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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Friday, April 6, 2018 6:31 PM  
**To:** Amy.Shook  
**Subject:** Re: AOC & Notary

I have no idea. I will be back in the office Tuesday and will find out.

On Apr 6, 2018, at 10:17 AM, Amy.Shook <[Amy.Shook@watgov.org](mailto:Amy.Shook@watgov.org)> wrote:

Thanks again for sending the AOC information to me. My IT department requested that I ask you what Emulator you use for the AOC system. It sounds like my IT is now onboard help me get AOC access in my office, finally!

Amy

**From:** Benjamin Curtis [<mailto:bcurtis@co.rockingham.nc.us>]  
**Sent:** Wednesday, April 04, 2018 3:08 PM  
**To:** Amy.Shook  
**Subject:** Re: AOC & Notary

Attached are the forms we had to review / sign to get this going. We called the AOC and then had to get them in touch with our county's I.T. Department. After we signed everything out county's I.T. Department got it all up and going. You can call Demetrius Weeks at NC Courts (AOC) 919-890-2220 and he can get the ball rolling. We paid \$29.95 one time for the license and as far as I know we do not have any re-occurring fees.

I would call the head of your county's I.T. Dept. and let them know what your wanting to do. Then get their name and number to Mr. Weeks and the two of them should be able to get you up and running a few weeks. Hope this helps.

**Benjamin J. Curtis**  
Rockingham County Register of Deeds  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201

On Wed, Apr 4, 2018 at 2:56 PM, Amy.Shook <[Amy.Shook@watgov.org](mailto:Amy.Shook@watgov.org)> wrote:

No rush, just when you have time to send. Thanks so much!

**From:** Benjamin Curtis [<mailto:bcurtis@co.rockingham.nc.us>]  
**Sent:** Wednesday, April 04, 2018 2:54 PM

**To:** Amy.Shook  
**Subject:** Re: AOC & Notary

It's been a while since we did this. I am trying to find the information we used. I hope to have it to you by the end of the day.

Thanks

**Benjamin J. Curtis**

**Rockingham County Register of Deeds**

**170 NC 65, Suite 150**

**Reidsville, NC 27320**

**336-342-8820 Ext. 2201**

On Wed, Apr 4, 2018 at 12:41 PM, Amy.Shook <[Amy.Shook@watgov.org](mailto:Amy.Shook@watgov.org)> wrote:

Ben,

Good afternoon! I was just looking through the CD given to us at conference with information on each Register. I notice on the slide with your information and accomplishments since in office, you have that you've add an AOC terminal as well as Notary Services.

I have been trying to get AOC since 2015. Can you tell me what process you took, cost to get this set up and your contact person at Administrative Office of the Courts?

Also, Notary Services...what is your policy regarding your staff notarizing documents. Are all staff notaries, do you have someone different record a document that one of your staff has notarized, how is this charged...does the notary collect the notary fee or do you ring that fee into

your office revenue, or do you notarize as a complimentary service? Any info on this is appreciated.

Thanks so much!

**Amy J. Shook**

Register of Deeds

Watauga County

842 W. King Street, Suite 9

Boone, NC 28607

828-265-8052

828-265-7632 (Fax)

[www.wataugacounty.org](http://www.wataugacounty.org)

**<image001.jpg><image002.jpg>**

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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Friday, April 6, 2018 8:19 AM  
**To:** thampton@titlesearcher.com  
**Subject:** Re: [NCARD Group] ROD's that issue Passports

I am away from the office and will be back Tuesday. But in short adding the Passport service to our office has been the best thing we could have done. I am one of the Passport agents and I enjoy the 15-20 minutes of one on one time with the voters and it's not hard.

I have the phone number you need to get started on my desk. I can get it to you next week

Ben Curtis

On Apr 5, 2018, at 10:09 AM, Tonia Hampton <[thampton@titlesearcher.com](mailto:thampton@titlesearcher.com)> wrote:

<image001.gif>  
Greetings to all:

If your office issues Passports could you please e-mail me the pros & cons? Also, are you glad you made the decision to do this in your office? And, how to get started with the process.

Thank you in advance.

Tonia R. Hampton  
McDowell County  
Register of Deeds  
21 South Main Street  
Ste. A  
Marion, N.C. 28752  
(828) 652-4727

*" Exceeding the Expectations of the Public is our " Priority "*

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You received this message because you are subscribed to the Google Groups "North Carolina Association Registers of Deeds" group.

To unsubscribe from this group and stop receiving emails from it, send an email to [ncregistersofdeeds+unsubscribe@googlegroups.com](mailto:ncregistersofdeeds+unsubscribe@googlegroups.com).

To post to this group, send email to [ncregistersofdeeds@googlegroups.com](mailto:ncregistersofdeeds@googlegroups.com).

To view this discussion on the web visit

<https://groups.google.com/d/msgid/ncregistersofdeeds/001501d3cce7%24c0d088c0%2442719a40%24%40titlesearcher.com>.

For more options, visit <https://groups.google.com/d/optout>.

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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Wednesday, April 4, 2018 2:39 PM  
**To:** Mable Scott  
**Subject:** Re: DEPT. HEADS re: Food Drive Donations/Photos & Painted Rocking Chair Photos

We have already put out a container here in the office and posted it on our Facebook page. Any photos we get I will share with you.

Thanks

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201

On Wed, Apr 4, 2018 at 2:10 PM, Mable Scott <[msscott@co.rockingham.nc.us](mailto:msscott@co.rockingham.nc.us)> wrote:

**Hello Dept. Heads! Please help with the following:**

1. If you and your team would like to help us collect canned goods and non-perishable foods during this month's **Rockingham Countywide Food Drive**, please email me and we'll bring you a purple container. We just need you to return the purple container with the donated items by Friday, April 27th.
2. If you and your team end up shooting a great photo with all your food donations, please email me the photo plus a caption.
3. If you and your team take a break rocking in the colorfully painted rocking chairs in the Governmental Center this week, please send me a photo plus a caption.
4. Many thanks because our *Facebook* followers (your family, friends, neighbors & loved ones) enjoy seeing your photos. Thanks. Mable

Mable Springfield Scott, Ph.D.  
Public Information Officer  
Rockingham County Government  
Office 336.342.8342  
Cell 336.589.0967  
[msscott@myrockingham.com](mailto:msscott@myrockingham.com)  
[www.MyRockinghamCountyNC.com](http://www.MyRockinghamCountyNC.com)



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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Wednesday, April 4, 2018 2:37 PM  
**To:** Mable Scott  
**Subject:** Re: Dept. Heads & Speakers' Bureau Descriptions/Photos

Mrs. Scott,

With the Register of Deeds can we add something about Passports as well.

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201

On Wed, Apr 4, 2018 at 2:21 PM, Mable Scott <[msscott@co.rockingham.nc.us](mailto:msscott@co.rockingham.nc.us)> wrote:

**Dept. Heads ... you done good with the Speakers' Bureau because we're getting calls asking about your presentations. Your creative titles have caught people's attention. Please help with this:**

1. If you signed up to do a presentation with the **Speakers' Bureau**, please email me a one-liner summarizing your talk by Monday, April 16th. I have to briefly describe to a community group what each of your presentations will entail.
2. When you do presentations in the community, please email me a photo and caption.
3. If you did not sign up to do a **Speakers' Bureau** presentation and you want to join us now; please email your info by Monday, April 16th.
4. One organization was so impressed, they may be inviting many of you to present and eat dinner with them.
5. Thanks for spreading Rockingham County Government's Good News! -Mable

Mable Springfield Scott, Ph.D.  
Public Information Officer  
Rockingham County Government  
Office 336.342.8342  
Cell 336.589.0967  
[msscott@myrockingham.com](mailto:msscott@myrockingham.com)  
[www.MyRockinghamCountyNC.com](http://www.MyRockinghamCountyNC.com)



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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Wednesday, April 4, 2018 10:56 AM  
**To:** Felissa Ferrell  
**Subject:** Pinwheel

I didn't see the Pinwheel email in time to make it out there.... Sorry I missed it.

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201

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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Wednesday, April 4, 2018 9:30 AM  
**To:** machris2@ncsu.edu  
**Subject:** Passport  
**Attachments:** DS-11.pdf

Bring your driver's license and checkbook.

You will need to pay \$10.00 for a certified copy of your birth certificate (\$10.00 cash will be fine)

You will need one check to the U. S. Dept. of State for \$110.00

You will need one check (or cash) for \$45.00 to the Rockingham County Register of Deeds. This fee covered the photo, acceptance of the application, and we mail it.

The fees are set by the US Dept. of State and are the same as the post office.

Fill out the last two pages of the attached DS-11 forms. Just the parts that are in the brown blocks.

We do Passports Monday through Friday, 9:00 AM to 1:00 PM and 3:00 PM to 4:00 PM. If you want in and out the fastest come at 9:00 AM. If you come with your DS-11 already filled out you will be in and out of here in 15 minutes.

Leave your cell phone in your car, court house security will not let you into the courthouse with it. After you enter the courthouse we are on the first floor to the right.

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**



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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Tuesday, April 3, 2018 10:57 AM  
**To:** Amy Simpson; Catinia Winchester; Cheryl Chrismon; Mitzi Evans; Stacie Julian; Susan Chilton  
**Subject:** VRAS

Any receipts for VRAS need to be turned into Stacie daily. Stacie will be reconciling them on a daily basis.

Thanks,

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**

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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Tuesday, April 3, 2018 8:58 AM  
**To:** Mike  
**Subject:** Re: Passport forms  
**Attachments:** DS-11.pdf

Attached is a DS-11. Print two copies out. Fill out the areas shaded in Brown on the last two pages. Bring a Certified copy of your birth certificate. If you don't have one we can get you one for \$10.00 if they were born in Rockingham County, \$24.00 if they were born in North Carolina but outside Rockingham County, and if they were born in another state we can't get those. Bring valid driver's license and checkbook.

\$110.00 check per adult, and \$80.00 per juvenile (under 15 years old) so \$190 total for your wife and daughter, made out to the U.S. Dept. of State on ONE check.

\$45 per application will be paid to the Rockingham County Register of Deeds (Check or Cash). That's for your application processing, photo, and mailing (out the door). So \$90 cash or a second check to the Rockingham County Register of Deeds.

You can write one check for \$190 to the US Dept. of State and one check for \$90 to the Rock. Co. ROD (or pay us cash). So your looking at \$280.00 total. Your wife's will be good for 10 years. Your daughters will be good for 5 years. Juveniles are only good for 5 and when they turn 16 they area adults.

Hope this helps.

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
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336-342-8820 Ext. 2201

On Tue, Apr 3, 2018 at 6:33 AM, Mike <[mikeb05n99@yahoo.com](mailto:mikeb05n99@yahoo.com)> wrote:

This is Mike Brown. The passport information I need is for My wife and I plus my daughter she's 10. Thanks Ben.

Sent from my iPhone

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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Monday, April 2, 2018 2:02 PM  
**To:** Susan Chilton  
**Subject:** Tomorrow, 8:15 AM

JFYI,

Capt. John Edwards and his wife Susan Edwards will be here at 8:15 AM tomorrow for Passports. I told them if they came first thing in the morning we could get them done and back to work. I will be here unless something happens and will help. I emailed them the DS-11 and they should have them filled out before they get here. So I should be a quick and easy

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Monday, April 2, 2018 1:36 PM  
**To:** Annie Wilson  
**Subject:** Re: [External] Re: Passport info

I have no problems with stealing good ideas LOL

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
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Reidsville, NC 27320  
336-342-8820 Ext. 2201

On Mon, Apr 2, 2018 at 1:21 PM, Annie Wilson <[annie.wilson@bertie.nc.gov](mailto:annie.wilson@bertie.nc.gov)> wrote:

Ben,  
Thank you so much for that information. I'm sure the citizens here will greatly appreciate our services providing passports. Our county manager & Commissioners will be glad to is it will generate revenue for the county as well. I will reach back out with any other informative I need.  
That's why it is good to collaborate with all our Registers to bring good ideas & information back to our county.

Thanks again,  
Annie

Sent from my iPhone

On Apr 2, 2018, at 1:07 PM, Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)> wrote:

**CAUTION: External email. Do not click links or open attachments unless verified. Send all suspicious email as an attachment to Report Spam.**

The first step is to call Marcy at [REDACTED]. She is in Charleston, SC and we here in North Carolina work under their umbrella. She will send you a "U. S. Department of State Passport Services Passport Application Acceptance Program" form. You fill that out and get that back to them. That will take 2-3 weeks (about) to get approved. You will have to a minimum of 2 Passport Agents so if one is off the other is there to provide the service. So before you start have an idea of who the two will be. I personally enjoy doing the passports myself because it's 15-20 minutes of one on one time with a voter and they are always happy that they can get their Passport locally.

The Passport Agents for your office can not have anything to do with Vital records or the green security paper. They can index, re-key, and review the land records but they can't have anything to do with the vital records. I had Charlie (CCS) lock Susan and I out of the vitals

totally. Charlie was able to add the Passports into our office software so we can handle those in the system just like someone getting any other kind of service.

We were the fourth ROD office to do it (Brunswick, Johnson, Guilford) and now Orange, Union, Cleveland, and Alamance have started as well. So it's something that is quickly growing. We started in June of 2017 and have processed over 500 for over \$18,500 of extra money that will stay in county.

If you have anymore questions or if I can help in any way PLEASE let me know.

Thanks,

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**

On Thu, Mar 29, 2018 at 4:49 PM, Annie Wilson <[annie.wilson@bertie.nc.gov](mailto:annie.wilson@bertie.nc.gov)> wrote:

Hi Ben,

I was hoping you could give me a little more information on the process to start issuing passports.

Where do I start?

Thank you so much for sharing that information with me.

*Annie F. Wilson*

Bertie County Register of Deeds

P.O. Box 340

Windsor, NC 27983

(252)-794-5309 Phone

(252)-794-5374 Fax

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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Monday, April 2, 2018 1:30 PM  
**To:** Paul Murray  
**Subject:** County Nurse

Have the conversations we had about the county nurse schedule gained any traction? The HRA appointments are filling her up.

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201

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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Monday, April 2, 2018 12:53 PM  
**To:** Amy Simpson; Stacie Julian  
**Subject:** Next District IV Meeting

JFYI,

Mrs. Britt of Lee County has volunteered to host the next District IV meeting sometime in June or May. If miss Britt for some reason is unable to host we here in Rockingham County are the back up. I would just have them meet at Santanas in Eden.

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**

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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Friday, March 30, 2018 10:41 AM  
**To:** mikeb05n99@yahoo.com  
**Subject:** Fwd: Passport  
**Attachments:** DS-11.pdf

Begin forwarded message:

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Date:** March 29, 2018 at 4:38:21 PM EDT  
**To:** John Edwards <jedwards@edennnc.us>  
**Subject:** Passport

Attached is a DS-11. Print two out and take them home. Fill out the areas shaded in Brown on the last to pages. Bring a Certified copy of your birth certificate (if you don't have one we can get you one for \$10.00). Bring valid driver's license and checkbook.

\$110.00 check per adult, so \$220, made out to the U.S. Dept. of State  
\$45 per adult will be paid to the Rockingham County Register of Deeds (Check or Cash). That's for your application processing, photo, and mailing (out the door).

You can write one check for \$220 to the US Dept. of State and one check for \$90 to the Rock. Co. ROD (or pay us cash).

Let me know the day ahead of time what works best for Susan and I will make sure we get you guys covered.

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201



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**From:** Ben Curtis <casecloser105@aol.com>  
**Sent:** Thursday, March 29, 2018 10:31 PM  
**To:** bcurtis@co.rockingham.nc.us  
**Subject:** Letter

Mail letter to all new babies, new marriages, new Passports

Make a form letter congratulations to them

Ben Curtis

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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Thursday, March 29, 2018 4:38 PM  
**To:** John Edwards  
**Subject:** Passport  
**Attachments:** DS-11.pdf

Attached is a DS-11. Print two out and take them home. Fill out the areas shaded in Brown on the last to pages. Bring a Certified copy of your birth certificate (if you don't have one we can get you one for \$10.00). Bring valid driver's license and checkbook.

\$110.00 check per adult, so \$220, made out to the U.S. Dept. of State  
\$45 per adult will be paid to the Rockingham County Register of Deeds (Check or Cash). That's for your application processing, photo, and mailing (out the door).

You can write one check for \$220 to the US Dept. of State and one check for \$90 to the Rock. Co. ROD (or pay us cash).

Let me know the day ahead of time what works best for Susan and I will make sure we get you guys covered.

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201

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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Thursday, March 29, 2018 4:13 PM  
**To:** Ben Curtis  
**Subject:** Flag Order

**YOUR ORDER HAS BEEN RECEIVED.**

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**THANK YOU FOR YOUR PURCHASE!**

Your order # is: 100115525.

You will receive an order confirmation email with details of your order and a link to track its progress.

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CONTINUE SHOPPING

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**

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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Thursday, March 29, 2018 10:49 AM  
**To:** Amy Simpson; Catinia Winchester; Cheryl Chrismon; Mitzi Evans; Stacie Julian; Susan Chilton  
**Subject:** April 17th (Tuesday)

As most if not all of you know Mrs. Young retired as the Stokes County ROD about a month ago. The Stokes County office has three people assigned to work there. One Register, one assistant, and one deputy. Both the Assistant and Deputy submitted their names for the appointment to the Register's position but the local party appointed Mr. Hooker with 14 out of 24 votes. Mrs. Young did not push for any one particular person to be appointed.

Prior to his appointment Mr. Hooker was a real-estate agent. He is young, 32, and seems to want to do the right thing.

While at the Spring conference the new ROD, Brandon Hooker, talked to me several times and asked to come see our office and how we do things. This morning we settled on the date of April 17th (Tuesday). He should be here about 10:00 AM.

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Thursday, March 29, 2018 9:26 AM  
**To:** Derek Southern  
**Subject:** Re: Toshiba Rep Visit

I was working at the Eden PD yesterday, sorry I am a day late. Our contact will be Stacie Julian at [REDACTED].

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201

On Tue, Mar 27, 2018 at 3:05 PM, Derek Southern <dsouthern@co.rockingham.nc.us> wrote:  
On Tuesday, April 3, Jeff Ray with Toshiba will be on-site to do a walk thru with a contact person from each department. During the walk thru he would like to talk about specific print/copy needs for each printer in the department as well as any issues you are currently experiencing with Toshiba devices in your department.

In preparation for this visit, please provide the full name and contact number for a person that will perform the walk thru for your department. We need the person selected to be knowledgeable about print needs for your department and know where the printers are located (in some departments they have desktop printers and large floor model printers due to print needs).

Once we have the name of the contact person for your department, we will attempt to outline a schedule for that day so we can ensure everyone gets to participate.

The goal of the site visit is to identify print needs and any issues that may be affecting your workflow. In some instances we have aging devices that may need to be addressed outside of the normal repair process. We want this to be an opportunity for team work to get issues resolved.

Please submit the names of your contact person by replying to this email by end of day on Wednesday, March 28th so that we can begin the process of scheduling the walk thru for your area.

Thanks

--  
Derek Southern  
Chief Information Officer  
Rockingham County Government  
Office 336.342.8359  
Cell 336.944.7445  
dsouthern@co.rockingham.nc.us

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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Tuesday, March 27, 2018 8:58 AM  
**To:** Carolyn Comer  
**Subject:** Re: Hanging File Folders

Never mind, Made contact

> On Mar 26, 2018, at 1:03 PM, Carolyn Comer <comerc@co.surry.nc.us> wrote:

>  
> Ben my assistant is there and I am not . I will try to get in touch with her .

>  
> Sent from my iPhone

>  
>> On Mar 26, 2018, at 8:37 AM, Benjamin Curtis <bcurtis@co.rockingham.nc.us> wrote:

>>  
>> I have four boxes of hanging file folders in the trunk of my car. If you would like to text me at [REDACTED] we can arrange a time for you to get two boxes before we head home Tuesday.

>>  
>> Thanks  
>> Ben

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Monday, March 26, 2018 5:04 PM  
**To:** Sharon Willoughby  
**Subject:** Fwd: Acceptance Agent Training  
**Attachments:** Johnson City, TN.pdf; Dandridge, TN.pdf; Waynesville, NC.pdf; Owensboro, KY.pdf; Bowling Green, KY.pdf; Greensboro, NC.pdf; Fayetteville, TN.pdf; Nashville, TN.pdf

JFYI, Greensboro this May

Begin forwarded message:

**From:** CPC-AA <CPC-AA@state.gov>  
**Date:** March 26, 2018 at 2:53:08 PM EDT  
**To:** Undisclosed recipients;  
**Subject:** Acceptance Agent Training

## **Acceptance Agent Training – at a location near you! Enroll today!**

Agents are required to complete training every calendar year to remain an authorized agent. If you have not yet completed your annual training, we strongly urge you to take advantage of this opportunity to attend in-person training to ***complete*** your ***annual training requirement*** for 2018.

