

**From:** [Lindsay Welch](#)  
**To:** [Lindsay Welch](#)  
**Subject:** Fwd: NCASRO Speaker Hotel Room Assignments  
**Date:** Wednesday, June 15, 2022 10:13:29 AM  
**Attachments:** [image005.png](#)  
[image006.png](#)  
[Speaker Room Assignments EmbassySuites NCASRO 2022 05112022.xlsx](#)

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----- Forwarded message -----

**From:** Sandy Graves <[SGraves@helmsbriscoe.com](mailto:SGraves@helmsbriscoe.com)>  
**Date:** Wed, May 11, 2022 at 13:10  
**Subject:** NCASRO Speaker Hotel Room Assignments  
**To:** Lindsay Welch <[bbqwelch@gmail.com](mailto:bbqwelch@gmail.com)>

Lindsay,

Attached is the list of speakers' reservations that I sent to the Embassy Suites. Would you mind double-checking this to ensure that I didn't miss anyone and that I have the correct stay dates for each speaker. I do have a question regarding Susan Tolle. On the spreadsheet that you sent me, under Hotel Room Needed, it says N/A. Does this mean that she doesn't need a room or is she rooming with Betsy Rhodes?

Also, everyone on the Board is currently scheduled to arrive on Saturday, July 9. Does Scott want everyone to arrive on Saturday including Scott Grantham, Ramona Higgins, etc.

The list of current Board reservations are:

Michelle Archer

Nicki Artis

Harold Bright

Bo Deloatch

Scott Drew

Leon Godlock

Scott Grantham

Sandy Graves

Larry Heintz

Dallas Hicks

Ramona Higgins

Doug Huffstetler

Charles Jones

Pete Locklear

Marcus Miller

Leon Nelson

Todd O'Neal

Kevin Spivey

Herbie Stubbs

Lindsay Welch

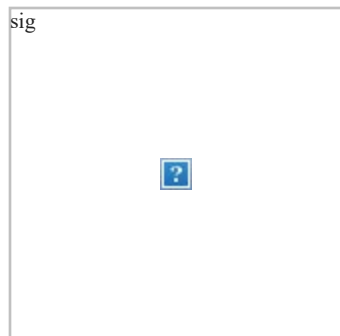
John Lindsey is teaching the DARE class but I don't see a request for a hotel room for him. Do I need to add him to the list and reserve a room for him?

Lastly, I'm assuming all Board Members and ALL speakers hotel room and tax are to the master and that ALL incidentals, including parking, are the speakers and Board members' responsibility. Please confirm this. Thanks Lindsay.

Let me know if you have any questions.

**Sandy Graves, CMP, CASE**

*Senior Director, Global Accounts*



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