

---

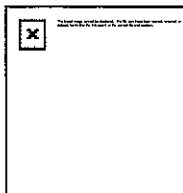
**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Thursday, March 23, 2017 3:16 PM  
**To:** Amy Simpson; Catinia Winchester; Cheryl Chrismon; Marisa Halm; Stacie Julian; Susan Chilton  
**Subject:** Time off memo  
**Attachments:** Time Off Memo.doc

Please see attached. We will group discuss before the end of the day today.

Thanks

--

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**

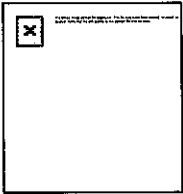


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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Thursday, March 23, 2017 2:29 PM  
**To:** Amy Simpson  
**Subject:** Please Review  
**Attachments:** Time Off Memo.doc

Please see attached and review.

--  
**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**



---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Wednesday, March 22, 2017 8:48 AM  
**To:** Charlie Roederer  
**Subject:** Re: While you are attending the NCARD Conference

Thanks Charlie

On Tue, Mar 21, 2017 at 11:52 PM, Charlie Roederer <[charlie@courthousecomputersystems.com](mailto:charlie@courthousecomputersystems.com)> wrote:

Hi Everybody,

It's that time of year again; basketball, budding flowers, and the NCARD Legislative Conference! I am very excited to catch up with everyone who is able to attend. We are just days away!

I know that the work that you do is special and unique. It is my firm belief that more opportunities to gather together and form friendships, discuss best practices, and share concerns that effect all of your offices will ultimately benefit the citizens that you serve tremendously. As a Register of Deeds, you only have 99 other people in the entire state that are in the same position to discuss the same concerns. The opportunity to be in the same venue for a couple of days for a conference is a great opportunity to tap into a small but very important network. I want to make sure that you are able to maximize the small amount of time that you have to be together.

Courthouse Computer Systems is once again providing a venue for Registers and other conference attendees to gather after the scheduled conference events. We hope that you will, "Gather in the Parlor" as an opportunity to connect, comfortably continue conversations started earlier in the day, learn new ideas, and maybe even relax.

The Parlor will open beginning at 7:00 p.m. on Sunday evening and again on Monday evening after the vans return to the hotel following the visit to the General Assembly (probably around 8:15 p.m.). The room number at the Hilton is 543. Please join us in the Parlor for some extra time together during the conference!

Best,

Charlie Roederer

Courthouse Computer Systems

[Charlie@CourthouseComputerSystems.com](mailto:Charlie@CourthouseComputerSystems.com)

(O) 1-888-403-2710 ext 801

(C) 919-632-9360

--

**Benjamin J. Curtis**

**Rockingham County Register of Deeds**

**170 NC 65, Suite 150**

**Reidsville, NC 27320**

**336-342-8820 Ext. 2201**



---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Tuesday, March 21, 2017 4:27 PM  
**To:** Jordan Houchins  
**Subject:** Fwd: Scanned from MFP-06992281 03/21/2017 15:08  
**Attachments:** DOC032117.pdf

----- Forwarded message -----

**From:** Register of Deeds <copier@co.rockingham.nc.us>  
**Date:** Tue, Mar 21, 2017 at 7:08 PM  
**Subject:** Scanned from MFP-06992281 03/21/2017 15:08  
**To:** Ben Curtis <bcurtis@co.rockingham.nc.us>

Scanned from MFP-06992281.  
Date: 03/21/2017 15:08  
Pages:2  
Resolution:200x200 DPI

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Do not reply to this email address

--  
**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**



---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Tuesday, March 21, 2017 3:27 PM  
**To:** annsomersfish@yahoo.com  
**Subject:** Shirley A. Ray  
**Attachments:** Shirley Ann Ray.pdf

Please see attached

--  
**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**



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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Tuesday, March 21, 2017 2:18 PM  
**To:** Pam Hunnings; Giles Hunnings  
**Subject:** Fwd: Blue Cross Launches Spring Hike NC

----- Forwarded message -----

**From:** **Athena Baker** <abaker@co.rockingham.nc.us>  
**Date:** Tue, Mar 21, 2017 at 11:15 AM  
**Subject:** Blue Cross Launches Spring Hike NC  
**To:** Rockingham County Employees <dl\_allrcemployees@co.rockingham.nc.us>

**To: Rockingham County Employees**  
**Subject: Blue Cross Launches Spring Hike NC**

Blue Cross and Blue Shield of North Carolina (Blue Cross) and North Carolina State Parks announce the return of Hike NC, the free hiking program that's making it easier to hike and enjoy nature, regardless of age or experience level. Hike NC debuted in the fall of 2016, and is back for the spring season with a series of more than 60 guided hikes across the state.

"Hike NC's fall launch was a success, with more than 800 people across the state signing up for a guided hike," said Kathy Higgins, Vice President of Corporate Affairs at Blue Cross. "We want North Carolinians to discover what spring has to offer on the trails with friends and family. Hike NC not only gets people outside and active, but allows them to explore their breathtaking state in a unique way."

Spring hikes began in early March and run through mid-June. To learn more about hikes in your area, view the full list at [GoHikeNC.com](http://GoHikeNC.com). You can find hikes by region, and sign up for a hike that's right for you, based on distance, time, location, and level of trail difficulty. After you sign up online, simply show up, meet your guide, and begin hiking.

Hikes will be held across six regions in North Carolina:

- Asheville
- Charlotte
- Greenville-New Bern
- The Triad
- The Triangle
- Wilmington

Click [here](#) to see "Mother Nature's" invitation to join the hikes on social media. And to find out more about Hike NC, visit [gohikenc.com](http://gohikenc.com). You can also subscribe to Blue Cross' [blog posts](#), follow us on Facebook, Pinterest, and Instagram, and keep up with the conversation by using the hashtag #HikeNC.

[BCBS Launches Spring Hike NC - YouTube](#)

**Athena R. Baker**  
**Human Resource Specialist**  
Rockingham County, NC  
**336-342-8116 Phone**

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Monday, March 20, 2017 4:35 PM  
**To:** Amy Simpson  
**Cc:** Stacie Julian; Catinia Winchester; Cheryl Chrismon; Marisa Halm; Susan Chilton  
**Subject:** Re: Record of Notarization Form

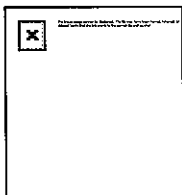
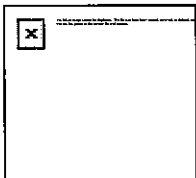
Thanks

On Mar 20, 2017, at 11:36 AM, Amy Simpson <[amys@co.rockingham.nc.us](mailto:amys@co.rockingham.nc.us)> wrote:

It has been saved to the "T" drive under Notary information and has been titled Notarial Acts Form.

*~Amy*

***Amy L. Simpson***  
***Chief Assistant Register of Deeds***  
**P.O. Box 56**  
Wentworth, NC 27375  
Office: (336) 342-8820 x 2210  
Fax: (336) 342-6209  
Website - [www.registerofdeeds.info](http://www.registerofdeeds.info)



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On Wed, Mar 15, 2017 at 2:46 PM, Stacie Julian <[sjulian@co.rockingham.nc.us](mailto:sjulian@co.rockingham.nc.us)> wrote:  
Please see attached Record of Notarization Form. Each employee who notarizes documents will be responsible for keeping a separate binder with these completed Record of Notarization Forms.

Ben/Amy - Can one of you add to the "t" drive so all employees have access to it?

Thanks,  
Stacie

---

***Stacie S. Julian***

***Assistant Register of Deeds***

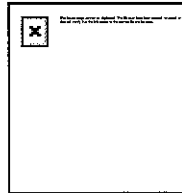
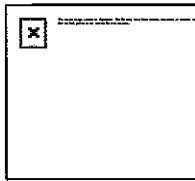
Rockingham County Courthouse

Office of the Register of Deeds

PO Box 56 | Wentworth, NC 27375

Office: [336.342.8820](tel:336.342.8820) ext. 2208 | Fax: [336.342.6209](tel:336.342.6209)

[sjulian@co.rockingham.nc.us](mailto:sjulian@co.rockingham.nc.us) | [www.registerofdeeds.info](http://www.registerofdeeds.info)



*"Preserving the Past.....Protecting the Future"*

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**From:** Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)>  
**Sent:** Monday, March 20, 2017 4:34 PM  
**To:** Marisa Halm  
**Subject:** Fwd: info

Marisa,

Can you double check that this was sent to Jordan, and his email was correct.

Thanks

Begin forwarded message:

**From:** Jordan Houchins <[jhouchin@co.rockingham.nc.us](mailto:jhouchin@co.rockingham.nc.us)>  
**Date:** March 20, 2017 at 3:05:07 PM EDT  
**To:** Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)>  
**Subject:** info

Hey Ben. I never received that info on Curtis Hodge. I know you said a Marisa was going to send it.

Thanks

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Monday, March 20, 2017 10:14 AM  
**To:** Mark McClintock  
**Subject:** Fwd: Rockingham County Delinquent List & Tax Sales Information

Mark,

I have no idea who this is from but I thought I better forward it.

Begin forwarded message:

**From:** Peoples Nature <peoplesnature@gmail.com>  
**Date:** March 20, 2017 at 4:24:31 AM EDT  
**To:** bcurtis@co.rockingham.nc.us, Peoples Nature <peoplesnature@gmail.com>  
**Subject:** Rockingham County Delinquent List & Tax Sales Information

Hello,

Could you please provide me with instructions of how I can acquire access to the delinquent list (tax roll) for your county.

I have written key information that I am specifically interested within the delinquent list file.

- Is there a cost associated with acquiring the delinquent list? If so, how much is it?
- Is there an FTP account used? If so, what is the login to get access?

Columns that I want from the delinquent file

- All properties that are currently delinquent on their property taxes.
- The amount of back due taxes owed on each parcel.
- The Assessed value of the properties.
- The type of property being displayed. (Land, Single Family Residence, Commercial, etc) - I am looking specifically to see if you can separate out the Land properties from the delinquent list.
- The physical address of each delinquent property.
- The name and address of each delinquent property owner.
- The entire list should be in Excel format (i.e. – an .xls or .csv file).

In addition, would it possible for you to confirm the format in which the data is kept. (Excel, Csv, .tab, .PDF, etc)

I would highly appreciate it if I could get a sample of the delinquent list data to make sure that I can work with it.

Furthermore, I also wanted to inquire in regards to your tax sales list. I can see that this is a tax deed county.

Could you please answer the following information regarding the tax sales.

- When is it?
- Is there a website setup for the tax sales auction in this county?
- Is the auction strictly offline?
- What are some of the basic rules?

Please let me know the process involved to get the delinquent list and your tax sales information.

Thank you.

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Thursday, March 16, 2017 3:00 PM  
**To:** Lance Metzler  
**Subject:** Re: Eden Rotary

I am locked out of that system now. I cut our dues as part of of the 2% reduction. I will discuss this with Paul when we meet with him next Thursday.

Thanks,

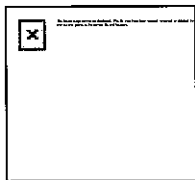
Ben

On Thu, Mar 16, 2017 at 2:29 PM, Lance Metzler <lmetzler@co.rockingham.nc.us> wrote:  
Ben,

This would be part of dues and subscriptions. I am sure that it is probably in your budget. If it is in your budget then I am okay with it. I know that a few others have it as part of theirs. I hope this helps.

Lance

***Lance L. Metzler, ICMA-CM***  
***Rockingham County Manager***  
***371 NC 65, Reidsville, NC 27320***  
***PO Box 101, Wentworth, NC 27375***  
***Office: 336-342-8101***  
***Fax: 336-342-8105***  
***Email: lmetzler@co.rockingham.nc.us***  
***Website: www.co.rockingham.nc.us***



On Thu, Mar 16, 2017 at 9:41 AM, Benjamin Curtis <bcurtis@co.rockingham.nc.us> wrote:  
I guess this is a bad time to try and add Rotary dues (\$180 per quarter) to our budget? If so, that is fine. You will learn I am not afraid to ask for things, and not offended when I am told no. LOL

--  
Benjamin J. Curtis  
Rockingham County Register of Deeds  
170 NC 65, Suite 150  
Reidsville, NC 27320

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Thursday, March 16, 2017 2:59 PM  
**To:** Marisa Halm  
**Cc:** Jordan Houchins  
**Subject:** Fwd: records

Marisa,

Can you email Jordan these forms please.

Jordan, if you need certified copies you have to come get those.

----- Forwarded message -----

**From:** **Jordan Houchins** <jhouchin@co.rockingham.nc.us>  
**Date:** Thu, Mar 16, 2017 at 2:37 PM  
**Subject:** records  
**To:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>

Hey Ben,

I need the marriage certificates for Curtis Allen Hodge Sr. I believe it should be two of them. I believe he was married to Katie Faint and then divorced. And I believe that he is currently married to Kristen Hodge.

Thanks

Jordan

sorry for the mix up

--

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201



---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Thursday, March 16, 2017 9:51 AM  
**To:** Nichole McLaughlin  
**Cc:** Stacie Julian; Amy Simpson  
**Subject:** Re: Spring 2017 Supervisor Training Class

I would like to attend this training, or send someone from our office, but we have several conflicting dates with this Spring class. Please know that if at all possible I / we will be attending the Fall class if one is offered.

Thanks,  
Ben

On Mon, Mar 6, 2017 at 10:13 AM, Nichole McLaughlin <[nmclaughlin@co.rockingham.nc.us](mailto:nmclaughlin@co.rockingham.nc.us)> wrote:  
Good Morning All,

Attached is the registration form for the Spring 2017 Supervisor Training Class.

**Please return forms to me by March 22, 2016.**

Please forward to any supervisors that I may have inadvertently left out.

Thanks,

--  
Nichole McLaughlin, MSHR, PHR, SHRM-CP  
HR Analyst  
(Employee Relations, Performance Management, Training)  
PO Box 62  
Wentworth, NC 27375  
Phone: (336) 342-8112  
Fax: (336) 342-8455

--  
**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**



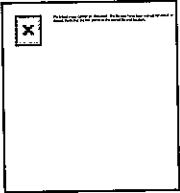
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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Thursday, March 16, 2017 9:41 AM  
**To:** Lance Metzler  
**Subject:** Eden Rotary

I guess this is a bad time to try and add Rotary dues (\$180 per quarter) to our budget? If so, that is fine. You will learn I am not afraid to ask for things, and not offended when I am told no. LOL

--

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**





---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Wednesday, March 15, 2017 6:43 PM  
**To:** Melissa Pipkin  
**Subject:** Re: District Meeting in June

Correction, I am leaving to go out of town early Thursday morning. So Wednesday would be perfect, I am heading to the beach and may stay over night in your area for a round of golf. But what ever works for the most people

Ben

On Mar 15, 2017, at 2:11 PM, Melissa Pipkin <[melissa.pipkin@montgomerycountync.com](mailto:melissa.pipkin@montgomerycountync.com)> wrote:

I will not be able to attend on the 12<sup>th</sup> & 13<sup>th</sup>. I take my son for orientation at ASU.

Melissa F Pipkin

---

**From:** Martin, Judy [<mailto:jmartin@moorecountync.gov>]  
**Sent:** Wednesday, March 15, 2017 2:01 PM  
**To:** [hwebster@alamancerod.org](mailto:hwebster@alamancerod.org); Martin, Judy; [twilson@personcounty.net](mailto:twilson@personcounty.net); Davis, Sharon; [jthignpe@co.guilford.nc.us](mailto:jthignpe@co.guilford.nc.us); [pbritt@leecountync.gov](mailto:pbritt@leecountync.gov); Melissa Pipkin; Lowe, Krista M.; [bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us); C Halacheff  
**Subject:** District Meeting in June

Hi Everyone,

It was good to see all of you yesterday and I look forward to seeing everyone at Conference.

Please check your calendars for our next District meeting in Moore County for June 12th, 13th, 14th, 15th, or 16th. I need to know what date/dates will work for you.

Your prompt response will be most appreciated so I can get a date scheduled and book a meeting place.

Thanks and stay warm!

Judy

*Judy D. Martin*  
Moore County Register of Deeds

PO Box 1210  
100 Dowd Street  
Carthage, NC 28327  
Phone: 910-947-6300  
Fax: 910-947-6396  
Email: [jmartin@moorecountync.gov](mailto:jmartin@moorecountync.gov)

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Wednesday, March 15, 2017 11:04 AM  
**To:** Lowe, Krista M.  
**Subject:** Re: Benjamin J. Curtis Photo

Sorry to be a pain the butt but our District Attorney just resigned in Shame.... The Governor has appointed Mr. Tom Keith to finish out the rest of the 19th month term. So when Rockingham County is updated can you make that change. Again, Thanks

On Tue, Mar 14, 2017 at 5:35 PM, Lowe, Krista M. <[Krista.Lowe@randolphcountync.gov](mailto:Krista.Lowe@randolphcountync.gov)> wrote:

Great to see you also! See you in two weeks!

Have a great evening!!

*Krista M. Lowe,*

Krista M. Lowe,

Randolph County Register of Deeds

158 Worth Street

Asheboro, N.C. 27203

Office: [\(336\) 318-6976](tel:(336)318-6976)

Fax: [\(336\) 318-6970](tel:(336)318-6970)

NCARD SECOND VICE-PRESIDENT 2016-2017

**From:** Benjamin Curtis [mailto:[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)]  
**Sent:** Tuesday, March 14, 2017 5:28 PM  
**To:** Lowe, Krista M. <[Krista.Lowe@randolphcountync.gov](mailto:Krista.Lowe@randolphcountync.gov)>  
**Subject:** Re: Benjamin J. Curtis Photo

Thanks, and it was great to see you again. See you in two weeks.

Ben

On Tue, Mar 14, 2017 at 4:48 PM, Lowe, Krista M. <[Krista.Lowe@randolphcountync.gov](mailto:Krista.Lowe@randolphcountync.gov)> wrote:

That is a great picture! I'll make sure it gets replaced.

Have a great evening!

*Krista M. Lowe,*

Krista M. Lowe,

Randolph County Register of Deeds

158 Worth Street

Asheboro, N.C. 27203

Office: [\(336\) 318-6976](tel:3363186976)

Fax: [\(336\) 318-6970](tel:3363186970)

NCARD SECOND VICE-PRESIDENT 2016-2017

**From:** Benjamin Curtis [mailto:[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)]

**Sent:** Tuesday, March 14, 2017 4:36 PM

**To:** Lowe, Krista M. <[Krista.Lowe@randolphcountync.gov](mailto:Krista.Lowe@randolphcountync.gov)>

**Subject:** Benjamin J. Curtis Photo

Krista,

If you can please have this photo replace the other one.

Thanks,

--

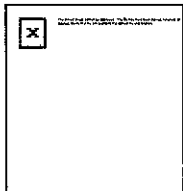
**Benjamin J. Curtis**

**Rockingham County Register of Deeds**

**170 NC 65, Suite 150**

**Reidsville, NC 27320**

**336-342-8820 Ext. 2201**



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---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Tuesday, March 14, 2017 4:36 PM  
**To:** Lowe, Krista M.  
**Subject:** Benjamin J. Curtis Photo  
**Attachments:** Curtis,Ben4x5-9299.jpg

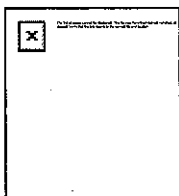
Krista,

If you can please have this photo replace the other one.

Thanks,

--

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**



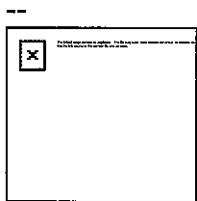
---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Tuesday, March 14, 2017 4:35 PM  
**To:** Tammy Nichols  
**Subject:** Re: Project 635

Thanks

On Tue, Mar 14, 2017 at 3:46 PM, Tammy Nichols <[tnichols@co.rockingham.nc.us](mailto:tnichols@co.rockingham.nc.us)> wrote:  
Just a heads up in case you see the closure notification for your ROD Passports ticket. I have moved it to a project (#635) so we can break it down and assign individual tasks.

Thanks



**Tammy Nichols**  
**ITS Manager**  
Rockingham County Information Technology Services  
371 NC 65, Suite 108  
Wentworth, NC 27375  
Office: 336-342-8349  
Email: [tnichols@co.rockingham.nc.us](mailto:tnichols@co.rockingham.nc.us)  
Helpdesk Line: 336.394.9999

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--

**Benjamin J. Curtis**  
Rockingham County Register of Deeds  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201



---

**From:** Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)>  
**Sent:** Monday, March 13, 2017 4:41 PM  
**To:** Paul Murray  
**Subject:** Re: ROD Budget

Thanks,

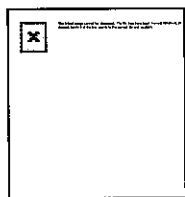
On Mon, Mar 13, 2017 at 4:37 PM, Paul Murray <[pmurray@co.rockingham.nc.us](mailto:pmurray@co.rockingham.nc.us)> wrote:  
No problem - I will update before it goes to Lance.

On Mon, Mar 13, 2017 at 4:04 PM, Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)> wrote:  
1102210-4125030

I just learned today that my county issued cell phone comes out of the ROD Communications budget. I was not aware of that, and now we know why that line item is running a little high this year.

The last five years our office has been between \$550 and \$650, but this year we are on a projection line of \$675-\$700. I submitted a \$650 budget for the next fiscal year, and it looks like I should have made that \$750.00. I was not aware of the monthly \$50 fee hitting that line item.

--  
**Benjamin J. Curtis**  
Rockingham County Register of Deeds  
170 NC 65, Suite 150  
Reidsville, NC 27320  
**336-342-8820 Ext. 2201**



--  
Paul Murray  
Strategic Management Director  
Rockingham County Government  
**(336) 342-8366**

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Monday, March 13, 2017 4:28 PM  
**To:** Mable Scott  
**Subject:** Re: Register of Deeds Notary Servcies

Thank you

On Mon, Mar 13, 2017 at 1:28 PM, Mable Scott <[msscott@co.rockingham.nc.us](mailto:msscott@co.rockingham.nc.us)> wrote:

Thanks a million for sending your info.  
We're disseminating to the world now.  
Appreciate,  
Mable

Mable Springfield Scott, Ph.D.  
Public Information Officer  
Rockingham County Government  
Office [336.342.8342](tel:336.342.8342)  
Cell [336.589.0967](tel:336.589.0967)  
[msscott@myrockingham.com](mailto:msscott@myrockingham.com)  
[www.MyRockinghamCountyNC.com](http://www.MyRockinghamCountyNC.com)



On Mon, Mar 13, 2017 at 12:33 PM, Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)> wrote:

Ms. Scott,

The Rockingham County Register of Deeds office will now be offering Notary services to the general public. Please see attached press release.

Mr. Pegram & Sheriff Page,

Can you please let your employees know.

Thanks,

--

Benjamin J. Curtis  
Rockingham County Register of Deeds

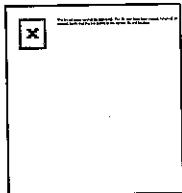


---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Monday, March 13, 2017 12:38 PM  
**To:** casecloser105@aol.com  
**Subject:** Pic  
**Attachments:** Press Release - Notary Services.docx

--

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**



---

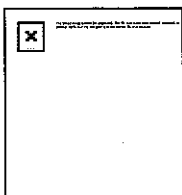
**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Monday, March 13, 2017 9:36 AM  
**To:** Amy Simpson  
**Subject:** New Photo

Please use my new photo on anything office related.

Thanks,

--

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**



---

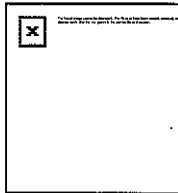
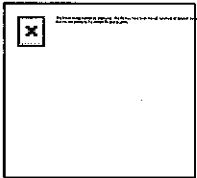
**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Monday, March 13, 2017 9:34 AM  
**To:** Stacie Julian  
**Cc:** Amy Simpson; Marisa Halm; Susan Chilton  
**Subject:** Re: Notary

Do we need to put something in the lobby and let the Clerk's Office know that we are not offering the Notary Service? And I will email Mable Scott to do some sort of press release.

On Mon, Mar 13, 2017 at 8:58 AM, Stacie Julian <[sjulian@co.rockingham.nc.us](mailto:sjulian@co.rockingham.nc.us)> wrote:  
Both Susan and I have been sworn in and are ready notarize.

---

***Stacie S. Julian***  
***Assistant Register of Deeds***  
Rockingham County Courthouse  
Office of the Register of Deeds  
PO Box 56 | Wentworth, NC 27375  
Office: [336.342.8820](tel:336.342.8820) ext. 2208 | Fax: [336.342.6209](tel:336.342.6209)  
[sjulian@co.rockingham.nc.us](mailto:sjulian@co.rockingham.nc.us) | [www.registerofdeeds.info](http://www.registerofdeeds.info)



*"Preserving the Past.....Protecting the Future"*

On Sat, Mar 11, 2017 at 9:35 AM, Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)> wrote:  
The Tax Dept is putting up a flyer in their office Monday that people can get Notary services at the ROD office starting Monday the 13th. JFYI

--

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Saturday, March 11, 2017 11:19 AM  
**To:** Amy Simpson  
**Subject:** Re: Notary

Good

> On Mar 11, 2017, at 11:10 AM, Amy Simpson <amys@co.rockingham.nc.us> wrote:

>

> Great!! The checks came in to pay for them to take their oath so all three will be able to notarize!!

>

> Sent from my iPhone

>

>> On Mar 11, 2017, at 9:35 AM, Benjamin Curtis <bcurtis@co.rockingham.nc.us> wrote:

>>

>> The Tax Dept is putting up a flyer in their office Monday that people can get Notary services at the ROD office starting Monday the 13th. JFYI

---

**From:** Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)>  
**Sent:** Saturday, March 11, 2017 9:59 AM  
**To:** Mark McClintock  
**Subject:** Re: Notarizing

Much appreciated

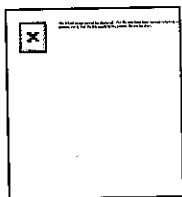
On Mar 11, 2017, at 9:50 AM, Mark McClintock <[markmc@co.rockingham.nc.us](mailto:markmc@co.rockingham.nc.us)> wrote:

10-4

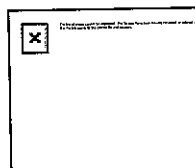
We will do passport flier to when you do those.