<b>Johnson City, TN</b>	<b>April 10<sup>th</sup></b>
<b>Dandridge, TN</b>	<b>April 11<sup>th</sup></b>
<b>Waynesville, NC</b>	<b>April 12<sup>th</sup></b>
<b>Owensboro, KY</b>	<b>April 24<sup>th</sup> &amp; 25<sup>th</sup></b>
<b>Bowling Green, KY</b>	<b>April 26<sup>th</sup></b>

**Greensboro, NC**

**May 2<sup>nd</sup> & 3<sup>rd</sup>**

**Fayetteville, TN**

**May 8<sup>th</sup>**

**Nashville, TN**

**May 9<sup>th</sup> & 10<sup>th</sup>**

**To enroll, contact us at the numbers or email below.**

**Charleston Passport Center**

**843-746-1710**

**843-746-1712**

**843-746-1760**

**[CPC-AA@state.gov](mailto:CPC-AA@state.gov)**



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**From:** Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)>  
**Sent:** Monday, March 26, 2018 4:03 PM  
**To:** Derek Southern  
**Subject:** Re: Cyber Security Insurance

Thanks

On Mar 26, 2018, at 1:23 PM, Derek Southern <[dsouthern@co.rockingham.nc.us](mailto:dsouthern@co.rockingham.nc.us)> wrote:

Ben,  
we do have cyber insurance and going through process of reviewing to make sure it is adequate for the every changing world.

Thanks,  
Derek

On Mon, Mar 26, 2018 at 11:57 AM, Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)> wrote:  
Does Rockingham County have cyber security insurance?

Something that came up today at the ROD Conference. Both Davidson and Mecklenburg counties have been hacked and shut down for a few days. Davidson County had the insurance.

Just curious

--

Derek Southern  
Chief Information Officer  
Rockingham County Government  
Office 336.342.8359  
Cell 336.944.7445  
[dsouthern@co.rockingham.nc.us](mailto:dsouthern@co.rockingham.nc.us)

---

**From:** Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)>  
**Sent:** Monday, October 22, 2018 9:07 AM  
**To:** Susan Chilton  
**Subject:** Re: Susan calendar

Nov. 5th I have a dentist appointment at 2:30 PM. So we will just have to shut the passports down after lunch that day. I will get Mitzi to post something.

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201

On Mon, Oct 22, 2018 at 9:05 AM Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)> wrote:  
Ok

On Oct 22, 2018, at 8:54 AM, Susan Chilton <[schilton@co.rockingham.nc.us](mailto:schilton@co.rockingham.nc.us)> wrote:

I have added myself to the calendar to be off October 30th and November 5th

Thanks

***Susan B. Chilton***

***Assistant Register of Deeds***

Rockingham County Courthouse

Office of the Register of Deeds

170 N.C. Hwy 65 Reidsville, N.C. 27320

Office: 336.342.8820 ext. 2238 | Fax: 336.342.6209

[schilton@co.rockingham.nc.us](mailto:schilton@co.rockingham.nc.us) | [www.registerofdeeds.info](http://www.registerofdeeds.info)

This e-mail is intended for the use of the individual(s) named above. If you are not the intended recipient, you are hereby notified that any dissemination or copying of this e-mail is strictly prohibited. If you have received this e-mail in error, immediately notify the sender by e-mail and delete the copy you have received.

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**From:** Ben Curtis <casecloser105@aol.com>  
**Sent:** Friday, October 19, 2018 9:30 PM  
**To:** bcurtis@co.rockingham.nc.us  
**Subject:** FB page  
**Attachments:** IMG\_9929.jpg; ATT00002.txt; IMG\_9924.jpg; ATT00004.txt

Can you post on the ROD page that we were proud to set up at the Stand Down today.

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Friday, October 19, 2018 12:01 PM  
**To:** Catinia Winchester; Cheryl Chrismon; Delaney Hutchens; Mitzi Evans; Stacie Julian; Susan Chilton  
**Subject:** Office Schedule

I just received notice that the next New Employee Orientation is on Thursday, November 8<sup>th</sup>. Delaney will need to attend that day. That was the day we were taking our office Christmas Photo. I have now moved the Christmas Photo to Thursday, November 1<sup>st</sup> (nobody was on the calendar).

We need to decide what we would like to wear in our photo this year. We have done Red, White, and Blue and we have done Red.

Delaney: **Thursday, Nov. 8<sup>th</sup>: 8:30-4:00 PM** at the **Commissioner's Annex** (2<sup>nd</sup> Floor of Governmental Center)

Thanks,

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Friday, October 19, 2018 11:54 AM  
**To:** Athena Baker  
**Subject:** Re: New Employee Orientation - November 8

Delaney Hutchens will be attending from the Register of Deeds Office.

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**

On Fri, Oct 19, 2018 at 11:46 AM Athena Baker <abaker@co.rockingham.nc.us> wrote:  
New Employee Orientation is scheduled for [REDACTED] and is for **all** new employees.

**New Employee Orientation will be held in the [REDACTED].**

Please reply to this email with the names of anyone in your department who will be attending and be sure to let your new employees know where to go.

**Also, since orientation was not held in October, please be sure to include employees who started in August or September who have yet to attend NEO. They will need to attend the one in November. If you aren't sure if your recent new hires have attended, please let me know and I will be glad to check into that for you.**

Please let me know if you have any questions.

Thank you!

**ATHENA R. BAKER**  
HUMAN RESOURCE ANALYST  
PHONE: 336.342.8155  
FAX: 336.342.8455  
ABAKER@CO.ROCKINGHAM.NC.US



Rockingham  
County NC

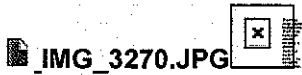
YOU'RE IN A GOOD PLACE

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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Thursday, October 18, 2018 11:50 AM  
**To:** Mable Scott  
**Subject:** Register of Deeds

On October 18, 2018 The Rockingham County Register of Deeds welcomed it's newest full time Deputy, Delaney Gallaher-Hutchens (Holding the Bible is Delaney's step father Lt. Chuck Gallaher of the Eden Police Department). Today we also congratulated Ms. Susan Chilton on her promotion from Deputy Register to Assistant Register (Holding the Bible is her daughter Katie Everette), and Mrs. Stacie Julian's promotion from Assistant Register to Chief Assistant (in the photo is her Husband, Jason Julian).



**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Thursday, October 18, 2018 9:16 AM  
**To:** Stacie Julian; Susan Chilton  
**Subject:** Fwd: Amazon Invoice Available (Invoice # 1F3G-KMT7-DQJM)

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201

----- Forwarded message -----

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Date:** Thu, Oct 18, 2018 at 6:52 AM  
**Subject:** Fwd: Amazon Invoice Available (Invoice # 1F3G-KMT7-DQJM)  
**To:** Susan Chilton <schilton@co.rockingham.nc.us>

Begin forwarded message:

**From:** Amazon Business <no-reply@amazon.com>  
**Date:** October 17, 2018 at 10:32:56 PM EDT  
**To:** bcurtis@co.rockingham.nc.us  
**Subject:** Amazon Invoice Available (Invoice # 1F3G-KMT7-DQJM)



**Invoice available**

Invoice # 1F3G-KMT7-DQJM | Invoice Date: October 17, 2018

---

Payment due by  
**November 16, 2018**

<b>Amount due</b>	<b>\$125.68</b>
Item subtotal	\$76.48
Shipping & Handling	\$7.25

Bill to

Rockingham County  
Amanda Crumpler  
PO Box 41  
Wentworth, NC 27375

Promos & Discounts (\$7.25)  
Sales tax \$2.13

[View Invoice](#)

---

If you have questions, visit our [Business Accounts Help & Customer Service](#).

[Manage Your Business](#) | [Amazon.com](#) | [Help](#)

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**Please note:** This email message was sent from a notification-only address that cannot accept incoming email. Please do not reply to this email.



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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Thursday, October 18, 2018 9:11 AM  
**To:** Stacie Julian; Susan Chilton  
**Subject:** Fwd: Go Live Week

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201

----- Forwarded message -----

**From:** Lance Metzler <lmetzler@co.rockingham.nc.us>  
**Date:** Wed, Oct 17, 2018 at 5:08 PM  
**Subject:** Go Live Week  
**To:** Ricky Graves <rgraves@co.rockingham.nc.us>, Rodney Stewart <rstewart@co.rockingham.nc.us>, Susan Shively <sshively@co.rockingham.nc.us>, Tina Massey <tmassey@co.rockingham.nc.us>, Ben Curtis <bcurtis@co.rockingham.nc.us>, Brittany Flynn <bflynn@co.rockingham.nc.us>, Christopher Elliott <celliot@co.rockingham.nc.us>, Derek Southern <dsouthern@co.rockingham.nc.us>, Felissa Ferrell <fferrell@co.rockingham.nc.us>, Jan Critz <jcritz-yokeley@co.rockingham.nc.us>, Jason Byrd <jbyrd@co.rockingham.nc.us>, John Morris <jmorris@co.rockingham.nc.us>, Mable Scott <mscott@co.rockingham.nc.us>, Mark Langel <mlangel@co.rockingham.nc.us>, Mark McClintock <markmc@co.rockingham.nc.us>, Michael Roche <mroche@co.rockingham.nc.us>, Nichole McLaughlin <nmclaughlin@co.rockingham.nc.us>, Pat Galloway <pgalloway@co.rockingham.nc.us>, Paul Murray <pmurray@co.rockingham.nc.us>, Rodney Cates <rcates@co.rockingham.nc.us>, Ronnie Tate <rtate@co.rockingham.nc.us>, Sam Page <spage@co.rockingham.nc.us>, Susan Joyce <sjoyce@co.rockingham.nc.us>, Tara Muchini <tpierce@co.rockingham.nc.us>, Tina Cardwell <tcardwell@co.rockingham.nc.us>, Wanda Lane <wlane@co.rockingham.nc.us>, Will Strader <westrade@ncsu.edu>

Dear Department Heads and Agencies,

Time keepers will enter time into One Solution first and then enter into HTE by 5pm on October 26th. We will only use HTE in the event we are not able to perform required payroll functions in One Solution.

The critical items for Time Keepers and Department Heads are making sure deadlines are met and the data entry is correct. Payroll change notices cannot be submitted late and time entry must be entered on time. This will only be successful if everyone completes their job in a timely manner.

The Go Live week will be very stressful and we will ask that all questions by staff be funneled through their timekeeper and they will enter reported errors into the spreadsheet we will share with them. We ask that no one call HR or Finance directly to ensure that we control the issues and are working most efficiently. All errors are to be reported on the spreadsheet where the HRPY implementation team members will be constantly monitoring. Pat and Nichole will make the determination on a case by case basis (depending on the nature and amount of the error) whether the corrective action will be included on a future payroll or through issuance of a manual check.

This new system will come with errors and we will address them in a timely manner. No system is ever perfect and we take this very seriously as it effects every single employee directly. We will have issues but we are committed to resolve them as quickly and efficiently as possible.

This is the schedule that we will follow if we can get out the items required for transferring money to the bank and items that are required for the State and taxes.

October 23<sup>rd</sup> – Discuss at Department Head Meeting

October 24<sup>th</sup> – All employee payroll changes submitted to HR by 5pm

October 25<sup>th</sup> – HR make changes in OS (target by Noon)

October 25<sup>th</sup> – Open Time Cards to timekeepers as soon as HR signs off

October 26<sup>th</sup> – Time Entry by time keepers for One Solution and HTE (Deadline at 5 pm)

October 26<sup>th</sup> - Any memos normally submitted to Debbie will be turned in by 5 pm

October 27<sup>th</sup> - Historical data conversion by Superior

October 28<sup>th</sup> – HRPY Staff come on-site to start reviewing for errors (OS consultant on-site)

October 29<sup>th</sup> - Continue to validate data and deal with any lingering issues.

October 30<sup>th</sup> – Validate and submit Payroll information to the bank at 5pm (HTE will only be used if data is not good)

Sincerely,

Lance

**Lance L. Metzler**

**Rockingham County Manager**

**371 NC 65, Reidsville, NC 27320**

**PO Box 101, Wentworth, NC 27375**

**Office: 336-342-8101**

**Fax: 336-342-8105**

**Email: [lmetzler@co.rockingham.nc.us](mailto:lmetzler@co.rockingham.nc.us)**

**Website: [www.co.rockingham.nc.us](http://www.co.rockingham.nc.us)**



Rockingham  
County NC

YOU'RE IN A GOOD PLACE

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Thursday, October 18, 2018 6:52 AM  
**To:** Susan Chilton  
**Subject:** Fwd: Amazon Invoice Available (Invoice # 1F3G-KMT7-DQJM)  
**Attachments:** AmazonBusinessInvoice#1F3G-KMT7-DQJM.pdf

Begin forwarded message:

**From:** Amazon Business <[no-reply@amazon.com](mailto:no-reply@amazon.com)>  
**Date:** October 17, 2018 at 10:32:56 PM EDT  
**To:** [bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)  
**Subject:** Amazon Invoice Available (Invoice # 1F3G-KMT7-DQJM)



**Invoice available**

Invoice # 1F3G-KMT7-DQJM | Invoice Date: October 17, 2018

---

Payment due by	<b>Amount due</b>	<b>\$125.68</b>
<b>November 16, 2018</b>	Item subtotal	\$76.48
	Shipping & Handling	\$7.25
<b>Bill to</b>	Promos & Discounts	(\$7.25)
Rockingham County	Sales tax	\$2.13
Amanda Crumpler		
PO Box 41		
Wentworth, NC 27375		

[View invoice](#)

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If you have questions, visit our [Business Accounts Help & Customer Service](#).

[Manage Your Business](#) [Amazon.com](#) | [Help](#)

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**Please note:** This email message was sent from a notification-only address that cannot accept incoming email. Please do not reply to this email.

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Wednesday, October 17, 2018 2:33 PM  
**To:** Misty Shillingburg  
**Subject:** Re: Rockingham County

Looks good, thanks

> On Oct 17, 2018, at 2:29 PM, Misty Shillingburg <Misty@pfcproducts.com> wrote:

>  
> That one works... Attached is the proof of the order. I think it looks much better. Please let me know if we can proceed. Thank you Benjamin! :)

>  
> Have a wonderful day!

>  
> Misty Shillingburg  
> Customer Service Representative  
> PFC Products  
> direct: (586) 598.5532  
> fax: (586) 949.0813  
> Misty@PFCproducts.com  
> www.PFCproducts.com

>  
>  
>  
>  
>  
>  
>

> -----Original Message-----  
> From: Benjamin Curtis [mailto:bcurtis@co.rockingham.nc.us]  
> Sent: Wednesday, October 17, 2018 2:17 PM  
> To: Misty Shillingburg <Misty@pfcproducts.com>  
> Subject: Rockingham County  
>  
> Please try this one  
>  
> <D-PFC-D57D4447\_00001.pdf>

---

**From:** Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)>  
**Sent:** Wednesday, October 17, 2018 2:33 PM  
**To:** Lance Metzler  
**Cc:** Mable Scott; [pmurray@co.rockingham.nc.us](mailto:pmurray@co.rockingham.nc.us)  
**Subject:** Re: County Logo

Got it taken care of, thanks

On Oct 17, 2018, at 2:10 PM, Lance Metzler <[lmetzler@co.rockingham.nc.us](mailto:lmetzler@co.rockingham.nc.us)> wrote:

Mable,

Please help Ben with this.

Thank you,

Lance

On Wed, Oct 17, 2018 at 1:09 PM Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)> wrote:

Do either of you have a high quality County logo you can email to me. I am having a County logo put on some envelopes and they need a higher quality than I have.

Thanks

Ben

--  
***Lance L. Metzler***  
***Rockingham County Manager***  
***371 NC 65, Reidsville, NC 27320***  
***PO Box 101, Wentworth, NC 27375***  
***Office: 336-342-8101***  
***Fax: 336-342-8105***  
***Email: [lmetzler@co.rockingham.nc.us](mailto:lmetzler@co.rockingham.nc.us)***  
***Website: [www.co.rockingham.nc.us](http://www.co.rockingham.nc.us)***



---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Wednesday, October 17, 2018 2:08 PM  
**To:** Misty@pfcproducts.com  
**Subject:** Rockingham County  
**Attachments:** IMG\_9921.TIF; ATT00002.txt

Please try this one

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Wednesday, October 17, 2018 2:07 PM  
**To:** Paul Murray  
**Subject:** Re: County Logo

Thanks

On Oct 17, 2018, at 2:03 PM, Paul Murray <[pmurray@co.rockingham.nc.us](mailto:pmurray@co.rockingham.nc.us)> wrote:

Try these two

On Wed, Oct 17, 2018 at 1:09 PM Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)> wrote:  
Do either of you have a high quality County logo you can email to me. I am having a County logo put on some envelopes and they need a higher quality than I have.

Thanks

Ben

--

Paul Murray  
Strategic Management Director  
Rockingham County Government  
(336) 342-8366

<County Seal TIF.tif>

<County Logo - TIFF.tif>

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Wednesday, October 17, 2018 1:09 PM  
**To:** Misty Shillingburg  
**Subject:** Re: Rockingham County

I will get a better quality one and email it to you tomorrow if I can't get it done today.

Thanks

On Oct 17, 2018, at 12:37 PM, Misty Shillingburg <[Misty@pfcproducts.com](mailto:Misty@pfcproducts.com)> wrote:

Hi Benjamin,  
I have tried everything to get your logo to enlarge and look good on your folder. The logo is just too low a resolution to do anything with it. Do you happen to have a different version of the logo for us to use? Please advise. Thank you Benjamin.

Have a wonderful day!

**Misty Shillingburg**  
*Customer Service Representative*  
**PFC Products**  
direct: (586) 598.5532  
fax: (586) 949.0813  
[Misty@PFCproducts.com](mailto:Misty@PFCproducts.com)  
[www.PFCproducts.com](http://www.PFCproducts.com)

**From:** Benjamin Curtis [<mailto:bcurtis@co.rockingham.nc.us>]  
**Sent:** Wednesday, October 17, 2018 12:16 PM  
**To:** Misty Shillingburg <[Misty@pfcproducts.com](mailto:Misty@pfcproducts.com)>  
**Subject:** Rockingham County

170 NC 65, Suite 150  
Reidsville, NC 27320

Benjamin J. Curtis  
Rockingham County Register of Deeds  
170 NC 65, Suite 150  
Reidsville, NC 27320



336-342-8820 Ext. 2201

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Tuesday, October 16, 2018 2:55 PM  
**To:** Stacie Julian; Susan Chilton  
**Subject:** Cardigans

The cardigans have been approved and the money moved into the General Supply account.

Stacie, please use the office credit card and place this order. I will then need to take a W-9 to Paula so she can become a county vendor. Then she has to submit to us a bill and then we have to get a PO to get a check to pay her. She only charges about \$7-\$9 per cardigan so we are looking at about \$42-\$54 to get them finished.

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Tuesday, October 16, 2018 2:15 PM  
**To:** Susan Chilton; Stacie Julian  
**Subject:** Fwd: Exempt Employees & Overtime During Hurricane Michael

Not sure this applies to anyone but...

**Benjamin J. Curtis**  
Rockingham County Register of Deeds  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201

----- Forwarded message -----

**From:** **Stephanie Kingston** <steph@co.rockingham.nc.us>  
**Date:** Tue, Oct 16, 2018 at 1:18 PM  
**Subject:** Exempt Employees & Overtime During Hurricane Michael  
**To:**  
**Cc:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>, Brittany Flynn <bflynn@co.rockingham.nc.us>, Christopher Elliott <celliott@co.rockingham.nc.us>, Derek Southern <dsouthern@co.rockingham.nc.us>, Felissa Ferrell <fferrell@co.rockingham.nc.us>, Jan Critz <jcritz-yokeley@co.rockingham.nc.us>, Jason Byrd <jbyrd@co.rockingham.nc.us>, Keli Watkins <kwatkins@co.rockingham.nc.us>, Lance Metzler <lmetzler@co.rockingham.nc.us>, Mable Scott <msscott@co.rockingham.nc.us>, Mark McClintock <markmc@co.rockingham.nc.us>, Michael Roche <mroche@co.rockingham.nc.us>, Pat Galloway <pgalloway@co.rockingham.nc.us>, Paul Murray <pmurray@co.rockingham.nc.us>, Ricky Graves <rgraves@co.rockingham.nc.us>, Rodney Cates <rcates@co.rockingham.nc.us>, Rodney Stewart <rstewart@co.rockingham.nc.us>, Ronald Tate <rtate@co.rockingham.nc.us>, Sam Page <spage@co.rockingham.nc.us>, Susan Shively <sshively@co.rockingham.nc.us>, Tara Pierce <tpierce@co.rockingham.nc.us>, Tina Cardwell <tcardwell@co.rockingham.nc.us>, Wanda Lane <wlane@co.rockingham.nc.us>, William Strader <westrade@ncsu.edu>, Susan Joyce <syoung@co.rockingham.nc.us>, Angel Wyatt <angelw@co.rockingham.nc.us>, Betsy Slaydon <bslaydon@co.rockingham.nc.us>, Debbie Swartzlander <debbies@co.rockingham.nc.us>, Lisa Ellington <lellington@co.rockingham.nc.us>, Vanessa Perkins <vperkins@co.rockingham.nc.us>, Wendy Smith <wendy@co.rockingham.nc.us>, William Strader <william\_strader@ncsu.edu>, John Morris <jmorris@co.rockingham.nc.us>, Antony Lynn Cochran <acochran@co.rockingham.nc.us>, Debbie McGuire <dmcguire@co.rockingham.nc.us>, nmclaughlin@co.rockingham.nc.us <nmclaughlin@co.rockingham.nc.us>, Athena Baker <abaker@co.rockingham.nc.us>

**Please provide the names of any staff that worked who is exempt and the hours worked to payroll.**

Compensatory leave on a time and one-half basis will be taken by the employee rather than pay.

