

PAYEE SHOULD DETACH STUB AND
DEPOSIT VOUCHER AT ONCE

WAKE COUNTY PUBLIC SCHOOL SYSTEM
Federal Fund - State of NC
110 Corning Road, Cary, N.C. 27518

DATE
10-Jul-19

CHECK NO
594982

DATE	INVOICE	GROSS	DISCOUNT	NET
DESCRIPTION				
01-JUL-19	1763	52,173.91	.00	52,173.91
services rendered through 6/30/2019				

STATE TREASURER
Raleigh NC 27603

payable at par through
FEDERAL RESERVE SYSTEM

66-1059
531

Federal Fund - State of NC
WAKE COUNTY PUBLIC SCHOOL SYSTEM
110 Corning Road, Cary, N.C. 27518

CHECK NO
594982

THIS DISBURSEMENT HAS BEEN APPROVED
AS REQUIRED BY THE SCHOOL BUDGET AND
FISCAL CONTROL ACT.

PAY Fifty-Two Thousand One Hundred Seventy-Three And 91/100 Dollars

void after one year

TO THE ORDER OF

EDUCATION ELEMENTS, INC
PO BOX 841534
DALLAS, TX 75284-1534

DATE
10-Jul-19

CHECK AMOUNT
\$*****52,173.91



WAKE COUNTY PUBLIC SCHOOL SYSTEM
1551 ROCK QUARRY ROAD
RALEIGH, NC 27610-4145

RP

PURCHASE ORDER

217230

Page 1 of 1

INVOICE
TO

WAKE COUNTY PUBLIC SCHOOL SYSTEM
ACCOUNTING DEPARTMENT
110 CORNING ROAD
CARY, NC 27518

PAYMENT TERMS
Net 30

PO REVISION
0

CORRECT PURCHASE ORDER AND
STOCK NUMBERS MUST APPEAR
ON ALL PACKAGES, INVOICES,
SHIPPING PAPERS AND
CORRESPONDENCE. PACKING
SLIPS MUST ACCOMPANY ALL
SHIPMENTS. CONDITIONS AND
BILLING INSTRUCTIONS ON
REVERSE.

TO

EDUCATION ELEMENTS, INC
999 SKYWAY RD, SUITE 325
SAN CARLOS, CA 94070

SHIP
TO

Strategic Planning - 870
Crossroad I, 5625 Dillard Drive
Cary, NC 27518

DATE	FOB	FREIGHT TERMS	FOR QUESTIONS REGARDING THIS ORDER CONTACT
06-FEB-19	Destination	Prepaid	Hunter, Ricky, rhunter@wcpss.net 919-694-8729 EXT. 48729

WCPSS Deliver To Only: Kinney, Ms. Cynthia Marie Fouch (Cindy)
GARDNER)

Strategic Planning - 870 (LLOYD

LINE	WCPSS ITEM NO	WCPSS ACCOUNT CODE ITEM DESCRIPTION	QTY	UOM	UNIT PRICE	AMOUNT
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1		03.5870.103.312.0220.0870.000 EDUCATION ELEMENTS WILL CONTINUE INITIAL WORK BEGUN IN 2018 TO ASSIST THE 2018-19 NEW SCHOOLS WITH IMPLEMENTING A SUPPORT MODEL & WILL SUPPORT NEW SCHOOLS FOR THE SCHOOL YEAR 2019-2020 TERM: FEBRUARY 20, 2019 - JUNE 30, 2020	200000	Dollar	1.00	<i>open</i> <i>52,173.91</i>
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RECEIVED

JUL 09 2019

ACCTG.

