redacted] lately also.

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Monday, January 14, 2019 6:01 PM
To: Jesse Helms
Subject: Re: Graffiti

Categories: Release

OK I never got an attachment.

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Jan 14, 2019, at 4:37 PM, Jesse Helms <jhelms@huntersville.org> wrote:

> I'm trying. lol. It's the same tag as in the last email I sent out.
>
> Officer Jesse Helms
>
> Huntersville Police Department
>
> 9630 Julian Clark Ave.
>
> Huntersville NC 28078
>
> 704-464-5400
>
> jhelms@huntersville.org

From: Thomas Seifert
Sent: Monday, January 14, 2019 4:35:39 PM
To: Jesse Helms
Subject: Re: Graffiti

Do you have any pics?

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Jan 14, 2019, at 4:34 PM, Jesse Helms <jhelms@huntersville.org> wrote:

[redacted] wants officers to be aware of the same graffiti at there site. It appears the suspect/s is using a blue paint marker. Management there stated it has just started.

Thank you

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Monday, January 14, 2019 4:36 PM
To: Jesse Helms
Subject: Re: Graffiti

Categories: Release

Do you have any pics?

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Jan 14, 2019, at 4:34 PM, Jesse Helms <jhelms@huntersville.org> wrote:

> [redacted] wants officers to be aware of the same graffiti at there site. It appears the suspect/s is using a blue paint marker. Management there stated it has just started.
>
> Thank you

Janet Pierson

From: Brian Vaughan <bvaughan@huntersville.org>
Sent: Monday, January 14, 2019 9:34 AM
To: HPD Sworn
Subject: 2019 In-Service Training

Categories: Release

The below list is our In-Service Training for 2019. All the classes will be completed on-line, with the exception of Firearms. The Justice Academy has 5 of the courses up and running in the training portal already. The due date is once again November 30th, 2019. Please print the certificate and place it in my mailbox after you complete each class. Thank you.

Law Enforcement:

- 2019 Firearms Training and Qualification — Requ
- 2019 Legal Update — Requ
- 2019 Juvenile Law Update — Requ
- 2019 Individual Wellness: Coping with Stress and PTSD — Requ
- 2019 Best Practices for Officers During Community Dissent — Requ
- 2019 Law Enforcement Intelligence Update: Gangs and Divisive Groups — Requ
- 2019 Domestic Violence: Law and Procedure Update — Requ
- 2019 Opioid Awareness and Response — Requ
- Hazardous Materials — Topic
- Bloodborne Pathogens — Topic
- Leadership and Professional Development — Topic

Lt. Brian Vaughan
Huntersville Police Department
Personnel/Training/Fleet Division
704-464-5382 (office)
[redacted] (cell)

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Saturday, January 12, 2019 9:16 AM
To: Sean Freeston
Subject: Chief Spruill

Categories: Release

https://www.athensclarkecounty.com/CivicAlerts.aspx?AID=2657

Manager Blaine Williams has appointed Cleveland Lee Spruill, Sr. as the Chief of the Athens-Clarke County Police Department. He will begin his duties as of February 4, 2019.

“After careful consideration and based on extensive feedback from the citizens and officers about what they want to see in our new Police Chief, I believe that Chief Spruill will be an exceptional fit for Athens-Clarke County,” says Williams. “He stood out among an extremely well-qualified group of candidates as the right person to lead our Police Department, uphold our community-oriented policing philosophy, and serve as an ambassador to the community.”

Chief Spruill had served as the Huntersville, North Carolina Chief of Police from May 2014 until January 2019. In his position, he led the 111 member (102 sworn and 9 civilian) Huntersville Police Department in a town with a population of 60,000 and an annual police budget exceeding $12.8 million.

“It is an honor and a privilege to be selected as the next chief of the Athens-Clarke County Police Department,” said Spruill. “I look forward to leading the talented and capable men and women of the department and pledge my best effort to train them and enrich their careers. Together, we will strive to build on organizational successes and enhance trust and relationships with the community to make Athens-Clarke County among the safest places in Georgia to live, learn, work and visit.”

Prior to his time in Huntersville, Spruill served the Alexandria, Virginia Police Department for nearly 27 years. This included more than 17 years of command level experience with assignments in each of the major bureaus. In his final assignment with the Alexandria Police, Spruill served as the Executive Deputy Chief, managing more than 320 sworn and 105 civilian employees, with an annual police budget that exceeded $57 million and serving a population of more than 150,000. Spruill retired from the Alexandria Police Department in 2014 to become the Chief in Huntersville.

“Throughout his 31-year police career, Chief Spruill has established a reputation as a reformer and change agent,” notes Williams. “He has shown that he can support his officers effectively in reducing crime and enhancing the quality of life, while at the same time building trust and strengthening community relationships with law enforcement.”

As part of the process of selecting a new Police Chief, Williams collected public input from residents, as well as current and past police officers. Residents submitted over 150 online form submissions and voicemails, while a panel of Police Department Command Staff also provided feedback and recommendations.

“Chief Spruill embodies the characteristics that both the community and the government are seeking,” said Williams. “I believe he can connect well with the community - including underserved populations, will support the officers, will communicate in a transparent fashion, is fair and builds trust, will emphasize training and 21st Century Policing principles, and has demonstrated an experienced career leading community policing.”

Spruill was born in Queens, New York, in 1964 and relocated with his family to Richmond, Virginia in 1978. After graduating from high school, he enlisted in the U.S. Army where he was assigned to the 3rd U.S. Infantry Battalion at Ft. Myer, Virginia. He was honorably discharged in 1986 and joined the Alexandria Police Department the following year.

Chief Spruill is a graduate of the 217th Session of the FBI National Academy in 2004 and completed the Police Executive Research Forum Senior Management Institute for Police in 2012. He earned a Bachelor of Science degree and a Master’s degree, both in Business Management, from Johns Hopkins University.

Spruill is a member of the Police Executive Research Forum, the International Association of Chiefs of Police, the National Organization of Black Law Enforcement Executives, and the North Carolina Association of Chiefs of Police.

Chief Spruill has three adult children and two grandchildren. During his spare time, he enjoys participating in church youth mentoring programs and coaching youth football.

“Interim Chief Mike Hunsinger has done a commendable job of managing the Police Department during this time of transition,” said Williams. “The Unified Government and this community truly owe him a debt of gratitude.”

Link to Hi-Resolution Photo

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Saturday, January 12, 2019 8:57 AM
To: HPD Sworn
Subject: FW: Found Property

Categories: Release

We found this property on the side of the roadway at the intersection of [redacted]. If you recognize it from any of your LFA cases please let me know. It has been paced into property control. ([redacted]

High Sierra Backpack
Athletic clothing
Nike running Sneakers size 13
Black makeup bag with miscellaneous makeup in it.

OIT Seifert & PTO Aron

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Saturday, January 12, 2019 6:47 AM
To: Thomas Seifert <tseifert@huntersville.org>
Subject: Found Property

NAKED
SKIN

HIGH SIERRA®

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Saturday, January 12, 2019 7:35 AM
To: Thomas Seifert
Subject: Chief Spruill

Categories: Release

https://www.athensclarkecounty.com/CivicAlerts.aspx?AID=2657
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Link to Hi-Resolution Photo

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

Janet Pierson

From: Cody Shaw <cshaw@huntersville.org>
Sent: Friday, January 11, 2019 11:57 AM
To: Thomas Seifert
Subject: Re: DCIN Module 1 Training Class

Categories: Release

Thanks Tom. I'll ride with you.

Sent from my iPhone

On Jan 11, 2019, at 11:42 AM, Thomas Seifert <tseifert@huntersville.org> wrote:

> Amigos ... I have a department vehicle if you want drive with me to the training. We will leave the PD at 7:30 am on Monday. If you have any questions call me.
>
> Tom
>
> Tom Seifert
> Huntersville Police Department
> Tseifert@huntersville.org
> [redacted]
>
> On Jan 11, 2019, at 9:09 AM, Pam Barger <pbarger@huntersville.org> wrote:
>
> > Hey Guys,
> > Don't forget about your training class on Monday and Tuesday. And be sure to take your training manuals with you. As far as the testing goes, just remember that we only have one DCI desktop computer, so only one person can test at a time. Feel free to either see me or email me to set up a date/time to test. The best times for that are either between 8:00am and noon OR between 2:00pm and 4:00pm.
> >
> > Thanks,
> > Pam
> >
> > ---
> >
> > **From:** Pam Barger
> > **Sent:** Wednesday, January 2, 2019 2:37 PM
> > **To:** Thomas Seifert <tseifert@huntersville.org>; Cody Shaw <cshaw@huntersville.org>; Evan Tortorelli <etortorelli@huntersville.org>; Zachary Duncan <zduncan@huntersville.org>
> > **Cc:** Jason Cousar <jcousar@huntersville.org>
> > **Subject:** DCIN Module 1 Training Class
> > **Importance:** High
> >
> > Officers Seifert, Shaw, Tortorelli, Duncan,
> > I have enrolled you in the DCIN Module 1 (General Inquiries) Training class scheduled for Monday, January 14 and Tuesday, January 15, 2019 at the Concord Police Department. The class is scheduled from 9:00am to 3:30pm each day. I have placed a training manual

along with directions to the class in your mailbox. Please take this manual with you to class. You will also need it to take your certification test here at the PD **within 15 days** after completing the classroom portion of the training. I will email your username and password in a separate email. Please have them with you at class also. You will need to complete a training request form prior to going to class, which your training officer can help you do. If you have any questions, please don't hesitate to ask.

Thank you,
Pam Barger
Sr. Records Technician/DCI TAC

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Friday, January 11, 2019 11:42 AM
To: Zachary Duncan; Evan Tortorelli; Cody Shaw
Cc: Brian Vaughan; Jennifer Sprague
Subject: Re: DCIN Module 1 Training Class

Categories: Release

Amigos ... I have a department vehicle if you want drive with me to the training. We will leave the PD at 7:30 am on Monday. If you have any questions call me.

Tom

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

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> Pam
>
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> **Subject:** DCIN Module 1 Training Class
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Thank you,
Pam Barger
Sr. Records Technician/DCI TAC

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Friday, January 11, 2019 9:39 AM
To: Pam Barger
Cc: Cody Shaw; Evan Tortorelli; Zachary Duncan
Subject: Re: DCIN Module 1 Training Class

Categories: Release

Thank you !!!

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Jan 11, 2019, at 9:09 AM, Pam Barger <pbarger@huntersville.org> wrote:

> Hey Guys,
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> Thanks,
> Pam
>
> ---
>
> **From:** Pam Barger
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> **To:** Thomas Seifert <tseifert@huntersville.org>; Cody Shaw <cshaw@huntersville.org>; Evan Tortorelli <etortorelli@huntersville.org>; Zachary Duncan <zduncan@huntersville.org>
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> **Subject:** DCIN Module 1 Training Class
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>
> Thank you,
> Pam Barger
> Sr. Records Technician/DCI TAC

Janet Pierson

From: Brian Vaughan <bvaughan@huntersville.org>
Sent: Friday, January 11, 2019 8:58 AM
To: HPD Sworn
Cc: Deborah James
Subject: Oil Change Alternative Location

Categories: Release

Grease Monkey, on Brown Mill Rd, has been added as a vendor to offer an alternative to Woodie's for oil changes, inspections, and tire rotations. They have agreed to price match Woodie's at a greatly reduced rate. They are available now. This is quick lube type of business where you don't need an appointment. Woodie's can still be used for these services as well and all other work needs to continue to go to Woodie's and appointments HAVE to be made at Woodie's. Thank you!

Lt. Brian Vaughan
Huntersville Police Department
Personnel/Training/Fleet Division
704-464-5382 (office)
[redacted] (cell)

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Thursday, January 10, 2019 12:51 PM
To: Thomas Seifert
Subject: CPA

Categories: Release

CITIZEN'S POLICE ACADEMY

The Huntersville Police Department's Citizen Police Academy is a 5-week program held on Tuesday and Thursday evenings from 6:30 p.m. to 8:30 p.m. at the Huntersville Police Department located at 9630 Julian Clark Avenue, Huntersville, NC. In keeping with our organizational values "Honor, Professionalism and Dedication to Duty," the Huntersville Police Department's Citizen Police Academy is designed to nurture public trust through informing our citizens of the crucial role the police department serves in the community. The Academy is a community relations program and is not designed to train citizens to be police officers or to be our representatives; rather it gives the citizens a basic but realistic view of what the police really do. The Citizen Police Academy is intended to be an interactive program involving open discussion and some "hands on" activities. The CPA is free for all participants.

2019 Dates: February 21 - March 21 from 6:30 p.m. to 8:30 p.m.

Application

2019 APPLICATION

Requirements

Requirements for attending:

Be 18 years of age or older

Must not have been convicted of, or have pending charges for any Felony Offense

Must not have been convicted of, or have pending charges for any Misdemeanor Offense within the last two years.

For additional information, please contact Sergeant Brad Habenicht by email or at 704-464-5359.

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Wednesday, January 09, 2019 6:52 PM
To: Sean Freeston
Subject: Re: Crimestoppers

Categories: Release

Ok

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Jan 9, 2019, at 6:30 PM, Sean Freeston <SeanF@huntersville.org> wrote:

> I don't think so. I'll let you know for sure tomorrow morning
>
> Sent from my iPhone
>
> On Jan 9, 2019, at 6:14 PM, Thomas Seifert <tseifert@huntersville.org> wrote:
>
> > Are there any concerns that need to be addressed at crimestoppers?
> >
> > Tom Seifert
> > Huntersville Police Department
> > Tseifert@huntersville.org
> > [redacted]

Janet Pierson

From: Sean Freeston <SeanF@huntersville.org>
Sent: Wednesday, January 09, 2019 6:31 PM
To: Thomas Seifert
Subject: Re: Crimestoppers

Categories: Release

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Sent from my iPhone

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> Are there any concerns that need to be addressed at crimestoppers?
>
> Tom Seifert
> Huntersville Police Department
> Tseifert@huntersville.org
> [redacted]

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Wednesday, January 09, 2019 6:14 PM
To: Sean Freeston
Subject: Crimestoppers

Categories: Release

Are there any concerns that need to be addressed at crimestoppers?

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

Janet Pierson

From: Rachel Laurenson <RLaurenson@huntersville.org>
Sent: Wednesday, January 09, 2019 3:15 PM
To: HPD Sworn
Subject: NEW Personnel Directive 19-003 SWAT Assessment Announcement

Categories: Release

A new personnel directive has been posted to the ESOP and Power DMS regarding the SWAT Assessment.

Rachel G. Laurenson
Planner/Accreditation Manager
Huntersville Police Department
rlaurenson@huntersville.org

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Wednesday, January 09, 2019 11:24 AM
To: Brian Vaughan
Subject: Re: Patrol Rifle Training Dates
Attachments: image001.gif; image002.gif; image003.jpg

Categories: Release

Thx.

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Jan 9, 2019, at 10:06 AM, Brian Vaughan <bvaughan@huntersville.org> wrote:

> You are in vista!
>
> BV

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Tuesday, January 8, 2019 5:27 PM
To: Brian Vaughan <bvaughan@huntersville.org>
Subject: RE: Patrol Rifle Training Dates

Can you please check and see if I have been added to Vista…thx.

Tom

From: Brian Vaughan <bvaughan@huntersville.org>
Sent: Monday, January 07, 2019 9:29 AM
To: Travis Watts <twatts@huntersville.org>; HPD All Employees <HPDAllEmployees@huntersville.org>
Subject: RE: Patrol Rifle Training Dates

These dates are all in Vista. Please sign up there and notify your supervisor so they can approve you to attend. Thanks!

Lt. Brian Vaughan
Huntersville Police Department
Personnel/Training/Fleet Division
704-464-5382 (office)
[redacted] (cell)
<image001.gif><image002.gif>

From: Travis Watts <twatts@huntersville.org>
Sent: Monday, January 7, 2019 8:57 AM
To: HPD All Employees <HPDAllEmployees@huntersville.org>
Subject: Patrol Rifle Training Dates

To all,

Here are the 2019 patrol rifle and shotgun qualification training dates. When they are entered into the training software a follow up email will be sent so anyone that needs to sign up can.

Quarter 1:

February 5th – 1200 – 7pm
February 7th – 1200 – 7pm

Quarter 2:

May 7th – 8am – 3pm
May 9th – 8am – 3pm

Quarter 3:

August 13th – 8am – 3pm
August 15th – 8am – 3pm

Quarter 4:

November 5th – 1200 - 7pm
November 7th – 1200 – 7pm

Make Up Days:

December 4th – 1200 – 7pm
December 6th – 1200 – 7pm

If there are any questions please reach out. Thanks,

Officer T.W. Watts
Huntersville Police Department
Phone: 704-464-5400
Fax: 704-947-9200
www.huntersville.org/poilce

<image003.jpg>

Janet Pierson

From: Brian Vaughan <bvaughan@huntersville.org>
Sent: Wednesday, January 09, 2019 10:07 AM
To: Thomas Seifert
Subject: RE: Patrol Rifle Training Dates

Categories: Release

You are in vista!

BV

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Tuesday, January 8, 2019 5:27 PM
To: Brian Vaughan <bvaughan@huntersville.org>
Subject: RE: Patrol Rifle Training Dates

Can you please check and see if I have been added to Vista…thx.

Tom

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Lt. Brian Vaughan
Huntersville Police Department
Personnel/Training/Fleet Division
704-464-5382 (office)
[redacted](cell)

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August 15th – 8am – 3pm

Quarter 4:

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November 7th – 1200 – 7pm

Make Up Days:

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December 6th – 1200 – 7pm

If there are any questions please reach out. Thanks,

Officer T.W. Watts
Huntersville Police Department
Phone: 704-464-5400
Fax: 704-947-9200
www.huntersville.org/poilce

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Tuesday, January 08, 2019 5:27 PM
To: Brian Vaughan
Subject: RE: Patrol Rifle Training Dates

Categories: Release

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Tom

From: Brian Vaughan <bvaughan@huntersville.org>
Sent: Monday, January 07, 2019 9:29 AM
To: Travis Watts <twatts@huntersville.org>; HPD All Employees <HPDAllEmployees@huntersville.org>
Subject: RE: Patrol Rifle Training Dates

These dates are all in Vista. Please sign up there and notify your supervisor so they can approve you to attend. Thanks!

Lt. Brian Vaughan
Huntersville Police Department
Personnel/Training/Fleet Division
704-464-5382 (office)
[redacted](cell)

From: Travis Watts <twatts@huntersville.org>
Sent: Monday, January 7, 2019 8:57 AM
To: HPD All Employees <HPDAllEmployees@huntersville.org>
Subject: Patrol Rifle Training Dates

To all,

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Quarter 4:

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November 7th – 1200 – 7pm

Make Up Days:

December 4th – 1200 – 7pm
December 6th – 1200 – 7pm

If there are any questions please reach out. Thanks,

Officer T.W. Watts
Huntersville Police Department
Phone: 704-464-5400
Fax: 704-947-9200
www.huntersville.org/poilce

Janet Pierson

From: Rachel Laurenson <RLaurenson@huntersville.org>
Sent: Tuesday, January 08, 2019 11:01 AM
To: HPD All Employees
Subject: NEW Personnel Directive 19-001 CNT Selection Process

Categories: Release

A new personnel directive has been posted to DMS and the ESOP announcing a Crisis Negotiation Selection Process.

Rachel

Rachel G. Laurenson
Planner/Accreditation Manager
Huntersville Police Department
rlaurenson@huntersville.org

Janet Pierson

From: Bence Hoyle <bhoyle@huntersville.org>
Sent: Tuesday, January 08, 2019 9:25 AM
Cc: HPD All Employees
Subject: Re: FB message appreciating an officer
Attachments: image001.jpg

Categories: Release

Awesome. Good stuff.

On Jan 8, 2019, at 08:31, Jennifer Sprague <jsprague@huntersville.org> wrote:

> Good morning,
>
> I wanted to pass along this message we received on our Facebook page expressing appreciation for Officer Hardy. Good work!
>
> <image001.jpg>
>
> Sergeant J.D. Sprague
> Recruiter
> Huntersville Police Department
> http://www.huntersville.org/Departments/Police.aspx

Janet Pierson

From: Anthony Roberts <aroberts@huntersville.org>
Sent: Tuesday, January 08, 2019 8:45 AM
To: Jennifer Sprague
Cc: HPD All Employees
Subject: Re: FB message appreciating an officer
Attachments: image001.jpg

Categories: Release

Thanks Officer Hardy! Small things like this that you and other officers do are what make HPD great!

Anthony Roberts,
Town Manager

On Jan 8, 2019, at 8:31 AM, Jennifer Sprague <jsprague@huntersville.org> wrote:

> Good morning,
>
> I wanted to pass along this message we received on our Facebook page expressing appreciation for Officer Hardy. Good work!
>
> <image001.jpg>
>
> Sergeant J.D. Sprague
> Recruiter
> Huntersville Police Department
> http://www.huntersville.org/Departments/Police.aspx

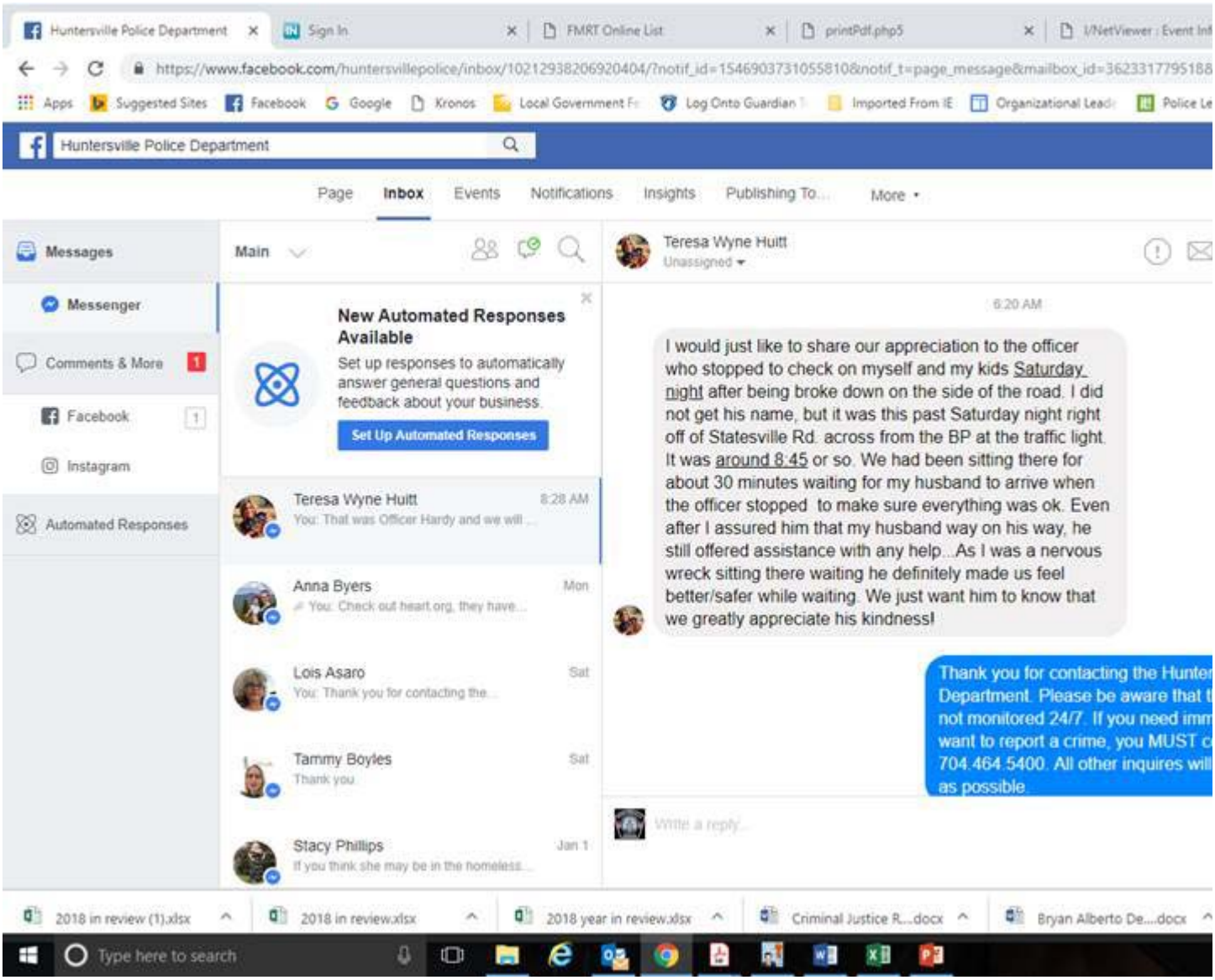
Janet Pierson

From: Jennifer Sprague <jsprague@huntersville.org>
Sent: Tuesday, January 08, 2019 8:32 AM
To: HPD All Employees
Subject: FB message appreciating an officer

Categories: Release

Good morning,

I wanted to pass along this message we received on our Facebook page expressing appreciation for Officer Hardy. Good work!



Sergeant J.D. Sprague
Recruiter
Huntersville Police Department

http://www.huntersville.org/Departments/Police.aspx

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Sunday, January 06, 2019 4:02 PM
To: Barry Graham
Subject: FW: Re:

Importance: High

Categories: Release

Major

Hi, just an FYI… here is the email I mentioned to you that I would be sending to Chief Collins at MCSO.

Hope you had a great weekend!!

Tom

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Sunday, January 6, 2019 3:44 PM
To: MCSO Chief Rodney Collins <Rodney.Collins@mecklenburgcountync.gov>
Cc: Garry Mcfadden (iamhomicideonid@gmail.com) <iamhomicideonid@gmail.com>; garry.mcfadden@mecklenburgcountync.gov
Subject: Re:
Importance: High

Chief Collins

Hi, I hope you had a safe and happy new year. I was contacted by Robbie at Giant Genie Pharmacy 2516 Central Ave, Charlotte, NC 28205 in reference collecting medicine for disposal. I also was in contact with Rodney Ferris be leaving MCSO about removing the medication in the drop box located at Jail North, it is most like full and will need to be emptied. I left the keys for the medicine drop box in my Durango. They were on a yellow foam MCSO keychain.

At HQ there are materials that belong to SafeKids in the storage area that I need to retrieve so that I can return them. Who would you like for me to contact to so I can pick them up and return them?

I left two sets of my personal metal dumbbells in the gym at the training academy. Who would you like for me to contact to retrieve them?

Thanks in advance,

Tom

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org

[redacted]

Janet Pierson

From: Scott Sharp <ssharp@huntersville.org>
Sent: Saturday, January 05, 2019 7:12 PM
To: HPD Sworn
Subject: Fwd: ***Officer Safety***
Attachments: image001.jpg; ATT00001.htm; [redacted] ATT00002.htm; [redacted] ATT00003.htm; [redacted] ATT00004.htm

Categories: Release

Sent from my iPhone

Begin forwarded message:

> **From:** Jay Stokes <jstokes@townofdavidson.org>
> **Date:** January 5, 2019 at 6:58:35 PM EST
> **To:** "dbaucom@corneliuspd.org" <dbaucom@corneliuspd.org>, "ssharp@huntersville.org" <ssharp@huntersville.org>
> **Subject: Fwd: ***Officer Safety*****
>
> Good evening,
>
> Please share with patrol, these two individuals may try to relocate in your jurisdiction.
>
> Sent from my iPad
>
> Begin forwarded message:
>
> From: Anthony Sosnowski <asosnowski@townofdavidson.org<mailto:asosnowski@townofdavidson.org>>
> Date: January 5, 2019 at 5:22:16 PM EST
> To: List-PoliceDavPD <DavPD@townofdavidson.org<mailto:DavPD@townofdavidson.org>>
> Subject: RE: ***Officer Safety***
>
> Attachments are now attached...
>
> From: Anthony Sosnowski <asosnowski@townofdavidson.org<mailto:asosnowski@townofdavidson.org>>
> Sent: Saturday, January 5, 2019 5:10 PM
> To: List-PoliceDavPD <DavPD@townofdavidson.org<mailto:DavPD@townofdavidson.org>>
> Subject: ***Officer Safety***
>
> All:
>
> On [redacted] 2019, at [redacted] hours, DPD officers were dispatched to [redacted] in reference to a B&E in progress ([redacted]). This residence is owned by the [redacted] family and has been vacant pending sale.

Suspects [redacted] and [redacted] utilized a "hide-a-key" from a nearby planter to gain entry into the home. They then unloaded a 26' U-Haul truck containing personal property and furniture and proceeded to "move into" the vacant residence. They also parked their Dodge Charger, [redacted] in the garage. Upon arrival, [redacted] and [redacted] refused to allow officers entry into the home. After obtaining a key from the [redacted] family and their permission to enter, officers entered the home and arrested both suspects without incident.

[redacted] and [redacted] claim allegiance to the Moorish Nation, which share tenets similar to that of traditional sovereign citizens. Common practices of concern include crimes of violence (including against police); scams and frauds; and so-called "paper terrorism" tactics, which typically involves the use of various documents and filings to harass, intimidate and retaliate against police officers. In this incident, on [redacted] 2019, they filled a Quick Claim Deed with the Mecklenburg County Register of Deeds claiming they have legal cause and ownership of the property at [redacted]

[redacted] and [redacted] were booked at the Mecklenburg County Jail, but due to the fact that the Magistrate only filed misdemeanors for B&E and ROD, both have bonded out. After the [redacted] family returned all of their personal belongings to the U-Haul, representatives from U-Haul recovered their truck. [redacted] also had Archers perform a private tow of the Dodge Charger.

During the booking process, the suspects told our officers that they will return to "their" residence. [redacted] has an extensive criminal record that includes several Firearm Possession charges and Resisting Public Officer charges. Please use Extreme caution when dealing with [redacted] or any of their associates. [redacted]

At this time, we have an Authorization to Act as Agent on file for this address that was signed by the [redacted] family. If they return to the property they should be arrested for trespass. We also placed Patrol Unit #125 at the entrance to the driveway to block any vehicles from entering the property. Zone Checks should be performed often.

Sergeant Anthony Sosnowski
Davidson Police Department
asosnowski@townofdavidson.org<mailto:asosnowski@townofdavidson.org>

Janet Pierson

From: Andrew Dempski <adempski@huntersville.org>
Sent: Wednesday, January 02, 2019 3:45 PM
To: HPD All Employees
Subject: Traffic Fatality-McCoy Road

Categories: Release

If you responded to the traffic fatality on McCoy Road on December 30, 2018, THANK YOU for your response and great work. I have watched several of the BWC videos and I observed true compassion and dedicated service to our community.

If you responded, I need your BWC video labeled under the case numbers [redacted] and categorized as Criminal Investigation-Misdemeanor please. We are in the process of downloading all of the video and I see that some BWC has not been downloaded and/or labeled.

Thank you again for your awesome work!

Lt. Dempski

Lieutenant Andrew S. Dempski
Huntersville Police Department
Traffic Safety Division Commander
704-464-5388 Desk
704-947-4909 Fax
adempski@huntersville.org

Janet Pierson

From: John Hicks <jhicks@huntersville.org>
Sent: Monday, December 31, 2018 5:25 PM
To: HPD All Employees
Subject: Motor Vehicle Crash on McCoy Rd

Categories: Release

Good Afternoon,
If you were involved in any way with the two vehicle car crash on McCoy Rd on the Dec 30th, I will need for you to do a supplement for this case. The report numbers are [redacted] Thank you for your assistance.

J. R. Hicks
Huntersville Police Department
Traffic Safety Section/Crash Reconstructionist
JHICKS@Huntersville.org
(704) 464-5400, Fax (704)947-9200

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Friday, December 28, 2018 4:52 PM
To: Craig Raymond
Subject: Re: Cell number change

Categories: Release

Thx.

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Dec 28, 2018, at 9:42 AM, Craig Raymond <craymond@huntersville.org> wrote:

> My new cell phone number is [redacted]
>
> C.D.Raymond
> Traffic Safety Division

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Tuesday, December 25, 2018 1:45 PM
To: Jason Cousar
Subject: Re

Categories: Release

OFFICER SAFETY

Tom Seifert

[redacted]

Janet Pierson

From: Bryan Latza <blatza@huntersville.org>
Sent: Sunday, December 23, 2018 12:25 AM
To: HPD Sworn
Subject: Shotgun Inspections

Categories: Release

Currently we have numerous shotguns that have not been inspected for the 2018 calendar. If you have been issued a shotgun, please make arrangements with Officer Lawing to have your shotgun inspected. Hicks, Bruining, Wade, Gordon, Brunson, Jones, Ferrell, Carter, Barnes, Powers, Tombaugh, Luthart, Lindow, R. Smith, are all exempt from this request as we have already inspected your weapons. We are hoping to have this completed by the end of the year. If you need to leave your shotgun for Officer Lawing, please make sure all ammunition is out of the weapon and that the shotgun is tagged with your name. It can be left with your Sergeant or Lieutenant.

Respectfully,

Lieutenant Bryan S. Latza

Lieutenant Bryan S. Latza
Huntersville Police Department
9630 Julian Clark Ave.
Huntersville, NC 28078
704-464-5400(Work)
[redacted]

Janet Pierson

From: Jammie Habenicht <jhabenicht@huntersville.org>
Sent: Saturday, December 22, 2018 8:41 PM
To: HPD Sworn
Subject: Supplements

Categories: Release

Please disregard if you weren't involved, was easier to send to all.

Anyone who assisted in either of the below cases, if you could complete and attach a brief supplement reference your involvement for case papering.

Thank you for your assistance, stay safe.

[redacted] (Meth Trafficking)

[redacted] (PWISD Marijuana/Cocaine)

Janet Pierson

From: Kevin Tatur <ktatur@huntersville.org>
Sent: Friday, December 21, 2018 4:14 PM
To: HPD Sworn
Subject: Adopt a Cop

Categories: Release

If you had filled out the form for this program your gift is upstairs in the conference room. It has your name on it and is broken down into the division you work in. Hope everyone has a Merry Christmas also.

Thank you,

Kevin

Lt. Kevin Tatur
Ktatur@huntersville.org
Office-704-464-5389
Cell- [redacted]

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Friday, December 21, 2018 11:42 AM
To: Barry Graham
Subject: FW: Girl Scout Event 1/12

Categories: Release

Major

Just an FYI….

Tom

Tom Seifert
Huntersville Police Department
[redacted]
tseifert@huntersville.org

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Friday, December 21, 2018 11:41 AM
To: MCSO Chief Rodney Collins <Rodney.Collins@mecklenburgcountync.gov>
Cc: garry.mcfadden@mecklenburgcountync.gov
Subject: FW: Girl Scout Event 1/12

Chief Collins

Hi, I hope all is well. The Girl Scouts reached out to me in reference to their “Safety Scavenger Hunt” at their 2019 Cookie Rally. This is an event the Sheriff’s Office has assisted with the past 3 years. Can you have someone contact them to let them if you will be able to assist them at their event.

Thanks,

Tom

Tom Seifert
Huntersville Police Department
[redacted]
tseifert@huntersville.org

From: Kaity Scruggs <kscruggs@hngirlscouts.org>
Sent: Thursday, December 20, 2018 12:58 PM
To: Thomas Seifert <tseifert@huntersville.org>
Subject: Girl Scout Event 1/12

Hi Tom,
Thank you for offering to connect us with someone to assist with the safety scavenger hunt at our Cookie Rally event!

It's on January 12th from 1-5pm (the event starts at 2) at Grady Cole Center. We expect about 1000 girls to attend. Officers would be volunteering by circulating the event space and helping girls learn safety guidelines for selling cookies. You can share my email and cell phone number as the contact info..

Kaity Scruggs
336-740-1404
kscruggs@hngirlscouts.org

girl scouts hornets' nest

Kaity Scruggs
Director of Adult Development and Program

Girl Scouts, Hornets' Nest Council
7007 Idlewild Road
Charlotte, NC 28212
704-731-6540

Confidentiality Notice: This email message, including any attachments, is for the sole use of the intended recipient(s) and may contain confidential and privileged information. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient, please contact the sender by reply e-mail and destroy all copies of the original.

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Thursday, December 20, 2018 1:48 PM
To: Matt Dunker
Subject: Fwd: HPD FB post

Categories: Release

Guardian post.

Tom Seifert

[redacted]

Begin forwarded message:

> **From:** <tseifert@huntersville.org>
> **Date:** December 20, 2018 at 1:45:51 PM EST
> **To:** HPD Jim Abraham <jabraham@huntersville.org>
> **Cc:** "HPD Lt. Brian Vaughan" <bvaughan@huntersville.org>, "HPD Major Barry Graham" <barryegraham@bellsouth.net>, "HPD Sgt. Jen Sprague" <jsprague@huntersville.org>
> **Subject: HPD FB post**
>
> Jim
>
> If you need a post for Facebook this just occurred ...Officer Smith helping a resident stranded on the roadway in the pouring rain.

Statesville Rd at Dallas Rd.

Tom Seifert

[redacted]

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Thursday, December 20, 2018 1:47 PM
To: Brian Vaughan
Subject: Re: Lunch at Woodies

Categories: Release

✓

Tom Seifert

[redacted]

On Dec 20, 2018, at 1:01 PM, Brian Vaughan <bvaughan@huntersville.org> wrote:

> Woodies has a catered lunch from Killingtons for anyone that would like to go by their shop for lunch. Please stop in and say hi!
>
> BV
>
> Sent from my iPhone

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Thursday, December 20, 2018 1:46 PM
To: James Abraham
Cc: Brian Vaughan; HPD Major Barry Graham; Jennifer Sprague
Subject: HPD FB post

Categories: Release

Jim

If you need a post for Facebook this just occurred ...Officer Smith helping a resident stranded on the roadway in the pouring rain.

Statesville Rd at Dallas Rd.

Tom Seifert

[redacted]

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Thursday, December 20, 2018 12:06 PM
To: Pam Barger
Subject: Re: DCI Module 1 Training Classes

Categories: Release

Thank you!

Tom Seifert

[redacted]

On Dec 20, 2018, at 10:06 AM, Pam Barger <pbarger@huntersville.org> wrote:

> Tom,
> I have attached a copy of the available DCIN Module 1 (General Inquiries) training classes for you to look over. I also emailed a copy of it to Lt. Cousar and Sgt. Sprague to look over and see which class works best as far as the schedules go with the training officers.
>
> Thanks,
> Pam
>
> <DCI Module 1 Class List.pdf>

Janet Pierson

From: Brian Vaughan <bvaughan@huntersville.org>
Sent: Thursday, December 20, 2018 10:02 AM
To: HPD Sworn
Subject: FINAL Active Shooter Training

Categories: Release

Tomorrow is the final Active Shooter Training for 2018. This training is mandatory. If you are attending, the training is being held at ALEXANDER MIDDLE, beginning promptly at 1300. Thank you.

Lt. Brian Vaughan
Huntersville Police Department
Personnel/Training/Fleet Division
704-464-5382 (office)
[redacted] (cell)

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Wednesday, December 19, 2018 4:51 PM
To: Gary Kriss
Subject: RE: NEW Personnel Directives - New Hires

Categories: Release

Thanks !!

Tom Seifert
Huntersville Police Department
[redacted]
tseifert@huntersville.org

From: Gary Kriss <gkriss@huntersville.org>
Sent: Wednesday, December 19, 2018 2:06 PM
To: Thomas Seifert <tseifert@huntersville.org>
Subject: Re: NEW Personnel Directives - New Hires

Welcome back!!!!!

Sent from my iPhone

On Dec 19, 2018, at 12:59 PM, Thomas Seifert <tseifert@huntersville.org> wrote:

> Rachel
>
> Thank you for your introduction, on a serious note I am very grateful and happy to be back at HPD and look forward to working with everyone.
>
> Thanks,
>
> Tom

From: Rachel Laurenson <RLaurenson@huntersville.org>
Sent: Wednesday, December 19, 2018 10:20 AM
To: HPD All Employees <HPDAllEmployees@huntersville.org>
Subject: NEW Personnel Directives - New Hires

Rachel G. Laurenson
Planner/Accreditation Manager
Huntersville Police Department
rlaurenson@huntersville.org

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Wednesday, December 19, 2018 3:46 PM
To: Jason Cousar
Subject: Re: NEW Personnel Directives - New Hires

Categories: Release

Thanks!!!

Tom Seifert

[redacted]

On Dec 19, 2018, at 3:06 PM, Jason Cousar <jcousar@huntersville.org> wrote:

> Glad to have you back!!!
>
> Sent from my iPhone
>
> On Dec 19, 2018, at 12:59 PM, Thomas Seifert <tseifert@huntersville.org> wrote:
>
> > Rachel
> >
> > Thank you for your introduction, on a serious note I am very grateful and happy to be back at HPD and look forward to working with everyone.
> >
> > Thanks,
> >
> > Tom
> >
> > ---
> >
> > **From:** Rachel Laurenson <RLaurenson@huntersville.org>
> > **Sent:** Wednesday, December 19, 2018 10:20 AM
> > **To:** HPD All Employees <HPDAllEmployees@huntersville.org>
> > **Subject:** NEW Personnel Directives - New Hires
> >
> > Rachel G. Laurenson
> > Planner/Accreditation Manager
> > Huntersville Police Department
> > rlaurenson@huntersville.org

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Wednesday, December 19, 2018 1:05 PM
To: Bradley Myers
Subject: Re: NEW Personnel Directives - New Hires

Categories: Release

Thx “Donnie” see you soon.

Tom

Tom Seifert

[redacted]

On Dec 19, 2018, at 1:02 PM, Bradley Myers <bmyers@huntersville.org> wrote:

> My man, glad u back!
>
> Brad Myers
> bmyers@huntersville.org
>
> On Dec 19, 2018, at 12:59 PM, Thomas Seifert <tseifert@huntersville.org> wrote:
>
> > Rachel
> >
> > Thank you for your introduction, on a serious note I am very grateful and happy to be back at HPD and look forward to working with everyone.
> >
> > Thanks,
> >
> > Tom
>
> **From:** Rachel Laurenson <RLaurenson@huntersville.org>
> **Sent:** Wednesday, December 19, 2018 10:20 AM
> **To:** HPD All Employees <HPDAllEmployees@huntersville.org>
> **Subject:** NEW Personnel Directives - New Hires
>
> Rachel G. Laurenson
> Planner/Accreditation Manager
> Huntersville Police Department
> rlaurenson@huntersville.org

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Tuesday, December 18, 2018 8:26 AM
To: Tyler Medlin
Subject: RE: KB COPS

Categories: Release

Ok great.

Tom Seifert
Huntersville Police Department
[redacted]
tseifert@huntersville.org

From: Tyler Medlin <tmedlin@huntersville.org>
Sent: Tuesday, December 18, 2018 8:25 AM
To: Thomas Seifert <tseifert@huntersville.org>
Subject: Re: KB COPS

I should be in tomorrow and the rest of the week.

Sent from my iPhone

On Dec 18, 2018, at 08:11, Thomas Seifert <tseifert@huntersville.org> wrote:

> Hey are you around this week to give me a tutorial of KBCOPS?
>
> Tom Seifert
> Huntersville Police Department
> [redacted]
> tseifert@huntersville.org

Janet Pierson

From: Tyler Medlin <tmedlin@huntersville.org>
Sent: Tuesday, December 18, 2018 8:25 AM
To: Thomas Seifert
Subject: Re: KB COPS

Categories: Release

I should be in tomorrow and the rest of the week.

Sent from my iPhone

On Dec 18, 2018, at 08:11, Thomas Seifert <tseifert@huntersville.org> wrote:

> Hey are you around this week to give me a tutorial of KBCOPS?
>
> Tom Seifert
> Huntersville Police Department
> [redacted]
> tseifert@huntersville.org

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Tuesday, December 18, 2018 8:12 AM
To: Tyler Medlin
Subject: KB COPS

Categories: Release

Hey are you around this week to give me a tutorial of KBCOPS?

Tom Seifert
Huntersville Police Department
[redacted]
tseifert@huntersville.org

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Monday, December 17, 2018 5:31 PM
To: James Abraham
Subject: Re: Department video

Categories: Release

I will help if you need additional people.

Tom Seifert

[redacted]

On Dec 14, 2018, at 12:09 PM, James Abraham <jabraham@huntersville.org> wrote:

> Half way there I have 11 spots left
>
> Officer J. N. Abraham
> Huntersville Police Department
> 9630 Julian Clark Ave.
> Huntersville, NC 28078
> HPDPIO@huntersville.org
> <image001.png><image002.png><image003.png>
> (W) 704 464-5516
> (C) [redacted]
>
> **From:** James Abraham <jabraham@huntersville.org>
> **Sent:** Friday, December 14, 2018 10:34 AM
> **To:** HPD All Employees <HPDAllEmployees@huntersville.org>
> **Subject:** Department video
>
> I am looking for assistance doing a Night before Christmas video to put out on Christmas Eve. I need 23 individuals to read just 2 lines each and I will edit it all together to be posted on the morning of Christmas Eve providing it all goes right. I can not do this right without 23 people willing to participate from all positions within the PD and want it to be heavily covered by patrol. I promise it will only take as long as it takes you to read two sentences. If you are willing to participate please reply and I will keep a list. I hope to shoot it all Tuesday-Friday if need be and for those on nightshift I will be here ready at 6 on Tuesday-Thursday.
> Thanks,
> Jim
>
> Officer J. N. Abraham
> Huntersville Police Department
> 9630 Julian Clark Ave.
> Huntersville, NC 28078
> HPDPIO@huntersville.org
> <image001.png><image002.png><image003.png>

(W) 704 464-5516
(C) [redacted]

Janet Pierson

From: Melissa Charubini <mcharubini@huntersville.org>
Sent: Monday, December 17, 2018 9:34 AM
To: HPD All Employees
Subject: Treats

Categories: Release

I had some left over treats from a kids event yesterday and placed them in the breakroom. The edibles are in a box on the table, and the drinks are in the fridge. Help yourself!

Detective M. Charubini (Brunson)
Huntersville Police Department
704.464.5345 (Desk)
[redacted] (Cell)
mbrunson@huntersville.org

Date : 9/16/2019 7:36:13 AM
From : "Janet Pierson" jpierson@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Subject : Request #19-63

Just an update on this request (Freeston's e-mails). I am almost done……my plan is to have them to you no later than Wednesday of this week. I am so sorry it has taken so long! Thank you for your patience.

Janet

Date : 6/28/2019 4:05:03 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Subject : Request 19-48
Attachment : 19-48ReleasedFile3.pdf;19-48ReleasedFile4.pdf;

I have attached the last two files. If you have any questions, please let me know.

Janet Pierson, NCCMC
Town Clerk
Post Office Box 664
Huntersville, NC 28070
PH: 704.766.2202

Janet Pierson

From: Andrew Walters <awalters@huntersville.org>
Sent: Wednesday, May 01, 2019 11:45 AM
To: HPD Sworn
Subject: FW: Suspicious Vehicle [redacted]

Categories: Release

HPD Officers,

Please be on the lookout for this vehicle. [redacted] stated that the driver of the vehicle was parked across the street from her house looking into the neighbor's open garage [redacted] stated she walked outside so that he would know she was watching him. The license plate is fictitious and returns to a [redacted] out of Charlotte.

From: [redacted]
Sent: Wednesday, May 1, 2019 11:22 AM
To: Andrew Walters <awalters@huntersville.org>
Subject: Suspicious Vehicle Keller Court

Hi Officer Walters - thank you for coming by. My name is [redacted] phone number [redacted]

Attached are the photos I shared with you earlier. License plate was [redacted], [redacted] Driver was an adult [redacted]

Please let me know if you have any other questions. We appreciate your service. Thank you!!

Janet Pierson

From: Tyler Medlin <tmedlin@huntersville.org>
Sent: Tuesday, April 30, 2019 8:37 AM
To: HPD Sworn
Cc: Jon-Matthew McCutcheon
Subject: FW: Follow up incident in [redacted] parking lot [redacted]

Categories: Release

Just a heads up to the 12 officers and anyone else who might end up responding if we get backed up. There does not appear to be a problem at this point, but if we get another call similar to this try and educate both the caller and the dog owners about what is and is not acceptable. Summer is coming and even at night it can quickly get too hot for dogs to be in cars, but that is not an end all be all solution. Last year we had to force entry to save a dog at Walmart and that is not ideal.

I am copying McCutcheon (Animal Control) in also so he can send some tips about what to look for when doing an evaluation for the safety of animals in cars.

Thanks

Tyler

From: Ryan Smith <rsmith@huntersville.org>
Sent: Tuesday, April 30, 2019 7:46 AM
To: Tyler Medlin <tmedlin@huntersville.org>
Subject: FW: Follow up incident in Lowes parking lot 530 pm 4/29/19

Sergeant Ryan Smith
Huntersville Police Department
Criminal Investigations Division
Phone: 704-464-5400
Fax: 704-947-9200

From: Becca Miller <outdoorlovetwo2@gmail.com>
Sent: Tuesday, April 30, 2019 7:27 AM
To: Ryan Smith <rsmith@huntersville.org>; John Allen <jallen@huntersville.org>; Seth Hager <shager@huntersville.org>
Subject: Follow up incident in Lowes parking lot 530 pm 4/29/19

I want to make patrol aware of this women;

While shopping at [redacted] my husband and I were standing in line [redacted] when an almost frantic lady came in and asked the clerk to page our car licences number. I asked her what was wrong?, she could just respond someone was calling the police about our vehicle. I question her about what the car looked like and she confirmed it was our vehicle so we left our purchases and went out to the parking lot with this lady. On the way to our vehicle this lady began to tell us what was going on. A women had verbally attacked her as she was walking to her vehicle parked next to ours. It took this Lady several minutes to get the verbal attacker women to realize she did not own our vehicle. The verbal attacker women was going on and on about the fact our dog was in our ***open window car.*** Verbal attacker was very aggressive, and all over our vehicle. The Lady who came to get us in the store kept telling her there was nothing wrong with the dog or her condition. As we too told verbal attacker several times as we approached our vehicle, the windows were down and we had parked in the shade on a nice cool evening. This verbal attacker called 911 telling them the windows were not down in our vehicle and to send an officer. As we waited for the officer this verbal attacker kept after us and moving to and fro toward our car. We had to put our bodies between our vehicle and the verbal attacker to keep her away from our car and dog as she kept verbally attacking us. She was upsetting our dog tremendously. She kept saying she was going to post all of this on face book among other threats she made to us. The only way I could get her away from our car was to pull out my Cell phone and begin to video her. At that point she backed way off and hid behind near by cars. We left Our car as it was with our dog inside as she was, waiting for the officer. The Officer came on scene looked at our vehicle and where we were parked in the shade, peeked at our dog and said she was fine. Even after the officer begin to leave this verbal attacker was going to come back at my husband and myself once again. She only stopped when she looked over her shoulder to see the officer had paused his vehicle, only then did she continue into [redacted] This women clearly has issues. She is in her 60's, Heavy build, Bottled blond, shoulder length hair. The 911 call she made would have been approximately [redacted] You maybe able to get her name from this 911 call documentation.

I am very concerned this woman will see us out in the area and once again start to harassing not only us but our dog as well. With her constant poking her head in our cars windows she had just about exhausted our dog from fright of a stranger being in our dogs comfort zone in-crouching on our personnel space as well as touching and being up in the windows of our car. What may this woman do to other people? Given the time of evening and this women's age I have to wonder if all of this was some sort of Dementia episode? Verbal attacker women's motivations seemed more toward in engaging others in an altercation and to spew then the safety of our dog. Thank you for your help [redacted]

Janet Pierson

From: Kaysie Quicano <kquicano@huntersville.org>
Sent: Wednesday, April 17, 2019 5:40 AM
To: HPD Sworn
Subject: [redacted]Larceny
Attachments: [redacted]PNG

Categories: Release

All,
These two B/M individuals were involved in a larceny at the [redacted] at approximately 0329 hours.
If you are able to identify either of these individuals, please let me know.

Officer K. Quicano
HP285
Huntersville Police Department
704-464-5400

Janet Pierson

From: Wesley Gryder <wgryder@huntersville.org>
Sent: Tuesday, April 16, 2019 8:57 AM
To: HPD Sworn
Subject: 2015 Hyundai Sonata parked at Walmart

Categories: Release

All,

Over the next few days a [redacted] bearing NC Registration of [redacted] will be parked in the PVA of [redacted] Complainant called into today to advise that she is waiting for her deceased friend's family to arrive in town to take possession of the vehicle.

Contact Information for the vehicle:
[redacted]

Thanks,

Officer W.B. Gryder HP242
Huntersville Police Dept.
PTO / Patrol Officer – A Watch
Phone: 704-464-5400
Fax: 704-947-9200
Email: wgryder@huntersville.org

Janet Pierson

From: Jeffrey Guertin <jguertin@huntersville.org>
Sent: Monday, April 15, 2019 9:40 PM
To: HPD Sworn
Subject: [redacted] felony larceny suspect
Attachments: larceny suspect.jpg

Categories: Release

All,

If anyone is able to ID this suspect please contact me. He stole[redacted]

Thanks,

Guertin

Janet Pierson

From: Brent May <bmay@huntersville.org>
Sent: Monday, April 15, 2019 1:32 PM
To: HPD Sworn
Subject: [redacted] Pushout
Attachments: Exterior - PL Front #1 {AP 2009} (4_14_2019 10_00_13 PM EDT)(2).jpg; PTZ - Infants {AP 711} (4_14_2019 10_01_45 PM EDT).jpg; Receiving - Chargebacks {AP 260} (4_14_2019 10_06_58 PM EDT).jpg

Categories: Release

On Sunday, [redacted] an unidentified [redacted] entered the store at closing and hid in the store.

At around 10:07pm he exited the store though a fire exit located in the store room.

He took [redacted] and got into a [redacted] with a [redacted]

I have attached pics of the car and of the suspect. If you recognize either, please let me know!

Officer B.A. May
HP251
Huntersville Police Department
9630 Julian Clark Ave.
704.464.5400

Janet Pierson

From: HPD Volunteer <HPDVolunteer@huntersville.org>
Sent: Monday, April 15, 2019 12:11 PM
To: Thomas Seifert
Subject: Phone message

Categories: Release

Monday 4/15/2019 [redacted] called asking if you had any information on his truck that was stolen from his yard. He gave me a partial report number of [redacted]

Bill Walsh, Volunteer
Huntersville Police Department (704)464-5400
hpdvolunteer@huntersville.org

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Thursday, April 11, 2019 7:57 AM
To: Thomas Seifert
Subject: FW: Training and Development Crimes Doc
Attachments: Training and Development Crimes Doc.docx; ATT00001.htm

Categories: Release

To all

This document was on the common drive in an old format.

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Wednesday, January 16, 2019 2:45 PM
To: Thomas Seifert <tseifert@huntersville.org>
Subject: RE: Training and Development Crimes Doc

Tom Seifert
Huntersville Police Department
[redacted]
tseifert@huntersville.org

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Tuesday, January 15, 2019 9:07 PM
To: Thomas Seifert <tseifert@huntersville.org>
Subject: Training and Development Crimes Doc

Janet Pierson

From: Ryan Danehy <rdanehy@huntersville.org>
Sent: Tuesday, April 09, 2019 9:32 PM
To: HPD Sworn
Subject: Fwd: Catalytic Converter Thefts from Church Vans
Attachments: image008.jpg; image002.jpg; image004.jpg; image006.jpg

Categories: Release

From: "Williams, Damien" <Damien.Williams@cityofrockhill.com>
Date: April 9, 2019 at 4:29:45 PM EDT
To: "Swallows, Richard" <rswallows@cmpd.org>
Cc: "Foggie, Candace" <candace.foggie@cmpd.org>, "Littlejohn, Jay" <jlittlejohn@cmpd.org>, "Carter, Michael" <mcarter2@cmpd.org>, "Catherine Dahlinghaus (York Co.)" <catherine.dahlinghaus@yorkcountygov.com>, "Miller, Richard" <rmiller@pinevillenc.gov>, "Stinson, Sabrina" <sstinson@cmpd.org>, "Carlson, David" <dcarlson@cmpd.org>, "Sejdic, Alen" <Alen.Sejdic@cmpd.org>, "jhelms@huntersville.org" <jhelms@huntersville.org>, "A. Pullen (Belmont PD)" <apullen@belmontpolice.org>, "Amanda Wisecarver (Cabarrus Co.)" <alwisecarver@cabarruscounty.us>, "Bettina Bissell (GCPD)" <bbissell@gcps.org>, "Bobby Nicely (Concord PD)" <nicelyrm@concordnc.gov>, "Bridget Burleson (Cornelius)" <bburleson@corneliuspd.org>, "Charlene Tombaugh (Huntersville PD)" <ctombaugh@huntersville.org>, "Daniel Helms (Matthews PD)" <dhelms@matthewsnc.gov>, Daniel Miglin <DMiglin@mooresvillenc.gov>, "jcarrier@marshville.org" <jcarrier@marshville.org>, "Jeff Jones (Lancaster Co.)" <jjones@lacoso.net>, "Justin Smith (Kannapolis PD)" <jsmith@kannapolisnc.gov>, Katie Congel <congelk@concordnc.gov>, "Lori Kiker (Union Co.)" <Lori.Kiker@unioncountync.gov>, "Lt Dexter Wilson (Waxhaw PD)" <dwilson@waxhaw.com>, "Matt Phillips (Gastonia PD)" <phillips_matt@cityofgastonia.com>, "Mike Proctor (Cleveland Co.)" <Mike.Proctor@clevelandcounty.com>, "Ofc Guertin (Huntersville PD)" <jguertin@huntersville.org>, "Peter Chryst (Monroe PD)" <pchryst@monroenc.org>, "Ryan Danehy (Huntersville PD)" <rdanehy@huntersville.org>, "Vanessa Perez (York Co.)" <Vanessa.perez@yorkcountygov.com>, Vernon Siders <vsiders@townofdavidson.org>, "Ytalo Delgado (Concord PD)" <delgadoy@concordnc.gov>, Auto Theft Unit <autotheftunit@cmpd.org>, "Black, Bryan" <bryan.black@cmpd.org>, "Clodfelter, Tammatha" <Tammatha.Clodfelter@cmpd.org>, "Mrak, Kaiti (Reedy)" <kmrak@cmpd.org>, "Marchbanks, James" <James.Marchbanks@cmpd.org>, "Johnson, Zana" <zana.johnson@cmpd.org>, "Price, Fairley E." <fprice@cmpd.org>, "Hopkins, Gregory S." <ghopkins@cmpd.org>, "Nguyen, Monica" <MNguyen@cmpd.org>, "Humphrey, Mike" <mhumphrey@cmpd.org>, "Wilson, Andrea" <andrea.wilson@cmpd.org>
Subject: Re: Catalytic Converter Thefts from Church Vans

We continue to see it in RH also targeting daycare vans and our city housing authority trucks were also targeted. The [redacted] in color, pretty standard in style, maybe an early [redacted] model based on video from 1 of our incidents. York County Sheriff's office has continued to see incidents as well.

Damien Williams
RHPD Research Data Analyst
803-326-3753

On Apr 9, 2019, at 2:32 PM, Swallows, Richard <rswallows@cmpd.org> wrote:

Good afternoon,

Last month, York County sent out an email regarding a catalytic converter that was taken from a church van. I looked back two months to see if we have had anything similar in our jurisdiction. We have had at least four with the same MO (**targeting full size Ford vans from churches**). We typically see older Honda Odysseys and Accords being targeted for the converters, so this is not normal for us. In York County's incident, there are photos of what appears to be a [redacted] suspect wearing [redacted] and driving in what appears to be a [redacted]

See details below:

[redacted] Suspect/s stole catalytic converter from 2001 Ford Econoline.

[redacted] Suspect/s stole catalytic converter from 1998 Ford van.

[redacted] Suspect/s stole catalytic converter from 1997 Ford Club Wagon van.

[redacted] Suspects stole catalytic converter from church van. Suspect wearing tall boots. Suspect vehicle appears to be a Ford pickup.
<image002.jpg> <image004.jpg> <image006.jpg> <image008.jpg>

[redacted] Suspect/s stole catalytic converter from a 2012 Ford Econoline.

[redacted] Suspect/s stole catalytic converter from a 1998 Ford van.

Possibly related:
[redacted] Suspect/s stole catalytic converter from a 2001 Ford E-350 van.

If any of your in other agencies have had similar thefts, please let me know.

Thanks,
Rich

Richard J. Swallows
Data Analytics Specialist
Crime Analysis Division
Charlotte-Mecklenburg Police Department
rswallows@cmpd.org
[redacted]

This message is confidential and its contents are not to be released without the authorization of the Charlotte-Mecklenburg Police Department pursuant to North Carolina General Statute

Janet Pierson

From: Bryan Latza <blatza@huntersville.org>
Sent: Monday, April 08, 2019 9:57 AM
To: HPD Sworn
Subject: FW: Vandalism at [redacted]

Categories: Release

Did anyone happen to hear or see anything suspicious? Also, did we happen to receive a call for service out there? Thank you!

From: [redacted]
Sent: Sunday, April 07, 2019 7:06 PM
To: Bryan Latza <blatza@huntersville.org>
Subject: Vandalism at Wallace Pond

Lt. Latza,
[redacted] was vandalized Saturday night. I do not know who was working for us last night. Can you please ask the officer who was working if they saw anyone that was suspicious?

Janet Pierson

From: Seth Hager <shager@huntersville.org>
Sent: Sunday, April 07, 2019 11:23 AM
To: HPD Sworn
Subject: LFA Victim Statement
Attachments: LFA Statement Blank (003).doc

Categories: Release

Patrol Officers,

Please save this document and utilize when completing an LFA report. This should be scanned and added to the case related file section of your report. Thanks!

T.S. Hager | K-9 Sergeant
Huntersville Police Department
9630 Julian Clark Avenue
Huntersville, NC 28078
Office 704.464.5400 | Cell [redacted]
shager@huntersville.org

Janet Pierson

From: Wesley Gryder <wgryder@huntersville.org>
Sent: Saturday, April 06, 2019 5:03 PM
To: HPD Sworn
Subject: FW: IMG_4255.mov
Attachments: IMG_4255.mov

Categories: Release

All,

The attached clip is from an LFA that occurred on [redacted]. These subjects are probably involved in several others that were reported [redacted]. A[redacted]was stolen in my LFA and another was stolen off [redacted] The video isn't all that good but hoping to get lucky if anyone recognizes them.

Suspects appear to be four young[redacted]

Thanks,

Officer W.B. Gryder HP242
Huntersville Police Dept.
PTO / Patrol Officer – A Watch
Phone: 704-464-5400
Fax: 704-947-9200
Email: wgryder@huntersville.org

From: [redacted]
Sent: Saturday, April 06, 2019 4:38 PM
To: Wesley Gryder <wgryder@huntersville.org>
Subject: IMG_4255.mov

[redacted]

Janet Pierson

From: Cody Shaw <cshaw@huntersville.org>
Sent: Wednesday, April 03, 2019 4:25 PM
To: HPD Sworn
Subject: Suspect Identification
Attachments: Suspects [redacted]

Categories: Release

I am hoping for some help identifying a suspect reference a [redacted] that occurred at [redacted] I have identified the [redacted] male and am attempting to identify the [redacted] male. If you have any information that could help just let me know. Thank you all.

Cody Shaw
Huntersville Police Department

Janet Pierson

From: Kevin Earp <k.earp@cms.k12.nc.us>
Sent: Tuesday, April 02, 2019 1:44 PM
To: Crawford, Laura; Hawkins, Jack J
Cc: Collins, Daniel L.; tseifert@huntersville.org
Subject: RE: [External] RE: Charlotte Safety School - Wednesday night set-up.

Categories: Release

I had given Jack my hand written notes from last year of what we picked up. I don't know if those numbers jive with the numbers below….I sure hope so,

D. Kevin Earp, MS, ARM, CSP, CSSM
Director of Safety, Environmental Health, & Risk Management
Charlotte-Mecklenburg Schools
3301 Stafford Drive
Charlotte, NC 28208
980-343-5156

From: Crawford, Laura [mailto:laura.crawford@labor.nc.gov]
Sent: Tuesday, April 2, 2019 1:35 PM
To: Hawkins, Jack J <Jack.Hawkins@charter.com>; Kevin Earp <k.earp@cms.k12.nc.us>
Cc: Collins, Daniel L. <daniell.collins@cms.k12.nc.us>; tseifert@huntersville.org
Subject: RE: [External] RE: Charlotte Safety School - Wednesday night set-up.

CAUTION: This email originated from outside the CMS organization. Do not click links, give sensitive information, or open attachments unless verified. Forward all suspicious email to spam@cms.k12.nc.us.

Did we already place the order? Please fine the below description of what we picked up last year (if needed):

Here is what we order last year

desc	qty	price	ext price
12 oz 8pk classic	10	5.5	55
12 oz 8 pk dt coke	12	5.5	66
12 oz 8pk sprint	3	5.5	16.5
12 oz 8 pk dr pepp	3	5.5	16.5
20 dasani	20	5.87	117.4
		sub	271.4
		tx	19.68
		total	291.08

Laura Crawford
District Supervisor
North Carolina Dept. of Labor
Occupational Safety and Health Division
901 Blairhill Road, Suite 200

Charlotte, NC 28217
704.665.6792 (direct)
704.665.4341 (office)

laura.crawford@labor.nc.gov

Email correspondence to and from this sender may be subject to the North Carolina Public Records Law and may be disclosed to third parties.

From: Padgett, Dennis <dennis.padgett@ccbcc.com>
Sent: Tuesday, April 2, 2019 10:28 AM
To: Hawkins, Jack J <Jack.Hawkins@charter.com>; Kevin Earp <k.earp@cms.k12.nc.us>; Hoke, Ralph <ralph.hoke@ccbcc.com>
Cc: Collins, Daniel L. <daniell.collins@cms.k12.nc.us>; Crawford, Laura <laura.crawford@labor.nc.gov>
Subject: [External] RE: Charlotte Safety School - Wednesday night set-up.

CAUTION: External email. Do not click links or open attachments unless you verify. Send all suspicious email as an attachment to report.spam@nc.gov

Ralph,

Here is the latest communication from the Charlotte Safety School.

Laura – Ralph can be reach at 704-557-4267.

From: Hawkins, Jack J <Jack.Hawkins@charter.com>
Sent: Tuesday, April 2, 2019 10:25 AM
To: Kevin Earp <k.earp@cms.k12.nc.us>
Cc: Collins, Daniel L. <daniell.collins@cms.k12.nc.us>; Crawford, Laura <laura.crawford@labor.nc.gov>; Padgett, Dennis <dennis.padgett@ccbcc.com>
Subject: RE: Charlotte Safety School - Wednesday night set-up.

Kevin,

I just spoke with Dennis. The delivery to the office/store at 4115 Coca-Cola Plaza (Southpark) doesn't get there until Wednesday, so after 1:30 is when they'll need to be picked up.

Dennis is going to REPLY ALL to this email and copy Ralph (the person who manages the store), so we can call Ralph and pay over the phone, unless he indicates otherwise. Laura?

Thanks,
Jack

R. Jack Hawkins, CSP, ARM | Sr. Director, Safety and Compliance | Office 704.206.5103 | Cell 704.953.9383
7820 Crescent Executive Drive | Charlotte, NC 28217

From: Kevin Earp [mailto:k.earp@cms.k12.nc.us]
Sent: Tuesday, April 2, 2019 10:13 AM
To: Hawkins, Jack J <Jack.Hawkins@charter.com>
Cc: Collins, Daniel L. <daniell.collins@cms.k12.nc.us>
Subject: FW: Charlotte Safety School - Wednesday night set-up.

Jack,

Tom thought the drink pickup was today. Since he's on the golf list I told him we would take care of the drinks. Is there any way we can pick-up earlier than 1:30 tomorrow or even today?

D. Kevin Earp, MS, ARM, CSP, CSSM
Director of Safety, Environmental Health, & Risk Management
Charlotte-Mecklenburg Schools
3301 Stafford Drive
Charlotte, NC 28208
980-343-5156

From: Thomas Seifert [mailto:tseifert@huntersville.org]
Sent: Monday, April 1, 2019 3:42 PM
To: Hawkins, Jack J <Jack.Hawkins@charter.com>
Cc: Kevin Earp <k.earp@cms.k12.nc.us>; Collins, Daniel L. <daniell.collins@cms.k12.nc.us>; allen.mcmillan <allen.mcmillan@adeccogroup.com>; Biren Patel (PatelBiren@bfusa.com) <PatelBiren@bfusa.com>; Bob Kastenhuber <Bob.Kastenhuber@comporium.com>; Carrie Nguyen (carrie.nguyen@honeywell.com) <carrie.nguyen@honeywell.com>; Darius Chisholm (dariuschisholm@gmail.com) <dariuschisholm@gmail.com>; Denise Kennedy, MS (denise.kennedy@duke-energy.com) <denise.kennedy@duke-energy.com>; Eddie Hawks (wehawks@foodlion.com) <wehawks@foodlion.com>; Eddie Kennedy (ekennedy@charlottepipe.com) <ekennedy@charlottepipe.com>; Edward T Muldoon (edward.t.muldoon@bankofamerica.com) <edward.t.muldoon@bankofamerica.com>; George Massey (gfm65trumpet@yahoo.com) <gfm65trumpet@yahoo.com>; Hansford, Ogden Jr <ogden.hansford@duke-energy.com>; Ian Starkey (ians@safetync.org) <ians@safetync.org>; JAbney <JAbney@smeinc.com>; John Booth (john.booth@carolinashealthcare.org) <john.booth@carolinashealthcare.org>; Joni Holmes <jholmes@employersassoc.com>; Julian Mercer (julian.mercer@agilityfs.com) <julian.mercer@agilityfs.com>; Laura Crawford (laura.crawford@labor.nc.gov) <laura.crawford@labor.nc.gov>; Lee Mckinney (lee.mckinney@labor.nc.gov) <lee.mckinney@labor.nc.gov>; Michael Scott (Michael.Scott@amefird.com) <Michael.Scott@amefird.com>; Nick Johnson (worleyjohnson3rd@gmail.com) <worleyjohnson3rd@gmail.com>; Paul Caulford (paul.caulford@mann-hummel-ft.com) <paul.caulford@mann-hummel-ft.com>; Roger Phillips (rphillips@joegibbsracing.com) <rphillips@joegibbsracing.com>; Russell Bagley (rwbagley@novanthealth.org) <rwbagley@novanthealth.org>; Russell McCue (rmccue@ci.charlotte.nc.us) <rmccue@ci.charlotte.nc.us>; Scott.Baranowski@OMNOVA.com; Shanna Levesque (shanna.levesque@marsh.com) <shanna.levesque@marsh.com>; Tara Payne <Tara.payne@labor.nc.gov>; Gordon, Tim D <Tim.Gordon@charter.com>; Victoria Cross (VCross@steelfab-inc.com) <VCross@steelfab-inc.com>; Marvin Gross <bruceg@safetync.org>
Subject: Re: Charlotte Safety School - Wednesday night set-up.

CAUTION: This email originated from outside the CMS organization. Do not click links, give sensitive information, or open attachments unless verified. Forward all suspicious email to spam@cms.k12.nc.us.

I can get them at 1:30pm.

Tom Seifert

Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Apr 1, 2019, at 3:01 PM, Hawkins, Jack J <Jack.Hawkins@charter.com> wrote:

> Kevin,
>
> We are going to need someone to pick up the drinks at Coke Wednesday after 1:30.
>
> Thanks,
> Jack
>
> <image001.png>
>
> **R. Jack Hawkins, CSP, ARM** | Sr. Director, Safety and Compliance | Office 704.206.5103 | Cell 704.953.9383
> 7820 Crescent Executive Drive | Charlotte, NC 28217
>
> ---
>
> **From:** Kevin Earp [mailto:k.earp@cms.k12.nc.us]
> **Sent:** Monday, April 1, 2019 3:00 PM
> **To:** Collins, Daniel L. <daniell.collins@cms.k12.nc.us>; allen.mcmillan <allen.mcmillan@adeccogroup.com>; Biren Patel (PatelBiren@bfusa.com) <PatelBiren@bfusa.com>; Bob Kastenhuber <Bob.Kastenhuber@comporium.com>; Carrie Nguyen (carrie.nguyen@honeywell.com) <carrie.nguyen@honeywell.com>; Darius Chisholm (dariuschisholm@gmail.com) <dariuschisholm@gmail.com>; Denise Kennedy, MS (denise.kennedy@duke-energy.com) <denise.kennedy@duke-energy.com>; Eddie Hawks (wehawks@foodlion.com) <wehawks@foodlion.com>; Eddie Kennedy (ekennedy@charlottepipe.com) <ekennedy@charlottepipe.com>; Edward T Muldoon (edward.t.muldoon@bankofamerica.com) <edward.t.muldoon@bankofamerica.com>; tseifert@huntersville.org; George Massey (gfm65trumpet@yahoo.com) <gfm65trumpet@yahoo.com>; Hansford, Ogden Jr <ogden.hansford@duke-energy.com>; Ian Starkey (ians@safetync.org) <ians@safetync.org>; JAbney <JAbney@smeinc.com>; Hawkins, Jack J <Jack.Hawkins@charter.com>; John Booth (john.booth@carolinashealthcare.org) <john.booth@carolinashealthcare.org>; Joni Holmes <jholmes@employersassoc.com>; Julian Mercer (julian.mercer@agilityfs.com) <julian.mercer@agilityfs.com>; Laura Crawford (laura.crawford@labor.nc.gov) <laura.crawford@labor.nc.gov>; Lee Mckinney (lee.mckinney@labor.nc.gov) <lee.mckinney@labor.nc.gov>; Michael Scott (Michael.Scott@amefird.com) <Michael.Scott@amefird.com>; Nick Johnson (worleyjohnson3rd@gmail.com) <worleyjohnson3rd@gmail.com>; Paul Caulford (paul.caulford@mann-hummel-ft.com) <paul.caulford@mann-hummel-ft.com>; Roger Phillips (rphillips@joegibbsracing.com) <rphillips@joegibbsracing.com>; Russell Bagley (rwbagley@novanthealth.org) <rwbagley@novanthealth.org>; Russell McCue (rmccue@ci.charlotte.nc.us) <rmccue@ci.charlotte.nc.us>; Scott.Baranowski@OMNOVA.com; Shanna Levesque (shanna.levesque@marsh.com) <shanna.levesque@marsh.com>; Tara Payne <Tara.payne@labor.nc.gov>; Gordon, Tim D <Tim.Gordon@charter.com>; Victoria Cross (VCross@steelfab-inc.com) <VCross@steelfab-inc.com>; Marvin Gross <bruceg@safetync.org>
> **Subject:** Charlotte Safety School - Wednesday night set-up.
>
> All,

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- Eddie Hawks
- Denise Kennedy
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- John Booth
- Biren Patel
- George Massey
- Dan Collins

If Eddie can bring the bags we will also stuff some literature in the bags and get the registration table area set-up.

Thanks,
Kevin

D. Kevin Earp, MS, ARM, CSP, CSSM
Director of Safety, Environmental Health, & Risk Management
Charlotte-Mecklenburg Schools
3301 Stafford Drive
Charlotte, NC 28208
980-343-5156

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Janet Pierson

From: Kennedy, Denise D <Denise.Kennedy@duke-energy.com>
Sent: Monday, April 01, 2019 3:40 PM
To: Kevin Earp; Collins, Daniel L.; allen . mcmillan; Biren Patel (PatelBiren@bfusa.com); Bob Kastenhuber; Carrie Nguyen (carrie.nguyen@honeywell.com); Darius Chisholm (dariuschisholm@gmail.com); Eddie Hawks (wehawks@foodlion.com); Eddie Kennedy(ekennedy@charlottepipe.com); Edward T Muldoon(edward.t.muldoon@bankofamerica.com); tseifert@huntersville.org; George Massey(gfm65trumpet@yahoo.com); Hansford Jr., Ogden; Ian Starkey (ians@safetync.org); JAbney; Jack Hawkins(jack.hawkins@charter.com); John Booth(john.booth@carolinashealthcare.org); Joni Holmes; Julian Mercer(julian.mercer@agilityfs.com); Laura Crawford(laura.crawford@labor.nc.gov); Lee Mckinney(lee.mckinney@labor.nc.gov); Michael Scott(Michael.Scott@amefird.com); Nick Johnson(worleyjohnson3rd@gmail.com); Paul Caulford(paul.caulford@mann-hummel-ft.com); Roger Phillips (rphillips@joegibbsracing.com); Russell Bagley (rwbagley@novanthealth.org); Russell McCue (rmccue@ci.charlotte.nc.us); Scott.Baranowski@OMNOVA.com; Shanna Levesque (shanna.levesque@marsh.com); Tara Payne; Tim Gordon; Victoria Cross (VCross@steelfab-inc.com); Marvin Gross
Subject: RE: Charlotte Safety School - Wednesday night set-up.