Debbie will "force" the payroll system to put in the comp bank at time and one-half. Please also communicate to those employees it will not be reflective on their pay stub until November 2, 2018 pay date.

Again, this is for exempt personnel only.

I have included the policy below that speaks to this type of overtime. If you have any questions regarding this, please let me know.

### **Article III. The Pay Plan**

#### **Section 9. Overtime**

Overtime work shall be that work performed by an employee which exceeds the number of hours established as the workweek for the employee's position. Employees in positions which are covered by the Fair Labor Standards Act shall be compensated at their regular rate or shall earn compensatory leave credit on an hour for hour basis for work up to the number of hours constituting overtime in accordance with the Fair Labor Standards Act.

Overtime opportunities will be distributed as equally as practicable among employees in the same job class, department and shift regardless of age, sex, race, color, creed, religion, national origin, political affiliation, or physical handicap.

Employees in positions which are subject to the Fair Labor Standards Act who are required to work overtime, shall be paid for such overtime or shall be granted compensatory leave credit in compliance with Fair Labor Standards Act on the basis of one and one-half times the overtime hours worked provided that:

(A) The work is of an unusual, unscheduled, or emergency nature and is directed by the Department Head or the authorized representative of the Department Head;

(B) The position does not involve executive, administrative, or professional work which makes the position exempt from the Fair Labor Standards Act.

**Employees in positions which are exempt from the overtime provisions of the Fair Labor Standards Act may be granted compensatory leave for overtime on a time and one-half basis, or paid for such overtime on the basis of one and one-half times the overtime hours worked subject to the approval of the County Manager, elected department head, or appropriate board of authority. Compensatory leave balances are not payable to exempt employees upon separation from employment by the county.**

--

**Stephanie N. Kingston**

HR Analyst  
Rockingham County Human Resources Dept.  
PO Box 62  
Wentworth, NC 27375  
336-342-8115  
336-342-8455 (fax)  
[steph@co.rockingham.nc.us](mailto:steph@co.rockingham.nc.us)



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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Tuesday, October 16, 2018 10:48 AM  
**To:** Lance Metzler; Kevin Berger; Reece Pyrtle; Craig Travis; Mark Richardson; Keith Mabe  
**Cc:** Stacie Julian; Susan Chilton  
**Subject:** Gov. Cooper

JFYI,

Governor Cooper issued an Executive Order (No. 67) yesterday that in short waves fees for birth certificates, marriage license, and other Register of Deeds related documents for people seeking replacements related to the storms. This has caused some confusion across the state in how best to implement his Executive Order and what exactly is covered by it.

At this time if someone comes in claiming to need a replacement copy because of storm related issues we are waving "STATE" related fees but not the entire fee unless they make a legitimate claim that their residence was destroyed / damaged by the storm.

I am getting emails every few minutes from other Registers and everyone is doing the best they can to comply with what we think he is asking for.

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Tuesday, October 16, 2018 9:44 AM  
**To:** Mitzi Evans  
**Subject:** Fwd: Oct. 16-Nov. 5th: ROCKINGHAM COUNTY GOVERNMENT LANDFILL DISASTER DEBRIS PROTOCOL

Can you put this on our FB page please

Begin forwarded message:

**From:** Mable Scott <[mescott@co.rockingham.nc.us](mailto:mescott@co.rockingham.nc.us)>  
**Date:** October 16, 2018 at 9:42:43 AM EDT  
**To:** Mable Scott <[mescott@co.rockingham.nc.us](mailto:mescott@co.rockingham.nc.us)>  
**Subject:** Oct. 16-Nov. 5th: ROCKINGHAM COUNTY GOVERNMENT LANDFILL DISASTER DEBRIS PROTOCOL

## **Rockingham County Government Landfill Disaster Debris Protocol For Rockingham County Residents/Households Quantities Only**

**Dates: October 16, 2018 – November 5, 2018**  
**ALL LOADS MUST BE INSIDE THE GATE BY 4:00PM!!!!**

### **IMPORTANT: In Order to Have Your Landfill Fees Waived**

Careful waste separation is essential to expedite disaster clean up and removals, hold down costs, reduce waste, and protect human health. In order to have fees waived, those bringing the waste to the landfill for disposal will have to provide proof of County residency. Failure to comply with these guidelines will result in fees being charged at the scale. Please be prepared to wait at the landfill scale house for disposal instructions. Commercial/Municipal haulers will have priority accessing the scale house.

### **BEFORE YOU COME TO THE LANDFILL: WASTE IS TO BE SEPARATED AS FOLLOWS**

- 1. Electronic waste (E-Waste) Recycling Area:** This includes televisions, computers, monitors, stereos, laptops, etc.
- 2. Scrap Metal and Appliances: Recycling Area:** This includes refrigerators, freezers, dehumidifiers, air conditioners, propane tanks, bed rails, grills, bicycles, lawn mowers, washers, dryers, must be separated for recycling. **REMOVE ALL FOOD FROM APPLIANCES.** Metal roofing material will be accepted only if it doesn't have any roofing repair cement applied to the surface.
- 3. Household Waste: Gate Boxes or Cell 3 as Directed by Staff**



Household Waste means waste generated as a result of daily activities in a household: Bedding, Clothing, Floor sweepings, Food packaging, Furniture, Kitchen waste: **REMOVE ALL FOOD FROM APPLIANCES**, see food in plastic bags, and place in household garbage.

**4. Land Clearing & Inert Debris (LCID):**

Waste includes non-painted: pallets, concrete, brick, concrete block, uncontaminated soil, rock, grave untreated/unpainted wood, limbs, leaves and stumps. Wood with nails or truss clips will be accepted ONLY if it is non-treated/non-painted/non-stained/non-engineered. Lumber that is engineered such as plywood, OSB, LVL's, Glulams, etc. will need to be separated out and diverted to Cell 3. Any wood with felt paper or shingles attached will need to be separated out and diverted to Cell 3. Pressure treated wood will need to be separated out and diverted to Cell 3.

**\*\*\*\*Please Note: Problem loads may be rejected and contractors may be asked to do additional work before the Landfill can assist with appropriate disposal.\*\*\*\***

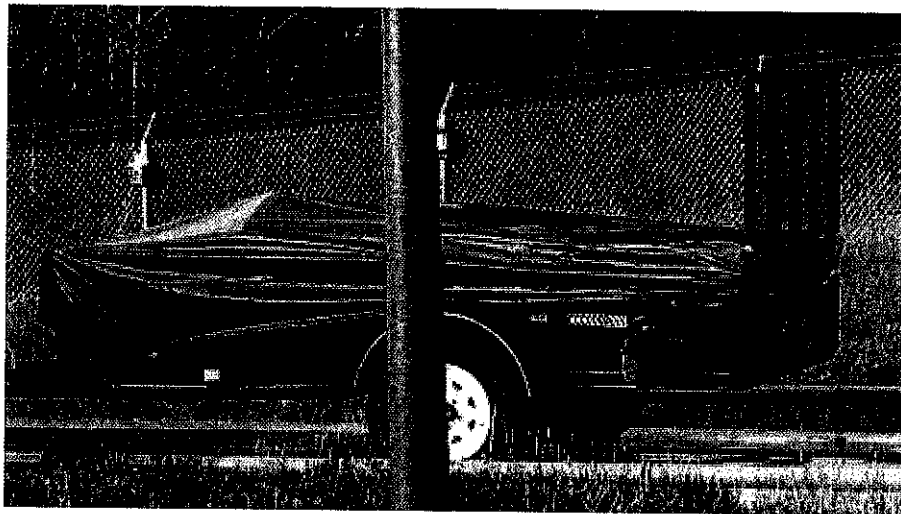
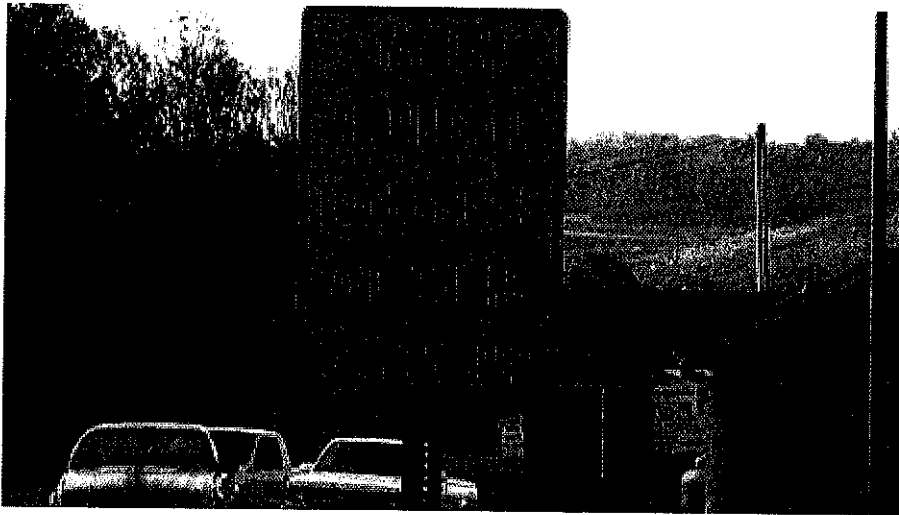
**Wastes Not Accepted by State NCDEQ Permit at Rockingham County Landfill:**

**5. Hazardous Waste: NOT ACCEPTED:** The Rockingham County Landfill is not permitted by the State of NC to accept Hazardous waste for disposal. Not Accepted Hazardous Waste: Defining Hazardous Waste Listed, Characteristic and Mixed Radiological Wastes | Hazardous Waste | US EPA. These wastes are characterized: inevitability, corrosive, reactivity, toxicity. Contact Clean Harbors 336-342-6107.

**6. Asbestos-Containing Material: NOT ACCEPTED:** Rockingham County is not permitted by the State of NC to accept Asbestos: this may include asbestos pipe wrap, boiler coatings, loose insulation, transite (old cement type siding and electrical backing), vermiculite (light, platy insulating material) and other material. Please label all bags or containers "Asbestos Waste." Asbestos Waste must be disposed at approved solid waste facilities. Contact: First Piedmont: 276-638-2609

**[www.MyRockinghamCountyNC.com](http://www.MyRockinghamCountyNC.com)**





Mable Springfield Scott, Ph.D.  
Public Information Officer  
Rockingham County Government  
Office 336.342.8342  
Cell 336.589.0967  
[msscott@myrockingham.com](mailto:msscott@myrockingham.com)  
[www.MyRockinghamCountyNC.com](http://www.MyRockinghamCountyNC.com)



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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Tuesday, October 16, 2018 9:01 AM  
**To:** Catinia Winchester; Cheryl Chrismon; Delaney Hutchens; Mitzi Evans; Stacie Julian; Susan Chilton  
**Subject:** Parking Lot Gate

If the Parking Lot Gate will not open for you or something happens and you need to open it the number directly to the Rock. Co. jail that controls the gate is [REDACTED].

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201

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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Monday, October 15, 2018 12:29 PM  
**To:** Stacie Julian; Susan Chilton  
**Subject:** Fwd: [NCARD Group] Governor's order

Begin forwarded message:

**From:** "ROD, Danny Hester" <dhester@lincolncounty.org>  
**Date:** October 15, 2018 at 11:45:33 AM EDT  
**To:** 'NCARD Google Group' <ncregistersofdeeds@googlegroups.com>  
**Subject:** [NCARD Group] Governor's order

I feel like I need to give a clarification of the Governor's order that was sent out by the State Registrar, Catherine Ryan this morning and my conversation with her.

What was told me is that the invoicing system for the EBRs will not be used until this order is over and the Governor's office will announce when that will be. As of right now, when we do a Birth Certificate on the EBRs (it's only births), the state charges \$24.00. \$14.00 dollars goes to the state and they let us keep the \$10.00 for our county.

Per the Governor's office, we are not to charge anything for a birth that we do on the EBRs system and this will also not allow us to get the \$10.00 on the system that we would normally get. There will be no way for the state to distinguish who is getting one for a hurricane and who will not so that is why they will not be doing an invoice for our offices until they announce the termination.

I hope this clarifies all the questions being raised by many of you, but I've been told the Governor is very committed to this order.

**Danny R. Hester**  
Lincoln County Register of Deeds  
P.O. Box 218  
Lincolnton, NC 28093-0218  
704-736-8530  
704-736-8830 Fax  
[dhester@lincolncounty.org](mailto:dhester@lincolncounty.org)

**NCARD President 2017-18**



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You received this message because you are subscribed to the Google Groups "North Carolina Association Registers of Deeds" group.

To unsubscribe from this group and stop receiving emails from it, send an email to [ncregistersofdeeds+unsubscribe@googlegroups.com](mailto:ncregistersofdeeds+unsubscribe@googlegroups.com).

To post to this group, send email to [ncregistersofdeeds@googlegroups.com](mailto:ncregistersofdeeds@googlegroups.com).

To view this discussion on the web visit

<https://groups.google.com/d/msgid/ncregistersofdeeds/beb783ba-c583-4679-a27e-8a39488428b8%40lincolncounty.org>.

For more options, visit <https://groups.google.com/d/optout>.

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**From:** Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)>  
**Sent:** Monday, October 15, 2018 10:28 AM  
**To:** Stacie Julian  
**Cc:** Susan Chilton  
**Subject:** Re: [dph.vr.registersofdeeds] Governor's Executive Order No. 67- Suspension EBRS Invoicing of State Fee

It's my understanding that only "State Fees" are being waived. So the \$14.00 search fee but not the other \$10.00 fee. This only applies if we are using the state system

On Oct 15, 2018, at 10:22 AM, Stacie Julian <[sjulian@co.rockingham.nc.us](mailto:sjulian@co.rockingham.nc.us)> wrote:

Are we going to still charge the \$10 certified copy fee? Or do we want to waive the fee under these circumstances?

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***Stacie S. Julian***  
***Chief Assistant Register of Deeds***

OFFICE OF THE REGISTER OF DEEDS  
Rockingham County Courthouse  
170 NC 65, Suite 150 | Reidsville, NC 27320  
Office: 336.342.8820 ext. 2208 | Fax: 336.342.6209  
[sjulian@co.rockingham.nc.us](mailto:sjulian@co.rockingham.nc.us) | [www.registerofdeeds.info](http://www.registerofdeeds.info)



Rockingham  
County NC

YOU'RE IN A GOOD PLACE

On Mon, Oct 15, 2018 at 10:19 AM Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)> wrote:

Begin forwarded message:

**From:** "Ryan, Catherine C" <[catherine.c.ryan@dhhs.nc.gov](mailto:catherine.c.ryan@dhhs.nc.gov)>  
**Date:** October 15, 2018 at 9:42:47 AM EDT

**To:** "DHHS.dph.vr.registersofdeeds" <[dph.vr.registersofdeeds@lists.ncmail.net](mailto:dph.vr.registersofdeeds@lists.ncmail.net)>  
**Subject:** [dph.vr.registersofdeeds] Governor's Executive Order No. 67-  
**Suspension EBRS Invoicing of State Fee**

To the Register of Deeds,

To help reduce the logistical and financial burdens for those people that lost their homes and belongings during Hurricane Florence or as a result of flooding, Governor Roy Cooper issued Executive Order No. 67 to temporarily suspend the collection of fees associated with processing and issuing replacement vital records.

This order will allow citizens who lost their vital records due to damage incurred from Hurricane Florence to get replacement birth, death, marriage and divorce certificates. The order will remain in effect until there is an executive order rescinding the Declaration of a State of Emergency in North Carolina.

In keeping with this executive order, for Registers of Deeds using the State's Electronic Birth Registration System for certificate issuance, there will be no invoicing of fees from the State Vital Records Office to your office, beginning October 1, 2018 until there is an executive order rescinding the Declaration of a State of Emergency in North Carolina.

**Catherine C. Ryan**

State Registrar and Director, N.C. Vital Records

Division of Public Health, Vital Records

North Carolina Department of Health and Human Services

919-792-5834 office

919-733-1511 fax

[catherine.c.ryan@dhhs.nc.gov](mailto:catherine.c.ryan@dhhs.nc.gov)

225 N. McDowell Street, Cooper Memorial Health Building

Raleigh, NC 27603-1382

1903 Mail Service Center

Raleigh, NC 27699-1900



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dph.vr.registersofdeeds mailing list  
[dph.vr.registersofdeeds@lists.ncmail.net](mailto:dph.vr.registersofdeeds@lists.ncmail.net)

<image003.png>



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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Monday, October 15, 2018 10:26 AM  
**To:** Dovegirl7088@gmail.com  
**Cc:** Susan Chilton; Stacie Julian  
**Subject:** Question sent to County Manager

Ms. Woolard,

Can you be more specific on your request please?

“Need marriage license information from 1957”

Thanks,

Benjamin J. Curtis  
Rockingham County Register of Deeds

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Monday, October 15, 2018 10:22 AM  
**To:** Lance Metzler  
**Subject:** Re: Ask the County Manager

Thanks a pretty vague question,

“Need marriage license information from 1957”

But we will do our best lol

On Oct 15, 2018, at 10:19 AM, Lance Metzler <[lmetzler@co.rockingham.nc.us](mailto:lmetzler@co.rockingham.nc.us)> wrote:

Ben,

Please assist Ms. Dagenhart with this request.

Thank you,

Lance

----- Forwarded message -----  
**From:** <[FormBuilder@municipalnotices.com](mailto:FormBuilder@municipalnotices.com)>  
**Date:** Mon, Oct 15, 2018 at 10:00 AM  
**Subject:** Ask the County Manager  
**To:** <[lmetzler@co.rockingham.nc.us](mailto:lmetzler@co.rockingham.nc.us)>

#### Form Information:

**Form URL:**  
<http://www.co.rockingham.nc.us/forms.aspx?fid=646>

**Form Name:**  
Ask the County Manager

**Form Text:**  
Do you have questions regarding Rockingham County Government? Are there budgeting questions you would like to ask? Do you have suggestions on how to improve services? The County Manager would like to hear from you. Please fill out the form below.

#### User Submitted Content:

**Name:**  
MariBeth Dagenhart Woolard

**E-mail Address**

Dovegirl7088@gmail.com

**Zip Code:**  
23320

**Questions and Suggestions:**  
Need marriage license information from 1957

Sent from IP Address: 74.110.115.51, 151.139.1.25

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***Lance L. Metzler***  
***Rockingham County Manager***  
***371 NC 65, Reidsville, NC 27320***  
***PO Box 101, Wentworth, NC 27375***  
***Office: 336-342-8101***  
***Fax: 336-342-8105***  
***Email: [lmetzler@co.rockingham.nc.us](mailto:lmetzler@co.rockingham.nc.us)***  
***Website: [www.co.rockingham.nc.us](http://www.co.rockingham.nc.us)***



Rockingham  
County NC

YOU'RE IN A GOOD PLACE

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Thursday, October 11, 2018 2:39 PM  
**To:** Susan Chilton  
**Cc:** Stacie Julian; Delaney Hutchens  
**Subject:** Re: Answering Machine

Thanks

**Benjamin J. Curtis**  
Rockingham County Register of Deeds  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201

On Thu, Oct 11, 2018 at 2:21 PM Susan Chilton <[schilton@co.rockingham.nc.us](mailto:schilton@co.rockingham.nc.us)> wrote:  
I called and Kim said she'll get right on it, she said Jon will send an email with a temporary password so Delaney can go in and create her own as soon as he changes it.

**Susan B. Chilton**  
**Assistant Register of Deeds**  
Rockingham County Courthouse  
Office of the Register of Deeds  
170 N.C. Hwy 65 Reidsville, N.C. 27320  
Office: 336.342.8820 ext. 2238 | Fax: 336.342.6209  
[schilton@co.rockingham.nc.us](mailto:schilton@co.rockingham.nc.us) | [www.registerofdeeds.info](http://www.registerofdeeds.info)

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On Thu, Oct 11, 2018 at 1:51 PM Stacie Julian <[sjulian@co.rockingham.nc.us](mailto:sjulian@co.rockingham.nc.us)> wrote:  
Yes. IT will have to make the change. You can call the help desk and have a ticket created if you want it taken care of before I get back.

On Thu, Oct 11, 2018 at 11:57 AM Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)> wrote:  
I have been informed that Amy is still option #6 on the office answering machine. Can we get that changed to Delaney. Does I. T. do that or us?