Mark C. McClintock  
Tax Administrator  
Rockingham County Tax Administration  
P.O. Box 68  
Wentworth, NC 27375-0068  
Phone- 336-342-8382  
Fax- 336-342-8448

**Rockingham County Tax Administration strives to provide equitable cost effective administration of the property tax in Rockingham County, complying with all legal directives within an atmosphere citizen clients can trust.**



<http://www.myrockinghamcountync.com/>



**Please take our Survey!**

<http://www.surveymonkey.com/s/VPLLJPR>

Please visit our Rockingham County Tax website at

<http://www.ustaxdata.com/rocktaxsite/>

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On Sat, Mar 11, 2017 at 9:33 AM, Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)> wrote:

Yes, and thanks. \$5.00 per signature

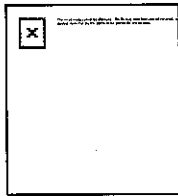
On Mar 11, 2017, at 8:37 AM, Mark McClintock <[markmc@co.rockingham.nc.us](mailto:markmc@co.rockingham.nc.us)> wrote:

Are you still on track for starting the notarizing on the 13th?

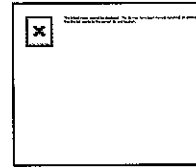
We want to put up a flier in our public access area when you are ready.

Mark C. McClintock  
Tax Administrator  
Rockingham County Tax Administration  
P.O. Box 68  
Wentworth, NC 27375-0068  
Phone- 336-342-8382  
Fax- 336-342-8448

**Rockingham County Tax Administration strives to provide equitable cost effective administration of the property tax in Rockingham County, complying with all legal directives within an atmosphere citizen clients can trust.**



<http://www.myrockinghamcountync.com/>



**Please take our Survey!**

<http://www.surveymonkey.com/s/VPLLJPR>

Please visit our Rockingham County Tax website at

<http://www.ustaxdata.com/rocktaxsite/>

**IMPORTANT-** If you are not the intended recipient, you must destroy this message and inform the sender immediately. This electronic mail message and any attachments, as well as any electronic mail message(s) sent in response to it may be considered public record and as such subject to request and review by anyone at any time. It also may contain information which is confidential within the meaning of applicable federal and state laws.

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Friday, March 10, 2017 10:52 AM  
**To:** Milly Calderon  
**Subject:** Re: Artwork for Rockingham County Register of Deeds  
**Attachments:** NCARD Logo.GIF; Dept of State.png; Color Seal - clear with transparent background.PNG

Here is what I have, can we make this work? We would like "Rockingham County Register of Deeds" across the bottom.

If we can pay the \$25.00 and get it right that is great. Also, I am not supposed to go over \$500 on the county credit card without some paperwork. My purchases were all pre-approved but can we put the Floor Matt onto a separate bill so the first order shows to be under \$500 and the second bill will be under \$500. I will be back in the office after 2:00 PM

336-342-8820 ext. 2201

Thanks,

On Fri, Mar 10, 2017 at 8:46 AM, Milly Calderon <[milly@carrot-top.com](mailto:milly@carrot-top.com)> wrote:

Good morning Benjamin,

Thank you for your order. The order you placed on our website is on hold. The artwork that you provided is not in the correct format. To avoid the \$25 art charge, please email your artwork in an Adobe Illustrator vector based file saved as an EPS or Ai. Please let me know how you want me to proceed. Looking forward to hearing from you.

Have a great day.

Thank you,

**Milly Calderon,**

Customer Care Professional

**Carrot-Top Industries**

328 Elizabeth Brady Rd | PO Box 820

Hillsborough, NC 27278

(P) 800-628-3524 X205 | (F) 919-732-5526

--

**Benjamin J. Curtis**

**Rockingham County Register of Deeds**

**170 NC 65, Suite 150**

**Reidsville, NC 27320**

**336-342-8820 Ext. 2201**





**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Thursday, March 9, 2017 3:17 PM  
**To:** Amy Simpson  
**Subject:** Re: report

Be back at the office about 4:30

On Mar 9, 2017, at 3:01 PM, Amy Simpson <[amys@co.rockingham.nc.us](mailto:amys@co.rockingham.nc.us)> wrote:

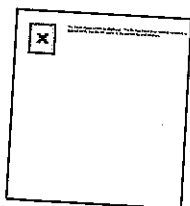
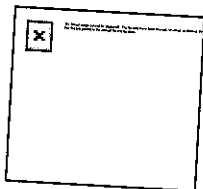
Ben,

See attached County Manager's Report.

*~Amy*

*Amy Lee Simpson*  
*Chief Assistant Register of Deeds*

P.O. Box 56  
Wentworth, NC 27375  
Office: (336) 342-8820 x 2210  
Fax: (336) 342-6209  
Website - [www.registerofdeeds.info](http://www.registerofdeeds.info)



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<FEBRUARY 2017.xls>

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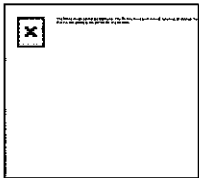
**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Wednesday, March 8, 2017 12:50 PM  
**To:** Amy Simpson  
**Subject:** Re: March 14th

I would prefer the IT meeting take place here so they can see what we want done. And everything ordered will be here so they can see what we have and know what needs to be done first hand. And that Charlie at least be available for a phone call. As for Kofile, I would like anyone that wants to see it to be able to go, but with Catinia off that would mean one person. If it's 10:00 to 1:30 or 2:00 PM (they are providing lunch) we would need to have four here to cover lunches. I don't want to go below there people here at one time if possible.

On Wed, Mar 8, 2017 at 11:46 AM, Amy Simpson <amys@co.rockingham.nc.us> wrote:  
Susan will be back in time if you want her to go to the District IV meeting, so she and Marisa or Cheryl can go. You should go with them because it is more for registers. We can reschedule with ITS if you want to.

*~Amy*

*Amy Lee Simpson*  
*Chief Assistant Register of Deeds*  
P.O. Box 56  
Wentworth, NC 27375  
Office: (336) 342-8820 x 2210  
Fax: (336) 342-6209  
Website - [www.registerofdeeds.info](http://www.registerofdeeds.info)



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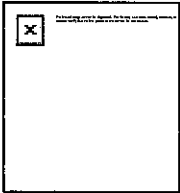
On Wed, Mar 8, 2017 at 11:11 AM, Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)> wrote:  
March 14th is the day Derek has set up for the meeting (10:30 - 11:30 AM) and it's at the Gov. Center. Should the meeting not be here so we can show them what we want done?

And the District IV Meeting at Kofile is that day at 10:00 AM. We didn't have it on the calendar. I would like for some of the girls that have not been to Kofile to be able to go.

Catinia is off, Susan has reading buddy at 8:00.

Thoughts?

--  
**Benjamin J. Curtis**  
Rockingham County Register of Deeds  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201



--  
**Benjamin J. Curtis**  
Rockingham County Register of Deeds  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201



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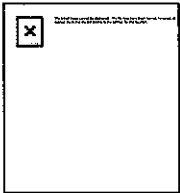
**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Wednesday, March 8, 2017 10:20 AM  
**To:** Paul Murray  
**Cc:** Amy Simpson; Stacie Julian  
**Subject:** ROD 2% Budget Reduction Plan  
**Attachments:** ROD FY 2017-18 Budget Reduction Form.xlsx

Paul,

Please see attached.

--

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**



---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Wednesday, March 8, 2017 9:36 AM  
**To:** Stacie Julian  
**Cc:** Amy Simson; Susan Chilton  
**Subject:** Re: Rockingham County ITS Project Request Form

Looks great to me, I truly appreciate all of the work each of you have put into this project. I think it's really going to pay off for our office

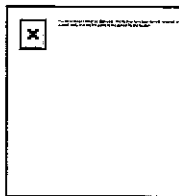
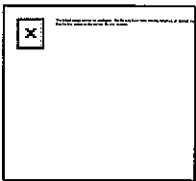
On Wed, Mar 8, 2017 at 8:54 AM, Stacie Julian <[sjulian@co.rockingham.nc.us](mailto:sjulian@co.rockingham.nc.us)> wrote:  
Here is a copy of the IT Project Request that I completed yesterday. Just wanted you all to have a copy to place in your file.

If I have missed anything, please let me know.

Stacie

---

***Stacie S. Julian***  
***Assistant Register of Deeds***  
Rockingham County Courthouse  
Office of the Register of Deeds  
PO Box 56 | Wentworth, NC 27375  
Office: [336.342.8820 ext. 2208](tel:336.342.8820) | Fax: [336.342.6209](tel:336.342.6209)  
[sjulian@co.rockingham.nc.us](mailto:sjulian@co.rockingham.nc.us) | [www.registerofdeeds.info](http://www.registerofdeeds.info)



*"Preserving the Past.....Protecting the Future"*

----- Forwarded message -----

**From:** Google Forms <[nobody@google.com](mailto:nobody@google.com)>  
**Date:** Tue, Mar 7, 2017 at 4:57 PM  
**Subject:** Rockingham County ITS Project Request Form  
**To:** [sjulian@co.rockingham.nc.us](mailto:sjulian@co.rockingham.nc.us)

# Google Forms

Thanks for filling out Rockingham County ITS Project Request Form

Here's what we got from you:

## Rockingham County ITS Project Request Form

This form is required for any new request for ITS project related services.

A project is considered a temporary endeavor, having a defined beginning and end (usually constrained by date, but can be by funding or deliverables), undertaken to meet unique goals and objectives, usually to bring about beneficial change or added value. This includes evaluation of software, hardware, business ideas or improvements and/or changes to new or existing information technology.

Please review the ITS Project Request Procedure located on the Rockingham County Intranet under the ITS Department page for complete details and understanding.

Examples:

- Setup projector in Kitchen for vendor meeting.
- Office remodel requiring the moving of PC/Printer/Copier
- New office renovation requiring network connectivity
- New report or query created to run in AS400

Your email address ([sjulian@co.rockingham.nc.us](mailto:sjulian@co.rockingham.nc.us)) was recorded when you submitted this form.

### Project Title \*

Name of project

Office Remodel

### Project Request Description \*

Identify the aim, goal or desired end result to be accomplished. Included description of current process, or lack of, used to accomplish your objective(s).

The ROD office is in the process of remodeling in order to prepare for the issuance of passports. This remodel involves the following: \*Relocate PC units \*Install scanners and printers (this will need to be coordinated with CCS) \*Install new Canon wireless camera - will need to be configured so that pictures are saved to a shared folder \*Install new Canon printer - this will be used to print passport photos \*Relocate phones \*Reconfigure ROD phone system \*Install new PC - Derek has this PC for us

Have you received department head approval to submit this request? \*

(X) Yes

( ) No

**Project Contact Name: \***

List the name of the full time individual who is the primary contact for information on this project. This person works day to day with the development team.

Stacie Julian

**Project Sponser Name: \***

The Project Sponsor is a full-time employee who has signature authority and sets goals and directions for a department. The Project Sponsor will participate in and/or lead project initiation; the development of the project purpose statement. The Project Sponsor provides support for the project; assists with major issues, problems, and policy conflicts; removes obstacles; approves scope and scope changes; signs off on major deliverables; and signs off on approvals to proceed to each succeeding project phase.

Benjamin Curtis

**Requesting Department: \***

Register of Deeds

**Departments and/or individuals affected by project:**

Register of Deeds

**Project Deadline(s): \***

Give us an idea of what is driving this deadline. Examples are; Is this a new program or initiative? Did you receive a division or university mandate? Are you attempting to resolve an issue with a particular requirement?

March 31

**Financial Resources Overview: \***

Not all new projects require that we build something from scratch. Often, there are applications available on the market that we may together decide would suit your needs. Additionally, development time, hardware resources, and life cycle maintenance costs will be generated with the inception of a new application.

---

No anticipated financial resources needed to complete project

---

[Create your own Google Form](#)

--  
**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**





---

**From:** Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)>  
**Sent:** Tuesday, March 7, 2017 3:12 PM  
**To:** Derek Southern  
**Cc:** Amy Simpson; Stacie Julian  
**Subject:** Re: Any Luck

By the end of March would be perfect.

On Tue, Mar 7, 2017 at 2:54 PM, Derek Southern <[dsouthern@co.rockingham.nc.us](mailto:dsouthern@co.rockingham.nc.us)> wrote:

Ben,

We have been able to find a computer that would be suitable for your needs. It will be running Windows 7 because that is the standard that we are currently using.

Do you have a time frame of when you would like to have it installed?

Thanks,

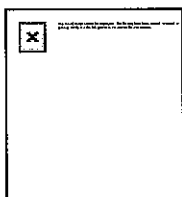
Derek

On Mon, Mar 6, 2017 at 2:00 PM, Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)> wrote:

Any luck on finding an extra computer that can run Windows 8?

--

**Benjamin J. Curtis**  
Rockingham County Register of Deeds  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201



--

Derek Southern  
Chief Information Officer  
Rockingham County Government  
Office 336.342.8359  
Cell 336.944.7445  
[dsouthern@co.rockingham.nc.us](mailto:dsouthern@co.rockingham.nc.us)

--

**Benjamin J. Curtis**

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Tuesday, March 7, 2017 2:09 PM  
**To:** Tina Massey  
**Subject:** Re: Request for Board Action

Thanks for your help

Ben

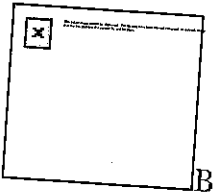
On Tue, Mar 7, 2017 at 10:46 AM, Tina Massey <tmassey@co.rockingham.nc.us> wrote:  
Ben,

This is the form to send Pam McLain. You may want to put in the email to her that you would like for this to go under consent agenda. The Chair, Vice Chair, Manager, Attorney, Finance Officer and Clerk meet to review agenda items and decide where to put them.

Tina

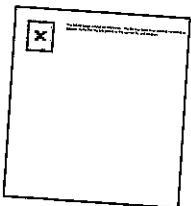
--

Tina R. Massey  
Executive Assistant  
Rockingham County Manager's Office  
PO Box 101 Wentworth, NC 27375  
336.342.8101  
336.342.8105 Fax



--

Benjamin J. Curtis  
Rockingham County Register of Deeds  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201



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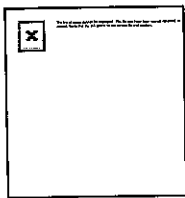
**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Tuesday, March 7, 2017 2:09 PM  
**To:** Pam McLain  
**Cc:** Paul Murray; Lance Metzler; Amy Simpson  
**Subject:** March 20th Meeting  
**Attachments:** REQUEST FOR BOARD ACTION.doc

Ms. McLain,

I would like this added to the consent agenda please.

--

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**



---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Tuesday, March 7, 2017 9:31 AM  
**To:** Paul Murray  
**Cc:** Amy Simpson; Emily Sloop  
**Subject:** Re: Fee Update

Paul,

Is this something that can be typed on a word document and emailed to Pam? Or do we need to do a formal resolution? And if you advise a word document, do you have a copy of one that has been previous submitted so I can follow that format?

Thanks

On Tue, Mar 7, 2017 at 8:45 AM, Paul Murray <[pmurray@co.rockingham.nc.us](mailto:pmurray@co.rockingham.nc.us)> wrote:  
Ben and Amy,

See below from Emily. I would include this with the other language change you brought up yesterday.

Thanks,

Paul

----- Forwarded message -----

**From:** **Emily Sloop** <[esloop@co.rockingham.nc.us](mailto:esloop@co.rockingham.nc.us)>  
**Date:** Tue, Mar 7, 2017 at 8:43 AM  
**Subject:** Re: Fee Update  
**To:** Paul Murray <[pmurray@co.rockingham.nc.us](mailto:pmurray@co.rockingham.nc.us)>

Yes just put it on consent. Miscellaneous fees have to be the cost of the service and in this case, the vendor charges the 3.50 for the online service. See NCGS 161-10(a)(19)

On Tue, Mar 7, 2017 at 8:33 AM, Paul Murray <[pmurray@co.rockingham.nc.us](mailto:pmurray@co.rockingham.nc.us)> wrote:  
The surcharge is in addition to our fee. The fee schedule lists \$10 for certified vital records however our online vendor charges \$3.50 to get these records online (making the total to citizens \$13.50). The question is whether this additional vendor surcharge must be approved by the Board as a part of the master fee schedule.

On Mon, Mar 6, 2017 at 4:57 PM, Emily Sloop <[esloop@co.rockingham.nc.us](mailto:esloop@co.rockingham.nc.us)> wrote:  
I don't think so if it is charged by the vendor and not us as part of our fee that we already charge (it sounds like it is built into our fee?)

On Mon, Mar 6, 2017 at 4:51 PM, Paul Murray <[pmurray@co.rockingham.nc.us](mailto:pmurray@co.rockingham.nc.us)> wrote:  
Emily.

I just spoke with Ben and Amy and had a question about the \$3.50 vendor surcharge referenced below. This is a few that is charged by the county's vendor for the use of this online service, and the County does not

receive any revenue from this surcharge. Is this something that must be included in the County's fee schedule?

Thanks,

Paul

----- Forwarded message -----

From: **Amy Simpson** <[amys@co.rockingham.nc.us](mailto:amys@co.rockingham.nc.us)>

Date: Mon, Mar 6, 2017 at 3:19 PM

Subject: Re: Fee Update

To: Paul Murray <[pmurray@co.rockingham.nc.us](mailto:pmurray@co.rockingham.nc.us)>

Paul,

I do not see the Passport Services listed, they will be as follows:

Photo Fee - \$10.00

Processing Fee - \$25.00

As far as the \$3.50, we have never listed it, not sure why. If you want to add it as a Vendor Surcharge that would be accurate.

I did see one that that needs to be changed, Right of Way Plans should be listed as Hwy Right of Way Plans and the fee of \$21.00 is correct but the line underneath should read as follows:  
Each additional page - \$5.00

Also, while we are talking about it. Should all the fees that will be charged for passports be listed on our fee schedule? Different fees will apply to different circumstances such as adults, children, expedition etc.

Thanks,

*~Amy*

*Amy Lee Simpson*  
*Chief Assistant Register of Deeds*

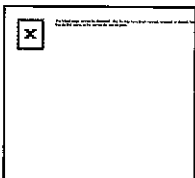
P.O. Box 56

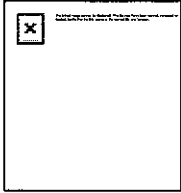
Wentworth, NC 27375

Office: (336) 342-8820 x 2210

Fax: (336) 342-6209

Website - [www.registerofdeeds.info](http://www.registerofdeeds.info)





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On Mon, Mar 6, 2017 at 2:32 PM, Paul Murray <[pmurray@co.rockingham.nc.us](mailto:pmurray@co.rockingham.nc.us)> wrote:  
Amy,

Attached is the fee schedule including the Register of Deeds 3 new fees from the February 6, 2017 Board Meeting. I put them under Miscellaneous on page 16. Please confirm these are right and that is all that changed. Also, per the resolutions for these fee changes, we are currently charging a \$3.50 vendor fee for online certified vital records. I didn't see this fee on the schedule - is there a reason it is not included?

Thanks,

Paul

--

Paul Murray  
Strategic Management Director  
Rockingham County Government  
[\(336\) 342-8366](tel:(336)342-8366)

--

Paul Murray  
Strategic Management Director  
Rockingham County Government  
[\(336\) 342-8366](tel:(336)342-8366)

--

Emily Sloop, County Attorney  
Rockingham County Legal Department

P.O. Box 93  
Wentworth, NC 27375  
(336)-342-8384 (office)  
(336) -932-3323 (work cell)  
(336) 342-8105 (fax)  
esloop@co.rockingham.nc.us

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--

Paul Murray  
Strategic Management Director  
Rockingham County Government  
(336) 342-8366

--

Emily Sloop, County Attorney  
Rockingham County Legal Department  
P.O. Box 93  
Wentworth, NC 27375  
(336)-342-8384 (office)  
(336) -932-3323 (work cell)  
(336) 342-8105 (fax)  
esloop@co.rockingham.nc.us

**This message and attachments thereto contain information from the Rockingham County Legal Department that may be confidential, subject to attorney-client privilege and/or subject to the work product doctrine. The information is intended solely for the use of the addressee(s). If you are not an addressee, your disclosure, copying, distribution or use of the contents of this message is prohibited. Do not forward this message without permission. If this message has been sent to you in error, please notify the sender by return e-mail. Thank you.**

--

Paul Murray  
Strategic Management Director  
Rockingham County Government  
(336) 342-8366

--

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Monday, March 6, 2017 11:51 AM  
**To:** Paul Murray  
**Subject:** Re: Register of Deeds Purchase Request  
**Attachments:** ROD Passport.pdf

Sorry about that, please see attached and advised when I am clear to make the orders.

Thanks,

Ben

On Mon, Mar 6, 2017 at 9:05 AM, Paul Murray <pmurray@co.rockingham.nc.us> wrote:  
Thanks Ben. One change - will you sign the budget change form and resend?

Thanks,

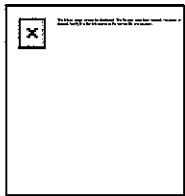
Paul

On Thu, Mar 2, 2017 at 3:10 PM, Benjamin Curtis <bcurtis@co.rockingham.nc.us> wrote:  
Please see the attached. I met with Mr. Metzler on February 24th and discussed these purchases with him.

Thanks,

--

Benjamin J. Curtis  
Rockingham County Register of Deeds  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201



--

Paul Murray  
Strategic Management Director  
Rockingham County Government  
(336) 342-8366



---

**From:** Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)>  
**Sent:** Friday, March 3, 2017 7:23 PM  
**To:** Lance Metzler  
**Subject:** Re: File Cabinets

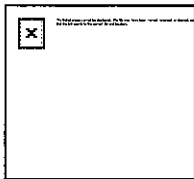
I made sure to send the keys with them. They lock and are in good shape. I know finance needed some as well. If they get them before you can get them to you I have 2-3 more I can get to you that I have put back. Anything I can do to help.

Enjoy your weekend.

On Mar 3, 2017, at 5:04 PM, Lance Metzler <[lmetzler@co.rockingham.nc.us](mailto:lmetzler@co.rockingham.nc.us)> wrote:

Awesome! Thank you my friend! Have a great weekend!!!

***Lance L. Metzler, ICMA-CM***  
***Rockingham County Manager***  
***371 NC 65, Reidsville, NC 27320***  
***PO Box 101, Wentworth, NC 27375***  
***Office: 336-342-8101***  
***Fax: 336-342-8105***  
***Email: [lmetzler@co.rockingham.nc.us](mailto:lmetzler@co.rockingham.nc.us)***  
***Website: [www.co.rockingham.nc.us](http://www.co.rockingham.nc.us)***



On Fri, Mar 3, 2017 at 3:24 PM, Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)> wrote:  
I know your working on your office area. We just sent 6 file cabinets in great shape to surplus. 5 Grey and 2 Black, legal size if you can use them.

**From:** Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)>  
**Sent:** Thursday, March 2, 2017 4:24 PM  
**To:** Carrie Rogina  
**Subject:** Re: Question

tied up with budget, can I call tomorrow ?

On Thu, Mar 2, 2017 at 1:14 PM, Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)> wrote:  
No hurry, it's not that big of a deal so any time after your 3:30 meeting will be fine. I have some things going on up until 3:30 but should be sitting at my desk after that time.

Thanks

On Thu, Mar 2, 2017 at 12:49 PM, Carrie Rogina <[crogina@co.rockingham.nc.us](mailto:crogina@co.rockingham.nc.us)> wrote:  
Hi Ben,

I'm at 2544 (you can do a search on the phones by going into the Directories button, then looking for Corporate, then typing in part of the first or last name).

I'm about to head out to lunch. If you call in the next couple of minutes i'll be here still, otherwise i'll be back around 2. I have a meeting from 3:30-4:30 but will be available the rest of the afternoon.

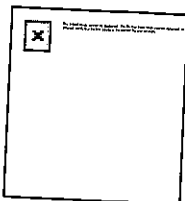
Thanks!  
Carrie

On Thu, Mar 2, 2017 at 12:29 PM, Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)> wrote:  
What is your extension please, I have an IT related question

Thanks

--

**Benjamin J. Curtis**  
Rockingham County Register of Deeds  
170 NC 65, Suite 150  
Reidsville, NC 27320  
**336-342-8820 Ext. 2201**



---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Thursday, March 2, 2017 3:42 PM  
**To:** osstultz@ncsu.edu  
**Subject:** Photo  
**Attachments:** IMG\_0422.JPG; ATT00002.txt

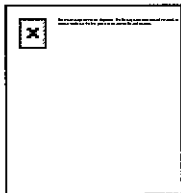
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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Thursday, March 2, 2017 3:11 PM  
**To:** Paul Murray  
**Subject:** Register of Deeds Purchase Request  
**Attachments:** Shared Savings Request for Passports.pdf

Please see the attached. I met with Mr. Metzler on February 24th and discussed these purchases with him.

Thanks,

--  
**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**



---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Thursday, March 2, 2017 1:14 PM  
**To:** Carrie Rogina  
**Subject:** Re: Question

No hurry, it's not that big of a deal so any time after your 3:30 meeting will be fine. I have some things going on up until 3:30 but should be sitting at my desk after that time.

Thanks

On Thu, Mar 2, 2017 at 12:49 PM, Carrie Rogina <crogina@co.rockingham.nc.us> wrote:  
Hi Ben,

I'm at 2544 (you can do a search on the phones by going into the Directories button, then looking for Corporate, then typing in part of the first or last name).

I'm about to head out to lunch. If you call in the next couple of minutes i'll be here still, otherwise i'll be back around 2. I have a meeting from 3:30-4:30 but will be available the rest of the afternoon.

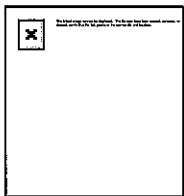
Thanks!  
Carrie

On Thu, Mar 2, 2017 at 12:29 PM, Benjamin Curtis <bcurtis@co.rockingham.nc.us> wrote:  
What is your extension please, I have an IT related question

Thanks

--

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**



--

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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Thursday, March 2, 2017 11:42 AM  
**To:** Diana Loughner-Klevansky  
**Cc:** Stacie Julian  
**Subject:** Re: Do I have your permission?

I would rather than you didn't use my name or our office in your letter. The IDenticard System was purchased by my predecessor and I am not 100% happy with with the system. If you wish to know more then please feel free to contact me, and sorry for the delay in my response. I wanted to take a few days to make sure this is how I felt, and that it would not change before responding.

Thanks,

On Tue, Feb 28, 2017 at 4:04 PM, Diana Loughner-Klevansky <[diana\\_loughner@identicard.com](mailto:diana_loughner@identicard.com)> wrote:

Mr. Curtis,

Good afternoon. Thank you to your office for working with my former colleague, Karen Bill, on your Thank a Vet ID card program. I was speaking with Stacie earlier this month and she may have told you that Karen has retired and I have taken over her role in NC.