Categories: Release

Add Ogden to the list. He said he wanted to help.

From: Kevin Earp [mailto:k.earp@cms.k12.nc.us]
Sent: Monday, April 1, 2019 3:00 PM
To: Collins, Daniel L. <daniell.collins@cms.k12.nc.us>; allen.mcmillan <allen.mcmillan@adeccogroup.com>; Biren Patel (PatelBiren@bfusa.com) <PatelBiren@bfusa.com>; Bob Kastenhuber <Bob.Kastenhuber@comporium.com>; Carrie Nguyen (carrie.nguyen@honeywell.com) <carrie.nguyen@honeywell.com>; Darius Chisholm (dariuschisholm@gmail.com) <dariuschisholm@gmail.com>; Kennedy, Denise D <Denise.Kennedy@duke-energy.com>; Eddie Hawks (wehawks@foodlion.com) <wehawks@foodlion.com>; Eddie Kennedy (ekennedy@charlottepipe.com) <ekennedy@charlottepipe.com>; Edward T Muldoon (edward.t.muldoon@bankofamerica.com) <edward.t.muldoon@bankofamerica.com>; tseifert@huntersville.org; George Massey (gfm65trumpet@yahoo.com) <gfm65trumpet@yahoo.com>; Hansford Jr., Ogden <Ogden.Hansford@duke-energy.com>; Ian Starkey (ians@safetync.org) <ians@safetync.org>; JAbney <JAbney@smeinc.com>; Jack Hawkins (jack.hawkins@charter.com) <jack.hawkins@charter.com>; John Booth (john.booth@carolinashealthcare.org) <john.booth@carolinashealthcare.org>; Joni Holmes <jholmes@employersassoc.com>; Julian Mercer (julian.mercer@agilityfs.com) <julian.mercer@agilityfs.com>; Laura Crawford (laura.crawford@labor.nc.gov) <laura.crawford@labor.nc.gov>; Lee Mckinney (lee.mckinney@labor.nc.gov) <lee.mckinney@labor.nc.gov>; Michael Scott (Michael.Scott@amefird.com) <Michael.Scott@amefird.com>; Nick Johnson (worleyjohnson3rd@gmail.com) <worleyjohnson3rd@gmail.com>; Paul Caulford (paul.caulford@mann-hummel-ft.com) <paul.caulford@mann-hummel-ft.com>; Roger Phillips (rphillips@joegibbsracing.com) <rphillips@joegibbsracing.com>; Russell Bagley (rwbagley@novanthealth.org) <rwbagley@novanthealth.org>; Russell McCue (rmccue@ci.charlotte.nc.us) <rmccue@ci.charlotte.nc.us>; Scott.Baranowski@OMNOVA.com; Shanna Levesque (shanna.levesque@marsh.com) <shanna.levesque@marsh.com>; Tara Payne <Tara.payne@labor.nc.gov>; Tim Gordon <tim.gordon@charter.com>; Victoria Cross (VCross@steelfab-inc.com) <VCross@steelfab-inc.com>; Marvin Gross <bruceg@safetync.org>
Subject: Charlotte Safety School - Wednesday night set-up.

*** Exercise caution. This is an EXTERNAL email. DO NOT open attachments or click links from unknown senders or unexpected email. ***

All,

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Kevin

D. Kevin Earp, MS, ARM, CSP, CSSM
Director of Safety, Environmental Health, & Risk Management
Charlotte-Mecklenburg Schools
3301 Stafford Drive
Charlotte, NC 28208
980-343-5156

Janet Pierson

From: Kevin Earp <k.earp@cms.k12.nc.us>
Sent: Monday, April 01, 2019 3:00 PM
To: Collins, Daniel L.; allen . mcmillan; Biren Patel (PatelBiren@bfusa.com); Bob Kastenhuber; Carrie Nguyen (carrie.nguyen@honeywell.com); Darius Chisholm (dariuschisholm@gmail.com); Denise Kennedy, MS (denise.kennedy@duke-energy.com); Eddie Hawks (wehawks@foodlion.com); Eddie Kennedy (ekennedy@charlottepipe.com); Edward T Muldoon(edward.t.muldoon@bankofamerica.com); tseifert@huntersville.org; George Massey(gfm65trumpet@yahoo.com); Hansford, Ogden Jr; Ian Starkey (ians@safetync.org); JAbney; Jack Hawkins(jack.hawkins@charter.com); John Booth(john.booth@carolinashealthcare.org); Joni Holmes; Julian Mercer(julian.mercer@agilityfs.com); Laura Crawford(laura.crawford@labor.nc.gov); Lee Mckinney(lee.mckinney@labor.nc.gov); Michael Scott(Michael.Scott@amefird.com); Nick Johnson(worleyjohnson3rd@gmail.com); Paul Caulford(paul.caulford@mann-hummel-ft.com); Roger Phillips (rphillips@joegibbsracing.com); Russell Bagley (rwbagley@novanthealth.org); Russell McCue (rmccue@ci.charlotte.nc.us); Scott.Baranowski@OMNOVA.com; Shanna Levesque (shanna.levesque@marsh.com); Tara Payne; Tim Gordon; Victoria Cross (VCross@steelfab-inc.com); Marvin Gross
Subject: Charlotte Safety School - Wednesday night set-up.
Attachments: CRSHS 25th Conference Brochure 2019.pdf

Categories: Release

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D. Kevin Earp, MS, ARM, CSP, CSSM
Director of Safety, Environmental Health, & Risk Management
Charlotte-Mecklenburg Schools
3301 Stafford Drive
Charlotte, NC 28208
980-343-5156

Janet Pierson

From: Bryan Latza <blatza@huntersville.org>
Sent: Monday, April 01, 2019 10:17 AM
To: HPD Sworn
Subject: Firearms Qualifications

Categories: Release

Good morning HPD. Over the past two classes, we have only had 9 officers attend the mandatory firearms training. Currently we have 4-5 out of 15 potential spots tomorrow April 2nd. This will leave us with only 5 remaining firearms dates for the remainder of the year and only 70 slots. With all the changes and requirements of the State we **cannot** allow for more than 15 officers each date, as the session will run way too late especially as we move into the summer months. With the addition of night quals for all lethal options we cannot accomplish this indoors and need the outside spacing to meet the yardage requirements. Last week with minimal attendance we were at the range until 2130hrs. We cannot stress enough the importance of signing up for a range date and attending. Here are the range dates for the remainder of 2019, please sign up in Vista, since once a class is full we will be unable to make concessions in class size. Thank you for your immediate attention in this matter.

Course Title	Course ID	Class ID	Start Date	End Date	Start Time	End Time	Hours	Provider
2019 Firearms In Service	2019FIRE	000003	4-02-2019	4-02-2019	2:00PM	10:00PM	0.00	Hunters
2019 Firearms In Service	2019FIRE	000004	4-03-2019	4-03-2019	2:00PM	10:00PM	0.00	Hunters
2019 Firearms In Service	2019FIRE	000005	6-04-2019	6-04-2019	2:00PM	10:00PM	0.00	Hunters
2019 Firearms In Service	2019FIRE	000006	6-11-2019	6-11-2019	2:00PM	10:00PM	0.00	Hunters
2019 Firearms In Service	2019FIRE	000007	6-03-2019	6-03-2019	2:00PM	10:00PM	0.00	Hunters
2019 Firearms In Service	2019FIRE	000008	6-24-2019	6-24-2019	2:00PM	10:00PM	0.00	Hunters
AR-15 Qualification	00000212	000037	5-07-2019	5-07-2019	8:00AM	3:00PM	0.00	Hunters
AR-15 Qualification	00000212	000038	5-08-2019	5-08-2019	8:00AM	3:00PM	0.00	Hunters
AR-15 Qualification	00000212	000039	5-10-2019	5-10-2019	8:00AM	3:00PM	0.00	Hunters
AR-15 Qualification	00000212	000040	5-15-2019	5-15-2019	8:00AM	3:00PM	0.00	Hunters
AR-15 Qualification	00000212	000041	11-05-2019	11-05-2019	12:00PM	7:00PM	0.00	Hunters
AR-15 Qualification	00000212	000042	11-07-2019	11-07-2019	12:00PM	7:00PM	0.00	Hunters
AR-15 Qualification	00000212	000043	12-04-2019	12-04-2019	12:00PM	7:00PM	0.00	Hunters
AR-15 Qualification	00000212	000044	12-06-2019	12-06-2019	12:00PM	7:00PM	0.00	Hunters

Respectfully,

Lieutenant Bryan S. Latza

Lieutenant Bryan S. Latza
Huntersville Police Department
9630 Julian Clark Ave.
Huntersville, NC 28078
704-464-5400(Work)
[redacted]Cell)

Janet Pierson

From: Jammie Habenicht <jhabenicht@huntersville.org>
Sent: Saturday, March 30, 2019 5:59 PM
To: James Satkus; HPD Sworn
Subject: RE: [redacted] LFA Suspect [redacted]

Categories: Release

From: James Satkus <jsatkus@huntersville.org>
Sent: Saturday, March 30, 2019 5:48 PM
To: HPD Sworn <HPDSworn@huntersville.org>
Subject: [redacted] LFA Suspect [redacted]

The suspect pictured here took a [redacted] without paying for it from [redacted] The second suspect, [redacted] who had his vehicle stolen by this suspect, advised his name might be [redacted] and he possibly lives at [redacted]. He is the step-father to a friend of [redacted] who lives at this address. He also reportedly has a contact who deals in stolen merchandise.

Any help you can provide in identifying him will be greatly appreciated,

Officer James Satkus
Patrol Division 9214
Town of Huntersville Police Department
9630 Julian Clark Avenue
Huntersville, NC 28078

Janet Pierson

From: Ryan Danehy <rdanehy@huntersville.org>
Sent: Friday, March 29, 2019 10:31 AM
To: HPD Sworn
Subject: FW: Vehicle Break-in at Hotel - [redacted]

Categories: Release

Ryan Danehy
Crime Analyst
Embedded at Huntersville Police Department
LexisNexis Risk Solutions
704.464.5381 Direct
Ryan.Danehy@lexisnexisrisk.com
rdanehy@huntersville.org

https://www.linkedin.com/in/ryan-danehy-55289a61

From: Swallows, Richard <rswallows@cmpd.org>
Sent: Friday, March 29, 2019 10:30 AM
To: A. Pullen (Belmont PD) <apullen@belmontpolice.org>; Amanda Wisecarver (Cabarrus Co.) <alwisecarver@cabarruscounty.us>; Bettina Bissell (GCPD) <bbissell@gcps.org>; Bobby Nicely (Concord PD) <nicelyrm@concordnc.gov>; Bridget Burleson (Cornelius) <bburleson@corneliuspd.org>; Catherine Dahlinghaus (York Co.) <catherine.dahlinghaus@yorkcountygov.com>; Charlene Tombaugh <ctombaugh@huntersville.org>; Damien Williams (Rock Hill PD) <Damien.Williams@cityofrockhill.com>; Daniel Helms (Matthews PD) <dhelms@matthewsnc.gov>; Daniel Miglin <DMiglin@mooresvillenc.gov>; jcarrier@marshville.org; Jeff Jones (Lancaster Co.) <jjones@lacoso.net>; Justin Smith (Kannapolis PD) <jsmith@kannapolisnc.gov>; Katie Congel <congelk@concordnc.gov>; Lori Kiker (Union Co.) <Lori.Kiker@unioncountync.gov>; Lt Dexter Wilson (Waxhaw PD) <dwilson@waxhaw.com>; Matt Phillips (Gastonia PD) <phillips_matt@cityofgastonia.com>; Mike Proctor (Cleveland Co.) <Mike.Proctor@clevelandcounty.com>; Jeffrey Guertin <jguertin@huntersville.org>; Peter Chryst (Monroe PD) <pchryst@monroenc.org>; Ryan Danehy <rdanehy@huntersville.org>; Miller, Richard <rmiller@pinevillenc.gov>; Vanessa Perez (York Co.) <Vanessa.perez@yorkcountygov.com>; Vernon Siders <vsiders@townofdavidson.org>; Ytalo Delgado (Concord PD) <delgadoy@concordnc.gov>
Cc: Humphrey, Mike <mhumphrey@cmpd.org>; Nguyen, Monica <MNguyen@cmpd.org>; Wilson, Andrea <andrea.wilson@cmpd.org>; Morris, Bradley M. <bmorris@cmpd.org>
Subject: FW: Vehicle Break-in at Hotel - 20190319-0615-00

Good morning,

If any of you have seen this [redacted] suspect vehicle, please let me know. This truck was seen at one of our hotels in North Division at [redacted] hours on [redacted] There were two suspects (no description). The driver stayed in truck while the passenger got out and pried the window of [redacted] and stole multiple items from the center console.

Suspect vehicle appears to be a [redacted]

Janet Pierson

From: Emilio Diaz <ediaz@huntersville.org>
Sent: Thursday, March 28, 2019 12:52 PM
To: HPD Sworn
Subject: RE: [redacted] HOA-Library

Categories: Release

Thank you, the juveniles have been identified.

From: Emilio Diaz <ediaz@huntersville.org>
Sent: Thursday, March 28, 2019 11:42 AM
To: HPD Sworn <HPDSworn@huntersville.org>
Subject: [redacted] HOA-Library

Good Morning,

When you have a chance if you can please look at the pictures/video attached and let me know if you could identify both of these [redacted] juveniles throwing some books on the grass of a public library located in the [redacted] Neighborhood near the pool. The complainant does not wish to file a police report, but to identify the juveniles and get an address so we can address the issue to the parents.

If the [redacted] zone officers can conduct zone checks near the pool when time and calls for service permit.

Thank you and be safe

From: [redacted]
Sent: Thursday, March 28, 2019 11:20 AM
To: Emilio Diaz <ediaz@huntersville.org>
Subject: Fwd: [redacted] HOA-Library

Please click on link below for footage of the incident that took place on [redacted] at the Little Free Library at the [redacted] Neighborhood Pool. ([redacted] Huntersville 28078.)

[redacted]

owner information:

[redacted]

[redacted] HOA contact information:

Thank you,

[redacted] (I’m the one that spoke to you.)

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Wednesday, March 27, 2019 8:37 PM
To: John Allen
Cc: Jason Cousar
Subject: Re: Training Week of 4/1-4/7

Categories: Release

I will also be at Training on the 14th-16th.

Thanks,

Tom
Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Mar 27, 2019, at 6:31 PM, John Allen <jallen@huntersville.org> wrote:

> I see some training entered on the watch calendar for you on 4/3-4/5, but it wasn't mentioned in Lt. Vaughan's email.
>
> What is the training you are attending?

From: Brian Vaughan <bvaughan@huntersville.org>
Sent: Monday, March 25, 2019 8:09 AM
To: Andrew Dempski <adempski@huntersville.org>; Brian Vaughan <bvaughan@huntersville.org>; Melissa Charubini <mcharubini@huntersville.org>; Jacob Jernigan <jjernigan@huntersville.org>; Seth Hager <shager@huntersville.org>
Cc: HPD Lieutenants <HPDLieutenants2@huntersville.org>; HPD Sergeants <HPDSergeants@huntersville.org>; Kevin Johnston <kJohnston@huntersville.org>; Scott Sharp <ssharp@huntersville.org>; Barry Graham <bgraham@huntersville.org>
Subject: Training Week of 4/1-4/7

Training Week of 4/1-4/7

Andrew Dempski	FBI-LEEDA	04/01-04/05	Raleigh, NC
Brian Vaughan	FBI-LEEDA	04/01-04/05	Raleigh, NC
Melissa Charubini	NC Homicide Conference	04/02-04/05	Hickory, NC
Seth Hager	K9 Interdiction	04/03	Highland K9
Jacob Jernigan	K9 Interdiction	04/03	Highland K9

Lt. Brian Vaughan
Huntersville Police Department
Personnel/Training/Fleet Division
704-464-5382 (office)

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Wednesday, March 27, 2019 8:36 PM
To: John Allen
Cc: Jason Cousar
Subject: Re: Training Week of 4/1-4/7
Attachments: image001.gif; image002.gif

Categories: Release

Charlotte Regional Safety Conference.

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Mar 27, 2019, at 6:31 PM, John Allen <jallen@huntersville.org> wrote:

> I see some training entered on the watch calendar for you on 4/3-4/5, but it wasn't mentioned in Lt. Vaughan's email.
>
> What is the training you are attending?

From: Brian Vaughan <bvaughan@huntersville.org>
Sent: Monday, March 25, 2019 8:09 AM
To: Andrew Dempski <adempski@huntersville.org>; Brian Vaughan <bvaughan@huntersville.org>; Melissa Charubini <mcharubini@huntersville.org>; Jacob Jernigan <jjernigan@huntersville.org>; Seth Hager <shager@huntersville.org>
Cc: HPD Lieutenants <HPDLieutenants2@huntersville.org>; HPD Sergeants <HPDSergeants@huntersville.org>; Kevin Johnston <kJohnston@huntersville.org>; Scott Sharp <ssharp@huntersville.org>; Barry Graham <bgraham@huntersville.org>
Subject: Training Week of 4/1-4/7

Training Week of 4/1-4/7

Andrew Dempski	FBI-LEEDA	04/01-04/05	Raleigh, NC
Brian Vaughan	FBI-LEEDA	04/01-04/05	Raleigh, NC
Melissa Charubini	NC Homicide Conference	04/02-04/05	Hickory, NC
Seth Hager	K9 Interdiction	04/03	Highland K9
Jacob Jernigan	K9 Interdiction	04/03	Highland K9

Lt. Brian Vaughan
Huntersville Police Department
Personnel/Training/Fleet Division
704-464-5382 (office)
[redacted]
<image001.gif><image002.gif>

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Tuesday, March 26, 2019 11:14 AM
To: Thomas Seifert
Subject: NC Law Enforcement Open Meeting 3 26 2019
Attachments: NC Law Enforcement Open Meeting 3 26 2019.docx

Categories: Release

Janet Pierson

From: Chris Wade <cwade@huntersville.org>
Sent: Tuesday, March 26, 2019 10:58 AM
To: HPD Sworn
Subject: Possible suspect in tool thefts.

Categories: Release

I have connected Mr. [redacted] to a B&E in Huntersville at a construction site were several [redacted] were stolen. He has an OfferUp page (User ID [redacted] that he uses to post [redacted] for sale. He is posting new [redacted] on a weekly basis. Mr. [redacted] has several OFA's and a warrant out for his arrest. If you have any cases with stolen [redacted] please check his OfferUp page. It is currently unknown what he is driving. If you make contact with Mr. [redacted], please contact me.

[redacted]

Detective Chris Wade
Huntersville Police Department
Criminal Investigations Division
Phone: 704-464-5384
Fax: 704-947-9200

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Tuesday, March 26, 2019 7:31 AM
To: Brian Luthart
Subject: RE: Samaritan's Feet

Categories: Release

I will get items for us to hand out…

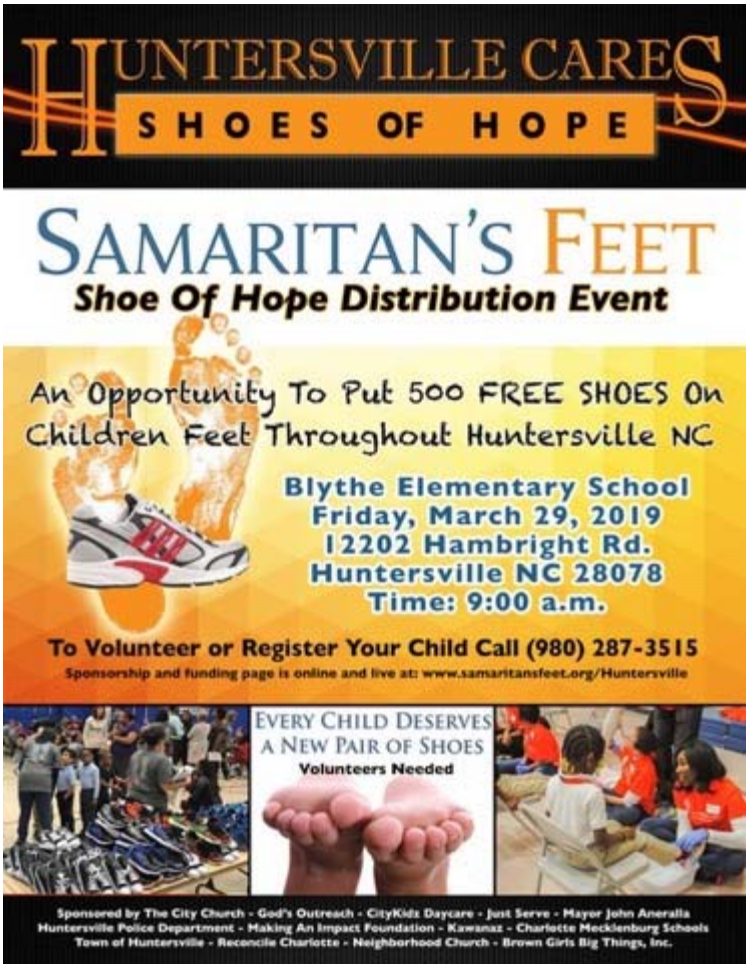
Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Brian Luthart <bluthart@huntersville.org>
Sent: Monday, March 25, 2019 10:51 AM
To: Torey Hardy <thardy@huntersville.org>; Thomas Seifert <tseifert@huntersville.org>; Steve Lehew <slehew@huntersville.org>; Robert Ferrell <rferrell@huntersville.org>
Cc: Scott Sharp <ssharp@huntersville.org>
Subject: FW: Samaritan's Feet

Please assist Officer Seifert with this assignment on Friday. Let's have a good showing from HPD. I will attend as well.

Sgt. Brian Luthart, Watch 4
Huntersville Police Department
PO Box 664 (9630 Julian Clark Ave)
Huntersville, NC 28070
Phone: 704-464-5400
Fax: 704-947-9200

From: Barry Graham
Sent: Friday, March 08, 2019 3:32 PM
To: Barry Graham <bgraham@huntersville.org>
Subject:



Major B. Graham
Huntersville Police Dept
704-464-5400
704-464-5380
Sent from my iPhone

Janet Pierson

From: Jeffrey Guertin <jguertin@huntersville.org>
Sent: Monday, March 25, 2019 3:06 PM
To: Ryan Danehy
Cc: HPD Sworn
Subject: Re: Suspects in [redacted] Targeting Pickup Trucks at Hotels
Attachments: image001.png; image002.jpg; image004.jpg; image007.jpg

Categories: Release

Hey, we stopped her last night. We'll get you all the info and I'll forward it out

Sent from my iPhone

On Mar 25, 2019, at 14:55, Ryan Danehy <rdanehy@huntersville.org> wrote:

Begin forwarded message:

From: "Swallows, Richard" <rswallows@cmpd.org>
Date: March 25, 2019 at 2:53:56 PM EDT
To: "A. Pullen (Belmont PD)" <apullen@belmontpolice.org>, "Amanda Wisecarver (Cabarrus Co.)" <alwisecarver@cabarruscounty.us>, "Bettina Bissell (GCPD)" <bbissell@gcps.org>, "Bobby Nicely (Concord PD)" <nicelyrm@concordnc.gov>, "Bridget Burleson (Cornelius)" <bburleson@corneliuspd.org>, "Catherine Dahlinghaus (York Co.)" <catherine.dahlinghaus@yorkcountygov.com>, "Charlene Tombaugh (Huntersville PD)" <ctombaugh@huntersville.org>, "Damien Williams (Rock Hill PD)" <Damien.Williams@cityofrockhill.com>, "Daniel Helms (Matthews PD)" <dhelms@matthewsnc.gov>, "Daniel Miglin " <DMiglin@mooresvillenc.gov>, "jcarrier@marshville.org" <jcarrier@marshville.org>, "Jeff Jones (Lancaster Co.)" <jjones@lacoso.net>, "Justin Smith (Kannapolis PD)" <jsmith@kannapolisnc.gov>, Katie Congel <congelk@concordnc.gov>, "Lori Kiker (Union Co.)" <Lori.Kiker@unioncountync.gov>, "Lt Dexter Wilson (Waxhaw PD)" <dwilson@waxhaw.com>, "Matt Phillips (Gastonia PD)" <phillips_matt@cityofgastonia.com>, "Mike Proctor (Cleveland Co.)" <Mike.Proctor@clevelandcounty.com>, "Ofc Guertin (Huntersville PD)" <jguertin@huntersville.org>, "Peter Chryst (Monroe PD)" <pchryst@monroenc.org>, "Ryan Danehy (Huntersville PD)" <rdanehy@huntersville.org>, "Richard Miller" <rmiller@pinevillenc.gov>, "Vanessa Perez (York Co.)" <Vanessa.perez@yorkcountygov.com>, Vernon Siders <vsiders@townofdavidson.org>, "Ytalo Delgado (Concord PD)" <delgadoy@concordnc.gov>
Cc: "Kelly, Amy" <akelly@cmpd.org>, "Humphrey, Mike" <mhumphrey@cmpd.org>, "Nguyen, Monica" <MNguyen@cmpd.org>, "Wilson, Andrea" <andrea.wilson@cmpd.org>, "Grass, Corrina" <cgrass@cmpd.org>, "Jonathan Purcaro" <jpurcaro@lancastercitysc.com>
Subject: Suspects in White Kia Amanti Targeting Pickup Trucks at Hotels

Good afternoon,

On [redacted] three suspects in a [redacted] broke into a pickup truck at a hotel in the South Division (Charlotte). It appears the same suspects/vehicle were also targeting hotels in Rock Hill and Lancaster, SC. If you all have had any similar vehicle B&Es, please notify Det. Grass (copied) and myself.

[redacted]

Thank you!

Richard J. Swallows
Data Analytics Specialist
Crime Analysis Division
Charlotte-Mecklenburg Police Department
rswallows@cmpd.org
[redacted]

This message is confidential and its contents are not to be released without the authorization of the Charlotte-Mecklenburg Police Department pursuant to North Carolina General Statute

§132. Accessing, copying or re-using any of the information contained in this e-mail by anyone other than the intended recipient is unauthorized.

From: Grass, Corrina
Sent: Sunday, March 24, 2019 3:04 PM
To: _CMPD Sworn Employees <CMPDSworn@cmpd.org>
Subject: FW: 20190320-0606-00

Please continue to BOLO for this [redacted] especially in the area of hotels nearby the interstate due to recent LFAs. They have recently been targeting trucks at Charlotte, Rock Hill and Lancaster County area hotels.

<image001.png>

From: Grass, Corrina
Sent: Friday, March 22, 2019 11:46 AM
To: _CMPD Sworn Employees <CMPDSworn@cmpd.org>
Subject: [redacted]

I need assistance with identifying the below suspects in a window smash LFA from Waverly in South Division. The suspects are operating a [redacted] NC-[redacted] registered to [redacted] with a "for sale" sign displayed in the rear window. Ms. [redacted] advised officers during a knock and talk that she rented the vehicle out to a female named [redacted] See suspect photos below and please contact me if you can assist with identification.

<image002.jpg><image004.jpg>

Driver

Front seat passenger

<image007.jpg>
Back seat passenger

Detective CM Grass
South Division Investigations
Charlotte Mecklenburg Police
704-336-3042
cgrass@cmpd.org

Janet Pierson

From: Ryan Danehy <rdanehy@huntersville.org>
Sent: Monday, March 25, 2019 2:55 PM
To: HPD Sworn
Subject: Fwd: Suspects in [redacted] Targeting Pickup Trucks at Hotels

Categories: Release

Begin forwarded message:

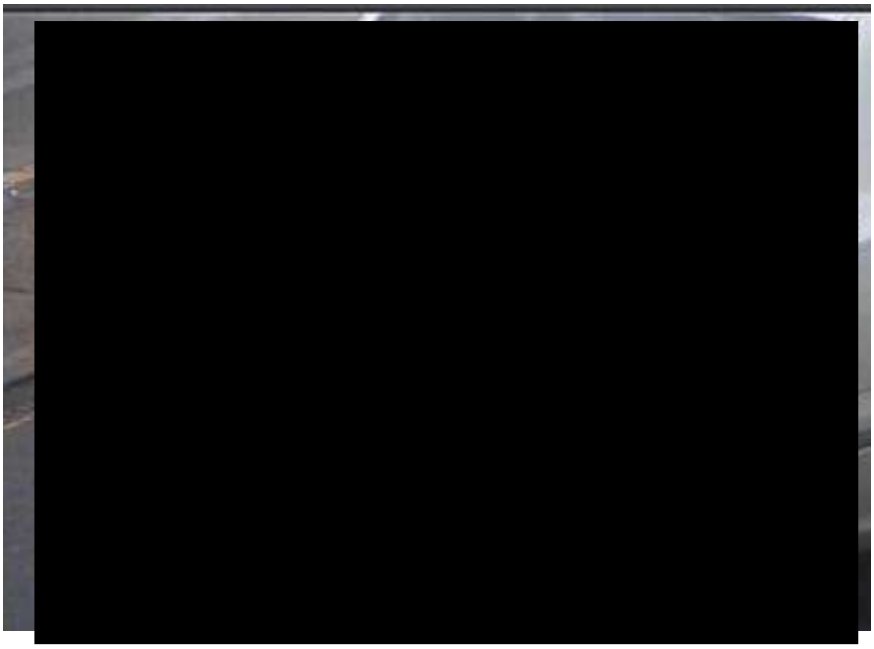
From: "Swallows, Richard" <rswallows@cmpd.org>
Date: March 25, 2019 at 2:53:56 PM EDT
To: "A. Pullen (Belmont PD)" <apullen@belmontpolice.org>, "Amanda Wisecarver (Cabarrus Co.)" <alwisecarver@cabarruscounty.us>, "Bettina Bissell (GCPD)" <bbissell@gcps.org>, "Bobby Nicely (Concord PD)" <nicelyrm@concordnc.gov>, "Bridget Burleson (Cornelius)" <bburleson@corneliuspd.org>, "Catherine Dahlinghaus (York Co.)" <catherine.dahlinghaus@yorkcountygov.com>, "Charlene Tombaugh (Huntersville PD)" <ctombaugh@huntersville.org>, "Damien Williams (Rock Hill PD)" <Damien.Williams@cityofrockhill.com>, "Daniel Helms (Matthews PD)" <dhelms@matthewsnc.gov>, "Daniel Miglin " <DMiglin@mooresvillenc.gov>, "jcarrier@marshville.org" <jcarrier@marshville.org>, "Jeff Jones (Lancaster Co.)" <jjones@lacoso.net>, "Justin Smith (Kannapolis PD)" <jsmith@kannapolisnc.gov>, Katie Congel <congelk@concordnc.gov>, "Lori Kiker (Union Co.)" <Lori.Kiker@unioncountync.gov>, "Lt Dexter Wilson (Waxhaw PD)" <dwilson@waxhaw.com>, "Matt Phillips (Gastonia PD)" <phillips_matt@cityofgastonia.com>, "Mike Proctor (Cleveland Co.)" <Mike.Proctor@clevelandcounty.com>, "Ofc Guertin (Huntersville PD)" <jguertin@huntersville.org>, "Peter Chryst (Monroe PD)" <pchryst@monroenc.org>, "Ryan Danehy (Huntersville PD)" <rdanehy@huntersville.org>, "Richard Miller" <rmiller@pinevillenc.gov>, "Vanessa Perez (York Co.)" <Vanessa.perez@yorkcountygov.com>, Vernon Siders <vsiders@townofdavidson.org>, "Ytalo Delgado (Concord PD)" <delgadoy@concordnc.gov>
Cc: "Kelly, Amy" <akelly@cmpd.org>, "Humphrey, Mike" <mhumphrey@cmpd.org>, "Nguyen, Monica" <MNguyen@cmpd.org>, "Wilson, Andrea" <andrea.wilson@cmpd.org>, "Grass, Corrina" <cgrass@cmpd.org>, "Jonathan Purcaro" <jpurcaro@lancastercitysc.com>
Subject: Suspects in [redacted] Targeting Pickup Trucks at Hotels

Good afternoon,

On [redacted], three suspects in a [redacted] broke into a pickup truck at a hotel in the South Division (Charlotte). It appears the same suspects/vehicle were also targeting hotels in Rock Hill and Lancaster, SC. If you all have had any similar vehicle B&Es, please notify Det. Grass (copied) and myself.

To: _CMPD Sworn Employees <CMPDSworn@cmpd.org>
Subject: FW: [redacted]

Please continue to BOLO for this [redacted] especially in the area of hotels nearby the interstate due to recent LFAs. They have recently been targeting trucks at Charlotte, Rock Hill and Lancaster County area hotels.



From: Grass, Corrina
Sent: Friday, March 22, 2019 11:46 AM
To: _CMPD Sworn Employees <CMPDSworn@cmpd.org>
Subject: [redacted]

I need assistance with identifying the below suspects in a window smash LFA from Waverly in South Division. The suspects are operating a [redacted] NC-[redacted] registered to [redacted] at [redacted] with a "for sale" sign displayed in the rear window. Ms. [redacted] advised officers during a knock and talk that she rented the vehicle out to a female named [redacted]. See suspect photos below and please contact me if you can assist with identification.

Janet Pierson

From: Jeffrey Guertin <jguertin@huntersville.org>
Sent: Friday, March 22, 2019 9:53 PM
To: HPD Sworn
Subject: FW: FELONY LARCENY AT [redacted]

Categories: Release

All,

This young man stole [redacted] from [redacted] last night around [redacted] LP thinks he might have had a key but the camera doesn't show. All of our stores keys are accounted for so he might have taken it from another store. He left in a [redacted] The video was poor and he left blacked out so you can't really make it out. If you can ID him please let me know.

Thanks,

Officer Jeff Guertin
Huntersville PD

From: jeff guertin [mailto:jguertin240@yahoo.com]
Sent: Friday, March 22, 2019 9:04 PM
To: Jeffrey Guertin <jguertin@huntersville.org>
Subject:

Sent from my iPhone

Janet Pierson

From: HPD Volunteer <HPDVolunteer@huntersville.org>
Sent: Friday, March 22, 2019 11:51 AM
To: Thomas Seifert
Subject: report [redacted]

Categories: Release

Ofc Seifert,
Please call [redacted] at [redacted] after 3:00 in reference to March 10 incident. Thank you.

Cheryl Burwell, Volunteer
Huntersville Police Department (704)464-5400
hpdvolunteer@huntersville.org

Janet Pierson

From: Tyler Medlin <tmedlin@huntersville.org>
Sent: Friday, March 22, 2019 9:47 AM
To: HPD Sworn
Subject: [redacted] Larceny @ Northlake Arrest

Categories: Release

The two subjects below were arrested for felony larceny from [redacted] at Northlake Mall on the 20th. The store sales people say they have hit their store multiple times and are occasionally accompanied by a female who uses a rolling luggage case to conceal merchandise.

The subject brought their own bags into the store and then stashed the stolen merchandise in the bushes outside of t[redacted] and then returned to [redacted] to eat.

Just wanted to pass it on in case they hit ours.

Thanks

Tyler

[redacted]

[redacted]

Lt. T.L. Medlin
Huntersville Police Department
704-464-5400

Janet Pierson

From: Ash Ganatra <ash.ganatra@jalaramcorp.com>
Sent: Wednesday, March 20, 2019 12:26 PM
To: Thomas Seifert
Subject: Re: A97 Flyer

Categories: Release

Tom,

I am glad it went well. And Glad to promote that anytime. Sure would love to meet with you. I will be actually at store on 28th around 1pm to 2 Pm if that works for you feel free to stop by. If not we can schedule something.

Thanks again.

Ash Ganatra
Shree Jalaram Management Corp
9711 Moss plantation Ave, NW
Concord NC 28027
Ash.ganatra@jalaramcorp.com

704-907-4776 Cell
704-707-3369 Office
704-788-6665 Fax

On Mar 20, 2019, at 11:42 AM, Thomas Seifert <tseifert@huntersville.org> wrote:

> Ash
>
> Everything went great! Thanks again for your assistance. I am waiting on some shirts from the event, when I pick them up I will meet up with you.
>
> Tom
>
> Tom Seifert
> Huntersville Police Department
> tseifert@huntersville.org
> [redacted]
>
> **From:** Ash Ganatra <ash.ganatra@jalaramcorp.com>
> **Sent:** Tuesday, March 19, 2019 3:26 PM
> **To:** Thomas Seifert <tseifert@huntersville.org>
> **Subject:** Re: A97 Flyer
>
> Tom,

Hope you doing well. Just checking since I was not in town hope everything went Ok with your event and order of pickup?

Thanks

Ashwin Ganatra
Shree Jalaram Management Corp.
9711 Moss Plantation Ave, NW
Concord, NC 28027
(704) 707-3369 (Office)
(704) 907-4776 (Cell)

On 2019-03-11 10:04, Thomas Seifert wrote:

> Ash
>
> Hi, would it be possible to get 4 regular coffee, 2 de-caffeinated coffee boxes, cups, creamers, etc. and "munchkins" for 75-100 people. There are 250 people registered for the event. I will pick everything up Saturday morning at 7am.
>
> Thank you so much. I will see you when you return. Safe travels back home.
>
> Tom
>
> Tom Seifert
>
> Huntersville Police Department
>
> tseifert@huntersville.org
>
> [redacted]
>
> ---
>
> **From:** Ash Ganatra <ash.ganatra@jalaramcorp.com>
> **Sent:** Monday, March 11, 2019 10:16 AM
> **To:** Thomas Seifert <tseifert@huntersville.org>
> **Subject:** Re: A97 Flyer
>
> Tom,

Good Morning. Please send me what you will need for Saturday for how many peoples.

Thanks

Ashwin Ganatra
Shree Jalaram Management Corp.
9711 Moss Plantation Ave, NW
Concord, NC 28027
(704) 707-3369 (Office)
(704) 907-4776 (Cell)

On 2019-03-08 17:52, Thomas Seifert wrote:

Ok I will stop by Sunday.

Tom Seifert

Huntersville Police Department

Tseifert@huntersville.org

[redacted]

On Mar 8, 2019, at 7:42 PM, Ash Ganatra <ash.ganatra@jalaramcorp.com> wrote:

I am actually out of town tomorrow too. I am here Sunday though. Sorry.

Ash Ganatra

Shree Jalaram Management Corp

9711 Moss plantation Ave, NW

Concord NC 28027

Ash.ganatra@jalaramcorp.com

704-907-4776 Cell

704-707-3369 Office

704-788-6665 Fax

On Mar 8, 2019, at 7:11 PM, Thomas Seifert <tseifert@huntersville.org> wrote:

11am tomorrow?

Tom Seifert

Huntersville Police Department

tseifert@huntersville.org

[redacted]

From: Ash Ganatra <ash.ganatra@jalaramcorp.com>
Sent: Friday, March 8, 2019 6:28 PM
To: Thomas Seifert <tseifert@huntersville.org>
Subject: Re: A97 Flyer

Tom,

I am out of town from Tuesday to Sunday next week. If you like we can meet at Dunkin in Huntersville at 11 am. If that works for you.

Plz let me know.

Thanks

Ashwin Ganatra
Shree Jalaram Management Corp.
9711 Moss Plantation Ave, NW
Concord, NC 28027
(704) 707-3369 (Office)
(704) 907-4776 (Cell)

On 2019-03-07 12:52, Thomas Seifert wrote:

Ash

Thank you so much for your support.

I am actually off today, but will stop in next week.

Tom

Tom Seifert

Huntersville Police Department

Tseifert@huntersville.org

[redacted]

On Mar 7, 2019, at 11:12 AM, Ash Ganatra <ash.ganatra@jalaramcorp.com> wrote:

Tom,

Good Morning. Glad you are back in Huntersville. I will be glad to support your event. I will be there Today around 2 pm if that works for you feel free to stop by and we will arrange your request.

Thank you and Welcome back.

Ashwin Ganatra
Shree Jalaram Management Corp.
9711 Moss Plantation Ave, NW
Concord, NC 28027
(704) 707-3369 (Office)
(704) 907-4776 (Cell)

On 2019-03-07 09:02, Thomas Seifert wrote:

Ash

Hi, I hope all is well on your end in 2019!!! We will be holding the Angels of 97 event on Saturday, March 16, 2019 and were hoping that you would be able to sponsor the breakfast again this year? I can stop by and speak with TJ if that is easier for you? It would be the same request as last year and I can pick everything up on Saturday morning around 7am.

Also, let me know when you will be at the Huntersville location and I will stop in to see you. I am back at Huntersville PD!!!

Thank you for you continued support of the community and the residents of Huntersville.

See you soon,

Tom

Tom Seifert

Huntersville Police Department

tseifert@huntersville.org

[redacted]

< Angels of 97 2018 Dinner and 5K Flyer.pdf>

Janet Pierson

From: Kevin Earp <k.earp@cms.k12.nc.us>
Sent: Monday, March 18, 2019 10:03 PM
To: Hawkins, Jack J; Thomas Seifert
Cc: McCue, Russell; Laura Crawford; Gordon, Tim D; Shanna Levesque; Padgett, Dennis; Collins, Daniel L.; Kevin Earp
Subject: RE: Next meeting

Categories: Release

All,

Sorry for late response due to other commitments. My Responses below in yellow,

D. Kevin Earp, MS, ARM, CSP, CSSM
Director of Safety, Environmental Health, & Risk Management
Charlotte-Mecklenburg Schools
3301 Stafford Drive
Charlotte, NC 28208
980-343-5156

On Mar 14, 2019, at 3:09 PM, Hawkins, Jack J <Jack.Hawkins@charter.com> wrote:

> Kevin,
>
> Tim and I are traveling in Florida next week and will not be able to make the meeting. Also, I have very limited days in Charlotte up until the school!
>
> Here are a few things to confirm at the meeting:
>
> 1. Drinks – Dennis Padgett from Coke is arranging for us to pick up the drinks at the Coke offices/store on Coca-Cola Plaza (Southpark) Tuesday, April 2nd. Tom Seifert offered to pick up the drinks but will need some assistance on loading and unloading at the hotel. Please see about getting Tom a couple of helpers. Also need to send someone with the CRSHC credit card to pay. I may show up to get the 10 cases of water donated for the golf tournament, unless Tom wants to keep them in his truck until Wednesday and bring to the course.

Tom S. will take the lead on picking up around noon to be at the Coke building based on Dennis P. schedule. Laura will need to coordinate the transfer of the credit card information. Let me know if I need to be involved as I was the one last year that made the transaction.

> .
>
> 2. Signs – Can you ask Laura or Tara to make sure they have all the hole signs and conference banner to bring to the course Wednesday, April 3rd? No UL banner is needed.

Please let me know if new signs may be needed; from our last meeting it was discussed that additional golf signage is not needed. To be discussed at Thursdays meeting of who will handle getting the signs to the course.

The course will take care of putting the signs pout, and hang the banner.

3. Mulligan Tickets – Please confirm the Laura will bring these (I know she will be there because she likes handling all the money!) I think we agreed to splitting the cash into 1 - $50 and 2 - $25 prizes. The rest will be split between me and Laura.

   Laura ?

4. Registration Desk – Laura should recruit a couple of assistants to help with managing check-in. I know she will; she collared me a few years ago to collect money when it was freezing at that course way out of the County. Laura, let me know if I can help.

5. Snacks – I can't remember who bought these, maybe Russell? Please confirm and coordinate. Don't. know – agenda item for Thursday meeting

6. Prizes – Try to solicit the board to provide some decent prizes from their companies….umbrellas, coolers, shirts, hats, golf balls, whatever….ALSO, need to coordinate with Russell on purchasing 8-10 items from Dick's that we can use as prizes (Laura will confirm the budget, Russell and I can go buy them if he still has the credit card.) Okay

7. IMPORTANT – Paul (? Last name) from Mann+Hummel offered to donate 2 - $100 Visa gift cards to use as prizes for the Long Drive and Closest-to-the-Pin. Please collect the cards if he brings them, or send me his contact and I'll call him. Per other emails; he has confirmed

8. Trophies – Shanna was ordering the trophies; please confirm they have been ordered and there is a plan to get them to the course on Wednesday morning. I think Shanna has ordered them per another email, although my notes from the last Board meeting indicated we decided not to order trophies this year. No problem though; Shanna please confirm the plan for trophies.
9. Food – I have confirmed with the course that we will be having the hamburger dinner after play ends at the pool clubhouse….same as always. okay

Sorry to ask you to handle this…..let me know if there is anything you need from me. Free Beer

Thanks,
Jack

<image001.png>

R. Jack Hawkins, CSP, ARM | Sr. Director, Safety and Compliance | Office 704.206.5103 | Cell 704.953.9383
7820 Crescent Executive Drive | Charlotte, NC 28217

From: McCue, Russell [mailto:rmccue@ci.charlotte.nc.us]
Sent: Thursday, March 14, 2019 11:33 AM
To: 'CRSHSchool@gmail.com' <CRSHSchool@gmail.com>; Gordon, Tim D <Tim.Gordon@charter.com>; Allen McMillan (allen.mcmillan@adeccogroup.com) <allen.mcmillan@adeccogroup.com>; Barnhardt, Brandon <Brandon.Barnhardt@ci.charlotte.nc.us>; Biren Patel <PatelBiren@bfusa.com>; Bob Kastenhuber <bob.kastenhuber@comporium.com>; Dan Collins <daniell.collins@cms.k12.nc.us>; Darius Chisholm <damack02@gmail.com>; Denise Kennedy <denise.kennedy@piedmontng.com>; Eddie Hawks

<wehawks@foodlion.com>; Eddie Kennedy <ekennedy@charlottepipe.com>; George Massey - Goulston Technologies (gfm65trumpet@yahoo.com) <gfm65trumpet@yahoo.com>; Hawkins, Jack J <Jack.Hawkins@charter.com>; Jena Abney (JAbney@smeinc.com) <JAbney@smeinc.com>; Joni Holmes <jholmes@employersassoc.com>; Julian Mercer <Julian.Mercer@AgilityFS.com>; Kevin Earp <kevin.earp@cms.k12.nc.us>; Laura Crawford <laura.crawford@labor.nc.gov>; Michael Scott <Michael.Scott@amefird.com>; Nick Johnson <worleyjohnson3rd@gmail.com>; Ogden Hansford <Ogden.Hansford@duke-energy.com>; Roger Phillips <RPhillips@JoeGibbsRacing.com>; Russell Bagley <rwbagley@novanthealth.org>; Scott Baranowski <Scott.Baranowski@OMNOVA.com>; Shanna Levesque <Shanna.Levesque@marsh.com>; Tara Payne (tara.payne@labor.nc.gov) <tara.payne@labor.nc.gov>; Ted Muldoon <edward.t.muldoon@bankofamerica.com>; Tom Seifert (tseifert@huntersville.org) <tseifert@huntersville.org>
Subject: Registration lists

Attached are the latest runs of registration lists. Please review and let me know if you have any questions/changes.

Russell McCue
Senior Risk Control Consultant
City of Charlotte, Mecklenburg County
Finance|Risk Management Office
301 South McDowell Street, Suite 1100
Charlotte, NC 28204
Direct: 704-336-7764
Fax: 704-336-7548
****Serving the City of Charlotte, Mecklenburg County, and the Charlotte-Mecklenburg Board of Education*

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Janet Pierson

From: Gavin Aron <garon@huntersville.org>
Sent: Monday, March 18, 2019 11:07 AM
To: HPD Sworn
Subject: POP- [redacted] Subdivision [redacted]

Categories: Release

All,

[redacted]

These are the numbers for a POP project Officer Gray and I are working to identify a solution for parking issues in the [redacted] Subdivision. We have had issues in the past involving emergency vehicles free movement through the neighborhood when cars are double parked. If anyone responds to traffic complaints in [redacted] could you please supplement the above numbers.

Respectfully,

Officer J. Gray

Janet Pierson

From: Brian Luthart <bluthart@huntersville.org>
Sent: Friday, March 15, 2019 1:12 PM
To: HPD Sworn
Subject: Zone Check

Categories: Release

Please keep an eye on [redacted] at [redacted]. They have completed a zone check form due to recent armed robberies at other locations. The robberies have occurred around opening (0830-1000HRS) and closing (2000-2130 HRS). Suspicious vehicles were seen on the evening of March [redacted] driving around the PVA with their headlights off. Thanks.

Sgt. Luthart

Janet Pierson

From: Breanne Clark <swilliams@huntersville.org>
Sent: Thursday, March 14, 2019 10:12 PM
To: HPD Sworn
Subject: [redacted] Larceny from [redacted]
Attachments: Perp1.jpg; Perp2.jpg

Categories: Release

Does anyone recognize the vehicle or individual in the attached photos?

Officer S. B. Clark HP258
Huntersville Police Department
Patrol Officer
Phone: 704-464-5400
Fax: 704-947-9200
Email: swilliams@huntersville.org

From: [redacted]
Sent: Tuesday, February 12, 2019 9:18 AM
To: Bence Hoyle <bhoyle@huntersville.org>
Cc: Breanne Clark <swilliams@huntersville.org>
Subject: RE: Good afternoon Mr. Hoyle...

I am sending you this info as requested from your Officer Clark…

Here is the name the guy gave us: [redacted] / [redacted]

We had a couple of guys snooping around our [redacted] facility and we have seen this truck ride through our [redacted] facility (thefts occurred)… We questioned them and the info above is what they gave us. I tried to take a picture of their tag but their tailgate was down. Just wanted you guys to know they were acting really strange when questioned. Thank you for all you do. Be safe.

[redacted]

[redacted]

[redacted]

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Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Thursday, March 14, 2019 4:03 PM
To: Hawkins, Jack J
Cc: McCue, Russell; Laura Crawford; Kevin Earp; Gordon, Tim D; Shanna Levesque; Padgett, Dennis
Subject: Re: Next meeting
Attachments: image001.png

Categories: Release

I can bring the drinks to the hotel and water to the golf course.

Tom

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Mar 14, 2019, at 3:09 PM, Hawkins, Jack J <Jack.Hawkins@charter.com> wrote:

> Kevin,
>
> Tim and I are traveling in Florida next week and will not be able to make the meeting. Also, I have very limited days in Charlotte up until the school!
>
> Here are a few things to confirm at the meeting:
>
> 1. Drinks – Dennis Padgett from Coke is arranging for us to pick up the drinks at the Coke offices/store on Coca-Cola Plaza (Southpark) Tuesday, April 2nd. Tom Seifert offered to pick up the drinks but will need some assistance on loading and unloading at the hotel. Please see about getting Tom a couple of helpers. Also need to send someone with the CRSHC credit card to pay. I may show up to get the 10 cases of water donated for the golf tournament, unless Tom wants to keep them in his truck until Wednesday and bring to the course.
> 2. Signs – Can you ask Laura or Tara to make sure they have all the hole signs and conference banner to bring to the course Wednesday, April 3rd? No UL banner is needed. The course will take care of putting the signs pout, and hang the banner.
> 3. Mulligan Tickets – Please confirm the Laura will bring these (I know she will be there because she likes handling all the money!) I think we agreed to splitting the cash into 1 - $50 and 2 - $25 prizes. The rest will be split between me and Laura.
> 4. Registration Desk – Laura should recruit a couple of assistants to help with managing check-in.
> 5. Snacks – I can't remember who bought these, maybe Russell? Please confirm and coordinate.
> 6. Prizes – Try to solicit the board to provide some decent prizes from their companies….umbrellas, coolers, shirts, hats, golf balls, whatever….ALSO, need to coordinate with Russell on purchasing 8-10 items from Dick's that we can use as prizes (Laura will confirm the budget, Russell and I can go buy them if he still has the credit card.)

7. IMPORTANT – Paul (? Last name) from Mann+Hummel offered to donate 2 - $100 Visa gift cards to use as prizes for the Long Drive and Closest-to-the-Pin. Please collect the cards if he brings them, or send me his contact and I'll call him.
8. Trophies – Shanna was ordering the trophies; please confirm they have been ordered and there is a plan to get them to the course on Wednesday morning.
9. Food – I have confirmed with the course that we will be having the hamburger dinner after play ends at the pool clubhouse….same as always.

Sorry to ask you to handle this…..let me know if there is anything you need from me.

Thanks,
Jack

<image001.png>

R. Jack Hawkins, CSP, ARM | Sr. Director, Safety and Compliance | Office 704.206.5103 | Cell 704.953.9383
7820 Crescent Executive Drive | Charlotte, NC 28217

From: McCue, Russell [mailto:rmccue@ci.charlotte.nc.us]
Sent: Thursday, March 14, 2019 11:33 AM
To: 'CRSHSchool@gmail.com' <CRSHSchool@gmail.com>; Gordon, Tim D <Tim.Gordon@charter.com>; Allen McMillan (allen.mcmillan@adeccogroup.com) <allen.mcmillan@adeccogroup.com>; Barnhardt, Brandon <Brandon.Barnhardt@ci.charlotte.nc.us>; Biren Patel <PatelBiren@bfusa.com>; Bob Kastenhuber <bob.kastenhuber@comporium.com>; Dan Collins <daniell.collins@cms.k12.nc.us>; Darius Chisholm <damack02@gmail.com>; Denise Kennedy <denise.kennedy@piedmontng.com>; Eddie Hawks <wehawks@foodlion.com>; Eddie Kennedy <ekennedy@charlottepipe.com>; George Massey - Goulston Technologies (gfm65trumpet@yahoo.com) <gfm65trumpet@yahoo.com>; Hawkins, Jack J <Jack.Hawkins@charter.com>; Jena Abney (JAbney@smeinc.com) <JAbney@smeinc.com>; Joni Holmes <jholmes@employersassoc.com>; Julian Mercer <Julian.Mercer@AgilityFS.com>; Kevin Earp <kevin.earp@cms.k12.nc.us>; Laura Crawford <laura.crawford@labor.nc.gov>; Michael Scott <Michael.Scott@amefird.com>; Nick Johnson <worleyjohnson3rd@gmail.com>; Ogden Hansford <Ogden.Hansford@duke-energy.com>; Roger Phillips <RPhillips@JoeGibbsRacing.com>; Russell Bagley <rwbagley@novanthealth.org>; Scott Baranowski <Scott.Baranowski@OMNOVA.com>; Shanna Levesque <Shanna.Levesque@marsh.com>; Tara Payne (tara.payne@labor.nc.gov) <tara.payne@labor.nc.gov>; Ted Muldoon <edward.t.muldoon@bankofamerica.com>; Tom Seifert (tseifert@huntersville.org) <tseifert@huntersville.org>
Subject: Registration lists

Attached are the latest runs of registration lists. Please review and let me know if you have any questions/changes.

Russell McCue
Senior Risk Control Consultant
City of Charlotte, Mecklenburg County
Finance|Risk Management Office
301 South McDowell Street, Suite 1100
Charlotte, NC 28204
Direct: 704-336-7764
Fax: 704-336-7548
****Serving the City of Charlotte, Mecklenburg County, and the Charlotte-Mecklenburg Board of Education*

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Janet Pierson

From: Bryan Gantt <bgantt@huntersville.org>
Sent: Thursday, March 14, 2019 12:23 PM
To: HPD Sworn
Subject: RE: Field Interview [redacted] - [redacted]

Categories: Release

That [redacted] has been at [redacted] about 2 weeks ago but it was driven by a B/F. We have not seen Mr. [redacted] at the address but that doesn't mean he doesn't visit or did stay there at one time.

From: Ryan Smith
Sent: Thursday, March 14, 2019 11:37 AM
To: HPD Sworn <HPDSworn@huntersville.org>
Subject: FW: Field Interview [redacted]

This subject has a previous address in Huntersville…

Sergeant Ryan Smith
Huntersville Police Department
Criminal Investigations Division
Phone: 704-464-5400
Fax: 704-947-9200

From: Blee, Shawn
Sent: Thursday, March 14, 2019 8:20 AM
To: Freedom Division; Metro Division; Independence Division; North Division; Westover Division
Subject: Field Interview [redacted]

Thanks to Officer Styka, Freedom Division, [redacted] is now operating a [redacted] (VIN [redacted]) and states he is living in a the rear trailer located at [redacted]. The displayed registration if fictitious and he is a known LFA subject who targets vehicles at hotel/motels. He was recently arrested with [redacted] (for an LFA in Independence Division) who could also be staying at this residence. Please remember *officer safety* when dealing with [redacted] as he has a history with police along with 117 disposed cases. If you get a call for service and this vehicle is described [redacted] is probably occupying it. If any encounter exists with [redacted] please complete an FI with as much detailed information as possible even if an arrest was completed.

He stated he was headed to DMV on 4/14/2019, but time will tell.

[redacted] qualifies for Habitual Felon – if a felony arrest is make please contact me at [redacted]

Thanks in advance,

[redacted]

[redacted]

[redacted]	[redacted]	[redacted]	CMPD	[redacted]	[redacted]	View Details
[redacted]	[redacted]	[redacted]	CMPD	[redacted]	[redacted]	View Details
[redacted]	[redacted]	[redacted]	CMPD	[redacted]	[redacted]	View Details
[redacted]	[redacted]	[redacted]	CMPD	[redacted]	[redacted]	View Details

Detective S.M Blee
Charlotte-Mecklenburg Police Department
(704) [redacted] (cell)
(704) 336-TRAP x41856
sblee@cmpd.org

CMPD
CHARLOTTE-MECKLENBURG POLICE DEPARTMENT

From: Styka, William
Sent: Thursday, March 14, 2019 4:33 AM
To: Blee, Shawn

Cc: Bignall, Daniel; Leggett, Christopher
Subject: Field Interview [redacted] - [redacted]

Good Morning Sir,

This morning at 0314 hrs I had a field interview with [redacted]. [redacted]. I recalled the email provided by D. Meyers that advised to contact you with any interactions with Mr. [redacted]

Mr. [redacted] was driving a [redacted] sedan ([redacted]) with the fictitious tag [redacted] The tag comes back to an [redacted] I observed him run a stop sign and when I attempted to turn around and get behind him he quickly pulled into a vacant lot next to [redacted]. When I pulled into the lot behind the still running vehicle, Mr. [redacted] was speaking to a black male with a large black beard at the front door of [redacted]. The subject very closely resembled, and was most likely [redacted]

I approached the vehicle to see if anyone was still inside, due to it still being running. The vehicle was unoccupied, but Mr. [redacted] ran over and called out to me when I approached the vehicle. He initially was irate and uncooperative but after speaking with him for several minutes I managed to calm him down and identify him. He advised that he was currently living in a small trailer in the back of the property at [redacted]

I have BWC of the interaction under the listed numbers and completed and FI in KBCOPS as well.

Respectfully,

Officer W. Styka #5639

Charlotte-Mecklenburg Police Department

Freedom Division

Janet Pierson

From: Ryan Smith <rsmith@huntersville.org>
Sent: Thursday, March 14, 2019 11:37 AM
To: HPD Sworn
Subject: FW: Field Interview [redacted] - [redacted]

Categories: Release

This subject has a previous address in Huntersville…

Sergeant Ryan Smith
Huntersville Police Department
Criminal Investigations Division
Phone: 704-464-5400
Fax: 704-947-9200

From: Blee, Shawn
Sent: Thursday, March 14, 2019 8:20 AM
To: Freedom Division; Metro Division; Independence Division; North Division; Westover Division
Subject: Field Interview [redacted]

Thanks to Officer Styka, Freedom Division, [redacted] is now operating a [redacted] (VIN [redacted]) and states he is living in a the rear trailer located at [redacted]. The displayed registration if fictitious and he is a known LFA subject who targets vehicles at hotel/motels. He was recently arrested with [redacted] (for an LFA in Independence Division) who could also be staying at this residence. Please remember *officer safety* when dealing with [redacted] as he has a history with police along with 117 disposed cases. If you get a call for service and this vehicle is described [redacted] is probably occupying it. If any encounter exists with [redacted], please complete an FI with as much detailed information as possible even if an arrest was completed.

He stated he was headed to DMV on 4/14/2019, but time will tell.

[redacted] qualifies for Habitual Felon – if a felony arrest is make please contact me at [redacted]

Thanks in advance,

[redacted]

[redacted]

[redacted]	[redacted]	[redacted]	CMPD	[redacted]	[redacted]	View Details
[redacted]	[redacted]	[redacted]	CMPD	[redacted]	[redacted]	View Details
[redacted]	[redacted]	[redacted]	CMPD	[redacted]	[redacted]	View Details
[redacted]	[redacted]	[redacted]	CMPD	[redacted]	[redacted]	View Details

Detective S.M Blee
Charlotte-Mecklenburg Police Department
(704) [redacted](cell)
(704) 336-TRAP x41856
sblee@cmpd.org

CMPD
CHARLOTTE-MECKLENBURG POLICE DEPARTMENT

From: Styka, William
Sent: Thursday, March 14, 2019 4:33 AM
To: Blee, Shawn
Cc: Bignall, Daniel; Leggett, Christopher
Subject: Field Interview [redacted] - [redacted]

Good Morning Sir,

This morning at 0314 hrs I had a field interview with [redacted]. ([redacted]. I recalled the email provided by D. Meyers that advised to contact you with any interactions with Mr. [redacted]

Mr. [redacted] was driving a [redacted]([redacted]) with the fictitious tag [redacted] The tag comes back to an [redacted] I observed him run a stop sign and when I attempted to turn around and get behind him he quickly pulled into a vacant lot next to [redacted]. When I pulled into the lot behind the still running vehicle, Mr. [redacted] was speaking to a black male with a large black beard at the front door of [redacted] The subject very closely resembled, and was most likely [redacted].

I approached the vehicle to see if anyone was still inside, due to it still being running. The vehicle was unoccupied, but Mr. [redacted] ran over and called out to me when I approached the vehicle. He initially was irate and uncooperative but after speaking with him for several minutes I managed to calm him down and identify him. He advised that he was currently living in a small trailer in the back of the property at [redacted]

I have BWC of the interaction under the listed numbers and completed and FI in KBCOPS as well.

Respectfully,

Officer W. Styka #5639

Charlotte-Mecklenburg Police Department

Freedom Division

Janet Pierson

From: Avis Lewis <avissummerslewis@gmail.com>
Sent: Wednesday, March 13, 2019 3:08 PM
To: Thomas Seifert
Subject: Request - Need Disposable Trash Cans for Event Saturday - Help!

Categories: Release

Tom -

I am hoping you can help Angels of 97 out. Can you find us about 6-8 disposable trash cans for the upcoming A97 5K this Saturday, March 16, 2019 at North Mecklenburg High School?

Our Waste Connections connection can not help this time. We want to be good responsible stewards but need these trash cans.

They look like this. We can get the plastic trash liners but just need the boxes.

Any help would be greatly appreciated.

Janet Pierson

From: Michelle Mudge <michelle@sweatnetclt.com>
Sent: Tuesday, March 12, 2019 7:55 AM
To: Michelle Mudge
Subject: Health Session Thursday!

Categories: Release

Good Morning Huntersville Strong!

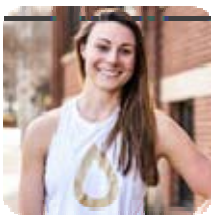
Hopefully last Friday you received a reminder regarding the Health Session scheduled for this Thursday, March 14th at 10:00am at Town Hall! If you did not, please check your spam folder as some employees have found it there. We are using a new email platform and want to make sure each of your are receiving our content. If you need any help, please let me know and I will be happy to assist you!

As for Thursday, the Health Session will be interactive during which you will calculate your own calorie needs as well as macronutrient breakdown based on your personal goals, activity level, body type etc. You won't want to miss it!

See you Thursday at 10:00am!

Michelle

--



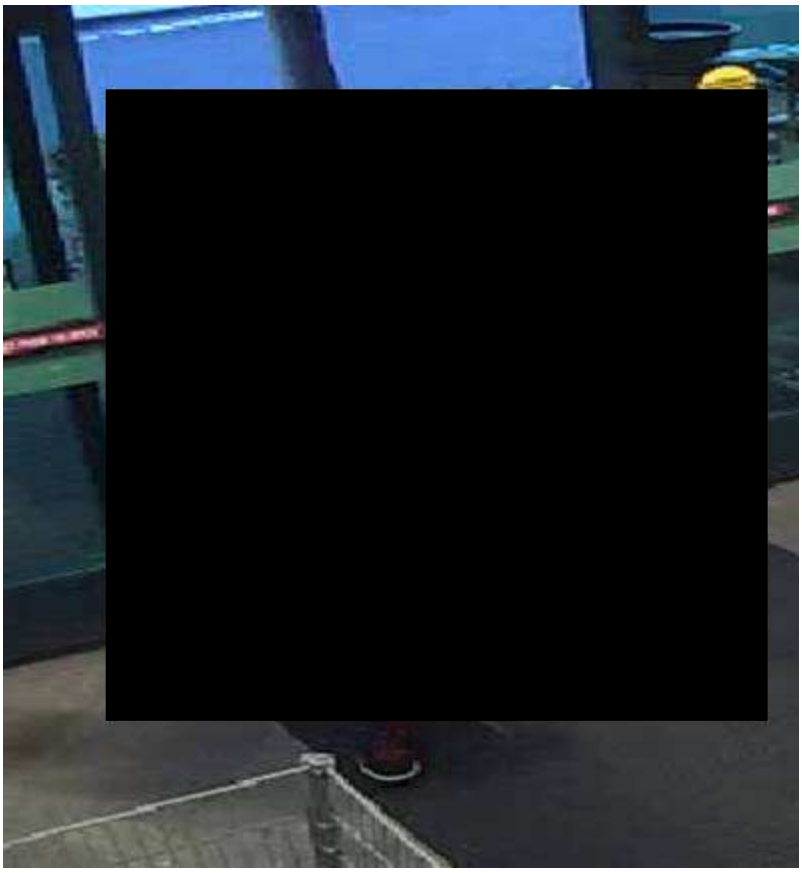
Michelle Mudge
Director of Corporate Wellness
SweatNET
m: 704.728.1628
a: 310 Arlington Ave #229, Charlotte, NC 28203
w: sweatnetclt.com e: michelle@sweatnetclt.com

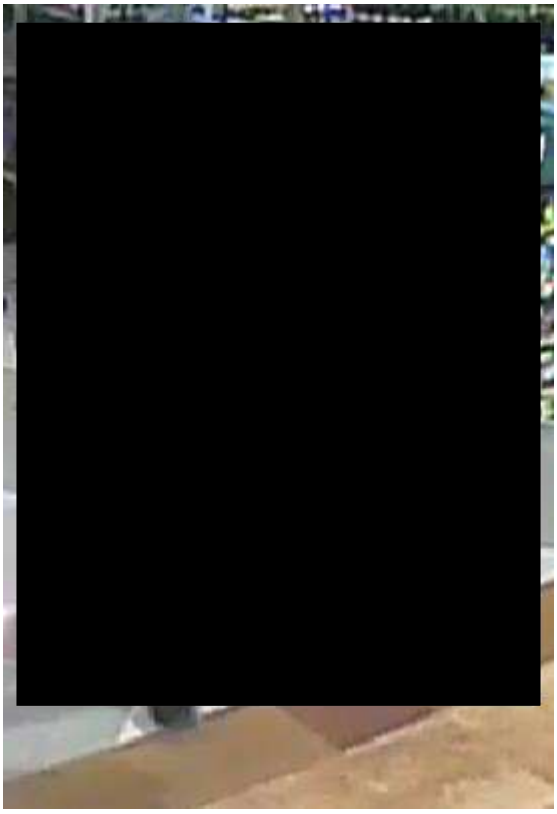
Janet Pierson

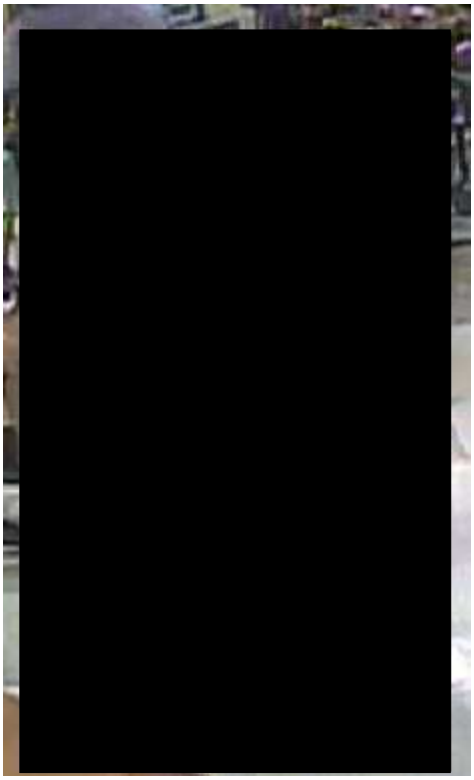
From: Torey Hardy <thardy@huntersville.org>
Sent: Tuesday, March 12, 2019 10:19 AM
To: HPD Sworn
Subject: 20190312-0749-00

Categories: Release

Hey all I am investigating an LFA at [redacted] located at [redacted] A mom was dropping off her kid when a suspect busted out her window, stole her purse and used her credit cards at [redacted] shortly after. Below is the suspect's vehicle which looks to be a [redacted] with a very distinctive [redacted] Also below is the suspect that used the card. If anyone comes across this subject or this vehicle let me know please.







Officer T.D Hardy
HP280
thardy@huntersville.org
Huntersville Police Department
9630 Julian Clark Ave
Huntersville, NC 28078
Phone: (704) 464-5400
Fax: (704) 947-9200

Janet Pierson

From: Travis Watts <twatts@hunterville.org>
Sent: Friday, March 08, 2019 6:58 PM
To: HPD Sworn
Subject: Zone Check

Categories: Release

All,

I spoke with a [redacted] at the PD today who stated he had to terminate an employee yesterday that works and lives in Raleigh and now that employee is leaving threatening emails. Mr. [redacted] is worried the ex-employee might come to his residence at [redacted] in [redacted]. The ex-employee is [redacted] W/M DOB [redacted] He is described as being at least [redacted] He drivers a newer model [redacted] If we could just check the area for the next few days it would be greatly appreciated. Mr. [redacted] is going to set up zone checks. Thanks and stay safe,

Watts

Janet Pierson

From: Michelle Mudge <michelle@sweatnetclt.com>
Sent: Friday, March 08, 2019 10:04 AM
To: Michelle Mudge
Subject: Huntersville Strong Updates

Categories: Release

Good Morning Huntersville Strong!

Michelle Mudge here! We have a few updates for you regarding the Huntersville Strong Wellness Program.

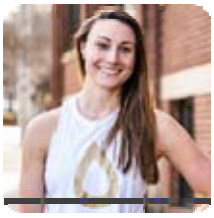
I have accepted a new position with a company called SweatNET and together we will be focusing on corporate wellness. BUT, DO NOT FRET... I'm not going anywhere! Due to the nature of the wellness program with the Town of Huntersville, Tops has contracted out myself and SweatNET to continue the program as planned! So, what does that mean for you... NOTHING IS CHANGING (except you'll be seeing the SweatNET logo in conjunction with the Tops logo on the wellness material).

Moving forward, this is my new email address (michelle@sweatnetclt.com)! My Tops email is no longer active. My phone number is staying the same. Feel free to call or text anytime! 704-728-1628

Let me know if you have any questions!

Michelle

--



Michelle Mudge
Director of Corporate Wellness
SweatNET
m: 704.728.1628
a: 310 Arlington Ave #229, Charlotte, NC 28203
w: sweatnetclt.com e: michelle@sweatnetclt.com

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Thursday, March 07, 2019 2:33 PM
To: Johnson, Ryan T.
Subject: FW: Keep Mecklenburg Beautiful Invite

Categories: Release

Ryan

Give me a call to discuss when you have minute.

Thanks,

Tom

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

Begin forwarded message:

> **From:** "Johnson, Ryan T." <Ryan.Johnson@mecklenburgcountync.gov>
> **Date:** March 1, 2019 at 4:47:50 PM EST
> **To:** "tseifert@huntersville.org" <tseifert@huntersville.org>
> **Subject: Keep Mecklenburg Beautiful Invite**
>
> Hi Tom,
>
> Hope you are doing well. I am writing to invite you to rejoin the Keep Mecklenburg Beautiful Board. You've been a valued KMB Board member for a number of years, and the Board would be honored to have you return as a representative of the Huntersville Police Department. Thank you for your time and consideration on this.
>
> Best Regards,
>
> Ryan Johnson
> Executive Director
> Keep Mecklenburg Beautiful
> 2145 Suttle Avenue
> Charlotte, NC 28208-5237
> (O) 980-314-3872
> (C) 704-507-4981

Janet Pierson

From: Rachel Laurenson <RLaurenson@huntersville.org>
Sent: Thursday, March 07, 2019 1:55 PM
To: HPD All Employees
Subject: REVISED Directive 7.01 All Hazards Plan

Categories: Release

The All Hazards Plan has been updated and posted on the ESOP and Power DMS. Please log into Power DMS and acknowledge this revision.

Rachel G. Laurenson
Planner/Accreditation Manager
Huntersville Police Department
rlaurenson@huntersville.org

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Thursday, March 07, 2019 12:28 PM
To: Jason Cousar
Cc: Bradley Habenicht; Scott Sharp
Subject: RE: Nov. 28th Battle of the Badges Meeting

Categories: Release

Sgt. Habenicht

I will reach out to Stacey and Pippa to confirm everything.

Tom

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Jason Cousar <jcousar@huntersville.org>
Sent: Wednesday, March 06, 2019 4:49 PM
To: Thomas Seifert <tseifert@huntersville.org>
Cc: Bradley Habenicht <bhabenicht@huntersville.org>; Scott Sharp <ssharp@huntersville.org>
Subject: FW: Nov. 28th Battle of the Badges Meeting

Can you handle this?

Lt. Jason Cousar
Huntersville Police Department
Phone: 704-464-5400
Fax: 704-947-9200
www.huntersville.org/police

From: Scott Sharp
Sent: Wednesday, March 06, 2019 4:44 PM
To: Bradley Habenicht <bhabenicht@huntersville.org>
Cc: Jason Cousar <jcousar@huntersville.org>
Subject: Re: Nov. 28th Battle of the Badges Meeting

I believe we have an officer that would be very good at anything in the Village currently on staff

Sent from my iPhone

On Mar 6, 2019, at 4:41 PM, Bradley Habenicht <bhabenicht@huntersville.org> wrote:

> Lt Cousar
> Can you have someone contact them reference the battle of the badges. I did not set up anything with them due to staffing issues in my section, but it's my understanding the department wants to be a part of this. Thank you
>
> Sgt Brad Habenicht
> Huntersville Police
> Sent from PD iPhone
>
> Begin forwarded message:
>
> > **From:** Karen Rodriguez <KRodriguez@cbcc.us>
> > **Date:** November 8, 2018 at 10:47:31 EST
> > **To:** Bradley Habenicht <bhabenicht@huntersville.org>
> > **Cc:** Stacey Groppe <SGroppe@cbcc.us>, "Brown, Pippa" <PBrown@ddr.com>, "Van Belle, Erin" <EVanBelle@ddr.com>, "Seifert, Thomas J." <Thomas.Seifert@mecklenburgcountync.gov>, "Suthard, Bill" <bsuthard@huntersvillefd.com>
> > **Subject: RE: Nov. 28th Battle of the Badges Meeting**
> >
> > Thank you Brad, I hope you are able to stop in.
> >
> > Karen Rodriguez
> > Manager, Recruitment & Retention
> > 704-972-4729
> >
> > ---
> >
> > **From:** Bradley Habenicht [mailto:bhabenicht@huntersville.org]
> > **Sent:** Thursday, November 08, 2018 10:40 AM
> > **To:** Karen Rodriguez <KRodriguez@cbcc.us>
> > **Cc:** Stacey Groppe <SGroppe@cbcc.us>; Brown, Pippa <PBrown@ddr.com>; Van Belle, Erin <EVanBelle@ddr.com>; Seifert, Thomas J. <Thomas.Seifert@mecklenburgcountync.gov>; Suthard, Bill <bsuthard@huntersvillefd.com>
> > **Subject:** Re: Nov. 28th Battle of the Badges Meeting
> >
> > I still have it on my calendar, but as it stands right now I have two vacancies in my unit. I am having to cover a school, but if I can I will.
> >
> > Sgt Brad Habenicht
> > Huntersville Police
> > Sent from PD iPhone
> >
> > On Nov 8, 2018, at 10:06, Karen Rodriguez <KRodriguez@cbcc.us> wrote:
> >
> > > Thank you Stacey – I look forward to meeting all of you 11/28. As Stacey mentioned, please call if you have questions or need anything.
> > >
> > > See you then!

