

Guilford County Schools
P.O. Box 880
Greensboro, NC 27402-0880



48234

UNIT
NO.

410

CHECK NO: 48234

ACCOUNT NUMBER	INVOICE #	DESCRIPTION	NET AMOUNT
2-6942-028-312-000-230-02	T.WATLINGTON102517	TRAVEL	115.00
2-6942-028-312-000-230-03	T.WATLINGTON102517	MEALS	57.20

FILE COPY



GUILFORD COUNTY SCHOOLS ADMINISTRATIVE UNIT
GREENSBORO, NORTH CAROLINA

NO. 48234

DATE
11/15/17

\$*****172.20

Deposited *** PAYMENT TO BE MADE VIA DIRECT DEPOSIT ***

IN
THE
ACCOUNT
OF

TONY B WATLINGTON
c/o CHIEF OF SCHOOLS
8 HANNAH MCKENZIE COURT
GREENSBORO, NC 27455

613860

NON-NEGOTIABLE

DIRECT DEPOSIT ADVICE - THIS IS NOT A CHECK

☐ Advance
☒ Reimbursement

RECEIVED
GUILFORD COUNTY SCHOOLS
ACCOUNTS PAYABLE DEPT.
Staff Development Travel Expense
2017 OCT 27 AM 7:38

FIN-F008
 10/08
 Rev.A

Vendor # _____
 Name(Type) Tony Watlington, Sr.
 Street Address 712 North Eugene Street
 City/State Greensboro Zip 27401
 *Prepay _____
 Street Address _____
 City/State _____ Zip _____
 Budget Code 2 6942 028 312 000 230 00 School/Dept Chief of Schools
 Purpose of Travel Council of Great City Schools
 Job Assignment During Travel Attend Conference

PAYEE CERTIFICATION: This is a true and accurate statement of expenses incurred in discharging official business duties.
 Signature Tony Watlington, Sr. Date 10/25/17

SUPERVISOR APPROVAL: This is a true and accurate statement of expenses incurred in discharging official business duties.
 Signature Sharon L. Contreras Date 10-26-2017

Period Covered by Travel:

Date/Time of Departure 10/16/17
 Date/Time of Return 10/18/17

Total Expense \$172.20
 Less: Prepayment/Advance \$0.00
 Net Reimbursement \$172.20

Travel (Show each city visited)			Transportation			Subsistence			Other	
Date	From	To	Mode	Auto Miles	Amount	Type	In-State	Out-of-State	Explanation	Amount
			P		\$0.00	B				
			A	XX		L				
10/16/17	Taxi, Cleveland, OH		O	XX	\$48.00	D	\$18.90			
			R	XX		H				
						TOT	\$18.90	\$0.00		
			P		\$0.00	B				
			A	XX		L				
10/17/17	Taxi, Cleveland, OH		O	XX	\$47.00	D	\$18.90			
			R	XX		H				
						TOT	\$18.90	\$0.00		
			P		\$0.00	B				
			A	XX		L				
			O	XX		D				
			R	XX		H				
						TOT	\$0.00	\$0.00		
10/18/17	Cleveland, OH		P		\$0.00	B	\$8.40			
			A	XX		L	\$11.00			
10/18/17	Long-term Parking	Greensboro, NC	O	XX	\$20.00	D				
			R	XX		H				
						TOT	\$19.40	\$0.00		
					Total Transportation		\$115.00	Total Subs	\$57.20	\$0.00
									Total Other	\$0.00

A/P Approval _____

Accounting Approval _____