From: Sarah Gross <sgross@ashevillenc.gov>
Sent: 4/5/2021 8:34:02 AM
To: Jonathan Wainscott, Jerri Goldberg
Cc:
Subject: Re: Floyd McKissick Sr. Day

Good morning Mr. Wainscott,

Thanks for reaching out; There is not an application form; however, we do need the following information. I am copying Jerri in the Clerk's Office who will assist in finalizing for the Mayor's review and signature. Additionally, here is a sample Proclamation, for reference. Thanks!

Requests should include:

- Contact person's first and last name, address, and telephone number.
- A brief summary and/or background of the event or organization.
- The name and date (s) of the day, week, month or event to be proclaimed.
- Draft text for the proclamation, including 4-6 "whereas" clauses.
- An indication of whether the proclamation should be mailed or will be picked up and the date.

Sarah Gross
Deputy City Clerk
City of Asheville
(828) 259-5839

THE CITY OF ASHEVILLE

On Sun, Apr 4, 2021 at 9:10 AM Jonathan Wainscott <jonwainscott@gmail.com> wrote:

> Hi Ms Terwilliger,
>
> I recently contacted City Council about passing a resolution to proclaim March 9, 2022 to be Floyd McKissick Sr. Day in the City of Asheville. Councilmember Wisler informed me that you would be the person to talk to in order to get that ball rolling. I assume there is some sort of application process involved.
>
> Please let me know what needs to be done to get this process started.
>
> Thanks-
> j
>
> --
> ***Jonathan Wainscott***
>
> 18 Reynolds Road
> 28806
>
> **828.367.8165**
>
> Virus-free. www.avg.com