Karen Rodriguez
Manager, Recruitment & Retention
704-972-4729

From: Stacey Groppe
Sent: Thursday, November 08, 2018 10:01 AM
To: Brown, Pippa <PBrown@ddr.com>; Van Belle, Erin <EVanBelle@ddr.com>; Seifert, Thomas J. <Thomas.Seifert@mecklenburgcountync.gov>; Suthard, Bill <bsuthard@huntersvillefd.com>; Bradley Habenicht <bhabenicht@huntersville.org>
Cc: Karen Rodriguez <KRodriguez@cbcc.us>
Subject: Nov. 28th Battle of the Badges Meeting

Hello everyone,

I just wanted to let you know that my last day with CBCC is this Friday. I loved working at CBCC and believe in the mission. I will continue to support them through donating and possibly sponsoring my own blood drive one day. I wanted to let you know that Karen Rodriguez will be attending the meeting that we have scheduled for November 28th at Panera's. She will be handling your blood drive until they find my replacement. Karen's contact number is 704-972-4729.

I wish you all the best!

Thanks,

Stacey

Stacey Groppe
Donor Recruiter
Community Blood Center of the Carolinas
www.cbcc.us
704-621-8955
<image001.jpg>
<image002.jpg> <image003.jpg> <image004.jpg> <image005.jpg>
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Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Tuesday, March 05, 2019 9:30 PM
To: Ralph Preziosi
Subject: Re: abandoned car

Categories: Release

Ha, I checked last night.

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Mar 5, 2019, at 7:58 PM, Ralph Preziosi <rpreziosi@ferrarofoods.com> wrote:

> Tom,
> It was taken away on a flatbed yesterday. Thanks
> Ralph
>
> ---
>
> **From:** Thomas Seifert [mailto:tseifert@huntersville.org]
> **Sent:** Tuesday, March 5, 2019 7:35 PM
> **To:** Ralph Preziosi
> **Subject:** RE: abandoned car
>
> Is it still there ?
>
> Tom Seifert
> Huntersville Police Department
> tseifert@huntersville.org
> [redacted]
>
> ---
>
> **From:** Ralph Preziosi <rpreziosi@ferrarofoods.com>
> **Sent:** Wednesday, February 27, 2019 7:59 PM
> **To:** Thomas Seifert <tseifert@huntersville.org>
> **Subject:** abandoned car
>
> Tom,
> Hope all is good. [redacted] I was wondering if you could help me out. My next door neighbor's brother has abandoned his car in front of my house at [redacted] for over 6 months. She told me in early December that she was going to sell the car, but it's been another 3 months and it hasn't been moved. It has plates that have expired in 2017. I'm living with my 2 boys and my girlfriend comes over every other weekend and we don't have enough parking. Could you have someone look into it. I'm enclosing pictures. Her name is [redacted] and her address is [redacted], phone [redacted] Thanks in advance.
> Ralph Preziosi

Janet Pierson

From: Kevin Earp <k.earp@cms.k12.nc.us>
Sent: Tuesday, March 05, 2019 8:21 PM
To: Undisclosed recipients
Subject: Charlotte Regional Safety & Health Conference
Attachments: CRSHS 25th Conference Brochure 2019.pdf; IMG_4816.mov

Categories: Release

I thought you might be interested in this professional development opportunity. Attached is brochure and video for the 25th Annual Charlotte Regional Safety & Health Conference coming up April 4th & 5th.
Great lineup of qualified presenters on Safety, Health and Emergency Management Topics plus 1.0 Continuing Education Credits provided by the American Society of Safety Professionals.

"Former North Carolina Governor Pat McCrory and prominent Emergency Management officials discuss past North Carolina tragic events and response by emergency management and other public safety agencies at the 25th annual Charlotte Regional Safety & Health Conference. For more information regarding 14 Conference topics and other activities;

www.charlottesafetyconference.com

Janet Pierson

From: HPD Volunteer <HPDVolunteer@huntersville.org>
Sent: Tuesday, March 05, 2019 10:40 AM
To: Thomas Seifert
Subject: report [redacted]

Categories: Release

Sir,

Mr. [redacted] called to let you know that the plate number on the report is incorrect. It should be [redacted]. I put a copy of the info in your mail slot.

Paul Magee, Volunteer
Huntersville Police Department (704)464-5400
hpdvolunteer@huntersville.org

Janet Pierson

From: [redacted]
Sent: Monday, March 04, 2019 5:47 PM
To: tseifert@huntersville.org
Subject: [redacted] email thread 1

Categories: Release

Sent from my iPhone

Begin forwarded message:

From: [redacted]
Date: March 2, 2019 at 9:06:05 AM EST
To: [redacted]
Subject: Re: President's Update

I will bring your concerns to the board at the next meeting.

On Sat, Mar 2, 2019 at 4:04 AM [redacted] wrote:

> Hi [redacted]
>
> Thanks for the quick response. That said, we are beyond devastated by the loss of privacy and we are beyond livid that we weren't consulted on the changes nor even notified before any work began on our property. The lack of consideration and common courtesy by the HOA is appalling. Frankly, this would have have caused us to immediately sell our house if we knew this was planned, but these changes have made the house unsellable. We would like to understand the HOAs plan to restore our privacy to the prior level immediately.
>
> Thank you,
> [redacted]
>
> Sent from my iPhone
>
> On Mar 1, 2019, at 10:25 PM, [redacted] wrote:
>
> > If this is the corner entrance by the [redacted], we are relandscaping the area. We have received several complaints about the maintenance on the corner. I know that great care is placed when replanting. Some will have to mature. Please give it time.
> >
> > [redacted]
> >
> > On Fri, Mar 1, 2019 at 8:18 PM [redacted] wrote:
> >
> > > Hi [redacted]

A significant and devastating
change was made today to the landscaping on the easement to our house without giving us any notice. Who do we speak to about this?

[redacted]

Sent from my iPhone

On Mar 1, 2019, at 8:01 PM, [redacted] wrote:

President's Update

March 1

Our clubhouse is almost finished with the planned updates! You can see that the upstairs front doors have been replaced. The front entrance doors will be done ne week. Hoping just a couple of days work but, as we all know, we won't know all needed to be repaired until the work starts! The furniture should be back in by the of next week, provided the entrance work is completed. Thank you all for your patience.

The board is still in the process of gathering quotes and recommendations for a se system for our community. In the meantime, you will notice that the Authority to signs have been posted at [redacted] and around the clubhouse a

The tennis courts are closed right now due to the fact that the gate is in the locked position – we cannot get it to open. The repair company has been contacted. Pleas not take it upon yourself to try and fix this.

A reminder to all that the Huntersville Town Board Meeting is this Monday eveni 6:30PM at the town hall. View the Huntersville Town website for details. The go course development plan is on the agenda.

Our landscape company has a new name. Ecoscape is now Yellowstone. The tru logo/name are now being rebranded.

The board has arranged to have a **paper shredding day** for our community to be h
on **Saturday, April 20th from 9-11am**, clubhouse parking lot – free for [redacted]
residents.

Soccer Shots – there is a posting on Nextdoor with misinformation about this prog
that is held at [redacted] To register to play at the [redacted] site, you need to be a
resident. All registrations will be verified by our office.

We can expect to see the cleaning of our sign posts this month. The plan is to get
of them this go around. We have at least 1000 signs in [redacted]

Own a dog? Please pick up after him or her. We have placed several dog stations
throughout the community. We pay to stock these with bags (to help those who fo
to bring one along for the walk) and we pay to have a company come and empty t
weekly. Please, use them. If you are witnessing those who choose not to pick up
their dog, you can contact Animal Control at the County. The rules and process is
the County website.

To those who place items for private pickup at your curb (maybe through a social
site or just hoping someone will take the sofa, chair, table, etc), please bring it bac
it is not gone within a couple of hours.

I hope you are all considering how you can contribute to the neighborhood. Pleas
come to a board meeting, see what happens and consider making a difference. We
you to consider running for the board!

The Easter Egg Hunt will be on Saturday, April 6th from 1 – 3pm. Come and get y
Easter eggs, meet the Easter Bunny, have a face painted, get a balloon from the ba
artist and take a ride on the trackless train.

Stay dry and have a great month,

[redacted]

[redacted]

This message has been sent to [redacted]

As a subscriber of General Correspondence at [redacted] e'll periodically send you an email to help keep you informed. If you wish to di
receiving these types of emails, you may opt out by clicking Safe Unsubscribe.

To view our privacy policy, click Privacy Policy.

This message has been sent as a service of AssociationVoice, provider of smart Websites for Associations and Management, 1290 Broadway S
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--

[redacted]

--

[redacted]

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Monday, March 04, 2019 4:52 PM
To: Anja Kruger
Subject: RE: North Carolina Law Enforement Open

Categories: Release

Anja

Thank you for following up. Let me run it by our committee and I will get back to you with a response as soon as possible.

Thanks,

Tom

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Anja Kruger <sales.lakenorman@sree.com>
Sent: Friday, March 1, 2019 8:28 AM
To: Thomas Seifert <tseifert@huntersville.org>
Subject: FW: North Carolina Law Enforement Open

Good morning Tom Seifert,

I hope you are doing well. I would love to host your group at the Courtyard and would be able to honor the North Carolina Government Rate of $130. Let me know if you would like to proceed in blocking rooms with us or if you have any questions.

I am looking forward to hearing back from you soon.

Best Regards,

Anja Kruger
Area Sales Manager

16830 Kenton Dr.
Huntersville NC 28078
(D) 704-949-1034
(F) 704-584-0001

COURTYARD BY MARRIOTT – CHARLOTTE LAKE NORMAN
16700 Northcross Drive I Huntersville NC 28078
www.marriott.com/cltln

RESIDENCE INN BY MARRIOTT – CHARLOTTE LAKE NORMAN
16830 Kenton Drive I Huntersville NC 28078
www.marriott.com/cltrn

From: Anja Kruger
Sent: Thursday, February 28, 2019 9:56 PM
To: 'tseifert@huntersville.org'
Subject: North Carolina Law Enforement Open

Dear Tom Seifert,

I hope this email finds you well. Thank you very much for stopping by the Courtyard for your upcoming Law Enforcement Open. It would be a pleasure to host your group at our hotel! At this point we do have the availability and I am working on rates right now. I do apologize for the delay! I just wanted to touch base so you know I am still working on your block and I will have rates by tomorrow.

Let me know if you have any questions and I am looking forward to working with you.

Best Regards,

Anja Kruger
Area Sales Manager

16830 Kenton Dr.
Huntersville NC 28078
(D) 704-949-1034
(F) 704-584-0001

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Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Monday, March 04, 2019 12:35 PM
To: Jason Cousar
Subject: Fwd: Keep Mecklenburg Beautiful Invite

Categories: Release

Lt.

Is this something you would like for me to continue doing? From a community engagement perspective it would be a benefit to the the Town of Huntersville. I organized several community clean up projects with the Boy and Girl Scouts , shred it events, and pill collection/ medicine drop days within Mecklenburg County. We could focus these events to the Town of Huntersville and the North end of the county.

I also partnered with the North Mecklenburg high school cosmetology program in conjunction with the Recycle the Runway event that takes place at NorthCross Mall in April.

Let me know if this is something you want us to be a part of.

Thanks,

Tom

Tom Seifert

Huntersville Police Department

Tseifert@huntersville.org

[redacted]

Begin forwarded message:

> **From:** "Johnson, Ryan T." <Ryan.Johnson@mecklenburgcountync.gov>
> **Date:** March 1, 2019 at 4:47:50 PM EST
> **To:** "tseifert@huntersville.org" <tseifert@huntersville.org>
> **Subject: Keep Mecklenburg Beautiful Invite**
>
> Hi Tom,
>
> Hope you are doing well. I am writing to invite you to rejoin the Keep Mecklenburg Beautiful Board. You've been a valued KMB Board member for a number of years, and the Board would

be honored to have you return as a representative of the Huntersville Police Department. Thank you for your time and consideration on this.

Best Regards,

Ryan Johnson
Executive Director
Keep Mecklenburg Beautiful
2145 Suttle Avenue
Charlotte, NC 28208-5237
(O) 980-314-3872
(C) 704-507-4981

Janet Pierson

From: Johnson, Ryan T. <Ryan.Johnson@mecklenburgcountync.gov>
Sent: Friday, March 01, 2019 7:19 PM
To: tseifert@huntersville.org
Subject: RE: Keep Mecklenburg Beautiful Invite

Categories: Release

Hey Tom,

Just wanted to clarify the last email. As requested, I sent that email so that you could approach your superiors about KMB (per our convo). Obviously the board would love to have you back. Right now we are in the process of figuring out the best path to do so. Not a big deal, just trying to avoid awkwardness with some folks that submitted applications. Thank you in advance for your patience and flexibility with this. Lets touch base next week.

-Ryan

From: Johnson, Ryan T.
Sent: Friday, March 1, 2019 4:48 PM
To: 'tseifert@huntersville.org' <tseifert@huntersville.org>
Subject: Keep Mecklenburg Beautiful Invite

Hi Tom,

Hope you are doing well. I am writing to invite you to rejoin the Keep Mecklenburg Beautiful Board. You've been a valued KMB Board member for a number of years, and the Board would be honored to have you return as a representative of the Huntersville Police Department. Thank you for your time and consideration on this.

Best Regards,

Ryan Johnson
Executive Director
Keep Mecklenburg Beautiful
2145 Suttle Avenue
Charlotte, NC 28208-5237
(O) 980-314-3872
(C) 704-507-4981

Janet Pierson

From: Johnson, Ryan T. <Ryan.Johnson@mecklenburgcountync.gov>
Sent: Friday, March 01, 2019 4:48 PM
To: tseifert@huntersville.org
Subject: Keep Mecklenburg Beautiful Invite

Categories: Release

Hi Tom,

Hope you are doing well. I am writing to invite you to rejoin the Keep Mecklenburg Beautiful Board. You've been a valued KMB Board member for a number of years, and the Board would be honored to have you return as a representative of the Huntersville Police Department. Thank you for your time and consideration on this.

Best Regards,

Ryan Johnson
Executive Director
Keep Mecklenburg Beautiful
2145 Suttle Avenue
Charlotte, NC 28208-5237
(O) 980-314-3872
(C) 704-507-4981

Janet Pierson

From: Benjamin McCormack <bmccormack@huntersville.org>
Sent: Friday, March 01, 2019 4:45 AM
To: HPD Sworn
Subject: Help Identify
Attachments: [redacted]suspects2.jpg

Categories: Release

On [redacted] these two suspects were involved in a larceny at the [redacted]. The male has a [redacted] If you recognize them please let me know. Thanks.

Officer McCormack

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Thursday, February 28, 2019 11:25 PM
To: Ralph Preziosi
Subject: Re: abandoned car

Categories: Release

Ralph

Let me look into it.

Tom

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Feb 27, 2019, at 8:01 PM, Ralph Preziosi <rpreziosi@ferrarofoods.com> wrote:

> Tom,
> Hope all is good. [redacted] I was wondering if you could help me out. My next door neighbor's brother has abandoned his car in front of my house at [redacted] Huntersville for over 6 months. She told me in early December that she was going to sell the car, but it's been another 3 months and it hasn't been moved. It has plates that have expired in 2017. I'm living with my 2 boys and my girlfriend comes over every other weekend and we don't have enough parking. Could you have someone look into it. I'm enclosing pictures. Her name is [redacted] and her address is [redacted], phone [redacted] Thanks in advance.
> Ralph Preziosi
>
> <mime-attachment>
>
> <mime-attachment>
>
> <mime-attachment>

Janet Pierson

From: Gavin Aron <garon@huntersville.org>
Sent: Wednesday, February 27, 2019 11:41 AM
To: HPD Sworn
Subject: LFA Suspect
Attachments: DSCN0516.JPG; DSCN0518.JPG

Categories: Release

On [redacted] we responded to two LFA's at [redacted]. The suspect attempted to use one of the victims cards at [redacted], this is the best image we could get at this time. Please review and if anyone recognizes the suspect please let us know.

This is in reference to the following case [redacted]

Thank you,
Officer K.N Quicano
HP 285

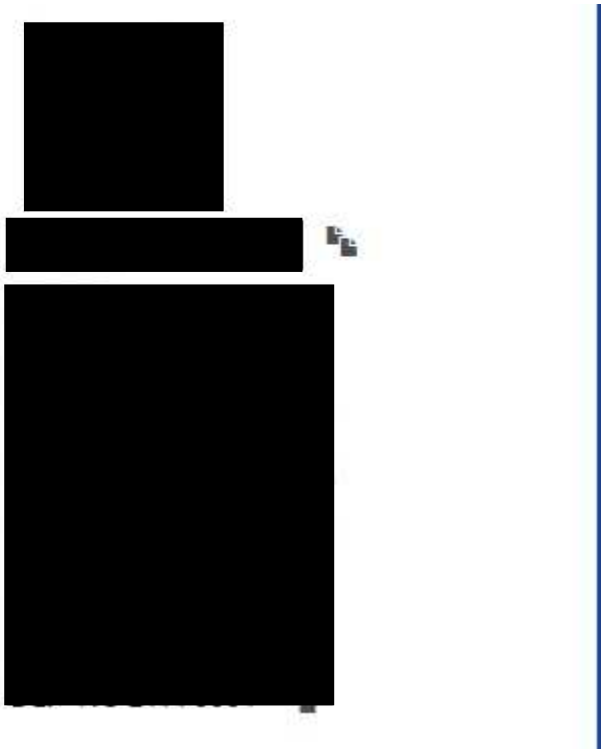
Janet Pierson

From: Tyler Medlin <tmedlin@huntersville.org>
Sent: Monday, February 25, 2019 3:27 PM
To: HPD Sworn
Subject: [redacted] HUNTERSVILLE, NC 28078 - [redacted] and [redacted]

Categories: Release

Please be aware of this address if calls for service start coming from it regarding Mr. [redacted]

Mr. [redacted] is one of the [redacted] He has been arrested or implicated in robberies, breaking and entering's, LFA's, ADW's, assaults, narcotics, and pretty much everything in NC general statues. I haven't heard his name in a while, but he was involved in a DV at the listed address on [redacted]. Most of the time he knows the ins and outs of being in handcuffs and is typically cooperative, but be aware he has been to prison before and will typically try to lull officers into a false sense of security to try and conceal evidence of his involvement with illegal activities. The other party, [redacted], has [redacted]. listed as her address and has a child in common with Mr. [redacted]



Lt. T.L. Medlin
Huntersville Police Department
http://www.huntersvillepd.org
704-464-5386

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Monday, February 25, 2019 3:08 PM
To: HPD All Employees
Subject: FW: Mardi Gras Invitation from Saint Mark Catholic Church
Attachments: image002.png; ATT00001.htm; image004.png; ATT00002.htm; Young at Heart Ministry Invitation to HPD.docx; ATT00003.htm

Categories: Release

This will take place tomorrow if you are available to attend 12:30 PM .

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

Janet Pierson

From: Wesley Gryder <wgryder@huntersville.org>
Sent: Friday, February 22, 2019 1:33 PM
To: HPD Sworn
Subject: Hit and Run- [redacted]

Categories: Release

All,

If anyone responds to a victim driving a [redacted] in reference to a hit and run that occurred in the [redacted] area you can reference the above CAD number for suspect and witness information.

Stay safe,

Officer W.B. Gryder HP242
Huntersville Police Dept.
PTO / Patrol Officer – A Watch
Phone: 704-464-5400
Fax: 704-947-9200
Email: wgryder@huntersville.org

Detective Vernon Siders Jr.
Town of Davidson Police Department

Mailing Address:
P.O. Box 579
Davidson, NC 28036

Physical Address:
216 South Main Street
Davidson, NC 28036

(704) 576-4899 iPhone
(704) 892-5131 Ext. 251
(704) 896-9733 (fax)
vsiders@townofdavidson.org

Janet Pierson

From: Ryan Danehy <rdanehy@huntersville.org>
Sent: Thursday, February 21, 2019 4:28 PM
To: HPD Sworn
Subject: Fwd: Larceny from [redacted] - Stolen Cards Used at [redacted]

Categories: Release

Sent from my iPhone

Begin forwarded message:

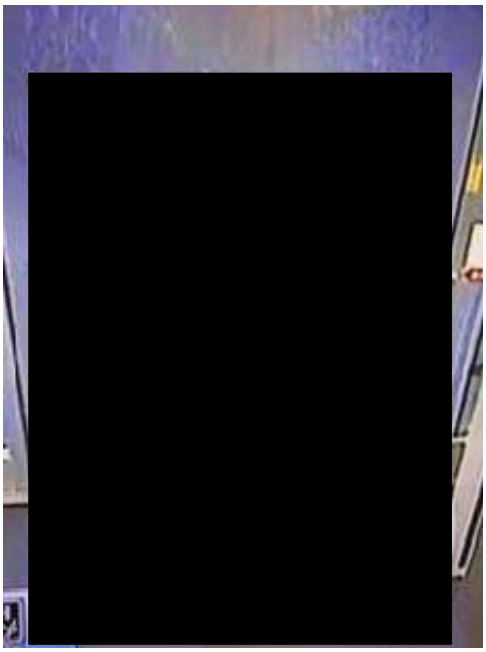
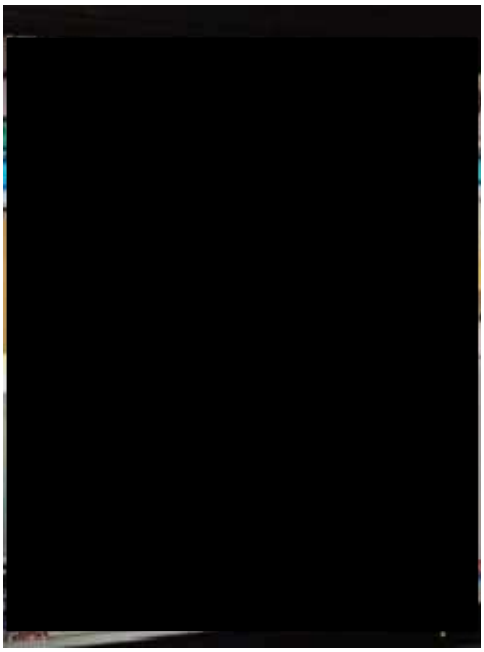
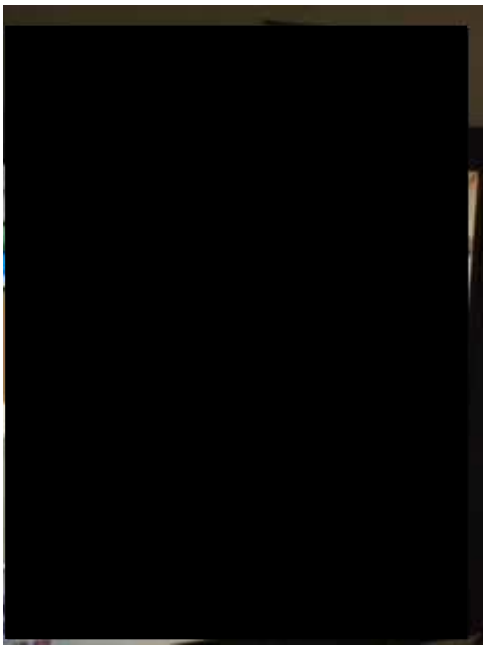
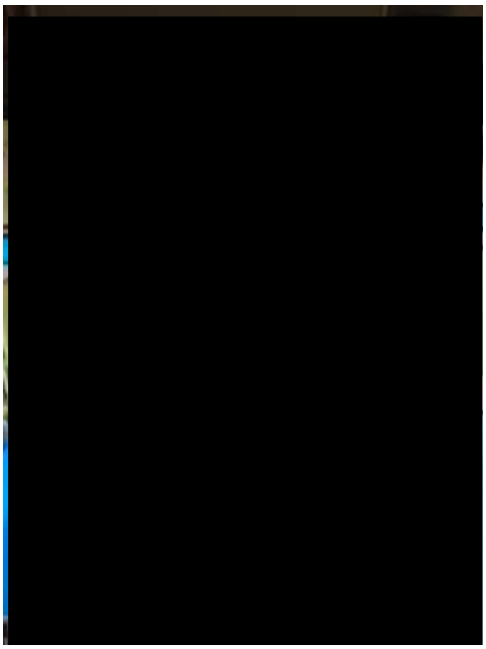
From: "Swallows, Richard" <rswallows@cmpd.org>
Date: February 21, 2019 at 1:19:52 PM EST
To: "A. Pullen (Belmont PD)" <apullen@belmontpolice.org>, "Amanda Wisecarver (Cabarrus Co.)" <alwisecarver@cabarruscounty.us>, "Bettina Bissell (GCPD)" <bbissell@gcps.org>, "Bobby Nicely (Concord PD)" <nicelyrm@concordnc.gov>, "Bridget Burleson (Cornelius)" <bburleson@corneliuspd.org>, "Catherine Dahlinghaus (York Co.)" <catherine.dahlinghaus@yorkcountygov.com>, "Charlene Tombaugh (Huntersville PD)" <ctombaugh@huntersville.org>, "Damien Williams (Rock Hill PD)" <Damien.Williams@cityofrockhill.com>, "Daniel Helms (Matthews PD)" <dhelms@matthewsnc.gov>, "Daniel Miglin " <DMiglin@mooresvillenc.gov>, "jcarrier@marshville.org" <jcarrier@marshville.org>, "Jeff Jones (Lancaster Co.)" <jjones@lacoso.net>, "Justin Smith (Kannapolis PD)" <jsmith@kannapolisnc.gov>, Katie Congel <congelk@concordnc.gov>, "Lori Kiker (Union Co.)" <Lori.Kiker@unioncountync.gov>, "Lt Dexter Wilson (Waxhaw PD)" <dwilson@waxhaw.com>, "Matt Phillips (Gastonia PD)" <phillips_matt@cityofgastonia.com>, "Mike Proctor (Cleveland Co.)" <Mike.Proctor@clevelandcounty.com>, "Ofc Guertin (Huntersville PD)" <jguertin@huntersville.org>, "Peter Chryst (Monroe PD)" <pchryst@monroenc.org>, "Ryan Danehy (Huntersville PD)" <rdanehy@huntersville.org>, "Sgt. Miller (Pineville PD)" <rmiller@pinevillenc.gov>, "Vanessa Perez (York Co.)" <Vanessa.perez@yorkcountygov.com>, Vernon Siders <vsiders@townofdavidson.org>, "Ytalo Delgado (Concord PD)" <delgadoy@concordnc.gov>
Cc: "Workman, April E." <aworkman@cmpd.org>, "Kelly, Amy" <akelly@cmpd.org>, "Wilson, Andrea" <andrea.wilson@cmpd.org>, "Humphrey, Mike" <mhumphrey@cmpd.org>, "Nguyen, Monica" <MNguyen@cmpd.org>, "Abdum-Muhaymin, Jibril" <jabdum@cmpd.org>
Subject: Larceny from Auto at Park - Stolen Cards Used at Game Stop and Best Buy

Good afternoon,

On [redacted], we had a vehicle B&E at one of our parks on [redacted] where a purse was stolen out of a vehicle (punched driver's door lock). Immediately afterwards, a group of about seven or eight Hispanic male subjects were seen at two different [redacted] and a [redacted] using victim's stolen credit card. Note, the subject in the red track suit reportedly has a glass eye. See photos below. If you have

had any similar incidents involving these subjects, please go direct with Det. April Workman (copied). Thank you.

Additional photos below:

Richard J. Swallows
Data Analytics Specialist
Crime Analysis Division
Charlotte-Mecklenburg Police Department
rswallows@cmpd.org

This message is confidential and its contents are not to be released without the authorization of the Charlotte-Mecklenburg Police Department pursuant to North Carolina General Statute §132. Accessing, copying or re-using any of the information contained in this e-mail by anyone other than the intended recipient is unauthorized.

Janet Pierson

From: Kevin Earp <k.earp@cms.k12.nc.us>
Sent: Thursday, February 21, 2019 4:19 PM
To: Collins, Daniel L.; allen . mcmillan; Biren Patel (PatelBiren@bfusa.com); Bob Kastenhuber; Carrie Nguyen (carrie.nguyen@honeywell.com); Darius Chisholm (dariuschisholm@gmail.com); Dell Golanski (dellg2000@yahoo.com); Denise Kennedy,MS (denise.kennedy@duke-energy.com); EddieHawks (wehawks@foodlion.com); Eddie Kennedy(ekennedy@charlottepipe.com); Edward T Muldoon(edward.t.muldoon@bankofamerica.com); tseifert@huntersville.org; George Massey(gfm65trumpet@yahoo.com); Hansford, Ogden Jr; Ian Starkey (ians@safetync.org); JAbney; Jack Hawkins(jack.hawkins@charter.com); John Booth(john.booth@carolinashealthcare.org); Joni Holmes; Julian Mercer(julian.mercer@agilityfs.com); Laura Crawford(laura.crawford@labor.nc.gov); Lee Mckinney(lee.mckinney@labor.nc.gov); Michael Scott(Michael.Scott@amefird.com); Nick Johnson(worleyjohnson3rd@gmail.com); Paul Caulford(paul.caulford@mann-hummel-ft.com); Roger Phillips (rphillips@joegibbsracing.com); Russell Bagley (rwbagley@novanthealth.org); Russell McCue (rmccue@ci.charlotte.nc.us); Scott.Baranowski@OMNOVA.com; Shanna Levesque (shanna.levesque@marsh.com); Tara Payne; Tim Gordon; Victoria Cross (VCross@steelfab-inc.com)
Subject: Charlotte Regional Safety & Health Conference
Attachments: CRSHS 25th Conference Brochure 2019.pdf; CRSHS PDC Session Topics 2019 .pdf

Categories: Release

Thanks to those who made the meeting today. Good progress on several items.

Please see attached Conference Brochure and Speaker Bio's & Session Topics. Please forward to any organizations or individuals who may be interested in our Conference.

T-40 Days,
Thanks.

D. Kevin Earp, MS, ARM, CSP, CSSM
Director of Safety, Environmental Health, & Risk Management
Charlotte-Mecklenburg Schools
3301 Stafford Drive
Charlotte, NC 28208
980-343-5156

Janet Pierson

From: Kevin Earp <k.earp@cms.k12.nc.us>
Sent: Thursday, February 21, 2019 9:13 AM
To: Thomas Seifert
Subject: RE: Board Member Stuff

Categories: Release

11:30 Lunch 12:00 meeting.

D. Kevin Earp, MS, ARM, CSP, CSSM
Director of Safety, Environmental Health, & Risk Management
Charlotte-Mecklenburg Schools
3301 Stafford Drive
Charlotte, NC 28208
980-343-5156

From: Thomas Seifert [mailto:tseifert@huntersville.org]
Sent: Thursday, February 21, 2019 9:08 AM
To: Kevin Earp <k.earp@cms.k12.nc.us>
Subject: Re: Board Member Stuff

CAUTION: This email originated from outside the CMS organization. Do not click links, give sensitive information, or open attachments unless verified. Forward all suspicious email to spam@cms.k12.nc.us.

What time .. ?

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Feb 21, 2019, at 8:51 AM, Kevin Earp <k.earp@cms.k12.nc.us> wrote:

> Today,
>
> Meeting location –
> 7815 Crescent Executive Drive
> Charlotte NC 28217
>
> When you arrive on our campus it is the building to the right behind the traffic circle. **We will be in room C122**. Parking is available in the parking deck or the front lot.
>
> D. Kevin Earp, MS, ARM, CSP, CSSM
> Director of Safety, Environmental Health, & Risk Management

Charlotte-Mecklenburg Schools
3301 Stafford Drive
Charlotte, NC 28208
980-343-5156

From: Thomas Seifert [mailto:tseifert@huntersville.org]
Sent: Thursday, February 21, 2019 6:57 AM
To: Kevin Earp <k.earp@cms.k12.nc.us>
Subject: RE: Board Member Stuff

CAUTION: This email originated from outside the CMS organization. Do not click links, give sensitive information, or open attachments unless verified. Forward all suspicious email to spam@cms.k12.nc.us.

When is the next meeting?

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Kevin Earp <k.earp@cms.k12.nc.us>
Sent: Tuesday, February 19, 2019 8:53 AM
To: Bob Kastenhuber <Bob.Kastenhuber@comporium.com>; Collins, Daniel L. <daniell.collins@cms.k12.nc.us>
Cc: Thomas Seifert <tseifert@huntersville.org>
Subject: RE: Board Member Stuff

Bob,

Answers below in red.

D. Kevin Earp, MS, ARM, CSP, CSSM
Director of Safety, Environmental Health, & Risk Management
Charlotte-Mecklenburg Schools
3301 Stafford Drive
Charlotte, NC 28208
980-343-5156

From: Bob Kastenhuber [mailto:Bob.Kastenhuber@comporium.com]
Sent: Tuesday, February 19, 2019 7:33 AM
To: Kevin Earp <k.earp@cms.k12.nc.us>; Collins, Daniel L. <daniell.collins@cms.k12.nc.us>
Subject: Board Member Stuff

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Kevin and Dan,

Please look at the attached hotel request list. I need some help with a couple of names on the list. Who is "J. Abney"? Voted in as new Board member at last meeting from (SM&E) Also Kevin, I believe you said that Tom Seifert is no longer with the Mecklenburg Sheriff, so I need his new address tseifert@huntersville.org. I'm assuming he's staying on the Board? He's interested but needs to confirm with his new boss. Is Matt Losh still with the Board and if so, Please remind me who he's with. He was

Ted's back-up when Ted was sick. I believe Ted said he is no longer considered a board member? Additionally, did we discuss Victoria Cross at our last meeting not participating since our last conference and therefore was being considered to be removed from the Board? It was discussed that she and a few others are not active and should be dropped from the Board. A decision will be made in conjunction with the by-law review. (Meeting to be after the Conference).

I'll send out the last meeting minutes later today (hopefully).

Sorry for so many questions so early in the morning, but I want to try and fine tune this by Thursday's meeting.

Thanks,

Bob K.

Janet Pierson

From: Kevin Earp <k.earp@cms.k12.nc.us>
Sent: Thursday, February 21, 2019 9:13 AM
To: Collins, Daniel L.; allen . mcmillan; Biren Patel (PatelBiren@bfusa.com); Bob Kastenhuber; Carrie Nguyen (carrie.nguyen@honeywell.com); Darius Chisholm (dariuschisholm@gmail.com); Dell Golanski (dellg2000@yahoo.com); Denise Kennedy,MS (denise.kennedy@duke-energy.com); EddieHawks (wehawks@foodlion.com); Eddie Kennedy(ekennedy@charlottepipe.com); Edward T Muldoon(edward.t.muldoon@bankofamerica.com); tseifert@huntersville.org; George Massey(gfm65trumpet@yahoo.com); Hansford, Ogden Jr; Ian Starkey (ians@safetync.org); JAbney; Jack Hawkins(jack.hawkins@charter.com); John Booth(john.booth@carolinashealthcare.org); Joni Holmes; Julian Mercer(julian.mercer@agilityfs.com); Laura Crawford(laura.crawford@labor.nc.gov); Lee Mckinney(lee.mckinney@labor.nc.gov); Michael Scott(Michael.Scott@amefird.com); Nick Johnson(worleyjohnson3rd@gmail.com); Paul Caulford(paul.caulford@mann-hummel-ft.com); Roger Phillips (rphillips@joegibbsracing.com); Russell Bagley (rwbagley@novanthealth.org); Russell McCue (rmccue@ci.charlotte.nc.us); Scott.Baranowski@OMNOVA.com; Shanna Levesque (shanna.levesque@marsh.com); Tara Payne; Tim Gordon; Victoria Cross (VCross@steelfab-inc.com)
Subject: CRSHC Meeting Today - Agenda Attached.
Attachments: CRSHS Meeting 02-21-2019 . docx.pdf

Categories: Release

All,

Attached are today's agenda and last meeting's minutes.

Meeting location for Todays' Meeting
7815 Crescent Executive Drive
Charlotte NC 28217

When you arrive on our campus it is the building to the right behind the traffic circle. **We will be in room C122**. Parking is available in the parking deck or the front lot.

D. Kevin Earp, MS, ARM, CSP, CSSM
Director of Safety, Environmental Health, & Risk Management
Charlotte-Mecklenburg Schools
3301 Stafford Drive
Charlotte, NC 28208
980-343-5156

-----Original Appointment-----
From: Collins, Daniel L.
Sent: Friday, February 8, 2019 1:41 PM
To: allen.mcmillan; Biren Patel (PatelBiren@bfusa.com); Bob Kastenhuber; Carrie Nguyen (carrie.nguyen@honeywell.com); Darius Chisholm (dariuschisholm@gmail.com); Dell Golanski (dellg2000@yahoo.com); Denise Kennedy, MS (denise.kennedy@duke-energy.com); Eddie Hawks (wehawks@foodlion.com); Eddie Kennedy

(ekennedy@charlottepipe.com); Edward T Muldoon (edward.t.muldoon@bankofamerica.com); George Massey (gfm65trumpet@yahoo.com); Hansford, Ogden Jr; Ian Starkey (ians@safetync.org); JAbney; Jack Hawkins (jack.hawkins@charter.com); John Booth (john.booth@carolinashealthcare.org); Joni Holmes; Julian Mercer (julian.mercer@agilityfs.com); Kevin Earp; Laura Crawford (laura.crawford@labor.nc.gov); Lee Mckinney (lee.mckinney@labor.nc.gov); Michael Scott (Michael.Scott@amefird.com); Nick Johnson (worleyjohnson3rd@gmail.com); Paul Caulford (paul.caulford@mann-hummel-ft.com); Roger Phillips (rphillips@joegibbsracing.com); Russell Bagley (rwbagley@novanthealth.org); Russell McCue (rmccue@ci.charlotte.nc.us); Scott.Baranowski@OMNOVA.com; Shanna Levesque (shanna.levesque@marsh.com); Tara Payne; Tim Gordon; Tom Seifert (Thomas.Seifert@mecklenburgcountync.gov); Victoria Cross (VCross@steelfab-inc.com)
Subject: CRSHC Meeting February 2019
When: Thursday, February 21, 2019 11:30 AM-1:00 PM (UTC-05:00) Eastern Time (US & Canada).
Where: Charter Communications 7815 Crescent Executive Drive Charlotte NC 28217

Please RSVP to allow for food order. Meeting location –
7815 Crescent Executive Drive
Charlotte NC 28217

When you arrive on our campus it is the building to the right behind the traffic circle. **We will be in room C122**. Parking is available in the parking deck or the front lot.

Janet Pierson

From: Kevin Earp <k.earp@cms.k12.nc.us>
Sent: Thursday, February 21, 2019 8:51 AM
To: Thomas Seifert
Subject: RE: Board Member Stuff

Categories: Release

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Meeting location –
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Charlotte NC 28217

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Director of Safety, Environmental Health, & Risk Management
Charlotte-Mecklenburg Schools
3301 Stafford Drive
Charlotte, NC 28208
980-343-5156

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Subject: RE: Board Member Stuff

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When is the next meeting?

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Kevin Earp <k.earp@cms.k12.nc.us>
Sent: Tuesday, February 19, 2019 8:53 AM
To: Bob Kastenhuber <Bob.Kastenhuber@comporium.com>; Collins, Daniel L. <daniell.collins@cms.k12.nc.us>
Cc: Thomas Seifert <tseifert@huntersville.org>
Subject: RE: Board Member Stuff

Bob,

Answers below in red.

D. Kevin Earp, MS, ARM, CSP, CSSM
Director of Safety, Environmental Health, & Risk Management
Charlotte-Mecklenburg Schools
3301 Stafford Drive
Charlotte, NC 28208
980-343-5156

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Sent: Tuesday, February 19, 2019 7:33 AM
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Kevin and Dan,

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I'll send out the last meeting minutes later today (hopefully).

Sorry for so many questions so early in the morning, but I want to try and fine tune this by Thursday's meeting.

Thanks,

Bob K.

Janet Pierson

From: Sam Hodapp <shodapp@huntersville.org>
Sent: Tuesday, February 19, 2019 3:17 PM
To: HPD Sworn
Subject: Traffic Fatality

Categories: Release

All,

If you assisted in the traffic fatality on [redacted] please complete a supplement and attach to case # [redacted]

Thank you all for your assistance on this crash.

Hodapp

Janet Pierson

From: Ryan Smith <rsmith@huntersville.org>
Sent: Thursday, February 14, 2019 8:24 AM
To: Thomas Seifert; Juan Garay; Evan Tortorelli; Austin McEntire; Brian Hollenbach; Michael Frazer; Cody Shaw; Jonathan Tolley; Torey Hardy; JamesSatkus; Jesse Helms; Robert Ferrell; Dorian Adamik; Jofranstar Graham; Zachary Duncan; Joshua Gray; Kaysie Quicano; JammieHabenicht
Cc: Chris Wade
Subject: NMS Lab Forms
Attachments: DNA Lab Example.pdf; Drug Lab Example.pdf; DWI Lab Example.pdf; NMS DNA Form.pdf; NMS Drug and BAC Form.pdf

Categories: Release

For those of you that attended CS training this week or will be attending next week, attached are the lab forms referenced in the training.

Sergeant Ryan Smith
Huntersville Police Department
Criminal Investigations Division
Phone: 704-464-5400
Fax: 704-947-9200

Janet Pierson

From: Megan Smith <Megan.Smith@fsresidential.com>
Sent: Wednesday, February 13, 2019 3:10 PM
To: Izzy Zarsadias; Ineke Wilson
Cc: Todd Gaar; tseifert@huntersville.org; Ron Sweetman HOA; Craig Hoyt
Subject: Re: Great meeting last night

Categories: Release

Thank you for everything, Ineke!

FirstService RESIDENTIAL

MEGAN SMITH, CMCA®
Community Manager

5970 Fairview Rd. | Suite 710 | Charlotte, NC 28210
Direct 704.805.1793 | Toll Free 855.5.4MYHOA (855.546.9462) | Fax 704.527.1304
Email megan.smith@fsresidential.com
www.fsresidential.com

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From: Izzy Zarsadias <zarsadias@icloud.com>
Sent: Wednesday, February 13, 2019 2:06 PM
To: Ineke Wilson
Cc: Todd Gaar; tseifert@huntersville.org; Ron Sweetman HOA; Craig Hoyt; Megan Smith
Subject: Re: Great meeting last night

Ineke,

Thank you, thank you for all of your contributions. I believe the reason there were so few questions and complaints are because of the news letter that keeps everyone in the loop. Though I will attempt to carry the torch with the news letter, I simply do not have your flair and skill. Once you get on top of thing, I hope to see you back.

Izzy.

On Feb 13, 2019, at 9:33 AM, Ineke Wilson <for.ineke@gmail.com> wrote:

Izzy and all,

Compliments for a well attended, informative and good spirited meeting last night.
I have been to many of those, (in different neighborhoods) and this was the best one.
Tom Seifert kept it serious, but funny. Izzy rolled through everything with ease and humor and non-judgmental. It is what it is. You don't like it....join a committee.

I will miss you guys :-) and thanks for the gift certificate.

Be on the outlook for one more newsletter.
Thanks again for a job well done!!

Ineke Wilson
704-905-5002

Janet Pierson

From: Gavin Aron <garon@huntersville.org>
Sent: Wednesday, February 13, 2019 10:22 AM
To: HPD Sworn
Subject: New Home construction [redacted]

Categories: Release

I was contacted by Mr. [redacted] ([redacted]) in reference to unwanted activity occurring at his new Home construction site located at [redacted]. Mr. [redacted] stated that [redacted] were moved around the site and a [redacted] was left lying in the mud by an unknown suspect. Over the next 3 weeks construction should be complete and appliances will be placed inside the property, he is requesting officers be more visible in the area.

Regards

Officer Aron HP235
Huntersville Police Department

Janet Pierson

From: Matt Dunker <mdunker@huntersville.org>
Sent: Wednesday, February 13, 2019 8:48 AM
To: Thomas Seifert; Jason Cousar; Scott Sharp
Subject: RE: Charlotte Regional Safety & Health Conference

Categories: Release

I do not have a problem with it. I thinks its important to be involved with groups like this.
Dunker

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Monday, February 11, 2019 9:34 AM
To: Matt Dunker <mdunker@huntersville.org>; Jason Cousar <jcousar@huntersville.org>; Scott Sharp <ssharp@huntersville.org>
Subject: Fwd: Charlotte Regional Safety & Health Conference

Is this something you would like for me to continue to be a part of?

Tom

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

Begin forwarded message:

> **From:** Kevin Earp <k.earp@cms.k12.nc.us>
> **Date:** February 9, 2019 at 4:02:52 PM EST
> **To:** "tseifert@huntersville.org" <tseifert@huntersville.org>
> **Subject: Charlotte Regional Safety & Health Conference**
>
> Tom, following up on my last email.
> ————————————————
>
> Hey Tom,
>
> It occurred to me that you are not receiving the Safety School meeting notices because we have your old email address. So a couple of questions:
>
> - Are you still interested in being on the Board if it fits your schedule?
> - Do you think Irwin Carmichael might be interested in attending again this year as part of a panel discussion. Title:
>
> **When Tragedy Strikes "Behind the Scenes"**
> Local Emergency Management officials discuss high profile cases in NC history – EMS, Police, Schools, & Severe weather
> **10:30 AM - 12:00 PM – Thursday April 4, 2019**

> <rswallows@cmpd.org<mailto:rswallows@cmpd.org>>
> To: "A. Pullen (Belmont PD)"
> <apullen@belmontpolice.org<mailto:apullen@belmontpolice.org>>, "Amanda
> Wisecarver (Cabarrus Co.)"
> <alwisecarver@cabarruscounty.us<mailto:alwisecarver@cabarruscounty.us>
> >, "Bettina Bissell (GCPD)"
> <bbissell@gcps.org<mailto:bbissell@gcps.org>>, "Bobby Nicely (Concord
> PD)" <nicelyrm@concordnc.gov<mailto:nicelyrm@concordnc.gov>>, "Bridget
> Burleson (Cornelius)"
> <bburleson@corneliuspd.org<mailto:bburleson@corneliuspd.org>>,
> "Catherine Dahlinghaus (York Co.)"
> <catherine.dahlinghaus@yorkcountygov.com<mailto:catherine.dahlinghaus@
> yorkcountygov.com>>, "Charlene Tombaugh"
> <ctombaugh@huntersville.org<mailto:ctombaugh@huntersville.org>>,
> "Damien Williams (Rock Hill PD)"
> <Damien.Williams@cityofrockhill.com<mailto:Damien.Williams@cityofrockh
> ill.com>>, "Daniel Helms (Matthews PD)"
> <dhelms@matthewsnc.gov<mailto:dhelms@matthewsnc.gov>>, "Daniel Miglin
> " <DMiglin@mooresvillenc.gov<mailto:DMiglin@mooresvillenc.gov>>,
> "jcarrier@marshville.org<mailto:jcarrier@marshville.org>"
> <jcarrier@marshville.org<mailto:jcarrier@marshville.org>>, "Jeff Jones
> (Lancaster Co.)" <jjones@lacoso.net<mailto:jjones@lacoso.net>>,
> "Justin Smith (Kannapolis PD)"
> <jsmith@kannapolisnc.gov<mailto:jsmith@kannapolisnc.gov>>, "Katie
> Congel" <congelk@concordnc.gov<mailto:congelk@concordnc.gov>>, "Lori
> Kiker (Union Co.)"
> <Lori.Kiker@unioncountync.gov<mailto:Lori.Kiker@unioncountync.gov>>,
> "Lt Dexter Wilson (Waxhaw PD)"
> <dwilson@waxhaw.com<mailto:dwilson@waxhaw.com>>, "Matt Phillips
> (Gastonia PD)"
> <phillips_matt@cityofgastonia.com<mailto:phillips_matt@cityofgastonia.
> com>>, "Mike Proctor (Cleveland Co.)"
> <Mike.Proctor@clevelandcounty.com<mailto:Mike.Proctor@clevelandcounty.
> com>>, "Jeffrey Guertin"
> <jguertin@huntersville.org<mailto:jguertin@huntersville.org>>, "Peter
> Chryst (Monroe PD)"
> <pchryst@monroenc.org<mailto:pchryst@monroenc.org>>, "Ryan Danehy"
> <rdanehy@huntersville.org<mailto:rdanehy@huntersville.org>>, "Sgt.
> Miller (Pineville PD)"
> <rmiller@pinevillenc.gov<mailto:rmiller@pinevillenc.gov>>, "Vanessa
> Perez (York Co.)"
> <Vanessa.perez@yorkcountygov.com<mailto:Vanessa.perez@yorkcountygov.co
> m>>, "Vernon Siders"
> <vsiders@townofdavidson.org<mailto:vsiders@townofdavidson.org>>,
> "Ytalo Delgado (Concord PD)"
> <delgadoy@concordnc.gov<mailto:delgadoy@concordnc.gov>>
> Cc: "Wilson, Andrea"
> <andrea.wilson@cmpd.org<mailto:andrea.wilson@cmpd.org>>, "Humphrey,
> Mike" <mhumphrey@cmpd.org<mailto:mhumphrey@cmpd.org>>, "Wilson,
> Andrea" <andrea.wilson@cmpd.org<mailto:andrea.wilson@cmpd.org>>,
> "Salazar, William" <wsalazar@cmpd.org<mailto:wsalazar@cmpd.org>>
> Subject: FW: LFA unique firearms 20190209032700 **Updated Vehicle

Janet Pierson

From: Jerome Forney <jforney@huntersville.org>
Sent: Sunday, February 10, 2019 2:55 PM
To: HPD Sworn
Subject: Help Identify [redacted]
Attachments: [redacted] Larceny Suspect.jpg; [redacted] Larceny Suspect Vehicle.jpg

Categories: Release

On [redacted] the subject I attached to this email entered [redacted] ([redacted] and began to fill his shopping cart with multiple miscellaneous items. Once an associate was occupied helping another customer the subject walk pass all points of sale without rendering payment. The subject was observed getting into an older model [redacted] without further incident. If any can identify the suspect please advise.

Thank you,

Officer J. Forney HP # 264
Huntersville Police Department
9630 Julian Clark Ave
Huntersville, NC 28078
704-464-5400

Thank you,

Officer J. Smith
Huntersville Police Department
Patrol Division/9214
Work: 704-464-5400
Email: jsmith@huntersville.org

Janet Pierson

From: Kevin Earp <k.earp@cms.k12.nc.us>
Sent: Saturday, February 09, 2019 4:03 PM
To: tseifert@huntersville.org
Subject: Charlotte Regional Safety & Health Conference

Categories: Release

Tom, following up on my last email.
————————————————

Hey Tom,

It occurred to me that you are not receiving the Safety School meeting notices because we have your old email address. So a couple of questions:

- Are you still interested in being on the Board if it fits your schedule?

- Do you think Irwin Carmichael might be interested in attending again this year as part of a panel discussion.
  Title:

When Tragedy Strikes "Behind the Scenes"
Local Emergency Management officials discuss high profile cases in NC history – EMS, Police, Schools, & Severe weather
10:30 AM - 12:00 PM – Thursday April 4, 2019

Please let me know,
Thanks.

Kevin

D. Kevin Earp, MS, ARM, CSP, CSSM
Director of Safety, Environmental Health, & Risk Management
Charlotte-Mecklenburg Schools
3301 Stafford Drive
Charlotte, NC 28208
980-343-5156

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Saturday, February 09, 2019 7:43 AM
To: Matt Dunker; Jason Cousar
Subject: FW: Greens at Birkdale Village 2019 Annual Meeting

Categories: Release

Do you want me to attend this?

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Todd Gaar <btgaar@gmail.com>
Sent: Friday, February 08, 2019 3:10 PM
To: Thomas Seifert <tseifert@huntersville.org>
Cc: Ron Sweetman HOA <ronsweetmanbirkdalegreenshoa@gmail.com>; Izzy Zarsadias <zarsadias@icloud.com>; Ineke Van der Meulen <for.ineke@gmail.com>; craig.hoyt@icloud.com; Megan Smith <Megan.Smith@fsresidential.com>
Subject: Greens at Birkdale Village 2019 Annual Meeting

Good Afternoon Mr. Seifert,
Thank you very much for meeting me this morning at our clubhouse regarding the trespassing last evening at the pool. I appreciate your offer to attend our annual meeting at the clubhouse on Tuesday February 12th, 6:30pm. Please bring the authorization form for us to sign enabling the Huntersville PD to enforce "No Trespassing " on our premises. I have also attached the pictures you requested that were provided by residents.
Please let me know if you if you need any additional information.
Regards,
Todd Gaar
17432 Calverton Rd
(205) 999-9553

Janet Pierson

From: Mike Collins <mcollins@huntersville.org>
Sent: Thursday, February 07, 2019 3:54 PM
To: HPD Sworn
Subject: FW: [redacted] Filters

Categories: Release

Anyone recognize this person. She looks awfully familiar. She's a Booster (shoplifter).

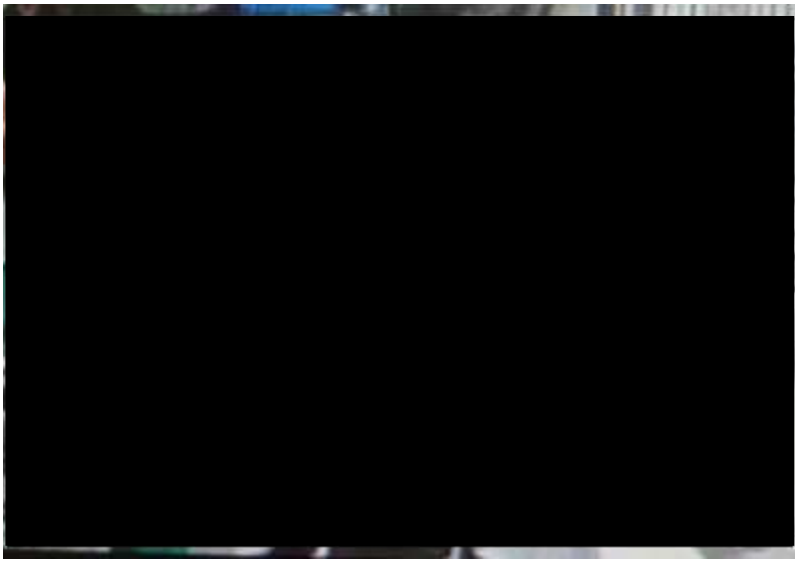
Michael Collins HP228
Police Officer/Community Response Division
Huntersville Police Department
mcollins@huntersville.org
704-464-5370

From: Kelly, Amy [mailto:akelly@cmpd.org]
Sent: Thursday, February 07, 2019 12:36 PM
To: Mike Collins <mcollins@huntersville.org>
Subject: Fwd: [redacted] Water Filters

Sent from my iPhone

Begin forwarded message:

> **From:** "Kendziora, Thomas" <tkendziora@cmpd.org>
> **Date:** February 7, 2019 at 9:51:55 AM EST
> **To:** CMPD Organized Retail Crime <CMPDOrganizedCrime@cmpd.org>
> **Subject:** [redacted] **Water Filters**
>
> Anybody Recognize this woman? She has a rather elaborate scheme at supermarkets where she has been stealing large amounts of[redacted]



Detective T. Kendziora – 3798
Charlotte-Mecklenburg Police Department
South Division – Investigations Unit
8050 Corporate Center Dr
Charlotte, NC 28226
704-336-3042 Ext 2
tkendziora@cmpd.org

Janet Pierson

From: Michelle Archer <marcher@matthewsnc.gov>
Sent: Thursday, February 07, 2019 2:01 PM
To: Williams, Janice
Cc: Rea, Amy; Steverson, Alexa C; Robert Wydra(asafechild@mindspring.com); Sarah. Tilton(Sarah.Tilton@britax.com); cmitchell@pinevillenc.gov; bhabenicht@huntersville.org; Catherine C.Daniels; Tim Aycock <taycock@matthewsnc.gov>(taycock@matthewsnc.gov); Lester Oliva; Horne, Jennifer B.; Erica Reid; Clarkson, Angela; Johnson, Michael T; cdrussell@ci.charlotte.nc.us; mwrenn@childproofadvice.org; Pierce, Raymond H.; Franklin, Sybil; Markley, Eric; Andrew M. Romberger; Chris Mollema; Kupfer, Justin; Kelly Gaines; dmahmutovic@police.minthill.com; Craig Raymond; Sgt. Jonathan Sarver; Alexander, Angie D; richard.dunton@mecknc.gov; Jackson, Justin A.; Kish, Leigh; llladdjones@aol.com; Kirlin, Hanna; Berry, Angela; Gallup, Robert F.; Thomason, Laura A; Tom Seifert; Gabrielle Purick; Samantha Bounds; Daniel.Johnson@mecklenburgcountync.gov; Bost, David
Subject: Re: Safe kids char meck meeting

Categories: Release

Janice,
For the March 27th CPS Check. If you are looking for a location, Brace YMCA has mentioned to me that they would like to have one at their location. I can reach out to them to see if March 27 would be a possibility.

Let me know.

Sergeant Michelle Archer
Community Safety and Outreach
Matthews Police Department
Immediate Past President
NCASRO
1201 Crews Road
Matthews, N.C. 28105
704- 841-6782 Office
704-845-5824 fax
marcher@matthewsnc.gov
www.matthewsnc.gov
www.NCASRO.com

Pursuant to North Carolina General Statutes Chapter 132, Public Records, this electronic mail message and any attachments hereto, as well as any electronic mail message(s) that may be sent in response to it may be considered public record and as such are subject to request and review.

On Thu, Feb 7, 2019 at 10:04 AM Williams, Janice <Janice.Williams@atriumhealth.org> wrote:

Hello all,

Thank you to those who could attend our networking meeting. There is so much good work coming up that we did not even have time to plan new projects so certainly follow up with me or a fellow partner as needed in between meetings to plan and collaborate. (which happens most of the time due to your dedication to the children!)

We had many new faces THANK YOU for joining us in our mission to prevent injuries in children in our community. A special welcome to our two new board members committed to leadership time to ensure the network stays a viable place to connect and share expertise opportunities and resources. The leadership of safe kids will concentrate this year on "awareness" activity of the great work we do as a coalition so please send any ideas ! Current plans potentially are a brochure or piece for leaders on the importance of our work and what you all do.

Next meeting/Admin items

April 2nd 9am-11am , Health Dept on Billingsley in the multipurpose room.

Membership applications are attached, this is not "required" for membership it is a method of allowing donations to occur toward our mission. Please direct questions to Janice. A confirmation of the code of ethics IS required. If you were not at the meeting to sign a form, I need you to send me an email confirming receipt and compliance or sign electronically and send back to me.

Members in attendance went over their upcoming events for request for participation. Please reach out to them if you can attend. If you need an activity idea or handouts to attend, please let me know, happy to assist.

March 2nd - Albemarle Safety Day! Samantha Bounds Samantha Bounds Samantha.Bounds@albemarle.com 10am – 2pm 4250 Congress Street Charlotte (southpark area) . Tables will be provided and they are having free food and give aways to increase attendance looking for adult and kid topics for 200 or so people.

March 15—Fire and Life Safety Bowl- Friendship Missionary Baptist Church 7am-3pm
cdrussell@charlottenc.gov Looking for volunteers in rooms or tables with activities for the kids in between sessions.

March 30 -Automotive 101 at Tom Sykes Rec Center- Horne, Jennifer B. Jennifer.Horne@mecklenburgcountync.gov Looking for tables to be "hands" on related to motor vehicle. 11:30-4pm. They are having goodie bags and food to try and draw a crowd in for you.

May 5th- Charlotte Aquatics Safety day usually 1-4 or 2-5 this will be our safe kids day contact Janice!

Ongoing efforts

OMD boxes- see website for locations (Pineville police added, looking for a northern Mecklenburg site)

CPS stations – see website for locations (Highway Patrol in Huntersville has added by appointment only)

Radio Station ads – Safe Kids safety tips- Janice develops these for airing with the safety tips relevant to the quarter they are delivered in for Beasley Media sponsored by a car dealership!

Specific program dates

March 20 - Poison Week OMD- Matthews Police Dept 10am-1:30 pm will be conducted with the Butler Dram Team and NC Attorney General as a media event for the April events coming up.

March -Elon peaceful playground – Janice working with the school to place activities on the black top to decrease bullying and injuries and increase activity levels.

March/ April Harris Teeter ads- Harris Teeter has agreed to place flyers in the pharmacy on safe storage for toddlers and drop box disposal/ storage for all in April Janice is coordinating

March 27th CPS check – Looking for a location for a potential seat check if suggestions contact Janice.

April 27th – OMD – Janice will send out flyer

April 28th open streets

May 8th Bike To school- school TBD Janice is trying to get an international school or one along the vision zero high injury network roads.

May 11th - Healthy Living Expo with Beachfest in Matthews 10am-2pm Novant will do Heat N Cars and Matthews PD with Safe Kids will do occupant protection.

Road Park – second half of May to meet grant

June Water Safety lessons potentially with Park and Rec and Charlotte Aquatics.

June Safety Town Huntersville

Trainings:

CPS technician class- June 10-13 - we will host the four day Child Passenger Training class at the CMPD on Wilkinson with a seat check at the Wal mart on Wilkinson on that Thursday in the afternoon ! If you are interested in becoming a technician registration is now open https://cert.safekids.org/become-tech/certification-course read about the course and then use the navigation links on the left to locate the course and register. This is an open course, which means that I cannot hold seats there are 25 or so seats and they are open to anyone across the state so if you really want to attend, I would register sooner than lady our regional counties tend to fill our slots quickly closing the class out for my local people who tend to wait for time getting busy reasons. For new people if cost is an issue as safe kids I would be willing to look at paying your certification fee but you or your agency would have to absorb the four days of time, the follow up time needed to maintain certification, and renewal costs. You will also be required to help in at least one quarterly safe kids event for safe kids. – On a side note you will actually understand how this helps you in the renewal process.

General NEW programs of interest:

Hands only CPR Medic has started a new program to teach hands only CPR if you have a group of 20 or more or an event that in some version this can be delivered to please reach out to that team Gabrielle Purick GabrielleP1@MEDIC911.com

The health Dept is looking to do a water drinking with reusable water bottles program in February to schools (2nd and 3rd grades) if you know of a school interested send to Thomason, Laura A Laura.Thomason@mecklenburgcountync.gov Laura is also the new Safe Routes to School Coordinator so reach out to her as applicable in that role! (the new Dick)

City of Charlotte Lead Safety- Is trying a new program connecting in home safety air quality with asthma to try and increase the number of healthy homes they can help families achieve. If you have a family that would qualify or want more information to share with your clients/community. The are targeting the Spanish speaking population. Contact- Kirlin, Hanna Hanna.Kirlin@ci.charlotte.nc.us (the new Sherry). Janice did offer to send home safety checklists with the program and the home cabinet locks as a way to add our logo in a neutral way to perhaps feel more comfortable with the project!

4-H, Charlotte Fire, CMPD , Teen Health , Huntersville Police – all have summer “camps” please reach out to them directly if you feel that you have a way to partner and add to the experience or want details to share with your communities as applicable.

CMS schools is looking for crossing guards before and after school if you are interested or know anyone that may or can advertise this opportunity for them please contact Chip (this is a paid position). Gallup, Robert F. robertf.gallup@cms.k12.nc.us

** Individual ongoing programs via agency are not put in the minutes for space consideration but are ongoing if you need help connecting or finding programs that you are interested in please contact Janice for assistance.

Conferences upcoming

Feb Fire Safety (Concord)

April Safe Road Systems (Durham)

May Safe Kids NC (concord)

July Safe Kids Worldwide (washington)

August – Traffic (Raleigh)

Several Opioid conferences and education

I hope I remembered all of the upcoming events! If I left anything out OR if you have anything new to share before our April meeting , feel free to share through this list serve.

MANY MANY thanks for your dedication to the children of our community and your willingness to participate in this process.

Janice Williams

Safe Kids Char Meck Coordinator

This electronic message may contain information that is confidential and/or legally privileged. It is intended only for the use of the individual(s) and entity named as recipients in the message. If you are not an intended recipient of this message, please notify the sender immediately and delete the material from any computer. Do not deliver, distribute or copy this message, and do not disclose its contents or take any action in reliance on the information it contains. Thank you.

Janet Pierson

From: Kevin Earp <k.earp@cms.k12.nc.us>
Sent: Thursday, February 07, 2019 10:59 AM
To: tseifert@huntersville.org
Subject: Charlotte Regional Safety & Health Conference

Categories: Release

Hey Tom,

It occurred to me that you are not receiving the Safety School meeting notices because we have your old email address. So a couple of questions:

- Are you still interested in being on the Board if it fits your schedule?

- Do you think Irwin Carmichael might be interested in attending again this year as part of a panel discussion. Title:

When Tragedy Strikes "Behind the Scenes"
Local Emergency Management officials discuss high profile cases in NC history – EMS, Police, Schools, & Severe weather
10:30 AM - 12:00 PM – Thursday April 4, 2019

Please let me know,
Thanks.

Kevin

D. Kevin Earp, MS, ARM, CSP, CSSM
Director of Safety, Environmental Health, & Risk Management
Charlotte-Mecklenburg Schools
3301 Stafford Drive
Charlotte, NC 28208
980-343-5156

Janet Pierson

From: Ryan Danehy <rdanehy@huntersville.org>
Sent: Wednesday, February 06, 2019 11:47 AM
To: Thomas Seifert
Subject: RE: SRS For Today Meeting (1/31/2019)
Attachments: CFS 2016 2017 2018.pdf

Categories: Release

I have attached the requested data. After speaking with Lt. Freeston, Sgt. Smith, and the Major CID call outs is not something we have tracked or currently have a way to look up.

Ryan Danehy
Crime Analyst
Embedded at Huntersville Police Department
LexisNexis Risk Solutions
704.464.5381 Direct
Ryan.Danehy@lexisnexisrisk.com
rdanehy@huntersville.org

https://www.linkedin.com/in/ryan-danehy-55289a61

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Monday, February 4, 2019 12:58 PM
To: Ryan Danehy <rdanehy@huntersville.org>
Subject: RE: SRS For Today Meeting (1/31/2019)

Ryan

Hi, I hope you are doing well. When you get a chance can you run the following numbers for me.

Calls for service between the hours of 0200 -0600 2016,2017, and 2018.

Can you break them down by report zone.

CID call out's for 2016,2017, and 2018.

Busiest time frame of the day for call for service, 2016,2017, and 2018.

Thanks,

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Ryan Danehy <rdanehy@huntersville.org>
Sent: Thursday, January 31, 2019 1:13 PM
To: HPD Sworn <HPDSworn@huntersville.org>
Subject: SRS For Today Meeting (1/31/2019)

Attached is a copy of the 2018 year end SRS. This SRS has also been placed on the common drive.

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Janet Pierson

From: Ryan Danehy <rdanehy@huntersville.org>
Sent: Tuesday, February 05, 2019 8:17 PM
To: Thomas Seifert
Subject: Re: SRS For Today Meeting (1/31/2019)

Categories: Release

Ok I should still have that done before lunch tomorrow.

Ryan

Sent from my iPhone

On Feb 5, 2019, at 7:52 PM, Thomas Seifert <tseifert@huntersville.org> wrote:

> Ryan
>
> I'm so sorry the meeting is actually on Wednesday not Thursday at 2:30 PM.
>
> Tom Seifert
> Huntersville Police Department
> Tseifert@huntersville.org
> [redacted]
>
> On Feb 5, 2019, at 5:59 PM, Ryan Danehy <rdanehy@huntersville.org> wrote:
>
> > Should not be a problem.
> >
> > Sent from my iPhone
> >
> > On Feb 5, 2019, at 4:45 PM, Thomas Seifert <tseifert@huntersville.org> wrote:
> >
> > > Ok we have a meeting with Major and Chief Thursday afternoon if possible.
> > >
> > > Thanks,
> > >
> > > Tom
> > >
> > > Tom Seifert
> > > Huntersville Police Department
> > > Tseifert@huntersville.org
> > > [redacted]
> > >
> > > On Feb 5, 2019, at 11:59 AM, Ryan Danehy <rdanehy@huntersville.org> wrote:
> > >
> > > > Yeah I should have all this to you in the next few days.

Ryan

Sent from my iPhone

On Feb 5, 2019, at 11:56 AM, Thomas Seifert <tseifert@huntersville.org> wrote:

> Looks good… Can I get the totals for CID call out's for 2016,2017, and 2018
>
> Tom Seifert
> Huntersville Police Department
> tseifert@huntersville.org
> [redacted]
>
> ---
>
> **From:** Ryan Danehy <rdanehy@huntersville.org>
> **Sent:** Tuesday, February 5, 2019 10:51 AM
> **To:** Thomas Seifert <tseifert@huntersville.org>
> **Subject:** RE: SRS For Today Meeting (1/31/2019)
>
> Tom,
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> **Ryan Danehy**
> Crime Analyst
> Embedded at Huntersville Police Department
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>
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Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Ryan Danehy <rdanehy@huntersville.org>
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To: HPD Sworn <HPDSworn@huntersville.org>
Subject: SRS For Today Meeting (1/31/2019)

Attached is a copy of the 2018 year end SRS. This SRS has also been placed on the common drive.

Ryan Danehy
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Janet Pierson

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https://www.linkedin.com/in/ryan-danehy-55289a61

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Monday, February 04, 2019 4:16 PM
To: Sean Freeston
Subject: FW: B&E at [redacted]
Attachments: 558-01-Front Entrance Exterior (2_1_2019 10_03_11 PM EST).png; 558-01-Front Entrance Exterior (2_1_2019 10_03_12 PM EST).png; 558-02-Parking Lot (2_1_2019 10_01_19 PM EST).png; 558-02-Parking Lot (2_1_2019 10_01_38 PM EST).png; 558-09-Staircase Near Office (2_1_2019 10_55_48 PM EST).png; 418-12- K-1 Hall (2_2_2019 11_36_05 PM EST).png; 418-15- Cafe Hall (2_2_2019 11_19_08 PM EST) (2).png; 418-15- Cafe Hall (2_2_2019 11_19_08 PM EST).png; 418-21- 4-5 Hall (2_2_2019 11_24_04 PM EST).png; 418-21- 4-5 Hall (2_2_2019 11_24_06 PM EST).png; 418-21- 4-5 Hall (2_2_2019 11_24_10 PM EST).png

Categories: Release

I received these pictures from [redacted] in reference to the B&E that occurred at [redacted] this weekend.

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

From: Proctor, Rachel A. <rachela.proctor@cmspolice.org>
Sent: Monday, February 4, 2019 3:32 PM
To: Thomas Seifert <tseifert@huntersville.org>
Subject: FW: B&E at [redacted]

Sgt Seifert.

Huntersville Officers responded to [redacted] for an alarm ([redacted]) with suspects were gone upon arrival.
After reviewing camera footage, [redacted] (alarm technician) observed suspects with similar identity that match another alarm at another [redacted] in Division 11.
Thought your Officers might be able to identify them.

Rachel Proctor

From: Frank R. Atiles
Sent: Monday, February 04, 2019 1:54 PM
To: Mangum, Melissa A.

Cc: Juliusl McAdoo; Proctor, Rachel A.
Subject: B&E at [redacted]

Chief,
attach are photos of the individuals that went into [redacted] through roof hatch, on Friday, [redacted] 2019. They are also the Same two that went into [redacted] on Saturday, [redacted] 2019.
Can't see how they got into [redacted] but most likely the roof hatch.

Janet Pierson

From: Ryan Danehy <rdanehy@huntersville.org>
Sent: Monday, February 04, 2019 1:08 PM
To: Thomas Seifert
Subject: Re: SRS For Today Meeting (1/31/2019)

Categories: Release

Should not be a problem I am out today l. I plan in being in tomorrow and can get started on this for you.

Ryan

Sent from my iPhone

On Feb 4, 2019, at 12:58 PM, Thomas Seifert <tseifert@huntersville.org> wrote:

> Ryan
>
> Hi, I hope you are doing well. When you get a chance can you run the following numbers for me.
>
> Calls for service between the hours of 0200 -0600 2016,2017, and 2018.
>
> Can you break them down by report zone.
>
> CID call out's for 2016,2017, and 2018.
>
> Busiest time frame of the day for call for service, 2016,2017, and 2018.
>
> Thanks,
>
> Tom Seifert
> Huntersville Police Department
> tseifert@huntersville.org
> [redacted]

From: Ryan Danehy <rdanehy@huntersville.org>
Sent: Thursday, January 31, 2019 1:13 PM
To: HPD Sworn <HPDSworn@huntersville.org>
Subject: SRS For Today Meeting (1/31/2019)

Attached is a copy of the 2018 year end SRS. This SRS has also been placed on the common drive.

Ryan Danehy
Crime Analyst

Janet Pierson

From: Tim Lesser <timlesser@huntersville.org>
Sent: Friday, February 01, 2019 1:13 PM
To: HPD Sworn
Subject: FW: Suspicious Person - [redacted]

Categories: Release

Please let me know if you recognize this subject.

Thanks,

Detective Tim Lesser
Criminal Investigations Division
HUNTERSVILLE POLICE DEPARTMENT
9630 Julian Clark Ave.
Huntersville, NC. 28078
Main #: 704-464-5400
Desk #: 704-464-5349
Fax #: 704-947-9200
timlesser@huntersville.org

E-mail correspondence to and from this address may be subject to the North Carolina public records laws and if so, may be disclosed.

From: Inv. Bradley Nichols [mailto:bnichols@corneliuspd.org]
Sent: Friday, February 01, 2019 11:27 AM
To: Tim Lesser <timlesser@huntersville.org>
Subject: Suspicious Person - [redacted]

Tim,

I received a call from [redacted] ([redacted]) who lives at [redacted] in Huntersville. Yesterday around [redacted]hrs she had an unknown male subject come to her house. The subject rang her "Ring" doorbell, but she was unable to hear him due to the dog's barking. She advised him that it was not a good time, at which point he apologized and left in a red in color Chevrolet Cobalt. Ms. [redacted] was not concerned at first but began having an uneasy feeling about the guy. She shared screenshots of the subject to Nextdoor. Neighbors on the Nextdoor app advised her of the B&E / Assault that was reported on Tuesday in [redacted] and said that she needed to contact us. Not sure if this is related but can you see if any of your officers recognize this guy.