I am wondering..... Can I use your name in the email (attached copy) that I would like to send to the other 96 Registers of Deeds in NC? (I plan to personalize the "Dear \_\_\_\_\_" greeting and not actually put "Dear Honorable Register of Deeds".)

Thank you.

Sincerely,

Diana Loughner, CPP, CSCIP, CSCIP/G  
District Sales Manager  
Celebrating 18 years with IDenticard Systems  
148 E. Stiegel Street, Manheim, PA 17545  
[Diana\\_Loughner@identicard.com](mailto:Diana_Loughner@identicard.com)  
Office: [800-233-0298](tel:800-233-0298) x 7225  
Mobile: [717-380-1491](tel:717-380-1491)

Customer Service: [800-233-0298](tel:800-233-0298) x 7300 [identicard.orders@identicard.com](mailto:identicard.orders@identicard.com)

Tech support: [800-220-8096](tel:800-220-8096)

Fax: [717-427-1654](tel:717-427-1654)

Premier Contract # PP-FA-523

GSA Contract # GS-25F-0046M



**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Wednesday, March 1, 2017 3:03 PM  
**To:** JoAnn Corum  
**Subject:** Re: Phone Call

Still at dentist, should be back by 3:30

On Mar 1, 2017, at 2:05 PM, JoAnn Corum <jcorum@co.rockingham.nc.us> wrote:

i go to lunch from 1 to 2, but i am here and will try to call you at 3:15 , if not you can call me or email me, will be great

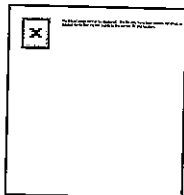
On Wed, Mar 1, 2017 at 1:39 PM, Benjamin Curtis <bcurtis@co.rockingham.nc.us> wrote:  
Ms. Corum,

Each time I call your office it goes directly to voice mail. Can you please call me at 2201. I have to step out of the office at 2:00 but will be back by 3:15.

Thanks,

--

**Benjamin J. Curtis**  
Rockingham County Register of Deeds  
170 NC 65, Suite 150  
Reidsville, NC 27320  
**336-342-8820 Ext. 2201**



--

Jo Ann Corum  
Rockingham County  
Engineering and Public Utilities

Office (336) 342-8371  
Fax (336) 342-8240  
email [jcorum@co.rockingham.nc.us](mailto:jcorum@co.rockingham.nc.us)

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Wednesday, March 1, 2017 3:03 PM  
**To:** Amy Simpson; Stacie Julian; Susan Chilton; Marisa Halm; Catinia Winchester; Cheryl Chrismon  
**Subject:** Fwd: Tour

Begin forwarded message:

**From:** Billy King <bking@co.rockingham.nc.us>  
**Date:** March 1, 2017 at 2:11:46 PM EST  
**To:** Ben Curtis <bcurtis@co.rockingham.nc.us>, Craig Blitzer <craig.m.blitzer@nccourts.org>, Jason Doom <jdoom@co.rockingham.nc.us>, Judge Allen <stanley.l.allen@nccourts.org>, Judge Freeman <christopher.freeman@nccourts.org>, Judge Grogan <james.a.grogan@nccourts.org>, Judge Strader <christine.f.strader@nccourts.org>, Judge Wilson <edwin.g.wilson@nccourts.org>, Mark Pegram <j.mark.pegram@nccourts.org>  
**Subject: Tour**

Hello all

There will be a group from Moore County coming by this Friday morning. They want to see our courthouse. They are starting the process of building. Ronnie Tate and myself will be bring them around. If anyone has anything they want to pass on or see them let me know. They have told us they will arrive sometime around 9:30.

--

Capt. Billy King  
P.O. Box 128  
Wentworth, NC 27375  
336-634-3239



---

**From:** Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)>  
**Sent:** Wednesday, March 1, 2017 1:43 PM  
**To:** CPC-AA  
**Subject:** Re: Designation Forms - Rockingham Co ROD  
**Attachments:** Rockingham County Designation Form.pdf

Marcy,

Please see the attached, and thanks for all of your help. We have two agents ready to go, and will be remodeling the office over the next month to accommodate the program. We have a third member of our staff ready to take the online training as soon as we see a third person will be necessary. We would like to get started May 1st if possible, and again, thanks for all of your help.

On Tue, Feb 28, 2017 at 2:42 PM, Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)> wrote:

My program manager is out sick today. I have completed all of it I can, but will have to send it back tomorrow after she has completed her part. And yes, you had sent this form before. I was just unsure of which form you were referring to. My mistake.

Thanks,

On Tue, Feb 28, 2017 at 9:49 AM, CPC-AA <[CPC-AA@state.gov](mailto:CPC-AA@state.gov)> wrote:

Per our conversation, I have attached the Designation Forms for new facilities. Please complete the forms and return via fax or email.

Thank you,

Marcy

Charleston Passport Center

843-746-1760

[CPC-AA@state.gov](mailto:CPC-AA@state.gov)

**Fax: 843-746-1779**

Additional Numbers:

843-746-1710

843-746-1712

**Official - SBU**

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Wednesday, March 1, 2017 8:20 AM  
**To:** Janice.n.Glenn Fulford  
**Subject:** Re: genealogy question

Mrs. Fulford,

My first thought is that Rockingham County was founded in 1785. So the family records your searching for might be at the Guilford County Register of Deeds office. Prior to 1785 Rockingham County was part of Guilford County. The Rockingham County birth and death records only go back to 1913, and are all on line. But our land records go back to 1787, so if you have names your looking for from the late 1700's, you might be better off researching the land records. And our marriage records go back to 1867. So the only thing we have from the 1700's would be land, starting in 1787. Hope this information helps.

Thanks,  
Benjamin J. Curtis  
Rockingham County Register of Deeds

On Wed, Mar 1, 2017 at 7:53 AM, Janice.n.Glenn Fulford <[fulfordfarm@hotmail.com](mailto:fulfordfarm@hotmail.com)> wrote:

*Good morning Mr Curtis,*

*I think your reply went to junk mail and got lost. Mr Metzler thought you would be able to help us.*

*We have family members from Rockingham Co. in the mid to late 1700s. We can not find death records for them. We are in Michigan and wonder if you have any suggestions for our next step. We have searched the online cemetery records. We plan on being in the area in two weeks to continue our search.*

*Thank you for your time.*

*Glenn and Janice Fulford*

--  
Benjamin J. Curtis  
Rockingham County Register of Deeds  
170 NC 65, Suite 150

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Sunday, February 26, 2017 12:51 PM  
**To:** Lance Metzler  
**Cc:** fulfordfarm@hotmail.com  
**Subject:** Re: Ask the County Manager

Ms. Fulford,

My first thought is that Rockingham County was founded in 1785. So the family records your searching for might be at the Guilford County Register of Deeds office. Prior to 1785 Rockingham County was part of Guilford County.

If you send me what names you have I can double check our records this week when in the office. But I would suggest you check Guilford records as well.

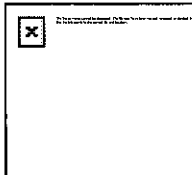
Thanks,  
Benjamin J. Curtis  
Rockingham County Register of Deeds

On Feb 26, 2017, at 12:33 PM, Lance Metzler <[lmetzler@co.rockingham.nc.us](mailto:lmetzler@co.rockingham.nc.us)> wrote:

Good Afternoon Ms. Fulford. I would be glad to help you. I am forwarding your request to Mr. Ben Curtis who is our Register of Deeds and he should be able to help you in regards to request for death records.

Lance

*Lance L. Metzler, ICMA-CM  
Rockingham County Manager  
371 NC 65, Reidsville, NC 27320  
PO Box 101, Wentworth, NC 27375  
Office: 336-342-8101  
Fax: 336-342-8105  
Email: [lmetzler@co.rockingham.nc.us](mailto:lmetzler@co.rockingham.nc.us)  
Website: [www.co.rockingham.nc.us](http://www.co.rockingham.nc.us)*



----- Forwarded message -----  
From: <[FormBuilder@municipalnotices.com](mailto:FormBuilder@municipalnotices.com)>

Date: Sun, Feb 26, 2017 at 12:18 PM  
Subject: Ask the County Manager  
To: [lmetzler@co.rockingham.nc.us](mailto:lmetzler@co.rockingham.nc.us)

The following form was submitted:**Form Name:**  
Ask the County Manager

**Form Text:**

Do you have questions regarding Rockingham County Government? Are there budgeting questions you would like to ask? Do you have suggestions on how to improve services? The County Manager would like to hear from you. Please fill out the form below.

**Name:** Janice Fulford

**E-mail Address** [fulfordfarm@hotmail.com](mailto:fulfordfarm@hotmail.com)

**Zip Code:** 49057

**Questions and Suggestions:** genealogy question. We have family members from Rockingham Co. in the mid to late 1700s. We can not find death records for them. We are in Michigan and wonder if you have any suggestions for our next step. We have searched the online cemetery records. We plan on being in the area in two weeks to continue our search. Thank you for your time.

Sent from IP Address: 66.87.115.150

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Sunday, February 26, 2017 12:42 PM  
**To:** Amy Simpson; Stacie Julian; Susan Chilton; Marisa Halm; Catinia Winchester; Cheryl Chrismon  
**Subject:** Fwd: Joseph Irving  
**Attachments:** Joseph Irving2.jpg; Joseph Irving.jpg; Letter to Irving 2-10-17.pdf

Begin forwarded message:

**From:** Lance Metzler <lmetzler@co.rockingham.nc.us>  
**Date:** February 14, 2017 at 4:34:09 PM EST  
**To:** Emily Sloop <esloop@co.rockingham.nc.us>, Ricky Graves <rgraves@co.rockingham.nc.us>, Rodney Stewart <rstewart@co.rockingham.nc.us>, Susan Shively <sshively@co.rockingham.nc.us>, Tina Massey <tmassey@co.rockingham.nc.us>, Abner Matthew Bullins <abullins@co.rockingham.nc.us>, Ben Curtis <bcurtis@co.rockingham.nc.us>, Derek Southern <dsouthern@co.rockingham.nc.us>, Felissa Ferrell <fferrell@co.rockingham.nc.us>, Jaime Joyner <jjoyner@co.rockingham.nc.us>, Jan Critz <jcritz@co.rockingham.nc.us>, Jason Byrd <jbyrd@co.rockingham.nc.us>, Kevin Baughn <kbaughn@co.rockingham.nc.us>, Lucretia Hoffman <lhoffman@co.rockingham.nc.us>, Mable Scott <msscott@co.rockingham.nc.us>, Mark McClintock <markmc@co.rockingham.nc.us>, Michael Roche <mroche@co.rockingham.nc.us>, Pam McLain <pmclain@co.rockingham.nc.us>, Pat Galloway <pgalloway@co.rockingham.nc.us>, Paul Murray <pmurray@co.rockingham.nc.us>, Robert Cardwell <rcardwell@co.rockingham.nc.us>, Rodney Cates <rcates@co.rockingham.nc.us>, Ronnie Tate <rtate@co.rockingham.nc.us>, Sam Page <spage@co.rockingham.nc.us>, Tara Muchini <tpierce@co.rockingham.nc.us>, Tina Cardwell <tcardwell@co.rockingham.nc.us>, Tonya Caddle <tcaddle@co.rockingham.nc.us>, Wanda Lane <wlane@co.rockingham.nc.us>, Will Strader <westrade@ncsu.edu>  
**Subject:** Fwd: Joseph Irving

Good Afternoon Department Heads and County Officials,

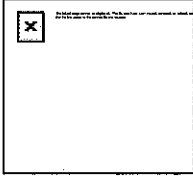
I wanted to get this out to you to share with staff in case you see Mr. Irving on County property. He has been a threat to DSS and has emailed and called me and the County Commissioners numerous times. He will not be allowed on County property unless escorted after he receives this letter. Please be alert and if you see him contact 911. If you have any questions, then please feel free to let me know.

Sincerely,

Lance

*Lance L. Metzler, ICMA-CM  
Rockingham County Manager*

**371 NC 65, Reidsville, NC 27320**  
**PO Box 101, Wentworth, NC 27375**  
**Office: 336-342-8101**  
**Fax: 336-342-8105**  
**Email: [lmetzler@co.rockingham.nc.us](mailto:lmetzler@co.rockingham.nc.us)**  
**Website: [www.co.rockingham.nc.us](http://www.co.rockingham.nc.us)**



----- Forwarded message -----  
From: **Donna Fulcher** <[dfulcher@co.rockingham.nc.us](mailto:dfulcher@co.rockingham.nc.us)>  
Date: Tue, Feb 14, 2017 at 4:28 PM  
Subject: Joseph Irving  
To: Lance Metzler <[lmetzler@co.rockingham.nc.us](mailto:lmetzler@co.rockingham.nc.us)>  
Cc: Emily Sloop <[esloop@co.rockingham.nc.us](mailto:esloop@co.rockingham.nc.us)>

Please see the attached letter that was mailed today, along with a couple of photos of Mr. Irving.

--  
Donna Fulcher  
Legal Assistant  
Rockingham County  
371 NC 65, Suite 207  
Wentworth, NC 27375  
Phone: [336-342-8347](tel:336-342-8347)  
Fax: [336-342-8105](tel:336-342-8105)

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Friday, February 24, 2017 6:33 PM  
**To:** Amy Simpson  
**Subject:** Re: shared savings

Thanks and Enjoy your weekend! And I can't thank you enough for what you do for the office, and what you do for me! I have always been a person that believes God has a plan. And while your goal of being ROD was not entirely met, I do believe we were brought together for a reason. Your friendship means a lot to me. I hope you know that.

On Feb 24, 2017, at 5:57 PM, Amy Simpson <[amys@co.rockingham.nc.us](mailto:amys@co.rockingham.nc.us)> wrote:

Here ya go...would have sent it sooner but I have been on the playground.

Sent from my iPhone

Begin forwarded message:

**From:** Paul Murray <[pmurray@co.rockingham.nc.us](mailto:pmurray@co.rockingham.nc.us)>  
**Date:** February 24, 2017 at 3:13:07 PM EST  
**To:** Amy Simpson <[amys@co.rockingham.nc.us](mailto:amys@co.rockingham.nc.us)>  
**Subject:** Re: shared savings

Amy,

You currently have \$7,433.

Thanks,

Paul

On Fri, Feb 24, 2017 at 11:35 AM, Amy Simpson <[amys@co.rockingham.nc.us](mailto:amys@co.rockingham.nc.us)> wrote:

Paul,

Can you give me the figure we have in shared savings?

Thanks,

~Amy

*Amy Lee Simpson*  
*Chief Assistant Register of Deeds*

P.O. Box 56  
Wentworth, NC 27375  
Office: (336) 342-8820 x 2210  
Fax: (336) 342-6209  
Website - [www.registerofdeeds.info](http://www.registerofdeeds.info)

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Friday, February 24, 2017 6:40 AM  
**To:** Brian Spearman  
**Subject:** Re: artwork for binder covers

Second one, the one that looks kind of like a shadow

Thanks

On Feb 23, 2017, at 9:11 PM, Brian Spearman <[Brian.Spearman@kofile.us](mailto:Brian.Spearman@kofile.us)> wrote:

Hello Ben,

Please see the two examples of the lettering we can use on your binders and let me know which you prefer.

Thank you.

Brian Spearman  
[Brian.Spearman@kofile.us](mailto:Brian.Spearman@kofile.us)  
KOFILÉ Technologies  
*Document Preservation Specialists*  
704 560-2210 Office/Cell

<North Carolina\_Deeds.pdf>

<North Carolina\_Deeds-2.pdf>



---

**From:** Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)>  
**Sent:** Thursday, February 23, 2017 9:01 PM  
**To:** Lance Metzler  
**Subject:** Re: Friday

Ok, if you have 10-15 open up I can run over there. Just to go over what I would like to do to get the program up asap.

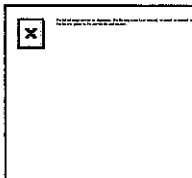
Thanks

On Feb 23, 2017, at 8:25 PM, Lance Metzler <[lmetzler@co.rockingham.nc.us](mailto:lmetzler@co.rockingham.nc.us)> wrote:

Give me a call or shoot me an email in the morning.

On Thu, Feb 23, 2017 at 8:21 PM Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)> wrote:  
| Do you have any time in your schedule Friday for a 10-15 minute visit?

--  
***Lance L. Metzler, ICMA-CM***  
***Rockingham County Manager***  
***371 NC 65, Reidsville, NC 27320***  
***PO Box 101, Wentworth, NC 27375***  
***Office: 336-342-8101***  
***Fax: 336-342-8105***  
***Email: [lmetzler@co.rockingham.nc.us](mailto:lmetzler@co.rockingham.nc.us)***  
***Website: [www.co.rockingham.nc.us](http://www.co.rockingham.nc.us)***



---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Thursday, February 23, 2017 2:28 PM  
**To:** Paul Murray  
**Cc:** Amy Simpson  
**Subject:** Re: Register of Deeds

Paul,

I think Amy has already started the process or made that request. We wanted to track NSF fees, Notary Fees, and Passport fees to see how successful those programs are actually being as we progress. I have CCed her on this response.

Amy?

On Feb 23, 2017, at 11:37 AM, Paul Murray <[pmurray@co.rockingham.nc.us](mailto:pmurray@co.rockingham.nc.us)> wrote:

Ben.

With this being a new service and with significant revenue, it would be a good idea to set up a new revenue account for this. I have copied Kelly Burton so she is aware and asked that she work with you to get this done.

Thanks,

Paul

On Wed, Feb 22, 2017 at 3:29 PM, Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)> wrote:

I have honestly tried to keep this short, but it's just not in my nature, sorry.

At this time there are three Register of Deeds offices in the state that are passport acceptance facilities. I contacted each office today and gathered the below numbers. Brunswick County was the first and they started in 2003. Since that time Johnson County (June 2015) and Guilford County (December 2016) have also adopted the program. Each passport completed the county gets a \$25.00 fee. And if a photo is taken that is another \$10.00 fee. From what I have gathered about 66% of the passport applications also have the \$10.00 fee for the photo.

**Brunswick County**

Population: 122,765

**Johnson County**

Population: 177,967

**Guilford County**

Population: 506,610

Passports 2016: 1,300  
311 to date

2016: 1,858

Jan. 2017:230, Feb. 2017:

As you can see Guilford has averaged 11 per day in January and 20 per day in February. Their two month average is 270 and that would mean 3,240 per year. I spoke with Cindy (Guilford Assistant Register of Deeds and Head of Passport Program) today and she said they are "rolling". They have just started pushing the program and 400 is their goal in March. The Guilford County Register of Deeds has two full time employees doing nothing but passports. And Guilford County has a total of six locations to obtain passports they are competing with. We will be competing with only one location here in Rockingham County (Reidsville Post Office, which is appointment only).

Rockingham County Population: 91,878 or 75% of Brunswick County, 52% of Johnson County, and 18% of Guilford County.

$$1,300 \times 75\% = 975$$

$$1,858 \times 52\% = 966$$

$$3,240 \times 18\% = 583$$

I truly believe we will be more in line with the Brunswick & Johnson County numbers, and that the Guilford County number will be much higher. But the average of those three numbers is 841, so I will use that number.  $841 \times \$25.00 = \$21,025$

$$\text{Photos: } 841 \times 66\% = 546$$

$$546 \times \$10.00 \text{ fee} = \$5,466.00$$

So 841 passports should generate about \$26,491.50 for the county, and it's reasonable to expect an additional \$27,000 in revenue from this project.

**Postage Budget:**

On January 23, 2017 we posted, mailed, and advised in person a change in our office policy in regards to mailing requested documents. We have allowed a grace period of five weeks for everyone to become accustomed to the new requirements. A second notification has been made advising that effective March 1, 2017 if postage is not paid or provided the document will wait until such payment or postage is provided. We have also added a \$1.50 fee to on-line ordered certified copies to cover the postage for orders placed on-line. We believe these two changes will reduce our postage budget from the past yearly amount of \$5,000 to about \$500. The \$500 amount is strictly an educated guess. It's almost impossible to see exactly how much we will save because the numbers necessary to calculate this have not been tracked in the past.

However, one of the requirements to be a passport acceptance facility is to mail daily want comes in that particular day, two day priority mail. We are allowed to put up to seven passport packages into each envelope. The envelopes used and postage cost for each package mailed is \$6.65. So we can expect a cost of \$6.65 each business day we are open. The three Registers Offices I spoke to today are mailing 2-3 packages a day (\$13.30 to \$19.95). If a passport is "routine" it is mailed to Irving, Texas. If it's expedited it goes to Philadelphia, Pennsylvania. And we cannot charge for postage. So we need to plan on mailing two packages per day, or the \$13.30 amount.

When taking into account Saturdays, Sundays and Federal Holidays we have 250 scheduled days of operation each year.

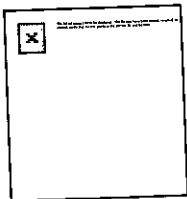
$\$13.30 \times 250 = \$3,325.00$  in postage for the passport program. This added with the \$500 gives us a projected postage budget of \$3,825.00. This is a cut of \$1,175.00 or 23.5% from the \$5,000 that is normally budgeted for the Register of Deeds office.

I would like to cut our postage budget to an even \$2,500 with the understanding that if needed we can do a budget transfer at a later date if needed. While I understand the need to budget for two packages to be mailed every single business day I know this will not happen, and if needed a budget transfer could be used at a later time to address the postage shortfall. We would be keeping in mind if we are mailing that much, we will be bringing in more than expected, and the original amount of \$500 requested is an educated guess that can't be backed by numbers. The new policies may make that amount unnecessary.

I would ask that \$27,000 additional projected income be taken into account for our office when reviewing our budget, please. With the addition of Notary Services and NSF check fees as well, I think we can easily hit that number.

--

**Benjamin J. Curtis**  
Rockingham County Register of Deeds  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201



--

Paul Murray  
Strategic Management Director  
Rockingham County Government  
(336) 342-8366

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Wednesday, February 22, 2017 5:00 PM  
**To:** Lowe, Krista M.  
**Subject:** Thanks  
**Attachments:** Benjamin J. Curtis.docx

Thanks for all you do

--  
**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**



---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Wednesday, February 22, 2017 4:54 PM  
**To:** Amy Simpson  
**Subject:** Fwd: [NCARD Group] 2017 Fall Conference

Did you see this? it was in my spam folder

----- Forwarded message -----

**From:** **Brandi Davis** <[bdavis@franklincountync.us](mailto:bdavis@franklincountync.us)>

**Date:** Tue, Feb 21, 2017 at 11:23 AM

**Subject:** [NCARD Group] 2017 Fall Conference

**To:** "[nregistersofdeeds@googlegroups.com](mailto:nregistersofdeeds@googlegroups.com)" <[nregistersofdeeds@googlegroups.com](mailto:nregistersofdeeds@googlegroups.com)>

Hello Everyone,

Just FYI –

For anyone working on their budget – below is some basic information regarding our Fall conference

Dates are Sept. 16-20 at the Marriott Crabtree Valley, Raleigh, NC – room rate of \$151 plus applicable taxes.

Conference registration fee will be \$250

More information will be forwarded to everyone after our Legislative Conference.

We look forward to seeing everyone.

District VI

Brandi Davis - Chair

*Brandi S. Davis*

Franklin County Register of Deeds

PO Box 545

Louisburg, NC 27549

919-496-3500

--

You received this message because you are subscribed to the Google Groups "North Carolina Association Registers of Deeds" group.

To unsubscribe from this group and stop receiving emails from it, send an email to [ncregistersofdeeds+unsubscribe@googlegroups.com](mailto:ncregistersofdeeds+unsubscribe@googlegroups.com).

To post to this group, send email to [ncregistersofdeeds@googlegroups.com](mailto:ncregistersofdeeds@googlegroups.com).

To view this discussion on the web visit

<https://groups.google.com/d/msgid/ncregistersofdeeds/CY1PR09MB067723B7D372C1FEA0F28C75D5510%40CY1PR09MB0677.namprd09.prod.outlook.com>.

For more options, visit <https://groups.google.com/d/optout>.

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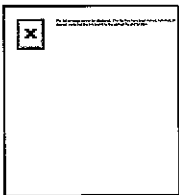
**Benjamin J. Curtis**

**Rockingham County Register of Deeds**

**170 NC 65, Suite 150**

**Reidsville, NC 27320**

**336-342-8820 Ext. 2201**





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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Wednesday, February 22, 2017 2:21 PM  
**To:** Susan Chilton; Amy Simpson; Stacie Julian  
**Subject:** Passports

Cindy from the Guilford Office will be at the training tomorrow. As will some of the Johnson County people. I have made some calls trying to get solid numbers to when adding to our projected budget I have facts to back them up. But some of the things I have learned:

\$23 for photo paper and toner = 54 photos. So when we order lets keep in mind which budget we want to purchase this out of. 2016/17 or 2017/18 and if we plan to do about 1,000 photos that is about 19 ordered of photo paper & toner or \$437.00.

\$6.65 to mail passport package daily two day mail.

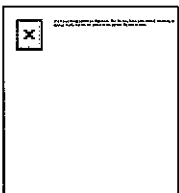
Johnson and Guilford are both mailing 2-3 packages a day (\$13.30 to \$19.95). I am guessing we will be fine with one package a day, but Cindy with Guilford County suggested that we budget for two packages a day. Because if someone wants their passport expedited it goes to Philadelphia and if they want it routine it goes to Irving, Texas. So you can have ONE routine and ONE expedited and they go to two different places. So your paying \$6.65 twice that day.

You can put 7 in one package and while they prefer you don't, you can fit up to 10. I believe our normal day will be 4-8, so one package. But if anyone wants to expedite that will be a second package.

I think we will hit 1,000 but our goal is 1,200 in a calendar year (5 per day).

If someone comes from Virginia or South Carolina they have to have an additional form of identification.

--  
**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**



---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Wednesday, February 22, 2017 12:38 PM  
**To:** Cindy Wall  
**Subject:** Re: After installation

back, just call 2201 and let me know when you have time.

