

**From:** [rpkenedy@windstream.net](mailto:rpkenedy@windstream.net)  
**To:** [Mark Phillips](#)  
**Subject:** Re: List of town projects  
**Date:** Friday, August 4, 2023 2:18:39 PM

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Mark, thanks for your input. I thought by giving them 2 mos to do it would be sufficient, esp since they all seem to have some spare time. And Pat asked for this months ago. I don't think anyone has such a huge workload that they couldn't jot down what they do as they do it. We can discuss at the next meeting if needed.  
Becky

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**From:** "Mark Phillips" <[mphillips2@ft.newyorklife.com](mailto:mphillips2@ft.newyorklife.com)>  
**To:** [rpkenedy@windstream.net](mailto:rpkenedy@windstream.net)  
**Sent:** Sunday, July 23, 2023 6:39:46 PM  
**Subject:** Re: List of town projects

Thanks for the update. I may share a little different view on #15. I really believe that if we have job descriptions that is sufficient. I feel that having the employees take the time to breakdown to a daily, quarterly, monthly and annual basis is a little excessive and not the best use of the time of the town employees. I am willing to discuss and listen to alternative opinions and viewpoints as always. But as far as the rest of list, I must admit, that these things need to become more of a priority for the individual or individuals responsible for getting these done.

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**From:** [rpkenedy@windstream.net](mailto:rpkenedy@windstream.net) <[rpkenedy@windstream.net](mailto:rpkenedy@windstream.net)>  
**Sent:** Sunday, July 23, 2023 6:17 PM

**To:** Phillips, Mark <mphillips2@ft.newyorklife.com>

**Subject:** Fwd: List of town projects

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**From:** rpkenedy@windstream.net

**To:** "Tim Barth" <manager@columbusnc.com>, "Pat McCool" <cool1760@gmail.com>

**Sent:** Sunday, July 23, 2023 6:16:59 PM

**Subject:** List of town projects

Tim, here is a list of projects (that we discussed Thursday night) that need to be done. Many have been brought up numerous times to no avail. So guess we can say "time's up" and we want to see progress. As time goes on we will probably be adding to the list as the initial projects are completed. A reminder: the Mayor and all council members want a weekly email as to what has been done.

1) Removal of the Coke machine in front of The Brick. I know our atty. is looking into this and we should know something by our August meeting.

2) Steps from Calvert's up to Blue Waters. You said again that you would talk to Blue Waters. We want to know a completion date, etc. I feel sure they presented a plan to our planning board before their bldg. was built. Looks like they have not complied.

3) Pot holes on Wall St., the cul-de-sac on Case St., Walker St. Ext., and I'm sure other streets. Also the culvert issue in Beechwood and the sidewalk on Peak near Blue Waters. I know James keeps referring to talking to Prince about all of these issues.

Not sure why our town crew can't take care of the pot holes on their own w/o Prince - would save some money. Yes we need Prince for bigger things other than pot holes.

4) Overhanging limbs on Wall St and the ditch next to Steps to Hope needs cleaning out.

5) Sidewalk on Peniel has grates that need regular cleaning and grass growing that needs weed eating. Both sides of the rd could be looked at and taken care of a couple of times a month.

6) Changing out lights downtown. James has said more than once he will talk to Duke Energy engineer to get this done. We need a date for completion.

7) Vacant house in Beechwood. I know our atty. is looking into this (administrative warrant?) After last Thurs. meeting a big article about the house and the town was in the local paper. This needs attention ASAP.

8) Clean and paint the fire hydrants that are in the city limits. James says the paint is ordered. We want it done! Not sure who is responsible for hydrants outside the city

limits but hydrants inside need to be taken care of.

9) Junk car ordinance. Town atty. should be able to help us with this. Not sure what we already have in place but evidently it needs some tweaking, big time. The house on or near View St is our biggest problem. However, recently new neighbors in Holly Hill have brought a junk car into their yard.

10) Samco Sign at Columbus Commons. I know the planning bd is working to address this and we were told you were drafting the language. We should have something by our August meeting??

11) Golf shirts for Mayor and Council. Not sure what Daisy said about this the other night. Would like to know if we are ordering them or not and if so when.

12) Finish sidewalk on Peniel Rd. I know it's a DOT project, but we need to keep on DOT till completed.

13) The water/sewer issue behind The Brick. I know it's hard to get the part (electrical panel?) but we need to stay on Duke Power till it's done!

14) The flower beds on the sidewalk downtown: the weeds are gone but no mulch or gravel have been added. I have 2 ladies waiting in the wings who want to plant flowers/shrubs. The waiting has been for a year!! John Vining was going to advise on the plants/shrubs but he is temporarily unavailable. Will talk w/him asap.

15) Last but not least: the Mayor asked months ago that he and council receive a list of town employees w/each describing their jobs. All we got at that time was the job description that is in the manual upon being hired. NOT what we asked for.

Please provide the following:

1) Each employee submit in writing a description of what their job is, what they are responsible for, broken down as to what tasks they do on a daily basis, a weekly basis if applicable, a monthly basis if applicable, quarterly basis if applicable and yearly basis

if applicable. This includes the police dept. secretary. May take a little while but should be completed by our September meeting. As for the Police Dept., Scott can submit what he and his officers do - example # of security checks on homes and businesses, # of license checks set up, how often they ride through residential areas, etc. The PD's will be a little different from the others.

The Mayor and Council do appreciate the removal of the trees around town and addition of the hand rails on the steps to the sidewalks. Several folks have mentioned both in approval. Columbus has a lot of potential and it is our job to make it look the best

we can. We are the county seat, the heartbeat of the county.

I will forward this list to Mark, Brent and Richard.

Becky