Janet Pierson

From: Matt Dunker <mdunker@huntersville.org>
Sent: Friday, February 01, 2019 1:04 PM
To: Thomas Seifert
Subject: Re: Date Change- Antifa, White Nationalist and Domestic Terrorist Group

Categories: Release

I can attend
Dunker

On Jan 31, 2019, at 9:45 AM, Thomas Seifert <tseifert@huntersville.org> wrote:

> June 4th is good with me.
>
> Tom Seifert
> Huntersville Police Department
> Tseifert@huntersville.org
> [redacted]
>
> On Jan 31, 2019, at 9:40 AM, Daphne Davis <ddavis@huntersville.org> wrote:
>
> > This class is not available for 05-30-19, the next available date has been changed to **June 04, 2019.** Please reply to this email if this date is good. No need to re-submit paperwork.
> >
> > Thanks,
> > ***Daphne D. Davis***
> > Administrative Assistant
> > Personnel & Training Division
> > Huntersville Police Department
> > 9630 Julian Clark Avenue
> > Huntersville, N.C. 28070
> > Phone: 704-464-5377
> > Cell: [redacted]
> > Fax: 704-947-4909
> > Email : ddavis@huntersville.org
> >
> > **<image001.png>**

Janet Pierson

From: Bence Hoyle <bhoyle@huntersville.org>
Sent: Wednesday, January 30, 2019 2:11 PM
To: HPD All Employees
Subject: Short Update

Categories: Release

It is budget retreat week and during my presentation I will be asking to fund some items now as opposed to waiting on budget to come out in July. These will be some building maintenance (new roof and HVAC repairs), a crime scene van, 360 lazer for crime scenes, some vehicle black box reading equipment, and various other things. During the budget process we will hit items we cannot spend asset forfeiture money on and will do another budget amendment at some point later to buy things I have not had time to vette out for this presentation.

We have been working on some other issues as well. The promised eval system is about to get a lot shorter (and better we think). If all goes well it will be on my desk for approval next week and, pending any changes I make, we will roll that out ASAP. I'm told it is down from 7 to 3 pages and we might be able to do better, but we have to make sure it is also valid and does you justice when it counts.

Scheduling is still in the works. It will take some time but we are looking at both 10 and 12 hour schedules. If you refer back to my previous emails you will see that one of the requirements of this schedule is that patrol officers must be proficient in both day and night time problems, so permanent shifts are unlikely to continue in the future. However, we are looking for options to mitigate that if we can – but I want to up front with all of you to be prepared for changes to your schedule and how that may affect family, etc. I'm not going to sugar coat it – messing with schedules is painful but we have to change the way we are doing it now.

Also, some personnel moves are going out today. See below.

THANK YOU ALL FOR WHAT YOU DO. YOU ARE AWESOME.

Chief

Janet Pierson

From: Bryan Gantt <bgantt@huntersville.org>
Sent: Tuesday, January 29, 2019 11:32 AM
To: HPD Sworn
Subject: FW: [redacted] associate

Categories: Release

Anyone possibly know this subject with the red hoodie.

Sergeant Bryan Gantt HP128
Huntersville Police Department
Community Response Division
704-464-5371
bgantt@huntersville.org

From: Rahal, Lucas J. [mailto:lrahal@cmpd.org]
Sent: Tuesday, January 29, 2019 10:23 AM
To: Bryan Gantt <bgantt@huntersville.org>
Subject: [redacted] associate

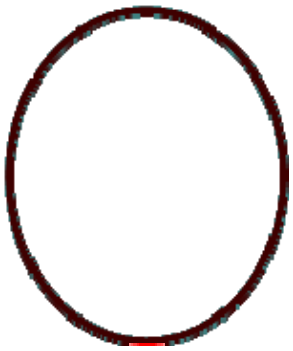
Hey man,

I got [redacted] on another auto theft but need help ID'ing the guy with the red hood with gray sweatshirt. [redacted] took one car and the red hoodie guy took another. They both arrived at the [redacted] together shortly after the vehicles were taken.

I signed a warrant on [redacted] this morning.

Thanks,

Luke



Detective Luke Rahal
Charlotte-Mecklenburg Police Department
North Division- Auto Crimes
Desk- 704-432-3805 ext. 8
Main-704-432-3801

Janet Pierson

From: Bryan Gantt <bgantt@huntersville.org>
Sent: Monday, January 28, 2019 5:18 PM
To: HPD Sworn
Subject: [redacted]

Categories: Release

If anyone has had any recent contact or information on a [redacted], please reply to this email. [redacted] was a former BLET student at CPCC in the fall 2018 class.

Thank you.

Sergeant Bryan Gantt
Huntersville Police Department
Community Response Division
(704) 464-5371 (desk)
bgantt@huntersville.org

Janet Pierson

From: Juan Garay <jgaray@huntersville.org>
Sent: Saturday, January 26, 2019 11:10 PM
To: HPD Sworn
Subject: [redacted] Larceny Suspect's
Attachments: [redacted].jpg; [redacted].jpg

Categories: Release

The pictures did not attach to the last e-mail. They are now attached to this e-mail, thanks!

Officer J. Garay

Huntersville Police Department
9630 Julian Clark Ave.
Huntersville, NC, 28078
Phone: (704) 464-5400

Janet Pierson

From: Juan Garay <jgaray@huntersville.org>
Sent: Saturday, January 26, 2019 10:39 PM
To: HPD Sworn
Subject: LFA Suspects
Attachments: [redacted]. [redacted]suspect 2.HEIC

Categories: Release

Good evening all,

I sent out these pictures a few months ago. Can you please take a look to see if anyone has made contact with these subjects ever since and are able to identify. Thanks!

Officer J. Garay

Huntersville Police Department
9630 Julian Clark Ave.
Huntersville, NC, 28078
Phone: (704) 464-5400

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Saturday, January 26, 2019 10:30 AM
To: Gavin Aron
Subject: Patrol Functions
Attachments: Patrol Functions 2019.docx

Categories: Release

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
[redacted]

Janet Pierson

From: mwrenn childproofadvice . org <mwrenn@childproofadvice.org>
Sent: Friday, January 25, 2019 9:39 AM
To: Williams, Janice; 'Rea, Amy'; Steverson, Alexa C; 'Robert Wydra(asafechild@mindspring.com)'; 'Sarah. Tilton(Sarah.Tilton@britax.com)'; 'cmitchell@pinevillenc.gov'; 'bhabenicht@huntersville.org'; 'Winters,Dick (Dick.Winters@mecklenburgcountync.gov)'; 'Catherine C. Daniels'; 'Tim Aycock <taycock@matthewsnc.gov>(taycock@matthewsnc.gov)'; 'Lester Oliva'; 'Erica Reid'; 'Clarkson,Angela'; 'Hartley, Robert'; 'Johnson, Michael T'; 'cdrussell@ci.charlotte.nc.us'; 'Pierce, Raymond H.'; 'Andrew M. Romberger'; 'Chip Gallup'; 'Michelle Archer'; 'Chris Mollema'; 'Kupfer, Justin'; 'Kelly Gaines'; 'dmahmutovic@police.minthill.com'; 'Craig Raymond'; 'Sgt. Jonathan Sarver'; Alexander, Angie D; 'richard.dunton@mecknc.gov'; 'Jackson, Justin A.'; 'Kish, Leigh'; 'llladdjones@aol.com'; 'Kirlin, Hanna'; 'Berry, Angela'; 'Chip Gallup'; Thomason, Laura A; 'Tom Seifert'; Gabrielle Purick; Samantha Bounds; 'Daniel.Johnson@mecklenburgcountync.gov'; Kimberly.dixon@MecklenburgCountyNC.gov
Subject: Re: Safe kids char meck meeting

Categories: Release

Hi Janice

We will plan to be there. Thank you.

For the children you are protecting, we thank you...

Marjorie

Marjorie Wrenn
President and CEO
Child Proof Advice
Charlotte NC
childproofadvice.org
704.364.9817

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From: Williams, Janice <Janice.Williams@atriumhealth.org>
Sent: Thursday, January 24, 2019 12:43:44 PM
To: 'Rea, Amy'; Steverson, Alexa C; 'Robert Wydra (asafechild@mindspring.com)'; 'Sarah. Tilton (Sarah.Tilton@britax.com)'; 'cmitchell@pinevillenc.gov'; 'bhabenicht@huntersville.org'; 'Winters, Dick (Dick.Winters@mecklenburgcountync.gov)'; 'Catherine C. Daniels'; 'Tim Aycock <taycock@matthewsnc.gov> (taycock@matthewsnc.gov)'; 'Lester Oliva'; 'Erica Reid'; 'Clarkson, Angela'; 'Hartley, Robert'; 'Johnson, Michael T'; 'cdrussell@ci.charlotte.nc.us'; mwrenn childproofadvice.org; 'Pierce, Raymond H.'; 'Andrew M. Romberger'; 'Chip Gallup'; 'Michelle Archer'; 'Chris Mollema'; 'Kupfer, Justin'; 'Kelly Gaines'; 'dmahmutovic@police.minthill.com'; 'Craig Raymond'; 'Sgt. Jonathan Sarver'; Alexander, Angie D; 'richard.dunton@mecknc.gov'; 'Jackson, Justin A.'; 'Kish, Leigh'; 'llladdjones@aol.com'; 'Kirlin, Hanna'; 'Berry, Angela'; 'Gallup, Robert F.'; Thomason, Laura A; 'Tom Seifert'; Gabrielle Purick; Samantha Bounds; 'Daniel.Johnson@mecklenburgcountync.gov'; Kimberly.dixon@MecklenburgCountyNC.gov
Cc: Williams, Janice
Subject: Safe kids char meck meeting

Safe Kids Partners,

It is time to plan for 2019 with our first meeting of the year! If you can attend we will be meeting on

February 5th from 9am- 10:30am at the Fire and Life Prevention offices at 1517 North Graham street. (this is not the headquarters office). Go a bit further on Graham and it is on the left.

Please let me know if you need any supplies and are coming to the meeting so I can bring them for you. Please bring ideas , upcoming programs , needs and desires as we plan at least the first half of 2019.

If you cannot attend in person, please just take a minute to jot down upcoming needs, programs, information for exchange and I will share it for you and include in the follow up email for all.

We had a LOT of changes in agencies and representatives so if I forget someone please forward.

Have a great day and thank you for all you do on behalf of the children of this community.

Janice Williams, MSED
Director, Injury Center
Emergency Medicine
Carolinas Medical Center
704-208-6428

Atrium Health
Carolinas Healthcare System is Atrium Health

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Janet Pierson

From: Jerome Forney <jforney@huntersville.org>
Sent: Friday, January 25, 2019 9:20 AM
To: HPD Sworn
Subject: Help Identify Suspect
Attachments: exit with prod.jpg

Categories: Release

All,

On Monday, [redacted], An unidentified [redacted] entered [redacted] at 1[redacted] in Huntersville and selected several [redacted] in a shopping cart and walked pass all points of sale without rendering payment. The photo attached is not great quality.

Thank you and be safe,

Officer J. Forney HP # 264
Huntersville Police Department
9630 Julian Clark Ave
Huntersville, NC 28078
704-464-5400

Janet Pierson

From: Sean Freeston <SeanF@huntersville.org>
Sent: Thursday, January 24, 2019 11:28 AM
To: Thomas Seifert
Subject: FW: 2008-2018 Charts
Attachments: 2008 Chart.pdf; 2009 Chart.pdf; 2010 Chart.pdf; 2011 Chart.pdf; 2013 Chart.pdf; 2014 Chart.pdf; 2015 Chart.pdf; 2016 Chart.pdf; 2017 Chart.pdf; 2018 Chart.pdf

Categories: Release

From: Rachel Laurenson
Sent: Thursday, January 17, 2019 1:40 PM
To: Sean Freeston <SeanF@huntersville.org>
Subject: 2008-2018 Charts

Rachel G. Laurenson
Planner/Accreditation Manager
Huntersville Police Department
rlaurenson@huntersville.org

Janet Pierson

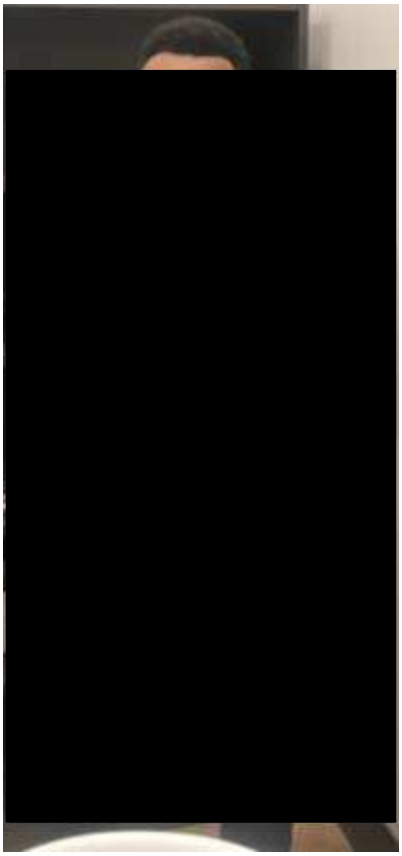
From: Scott Sharp <ssharp@huntersville.org>
Sent: Sunday, January 20, 2019 3:25 PM
To: HPD Sworn
Subject: Fwd: Felony Warrants Obtained
Attachments: image001.jpg; ATT00001.htm; DPD Wanted Flyer [redacted]pdf; ATT00002.htm

Categories: Release

Sent from my iPhone

Begin forwarded message:

> **From:** Jay Stokes <jstokes@townofdavidson.org>
> **Date:** January 20, 2019 at 3:03:12 PM EST
> **To:** "ssharp@huntersville.org" <ssharp@huntersville.org>, "dbaucom@corneliuspd.org" <dbaucom@corneliuspd.org>
> **Subject: Fwd: Felony Warrants Obtained**
>
> Please share with your officers .
>
> Thanks
>
> Sent from my iPad
>
> Begin forwarded message:
>
> From: Anthony Sosnowski <asosnowski@townofdavidson.org<mailto:asosnowski@townofdavidson.org>>
> Date: January 20, 2019 at 2:59:32 PM EST
> To: List-PoliceDavPD <DavPD@townofdavidson.org<mailto:DavPD@townofdavidson.org>>
> Subject: Felony Warrants Obtained
>
> All:
>
> I presented the B&E case from [redacted] to the Magistrate's Office this morning. Felony warrants were obtained for both suspects. See attached DPD Wanted Flyer for details.
>
> Sergeant Anthony Sosnowski
> Davidson Police Department
> asosnowski@townofdavidson.org<mailto:asosnowski@townofdavidson.org>



Jill will you send this to COPSI please.

Thank you,

Officer J. Smith
Huntersville Police Department
Patrol Division/9214
Work: 704-464-5400
Email: jsmith@huntersville.org

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Saturday, January 19, 2019 11:55 AM
To: Brian Vaughan
Subject: Re: Package Theft Suspects and Vehicle

Categories: Release

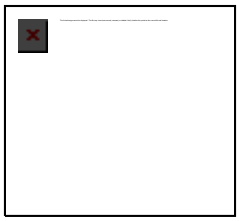
Hey I hope I'm not being a pain by sending these emails.... however I have a bunch of email addresses for guys that live out at [redacted]

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Jan 19, 2019, at 11:43 AM, Brian Vaughan <bvaughan@huntersville.org> wrote:

> Odette is already on it. It's not posted yet but she's working on it.
>
> Sent from my iPhone
>
> On Jan 19, 2019, at 10:53 AM, Thomas Seifert <tseifert@huntersville.org> wrote:
>
> > Would it be possible to get something written up for Facebook or something I can email out to my Northstone CC contacts in reference to this?
> >
> > ♂️⛳⛳♂️...Fore!
> >
> > Tom
> >
> > Tom Seifert
> > Huntersville Police Department
> > Tseifert@huntersville.org
> > [redacted]
> >
> > Begin forwarded message:
> >
> > **From:** "Andrew Walters" <awalters@huntersville.org>
> > **To:** "HPD Sworn" <HPDSworn@huntersville.org>
> > **Subject: Package Theft Suspects and Vehicle**
> >
> > Can anyone help identify either of the suspects or the suspect vehicle in these photographs? They were involved in a package theft at [redacted] on Thursday [redacted]
> >
> > Thanks!
> >
> > Officer A. Walters

Patrol Division 9212
Town of Huntersville Police Department
9630 Julian Clark Ave
Huntersville, NC 28078
704-464-5400



<Suspect 1.png>

<Suspect 2.png>

<Vehicle 1.png>

<Vehicle 2.png>

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Saturday, January 19, 2019 11:54 AM
To: Brian Vaughan
Cc: Jennifer Sprague; HPD Major Barry Graham
Subject: Re: Package Theft Suspects and Vehicle

Categories: Release

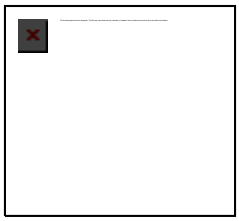
OK awesome!

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

On Jan 19, 2019, at 11:43 AM, Brian Vaughan <bvaughan@huntersville.org> wrote:

> Odette is already on it. It's not posted yet but she's working on it.
>
> Sent from my iPhone
>
> On Jan 19, 2019, at 10:53 AM, Thomas Seifert <tseifert@huntersville.org> wrote:
>
> > Would it be possible to get something written up for Facebook or something I can email out to my Northstone CC contacts in reference to this?
> >
> > ♂⛳⛳♂...Fore!
> >
> > Tom
> >
> > Tom Seifert
> > Huntersville Police Department
> > Tseifert@huntersville.org
> > [redacted]
> >
> > Begin forwarded message:
> >
> > **From:** "Andrew Walters" <awalters@huntersville.org>
> > **To:** "HPD Sworn" <HPDSworn@huntersville.org>
> > **Subject: Package Theft Suspects and Vehicle**
> >
> > Can anyone help identify either of the suspects or the suspect vehicle in these photographs? They were involved in a package theft at [redacted] on Thursday [redacted]
> >
> > Thanks!
> >
> > Officer A. Walters

Patrol Division 9212
Town of Huntersville Police Department
9630 Julian Clark Ave
Huntersville, NC 28078
704-464-5400



<Suspect 1.png>

<Suspect 2.png>

<Vehicle 1.png>

<Vehicle 2.png>

Janet Pierson

From: Brian Vaughan <bvaughan@huntersville.org>
Sent: Saturday, January 19, 2019 11:44 AM
To: Thomas Seifert
Cc: Jennifer Sprague; HPD Major Barry Graham
Subject: Re: Package Theft Suspects and Vehicle
Attachments: Suspect 1.png; Suspect 2.png; Vehicle 1.png; Vehicle 2.png

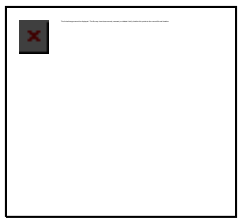
Categories: Release

Odette is already on it. It's not posted yet but she's working on it.

Sent from my iPhone

On Jan 19, 2019, at 10:53 AM, Thomas Seifert <tseifert@huntersville.org> wrote:

> Would it be possible to get something written up for Facebook or something I can email out to my Northstone CC contacts in reference to this?
>
> ��♂️⛳⛳️️️



<Suspect 1.png>

<Suspect 2.png>

<Vehicle 1.png>

<Vehicle 2.png>

Janet Pierson

From: Andrew Walters <awalters@huntersville.org>
Sent: Saturday, January 19, 2019 6:57 AM
To: HPD Sworn
Subject: Package Theft Suspects and Vehicle
Attachments: Suspect 1.png; Suspect 2.png; Vehicle 1.png; Vehicle 2.png

Categories: Release

Can anyone help identify either of the suspects or the suspect vehicle in these photographs? They were involved in a package theft at [redacted] on Thursday [redacted]

Thanks!

Officer A. Walters
Patrol Division 9212
Town of Huntersville Police Department
9630 Julian Clark Ave
Huntersville, NC 28078
704-464-5400

Janet Pierson

From: Kasey Lowe <klowe@huntersville.org>
Sent: Saturday, January 12, 2019 9:38 AM
To: Thomas Seifert
Subject: Re: Found Property
Attachments: IMG_3760.jpg; IMG_3759.jpg; IMG_3758.jpg; IMG_3757.jpg

Categories: Release

The [redacted] most likely belongs to my victim. Case number [redacted]

Thanks,
Kasey

Sent from my iPhone

On Jan 12, 2019, at 8:57 AM, Thomas Seifert <tseifert@huntersville.org> wrote:

> We found this property on the side of the roadway at the intersection of [redacted] and [redacted]. If you recognize it from any of your LFA cases please let me know. It has been paced into property control. [redacted]
>
> [redacted]
>
> OIT Seifert & PTO Aron

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Saturday, January 12, 2019 6:47 AM
To: Thomas Seifert <tseifert@huntersville.org>
Subject: Found Property

<IMG_3760.jpg>

<IMG_3759.jpg>

<IMG_3758.jpg>

<IMG_3757.jpg>

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Wednesday, January 09, 2019 11:24 AM
To: Brian Vaughan
Cc: HPD Major Barry Graham
Subject: Fwd: LFA Suspect in [redacted] ID needed

Categories: Release

Lt. Vaughan

These are great images...Is it possible to have the suspect footage and incident information posted on FB? I have several individuals that live in that area that I am associated with and I will share it off of my page as well.

Tom

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
[redacted]

Begin forwarded message:

> **From:** Steve Lehew <slehew@huntersville.org>
> **Date:** January 9, 2019 at 10:18:15 AM EST
> **To:** HPD Sworn <HPDSworn@huntersville.org>
> **Subject: LFA Suspect in Vermillion ID needed**
>
> This footage of the LFA suspect was captured on a Ring doorbell early this morning [redacted] at approximately [redacted] hours. If anyone recognizes the individual pictured in the attached photo let me know.
>
> Thanks and stay safe.
>
> -Lehew

Janet Pierson

From: Steve Lehew <slehew@huntersville.org>
Sent: Wednesday, January 09, 2019 10:18 AM
To: HPD Sworn
Subject: LFA Suspect in [redacted]D needed
Attachments: LFA suspect in [redacted]jpg

Categories: Release

This footage of the LFA suspect was captured on a Ring doorbell early this morning [redacted]) at approximately [redacted] hours. If anyone recognizes the individual pictured in the attached photo let me know.

Thanks and stay safe.

-Lehew

Janet Pierson

From: Gavin Aron <garon@huntersville.org>
Sent: Tuesday, January 08, 2019 3:49 PM
To: Thomas Seifert
Subject: Emailing: Crime Scene Template
Attachments: Crime Scene Template.docx

Categories: Release

Your message is ready to be sent with the following file or link attachments:

Crime Scene Template

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

Janet Pierson

From: Brian Hollenbach <bhollenbach@huntersville.org>
Sent: Monday, January 07, 2019 9:22 PM
To: HPD Sworn
Subject: Help ID
Attachments: [redacted]1.jpg; [redacted].jpg

Categories: Release

All,

I have attached two photos of the two suspects who stole a cell phone from [redacted] earlier this evening. If anyone can ID these two please let me know. Thank you.

Best,

Ofc. B Hollenbach
HP276
Huntersville Police Department
9630 Julian Clark Ave Huntersville, NC 28078

Janet Pierson

From: Rachel Thornton <rthornton@huntersville.org>
Sent: Monday, January 07, 2019 4:31 PM
To: HPD Sworn
Subject: SUSPICOUS ACTIVITY FROM [redacted]

Categories: Release

I spoke [redacted] who resides at [redacted] stated there has been an increase of suspicious activity around his house and his fellow neighbors houses. [redacted] stated that he believes the house located at [redacted] is dealing something illegal out of the residence because there are a lot of cars coming and going at all hours. [redacted] stated that he caught two males looking into his windows at his home. [redacted] stated the males took off when he approached them and got into a car that belongs to one of the people that resides at [redacted]

I advised [redacted] to always call 911 when he sees suspicious people and activity. [redacted] requested if Officers have free time to ride through the area frequently.

[redacted] contact number is [redacted]

Stay safe
R Thornton

Janet Pierson

From: David Lawing <dlawing@huntersville.org>
Sent: Friday, December 28, 2018 2:00 PM
To: HPD All Employees
Subject: [redacted]

Categories: Release

Spoke with Mr. [redacted], [redacted] who advised that his mother passed away in July and that this residence would be vacant until her estate is settled. He asked that Officers check the area. He is also filling out a zone check form that will have the info for those allowed on the property.

Thank you and stay safe.

Janet Pierson

From: Jeremy Smith <jsmith@huntersville.org>
Sent: Monday, December 24, 2018 11:03 AM
To: HPD Sworn
Subject: Stolen Vehicle suspect
Attachments: [redacted]

Categories: Release

All,

I have attached a video of a subject who is believed to have stolen a [redacted]) from [redacted] early this morning. The video if from a house of [redacted] and was captured on [redacted] at [redacted] hours. The second video attached is from the victim's neighbor, which shows the vehicle being stolen at [redacted] hours.[redacted]

If anyone recognizes the subject let me know.

Merry Christmas.

Thank you,

Officer J. Smith
Huntersville Police Department
Patrol Division/9214
Work: 704-464-5400
Email: jsmith@huntersville.org

Janet Pierson

From: Torey Hardy <thardy@huntersville.org>
Sent: Friday, December 21, 2018 8:26 PM
To: HPD Sworn
Subject: [redacted]
Attachments: IMG_9623.jpg; IMG_9624.jpg

Categories: Release

The pictures attached, are suspect in a felony larceny case from [redacted] located at [redacted] These two subjects arrived to the [redacted] These subjects were then seen getting into a [redacted] displaying an unknown state temporary tag that reads "[redacted]". If you have any further information regarding these subjects please contact me please.

Officer T.D Hardy
HP280
thardy@huntersville.org
Huntersville Police Department
9630 Julian Clark Ave
Huntersville, NC 28078
Phone: (704) 464-5400
Fax: (704) 947-9200

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Friday, December 21, 2018 11:15 AM
To: Zachary Duncan; Evan Tortorelli; Cody Shaw
Subject: Emailing: Trainee NEW FORMAT CASE REPORT
Attachments: Trainee NEW FORMAT CASE REPORT.docx

Importance: High

Categories: Release

Your message is ready to be sent with the following file or link attachments:

Trainee NEW FORMAT CASE REPORT

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

Janet Pierson

From: Ryan Smith <rsmith@huntersville.org>
Sent: Thursday, December 20, 2018 8:15 PM
To: HPD Sworn
Cc: Megan Mercier
Subject: FW: Case# [redacted]
Attachments: Submission form.pdf

Categories: Release

Will the officer that submitted this NMS Lab Request, please let me know ASAP? I can not find the listed case number or a recent case involving the name listed.

As a reminder: you must include your name and HP# in the Case History section.

Lieutenant Ryan Smith
Huntersville Police Department
Phone: 704-464-5400
Fax: 704-947-9200

From: [redacted]
Sent: Thursday, December 20, 2018 8:19 AM
To: Ryan Smith <rsmith@huntersville.org>
Subject: RE: Case# [redacted]

Hello,

Absolutely, please see attached.

Thank you,

NMS LABS

[redacted]

From: Ryan Smith [mailto:rsmith@huntersville.org]
Sent: Wednesday, December 19, 2018 7:57 PM

To: [redacted]
Subject: [redacted]

I do not show any reports with case # [redacted] Could you provide me a copy of the form submitted so I can try finding it by other means?

Lieutenant Ryan Smith
Huntersville Police Department
Phone: 704-464-5400
Fax: 704-947-9200

From: [redacted]
Sent: Wednesday, December 19, 2018 8:43 AM
To: Ryan Smith <rsmith@huntersville.org>
Subject: Case# [redacted]

Hello,

In regards to the case referenced above, can you please verify the correct spelling of the individuals first name? We received it two different ways. Can you please advise?

Thank you,

NMS LABS

[redacted]

Confidentiality Notice: The information in this e-mail message, including any attachments, is confidential and may be legally privileged. This e-mail message is for the sole use of the intended recipient(s), and any unauthorized review, use, disclosure or distribution is prohibited. All views or opinions presented are solely those of the author and do not necessarily represent those of NMS Labs. If you are not the intended recipient of this e-mail message, please contact NMS Labs at (866) 522-2216.
Confidentiality Notice: The information in this e-mail message, including any attachments, is confidential and may be legally privileged. This e-mail message is for the sole use of the intended recipient(s), and any unauthorized review, use, disclosure or distribution is prohibited. All views or opinions presented are solely those of the author and do not necessarily represent those of NMS Labs. If you are not the intended recipient of this e-mail message, please contact NMS Labs at (866) 522-2216.

Janet Pierson

From: Jeremy Smith <jsmith@huntersville.org>
Sent: Thursday, December 20, 2018 11:59 AM
To: Thomas Seifert
Subject: Trainee NEW FORMAT
Attachments: Trainee NEW FORMAT.docx

Categories: Release

Janet Pierson

From: Mike Collins <mcollins@huntersville.org>
Sent: Wednesday, December 19, 2018 4:30 PM
To: HPD Sworn
Subject: Statement needed.....

Categories: Release

PLEASE

If you were involved with the [redacted] incident on 12/13/2018 CASE # [redacted]

I need your statements.

Thank You.

Michael Collins HP228
Police Officer/Community Response Division
Huntersville Police Department
mcollins@huntersville.org
704-464-5370

Janet Pierson

From: Patricia Pullis <ppullis@huntersville.org>
Sent: Monday, December 17, 2018 3:23 PM
To: Amelia Burnette; Andrew Dempski; Andrew Walters; Austin McEntire; Barry Graham; Benjamin McCormack; Betty Anderson; Bradley Habenicht; Bradley Myers; Breanne Clark; Brent May; Brian Ehlschlager; Brian Hollenbach; Brian Luthart; Brian Vaughan; Bryan Gantt; Bryan Latza; CharleneTombaugh; Charles Jones; Charlie Cox; Chelsea Tumeo; Chris Wade; ClevelandSpruill; Cody Shaw; Cortney Bergin; Craig Raymond; Daniel Johnson; Daphne Davis; David Lawing; Dorian Adamik; EarlGordon; Emilio Diaz; Eric Johnston; Evan Tortorelli; Gary Kriss; GavinAron; Jacob Jernigan; James Abraham; James Satkus; Jammie Habenicht; Jason Cousar; Jeffrey Guertin; Jennifer Sprague; Jeremy Smith; Jerome Forney; Jesse Helms; Jofranstar Graham; John Allen; John Hicks; John Randazzo; John Rose; Jonathan Barnes; Jonathan Tolley; Jon-Matthew McCutcheon; Joshua Freitag; Juan Garay; Kasey Lowe; Kenjamin Libby; Kevin Johnston; Kevin Tatur; Larita Sinclair; Marty London; Matt Dunker; Matt Urps; Mauricio Sing; MelissaCharubini; Michael Frazer; Michael Prather; Mike Collins; Mitchell Yates; Nick Bruining; OdetteSaglimbeni; Patricia Pullis; Rachel Laurenson; Rachel Thornton; Riccardo Carter; Rick Rojas; RobertFerrell; Robert Kreza; Robert Moore; Robert Moorer; Robert Powers; RonBononno; Ryan Danehy; Ryan Smith; Sam Hodapp; Scott Sharp; Sean Freeston; Seth Hager; Steve Lehew; Susan Cabarcas; Terry Nash; Thomas Bautista; Thomas Lindow; Thomas Seifert; Tim Lesser; Timothy Hager; Torey Hardy; Travis Watts; Tyler Medlin; Wesley Gryder; Zachary Duncan
Subject: [redacted]

Categories: Release

Has some additional information she would like to share with regard to an individual that we pulled over in Huntersville back in July [redacted] I do not have a case number or the name of the officer that may have arrested or come in contact with this gentleman, but she has asked that someone get back to her. Thank you and stay safe.

Patty Pullis
Administrative Assistant II
Huntersville Police Department
Main Phone # 704-464-5400
Desk Phone # 704-464-5333
Fax # 704-947-4909

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Thursday, May 02, 2019 10:18 AM
To: Jordan Cody
Subject: Re: NC Law Enforcement-Emergency Personnel Golf Tournament August 13th & August 14th, 2019
Attachments: image003.png

No it's a two day individual tournament.

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
704 453 3422

On May 2, 2019, at 9:43 AM, Jordan Cody <jcody@lincolnsheriff.org> wrote:

> Is this Captains choice??
>
> <image003.png>
> Lieutenant Jordan Cody
> Lincoln County Sheriff's Office | Charlie District
> 1889 N. Hwy 16 Denver, NC 28037
> ✉: jcody@lincolnsheriff.org
> Office☎: (704) 268-3041
> Mobile☎: (704) 914-7787
> 🖷: (704) 483-7083
>
> **From:** Thomas Seifert [mailto:tseifert@huntersville.org]
> **Sent:** Wednesday, May 01, 2019 1:59 PM
> **To:** Jordan Cody <jcody@lincolnsheriff.org>
> **Subject:** Re: NC Law Enforcement-Emergency Personnel Golf Tournament August 13th & August 14th, 2019
>
> Awesome! Thanks. Hope all is well on your end.
>
> Tom
>
> Tom Seifert
> Huntersville Police Department
> Tseifert@huntersville.org
> 704 453 3422

On May 1, 2019, at 1:57 PM, Jordan Cody <jcody@lincolnsheriff.org> wrote:

Hey man hope you have been doing well. I forwarded this out to all of our people!!

<image001.png>
Lieutenant Jordan Cody
Lincoln County Sheriff's Office | Charlie District
1889 N. Hwy 16 Denver, NC 28037
✉: jcody@lincolnsheriff.org
Office☎: (704) 268-3041
Mobile☎: (704) 914-7787
🖷: (704) 483-7083

From: Thomas Seifert [mailto:tseifert@huntersville.org]
Sent: Wednesday, May 01, 2019 3:43 AM
To: Thomas Seifert <tseifert@huntersville.org>
Subject: NC Law Enforcement-Emergency Personnel Golf Tournament August 13th & August 14th, 2019
Importance: High

NC Law Enforcement-Emergency Personnel Golf Tournament

Tuesday, August 13th & Wednesday, August 14th, 2019.
(Practice Round Monday, August 12th)

Tournament to be held at Cowan's Ford Golf Club.

https://www.facebook.com/groups/1834570193472304/

Please share this information with any emergency personel that you feel would be interested. (Police, Fire, Medic- Active, Retired, or Reserve)

Contact Tom Seifert at 704 453 3422 tseifert@huntersville.org if you have any questions.

<image004.png>

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
704 453 3422

Janet Pierson

From: Jordan Cody <jcody@lincolnsheriff.org>
Sent: Thursday, May 02, 2019 9:43 AM
To: 'Thomas Seifert'
Subject: RE: NC Law Enforcement-Emergency Personnel Golf Tournament August 13th & August 14th, 2019

Is this Captains choice??

Lieutenant Jordan Cody
Lincoln County Sheriff's Office | Charlie District
1889 N. Hwy 16 Denver, NC 28037
✉: jcody@lincolnsheriff.org
Office☎: (704) 268-3041
Mobile☎: (704) 914-7787
🖷: (704) 483-7083

From: Thomas Seifert [mailto:tseifert@huntersville.org]
Sent: Wednesday, May 01, 2019 1:59 PM
To: Jordan Cody <jcody@lincolnsheriff.org>
Subject: Re: NC Law Enforcement-Emergency Personnel Golf Tournament August 13th & August 14th, 2019

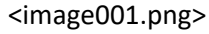
Awesome! Thanks. Hope all is well on your end.

Tom

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
704 453 3422

On May 1, 2019, at 1:57 PM, Jordan Cody <jcody@lincolnsheriff.org> wrote:

> Hey man hope you have been doing well. I forwarded this out to all of our people!!


Lieutenant Jordan Cody
Lincoln County Sheriff's Office | Charlie District
1889 N. Hwy 16 Denver, NC 28037
✉: jcody@lincolnsheriff.org
Office☎: (704) 268-3041
Mobile☎: (704) 914-7787
🖷: (704) 483-7083

From: Thomas Seifert [mailto:tseifert@huntersville.org]
Sent: Wednesday, May 01, 2019 3:43 AM
To: Thomas Seifert <tseifert@huntersville.org>
Subject: NC Law Enforcement-Emergency Personnel Golf Tournament August 13th & August 14th, 2019
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Contact Tom Seifert at 704 453 3422 tseifert@huntersville.org if you have any questions.

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
704 453 3422

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Wednesday, May 01, 2019 1:59 PM
To: Jordan Cody
Subject: Re: NC Law Enforcement-Emergency Personnel Golf Tournament August 13th & August 14th, 2019
Attachments: image001.png; image004.png

Awesome! Thanks. Hope all is well on your end.

Tom

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
704 453 3422

On May 1, 2019, at 1:57 PM, Jordan Cody <jcody@lincolnsheriff.org> wrote:

> Hey man hope you have been doing well. I forwarded this out to all of our people!!
>
> <image001.png>
> Lieutenant Jordan Cody
> Lincoln County Sheriff's Office | Charlie District
> 1889 N. Hwy 16 Denver, NC 28037
> ✉: jcody@lincolnsheriff.org
> Office☎: (704) 268-3041
> Mobile☎: (704) 914-7787
> 🖷: (704) 483-7083
>
> **From:** Thomas Seifert [mailto:tseifert@huntersville.org]
> **Sent:** Wednesday, May 01, 2019 3:43 AM
> **To:** Thomas Seifert <tseifert@huntersville.org>
> **Subject:** NC Law Enforcement-Emergency Personnel Golf Tournament August 13th & August 14th, 2019
> **Importance:** High
>
> # NC Law Enforcement-Emergency Personnel Golf Tournament
>
> ## Tuesday, August 13th & Wednesday, August 14th, 2019.

(Practice Round Monday, August 12th)

Tournament to be held at Cowan's Ford Golf Club.

https://www.facebook.com/groups/1834570193472304/

Please share this information with any emergency personel that you feel would be interested. (Police, Fire, Medic- Active, Retired, or Reserve)

Contact Tom Seifert at 704 453 3422 tseifert@huntersville.org if you have any questions.

<image004.png>

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
704 453 3422

Janet Pierson

From: Jordan Cody <jcody@lincolnsheriff.org>
Sent: Wednesday, May 01, 2019 1:58 PM
To: 'Thomas Seifert'
Subject: RE: NC Law Enforcement-Emergency Personnel Golf Tournament August 13th & August 14th, 2019

Hey man hope you have been doing well. I forwarded this out to all of our people!!

Lieutenant Jordan Cody
Lincoln County Sheriff's Office | Charlie District
1889 N. Hwy 16 Denver, NC 28037
✉: jcody@lincolnsheriff.org
Office☎: (704) 268-3041
Mobile☎: (704) 914-7787
🖷: (704) 483-7083

From: Thomas Seifert [mailto:tseifert@huntersville.org]
Sent: Wednesday, May 01, 2019 3:43 AM
To: Thomas Seifert <tseifert@huntersville.org>
Subject: NC Law Enforcement-Emergency Personnel Golf Tournament August 13th & August 14th, 2019
Importance: High

NC Law Enforcement-Emergency Personnel Golf Tournament

Tuesday, August 13th & Wednesday, August 14th, 2019.
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Please share this information with any emergency personel that you feel would be interested. (Police, Fire, Medic- Active, Retired, or Reserve)

Contact Tom Seifert at 704 453 3422 tseifert@huntersville.org if you have any questions.

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
704 453 3422

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Wednesday, May 01, 2019 1:36 PM
To: hhenson@cmpd.org; CMPD Adam Ross (dross1@cmpd.org)
Subject: FW: NC Law Enforcement-Emergency Personnel Golf Tournament August 13th & August 14th, 2019
Attachments: 2019 NCLE OPEN Flyer FINAL.pdf

Importance: High

Can you guys distribute this within CMPD….

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
704 453 3422

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Wednesday, May 1, 2019 3:45 AM
To: HPD All Employees <HPDAllEmployees@huntersville.org>
Subject: NC Law Enforcement-Emergency Personnel Golf Tournament August 13th & August 14th, 2019
Importance: High

FYI …..

NC Law Enforcement-Emergency Personnel Golf Tournament

Tuesday, August 13th & Wednesday, August 14th, 2019.
(Practice Round Monday, August 12th)

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Please share this information with any emergency personel that you feel would be interested. (Police, Fire, Medic- Active, Retired, or Reserve)

Contact Tom Seifert at 704 453 3422 tseifert@huntersville.org if you have any questions.

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
704 453 3422

Janet Pierson

From: Vernon Siders <vsiders@townofdavidson.org>
Sent: Wednesday, May 01, 2019 10:45 AM
To: Thomas Seifert
Subject: RE: NC Law Enforcement-Emergency Personnel Golf Tournament August 13th & August 14th, 2019

Sir,

If you have a Putt-Putt Tournament, count me in!

Semper Fidelis Ad Mortem,

Detective Vernon Siders Jr.
Town of Davidson Police Department

Mailing Address:
P.O. Box 579
Davidson, NC 28036

Physical Address:
216 South Main Street
Davidson, NC 28036

(704) 576-4899 iPhone
(704) 892-5131 Ext. 251
(704) 896-9733 (fax)
vsiders@townofdavidson.org

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Wednesday, May 01, 2019 3:43 AM
To: Thomas Seifert <tseifert@huntersville.org>
Subject: NC Law Enforcement-Emergency Personnel Golf Tournament August 13th & August 14th, 2019
Importance: High

NC Law Enforcement-Emergency Personnel Golf Tournament

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Please share this information with any emergency personel that you feel would be interested. (Police, Fire, Medic- Active, Retired, or Reserve)

Contact Tom Seifert at 704 453 3422 tseifert@huntersville.org if you have any questions.

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
704 453 3422

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Wednesday, May 01, 2019 3:45 AM
To: HPD All Employees
Subject: NC Law Enforcement-Emergency Personnel Golf Tournament August 13th & August 14th, 2019
Attachments: 2019 NCLE OPEN Flyer FINAL.pdf

Importance: High

FYI …..

NC Law Enforcement-Emergency Personnel Golf Tournament

Tuesday, August 13th & Wednesday, August 14th, 2019.
(Practice Round Monday, August 12th)

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https://www.facebook.com/groups/1834570193472304/

Please share this information with any emergency personel that you feel would be interested. (Police, Fire, Medic- Active, Retired, or Reserve)

Contact Tom Seifert at 704 453 3422 tseifert@huntersville.org if you have any questions.

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
704 453 3422

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Wednesday, May 01, 2019 3:43 AM
To: Thomas Seifert
Subject: NC Law Enforcement-Emergency Personnel Golf Tournament August 13th & August 14th, 2019
Attachments: 2019 NCLE OPEN Flyer FINAL.pdf

Importance: High

NC Law Enforcement-Emergency Personnel Golf Tournament

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Contact Tom Seifert at 704 453 3422 tseifert@huntersville.org if you have any questions.

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
704 453 3422

Janet Pierson

From: Henson, Harold W. <hhenson@cmpd.org>
Sent: Monday, April 08, 2019 7:15 PM
To: Thomas Seifert
Subject: RE: [EXT] 2019 NCLE OPEN Flyer
Attachments: 2019 NCLE OPEN Flyer Sponsor Letter.doc

Tom
I made a couple changes. Looks good to me.
Thanks
Chuck

From: Thomas Seifert [mailto:tseifert@huntersville.org]
Sent: Monday, April 8, 2019 1:55 PM
To: Cowans Jerry Sennett - CMPD (jerrysennett@gmail.com) <jerrysennett@gmail.com>; Henson, Harold W. <hhenson@cmpd.org>; Ross, David <dross1@cmpd.org>
Subject: [EXT] 2019 NCLE OPEN Flyer
Importance: High

EXTERNAL EMAIL: This email originated from the Internet. Do not click any images, links or open any attachments unless you recognize and trust the sender and know the content is safe. Please forward all suspicious email to bad.mail@charlottenc.gov.

Please review and advise of any suggestions or corrections that may need to be completed.

Thanks,

Tom

Janet Pierson

From: Jerry Sennett <jerrysennett@gmail.com>
Sent: Monday, April 08, 2019 4:49 PM
To: Thomas Seifert
Cc: Henson, Harold W.; CMPD Adam Ross (dross1@cmpd.org)
Subject: Re: 2019 NCLE OPEN Flyer

Tom

Minor changes to the application.

Page one- 761 Club Drive.
Two day tournament will take place on August
Post round meal provided following Tuesday round of play.
Schedule practice rounds starting July 15
Sponsor letter. You will be sponsoring two players in the tournament
42nd Annual NCLEO 7701 Turnberry Lane

Thanks

Jerry

On Mon, Apr 8, 2019 at 1:55 PM Thomas Seifert <tseifert@huntersville.org> wrote:

> Please review and advise of any suggestions or corrections that may need to be completed.
>
> Thanks,
>
> Tom

Janet Pierson

From: Booth, John M <John.Booth@atriumhealth.org>
Sent: Thursday, April 04, 2019 9:19 AM
To: Michael.Scott@amefird.com; Julian Mercer
Cc: Bagley, Russell W; Kevin Earp; Collins, Daniel L.; allen . mcmillan; Biren Patel(PatelBiren@bfusa.com); Bob Kastenhuber; Carrie Nguyen(carrie.nguyen@honeywell.com); DariusChisholm (dariuschisholm@gmail.com); DeniseKennedy, MS (denise.kennedy@duke-energy.com); Eddie Hawks (wehawks@foodlion.com); Eddie Kennedy (ekennedy@charlottepipe.com); Edward T Muldoon(edward.t.muldoon@bankofamerica.com); tseifert@huntersville.org; George Massey(gfm65trumpet@yahoo.com); Hansford, Ogden Jr; Ian Starkey (ians@safetync.org); JAbney; Jack Hawkins(jack.hawkins@charter.com); Joni Holmes; Laura Crawford (laura.crawford@labor.nc.gov); Lee Mckinney (lee.mckinney@labor.nc.gov); Nick Johnson (worleyjohnson3rd@gmail.com); Paul Caulford(paul.caulford@mann-hummel-ft.com); Roger Phillips (rphillips@joegibbsracing.com); Russell McCue (rmccue@ci.charlotte.nc.us); Scott.Baranowski@OMNOVA.com; Shanna Levesque (shanna.levesque@marsh.com); Tara Payne; Tim Gordon; Victoria Cross (VCross@steelfab-inc.com); Marvin Gross
Subject: Re: White Shirt

Thanks call if any questions.

John M Booth -Safety Officer
Construction
704-574-2538

From: Michael.Scott@amefird.com <Michael.Scott@amefird.com>
Sent: Thursday, April 4, 2019 5:22:07 AM
To: Julian Mercer
Cc: Bagley, Russell W; Kevin Earp; Collins, Daniel L.; allen.mcmillan; Biren Patel (PatelBiren@bfusa.com); Bob Kastenhuber; Carrie Nguyen (carrie.nguyen@honeywell.com); Darius Chisholm (dariuschisholm@gmail.com); Denise Kennedy, MS (denise.kennedy@duke-energy.com); Eddie Hawks (wehawks@foodlion.com); Eddie Kennedy (ekennedy@charlottepipe.com); Edward T Muldoon (edward.t.muldoon@bankofamerica.com); tseifert@huntersville.org; George Massey (gfm65trumpet@yahoo.com); Hansford, Ogden Jr; Ian Starkey (ians@safetync.org); JAbney; Jack Hawkins (jack.hawkins@charter.com); Booth, John M; Joni Holmes; Laura Crawford (laura.crawford@labor.nc.gov); Lee Mckinney (lee.mckinney@labor.nc.gov); Nick Johnson (worleyjohnson3rd@gmail.com); Paul Caulford (paul.caulford@mann-hummel-ft.com); Roger Phillips (rphillips@joegibbsracing.com); Russell McCue (rmccue@ci.charlotte.nc.us); Scott.Baranowski@OMNOVA.com; Shanna Levesque (shanna.levesque@marsh.com); Tara Payne; Tim Gordon; Victoria Cross (VCross@steelfab-inc.com); Marvin Gross
Subject: Re: White Shirt

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I have an old med if you need it?

Sent from IBM Verse

Julian Mercer --- White Shirt ---

From: "Julian Mercer" <Julian.Mercer@AgilityFS.com>
To: "Bagley, Russell W" <rwbagley@novanthealth.org>, "Kevin Earp" <k.earp@cms.k12.nc.us>, "Collins, Daniel L." <daniell.collins@cms.k12.nc.us>, "allen.mcmillan" <allen.mcmillan@adeccogroup.com>, "Biren Patel (PatelBiren@bfusa.com)" <PatelBiren@bfusa.com>, "Bob Kastenhuber" <Bob.Kastenhuber@comporium.com>, "Carrie Nguyen (carrie.nguyen@honeywell.com)" <carrie.nguyen@honeywell.com>, "Darius Chisholm (dariuschisholm@gmail.com)" <dariuschisholm@gmail.com>, "Denise Kennedy, MS (denise.kennedy@duke-energy.com)" <denise.kennedy@duke-energy.com>, "Eddie Hawks (wehawks@foodlion.com)" <wehawks@foodlion.com>, "Eddie Kennedy (ekennedy@charlottepipe.com)" <ekennedy@charlottepipe.com>, "Edward T Muldoon (edward.t.muldoon@bankofamerica.com)" <edward.t.muldoon@bankofamerica.com>, tseifert@huntersville.org, "George Massey (gfm65trumpet@yahoo.com)" <gfm65trumpet@yahoo.com>, "Hansford, Ogden Jr" <ogden.hansford@duke-energy.com>, "Ian Starkey (ians@safetync.org)" <ians@safetync.org>, "JAbney" <JAbney@smeinc.com>, "Jack Hawkins (jack.hawkins@charter.com)" <jack.hawkins@charter.com>, "John Booth (john.booth@carolinashealthcare.org)" <john.booth@carolinashealthcare.org>, "Joni Holmes" <jholmes@employersassoc.com>, "Laura Crawford (laura.crawford@labor.nc.gov)" <laura.crawford@labor.nc.gov>, "Lee Mckinney (lee.mckinney@labor.nc.gov)" <lee.mckinney@labor.nc.gov>, "Michael Scott (Michael.Scott@amefird.com)" <Michael.Scott@amefird.com>, "Nick Johnson (worleyjohnson3rd@gmail.com)" <worleyjohnson3rd@gmail.com>, "Paul Caulford (paul.caulford@mann-hummel-ft.com)" <paul.caulford@mann-hummel-ft.com>, "Roger Phillips (rphillips@joegibbsracing.com)" <rphillips@joegibbsracing.com>, "Russell McCue (rmccue@ci.charlotte.nc.us)" <rmccue@ci.charlotte.nc.us>, Scott.Baranowski@OMNOVA.com, "Shanna Levesque (shanna.levesque@marsh.com)" <shanna.levesque@marsh.com>, "Tara Payne" <Tara.payne@labor.nc.gov>, "Tim Gordon" <tim.gordon@charter.com>, "Victoria Cross (VCross@steelfab-inc.com)" <VCross@steelfab-inc.com>, "Marvin Gross" <bruceg@safetync.org>
Date: Thu, Apr 4, 2019 5:10 AM
Subject: White Shirt

Team,

Not sure who is the keeper of the shirts or if there are any extra. I did receive an XL, but it is an XL ladies & a little snug ☺ If none are available, I will go with Plan B. No jokes on how I wear the ladies XL.

Best Regards,

Julian Mercer, MS, CSP, CRSP, ASP, CSHM
Director - Environmental, Health & Safety
Agility Fuel Solutions

Phone: +1 704-870-3512
Mobile: +1 704-635-1365
Mail: julian.mercer@agilityfs.com
Web: www.agilityfuelsolutions.com
Twitter: @AgilityFuel

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Janet Pierson

From: Michael.Scott@amefird.com
Sent: Thursday, April 04, 2019 5:22 AM
To: Julian Mercer
Cc: Bagley, Russell W; Kevin Earp; Collins, Daniel L.; allen . mcmillan; Biren Patel(PatelBiren@bfusa.com); Bob Kastenhuber; Carrie Nguyen(carrie.nguyen@honeywell.com); DariusChisholm (dariuschisholm@gmail.com); DeniseKennedy, MS (denise.kennedy@duke-energy.com); Eddie Hawks (wehawks@foodlion.com); Eddie Kennedy (ekennedy@charlottepipe.com); Edward T Muldoon(edward.t.muldoon@bankofamerica.com); tseifert@huntersville.org; George Massey (gfm65trumpet@yahoo.com); Hansford, Ogden Jr; Ian Starkey (ians@safetync.org); JAbney; Jack Hawkins(jack.hawkins@charter.com); John Booth(john.booth@carolinashealthcare.org); Joni Holmes; Laura Crawford(laura.crawford@labor.nc.gov); Lee Mckinney(lee.mckinney@labor.nc.gov); Nick Johnson(worleyjohnson3rd@gmail.com); Paul Caulford(paul.caulford@mann-hummel-ft.com); Roger Phillips (rphillips@joegibbsracing.com); Russell McCue (rmccue@ci.charlotte.nc.us); Scott.Baranowski@OMNOVA.com; Shanna Levesque(shanna.levesque@marsh.com); Tara Payne; Tim Gordon; VictoriaCross (VCross@steelfab-inc.com); Marvin Gross
Subject: Re: White Shirt

I have an old med if you need it?

Sent from IBM Verse

Julian Mercer --- White Shirt ---

From: "Julian Mercer" <Julian.Mercer@AgilityFS.com>
To: "Bagley, Russell W" <rwbagley@novanthealth.org>, "Kevin Earp" <k.earp@cms.k12.nc.us>, "Collins, Daniel L." <daniell.collins@cms.k12.nc.us>, "allen.mcmillan" <allen.mcmillan@adeccogroup.com>, "Biren Patel (PatelBiren@bfusa.com)" <PatelBiren@bfusa.com>, "Bob Kastenhuber" <Bob.Kastenhuber@comporium.com>, "Carrie Nguyen (carrie.nguyen@honeywell.com)" <carrie.nguyen@honeywell.com>, "Darius Chisholm (dariuschisholm@gmail.com)" <dariuschisholm@gmail.com>, "Denise Kennedy, MS (denise.kennedy@duke-energy.com)" <denise.kennedy@duke-energy.com>, "Eddie Hawks (wehawks@foodlion.com)" <wehawks@foodlion.com>, "Eddie Kennedy (ekennedy@charlottepipe.com)" <ekennedy@charlottepipe.com>, "Edward T Muldoon (edward.t.muldoon@bankofamerica.com)" <edward.t.muldoon@bankofamerica.com>, tseifert@huntersville.org, "George Massey (gfm65trumpet@yahoo.com)" <gfm65trumpet@yahoo.com>, "Hansford, Ogden Jr" <ogden.hansford@duke-energy.com>, "Ian Starkey (ians@safetync.org)" <ians@safetync.org>, "JAbney" <JAbney@smeinc.com>, "Jack Hawkins (jack.hawkins@charter.com)" <jack.hawkins@charter.com>, "John Booth (john.booth@carolinashealthcare.org)" <john.booth@carolinashealthcare.org>, "Joni Holmes" <jholmes@employersassoc.com>, "Laura Crawford (laura.crawford@labor.nc.gov)" <laura.crawford@labor.nc.gov>, "Lee Mckinney (lee.mckinney@labor.nc.gov)" <lee.mckinney@labor.nc.gov>, "Michael Scott (Michael.Scott@amefird.com)" <Michael.Scott@amefird.com>, "Nick Johnson (worleyjohnson3rd@gmail.com)" <worleyjohnson3rd@gmail.com>, "Paul Caulford (paul.caulford@mann-hummel-ft.com)" <paul.caulford@mann-hummel-ft.com>, "Roger Phillips (rphillips@joegibbsracing.com)" <rphillips@joegibbsracing.com>, "Russell McCue (rmccue@ci.charlotte.nc.us)" <rmccue@ci.charlotte.nc.us>, Scott.Baranowski@OMNOVA.com, "Shanna Levesque (shanna.levesque@marsh.com)" <shanna.levesque@marsh.com>, "Tara Payne" <Tara.payne@labor.nc.gov>, "Tim Gordon" <tim.gordon@charter.com>, "Victoria Cross (VCross@steelfab-inc.com)" <VCross@steelfab-inc.com>, "Marvin Gross" <bruceg@safetync.org>
Date: Thu, Apr 4, 2019 5:10 AM
Subject: White Shirt

Team,

Not sure who is the keeper of the shirts or if there are any extra. I did receive an XL, but it is an XL ladies & a little snug ☺ If none are available, I will go with Plan B. No jokes on how I wear the ladies XL.

Best Regards,

Julian Mercer, MS, CSP, CRSP, ASP, CSHM
Director - Environmental, Health & Safety
Agility Fuel Solutions

Phone: +1 704-870-3512
Mobile: +1 704-635-1365
Mail: julian.mercer@agilityfs.com
Web: www.agilityfuelsolutions.com
Twitter: @AgilityFuel

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Janet Pierson

From: Julian Mercer <Julian.Mercer@AgilityFS.com>
Sent: Thursday, April 04, 2019 5:11 AM
To: Bagley, Russell W; Kevin Earp; Collins, Daniel L.; allen . mcmillan; Biren Patel(PatelBiren@bfusa.com); Bob Kastenhuber; Carrie Nguyen(carrie.nguyen@honeywell.com); DariusChisholm (dariuschisholm@gmail.com); DeniseKennedy, MS (denise.kennedy@duke-energy.com); Eddie Hawks (wehawks@foodlion.com); Eddie Kennedy (ekennedy@charlottepipe.com); Edward T Muldoon(edward.t.muldoon@bankofamerica.com); tseifert@huntersville.org; George Massey(gfm65trumpet@yahoo.com); Hansford, Ogden Jr; Ian Starkey (ians@safetync.org); JAbney; Jack Hawkins(jack.hawkins@charter.com); John Booth(john.booth@carolinashealthcare.org); Joni Holmes; Laura Crawford(laura.crawford@labor.nc.gov); Lee Mckinney(lee.mckinney@labor.nc.gov); Michael Scott(Michael.Scott@amefird.com); Nick Johnson(worleyjohnson3rd@gmail.com); Paul Caulford(paul.caulford@mann-hummel-ft.com); Roger Phillips (rphillips@joegibbsracing.com); Russell McCue (rmccue@ci.charlotte.nc.us); Scott.Baranowski@OMNOVA.com; Shanna Levesque (shanna.levesque@marsh.com); Tara Payne; Tim Gordon; Victoria Cross (VCross@steelfab-inc.com); Marvin Gross
Subject: White Shirt

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Best Regards,

Julian Mercer, MS, CSP, CRSP, ASP, CSHM
Director - Environmental, Health & Safety
Agility Fuel Solutions

Phone: +1 704-870-3512
Mobile: +1 704-635-1365
Mail: julian.mercer@agilityfs.com
Web: www.agilityfuelsolutions.com
Twitter: @AgilityFuel

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Janet Pierson

From: Bagley, Russell W <rwbagley@novanthealth.org>
Sent: Wednesday, April 03, 2019 1:09 PM
To: Kevin Earp; Collins, Daniel L.; allen . mcmillan; Biren Patel (PatelBiren@bfusa.com); Bob Kastenhuber; Carrie Nguyen (carrie.nguyen@honeywell.com); Darius Chisholm (dariuschisholm@gmail.com); Denise Kennedy, MS (denise.kennedy@duke-energy.com); Eddie Hawks (wehawks@foodlion.com); Eddie Kennedy (ekennedy@charlottepipe.com); Edward T Muldoon(edward.t.muldoon@bankofamerica.com); tseifert@huntersville.org; George Massey(gfm65trumpet@yahoo.com); Hansford, Ogden Jr; Ian Starkey (ians@safetync.org); JAbney; Jack Hawkins(jack.hawkins@charter.com); John Booth(john.booth@carolinashealthcare.org); Joni Holmes; Julian Mercer(julian.mercer@agilityfs.com); Laura Crawford(laura.crawford@labor.nc.gov); Lee Mckinney(lee.mckinney@labor.nc.gov); Michael Scott(Michael.Scott@amefird.com); Nick Johnson(worleyjohnson3rd@gmail.com); Paul Caulford(paul.caulford@mann-hummel-ft.com); Roger Phillips (rphillips@joegibbsracing.com); Russell McCue (rmccue@ci.charlotte.nc.us); Scott.Baranowski@OMNOVA.com; Shanna Levesque (shanna.levesque@marsh.com); Tara Payne; Tim Gordon; Victoria Cross (VCross@steelfab-inc.com); Marvin Gross
Subject: RE: Charlotte Safety School - Wednesday night set-up.

I'll head over to the hotel after the golf tournament is over and help if needed.

Know Safety - No Injuries

Russell W. Bagley, CHSP-CHFSP, CEAS I
Manager, Environmental Health & Safety
Novant Health
Accreditation & Regulatory Dept.
704-384-7645 - office
704-516-4520 - mobile
704-316-1335 - fax

Emails –two questions

- Purpose of email- Why are you sending this email?
- Do you need a response and if so by when?

Pick one priority and…	pick one main purpose of the email (ARCIE based)
A. **Urgent** - need right away - also page/text/call B. **Priority** – asap end of business today/ first thing next business day C. **Routine** – 2- 4 business days D. **FYI** – no response required	1. Obtain **Approval / Agreement** to move forward 2. Obtain recommendations / **Consults / Input** 3. **Implementation / Action** 4. **Inform** 5. **Inspire / Educate/ Benchmark**

From: Kevin Earp [mailto:k.earp@cms.k12.nc.us]
Sent: Monday, April 01, 2019 3:00 PM
To: Collins, Daniel L. <daniell.collins@cms.k12.nc.us>; allen.mcmillan <allen.mcmillan@adeccogroup.com>; Biren Patel (PatelBiren@bfusa.com) <PatelBiren@bfusa.com>; Bob Kastenhuber <Bob.Kastenhuber@comporium.com>; Carrie

Nguyen (carrie.nguyen@honeywell.com) <carrie.nguyen@honeywell.com>; Darius Chisholm (dariuschisholm@gmail.com) <dariuschisholm@gmail.com>; Denise Kennedy, MS (denise.kennedy@duke-energy.com) <denise.kennedy@duke-energy.com>; Eddie Hawks (wehawks@foodlion.com) <wehawks@foodlion.com>; Eddie Kennedy (ekennedy@charlottepipe.com) <ekennedy@charlottepipe.com>; Edward T Muldoon (edward.t.muldoon@bankofamerica.com) <edward.t.muldoon@bankofamerica.com>; tseifert@huntersville.org; George Massey (gfm65trumpet@yahoo.com) <gfm65trumpet@yahoo.com>; Hansford, Ogden Jr <ogden.hansford@duke-energy.com>; Ian Starkey (ians@safetync.org) <ians@safetync.org>; JAbney <JAbney@smeinc.com>; Jack Hawkins (jack.hawkins@charter.com) <jack.hawkins@charter.com>; John Booth (john.booth@carolinashealthcare.org) <john.booth@carolinashealthcare.org>; Joni Holmes <jholmes@employersassoc.com>; Julian Mercer (julian.mercer@agilityfs.com) <julian.mercer@agilityfs.com>; Laura Crawford (laura.crawford@labor.nc.gov) <laura.crawford@labor.nc.gov>; Lee Mckinney (lee.mckinney@labor.nc.gov) <lee.mckinney@labor.nc.gov>; Michael Scott (Michael.Scott@amefird.com) <Michael.Scott@amefird.com>; Nick Johnson (worleyjohnson3rd@gmail.com) <worleyjohnson3rd@gmail.com>; Paul Caulford (paul.caulford@mann-hummel-ft.com) <paul.caulford@mann-hummel-ft.com>; Roger Phillips (rphillips@joegibbsracing.com) <rphillips@joegibbsracing.com>; Bagley, Russell W <rwbagley@novanthealth.org>; Russell McCue (rmccue@ci.charlotte.nc.us) <rmccue@ci.charlotte.nc.us>; Scott.Baranowski@OMNOVA.com; Shanna Levesque (shanna.levesque@marsh.com) <shanna.levesque@marsh.com>; Tara Payne <Tara.payne@labor.nc.gov>; Tim Gordon <tim.gordon@charter.com>; Victoria Cross (VCross@steelfab-inc.com) <VCross@steelfab-inc.com>; Marvin Gross <bruceg@safetync.org>
Subject: Charlotte Safety School - Wednesday night set-up.

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All,

Just 2 days until the golf tournament and pre-night set-up. Many of you will be at the golf course or have other Conference responsibilities so the following people have been identified to help with the Wednesday afternoon Vendor set-up at the Hotel. Approximately 3:00-3:30 start time. If we have enough people shouldn't take more than a couple of hours.

- Eddie Hawks
- Denise Kennedy
- Carrie Nguyen
- John Booth
- Biren Patel
- George Massey
- Dan Collins

If Eddie can bring the bags we will also stuff some literature in the bags and get the registration table area set-up.

Thanks,
Kevin

D. Kevin Earp, MS, ARM, CSP, CSSM
Director of Safety, Environmental Health, & Risk Management
Charlotte-Mecklenburg Schools
3301 Stafford Drive
Charlotte, NC 28208
980-343-5156

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Janet Pierson

From: Hawkins, Jack J <Jack.Hawkins@charter.com>
Sent: Tuesday, April 02, 2019 1:44 PM
To: Crawford, Laura; Kevin Earp
Cc: Collins, Daniel L.; tseifert@huntersville.org
Subject: RE: [External] RE: Charlotte Safety School - Wednesday night set-up.

Ralph already has the order and yes, this was it. I'm not sure about the prices.

Thanks,
Jack

R. Jack Hawkins, CSP, ARM | Sr. Director, Safety and Compliance | Office 704.206.5103 | Cell 704.953.9383
7820 Crescent Executive Drive | Charlotte, NC 28217

From: Crawford, Laura [mailto:laura.crawford@labor.nc.gov]
Sent: Tuesday, April 2, 2019 1:35 PM
To: Hawkins, Jack J <Jack.Hawkins@charter.com>; Kevin Earp <k.earp@cms.k12.nc.us>
Cc: Collins, Daniel L. <daniell.collins@cms.k12.nc.us>; tseifert@huntersville.org
Subject: RE: [External] RE: Charlotte Safety School - Wednesday night set-up.

Did we already place the order? Please fine the below description of what we picked up last year (if needed):

Here is what we order last year

desc	qty	price	ext price
12 oz 8pk classic	10	5.5	55
12 oz 8 pk dt coke	12	5.5	66
12 oz 8pk sprint	3	5.5	16.5
12 oz 8 pk dr pepp	3	5.5	16.5
20 dasani	20	5.87	117.4
		sub	271.4
		tx	19.68
		total	291.08

Laura Crawford
District Supervisor
North Carolina Dept. of Labor
Occupational Safety and Health Division
901 Blairhill Road, Suite 200
Charlotte, NC 28217
704.665.6792 (direct)

704.665.4341 (office)

laura.crawford@labor.nc.gov

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From: Padgett, Dennis <dennis.padgett@ccbcc.com>
Sent: Tuesday, April 2, 2019 10:28 AM
To: Hawkins, Jack J <Jack.Hawkins@charter.com>; Kevin Earp <k.earp@cms.k12.nc.us>; Hoke, Ralph <ralph.hoke@ccbcc.com>
Cc: Collins, Daniel L. <daniell.collins@cms.k12.nc.us>; Crawford, Laura <laura.crawford@labor.nc.gov>
Subject: [External] RE: Charlotte Safety School - Wednesday night set-up.

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Ralph,

Here is the latest communication from the Charlotte Safety School.

Laura – Ralph can be reach at 704-557-4267.

From: Hawkins, Jack J <Jack.Hawkins@charter.com>
Sent: Tuesday, April 2, 2019 10:25 AM
To: Kevin Earp <k.earp@cms.k12.nc.us>
Cc: Collins, Daniel L. <daniell.collins@cms.k12.nc.us>; Crawford, Laura <laura.crawford@labor.nc.gov>; Padgett, Dennis <dennis.padgett@ccbcc.com>
Subject: RE: Charlotte Safety School - Wednesday night set-up.

Kevin,

I just spoke with Dennis. The delivery to the office/store at 4115 Coca-Cola Plaza (Southpark) doesn't get there until Wednesday, so after 1:30 is when they'll need to be picked up.

Dennis is going to REPLY ALL to this email and copy Ralph (the person who manages the store), so we can call Ralph and pay over the phone, unless he indicates otherwise. Laura?

Thanks,
Jack

Charter COMMUNICATIONS

R. Jack Hawkins, CSP, ARM | Sr. Director, Safety and Compliance | Office 704.206.5103 | Cell 704.953.9383
7820 Crescent Executive Drive | Charlotte, NC 28217

From: Kevin Earp [mailto:k.earp@cms.k12.nc.us]
Sent: Tuesday, April 2, 2019 10:13 AM

To: Hawkins, Jack J <Jack.Hawkins@charter.com>
Cc: Collins, Daniel L. <daniell.collins@cms.k12.nc.us>
Subject: FW: Charlotte Safety School - Wednesday night set-up.

Jack,

Tom thought the drink pickup was today. Since he's on the golf list I told him we would take care of the drinks. Is there any way we can pick-up earlier than 1:30 tomorrow or even today?

D. Kevin Earp, MS, ARM, CSP, CSSM
Director of Safety, Environmental Health, & Risk Management
Charlotte-Mecklenburg Schools
3301 Stafford Drive
Charlotte, NC 28208
980-343-5156

From: Thomas Seifert [mailto:tseifert@huntersville.org]
Sent: Monday, April 1, 2019 3:42 PM
To: Hawkins, Jack J <Jack.Hawkins@charter.com>
Cc: Kevin Earp <k.earp@cms.k12.nc.us>; Collins, Daniel L. <daniell.collins@cms.k12.nc.us>; allen.mcmillan <allen.mcmillan@adeccogroup.com>; Biren Patel (PatelBiren@bfusa.com) <PatelBiren@bfusa.com>; Bob Kastenhuber <Bob.Kastenhuber@comporium.com>; Carrie Nguyen (carrie.nguyen@honeywell.com) <carrie.nguyen@honeywell.com>; Darius Chisholm (dariuschisholm@gmail.com) <dariuschisholm@gmail.com>; Denise Kennedy, MS (denise.kennedy@duke-energy.com) <denise.kennedy@duke-energy.com>; Eddie Hawks (wehawks@foodlion.com) <wehawks@foodlion.com>; Eddie Kennedy (ekennedy@charlottepipe.com) <ekennedy@charlottepipe.com>; Edward T Muldoon (edward.t.muldoon@bankofamerica.com) <edward.t.muldoon@bankofamerica.com>; George Massey (gfm65trumpet@yahoo.com) <gfm65trumpet@yahoo.com>; Hansford, Ogden Jr <ogden.hansford@duke-energy.com>; Ian Starkey (ians@safetync.org) <ians@safetync.org>; JAbney <JAbney@smeinc.com>; John Booth (john.booth@carolinashealthcare.org) <john.booth@carolinashealthcare.org>; Joni Holmes <jholmes@employersassoc.com>; Julian Mercer (julian.mercer@agilityfs.com) <julian.mercer@agilityfs.com>; Laura Crawford (laura.crawford@labor.nc.gov) <laura.crawford@labor.nc.gov>; Lee Mckinney (lee.mckinney@labor.nc.gov) <lee.mckinney@labor.nc.gov>; Michael Scott (Michael.Scott@amefird.com) <Michael.Scott@amefird.com>; Nick Johnson (worleyjohnson3rd@gmail.com) <worleyjohnson3rd@gmail.com>; Paul Caulford (paul.caulford@mann-hummel-ft.com) <paul.caulford@mann-hummel-ft.com>; Roger Phillips (rphillips@joegibbsracing.com) <rphillips@joegibbsracing.com>; Russell Bagley (rwbagley@novanthealth.org) <rwbagley@novanthealth.org>; Russell McCue (rmccue@ci.charlotte.nc.us) <rmccue@ci.charlotte.nc.us>; Scott.Baranowski@OMNOVA.com; Shanna Levesque (shanna.levesque@marsh.com) <shanna.levesque@marsh.com>; Tara Payne <Tara.payne@labor.nc.gov>; Gordon, Tim D <Tim.Gordon@charter.com>; Victoria Cross (VCross@steelfab-inc.com) <VCross@steelfab-inc.com>; Marvin Gross <bruceg@safetync.org>
Subject: Re: Charlotte Safety School - Wednesday night set-up.

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I can get them at 1:30pm.

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org

704 453 3422

On Apr 1, 2019, at 3:01 PM, Hawkins, Jack J <Jack.Hawkins@charter.com> wrote:

> Kevin,
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> We are going to need someone to pick up the drinks at Coke Wednesday after 1:30.
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> Thanks,
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> <image001.png>
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> **R. Jack Hawkins, CSP, ARM** | Sr. Director, Safety and Compliance | Office 704.206.5103 | Cell 704.953.9383
> 7820 Crescent Executive Drive | Charlotte, NC 28217
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> ---
>
> **From:** Kevin Earp [mailto:k.earp@cms.k12.nc.us]
> **Sent:** Monday, April 1, 2019 3:00 PM
> **To:** Collins, Daniel L. <daniell.collins@cms.k12.nc.us>; allen.mcmillan <allen.mcmillan@adeccogroup.com>; Biren Patel (PatelBiren@bfusa.com) <PatelBiren@bfusa.com>; Bob Kastenhuber <Bob.Kastenhuber@comporium.com>; Carrie Nguyen (carrie.nguyen@honeywell.com) <carrie.nguyen@honeywell.com>; Darius Chisholm (dariuschisholm@gmail.com) <dariuschisholm@gmail.com>; Denise Kennedy, MS (denise.kennedy@duke-energy.com) <denise.kennedy@duke-energy.com>; Eddie Hawks (wehawks@foodlion.com) <wehawks@foodlion.com>; Eddie Kennedy (ekennedy@charlottepipe.com) <ekennedy@charlottepipe.com>; Edward T Muldoon (edward.t.muldoon@bankofamerica.com) <edward.t.muldoon@bankofamerica.com>; tseifert@huntersville.org; George Massey (gfm65trumpet@yahoo.com) <gfm65trumpet@yahoo.com>; Hansford, Ogden Jr <ogden.hansford@duke-energy.com>; Ian Starkey (ians@safetync.org) <ians@safetync.org>; JAbney <JAbney@smeinc.com>; Hawkins, Jack J <Jack.Hawkins@charter.com>; John Booth (john.booth@carolinashealthcare.org) <john.booth@carolinashealthcare.org>; Joni Holmes <jholmes@employersassoc.com>; Julian Mercer (julian.mercer@agilityfs.com) <julian.mercer@agilityfs.com>; Laura Crawford (laura.crawford@labor.nc.gov) <laura.crawford@labor.nc.gov>; Lee Mckinney (lee.mckinney@labor.nc.gov) <lee.mckinney@labor.nc.gov>; Michael Scott (Michael.Scott@amefird.com) <Michael.Scott@amefird.com>; Nick Johnson (worleyjohnson3rd@gmail.com) <worleyjohnson3rd@gmail.com>; Paul Caulford (paul.caulford@mann-hummel-ft.com) <paul.caulford@mann-hummel-ft.com>; Roger Phillips (rphillips@joegibbsracing.com) <rphillips@joegibbsracing.com>; Russell Bagley (rwbagley@novanthealth.org) <rwbagley@novanthealth.org>; Russell McCue (rmccue@ci.charlotte.nc.us) <rmccue@ci.charlotte.nc.us>; Scott.Baranowski@OMNOVA.com; Shanna Levesque (shanna.levesque@marsh.com) <shanna.levesque@marsh.com>; Tara Payne <Tara.payne@labor.nc.gov>; Gordon, Tim D <Tim.Gordon@charter.com>; Victoria Cross (VCross@steelfab-inc.com) <VCross@steelfab-inc.com>; Marvin Gross <bruceg@safetync.org>
> **Subject:** Charlotte Safety School - Wednesday night set-up.
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> All,
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Wednesday afternoon Vendor set-up at the Hotel. Approximately 3:00-3:30 start time. If we have enough people shouldn't take more than a couple of hours.