Thanks,

On Wed, Feb 22, 2017 at 10:16 AM, Cindy Wall <[cwall@co.rockingham.nc.us](mailto:cwall@co.rockingham.nc.us)> wrote:  
Stopped working?!! Now we just can't have that. LOL

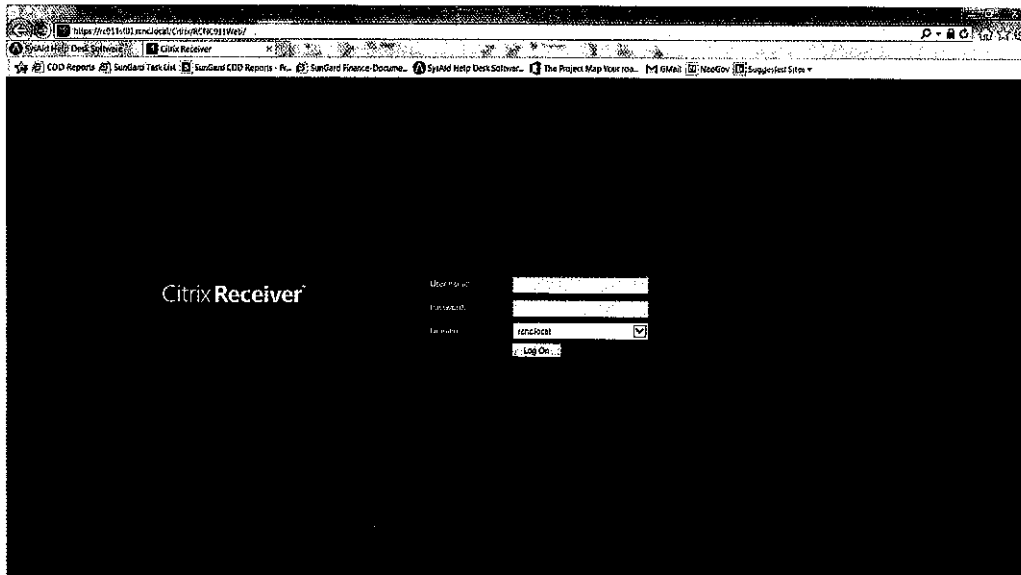
How about when you get back in send me an email letting me know your availability. We'll get together and I'll take a look at it remotely?

Thanks,  
Cindy

On Wed, Feb 22, 2017 at 9:24 AM, Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)> wrote:  
It has stopped working.... I have meals on wheels at 10:00 but will be back in the office about 12:00.

Thanks

On Mon, Feb 20, 2017 at 11:14 AM, Cindy Wall <[cwall@co.rockingham.nc.us](mailto:cwall@co.rockingham.nc.us)> wrote:  
Hey Ben,  
After you install citrix you should see the log in page. It looks like the following screenshot. Just user your windows credentials to log in.



--

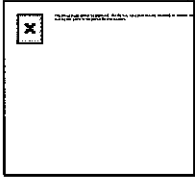
*Cindy W. Wall*

*ITS Business Systems Manager  
Rockingham County Information Technology Services  
371 NC 65 Suite 108  
Wentworth, NC 27375*

*Office: 336.342.8168*

*Cell: 336.558.1957*

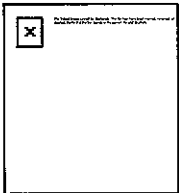
*Website: www.co.rockingham.nc.us*



--

**Benjamin J. Curtis**

**Rockingham County Register of Deeds  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201**



--

*Cindy W. Wall*

*ITS Business Systems Manager  
Rockingham County Information Technology Services  
371 NC 65 Suite 108  
Wentworth, NC 27375*

*Office: 336.342.8168*

*Cell: 336.558.1957*

*Website: www.co.rockingham.nc.us*

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Tuesday, February 21, 2017 6:00 PM  
**To:** Brian Spearman  
**Subject:** Re: DSB Binders

Thanks

On Feb 21, 2017, at 4:58 PM, Brian Spearman <[Brian.Spearman@kofile.us](mailto:Brian.Spearman@kofile.us)> wrote:

No worries at all, it was no problem. I hope to have some a sample of the artwork for you to approve in the next few days which will show the lettering options.

Brian

---

**From:** Benjamin Curtis [<mailto:bcurtis@co.rockingham.nc.us>]  
**Sent:** Tuesday, February 21, 2017 4:56 PM  
**To:** Brian Spearman  
**Subject:** Re: DSB Binders

Thanks, blame my mom, it was her idea lol

On Feb 21, 2017, at 4:42 PM, Brian Spearman <[Brian.Spearman@kofile.us](mailto:Brian.Spearman@kofile.us)> wrote:

No problem at all. I had all the paperwork changed so it shows to return the original binders.

Brian

**From:** Benjamin Curtis [<mailto:bcurtis@co.rockingham.nc.us>]  
**Sent:** Tuesday, February 21, 2017 11:22 AM  
**To:** Brian Spearman  
**Subject:** Re: DSB Binders

Brian,

can I get the original book covers back when your done? I might use them to decorate an area of our office.

Thanks,

On Mon, Feb 20, 2017 at 4:15 PM, Benjamin Curtis  
<[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)> wrote:  
That's fine, please proceed.

Thanks

On Mon, Feb 20, 2017 at 2:56 PM, Brian Spearman  
<[Brian.Spearman@kofile.us](mailto:Brian.Spearman@kofile.us)> wrote:

Good afternoon Ben,

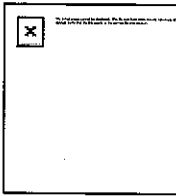
Hope you are doing well. The bindery reached out to me and the smallest capacity metal (thickness) is 2 inches. Some of your volumes will be 1 1/4 inches which would leave a good bit of space in the binder. Please let me know if you would like me to proceed in this manner. Thanks.

Brian

Sent from my iPhone

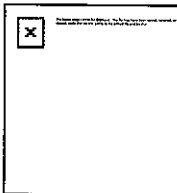
--

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**



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**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**



**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Tuesday, February 21, 2017 2:25 PM  
**To:** Beasley, Tammy  
**Cc:** Melissa Pipkin; Ncard Ncard; Creswell, Andrea; Phillips, Kimberly  
**Subject:** Re: [NCARD Group] Fwd: Reimbursement for Mailing Documents

We have set up an escrow account for ours to use.

On Feb 21, 2017, at 1:30 PM, Beasley, Tammy <tbeasley@nhcgov.com> wrote:

Ours always stop by or send a self-stamped envelope

**Tammy Beasley | Registrar**

Register of Deeds

New Hanover County

320 Chestnut Street

Wilmington, NC 28401

(910) 798-7736 p | (910) 798-7751 f

www.nhcgov.com

Sent from my iPhone

**Tammy Beasley | Registrar**  
Register of Deeds  
New Hanover County  
320 Chestnut Street  
Wilmington, NC 28401  
(910) 798-7736 p | (910) 798-7751 f  
www.nhcgov.com

On Feb 21, 2017, at 11:04 AM, Melissa Pipkin <melissa.pipkin@montgomerycountync.com> wrote:

What if a Funeral Home request certified death certificates and they do not enclose a self-addressed stamped envelope, how would you handle that? We have only one that does not send one.

Melissa F Pipkin  
Montgomery County

**From:** [nregistersofdeeds@googlegroups.com](mailto:nregistersofdeeds@googlegroups.com)  
**Sent:** Friday, February 17, 2017 11:35 AM  
**On Behalf Of** Beasley, Tammy

**To:** Ncard Ncard; Creswell, Andrea; Phillips, Kimberly  
**Subject:** [NCARD Group] Fwd: Reimbursement for Mailing Documents

You are allowed to charge postage fee or request a sase please see my communications with the attorney I was having problems with last week

**Tammy Beasley | Registrar**

Register of Deeds

New Hanover County

320 Chestnut Street

Wilmington, NC 28401

(910) 798-7736 p | (910) 798-7751 f

www.nhcgov.com

Sent from my iPhone

**Tammy Beasley | Registrar**

Register of Deeds

New Hanover County

320 Chestnut Street

Wilmington, NC 28401

(910) 798-7736 p | (910) 798-7751 f

www.nhcgov.com

Begin forwarded message:

**From:** "Beasley, Tammy" <[tbeasley@nhcgov.com](mailto:tbeasley@nhcgov.com)>  
**Date:** February 17, 2017 at 11:30:29 AM EST  
**To:** "Michael R. Ganley" <[mganley@bhspa.com](mailto:mganley@bhspa.com)>  
**Cc:** Dayle Byrd <[hoa@bhspa.com](mailto:hoa@bhspa.com)>, "Creswell, Andrea" <[AnCreswell@nhcgov.com](mailto:AnCreswell@nhcgov.com)>  
**Subject:** Re: Reimbursement for Mailing Documents

Hello Michael,

If your going to send I check I can have this in the mail today. If not then we will mail it as soon as your envelope is received.

Regards

**Tammy Beasley | Registrar**

Register of Deeds

New Hanover County

320 Chestnut Street

Wilmington, NC 28401

(910) 798-7736 p | (910) 798-7751 f

www.nhcgov.com

Sent from my iPhone

On Feb 17, 2017, at 11:24 AM, Michael R. Ganley  
<[mganley@bhspa.com](mailto:mganley@bhspa.com)> wrote:

Ms. Beasley,

I touched base with the School of Government, and you are correct, registers that they are permitted to charge a submitter for postage as a miscellaneous service. By way of this e-mail, I will direct my paralegal to mail you a self-addressed envelope with \$2.45 of postage. Thank you,

**Michael R. Ganley**  
Bagwell Holt Smith P.A. | *Attorneys at Law*  
111 Cloister Court, Suite 200 | Chapel Hill, NC 27514  
919.401.0062 (Tel.) | 919.403.0063 (Fax) | [www.bhspa.com](http://www.bhspa.com)  
Licensed in North Carolina & South Carolina

This message may contain privileged information and attorney work product.  
If you received this message in error, please delete and notify the sender immediately.  
noencrypt

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**From:** Beasley, Tammy [<mailto:tbeasley@nhcgov.com>]  
**Sent:** Monday, February 13, 2017 3:42 PM  
**To:** Michael R. Ganley <[mganley@bhspa.com](mailto:mganley@bhspa.com)>  
**Cc:** Dayle Byrd <[hoa@bhspa.com](mailto:hoa@bhspa.com)>; Creswell, Andrea <[AnCreswell@nhcgov.com](mailto:AnCreswell@nhcgov.com)>  
**Subject:** RE: Reimbursement for Mailing Documents

Mr. Ganley,

According to our guide book  
FEES 1.9.3

*The recording fees charged by registers are prescribed by the Uniform Fee Schedule in G.S. 161-10, which covers all real property instruments as well as a variety of services performed by the office (see Appendix 1). The register may not impose different or additional fees or charges that are not authorized by the statute. The statute makes no exception from the fee*



*requirements for instruments registered by other county or governmental offices or by nonprofit organizations.*

*An exact amount is specified for almost all services. For services not specified, the statute provides as follow: : For performing miscellaneous services, such as faxing documents, providing laminated copies of documents, expedited delivery of documents, **and similar services, the cost of the service.***

This gives me the right to be refunded or request a self-addressed stamped envelope for returning your documents.

I have made a folder for when you visit our office to retrieve this document. If you would like it sooner please forward the mailing fee.

If you feel you need to reach out to anyone in regards to YOUR postage fees please feel free to do so.

**Tammy Beasley | Registrar**

Register of Deeds  
New Hanover County  
320 Chestnut Street  
Wilmington, NC 28401  
(910) 798-7736 p | (910) 798-7751 f  
[www.nhcgov.com](http://www.nhcgov.com)

---

**From:** Michael R. Ganley [<mailto:mganley@bhspa.com>]

**Sent:** Monday, February 13, 2017 3:20 PM

**To:** Beasley, Tammy <[tbeasley@nhcgov.com](mailto:tbeasley@nhcgov.com)>

**Cc:** Dayle Byrd <[hoa@bhspa.com](mailto:hoa@bhspa.com)>; Creswell, Andrea <[AnCreswell@nhcgov.com](mailto:AnCreswell@nhcgov.com)>

**Subject:** RE: Reimbursement for Mailing Documents

Ms. Beasley,

The statute specifically states that **the fees charged under § 161-10(b) are the only fees that can be charged**. So if the statute does not state that you can charge a fee, you cannot charge it. To state that you are allowed to charge a fee because "...the statute does not state we cannot charge this fee" runs in direct opposition to the language of the statute itself.

When we spoke on the phone you had stated that you were going to run this by counsel for the NCARD to get confirmation whether the fee is allowable. Do you plan

on doing so? If not, let me know and I will reach out.  
Thanks,

**Michael R. Ganley**  
Bagwell Holt Smith P.A. | Attorneys at Law  
111 Cloister Court, Suite 200 | Chapel Hill, NC 27514  
919.401.0062 (Tel.) | 919.403.0063 (Fax) | [www.bhspsa.com](http://www.bhspsa.com)  
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**From:** Beasley, Tammy [<mailto:tbeasley@nhcgov.com>]  
**Sent:** Friday, February 10, 2017 12:20 PM  
**To:** Michael R. Ganley  
**Cc:** Dayle Byrd; Creswell, Andrea  
**Subject:** RE: Reimbursement for Mailing Documents

Mr. Ganley,

As I stated we would return your document with your promise to pay the postage in return mail. This is our requirement for mailed documents, yours will be \$2.45, as the statute does not state we cannot charge this fee. We do this as not to put a burden on our citizens to pay for your postage. As I stated in our phone conversation, it is your responsibility to get your documents to and from our office. You are making assumptions to both statutes when it comes to postage, postage falls under the etc. of that statute and until it is clear New Hanover County will not take on the responsibility of postage costs of customers. The recording fees including the additional pages have nothing to do with postage. As for the return information, that is more for us to contact the drafter if the document has an issue that needs to be corrected not for mailing purposes. Some counties will not return any by mail unless you send a self-addressed stamped envelope, so I assume you have never sent anything to those counties.

I look forward to your email stating you will be forwarding the postage fee so that we may get this document out in the mail to you today. Also this puts you on notice of our requirements of New Hanover County for mailed in documents.

Regards,

Tammy Beasley, Registrar

**Tammy Beasley | Registrar**  
Register of Deeds  
New Hanover County  
320 Chestnut Street  
Wilmington, NC 28401  
(910) 798-7736 p | (910) 798-7751 f  
[www.nhcgov.com](http://www.nhcgov.com)

---

**From:** Michael R. Ganley [<mailto:mganley@bhspa.com>]  
**Sent:** Friday, February 10, 2017 11:37 AM  
**To:** Beasley, Tammy <[tbeasley@nhcgov.com](mailto:tbeasley@nhcgov.com)>  
**Cc:** Dayle Byrd <[hoa@bhspa.com](mailto:hoa@bhspa.com)>  
**Subject:** Reimbursement for Mailing Documents

Ms. Beasley,

Pursuant to our conversation earlier this morning, I wanted to get some clarification on New Hanover County's authorization to not return documents unless postage is paid. My understanding has always been that the recording fee is inclusive of the postage necessary to return a document – I understand that it is more expensive to mail a 50 page Declaration of Covenants, but that is why there is an additional \$4.00 per page charged after the first 15 pages.

N.C. Gen. Stat. § 161-10 spells out the fees that the register of deeds may charge for document recording and other register of deeds functions, such as copies, expedited delivery, faxing, etc. There is no provision in the statute for regular postage, and N.C. Gen. Stat. § 161-10(b) specifically provides that the fees charged under § 161-10(b) are the only fees that can be charged.

N.C. Gen. Stat. § 161-30 goes on to require that the name and address of the person to whom the instrument is to be returned be listed on the front of the document so it may be returned, contemplating that documents are to be returned via mail.

I reviewed my records, and in 2016, I filed Declarations in Guilford, Brunswick, Mecklenburg, Iredell, Catawba, Pender and Wake Counties, with no requests for postage. Along with the above counties, I filed documents in 2016 with Register of Deeds in Gaston, Forsyth, Harnett and Onslow Counties and even New Hanover County with no return envelopes, and no request or requirement for postage fees.

I have also recorded documents with Georgetown, Horry, Richland, York, Lancaster, Spartanburg and

Greenville Counties in South Carolina, with no requirements of postage.

I just want confirmation as to whether postage or return envelopes are required when recording documents in North Carolina going forward. Thanks,

**Michael R. Ganley**  
Bagwell Holt Smith P.A. | *Attorneys at Law*  
111 Cloister Court, Suite 200 | Chapel Hill, NC 27514  
919.401.0062 (Tel.) | 919.403.0063 (Fax) | [www.bhsopa.com](http://www.bhsopa.com)  
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To view this discussion on the web visit <https://groups.google.com/d/msgid/ncregistersofdeeds/CABCC65F-DEAF-4DE4-B4C6-18741FEEB92C%40nhcgov.com>.  
For more options, visit <https://groups.google.com/d/optout>.

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Tuesday, February 21, 2017 6:56 AM  
**To:** Amy Simpson; Stacie Julian; Marisa Halm; Susan Chilton; Cheryl Chrismon; Catinia Winchester  
**Subject:** March 2nd & today

March 2nd (Thursday) I will be at Morehead High School 8:30-10:30 helping graduation kids prepare for college. I will add it to the office calendar today.

I have a department head meeting at 8:30 today. And JFYI, my mom will be coming to the office today about 10:30 am. Please ignore any embarrassing stories she may tell. I would greatly appreciate it LOL

---

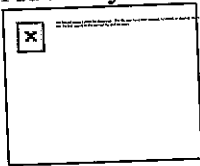
**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Monday, February 20, 2017 12:53 PM  
**To:** Sonya Weaks  
**Subject:** Re: Classification Changes

Correct

On Feb 20, 2017, at 11:42 AM, Sonya Weaks <[sweaks@co.rockingham.nc.us](mailto:sweaks@co.rockingham.nc.us)> wrote:

The same as Stacie, correct?

Sonya B. Weaks, MS-HRM  
Human Resources Analyst  
(Benefits Administrator, Compensation & Classification, Recruitment)  
Rockingham County Government  
(336) 342-8115  
[www.MyRockinghamCountyNC.com](http://www.MyRockinghamCountyNC.com)  
Advisory Board Member - SECU (Winston-Salem)



On Mon, Feb 20, 2017 at 11:06 AM, Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)> wrote:  
Take a look at Amy Simpson's, she is listed as an Assistant II. She and I have spoken about this and she believes it should read "Assistant".

Thanks,

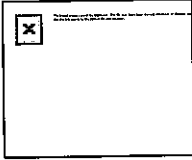
On Mon, Feb 20, 2017 at 10:04 AM, Sonya Weaks <[sweaks@co.rockingham.nc.us](mailto:sweaks@co.rockingham.nc.us)> wrote:

All-

Again, there were changes made to some of our classifications last week. If you see anything that needs to be corrected, please email me immediately.

Thanks!

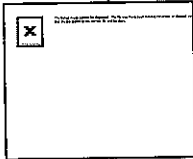
Sonya B. Weaks, MS-HRM  
Human Resources Analyst  
(Benefits Administrator, Compensation & Classification, Recruitment)  
Rockingham County Government  
(336) 342-8115  
[www.MyRockinghamCountyNC.com](http://www.MyRockinghamCountyNC.com)  
Advisory Board Member - SECU (Winston-Salem)



On Wed, Feb 15, 2017 at 12:21 PM, Sonya Weaks <[sweaks@co.rockingham.nc.us](mailto:sweaks@co.rockingham.nc.us)> wrote:  
HR has made the recommended job classification changes according to Springsted in the AS400. Even though the job class number and job class title were the only things changed, please let me know immediately if you see any that doesn't look correct.

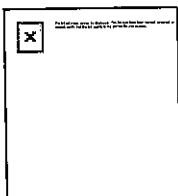
Thank you.

Sonya B. Weaks, MS-HRM  
Human Resources Analyst  
(Benefits Administrator, Compensation & Classification, Recruitment)  
Rockingham County Government  
(336) 342-8115  
[www.MyRockinghamCountyNC.com](http://www.MyRockinghamCountyNC.com)  
Advisory Board Member - SECU (Winston-Salem)



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Benjamin J. Curtis  
Rockingham County Register of Deeds  
170 NC 65, Suite 150  
Reidsville, NC 27320  
**336-342-8820 Ext. 2201**

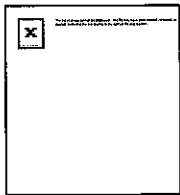


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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Monday, February 20, 2017 11:04 AM  
**To:** Amy Simpson  
**Subject:** 2017-18  
**Attachments:** Payroll Projection 2017\_2018.xlsx

--

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201





---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Friday, February 17, 2017 4:16 PM  
**To:** Justin Thacker  
**Cc:** Michael Greene; Carrie Rogina; steph@co.rockingham.nc.us;  
epickard@co.rockingham.nc.us; eshelton@co.rockingham.nc.us; rsmith@rcpl.org;  
ljoseph@co.rockingham.nc.us  
**Subject:** Re: EL PowerPoint  
**Attachments:** Public Safety.docx

Sorry it took so long. I didn't have anything typed up so I had to do that this afternoon. Mike if you see any typing mistakes or if you feel the need to clean it up please feel free to do so.

Thanks,

And if any of you are ever near the courthouse please stop by.

On Fri, Feb 17, 2017 at 2:02 PM, Justin Thacker <jthacker@co.rockingham.nc.us> wrote:  
yes I agree.

Mike attached are my talking points.

Thank You,

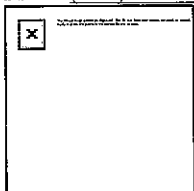
On Fri, Feb 17, 2017 at 12:24 PM, Michael Greene <mgreene@co.rockingham.nc.us> wrote:  
Hey everyone,

When you have some time, if you could write up a paragraph or two about what you said for your slide and send it to me that would be amazing. My plan would be to take your paragraphs and insert them into the notes section of the PowerPoint. By doing that we could then send this presentation to Lance or anyone else and they would be able to look at our slides and then look to the notes to see exactly what we meant.

I will also talk to Mable to get our group picture to put at the end of the slideshow so people can see the faces who made it possible.

Thank y'all for a great week.

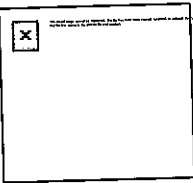
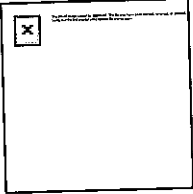
Mike Greene  
NCACC/ICMA Management Fellow  
PHONE: (336) 342-8171  
FAX: (336) 342-8105



On Thu, Feb 16, 2017 at 6:53 PM, Carrie Rogina <[crogina@co.rockingham.nc.us](mailto:crogina@co.rockingham.nc.us)> wrote:  
Here's the department slide. I know it looks a little busy. We can adjust tomorrow morning if you feel it's necessary.

On Thu, Feb 16, 2017 at 4:59 PM, Michael Greene <[mgreene@co.rockingham.nc.us](mailto:mgreene@co.rockingham.nc.us)> wrote:

Mike Greene  
NCACC/ICMA Management Fellow  
PHONE: (336) 342-8171  
FAX: (336) 342-8105



Carrie Rogina  
ITS Systems Admin  
Rockingham County Information Technology Services  
371 NC 65, Suite 108  
Wentworth, NC 27320  
Office: 336-394-0067  
Email: [crogina@co.rockingham.nc.us](mailto:crogina@co.rockingham.nc.us)  
Helpdesk Line: 336.394.9999

--  
**Justin M. Thacker, MSA**  
Accounting Specialist  
Rockingham County Finance  
PO Box 41  
Wentworth, NC 27375  
336-342-8122  
JTHACKER@CO.ROCKINGHAM.NC.US

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Friday, February 17, 2017 2:40 PM  
**To:** Amy Simpson; Catinia Winchester; Cheryl Chrismon; Marisa Halm; Stacie Julian; Susan Chilton  
**Subject:** Monday, Feb. 20th

I have an appointment at the county health clinic for a check up at 8:20 AM. I will be in shortly after that appointment on Monday.

Thanks,

--

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**



---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Friday, February 17, 2017 12:43 PM  
**To:** Michael Greene  
**Cc:** Carrie Rogina; steph@co.rockingham.nc.us; epickard@co.rockingham.nc.us; eshelton@co.rockingham.nc.us; rsmith@rcpl.org; jthacker@co.rockingham.nc.us; ljoseph@co.rockingham.nc.us  
**Subject:** Re: EL PowerPoint

Excellent idea. I will get you mine asap

On Feb 17, 2017, at 12:24 PM, Michael Greene <[mgreene@co.rockingham.nc.us](mailto:mgreene@co.rockingham.nc.us)> wrote:

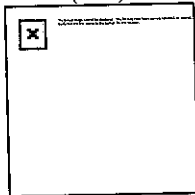
Hey everyone,

When you have some time, if you could write up a paragraph or two about what you said for your slide and send it to me that would be amazing. My plan would be to take your paragraphs and insert them into the notes section of the PowerPoint. By doing that we could then send this presentation to Lance or anyone else and they would be able to look at our slides and then look to the notes to see exactly what we meant.

I will also talk to Mable to get our group picture to put at the end of the slideshow so people can see the faces who made it possible.

Thank y'all for a great week.

Mike Greene  
NCACC/ICMA Management Fellow  
PHONE: (336) 342-8171  
FAX: (336) 342-8105



On Thu, Feb 16, 2017 at 6:53 PM, Carrie Rogina <[crogina@co.rockingham.nc.us](mailto:crogina@co.rockingham.nc.us)> wrote:  
Here's the department slide. I know it looks a little busy. We can adjust tomorrow morning if you feel it's necessary.

On Thu, Feb 16, 2017 at 4:59 PM, Michael Greene <[mgreene@co.rockingham.nc.us](mailto:mgreene@co.rockingham.nc.us)> wrote:

Mike Greene  
NCACC/ICMA Management Fellow  
PHONE: (336) 342-8171  
FAX: (336) 342-8105

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Friday, February 17, 2017 9:16 AM  
**To:** Amy Simpson  
**Subject:** Re: 10:00 today

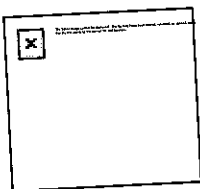
K

On Feb 17, 2017, at 8:44 AM, Amy Simpson <[amys@co.rockingham.nc.us](mailto:amys@co.rockingham.nc.us)> wrote:

If the office is covered I would like to go.

*~Amy*

*Amy Lee Simpson*  
*Chief Assistant Register of Deeds*  
P.O. Box 56  
Wentworth, NC 27375  
Office: (336) 342-8820 x 2210  
Fax: (336) 342-6209  
Website - [www.registerofdeeds.info](http://www.registerofdeeds.info)



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On Fri, Feb 17, 2017 at 8:43 AM, Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)> wrote:

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Thursday, February 16, 2017 5:09 PM  
**To:** Amy Simpson  
**Subject:** Re: Never Know Until You Ask...

