

Guilford County Schools  
P.O. Box 880  
Greensboro, NC 27402-0880



60483

UNIT  
NO.

410

CHECK NO 60483

ACCOUNT NUMBER	INVOICE #	DESCRIPTION	NET AMOUNT
2-2010-000-000-000-19	T.WATLINGTON062719	TRAVEL	186.40

FILE COPY



GUILFORD COUNTY SCHOOLS ADMINISTRATIVE UNIT  
GREENSBORO, NORTH CAROLINA

NO. 60483

DATE
07/31/19

\$\*\*\*\*\*186.40

**Deposited** \*\*\* PAYMENT TO BE MADE VIA DIRECT DEPOSIT \*\*\*

**IN  
THE  
ACCOUNT  
OF**

TONY B WATLINGTON  
c/o CHIEF OF SCHOOLS  
8 HANNAH MCKENZIE COURT  
GREENSBORO, NC 27455

613860

**NON-NEGOTIABLE**

**DIRECT DEPOSIT ADVICE - THIS IS NOT A CHECK**

☐ Advance  
☒ Reimbursement

**GUILFORD COUNTY SCHOOLS**  
**Staff Development Travel Expense**

FIN-F008  
 10/08  
 Rev. A

**ACCTS. PAY**  
**@ 6/30**

2019 JUL -9 AM 8:57

Vendor # \_\_\_\_\_ Social Security # \_\_\_\_\_  
 Name (Type or Print) TERY B. WATTINGTON, SR.  
 Street Address 8 HANNAH MCKENZIE COURT  
 City/State GREENSBORO, N.C. Zip 27455  
 \*Prepay \_\_\_\_\_  
 Street Address \_\_\_\_\_  
 City/State \_\_\_\_\_ Zip \_\_\_\_\_  
 Budget Code 2-6947-028-312-510-230-00 School/Dept. Chief of Schools  
 Purpose of Travel Model Schools Conference  
 Job Assignment During Travel \_\_\_\_\_

PAYEE CERTIFICATION: This is a true and accurate statement of expenses incurred in discharging official business duties.

Signature Terry B. Wattington Date 6/27/19

SUPERVISOR APPROVAL: This is a true and accurate statement of expenses incurred in discharging official business duties.

Signature Sharon L. Contreras Date 6/27/19

Period Covered by Travel:

Date/Time of Departure 6-23- 119

Date/Time of Return: 6-26- 119

Total Expense

Less:

Prepayment/Advance

Net Reimbursement

86.40

Travel (Show each city visited)			Transportation			Subsistence			Other	
Date	From	To	Mode	Auto Miles	Amount	Type	In-State	Out-of-State	Explanation	Amount
6-23-19	GSO	WASH, D.C.	P	140.45		B			Registration	
			A	XX		L				
			O	XX	100.00	D				
			R	XX		H				
						TOT				
6-24-19			P			B				
			A	XX		L				
			O	XX		D				
			R	XX		H				
						TOT				
6-25-19			P			B				
			A	XX		L				
			O	XX		D				
			R	XX		H				
						TOT				
6-26-19			P	140.45		B				
			A	XX		L				
			O	XX		D				
			R	XX		H				
						TOT				
						Total Trans				
						Total Subs.				
									Total Other	

A/P Approval

Accounting Approval

MODE OF TRAVEL: Privately owned automobile

A - Air O - Other R - Rental

TYPE OF SUBSISTENCE: B - Breakfast L - Lunch  
 D - Dinner H - Lodging

WHITE COPY - ACCOUNTS PAYABLE

YELLOW COPY - EMPLOYEE