


PAYEE SHOULD DETACH STUB AND
DEPOSIT VOUCHER AT ONCE

WAKE COUNTY PUBLIC SCHOOL SYSTEM
Federal Fund - State of NC
110 Corning Road, Cary, N.C. 27518

DATE
29-Jan-20

CHECK NO
595811

DATE	INVOICE	GROSS	DISCOUNT	NET
DESCRIPTION				
15-JAN-20 223730	1959 	34,500.00	.00	34,500.00

STATE TREASURER
Raleigh NC 27603

payable at par through
FEDERAL RESERVE SYSTEM

66-1059
531

Federal Fund - State of NC
WAKE COUNTY PUBLIC SCHOOL SYSTEM
110 Corning Road, Cary, N.C. 27518

CHECK NO
595811

THIS DISBURSEMENT HAS BEEN APPROVED
AS REQUIRED BY THE SCHOOL BUDGET AND
FISCAL CONTROL ACT.

PAY Thirty-Four Thousand Five Hundred And No/100 Dollars

void after one year

TO THE ORDER OF

EDUCATION ELEMENTS, INC
PO BOX 841534
DALLAS, TX 75284-1534

DATE
29-Jan-20

CHECK AMOUNT
\$*****34,500.00

Education Elements, Inc.

(please see remittance address below)
999 Skyway Rd, Suite 325, San Carlos
CA 94070 US
(650)517-3601
receivables@edelements.com



INVOICE

BILL TO

Wake County Public School
System
5625 Dillard Drive
Cary, NC 27518

INVOICE # 1959**DATE 01/15/2020****DUE DATE 02/14/2020****TERMS Net 30****P.O. NUMBER**

223730

DESCRIPTION**AMOUNT**

Professional Services per Agreement signed 9/11/2019
PO# 223730

34,500.00

EE conducted custom strategy sessions at each school based on their needs. We held preparatory calls to review progress, plan custom agendas, preview materials and debrief. We also provided turnkey materials and the next steps to help them implement the ideas with staff.

The following school sessions happened in Dec 2019:

- December 3rd: Apex Friendship and Buckhorn Creek each had a 3-hour strategy session
- December 4th: South Garner, Bryan Road, and Green Level each had a 3-hour strategy session
- December 9th: Parkside had a 3-hour strategy session

All schools have completed their second visit.

PAID


****PLEASE NOTE THAT OUR BANKING INFORMATION HAS
CHANGED****

BALANCE DUE**\$34,500.00**

Please remit all checks to:
Education Elements, Inc.
PO Box 841534
Dallas, TX 75284-1534

ACH & Wire Instructions:

Bridge Bank, a division of Western Alliance Bank
ABA or Routing number: 121143260
Account number: 8827810149
For Credit to: Education Elements Inc

	WAKE COUNTY PUBLIC SCHOOL SYSTEM
	1551 ROCK QUARRY ROAD RALEIGH, NC 27610-4145

PURCHASE ORDER
223730
Page 1 of 1

INVOICE TO	WAKE COUNTY PUBLIC SCHOOL SYSTEM
	ACCOUNTING DEPARTMENT 110 CORNING ROAD CARY, NC 27518

PAYMENT TERMS Net 30
PO REVISION 0

CORRECT PURCHASE ORDER AND STOCK NUMBERS MUST APPEAR ON ALL PACKAGES, INVOICES, SHIPPING PAPERS AND CORRESPONDENCE. PACKING SLIPS MUST ACCOMPANY ALL SHIPMENTS. CONDITIONS AND BILLING INSTRUCTIONS ON REVERSE.

TO	EDUCATION ELEMENTS, INC
	999 SKYWAY RD, SUITE 325 SAN CARLOS, CA 94070

RECEIVED
JAN 21 2020
SHIP TO
ACCTG.