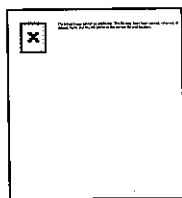
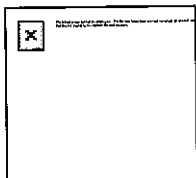
The books will be Royal Blue, the Navy was almost a black color

On Feb 16, 2017, at 8:17 AM, Amy Simpson <[amys@co.rockingham.nc.us](mailto:amys@co.rockingham.nc.us)> wrote:

I like it!!

*~Amy*

*Amy Lee Simpson*  
*Chief Assistant Register of Deeds*  
P.O. Box 56  
Wentworth, NC 27375  
Office: (336) 342-8820 x 2210  
Fax: (336) 342-6209  
Website - [www.registerofdeeds.info](http://www.registerofdeeds.info)



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On Wed, Feb 15, 2017 at 5:41 PM, Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)> wrote:  
| Proof:

I just got an email from Brian (Kofile). They will put our books in a Navy and Gold book, and do the cover just like the one Krista has in the display case at no extra cost. So it will have the gold NC State Seal, my name, and Rockingham County on front of it. (see attached).

It's a little ostentatious I know but .... I think it will look really good.

--

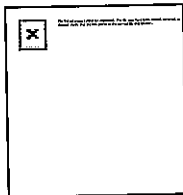
**Benjamin J. Curtis**

**Rockingham County Register of Deeds**

**170 NC 65, Suite 150**

**Reidsville, NC 27320**

**336-342-8820 Ext. 2201**



---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Thursday, February 16, 2017 3:34 PM  
**To:** Brian Spearman  
**Subject:** Re: Binder color

Royal will work. That's Kentucky Wildcat Blue lol

> On Feb 16, 2017, at 11:07 AM, Brian Spearman <Brian.Spearman@kofile.us> wrote:

>

> I believe you want the royal blue instead of the darker blue. The photo shows a comparison. The navy blue is a lot closer to being black. Let me know if the royal blue with gold lettering is what you want.

>

> Thanks.

>

> Brian

>

> <IMG\_4166.JPG>

>

>

>

> Sent from my iPhone



---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Thursday, February 16, 2017 10:59 AM  
**To:** Brian Spearman  
**Subject:** Re: NC seal for binders

Navy Blue please, and thanks

On Feb 16, 2017, at 8:40 AM, Brian Spearman <[Brian.Spearman@kofile.us](mailto:Brian.Spearman@kofile.us)> wrote:

Sounds good, thanks for the information. I am not sure if we have the Algerian or Book Antiqua fonts but can definitely just have your name printed.

We will go with the blue with gold lettering.

Have a good one.

Brian

**From:** Benjamin Curtis [<mailto:bcurtis@co.rockingham.nc.us>]  
**Sent:** Wednesday, February 15, 2017 5:37 PM  
**To:** Brian Spearman  
**Subject:** Re: NC seal for binders

Sweet, Thanks. Sorry I didn't get those to you before now. Slipped my mind...

I like the book lay out and would like my name "Benjamin J. Curtis" is something a little more manly than what Krista's name is LOL. Just a print type and not a cursive writing. I like the Algerian and the Book Antiqua styles that Microsoft Word uses.

I have measured the shelves and all of the bigger books seem to have plenty of room on the sides and top.

Empty Shelf: 14 1/2 inches DEEP, 21 inches WIDE, and 4 1/2 inches TALL

I measured two of our bigger books: both were 13 1/3 inches DEEP, 16 1/2 inches WIDE, and 3 3/4 inches TALL. One was an old book and one was a book that has already been preserved.

Hope this helps. And I will be back in March 14th for the District meeting being held there, if you need me to bring a book or anything.

Thanks,

On Wed, Feb 15, 2017 at 3:38 PM, Brian Spearman <[Brian.Spearman@kofile.us](mailto:Brian.Spearman@kofile.us)> wrote:

Hello Ben,

Attached is the seal that is on the book for Randolph County. We will have to remake the seal with Rockingham County and your name. We will take care of this at no additional cost.

Just let me know if you are fine with the wording and how you want your name to be displayed.

When you get a moment, send me the measurements for the roller shelving so we can make sure they will fit.

Talk to you soon.

Brian Spearman

[Brian.Spearman@kofile.us](mailto:Brian.Spearman@kofile.us)

KOFILE Technologies

*Document Preservation Specialists*

704 560-2210 Office/Cell

--

**Benjamin J. Curtis**

**Rockingham County Register of Deeds**

**170 NC 65, Suite 150**

**Reidsville, NC 27320**

**336-342-8820 Ext. 2201**



---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Wednesday, February 15, 2017 5:53 PM  
**To:** Amy Simpson  
**Subject:** Budget

In reference to the email from Paul and Lance about the 2% cuts we will address this when we work on the budget. We have this on the calendar for Monday, February 20th.

I took a quick look at Paul's excel form and we have to cut \$10,587. Just going off hand the budget will come down about that much from Rebecca's salary to mine. And I think we both agreed that we can look at the general supplies being moved from \$25,000 to \$20,000. And our postage budget should go down from \$5,000 to about \$1,500. So if we submit a \$2,500 postage budget that is just an extra cut. And we are still showing a \$1,000 capital outlay in the available budget.

If you take Rebecca's \$79,000 to mine \$64,000 that is \$15,000. I don't see us having a problem with a 2% cut.

Unless you have seen something I have not, I am not grasping something, we were looking to turn in a budget about \$20,000 below this years anyway correct?

--  
**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201



---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Wednesday, February 15, 2017 12:41 PM  
**To:** Amy Simpson  
**Subject:** Fwd: Classification Changes

JFYI

----- Forwarded message -----

**From:** Sonya Weaks <sweaks@co.rockingham.nc.us>

**Date:** Wed, Feb 15, 2017 at 12:21 PM

**Subject:** Classification Changes

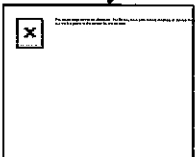
**To:** Rodney Cates <rcates@co.rockingham.nc.us>, Sam Page <spage@co.rockingham.nc.us>, Pat Galloway <pgalloway@co.rockingham.nc.us>, Kevin Baughn <kbaughn@co.rockingham.nc.us>, Jan Critz <jcritz@co.rockingham.nc.us>, Ronald Tate <rtate@co.rockingham.nc.us>, Derek Southern <dsouthern@myrockingham.com>, Mark McClintock <markmc@co.rockingham.nc.us>, Jason Byrd <jbyrd@co.rockingham.nc.us>, Tina Massey <tmassey@co.rockingham.nc.us>, Rodney Stewart <rstewart@co.rockingham.nc.us>, Felissa Ferrell <fferrell@co.rockingham.nc.us>, Tara Muchini <tmuchini@co.rockingham.nc.us>, Tonya Caddle <tcaddle@co.rockingham.nc.us>, Lance Metzler <lmetzler@co.rockingham.nc.us>, Jaime Joyner <jjoyner@co.rockingham.nc.us>, Emily Sloop <esloop@myrockingham.com>, Michael Roche <mroche@co.rockingham.nc.us>, Benjamin Curtis <bcurtis@co.rockingham.nc.us>

**Cc:** Susan Shively <sshively@co.rockingham.nc.us>, JoAnn Corum <jcorum@co.rockingham.nc.us>, Jan Holt <janholt@co.rockingham.nc.us>, Wendy Smith <wendy@co.rockingham.nc.us>, Vanessa Perkins <vperkins@co.rockingham.nc.us>, Nichole McLaughlin <nmclaughlin@co.rockingham.nc.us>, Donna Fulcher <dfulcher@co.rockingham.nc.us>, Cathy Lemons <clemons@co.rockingham.nc.us>

HR has made the recommended job classification changes according to Springsted in the AS400. Even though the job class number and job class title were the only things changed, please let me know immediately if you see any that doesn't look correct.

Thank you.

Sonya B. Weaks, MS-HRM  
Human Resources Analyst  
(Benefits Administrator, Compensation & Classification, Recruitment)  
Rockingham County Government  
(336) 342-8115  
[www.MyRockinghamCountyNC.com](http://www.MyRockinghamCountyNC.com)  
Advisory Board Member - SECU (Winston-Salem)



---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Tuesday, February 14, 2017 1:33 PM  
**To:** C Halacheff  
**Subject:** Re: District IV Meeting

March 7

Benjamin J Curtis  
Rockingham County

On Feb 14, 2017, at 11:09 AM, C Halacheff <[Chalacheff@alamancerod.org](mailto:Chalacheff@alamancerod.org)> wrote:

Hello all,

I have talked with Brian Spearman at Kofile this morning. We are going to plan to have our District meeting is time at Kofile. They have a conference room we can use, a tour, and lunch. The dates that are open are March 7<sup>th</sup> or March 14<sup>th</sup>. Please let me know which day is better for you and I'll get back with Brian.

Thank you,

Cheryl Halacheff  
Asst. Register of Deeds  
Alamance County, NC  
(336) 570-6565  
(336) 570-6562 fax

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Tuesday, February 14, 2017 12:51 PM  
**To:** Amy Simpson  
**Subject:** Fwd: Travel Restrictions  
**Attachments:** Travel Forms - January 1, 2017.xlsx

----- Forwarded message -----

From: **Tina Massey** <tmassey@co.rockingham.nc.us>

Date: Tue, Feb 14, 2017 at 11:36 AM

Subject: Re: Travel Restrictions

To:

Cc: Emily Sloop <esloop@co.rockingham.nc.us>, Ricky Graves <rgraves@co.rockingham.nc.us>, Rodney Stewart <rstewart@co.rockingham.nc.us>, Susan Shively <sshively@co.rockingham.nc.us>, Abner Matthew Bullins <abullins@co.rockingham.nc.us>, Ben Curtis <bcurtis@co.rockingham.nc.us>, Derek Southern <dsouthern@co.rockingham.nc.us>, Felissa Ferrell <fferrell@co.rockingham.nc.us>, Jaime Joyner <jjoyner@co.rockingham.nc.us>, Jan Critz <jcritz@co.rockingham.nc.us>, Jason Byrd <jbyrd@co.rockingham.nc.us>, Kevin Baughn <kbaughn@co.rockingham.nc.us>, Lucretia Hoffman <lhoffman@co.rockingham.nc.us>, Mable Scott <mScott@co.rockingham.nc.us>, Mark McClintock <markmc@co.rockingham.nc.us>, Michael Roche <mroche@co.rockingham.nc.us>, Pam McLain <pmclain@co.rockingham.nc.us>, Pat Galloway <pgalloway@co.rockingham.nc.us>, Paul Murray <pmurray@co.rockingham.nc.us>, Robert Cardwell <rcardwell@co.rockingham.nc.us>, Rodney Cates <rcates@co.rockingham.nc.us>, Ronnie Tate <rtate@co.rockingham.nc.us>, Sam Page <spage@co.rockingham.nc.us>, Tara Muchini <tpierce@co.rockingham.nc.us>, Tina Cardwell <tcardwell@co.rockingham.nc.us>, Tonya Caddle <tcaddle@co.rockingham.nc.us>, Wanda Lane <wlane@co.rockingham.nc.us>, Will Strader <westrade@ncsu.edu>

The Travel Advance Request Form / Pre-Authorization for Out of State Travel form (attached) should be used for **ALL** training/travel. Starting immediately, forms for all employees must be submitted to the County Manager for prior approval.

On Tue, Feb 14, 2017 at 10:54 AM, Lance Metzler <lmetzler@co.rockingham.nc.us> wrote:

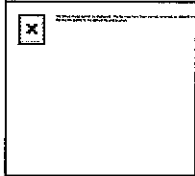
Good Morning All,

We had our Board Retreat yesterday and among other things discussed was the budget. We are in a real difficult budget year and am going to have to work with each of you to make it through the budget cycle. One thing that the Commissioners asked is that I place a travel restriction on all non-essential travel. If any travel is to be considered it will need to be approved by me. I will not approve just any travel but will consider approving if it is linked to any certifications that are required to have or go towards training to keep certification current. If you have any questions, then please feel free to call or email me.

Thank you,

Lance

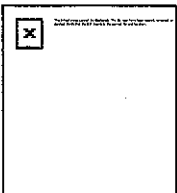
**Lance L. Metzler, ICMA-CM**  
**Rockingham County Manager**  
**371 NC 65, Reidsville, NC 27320**  
**PO Box 101, Wentworth, NC 27375**  
**Office: 336-342-8101**  
**Fax: 336-342-8105**  
**Email: lmetzler@co.rockingham.nc.us**  
**Website: www.co.rockingham.nc.us**



--  
Tina R. Massey  
Executive Assistant  
Rockingham County Manager's Office  
PO Box 101 Wentworth, NC 27375  
336.342.8101  
336.342.8105 Fax



--  
**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**



---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Monday, February 13, 2017 9:43 PM  
**To:** Amy Simpson; Stacie Julian; Susan Chilton; Marisa Halm; Catinia Winchester; Cheryl Chrismon  
**Subject:** Update

I have to be in class starting at 8:30 am tomorrow and the class ends at 5:00 pm. So I wanted to pass along some of I observed today.

1. The shortfall has been reduced from 2.8 million to 2 million and 40 thousand.
2. To offset the short fall with a raise in taxes would result in a 2.77 cent increase on property taxes.
3. Each furlough day saves the county \$26,500 in salary. They can't furlough EMS and the Sheriff's Dept. so not everyone is affected. It would take 75 furlough days to equal the short fall.
4. All training and travel from now to July has to be approved by Lance.
5. The commissioners instructed Lance to prepare a budget with ZERO tax increase. In other words, cuts.

There was a lot more to it, but I am typing on my phone and will just wait until Friday to tell you the rest. They talked about looking at the 21 properties the county rents to outside departments (19 of them only pay \$1.00 per year), and selling timber on county owned land were a couple of the ideas.

Craig Travis and Kevin Berger both stated to me that they like what we are doing in our office and we should be fine.

Mabe talked about the employees taking pay cuts. Reece didn't say much on how to get the cuts. Mark said that this board was not going to raise taxes so Lance needs to find cuts in the budget.

Bottom line, I think what we are doing to be proactive is working, we just have to keep it up.



---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Monday, February 13, 2017 9:30 AM  
**To:** Brian Spearman  
**Subject:** Re: Binders

We have voted by text, Navy Blue Box with gold lettering. Call you at a break

On Feb 13, 2017, at 9:23 AM, Brian Spearman <[Brian.Spearman@kofile.us](mailto:Brian.Spearman@kofile.us)> wrote:

I won't do anything until I hear from you. Yes, the navy box with gold lettering can be used.

Brian

---

**From:** Benjamin Curtis [<mailto:bcurtis@co.rockingham.nc.us>]  
**Sent:** Monday, February 13, 2017 9:23 AM  
**To:** Brian Spearman  
**Subject:** Re: Binders

At the commissioners retreat today, don't order anything yet. It may be tomorrow before I can get measurements because we all like the boxes.

Is the navy blue box with gold writing possible?

On Feb 13, 2017, at 8:58 AM, Brian Spearman <[Brian.Spearman@kofile.us](mailto:Brian.Spearman@kofile.us)> wrote:

Good morning Ben,

Hope you had a nice weekend and enjoyed the bike ride yesterday. The weather was certainly great for it.

The binders for your volumes have not been ordered as of yet so we can switch to the DSB (box binders) you saw last week. If you would like to consider doing that, I will need the measurements of the spacing on your roller shelving units. You are correct that this first batch of books is smaller and would probably not pose an issue for fitting into the shelves. However, some of your future volumes for restoration may not fit and we would have to use the binders that we were originally going to order. This may be something to keep in mind if you want to have all volumes with a consistent look.

Just let me know how you would like to proceed. Have a good day.

Brian Spearman  
[Brian.Spearman@kofile.us](mailto:Brian.Spearman@kofile.us)  
KOFILE Technologies  
*Document Preservation Specialists*  
704 560-2210 Office/Cell

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Friday, February 10, 2017 4:19 PM  
**To:** Amy Simpson; Catinia Winchester; Cheryl Chrismon; Marisa Halm; Stacie Julian; Susan Chilton  
**Subject:** Reminder

I will be at the Commissioner's retreat on Monday the 13th, and in Emerging Leaders training the 14th, 15th, 16th, and the morning of the 17th. So see everyone Friday the 17th about lunch time. If you need anything please email or text me at [REDACTED].

--  
**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201



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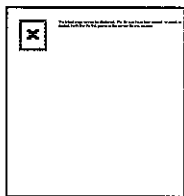
**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Friday, February 10, 2017 3:49 PM  
**To:** Brian Spearman  
**Cc:** Amy Simpson; Stacie Julian  
**Subject:** Thanks

Brian,

Just wanted to say thanks again. We all very much enjoyed the education today.

--

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**



---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Thursday, February 9, 2017 4:01 PM  
**To:** Brian Spearman  
**Subject:** Re: Tomorrow's tour

Thanks, we just talked about that. We will be leaving the office at 9:00 AM tomorrow and heading your way. Friday's are dress down days so we assume blue jeans and a nice top will be acceptable.

Again, Thanks

On Thu, Feb 9, 2017 at 3:32 PM, Brian Spearman <[Brian.Spearman@kofile.us](mailto:Brian.Spearman@kofile.us)> wrote:

Good afternoon Mr. Curtis,

I am looking forward to hosting you at the lab tomorrow at 10:00. My cell phone number is below if you need to reach me for any reason.

The address of the lab is:

7903 Thorndike Road  
Greensboro, NC 27409

Brian Spearman

[Brian.Spearman@kofile.us](mailto:Brian.Spearman@kofile.us)

KOFILE Technologies

*Document Preservation Specialists*

704 560-2210 Office/Cell

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Thursday, February 9, 2017 10:58 AM  
**To:** Stacie Julian  
**Cc:** Amy Simspon; Susan Chilton  
**Subject:** Re: Office Reorganization Checklist

Thanks,

On Thu, Feb 9, 2017 at 10:00 AM, Stacie Julian <[sjulian@co.rockingham.nc.us](mailto:sjulian@co.rockingham.nc.us)> wrote:

I have updated the checklist to reflect some of the changes we have discussed. If I have missed anything, please let me know.

Stacie

---

***Stacie S. Julian***

***Assistant Register of Deeds***

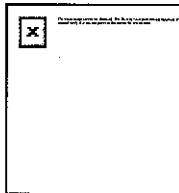
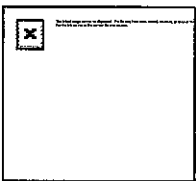
Rockingham County Courthouse

Office of the Register of Deeds

PO Box 56 | Wentworth, NC 27375

Office: [336.342.8820](tel:336.342.8820) ext. 2208 | Fax: [336.342.6209](tel:336.342.6209)

[sjulian@co.rockingham.nc.us](mailto:sjulian@co.rockingham.nc.us) | [www.registerofdeeds.info](http://www.registerofdeeds.info)



--

**Benjamin J. Curtis**

**Rockingham County Register of Deeds**

170 NC 65, Suite 150

Reidsville, NC 27320

336-342-8820 Ext. 2201

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Thursday, February 9, 2017 10:31 AM  
**To:** Lowe, Krista M.  
**Subject:** Re: FW: Send data from MFP11758824 02/08/2017 16:30

It's a plan, thanks for all of your help

On Thu, Feb 9, 2017 at 9:57 AM, Lowe, Krista M. <[Krista.Lowe@randolphcountync.gov](mailto:Krista.Lowe@randolphcountync.gov)> wrote:

That is great! I'm so glad you were approved. I would love to come visit in June and see everything you've done. We'll schedule a day for the visit when things settle down a little for you.

Have a great day!

*Krista M. Lowe,*

Krista M. Lowe,

Randolph County Register of Deeds

158 Worth Street

Asheboro, N.C. 27203

Office: [\(336\) 318-6976](tel:(336)318-6976)

Fax: [\(336\) 318-6970](tel:(336)318-6970)

NCARD SECOND VICE-PRESIDENT 2016-2017

**From:** Benjamin Curtis [<mailto:bcurtis@co.rockingham.nc.us>]  
**Sent:** Thursday, February 09, 2017 9:54 AM  
**To:** Lowe, Krista M. <[Krista.Lowe@randolphcountync.gov](mailto:Krista.Lowe@randolphcountync.gov)>  
**Subject:** Re: FW: Send data from MFP11758824 02/08/2017 16:30

Thanks for the information. We are working on this with our I. T. Department and hope to have it up and running by May 1st. Our I. T. Department is running about 6 months behind. We have a lot of irons in the fire and I am trying to get I. T. to have them all up and running by May 1st. February 23rd two of us are going to Raleigh for passport training. I received notice a week ago that we were approved. So my goal is to have everything up and running in 2 to 2 1/2 months. You will have to come visit some time in June when we have it all going.

On Wed, Feb 8, 2017 at 4:44 PM, Lowe, Krista M. <[Krista.Lowe@randolphcountync.gov](mailto:Krista.Lowe@randolphcountync.gov)> wrote:

Good Afternoon Ben,

I have attached the copy of the information for the programs we bought to be able to use AOC but we have no other fees. The forms also show contact information. (Page 1 scanned twice - sorry) Hopefully these contact numbers are different from the ones I sent to you earlier. If you have no luck, just let know and I'll have my IT Department call them. They usually have good luck getting in touch with them in a timely manner. Some people have better luck than I usually do!!

Have a great evening!

Krista M. Lowe,  
Randolph County Register of Deeds  
158 Worth Street  
Asheboro, N.C. 27203  
Office: (336) 318-6976  
Fax: (336) 318-6970

NCARD SECOND VICE-PRESIDENT 2016-2017

-----Original Message-----

From: RD-Copier01 [mailto:[RD-Copier01@co.randolph.nc.us](mailto:RD-Copier01@co.randolph.nc.us)]  
Sent: Wednesday, February 08, 2017 4:30 PM  
To: Lowe, Krista M. <[Krista.Lowe@randolphcountync.gov](mailto:Krista.Lowe@randolphcountync.gov)>  
Subject: Send data from MFP11758824 02/08/2017 16:30

Scanned from MFP11758824  
Date:02/08/2017 16:30  
Pages:3  
Resolution:200x200 DPI

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Do not reply to this message.

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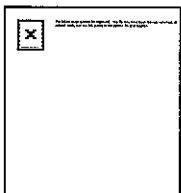
**Benjamin J. Curtis**

**Rockingham County Register of Deeds**

**170 NC 65, Suite 150**

**Reidsville, NC 27320**

**336-342-8820 Ext. 2201**



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--

**Benjamin J. Curtis**

**Rockingham County Register of Deeds**

**170 NC 65, Suite 150**

**Reidsville, NC 27320**

**336-342-8820 Ext. 2201**



---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Wednesday, February 8, 2017 12:40 PM  
**To:** Amy Simpson; Stacie Julian  
**Subject:** AOC Contract

Emily Sloop did not see any issues with the AOC contract. So once we get things going from Tammy and IT we can mail in the forms.

Thanks,

--  
**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**



---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Wednesday, February 8, 2017 12:39 PM  
**To:** Emily Sloop  
**Subject:** Re: AOC Contract

Thanks

On Wed, Feb 8, 2017 at 10:47 AM, Emily Sloop <[esloop@co.rockingham.nc.us](mailto:esloop@co.rockingham.nc.us)> wrote:  
Ben,

I don't see any issues with the contact.

Thanks,

Emily

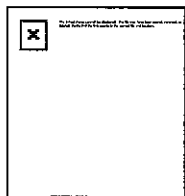
On Wed, Feb 8, 2017 at 9:17 AM, Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)> wrote:  
Emily,

I believe this to be the standard contract AOC uses with Register of Deeds offices, but can you please review to make sure we would not have any issues.

Thanks,

--

**Benjamin J. Curtis**  
Rockingham County Register of Deeds  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201



--

Emily Sloop, County Attorney  
Rockingham County Legal Department  
P.O. Box 93

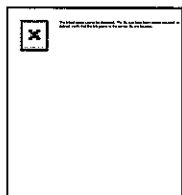
---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Wednesday, February 8, 2017 8:52 AM  
**To:** Derek Southern  
**Subject:** Computer

Need one that can run Windows 7 or newer.

--

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**



---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Tuesday, February 7, 2017 7:47 PM  
**To:** Charlie Roederer  
**Cc:** Amy Simpson; Stacie Julian  
**Subject:** Re: Rockingham County Slave Index

Thanks Charlie, we will discuss what you need in the morning and try to get you some answers quickly. We have a lot of irons in the fire and hope to have the office and projects completed by June 30th. So we can start the fiscal year off with everything in place.

Thanks

On Feb 7, 2017, at 5:47 PM, Charlie Roederer <[charlie@courthousecomputersystems.com](mailto:charlie@courthousecomputersystems.com)> wrote:

Hi Ben,

I hope you are doing well. I can see you jumping right into things!

When I last visited your office I had a conversation with some of your staff and I believe that they are still working on a couple of requirements on what fields they want to display and which of these fields they want to be searchable.

We are waiting on the final set of requirements before determining how long it will take as well as the cost that you had asked for previously.

Once the staff is able to get these answers to us along with the final set of data I should be able to get you an estimate regarding cost and timeframe within a few days.

Thanks,  
Charlie

**From:** Benjamin Curtis [<mailto:bcurtis@co.rockingham.nc.us>]  
**Sent:** Friday, February 3, 2017 11:44 AM  
**To:** [charlie@courthousecomputersystems.com](mailto:charlie@courthousecomputersystems.com); Amy Simpson <[amys@co.rockingham.nc.us](mailto:amys@co.rockingham.nc.us)>; Stacie Julian <[sjulian@co.rockingham.nc.us](mailto:sjulian@co.rockingham.nc.us)>  
**Subject:** Rockingham County Slave Index

Charlie,

I am getting a lot of questions about our slave index. Not to rush you, but do you have an idea of when we might be able to get this done? Just so I have a better answer than, "we are working on it".

Thanks,

--

Benjamin J. Curtis

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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Tuesday, February 7, 2017 7:44 PM  
**To:** Stacie Julian  
**Cc:** Amy Simson; Susan Chilton  
**Subject:** Re: Requested Proposal Attached for PremisysID (the 'light' version)

I can't see a situation in which I would feel comfortable spending \$1,800. I can't believe that after about 12 months we would have to pay a price that high for an "upgrade". I would rather switch companies than give a company that treats their customers like that another \$1.00. I just can't believe what to me seems to be a simple idea and a great service for veterinarians is this complex.