Please pay invoice #1763 dated July 1, 2019

In the amount of \$52,173.91

RECEIPT KEYED

JUL 09 2019

DENITA PURSER

Sent to Cheryl 7/10 for Remit Update
Cindy Kinney
RECEIVER'S SIGNATURE Certifying that the above
Goods or services has been received

7/8/2019
DATE

PARTIAL
☒

FINAL
☐

[Signature]
BUDGET MANAGER'S SIGNATURE Certifying Receipt
and that all regulations set forth by the Finance
Manual and Board Policy were followed

7/8/19
DATE

MATERIAL RECEIVING REPORT

7-9-19
[Signature]

Education Elements, Inc.
NEW PAYMENT ADDRESS:
PO Box 841534, Dallas, TX
75284-1534
(650)517-3601
receivables@edelements.com



Invoice

BILL TO

Wake County Public School
System
5625 Dillard Drive
Cary, NC 27518

INVOICE # 1763 ✓
DATE 07/01/2019
DUE DATE 07/31/2019
TERMS Net 30

P.O. NUMBER

217230

ACTIVITY

AMOUNT

Professional Services per Agreement signed 2/22/2019:
Contract Services - New School Design 2019-20

52,173.91

For Services rendered through 6/30/2019:

Visit 4: Launch Workshop

Full day workshop with principals, school leadership teams, area special assistants, and area superintendents working crafting their 90 days action plan, leadership team norms, PD plan, celebration planning for stakeholders and review of tasks to launch their new schools. The workshop incorporated different components of work time, knowledge building and leadership team reflection aligned to success metrics and journey maps of their new schools.

A handwritten signature in black ink, appearing to be "Emf", is written over the text for Visit 4: Launch Workshop.

Visit 4: Capacity Building/ Working Time

Two-hour capacity building and working time with project manager and area special assistants to build out mark-ups for the playbook resource website on WakeConnect. Members were asked to review three pre-crafted markup options aligned with playbook recommendations and drafts, then collectively created final mark-up to be created by Wake digital team.

A handwritten signature in black ink, appearing to be "Emf", is written over the text for Visit 4: Capacity Building/ Working Time.

**PLEASE NOTE THAT OUR ADDRESS
FOR PAYMENTS HAS CHANGED**

BALANCE DUE

\$52,173.91

* Please remit all payments to:
Education Elements, Inc.
PO Box 841534
Dallas, TX 75284-1534 *

PAID

Type of Contract:

Service Agreement: Version 1, 2, or 3

WAKE COUNTY PUBLIC SCHOOL SYSTEM

Contract Routing Form 1950

FINANCE/ACCOUNTING
FEB 07 2019

Person to Call for Pick up: Cindy Kinney Phone: 533-7082

Name of Contract: Education Elements, Inc.

If Change Order - (Amount +/-): _____ Total Contract Amount: \$ 200,000.00

Board Action: (Required at \$100,000) ☒ Yes ☐ No Board Meeting Date: 02/19/2019

Budget Code: 03.5870.103.312.0220.0870

Items of Special Note: The deadline for completion of routing is February 14 at noon in order to upload the contract in Simbli for Board of Education members to review.

**To be completed by the School or Department required for all contracts \$2,500 and up
INITIAL/DATE THIS FORM AFTER YOU HAVE REVIEWED AND APPROVED THE ATTACHED CONTRACT:**

	Initial	Date
Administrator (\$2,500 - \$9,999 and All MOAs)	<u>[Signature]</u>	<u>2/6/19</u>
Fiscal Administrator (\$2,500 and up and all MOAs)	<u>[Signature]</u>	<u>2/6/19</u>
Assistant Superintendent or Area Superintendent (\$10,000 - \$99,999 and all MOAs)	<u>[Signature]</u>	<u>[Signature]</u>
Chief Officer (\$100,000+ and All MOAs)	<u>LS</u>	<u>2/6/19</u>

Is the time on this going to work for the school principals?

To be completed by the Administrative Services required for all contracts \$2,500 and up

	Initial	Date
Risk Management (Insurance Review)	<u>[Signature]</u>	<u>2/9/19</u>
Finance Officer *	<u>[Signature]</u>	<u>2/7/19</u>
Chief Operating Officer (Required at \$100,000 +)	<u>[Signature]</u>	<u>2/7/19</u>
School Board Attorney (As required by the Chief Officer or Superintendent)	<u>[Signature]</u>	<u>[Signature]</u>

Comments: _____

** COE will expire 2/22/19 - RENEWAL will be needed.*

RECEIVED
FEB - 7 2019
WCPSS ADMINISTRATIVE SERVICES

attention has been devoted to 2/7/19 coordinating the work between Area Super at the time of [Signature]

* "This instrument has been preaudited in the manner required by the School Budget and Fiscal Control Act."
G.S. 115C-441(a).