And I know Stacie is gone until next week... just emailing before I forget

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**

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Sent from Gmail Mobile Via iPhone

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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Thursday, October 11, 2018 9:20 AM  
**To:** literry@onyxnovelty.com  
**Subject:** Re: Business registration

Mr. Miller,

You can mail in your form and a check for **\$26.00** to register your Assumed Business Name. But before you do I would suggest you call 1-800-228-8443 or visit [www.blnc.gov](http://www.blnc.gov) (Business Link North Carolina) to ensure that you completely understand the forms and what is required before mailing anything in. The people on that other end of that 800 number will help you fill out the forms and tell you everything that is required. When you have completed all of that mail it in with a \$26.00 check and you will be fine.

Mail To:  
Rockingham County Register of Deeds  
170 NC 65, Suite 150  
Reidsville, NC  
27320

**Benjamin J. Curtis**  
Rockingham County Register of Deeds  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201

On Wed, Oct 10, 2018 at 10:17 PM LiTerry Miller <[literry@onyxnovelty.com](mailto:literry@onyxnovelty.com)> wrote:  
Mr. Curtis,

Is there any way to register my Assumed Business Name with your office without coming to there physically? I am overseas deployed right now, and I am trying to get as many steps of my business accomplished while I am gone. I can email the form and make the \$25 dollar payment over the phone or any other way. Even have my power of attorney make the payment. Please let me know. Thank you.

LiTerry Miller, Owner  
Onyx Novelty

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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Wednesday, October 10, 2018 10:31 AM  
**To:** Prattsgurl@aol.com  
**Subject:** Re: Passport Paperwork

Attached is a DS-11. Print out a copy and fill out the areas shaded in Brown on the last two pages. Bring a **Certified copy** of your birth certificate. If you don't have one we can get you one for \$10.00 if you were born in Rockingham County, \$24.00 if you were born in North Carolina but outside Rockingham County, and if you were born in another state we can't get those. Bring valid driver's license and checkbook (or money order / cashiers check).

\$110.00 check **per adult** made out to the U.S. Dept. of State on ONE check.

\$45 per application will be paid to the Rockingham County Register of Deeds (Check or Cash). That's for your application processing, **photo**, and mailing (out the door). So \$45 cash or a second check to the Rockingham County Register of Deeds.

You can write one check for \$110 to the US Dept. of State and one check for \$45 to the Rock. Co. ROD (or pay us cash). So your looking at \$155 total for one adult.

For you and Johnathan at the same time you can write one check to the US Dept. of State for \$220.00 and one to the ROD office for \$90.

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**

On Wed, Oct 10, 2018 at 10:05 AM Brittany Pratt <[Prattsgurl@aol.com](mailto:Prattsgurl@aol.com)> wrote:  
good morning ben,

if you could please send me the paperwork process for our passport.

Thanks  
Brittany

Sent from my iPhone

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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Tuesday, October 9, 2018 3:14 PM  
**To:** jasmith19650@gmail.com  
**Subject:** Passports

Attached is a DS-11. Print out a copy and fill out the areas shaded in Brown on the last two pages. Bring a **Certified copy** of your birth certificate. If you don't have one we can get you one for \$10.00 if you were born in Rockingham County, \$24.00 if you were born in North Carolina but outside Rockingham County, and if you were born in another state we can't get those. Bring valid driver's license and checkbook (or money order / cashiers check).

\$110.00 check per adult made out to the U.S. Dept. of State on ONE check.

\$45 per application will be paid to the Rockingham County Register of Deeds (Check or Cash). That's for your application processing, **photo**, and mailing (out the door). So \$45 cash or a second check to the Rockingham County Register of Deeds.

You can write one check for \$110 to the US Dept. of State and one check for \$45 to the Rock. Co. ROD (or pay us cash). So your looking at \$155 total.

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**



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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Tuesday, October 9, 2018 9:07 AM  
**To:** Mark McClintock  
**Cc:** Susan Chilton  
**Subject:** Re: Citizen's Academy.

Mark,

I believe Susan is handing the Citizen's Academy for the ROD office. I will be at football practice.

Susan, can you let Mark know what time next week you can meet with him and everyone to prepare for the citizen's Academy please.

Thanks

On Oct 9, 2018, at 7:38 AM, Mark McClintock <[markmc@co.rockingham.nc.us](mailto:markmc@co.rockingham.nc.us)> wrote:

Citizen's Academy approaches and we need to touch base.

So far I have only heard back from Lynn and Eric.

Eric is on vacation this week.

What times and days are everyone available next week?

Please let me know.

Mark C. McClintock  
Tax Administrator  
Rockingham County Tax Administration  
P.O. Box 68  
Wentworth, NC 27375-0068  
Phone- 336-342-8382  
Fax- 336-342-8448

**Rockingham County Tax Administration strives to provide equitable cost effective administration of the property tax in Rockingham County, complying with all legal directives within an atmosphere citizen clients can trust.**



<http://www.myrockinghamcountync.com/>



**Please take our Survey!**

<http://www.surveymonkey.com/s/VPLLJPR>

Please visit our Rockingham County Tax website at  
<http://www.ustaxdata.com/rocktaxsite/>

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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Monday, October 8, 2018 3:49 PM  
**To:** Stacie Julian  
**Cc:** Catinia Winchester; Cheryl Chrismon; Delaney Hutchens; Mitzi Evans; Susan Chilton  
**Subject:** Re: Change of Address Notice

Thank you!

**Benjamin J. Curtis**  
Rockingham County Register of Deeds  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201

On Mon, Oct 8, 2018 at 3:08 PM Stacie Julian <[sjulian@co.rockingham.nc.us](mailto:sjulian@co.rockingham.nc.us)> wrote:

I have placed the notice for our change of address on the "t" drive under "Notices". A copy of the scanned notice is attached.

Thanks,  
Stacie

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***Stacie S. Julian***  
***Chief Assistant Register of Deeds***

OFFICE OF THE REGISTER OF DEEDS  
Rockingham County Courthouse  
170 NC 65, Suite 150 | Reidsville, NC 27320  
Office: 336.342.8820 ext. 2208 | Fax: 336.342.6209  
[sjulian@co.rockingham.nc.us](mailto:sjulian@co.rockingham.nc.us) | [www.registerofdeeds.info](http://www.registerofdeeds.info)



Rockingham  
County NC

YOU'RE IN A GOOD PLACE

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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Monday, October 8, 2018 1:58 PM  
**To:** Brian Spearman  
**Subject:** November

I submitted the resolution today and it will go before the county commissioners on November 5th. So we should be good for you to pick up the 28 books after that.

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**

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**From:** Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)>  
**Sent:** Monday, October 8, 2018 1:57 PM  
**To:** Keli Watkins  
**Subject:** Re: Register of Deeds

Great, thanks!

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201

On Mon, Oct 8, 2018 at 1:47 PM Keli Watkins <[kwatkins@co.rockingham.nc.us](mailto:kwatkins@co.rockingham.nc.us)> wrote:  
Sure. We can put it on the November 5th Agenda.

Keli G. Watkins  
Clerk to the Board  
Rockingham County Board of Commissioners  
P.O. Box 101  
Wentworth, NC 27375  
(336) 342-8102 Phone  
(336) 342-8105 Fax  
[kwatkins@co.rockingham.nc.us](mailto:kwatkins@co.rockingham.nc.us)

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On Mon, Oct 8, 2018 at 1:45 PM Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)> wrote:  
Keli,

Can I get this resolution added to the County Commissioners schedule please. No hurry, just sometime in the next two or three meetings.

Thanks,

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**

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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Monday, October 8, 2018 1:38 PM  
**To:** Susan Chilton; Stacie Julian  
**Subject:** Purchase Order

We need to get a purchase order for this (attached). This will leave us a balance of \$120 in the Enhanced / Preservation line for the 2018-19 year.

I will work on the resolution.

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Friday, October 5, 2018 1:50 PM  
**To:** Brian Spearman  
**Subject:** Re: DSB proposal

That's Columbus Day but we will be open. I will put in the resolution next week, and the purchase order, and have the other books ready ASAP

On Oct 5, 2018, at 9:20 AM, Brian Spearman <[Brian.Spearman@kofile.us](mailto:Brian.Spearman@kofile.us)> wrote:

Good morning Ben,

Your books are complete and I would like to deliver them on the morning of Monday, October 8<sup>th</sup>. Would that be convenient with your schedule? Thanks and have a good weekend.

Brian

**From:** Benjamin Curtis [<mailto:bcurtis@co.rockingham.nc.us>]  
**Sent:** Monday, September 24, 2018 12:32 PM  
**To:** Brian Spearman  
**Subject:** Re: DSB proposal

I have it on my desk. When the other books come back I will put in a purchase order and a resolution to the county commissioners for the 28 books.

Thanks,

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201

On Sun, Sep 23, 2018 at 10:43 AM, Brian Spearman <[Brian.Spearman@kofile.us](mailto:Brian.Spearman@kofile.us)> wrote:

Hello Ben,

Here is the proposal for the DSB binders. Let me know if you have any questions.



It was good seeing you and the family last week. Always enjoy the opportunity to get together. We'll have to set up some golf in the near future.

Brian Spearman

[Brian.Spearman@kofile.us](mailto:Brian.Spearman@kofile.us)

KOFILE Technologies

*Document Preservation Specialists*

704 560-2210 Office/Cell

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Thursday, October 4, 2018 10:42 AM  
**To:** Pamela Britt  
**Subject:** Re: [NCARD Group] Photo Request  
**Attachments:** image001.jpg

Feel free to schedule a day to come up here. Rebecca had a blank canvas here in 2010 and you can see how she used it. Some I agree with and some I don't, but I am grateful for the very nice office we enjoy today. Taking photos I do not think will do it justice.

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201

On Thu, Oct 4, 2018 at 10:11 AM Pamela Britt <[pbritt@leecountync.gov](mailto:pbritt@leecountync.gov)> wrote:

Good Morning to All,

I hope all are continuing to improve and doing well since our friend, Florence, left the state!

As many of you may remember I had asked for photos or pictures of your vault area, when I thought I would just be remodeling my vault, inside the Courthouse. Now due to the need for space as a whole, for the DA, the Clerks office, jury room, etc., it has been decided that the Register of Deeds will be moved out of the Courthouse. The County has purchased a great old building next door to the Courthouse. So the ROD will only be a few yards away. The building was actually the first fire station in Lee County.

I have my plan for the vault, but now I am requesting pictures of your reception area, waiting area, counters, computer rooms and offices. The demo work will take the building down to the studs, retaining only the load bearing walls. So I now have a blank canvas to work with.

Anything you can send me would be greatly appreciated.

Pamela G. Britt

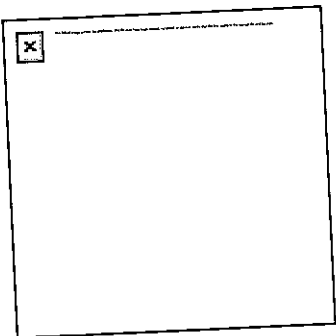
Lee County

Register of Deeds

PO Box 2040

Sanford, NC 27331

919-718-4585 opt. 1



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To view this discussion on the web visit <https://groups.google.com/d/msgid/ncregistersofdeeds/4d859281453b4c189b44be11c7de60f4%40LEE-EXCHANGE4.leccountync.com>.

For more options, visit <https://groups.google.com/d/optout>.

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**From:** Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)>  
**Sent:** Thursday, October 4, 2018 8:43 AM  
**To:** Lance Metzler  
**Subject:** Re: Register of Deed Request

Sounds like a plan

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201

On Wed, Oct 3, 2018 at 3:39 PM Lance Metzler <[lmetzler@co.rockingham.nc.us](mailto:lmetzler@co.rockingham.nc.us)> wrote:  
Next time you are over here we will get Nichole and John together.

***Lance L. Metzler***  
***Rockingham County Manager***  
***371 NC 65, Reidsville, NC 27320***  
***PO Box 101, Wentworth, NC 27375***  
***Office: 336-342-8101***  
***Fax: 336-342-8105***  
***Email: [lmetzler@co.rockingham.nc.us](mailto:lmetzler@co.rockingham.nc.us)***  
***Website: [www.co.rockingham.nc.us](http://www.co.rockingham.nc.us)***



On Wed, Oct 3, 2018 at 3:08 PM Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)> wrote:  
One of these days eventually someone is going to tell me yes to something right?

On Oct 3, 2018, at 2:40 PM, Lance Metzler <[lmetzler@co.rockingham.nc.us](mailto:lmetzler@co.rockingham.nc.us)> wrote:

Ben,

Please see the email below from Nichole.

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**

On Mon, Jun 25, 2018 at 10:12 AM, Amy Simpson <[amys@co.rockingham.nc.us](mailto:amys@co.rockingham.nc.us)> wrote:  
I will be out of the office June 25, 2018 through July 6, 2018 with limited access to internet and phone service, but will respond when I return, or sooner, if possible.

Thank you,

~Amy

--

~Amy

*Amy L. Simpson*  
*Chief Assistant Register of Deeds*  
**P.O. Box 56**  
Wentworth, NC 27375  
Office: (336) 342-8820 x 2210  
Fax: (336) 342-6209  
Website - [www.registerofdeeds.info](http://www.registerofdeeds.info)

*T*  
*he time is always right to do what is right. ~ Martin Luther King, Jr.*

*This e-mail is intended only for the use of the individual(s) named above. If you are not the intended recipient, you are hereby notified that any dissemination of copying of this e-mail is strictly prohibited. If you have received this e-mail in error, immediately notify the sender by e-mail and delete the copy you have received.*

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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Wednesday, November 14, 2018 9:22 AM  
**To:** Cheryl Marley  
**Subject:** Re: [NCARD Group] Postage

If someone walks into our office it's \$10 and if they order on line it's \$15.00. \$3.50 of that goes to the on line vendor and the other \$1.50 goes towards the postage.

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201

On Wed, Nov 14, 2018 at 9:18 AM Cheryl Marley <[CherylHMarley@alamancerod.org](mailto:CherylHMarley@alamancerod.org)> wrote:

Good Morning all,

Alamance county hopes everyone had a great and safe conference. And learned a lot.

Now to my question: How many require postage on document being mailed back out? We are finding out our postage budget is getting out of hand.

If you have any ideas, that you will share, would appreciate it.

Thank you,

Cheryl Halacheff Marley  
Asstistant Register of Deeds  
118 West Harden Street

Graham, NC 27253

Alamance County, NC

(336) 570-6565

(336) 570-6562 fax

--

You received this message because you are subscribed to the Google Groups "North Carolina Association Registers of Deeds" group.

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<https://groups.google.com/d/msgid/ncregistersofdeeds/b3d47cb9b4da427b94e12e695c644ca3%40MBX080-W5-CO-2.exch080.serverpod.net>.

For more options, visit <https://groups.google.com/d/optout>.

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Wednesday, November 14, 2018 9:20 AM  
**To:** mela tucker  
**Subject:** Re: death certificate

You can come into the office and get one for \$10.00 each or you can order them on line and they will be mailed to you for \$15.00 each. The extra \$5.00 for the on line order covers our on line vendor and the postage.

On Line Order:

<http://www.registerofdeeds.info/>

Click on the "Get Certificate Now"

Sorry for your loss,

**Benjamin J. Curtis**

**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201

On Wed, Nov 14, 2018 at 8:59 AM Mela Tucker <[mjt\\_rn@yahoo.com](mailto:mjt_rn@yahoo.com)> wrote:

I need a copy of my mother's death certificate what do I need in order to get one.

Sent from Yahoo Mail on Android



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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Tuesday, November 13, 2018 11:41 AM  
**To:** savannah.reynolds@ncfbins.com; Stacie Julian; Mark McClintock  
**Subject:** Re: Register of Deeds in Reidsville

Ms. Reynolds,

The Register of Deeds system is based off of specific name searches. You have to know the name of the person, company, or corporation that you are searching for. We can not just enter a zip code and get the information you are requesting. I have called the Rockingham County Tax Department (I added Mr. Mark McClintock to this email) and I was told they may be able to help you.

Best of luck,

**Benjamin J. Curtis**  
Rockingham County Register of Deeds  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201

On Tue, Nov 13, 2018 at 11:28 AM Savannah Reynolds <[savannah.reynolds@ncfbins.com](mailto:savannah.reynolds@ncfbins.com)> wrote:

Hi Benjamin,

I am Savannah Reynolds from Farm Bureau Insurance in Reidsville NC. I work for the Agency Manager, Lance Jenkins, and he has asked me to compile a list of all homeowners in Reidsville. Is there a way I can access this information online?

Thank you for your time,

**Savannah Reynolds**

Associate Agent for Lance Jenkins

**North Carolina Farm Bureau Mutual Insurance Co.**

Rockingham County

1917 Freeway Dr

Reidsville, NC 27320

Office: (336) 349-8486

Fax: (336) 349-6767

[savannah.reynolds@ncfbins.com](mailto:savannah.reynolds@ncfbins.com)

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Tuesday, November 13, 2018 11:26 AM  
**To:** Mable Scott  
**Subject:** Re: Radio/TV Taping on Nov. 14th for Register of Deeds Office

I can't do Wednesday, Susan is gone to a conference and I am the only other Passport Agent so I have to be here in the office to cover Passports. Sorry I was not able to help this time but keep me on the list please.

Thanks

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201

On Tue, Nov 13, 2018 at 11:07 AM Mable Scott <[msscott@co.rockingham.nc.us](mailto:msscott@co.rockingham.nc.us)> wrote:

**Please let me know early today if you will be able to do the Community Accents radio/TV taping on Wednesday morning, 11am, Sheriff's Administration.**

**If not, also let me know so we can book another department head.**

**Thanks,**

**Mable**

Mable Springfield Scott, Ph.D.  
Public Information Officer  
Rockingham County Government  
Office 336.342.8342  
Cell 336.589.0967  
[msscott@co.rockingham.nc.us](mailto:msscott@co.rockingham.nc.us)  
[www.MyRockinghamCountyNC.com](http://www.MyRockinghamCountyNC.com)



---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Tuesday, November 13, 2018 11:26 AM  
**To:** Mable Scott  
**Subject:** Re: Radio/TV Taping on Nov. 14th for Register of Deeds Office

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Thanks

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201

On Tue, Nov 13, 2018 at 11:07 AM Mable Scott <[msscott@co.rockingham.nc.us](mailto:msscott@co.rockingham.nc.us)> wrote:

**Please let me know early today if you will be able to do the Community Accents radio/TV taping on Wednesday morning, 11am, Sheriff's Administration.**

**If not, also let me know so we can book another department head.**

**Thanks,**

**Mable**

Mable Springfield Scott, Ph.D.  
Public Information Officer  
Rockingham County Government  
Office 336.342.8342  
Cell 336.589.0967  
[msscott@co.rockingham.nc.us](mailto:msscott@co.rockingham.nc.us)  
[www.MyRockinghamCountyNC.com](http://www.MyRockinghamCountyNC.com)



On Tue, Oct 30, 2018 at 11:59 AM Mable Scott <[msscott@co.rockingham.nc.us](mailto:msscott@co.rockingham.nc.us)> wrote:

Hello Again Ben,

I had booked a person for the next "Community Accents" but they now have to be in Raleigh on the day we tape. Are you available to do the Nov. 14th radio/TV taping for the "Community Accents Show" to talk about your good news in the Register of Deeds Office? Please email me back if you can do the taping at 11 a.m., Wednesday, Nov. 14th, in the TV Studio, at the Sheriff's Administrative Offices.

Thanks,

Mable

Mable Springfield Scott, Ph.D.  
Public Information Officer  
Rockingham County Government  
Office 336.342.8342  
Cell 336.589.0967  
[msscott@co.rockingham.nc.us](mailto:msscott@co.rockingham.nc.us)  
[www.MyRockinghamCountyNC.com](http://www.MyRockinghamCountyNC.com)



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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Monday, November 12, 2018 5:19 PM  
**To:** Stacie Julian  
**Subject:** Fwd: Notary Oath Sheet Upload Reminder for Rockingham  
**Attachments:** Notary with an Oath Date and no copy of Oath.pdf

Begin forwarded message:

**From:** [notifications@sosnc.gov](mailto:notifications@sosnc.gov)  
**Date:** November 12, 2018 at 8:45:20 AM EST  
**To:** [bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)  
**Subject:** **Notary Oath Sheet Upload Reminder for Rockingham**

Dear Register of Deeds Office,

Attached is a PDF document which includes Notary Oaths that have not been uploaded into our system. Please upload these signed oath sheets at your earliest convenience by signing in on the Register of Deeds Services page at [www.sosnc.gov](http://www.sosnc.gov) and select the "Upload Oath Sheets" button.

If you need assistance, please contact:  
Tina DuPree - [tdupree@sosnc.gov](mailto:tdupree@sosnc.gov) - 919-814-5499 or  
Dorothy Sharperson - [dsharperson@sosnc.gov](mailto:dsharperson@sosnc.gov) - 919-814-5471

NC Secretary of State  
919-814-5400

---

**From:** Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)>  
**Sent:** Thursday, November 8, 2018 2:28 PM  
**To:** Josh Artrip; Susan Chilton  
**Subject:** Re: Hours Proof for AS400 and for OS

I got it figured out, thanks

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201

On Thu, Nov 8, 2018 at 2:12 PM Josh Artrip <[jartrip@co.rockingham.nc.us](mailto:jartrip@co.rockingham.nc.us)> wrote:  
Not sure Susan or Debbie want to keep getting these while they are out.