- Eddie Hawks
- Denise Kennedy
- Carrie Nguyen
- John Booth
- Biren Patel
- George Massey
- Dan Collins

If Eddie can bring the bags we will also stuff some literature in the bags and get the registration table area set-up.

Thanks,
Kevin

D. Kevin Earp, MS, ARM, CSP, CSSM
Director of Safety, Environmental Health, & Risk Management
Charlotte-Mecklenburg Schools
3301 Stafford Drive
Charlotte, NC 28208
980-343-5156

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Janet Pierson

From: Crawford, Laura <laura.crawford@labor.nc.gov>
Sent: Tuesday, April 02, 2019 1:35 PM
To: Hawkins, Jack J; Kevin Earp
Cc: Collins, Daniel L.; tseifert@huntersville.org
Subject: RE: [External] RE: Charlotte Safety School - Wednesday night set-up.

Did we already place the order? Please fine the below description of what we picked up last year (if needed):

Here is what we order last year

desc	qty	price	ext price
12 oz 8pk classic	10	5.5	55
12 oz 8 pk dt coke	12	5.5	66
12 oz 8pk sprint	3	5.5	16.5
12 oz 8 pk dr pepp	3	5.5	16.5
20 dasani	20	5.87	117.4
		sub	271.4
		tx	19.68
		total	291.08

Laura Crawford
District Supervisor
North Carolina Dept. of Labor
Occupational Safety and Health Division
901 Blairhill Road, Suite 200
Charlotte, NC 28217
704.665.6792 (direct)
704.665.4341 (office)

laura.crawford@labor.nc.gov

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From: Padgett, Dennis <dennis.padgett@ccbcc.com>
Sent: Tuesday, April 2, 2019 10:28 AM
To: Hawkins, Jack J <Jack.Hawkins@charter.com>; Kevin Earp <k.earp@cms.k12.nc.us>; Hoke, Ralph <ralph.hoke@ccbcc.com>
Cc: Collins, Daniel L. <daniell.collins@cms.k12.nc.us>; Crawford, Laura <laura.crawford@labor.nc.gov>
Subject: [External] RE: Charlotte Safety School - Wednesday night set-up.

CAUTION: External email. Do not click links or open attachments unless you verify. Send all suspicious email as an attachment to report.spam@nc.gov

Ralph,

Here is the latest communication from the Charlotte Safety School.

Laura – Ralph can be reach at 704-557-4267.

From: Hawkins, Jack J <Jack.Hawkins@charter.com>
Sent: Tuesday, April 2, 2019 10:25 AM
To: Kevin Earp <k.earp@cms.k12.nc.us>
Cc: Collins, Daniel L. <daniell.collins@cms.k12.nc.us>; Crawford, Laura <laura.crawford@labor.nc.gov>; Padgett, Dennis <dennis.padgett@ccbcc.com>
Subject: RE: Charlotte Safety School - Wednesday night set-up.

Kevin,

I just spoke with Dennis. The delivery to the office/store at 4115 Coca-Cola Plaza (Southpark) doesn't get there until Wednesday, so after 1:30 is when they'll need to be picked up.

Dennis is going to REPLY ALL to this email and copy Ralph (the person who manages the store), so we can call Ralph and pay over the phone, unless he indicates otherwise. Laura?

Thanks,
Jack

R. Jack Hawkins, CSP, ARM | Sr. Director, Safety and Compliance | Office 704.206.5103 | Cell 704.953.9383
7820 Crescent Executive Drive | Charlotte, NC 28217

From: Kevin Earp [mailto:k.earp@cms.k12.nc.us]
Sent: Tuesday, April 2, 2019 10:13 AM
To: Hawkins, Jack J <Jack.Hawkins@charter.com>
Cc: Collins, Daniel L. <daniell.collins@cms.k12.nc.us>
Subject: FW: Charlotte Safety School - Wednesday night set-up.

Jack,

Tom thought the drink pickup was today. Since he's on the golf list I told him we would take care of the drinks. Is there any way we can pick-up earlier than 1:30 tomorrow or even today?

D. Kevin Earp, MS, ARM, CSP, CSSM
Director of Safety, Environmental Health, & Risk Management
Charlotte-Mecklenburg Schools
3301 Stafford Drive
Charlotte, NC 28208
980-343-5156

From: Thomas Seifert [mailto:tseifert@huntersville.org]
Sent: Monday, April 1, 2019 3:42 PM
To: Hawkins, Jack J <Jack.Hawkins@charter.com>

Cc: Kevin Earp <k.earp@cms.k12.nc.us>; Collins, Daniel L. <daniell.collins@cms.k12.nc.us>; allen.mcmillan <allen.mcmillan@adeccogroup.com>; Biren Patel (PatelBiren@bfusa.com) <PatelBiren@bfusa.com>; Bob Kastenhuber <Bob.Kastenhuber@comporium.com>; Carrie Nguyen (carrie.nguyen@honeywell.com) <carrie.nguyen@honeywell.com>; Darius Chisholm (dariuschisholm@gmail.com) <dariuschisholm@gmail.com>; Denise Kennedy, MS (denise.kennedy@duke-energy.com) <denise.kennedy@duke-energy.com>; Eddie Hawks (wehawks@foodlion.com) <wehawks@foodlion.com>; Eddie Kennedy (ekennedy@charlottepipe.com) <ekennedy@charlottepipe.com>; Edward T Muldoon (edward.t.muldoon@bankofamerica.com) <edward.t.muldoon@bankofamerica.com>; George Massey (gfm65trumpet@yahoo.com) <gfm65trumpet@yahoo.com>; Hansford, Ogden Jr <ogden.hansford@duke-energy.com>; Ian Starkey (ians@safetync.org) <ians@safetync.org>; JAbney <JAbney@smeinc.com>; John Booth (john.booth@carolinashealthcare.org) <john.booth@carolinashealthcare.org>; Joni Holmes <jholmes@employersassoc.com>; Julian Mercer (julian.mercer@agilityfs.com) <julian.mercer@agilityfs.com>; Laura Crawford (laura.crawford@labor.nc.gov) <laura.crawford@labor.nc.gov>; Lee Mckinney (lee.mckinney@labor.nc.gov) <lee.mckinney@labor.nc.gov>; Michael Scott (Michael.Scott@amefird.com) <Michael.Scott@amefird.com>; Nick Johnson (worleyjohnson3rd@gmail.com) <worleyjohnson3rd@gmail.com>; Paul Caulford (paul.caulford@mann-hummel-ft.com) <paul.caulford@mann-hummel-ft.com>; Roger Phillips (rphillips@joegibbsracing.com) <rphillips@joegibbsracing.com>; Russell Bagley (rwbagley@novanthealth.org) <rwbagley@novanthealth.org>; Russell McCue (rmccue@ci.charlotte.nc.us) <rmccue@ci.charlotte.nc.us>; Scott.Baranowski@OMNOVA.com; Shanna Levesque (shanna.levesque@marsh.com) <shanna.levesque@marsh.com>; Tara Payne <Tara.payne@labor.nc.gov>; Gordon, Tim D <Tim.Gordon@charter.com>; Victoria Cross (VCross@steelfab-inc.com) <VCross@steelfab-inc.com>; Marvin Gross <bruceg@safetync.org>
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I can get them at 1:30pm.

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
704 453 3422

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> Jack
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> <image001.png>
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> **R. Jack Hawkins, CSP, ARM** | Sr. Director, Safety and Compliance | Office 704.206.5103 | Cell 704.953.9383
> 7820 Crescent Executive Drive | Charlotte, NC 28217
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> **From:** Kevin Earp [mailto:k.earp@cms.k12.nc.us]
> **Sent:** Monday, April 1, 2019 3:00 PM

To: Collins, Daniel L. <daniell.collins@cms.k12.nc.us>; allen.mcmillan <allen.mcmillan@adeccogroup.com>; Biren Patel (PatelBiren@bfusa.com) <PatelBiren@bfusa.com>; Bob Kastenhuber <Bob.Kastenhuber@comporium.com>; Carrie Nguyen (carrie.nguyen@honeywell.com) <carrie.nguyen@honeywell.com>; Darius Chisholm (dariuschisholm@gmail.com) <dariuschisholm@gmail.com>; Denise Kennedy, MS (denise.kennedy@duke-energy.com) <denise.kennedy@duke-energy.com>; Eddie Hawks (wehawks@foodlion.com) <wehawks@foodlion.com>; Eddie Kennedy (ekennedy@charlottepipe.com) <ekennedy@charlottepipe.com>; Edward T Muldoon (edward.t.muldoon@bankofamerica.com) <edward.t.muldoon@bankofamerica.com>; tseifert@huntersville.org; George Massey (gfm65trumpet@yahoo.com) <gfm65trumpet@yahoo.com>; Hansford, Ogden Jr <ogden.hansford@duke-energy.com>; Ian Starkey (ians@safetync.org) <ians@safetync.org>; JAbney <JAbney@smeinc.com>; Hawkins, Jack J <Jack.Hawkins@charter.com>; John Booth (john.booth@carolinashealthcare.org) <john.booth@carolinashealthcare.org>; Joni Holmes <jholmes@employersassoc.com>; Julian Mercer (julian.mercer@agilityfs.com) <julian.mercer@agilityfs.com>; Laura Crawford (laura.crawford@labor.nc.gov) <laura.crawford@labor.nc.gov>; Lee Mckinney (lee.mckinney@labor.nc.gov) <lee.mckinney@labor.nc.gov>; Michael Scott (Michael.Scott@amefird.com) <Michael.Scott@amefird.com>; Nick Johnson (worleyjohnson3rd@gmail.com) <worleyjohnson3rd@gmail.com>; Paul Caulford (paul.caulford@mann-hummel-ft.com) <paul.caulford@mann-hummel-ft.com>; Roger Phillips (rphillips@joegibbsracing.com) <rphillips@joegibbsracing.com>; Russell Bagley (rwbagley@novanthealth.org) <rwbagley@novanthealth.org>; Russell McCue (rmccue@ci.charlotte.nc.us) <rmccue@ci.charlotte.nc.us>; Scott.Baranowski@OMNOVA.com; Shanna Levesque (shanna.levesque@marsh.com) <shanna.levesque@marsh.com>; Tara Payne <Tara.payne@labor.nc.gov>; Gordon, Tim D <Tim.Gordon@charter.com>; Victoria Cross (VCross@steelfab-inc.com) <VCross@steelfab-inc.com>; Marvin Gross <bruceg@safetync.org>
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Thanks,
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Charlotte, NC 28208
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Janet Pierson

From: Hawkins, Jack J <Jack.Hawkins@charter.com>
Sent: Monday, April 01, 2019 4:32 PM
To: Thomas Seifert
Subject: RE: Charlotte Safety School - Wednesday night set-up.

Cool!

Thanks,
Jack

R. Jack Hawkins, CSP, ARM | Sr. Director, Safety and Compliance | Office 704.206.5103 | Cell 704.953.9383
7820 Crescent Executive Drive | Charlotte, NC 28217

From: Thomas Seifert [mailto:tseifert@huntersville.org]
Sent: Monday, April 1, 2019 4:24 PM
To: Hawkins, Jack J <Jack.Hawkins@charter.com>
Subject: Re: Charlotte Safety School - Wednesday night set-up.

I just spoke with Kevin he said that someone else is going to pick up the drinks.

I'm going to play golf.

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
704 453 3422

On Apr 1, 2019, at 4:03 PM, Hawkins, Jack J <Jack.Hawkins@charter.com> wrote:

> No golf for you?
>
> Thanks,
> Jack
>
> <image001.png>
>
> **R. Jack Hawkins, CSP, ARM** | Sr. Director, Safety and Compliance | Office 704.206.5103 | Cell 704.953.9383
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> **From:** Kevin Earp [mailto:k.earp@cms.k12.nc.us]
> **Sent:** Monday, April 1, 2019 3:00 PM

To: Collins, Daniel L. <daniell.collins@cms.k12.nc.us>; allen.mcmillan <allen.mcmillan@adeccogroup.com>; Biren Patel (PatelBiren@bfusa.com) <PatelBiren@bfusa.com>; Bob Kastenhuber <Bob.Kastenhuber@comporium.com>; Carrie Nguyen (carrie.nguyen@honeywell.com) <carrie.nguyen@honeywell.com>; Darius Chisholm (dariuschisholm@gmail.com) <dariuschisholm@gmail.com>; Denise Kennedy, MS (denise.kennedy@duke-energy.com) <denise.kennedy@duke-energy.com>; Eddie Hawks (wehawks@foodlion.com) <wehawks@foodlion.com>; Eddie Kennedy (ekennedy@charlottepipe.com) <ekennedy@charlottepipe.com>; Edward T Muldoon (edward.t.muldoon@bankofamerica.com) <edward.t.muldoon@bankofamerica.com>; tseifert@huntersville.org; George Massey (gfm65trumpet@yahoo.com) <gfm65trumpet@yahoo.com>; Hansford, Ogden Jr <ogden.hansford@duke-energy.com>; Ian Starkey (ians@safetync.org) <ians@safetync.org>; JAbney <JAbney@smeinc.com>; Hawkins, Jack J <Jack.Hawkins@charter.com>; John Booth (john.booth@carolinashealthcare.org) <john.booth@carolinashealthcare.org>; Joni Holmes <jholmes@employersassoc.com>; Julian Mercer (julian.mercer@agilityfs.com) <julian.mercer@agilityfs.com>; Laura Crawford (laura.crawford@labor.nc.gov) <laura.crawford@labor.nc.gov>; Lee Mckinney (lee.mckinney@labor.nc.gov) <lee.mckinney@labor.nc.gov>; Michael Scott (Michael.Scott@amefird.com) <Michael.Scott@amefird.com>; Nick Johnson (worleyjohnson3rd@gmail.com) <worleyjohnson3rd@gmail.com>; Paul Caulford (paul.caulford@mann-hummel-ft.com) <paul.caulford@mann-hummel-ft.com>; Roger Phillips (rphillips@joegibbsracing.com) <rphillips@joegibbsracing.com>; Russell Bagley (rwbagley@novanthealth.org) <rwbagley@novanthealth.org>; Russell McCue (rmccue@ci.charlotte.nc.us) <rmccue@ci.charlotte.nc.us>; Scott.Baranowski@OMNOVA.com; Shanna Levesque (shanna.levesque@marsh.com) <shanna.levesque@marsh.com>; Tara Payne <Tara.payne@labor.nc.gov>; Gordon, Tim D <Tim.Gordon@charter.com>; Victoria Cross (VCross@steelfab-inc.com) <VCross@steelfab-inc.com>; Marvin Gross <bruceg@safetync.org>
Subject: Charlotte Safety School - Wednesday night set-up.

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D. Kevin Earp, MS, ARM, CSP, CSSM

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Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Monday, April 01, 2019 4:24 PM
To: Hawkins, Jack J
Subject: Re: Charlotte Safety School - Wednesday night set-up.
Attachments: image001.png

I just spoke with Kevin he said that someone else is going to pick up the drinks.

I'm going to play golf.

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
704 453 3422

On Apr 1, 2019, at 4:03 PM, Hawkins, Jack J <Jack.Hawkins@charter.com> wrote:

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> <image001.png>
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> **R. Jack Hawkins, CSP, ARM** | Sr. Director, Safety and Compliance | Office 704.206.5103 | Cell 704.953.9383
> 7820 Crescent Executive Drive | Charlotte, NC 28217
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> **To:** Hawkins, Jack J <Jack.Hawkins@charter.com>
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Janet Pierson

From: Hawkins, Jack J <Jack.Hawkins@charter.com>
Sent: Monday, April 01, 2019 4:04 PM
To: Thomas Seifert
Subject: RE: Charlotte Safety School - Wednesday night set-up.

No golf for you?

Thanks,
Jack

R. Jack Hawkins, CSP, ARM | Sr. Director, Safety and Compliance | Office 704.206.5103 | Cell 704.953.9383
7820 Crescent Executive Drive | Charlotte, NC 28217

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Just 2 days until the golf tournament and pre-night set-up. Many of you will be at the golf course or have other Conference responsibilities so the following people have been identified to help with the Wednesday afternoon Vendor set-up at the Hotel. Approximately 3:00-3:30 start time. If we have enough people shouldn't take more than a couple of hours.

- Eddie Hawks
- Denise Kennedy
- Carrie Nguyen
- John Booth
- Biren Patel
- George Massey
- Dan Collins

If Eddie can bring the bags we will also stuff some literature in the bags and get the registration table area set-up.

Thanks,
Kevin

D. Kevin Earp, MS, ARM, CSP, CSSM
Director of Safety, Environmental Health, & Risk Management
Charlotte-Mecklenburg Schools
3301 Stafford Drive
Charlotte, NC 28208
980-343-5156

The contents of this e-mail message and any attachments are intended solely for the addressee(s) and may contain confidential and/or legally privileged information. If you are not the intended recipient of this message or if this message has been addressed to you in error, please immediately alert the sender by reply e-mail and then delete this message and any attachments. If you are not the intended recipient, you are notified that any use, dissemination, distribution, copying, or storage of this message or any attachment is strictly prohibited.

Janet Pierson

From: Hawkins, Jack J <Jack.Hawkins@charter.com>
Sent: Monday, April 01, 2019 3:01 PM
To: Kevin Earp; Collins, Daniel L.; allen . mcmillan; Biren Patel (PatelBiren@bfusa.com); Bob Kastenhuber; Carrie Nguyen (carrie.nguyen@honeywell.com); Darius Chisholm (dariuschisholm@gmail.com); Denise Kennedy, MS (denise.kennedy@duke-energy.com); Eddie Hawks (wehawks@foodlion.com); Eddie Kennedy (ekennedy@charlottepipe.com); Edward T Muldoon(edward.t.muldoon@bankofamerica.com); tseifert@huntersville.org; George Massey(gfm65trumpet@yahoo.com); Hansford, Ogden Jr; Ian Starkey (ians@safetync.org); JAbney; John Booth(john.booth@carolinashealthcare.org); Joni Holmes; Julian Mercer(julian.mercer@agilityfs.com); Laura Crawford(laura.crawford@labor.nc.gov); Lee Mckinney(lee.mckinney@labor.nc.gov); Michael Scott(Michael.Scott@amefird.com); Nick Johnson(worleyjohnson3rd@gmail.com); Paul Caulford(paul.caulford@mann-hummel-ft.com); Roger Phillips (rphillips@joegibbsracing.com); Russell Bagley (rwbagley@novanthealth.org); Russell McCue (rmccue@ci.charlotte.nc.us); Scott.Baranowski@OMNOVA.com; Shanna Levesque (shanna.levesque@marsh.com); Tara Payne; Gordon,Tim D; Victoria Cross (VCross@steelfab-inc.com); Marvin Gross
Subject: RE: Charlotte Safety School - Wednesday night set-up.

Kevin,

We are going to need someone to pick up the drinks at Coke Wednesday after 1:30.

Thanks,
Jack

R. Jack Hawkins, CSP, ARM | Sr. Director, Safety and Compliance | Office 704.206.5103 | Cell 704.953.9383
7820 Crescent Executive Drive | Charlotte, NC 28217

From: Kevin Earp [mailto:k.earp@cms.k12.nc.us]
Sent: Monday, April 1, 2019 3:00 PM
To: Collins, Daniel L. <daniell.collins@cms.k12.nc.us>; allen.mcmillan <allen.mcmillan@adeccogroup.com>; Biren Patel (PatelBiren@bfusa.com) <PatelBiren@bfusa.com>; Bob Kastenhuber <Bob.Kastenhuber@comporium.com>; Carrie Nguyen (carrie.nguyen@honeywell.com) <carrie.nguyen@honeywell.com>; Darius Chisholm (dariuschisholm@gmail.com) <dariuschisholm@gmail.com>; Denise Kennedy, MS (denise.kennedy@duke-energy.com) <denise.kennedy@duke-energy.com>; Eddie Hawks (wehawks@foodlion.com) <wehawks@foodlion.com>; Eddie Kennedy (ekennedy@charlottepipe.com) <ekennedy@charlottepipe.com>; Edward T Muldoon (edward.t.muldoon@bankofamerica.com) <edward.t.muldoon@bankofamerica.com>; tseifert@huntersville.org; George Massey (gfm65trumpet@yahoo.com) <gfm65trumpet@yahoo.com>; Hansford, Ogden Jr <ogden.hansford@duke-energy.com>; Ian Starkey (ians@safetync.org) <ians@safetync.org>; JAbney <JAbney@smeinc.com>; Hawkins, Jack J <Jack.Hawkins@charter.com>; John Booth (john.booth@carolinashealthcare.org) <john.booth@carolinashealthcare.org>; Joni Holmes <jholmes@employersassoc.com>; Julian Mercer (julian.mercer@agilityfs.com) <julian.mercer@agilityfs.com>; Laura

Crawford (laura.crawford@labor.nc.gov) <laura.crawford@labor.nc.gov>; Lee Mckinney (lee.mckinney@labor.nc.gov) <lee.mckinney@labor.nc.gov>; Michael Scott (Michael.Scott@amefird.com) <Michael.Scott@amefird.com>; Nick Johnson (worleyjohnson3rd@gmail.com) <worleyjohnson3rd@gmail.com>; Paul Caulford (paul.caulford@mann-hummel-ft.com) <paul.caulford@mann-hummel-ft.com>; Roger Phillips (rphillips@joegibbsracing.com) <rphillips@joegibbsracing.com>; Russell Bagley (rwbagley@novanthealth.org) <rwbagley@novanthealth.org>; Russell McCue (rmccue@ci.charlotte.nc.us) <rmccue@ci.charlotte.nc.us>; Scott.Baranowski@OMNOVA.com; Shanna Levesque (shanna.levesque@marsh.com) <shanna.levesque@marsh.com>; Tara Payne <Tara.payne@labor.nc.gov>; Gordon, Tim D <Tim.Gordon@charter.com>; Victoria Cross (VCross@steelfab-inc.com) <VCross@steelfab-inc.com>; Marvin Gross <bruceg@safetync.org>
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Janet Pierson

From: Hawkins, Jack J <Jack.Hawkins@charter.com>
Sent: Monday, April 01, 2019 1:51 PM
To: Thomas Seifert; Muldoon, Edward T; McCue, Russell
Subject: RE: Registration lists

Tom can backfill your open spot. I already sent the pairings in…I bet I can have them change the name if Tom's in…

Thanks,
Jack

R. Jack Hawkins, CSP, ARM | Sr. Director, Safety and Compliance | Office 704.206.5103 | Cell 704.953.9383
7820 Crescent Executive Drive | Charlotte, NC 28217

From: Thomas Seifert [mailto:tseifert@huntersville.org]
Sent: Monday, April 1, 2019 1:46 PM
To: Muldoon, Edward T <edward.t.muldoon@bankofamerica.com>; McCue, Russell <rmccue@ci.charlotte.nc.us>; Hawkins, Jack J <Jack.Hawkins@charter.com>
Subject: RE: Registration lists

Ted

Do you have 4 players?

Russell,

What time are we meeting tomorrow for the drinks? We are meeting at the Coke Corporate location in South Park? 4115 Coca Cola Plz, Charlotte, NC 28211

Tom

From: Muldoon, Edward T <edward.t.muldoon@bankofamerica.com>
Sent: Monday, April 01, 2019 1:41 PM
To: McCue, Russell <rmccue@ci.charlotte.nc.us>; Hawkins, Jack J <Jack.Hawkins@charter.com>
Cc: Thomas Seifert <tseifert@huntersville.org>
Subject: RE: Registration lists

Russell & Jack – Jeff Smagacz has had a change of schedule, he will not be coming in until late Wednesday and will not be able to golf. I'm not sure if Tom Seifert is golfing or not (I've copied him), you can pair him with me if he is. Ted

Ted Muldoon
Enterprise Insurance Management
980.387.1904

From: McCue, Russell [mailto:rmccue@ci.charlotte.nc.us]
Sent: Friday, March 29, 2019 11:21 AM
To: 'CRSHSchool@gmail.com' <CRSHSchool@gmail.com>; (tim.gordon@charter.com) <tim.gordon@charter.com>; Allen McMillan (allen.mcmillan@adeccogroup.com) <allen.mcmillan@adeccogroup.com>; Barnhardt, Brandon <Brandon.Barnhardt@ci.charlotte.nc.us>; Biren Patel <PatelBiren@bfusa.com>; Bob Kastenhuber <bob.kastenhuber@comporium.com>; Dan Collins <daniell.collins@cms.k12.nc.us>; Darius Chisholm <damack02@gmail.com>; Denise Kennedy <denise.kennedy@piedmontng.com>; Eddie Hawks <wehawks@foodlion.com>; Eddie Kennedy <ekennedy@charlottepipe.com>; George Massey - Goulston Technologies (gfm65trumpet@yahoo.com) <gfm65trumpet@yahoo.com>; Hawkins, Jack J (Jack.Hawkins@charter.com) <Jack.Hawkins@charter.com>; Jena Abney (JAbney@smeinc.com) <JAbney@smeinc.com>; Joni Holmes <jholmes@employersassoc.com>; Julian Mercer <Julian.Mercer@AgilityFS.com>; Kevin Earp <kevin.earp@cms.k12.nc.us>; Laura Crawford <laura.crawford@labor.nc.gov>; Michael Scott <Michael.Scott@amefird.com>; Nick Johnson <worleyjohnson3rd@gmail.com>; Ogden Hansford <Ogden.Hansford@duke-energy.com>; Paul Caulford (Paul.Caulford@mann-hummel.com) <Paul.Caulford@mann-hummel.com>; Roger Phillips <RPhillips@JoeGibbsRacing.com>; Russell Bagley <rwbagley@novanthealth.org>; Scott Baranowski <Scott.Baranowski@OMNOVA.com>; Shanna Levesque <Shanna.Levesque@marsh.com>; Tara Payne (tara.payne@labor.nc.gov) <tara.payne@labor.nc.gov>; Muldoon, Edward T <Edward.T.Muldoon@bankofamerica.com>; Tom Seifert (tseifert@huntersville.org) <tseifert@huntersville.org>
Subject: Registration lists

Attached are the latest runs of registration lists. Again, please review and let me know if you see anything that needs attention.

Have a great weekend!

Russell McCue
Senior Risk Control Consultant
City of Charlotte, Mecklenburg County
Finance|Risk Management Office
301 South McDowell Street, Suite 1100
Charlotte, NC 28204
Direct: 704-336-7764
Fax: 704-336-7548
****Serving the City of Charlotte, Mecklenburg County, and the Charlotte-Mecklenburg Board of Education*

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is strictly prohibited.

Janet Pierson

From: Henson, Harold W. <hhenson@cmpd.org>
Sent: Wednesday, March 20, 2019 12:11 PM
To: Thomas Seifert; jerrysennett@gmail.com
Cc: Ross, David; Sullivan, Michael
Subject: RE: [EXT] Re: NC Law Enforcement-Emergency Personnel Golf Tournament SAVE THE DATE!!!

Sounds good to me.

Captain Chuck Henson
Charlotte-Mecklenburg Police Department
Internal Affairs Bureau
p. 704-336-2336 | www.cmpd.org
twitter: @capthenson

From: Thomas Seifert [mailto:tseifert@huntersville.org]
Sent: Wednesday, March 20, 2019 11:56 AM
To: jerrysennett@gmail.com
Cc: Ross, David <dross1@cmpd.org>; Sullivan, Michael <msullivan1@cmpd.org>; Henson, Harold W. <hhenson@cmpd.org>
Subject: [EXT] Re: NC Law Enforcement-Emergency Personnel Golf Tournament SAVE THE DATE!!!

EXTERNAL EMAIL: This email originated from the Internet. Do not click any images, links or open any attachments unless you recognize and trust the sender and know the content is safe. Please forward all suspicious email to bad.mail@charlottenc.gov.

OK how about next 12:30 pm Tuesday, March 26th at Hickory Tavern near the North division office on Harris Boulevard?

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
704 453 3422

On Mar 20, 2019, at 11:42 AM, "jerrysennett@gmail.com" <jerrysennett@gmail.com> wrote:

> Tom
>
> Should be available early next week. Maybe we can meet for lunch or dinner somewhere convenient for everyone based on their schedule.
>
> Jerry
>
> Sent from my iPhone

On Mar 18, 2019, at 12:57 PM, Thomas Seifert <tseifert@huntersville.org> wrote:

Gentleman

When would be a good time for everyone to meet in reference to the 2019 NC Law Enforcement Open golf tournament?

Tom

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
704 453 3422

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Monday, March 11, 2019 2:56 PM
To: Thomas Seifert <tseifert@huntersville.org>
Subject: NC Law Enforcement-Emergency Personnel Golf Tournament SAVE THE DATE!!!
Importance: High

SAVE THE DATE:

Tuesday, August 13th & Wednesday, August 14th, 2019.
(Practice Round Monday, August 12th)

NC Law Enforcement-Emergency Personnel Golf Tournament
(POLICE - FIRE- MEDIC)

Tournament to be held at Cowan's Ford Golf Club.

https://www.facebook.com/groups/1834570193472304/

Please share this information with any emergency personel that you feel would be interested. (Police, Fire, Medic- Active, Retired, or Reserve)

As soon as we confirm the hotel, I will send out the registration infromation.

Contact Tom Seifert at 704 453 3422 tseifert@huntersville.org if you have any questions.

<image001.png>

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
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Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
704 453 3422

Janet Pierson

From: Hawkins, Jack J <Jack.Hawkins@charter.com>
Sent: Tuesday, March 19, 2019 7:27 AM
To: Kevin Earp
Cc: Thomas Seifert; McCue, Russell; Laura Crawford; Gordon, Tim D; Shanna Levesque; Padgett, Dennis; Collins, Daniel L.
Subject: Re: Next meeting

Thanks Kevin. I'll take care of the Free Beer deal Thursday night.

Thanks,
Jack

Jack Hawkins
Office: (704) 206-5103
Mobile: (704) 953-9383

On Mar 18, 2019, at 10:03 PM, Kevin Earp <k.earp@cms.k12.nc.us> wrote:

> All,
>
> Sorry for late response due to other commitments. My Responses below in yellow,
>
> D. Kevin Earp, MS, ARM, CSP, CSSM
> Director of Safety, Environmental Health, & Risk Management
> Charlotte-Mecklenburg Schools
> 3301 Stafford Drive
> Charlotte, NC 28208
> 980-343-5156
>
> On Mar 14, 2019, at 3:09 PM, Hawkins, Jack J <Jack.Hawkins@charter.com> wrote:
>
> > Kevin,
> >
> > Tim and I are traveling in Florida next week and will not be able to make the meeting. Also, I have very limited days in Charlotte up until the school!
> >
> > Here are a few things to confirm at the meeting:
> >
> > 1. Drinks – Dennis Padgett from Coke is arranging for us to pick up the drinks at the Coke offices/store on Coca-Cola Plaza (Southpark) Tuesday, April 2nd. Tom Seifert offered to pick up the drinks but will need some assistance on loading and unloading at the hotel. Please see about getting Tom a couple of helpers. Also need to send someone with the CRSHC credit card to pay. I may show up to get the 10 cases of water donated for the golf tournament, unless Tom wants to keep them in his truck until Wednesday and bring to the course.
>
> Tom S. will take the lead on picking up around noon to be at the Coke building based on Dennis P. schedule. Laura will need to coordinate the

transfer of the credit card information. Let me know if I need to be involved as I was the one last year that made the transaction.

.

2. Signs – Can you ask Laura or Tara to make sure they have all the hole signs and conference banner to bring to the course Wednesday, April 3rd? No UL banner is needed.

   Please let me know if new signs may be needed; from our last meeting it was discussed that additional golf signage is not needed. To be discussed at Thursdays meeting of who will handle getting the signs to the course.

The course will take care of putting the signs pout, and hang the banner.

3. Mulligan Tickets – Please confirm the Laura will bring these (I know she will be there because she likes handling all the money!) I think we agreed to splitting the cash into 1 - $50 and 2 - $25 prizes. The rest will be split between me and Laura.

   Laura ?

4. Registration Desk – Laura should recruit a couple of assistants to help with managing check-in. I know she will; she collared me a few years ago to collect money when it was freezing at that course way out of the County. Laura, let me know if I can help.

5. Snacks – I can't remember who bought these, maybe Russell? Please confirm and coordinate. Don't. know – agenda item for Thursday meeting

6. Prizes – Try to solicit the board to provide some decent prizes from their companies….umbrellas, coolers, shirts, hats, golf balls, whatever….ALSO, need to coordinate with Russell on purchasing 8-10 items from Dick's that we can use as prizes (Laura will confirm the budget, Russell and I can go buy them if he still has the credit card.) Okay

7. IMPORTANT – Paul (? Last name) from Mann+Hummel offered to donate 2 - $100 Visa gift cards to use as prizes for the Long Drive and Closest-to-the-Pin. Please collect the cards if he brings them, or send me his contact and I'll call him. Per other emails; he has confirmed

8. Trophies – Shanna was ordering the trophies; please confirm they have been ordered and there is a plan to get them to the course on Wednesday morning. I think Shanna has ordered them per another email, although my notes from the last Board meeting indicated we decided not to order trophies this year. No problem though; Shanna please confirm the plan for trophies.
9. Food – I have confirmed with the course that we will be having the hamburger dinner after play ends at the pool clubhouse….same as always. okay

Sorry to ask you to handle this…..let me know if there is anything you need from me.
Free Beer

Thanks,
Jack

<image001.png>

R. Jack Hawkins, CSP, ARM | Sr. Director, Safety and Compliance | Office 704.206.5103 | Cell 704.953.9383
7820 Crescent Executive Drive | Charlotte, NC 28217

From: McCue, Russell [mailto:rmccue@ci.charlotte.nc.us]
Sent: Thursday, March 14, 2019 11:33 AM
To: 'CRSHSchool@gmail.com' <CRSHSchool@gmail.com>; Gordon, Tim D <Tim.Gordon@charter.com>; Allen McMillan (allen.mcmillan@adeccogroup.com) <allen.mcmillan@adeccogroup.com>; Barnhardt, Brandon <Brandon.Barnhardt@ci.charlotte.nc.us>; Biren Patel <PatelBiren@bfusa.com>; Bob Kastenhuber <bob.kastenhuber@comporium.com>; Dan Collins <daniell.collins@cms.k12.nc.us>; Darius Chisholm <damack02@gmail.com>; Denise Kennedy <denise.kennedy@piedmontng.com>; Eddie Hawks <wehawks@foodlion.com>; Eddie Kennedy <ekennedy@charlottepipe.com>; George Massey - Goulston Technologies (gfm65trumpet@yahoo.com) <gfm65trumpet@yahoo.com>; Hawkins, Jack J <Jack.Hawkins@charter.com>; Jena Abney (JAbney@smeinc.com) <JAbney@smeinc.com>; Joni Holmes <jholmes@employersassoc.com>; Julian Mercer <Julian.Mercer@AgilityFS.com>; Kevin Earp <kevin.earp@cms.k12.nc.us>; Laura Crawford <laura.crawford@labor.nc.gov>; Michael Scott <Michael.Scott@amefird.com>; Nick Johnson <worleyjohnson3rd@gmail.com>; Ogden Hansford <Ogden.Hansford@duke-energy.com>; Roger Phillips <RPhillips@JoeGibbsRacing.com>; Russell Bagley <rwbagley@novanthealth.org>; Scott Baranowski <Scott.Baranowski@OMNOVA.com>; Shanna Levesque <Shanna.Levesque@marsh.com>; Tara Payne (tara.payne@labor.nc.gov) <tara.payne@labor.nc.gov>; Ted Muldoon <edward.t.muldoon@bankofamerica.com>; Tom Seifert (tseifert@huntersville.org) <tseifert@huntersville.org>
Subject: Registration lists

Attached are the latest runs of registration lists. Please review and let me know if you have any questions/changes.

Russell McCue
Senior Risk Control Consultant
City of Charlotte, Mecklenburg County
Finance|Risk Management Office
301 South McDowell Street, Suite 1100
Charlotte, NC 28204
Direct: 704-336-7764
Fax: 704-336-7548
****Serving the City of Charlotte, Mecklenburg County, and the Charlotte-Mecklenburg Board of Education*

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Janet Pierson

From: Ross, David <dross1@cmpd.org>
Sent: Monday, March 18, 2019 2:15 PM
To: Thomas Seifert
Subject: RE: [EXT] FW: NC Law Enforcement-Emergency Personnel Golf Tournament SAVE THE DATE!!!

I'm pretty flexible with the days. If I'm off then the time doesn't matter, but if it's a day I'm working the mornings are better.

Adam

From: Thomas Seifert [mailto:tseifert@huntersville.org]
Sent: Monday, March 18, 2019 12:57 PM
To: Ross, David; Sullivan, Michael; Henson, Harold W.; jerrysennett@gmail.com
Subject: [EXT] FW: NC Law Enforcement-Emergency Personnel Golf Tournament SAVE THE DATE!!!
Importance: High

EXTERNAL EMAIL: This email originated from the Internet. Do not click any images, links or open any attachments unless you recognize and trust the sender and know the content is safe. Please forward all suspicious email to bad.mail@charlottenc.gov.

Gentleman

When would be a good time for everyone to meet in reference to the 2019 NC Law Enforcement Open golf tournament?

Tom

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
704 453 3422

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Monday, March 11, 2019 2:56 PM
To: Thomas Seifert <tseifert@huntersville.org>
Subject: NC Law Enforcement-Emergency Personnel Golf Tournament SAVE THE DATE!!!
Importance: High

SAVE THE DATE:

Tuesday, August 13th & Wednesday, August 14th, 2019.
(Practice Round Monday, August 12th)

NC Law Enforcement-Emergency Personnel Golf Tournament (POLICE - FIRE- MEDIC)

Tournament to be held at Cowan's Ford Golf Club.

https://www.facebook.com/groups/1834570193472304/

Please share this information with any emergency personel that you feel would be interested. (Police, Fire, Medic- Active, Retired, or Reserve)

As soon as we confirm the hotel, I will send out the registration infromation.

Contact Tom Seifert at 704 453 3422 tseifert@huntersville.org if you have any questions.

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
704 453 3422

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Monday, March 18, 2019 12:57 PM
To: Ross, David; MSullivan1@cmpd.org; hhenson@cmpd.org; jerrysennett@gmail.com
Subject: FW: NC Law Enforcement-Emergency Personnel Golf Tournament SAVE THE DATE!!!

Importance: High

Gentleman

When would be a good time for everyone to meet in reference to the 2019 NC Law Enforcement Open golf tournament?

Tom

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Huntersville Police Department
tseifert@huntersville.org
704 453 3422

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Sent: Monday, March 11, 2019 2:56 PM
To: Thomas Seifert <tseifert@huntersville.org>
Subject: NC Law Enforcement-Emergency Personnel Golf Tournament SAVE THE DATE!!!
Importance: High

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Huntersville Police Department
tseifert@huntersville.org
704 453 3422

Janet Pierson

From: Hawkins, Jack J <Jack.Hawkins@charter.com>
Sent: Thursday, March 14, 2019 4:05 PM
To: Thomas Seifert
Cc: McCue, Russell; Laura Crawford; Kevin Earp; Gordon, Tim D; Shanna Levesque; Padgett, Dennis
Subject: RE: Next meeting

That is great and thanks for your help! I'm thinking around noon to be at the Coke building, but let's wait to hear back from Dennis.

Thanks,
Jack

R. Jack Hawkins, CSP, ARM | Sr. Director, Safety and Compliance | Office 704.206.5103 | Cell 704.953.9383
7820 Crescent Executive Drive | Charlotte, NC 28217

From: Thomas Seifert [mailto:tseifert@huntersville.org]
Sent: Thursday, March 14, 2019 4:03 PM
To: Hawkins, Jack J <Jack.Hawkins@charter.com>
Cc: McCue, Russell <rmccue@ci.charlotte.nc.us>; Laura Crawford <laura.crawford@labor.nc.gov>; Kevin Earp <kevin.earp@cms.k12.nc.us>; Gordon, Tim D <Tim.Gordon@charter.com>; Shanna Levesque <Shanna.Levesque@marsh.com>; Padgett, Dennis <dennis.padgett@ccbcc.com>
Subject: Re: Next meeting

I can bring the drinks to the hotel and water to the golf course.

Tom

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
704 453 3422

On Mar 14, 2019, at 3:09 PM, Hawkins, Jack J <Jack.Hawkins@charter.com> wrote:

> Kevin,
>
> Tim and I are traveling in Florida next week and will not be able to make the meeting. Also, I have very limited days in Charlotte up until the school!
>
> Here are a few things to confirm at the meeting:

1. Drinks – Dennis Padgett from Coke is arranging for us to pick up the drinks at the Coke offices/store on Coca-Cola Plaza (Southpark) Tuesday, April 2nd. Tom Seifert offered to pick up the drinks but will need some assistance on loading and unloading at the hotel. Please see about getting Tom a couple of helpers. Also need to send someone with the CRSHC credit card to pay. I may show up to get the 10 cases of water donated for the golf tournament, unless Tom wants to keep them in his truck until Wednesday and bring to the course.
2. Signs – Can you ask Laura or Tara to make sure they have all the hole signs and conference banner to bring to the course Wednesday, April 3rd? No UL banner is needed. The course will take care of putting the signs pout, and hang the banner.
3. Mulligan Tickets – Please confirm the Laura will bring these (I know she will be there because she likes handling all the money!) I think we agreed to splitting the cash into 1 - $50 and 2 - $25 prizes. The rest will be split between me and Laura.
4. Registration Desk – Laura should recruit a couple of assistants to help with managing check-in.
5. Snacks – I can't remember who bought these, maybe Russell? Please confirm and coordinate.
6. Prizes – Try to solicit the board to provide some decent prizes from their companies….umbrellas, coolers, shirts, hats, golf balls, whatever….ALSO, need to coordinate with Russell on purchasing 8-10 items from Dick's that we can use as prizes (Laura will confirm the budget, Russell and I can go buy them if he still has the credit card.)
7. IMPORTANT – Paul (? Last name) from Mann+Hummel offered to donate 2 - $100 Visa gift cards to use as prizes for the Long Drive and Closest-to-the-Pin. Please collect the cards if he brings them, or send me his contact and I'll call him.
8. Trophies – Shanna was ordering the trophies; please confirm they have been ordered and there is a plan to get them to the course on Wednesday morning.
9. Food – I have confirmed with the course that we will be having the hamburger dinner after play ends at the pool clubhouse….same as always.

Sorry to ask you to handle this…..let me know if there is anything you need from me.

Thanks,
Jack

<image001.png>

R. Jack Hawkins, CSP, ARM | Sr. Director, Safety and Compliance | Office 704.206.5103 | Cell 704.953.9383
7820 Crescent Executive Drive | Charlotte, NC 28217

From: McCue, Russell [mailto:rmccue@ci.charlotte.nc.us]
Sent: Thursday, March 14, 2019 11:33 AM
To: 'CRSHSchool@gmail.com' <CRSHSchool@gmail.com>; Gordon, Tim D <Tim.Gordon@charter.com>; Allen McMillan (allen.mcmillan@adeccogroup.com) <allen.mcmillan@adeccogroup.com>; Barnhardt, Brandon <Brandon.Barnhardt@ci.charlotte.nc.us>; Biren Patel <PatelBiren@bfusa.com>; Bob Kastenhuber <bob.kastenhuber@comporium.com>; Dan Collins <daniell.collins@cms.k12.nc.us>; Darius Chisholm <damack02@gmail.com>; Denise Kennedy <denise.kennedy@piedmontng.com>; Eddie Hawks <wehawks@foodlion.com>; Eddie Kennedy <ekennedy@charlottepipe.com>; George Massey - Goulston Technologies (gfm65trumpet@yahoo.com) <gfm65trumpet@yahoo.com>; Hawkins, Jack J <Jack.Hawkins@charter.com>; Jena Abney (JAbney@smeinc.com) <JAbney@smeinc.com>; Joni Holmes <jholmes@employersassoc.com>; Julian Mercer <Julian.Mercer@AgilityFS.com>; Kevin Earp <kevin.earp@cms.k12.nc.us>; Laura Crawford <laura.crawford@labor.nc.gov>; Michael Scott <Michael.Scott@amefird.com>; Nick Johnson <worleyjohnson3rd@gmail.com>; Ogden Hansford <Ogden.Hansford@duke-energy.com>; Roger Phillips <RPhillips@JoeGibbsRacing.com>; Russell Bagley <rwbagley@novanthealth.org>; Scott Baranowski <Scott.Baranowski@OMNOVA.com>; Shanna

Levesque <Shanna.Levesque@marsh.com>; Tara Payne (tara.payne@labor.nc.gov) <tara.payne@labor.nc.gov>; Ted Muldoon <edward.t.muldoon@bankofamerica.com>; Tom Seifert (tseifert@huntersville.org) <tseifert@huntersville.org>
Subject: Registration lists

Attached are the latest runs of registration lists. Please review and let me know if you have any questions/changes.

Russell McCue
Senior Risk Control Consultant
City of Charlotte, Mecklenburg County
Finance|Risk Management Office
301 South McDowell Street, Suite 1100
Charlotte, NC 28204
Direct: 704-336-7764
Fax: 704-336-7548
****Serving the City of Charlotte, Mecklenburg County, and the Charlotte-Mecklenburg Board of Education*

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Janet Pierson

From: Hawkins, Jack J <Jack.Hawkins@charter.com>
Sent: Thursday, March 14, 2019 3:08 PM
To: McCue, Russell; Laura Crawford; Kevin Earp
Cc: Tom Seifert (tseifert@huntersville.org); Gordon, Tim D; Shanna Levesque; Padgett, Dennis
Subject: RE: Next meeting

Importance: High

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Jack

Charter COMMUNICATIONS

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7820 Crescent Executive Drive | Charlotte, NC 28217

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Sent: Thursday, March 14, 2019 11:33 AM
To: 'CRSHSchool@gmail.com' <CRSHSchool@gmail.com>; Gordon, Tim D <Tim.Gordon@charter.com>; Allen McMillan (allen.mcmillan@adeccogroup.com) <allen.mcmillan@adeccogroup.com>; Barnhardt, Brandon <Brandon.Barnhardt@ci.charlotte.nc.us>; Biren Patel <PatelBiren@bfusa.com>; Bob Kastenhuber <bob.kastenhuber@comporium.com>; Dan Collins <daniell.collins@cms.k12.nc.us>; Darius Chisholm <damack02@gmail.com>; Denise Kennedy <denise.kennedy@piedmontng.com>; Eddie Hawks <wehawks@foodlion.com>; Eddie Kennedy <ekennedy@charlottepipe.com>; George Massey - Goulston Technologies (gfm65trumpet@yahoo.com) <gfm65trumpet@yahoo.com>; Hawkins, Jack J <Jack.Hawkins@charter.com>; Jena Abney (JAbney@smeinc.com) <JAbney@smeinc.com>; Joni Holmes <jholmes@employersassoc.com>; Julian Mercer <Julian.Mercer@AgilityFS.com>; Kevin Earp <kevin.earp@cms.k12.nc.us>; Laura Crawford <laura.crawford@labor.nc.gov>; Michael Scott <Michael.Scott@amefird.com>; Nick Johnson <worleyjohnson3rd@gmail.com>; Ogden Hansford <Ogden.Hansford@duke-energy.com>; Roger Phillips <RPhillips@JoeGibbsRacing.com>; Russell Bagley <rwbagley@novanthealth.org>; Scott Baranowski <Scott.Baranowski@OMNOVA.com>; Shanna Levesque <Shanna.Levesque@marsh.com>; Tara Payne (tara.payne@labor.nc.gov) <tara.payne@labor.nc.gov>; Ted Muldoon <edward.t.muldoon@bankofamerica.com>; Tom Seifert (tseifert@huntersville.org) <tseifert@huntersville.org>
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Janet Pierson

From: Hawkins, Jack J <Jack.Hawkins@charter.com>
Sent: Thursday, March 14, 2019 12:11 PM
To: McCue, Russell; 'CRSHSchool@gmail.com'; Gordon, Tim D; AllenMcMillan (allen.mcmillan@adeccogroup.com); Barnhardt, Brandon; Biren Patel; Bob Kastenhuber; DanCollins; Darius Chisholm; Denise Kennedy; EddieHawks; Eddie Kennedy; George Massey - Goulston Technologies (gfm65trumpet@yahoo.com); Jena Abney (JAbney@smeinc.com); Joni Holmes; Julian Mercer; Kevin Earp; LauraCrawford; Michael Scott; Nick Johnson; Ogden Hansford ; Roger Phillips; Russell Bagley; Scott Baranowski; Shanna Levesque; Tara Payne (tara.payne@labor.nc.gov); Ted Muldoon; Tom Seifert (tseifert@huntersville.org)
Subject: RE: Registration lists - GOLFERS

All,

Please send me the names of the golfers for all sponsor companies AND board members planning to play.

When is the next meeting?

Thanks,
Jack

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Janet Pierson

From: David Frye <deefrye13@gmail.com>
Sent: Tuesday, March 12, 2019 10:02 AM
To: Thomas Seifert
Subject: RE: NC Law Enforcement-Emergency Personnel Golf Tournament SAVE THEDATE!!!

Thanks

Sent from Mail for Windows 10

From: Thomas Seifert
Sent: Tuesday, March 12, 2019 9:57 AM
To: David's
Subject: Re: NC Law Enforcement-Emergency Personnel Golf Tournament SAVE THEDATE!!!

Yes he works at Huntersville PD

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
704 453 3422

On Mar 12, 2019, at 9:00 AM, David's <deefrye13@gmail.com> wrote:

> Hey Tom hope all is great
> The e-mail looks great
> I have a request from Wesley Gryder to join the Facebook page and I see you are friends with him
> Is he ok to join
>
> David
>
> Sent from my iPhone
>
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<image001.png>

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
704 453 3422

Janet Pierson

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Is he ok to join

David

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<image001.png>

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
704 453 3422

Janet Pierson

From: Jeff Cashion <jeffcashion@yahoo.com>
Sent: Monday, March 11, 2019 11:13 PM
To: Thomas Seifert
Subject: Re: NC Law Enforcement-Emergency Personnel Golf Tournament SAVE THE DATE!!!

Tom,
Thanks for the email and update.
I'm currently deployed to Afghanistan and I look to be back around that time frame.
Please keep me in the loop as I'll know sometime around middle of July as my timeframe dwindles down.
Of course I haven't played in a year but love the layout at CF.
Thanks

Jeff

Sent from my iPad

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<image001.png>

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Huntersville Police Department

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Janet Pierson

From: Crabtree, Bobby <Bobby.Crabtree@durhamnc.gov>
Sent: Monday, March 11, 2019 3:05 PM
To: Thomas Seifert
Subject: Re: NC Law Enforcement-Emergency Personnel Golf Tournament SAVE THE DATE!!!
Attachments: image001.png

Look forward to it

Sent from my iPhone

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<image001.png>

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From: Jeffrey Guertin <jguertin@huntersville.org>
Sent: Monday, March 11, 2019 3:04 PM
To: Thomas Seifert
Subject: Re: NC Law Enforcement-Emergency Personnel Golf Tournament SAVE THE DATE!!!
Attachments: image001.png

What's the format and price? I'm 100% in. Going to be a little warm.... lol

Sent from my iPhone

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tseifert@huntersville.org
704 453 3422

Janet Pierson

From: Anja Kruger <sales.lakenorman@sree.com>
Sent: Friday, March 01, 2019 8:28 AM
To: tseifert@huntersville.org
Subject: FW: North Carolina Law Enforement Open

Good morning Tom Seifert,

I hope you are doing well. I would love to host your group at the Courtyard and would be able to honor the North Carolina Government Rate of $130. Let me know if you would like to proceed in blocking rooms with us or if you have any questions.

I am looking forward to hearing back from you soon.

Best Regards,

Anja Kruger
Area Sales Manager

16830 Kenton Dr.
Huntersville NC 28078
(D) 704-949-1034
(F) 704-584-0001

COURTYARD BY MARRIOTT – CHARLOTTE LAKE NORMAN
16700 Northcross Drive I Huntersville NC 28078
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16830 Kenton Drive I Huntersville NC 28078
www.marriott.com/cltrn

From: Anja Kruger
Sent: Thursday, February 28, 2019 9:56 PM
To: 'tseifert@huntersville.org'
Subject: North Carolina Law Enforement Open

Dear Tom Seifert,

I hope this email finds you well. Thank you very much for stopping by the Courtyard for your upcoming Law Enforcement Open. It would be a pleasure to host your group at our hotel! At this point we do have the availability and I am working on rates right now. I do apologize for the delay! I just wanted to touch base so you know I am still working on your block and I will have rates by tomorrow.

Let me know if you have any questions and I am looking forward to working with you.

Best Regards,

Anja Kruger
Area Sales Manager

16830 Kenton Dr.
Huntersville NC 28078
(D) 704-949-1034
(F) 704-584-0001

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Janet Pierson

From: Anja Kruger <sales.lakenorman@sree.com>
Sent: Thursday, February 28, 2019 9:56 PM
To: tseifert@huntersville.org
Subject: North Carolina Law Enforement Open

Dear Tom Seifert,

I hope this email finds you well. Thank you very much for stopping by the Courtyard for your upcoming Law Enforcement Open. It would be a pleasure to host your group at our hotel! At this point we do have the availability and I am working on rates right now. I do apologize for the delay! I just wanted to touch base so you know I am still working on your block and I will have rates by tomorrow.

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Janet Pierson

From: Kevin Earp <k.earp@cms.k12.nc.us>
Sent: Thursday, February 28, 2019 1:41 PM
To: Thomas Seifert
Subject: RE: FYI

Ha!

D. Kevin Earp, MS, ARM, CSP, CSSM
Director of Safety, Environmental Health, & Risk Management
Charlotte-Mecklenburg Schools
3301 Stafford Drive
Charlotte, NC 28208
980-343-5156

From: Thomas Seifert [mailto:tseifert@huntersville.org]
Sent: Thursday, February 28, 2019 1:38 PM
To: Kevin Earp <k.earp@cms.k12.nc.us>
Subject: Re: FYI

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Thx .. I already applied for it.

Tom

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
704 453 3422

On Feb 28, 2019, at 12:58 PM, Kevin Earp <k.earp@cms.k12.nc.us> wrote:

> Just stumbled onto this. Just an FYI
>
> http://employment.davidson.edu/cw/en-us/job/492946/assistant-chief-of-campus-policecaptain
>
> D. Kevin Earp, MS, ARM, CSP, CSSM
> Director of Safety, Environmental Health, & Risk Management
> Charlotte-Mecklenburg Schools
> 3301 Stafford Drive
> Charlotte, NC 28208
> 980-343-5156

Janet Pierson

From: Kevin Earp <k.earp@cms.k12.nc.us>
Sent: Thursday, February 28, 2019 12:58 PM
To: tseifert@huntersville.org
Subject: FYI

Just stumbled onto this. Just an FYI

http://employment.davidson.edu/cw/en-us/job/492946/assistant-chief-of-campus-policecaptain

D. Kevin Earp, MS, ARM, CSP, CSSM
Director of Safety, Environmental Health, & Risk Management
Charlotte-Mecklenburg Schools
3301 Stafford Drive
Charlotte, NC 28208
980-343-5156

Janet Pierson

From: Payne, Tara <tara.payne@labor.nc.gov>
Sent: Friday, February 22, 2019 10:44 AM
To: Collins, Daniel L.; allen . mcmillan; Biren Patel (PatelBiren@bfusa.com); Bob Kastenhuber; Carrie Nguyen (carrie.nguyen@honeywell.com); Darius Chisholm (dariuschisholm@gmail.com); Dell Golanski (dellg2000@yahoo.com); Denise Kennedy,MS (denise.kennedy@duke-energy.com); EddieHawks (wehawks@foodlion.com); Eddie Kennedy(ekennedy@charlottepipe.com); Edward T Muldoon(edward.t.muldoon@bankofamerica.com); tseifert@huntersville.org; George Massey(gfm65trumpet@yahoo.com); Hansford, Ogden Jr; Ian Starkey (ians@safetync.org); JAbney; Jack Hawkins(jack.hawkins@charter.com); John Booth(john.booth@carolinashealthcare.org); Joni Holmes; Julian Mercer(julian.mercer@agilityfs.com); Crawford,Laura; Mckinney, Lee; Michael Scott (Michael.Scott@amefird.com); Nick Johnson (worleyjohnson3rd@gmail.com); Paul Caulford(paul.caulford@mann-hummel-ft.com); Roger Phillips (rphillips@joegibbsracing.com); Russell Bagley (rwbagley@novanthealth.org); Russell McCue (rmccue@ci.charlotte.nc.us); Scott.Baranowski@OMNOVA.com; Shanna Levesque (shanna.levesque@marsh.com); Payne, Tara; TimGordon; Victoria Cross (VCross@steelfab-inc.com)
Subject: CRSHS Shirts

Good Morning Everyone! I am sending out this email to see if new board members need shirts provided to them and/or didn't obtain shirts from last year's conference. Just like last year, we will be wearing the white button up shirt on day one and the black Polo type shirt on the second day.

In the spirit of keeping costs down, it should be noted that only Board Members will be issued shirts. If you are an alternate board member (or a board member that doesn't get back to me in time), we ask that you wear your own black polo shirt and white button up. We will provide you with a name tag identifying you as a board member.

If you are in need of a shirt, please respond to me no later than 4:00pm on Thursday, February 28, 2019 (I.e. this Thursday).

Thank You.

Tara Payne
Health Compliance Officer
North Carolina Dept. of Labor
Occupational Safety and Health Division
901 Blairhill Road, Suite 200
Charlotte, NC 28217
704.665.6785

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Email correspondence to and from this address may be subject to the North Carolina Public Records Law and may be disclosed to third parties by an authorized state official.

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Thursday, February 21, 2019 9:20 AM
To: Kevin Earp
Subject: Re: Board Member Stuff

Ok

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
704 453 3422

On Feb 21, 2019, at 9:13 AM, Kevin Earp <k.earp@cms.k12.nc.us> wrote:

> 11:30 Lunch 12:00 meeting.
>
> D. Kevin Earp, MS, ARM, CSP, CSSM
> Director of Safety, Environmental Health, & Risk Management
> Charlotte-Mecklenburg Schools
> 3301 Stafford Drive
> Charlotte, NC 28208
> 980-343-5156
>
> ---
>
> **From:** Thomas Seifert [mailto:tseifert@huntersville.org]
> **Sent:** Thursday, February 21, 2019 9:08 AM
> **To:** Kevin Earp <k.earp@cms.k12.nc.us>
> **Subject:** Re: Board Member Stuff
>
> **CAUTION: This email originated from outside the CMS organization. Do not click links, give sensitive information, or open attachments unless verified. Forward all suspicious email to spam@cms.k12.nc.us.**
>
> What time .. ?
>
> Tom Seifert
> Huntersville Police Department
> Tseifert@huntersville.org
> 704 453 3422
>
> On Feb 21, 2019, at 8:51 AM, Kevin Earp <k.earp@cms.k12.nc.us> wrote:
>
> > Today,
> >
> > Meeting location –
> > 7815 Crescent Executive Drive
> > Charlotte NC 28217

When you arrive on our campus it is the building to the right behind the traffic circle. **We will be in room C122**. Parking is available in the parking deck or the front lot.

D. Kevin Earp, MS, ARM, CSP, CSSM
Director of Safety, Environmental Health, & Risk Management
Charlotte-Mecklenburg Schools
3301 Stafford Drive
Charlotte, NC 28208
980-343-5156

From: Thomas Seifert [mailto:tseifert@huntersville.org]
Sent: Thursday, February 21, 2019 6:57 AM
To: Kevin Earp <k.earp@cms.k12.nc.us>
Subject: RE: Board Member Stuff

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When is the next meeting?

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
704 453 3422

From: Kevin Earp <k.earp@cms.k12.nc.us>
Sent: Tuesday, February 19, 2019 8:53 AM
To: Bob Kastenhuber <Bob.Kastenhuber@comporium.com>; Collins, Daniel L. <daniell.collins@cms.k12.nc.us>
Cc: Thomas Seifert <tseifert@huntersville.org>
Subject: RE: Board Member Stuff

Bob,

Answers below in red.

D. Kevin Earp, MS, ARM, CSP, CSSM
Director of Safety, Environmental Health, & Risk Management
Charlotte-Mecklenburg Schools
3301 Stafford Drive
Charlotte, NC 28208
980-343-5156

From: Bob Kastenhuber [mailto:Bob.Kastenhuber@comporium.com]
Sent: Tuesday, February 19, 2019 7:33 AM
To: Kevin Earp <k.earp@cms.k12.nc.us>; Collins, Daniel L. <daniell.collins@cms.k12.nc.us>
Subject: Board Member Stuff

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Kevin and Dan,

Please look at the attached hotel request list. I need some help with a couple of names on the list. Who is "J. Abney"? Voted in as new Board member at last meeting from (SM&E) Also Kevin, I believe you said that Tom Seifert is no longer with the Mecklenburg Sheriff, so I need his new address tseifert@huntersville.org. I'm assuming he's staying on the Board? He's interested but needs to confirm with his new boss. Is Matt Losh still with the Board and if so, Please remind me who he's with. He was Ted's back-up when Ted was sick. I believe Ted said he is no longer considered a board member? Additionally, did we discuss Victoria Cross at our last meeting not participating since our last conference and therefore was being considered to be removed from the Board? It was discussed that she and a few others are not active and should be dropped from the Board. A decision will be made in conjunction with the by-law review. (Meeting to be after the Conference).

I'll send out the last meeting minutes later today (hopefully).

Sorry for so many questions so early in the morning, but I want to try and fine tune this by Thursday's meeting.

Thanks,

Bob K.

Janet Pierson

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Thursday, February 21, 2019 9:08 AM
To: Kevin Earp
Subject: Re: Board Member Stuff

What time .. ?

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
704 453 3422

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> Today,
>
> Meeting location –
> 7815 Crescent Executive Drive
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> When you arrive on our campus it is the building to the right behind the traffic circle. **We will be in room C122**. Parking is available in the parking deck or the front lot.
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> 3301 Stafford Drive
> Charlotte, NC 28208
> 980-343-5156
>
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> **Subject:** RE: Board Member Stuff
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>
> When is the next meeting?
>
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> Huntersville Police Department
> tseifert@huntersville.org
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Cc: Thomas Seifert <tseifert@huntersville.org>
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Bob,

Answers below in red.

D. Kevin Earp, MS, ARM, CSP, CSSM
Director of Safety, Environmental Health, & Risk Management
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Janet Pierson

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Sent: Thursday, February 21, 2019 6:57 AM
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tseifert@huntersville.org
704 453 3422

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Thanks,

Bob K.

Janet Pierson

From: Bob Kastenhuber <Bob.Kastenhuber@comporium.com>
Sent: Tuesday, February 19, 2019 1:36 PM
To: Thomas Seifert
Subject: RE: [EXTERNAL] RE: Conference Hotel Rooms

Thanks for letting me know!

From: Thomas Seifert <tseifert@huntersville.org>
Sent: Tuesday, February 19, 2019 1:35 PM
To: Bob Kastenhuber <Bob.Kastenhuber@comporium.com>
Subject: [EXTERNAL] RE: Conference Hotel Rooms

I will not need a hotel.

Tom Seifert
Huntersville Police Department
tseifert@huntersville.org
704 453 3422

From: Bob Kastenhuber <Bob.Kastenhuber@comporium.com>
Sent: Tuesday, February 19, 2019 11:14 AM
To: Thomas Seifert <tseifert@huntersville.org>
Subject: Conference Hotel Rooms

Tom,

Just found out that you've switched jobs, so I was sending e-mails to your old address. Anyway, I'm checking to see who on the Board is going to need hotel rooms for the conference. If you could check the attached sign-up sheet and let me know I'd appreciate the info.

Thanks,

Bob K.

Janet Pierson

From: Bob Kastenhuber <Bob.Kastenhuber@comporium.com>
Sent: Tuesday, February 19, 2019 11:14 AM
To: tseifert@huntersville.org
Subject: Conference Hotel Rooms
Attachments: CRSHC Hotel Rooms 2019.xlsx

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Answers below in red.

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Director of Safety, Environmental Health, & Risk Management
Charlotte-Mecklenburg Schools
3301 Stafford Drive
Charlotte, NC 28208
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Thanks,

Bob K.

Janet Pierson

From: Kevin Earp <k.earp@cms.k12.nc.us>
Sent: Monday, January 07, 2019 10:49 PM
To: Thomas Seifert
Subject: Re: November Check

I'm a magician.

I'm very happy to see your new title as well.
Kevin

Sent from my iPhone

On Jan 7, 2019, at 10:01 PM, Thomas Seifert <tseifert@huntersville.org> wrote:

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That was quick ! I received it. ��

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
704 453 3422

On Jan 7, 2019, at 3:50 PM, Thomas Seifert <tseifert@huntersville.org> wrote:

Hi, I hope everyone had a great holiday and happy new year! Can you please check to see if the days I work in November at SouthMeck high school. were submitted. I have not received a check. I did receive a check for the days worked at Beverly Woods.

Thanks,

Tom

Tom Seifert
Huntersville Police Department
Tseifert@huntersville.org
704 453 3422

Date : 11/14/2019 7:25:40 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "ericwrowell@gmail.com" ericwrowell@gmail.com
Subject : Request 19-86
Attachment : PR Request 19-86.pdf;ATT00001.htm;

The attached is provided pursuant to your request. The information redacted is protected personnel information.

If you have any questions, let me know.

Janet

[redacted]

Police Patrol Officer Training Program (PTO)

To begin, ISS reviewed the Police Training Officer program used by the Huntersville Police Department. The PTO program is divided into five phases. The first phase is three weeks with each recruit being assigned to the department's police training coordinator (field training). During this orientation phase, the officer in training (OIT) covers topics such as employee benefits, critical department directives and town personnel policies and procedures, use of force including firearms, expandable baton, OC spray and Taser, community policing and problem-solving, and the mobile data computer and departmental technology. Additionally, the OITs observe Communications, the Criminal Investigations Division, Records, school resource officers, traffic safety and other critical areas of the department. The OIT tours town facilities, other criminal justice agencies, hospitals, and other appropriate facilities. The OIT is provided an overview of the Commission on Accreditation for Law Enforcement Agencies (CALEA), the department's vision, mission and values, and ethics.

During the orientation phase, the OIT is introduced to the PTO application software that accounts for a trainee's relevant daily training activities and learning progress through daily progress journals. Topics for journals include performance strengths and areas for improvement, debriefings on calls for service, and dialogue on selected exercises.

The OIT enters calls for service with a brief summary of the incident. The OIT then completes a section describing his or her thoughts on the areas in which he or she did well each day, as well as in what areas the OIT feels improvement is needed. The PTO also adds his or her comments for each section, following the comments the OIT made regarding actions they feel they performed well and the areas in which the OIT thinks he or she needs improvement. The OIT has access to the PTO application program and these journal entries to review for feedback.

Phase A focuses on non-emergency incidents and calls for service and is for four weeks. The OIT deals with incident responses to non-emergency calls for service and police vehicle operations. The OIT is primarily an observer, with the PTO providing an orientation for such areas as conflict resolution, use of force, local procedures, policies, laws, organizational philosophies, report writing, leadership, problem-solving skills, cultural diversity and special needs groups, laws, individual rights, officer safety, communication skills, ethics, and lifestyle stressors and self-awareness.

Phase B lasts four weeks and concentrates on emergency incident response. The OIT becomes more "hands on" by becoming more involved in incidents and calls for service. The core

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[redacted]

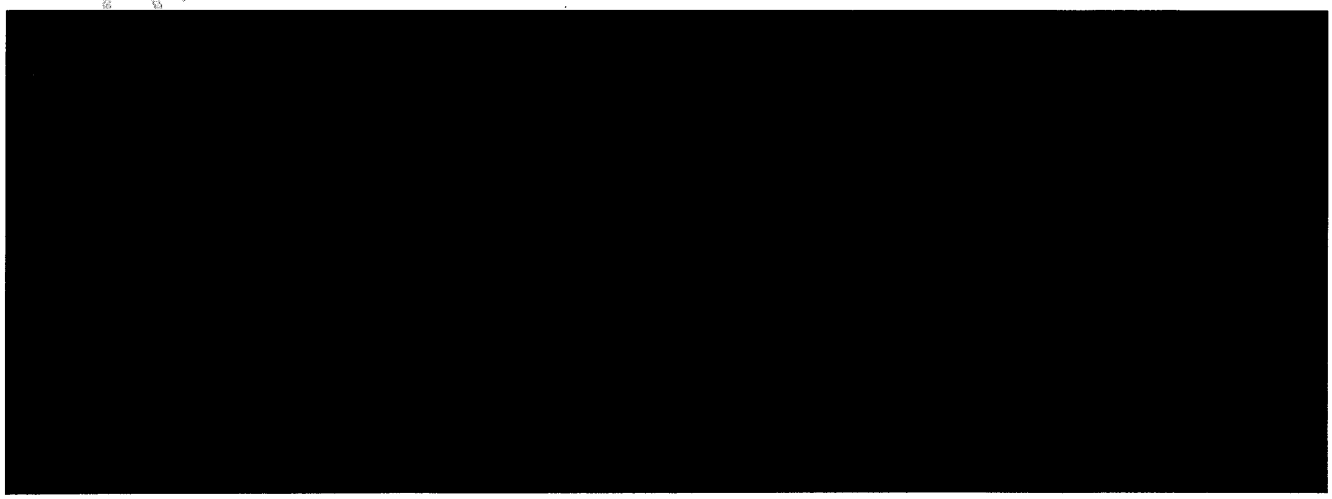
competencies remain the same as in Phase A, but the OIT begins to handle the calls for services and incidents him or herself and progresses toward becoming self-functioning. At the end of Phase B, the OIT is assigned for approximately one week, a minimum of two 12-hour shifts, with a Police Training Evaluator (PTE), who completes a midterm evaluation of the OIT's performance, including a driving evaluation.

Upon successful completion of Phases, A and B and the midterm evaluation, the OIT next moves to Phase C for four weeks, which focuses on patrol activities. Again, the same core competencies are the focus of Phase C. The OIT continues to progress in becoming an independent police officer as the PTO handles less on calls for service, and the OIT moves towards handling the call for service or police incident as a solo unit.

The last training phase, Phase D, concentrates on criminal investigations and evaluating the OIT to determine whether the OIT is ready to release from training. The OIT is reassigned to his or her first PTO for evaluation to observe the OIT's progress since beginning of the training to the last phase, Phase D. The core competencies or training focus areas remain the same. In Phase D, the roles are reversed. The PTO stands in the shadow of the OIT, with the OIT handling the calls for service or police incidents as a self-functioning solo police officer.

At the end of Phase D, the OIT is assigned to another PTE who conducts a final evaluation for a maximum period of one week and a minimum of two 12-hour shifts. As part of the evaluation, and with the recommendation of the PTE, the OIT will present his or her Neighborhood Portfolio Exercise (NPE) to the Board of Evaluators (BOE), who will make the final determination to release the OIT from the PTO program to function as an independent police officer.

The standard length of the Police Training Officer program is fourteen (14) weeks, not including the orientation phase and evaluation weeks, in accordance with established police training guidelines (see **EXHIBIT #59**). The Department may authorize a longer or shorter period of training depending upon the qualifications, experience, and demonstrated ability of the recruit officer to satisfactorily perform all essential job functions. In cases of experienced, lateral transfers, the Patrol Operations Bureau Commander or designee, through the training Chain of Command, can make recommendations to the Chief of Police to reduce the scope of phases of the PTO program, if it is in the best interest of the recruit and department. The PTO program will consist of field training of at least 160 hours for all trainees, during and/or after the required classroom training.



[redacted]

Recommendations

[redacted] The subject [redacted] rather than operational; however, operational issues were sometimes referenced when they surfaced peripherally or in conjunction with pertinent [redacted] issues. A crucial link exists between managing a police department and its operational effectiveness, and deficiencies in the former will unavoidably result in problems with the latter.

During this investigation, ISS conducted over 50 interviews of employees with historic knowledge of the Huntersville Police Department and its operations. [redacted] foster a discussion of operational issues and often serve as the foundation or beginning point for an internal audit for a law enforcement agency to review its operations and to consider reorganizing the department aimed at the continual reduction of crime, increased accountability to the community and, improved community interaction and safety. Even a "well-oiled agency" should review its operational efficiency periodically to ensure it is functioning at its most efficient and effective point. ISS makes the following recommendations for consideration.

[redacted]

Performance-Based Policing: Staffing and Workload Analysis

[redacted]

Over the last several years, Huntersville has experience tremendous growth in the community including new residential communities popping up all over, major businesses moving into the town, increased and traffic, taking over policing the extraterritorial jurisdictions (ETJs) and congestion from I-77 and I-485, all impacting the department's resources and the delivery of police services. These and many other variables impact police staffing and resources levels, which in return, influence the department's ability to deliver quality policing. All these factors should be reviewed periodically to determine the staffing and resources required to deliver police services.

Police departments tend to focus attention to recruitment, retention, and how to maintain police budgets and current staffing, while concentrating less on considering the changing demand for police services and ways to manage these demands. Police agencies need to take into account workload and performance objectives as well as the department's approach to community policing when determining appropriate staffing levels for all areas of the department. Community policing significantly impacts staffing allocations and deployment of resources. A performance-based approach and allocation of resources will address the issues raised by the officers about problems with patrol staffing during this administrative investigation.

Past staffing models mirrored approaches to reduce rising crime and the number of officers and support personnel necessary to do so. Later models, while intending to improve police efficiency, failed to consider the discretionary time required for community policing. Current performance-based models cogitate community-policing requisites, but can require difficult decisions like defining response times acceptable to both the department and community. The only comprehensive approach to determining proper staffing levels considers historical workload data such from calls for service. This approach analyzes and determines staffing needs based upon actual workload demand while accounting for service style preferences and other factors the Huntersville Police Department would like to consider in tailoring its approach to policing.

Performance-based policing encompasses a myriad of variables. Some of those to consider included examining the distribution of calls for service by hour of day, day of week, and month since calls for service differ by hour of the day, day of the week, and month of the year. Knowing when peak call times occur can help agencies determine when they must have their highest levels

[redacted]

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of staff on duty. The types of calls are key to determining proper staffing as each type of call mandates different resources, time spent on the call, and follow up time. Also included in the calls for service data is determining how long the call takes from the time the phone rings in the emergency center until the officer clears the scene after completing all administrative tasks such as police reports and arrests. Furthermore, response times is one key component in determine staffing levels. What is the department and community's expectations as how long it should take for an officer to arrive on scene and which calls should be handled by an alternative response rather than sending an officer to each call.

Another consideration in police staffing is the shift-relief factor that shows the relationship between the maximum number of days that an officer can work and in fact works. Knowing the relief factor is necessary to estimating the number of officers that should be assigned to a shift to ensure that the appropriate number is working each day at the right hours. These factors include the number of hours worked, vacations, holidays, sick, training, and personal days.

The Huntersville Police Department might consider establishing officer performance objectives, which determines what portion of an officer's shift should be devoted to calls for service and what time to other activities. Of the officers interviewed during this investigation, several said expectations for patrol officers during shift are not clear, varying by supervisors, especially for officer initiated zone checks. Some staffing models include officers spending 50 percent of their shift on citizen generated calls and 50 percent on discretionary activities.

Most twelve-hour staffing models have the same number of officers working both shifts, usually a day and night shift. Workloads are not equal at 3:00 a.m. Sunday morning as they are Friday night at 7:00 p.m. Performance-based policing models distribute officers according to workload demands. Shifts are not staffed equally but instead, staffing varies by the type of calls, and the time officers require on each shift. Performance-based policing also considers overlapping shifts as opposed to standard shifts when peak workload demands additional staffing.

Performance-based policing and workload analysis also is a good way to determine staffing for other units within the Huntersville Police Department such as investigations, traffic, vice and narcotics, communications, and other supporting units. The workload-based approach has some limitations as it relies heavily on averages generated from historical data as estimates. It works best for communities with medium size police agencies or larger versus smaller agencies, but still provides a much better foundation to determining the appropriate level of policing required for deterrence, rapid response, and officer safety, and then adjust numbers of officers accordingly.

