

**From:** Emily Ball <eball@ashevillenc.gov>  
**Sent:** 8/19/2021 10:07:41 AM  
**To:** Sue Polston <spolston@sunriseinasheville.org>  
**Cc:** Liz Sanford <lizliz.sanford@gmail.com>, Christine Hayes <chayes@sunriseinasheville.org>, A Jacqui Derreberry <jderreberry@sunriseinasheville.org>  
**Subject:** Re: HMIS set up for new ESG staff  
**Attachments:** [NC Users Agreement Code of Ethics \(1\).docx](#), [HMIS Onboarding for New Agencies - Trainings Checklist \(2\) \(1\) \(2\).pdf](#)

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Yep! The training site is [here](#), and the checklist is attached - Christine, you'll do everything in the New User section, except they've removed the VI-SPDAT training so ignore that on the checklist. Once you're done, I just need the User Agreement (also attached) signed by both of you (Christine and Sue), and I'll get you set up. Let me know if you have questions!

Emily Ball  
Homeless Services System Performance Lead  
City of Asheville  
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On Thu, Aug 19, 2021 at 11:02 AM Sue Polston <[spolston@sunriseinasheville.org](mailto:spolston@sunriseinasheville.org)> wrote:

Hey Emily & Liz, I am hoping we can get Christine Hayes set up in HMIS. Can she get the link to the training(s) or whatever that process was.

Thanks :)

**Sue Polston - Executive Director**  
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*(Due to my family/work balance you may receive emails from me outside of normal working hours - please do not feel obligated to respond outside of your own working pattern)*

