

From: Elise Lewis <elewis@ashevillenc.gov>
Sent: 7/23/2020 10:21:02 AM
To: Laura Cole <lcole@colepromedia.com>
Cc:
Subject: Fwd: Critical Incident Videos invoice
Attachments: [CIV invoice.pdf](#)

Hi Laura,
Just wanted to touch base with you regarding your email to DC Baumstark below. We went ahead last month and made the change to our contract to encumber the additional funds to pay the \$17,000 invoice, however it looks like once that was complete the invoice was never actually processed for payment. I have sent it back through to the city's accounts payables department and requested they process the payment ASAP. I will keep an eye on this and send you a follow up email once the check is cut. Sorry about the delay.

If you have any questions at any time in the future regarding contracts or payments please do not hesitate to contact me by email or phone and I will be happy to assist you!

Have a great day,

Elise Lewis
Financial Business Manager
Asheville Police Department
P.O. Box 7148
Asheville, NC 28802
Â
(828) 259-5599 office
(828) 782-1937 cell
elewis@ashevillenc.gov

Â  *Think Green! Please do not print this e-mail unless necessary* Â

----- Forwarded message -----
From: **Captain Jackie Stepp** <jstepp@ashevillenc.gov>
Date: Thu, Jul 23, 2020 at 7:59 AM
Subject: Fwd: Critical Incident Videos invoice
To: Elise Lewis <elewis@ashevillenc.gov>

Do you mind to look?

----- Forwarded message -----

From: **James Baumstark** <jbaumstark@ashevillenc.gov>
Date: Thu, Jul 23, 2020 at 7:58 AM
Subject: Fwd: Critical Incident Videos invoice
To: Captain Jackie Stepp <jstepp@ashevillenc.gov>

Didnâ€™t we pay from last year \$\$?

----- Forwarded message -----

From: **Laura Cole** <lcoble@colepromedia.com>
Date: Tue, Jul 21, 2020 at 9:02 PM
Subject: Critical Incident Videos invoice
To: James Baumstark <jbaumstark@ashevillenc.gov>

Hi Jim,

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Hope you are doing well.Â The contract seems to be moving along for Cole Pro Media.Â Just curious if you could check on the invoice for Critical Incident Videos for our trip out there.Â Not a big deal, but Iâ€™m just checking on the status since itâ€™s about 40 days or so ago.Â I know this time of year can be crazy.Â I just want to make sure that they donâ€™t need anything else from me in order to pay the invoice.Â Iâ€™ve attached it here again if you need it.

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Thanks,

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LauraÂ Cole

Critical Incident Videos, President

925-787-9121

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James Baumstark
Deputy Chief of Police
Asheville Police Department
jbaumstark@ashevillenc.gov
FBINA274
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Captain Jackie Stepp
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Integrity, Fairness, Respect and Professionalism

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