



North Carolina Department of  
**PUBLIC INSTRUCTION**

## NC DPI Public Records Request Form

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to: records@sunshinerequest.com  
date: Mar 7, 2025, 5:18 PM  
subject: NC DPI Public Records Request Form  
mailed-by: google.com  
📧: Important according to Google magic.

filling out [NC DPI Public Records Request Form](#)

s received.

# NC DPI Public Records Request Form

Please fill out the form below. Be as specific as possible with your request as this will aid us in locating the correct records.

We review records requests in the order in which they are received.

**Important Note about Student Records and Transcripts:**

The North Carolina Department of Public Instruction does not maintain transcripts or student records like diplomas. For information about current K-12 public school records, diplomas or transcripts please contact your school system or charter school directly. If your school or charter school has closed or been consolidated, please reach out to the public school district where the school was located for assistance. For High School Equivalency transcripts, information, or diplomas, like the General Education Diploma (GED), please contact the [North Carolina Community College System](#).

**Reminders:**

- As permissible within G.S. 132-6.2 (b), the NC Department of Public Instruction (NCDPI) reserves the right to charge for public records requested that require “*extensive use of information technology resources or extensive clerical or supervisory assistance by personnel of the agency involved.*” If a request meets the aforementioned description,

Thanks for filling out [NC DPI Public Records Request Form](#)

Here's what was received.

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- Effective Tuesday, October 26, 2021, a requestor must pay all outstanding invoices before the agency will review and process any additional public records request.
- Please remember that public records requests, and responses to those requests, may also be considered public records.

If you have any questions, please email us at [publicrecords@dpi.nc.gov](mailto:publicrecords@dpi.nc.gov).

Email \*

[records@sunshinerequest.com](mailto:records@sunshinerequest.com)

### Have you read the note above about student records and transcripts? \*

Please confirm below that you understand we do not provide transcripts or student records. Refer to the note above for more information about how you can obtain these records.

Yes

## Public Records Submission

Name

Sunshine Request

Phone Number

Format: XXX-XXX-XXXX

(000) 000-0000

Type of Requester

☐ Citizen

☐ Media

☐ Law Firm

☐ Researcher

☐ Vendor

☐ Nonprofit

☒ Other: N/A. Not required by Law.

## Description of Records Requested \*

A detailed description of the records requested.

### SUBJECT:

(March 2025) Request for The North Carolina Department of Public Instruction: Names and monthly salaries of all NC Public School District's PIOs. As of present day.

### MESSAGE:

Good afternoon NC DPI (Records Officer / Custodian(s) of these Records),

Please reply promptly to the following public records request, which I'm making in accordance with NC Public Records Law: [https://www.ncleg.net/enactedlegislation/statutes/html/bychapter/chapter\\_132.html](https://www.ncleg.net/enactedlegislation/statutes/html/bychapter/chapter_132.html)

The type of basic salary data I'm requesting is very commonly produced, and is widely considered a matter of public record as part of the public personnel file of employees. Many NC entities fulfill requests like this via email in 1 week, and in many cases 1 day.

Please provide the names and monthly salaries of every current NC Public School District's "Public Information Officer", as of the present day [on the date the query is performed]. To be clear - I am not asking for the names and salaries of every PIO working at every single County Public School in NC. I'm only asking for those PIOs who are working at the "Central Office" or "District-wide" level. Please include the following:

- 1) Employee first / last name
- 2) Date of hire
- 3) Position / title / department
- 4) Monthly Salary [please include hourly wage, hourly rate, or monthly salary -- whichever payment structure is applicable to the employee]

Ideally, I'd like to receive the responsive records in an Excel or other machine-readable format. If any / all of this info is already publicly available online, please provide a link to where it can be accessed.

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Please note that by submitting this request, I'm NOT agreeing to pay any potential fees or associated costs related to my request. If it isn't possible to process the request without incurring fees, then please let me know the itemized potential cost and clear explanations of those charges upfront, and DO NOT proceed until I respond.

By Law I'm not required to provide a name or address to associate with a public records request. However, in order to move things along I'd like to clarify that this request is being made by:

Sunshine Request  
PO Box 17391  
Asheville, NC 28816

The request has been sent solely by me and my email address [records@sunshinerequest.com](mailto:records@sunshinerequest.com). If anyone other than that email address contacts you to pursue a similar request, it did not come from me. Please do not commingle or treat that as an alteration or cancellation of my request - I intend to continue to pursue my request.

Thank you for your assistance!

\*\* Sunshine Request ([www.sunshinerequest.com](http://www.sunshinerequest.com)) makes no claim as to the veracity of any statements or information contained in any of the requests, or public records, we receive.