Reorganization of the Department

In conjunction with a workload and staffing analysis, the Huntersville Police Department should consider reorganization of the department. [redacted] Police reorganization looks at all aspects of the department and makes adjustments accordingly to

[redacted]

CONFIDENTIAL PERSONNEL INFORMATION

correspond to current police resource demands. All departments should look at reorganization periodically because of the changes in the community affecting the delivery of police services. Some factors to consider in reorganizations include redrawing the response zone boundaries to align with the changes in the community. For example, Walmart moving into Huntersville probably impacted the workload for that response area. Assuming policing for the ETJs, new housing developments, additional schools and businesses, all affect the demand for policing resources. By realigning the response areas boundaries to correspond and balance to calls for service equally, along with considering the many other variables in a reorganization, ensures better distribution of workloads, increased response times, and overall, better police services for the community.

Patrol Officer Training Program

[redacted] the current PTO program is adequate in training both officers entering policing for the first time after completing BLET and for lateral transfer officers with experience. Several themes surfaced during the interviews. First, [redacted] the administrative paperwork for the daily progress journals is cumbersome, time demanding, and repetitive. [redacted] the administrative side of the PTO program took time away from time in the field for the trainees, but understand the need for documentation. In addition, [redacted] the problem-solving project required at the end of training is too time consuming for a recruit who is learning how to be a police officer the Huntersville way and should be moved towards the end of the trainee's first year before probationary status ends. Additionally, [redacted] the Coaching Training Reports and the Problem Based Learning Exercises were repetitive, too long, and required too much time that could be spent better in the field.

[redacted]

[redacted]

[redacted]

Date : 2/25/2020 2:03:26 PM
From : "Dave Hill" dhill@huntersville.org
To : "Chris Edwards" MYT59T@GMAIL.COM, "Dan Murphy" dan@themurphyfamily.online, "Eric Rowell" ericwrowell@gmail.com, "Erin Gillespie" erin.gillespie@gmail.com, "George Solomon" wallst71@gmail.com, "JohnCarbonell" johnjcarbonell@hotmail.com, "John Forehand" forehandjt@gmail.com, "Joshua Helm" mrhelm33@gmail.com, "Kaitlyn Sisson" kait.sisson@gmail.com, "Kim Aichele" kdaichele@me.com, "Kristen Ingram" Ingram.Kristen@yahoo.com, "Randy Brawley" Randy.Brawley@WiseOakConsulting.com, "Ross Boner" rboner@gmail.com, "Scott Harrington" scottharrington1808@gmail.com, "Tim Bender" Tbender@edificeinc.com, "Amy Munger" Amymmunger@gmail.com, "Andrew Coppola" avcoppola1@gmail.com, "Andrew Stout" stoutae@mac.com, "Andy Yates" andyyates04@icloud.com, "Angela White (angela_renee_white@outlook.com)" angela_renee_white@outlook.com, "Arthur T. Rouse" artrouselkn@gmail.com, "Barry Carter" bkcarter@fairpoint.net, "beatitmoron@gmail.com" beatitmoron@gmail.com, "Beth Kemp" bethcarrollkemp@icloud.com, "BruceAA@Bellsouth.net" BruceAA@Bellsouth.net, "Cass.Williams1222@gmail.com" Cass.Williams1222@gmail.com, "CCarrington38@gmail.com" CCarrington38@gmail.com, "Chrissy Levine" Chrissy.john@gmail.com, "Christian Rowlands" christian.rowlands@gmail.com, "colterandcolter@gmail.com" colterandcolter@gmail.com, "Cynthia Martin" clenoremartin@gmail.com, "Dan Boone" danboonenc@aol.com, "Debi Thomas" debithomasdesigns@yahoo.com, "deloney.a@gmail.com" deloney.a@gmail.com, "Dionne Stephens" dionnestephens@live.com, "Dpartee755@gmail.com" Dpartee755@gmail.com, "Elisabeth Richardson" elis.richardson@gmail.com, "Emily Santillo" ewsantillo@gmail.com, "Emmett Donelson" ewdonelson@yahoo.com, "Frank Gammon" gammonf@roadrunner.com, "Gale Wactor" gale.wactor@gmail.com, "Holt Hathaway" holthathaway@att.net, "Ioulia Link" ioulia-link@ncsecu.org, "James Chandless" JIMCHANDLESS@GMAIL.COM, "JessicaPaulo" JessicaMariePaulo@gmail.com, "Joanna Shook" joannashook@gmail.com, "Jocelyn Negron-Rios" mariposalatina24@hotmail.com, "Joe Sailers" jwscws@bellsouth.net, "Joshua Gross" joshgross7@yahoo.com, "julie.marie.Kelly@gmail.com" julie.marie.Kelly@gmail.com, "Kacy Suther" Kacy.Suther@gmail.com, "Kathy Snow (chikate08@gmail.com)" chikate08@gmail.com, "KathyLewis01@gmail.com" KathyLewis01@gmail.com, "KevinKolle@yahoo.com" KevinKolle@yahoo.com, "kklabadorf@yahoo.com" kklabadorf@yahoo.com, "Lance Munger" lmunger@huntersville.org, "LotharKaierle (lkaierle@am-truetzschler.com)" lkaierle@am-truetzschler.com, "louisezullo@gmail.com" louisezullo@gmail.com, "Marianne Thomas" MMTHOMAS0502@gmail.com, "Mary Lou Webb" marylou.webb@nestrealty.com, "Meg B" mmbetzel@gmail.com, "Michael J Quinlan" mquinlan@twc.com, "MichaelKulikowski" kulikowski.michael397@gmail.com, "mike carlan" mikecarlan@att.net, "mindfuluniverse.a.j@gmail.com" mindfuluniverse.a.j@gmail.com, "patricklove2004@aol.com" patricklove2004@aol.com, "phuokksor@gmail.com" phuokksor@gmail.com, "quinton8@verizon.net" quinton8@verizon.net, "Randi Bergey" rjbergey4@gmail.com, "Randy Poindexter" krandyp1@gmail.com, "Scott Mumma" Scott_Mumma@yahoo.com, "Scott Sittler" SCOTTSITTLER@GMAIL.COM, "Scott Thomas" scottthomas@global.t-bird.edu, "SHENSLEY@Piedmontproperties.com" SHENSLEY@Piedmontproperties.com, "SRMCAULAY@AOL.COM" SRMCAULAY@AOL.COM, "Susan Allee" Allee.sj@gmail.com, "tawalter3@gmail.com" tawalter3@gmail.com, "Terra Mills" agentterra@gmail.com, "Victoria Jankoski" cebule@hotmail.com, "Walter Stanton" wstanton47@gmail.com, "wbrannr@gmail.com" wbrannr@gmail.com
Subject : Request for helping with a 2040 Plan push
Attachment : image001.png;

Steering Committee and Plan Ambassadors,
We had great turn out at the walking tour this morning and received really good feedback at the public workshop last night. The rain may have kept some folks in last night so we really want to push the two events planned for tomorrow. Please share the upcoming events and/or attached flyer with your friends and neighbors by posting on social media, sending emails and making some phone calls.

Coffee At the Studio | Wednesday, February 26th, 8-10am, Arts and Cultural Center |
https://www.facebook.com/events/857153178102281/
Come get some free coffee and tell us your priorities for the Huntersville 2040 Community Plan. Members of the project team will be at the Arts and Cultural Center from 8am to 10am tomorrow (Wednesday, February 26th) to gather input.

Public Review Meeting | Wednesday, February 26th, 6-8pm, Duke's Water Treatment Plant |
https://www.facebook.com/events/188155408928239/
Come hear what other folks are saying about the future of Huntersville and share your vision at the public meeting scheduled for Wednesday night from 6-8 pm at the Duke's Water Treatment Plant (7980 Babe Stillwell Farm Rd, Huntersville, NC). There will be a short presentation at 6:30 and opportunity to provide your input before and after. There will also be snacks and activities for kids.

Dave Hill
Senior Planner
Project Manager, Huntersville 2040
Town of Huntersville, NC

PO Box 664
Huntersville, NC 28070

(704) 766-2213
dhill@huntersville.org

Huntersville Community Plan

LOOKING FORWARD
THINKING BACK

Huntersville2040.com

Date : 9/18/2019 8:48:41 AM
From : "Janet Pierson" jpierson@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Subject : Request R19-63 - Freeston Emails

Below is a link to the e-mails requested:

https://www.dropbox.com/sh/x5rgu4226qum7jz/AACSKPxcHRW23eFQcn_TWYPla?dl=0

Please call me at your convenience concerning this request.

Thanks,

Janet Pierson NCCMC
Town Clerk
Post Office Box 664
Huntersville, NC 28070
Phone: (704) 766-2202

Date : 12/14/2018 1:31:18 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "HEOSC" HEOSC@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org
Subject : Rescheduled Meeting

The HEOSC meeting has been rescheduled for December 19 at 6:30 p.m. at Huntersville Town Hall. The agenda has been updated on iLegislate.

If you have any questions, please let me know.

Thanks,
Janet

Date : 1/29/2019 3:38:56 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Subject : Retreat Agenda
Attachment : oledata.mso;image001.wmz;image002.png;

AGENDA
Huntersville Town Board 2019 Planning Retreat

Day 1 – Thursday, January 31, 2019

8:30	Breakfast
8:45	Opening Remarks and Overview - Mayor Aneralla and Manager Roberts
9:00	LNREDC - Ryan McDaniels o EDC Update
9:30	Human Resources Vickie Brock o What we do/the #'s o Strategic Planning o Where are we headed
10:15	BREAK
10:30	Planning – Jack Simoneau o Update on Growth and Development o 2030 Plan Update o Downtown Development
12:00	LUNCH
12:30	Engineering & Public Works – Max Buchanan o Transportation Projects Update (Timeline and Funding) o Town-wide TIA
2:15	BREAK
2:30	Fire Department - Chief Jim Dotoli o Update on Call Volume, Station 2 Remodel, Station 5 Land Search o Part Time Raises o On Duty Chief Officer o Apparatus Replacement Schedule o First Due Software
3:30	Parks and Recreation – Michael Jaycocks o Master Plan update o Participations #'s o Project Updates o Proposed FY20 Capital o Future Capital Projects
5:00	ADJOURN

Date : 3/25/2019 6:15:13 AM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Jackie Huffman" jhuffman@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org
Subject : Revenue sources

Jackie,

Which taxes/revenue sources listed in the budget does Huntersville directly control the rates? We set our own property tax rate and vehicle fee, but which others do we directly control? I am interested in what impact, if any, the sharing economy has had on Huntersville revenues - i.e., do we directly control or have any impact on setting rates for hotel/motel taxes and rental vehicle taxes?

Thanks,

Eric Rowell

Date : 2/15/2019 9:27:41 AM
From : "Janet Pierson" jpierson@huntersville.org
Subject : Revised Town Board Agenda

The agenda for the February 18, 2019 Regular Town Board Meeting has been revised. The only change is an item has been added to the Consent Agenda to approve the Spring Resurfacing Contract.

Here is a link to the revised agenda packet: Revised Agenda Packet

If you have any questions, please let me know.

Janet Pierson, NCCMC
Town Clerk
Post Office Box 664
Huntersville, NC 28070
PH: 704.766.2202

Date : 10/4/2019 1:53:50 PM
From : "Janet Pierson" jpierson@huntersville.org
Subject : Revised Town Board Agenda for October 7, 2019

The agenda for the October 7, 2019 Regular Town Board Meeting has been revised. You may find the revised agenda at: Revised Agenda.
Please note the only revision is that Item 9.E was removed from the agenda.

If you have any questions or need additional information, please contact me.

Janet Pierson, NCCMC
Town Clerk
Post Office Box 664
Huntersville, NC 28070
Phone: (704) 875-6541

Date : 12/13/2019 10:10:56 AM
From : "Janet Pierson" jpierson@huntersville.org
Subject : Revised Town Board Agenda

Below are links to the revised agenda for the December 16 meeting. The only change is the financial statement presentation was added under Public Comments, Requests or Presentations. You may have to refresh the page to see the updated agenda.

Agenda: Agenda

Agenda Packet: Agenda Packet

If you have any questions, please contact me.

Janet Pierson NCCMC
Town Clerk
Post Office Box 664
Huntersville, NC 28070
Phone: (704) 875-6541

Date : 6/5/2019 1:03:57 PM
From : "Janet Pierson" jpierson@huntersville.org
To : "Eric Rowell" ericwrowell@gmail.com
Subject : Seifert Emails

Just wanted to let you know I have not forgotten about this. I continue to work on it as I can and hope to have the information to you soon. Sorry for the delay!

Janet

Date : 8/31/2019 6:54:45 AM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Jack Simoneau" jsimoneau@huntersville.org
Subject : Signs

Mr. Simoneau,

Campaign sings are already appearing. If someone already sent you this question, please feel free to fwd me your response. But - a) does town zoning ordinance 10.10.9 re signs apply to private property (i.e., can people put up campaign signs whenever they want as long as it's in the middle of their private yard)?, and b) our election doesn't have a primary, so is there any impact on our prohibition of signs until 30 days before early voting (i.e., some are claiming bc of state and Charlotte races ongoing where voting is already taking place, Huntersville rules don't apply and signs can already go up)?

Any assistance/clarification would be appreciated because I don't want to have to see these signs one day longer than absolutely necessary.

Regards,

Eric Rowell
Huntersville

Date : 10/4/2019 6:19:35 AM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Jack Simoneau" jsimoneau@huntersville.org
Cc : "Brian Richards" BrianR@huntersville.org
Subject : Signs

Mr. Simoneau,

Can you please help me understand Zoning Ordinance section 10.10.9 better, specifically subsections b), c), and d)?

- b) *No signs shall be permitted in the right-of-way of a fully controlled access highway.* - What is a fully controlled access highway? Could you give me an example of this type of highway in town?

- c) *Signs shall be no closer than 3 feet from the edge of pavement of the road,* - Are there any roads in town this subsection wouldn't apply to? e.g., roads/streets in a shopping center?

- d) *Permission shall be obtained from any property owner fronting the right-of-way where a sign is erected.* - Does the town have any current way to track whether permission has been obtained from property owners where signs are placed, or would this only come up in the event of a dispute? And does this subsection apply to properties owned by government entities as well as private owners?

Any assistance would be appreciated. We can schedule a quick call later today if it would be easier to respond via phone.

Thank you,

Eric Rowell

Date : 4/25/2019 11:41:24 PM
From : "Karen Bentley" kbentley@huntersville.org
To : "HEOSC" HEOSC@huntersville.org, "Albert Desciscio" adesciscio@huntersville.org
Subject : slide deck for Monday meeting
Attachment : HEOSC_Report for HEOSC 4-22(a) (2).pptx;

Hi all,
Attached is the PPT for Monday. Eric will add a slide, re: the incubator and Mike has agreed to add a slide or two, re: summary and additional considerations.

Amie/Carrie - I have a question about the magnet program "con" we talked about last Monday. You will see it noted in red. Can you please clarify for me in the notes section what you are driving at with that bullet?

Thanks,
Karen

HEOSC Preliminary Report
April 29, 2019

Huntersville
NORTH CAROLINA

Huntersville Educational Options Study Commission (HEOSC)

- Purpose
- Members
- Projected Enrollment
- Option Evaluations
- Summary and Considerations
- Appendix

Purpose of the HEOSC

On October 15, 2018, Huntersville Commissioners established the Huntersville Educational Options Study Commission.

The Commission was established to evaluate options available to the Town of Huntersville to reduce overcrowding within the public school system in Huntersville. Those options, presented based on ease of implementation, are:

1. Do Nothing
2. Partner with CMS
3. Open and Operate Municipal Charter School(s)
4. Partner with an Existing Charter School
5. Dividing the Charlotte Mecklenburg LEA into smaller LEAs

HEOSC Members

Karen Bentley - Chair
Al Desciscio
Bill Farber
Amie Hutchison
Derek Partee
Jim Puckett
Eric Rowell
Mike Sass
Bobbie Shields
Carrie Warren

The Need for Additional Capacity
Huntersville Population Estimates

34% increase in population

**Average growth of 1,805/2010-2017

Town of Huntersville, NC
Population Estimates & Projections
2010 - 2030

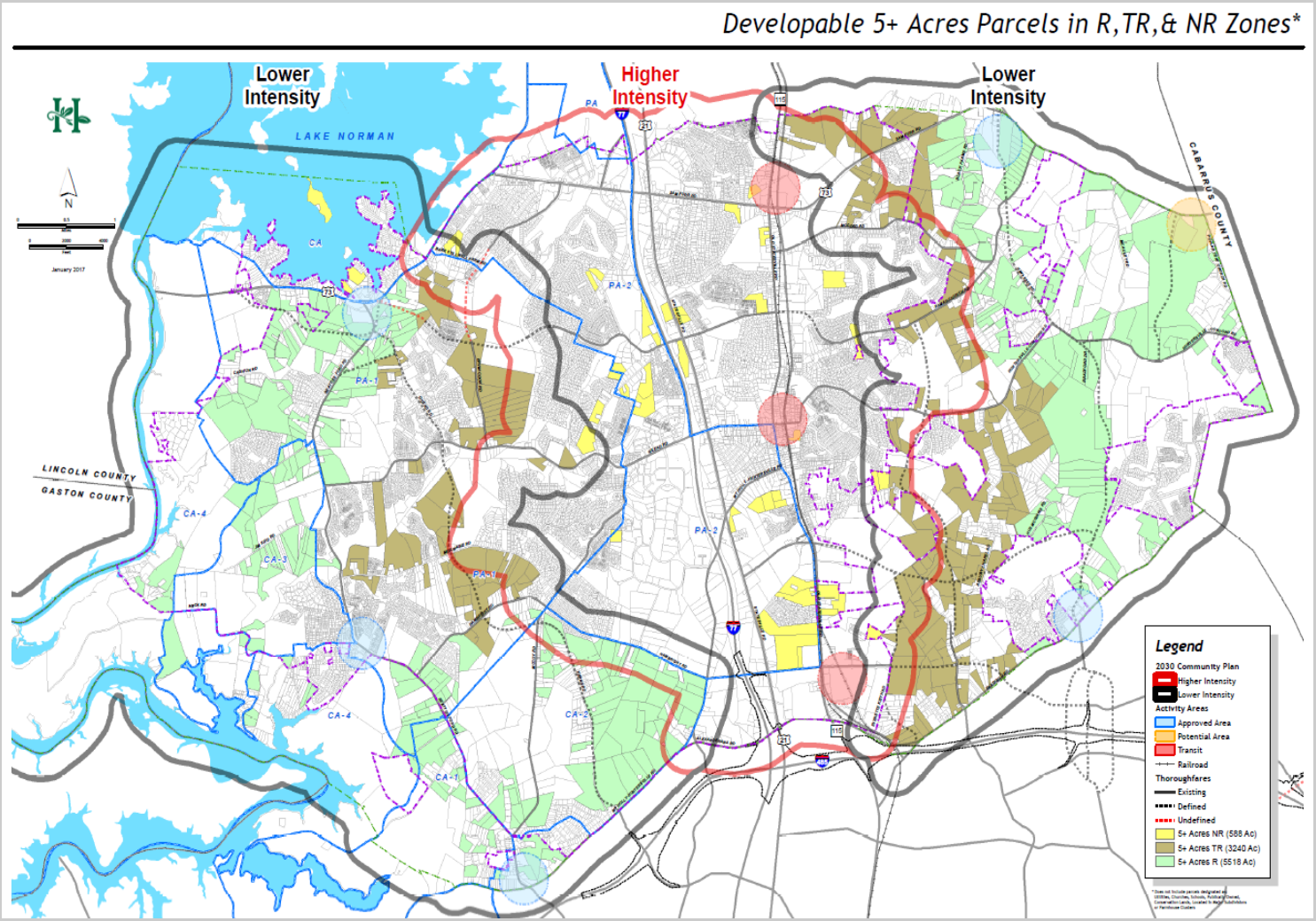
Updated 11/26/2018

	Actual Population Estimates/ NC Official Estimates								*Population Estimates / ToH Planning Department*		
	2010 Census	2011[1]	2012[1]	2013[1]	2014[1]	2015[1]	2016[1]	2017[1]	2018[2]	2020[3]	2030[3]
Annual Growth Rate (Town + ETJ)		3.4%	3.3%	4.0%	2.8%	2.6%	3.2%	3.9%	2.9%		
Town Limits	46,773	48,463	50,141	52,278	53,821	55,279	57,145	59,494	61,299	64,909	82,959
Annual Pop. Increase (town limits)		*1,690*	*1,678*	*2,137*	*1,543*	*1,458*	*1,866*	*2,349*	*1,805*	-	-
ETJ[4]	2,994	2,997	3,005	3,013	3,024	3,043	3,064	3,078	3,092	3,120	3,260
Annual Pop. Increase (ETJ)		*3*	*8*	*8*	*11*	*19*	*21*	*14*	*14*	-	-
TOTAL	49,767	51,460	53,146	55,291	56,845	58,322	60,209	62,572	64,391	68,029	86,219

1. 2011-2017 estimates (town limits) from NC State Demographer Office
2. 2018 estimates based on Building Permits and SF/MF Occupancy Rates adjusted to 5% vacancy
3. 2019-2030 estimates based on average annual growth (1,805 people) between 2010-2017 in town limits
4. 2010-2017 ETJ estimates based on SF buiding permits issued adjusted to 5% vacancy, avg. grow 14 people/year

2030: 86,219 Total Population 18,106 Students (@21%)

The Need for Additional Capacity
Huntersville Population Estimates



110,000+/- Population At Build-Out

23,100 Students (@21%)

Projected Enrollment for N. Mecklenburg Communities

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Cornelius Population	34,248			37,124			40,000			40,000		
Elementary School	1,554	95	5	1,684	225	11	1,815	356	18	1,815	356	18
Middle School	907	55	3	984	132	7	1,060	208	10	1,060	208	10
High School	1,312	80	4	1,422	190	10	1,533	301	15	1,533	301	15
Cornelius School Pop Total	3,773	230	12	4,090	547	27	4,407	864	43	4,407	864	43
Davidson Population	14,491			17,066			19,641			25,000		
Elementary School	743	44	2	875	176	9	1,007	308	15	1,282	583	29
Middle School	375	22	1	442	89	4	508	155	8	647	294	15
High School	495	29	1	583	117	6	671	205	10	854	388	19
Davidson School Pop Total	1,613	95	5	1,900	382	19	2,186	668	33	2,783	1,265	63
Huntersville Population	65,780			78,860			91,939			110,000		
Elementary School	3,689	239	12	4,422	972	49	5,156	1,706	85	6,169	2,719	136
Middle School	1,487	96	5	1,783	392	20	2,079	688	34	2,487	1,096	55
High School	2,018	131	7	2,419	532	27	2,820	933	47	3,374	1,487	74
Huntersville School Pop Total	7,194	466	23	8,624	1,896	95	10,055	3,327	166	12,030	5,302	265
Total LKN Towns	114,519			133,050			151,580			175,000		
Elementary School	5,986	378	19	6,982	1,374	69	7,978	2,370	118	9,265	3,657	183
Middle School	2,770	174	9	3,208	612	31	3,647	1,051	53	4,194	1,598	80
High School	3,825	240	12	4,424	839	42	5,024	1,439	72	5,761	2,176	109
LKN Towns Pop Total	12,581	792	40	14,615	2,826	141	16,648	4,859	243	19,220	7,431	372
CLT School Pop (N. Meck)												
Elementary School	1,487	68	3	1,671	252	13	1,877	458	23	2,127	708	35
Middle School	1,153	53	3	1,295	195	10	1,455	355	18	1,649	549	27
High School	3,222	147	7	3,620	545	27	4,068	993	50	4,609	1,534	77
Charlotte Student Pop	5,861	267	13	6,586	992	50	7,401	1,807	90	8,385	2,791	140

Total North Meck Students												
Elementary School	7,472	445	22	8,652	1,625	81	9,855	2,828	141	11,392	4,365	218
Middle School	3,922	226	11	4,504	808	40	5,102	1,406	70	5,843	2,147	107
High School	7,047	387	19	8,045	1,385	69	9,092	2,432	122	10,370	3,710	185
Total North Meck Students	18,442	1,059	53	21,201	3,818	191	24,049	6,666	333	27,605	10,222	511

10,222 new students will be added to the capacity needs of the N. Meck schools by 2035

- (1) North Charlotte population within Hopewell & North Meck districts.
- North Charlotte population buildout based on 2045 Charlotte population of 1,322,813
- (Estimated an average population of North Charlotte to Charlotte population to be 6.25%. Applied 6.25% to 2045 Charlotte population (1,322,813 * 6.25% = 82,676.))

Source: Cornelius Town Planner Projections Feb

Classroom Needs Based on Growth Projections

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Cornelius Population	34,248			37,124			40,000			40,000		
Elementary School	1,554	95	5	1,684	225	11	1,815	356	18	1,815	356	18
Middle School	907	55	3	984	132	7	1,060	208	10	1,060	208	10
High School	1,312	80	4	1,422	190	10	1,533	301	15	1,533	301	15
Cornelius School Pop Total	3,773	230	12	4,090	547	27	4,407	864	43	4,407	864	43
Davidson Population	14,491			17,066			19,641			25,000		
Elementary School	743	44	2	875	176	9	1,007	308	15	1,282	583	29
Middle School	375	22	1	442	89	4	508	155	8	647	294	15
High School	495	29	1	583	117	6	671	205	10	854	388	19
Davidson School Pop Total	1,613	95	5	1,900	382	19	2,186	668	33	2,783	1,265	63
Huntersville Population	65,780			78,860			91,939			110,000		
Elementary School	3,689	239	12	4,422	972	49	5,156	1,706	85	6,169	2,719	136
Middle School	1,487	96	5	1,783	392	20	2,079	688	34	2,487	1,096	55
High School	2,018	131	7	2,419	532	27	2,820	933	47	3,374	1,487	74
Huntersville School Pop Total	7,194	466	23	8,624	1,896	95	10,055	3,327	166	12,030	5,302	265
Total LKN Towns	114,519			133,050			151,580			175,000		
Elementary School	5,986	378	19	6,982	1,374	69	7,978	2,370	118	9,265	3,657	183
Middle School	2,770	174	9	3,208	612	31	3,647	1,051	53	4,194	1,598	80
High School	3,825	240	12	4,424	839	42	5,024	1,439	72	5,761	2,176	109
LKN Towns Pop Total	12,581	792	40	14,615	2,826	141	16,648	4,859	243	19,220	7,431	372
Charlotte School Pop In N. Meck Schools												
Elementary School	1,487	68	3	1,671	252	13	1,877	458	23	2,127	708	35
Middle School	1,153	53	3	1,295	195	10	1,455	355	18	1,649	549	27
High School	3,222	147	7	3,620	545	27	4,068	993	50	4,609	1,534	77
Charlotte Student Pop	5,861	267	13	6,586	992	50	7,401	1,807	90	8,385	2,791	140
Total North Meck Students												
Elementary School	7,472	445	22	8,652	1,625	81	9,855	2,828	141	11,392	4,365	218
Middle School	3,922	226	11	4,504	808	40	5,102	1,406	70	5,843	2,147	107
High School	7,047	387	19	8,045	1,385	69	9,092	2,432	122	10,370	3,710	185
Charlotte Student Pop	18,442	1,059	53	21,201	3,818	191	24,049	6,666	333	27,605	10,222	511

Note: no adjustment made for current enrollment over/under planned enrollment in existing N. Meck Schools

Capital Needs Assessment Summary - Huntersville

1. Assessing Huntersville growth only, one elementary school will be needed by 2025, two elementary schools by 2030, and a middle school and high school by 2035.
2. Huntersville school age children will need ***23 additional classrooms by 2020***, and capacity will be constrained without significant re-assignment of Charlotte students out of Huntersville schools or the equivalent of a mid-sized Charter school in Huntersville.

	Avg School Capacity	2020	2025	2030	2035
Huntersville Population					
Elementary School	776	0.3	1.3	2.2	3.5
Middle School	1093	0.1	0.4	0.6	1.0
High School	2053	0.1	0.3	0.5	0.7

	Optimal School Size	2020	2025	2030	2035
Huntersville Population					
Elementary School	700	0.3	1.4	2.4	3.9
Middle School	1100	0.1	0.4	0.6	1.0
High School	1500	0.1	0.4	0.6	1.0

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Huntersville Population	65,780			78,860			91,939			110,000		
Elementary School	3,689	239	12	4,422	972	49	5,156	1,706	85	6,169	2,719	136
Middle School	1,487	96	5	1,783	392	20	2,079	688	34	2,487	1,096	55
High School	2,018	131	7	2,419	532	27	2,820	933	47	3,374	1,487	74
Huntersville School Pop Total	7,194	466	23	8,624	1,896	95	10,055	3,327	166	12,030	5,302	265

1. Adding the under-utilization in Huntersville schools to the analysis enables Huntersville to stem the urgent need for more schools a bit longer.

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Huntersville Population	65,780			78,860			91,939			110,000		
Elementary School	3,689	-211	-11	4,422	522	26	5,156	1,256	63	6,169	2,269	113
Middle School	1,487	-50	-2	1,783	246	12	2,079	542	27	2,487	950	48
High School	2,018	-88	-4	2,419	313	16	2,820	714	36	3,374	1,268	63
Huntersville School Pop Total	7,194	-349	-17	8,624	1,081	54	10,055	2,512	126	12,030	4,487	224

Current Under Utilization	2018	+ kids	# classrooms
Huntersville Elementary Schools		-450	-23
Huntersville Middle Schools		-146	-7
Huntersville High School		-219	-11

	Optimal School Size	2020	2025	2030	2035
Huntersville Population					
Elementary School	700	-0.3	0.7	1.8	3.2
Middle School	1100	0.0	0.2	0.5	0.9
High School	1500	-0.1	0.2	0.5	0.8
Estimated Construction Cost	in millions	$0	$25	$155	$180

Option 1: Do Nothing

- Continue with the status quo allowing CMS to solve for overcrowding as they see fit

Option 1: Do Nothing

Objective: Continuing with the status quo where CMS addresses overcrowding and capital needs on their terms and timeframes

PROS

- No pushback either legislatively or legally
- No monetary cost to the town
- No required effort from town officials

CONS

- No real, long-term solution for overcrowding, especially with the forecasted population growth
  - **1896 students by 2025**
  - **3327 students by 2030**
  - **5302 students by 2035**
- No new classroom buildings in our region for at least 15 years
- No equitable distribution of resources for North Mecklenburg schools
- Continued strain in the relationship between North Mecklenburg and CMS

Option 1: Do Nothing

Objective: Continuing with the status quo where CMS addresses overcrowding and capital needs on their terms and timeframes

PROS

CONS

- Ongoing concerns about overcrowding can deter economic development/expansion in the region
- Continue to fund the capital needs of CMS outside of the Lake Norman area

Option 2: Partner with CMS

- Create a collaborative educational partnership between the Town of Huntersville and CMS

Option 2: Partner with CMS

Current Partnering Agreements (Joint Use Agreements)

- Alexander Middle School- 12010 Hambright Road
- Barnette Elementary School Gym- 13659 Beatties Ford Road
- Bradley Middle School- 13345 Beatties Ford Road
- Huntersville Elementary School- 200 Gilead Road
- Torrence Creek Elementary School- 14550 Ranson Road

Represents a total investment by the Town of Huntersville of $1,170,159

Option 2: Partner with CMS

Objective: Create a partnership between the Town of Huntersville and CMS that promotes a quality and efficient educational experience for Huntersville students in school buildings that meet current and future capacity needs.

PROS

- No legislative requirement at state or county level
- Potentially more cost effective than other options
- Utilizes resources already in place with CMS – transportation, staff, food service, specialists, etc.
- Less divisive – public entities working together toward a common goal of positive educational outcomes
- Potential ability to influence rubric going forward

CONS

- Uncertainty of future improvements in our area
- Long timeline to solutions or results.
- No guarantee that any future elected political entities honor any prior negotiated deals
- Differing opinions and perspectives will still be present between Huntersville and CMS
- Potential loss of magnet school options under MEAC reassignment suggestion

Option 2: Partner with CMS

Objective: Create a partnership between the Town of Huntersville and CMS that promotes a quality and efficient educational experience for Huntersville students in school buildings that meet current and future capacity needs.

PROS

CONS (continued)

- No control over where CMS draws lines for student assignment. This can negatively impact property values and business development.
- Lack of firm foundation on which to build a successful partnership
- Continued lack of local control over education
- We do not agree with the CMS definition for capacity as we do not consider modular classrooms a good solution.
- Uncertainty of site selection and bond assignments based on current rubric and definitions of overcrowding

Option 2: Partner with CMS

Sources of Leverage:

- Land – current town-owned land is limited with no viable locations, possible developer incentives with future developments (i.e., trade land to build a school for revised density requirements).
- Financial incentives to partner in building new facilities as the town has with previous JUAs. Town can offer to pay for athletic fields, playgrounds, gyms, theaters, etc., for new buildings in our town.
- Town of Huntersville can agree to enact a binding resolution guaranteeing a 15 year moratorium on enacting any section of SL2018-3 as outlined in the CMS Municipal Concerns Act.
- Any group of citizens can follow the traditional charter school route outside of HB 514.

Option 3: Operate a stand-alone Municipal Charter School

Background on House Bill 514

Governance Structure

- Municipality's governing body can serve as ex officio board or appoint one to govern its municipal charter school
- NC Office of Charter Schools provides technical assistance, guidance and training to municipal charter schools, as part of its duties

Municipal charters can prioritize enrollment to students in the municipality

Employment requirements

- Municipal charters can employ teachers provided
  - at least 50% hold teaching licenses
  - All teachers of core subjects (science, math, social studies, language arts) are college graduates
- Municipal charters can employ/discharge others to perform non-teaching duties
- Municipal charters' employees can participate in the state retirement and health system for teachers and state employees

Sources: https://www.ncleg.gov/Sessions/2017/Bills/House/PDF/H514v7.pdf
https://content.govdelivery.com/accounts/NCSBE/bulletins/224f427

Option 3: Operate a stand-alone Municipal Charter School

Estimated Timing

- 1 year approval process after application submitted
- 1-3 years after approval received to id/ready/retrofit location, hire/train staff, order supplies, advertise for students, etc.
- Total timetable 2-4 years minimum to open school
- Therefore, earliest opening likely Fall 2022

Sources:
https://www.ncleg.gov/Sessions/2017/Bills/House/PDF/H514v7.pdf
https://content.govdelivery.com/accounts/NCSBE/bulletins/224f427

Option 3: Operate a stand-alone Municipal Charter School

PROS

- Promotes local control and increases parental choice
- Operational expenses fully funded through existing revenues
- Local decisions made by local leaders; better planning/cooperation with Town of Huntersville
- Prioritizes enrollment for town children
- Reduces bureaucracy increases efficiency, and lowers administrative costs

CONS

- Risk alienating local LEA
- Law may be changed/repealed to be less favorable; (e.g. charter cap)
- Legal challenges may occur
- Uncertainty over funding and perception of double taxation
- High initial liquidity needs and upfront expenses
- Siting/land issues, inability to fund land purchases without legislative change.

Option 3: Operate a stand-alone Municipal Charter School

PROS

- Provides potential for higher standard/more flexible curriculum and enhanced instructional practices
- Potential to relieve overcrowded schools
- Large pool of diverse potential charter school board members in North Mecklenburg from various educational/workforce backgrounds

CONS

- No guarantee for Charter approval
- estimated timeframe of 2-4 years for Charter school to open

Option 3: Operate a stand-alone Municipal Charter School

Sources of Leverage:

- Town's financial condition and bond rating may assist Municipal Charter School with capital/liquidity funding
- Local developers may find trade of land for school in return for higher density an attractive proposition
- May generate positive parental response resulting in high demand for seats in the school

Option 3: Operate a stand-alone Municipal Charter School

Town Board Considerations:

- Determine viability of financing/sources of capital
- Determine availability and upfit of existing leasable space
- Consider partnering with Cornelius (and Davidson) to share resources
- Determine additional legal and political challenges

Option 4: Partner with an Existing Charter School

Option 4: Partner with an Existing Charter School

PROS

- Financial economies of scale from shared resources of operating expenses, such as administration, employment, and transportation
- Knowledge and experience of application and establishment process
- Benefitting from established, successful educational curriculum
- Local brand recognition based on reputation of partnering school
- Avoid learning curve associated with start-up process for school

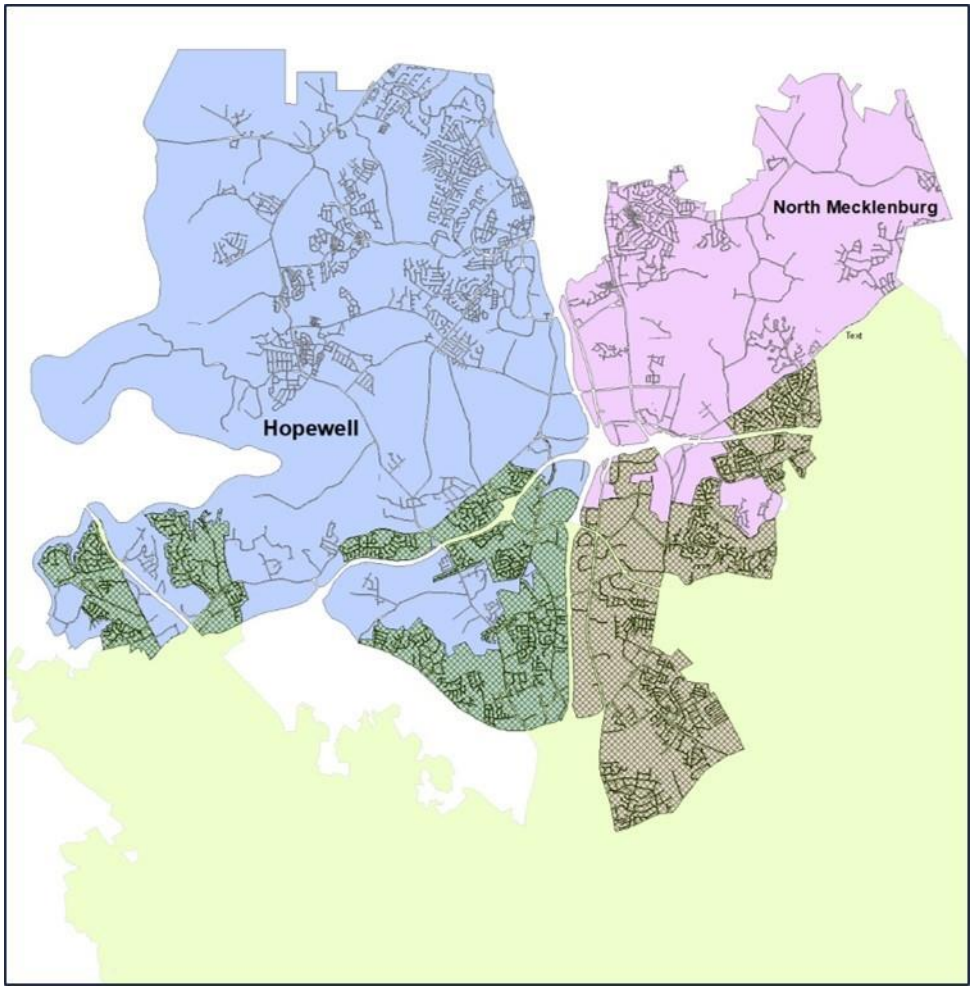
CONS

- Loss of total control over municipal sponsored charter school
- May not receive interest from preferred partner charter schools

Option 5: Dividing the Charlotte Mecklenburg LEA into smaller LEAs

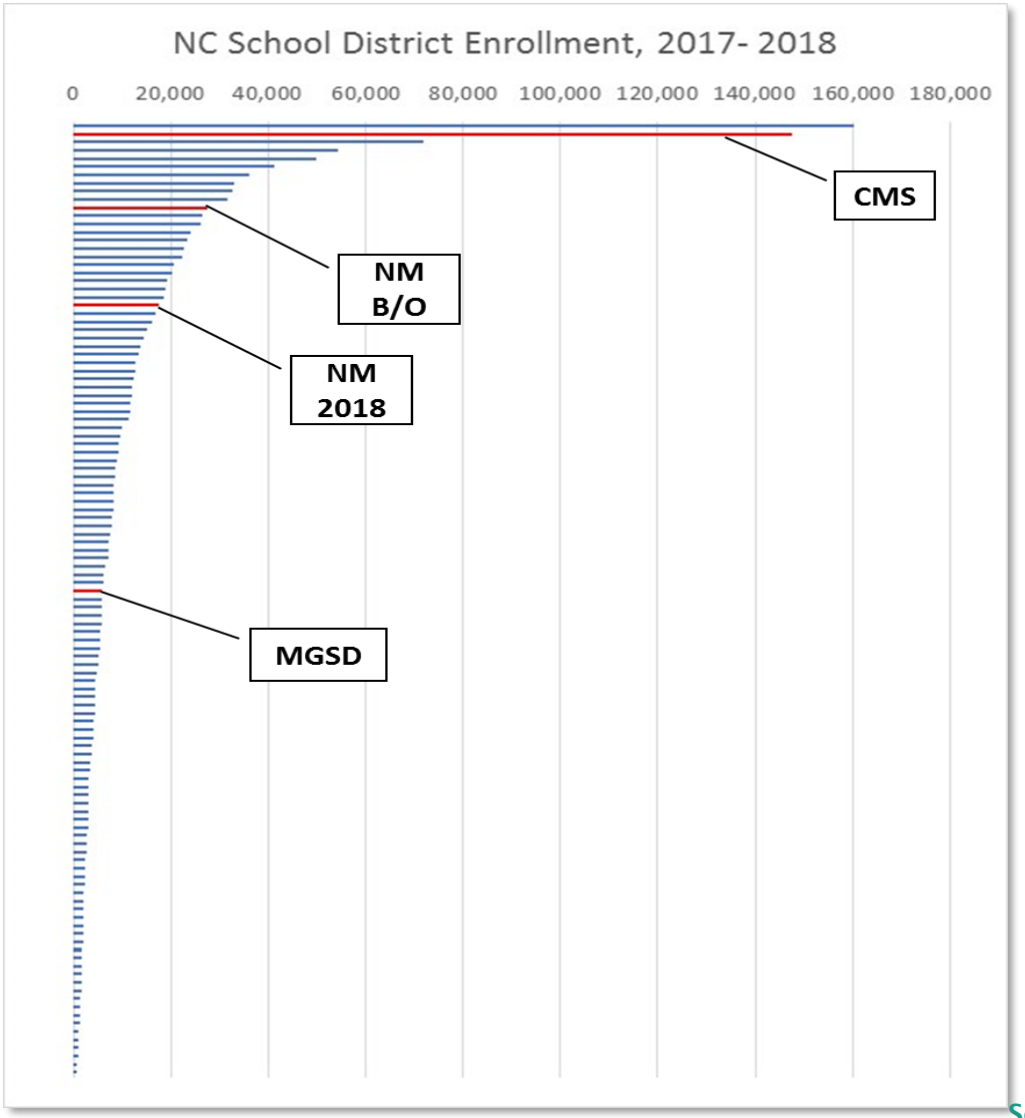
Definition & Assumptions

- Create a new school district separate from CMS
- Current CMS school assignment borders unchanged
  - Minimal disruption
  - Preserves diversity
  - Engages Charlotte positively



Source: CMS

Comparison to Existing LEAs



- At current enrollment a North Meck LEA would be the 23rd largest school district in NC
- At buildout a North Meck LEA would be the 11th largest school district in NC

Source: "Size of Local School Districts", Joint Legislative Study

Huntersville Capital Needs Assessment – LEA Option

1. Adding in the over/under-utilization of the Huntersville schools does make a material difference in the school needs for Huntersville students
2. Huntersville school age children will need one additional elementary school by 2025, 3 elementary schools, 1 middle school and 1 high school by 2035.

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Huntersville Population	65,780			78,860			91,939			110,000		
Elementary School	3,689	-211	-11	4,422	522	26	5,156	1,256	63	6,169	2,269	113
Middle School	1,487	-50	-2	1,783	246	12	2,079	542	27	2,487	950	48
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Huntersville School Pop Total	7,194	-349	-17	8,624	1,081	54	10,055	2,512	126	12,030	4,487	224

Current Under Utilization	2018	+ kids	# classrooms
Huntersville Elementary Schools		-450	-23
Huntersville Middle Schools		-146	-7
Huntersville High Schools		-219	-11

	Avg School Capacity	2020	2025	2030	2035
Huntersville Population					
Elementary School	776	-0.3	0.7	1.6	2.9
Middle School	1093	0.0	0.2	0.5	0.9
High School	2053	0.0	0.2	0.3	0.6
Estimated Construction Cost	in millions	$0	$25	$85	$180

	Optimal School Size	2020	2025	2030	2035
Huntersville Population					
Elementary School	700	-0.3	0.7	1.8	3.2
Middle School	1100	0.0	0.2	0.5	0.9
High School	1500	-0.1	0.2	0.5	0.8
Estimated Construction Cost	in millions	$0	$25	$155	$180

N. Meck Capital Needs Assessment - LEA Option

	Avg School Capacity	2020	2025	2030	2035
Cornelius Population					
Elementary School	776	0.1	0.3	0.5	0.5
Middle School	1093	0.1	0.1	0.2	0.2
High School	2053	0.0	0.1	0.1	0.1
Davidson Population					
Elementary School	776	0.1	0.2	0.4	0.8
Middle School	1093	0.0	0.1	0.1	0.3
High School	2053	0.0	0.1	0.1	0.2
Huntersville Population					
Elementary School	776	0.3	1.3	2.2	3.5
Middle School	1093	0.1	0.4	0.6	1.0
High School	2053	0.1	0.3	0.5	0.7
Total LKN Towns					
Elementary School	776	0.5	1.8	3.1	4.7
Middle School	1093	0.2	0.6	1.0	1.5
High School	2053	0.1	0.4	0.7	1.1
Charlotte School Pop In N. Meck Schools					
Elementary School	776	0.1	0.3	0.6	0.9
Middle School	1093	0.0	0.2	0.3	0.5
High School	2053	0.1	0.3	0.5	0.7

	Optimal School Size	2020	2025	2030	2035
Cornelius Population					
Elementary School	700	0.1	0.3	0.5	0.5
Middle School	1100	0.1	0.1	0.2	0.2
High School	1500	0.1	0.1	0.2	0.2
Davidson Population					
Elementary School	700	0.1	0.3	0.4	0.8
Middle School	1100	0.0	0.1	0.1	0.3
High School	1500	0.0	0.1	0.1	0.3
Huntersville Population					
Elementary School	700	0.3	1.4	2.4	3.9
Middle School	1100	0.1	0.4	0.6	1.0
High School	1500	0.1	0.4	0.6	1.0
Total LKN Towns					
Elementary School	700	0.5	2.0	3.4	5.2
Middle School	1100	0.2	0.6	1.0	1.5
High School	1500	0.2	0.6	1.0	1.5
Charlotte School Pop In N. Meck Schools					
Elementary School	700	0.1	0.4	0.7	1.0
Middle School	1100	0.0	0.2	0.3	0.5
High School	1500	0.1	0.4	0.7	1.0

Total North Meck School Pop	Avg School Capacity	2020	2025	2030	2035
Elementary School	776	0.3	1.8	3.4	5.4
Middle School	1093	0.6	1.1	1.7	2.3
High School	2053	0.4	0.9	1.4	2.1
Estimated Construction Cost	in millions	$35	$155	$215	$335

Total North Meck School Pop	Optimal School Size	2020	2025	2030	2035
Elementary School	700	0.4	2.0	3.8	6.0
Middle School	1100	0.6	1.1	1.7	2.3
High School	1500	0.6	1.3	2.0	2.8
Estimated Construction Cost	in millions	$105	$155	$410	$430

*Optimal School size based on NC Public Schools report "School Size and its Relationship to Achievement and Behavior" April 2000

* Estimated Construction Cost per building source: MGSD Dec 2018 - rounded to whole buidling

Analysis assumes correction of current over utilization vs. planned enrollment in existing N. Meck Schools

Current Over/Under Utilization	+ kids	# classrooms
N. Meck Elementary Schools	-193	-10
N. Meck Middle Schools	416	21
N. Meck High Schools	500	25

Option 5: Dividing Charlotte Mecklenburg LEA into smaller LEAs

PROS

- cost - likely less expensive and more cost effective to operate than CMS
- property tax dollars used for education would stay local and benefit local students
- maximize money spent on education/learning instead of on educational bureaucracy
- greater parental choice, greater educational options in North Mecklenburg
- overcrowding/capacity problem relieved sooner than waiting on a solution from CMS
- greater flexibility with curriculum and addressing concerns of parents than with CMS

CONS

- even at 30-35k students, still far above the national average school district size
- cost - (both strength and weakness) far higher than a single municipal charter, but likely still more cost-efficient than CMS
- commercial tax base less without contributions from commercial property in Charlotte, potential greater burden on North Mecklenburg homeowners
- uncertainty over costs/taxes/curriculum etc resulting in more difficulty in making the case to the public and elected officials to pursue this option

Option 5: Dividing Charlotte Mecklenburg LEA into a smaller LEAs

PROS

- More actual (not just perceived) local control of education
- More input for all stakeholders (parents, teachers, and staff)
- Studies and testimony presented support smaller districts as more efficient, while a possible North Meck LEA could still be large enough to take advantage of economies of scale
- easier access to school leadership
- more accountability of school leadership/teachers
- more permanent nature of a smaller LEA as opposed to just a single municipal charter, a smaller LEA would be a better long-term solution

CONS

- "regional" approach to education does not currently include Davidson
- potential zoning issues based on multi-jurisdictional district
- capital funding and land acquisition - still too many unanswered questions about what the town can/cannot do, plus dealing with the practical problem of finding suitable land

Option 5: Dividing Charlotte Mecklenburg LEA into a smaller LEAs

Town Board Considerations - Opportunities

- Not a short term solution to overcrowding
- Will need to muster the political will to pursue
- Convincing teachers of a better teaching environment in a smaller district
- Political makeup of a new school board - more receptive / responsive to voters in North Mecklenburg
- More/better focused growth and data projections, working closer with the Town planning staff on demographics / growth trends etc
- Regional approach to education would benefit not just education, also planning efforts
- Start the dialogue statewide over what the right size of a school district size even if this option not pursued by the town (s)
- Help set the template for how this option could be replicated in other areas of the state with similar concerns

Option 5: Dividing Charlotte Mecklenburg LEA into a smaller LEA

Town Board Considerations - Threats

- Any agreement to deconsolidate must come from NCGA, which is unlikely at this time
- Education policy continues to become more partisan, not less, so any large-scale solution is unlikely
- The sheer logistics / dynamics alone for such a change to the status quo how to unwind CMS, what to do with CMS assets in North Mecklenburg, would a constitutional amendment be necessary, etc?
- Political instability - locally and in Raleigh
- Potential lawsuits - who would bear the costs?
- CMS - unlikely to cease opposition efforts to change the status quo

Summary and Considerations

Summary and Next Steps

Based on the projection of the current and future facilities needs of the Huntersville and North Mecklenburg student population, and feedback received during the April 29, 2019 Public Input meeting, the HEOSC will finalize their findings of the 5 Options available to the Town of Huntersville to address future educational needs.

1. Do Nothing
2. Partner with CMS
3. Open and Operate Municipal Charter School(s)
4. Partner with an Existing Charter School
5. Create a New LEA

Final report date May 20, 2019

Appendix

Option 3: Operate a stand-alone Municipal Charter School

Potential Outcomes:

- Could be elongated start-up timetable, but once fully operational, becomes longer term solution to alleviate overcrowding issue for the Town
- Creative financial solutions will be needed to address significant initial liquidity needs and upfront costs
- Can learn from local charter schools as demonstrated models of excellence
- Demonstrating best practices in options for alternatives in public education
- Could lead to increased ability to be an incubator for other charter school startups in the Lake Norman Region
- May strain relationship with local LEA

Option 3: Municipal Charter School Huntersville Operating Budget Assumptions

- Municipal charter school of 1,500 students with 3 year ramp up
- EC students 13% of student population
- Approximately 1-2% annual increase in $/ADM
- Approximately 1-2% annual increase in expenses
- Rent expense based on $12/sq ft, 100,000 sq ft building

Potential Diversity Statistics using LNC

	Total Population	Asian	African-American	Hispanic	2+ Races	Caucaisan
Elementary School	399	10%	14%	6%	7%	64%
Middle School	799	9%	12%	7%	7%	66%
High School	805	5%	15%	4%	4%	71%
Total LNC	2,003	8%	13%	6%	6%	68%

Key Takeaways:

- Diversity of Municipal Charter School should mirror the demographics of the Lake Norman area
- Used Lake Norman Charter demographics from 2017-2018 as a proxy to estimate potential demographics of Cornelius Municipal Charter School

Huntersville Operating Budget

MUNICIPAL CHARTER SCHOOL							Base
FYE 6/30							
ADM (student population)	750	1,125	1,500	1,500	1,500	1,500	1,500
INCOME STATEMENT (000s)	**YEAR 1**	**YEAR 2**	**YEAR 3**	**YEAR 4**	**YEAR 5**	**YEAR 10**	**YEAR 15**
Total Revenues	6,660	9,172	12,289	12,468	12,650	13,600	14,625
% chg	*0.0%*	*37.7%*	*34.0%*	*1.5%*	*1.5%*	*1.5%*	*1.5%*
Salaries/Benefits	5,418	6,461	7,665	7,789	7,916	8,583	9,308
% of Revenues	*81.4%*	*70.4%*	*62.4%*	*62.5%*	*62.6%*	*63.1%*	*63.6%*
Rent	1,080	1,102	1,124	1,146	1,169	1,291	1,425
Other Operational Expenses	1,381	1,580	1,824	1,848	1,872	1,999	2,135
Total Expenses	7,879	9,142	10,612	10,783	10,957	11,876	12,877
% chg	*0.0%*	*16.0%*	*16.1%*	*1.6%*	*1.6%*	*1.6%*	*1.6%*
Operating Income	(1,220)	29	1,677	1,685	1,692	1,724	1,748
Operating Income Margin	-18.3%	0.3%	13.6%	13.5%	13.4%	12.7%	12.0%

Key Takeaways:

- Need **$1MM+** to open municipal charter & fund its initial operations plus liquidity needs
- Once fully operational, school can operate at better than breakeven
- Outside of salaries/benefits, rent biggest single projected expense

Option 3: Municipal Charter School Capital Needs Assessment

For the Municipal Charter School Option:

1. Assessing Cornelius growth only, no complete ***new schools*** are needed by 2035 using either avg school capacity or optimal school size assumptions.
2. Cornelius school age children will need ***additional classrooms by 2020***, and capacity will be constrained without significant re-assignment into Huntersville schools or by adding the equivalent of a small to mid-sized Charter school in Cornelius

	AVG School Capacity	2020	2025	2030	2035
Cornelius Population					
Elementary School	776	0.1	0.3	0.5	0.5
Middle School	1093	0.1	0.1	0.2	0.2
High School	2053	0.0	0.1	0.1	0.1

	Optimal School Size	2020	2025	2030	2035
Cornelius Population					
Elementary School	700	0.1	0.3	0.5	0.5
Middle School	1100	0.1	0.1	0.2	0.2
High School	1500	0.1	0.1	0.2	0.2

	2020	+ kids	# classrooms	2025	+ kids	# classrooms	2030	+ kids	# classrooms	2035	+ kids	# classrooms
Cornelius Population	34,248			37,124			40,000			40,000		
Elementary School	1,554	95	5	1,684	225	11	1,815	356	18	1,815	356	18
Middle School	907	55	3	984	132	7	1,060	208	10	1,060	208	10
High School	1,312	80	4	1,422	190	10	1,533	301	15	1,533	301	15
Cornelius School Pop Total	3,773	230	12	4,090	547	27	4,407	864	43	4,407	864	43

*Assessment of capital needs based on optimal school size

Option 4: Partner with an Existing Charter School

Sources of Leverage:

- Town's ability to assist Charter School with capital funding sources
- Town's ability to assist and prioritize Charter School with additional field space
- Ability for Charter School to expand and offer seats to wait listed students

Potential Outcomes:

- Faster Start-Up
- Higher quality staffing
- Leverage proven Managing Director and curriculum

Operating Budget- CMS model

	CMS	North Meck LEA				
Governmental Activities	**2017**	**2017**	**2020**	**2025**	**2030**	**Bld Out**
Per Pupil (1)	$ 9,959	$ 9,043	$ 9,043	$ 9,043	$ 9,043	$ 9,043
Enrollment	146,394	17,383	18,549	21,818	25,665	27,605
Budget (Governmental)	$ 1,457,938	$ 157,188	$ 167,731	$ 197,292	$ 232,079	$ 249,622
Instructional Programs						
Regular	51%	$ 79,803	$ 85,156	$ 100,164	$ 117,825	$ 126,731
Special	16%	$ 24,704	$ 26,361	$ 31,007	$ 36,475	$ 39,232
School Leadership	5%	$ 8,078	$ 8,620	$ 10,139	$ 11,927	$ 12,828
Co-Curricular	1%	$ 1,362	$ 1,454	$ 1,710	$ 2,011	$ 2,163
School-Based Support	4%	$ 6,820	$ 7,278	$ 8,560	$ 10,070	$ 10,831
Subtotal, Instructional Support	77%	$ 120,768	$ 128,869	$ 151,580	$ 178,307	$ 191,786
Supporting Services, Operations, Administration						
Support and Development	0.6%	$ 869	$ 928	$ 1,091	$ 1,283	$ 1,380
Special Population Support	0.5%	$ 805	$ 859	$ 1,011	$ 1,189	$ 1,279
Technology Support	1.0%	$ 1,566	$ 1,671	$ 1,965	$ 2,312	$ 2,486
Financial & Human Resources	2.0%	$ 3,181	$ 3,394	$ 3,993	$ 4,696	$ 5,052
Accountability Services	0.3%	$ 413	$ 440	$ 518	$ 609	$ 655
System-Wide Pupil Support	0.3%	$ 421	$ 450	$ 529	$ 622	$ 669
Operational Support	12%	$ 19,134	$ 20,418	$ 24,016	$ 28,251	$ 30,386
Policy, Leadership & Pub Relations	1%	$ 1,715	$ 1,830	$ 2,153	$ 2,533	$ 2,724
Support, Operations, Admin	18%	$ 28,105	$ 29,990	$ 35,276	$ 41,496	$ 44,632
Community Service	0.0%	$ -	$ -	$ -	$ -	$ -
Other	0.0%	$ -	$ -	$ -	$ -	$ -
Subtotal, Governmental Services	**94.8%**	$ 148,993	$ 158,987	$ 187,006	$ 219,979	$ 236,608
Business-type Activities (2) (3)	$ 80,183	$ 9,521	$ 10,160	$ 11,950	$ 14,057	$ 15,120
After School Enrichment	0.9%	$ 83	$ 89	$ 105	$ 123	$ 132
Child Nutrition	4.3%	$ 413	$ 441	$ 518	$ 610	$ 656
Subtotal, Non-governmental Services	**5.2%**					
Total (%)	**100.0%**					
Total ($)	**$ 1,538,121**	**$ 166,709**	**$ 177,891**	**$ 209,242**	**$ 246,136**	**$ 264,742**

(1) Per pupil expenditures in 2018 $
(2) Pro rated based on enrollment
(3) CMS number from 2017 CMS Annual Report, p. 7

Operating budget- MGSD model

	MGSD	North Meck LEA				
Governmental Activities	**2017**	**2017**	**2020**	**2025**	**2030**	**Bld Out**
Per Pupil (1)	$ 9,382	$ 8,519	$ 8,519	$ 8,519	$ 8,519	$ 8,519
Enrollment	5,987	17,383	18,549	21,818	25,665	27,605
Budget (Governmental)	$ 56,170	$ 148,081	$ 158,014	$ 185,862	$ 218,633	$ 235,160
Instructional Programs						
Regular	46%	$ 67,475	$ 72,002	$ 84,691	$ 99,624	$ 107,154
Special	10%	$ 15,410	$ 16,444	$ 19,342	$ 22,752	$ 24,472
School Leadership	5%	$ 7,238	$ 7,724	$ 9,085	$ 10,687	$ 11,495
Co-Curricular	4%	$ 6,316	$ 6,740	$ 7,927	$ 9,325	$ 10,030
School-Based Support	1%	$ 1,451	$ 1,548	$ 1,821	$ 2,142	$ 2,304
Subtotal, Instructional Support	71%	$ 105,664	$ 112,751	$ 132,622	$ 156,006	$ 167,799
Supporting Services, Operations, Administration						
Support and Development	1.0%	$ 1,413	$ 1,507	$ 1,773	$ 2,086	$ 2,243
Special Population Support	0.0%	$ -	$ -	$ -	$ -	$ -
Technology Support	1.9%	$ 2,813	$ 3,001	$ 3,530	$ 4,153	$ 4,467
Financial & Human Resources	0.0%	$ 14	$ 15	$ 18	$ 21	$ 23
Accountability Services	0.0%	$ 4	$ 4	$ 5	$ 6	$ 6
System-Wide Pupil Support	0.8%	$ 1,173	$ 1,251	$ 1,472	$ 1,731	$ 1,862
Operational Support	12%	$ 18,065	$ 19,276	$ 22,674	$ 26,671	$ 28,688
Policy, Leadership & Pub Relations	3%	$ 3,812	$ 4,067	$ 4,784	$ 5,627	$ 6,053
Support, Operations, Admin	18%	$ 27,293	$ 29,123	$ 34,256	$ 40,296	$ 43,342
Community Service	0.0%	$ -	$ -	$ -	$ -	$ -
Other	0.0%	$ -	$ -	$ -	$ -	$ -
Subtotal, Governmental Services	**91.2%**	$ 134,993	$ 144,048	$ 169,435	$ 199,310	$ 214,376
Business-type Activities (2) (3)	$ 3,348	$ 9,720	$ 10,372	$ 12,201	$ 14,352	$ 15,437
After School Enrichment	0.9%	$ 92	$ 98	$ 115	$ 135	$ 146
Child Nutrition	4.5%	$ 436	$ 466	$ 548	$ 644	$ 693
Subtotal, Non-governmental Services	**5.4%**					
Total (%)	**100.0%**					
Total Operating ($)	$ 59,518	$ 157,802	$ 168,386	$ 198,062	$ 232,985	$ 250,597

(1) Per pupil expenditures in 2018 $
(2) Pro rated based on enrollment
(3) Budget data from MGSD 2017 Audited Report
(4) Does not include debt service or depreciation

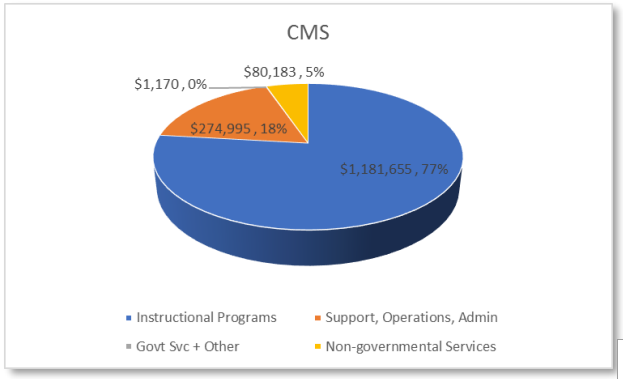
LEA Option Analysis Assumptions

1. Uses current total N. Meck boundaries for CMS schools
2. All schools located in Davidson/Cornelius/ Huntersville would be assigned to the new LEA
3. All schools will use "planned enrollment" at 20 students/classroom as the student population

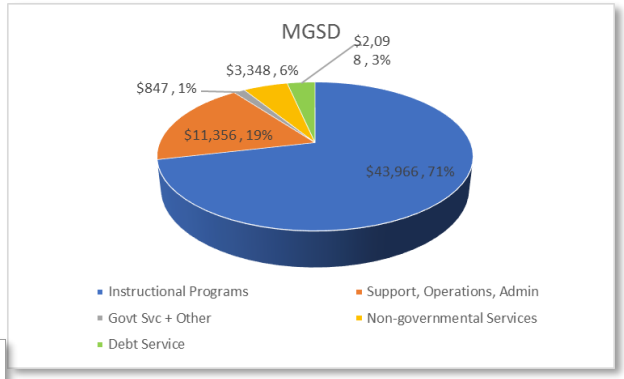
						Students Enrolled From:									
School	School Type	Municipality	Planned Enrollment	Over/ Under Plan	Total Enrollment	Cornelius		Huntersville		Davidson		Charlotte		Out of County	
Cornelius Elementary	Elementary	Cornelius	780	-132	648	634	97.8%	4	0.6%	1	0.2%	7	1.1%	2	0.3%
JV Washam Elementary	Elementary	Cornelius	780	339	1119	796	71.1%	272	24.3%	32	2.9%	12	1.1%	7	0.6%
Bailey Middle School	Middle	Cornelius	1140	562	1702	845	49.6%	509	29.9%	343	20.2%	4	0.2%	1	0.1%
Hough High School	High	Cornelius	2000	544	2544	1185	46.6%	898	35.3%	430	16.9%	26	1.0%	5	0.2%
Davidson Elementary	Elementary	Davidson	640	50	690	11	1.6%	7	1.0%	658	95.4%	6	0.9%	8	1.2%
Barnette Elementary School	Elementary	Huntersville	780	-18	762	4	0.5%	719	94.4%	2	0.3%	26	3.4%	11	1.4%
Blythe Elementary	Elementary	Huntersville	1000	10	1010	1	0.1%	356	35.2%	0	0.0%	650	64.4%	3	0.3%
Grand Oak Elementary	Elementary	Huntersville	780	-206	574	3	0.5%	543	94.6%	0	0.0%	24	4.2%	4	0.7%
Huntersville Elementary	Elementary	Huntersville	740	54	794	2	0.3%	756	95.2%	4	0.5%	27	3.4%	5	0.6%
Long Creek Elementary	Elementary	Huntersville	780	-276	504	0	0.0%	20	4.0%	0	0.0%	483	95.8%	1	0.2%
Torrence Creek Elementary	Elementary	Huntersville	700	72	772	3	0.4%	726	94.0%	1	0.1%	38	4.9%	4	0.5%
Trillium Springs Montessori	Elementary	Huntersville	240	-86	154	5	3.2%	47	30.5%	1	0.6%	100	64.9%	1	0.6%
Francis Bradley Middle	Middle	Huntersville	1060	14	1074	3	0.3%	734	68.3%	2	0.2%	331	30.8%	4	0.4%
JM Alexander Middle School	Middle	Huntersville	1080	-160	920	4	0.4%	148	16.1%	8	0.9%	755	82.1%	5	0.5%
Hopewell High School	High	Huntersville	2000	-287	1713	3	0.2%	709	41.4%	0	0.0%	996	58.1%	5	0.3%
North Mecklenburg High	High	Huntersville	2160	68	2228	18	0.8%	223	10.0%	28	1.3%	1957	87.8%	2	0.1%
Merancas Middle College High	High	Huntersville			175	26	14.9%	57	32.6%	8	4.6%	83	47.4%	1	0.6%
N. Meck Schools Total	Elementary		7220	-193	7027	1459		3450		699		1373		46	
N. Meck Schools Total	Middle		3280	416	3696	852		1391		353		1090		10	
N. Meck Schools Total	High		6160	325	6485	1206		1830		458		2979		12	
Total Enrollment North Mecklenburg Schools			**16660**		**17208**	**3517**		**6671**		**1510**		**5442**		**68**	

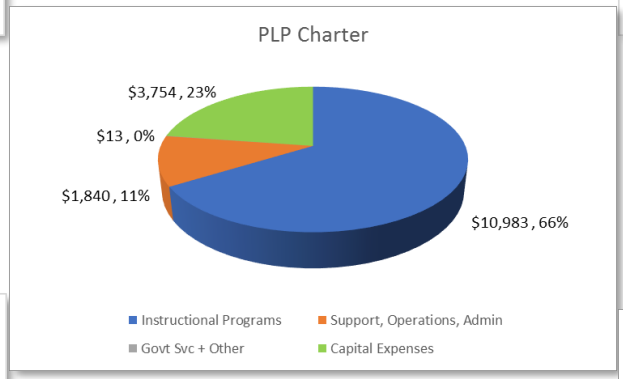
Source: School Enrollment by Municipality (FINAL

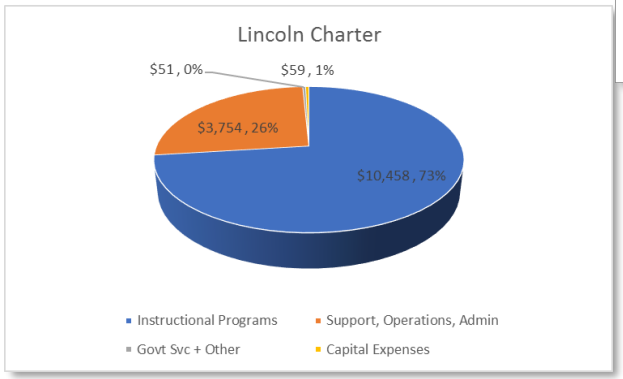
Various Cost Structures



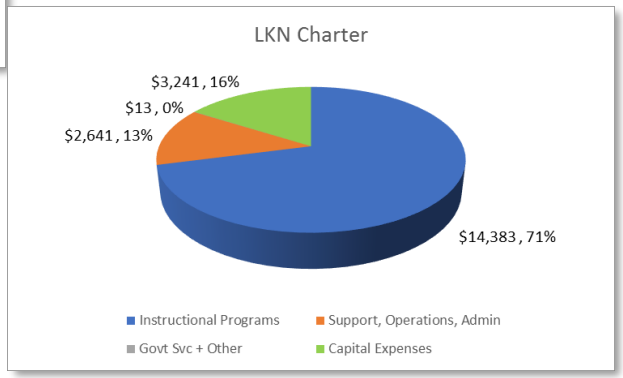
Economies of scale not evident between MGSD & CMS





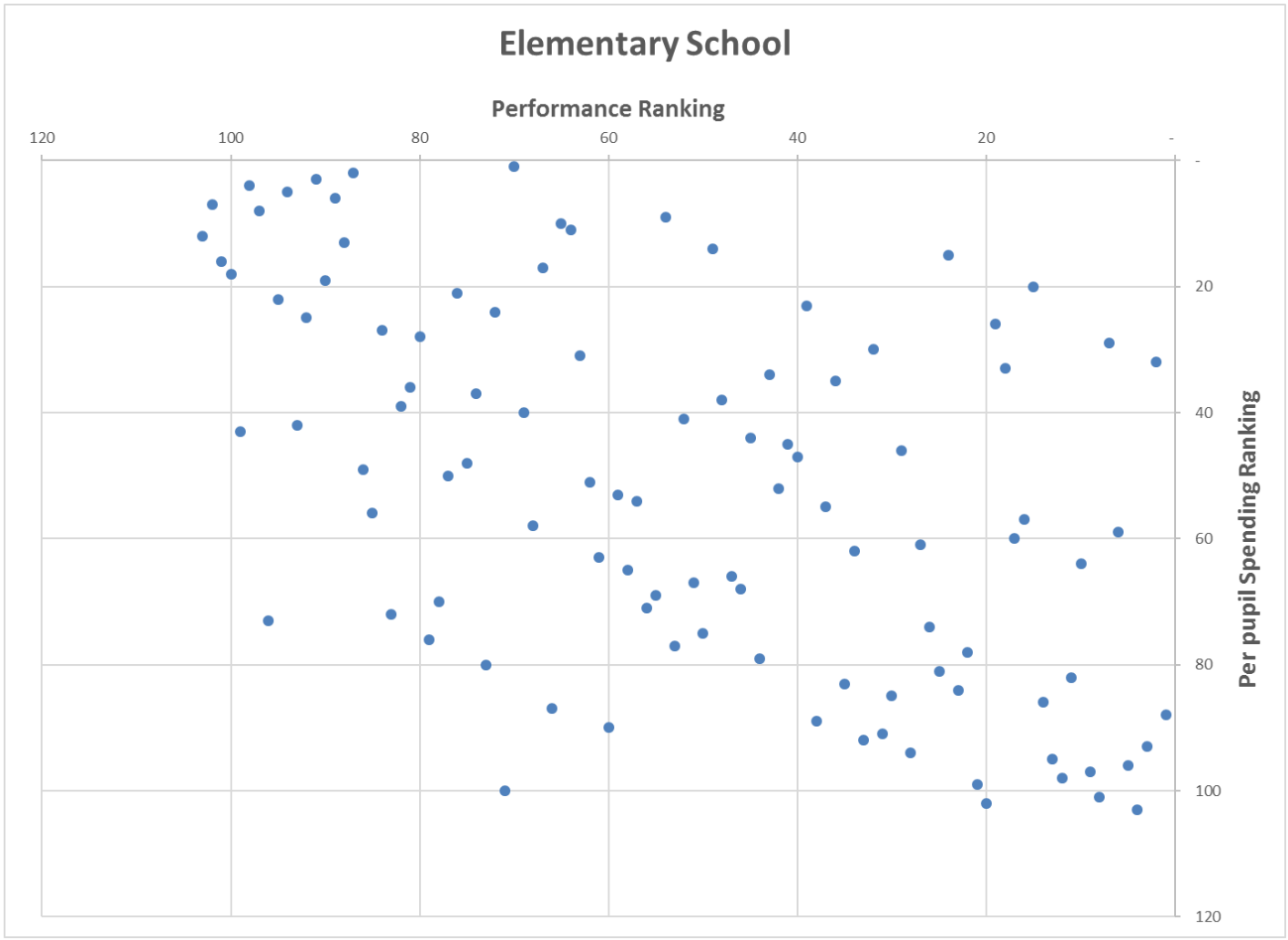


Operating strategies differ between charter schools



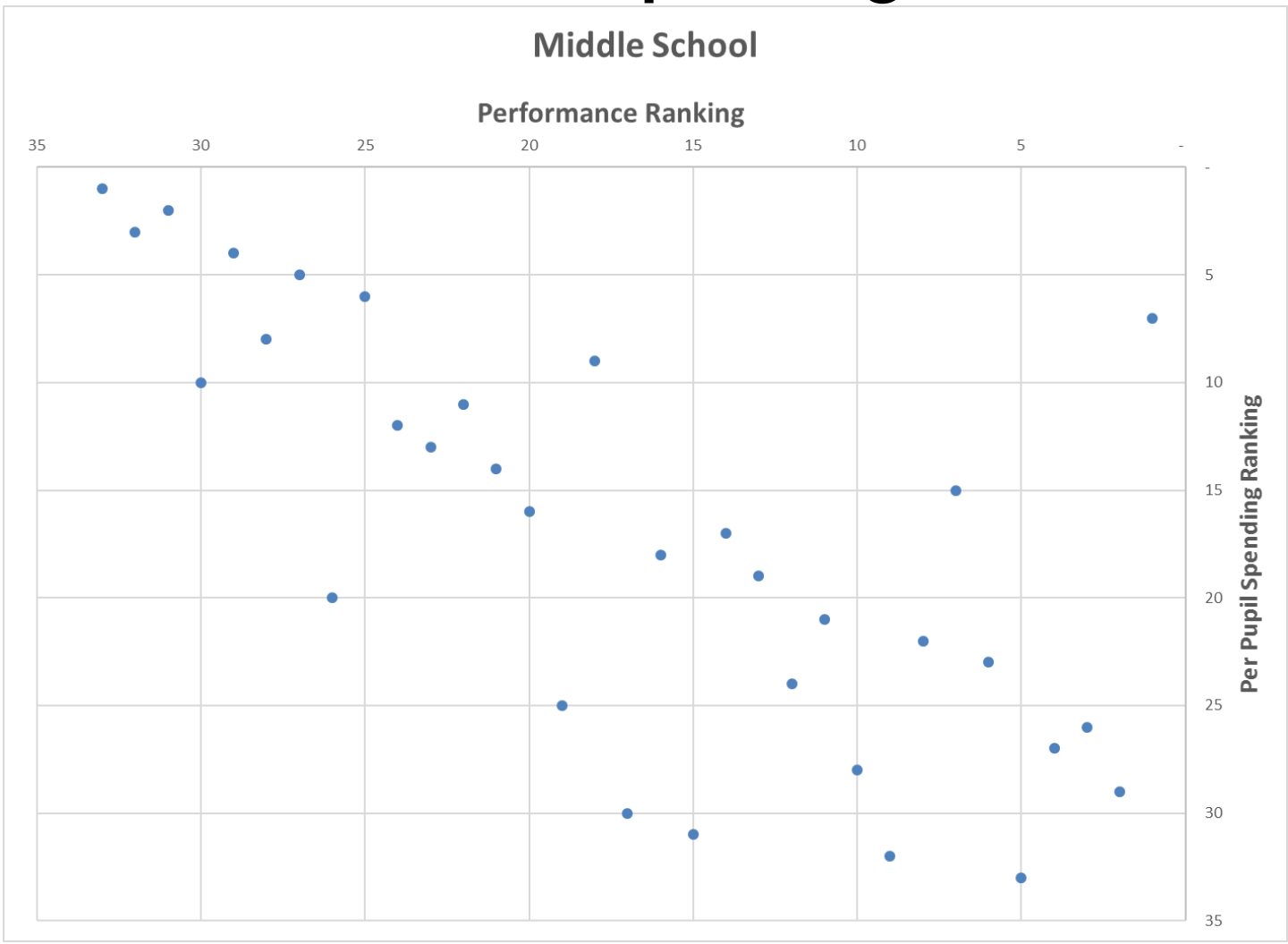
(1) CMS 2017 Annual Rerport
(2) MGSD Financial Report, 2017, p. 8 (Does not include D & A)
(3) Lincoln Chart Financial Audit, 2018
(4) PLP Financial Audit
(5) Capital expenses for charter schools are reported as operating expenditures net of depreciation
(6) LKN Charter Financial Audit, 2018
(7) Does not include GASB 75 restatement

Student Achievement v Spending- Elem



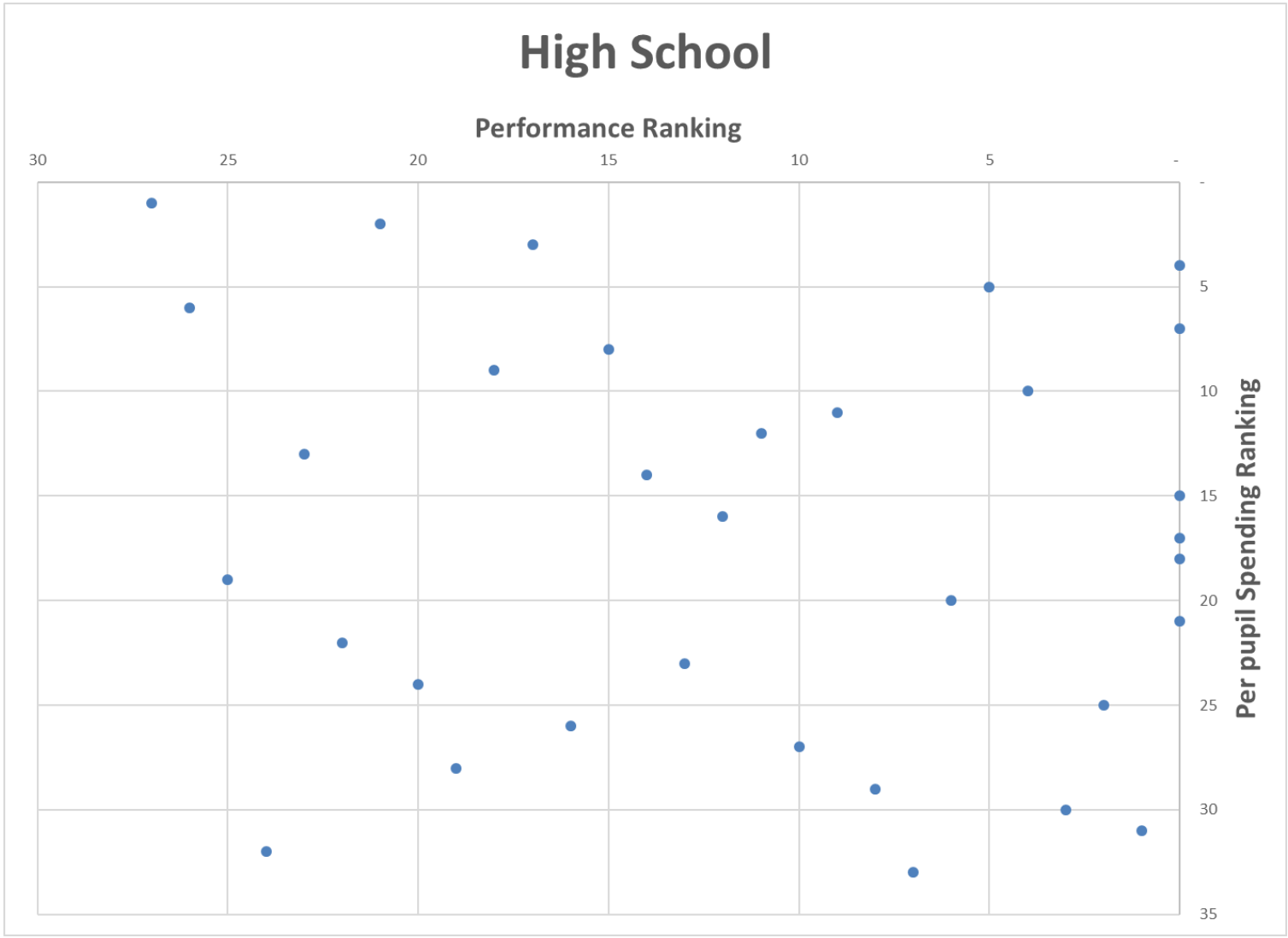
Source: Per pupil expenditure report, CMS, Oct 2011

Student Achievement v Spending- MS



Source: Per pupil expenditure report, CMS, Oct 2011

Student Achievement v Spending- HS



Source: Per pupil expenditure report, CMS, Oct 2011

Date : 7/23/2019 4:30:57 PM
From : "Janet Pierson" jpierson@huntersville.org
Subject : Special Meeting Notice - Huntersville Board of Commissioners

The Huntersville Board of Commissioners will hold a special meeting on Tuesday, July 30, 2019 at 2:00 p.m. at Huntersville Town Hall, 101 Huntersville-Concord Road. The purpose of this meeting is to conduct a continuance of the quasi-judicial proceeding for Petition #SUP19-01 (NC 73 Driving Range) and discuss Highway 73 improvement plans.