Talk in the morning... thanks for dealing with this after hours and getting answers

On Feb 7, 2017, at 5:48 PM, Stacie Julian <[sjulian@co.rockingham.nc.us](mailto:sjulian@co.rockingham.nc.us)> wrote:

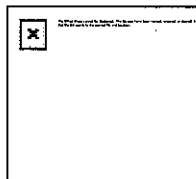
Here is the quote for the lighter version which is what we will need to be able to have a mobile unit. It does include a service agreement and a web cam. The quote is much better, however still more than we were expecting to spend.

Again, we can discuss Wednesday morning.

Stacie

---

***Stacie S. Julian***  
***Assistant Register of Deeds***  
Rockingham County Courthouse  
Office of the Register of Deeds  
PO Box 56 | Wentworth, NC 27375  
Office: [336.342.8820](tel:336.342.8820) ext. 2208 | Fax: [336.342.6209](tel:336.342.6209)  
[sjulian@co.rockingham.nc.us](mailto:sjulian@co.rockingham.nc.us) | [www.registerofdeeds.info](http://www.registerofdeeds.info)



----- Forwarded message -----

From: **Diana Loughner** <diana\_loughner@identocard.com>

Date: Tue, Feb 7, 2017 at 5:44 PM

Subject: Requested Proposal Attached for PremisysID (the 'light' version)

To: "sjulian@co.rockingham.nc.us" <sjulian@co.rockingham.nc.us>



Hi Stacie,

Thank you for giving IDenticard the opportunity to help you with your Security ID needs. I have prepared a proposal for you which you can electronically view by visiting:

<https://www.orderporter.com/OrderPorter3.2/online.order?passcode=cf99b6c182194b3ddb057cdd73cc324b&entrykey=IDenticard+Accordion>

Thanks,

Diana Loughner  
District Sales Manager

IDenticard  
148 E Stiegel Street  
Manheim, PA 17545

Phone: (800) 233-0298, ext 7225

Cell: (717) 380-1491

Email: diana\_loughner@identocard.com

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Tuesday, February 7, 2017 7:34 PM  
**To:** Stacie Julian  
**Cc:** Amy Simspon; Susan Chilton  
**Subject:** Re: Requested Proposal Attached for PremisysID PRO and client

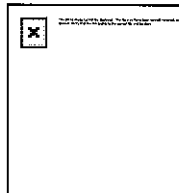
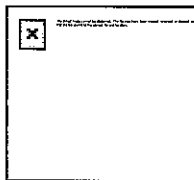
\$4,200! Am I reading that correctly?

On Feb 7, 2017, at 5:45 PM, Stacie Julian <[sjulian@co.rockingham.nc.us](mailto:sjulian@co.rockingham.nc.us)> wrote:

Forwarding quote.....wasn't at all what I was expecting.  
I just got off of the phone with Diana, the sales representative for Identocard. The attached quote is for the upgrade to Premisys Pro and licensing for a shared database so that two workstations can run at the same time. Please also note that she included the cost of a printer and a web cam. I will point out that the database is only functional if both PC's are connected - meaning it will not work with a mobile unit. I did explain to her what our ultimate goal was and we can discuss what she suggested in the morning. It is basically purchasing the software, printer and laminator to mirror the current setup we have now. I can go in to further details in the morning.

Stacie

---  
***Stacie S. Julian***  
***Assistant Register of Deeds***  
Rockingham County Courthouse  
Office of the Register of Deeds  
PO Box 56 | Wentworth, NC 27375  
Office: 336.342.8820 ext. 2208 | Fax: 336.342.6209  
[sjulian@co.rockingham.nc.us](mailto:sjulian@co.rockingham.nc.us) | [www.registerofdeeds.info](http://www.registerofdeeds.info)



----- Forwarded message -----  
From: **Diana Loughner** <[diana\\_loughner@identocard.com](mailto:diana_loughner@identocard.com)>  
Date: Tue, Feb 7, 2017 at 5:32 PM

Subject: Requested Proposal Attached for PremisysID PRO and client  
To: "[sjulian@co.rockingham.nc.us](mailto:sjulian@co.rockingham.nc.us)" <[sjulian@co.rockingham.nc.us](mailto:sjulian@co.rockingham.nc.us)>



Hi Stacie,

Thank you for giving IDenticard the opportunity to help you with your Security ID needs. I have prepared a proposal for you which you can electronically view by visiting:

<https://www.orderporter.com/OrderPorter3.2/online.order?passcode=c28532f568b7c532cea09e374a11c3e3&entrykey=IDenticard+Accordion>

Thanks,

Diana Loughner  
District Sales Manager

IDenticard  
148 E Stiegel Street  
Manheim, PA 17545

Phone: [800\) 233-0298](tel:(800)233-0298), ext 7225  
Cell: [717\) 380-1491](tel:(717)380-1491)  
Email: [diana\\_loughner@identicard.com](mailto:diana_loughner@identicard.com)



---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Tuesday, February 7, 2017 4:21 PM  
**To:** CPC-AA  
**Cc:** Susan Chilton  
**Subject:** Re: Designation-Training

Thanks, I am sure it will help

On Tue, Feb 7, 2017 at 4:16 PM, CPC-AA <[CPC-AA@state.gov](mailto:CPC-AA@state.gov)> wrote:

I have enrolled you both in online training. You should receive an email with your username and password shortly. You do not have to take the test portion at the end as you will take it in Raleigh. Also, as I mentioned on the phone, this training is outdated, so be prepared for a few things to be different in the in-person training.

Hope this helps!

**Kelly**

Charleston Passport Center

AA Regional Contact

PH: [843-746-1712](tel:843-746-1712)

[843-746-1760](tel:843-746-1760)

[843-746-1710](tel:843-746-1710)

Fax : [843-746-1779](tel:843-746-1779)

[CPC-AA@state.gov](mailto:CPC-AA@state.gov)

**From:** Benjamin Curtis [<mailto:bcurtis@co.rockingham.nc.us>]  
**Sent:** Tuesday, February 07, 2017 3:59 PM  
**To:** CPC-AA

**Cc:** Susan Chilton

**Subject:** Re: Designation-Training

If we could get in rolled in the older training just to get familiar with the terminology and have an idea of what we will be doing in Raleigh.

Susan Chilton: [schilton@co.rockingham.nc.us](mailto:schilton@co.rockingham.nc.us)

Benjamin J. Curtis: [bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)

Thanks

On Tue, Feb 7, 2017 at 3:50 PM, CPC-AA <[CPC-AA@state.gov](mailto:CPC-AA@state.gov)> wrote:

I can enroll you in an online training course and test, but it would make the in-person training a bit redundant. We always recommend an agent go to in-person training if possible, as it is very thorough and you will be able to ask questions to Customer Service Managers and/or Passport Specialists in person.

If you would like to take the online course and test, please send the name and work-related emails of those who want to enroll.

**Kelly**

Charleston Passport Center

AA Regional Contact

PH: [843-746-1712](tel:843-746-1712)

[843-746-1760](tel:843-746-1760)

[843-746-1710](tel:843-746-1710)

Fax : [843-746-1779](tel:843-746-1779)

[CPC-AA@state.gov](mailto:CPC-AA@state.gov)

**From:** Benjamin Curtis [mailto:[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)]  
**Sent:** Tuesday, February 07, 2017 3:36 PM  
**To:** CPC-AA  
**Subject:** Re: Designation-Training

Is there any on-line training that we should or can take before our class in Raleigh on February 23rd? We would like to be as prepared as we can be.

Thanks,

Ben

On Fri, Jan 27, 2017 at 2:28 PM, CPC-AA <[CPC-AA@state.gov](mailto:CPC-AA@state.gov)> wrote:

The next step will be getting those who will serve as passport agents trained. We have in-person training scheduled in Raleigh NC on February 22<sup>nd</sup> and 23<sup>rd</sup>. I have attached a flyer with the training dates and location. Agents will only need to attend one day.

If you have any questions, I can be reached at the number or email below.

Marcy

Charleston Passport Center

843-746-1760

[CPC-AA@state.gov](mailto:CPC-AA@state.gov)

**Fax: 843-746-1779**

Additional Numbers:

843-746-1710

843-746-1712

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Tuesday, February 7, 2017 1:37 PM  
**To:** nlovett@hrdstrategies.com  
**Subject:** Rockingham County Emerging Leaders  
**Attachments:** SDI Standard Edition.pdf

I am a participant in next week's training. Please see the attached requested SDI forms.

Thanks,

--

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**



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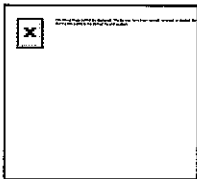
**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Tuesday, February 7, 2017 11:30 AM  
**To:** Amy Simpson  
**Subject:** Re: Save big now! Our 26th annual flag sale is happening

Thanks, I figure we better purchase the equipment needed and get everything kind of set up like we want, and go from there. As many walls as we keep running into I am scared to order anything until we have things set up. But please continue to have your eye out on deals.

On Tue, Feb 7, 2017 at 8:44 AM, Amy Simpson <[amys@co.rockingham.nc.us](mailto:amys@co.rockingham.nc.us)> wrote:  
FYI...

*~Amy*

*Amy Lee Simpson*  
*Chief Assistant Register of Deeds*  
P.O. Box 56  
Wentworth, NC 27375  
Office: (336) 342-8820 x 2210  
Fax: (336) 342-6209  
Website - [www.registerofdeeds.info](http://www.registerofdeeds.info)



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----- Forwarded message -----

**From:** Carrot-Top Industries <[carrotopindustriesinc@newsletter.carrot-top.com](mailto:carrotopindustriesinc@newsletter.carrot-top.com)>

Date: Tue, Feb 7, 2017 at 8:30 AM  
Subject: Save big now! Our 26th annual flag sale is happening  
To: [amys@co.rockingham.nc.us](mailto:amys@co.rockingham.nc.us)

Don't Miss These Great Savings!



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Hey! Would you like to receive mailings from Carrot-Top about new products, half-staff notifications, events and special offers? Please click on the link to be included on our list.

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[Flagpoles & Sets](#)

[Street Banners](#)

[Custom](#)

[Facilities & Events](#)

**26th Annual Flag Sale!**

Reference source code **PR17EMAIL** when calling to speak with a Representative.

Coupon discount applies to merchandise amount, does not apply to shipping, handling or taxes. Discount cannot be applied to prior purchases or other offers. We reserve the right to change or cancel promotions at any time. To ensure delivery to your inbox (not bulk or junk

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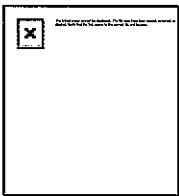
**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Tuesday, February 7, 2017 10:55 AM  
**To:** Amy Simpson; Catinia Winchester; Cheryl Chrismon; Marisa Halm; Stacie Julian; Susan Chilton  
**Subject:** March 6th, Monday

I have added an office stew lunch for Monday March 6th. I have ordered 4 quarts of stew from Stacie (Rockingham County Band Fundraiser). She will bring them in on March 6th, so we can do an office lunch and discuss the "First Responders Day" I would like to do on May 15th (Monday).

Thanks,

--

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201





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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Tuesday, February 7, 2017 10:33 AM  
**To:** Stacie Julian  
**Subject:** Fwd: AlphaCard Info  
**Attachments:** AlphaCard Quote.pdf

----- Forwarded message -----

**From:** **Brown, Rosanne N.** <[Rosanne.Brown@randolphcountync.gov](mailto:Rosanne.Brown@randolphcountync.gov)>  
**Date:** Tue, Feb 7, 2017 at 10:21 AM  
**Subject:** AlphaCard Info  
**To:** "[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)" <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)>

Attached is our quote and the sales rep's info is below. Let me know if you need anything else ☺

## AlphaCard

**Elaine Baden**  
**Sales Manager**  
PO Box 231179  
Portland, OR 97281

Direct: [\(800\) 717-8080 x214](tel:(800)717-8080x214)  
Fax: [\(503\) 597-0909](tel:(503)597-0909)  
Email: [ElaineB@alphacard.com](mailto:ElaineB@alphacard.com)  
Website: <http://www.alphacard.com>

Thanks!

*Rosanne Brown, Deputy*

MIS Specialist

Randolph County Register of Deeds

158 Worth Street

Asheboro, NC 27203

[\(336\) 318-6939](tel:(336)318-6939)

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Monday, February 6, 2017 4:10 PM  
**To:** Tammy Nichols; Stacie Julian  
**Cc:** Amy Simpson; ITS Admin  
**Subject:** Re: AOC

The paperwork we have to fill out asks for two IP addresses for the two computers we would be installing the software onto. So I guess we need to pick out which work stations, get those IP address for the paperwork, and then send it in.

Stacie has pointed out that all of the computers in the search room were going to be changed out because they are still on XP. Does this change anything?

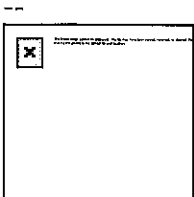
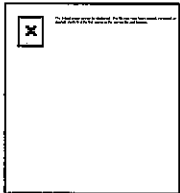
On Mon, Feb 6, 2017 at 3:44 PM, Tammy Nichols <[tnichols@co.rockingham.nc.us](mailto:tnichols@co.rockingham.nc.us)> wrote:  
Ben and Amy,

Mike called the contact on this document and they could not answer specific technical questions. They indicated that we should complete the contract and the other document for the two workstations and then they can have a technical person reach out to us.

On Mon, Feb 6, 2017 at 3:10 PM, Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)> wrote:

--

**Benjamin J. Curtis**  
Rockingham County Register of Deeds  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201



**Tammy Nichols**  
**ITS Manager**  
Rockingham County Information Technology Services  
371 NC 65, Suite 108  
Wentworth, NC 27375  
Office: 336-342-8349  
Email: [tnichols@co.rockingham.nc.us](mailto:tnichols@co.rockingham.nc.us)  
Helpdesk Line: 336.394.9919

--  
**Benjamin J. Curtis**  
Rockingham County Register of Deeds  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201



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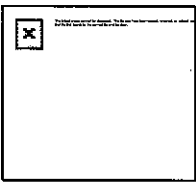
**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Monday, February 6, 2017 4:04 PM  
**To:** Tammy Nichols  
**Cc:** Amy Simpson  
**Subject:** Re: NC Courts Access

I don't want to be unreasonable and I know Derrick and you guys are swamped. We would like everything up and running by May 1. Is that possible?

On Mon, Feb 6, 2017 at 3:35 PM, Tammy Nichols <[tnichols@co.rockingham.nc.us](mailto:tnichols@co.rockingham.nc.us)> wrote:  
Mike Wimbish is reaching out to the contact on the specs you provided so that he can ask a couple of network related questions.

In talking, we may have to keep the two workstations that you want this installed on as physical machines and not take them virtual.

What time frame were you wanting to implement this in?



Tammy Nichols  
ITS Manager  
Rockingham County Information Technology Services  
371 NC 65, Suite 108  
Wentworth, NC 27375  
Office: [336-342-8349](tel:336-342-8349)  
Email: [tnichols@co.rockingham.nc.us](mailto:tnichols@co.rockingham.nc.us)  
Helpdesk Line: [336.394.9909](tel:336.394.9909)

--

Benjamin J. Curtis  
Rockingham County Register of Deeds  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Monday, February 6, 2017 3:30 PM  
**To:** Amy Simpson; Stacie Julian; Catinia Winchester; Cheryl Chrismon; Marisa Halm; Susan Chilton  
**Subject:** 2017 Fiscal Year Numbers

I have been studying the numbers to see where we are at. Right now appear to be in very good shape. We are looking at our best year since 2009. It appears that 2009 was a when things took their downhill turn, and 2010 was just terrible. Our numbers are not as good as 2009, but much better than 2010 or any year since.

**Projected Numbers:**

2017:

Excise Stamp 208,000 (+\$43,000)

Fees: 342,000 (+\$26,800)

Total: 550,346 (+70,400)

That is 70,000 OVER "budget" or 14.6% over

I used the numbers we have to this point, July through January, and then the AVERAGE of February, March, April, May, and June for the last 4 years. If it hit our average for each of those months the above projections will come in.

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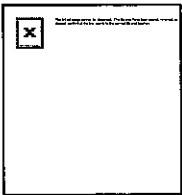
**Benjamin J. Curtis**

**Rockingham County Register of Deeds**

**170 NC 65, Suite 150**

**Reidsville, NC 27320**

**336-342-8820 Ext. 2201**

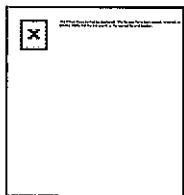


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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Monday, February 6, 2017 3:11 PM  
**To:** Tammy Nichols  
**Subject:** AOC  
**Attachments:** ROD tech specs final 030309.pdf

--

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**



---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Monday, February 6, 2017 2:10 PM  
**To:** Pegram, J M.  
**Subject:** Re: FW: Licensing Agreement

Exactly what we needed. We are getting the ball rolling on our end. I talked to Matt Smith and Seth Woodall about us adding AOC over here and they both really liked the idea. Thanks for your help.

Thanks,

On Mon, Feb 6, 2017 at 12:10 PM, Pegram, J M. <[J.Mark.Pegram@nccourts.org](mailto:J.Mark.Pegram@nccourts.org)> wrote:

Ben

Here is all the info you need to obtain access to AOC for your office...

Hope this helps...

*J. Mark Pegram*

Clerk of Superior Court

17-A Judicial District

Mailing Address:

P. O. Box 127

Wentworth, NC 27375

PHYSICAL Address:

170 NC Hwy 65

Reidsville, NC 27320

336-634-6030 Office

336-932-0571 mobile

**From:** RPA  
**Sent:** Monday, February 06, 2017 11:29 AM  
**To:** Pegram, J M. <[J.Mark.Pegram@nccourts.org](mailto:J.Mark.Pegram@nccourts.org)>  
**Subject:** Licensing Agreement

Dear Mr. Pegram,

Thank you for your interest in obtaining access to the North Carolina Administrative Office of the Courts' Civil Case Processing System (VCAP). We are sending you the attached Rockingham County Register of Deeds (ROD) licensing agreement, our ROD technical specifications document, and the ROD access form. On the ROD access form, please indicate how many workstations are needed and provide your public WAN address. Once you have completed the licensing agreement and the access form, please mail them to the following address:

N.C. Administrative Office of the Courts

Financial Services Division

Remote Public Access

901 Corporate Center Drive

Raleigh, NC 27607

Thank you.

**Remote Public Access**  
Financial Services Division  
North Carolina Administrative Office of the Courts

(919) 890-2220

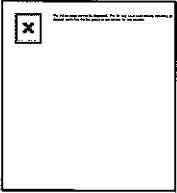
*Providing services to help North Carolina's unified court system operate more efficiently and effectively, taking into account each courthouse's diverse needs, caseloads, and available resources.*



E-mail correspondence to and from this address may be subject to the North Carolina public records laws and if so, may be disclosed.

--

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**



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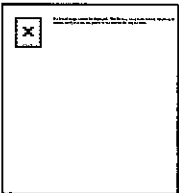
**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Monday, February 6, 2017 1:44 PM  
**To:** Stacie Julian; Amy Simpson  
**Subject:** AOC  
**Attachments:** Rockingham County ROD contract.pdf; ROD access form final.pdf; ROD tech specs final 030309.pdf

Mark was able to get in touch with the correct person. Stacie will be contacting the I.T. Department about getting this going.

Amy, please see the attached contract / forms. It looks like AOC has waived all fees except the cost of the software, which was exstimated \$30 to \$300. It's a one time fee and this AOC contract does not have to be renewed with a new register. So once it's added, it there.

--

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**



---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Monday, February 6, 2017 7:59 AM  
**To:** Amy Simpson  
**Subject:** Re: Report

It's going to be a perfect day to be outside. Enjoy.

On Mon, Feb 6, 2017 at 7:50 AM, Amy Simpson <amys@co.rockingham.nc.us> wrote:  
You are welcome!! We are going to the Cowfish for lunch today, a first for me!!

Sent from my iPhone

On Feb 5, 2017, at 8:35 PM, Benjamin Curtis <bcurtis@co.rockingham.nc.us> wrote:

Thanks!

On Feb 5, 2017, at 6:23 PM, Amy Simpson <amys@co.rockingham.nc.us> wrote:

Ben,

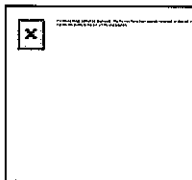
Attached is a copy of the County Manager Report for January 2017, it is not complete because Tammy did not send me a complete call report (only 13 days). I have emailed her so she should have a complete one for me Tuesday. Wanted you to see the figures in case anyone had questions Monday night at the Commissioners' meeting.

Have a good day tomorrow and I should see you tomorrow night,

*~Amy*

*Amy Lee Simpson*  
*Chief Assistant Register of Deeds*

**P.O. Box 56**  
Wentworth, NC 27375  
Office: (336) 342-8820 x 2210  
Fax: (336) 342-6209  
Website - [www.registerofdeeds.info](http://www.registerofdeeds.info)



---

**From:** Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)>  
**Sent:** Friday, February 3, 2017 5:17 PM  
**To:** Mable Scott  
**Subject:** Re: Register Of Deeds Team, In Red

Left to Right

Susan Chilton, Catinia Winchester, Marisa Halm, Cheryl Chrismon, Amy Simpson, Stacie Julian, and Benjamin J Curtis

On Feb 3, 2017, at 4:03 PM, Mable Scott <[msscott@co.rockingham.nc.us](mailto:msscott@co.rockingham.nc.us)> wrote:

Need one more thing ... a newspaper person asked me to send names with the smaller photos.  
Please send the following:

**Pictured from left to right: list the names**

Thanks,  
Mable

Mable Springfield Scott, Ph.D.  
Public Information Officer  
Rockingham County Government  
Office 336.342.8342  
Cell 336.589.0967  
[msscott@myrockingham.com](mailto:msscott@myrockingham.com)  
[www.MyRockinghamCountyNC.com](http://www.MyRockinghamCountyNC.com)



On Fri, Feb 3, 2017 at 3:55 PM, Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)> wrote:

Benjamin J Curtis

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Friday, February 3, 2017 2:58 PM  
**To:** Kim S. Hargrove  
**Subject:** Re: 2017 Legislative Educational Conference

Thank you, looking forward to it

On Fri, Feb 3, 2017 at 12:17 PM, Kim S. Hargrove <[khargrove@harnett.org](mailto:khargrove@harnett.org)> wrote:

Hi Mr. Curtis,

Welcome to the Association! I understand your interests and we will mention this to the committee but I will also mention that we will be having a new registers breakfast on Monday morning so maybe we can squeeze a little information in during that time as well. We will certainly consider it. Thanks for the response and we look forward to meeting you in March!

Thank you,

Kim Hargrove

**From:** Benjamin Curtis [mailto:[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)]  
**Sent:** Wednesday, February 01, 2017 8:36 AM  
**To:** Kim S. Hargrove <[khargrove@harnett.org](mailto:khargrove@harnett.org)>; [bdavis@franklincountync.us](mailto:bdavis@franklincountync.us)  
**Subject:** 2017 Legislative Educational Conference

Ms. Hargrove & Ms. Davis,

In relation to the email that was sent out on January 30th (please see below), as a newly elected Register I would like to have a panel of experienced Registers discuss topics like:

1. Mistakes they have seen newly elected officials make, so we know what not to do
2. Mistakes they have made so others can learn from them
3. What goals a newly elected Register should set for their first year, second year, etc... an outline for a plan of success

Thanks,

**Hi NCARD Members:**

**Our 2017 Legislative Educational Conference will be here before we know it and we need your help on the agenda. We will be having a panel discussion on Tuesday, March 28th and would like to know what topics/questions you think would be interesting for discussion. We will have 4 Registers on the panel to discuss their procedures of how they handle the particular topic/question that is suggested. Please send us your questions/topics so that we can prepare the panel and have a productive conversation about our counties operations.**

**Thank you in advance for your response.**

**Thanks,**

**Kim Hargrove, Education Co-Chair  
Brandi Davis, Education Co-Chair**

--

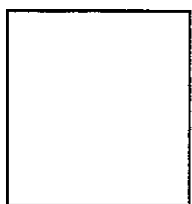
**Benjamin J. Curtis**

**Rockingham County Register of Deeds**

**170 NC 65, Suite 150**

**Reidsville, NC 27320**

**336-342-8820 Ext. 2201**



--

**Benjamin J. Curtis**

**Rockingham County Register of Deeds**

**170 NC 65, Suite 150**

**Reidsville, NC 27320**

**336-342-8820 Ext. 2201**

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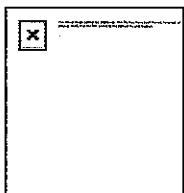
**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Friday, February 3, 2017 2:56 PM  
**To:** Amy Simpson; Catinia Winchester; Cheryl Chrismon; Marisa Halm; Stacie Julian; Susan Chilton  
**Subject:** Thanks

I just wanted to take a moment to thank each of you for what you do for the office. I know that I do not say it as often as I should, and I apologize for that. Each of you in your own way makes the office run smoothly, my day easier, and it's much appreciated. At the end of each work day I truly look forward to coming back the next day.

We have some new projects coming, and everyone has embraced them. It's exciting to see a team working towards a common goal. I am very blessed to have been given an opportunity to be part of this team.

Again, Thanks

--  
**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201



---

**From:** Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)>  
**Sent:** Thursday, February 2, 2017 4:22 PM  
**To:** Nichole McLaughlin  
**Subject:** Re: Emerging Leaders Program - Welcome Class of 2017

Thanks

On Thu, Feb 2, 2017 at 3:47 PM, Nichole McLaughlin <[nmclaughlin@co.rockingham.nc.us](mailto:nmclaughlin@co.rockingham.nc.us)> wrote:  
You shouldn't have to bring anything. I have a meeting with the trainer on Monday and will send out the details to everyone after that.

Lunch will be own your own from 12p-1p. You can go out or bring your lunch...the kitchen has a refrigerator and microwave.

On Thu, Feb 2, 2017 at 2:31 PM, Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)> wrote:  
Thanks, Do I need to bring anything? Computer, notebooks, pens etc.. ? Lunch....

Thanks again

On Thu, Feb 2, 2017 at 1:38 PM, Nichole McLaughlin <[nmclaughlin@co.rockingham.nc.us](mailto:nmclaughlin@co.rockingham.nc.us)> wrote:

**Congratulations!**

On behalf of the County Manager, I am very pleased to inform you of your acceptance to the Emerging Leaders Program – Class of 2017!

Next week, I will be sending you more information regarding the agenda for each day. Class will start on Tuesday, February 14, 2017 at 8:30am and will be held in the Governmental Center Kitchen.

