

**From:** Davis, Robert <Robert.Davis@hillardheintze.com>  
**Sent:** 7/8/2020 1:40:26 PM  
**To:** Brad Branham  
**Cc:**  
**Subject:** FW: HH Contract Review Request: City of Asheville Incident Analysis Contract Terms  
**Attachments:** [City of Ashville Service Contract-HH- Incident Analysis 7-8-20 With Edits.docx](#), [City of Ashville Service Contract-HH- Incident Analysis 7-8-20.pdf](#), [image002.jpg](#), [image003.png](#)

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Brad,

Our Contracts Team has worked with our parent company's legal team and cleared a draft using your service agreement template. I am attaching a Word version of the document so you can see the changes they made to any of the language, which should make it easier for your review. I am also attaching a "clean" version of the document with the changes in a PDF format, which would facilitate showing the document to others without all of the editing, etc. By all means, if you have any issues with the edits, or anything else, please let us know and we can address them quickly. We can also send you a signed copy from our end if the edits are acceptable to you.

Note that there is a maximum amount listed for the contract, with the notation about how any travel expenses are billed, etc. Please also remember that, depending upon how we do some of our work, such as the kickoff meeting, we could possibly reduce some of the costs (i.e. a virtual Kick-Off Meeting, which would save on travel time and expenses).

Rob

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