Janet Pierson, NCCMC
Town Clerk
Post Office Box 664
Huntersville, NC 28070
Direct Line: 704.766.2202

Date : 9/18/2019 2:56:57 PM
From : "Janet Pierson" jpierson@huntersville.org
Subject : Special Meeting Notice
Attachment : BondExtension-PublicImprovements.DOCX;BondExtension-Streets.docx;

The Huntersville Board of Commissioners will hold a special meeting on Monday, September 23, 2019 at 3:00 p.m. at Huntersville Town Hall, 101 Huntersville-Concord Road. The purpose of this meeting is to conduct public hearings and consider action on proposed extension of General Obligation Bond Orders. I have attached the Notices of Public Hearing that were published in the Charlotte Observer for your reference.

If you have any questions, please contact me.

Janet Pierson, NCCMC
Town Clerk
Post Office Box 664
Huntersville, NC 28070
Phone: (704) 875-6541

NOTICE OF PUBLIC HEARING ON EXTENSION OF BOND ORDER AUTHORIZING THE ISSUANCE OF $7,150,000 GENERAL OBLIGATION PUBLIC IMPROVEMENT BONDS OF THE TOWN OF HUNTERSVILLE, NORTH CAROLINA

WHEREAS, the Board of Commissioners (the "*Board*") of the Town of Huntersville, North Carolina (the "*Town*") has ascertained and hereby determines that it is necessary to pay the capital costs of public improvements in the Town, including the construction of firefighting facilities, improvements to existing administration and public safety facilities and the construction of streetscape and pedestrian improvements, sidewalks, curbs, gutters, drains, bridges, overpasses, underpasses and grade crossings, lighting and traffic controls, signals and markers; and acquiring land, rights-of-way and easements required for any of the foregoing; and

WHEREAS, an application has been filed with the Secretary of the Local Government Commission of North Carolina (the "*Commission*") requesting Commission approval of the General Obligation Public Improvement Bonds hereinafter described as required by the Local Government Bond Act, and the Town Clerk has notified the Board that the application has been accepted for submission to the Commission.

NOW, THEREFORE, BE IT ORDERED by the Board of Commissioners of the Town of Huntersville, North Carolina, as follows:

Section 1. In order to raise the money required for the purposes described above, in addition to any funds which may be made available for such purposes from any other source, General Obligation Public Improvement Bonds of the Town are hereby authorized and shall be issued pursuant to the Local Government Finance Act of North Carolina. The maximum aggregate principal amount of such General Obligation Public Improvement Bonds authorized by this order shall be $7,150,000.

Section 2. A tax sufficient to pay the principal of and interest on said General Obligation Public Improvement Bonds when due shall be annually levied and collected.

Section 3. A sworn statement of the Town's debt has been filed with the Town Clerk and is open to public inspection.

Section 4. This bond order shall take effect when approved by the voters of the Town at a referendum scheduled for November 6, 2012.

The foregoing order took effect on November 6, 2012. Anyone who wishes to be heard on the question of whether the maximum time period for issuing bonds under such order should be extended from seven years to 10 years after such date may appear at a public hearing or an adjournment thereof to be held at 3:00 p.m., or as soon thereafter as practicable, on September 23, 2019 at Town Hall, 101 Huntersville-Concord Road, Huntersville, North Carolina 28078.

/s/ Janet Pierson
Town Clerk

NOTICE OF PUBLIC HEARING ON EXTENSION OF BOND ORDER AUTHORIZING THE ISSUANCE OF $17,850,000 GENERAL OBLIGATION STREET BONDS OF THE TOWN OF HUNTERSVILLE, NORTH CAROLINA

WHEREAS, the Board of Commissioners (the "*Board*") of the Town of Huntersville, North Carolina (the "*Town*") has ascertained and hereby determines that it is necessary to pay the capital costs of constructing, reconstructing, enlarging, extending and improving streets and non-motorized paths, including streets and roads constituting a part of the State highway system or otherwise the responsibility of the State and including the cost of related studies, streetscape and pedestrian improvements, relocation of utilities, plans and design; acquiring, constructing, reconstructing, widening, extending, paving, resurfacing, grading or improving streets, roads and intersections; acquiring, constructing, reconstructing or improving sidewalks, curbs, gutters, drains, bridges, overpasses, underpasses and grade crossings and providing related landscaping, lighting and traffic controls, signals and markers; and acquiring land, rights-of-way and easements required for any of the foregoing; and

WHEREAS, an application has been filed with the Secretary of the Local Government Commission of North Carolina (the "*Commission*") requesting Commission approval of the General Obligation Street Bonds hereinafter described as required by the Local Government Bond Act, and the Town Clerk has notified the Board that the application has been accepted for submission to the Commission.

NOW, THEREFORE, BE IT ORDERED by the Board of Commissioners of the Town of Huntersville, North Carolina, as follows:

Section 1. In order to raise the money required for the purposes described above, in addition to any funds which may be made available for such purposes from any other source, General Obligation Street Bonds of the Town are hereby authorized and shall be issued pursuant to the Local Government Finance Act of North Carolina. The maximum aggregate principal amount of such General Obligation Street Bonds authorized by this order shall be $17,850,000.

Section 2. A tax sufficient to pay the principal of and interest on said General Obligation Street Bonds when due shall be annually levied and collected.

Section 3. A sworn statement of the Town's debt has been filed with the Town Clerk and is open to public inspection.

Section 4. This bond order shall take effect when approved by the voters of the Town at a referendum scheduled for November 6, 2012.

The foregoing order took effect on November 6, 2012. Anyone who wishes to be heard on the question of whether the maximum time period for issuing bonds under such order should be extended from seven years to 10 years after such date may appear at a public hearing or an adjournment thereof to be held at 3:00 p.m., or as soon thereafter as practicable, on September 23, 2019 at Town Hall, 101 Huntersville-Concord Road, Huntersville, North Carolina 28078.

/s/ Janet Pierson
Town Clerk

Date : 11/1/2019 4:12:55 PM
From : "Dave Hill" dhill@huntersville.org
To : "Chris Edwards" MYT59T@GMAIL.COM, "Dan Murphy" dan@themurphyfamily.online, "Eric Rowell" ericwrowell@gmail.com, "Erin Gillespie" erin.gillespie@gmail.com, "George Solomon" wallst71@gmail.com, "JohnCarbonell" johnjcarbonell@hotmail.com, "John Forehand" forehandjt@gmail.com, "Joshua Helm" mrhelm33@gmail.com, "Kaitlyn Sisson" kait.sisson@gmail.com, "Kim Aichele" kdaichele@me.com, "Kristen Ingram" Ingram.Kristen@yahoo.com, "Randy Brawley" Randy.Brawley@WiseOakConsulting.com, "Ross Boner" rboner@gmail.com, "Scott Harrington" scottharrington1808@gmail.com, "Tim Bender" Tbender@edificeinc.com
Cc : "Jack Simoneau" jsimoneau@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "Jake Petrosky (jpetrosky@stewartinc.com)" jpetrosky@stewartinc.com
Subject : Stakeholder Interviews List
Attachment : Stakeholder Interviews Invitation List - Sent to SC on11012019.pdf;image003.png;

Dear Steering Committee Members –
At Wednesday's meeting, staff was asked to provide the list of stakeholders invited to attend group interviews held on October 29th. That list is attached. Please note that the list was compiled by Town staff, and was intended to provide an adequate sample of people considered to be knowledgeable about the Town and their own field of expertise. It was not intended to be a comprehensive list.

Town staff and the consultant team are very appreciative of your time and participation in Wednesday's meeting. We feel very comfortable that every Member is committed to the betterment of Huntersville, will actively participate, and will listen to other viewpoints. If you have any suggestions that will improve our meetings or use your time more efficiently, please let me know.

Thanks,
Dave

Dave Hill
Senior Planner
Project Manager, Huntersville 2040
Town of Huntersville, NC
PO Box 664
Huntersville, NC 28070

(704) 766-2213
dhill@huntersville.org

Huntersville Community Plan
H2040
LOOKING FORWARD
THINKING BACK
Huntersville2040.com

Huntersville Community Plan Update Stakeholder Interviews Contact List

Time	Representative Industries	#	Name	RSVP	Affiliation
8:30 - 9:30	Developers, Builders, Realtors, HBA, Appraisers, Land Planners, Engineers, Surveyors	1	David Jarrett		Developer / Engineer (Former Eng./Public Works Director) - AAC
		2	Drew or Nate Bowman	✓	Developer
		3	Peter A. Pappas		Developer
		4	Gary Cangelosi		Developer
		5	Shane Seagle		Developer
		6	Trent Gustafson	No	Developer
		7	Jeff Sny		Realtor (Planning Board Member)
		8	Matt Jones	✓	Land Broker
		9	Linda Kidd	✓	Realtor (Former Planning Board Member)
		10	Scott Moore	No	Developer (Former Town Planner)
		11	Brian Jenest	No	Land Planner
		12	Steve Vermillion	✓	Developer
		13	Robbie Lowrance	✓	Realtor (commercial)
		14	Jay Henson	✓	Architect (Ordinance Advisory Board member)
		15	Milton Silver		Industrial Developer
9:45-10:45	Business Groups, Economic Development, Chamber of Commerce, Large Manufacturing Industries, Downtown Property Owners	16	Jill Swain		Huntersville Chamber
		17	Ryan McDaniel	✓	Lake Norman EDC
		18	Bill Russell		Lake Norman Chamber
		19	Charles Guignard		Downtown property owner
		20	Daniel Cedrone		Polytech Industrial (Hwy 21)
		21	Frank Wenz		Kurz (Incoming Industry)
		22	Pippa Brown		Birkdale Village
		23	Mike Riley		Novant Health
		24	Chris McGill		Southwire
		25	Diann Norwood		Burkert Fluid Control Systems
		26	Matthew Roden / KeWanda Thompson	✓	Atrium Health
		27	John Lundsten	✓	Northcross Master Association
11:00-12:00	NCDOT, MPO, Utilities, Town Staff	28	Stuart Basham	✓	NCDOT Division Rep
		29	Neil Burke	✓	CRTPO Program Manager
		30	Bhavana Swayampakala / Eric Howard	✓	Charlotte Water (W & W/W)
		31	Brett Alkins	✓	Energy United
		32	Stephen Trott	✓	Town Engineering Director
		33	Kevin Fox	✓	Town Public Works Director
		34	Randy Welch		Duke Power
		35	Don Mitchell		ElectriCities
12:00-1:00	LUNCH - BROUGHT IN/DELIVERED				
1:15-2:15	Farmers, Stormwater, Environmental Groups, Conservation Groups, Recreation, Tourism	36	Nancy Carter		Mecklenburg County Soil and Water Conservation Vice-Chair
		37	John Searby		Catawba Riverkeeper Foundation (Executive Director)
		38	Michael Jaycocks	✓	Huntersville Parks Director
		39	Dave Cable	✓	Davidson Lands Conservancy
		40	Sharon Wilson	✓	Catawba Land Conservancy
		41	Stewart Gray	✓	Charlotte / Mecklenburg Landmarks Commission
		42	Erin Hostetler	✓	Farmer
		43	E. H. Cook, Jr.		Farmer
		44	Rusty Rozelle	No	Mecklenburg County Water Quality Program Manager
2:30-3:30	Schools and Boards, Char-Meck School System, Private School Representatives, Central Piedmont Community College, Planning Board Reps	45	Rhonda Cheek		School Board representative
		46	Shannon Stein	✓	Lake Norman Charter School Director
		47	Tamara Williams		Community College Rep (CPCC North Dean)
		48	Dr. Matthew Kerlin		Southlake Christian Academy
		49	Karen Bentley		Education Collaborative
		50	Jennifer Davis		Planning Board Chairperson
		51	Acquanetta Edmond	✓	CMS Northwest Learning Community Superintendent
		52	Elaine Powell	✓	District 1 County Commissioner
3:45-4:45	Neighborhood/Unincorporated Community Leaders, Citizen Boards, HOAs, Historic Society Representative	53	Eric Griffin / Tim O'Brien	✓	Birkdale HOA
		54	Mark Wabalas		Wynfield Creek HOA
		55	Kristi Alexander (HOA Management)		Wynfield Forest HOA
		56	Charles Gunter		Winfield Property Owners Club
		57	Daniel Spencer, President		Cedarfield Plantation HOA
		58	Cheryl Westlake, President		Cedarfield Park HOA
		59	Jerry Goedert, President		Cedarfield II HOA
		60	Craig Sandhaus	✓	Skybrook HOA
		61	Brock Zevan		Northstone HOA
		62	Varona Wynn & Guest	✓	Pottstown Community Leader
		63	Randy Poindexter	No	Former Planning Board Member
		64	Sarah McAulay	✓	Former Town Mayor and Commissioner
		65	BJ Caldwell		Pottsown Community Member
		66	JoAnne Miller		ETJ Rep (Former Planning Board / BOA Member)
		67	Bruce Andersen	✓	Community Activist (Former Planning Board Member)
		68	Peter Jacobson	✓	BOA Member and ETJ Resident

Date : 9/4/2019 9:56:57 AM
From : "Dave Hill" dhill@huntersville.org
To : "Amy Munger" Amymmunger@gmail.com, "Andrew Coppola" avcoppola1@gmail.com, "Andrew Stout" stoutae@mac.com, "Andy Yates" andyyates04@icloud.com, "Arthur T. Rouse" artrouselkn@gmail.com, "Barry Carter" bkcarter@fairpoint.net, "Chris Edwards" MYT59T@GMAIL.COM, "Chrissy Levine" Chrissy.john@gmail.com, "Christian Rowlands" christian.rowlands@gmail.com, "Cynthia Martin" clenoremartin@gmail.com, "Dan Murphy" dan@themurphyfamily.online, "Debi Thomas" debithomasdesigns@yahoo.com, "Dionne Stephens" dionnestephens@live.com, "Elisabeth Richardson" elis.richardson@gmail.com, "Emily Santillo" ewsantillo@gmail.com, "EmmettDonelson" ewdonelson@yahoo.com, "Eric Rowell" ericwrowell@gmail.com, "ErinGillespie" erin.gillespie@gmail.com, "Gale Wactor" gale.wactor@gmail.com, "George Solomon" wallst71@gmail.com, "Holt Hathaway" holthathaway@att.net, "Ioulia Link" ioulia-link@ncsecu.org, "James Chandless" JIMCHANDLESS@GMAIL.COM, "Jessica Paulo" JessicaMariePaulo@gmail.com, "Joanna Shook" joannashook@gmail.com, "Jocelyn Negron-Rios" mariposalatina24@hotmail.com, "John Carbonell" johnjcarbonell@hotmail.com, "John Forehand" forehandjt@gmail.com, "Joshua Gross" joshgross7@yahoo.com, "Joshua Helm" mrhelm33@gmail.com, "Kacy Suther" Kacy.Suther@gmail.com, "Kaitlyn Sisson" kait.sisson@gmail.com, "Kim Aichele" kdaichele@me.com, "Kristen Ingram" Ingram.Kristen@yahoo.com, "Marianne Thomas" MMTHOMAS0502@gmail.com, "Mary Lou Webb" marylou.webb@nestrealty.com, "Michael J Quinlan" mquinlan@twc.com, "Randi Bergey" rjbergey4@gmail.com, "Randy Brawley" Randy.Brawley@WiseOakConsulting.com, "Ross Boner" rboner@gmail.com, "Scott Harrington" scottharrington1808@gmail.com, "ScottMumma" Scott_Mumma@yahoo.com, "Scott Sittler" SCOTTSITTLER@GMAIL.COM, "Scott Thomas" scottthomas@global.t-bird.edu, "Susan Allee" Allee.sj@gmail.com, "Terra Mills" agentterra@gmail.com, "Tim Bender" Tbender@edificeinc.com, "Victoria Jankoski" cebule@hotmail.com
Cc : "Jack Simoneau" jsimoneau@huntersville.org
Subject : Steering Committee Appointments Announced Last Night
Attachment : Steering Committee Resolution - Unofficial 09032019.pdf;

Good Morning –
The Huntersville Town Board approved a resolution yesterday evening, creating the Community Plan Update Steering Committee, describing how the Committee will function, and making 15 appointments. An unofficial copy of the resolution is attached. Appointees will be contacted shortly to begin the process.

For those of you who were not appointed, I would like to add your name to a contact list for the project. You'll receive notifications of meetings and events, and hopefully you will continue to participate in the Plan Update. Also, we would gratefully accept any help in spreading the word about the project. If you do not wish to be on the contact list, please let me know.

To all of you, the Town Board and staff very much appreciate your interest in the Plan Update and your willingness to serve your community.

Thanks very much,
Dave

Dave Hill
Senior Planner
Town of Huntersville, NC
PO Box 664
Huntersville, NC 28070

(704) 766-2213
dhill@huntersville.org

RESOLUTION TO CREATE THE HUNTERSVILLE COMMUNITY PLAN STEERING COMMITTEE

WHEREAS, the Huntersville 2030 Community Plan was adopted in 2011, and the Town of Huntersville Board of Commissioners has determined that the Plan should be updated, and

WHEREAS, the Town of Huntersville Board of Commissioners has decided to create a Community Plan Update Steering Committee to serve as an advisory board to the Town of Huntersville Planning Board and Board of Commissioners, and

WHEREAS, during the months of July and August 2019, residents of the Town of Huntersville were notified of the opportunity to volunteer and were recruited to complete an application to be appointed and serve on the Steering Committee, and

WHEREAS, upon appointment to the Steering Committee, members will be asked to work with Town staff and professional consultants during the development of the Community Plan Update, including efforts to encourage public participation and engagement during the project;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN OF HUNTERSVILLE BOARD OF COMMISSIONERS AS FOLLOWS:

1. There is hereby created the Huntersville Community Plan Update Steering Committee.

2. The purpose of creating the Huntersville Community Plan Update Steering Committee is to serve as an advisory board to the Town of Huntersville Planning Board and Board of Commissioners until such time as the Plan Update is adopted by the Board of Commissioners.

3. The Steering Committee consists of fifteen (15) members, who are residents of the Town of Huntersville and appointed by the Town of Huntersville Board of Commissioners. The appointees have been selected from the pool of volunteer applicants interested in serving on the Committee, and include the following members:

Unofficial Copy

1) Kim Aichele
2) Time Bender
3) Ross Boner
4) Randy Brawley
5) John Carbonell
6) Chris Edwards
7) John Forehand
8) Erin Gillespie
9) Scott Harrington
10) Joshua Helm
11) Kristen Ingram
12) Dan Murphy
13) Eric Rowell
14) Kaitlyn Sisson
15) George Solomon

4. The Steering Committee will meet at least eight (8) times during the project, with an anticipated timeframe extending from September 2019 through September 2020, subject to change. The Planning Director shall have the authority to call the meetings of the Committee, which will be called and advertised as a special-called meeting, and to set the agenda for each meeting as part of the special-called meeting notice. Only items of business specified in the special-called meeting notice may be conducted at each meeting.

5. The Steering Committee will elect a Chairperson from its membership. The Chairperson will lead meetings, manage discussion in a civil and orderly fashion, and coordinate the making of decisions by the Committee, whether by consensus or by a motion made, seconded and approved by majority vote.

6. In order for the Committee to carry out its responsibilities, it is necessary for members to attend the meetings. If a member is absent for two (2) meetings, the Committee may request that the member be replaced by the Town Board of Commissioners.

Unofficial Copy

7. Meetings will be advertised and conducted in accordance with the North Carolina Open Meetings Law. Minutes shall be kept for each meeting.
8. Upon adoption of the Community Plan Update, the Huntersville Community Plan Update Steering Committee may be dissolved by the Board of Commissioners.
9. The Huntersville Town Board of Commissioners is deeply appreciative of the spirit of volunteerism and community interest shown by the Steering Committee Members, and of all the residents who applied to serve on the Committee.

Adopted this the 3rd day of September, 2019.

ATTEST:

_____ _____

Janet Pierson, Town Clerk John Aneralla, Mayor

Approved as to form:

_____

Angela Beeker, Town Attorney

Unofficial Copy

Date : 10/15/2019 4:53:38 PM
From : "Dave Hill" dhill@huntersville.org
To : "Chris Edwards" MYT59T@GMAIL.COM, "Dan Murphy" dan@themurphyfamily.online, "Eric Rowell" ericwrowell@gmail.com, "Erin Gillespie" erin.gillespie@gmail.com, "George Solomon" wallst71@gmail.com, "JohnCarbonell" johnjcarbonell@hotmail.com, "John Forehand" forehandjt@gmail.com, "Joshua Helm" mrhelm33@gmail.com, "Kaitlyn Sisson" kait.sisson@gmail.com, "Kim Aichele" kdaichele@me.com, "Kristen Ingram" Ingram.Kristen@yahoo.com, "Randy Brawley" Randy.Brawley@WiseOakConsulting.com, "Ross Boner" rboner@gmail.com, "Scott Harrington" scottharrington1808@gmail.com, "Tim Bender" Tbender@edificeinc.com
Cc : "Jack Simoneau" jsimoneau@huntersville.org, "Jake Petrosky(jpetrosky@stewartinc.com)" jpetrosky@stewartinc.com
Subject : Steering Committee Chairperson Election

Good afternoon –

As discussed on October 1st, the Steering Committee agenda for October 30th will include the election of a chairperson. The chairperson has 3 major functions: (1) preside over meetings and maintain efficient meeting progress, (2) coordinate future agendas with staff and the consultant team, and (3) conduct Committee voting for approval of meeting minutes and during the hopefully rare occasion when a substantive Committee vote is warranted (remember we want to reach consensus wherever possible). It would be helpful if the Chairperson has had previous experience working with or leading group working meetings.

Scott Harrington came up with a good idea (thanks) to prepare for the Chairperson election:

"Just a suggestion for your consideration regarding the informed selection of a Steering Committee chairperson. Consider sending an email to our committee members soliciting the names and biographical sketches of the persons who would be open to serving as the "Chair" of the Steering Committee early next week. Collect the names and bios of the willing and send them out to the committee in advance of our 10/30 meeting. The benefit of this tact is to give our members an opportunity to consider our candidate choice(s) privately. A second plus is that the voting process on 10/30 should go swiftly."

This idea is worth pursuing. If you are interested in serving as the Chair, please send me a 1-page biographical sketch no later than Wednesday, October 23rd (EOB). I will then send out the bios of all interested candidates to the entire Committee on October 24th. I would ask that you do not contact other Committee members to discuss the Chairperson election. All discussion and deliberations should occur on October 30th.

If you have any questions or comments, please let me know.

Thanks,
Dave

Dave Hill
Senior Planner
Town of Huntersville, NC
PO Box 664
Huntersville, NC 28070

(704) 766-2213
dhill@huntersville.org

Date : 10/24/2019 9:17:12 AM
From : "Dave Hill" dhill@huntersville.org
To : "Chris Edwards" MYT59T@GMAIL.COM, "Dan Murphy" dan@themurphyfamily.online, "Eric Rowell" ericwrowell@gmail.com, "Erin Gillespie" erin.gillespie@gmail.com, "George Solomon" wallst71@gmail.com, "JohnCarbonell" johnjcarbonell@hotmail.com, "John Forehand" forehandjt@gmail.com, "Joshua Helm" mrhelm33@gmail.com, "Kaitlyn Sisson" kait.sisson@gmail.com, "Kim Aichele" kdaichele@me.com, "Kristen Ingram" Ingram.Kristen@yahoo.com, "Randy Brawley" Randy.Brawley@WiseOakConsulting.com, "Ross Boner" rboner@gmail.com, "Scott Harrington" scottharrington1808@gmail.com, "Tim Bender" Tbender@edificeinc.com
Cc : "Jack Simoneau" jsimoneau@huntersville.org
Subject : Steering Committee Chairperson
Attachment : Brief Bio John J Carbonell 10232019.pdf;

Good Morning –
John Carbonell submitted a brief bio in the interest of serving as Chairperson. His bio is the only one received so far.

The election will be on your agenda for next Wednesday's meeting. Hope to see you there.

Dave

Dave Hill
Senior Planner
Town of Huntersville, NC
PO Box 664
Huntersville, NC 28070

(704) 766-2213
dhill@huntersville.org

Brief Bio

John J Carbonell

Johnjcarbonell@hotmail.com

https://www.linkedin.com/in/johnjcarbonell/

770-335-6153

Professional

John is a customer focused National Account Manager with an entrepreneurial spirit. He has extensive sales experience and a proven track record with CPG products that include market leaders Cleva North America, Husqvarna Group and Scotts/Miracle Gro. He has cultivated large national accounts including Sears, The Home Depot, and Lowe's. His expertise lies in customer relationship management, sales management, financial analysis, product development, collaborative selling, and leading cross-functional teams. John has been successful in bringing new products and concepts to the marketplace, which have increased top line sales and bottom-line revenue.

Personal

John and his wife, Karen, moved to Huntersville in the spring of 2009. They currently reside is the Gilead Ridge subdivision. Both are very active in the community. John is has served as a board member for the Gilead Ridge HOA and is currently volunteering his time as a mentor for Innovate Charlotte as well as leading the Executive Anonymous Networking Group. Additionally, he is a graduate of Huntersville 101. Karen volunteers twice a week at the CMPD Animal Control Center. In his spare time, John enjoys reading, biking, yoga, and various outdoor activities.

Education

BS University of Pittsburg at Johnstown

MBA Crummer Graduate School of Business, Rollins College

Summary

John's easy-going personality and experience leading cross-functional teams makes him a strong candidate for the position of Steering Committee chairperson.

Date : 11/14/2019 3:35:31 PM
From : "Dave Hill" dhill@huntersville.org
To : "Chris Edwards" MYT59T@GMAIL.COM, "Dan Murphy" dan@themurphyfamily.online, "Eric Rowell" ericwrowell@gmail.com, "Erin Gillespie" erin.gillespie@gmail.com, "George Solomon" wallst71@gmail.com, "JohnCarbonell" johnjcarbonell@hotmail.com, "John Forehand" forehandjt@gmail.com, "Joshua Helm" mrhelm33@gmail.com, "Kaitlyn Sisson" kait.sisson@gmail.com, "Kim Aichele" kdaichele@me.com, "Kristen Ingram" Ingram.Kristen@yahoo.com, "Randy Brawley" Randy.Brawley@WiseOakConsulting.com, "Ross Boner" rboner@gmail.com, "Scott Harrington" scottharrington1808@gmail.com, "Tim Bender" Tbender@edificeinc.com
Cc : "Jack Simoneau" jsimoneau@huntersville.org, "Jake Petrosky(jpetrosky@stewartinc.com)" jpetrosky@stewartinc.com, "Jackie Huffman" jhuffman@huntersville.org, "Bobby Williams" bwilliams@huntersville.org, "Janet Pierson" jpierson@huntersville.org
Subject : Steering Committee Meeting #2: January 15, 2020
Attachment : image001.png;

Good Afternoon –
Thanks to everyone for responding to the Doodle Poll.

We can now confirm that the next Steering Committee meeting will be on Wednesday, January 15, 2019, 6:30 – 8:30 PM, at the Huntersville Town Hall.

We will try to send any additional information that will help to make the meeting more effective between now and then.

Thanks for your time,
Dave

Dave Hill
Senior Planner
Project Manager, Huntersville 2040
Town of Huntersville, NC
PO Box 664
Huntersville, NC 28070

(704) 766-2213
dhill@huntersville.org

Huntersville Community Plan
H 2040
LOOKING FORWARD
THINKING BACK
Huntersville2040.com

Date : 10/3/2019 11:46:59 AM
From : "Dave Hill" dhill@huntersville.org
To : "Chris Edwards" MYT59T@GMAIL.COM, "Dan Murphy" dan@themurphyfamily.online, "Eric Rowell" ericwrowell@gmail.com, "Erin Gillespie" erin.gillespie@gmail.com, "George Solomon" wallst71@gmail.com, "JohnCarbonell" johnjcarbonell@hotmail.com, "John Forehand" forehandjt@gmail.com, "Joshua Helm" mrhelm33@gmail.com, "Kaitlyn Sisson" kait.sisson@gmail.com, "Kim Aichele" kdaichele@me.com, "Kristen Ingram" Ingram.Kristen@yahoo.com, "Randy Brawley" Randy.Brawley@WiseOakConsulting.com, "Ross Boner" rboner@gmail.com, "Scott Harrington" scottharrington1808@gmail.com, "Tim Bender" Tbender@edificeinc.com
Cc : "Jack Simoneau" jsimoneau@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "Bobby Williams" bwilliams@huntersville.org, "Jake Petrosky (jpetrosky@stewartinc.com)" jpetrosky@stewartinc.com, "CindySzwarckop (cszwarckop@stewartinc.com)" cszwarckop@stewartinc.com
Subject : Steering Committee Meeting Materials - October 1st Orientation Session
Attachment : Steering Committee Mtg Agenda 10012019.pdf;Steering Committee Mtg Minutes 10012019.pdf;PPT - 2019 Steering Committee Orientation 10012019.pdf;Scope of Work - Steering Committee Copy 10012019.pdf;Steering Committee Contact Info 09172019.pdf;

Good Morning –

Thanks to all of you who were able to attend the October 1st Orientation session. Meeting materials are attached for your review. If any of the members who couldn't attend, I'd be happy to set up a time to meet and answer any questions you might have. I have also attached draft meeting minutes – please let me know if any revisions need to be made.

Please note that our next meeting is set for **Wednesday, October 30, 2019, at 6:30 PM at the Huntersville Town Hall**.

Between now and October 30th, I will provide more information as it becomes available. In the near future, I'm hoping we'll be able to post Committee information on the project website, but for the time being, e-mails will be used.

Again, thanks for your time. Please let me know if you have any questions or comments.

Dave

Dave Hill
Senior Planner
Town of Huntersville, NC
PO Box 664
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(704) 766-2213
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Huntersville Community Plan Update

Steering Committee Orientation Meeting

Tuesday, October 1, 2019
6:00 – 8:00 PM
Huntersville Town Hall
101 Huntersville-Concord Rd.
Huntersville, NC 28078

AGENDA

1. Welcome & Introductions

2. Comprehensive Planning Presentation
    a. Planning in North Carolina
    b. Huntersville Plans
    c. Timeline of Development
    d. The Current Plan

3. Steering Committee Background
    a. Functions
    b. Scope of Work & Schedule
    c. Suggested Governance
    d. Discussion Items

4. Committee Discussion

5. Adjourn

Huntersville Community Plan Update

Steering Committee Orientation Meeting

Tuesday, October 1, 2019
6:00 – 8:00 PM
Huntersville Town Hall
101 Huntersville-Concord Rd.
Huntersville, NC 28078

Meeting Minutes

A. Call to Order

Steering Committee Members in Attendance: Kim Aichele, Tim Bender, Ross Boner, John Carbonell, Chris Edwards, John Forehand, Scott Harrington, Joshua Helm, Kristen Ingram, Dan Murphy, George Solomon
Steering Committee Members Absent: Randy Brawley, Erin Gillespie, Eric Rowell, Kaitlyn Sisson
Staff Members in Attendance: Jack Simoneau, Dave Hill, Anthony Roberts, Jackie Huffman, Bill Coxe
Meeting Hand-Out Materials (Attached): Meeting Agenda, Resolution R-2019-18 (Creation of and appointments to the Steering Committee), Steering Committee Contact Information List, 10/01/2019 Steering Committee PowerPoint presentation, and Community Plan Scope of Work.

B. Welcome & Introductions

The meeting started at 6:00 PM. Dave Hill, Sr. Planner and Project Manager, opened the meeting and welcomed the Steering Committee Members to the orientation session. Each of the Members introduced themselves, provided a brief description of their background, and stated the reason(s) they wanted to serve on the Steering Committee.

C. Comprehensive Planning Presentation

Jack Simoneau, Planning Director, provided a PowerPoint presentation about comprehensive planning – state legislation that enables municipalities to adopt plans and implement zoning, the history of Huntersville's plans, the impact the Town's plans and related zoning regulations have had on development over the years, and a summary of the major elements of the current 2030 Community Plan.

D. Steering Committee Background

Dave Hill resumed the PowerPoint presentation by highlighting the Steering Committee. He summarized work on the Plan Update that started in early 2019, including the January 2019 Town Board retreat where discussion on the Plan began. He outlined the Committee's functions, said that the election of a Committee chairperson would be placed on the Committee' next meeting agenda, briefly mentioned the scope of work and schedule for the project, provided some governance suggestions, and closed with some discussion items to open Committee discussion.

E. Committee Discussion

One the first items discussed was the Committee's preferences regarding meeting times and dates. The following decisions were made by Committee consensus:

DRAFT

1. The Committee was informed that the first visit by the consultant team would likely be October 29th and 30th. The Committee agreed that it would prefer to meet on Wednesday, October 30th, at 6:30 – 8:30 PM. This would allow the consultant to report out on progress during their visit.

2. The Committee agreed that future meeting guidelines would be as follows: Meet only on Tuesdays, Wednesdays, or Thursdays, with meetings to be during evening hours (most of the Members in attendance indicated that they work during daytime hours). Meeting location was not discussed extensively, but most of the Members present were satisfied that Town Hall was a reasonable place.

Other Committee Discussion Items

1. Committee Members asked for a project contact list that would include both Town Staff and consultant information. Dave Hill is the Project Manager and should be the first point of contact for Committee Members. A contact list for all staff and consultant project participants will be provided to the Committee in the near future.

2. Committee members were asked to start thinking about electing a chairperson during the meeting on October 30th. The functions of the chairperson were discussed (see PowerPoint presentation).

3. Staff mentioned that a project website will be created, with a link to the Town's main website page. The project website will build slowly, with the intent to include: an announcement that the Plan Update is about to begin, a place for people to register to receive notifications of meetings, events, and review documents, an archive library for older documents such as past Community Plans adopted by the Town, a place to share comments, and a placeholder for future citizen surveys. More traditional media, such as fliers and newsletters, were also mentioned as a way to communicate with those without internet connectivity.

4. The Committee was asked to think about ways to encourage public participation during the development of the Plan Update. One thought was to print business cards with the project logo, website address, and other primary information. Committee members can then hand the cards out to anyone interested. This idea will be pursued by staff. Another idea was to buy magnets with project information (Like refrigerator magnets). Another idea was to prepare a table exhibit that could be set up at community events to introduce the project and provide contact information. Staff asked that any additional ideas be e-mailed to Dave Hill as the consultants prepare a public engagement plan (which will be presented to the Committee in the future).

5. Dave Hill offered to attend neighborhood, HOA, civic group, business association, or other meetings to provide information about the plan Update and how to get involved.

6. The Committee discussed several topics that might emerge as major issues during the Plan Update, and identified some issues of interest to them individually.

F. Adjourn

The meeting adjourned at 7:45 PM.

DRAFT

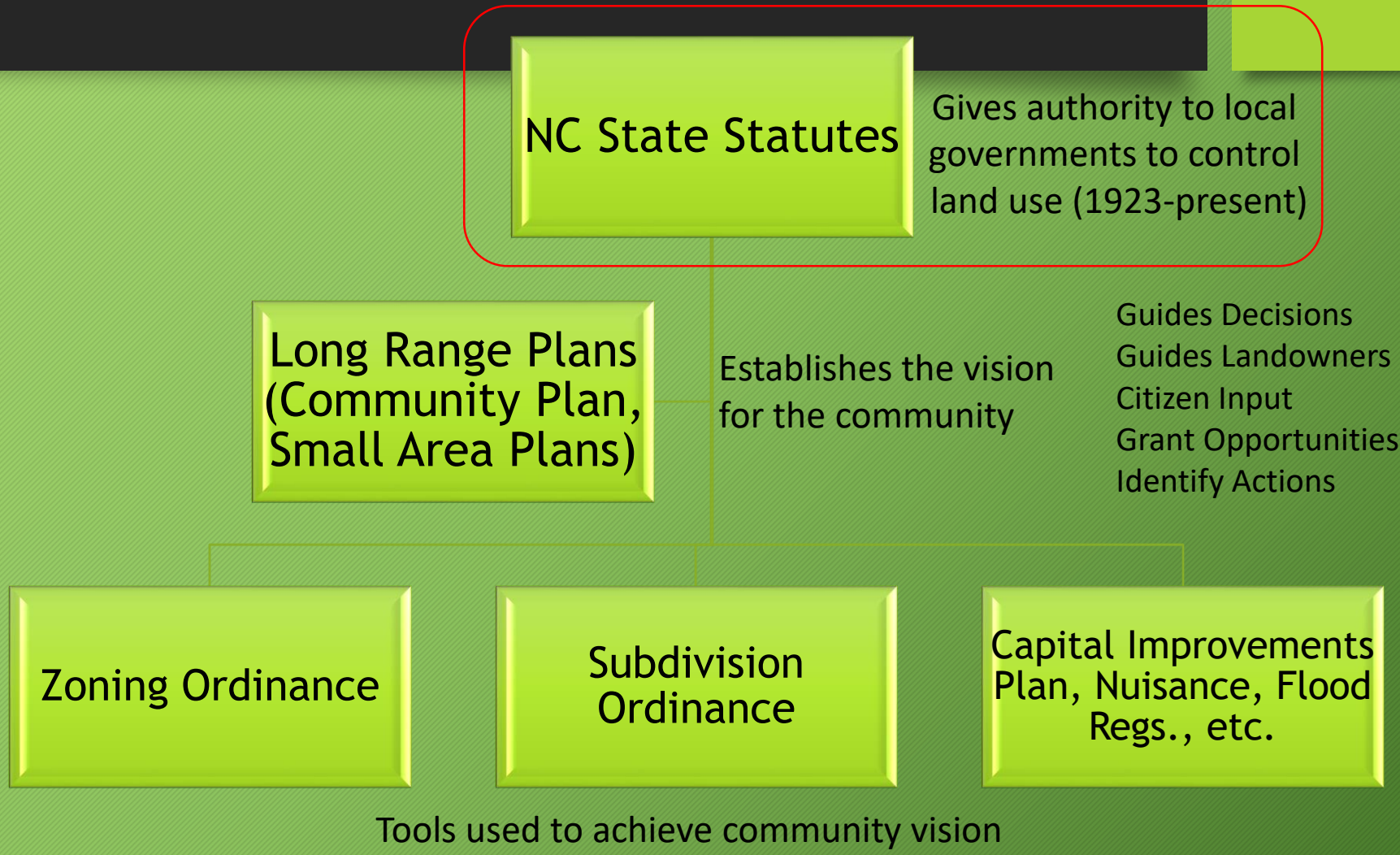
Town of Huntersville
Community Plan Update

Huntersville Community Plan
HP 2040
THINKING BACK
LOOKING FORWARD

Steering Committee Orientation Meeting

October 1, 2019

Planning in North Carolina



NC General Statutes: Current Law

§ 160A-381. Grant of power. (a) For the purpose of promoting health, safety, morals, or the general welfare of the community, any city may adopt zoning and development regulation ordinances. These ordinances may be adopted as part of a unified development ordinance or as a separate ordinance. A zoning ordinance may regulate and restrict the height, number of stories and size of buildings and other structures, the percentage of lots that may be occupied, the size of yards, courts and other open spaces, the density of population, the location and use of buildings, structures and land. The ordinance shall provide density credits or severable development rights for dedicated rights-of-way pursuant to G.S. 136-66.10 or G.S. 136-66.11.

§ 160A-383. Purposes in view.

(a) Zoning regulations shall be made in accordance with a comprehensive plan.

(b) Prior to adopting or rejecting any zoning amendment, the governing board shall adopt one of the following statements which shall not be subject to judicial review:

(1) A statement approving the zoning amendment and describing its consistency with an adopted comprehensive plan and explaining why the action taken is reasonable and in the public interest.

(2) A statement rejecting the zoning amendment and describing its inconsistency with an adopted comprehensive plan and explaining why the action taken is reasonable and in the public interest.

(3) A statement approving the zoning amendment and containing at least all of the following:

a. A declaration that the approval is also deemed an amendment to the comprehensive plan. The governing board shall not require any additional request or application for amendment to the comprehensive plan.

b. An explanation of the change in conditions the governing board took into account in amending the zoning ordinance to meet the development needs of the community.

c. Why the action was reasonable and in the public interest.

NC General Statutes: Effective 01/01/2021

"§ 160D-5-1. Plans.

(a) Preparation of Plans and Studies. – As a condition of adopting and applying zoning regulations under this Chapter, a local government shall adopt and reasonably maintain a comprehensive plan that sets forth goals, policies, and programs intended to guide the present and future physical, social, and economic development of the jurisdiction.

A comprehensive plan is intended to guide coordinated, efficient, and orderly development within the planning and development regulation jurisdiction based on an analysis of present and future needs. Planning analysis may address inventories of existing conditions and assess future trends regarding demographics and economic, environmental, and cultural factors. The planning process shall include opportunities for citizen engagement in plan preparation and adoption. In addition to a comprehensive plan, a local government may prepare and adopt such other plans as deemed appropriate. This may include, but is not limited to, land-use plans, small area plans, neighborhood plans, hazard mitigation plans, transportation plans, housing plans, and recreation and open space plans. If adopted pursuant to the process set forth in this section, such plans shall be considered in review of proposed zoning amendments.

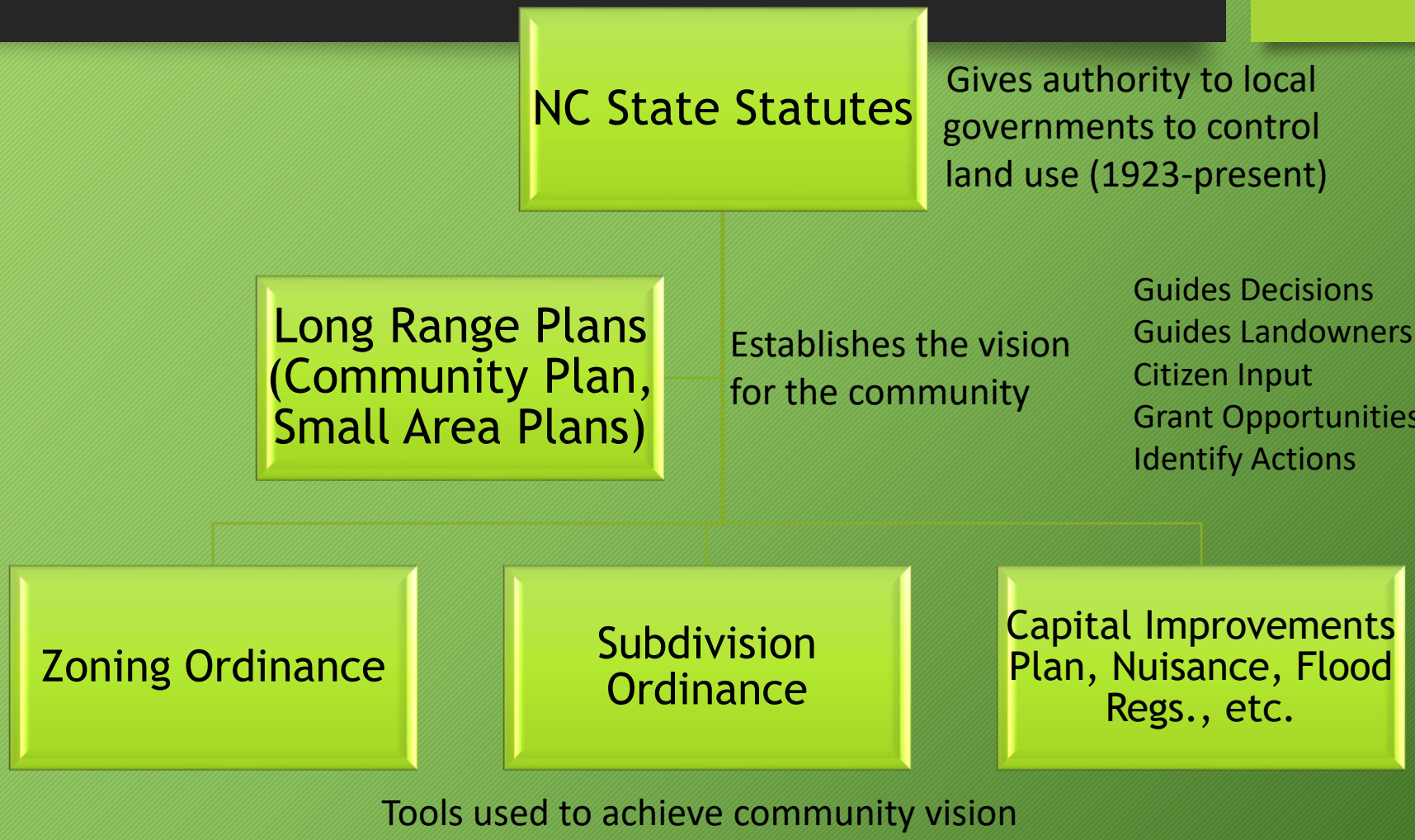
NC General Statutes: Effective 01/01/2021 *(con.)*

(b) **Contents.** – A comprehensive plan may, among other topics, address any of the following as determined by the local government:

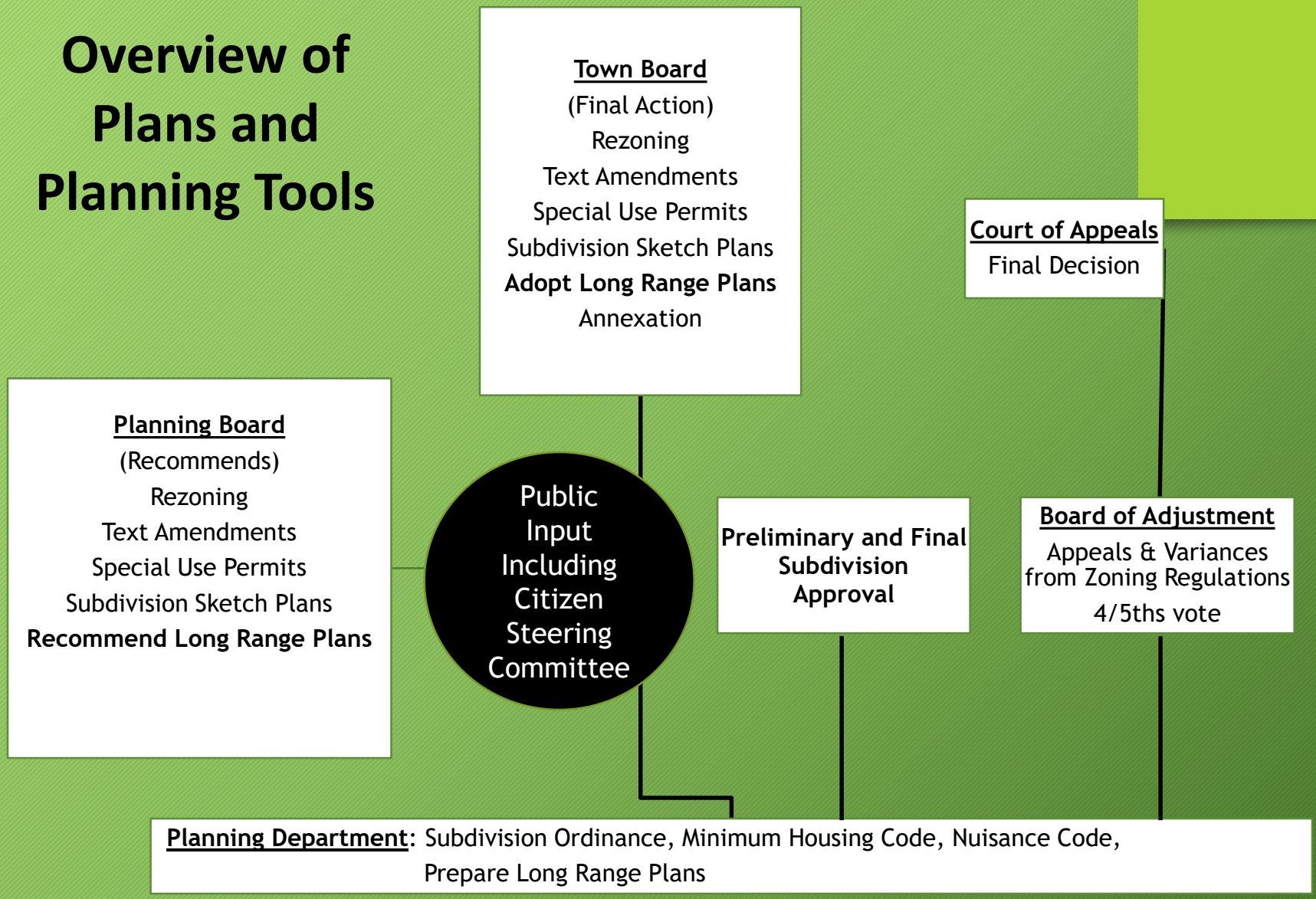
(1) Issues and opportunities facing the local government, including consideration of trends, values expressed by citizens, community vision, and guiding principles for growth and development.
(2) The pattern of desired growth and development and civic design, including the location, distribution, and characteristics of future land uses, urban form, utilities, and transportation networks.
(3) Employment opportunities, economic development, and community development.
(4) Acceptable levels of public services and infrastructure to support development, including water, waste disposal, utilities, emergency services, transportation, education, recreation, community facilities, and other public services, including plans and policies for provision of and financing for public infrastructure.
(5) Housing with a range of types and affordability to accommodate persons and households of all types and income levels.
(6) Recreation and open spaces.
(7) Mitigation of natural hazards such as flooding, winds, wildfires, and unstable lands.
(8) Protection of the environment and natural resources, including agricultural resources, mineral resources, and water and air quality.
(9) Protection of significant architectural, scenic, cultural, historical, or archaeological resources.
(10) Analysis and evaluation of implementation measures, including regulations, public investments, and educational programs.

(c) Adoption and Effect of Plans. – Plans shall be adopted by the governing board with the advice and consultation of the planning board. Adoption and amendment of a comprehensive plan is a legislative decision and shall follow the process mandated for zoning text amendments set by G.S. 160D-6-1. Plans adopted under this Chapter may be undertaken and adopted as part of or in conjunction with plans required under other statutes, including, but not limited to, the plans required by G.S. 113A-110. Plans adopted under this Chapter shall be advisory in nature without independent regulatory effect. Plans adopted under this Chapter do not expand, diminish, or alter the scope of authority for development regulations adopted under this Chapter. Plans adopted under this Chapter shall be considered by the planning board and governing board when considering proposed amendments to zoning regulations as required by G.S. 160D-6-4 and G.S. 160D-6-5.

Planning in North Carolina



Overview of Plans and Planning Tools



Proper Planning Requires Meaningful Citizen Input

Huntersville Plans

Huntersville has been remarkably consistent in updating its Community Plans every 7-9 years.

1981 Huntersville Land Development Plan
(Centralina Council of Governments)

1989 Original Huntersville Town Community Plan

1992 Charlotte-Mecklenburg County North District Plan

1995 Huntersville Community Plan

2003 Huntersville Community Plan Update

2011 Huntersville Community Plan Update

2019 Huntersville Community Plan Update

Timeline of Development in Huntersville: 1990 -96

- **1990 POPULATION 3,014 people**
- Small zoning jurisdiction boundaries; conventional zoning
- 1995 Huntersville Community Plan
- 1996 Revised Huntersville Zoning Ordinance – form-based code (buildings front street or open space, connected streets; sidewalks both sides of streets, mixed uses)

Town's Long Range Vision

HUNTERSVILLE COMMUNITY PLAN RECOMMENDATIONS

HUNTERSVILLE BOARD OF COMMISSIONERS ADOPTED SEPTEMBER 5, 1995

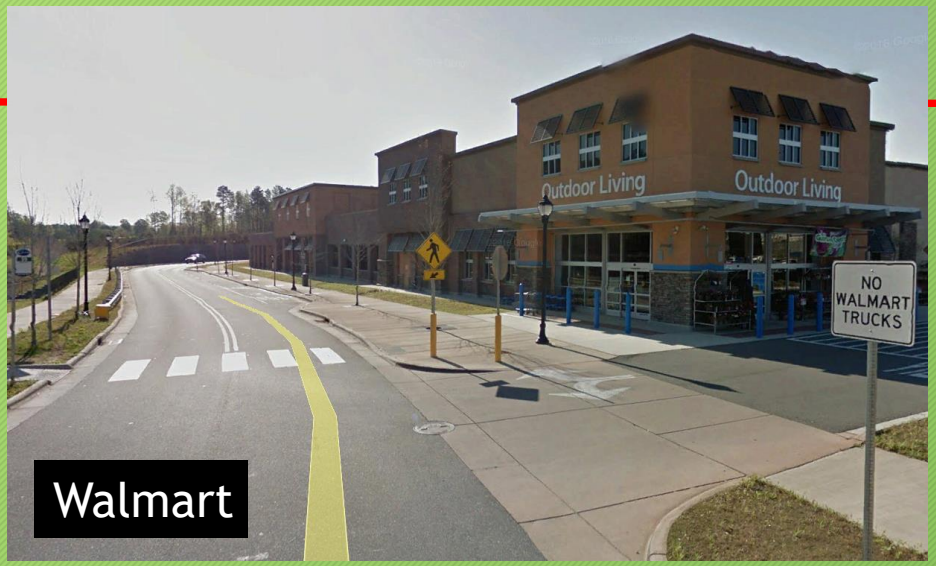
- Buildings Should Front Street; street is public realm and should be aesthetically attractive; parking on side and rear
- Connected Streets
- Mixture of Land Uses
- Intense Development Between I-77 and NC 115 Corridor & lower intensity east & west
- Redevelop downtown as walkable mixed use center
- Multimodal streets (vehicles, bicycles, pedestrians, transit)

Conventional Zoning Pre-1996

- Separation of Land Uses
- Buildings Front Parking Lots
- Streets Do Not Interconnect

Huntersville Form Based Code

- Mixture of Land Uses
- Buildings Front Streets;
- On-Street Parking
- Streets Interconnect With Adjoining Lots



Walmart

Harris Teeter

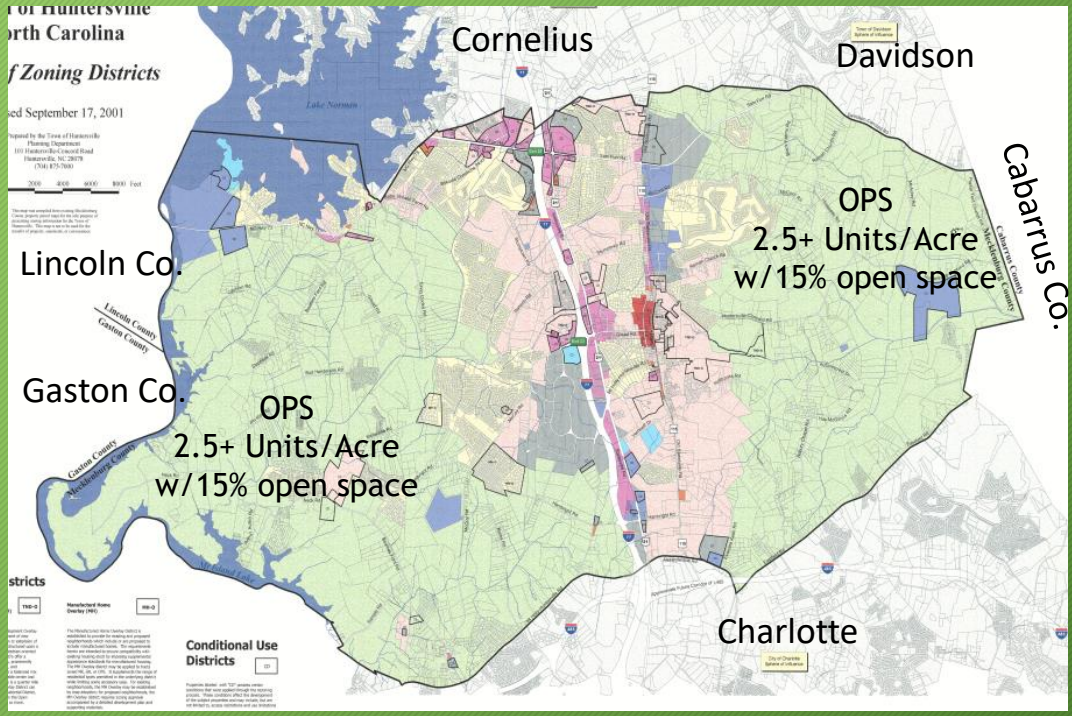
AAA Auto

NC DMV

Birkdale Village: Form Based Zoning Code

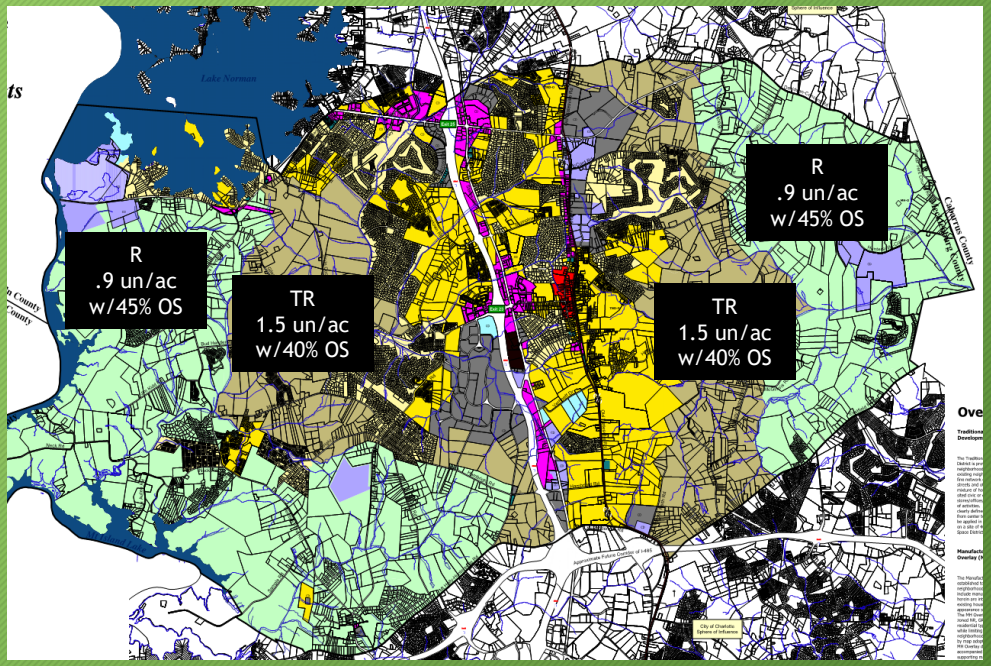
Timeline of Development in Huntersville: 1990-2000

- **1990 POPULATION 3,014 people**
- Small zoning jurisdiction boundaries; conventional zoning
- 1995 Huntersville Community Plan
- 1996 Revised Huntersville Zoning Ordinance – form-based code (buildings front street or open space, connected streets; sidewalks both sides of streets, mixed uses)
- 1997 Huntersville expands zoning jurisdiction to sphere of influence (63 sq. mi.)
- **2000 POPULATION 24,960**



Timeline of Development in Huntersville: 1990 - 2003

- **1990 POPULATION 3,014 people**
- Small zoning jurisdiction boundaries; conventional zoning
- 1995 Huntersville Community Plan
- 1996 Revised Huntersville Zoning Ordinance – form-based code (buildings front street or open space, connected streets; sidewalks both sides of streets, mixed uses)
- 1997 Huntersville expands zoning jurisdiction to sphere of influence (63 sq. mi.)
- **2000 POPULATION 24,960**
- 2002-2003: Huntersville updates the Community Plan keeping the same vision for development along I-77 NC 115 but lower intensity in OPS (change to Rural & Transitional); amend Zoning and Subdivision Ordinance



- Lighting Standards
- Tree Preservation Standards
- Water Quality

Timeline of Development in Huntersville: 1990 - 2011

- **1990 POPULATION 3,014 people**
- Small zoning jurisdiction boundaries; conventional zoning
- 1995 Huntersville Community Plan
- 1996 Revised Huntersville Zoning Ordinance – form-based code (buildings front street or open space, connected streets; sidewalks both sides of streets, mixed uses)
- 1997 Huntersville expands zoning jurisdiction to sphere of influence (63 sq. mi.)
- **2000 POPULATION 24,960**
- 2002-2003: Huntersville updates the Community Plan keeping the same vision for development along I-77 NC 115 but lower intensity in OPS (change to Rural & Transitional); amend Zoning and Subdivision Ordinance
- **2010 POPULATION: 46,773 (2,994 ETJ)**
- **2011 Huntersville Updates the Community Plan**

Town of Huntersville, NC
Population Estimates & Projections

Updated 1/28/2019

2010 - 2030

NC State Demographer Official Estimates | *Population Estimates / ToH Planning Department*

	2010 Census	2011[1]	2012[1]	2013[1]	2014[1]	2015[1]	2016[1]	2017[1]	2018[2]	2019[3]	2020[4]	2030[5]
Annual Growth Rate (Town + ETJ)		3.4%	3.3%	4.0%	2.8%	2.6%	3.2%	3.9%	3.5%	1.9%	2.8%	
Town Limits	46,773	48,463	50,141	52,278	53,821	55,279	57,145	59,494	61,657	62,836	64,665	82,555
Annual Pop. Increase (town limits)		*1,690*	*1,678*	*2,137*	*1,543*	*1,458*	*1,866*	*2,349*	*2,163*	*1,179*	*1,829*	-
ETJ[6]	2,994	2,997	3,005	3,013	3,024	3,043	3,064	3,078	3,105	3,125	3,147	3,297
Annual Pop. Increase (ETJ)		*3*	*8*	*8*	*11*	*19*	*21*	*14*	*27*	*20*	*22*	-
TOTAL	49,767	51,460	53,146	55,291	56,845	58,322	60,209	62,572	64,762	65,961	67,812	85,852

Long Range Planning for Entire Jurisdiction

Town of Huntersville

2030 Community Plan

Adopted by
Town Board of Commissioners on
June 20, 2011

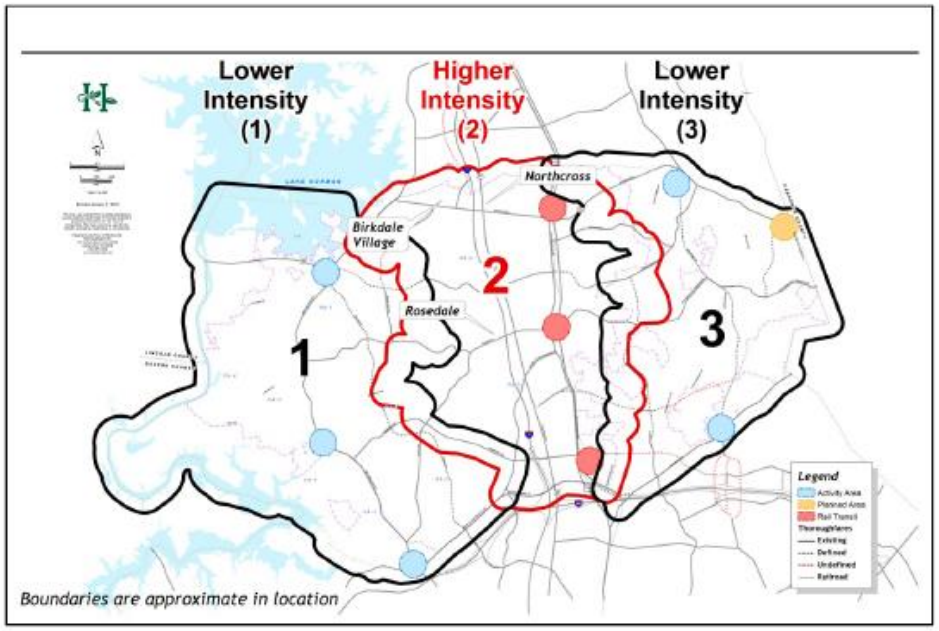
Town Limits & ETJ

Town of Huntersville Vision Statement

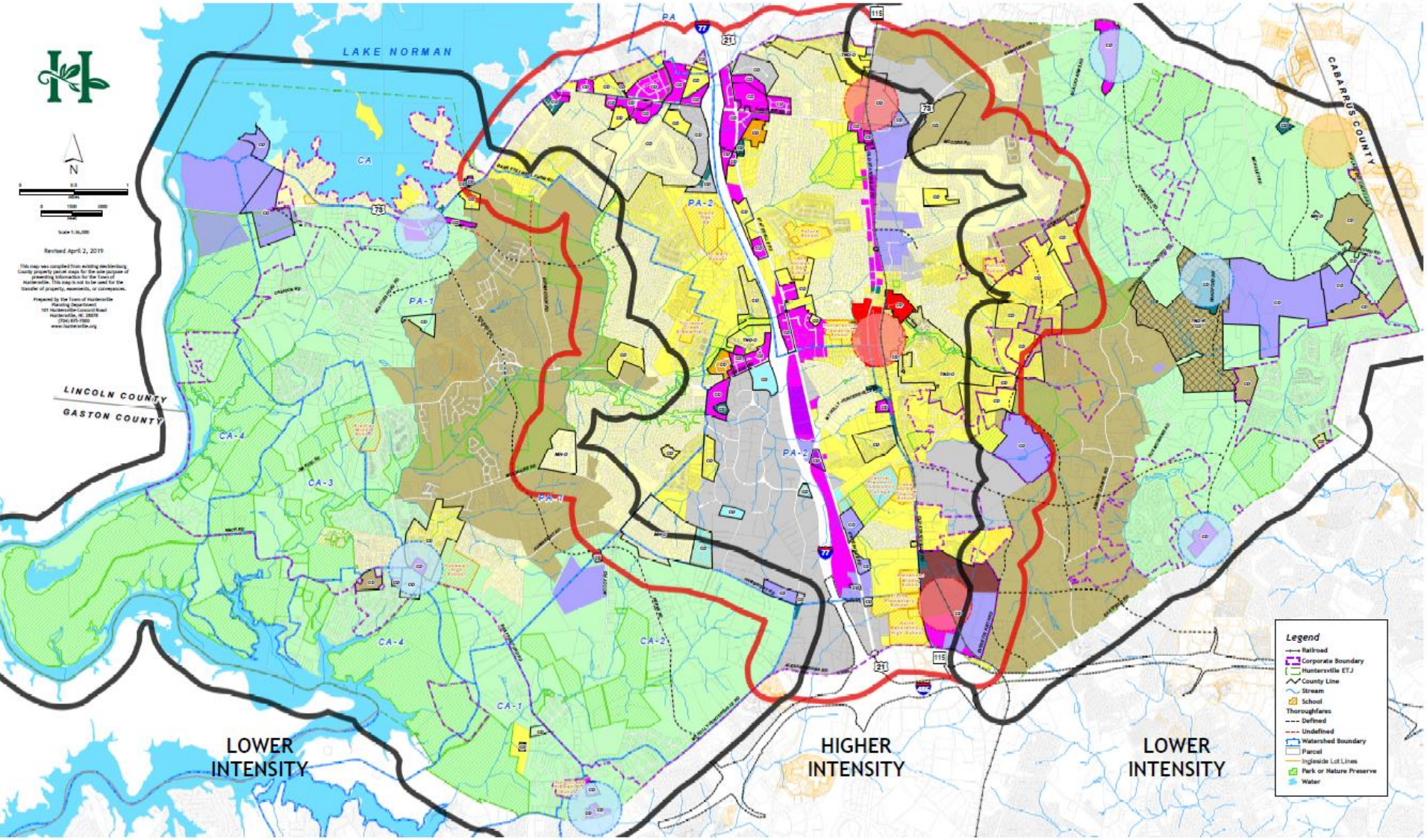
In 2030, Huntersville will be a vibrant and visually attractive community defined by high quality growth and development that:

- preserves natural, scenic and historical assets;
- offers a variety of housing and employment options;
- creates opportunities for recreation, art and culture; and
- is served by a multi-modal interconnected transportation system.

Land use and transportation planning practices will be responsive to a world that is changing, will be fiscally responsible, and reflect an appropriate balance of economic, environmental and social factors. Higher intensity development and redevelopment will generally be focused within two miles of the I-77/NC-115 corridor (area 2), with lower intensity development located east and west of this corridor (areas 1 and 3) and in mixed-use village centers at important crossroads.