If you have any questions, please contact me at [336-342-8112](tel:336-342-8112) or [nmclaughlin@co.rockingham.nc.us](mailto:nmclaughlin@co.rockingham.nc.us).

We have activities planned, a few surprises, and most importantly, what we believe is an outstanding leadership training experience. We appreciate your time commitment to the Emerging Leaders program, and look forward to working with you to develop your leadership skills and to helping you achieve your professional goals.

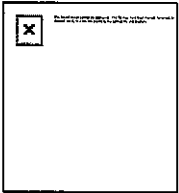


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Nichole McLaughlin, MSHR, PHR, SHRM-CP  
HR Analyst  
(Employee Relations, Performance Management, Training)  
PO Box 62  
Wentworth, NC 27375  
Phone: (336) 342-8112  
Fax: (336) 342-8455

--

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
**336-342-8820 Ext. 2201**



--

Nichole McLaughlin, MSHR, PHR, SHRM-CP  
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--

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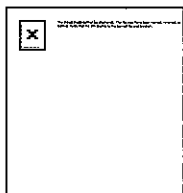
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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Thursday, February 2, 2017 1:21 PM  
**To:** Stacie Julian; Amy Simpson  
**Subject:** AOC on computers

After three weeks my voice message and my email has not been replied to. So I called again today and they hung up on me! So I have reached out to Mark Pegram about this. I will let you know what Mark has to say when he gets me an answer.

--

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**



---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Thursday, February 2, 2017 9:49 AM  
**To:** Amy Simpson  
**Subject:** Re: Mail

old EDC building ?

On Thu, Feb 2, 2017 at 9:31 AM, Amy Simpson <amys@co.rockingham.nc.us> wrote:

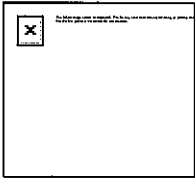
Please see email from Gail concerning the central mailboxes, especially Catinia since she normally takes the mail each morning.

Thank you,

~Amy

*Amy Lee Simpson*  
*Chief Assistant Register of Deeds*

**P.O. Box 56**  
Wentworth, NC 27375  
Office: **(336) 342-8820 x 2210**  
Fax: **(336) 342-6209**  
Website - [www.registerofdeeds.info](http://www.registerofdeeds.info)



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----- Forwarded message -----

From: **Gail Priddy** <gpriddy@co.rockingham.nc.us>

Date: Thu, Feb 2, 2017 at 9:29 AM

Subject: Mail

To: Abner Bullins <abullins@co.rockingham.nc.us>, Amanda Crumpler <acrumpler@co.rockingham.nc.us>, Amy Simpson <Amys@co.rockingham.nc.us>, Angel Wyatt <angelw@co.rockingham.nc.us>, Bambi Willis <bwillis@co.rockingham.nc.us>, Ben Curry <bcurry@co.rockingham.nc.us>, Betsy Brame <bbrame@co.rockingham.nc.us>, Betsy Slaydon <bslaydon@co.rockingham.nc.us>, Betty Martin <bmartin@co.rockingham.nc.us>, Billy Booker <bbooker@co.rockingham.nc.us>, Billy King <bking@co.rockingham.nc.us>, Brittany Flynn <bflynn@co.rockingham.nc.us>, Cathy Lemons <clemons@co.rockingham.nc.us>, Cheryl Ratliff <cratliff@co.rockingham.nc.us>, Cynthia Williamson <cynthiaw@co.rockingham.nc.us>, David Evans <devans@co.rockingham.nc.us>, Debbie Swartzlander <debbies@co.rockingham.nc.us>, Donna Fulcher <dfulcher@co.rockingham.nc.us>, Ellery Blackstock <elblackst@co.rockingham.nc.us>, Emily Sloop <esloop@co.rockingham.nc.us>, Eric Thompson <ethompson@co.rockingham.nc.us>, Felissa Ferrell <fferrell@co.rockingham.nc.us>, Gail Priddy <gpriddy@co.rockingham.nc.us>, Glenn Martin <gmartin@co.rockingham.nc.us>, Jaime Joyner <jjoyner@co.rockingham.nc.us>, Janet Holt <janholt@co.rockingham.nc.us>, Jason Byrd <jbyrd@co.rockingham.nc.us>, Jason Wood <jwood@co.rockingham.nc.us>, Jay Brooks <jbrooks@co.rockingham.nc.us>, Jennifer Brame <jbrame@co.rockingham.nc.us>, JoAnn Corum <jcorum@co.rockingham.nc.us>, Joyce Ray <jray@co.rockingham.nc.us>, Justin Thacker <jthacker@co.rockingham.nc.us>, Kathryn Jolly <kjolly@co.rockingham.nc.us>, Kelly Burton <kburton@co.rockingham.nc.us>, Kerry Taylor <ktaylor@co.rockingham.nc.us>, Kevin Baughn <kbaughn@co.rockingham.nc.us>, Kim Wallace <kwallace@co.rockingham.nc.us>, Lance Metzler <lmetzler@co.rockingham.nc.us>, Laura Apple <lcapple@ncsu.edu>, Laura Williams <lawillia@co.rockingham.nc.us>, Mable Scott <mscott@co.rockingham.nc.us>, Mark McClintock <markmc@co.rockingham.nc.us>, Mark Pegram <J.Mark.Pegram@aoc.nccourts.org>, Martie Neugent <mnugent@co.rockingham.nc.us>, Michael Roche <mroche@co.rockingham.nc.us>, Nichole McLaughlin <nmclaughlin@co.rockingham.nc.us>, Pam McLain <pmclain@co.rockingham.nc.us>, Pat Galloway <pgalloway@co.rockingham.nc.us>, Paul Murray <pmurray@co.rockingham.nc.us>, Ricky Graves <rgraves@co.rockingham.nc.us>, Robert Cardwell <rcardwell@co.rockingham.nc.us>, Rodney Cates <rcates@co.rockingham.nc.us>, Rodney Lawrence <rlawrence@co.rockingham.nc.us>, Rodney Stewart <rstewart@co.rockingham.nc.us>, Ron Farris <rfarris@co.rockingham.nc.us>, Ronnie Tate <rtate@co.rockingham.nc.us>, Sarah Hopper <shopper@co.rockingham.nc.us>, Stephanie Kingston <steph@co.rockingham.nc.us>, Susan Barker <sbarker@co.rockingham.nc.us>, Susan Shively <sshively@co.rockingham.nc.us>, Susan Talley <stalley@co.rockingham.nc.us>, Susan Washburn <swashburn@co.rockingham.nc.us>, Tara Pierce <tpierce@co.rockingham.nc.us>, Tina Cardwell <tcardwell@co.rockingham.nc.us>, Tina Massey <tmassey@co.rockingham.nc.us>, Tonya Caddle <tcaddle@co.rockingham.nc.us>, Wanda Lane <wlane@co.rockingham.nc.us>, Wendy Smith <wendy@co.rockingham.nc.us>, Will Strader <william\_strader@ncsu.edu>

Please note that renovations are beginning on the Administrative wing. The central Mailboxes will be temporarily located at the end of the hall in the old EDC office.

Gail M. Priddy, CLGPO  
Rockingham County  
Purchasing Office  
P.O. Box 41  
Wentworth, NC 27375  
(336) 342-8111

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Thursday, February 2, 2017 9:49 AM  
**To:** Amy Simpson  
**Subject:** Re: Mail

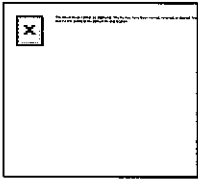
old EDC building ?

On Thu, Feb 2, 2017 at 9:31 AM, Amy Simpson <[amys@co.rockingham.nc.us](mailto:amys@co.rockingham.nc.us)> wrote:  
Please see email from Gail concerning the central mailboxes, especially Catinia since she normally takes the mail each morning.

Thank you,

*~Amy*

*Amy Lee Simpson*  
*Chief Assistant Register of Deeds*  
P.O. Box 56  
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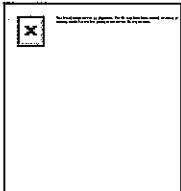
**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Wednesday, February 1, 2017 8:42 AM  
**To:** Marisa Halm  
**Cc:** Amy Simpson; Stacie Julian  
**Subject:** Web Site

Will Flynt, a friend and the 2017 Chairman of the Board for the Eden Chamber of Commerce, approached me last night at the Eden Chamber President's Dinner, and complemented the new web site. He said he is on the web site daily and at the icons have made it much easier. I told him we are just getting started....

Thank you for your work on this project. And as we add services we need to update the "history" section. The Notary services will go into effect March 15th, Passports in late May or early June, but if you can think of anything worthy of going onto that list please let me know and add it.

Also, Mable Scott (Rockingham County Public Information Officer) has called me about the slave index. I advised her that we spoke to the vendor about getting this going and are waiting on him. Mrs. Scott has been telling everyone about the upcoming slave index and I am getting calls and questions. So when we get that going it appears it might be a bid deal. JFYI

--  
**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**



---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Wednesday, February 1, 2017 8:36 AM  
**To:** khargrove@harnett.org; bdavis@franklincountync.us  
**Subject:** 2017 Legislative Educational Conference

Ms. Hargrove & Ms. Davis,

In relation to the email that was sent out on January 30th (please see below), as a newly elected Register I would like to have a panel of experienced Registers discuss topics like:

1. Mistakes they have seen newly elected officials make, so we know what not to do
2. Mistakes they have made so others can learn from them
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Thanks,

**Hi NCARD Members:**

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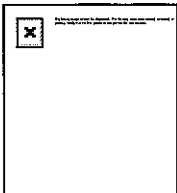
**Thank you in advance for your response.**

Thanks,

**Kim Hargrove, Education Co-Chair  
Brandi Davis, Education Co-Chair**

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**Benjamin J. Curtis  
Rockingham County Register of Deeds  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201**



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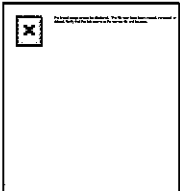
**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Wednesday, February 1, 2017 8:42 AM  
**To:** Marisa Halm  
**Cc:** Amy Simpson; Stacie Julian  
**Subject:** Web Site

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--  
**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201





---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Wednesday, February 1, 2017 8:18 AM  
**To:** Stacie Julian  
**Cc:** Amy Simspson; Susan Chilton  
**Subject:** Re: Office Reorganization Checklist

Outstanding! At this time I do not see anything that needs to be added. This list puts things in perspective, and will keep us on track. Much appreciated.

Amy and I have a 9:00 AM this morning. When we get back let's meet in the conference room and use the white board to work on the priority order.

I really appreciate everyone's team effort on this.

On Tue, Jan 31, 2017 at 6:04 PM, Stacie Julian <[sjulian@co.rockingham.nc.us](mailto:sjulian@co.rockingham.nc.us)> wrote:

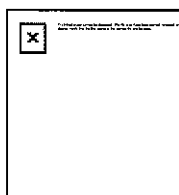
Attached is the checklist of items that need to be accomplished for the reorganization of the front office area. If anything needs to be added or changed, please let me know. We will need to get together and discuss priority so I can submit work orders/project requests to the appropriate department with expected deadlines.

Note - I have already submitted a project request for the relocation of ROD Printer 1F (VRAS/EBRS printer) which is why it is not included in this list.

Thanks,  
Stacie

---

***Stacie S. Julian***  
***Assistant Register of Deeds***  
Rockingham County Courthouse  
Office of the Register of Deeds  
PO Box 56 | Wentworth, NC 27375  
Office: [336.342.8820](tel:336.342.8820) ext. 2208 | Fax: [336.342.6209](tel:336.342.6209)  
[sjulian@co.rockingham.nc.us](mailto:sjulian@co.rockingham.nc.us) | [www.registerofdeeds.info](http://www.registerofdeeds.info)



---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Tuesday, January 31, 2017 9:42 PM  
**To:** Lance Metzler  
**Subject:** Re: Thanks,

Looking forward to it. As you can tell i enjoy conversation and problem solving.

I know your a busy man, but if you have a day of the week that works best we can try a bi-weekly lunch. More often or less often is up to you.

Thanks

On Jan 31, 2017, at 7:40 PM, Lance Metzler <lmetzler@co.rockingham.nc.us> wrote:

Ben,

I had a great time talking and lunch. We will have to get together often. I am here to help if and when you need it and will seek your assistance or pick your brain for ideas.

Lance

On Tue, Jan 31, 2017 at 2:40 PM Benjamin Curtis <bcurtis@co.rockingham.nc.us> wrote:

Lance,

Thanks for lunch. I know that between four resolutions and three ideas I dropped a lot onto your plate today. And I hope that doesn't discourage us from having lunch more often. I promise not to bombard you with ideas every time.

Anything I can do, please let me know.

**Smith River Sports Complex**

<https://www.smithriversportscomplex.com/>

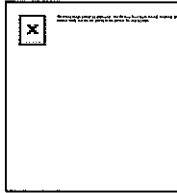
**Rockingham County Employee Raffle**

Employees	Avg. Sold	Total	Income
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644	10	6,440	\$161,000
644	15	9,660	\$241,500
644	20	12,880	\$322,000
644	25	16,100	\$402,500

--

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**



--

***Lance L. Metzler, ICMA-CM***  
***Rockingham County Manager***  
***371 NC 65, Reidsville, NC 27320***  
***PO Box 101, Wentworth, NC 27375***  
***Office: 336-342-8101***  
***Fax: 336-342-8105***  
***Email: [lmetzler@co.rockingham.nc.us](mailto:lmetzler@co.rockingham.nc.us)***  
***Website: [www.co.rockingham.nc.us](http://www.co.rockingham.nc.us)***



---

**From:** Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)>  
**Sent:** Tuesday, January 31, 2017 2:17 PM  
**To:** Nichole McLaughlin  
**Subject:** Re: Emerging Leaders Application

Ok, thanks

Looking forward to it.

On Tue, Jan 31, 2017 at 12:11 PM, Nichole McLaughlin <[nmclaughlin@co.rockingham.nc.us](mailto:nmclaughlin@co.rockingham.nc.us)> wrote:  
☺ Haha. You are in the class! As soon as I finish getting my roster together, I'm going to send out an email to everyone.

On Tue, Jan 31, 2017 at 11:29 AM, Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)> wrote:  
Am I too controversial or did I get into the class? lol Just working on my February calendar

Thanks,

On Mon, Jan 30, 2017 at 7:58 AM, Nichole McLaughlin <[nmclaughlin@co.rockingham.nc.us](mailto:nmclaughlin@co.rockingham.nc.us)> wrote:  
Lol. Thank you!

On Fri, Jan 27, 2017 at 4:04 PM, Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)> wrote:  
With 53 minutes to spare... LOL

On Thu, Jan 26, 2017 at 4:07 PM, Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)> wrote:  
Ok, thanks

On Thu, Jan 26, 2017 at 3:31 PM, Nichole McLaughlin <[nmclaughlin@co.rockingham.nc.us](mailto:nmclaughlin@co.rockingham.nc.us)> wrote:  
Tomorrow

On Thu, Jan 26, 2017 at 3:04 PM, Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)> wrote:  
This is due by 5:00 PM tomorrow, or today?

On Thu, Jan 26, 2017 at 10:25 AM, Nichole McLaughlin <[nmclaughlin@co.rockingham.nc.us](mailto:nmclaughlin@co.rockingham.nc.us)> wrote:  
Ok. Thanks!

On Thu, Jan 26, 2017 at 10:24 AM, Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)> wrote:  
Ok, sorry, I thought we got to pick one. I will start work on the second one asap.

Thanks,

On Thu, Jan 26, 2017 at 10:22 AM, Nichole McLaughlin <[nmclaughlin@co.rockingham.nc.us](mailto:nmclaughlin@co.rockingham.nc.us)> wrote:  
Hi Ben,

I received your Emerging Leaders application, however, applicants must answer both essay questions. Since I have the rest of your application, you can email me your response to the second essay question and I can attach it to your application.

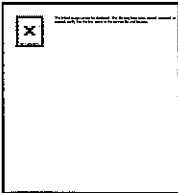
Thanks,

--

Nichole McLaughlin, MSHR, PHR, SHRM-CP  
HR Analyst  
(Employee Relations, Performance Management, Training)  
PO Box 62  
Wentworth, NC 27375  
Phone: (336) 342-8112  
Fax: (336) 342-8455

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**Benjamin J. Curtis**  
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Nichole McLaughlin, MSHR, PHR, SHRM-CP  
HR Analyst  
(Employee Relations, Performance Management, Training)  
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--

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
**336-342-8820 Ext. 2201**

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Tuesday, January 31, 2017 11:08 AM  
**To:** thampton@titlesearcher.com  
**Subject:** Re: [NCARD Group] New Deputies

I was waiting to see if anyone had one myself. The NCARD should form a committee and have training materials put together. So new hires and newly elected Registers have something that is easy to understand to follow. If you find anything, please let me know.

Thanks,  
Ben

On Tue, Jan 31, 2017 at 9:30 AM, Tonia Hampton <[thampton@titlesearcher.com](mailto:thampton@titlesearcher.com)> wrote:

.....  
It seems that there are no materials that have been composed other than the "Guide Book by Chuck" and the Register of Deeds School. Which is months away. I do all of these things, however; I was really hoping that someone would had a very basic beginners guide.

For the four of you that responded. Thank You. Have a great week and again I appreciate each of you.

Tonia R. Hampton

McDowell County

Register of Deeds

21 South Main Street

Ste. A

Marion, N.C. 28752

(828) 652-4727

" Exceeding the Expectations of the Public is our " Priority "

---

**From:** [nregistersofdeeds@googlegroups.com](mailto:nregistersofdeeds@googlegroups.com) [mailto:[nregistersofdeeds@googlegroups.com](mailto:nregistersofdeeds@googlegroups.com)] **On Behalf Of** Carolyn Comer  
**Sent:** Friday, January 27, 2017 3:14 PM  
**To:** 'Lindsay Hancock' <[lindsay.hancock@montgomerycountync.com](mailto:lindsay.hancock@montgomerycountync.com)>; [thampton@titlesearcher.com](mailto:thampton@titlesearcher.com); [nregistersofdeeds@googlegroups.com](mailto:nregistersofdeeds@googlegroups.com)

**Subject:** RE: [NCARD Group] New Deputies

Your prior Register of Deeds should had a copy of the Indexing Standards...Attending the Basic class for Register of Deeds in Chapel Hill under Chuck would be good....I also gave each one of my staff a copy of our Register of Deeds Handbook, that's helps a lot and they can take it home and study it.....Its been years since we went to Basic and Advance...I wouldn't know where to find the basic...And most of the time is just team effort and hands on training I think....

*THANK YOU*

*Carolyn*

---

**From:** [nregistersofdeeds@googlegroups.com](mailto:nregistersofdeeds@googlegroups.com) [mailto:[nregistersofdeeds@googlegroups.com](mailto:nregistersofdeeds@googlegroups.com)] **On Behalf Of** Lindsay Hancock  
**Sent:** Friday, January 27, 2017 1:50 PM  
**To:** [thampton@titlesearcher.com](mailto:thampton@titlesearcher.com); [nregistersofdeeds@googlegroups.com](mailto:nregistersofdeeds@googlegroups.com)  
**Subject:** RE: [NCARD Group] New Deputies

Melissa said that if anyone does have any materials would they please forward it to our office as well please...

Thanks

Lindsay H. Hancock  
Montgomery County NC  
Register Of Deeds, Assistant  
PO Box 695  
Troy, NC 27371  
(910) 576-4221 Ext.1362

---

**From:** [nregistersofdeeds@googlegroups.com](mailto:nregistersofdeeds@googlegroups.com) [<mailto:nregistersofdeeds@googlegroups.com>] **On Behalf Of** Tonia Hampton  
**Sent:** Friday, January 27, 2017 1:39 PM  
**To:** [nregistersofdeeds@googlegroups.com](mailto:nregistersofdeeds@googlegroups.com)  
**Subject:** [NCARD Group] New Deputies

Greeting everyone;

I was hoping that someone might have a few pages of training material or information they have put together for a newly hired inexperienced Deputy. Someone coming in that doesn't know any basic fundamentals (like Grantor/Grantee). Possibly, even basic explanations of what each document might be.

I do not have a procedure manual that is specific to documents. Any help would be appreciated.

Tonia R. Hampton  
McDowell County  
Register of Deeds



21 South Main Street

Ste. A

Marion, N.C. 28752

(828) 652-4727

" Exceeding the Expectations of the Public is our " Priority " "

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You received this message because you are subscribed to the Google Groups "North Carolina Association Registers of Deeds" group.

To unsubscribe from this group and stop receiving emails from it, send an email to [ncregistersofdeeds+unsubscribe@googlegroups.com](mailto:ncregistersofdeeds+unsubscribe@googlegroups.com).

To post to this group, send email to [ncregistersofdeeds@googlegroups.com](mailto:ncregistersofdeeds@googlegroups.com).

To view this discussion on the web visit

<https://groups.google.com/d/msgid/ncregistersofdeeds/001701d278cc%24addfc2f0%24099f48d0%24%40titlesearcher.com>.

For more options, visit <https://groups.google.com/d/optout>.

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To post to this group, send email to [ncregistersofdeeds@googlegroups.com](mailto:ncregistersofdeeds@googlegroups.com).

To view this discussion on the web visit

<https://groups.google.com/d/msgid/ncregistersofdeeds/001901d278ce%241c5e1690%24551a43b0%24%40montgomerycountync.com>.

For more options, visit <https://groups.google.com/d/optout>.

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To post to this group, send email to [ncregistersofdeeds@googlegroups.com](mailto:ncregistersofdeeds@googlegroups.com).

To view this discussion on the web visit

<https://groups.google.com/d/msgid/ncregistersofdeeds/e7419850a37d4dd5b7294903b58b07bf%40SCEexchange.co.surry.nc.us>.

For more options, visit <https://groups.google.com/d/optout>.

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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Tuesday, January 31, 2017 11:03 AM  
**To:** Lance Metzler; Keith Mabe; Kevin Berger; Reece Pyrtle; Mark Richardson; Craig Travis  
**Subject:** Register of Deeds Office

Commissioners & County Manager,

My office has submitted four resolutions to Mrs. McLain to be presented to the County Commissioners. One was submitted for the consent agenda prior to the deadline and three were submitted this morning after the deadline.

I want to give a brief explanation so you have a clear understanding of what we are trying to accomplish. Three of the four will increase the amount of revenue generated by this office, one of those three also establishes a new service for the office, and one is a housekeeping resolution.

I am not sure what order the resolutions will be presented to you, so my apologies if the order in which I cover them is not the same as presented to you.

**Temporarily Transfer of Records to Kofile Preservation Resolution:**

Some of the original books entrusted into my care require preservation and restoration as soon as possible. We have 345 land record books, and about 50 of them are in great need. Typically the Register of Deeds office requests \$10,000 each budget year, \$6,000 was approved for 2016-17. We were able to get four of the smaller books worked on this year at a cost of \$5,853.00.

The older the book the more damage it has, and the more expensive it is to preserve. So as we move forward to the newer books we will be able to get more done for the same amount of cost. This will be an ongoing project that will last about the next twenty years, but it does have an end game. Once they are done, they are done.

We have continued the partnership with Kofile Technologies (Document Preservation Specialists) based out of Greensboro, North Carolina. I have met with two other Registers offices at this time and both are also using Kofile.

## **Authorizing Collection of Fees for On-Line Services**

If you walk into our office and purchase a certified copy of a birth certificate, death certificate, or marriage license the fee is \$10.00. If you go to our website and order a certified copy of a birth certificate, death certificate, or marriage license it's \$13.50, with the vendor we use collecting the \$3.50. If you're standing in our office we hand you the document, if you order on-line we have to mail you the document. I believe the six of you can see the problem.

When this was set up nobody thought to add postage to the on-line orders. This resolution is to correct that issue. We settled on \$1.50 because it makes the purchase an even number of \$15.00, and a person can order 1 copy or 100 copies. It is our belief that charging the \$1.50 will equal out in the wash at the end.

## **Adding Notarial Services to the Registers Office**

During preparation for my role as the newly elected Register of Deeds, in my research I found that North Carolina G.S. 10B-21 (b) gives the Register and all employees of the Register's office notarial powers by virtue of their office. I also found that about 90% of Registers across this state do not allow their staff to perform notarial services due to fear of the increased civil liability, time consumption, and a host of other hogwash reasons. I found that Randolph County is the only Register near us that provides this service. I visited the Randolph County Register and she advised me they have provided notarial services for over ten years without an issue.

It is my belief that if the powers that be didn't want us to be notaries they would not have given us the power to do so by statute. It's a duty / service they intended us to provide and we would be derelict in our duties by failing to do so. I have scheduled two parties to attend the training at Rockingham Community College on February 22 to ensure that we are in compliance of all laws in relation to notary services, and I plan to begin offering this service by mid-March.

## **NSF Fees for Returned Checks**

We now have it posted in our office in multiple locations and on our website that this is the practice of the Rockingham County Register of Deeds office. We have one currently being handled by the Rockingham County District Attorney's office and another one came in today. It is part of the District Attorney's office worthless check program to collect the \$25.00 fee. This is done automatically by their program. We just needed to make it official.

As of January 23, 2017 our office implemented the policy of "over the counter returns". In the past attorneys would drop off paperwork that required mailing and the Register of Deeds paid the postage. We have stopped

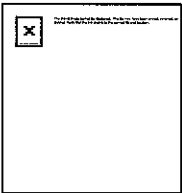
this practice and now return the paperwork directly to the attorney after the recording of same. The attorneys have the option of providing the correct size envelope, addressed, and with correct postage or we can place same into their file cabinet located in the search room to be mailed from their office after they pick them up.

It is my belief that the over the counter return policy change along with the additional \$1.50 postage fee charged for on-line orders will drop our postage budget from the current \$5,000 to approximately \$2,000. The addition of notary services will generate a new revenue source, but the amount is hard to predict. We will continue our "outside of the box" thinking, and do all we can to help the county management solve the upcoming difficult issues our county is facing.

THANKS,

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**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**



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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Monday, January 30, 2017 9:21 PM  
**To:** Amy Simpson; Stacie Julian  
**Subject:** New Fees  
**Attachments:** IMG\_0283.JPG; ATT00002.txt; IMG\_0284.JPG; ATT00004.txt

During my reading of the budget paperwork I noticed that "to request to modify any existing fee or add a fee to the schedule, please complete the "Fee Change / New fee Request form".