Have you changed your windows password recently? Ignore my link and use your desktop shortcut (or you can copy that link into IE), the Citrix password should be the same as your windows, if that has changed you might need to update your saved password.

JA

On Thu, Nov 8, 2018 at 1:42 PM Josh Artrip <[jartrip@co.rockingham.nc.us](mailto:jartrip@co.rockingham.nc.us)> wrote:  
Alright, let me look into it

JA

----- Forwarded message -----

**From:** Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)>  
**Date:** Thu, Nov 8, 2018 at 1:29 PM  
**Subject:** Re: Hours Proof for AS400 and for OS  
**To:** <[jartrip@co.rockingham.nc.us](mailto:jartrip@co.rockingham.nc.us)>  
**Cc:** Susan Chilton <[schilton@co.rockingham.nc.us](mailto:schilton@co.rockingham.nc.us)>, Debbie Swartzlander <[debbies@co.rockingham.nc.us](mailto:debbies@co.rockingham.nc.us)>

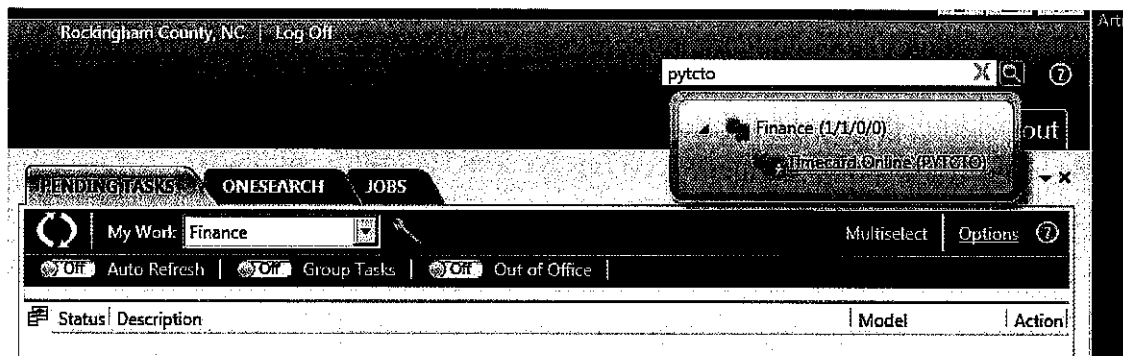
I can't get into Citrix. When I click your link it tries to open in Google and is blocked. When I click the shortcut to Citrix on my desk top tells me the log in and password is not working. I have my user name and password saved so I am putting it in correctly. But right now I can't make this work.

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**

170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201

On Thu, Nov 8, 2018 at 10:24 AM Josh Artrip <jartrip@co.rockingham.nc.us> wrote:  
You should be able to see the ONESolution app by logging into Citrix (Open in IE) and looking at the app's tab. Check that and make sure its there, if not we can open a ticket to get you access.

If its working, you should be able to get to your time cards by either searching for, or entering PYTCTO in the bar up in the top right. Entering time is pretty straight forward, but again if I can help let me know.



JA

On Thu, Nov 8, 2018 at 10:15 AM Benjamin Curtis <bcurtis@co.rockingham.nc.us> wrote:  
I do not believe I have ever logged into it. Can someone email me a link or what ever I need so I can set myself up today.

Thanks,

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201

On Thu, Nov 8, 2018 at 10:11 AM Josh Artrip <jartrip@co.rockingham.nc.us> wrote:  
Susan,

I double checked his security in ONESolution, he has time keeper permissions, so he should be all set.

Ben - If you run into any issues or have questions about time entry let me know.

JA



On Thu, Nov 8, 2018 at 10:08 AM Susan Chilton <[schilton@co.rockingham.nc.us](mailto:schilton@co.rockingham.nc.us)> wrote:

Hi Debbie and Josh,

Our timekeeper approver (Stacie Julian) is out this week under the weather, I just wanted to make sure we had a backup. I think Ben Curtis is the backup for our office, just want to make sure before tomorrow that he is set up and ready to approve if needed.

Thank you

***Susan B. Chilton***

***Assistant Register of Deeds***

Rockingham County Courthouse

Office of the Register of Deeds

170 N.C. Hwy 65 Reidsville, N.C. 27320

Office: 336.342.8820 ext. 2238 | Fax: 336.342.6209

[schilton@co.rockingham.nc.us](mailto:schilton@co.rockingham.nc.us) | [www.registerofdeeds.info](http://www.registerofdeeds.info)

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On Tue, Nov 6, 2018 at 3:56 PM Debbie Swartzlander <[debbies@co.rockingham.nc.us](mailto:debbies@co.rockingham.nc.us)> wrote:

Good Afternoon All,

Just a reminder for the upcoming pay date of 11/16/18. Please remember that all time for BOTH systems will need to be completed and approved (hours proof turned in and signed as well) by the 5pm deadline.

Please turn in your signed/approved hours proof for OS and AS400 to Justin Thacker in Finance.

If there are any questions or concerns regarding payroll I can be reached by email and will respond as soon as possible. If there are software or security issues in One Solution, please contact Josh Artrip at Ext 2110.

Thank you all for your cooperation and assistance in implementing the new system. I appreciate all you do and the work you continue to do to make this a successful transition.

deb

**\*\*JOSH WILL LET YOU KNOW WHEN THE PAY PERIOD IS OPEN FOR DATA ENTRY.**

--

*Deb Swartzlander, CPP*

Payroll Specialist

Rockingham County Finance

PO Box 41

Wentworth, NC 27375  
(336)342-8120  
(336)342-8105 fax  
debbies@co.rockingham.nc.us

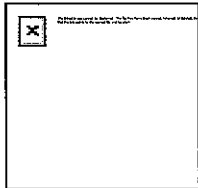
*'I've learned that people will forget what you said, people will forget what you did, but people will never forget how you made them feel.'* - Maya Angelou

--

Josh Artrip

ITS Business Analyst  
Rockingham County Information Technology Services  
371 NC 65 Suite 108  
Wentworth, NC 27375

Office: 336-394-0073  
Website: www.co.rockingham.nc.us

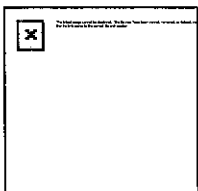


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Josh Artrip

ITS Business Analyst  
Rockingham County Information Technology Services  
371 NC 65 Suite 108  
Wentworth, NC 27375

Office: 336-394-0073  
Website: www.co.rockingham.nc.us



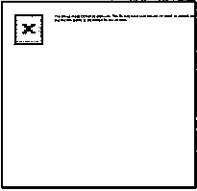
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Josh Artrip

ITS Business Analyst  
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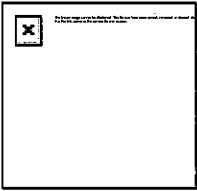


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Josh Artrip

ITS Business Analyst  
Rockingham County Information Technology Services  
371 NC 65 Suite 108  
Wentworth, NC 27375

Office: 336-394-0073  
Website: [www.co.rockingham.nc.us](http://www.co.rockingham.nc.us)



---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Thursday, November 8, 2018 2:03 PM  
**To:** Susan Chilton  
**Subject:** Report

Can you email me a copy of the October report. No hurry

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Thursday, November 8, 2018 1:30 PM  
**To:** Brian Spearman  
**Cc:** Stacie Julian; Susan Chilton  
**Subject:** Re: Rockingham County Books

Sounds good, please proceed

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201

On Thu, Nov 8, 2018 at 11:14 AM Brian Spearman <[Brian.Spearman@kofile.us](mailto:Brian.Spearman@kofile.us)> wrote:

Hello Ben,

That sound great. I will not need to pick the volumes up. I am told that the binders can be made from the previous paperwork that we have and I already completed the "lettering examples" the last time I was there. I will use your authorization below to place the order for the binders. Once the binders have been completed, I will deliver them to your office and exchange the pages from the existing binders to the new binders. Talk to you soon.

Brian

**From:** Benjamin Curtis [mailto:[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)]  
**Sent:** Thursday, November 8, 2018 10:15 AM  
**To:** Brian Spearman  
**Cc:** Stacie Julian; Susan Chilton  
**Subject:** Rockingham County Books

Brian,

I have the resolution from the county commissioners and the purchase order from finance both approved. So we can work on setting a date for pick up.

**Benjamin J. Curtis**

**Rockingham County Register of Deeds**

**170 NC 65, Suite 150**

**Reidsville, NC 27320**

**336-342-8820 Ext. 2201**

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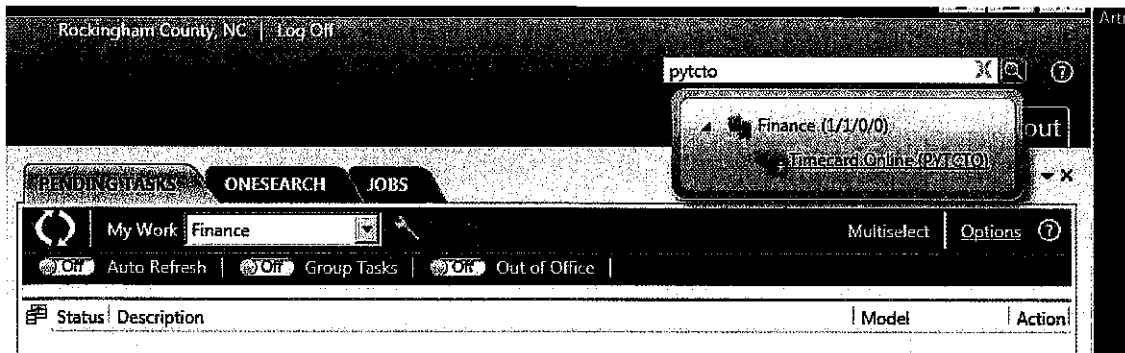
**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Thursday, November 8, 2018 1:29 PM  
**To:** jartrip@co.rockingham.nc.us  
**Cc:** Susan Chilton; Debbie Swartzlander  
**Subject:** Re: Hours Proof for AS400 and for OS

I can't get into Citrix. When I click your link it tries to open in Google and is blocked. When I click the shortcut to Citrix on my desk top tells me the log in and password is not working. I have my user name and password saved so I am putting it in correctly. But right now I can't make this work.

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201

On Thu, Nov 8, 2018 at 10:24 AM Josh Artrip <jartrip@co.rockingham.nc.us> wrote:  
You should be able to see the ONESolution app by logging into Citrix (Open in IE) and looking at the app's tab. Check that and make sure its there, if not we can open a ticket to get you access.

If its working, you should be able to get to your time cards by either searching for, or entering PYTCTO in the bar up in the top right. Entering time is pretty straight forward, but again if I can help let me know.



JA  
On Thu, Nov 8, 2018 at 10:15 AM Benjamin Curtis <bcurtis@co.rockingham.nc.us> wrote:  
I do not believe I have ever logged into it. Can someone email me a link or what ever I need so I can set myself up today.

Thanks,

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201

On Thu, Nov 8, 2018 at 10:11 AM Josh Artrip <[jartrip@co.rockingham.nc.us](mailto:jartrip@co.rockingham.nc.us)> wrote:  
Susan,

I double checked his security in ONESolution, he has time keeper permissions, so he should be all set.

Ben - If you run into any issues or have questions about time entry let me know.

JA

On Thu, Nov 8, 2018 at 10:08 AM Susan Chilton <[schilton@co.rockingham.nc.us](mailto:schilton@co.rockingham.nc.us)> wrote:  
Hi Debbie and Josh,

Our timekeeper approver (Stacie Julian) is out this week under the weather, I just wanted to make sure we had a backup. I think Ben Curtis is the backup for our office, just want to make sure before tomorrow that he is set up and ready to approve if needed.

Thank you

***Susan B. Chilton***  
***Assistant Register of Deeds***  
Rockingham County Courthouse  
Office of the Register of Deeds  
170 N.C. Hwy 65 Reidsville, N.C. 27320  
Office: 336.342.8820 ext. 2238 | Fax: 336.342.6209  
[schilton@co.rockingham.nc.us](mailto:schilton@co.rockingham.nc.us) | [www.registerofdeeds.info](http://www.registerofdeeds.info)

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On Tue, Nov 6, 2018 at 3:56 PM Debbie Swartzlander <[debbies@co.rockingham.nc.us](mailto:debbies@co.rockingham.nc.us)> wrote:  
Good Afternoon All,

Just a reminder for the upcoming pay date of 11/16/18. Please remember that all time for BOTH systems will need to be completed and approved (hours proof turned in and signed as well) by the 5pm deadline.

Please turn in your signed/approved hours proof for OS and AS400 to Justin Thacker in Finance.



If there are any questions or concerns regarding payroll I can be reached by email and will respond as soon as possible. If there are software or security issues in One Solution, please contact Josh Artrip at Ext 2110.

Thank you all for your cooperation and assistance in implementing the new system. I appreciate all you do and the work you continue to do to make this a successful transition.

deb

**\*\*JOSH WILL LET YOU KNOW WHEN THE PAY PERIOD IS OPEN FOR DATA ENTRY.**

--

*Deb Swartzlander, CPP*  
Payroll Specialist  
Rockingham County Finance  
PO Box 41  
Wentworth, NC 27375  
(336)342-8120  
(336)342-8105 fax  
[debbies@co.rockingham.nc.us](mailto:debbies@co.rockingham.nc.us)

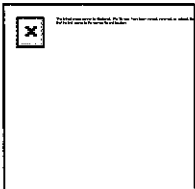
*'I've learned that people will forget what you said, people will forget what you did, but people will never forget how you made them feel.' - Maya Angelou*

--

Josh Artrip

ITS Business Analyst  
Rockingham County Information Technology Services  
[371 NC 65 Suite 108](#)  
[Wentworth, NC 27375](#)

Office: 336-394-0073  
Website: [www.co.rockingham.nc.us](http://www.co.rockingham.nc.us)



--

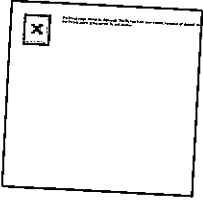
Josh Artrip

ITS Business Analyst  
Rockingham County Information Technology Services  
[371 NC 65 Suite 108](#)

Wentworth, NC 27375

Office: 336-394-0073

Website: [www.co.rockingham.nc.us](http://www.co.rockingham.nc.us)



---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Thursday, November 8, 2018 1:20 PM  
**To:** Justin Thacker  
**Cc:** Susan Chilton  
**Subject:** Re: Get Certificate Now

Stacie out out of the office today. Susan and I talked about this just a few minutes ago. We will get into this when Stacie gets back.

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201

On Thu, Nov 8, 2018 at 12:30 PM Justin Thacker <[jthacker@co.rockingham.nc.us](mailto:jthacker@co.rockingham.nc.us)> wrote:  
Good Afternoon Ben & Susan,

Can you take a look at Get Certificate Now Reconciliation? I have wrote out to the side on the days in which we received different at the bank than what you have recorded? Please advise. I will send the journal entry for the bank as well in separate email.

We received at the bank \$865 for October but you have only recorded \$833.25.

Thank you,

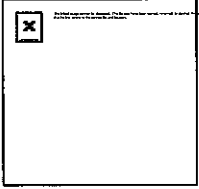
----- Forwarded message -----

**From:** **Finance Copier** <[copier@co.rockingham.nc.us](mailto:copier@co.rockingham.nc.us)>  
**Date:** Thu, Nov 8, 2018 at 12:27 PM  
**Subject:** Send data from MFP11414366 11/08/2018 15:32  
**To:** Justin Thacker <[jthacker@co.rockingham.nc.us](mailto:jthacker@co.rockingham.nc.us)>

Scanned from MFP11414366  
Date:11/08/2018 15:32  
Pages:1  
Resolution:200x200 DPI  
-----

--  
**Justin M. Thacker, CLGFO, MSA**

Accounting Specialist  
Rockingham County Finance  
PO Box 41  
Wentworth, NC 27375  
336-342-8122  
JTHACKER@CO.ROCKINGHAM.NC.US



---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Thursday, November 8, 2018 10:16 AM  
**To:** jartrip@co.rockingham.nc.us  
**Cc:** Susan Chilton; Debbie Swartzlander  
**Subject:** Re: Hours Proof for AS400 and for OS

I do not believe I have ever logged into it. Can someone email me a link or what ever I need so I can set myself up today.

Thanks,

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201

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Ben - If you run into any issues or have questions about time entry let me know.

JA

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Thank you

***Susan B. Chilton***  
***Assistant Register of Deeds***  
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Office of the Register of Deeds  
170 N.C. Hwy 65 Reidsville, N.C. 27320  
Office: 336.342.8820 ext. 2238 | Fax: 336.342.6209  
[schilton@co.rockingham.nc.us](mailto:schilton@co.rockingham.nc.us) | [www.registerofdeeds.info](http://www.registerofdeeds.info)

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On Tue, Nov 6, 2018 at 3:56 PM Debbie Swartzlander <[debbies@co.rockingham.nc.us](mailto:debbies@co.rockingham.nc.us)> wrote:

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Thank you all for your cooperation and assistance in implementing the new system. I appreciate all you do and the work you continue to do to make this a successful transition.

deb

**\*\*JOSH WILL LET YOU KNOW WHEN THE PAY PERIOD IS OPEN FOR DATA ENTRY.**

--

*Deb Swartzlander, CPP*  
Payroll Specialist  
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PO Box 41  
Wentworth, NC 27375  
(336)342-8120  
(336)342-8105 fax  
[debbies@co.rockingham.nc.us](mailto:debbies@co.rockingham.nc.us)

*'I've learned that people will forget what you said, people will forget what you did, but people will never forget how you made them feel.' - Maya Angelou*

--

Josh Artrip

ITS Business Analyst  
Rockingham County Information Technology Services  
371 NC 65 Suite 108  
Wentworth, NC 27375

Office: 336-394-0073

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Thursday, November 8, 2018 10:15 AM  
**To:** Brian Spearman  
**Cc:** Stacie Julian; Susan Chilton  
**Subject:** Rockingham County Books

Brian,

I have the resolution from the county commissioners and the purchase order from finance both approved. So we can work on setting a date for pick up.

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Wednesday, November 7, 2018 11:52 AM  
**To:** Catinia Winchester; Cheryl Chrismon; Delaney Hutchens; Mitzi Evans; Stacie Julian; Susan Chilton  
**Subject:** Fwd: [dph.vr.registersofdeeds] NCID Service has been restored

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201

----- Forwarded message -----

**From:** **Gurganus, Grey** <[grey.gurganus@dhhs.nc.gov](mailto:grey.gurganus@dhhs.nc.gov)>  
**Date:** Wed, Nov 7, 2018 at 11:36 AM  
**Subject:** [dph.vr.registersofdeeds] NCID Service has been restored  
**To:** DHHS.dph.vr.lhd.healthdirectors <[dph.vr.lhd.healthdirectors@lists.ncmail.net](mailto:dph.vr.lhd.healthdirectors@lists.ncmail.net)>, DHHS.dph.vr.hospitals.birthregistrars <[dph.vr.hospitals.birthregistrars@lists.ncmail.net](mailto:dph.vr.hospitals.birthregistrars@lists.ncmail.net)>, DHHS.dph.vr.hospitals.birthregistrationmanagers <[dph.vr.hospitals.birthregistrationmanagers@lists.ncmail.net](mailto:dph.vr.hospitals.birthregistrationmanagers@lists.ncmail.net)>, DHHS.dph.vr.lhd.assistantdeputyregistrars <[dph.vr.lhd.assistantdeputyregistrars@lists.ncmail.net](mailto:dph.vr.lhd.assistantdeputyregistrars@lists.ncmail.net)>, DHHS.dph.vr.registersofdeeds <[dph.vr.registersofdeeds@lists.ncmail.net](mailto:dph.vr.registersofdeeds@lists.ncmail.net)>, DHHS.dph.vr.lhd.deputyregistrars <[dph.vr.lhd.deputyregistrars@lists.ncmail.net](mailto:dph.vr.lhd.deputyregistrars@lists.ncmail.net)>, DHHS.VR <[VR@lists.ncmail.net](mailto:VR@lists.ncmail.net)>

Good Morning,

The N.C. Information Technology Division has reported that NCID service should be restored at this point, and you should be able to access EBRS.

Please let me know if you continue to have any issues.

