

## **PROCEDURES FOR USE OF CITY FACILITIES FOR POLITICAL PURPOSES**

It is the standard operating procedure for the Parks and Recreation Department to use public facilities for public purposes. During election periods, a number of requests are submitted to the Parks and Recreation Department for use of these facilities. The following procedures should be followed:

If an individual candidate wishes to use a public facility for a political meeting, rally or other campaign purpose, the facility can be rented by contacting each individual facility manager. Rental fees are established on an annual basis and approved by Asheville City Council. All applicable fees will be required.

Further information regarding these procedures should be forwarded to the Director of Parks and Recreation, Roderick Simmons.

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