Chief of Schools
Crossroads I, 5625 Dillard Drive
Cary, NC 27518

DATE	FOB	FREIGHT TERMS	FOR QUESTIONS REGARDING THIS ORDER CONTACT
09-SEP-19	Destination	Prepaid	Martin, Brian, bamartin@wcpss.net 919-588-3455 EXT. 83455

WCPSS Deliver To Only: Ellis, Ms. Jacqueline B.

Chief of Schools (JACKIE ELLIS)

LINE	WCPSS ITEM NO	WCPSS ACCOUNT CODE ITEM DESCRIPTION	QTY	UOM	UNIT PRICE	AMOUNT
1		03.5870.103.312.0154.0806.000 PROFESSIONAL LEARNING SUPPORT BASED ON THE EDUCATION ELEMENTS AND SCHOOL SYSTEM CUSTOM FRAMEWORK FOR NEW SCHOOLS IN YEAR 1 AND YEAR 2 OF OPERATIONS PER RFP # 251-20-165 FROM AMY JENKINS @ EDUCATION ELEMENTS	184000	Dollar	1.00	

\$184,000.00

12/6/19 - Invoice #1898, Dated 12/01/19.....Amount \$57,500.00

\$126,500.00

1/16/20 - Invoice #1959, Dated 1/15/20.....Amount \$34,500.00

\$92,000.00

RECEIPT KEYED

JAN 27 2020

DENITA PURSER

RECEIVER'S SIGNATURE Certifying that the above
Goods or services has been received

BUDGET MANAGER'S SIGNATURE Certifying Receipt
and that all regulations set forth by the Finance
Manual and Board Policy were followed

1601201320

DATE

1/18/2020

DATE

MATERIAL RECEIVING REPORT

PARTIAL



FINAL



* needs
Jan 1950

1/16/20

0

Type of Contract:

Service Agreement: Version 1, 2, or 3

WAKE COUNTY PUBLIC SCHOOL SYSTEM
Contract Routing Form 1950

FINANCE/ACCOUNTING
SEP 11 2019

Fiscal Year (FY): 2019 - 2020

Person to Call for Pick up: Jan Macpherson

Phone: 919-533-7011

Name of Contract: Education Elements, Inc.

If Change Order - (Amount +/-): _____

Total Contract Amount: \$ 184,000.00

Board Action: (Required at \$100,000) ☒ Yes ☐ No

Board Meeting Date: 09/17/2019

Budget Code: 03.5870.103.312.0154.806.000

Items of Special Note: Professional Learning Support based on the Education Elements and School System custom framework for new schools in Year 1 and Year 2 of operations.

To be completed by the School or Department required for all contracts \$2,500 and up
INITIAL/DATE THIS FORM AFTER YOU HAVE REVIEWED AND APPROVED THE ATTACHED CONTRACT:

	Initial	Date
Administrator (\$2,500 - \$9,999 and All MOAs)	<u>am</u>	<u>aw</u>
Fiscal Administrator (\$2,500 and up and all MOAs)	<u>JP</u>	<u>9/10/19</u>
Assistant Superintendent or Area Superintendent (\$10,000 - \$99,999 and all MOAs)		
Chief Officer (\$100,000+ and All MOAs)	<u>JBE</u>	<u>JBE</u>

To be completed by the Administrative Services required for all contracts \$2,500 and up

	Initial	Date
Risk Management (Insurance Review)	<u>C Bell for Allen</u>	<u>9/11/19</u>
Finance Officer *	<u>ML</u>	<u>9/11/19</u>
Chief Operating Officer (Required at \$100,000 +)	<u>ON</u>	<u>9/11/19</u>
School Board Attorney		
(As required by the Chief Officer or Superintendent)		
Comments:		

RECEIVED
SEP 11 2019
WCPSS
ADMINISTRATIVE SERVICES

* "This instrument has been preaudited in the manner required by the School Budget and Fiscal Control Act."
G.S. 115C-441(a).

FIN

22504