Thanks,

Grey



**Grey Gurganus**

EBRS/Accounting

Division of Public Health, Vital Records

North Carolina Department of Health and Human Services

919-792-5823 office

919-733-1511 fax

[Grey.Gurganus@DHHS.NC.GOV](mailto:Grey.Gurganus@DHHS.NC.GOV)

225 North McDowell Street, Cooper Memorial Health Building

Raleigh, N.C. 27603-1382

1903 Mail Service Center

Raleigh, N.C. 27699-1900



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---

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---

**From:** Gurganus, Grey

**Sent:** Wednesday, November 07, 2018 10:02 AM

**To:** DHHS.dph.vr.lhd.healthdirectors <[dph.vr.lhd.healthdirectors@lists.ncmail.net](mailto:dph.vr.lhd.healthdirectors@lists.ncmail.net)>;

DHHS.dph.vr.hospitals.birthregistrars <[dph.vr.hospitals.birthregistrars@lists.ncmail.net](mailto:dph.vr.hospitals.birthregistrars@lists.ncmail.net)>;  
DHHS.dph.vr.hospitals.birthregistrationmanagers  
<[dph.vr.hospitals.birthregistrationmanagers@lists.ncmail.net](mailto:dph.vr.hospitals.birthregistrationmanagers@lists.ncmail.net)>; DHHS.dph.vr.lhd.assistantdeputyregistrars  
<[dph.vr.lhd.assistantdeputyregistrars@lists.ncmail.net](mailto:dph.vr.lhd.assistantdeputyregistrars@lists.ncmail.net)>; DHHS.dph.vr.registersofdeeds  
<[dph.vr.registersofdeeds@lists.ncmail.net](mailto:dph.vr.registersofdeeds@lists.ncmail.net)>; DHHS.VR <[VR@lists.ncmail.net](mailto:VR@lists.ncmail.net)>  
**Subject:** EBRS is Down : Update

Good morning,

It has been reported that this is an NCID issue affecting multiple state systems, including EBRS.

I still have no timeframe for restoration, but I will keep you informed as information becomes available.

Thanks,

Grey

**Grey Gurganus**

EBRS/Accounting

Division of Public Health, Vital Records

North Carolina Department of Health and Human Services

919-792-5823 office

919-733-1511 fax

[Grey.Gurganus@DHHS.NC.GOV](mailto:Grey.Gurganus@DHHS.NC.GOV)

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Raleigh, N.C. 27699-1900



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**From:** Gurganus, Grey  
**Sent:** Wednesday, November 07, 2018 8:57 AM  
**To:** DHHS.dph.vr.lhd.healthdirectors <[dph.vr.lhd.healthdirectors@lists.ncmail.net](mailto:dph.vr.lhd.healthdirectors@lists.ncmail.net)>;  
DHHS.dph.vr.hospitals.birthregistrars <[dph.vr.hospitals.birthregistrars@lists.ncmail.net](mailto:dph.vr.hospitals.birthregistrars@lists.ncmail.net)>;  
DHHS.dph.vr.hospitals.birthregistrationmanagers  
<[dph.vr.hospitals.birthregistrationmanagers@lists.ncmail.net](mailto:dph.vr.hospitals.birthregistrationmanagers@lists.ncmail.net)>; DHHS.dph.vr.lhd.assistantdeputyregistrars  
<[dph.vr.lhd.assistantdeputyregistrars@lists.ncmail.net](mailto:dph.vr.lhd.assistantdeputyregistrars@lists.ncmail.net)>; DHHS.dph.vr.registersofdeeds  
<[dph.vr.registersofdeeds@lists.ncmail.net](mailto:dph.vr.registersofdeeds@lists.ncmail.net)>; DHHS.VR <[VR@lists.ncmail.net](mailto:VR@lists.ncmail.net)>  
**Subject:** EBRS is Down

Good Morning,

It has been reported that EBRS is down statewide. Unfortunately, I do not currently have a timetable for restoration.

I will send a message as soon as I have any updates. Please pardon the interruption, and thank you for your patience.

Grey

**Grey Gurganus**

EBRS/Accounting

Division of Public Health, Vital Records

North Carolina Department of Health and Human Services

919-792-5823 office

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[Grey.Gurganus@DHHS.NC.GOV](mailto:Grey.Gurganus@DHHS.NC.GOV)

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dph.vr.registersofdeeds mailing list  
[dph.vr.registersofdeeds@lists.ncmail.net](mailto:dph.vr.registersofdeeds@lists.ncmail.net)

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Wednesday, November 7, 2018 10:04 AM  
**To:** Catinia Winchester; Cheryl Chrismon; Delaney Hutchens; Mitzi Evans; Stacie Julian; Susan Chilton  
**Subject:** Fwd: [dph.vr.registersofdeeds] EBRS is Down

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201

----- Forwarded message -----

**From:** **Gurganus, Grey** <[grey.gurganus@dhhs.nc.gov](mailto:grey.gurganus@dhhs.nc.gov)>  
**Date:** Wed, Nov 7, 2018 at 9:00 AM  
**Subject:** [dph.vr.registersofdeeds] EBRS is Down  
**To:** DHHS.dph.vr.lhd.healthdirectors <[dph.vr.lhd.healthdirectors@lists.ncmail.net](mailto:dph.vr.lhd.healthdirectors@lists.ncmail.net)>, DHHS.dph.vr.hospitals.birthregistrars <[dph.vr.hospitals.birthregistrars@lists.ncmail.net](mailto:dph.vr.hospitals.birthregistrars@lists.ncmail.net)>, DHHS.dph.vr.hospitals.birthregistrationmanagers <[dph.vr.hospitals.birthregistrationmanagers@lists.ncmail.net](mailto:dph.vr.hospitals.birthregistrationmanagers@lists.ncmail.net)>, DHHS.dph.vr.lhd.assistantdeputyregistrars <[dph.vr.lhd.assistantdeputyregistrars@lists.ncmail.net](mailto:dph.vr.lhd.assistantdeputyregistrars@lists.ncmail.net)>, DHHS.dph.vr.registersofdeeds <[dph.vr.registersofdeeds@lists.ncmail.net](mailto:dph.vr.registersofdeeds@lists.ncmail.net)>, DHHS.VR <[VR@lists.ncmail.net](mailto:VR@lists.ncmail.net)>

Good Morning,

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I will send a message as soon as I have any updates. Please pardon the interruption, and thank you for your patience.

Grey

**Grey Gurganus**

EBRS/Accounting

Division of Public Health, Vital Records

North Carolina Department of Health and Human Services

919-792-5823 office

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[Grey.Gurganus@DHHS.NC.GOV](mailto:Grey.Gurganus@DHHS.NC.GOV)

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Raleigh, N.C. 27699-1900



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dph.vr.registersofdeeds mailing list  
[dph.vr.registersofdeeds@lists.ncmail.net](mailto:dph.vr.registersofdeeds@lists.ncmail.net)



---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Wednesday, November 7, 2018 9:32 AM  
**To:** Susan Chilton; Stacie Julian  
**Subject:** Books

I received the signed resolution for the 28 books today. Susan if you will let me know when the Purchase Order has been approved for Kofile I will contact Brian and set up a day to pick them up.

Thanks,

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Wednesday, November 7, 2018 9:18 AM  
**To:** Keli Watkins  
**Subject:** Re: Resolution

Thank you!

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201

On Tue, Nov 6, 2018 at 11:48 AM Keli Watkins <[kwatkins@co.rockingham.nc.us](mailto:kwatkins@co.rockingham.nc.us)> wrote:  
Attached is a scan of the approved Resolution you submitted for last night's meeting.

**Keli G. Watkins**  
**Clerk to the Board**  
**Rockingham County Board of Commissioners**  
**P.O. Box 101**  
Wentworth, NC 27375  
(336) 342-8102 Phone  
(336) 342-8105 Fax  
[kwatkins@co.rockingham.nc.us](mailto:kwatkins@co.rockingham.nc.us)

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---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Wednesday, November 7, 2018 9:16 AM  
**To:** ldillard@henry.k12.va.us  
**Subject:** Passports

We are located inside of the Rockingham County Courthouse. When you come leave your cell phone in the car. Security will not let you bring it inside of the courthouse. The address to the courthouse is 170 NC 65, Reidsville but it's actually located in Wentworth. We are near Rockingham County High School and Rockingham County Community College.

When you come bring your valid drivers license, your check book (the fee to the US Dept. of State has to be a check or money order), and the certified copy of your birth certificate (which you can get here for \$10.00).

All of this is for an adult, if you have a juvenile related passport question email me back. Adults are ages 16 and up.

Fill out the attached DS-11 form (Brown Section). It will be good for 10 years.

Adult Passport is \$110.00 on a check or Money Order to the US Dept. of State. Then \$45.00 on check or cash to the Rockingham County Register of Deeds. That covers everything. If you have your photo already it's \$35.00.

The Check, Money Order, or Cashier's Check needs to be made out to: **U. S. Dept. Of State**

You need to bring a certified copy of her birth certificate (stamped copy). If you don't have one and you were born in Rockingham County you can get one here for \$10.00. If you were born in North Carolina but outside Rockingham County he can get it here for \$24.00. If you were born outside of North Carolina I can't help, you have to get that from that state. You also need to bring your driver's license.

The second part is the Rockingham County Register of Deeds fees. That's \$45.00 if we take a photo and \$35.00 if we don't (our \$10.00 is cheaper than Walmart or CVS). You can pay that with a check or cash.

Adult Book total: \$155.00 with photo and \$145.00 without us taking the photo.

If your in a hurry....

**Expedite & Over Night Mail Fees:**

If you want the passport book to be **OVER NIGHT MAILED** back to you add \$15.89 to whatever you are buying. That will save you about two days.

\$110.00 + \$15.89 = \$125.89 on the US Dept. of State check

If you wanted it **EXPEDITED** that's another \$60.00 to whatever you doing.

\$110.00 + \$60.00 = \$170.00 (Book)

EXPEDITED will save you about 4-6 days

So if your doing the \$110.00 + \$15.80 + \$60.00 to get it as fast as possible the US Dept. of State Check needs to be \$185.89.

**And the fastest thing you can do is to EXPEDITE and OVERNIGHT** which will save you about 1 week (meaning you "should" have it in two to three weeks)

\$110.00 + \$15.89 + \$60 = \$185.89 (Check or Money Order) for the book

If your not in a big hurry, just do the \$110.00 and \$45.00 and you will have it in about 4-5 weeks.

**We do this Monday through Friday, 9:00 AM to 1:00 PM and 3:00 PM to 4:00 PM. But on November 14th we will only be doing 9:00 to 1:00.**

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Monday, November 5, 2018 3:02 PM  
**To:** Kirk Wade  
**Subject:** Fwd: Passports  
**Attachments:** DS-11.pdf

Begin forwarded message:

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Date:** November 5, 2018 at 1:04:04 PM EST  
**To:** courtwingud@gmail.com  
**Subject:** Passports

All of this is for an adult, if you have a juvenile related passport question email me back. Adults are ages 16 and up.

Fill out the attached DS-11 form (Brown Section). It will be good for 10 years.

Adult Passport is \$110.00 on a check or Money Order to the US Dept. of State. Then \$45.00 on check or cash to the Rockingham County Register of Deeds. That covers everything.

The Check, Money Order, or Cashier's Check needs to be made out to: **U. S. Dept. Of State**

You need to bring a certified copy of her birth certificate (stamped copy). If you don't have one and you were born in Rockingham County you can get one here for \$10.00. If you were born in North Carolina but outside Rockingham County he can get it here for \$24.00. If you were born outside of North Carolina I can't help, you have to get that from that state. You also need to bring your driver's license.

The second part is the Rockingham County Register of Deeds fees. That's \$45.00 if we take a photo and \$35.00 if we don't (our \$10.00 is cheaper than Walmart or CVS). You can pay that with a check or cash.

Adult Book total: \$155.00

If your in a hurry....

**Expedite & Over Night Mail Fees:**

If you want the passport book to be **OVER NIGHT MAILED** back to you add \$15.89 to whatever you are buying. That will save you about two days.

\$110.00 + \$15.89 = \$125.89 on the US Dept. of State check

If you wanted it **EXPEDITED** that's another \$60.00 to whatever you doing.

\$110.00 + \$60.00 = \$170.00 (Book)

EXPEDITED will save you about 4-6 days

So if your doing the \$110.00 + \$15.89 + \$60.00 to get it as fast as possible the US Dept. of State Check needs to be \$185.89.

**And the fastest thing you can do is to EXPEDITE and OVERNIGHT** which will save you about 1 week (meaning you "should" have it in two to three weeks)

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**We do this Monday through Friday, 9:00 AM to 1:00 PM and 3:00 PM to 4:00 PM. But on November 14th we will only be doing 9:00 to 1:00.**

**Benjamin J. Curtis**

**Rockingham County Register of Deeds**

**170 NC 65, Suite 150**

**Reidsville, NC 27320**

**336-342-8820 Ext. 2201**

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Monday, November 5, 2018 1:04 PM  
**To:** courtwingud@gmail.com  
**Subject:** Passports

All of this is for an adult, if you have a juvenile related passport question email me back. Adults are ages 16 and up.

Fill out the attached DS-11 form (Brown Section). It will be good for 10 years.

Adult Passport is \$110.00 on a check or Money Order to the US Dept. of State. Then \$45.00 on check or cash to the Rockingham County Register of Deeds. That covers everything.

The Check, Money Order, or Cashier's Check needs to be made out to: **U. S. Dept. Of State**

You need to bring a certified copy of her birth certificate (stamped copy). If you don't have one and you were born in Rockingham County you can get one here for \$10.00. If you were born in North Carolina but outside Rockingham County he can get it here for \$24.00. If you were born outside of North Carolina I can't help, you have to get that from that state. You also need to bring your driver's license.

The second part is the Rockingham County Register of Deeds fees. That's \$45.00 if we take a photo and \$35.00 if we don't (our \$10.00 is cheaper than Walmart or CVS). You can pay that with a check or cash.

Adult Book total: \$155.00

If your in a hurry....

**Expedite & Over Night Mail Fees:**

If you want the passport book to be **OVER NIGHT MAILED** back to you add \$15.89 to whatever you are buying. That will save you about two days.

$\$110.00 + \$15.89 = \$125.89$  on the US Dept. of State check

If you wanted it **EXPEDITED** that's another \$60.00 to whatever you doing.

$\$110.00 + \$60.00 = \$170.00$  (Book)

EXPEDITED will save you about 4-6 days

So if your doing the  $\$110.00 + \$15.89 + \$60.00$  to get it as fast as possible the US Dept. of State Check needs to be \$185.89.

**And the fastest thing you can do is to EXPEDITE and OVERNIGHT** which will save you about 1 week (meaning you "should" have it in two to three weeks)

$\$110.00 + \$15.89 + \$60 = \$185.89$  (Check or Money Order) for the book

If your not in a big hurry, just do the \$110.00 and \$45.00 and you will have it in about 4-5 weeks.

We do this Monday through Friday, 9:00 AM to 1:00 PM and 3:00 PM to 4:00 PM. But on November 14th we will only be doing 9:00 to 1:00.

**Benjamin J. Curtis**

**Rockingham County Register of Deeds**

170 NC 65, Suite 150

Reidsville, NC 27320

336-342-8820 Ext. 2201

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Monday, November 5, 2018 10:16 AM  
**To:** Susan Chilton; Stacie Julian  
**Subject:** Clock for Search Room

I am tired of fighting with the digital clocks every time we need to re-set them. Those two radio controlled ones stay in peoples cars or laying on desks more then they stay on the wall. I just ordered a large LED Wall Mounted Clock for the search room. I will hang it when it comes in. The numbers are 6 inches tall so everyone in the office or the search room will be able to see the "official" time of the ROD office. With the 20 foot extension cord I also ordered I spent \$54.49. The outlet to plug it up was not directly below where it will be mounted so I need an extension cord cord as well.

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**



---

**From:** Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)>  
**Sent:** Monday, November 5, 2018 8:50 AM  
**To:** Stacie Julian  
**Subject:** Fwd: Notary Oath Sheet Upload Reminder for Rockingham

**Benjamin J. Curtis**  
Rockingham County Register of Deeds  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201

----- Forwarded message -----

**From:** <[notifications@sosnc.gov](mailto:notifications@sosnc.gov)>  
**Date:** Mon, Nov 5, 2018 at 8:31 AM  
**Subject:** Notary Oath Sheet Upload Reminder for Rockingham  
**To:** <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)>

Dear Register of Deeds Office,

Attached is a PDF document which includes Notary Oaths that have not been uploaded into our system. Please upload these signed oath sheets at your earliest convenience by signing in on the Register of Deeds Services page at [www.sosnc.gov](http://www.sosnc.gov) and select the "Upload Oath Sheets" button.

If you need assistance, please contact:  
Tina DuPree - [tdupree@sosnc.gov](mailto:tdupree@sosnc.gov) - 919-814-5499 or  
Dorothy Sharperson - [dsharperson@sosnc.gov](mailto:dsharperson@sosnc.gov) - 919-814-5471

NC Secretary of State  
919-814-5400

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Monday, November 5, 2018 8:50 AM  
**To:** bkeaton@triad.rr.com  
**Subject:** Passport

Please Print out the attached DS-82. Fill out the last two pages. Bring that, your old passport, a \$10.00 bill, and a checkbook. We will take your photo for the \$10.00 bill and put it together for you. You will be responsible for mailing it.

To Bring With You:

- #1. \$10.00 bill
- #2. Old Passport (must be expired less than 5 years to renew)
- #3. Check Book, Cashiers Check, or Money Order

The fee for renewing is the same as getting a new one. Adult \$110.00

You will make out a check, money order, or cashiers check to the US Dept. of State for \$110.00 if your not doing anything usual. If you are rushing it, overnight mailing it, getting a card, or doing anything different it will be more than the \$110.00. But if your doing it regular it's \$110.00.

If you have any further questions please let me know.

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Friday, November 2, 2018 2:51 PM  
**To:** Susan Chilton  
**Subject:** October

October last year was 31 for \$1,255.00. So even with 28 we made \$1,350 this year. October both years have been way down. JFYI November last year was 35 and \$1,259.00.

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Friday, November 2, 2018 1:44 PM  
**To:** jprillman@edennc.us  
**Subject:** Passport

Fill out the attached DS-11 form (Brown Section). She is over 16 years old so she is an adult when it comes to a passport. It will be good for 10 years.

Adult Passport is \$110.00 on a check or Money Order to the US Dept. of State. Then \$45.00 on check or cash to the Rockingham County Register of Deeds. That covers everything.

The Check, Money Order, or Cashier's Check needs to be made out to: U. S. Dept. Of State

You need to bring a certified copy of her birth certificate (stamped copy). If you don't have one and she was born in Rockingham County you can get one here for \$10.00. If she was born in North Carolina but outside Rockingham County he can get it here for \$24.00. If you were born outside of North Carolina I can't help, you have to get that from that state. You also need to bring your driver's license and hers if she has one.

The second part is the Rockingham County Register of Deeds fees. That's \$45.00 if we take a photo and \$35.00 if we don't (our \$10.00 is cheaper than Walmart or CVS). You can pay that with a check or cash.

Adult Book total: \$155.00

If your in a hurry....

**Expedite & Over Night Mail Fees:**

If you want the passport book to be **OVER NIGHT MAILED** back to you add \$15.89 to whatever you are buying. That will save you about two days.

\$110.00 + \$15.89 = \$125.89 on the US Dept. of State check

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EXPEDITED will save you about 4-6 days

So if your doing the \$110.00 + \$15.89 + \$60.00 to get it as fast as possible the US Dept. of State Check needs to be \$185.89.

**And the fastest thing you can do is to EXPEDITE and OVERNIGHT** which will save you about 1 week (meaning you "should" have it in two to three weeks)

\$110.00 + \$15.89 + \$60 = \$185.89 (Check or Money Order) for the book

If your not in a big hurry, just do the \$110.00 and \$45.00 and you will have it in about 4-5 weeks.

**Benjamin J. Curtis**

**Rockingham County Register of Deeds**

**170 NC 65, Suite 150**

**Reidsville, NC 27320**

**336-342-8820 Ext. 2201**

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Thursday, November 1, 2018 2:09 PM  
**To:** Catinia Winchester; Cheryl Chrismon; Delaney Hutchens; Mitzi Evans; Stacie Julian; Susan Chilton  
**Subject:** Office Photo

The Christmas Card I have picked out has two spots for photos. We will use the one taken today as the main photo. But we will need to take a second less formal one to complete the card. I was thinking in front of the large American Flag. So Blue Jeans and something decent tomorrow. We will get this done before Cheryl leaves at 10:00.

Thanks,

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Thursday, November 1, 2018 1:56 PM  
**To:** robin.williams@nhcnc.net  
**Cc:** Susan Chilton  
**Subject:** Re: [NCARD Group] [INTERNAL] Proxy

I will not be able to attend the conference, but one of my assistants will be there. Susan Chilton can vote as my proxy if needed.

Thanks,

**Benjamin J. Curtis**  
Rockingham County Register of Deeds  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201

On Thu, Nov 1, 2018 at 1:37 PM Robin Williams <[robin.williams@nhcnc.net](mailto:robin.williams@nhcnc.net)> wrote:  
Good afternoon fellow Registers,

This is a gentle reminder that if you can't attend the conference, please assign your proxy to someone who will vote on associations issues on your behalf. Donna who chairs the Elections committee will not be in attendance; therefore, those proxies will need to be turned in to me, Robin William, elections vice chair no later than 4:00 pm on Sunday of the conference. There will also be a box at the registration table to make the process a little easier.

Looking forward to seeing each of you,

Robin

*Robin Phillips Williams*  
Northampton County Register of Deeds  
Post Office Box 128 \* 104 Thomas Bragg Street  
Jackson, NC 27845-0808  
Phone: (252) 534-2511 Fax: (252) 534-1580  
Email: [robin.williams@nhcnc.net](mailto:robin.williams@nhcnc.net)

--

You received this message because you are subscribed to the Google Groups "North Carolina Association Registers of Deeds" group.

