

Guilford County Schools
P.O. Box 880
Greensboro, NC 27402-0880



53355

UNIT
NO.

410

CHECK NO 53355

ACCOUNT NUMBER	INVOICE #	DESCRIPTION	NET AMOUNT
2-6941-028-312-810-200-02	S.CONTRERAS070218	PARKING	13.00

FILE COPY



GUILFORD COUNTY SCHOOLS ADMINISTRATIVE UNIT
GREENSBORO, NORTH CAROLINA

NO. 53355

DATE
07/12/18

\$*****13.00

Deposited *** PAYMENT TO BE MADE VIA DIRECT DEPOSIT ***

IN
THE
ACCOUNT
OF

SHARON L CONTRERAS
c/o SUPERINTENDENT'S OFFICE
202 FOSSEWAY DRIVE
GREENSBORO, NC 27455

622741

NON-NEGOTIABLE

DIRECT DEPOSIT ADVICE - THIS IS NOT A CHECK

ACCTS. PAY

@ 6/30

COPY

- ☐ Advance
☒ Reimbursement

RECEIVED

GUILFORD COUNTY SCHOOLS

ACCOUNTS PAYABLE DEPT.

Staff Development Travel Expense

2018 JUL -1 AM 11:41

Original sent

to Accounts Payable 7/2/18

FIN-F008
10/08
Rev. A

Vendor # _____ Social Security # _____
 Name(Type) Sharon Contreras
 Street Address 202 Fosseyway Drive
 City/State Greensboro, NC Zip 27455
 *Prepay
 Street Address _____
 City/State _____ Zip _____
 Budget Code 2 6941 028 312 810 200 00 School/Dept _____
 Purpose of Travel School Systems Leaders Fellowship (SSLF), New York, NY
 Job Assignment During Travel Superintendent

PAYEE CERTIFICATION: This is a true and accurate statement of expenses incurred in discharging official business duties.

Signature Sharon L Contreras Date 6/26/18

SUPERVISOR APPROVAL: This is a true and accurate statement of expenses incurred in discharging official business duties.

Signature Deena Hayes Date 7/2/18

Period Covered by Travel:

Total Expense

\$13.00

Date/Time of Departure

5/17/18

Less: Prepayment/Advance

Date/Time of Return

5/18/18

Net Reimbursement

\$13.00

Travel (Show each city visited)			Transportation			Subsistence			Other	
Date	From	To	Mode	Miles	Amount	Type	In-State	Out-of-State	Explanation	Amount
			P		\$0.00	B				
			A	XX		L				
5/18/18	PTI Airport (Parking)		O	XX	\$13.00	D				
			R	XX		H				
						TOT	\$0.00	\$0.00		
			P		\$0.00	B				
			A	XX		L				
			O	XX		D				
			R	XX		H				
						TOT	\$0.00	\$0.00		
			P		\$0.00	B				
			A	XX		L				
			O	XX		D				
			R	XX		H				
						TOT	\$0.00	\$0.00		
			P		\$0.00	B				
			A	XX		L				
			O	XX		D				
			R	XX		H				
						TOT	\$0.00	\$0.00		
Total Transportation					\$13.00	Total Subs	\$0.00	\$0.00	Total Other	\$0.00

A/P Approval

Accounting Approval