I guess we need to do this as well as the resolutions

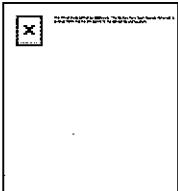
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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Monday, January 30, 2017 5:13 PM  
**To:** Stacie Julian; Amy Simpson  
**Subject:** All Four Resolutions  
**Attachments:** Get Certificate On Line Resolution.docx; Kofile Preservation Resolution.docx; Notary Resolution.docx; NSF Fee Resolution.docx

Amy, if you will get these to Pam. I will email all of the county commissioners and the county manager a summary of what we are trying to accomplish.

Thanks,

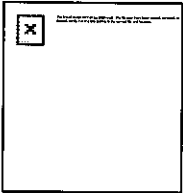
--  
**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**



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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Monday, January 30, 2017 4:49 PM  
**To:** Stacie Julian; Amy Simpson  
**Subject:** On Line Orders  
**Attachments:** Get Certificate On Line Resolution.docx

--  
**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**



---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Monday, January 30, 2017 3:51 PM  
**To:** ljoseph@co.rockingham.nc.us  
**Subject:** Read: OSHA 300A log

Your message

To: Benjamin Curtis  
Subject: OSHA 300A log  
Sent: 1/30/17, 2:02:38 PM EST

was read on 1/30/17, 3:50:30 PM EST



**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Monday, January 30, 2017 3:21 PM  
**To:** Clint Simpson  
**Subject:** Fraud Committee

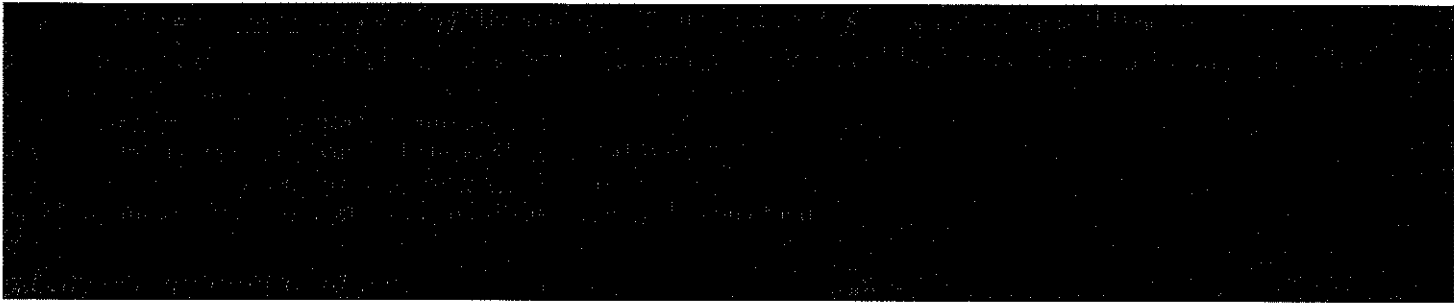
<https://rc.municipalcms.com/newsView.aspx?nid=10415>

Rockingham County Commissioners encourage civic engagement and urge citizens to become involved by applying to serve on this new committee as the citizen representative. If you apply for this committee using the on-line application form, please do not mail or fax additional copies of the form to the Boards and Commissions office.

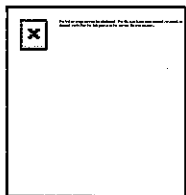
Please send your resume and any additional information you would like considered in a separate email to the Boards and Commissions at [pmclain@co.rockingham.nc.us](mailto:pmclain@co.rockingham.nc.us). You will be notified if you are selected to serve.

\*After submitting, please ensure you receive confirmation that your application has been received. If you do not see a confirmation page, please contact Pam Mclain at (336) 342-8102.

The Committee to Eliminate Assistance Fraud was approved at the Jan. 17th meeting of the Rockingham County Board of Commissioners in Wentworth.



--  
**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**



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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Monday, January 30, 2017 8:23 AM  
**To:** CPC-AA  
**Subject:** Re: Designation - Rockingham Co Register of Deeds

Got it, thanks

Ben

On Mon, Jan 30, 2017 at 8:21 AM, CPC-AA <[CPC-AA@state.gov](mailto:CPC-AA@state.gov)> wrote:

Good morning,

I have attached the Passport Application Acceptance Program Designation forms. Once training has been completed, please complete the forms and return them via fax or email. If you have any questions or concerns, I can be reached at the number or email below.

Thank you,

Marcy

Charleston Passport Center

843-746-1760

**CPC-AA@state.gov**

**Fax: 843-746-1779**

Additional Numbers:

843-746-1710

843-746-1712

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Friday, January 27, 2017 5:32 PM  
**To:** Lance Metzler; Reece Pyrtle; Mark Richardson; Craig Travis; Kevin Berger; Keith Mabe  
**Subject:** Rockingham County Register of Deeds Office

As you all are aware, our office applied to the United States State Department to be a Designated Passport Acceptance facility three weeks ago (January 6th). I am very pleased to inform you that I received notification today that our application has been approved.

The next step in the process is for two members of this office to attend a one day training in Raleigh on February 23rd, 9:00 AM to 4:00 PM. Mrs. Susan Chilton and I will be the two members of this office attending training on that date. Mrs. Chilton and I will have to pass some tests, and then our office has to apply for "final" approval before we can start. I have been advised that this "final" approval can take approximately two months. I anticipate that we will be up and running about the last week of May or the first part of June.

I would like to operate for a week or two before we do a press release. I want to have the bugs worked out before we issue a press release and start our advertisement campaign.

Thanks,

--

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**



---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Friday, January 27, 2017 5:14 PM  
**To:** Stacie Julian; Amy Simpson  
**Subject:** Fwd: Kofile Technologies - thank you  
**Attachments:** Rockingham Co NC receipt January 2017.pdf

I got this from Brian, JFYI. I printed out a copy and put it on Amy's desk. Enjoy your weekend.

----- Forwarded message -----

**From:** **Brian Spearman** <[Brian.Spearman@kofile.us](mailto:Brian.Spearman@kofile.us)>  
**Date:** Thu, Jan 26, 2017 at 8:12 PM  
**Subject:** Kofile Technologies - thank you  
**To:** "[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)" <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)>

Hello Mr. Curtis,

Thank you again for meeting with me earlier this week. I greatly appreciated your time and wish you the best in your new position as Register of Deeds.

I appreciate your business and your trust in Kofile to preserve the permanent records of the citizens of Rockingham County.

Attached is the receipt for the volumes I took to the lab. I also confirmed a tour of our lab on Friday, February 10<sup>th</sup> at 10:00. The address is 7903 Thorndike Road, Greensboro, NC 27409.

I look forward to continuing to partner with you and your office. Let's also set a date to hit the links soon.

Best regards.

Brian Spearman

[Brian.Spearman@kofile.us](mailto:Brian.Spearman@kofile.us)

KOFILE Technologies

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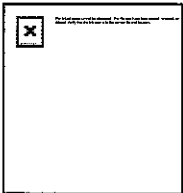
**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Friday, January 27, 2017 5:10 PM  
**To:** Jeff Thigpen; cbennet@myguilford.com  
**Subject:** THANKS!!

Jeff,

I just got the phone call today that the Rockingham County Register of Deeds office has been approved as a Designated Passport Acceptance facility. On behalf of the staff here, I wanted to thank you and Cindy for all you have done to help us with this process. This was big for us.... The class is February 23rd in Raleigh, so I hope to be up and running about May.

Thanks,

--  
**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**



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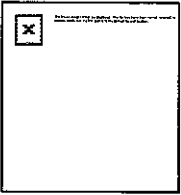
**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Friday, January 27, 2017 4:44 PM  
**To:** Amy Simpson; Catinia Winchester; Cheryl Chrismon; Marisa Halm; Stacie Julian; Susan Chilton  
**Subject:** Brian Dale Rhodes

Mr. Rhodes does not have criminal history. He does not have a CCW (carry concealed weapon permit), but does have a hunting license. I did not find anything in his background that gave reason to justify notifying security to watch for him. At this point all indications are that he may be a difficult person to deal with and in the early stages of the sovereign citizen movement, but at this point I see nothing that justifies any preventive actions against him.

Your safety and comfort level are important to me, if he comes into the office please make me aware so I can be in the area. It's better to be safe than sorry.

Thanks,

--  
**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201



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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Thursday, January 26, 2017 11:29 AM  
**To:** Susan Chilton; Amy Simpson; Stacie Julian  
**Subject:** Veterans Card Stickers

Signs and Trophies just called and said the stickers were ready. I paid the bill with my office credit card (\$26.68).

Amy, I asked them to email me a bill and when they do I will print it out for you.

Susan, can you leave about 4:30 PM today and pick them up? And check with on the name plates please?

Thanks,

--  
**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201





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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Thursday, January 26, 2017 10:21 AM  
**To:** Nichole McLaughlin  
**Subject:** Call you right back

I am on the phone and I have not figured out how to put someone on hold yet LOL, call you right back

--

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201



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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Thursday, January 26, 2017 9:19 AM  
**To:** Amy Simpson  
**Subject:** Re: Reduce time and resources required for your document recording

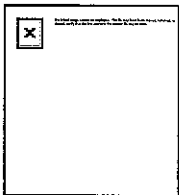
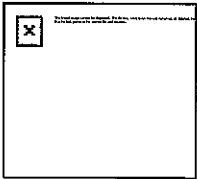
I emailed her back saying thanks but no thanks.

Appreciate it

On Thu, Jan 26, 2017 at 8:21 AM, Amy Simpson <[amys@co.rockingham.nc.us](mailto:amys@co.rockingham.nc.us)> wrote:  
Stacie is correct and Johnston County is still with them and they are still not up to the standards required by the Secretary of State's office.

*~Amy*

*Amy Lee Simpson*  
*Chief Assistant Register of Deeds*  
P.O. Box 56  
Wentworth, NC 27375  
Office: (336) 342-8820 x 2210  
Fax: (336) 342-6209  
Website - [www.registerofdeeds.info](http://www.registerofdeeds.info)



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On Thu, Jan 26, 2017 at 6:42 AM, Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)> wrote:  
Thoughts?

Begin forwarded message:

**From:** Linda Tuno <[nbhrs@harriscomputer.com](mailto:nbhrs@harriscomputer.com)>  
**Date:** January 25, 2017 at 4:02:50 PM EST  
**To:** [bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)  
**Subject:** Reduce time and resources required for your document recording  
**Reply-To:** Linda Tuno <[nbhrs@harriscomputer.com](mailto:nbhrs@harriscomputer.com)>

Hi Benjamin,

We left you a voice mail but thought that email might be a better way to reach you.

We would like to help you serve the public more efficiently. Our next generation software, Acclaim, revolutionizes workflow for County Clerks and Recorders. Some of our customers are experiencing efficiency gains of 30%.

Acclaim is an intuitive system for searching, recording and receipting official public records and supporting documents. Acclaim securely captures data and images of official and vital records.

If reducing the time and resources required for document recording interests you – let's talk!

Linda Tuno  
856-240-8172  
[nbhrs@harriscomputer.com](mailto:nbhrs@harriscomputer.com)



[www.harrisrecordingsolutions.com](http://www.harrisrecordingsolutions.com)

--  
**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201

---

**From:** Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)>  
**Sent:** Wednesday, January 25, 2017 4:40 PM  
**To:** Mable Scott  
**Subject:** Re: New Photos & Corrections by Thursday, Jan. 26th for WHO TO CONTACT Ad

Anything we can ever do to help, we surely will.

Thanks,

On Wed, Jan 25, 2017 at 4:27 PM, Mable Scott <[msscott@co.rockingham.nc.us](mailto:msscott@co.rockingham.nc.us)> wrote:

No, I'm still getting some more changes and some folks have just given me a more updated photo. We have to make all those changes tomorrow and send out the final copy hopefully no later than Friday morning.

Thanks,

Mable

P.S. We've been talking about genealogy over so I'm sure some folks will be coming over there soon. One of my sorority sisters with family in Greensboro, Charlotte and Whiteville did not find some of her ancestors until we suggested she come up here and yall had the info.

Mable Springfield Scott, Ph.D.  
Public Information Officer  
Rockingham County Government  
Office [336.342.8342](tel:336.342.8342)  
Cell [336.589.0967](tel:336.589.0967)  
[msscott@mvrockingham.com](mailto:msscott@mvrockingham.com)  
[www.MyRockinghamCountyNC.com](http://www.MyRockinghamCountyNC.com)



On Wed, Jan 25, 2017 at 4:17 PM, Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)> wrote:

Have you sent out the updated copy? I have not gotten it if you have.

Thanks,

On Wed, Jan 25, 2017 at 3:37 PM, Mable Scott <[msscott@co.rockingham.nc.us](mailto:msscott@co.rockingham.nc.us)> wrote:

Colleagues,

Thanks a million to all of you with super 20/20 vision who caught an error in the **WHO TO CONTACT** ad. Appreciate you taking time to call or email.

If you have an updated photo, you prefer to use, please send asap.  
Thanks much,  
Mable

Mable Springfield Scott, Ph.D.  
Public Information Officer  
Rockingham County Government  
Office 336.342.8342  
Cell 336.589.0967  
[mscott@myrockingham.com](mailto:mscott@myrockingham.com)  
[www.MyRockinghamCountyNC.com](http://www.MyRockinghamCountyNC.com)



--  
Benjamin J. Curtis  
Rockingham County Register of Deeds  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201



--  
Benjamin J. Curtis

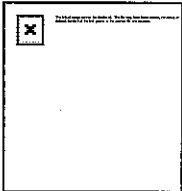
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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Wednesday, January 25, 2017 11:52 AM  
**To:** Amy Simpson; Stacie Julian  
**Subject:** Kofile Resolution  
**Attachments:** Kofile Preservation Resolution.docx

Please see attached and review for mistakes. If we do not find any mistakes, save this so you have access to it please.

Thanks,

--  
**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201



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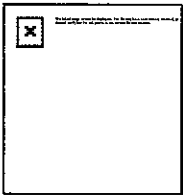
**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Tuesday, January 24, 2017 4:43 PM  
**To:** Amy Simpson; Catinia Winchester; Cheryl Chrismon; Marisa Halm; Stacie Julian; Susan Chilton  
**Subject:** Memo: Over the counter returns  
**Attachments:** Over the counter return.pdf

Please see and save the attached.

Thanks,

--

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**



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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Tuesday, January 24, 2017 4:02 PM  
**To:** rpa@nccourts.org  
**Subject:** Rockingham County Register of Deeds

What do I need to do to get AOC access to the computers the attorneys use here at our office (Rockingham County Register of Deeds). We have the computers, we just need to allow them "read only" access to the AOC records.

--

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**





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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Tuesday, January 24, 2017 3:08 PM  
**To:** Stephanie Norman  
**Subject:** Re: FW: Reclassification Information

Sorry it took so long. I hope this helps. If you have the chance you can reply with your numbers as well. Our county is about the same size as Burke County (93,000 people).

Thanks,

- a. Number of positions: **7 total, 4 Deputies, 2 Assistants, 1 Register**
- b. Excise tax for 2015: **Excise Tax Total: \$330,438.72**
- c. Total real estate revenue for 2015: **\$634,636.72**
- d. Total number of real estate documents recorded 2015: **12,389**
- e. Excise tax for 2016: Excise Tax Total: **\$388,837.12**
- f. Total real estate revenue for 2016: **\$697,821.12**
- g. Total number of real estate documents recorded 2016: **11,615**

On Tue, Jan 24, 2017 at 10:22 AM, Stephanie Norman <[stephanie.norman@burkenc.org](mailto:stephanie.norman@burkenc.org)> wrote:

We are on fiscal year as well, but it would be easier to present on calendar year. Thanks!

Stephanie A. Norman, MPA

Register of Deeds

Burke County

PO Box 936

201 S. Green Street

Morganton, NC 28655

(828)-764-9342

(828)-764-9341 (FAX)

**From:** Benjamin Curtis [mailto:[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)]  
**Sent:** Tuesday, January 24, 2017 9:05 AM

To: Stephanie Norman <stephanie.norman@burkenc.org>

Subject: Re: FW: Reclassification Information

I received your email. Just for clarification, do you want the calendar year of 2015 and 2016 or the "fiscal" year for 2015 and 2016. Our fiscal year runs July 1 to June 30.

Thanks,

On Tue, Jan 24, 2017 at 8:53 AM, Stephanie Norman <stephanie.norman@burkenc.org> wrote:

Good morning Ben!

I am in the process of trying to reclassify a part-time position to full-time position and need to do some comparisons between counties to justify that. Could you help me with the following information for your office?

- a. Number of positions
- b. Excise tax for 2015
- c. Total real estate revenue for 2015
- d. Total number of real estate documents recorded 2015
- e. Excise tax for 2016
- f. Total real estate revenue for 2016
- g. Total number of real estate documents recorded 2016

Thank you in advance for your assistance!

Stephanie A. Norman, MPA

Register of Deeds

Burke County

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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Tuesday, January 24, 2017 1:41 PM  
**To:** Stacie Julian  
**Subject:** DA's office

After your lunch today let's go up to the DA's office about that check. Heading back now

Thanks  
Ben

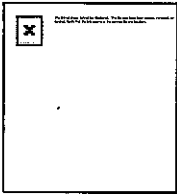
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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Monday, January 23, 2017 2:46 PM  
**To:** rpa@nccourts.com  
**Cc:** Amy Simpson; Stacie Julian  
**Subject:** AOC access

What do I need to do to add AOC access to the computers the attorneys use here at our office (Rockingham County Register of Deeds). We have the computers, we just need to allow them "read only" access to the AOC records.

Thanks,

--  
**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**



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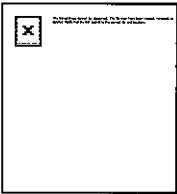
**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Monday, January 23, 2017 2:13 PM  
**To:** Kevin Berger  
**Subject:** GIS on Computers

We have made the request to see what needs to be done to add GIS onto the computers. I have also contacted someone about adding AOC.

JFYI

--

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**



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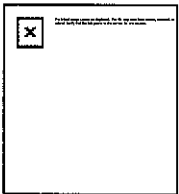
**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Monday, January 23, 2017 9:34 AM  
**To:** Amy Simpson  
**Subject:** Maintenance

Maintenance didn't have the clips needed to hang the circles. They have a water line at Head Start to work on so I told them to do that first and they could either come back this afternoon or tomorrow.

JFYI

--

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201



---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Monday, January 23, 2017 8:12 AM  
**To:** James@charliesoap.com  
**Subject:** 200 W. Roosevelt Street, Mayodan

Mr. Sutherland,

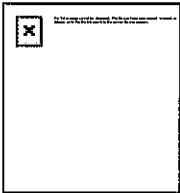
The tax department is responsible for the mapping of property. To get the answer you are seeking you will need to contact them. I would suggest you call [REDACTED] and ask for Andy Treadway.

I hope they are able to answer your question, and if we can do anything further to assist you please let me know.

Thanks,

--

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**



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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Friday, January 20, 2017 4:50 PM  
**To:** Amy Simpson; Stacie Julian  
**Subject:** Question

I got this in a Facebook Message:

Hi Mr. Curtis,

When I purchased my property at 200 W. Roosevelt St., in Mayodan, I was shown an overview of the land. It showed that I would own all the way from the street to the creek, on both the eastern and western borders of the property. The boarder away from the street followed the creek, giving the Town an easement to get to the Sewer lines that run through there. The shape was short on the western side, and longer on the eastern side. (it's really 3 pieces of property joined together) Only, Now, when I search that piece of land, it shows that they are squared off, and that Tim Stevens owns the woods behind my house. I'm wondering how I verify this. I've heard of people annexing other people's land by changing public records in some way, and I don't want that to happen to me. The only reason I bought the property was because the woods came with it. Any help you can give me would be greatly appreciated. Sorry for the long note. I didn't know how to get in touch with you otherwise. Thanks in advance for any help you can give me. James Sutherland

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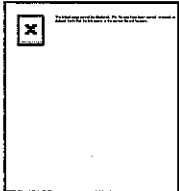
**Benjamin J. Curtis**

**Rockingham County Register of Deeds**

**170 NC 65, Suite 150**

**Reidsville, NC 27320**

**336-342-8820 Ext. 2201**





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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Friday, January 20, 2017 4:29 PM  
**To:** Mable Scott  
**Subject:** Re: 2017 Rockingham County Gov't SPEAKERS BUREAU

Benjamin J. Curtis for Register of Deeds, same phone number

Thanks,

On Thu, Jan 19, 2017 at 9:48 AM, Mable Scott <[msscott@co.rockingham.nc.us](mailto:msscott@co.rockingham.nc.us)> wrote:  
Good Morning & Happy Thursday!

Attached is a copy of the **2016 Rockingham County Government's SPEAKERS BUREAU**. We disseminated this document to the community, the press, websites, and social media as part of our overall community engagement. The **SPEAKERS BUREAU** offers informative topics we can share with groups, organizations and classes. Invitations to speak and present range from community/civic/religious events to classrooms, to senior citizens' activities, to radio/television shows, to breakfast/lunch/dinner meetings.

Please browse over the topics to check on appropriate changes necessary. **Please email all updates, changes, deletions, additions by noon, Friday, Jan. 27th.**

The new **2017 SPEAKERS BUREAU** brochure will be disseminated the first week of February.

Many Thanks,  
Mable

Mable Springfield Scott, Ph.D.  
Public Information Officer  
Rockingham County Government  
Office 336.342.8342  
Cell 336.589.0967  
[msscott@myrockingham.com](mailto:msscott@myrockingham.com)  
[www.MyRockinghamCountyNC.com](http://www.MyRockinghamCountyNC.com)



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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Friday, January 20, 2017 12:21 PM  
**To:** Amy Simpson  
**Cc:** Stacie Julian  
**Subject:** Re: Performance Measure Reporting - Due January 25th

Stacie and I have already talked about this. We will go over it after her lunch.

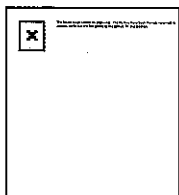
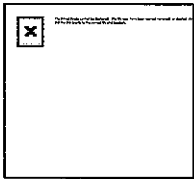
Thanks

On Jan 20, 2017, at 11:02 AM, Amy Simpson <[amys@co.rockingham.nc.us](mailto:amys@co.rockingham.nc.us)> wrote:

This came from Paul this morning.

*~Amy*

*Amy Lee Simpson*  
*Chief Assistant Register of Deeds*  
P.O. Box 56  
Wentworth, NC 27375  
Office: (336) 342-8820 x 2210  
Fax: (336) 342-6209  
Website - [www.registerofdeeds.info](http://www.registerofdeeds.info)



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----- Forwarded message -----

From: **Paul Murray** <[pmurray@co.rockingham.nc.us](mailto:pmurray@co.rockingham.nc.us)>  
Date: Fri, Jan 20, 2017 at 9:00 AM  
Subject: Performance Measure Reporting - Due January 25th  
To: County Management <[dl\\_rcmgt@co.rockingham.nc.us](mailto:dl_rcmgt@co.rockingham.nc.us)>, Michael Greene <[mgreene@co.rockingham.nc.us](mailto:mgreene@co.rockingham.nc.us)>, Jennifer Brame <[jbrame@co.rockingham.nc.us](mailto:jbrame@co.rockingham.nc.us)>

Good Morning,

This is a reminder that performance measure reporting is due by the end of the day **next Wednesday, January 25th**. This information will be reviewed with the Board of Commissioners at its retreat in early February so please make sure all information is accurate and complete.

Thank you,

Paul

----- Forwarded message -----

From: **Paul Murray** <[pmurray@co.rockingham.nc.us](mailto:pmurray@co.rockingham.nc.us)>  
Date: Fri, Dec 30, 2016 at 11:56 AM  
Subject: Performance Measure Reporting - Due January 25th  
To: County Management <[dl\\_rcmgt@co.rockingham.nc.us](mailto:dl_rcmgt@co.rockingham.nc.us)>, Michael Greene <[mgreene@co.rockingham.nc.us](mailto:mgreene@co.rockingham.nc.us)>, Jennifer Brame <[jbrame@co.rockingham.nc.us](mailto:jbrame@co.rockingham.nc.us)>

Good Morning,

As performance measure reporting period #2 (July 1 – December 31) comes to a close, there are a couple of updates that you need to know about.

Reporting period #2 (July 1 – December 31) data will be due on **Wednesday, January 25<sup>th</sup>** instead of the previously scheduled Tuesday, January 31<sup>st</sup>. This is to ensure we have ample time to review all reporting sheets before presenting them to the Commissioners at their February 13th Board Retreat. As a reminder, these sheets may be reported to the Manager, Board of Commissioners, or public at any time so please make sure all staff that report on your performance measures are aware and your department(s)' reporting reflects this.

Also, during the performance measure workshops we discussed deleting the *Narratives* after each reporting period, however, due to everyone's good reporting, we will be keeping the narratives in the reporting sheets for at least this reporting period. Do not forget to update the narratives to reflect the cumulative (July 1 - December 31) data only and please do not just stack a new narrative under the previous period's narrative. If we find that they are not being updated, we will have to begin deleting the *Narratives* after each period.

Lastly, if we have not already reached out to you individually, please make sure you address any "Budget Office Comments".

Thank you for your good reporting so far! If you have any questions, please let me know.

Paul

--

Paul Murray  
Strategic Management Director  
Rockingham County Government  
(336) 342-8366

--

Paul Murray  
Strategic Management Director  
Rockingham County Government  
(336) 342-8366

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Thursday, January 19, 2017 7:24 PM  
**To:** Stacie Julian  
**Cc:** Amy Simpson  
**Subject:** Re: Brian Spearman/Kofile

Thanks,

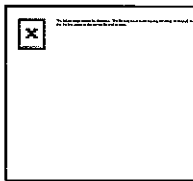
On Jan 19, 2017, at 5:03 PM, Stacie Julian <[sjulian@co.rockingham.nc.us](mailto:sjulian@co.rockingham.nc.us)> wrote:

Brian will be here Wednesday (1/25) at 10:00 am. I have added the time to the calendar.

Thanks,  
Stacie

---

***Stacie S. Julian***  
***Assistant Register of Deeds***  
Rockingham County Courthouse  
Office of the Register of Deeds  
PO Box 56 | Wentworth, NC 27375  
Office: 336.342.8820 ext. 2208 | Fax: 336.342.6209  
[sjulian@co.rockingham.nc.us](mailto:sjulian@co.rockingham.nc.us) | [www.registerofdeeds.info](http://www.registerofdeeds.info)



On Thu, Jan 19, 2017 at 4:18 PM, Amy Simpson <[amys@co.rockingham.nc.us](mailto:amys@co.rockingham.nc.us)> wrote:  
I put it on the calendar, do we have a time frame?