To unsubscribe from this group and stop receiving emails from it, send an email to [ncregistersofdeeds+unsubscribe@googlegroups.com](mailto:ncregistersofdeeds+unsubscribe@googlegroups.com).

To post to this group, send email to [ncregistersofdeeds@googlegroups.com](mailto:ncregistersofdeeds@googlegroups.com).

To view this discussion on the web visit

<https://groups.google.com/d/msgid/ncregistersofdeeds/SN1PR20MB20625F632C20B25F60D25EC89DCE0%40SN1PR20MB2062.namprd20.prod.outlook.com>.

For more options, visit <https://groups.google.com/d/optout>.

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**From:** bcurtis@co.rockingham.nc.us  
**Sent:** Wednesday, October 31, 2018 2:42 PM  
**To:** sjulian@co.rockingham.nc.us  
**Subject:** Read: ROD Copier 1A

Your message

To: sjulian@co.rockingham.nc.us  
Subject: ROD Copier 1A  
Sent: 10/31/18, 2:31:20 PM AST

was read on 10/31/18, 2:41:58 PM AST



---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Wednesday, October 31, 2018 1:43 PM  
**To:** Craig Travis  
**Subject:** DD214

Please see attached

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**

On Tue, Oct 30, 2018 at 11:59 AM Mable Scott <[msscott@co.rockingham.nc.us](mailto:msscott@co.rockingham.nc.us)> wrote:

Hello Again Ben,

I had booked a person for the next "Community Accents" but they now have to be in Raleigh on the day we tape. Are you available to do the Nov. 14th radio/TV taping for the "Community Accents Show" to talk about your good news in the Register of Deeds Office? Please email me back if you can do the taping at 11 a.m., Wednesday, Nov. 14th, in the TV Studio, at the Sheriff's Administrative Offices.

Thanks,

Mable

Mable Springfield Scott, Ph.D.  
Public Information Officer  
Rockingham County Government  
Office 336.342.8342  
Cell 336.589.0967  
[msscott@co.rockingham.nc.us](mailto:msscott@co.rockingham.nc.us)  
[www.MyRockinghamCountyNC.com](http://www.MyRockinghamCountyNC.com)



---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Monday, October 29, 2018 1:17 PM  
**To:** Catinia Winchester; Cheryl Chrismon; Delaney Hutchens; Mitzi Evans; Stacie Julian; Susan Chilton  
**Subject:** Reminder

Who ever is chief at the end of the day please remember to see if anyone needs or can make change from the deposit before we send it.

Thank you,

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Monday, October 29, 2018 12:29 PM  
**To:** Help Desk  
**Subject:** My Computer

When the Toshiba guy was trying to get our Toshiba set up to print envelopes he changed a setting on my computer to the "Paper source: Tray" and I can't get it changed back. Can I get someone to remote into my computer and fix that?

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Monday, October 29, 2018 11:51 AM  
**To:** Mitzi Evans  
**Cc:** Stacie Julian; Susan Chilton; Catinia Winchester; Cheryl Chrismon; Delaney Hutchens  
**Subject:** Re: Veteran's printer


I was not aware of the issues. Can you send Stacie a description of what is happening so she can put in a work order with I. T. please.

**Benjamin J. Curtis**  
Rockingham County Register of Deeds  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201

On Mon, Oct 29, 2018 at 11:28 AM Mitzi Evans <[mevans@co.rockingham.nc.us](mailto:mevans@co.rockingham.nc.us)> wrote:  
If we are going to continue to offer Veterans' ID cards, would it be possible to submit a work order to IT to see if we can integrate the camera/laptop to Printer B? If that is still not possible can you look on Amazon to see about a better printer?

We have nothing but problems each time we have to print a card using the desktop printer there now, plus the waste of card stock and change out printer cartridges.

**Mitzi M. Evans, Deputy**  
Rockingham County Register of Deeds  
[www.registerofdeeds.info](http://www.registerofdeeds.info)  
PO Box 56      Wentworth NC 27375-0105  
336-342-8820    336-342-6109 (Fax)

 Please consider the environment before printing this email

\*Pursuant to North Carolina General Statutes Chapter 132, Public Records, this electronic mail message and any attachments hereto, as well as any electronic mail message(s) that may be sent in response to it may be considered public record and as such are subject to request and review by anyone at any time.

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Monday, October 29, 2018 11:37 AM  
**To:** Tammy Nichols; Jon Crutchley  
**Subject:** Help

When the Toshiba guy was trying to get our Toshiba set up to print envelopes he changed a setting on my computer to the "Paper source: Tray" and I can't get it changed back. Can I get someone to remote into my computer and fix that?

And for the record Toshiba's like ours and only print one envelop at a time... so we are not doing that.

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Friday, October 26, 2018 11:30 AM  
**To:** Catinia Winchester; Cheryl Chrismon; Delaney Hutchens; Mitzi Evans; Stacie Julian; Susan Chilton  
**Subject:** Fwd: [NCARD Group] FW: Outcome of three other embezzlers sentenced today

If any of you are wondering what happened to the employees of the Wake County ROD office that stole money.

**Benjamin J. Curtis**  
Rockingham County Register of Deeds  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201

----- Forwarded message -----

**From:** Charles Gilliam <[Charles.Gilliam@wakegov.com](mailto:Charles.Gilliam@wakegov.com)>  
**Date:** Fri, Oct 26, 2018 at 11:08 AM  
**Subject:** [NCARD Group] FW: Outcome of three other embezzlers sentenced today  
**To:** [ncregistersofdeeds@googlegroups.com](mailto:ncregistersofdeeds@googlegroups.com) <[ncregistersofdeeds@googlegroups.com](mailto:ncregistersofdeeds@googlegroups.com)>

FYI

The other three involved in the Laura Riddick ROD embezzlement matter.

---

**From:** Charles Gilliam  
**Sent:** Friday, October 26, 2018 11:07 AM  
**To:** ROD - All Staff <[ROD.AllStaff@wakegov.com](mailto:ROD.AllStaff@wakegov.com)>  
**Cc:** Charles Gilliam <[Charles.Gilliam@wakegov.com](mailto:Charles.Gilliam@wakegov.com)>  
**Subject:** Outcome of three other embezzlers sentenced today

The other 3 embezzlers entered guilty pleas today and were sentenced. This was a few minutes ago.

Here are the results in summary.

Murray Parker

12 months in prison, pay \$74K

Veronica Gearon

8 months in prison, pay 35K

Troy Ellis

45 days in jail, pay \$21K

The above are the important points, actual the sentences, as is typical, are a bit more complicated with elements of probation, court costs, etc.

It was said in court that Gearon and Ellis acted independently not knowing about the other and Riddick, but that Parker did work with Riddick.

As you are aware, in the case of Riddick I feel the plea bargain went too easy on her and I put out a statement and was on television saying so.

I am **not** publishing a statement on these three sentences.

There was one camera and one reporter in court. I was the only spectator.

Charles P. Gilliam

Wake County Register of Deeds

E-mail correspondence sent to and received from this address may be subject to disclosure under the North Carolina Public Records Act unless made confidential under applicable law.

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You received this message because you are subscribed to the Google Groups "North Carolina Association



Registers of Deeds" group.

To unsubscribe from this group and stop receiving emails from it, send an email to [nregistersofdeeds+unsubscribe@googlegroups.com](mailto:nregistersofdeeds+unsubscribe@googlegroups.com).

To post to this group, send email to [nregistersofdeeds@googlegroups.com](mailto:nregistersofdeeds@googlegroups.com).

To view this discussion on the web visit

<https://groups.google.com/d/msgid/nregistersofdeeds/BN7PR09MB26732835DED1635048EC484F4F00%40BN7PR09MB2673.namprd09.prod.outlook.com>.

For more options, visit <https://groups.google.com/d/optout>.

---

**From:**  
**Sent:**  
**To:**  
**Subject:**

Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
Thursday, October 25, 2018 10:45 AM  
Lance Metzler  
Call Please, No Hurry

When you have time please call, no hurry

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**

**From:**  
**Sent:**  
**To:**  
**Subject:**

Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)>  
Wednesday, October 24, 2018 1:39 PM  
Mable Scott  
Re: ROD Passports Closed Early on Nov. 5 & 14

Thanks

On Oct 24, 2018, at 11:49 AM, Mable Scott <[msscott@co.rockingham.nc.us](mailto:msscott@co.rockingham.nc.us)> wrote:

THANKS!  
Please continue to let me know when yall have good news!  
Sent to news people; on website & social media.  
Mable

Mable Springfield Scott, Ph.D.  
Public Information Officer  
Rockingham County Government  
Office 336.342.8342  
Cell 336.589.0967  
[msscott@myrockingham.com](mailto:msscott@myrockingham.com)  
[www.MyRockinghamCountyNC.com](http://www.MyRockinghamCountyNC.com)



On Tue, Oct 23, 2018 at 2:08 PM Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)> wrote:  
Mrs. Scott,

Can you put this on the county web site please.

Thanks,

Benjamin J. Curtis  
Rockingham County Register of Deeds

**170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201**

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Wednesday, October 24, 2018 1:28 PM  
**To:** Stacie Julian; Susan Chilton  
**Subject:** Fwd: Time Entry Important Dates

Begin forwarded message:

**From:** Derek Southern <dsouthern@co.rockingham.nc.us>  
**Date:** October 24, 2018 at 11:02:41 AM EDT  
**To:** dl\_rcmgmt@co.rockingham.nc.us  
**Cc:** Josh Artrip <jartrip@co.rockingham.nc.us>  
**Subject:** Time Entry Important Dates

As discussed in the department head meeting we will be delaying the go-live week by one pay cycle. Below are critical dates for this process.

Items for payroll cycle 22

October 24th - Deadline to submit payroll change notices to HR by 5 pm (payroll cycle 22)

October 25th - Time cards will open once all payroll change notices are submitted.

October 29th - All time entry entered and approved by 10 am (HTE and One Solution)

Items for payroll cycle 23

November 7th - Deadline to submit payroll change notices to HR by 5 pm (payroll cycle 23)

November 8th - Time cards will open once all payroll change notices are submitted.

November 9th - All time entry entered and approved by 5 pm (HTE and One Solution)

This deadline is critical! HRPY team members will be working on November 11th and 12th to review all payroll entries. November 12th is a holiday so meeting the 9th deadline is very important.

Please remember in order to make this successful it is critical that time entry in **HTE and One Solution is correct**. This will enable us to perform the required validation process and have a safety net to use the old system if required.

Please share with all of your time keepers.

Thank you for your help in this process.

--

Derek Southern  
Chief Information Officer  
Rockingham County Government  
Office 336.342.8359  
Cell 336.944.7445  
[dsouthern@co.rockingham.nc.us](mailto:dsouthern@co.rockingham.nc.us)

**From:**  
**Sent:**  
**To:**  
**Cc:**  
**Subject:**

Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)>  
Wednesday, October 24, 2018 1:28 PM  
Mable Scott  
Mitzi Evans; Stacie Julian; Susan Chilton  
Re: Passports

Thanks

On Oct 24, 2018, at 10:18 AM, Mable Scott <[msscott@co.rockingham.nc.us](mailto:msscott@co.rockingham.nc.us)> wrote:  
Thanks! Sent to media; added to website & social media.  
Looks great!  
Mable


Mable Springfield Scott, Ph.D.  
Public Information Officer  
Rockingham County Government  
Office 336.342.8342  
Cell 336.589.0967  
[msscott@myrockingham.com](mailto:msscott@myrockingham.com)  
[www.MyRockinghamCountyNC.com](http://www.MyRockinghamCountyNC.com)



On Tue, Oct 23, 2018 at 4:13 PM Mitzi Evans <[mevans@co.rockingham.nc.us](mailto:mevans@co.rockingham.nc.us)> wrote:  
Attached is a commercial for our passports. Please see if you can use it anywhere.

Thanks!

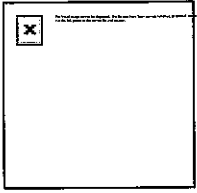
**Mitzi M. Evans, Deputy**  
Rockingham County Register of Deeds  
[www.registerofdeeds.info](http://www.registerofdeeds.info)  
PO Box 56      Wentworth NC 27375-0105  
336-342-8820      336-342-6109 (Fax)

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record and as such are subject to request and review by anyone at any time.

Website: [www.co.rockingham.nc.us](http://www.co.rockingham.nc.us)





---

**From:** Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)>  
**Sent:** Wednesday, October 24, 2018 9:06 AM  
**To:** Stacie Julian  
**Cc:** Susan Chilton  
**Subject:** Re: Day Off

Thanks

On Oct 24, 2018, at 9:05 AM, Stacie Julian <[sjulian@co.rockingham.nc.us](mailto:sjulian@co.rockingham.nc.us)> wrote:

Yes, I can do that.

---

***Stacie S. Julian***  
***Chief Assistant Register of Deeds***

OFFICE OF THE REGISTER OF DEEDS  
Rockingham County Courthouse  
170 NC 65, Suite 150 | Reidsville, NC 27320  
Office: 336.342.8820 ext. 2208 | Fax: 336.342.6209  
[sjulian@co.rockingham.nc.us](mailto:sjulian@co.rockingham.nc.us) | [www.registerofdeeds.info](http://www.registerofdeeds.info)



Rockingham  
County NC

YOU'RE IN A GOOD PLACE

On Wed, Oct 24, 2018 at 9:05 AM Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)> wrote:  
Connor's trip to the pumpkin patch was moved from this Friday to next Friday (Nov 2). Can one of you make that change on the office calendar for me please.

Thanks

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Tuesday, October 23, 2018 4:13 PM  
**To:** Mable Scott  
**Subject:** Re: Register of Deeds

Yes, and Thank you

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201

On Tue, Oct 23, 2018 at 4:02 PM Mable Scott <[msscott@co.rockingham.nc.us](mailto:msscott@co.rockingham.nc.us)> wrote:  
Ben: Other dept. chairs hire people, but only those on the **WHO TO CONTACT** list (top leaders) receive all the press releases, bells and whistles.  
You're right, when PIO Kevin did the Sheriff's new top hires, they sent the info to me and we pushed it over here too.  
Dept. heads bring new hires around to meet us; dept. heads send a note explaining position moves and new hires; but no formal info or photos from me the PIO.  
Examples: we did the press release and everything on the new county attorney, but not the new paralegal. Or, two men were just promoted in Engineering & Public Utilities and the PIO will not be involved.  
I suggest you send out a note to everyone explaining what's happening within the Register of Deeds Office since the PIO only promotes key officials included on the **WHO TO CONTACT** advertising.  
Hope you understand.  
Mable

Mable Springfield Scott, Ph.D.  
Public Information Officer  
Rockingham County Government  
Office 336.342.8342  
Cell 336.589.0967  
[msscott@myrockingham.com](mailto:msscott@myrockingham.com)  
[www.MyRockinghamCountyNC.com](http://www.MyRockinghamCountyNC.com)





On Tue, Oct 23, 2018 at 2:04 PM Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)> wrote:

I just noticed when Sheriff Page did his last round of promotions about two months ago some stuff went out. Maybe he did that on FB on his own. Understand and thank you.

Would it be possible to email it out county wide and not do a press release? Just an email to all county employees?

**Benjamin J. Curtis**

**Rockingham County Register of Deeds**

170 NC 65, Suite 150

Reidsville, NC 27320

336-342-8820 Ext. 2201

On Tue, Oct 23, 2018 at 12:56 PM Mable Scott <[mescott@co.rockingham.nc.us](mailto:mescott@co.rockingham.nc.us)> wrote:

Hi Ben:

Thanks so much for sending me this info and the photos.

Normally, we send press releases and really promote new dept. head changes rather than those within the dept.

If you want me to, we can add the info to the County website.

Just let me know,


Mable

Mable Springfield Scott, Ph.D.  
Public Information Officer  
Rockingham County Government  
Office 336.342.8342  
Cell 336.589.0967  
[mescott@myrockingham.com](mailto:mescott@myrockingham.com)  
[www.MyRockinghamCountyNC.com](http://www.MyRockinghamCountyNC.com)



On Thu, Oct 18, 2018 at 11:49 AM Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)> wrote:  
On October 18, 2018 The Rockingham County Register of Deeds welcomed it's newest full time Deputy, Delaney Gallaher-Hutchens (Holding the Bible is Delaney's step father Lt. Chuck Gallaher of the Eden Police Department). Today we also congratulated Ms. Susan Chilton on her promotion from Deputy Register to Assistant Register (Holding the Bible is her daughter Katie Everette), and Mrs. Stacie Julian's promotion from Assistant Register to Chief Assistant (in the photo is her Husband, Jason Julian).

 **\_IMG\_3270.JPG**

 **\_IMG\_3273.JPG**

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**

---

**From:** Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)>  
**Sent:** Tuesday, October 23, 2018 3:40 PM  
**To:** Susan Chilton  
**Cc:** Mitzi Evans; Stacie Julian  
**Subject:** Re: notice

Tomorrow lets put our Passport Video on FB again.

Thanks,

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201

On Tue, Oct 23, 2018 at 3:34 PM Susan Chilton <[schilton@co.rockingham.nc.us](mailto:schilton@co.rockingham.nc.us)> wrote:

Looks good to me.

Ben had mentioned you putting our commercial on the FB page and maybe sending it to Mabel to share... We've got to do something to revamp the passport business.

Thanks

*Susan B. Chilton*

*Assistant Register of Deeds*

Rockingham County Courthouse

Office of the Register of Deeds

170 N.C. Hwy 65 Reidsville, N.C. 27320

Office: 336.342.8820 ext. 2238 | Fax: 336.342.6209

[schilton@co.rockingham.nc.us](mailto:schilton@co.rockingham.nc.us) | [www.registerofdeeds.info](http://www.registerofdeeds.info)


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On Tue, Oct 23, 2018 at 3:05 PM Mitzi Evans <[mevans@co.rockingham.nc.us](mailto:mevans@co.rockingham.nc.us)> wrote:

I have added the Passport notice to the website as well as the FB page. Please check it on your computers to make sure the link works on the website.

**Mitzi M. Evans, Deputy**  
Rockingham County Register of Deeds  
[www.registerofdeeds.info](http://www.registerofdeeds.info)

PO Box 56      Wentworth NC 27375-0105  
336-342-8820    336-342-6109 (Fax)

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\*Pursuant to North Carolina General Statutes Chapter 132, Public Records, this electronic mail message and any attachments hereto, as well as any electronic mail message(s) that may be sent in response to it may be considered public record and as such are subject to request and review by anyone at any time.

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Tuesday, October 23, 2018 3:39 PM  
**To:** robin.gassman@clevelandcounty.com  
**Subject:** Reports

Please see the attached

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**

**From:**  
**Sent:**  
**To:**  
**Subject:**

Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
Tuesday, October 23, 2018 2:55 PM  
Stacie Julian  
Re: Performance Evaluations

I just approved both of them. Thanks

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201

On Tue, Oct 23, 2018 at 10:57 AM Stacie Julian <[sjulian@co.rockingham.nc.us](mailto:sjulian@co.rockingham.nc.us)> wrote:  
Ben,

I have completed my portion of Cheryl and Susan's performance evaluations.

Thanks!  
Stacie

---  
**Stacie S. Julian**  
**Chief Assistant Register of Deeds**

OFFICE OF THE REGISTER OF DEEDS  
Rockingham County Courthouse  
170 NC 65, Suite 150 | Reidsville, NC 27320  
Office: 336.342.8820 ext. 2208 | Fax: 336.342.6209  
[sjulian@co.rockingham.nc.us](mailto:sjulian@co.rockingham.nc.us) | [www.registerofdeeds.info](http://www.registerofdeeds.info)



Rockingham  
County NC  
U'RE IN A GOOD PLACE



---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Tuesday, October 23, 2018 2:07 PM  
**To:** Mitzi Evans  
**Subject:** ROD Passports Closed Early on Nov. 5 & 14

Mitzi can you put this as an announcement on our web site and FB page please.

Thanks,

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Tuesday, October 23, 2018 2:04 PM  
**To:** Mable Scott  
**Subject:** Re: Register of Deeds

I just noticed when Sheriff Page did his last round of promotions about two months ago some stuff went out. Maybe he did that on FB on his own. Understand and thank you.

Would it be possible to email it out county wide and not do a press release? Just an email to all county employees?

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201

On Tue, Oct 23, 2018 at 12:56 PM Mable Scott <[msscott@co.rockingham.nc.us](mailto:msscott@co.rockingham.nc.us)> wrote:

Hi Ben:

Thanks so much for sending me this info and the photos.

Normally, we send press releases and really promote new dept. head changes rather than those within the dept.

If you want me to, we can add the info to the County website.

