

**From:** Sue Polston <spolston@sunriseinashville.org>  
**Sent:** 6/16/2021 1:21:38 PM  
**To:** Laura Near <lneare@ashevillenc.gov>, Sunrise Recovery <sunriserecoverybooks@gmail.com>  
**Cc:**  
**Subject:** Re: EFT for Non-Congregate Shelter

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Received, thank you & added Chantal to this email. [sunriserecoverybooks@gmail.com](mailto:sunriserecoverybooks@gmail.com)

**Sue Polston - Executive Director**  
**CERTIFIED PEER SUPPORT SPECIALIST**  
**CCAR Recovery Coach Academy Trainer & WRAP Facilitator**  
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**[WEBSITE](#)**

*(Due to my family/work balance you may receive emails from me outside of normal working hours - please do not feel obligated to respond outside of your own working pattern)*

On Wed, Jun 16, 2021 at 11:36 AM Laura Near <[lneare@ashevillenc.gov](mailto:lneare@ashevillenc.gov)> wrote:

Good afternoon Sue,

I am not quite sure what Chantal Saunders email address is so I am sending this to you in the meantime! I am reaching out on behalf of Emily Ball. Our goal is to get you guys set up with EFT (Electronic Funds Transfer) to make payments easy and simple. Attached to this email is the form for you to fill out. At the bottom, the form asks for a copy of a voided check. This is a way for us to confirm the information on the completed form. If your Organization no longer uses checks, please attach a short letter from your respective bank that confirms the bank account name and number. Please note that even after we update the information in munis, the first payment thereafter will still be a hardcopy check. Payments thereafter will be sent electronically. If you have any questions or concerns please feel free to contact me.

Thanks in advance,

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Laura Near  
CDBG-CV Administrative Coordinator  
City of Asheville  
919.606.6783