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December 15, 2020

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Jackson County Planning Department
c/o John Jeleniewski, Senior Planner
johnjeleniewski@jacksonnc.org

Via Email

Re: Public Records Request Concerning Development Applications for Cashiers Village

Dear Mr. Jeleniewski:

This is a formal public records request made pursuant to N.C. Gen. Stat. § 132-6, *et. al.* for all public records related¹ to the Application for Conditional Use Permit submitted by Stephen Macauley on August 23, 2020 or any amendment thereto (the "Application"). It is my understanding that public records related to the Application would have been sent, received, or created from approximately June 1, 2020, through the present and likely reside with Planning Department Staff.

Under North Carolina law, public records include, "all documents, papers, letters, maps, books, photographs, films, sound recordings, magnetic or other tapes, electronic data-processing records, artifacts, or other documentary material, . . ." including emails. This request includes, but is not limited to, the above-provided list of documents and all emails, texts, voicemails, letters, and any other communication or document between, created by, or received by any County employee, agent, county commission member, or other official related to the Application and its consideration by the Cashiers Area Community Planning Counsel or the Jackson County

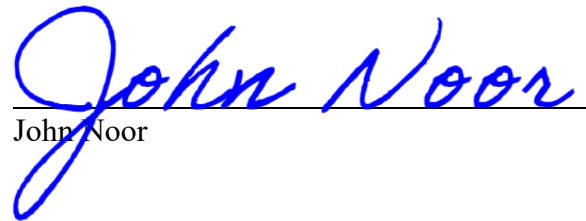
¹ "Related" means: concerning, referring to, alluding to, relating to, connected with, commencing on, in respect of, about, regarding, discussing, showing, describing, supporting, contradicting, substantiating, reflecting, mentioning, analyzing, or evidencing.

Planning Board, **excluding communications considered "Confidential Communications" pursuant to N.C. Gen. Stat. § 132-1.1(a) and those public records that have already been provided to the undersigned by yourself or Ms. Heather Baker.** This request also includes drafts of such documents. This request also specifically includes: (a) all public records submitted in support of the Application; (b) all exhibits, affidavits, or other documents submitted in support of the Application; (c) all documents and communications between any County employee, Cashiers Area Community Planning Council member, or Jackson County Planning Board member and the applicant or any representative or agent of the applicant related to the Application; and (d) all documents and communications related to any County staff member's impressions of the Application including, but not limited to, all written or typed notes related to the Application.

Please provide all responsive records in a searchable pdf electronic form. The County is authorized by law to charge fees for the provision of public records (N.C. Gen. Stat. § 132-6.2) and this request authorizes the County to incur up to \$250.00 in such fees. If, prior to or after initiating the work to respond to this request, the County estimates that the total fees associated with responding to this request will exceed \$250.00, please contact me directly prior to initiating or completing your work so that the fee estimate can be approved prior to any additional fees being incurred. Please don't hesitate to contact me directly if you have any questions about the request. Thank you for all your help.

Sincerely,

ROBERTS & STEVENS, PA



John Noor

Cc:
Heather Baker, heatherbaker@jacksonnc.org