Just let me know,

Mable


Mable Springfield Scott, Ph.D.  
Public Information Officer  
Rockingham County Government  
Office 336.342.8342  
Cell 336.589.0967  
[msscott@myrockingham.com](mailto:msscott@myrockingham.com)  
[www.MyRockinghamCountyNC.com](http://www.MyRockinghamCountyNC.com)




On Thu, Oct 18, 2018 at 11:49 AM Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)> wrote:

On October 18, 2018 The Rockingham County Register of Deeds welcomed it's newest full time Deputy, Delaney Gallaher-Hutchens (Holding the Bible is Delaney's step father Lt. Chuck Gallaher of the Eden Police Department). Today we also congratulated Ms. Susan Chilton on her promotion from Deputy Register to Assistant Register (Holding the Bible is her daughter Katie Everette), and Mrs. Stacie Julian's promotion from Assistant Register to Chief Assistant (in the photo is her Husband, Jason Julian).

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 [\\_IMG\\_3273.JPG](#)

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**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Tuesday, October 23, 2018 8:30 AM  
**To:** Stacie Julian; Susan Chilton  
**Subject:** Reminder

Reminder I have a 8:30 with the county nurse and a 9:30 Dept Head Meeting

Thanks

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Monday, October 22, 2018 10:57 AM  
**To:** Mitzi Evans  
**Subject:** Stand Down  
**Attachments:** IMG\_9926.jpg; ATT00002.txt

Please post a thank you to Norma Kelly for the invitation to the Rockingham County Register of Deeds to the annual Veterans Stand Down

---

**From:** Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)>  
**Sent:** Monday, July 9, 2018 2:26 PM  
**To:** Andrew Miller  
**Subject:** Re: Invitation: Digital Camera Install @ Tue Jul 10, 2018 9am - 9:45am (EDT) ([bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us))

I have this figured out. It's hitting a firewall. So we can do this over the phone if you wish

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201

On Mon, Jul 9, 2018 at 1:45 PM, Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)> wrote:  
call me back, I might have something

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201

On Mon, Jul 9, 2018 at 1:40 PM, Andrew Miller <[acmiller@co.rockingham.nc.us](mailto:acmiller@co.rockingham.nc.us)> wrote:

[more details »](#)

**Digital Camera Install**

When Tue Jul 10, 2018 9am – 9:45am Eastern Time

Joining info [meet.google.com/uzc-krkq-cpg](https://meet.google.com/uzc-krkq-cpg)

Or dial: +1 533-833-4171 PIN: 144056359#

Calendar [bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)

Who

- [acmiller@co.rockingham.nc.us](mailto:acmiller@co.rockingham.nc.us) - organizer
- [bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)

Going? **Yes** - **Maybe** - **No** [more options »](#)

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Monday, July 9, 2018 12:16 PM  
**To:** Vanessa Barham  
**Subject:** Re: JCPC Orientation

I have it on my schedule

Thanks

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201

On Thu, Jul 5, 2018 at 4:55 PM, Vanessa Barham <[vbarham@co.rockingham.nc.us](mailto:vbarham@co.rockingham.nc.us)> wrote:  
Great, thanks!

Regards,

*Vanessa Barham*  
*Rockingham County Youth Services*  
*Administrative Assistant*  
*[vbarham@co.rockingham.nc.us](mailto:vbarham@co.rockingham.nc.us)*  
*336-342-5756/ext. 2800*

On Thu, Jul 5, 2018 at 3:32 PM Lamyah Duncan <[re164772@rock.k12.nc.us](mailto:re164772@rock.k12.nc.us)> wrote:  
I will be there, thank you!

On Thu, Jul 5, 2018 at 3:10 PM Vanessa Barham <[vbarham@co.rockingham.nc.us](mailto:vbarham@co.rockingham.nc.us)> wrote:  
Good Afternoon,

The next JCPC Meeting will be Thursday, August 9th at 4:00. Rich Smith, our Area Department of Public Safety Consultant would like to do new member orientation at 3:30 prior to the meeting. This will be in the same room as the meeting, Room C-375 (3rd floor) of the Justice Center.

Please reply and let me know if your schedule allows for you to attend orientation.

Thanks for your cooperation and time.

Regards,

*Vanessa Barham*  
*Rockingham County Youth Services*  
*Administrative Assistant*  
*[vbarham@co.rockingham.nc.us](mailto:vbarham@co.rockingham.nc.us)*  
*336-342-5756/ext. 2800*

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---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Monday, July 9, 2018 11:15 AM  
**To:** Stacie Julian  
**Cc:** Amy Simspon  
**Subject:** Re: Calendar

I have no issues with it.

Ben

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201

On Fri, Jul 6, 2018 at 1:56 PM, Stacie Julian <[sjulian@co.rockingham.nc.us](mailto:sjulian@co.rockingham.nc.us)> wrote:  
lol! it is supposed to be 12/20 & 12/21! 🙄

---

***Stacie S. Julian***  
***Assistant Register of Deeds***  
PO Box 56 | Wentworth, NC 27375  
Office: 336.342.8820 ext. 2208 | Fax: 336.342.6209  
[sjulian@co.rockingham.nc.us](mailto:sjulian@co.rockingham.nc.us) | [www.registerofdeeds.info](http://www.registerofdeeds.info)



*"Preserving the Past.....Protecting the Future"*

On Fri, Jul 6, 2018 at 1:12 PM Amy Simpson <[amys@co.rockingham.nc.us](mailto:amys@co.rockingham.nc.us)> wrote:  
I believe 12/22 is a Saturday and I'm fine with it.

Sent from my iPhone

On Jul 6, 2018, at 12:09 PM, Stacie Julian <[sjulian@co.rockingham.nc.us](mailto:sjulian@co.rockingham.nc.us)> wrote:

I have put on the calendar to come in late on 8/29/18 (eye doctor appt.) and be off on 12/21/18 & 12/22/18 (Jason and I are planning a possible trip). Please let me know if there is a conflict with these dates.

Thanks,  
Stacie

---

***Stacie S. Julian***

***Assistant Register of Deeds***

PO Box 56 | Wentworth, NC 27375

Office: 336.342.8820 ext. 2208 | Fax: 336.342.6209

[sjulian@co.rockingham.nc.us](mailto:sjulian@co.rockingham.nc.us) | [www.registerofdeeds.info](http://www.registerofdeeds.info)



*"Preserving the Past.....Protecting the Future"*

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Tuesday, July 3, 2018 1:47 PM  
**To:** Stacie Julian  
**Cc:** Amy Simspson; Catinia Winchester; Cheryl Chrismon; Mitzi Evans; Susan Chilton  
**Subject:** Re: Storage Room Phone

Sounds good

On Jul 3, 2018, at 1:27 PM, Stacie Julian <[sjulian@co.rockingham.nc.us](mailto:sjulian@co.rockingham.nc.us)> wrote:

The phone in the storage room has now been configured so that it is accessible by dialing the extension number (2225). Since the storage room is our "safe room", this was set up at the request of the safety manager as a means to contact us in the event an emergency deemed it necessary for us to vacate to this area.

Voice mail has also been set up on the phone and the pass code is 22250. The message the public will hear should they dial this extension is as follows:

*"Hello! You have reached an unassigned extension with the Rockingham County Register of Deeds office. Messages left on this extension may not be returned in a timely manner as they are not retrieved on a daily basis. If you need immediate assistance from a Register of Deeds staff member, please press 0 and choose option "3" for the Register of Deeds office.*

*Thank You!"*

If you have any questions or feel the wording of the message needs to be changed, please let me know.

Thanks!

*~Stacie*

---

***Stacie S. Julian***

***Assistant Register of Deeds***

PO Box 56 | Wentworth, NC 27375

Office: 336.342.8820 ext. 2208 | Fax: 336.342.6209

[sjulian@co.rockingham.nc.us](mailto:sjulian@co.rockingham.nc.us) | [www.registerofdeeds.info](http://www.registerofdeeds.info)



*"Preserving the Past.....Protecting the Future"*

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Monday, July 2, 2018 11:20 PM  
**To:** Julian, Jason R  
**Subject:** Re: [External] Re: Message from KMBT\_C364e

Thanks for the help

On Jul 2, 2018, at 11:15 PM, Julian, Jason R <jjulian@ncdot.gov> wrote:

Just FYI

Stacie attended the event. Not Amy.

Sent from my iPhone

On Jul 2, 2018, at 9:54 PM, Benjamin Curtis <bcurtis@co.rockingham.nc.us> wrote:

**CAUTION:** External email. Do not click links or open attachments unless verified. Send all suspicious email as an attachment to [Report Spam](#).

Jason / Stacie,

Thanks for making me aware of Commissioner Richardson's comments.

Amy / Susan,

Thanks for attending the event mentioned.

To each of you I sincerely apologize for my personal life pulling me away from the office so much lately. I am truly grateful for what each of you do for not only the office but for me as well. Life shall return to normal for me shortly and I know each of you can't wait until I am there daily again 😊😊😊

On Jul 2, 2018, at 9:40 AM, Stacie Julian <sjulian@co.rockingham.nc.us> wrote:

Jason forwarded this to me....Commissioner Richardson commending our office for participating in the Veterans event a few Saturday's ago and the passport program.

--

*Stacie S. Julian*  
**Assistant Register of Deeds**  
PO Box 56 | Wentworth, NC 27375

Office: 336.342.8820 ext. 2208 | Fax: 336.342.6209  
[sjulian@co.rockingham.nc.us](mailto:sjulian@co.rockingham.nc.us) | [www.registerofdeeds.info](http://www.registerofdeeds.info)



*"Preserving the Past.....Protecting the Future"*

----- Forwarded message -----

From: **Julian, Jason R** <[jjulian@ncdot.gov](mailto:jjulian@ncdot.gov)>  
Date: Mon, Jul 2, 2018 at 9:17 AM  
Subject: FW: Message from KMBT\_C364e  
To: [sjulian@co.rockingham.nc.us](mailto:sjulian@co.rockingham.nc.us) <[sjulian@co.rockingham.nc.us](mailto:sjulian@co.rockingham.nc.us)>

Good job!

Jason Julian  
District Engineer  
Department of Transportation

336 520 6060 office  
336 634 5638 fax  
[jjulian@ncdot.gov](mailto:jjulian@ncdot.gov)

1226 N. Scales St.  
Reidsville, NC 27320  
PO Box 2513  
Reidsville, NC 27320

Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties.

-----Original Message-----

From: [noreply@ncdot.gov](mailto:noreply@ncdot.gov) [mailto:[noreply@ncdot.gov](mailto:noreply@ncdot.gov)]  
Sent: Monday, July 2, 2018 10:38 AM  
To: Julian, Jason R <[jjulian@ncdot.gov](mailto:jjulian@ncdot.gov)>  
Subject: Message from KMBT\_C364e

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Monday, July 2, 2018 11:19 PM  
**To:** Stacie Julian; Amy Simpson; Susan Chilton  
**Subject:** Sorry

My apologies for the mix up. Stacie, thanks for attending the event Commissioner Richardson mentioned. My mistake...

Ben

---

**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Monday, July 2, 2018 10:36 PM  
**To:** Ovini Sinclaire  
**Subject:** Re: 484 Beeson Road

Ms. Sinclaire,

My apologies for the over sight.

On Jul 2, 2018, at 10:25 PM, Ovini Sinclaire <[ovinisinclaire@gmail.com](mailto:ovinisinclaire@gmail.com)> wrote:

Mr. Curtis,

I'm appreciate your support. Please note my name is Ms. Sinclaire.

In gratitude,  
Ms. Sinclaire

On Monday, July 2, 2018, Benjamin Curtis <[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)> wrote:

Sir,

I am not allowed to recommend one attorney over another, but I can tell you which four local attorneys frequently our office daily. Each of them are experienced attorneys and familiar with real estate laws.

In no particular order:

Matt Smith  
Joe Maddrey  
Kevin Berger  
Seth Woodall

I see these four about every day.

On Jul 2, 2018, at 4:48 PM, Ovini Sinclaire <[ovinisinclaire@gmail.com](mailto:ovinisinclaire@gmail.com)> wrote:

Good afternoon, Mr. Curtis,

Thank you for all of your support. Is there an attorney you can recommend to conduct a thorough title search?

In gratitude,  
Ms. Sinclaire

On Mon, Apr 30, 2018 at 11:29 AM Benjamin Curtis  
<[bcurtis@co.rockingham.nc.us](mailto:bcurtis@co.rockingham.nc.us)> wrote:

Mr. Sinclair,

I have attached some information that Mr. Mark McClintock of the Rockingham County Tax Department was able to locate. This is **not a TITLE search** and the records may not be a complete chain of title. You will need to research the grantor & grantee records and the estates between these deeds. You will also notice some different spellings. This is just a starting point.

Anything beyond this will require a title search which a local attorney could do for you.

Thanks,

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
**170 NC 65, Suite 150**  
**Reidsville, NC 27320**  
**336-342-8820 Ext. 2201**



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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Monday, July 2, 2018 9:55 PM  
**To:** Justin Thacker  
**Cc:** Amy Simpson  
**Subject:** Re: June 18 Fees

Thanks

On Jul 2, 2018, at 9:25 AM, Justin Thacker <[jthacker@co.rockingham.nc.us](mailto:jthacker@co.rockingham.nc.us)> wrote:

Good Morning Ben & Amy,

Attached is June 2018 Fees collected by wire.

Thank You,

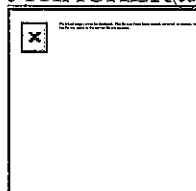
----- Forwarded message -----

**From:** Finance Copier <[copier@co.rockingham.nc.us](mailto:copier@co.rockingham.nc.us)>  
**Date:** Mon, Jul 2, 2018 at 12:20 PM  
**Subject:** Send data from MFP11414366 07/02/2018 12:20  
**To:** Justin Thacker <[jthacker@co.rockingham.nc.us](mailto:jthacker@co.rockingham.nc.us)>

Scanned from MFP11414366  
Date:07/02/2018 12:20  
Pages:8  
Resolution:200x200 DPI  
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**Justin M. Thacker, CLGFO, MSA**  
Accounting Specialist  
Rockingham County Finance  
PO Box 41  
Wentworth, NC 27375  
336-342-8122  
[JTHACKER@CO.ROCKINGHAM.NC.US](mailto:JTHACKER@CO.ROCKINGHAM.NC.US)



<DOC070218-07022018122008.pdf>

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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Monday, July 2, 2018 9:48 PM  
**To:** Amy Simpson; Stacie Julian  
**Subject:** Fwd: [NCARD Group] H852  
**Attachments:** image001.jpg; H852v5.pdf

Begin forwarded message:

**From:** "registerofdeeds" <registerofdeeds@caldwellcountync.org>  
**Date:** July 2, 2018 at 3:15:33 PM EDT  
**To:** <ncregistersofdeeds@googlegroups.com>  
**Subject:** [NCARD Group] H852

Good afternoon! We are pleased to report that H852 was signed into law last week by Governor Cooper, becoming Session Law 2018-80. If you will remember from our March conference, this is the bill that we have worked to get through the legislature the last two years. There are two sections of this bill that include changes we proposed:

- 1.) The first is language in Sections 1.2 and 1.3 that clarifies that **"the fees provided in subdivision (1) of this subsection shall apply to the registration or filing of any subsequent instrument that relates to a previously recorded deed of trust or mortgage. For the purposes of this section, the term "subsequent instrument" has the same meaning as set forth in G.S. 161-14.1(a)(3)."** What this means is that any document that changes or relates back to a previously recorded deed of trust (i.e. a modification of a deed of trust, an amendment to a deed of trust, an amended and restated deed of trust, etc.) shall be subject to a \$26 filing fee rather than the \$64 deed of trust fee. This provision has an effective date of October 1, 2018.
- 2.) The second change we proposed is Section 3.1 which makes it more difficult for companies that would seek to charge exorbitant fees for copies of deeds or other documents that are recorded in Registers offices. Most of us have seen these solicitations that go out to our constituents offering to obtain a copy of their deed for prices that are many times more than the cost of the record from the Register of Deeds office. While these solicitations are not illegal, they are confusing and misleading. **The bill's language will require the solicitation state that it is not from a government entity, that no action is required, the fee for obtaining a copy of the document from the Register of Deeds, information to contact the Register of Deeds office, and the name and address of the person who is soliciting business. It also requires that no solicitation contain deadline dates or appear to impose a legal duty on someone to respond. Finally, it restricts the fee that can be charged for a solicitation of a record to no greater than four times the amount the Register of Deeds who has custody of the record would charge.** This provision has an effective date of October 1, 2018.

This bill also contains provisions recommended by the Real Property Section of the NC Bar, including one that we wanted to highlight for you. Section 2.1 contains language that **the Register of Deeds "shall accept the written representation of the individual presenting the deed or deed of trust for registration, or any individual reasonably related to the transaction, including, but not limited to, any**

**employee of a title insurance company or agency purporting to be involved with the transaction, that the individual or law firm listed on the first page is a validly licensed attorney or validly existing law firm in this State or another jurisdiction within the United States” for the purpose of verifying the name of the person or law firm who drafted the instrument.** It is the intent of the Real Property Section of the Bar that this provision will help in instances where the name of the drafter is vague or unclear as to whether it is an individual or a law firm, rather than another type of entity. This provision is effective with the signing of the law.

We have included a copy of the bill for your review. We will discuss it in greater detail at the September conference. Please let us know of any questions you may have.

Thanks,

Crystal and Wayne

Crystal D. Gilliard  
Union County Register of Deeds  
NCARD Legislative Co-Chair

Wayne L. Rash  
Caldwell County Register of Deeds  
NCARD Legislative Co-Chair

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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Friday, June 29, 2018 4:37 PM  
**To:** Susan Chilton  
**Subject:** Passports

I had two come in late Friday. One wanted a Card only, expedited and overnight. I tried to talk to him about a book but he only wanted the card. And he had his own photo.

Three people this week brought photos from CVS and the CVS photos are not nearly as good as ours.

The shipping account is down to \$19 and some change. I did 15 passports this week and about 8 renewals. So it was a solid \$700+ week.

68 for June and \$3,565.00

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201

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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Friday, June 29, 2018 11:11 AM  
**To:** Susan Chilton  
**Cc:** Amy Simpson; Stacie Julian  
**Subject:** Passport Numbers

JYFI,

If nobody else comes in today (and it's only 11:05 AM) here is where we stand for the past few months.

April: 78 passports and \$3,810.00  
May: 59 passports and \$2,925.00  
June: 66 passports and \$3,485.00

This June was our 3rd best month (March we did 112 and April we did 78). But from June 12, 2017 (first day) to June 29, 2018 (June to June) we have brought in \$28,912.00 and completed 708 passports. I don't know how many renewals we have helped with but I would guess 300-400.

Susan,

This week I did 13 passports and I think 8 renewals. And 2 photos for the nurses program. Also, I had to get the information for someone on how to get a passport in 24-48 hours. I called Marcy and got the step by step. I typed it and put a copy next to your passport computer so if anyone calls you can give it to them step by step.

Everyone have a wonderful weekend and a happy 4th.

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**  
170 NC 65, Suite 150  
Reidsville, NC 27320  
336-342-8820 Ext. 2201

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**From:** Benjamin Curtis <bcurtis@co.rockingham.nc.us>  
**Sent:** Thursday, June 28, 2018 11:21 AM  
**To:** rcpotts08@gmail.com  
**Subject:** Passports

Adult Passport is \$110.00

Adult Card is \$30.00

To get both is \$140.00

All three are the same process. You need to bring a **Money Order or Cashier's Check or Personal Check** for the \$110.00, \$30.00, or \$140.00... Whichever you are going to do. I always suggest the \$110.00 book because it has zero limitations. The Card is only good for a car or boat. You can't fly with it. But that's his choice. The Money Order or Cashier's Check needs to be made out to: **U. S. Dept. Of State**

You needs to bring a certified copy of your birth certificate (stamped copy). If you don't have one and you were born in Rockingham County you can get one here for \$10.00. If you were born in North Carolina but outside Rockingham County he can get it here for \$24.00. If you were born outside of North Carolina I can't help, you have to get that from that state. You also need to bring your driver's license.

The second part is the Rockingham County Register of Deeds fees. That's \$45.00 if we take a photo and \$35.00 if we don't (our \$10.00 is cheaper than Walmart or CVS). You can pay that with a check or cash.

Adult Book total: \$155.00  
Adult Card total: \$75.00  
Both Total: \$185.00

**Expedite & Over Night Mail Fees:**

If you want the passport book / card or whatever you get to be **OVER NIGHT MAILED** back to you add \$15.89 to whatever you are buying. That will save you about two days.

\$110.00 + \$15.89 = \$125.89  
\$30 + \$15.89 = \$45.89  
\$140.00 + \$15.89 = \$155.89

If you wanted it **EXPEDITED** that's another \$60.00 to whatever you doing.

\$110.00 + \$60.00 = \$170.00 (Book)  
\$30 + \$60 = \$90 (Just Card)  
\$140 + \$60 = \$200 (Both Card and Book)  
EXPEDITED will save you about 4-6 days

**And the fastest thing you can do is to EXPEDITE and OVERNIGHT** which will save you about 1 week (meaning you "should" have it in two to three weeks)

\$110.00 + \$15.89 + \$60 = \$185.89 (Check or Money Order) for the book

\$30 + \$15.89 + \$60 = 105.89 (Check or Money Order) for just the card  
\$140 + \$15.89 + \$60 = \$215.89 (Check or Money Order) for both

**Benjamin J. Curtis**  
**Rockingham County Register of Deeds**