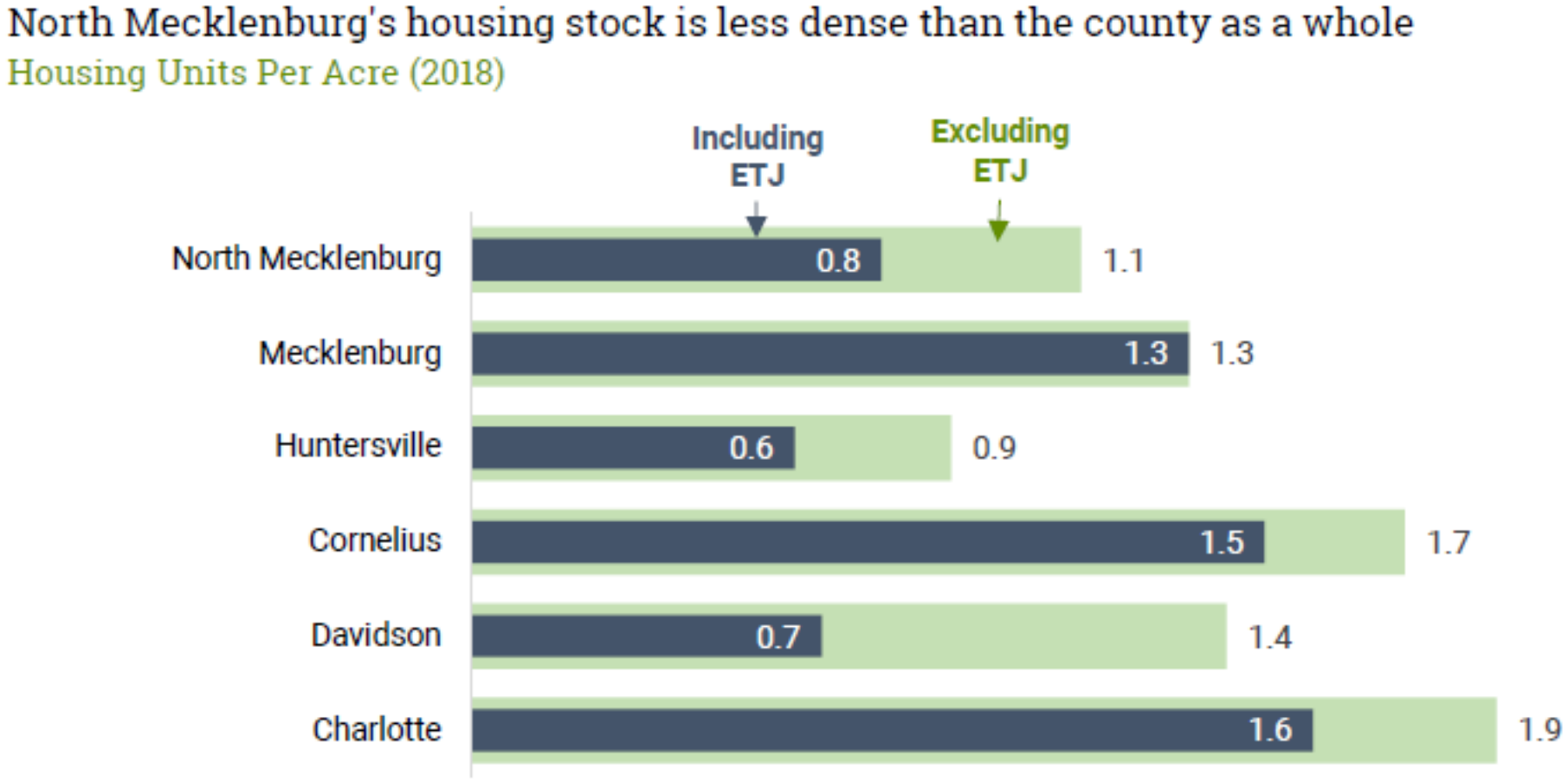
2019 Map of Zoning Districts with 2030 Community Plan Intensity Zones



Major Projects and Issues

- Update of 2011 Huntersville Community Plan
- Huntersville Bikeway Plan just started (Huntersville Parks & Recreation)
- NCTIP Road Improvements: $484 Million
- Traffic Impact Analysis Ordinance Review
- Strategic Economic Development Plan Implementation
- I-77 HOV Lane Expansion
- Streamlining Permit Process
- Downtown Redevelopment
- Town Center Development
- Current Projects: www.huntersville.org

2018 North Mecklenburg Demographic and Housing Assessment



Data source: Mecklenburg County Tax Parcel Data, 2018

The 2040 Plan

Previous Work

Release of Request For Proposals **April 2019**

Intended Budget $100,000; Additional Work Considered

Consultant Proposals & Interviews **June 2019**

Town Staff Evaluation Panel (Unanimous Selection)

Selection of Consultant Team **June 2019**

Stewart – Lead Firm
Kimley Horn & Associates
Nealon Planning

Town Board Contract Approval **Sept 2019**

Steering Committee Appointments **Sept 2019**

Consultant Notice to Proceed **Sept 10th, 2019**

Huntersville Town Board Resolution No. R-2019-18 *(Excerpts)*

- The purpose of creating the Huntersville Community Plan Update Steering Committee is to serve as an advisory board to the Town of Huntersville Planning Board and Board of Commissioners until such time as the Plan Update is adopted by the Board of Commissioners.
- The Steering Committee will meet at least eight (8) times during the project, with an anticipated timeframe extending from September 2019 through September 2020, subject to change. The Planning Director shall have the authority to call the meetings of the Committee, which will be called and advertised as a special-called meeting, and to set the agenda for each meeting as part of the special-called meeting notice. Only items of business specified in the special-called meeting notice may be conducted at each meeting.
- The Steering Committee will elect a Chairperson from its membership. The Chairperson will lead meetings, manage discussion in a civil and orderly fashion, and coordinate the making of decisions by the Committee, whether by consensus or by a motion made, seconded and approved by majority vote.
- In order for the Committee to carry out its responsibilities, it is necessary for members to attend the meetings. If a member is absent for two (2) meetings, the Committee may request that the member be replaced by the Town Board of Commissioners.
- Meetings will be advertised and conducted in accordance with the North Carolina Open Meetings Law. Minutes shall be kept for each meeting.
- Upon adoption of the Community Plan Update, the Huntersville Community Plan Update Steering Committee may be dissolved by the Board of Commissioners.

Membership Functions……

- Attend 6-8 Steering Committee Meetings
- Listen & Evaluate
- Share Ideas and Opinions
- Use Your Knowledge of Huntersville
- Get People Involved and Be an Ambassador!

PROJECT SCHEDULE

The following is a draft schedule for the Huntersville 2030 Community Plan Update:

Suggested Committee Governance:

- Chairperson keeps agenda on track
- Civil discourse at all times
- Equal opportunities to provide viewpoints
- Make decisions by consensus (avoid formal voting)
- Abide by the scope of work and schedule
- Major changes in scope, budget, or schedule have to be approved by the Town Board

For Committee Consideration:

- Next Meeting: October 29th / 30th (Tentative)
- Election of Committee Chairperson
- Meeting Preferences
  - Location, Day of the Week, Time of Day
- Public Engagement / Citizen Involvement

Town of Huntersville, North Carolina
Community Plan Update
Scope of Work
Date of Approval: September 3, 2019

INTRODUCTION

STEWART is the lead firm selected to prepare the Huntersville Community Plan Update, with Nealon Planning and Kimley-Horn serving as subcontractors to Stewart. The lead firm and subcontractors are referred to collectively in the scope of work as the CONSULTANT.

This scope of work outlines the work program for the development of the Huntersville Community Plan Update. It has been developed based upon a detailed proposal, conversations with Town staff, and prior experience creating similar plans. The work program is organized into the following phases:

- Phase 1: Project Initiation
- Phase 2: Analysis & Visioning
- Phase 3: Plan Development
- Phase 4: Implementation & Adoption

The CONSULTANT will work together with Huntersville Planning staff and other Town departments in all facets of the plan development process, including work with the Steering Committee appointed by the Huntersville Town Board of Commissioners, data analysis and mapping, public engagement, and the creation of policies and actionable implementation strategies.

SCOPE OF WORK

PHASE 1: PROJECT INITIATION

Prior to beginning the planning process, the CONSULTANT will meet with Town staff to refine the work plan, public engagement process, schedule, communication methods, and other items related to project execution.

1.1 Existing Plan and Document Review/Data Gathering

The CONSULTANT will work with Town staff to identify and assemble relevant background documents for review. Spatial data and adopted plans will be collected from the Town, state, and federal agencies as well as private organizations. At a minimum the following will be reviewed:

- GIS Files
- Neighboring Jurisdiction and Regional Plans
- Zoning Ordinance
- Subdivision Ordinance
- 2030 Community Plan
- 2014 Strategic Economic Development Plan
- Small Area Plans
- Land Use Corridor Plans
- Downtown Master Plan
- Neighborhood Plans
- Redevelopment Plans
- Comprehensive & Metropolitan Transportation Plans
- NCTIP/Town CIP Projects

An Assessment of the adopted Community Plan is vital to understanding the challenges, opportunities, and successes stemming from the existing guidance document and implementation measures. The CONSULTANT will work with Town staff to produce an assessment of the existing plan focusing on policy, results of implementation strategies, and consistency with small area plans and other Town studies. As part of this the CONSULTANT will summarize progress and outstanding issues related to the Six Focus Areas established in the existing Community Plan:

1. Housing
2. Environment
3. Transportation
4. Economic & Commercial Development
5. Downtown
6. Public Systems, Facilities & Services

1.2 Tour and Initiation Meetings

To initiate the planning process, the CONSULTANT will conduct an initial round of meetings with staff, the Steering Committee, elected/appointed officials, and stakeholders to help identify key issues to be addressed in the Community Plan Update and to understand expectations. The meetings will include the following:

- *Kickoff Meeting with Staff* – Key CONSULTANT team members will attend a kickoff meeting with Town staff. The meeting will take place the same day as the tour.
- *Community Tour* – CONSULTANT will conduct tour(s) with Town staff to document, inventory, and view key area and features such as Town-owned land and buildings, protected and unprotected natural resource areas, housing, recently approved developments (or areas proposed/being considered for development), and utilities/infrastructure. This tour will help the CONSULTANT understand how the land area is currently organized, used, and supported by public facilities.
- *Stakeholder Interviews* – The CONSULTANT will conduct a series of stakeholder interviews (6 meetings) taking place over the course of one day. The CONSULTANT will work with Town staff to identify these interests (business owners, community and neighborhood groups, economic development and tourism officials, representatives from the environmental community, etc.). The purpose of the meetings is to listen and understand concerns and identify plan opportunities and constraints.
- *Steering Committee Meeting* – The first meeting with the Steering Committee will occur during this phase of the project where we will discuss the project scope, schedule, stakeholder feedback, and identify issues. At least one member of the CONSULTANT team will attend all Steering Committee meetings unless specified in the scope or agreed upon through communications with Town staff.

1.3 Public Engagement Materials

Website and Public Engagement materials – The CONSULTANT will create a standalone website and public engagement materials including a Frequently Asked Questions (FAQ) document or brochure for education purposes. A brief, introductory power point presentation will be created to assist with community outreach. The website will be set up early in the process to allow for people to register for updates during the planning process. Contact information provided via the website will be provided to the town staff to allow for periodic communication. It is also anticipated

that the town's existing email distribution list (Constant Contact) will also be leveraged to announce key opportunities for public involvement. The website will also be used to link to surveys, provide notices of upcoming meetings and events and serve as a repository for project documents and resources.

Phase 1 Meetings:

- Project Initiation Meeting with Staff
- Community Tour
- Stakeholder Interviews (6)
- Steering Committee Meeting #1 – Project Initiation
- Monthly coordination calls with Town Staff

Phase 1 Deliverables:

- Plan Review – A summary of previous planning efforts and adopted policy will be prepared and highlights will be presented to the Steering Committee. Highlights of the plan reviews will also be included in the final plan document. Town staff to provide the following:
  - Text or power-point based summary of progress since current Community Plan adoption related to the six focus areas, including policies and implementation recommendations.
  - Summary of progress made and key ideas within adopted small area plans that are relevant to the Community Plan Update.
- Stakeholder Interview Schedule and Invitation Template – The CONSULTANT will develop a schedule and an email invitation template for staff to use to invite stakeholders to participate in the plan update.
- Meeting Materials – The CONSULTANT will be responsible for producing materials and summaries for the Stakeholder Interviews, Steering Committee Meeting, and other meetings.
- Public Engagement Plan – The CONSULTANT will produce document that lists planned public outreach efforts including meetings and major touchpoints for social media, workshops, and Board and elected official presentations.
- Public Engagement and Branding Materials – FAQ or brochure and standalone website. Introduction power point. Branding including project name, color palette and font set.

PHASE 2: ANALYSIS & VISIONING

2.1 Mapping and Community Profile

The CONSULTANT will prepare a Community Profile (CP). The CP will include the Town history, a Town profile, and associated indicators (population, employment, income, socioeconomic data, housing, education, health, aging, development projects, etc.). Data from the Census Bureau, State of North Carolina, and other available sources will be used. Materials from Huntersville 101 will be integrated into the CP as appropriate.

The information collected and analyzed in the Community Profile will be used to inform the Community Plan Update and provide key facts and figures that can be integrated into presentations and documents in a highly graphic and easily understandable format. This data will be presented at a Steering Committee meeting, a community meeting in Phase 3, and provide educational materials for public engagement efforts, guide the team's work in future phases, and will ultimately be incorporated into the final plan.

This task will include developing maps that will be used throughout the process. Using data collected as part of Phase 1, the CONSULTANT will analyze existing land use patterns to determine development trends and establish character areas which will be useful for determining future land use recommendations. A land supply inventory will also be created that factors in utilized land (built lands not likely to redevelop or accommodate new development), underutilized land (determined by querying certain types of land uses based on a structure value to land value ratio), and vacant or available land. Environmental constraints will also be mapped. An inventory and summary of available, buildable land will be created to help identify areas of potential change.

2.2 Community Survey Phase 1

The CONSULTANT will work closely with Town staff to develop a Community Survey to gather feedback from the public regarding plan development preferences and key issues to be addressed by plan policies, future regulatory efforts, and investment decisions. The survey will include a visual preference survey, utilizing local and regional precedents to the extent possible, which will allow participants to express

preference for a variety of design options including streets, neighborhood design, open space, and architectural types. It is anticipated that the Community Survey will be available on-line, in print form, and as the focus of the public meetings during Phase 3. It is also important to note that questions/answers from the 2011 survey will be reviewed and utilized in the current survey as appropriate to explore changes in preferences, etc.

The CONSULTANT will work with a third-party provider (i.e. MetroQuest, PublicInput.com or other provider) to create an interactive survey that could include a community forum and/or map-based activities that allow participants to spatially locate priorities and/or identify land use preferences.

2.3 Visioning Workshop

Following the analysis phase, the CONSULTANT will coordinate with Town staff to schedule and conduct a workshop over the course of 3.5 days with open studio times and a variety of formal and informal meetings. A concentrated effort focused on community betterment will build excitement and create momentum for the plan. The first day will focus on issues, opportunities, and visioning. The second day will include a meeting to convey themes of input received on the first day. The third day will focus on developing recommendations, concepts, and action items. An informal public meeting or event and a Steering Committee meeting will also be scheduled during the workshop. During this phase the CONSULTANT will prepare an activity meant to guide children through an interactive planning exercise. This activity could be used during the workshop or at a separate meeting facilitated by Town staff.

Planners and designers will present workshop results at a Steering Committee meeting, and two public open house/workshop sessions will be scheduled to gather input on the plan. As part of the workshop the CONSULTANT may also schedule a work session with staff and key stakeholders and/or an informal meeting.

Phase 2 Meetings:

- Steering Committee Meeting #2 - Analysis
- 3.5 Days of Public Meetings
- Steering Committee Meeting #3
- Monthly coordination calls with Town Staff

Phase 2 Deliverables:

- *Mapping Deliverables (provided in ArcGIS v10.5 Map Package (.mpk) format):*
  - Existing Land Use
  - Land Use Supply (Vacant, Developed, and Underdeveloped Lands)
  - Parcel Size Map
  - Environmental Constraints Map (Floodplains, Wetlands, Slope, Topography, Vegetation, and other Sensitive Resources)
  - Multi-Modal Transportation Maps
  - Infrastructure and Services (Water, Sewer, Storm, Schools, Police, Fire, EMS)
  - Parks, Recreation and Open Space (including Agricultural Lands)
  - Cultural and Historic Resources
- Community Survey (Phase 1)
- Community Profile Deliverable
- Workshop Materials
- Preliminary Vision, Goals, and Recommendations
- Meeting Materials and Summaries

PHASE 3: PLAN DEVELOPMENT

3.1 Plan and Policy Framework

Building on the draft vision, goals, and public input the CONSULTANT will prepare a detailed outline or framework of the proposed plan. Upon direction from Town staff, the framework could incorporate the previous plan's six focus areas as well as any other elements identified in the visioning process.

3.2 Land Use Suitability

The CONSULTANT will conduct a Land Use Suitability Analysis that will determine areas most suitable for different types of development based on economic development and environmental inputs. It is anticipated that suitability maps will be created for residential, nonresidential (commercial, industrial, etc.), and conservation/open space. Exact land use types and inputs will be determined based on consultation with Town staff. Typical inputs include proximity to existing and proposed roadways and utility infrastructure, proximity to schools, parks and commercial areas, adjacent land uses, and environmental constraints.

The suitability analysis will be combined with input from public meetings to determine land use preferences including land use-mix, scale, and design character. Deliverables for this task will be utilized to formulate land use recommendations.

3.3 Build-Out Summary

The CONSULTANT will coordinate with town staff to gather data on residential build-out estimates produced by town staff. A student generation rate will be applied to dwelling unit projections. Build-out estimates from staff will be compared to estimates in the Regional CONNECT Our Future model. This information will be summarized for use in the Community Plan Update process.

3.4 Future Land Use and Housing

Following the Land Use Suitability Analysis, and processing of feedback from the workshop and Steering Committee meeting, the CONSULTANT will work to create a Future Land Use Map to accommodate growth and development through the next five to ten years.

The CONSULTANT will conduct detailed analyses of issues and opportunities in various portions of the Town. Residential growth areas, redevelopment opportunities, economic development opportunities and conservation priorities will be studied.

The map will be supplemented with descriptions of land use categories that will be brought to life using precedent imagery. The descriptions will specify intended use mix, scale, density, and other design features (i.e. – street standards, open space form, and footprint).

As part of this task the CONSULTANT will work with Town staff to provide guidance on the federal Fair Housing Act. Housing recommendations in the Community Plan Update will provide policy guidance on the Town's housing stock and future location and mix of housing within Huntersville. The CONSULTANT will strive to emphasize the importance of providing a range of housing types for all segments of Huntersville's population.

3.5 Transportation

Inventory.

The CONSULTANT will inventory projects recommended in local, regional, and statewide transportation plans. The inventory will consider all modes, including roadway, bicycle, pedestrian, and transit. Funded transportation projects from the Charlotte Regional Transportation Planning Organization (CRTPO) 2045 Metropolitan Transportation Plan (MTP), North Carolina Surface Transportation Improvement Program (NC STIP), the Town's Capital Improvements Program (CIP), and unfunded projects from the CRTPO Comprehensive Transportation Plan and the Town's mode-specific plans will be inventoried. Projects from neighboring jurisdictions considered to have an impact on the Town will also be considered. The inventory of projects will document project source, funding status, and implementation timeframe. No additional traffic analysis or modeling will be conducted.

Diagnostic.

Once the community plan goals are finalized and a draft land use plan is available, the inventory of projects will be revisited to determine how well the projects address the community vision. The diagnostic will consider the proposed design (if

available) of the transportation projects and will recommend strategies that seek to limit community disruptions due to the number and magnitude of concurrent projects under construction.

Transit Assessment.
The CONSULTANT will consider the long-term goal of commuter rail transit while acknowledging the land use benefits of different types of transit (e.g., commuter rail, light rail). The transit assessment will consider the recently completed North Corridor reassessment and parallel and perpendicular connections between the I-77 Express Lanes and the Norfolk-Southern "O" line commuter rail. Ridership forecasting or detailed transit analysis will not be conducted.

Transportation Policies and Action Items.
Using the Huntersville 2030 Community Plan (Part 3, Section 15.0) as a model, the CONSULTANT will recommend transportation policies and programs that support the Plan Update's other topical areas. Recommended policies and programs will include ways to integrate transportation design decisions into other Town decision-making processes.

3.6 Public Systems and Facilities Services

Analyses and recommendations will address capacity and constraints as it relates to potential growth within Huntersville. A framework for public and privately funded utility infrastructure improvements needs to be updated regularly to ensure that it is in line with the type of growth that is envisioned as part of the land use element of the plan. Recommendations and priorities for public utility extensions will be included in this element.

3.7 Economic Development and Placemaking

The Community Profile (population, households, building permits, employment, trends, incomes, and other key variables) will be utilized for this analysis. A comprehensive baseline of where the Town is today will be established. This will be compared with the surrounding markets and/or peer communities. Economic development is critical to the future success of the Town of Huntersville. To help understand and address this issue, the CONSULTANT will consult with the Charlotte Regional Business Alliance, Lake Norman Economic Development, the Lake Norman

Chamber, the Huntersville Chamber, and other agencies to gather information on existing policies, plans, and incentives.

Leveraging the Community Assessment, as well as other published data sources, the CONSULTANT will prepare a market review for Huntersville. This effort will focus on the market potential for housing, retail, job-producing, and entertainment-based sectors. This review will consider baseline and historical conditions; the location, direction, and outcomes of investment decisions; and the use of real estate by various sectors of the local economy. These factors will be synthesized to assess strengths, weaknesses, opportunities, and threats (SWOT) to better understand the development potential of the Town. Ultimately, the CONSULTANT will develop an inventory of potential catalyst sites and available and/or potentially developable land in Huntersville.

Economic development strategies and recommendations will be identified, including new and existing activities and policies. Strategies will be organized around the plan's goals and placed into a matrix that designates between short- and intermediate-term opportunities and longer-term strategic investments.

Economic and Fiscal Health Analysis

Kimley-Horn will prepare a cost to serve analysis by land use type (residential, retail, office, industrial, hospitality) for the towns of Huntersville and Cornelius. This analysis will leverage, but update, the structure and findings of the CONNECT Our Future Cost to Serve analysis that was prepared in 2013. Cost to serve measures will focus municipal-provided services like emergency services, utilities, parks and recreation, and transportation. The cost of schools, which are a function of Mecklenburg County, will be excluded from the analysis. A high-level indication of potential tax revenue by land use type will also be included.

The findings of the Economic and Fiscal Health Analysis task will be useful in comparing the impacts of growth alternatives for future land uses. They can also be used in future land use decisions to be made by staff and appointed/elected officials. The deliverable for this task will be a technical memorandum and an editable spreadsheet of findings for future use by both jurisdictions.

[Authorized by the Huntersville Town Board; contracted by the Lake Norman Economic Development Corporation]

3.8 Environment and Open Space

This element will incorporate and build off the Town's rural base and environmental resources. Protection and management strategies will be evaluated to ensure that future land use decision-making incorporates appropriate concerns and protection of priority areas such as the Critical Area of the Lake Norman Watershed. The Mecklenburg County Soil and Water Conservation District and the North Carolina Wildlife Resources Commission will be consulted for more input into this section of the Plan.

Open space and recreation resources are important not only to residents and visitors, but also the business community. This element of the plan will focus on meeting the current and future open space, parks, and recreation needs of the Town, and how the Town can use its existing and future open space resources as an opportunity to promote recreational opportunities that could facilitate economic development and promote recreational tourism. The Community Plan Update will include GIS mapping of existing facilities and ongoing open space protection efforts, and will highlight priority park improvements/investments, greenway corridors, regional park locations and interconnection opportunities, and strategic open space priorities.

3.9 Community Survey Phase 2

The CONSULTANT will work closely with Town staff to develop a second Community Survey to gather feedback from the public regarding draft recommendations and priority implementation steps.

3.10 Plan Development

The CONSULTANT, in collaboration with Town staff, will prepare and submit a draft 2030 Community Plan Update (to be delivered in batches of chapters for ease of review) to Town staff and the Steering Committee for review. Following this review, the draft document will be posted on the Town website for public comment. Town staff and the CONSULTANT will also conduct a community open house to reveal the full plan. An online comment form will be created in order to capture public comments. All comments received from staff, the Steering Committee, and the public will be catalogued, and responses made. This careful tracking of comments will allow the CONSULTANT to identify common themes in feedback/ comments for

discussion with staff and elected/appointed officials during the review and public hearing process. The draft document will be revised and amended as appropriate.

Phase 3 Meetings:

- Steering Committee Meeting #4 – Framework and Vision
- Steering Committee Meeting #5 – Draft Plan
- Community Meetings/Open House – Draft Plan
- Monthly coordination calls with Town Staff

Phase 3 Deliverables:

- Future Land Use Map and Policies
- Character Area Descriptions
- Community Survey (Phase 2)
- Draft Community Plan Update
- Summary of Comments on Draft Plan (pdf format)
- Meeting and Public Workshop materials

PHASE 4: IMPLEMENTATION & ADOPTION

4.1 Implementation

After the plan is in draft format the CONSULTANT will conduct a work session with planning staff and other Town departments to discuss implementation steps. Topics that will be discussed include potential amendments to the zoning ordinance, ways to address adequate public facilities, traffic impact analyses, tree preservation, affordable housing/inclusionary zoning and other design standards recommended during the Plan update process.

4.2 Plan Adoption

Plan adoption will be a collaborative process between Town staff and the CONSULTANT. The final 2030 Community Plan Update will be presented to the public at a Community Meeting/Open House and to the Planning Board and Town Board of Commissioners during the review and public hearing process. Following the public hearing process, a final set of plan documents in printed and electronic format will be provided to the Town.

Optionally, the CONSULTANT will assist the town by conducting additional neighborhood meetings and/or attending existing meetings of civic groups to gather feedback on proposed recommendations.

Phase 4 Meetings:

- Steering Committee #6 – Implementation
- Up to 2 Adoption Meetings (Planning Board and/or Town Board of Commissioners)
- Monthly coordination calls with Town staff

Phase 4 Deliverables:

- Implementation Recommendations
- Final Adopted Plan
- Meeting Summaries

Training and Continuing Service

The CONSULTANT will conduct a half-day training session for Town staff, Planning Board, and/or Board of Commissioners. As part of a Continuing Service promise, the CONSULTANT will be available by phone or email for a period of six months following plan adoption to assist staff with questions. This continuing service is included in the base fee and is not an additional cost to the Town.

TOWN RESPONSIBILITIES

It shall be the responsibility of the Town staff to provide the following items:

1. Provide any available electronic information on the study area to be used in the preparation of plans.
2. Provide reasonable advanced notice of scheduled meetings.
3. Provide decisions on critical issues as necessary in a timely manner.
4. Payment of all invoices per Conditions of the Agreement.

COMPENSATION / BUDGET

The CONSULTANT agrees to provide professional services as outlined above in the Scope of Services on a lump sum basis. The total project budget is $124,960, which includes expenses for travel, basic food and supplies for meetings, and printing and deliverables specified in the scope of services. Optional services will be completed based upon a revised contract agreement.

Phase	Description	Cost
1	Project Initiation	$15,045
2	Analysis & Visioning	$52,090
3	Plan Development	$42,310
4	Implementation & Adoption	$12,360
	Expenses	$3,155
	Total	$124,960

ADDITIONAL/OPTIONAL SERVICES

Any item not contained in the scope of services above will be deemed as an Additional Service. Additional services will be provided if requested by the Client for a negotiated lump sum fee or at our Standard Hourly Billing Rates. Potential optional services and deliverables include the following:

Table 1: Optional Tasks

Optional Task	***Description***	***Cost***
Concept Designs [A Concept Design was approved for the Downtown on 9/3/2019]	Optionally conceptual designs will be created for one or more areas that illustrate placemaking opportunities key infrastructure and public realm improvements, building scale, orientation, and other features. Downtown Huntersville would be a prime candidate for a conceptual design that illustrates potential public and private investment and the impact of form-based design policies. The Hambright Road area and/or an undeveloped activity center on the east side of Town would also be candidate locations.	$7,500 per area
Economic and Fiscal Health Analysis [Authorized by Huntersville Town Board provided the Lake Norman EDC pays for the analyses.]	Kimley-Horn will prepare a cost to serve analysis by land use type (residential, retail, office, industrial, hospitality) for the towns of Huntersville, Cornelius, and Davidson. This analysis will leverage, but update, the structure and findings of the CONNECT Our Future Cost to Serve analysis that was prepared in 2013. Cost to serve measures will focus municipal-provided services like emergency services, utilities, parks and recreation, and transportation. The cost of schools, which are a function of Mecklenburg County, will be excluded from the analysis. A high-level indication of potential tax revenue by land use type will also be included.	$18,000* **The cost above represents analyses for the towns of Huntersville, Cornelius, and Davidson.*

	The findings of the Economic and Fiscal Health Analysis task will be useful in comparing the impacts of growth alternatives for future land uses. They can also be used in future land use decisions to be made by staff and appointed/elected officials. The deliverable for this task will be a technical memorandum and an editable spreadsheet of findings for future use by each jurisdiction.	
Return on Investment Analysis	As directed by the Town of Huntersville, the CONSULTANT will prepare benefit-cost analyses for key infrastructure investments. This effort could be leveraged to support the prioritization process, particularly for those investments that are not currently funded or those that are controversial. Key metrics to be reviewed as part of analyses of return on investment include safety, economic competitiveness, environmental sustainability, quality of life, and state of good repair.	$7,500 per analysis
Detailed Real Estate Analysis	Detailed real estate demand analyses can be prepared to support the development of specific small area plans or unique catalyst sites. These analyses would draw from the overarching market review prepared for the base planning effort but increase the level of detail based on a site's access, visibility, and surrounding land uses. This enhancement would be most beneficial for unique areas/sites and could be added, as needed, when beginning small area planning efforts or as key sites are identified.	$5,000 per analysis
Financial Feasibility Analysis	As directed, test pro formas for detailed small area plans or catalyst projects could be prepared in order to test the marketability of attracting a	$7,500 per pro forma

	private developer to the project based on target return levels. Information provided in this analysis could be used to market key catalyst projects to the development community. This enhancement would be most beneficial for unique areas/sites and could be added, as needed, when beginning small area planning efforts or as key sites are identified.	
Transportation Programming / Prioritization	Programming. The CONSULTANT will work with the Town to create a process to prioritize future transportation projects. This process will consider factors such as investment categories (e.g. mode, partnerships, congestion relief, development facilitation, small area plan), financial targets by category, and long-term value compared to short-term capital costs. Once the prioritization process is approved by the Town, the CONSULTANT will evaluate inventoried projects to identify no more than five additional major transportation projects to pursue over the next ten years.	$5,000
Design Evaluation	As an optional service, the CONSULTANT will work with the Town to identify locations (e.g. intersections, short corridors, or project areas) for which a transportation project or other initiative is likely to affect travel modes and patterns. Upon request for the Design Evaluation Optional Service, the CONSULTANT will work with the Town to define the location(s) and determine the appropriate level of coordination with Town representatives and external stakeholders (e.g. CRTPO, NCDOT, CATS, etc.). For each location, the CONSULTANT will evaluate current design plans and identify potential design changes or improvements so the project better reflects Town interests such as land use	Cost dependent on scope

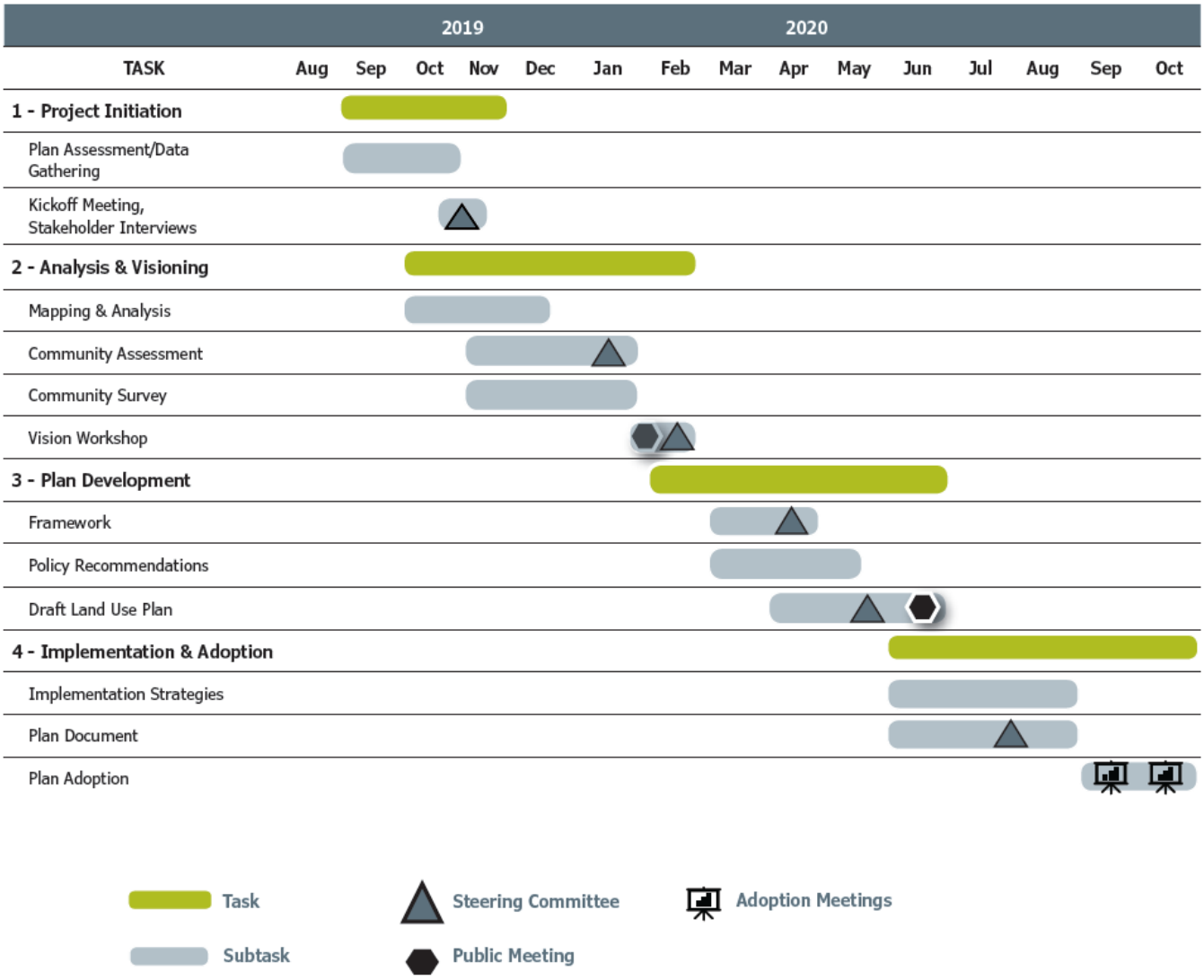
	context (existing and/or planned) or bicycle and pedestrian needs.	
Hot Spot Analysis	The CONSULTANT will conduct a Town-wide review of crash data compiled by NCDOT. This data will be supplemented with feedback from stakeholders and the public. The CONSULTANT will create a process to select the highest priority intersections using a combination of severity, frequency, geographic distribution, and/or relationship to other plans. The CONSULTANT will collaborate with the Town to select 5 locations for more detailed evaluation, including field review to document contributing factors to the crashes and create a list of potential countermeasures. Opinion of probable cost to be included.	$7,500
Additional Meetings	• Adoption Meetings (in addition to the 2 meetings included in scope) • Focus Group Meetings	$1,200 per meeting per Stewart, Kimley Horn or Nealon Planning staff member

PROJECT SCHEDULE

The CONSULTANT agrees to provide services to the Town in the most expeditious manner as is practical and will adhere to the project schedule as appropriate and realistic. It is anticipated that the project will be completed within 12 months from the Notice to Proceed. Note, the adoption process may extend beyond this period.

PROJECT SCHEDULE

The following is a draft schedule for the Huntersville 2030 Community Plan Update:



Town of Huntersville 2019 Community Plan Update

Steering Committee Contact Information

Appointed by the Huntersville Board of Commissioners on 09/03/2019

Last Name	First Name	Home Address	Cell Phone	E-Mail
Aichele	**Kim**	9511 Cennetta Court	704.453.6328	kdaichele@me.com
Bender	**Tim**	5135 Ingleburn Lane	704.502.5668	Tbender@edificeinc.com
Boner	**Ross**	13006 Windy Lea Lane	704.323.9971	rboner@gmail.com
Brawley	**Randy**	8208 Ballymore Court	704.572.7333	Randy.Brawley@WiseOakConsulting.com
Carbonell	**John**	17107 Hugh Torrance Pkwy	770.335.6153	johnjcarbonell@hotmail.com
Edwards	**Chris**	14605 Greenpoint Lane	908.403.8891	MYT59T@GMAIL.COM
Forehand	**John**	15279 Michael Andrew Rd	252.373.1389	forehandjt@gmail.com
Gillespie	**Erin**	14039 Bankside Dr	910.690.3551	erin.gillespie@gmail.com
Harrington	**Scott**	13314 Union Square Dr	917.445.5137	scottharrington1808@gmail.com
Helm	**Joshua**	12938 Union Square Dr	614.570.7442	mrhelm33@gmail.com
Ingram	**Kristen**	16230 Loch Raven Rd	910.297.4577	Ingram.Kristen@yahoo.com
Murphy	**Dan**	14785 Holbrooks Rd	312.391.8955	dan@themurphyfamily.online
Rowell	**Eric**	7847 Horseshoe Creek Dr	919.618.5792 (H)	ericwrowell@gmail.com
Sisson	**Kaitlyn**	12421 Walden Lea Dr	704.877.2319	kait.sisson@gmail.com
Solomon	**George**	13600 Toka Court	516.380.6001	wallst71@gmail.com

The purpose of creating the Huntersville Community Plan Update Steering Committee is to serve as an advisory board to the Town of Huntersville Planning Board and Board of Commissioners until such time as the Plan Update is adopted by the Board of Commissioners.

The Steering Committee consists of fifteen (15) members, who are residents of the Town of Huntersville and appointed by the Town of Huntersville Board of Commissioners. The appointees have been selected from the pool of volunteer applicants interested in serving on the Committee.

The Steering Committee will meet at least eight (8) times during the project, with an anticipated timeframe extending from September 2019 through September 2020, subject to change. The Planning Director shall have the authority to call the meetings of the Committee, which will be called and advertised as a special-called meeting, and to set the agenda for each meeting as part of the special-called meeting notice. Only items of business specified in the special-called meeting notice may be conducted at each meeting.

The Steering Committee will elect a Chairperson from its membership. The Chairperson will lead meetings, manage discussion in a civil and orderly fashion, and coordinate the making of decisions by the Committee, whether by consensus or by a motion made, seconded and approved by majority vote.

In order for the Committee to carry out its responsibilities, it is necessary for members to attend the meetings. If a member is absent for two (2) meetings, the Committee may request that the member be replaced by the Town Board of Commissioners.

Meetings will be advertised and conducted in accordance with the North Carolina Open Meetings Law. Minutes shall be kept for each meeting.

Upon adoption of the Community Plan Update, the Huntersville Community Plan Update Steering Committee may be dissolved by the Board of Commissioners.

Date : 9/20/2019 4:26:24 PM
From : "Tracy Barron" tbarron@huntersville.org
To : "Chris Edwards" myt59t@gmail.com, "Dan Murphy" dan@themurphyfamily.online, "Eric Rowell" ericwrowell@gmail.com, "Erin Gillespie" erin.gillespie@gmail.com, "George Solomon" wallst71@gmail.com, "JohnCarbonell" johnjcarbonell@hotmail.com, "John Forehand" forehandjt@gmail.com, "Joshua Helm" mrhelm33@gmail.com, "Kaitlyn Sisson" kait.sisson@gmail.com, "Kim Aichele" kdaichele@me.com, "Kristen Ingram" ingram.kristen@yahoo.com, "Randy Brawley" randy.brawley@wiseoakconsulting.com, "Ross Boner" rboner@gmail.com, "Scott Harrington" scottharrington1808@gmail.com, "Tim Bender" tbender@edificeinc.com
Cc : "Dave Hill" dhill@huntersville.org
Subject : Steering Committee Meeting Poll - UPDATED

Steering Committee,

Thank you for your assistance in working to select our first meeting date. In our last poll we had a split decision so we have added an additional date and are taking a new approach in an effort to accommodate as many as possible. For this poll, please ***ONLY select dates you CANNOT attend.***

https://doodle.com/poll/qnzx3x8b4rnfinzf

We appreciate your assistance and **request your reply by Monday, September 23; 12 p.m.** so that we can notify the group of the scheduled meeting.

Thank you and we looking forward to working with you,

Tracy Barron
Executive Assistant
Town of Huntersville | Planning Department
PH: 704-766-2215 | FX: 704-992-5528
Email: tbarron@huntersville.org
Web: www.huntersville.org

Date : 5/19/2019 8:37:39 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Bence Hoyle" bhoyle@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org
Subject : Stephens Grove incident

Chief Hoyle:

It's been 3 days since an alleged armed robbery during the middle of the day in my neighborhood that prompted a massive response by HPD and coverage on the local news with no updates from HPD on the status of the suspect - all of which has alarmed many neighbors. Can you please have an update provided to the neighborhood on our Nextdoor page or any other format about the status of the investigation - or whether the incident even took place at all? If there wasn't actually an armed robbery during the middle of the day in the neighborhood with a suspect potentially still at-large, it would definitely ease the minds of our neighbors.

Thank you,

Eric Rowell
Huntersville

Date : 6/18/2019 6:21:50 AM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Dan Boone" dboone@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Bence Hoyle" bhoyle@huntersville.org
Subject : Stephens Grove incident

Commissioner Boone:

I'm saying something about seeing something as you always request. Over a month ago now, on May 16, an alleged armed robbery during the middle of the day was reported in my neighborhood that prompted a massive response by HPD and coverage on the local news. Since that time there have been little to no updates from HPD on the status of the suspect - which has alarmed many neighbors since they still think an armed robber is on the loose. Why hasn't HPD closed the case by now if there isn't any physical evidence an armed robbery took place? I'm hopeful that by your next town board meeting in July you'll be able to read an update from Major Graham on the successful closure of this case as well similar to the update you read last night.

Regards,

Eric Rowell
Huntersville

Date : 2/25/2019 2:36:35 PM
From : "Brian Richards" BrianR@huntersville.org
To : "Eric Rowell" erowell@huntersville.org
Subject : Stephens Road

Hi Eric,

Jack asked that I reach out to you regarding Stephens Rd. He is out of the office this afternoon. What is a good number that I could reach you on?

Thanks

Brian Richards
GIS Administrator
Huntersville Planning Dept.
105 Gilead Rd 3rd Floor
Huntersville, NC 28078

Mailing address
PO BOX 664
Huntersville, NC 28070
Ph 704 766 2218
Fx 704 992 5528
brichards@huntersville.org

Date : 2/27/2019 10:44:34 PM
From : "William Farber" wfarber@huntersville.org
To : "Eric Rowell" erowell@huntersville.org
Subject : Sub Committee

Eric sorry I missed your call. I have been in meetings the past two days in Atlanta. I will give you a call to discuss dates in the morning.

Best regards
Bill

Date : 2/25/2019 12:20:19 PM
From : "Karen Bentley" kbentley@huntersville.org
To : "HEOSC" HEOSC@huntersville.org, "Albert Desciscio" adesciscio@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "John Aneralla" janeralla@huntersville.org, "Melinda Bales" mbales@huntersville.org
Subject : sub-committee assignments - for tonight's meeting
Attachment : HEOSC sub-committee assignments.docx;

Hello all,
Attached please find the sub-committee assignments, by Option, for our continued work on the HEOSC. This item is on our agenda this evening so please be prepared to discuss should you have questions/concerns.

Thanks,
Karen

HEOSC sub-committee assignments

The function of each sub-committee is to vet all information received from speakers and other sources relevant to the option being reviewed, and to provide a thorough pro/con assessment of the option for use by the larger committee as we work to develop at recommendation to the Huntersville Town Board.

1) Operate a stand-alone municipal charter school – Al Desciscio, Carrie Warren

2) Establish a municipal sponsored charter by partnering with a new or existing charter school – Bill Farber, Derek Partee

3) Partner with Charlotte-Mecklenburg Schools for a new school or expansion of an existing school – Amie Hutchison, Bobbie Shields

4) The feasibility of dividing the Charlotte Mecklenburg LEA into smaller LEAs – Mike Sass, Eric Rowell

5) Do nothing – Jim Puckett, Todd Porter

Date : 2/28/2019 1:48:34 PM
From : "Michael Sass" msass@huntersville.org
To : "Eric Rowell" erowell@huntersville.org, "Jim Puckett" jpuckett@huntersville.org
Cc : "Karen Bentley" kbentley@huntersville.org, "Anthony Roberts" aroberts@huntersville.org, "Janet Pierson" jpierson@huntersville.org
Subject : Subcommittee Meeting (Smaller LEA)

Dear Jim and Eric,

I spoke to Janet Pierson today. I shared with her that we will be holding our HEOSC Subcommittee meeting to review the option of dividing CMS into smaller LEAs on Wednesday March 20 at 11:00 a.m.

Janet said we will be able to meet at the Town of Huntersville offices. She will take care of posting the meeting for us to meet the Open Meetings Act requirements.

Thanks!

Mike Sass
815.791.7911

Date : 3/14/2019 10:10:28 PM
From : "Eric Rowell" erowell@huntersville.org
To : "William Farber" wfarber@huntersville.org, "Derek Partee" dpartee@huntersville.org
Cc : "Janet Pierson" jpierson@huntersville.org
Subject : Subcommittee minutes
Attachment : 2019-03-14 meeting minutes.docx;

Gentlemen,

Please see DRAFT minutes/outline attached. Feel free to make edits/revisions/additions and we can circulate amongst ourselves prior to the upcoming HEOSC meeting on March 25 when we can discuss further.

Let me know if there are any questions.

Thanks,

Eric

- March 14, 2019 Option 2 Subcommittee Meeting

- 12:00pm – 1:10pm / Steele Creek Library Branch – Charlotte, NC
- Eric Rowell, Derek Partee, Bill Farber present
- No members of the public attended

- Agenda:
1.A. – Discuss pros/cons of Option 2: Establishing a municipal sponsored charter school by partnering with a new or existing charter school.

- Minutes: Subcommittee members discussed the various pros/cons associated with Option 2, and considered what additional information/questions the subcommittee members would need/have in order to conclude their due diligence in studying this option.

- SWOT outline [**DRAFT** – subject to revision]

1. STRENGTHS
- ability to weight admission in favor of Huntersville residents
- more space/sq. footage available for schools equates to better security/safety for students by moving students out of trailers and into enclosed buildings
- greater parental choice, greater educational options in North Mecklenburg
- overcrowding/capacity problem relieved sooner than waiting on a solution from CMS
- greater flexibility with curriculum and addressing concerns of parents than with CMS
- fixed, upfront costs only instead of the possibility of ongoing/annual contributions from the general fund for a town-run municipal charter school
- independent, separate charter board – not run/influenced directly by the town board and vagaries of town board politics

2. WEAKNESSES
- potential zoning issues based on unknown location of potential school
- difficulty in deciding where to start – which grade level?
- how to address possibility of starting a municipal charter school weighted in favor of Huntersville students and then having a large number of Huntersville students possibly not being admitted
- safety issues – a new charter school unlikely to have a building large enough at the outset to avoid housing some students in trailers
- capital funding and land acquisition – still too many unanswered questions about what the town can/cannot do, plus dealing with the practical problem of finding suitable land
- taxes – uncertainty over future costs a concern for residents, concerns over paying for two "districts" even if you have no children attending CMS or town charter school
- cost of upfitting/retrofitting existing building for a charter school (cost would be mitigated by use of warehouse-style space)

3. OPPORTUNITIES
- municipal charter school has never been done in NC, opportunity to demonstrate a new model for education statewide

- cost savings for new construction – ability to build school buildings more efficiently/less expensive than CMS schools
- ability to determine best makeup of the charter school board – elected board members, appointed board members, some hybrid model, etc.
- large pool of diverse potential charter board members in Huntersville from various educational, workforce backgrounds

4. THREATS
- uncertain/unknown demand – possibility of student applications less than anticipated, risk of "new" school stigma causing parents to avoid sending their child for the first few years
- political instability – locally and in Raleigh
- potential lawsuits – who would bear the costs?
- CMS – unlikely to cease opposition efforts to charters in general and municipal charter schools
- no actual vested interests yet – with no municipal charter school even in the application phase, easier to stop the effort before a municipal charter is open and accepting students
- potential for current charter school cap to be lowered/decreased
- timeline/length of charter school application process being altered/derailed by political instability, plus the length/in-depth nature of the application process itself – NC charter board may scrutinize the first municipal charter applications more heavily than non-municipal charters

5. QUESTIONS/ADDITIONAL INFORMATION
- as much information as possible regarding ability of town to acquire land for a charter school and capital funding options
- request opinion of town attorney related to: current and proposed relevant legislation; ability of town to buy land for a charter; ability of town to own a building housing a charter; ability of town to lease an existing town-owned building for a charter
- what are the other three (3) towns included in HB514 – Mint Hill, Cornelius, and Matthews – doing related to municipal charter schools

Date : 2/14/2019 6:26:45 AM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Anthony Roberts" aroberts@huntersville.org
Cc : "bhoyle@huntersville.org" bhoyle@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org
Subject : Supplanting

Mr. Roberts,

During Chief Hoyle's presentation at the retreat, he referenced a "they" multiple times in regards to asking about use of forfeiture funds and whether it would be supplanting. Do you know who the "they" is Chief Hoyle is asking about supplanting - someone in town hall or a central government contact at DOJ, etc.?

Thank you,

Eric Rowell
Huntersville

Date : 4/4/2019 7:35:50 AM
From : "Michael Sass" msass@huntersville.org
To : "Eric Rowell" erowell@huntersville.org
Subject : SWOT ANALYSIS

Good morning Eric,

We had our third and I believe final meeting of our "Stand Alone" charter school subcommittee meeting last night. I feel we have been very thorough in our review of this option.

However, a relative weakness in our report would be the "Opportunities" section. Do you have an idea or two of what your thoughts would be in this area? Or...if you passed on a draft of one of your other committee's draft minutes we will continue to think this area through.

Thanks!

Mike

Date : 11/14/2018 6:00:28 PM
From : "Karen Bentley" kbentley@huntersville.org
To : "Carrie Warren" cwarren@huntersville.org, "Derek Partee" dpartee@huntersville.org, "Eric Rowell" erowell@huntersville.org, "JimPuckett" jpuckett@huntersville.org, "Michael Sass" msass@huntersville.org, "Todd Porter" tporter@huntersville.org, "Al" adesciscio@huntersville.og, "Amie Hutchison" ahutchison@huntersville.org, "William Farber" wfarber@huntersville.org, "Bobbie Shields" bshields@huntersville.org
Subject : Thank you and request

Good evening,
It was my pleasure to be with you all Monday evening. Thank you for your support in electing me Chair of the HEOSC.

I have had the pleasure of working with a few of you over the years, and I am excited about the opportunity to work with such a high caliber group of involved citizens.

I will be meeting with Town staff Friday morning to discuss future meeting agenda topics. I would request that if you have specific requests, beyond those discussed at our meeting Monday, to please forward those to me by Thursday evening.

Again, I look forward to working with you in this important work.

Warm regards,
Karen
704-609-7538

Date : 2/11/2019 10:11:59 AM
From : "Karen Bentley" kbentley@huntersville.org
To : "HEOSC" HEOSC@huntersville.org, "Albert Desciscio" adesciscio@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "John Aneralla" janeralla@huntersville.org, "Melinda Bales" mbales@huntersville.org
Subject : tonight's meeting w/Cornelius committee

Good morning, HEOSC colleagues.

One of my goals for our time together tonight is to have a discussion about the pros and cons of the Charter school option. We have completed this phase of our "study" for that option, so it is now time to assess that option in the context of the information we have received. Please come prepared to have this discussion tonight.

Thanks,
Karen

Date : 2/25/2019 5:29:00 PM
From : "Jim Puckett" jhpucket@bellsouth.net
To : "Karen Bentley" kbentley@huntersville.org, "Karen Bentley" karen@kbentleyconsultinggroup.com
Cc : "Eric Rowell" ericwrowell@gmail.com
Subject : Tonight's meeting

Sorry stuck out of town, this is two in a row I will not make. Can't remember what tonight's topic was hope not terribly important

Get Outlook for Android

Date : 7/12/2019 8:40:08 AM
From : "Janet Pierson" jpierson@huntersville.org
Subject : Town Board Agenda - July 15, 2019

The agenda for the July 15 Regular Town Board Meeting is available online at: Agenda

The full agenda packet is available online at: Agenda Packet

If you have any questions, please contact me.

Janet Pierson, NCCMC
Town Clerk
Post Office Box 664
Huntersville, NC 28070
PH: 704.875.6541

Date : 3/14/2019 2:09:38 PM
From : "Janet Pierson" jpierson@huntersville.org
Subject : Town Board Agenda - March 18, 2019

*****PLEASE NOTE REGULAR TOWN BOARD MEETINGS NOW START AT 6:00 P.M.*****

The agenda for the March 18, 2019 Regular Town Board Meeting is available online at: Agenda

The full agenda packet is available online at: Agenda Packet

If you have any questions, please contact me.

Janet Pierson, NCCMC
Town Clerk
Post Office Box 664
Huntersville, NC 28070
PH: 704.875.6541

Date : 5/2/2019 9:37:21 AM
From : "Janet Pierson" jpierson@huntersville.org
Subject : Town Board Agenda - May 6, 2019

The agenda for the May 6, 2019 Regular Town Board Meeting is available online at: Agenda

The full agenda packet is available online at: Agenda Packet

If you have any questions, please contact me.

Janet Pierson, NCCMC
Town Clerk
Post Office Box 664
Huntersville, NC 28070
PH: 704.875.6541

Date : 5/16/2019 9:23:18 AM
From : "Janet Pierson" jpierson@huntersville.org
Subject : Town Board Agenda - May 20, 2019

The agenda for the May 20 Regular Town Board Meeting is available online at: Agenda

The full agenda packet is available online at: Agenda Packet

If you have any questions, please contact me.

Janet Pierson, NCCMC
Town Clerk
Post Office Box 664
Huntersville, NC 28070
PH: 704.766.2202

Date : 10/3/2019 1:30:34 PM
From : "Janet Pierson" jpierson@huntersville.org
Subject : Town Board Agenda - October 7, 2019

The agenda for the October 7 Regular Town Board Meeting is available online at: Agenda

The full agenda packet is available online at: Agenda Packet

If you have any questions, please contact me.

Janet Pierson, NCCMC
Town Clerk
Post Office Box 664
Huntersville, NC 28070
PH: 704.875.6541

Date : 10/17/2019 8:20:01 AM
From : "Janet Pierson" jpierson@huntersville.org
Subject : Town Board Agenda - October 21

The agenda for the October 21 Regular Town Board Meeting is available online at: Agenda

The full agenda packet is available online at: Agenda Packet

If you have any questions, please contact me.

Janet Pierson, NCCMC
Town Clerk
Post Office Box 664
Huntersville, NC 28070
PH: 704.875-6541

Date : 2/1/2019 7:27:17 AM
From : "Janet Pierson" jpierson@huntersville.org
Subject : Town Board Agenda

The agenda for the February 4 Regular Town Board Meeting is available online at: Agenda

The full agenda packet is available online at: Agenda Packet

If you have any questions, please contact me.

Janet Pierson, NCCMC
Town Clerk
Post Office Box 664
Huntersville, NC 28070
PH: 704.875.6541

Date : 1/17/2019 9:57:22 AM
From : "Janet Pierson" jpierson@huntersville.org
Subject : Town Board Agenda

The agenda for the January 22 Regular Town Board Meeting is available online at: Agenda

The full agenda packet is available online at: Agenda Packet

Please note that the meeting is on Tuesday, January 22 due to the Martin Luther King, Jr. holiday.

If you have any questions, please contact me.

Janet Pierson, NCCMC
Town Clerk
Post Office Box 664
Huntersville, NC 28070
PH: 704.875.6541

Date : 1/4/2019 8:19:27 AM
From : "Janet Pierson" jpierson@huntersville.org
Subject : Town Board Agenda

The agenda for the January 7 Regular Town Board Meeting is available online at: Agenda

The full agenda packet is available online at: Agenda Packet

If you have any questions, please contact me.

Janet Pierson, NCCMC
Town Clerk
Post Office Box 664
Huntersville, NC 28070
PH: 704.875.6541

Date : 2/28/2019 11:01:12 AM
From : "Janet Pierson" jpierson@huntersville.org
Subject : Town Board Agenda

The agenda for the March 4 Regular Town Board Meeting is available online at: Agenda

The full agenda packet is available online at: Agenda Packet

If you have any questions, please contact me.

Janet Pierson, NCCMC
Town Clerk
Post Office Box 664
Huntersville, NC 28070
PH: 704.875.6541

Date : 1/28/2019 3:48:11 PM
From : "Janet Pierson" jpierson@huntersville.org
Subject : Town Board Retreat Notice

The Huntersville Board of Commissioners will hold a retreat on Thursday, January 31, 2019 and Friday, February 1, 2019 beginning at 8:30 a.m. both days. The retreat will be held at Huntersville Town Hall, 101 Huntersville-Concord Road, Huntersville, North Carolina. The purpose of the retreat is for the Board of Commissioners to develop goals and objectives for the upcoming 2019-2020 budget year and strategic planning for the Town of Huntersville.

If you have any questions, please contact me.

Janet Pierson, NCCMC
Town Clerk
PH: 704.766.2202

Date : 11/16/2018 4:39:16 PM
From : "Angela Beeker" abeeker@huntersville.org
To : "HEOSC" HEOSC@huntersville.org
Cc : "Board Members" BoardMembers@huntersville.org, "Anthony Roberts" aroberts@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org, "Janet Pierson" jpierson@huntersville.org
Subject : Town website and other information
Attachment : image003.jpg;

I wanted to make you all aware that we have been working on the webpage for the HEOSC. It is a work in progress, but we have begun uploading information that relates to the options being considered by HEOSC. You can access it by going to the Huntersville home page, and going to the Advisory Boards and Committees tab, or you can click on the following link: https://www.huntersville.org/1327/Huntersville-Educational-Options-Study-C In the green bar on the left side of the website is a link entitled "Potential Education Options." This is a link to supplemental information that we have uploaded pertaining to each option. (It will be retitled next week to "Supplemental Information Pertaining to Each Option.") Some of the information will overlap and be useful for more than one of the options, but currently is included under only one heading. I would invite you to peruse all of the information under each option for this reason.

There are also helpful links at the bottom of the supplemental information web page:

1. The link to the Joint Legislative Study Commission that was formed pursuant to House Bill 704 to study the division of local school administrative units will take you to that committee's web page containing the reports they received at each of their meeting regarding their study. This may be useful information when the HEOSC studies the option regarding the CMS LEA.
2. A second link is to the State Department of Charter Schools. On this website you can find lots of information about charter schools, including the applications that have been filed by other entities to start a charters school, as well as the planning process. (We have uploaded the 2018 Resource Manual under the standalone charter school option which was taken from this web site.) Reviewing a sample application might help to illustrate the things that must be planned for in operating a standalone charter school.
3. We have also included the link for the State Department of Public Instruction which contains lots of information about the public school system in North Carolina.
4. Lastly, we included the link to the CMS website.

I look forward to your next meeting. The agenda will be posted by Tuesday of next week.

Have a great weekend!

Angela S. Beeker

Town Attorney
Town of Huntersville
Post Office Box 664
101 Huntersville-Concord Road
Huntersville, NC 28070
(704) 875-6541
(704) 948-6020 (fax)
abeeker@huntersville.org

Date : 6/24/2019 8:47:11 AM
From : "E Rowell" ericwrowell@gmail.com
To : "Anthony Roberts" aroberts@huntersville.org
Cc : "Jackie Huffman" jhuffman@huntersville.org
Subject : Tuition reimbursement

Mr. Roberts,

What other town employees or which other town departments are eligible for college tuition reimbursement besides HPD? See HPD Directive 1.32 for reference.

Thank you,

Eric Rowell
Huntersville

This message approved by my very smartphone.

Date : 6/28/2019 7:04:03 PM
From : "Jackie Huffman" jhuffman@huntersville.org
To : "erowell@huntersville.org" erowell@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org
Subject : Tuition reimbursement

Good evening, Eric.

I understood from our phone conversation today that you were going to email me a public records request related to tuition reimbursement. I was hopeful you'd send it via email so that I have an opportunity to double check that I'm sending expressly what you request.

If you'd like some information, you are welcome to email me directly. Hope you enjoy your weekend.

Jackie Huffman

Date : 1/8/2019 10:43:47 AM
From : "Michael Sass" msass@huntersville.org
To : "Jackie Huffman" jhuffman@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Angela Beeker" abeeker@huntersville.org, "Karen Bentley" kbentley@huntersville.org, "Albert Desciscio" adesciscio@huntersville.org, "William Farber" wfarber@huntersville.org, "Amie Hutchison" ahutchison@huntersville.org, "Derek Partee" dpartee@huntersville.org, "Todd Porter" tporter@huntersville.org, "Jim Puckett" jpuckett@huntersville.org, "EricRowell" erowell@huntersville.org, "Bobbie Shields" bshields@huntersville.org, "Carrie Warren" cwarren@huntersville.org, "JohnAneralla" janeralla@huntersville.org, "Brian Hines" bhines@huntersville.org, "Melinda Bales" mbales@huntersville.org
Subject : Upcoming January 14 Meeting

Dear Jackie,

I notified Chairman Karen Bentley that I will not be able to attend the upcoming HEOSC meeting on January 14. I will be visiting my son Adam in Los Angeles that day. I planned the trip last summer. I am disappointed I will be missing the meeting.

I do not intend to participate in the meeting remotely.However, is it possible for me to view the meeting "live" or a "taped" version of the meeting. If that is possible could you let me know how I go about doing this. I was not successful in figuring out how to do this on the town's website.

I am going to be meeting Karen Bentley Thursday morning to share my input about the upcoming meeting.

I very much appreciate the very hard work the Huntersville staff and elected officials are doing to research this important topic.

If there is anything further I can do to assist you, never hesitate to reach out to me.

Sincerely,

Mike Sass
815.791.7911

Date : 3/15/2019 5:27:57 AM
From : "Michael Sass" msass@huntersville.org
To : "Eric Rowell" erowell@huntersville.org, "Jim Puckett" jpuckett@huntersville.org
Cc : "Janet Pierson" jpierson@huntersville.org, "Karen Bentley" kbentley@huntersville.org, "Anthony Roberts" aroberts@huntersville.org, "Jackie Huffman" jhuffman@huntersville.org
Subject : Upcoming Subcommittee Meeting on March 20 @11:00 a.m.
Attachment : Agenda 3.14.19.docx;

Dear Eric and Jim,

The subcommittee to study the option of creating a stand alone charter school for Huntersville met last night. The subcommittee included Carrie Warren, Al Desciscio and myself.

We created the agenda attached for the meeting.

A reporter and cameraman from both WBTV (CBS-3) and WJZY (Fox 46) were in attendance for the meeting.

We (Eric, Jim, and Mike) are scheduled to meet on Wednesday March 20 at 11:00 a.m. at the Huntersville Town Hall to have our subcommittee study the feasibility of dividing the Charlotte Mecklenburg LEA into smaller LEAs.

Do you both want to have a similar type agenda for the meeting next Wednesday?

I would be happy to type up the agenda for the first meeting until we all get in a room and decide how to divide up responsibilities for our work together

Topics to include???

Thanks !

Mike

AGENDA

Huntersville Educational Options Study Commission

Subcommittee To Study The Option Of A Stand Alone Municipal Charter School

March 14, 2019 - 6:30 PM

10224 Hickorywood Hill Ave, Suite 102, Huntersville

1. Welcome and Call to Order

2. Identification of a Quorum

3. Public Input - *Limited to 3 minutes per speaker, or 30 minutes total*

4. New Business

A. Review what our Commission was asked to do by the Town Council..."due diligence to gather facts and information for each option."

B. Review the fact that our Commission was asked to "prioritize the options" considering the following:

1) Financial and legal feasibility
2) Effectiveness to reduce overcrowding of schools in Huntersville
3) Efficiency
4) Ease of implementation

C. Identify the research questions for study

5. Old Business

6. Setting our Next Meeting Date/Time/Location

7. Closing Comments

8. Adjourn

Date : 4/9/2019 8:33:12 AM
From : "Jackie Huffman" jhuffman@huntersville.org
To : "HEOSC" HEOSC@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org, "Angela Beeker" abeeker@huntersville.org, "Janet Pierson" jpierson@huntersville.org
Subject : Updated SWOT analysis
Attachment : Updated HEOSC Option analysis_SWOT.xlsx;

Good morning, HEOSC members.

Please find attached an updated version, including Option 4 details as follow up from last night's meeting.

Additionally, I have made Anthony, Angie and Janet aware of your two action items from last night, including revising paragraph 8 of the Town Board creating resolution regarding drawing a conclusion prior to hearing public comment and the expiration of your term in April 2019. Karen, Anthony will follow up with you regarding attendance at the April 15 Town Board meeting (I would expect staff will explain the changes and your presence will not be required, but will follow up).

Thank you all for your continued dedication to this committee and its outcomes.

Jackie Huffman
Assistant Town Manager
Town of Huntersville

Date : 2/24/2019 3:57:39 PM
From : "Eric Rowell" ericwrowell@gmail.com
To : "Jackie Huffman" jhuffman@huntersville.org
Cc : "Anthony Roberts" aroberts@huntersville.org
Subject : Vehicle tax/fee

Mrs. Huffman,

Where in the budget can I find revenue amounts for the town's vehicle tax and $20 vehicle fee - are they both combined into a single revenue line item? How much in revenue did the town collect last FY respectively for the vehicle tax and the $20 vehicle fee? Finally, does the town rely solely on DMV records to collect these taxes/fees related to vehicles, or does the town have its own independent means of verifying who owes these taxes/fees?

Let me know if I need to clarify these questions.

Thanks,

Eric Rowell
Huntersville

Date : 1/28/2019 6:12:41 PM
From : "Angela Beeker" abeeker@huntersville.org
To : "Jackie Huffman" jhuffman@huntersville.org, "Eric Rowell" ericwrowell@gmail.com
Subject : Visit Lake Norman Interlocal.pdf
Attachment : Visit Lake Norman Interlocal.pdf;image001.jpg;

Visit Lake Norman interlocal agreement attached.

Angela S. Beeker

Town Attorney
Town of Huntersville
Post Office Box 664
101 Huntersville-Concord Road
Huntersville, NC 28070
(704) 875-6541
(704) 948-6020 (fax)
abeeker@huntersville.org

Please note that email sent to and from this address is subject to the North Carolina Public Records Act and may be disclosed to third parties.

INTERLOCAL AGREEMENT
FOR FUNDING OF VISIT LAKE NORMAN

This Interlocal Agreement is entered into as of the 1st day of July, 2011 (the "Effective Date"), by and between the TOWN OF CORNELIUS, a North Carolina municipal corporation ("Cornelius"), the TOWN OF DAVIDSON, a North Carolina municipal corporation ("Davidson"), the TOWN OF HUNTERSVILLE, a North Carolina municipal corporation ("Huntersville"), (collectively, the "Towns"), and the LAKE NORMAN CONVENTION AND VISITORS BUREAU, a North Carolina non-profit corporation, doing business as Visit Lake Norman (hereafter "VLN").

WHEREAS, Article 20 of Chapter 160A of the North Carolina General Statutes provides that local governments may enter into joint undertakings of any power, function, public enterprise or right of local governments; and

WHEREAS, North Carolina Session Law S.L. 2001-402 (House Bill 715) amended S.L. 1983-908 to provide that the Towns receive a portion of taxes collected on hotel and motel occupancy ("Hotel/Motel Tax") and a portion of the taxes on prepared foods and beverages at establishments in their respective jurisdiction ("Prepared Food Tax") and use such taxes for certain facilities and for tourism and tourism-related programs; and

WHEREAS, VLN, a non-profit corporation, has as its purpose the organization and promotion of conventions and events and the promotion of tourism for the Towns of Lake Norman; and

WHEREAS, North Carolina Session Law S.L. 2011-160 (House Bill 508) further amended S.L.2001-402 as it relates to the Towns to provide for the distribution of a specific percentage of said taxes to VLN to be used for tourism-marketing promotion purposes; and

WHEREAS, the Towns and VLN desire to provide for budgeting consistent with the adopted legislation, confirm the timing of the funding by the Towns for VLN, and provide a governance structure consistent with such funding.

NOW, THEREFORE, the parties agree as follows:

1. In accordance with S.L 2011-160,each of the Towns will budget and pay to VLN, annually, from the portion of the prepared food and beverage taxes received from the City of Charlotte an amount equal to the sum of (a) twenty-eight percent (28%) of each Towns collected Hotel/Motel Tax for an annual period ending on the last day of the third quarter of the fiscal year immediately preceding the fiscal year for which amounts will be budgeted, and (b) twenty-five percent (25%) of the Prepared Food Tax received from the City of Charlotte for the immediately preceding calendar year.

2. The amount due from each Town will be paid to VLN in quarterly installments, each installment due on the first day of each quarter of the applicable fiscal year, beginning July 1, 2011.

3. Each of the Towns, through their Finance Director or other designated personnel, will advise VLN and the other Towns of the total amount of the Hotel/Motel Tax and Prepared Food Tax collected as described in Paragraph 1 as soon as those figures become available. It is contemplated that such information would be available to VLN by the end of April of each year. There will be no other solicitations by VLN to the Towns for an annual appropriation, although this Agreement shall not preclude extra-ordinary appropriations to assist in the unanticipated opportunity for special events which the Towns may deem to be of special benefit to the towns and its citizens.

4. VLN and the Towns understand that the amounts so distributed to VLN are to be used to increase travel and tourism within the Towns. To that end, the parties adopt the following policies and practices:

A. VLN will be governed solely by its Board of Directors which shall be appointed as follows, in the years indicated:

July 1, 2011 – December 31, 2011 - The currently elected and Town appointed 16-member VLN Board of Directors will continue to serve without changes.

Commencing January 1, 2012 - The VLN Board of Directors shall have the following 18 members:

i. Each Town will appoint three (3) members of the VLN Board of Directors in their discretion with final appointing authority which shall be as follows:

   a. Each Town shall appoint one member of the restaurant/attractions sector (including Parks and Recreation) in their designated Town and two (2) members-at-large (only one of whom may be either an elected official or Town staff) in their designated Town.

ii. VLN will elect nine (9) members of the VLN Board of Directors as proposed by the Nominating Committee which shall be as follows:

   a. VLN shall elect one member from the hotel/motel industry from each Town and six (6) members-at-large.

iii. The Towns and VLN will appoint equal representation from their board members to serve on the Executive Committee. All members of the Executive Committee will be given proper notice of all

Executive Committee meetings and shall be expected to attend all Executive Committee meetings.

B. The Towns' appointed members will regularly attend VLN Board meetings and share VLN updates with their Town Board of Commissioners. Proper notice shall be provided to all Town Board members of all VLN Board meetings and Town Board members shall be entitled to attend all Board meetings.

C. The approval and consent of the Lake Norman Chamber of Commerce, formerly known as the North Mecklenburg Chamber of Commerce, in Article VII and Article XII of the articles of incorporation shall be removed from the articles and the VLN Board and the Lake Norman Chamber of Commerce shall approve such removal.

D. The current VLN Board will revise the VLN articles of incorporation and bylaws immediately to reflect the above provisions of this agreement and acknowledge that time is of the essence such that all articles and by-law changes must be reviewed by all parties and properly approved by the necessary bodies, and the full 18 member Board is appointed and elected and ready to serve as of January 1, 2012.

5. VLN will provide to each Town an annual audited financial statement, which statement will be provided within fifteen (15) days after it becomes available. Each Town will make available to VLN a copy its annual audited financial statement within fifteen (15) days after it becomes available.

6. This Agreement shall remain in effect until June 30, 2020, and shall thereafter be automatically renewed for successive five (5) year terms unless any party shall give notice to the other parties, at least ninety (90) days prior to the end of any such term, that it does not wish to renew, in which case this agreement shall terminate.

7. This Agreement may only be amended by the unanimous consent of all of the parties approved by their respective boards.

This Agreement is executed as of the date set forth beside the signature of each party by authority duly given, and effective as of the Effective Date upon execution by all of the parties, even though the execution date is after the Effective Date.

LAKE NORMAN COVENTION AND
VISITORS BUREAU,
d/b/a/ VISIT LAKE NORMAN

Date: 10/17/11

By: _____
Name: SALLY ASHWORTH
Its: Executive Director

TOWN OF CORNELIUS

Date: 10/3/11

By: Anthony Roberts
Name: Anthony Roberts
Its: Town Manager

This Agreement has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

By: Jackie Huffman
Finance Director
Town of Cornelius

TOWN OF DAVIDSON

Date: 10/4/11

By: Leamon Brice
Name: LEAMON B. BRICE
Its: TOWN MANAGER

This Agreement has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

By: Lydia J. Pellifield Rzezinski, CPA
Finance Director
Town of Davidson

TOWN OF HUNTERSVILLE

Date: 9-26-11

By: Greg Ferguson
Name: Greg Ferguson
Its: Town Manager

This Agreement has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

By: Janet A Jones 9/27/11
Finance Director
Town of Huntersville

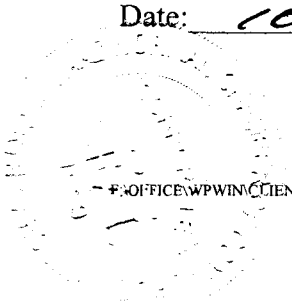
Approved and consented to by the full Board of Directors of the Lake Norman Chamber of Commerce.

Lake Norman Chamber of Commerce

By: _____

Its: _____

Date: 10/16/11



F:\OFFICE\WPWIN\CLIENTS\Visit LKN\Approved Interlocal Agreement 9-15-2011 final.doc

Date : 12/4/2019 2:17:00 PM
From : "john carbonell" johnjcarbonell@hotmail.com
To : "Kim Aichele" kdaichele@me.com, "Tim Bender" Tbender@edificeinc.com, "RossBoner" rboner@gmail.com, "Randy Brawley" Randy.Brawley@wiseoakconsulting.com, "Chris Edwards" MYT59T@gmail.com, "John Forehand" forehandjt@gmail.com, "Erin Gillespie" erin.gillespie@gmail.com, "Scott Harrington" scottharrington1808@gmail.com, "Joshua Helm" mrhelm33@gmail.com, "Kristen Ingram" Ingram.Kristen@yahoo.com, "Dan Murphy" dan@themurphyfamily.online, "Eric Rowell" ericwrowell@gmail.com
Cc : "Dave Hill" dhill@huntersville.org, "Jack Simoneau" jsimoneau@huntersville.org
Subject : Wishing All Happy Holidays

As we head into December, I just want to wish everyone a Happy Holiday Season.

Our next meeting is a long way off. If you have any thoughts, ideas, suggestions on how we want the committee to function and what 2040 should look like please share them with the group. These ideas will be captured and sent out to everyone before the next meeting on January 15th.

Eric sent a suggestion the other day that we should choose / vote for a vice (or co) chairperson who could fill in for me in case I miss or cannot attend meetings. This is a good idea, that way there is no lose of momentum.

Had the opportunity to meet with Dave and Jack to discuss some ideas for the committee. The important take away is, we are the drivers and decision makers for what the 2040 plan will look like. Some ideas that we kicked around:

- Look for ways to harness the power of the Ambassadors, especially to reach out to the community
- As we get more into the process consider adding an extra meeting just to solicit and hear input from the community
- Consider the possibility of creating sub committees as areas of deeper dives are needed

Here is our meeting schedule

- #1A - completed
  - Orientation Meeting
- #1B - completed
  - Project Initiation
- #2 – January 15th
  - Present Plan Review & Analysis
  - Prep for Public Meeting & Survey
- #3 – Late February
  - Public Meeting & Survey Results
- #4 – April
  - Plan Framework & Vision
- #5 – May
  - Draft Plan
- #6 – July / August
  - Implementation Recommendations

Have a great Holiday!

John J Carbonell
770-335-6153
johnjcarbonell@hotmail.com
www.linkedin.com/in/johnjcarbonell